

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, December 08, 2014 - 7:00 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99

Webcast: www.dalycity.org/meetings

DRAFT

For those wishing to address the City Council on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

APPROVAL OF MINUTES:

Regular Meeting of October 13, 2014

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Communications:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

1. Annual Report on Collection and Use of Developer Public Facility Fees

Resolutions:

2. Commending Michael G. Wilson on the Occasion of His Retirement
3. Commending Susan Von Hagel on the Occasion of Her Retirement
4. Amending Traffic Regulations: (1) Install 14-ft. of No Parking (Red) zone along the north curb of 87th Street, west of Junipero Serra Boulevard (TSR 15/33); and (2) Install 22-ft. of Passenger Loading/Unloading (White) zone in front of 474 N. Parkview Avenue (TSR 15/36).
5. Notice of Completion for 2014-15 Serramonte Slurry Seal Project
6. Appointing of Daly City Bicycle-Pedestrian Advisory Committee Members
7. Allocating Additional Funds to Rebuilding Together Peninsula and Center for Independence of Individuals with Disabilities Under the 2014-15 Community Development Block Grant Program
8. Authorizing Time Extension for Use Permit UPR-8-13-7695 and Design Review DR-9-13-7801 - "Monopine" Wireless Facility at 888 E. Market Street
9. Authorizing the City Manager to Amend the Contract for Professional Services to Complete the Process for Award of the Solid Waste Franchise
10. Approval of Revised and Restated Joint Powers Agreement for the San Mateo County Operational Area Emergency Services Organization Authority

Check Registers:

11. Check Registers for the Month of October 2014.

END OF CONSENT AGENDA

PUBLIC HEARINGS:

12. Amending Parking Meter Rates and Establishing Preferential Residential Parking Permit Fees

Staff:

Chiu

Recommended Action:

Open/Close Hearing

Adopt Resolution
Roll Call

13. Public Hearing on Community Development and Housing Needs

Staff:
Suliguin
Recommended Action:
Open/Close Hearing
Adopt Resolution
Roll Call

COMMUNICATIONS:

14. Presentation of Fiscal Year 2013-2014 Comprehensive Annual Financial Report

Staff:
Chiu
Recommended Action:
Motion to Accept Report

15. Statement of Investment Policy Update

Staff:
Halvorson
Recommended Action:
Adopt Resolution
Roll Call

AWARD OF BIDS/CONTRACTS:

16. Award of Bid for the Design/Build and Construction of the Westlake Pump Station Warehouse Extension Project

Staff:
Royer
Recommended Action:
Adopt Resolution
Roll Call

17. Award of Contract for Cast Iron Pipe Insert Project at Reservoir 1

Staff:
Sweetland
Recommended Action:
Adopt Resolution

Roll Call

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor. The Council cannot take action on any matter raised under this item

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

18. Council Committee

19. City Council

20. Staff

ADJOURNMENT:

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The meeting was called to order by Mayor Canepa at 7:00 P.M.

ROLL CALL: Councilmembers Present:

David J. Canepa, Mayor
Carol L. Klatt, Vice Mayor
Raymond A. Buenaventura
Michael P. Guingona
Sal Torres

Staff Present:

Patricia E. Martel, City Manager
Rose L. Zimmerman, City Attorney
Julie T. Underwood, Assistant City Manager
K. Annette Hipona, City Clerk

PRESENTATIONS:

Make A Difference Day Proclamation (Fernando Rivera Intermediate School)

Councilmember Torres presented a proclamation proclaiming October 25, 2014 as Make a Difference Day to Sue McMahon-Dyogi, Teacher at Fernando Rivera Intermediate School, Student Government President, and both Student Government Co-Vice Presidents.

San Francisco County Transportation Authority's Presentation on the Geneva-Harney Bus Rapid Transit Feasibility Study

Zabe Bent, Project Manager, San Francisco County Transportation Authority, gave a PowerPoint presentation on the Geneva-Harney Bus Rapid Transit Feasibility Study.

APPROVAL OF MINUTES:

Regular Meeting of September 22, 2014

It was moved by Councilmember Buenaventura, seconded by Vice Mayor Klatt and carried to approve the minutes of September 22, 2014.

APPROVAL OF AGENDA:

It was moved by Councilmember Buenaventura, seconded by Councilmember Vice Mayor Klatt and carried to approve the agenda.

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CONSENT AGENDA

Mayor Canepa stated it was requested that Item No. 3, Accepting and Appropriating a \$5,000 Grant from the Daly City Public Library Associates; and Item No. 4, Authorizing a Budget Transfer of \$10,000 from a Fund Balance Account to a Capital Outlay Account as Required by an Existing Agreement between the City of Daly City, the Town of Colma, and the Jefferson Elementary School District, be taken at the end of the consent agenda.

RESOLUTIONS:

Authorizing Participation in the CALNET-3 Program for Voice Services

Resolution No. 14-164, Authorizing Participation in the Calnet-3 Program for Telecommunications Services

Approving Professional Services Agreement for Mussel Rock Landfill Site Monitoring

Resolution No. 14-165, Approving Professional Services Agreement with URS Corporation for Monitoring and Testing Services at Mussel Rock Landfill Site

Approving Predevelopment Loan for Mid-Peninsula the Farm, Inc. Development at 6800 Mission Street

Resolution No. 14-166, Approving a Predevelopment Loan for Mid-Peninsula The Farm, Inc. Development at 6800 Mission Street

Setting Time and Place for Public Hearing on Community Development and Housing Needs, Hearing 12/8/14

Resolution No. 14-167, Setting Time and Place of Public Hearing Re: Assessment of Community Development and Housing Needs, Hearing 12/8/14 – 7:00 P.M.

Amending Traffic Regulations: (1) Removing 2-Hour Parking Zone East Side of Bruno Avenue (TSR 15/16); (2) Designating 20-ft. 30-Minute Metered Parking on Bruno Avenue north of School Street (TSR 15/16); and (3) Designating One Parking Space in Front of 101 School Street for 30-Minute Metered Parking (TSR 15/18)

Resolution No. 14-168, Establishing Traffic Regulations

Authorizing Appropriation of Funds transferred from the North San Mateo County Sanitation District, and Award a Purchase Contract for One (1) Vac-Con Combination Sewer/Storm Cleaner Unit

Resolution No. 14-169, Authorizing Budgetary Adjustments and Appropriations for Fiscal Year 2014-2015

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CONSENT AGENDA: Continued

RESOLUTIONS: Continued

Adopting an Escheat Policy for Unclaimed Funds

Resolution No. 14-170, Adopting an Escheat Policy for Unclaimed Funds

Setting Time and Place of Public Hearing – Urgency Ordinance Regarding Proposed Amendment to a Development Agreement for 2665 Geneva Avenue, Hearing 11/10/14

Resolution No. 14-171, Setting Time and Place of Public Hearing for Proposed Urgency to Approve a Proposed Second Amendment to the Development Agreement Between the City of Daly City and Al Baldini and Ottorino Pasian (Hearing Date: November 10, 2014, Time: 7:00 P.M.)

Approving Daly City's Participation in the California HERO Program

Resolution No. 14-172, Consenting to the Inclusion of Properties within the City's Jurisdiction in the California HERO Program to Finance Distributed Generation Renewable Energy Sources, Energy and Water Efficiency Improvements and Electric Vehicle Charging Infrastructure and Approving the Amendment to a Certain Joint Powers Agreement Related Thereto

Authorizing Annual Delegation of Authority to City Treasurer to Invest City Funds

Resolution No. 14-173, Renewing Delegation of Investment Authority to the City Treasurer

END OF CONSENT AGENDA

It was moved by Councilmember Buenaventura, seconded by Vice Mayor Klatt and carried to approve and adopt the Consent Agenda, as amended.

RESOLUTIONS:

Authorizing a Budget Transfer of \$10,000 from a Fund Balance Account to a Capital Outlay Account as Required by an Existing Agreement between the City of Daly City, the Town of Colma, and the Jefferson Elementary School District

Director of Library and Recreation Services Joseph Curran stated the City has a Joint Use Agreement with the Town of Colma and the Jefferson Elementary School District for the use of the athletic field at T.R. Pollicita School and the gymnasiums at both T.R. Pollicita and Benjamin Franklin Schools.

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RESOLUTIONS: Continued

Authorizing a Budget Transfer of \$10,000 from a Fund Balance Account to a Capital Outlay Account as Required by an Existing Agreement between the City of Daly City, the Town of Colma, and the Jefferson Elementary School District – Cont'd.

Part of the agreement was to have a contingency fund for any maintenance or capital needs. The \$10,000 is being transferred into a capital outlay account in order to address any future maintenance or capital needs at those facilities.

It was moved by Councilmember Guingona, seconded by Councilmember Torres and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 14-174, Authorizing Budgetary Adjustments and Appropriations for Fiscal Year 2014-2015

Accepting and Appropriating a \$5,000 Grant from the Daly City Public Library Associates

Carol Simmons, Secretary for the Daly City Public Library Associates reported the Daly City Public Library Association is providing a grant of \$5,000 to the Library for the purchase of new materials for children. Ms. Simmons presented the check to Mayor Canepa.

It was moved by Councilmember Buenaventura, seconded by Councilmember Guingona and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 14-175, Accepting and Appropriating Grants Funds from the Daly City Public Library Associates

PUBLIC HEARINGS:

Conduit Financing for the 6800 Mission Affordable Housing Project

Housing and Community Development Supervisor Betsy ZoBell stated in April and May 2014, the City Council approved entitlements as well as a Disposition and Development Agreement with Mid-Peninsula The Farm, Inc. to build apartments at 6800 Mission Street. The four-story, mixed use development will provide 52 units for low income households. The total cost to build this project is estimated at \$32,100,000.

Mid-Peninsula The Farm, Inc. has determined that the best way to finance development is with a combination of 4% tax credits and tax exempt bonds. They have selected the California Municipal Finance Authority to issue approximately or up to \$25,000,000 in bonds. In order for all or a portion of these bonds to qualify as tax exempt, the City must conduct a public hearing and pass a resolution approving the bond issuance.

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PUBLIC HEARINGS: Continued

Conduit Financing for the 6800 Mission Affordable Housing Project – Cont'd.

These bonds will be the sole responsibility of the Borrower, and the City will have no contractual, financial or legal obligations for the repayment of the bonds. In addition, the bonds will not constitute any type of ineptness for the City. Once the City holds the public hearing and adopt the required resolution, no other participation of the City will be required.

It was moved by Councilmember Torres, seconded by Vice Mayor Klatt and carried to open the public hearing.

It was moved by Councilmember Torres, seconded by Councilmember Buenaventura and carried to close the public hearing.

Mona Dmitrenko, Financial Advisor, California Municipal Finance Authority was present to answer Councilmember Torres' question regarding the amount of the issuance fee.

It was moved by Vice Mayor Klatt, seconded by Councilmember Guingona and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 14-176, Approving the Issuance of the California Municipal Finance Authority Multifamily Housing Revenue Bonds in an Aggregate Principal Amount not to Exceed \$25,000,000 for the Purpose of Financing the Acquisition, Construction, Improvement and Equipping of a 52-Unit Affordable Housing Project and Certain Other Matters Relating Thereto

Public Hearing on Claim to Lien Property at 4211 Callan Boulevard (APN 091-163-120)

Code Enforcement Officer Kathy Campbell stated staff is requesting a lien be placed on the property located at 4211 Callan Boulevard for fees and fines totaling \$13,530. The subject property was found to be a public nuisance on February 27, 2014 for an expired building permit to correct code enforcement violations. An administrative order was issued to the owner on record to correct the cited violations. The cited violations have not been corrected.

The property owner was assessed code enforcement fees of \$2,794 and penalty fines that totaled \$10,000 for failure to correct the cited violations as stipulated in the administrative order for a balance of \$12,294.

Ms. Campbell made the following corrections to the staff report related to the amount of fees paid and the remaining balance that are due. The first correction is for the total amount of payments made. The correct amount is \$954, which left a balance of \$11,840. An additional \$1,690 in administrative fees for the lien will be assess, which will bring the final balance to \$13,530.

Mayor Canepa asked if the property owner, Rosalind Merritt, was present. The owner was not present.

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PUBLIC HEARINGS: Continued

Public Hearing on Claim to Lien Property at 4211 Callan Boulevard (APN 091-163-120) – Cont’d.

It was moved by Councilmember Torres, seconded by Councilmember Buenaventura and carried to open the public hearing.

It was moved by Councilmember Torres, seconded by Councilmember Buenaventura and carried to close the public hearing.

It was moved by Councilmember Torres, seconded by Councilmember Guingona and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 14-177, Confirming and Adopting the Findings of the Administrative Appeal Board, Declaring Residential Premises to be a Public Nuisance, and Allowing Such Costs, Penalties and Assessments to be, Rendered and Recorded as a Lien or Assessment (4211 Callan Boulevard, Daly City, California)

Introduction of Ordinance Amending Daly City Municipal Code Chapter 9.23 Regarding Loud or Unruly Gatherings and Social Host Liability

Chief of Police Manuel Martinez, Jr. stated staff recommends that the Council introduce an ordinance amending Chapter 9.23 of the Daly City Municipal Code regarding loud or unruly gatherings and social host liability.

Daly City Municipal Code Chapter 9.23 has provided the Police Department the ability to abate public nuisances such as loud or unruly gatherings by holding responsible persons liable for the costs incurred as a result of that police response. We are requesting a revision to Chapter 9.23 to specifically address underage drinking of alcoholic beverages at these gatherings and impose social host liability through the issuance of citations and penalties that increase with each additional violation.

It was moved by Councilmember Torres, seconded by Councilmember Buenaventura and carried to open the public hearing.

The following individuals were in support of the Social Host Ordinance:

Mary Baer, Prevention Consultant with the North County Prevention Partnership
Angela Garcia, BTC (Be The Change)
Hao Lin Zhu, BTC (Be The Change)
Lyanna Pillazar, Project Coordinator for the North County Prevention Partnership
Nancy Eagan, North County Prevention Partnership
Athila Lambino, North County Prevention Partnership
Pamela DiGiovanni, Daly City resident

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PUBLIC HEARINGS: Continued

Introduction of Ordinance Amending Daly City Municipal Code Chapter 9.23 Regarding Loud or Unruly Gatherings and Social Host Liability – Cont'd.

It was moved by Councilmember Torres, seconded by Vice Mayor Klatt and carried to close the public hearing.

Councilmember Torres felt the ordinance would not be enough and suggested increasing the amount of the violation fines.

Councilmember Guingona felt the ordinance would create an unnecessary hardship on residents. It would duplicate nuisance ordinances we already had in place since the 1990's. This law changes the appellate process. It gives the City Manager final authority over the appeal process and removes the elected body of the City Council from the appeal process.

Councilmember Buenaventura motioned to introduce the ordinance. Councilmember Torres motioned to amend Councilmember Buenaventura's motion. Councilmember Torres motioned to change the first violation from \$1,500 to \$2,500, second violation from \$2,600 to \$3,000 and the third violation \$3,100 to \$5,000. Councilmember Buenaventura seconded the amended motion.

It was moved by Vice Mayor Klatt, seconded by Councilmember Torres and carried with Councilmember Guingona voting "No" for Ordinance No. 1385 to be read by title only by the City Attorney.

Ordinance No. 1385, Amending Chapter 9.23 of the Municipal Code Re: Loud or Unruly Gatherings and Social Host Liability

Councilmember Torres introduced the ordinance.

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

Christine Fuller, San Mateo County Mosquito and Vector Control District, announced a public information session on the West Nile Virus Outbreak will be held on October 27 at 7:00 P.M in the San Mateo City Council Chambers.

Pamela DiGiovanni was disappointed with Councilmember Guingona's comments regarding the social host ordinance.

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APPOINTMENTS:

Board/Commission Membership Committee Appointments

It was moved by Councilmember Buenaventura, seconded by Vice Mayor Klatt and carried to appoint Roderick Daus-Magbual to the Library Board of Trustees with term expiring October 13, 2017.

REPORTS:

Council Committee

There were no reports.

City Council

Councilmember Buenaventura reported on the Filipino-American History Month event.

Staff

City Manager Patricia Martel reported on information the City received from the Daughters of Charity Healthcare System regarding the Board of Directors approving the sale of its six California hospital and medical foundations to Prime Healthcare Services and Prime Healthcare Foundation of Ontario, California.

Councilmember Torres announced City Manager Patricia Martel was elected as a Fellow in the National Academy of Public Administrators. She was also elected President-Elect in the International City and County Management Association

ADJOURNMENT:

It was moved by Councilmember Buenaventura, seconded by Vice Mayor Klatt and carried to adjourn the meeting at 8:29 P.M. in memory of Owen Lagumbay and Virginia Dutson.

City Clerk

Approved as submitted, this _____

day of _____, 2014.

Mayor



City Council Meeting Agenda Report

Item # _____

Meeting Date: **December 8, 2014**

Subject: Annual Report on Collection and Use of Developer Public Facility Fees

Recommended Action

Accept this report on the collection and use of developer Public Facility Fees in fiscal year 2013-14.

Discussion

AB 1600 Developer Public Facility Fees are revenues derived from developer fees that are restricted to infrastructure expenditures for new development necessitated expansion and enhancements. The fees generate some funding for the following infrastructure elements:

- Police facilities and equipment
- Public library facilities
- Fire facilities and equipment
- Recreation facilities
- City administrative facilities
- City street and sidewalk improvements
- Water production and distribution facilities
- Wastewater collection and treatment facilities
- Storm drain collection and dispersal facilities

The use of the fees is established in the City's Capital Budget during each budget period. These fees provide a portion of funding for various eligible projects in priorities established by the budgets adopted.

State law requires the City to segregate its public facility fee revenue and not commingle it with other City funds. To meet this requirement, the City has established a separate Public Facility Fees Fund specifically for tracking the collection and use of public facility fees and to allocate interest earned. The law also requires this annual report to the governing body.

In fiscal year 2013-14, the beginning balance in this fund was \$3,453,148. Fees totaling \$374,826 were collected and interest of \$36,934 was earned. No funds were transferred out. The ending balance in the fund at June 30, 2014 was \$3,864,908. The fund balance is committed for future capital projects. Attached is a summary of the activity in the fund. Due to economic conditions, capital expenditures have been reduced. Complete details on all capital projects funded by Public Facility Fees can be found in the City's Capital Budget.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Michael Wilson
Deputy Director of Finance
and Administrative Services

cc: City Manager
City Attorney
City Clerk

CITY OF DALY CITY

FUND REVENUES / USE OF FUNDS

Fund Number/Name: **20 / Public Facility Fees**

Account Name	Received through 6-30-13*	Expended through 6-30-13	6-30-13 BALANCE	2013-14 Revenue	Interest Earned	Interfund transfers Out	6-30-14 BALANCE
General:							
WATER IMPROVEMENT FEES	2,339,609		2,339,609	32,637	10,705		2,382,951
ADMIN/CITYWIDE FEES	941,268	1,300,400	(359,132)	17,084			(342,048)
FIRE FEES	821,804	1,601,200	(779,397)	10,656			(768,740)
POLICE FEES	1,665,126	1,527,000	138,126	47,165	836		186,127
LIBRARY FEES	1,346,686	1,713,496	(366,810)	40,923			(325,886)
SEWER SYSTEM FEES	302,374	249,177	53,197		240		53,437
PARKS & RECREATION FEES	1,287,197	3,731,809	(2,444,612)	58,540			(2,386,072)
SUB-TOTAL	8,704,063	10,123,082	(1,419,018)	207,006	11,782		(1,200,231)
Storm Drain Fees:							
SO PALISADES BASIN	9,182		9,182	66	42		9,290
BAYSHORE BASIN	263,383	800,300	(536,917)	3,181			(533,737)
COLMA CREEK BASIN	785,584	151,000	634,585	79,554	3,223		717,362
CROCKER BASIN	568,169		568,169	4,495	2,584		575,248
LAKE MERCED / VISTA GRANDE BASIN	595,588	385,000	210,588	6,037	978		217,603
SUB-TOTAL	2,221,906	1,336,300	885,606	93,334	6,826		985,766
Roadway Fees:							
STREET ZONE 1-BAYSHORE	129,477		129,477	1,579	591		131,648
STREET ZONE 2-PEN. GATEWAY	1,578		1,578		7		1,585
STREET ZONE 4-CROCKER	297,388		297,388	1,679	1,350		300,417
STREET ZONE 8-CROCKER ST.	81,237		81,237		367		81,604
STREET IMPROVEMENTS CITYWIDE	4,055,404	610,000	3,445,404	71,228	15,870		3,532,502
SUB-TOTAL	4,596,561	610,000	3,986,561	74,486	18,326		4,079,373
TOTAL PUBLIC FACILITY FEE FUND 20:	15,522,530	12,069,382	3,453,148	374,826	36,934		3,864,908

* Includes interest earned

Funds expended on Projects in Fiscal Year Just Concluded:

Bayshore Library, books & equipment	2,956
John Daly Library, books & equipment	6,094

Interfund Transfers to Projects in Fiscal Year Just Concluded:

none

Complete details on all capital projects funded by public facility fees can be found in the City's Capital Budget

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY
COMMENDING MICHAEL G. WILSON ON THE OCCASION OF HIS RETIREMENT

WHEREAS, MICHAEL G. WILSON is retiring from the City of Daly City on December 29, 2014, concluding thirty-five years of commendable service as Deputy Director of Finance and Administrative Services for the City of Daly City; and

WHEREAS, MIKE WILSON began his career as an unpaid Student Intern in the City Manager's Office in February 1979, advancing to an Administrative Intern in August 1979, and subsequently appointed as Administrative Aide in August 1980; and

WHEREAS, Mike produced one of the first City newsletters mailed to every home, in conjunction with the 1980 Census, drafted ordinances for the City Attorney's Office, provided background research supporting labor negotiations and applied for grants; and

WHEREAS, Mike took over administrative oversight of Risk Management in 1981 and was promoted to Administrative Assistant/Risk Management Coordinator in 1982, assisted the Personnel Department with recruitment, screening, testing and proctoring of oral board interviews and coordination of employee benefits; and

WHEREAS, Mike was assigned to the Department of Finance in mid-1982 to assist City Manager David Rowe during his nearly two years as acting finance director and was later promoted to Administrative Assistant II/Risk Management Coordinator in 1984; and

WHEREAS, Mike coordinated the City's Capital Budget process and published the first Capital Improvement Program Budget as a separate document in June 1985, which evolved into a high quality publication that has won numerous Awards for Excellence from the California Society of Municipal Finance Officers; and

WHEREAS, Mike helped secure disaster relief funding from FEMA and the State of California to cover local damage repairs following the 1989 Loma Prieta earthquake as well as other declared disasters affecting Daly City, resulting in tens of millions of dollars flowing to the City; and

WHEREAS, Mike was awarded the designation of Associate in Risk Management (ARM) by Insurance Educational Association, in December 1992 and appointed as Daly City Risk Manager in 1993 with responsibility for coordinating the development of the City's first comprehensive Safety Policy and Procedures Manual, incorporating an Injury and Illness Prevention Program and specific written safety protocols for key operations; and

WHEREAS, Mike coordinated the establishment of Daly City Cable Channel 8 in September 1994 and the construction of facilities for the first televised Daly City City Council meetings, negotiated outside funding of all costs from the local cable TV providers, managed the channel/programming and served as the City's representative to the San Mateo County Cable TV authority (SAMCAT); and

WHEREAS, Mike was the recipient of the first Annual City Manager's Award for Excellence in Program Management in 1996 for improvements to the Daly City Safety Program resulting in a substantial reduction in work injuries citywide; and

WHEREAS, Mike crafted a funding plan for the Workers' Compensation program that took advantage of a soft insurance market in 1997-1999, by moving the City from a self-insured to a fully insured program in 1997 and back to self-insurance in 2000, which saved the City an estimated \$1.8 million; and

WHEREAS, Mike served as acting Assistant Finance Director from 1996 to 1997 and 2001 to 2006 and was appointed Deputy Director of Finance and Administrative Services in April 2006; and

WHEREAS, Mike crafted a standardized lease agreement for communications sites on City properties and negotiated numerous leases with providers resulting in over \$300,000 in annual lease income to the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that it does hereby take great pride in acknowledging MICHAEL G. WILSON for his thirty-five years of dedicated service and extends its best wishes to MIKE, on his retirement from Daly City, and extends sincere hope for success and fulfillment in the next chapter of life.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2014, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

RESOLUTION NO: _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY
COMMENDING SUSAN VON HAGEL ON THE OCCASION OF HER RETIREMENT**

WHEREAS, SUSAN VON HAGEL will retire as Library Assistant II with the Daly City Public Library on December 12, 2014, after 34 years of dedicated service to the City of Daly City and our residents; and

WHEREAS, Ms. Von Hagel began her career in the Library when she was hired as a part-time Library Page in 1980; and

WHEREAS, Sue so impressed her supervisors, she was hired as a full time Library Assistant II in 1986; and

WHEREAS, long recognized as a creative force for the Daly City Public Library, Sue is also well known for her work with children, a passion that fueled continuous programming developments for the benefit of families throughout the community; and

WHEREAS, Sue was an integral part of the Library's annual Summer Reading program, successfully organizing popular craft days from 1988 - 2011; and

WHEREAS, Daly City's school children found Sue to be a welcoming presence at the Westlake Branch Library; and

WHEREAS, Sue famously pioneered Library Assistant-led storytimes in 1998, starting with one toddler storytime at the Westlake Library, expanding to two in 2000, adding an evening *Pajama Storytime* for families, and finally the wildly successful *Baby Bounce Rhymes and Songs* storytime for babies and toddlers, the first of its kind in Daly City, in March of 2013; and

WHEREAS, Sue helped to coordinate the move out of the old Westlake Library building to the temporary location at Larcombe Clubhouse in Westlake Park, and then back again when the beautiful new Westlake Library remodel was complete; and

WHEREAS, during her tenure, Sue served the residents of Daly City at the Westlake, Serramonte and John Daly Libraries; and

WHEREAS, Sue was instrumental in the Library's transition from a manual, paper-based circulation system to GEAC, the Library's first computerized library system, and then to two subsequent integrated library systems, and finally the introduction of Radio Frequency Identification (RFID); and

WHEREAS, Sue has received 100 Special Thanks and Recognition (S.T.A.R.) awards for service above and beyond over the years; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Daly City that it does hereby commend Susan Von Hagel for her numerous contributions to the Daly City Public Library and the residents of our community.

