

CITY OF DALY CITY

Special Meeting - CITY COUNCIL

AGENDA

Tuesday, May 26, 2026 - 7:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

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PUBLIC PARTICIPATION

There are three ways to submit public comments: (1) submit written comments by meeting day, (2) submit written comments during the meeting, and (3) attend the meeting in person.

1. To submit written comments by meeting day, please email cityclerk@dalycity.org and include “Public Comment” in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting.

Please note: Any emailed comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the City Council prior to the meeting. Comments are not read aloud into the record.

2. During the meeting, you may visit www.dalycity.org/agendas to submit comments using the Public Comment form to address the City Council on a specific item, or during the public comment period, and such comments are delivered to the City Council and City Staff during the meeting, and may be read into the record at the time they are received.

3. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chamber and submit it to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible.

PLEDGE TO THE FLAG:

CALL TO ORDER

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

PRESENTATIONS:

1. Proclamation: Asian American, Native Hawaiian, and Pacific Islanders Heritage Month - Rowena Meafua, Pacific Islands Together
2. Proclamation: Jewish American Heritage Month - Daly City Women's Commission Vice Chair Gabriella Makstman
3. Proclamation: Wildfire Preparedness Month - Acting Fire Chief Nicholas Gracia
4. Proclamation: Water Awareness Month - Director of Water & Wastewater Resources Joshua Cosgrove
5. Proclamation: National Public Works Week (May 17-23, 2026) - Director of Public Works Richard Chiu

APPROVAL OF MINUTES:

6. Regular Meeting of May 11, 2026

APPROVAL OF AGENDA:

7. Special Meeting of May 26, 2026

ORAL COMMENT:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions:

8. Authorize the City Manager to Execute an Agreement and Accept and Appropriate Expanded Learning Opportunities Program (ELOP) Grant Funds with the Brisbane School District
9. Authorize the City Manager to Execute an Agreement and Accept and Appropriate Expanded Learning Opportunities Program (ELOP) and After School Education and Safety (ASES) Grant Funds with the Jefferson Elementary School District
10. Authorize the City Manager to Execute an Agreement and Accept and Appropriate Expanded Learning Opportunities Program (ELOP) Grant Funds with the South San Francisco Unified School District

11. Approve Resolution of Intent to Adopt Appropriations Limitation (Gann Limit)
12. Approve FY 2026-27 Project List for Road Maintenance and Rehabilitation Account Funds Authorized Under SB 1
13. Set Time and Place for a Public Hearing to Consider a Zone Change ZC-04-26-17042 - Amendments to Chapter 17.04 – Definitions, Chapter 17.35.040 – General Property Development Requirements, and Chapter 17.40.090 – Review of Modifications to Residential Floorplans; Repeal of Chapter 17.40.100 – Secondary Unit Standards and Requirements and 17.40.110 – Certificate of Registration Requirements **(Set Time 6/22/26)**
14. Approve Reclassification of (1) Management Analyst Position in the Finance Department to (1) Budget Analyst and Assignment of Budget Analyst to Range U065 of the Miscellaneous/ Unrepresented Salary Schedule
15. Authorize the City Manager to Renew the Service Agreement for Roadway Medians and Rights-of-Way Landscape Maintenance Service

END OF CONSENT AGENDA

PUBLIC HEARINGS:

16. Adopt Resolutions to Approve the Updated 2025 Water Shortage Contingency Plan and the 2025 Urban Water Management Plan

STAFF: Joshua Cosgrove

RECOMMENDATION: Open/Close Hearing
Adopt Resolutions by Roll Call Vote

17. Compliance with New Legal Obligations Re: Public Hearing on City of Daly City Vacancies and Recruitment and Retention Efforts (Assembly Bill 2561/Government Code Section 3502.3)

STAFF: Natalie Sakkal

RECOMMENDATION: Open/Close Hearing
Adopt Resolution by Roll Call Vote

COMMUNICATIONS:

18. Coastal Development Permit CDP-01-24-16453 - New Horse Stable Activities at Ocean View Stables Located at 2152 Olympic Way

STAFF: Michael Van Lonkhuysen

RECOMMENDATION: Adopt Resolution by Roll Call Vote

AWARD OF BIDS/CONTRACTS:

19. Award Construction Contract for the Fire Station No. 91 ADA Parking and Path of Travel Improvements Project

STAFF: Richard Chiu, Jr.

RECOMMENDATION: Adopt Resolution by Roll Call Vote

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

20. Council Committee
21. City Council
22. Staff

ADJOURNMENT:

Proclamation

Asian American, Native Hawaiian, and Pacific Islander Heritage Month May 2026

WHEREAS, Asian American, Native Hawaiian, and Pacific Islander (AANHPI) communities have made profound and lasting contributions to the cultural, social, economic, and civic fabric of the United States; and

WHEREAS, AANHPI individuals represent a rich diversity of cultures, languages, and histories, and continue to shape and strengthen communities across the nation through leadership, innovation, and service; and

WHEREAS, the month of May was designated as Asian American, Native Hawaiian, and Pacific Islander Heritage Month to commemorate the arrival of the first Japanese immigrants to the United States in 1843 and the completion of the transcontinental railroad in 1869, to which many immigrants of Asian descent contributed; and

WHEREAS, Daly City is home to one of the largest and most vibrant AANHPI populations in the nation, whose heritage and traditions are deeply woven into the identity and strength of our community; and

WHEREAS, the City of Daly City remains committed to fostering inclusion, equity, and respect, and to celebrating the achievements and resilience of AANHPI individuals while continuing to stand against discrimination and injustice in all forms.

NOW THEREFORE, I, GLENN R. SYLVESTER, Mayor, and Members of the City Council of the City of Daly City, do hereby proclaim May 2026 as **ASIAN AMERICAN, NATIVE HAWAIIAN, AND PACIFIC ISLANDER HERITAGE MONTH** in the City of Daly City, and encourage all residents to recognize and celebrate the enduring contributions and cultural legacy of AANHPI communities.

Signed and sealed by the Mayor and City Council
of the City of Daly City this 26th day of May 2026.

Glenn R. Sylvester, Mayor

Teresa Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Proclamation

Jewish American Heritage Month May 2026

- WHEREAS,** Jewish Americans have been an integral part of the American story since the founding of our nation, making enduring contributions to the arts, sciences, public service, law, business, education, and the advancement of civil rights; and
- WHEREAS,** in April 2006, the President of the United States proclaimed the month of May as Jewish American Heritage Month, a designation that has been reaffirmed annually to recognize the profound impact of Jewish Americans on our nation's history, culture, and progress; and
- WHEREAS,** throughout Jewish American Heritage Month, communities across the country commemorate this occasion through educational programs, cultural events, exhibitions, and civic engagement that celebrate the rich heritage, resilience, and diverse experiences of Jewish Americans; and
- WHEREAS,** Jewish Americans represent a vibrant and diverse community, connected through cultural traditions, shared history, and values such as justice, learning, service, and compassion, which continue to strengthen and enrich American society; and
- WHEREAS,** Daly City remains committed to fostering an inclusive and welcoming community, standing firmly against antisemitism and all forms of hate, and ensuring that Jewish Americans, along with all members of our diverse community, are respected, valued, and fully included in the civic and cultural life of our City.

NOW, THEREFORE, I, GLENN R. SYLVESTER, Mayor, and members of the City Council of the City of Daly City, do hereby proclaim the month of May 2026 as **JEWISH AMERICAN HERITAGE MONTH** in the City of Daly City, and encourage all residents to recognize, celebrate, and honor the enduring contributions of Jewish Americans to our community and our nation.

Signed and sealed by the Mayor and City Council
of the City of Daly City this 26th day of May 2026.

Glenn R. Sylvester, Mayor

Teresa G. Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Proclamation

Wildfire Preparedness Month

May 2026

- WHEREAS,** in California, over 2 million homes are at risk of wildfire; and
- WHEREAS,** last year 8,036 wildfires burned 525,223 acres across the state; and
- WHEREAS,** ninety-five percent of all wildfires are human-caused. Human acts of carelessness result in wildfire disasters every year; and
- WHEREAS,** each year, more people move into wildland-urban interface areas increasing the need to raise awareness among our citizens on how they can protect their property from wildfire losses; and
- WHEREAS,** Genasys Protect, formally known as Zonehaven, has been adopted as a county-wide tool to assist with informed evacuations during wildfire and we encourage “know your zone” before an emergency arises; and
- WHEREAS,** the North County Fire Authority encourages fire-safe behavior by all who live, work, and recreate throughout the City of Daly City; and
- WHEREAS,** each of us can do our part to prepare for wildfire emergencies by taking steps to make effective changes to our homes and landscapes to reduce the risk of wildfire.

NOW, THEREFORE, I, GLENN R. SYLVESTER, Mayor, and members of the City Council of the City of Daly City, do hereby proclaim the month of May 2026 as **WILDFIRE PREPAREDNESS MONTH** and encourage all Daly City residents to increase their knowledge and awareness of proper safety measures to protect themselves from devastating effects of wildfires.

Signed and sealed by the Mayor and City Council
of the City of Daly City this 26th day of May 2026

Glenn R. Sylvester, Mayor

Teresa Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Proclamation

Water Awareness Month

May 2026

WHEREAS, water is an essential and invaluable resource, crucial to the health, well-being, and sustainability of the community, economy, and environment; and

WHEREAS, the City of Daly City recognizes that the stewardship of our water resources is a shared responsibility requiring the active participation of residents, businesses, and organizations to ensure a reliable and safe water supply; and

WHEREAS, California continues to experience the impacts of climate variability, including drought conditions and changing water demands; it is increasingly important to reduce water consumption, protect water quality, and promote sustainable water practices; and

WHEREAS, Water Awareness Month provides an opportunity to educate and inspire our community to be mindful of water use, understand local water systems, and recognize the role each individual plays in preserving this vital resource; and

WHEREAS, the City of Daly City remains committed to promoting water conservation programs, supporting policies that protect water resources, and encouraging sustainable practices that benefit current and future generations; and

WHEREAS, during Water Awareness Month, the City of Daly City encourages all residents, businesses, and community members to take simple but impactful actions, including:

1. Installing water-efficient fixtures such as low-flow faucets, showerheads, and toilets;
2. Reducing indoor water use by shortening showers and turning off water when not in use;
3. Promptly repairing leaks to prevent unnecessary water loss;
4. Practicing water-wise landscaping and outdoor irrigation; and
5. Sharing water conservation practices with others to promote community-wide awareness.

