

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, August 18, 2026 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

Channel 27 (Xfinity), <https://www.youtube.com/@DalyCityGov/streams>, or
<https://www.dalycity.org/agendas>

PUBLIC PARTICIPATION

There are three ways to submit public comments: (1) submit written comments by meeting day, (2) submit written comments during the meeting, and (3) attend the meeting live.

1. To submit written comments by meeting day, please email libraryboard@dalycity.org and include "Public Comment" in the subject line. All written comments received by 3:00 pm on meeting day will be provided to the Library Board prior to the meeting.

Please note: Any emailed comments received after 3:00 p.m. on the meeting date are not guaranteed to be received by the Library Board prior to the meeting. Comments are not read aloud into the record.

2. During the meeting, you may visit www.dalycity.org/agendas to submit comments using the Public Comment form to address the Library Board on a specific item, or during the public comment period, and such comments are delivered to the Library Board and City Staff during the meeting, and may be read into the record at the time they are received.
3. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chamber and submit it to a Staff Member as early in the meeting as possible. To speak at the meeting remotely via Zoom, register at https://us06web.zoom.us/webinar/register/WN_cZmDgJVfRrOOSY_bknY9Yw.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible.

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

ELECTION OF OFFICERS

1. President
2. Vice President

APPROVAL OF AGENDA:

3. Regular meeting of August 18, 2026

APPROVAL OF MINUTES:

4. Regular meeting of May 19, 2026

PRESENTATIONS:

5. Report from the Daly City Public Library Associates (DCPLA)

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

DIRECTOR'S REPORT

6. Library usage measures over time
7. DCPLA/Library Board Collaboration on Community-Driven Giving
8. Proposal for GIS local history program

TRUSTEES' REPORT

9. Library funding
10. Library field trips

ANNOUNCEMENTS AND COMMUNICATIONS

11. Monthly Library reports

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – MAY 19, 2026

The meeting was called to order by President Goodman at 6:01 PM.

PLEDGE TO THE FLAG

ROLL CALL:

Trustees Present: President Rachel Goodman, Vice President Dr. William Lex, Trustee Christina Luna, Trustee Deodor Tronco, Trustee Angella Powell

Trustees Absent: None

Daly City Public Library Associates: N/A

Staff Present: Library Director Chela Anderson

APPROVAL OF AGENDA:

Motion requested by President Goodman to approve the Agenda for the May 19, 2026 meeting. Motion made by Vice President Lex and seconded by Trustee Powell. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Goodman to approve the Minutes of the April 21, 2026 meeting. Motion made by Trustee Luna and seconded by Vice President Lex. The motion carried unanimously.

PRESENTATIONS:

Report from the DCPLA:

On behalf of the DCPLA, Library Director Chela Anderson shared:

- Victoria Magbilang and Clayton Koo attended the National Youth Poet Laureate commencement in Omaha, Nebraska on April 25th in support of Chloe Chou.
- On April 29th they hosted the '26-'27 Daly City Youth Poet Laureate commencement at Daly City City Hall. The first runner up is Harold Monce and the '26-'27 Daly City Youth Poet Laureate is Swe Win.
- They welcomed Patrick Ho as the new DCPLA Director.

Vice President Lex requested a motion to request that the City Council recognize Chloe Chou's achievement with an appropriate certificate at a council meeting. A motion was made by Trustee Powell and seconded by President Goodman. The motion carried unanimously.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Monthly Usage Data:

Library Director Chela Anderson shared the monthly usage data with the Board and noted that there's not much change in the most requested items. The fiscal year ends on June 30th so she can come back with a more comprehensive report of other things that have been requested.

Proposed Community-Sourced Local Historical Archive:

Library Director Chela Anderson talked with one of her part-timers who is a retired Oakland librarian about the historical archive they have at the Golden Gate branch. It's something that the library was approached to do by an archivist who has an organization that does this. Looking at what is involved, they would not be able to replicate that here. Instead, Chela proposed that there is a GIS web grant that has once again become available and there is an opportunity to develop a proposal for that to map locally historically significant places within the community. The Board shared support for the project. Chela will report the progress back to the Board.

TRUSTEES' REPORT

DCPLA/Library Board Collaboration on Community Driven Giving:

Vice President Lex proposed the Board try and achieve consensus on one item from each category and then turn it over to library staff to choose the one that is most relevant. From the first category, "lending" they chose lending tools such as gardening and hand tools. From the second category, "programs, workshops and classes", they chose leveraging AI to automate tasks. From the third category, "equipment" they chose CD and DVD players - listening stations or for checkout. They agreed that the 4th category of furnishing would be skipped as the amount of funding wouldn't be enough to supply for all branches. If possible, Vice President Lex would like to have the person whose suggestion was chosen to be recognized at the next Board meeting and a thank you email be sent to all those who participated.

