

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, February 10, 2020 - 7:00 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99

Webcast: www.dalycity.org/meetings

For those wishing to address the City Council on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATIONS:

Presentation of a Grant from the Daly City Public Library Associates (Rosie Tejada, President)

Presentation from HIP Housing (Laura Fanucchi, Associate Executive Director)

APPROVAL OF MINUTES:

Regular Meeting of January 27, 2020

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions:

1. Adoption of Composite Summary Memorandum of Understanding and Salary Schedule between the City of Daly City and Fire Management Association
2. Affirm Compliance with the Mandated Fire and Life Safety Inspections for 2019
3. Amend Traffic Regulations to: (1) Install 28-ft. No Parking Zone on the east side of Lake Merced Boulevard just north of the Westlake Shopping Center garage exit (TSR 20/40); (2) Install 8-ft. No Parking Zone on the south side of Belmar Avenue, just east of Park Plaza Drive (TSR 20/44); and (3) Install 25-ft. No Parking Zone on the west side of Skyline Drive, south of Belcrest Avenue (TSR 20/48).
4. Authorize the City Manager to Execute an Agreement with Landscape Structures, Inc. for the Purchase and Installation of Playground Equipment at Gellert Park
5. Authorize the City Manager to Execute an Agreement with BuyBoard National Purchasing Cooperative, and to Execute an Agreement with Public Restroom Company for the Purchase and Installation of a Prefabricated Restroom Building at Gellert Park
6. Set Time and Place of Public Hearing for Proposed Rate Increase for Solid Waste Collection and Disposal for Fiscal Years 2020 and 2021
7. Authorization to Submit a Grant Application to City/County Association of Governments of San Mateo County and San Mateo County Transportation Authority for the FY 2020/2021 & FY 2021/22 San Mateo County Shuttle Program

END OF CONSENT AGENDA

PUBLIC HEARINGS:

8. Introduction of an Ordinance of the City of Daly City Amending Chapter 2.02 of Title 2 of the Daly City Municipal Code Re: City Manager Duties

Staff:

Zimmerman

Recommended Action:

Open/Close Hearing

Motion for City Attorney to Read by Title Only

Councilmember Introduce Ordinance

AWARD OF BIDS/CONTRACTS:

9. Award of Construction Contract for the 2018-2019 Guadalupe Canyon Parkway, Valley Street and Miscellaneous Resurfacing Project

Staff:

Fu

Recommended Action:

Adopt Resolution

Roll Call

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor. The Council cannot take action on any matter raised under this item

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

10. Council Committee
 - A Water Council Committee Meeting - 2/4/2020
11. City Council
12. Staff

ADJOURNMENT:

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To view videos of the City Council meetings, visit <http://yt.vu/+dalycitycouncil>

The meeting was called to order by Mayor Buenaventura at 7:03 P.M.

ROLL CALL: Councilmembers Present:
 Juslyn C. Manalo, Vice Mayor
 Raymond A. Buenaventura
 Rod Daus-Magbual
 Pamela DiGiovanni

 Councilmembers Absent:
 Glenn R. Sylvester, Mayor

 Staff Present:
 Shawna Maltbie, City Manager
 Rose L. Zimmerman, City Attorney
 K. Annette Hipona, City Clerk

PRESENTATIONS:

Proclaiming the Month of February Black History Month in Daly City

Presented to Shakeel Ali, President of the Jefferson Elementary School District Board of Education

APPROVAL OF MINUTES:

Regular Meeting of January 13, 2020

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried to approve the minutes of the regular meeting of January 13, 2020.

APPROVAL OF AGENDA:

It was moved by Councilmember Daus-Magbual, seconded by Councilmember DiGiovanni and carried to approve the agenda.

CONSENT AGENDA:

It was moved by Councilmember Buenaventura, seconded by Councilmember DiGiovanni and carried to approve the consent agenda.

Resolutions:

Requesting the Use of State Asset Forfeiture Funds for the Harvard Kennedy School - Senior Executives in State and Local Government Course

Resolution 20-9, Authorizing Use of State Asset Forfeiture Funds for the Harvard Kennedy School – Senior Executives in State and Local Government Course

Acceptance of the Subdivision Improvements for the Edgeworth Avenue Homes Subdivision

Resolution 20-10, Accepting Subdivision Improvements for the Edgeworth Avenue Homes Subdivision and Release of Bonds

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Resolution to Authorize City Manager to Execute Agreement for Website and Agenda Management Systems

Resolution 20-11, Authorizing Execution of Agreement with CivicPlus for Website and Agenda Management Systems

Authorization to Execute a Contract with Eaton Pumps for the Westlake Pump Rehabilitation

Resolution 20-12, Authorizing Contract with Eaton Pumps for The Westlake Well and Motor Replacement

Setting Time and Place of Public Hearing - Proposed Allowance for Automated License Plate Readers in Police Department Fleet

Resolution 20-13, Setting Time and Place of Public Hearing Re: Proposed Allowance of Up to Ten (10) Automated License Plate Reader Systems

Accept and Appropriate \$1,310,000 from the Local Streets and Roads Preservation Program Funds for the Daly City Street Resurfacing and Slurry Seal Project

Resolution 20-14, Accepting and Appropriating One Bay Area Grant 2 Local Streets and Roads Preservation Program Funds for the 2019 Daly City Street Resurfacing and Slurry Seal Project

END OF CONSENT AGENDA

PUBLIC HEARINGS:

Approval of a Resolution Approving Government Code Section 52201 Summary Report in Connection with the Disposition and Development of Property by and Between the City of Daly City and Equity Residential

Director of Economic & Community Development Tatum Mothershead requested approval of the summary report pursuant to Government Code 52201 for the disposition and development of a property located at 6401 Mission Street. A representative from Kosmont Companies, the consultant that prepared said report, highlighted the components needed for the sale and development of the site as well as the merits of developing the site.

It was moved by Councilmember Buenaventura, seconded by Councilmember DiGiovanni and carried to open the public hearing. There were no speakers on this matter.

It was moved by Councilmember Buenaventura, seconded by Councilmember Daus-Magbual and carried to close the public hearing.

It was moved by Vice Mayor Manalo, seconded by Councilmember Buenaventura and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-15, Approving Government Code Section 52201 Summary Report in Connection with the Disposition and Development of Property by and Between the City of Daly City and Equity Residential (6401 Mission Street)

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Adoption of Resolution Approving the Disposition and Development Agreement (DDA) Between the City and Equity Residential for the Property Located at 6401 Mission Street

Ms. Mothershead presented the proposed DDA for the property as a multifamily rental housing development consisting of 170 residential units including 17 affordable to low-income apartments. A representative from the development team addressed Council questions regarding the definitions of micro units and how modular units are assembled.

It was moved by Councilmember Daus-Magbual, seconded by Councilmember DiGiovanni and carried to open the public hearing. There were no speakers on this matter.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried to close the public hearing.

It was moved by Councilmember Buenaventura, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-16, Approving the Execution of a Disposition and Development Agreement Between the City of Daly City and EQR-Hillside II LP (6401 Mission Street)

Staff provided the following requested information regarding the 70% of the area median income (AMI) requirement for affordable units. Currently, for a household of one, an income at 70% AMI would be \$79,075/year max; for a two person household, the income would be \$90,375/year; and for a household of four, the income would be at \$112,925. Rents can range anywhere from \$1,000 for micro studios to \$2,219 for a 1-bedroom, with rents fluctuating depending on changes to the AMI.

Adoption of Resolution Authorizing City's Participation in the Statewide Community Infrastructure Program (SCIP) with the California Statewide Communities Development Authority (CSCDA)

Ms. Mothershead recommended the City's participation in SCIP with CSCDA in order to allow property owners to finance public capital improvement and/or development impact fees imposed on new developments. James Hamill, Managing Director with CSCDA, provided a summary of how SCIP is utilized, explained the merits of the program, and gave a list of requirements to become a member.

It was moved by Councilmember Buenaventura, seconded by Councilmember Daus-Magbual and carried to open the public hearing. There were no speakers on this matter.

It was moved by Councilmember Buenaventura, seconded by Councilmember DiGiovanni and carried to close the public hearing.

It was moved by Councilmember Buenaventura, seconded by Councilmember Daus-Magbual and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-17, Authorizing the City to Join the Statewide Community Infrastructure Program; Authorizing the California Statewide Communities Development Authority to Accept Applications from Property Owners, Conduct Special Assessment Proceedings and Levy Assessments within the Territory of the City of Daly City; Approving Form of Acquisition Agreement for Use When Applicable; and Authorizing Related Actions

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AWARD OF BIDS/CONTRACTS:

Appropriate Funds and Award Construction Contract for the Police Parking Lot Security Fence Project

City Engineer Kevin Fehr reported on the bid process for the subject project and recommended awarding a contract to Golden Bay Construction in the amount of \$544,321 which was determined as the lowest bid.

It was moved by Councilmember Buenaventura, seconded by Councilmember Daus-Magbual and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-18, Authorizing Execution of Construction Contract with Golden Bay Construction for the Police Parking Lot Security Fence Project

Award of Construction Contract for Westlake Library HVAC and Roof Replacement Project

Senior Civil Engineer Roland Yip recommended awarding a construction contract to Roofing & Solar Construction, Inc. in the amount of \$952,000 and authorizing the transfer of \$840,000 from the Doelger Senior Center Complex Roof Replacement Project to fully fund the project. Mr. Yip clarified the starting and end dates for the project and addressed how construction will impact the services on site.

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-19, Authorizing Execution of Construction Contract with Roofing & Solar Construction, Inc. for Westlake Library HVAC and Roof Replacement Project and Transfer of Funds

ORDINANCES:

Second Reading, Ordinance No. 1435, Adding Chapter 2.58 to the Municipal Code, Establishing Small Business Commission

It was moved by Councilmember Buenaventura, seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following ordinance, with the amendment to change meeting times to begin at 7 P.M.

Ordinance 1435, Adding Chapter 2.58 of Title 2 of the Daly City Municipal Code Re: Small Business Commission

Second Reading, Ordinance No. 1436, Amending the Daly City Zoning Map to establish Planned Development Standards for PD-31A

It was moved by Councilmember Buenaventura, seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following ordinance:

Ordinance 1436, Amending the Daly City Zoning Map by Amending Ordinance No. 1048 to Planned Development Zone (PD-31A) and Establishing Planned Development Standards (699 Serramonte Boulevard)

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PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

Teresa Ferrer, US Census Bureau, commended the City for its participation in the censuses. Ms. Ferrer offered giving future presentations on the census should the City be interested and announced Belmont will be providing census training on Thursday to elected officials.

REPORTS:

Council Committee: January 10 - 27, 2020

Peninsula Clean Energy Board of Directors (Daus-Magbual)
Jefferson Union High School Committee (Sylvester/Manalo)
Affordable Housing Committee (Sylvester/Manalo)

City Council:

The Council gave reports on their activities, meetings and events for the period between January 14 – January 27: International Holocaust Remembrance Day honoring survivors from Auschwitz; Service Day on Martin Luther King Jr. Day with the Daly City Community Center to beautify JFK Elementary School; and the Martin Luther King Jr. March in San Francisco with Mayor Breed. Council acknowledged the efforts of everyone who contributed but specially Councilmember Buenaventura and the Pilipino Bayanihan Resource Center (PBRC) for organizing the collection of donations for victims of the volcano eruption in the Philippines.

ADJOURNMENT:

At 8:38 PM, Vice Mayor Manalo adjourned the meeting in memory of Marco Jastillana, Dominador Abesamis Caballero, June Neuhaus, Police Officer Munir Edais, Officer Monte Sereno, Captain Ian McBeth, Officer Paul Clyde Hudson, Rick DeMorgan, Beatrice Kodama Gunsberg, Kobe Bryant, Gianna Bryant, John Altobelli, Keri Altobelli, Alyssa Altobelli, Christina Mauser, Ara Zobayan, Sarah Chester, Payton Chester, the U.S. firefighters who perished in the Australian fires, and the victims of the US military crash in Afghanistan.

Approved as submitted, this 10th

day of February, 2020.