BE IT FURTHER RESOLVED that, the City Council extends best wishes to Ms. Von Hagel on the occasion of her retirement and expresses hope that she enjoys many satisfying and fulfilling years ahead.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting hereof held on the 8th day of December, 2014, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers:_____

NOES, Councilmembers:_____

ABSENT: Councilmembers:_____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Agenda Report

Item # _____

Meeting Date: December 08, 2014

Subject: Amend Traffic Regulations: (1) Install 14-ft. of No Parking (Red) zone along the north curb of 87th Street, west of Junipero Serra Boulevard (TSR 15/33); and (2) Install 22-ft. of Passenger Loading/Unloading (White) zone in front of 474 N. Parkview Avenue (TSR 15/36).

Recommended Action

Recommend the City Council amend the City's traffic regulations as follows:

1. Install 14-ft. of no parking (red) zone along the north curb of 87th Street, between the crosswalk and the driveway, west of the curb return at Juniper Serra Boulevard on the northwest corner. (TSR 15/33)
2. Install 22-ft. of loading/unloading (white) zone along the north side of 474 N. Parkview Avenue, fronting Village Nursery School, enforceable between 8AM to 6PM, Monday through Friday. (TSR 15/36)

Background

On November 13, 2014, the City's Traffic Safety Committee met and reviewed various requests for traffic improvements, signage and pavement markings, and recommended to the City Manager amending the aforementioned traffic regulations.

Discussion

The amendments to the traffic regulations were recommended for the following reasons:

1. The red zone is needed to allow vehicles to safely turn right onto 87th Street from southbound Junipero Serra Boulevard.
2. Village Nursery School requested a passenger loading zone in front of their building to allow for safer drop-off and pick-up of all students during school hours.

Fiscal Impact

Funding is available for the proposed signs and/or markings in the Street Maintenance operating budget 01-314-330-4241 for the current Fiscal Year 2014-2015.

Summary/Conclusion

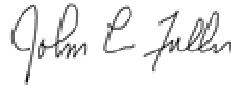
Recommend the City Council amend the aforementioned traffic regulations.

Staff is available to provide any additional information desired by the Mayor or Council members.

Respectfully submitted,

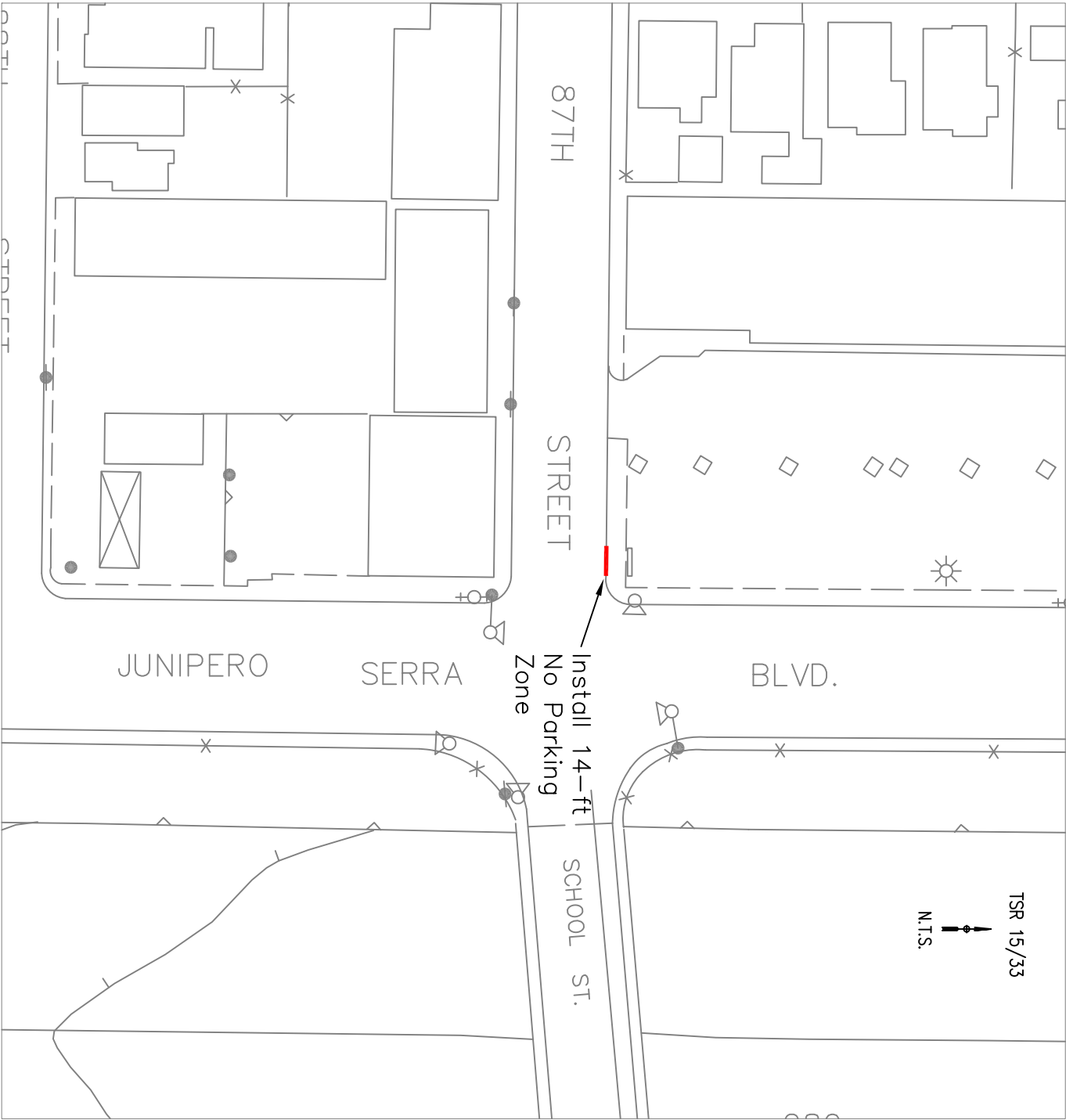


Shirley Chan
Traffic Engineer



John L. Fuller
Director of Public Works

Attachment: Traffic Improvements Location Maps



THE CITY OF DALY CITY			
DEPARTMENT OF PUBLIC WORKS			
TRAFFIC IMPROVEMENTS			
87TH ST AT JUNIPERO SERRA BLVD			
DATE: MN	DATE: 11/14	APPROVED: _____	DATE: _____
DRAWN: JLF	SCALE: NTS	DATE: _____	DATE: _____
DESIGNED: SCY	SHEET NO. 1 OF 1	DATE: _____	DATE: _____
		DATE: _____	DATE: _____



THE CITY OF DALY CITY			
DEPARTMENT OF PUBLIC WORKS			
TRAFFIC IMPROVEMENTS			
474 N. PARKVIEW AVENUE			
DATE	BY	APPROVED	DATE
MN	11/14	GT ENGINEER	TSR 15-36
DESIGN	JLF	SCALE	NTS
REVISION	SCY	SHEET NO.	1 OF 1



City Council Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Notice of Completion for 2014-15 Serramonte Slurry Seal Project

Recommended Action

Staff recommends that the City Council accept the improvements completed in compliance with the construction contract for the 2014-15 Serramonte Slurry Seal Project.

Background

Since 1998, Daly City Public Works has undertaken a comprehensive street pavement preventative maintenance program. The “cornerstone” of this program is an annual Street Slurry Seal Project as the single most cost effective means to preserve a pavement’s condition and thereby reduce long term pavement operations and maintenance cost. Street slurry sealing and cape sealing replaces fine aggregate stripped from the pavement surface, reduces water penetration in the roadway base and thereby reduces base failures and the resultant damage that is more costly to repair. Streets selected to be surface sealed are based on several factors including the City’s Seven-Year Master Plan, the City’s computer based pavement management system recommendations, visual observation of the streets by Public Works staff and other adjacent or associated work such as utility repairs and bike lane installations.

The construction bid documents included slurry sealing approximately 8.8 miles of City streets in the Serramonte neighborhood and a section of Junipero Serra Boulevard and DeLong Street, as shown on the attached map.

Discussion

American Asphalt Repair and Resurfacing Company Inc. of Hayward, California has completed all improvements required by the construction contract documents for a total amount of \$614,445.81, including one change order for the amount of \$13,245. The original contract award was for \$737,263.76. The cost difference between the final and original contract award was the differences between estimated bid quantities and actual quantities.

Fiscal Impact

The contract was completed in the total amount of \$614,445.81 with funds available in the Capital Improvement Project account 17-312-619-4509.

Summary/Conclusion

The contractor’s work is now complete and acceptable for City maintenance. Staff recommends that the City Council accept the completed improvements for the City’s maintenance and use.

Notice of Completion for the 2014-15 Serramonte Slurry Seal Project
Meeting Date: December 8, 2014
Page 2 of 2

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Traffic Engineer



John L. Fuller
Director of Public Works

Attachments: Location Map
Notice of Completion and Resolution

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

OFFICE OF THE CITY CLERK
CITY OF DALY CITY
333 - 90th Street
Daly City, California 94015

Notice of Completion

NOTICE IS HEREBY GIVEN as follows:

1. The date of completion of the work of improvement is: December 8, 2014
2. The owner of the work of improvements is: City of Daly City, a Municipal Corporation.
3. The address of the owner of the work of improvement is: City Hall
333 - 90th Street
Daly City, California 94015
4. The nature of the owner's interest or estate is: In fee.
5. The work of improvement is located in Daly City, California, and is particularly described as follows:

SERRAMONTE SLURRY SEAL

The name of the original contractor for the work of improvement is:

American Asphalt Repair and Resurfacing Co., Inc.
24200 Clawiter Rd.
Hayward, CA 94545

Dated: _____

The undersigned, being duly sworn, says: That he is the owner of the aforesaid interest or estate in the property described in the foregoing notice; that he has read the same, and knows the contents thereof, and that the facts stated therein are true.

CITY OF DALY CITY, OWNER

John L. Fuller, Public Works Director

STATE OF CALIFORNIA,

COUNTY OF _____ } ss.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20 _____,

by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

Name (Typed or Printed)
Notary Public in and for said County and State

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY ACCEPTING
COMPLETION OF CERTAIN PROJECT IN THE
DEPARTMENT OF PUBLIC WORKS

(SERRAMONTE SLURRY SEAL)

A. The Project Manager has advised that the project set forth hereinafter has been completed in accordance with the terms of the contract with the City of Daly City and AMERICAN ASPHALT REPAIR AND RESURFACING CO., INC., a California Corporation.

B. The City Council of the City of Daly City desires to acknowledge the completion of such project so that notice of completion may be given.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that pursuant to the above, the City of Daly City does hereby accept as complete the following described project:

SERRAMONTE SLURRY SEAL

BE IT FURTHER RESOLVED by the City Council of the City of Daly City that said project be, and it is hereby accepted as complete, and at the expiration of thirty-five (35) days from this date, final payment in connection with this project be, and it is hereby authorized, provided that all statutory liens, claims and withholds are satisfied pursuant to law.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a special meeting thereof held on the _____ day of _____, 20____, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Appointment of Daly City Bicycle-Pedestrian Advisory Committee Members

Recommended Action

Recommend the City Council approve the appointments of Alexander Moissiy to a one-year term and Evan Albert to a two-year term on the Daly City Bicycle-Pedestrian Advisory Committee (DC-BPAC). Staff further recommends that the City Council re-appoint Ron Conway and Henry Martinez to a two-year term on the DC-BPAC.

Background

The Daly City Bicycle/Pedestrian Advisory Committee meets quarterly to review proposed pedestrian/bikeway improvement projects, project funding applications and to provide input on existing roadway/bikeway conditions affecting pedestrian and cycling activities in Daly City. Meetings are typically held the first Wednesday of January, April, July and October at City Hall. The members are appointed for a renewable two-year term. Existing and past members included bicycle and walking enthusiasts, students, workers and commuters. Volunteers must live or work in Daly City to serve on the BPAC. The Bicycle/Pedestrian Advisory Committee is supported by Public Works Engineering Division personnel who prepare meeting agendas and reports for the committee's consideration.

Discussion

The Committee consists of up to seven (7) voting members appointed by the City Council, with Public Works Department staff supporting recommendations. Current members include:

Member	Term
Hsin Hung Sze	June 30, 2015
Hae Won Ritchie	June 30, 2015
Clayton Koo	June 30, 2015

In July 2014, there were two vacancies on the committee. Staff advertised the vacancies at Daly City libraries and community centers. Staff received three applications from residents interested in volunteering on the committee. After evaluating the applications, staff recommends the appointment of Alexander Moissiy to a one-year term expiring on June 30, 2015 and Evan Albert to two-year term expiring on June 30, 2016. Staff also recommends re-appointing Ron Conway and Henry Martinez to a two-year terms expiring on June 30, 2016. The third candidate was Lester Logue. Mr. Logue works for the San Francisco Veterans Affairs Administration and has lived in Daly City for four years.

City Council Agenda Report

Subject: Appointment of Daly City Bicycle-Pedestrian Advisory Committee Members

Meeting Date: December 8, 2014

Page 2 of 3

Alexander Moissiy works in airline operations at San Francisco International Airport. He recently completed the Citizen's Academy and is interested in improving the community. He has been a Daly City resident for fifteen years.

Evan Albert works as a Civil Engineer for the City of San Mateo's Public Works Department where they have a very active pedestrian and bicycle movement. He is interested in improving the bicycle and pedestrian facilities in Daly City and would be able to contribute his working knowledge from his experience in San Mateo. He has lived in Daly City for two years.

Ron Conway works for Sustainable Crushing in San Francisco and has knowledge of asphalt and paving materials as well as experience in traffic safety. He has been a Daly City resident for over 50 years and has served on the DC-BPAC since 2011.

Henry Martinez recently completed the Daly City Citizens Academy and is a part-time bicycle commuter who has lived in Daly City for nine years. He is interested in making Daly City more pedestrian- and bicycle-friendly and has served on the DC-BPAC since 2011.

Mr. Logue was not recommended for appointment at this time, because Public Works staff felt other applicants had greater related experience or background relative to the duties of the DC-BPAC.

Fiscal Impact

There is no specific fiscal impact from the recommended action. The only fiscal impact of the Daly City Bicycle/Pedestrian Advisory Committee is the Public Works support staff salary cost and minimal document reproduction costs. Funding is available for staff's time and miscellaneous in the Public Works - Engineering Division operating budget 01-312-311-4241 for the current Fiscal Year 2014-15.

Summary/Conclusion

Recommend the City Council approve the appointments of Alexander Moissiy to a one-year term and Evan Albert to a two-year term on the Daly City Bicycle-Pedestrian Advisory Committee (DC-BPAC). Staff further recommends that the City Council re-appoint Ron Conway and Henry Martinez to a two-year terms on the DC-BPAC.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

City Council Agenda Report

Subject: Appointment of Daly City Bicycle-Pedestrian Advisory Committee Members

Meeting Date: December 8, 2014

Page 3 of 3

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Shirley Chan".

Shirley Chan
Traffic Engineer

A handwritten signature in cursive script, appearing to read "John L. Fuller".

John L. Fuller
Director of Public Works



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Allocation of Additional Funds to Rebuilding Together Peninsula and Center for Independence of Individuals with Disabilities Under the 2014-15 Community Development Block Grant Program

Recommended Action

Authorize allocation of an additional \$5,000 in unallocated CDBG funds to Rebuilding Together Peninsula's Safe at Home Program and \$5,000 for Center for Independence of Individuals with Disabilities' Housing Accessibility Modifications Program for Fiscal Year 2014-15, approve minor amendment to the 2014-15 HUD Action Plan to reflect this additional funding and authorize the City Manager or her designate to execute amendments to the 2014-15 CDBG Agreements with Rebuilding Together Peninsula and Center for Independence of Individuals with Disabilities.

Background

Rebuilding Together Peninsula's Safe at Home Minor Home Repair Program helps seniors, families, and people with disabilities by addressing minor repair needs before they become serious safety or deferred maintenance issues. The program operates year round and utilizes the skills of volunteers who want to serve the community. Safe at Home completes repairs such as debris removal, fence repair, basic home maintenance, exterior painting, light yard work, minor plumbing, minor electrical, heating repair, roof repair, window repair/replacement, door repair/replacement, energy efficiency measures, and some accessibility modifications.

CIID's Housing Accessibility Modifications program installs ramps, rails, grab bars, vertical lifts and other modifications to make a home accessible. These modifications assist people with disabilities to remain at home or move back into their home with greater independence, and are not forced into skilled nursing or other institutional care.

For Fiscal Year 2014-15, the Safe at Home and CIID's Housing Accessibility Modifications program received \$10,000 and \$5,000 respectively under the City's CDBG program. These allocations represented a decrease in funding from the prior year and were the result of an unanticipated shortfall in CDBG funds for FY 2014-15. At the time the 2014-15 HUD Action Plan was considered, staff recommended that these organizations be given the highest priority for additional funding should additional funds become available.

In October of 2014, both Rebuilding Together Peninsula and Center for the Independence of Individuals with Disabilities notified the City that they had exhausted all of the 2014-15 CDBG funds and requested additional funds in order to continue serving Daly City Residents for the remainder of 2014-15.

Due to an unanticipated housing rehab loan repayment, the City currently has unallocated CDBG funds available that are sufficient to provide the additional funding requested by Rebuilding Together Peninsula and Center for Independence of Individuals with Disabilities.

Discussion

The housing rehabilitation and modification programs provided by Rebuilding Together Peninsula and Center for the Independence of Individuals with Disabilities are critically needed by low income Daly City residents. The programs are cost effective, accessible and address a need not met by any other organization. Staff recommends allocation of an additional \$5,000 in CDBG funds for Rebuilding Together Peninsula and \$5,000 for Center for Independence of Individuals with Disabilities.

Staff is available to provide additional information desired by the Mayor or Council Members.

Respectfully Submitted,



Elizabeth ZoBell
Housing and Community Development Supervisor



Tatum Mothershead
Economic & Community Development Director



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

**Subject: Time Extension for Use Permit UPR-8-13-7695 and Design Review DR-9-13-7801 —
“Monopine” Wireless Facility at 888 E. Market Street**

Recommended Action

Approve the Time Extension, subject to the Findings and Conditions adopted by the City Council on October 28, 2013.

Background

On October 28, 2013, the City Council approved a request by Jason Osborne on behalf of AT&T Mobility to install a “monopine” wireless facility (a wireless transmittal facility designed to look like an individual pine tree) at the Pacific Gas and Electric (PG & E) transformer station located northeast of the East Market Street/Orange Street intersection. The Conditions of Approval required that building permits be issued and construction diligently pursued within one year of approval of the use permit approval, otherwise the use permit and design review approvals would become invalid. Because this has not occurred, the applicant is requesting a one-year time-extension of the use permit approval. The applicant has cited a delay on his part of the preparation of final construction documents as the primary reason for the construction delay.

Conclusion

As the Planning Division has worked with applicant to address the Conditions of Approval, which would remain unchanged, staff recommends approval of the Time Extension to October 28, 2015.

Respectfully submitted,

Steve Flint
Contract Senior Planner

Michael VanLonkhuysen
Interim Planning Director



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Authorization to Amend Contract for Professional Services to Complete Process for Award of Solid Waste Franchise

Recommended Action

Authorize the City Manager to execute an amendment increasing the 2012 contract with HF&H Consultants LLC, in the amount of \$75,000 for professional services to complete the process of contracting with the selected franchisee for collection and disposal of solid waste.

Discussion

The City Council previously authorized an agreement with Consultants LLC on July 23, 2012 in the amount of \$250,921. Since that time, HF&H conducted a competitive process for award of a new Solid Waste Franchise, including issuance of two RFPs for post collection services and collection services and received and reviewed the RFP responses. They assisted the City with its analysis and made presentations to and attended all of the sessions of the City Council. The consultants will now assist with finalizing the solid waste franchise agreement with Allied Waste Services of North America LLC through to its execution.

Fiscal Impact

The requested funds are available in account 45-030-390-4219. All of these costs will be recovered from the franchisee.

Summary/Conclusion

Staff recommends the City Council adopt the proposed resolution to increase the total amount of the contract with HF&H Consultants LLC by \$75,000.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Patricia E. Martel
City Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Approval of Revised and Restated Joint Powers Agreement for the San Mateo County Operational Area Emergency Services Organization Authority

Recommended Action

It is recommended that the City Council approve by resolution the First Revised and Restated Joint Exercise of Powers Agreement (JPA) for the San Mateo County Operational Area Emergency Services Organization Authority (Authority) as attached.

Background

The original JPA creating the Authority, dating to 1997, was outdated and in need of revision. The entire landscape of Homeland Security and Emergency Services has shifted dramatically since 2001 and the JPA that governs how San Mateo County provides emergency services needs to reflect current laws, policies, rules, directives, orders and evolving trends. This agreement has been updated to reflect the current relationships between the County of San Mateo and the participating cities, as well as other partners, to provide a clear understanding of the mission of the Emergency Services Council and the Emergency Coordinators within the County, cities and other participating partner agencies/jurisdictions.

Discussion

The attached First Revised and Restated Joint Exercise of Powers Agreement includes a number of revisions to the original JPA language and formatting. A detailed vetting process has been undertaken commencing in April of this year, to ensure proper review and input from San Mateo County Emergency Managers Association, Police and Fire Chiefs Association, Emergency Services Council, City Managers Association and City Attorneys. The changes contained in the updated JPA align the agreement with the specific language contained in the California Government Code's Joint Exercise of Powers Act. The revisions and restatement of the JPA will ensure that the JPA document will comply and be filed with the California Secretary of State, as required under the Government Code. The JPA will adopt a Conflict of Interest Code in order for the agreement to meet JPA requirements established by the State.

Fiscal Impact

There is no fiscal impact; no changes have been made to the funding formula for cities.

Summary/Conclusion

The original JPA agreement, approved in 1997, to create the San Mateo County Operational Area Emergency Services Organization Authority was outdated due to dramatic changes in Homeland Security and Office of Emergency Services protocols since 2001. Those changing protocols necessitate revisions to and a restatement of the original JPA language and framework under the California Government Code.

Having been vetted in great detail by all pertinent parties to the agreement, including San Mateo County Emergency Managers Association, Police and Fire Chiefs Associations, City Managers Association, City Attorneys Group, and the Emergency Services Council, the Revised and Restated JPA is ready for final approval.

Approval of Revised and Restated Joint Powers Agreement for the San Mateo County Operational
Area Emergency Services Organization Authority
Meeting Date: December 8, 2014

Page 2 of 2

It is recommended that the City Council approve by resolution the attached Revised and Restated Joint Exercise of Powers Agreement for the San Mateo County Operational Area Emergency Services Organization.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

A handwritten signature in black ink, reading "Patricia E. Martel". The signature is written in a cursive, flowing style with a large initial "P" and "M".

Patricia E. Martel
City Manager

Attachment: First Revised and Restated Joint Exercise of Powers Agreement

**First Revised and Restated
Joint Exercise of Powers Agreement
San Mateo County Operational Area Emergency Services Organization**

THIS JOINT POWERS AGREEMENT ("Agreement") is made as of the Effective Date by and between the public entities set forth below, creating the San Mateo County Operational Area Emergency Services Organization Authority ("Organization").

Each public entity executing this Agreement shall be referred to individually as a "Member Agency," with all referred to collectively as "Member Agencies."

RECITALS

Whereas the Member Agencies' goal is to establish a unified emergency services organization; and

Whereas the Member Agencies agree that the purpose of this Organization will be to operate pursuant to Presidential Directive 5, the National Response Framework, National Incident Management System (NIMS), Presidential Directive 8, the National Preparedness Goal and California's Standardized Emergency Management System (SEMS) and local adopted Emergency Operations Plans and Annexes.

Whereas the Member Agencies agree that the participants within this Organization may include all local governments within the geographic area of the County, special districts, unincorporated areas, and participating non-governmental entities; and

Whereas the Member Agencies agree that the collective goal is to provide coordinated plans for the protection of persons and property based on the phases of emergency management; and

Whereas the Member Agencies have the authority to enter into this Agreement under the Joint Exercise of Powers Act, California Government Code Section 6500 *et seq.* ("Act").

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the Member Agencies as herein contained, the Member Agencies agree as follows:

Article I - GENERAL PROVISIONS

1.01 Purpose

This Agreement creates an entity to exercise the powers shared in common by the Member Agencies to engage in local and regional cooperative planning and coordination and delivery of services. As part of this Organization's purpose, Member Agencies seek to meet or exceed the current Emergency Response Planning and Management Capabilities within the Operational Area. Further, Member Agencies seek to support existing regional Public Information and Notification Systems, and to continue to support the regional hazardous materials emergency response program. Such purposes are to be accomplished and the Members Agencies' common powers exercised as set forth in this Agreement.

1.02 Creation of Authority

Pursuant to the Joint Exercise of Powers Act, the Member Agencies hereby create a public entity to be known as the "San Mateo County Operational Area Emergency Services Organization Authority" ("Organization.") The Organization shall be a public entity separate and apart from the Member Agencies. The geographic jurisdiction of the Organization is all territory within the geographic

boundaries of the Member Agencies; however, the Organization may undertake any action outside those geographic boundaries as is necessary and incidental to accomplishing its purpose.

1.03 Membership in the Organization

Membership in the Organization is limited to public entities, as defined by the Joint Exercise of Powers Act, located or operating within San Mateo County that have approved and executed this Agreement, and contributed resources of any kind toward establishing and supporting the Organization (including, but not limited to financial, personnel, equipment, or other resources) as approved by the Emergency Services Council.

1.04 Participating Members/Partners in the Organization

Participation in the Organization is intended to ensure cooperative emergency planning and response; all participating Member Agencies and partners are expected to attend all regular and special meetings of the Emergency Services Council, encourage active participation by their jurisdictions in the development of plans and training programs, drills, exercises and training opportunities, and otherwise assist in supporting the implementation of this Agreement.

1.05 Powers of the Organization

The Organization may purchase, lease, own and/or dispose of property and equipment and enter into contract(s), as required to satisfy the purposes of this Agreement. The Organization may employ agents and/or employees, operate works and improvements, sue and be sued in its own name, and invest surplus funds.

Article II- COMMON TERMINOLOGY

2.01 Terminology Defined

Not all vocabulary of technical terms listed in the Agreement is used in the Agreement. In part, the terms are included as a resource to further clarify terminology utilized in documentation, field operations and/or applicable subject matter.

