

CITY OF DALY CITY  
MINUTES – REGULAR MEETING - CITY COUNCIL  
FEBRUARY 26, 2018

The meeting was called to order by Mayor Manalo at 7:08 P.M.

ROLL CALL: Councilmembers Present:

Juslyn C. Manalo, Mayor  
Raymond A. Buenaventura, Vice Mayor  
Judith A. Christensen  
Michael P. Guingona  
Glenn R. Sylvester

Staff Present:

Patricia E. Martel, City Manager  
Rose L. Zimmerman, City Attorney  
K. Annette Hipona, City Clerk

PRESENTATIONS:

**Update on Active Shooter and Critical Incident Training Provided by DCPD in Conjunction with Local School Districts (Police Chief Patrick Hensley)**

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Lieutenant Cameron Christensen gave an overview of the security and preventive measures taken by the Police Department and school resource officers (SROs) at Daly City schools with regard to active shooter situations. Chief of Police Patrick Hensley addressed Council's questions, including the police and/or national guard presence at schools, and the possibility of collaborating with the Jefferson School Board on this matter. The Council expressed gratitude to the Police Department.

**Proclaiming March 2018 Women's History Month in Daly City (Daly City Planning Commissioner Pamela DiGiovanni)**

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Mayor Manalo presented the proclamation to Ms. DiGiovanni, and announced that the Womens History Month Event would take place at City Hall on March 1<sup>st</sup> in the Council Chambers.

APPROVAL OF MINUTES:

**Regular Meeting of February 12, 2018**

It was moved by Councilmember Christensen, seconded by Councilmember Sylvester and carried to approve the minutes of February 12, 2018, as amended.

APPROVAL OF AGENDA:

It was moved by Vice Mayor Buenaventura, seconded by Councilmember Christensen, and carried to approve the agenda.

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**CONSENT AGENDA:**

It was moved by Councilmember Christensen, seconded by Vice Mayor Buenaventura, and carried to approve the consent agenda, as amended, with item #1 being pulled from the consent agenda for further discussion.

**Resolutions:**

**Accepting and Appropriating an \$11,500 Grant from the Daly City Public Library Associates (DCPLA)**

Tom Nuris, DCPLA President, presented a check for \$11,500 to Director of Library and Recreation Services Joseph Curran to provide funding for the City's libraries. To date, the organization has gifted a total of \$164,000 in library grants. Mr. Nuris is hoping to double DCPLA's membership this year to raise even more funding.

It was moved by Councilmember Christensen, seconded by Councilmember Sylvester and carried by unanimous roll call vote to adopt the following resolution:

Resolution 18-29, Accepting and Appropriating Grant from the Daly City Public Library Associates

**Requesting Use of Federal Asset Forfeiture Funds (DEA) for a Child Abduction Intervention and Resources Course**

Resolution 18-30, Authorizing Use of Federal Asset Forfeiture (DEA) Funds to Fund a Child Abduction Intervention and Resources Course

**Setting Time and Place for a Hearing on General Plan Amendment GPA-4-17-12720, Planned Development PD-4-17-12721, Subdivision SUB-4-17-12723, Use Permit UPR-4-17-12722, Design Review DR-4-17-12724, and Mitigated Negative Declaration CEQA-4-17-12725, Allowing the 75 townhouses and 34,707 square feet of commercial space on two triangular sites at 3301 Junipero Serra Boulevard (previously Serra Bowl)**

Resolution 18-31, Setting Time and Place of Public Hearing Regarding General Plan Amendment GPA-4-17-12720, Planned Development PD-4-17-12721, Subdivision SUB-4-17-12723, Use Permit UPR-4-17-12722, Design Review DR-4-17-12724, And Mitigated Negative Declaration CEQA-4-17-12725

**Requesting Use of State Asset Forfeiture Funds to Purchase Breaching Tools for the Police Department**

Resolution 18-32, Authorizing Use of Asset Forfeiture Funds to Purchase Breaching Tools for the Police Department

**Authorizing the City Manager to Execute a Professional Services Agreement with Eisen | Letunic for the Daly City Bicycle and Pedestrian Master Plan Update**

Resolution 18-33, Authorizing Execution of Professional Services Agreement With Eisen | Letunic + Parisi

END OF CONSENT AGENDA

COMMUNICATIONS:

**Review and Approve Below Market Rate Ownership Units Implementing Guidelines**

Housing and Community Development Supervisor Betsy ZoBell gave an overview of the Below Market Rate (BMR) Ownership Guidelines developed pursuant to the City's Affordable Housing Ordinance, which requires that owners of market rate ownership housing set aside 20% of the units for households of moderate incomes. The purpose of the guidelines is to provide clear directions for prospective homebuyers for below market rate ownership units; it contains sections on developer requirements, BMR purchaser requirements, and resale procedures. Council commended Economic Development staff on its collaboration on this policy with the Affordable Housing Committee and the City Manager.

It was moved by Vice Mayor Buenaventura, seconded by Councilmember Christensen and carried by unanimous roll call vote to adopt the following resolution.