City Clerk

Mayor



City Council Meeting Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: Adoption of Composite Summary Memorandum of Understanding and Salary Schedule between the City of Daly City and Fire Management Association

Recommended Action

That the City Council adopt by resolution the Composite Summary Memorandum of Understanding and salary schedule between the City of Daly City and Fire Management Association

Discussion

The management “meet and confer” representatives designated by the City Council of the City of Daly City have met and conferred in good faith with the representatives of the Fire Management Association and, as a result, have arrived at Memorandum of Understandings concerning wages, hours and conditions of employment as follows:

Salary:

- Effective the first full pay period of October 2019 - 3% salary increase
- Effective the first full pay period of October 2020 - 3% salary increase
- Effective the first full pay period of October 2021 - 3% salary increase

Equity Adjustment:

- Effective the first full pay period of October 2019 – 2% equity adjustment
- Effective the first full pay period of October 2020– 2% equity adjustment
- Effective the first full pay period of October 2021– 2% equity adjustment

EMT Market Adjustment:

- Effective the first full pay period of October 2019 - \$350/month
- Effective the first full pay period of October 2020 - \$400/month
- Effective the first full pay period of October 2021 - \$425/month

Cost Sharing: Classic members shall pay an additional 1.25% towards the employer share of CalPERS retirement for a total of 12%.

Cafeteria Plan Allowance:

Effective December 2019, City to contribute to the cafeteria allowance for eligible employees in an amount as follows:

- a) Employee Only: 100% of the employee only Kaiser rate (This means that the employee only contribution is frozen at \$1475/month until it equals the employee only Kaiser rate.)
- b) Employee + 1: 95% of the Kaiser rate (This means that the employee +1 contribution is frozen at \$1475/month until it equals the employee +1 Kaiser rate.) In the event that the

City Council Agenda Report

Subject: Adoption of Composite Summary Memorandum of Understanding and Salary Schedule between the City of Daly City and Fire Management Association
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Kaiser rate increases 15% or more in any year the parties shall split the cost of the rate increase above 15% for the plan year.

- c) Employee plus family: 95% of the Kaiser rate. In the event that the Kaiser rate increases 15% or more in any year the parties shall split the cost of the rate increase above 15% for the plan year.
- There is no cash back except for those employees hired before January 1, 2020 and frozen at the Employee Only and Employee +1 rate.
- Cash in lieu is frozen for all current bargaining unit employees at the Employee Only and Employee + 1 level and shall be \$500 per month for all employee hired on or after January 1, 2020. (Cash in lieu is also reduced to \$500 if Employee changes plan to no coverage)
- Cash in lieu Eligibility: Employees who opt out of the CalPERS medical plan and receive cash must provide the following: (1) proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction (“tax family”), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies (“opt out period”); and (2) the employee must sign an attestation that the employee and his/her tax family have or will have such minimum essential coverage for the opt out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt-out payment cannot be made and the City will not in fact make payment if the City knows that the employee or tax family member doesn’t have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied. Employees and known dependents who do not provide the annual information required will be enrolled in the lowest cost health plan.

Vision Reimbursement Program: The maximum reimbursement will increase to \$200 per year effective January 2020.

Retiree Health Benefits: The retiree health benefit for all bargaining unit employees hired on or after October 1, 2019 shall be limited to the PEMHCA minimum.

Retiree Health Savings:

- For all members of the bargaining group: Effective the first full pay period after Council adopts this agreement employees with less than 25 years of service shall contribute to ICMA retiree health savings account (or any account established under this section) an amount equal to \$250.00 per month for each month of employment. Employees with 25 years of service or more shall contribute \$500 per month for each month of employment.

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Subject: Adoption of Composite Summary Memorandum of Understanding and Salary Schedule between the City of Daly City and Fire Management Association
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- For New Hires Only: For employees hired on or after adoption of the resolution eliminating retiree medical for new hires: The City shall contribute \$50 per month to the current ICMA retiree health savings account (or any account established under this section).
- A retiring employee shall place 100% of vacation and comp time cash out into the ICMA retiree health savings account (or any account established under this section)

Sick Leave Cash Out: Shall be eliminated for all employees hired on or after July 1, 2020.

Fiscal Impact

The proposed three-year contract with Fire Management Association will result in an increase of \$786,000 to the City's General Fund budget. This amount includes an increase of \$442,000 for retirement costs based on the proposed pay increases and increased contributions required by CalPERS (California Public Employment Retirement System). If no raise was provided, the City would still be required to provide an additional \$269,000 for retirement costs.

Summary/Conclusion

Staff requests that the City Council adopt the Composite Summary Memorandum of Understandings between the City of Daly City and Fire Management Association for the period of October 1, 2019 through September 30, 2022.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Natalie Sakkal
Director of Human Resources



City Council Agenda Report

Item # _____

Meeting Date: February 10th, 2020

Subject: 2019 MANDATED FIRE and LIFE SAFETY INSPECTIONS

Recommended Action

It is requested that the City Council acknowledge North County Fire Authority's mandated fire and life safety inspections were performed within the City of Daly City

Background

California Health & Safety Code Section 13146.2 requires all fire departments, including the North County Fire Authority, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3.

Discussion

California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the North County Fire Authority, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided.

Fiscal Impact

None

Summary/Conclusion

Requesting the City Council of the City of Daly City acknowledge fulfillment of the requirements of the California Health & Safety Code regarding the North County Fire Authority's compliance with California Health and Sections 13146.2 and 13146.3.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Ron D. Myers
Fire Chief

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY
ACKNOWLEDGING NORTH COUNTY FIRE AUTHORITY REGARDING THE
INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL
INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND
13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the North County Fire Authority, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

WHEREAS, California Health & Safety Code Section 13146.2 requires all fire departments, including the North County Fire Authority, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

WHEREAS, the City Council of the City of Daly City intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the North County Fire Authority's compliance with California Health and Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that said City Council expressly acknowledges the measure of compliance of the North County Fire Authority with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the City of Daly City, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES: Total 48

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. During calendar year 2019, the North County Fire Authority inspected all 48 Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES: Total 717

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including several residential care facilities). These residential care facilities have several different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. During calendar year 2019, the North County Fire Authority inspected all 717 Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2020, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

Absent, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: Amend Traffic Regulations to: (1) Install 28-ft. No Parking Zone on the east side of Lake Merced Boulevard just north of the Westlake Shopping Center garage exit (TSR 20/40); (2) Install 8-ft. No Parking Zone on the south side of Belmar Avenue, just east of Park Plaza Drive (TSR 20/44); and (3) Install 25-ft. No Parking Zone on the west side of Skyline Drive, south of Belcrest Avenue (TSR 20/48).

Recommended Action

Recommend the City Council amend the City's traffic regulations as follows:

1. Install 28-ft. No Parking (red) zone on the east side of Lake Merced Boulevard just north of the Westlake Shopping Center garage exit (TSR 20/40);
2. Install 8-ft. red zone on the south side of Belmar Avenue, just east of Park Plaza Drive (TSR 20/44); and
3. Install 25-ft. red zone on the west side of Skyline Drive, south of Belcrest Avenue (TSR 20/48).

Background

On December 13, 2019 and January 10, 2020, the City's Traffic Safety Committee met and reviewed various requests for traffic improvements, signage and pavement markings, and recommended that the City Manager proceed with amending the aforementioned traffic regulations.

Discussion

The amendments to the traffic regulations are recommended for the following reasons:

1. Staff received a request from a resident to install a red zone on the east side of Lake Merced Boulevard, just south of the midblock crosswalk adjacent to the parking garage exit. Installing a red zone between the midblock crosswalk and the garage exit will improve visibility of pedestrians crossing Lake Merced Boulevard.
2. Staff received a request from a resident to install red zones at the corners of Park Plaza Drive and Belmar Avenue. The red zone on the south side of Belmar Avenue will provide additional room for large vehicles to safely turn from northbound Park Plaza Drive onto eastbound Belmar Avenue.
3. SamTrans staff requested a red zone at the bus stop on the southwest corner of Skyline Drive and Belcrest Avenue to better accommodate passengers with disabilities. The requested red zone will allow the bus to pullover to the sidewalk to load and unload passengers.

Fiscal Impact

Funding is available for the proposed signs and/or markings in the Street Maintenance operating budget 01-314-330-4241 for the current Fiscal Year 2019-2020.

Summary/Conclusion

Recommend the City Council amend the aforementioned traffic regulations.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

