

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, April 27, 2026 - 7:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

<https://www.youtube.com/@DalyCityGov/streams>, <https://www.dalycity.org/agendas>, or Comcast Ch. 27

PUBLIC PARTICIPATION

There are three ways to submit public comments: (1) submit written comments by meeting day, (2) submit written comments during the meeting, and (3) attend the meeting in person.

1. To submit written comments by meeting day, please email cityclerk@dalycity.org and include “Public Comment” in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting.

Please note: Any emailed comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the City Council prior to the meeting. Comments are not read aloud into the record.

2. During the meeting, you may visit www.dalycity.org/agendas to submit comments using the Public Comment form to address the City Council on a specific item, or during the public comment period, and such comments are delivered to the City Council and City Staff during the meeting, and may be read into the record at the time they are received.

3. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chamber and submit it to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible.

PLEDGE TO THE FLAG:

CALL TO ORDER

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

PRESENTATIONS:

1. DCPLA Grant to the Daly City Public Library, Sanya Singhal, Director, Daly City Public Library Associates
2. Daly City Childcare and Community Event Center – Presentation of Site/Architecture Design by Dorman and Associates
3. Proclamation: California Cities Week April 19-25, 2026

APPROVAL OF MINUTES:

4. Regular Meeting of April 13, 2026

APPROVAL OF AGENDA:

5. Regular Meeting of April 27, 2026

ORAL COMMENT:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Communications:

6. Accept QTR 1 Investment Report

Resolutions:

7. Authorize City Manager to Modify the Renewal of Agreement with CDW-G for Software
8. Set Time and Place for Public Hearing on Proposed Turnkey Design-Build Energy Services Agreement **(Set Time: 5/11/26)**
9. Authorize the City Manager to Approve a Purchase Agreement with National Auto Fleet Group for an Asphalt Crew Support Truck Body
10. Set Time and Place of the Public Hearing for Daly City's National Pollutant Discharge Elimination System Program Regulatory Fee **(Set Time: 5/11/26)**

11. Accept and Appropriate a \$1,059,658 Grant from Peninsula Clean Energy
12. Support an Application for Transportation Development Act Article 3 Grant Funds and Local Match for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project
13. Adopt a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement Between the County of San Mateo and the Cities for Animal Control Services for a Three-Year Term Beginning July 1, 2026
14. Authorize the City Manager to Execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and Any Amendments Thereto with California Department of Transportation
15. Accept and Appropriate a \$12,500 Grant from the Daly City Public Library Associates
16. Authorize the City Manager to Execute a Cost Sharing Agreement with Hilldale School for Public Infrastructure Improvements
17. Authorize City Manager to Execute the Cover Agreement with the State of California Department of Transportation for Public Infrastructure Improvements
18. Set Time and Place for Public Hearing - Introduction of Ordinance Adding Chapter 2.34 and Amending Various Chapters Related to Boards and Commissions **(Set Time: 5/11/26)**
19. Set Time and Place of Public Hearing to Adopt the Five-Year Update to the Urban Water Management Plan and the Water Shortage Contingency Plan **(Set Time: 5/26/26)**
20. Adopt Resolution to Approve Continuing Employee Contributions to the IAFF Medical Expense Reimbursement Plan Following Promotion
21. Approve Police Department Support Dog Program Coordinator Position

Check Registers:

22. Check Registers for the Month of March 2026

END OF CONSENT AGENDA

PUBLIC HEARINGS:

23. Adopt City's HUD Consolidated One-Year Action Plan for Fiscal Year 2026-27

STAFF: Lenelle Suliguin

RECOMMENDATION: Open/Close Hearing
Adopt Resolution by Roll Call Vote

24. Introduce an Ordinance Adding Chapter 15.09 to the Daly City Municipal Code Establishing Construction Hours on Private Property

STAFF: Michael Van Lonkhuisen

RECOMMENDATION: Open/Close Hearing
Motion for City Attorney to Read by Title Only
Councilmember Introduce Ordinance

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

25. Council Committee
26. City Council
27. Staff

ADJOURNMENT:

Proclamation

CALIFORNIA CITIES WEEK, APRIL 19–25, 2026

WHEREAS, cities first arose in California when eight municipalities incorporated in 1850 to provide essential safety and health services to a rapidly growing population following the Gold Rush, and subsequent periods of economic growth and immigration; and

WHEREAS, today California’s 483 cities and towns vary in size and scope and serve diverse communities throughout the state, from small rural neighborhoods to large urban regions; and

WHEREAS, more than 80 percent of California’s population resides within cities and towns and relies on municipal services provided by local governments; and

WHEREAS, the California Constitution grants cities important powers, including the authority to promote and regulate public safety, raise revenue for public purposes, and operate public works to furnish residents with light, water, power, heat, transportation, and communication; and

WHEREAS, cities provide millions of Californians with essential services, including but not limited to public libraries, fire protection, law enforcement, emergency medical and disaster response, parks and recreation, childcare, community and human services, solid waste and recycling management, water and sewer services, utilities, land use planning, housing, economic development, transportation planning, street and road maintenance, and telecommunications; and

WHEREAS, cities remain transparent and accountable to the communities they serve and continue to earn the trust placed in them by local residents through responsive, accessible, and locally driven governance; and

WHEREAS, California Cities Week is an opportunity to recognize the vital role cities play in the daily lives of residents and to encourage civic engagement, education, and participation in local government.

NOW, THEREFORE, I, GLENN R. SYLVESTER, Mayor, and members of the City Council of the City of Daly City, proclaim the week of April 19 through April 25, 2026, as “**California Cities Week**” in Daly City. The City Council encourages residents, businesses, and community organizations to participate in California Cities Week activities and to engage with their local government to better understand municipal services, decision-making, and opportunities for civic involvement.

Signed and sealed by the Mayor and City Council of the City of Daly City this 27th day of April 2026.

Glenn R. Sylvester, Mayor

Teresa G. Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 13, 2026

Visit <https://www.youtube.com/@DalyCityGov/streams> to view the City Council meeting

CALL TO ORDER:

Mayor Sylvester called the regular meeting to order at 7:25 P.M. and read the City’s Land Acknowledgement:

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

ROLL CALL: Councilmembers Present
Glenn R. Sylvester, Mayor
Teresa G. Proaño, Vice Mayor
Dr. Roderick Daus-Magbual
Pamela DiGiovanni
Juslyn C. Manalo

Staff Present
Thomas J. Piccolotti, City Manager
Rose Zimmerman, City Attorney
K. Annette Hipona, City Clerk

PRESENTATIONS:

Proclamation: Human Trafficking Ongoing Awareness and Prevention Month

(Tali Makstman, St. Ignatius College Preparatory, accepted on behalf of herself and for Antonia Lavine, San Francisco Collaborative Against Human Trafficking)

Proclamation: Fair Housing Month

(Laura Diaz, Project Sentinel Fair Housing)

APPROVAL OF MINUTES:

Regular Meeting of March 23, 2026

It was moved by Councilmember Manalo, seconded by Vice Mayor Proaño and carried to approve the minutes of March 23, 2026.

Note on Public Comments:

To provide public comments, members of the public have the option to- 1) attend in person, 2) email the City Clerk, or 3) submit comments through the public comment portal on the City’s website. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting are instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 13, 2026

APPROVAL OF AGENDA:

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried to approve the agenda.

CONSENT AGENDA:

It was moved by Councilmember Manalo, seconded by Councilmember Daus-Magbual and carried to approve the consent agenda, with the exception of items #6, 7 and 9, which were pulled for further discussion.

Resolutions:

Authorize Agreement with the County of San Mateo for Warrants Records Processing Services for the Police Department for FY 2026/27

Resolution 26-51, Authorizing Agreement With The County Of San Mateo Sheriff's Office Criminal Records Bureau To Manage Warrant Records Processing Services For The Police Department For FY 2026/27

Appropriate Grant Funds from the City/County Association of Governments of San Mateo County (C/CAG) and Authorize the City Manager to Execute Amendment No. 1 to the Funding Agreement for the Fiber Splicing and Fiber Cable Termination of the Smart Corridor Project

Director of Public Works Richard Chiu provided a staff report for the project, including the appropriation of \$672,500 in grant funds from C/CAG, which will fully fund the project.

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried by voice vote to adopt the resolution.

Resolution 26-52, Authorizing Amendment No. 1 To The Funding Agreement With The City/County Association Of Governments Of San Mateo County For The Fiber Splicing And Fiber Cable Termination Of The Smart Corridor Project

Amend Traffic Regulations to: (1) Install stop signs on Washington Street at Edgeworth Avenue (TSR 23/36); and (2) Install No Parking zones on Lakeshire Drive, under the Highway 1 overpass (TSR 26/37)

Director Chiu provided a staff report to amend the City's traffic regulations in response to two requests: 1) improving site distance at an intersection and 2) addressing complaints about illegal dumping under Highway 1. Chiu addressed questions regarding the decision to establish no parking zones on Lakeshire Drive and whether the City is considering the use of solar AI cameras instead of traditional surveillance to monitor illegal dumping.

Councilmember Manalo thanked City Manager Piccolotti for addressing the concerns she raised regarding the Washington and Edgeworth intersection and the proposed traffic regulations aimed to improve the situation. A business owner at the medical facility located at the intersection also brought the traffic issue to Manalo's attention.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 13, 2026

It was moved by Councilmember DiGiovanni, seconded by Councilmember Manalo and carried by voice vote to adopt the resolution.

Resolution 26-53, Establishing Traffic Regulations

Authorize the City Manager to Approve a Purchase Agreement with Peterson Caterpillar for Two CAT 420 07A Backhoe Loaders

Resolution 26-54, Approving A Purchase Agreement With National Peterson Caterpillar For Two CAT 420 07A Backhoe Loaders

Approve a Purchase Agreement with GBL Infrastructure Solutions, Inc. for Predator Series by GridShift Solutions Solar Streetlights and Poles

Director Chiu provided the staff report recommending the replacement of 49 series-circuit streetlights within RO 460 with solar streetlights and poles. Chiu addressed the following questions: potential cost savings from PG&E, concerns about street lighting in foggy conditions, the number of blocks impacted by the conversion, the project timeline, and plans for converting street lighting in other zones.

Representatives from GBL and Gridshift addressed questions regarding lumen output of the proposed lights, procedures for dimming the lights and the controller's ability to make adjustments, inspections and maintenance, the lifespan of the streetlights, testing of the lights during inclement weather, consideration of higher lumen outputs, comparison between parallel circuits and solar systems, the size of the solar panels, and the controller's capability to adjust setting to preserve battery life.

City Manager Piccolotti updated the Council about the lighting technology currently in use at the water and wastewater plant, which was based on information shared by Mayor Sylvester from a conference he attended.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Manalo and carried by voice vote to adopt the resolution.

Resolution 26-55, Approving A Purchase Agreement with GBL Infrastructure Solutions, Inc. For Predator Series By GridShift Solutions Solar Streetlights And Poles

Authorize the City Manager to Execute a Professional Services Agreement for Design Services of the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project

Resolution 26-56, Authorizing Execution Of A Professional Services Agreement For Design Services Of The John Daly Boulevard Pedestrian And Bicycle Facility Improvements Project With BKF Engineers

Accept Notice of Completion for the Fire Station 95 Fuel Tank Replacement Project

Resolution 26-57, Accepting Completion Of Certain Project In The Department Of Public Works (Fire Station 95 Fuel Tank Replacement Project)

Accept and Appropriate Grant Funding from CalRecycle for the Beverage Container Recycling City/County Payment Program

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 13, 2026

Resolution 26-58, Accepting And Appropriating Grant Funding From The California Department Of Resources Recycling And Recovery

END OF CONSENT AGENDA

PUBLIC HEARINGS:

Proposed Increases and Updates to the Daly City Master Fee Schedule

Tim Nevin, Assistant City Manager and Interim Director of Finance and Administrative Services, provided a staff report with recommendations for the Master Fee Schedule made by the Finance staff with input from department heads. Nevin responded to questions regarding updates to the City’s parking meters.

Mayor Sylvester opened the public hearing. There were no speakers.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried to close the hearing.

It was moved by Mayor Sylvester, seconded by Vice Mayor Proaño and carried by unanimous roll call vote to adopt the resolution.

Resolution 26-59, Approving Proposed Increase And Updates To The Daly City Master Fee Schedule

ORDINANCES:

Second Reading, Ordinance No.1489, Amending Chapter 17 of the Daly City Municipal Code Re: Zoning Ordinance Updates

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the ordinance.

Ordinance 1489, Amending Chapter 17 Of The Municipal Code Re: Zoning Ordinance Updates

Second Reading, Ordinance No. 1490, Adding Chapter 17.62 to the Daly City Municipal Code Re: Commercial Cannabis Non-Retail Combining District and Rezoning Parcels

It was moved by Councilmember Daus-Magbual, seconded by Vice Mayor Proaño and carried by the following roll call vote to adopt the ordinance.

Ayes: Daus-Magbual, Manalo, Proaño, Sylvester
Noes: DiGiovanni

Ordinance 1490, Adding Chapter 17.62 To The Daly City Municipal Code Re: -CCNR Commercial Cannabis Non-Retail Combining District And Rezoning Existing Parcels Located At Mission Street Between Crocker Avenue And Templeton Avenue, Geneva Avenue Between Talbert Street And Bayshore Boulevard, Geneva Avenue Between Castillo Street And Calgry Street To -CCNR Commercial Cannabis Non-Retail Combining District

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 13, 2026

APPOINTMENTS:

Councilmember DiGiovanni announced that her appointments are forthcoming.

It was moved by Mayor Sylvester, seconded by Councilmember Manalo and carried by voice vote to appoint Mark Estrada to the Recreation Commission.

REPORTS:

Council Committee

Peninsula Clean Energy (PCE) (Daus-Magbual)
SFO Community Roundtable (Daus-Magbual)
City/County Association of Governments (C/CAG) (Manalo)
International Council of Shopping Centers (Proaño)
Illegal Dumping (Sylvester/ Proaño)
Daly City Public Libraries (Proaño /Manalo)
San Mateo County Mosquito & Vector Control District (Sylvester)
The Housing Endowment and Regional Trust (HEART) (Sylvester)
San Mateo County Department of Emergency Management (DEM) (Sylvester)
Bayshore Revitalization (Sylvester/Manalo)

City Council

Vice Mayor Proaño attended a meeting in the City of Colma to present Ed Lee from Lucky Chances a certificate on behalf of Daly City.

Councilmember Daus-Magbual shared that he spoke at Career Day at his son's school, Fernando Rivera Intermediate, thanking Mr. Zhou, the teachers, and staff from the Police and Water and Wastewater Departments for their participation. Dr. Daus-Magbual also reported on delivering the keynote at the Filipinx Law Students Association's graduation ceremony at UC Davis, recognizing the sacrifices by some of the graduates who had traveled from other states to study there.

Councilmember Manalo reported attendance at several events: the State of the Cow Palace to hear about increased usage of the event center, acknowledging Director Allison, congratulating Al Perez for becoming the first Asian and Filipino Board Chair, and thanking the Daly City Police Department for their work during large events; a meeting for the Dr. José Rizal project at the Serramonte Library, acknowledging staff for meeting with the Committee; a meeting with the Building Trades of San Mateo County and other elected officials at Skyline College to highlight the importance of providing career opportunities within the trades for the youth; the Spring Fun Day event for the youth, congratulating Director Brown and her team in the Recreation Department, attended alongside Mayor Sylvester and Supervisor Canepa; a conference with San Mateo County leaders in Redwood City to protect essential services related to VLF Funding along with 200 people, including Assistant City Manager Nevin, Director Cosgrove, Battalion Chief Gracia, and representatives from Police and Fire; the FIFA World Cup trophy tour at San Francisco's City Hall, attended with her son Ethen; the Steeped in Power event for women empowerment by San Francisco indie label Empire, recognizing their president, Tina Davis, artist Inayah, and the women in leadership at Empire; an event hosted by the Asian Pacific American Leadership Foundation, where Manalo was honored for her civic leadership and public service; and Career Day at Jefferson High School alongside Supervisor Canepa, where both gave a talk about the importance of public service, and thanked Shane Nichols, a member of the Career staff.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 13, 2026

Councilmember DiGiovanni reported attendance at the following events: Spring Fun Day, thanking the Recreation staff and the vendors, and acknowledging those who attended, including Mayor Sylvester, Councilmember Manalo, and Director Anderson; and the San Mateo County press conference for VLF Funding, acknowledging the great representation, and requesting promotion of their website at Serramonte. DiGiovanni also requested reviewing regulations regarding ebikes and scooters in Daly City, citing recent incidents that resulted in injuries.

Mayor Sylvester reported attendance at Daly City’s Spring Fun Day, where the Mayor distributed certificates, acknowledging City Manager Piccolotti, Supervisor Canepa, and the car clubs for their participation, and thanking the Recreation and Parks staff for their efforts on the event. Sylvester proposed adding an agenda-setting section to the Council meetings, allowing the Council to discuss various ideas while ensuring fairness and helping to direct staff. The Mayor noted the importance of the VLF funding but recommended further discussions about whether the City should request Serramonte Center to post information about the issue.

Councilmember Manalo reported on C/CAG discussing and voting on a pilot program for ebikes, including age and speed restrictions, as recommended by Assemblymember Papan. If approved at the state level, each municipality would have an opportunity to adopt the policy.

Vice Mayor Proaño reported on the Council attending the Council of Cities in Millbrae, noting Millbrae’s new development project, which included housing for Veterans, a hotel, and restaurants. Councilmember Manalo also noted SamTrans’s new headquarters, located at the Millbrae development.

Staff

City Manager Piccolotti addressed the Mayor’s proposal for an agenda-setting section, informing the Council that staff will work with the City Attorney on this request. The City Manager also highlighted Director Cosgrove’s upcoming birthday.

ADJOURNMENT:

Mayor Sylvester adjourned the meeting at 10:16 P.M. in memory of Phyllis Rizzi.

Approved as submitted, this _____

City Clerk

day of _____ April _____ 2026 _____.

Glenn R. Sylvester
Mayor



**City of Daly City
Sanitation District
Portfolio Management
Portfolio Summary
March 31, 2026**

City of Daly City
333 90th Street
Daly City, CA 94015
(650)991-8047

	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM
Investments							
San Mateo County Pool	149,535,068.11	150,686,488.13	149,535,068.11	54.11	1	1	4.028
CAMP	76,720,580.37	76,720,580.37	76,720,580.37	27.76	1	1	3.788
Local Agency Investment Funds	14,123,471.79	14,154,281.90	14,123,471.79	5.11	1	1	3.826
Federal Agency Coupon Securities	20,115,000.00	19,920,753.41	19,199,909.00	6.95	1530	654	4.243
Federal Agency Disc. -Amortizing	2,225,000.00	2,007,840.00	1,926,687.58	0.70	1503	959	3.530
CDs	14,605,000.00	14,625,680.51	14,605,000.00	5.28	1418	484	3.965
Mortgage Back Security	242,941.39	239,752.21	242,941.39	0.09	10001	4397	4.197
Investments	277,567,061.66	278,355,376.53	276,353,658.24	100.00%	201	82	3.959

Cash and Accrued Interest

Accrued Interest at Purchase		1,625.00	1,625.00				
Subtotal		1,625.00	1,625.00				
Total Cash and Investments	277,567,061.66	278,357,001.53	276,355,283.24		201	82	3.959

Total Earnings	March 31 Period Ending	Fiscal Year To Date
Current Year	909,376.17	9,498,733.47
Average Daily Balance	277,137,112.81	261,843,680.40
Effective Rate of Return	3.86%	4.83%

Reporting Period 03/01/2026 - 03/31/2026



**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
March 31, 2026**

City of Daly City
333 90th Street
Daly City, CA 94015
(650)991-8047

Cusip	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
San Mateo County Pool												
SMCP	10105	SMCP		07/01/2025	149,535,068.11	150,686,488.13	149,535,068.11	4.028	1	1	4.028	
Subtotal and Average			148,265,947.22		149,535,068.11	150,686,488.13	149,535,068.11		1	1	4.028	
CAMP												
CAMP	10135	CAMP		07/01/2025	66,720,580.37	66,720,580.37	66,720,580.37	3.800	1	1	3.800	
CAMPTERM	10158	CAMP-T		10/15/2025	10,000,000.00	10,000,000.00	10,000,000.00	3.710	1	1	3.710	
Subtotal and Average			76,513,127.45		76,720,580.37	76,720,580.37	76,720,580.37		1	1	3.788	
Local Agency Investment Funds												
LAIFCITY	10103	LAIF		07/01/2025	13,668,243.82	13,698,060.86	13,668,243.82	3.826	1	1	3.826	
LAIFSANI	10104	LAIF		07/01/2025	455,227.97	456,221.04	455,227.97	3.826	1	1	3.826	
Subtotal and Average			16,446,052.44		14,123,471.79	14,154,281.90	14,123,471.79		1	1	3.826	
Federal Agency Coupon Securities												
31422X5S7	10077	FAMC		08/24/2023	1,015,000.00	1,018,453.03	1,012,485.85	4.650	128	1079	4.740	08/07/2026
31422XGQ9	10081	FAMC		10/12/2022	1,000,000.00	983,830.00	880,726.00	0.940	208	1475	4.180	10/26/2026
31424WAF9	10120	FAMC		10/05/2023	2,000,000.00	2,021,600.00	2,003,480.00	4.875	365	1274	4.820	04/01/2027
31422XR95	10133	FAMC		10/25/2023	2,000,000.00	2,003,020.00	1,927,320.01	4.030	609	1498	4.580	12/01/2027
3133EPPE9	10124	FFCB		09/19/2023	2,000,000.00	2,003,500.00	1,978,900.00	4.375	96	1021	4.780	07/06/2026
3130A3DU5	10087	FHLB		09/26/2022	1,380,000.00	1,370,533.20	1,329,578.94	3.000	345	1628	3.900	03/12/2027
3130AMGY2	10091	FHLB		05/17/2023	1,400,000.00	1,360,907.80	1,273,959.40	1.250	418	1468	3.680	05/24/2027
3130AKT48	10100	FHLB		08/24/2023	1,000,000.00	949,560.00	859,150.00	0.650	666	1617	4.550	01/27/2028
3130AMLL4	10068	FHLB		06/01/2021	1,020,000.00	1,015,612.98	1,020,000.00	0.950	55	1820	0.950	05/26/2026
3134HBQY0	10152	FHLMC		05/29/2025	5,000,000.00	4,987,650.00	4,961,250.00	4.150	1519	1826	4.324	05/29/2030
3136G4X99	10095	FNMA		03/13/2023	2,300,000.00	2,206,086.40	1,953,058.80	0.740	511	1626	4.520	08/25/2027
Subtotal and Average			19,199,909.00		20,115,000.00	19,920,753.41	19,199,909.00		654	1530	4.243	
Federal Agency Disc. -Amortizing												
3134A2G77	10147	FHLMC		10/04/2024	2,225,000.00	2,007,840.00	1,926,687.58	3.211	959	1503	3.530	11/15/2028
Subtotal and Average			1,926,687.58		2,225,000.00	2,007,840.00	1,926,687.58		959	1503	3.530	
CDs												
05220JAE1	10070	ACB		05/31/2023	248,000.00	248,320.17	248,000.00	4.600	58	1094	4.605	05/29/2026