NOW, THEREFORE, I, GLENN R. SYLVESTER, Mayor, and members of the City Council of the City of Daly City, do hereby proclaim **MAY 2026** as **WATER AWARENESS MONTH** in Daly City and call upon all members of our community to engage in meaningful actions to conserve water, reduce waste, and contribute to a sustainable future.

Signed and sealed by the Mayor and City Council
of the City of Daly City, this 26th day of May 2026.

Glenn R. Sylvester, Mayor

Teresa G. Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Proclamation

National Public Works Week May 17-23, 2026

WHEREAS, May 17-23, 2026 is celebrated as National Public Works Week; and

WHEREAS, National Public Works Week is a celebration of the dedicated public works professionals who provide and maintain the infrastructure and services collectively known as public works; and

WHEREAS, this year's theme, "Rooted in Service, Powered by Community" acknowledges the deep roots of public works innovations that have helped our communities evolve into places where people can lead lives of purpose and possibility; and

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of Daly City; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, administration, maintenance workers, mechanics, custodians, and employees at all levels; and

WHEREAS, public works professionals are motivated to serve the communities that they love and that power them to always do their best as the health, safety and comfort of this community greatly depends on the efforts and skills of dedicated public works employees; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Daly City to gain knowledge of and to celebrate the quiet work these professionals do that makes life better for all of us.

NOW THEREFORE, I, GLENN R. SYLVESTER, Mayor, and Members of the City Council of the City of Daly City, do hereby proclaim May 17-23, 2026 as **NATIONAL PUBLIC WORKS WEEK**, in the City of Daly City, and call upon all residents and civic organizations in the community to pay tribute to our public works professionals, and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.

Signed and sealed by the Mayor and City Council of the City of Daly City this 11th day of May 2026.

Glenn R. Sylvester, Mayor

Teresa Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
MAY 11, 2026

Visit <https://www.youtube.com/@DalyCityGov/streams> to view the City Council meeting

CALL TO ORDER:

Mayor Sylvester called the regular meeting to order at 7:24 P.M. and read the City's Land Acknowledgement:

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

ROLL CALL: Councilmembers Present
Glenn R. Sylvester, Mayor
Teresa G. Proaño, Vice Mayor
Pamela DiGiovanni
Juslyn C. Manalo

Councilmembers Absent
Dr. Roderick Daus-Magbual

Staff Present
Thomas J. Piccolotti, City Manager
Rose Zimmerman, City Attorney
K. Annette Hipona, City Clerk

PRESENTATIONS:

Proclamation: Mental Health Month
(Jean Perry, Behavioral Health Commission)

Proclamation: Hepatitis B Awareness Week (May 17-24, 2026)
(Walton Li, Hannah Mercado, and Angela Lee (TeamHBV San Jose))

Proclamation: Emergency Medical Services Week (May 17-23, 2026)
(Acting Fire Chief Nicholas Gracia and Police Captain Michael Brennan)

APPROVAL OF MINUTES:

Regular Meeting of April 27, 2026

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried to approve the minutes of April 27, 2026.

Note on Public Comments:

To provide public comments, members of the public have the option to- 1) attend in person, 2) email the City Clerk, or 3) submit comments through the public comment portal on the City's website. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting are instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
MAY 11, 2026

APPROVAL OF AGENDA:

It was moved by Councilmember Manalo, seconded by Vice Mayor Proaño and carried to approve the agenda.

STAFF COMMUNICATIONS:

City Manager Piccolotti provided a brief update on the proposed Tenant Anti-Harassment Ordinance and the stakeholder outreach process currently underway in accordance with Council direction under the tenant anti-harassment resolution, 25-168. Following the Council’s direction, staff is continuing outreach with a broad range of stakeholders regarding tenant protections and anti-harassment measures in the City. This includes tenant advocacy organizations such as Faith In Action, as well as landlords, housing providers, and representatives from the real estate community, including SAMCAR, to support a balanced discussion. Additional coordination is needed to identify a meeting date, one that best accommodates the various organizations and participants involved. According to Piccolotti, the goal is to bring together the diverse perspectives to help inform a potential Council Study Session and future discussions on tenant protections and anti-harassment measures. Staff anticipates confirming a stakeholder meeting schedule early in June and will continue to keep the Council and community informed as the outreach efforts progress.

ORAL COMMENT:

Members of Faith In Action (FIA) Bay Area and their coalition urged the Council to introduce and pass an anti-harassment law protecting tenants in the Daly City community. Tenants, educators, and community organizers stood in solidarity with FIA, calling for immediate action to protect vulnerable tenants, including those from immigrant communities. Some speakers expressed disappointment at the lack of action regarding the ordinance, questioning the City’s lack of urgency in addressing the community’s concerns. Tenants shared personal experiences of harassment, retaliation, and abuse when attempting to address their living conditions with their landlords. They reported serious issues of mold, vermin, and neglected repairs in their units, all of which are impacting their families’ mental and physical health. Tenants expressed that their landlords are not taking any responsibility or accountability after being informed about these health and safety concerns. Teachers and students voiced fears stemming from their families and the community. Testimonies included stories of families struggling with unsafe living conditions, financial burdens, and fears of eviction or homelessness, which are worsening mental health issues. Additionally, speakers expressed frustration over FIA’s public comment time being cut in half at a previous meeting, limiting their ability to address the Council on these concerns, while other groups were allotted the full time. The speakers united in their demand for the Council to take urgent action and support dignity in housing, and reaffirmed their commitment to fighting for these rights until the new law is passed.

Alby	Melissa M.	Evelyn Ramirez, Fe Y Accion
Lissette Espinoza, CA Working Families		Thelma Martinez
Francisca Pavon	Carmen Ortega	Ashley Budelli
Kalimah Salahuddin, REACH Coalition		Samantha Jasso
Rosidalia Garcia	Tin Zar	Xochitl Espinoza
Neil	Lieanna Hughey	Angel
Sylvester Olivos, Party for Socialism and Liberation		Wendy Cruz
Melinda Barry	Leonardo Monteza	Adel Manansala
Kevin Owens	Fernanda Moreira	Sandro B.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
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CONSENT AGENDA:

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried to approve the consent agenda.

Resolutions:

Appropriate Funds and Authorize the City Manager to Execute an Amendment to the Professional Services Agreement with BKF Engineers for the City of Daly City Storm Drain Master Plan

Resolution 26-76, Appropriating Funds And Authorizing Execution Of Amendment To The Professional Services Agreement With BKF Engineers For The City Of Daly City Storm Drain Master Plan

Authorize the City Manager to Renew the Service Agreement for Tree Maintenance Services with West Coast Arborist

Resolution 26-77, Authorizing Renewal Of Tree Maintenance Service Agreement With West Coast Arborist, Inc. For Fiscal Years 2026-2027 And 2027-2028

Accept Notice of Completion for the Daly City, Doelger Art Center Roofing and HVAC Replacement Project

Resolution 26-78, Accepting Completion Of Certain Project In The Department Of Public Works

Authorize City Manager to Execute an Amendment to the Professional Services Agreement with Swinerton for Project Management and Construction Support Services for Various Capital Improvement Projects

Resolution 26-79, Authorizing Amendment To The Professional Services Agreement With Swinerton Builders Dba Swinerton Management & Consulting, Inc. For Project Management And Construction Support Services for Various Capital Improvements Project

Adopt Side Letter Agreement Between the City of Daly City and Police Management Association to Comply with CalPERS Reporting Requirements

Resolution 26-80, Side Letter Agreement Between The City Of Daly City And Police Management Association To Comply With CalPERS Reporting Requirements

Set Time and Place of Public Hearing – Notice of Intent to Lien Real Property (Set Time: 6/8/26)

Resolution 26-81, Setting Time And Place Of Hearing Re: Notice Of Intent To Lien Real Property

Set Time and Place of Public Hearing Regarding Vacancies Pursuant to Government Code Section 3502.3 (Set Time: 5/26/26)

Resolution 26-82, Setting Time And Place Of Hearing Re: Vacancies Pursuant To Government Code Section 3502.3

Cancel May 11 Public Hearing and Reschedule Hearing on Proposed Turnkey Design-Build Energy Efficiency Improvements to City-Owned Facilities and Related Financing Agreement

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Resolution 26-83, Setting Time And Place Of Hearing Re: Proposed Turnkey Design-Build Energy Efficiency Improvements To City-Owned Facilities And Related Financing Agreement

Set Time and Place of Public Hearing – Approval to Execute an Agreement with Axon for Automated License Plate Readers and Fixed Cameras (Set Time: 6/8/26)

Resolution 26-84, Setting Time And Place Of Hearing To Approve Amendment To Existing Axon Contract And Implementation Of An Automated License Plate Reader Program And Fixed Camera Technology

END OF CONSENT AGENDA

Mayor Sylvester called for a recess at 9:05 PM and reconvened the meeting at 9:11 PM.

PUBLIC HEARINGS:

National Pollutant Discharge Elimination System Local Stormwater Program Regulatory Fee

Director of Public Works Richard Chiu provided the staff report recommending maintenance of existing NPDES fees to fund the City’s local program activities required under the mandated stormwater management plan.

Mayor Sylvester opened the hearing. There were no speakers.

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried to close the hearing.

It was moved by Vice Mayor Proaño, seconded by Councilmember Manalo and carried by unanimous roll call vote to adopt the resolution.