2.02 All-Hazards: “Grouping classification encompassing all conditions, environmental or manmade, that have the potential to cause injury, or death; damage to or loss of equipment, infrastructure services, or property; or alternately causing functional degradation to societal, economic or environmental aspects. Annotation: All-hazards preparedness ensures that if a disaster occurs, people are ready to get through it safely, and respond to it effectively. FEMA began development of an Integrated Emergency Management System with an all-hazards approach that included ‘direction, control and warning systems which are common to the full range of emergencies from small isolated events to the ultimate emergency – war.” (DHS, *Lexicon*, October 23, 2007, p. 1)

2.03 Catastrophe: An event during which a society incurs, or is threatened to incur, such losses to persons and/or property that the entire society is affected and extraordinary resources and skills are required, some of which must come from other nations.

2.04 Community Emergency Response Team (CERT): “Community Emergency Response Team” (CERT) training is one way for citizens to prepare for an emergency. CERT training is designed to prepare people to help themselves, their families and their neighbors in the event of a catastrophic disaster. Because emergency services personnel may not be able to help everyone immediately, residents can make a difference by using the training obtained in the CERT course to save lives and protect property. (DHS, *National Response Framework* (Comment Draft). DHS, September 10, 2007, p. 18)

2.05 Command: The act or directing and or controlling by virtue of explicit legal, agency or delegated authority. The term “Command” may also refer to the Incident Commander.

2.06 Emergency: Any incident, whether natural or manmade, that requires responsive action to protect life or property. Under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, an emergency means any occasion or instance for which, in the determination of the President, federal assistance is needed to supplement state and local efforts and capabilities to save lives and to protect property and public health and safety or to lessen or avert the threat of a catastrophe in any part of the United States.

2.07 Emergency Management: A subset of incident management, the coordination and integration of all activities necessary to build, sustain and improve the capability to prepare for, protect against, respond to, recover from or mitigate against threatened or actual natural disasters, acts of terrorism or other manmade disasters.

2.08 Emergency Operations Center (EOC): The physical location at which the coordination of information and resources to support incident management activities normally takes place. An EOC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction.

2.09 Incident: An occurrence or event, natural or manmade, which requires a response to protect life or property. Incidents can, for example, include major disasters, emergencies, terrorist attacks, terrorist threats, civil unrest, wild land and urban fires, floods, hazardous materials spills, nuclear accidents, aircraft accidents, earthquakes, hurricanes, tornadoes, tropical storms, tsunamis, war-related disasters, public health and medical emergencies and other occurrences requiring an emergency response.

2.10 Incident Command System (ICS): A standardized on-scene emergency management construct specifically designed to provide for the adoption of an integrated organizational structure that reflects the complexity and demands of single or multiple incidents, without being hindered by jurisdictional boundaries. It is used for all kinds of emergencies and is applicable to small as well as large and complex incidents.

2.11 Local Emergency: The duly proclaimed existence of conditions of disaster or extreme peril to the safety of persons and/or property within territorial limits of a county, city and county, or city caused by such conditions as fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage, plant or animal infestation or disease, earthquake, tsunami or other conditions which are likely to be beyond the control of the services, personnel, equipment and facilities of that local political subdivision to combat.

2.12 Local Government: A county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments (regardless of whether the council of governments is incorporated as a nonprofit corporation under state law;) regional or interstate government entity or agency or instrumentality of a local government; an Indian tribe or authorized tribal entity, or in Alaska a Native Village or Alaska Regional Native Corporation; a rural community, unincorporated town or village or other public entity. See Section 2 (10), Homeland Security Act of 2002, P.L. 107–296, 116 Stat. 2135 (2002).

2.13 Mitigation: Activities providing a critical foundation in the effort to reduce the loss of life and/or property from natural and/or human-caused disasters by avoiding or lessening the impact of a disaster and providing value to the public by creating safer communities. Mitigation seeks to fix the cycle of disaster damage, reconstruction, and repeated damage. These activities or actions, in most cases, will have a long-term sustained effect.

2.14 National Incident Management System (NIMS): System that provides a proactive approach guiding government agencies at all levels, the private sector and nongovernmental organizations to work seamlessly to prepare for, prevent, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location or complexity, in order to reduce the loss of life or property and harm to the environment.

2.15 National Response Framework: This document establishes a comprehensive, national, all-hazards approach to domestic incident response. It serves as a guide to enable responders at all levels of government and beyond to provide a unified national response to a disaster. It defines the key principles, roles, and structures that organize the way U.S. jurisdictions plan and respond.

2.16 Operational Area: An intermediate level of the state emergency services organization, consisting of the County and all political subdivisions within the county area. In a state of emergency, the operational area shall serve as a link in the system of communications and coordination between the political subdivisions comprising the operational area and the Regional or State Emergency Operations Center.

2.17 Preparedness: Actions that involve a combination of planning, resources, training, exercising and organizing to build, sustain and improve operational capabilities. Preparedness is the process of identifying the personnel, training and equipment needed for a wide range of potential incidents and developing jurisdiction-specific plans for delivering capabilities when needed for an incident.

2.18 Recovery: The development, coordination and execution of service- and site-restoration plans; the reconstitution of government operations and services; individual, private-sector, nongovernmental and public-assistance programs to provide housing and to promote restoration; long-term care and treatment of affected persons; additional measures for social, political, environmental and economic restoration; evaluation of the incident to identify lessons learned; and post-incident reporting and development of initiatives to mitigate the effects of future incidents.

2.19 Resources: Personnel and major items of equipment, supplies and facilities available or potentially available for assignment to incident operations and for which status is maintained. Under the National Incident Management System, resources are described by kind and type and may be used in operational support or supervisory capacities at an incident or at an emergency operations center.

2.20 Response: Immediate actions to save and sustain lives, protect property and the environment, and meet basic human needs. Response also includes the execution of plans and actions to support short-term recovery.

2.21 Standardized Emergency Management System: The Standardized Emergency Management System (SEMS) is the cornerstone of California's emergency response system and the fundamental structure for the response phase of emergency management. SEMS is required by the California Emergency Services Act (ESA) for managing multiagency and multijurisdictional responses to emergencies in California. The system unifies all elements of California's emergency management

community into a single integrated system and standardizes key elements. SEMS incorporates the use of the Incident Command System (ICS), California Disaster and Civil Defense Master Mutual Aid Agreement (MMAA,) the Operational Area (OA) concept and multiagency or inter-agency coordination. State agencies and local governments are required to use SEMS in order to be eligible for any reimbursement of response-related costs under the state's disaster assistance programs.

Article III – GOVERNANCE

3.01 Composition of the Council

The Organization shall be administered by the Emergency Services Council ("Council") consisting of the following members:

- a) A member of the San Mateo County Board of Supervisors, who shall be designated by the Supervisors.
- b) Each governing body of a Member Agency shall annually select and appoint a representative to serve on the Council and may select and appoint an alternate representative. Each representative and alternative representative must be a member of the governing body of the Member Agency.
- c) The Chair of the Emergency Services Council shall be the representative from the Board of Supervisors.
- d) A Vice-Chair shall be selected by the Council.

3.02 General Purpose of the Organization

The general purpose of the Organization is to:

- a) Provide structure for administrative and fiscal policies and procedures;
- b) Identify and pursue funding sources;
- c) Set policy;
- d) Maximize the utilization of available resources; and
- e) Oversee all committee activities.

3.03 Specific Responsibilities of the Council

The specific responsibilities of the Council shall be as follows:

- a) To review and recommend adoption by the Board of Supervisors and City Councils of each City, Emergency Plans, programs and agreements, in addition to the basic agreements as deemed necessary to carry out the purpose of the Organization.
- b) To approve an annual budget in an amount necessary to carry out the purposes of the Organization. Upon review and approval of the annual budget by the Council, each Member Agency shall recommend the budget to the governing body of the Member Agency for the purpose of securing from each the appropriations in accordance with each Member Agency's identified allocation (via Budget Sheets.)
- e) Each Member Agency's Executive Officer shall identify and designate at the beginning of each fiscal year, a local coordinator for regular participation in the San Mateo County Emergency Managers Association. Should the identified Coordinator change at any time during the year, the Member Agency shall advise the Director of Emergency Services within 30 days-
- d) If a Member Agency participates in a contract relationship for the provision of emergency services, it is still required to name a local emergency coordinator to the Emergency Managers Association who will assure the continuity of communication between the Member Agency, the County Office of Emergency Services (OES) and the Organization.

3.04 Meetings of the Organization.

- a) **Regular Meetings:** The Council shall approve a schedule for its regular meetings provided, however, that the Council shall hold at least one regular meeting quarterly. The Council shall fix the date, hour and location of regular meetings by resolution and the Secretary shall transmit a copy of the resolution to each Member Agency at the first meeting of the fiscal year.
- b) **Special Meetings:** Special meetings of the Council may be called in accordance with the Brown Act by the Chair, a majority of the Council or the Director.
- c) **Call, Notice and Conduct of Meetings:** All meetings of the Council, including without limitation, regular, adjourned regular and special meetings, shall be noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act, California Government Code section 54950 *et seq.* As soon as practicable, but no later than the time of posting, the Secretary shall provide notice and the agenda to each Member Agency. Any Member Agency may request that an item be considered for placement on the Agenda by submitting the request to the Director of Emergency Services.
- d) Meetings of the Council shall be conducted by the Chair or by the Vice-Chair in the absence of the Chairperson. In the absence of both Chair and Vice-Chair, the meeting shall be chaired by member of the Council selected by a majority vote of the Council.

3.05 Minutes

The Secretary of the Organization shall cause to be kept a digital recording of each meeting, which shall be posted on the SMC OES Website. The Secretary will create brief summary written minutes for approval by the Council.

3.06 Voting

All power of the Organization shall reside with the Council. Each Member Agency shall have one vote. A Member Agency's alternate representative may participate and vote in the proceedings of the Council only in the absence of that Member Agency's regular representative. No absentee ballot or proxy voting is permitted.

3.07 Quorum; Required Votes; Approvals

A quorum of the Council is a majority of the representatives of the Member Agencies of the Organization. If the number of Member Agencies is an even number, a majority is fifty percent of the Member Agencies, plus one. The Council may not take any substantive action without a majority of the Member Agencies voting to take that action. Action on non-substantive procedural matters may be taken by a majority of a quorum.

Article IV – PARTICIPATING PARTNERS, EMPLOYEES AND ADVISORY COMMITTEES

4.01 Participating Partners

In order to ensure cooperative emergency planning and response, the following may be invited to attend, as non-voting members, all regular and special meetings of the Council, participate in the development of plans and training programs, and otherwise assist in supporting the implementation of this Agreement:

- a) A representative of the American Red Cross to be invited by the Chair with the approval of the Council.
- b) One representative each from the San Mateo County Fire Chiefs Association and the San Mateo County Police Chiefs and Sheriff Association as may be invited by the Chair with approval of the Council.
- c) One representative for Water Districts as may be invited by the Chair with approval of the Council.

- d) One representative for Sanitary Districts as may be invited by the Chair with approval of the Council.
- e) One representative for the San Mateo County Harbor District as may be invited by the Chair with approval of the Council.
- f) One representative for the Port Authority as may be invited by the Chair with approval of the Council.
- g) One representative for San Mateo County Transit District as may be invited by the Chair with approval of the Council.
- h) One representative for Pacific, Gas and Electric Company as may be invited by the Chair with approval of the Council.
- i) One representative for the Office of Education as may be invited by the Chair with approval of the Council.
- j) One representative for the Hospital Consortium as may be invited by the Chair with approval of the Council.
- k) One representative for the EMS Agency as may be invited by the Chair with approval of the Council.
- l) One representative for the San Mateo Emergency Managers Association as may be invited by the Chair with approval of the Council.

Should other interested parties be identified for participation, the Organization shall consider a written request for participation and may be invited by the Chair with approval of the Council.

4.02 Treasurer

The Treasurer of the County of San Mateo shall be the Treasurer of the Organization. The Treasurer shall be the depository, shall have custody of the accounts, funds and money of the Organization from whatever source, and shall have the duties and obligations set forth in the Joint Exercise of Powers Act.

4.03 Auditor and Financial Accountability

The Organization will ensure financial accountability as required by Section 6505 of the Government Code. The Organization will ensure that audits are conducted as required by that Section. Unless the Council votes to appoint a separate auditor, audits will be conducted by auditor selected to conduct the audit of the Sheriff's Office. In the event that the Council selects a separate auditor, the full cost of the audit will be the responsibility of the Organization.

The Auditor shall perform the functions of auditor for the Organization and shall make or cause an independent annual audit of the accounts and records of the Organization by a certified public accountant, in compliance with the requirements of the Joint Exercise of Powers Act and generally accepted auditing standards.

4.04 Legal Counsel

The San Mateo County Counsel's Office shall be the legal counsel for the Organization. To the extent permitted by the Joint Exercise of Powers Act, the Organization may change, by resolution, the legal counsel to the Organization. The full cost of outside legal counsel will be the responsibility of the Organization.

4.05 Secretary to the Organization

The San Mateo County Office of Emergency Services shall provide a Secretary and administrative support to the Organization.

4.06 Contractors

The Organization shall have the power by resolution to appoint and employ such other consultants and independent contractors as may be necessary to carry out the purposes of the Organization. The Organization will be responsible for any/all incurred costs.

4.07 Committees

The Organization may form and dissolve Committees as determined by the Council.

4.08 Director of Emergency Services

The Sheriff or his/her designee is the Director of the San Mateo County Area Office of Emergency Services ("Director"). The SMC Area Office of Emergency Services is responsible for the on-going operation of the San Mateo County Operational Area and is also responsible for achieving the purposes of the Organization as follows:

- a) Emergency Response - coordination and planning during any regional emergency in accordance with adopted emergency plans.
- b) Plans and Operations - preparation, development, coordination, and integration of compatible and complimentary unified area-wide emergency plans for approval by the State of California and adoption by the Council.
- c) Communications - coordination, development and maintenance of an area-wide emergency communications service, including public alert and warning systems, and other situational awareness tools.
- d) Public Education and Information - coordination and support of an area-wide public education and information program.
- e) Training and Exercise - coordination and assistance in the training and exercising of all County employees identified as Disaster Service Workers, as defined by Sect. 3100 of the California Government Code and volunteers. The Member Agencies will be responsible for the training and exercise of their identified employees; however, OES will provide needed support as requested.
- f) Grant Program Administration - coordination and assistance with designated emergency coordinators within the Operational Area in the securing and distribution of grant funds for regional emergency management initiatives and program support.
- g) General Administration - coordination and assistance in the procurement and inventory of emergency equipment, management of, maintenance and distribution of area-wide inventories of vital supplies and equipment.
- h) The Organization does not intend to acquire title to any property. But in the event that it does, pursuant to Section 6505.1 of the Government Code, the Organization designates the Director to handle that property. In the event that the Organization does acquire title to property, the Director will obtain a bond in the amount determined by the contracting parties.

4.09 Staffing Reimbursement

The County Office of Emergency Services is a bureau of the Sheriff's Office, staffed by sworn officers and other civil service employees of the County of San Mateo appointed by the Sheriff. The Office of Emergency Services supports the purposes of the Organization. A portion of the cost of Office of Emergency Services staff is reimbursed by the Organization in an amount determined by the funding allocation in this Agreement.

Article V – BUDGET AND COST-SHARING

In consideration of the mutual promises herein contained, it is hereby agreed that the cost of maintaining the Organization will be shared as described below.

- a) From the total amount of the annual budget there shall be deducted estimated revenue from federal "matching funds," state grants, and other service revenues.
- b) The balance of the annual budget remaining after anticipated revenues have been deducted shall be paid as follows:
 - 1. The county shall pay 50% of the remaining balance.
 - 2. The cities shall pay the remaining 50% of the balance, apportioned in accordance with the following formula:
 - i. One half of said 50% to be apportioned by people units or population.
 - a) Total population of all member cities divided into one-half of the total of the cities' share of the budget equals a factor in cents.
 - b) Population of each member city times the factor in cents equals the share for each city.
 - ii. The remaining one-half of said 50% to be apportioned on the basis of assessed valuation as follows:
 - a) Total assessed value of real and personal property in all member cities divided into one-half of the total of the city's share of the budget equals a factor in mills.
 - b) Assessed value of real and personal property of each member city times the factor in mills equals the share for each city.
- c) For the purpose of this Agreement the total assessed valuation of real and personal property in all Member Agencies shall be the most recent such total maintained by the offices of the County Assessor.
- d) The figures used for population in each city shall be determined by a method and from a source that is mutually acceptable to the majority of members.
- e) It is understood and agreed that the financial obligations incurred by the Member Agencies under the provisions of this Agreement will be incurred annually, subject to the limitation that the county and cities are financially able to make funds available.
- f) If the Member Agencies representing 25% or more of the county's population do not approve the budget in any fiscal year, the proposed budget will be referred back to the Director and the Finance Committee for revision and recommendation. If no resolution can be reached by the committee, the Member Agencies may proceed to adopt budgets that provide those services they deem necessary for adequate emergency services protection as a whole, but any Member Agency shall be financially responsible for that portion of the budget unilaterally adopted. Any Member Agency that does not meet its financial commitment under the adopted budget will lose its voting status and/or other such privileges of membership as determined by the Council.
- g) It is further agreed that any excess in federal or state funds, in any year, shall be reviewed by the Finance Committee, who will then make a recommendation to the Council, as to the disposition of the excess funds.
- h) With respect any Member Agency that is not a City or the County, the amount to be contributed is determined by a negotiation between those Member Agencies and the Director Emergency Services and must be approved by the Council. A letter memorializing the agreed contribution will be an attachment to this Agreement.

Article VI - INSURANCE

- a) The County shall add the Organization and Emergency Services Council to its existing excess liability insurance coverage and shall maintain such coverage in full force and effect during the life of the Agreement. Member Agencies understand that the County is partially self-insured. Unless the Organization decides otherwise, County shall provide for the defense of any claims or litigation within the self-insured retention. Legal representation by the County will ordinarily be provided by the County Counsel.

- b) Any out-of-pocket expense or loss, by way of judgment or settlement, arising out of the operation of this Agreement, within the limits of the County's self-insured retention shall be shared by the parties in accordance with the formula as described in Article V (b).

Article VII - EFFECTIVENESS

This Agreement shall be effective upon its execution by all Member Agencies. It is effective as to new Members Agencies upon adoption and approval by the Council and by the new Member Agency's governing body. This Agreement shall continue in effect until terminated as provided herein.

Article VIII – TERM AND TERMINATION

8.01 Withdrawal by Members

- a) Any Member Agency may withdraw from this Agreement by written notice given by such Member Agency to all other Member Agencies, which notice shall be given at least 120 days prior to the commencement of the fiscal year in which it is to take effect. For the purpose of such notice, a fiscal year is defined as July 1 of a calendar year through June 30 of the succeeding calendar year.
- b) Any former or prospective Member Agency may enter or re-enter the organization by petition to the Council by its governing body, and majority approval of the petition by the Council. Upon approval, the new Member Agency must agree in writing to all terms of this Agreement.
- c) Should a Member Agency withdraw less than 120 days prior to the commencement of the fiscal year, the withdrawal will be effective but that Member Agency will be responsible for its calculated contribution for that year pursuant to Article V.
- d) Should a Member Agency give required notice and withdraw from the Agreement, the prior contribution of that Member Agency will be divided equally by formula among the remaining Member Agencies.

8.02 Termination of Organization and Disposition of Surplus Money and Property

This Agreement shall terminate effective upon a vote of the Council, the County and by at least eleven (11) cities representing the majority of the population of the County. In the event that the Organization ceases to exist, surplus funds will be returned consistent with Section 6512 of the Government Code in proportion to the contributions made. The Organization does not intend to acquire title to any property. But in the event that it does, title to all property acquired by the Organization, shall be owned by the County of San Mateo to be used for "County Wide" purposes.

8.03 Amendments

Any proposed Amendments to this Agreement may be recommended by the Council but must be ratified by each Member Agency's governing body.

8.04 Review of this Agreement

The Council will conduct a review of this Agreement in 2020 and every five years thereafter to determine whether any changes to the Agreement are necessary or advisable. In the event that the Council concludes that changes should be made, each Member Agency representative will take those recommended changes to the governing body of the Member Agency for ratification.

8.05 Bylaws

The Council may, from time to time, adopt and/or amend Bylaws for the conduct of its affairs; provided the purpose is consistent with this Agreement and/or are necessary and appropriate.

Article IX - MISCELLANEOUS PROVISIONS

9.01 Notices

It shall be the responsibility of the Sheriff or his/her designee to ensure all notices are provided to Member Agencies and posted in compliance with the legal requirements of the Agreement.

9.02 Severability

If any one or more of the terms, provisions, promises, covenants, or conditions of this Agreement were, to any extent, adjudged invalid, unenforceable, void, or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants, and conditions of this Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.

9.03 Supersession

It is mutually understood and agreed by the Member Agencies that this Agreement supersedes the 1997 San Mateo County Operational Area Joint Powers Agreement, any previous agreements on this subject matter and any amendments thereto.

9.04 Assignment

No Member Agency shall assign any rights or obligations under this Agreement without the prior written consent of the Council.

9.05 Governing Law

This Agreement is made and to be performed in the State of California, and as such, California substantive and procedural law shall apply. Venue for any litigation under this Agreement shall be in the County of San Mateo.

9.06 Headings

The section headings herein are for convenience only and are not to be construed as modifying or governing the language of this Agreement.

9.07 Counterparts

This Agreement may be executed in counterparts, each of which will be deemed an original and all of which shall constitute this Agreement.

9.08 No Third Party Beneficiaries

This Agreement and the obligations hereunder are not intended to benefit any party other than the Authority and its Members Agencies, except as expressly provided otherwise herein. No entity that is not a signatory to this Agreement shall have any rights or causes of action against any party to this Agreement as a result of that party's performance or non-performance under this Agreement, except as expressly provided otherwise herein.

9.09 Filing of Notice of Agreement

Within 30 days after the Effective Date, the Secretary shall cause to be filed with the Secretary of State the notice of Agreement required by the Act. Within 30 days after any amendment to this Agreement, the Secretary shall file the amendment with the Secretary of State.

9.10 Conflict of Interest Code

The Organization shall adopt a conflict of interest code as required by law. Member Agencies understand that representatives and alternate representatives are listed on the Organization's Conflict of Interest Code and will be responsible for filing a Form 700 with the Organization.

9.11 Indemnification

The Organization shall defend, indemnify and hold harmless each Member Agency (and each Member Agency's officers, agents, and employees) from any and all liability, including but not limited to claims, losses, suits, injuries, damages, costs and expenses (including attorney's fees,) arising from or as a result of any acts, errors or omissions of the Organization or its officers, agents or employees.

Each Member Agency shall defend, indemnify and hold harmless the other Member Agencies (and their officers, agents, and employees) from any and all liability, including but not limited to claims, losses, suits, injuries, damages, costs and expenses (including attorney's fees,) arising from or as a result of any acts, errors or omissions of that party or its officers, agents or employees.

9.12 Dispute Resolution/Legal Proceedings

Disputes regarding the interpretation or application of any provision of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the Member Agencies and/or the Organization.

9.13 Authorization to Enter Into Agreement

Each party warrants that the person signing this Agreement on its behalf is authorized to bind that party to this Agreement.

9.14 Confirmation of Jurisdictional Authority

By signing this Agreement, the Member Agencies retain all authority granted to them by the State and/or their respective Charters. The powers and/or authority granted pursuant to this Agreement shall in no way serve to limit or restrict an individual Member Agency's jurisdictional authority.

9.15 Participation Understanding

The Member Agencies understand that to facilitate proper emergency response, each public entity has an important role to play. By adopting this Agreement, the Member Agencies recognize the importance of that role. Descriptions of the activities that are expected of each Member Agency are contained in Attachment A to this Agreement. Attachment A may be modified by a majority of the Council at a meeting of the Organization.

(SIGNATURES ARE ON FOLLOWING PAGE)

IN WITNESS WHEREOF, each Member Agency has caused this Agreement to be executed and attested by its proper officers thereunto duly authorized, as follows:

Signatories	Resolution/Action Number	Date of Adoption
Atherton		
Belmont		
Brisbane		
Burlingame		
Colma		
Daly City		
East Palo Alto		
Foster City		
Half Moon Bay		
Hillsborough		
Menlo Park		
Millbrae		
Pacifica		
Portola Valley		
Redwood City		
San Bruno		
San Carlos		
San Mateo		
South San Francisco		
Woodside		
County of San Mateo		

ATTACHMENT A

SUPPLEMENTAL AGREEMENT

The following list of responsibilities was developed by a sub-committee of the Emergency Managers Association of San Mateo County. The determined need is to assure the Member Agencies meet the basic functional needs of the communities within San Mateo County during a disaster. To determine the readiness of Member Agencies to respond to an emergency, each Member Agency agrees to participate in an annual survey or other mechanism, developed by the EMA Policy & Continuity Working Group, to gather preparedness data from Member Agencies. An evaluation shall be presented to the Emergency Services Council as set forth in section 1.01 of this Supplemental Agreement.

Article I – MEMBER AGENCY RESPONSIBILITIES AND TRAINING

1.01 Emergency Preparedness and Planning Standards

The Member Agencies shall each accept primary responsibility for the readiness within their respective jurisdictions and development of disaster preparedness plans which shall be compatible with and complimentary to the area-wide emergency planning and organization, formulated pursuant to this Agreement. As such, each Member Agency agrees that it will adhere to current state and federal NIMS/SEMS requirements.

The Director will provide an annual report of each Member Agency's attainment towards the current State and federal NIMS/SEMS requirements, as well as assist the Member Agencies in working towards full compliance.

1.02 Information Reporting

Member Agencies of the Organization shall report on the agreed adopted standards, cited in Section 1.01 of this Supplemental Attachment, annually to the Director of the Office of Emergency Services, who will compile the information and report to the Council at its January meeting.

a. The following is an example of the type of information to be collected annually; other formats may be developed or used as needed. Adopt an Emergency Operations Plan and Annexes, review and update no less than every three years													
	City/Town	Percentage Complete											
1		0	10	20	30	40	50	60	70	80	90	100	

b. Have a Local Hazard Mitigation Plan, internally reviewed annually and provide updates as required, and approved by FEMA. (Currently no less than every five years.													
	City/Town	Percentage Complete											
		0	10	20	30	40	50	60	70	80	90	100	

c. Participate in the Operational Area Multi-year Training and Exercise Plan													
	City/Town	Percentage Complete											
		0	10	20	30	40	50	60	70	80	90	100	

d. Adopt use of the Homeland Security Exercise and Evaluation Program (HSEEP)												
City/Town	Percentage Complete											
	0	10	20	30	40	50	60	70	80	90	100	

e. Participate in meetings and activities including the Emergency Managers Association (EMA)												
City/Town	Percentage Complete											
	0	10	20	30	40	50	60	70	80	90	100	

f. Participate in Training and Exercises												
City/Town	Percentage Complete											
	0	10	20	30	40	50	60	70	80	90	100	

g. Prepare and maintain necessary plans and agreements to facilitate emergency sheltering												
City/Town	Percentage Complete											
	0	10	20	30	40	50	60	70	80	90	100	

1.03 Training and Exercises

A Training and Exercise Plan is a means to establishing a standard of readiness and initiates a basic knowledge and capability skill set. Full participation by Member Agency Emergency Managers and other Operational Area stakeholders is important to developing a multi-year training program. Training and exercise planning and development will be the responsibility of the EMA T&E Group to accommodate the needs of the stakeholders. Full commitment and participation by the Member Agencies and participating partners will also be recommended in at least one annual exercise, in some capacity, to ensure the preparedness level of our Operation Area. Further, Member Agencies agree to support the NIMS compliance of each of their jurisdictions.