City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
March 31, 2026

Cusip	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
CDs												
01882MAA0	10099	ALLI		12/30/2022	248,000.00	251,979.16	248,000.00	4.850	638	1826	4.853	12/30/2027
01882MAJ1	10132	ALLI		11/20/2023	248,000.00	250,683.11	248,000.00	5.600	233	1096	5.600	11/20/2026
02007GQH9	10066	ALLY		04/28/2022	246,000.00	245,763.59	246,000.00	2.850	27	1461	2.852	04/28/2026
03065YAB7	10088	AMER		08/31/2023	248,000.00	250,839.35	248,000.00	5.050	364	1308	5.050	03/31/2027
02357QCL9	10149	AMERAN		03/28/2025	244,000.00	244,607.56	244,000.00	4.050	727	1096	4.054	03/28/2028
03065AAY9	10145	AMERIC		10/24/2024	249,000.00	248,972.36	249,000.00	3.850	205	729	3.848	10/23/2026
02589AGX4	10148	AMEXNL		03/26/2025	244,000.00	245,321.50	244,000.00	4.150	1455	1826	4.153	03/26/2030
052392CC9	10083	AUST		11/28/2022	248,000.00	249,886.54	248,000.00	5.050	240	1460	5.054	11/27/2026
07181JAY0	10084	BAXT		01/24/2023	249,000.00	250,285.59	249,000.00	4.500	299	1462	4.504	01/25/2027
062119BU5	10089	BFN		05/15/2023	248,000.00	249,371.44	248,000.00	4.400	406	1458	4.403	05/12/2027
05614FBX0	10155	BNY		11/05/2025	245,000.00	240,669.63	245,000.00	3.600	1679	1826	3.602	11/05/2030
130162BC3	10127	CALIF		10/25/2023	248,000.00	250,232.99	248,000.00	5.450	208	1097	4.733	10/26/2026
14042RQB0	10082	CAPI		11/17/2021	248,000.00	243,768.13	248,000.00	1.100	230	1826	1.101	11/17/2026
14622LAP7	10123	CART		10/18/2023	248,000.00	253,307.20	248,000.00	5.100	565	1461	5.104	10/18/2027
15118R3B1	10156	CELTIC		11/07/2025	249,000.00	244,042.91	249,000.00	3.550	1681	1826	3.540	11/07/2030
227563CH4	10067	CRB		05/19/2023	244,000.00	244,213.50	244,000.00	4.650	48	1096	4.655	05/19/2026
22537MAW7	10159	CREDHU		03/27/2026	249,000.00	247,986.57	249,000.00	3.800	1091	1096	3.804	03/27/2029
23204HQJ0	10144	CUSTOM		10/15/2024	245,000.00	242,835.18	245,000.00	3.550	929	1462	3.184	10/16/2028
25844MAW8	10101	DORT		05/24/2023	247,000.00	249,284.01	247,000.00	4.350	784	1827	4.591	05/24/2028
27002YFV3	10065	EAGL		04/21/2023	248,000.00	248,080.10	248,000.00	4.650	20	1096	4.655	04/21/2026
32116QBK1	10090	FBNM		05/19/2023	248,000.00	249,509.33	248,000.00	4.450	413	1461	4.454	05/19/2027
32022RSG3	10094	FFIN		08/01/2022	249,000.00	247,100.63	249,000.00	3.300	488	1827	3.254	08/02/2027
32065RAV7	10142	FIRSTK		10/08/2024	249,000.00	248,758.72	249,000.00	3.700	190	730	3.700	10/08/2026
32110YYH2	10093	FNB		07/29/2022	249,000.00	247,572.73	249,000.00	3.450	484	1826	3.452	07/29/2027
34520LAY9	10098	FORB		12/15/2022	248,000.00	248,416.39	248,000.00	4.000	623	1826	4.002	12/15/2027
356436AQ8	10119	FREE		09/19/2023	248,000.00	249,691.86	248,000.00	5.350	170	1095	5.355	09/18/2026
37892MAN4	10137	GLOBAL		05/30/2024	249,000.00	253,345.05	249,000.00	4.750	790	1461	4.754	05/30/2028
37892MAV6	10153	GLOBAL		05/22/2025	249,000.00	249,575.94	249,000.00	4.100	415	729	4.101	05/21/2027
38149MXJ7	10075	GOLD		07/28/2021	249,000.00	246,620.06	249,000.00	0.950	118	1826	0.951	07/28/2026
396916AA6	10139	GREENW		10/09/2024	249,000.00	248,757.97	249,000.00	3.700	191	730	3.700	10/09/2026
41138NAB4	10085	HAPO		08/31/2023	248,000.00	250,410.56	248,000.00	5.000	331	1275	4.999	02/26/2027
41939HDJ8	10141	HAVEN		04/19/2024	244,000.00	244,105.65	244,000.00	4.700	19	731	4.700	04/20/2026

**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
March 31, 2026**

Cusip	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
CDs												
419700AG4	10130	HAWAI		10/27/2023	248,000.00	250,266.47	248,000.00	5.500	209	1096	5.505	10/27/2026
457731AQ0	10073	INSP		06/30/2023	248,000.00	248,655.46	248,000.00	5.000	90	1096	5.005	06/30/2026
530520AM7	10096	LIBE		08/29/2023	248,000.00	251,788.94	248,000.00	5.000	516	1462	5.004	08/30/2027
560507AR6	10102	MAIN		08/25/2023	248,000.00	253,279.67	248,000.00	4.850	877	1827	4.855	08/25/2028
59013LKC7	10160	MERRIC		03/31/2026	249,000.00	249,416.08	249,000.00	3.850	1093	1094	3.850	03/29/2029
61778EHV6	10154	MOR		11/05/2025	245,000.00	242,196.96	245,000.00	3.750	1679	1826	3.752	11/05/2030
61776NEA7	10143	MS		10/09/2024	245,000.00	241,620.47	245,000.00	3.550	1287	1826	3.552	10/09/2029
64034KBE0	10086	NELN		03/09/2022	247,000.00	242,442.85	247,000.00	1.900	342	1826	1.901	03/09/2027
651023FQ1	10080	NEWB		10/06/2022	244,000.00	244,107.36	244,000.00	4.000	188	1461	4.003	10/06/2026
647608AK4	10129	NEWORL		10/25/2023	248,000.00	252,529.22	248,000.00	5.100	572	1461	5.104	10/25/2027
75102EAV0	10121	RAIZ		10/06/2023	244,000.00	248,312.46	244,000.00	5.100	553	1461	5.104	10/06/2027
7954506X8	10072	SALLI		06/30/2021	249,000.00	247,136.24	249,000.00	0.900	90	1826	0.900	06/30/2026
856285XK2	10108	SBIN		09/28/2021	248,000.00	244,581.82	248,000.00	1.100	180	1826	1.101	09/28/2026
78413RAD9	10114	SCE		10/04/2023	248,000.00	249,767.99	248,000.00	5.300	187	1097	5.177	10/05/2026
84287PHR6	10069	SFB		05/26/2023	248,000.00	248,267.34	248,000.00	4.650	55	1096	4.655	05/26/2026
82671DAC1	10071	SIGN		06/07/2023	248,000.00	248,431.52	248,000.00	4.800	68	1097	4.688	06/08/2026
84614AAJ8	10078	SPAC		08/29/2023	248,000.00	249,522.47	248,000.00	5.350	152	1098	5.351	08/31/2026
87165ET98	10079	SYNC		09/03/2021	248,000.00	244,860.32	248,000.00	0.900	155	1826	0.899	09/03/2026
89235MLE9	10076	TOYO		07/29/2021	249,000.00	246,600.39	249,000.00	0.950	119	1826	0.951	07/29/2026
89846HFE8	10157	TRUX		11/07/2025	249,000.00	243,520.76	249,000.00	3.500	1681	1826	3.490	11/07/2030
90348JP61	10074	UBS		07/08/2021	249,000.00	246,988.33	249,000.00	0.900	98	1826	0.901	07/08/2026
91527PCK1	10128	UNIVES		03/20/2024	248,000.00	249,625.89	248,000.00	4.600	355	1097	4.600	03/22/2027
90352RCU7	10097	USA		09/30/2022	249,000.00	249,377.73	249,000.00	4.000	547	1826	4.002	09/30/2027
917352AG1	10092	UTAH		06/07/2023	248,000.00	250,025.91	248,000.00	4.600	432	1461	4.604	06/07/2027
913065AC2	10126	UTD		10/20/2023	248,000.00	252,490.78	248,000.00	5.100	567	1461	5.104	10/20/2027
919853KY6	10134	VALLEY		03/19/2024	244,000.00	245,551.60	244,000.00	4.600	352	1095	4.600	03/19/2027
Subtotal and Average			14,537,193.55		14,605,000.00	14,625,680.51	14,605,000.00		484	1418	3.965	
Mortgage Back Security												
36202E6D6	10110	GNMA		07/22/2009	194,521.32	191,344.79	194,521.32	4.500	4828	10925	4.478	06/20/2039
36291HTQ7	10111	GNMA		10/18/2007	24,400.11	24,543.34	24,400.12	5.500	2905	9645	5.572	03/15/2034
36291YRM1	10113	GNMA		10/18/2007	499.55	500.08	499.56	5.500	3270	10010	5.572	03/15/2035

**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
March 31, 2026**

Cusip	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
Mortgage Back Security												
36200MQW6	10115	GNMA		06/01/2023	23,520.41	23,364.00	27,142.83	4.500	2662	3697	0.933	07/15/2033
Subtotal and Average			248,195.58		242,941.39	239,752.21	242,942.39		4397	10001	4.197	
Total and Average			277,137,112.81		277,567,061.66	278,355,376.53	276,355,283.24		82	201	3.959	



**City of Daly City
Sanitation District
Purchases Report
Sorted by Fund - Fund
January 01, 2026 - March 31, 2026**

City of Daly City
333 90th Street
Daly City, CA 94015
(650)991-8047

Cusip	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
22537MAW7	10159	GENE RAL	MC1	CREDHU	249,000.00	03/27/2026	04/27 - 05/27	249,000.00		3.800	03/27/2029	3.804	249,000.00
59013LKC7	10160	GENE RAL	MC1	MERRIC	249,000.00	03/31/2026	04/30 - 05/30	249,000.00		3.850	03/29/2029	3.850	249,000.00
				Subtotal	498,000.00			498,000.00	0.00				498,000.00
				Total Purchases and Deposits	498,000.00			498,000.00	0.00				498,000.00



**City of Daly City
Sanitation District
Maturing Investments Sorted by
Maturity Date
January 01, 2026 - March 31, 2026**

City of Daly City
333 90th Street
Daly City, CA 94015
(650)991-8047

Maturity Date	Cusip	Investment #	Fund	Security Type	Issuer	Dealer	Dealer's Phone Number	Maturity Par Value	Stated Rate	Comments
01/06/2026	20416TAX0	10061	GENER AL	MC1	COMMUNITYWIDE CU	TVI		248,000.00	4.700	
01/29/2026	58404DJN2	10062	GENER AL	MC1	MEDALLION BANK	TVI		249,000.00	0.450	
January, 2026 Subtotal:								497,000.00		
02/10/2026	538036NE0	10063	GENER AL	MC1	LIVE OAK BANK	TVI		249,000.00	0.500	
02/12/2026	3130AKVR4	10064	GENER AL	FAC	Federal Home Loan Bank	TVI		2,000,000.00	0.550	
February, 2026 Subtotal:								2,249,000.00		
03/23/2026	06051XBK7	10131	GENER AL	MC1	BANK OF AMERICA	TVI		244,000.00	4.800	
03/27/2026	62847NEL6	10140	GENER AL	MC1	MVB BANK	TVI		249,000.00	4.800	
March, 2026 Subtotal:								493,000.00		
Total								3,239,000.00		



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Authorize City Manager or Designee to Modify the Renewal of Agreement with CDW-G for Software

Recommended Action

Staff recommends that the City Council approve a resolution authorizing the City Manager or Designee to modify a multi-year agreement with CDW-G to \$827,701.82, an increase of \$121,656.50 over three-year contract for several Microsoft software products.

Background

While going through the Tyler implementation of the Human Capital Management (HCM) module, it has been determined that all Daly City employees will need to have at minimum, a valid working Daly City e-mail address. Having this available for employees will allow them to be able to enter their own timecards instead of relying on others as is the current case. The e-mail address will also empower the employee to be able to check their personnel information using the Employee Access Portal utilizing an internet connection. The employee will be able to view and edit personal contact information, maintain emergency contacts, review pay, and download tax-related documents. This platform is designed to help employees manage their personal and employment-related information efficiently. The estimated number of Daly City employees, including part-time and hourly, that currently do not have a Daly City e-mail address are 350.

Fiscal Impact

The cost of the modification of the three-year agreement is \$121,656.50. The increased cost for FY 2026 is \$30,411.50; the increased cost for both FY 2027 and FY 2028 is \$45,622.50. Funding for FY 2026 is available within the Information Services Division budget. Funding for the remainder of the agreement will be requested in upcoming budget requests.

Summary/Conclusion

Staff recommends that the City Council approve a resolution authorizing the City Manager or Designee to modify a multi-year agreement with CDW-G to \$827,701.82, an increase of \$121,656.50 over three-year contract for several Microsoft software products.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Matthew A. Juhl
Information Services Manager
Information Services Division

Timothy J. Nevin
Assistant City Manager
Office of the City Manager



City Council Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Setting Time and Place for Public Hearing on Proposed Turnkey Design-Build Energy Services Agreement

Recommended Action

Recommend City Council set a public hearing for May 11, 2026, at 7:00 p.m., to review a proposed turnkey design-build energy services agreement with Syserco Energy Solutions, Inc.

Discussion

In alignment with California Government Code Section 4217.10, which implements the policy set forth in California Public Resources Code Section 25008 by authorizing public agencies to develop energy conservation, cogeneration, and alternative energy supply sources at public facilities, and consistent with Daly City's climate action plan, The Daly City Green Vision – TEN for TWENTY, the proposed agreement advances the City's efforts to reduce energy use and its carbon footprint.

The project will implement energy conservation measures (ECMs) to improve energy efficiency, reduce operating costs, and modernize City infrastructure. Improvements include upgrades to building management systems, lighting, and heating, ventilation, and air conditioning (HVAC) equipment at War Memorial Community Center/John Daly Library, Public Works Corporation Yard, and Westlake Library.

Summary/Conclusion

Staff recommends the City Council hold a public hearing at 7:00 p.m. on May 11, 2026, to consider the proposed Turnkey Design-Build Energy Services Agreement and confirm compliance with California Government Code Section 4217.10.

Staff is available to provide additional information as requested by the Mayor or City Council members.

Respectfully submitted,

Jeffery W. Fornesi
Asst. Director of Public Works

Richard Chiu, Jr.
Director of Public Works



City Council Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Authorizing the City Manager to Approve a Purchase Agreement with National Auto Fleet Group for an Asphalt Crew Support Truck Body

Recommended Action

Authorize the City Manager, or his designee, to approve a purchase agreement with National Auto Fleet Group using Sourcewell contract pricing for the construction and installation of an asphalt crew support truck body in the amount of \$112,079.12 for the Public Works-Street Division.

Discussion

The asphalt crew support truck will enhance the Department of Public Works' ability to carry out roadway repair and maintenance operations more efficiently. This vehicle is designed to replace two existing pieces of equipment, eliminating the need to tow a separate emulsion trailer and streamlining field operations.

In addition to improving efficiency, this upgrade supports the department's commitment to environmentally responsible practices. The current emulsion trailer relies on a gasoline-powered motor to keep materials heated, which increases fuel consumption and emissions. By contrast, the new support truck will be equipped with a heating system that utilizes engine coolant to maintain material temperature, reducing reliance on auxiliary fuel sources and lowering overall environmental impact.

The California Government Code authorizes public agencies to participate in cooperative purchasing agreements, such as those established by Sourcewell, while remaining in compliance with the City's Municipal Code and adopted rules and procedures governing the procurement of vehicles and equipment. Utilizing a cooperative purchasing program allows the City to streamline the procurement process and achieve cost efficiencies. Staff reviewed National Auto Fleet Group's Sourcewell contract (Contract No. 032824-NAF) and confirmed quote amount.

Sourcewell is a nationwide, government-to-government procurement service and a self-sustaining public agency with more than 40 years of experience serving government, education, and nonprofit organizations. Sourcewell assists its members in operating more efficiently by offering competitively solicited contracts for goods and services, technology solutions, and regional programs. All Sourcewell contracts are awarded through a competitive public procurement process, ensuring compliance with applicable purchasing requirements.

Fiscal Impact

Sufficient funding of \$112,079.12 for the asphalt crew support truck body is available in the FY 2025–2026 Motor Vehicle Replacement Fund (Account 55145300-55018).

**Authorizing the City Manager to Approve a
Purchase Agreement with National Auto Fleet Group
for an Asphalt Crew Support Truck Body
Meeting Date: April 27, 2026
Page 2 of 2**

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager, or their designee, to execute a build agreement with National Auto Fleet Group using Sourcewell contract pricing in the amount of \$112,079.12.

Staff is available to provide any additional information requested by the Mayor or Councilmembers.

Respectfully submitted,



Jeffery W. Fornesi
Assistant Director of Public Works



Richard Chiu Jr.
Director of Public Works

Attachment: National Auto Fleet Group., Quote No. 3459HD



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

4/14/2026

Government Quote ID#3459HD

Mr. Jose Garcia

City of Daly City
333 90th Street
Daly City, CA 94015

Dear Jose Garcia,

National Auto Fleet Group is pleased to quote the following sourced item(s) for your consideration. One (1) New/Unused (**Asphalt Crew Support Truck Body, Installed on Customer Supplied Chassis**) and provided by Mr. Sam Meyers with Western Truck Fab, each for:

	Contract Price
Chassis and Option	\$ 102,006.03
Tax (9.875%)	\$ 10,073.09
Total	\$ 112,079.12

This sourced item(s) is available under the Sourcewell (Formerly Known as NJPA) Contract 032824-NAF. Please reference this Contract Number on all Purchase Orders.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Ben Rodriguez
HD Contract Manager
BEN@NationalAutoFleetGroup.com
Office (855) 289-6572
Fax (831) 480-8497



Contract 032824-NAF



Western Truck Fabrication, Inc
 1923 W Winton Ave
 Hayward, CA 94545-1205
 5107859994
 www.westerntruckfab.com



QUOTE

ADDRESS	SHIP TO	QUOTE # 86506
NEIL CARROLL	NEIL CARROLL	DATE 04/13/2026
NATIONAL AUTO FLEET GROUP	NATIONAL AUTO FLEET GROUP	
490 AUTO CENTER DRIVE	490 AUTO CENTER DRIVE	
WATSONVILLE, CA 95076	WATSONVILLE, CA 95076	

WTF REP	DEALER SALES REP
SAMUEL MEYERS	BEN RODRIGUEZ

ACTIVITY	QTY	DESCRIPTION
		ASPHALT CREW SUPPORT TRUCK BODY PER CITY OF DALY CITY
Truck Details	1	END USER CONTACT: JOSE GARCIA YEAR/MAKE: FORD 2024 MODEL: F-450 DRW WB: 169" CA: CAB TYPE: REGULAR FUEL: GAS VIN# 1FDUF4GN6REC38830
WTFB-12-SD	1	FURNISH AND INSTALL 8'-0" WIDE X 12'-0" LONG FLATBED 3/16" FORMED STEEL DIAMOND PLATE BED CAB HIGH 50/50 STEEL AIR-FLOW HEADBOARD **TAPERED HEADBOARD** 4" CROSSMEMBERS 12" ON CENTER **FIXED 6" STAKE SIDES SOLID WITH ROUND BAR EDGES** STAKE POCKETS ROPE HOOKS ICC DOCK BUMPER ***DOCK BUMPER TO HAVE PUNCHED OUT DIAMOND SHAPE HOLES BELOW TAIL LIGHTS*** OEM TAIL LIGHTS LED CLEARANCE LIGHTS ANTI-SAIL MUD FLAPS UNDERSEALED AND PAINTED BLACK
MATERIALS MISC	1	FURNISH AND INSTALL FLATBED EMULSION SAFETY ITEMS; -ONE (1) TRIANGLE KIT -ONE (1) 25-PERSON FIRST AIT KIT SPECIAL ORDERS ARE NON RETURNABLE AND NON REFUNDABLE. ALL RETURNED PARTS ARE SUBJECT TO A 25% RESTOCKING FEE. CREDIT CARD PAYMENTS OVER \$1,000 ARE SUBJECT TO A 3% PROCESSING FEE.