Resolution 26-85, Maintaining Regulatory Fees Necessary To Fund The City’s Local Specific Stormwater Management Plan Program Activities As To The National Pollutant Discharge Elimination System (NPDES) And Authorizing Their Collection On The Property Tax Roll

Introduction of Ordinance Adding Chapter 2.34 and Amending Various Chapters Related to Boards and Commissions

Assistant to the City Manager Leilani Ramos provided the staff report to establish uniform provisions for City boards and commissions. Additionally, the report seeks to amend various chapters to ensure alignment with the new chapter.

Mayor Sylvester provided background on the purpose of the ordinance, which is to ensure transparency and uniformity for City boards and commissions, allowing them to effectively conduct business during their meetings. According to Sylvester, the ordinance addresses concerns, including commissioner’s issues regarding a lack of quorum, and establishes a solid policy to address absences. Sylvester acknowledged Vice Mayor Proaño, City Attorney Zimmerman, and staff for their efforts on the ordinance.

Mayor Sylvester opened the hearing. There were no speakers.

It was moved by Vice Mayor Proaño, seconded by Councilmember Manalo and carried to close the public hearing.

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It was moved by Mayor Sylvester, seconded by Councilmember DiGiovanni and carried for the City Attorney to read the ordinance by title only.

Mayor Sylvester introduced the ordinance.

Ordinance 1492, Adding Chapter 2.34 and Repealing and Replacing Sections of Title 2 of the Municipal Code Re: Boards and Commissions

Approval of Benefit Assessments for Linda Vista Area for Fiscal Year 2026-27

Director Chiu provided the staff report requesting approval of the Engineer’s Report and the Fiscal Year 2026-27 property assessments for the Linda Vista Area Benefit Assessment District.

Mayor Sylvester opened the hearing. There were no speakers

It was moved by Councilmember Manalo, seconded by Vice Mayor Proaño and carried to close the public hearing.

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the resolution.

Resolution 26-86, Approving Engineer’s Report And Imposing A Benefit Assessment For Fiscal Year 2026-2027

ORDINANCES:

Second Reading, Ordinance No. 1491, Adding Chapter 15.09 to the Municipal Code Re: Hours of Construction

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the resolution.

Ordinance 1491, Adding Chapter 15.09 to the Municipal Code Re: Hours of Construction

APPOINTMENTS:

It was moved by Councilmember DiGiovanni, seconded by Mayor Sylvester and carried to appoint Genaro Rimando to the Recreation Commission.

Councilmember DiGiovanni provided an update on communications with Commissioners Paniza and Carson. City Attorney Zimmerman provided guidance on the protocol for discussions regarding boards and commissions and referred to Ordinance 1492, which was introduced earlier in the meeting.

REPORTS:

Council Committee

San Mateo County’s Department of Emergency Management (SMCEM) (Sylvester)
Housing Endowment and Regional Trust (HEART) (Sylvester)

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City Council

Vice Mayor Proaño attended the following events: the ribbon-cutting event at Skyline College for their Student Services and Workforce Center, along with the Daly City Colma Chamber of Commerce and Director Brown; the fourth annual Daly City Poet Laureate Commencement at City Hall, along with Mayor Sylvester, Councilmembers Manalo and DiGiovanni, City Manager Piccolotti, and Assistant City Manager Nevin, giving kudos to DCPLA Executive Director Magbilang and President Koo, Director Anderson and City staff for their work on the event; this year’s Earth Day “Our Power, Our Planet” event, along with Daly Host Lions Club members who provided refreshments at the event, giving kudos to those who worked: Peggy Lopez-Mendoza, her husband Roy, Bradley Roxas, Marie Villarosa, David York and President Sherwin Lum, Police staff, and acknowledging Assistant to the City Manager Ramos, Republic Services, Sanya, Sam and Kayla and the 650 households that were served; the premiere of short film *Daly City*, recognizing Director Anderson; the scholarship awards ceremony at Skyline College featuring a meet and greet with the students; the Legacy Business Celebration; the Student of the Year Recognition ceremony for Jefferson Elementary School District, acknowledging Mayor Sylvester, Councilmember DiGiovanni, Police Chief Christensen, Acting Fire Chief Gracia, the parents and the graduates; a meeting with the Northern California Nursing Academy, where Proaño served on their Advisory Board; and a tour of the Seton Medical Center for updates to the hospital by Chair Fred Naranjo and COO Tim Schulze, along with Councilmember Manalo. Proaño announced the Daly City Host Lions Club will hold its Nickel Auction Fundraiser at Classic Bowl on May 21, from 5:30-8:30 PM.

Councilmember Manalo attended the following events: the VLF advocacy in the California Legislature, acknowledging Assemblymembers Papan, Quirk-Silva, Caloza, Haney and Ortega, and the coalition from the County who came to advocate for the VLF funding; the VLF advocacy at the Senate level, where Manalo spoke to represent Daly City, acknowledging Senator Becker for his leadership, Assemblymember Haney, Supervisors Corzo and Speier, and the entire coalition fighting for these allocations; the Daly City Poet Laureate ceremony; the CORA Spring Gala, acknowledging their work in fighting against domestic and intimate violence, alongside Commissioner Chan and her husband; the Para sa Komunidad event in South San Francisco High School for their Filipino American Club, acknowledging the vendors and the panel on community empowerment; the Society of Heart’s Delight event, acknowledging Senator Becker and members of the Peninsula division for CalCities for their participation; the screening of short film *Daly City* focusing on Nick Hartanto’s experience of growing up in Daly City; a tour of Seton Hospital along with Vice Mayor Proaño, highlighting hospital updates and investments; a tour of Seton Coastside acknowledging the upgraded facility as an investment and the skilled nursing facility; the AAPI Fest, wishing everyone a Happy Asian American, Native Hawaiian, Pacific Islanders Month; the eighth annual Over the Fog Event hosted by Classic Bowl, acknowledging Melody Gawliu, DJ Keith O. and local vendors for their participation. Manalo requested revisiting the City’s below-market-rate manual and possibly codifying ways to ensure that residents are given preferences when it comes affordable housing opportunities, and referred to San Francisco’s Neighborhood Resident Housing Preference. Manalo thanked Dr. Daus-Magbual for serving as her alternate on C/CAG, while Manalo will be joining a panel for AAPI History Heritage Month at San Francisco’s Mission Rock to discuss amplified voices and empowerment for the communities on Thursday, May 14.

Councilmember DiGiovanni attended the following events: the Jefferson Elementary School District’s Student of the Year ceremony; the premiere of the film *Daly City*, acknowledging Director Anderson, the Library staff, and the filmmaker; the small business awards event honoring local businesses including Broadmoor Cleaners and Hilltop Beauty Salon, attended alongside all the Councilmembers; and a meeting focusing on mental wellness in Redwood City, along with Supervisor Corzo and elected officials, and acknowledged City management.

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Mayor Sylvester attended the following events: the Legacy Business ceremony, thanking staff for their work, recognizing the various businesses that were honored, and acknowledging Commissioner Nuris for his participation; and the Jefferson Elementary School District's Student of the Year ceremony, acknowledging the students.

Councilmember Manalo acknowledged the businesses at the Legacy Business event and recognized the accomplishments of the Small Business Commission, established in 2021. Manalo acknowledged the Be Sensitive Be Brave Training for mental health and referred to having experienced psychological and physical violence herself, referring to an incident that occurred in 2022, and denounced the act of physical violence against another.

Staff - Status Update on Implementation of Resolution of Censure

City Attorney Zimmerman provided an update on the Council's Resolution of Censure adopted October 27, 2025, concerning Councilmember DiGiovanni. Zimmerman shared background for the censure, including the 2024 Resolution of Admonishment based on substantiated 21 acts of harassment and bullying toward staff, misuse of City resources, and improper directives to employees. The failure to complete the corrective actions outlined in the admonishment, together with subsequent conduct, formed the basis for proceeding with a Resolution of Censure against Councilmember DiGiovanni. A second investigation conducted in 2025 included findings of inappropriate direction to staff, disruptive and confrontational behavior at public events, and actions that employees reported as creating discomfort in the workplace and City events. The investigation substantiated these allegations and found violations of the Municipal Code concerning relations with City staff and bypassing established administrative authority. The investigation documented a lack of participation by DiGiovanni despite multiple outreach attempts. To date, DiGiovanni has not completed any of the corrective measures of the censure, which include mandatory trainings in harassment prevention, ethics, professional conduct, anger management, as well as a recommendation to issue a written apology to staff. No privileges or assignments will be reinstated until the trainings are completed and accepted by the Council. In March 2026, DiGiovanni contacted the City Attorney's Office to inquire about the trainings, and in April 2026, Human Resources provided a schedule for the required trainings. Subsequently, DiGiovanni requested cancellation of the scheduled trainings, requesting additional time. To date, the trainings have not been completed, and no alternative schedule has been finalized. As a result, the restrictions imposed by the censure remain in effect, and staff will continue to monitor the implementation and provide updates to the Council as appropriate.

Councilmember DiGiovanni informed the Council that she is under medical care and her health being at risk, which she indicated she included in her communications with staff. Zimmerman addressed questions about how the censure can be removed or modified and about online alternatives to in-person training. DiGiovanni responded to questions regarding training, stating that the stress has had a negative impact on her health.

Staff

City Manager Piccolotti declared May as Water Awareness Month and informed the Council that Water Awareness and Public Works Week will be celebrated together at the upcoming City Council meeting. Piccolotti also reminded everyone that the Shine Event will be held on Saturday, May 16, from 10:00 AM to 4:00 PM at Gellert Park.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
MAY 11, 2026

ADJOURNMENT:

Mayor Sylvester adjourned the meeting at 10:38 P.M. in memory of Larry Joseph Mazzola and Lawrence M. Stefani.

Approved as submitted, this _____ 26th _____

day of _____ May _____ 2026 _____.

Glenn R. Sylvester
Mayor

City Clerk



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Authorize the City Manager to Execute an Agreement and Accept and Appropriate Expanded Learning Opportunities Program (ELOP) grant funds with the Brisbane School District

Recommended Action

It is recommended the City Council authorize the City Manager to execute an agreement with the Brisbane School District (BSD) and appropriate grant funds of \$161,040 for the Fiscal Year 2027 (School Year 2026-2027) for the Expanded Learning Opportunities Program (ELOP) at Panorama Elementary School.