1.04 Recommended Training for the Governing Bodies of Member Agencies

In an effort to ensure NIMS Compliance and a standardized understanding among Member Agencies, the following training curriculum, **is recommended for representatives of each Member Agencies' governing bodies:**

- 100: Introduction to ICS or equivalent
- FEMA IS 700.a: NIMS An Introduction
- ICS-402: Incident Command System (ICS) Overview for Executives/Senior Officials(G402)

1.05 Local Coordinator Responsibilities

All Member Agencies have adopted this Agreement with a commitment to engage in local and regional cooperative planning, coordination and delivery of services. Each Member Agency will provide local support via staff with primary and/or secondary responsibilities including, but not limited to the following:

- Management/Coordination of the Local Emergency Operations Center (EOC) – (functional and support services.)

- b) Provide liaison support to the County Emergency Operations Center (EOC) Director or his/her designee in emergency or disaster situations.
- c) Oversee the preparation and prepare and modify elements of the local Emergency Operations Plan and Disaster Recovery Plan to ensure compatibility with the Operational Area Emergency Operations Plan and Annexes.
- d) Develop relationships with representatives of local departments, public and private support and relief agencies, business, educational, homeowners' and other groups regarding emergency services; prepare specialized plans designed to meet the needs of various sections of the community.
- e) Prepare and disseminate training materials to ensure effective response in a disaster situation;
- f) Develop, train and maintain community engagement, through programs such as Community Emergency Response Team (CERT)
- g) Develop relationships with representatives of other emergency management and response agencies and organizations; review legislation, regulations and other documentation to ensure that the City is in compliance with such regulations and avail itself of all financial and other resources.
- h) Respond to the Emergency Operations Center when it is activated; ensure that appropriate documents are available at the center and provide liaison and coordinative support as required.

1.06 Operational Area District Coordinator Responsibilities

In addition to the roles and responsibilities identified in Section 4.09, The Director of Emergency Services will provide staff in direct support of the Local Coordinators. These Operational Area District Coordinators are not intended to replace local staff, as they do not have the required authority within local jurisdictions to operate as the primary coordinators. They will, however, provide the following services, which include but are not limited to:

- a) Develop, review and update emergency operations plans.
- b) Develop, review and update detailed standard operating procedures, checklists and resource documents.
- c) Compile data and prepare program papers and progress reports for the jurisdictions served.
- d) Compile and review jurisdictional data in support of the annual Standards Review.
- e) Support a Planning and Exercise Design Team as well as complete a 3-5 year Training and Exercise Program that is HSEEP compliant.
- f) Act as information, education and/or resource officer for the jurisdictions served.
- g) Speak to civic groups, clubs, and organizations to promote emergency services programs, encouraging public understanding and support. Notify local jurisdiction when appropriate.
- h) Work cooperatively with other office staff on area-wide projects and in training programs.
- i) Develop relationships with representatives of other emergency management and response agencies and organizations, review legislation, regulations and other documentation to ensure that the County is in compliance with such regulations and avail itself of all financial and other resources.

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF OCTOBER 2014

HANDWRITTEN CHECK - #13198
CANCELLED CHECK - NONE
VOID CHECK - NONE

10/16/14
CHECKS ISSUED - #336186 TO #336567
CANCELLED CHECK - #336440
VOID CHECK - NONE

10/31/14
CHECKS ISSUED - #336568 TO #336979
CANCELLED CHECK - NONE
VOID CHECK - NONE

AUDITED Lauren Chu FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ FINANCE COMMITTEE

APPROVED _____ FINANCE COMMITTEE

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00013198	1200	REPUBLIC SERVICES OF N	10/31/14	1,063,590.69	HW	TR		Hand Written

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	1,063,590.69	Number of Checks Processed:	1
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	1,063,590.69		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336568	47004	4LEAF INC	10/31/14	15,705.00	MW	OH		
AP00336569	15222	ACTION SPORTS	10/31/14	2,684.34	MW	OH		
AP00336570	34666	AD BRAKES	10/31/14	252.66	MW	OH		
AP00336571	1514	ADAM HILL COMPANY, THE	10/31/14	14.00	MW	OH		
AP00336572	49750R	ADAM LEWIS CONSTRUCTION	10/31/14	2,760.00	MW	OH		
AP00336573	5034	ADAMSON POLICE PRODUCTS	10/31/14	60,375.10	MW	OH		
AP00336574	13854	AECO SYSTEMS INC	10/31/14	1,789.52	MW	OH		
AP00336575	15226	AFSCME LOCAL 919	10/31/14	3,947.10	MW	OH		
AP00336576	29880	AIRGAS USA LLC	10/31/14	45.45	MW	OH		
AP00336577	32015	AL TAR SERVICES INC	10/31/14	330.00	MW	OH		
AP00336578	14004	ALERT PEST CONTROL COMPANY IN	10/31/14	1,307.00	MW	OH		
AP00336579	1025	ALHAMBRA AND SIERRA SPRINGS	10/31/14	474.12	MW	OH		
AP00336580	49642	ALL CITY MANAGEMENT SERVICES	10/31/14	7,855.26	MW	OH		
AP00336581	37116	ALPHA ANALYTICAL LABORATORIES	10/31/14	2,411.75	MW	OH		
AP00336582	40755	AMAZON	10/31/14	1,477.45	MW	OH		
AP00336583	2083	AMERICA COPY & PRINTING CO	10/31/14	2,921.20	MW	OH		
AP00336584	26914	AMERICAN ASPHALT REPAIR & RES	10/31/14	12,582.75	MW	OH		
AP00336585	45439JREN	AMERICAN MEDICAL RESPONSE	10/31/14	1,021.00	MW	OH		
AP00336586	49655	AMERICAN ROOFING COMPANY	10/31/14	11,600.00	MW	OH		
AP00336587	2719	AMERICAN WATER WORKS ASSOCIAT	10/31/14	104.00	MW	OH		
AP00336588	42310	AMERINATIONAL COMMUNITY SERVI	10/31/14	304.40	MW	OH		
AP00336589	35696	AMERIPRIDE SERVICES INC	10/31/14	1,261.85	MW	OH		
AP00336590	49751	ANCHONDO, MARY	10/31/14	1,500.00	MW	OH		
AP00336591	21897	ANDRADE, RAUL	10/31/14	875.00	MW	OH		
AP00336592	39041	ANGLIM FLAGS	10/31/14	1,609.68	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
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AP00336593	49718R	ARETE PENINSULA BASKETBALL AS	10/31/14	250.00	MW	OH		
AP00336594	8426	ARROWHEAD	10/31/14	183.88	MW	OH		
AP00336595	35117	ARROWHEAD SCIENTIFIC INC	10/31/14	503.99	MW	OH		
AP00336596	28900A	ASSOCIATION FOR COMMUTER TRAN	10/31/14	575.00	MW	OH		
AP00336597	45686	ASTOUND BROADBAND	10/31/14	165.90	MW	OH		
AP00336598	1101	AT&T	10/31/14	65.57	MW	OH		
AP00336599	30152A	AT&T	10/31/14	777.43	MW	OH		
AP00336600	32577	AT&T	10/31/14	10,410.71	MW	OH		
AP00336601	45508JPA	AT&T	10/31/14	4.01	MW	OH		
AP00336602	6413	AT&T	10/31/14	761.90	MW	OH		
AP00336603	7707	ATHERTON POLICE DEPARTMENT	10/31/14	3,244.55	MW	OH		
AP00336604	5623	ATLAS TOWING SERVICE INC	10/31/14	250.00	MW	OH		
AP00336605	38369R	BACH CONSTRUCTION INC	10/31/14	25,900.00	MW	OH		
AP00336606	49719R	BALLESTEROS, BEATRIZ	10/31/14	250.00	MW	OH		
AP00336607	35698	BARTEL ASSOCIATES LLC	10/31/14	1,785.00	MW	OH		
AP00336608	33100R	BARTON, MICHAEL P	10/31/14	262.20	MW	OH		
AP00336609	49535	BAY AREA LIGHTWORKS INC	10/31/14	124,977.83	MW	OH		
AP00336610	46194R	BAY AREA RE-ROOFING INC	10/31/14	275.00	MW	OH		
AP00336611	49720R	BELLO BALTAZAR, MICHELLE	10/31/14	250.00	MW	OH		
AP00336612	20625	BELMONT POLICE DEPARTMENT	10/31/14	5,000.59	MW	OH		
AP00336613	35853	BIANCHI TRAFFIC SAFETY SERVIC	10/31/14	575.00	MW	OH		
AP00336614	49721R	BILON, RAVINDAR	10/31/14	239.80	MW	OH		
AP00336615	19200	BIRITE FOODSERVICE DISTRIBUTO	10/31/14	5,171.12	MW	OH		
AP00336616	22205	BLACKSTONE AUDIO INC	10/31/14	445.98	MW	OH		
AP00336617	49752R	BONILLA, MILAGRO	10/31/14	100.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336618	46139R	BOWMAN, SCOTT	10/31/14	614.10	MW	OH		
AP00336619	35592R	BRENNAN, MICHAEL	10/31/14	150.00	MW	OH		
AP00336620	47641A	BRIDGES MARKETING GROUP	10/31/14	4,675.00	MW	OH		
AP00336621	3349	BROADMOOR LANDSCAPE SUPPLY	10/31/14	345.81	MW	OH		
AP00336622	27339	BROADMOOR POLICE DEPARTMENT	10/31/14	2,580.12	MW	OH		
AP00336623	G-ASUNCION	BRONTISKY, TRUSTEE MARTHA G	10/31/14	125.00	MW	OH		
AP00336624	3064	BROWN & CALDWELL INC	10/31/14	17,319.97	MW	OH		
AP00336625	18671	BROWN, KEVIN J	10/31/14	162.88	MW	OH		
AP00336626	37718	BUCKLES SMITH ELECTRIC	10/31/14	57.00	MW	OH		
AP00336627	34151	BUSINESS CARD	10/31/14	1,856.19	MW	OH		
AP00336628	38266R	BUSTOS, LORRAINE	10/31/14	2,701.00	MW	OH		
AP00336629	17997	C.L.E.A.	10/31/14	2,597.00	MW	OH		
AP00336630	49715	C2R ENGINEERING	10/31/14	14,800.00	MW	OH		
AP00336631	33981	CAGWIN & DORWARD	10/31/14	298.00	MW	OH		
AP00336632	42973	CAL SIGNAL CORP	10/31/14	365.75	MW	OH		
AP00336633	42619	CALIFORNIA BUILDING STANDARDS	10/31/14	543.80	MW	OH		
AP00336634	9834	CALIFORNIA CLASSIC VANS INC	10/31/14	1,850.47	MW	OH		
AP00336635	26363	CALIFORNIA DISTRICT ATTORNEYS	10/31/14	700.00	MW	OH		
AP00336636	2815	CALIFORNIA PEACE OFFICERS ASS	10/31/14	125.00	MW	OH		
AP00336637	49722R	CAMPOS, ERUBEL	10/31/14	2,305.42	MW	OH		
AP00336638	25565	CAPITAL ONE COMMERCIAL	10/31/14	142.51	MW	OH		
AP00336639	17888	CARL WARREN & COMPANY INC	10/31/14	911.20	MW	OH		
AP00336640	48430A	CASTAWAY CREATIVE LLC	10/31/14	215.00	MW	OH		
AP00336641	49723R	CASTILLO, ELSA	10/31/14	250.00	MW	OH		
AP00336642	49753R	CASTRO, ANA	10/31/14	477.09	MW	OH		

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AP00336643	21252	CC AND SONS JANITORIAL SERVIC	10/31/14	2,484.00	MW	OH		
AP00336644	49768A	CCF RPP BAYHILL LLC	10/31/14	4,207.17	MW	OH		
AP00336645	28636	CDW GOVERNMENT INC	10/31/14	868.28	MW	OH		
AP00336646	2930	CED CONTRACTORS SF	10/31/14	5,036.47	MW	OH		
AP00336647	42277	CEL ANALYTICAL INC	10/31/14	238.00	MW	OH		
AP00336648	46387	CELETTA INVESTIGATIVE SERVICE	10/31/14	1,000.00	MW	OH		
AP00336649	27643	CENTRAL CONCRETE SUPPLY CO IN	10/31/14	2,965.62	MW	OH		
AP00336650	1882	CH BULL COMPANY	10/31/14	5,314.84	MW	OH		
AP00336651	49724R	CHAN, RODNEY	10/31/14	190.80	MW	OH		
AP00336652	19705	CHEMSEARCHFE	10/31/14	1,278.03	MW	OH		
AP00336653	36817R	CHRISTENSEN, CAMERON	10/31/14	614.10	MW	OH		
AP00336654	47762R	CHU, DON	10/31/14	50.00	MW	OH		
AP00336655	49725R	CHUI, RAYMOND	10/31/14	50.00	MW	OH		
AP00336656	3678	CINTAS CORPORATION #464	10/31/14	2,853.65	MW	OH		
AP00336657	40796	CINTAS DOCUMENT MANAGEMENT	10/31/14	249.99	MW	OH		
AP00336658	48267	CITRIX ONLINE	10/31/14	125.00	MW	OH		
AP00336659	46084JPA	CITY OF BELMONT	10/31/14	8,298.00	MW	OH		
AP00336660	28209JPA	CITY OF BURLINGAME	10/31/14	55.94	MW	OH		
AP00336661	31173	CITY OF BURLINGAME	10/31/14	6,602.93	MW	OH		
AP00336662	49726	CITY OF BURLINGAME	10/31/14	50.00	MW	OH		
AP00336663	25602	CITY OF DALY CITY	10/31/14	2,899.80	MW	OH		
AP00336664	1423	CITY OF REDWOOD CITY	10/31/14	1,000.00	MW	OH		
AP00336665	25387	CITY OF SAN MATEO	10/31/14	5,822.61	MW	OH		
AP00336666	24868	CLARK SECURITY PRODUCTS INC	10/31/14	7,766.76	MW	OH		
AP00336667	26644	CLEANSOURCE INC	10/31/14	7,730.76	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336668	18465	CLEARLITE TROPHIES	10/31/14	372.51	MW	OH		
AP00336669	38790	COASTSIDE FIRE PROTECTION	10/31/14	17.70	MW	OH		
AP00336670	26650	COLMA POLICE DEPARTMENT	10/31/14	564.30	MW	OH		
AP00336671	34153	COMCAST	10/31/14	14.49	MW	OH		
AP00336672	47243	COMCAST	10/31/14	125.77	MW	OH		
AP00336673	47244	COMCAST	10/31/14	95.25	MW	OH		
AP00336674	48294	COMCAST	10/31/14	114.03	MW	OH		
AP00336675	48517	COMCAST	10/31/14	207.78	MW	OH		
AP00336676	49055	COMCAST	10/31/14	125.70	MW	OH		
AP00336677	12578	COMPLETE LINEN SERVICE INC	10/31/14	54.49	MW	OH		
AP00336678	45582	CONTE, ANNAMARIA	10/31/14	236.00	MW	OH		
AP00336679	49663R	COOK, TIFFANY	10/31/14	303.20	MW	OH		
AP00336680	23480	COPWARE INC	10/31/14	1,025.00	MW	OH		
AP00336681	40168	CORELOGIC	10/31/14	67.00	MW	OH		
AP00336682	14930	COUNTY OF SAN MATEO	10/31/14	5,804.33	MW	OH		
AP00336683	27348	COUNTY OF SAN MATEO SHERIFF	10/31/14	1,575.00	MW	OH		
AP00336684	49754R	COWEN, ALEXANDRA	10/31/14	250.00	MW	OH		
AP00336685	1053	CPS HR CONSULTING	10/31/14	1,167.25	MW	OH		
AP00336686	47140	CRAWFORD INDUSTRIES LLC	10/31/14	80.56	MW	OH		
AP00336687	40315	CRESCO EQUIPMENT RENTALS & AF	10/31/14	270.32	MW	OH		
AP00336688	42324	CRIME SCENE CLEANERS INC	10/31/14	130.00	MW	OH		
AP00336689	48323	CRYSTAL CREAMERY	10/31/14	862.52	MW	OH		
AP00336690	28906	CSG CONSULTANTS INC	10/31/14	5,132.50	MW	OH		
AP00336691	25580	CWEA-MEMBERSHIP	10/31/14	84.00	MW	OH		
AP00336692	48970R	CYPERT, SHANE	10/31/14	180.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336693	48647	D R S MARINE INC	10/31/14	9,964.00	MW	OH		
AP00336694	1836	DAILY JOURNAL CORPORATION	10/31/14	97.00	MW	OH		
AP00336695	1414	DALY CITY CENTRAL CASHIER	10/31/14	576.94	MW	OH		
AP00336696	1937	DALY CITY FIREFIGHTERS UNION	10/31/14	7,892.00	MW	OH		
AP00336697	30935	DALY CITY POLICE OFFICERS BEN	10/31/14	400.00	MW	OH		
AP00336698	9290	DALY CITY POLICE OFFICERS ASS	10/31/14	212.00	MW	OH		
AP00336699	9290	DALY CITY POLICE OFFICERS ASS	10/31/14	12,238.64	MW	OH		
AP00336700	1793	DALY CITY TOOL MART	10/31/14	141.70	MW	OH		
AP00336701	49755R	DANG, KENNETH	10/31/14	1,205.50	MW	OH		
AP00336702	7817	DANS DRILLING & FENCING	10/31/14	1,370.00	MW	OH		
AP00336703	49756R	DASHEVSKY, WALTER	10/31/14	50.00	MW	OH		
AP00336704	38278	DATA 911	10/31/14	20,833.59	MW	OH		
AP00336705	21676	DELL MARKETING LP	10/31/14	4,726.37	MW	OH		
AP00336706	49727R	DELONG, PRESTON	10/31/14	203.76	MW	OH		
AP00336707	3364	DEPARTMENT OF CONSERVATION	10/31/14	2,280.89	MW	OH		
AP00336708	40212	DEPARTMENT OF INDUSTRIAL RELA	10/31/14	225.00	MW	OH		
AP00336709	1299	DEPARTMENT OF JUSTICE	10/31/14	1,218.00	MW	OH		
AP00336710	32063R	DER, JENNIFER TOM	10/31/14	757.07	MW	OH		
AP00336711	26138R	DISCOUNT PLUMBING & HEATING I	10/31/14	2,000.00	MW	OH		
AP00336712	15401	DOSSEY, REGINA	10/31/14	500.00	MW	OH		
AP00336713	30629LAW	DOWNEY BRAND ATTORNEYS LLP	10/31/14	19,899.67	MW	OH		
AP00336714	22126	DUDLEY PERKINS CO	10/31/14	205.92	MW	OH		
AP00336715	40492R	ECHIVERRI, MARIA	10/31/14	650.00	MW	OH		
AP00336716	G-HEADMAN	ECMC	10/31/14	351.44	MW	OH		
AP00336717	49769A	ECOLOGY ACTION OF SANTA CRUZ	10/31/14	1,200.00	MW	OH		

