



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

Regular Meeting - SANITATION DISTRICT

AGENDA

Monday, September 13, 2021 - 6:45 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Daly City Council and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via Livestream (City Council Meeting Livestream) at <https://bit.ly/dalycitysep13>.

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) register to speak at the meeting via Zoom.

To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the City Council members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting, you must register to join via Zoom. Please complete your registration by 5:00 pm on the meeting date in order to participate. After registering, you will receive a confirmation email containing instructions on how to join the meeting, including a unique link. Your email will not be disclosed to the public. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item.

To register to speak at the meeting via Zoom, visit <https://bit.ly/sep13zoomreg>. You must familiarize yourself with Zoom prior to joining the meeting. When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's virtual meeting website at <https://bit.ly/dalycitysep13>.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body. Page 1 of 15

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of 7/26/2021

Action Items:

2. Sewer Service Charge Appeals - FY 2021/22
3. Wastewater Treatment Plant Gravity Thickener Mechanism Repairs
4. Authorize Budget Transfer to Purchase One (1) Vac-Con Combination Sewer Cleaner Unit

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS

Speakers are limited to two minutes, unless modified by the Council. The Council cannot take action on any matter raised under this item.

NEW BUSINESS

REPORTS:

5. Board of Directors
6. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

July 26, 2021

The Board of Directors of the North San Mateo County Sanitation District convened in a virtual Regular Meeting on July 26, 2021.

The meeting was called to order by Chairman Juslyn Manalo at 7:15 p.m.

ROLL CALL:

Present: DiGiovanni, Buenaventura, Sylvester, Daus-Magbual, Manalo

Absent: None.

Staff Present: General Manager Shawna Maltbie, Assistant City Manager Stephen Stolte, Assistant to the City Manager Leilani Ramos, District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Thomas Piccolotti, Plant and Equipment Maintenance Manager Joshua Cosgrove, and Office Assistant II Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Buenaventura/Daus-Magbual) and unanimously approved.

CONSENT AGENDA:

1. Minutes of Regular Meeting of June 28, 2021

Motion was made, seconded (Sylvester/DiGiovanni) and unanimously approved the Minutes of Regular Meeting of June 28, 2021.

2. Sewer Service Charge Appeals – FY 2021/22

3. Aeration System Engineering Design

Motion was made, seconded (Sylvester/Buenaventura) and unanimously carried to adopt the Consent Agenda.

NEW BUSINESS:

4. Second Reading and Adoption of Ordinance No.96 re: Sewer Service Rates

District Counsel Rose Zimmerman requested the second reading and adoption of Ordinance No. 96 amending Ordinance No. 33 of the North San Mateo County Sanitation District prescribing rates and charges for sewage disposal services. The scheduled increases for FYs 2021/22, 2022/23 and 2023/24 are due to both anticipated new capital maintenance projects and current operating cost increases of the wastewater system. Under state statute, the District must also provide its electronic roll to San Mateo County no later than August 1st for inclusion in the upcoming tax roll.

Motion was made, seconded (Buenaventura/DiGiovanni) to and carried on a roll call vote to adopt Ordinance No. 96.

REPORTS:

5. Board of Directors

None.

6. Staff

ADJOURNMENT:

At 7:21 p.m., call of adjournment of Regular Meeting by Chairman Juslyn Manalo.



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: September 13, 2021

Subject: SEWER SERVICE CHARGE APPEALS - FISCAL YEAR 2021-22

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Westborough Water District

Virginia Vasheresse

Account#VAS0004

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy Nevin".

Timothy Nevin
Director of Finance and
Administrative Services

Attachment: Sewer Service Charge Appeal

cc: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2021-22
BOARD MEETING
WESTBOROUGH WATER DISTRICT

ACCOUNT NO. VAS0004
CUSTOMER NAME VIRGINIA VASHERESSE
SERVICE ADDRESS 2279 SHANNON DR., S. SAN FRANCISCO CA 94080

WATER USAGE FOLLOWING BASE PERIOD	BASE PERIOD	7
2 MONTHS AFTER 13	2 MONTHS PRIOR	3
4 MONTHS AFTER 0	4 MONTHS PRIOR	3
	6 MONTHS PRIOR	3
	8 MONTHS PRIOR	4
	10 MONTHS PRIOR	2
ACTUAL ANNUAL USAGE		22
BASE PERIOD ANNUALIZED		42
ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)		20
PERCENTAGE CHANGE (MUST BE OVER 10%)		91%
ANNUAL CREDIT IN DOLLARS		\$ 206.00

(Westborough rate \$ 10.30 per unit)

REASON FOR APPEAL

Ms. Vasherresse is requesting a sewer service charge adjustment due to a toilet leak during the base period. After the repair was completed, usage shows an increase because two or more people started living with her.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACUTAL ANNUAL CONSUMPTION.