NOT RESPONSIBLE FOR LOST OR MISSING EQUIPMENT

ACTIVITY	QTY	DESCRIPTION
MATERIALS FB	1	-ONE (1) AMEREX FURNISH AND INSTALL WHELEN JUSTICE WCX LIGHTBAR ONTO HEADBOARD
MATERIALS FB	1	FRONT AND REAR FACING TRAFFIC ADVISOR ALLEY WAY LIGHTING FURNISH AND INSTALL TWO (2) WHELEN PFBS6 LED WORK LIGHTS WITH BRACKETS MOUNTED ONTO HEAD BOARD;
MATERIALS FB	1	INSTALL ONE EACH SIDE OF HEADBOARD
MATERIALS FB	1	FURNISH AND INSTALL IGLOO 5 GALLON WATER JUG AND CARRIER P/N: 9551 INSTALL ON CURBSIDE AGAINST HEADBOARD
MATERIALS FB	1	FURNISH AND INSTALL ONE (1) DIAMOND BILT 40 GALLON COOLANT HEATED TACK SKID EMULSION UNIT INSTALLED ON **STREETSIDE** SECTION 40 GALLON ROUND TANK RECOIL START ENGINE 13 GPM, HEAVY DUTY, VIKING PUMP PUMP HEAT BONNET FULL LINE RECIRCULATION COMBINATION 7 GALLON FLUSH TANK/ 7 GALLON WASTE TANK USES ENGINE COOLANT FOR HEAT (NO PROPANE) 25 FT SPRAYWAND HANDLE, NO DRIP TUP SPRAYWAND DEMENSIONS: 27" WIDTH X 63" LENGTH X 40" HEIGHT WEIGHT: 350LBS
MATERIALS FB	1	FURNISH AND INSTALL COMPACTOR LIFT PLATFORM WITH SAFETY CHAIN INSTALL 12VDC ELECTRIC PUMP WITH HYDRAULIC HOSES
MATERIALS FB	1	MOUNTED FRONT CURBSIDE SECTION FURNISH AND INSTALL WAGAN 5000 WATT INVERTER WITH AUXILIARY BATTERY SYSTEM TO INCLULDE; OPTIMA D31 1125 CCA AMG CELL BATTERIES KISSLING SOLENOID INVERTER PROTECTIVE CAGE MOUNTED INTO STREETSIDE UNDERBODY BOX
MATERIALS FB	2	FURNISH AND INSTALL TWO (2) WHEEL CHOCK HOLDERS
MATERIALS FB	1	FURNISH AND INSTALL REAR STEP BUMPER USING EXPANDED METAL TO INCLUDE; INSTALL TWO (2) 5/8" "D" RINGS FOR TOWING
MATERIALS FB	1	CLASS IV RECEIVER HITCH KERINS K-650 MULTI 2" BALL HITCH AND MOUNT FURNISH AND INSTALL SIX (6) WHELEN TLIA STROBE LIGHTS; -INSTALL TWO (2) IN FRONT GRILL -INSTALL TWO (2) AT REAR POSTS -INSTALL TWO (2) OVER CENTER OF REAR TIRE ***WIRED TO UPFITTER SWITCHES***
MATERIALS FB	1	FURNISH AND INSTALL TOP MOUNTED BOX 60" LENGTH X 18" DEPTH X 18" HEIGHT

SPECIAL ORDERS ARE NON RETURNABLE AND NON REFUNDABLE.
ALL RETURNED PARTS ARE SUBJECT TO A 25% RESTOCKING FEE.
CREDIT CARD PAYMENTS OVER \$1,000 ARE SUBJECT TO A 3% PROCESSING FEE.

NOT RESPONSIBLE FOR LOST OR MISSING EQUIPMENT

ACTIVITY	QTY	DESCRIPTION
		LOCATED CURBSIDE
FB-UB36	1	36" X 18" X 18" UNDERBODY BOX, BLACK
FB- CONEHOLDER- DUAL	1	FURNISH & INSTALL FRONT MOUNT CONE HOLDER FOR LARGE 30" CONES TO FIT TEN (10) CONES MINIMUM
MATERIALS FB	1	FURNISH AND INSTALL SIX (6) SHOVEL & RAKE TOOL HOLDERS STREETSIDE INTERIOR OF CARGO AREA. RAKES APROXIMATELY 53" WIDE AND 7 FT LENGTH
MATERIALS FB	1	FURNISH AND INSTALL THREE (3) TANK HOLDERS; 8 1/2" WIDE X 10" TALL MOUNTED AGAINST TOOL BOX
MATERIALS FB	1	FURNISH AND INSTALL SIGN BRACKET HOLDER STREETSIDE + SIGN HOLDER, ** 4 TOTAL **

PLEASE REVIEW AND READ QUOTE CAREFULLY.
THIS QUOTE IS GOOD FOR 30 DAYS FROM THE
DATE OF CREATION.
UPON ACCEPTANCE OF THIS QUOTE CIRCLE
OPTIONS DESIRED.
PLEASE SIGN AND EMAIL BACK TO SALESPERSON.

Accepted By: _____
Date: _____
PO#: _____
Chasis ETA: _____
VIN #: _____

Accepted By

Accepted Date

SPECIAL ORDERS ARE NON RETURNABLE AND NON REFUNDABLE.
ALL RETURNED PARTS ARE SUBJECT TO A 25% RESTOCKING FEE.
CREDIT CARD PAYMENTS OVER \$1,000 ARE SUBJECT TO A 3% PROCESSING FEE.

NOT RESPONSIBLE FOR LOST OR MISSING EQUIPMENT



City Council Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Setting the Time and Place of the Public Hearing for Daly City’s National Pollutant Discharge Elimination System Program Regulatory Fee

Recommended Action

It is recommended the City Council set a new time and place of a public hearing for 7:00 p.m., May 11, 2026 to review the local National Pollutant Discharge Elimination System (NPDES) Stormwater Regulatory Fee.

Background

The San Francisco Regional Water Quality Control Board reissued a consolidated Bay Area Municipal Regional Permit (MRP) in May of 2022. The permit conditions mandate numerous and costly municipal stormwater management activities over the following five years. The City/County Association of Governments continues to administer the General Program components. Each municipality is responsible for achieving specific program activities and filing an annual report on city specific and county-wide compliance activity. The City first established a stormwater fee in 1995, several years after the NPDES regulatory program was initially established in 1991, in order to finance the many new municipal activities required to comply with this program.

Discussion

Since 1995, Daly City utilized the regulatory fee structure adopted in Ordinance No. 1219 to finance local specific activities to comply with mandated Stormwater Program requirements. This fee structure has not been amended or increased in the past 30 years. This fee structure remains as follows for each Assessor Parcel Number:

Single Family/Duplex	\$9.80	Multi-Family (11-20 units)	\$36.76
Unimproved Land	\$4.90	Commercial/Retail/Manufacturing	\$56.84
Multi-Family (3-10 units)	\$19.60	Condominiums	\$4.90

On an annual basis, this local fee generates approximately \$470,000. Its structure is based on the correlation between parcel size, land use and stormwater runoff, with the base fee assigned to single family/duplex parcels as they are the City’s predominant land use. To allocate costs proportionately, all other categories of use are assigned a factor compared to single family/duplex and take into account street frontage, impervious surface coverage and vehicle trips.

From its prior action, the City Council already authorized continued use of the San Mateo County Flood Control District to collect charges associated with the Countywide NPDES General Program.

Staff is available to provide any additional information desired by the Mayor or City Council members.

Respectfully submitted,



Venus Young
Public Works Management Analyst



Richard Chiu, Jr.
Director of Public Works



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Accept and Appropriate a \$1,059,658 Grant from Peninsula Clean Energy

Recommended Action

Staff recommends that the City Council accept and appropriate a \$1,059,658 one-time grant from Peninsula Clean Energy for the Citywide Clean Energy project.

Background/Discussion

Peninsula Clean Energy (PCE) is a Community Choice Aggregation (CCA) agency and joint powers authority formed in 2016 by San Mateo County and its cities to provide an alternative choice in energy to residents and businesses.

The agency's primary mission is to reduce greenhouse gas emissions and accelerate the transition to a clean energy economy by increasing the use of renewable energy, offering competitive electricity rates, and reinvesting revenues into local programs, rebates, and energy initiatives that benefit the community. PCE's mission is to provide electricity that is cleaner for the environment while making sure decisions about energy are made locally and in ways that protect the environment.

The Daly City Public Works Department applied for and was awarded \$1,059,658 through PCE. With these funds, our department will purchase:

- One (1) EV ARC charging system from Beam Global. This system is capable of generating and storing enough clean solar electricity to charge up to 265 e-miles in a single day. With its battery storage, it can charge electric vehicles day or night, and during periods of cloudiness. The electricity produced is clean and renewable, reducing 100% of greenhouse gas emissions from internal combustion engine vehicles (ICE) and electric vehicles powered from the utility grid.
- One (1) Pair Tree Pop-Up Solar Canopy from Paired Power. This unit installs in hours and delivers a 24/7 microgrid or off-grid renewable, ultraclean power. The canopy can be integrated into a standard parking space and can withstand extreme temperatures and winds.
- Remaining funds will be used to buy down some of the cost for upcoming solar projects from companies participating under the Peninsula Clean Energy "GovPV" program. These locations may include City Hall, War Memorial Community Center or other site(s) as funds allow and are mutually determined.

Fiscal Impact

The Daly City Public Works Department will use the full grant amount to purchase the EV ARC charging system from Beam Global, Pair Tree Pop-Up Solar Canopy from Paired Power, and use remaining funds to buy down some of the cost for upcoming solar projects.

Summary/Conclusion

Staff is requesting that the City Council accept and appropriate the \$1,059,658 one-time grant from Peninsula Clean Energy for the Citywide Clean Energy project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Venus Young
Public Works Management Analyst



Richard Chiu, Jr.
Director of Public Works



Meeting Date: April 27, 2026

Subject: Support an Application for Transportation Development Act Article 3 Grant Funds and Local Match for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project

Recommended Action

Staff recommends the City Council support an application to the City/County Association of Governments of San Mateo County (C/CAG) for Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle grant funds and the required local match for additional pedestrian and bicycle improvements for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project.

Background

The TDA Article 3 program provides funding for various pedestrian and bicycle improvement projects. Daly City was successful in securing TDA Article 3 funding for and have completed construction of the Central Corridor Bicycle and Pedestrian Safety Improvement Project and the Mission Street Streetscape Project.

\$3.9 million of TDA Article 3 funds is available for the 2026-2028 fiscal year cycle for capital projects within San Mateo County. Each jurisdiction is limited to one (1) capital project application, and funding is limited to \$750,000 for each capital project.

Funds are awarded based on the following criteria:

1. Readiness of project
2. Support for project from the community, local Bicycle/Pedestrian Advisory Committee (B/PAC), City Council, schools, citizens and other agencies
3. Consistency with the San Mateo County Comprehensive Bicycle and Pedestrian Plan
4. Potential to improve safety for bicycle and/or pedestrian travel

The grant program provides more points to projects with a higher local match. TDA applications for the 2026-2028 fiscal year were due to C/CAG on April 16, 2026. Staff successfully submitted the TDA application by the deadline.

Discussion

The John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project will improve sections of the multi-use path along John Daly Boulevard between Ashland Drive and Poncetta Drive to allow for safer two-way travel for both pedestrians and bicyclists as well as updating sections of the path to be compliant with current ADA standards. The project will include upgrading ten (10) curb ramps to meet ADA requirements, installing pavement striping, markings, and signage along the path, and installing amenities such as benches and lighting.

Subject: Support an Application for Transportation Development Act Article 3 Grant Funds and Local Match for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project

Meeting Date: April 27, 2026

Page 2 of 2

With the TDA application, staff is applying for funds to support the construction of more pedestrian and bicycle safety improvements for the project. The estimated construction cost for these additional improvements is \$825,000. The TDA Article 3 grant requested the maximum amount of \$750,000 with an additional \$75,000 provided by the City in local matching funds.

Fiscal Impact

No additional appropriation is needed at this time. Should the City be successful in securing the grant funds, staff would request the City Council appropriate the grant funds and the required local match. For projects of this type, the matching funds would typically be allocated from the City's Gas Tax, Measure A, or other local transportation related funding source.

Summary/Conclusion

Staff recommends the City Council support the application for TDA Article 3 grant funds and the required local match for additional pedestrian and bicycle improvements for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Erick Reyes
Engineer I



Richard Chiu, Jr.
Director of Public Works



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Adopt a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement between the County of San Mateo and the Cities for Animal Control Services for a Three-Year Term Beginning July 1, 2026

Recommended Action

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute an amendment to the agreement with the County of San Mateo (the County) for the agreement between the County and the 20 Cities for Animal Control Services for a term of three years to begin July 1, 2026.

Background

Animal Control has been one of the longest running regional/shared services in San Mateo County. Since 1952, the County has contracted with the Peninsula Humane Society & SPCA (PHS) for animal control field and sheltering service. All 20 cities in the County have in turn contracted with the County for these services. Historically, cities have taken advantage of the economies of pooling resources in order to realize lower costs for services than each city could likely achieve by providing its own services.

Animal Control services are provided by PHS in a 45,000 square foot building owned by the County at 12 Airport Boulevard in San Mateo. The mandated animal control service functions occur at the County Shelter at Airport Boulevard. Those functions include receiving and housing stray animals; serving as the location for the public when looking for lost pets or surrendering animals; sheltering animals; spay/neuter clinic; and vaccination clinic. For public convenience, licensing, micro-chipping, veterinary care and animal behavior work and field services staff are at this location and respond to calls for service in our community.

On January 5, 2021, a request for proposals was released to 71 organizations for an Animal Care, Control and Shelter Services Contractor serving San Mateo County. Two contractors submitted a proposal on February 18, 2021 (Peninsula Humane Society & SPCA and Partners in Animal Care & Compassion/Pets in Need).

On March 4, 2021, the proposals were evaluated by a review committee comprised of nine reviewers including a Deputy County Manager, a San Mateo County Fiscal Officer, five City representatives, and subject matter experts from Los Angeles and San Bernardino. The evaluation determined that both proposals were acceptable, however, Peninsula Humane Society & SPCA (PHS) scored higher overall.

Contract negotiations with PHS started March 24, 2021. The negotiating team included the County Manager, County Counsel, the County Animal Control Manager, and six City representatives. Negotiations were amicably concluded on April 3, 2021.

City Council Agenda Report

Subject: Adopt a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement between the County of San Mateo and the Cities for Animal Control Services for a Three-Year Term Beginning July 1, 2026

Meeting Date: April 27, 2026

Page 2 of 5

Discussion

Animal Control Services provided by PHS's contract will conclude on June 30, 2026, however there is a clause in the contract that reads as follows:

4. Term

Except as otherwise provided herein, and subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2021, through June 30, 2026. The parties may extend the term for an additional three years if the parties mutually agree in writing. This Agreement becomes effective only after all jurisdictions identified on Exhibit D as Participating Cities adopt it by entering into the agreement for animal control services between the County and participating cities. If such County/Services Agreement is not adopted by all jurisdictions shown on Exhibit D, this Services Agreement is null and void in its entirety unless Contractor and any of the jurisdictions shown on Exhibit D agree to use it as the basis for a Services Agreement applicable to those parties providing such written consent, with such changes in payment, scope of service, and other terms as the parties may agree.

The County has met with the President of PHS, and both parties agree to extend the Animal Care and Control Services contract for another three years until June 30, 2029.

As the Council will recall, the PHS contract was developed in concept and reviewed by a working group of County managers, City Managers, and other interested city participants (e.g., personnel from some Police Departments). The San Mateo County City Managers Association (SMCCMA) has also established a standing committee to do an in-depth review of the contract, performance audits, cost sharing formulas, and strategic direction for provision of countywide animal control services. The SMCCMA committee was directly involved with the County during contract negotiations and had a seat at the table with PHS and the County hammering out the final outcome.

The contract has performed effectively, providing the Cities with reliable animal control services and significantly reducing the number of complaints compared to previous years.

City Council Agenda Report

Subject: Adopt a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement between the County of San Mateo and the Cities for Animal Control Services for a Three-Year Term Beginning July 1, 2026

Meeting Date: April 27, 2026

Page 3 of 5

Provisions of the Amendment:

Only a few modifications have been made to the agreement between the County of San Mateo and the Cities, as outlined below to the extension of the term up to June 30, 2029:

4.1.a The County will pay Animal Control Contractor the following agreed-to amounts. These costs are to be reimbursed by the Cities.

Fiscal Year	Amount
2021-22	\$6,189,290.95
2022-23	\$6,327,480.28
2023-24	\$6,499,455.67
2024-25	\$6,674,024.00
2025-26	\$6,858,739.01
2026-27	\$7,037,138.11
2027-28	\$7,220,177.44
2028-29	\$7,407,977.72

This is less than a 3% increase per year for the contracted animal control services, and this cost will be passed onto Daly City.

Section 4 County Responsibilities under 4.1 of the agreement are amended to read as follows:

4.1.b The County will pay Animal Licensing Contractor the following agreed-to amounts. These costs are to be reimbursed by the Cities.

Current Contract 2022-2027	Amount
One year license	\$4.28 per license
Multi-year license	\$4.28 for the first year and \$2 for each additional year
Late fees collected	\$2.50 collection service fee for each license
Replacement tags	\$4.28 per tag
Bank and supply fees	Actual cost

Section 4 County Responsibilities under 4.2 of the agreement is amended to read as follows:

4.2 The County shall provide the administrative services as outlined in this Agreement for the following estimated amounts to be charged to and paid by the Cities. Costs may vary as labor negotiations and internal service charges are negotiated at a Countywide level. Cities will only be

City Council Agenda Report

Subject: Adopt a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement between the County of San Mateo and the Cities for Animal Control Services for a Three-Year Term Beginning July 1, 2026

Meeting Date: April 27, 2026

Page 4 of 5

invoiced for the actual costs to provide said services as outlined in this Agreement and are to be reimbursed by the Cities.

Fiscal Year	Amount
2021-22	\$790,835
2022-23	\$790,375
2023-24	\$814,086
2024-25	\$822,227
2025-26	\$846,894
2026-27	\$872,301
2027-28	\$898,470
2028-29	\$925,424

Section 4 County Responsibilities under 4.3.j, has been removed from the agreement.

This section was to arrange a performance audit or fiscal assessment of the Animal Control Contractor PHS. The county released an RFP in January to find a vendor to perform an audit of PHS and felt that it would not be fiscally responsible to turn around within three years and conduct another audit within three years and would wait until the new contract in 2027 and write it into the new contract. This is the reason for removal.

Section 5 General Provisions under 5.8 Term and Termination of the agreement is amended to read as follows:

5.8 Term and Termination. Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2021 through June 30, 2029.

Dates and a few word changes are the only edits that have been made in this agreement.

Fiscal Impact

Costs for the County Animal Control Services agreement are already included in the Non-Departmental biennial operating budget.

Summary/Conclusion

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute an amendment to the agreement with the County of San Mateo for the agreement between the County and 20 Cities for Animal Control Services for a term of three years to begin July 1, 2026.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.


City Council Agenda Report

Subject: Adopt a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement between the County of San Mateo and the Cities for Animal Control Services for a Three-Year Term Beginning July 1, 2026

Meeting Date: April 27, 2026

Page 5 of 5

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy J. Nevin". The signature is written in a cursive style with a horizontal line underneath.

Timothy J. Nevin

Assistant City Manager / Interim Director of Finance & Administrative Services

Attachment:

Attachment A - SMC Animal Control Services Agreement Extension Draft

Attachment B - Animal Control Agreement Between San Mateo County and Cities 2021-2026

AMENDMENT TO AGREEMENT

BETWEEN THE COUNTY OF SAN MATEO AND the Cities

THIS AMENDMENT TO THE AGREEMENT, entered into this _____. 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside, each hereinafter individually called a "City" and collectively called "Cities".

WITNESSETH:

WHEREAS, such agreements are authorized and provided for by Section 51300, et seq. of the California Government Code and under the Parties respective police powers;

WHEREAS, the Cities and County, hereinafter collectively called "Parties", entered into an Agreement for animal care and control, shelter services and animal licensing, in which the County agrees to facilitate provision of and the Cities agree to reimburse the County for the costs of specified animal care and control, shelter services, and animal licensing hereinafter set forth, as they have done for over 70 years with the current Agreement expiring on June 30, 2021; and

WHEREAS, in order to facilitate coordinated countywide system of animal care and control, shelter services, and animal licensing as desired by Cities, County is agreeable to facilitating the provision of such services on the terms and conditions as hereinafter set forth; and

WHEREAS, On June 6, 2021, the Cities entered into an agreement with the County to facilitate and coordinate animal control and licensing on a countywide basis on behalf of the Cities and County for a term of 5 years ending on June 30, 2026.

WHEREAS, the Cities and County wish to amend the Agreement to extend the term up to **June 30, 2029**.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 2 Definitions under 2.3 Animal Control Program of the agreement is amended to read as follows:

2.3 Animal Control Program: The program within the **County Health**, or County's designated contract agent, or both, or such other agency as the County of San Mateo Board of Supervisors may designate, which is specifically charged with regulating and enforcing laws dealing with animal control within the territorial limits of the County.

Section 2 Definitions under 2.6 Animal Licensing Service of the agreement is amended to read as follows:

2.6 Animal Licensing Program: The program within the **San Mateo County** Health, or County's designated contract agent, or both, or such other agency as the County of San Mateo Board of Supervisors may designate, which is specifically charged with regulating and enforcing laws dealing with animal licensing within its jurisdiction

Section 2 Definitions under 2.9 Holidays of the agreement is amended to read as follows:

2.9 Holidays: Federally designated holidays with the addition of Easter and exclusion of Columbus Day/**Indigenous Peoples' Day**, in accordance with the Animal Control Contractor's and Animal Licensing Contractor's existing labor contracts

Section 3 Each City's Responsibilities under 3.3 Designation of Animal Control & License Revenue Collector of the agreement is amended to read as follows:

3.3 Designation of Animal Control & License Revenue Collector. Each City hereby designates **County** Health or County's designated contractor as the entity authorized to collect, at Cities' cost, animal control and licensing revenue on the part of each City

Section 4 County Responsibilities under 4.1.a of the agreement is amended to read as follows:

4.1.a The County will pay Animal Control Contractor the following agreed-to amounts. These costs are to be reimbursed by the Cities as provided in Section 3.7 above.