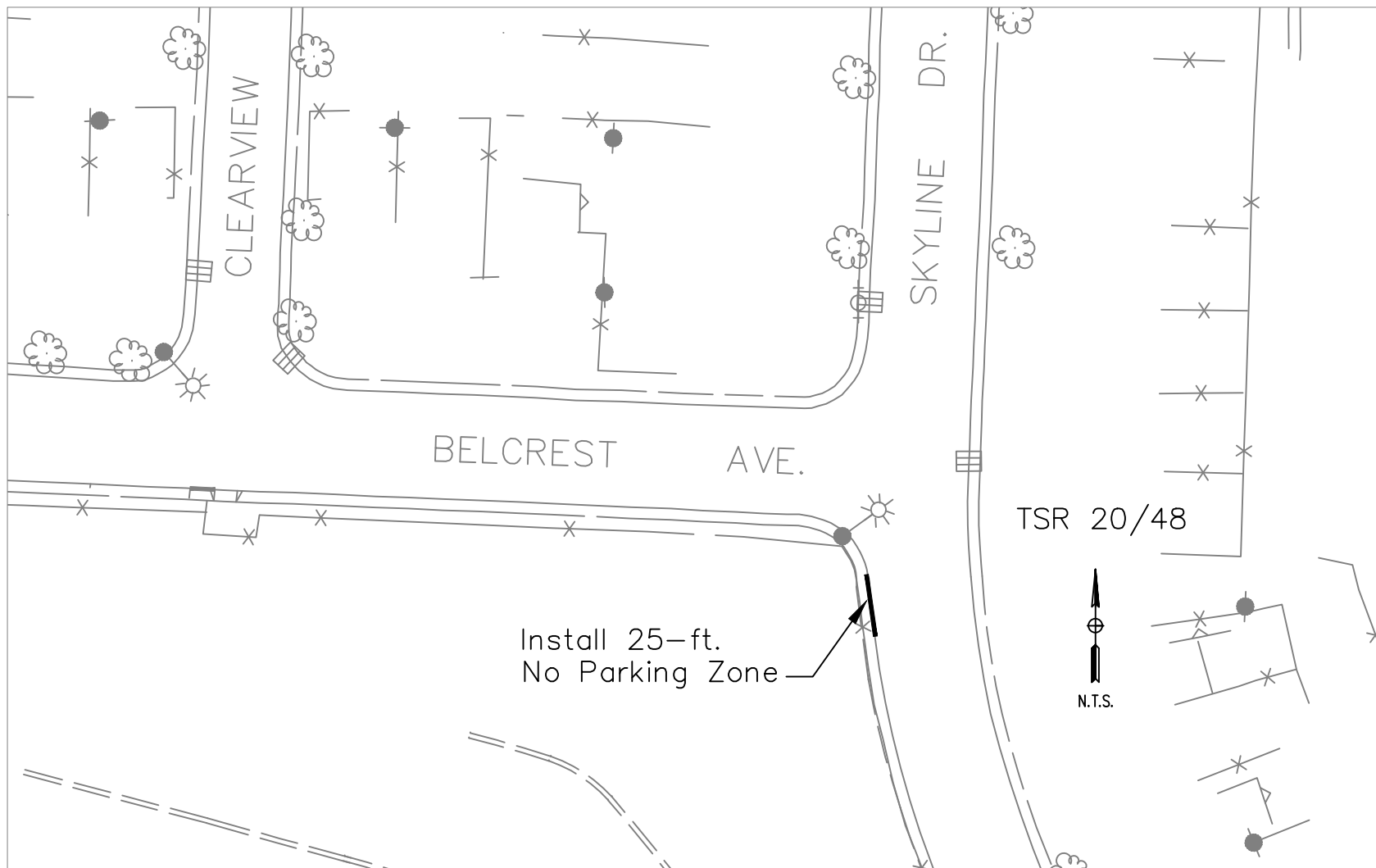


Shirley Chan
Traffic Engineer



Richard Chiu, Jr.,
Director of Public Works

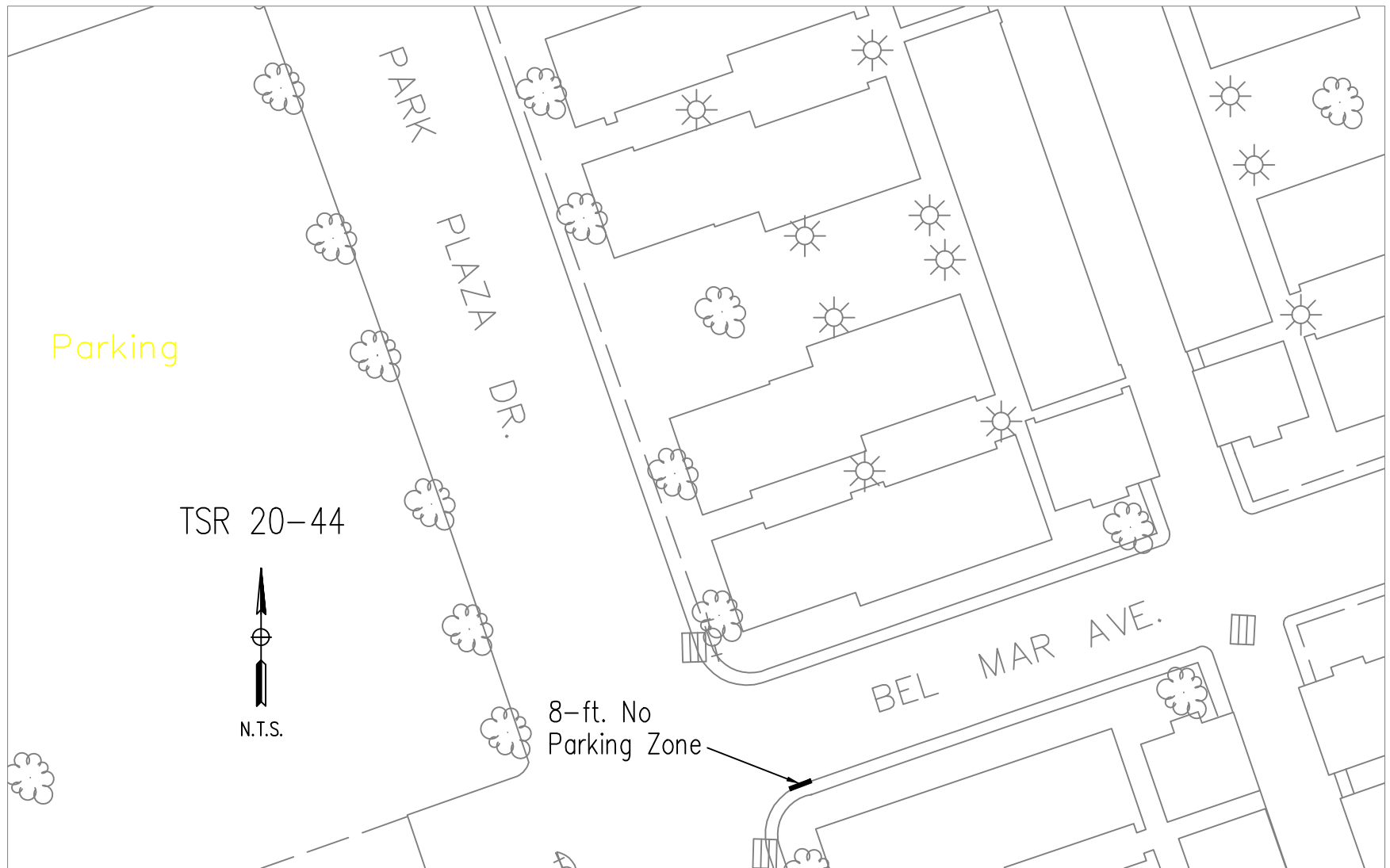
Attachment: Traffic Improvements Location Maps



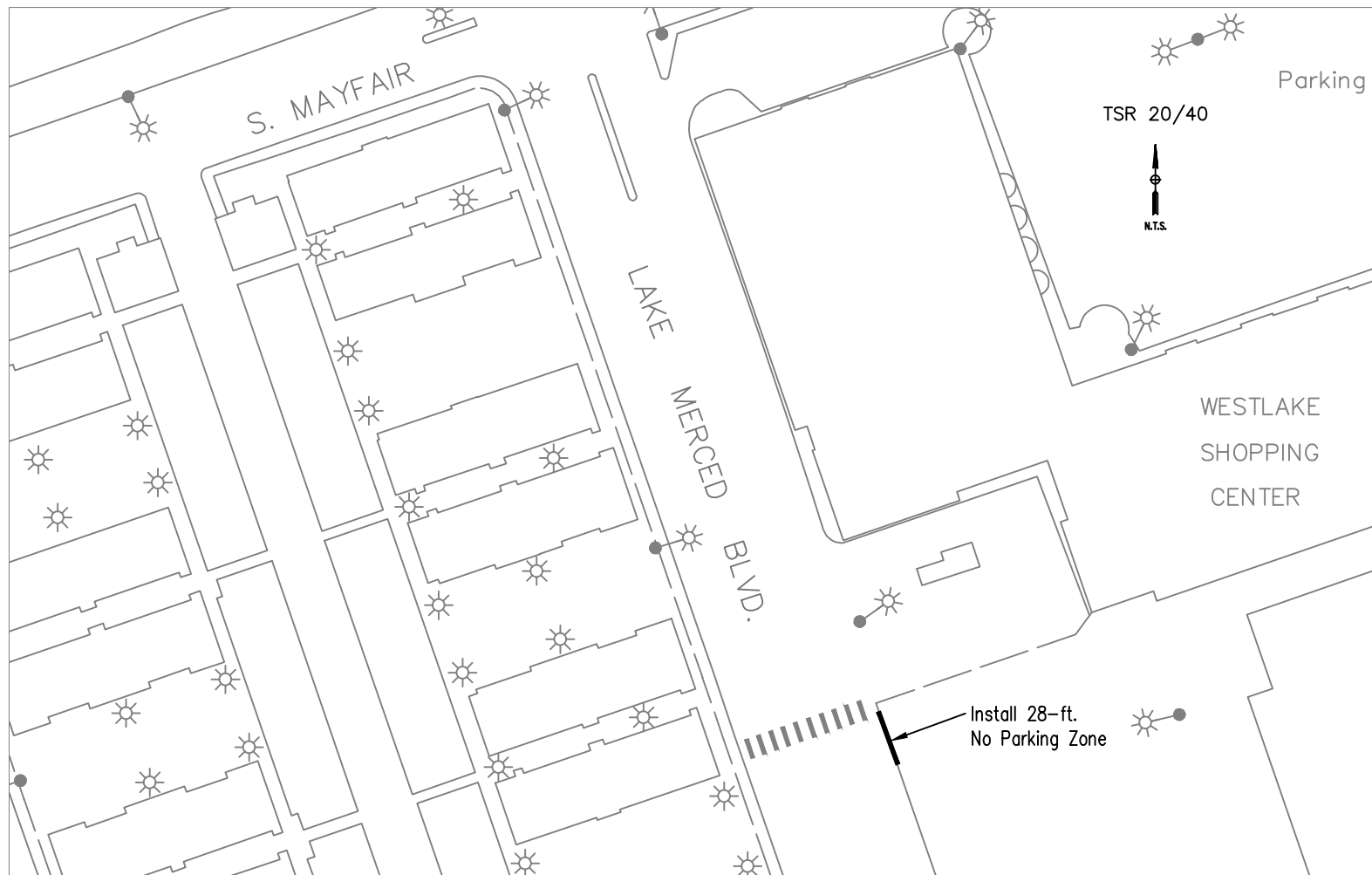
THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
Skyline Dr./Belcrest Ave.

DRAWN	SC	DATE	02/20	APPROVED		CITY ENGINEER
CHECKED	KF	SCALE	NTS			
REVIEWED	SC	SUPPLY NO.		SHEET NO.	1 OF 1	TSR 20-48



THE CITY OF DALY CITY CALIFORNIA DEPARTMENT OF PUBLIC WORKS			
TRAFFIC IMPROVEMENTS Park Plaza Dr./Belmar Ave.			
DESIGNED SC	CHECKED KF	DATE 02/20	APPROVED _____ CITY ENGINEER
SCALE NTS	SHEET NO. 1 OF 1	TSR 20-44	REV.



THE CITY OF DALY CITY CALIFORNIA DEPARTMENT OF PUBLIC WORKS			
TRAFFIC IMPROVEMENTS LAKE MERCED BLVD.			
DRAWN SC	DATE 02/20	APPROVED CITY ENGINEER	
CHECKED KF	SCALE NTS	SHEET NO. 1 OF 1	
DESIGNED SC	SUPPLY NO.	TSR 20/40	REV.



City Council Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: Authorize the City Manager to Execute an Agreement with Landscape Structures, Inc. for the Purchase and Installation of Playground Equipment at Gellert Park

Recommended Action

Staff recommends that the City Council authorize the City Manager to execute an agreement, in a form acceptable to the City Attorney, with Landscape Structures, Inc. of Delano, Minnesota, to purchase and install playground equipment at Gellert Park in the amount of \$337,479.20 with a 15% contingency for a total amount of \$388,200 through the purchasing cooperative Sourcewell. Staff also recommends that the City Council affirm the CEQA determination of Categorical Exemption and approve the design for the Gellert Park Renovation Playground.

Background

City staff had worked with Supervisor Canepa's office to secure Measure K funds to support the County's Shared Vision 2025 plan to create a community that is healthy, livable, collaborative, environmentally conscious, and prosperous. On May 14, 2019, the County Board of Supervisors approved the allocation of \$926,000 of Measure K funds to the City of Daly City for the Gellert Park Renovations project. On June 24, 2019, City Council accepted the Measure K grant and appropriated the grant funds to the project.

The Gellert Park Renovations project will improve one of the largest and highest used park facilities in Daly City. Proposed improvements include the following:

- Addition of a new American Disabilities Act (ADA) compliant prefabricated restroom building
- Replacement of existing playground equipment
- Renovation of the existing barbeque area
- Replacement of existing tennis/basketball court light fixtures to LED

Discussion

The playground equipment is a purchase eligible for procurement and installation through the Purchasing Cooperative Sourcewell, whose cooperative purchasing contracts have been competitively solicited so that government agencies can utilize their contracts which meet all state and federal public procurement requirements. Landscape Structures, Inc. is a vendor that has an agreement with Sourcewell to provide their product at competitively bid public pricing. Contractors charge overhead and profit, approximately 20% mark up, for all items they purchase. By purchasing the playground equipment from Landscape Structures, Inc. through Sourcewell, the City can save approximately \$67,500.

The City is required to complete construction of the Gellert Park Renovations project prior to November 2020 per the Measure K Grant Agreement. The lead time for the playground equipment is three to four months from purchase to installation. By purchasing the playground equipment in advance of the construction start through Sourcewell, the City receives the product it desires, and ensures it does not delay the project completion for Measure K reporting.

**Authorize the City Manager to Execute an Agreement with Landscape Structures, Inc.
for the Purchase and Installation of Playground Equipment at Gellert Park**
Meeting Date: February 10, 2020
Page 2 of 2

Landscape Structures, Inc. is a well-known company for playground equipment that are well-built and easy to maintain. Norwood Park and the Erlinda Tiongco Galeon Tot Lot (formerly Alta Loma Tot Lot) currently have playground equipment manufactured by Landscape Structures, Inc.

If the purchase is awarded as recommended, installation is anticipated to commence in May 2020 and be completed by August 2020, prior to the Measure K Grant Agreement project completion requirement.