Library Funding:

Vice President Lex reported that he talked to Clayton Koo who's working on getting a meeting date set with the council members appointed, however they are still trying to find a date that all key people are able to be in attendance.

Library Field Trips:

President Goodman did not have a chance to visit any new libraries before this meeting, however she did go back to the Mission branch in Santa Clara and will attend their book club for romance books.

Library Director Chela Anderson attended a meeting at the Newark library which is located in their Civic Center. The Library is closed on Fridays but she was able to tour around and see the children's area, their announcement posting wall, study rooms and reading areas.

President Goodman shared that she attended the showing of the film "Daly City" by Nick Hartanto. A film about food and being an immigrant. There was Indonesian food in collaboration with Lime Tree.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson announced:

- Homebuyer's workshop May 21, 2026 4:00 PM - 6:00 PM at the Serramonte branch community room.
- "Your profile is your Pitch" phase 2 job search workshop June 17, 2026 1:00 PM online or at the Serramonte branch

- Fixit Clinic June 3, 2026 5:30 PM - 7:30 PM John Daly branch. Also: May 8, 2026 2:00 - 4:00 PM at Burlingame library, May 16, 2026 11:00 AM - 2:00 PM at E. Palo Alto library
- Film screening: "Westwood" June 9, 2026 6:00 PM at Serramonte branch
- Summer Learning Challenge: June 1 - August 31 Free books, reading logs, performers, special events, crafts and activities.

AGENDA BUILDING

- DCPLA/Library Board collaboration on community driven giving results
- Library funding
- Library field trips

ADJOURNMENT

The meeting was adjourned at 6:56 PM by President Goodman.

Next Meeting:
June 16, 2026 6:00PM
Daly City Council Chambers

DALY CITY PUBLIC LIBRARY

JULY 2026

11,642



Circulation
of Physical
Items

8,309



eBook &
eMagazine
Checkouts

22,881



Visits to
the
Libraries

377



New Library
Cards Issued

65



Programs
Held

1,892



Attendance
at Programs

3



Outreach
Trips

221



Outreach
Participation

Most requested Books:

- *Yesteryear* by Claire Burke
- *Regime Change: Inside the Imperial Presidency of Donald Trump* by Maggie Haberman
- *Villa Coco: a Novel* by Andrew Sean Greer

Most requested eBooks:

- *Project Hail Mary* by Andy Weir
- *Yesteryear* by Claire Burke
- *The Deal* by Elle Kennedy

Most requested eAudio:

- *The Correspondent* by Virginia Evans
- *Yesteryear* by Claire Burke
- *Strangers: a Memoir of Marriage* by Belle Burden



DALY CITY PUBLIC LIBRARY

JUNE 2026

11,193



Circulation
of Physical
Items

8,092



eBook &
eMagazine
Checkouts

21,704



Visits to
the
Libraries

486



New Library
Cards Issued

50



Programs
Held

1,569



Attendance
at Programs

1



Outreach
Trips

150



Outreach
Participation

Most requested Books:

- *Yesteryear* by Claire Burke
- *Theo of Golden* by Allen Levi
- *The Correspondent* by Virginia Evans

Most requested eBooks:

- *Project Hail Mary* by Andy Weir
- *Yesteryear* by Claire Burke
- *The Correspondent* by Virginia Evans

Most requested eAudio:

- *The Correspondent* by Virginia Evans
- *Yesteryear* by Claire Burke
- *Atmosphere* by Taylor Jenkins Reid



DALY CITY PUBLIC LIBRARY

MAY 2026

9,617



Circulation
of Physical
Items

8,016



eBook &
eMagazine
Checkouts

17,315



Visits to
the
Libraries

338



New Library
Cards Issued

44



Programs
Held

1,332



Attendance
at Programs

6



Outreach
Trips

455



Outreach
Participation

Most requested Books:

- *The Correspondent* by Virginia Evans
- *Theo of Golden* by Allen Levi
- *Yesteryear* by Claire Burke

Most requested eBooks:

- *Project Hail Mary* by Andy Weir
- *The Correspondent* by Virginia Evans
- *Yesteryear* by Claire Burke

Most requested eAudio:

- *The Correspondent* by Virginia Evans
- *Atmosphere* by Taylor Jenkins Reid
- *My Friends* by Fredrik Backman