Fiscal Year	Amount
2021-22	\$6,189,290.95
2022-23	\$6,327,480.28
2023-24	\$6,499,455.67
2024-25	\$6,674,024.00
2025-26	\$6,858,739.01
2026-27	\$7,037,138.11
2027-28	\$7,220,177.44
2028-29	\$7,407,977.72

Section 4 County Responsibilities under 4.1.b of the agreement is amended to read as follows:

4.1.b The County will pay Animal Licensing Contractor the following agreed-to amounts. These costs are to be reimbursed by the Cities as provided in Section 3.7 above (the table in 4.2 includes the payment for the contract Petdata **for approximately \$1,096,827 for five years, which is \$219,365 yearly and which will end on June 30, 2027**).

Current Contract 2016-2021	Amount
One year license	\$4.28 per license
Multi-year license	\$4.28 for the first year and \$2 for each additional year
Late fees collected	\$2.50 collection service fee for each license
Replacement tags	\$4.28 per tag
Bank and supply fees	Actual cost

Section 4 County Responsibilities under 4.2 of the agreement is amended to read as follows:

4.2 The County shall provide the administrative services as outlined in this Agreement for the following estimated amounts to be charged to and paid by the Cities. Costs may vary as labor negotiations and internal service charges are negotiated at a Countywide level. Cities will only be invoiced for the actual costs

to provide said services as outlined in this Agreement and are to be reimbursed by the Cities as provided in Section 3.7 above.

Fiscal Year	Amount
2021-22	\$790,835
2022-23	\$790,375
2023-24	\$814,086
2024-25	\$822,227
2025-26	\$846,894
2026-27	\$872,301
2027-28	\$898,470
2028-29	\$925,424

Section 4 County Responsibilities under 4.3.j of the agreement is amended to read as follows:

Section 4 County Responsibilities under 4.3.j has been removed from the agreement.

Section 5 General Provisions under 5.8 Term and Termination of the agreement is amended to read as follows:

5.8 Term and Termination. Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2021 through **June 30, 2029**.

Except as otherwise provided by this section, this Agreement may not be terminated by any party during the effective period from July 1, 2021 through June 30, 2026. Each City is responsible for its annual percentage share under this Agreement for the entire term of this Agreement.

In the event any City fails to pay its percentage share as set forth in this Agreement and Exhibit B, every other City shall promptly pay its Proportionate Share of Cost of the non-payment, unless and until the County is able to recover the non-payment from the late or non-paying City.

This Agreement shall automatically terminate in the event of termination of the Animal Control Services Agreement. Upon termination, the County shall have no further obligation to provide, facilitate or coordinate services specified herein or in the Animal Control Services Agreement or Animal Licensing Services Agreement. Each City shall promptly pay its Proportionate Share of Cost as set forth in Exhibit B for all services rendered prior to termination.

Section 5 General Provisions under 5.15 Notices of the agreement is amended to read as follows:

5.15 Notices. Any notice, request, demand, or other communication required or permitted under this Agreement shall be deemed to be properly given when both: (1) transmitted via facsimile to the telephone number listed below or transmitted via email to the email address listed below; and (2) sent to the physical address listed below by either being deposited in the United States mail, postage prepaid, or deposited for overnight delivery, charges prepaid, with an established overnight courier that provides a tracking number showing confirmation of receipt.

Any notices required by or given pursuant to this Agreement to any City shall be in writing and shall be delivered to the Clerk of that City at the address of the principal business offices of the respective City listed

in the introduction of this Agreement or at such other address as any City may specify in writing to the County.

In the case of County, to:

Name/Title: Lori Morton-Feazell, Program Manager of Animal Control and Licensing

Address: 1600 W. Hillsdale Blvd San Mateo, CA 94402

Telephone: 650.573.2623

Email: lmorton-feazell@smcgov.org

4. All other terms and conditions of the agreement dated [Enter information here], between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the Board of Supervisors of the County of San Mateo has authorized and directed the Health System Chief to execute this Agreement for and on behalf of the County of San Mateo. The Cities of Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside have caused this Agreement to be subscribed by its duly authorized officer and attested by its Clerk.

For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Dated:

TOWN OF ATHERTON

ATTEST:

Town of Atherton, Clerk

by

Dated:

CITY OF BELMONT

ATTEST:

City of Belmont, Clerk

by

Dated:

ATTEST:

City of Brisbane, Clerk

CITY OF BRISBANE

by

Dated:

ATTEST:

City of Burlingame, Clerk

CITY OF BURLINGAME

by

Dated:

TOWN OF COLMA

ATTEST:

Town of Colma, Clerk

by

Dated:

CITY OF DALY CITY

ATTEST:

City of Daly City, Clerk

by

Dated:

CITY OF EAST PALO ALTO

ATTEST:

City of East Palo Alto, Clerk

by

Dated:

CITY OF FOSTER CITY

ATTEST:

City of Foster City, Clerk

by

Dated:

ATTEST:

City of Half Moon Bay, Clerk

CITY OF HALF MOON BAY

by

Dated:

ATTEST:

Town of Hillsborough, Clerk

TOWN OF HILLSBOROUGH

by

Dated:

CITY OF MENLO PARK

ATTEST:

City of Menlo Park, Clerk

by

Dated:

CITY OF MILLBRAE

ATTEST:

City of Millbrae, Clerk

by

Dated:

CITY OF PACIFICA

ATTEST:

City of Pacifica, Clerk

by

Dated:

TOWN OF PORTOLA VALLEY

ATTEST:

Town of Portola Valley, Clerk

by

Dated:

CITY OF REDWOOD CITY

ATTEST:

City of Redwood City, Clerk

by

Dated:

CITY OF SAN BRUNO

ATTEST:

City of San Bruno, Clerk

by

Dated:

CITY OF SAN CARLOS

ATTEST:

City of San Carlos, Clerk

by

Dated:

CITY OF SAN MATEO

ATTEST:

City of San Mateo, Clerk

by

CITY OF SOUTH SAN FRANCISCO

Dated:

ATTEST:

City of South San Francisco, Clerk

by

Dated:

ATTEST:

Town of Woodside, Clerk

TOWN OF WOODSIDE

by

**AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND
THE CITIES OF ATHERTON, BELMONT, BRISBANE, BURLINGAME,
COLMA, DALY CITY, EAST PALO ALTO, FOSTER CITY, HALF MOON BAY,
HILLSBOROUGH, MENLO PARK, MILLBRAE, PACIFICA, PORTOLA
VALLEY, REDWOOD CITY, SAN BRUNO, SAN CARLOS, SAN MATEO,
SOUTH SAN FRANCISCO, AND WOODSIDE FOR FACILITATION AND
COORDINATION OF ANIMAL CONTROL SERVICES**

THIS FACILITATION AND COORDINATION OF ANIMAL CONTROL SERVICES AGREEMENT, hereinafter called “Agreement”, entered into this first day of July, 2021, by and between the COUNTY OF SAN MATEO, hereinafter called “County,” and Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside, each hereinafter individually called a “City” and collectively called the “Cities”;

WITNESSETH

WHEREAS, the Cities have passed and are responsible for enforcing local ordinances governing the regulation, licensing and impounding of certain animals within the territorial limits of the Cities; and

WHEREAS, the Cities and County, hereinafter collectively called “Parties”, wish to enter into a written agreement for animal care and control, shelter services, and animal licensing, in which the County agrees to facilitate provision of and the Cities agree to reimburse the County for the costs of specified animal care and control, shelter services, and animal licensing hereinafter set forth, as they have done for over 70 years with the current Agreement expiring on June 30, 2021; and

WHEREAS, in order to facilitate coordinated countywide system of animal care and control, shelter services, and animal licensing as desired by Cities, County is agreeable to facilitating the provision of such services on the terms and conditions as hereinafter set forth; and

WHEREAS, the Cities desire the County facilitate and coordinate animal control and licensing on a countywide basis on behalf of the Cities and County for a term of 5 years ending on June 30, 2026; and

WHEREAS, such agreements are authorized and provided for by Section 51300, et seq. of the California Government Code and under the Parties respective police powers.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Exhibits and Attachments

The following exhibits are attached to this Agreement and incorporated into this Agreement by this reference:

Exhibit A— Contract Areas

Exhibit B— Proportionate Share of Cost

Attachment 1 – Agreement between County of San Mateo and the Peninsula Humane Society and SPCA

Attachment 2 - Agreement between County of San Mateo and PetData Inc.

Attachment 3 - Memorandum of Agreement Regarding Funding For Construction Of An Animal Care Shelter

2. Definitions

2.1 **Administrative Costs:** The actual costs, including, but not limited to, salaries, benefits, dispatch, and equipment maintenance, incurred by the County to administer the Animal Control Program and Animal Licensing Program as outlined in this Agreement in an effort to facilitate a coordinated countywide system.

2.2 **Animal Control Contractor:** The contractor selected as set forth in Section 5.2 of this Agreement, which is specifically charged with providing services and enforcing laws relating to animal care and control, shelter services and animal licensing within the territorial limits of the County and the Cities and pursuant to the terms of this Agreement.

2.3 **Animal Control Program:** The program within the Health System of the County, or County's designated contract agent, or both, or such other agency as the County of San Mateo Board of Supervisors may designate, which is specifically charged with regulating and enforcing laws dealing with animal control within the territorial limits of the County.

2.4 **Animal Control Services Agreement or Services Agreement:** Agreement in which the Animal Control Contractor agrees to perform on behalf of Parties and the County agrees to compensate, using County and City funds, the Animal Control Contractor for performance of certain

specified animal care, animal control, and shelter services as provided for in this Agreement.

- 2.5 **Animal Licensing Contractor:** The contractor as set forth in Section 5.2 of this Agreement, which is specifically charged with administering and enforcing laws dealing with animal licensing within the territorial limits of the County and the Cities and pursuant to the terms of this Agreement.
- 2.6 **Animal Licensing Program:** The program within the Health System of the County, or County's designated contract agent, or both, or such other agency as the County of San Mateo Board of Supervisors may designate, which is specifically charged with regulating and enforcing laws dealing with animal licensing within its jurisdiction.
- 2.7 **Animal Licensing Services Agreement:** Agreement in which the Animal Licensing Contractor agrees to perform on behalf of the Parties and the County agrees to compensate, with County and City funds, Animal Licensing Contractor for performance of certain specified animal licensing services as provided for in this Agreement.
- 2.8 **City or Cities:** Any or all of the cities listed in Exhibit A, attached and incorporated by reference herein.
- 2.9 **Holidays:** Federally designated holidays with the addition of Easter and exclusion of Columbus Day, in accordance with the Animal Control Contractor's and Animal Licensing Contractor's existing labor contracts.
- 2.10 **Impounded Animal:** An animal that has been picked up by Animal Control Contractor, other public employee or officer, or by a private citizen and deposited at the County animal shelter.

3. **Each City's Responsibilities**

- 3.1 **Delivery of Animals.** Any animal taken into custody by an employee or officer of the County or an employee or officer of a City shall be delivered to the Animal Control Contractor at the County animal shelter or held in a humane way at a designated holding area until it can be picked up by Animal Control Contractor.
- 3.2 **Uniform Ordinances and Citation Authority.** This Agreement is based on an expectation that each City will adopt and maintain animal control ordinance(s) which are substantially the same as the provisions of Chapters 6.04, 6.12, and 6.16 of Title 6 of the San Mateo County Ordinance Code, as they currently exist or maybe amended by County from time to time, to be effective within each City's territorial limits. The

fee schedule adopted by each City shall be the same as outlined in Chapter 6.04.290, as may be amended by County from time to time, of the San Mateo County Ordinance Code, hereinafter "County Ordinance".

City acknowledges that the County plans to amend its animal control ordinances, with the goal for adoption within the next twelve (12) months.

Enforcement of provisions of any City's ordinance to the extent that it differs substantially from the County Ordinance, as amended by County from time to time, and results in an increase to Animal Control Contractor's costs, shall be reimbursed directly by the City requiring additional services, as negotiated between the City requiring additional services and the Animal Control Contractor. Provision of services under the Animal Control Services Agreement shall take priority over such additional services provided separately pursuant to this Section.

- 3.3 **Designation of Animal Control & License Revenue Collector.** Each City hereby designates the Health System of the County or County's designated contractor as the entity authorized to collect, at Cities' cost, animal control and licensing revenue on the part of each City.
- 3.4 **Permits for Public Events.** Each City shall request input from the Animal Control Contractor prior to issuing permits for public exhibitions and events which include animals. The Animal Control Contractor is entitled to recover costs directly from the City in which exhibition or event will be located which relate to staffing that may result during or after the exhibition or event. Such costs will be collected by the Animal Control Contractor based on a fee schedule approved by the City in which the event is taking place, or as agreed between the Animal Control Contractor and the individual City. Any agreement with the Animal Control Contractor will require expeditious review of permits and input to the City. The provisions of this paragraph do not apply to public exhibitions and events where the only animals included in such events are anticipated to be service animals or police dogs.
- 3.5 **City Liaison.** Each City shall designate a representative to act as a liaison for animal control and licensing administration and enforcement issues for when County requests input from the City. If no contact person is designated, the City contact person shall be the City Manager.
- 3.6 **Defense of Dangerous/Vicious Animal Determinations, Spay/Neuter Requirements, and Service Animal Designations.**

Parties acknowledge that each City is and will remain solely responsible for arranging and conducting hearings under its Dangerous and Vicious

Animal, Spay/Neuter, and Fancier Ordinances, including but not limited to providing hearing officers and a location for the hearings. The cost to hold the hearing will be the sole responsibility of each City and collection of the hearing fee, based on the City's fee ordinance, will be collected and retained by the City.

However, the Parties agree that, at a City's option and for its convenience, a City may utilize County offices and/or the services of the County hearing officers for purposes of conducting Dangerous/Vicious Animal Hearings under the provisions of each City's Dangerous and Vicious Animal Ordinance, Spay/Neuter Hearings under the provision of each City's Spay/Neuter Ordinance, and/or Fancier Hearings under the provision of each City's Fancier Ordinance. The hearing fee, based on the City's fee ordinance, will be collected from the person requesting the hearing by the County under the terms of this Agreement, if possible. If such fee is not collected, the City shall remain responsible for such costs.

The Parties also recognize that in the event a City elects to utilize the services of a County hearing officer, the City remains solely responsible for the defense of any appeal of or challenge to an administrative decision rendered by the hearing officer. Further, the City remains responsible for any claims, damages, costs or other losses resulting from any decision, act or omission of the hearing officer acting in the course and scope of his or her capacity as hearing officer or from any court judgment based on claims, actions or appeals resulting from Dangerous/Vicious Animal hearings, decisions or findings; Spay/Neuter requirements, hearings, decisions or findings; and/or Fancier requirements, hearings, decisions or findings made under each City's ordinances.

Furthermore, the Parties agree that, at a City's option and for its convenience, County offices will issue Service Animal tags and Breeder/Fancier Permits on behalf of each City upon County's determination that such tag or permit shall be issued on behalf of the City. Each City shall remain responsible for the decision to issue or not issue a Service Animal tag and/or issue or not issue a Breeder or Fancier Permit and shall remain responsible the defense of any action or claim and payment of any claims, damages, costs, or other losses resulting from such decision.

- 3.7 In consideration of the services that will be coordinated and facilitated by County and provided by the Animal Control Contractor and Animal Licensing Contractor in accordance with all terms, conditions, and specifications set forth herein, and in the exhibits and attachments incorporated by reference herein, each City shall pay County based on

the rates and in the manner specified below.

Proportionate Share of Costs. Each City's proportionate share of the cost of services ("Proportionate Share of Costs") provided under this Agreement shall be calculated as a percentage representing:

- a. That City's percentage of total field services provided, averaged over the prior three calendar years;
- b. That City's percentage of total shelter services provided, averaged over the prior three calendar years;
- c. With field services weighted at 41% and shelter services weighted at 59%.

Net Program Costs. Each City shall pay the net program costs attributable to that City ("Net Program Costs") which will be calculated as follows:

- a. Determine total expenses for all services including Administrative Costs as defined in Section 2 of this Agreement and Animal Control Contractor and Animal Licensing Contractor costs;
- b. Subtract all revenue received, not including licensing revenue;
- c. Attribute the balance to each City based on that City's Proportionate Share of Costs.
- d. Subtract from each City's share of the balance the actual licensing revenue collected for that City during the previous calendar year.

Annual Invoices. Each City will be invoiced for its Net Program Costs as follows:

- a. The County will calculate each City's Proportionate Share of Costs, estimate Net Program Costs for the following fiscal year (July 1 – June 30), and will send an estimated invoice containing that information to each City no later than March 31st of each year;
- b. The County will send a final invoice ("Final Invoice") based on **actual** Net Program Cost to each City no later than December 15th of each year; and
- c. Each City shall pay the County the amount shown on the Final Invoice no later than February 28th of each year.

4. County Responsibilities

4.1 Payments to be paid to Animal Control Contractor and Animal Licensing Contractor by the County and each City are as follows:

a. The County will pay Animal Control Contractor the following agreed-to amounts. These costs are to be reimbursed by the Cities as provided in Section 3.7 above.

Fiscal Year	Amount
2021-22	\$6,189,290.95
2022-23	\$6,327,480.28
2023-24	\$6,499,455.67
2024-25	\$6,674,024.00
2025-26	\$6,858,739.01

b. The County will pay Animal Licensing Contractor the following agreed-to amounts. These costs are to be reimbursed by the Cities as provided in Section 3.7 above (the table in 4.2 includes the payment for the contract Petdata for approximately \$192,000).

Current Contract 2016-2021	Amount
One year license	\$4.28 per license
Multi-year license	\$4.28 for the first year and \$2 for each additional year
Late fees collected	\$2.50 collection service fee for each license
Replacement tags	\$4.28 per tag
Bank and supply fees	Actual cost

4.2 The County shall provide the administrative services as outlined in this Agreement for the following estimated amounts to be charged to and paid by the Cities. Costs may vary as labor negotiations and internal service charges are negotiated at a Countywide level. Cities will only be invoiced for the actual costs to provide said services as outlined in this Agreement and are to be reimbursed by the Cities as provided in Section 3.7 above.

Fiscal Year	Amount
2021-22	\$790,835
2022-23	\$790,375
2023-24	\$814,086
2024-25	\$822,227
2025-26	\$846,894

4.3 In consideration of the payment provided for in Sections 3.7 and 4.2, the County shall, for the administrative convenience of the Cities and for the purpose of coordinating animal services countywide, provide the additional following administrative services:

- a. Work with the City Attorney, designated City liaison or City Manager of each City on any issues that require input from the City, including, but not limited to, during and following the administrative hearing process.
- b. Collect, maintain, and report available data as requested by each City, including, but not limited to, annual Performance Measures.

The Animal Control Program Manager or designee will monitor the performance of the Animal Control Contractor and Animal Licensing Contractor and will notify the City Liaison if there is a deficiency in service found. A meeting will be scheduled with Contractor and City liaisons to discuss a plan to correct the service deficiency.

- c. With direction from each City, respond on behalf of each City to public inquiries regarding the Animal Control Program and the Animal Licensing Program.
- d. Provide monthly report showing field, shelter, licensing activities, and Dangerous Animal Permit holders.
- e. Provide dispatch services for after-hours/holiday calls for animal control and licensing.
- f. Provide radio maintenance services on radio equipment owned by the Parties and used to perform services as outlined in Attachment 1 – Agreement between County of San Mateo and the Peninsula Humane Society and SPCA – Attachment M - County-Owned Radio Equipment.
- g. For the convenience of the Cities, provide animal licensing tags for dogs, cats, animals held under a Dangerous Permit, and animals designated as Service Animals.
- h. For the convenience of the Cities, make reasonable attempts to collect and provide collection services for:
 - 1. Animal control fees that are deemed uncollectable by the Animal Control Contractor after reasonable efforts by the Contractor to collect; and

2. Licensing fees that are deemed uncollectable by the Animal Licensing Contractor after reasonable efforts by the Contractor to collect; and
3. Any other fees for services provided to each City under the terms of this Agreement.

The County's cost to provide collection services will be included in the administrative cost to facilitate this Agreement. The Cities acknowledge and agree that the County is not responsible for any fees that remain uncollected after reasonable efforts are made to collect. In the event that a City determines that additional collection efforts are warranted, it may undertake such efforts at its own expense. Any shortfall in revenues caused by uncollected fees shall be the responsibility of all Cities based on the proportionate share of costs.

- i. Annually provide each City with the audit report required and completed as outlined in Attachment 1.
- j. Annually, arrange and oversee a performance audit or fiscal assessment following the, Generally Accepted Government Auditing Standards (GAGAS) to assess whether the Animal Control Contractor is achieving efficiency and effectiveness in performance of the services provided and provide a copy of the performance audit to the Cities. The parameters of the audit and cost will be determined by a subgroup of all Parties through a County Request for Proposal process. Cities will be invoiced for the actual cost of said audit as outlined in Section 3.7 (estimate cost of \$81,000 has been added to the administrative cost table in section 4.2).
- k. For Spay/Neuter Assistance Vouchers:
 1. Allocate one dollar from each annual license fee paid for a dog or cat to:
 - i. When funds are available as determined by the County, assist pet owners and feral cat advocates with the cost to alter the dogs, cats, and feral cats that reside in the County on a county wide basis; and
 - ii. As funds are available as determined by the County, execute outreach efforts to educate residents on the responsibilities of owning a pet and the importance of altering, vaccinating, and licensing all dogs and cats.
 2. Issue, monitor and maintain a dog, cat, and feral cat database, allocating funds to the appropriate category of need based on the public's requests.

- I. Pursuant to Section 3.6 of this Agreement, under the guidelines of the US Department of Justice and the Americans With Disabilities Act's definition of "Service Animal" for the administrative convenience of each City, and acting as a representative of each City, issue Service Animal tags on behalf of each City upon determination by the County on behalf of the City that such tag shall be issued.

- m. If each City's ordinance so authorizes and the City so requests, review and process each City residents' requests and maintain files for Breeders and Fanciers Permits.