Fiscal Impact

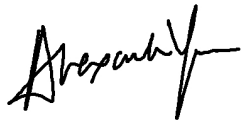
The service agreement with Landscape Structures, Inc. is in the amount of \$337,479.20. The amount includes the purchase and installation of playground equipment, safety surfacing, and fencing. An additional \$50,720.80 (15%) is needed for contingencies, construction support, and staff time for a total amount of \$388,200. Sufficient funding is available in the FY 2019-20 Capital Outlay project account 31-317-490 Gellert Park Renovations.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager to execute an agreement, in a form acceptable to the City Attorney, with Landscape Structures, Inc. of Delano, Minnesota, to purchase and install playground equipment at Gellert Park in the amount of \$337,479.20 with a 15% contingency for a total amount of \$388,200 through the purchasing cooperative Sourcewell. Staff also recommends that the City Council affirm the CEQA determination of Categorical Exemption and approve the design for the Gellert Park Renovation Playground.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Alexander Yuen
Engineer I



Richard Chiu, Jr.
Director of Public Works

Attachments:

1. Location Map
2. Landscape Structures, Inc. design and proposal

ALL PURCHASE ORDERS, CONTRACTS, AND
CHECKS TO BE MADE OUT TO:



LANDSCAPE STRUCTURES, INC.
601 7TH STREET SOUTH
DELANO, MN 55328 U.S.A.

763-972-3391 800-328-0035
Fax: 763-972-3185

030117-LSI

Prepared For:

Contact Name	Alexander Yuen	Phone	(650) 746-8363
Bill To Name	City of Daly City	Ship To Name	Gellert Park
Bill To	333 90th Street Daly City, California 94015 United States	Ship To	50 Wembley Dr Daly City, California 94015 United States
Quote Number	00031141	Quote Date	1/3/2020
Opportunity Name	Gellert Park Playground	Quote Exp Date	4/3/2020
Quote Name	Gellert Park Playground - Contract Buying	Est Lead Time	Check with Sales Rep

Quantity	Product	Product Description	Sales Price	Total Price
1.00	Demolition	Removal and haul away of existing play equipment.	\$8,148.00	\$8,148.00
1.00	Demolition	Removal of approximately 450sf of existing sand (some sand to remain in the area for sandbox - does not include any new sand or cleaning of existing sand)	\$2,360.00	\$2,360.00
1.00	Fibar Wood Fiber	Fibar engineered wood fiber safety surfacing materials to top off existing wood fiber area with approximately 4" throughout	\$2,384.00	\$2,384.00
1.00	Inspection	CPSI inspection of new play equipment for Ages 2-5 and 5-12	\$1,482.00	\$1,482.00
1.00	Install Wood Fiber	Blow-in installation of wood fiber to top off existing with approximately 4".	\$3,483.00	\$3,483.00
1.00	Install-Rubber Surfacing	Installation of 1660 square feet of 3.5" thick poured-in-place rubber by a manufacturer certified installer. Will be beveled into wood fiber/sand. Price does not include sub-base preparation, drainage, design work or inspections.	\$9,222.00	\$9,222.00
1.00	Installation	Installation of Landscape Structures design #1134801-01-06 by a manufacturer certified installer.	\$59,840.00	\$59,840.00
1.00	PlayBooster, 5-12	Landscape Structures Playground Design #1134801-01-06	\$179,520.00	\$179,520.00
1.00	Rentals	Temporary fencing for duration of construction.	\$2,110.00	\$2,110.00
1.00	Security	Security guard for poured-in-place surfacing during 8 hour curing time, under normal weather conditions. Temporary fencing (at an additional cost) may be needed in certain circumstances. *If you elect to decline a security guard, a security opt out waiver will be required.	\$667.00	\$667.00
1.00	Site Work	Supply and installation of compacted base rock for 1660sf to prepare for PIP installation. Portions in main large play area to be beveled to provide transition into wood fiber.	\$13,526.00	\$13,526.00
		Fencing work to modify existing gate entrance (parking lot side) to be moved back to allow for no openings. Also includes modifying the west side existing fence to add an		

Landscape Structures Representative

Alex Hailey

alexh@rossrec.com

1.00	Site Work	entrance point - intention would be to open this up and either add a gate or just an opening onto the PIP rubber which would provide a good ADA access point.	\$3,704.00	\$3,704.00
1.00	Sourcewell LSI Discount	Sourcewell (formerly NJPA) LSI Discount, Contract # 030117-LSI	(\$5,385.60)	(\$5,385.60)
1.00	Sourcewell Ross Discount	Sourcewell (formerly NJPA) Ross Discount, Contract # 030117-LSI	(\$8,976.00)	(\$8,976.00)
1.00	Surface America PIP Rubber	Surface America Poured-In-Place Rubber surfacing materials: ~Square Footage: 1660 sf (for partial area, beveled into wood fiber & sand) ~Thickness: 3.5" (per 8' CFH of play equipment) ~Binder: Aliphatic UV Stable ~Color: 50% Color & 50% Black speckled mix *Teal, Yellow, Purple, and Primary Red are considered premium colors, if any are used for more than 25% of the color mix, an additional materials charge will apply *Any change in color, thickness, square footage or binder type will require a change order.	\$21,396.00	\$21,396.00

Materials Amount	\$188,938.40
Tax Amount	\$17,476.80
Labor Total	\$104,542.00
Freight Amount	\$26,522.00
Total	\$337,479.20

Notes to Customer

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY LANDSCAPE STRUCTURES, INC. CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL.

Signature _____

Name _____

Title _____

Date _____

Thank you for the opportunity to quote your upcoming project. PLEASE NOTE: quote does not include installation, offload, payment and performance bonds, engineering calculations, security, storage, permits, inspection, or safety surfacing unless otherwise noted.

Deposits may be required before order can be placed depending on customer credit terms. Your purchase is subject to the terms and conditions of this quote, approval of this quote agrees to those terms.

If ordering materials after the expiration date, please add 3-6% annually to materials for anticipated price increase. If this is for a BID, it is the responsibility of the General Contractor bidding to adjust their bid to accommodate anticipated pricing. Please also note that sales tax will be based on the current rate at the time of shipping, not order date. Customer will be expected to cover these taxes.

Ross Recreation will provide labor using a subcontractor for all installation and labor quoted. Neither Ross Recreation nor our subcontractors are signatory to any unions, however compliance with prevailing wage rate requirements will occur. If union enrollment is required by our subcontractor for completion of this project, Ross Recreation will require a

Alex Hailey

alexh@rossrec.com

change order to cover the costs of a per project
enrollment and additional wage/benefit
requirements.



LS
landscape
structures®

Gellert Park Playground

1134801-01-06-01 • 12.30.2019

ROSS
Recreation Equipment

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structures®

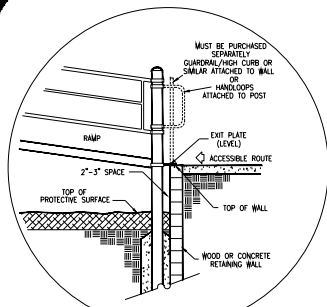
Gellert Park Playground

1134801-01-06-02 • 12.30.2019

ROSS
Recreation Equipment

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SUGGESTED ELEVATED RAMP EXIT INSTALLATION
RAMP ELEVATION TO BE 0" ABOVE FINISH GRADE.

APPROXIMATE AREA OF ACCESSIBLE/PROTECTIVE LOOSE FILL MATERIAL BY OTHERS (ENGINEERED WOOD FIBER SUGGESTED) 5222 SQ.FT.

THE SQUARE FOOTAGE CALCULATION PROVIDED IS APPROXIMATE AND FOR ESTIMATION PURPOSES ONLY. LANDSCAPE STRUCTURES SHALL NOT BE HELD LIABLE FOR ANY COSTS ASSOCIATED WITH SURFACING BY OTHERS.

APPROXIMATE AREA OF ACCESSIBLE/PROTECTIVE UNITARY SURFACING BY OTHERS 652 SQ.FT.

THE SQUARE FOOTAGE CALCULATION PROVIDED IS APPROXIMATE AND FOR ESTIMATION PURPOSES ONLY. LANDSCAPE STRUCTURES SHALL NOT BE HELD LIABLE FOR ANY COSTS ASSOCIATED WITH SURFACING BY OTHERS.

PlayBooster® (2-5 years)
Max Fall Height: 60 inches

SKYWAYS SHADE NOTES:
BUILDING CODE REC 2010
WIND LOAD OF 105 MPH
160 MPH WIND LOAD FRAME ONLY-NO FABRIC
SNOW LOAD OF 5 PSF-DOES NOT INCLUDE SNOW DRIFT
PROPER ACCESS TO SITE FOR MATERIALS & EQUIPMENT DELIVERY
STANDARD COLOR FABRIC
PRICE INCLUDES ANCHOR BOLTS (NON-CALVANEED) IF REQUIRED
PRICE INCLUDES GENERAL S&M DRAWINGS (ELECTRIC TOWER ONLY)
USE OF GALV. IS NOT INCLUDED
REINFORCEMENT NOT INCLUDED
ALL COMPONENTS TO BE SHIPPED AT THE SAME TIME

THIS DRAWING HAS A SKYWAYS SHADE ON IT, A SEPARATE FREIGHT QUOTE FROM DALLAS SKYWAYS FACILITY IS REQUIRED

UPPER AREA
PlayBooster® (5-12 years)
Max Fall Height: 96 inches

APPROXIMATE AREA OF ACCESSIBLE/PROTECTIVE UNITARY SURFACING BY OTHERS 529 SQ.FT.
THE SQUARE FOOTAGE CALCULATION PROVIDED IS APPROXIMATE AND FOR ESTIMATION PURPOSES ONLY. LANDSCAPE STRUCTURES SHALL NOT BE HELD LIABLE FOR ANY COSTS ASSOCIATED WITH SURFACING BY OTHERS.

PlayBooster® (2-12 years)
Max Fall Height: 46 inches

APPROXIMATE AREA OF ACCESSIBLE/PROTECTIVE UNITARY SURFACING BY OTHERS 455 SQ.FT.
THE SQUARE FOOTAGE CALCULATION PROVIDED IS APPROXIMATE AND FOR ESTIMATION PURPOSES ONLY. LANDSCAPE STRUCTURES SHALL NOT BE HELD LIABLE FOR ANY COSTS ASSOCIATED WITH SURFACING BY OTHERS.

2-5 LOWER AREA

TOTAL ELEVATED PLAY COMPONENTS	12		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	8	REQUIRED	4
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	4	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	3	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	2	REQUIRED	2

Estimated manufacturing time:
6 weeks from the time of LSI order acceptance, or receipt of SkyWays release of fabrication form if applicable.

5-12 UPPER AREA

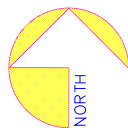
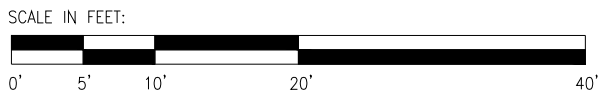
TOTAL ELEVATED PLAY COMPONENTS	0		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	13	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	7	REQUIRED	7

Estimated manufacturing time:
6 weeks from the time of LSI order acceptance, or receipt of SkyWays release of fabrication form if applicable.

2-12 LOWER AREA

TOTAL ELEVATED PLAY COMPONENTS	0		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	8	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	8	REQUIRED	8

Estimated manufacturing time:
6 weeks from the time of LSI order acceptance, or receipt of SkyWays release of fabrication form if applicable.



Gellert Park
Playground
Daly City, CA

Ross Recreation
Equipment Co., Inc.
Alex Hailey

SYSTEM TYPE:
PlayBooster

DRAWING #:
1134801-01-05



landscape
structures



The play components identified on this plan are IPMA certified. (Unless model number is preceded with *) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipma.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL FALL VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

ACCESSIBLE/PROTECTIVE SURFACING TO BE A COMBINATION OF UNITARY AND LOOSE FILL MATERIALS.
6679 Sq. Ft.

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY".