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AP00336718	49728	ELEVATOR LOAD TEST INC	10/31/14	1,720.00	MW	OH		
AP00336719	40007	EMLAB P&K LLC	10/31/14	407.00	MW	OH		
AP00336720	47291A	ENTERPRISE RIDESHARE	10/31/14	7,015.00	MW	OH		
AP00336721	44735	ENVIRONMENTAL EXPRESS INC	10/31/14	707.23	MW	OH		
AP00336722	45559	ENVIROSIGHT LLC	10/31/14	36,568.20	MW	OH		
AP00336723	1049	EQUIFAX INFORMATION SVCS LLC	10/31/14	67.02	MW	OH		
AP00336724	49060R	EQUITY ONE REALTY	10/31/14	23,609.00	MW	OH		
AP00336725	13139R	EVERLY, KATHY	10/31/14	242.62	MW	OH		
AP00336726	26327	EWING IRRIGATION PRODUCTS INC	10/31/14	169.52	MW	OH		
AP00336727	42544	FARMER BROTHERS COFFEE	10/31/14	563.43	MW	OH		
AP00336728	36077	FASTENAL COMPANY	10/31/14	2,028.58	MW	OH		
AP00336729	1383	FEDEX	10/31/14	87.15	MW	OH		
AP00336730	47322	FERN ELECTRIC & CONTROL INC	10/31/14	2,748.80	MW	OH		
AP00336731	1765	FIDELITY NATIONAL TITLE COMPA	10/31/14	520.00	MW	OH		
AP00336732	5173	FLYNN, JOHN	10/31/14	720.00	MW	OH		
AP00336733	27341	FOSTER CITY POLICE DEPARTMENT	10/31/14	4,523.55	MW	OH		
AP00336734	47590	FOSTER FLOW CONTROL	10/31/14	1,041.65	MW	OH		
AP00336735	G-VILLASENOR	FRANCHISE TAX BOARD	10/31/14	545.24	MW	OH		
AP00336736	49757R	FRANCO, MARIA GUADALUPE	10/31/14	248.00	MW	OH		
AP00336737	49301	FRANK & GROSSMAN	10/31/14	140.00	MW	OH		
AP00336738	40202R	FREUTEL ROOFING INC	10/31/14	275.00	MW	OH		
AP00336739	32959	G & E ENGINEERING SYSTEM INC	10/31/14	6,355.89	MW	OH		
AP00336740	23110	GADDIS INCORPORATED	10/31/14	1,229.81	MW	OH		
AP00336741	48009	GALE CENGAGE LEARNING	10/31/14	117.68	MW	OH		
AP00336742	29104	GALLADE CHEMICAL INC	10/31/14	463.25	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
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AP00336743	49729R	GAMEZ, VANESSA	10/31/14	250.00	MW	OH		
AP00336744	22743	GARLAND COMPANY INC, THE	10/31/14	22,711.59	MW	OH		
AP00336745	49730R	GASPARD, RICHARD EDDY	10/31/14	75.00	MW	OH		
AP00336746	43856	GBH POLYGRAPH SERVICES	10/31/14	250.00	MW	OH		
AP00336747	20267R	GETTLER RYAN INC	10/31/14	1,025.00	MW	OH		
AP00336748	5002	GHILOTTI BROS INC	10/31/14	5,000.00	MW	OH		
AP00336749	49776	GLENN, CRYSTAL	10/31/14	90.00	MW	OH		
AP00336750	49711	GOLDEN GATE APPLIANCE REPAIR	10/31/14	65.00	MW	OH		
AP00336751	30509	GOODYEAR COMMERCIAL TIRE & SE	10/31/14	276.19	MW	OH		
AP00336752	27059	GOOMBAH'S EMBROIDERY	10/31/14	760.70	MW	OH		
AP00336753	31925	GOVCONNECTION INC	10/31/14	1,814.23	MW	OH		
AP00336754	1754	GRAINGER INC	10/31/14	3,794.47	MW	OH		
AP00336755	36985	GRAND INDUSTRIES INC	10/31/14	20,000.00	MW	OH		
AP00336756	41984R	GRAND ROOFING INC	10/31/14	275.00	MW	OH		
AP00336757	1123	GRAYBAR ELECTRIC CO	10/31/14	142.34	MW	OH		
AP00336758	49257	GREEN DRAGON ENVIRONMENTAL LT	10/31/14	353.98	MW	OH		
AP00336759	22404	GREGS TRUCKING SERVICE INC	10/31/14	1,305.60	MW	OH		
AP00336760	42548R	GUZMAN, NATALIE	10/31/14	150.00	MW	OH		
AP00336761	19293	GYM DOCTORS	10/31/14	600.00	MW	OH		
AP00336762	2223	HACH COMPANY	10/31/14	762.79	MW	OH		
AP00336763	49731R	HAGGETT, JOHN	10/31/14	300.00	MW	OH		
AP00336764	49672R	HALILI, ROLANDO	10/31/14	250.00	MW	OH		
AP00336765	3702	HARRINGTON INDUSTRIAL PLASTIC	10/31/14	97.33	MW	OH		
AP00336766	2810	HARRIS AND ASSOCIATES INC.	10/31/14	60,015.00	MW	OH		
AP00336767	30684	HDS WHITE CAP CONSTRUCTION SU	10/31/14	1,405.18	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336768	32151	HEADSETS.COM INC	10/31/14	549.09	MW	OH		
AP00336769	49732R	HERNANDEZ, LIGIA	10/31/14	156.25	MW	OH		
AP00336770	23318	HERTZ EQUIPMENT RENTAL CORPOR	10/31/14	823.09	MW	OH		
AP00336771	17021	HF&H CONSULTANTS LLC	10/31/14	21,264.75	MW	OH		
AP00336772	9049	HI TECH EVS INC SPARTAN ERV	10/31/14	522.39	MW	OH		
AP00336773	43071	HILLSBOROUGH POLICE DEPARTMEN	10/31/14	5,701.61	MW	OH		
AP00336774	26844	HOPKINS TECHNICAL PRODUCTS IN	10/31/14	1,909.63	MW	OH		
AP00336775	28670LAW	HOWARD ROME MARTIN & RIDLEY L	10/31/14	772.82	MW	OH		
AP00336776	49758	HWANG, CHAO WANG	10/31/14	1,000.00	MW	OH		
AP00336777	23754	IIMC	10/31/14	290.00	MW	OH		
AP00336778	49673	IN AND OUT PLUMBING & CONSTRU	10/31/14	5,500.00	MW	OH		
AP00336779	48933	INFOSEND INC	10/31/14	7,468.55	MW	OH		
AP00336780	31781	INNOVATIVE CLAIM SOLUTIONS	10/31/14	12,735.83	MW	OH		
AP00336781	49733	INTERNATIONAL LABORATORY SUPP	10/31/14	126.00	MW	OH		
AP00336782	14932	INTERSTATE BATTERY SYSTEM OF	10/31/14	117.72	MW	OH		
AP00336783	42008RA	JAVIER, GINA	10/31/14	167.10	MW	OH		
AP00336784	49759	JC CONCRETE POLISHING	10/31/14	2,811.00	MW	OH		
AP00336785	14450	JEFFERSON ELEMENTARY SCHOOL D	10/31/14	3,112.50	MW	OH		
AP00336786	49734R	JIANG, HELEN	10/31/14	150.00	MW	OH		
AP00336787	44043	JUAN, RYAN	10/31/14	22.00	MW	OH		
AP00336788	11281	JWC ENVIRONMENTAL LLC	10/31/14	983.60	MW	OH		
AP00336789	49735R	KAIFY, MELANIE	10/31/14	150.00	MW	OH		
AP00336790	10255MED	KAISER FOUNDATION HEALTH PLAN	10/31/14	520.00	MW	OH		
AP00336791	48254A	KBA DOCUSYS INC	10/31/14	766.13	MW	OH		
AP00336792	29633	KELLY MOORE PAINT COMPANY INC	10/31/14	34.34	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
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AP00336793	49736R	KENT, LISA	10/31/14	250.00	MW	OH		
AP00336794	49414	KITTELSON & ASSOCIATES INC	10/31/14	5,992.50	MW	OH		
AP00336795	49737R	KWONG, CARL	10/31/14	353.70	MW	OH		
AP00336796	34075	LAB SUPPORT	10/31/14	2,698.80	MW	OH		
AP00336797	49760R	LAI, MICHAEL	10/31/14	50.00	MW	OH		
AP00336798	40803R	LARSEN, GARRETT	10/31/14	250.00	MW	OH		
AP00336799	41694R	LAWSON ROOFING COMPANY INC	10/31/14	275.00	MW	OH		
AP00336800	49212RA	LEE, DIANA	10/31/14	399.50	MW	OH		
AP00336801	33497	LEGACY MECHANICAL & ENERGY SE	10/31/14	3,428.90	MW	OH		
AP00336802	21353	LEGAL AID SOCIETY OF SAN MATE	10/31/14	2,954.00	MW	OH		
AP00336803	29200	LEGAL SHIELD	10/31/14	606.20	MW	OH		
AP00336804	30726	LEHR AUTO ELECTRIC	10/31/14	144.05	MW	OH		
AP00336805	37094	LEXISNEXIS RISK DATA MANAGEME	10/31/14	510.00	MW	OH		
AP00336806	49738R	LI, PAUL	10/31/14	50.00	MW	OH		
AP00336807	12906LAW	LIEBERT CASSIDY WHITMORE	10/31/14	195.00	MW	OH		
AP00336808	29220	LIGHTHOUSE, THE	10/31/14	31.95	MW	OH		
AP00336809	49761R	LIM, GASPARA	10/31/14	250.00	MW	OH		
AP00336810	49739R	LIN, STEPHANIE	10/31/14	300.00	MW	OH		
AP00336811	49762R	LIU, WING	10/31/14	1,419.16	MW	OH		
AP00336812	48542R	MAJESTIC SCEPTER CO	10/31/14	550.00	MW	OH		
AP00336813	27066	MANAGED HEALTH NETWORK	10/31/14	1,857.60	MW	OH		
AP00336814	49775R	MARIANO, REX	10/31/14	250.00	MW	OH		
AP00336815	48577R	MATSUDA, WILLIAM	10/31/14	137.76	MW	OH		
AP00336816	49740R	MAUGER, ALEX	10/31/14	150.00	MW	OH		
AP00336817	31507R	MCGOWAN, GERALD	10/31/14	178.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336818	15393	MCMASTER CARR SUPPLY COMPANY	10/31/14	772.98	MW	OH		
AP00336819	49770RA	MEHRA, PARSHANT	10/31/14	127.50	MW	OH		
AP00336820	19641	MENLO PARK POLICE DEPARTMENT	10/31/14	5,423.40	MW	OH		
AP00336821	23949	METRO MOBILE COMMUNICATIONS	10/31/14	566.80	MW	OH		
AP00336822	48672	METTLER TOLEDO	10/31/14	1,253.00	MW	OH		
AP00336823	26465	MID PENINSULA BOYS & GIRLS CL	10/31/14	14,583.33	MW	OH		
AP00336824	49763R	MILLENA, MICHELLE	10/31/14	600.00	MW	OH		
AP00336825	48662	MODULAR SPACE CORPORATION	10/31/14	687.96	MW	OH		
AP00336826	15396	MOSS RUBBER & EQUIPMENT CORP	10/31/14	623.88	MW	OH		
AP00336827	42663	MUNICIPAL CODE CORPORATION	10/31/14	2,321.51	MW	OH		
AP00336828	46787	MUNICIPAL EMERGENCY SERVICES	10/31/14	48.87	MW	OH		
AP00336829	15210	MUNICIPAL MAINTENANCE EQUIPME	10/31/14	447.33	MW	OH		
AP00336830	28919	MUNISERVICES LLC	10/31/14	1,344.49	MW	OH		
AP00336831	44412	NASCO MODESTO	10/31/14	1,013.96	MW	OH		
AP00336832	32507	NATIONAL TROPHY COMPANY	10/31/14	68.51	MW	OH		
AP00336833	47388	NEW A AND A TOP AND TRIM	10/31/14	508.75	MW	OH		
AP00336834	40422R	NEW CITY CONSTRUCTION GROUP I	10/31/14	550.00	MW	OH		
AP00336835	37013R	NEW PACIFIC ROOFING CO INC	10/31/14	825.00	MW	OH		
AP00336836	3420	NEWARK ELEMENT14	10/31/14	1,112.17	MW	OH		
AP00336837	46852	NEWEGG BUSINESS INC	10/31/14	13.96	MW	OH		
AP00336838	15763	NORTH COAST COUNTY WATER DIST	10/31/14	85.88	MW	OH		
AP00336839	27071	NORTH PENINSULA DINING CENTER	10/31/14	80.00	MW	OH		
AP00336840	25761	NORTHERN SAFETY CO INC	10/31/14	128.47	MW	OH		
AP00336841	49748	NORTHSTAR FLAG & FLAGPOLE CO	10/31/14	95.82	MW	OH		
AP00336842	47093	O'REILLY AUTOMOTIVE INC	10/31/14	55.71	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336843	20521	OCLC INC	10/31/14	318.63	MW	OH		
AP00336844	40765RJPA	ODLE, JOHN	10/31/14	164.09	MW	OH		
AP00336845	42500	OFFICE DEPOT	10/31/14	3,040.20	MW	OH		
AP00336846	6638A	OFFICE DEPOT CREDIT PLAN	10/31/14	695.89	MW	OH		
AP00336847	1055	OFFICE DEPOT INC	10/31/14	765.76	MW	OH		
AP00336848	43072	OFFICE OF PUBLIC SAFETY COMMU	10/31/14	2,670.23	MW	OH		
AP00336849	8759	OMEGA ENGINEERING INC	10/31/14	674.04	MW	OH		
AP00336850	49741R	OSTREA, ANDREI	10/31/14	89.34	MW	OH		
AP00336851	42965	OWEN EQUIPMENT SALES	10/31/14	317.59	MW	OH		
AP00336852	1216	PACIFIC GAS & ELECTRIC	10/31/14	42,398.47	MW	OH		
AP00336853	1216RDA	PACIFIC GAS & ELECTRIC	10/31/14	298.17	MW	OH		
AP00336854	1080	PACIFIC NURSERIES	10/31/14	441.45	MW	OH		
AP00336855	29252	PACIFIC PRODUCE INC	10/31/14	861.68	MW	OH		
AP00336856	33019	PACIFICA POLICE DEPARTMENT	10/31/14	4,779.72	MW	OH		
AP00336857	49771RA	PACIFICO, EDIMAR	10/31/14	300.00	MW	OH		
AP00336858	3762	PAN PACIFIC SUPPLY COMPANY	10/31/14	1,267.55	MW	OH		
AP00336859	49772RA	PARK, RICHARD	10/31/14	225.00	MW	OH		
AP00336860	17089	PELLOUCHOUD, DAVID	10/31/14	788.29	MW	OH		
AP00336861	36454A	PENINSULA CORRIDOR JOINT POWE	10/31/14	2,647.03	MW	OH		
AP00336862	48738	PENINSULA CORRIDOR JOINT POWE	10/31/14	25,161.76	MW	OH		
AP00336863	1936	PENINSULA PEACE OFFICERS ASSO	10/31/14	567.00	MW	OH		
AP00336864	40804R	PERDOMO, BRUCE	10/31/14	1,250.00	MW	OH		
AP00336865	19678	PERS LONG TERM CARE PROGRAM	10/31/14	1,088.29	MW	OH		
AP00336866	1659	PETERSON	10/31/14	4,254.21	MW	OH		
AP00336867	30758A	PITNEY BOWES GLOBAL	10/31/14	194.47	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336868	49027	PLACEWORKS INC	10/31/14	1,813.94	MW	OH		
AP00336869	48796	PMC	10/31/14	9,430.00	MW	OH		
AP00336870	36106	POLYDYNE INC	10/31/14	43,839.80	MW	OH		
AP00336871	14431	PRAXAIR INC	10/31/14	3,248.94	MW	OH		
AP00336872	38868A	PRECISE PRINTING & MAILING	10/31/14	505.00	MW	OH		
AP00336873	30031	PRICE, MICHAEL	10/31/14	614.10	MW	OH		
AP00336874	30986	PRIMA	10/31/14	385.00	MW	OH		
AP00336875	13591	PROJECT READ	10/31/14	4,825.00	MW	OH		
AP00336876	2364	PROJECT SENTINEL	10/31/14	653.59	MW	OH		
AP00336877	48500	PROLINE SUPPLY	10/31/14	260.58	MW	OH		
AP00336878	34637	PROMOTABLES LLC	10/31/14	8.66	MW	OH		
AP00336879	40617	PTM DOCUMENT SYSTEMS INC	10/31/14	324.85	MW	OH		
AP00336880	45083	PURSUIT NORTH	10/31/14	385.71	MW	OH		
AP00336881	48146	PYRAMID ALTERNATIVE INC	10/31/14	9,036.08	MW	OH		
AP00336882	49742	QUIRK, MARY JEAN	10/31/14	200.00	MW	OH		
AP00336883	1115	R & B COMPANY	10/31/14	134.23	MW	OH		
AP00336884	12539	R A METAL PRODUCTS INC	10/31/14	1,373.25	MW	OH		
AP00336885	49743R	RAMIREZ, MARIA	10/31/14	250.00	MW	OH		
AP00336886	41727R	RAMOS, LEILANI	10/31/14	264.00	MW	OH		
AP00336887	42475	RB PETROLEUM SERVICES	10/31/14	1,817.00	MW	OH		
AP00336888	2439	RECORDED BOOKS INC	10/31/14	175.71	MW	OH		
AP00336889	41385	RED CLOUD INC	10/31/14	2,864.40	MW	OH		
AP00336890	41528	REDFLEX TRAFFIC SYSTEMS INC	10/31/14	22,080.00	MW	OH		
AP00336891	27344	REDWOOD CITY POLICE DEPARTMEN	10/31/14	698.16	MW	OH		
AP00336892	32503R	REES, JOSHUA	10/31/14	520.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00336893	14608	REEVES COMPANY INC	10/31/14	16.48	MW	OH		
AP00336894	15337	RELIABLE OFFICE SUPPLIES	10/31/14	548.27	MW	OH		
AP00336895	47319A	RHINO NETWORK SOLUTIONS	10/31/14	165.00	MW	OH		
AP00336896	44480JPA	RICOH USA INC	10/31/14	321.56	MW	OH		
AP00336897	17624	ROLFES, HAROLD	10/31/14	614.10	MW	OH		
AP00336898	47327R	ROONEY, KIARRA	10/31/14	580.96	MW	OH		
AP00336899	48634R	ROSELLO, MIGUEL	10/31/14	300.00	MW	OH		
AP00336900	49773RA	ROTH, SALLY	10/31/14	40.00	MW	OH		
AP00336901	22428R	RUSHLOW, RICHARD	10/31/14	200.00	MW	OH		
AP00336902	22771	S & S WORLDWIDE INC	10/31/14	668.27	MW	OH		
AP00336903	47199	S&H CONCRETE CONSTRUCTION	10/31/14	11,705.05	MW	OH		
AP00336904	1087	SAFETY KLEEN SYSTEMS INC	10/31/14	861.56	MW	OH		
AP00336905	1465	SAFEWAY INC	10/31/14	779.83	MW	OH		
AP00336906	38039	SAN BRUNO POLICE DEPARTMENT	10/31/14	2,083.29	MW	OH		
AP00336907	1643	SAN MATEO COUNTY ENVIRONMENTA	10/31/14	7,389.00	MW	OH		
AP00336908	1578	SAN MATEO COUNTY SHERIFF'S OF	10/31/14	11,231.74	MW	OH		
AP00336909	2298	SAN MATEO COUNTY TIMES	10/31/14	153.60	MW	OH		
AP00336910	49441	SC FUELS	10/31/14	26,171.87	MW	OH		
AP00336911	20487	SCHECTMAN, SUSAN M	10/31/14	1,150.00	MW	OH		
AP00336912	37749	SEALIFE AQUARIUM MAINTENANCE	10/31/14	409.05	MW	OH		
AP00336913	36563A	SERRA YELLOW CAB	10/31/14	77.80	MW	OH		
AP00336914	1111	SF - WATER	10/31/14	416,906.27	MW	OH		
AP00336915	41901R	SF A-1 ROOFING & MAINT COMPAN	10/31/14	275.00	MW	OH		
AP00336916	49774RA	SHAH, RAJESH	10/31/14	187.50	MW	OH		
AP00336917	2068	SHAPE PRODUCTS COMPANY	10/31/14	313.35	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00336918	23742	SHOE DEPOT INC	10/31/14	1,674.29	MW	OH	
AP00336919	28917	SIERRA CHEMICAL COMPANY	10/31/14	1,846.22	MW	OH	
AP00336920	38883	SIGILLO SUPPLY COMPANY	10/31/14	1,973.28	MW	OH	
AP00336921	49744R	SINSUAN, LUNINGNING	10/31/14	250.00	MW	OH	
AP00336922	24287	SMART APPLE MEDIA	10/31/14	1,163.90	MW	OH	
AP00336923	37458	SOLUTIONWERKS INC	10/31/14	9,926.22	MW	OH	
AP00336924	34821	SOUTH SAN FRANCISCO POLICE AS	10/31/14	385.00	MW	OH	
AP00336925	7420	SOUTH SAN FRANCISCO POLICE DE	10/31/14	6,409.61	MW	OH	
AP00336926	2643	SPARTAN CHASSIS INC	10/31/14	606.42	MW	OH	
AP00336927	45961R	SPRADER, KOREY	10/31/14	614.10	MW	OH	
AP00336928	49745R	SPRINT SPECTRUM REALTY CO LP	10/31/14	2,000.00	MW	OH	
AP00336929	40438	STANLEY ACCESS INC	10/31/14	2,297.31	MW	OH	
AP00336930	25075	STAPLES CREDIT PLAN	10/31/14	198.78	MW	OH	
AP00336931	30131A	STAPLES CREDIT PLAN	10/31/14	149.84	MW	OH	
AP00336932	47389	STARVISTA	10/31/14	14,717.00	MW	OH	
AP00336933	1289	STATE BOARD OF EQUALIZATION	10/31/14	47,220.00	MW	OH	
AP00336934	9339	STATE WATER RESOURCES CONTROL	10/31/14	13,414.87	MW	OH	
AP00336935	3613	STATIONARY ENGINEERS LOCAL 39	10/31/14	1,419.72	MW	OH	
AP00336936	13326	STEERS, JUDITH E	10/31/14	3,594.78	MW	OH	
AP00336937	30507	STERICYCLE INC	10/31/14	508.50	MW	OH	
AP00336938	40900	STEVENS BAY AREA DIESEL SERVI	10/31/14	701.58	MW	OH	
AP00336939	49764R	SUE, JEFF	10/31/14	100.00	MW	OH	
AP00336940	1953	SWEETLAND, PATRICK	10/31/14	228.74	MW	OH	
AP00336941	24619	TALX UC EXPRESS	10/31/14	293.30	MW	OH	
AP00336942	2798	TEAMSTERS LOCAL 856	10/31/14	4,620.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00336943	13852	TELECOMMUNICATIONS ENGINEERIN	10/31/14	4,814.00	MW	OH		
AP00336944	42970JPA	TELECOMMUNICATIONS ENGINEERIN	10/31/14	13,972.00	MW	OH		
AP00336945	42296	THAWTE INC	10/31/14	1,129.00	MW	OH		
AP00336946	12343	THERMOTEST INC	10/31/14	3,225.00	MW	OH		
AP00336947	39108	TIMBERLINE TREE & LANDSCAPE I	10/31/14	2,145.00	MW	OH		
AP00336948	41905R	TONE, WILLIAM	10/31/14	250.00	MW	OH		
AP00336949	49765R	TORRES, CARMELO	10/31/14	250.00	MW	OH		
AP00336950	49766R	TRI NORTH BUILDERS INC	10/31/14	7,424.22	MW	OH		
AP00336951	47891	TRUSSELL TECHNOLOGIES INC	10/31/14	1,958.00	MW	OH		
AP00336952	39102R	TUAN, LING	10/31/14	1,819.22	MW	OH		
AP00336953	49746R	TUMAMAK, GERALDO	10/31/14	250.00	MW	OH		
AP00336954	26803	TURBO DATA SYSTEMS INC	10/31/14	15,599.85	MW	OH		
AP00336955	4675	TURF & INDUSTRIAL EQUIPMENT C	10/31/14	175.60	MW	OH		
AP00336956	25311	TYCO INTEGRATED SECURITY LLC	10/31/14	368.12	MW	OH		
AP00336957	37170	UNITED CONCRETE PUMPING LLC	10/31/14	1,100.00	MW	OH		
AP00336958	31745	UNITED SITE SERVICES OF CALIF	10/31/14	1,024.13	MW	OH		
AP00336959	7036	UNITED STATES POSTAL SERVICE	10/31/14	4,750.00	MW	OH		
AP00336960	32209	UNIVAR USA INC	10/31/14	8,162.30	MW	OH		
AP00336961	3904	UPS	10/31/14	23.17	MW	OH		
AP00336962	7873	URBAN FARMER STORE, THE	10/31/14	134.14	MW	OH		
AP00336963	22127A	VALERIE BROCK CONSULTING	10/31/14	450.00	MW	OH		
AP00336964	21673	VALLEY LIBRARY BINDERY	10/31/14	292.74	MW	OH		
AP00336965	48746	VCA HOLLY STREET ANIMAL HOSPI	10/31/14	460.52	MW	OH		
AP00336966	47472R	VICTORY OUTREACH PACIFICA	10/31/14	250.00	MW	OH		
AP00336967	1579	VWR INTERNATIONAL LLC	10/31/14	938.72	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00336968	49767R	WANG, CHAO	10/31/14	1,434.56	MW	OH	
AP00336969	43754A	WATERLOGIC	10/31/14	277.58	MW	OH	
AP00336970	49085	WEST COAST ARBORISTS INC	10/31/14	645.00	MW	OH	
AP00336971	29517	WEST LITE SUPPLY COMPANY INC	10/31/14	732.27	MW	OH	
AP00336972	1095	WESTLAKE TOUCHLESS CAR WASH &	10/31/14	304.10	MW	OH	
AP00336973	48425MED	WILLIAM J FEISTER PH D	10/31/14	650.00	MW	OH	
AP00336974	34825R	WOO, BONNIE	10/31/14	475.27	MW	OH	
AP00336975	49747R	WU, HUI CHANG	10/31/14	57.10	MW	OH	
AP00336976	34537	YAMAMURA, JAIME	10/31/14	304.50	MW	OH	
AP00336977	47293A	YELLOW CAB BAY CITY	10/31/14	1,709.70	MW	OH	
AP00336978	48588	YRC FREIGHT	10/31/14	557.28	MW	OH	
AP00336979	49777R	YU, PEARL	10/31/14	50.00	MW	OH	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,766,366.12	Number of Checks Processed:	412
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	1,766,366.12		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00336186	47004	4LEAF INC	10/16/14	10,140.00	MW	OH	
AP00336187	44031	A & D AUTOMATIC GATE AND ACCE	10/16/14	941.78	MW	OH	
AP00336188	25627	A S F ELECTRIC INC	10/16/14	1,550.00	MW	OH	
AP00336189	47324JPA	ABD INSURANCE AND FINANCIAL S	10/16/14	19,861.00	MW	OH	
AP00336190	15222	ACTION SPORTS	10/16/14	887.00	MW	OH	
AP00336191	34666	AD BRAKES	10/16/14	289.71	MW	OH	
AP00336192	5034	ADAMSON POLICE PRODUCTS	10/16/14	795.49	MW	OH	
AP00336193	49666R	AGBUNAG, MARSHA	10/16/14	50.00	MW	OH	
AP00336194	49708R	AHERN, LAWRENCE	10/16/14	500.00	MW	OH	
AP00336195	41581	AIRGAS SAFETY INC	10/16/14	2,176.70	MW	OH	
AP00336196	1025	ALHAMBRA AND SIERRA SPRINGS	10/16/14	167.83	MW	OH	
AP00336197	38145	ALL AMERICAN FITNESS	10/16/14	295.00	MW	OH	
AP00336198	49642	ALL CITY MANAGEMENT SERVICES	10/16/14	21,930.30	MW	OH	
AP00336199	37826	ALLEGRA PRINT AND IMAGING	10/16/14	999.53	MW	OH	
AP00336200	37116	ALPHA ANALYTICAL LABORATORIES	10/16/14	4,389.25	MW	OH	
AP00336201	39355	ALTA LANGUAGE SERVICES INC	10/16/14	160.00	MW	OH	
AP00336202	30801	ALWAYS UNDER PRESSURE	10/16/14	1,416.49	MW	OH	
AP00336203	40755	AMAZON	10/16/14	2,229.05	MW	OH	
AP00336204	26914	AMERICAN ASPHALT REPAIR & RES	10/16/14	346,883.28	MW	OH	
AP00336205	36647R	AMERICAN HOME RENEWAL INC	10/16/14	575.00	MW	OH	
AP00336206	38846	AMERICAN MESSAGING	10/16/14	44.85	MW	OH	
AP00336207	14988	AMERICAN TOWER CORPORATION	10/16/14	6,366.37	MW	OH	
AP00336208	35696	AMERIPRIDE SERVICES INC	10/16/14	801.96	MW	OH	
AP00336209	49667R	AMORA, DANILO	10/16/14	100.00	MW	OH	
AP00336210	1013	ANCHOR FENCE COMPANY INC	10/16/14	23.87	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336211	46546	ANTHEM BLUE CROSS	10/16/14	617.19	MW	OH		
AP00336212	46585	ANTHEM BLUE CROSS	10/16/14	108.80	MW	OH		
AP00336213	46585	ANTHEM BLUE CROSS	10/16/14	130.80	MW	OH		
AP00336214	1259	ARAMARK UNIFORM SERVICES INC	10/16/14	379.62	MW	OH		
AP00336215	47839	ARGUELLO, ELIZABETH	10/16/14	2,000.00	MW	OH		
AP00336216	47840R	ARGUELLO, ELIZABETH	10/16/14	606.80	MW	OH		
AP00336217	8426	ARROWHEAD	10/16/14	41.71	MW	OH		
AP00336218	45686	ASTOUND BROADBAND	10/16/14	1,295.95	MW	OH		
AP00336219	1101	AT&T	10/16/14	246.27	MW	OH		
AP00336220	30152A	AT&T	10/16/14	481.94	MW	OH		
AP00336221	6413	AT&T	10/16/14	8,833.96	MW	OH		
AP00336222	24534A	AVELAR, TERESA	10/16/14	178.87	MW	OH		
AP00336223	1232	BAKER & TAYLOR COMPANY INC	10/16/14	9,479.19	MW	OH		
AP00336224	19028	BAKER & TAYLOR ENTERTAINMENT	10/16/14	130.63	MW	OH		
AP00336225	33100R	BARTON, MICHAEL P	10/16/14	1,362.16	MW	OH		
AP00336226	49696RA	BASSILY, MAHER	10/16/14	90.00	MW	OH		
AP00336227	46216A	BAY AREA NEWS GROUP	10/16/14	2,771.42	MW	OH		
AP00336228	19892	BAY AREA PAVING COMPANY INC	10/16/14	5,999.00	MW	OH		
AP00336229	49709R	BAY AREA TRENCHLESS	10/16/14	2,000.00	MW	OH		
AP00336230	1562	BAY AREA WATER SUPPLY & CONSE	10/16/14	52,155.95	MW	OH		
AP00336231	18691	BAY TRUCK ACCESSORIES	10/16/14	666.00	MW	OH		
AP00336232	49668	BIG BELLY SOLAR INC	10/16/14	1,140.00	MW	OH		
AP00336233	5121	BILINGUAL PUBLICATIONS COMPAN	10/16/14	40.12	MW	OH		
AP00336234	19200	BIRITE FOODSERVICE DISTRIBUTO	10/16/14	4,122.51	MW	OH		
AP00336235	49698R	BLUE LINE PIZZA	10/16/14	4,002.39	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00336236	49697RA	BOO, OLIVIA	10/16/14	48.00	MW	OH	
AP00336237	49716R	BORG, R	10/16/14	200.00	MW	OH	
AP00336238	46139R	BOWMAN, SCOTT	10/16/14	490.00	MW	OH	
AP00336239	49685R	BOYNTON, CAROLYN	10/16/14	33.00	MW	OH	
AP00336240	3349	BROADMOOR LANDSCAPE SUPPLY	10/16/14	458.60	MW	OH	
AP00336241	39468	BROADMOOR TOW LLC	10/16/14	120.00	MW	OH	
AP00336242	G-ASUNCION	BRONTISKY, TRUSTEE MARTHA G	10/16/14	125.00	MW	OH	
AP00336243	36683R	BROWN, DENISE	10/16/14	20.00	MW	OH	
AP00336244	44468	BUDGET CONFERENCING INC	10/16/14	160.65	MW	OH	
AP00336245	48259	BWNVT MOTORS INC	10/16/14	82,602.53	MW	OH	
AP00336246	2396	C M AMOS PRINTING COMPANY	10/16/14	263.59	MW	OH	
AP00336247	49686JPA	CA METRO CENTER TOWER	10/16/14	3,066.36	MW	OH	
AP00336248	30993	CAESAR, JACQUELINE	10/16/14	350.00	MW	OH	
AP00336249	23173	CALIFORNIA DIESEL AND POWER	10/16/14	1,189.78	MW	OH	
AP00336250	2724	CALIFORNIA FIRE CHIEFS ASSOCI	10/16/14	350.00	MW	OH	
AP00336251	1196	CALIFORNIA WATER SERVICE COMP	10/16/14	372.20	MW	OH	
AP00336252	22464	CALLANDER ASSOCIATES	10/16/14	5,140.81	MW	OH	
AP00336253	49669R	CAPALLA, ERIC	10/16/14	40.00	MW	OH	
AP00336254	40257R	CARUZOS ROOFING COMPANY	10/16/14	635.73	MW	OH	
AP00336255	49699R	CAS CONSTRUCTION	10/16/14	1,170.00	MW	OH	
AP00336256	49082A	CBS OUTDOOR	10/16/14	13,000.00	MW	OH	
AP00336257	28636	CDW GOVERNMENT INC	10/16/14	26,374.33	MW	OH	
AP00336258	2930	CED CONTRACTORS SF	10/16/14	958.28	MW	OH	
AP00336259	42277	CEL ANALYTICAL INC	10/16/14	560.00	MW	OH	
AP00336260	46387	CELETTA INVESTIGATIVE SERVICE	10/16/14	500.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To	Note
AP00336261	40247	CELLEBRITE USA CORP	10/16/14	3,098.99	MW	OH			
AP00336262	24769	CENTER POINT LARGE PRINT	10/16/14	41.99	MW	OH			
AP00336263	10299JPA	CENTRAL COUNTY FIRE DEPARTMEN	10/16/14	13,582.00	MW	OH			
AP00336264	30689	CENTRISYS CORPORATION	10/16/14	47,306.56	MW	OH			
AP00336265	49670R	CHAN, LEUNG WAI	10/16/14	169.98	MW	OH			
AP00336266	19705	CHEMSEARCHFE	10/16/14	425.10	MW	OH			
AP00336267	46468R	CHEN, HENRY	10/16/14	797.69	MW	OH			
AP00336268	49710R	CHIU, KENNETH	10/16/14	1,000.00	MW	OH			
AP00336269	48727	CINTAS CORPORATION	10/16/14	544.99	MW	OH			
AP00336270	3678	CINTAS CORPORATION #464	10/16/14	2,434.60	MW	OH			
AP00336271	40796	CINTAS DOCUMENT MANAGEMENT	10/16/14	60.39	MW	OH			
AP00336272	10693	CISNEROS, ALBERT	10/16/14	471.14	MW	OH			
AP00336273	35395	CITY AUTO SUPPLY	10/16/14	2,722.82	MW	OH			
AP00336274	46465JPA	CITY OF BELMONT	10/16/14	4,337.00	MW	OH			
AP00336275	6649JPA	CITY OF BRISBANE	10/16/14	2,780.00	MW	OH			
AP00336276	25602	CITY OF DALY CITY	10/16/14	1,933.20	MW	OH			
AP00336277	30753A	CITY OF DALY CITY	10/16/14	12,500.00	MW	OH			
AP00336278	43155JPA	CITY OF DALY CITY	10/16/14	11,088.00	MW	OH			
AP00336279	5342JPA	CITY OF FOSTER CITY	10/16/14	4,798.00	MW	OH			
AP00336280	4305JPA	CITY OF MILLBRAE	10/16/14	4,594.00	MW	OH			
AP00336281	6034JPA	CITY OF PACIFICA	10/16/14	3,933.00	MW	OH			
AP00336282	6579JPA	CITY OF REDWOOD CITY	10/16/14	8,099.00	MW	OH			
AP00336283	20562JPA	CITY OF SAN BRUNO	10/16/14	2,798.00	MW	OH			
AP00336284	46083JPA	CITY OF SAN CARLOS	10/16/14	4,898.00	MW	OH			
AP00336285	25816JPA	CITY OF SAN MATEO	10/16/14	12,084.00	MW	OH			