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: September 13, 2021

Subject: Wastewater Treatment Plant Gravity Thickener Mechanism Repairs

Recommended Action

Authorize staff to execute a contract with Rebuild-it Service Group (RSG) for proprietary mechanical repairs to the Gravity Thickener #2 at the Wastewater Treatment Plant in an amount not to exceed \$150,000.

Background/Discussion

The existing mechanism of the Gravity Thickener #2 is over 40 years old and beyond its useful life. Staff at the WWTP are currently rehabilitating the concrete interior of the thickener to extend its useful life and are recommending the repair and replacement of the mechanism as well. This equipment is supplied by one vendor only, RSG. This company is proposing to supply and install the mechanism for a cost of \$135,909.00 and the proposal is attached for reference. Staff is also asking for a 10% contingency amount for a total project cost of \$150,000.00.

Fiscal Impact

Sufficient funds are available in Sanitation Fund 87-920-806-4536 Plant Process Improvement to provide for this action.

Recommended Action

Authorize staff to execute a contract with Rebuild-it Service Group (RSG) for proprietary mechanical repairs to the Gravity Thickener #2 at the Wastewater Treatment Plant in an amount not to exceed \$150,000.

Staff is available to answer any questions or to provide additional information as desired by the Chair and Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in blue ink, reading "Joshua Cosgrove".

Joshua Cosgrove
Assistant Director

A handwritten signature in black ink, reading "Greg Krauss".

Greg Krauss
Chief of Operations



PROPOSAL DATE: August 19, 2021

PROPOSAL NUMBER: Q122224-B

PREPARED FOR:

Daly City WWTP
153 Lake Merced Blvd
Daly City, CA 94015
Att: Patrick Sumner
psumner@dalycity.org

SCOPE OF WORK:

Supply and install a stainless steel 20' thickener w/drive
Supply and install new FRP weirs and baffles

PREPARED BY:

Rebuild-it Services Group, LLC.
4188 W. Nike Drive
West Jordan, Utah 84088
John Lull
Main: (888) 709-5676
Mobile: (949) 606-6591
E-Mail: jlull@rebuild-it.com
Website: rebuild-it.com

PROJECT SUMMARY:

Rebuild-it Services Group, LLC. (RSG) is pleased to offer the following proposal to supply and install a new stainless steel 20' thickener with a new BM21 drive. Supply and install new weirs and baffles

SCOPE OF WORK:

RSG will supply a stainless steel 20' thickener and scum box as a drop in replacement of the existing Dorr-Oliver thickener.

We include the following:

- one stainless steel scum box
- one shaft w/UHMW bearings for feed well (stainless steel)
- two rake arms with SS squeegees (stainless steel)
- one stainless steel feed well ring
- stainless steel piping to wall flange
- new FRP weirs and baffles
- new BM21 drive w/control panel
- Engineered drawings
- Submittals
- Start up and commissioning
- Freight to and from the job site
- 3 year warranty on parts and workmanship

NEW BM21 DRIVE



RSG TURN-KEY LABOR SERVICES:

- The scope of work for this project is as follows:
- Site mobilization and travel time to the job site.
- Removal of existing thickener unit
- Installation of the new SS thickener
- Installation of the BM21 drive
- Installation of the weirs and baffles
- Installation of the new SS piping to wall flange
- Rake and drive leveling.
- Provide assistance during start-up & testing
- Provide all required confined space entry equipment, hoisting & rigging.
- A foreman/safety QC manager will be on site throughout the project.
- Work to be performed in one mobilizations.
- Demobilization of personnel and equipment.
- Field service start-up and check out services.

This proposal excludes the following items:

- Electrical disconnect and reconnect
- Permits, fees, and/or stamped engineering documents
- Provision of Full-Time Safety & QA/QC manager.
- Overtime premiums or weekend work
- Temp facilities including porta-johns and disposal bins.
- Concrete demolition and/or repair.
- Covered tank or dome: Removal of dome or access panels.
- Grouting of the tank or concrete work.
- Assumes reasonable access to basins.
- No coating on site- touch up paint only if needed.
- Hazardous material abatement, handling and/or disposal.
- Any work not specifically included.
- Draining and cleaning of the tank
- Disposing of old debris/parts.
- Lubrication for drive unit.