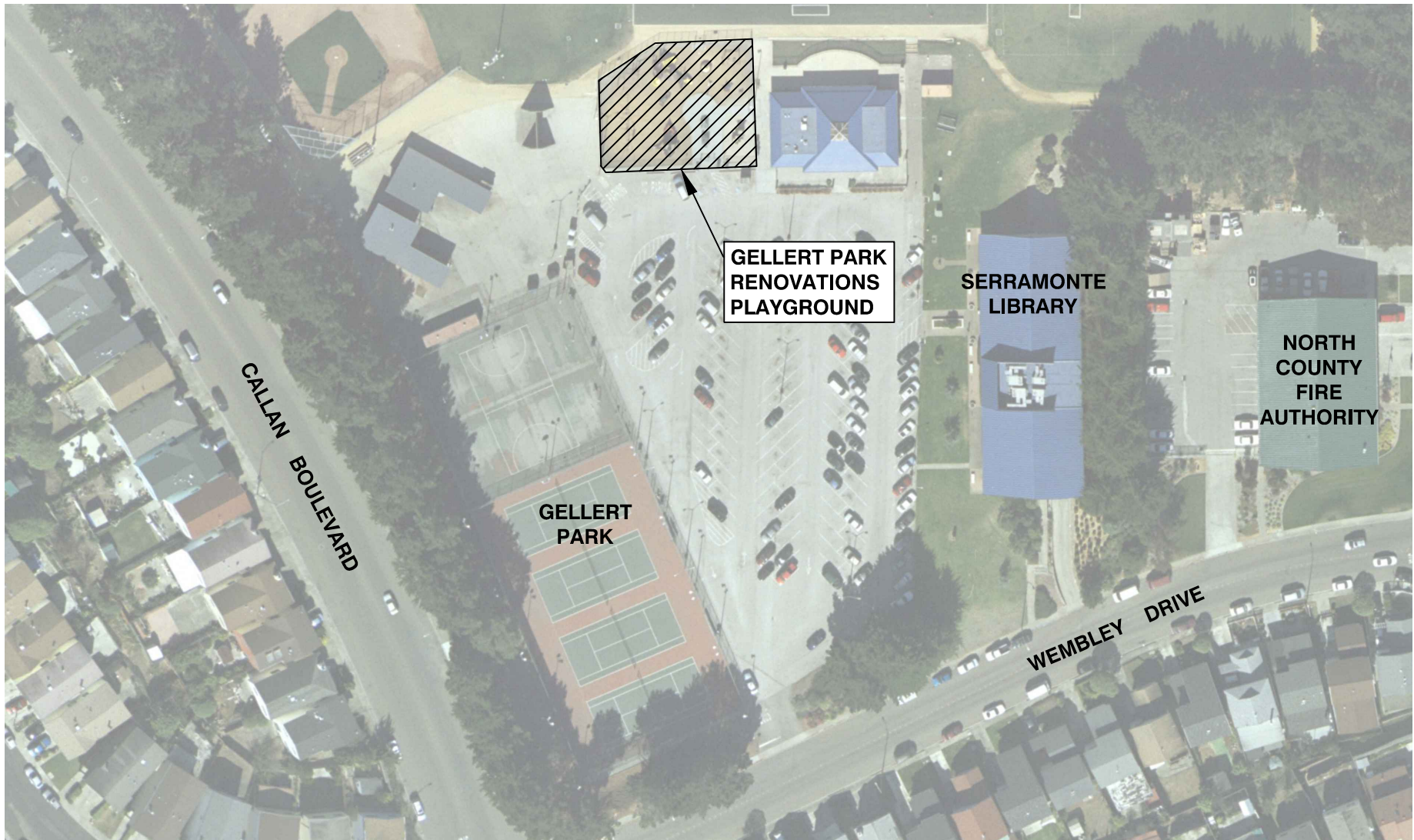
DESIGNED BY:
JAG

COPYRIGHT: 12/11/19
LANDSCAPE STRUCTURES, INC.
601 7th STREET SOUTH - P.O. BOX 198
DELANO, MINNESOTA 55328
PH: 1-800-328-0035 FAX: 1-763-972-6091

9/26/19	1134801-01-03	JAG
4/22/19	1134801-01-02	JAG
9/26/19	1134801-01-04	JAG
Date	Previous Drawing #	Initials

CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

PROJECT LOCATION MAP OF
**GELLERT PARK RENOVATIONS
PLAYGROUND**



N.T.S.



City Council Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: Authorize the City Manager to Execute an Agreement with BuyBoard National Purchasing Cooperative, and to Execute an Agreement with Public Restroom Company for the Purchase and Installation of a Prefabricated Restroom Building at Gellert Park

Recommended Action

Staff recommends that the City Council:

- 1) Adopt a resolution authorizing the City Manager to execute an agreement, in a form acceptable to the City Attorney, with BuyBoard National Purchasing Cooperative, to participate in cooperative purchasing; and
- 2) Adopt a resolution authorizing the City Manager to execute an agreement, in a form acceptable to the City Attorney, with Public Restroom Company of Minden, Nevada, to purchase and install a prefabricated restroom at Gellert Park in the amount of \$288,104 with a 15% contingency for a total amount of \$332,000.

Background

City staff had worked with Supervisor Canepa's office to secure Measure K funds to support the County's Shared Vision 2025 plan to create a community that is healthy, livable, collaborative, environmentally conscious, and prosperous. On May 14, 2019, the County Board of Supervisors approved the allocation of \$926,000 of Measure K funds to the City of Daly City for the Gellert Park Renovations project. On June 24, 2019, City Council accepted the Measure K grant and appropriated the grant funds to the project.

The Gellert Park Renovations project will improve one of the largest and highest used park facilities in Daly City. Proposed improvements include the following:

- Addition of a new American Disabilities Act (ADA) compliant prefabricated restroom building
- Replacement of existing playground equipment
- Renovation of the existing barbeque area
- Replacement of existing tennis/basketball court light fixtures to LED

Discussion

If authorization is approved, the City will become a member of the BuyBoard National Purchasing Cooperative through the execution of the Interlocal Participation Agreement. BuyBoard is a purchasing agency, whose cooperative purchasing contracts have been competitively solicited so that government agencies can utilize their contracts which meet all state and federal public procurement requirements. BuyBoard and other purchasing cooperatives have the ability to offer products and services at prices which have been assessed to be fair, reasonable and competitive. Being part of a purchasing cooperative is not new to Daly City as we have been a member of Sourcewell Purchasing Cooperative (formerly NJPA) since September 2002. Other local agencies such as the City of Alameda and the City of Dublin are members of BuyBoard.

Authorize the City Manager to Execute an Agreement with BuyBoard National Purchasing Cooperative, and to Execute an Agreement with Public Restroom Company for the Purchase and Installation of a Prefabricated Restroom Building at Gellert Park
Meeting Date: February 10, 2020
Page 2 of 3

The prefabricated restroom is a purchase eligible for procurement and installation through the BuyBoard National Purchasing Cooperative. Public Restroom Company is a vendor that has an agreement with BuyBoard to provide their product at competitively bid public pricing. Contractors charge overhead and profit, approximately 20% mark up, for all items they purchase. By purchasing the prefabricated restroom from Public Restroom Company through BuyBoard, the City can save approximately \$58,000.

The City is required to complete construction of the Gellert Park Renovations project prior to November 2020 per the Measure K Grant Agreement. The lead time for the prefabricated restroom is four to six months from purchase to on-site delivery. By purchasing the prefabricated restroom in advance of the construction start through BuyBoard, the City receives the product it desires, and ensures it does not delay the project completion for Measure K reporting.

If the purchase is awarded as recommended, construction is anticipated to commence in May 2020 and to be completed by September 2020, prior to the Measure K Grant Agreement project completion requirement.

Fiscal Impact

The service agreement with Public Restroom Company provides for a maximum, not-to-exceed fee of \$288,104. The amount includes the prefabricated restroom building delivered to site as well as the installation of the building. An additional \$43,896 (15%) is needed for contingencies, construction support, and staff time for a total amount of \$332,000. Sufficient funding is available in the FY 2019-20 Capital Outlay project account 31-317-490 Gellert Park Renovations.

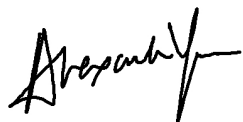
Summary/Conclusion

Staff recommends that the City Council:

- 1) Adopt a resolution authorizing the City Manager to execute an agreement, in a form acceptable to the City Attorney, with BuyBoard National Purchasing Cooperative, to participate in cooperative purchasing; and
- 2) Adopt a resolution authorizing the City Manager to execute an agreement, in a form acceptable to the City Attorney, with Public Restroom Company of Minden, Nevada, to purchase and install a prefabricated restroom at Gellert Park in the amount of \$288,104 with a 15% contingency for a total amount of \$332,000.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Alexander Yuen
Engineer I



Richard Chiu, Jr.
Director of Public Works

Authorize the City Manager to Execute an Agreement with BuyBoard National Purchasing Cooperative, and to Execute an Agreement with Public Restroom Company for the Purchase and Installation of a Prefabricated Restroom Building at Gellert Park
Meeting Date: February 10, 2020
Page 3 of 3

Attachments:

1. Location Map
2. Public Restroom Company proposal

Price Proposal: Gellert Park, Daly City, CA
Date: February 3, 2020
Reference: 10753-12/7/2019-1

Our Offer to Sell:

1. Restroom Building delivered to site @ \$ 265,199

Public Restroom Company herein bids to *furnish (building only per plans and specifications, delivered to site with all costs except installation including applicable taxes excluding retention.* (Retention is not allowed as this is materials or a product fully assembled before shipment to the site and therefore not subject to retention.)

2. Installation: Turnkey Installation of the Building above @ \$ 22,905 with retention allowed.

Public Restroom Company also includes in this two-part quotation our turnkey installation package for this building. Our national factory authorized installation team will:

- a. Arrive onsite to confirm and verify the owner provided scope of work in preparation for installation including access to the site.
- b. Verify the building pad size, building corners, finished slab elevation, utility depth and location, meter size and distance from building, and compaction compliance.
- c. Excavate the utility trenches for placement of our prefabricated underground piping tree for plumbing and electrical, set the kit in place, provide the water test for inspection before backfilling, and then place the site adjacent coarse sand you provide to us alongside the building pad and screed it level for final building placement. We will need onsite water availability for wetting the sand bed before building placement to consolidate the pad.
- d. Set the building on the site pad.
- e. Connect the utility piping stub ups to the building piping stub down building points of connection for water, sewer, and electrical conduit to the building internal electrical panel.

3. Owner Final Tie In of Utilities and other site work:

The exterior utility connections for water, sewer and electrical 6' or less from the footprint of the building are by owner.

4. Total Cost of building and installation @ \$ 288,104

OWNER SCOPE OF WORK WITH/WITHOUT FOOTINGS:

Owner Scope of Work Background:

Owner shall survey the site, establish survey for the building pad and prefabricated building slab elevation and front corners, excavate for building footings (if required), locate footing sleeves for electrical, waste, and water, pour the footings (if required), furnish sand base adjacent to subgrade pad, and provide location for utility POC's nominally 6' outside the foundation.

Preparation of Building Pad:

Owner is responsible for providing the building subgrade pad or when required footings to frost depth per Public Restroom Company design specifications. PRC will provide detailed drawings for the subgrade building pad, utilities POC's, and if required the footings, attached to this scope of work.

Subgrade Pad/Foundation Requirements:

1. Owner shall survey the building site and provide a finished slab elevation for the prefabricated building. The building pad size we require is larger than the final actual building footprint. Provide building front corner stakes with 10' offsets.
2. Excavate the existing site to the depth of the required footings to local code if required.
3. Furnish coarse concrete sand adjacent to subgrade pad so PRC can cut the utility trenches, install underground utilities, and screed sand.

Owner verification of site access to allow Building Delivery:

1. You certify to PRC that suitable delivery access to the proposed building site is available. Suitable access is defined as 14' minimum width, 16' minimum height, and sufficient turning radius for a crane and 70' tractor-trailer.
2. Our cost is based upon the crane we provide being able to get within 35' from the building center and for the delivery truck to be no more than 35' from the crane center picking point.
3. If the path to the building site traverses curbs, underground utilities, landscaping, sidewalks, or other obstacles that could be damaged, it is the Owner's responsibility for repair and all costs, if damage occurs.
4. If trench plating is required, it shall be the cost responsibility of the Owner.
5. If unseen obstacles are present when site installation begins, it is the Owner's responsibility to properly mark them and verbally notify PRC before installation.
- 6.