- n. Dangerous Animal Designations:
 - 1. Issue Dangerous Animal tags when an animal has been so designated by a peace officer employed by any City or County or the Animal Control Contractor as such; and
 - 2. The County will invoice annually and make reasonable efforts to collect applicable fees for Dangerous Animal Permit holders; and
 - 3. Monitor data received from Animal Control Contractor; and
 - 4. Send monthly updated reports to each City's representative.

- o. Pursuant to Section 3.6, for the administrative convenience of each City, and acting as a representative of each City, conduct administrative hearings for Dangerous and Vicious Animal designations under the guidelines of the applicable City's ordinance.

- p. Pursuant to Section 3.6, for the administrative convenience of each City and acting as a representative of each City, conduct mandatory spay/neuter and/or fancier permit administrative hearings under the guidelines of the applicable City's ordinance, if any.

- q. Provide in-person customer service at a minimum of two County locations that are open during normal business hours to enable residents the ability to obtain animal licenses and/or permits for all dogs and cats.

- r. Work with San Mateo County veterinarians to ensure anti-rabies vaccination reporting as required by the County.

- s. Receive, import, and export licensing and vaccination information from the Animal Licensing Contractor into the Animal Control Contractor database and vice versa on a weekly basis.

- t. Under the guidance of the County's Health Officer, review and process requests from pet owners to exempt their pet from the requirement to obtain an anti-rabies vaccination as required by State law or County ordinance and report annually to the Department of Public Health.
- u. Invoice animal owners pursuant to the County Fee Schedule 6.04.290, and similar City fee schedules, following a bite incident that requires a quarantine of said animal.

5. **General Provisions**

- 5.1 **Existing Agreements.** Upon execution of this Agreement, any prior existing agreements between the Cities and the County to facilitate and coordinate Animal Control and Animal Licensing Services will be terminated.
- 5.2 **Contracting for Services.** It is expressly understood and agreed that the County will contract with the Peninsula Humane Society and SPCA, a California nonprofit public benefit corporation (Animal Control Contractor), or such other contractor as the Board of Supervisors and Cities may designate, for the provision of Animal Control Services including field enforcement, shelter and treatment services referred to herein. Additionally, it is expressly understood and agreed that the County will contract with PetData, Inc. or such other contractor (Animal Licensing Contractor) as the Board of Supervisors and Cities may designate, for the provision of Animal Licensing Services.

Shelter Services. Refer to Attachment 1 – Agreement between County of San Mateo and the Peninsula Humane Society and SPCA.

Field Services. Refer to Attachment 1 – Agreement between County of San Mateo and the Peninsula Humane Society and SPCA.

Veterinary Medical Services. Refer to Attachment 1 – Agreement between County of San Mateo and the Peninsula Humane Society and SPCA.

Operations. Refer to Attachment 1 – Agreement between County of San Mateo and the Peninsula Humane Society and SPCA.

5.3 **Animal Shelter.**

The Parties acknowledge:

1. That the new Animal Care and Control Shelter has been constructed and Contractor Peninsula Humane Society & SPCA is and will be occupying it for the term of this Agreement in order to provide animal

control services as set forth in Attachment 1.

2. The Parties have previously entered into a Memorandum of Agreement regarding Funding of Construction of an Animal Care Shelter, dated September 9, 2014 (“Memorandum”), attached and incorporated as Attachment 3. The Parties agree that the total cost of the shelter construction project is being updated as provided by Section 2 of the Memorandum, and the Parties agree that, when available, County will provide to Cities the final total cost of the Shelter construction which will be paid proportionately by each City as provided by the Memorandum. Further, the Parties acknowledge and agree that the proportionate share of each City will be amended as provided by section 3 of the Memorandum. The Parties acknowledge that continued animal control and shelter services to a City as provided herein is contingent on that City approving any amended cost and paying its proportionate share, as previously agreed in the Memorandum”.

5.4 **Facilities & Equipment.**

- a. If the County chooses, at its own discretion, to replace equipment, at reasonable expense, but not to exceed \$125,000, that is used by the Animal Control Contractor and/or the Animal Licensing Contractor solely for the purpose of providing services under this Agreement, Cities agree that they will be financially responsible for the purchase cost of said equipment based on their Proportionate Share of Cost.

In the event that any party asserts that an emergency safety-related repair is needed to the portions of the County Animal Care and Control Shelter located at 12 Airport Boulevard in the City of San Mateo that are used to provide contracted animal control services and/or the County chooses to replace equipment, at its own discretion, and the cost of said equipment exceeds \$125,000, the Parties agree to meet in good faith to determine and agree which maintenance or repairs are required, whether or not such repair work shall be undertaken, or if said equipment should be replaced.

If the Parties terminate this Agreement or the Parties do not renew this Agreement, all Parties agree to be financially responsible in their Proportionate Share of Cost as set forth in Exhibit B for the remaining cost of any lease for vehicles or equipment used by the County’s designated contractor solely for the purpose of providing services under this Agreement.

- b. Animal Control Contractor will send the County a quarterly itemized report showing the repairs and maintenance performed at the facility.
- c. If Parties choose to terminate for reasons other than material breach of the Animal Control Contractor's Services Agreement or Parties choose not to renew the Animal Control Contractor's Services Agreement, County and Cities shall be financially responsible for the remaining cost of any lease for vehicles or equipment used by the Animal Control Contractor solely for the purpose of the Animal Control Contractor's Services Agreement.

5.5 **Fiscal and Program Monitoring.** Each City agrees to participate annually with County to discuss financial or programmatic issues including, but not limited to, licensing activities, revenue sources, performance measures, and ordinance revisions. The County or any City may request a special meeting for this purpose and upon the provision of reasonable notice.

Any changes in the amount to be paid to the Animal Control Contractor or the Animal Licensing Contractor shall require the Board of Supervisors and the affected City's approval.

5.6 **Use of Program Revenue.** Each City agrees that all fees collected by the County and/or the Animal Control Contractor and the Animal Licensing Contractor, or both, for the purposes outlined in this Agreement shall be retained by the County and used to cover the cost of services provided under this Agreement, except for services provided directly by or for a City and where fees are collected by said City for services provided as described in Section 3.4 and 3.6 of this Agreement.

5.7 **Maintenance of Records.** Records of animals impounded including the description of each animal, date of receipt, date and manner of disposal, treatment received, the name of the person redeeming or adopting the animal, and the fees, charges and proceeds of adoption shall be maintained by the County, through the Animal Control Contractor, and made available to the Cities. In addition, statistical information shall be provided on a monthly, quarterly and annual basis to the Cities summarizing various field enforcement and shelter activities occurring in each City and shelter activities initiated by residents of each City.

5.8 **Term and Termination.** Subject to compliance with all terms and

conditions, the term of this Agreement shall be from July 1, 2021 through June 30, 2026.

Except as otherwise provided by this section, this Agreement may not be terminated by any party during the effective period from July 1, 2021 through June 30, 2026. Each City is responsible for its annual percentage share under this Agreement for the entire term of this Agreement.

In the event any City fails to pay its percentage share as set forth in this Agreement and Exhibit B, every other City shall promptly pay its Proportionate Share of Cost of the non-payment, unless and until the County is able to recover the non-payment from the late or non-paying City.

This Agreement shall automatically terminate in the event of termination of the Animal Control Services Agreement. Upon termination, the County shall have no further obligation to provide, facilitate or coordinate services specified herein or in the Animal Control Services Agreement or Animal Licensing Services Agreement. Each City shall promptly pay its Proportionate Share of Cost as set forth in Exhibit B for all services rendered prior to termination.

- 5.9 **Amendments: Entire Agreement.** Amendments to this Agreement must be in writing and approved by the County Board of Supervisors and the governing body of each City. This is the entire Agreement between the Parties and supersedes any prior written or oral agreements inconsistent herewith.

This Agreement, including the Exhibits and Attachments which are incorporated herein by this reference, constitutes the entire Agreement of the Parties to this Agreement regarding the subject matter of this Agreement, and correctly states the rights, duties, and obligations of each party as of the Effective Date. In the event that any term, condition, provision, requirement, or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in any Exhibit to this Agreement, the provisions of the body of this Agreement shall prevail. Any prior agreement, promises, negotiations, or representations, whether oral or written, between the parties not expressly stated in this Agreement are superseded. All subsequent modifications or amendments to this Agreement shall be in writing and signed by the Parties.

- 5.10 **Controlling Law and Venue.** The validity of this Agreement and of its terms or provisions, the rights and duties of the parties under this

Agreement, the interpretation of this Agreement, the performance of this Agreement, and any other dispute of any nature arising out of this Agreement shall be governed by the laws of the State of California without regard to its choice of law rules. Any dispute arising out of this Agreement shall be venued either in the San Mateo County Superior Court or in the United States District Court for the Northern District of California.

- 5.11 **Additional Services.** Nothing contained herein shall preclude any City from contracting separately for the provision of a higher level of service. Any contract increasing the level of services will be supplemental to this Agreement and will not affect the level of service provided for in this Agreement.
- 5.12 **Relationship of Parties.** The Parties agree and understand that the work/services performed or facilitated under this Agreement are performed or facilitated by an independent Contractor, and not by an employee of any City and that neither the County, its employees, the Animal Control Contractor, or the Animal Licensing Contractor acquire any of the rights, privileges, powers, or advantages of City employees, and vice versa; however, the County may act as an agent on behalf of each City where expressly set forth herein and, in such instances, each City shall hold harmless, indemnify and defend the County from and against any claims of any kind and/or actions for damages arising out of the County's actions undertaken on behalf of each City as set forth herein.
- 5.13 **Hold Harmless.**
- a. Each City shall hold harmless, indemnify and defend the County, its officers, employees and agents from and against any and all claims, suits or actions of every kind brought for or on account of injuries or death of any person or damage to any property of any kind whatsoever and whomsoever belonging which arise out of the performance or nonperformance of each City's covenants and obligations under this Agreement and which result from the negligent or wrongful acts of each City or its officers, employees, or agents, including, but not limited to, those claims, suits, or actions arising from activities performed by the County as a representative of the City as set forth in Sections 3.6 and 4.2.
 - b. The County shall hold harmless, indemnify and defend each City, its officers, employees and agents from and against any and all claims, suits or actions of any kind brought for or on account of injuries to or death of any person or damage to any property of any kind and to whomsoever belonging which arise out of the performance or non-performance of the County's obligations

under this Agreement and which result from the negligent or wrongful acts of the County, its officers or employees. This provision requiring the County to hold harmless, indemnify and defend each City shall expressly not apply to claims, losses, liabilities or damages arising from actions or omissions, negligent or otherwise, of the Animal Control Contractor or the Animal Licensing Contractor, or their officers, employees or agents, under the services agreements with the County. Further, this provision requiring the County to hold harmless, indemnify and defend each City shall not apply to acts or omissions of the County done on behalf of each City in performing administrative tasks for the convenience of and as representative of each City, including but not limited to those set forth in Sections 3.6 and 4.2.

- c. In the event of concurrent negligence of the County, its officers or employees, and the City, its officers and employees, the liability for any and all claims for injuries or damages to persons and/or property or any other loss or costs which arise out of the terms, conditions, covenants or responsibilities of this agreement shall be apportioned according to the California theory of comparative negligence.
- d. Notwithstanding anything in this Agreement to the contrary, the Parties acknowledge that with respect to activities performed by the Animal Control Contractor or the Animal Licensing Contractor in the Cities' territorial limits, the County serves solely as a Contract Administrator and solely with respect to the specific obligations contained within this Agreement and the agreements between the County and the Animal Control Contractor and the Animal Licensing Contractor. Accordingly, in the event the County or the Cities are sued and the suit is related in any manner to actions taken by the Animal Control Contractor or the Animal Licensing Contractor solely in a particular City or the Cities, the particular City or Cities, as the case may be, will hold harmless, indemnify and defend the County, and any other City that is named as a defendant in that suit from and against any and all claims, losses or costs. In the event a City or the Cities are sued and the suit relates in any manner to actions taken by the Animal Control Contractor or the Animal Licensing Contractor solely in the unincorporated area of the County, the County will hold harmless, indemnify and defend the City or Cities named as a defendant or defendants in that suit from and against any and all claims, losses or costs.
- e. The County agrees that in its Service Agreements with the Animal

Control Contractor, the County will require the Animal Control Contractor to indemnify each City to the same extent that the County is indemnified and to name each City as a third party beneficiary to the County's Agreements with the Animal Control Contractor and/or the Animal Licensing Contractor.

f. These indemnification and hold harmless clauses shall survive termination of this Agreement and shall apply whether or not any insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

5.14 **Non-Discrimination.** No person shall illegally be excluded from participation in, denied the benefits of, or be subjected to discrimination under this Agreement on account of their race, color, religion, national origin, age, gender, sexual orientation, ancestry, marital status, pregnancy, childbirth or related conditions, medical condition, mental or physical disability or veteran's status.

5.15 **Notices.** Any notice, request, demand, or other communication required or permitted under this Agreement shall be deemed to be properly given when both: (1) transmitted via facsimile to the telephone number listed below or transmitted via email to the email address listed below; and (2) sent to the physical address listed below by either being deposited in the United States mail, postage prepaid, or deposited for overnight delivery, charges prepaid, with an established overnight courier that provides a tracking number showing confirmation of receipt.

Any notices required by or given pursuant to this Agreement to any City shall be in writing and shall be delivered to the Clerk of that City at the address of the principal business offices of the respective City listed in the introduction of this Agreement or at such other address as any City may specify in writing to the County.

In the case of County, to:

Name/Title: Lori Morton-Feazell, Program Manager of Animal Control and Licensing

Address: 225-37th Avenue San Mateo, CA 94403

Telephone: 650.573.2623

Email: lmorton-feazell@smcgov.org

5.16 **Condition Precedent.** If this Agreement is not adopted by all twenty Cities, it will become null and void in its entirety except that in such an event, the County and any of the cities which are in agreement with the terms and conditions of this Agreement may use it as the grounds for considering an Agreement which may be acceptable to those parties.

- 5.17 **Electronic Signature**. All Parties agree that this Agreement and future documents relating to this Agreement may be digitally signed in accordance with California law and the County's Electronic Signature Administrative Memo and the Parties understand and agree that electronic signatures shall be deemed as effective as an original signature.
- 5.18 **Counterparts**. The Parties may execute this Agreement in one or more counterparts, each of which shall be deemed an original, but all of which together shall be deemed one and the same instrument.

IN WITNESS WHEREOF, the Board of Supervisors of the County of San Mateo has authorized and directed the Health System Chief to execute this Agreement for and on behalf of the County of San Mateo. The Cities of Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside have caused this Agreement to be subscribed by its duly authorized officer and attested by its Clerk.

Dated: _____

COUNTY OF SAN MATEO

President, Board of Supervisors

Dated: _____

ATTEST:

TOWN OF ATHERTON

Town of Atherton, Clerk

By

Dated: _____

ATTEST:

CITY OF BELMONT

City of Belmont, Clerk

By

Dated: _____

ATTEST:

CITY OF BRISBANE

City of Brisbane, Clerk

By

Dated: _____

ATTEST:

CITY OF BURLINGAME

City of Burlingame, Clerk

By

Dated: _____

ATTEST:

TOWN OF COLMA

Town of Colma, Clerk

By

Dated: _____

ATTEST:

CITY OF DALY CITY

City of Daly City, Clerk

By

Dated: _____

ATTEST:

CITY OF EAST PALO ALTO

City of East Palo Alto, Clerk

By

Dated: _____

ATTEST:

CITY OF FOSTER CITY

City of Foster City, Clerk

By

Dated: _____

ATTEST:

CITY OF HALF MOON BAY

City of Half Moon Bay, Clerk

By

Dated: _____

ATTEST:

TOWN OF HILLSBOROUGH

Town of Hillsborough, Clerk

By

Dated: _____

ATTEST:

CITY OF MENLO PARK

City of Menlo Park, Clerk

By

Dated: _____

ATTEST:

CITY OF MILLBRAE

City of Millbrae, Clerk

By

Dated: _____

ATTEST:

CITY OF PACIFICA

City of Pacifica, Clerk

By

Dated: _____

ATTEST:

TOWN OF PORTOLA VALLEY

Town of Portola Valley, Clerk

By

Dated: _____

ATTEST:

CITY OF REDWOOD CITY

City of Redwood City, Clerk

By

Dated: _____

ATTEST:

CITY OF SAN BRUNO

City of San Bruno, Clerk

By

Dated: _____

ATTEST:

CITY OF SAN CARLOS

City of San Carlos, Clerk

By

Dated: _____

ATTEST:

CITY OF SAN MATEO

City of San Mateo, Clerk

By

Dated: _____

ATTEST:

CITY OF SOUTH SAN FRANCISCO

City of South San Francisco, Clerk

By

Dated: _____

ATTEST:

TOWN OF WOODSIDE

Town of Woodside, Clerk

By

EXHIBIT A

CONTRACT AREAS

The following Cities have contracted for services pursuant to this Agreement:

Atherton
Belmont
Brisbane
Burlingame
Colma
Daly City
East Palo Alto
Foster City
Half Moon Bay
Hillsborough
Menlo Park
Millbrae
Pacifica
Portola Valley
Redwood City
San Bruno
San Carlos
San Mateo
South San Francisco
Woodside

EXHIBIT B
PROPORTIONATE SHARE OF COST

FY 2021-22 Proportionate Share of Cost:

Atherton	0.70%
Belmont	2.58%
Brisbane	0.90%
Burlingame	3.74%
Colma	0.53%
Daly City	10.13%
East Palo Alto	8.70%
Foster City	2.15%
Half Moon Bay	2.50%
Hillsborough	1.16%
Menlo Park	4.59%
Millbrae	1.92%
Pacifica	5.07%
Portola Valley	0.37%
Redwood City	12.55%
San Bruno	6.09%
San Carlos	3.15%
San Mateo	15.61%
South San Francisco	10.27%
Woodside	1.03%
County	6.27%



City Council Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Authorize the City Manager to Execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation

Recommended Action

Staff recommends that the City Council authorize the City Manager to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

Background

Daly City receives grant funding that is often managed by California Department of Transportation (Caltrans). Whenever Daly City received a new grant that is overseen by Caltrans, a Program Supplement Agreement and other funding agreements need to be executed with Caltrans. A resolution from the City of Daly City is needed to indicate the person authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

Daly City recently received grant funds from the Housing Incentive Pool program that will be managed by Caltrans. Established by the Metropolitan Transportation Commission (MTC) in 2018, the Housing Incentive Pool (HIP) is a program administered by MTC that provides federal transportation funding to local jurisdictions.

In March 2024, MTC approved program award amounts for the top 15 jurisdictions, which included an award of \$1,304,000 to the City of Daly City.

In June 2025, the City Council accepted and appropriated \$1,304,000 in Housing Incentive Pool grant funds and appropriated \$168,948 of unallocated Measure A funds for the local match for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project.

In March 2026, Caltrans approved the City's initial funding request of \$240,000 for the Preliminary Engineering phase of work.

Discussion

In order to be reimbursed for the HIP grant funds, the City needs to execute a Program Supplement to the Administering Agency-State Agreement. The Program Supplement is distributed by Caltrans who is overseeing the HIP program.

The attached resolution would authorize the City Manager to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and

Authorize the City Manager to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation

Meeting Date: April 27, 2026

Page 2

any amendments thereto with California Department of Transportation, including the Program Supplement Agreement for the HIP grant funds.

Fiscal Impact


There is not fiscal Impact associated with this recommendation.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,



Shirley Chan
Acting City Engineer



Richard Chiu, Jr.
Director of Public Works

Attachment:

1. Program Supplement 04-5196F15-F031
2. Resolution

PROGRAM SUPPLEMENT NO. F031
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR FEDERAL-AID PROJECTS NO 04-5196F15

Adv. Project ID
0426000162

Date: March 25, 2026
Location: 04-SM-0-DLC
Project Number: CML-5196(046)
E.A. Number:
Locode: 5196

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 05/11/2016 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the Administering Agency on _____ (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

PROJECT LOCATION: John Daly Blvd. between Ashland Dr & Poncetta Dr.

TYPE OF WORK: Design and construction work to improve sections of the bike and ped multi-use path **LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds		
			LOCAL		OTHER
\$271,095.00	Y003	\$240,000.00	\$31,095.00		\$0.00

CITY OF DALY CITY

By _____
Title _____
Date _____
Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Management Oversight
Division of Local Assistance
Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer  **Date** 04/09/2026 \$240,000.00

SPECIAL COVENANTS OR REMARKS

1.
 - A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.
 - B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).
 - C. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.
 - D. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.6 "Award Package" of the Local Assistance Procedures Manual.

E. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

SPECIAL COVENANTS OR REMARKS

F. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

G. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

H. As a condition for receiving federal-aid highway funds for the PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at www.sam.gov.

SPECIAL COVENANTS OR REMARKS

2.
 - A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.
 - B. Invoices shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.
 - C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.
 - D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.
 - E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or \$40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.
 - F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

SPECIAL COVENANTS OR REMARKS

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system

SPECIAL COVENANTS OR REMARKS

of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends \$750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contracts over \$10,000, or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

3. Appendix E of the Title VI Assurances (US DOT Order 1050.2A)

During the performance of this agreement, the ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractor, (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

Pertinent Nondiscrimination Authorities:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

C. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), (prohibits discrimination on the basis of sex);

D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as

SPECIAL COVENANTS OR REMARKS

amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;

E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);

F. Airport and Airway Improvement Act of 1982, (49 U.S.C. 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);

H. Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;

I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

J. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

K. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

4. In the event that construction of this project of the initial federal authorization for right of way is not started by the close of the twentieth fiscal year following the fiscal year in which the right of way is authorized, the ADMINISTERING AGENCY shall repay the Federal Highway Administration through Caltrans the sum of Federal funds paid under the terms of this agreement.

Authorizing the ROW phase of a project as Advance Construction does not exempt the project from the provisions of 23 U.S.C. 108(a)(2), and 23 CFR 630.112(c)(1).