Background

Since approximately 1994, the City, through the Department of Recreation Services, has offered an Afterschool Youth Recreation Program (AYRP) at Panorama Elementary School in the Brisbane School District. The program is held each day afterschool until 5:30 p.m. and the components of the program include homework assistance, enrichment, snack/supper and recreational activities.

The ELOP funding is provided to the BSD and in turn they are contracting our services to provide a comprehensive program at the Panorama Elementary School site.

Fiscal Impact

Funding for the ELOP at Panorama Elementary School in the amount of \$161,040 should be appropriated into account number 10116200-46204.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully Submitted,

Denise Brown
Director

Jennifer Der
Recreation Services Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Authorize the City Manager to Execute an Agreement and Accept and Appropriate Expanded Learning Opportunities Program (ELOP) and After School Education and Safety (ASES) grant funds with the Jefferson Elementary School District

Recommended Action

It is recommended the City Council authorize the City Manager to execute an agreement with the Jefferson Elementary School District (JESD) and appropriate grant funds of \$1,024,781.57 for the Fiscal Year 2027 (School Year 2026-2027) for After School Education and Safety Program (ASES) at MPBrown Elementary School (\$144,401.57) and the Expanded Learning Opportunities Program (ELOP) at MHTobias, Thomas Edison Elementary Schools and Fernando Rivera Intermediate School (up to \$880,380).

Background

The Department of Recreation Services currently provides the Afterschool Youth Recreation Program (AYRP) at five (5) JESD sites (Daniel Webster, MHTobias, MPBrown and Thomas Edison Elementary Schools and Fernando Rivera Intermediate School). Programming is provided at the sites during these hours: ELOP through 5:30pm and ASES through 6:00pm. The components of the program include homework assistance, enrichment, snack/supper (depending on the site) and recreational activities. The AYRP is also offered at Panorama Elementary School (Brisbane School District) and Junipero Serra Elementary School (South San Francisco Unified School District).

The ELOP funding is provided to the JESD and in turn they are contracting our services to provide a comprehensive program at the three school sites.

The ASES MPBrown Elementary School funding is provided directly by the State of California Department of Education to the JESD. The JESD serves as the pass-through and is contracting our services for the costs incurred by the City to deliver the ASES program.

Fiscal Impact

Funding for the ASES MPBrown Elementary School program in the amount of \$144,401.57 should be appropriated into account number 10116200-46111. Funding for the ELOP at MHTobias and Thomas Edison Elementary Schools and Fernando Rivera Intermediate School in the amount of \$880,380 should be appropriated into account number 10116200-46204.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully Submitted,

Denise Brown
Director

Jennifer Der
Recreation Services Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Authorize the City Manager to Execute an Agreement and Accept and Appropriate Expanded Learning Opportunities Program (ELOP) grant funds with the South San Francisco Unified School District

Recommended Action

It is recommended the City Council authorize the City Manager to execute an agreement with the South San Francisco Unified School District (SSFUSD) and appropriate grant funds of \$276,060 for the Fiscal Year 2027 (School Year 2026-2027) for Expanded Learning Opportunities Program (ELOP) at Junipero Serra Elementary School.

Background

The Department of Recreation Services currently provides the Afterschool Youth Recreation Program (AYRP) at Junipero Serra Elementary School. The program is held each day afterschool until 5:30 p.m. The components of the program include homework assistance, enrichment, snack/supper and recreational activities.

The ELOP funding is provided to the SSFUSD and in turn they are contracting our services to provide a comprehensive program at Junipero Serra Elementary School.

Fiscal Impact

Funding for the ELOP at Junipero Serra Elementary School in the amount of \$276,060 should be appropriated into account number 10116200-46204.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully Submitted,

Denise Brown
Director

Jennifer Der
Recreation Services Manager



City Council Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Resolution of Intent to Adopt Appropriations Limitation (Gann Limit)

Recommended Action

Approve Resolution of Intent to adopt the City's annual Appropriations Limitation (Gann Limit).

Background

As required by Article XIII B of the State Constitution (Proposition 111, or the Gann Amendment), the City Council is required to adopt an annual appropriations limitation. This resolution establishes the City's intent to adopt the Appropriations Limitation for Fiscal Year 2026-27.

Discussion

Adoption of the Appropriations Limitation will be requested at the City Council Meeting on June 22, 2026. At the time, the Department of Finance and Administrative Services will provide the calculations of proceeds of taxes and appropriations limit based on our estimates for the upcoming fiscal year. This information will be available for public inspection by Friday, May 29, 2026 on the City's website at www.dalycity.org.

Appropriate notice will be posted by the Department of Finance and Administrative Services regarding the availability of the documentation.

Staff is available to provide any additional information desired by the Mayor or City Councilmembers.

Respectfully submitted,

Timothy J. Nevin

Assistant City Manager / Interim Director of Finance and Administrative Services



City Council Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Approve FY 2026-27 Project List for Road Maintenance and Rehabilitation Account Funds Authorized Under SB 1

Recommended Action

Recommend the City Council adopt a Resolution approving the FY 2026-27 Project List for SB 1 Road Maintenance and Rehabilitation Account Funds

Background/Discussion

SB 1 (Beall) was filed with the Secretary of State on April 28, 2017. The bill established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund that is intended to address deferred maintenance on the state highway system and the local street and road network. As written, SB 1 requires the California Transportation Commission (CTC) adopt criteria to ensure efficient use of these funds. The RMRA funds will be provided to cities on a monthly basis along with traditional gas tax monthly disbursements, with the first distribution in January 2018.

A city or county must submit a project list and supporting documentation to the CTC each year, which means the FY26-27 project list will need to be submitted by July 1, 2026. Public Works staff recommends using the RMRA funds for the completion of the St. Francis Heights Slurry Seal Project and the 2025-26 Street Resurfacing Project. The projects are identified in the City's ten-year Capital Improvement Plan (CIP).

Fiscal Impact

The approval of this recommendation will satisfy the CTC Project List requirement to receive SB1 funds in the amount of approximately \$2.94 million.

Summary/Conclusion

Recommend the City Council adopt a Resolution approving the FY 2026-27 Project List for SB 1 Road Maintenance and Rehabilitation Account Funds.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

**Approve FY 2026-27 Project List for Road Maintenance and
Rehabilitation Account Funds Authorized Under SB 1**
Meeting Date: May 26, 2026
Page 2 of 2

Respectfully submitted,



Venus Young
Public Works Management Analyst

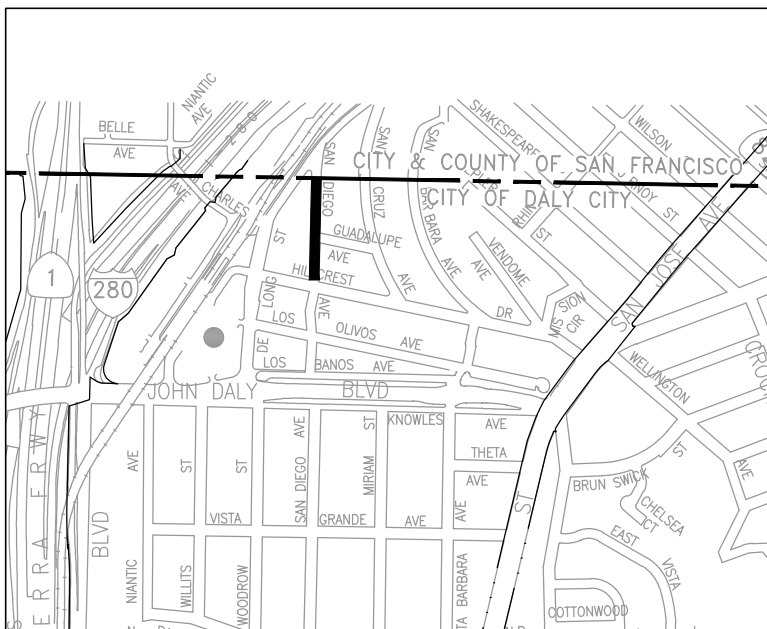
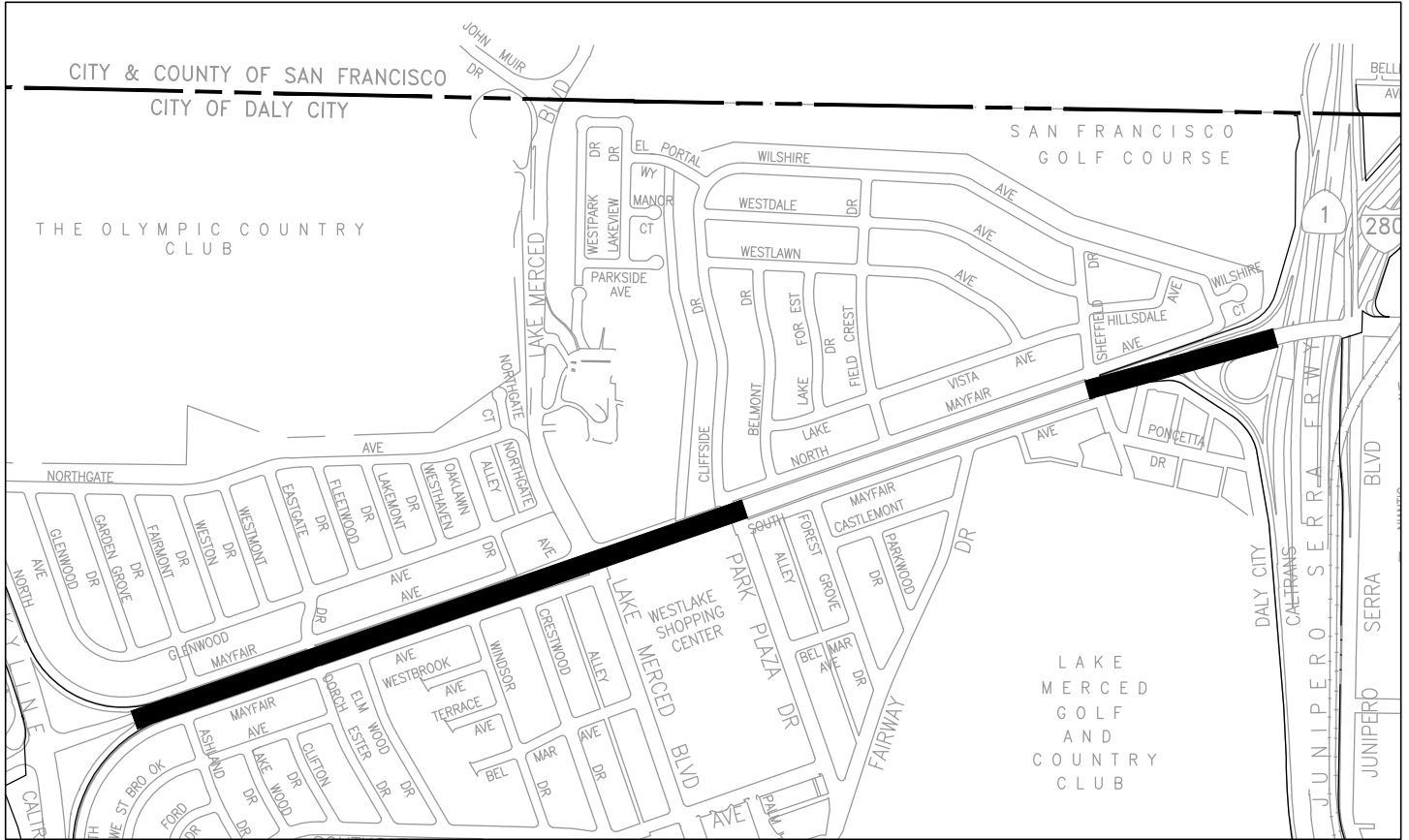