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336286	27744R	CLAINOS, TRUDY	10/16/14	200.00	MW	OH		
AP00336287	24868	CLARK SECURITY PRODUCTS INC	10/16/14	6,095.06	MW	OH		
AP00336288	26644	CLEANSOURCE INC	10/16/14	4,783.70	MW	OH		
AP00336289	18465	CLEARLITE TROPHIES	10/16/14	95.10	MW	OH		
AP00336290	31162	CLINE & DUPLISSEA	10/16/14	3,633.00	MW	OH		
AP00336291	25819JPA	COLMA FIRE PROTECTION DISTRIC	10/16/14	2,417.00	MW	OH		
AP00336292	47244	COMCAST	10/16/14	95.17	MW	OH		
AP00336293	48645	COMCAST	10/16/14	49.67	MW	OH		
AP00336294	49446	COMCAST	10/16/14	95.70	MW	OH		
AP00336295	40882RJPA	COMER, SHERYL	10/16/14	250.28	MW	OH		
AP00336296	12578	COMPLETE LINEN SERVICE INC	10/16/14	54.49	MW	OH		
AP00336297	35135	COMPUCOM SYSTEMS INC	10/16/14	738.90	MW	OH		
AP00336298	40168	CORELOGIC	10/16/14	134.00	MW	OH		
AP00336299	14930	COUNTY OF SAN MATEO	10/16/14	5,728.33	MW	OH		
AP00336300	43157JPA	COUNTY OF SAN MATEO	10/16/14	17,478.63	MW	OH		
AP00336301	36928	COUNTY OF SANTA CLARA	10/16/14	220.00	MW	OH		
AP00336302	1053	CPS HR CONSULTING	10/16/14	1,192.45	MW	OH		
AP00336303	42324	CRIME SCENE CLEANERS INC	10/16/14	425.00	MW	OH		
AP00336304	46720R	CROWN COLONY H O A	10/16/14	6,977.34	MW	OH		
AP00336305	48323	CRYSTAL CREAMERY	10/16/14	854.73	MW	OH		
AP00336306	49218R	CSAA INSURANCE EXCHANGE	10/16/14	5,653.16	MW	OH		
AP00336307	28906	CSG CONSULTANTS INC	10/16/14	3,629.50	MW	OH		
AP00336308	1042	D C LOCK & SECURITY SERVICE	10/16/14	27.58	MW	OH		
AP00336309	1836	DAILY JOURNAL CORPORATION	10/16/14	584.82	MW	OH		
AP00336310	1414	DALY CITY CENTRAL CASHIER	10/16/14	1,236.81	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00336311	2285	DALY CITY COLMA CHAMBER OF CO	10/16/14	4,102.42	MW	OH		
AP00336312	32818R	DALY CITY HOST LIONS CLUB	10/16/14	250.00	MW	OH		
AP00336313	48520	DALY CITY PENINSULA PARTNERSH	10/16/14	17,403.51	MW	OH		
AP00336314	1793	DALY CITY TOOL MART	10/16/14	6.76	MW	OH		
AP00336315	49671R	DELA CRUZ, GENIEVE	10/16/14	40.00	MW	OH		
AP00336316	21676	DELL MARKETING LP	10/16/14	266.81	MW	OH		
AP00336317	1510	DEMCO SUPPLY INC	10/16/14	989.30	MW	OH		
AP00336318	1299	DEPARTMENT OF JUSTICE	10/16/14	669.00	MW	OH		
AP00336319	49687R	DOWD, JAMES	10/16/14	50.00	MW	OH		
AP00336320	22126	DUDLEY PERKINS CO	10/16/14	23.55	MW	OH		
AP00336321	28740R	DUFFY, PATRICIA	10/16/14	108.99	MW	OH		
AP00336322	1061	DUNN EDWARDS CORPORATION	10/16/14	422.29	MW	OH		
AP00336323	G-HEADMAN	ECMC	10/16/14	555.13	MW	OH		
AP00336324	40007	EMLAB P&K LLC	10/16/14	555.00	MW	OH		
AP00336325	3786	ENVIRONMENTAL RESOURCE ASSOCI	10/16/14	662.98	MW	OH		
AP00336326	23816	ESRI INC	10/16/14	836.00	MW	OH		
AP00336327	10571	EVOQUA WATER TECHNOLOGIES LLC	10/16/14	486.13	MW	OH		
AP00336328	26327	EWING IRRIGATION PRODUCTS INC	10/16/14	110.51	MW	OH		
AP00336329	23379R	EXCELLENT TECHNICAL ROOFING C	10/16/14	275.00	MW	OH		
AP00336330	42544	FARMER BROTHERS COFFEE	10/16/14	1,336.85	MW	OH		
AP00336331	36077	FASTENAL COMPANY	10/16/14	1,437.53	MW	OH		
AP00336332	1383	FEDEX	10/16/14	82.97	MW	OH		
AP00336333	10971	FEDEX KINKOS OFFICE AND PRINT	10/16/14	24.04	MW	OH		
AP00336334	1765	FIDELITY NATIONAL TITLE COMPA	10/16/14	929.00	MW	OH		
AP00336335	49209	FINDLY TALENT LLC	10/16/14	704.95	MW	OH		

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AP00336336	19787	FIRST CHOICE SERVICES	10/16/14	319.72	MW	OH	
AP00336337	23612A	FIRST NATIONAL BANK OF NO CA	10/16/14	1,673.61	MW	OH	
AP00336338	46577RA	FORD, JOHN	10/16/14	333.87	MW	OH	
AP00336339	G-VILLASENOR	FRANCHISE TAX BOARD	10/16/14	545.24	MW	OH	
AP00336340	42545R	FRANCO, RICARDO	10/16/14	250.00	MW	OH	
AP00336341	49301	FRANK & GROSSMAN	10/16/14	140.00	MW	OH	
AP00336342	9378	FRONTIER TRAVEL & TOURS	10/16/14	11,680.00	MW	OH	
AP00336343	23110	GADDIS INCORPORATED	10/16/14	4,225.37	MW	OH	
AP00336344	48009	GALE CENGAGE LEARNING	10/16/14	145.46	MW	OH	
AP00336345	19866	GALLS INC	10/16/14	728.72	MW	OH	
AP00336346	49688R	GARZA, ANA	10/16/14	100.00	MW	OH	
AP00336347	43856	GBH POLYGRAPH SERVICES	10/16/14	500.00	MW	OH	
AP00336348	49689R	GELDMACHER, SABRINA	10/16/14	33.00	MW	OH	
AP00336349	37066R	GERACE, ANTHONY	10/16/14	163.45	MW	OH	
AP00336350	36227	GOLDEN GATE TRUCK CENTER	10/16/14	351.81	MW	OH	
AP00336351	34864	GOLDEN STATE FLOW MEASUREMENT	10/16/14	23,504.87	MW	OH	
AP00336352	24397R	GONZALEZ, RUBEN	10/16/14	320.69	MW	OH	
AP00336353	30509	GOODYEAR COMMERCIAL TIRE & SE	10/16/14	4,859.25	MW	OH	
AP00336354	31925	GOVCONNECTION INC	10/16/14	926.07	MW	OH	
AP00336355	18532	GOW SUPPLY COMPANY INC	10/16/14	84.32	MW	OH	
AP00336356	45109	GRAFIX SHOPPE	10/16/14	742.01	MW	OH	
AP00336357	1754	GRAINGER INC	10/16/14	4,263.62	MW	OH	
AP00336358	36985	GRAND INDUSTRIES INC	10/16/14	25,000.00	MW	OH	
AP00336359	1571	GRANITE ROCK COMPANY	10/16/14	122.64	MW	OH	
AP00336360	29425	GRAPHTECH GRAPHICS	10/16/14	104.64	MW	OH	

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AP00336361	1123	GRAYBAR ELECTRIC CO	10/16/14	2,592.48	MW	OH		
AP00336362	49257	GREEN DRAGON ENVIRONMENTAL LT	10/16/14	353.98	MW	OH		
AP00336363	30894	GRM	10/16/14	358.21	MW	OH		
AP00336364	2223	HACH COMPANY	10/16/14	200.58	MW	OH		
AP00336365	49672R	HALILI, ROLANDO	10/16/14	50.00	MW	OH		
AP00336366	12996ALAW	HANSON BRIDGETT LLP	10/16/14	2,547.00	MW	OH		
AP00336367	49712R	HANWEI, JOHN	10/16/14	750.00	MW	OH		
AP00336368	3702	HARRINGTON INDUSTRIAL PLASTIC	10/16/14	380.30	MW	OH		
AP00336369	2810	HARRIS AND ASSOCIATES INC.	10/16/14	28,445.00	MW	OH		
AP00336370	32091R	HARRISON, RON	10/16/14	647.49	MW	OH		
AP00336371	9049	HI TECH E V S INC CRIMSON FIR	10/16/14	153.65	MW	OH		
AP00336372	49700	HILL BROTHERS CHEMICAL CO	10/16/14	872.00	MW	OH		
AP00336373	4011	HILTI INC	10/16/14	196.39	MW	OH		
AP00336374	15857	HOME DEPOT CREDIT SERVICES	10/16/14	6,259.30	MW	OH		
AP00336375	49713R	HOU, CHUNG	10/16/14	500.00	MW	OH		
AP00336376	32353	HOUSING LEADERSHIP COUNCIL	10/16/14	65.00	MW	OH		
AP00336377	41818	HUNTINGTON COURT REPORTERS	10/16/14	234.58	MW	OH		
AP00336378	49701R	I & A CONTRACTOR INC	10/16/14	275.00	MW	OH		
AP00336379	3076	IAFC MEMBERSHIP	10/16/14	304.00	MW	OH		
AP00336380	37946MED	IMEDD INCORPORATED	10/16/14	1,520.00	MW	OH		
AP00336381	31781	INNOVATIVE CLAIM SOLUTIONS	10/16/14	12,735.83	MW	OH		
AP00336382	14932	INTERSTATE BATTERY SYSTEM OF	10/16/14	466.95	MW	OH		
AP00336383	49702R	IRAHETA, PAOLA	10/16/14	250.00	MW	OH		
AP00336384	48198	IRONWORKER LLC	10/16/14	9,757.63	MW	OH		
AP00336385	31382	J A Z RESTAURANT EQUIPMENT	10/16/14	696.00	MW	OH		

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AP00336386	38914	J P COOKE COMPANY	10/16/14	133.32	MW	OH	
AP00336387	47352R	JENSEN, ANTON T	10/16/14	892.30	MW	OH	
AP00336388	49674R	JIANG, DIANA DUPING	10/16/14	100.00	MW	OH	
AP00336389	10255MED	KAISER FOUNDATION HEALTH PLAN	10/16/14	615.00	MW	OH	
AP00336390	10144	KAMAN INDUSTRIAL TECHNOLOGIES	10/16/14	882.25	MW	OH	
AP00336391	49417	KAZIKA CONSTRUCTION	10/16/14	2,488.80	MW	OH	
AP00336392	29633	KELLY MOORE PAINT COMPANY INC	10/16/14	48.75	MW	OH	
AP00336393	47314	KEYSER MARSTON ASSOCIATES INC	10/16/14	8,416.25	MW	OH	
AP00336394	49690R	KHINE, HNIN	10/16/14	10.00	MW	OH	
AP00336395	49675R	KHODOR, FAROUK	10/16/14	20.00	MW	OH	
AP00336396	49676R	KO, ELLEN	10/16/14	50.00	MW	OH	
AP00336397	49691R	KUANG, HONG H	10/16/14	50.00	MW	OH	
AP00336398	1108	L N CURTIS & SONS	10/16/14	105.46	MW	OH	
AP00336399	34075	LAB SUPPORT	10/16/14	4,485.03	MW	OH	
AP00336400	41061	LACAL EQUIPMENT INC	10/16/14	1,112.40	MW	OH	
AP00336401	13776	LANGUAGE LINE SERVICES	10/16/14	240.55	MW	OH	
AP00336402	34493A	LANLOGIC INC	10/16/14	2,199.95	MW	OH	
AP00336403	18537	LAW ENFORCEMENT TARGETS INC	10/16/14	374.65	MW	OH	
AP00336404	1148	LAWSON PRODUCTS INC	10/16/14	70.84	MW	OH	
AP00336405	49677R	LAYA, VIRGINIA	10/16/14	200.00	MW	OH	
AP00336406	33497	LEGACY MECHANICAL & ENERGY SE	10/16/14	5,663.84	MW	OH	
AP00336407	49678R	LEMUS, JOSE	10/16/14	50.00	MW	OH	
AP00336408	44624	LIBERTY PROCESS EQUIPMENT INC	10/16/14	7,152.87	MW	OH	
AP00336409	12906LAW	LIEBERT CASSIDY WHITMORE	10/16/14	1,267.50	MW	OH	
AP00336410	29220	LIGHTHOUSE, THE	10/16/14	95.28	MW	OH	

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AP00336411	29332	LORAL LANDSCAPING	10/16/14	515.00	MW	OH		
AP00336412	25972R	LOUIE, STANLEY	10/16/14	200.00	MW	OH		
AP00336413	43152	LOWEY, ROBIN	10/16/14	50.00	MW	OH		
AP00336414	49703R	MA, ADRIAN	10/16/14	43.00	MW	OH		
AP00336415	49037R	MACASPAC, FAYE	10/16/14	250.00	MW	OH		
AP00336416	49679R	MAI, QI YUAN	10/16/14	20.00	MW	OH		
AP00336417	15619	MALTBY ELECTRIC SUPPLY INC	10/16/14	34.23	MW	OH		
AP00336418	27066	MANAGED HEALTH NETWORK	10/16/14	1,857.60	MW	OH		
AP00336419	48646	MCCOWN-HARPER, BENITA	10/16/14	217.00	MW	OH		
AP00336420	6595	MCI	10/16/14	26.16	MW	OH		
AP00336421	39804R	MCMAHON, JACQUELINE	10/16/14	200.00	MW	OH		
AP00336422	15393	MCMaster CARR SUPPLY COMPANY	10/16/14	160.09	MW	OH		
AP00336423	27139R	MEDEIROS, JAMES	10/16/14	100.00	MW	OH		
AP00336424	36891	MEDTOX LABORATORIES INC	10/16/14	338.60	MW	OH		
AP00336425	33989A	MEGAPATH INC	10/16/14	372.27	MW	OH		
AP00336426	25805JPA	MENLO PARK FIRE PROTECTION DI	10/16/14	15,786.00	MW	OH		
AP00336427	23949	METRO MOBILE COMMUNICATIONS	10/16/14	1,670.00	MW	OH		
AP00336428	40304R	MICHAEL FELLMAN SIDING & ROOF	10/16/14	825.00	MW	OH		
AP00336429	49704R	MILLENA, ELBA	10/16/14	558.53	MW	OH		
AP00336430	49705R	MIN CONSTRUCTION	10/16/14	693.13	MW	OH		
AP00336431	13329	MITY LITE INC	10/16/14	8,843.00	MW	OH		
AP00336432	49436REN	MKD CEDAR HILL LLC	10/16/14	3,566.00	MW	OH		
AP00336433	49680R	MOLFINO, FREDERICK	10/16/14	100.00	MW	OH		
AP00336434	46655	MSC INDUSTRIAL SUPPLY CO	10/16/14	18.66	MW	OH		
AP00336435	47384A	NAFIS TOWN CAR SERVICE	10/16/14	170.00	MW	OH		

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AP00336436	22005	NEOPOST USA INC	10/16/14	294.30	MW	OH		
AP00336437	46852	NEWEGG BUSINESS INC	10/16/14	290.62	MW	OH		
AP00336438	46186	NOBLE IMAGE INC	10/16/14	285.00	MW	OH		
AP00336439	47284	NORCAL KENWORTH	10/16/14	2,761.91	MW	OH		
AP00336440	27071	NORTH PENINSULA DINING CENTER	10/16/14	120.00	MW	OH		
AP00336441	25761	NORTHERN SAFETY CO INC	10/16/14	221.53	MW	OH		
AP00336442	28332	OASIS PRODUCTS INC	10/16/14	382.45	MW	OH		
AP00336443	42500	OFFICE DEPOT	10/16/14	2,697.42	MW	OH		
AP00336444	1055	OFFICE DEPOT INC	10/16/14	3,860.49	MW	OH		
AP00336445	16707	OFFICE OF THE SHERIFF CONTRA	10/16/14	138.00	MW	OH		
AP00336446	29187	ON TOUR CLIENT TRUST ACCOUNT	10/16/14	11,600.00	MW	OH		
AP00336447	42838	PACE SUPPLY CORP	10/16/14	76.95	MW	OH		
AP00336448	1216	PACIFIC GAS & ELECTRIC	10/16/14	242,515.54	MW	OH		
AP00336449	1080	PACIFIC NURSERIES	10/16/14	4,208.17	MW	OH		
AP00336450	29252	PACIFIC PRODUCE INC	10/16/14	606.58	MW	OH		
AP00336451	40268R	PACIFIC ROOFING COMPANY	10/16/14	275.00	MW	OH		
AP00336452	47934	PACIFICA PET HOSPITAL	10/16/14	59.76	MW	OH		
AP00336453	3762	PAN PACIFIC SUPPLY COMPANY	10/16/14	2,139.30	MW	OH		
AP00336454	48509A	PANDORA MEDIA INC	10/16/14	7,660.43	MW	OH		
AP00336455	35859A	PCAM LLC	10/16/14	146,060.46	MW	OH		
AP00336456	17089	PELLOUCHOUD, DAVID	10/16/14	219.97	MW	OH		
AP00336457	36454A	PENINSULA CORRIDOR JOINT POWE	10/16/14	2,647.03	MW	OH		
AP00336458	3297	PENINSULA LIBRARY SYSTEM	10/16/14	17,657.60	MW	OH		
AP00336459	29738	PENINSULA UNIFORMS & EQUIPMEN	10/16/14	559.99	MW	OH		
AP00336460	19678	PERS LONG TERM CARE PROGRAM	10/16/14	1,088.29	MW	OH		

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AP00336461	31384	PFEIFER, JAMES	10/16/14	3,200.00	MW	OH		
AP00336462	26448R	PICETTI, PETE	10/16/14	109.56	MW	OH		
AP00336463	45454R	PINA, ALICIA TELLEZ	10/16/14	1,000.00	MW	OH		
AP00336464	47186	PIRTEK SFO	10/16/14	883.69	MW	OH		
AP00336465	45947	PLUS TECHNOLOGIES LLC	10/16/14	4,119.40	MW	OH		
AP00336466	25817JPA	POINT MONTARA HALF MOON BAY F	10/16/14	8,074.00	MW	OH		
AP00336467	14431	PRAXAIR INC	10/16/14	1,838.71	MW	OH		
AP00336468	44733	Q STAR TECHNOLOGY	10/16/14	7,689.55	MW	OH		
AP00336469	49681R	QUAN, GEORGE	10/16/14	250.00	MW	OH		
AP00336470	23759R	QUIBELL, PETER	10/16/14	140.00	MW	OH		
AP00336471	1115	R & B COMPANY	10/16/14	5,832.48	MW	OH		
AP00336472	12539	R A METAL PRODUCTS INC	10/16/14	4,135.23	MW	OH		
AP00336473	2439	RECORDED BOOKS INC	10/16/14	265.31	MW	OH		
AP00336474	1687	RED WING SHOE STORE	10/16/14	400.00	MW	OH		
AP00336475	32503R	REES, JOSHUA	10/16/14	125.00	MW	OH		
AP00336476	15337	RELIABLE OFFICE SUPPLIES	10/16/14	74.02	MW	OH		
AP00336477	49692	RIVERSIDE COUNTY SHERIFFS DEP	10/16/14	308.00	MW	OH		
AP00336478	49145	ROCKWELL SOLUTIONS INC	10/16/14	33,125.04	MW	OH		
AP00336479	49714R	RODRIGUEZ, MONICA	10/16/14	250.00	MW	OH		
AP00336480	36329	S AND S SUPPLIES & SOLUTIONS	10/16/14	114.78	MW	OH		
AP00336481	49478R	SAKURAI, BEN	10/16/14	200.00	MW	OH		
AP00336482	20672A	SAN BRUNO CHAMBER OF COMMERCE	10/16/14	25.00	MW	OH		
AP00336483	45136	SAN FRANCISCO DIESEL ELECTRIC	10/16/14	975.55	MW	OH		
AP00336484	43156JPA	SAN MATEO COUNTY	10/16/14	402,383.00	MW	OH		
AP00336485	12544	SAN MATEO COUNTY CONTROLLERS	10/16/14	63,853.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00336486	1643	SAN MATEO COUNTY ENVIRONMENTA	10/16/14	3,468.00	MW	OH	
AP00336487	43158JPA	SAN MATEO COUNTY FIRE COUNTY	10/16/14	13,714.00	MW	OH	
AP00336488	35246	SAN MATEO COUNTY SHERIFFS OFF	10/16/14	31,008.17	MW	OH	
AP00336489	9666	SAN MATEO LAWN MOWER SHOP	10/16/14	602.35	MW	OH	
AP00336490	49717R	SANDKULLA, C R	10/16/14	200.00	MW	OH	
AP00336491	49135R	SANUSI, SIMPSON	10/16/14	83.28	MW	OH	
AP00336492	41719	SATWORX	10/16/14	491.56	MW	OH	
AP00336493	49441	SC FUELS	10/16/14	45,191.80	MW	OH	
AP00336494	39310	SCHWING BIOSET INC	10/16/14	2,705.00	MW	OH	
AP00336495	37749	SEALIFE AQUARIUM MAINTENANCE	10/16/14	136.35	MW	OH	
AP00336496	47094	SERRAMONTE CENTER LLC	10/16/14	2,265.00	MW	OH	
AP00336497	1153MED	SETON MEDICAL CENTER	10/16/14	45.00	MW	OH	
AP00336498	2329	SF PUC WATER DEPARTMENT	10/16/14	275.01	MW	OH	
AP00336499	30523A	SHELL FLEET	10/16/14	59.07	MW	OH	
AP00336500	47635R	SHIOSAKA, THOMAS	10/16/14	144.51	MW	OH	
AP00336501	49695	SHRED IT USA SAN FRANCISCO	10/16/14	1,003.50	MW	OH	
AP00336502	30683	SIEMENS INDUSTRY INC	10/16/14	944.48	MW	OH	
AP00336503	28917	SIERRA CHEMICAL COMPANY	10/16/14	1,592.37	MW	OH	
AP00336504	47001	SKYLINE BUILDING CARE INC	10/16/14	1,900.00	MW	OH	
AP00336505	32237	SMART & FINAL	10/16/14	550.76	MW	OH	
AP00336506	17306R	SMITH, DOLORES R	10/16/14	85.00	MW	OH	
AP00336507	38120	SOKOL, SARITA	10/16/14	220.50	MW	OH	
AP00336508	49682R	SORIANO, ROLANDO	10/16/14	41.62	MW	OH	
AP00336509	2055	SOUTH CITY LUMBER & SUPPLY	10/16/14	1,324.74	MW	OH	
AP00336510	2643	SPARTAN CHASSIS INC	10/16/14	385.35	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00336511	37940	STANDARD PLUMBING SUPPLY CO	10/16/14	115.00	MW	OH			
AP00336512	9481	STATE BOARD OF EQUALIZATION	10/16/14	680.12	MW	OH			
AP00336513	44772A	STATE COMPENSATION INSURANCE	10/16/14	520.83	MW	OH			
AP00336514	40623	STATE WATER RESOURCES CONTROL	10/16/14	170.00	MW	OH			
AP00336515	13326	STEERS, JUDITH E	10/16/14	6,044.85	MW	OH			
AP00336516	14545	STOLOSKI & GONZALEZ INC	10/16/14	30,681.88	MW	OH			
AP00336517	42398A	SUSTAINABLE SAN MATEO COUNTY	10/16/14	500.00	MW	OH			
AP00336518	49693R	TAM, MARTIN	10/16/14	50.00	MW	OH			
AP00336519	46077R	TAN, WEI JIAN	10/16/14	3,819.88	MW	OH			
AP00336520	35287	TANKO STREETLIGHTING SERVICES	10/16/14	2,476.48	MW	OH			
AP00336521	26777R	TASHIRO, LILIAN	10/16/14	490.00	MW	OH			
AP00336522	3600	TEAMSTERS UNION LOCAL 856	10/16/14	68,247.00	MW	OH			
AP00336523	39569R	TECHNOLOGY ENGINEERING & CONS	10/16/14	1,000.00	MW	OH			
AP00336524	33282R	TEOPACO, FERDINAND	10/16/14	88.00	MW	OH			
AP00336525	45972	THIRD DEGREE COMMUNICATIONS I	10/16/14	750.00	MW	OH			
AP00336526	39108	TIMBERLINE TREE & LANDSCAPE I	10/16/14	1,250.00	MW	OH			
AP00336527	16085	TLC ADMINISTRATORS	10/16/14	265.00	MW	OH			
AP00336528	44935	TOMS RAPID RETRIEVAL & DELIVE	10/16/14	750.00	MW	OH			
AP00336529	31452	TOWNE FORD	10/16/14	49,841.40	MW	OH			
AP00336530	42972	TRACTION-GENUINE PARTS CO INC	10/16/14	361.64	MW	OH			
AP00336531	44587	TRANG, HONG NHUNG	10/16/14	598.50	MW	OH			
AP00336532	26257	TRAVELCENTER TRUST ACCOUNT	10/16/14	8,007.00	MW	OH			
AP00336533	47891	TRUSSELL TECHNOLOGIES INC	10/16/14	2,395.26	MW	OH			
AP00336534	4675	TURF & INDUSTRIAL EQUIPMENT C	10/16/14	449.44	MW	OH			
AP00336535	47572	TYLER TECHNOLOGIES INC	10/16/14	24,780.00	MW	OH			