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY AUTHORIZING THE CITY MANAGER TO EXECUTE ALL MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS AND ANY AMENDMENTS THERETO WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Daly City is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation; and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed; and

WHEREAS, the City Of Daly City wishes to delegate authorization to execute these agreements and any amendments thereto to the City Manager to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that the City Manager of the City of Daly City is authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2026, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Accepting and Appropriating a \$12,500 Grant from the Daly City Public Library Associates

Recommended Action

It is recommended the City Council accept a \$12,500 grant from the Daly City Public Library Associates and appropriate this amount for new materials for the Lucky Day collection, a mural at Serramonte Library, Summer Learning scholarships, and new Library of Things kits.

Background/Discussion

The Daly City Public Library Associates' 2026 St. Patrick's Day Fund-the-Need event raised funds for several library projects to benefit the community. Attendees donated towards a mural for the hallway leading to the Community Room at Serramonte Library, as well as Summer Learning scholarship prizes, and new Library of Things Learning & Exploration Kits.

The Daly City Public Library Associates (DCPLA) has also received \$2,000 donated in honor of Carol Simmons, retired Library Director, founding member of the Daly City Public Library Associates, avid reader, fierce literacy advocate, and caring and devoted friend. The funds donated will be used to add new materials to the Library's Lucky Day collections.

Fiscal Impact

This grant from the Daly City Public Library Associates was not anticipated in the current Fiscal Year budget. Accept and appropriate the \$12,500 for expenditure in Fiscal Year 2025-26.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Chela Anderson
Library Director



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Authorize the City Manager to Execute a Cost Sharing Agreement with Hilldale School for Public Infrastructure Improvements

Recommended Action

Authorize City Manager to execute a Cost Sharing Agreement with Hilldale School for Public Infrastructure Improvements not to exceed \$219,333.34.

Background/Discussion

The Hilldale School, located at 79 Florence Street, is currently developing their property and expanding their facilities. As part of this development, staff from Hilldale School and City of Daly City identified a potential improvement to the public storm water drainage system that could be funded through a cost sharing agreement. A storm water pipeline that serves school property and public property, including a large drinking water reservoir, was in need of replacement. City staff from the Department of Public Works and Water and Wastewater Resources worked with Hilldale School's engineer and contractor on a replacement that would improve the public storm water system and provide benefits to both the public and private partners.

Attached to this staff report is a map of the improved storm water system.

Fiscal Impact

The total City contribution toward the project is \$219,333.34. Sufficient funds are available in existing appropriations from the St. Francis Water Main Improvement Project to support this project.

Summary/Conclusion

Authorize City Manager to execute a Cost Sharing Agreement with Hilldale School for Public Infrastructure Improvements not to exceed \$219,333.34.

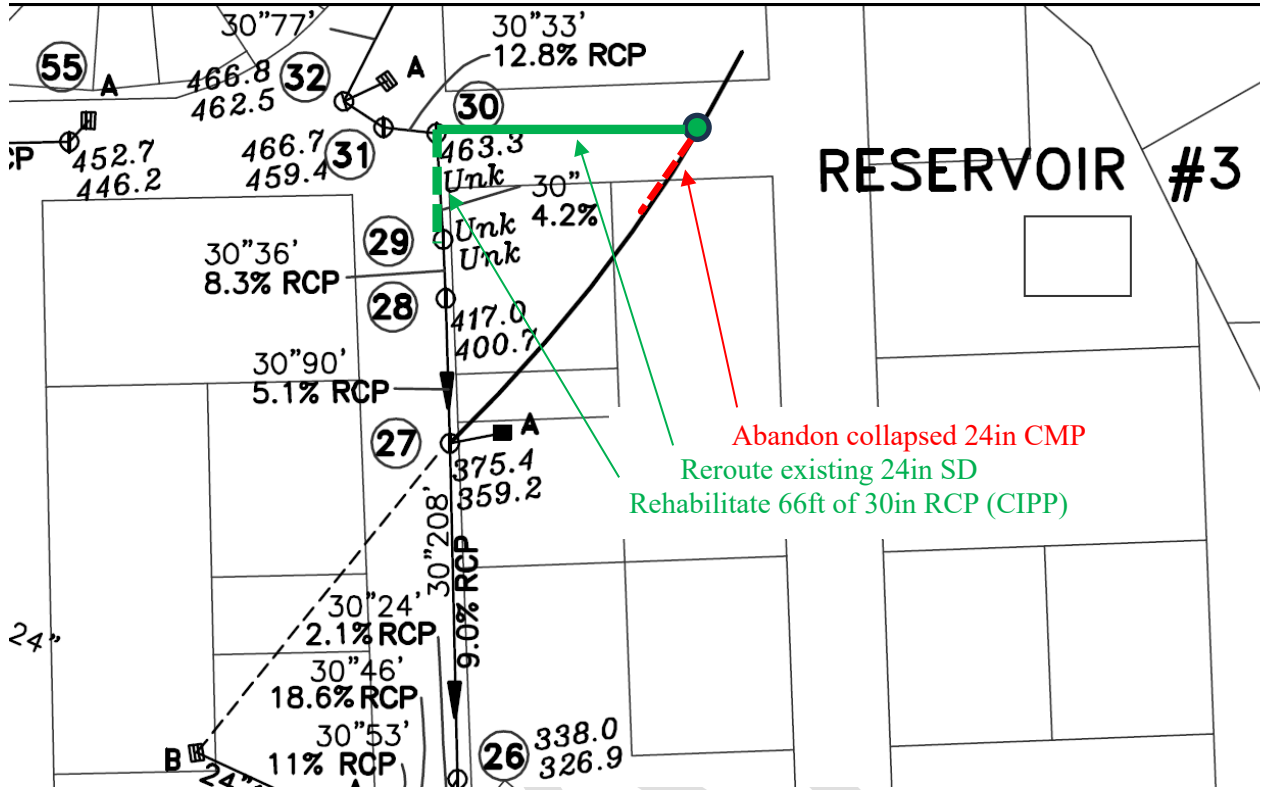
Staff is available to provide any additional information if desired by the Mayor or Councilmembers.

Respectfully submitted,

Joshua Cosgrove
Director of Water and Wastewater Resources

Attachment: Exhibit A

EXHIBIT A
SCOPE OF CONSTRUCTION IMPROVEMENTS



1. Reroute existing 24 inch CMP storm drain serving the project site, Daly City right of way drainage, and drainage from the Daly City reservoir 3 site to the existing 30 inch RCP serving this drainage basin.
2. Line approximately 66 feet of 30 inch RCP storm drain pipe with a cast in place liner.



City Council Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Authorize City Manager to Execute the Cover Agreement with the State of California Department of Transportation

Recommended Action

Staff recommends the City Council authorize the City Manager to execute the Cover Agreement with the State of California Department of Transportation (Caltrans).

Background

Caltrans has a proposed project on Route 82 (El Camino Real) from Arroyo Drive in the City of South San Francisco to I-280 in the City and County of San Francisco. The scope of the project includes cold plane and hot mix asphalt resurfacing, repair localized failed asphalt concrete pavement, replace failed Portland Cement Concrete (PCC) slabs, grind existing PCC pavement, and other miscellaneous improvements. Work will be performed by Caltrans as the owner/operator of the state highway for the public benefit.

Discussion

City staff have been reviewing the project plans and coordinating with Caltrans staff on the utility work. The City of Daly City has approximately 175 water valve covers within the project limits that are in conflict with the planned construction. The water valves will need to be lowered before grinding and raised after paving. Typically, the utility company is responsible for maintaining and adjusting the manhole/valve covers in the public right-of-way. To expedite the project, Caltrans will absorb the cost and perform the work on behalf of the City, saving the City both time and money.

The Cover Agreement grants Caltrans and their contractor permission to perform valve cover adjustments within the project limits for the City. The City will be able to inspect the work to ensure the adjustments are being done in accordance with the City's specifications. Caltrans will schedule with City staff a final field inspection. Upon completion of the work, the City will accept ownership and the responsibility for the maintenance of the water valve covers. Construction is estimated to begin in January 2028.

Fiscal Impact

The City would save approximately \$125,000 with the execution of the Cover Agreement.

Summary/Conclusion

Staff recommends the City Council authorize the City Manager to execute the Cover Agreement with Caltrans.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Joshua Cosgrove
Director of Water and Wastewater Resources

Michael Patolo
Water & Wastewater Maintenance Manager

Attachment: Draft Cover Agreement

Date: _____

PARTIES:

1. State of California, acting by and through the Department of Transportation ("Department"). "Department" includes the Department, its officers, agents, employees and contractors.
2. _____ ("Owner").
"Owner" includes the Owner, its officers, agents, employees and contractors.

RECITALS:

- A. Owner owns, operates or maintains underground utility facilities in the State of California.
- B. In order to facilitate the planning, design and construction of Department's projects, to ensure the safety of the traveling public, and to ensure the continuity of the roadway/highway, manhole and valve cover adjustments need to be made on a routine basis. Utility owners may or may not be responsible for the cost of performing such adjustments, depending upon the liability determination made by the Department, with the cost of such activities allocated as provided by California law, contracts and the Department's policies.
- C. The Department frequently needs to adjust said manhole and valve covers more expeditiously than Owner can readily or economically accomplish.
- D. Department is willing to assume control of the operation and cost of such adjustments to certain manhole and valve covers in order to facilitate the Department's project needs from time to time as provided herein.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. This Agreement for the Adjustment of Manhole and Valve Covers ("Agreement") is made and executed by the parties hereto in connection with the provisions of Sections 680.5 and 707.5 of the California Streets and Highways Code. This Agreement shall exclusively govern the determination of the obligations and costs to be borne by each party hereto in regard to work described herein in lieu of determination in connection with and under the provisions of Sections 673, 680 and 700 to 707, inclusive, of said Streets and Highways Code, as now or hereafter existing, or under any other laws applicable to said subject matter.

2. This Agreement shall apply throughout the State of California to all of the Department's projects and related activities and to all of the Owner's manhole and valve covers. With regard to any other agreements or parties, this Agreement is not intended to, and shall not, establish any precedent, principle, rule or guide to interpretation.
3. For purposes of this Agreement, manhole and valve cover adjustment is limited to the following: adjusting manhole frames and covers, replacing existing manhole frames, and adjusting manhole rings, valve covers and meter boxes. This Agreement does NOT include the adjustment to grade of gas, electric or telephone vaults, or any other utility facility not mentioned in this agreement.
4. In the event that the Department initiates a project and the Department determines that some of the Owner's manhole and valve covers are in physical conflict with Department's highway project, the Department shall issue a conflict letter ("Conflict Letter") to the Owner that (a) identifies the manhole and valve covers that are in physical conflict with Department's highway project and (b) includes a document (the "Reply") in which the Owner will designate the manhole and valve covers that the Owner agrees to be responsible to adjust. The Owner shall adjust the manhole and valve covers for which it agreed to be responsible within the Department's project scheduling and other requirements. Owner shall return the Reply to the Department within 30 days of receipt of the Conflict Letter. The Department is authorized to adjust only the manhole and valve covers that are not designated by Owner as those for which the Owner is responsible. The work to be performed under this Agreement is expressly limited to the work required to adjust the manhole and valve covers that are listed in the Conflict Letter, and the Reply shall not and cannot expand the list of manhole and valve covers.
5. Notwithstanding the other terms of this Agreement, the Department may, at its sole option, elect to NOT adjust-to-grade manhole and valve covers that do not satisfy Caltrans standard specifications, as amended from time to time (including without limitation manhole and valve covers that do not use standard rings or covers).
6. This Agreement does not apply to the relocation, rearrangement, removal or protection of utility facilities.

7. All existing manhole and valve covers will be reused unless the manhole or valve cover requires replacement. Replacement of manhole and valve covers with ancillary parts must meet Buy America compliance by the Department's contractor. The Department's contractor is to provide Buy America replacement manhole and valve covers per Owner's specifications in response to the Cover Adjustment to Grade letter 13-EX-08. If no specifications are provided to the Department by Owner in the reply, the Department's contractor is authorized to use a general specification attached to the Cover Adjustment to Grade letter 13-EX-08.
 8. All work under this Agreement shall be preceded by the delivery of a written Notification to Owner ("NTO") by the Department to the Owner. The Department shall list the manhole and valve covers that the Department is authorized to adjust pursuant to the Reply, and the Department will identify the manhole and valve covers that it elects to adjust. If the Department elects to not adjust manhole and/or valve covers which the Owner authorized the Department to adjust pursuant to the Reply, then the Owner shall be responsible for the adjustment of those manhole and valve covers in accordance with the provisions of the NTO, and the Owner shall allocate sufficient staff and resources to meet all of the schedules established for the project design and construction work.
 9. Following receipt of the Cover Adjustment to Grade letter 13-EX-08, the Owner shall provide confirmation regarding the identity and typical characteristics (including size, material, contents, pressure or capacity) of Owner's utility facility and related activities, including, but not limited to, inspection services at no expense to the Department, in accordance with the Department's time schedule. Owner to provide its written confirmation to the Department within 30 days of the date that they receive the Cover Adjustment to Grade letter 13-EX-08.
 10. When manhole and valve cover adjustment work is performed by the Department under this Agreement, the cost of the work shall be borne by the Department. When manhole and valve cover adjustment work is performed by the Owner under this Agreement, the cost of the work shall be allocated according to the liability determination made by the Department.
 11. The Department may perform its work under this Agreement or it may perform the work through the services of a third-party contractor.
-

12. It is intended that all work under this Agreement performed by the Department shall be performed using the contractors that are acceptable to the Department. Owner grants to Department, immediately upon receipt of the NTO and in accordance with the Department's time schedule, permission to perform manhole and valve cover adjustments within Owner's private rights of way and facilities, wherever located. Owner retains the right to require reasonable controls and restrictions provided such items are set forth in writing and delivered to the Department (in response to Cover Adjustment to Grade 13-EX-08 letter) at least 30 days from the receipt of the 13-EX-08 letter.
- a) As part of this Agreement, Owner shall submit, in writing, its preliminary specifications for the adjustment of manhole and valve covers to grade to the Department.
 - b) Owner will approve, **in writing**, the Department's final specifications for the adjustment of manhole and valve covers to grade.
13. Owner shall have access to all phases of the work to be performed by the Department for the purpose of inspection in order to ensure that the work being performed for the Owner is in accordance with the specifications contained in the highway contract, provided such access is made at no cost to the Department. Owner will be notified by the Department's Resident Engineer to schedule a final field inspection per the Department's Notice to Owner.
14. Upon completion of the work performed by Department, Owner agrees to accept ownership and the responsibility for the maintenance of the manhole and valve covers.
15. This Agreement supersedes and replaces any previous agreement between the parties relating to the work required to adjust identified manhole and valve covers in physical conflict with Department's highway projects.
16. This Agreement may only be amended, changed or altered by mutual written agreement of the parties.
17. This Agreement may be terminated by either party upon ninety (90) days written notice from the terminating party to the other party.
18. Time shall be of the essence of this Agreement.
-

For The Utility Owner:

Date

Name

Title

For The State of California:

Date

Tiara T. Moering, Chief
Office of Railroad and Utility Relocations
Division of Right of Way and Land Surveys
California Department of Transportation

DISTRIBUTION:

- 1 – HQ Right of Way, Office of Railroads and Utility Relocations
- 1 – District
- 1 – Utility Owner



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Set Time and Place for a Public Hearing – Introduction of Ordinance Adding Chapter 2.34 and Amending Various Chapters Related to Boards and Commissions

Recommended Action

Set Time and Place on May 11, 2026 at 7 PM for a Public Hearing – Introduction of Ordinance Adding Chapter 2.34 and Amending Various Chapters Related to Boards and Commissions.

Background

The City maintains multiple boards and commissions established across various chapters of the Municipal Code. Updates are proposed to establish consistent provisions related to compensation, attendance, and removal of members.

The proposed ordinance would add a new Chapter 2.34 to provide uniform standards applicable to these bodies, along with conforming amendments to existing chapters, including the Arts and Culture Commission, Planning Commission, Recreation Commission, Library Board, Personnel Board, Mobile Home Rent Review Commission, Small Business Commission, and Women's Commission.

Summary/Conclusion

Staff recommends that the City Council set May 11, 2026 for this Public Hearing.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Rose Zimmerman
City Attorney

Leilani Ramos
Assistant to the City Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Set Time and Place of Public Hearing to Adopt the Five-Year Update to the Urban Water Management Plan and the Water Shortage Contingency Plan

Recommended Action

City Council set the time and place of a Public Hearing to consider adopting an updated Urban Water Management Plan and Water Shortage Contingency Plan for 7:00 p.m. on Tuesday, May 26, 2026.

Background/Discussion

The City of Daly City's Urban Water Management Plan and Water Shortage Contingency Plan are required to be updated every five years. The last update was adopted by Council on June 14, 2021. The focus of this update is to incorporate new requirements added by the California Division of Drinking Water. Staff from the Department of Water and Wastewater Resources, along with engineering consultants from Freyer and Laureta, reviewed the documents and incorporated the required additions. In consideration of these updates, a public hearing is required by State regulations.

Staff proposes the Public Hearing for the May 26, 2026, City Council Special Meeting.

Fiscal Impact

There is no fiscal impact from this action.

Summary/Conclusion

Staff recommend the City Council set the time and place of a Public Hearing for proposed updates and changes to both the Water Shortage Contingency and Urban Water Management Plans for 7:00 p.m. on Tuesday, May 26, 2026.

The Draft Plans are available for review on <https://www.dalycity.org/1321/2025-Urban-Water-Management-Plan-UWMP-an>

Staff and engineering consultants are present and available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Joshua Cosgrove
Director of Water and Wastewater Resources

Gregory Krauss
Chief of Operations



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 27, 2026

Subject: Adoption of Resolution to Approve Continuing Employee Contributions to the IAFF Medical Expense Reimbursement Plan Following Promotion

Recommended Action

Staff recommends that the City Council adopt the resolution approving continuing employee contributions to the IAFF medical expense reimbursement plan following promotion effective June 2026.

Background/Discussion

The management “meet and confer” representatives designated by the City Council of the City of Daly City have met and conferred in good faith with the representatives of San Mateo County International Association of Firefighters Local 2400 and Daly City Fire Management and, as a result agreed to change the administrator of the Retiree Health Savings Plan to the IAFF Medical Expense Reimbursement Plan.

The City and IAFF Local 2400 employees will participate in the IAFF Plan as agreed to under the Memorandum of Understanding Between the City of Daly City and Daly City Fire Management and Memorandum of Understanding Between the City of Daly City and San Mateo County Firefighters' Union Local No. 2400 International Association of Firefighters.

The parties also agree that when certain firefighter employees, promote out of IAFF Local 2400, to continue participation in the Plan through mandatory employee contributions after their promotion.

The City shall implement a Promoted Employee monthly or pay period mandatory payroll deduction to be deposited pre-tax with the Washington State Council of Fire Fighters Benefit Trust (the “Trust”). This contribution shall be in the same amount and adjusted whenever, and in the same amount, the contribution amount in the Memorandum of Understanding Between the City of Daly City and Daly City Fire Management is adjusted.

Fiscal Impact

No fiscal impact.

Summary/Conclusion

Staff is recommending that the City Council adopt the resolution approving continuing employee contributions to the IAFF medical expense reimbursement plan following promotion effective June 2026.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.
Respectfully submitted,

Natalie Sakkal
Director of Human Resources

Attachment

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY
TO APPROVE CONTINUING EMPLOYEE CONTRIBUTIONS TO THE IAFF MEDICAL
EXPENSE REIMBURSEMENT PLAN FOLLOWING PROMOTION EFFECTIVE JUNE 2026

WHEREAS firefighter employees of the City of Daly City (the “City”), who are in the bargaining unit represented by IAFF Local 2400, participate in the IAFF Medical Expense Reimbursement Plan (the “Plan”), which provides reimbursement for medical expenses for retired fire fighters who meet the eligibility rules of the Plan; and

WHEREAS IAFF Local 2400 employees participate in the Plan through employee and/or employer contributions under the Memorandum of Understanding Between the City of Daly City and Daly City Fire Management and Memorandum of Understanding Between the City of Daly City and San Mateo County Firefighters' Union Local No. 2400 International Association of Firefighters (IAFF) (collectively the “MOUs”); and

WHEREAS certain fire fighter employees, who have promoted out of IAFF Local 2400, have requested to continue participation in the Plan through mandatory employee contributions after their promotion; and

WHEREAS, the governing body of the City of Daly City has the authority to require mandatory deductions from employee payroll as part of the employees’ compensation package, for contributions to such Plan to correspond to the MOUs of the Local, as stated herein

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Daly City, as follows:

SECTION 1. That all of the above recitals are true and correct;

SECTION 2. “Promoted Employee” is defined as an employee, who previously participated in the Plan through prior employment or promotes out of the IAFF Local 2400 bargaining unit on or after February 1, 2026.

SECTION 3. The City shall implement a Promoted Employee monthly or pay period mandatory payroll deduction to be deposited pre-tax with the Washington State Council of Fire Fighters Benefit Trust (the “Trust”). This employee contribution shall be in the same amount and adjusted whenever, and in the same amount, the employee contribution amount in the Memorandum of Understanding Between the City of Daly City and Daly City Fire Management is adjusted.

SECTION 4. That upon retirement and/or annually the City shall transfer to the Trust pre-tax the same percentage of the sick and/or vacation leave payout that the Promoted Employee is entitled to based upon the Promoted Employee’s rate of pay immediately preceding transfer. This percentage shall match the percentage in the Memorandum of Understanding Between the City of Daly City and Daly City Fire Management and shall be adjusted whenever, and in the same amount, the leave transfer in the MOU is adjusted.

SECTION 5. Except as otherwise stated in Sections 3 and 4 hereof, all aspects of the Plan contributions for Promoted Employees, including the timing, manner, and reporting of the contributions will be determined according to the terms of the Memorandum of Understanding Between the City of Daly City and Daly City Fire Management, as amended from time to time.

SECTION 6. That this Resolution shall take effect upon its adoption by this City Council.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2026, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Meeting Agenda Report Item # _____

Meeting Date: April 27, 2026

Subject: **Approve Police Department Support Dog Program Coordinator Position**

Recommended Action

Staff recommends the City Council approve the addition of a Support Dog Program Coordinator position to the Police Department.