Richard Chiu
Director of Public Works

Attachments: St. Francis Heights Slurry Seal Project Location Map
2025-26 Street Resurfacing Project Location Map
FY26-27 SB1 Project List Resolution-Draft

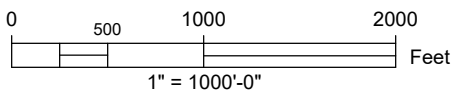
CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

PROJECT LOCATION MAP OF
2025-26 STREET RESURFACING



LEGEND

 **SELECTED STREET SECTION**



RESOLUTION NO. _____

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Daly City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Daly City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Daly City, will receive an estimated \$2.94 million in RMRA funding in Fiscal Year 2026-27 from SB 1; and

WHEREAS, this is the 9th year in which the City of Daly City is receiving SB 1 funding and will enable the City of Daly City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Daly City has undergone a public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Daly City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Daly City maintain and rehabilitate approximately 14 miles of street pavement throughout the City of Daly City this year and dozens of similar projects into the future; and

WHEREAS, the 2021 California Statewide Local Streets and Roads Needs Assessment found that the City of Daly City's streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "very good" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Daly City, State of California, as follows:

1. The foregoing recitals are true and correct.

2. The following list of proposed projects will be funded in-part or solely with Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues in their delivery. With the listing of these projects in the adopted fiscal year resolution, the City of Daly City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:
 - The St. Francis Heights Street Slurry Seal project will apply surface seal to approximately 14 miles of pavement in the St. Francis Heights neighborhood (Map Attached). This project will be designed in the winter of 2026 and will be constructed in the summer of 2027. The useful life of the pavement treated with surface seal is approximately seven (7) years.

 - The 2025-26 Street Resurfacing Project will repair and overlay street segments selected from the City's 5-year Master Plan for street repair and resurfacing in coordination with the City's Pavement Management System. Work will be done on John Daly Boulevard and San Diego Avenue. This project will be designed in winter of 2026 and will be constructed in the summer of 2027. The useful life of the pavement with an overlay is approximately twenty (20) years.

PASSED AND ADOPTED by the City Council of the City of Daly City, State of California this _____ day of _____, 2026, by the following vote:



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Setting Time and Place for a Public Hearing to Consider a Zone Change ZC-04-26-17042 - Amendments to Chapter 17.04 – Definitions, Chapter 17.35.040 – General Property Development Requirements, and Chapter 17.40.090 – Review of modifications to residential floorplans; Repeal of Chapter 17.40.100 – Secondary Unit Standards and Requirements and 17.40.110 – Certificate of Registration Requirements

Recommended Action

Staff is requesting that the City Council set the time and place for a public hearing to consider Zone Change ZC-04-26-17042.

Background

The City of Daly City proposes amendments to the Zoning Ordinance essentially repealing the City's existing "second unit" regulations, the definitions of what constitutes an accessory dwelling unit, and the requirements pertaining to Certificates of Registration, which are no longer a requirement because owner occupancy is no longer required. In review of the regulations proposed for repeal, staff has recognized that it is necessary to retain the following requirements, which would be relocated to other sections within the Zoning Ordinance, which would also be considered by the City Council.

Summary/Conclusion

Staff recommends that the City Council set June 22, 2026, at 7:00 p.m. as the date and time for a public hearing to consider Zone Change ZC-04-26-17042.

Staff is available to provide any additional information desired by the Mayor or Council members.

Respectfully submitted,

Acting Director
Department of Economic and Community Development



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Approve Reclassification of (1) Management Analyst position in the Finance Department to (1) Budget Analyst and Assignment of Budget Analyst to Range U065 of the Miscellaneous/ Unrepresented Salary Schedule

Recommended Action

Staff recommends that the City Council approve the reclassification of (1) Management Analyst position in the Finance Department to (1) Budget Analyst and assignment of the Budget Analyst classification to Range U065 of the Miscellaneous/Unrepresented salary schedule.

Background

The City attempted to recruit for a Management Analyst with budget experience and responsibilities. Due to the low applicant pool we are recommending to change the title of the approved budgeted classification of Management Analyst position in the Finance Department to Budget Analyst. The Budget Analyst title will better reflect the duties of the position.

Fiscal Impact

No additional funding is needed at this time as salary savings from the vacant position will be utilized.

Summary/Conclusion

Staff is requesting that the City Council approve the reclassification of (1) Management Analyst position in the Finance Department to (1) Budget Analyst and assignment of the Budget Analyst classification to Range U065 of the Miscellaneous/Unrepresented salary schedule.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Timothy Nevin
Assistant City Manager/Acting Director
of Finance and Administrative Services

Natalie Sakkal
Director of Human Resources

Attachment

CITY OF DALY CITY
JOB SPECIFICATION
EXEMPT POSITION

BUDGET ANALYST

DEFINITION

Under general direction from higher level department personnel; plan, organize and support the City's annual budget process; perform a variety of complex and specialized duties in support of the City-wide and Capital Improvement budget; function as the budget liaison between departments and perform a variety of professional tasks relative to assigned areas of responsibility. As this is a management development position, the incumbent may be assigned temporarily to other departments to gain broad experience in various municipal functions.

EXAMPLES OF DUTIES

Assist in program, policy and budget development, implementation, coordination, revision, review, evaluation and monitoring; participate in interdepartmental task forces and committees; research, compile and analyze financial and other data; prepare recommendations for budget requests, grants, new programs, modification of services and equipment; plan, organize and coordinate assigned City-wide projects and monitor departmental projects; analyze, interpret and explain City policies and procedures.

TYPICAL TASKS

The following tasks are typical for the classification. Any single position may not require all of these tasks and/or may require similar analytical and administrative tasks not listed.

1. Compile and analyze financial data and transactions, budget requests and other relevant materials from departments for the preparation of the City's operating and/or capital improvement budget.
2. Develop the budget calendar, prepare budget instructions for departments, provide technical assistance in preparing the budget requests; review work of staff involved in the budget process and train department personnel in using budget development tools.
3. Assemble budget data and perform analysis of revenues and expenditures for multiple funds to identify problem areas.
4. Aid in updating costs and allocations of administrative overhead and Salaries and Benefits.
5. Research and prepare administrative reports and presentations for department heads and City Council. May make presentations on

assigned projects and programs to the City Council and others.

6. Identify and research information from various departments and outside sources to evaluate proposed programs and projects. Analyze data to assess cost, operational feasibility and other aspects of proposed programs and projects.
7. Prepare reports and presentations on all pertinent aspects of proposed programs and projects including budget projections.
8. Compile and analyze historical data and projections to maintain a 10-year financial forecast.
9. Assist in the development and implementation of goals, objectives, policies, and procedures.
10. Confer with operating staff regarding the implementation of programs and the interpretation and application of policies and procedures.

MINIMUM QUALIFICATIONS

Knowledge of: Comprehensive knowledge of the principles, practices and methods of municipal budgeting, finance, public administration and organizational development; modern management of departments and organizations; pertinent legislation; interpersonal behavioral dynamics.

Ability to: Plan, organize and administer City-wide budget activities. Write and present reports and recommendations; speak before groups; properly interpret, explain and act in accordance with laws, regulations and policies; demonstrate competency in research and analysis, decision making, and management skills; and tactfully relate to the public, departmental managers, employees, other organizations and outside agencies. Interact positively and cooperate with co-workers, respond politely to customers, work as a team member, function under demanding pressure, respond in a positive manner to supervision, and attend work and perform duties on a regular and consistent basis.

Education: Bachelor's Degree from a four-year college or university, with major course work in Public or Business Administration or related field.

Experience: Two years of full-time, paid, increasingly responsible experience in a fiscal or administrative capacity; or an equivalent combination of related training and experience preparing an agency-wide budget.

License: Possession of a valid Class C California Driver's License.