**Proposal No.
Q122224-B**

PRICING:

Pricing for one 20' thickener as described above.....\$90,453.00
Pricing for turn-key labor services as described above.....\$45,456.00
TOTAL.....\$135,909.00

SCHEDULE:

Delivery of drive unit and steel components: 10-12 weeks
Labor services: 8-10days
Check-out services: 1 day

Please be sure to reference this quotation number and date on your purchase order.

Remit order to:

Rebuild-it Services Group, LLC.
P.O. Box 1493
West Jordan, Utah 84084
Attention: Candace King, cking@rebuild-it.com



Proposal No. Q122224-B

PRICING AND PAYMENT TERMS:

We appreciate the opportunity to offer our parts & services. Upon receipt of an order, we assure you of our continued interest and service. RSG will provide the best service possible to ensure we exceed your expectations. The actual lead-times are based on the schedule and inventory at the time of ordering as lead times are subject to change according to the current job schedule.

This proposal, including all terms and conditions contained herein, shall become part of any resulting contract or purchase order. Changes to any terms and conditions, including but not limited to submittal and shipment days, payment terms, and escalation clause shall be negotiated at order placement, otherwise the proposal terms and conditions contained herein shall apply.

Terms: If not outline otherwise in the proposal, terms for the parts and/or equipment are 100% due after shipment or service is completed. Net 30 days from shipment or after service is completed. If the project exceeds \$50,000.00 for materials, then the payment terms are 50% up front for engineering and raw materials and 50% due shipment, still net 30 days. The prices are good for 60 days.

Sales Tax: No sales taxes, use taxes, or duties have been included in our pricing. We are required to collect sales tax for the following states: Utah, California, and Washington. If you are not tax exempt, please remit taxes directly to the governing authorities.

Freight: Prices quoted are F.O.B. shipping point with freight prepaid and added to the invoice and shipped to a readily accessible location nearest to the jobsite, unless otherwise indicated. All claims for damage or loss in shipment shall be initiated by purchaser.

Shipment: Shipping times noted within this proposal are estimated and will be finalized once an order has been received and accepted.

Field Service: Prices do not include field service unless noted in the rebuild scope of work description. Additional field service is available at \$1,000.00 per day plus expenses.



Proposal No. Q122224-B

WARRANTY & TERMS AND CONDITIONS:

Parts and/or Equipment manufactured or rebuilt and sold by Rebuild-it Services Group, once paid for in full, is backed by the following warranty:

For the benefit of the original user, RSG warrants all new parts and equipment sold or rebuilt RSG, LLC. to be free from defects in material and workmanship, and will replace or repair, F.O.B. its

factories or other location designated by it, any part or parts returned to which RSG's examination shall show to have failed under normal use and service by the original user within three (3) years following initial start-up, or three (3) years and six (6) months from shipment to the purchaser, whichever occurs first.

Such repair or replacement shall be free of charge for all items except for those items such as resin, filter media and the like that are consumable and normally replaced during maintenance, with respect to which, repair or replacement shall be subject to a pro-rata charge based upon RSG's estimate of the percentage of normal service life realized from the part. RSG's obligation under this warranty is conditioned upon its receiving prompt notice of claimed defects, which shall in no event be later than thirty (30) days following expiration of the warranty period, and is limited to repair or replacement as aforesaid.

This warranty is expressly made by RSG and accepted by purchaser in lieu of all other warranties, including warranties of merchantability and fitness for particular purpose, whether written, oral, express, implied, or statutory. RSG shall not be liable for normal wear and tear, corrosion, or any contingent, incidental, or consequential damage or expense due to partial or complete inoperability of its equipment for any reason whatsoever.

This warranty shall not apply to equipment or parts thereof which have been altered or repaired outside of a RSG factory, or damaged by improper installation, application, or maintenance, or subjected to misuse, abuse, neglect, accident, or incomplete adherence to all manufacturer's requirements, including, but not limited to, Operations & Maintenance Manual guidelines & procedures. When buying a drive or drive rebuild, if the drive control has not been hooked up or disabled, the warranty on the drive is not valid.

This warranty applies only to equipment made or sold by Rebuild-it Services Group, LLC (RSG).

RSG makes no warranty with respect to parts, accessories, or components purchased by the customer from others. The warranties which apply to such items are those offered by their respective manufacturers.

CONFIDENTIALITY:

All the information in this quotation is confidential and has been prepared for your use solely in considering services described. Transmission of all or any parts of this information to others or use by you for other purposes is unauthorized without our written consent.