Background

Police departments are often called upon to provide compassionate community-oriented services and engagement, creating an opportunity for a support dog.

Discussion

Support K-9 programs have proven beneficial at building trust through non-enforcement interactions. These programs support mental and emotional health for officers and community members, through interaction and use in trauma informed interviews. This civilian dog coordinator will serve as the primary handler and caretaker of the specially trained dog and will perform a combination of administrative tasks and field-based interactions within the community as part of the Community Division. The position aligns with efforts towards officer wellness, positive public safety outcomes, and community partnership building.

Fiscal Impact

The salary and benefits of the Support Dog Program Coordinator position are estimated to cost \$215,470 for FY27. There will be minimal care and ongoing training costs, however there will be no increase to the Police Department's operating budget, as this position will be funded through the underfill of an existing budgeted Police Officer position.

Summary/Conclusion

Staff recommends that the City Council approve the position of the Support Dog Program Coordinator, assign the position to Range U045 of the Miscellaneous/Unrepresented Salary Schedule, and authorize filling of the position.

Respectfully submitted,

Cameron Christensen
Chief of Police

Attachments: Job Specification – Support Dog Program Coordinator

CITY OF DALY CITY
JOB SPECIFICATION
EXEMPT POSITION

SUPPORT DOG PROGRAM COORDINATOR

DEFINITION

Under general supervision, the Support Dog Program Coordinator oversees the Police Department's support dog program within the Community Division. This position serves as the primary handler and caretaker of the department's support dog. This class supports community policing efforts by enhancing public engagement, providing emotional support services, and assisting with crisis response. The Support Dog Program Coordinator performs a combination of administrative, program management, and field-based duties, serving as a key liaison between the Police Department, community partners, and support dog teams. Performs other work as required.

EXAMPLES OF DUTIES

Oversees support dog program operations including, training, certification and documentation including deployment history, and compliance documentation; manages program scheduling, logistics, supplies, and budget tracking; prepares reports, correspondence, and presentations for command staff and City leadership. Coordinates and participates in support dog deployments at community events, schools, neighborhood meetings, and public safety outreach initiatives fostering trust and positive interaction with diverse populations; assists with planning, coordinating, and scheduling major events such as National Night Out, school functions, and community presentations, supports field-based engagement efforts that strengthen relationships between the Police Department and the community; assists with crisis response and critical incident support, providing comfort to victims, witnesses, community members and department employees. Builds and maintains relationships with schools, healthcare providers, nonprofit organizations, and other community partners; serves as liaison for scheduling visits and coordinating services with external partners; and collaborates with other City departments to support outreach and engagement initiatives. Ensures support dogs meet all certification, vaccination, and behavioral standards; monitors animal welfare and suitability for public and high-stress environments and enforces safety protocols and respond to incidents or concerns. Responds to short-notice call-outs for community critical incidents, internal staff wellness debriefings, or other situations where support dog presence may be beneficial. Maintains awareness of social media trends and collaborates with the Public Information / Social Media team to ensure content accuracy and professionalism. Represents the Daly City Police Department with professionalism, empathy, and strong customer service in public-facing roles. Provides general administrative support for the Community Division as assigned.

JOB SPECIFICATION
SUPPORT DOG PROGRAM COORDINATOR (PAGE 2)

MINIMUM QUALIFICATIONS

Knowledge of: Knowledge of community policing principles and public engagement strategies, police department structure and functions, emergency response environments and protocols; privacy and confidentiality requirements; recordkeeping, reporting and documentation practices; social media trends, basics of psychological trauma and stress responses, crisis intervention principles, canine handling including basic and advanced obedience training, socialization techniques, health, grooming and general care.

Ability to: Communicate clearly and concisely, both orally and in writing, prepare effective written reports, effectively and professionally represent the City to the public, coordinate multiple projects and schedules effectively, engage diverse community groups, exercise sound judgment, maintain confidentiality, and handle sensitive situations; demonstrate flexibility, teamwork, and adaptability in dynamic and high-visibility environments; interact positively and cooperate with co-workers, respond politely to customers, work as a team member, function under demanding time pressure, respond in a positive manner to supervision, and attend work and perform duties on a regular and consistent basis.

Education: Graduation from high school or the equivalent. Graduation from a college or university with a Bachelor's Degree in Criminal Justice, Public Administration, Psychology, Animal Science, or a related field desirable.

Experience: Two (2) years of experience in program coordination, community engagement, administrative support, or related field. Experience supporting a law enforcement or public safety agency, background in community volunteer coordination, or crisis intervention desirable. Experience working with dogs in a structured setting (support, service, training, animal care, etc.) is also highly desirable.

License: Possession of a valid Class C California Driver's License. Possession of CPR/First Aid certification or ability to obtain within 6 months.

Physical Requirements: Able to stand, walk, bend, and lift up to 25 pounds and safely handle and interact with support dogs in various environments

Special Requirements: Must pass a comprehensive background investigation. Able to work flexible hours based on community and departmental needs.

4/2026

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF MAR 2026

03/11/2026
CHASE CREDIT CARD - N/A – Electronic Payment

03/16/2026
CHECKS ISSUED - #504767 TO #505102
CANCELLED CHECK - NONE
VOID CHECK - NONE

03/25/2026
CHECKS ISSUED - #505103 TO #505120
CANCELLED CHECK - NONE
VOID CHECK - NONE

03/31/2026
CHECKS ISSUED - #505121 TO #505409
CANCELLED CHECK - NONE
VOID CHECK - NONE

AUDITED TEN FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ MAYOR

APPROVED _____ VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY
 FISCAL YEAR 2025-2026

	MONTH	TOTAL
2025	July	\$ 15,869,193.61
	August	7,883,983.08
	September	9,588,977.55
	October	13,531,502.31
	November	11,364,720.60
	December	11,223,835.70
2026	January	11,299,536.42
	February	8,109,131.14
	March	8,311,478.92
	April	
	May	
	June	
	TOTAL	\$ 97,182,359.33

MAR 2026 BREAK DOWN OF EXPENSES BY FUND

Fund	Total for Month	Total for Year	% of Total
General Fund	\$ 2,324,655.23	\$ 40,054,616.13	41.2%
Gas Tax Fund	204,274.66	7,477,557.44	7.7%
Utility/Enterprise Funds	5,782,549.03	49,650,185.76	51.1%
Total:	\$ 8,311,478.92	\$ 97,182,359.33	100.0%

CITY OF DALY CITY
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FOR THE MONTH OF MAR 2026

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03/25/2026
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CANCELLED CHECK - NONE
VOID CHECK - NONE

03/31/2026
CHECKS ISSUED - #505121 TO #505409
CANCELLED CHECK - NONE
VOID CHECK - NONE

AUDITED *Tow* FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ MAYOR

APPROVED _____ VICE MAYOR

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AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: A11

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
1009	03/11/2026	WIRE	101113 JP MORGAN CHASE BANK NA	41,334.27			
		1 CHECKS					
			CASH ACCOUNT TOTAL	41,334.27	.00		

AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
1 CHECKS		
FINAL TOTAL	41,334.27	.00

** END OF REPORT - Generated by Lily Sun **

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: UnCleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
504767	03/16/2026	PRINTED	102593 24/7 ROOTER & PLUMBING SE	4,000.00			
504768	03/16/2026	PRINTED	101981 A 1 RHINO LININGS	623.44			
504769	03/16/2026	PRINTED	100535 A S F ELECTRIC INC	11,950.00			
504770	03/16/2026	PRINTED	101816 ACC BUSINESS	3,856.80			
504771	03/16/2026	PRINTED	103103 ACES UP CASINO PARTIES LL	2,121.30			
504772	03/16/2026	PRINTED	101341 ACTION TOWING	2,072.26			
504773	03/16/2026	PRINTED	103940 ADVANTAGE CONCRETE	500.00			
504774	03/16/2026	PRINTED	100306 AECO SYSTEMS INC	645.00			
504775	03/16/2026	PRINTED	100332 AFSCME DISTRICT COUNCIL 5	5,372.00			
504776	03/16/2026	PRINTED	101090 ALAMEDA COUNTY SHERIFF'S	12,000.00			
504777	03/16/2026	PRINTED	100049 ALBERTSONS SAFEMAY	1,688.63			
504778	03/16/2026	PRINTED	100309 ALERT PEST CONTROL COMPAN	5,184.00			
504779	03/16/2026	PRINTED	101146 ALL CITY MANAGEMENT SERVI	7,225.29			
504780	03/16/2026	PRINTED	100733 ALL IN ONE POSTER COMPANY	1,176.33			
504781	03/16/2026	PRINTED	102983 ALLIED IRON COMPANY INC	93.39			
504782	03/16/2026	PRINTED	100772 ALPHA ANALYTICAL LABORATO	16,460.50			
504783	03/16/2026	PRINTED	101732 AMAZON CAPITAL SERVICES I	9,653.41			
504784	03/16/2026	PRINTED	100811 AMERICAN MESSAGING	34.30			
504785	03/16/2026	PRINTED	103105 AMERICAN RED CROSS	682.00			
504786	03/16/2026	PRINTED	100901 AMERINAT	247.00			
504787	03/16/2026	PRINTED	102495 ANGELO HAMILTON	720.00			
504788	03/16/2026	PRINTED	100521 ANTXTER INC	893.05			
504789	03/16/2026	PRINTED	102502 ANNA KHO	927.24			
504790	03/16/2026	PRINTED	102615 ANNA MARIE VIOLA	769.50			
504791	03/16/2026	PRINTED	102383 ANNE WILLIAMS	721.54			
504792	03/16/2026	PRINTED	103943 APEX SYSTEMS LLC	10,091.25			
504793	03/16/2026	PRINTED	101641 AQUA-METRIC SALES CO	5,243.50			
504794	03/16/2026	PRINTED	102811 ARNOLD LOUIE	500.00			
504795	03/16/2026	PRINTED	103828 ASTOUND	95.95			
504796	03/16/2026	PRINTED	103828 ASTOUND	249.95			
504797	03/16/2026	PRINTED	103828 ASTOUND	1,079.95			
504798	03/16/2026	PRINTED	103828 ASTOUND	254.59			
504799	03/16/2026	PRINTED	100016 AT&T	246.32			
504800	03/16/2026	PRINTED	100672 AT&T	365.88			
504801	03/16/2026	PRINTED	100672 AT&T	1,057.31			
504802	03/16/2026	PRINTED	100976 AT&T	454.94			
504803	03/16/2026	PRINTED	100193 AT&T MOBILITY	170.00			
504804	03/16/2026	PRINTED	100193 AT&T MOBILITY	903.38			
504805	03/16/2026	PRINTED	100193 AT&T MOBILITY	154.30			
504806	03/16/2026	PRINTED	100193 AT&T MOBILITY	1,466.64			
504807	03/16/2026	PRINTED	100193 AT&T MOBILITY	5,317.32			
504808	03/16/2026	PRINTED	100193 AT&T MOBILITY	1,629.60			
504809	03/16/2026	PRINTED	100193 AT&T MOBILITY	2,281.44			
504810	03/16/2026	PRINTED	100193 AT&T MOBILITY	113.39			
504811	03/16/2026	PRINTED	100193 AT&T MOBILITY	132.59			
504812	03/16/2026	PRINTED	100193 AT&T MOBILITY	679.98			
504813	03/16/2026	PRINTED	100499 ATCO INTERNATIONAL	3,822.50			
504814	03/16/2026	PRINTED	100957 ATLAS COPCO COMPRESSORS L	685.26			
504815	03/16/2026	PRINTED	103550 ATLAS PLUMBING & ROOTER	2,000.00			
504816	03/16/2026	PRINTED	102572 ATLAS PLUMBING AND ROOTER	4,000.00			
504817	03/16/2026	PRINTED	102531 AURA JOMELIE CRUZ	721.54			
504818	03/16/2026	PRINTED	100101 BARKER BLUE DIGITAL IMAGI	30.00			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
504819	03/16/2026	PRINTED	100421 BAY AREA PAVING COMPANY I	9,300.00			
504820	03/16/2026	PRINTED	103101 BEAM CONSTRUCTION ENTERPR	114,950.00			
504821	03/16/2026	PRINTED	100404 BIRITE FOODSERVICE DISTRI	5,759.62			
504822	03/16/2026	PRINTED	102213 BMW MOTORCYCLES OF SAN FR	601.21			
504823	03/16/2026	PRINTED	102089 BOOT BARN HOLDINGS	928.35			
504824	03/16/2026	PRINTED	103941 BRASMERICA PAVERS SYSTEM	500.00			
504825	03/16/2026	PRINTED	100132 BROADMOOR LANDSCAPE SUPPL	1,128.12			
504826	03/16/2026	PRINTED	102412 BRUCE PERDOMO	130.00			
504827	03/16/2026	PRINTED	101088 BWNVT MOTORS INC	4,436.30			
504828	03/16/2026	PRINTED	100381 C.L.E.A.	2,464.00			
504829	03/16/2026	PRINTED	100897 CACCIA HOME SERVICES	10,490.00			
504830	03/16/2026	PRINTED	100916 CAL SIGNAL CORP	435.11			
504831	03/16/2026	PRINTED	100764 CALCON SYSTEMS INC	23,990.64			
504832	03/16/2026	PRINTED	103923 CALIFORNIA STATE UNIVERSI	3,992.00			
504833	03/16/2026	PRINTED	100029 CALIFORNIA WATER SERVICE	431.65			
504834	03/16/2026	PRINTED	100029 CALIFORNIA WATER SERVICE	41.49			
504835	03/16/2026	PRINTED	100029 CALIFORNIA WATER SERVICE	151.72			
504836	03/16/2026	PRINTED	100413 CALPERS	236.19			
504837	03/16/2026	PRINTED	100015 WESTLAKE ECO SOFT-TOUCH	795.15			
504838	03/16/2026	PRINTED	100378 CARL WARREN & COMPANY INC	1,501.50			
504839	03/16/2026	PRINTED	103918 CATHERINE MAGUIRE	195.00			
504840	03/16/2026	PRINTED	100592 CDW GOVERNMENT INC	1,282.11			
504841	03/16/2026	PRINTED	100519 CENTER POINT LARGE PRINT	39.75			
504842	03/16/2026	PRINTED	102522 CHELA ANDERSON	368.96			
504843	03/16/2026	PRINTED	102819 CHERESA WANG	2,101.89			
504844	03/16/2026	PRINTED	103570 CHIARI LAW PC	19,610.91			
504845	03/16/2026	PRINTED	103922 CHRISTINE HAYNES	1,000.00			
504846	03/16/2026	PRINTED	103912 CHRISTOPHER R SALAZA	30.00			
504847	03/16/2026	PRINTED	102025 CINTAS CORPORATE SERVICES	4,431.22			
504848	03/16/2026	PRINTED	101213 CINTAS CORPORATION	2,017.30			
504849	03/16/2026	PRINTED	100141 CINTAS CORPORATION #464	4,597.94			
504850	03/16/2026	PRINTED	103934 CINTAS FIRE PROTECTION	396.30			
504851	03/16/2026	PRINTED	100721 CITY AUTO SUPPLY	1,581.53			
504852	03/16/2026	PRINTED	100286 CITY OF BRISBANE	3,831.04			
504853	03/16/2026	PRINTED	100534 CITY OF DALY CITY	91,954.53			
504854	03/16/2026	PRINTED	100586 CITY OF PACIFICA	1,650.00			
504855	03/16/2026	PRINTED	100287 CITY OF SAN CARLOS	55.00			
504856	03/16/2026	PRINTED	100847 CITY TOYOTA	300.30			
504857	03/16/2026	PRINTED	101398 CIVICPLUS INC	6,028.91			
504858	03/16/2026	PRINTED	101736 CLAREMONT BEHAVIORAL SERV	1,384.50			
504859	03/16/2026	PRINTED	103434 CLAYTON HOLSTINE	4,600.00			
504860	03/16/2026	PRINTED	100390 CLEARLITE TROPHIES	65.93			
504861	03/16/2026	PRINTED	101029 CLIFFORD RAY LENTZ	2,478.09			
504862	03/16/2026	PRINTED	101040 COMCAST	89.70			
504863	03/16/2026	PRINTED	101097 COMCAST	194.01			
504864	03/16/2026	PRINTED	101140 COMCAST	108.33			
504865	03/16/2026	PRINTED	101863 COMCAST	179.18			
504866	03/16/2026	PRINTED	101863 COMCAST	189.85			
504867	03/16/2026	PRINTED	102168 COMCAST	174.85			
504868	03/16/2026	PRINTED	100278 COMPLETE LINEN SERVICES I	309.50			
504869	03/16/2026	PRINTED	100324 COUNTY OF SAN MATEO	2,029.12			
504870	03/16/2026	PRINTED	103944 COUNTY OF SAN MATEO	4,453.00			

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
504871	03/16/2026	PRINTED	100902 CRIME SCENE CLEANERS INC	650.00			
504872	03/16/2026	PRINTED	103349 CRISTINA D RUH	40.00			
504873	03/16/2026	PRINTED	101089 CRYSTAL CREAMERY	1,329.24			
504874	03/16/2026	PRINTED	103773 CSWST2	6,341.00			
504875	03/16/2026	PRINTED	101371 CT WEST	13,597.50			
504876	03/16/2026	PRINTED	100078 DALY CITY FIREFIGHTERS UN	8,941.84			
504877	03/16/2026	PRINTED	100238 DALY CITY POLICE OFFICERS	390.00			
504878	03/16/2026	PRINTED	100238 DALY CITY POLICE OFFICERS	7,800.00			
504879	03/16/2026	PRINTED	100635 DALY CITY POLICE OFFICERS	937.40			
504880	03/16/2026	PRINTED	103341 DANIEL HERPE	527.42			
504881	03/16/2026	PRINTED	100211 DANS DRILLING & FENCING I	985.00			
504882	03/16/2026	PRINTED	100911 DASH MEDICAL GLOVES INC	659.25			
504883	03/16/2026	PRINTED	103930 DEMESA CLARISSA ESPLANA	40.00			
504884	03/16/2026	PRINTED	102339 DENISE BROWN	999.49			
504885	03/16/2026	PRINTED	100147 DENNIS BENNETT	720.00			
504886	03/16/2026	PRINTED	100041 DEPARTMENT OF JUSTICE	1,847.00			
504887	03/16/2026	PRINTED	101354 DEVINE AND GONG INC	2,325.00			
504888	03/16/2026	PRINTED	100903 DIAL GLASS AND WINDOW COM	441.00			
504889	03/16/2026	PRINTED	103848 DRIVE INSURANCE COMPANY A	263.92			
504890	03/16/2026	PRINTED	100751 DU ALL SAFETY LLC	400.00			
504891	03/16/2026	PRINTED	101897 DUDEK	1,690.00			
504892	03/16/2026	PRINTED	100008 DUNN EDWARDS CORPORATION	576.63			
504893	03/16/2026	PRINTED	101838 EAST BAY MUNICIPAL UTILIT	787.08			
504894	03/16/2026	PRINTED	101082 EAST BAY TIRE CO	7,710.72			
504895	03/16/2026	PRINTED	103929 EDUARD ALVARADO	200.00			
504896	03/16/2026	PRINTED	101595 EDWARDS & SONS EQUIPMENT	1,122.37			
504897	03/16/2026	PRINTED	101392 EKI ENVIRONMENT & WATER	69,987.08			
504898	03/16/2026	PRINTED	101750 EME ENTERPRISE INC	439.49			
504899	03/16/2026	PRINTED	100145 ENVIRONMENTAL RESOURCE AS	578.63			
504900	03/16/2026	PRINTED	101777 ESO SOLUTIONS INC	667.58			
504901	03/16/2026	PRINTED	100501 ESRI INC	90,300.00			
504902	03/16/2026	PRINTED	100544 EWING IRRIGATION PRODUCTS	569.79			
504903	03/16/2026	PRINTED	100735 FASTENAL COMPANY	1,066.98			
504904	03/16/2026	PRINTED	100377 FEDEX	35.11			
504905	03/16/2026	PRINTED	101136 FIRE SAFETY SUPPLY INCORP	159.66			
504906	03/16/2026	PRINTED	100578 FIREMASTER	4,480.00			
504907	03/16/2026	PRINTED	101919 FIRST RESPONDER SUPPORT N	400.00			
504908	03/16/2026	PRINTED	101959 FREYER & LAURETA INC	29,138.25			
504909	03/16/2026	PRINTED	101802 FUN EXPRESS LLC	1,450.45			
504910	03/16/2026	PRINTED	103935 GARY ORLANDO ALBANO	97.00			
504911	03/16/2026	PRINTED	102560 GLENN SYLVESTER	205.51			
504912	03/16/2026	PRINTED	100065 GRATINGER INC	7,484.22			
504913	03/16/2026	PRINTED	100767 GRAND INDUSTRIES INC	205,479.38			
504914	03/16/2026	PRINTED	102379 GREG DUTSON	720.00			
504915	03/16/2026	PRINTED	100472 GREG'S TRUCKING SERVICE I	7,167.61			
504916	03/16/2026	PRINTED	101759 GRIDLESS POWER CORPORATIO	15,545.67			
504917	03/16/2026	PRINTED	100632 GRM	2,426.26			
504918	03/16/2026	PRINTED	102854 GUILLERMO ARGUELLES	145.50			
504919	03/16/2026	PRINTED	100089 HACH COMPANY	10,430.54			
504920	03/16/2026	PRINTED	101605 HAZEN AND SAWYER	14,980.00			
504921	03/16/2026	PRINTED	100827 HEALTH METRICS INC	5,287.50			
504922	03/16/2026	PRINTED	103942 HERBST FAMILY LIMITED PAR	500.00			