JOB SPECIFICATION
BUDGET ANALYST (PAGE 2)

Approved by:



5/15/26

Date



City Council Meeting Agenda Report

Item #

Meeting Date: May 26, 2026

Subject: Authorize the City Manager to Renew the Service Agreement for Roadway Medians and Rights-of-Way Landscape Maintenance Service

Recommended Action

Staff recommends the City Council authorize the City Manager, or his designee, to renew the roadway medians and rights-of-way landscape maintenance service agreement with Loral Landscaping, Inc., for an additional two years ending June 30, 2028.

Discussion

Loral Landscaping, Inc., has served as the City's contractor for roadway median and right-of-way landscape maintenance services since 2015. The current service agreement was awarded to Loral Landscaping, Inc., on June 27, 2022, through a publicly advertised Request for Proposals (RFP) process. The agreement included two optional extensions, each for a term of either one or two years. On June 24, 2024, the City exercised the first extension option, extending the agreement through June 30, 2026.

Loral Landscaping has agreed to exercise the second optional extension for an additional two-year term under the existing terms, conditions, and unit pricing. Staff recommends approval of the extension to ensure continuity of landscape maintenance services and maintain the current pricing structure. Retaining the existing unit rates is particularly beneficial in the current inflationary environment, as it will assist the City in controlling costs and avoiding potential price increases during the extended contract term.

The agreement provides for the continued maintenance of City roadway medians and rights-of-way, including the removal of litter and debris within and adjacent to landscaped areas. In addition, the agreement includes as-needed services such as irrigation system repairs and vegetation management in open space areas to help reduce fire hazards.

Fiscal Impact

The funding request in the Parks Maintenance operating budget would be sufficient to cover the \$290,000 annual amount for landscape maintenance services. This amount will cover the base service agreement cost of \$251,830, as well as an approximately 15% contingency for irrigation repairs and other as-needed services.

Summary/Conclusion

Staff recommends the City Council authorize the City Manager, or his designee, to renew the roadway medians and rights-of-way landscape maintenance service agreement with Loral Landscaping, Inc., for two years ending June 30, 2028 in the amount of \$290,000 annually.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

**Roadway Medians and Rights-of-Way Landscape Maintenance Service Agreement with Loral Landscaping for
FY2026-2027 and FY2027-2028**

Meeting Date: May 26Page 2 of 2

Respectfully submitted,



Jeffery W. Fornesi
Asst. Director of Public Works



Richard Chiu, Jr.
Director of Public Works

Attachments: Extension Letter: Loral Landscaping Serv Agreement



Jeff Fornesi
Asst. Director Public Works
333 90th Ave
Daly City, Ca

Re-City of Daly City Contract extension for Landscape Maintenance Services Agreement

Roadway Medians and Right -of -Way

Dear Jeff,

Loral Landscaping thanks you and the City of Daly City for your continued business.

We would like to enter into an agreement for two additional years beginning July 1st, 2026 and continuing through June 30th 2028.

This contract follows the terms and agreement of the original document dated July 1st 2022. Billing amount to remain at current rates.

Please let me know if I can be of further assistance.

Best regards

Howard Wheeler

President, Loral Landscaping



City Council Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Public Hearing on the City's Proposed Updated Water Shortage Contingency Plan and Urban Water Management Plan – 2025

Recommended Action

At the conclusion of tonight's Public Hearing, staff recommends that the City Council adopt a resolution authorizing the submittal of Daly City's Updated Water Shortage Contingency Plan and Urban Water Management Plan – 2025 to the Department of Water Resources.

Background

The California Urban Water Management Planning Act requires that each urban water supplier, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually, shall prepare, update and adopt its Water Shortage Contingency Plan and Urban Water Management Plan at least once every five years.

Discussion

Water Shortage Contingency Plan - Water agencies are required to use a water shortage contingency plan for pre-planned guidance for managing and mitigating a shortage. According to the regulations, the plan is a strategic planning document designed to prepare for and respond to actual water shortages.

The focus of this update incorporates new requirements for standardized shortage levels, electronic submittal requirements, six standard water shortage states, procedures for conducting an annual water supply use and assessment, shortage response actions, special water feature distinction, communication protocols, compliance and enforcement, legal authorities, financial consequences, monitoring and reporting, and plan refinement features.

Urban Water Management Plan - Water agencies are required to use urban water management plans for assessing supply availability. According to the regulations, the purpose of the plan is to help local agencies achieve conservation and efficient use of the state's water resources.

The focus of this update incorporates new requirements added to the plan associated with use of standardized forms, electronic submittal requirements, definition of exclusively, description of significant areas not served (private wells), population density and service area, system maps, water use projections and loss, groundwater management, defining water features, asset management and overall water audit documentation of demand management measures implemented the past five years and what measures will be implemented in the future.

Fiscal Impact

There is no fiscal impact to this action

Summary/Conclusion

Tonight's public hearing has been properly noticed and posted. Copies of the plan were made available for public review on the City's website and at the Department of Water and Wastewater Resources.

Staff recommends that the City Council adopt a resolution authorizing the submittal of Daly City's Updated Water Shortage Contingency Plan and Urban Water Management Plan – 2025 to the Department of Water Resources.

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,



Gregory Krauss
Chief of Operations



Joshua Cosgrove
Director of Water and Wastewater Resources



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Compliance with Legal Obligations re: Public Hearing on City of Daly City Vacancies and Recruitment and Retention Efforts (Assembly Bill 2561/Government Code Section 3502.3)

Recommended Action

Staff recommends that the City Council receives the presentation on the status of the City’s workforce vacancies, recruitment, and retention efforts.

Background/Discussion

Assembly Bill (“AB”) 2561, codified in Government Code section 3502.3, passed in 2024, and requires public agencies to hold a public hearing to address the status of job vacancies at least once every fiscal year or prior to the adoption of the upcoming final budget. AB 2561 was introduced to address the issue of job vacancies in local government, which adversely affects the delivery of public services and employee workload. Among other requirements, the bill mandates that public agencies conduct a public hearing to present the status of vacancies, recruitment, and retention efforts during a public hearing before the agency’s governing body at least once per fiscal year prior to the adoption of the next fiscal year’s budget and identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. The City’s recognized employee organizations were provided an opportunity to make a presentation on such subjects.

In compliance with the legal obligations, the City is required to do the following:

Public Hearing – Report on Vacancies: For the Fiscal Year 2026 (July 1, 2026 through April 30, 2026), the City’s annual percentage of created vacancies (i.e., regular, full-time equivalent) is **4.64%**. Vacancies created for bargaining unit classifications in FY 2026 were below 20% (left side of chart), which is summarized below. Additionally, information on total current vacancies by bargaining unit is shown on the right.

Bargaining Unit	# of Vacancies Created in FY 2026	Percent of Vacancies Created in FY 2026	# of Budgeted Positions	Total Current Vacancies	Percent of Total Current Vacancies
AFSCME	6	6.82%	88	8	9.09%
Fire	3	5.00%	60	3	5.00%
Fire Management	0	0.00%	5	0	0.00%
Local 39 Plant Maintenance	0	0.00%	35	4	11.43%
Local 39 Stationary Engineers	1	6.25%	16	4	25.00%
Police Management	3	13.04%	23	4	17.39%
Police Officers Association	2	2.27%	88	28	31.82%
Teamsters Clerical	1	3.33%	30	0	0.00%
Teamsters Inspectors	0	0.00%	4	0	0.00%
Teamsters Police Assistants	1	5.88%	17	5	29.41%
	17	4.64%	366	56	15.30%

City Council Agenda Report

Subject: Compliance with Legal Obligations re: Public Hearing on City of Daly City Vacancies and Recruitment and Retention Efforts (Assembly Bill 2561/Government Code Section 3502.3)

Meeting Date: May 26, 2026

Page 2 of 3

Employee Organization Participation: Allow the recognized employee organization for each bargaining unit at the City to make presentations during the public hearing concerning vacancies and recruitment and retention efforts. The Human Resources Department notified the represented bargaining units at the City of the opportunity to present. (Gov. Code § 3502.3(b).)

Additional Reporting for High Vacancy Rates: If vacancies within a single bargaining unit meet or exceed 20% of authorized full-time positions in that bargaining unit, upon request of the recognized employee organization for that bargaining unit, the City of Daly City must provide additional information during the public hearing, including the following: (1) the total number of vacancies; (2) the number of applicants; (3) the average time to fill positions; and (4) opportunities to improve compensation and working conditions for employees in the bargaining unit. (Gov. Code § 3502.3(c).)

Recruitment and Retention Efforts

Recruitment Process:

The City has streamlined the pre-employment process including updating recruitment procedures for department heads and managers. Additionally, we created a social media presence and have improved recruitment branding for job announcements as well as reviewing job classifications for updates prior to recruitment openings. The City has been working directly with those departments with vacancy rates over 20% as outlined below.

Recruitment and Retention Efforts - Police Department:

Police Officer Current Efforts:

- Designated Recruiting Team
 - Leveraging social media, community events and pre-academy process, with a focus on hiring within the community
- Civilianized roles to support operations
 - Mental Health Clinicians, Community Services Officers, Crime Analysts and Support Dog Program Coordinator
- Technology Initiatives
 - Real Time Intelligence Center – Recruitment and Operations
 - Software- Investigative and reporting tools to increase efficiency
- Benefits Enhancements
 - Longevity Pay
 - Bilingual Pay
- Police Officer Hiring Incentive Pilot Program: \$10,000 hiring incentive pay

Police Assistant Current Efforts:

- Designated Recruiting Team
- Leveraging social media, community events and pre-academy process, with a focus on hiring from within the community
- Deliberate Hiring Efforts

City Council Agenda Report

Subject: Compliance with Legal Obligations re: Public Hearing on City of Daly City Vacancies and Recruitment and Retention Efforts (Assembly Bill 2561/Government Code Section 3502.3)

Meeting Date: May 26, 2026

Page 3 of 3

- Hiring hourly employees identified through recommendations or recruit team sourcing to expedite onboarding with future promotional opportunities
- Increased success in hiring and backgrounding process
- Creating Position Opportunities
 - Senior Police Assistant
 - Participation in Real Time Intelligence Center operations

Recruitment and Retention Efforts - Department of Water & Wastewater Resources: Plant Operator I/II, Water & Wastewater Operator I/II and Senior Water/Wastewater Operator

Current Efforts:

- Operator-In-Training (OIT) Program: Hire at OIT level and provide on-the job training as well as education for employees to flex up into an Operator.
- Selection currently in progress
- Public Outreach: Provide education on DWWR industry to local community and high schools.
- Focused Advertising Efforts: Post on DWWR job boards (CWEA, Bayworks) and social media
- Benefits Enhancements: Longevity and Certification Pay

Pending Efforts:

- Development of Community College Curriculum for Water & Wastewater industry
- Summer Internship
- Recruitment Forthcoming: Senior Water & Wastewater Operator

Fiscal Impact

There is no direct fiscal impact associated with conducting the public hearing required under Government Code section 3205.3.