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00336536	49497	UNITED COACH TOURS INC	10/16/14	560.00	MW	OH		
AP00336537	39362	UNITED RESEARCH SERVICES CORP	10/16/14	16,950.49	MW	OH		
AP00336538	31745	UNITED SITE SERVICES OF CALIF	10/16/14	426.40	MW	OH		
AP00336539	32209	UNIVAR USA INC	10/16/14	6,798.80	MW	OH		
AP00336540	3904	UPS	10/16/14	86.24	MW	OH		
AP00336541	7873	URBAN FARMER STORE, THE	10/16/14	232.26	MW	OH		
AP00336542	46998	UTILITY TELEPHONE INC	10/16/14	1,198.60	MW	OH		
AP00336543	5661	VALS RESTAURANT & LOUNGE	10/16/14	225.35	MW	OH		
AP00336544	20381	VELASQUEZ, AMANDA	10/16/14	219.97	MW	OH		
AP00336545	49683R	VERA, CARMEN	10/16/14	250.00	MW	OH		
AP00336546	29329	VERIZON WIRELESS SERVICES LLC	10/16/14	143.68	MW	OH		
AP00336547	45040	VIGILANT CANINE SERVICES INTE	10/16/14	600.00	MW	OH		
AP00336548	49694R	VINCES-DINIZ, ROSA	10/16/14	50.00	MW	OH		
AP00336549	1579	VWR INTERNATIONAL LLC	10/16/14	110.80	MW	OH		
AP00336550	36355	WASTEWATER SOLUTIONS INC	10/16/14	4,125.00	MW	OH		
AP00336551	48000	WATSON, TERESA	10/16/14	120.60	MW	OH		
AP00336552	3691	WECO INDUSTRIES LLC	10/16/14	11,647.74	MW	OH		
AP00336553	46088R	WEI, RICHARD	10/16/14	28.00	MW	OH		
AP00336554	49085	WEST COAST ARBORISTS INC	10/16/14	69.00	MW	OH		
AP00336555	6141	WEST COAST CONTRACTORS SERVIC	10/16/14	151.41	MW	OH		
AP00336556	45970	WEST COAST RUBBER RECYCLING I	10/16/14	148.50	MW	OH		
AP00336557	29517	WEST LITE SUPPLY COMPANY INC	10/16/14	897.60	MW	OH		
AP00336558	41058R	WESTECH ROOFING COMPANY	10/16/14	275.00	MW	OH		
AP00336559	48425MED	WILLIAM J FEISTER PH D	10/16/14	900.00	MW	OH		
AP00336560	49706R	WIN, VICTOR	10/16/14	725.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00336561	18388JPA	WOODSIDE FIRE PROTECTION DIST	10/16/14	9,293.00	MW	OH		
AP00336562	32852	WQI	10/16/14	1,400.00	MW	OH		
AP00336563	49707R	WU, HUIHUA	10/16/14	1,754.82	MW	OH		
AP00336564	34537	YAMAMURA, JAIME	10/16/14	224.00	MW	OH		
AP00336565	30137A	YELLOW CAB CO PENINSULA INC	10/16/14	70.00	MW	OH		
AP00336566	44334A	YELLOW CAB COOPERATIVE INC	10/16/14	428.90	MW	OH		
AP00336567	49684R	YEO, ANGELITA	10/16/14	20.00	MW	OH		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	2,487,930.20	Number of Checks Processed:	382
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	2,487,930.20		

LESS CANCELLED CHECKS:

AP00336440	27071	NORTH PENINSULA DINING CENTER	10/16/14	(120.00)
				<u>2,487,810.20</u>



City Council Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Amending Parking Meter Rates and Establishing Preferential Residential Parking Permit Fees

Recommended Action

Adopt resolution establishing a uniform hourly rate for all parking meters of \$1.00 per hour.

Adopt resolution establishing an annual fee of \$40.00 per permit, after the first permit, when multiple Preferential Residential Parking Permits are issued to a residence. Limit the number of permits to a maximum of four per legal residence.

Discussion

(A) Parking Meters

Daly City has 553 parking meters of various lengths of duration. In 2003, the City installed electronic meters that are more accurate and less prone to jamming and other breakdowns. Since 2003 the parking meter business has evolved greatly through technology via pay stations that accept credit cards and pay-by-phone applications for smart phones. The current parking meters do not offer residents the benefit of today's technology. The new rates may help the City to upgrade to newer parking meters.

The primary purpose of parking meters is to encourage the turnover of parking spaces in high demand commercial areas that have less than desirable parking capacity. However, the areas served by parking meters continue to have low turnover of parking spaces. Meter feeding and low rates do not encourage turnover of parking spaces.

Setting rates at a level that encourages turnover increases business for those merchants and ultimately serves the public and the businesses better. Proposed rates will result in the following cost per each meter type:

Meter Type	Equivalent Hourly Rate	Cost for maximum time
4 hour	\$1.00	\$4.00
2 hour	\$1.00	\$2.00
1 hour	\$1.00	\$1.00
30 minutes	\$1.00	\$0.50
15 minutes	\$1.00	\$0.25

The last meter rate adjustment was in 2004 with rates ranging from \$0.25 to \$1.00 per hour. Other San Mateo County Cities have rates ranging from \$0.75 to \$2.00 per hour. The City and County of San Francisco charges \$2.00 an hour on all meters, some of which are on the same or next block as our Mission Street parking meters.

City Council Agenda Report

Subject: Amending Parking Meter Rates and Establishing Preferential Residential Parking Permit Fees

Meeting Date: December 8, 2014

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(B) Preferential Residential Parking Permits

Preferential Residential Parking Permits have been free to residents since the inception of the program in 1977. The cost of issuing permits is paid from the General Fund and costs approximately \$10,000 annually. The proposed fee will allow the City to recover those costs. In an effort to reduce congestion in the affected neighborhoods, staff is recommending the maximum number of permits per legal residence be set at four. There would be no charge for the first permit. Each of the second, third and fourth permits issued to the same residence would be charged an annual fee of \$40.

There are approximately 400 homes or 28% of the total homes within the preferential residential parking permits area have only one permit issued. Proposed fees for residential parking permits are low compared to the City and County of San Francisco which charges \$109 annually for each residential parking permit. Two of our residential parking permit areas are directly adjacent to San Francisco. In San Mateo County, cities that charge for residential parking, permit fees range from \$15 - \$50 annually.

Fiscal Impact

(A) Parking Meters

Increased parking meter revenues will not be realized until the fourth quarter of FY 2014-15. With the increase, parking meter revenue for FY 2014-15 is estimated at \$230,000. Projected revenue for FY 2015-16 is \$330,000. Collection and maintenance expenses average \$65,000 per year.

The one-time cost of changing the rates in the parking meter equipment is estimated at \$750 for parts and \$1,500 for labor. These costs will be covered by the additional parking meter revenue.

(B) Preferential Residential Parking Permits

Residential parking permits fees will generate approximately \$55,000 General Fund revenue annually.

Summary/Conclusion

Staff recommends the City Council adopt resolutions (a) establishing a uniform hourly rate for all parking meters of \$1.00 per hour; and (b) establishing an annual fee of \$40.00 per permit, after the first permit, when multiple Preferential Residential Parking Permits are issued to a residence and limit the number of permits to a maximum of four per legal residence.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

City Council Agenda Report

**Subject: Amending Parking Meter Rates and Establishing Preferential Residential
Parking Permit Fees**

Meeting Date: December 8, 2014

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lawrence Chiu". The signature is fluid and cursive, with the first name "Lawrence" written in a larger, more prominent script than the last name "Chiu".

Lawrence Chiu

Director of Finance and Administrative Services

cc: City Manager
City Attorney
City Clerk



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Public Hearing on Community Development and Housing Needs

Recommended Actions

1. Conduct a public hearing on community development and housing priorities for the City's 2015-2016 HUD Action Plan.
2. Affirm funding categories with funding percentage ranges for the City's Community Development Block Grant Entitlement Grant from the U.S. Department of Housing and Urban Development for Fiscal Year 2015-16.
3. Authorize the solicitation of Request for Proposals for Community Development Block Grant funds, and
4. Affirm funding categories with funding percentage ranges for the City's HOME funds from the U.S. Department of Housing and Urban Development for Fiscal Year 2015-16.

Background

Each year, the City of Daly City receives a federal grant of Community Development Block Grant (CDBG) and HOME funds from the Department of Housing and Urban Development (HUD). The CDBG funds are to be used to meet community development and housing needs, such as affordable housing, public services, and infrastructure improvements that primarily benefit low and moderate-income residents. There may be additional funds available from estimated unspent Fiscal Year (FY) 2014-15 funds at year-end and program income from housing rehabilitation loan payments. Together, these comprise available CDBG funds for FY 2015-16, which starts July 1, 2015. In addition to the CDBG funds, the City also receives HOME funds directly from HUD that may be used solely for housing activities.

The City is preparing the FY15-16 One-Year Action Plan that will specify CDBG and HOME funding levels to be allocated to various housing and community development activities for Fiscal Year 2015-16. This Public Hearing will begin the citizen participation and planning process required in the preparation of the City's HUD One-Year Action Plan for FY 2015-16, the third year of the current five-year HUD Consolidated Plan. As specified in the City's Citizen Participation Plan, this hearing on community development and housing needs provides citizens the opportunity to participate in planning, implementing and assessing the CDBG and HOME programs. It is the first of two Public Hearings, preceding the second hearing in April 2015 when the City Council allocates the City's CDBG and HOME funds to specific projects and programs.

HUD requires that the City involve the public in an open process for the allocation of these funds. This process, in general, must parallel the rules that govern bidding for governmental contracts. That is, public notice must be given, uses for the funds defined by the City, and proposals for funds (the equivalent of "bids") evaluated in terms of how well they respond to the criteria set forth by the City. In April 2013, the City Council initiated and adopted a two-year CDBG funding cycle.

City Council Agenda Report

Subject: Public Hearing on Community Development and Housing Needs

Meeting Date: December 8, 2014

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FY15-16 is the first year of a funding cycle. Those receiving CDBG funds in FY15-16 will be asked to submit renewal applications to renew funding in the second year of the funding cycle.

Discussion

The Public Hearing is an opportunity for individuals, groups of individuals and organizations to express to the City Council their perspective on the community development and housing needs of the citizens of Daly City and the community as a whole. After considering how CDBG and HOME funds have been allocated in the past and community comment on local needs, the Council has the opportunity to provide guidance to staff and potential applicants on the uses of these funds for the coming year. This is not the Public Hearing where funds are allocated; this public hearing identifies the needs that exist in the community and provides guidance for the expenditure of the CDBG and HOME program funds. Without discussing the qualifications of a particular applicant or funding amounts, Council can give policy direction to staff and potential applicants on these programs.

CDBG

Staff recommends that Council express, in general terms, the continued relative importance of each eligible category of activities (e.g., Economic Development or Public Services), upon which CDBG funds may be spent. With this policy guidance, staff is better able to work with its partners to meet the community development and housing needs identified by the Council as important.

The funding categories for CDBG funds as allocated in the past five (5) years are outlined in the following table:

<u>Funding Category</u>	<u>FY10-11</u>	<u>FY11-12</u>	<u>FY12-13</u>	<u>FY13-14</u>	<u>FY14-15</u>
Administration (includes Planning Studies)	16%	13%	13%	15%	17%
Public Services	12%	9%	10%	8%	8%
Capital Improvements	22%	21%	27%	30%	32%
Economic Development	19%	18%	10%	9%	8%
Housing	30%	39%	40%	39%	36%

The Administration category encompasses the general administration and planning activities for all CDBG activities. It includes the salaries and related fringe benefits for all CDBG staff, except those directly related to Housing Rehabilitation and Economic Development activities. Also included are associated costs for office expenses, advertising, audit, education and training, travel and postage.

City Council Agenda Report

Subject: Public Hearing on Community Development and Housing Needs

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The Public Services category includes those services that are contracted out by the City with private non-profit organizations in providing direct services to the residents of Daly City. Some examples of funded programs in the past are emergency food programs, services to the disabled, shared housing, child care services, fair housing services, and tutoring services for persons who are deficient in reading and writing skills.

The Capital Improvements category has funded the construction of the Bayshore Community Center and such improvements as Mission Street Landscaping Improvements, Disability Modifications at Public Facilities and Sidewalk Wheelchair Ramps.

The Economic Development category has funded microenterprise technical assistance services, which seek to strengthen the City's economic climate by expanding the tax base and increasing job opportunities. Microenterprise assistance services include educational workshops, in-depth classroom instruction, one-on-one counseling as well as assistance with access to capital.

The Housing category funds the City's Residential Rehabilitation Program. It has also funded the development of Hillcrest Senior Housing, a 40-unit apartment complex for very low-income seniors, as well as site preparation costs associated with a 36-unit condominium project by Habitat for Humanity under development at 7555 Mission Street. In addition, the City has provided funding to two non-profit organizations, Center for Independence of Individuals with Disabilities and Rebuilding Together, which offer housing rehabilitation services.

HOME

Eligible funding categories for HOME are Administration, New Housing Construction, Housing Rehabilitation, Homebuyer Assistance, and Tenant Based Rental Assistance. HOME regulations require that at least 15 percent of the HOME funds be allocated to a Community Housing Development Organization (CHDO) for housing development. Staff recommends using HUD's maximum of 10% for Administration, the required 15% for an eligible CHDO activity, and the remaining 75% be allocated to new housing construction.

Summary/Conclusion

Based on last year's percentage allocation for the various funding categories, the following funding categories and percentage range of appropriations are recommended to Council for adoption for Fiscal Year 2015-2016 of the CDBG and HOME programs. These represent a continuation of the allocation percentages from the first year of the two-year funding cycle. As the lowest end of the ranges total less than 100% and the upper end total more than 100%, actual allocations will occur between these low and high figures. By giving a range or percentages for each category, flexibility is preserved.

City Council Agenda Report

Subject: Public Hearing on Community Development and Housing Needs

Meeting Date: December 8, 2014

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<u>Funding Category</u>	<u>Recommended Range of Appropriation</u>
CDBG	
Administration	12-20% (20% is the maximum allowed by HUD)
Public Services	8-15% (15% is the maximum allowed by HUD)
Capital Improvements	15-50%
Economic Development	2-20%
Housing	20-60%
HOME	
Administration	10%
CHDO	15%
New Housing Construction	75%

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Lenelle Suliguin
Housing Coordinator



Tatum Mothershead
Interim Director, Economic & Community
Development



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Presentation of Fiscal Year 2013-2014 Comprehensive Annual Financial Report

Recommended Action

Acceptance by motion of the Fiscal Year 2013-2014 Comprehensive Annual Financial Report.

Discussion

The Department of Finance and Administrative Services is pleased to present the Comprehensive Annual Financial Report for the City of Daly City for the fiscal year ended June 30, 2014.

The report contains the financial activity of all of the City's funds and account groups. We believe the data presented is accurate in all material respects, that it is presented in a manner designed to fairly set forth the financial position and results of operations of the City as measured by the financial activity of its various funds, and that all disclosures necessary to enable the reader to gain maximum understanding of the City's financial activity are included.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Lawrence Chiu
Director of Finance and Administrative Services



City Council Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Statement of Investment Policy Update

Recommended Action

Adoption of the City's updated Statement of Investment Policy.

Background

PFM Asset Management LLC reviewed the City's Statement of Investment Policy to ensure the City is in compliance with California Government Code and that it meets the City's Investment objectives.

Discussion

The modifications made to the Investment Policy to achieve the City's Investment objectives include:

- (a) Incorporation of the Government Finance Officers Association (GFOA) updated best practices;
- (b) Revised investment language for the objectives of Safety, Liquidity, and Return; and
- (c) Revision and Clarification of Authorized and Suitable Investments; Diversification, Maximum Maturities, and Credit Quality; Investment Performance; Reports of Investment Activities; and the Appendices.

Summary/Conclusion

Consideration and adoption of the City's updated Statement of Investment Policy is necessary to stay in conformance with state law, as well as have a formal document which clearly outlines our Investment Policy and purpose for the investment of the City's funds.

I am available to provide any additional information desired by the Mayor or Council members.

Respectfully submitted,

Daneca Halvorson
City Treasurer

Attachment: Statement of Investment Policy

cc with attachment: City Manager
City Attorney
City Clerk

CITY OF DALY CITY, CALIFORNIA

STATEMENT OF INVESTMENT POLICY





CITY OF DALY CITY
STATEMENT OF INVESTMENT POLICY

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I. INTRODUCTION

Moneys not required for immediate expenditure by the City of Daly City shall be invested in compliance with governing provisions of law and this policy. The City will maintain adequate cash availability while ensuring that principal invested is protected from loss. Only after those two overriding requirements are met will the City will strive for maximum yield on invested idle funds.

II. SCOPE

This investment policy applies to all financial assets under direct control of the City of Daly City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include the General Fund, Special Revenue Funds, Capital Project Fund, Enterprise Funds, Internal Service Funds, certain Agency Funds, and other funds that may be created from time to time.

This policy does not apply to investment activities of moneys held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or certificates of participation, or assets of the City-sponsored Deferred Compensation Plan. Such funds are invested in accordance with statutory provisions governing the issuance, or in accordance with the ordinance, resolution, indenture, or agreement of the City which provides for the issuance, or the instructions of the participants. These funds are identified in the CAFR as Cash With Fiscal Agent, debt service components of certain Enterprise Funds, or as Amounts Due Participants in the Deferred Compensation Plan.

III. INVESTMENT OBJECTIVES

The primary objectives, in priority order, of the City of Daly City's investment activities shall be:

A. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The goal will be to mitigate credit risk and interest rate risk.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

C. Return

Attainment of a market value rate of return throughout budgetary and economic cycles. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security trade will improve the quality, yield or target duration in the portfolio.

- Liquidity needs of the portfolio require that the security be sold.

IV. STANDARDS OF CARE

A. Prudence

The City adheres to the guidance provided by the "prudent investor standard," which obligates a fiduciary to ensure that investments shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of individual business matters, not for speculation but for investment. Exercise of prudence considers the probable safety of capital as well as the probable income to be derived.

This standard of prudence shall be applied in the context of managing an overall portfolio. Investment officials acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectation are reported in a timely fashion, and appropriate action is taken to control adverse developments.

B. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials shall disclose any material financial interests in financial institutions that conduct business within the City and they shall further disclose any material personal financial or investment positions that could be related to the performance of the City's portfolio. All persons authorized to place or approve investments shall report annually on Form 730 or Form 721 of the California Fair Political Practices Commission all required economic interests for that year.

V. SAFEKEEPING AND CUSTODY

A. AUTHORIZED FINANCIAL DEALERS & INSTITUTIONS

1. Broker/Dealers

A list will be maintained of financial institutions and depositories authorized to provide investment services. In addition, a list will be maintained of approved security broker/dealers selected by conducting a process of due diligence. These may include 'primary' dealers or

regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

The Treasurer shall determine which financial institutions are authorized to provide investment services to the City. Institutions eligible to transact investment business with City include:

1. Primary government dealers as designated by the Federal Reserve Bank;
2. Nationally or state-chartered banks;
3. The Federal Reserve Bank; and,
4. Direct issuers of securities eligible for purchase.

All broker/dealers who desire to become qualified for investment transactions must supply the following (as appropriate):

- Proof of Financial Industry Regulatory Authority certification
- Proof of State registration
- Certification of having read the City's investment policy, including a statement that the dealer shall make a good faith effort to ensure that recommended investments conform to this policy
- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines
- Evidence of adequate insurance coverage

Selection of financial institutions and broker/dealers authorized to engage in transactions with the City shall be at the sole discretion of the City.

2. Financial Institutions

The Treasurer shall establish selection criteria for approval of institutions to do business with the City of Daly City. To qualify for consideration, an institution must have an office in California and that office must perform the transactions with the City. Additionally, all financial institutions who desire to become depositories must supply the following (as appropriate):

- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of state registration
- Evidence of adequate insurance coverage

Upon adoption, and when changes are made thereafter, the City shall send a copy of the current investment policy to all parties doing business with the City. Confirmation of receipt of this policy shall be considered evidence that the dealer understands the City's investment policies, and intends to show the City only appropriate investments.

3. Competitive Transactions

The Treasurer shall obtain competitive bid information on all purchases of investment instruments purchased on the secondary market (excluding FDIC Insured certificates of deposit). A competitive bid can be executed through a bidding process involving at least three separate brokers/financial institutions or through the use of a nationally recognized trading platform.

If the City is offered a security for which there is no readily available competitive offering on the same specific issue, then the Treasurer shall document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.

If the City hires an investment adviser to provide investment management services, the adviser must provide documentation of competitive pricing execution on each transaction. The investment adviser will retain documentation and provide upon request.

B. DELIVERY VERSUS PAYMENT

Securities transactions, including collateral for repurchase agreements, shall be executed on a delivery vs. payment (DVP) basis. Funds are not wire-transferred until securities are delivered into safekeeping with the City's third party custodian. The custodial relationship is subject to an agreement for services which may be separate from the agreement for other banking services. The safekeeping requirement does not apply to L.A.I.F., purchase of mutual funds or securities which are physically delivered to the City.

C. THIRD-PARTY SAFEKEEPING

Securities will be held by an independent third-party safekeeping institution selected by the City. All securities will be evidenced by safekeeping receipts in the City's name. The safekeeping institution shall annually provide a copy of its most recent report on internal controls - Service Organization Control Reports (formerly 70, or SAS 70) prepared in accordance with the Statement on Standards for Attestation Engagements (SSAE) No. 16 (effective June 15, 2011.)

D. INTERNAL CONTROL

The City Treasurer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed annually by the independent auditor. These controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.

VI. AUTHORIZED AND SUITABLE INVESTMENTS

A. INVESTMENT TYPES

The City is governed by California Government Code § 53600 et seq. The City's investment portfolio may include the following instruments, subject to the limits provided in the Government Code as noted:

CA Code Limit	City Limit	Authorized Investment
None	None	United States Treasury Notes, Bonds, Bills or Certificates of Indebtedness for which the full faith and credit of the United States are pledged for the payment of principal and interest.
None	None	Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
State Treasurer's Limit	State Treasurer's Limit	The State of California Local Agency Investment Fund
None	None	San Mateo County Treasurer's Pool
None	None	Registered State Warrants of Treasury Notes or Bonds of the State of California
None	30%	Bonds, notes, warrants, or other evidences of indebtedness of a local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.
40%	40%	Banker's Acceptances of 180 days or less maturity.
25%	25%	Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical rating organization (NRSRO) and may not have a maturity of greater than 270 days.
30%	30%	Negotiable Certificates of Deposit issued by a nationally or state-chartered bank or a state or federal association or by a state-licensed branch of a foreign bank.
None	30%	FDIC Insured/Collateralized Time Certificates of Deposit
20%	15%	Money-Market Mutual Funds (issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.).)

None	None	Passbook Savings Account (FDIC Insured/Collateralized)
None	15%	Repurchase Agreements
20%	15%	Reverse Repurchase Agreements

If the Government Code is amended to allow additional investments or is changed regarding the limits on certain categories, the City is authorized to conform to the changes in the revised Code, provided that the changes are not specifically prohibited by the City's policy. These changes will be presented in the next annual review of the policy and will be incorporated into the policy at that time.

B. COLLATERALIZATION

Collateralization is required on two types of investments: time certificates of deposit whose combined principal and interest exceed FDIC Insurance Limit and repurchase (and reverse repurchase) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level is 110% of market value of principal and accrued interest for government securities pledged as collateral, or 150% for first trust deeds pledged as collateral. Collateral will be held by the independent third party custodian selected by the City.

VII. DIVERSIFICATION, MAXIMUM MATURITIES, AND CREDIT QUALITY

The City will diversify its investments by security type, maturity, and institution in order to reduce market and credit risks associated with concentrating investments in specific security types, maturity segments, or in individuals financial institutions.