Proposal No. Q122224-B

TERMS AND CONDITIONS:

Terms and Conditions appearing in any order based on this proposal which are inconsistent herewith shall not be binding on Rebuild-it Services Group (RSG). The sale and purchase of equipment described herein shall be governed exclusively by the foregoing proposal and the following provisions:

1. SPECIFICATIONS: RSG is furnishing its standard equipment as outlined in the proposal and as will be covered by final approved drawings if applicable. The equipment will, however, meet the general intention of the mechanical specifications of these documents.

2. ITEMS INCLUDED: This proposal includes only the equipment specified herein and does not include erection, installation, accessories, nor associated materials such as controls, piping, etc., unless specifically listed.

3. PRICE AND DELIVERY: All selling prices quoted are subject to change without notice after 30 days from the date of this proposal unless specified otherwise. Unless otherwise stated, all prices are F.O.B. RSG or its supplier's shipping points. All claims for damage, delay or shortage arising from such equipment shall be made by Purchaser directly against the carrier. When shipments are quoted F.O.B. job site or other designation, Purchaser shall inspect the equipment shipped, notifying RSG of any damage or shortage within forty-eight hours of receipt, and failure to so notify RSG shall constitute acceptance by Purchaser, relieving RSG of any liability for shipping damages or shortages.

4. PAYMENTS: All invoices are net 30 days. Delinquencies are subject to a 1.5 percent service charge per month or the maximum permitted by law, whichever is less on all past due accounts. Pro rata payments are due as shipments are made. If shipments are delayed by the Purchaser, invoices shall be sent on the date when RSG is prepared to make shipment and payment shall become due under standard invoicing terms. If the work to be performed hereunder is delayed by the Purchaser, payments shall be based on the purchase price and percentage of completion. Products held for the Purchaser shall be at the risk and expense of the Purchaser. Unless specifically stated otherwise, prices quoted are for equipment only. These terms are independent of and not contingent upon the time and manner in which the Purchaser receives payment from the owner.

5. INSTALLATION SUPERVISION: Prices quoted for equipment do not include installation supervision, unless otherwise noted. RSG recommends and will, upon request, make available, RSG's then current rate, an experienced installation supervisor to act as the Purchaser's employee and agent to supervise installation of the equipment. Purchaser shall at its sole expense furnish all necessary labor equipment, and materials needed for installation.

Responsibility for proper operation of equipment, if not installed by RSG or installed in accordance with RSG or original manufacture instructions and inspected and accepted in writing by RSG or manufacture representing RSG.

RSG will supply the safety devices described in this proposal or shown in RSG's or manufacture represented drawings furnished as part of this order but excepting these, RSG shall not be required to supply or install any safety devices whether required by law or otherwise. The Purchaser hereby agrees to indemnify and hold harmless RSG from any claims or losses arising due to alleged or actual insufficiency or inadequacy of the safety devices offered or supplied hereunder, whether specified by RSG or Purchaser, and from any damage resulting from the use of the equipment supplied hereunder.

6. ACCEPTANCE OF PRODUCTS: Products will be deemed accepted without any claim by Purchaser unless written notice of non-acceptance is received by RSG within 30 days of delivery if shipped F.O.B. point of shipment, or 48 hours of delivery if shipped F.O.B. point of destination. Such written notice shall not be considered received by RSG unless it is accompanied by all freight bills for said shipment, with Purchaser's notations as to damages, shortages and conditions of equipment, containers, and seals. Non-accepted products are subject to the return policy stated below.

7. TAXES: Any federal, state, or local sales, use or other taxes applicable to this transaction, unless specifically included in the price, shall be for Purchaser's account.

8. INSURANCE: From date of shipment until the invoice is paid in full, Purchaser agrees to provide and maintain at its expense, but for RSG benefit, adequate insurance including, but not limited to, builders risk insurance on the equipment against any loss of any nature whatsoever.

9. SHIPMENTS: Any shipment of delivery dates recited represent RSG's best estimate but no liability, direct or indirect, is assumed by RSG for failure to ship or deliver on such dates.



Proposal No. Q122224-B

RSG shall have the right to make partial shipments; and invoices covering the same shall be due and payable by Purchaser in accordance with the payment terms thereof. If Purchaser defaults in any payment when due hereunder, RSG may, without incurring any liability therefore to Purchaser or Purchaser's customers, declare all payments immediately due and payable with maximum legal interest

thereon from due date of said payment, and at its option, stop all further work and shipments until all past due payments have been made, and/or require that any further deliveries be paid for prior to shipment.