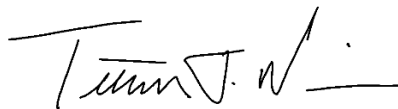
Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Natalie Sakkal
Director of Human Resources



Timothy J. Nevin
Assistant City Manager/ Acting Director of Finance & Administrative Services



Meeting Date: May 26, 2026

Subject: Coastal Development Permit CDP-01-24-16453 - New Horse Stable Activities at Ocean View Stables located at 2152 Olympic Way

Recommended Action

Approve Coastal Development Permit CDP-01-24-16453, allowing new stable activities at 2152 Olympic Way.

Planning Commission Discussion

On May 5, 2026, the Planning Commission voted 4-0 (Commissioner Paniza absent) to recommend approval of the Coastal Development Permit to the City Council. The Commission expressed support for the project as a community resource. Commissioner Satorre asked how many horses were boarded on the property. Zachary Leyden business partner to Tony Kasaris answered that 26 fill-size horses and one mini horse are boarded at the property. Commission Satorre expressed support for the project and thought it was a good tourist spot for Daly City. Mr. Leyden explained to the Commission that Ocean View Stables is a horsemanship academy first and that it was only horse facility left on the Peninsula and after the facility in Golden Gate Park closed. Commissioner Faapuaa asked what ages were served at the facility. Mr. Leyden responded that all ages are served with an academy for both children and adults.

Background

The applicant, Tony Kasaris, requests a Coastal Development Permit to undertake improvements related to existing horseback riding uses on an approximately 1.56-acre property located at 2152 Olympic Way (see Attachment A – Site Location). The proposal includes the placement of small mobile trailers and similar equipment within previously developed parking areas of the property, supporting instruction, supervision, and coordination of existing horseback riding activities (Attachment B – Project Plans and Attachment C – Project Description).

Discussion

Ocean View Stables is an existing equestrian facility that has historically operated as a horse boarding, riding, and instructional facility serving the Daly City community. The project consists of continuing existing equestrian and instructional operations, including horseback riding, horsemanship education, youth camps, and related activities.

In support of these operations, the project includes the use of small mobile trailers as temporary operational equipment within previously developed areas of the site. The trailers would always remain on wheels, are not attached to the ground, are not supported by foundations, and are not connected to utilities. Their use does not involve grading, excavation, or alteration of site conditions.

The trailers are used intermittently for coordination, supervision, and support of existing equestrian instruction and related activities. They are not used for residential or overnight purposes and do not function as independent structures. The project does not expand the operational footprint, alter access

or circulation, or increase the intensity of use. All activities occur within previously used areas and do not encroach on environmentally sensitive or resource protection areas.

The project involves the placement and use of mobile operational equipment within the coastal zone in support of an existing use. While the project does not include construction of structures or an expansion of use, this activity constitutes “development” under Public Resources Code Section 30106, which includes the placement of materials or changes in the use of land.

As development within the coastal zone, the project requires a Coastal Development Permit pursuant to Public Resources Code Section 30600(a). Public Resources Code Section 30624.9 provides that a local government may treat a project as “minor development” where the development (1) is consistent with the certified Local Coastal Program, (2) requires no discretionary approvals other than a coastal development permit, and (3) has no adverse effect, either individually or cumulatively, on coastal resources or public access.

The project satisfies these criteria because it consists of limited, temporary operational equipment that is accessory to an existing equestrian use, occurs within previously developed areas of the site, does not involve site disturbance or expansion of use, and will not result in adverse impacts to coastal resources or public access. Accordingly, the project is appropriately classified as minor development.

The project site is located within an area designated for developed and operational uses under the City’s certified Local Coastal Program (LCP) and is not identified as an environmentally sensitive habitat area (ESHA) or within a designated ESHA buffer or resource protection area. Public Resources Code Section 30240(a) provides that “environmentally sensitive habitat areas shall be protected against any significant disruption of habitat values.” The project is located entirely within previously developed and disturbed portions of the site and does not involve grading, vegetation removal, or other site disturbance. Because the project does not encroach into environmentally sensitive habitat areas or buffer areas and will not result in any disruption of habitat values, either directly or cumulatively, it is consistent with Section 30240 and applicable Local Coastal Program policies.

The project does not alter access routes or restrict public access and will not affect coastal access opportunities. In addition, the project consists of small-scale, temporary mobile equipment within an existing operational setting and does not alter the visual character of the site or surrounding area or introduce visually prominent development. Accordingly, the project is consistent with Public Resources Code Sections 30210 and 30251, which require the protection of public access and scenic and visual resources.

Public Resources Code Section 30106 includes “change in the density or intensity of use of land” within the definition of development. The project does not result in a change in the density or intensity use of land and remains consistent with the site’s historic equestrian operation.

Environmental Assessment

Staff has reviewed the proposal under the requirement of the California Environmental Quality Act (CEQA) and has determined that the project is exempt from the requirements of CEQA pursuant to CEQA Guidelines Section 15301 (Existing Facilities).

Findings

Approval of the proposed Use Permit CDP-01-24-016453, as conditioned herein, is in the best interest of the public health, safety, and general welfare of the community, and that the general operation of the facility will not be detrimental to the operation of the neighboring business or residences. Staff recommends that the City Council adopt findings based on the following facts:

1. In accordance with Title 17 of the Daly City Municipal Code, as well as applicable State zoning enabling legislation, the City Council conducted a public hearing on May 26, 2026; notice of said hearing was by newspaper publication on May 14, 2026, and first class mailing to property owners and residents within 300 feet;
2. The project involves the placement and use of mobile operational equipment within the coastal zone in support of an existing use. While the project does not include construction of structures or an expansion of use, this activity constitutes “development” under Public Resources Code Section 30106, which includes the placement of materials or changes in the use of land.
3. As development within the coastal zone, the project requires a Coastal Development Permit pursuant to Public Resources Code Section 30600(a). Public Resources Code Section 30624.9 provides that a local government may treat a project as “minor development” where the development (1) is consistent with the certified Local Coastal Program, (2) requires no discretionary approvals other than a coastal development permit, and (3) has no adverse effect, either individually or cumulatively, on coastal resources or public access.
4. The project satisfies these criteria because it consists of limited, temporary operational equipment that is accessory to an existing equestrian use, occurs within previously developed areas of the site, does not involve site disturbance or expansion of use, and will not result in adverse impacts to coastal resources or public access. Accordingly, the project is appropriately classified as minor development.
5. The project site is located within an area designated for developed and operational uses under the City’s certified Local Coastal Program (LCP) and is not identified as an environmentally sensitive habitat area (ESHA) or within a designated ESHA buffer or resource protection area. Public Resources Code Section 30240(a) provides that “environmentally sensitive habitat areas shall be protected against any significant disruption of habitat values.” The project is located entirely within previously developed and disturbed portions of the site and does not involve grading, vegetation removal, or other site disturbance. Because the project does not encroach into environmentally sensitive habitat areas or buffer areas and will not result in any disruption of habitat values, either directly or cumulatively, it is consistent with Section 30240 and applicable Local Coastal Program policies.
6. The project does not alter access routes or restrict public access and will not affect coastal access opportunities. In addition, the project consists of small-scale, temporary mobile equipment within an existing operational setting and does not alter the visual character of the site or surrounding area or introduce visually prominent development. Accordingly, the project is consistent with Public Resources Code Sections 30210 and 30251, which require the protection of public access and scenic and visual resources.

7. Public Resources Code Section 30106 includes “change in the density or intensity of use of land” within the definition of development. The project does not result in a change in the density or intensity use of land and remains consistent with the site’s historic equestrian operation.
8. The City Council has reviewed the proposal under the requirements of the California Environmental Quality Act (CEQA) and has determined the project is Categorically Exempt per Section 15301, Existing Facilities.

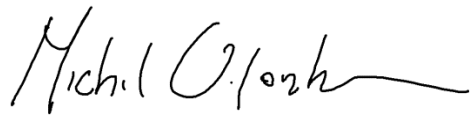
Recommendations

The Planning Commission recommends that the City Council take the following actions:

1. Adopt the Findings as outlined herein;
2. Affirm the project as Categorically Exempt per Section 15301 of the California Environmental Quality Act; and
3. Approve Coastal Development Permit CDP-01-24-016453, subject to the Findings and Conditions outlined herein, for minor development pursuant to California Public Resources Code Sections 30600(a), 30106, and 30624.9.

Staff is available to provide any additional information desired by the Council members.

Respectfully submitted,



Acting Director
Department of Economic and Community Development

Attachments

- Attachment A – Location Map
- Attachment B – Project Description
- Attachment C – Project Plans

ATTACHMENT A – SITE LOCATION



Ocean View Stables
2152 Olympic Way
Daly City, California

Ocean View Stables is an existing equestrian facility located at 2152 Olympic Way in Daly City, California. The property has historically operated as a horse boarding and equestrian recreation facility serving the local community. The project describes ongoing equestrian and instructional operations at the site, consistent with its longstanding recreational and equestrian character.

Ocean View Stables serves participants in equestrian activities, including horseback riding and horsemanship education together with incidental education and enrichment activities conducted in connection with those uses. The property will continue to support traditional equestrian uses including horse boarding, riding, training, and horsemanship instruction. These activities remain the primary use of the property and are consistent with the historic operation of the site as a stable and riding facility.