Installation Notice and Site Availability:

PRC will provide sufficient notice of delivery of the prefabricated building. The Owner shall make the site available during the delivery period. During the delivery period, on an improved site, Owner should stop site watering several days before delivery to minimize the impact on the soils for the heavy equipment needed for installation.

Caution: *If site is not ready for our field crew to perform their installation and if no notice of delay in readiness from Owner is received, PRC will provide a change order for re-mobilization on a daily basis until the site is ready for us. Ready means that the site pad is completed, the corner required survey*

stakes are in place, the slab elevation stakes are in place, the location of the front of the building is confirmed on site, and access to the site is available from an improved roadway. Owner shall sign the change order before we will continue delivery.

Public Restroom Company will “turn-key” set the buildings including the hook up of utilities inside the building (only) when they are available. PRC will use its own factory trained staff for the installation.

Utility Connections:

1. The Owner is responsible for flushing all water service lines before final connection.
2. The **Owner** is responsible for the final connections of water, sewer, and electrical at the exterior of building POC's.
3. PRC provides a POC for water, a POC DWV waste line with a clean out your service connection, and an electrical schedule 80 PVC sleeve at an exterior POC.
4. PRC provides and connects the interior building utility connections and the Owner or their subcontractor makes the exterior connections to POC's for services.

Special Conditions, Permits, and Inspection Fees:

Follow any published specifications governing local building procedures for applicable building permit fees, health department fees, all inspection fees, site concrete testing fees, and compaction tests, if required by Owner. PRC is responsible for all required State inspections and final State insignia certification of the building, if applicable.

Jurisdiction for Off-site Work:

Jurisdiction, for permitting and inspection of this building shall be either the State agency who manages prefabricated building compliance in the state or the local CBO (when the State does not provide certification.) If the responsibility for building inspection is the local CBO, we will provide a certified plan set, calculations, and a third-party engineer inspection report for any and all closed work the local official cannot see.

PUBLIC RESTROOM COMPANY SCOPE OF WORK:**Our In Plant/Off-Site Construction Scheduling System:**

PRC has several off-site manufacturing centers in the United States, strategically located, with the proper equipment and trained staff to fabricate our custom buildings to our high-quality fit and finish standards. PRC manages quality control in our off-site production facility to comply with the approved drawings and provides an inspection certification and photos as required. When proprietary materials, which we have designed and fabricated, are part of the project, PRC supplies the manufacturing centers with these proprietary PRC components. We then schedule the in-plant construction process to coordinate with your delivery date through our Operations Division field staff. We guaranty on time at cost delivery weather permitting.

Special Payment and Billing Terms:

We will invoice for our design, engineering, and architectural plans upon our submittal to you. Then, we invoice on a monthly in plant percentage of completion supported by photographs, State third party inspection reports, and State certification.

In the event of project stoppage, additional fees may be assessed for re-mobilization, storage, crane costs, etc. ***Our discounted project costs are based upon timely payments. Delays in payment could change delivery schedules and project costs.***

Delivery and Installation:**Site Inspection:**

PRC staff, upon site arrival, will verify the required dimensions of the building pad and the corner locations/elevation. We will also verify the delivery path from an accessible road or street and install the underground utilities to the point of connection nominally 6' from the exterior of the building.

Installation:

PRC will install the building turn-key, except for any exclusion (listed under "Exclusions," herein.)

Installation of Utilities under the Prefabricated Building:

We fabricate off-site an underground utilities (water, and DWV piping and fittings) preassembled plumbing and electrical tree. Our site staff will set the underground tree in the excavated trench (excavation by owner to the proper depth per local code) into code depth excavated trenches and our staff will install the coarse concrete sand to bed the piping per our submitted drawing.

Your utility POC's start nominally 6' from the building footprint where we pick up the task and connect your services to the building stub downs. We provide all the under-slab piping (including the driven electrical ground rod or lightning rod, if applicable.) The owner brings utility services to within 6' of the pad.

Connection of Utilities Post Building Placement:

After placement of the building on the pad by PRC, our field staff will tie in the water and sewer connection "inside" the building only and terminate at a point of connection (POC) outside the building clearly marked for each utility service. The Owner is responsible for final utility point of service connections at the nominal 6' from building locations.

Electrical:

PRC provides the electrical conduit to the POC 6' from the building. The Owner pulls the wire and ties it off on the electrical panel.

Plumbing:

PRC provides the POC up to 6' from the building footprint and the Owner connects the water to our stub out location

Sewer:

Some sites depending on the local jurisdiction will require an outside house trap which Owner shall install if needed. PRC will provide you with a sewer point of connection including a clean out to which Owner will terminate the site sewer service.

Testing of Water, Sewer, and Electrical in Plant and Final Site Utility Connection:

Before the building leaves the manufacturing center, PRC certifies a pressure water piping test, DWV, and the electrical connections for compliance with code. While the building is fully tested for leaks at the plant before shipment, road vibration may loosen some plumbing slip fittings and require tightening once the building services (water) is completed. Owner is responsible for minor fitting tightening to handle small slip fitting leaks caused by transportation.

Time of Completion:

PRC estimates a 180 calendar day schedule to complete our scope of work from receipt of written notice to proceed together with signed approved architectural submittals from all authorities required to approve them.

Exclusions/Exceptions:

1. Access issues for delivery of the building by a clear unobstructed path of travel from an improved roadway to the final installation pad or foundation may cause site delays and extra cost at each site. This exclusion covers sites whose access is limited by trees, inaccessible roadways, overhead power lines at location where crane will lift building, grade changes disallowing our delivery trailers with only 4" of clearance to grade, berms, or uneven site grades, or when the path of travel is over improvements such as sidewalks, all of which are not within the scope of work by PRC. On some sites without on-site storage availability for buildings that cannot be set, relocation to a proximal crane yard and later relocated to the site for installation, will incur additional fees at rates that vary depending on local rates. PRC will provide written costs for this additional work by change order.
2. If weather on site causes site delivery issues, the delivery may have to be diverted to an off-site location and the additional costs will be a change order to the bid. Our staff works with the Owner/General Contractor in advance to make sure sound decisions for delivery are made to avoid this issue. But sometimes Owner/General Contractor take risks for weather, but this risk is clearly at the Owner/General Contractor risk, not PRC.
3. Sidewalks outside the building footprint.
4. Trench plates or matting needed for protection of site soils, sidewalks, hardscaping, or site utilities shall be the responsibility of the Owner/General Contractor. Any site soils damage or other site improvements if damaged during installation shall be the responsibility of the Owner/General Contractor.

5. Survey, location of building corners, finish floor elevation, excavation, and construction of subgrade building pad and footings (if required) per PRC plans.
6. Soil conditions not suitable for bearing a minimum of 1500 PSF with compaction to 90% maximum dry density shall require Owner/General Contractor correction before building placement. If no soils testing report is available before bid, Owner/General Contractor must verify site supporting soils at a minimum of 1500 PSF because that is the least we can place our structures on or Owner/General Contractor or engineer of record must design a foundation system to meet the imposed loads of site placement.
7. Improper water pressure, an undersized meter, or improper water volume flow to the building may necessitate a change order for installation of a building internal diaphragm tank to provide the minimum flow rate and static pressure of up to 60 PSI and a minimum of 40 PSI to properly flush the fixtures. Building water service chlorination, post installation, shall be by Owner/General Contractor.
8. Our bid included crane costs are based on a maximum 35' radius from the center pin of the crane (10' back from the rear of the crane) to the building center point of the furthest building module roof. If additional distance requires a larger crane, additional costs will be assessed by change order to the Owner/General Contractor.
9. Bonds, building permits, a site survey, special inspection fees, minor trash removal (nominally one pickup truck of shipping materials), final utility connections to the on-site water, sewer and electrical are by the Owner/General Contractor. Since the building is fully inspected and tested in plant, minor plumbing leaks (if water is not available when building site work installation is completed) is by the Owner/ General Contractor.
10. Site Traffic Control, if applicable, shall be by Owner/ General Contractor, not PRC.
11. Any equipment installation, site work or special inspections other than described within this proposal, shall be by Owner/General Contractor.

Insurance and Prevailing Wage Certification:

PRC shall comply with the required insurance requirements, wage reports, and safety requirements for the project, including OSHA regulations.

Special Insurance to protect the Building before acceptance:

As PRC requires payment for each month of off-site construction, and since the building is not on owner property where their insurance will cover the building, we maintain a special policy that insures the property even when paid for off-site until the building is finally accepted by the owner. This special policy protects the Owner's custom ordered materials to be used in the fabrication of the building during this period. PRC provides this Stock Throughput Policy to cover the building materials from supplier to manufacturer, while it is being built off-site, while in transit to the job site, during and after it is installed on-site until final acceptance. This special policy has a \$1,000,000 coverage limit. This exceeds the cost of any single building we have offered for sale herein.

Errors and Omissions Insurance:

Our firm employs licensed architects, engineers, and drafting staff to provide design of our buildings. Since these buildings are required to meet accessibility standards and building codes on site, and since

we are the designer, we carry Errors and Omissions Insurance (E & O) to protect our clients from any errors. The policy covers a limit of up to \$2,000,000 per occurrence and is more clearly explained in the insurance certificates we provide after receipt of a purchase order.

WARRANTY

PUBLIC RESTROOM COMPANY (Company) herein warrants that all work under this contract will be free from faulty materials and improper workmanship, except from proper and usual wear, and agrees to replace or repair, without cost to the Owner, all work found to be improper or imperfect, upon proper notice to the address stated below. Our Warranty is valid for 5 years from date of acceptance but shall be extended to 20 years for structural failure.

Our extended warranties shall have no effect on any required Performance and Payment Bonds whose Surety shall assume no liability to the Company, the Owner, or any third parties should the Company fail for any reason to deliver acceptable maintenance warranties beyond the one year period. The warranty extension is solely between the owner and PRC and not the owner, bonding company, or architect/engineer of record.

Our warranty is enforceable only if all work performed by Company has been fully paid, including change orders, if applicable. Company has no responsibility for vandalism, neglect, abuse, or improper maintenance of the final completed building.

The warranties expressed herein are exclusive, and are in lieu of all other warranties expressed or implied, including those of merchantability and fitness. There are no warranties which extend beyond those described on the face of this Warranty. The foregoing shall constitute the full liability of the Company and be the sole remedy to the Owner.

Term of Offer to Sell and Owner's Acceptance:

This offer is valid for acceptance within 30 days, or when a part of a public bid for the applicable duration imposed within the Owner's bid documents. Acceptance is by approving our post bid preliminary notice to begin drawings subject to final owner approval of our submittals and receipt of a contract or a purchase order/contract.

Special Notice of Possible Project Cost Increases as a Result of Late Payments:

In the event of delayed or late payment, PRC shall have the right to remedies including late charges, overall project total cost increases, and other damages as allowed by applicable law. The contract price quoted herein is a discounted price based upon our receipt of progress payments as invoiced on the agreed billing schedule of PRC. In the event of non-payment, PRC will provide a 5 day written notice to cure and if payment is still not received, the discounted price for the payment due may increase, to an undetermined amount, to cover work stoppage, remobilization, cancellation of materials and subsequent restocking charges, resale of the contracted building to another party, storage fees, additional crane fees, travel and per diem costs for field crews, and any other cost applicable to the

project, as allowed by law. Interest if applicable to non-payment will be assessed at the maximum amount allowed by law or 18% whichever is greater.

Termination

Upon Termination for any reason, Owner shall be liable for the cost of all work performed up to the date of termination. Additionally, Owner shall pay for off-site demolition and disposal of the partially or fully fabricated building as well as any non-returnable materials which were custom-ordered to complete fabrication in PRC's factory location. Any returned materials are subject to return and restocking fees at the Owner's expense.