If Purchaser requests postponements of shipments, the purchase price shall be due and payable upon notice from RSG that the equipment is ready for shipment; and thereafter any storage or other charge RSG incurs on account of the equipment shall be for the Purchaser's account.

If delivery is specified at a point other than RSG or its supplier's shipping points, and delivery is postponed or prevented by strike, accident, embargo, or other cause beyond RSG reasonable control and occurring at a location other than RSG or its supplier's shipping points, RSG assumes no liability in delivery delay. If Purchaser refuses such delivery, RSG may store the equipment at Purchaser's expense. For all purposes of this agreement such tender of delivery or storage shall constitute delivery.

10. SURFACE PREPARATION AND PAINTING: If furnished, shop primer paint is intended to serve only as minimal protective finish. RSG will not be responsible for the condition of primed or finish painted surfaces after equipment leaves its shops. Purchasers are invited to inspect paint in shops for proper preparation and application prior to shipment. RSG assumes no responsibility for field surface preparation or touch-up of shipping damage to paint. Painting of fasteners and other touch-up to painted surfaces will be by Purchaser's painting contractor after mechanism installation.

11. RETURN OF PRODUCTS: No products may be returned to RSG without RSG's prior written permission. Said permission may be withheld by RSG at its sole discretion.

12. BACK CHARGES: RSG will not approve or accept back charges for labor, materials, or other costs incurred by Purchaser or others in modification, adjustment, service, or repair of RSG furnished materials unless such back charge has been authorized in advance in writing by a RSG employee and a purchase order, or work requisition signed by RSG.

13. INDEMNIFICATION: Purchaser agrees to indemnify RSG from all costs incurred, including but not limited to court costs and reasonable attorney fees, from enforcing any provisions of this contract, including but not limited to breach of contract or costs incurred in collecting monies owed on this contract.

14. ENTIRE AGREEMENT: This proposal expresses the entire agreement between the parties hereto superseding any prior understandings and is not subject to modification except by a writing signed by an authorized officer of each party.

15. EXTENDED STORAGE: Extended storage instructions will be part of information provided to shipment. If equipment installation and start-up is delayed more than 30 days, the provisions of the storage instructions must be followed to keep WARRANTY in force.

16. LIABILITY: Professional liability insurance, including but not limited to, errors and omissions insurance, is not included. In any event, liability for errors and omissions shall be limited to the lesser of 25,000USD or the value of the particular piece of equipment (not the value of the entire order) supplied by RSG against which a claim is sought.

17. ARBITRATION NEGOTIATION: Any controversy or claim arising out of or relating to the performance of any contract resulting from this proposal or contract issued, or the breach thereof, shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered to any court having jurisdiction.

ACCEPTED BY PURCHASER

Customer Name: _____

Customer Address: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: September 13, 2021

Subject: Authorize Budget Transfer to Purchase One (1) Vac-Con Combination Sewer Cleaner Unit

Recommended Action

Approve budget transfer of \$278,500.00 from Sanitation Fund 87 fund balance to 51-315-453-4558, Motor Vehicle Replacement for the purchase of a new Vac-Con Combination Sewer Cleaner Unit from Municipal Maintenance Equipment of Sacramento, CA.

Background/Discussion

DWWR has standardized to Vac-Con type sewer combination cleaner units for vacuum excavation and hydro-jet flushing of the public sanitary sewer system. This purchase request was put out to bid to Municipal Maintenance Equipment (MME) of Sacramento, and through Sourcewell Cooperative Purchasing for standard equipment purchases. A summary of the bids are as follows:

Municipal Maintenance Equipment – \$578,448.01
Sourcewell Cooperative Purchasing – \$588,930.96

The Motor Vehicle Replacement fund will appropriate \$300,000.00 for this purchase and the staff report requesting the purchase of this unit is on the September 13, 2021 Daly City Council Agenda.

Municipal Maintenance Equipment (MME) of Northern California provided the lowest responsible bid. They are the only factory authorized Vac-Con Distributor in Northern California and staff has successfully worked with MME in the past on several purchases and maintenance of equipment.

Fiscal Impact

Sufficient funds are available in the Sanitation Fund 87 fund balance for this action.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in blue ink that reads "Joshua Cosgrove".

Joshua Cosgrove
Assistant Director

A handwritten signature in black ink that reads "Kevin McCarthy".

Kevin McCarthy
Collection System Manager