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Generally, no investment shall be made in any security which, at the time of the investment, has a term remaining to maturity in excess of five years. However, the City Council specifically grants the authority to the City Treasurer to invest **a maximum of \$14,000,000** ~~the lesser of \$3,000,000 or ten percent (10%)~~ of the City's portfolio in **Government National Mortgage Association** securities which, at the time of investment, have terms remaining to maturity in excess of five years. Additionally, the City Council may grant express authority to exceed this term for **this or other** individual investments.

Credit quality will be A or above including modifiers for fixed income securities and A1/Pl for commercial paper. In the event of credit downgrades after purchase, sale of the security will be evaluated on a case by case basis.

No more than 5% of the portfolio may be invested in any one issuer, excluding Treasuries and Federal Agency issuers, L.A.I.F., County Pool, and FDIC Insured/Collateralized investments.

VIII. PERFORMANCE

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis. The benchmarks shall be reflective of the actual securities being purchased and risks undertaken and the benchmarks shall have a similar weighted average maturity and credit profile as the portfolio.

IX. INVESTMENT REPORTING

The City Treasurer will make monthly reports to the City Council. The reports will include the following informational items:

- A listing of all securities, investments, and moneys held by the City, showing the type of investment, issuer, date of maturity, rate of interest earned over the quarter, par, and dollar amount invested.
- A description of any of the City's funds, investments, or programs that are under the management of contracted parties, including lending programs.
- With respect to all securities held by the City, and under management of any outside party that is not also a local agency of the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.
- The transaction details of any transactions in the City's portfolio, including reinvestments, purchases, and sales of securities.
- A statement that the portfolio conforms to this Statement of Investment Policy or the manner in which the portfolio is not in compliance.
- A statement of the City's ability to meet its cash pool expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

X. AUTHORITY TO INVEST MONIES

Pursuant to Government Code § 53600 et. Seq., with the annual adoption of this Statement of Investment Policy, the City Council hereby delegates the authority to invest or reinvest funds of the City, and sell or exchange securities so purchased, to the City Treasurer for a one-year

period, who will thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires, in accordance with this Statement of Investment Policy.

XI. ADOPTION

The investment policy shall be adopted by resolution of the City Council of the City of Daly City. The policy shall be reviewed at a public meeting on an annual basis by the City Council and any modifications to the policy must be approved by the City Council.

XII. APPENDIX A-INVESTMENT TYPES

DEPOSITORY SERVICES

Active deposits are demand or checking accounts which receive revenues and pay disbursements.

Interest-bearing active deposits are money market accounts at a financial institution (i.e., bank, savings and loan, credit union). These accounts are demand accounts (i.e., checking accounts) with restricted transaction activity.

Inactive deposits are certificates of deposit issued in any amount for periods of time as short as fourteen days and as long as several years. Interest must be calculated on a 360 day basis, actual number of days.

Passbook savings accounts are similar to inactive deposits except they are not for a fixed term. The interest rate is typically lower than for CDs.

INVESTMENT SECURITIES

U.S. TREASURY ISSUES are direct obligations of the United States Government. These issues are as follows:

- Treasury Bills are issued weekly with maturity dates from 13 weeks up to one year. They are issued and traded on a discount basis and are also known as discount securities. Interest is computed on a 360-day basis, actual number of days. They are issued in amounts of \$10,000 and up in multiples of \$5,000 and are a highly liquid security.
- Treasury Notes are initially issued with 2 to 10 year maturities. They are actively traded in the secondary market and are very liquid. The Treasury may issue notes with a minimum of \$1,000, however, \$5,000 is more common.
- Treasury Bonds are long-term securities having initial maturities of more than 10 years.

FEDERAL AGENCY obligations ("Agencies") are securities issued by U.S. Government agencies or quasi-government agencies in order to supply credit to various classes of institutions or individuals. These issues are guaranteed directly or indirectly by the United States Government. All agency obligation qualify as legal investments and are acceptable as security for public deposits. They usually provide higher yields than regular Treasury issues and have many of the same advantages. Examples are:

- Federal Farm Credit Bank (FFCB) are notes and bonds used to finance the short and intermediate needs of farmers. They are issued monthly with three- and six-month MATURITIES. The FFCB issues larger issues (one to ten years) on a periodic basis. Interest is calculated on a 360-day, 30-day month basis.
- Federal Home Loan Bank (FHLB) notes and bonds are issued by the FHLB to help finance the housing industry. These securities provide liquidity and mortgage credit to savings and loan associations, mutual savings banks, cooperative banks, insurance companies and mortgage-lending institutions. They are issued irregularly for various MATURITIES. The minimum denomination is \$5,000. The notes are issued with maturities of less than one year and interest is paid at maturity. The bonds are issued with various maturities and carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.
- Federal National Mortgage Association (FNMA) Fannie Maes are used to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration. They are issued about four times a year for maturities ranging from a few months to eight years. They are issued in minimum denominations of \$10,000. They carry semi-annual coupons. Interest is computed on a 360-day, 30-day month basis.
- Federal Home Loan Mortgage Corporation (FHLMC) Freddie Mac is a publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees, and then resells the securities on the open market.
- Government National Mortgage Association (GNMA) Ginnie Mae is a government owned corporation and an agency of the U.S. Department of Housing and Urban Development. GNMA guarantees, with the full faith and credit of the U.S. Government, full and timely payment of all monthly principal and interest payments on the mortgage-backed pass-through securities of registered holders. The securities, which are issued by private firms such as mortgage bankers and savings institutions, and which are typically marketed through security broker/dealers, represent pools of residential mortgages.

TIME CERTIFICATES OF DEPOSIT are investments for inactive funds issued by banks, savings and loans and credit unions. Investments of \$250,000 are insured by Federal Deposit Insurance Corporation (FDIC). Certificates of Deposit can be issued from 14 days to several years in maturity. For deposits exceeding \$250,000 we require that financial institution collateralize at 110%.

NEGOTIABLE CERTIFICATES OF DEPOSIT are unsecured obligations of the financial institution. These securities are generally issued in bearer form and pay interest at maturity. Although negotiable, a strong secondary market exists only in the NCD's issued by the largest United States banks. These securities generally trade with minimum amounts of \$1 million per trade with the average trade in the secondary market of \$5 million.

COMMERCIAL PAPER is a short term unsecured promissory note issued by a corporation to raise working capital. These negotiable instruments may be purchased at a discount to par value or interest bearing. Commercial paper is issued by corporations such as Ford Motor Credit Corporation, Amex, Smith Barney Shearson, Bank of America, Wells Fargo Bank, etc. Local agencies are permitted by state law to invest in commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical rating organization (NRSRO).

MEDIUM TERM CORPORATE NOTES are unsecured promissory notes issued by a corporation organized and operating in the United States. These are negotiable instruments and are traded in the secondary market. Medium Term Corporate Notes can be defined as extended maturity commercial paper. Corporations use these notes to raise capital. Examples of issuers are General Electric Credit Corporation, Exxon, Chevron, Consolidated Edison, etc.

LOCAL AGENCY INVESTMENT FUND (L.A.I.F.) The Local Agency Investment Fund (LAIF) was established by Chapter 730, Statutes of 1976. This fund enables local governmental agencies or trustees to remit money not required for immediate needs to the Treasurer for the purpose of investment. In order to derive the maximum rate of return possible, the Treasurer has elected to invest these monies as a part of the PMIA.

Each participating agency determines the length of time its money will be on deposit with the Treasurer with the exception of bond proceeds, which must remain for a minimum of 30 days. At the end of each calendar quarter, all earnings derived from investments are distributed by the Controller to the participating government agencies in proportion to each agency's respective amounts deposited in the LAIF and the length of time such amounts remained. Prior to the distribution, the State's reasonable costs of administering the program are deducted from the earnings.

MONEY-MARKET MUTUAL FUNDS Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.). The company shall have met either of the following criteria: (A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs. (B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).

BONDS ISSUED BY THE LOCAL AGENCY, include both taxable and tax-exempt bonds issued by the City or another municipality or local agency. A possible application for purchasing tax-exempt bonds would be to qualify for an exception from rebate requirements under the Tax Reform Act of 1986.

DEBENTURES Bonds secured only by the general credit of the issuer.

DERIVATIVES Financial products that are dependent for their value on, or derived from, an underlying financial instrument (such as stocks, bonds or foreign currencies), a commodity, or an index representing values of groups of such instruments or assets. Examples are interest rate swaps, futures, options, and forwards. Participants in derivatives markets include dealers and

end users (including financial institutions, commercial firms, mutual funds, pension funds, state and local governments) and entities that use derivatives to hedge financial risks or to speculate.

FINANCIAL FUTURES AND FINANCIAL OPTIONS are forward contracts for securities and is a type of derivative. The government code states that a local agency may incur future contracts/options in any of the investment securities enumerated in § 53601, a-m. Due to the volatility of trading in financial futures, the City does not invest in financial futures or financial options.

XIII. APPENDIX B-GLOSSARY OF INVESTMENT TERMS

AGENCIES Federal agency securities (see Appendix A).

ASKED The price at which securities are offered.

BID The price offered for securities.

BOOK VALUE The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium and sometimes plus accretion of discount.

BROKER A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.

COLLATERAL Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public moneys.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) The official annual financial report of the City. It includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with GAAP.

COUPON (1) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (2) A certificate attached to a bond evidencing interest due on a payment date.

CREDIT RISK Credit risk is the risk of loss due to the failure of the security issuer or backer.

DEALER A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DELIVERY VS. PAYMENT (DVP) Delivery versus payment is delivery of securities with an exchange of money for the securities.

DISCOUNT The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT RATE The discount rate is the interest rate charged to depository institutions when they borrow from their district Federal Reserve banks. The discount rate is typically lower than the federal funds rate. Any change in the discount rate requires a majority vote of the seven Fed governors and must be based on a request from one or more of the Fed's twelve regional reserve banks.

DIVERSIFICATION Dividing investment funds among a variety of securities offering independent returns.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC) A federal agency that insures bank deposits up to \$250,000 per depositor.

FEDERAL FUNDS (1) Non-interest bearing deposits held by member banks at the Federal Reserve. (2) Used to denote "immediately available" funds in the clearing sense.

FEDERAL FUNDS RATE The rate of interest at which Fed funds are traded. The federal funds rate is the rate charged on overnight loans between banks. This rate is currently pegged by the Federal Reserve through open market operations. For instance, if the FOMC decides to raise the federal funds rate, it directs the Federal Reserve Bank of New York to sell government securities on the Fed's behalf. Changes in the federal funds rate may be done without changing the discount rate.

FEDERAL OPEN MARKET COMMITTEE (FOMC) Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The Committee normally meets eight times per year to set Fed guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM The Federal Reserve is the central bank of the United States. Its unique structure includes a federal government agency, the Board of Governors, in Washington, D.C., and 12 regional Reserve Banks.

FISCAL POLICY Congressional manner of managing taxes and public spending through budget actions, with the goal of full employment and economic growth. Contrasts with monetary policy through the Fed, used to regulate the economy.

INTEREST RATE RISK Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates.

LIQUIDITY A liquid asset is one that can be converted easily into cash without substantial loss of value. In the money market, a security is liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

MARKET VALUE The price at which a security is trading and could presumably be purchased or sold.

MATURITY The date upon which the principal or stated value of an investment becomes due and payable.

MONETARY POLICY The way in which the money supply is managed by the Federal Reserve Board. The Fed manipulates the money supply either through open market transactions, member bank reserve requirements, or through changing the discount rate.

MONEY MARKET The market in which short-term debt instruments are issued and traded.

OPEN MARKET OPERATIONS Open market operations are the Fed's most important and most flexible monetary policy tool. Purchases of government and certain other securities inject reserves into the bank system and stimulate growth of money and credit; sales of securities have a tightening effect.

PORTFOLIO Collection of securities held by an investor.

PREMIUM (1) The amount by which the trading price of an issue exceeds the issue's par value. (2) The amount that must be paid in excess of par to call or refund an issue before maturity. (3) In money markets, the fact that a particular bank's CDs trade at a rate higher than others of its class, or that a bank has to pay up to acquire funds.

PRIMARY DEALER A group of government securities dealers that submit daily reports of market activity and positions to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include SEC registered securities broker-dealers, banks, and a few unregulated firms.

PRIME RATE The rate at which banks lend to their best or prime customers. The all-in cost of a bank loan to a prime credit equals the prime rate plus the cost of holding compensating balances.

QUALIFIED PUBLIC DEPOSITORIES A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of the State of California, which has segregated for the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

RISK Degree of uncertainty of return on an asset.

SAFEKEEPING A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET A market made for the purchase and sale of outstanding issues following the initial distribution.

SEC RULE ISC3-1 See uniform net capital rule.

SECURITIES & EXCHANGE COMMISSION (SEC) Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SETTLEMENT DATE The date on which a trade is cleared by delivery of securities against funds. The settlement date may be the trade date or a later date.

YIELD The rate of annual income return on an investment, expressed as a percentage. (1) Income yield is obtained by dividing the current dollar income by the current market price for the security. (2) Yield to maturity or net yield is the current income yield minus any premium or plus any discount, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

UNIFORM NET CAPITAL RULE SEC requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15:1; also called net capital rule and net capital ratio.



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Award of Bid for the Design/Build and Construction of the Westlake Pump Station Warehouse Extension Project

Recommended Action

Accept the bids received and authorize the execution of a public works construction contract with Plummerbuilt, Inc. of Herald, CA in the amount of \$209,524.

Background

At its February 24, 2014 meeting, The City Council affirmed the California Environmental Quality Act (CEQA) determination of a Categorical Exemption, approved the design documents, and authorize the solicitation of construction bids for extending the existing warehouse at the Westlake Pump Station.

Discussion

The Westlake Pump Station has an existing pre-fabricated warehouse on site; however, the existing warehouse is not large enough to house all vehicles and equipment now left outside to the elements. Of concern is long term exposure to Daly City's marine environment which corrodes the equipment and unnecessarily degrades useful life. The intended expansion would double the size of the existing warehouse so that all vehicles and equipment could be brought inside and covered from the elements.

The design/build bid proposal calls for placement of a second pre-fabricated warehouse structure buttressed against the existing building to provide for access within the yard.

Eight Class A and B licensed contractors obtained bid specifications and came to the mandatory bid walk. Two contractors submitted bids for the November 13, 2014 bid opening as noted below:

Plummerbuilt, Inc.	\$209,524
Southwest Construction	\$429,300

Because of this wide range in the bids received, staff has enclosed a summary of bid pricing used by the contractors. Plummerbuilt, Inc. (certified with the state of California as a small/micro business) has discussed their bid with city staff at length, and notwithstanding the other bid received, has confirmed their submittal of a competitive and responsible bid. Reference checks conducted were all above standard and many expressed their experience with this company as being positive, with projects being completed on time and on budget. Some of those references included:

- United States Postal Service – Performed all prep work and installed a pre-fabricated metal building to an existing pre-fabricated metal building; \$176,700
- CDOT – CalTrans Maintenance District 4. Supplied and installed six concrete decanter washout racks with metal canopy covers; \$840,000

- USDA – Bureau of Land Management – Supplied and installed red iron free span buildings. One was 75'X125' and the other was 100'X100. Additionally they supplied all engineering, footings, concrete foundation, and moved electrical equipment; \$308,400.

Time of completion for the project is ninety (90) calendar days from Notice to Proceed.

Fiscal Impact

The project budget includes a fifteen percent (20%) contingency and a ten percent (10%) construction inspection and contract administration for a total project construction budget of \$272,380. The total project cost is spilt between the Water Fund and the Sanitation Fund. Sufficient funds are available in accounts 41-385-791 and 87-920-791 – Extend Westlake Warehouse.

Staff is available to provide any additional information desired by the Mayor or Members of the City Council.

Respectfully submitted,



Cynthia J. Royer
Manager of Technical Services



Patrick Sweetland
Director of Water and Wastewater Resources

Attachment – Summary of bids

PROPOSAL

BIDDERS WILL NOT BE RELEASED ON ACCOUNT OF ERRORS

Daly City, California, November 13, 2014
(Date)

TO THE CITY COUNCIL OF THE CITY OF DALY CITY, CALIFORNIA;

The undersigned, having carefully examined the plans and the accompanying other forms of contract documents and specifications for the **EXTENSION OF WESTLAKE WAREHOUSE** and having made a complete and adequate inspection of the site of the work and having become familiar with the conditions, hereby proposes to furnish all materials and do all the work required to complete the said project in accordance with the said plans and specifications for the prices stated in the following schedule.

BID SCHEDULE

NOTE: Bid prices shall include sales tax, if any.

ITEM NO.	DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE	TOTAL AMOUNT
<u>BASE BID: Please see Section 01011 – Summary of Work which has specific detail of bid items:</u>					
1.	Obtain all necessary permits	1	LS	\$ <u>4000</u>	\$ <u>4000</u>
2.	Identify location of accessible parking.	1	LS	\$ <u>1000</u>	\$ <u>1000</u>
3.	Design & Construct new foundation (Based on Soils Report)	1	LS	\$ <u>66,000</u>	\$ <u>66,000</u>
4.	Purchase & Installation of pre-fab warehouse	1	LS	\$ <u>67,624</u>	\$ <u>67,624</u>
5.	Install electrical equipment	1	LS	\$ <u>8000</u>	\$ <u>8000</u>
6.	Design & Install extension of fire sprinklers	1	LS	\$ <u>6000</u>	\$ <u>6000</u>
7.	Install or modify extension of fire service	1	LS	\$ <u>20,000</u>	\$ <u>20,000</u>
8.	Installation of ramp	1	LS	\$ <u>10500</u>	\$ <u>10500</u>
9.	Repave affected area(s)	1	LS	\$ <u>18,600</u>	\$ <u>18,600</u>
10.	Clean-up and restore site	1	LS	\$ <u>2800</u>	\$ <u>2800</u>
11.	Other miscellaneous items	1	LS	\$ <u>9000</u>	\$ <u>9000</u>

TOTAL, INCLUDING SALES TAX, IF ANY: Base Bid: \$ 209,524.00

Award of Contract: Determination of lowest responsible bidder will be based on the lowest total of Base Bid and submittal of required documents.

00300-1

October 2014
Extension of Westlake Warehouse

PROPOSAL

BIDDERS WILL NOT BE RELEASED ON ACCOUNT OF ERRORS

Daly City, California, November 13, 2014
(Date)

TO THE CITY COUNCIL OF THE CITY OF DALY CITY, CALIFORNIA;

The undersigned, having carefully examined the plans and the accompanying other forms of contract documents and specifications for the **EXTENSION OF WESTLAKE WAREHOUSE** and having made a complete and adequate inspection of the site of the work and having become familiar with the conditions, hereby proposes to furnish all materials and do all the work required to complete the said project in accordance with the said plans and specifications for the prices stated in the following schedule.

BID SCHEDULE

NOTE: Bid prices shall include sales tax, if any.

ITEM NO.	DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE	TOTAL AMOUNT
<u>BASE BID: Please see Section 01011 – Summary of Work which has specific detail of bid items:</u>					
1.	Obtain all necessary permits	1	LS	\$ <u>1,300</u>	\$ <u>1,300.00</u>
2.	Identify location of accessible parking.	1	LS	\$ <u>400</u>	\$ <u>400.00</u>
3.	Design & Construct new foundation (Based on Soils Report)	1	LS	\$ <u>199,800</u>	\$ <u>199,800.00</u>
4.	Purchase & Installation of pre-fab warehouse	1	LS	\$ <u>175,400</u>	\$ <u>175,400.00</u>
5.	Install electrical equipment	1	LS	\$ <u>11,000</u>	\$ <u>11,000.00</u>
6.	Design & Install extension of fire sprinklers	1	LS	\$ <u>15,500</u>	\$ <u>15,500.00</u>
7.	Install or modify extension of fire service	1	LS	\$ <u>600</u>	\$ <u>600.00</u>
8.	Installation of ramp	1	LS	\$ <u>19,000</u>	\$ <u>19,000.00</u>
9.	Repave affected area(s)	1	LS	\$ <u>4,800</u>	\$ <u>4,800.00</u>
10.	Clean-up and restore site	1	LS	\$ <u>1,200</u>	\$ <u>1,200.00</u>
11.	Other miscellaneous items	1	LS	\$ <u>300</u>	\$ <u>300.00</u>

TOTAL, INCLUDING SALES TAX, IF ANY: Base Bid: \$ 429,300.00

Award of Contract: Determination of lowest responsible bidder will be based on the lowest total of Base Bid and submittal of required documents.

00300-1

October 2014
Extension of Westlake Warehouse



City Council Meeting Agenda Report

Item # _____

Meeting Date: December 8, 2014

Subject: Award of Contract for Cast Iron Pipe Insert Project at Reservoir 1

Recommended Action

Staff recommends the acceptance of the sole source base bid from SAK Construction LLC of Sacramento, CA for the installation of a total of 1,200 linear feet of Aqua-Pipe insert to line a section of the Reservoir #1 transmission main and a section of Reservoir 2 transmission main from Peoria Street to the Reservoir #1 Pump Station.

Background

The work scope is part of a multi-year series of pipe lining projects to slip line cast iron inlet and outlet reservoir transmission mains with Aqua-Pipe inserts. Aqua-Pipe is a liner material that meets National Sanitation Foundation Standard 61 for potable water systems. Aqua-Pipe inserts were successfully installed beneath Highway 35 at Westmoor Avenue and as part of the Hillside Park Restoration of Reservoir 3 during 2012.

Discussion

SAK Construction is the only authorized vendor and installer of Aqua-Pipe in Northern California. Working in coordination with Water Distribution crews, city staff will expose pipe segments which in turn allow SAK Construction crews to insert and pull the Aqua-Pipe insert to provide a continuous fused interior shield to strengthen the existing pipe and lengthen its existing useful life. As a result of the cast iron pipeline failure downstream of Reservoir 3 along Hillside Park, a multi-year capital improvement project was established during the FY 2014/15 Water Fund 41 Capital Improvement Program, and Reservoir 1, constructed in 1916, was deemed the most vulnerable transmission line. Reservoir 1 is fed from 10-inch and Reservoir 2 from eight-inch transmission mains off Peoria Street and have a collective storage capacity of over 3 million gallons. Working with staff, SAK Construction provided the following bid proposal:

Base bid	Install 8" & 10" Aqua-Pipe ®	1,200 linear feet	\$287,500 Lump sum
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Staff contends the use of Aqua-Pipe to fuse the interior cavity of an existing transmission main provides a cost effective means to enhance the overall reliability of water system reservoirs with the least disruption in service.

Fiscal Impact

Sufficient funds in the amount of \$287,500 are available in Water Fund 41 Capital account 41-385-714 Reservoir Cast Iron Pipe Lining.

Staff is available to answer any questions or to provide additional information desired by the Mayor or Members of the City Council.

Respectfully submitted,

Patrick Sweetland
Director of Water and Wastewater Resources

Attachments (2): Aerial Map of Work Scope; SAK Construction Proposal

Reservoir 1 Transmission Mains



0 50 100 Feet

PEORIA ST

WELLINGTON AVE

PEORIA ST

BELLEVUE AVE

10" CI

8" CI

10" CI

8" CI

8" CI

RESERVOIR 1

LAUSANNE AVE

POINTE PACIFIC DR



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636.385.1100 fax
864 Hoff Road
O'Fallon, MO 63366
www.sakcon.com

September 25, 2014

Mr. Tom Piccolotti
System Manager
City of Daly City
153 Lake Merced Blvd.
Daly City, CA 94015

Subject: Aqua-Pipe® renewal of approximately 1,200 LF (600 LF of each) of 8" & 10" diameter water main from Reservoir #1 Pump Station to Peoria Street

SAK Construction, LLC is pleased to present you with our proposal to renew 1,200 LF of water main by installing Aqua-Pipe® for Daly City. The Aqua-Pipe liner will be manufactured based on the inside diameters provided. We anticipate a "wrinkle" or "fold" in the cured Aqua-Pipe liner to insure a tight fitting material inside of the existing pipe.

We are submitting pricing on two different scenarios. The first "Base Bid" is for installing Aqua-Pipe in approximately 1,200 LF of 8" & 10" diameter pipe which runs from the pump house across the top of the hill to Peoria Street. The second "Add Alt." would be to install the additional 12" liner that you have already purchased on a previous project and still have in stock. Our proposal pricing is as follows:

Item No.	Item	Unit Type	Est. Qty.	Unit Price	Amount
Base Bid	Install 8" & 10" Aqua-Pipe®	LF	1,200	LS	\$287,500
Add Alt.	Install 8", 10" & 12" Aqua-Pipe®	LF	1,800	LS	\$365,700

As the 12" pipe location has yet to be identified we have made assumptions that we can access this pipe from at least one end with a tractor trailer rig, and that the line is one continuous installation with no bypass and no services to reinstate.

ASSUMPTIONS:

- Existing water mains are 8" & 10" ID pipes.
- All excavations to be completed by others.
- All pipe removal and put back to be completed by others.
- All waterlines to be worked on will be isolated and shutdown/tagged out by Daly City personnel until the project is complete.



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O'Fallon, MO 63356
www.sakcon.com

- Ingress and egress to the line segments to be lined will be provided by others.
- Water for construction will be supplied at no cost to SAK.

INCLUSIONS:

- Cleaning (2 passes with mechanical cleaning device) and CCTV of existing water main pipe prior to Aqua-Pipe installation.
- Pressure testing of the new Aqua-Pipe liner @ 1.5 times operating pressure not to exceed 150psi for 1 hr.
- 1 mobilization to complete the entire project. Subsequent mobilizations due to owner's convenience will be at an additional cost.
- Bond, insurance and sales tax is included.

EXCLUSIONS:

- Valves and/or hydrant replacement.
- Pipe disassembly, and reassembly upon completion of the lining process.
- All excavations provided to OSHA standards at minimum.
- Unexpected mainline Point repairs or excavations.
- Ingress and egress to facilitate the lining process.
- Permits.
- Chlorination and BT testing.
- All surface restoration (i.e. asphalt or concrete including any curb & gutter).
- Remediation/disposal of hazardous material.

PAYMENT TERMS:

- Net 30 days after receipt of an invoice.
- Partial monthly payments may be requested.
- Final Payment in full within 30 days of completion of SAK work.

Thank you for the opportunity to submit this proposal, and we look forward to building this project for Daly City.

Respectfully,
SAK Construction, LLC

Jim Blasczyk

Jim Blasczyk
Operations Manager
Rehabilitation Services Group - Water