Venue for Contract Jurisdiction:

Public Restroom Company requires all contracts accepted by our firm to hold that the venue for legal jurisdiction for this contract offer and acceptance shall be Douglas County, Nevada. In the event of your default, PRC shall be entitled to the full amount due including reasonable attorney fees, costs, storage, expenses of physical recovery, and statutory interest, as allowed by law.

No modifications to this offer shall be authorized unless confirmed in writing by the President of PRC.

Offered by: Public Restroom Company by



Charles E. Kaufman IV, President

This provides conditional acceptance of this preliminary purchase order for this building subject to acceptance of the submittals, furnished by Public Restroom Company. Once you accept the preliminary submittals, this shall become a final purchase agreement or at your discretion the final purchase order or a contract may be substituted with this attached.

Accepted by:

Authorized Signature

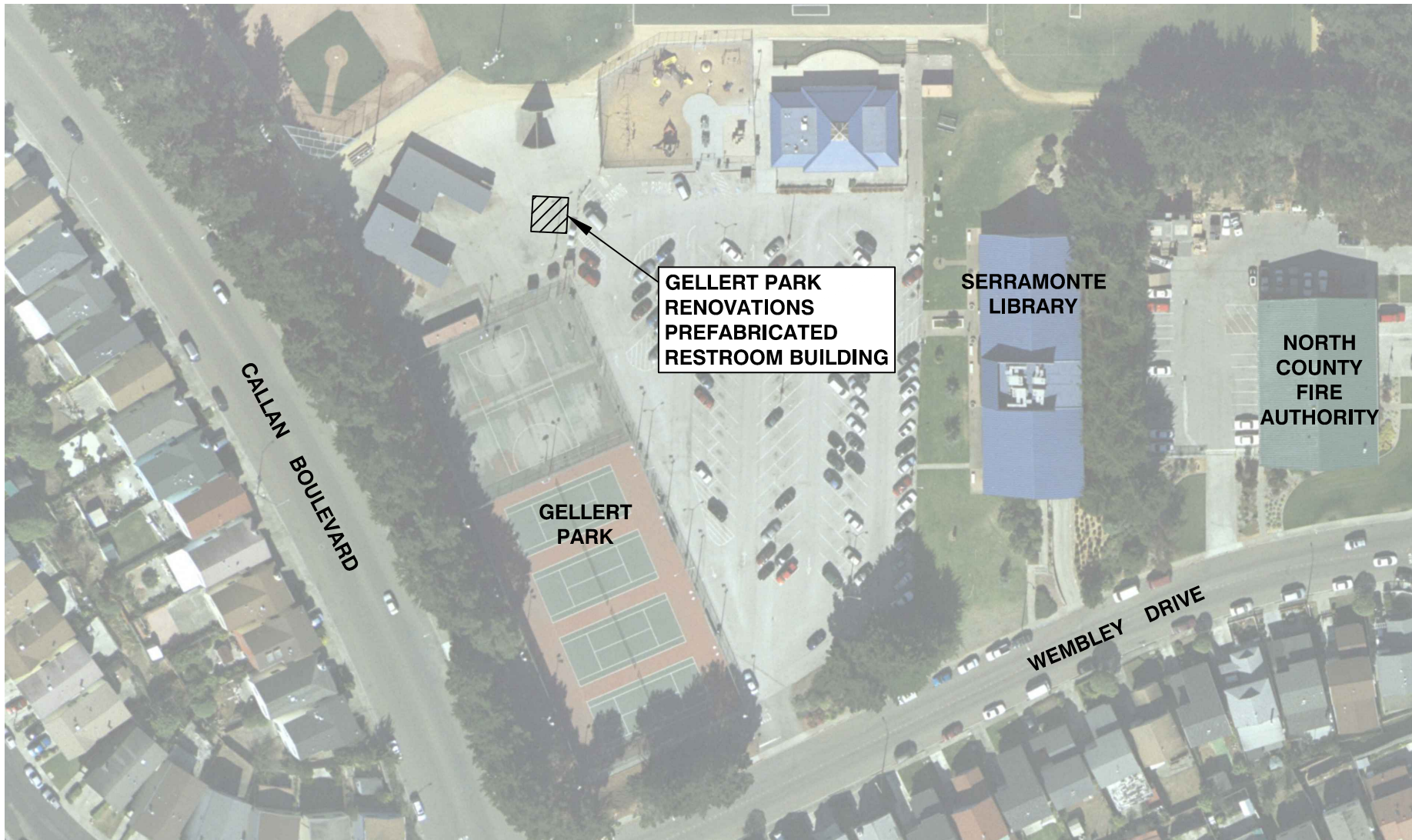
Date

Printed Name

Legal Entity Name and Address

CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

PROJECT LOCATION MAP OF
**GELLERT PARK RENOVATIONS
PREFABRICATED RESTROOM BUILDING**



N.T.S.



City Council Meeting Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: Setting Time and Place of Public Hearing for Proposed Rate Increase for Solid Waste Collection and Disposal for Fiscal Years 2020 and 2021

Recommended Action

Staff recommends that the City Council set April 13, 2020 at 7:00 pm as the date and time for a public hearing regarding the proposed rate increase for solid waste collection and disposal for Fiscal Years 2020 and 2021.

Background

The Council adopted Resolution No. 15-49 on April 13, 2015, approving a fifteen year franchise agreement for integrated solid waste management services between the City of Daly City and Republic Services (f/k/a Allied Waste of North America, LLC) effective February 1, 2016 to June 30, 2031. The rates were last increased effective July 1, 2018.

The Franchise Agreement provides Republic Services the exclusive right and privilege to provide solid waste and recycling services for the City of Daly City. The agreement sets specific obligations of Republic Services, including required services for collection and disposal, educational and support programs, equipment, compliance, rates and compensation. Section 6.1 of the Franchise Agreement provides for a rate adjustment process to be conducted every two years.

Summary/Conclusion

Staff recommends the City Council set April 13, 2020 at 7:00 p.m. as the date and time for a public hearing regarding the proposed rate increase for solid waste collection and disposal for Fiscal Years 2020 and 2021.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Todd High
Director of Finance and Administrative Services



City Council Meeting Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: Authorization to Submit a Grant Application to City/County Association of Governments of San Mateo County and San Mateo County Transportation Authority for the FY 2020/2021 & FY 2021/22 San Mateo County Shuttle Program

Recommended Action

Staff recommends that the City Council authorize staff to submit a grant application for the San Mateo County Shuttle Program for FY 2020/2021 and FY 2021/2022 to continue operation of the Bayshore Shuttle.

Background

Since 2014, the City has operated the Bayshore Shuttle in the Bayshore neighborhood using various grants to finance shuttle operations. The shuttle service connects residents within the Bayshore neighborhood to shopping, grocery, and medical destinations in Daly City, San Francisco and other areas of the Peninsula. The Bayshore Shuttle also provides access to various regional transportation facilities including Muni and SamTrans bus stops and BART stations to which Bayshore area residents have limited access. Many of these destinations are difficult to reach by using the limited public transportation options currently available.

The Shuttle has been funded by the San Mateo County Shuttle Program, a joint C/CAG and San Mateo County Transportation Authority (TA) program, and the Lifeline Transportation Program (LTP), a program initiated by the Metropolitan Transportation Commission (MTC) and administered through C/CAG. The annual cost for the Shuttle is estimated to be approximately \$300,000 for FY 2020/2021 and \$320,000 for FY 2021/2022 and includes shuttle operation costs, marketing, and administrative overhead (\$620,000 over two years).

In the past, these two grant programs combined have funded 100% of the cost of the Shuttle. Most recently, in July 2018, C/CAG through the LTP Cycle 5, awarded Daly City's Bayshore Shuttle \$300,000 for shuttle operations. In September 2018, the TA through the San Mateo County Transportation Authority Program, awarded Daly City \$245,000 in Measure A grant funds for shuttle operations.

Discussion

Applications, accompanied by a Resolution of local support, for the San Mateo County Shuttle Program are due to the TA on February 21, 2020. Approximately \$10 million is available for the two year funding cycle FY 2020/2021 and FY 2021/2022. The San Mateo County Shuttle Program is a combination of C/CAG's Local Transportation Services Program under the Countywide Congestion Relief Plan and the TA Measure A Sales Tax Program. A minimum of 25% local match must be provided.

The grant will be used to continue the operation of the Bayshore Shuttle service, connecting Bayshore residents with destinations and transportation networks in Daly City and San Francisco. The Bayshore Shuttle service is provided by a private contractor managed and supervised by SamTrans. The cost to operate the shuttle will increase next fiscal year and is expected to exceed the rate stated in the agreement with the shuttle operator due to increased costs the operator has incurred to attract and retain shuttle drivers in current market conditions. If approved, staff will submit an application requesting \$341,000 in funding, which will cover 55% of the expected cost to operate the shuttle for FY 2020/2021 and FY 2021/2022. The total estimated cost to operate the Bayshore Shuttle for the next two years is \$620,000 and matching funds in the amount of \$279,000 will be required.

In prior years, staff has been successful in combining both the TA and LTP grants to fully fund the Bayshore Shuttle service. Different than years past, staff does not anticipate any new LTP grant funds being available for the upcoming FY 2020/2021 cycle, and the earliest the grant might be available would be in FY 2021/2022. Without additional LTP funds, the City will need to request a larger share (55% vs. 50%) from the TA grant. If the city is successful in securing the upcoming TA grant, no local funds would be required to continue shuttle operations through June 30, 2022. If the City is unsuccessful in securing the full TA grant, there would not be sufficient funds to operate the Bayshore Shuttle for the FY 2020/2021 unless another funding source is secured.

Fiscal Impact

There is no fiscal impact associated with this recommendation. If successful, and upon award of the grant funds, staff would request the City Council appropriate the grant funds to the Bayshore Shuttle program.

Summary/Conclusion

Staff recommends that the City Council authorize staff to submit a grant application for the San Mateo County Shuttle Program for FY 2020/2021 and FY 2021/2022 to continue operation of the Bayshore Shuttle.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Traffic Engineer



Richard Chiu, Jr.
Director of Public Works



City Council Meeting Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: INTRODUCTION OF ORDINANCE AMENDING CHAPTER 2.02 – OFFICE OF THE CITY MANAGER

Recommended Action

Staff recommends that the City Council conduct a public hearing and introduce an Ordinance amending Chapter 2.02 of the Daly City Municipal Code regarding the office of City Manager.

Background

The City desires to amend Chapter 2.02 of the Daly City Municipal Code regarding the office of City Manager. The proposed ordinance would update the Municipal Code regarding the duties and office of the City Manager to remove obsolete sections and to clarify existing duties. Specifically, the ordinance would authorize the City Manager to execute documents as provided in California Government Code section 40602 whenever the city council has approved the execution by the city manager or department head by resolution, motion, minute order or other appropriate action. The prior Code has not been updated since 1974 and staff recommends that the Code be amended to reflect the current duties of the office of the City Manager and to codify existing practices.

Summary/Conclusion

Staff recommends that the City Council introduce the attached Ordinance amending Chapter 2.02 of the Daly City Municipal Code regarding the office of the City Manager.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Rose Zimmerman
City Attorney

Attachment: Draft Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY
AMENDING CHAPTER 2.02 OF TITLE 2 OF THE DALY CITY MUNICIPAL CODE
RE: CITY MANGER

The City Council of the City of Daly City, DOES ORDAIN as follows:

SECTION 1: Chapter 2.02 of the Daly City Municipal Code is hereafter amended to read as follows:

Chapter 2.02
CITY MANAGER

SECTION 2: **Section 2.02.040** is hereby repealed in its entirety.

SECTION 3: **Section 2.02.060** is hereby repealed in its entirety.

SECTION 4: **Section 2.02.070** is hereby amended to add a new subsection (R) to read as follows:

(R) *Signature Authority.* The city manager, as well as a department head, is hereby authorized to execute documents as provided in California Government Code section 40602, whenever the city council has approved the execution by the city manager or department head by resolution, motion, minute order or other appropriate action.