Resolution 18-34, Approving Below Market Rate Ownership Unit Implementing Guidelines

**Adjustments to CDBG Budgets to Reflect Current Activities, Salary Levels and Federal Allocations**

Ms. ZoBell presented staff's request to adjust the 2017-18 budgets for certain CDBG activities to ensure they are up-to-date and consistent with staff salaries and federal allocations. The recommendation includes: (A) appropriation of \$16,929 in unallocated funds to CDBG Administration; (B) reducing the 2017-19 budgeted CDBG Administration expenditures by \$16,749; and (C) reducing the 2017-18 budgeted revenues and expenditures for microenterprise assistance to zero. Ms. ZoBell addressed Council's question regarding funding for the microenterprise assistance program.

Bridget Duffy, Evolution Solutions, stated that without addressing the rent issue, affordable housing would not be attainable. She recommended looking at a moratorium on rent increases and no-fault evictions such as the one passed by San Jose. For affordable housing alternatives, she suggested looking at hybrid ownership and small house communities.

It was moved by Vice Mayor Buenaventura, seconded by Councilmember Christensen and carried by unanimous roll call vote to adopt the following resolution.

Resolution 18-35, Authorizing Adjustment to the CDBG Budgets Reflect Current Activities, Salary Levels and Federal Allocations

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**PUBLIC APPEARANCES/ORAL COMMUNICATIONS:**

Lily Louie, resident, thanked the Council for passing the street paving ordinance and staff for being helpful. She expressed concern that no final inspection is being performed on their pavers. Ms. Louie requested guidance from the Daly City Water or Public Works Division on what steps need to be taken to set up final inspections before the permits expire.

Helen Nicely, resident/Mussel Rock Stars, thanked the City for the improvements at Mussel Rock, and requested the installation of a public toilet at the site. Ms. Nicely pointed out the numerous people who visit Mussel Rock each day, and reported on the public health concerns due to the current lack of a public toilet.

Bridget Duffy, Evolution Solutions, expressed concern about the unprecedented number of people living in cars or camping tents due to a lack of housing. She pointed out the lack of public facilities for the public, and requested composting and toilets at Mussel Rock. Ms. Duffy thanked the police for their dedication, but warned against more policing at high school campuses.

Jim Laramie, resident, expressed concern about the amount of garbage that have not been collected for weeks in the Jefferson High School area, particularly along Bruno and Station Avenues. As someone who lives in that neighborhood, Mr. Laramie hoped the City could alleviate the issue.

Pamela DiGiovanni, resident, expressed gratitude to the Police and the Council for supporting the establishment of protocol during active shooter incidents to protect the public. She also appreciated the Council wanting to work with the surrounding school districts on this matter.

**REPORTS:**

**Council Committee Meetings**

Affordable Housing Committee (Manalo/Sylvester)  
Peninsula Clean Energy Committee (Buenaventura)

**City Council**

Mayor Manalo reported the Recreation and Arts Committee met with community members on February 13<sup>th</sup> to plan this year's multi-cultural street festival. On February 17<sup>th</sup>, the Mayor spoke at an event honoring the services of the Filipino World War II Veterans, where the veterans received the replica of the Congressional Gold Medal, and honored a Filipina, Magdalena E. Leones, with the Silver Star. She also attended a program held by the DCPLA featuring noted authors on February 20<sup>th</sup>, and met with Daly City Partnership on February 22<sup>nd</sup> to find upward mobility opportunities for families and single mothers. Mayor Manalo encouraged everyone to try a nature hike with San Bruno Mountain Watch, and asked staff to look into the feasibility of designating that area as a Daly City nature park. The Mayor requested Human Resources staff and the City Attorney to codify, through a City Resolution, the City's zero tolerance policy toward any

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type of harassment of an applicant or employee. She also requested of the City Manager an update on the minimum wage. Mayor Manalo announced the dates and locations of the upcoming Cannabis Workshops to gather community input (March 5 at War Memorial, March 13 at Gellert Park Clubhouse, and March 31 at Bayshore Community Center), and encouraged residents to attend and share their thoughts. She reminded the public that the deadline to volunteer for the Grand Jury is March 29<sup>th</sup>, and mentioned interested individuals can find applications on the County's website.

Councilmember Sylvester reported on the following events: the street fair committee and the discussion of a potential site (February 13<sup>th</sup>); the San Mateo Mosquito and Vector Control District meeting to discuss their annual report (February 14<sup>th</sup>); Commute.org's meeting to discuss alternate means of transportation (February 16<sup>th</sup>); the Student Speaker Contest held by the Daly City Lions District C4 (February 22<sup>nd</sup>); and the Business to Business Review held by the Daly City/Colma Chamber of Commerce (February 23<sup>rd</sup>). Councilmember Sylvester was also present at the Council of Cities Meeting hosted by Brisbane wherein Chief Election Officer Mark Church gave a presentation of the new Voters Choice Act (February 24<sup>th</sup>).

ADJOURNMENT:

Mayor Manalo requested a moment of silence and adjourned the meeting at 8:33 PM in memory of Norman Hin Ngor Fong.

Approved as submitted, this 12<sup>th</sup>  
day of March, 2018.

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City Clerk

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Mayor