In addition to equestrian activities, incidental education and enrichment activities may occur in connection with equestrian instruction, which complement the rural and equestrian setting of the property. These activities are secondary to and occur as part of the existing instructional programming. To support these activities, Ocean View Stables utilizes small mobile trailers and similar equipment within previously developed parking areas of the property. These trailers are modest in scale and function as temporary operational equipment supporting instruction, supervision, and coordination of activities. The mobile trailers are not structured and are not installed or constructed on-site and remain on wheels at all times. They are relocated as needed and are placed within the existing operational footprint of the facility in areas already used for ranch-related activities. Their use does not alter the physical characteristics of the site or expand the operational footprint.

The site would continue to support equestrian instruction, youth camps and related activities consistent with its historic operation. The proposed use represents a continuation of the property's longstanding equestrian function. The continuation of the equestrian instruction and related activities reinforces the property's identity as a recreational and educational facility.

These small-scale, low intensity uses within an existing site and are designed to remain as an accessory operation to the historic equestrian character of Ocean View Stables and a continuation of the historic use of the property.

These activities occur within an existing developed site and remain compatible with the surrounding environment and the historic equestrian character of Ocean View Stables, and do not involve significant new development. No new development or expansion of use is proposed.

The mobile trailers are temporary equipment and are not structures, are not attached to the ground, and do not require utilities. Because the project involves temporary, mobile equipment that is accessory to an existing authorized use and results in no adverse effect on coastal resources, it may be evaluated as minor development pursuant to Public Resources Code Section 30624.



City Council Agenda Report

Item # _____

Meeting Date: May 26, 2026

Subject: Award Construction Contract for the Fire Station No. 91 ADA Parking and Path of Travel Improvements Project

Recommended Action

Staff recommends that the City Council:

- 1) Approve the design documents for the Fire Station No. 91 ADA Parking and Path of Travel Improvements Project;
- 2) Affirm the California Environmental Quality Act (CEQA) determination of Categorical Exemption;
- 3) Accept all bids and award a construction contract to Tri Valley Excavating Co. Inc., and
- 4) Authorize the City Manager to execute all necessary documents for the Fire Station No. 91 ADA Parking and Path of Travel Improvements project.

Background

The Fire Station No. 91 ADA Parking and Path of Travel Improvements Project includes, clearing and grubbing, sidewalk improvements, and reconstruction of curb ramps and driveway along the frontage of Fire Station No. 91 located at 151 Lake Merced Boulevard.

The scope of work will include the following:

1. Construct eight (8) ADA Curb Ramps and Sidewalk Improvements;
2. Install one ADA parking stall and construct path of travel to the fire house;
3. Reconstruct and realign the fire station driveway to improve sight visibility;
4. Installation of thermoplastic striping and markings; and
5. Adjust and/or replace existing utility covers to finished grade.

Discussion

The construction bid documents were prepared by BKF Engineers. The project was advertised on April 3, 2026, and eighteen (18) bids were received on April 30, 2026 with total bids ranging from \$310,000.00 to \$509,130.00. The lowest 3 bids and the Engineer’s Estimate are summarized as follows:

Bidder	Total Bid	Comments
1. Tri-Valley Excavating	\$310,000.00	Responsive Bid
2. Golden Bay Construction, Inc.	\$311,367.50	Responsive Bid
3. Redgwick Construction, Inc.	\$334,290.00	Responsive Bid

Award of Construction Contract
Fire Station No. 91 ADA Parking and Path of Travel Improvements Project
Meeting Date: May 26, 2026
Page 2 of 3

Engineer's Estimate	\$357,000.00	
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Determination of the lowest bidder was based on the lowest total bid. Tri-Valley Excavating Co. Inc. of Sunol, California, has been in business since 1993. This bidder holds the required Class A contractor's license, which is current and in good standing. The contractor's references for work performed for other entities, including Mission College of Santa Clara, Bay Fair BART Station and VTA North Yard, are acceptable.

The low bid for this project is 13.2% lower than the Engineer's estimated cost. If approved, it is anticipated that the Fire Station No. 91 ADA Parking and Path of Travel Improvements Project would begin construction in June 2026 and be completed by October 2026.

Fiscal Impact

The total estimated construction cost for the Fire Station No. 91 ADA Parking and Path of Travel Improvements Project is \$400,000.00, which includes the \$310,000.00 construction contract and an additional \$90,000.00 (29%) for the construction contingency, inspection, and contract administration cost.

\$60,000 is available in Transportation Fund CIP project accounts 33189200 55104 and \$3,500.00 from Water Fund project account 44175200. An additional \$336,500 above the previously allocated funds is needed to fully fund the project.

This action will transfer \$90,000.00 of unexpended funds from 2021-22 Parking Lot Improvements project account 33192500, and \$246,500 of unexpended funds from 2023-24 ADA Facility Upgrade project account 33187500.

Summary/Conclusion

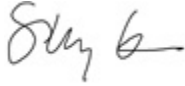
Staff recommends that the City Council:

- 1) Approve the design documents for the Fire Station No. 91 ADA Parking and Path of Travel Improvements Project;
- 2) Affirm the California Environmental Quality Act (CEQA) determination of Categorical Exemption;
- 3) Accept all bids and award a construction contract to Tri Valley Excavating co. Inc., and
- 4) Authorize the City Manager to execute all necessary documents for the Fire Station No. 91 ADA Parking and Path of Travel Improvements project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Award of Construction Contract
Fire Station No. 91 ADA Parking and Path of Travel Improvements Project
Meeting Date: May 26, 2026
Page 3 of 3

Respectfully submitted,



Shirley Chan
Acting City Engineer



Richard Chiu, Jr.
Director of Public Works

Attachments:

1. Location Map
2. Full set of plans and specifications available at the City Clerk's Office

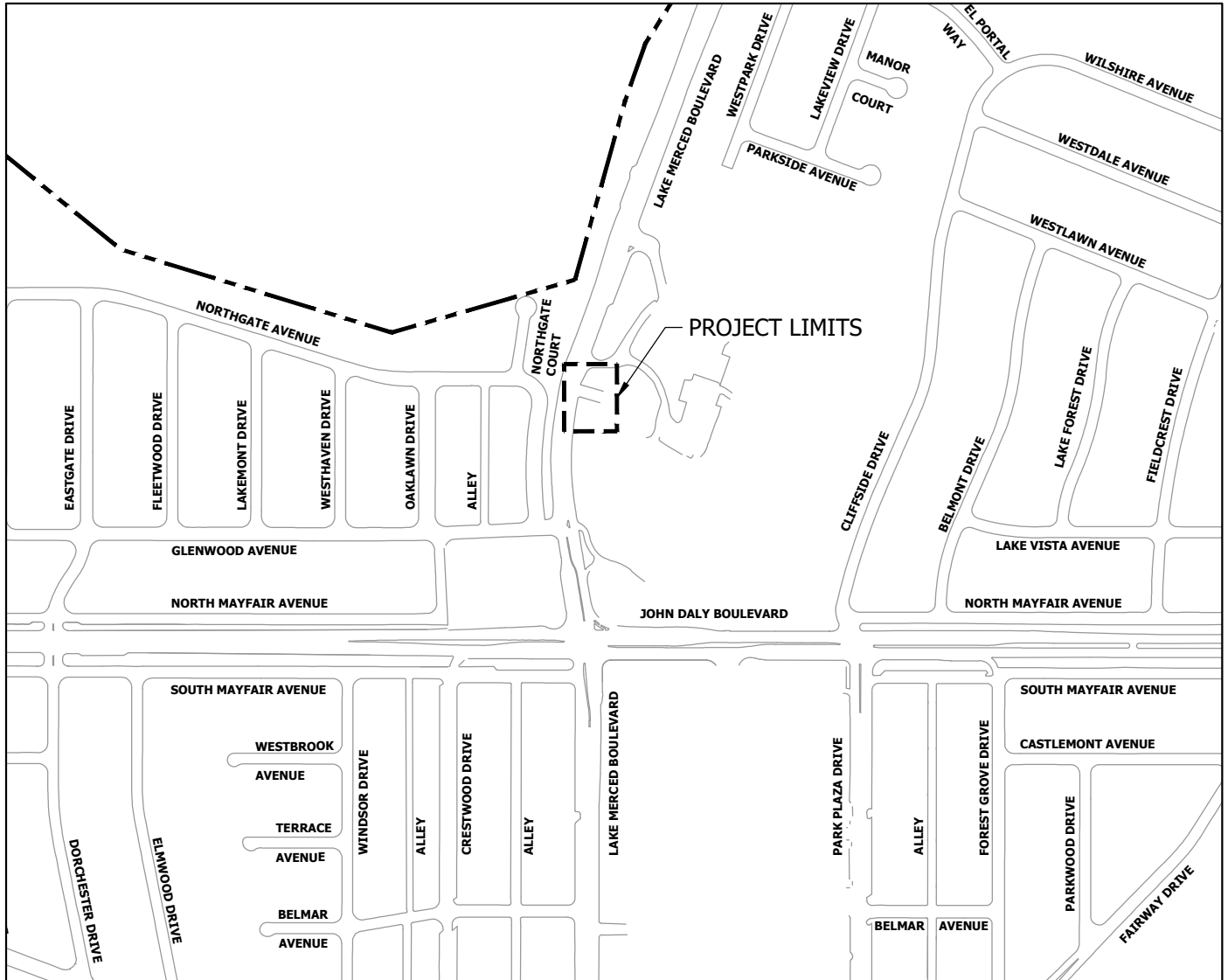
CITY OF DALY CITY

SAN MATEO COUNTY, CALIFORNIA

PROJECT LOCATION MAP

FIRE STATION NO. 91

ADA PARKING AND PATH OF TRAVEL IMPROVEMENTS



LEGEND

- RIGHT-OF-WAY
- - - - - PROJECT LIMITS