SECTION 5. Environmental Determination: The City Council of the City of Daly City finds and determines that the implementation of measures described in this Chapter is in furtherance police powers of the City of Daly City, and that these purposes are exempt from the provisions of the California Environmental Quality Act (CEQA); Chapter 3 (commencing with Section 21100) of Division 13 of the Public Resources Code, as provided in categorical exemption Classes 1, 4, 5, 7, 8, 9, and or 21 of the CEQA Guidelines (Title 14, *California Code of Regulations*, Sections 15301-15329).

SECTION 6. Effective Date and Publication: This Ordinance shall be in full force and effect thirty (30) days from and after its passage. This Ordinance shall be published according to law.

SECTION 7. Severability: If any section, subsection or sentence of this Ordinance is found by a court of competent jurisdiction to be invalid or unlawful, the City Council finds and declares that the remainder of this ordinance would be and is enforceable and would have been adopted notwithstanding the finding of invalidity as to any section, subsection or sentence.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY
AMENDING CHAPTER 2.02 OF TITLE 2 OF THE DALY CITY MUNICIPAL CODE
RE: CITY MANGER

Introduced this _____ day of _____, 2020

Passed and adopted as an Ordinance of the City of Daly City at a regular meeting of the
City Council of the City of Daly City held on the _____ day of _____, 2020,
by the following vote:

AYES, Councilmembers: _____

NOES, Councilmembers: _____

Absent, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Agenda Report

Item # _____

Meeting Date: February 10, 2020

Subject: Award of Construction Contract for the 2018-2019 Guadalupe Canyon Parkway, Valley Street and Miscellaneous Resurfacing Project

Recommended Action

Staff recommends that the City Council accept all bids and award a construction contract to G. Bortolotto & Co., Inc. of San Carlos, California, in the amount of \$1,165,491.40 for the 2018-2019 Guadalupe Canyon Parkway, Valley Street and Miscellaneous Resurfacing project and authorize the City Manager to execute all necessary contracts to complete the project. Staff further recommends that the City Council affirm the CEQA determination of Categorical Exemption and approve the design documents.

Background

The 2018-2019 Guadalupe Canyon Parkway, Valley Street and Miscellaneous Resurfacing project includes pavement base failure repair and asphalt concrete (AC) overlay of approximately 1.0 centerline mile of City streets as shown on the attached title sheet. The streets to be rehabilitated were selected by a comprehensive evaluation through the City's Pavement Management Program, recommendations from the Street Maintenance Division, fund availability, and coordination with other planned City and Utility Company projects. Concrete curb ramps at street intersections within the limits of work will be constructed in compliance with the American's with Disabilities Act (ADA) prior to street rehabilitation.

Discussion

The construction bid documents were prepared by CSG Consultants, Inc. of Foster City, California. The project includes rehabilitating segments of 1st Avenue, 2nd Avenue, 3rd Avenue, Valley Street, Bismark Street, Guadalupe Canyon Parkway, and Westmoor Avenue. Traffic lanes along Guadalupe Canyon Parkway will be re-stripped to encourage slower vehicle speeds and to provide more separation between the westbound outer travel lane and the passenger loading zone in front of John F. Kennedy Elementary School. The project was advertised on January 5, 2020 and four (4) bids were received on January 23, 2020 with total bids ranging from \$1,165,491.40 to \$1,346,588.80. The four (4) bids and the Engineer's Estimate are summarized as follows:

Bidder	Total Bid	Comments
1. G. Bortolotto & Co., Inc.	\$1,165,491.40	Responsive Bid
2. MCK Services, Inc.	\$1,247,314.50	Responsive Bid
3. Interstate Grading & Paving, Inc.	\$1,281,535.50	Responsive Bid
4. O' Grady Paving, Inc.	\$1,346,588.80	Responsive Bid
Engineer's Estimate	\$1,398,201.00	

G. Bortolotto & Co, Inc. of San Carlos, California has been in business since 1979. This bidder holds the required Class A contractor's license, which is current and in good standing. The contractor's

**Award of Construction Contract for the 2018-2019 Guadalupe Canyon Parkway, Valley Street and
Miscellaneous Resurfacing Project**
Meeting Date: February 10, 2020
Page 2 of 2

references for work performed for other public agencies are acceptable including the Cities of San Bruno, Pacifica and San Jose. The contractor also successfully completed Daly City's Junipero Serra Boulevard, Geneva Avenue, and San Pedro Road Pavement Rehabilitation project in 2018.

Fiscal Impact

The estimated construction cost for this project is \$1,398,589.68, including \$116,549.14 for construction contingency (10% of construction contract) and \$116,549.14 for construction inspection and contract administration cost (10% of construction contract). The amount allocated in the FY 2019-20 CIP account 17-312-611 will fully fund the project. Approximately \$13,500 from the Street Resurfacing Sanitation Mains account 87-920-617 and \$14,000 from the Street Resurfacing Water Mains account 41-385-617 will be used to fund the adjustment of 18 sanitary sewer manholes and 35 water valves within the limits of work.

Summary/Conclusion

Staff recommends that the City Council accept all bids and award a construction contract to G. Bortolotto & Co., Inc. of San Carlos, California, in the amount of \$1,165,491.40 for the 2018-2019 Guadalupe Canyon Parkway, Valley Street and Miscellaneous Resurfacing project and authorize the City Manager to execute all necessary contracts to complete the project. Staff further recommends that the City Council affirm the CEQA determination of Categorical Exemption and approve the design documents.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Jimmy Fu
Civil Engineering Associate



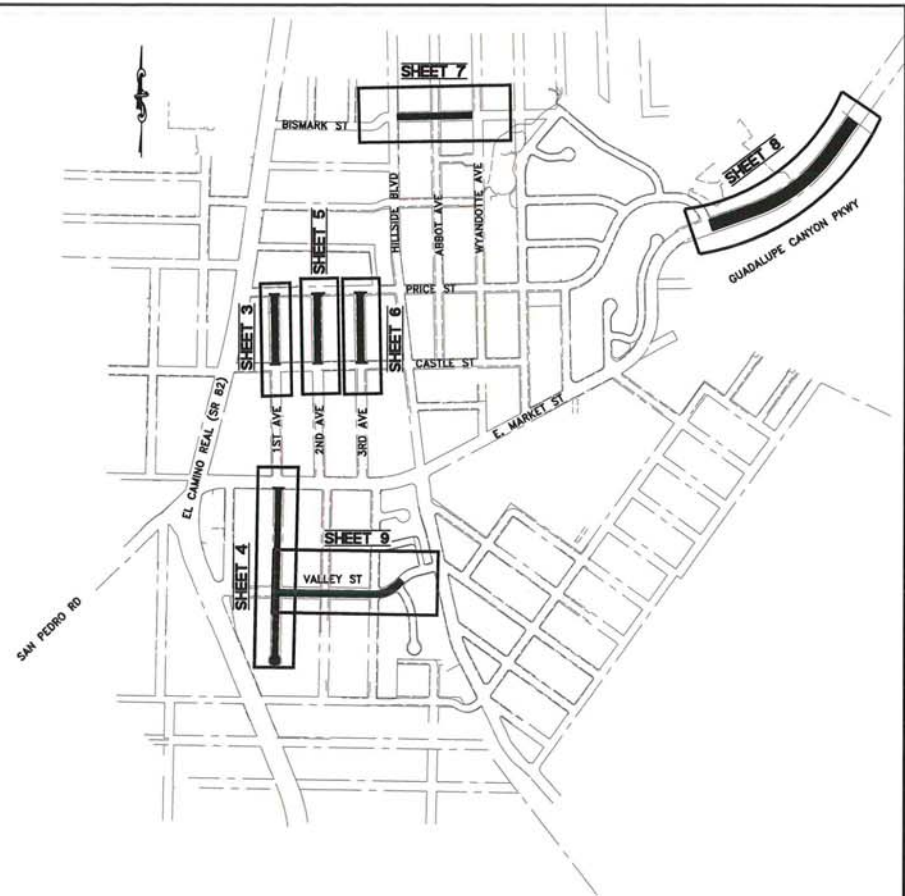
Richard Chiu Jr.
Director of Public Works

Attachments:

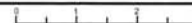
1. Key Map
2. 2018-2019 Guadalupe Canyon Parkway, Valley Street and Miscellaneous Resurfacing Project Plans and Specifications are available for viewing at the City Clerk's Office.

2018-19 GUADALUPE CANYON PKWY, VALLEY ST AND MISC. STREET RESURFACING

NO.	STREET NAME	BEGIN	END	EX SECTION (PER CORING)	PROPOSED TREATMENT	FINAL SECTION
1	1ST AVE	PRICE ST	CASTLE ST	4.5" AC/6" AB	2" MILL AND FILL	4.5" AC/6" AB
2	1ST AVE	E. MARKET ST	END OF STREET	3" AC/4" AB	3" MILL AND 4" OVERLAY	4" AC/4" AB
3	2ND AVE	PRICE ST	CASTLE ST	3.5" AC/5.75" AB	3.5" MILL AND FILL	3.5" AC/5.75" AB
4	3RD AVE	PRICE ST	CASTLE ST	3" AC/4" AB	3" MILL AND 4" OVERLAY	4" AC/4" AB
5	BISMARCK ST	HILLSIDE BLVD	WYANDOTTE AVE	3" AC/6" AB	3" MILL AND FILL	3" AC/6" AB
6	GUADALUPE CANYON PKWY	PRICE ST	CITY LIMIT	4.5" TO 5.5" AC 8" AB	2" OVERLAY	6.5" TO 7.5" AC 8" AB
7	VALLEY ST	1ST AVE	DEANNE LN	3.5" AC/6.5" AB	3.5" MILL AND FILL	3.5" AC/6.5" AB
8	VALLEY ST	DEANNE LN	HILLSIDE BLVD	3.5" AC/6.5" AB	DIGOUTS ONLY	-
9	WESTMOOR AVE	SKYLINE DR	AYALON DR	3" AC/6" AB	3" MILL AND FILL	3" AC/6" AB



FOR REDUCED PLANS
ORIGINAL SCALE IS IN INCHES



MICHAEL T. FISHER, P.E. #56550
CSG CONSULTANTS, INC.
PROJECT ENGINEER

2019/12/20
DATE

THE CITY OF DALY CITY CALIFORNIA DEPARTMENT OF PUBLIC WORKS			
PREPARED BY: CSG CONSULTANTS 500 Pigeon Drive Foster City, CA 94404 Phone (650) 522-2500, Fax (650) 522-2599		Employee - Owned	
2018-2019 GUADALUPE CANYON PKWY, VALLEY ST AND MISCELLANEOUS RESURFACING PROJECT			
KEY MAP			
DRAWN: [Signature] DATE: 12/16/2019	CHECKED: [Signature] SCALE: AS SHOWN	APPROVED: [Signature] CITY ENGINEER	SHEET NO. 2 of 26



CITY OF DALY CITY INTER-OFFICE MEMORANDUM

DATE: 02/4/2020

TO: See Below

FROM: Angie Padilla, City Manager's Office

SUBJECT: **MEETING NOTICE – Confirmed**

RE: **Water Council Committee**

DATE: **Tuesday February 4th, 2020**

TIME: **6:00pm**

PLACE: Administrative Conference Room
City Hall

ATTENDING:

City Participants:

Glenn R. Sylvester, Mayor

Juslyn C. Manalo, Vice Mayor

Shawna Maltbie, City Manager

Rose Zimmerman, City Attorney

Tom Piccolotti, Dir of WWR

Other Participants:

cc: City Council



CITY OF DALY CITY INTER-OFFICE MEMORANDUM

DATE: January 24, 2020

TO: See Below

FROM: Angie Padilla, City Manager's Office

SUBJECT: MEETING NOTICE

RE: Solid Waste/Recycling Council Committee
DISCUSS RATES

DATE: Monday, February 10, 2020

TIME: 5:30 P.M.

PLACE: Administrative Conference Room
City Hall

ATTENDING:

City Participants:

Glenn Sylvester, Mayor

Ray Buenaventura, Councilmember

Shawna Maltbie, City Manager

Rose Zimmerman, City Attorney's Office

Todd High, Finance Director

Stephen Stolte, Assistant to the City Mgr.

Leilani Ramos, Senior Management Analyst

Other Participants:

cc: City Council