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
504923	03/16/2026	PRINTED	100361 HF&H CONSULTANTS LLC	1,157.50			
504924	03/16/2026	PRINTED	100152 HILL BROTHERS CHEMICAL CO	3,546.11			
504925	03/16/2026	PRINTED	100345 HOME DEPOT CREDIT SERVICE	13,471.75			
504926	03/16/2026	PRINTED	101695 HONEY BUCKET	476.98			
504927	03/16/2026	PRINTED	102909 THE HUB COMMUNITY CORPORA	95.61			
504928	03/16/2026	PRINTED	100893 HUNTINGTON COURT REPORTER	55.44			
504929	03/16/2026	PRINTED	103303 HURLEY DIESEL AND POWER L	2,942.87			
504930	03/16/2026	PRINTED	103928 HURTADO MIGUEL MONTOYA	45.00			
504931	03/16/2026	PRINTED	103621 TLUM STRATEGY GROUP	20,000.00			
504932	03/16/2026	PRINTED	101111 INFOSEND INC	5,744.04			
504933	03/16/2026	PRINTED	103248 INGRAM LIBRARY SERVICES L	9,341.45			
504934	03/16/2026	PRINTED	103689 INTERMOUNTAIN LOCK AND SE	12,926.87			
504935	03/16/2026	PRINTED	101806 INVOICE CLOUD INC	100.00			
504936	03/16/2026	PRINTED	103931 IRAJ SANATI	129.00			
504937	03/16/2026	PRINTED	100010 IRVINE & JACHENS INC	6,092.57			
504938	03/16/2026	PRINTED	103090 JEANNETTE M PERALTA	1,600.00			
504939	03/16/2026	PRINTED	102536 JOHN GAMEZ	720.00			
504940	03/16/2026	PRINTED	102609 JOHN KLATT	475.47			
504941	03/16/2026	PRINTED	100473 KAPCO	333.00			
504942	03/16/2026	PRINTED	103055 KEITH OKADA	150.00			
504943	03/16/2026	PRINTED	101749 KELLY SPICERS FACILITIES	519.16			
504944	03/16/2026	PRINTED	102337 KLAUS ZALINSKIS	721.54			
504945	03/16/2026	PRINTED	100017 L N CURTIS AND SONS	712.04			
504946	03/16/2026	PRINTED	100304 LANGUAGE LINE SERVICES	2,287.96			
504947	03/16/2026	PRINTED	103085 LAZ KARP ASSOCIATES LLC	5,977.00			
504948	03/16/2026	PRINTED	102455 LEE AQUILA	391.37			
504949	03/16/2026	PRINTED	100684 LEGACY MECHANICAL & ENERG	3,706.80			
504950	03/16/2026	PRINTED	100598 LEGAL SHIELD	583.20			
504951	03/16/2026	PRINTED	100971 LEHR	850.00			
504952	03/16/2026	PRINTED	100769 LEXISNEXIS RISK DATA MANA	510.00			
504953	03/16/2026	PRINTED	102184 LIBRARY IDEAS LLC	338.48			
504954	03/16/2026	PRINTED	102328 LIEBERT CASSIDY WHITMORE	15,183.50			
504955	03/16/2026	PRINTED	100350 LINDE GAS & EQUIPMENT INC	154.77			
504956	03/16/2026	PRINTED	100316 LINDE INC	6,674.31			
504957	03/16/2026	PRINTED	100604 LORAL LANDSCAPING	485.00			
504958	03/16/2026	PRINTED	101159 LOU'S GLOVES INC	297.00			
504959	03/16/2026	PRINTED	102190 LUBE SQUAD OF SFO LLC	1,702.42			
504960	03/16/2026	PRINTED	103920 LUBIN OLSON & NIEWIADOMSK	12,095.00			
504961	03/16/2026	PRINTED	103936 MAGNET FORENSICS LLC	19,494.11			
504962	03/16/2026	PRINTED	103556 MAID CITY CLEANING SERVIC	18,300.00			
504963	03/16/2026	PRINTED	102441 MARIO BUSALACCHI	546.59			
504964	03/16/2026	PRINTED	102340 MARJORIE KALAVERAS	759.50			
504965	03/16/2026	PRINTED	101518 MARQUEE FIRE PROTECTION	19,905.00			
504966	03/16/2026	PRINTED	103938 MARY B LAWRENCE	78.10			
504967	03/16/2026	PRINTED	103939 MASANI LIMUTAU	500.00			
504968	03/16/2026	PRINTED	100779 MATT AMBROSE	10,000.00			
504969	03/16/2026	PRINTED	101687 MATTHEW J BRADSHAW	5,850.00			
504970	03/16/2026	PRINTED	100333 MCMASTER-CARR	423.58			
504971	03/16/2026	PRINTED	100503 METRO MOBILE COMMUNICATIO	1,800.00			
504972	03/16/2026	PRINTED	100296 MICHAEL A PERLAS	1,720.00			
504973	03/16/2026	PRINTED	101203 MICHAEL BAKER INTERNATION	17,525.00			
504974	03/16/2026	PRINTED	103867 MICHAEL CATTANEO	130.00			

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: UncTeared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
504975	03/16/2026	PRINTED	103932 MICHAEL DEGELMAN	250.00			
504976	03/16/2026	PRINTED	100480 MIDWEST TAPE INC	988.65			
504977	03/16/2026	PRINTED	100542 MIKE BROWN ELECTRIC	44,707.00			
504978	03/16/2026	PRINTED	103750 MIWI GORDON COACHING	3,300.00			
504979	03/16/2026	PRINTED	100816 MISSIONSQUARE - 801447	5,800.00			
504980	03/16/2026	PRINTED	100816 MISSIONSQUARE - 801447	1,000.00			
504981	03/16/2026	PRINTED	100816 MISSIONSQUARE - 801447	1,750.00			
504982	03/16/2026	PRINTED	100816 MISSIONSQUARE - 801447	1,750.00			
504983	03/16/2026	PRINTED	100816 MISSIONSQUARE - 801447	5,800.00			
504984	03/16/2026	PRINTED	100816 MISSIONSQUARE - 801447	1,000.00			
504985	03/16/2026	PRINTED	102098 MK PRIVATE INVESTIGATION	1,300.00			
504986	03/16/2026	PRINTED	100329 MUNICIPAL MAINTENANCE EQU	2,178.55			
504987	03/16/2026	PRINTED	101350 MUNISERVICES	1,215.21			
504988	03/16/2026	PRINTED	103947 NATIONAL REAL TIME CRIME	150.00			
504989	03/16/2026	PRINTED	100951 NCFMA	400.00			
504990	03/16/2026	PRINTED	101160 NGLIC	2,493.19			
504991	03/16/2026	PRINTED	103597 NICHOLAS MCCARTHY	720.00			
504992	03/16/2026	PRINTED	101276 NICHOLS CONSULTING ENGINE	30,249.25			
504993	03/16/2026	PRINTED	103951 NUMAN HAMMOUDEH	5.00			
504994	03/16/2026	PRINTED	101035 O'REILLY AUTOMOTIVE INC	63.82			
504995	03/16/2026	PRINTED	101441 OCEAN TREASURES SERVICING	321.98			
504996	03/16/2026	PRINTED	101864 ODP BUSINESS SOLUTIONS LL	1,864.76			
504997	03/16/2026	PRINTED	101865 ODP BUSINESS SOLUTIONS LL	38.46			
504998	03/16/2026	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	1,259.90			
504999	03/16/2026	PRINTED	101757 OPERATIONAL TECHNICAL SER	20,374.49			
505000	03/16/2026	PRINTED	100142 OTIS ELEVATOR COMPANY	1,324.04			
505001	03/16/2026	PRINTED	101591 OVERDRIVE INC	2,020.20			
505002	03/16/2026	PRINTED	100033 PACIFIC GAS & ELECTRIC	91,009.75			
505003	03/16/2026	PRINTED	100601 PACIFIC PRODUCE INC	2,398.45			
505004	03/16/2026	PRINTED	103056 PACIFIC PRODUCTS AND SERV	979.93			
505005	03/16/2026	PRINTED	101709 PADRAIG GAVIN	12,325.88			
505006	03/16/2026	PRINTED	103945 PARTNER ASSESSMENT CORPOR	2,300.00			
505007	03/16/2026	PRINTED	101832 PARTS AUTHORITY LLC	1,645.18			
505008	03/16/2026	PRINTED	101449 PAUL J ROTTENBERG	1,250.00			
505009	03/16/2026	PRINTED	100062 PETERSON	407.93			
505010	03/16/2026	PRINTED	100975 PHASE2CAREERS	300.00			
505011	03/16/2026	PRINTED	100756 PHILIP NG	120.00			
505012	03/16/2026	PRINTED	101945 PHYLLIS PAN	360.00			
505013	03/16/2026	PRINTED	103097 PLACER LABS INC	22,000.00			
505014	03/16/2026	PRINTED	100737 POLYDYNE INC	57,751.87			
505015	03/16/2026	PRINTED	101529 POWERDMS INC	5,228.26			
505016	03/16/2026	PRINTED	101703 PROCURE AMERICA INC	1,996.41			
505017	03/16/2026	PRINTED	101229 PURETEC INDUSTRIAL WATER	56.88			
505018	03/16/2026	PRINTED	103187 QUADIENT FINANCE USA INC	2,000.00			
505019	03/16/2026	PRINTED	103068 QUALITY CONTROL SERVICES	4,734.55			
505020	03/16/2026	PRINTED	100059 RAFAEL DIRECTO	1,920.00			
505021	03/16/2026	PRINTED	102166 RDA CONSULTING	22,920.59			
505022	03/16/2026	PRINTED	100063 RED WING SHOES	1,387.98			
505023	03/16/2026	PRINTED	100030 REPUBLIC SERVICES OF NORT	1,939,745.50			
505024	03/16/2026	PRINTED	102129 REXEL USA INC	12,088.57			
505025	03/16/2026	PRINTED	100689 RICHARD GALLETTA	827.75			
505026	03/16/2026	PRINTED	101713 RISE HOUSING SOLUTIONS IN	16,000.00			

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT : 99900000 10001

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
505027	03/16/2026	PRINTED	102900 ROD DAUS-MAGBUAL	126.15			
505028	03/16/2026	PRINTED	103139 ROMEL 400 LLC	348.40			
505029	03/16/2026	PRINTED	100720 RON D MYERS	4,600.00			
505030	03/16/2026	PRINTED	102608 ROSINA STELE	720.00			
505031	03/16/2026	PRINTED	100302 ROSS RECREATION EQUIPMENT	1,171.55			
505032	03/16/2026	PRINTED	100479 S & S WORLDWIDE INC	160.40			
505033	03/16/2026	PRINTED	102596 S F UNDERGROUND	8,000.00			
505034	03/16/2026	PRINTED	102964 S&P GLOBAL RATINGS	34,700.00			
505035	03/16/2026	PRINTED	100013 SAFETY KLEEN SYSTEMS INC	340.22			
505036	03/16/2026	PRINTED	103425 SALAS O'BRIEN ENGINEERS I	4,467.50			
505037	03/16/2026	PRINTED	100018 SAN FRANCISCO PUBLIC	750,105.43			
505038	03/16/2026	PRINTED	101705 SAN MATEO CONSOLIDATED FI	1,650.00			
505039	03/16/2026	PRINTED	100277 SAN MATEO COUNTY CONTROL	70,008.40			
505040	03/16/2026	PRINTED	101833 SAN MATEO COUNTY FIREFIGH	10,974.00			
505041	03/16/2026	PRINTED	102296 SAN MATEO COUNTY FIRE COU	1,650.00			
505042	03/16/2026	PRINTED	102935 SAN MATEO COUNTY SHERIFF	112.50			
505043	03/16/2026	PRINTED	100069 SAN MATEO COUNTY TRANSIT	40,188.10			
505044	03/16/2026	PRINTED	100245 SAN MATEO LAWN MOWER SHOP	1,939.21			
505045	03/16/2026	PRINTED	102022 SAN MATEO RESOURCE CONSER	11,879.49			
505046	03/16/2026	PRINTED	102434 SCOTT BOWMAN	130.00			
505047	03/16/2026	PRINTED	103810 SEWER MASTERS	4,000.00			
505048	03/16/2026	PRINTED	100020 SF - WATER	82,544.07			
505049	03/16/2026	PRINTED	100020 SF - WATER	604,573.25			
505050	03/16/2026	PRINTED	101291 SHRED WORKS INC	209.00			
505051	03/16/2026	PRINTED	100665 SMART & FINAL STORES LLC	624.97			
505052	03/16/2026	PRINTED	100749 SMELLY MELS PLUMBING INC	2,000.00			
505053	03/16/2026	PRINTED	100435 ST FRANCIS ELECTRIC INC	29,588.00			
505054	03/16/2026	PRINTED	100790 STANDARD PLUMBING SUPPLY	1,114.74			
505055	03/16/2026	PRINTED	100140 STATIONARY ENGINEERS LOCA	4,239.91			
505056	03/16/2026	PRINTED	100972 STEPFORD INC	29,935.89			
505057	03/16/2026	PRINTED	100624 STERICYCLE INC	307.54			
505058	03/16/2026	PRINTED	103919 SUPERIOR CORING AND CUTTI	800.00			
505059	03/16/2026	PRINTED	101223 SWEET DELIGHT BAKERY	2,017.50			
505060	03/16/2026	PRINTED	100600 SYNAGRO WEST LLC	29,614.31			
505061	03/16/2026	PRINTED	100114 TEAMSTERS LOCAL 856	3,725.00			
505062	03/16/2026	PRINTED	100780 TELEPATH CORPORATION	16,376.43			
505063	03/16/2026	PRINTED	100053 THE ADAM HILL COMPANY	359.85			
505064	03/16/2026	PRINTED	103233 THE GUMSHOE GROUP	5,540.00			
505065	03/16/2026	PRINTED	103095 THE WATERSHED NURSERY COO	3,637.96			
505066	03/16/2026	PRINTED	100031 THOMSON REUTERS WEST	4,000.00			
505067	03/16/2026	PRINTED	100615 TSAI FONG BOOKS INC	153.41			
505068	03/16/2026	PRINTED	100554 TURBO DATA SYSTEMS INC	26,206.65			
505069	03/16/2026	PRINTED	100693 TURF STAR INC	73,574.31			
505070	03/16/2026	PRINTED	101053 TYLER TECHNOLOGIES INC	73,574.31			
505071	03/16/2026	PRINTED	100783 ULINE INC	88,953.65			
505072	03/16/2026	PRINTED	101822 UNDERGROUND REPUBLIC WATE	11,869.67			
505073	03/16/2026	PRINTED	100664 UNITAR SOLUTIONS USA INC	56,833.67			
505074	03/16/2026	PRINTED	103006 US FOODS INC	4,733.95			
505075	03/16/2026	PRINTED	103897 V & A CONSULTING ENGINEER	15,000.00			
505076	03/16/2026	PRINTED	103911 VALENTE ESPINO JR	45.00			
505077	03/16/2026	PRINTED	103009 VALLEY OIL COMPANY	36,080.44			
505078	03/16/2026	PRINTED	102336 VAN DERMYDEN MAKUS LAW CO	8,715.00			

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
505079	03/16/2026	PRINTED	103594 VERDANT COMMERCIAL CAPITA	474.66			
505080	03/16/2026	PRINTED	100135 VERTIV OPERATING COMPANY	2,578.10			
505081	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	2,169.52			
505082	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	242.11			
505083	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	39.02			
505084	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	156.08			
505085	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	78.04			
505086	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	3,117.71			
505087	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	236.16			
505088	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	3,723.14			
505089	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	39.02			
505090	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	155.07			
505091	03/16/2026	PRINTED	100603 VERIZON WIRELESS SERVICES	155.16			
505092	03/16/2026	PRINTED	100891 VESTRA RESOURCES INC	507.75			
505093	03/16/2026	PRINTED	100058 VWR INTERNATIONAL LLC	134.95			
505094	03/16/2026	PRINTED	101445 WAYNE BOYER	4,242.49			
505095	03/16/2026	PRINTED	100761 WESTERN TRUCK FABRICATION	328.14			
505096	03/16/2026	PRINTED	102411 WILGRACE DUMANDAN	721.54			
505097	03/16/2026	PRINTED	101405 WILLIAMS SCOTSMAN INC	763.19			
505098	03/16/2026	PRINTED	100523 WITMER PUBLIC SAFETY GROU	739.43			
505099	03/16/2026	PRINTED	100984 WOLTERS KLUWER LEGAL & RE	2,100.00			
505100	03/16/2026	PRINTED	102283 WOODSIDE FIRE PROTECTION	1,650.00			
505101	03/16/2026	PRINTED	103893 YAMPIER FERNANDA TORRES	55.00			
505102	03/16/2026	PRINTED	102205 ZONE 4 CONSTRUCTION INC	13,365.00			
336 CHECKS							
CASH ACCOUNT TOTAL				5,697,082.29	.00		

AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
336 CHECKS		
FINAL TOTAL	5,697,082.29	.00

** END OF REPORT - Generated by Lily Sun **

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
505103	03/25/2026	PRINTED	101090 ALAMEDA COUNTY SHERIFF'S	1,540.00			
505104	03/25/2026	PRINTED	100049 ALBERTSONS SAFEWAY	1,723.22			
505105	03/25/2026	PRINTED	100326 AMERICAN TOWER CORPORATIO	9,800.74			
505106	03/25/2026	PRINTED	103828 ASTOUND	1,295.00			
505107	03/25/2026	PRINTED	103428 DYNHORA CABRERA	21.77			
505108	03/25/2026	PRINTED	102609 JOHN KLATT	31.30			
505109	03/25/2026	PRINTED	101687 MATTHEW J BRADSHAW	2,150.00			
505110	03/25/2026	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	52.11			
505111	03/25/2026	PRINTED	100033 PACIFIC GAS & ELECTRIC	177,918.22			
505112	03/25/2026	PRINTED	100675 REX R MAUGA HEAD	690.00			
505113	03/25/2026	PRINTED	103395 RICHARD A OGBURN	40.00			
505114	03/25/2026	PRINTED	100500 SHOE DEPOT INC	791.68			
505115	03/25/2026	PRINTED	101291 SHRED WORKS INC	48.00			
505116	03/25/2026	PRINTED	100305 TELECOMMUNICATIONS ENGINE	24,470.92			
505117	03/25/2026	PRINTED	102935 THE SAN MATEO COUNTY SHER	112.50			
505118	03/25/2026	PRINTED	102935 THE SAN MATEO COUNTY SHER	231.72			
505119	03/25/2026	PRINTED	102902 WESTERN ENTERPRISES	500.00			
505120	03/25/2026	PRINTED	103910 YU-YING CHIN	4,948.02			
18 CHECKS				226,365.20			
					.00		
CASH ACCOUNT TOTAL							

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
18 CHECKS		
FINAL TOTAL	226,365.20	.00

** END OF REPORT - Generated by Mei WU **

Report generated: 03/25/2026 09:02
User: mei.wu
Program ID: apchkrcn



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
505121	03/31/2026	PRINTED	100535 A S F ELECTRIC INC	1,075.00			
505122	03/31/2026	PRINTED	101816 ACC BUSINESS	528.85			
505123	03/31/2026	PRINTED	101341 ACTON TOWING	3,667.02			
505124	03/31/2026	PRINTED	100705 AD BRAKES	176.69			
505125	03/31/2026	PRINTED	101322 ADOBE ANIMAL HOSPITAL	485.84			
505126	03/31/2026	PRINTED	103131 ADRIANA PRACIANO DE BESSA	504.00			
505127	03/31/2026	PRINTED	101817 ADVANCED INTEGRATED PEST	585.00			
505128	03/31/2026	PRINTED	103962 AFTERMATH SERVICES LLC	1,596.27			
505129	03/31/2026	PRINTED	103111 AGRIGATOR INC	4,224.09			
505130	03/31/2026	PRINTED	100753 ALAMEDA COUNTY FIRE DEPAR	16,399.47			
505131	03/31/2026	PRINTED	100309 ALERT PEST CONTROL COMPAN	1,473.00			
505132	03/31/2026	PRINTED	101146 ALL CITY MANAGEMENT SERVI	3,584.64			
505133	03/31/2026	PRINTED	101732 AMAZON CAPITAL SERVICES I	209.33			
505134	03/31/2026	PRINTED	100571 AMERICAN TEXTILE & SUPPLY	808.85			
505135	03/31/2026	PRINTED	101444 AMERICAN WINDOW FILM	3,102.00			
505136	03/31/2026	PRINTED	103972 ANH VU	500.00			
505137	03/31/2026	PRINTED	100521 ANXTER INC	542.56			
505138	03/31/2026	PRINTED	102502 ANNA KHO	960.72			
505139	03/31/2026	PRINTED	103952 ANTHONY B CHEN	40.00			
505140	03/31/2026	PRINTED	100463 ANTHONY WONG	1,831.20			
505141	03/31/2026	PRINTED	103306 APEX POWER ELECTRICAL SUP	6,691.59			
505142	03/31/2026	PRINTED	101641 AQUA-METRIC SALES CO	10,695.08			
505143	03/31/2026	PRINTED	102475 ASHLEY ST CIN	349.00			
505144	03/31/2026	PRINTED	103828 ASTOUND	99.90			
505145	03/31/2026	PRINTED	100672 AT&T	439.74			
505146	03/31/2026	PRINTED	100672 AT&T	5,027.71			
505147	03/31/2026	PRINTED	100672 AT&T	365.88			
505148	03/31/2026	PRINTED	100976 AT&T	195.00			
505149	03/31/2026	PRINTED	102300 AT&T	14,317.91			
505150	03/31/2026	PRINTED	102913 AT&T	147.83			
505151	03/31/2026	PRINTED	102913 AT&T	147.83			
505152	03/31/2026	PRINTED	100193 AT&T MOBILITY	1,466.64			
505153	03/31/2026	PRINTED	100193 AT&T MOBILITY	5,561.12			
505154	03/31/2026	PRINTED	100193 AT&T MOBILITY	1,629.60			
505155	03/31/2026	PRINTED	100193 AT&T MOBILITY	2,304.91			
505156	03/31/2026	PRINTED	102572 ATLAS PLUMBING AND ROOTER	4,000.00			
505157	03/31/2026	PRINTED	100613 AUTO COLLISION CENTER	2,853.09			
505158	03/31/2026	PRINTED	101163 AZYURA	2,750.00			
505159	03/31/2026	PRINTED	101147 BADGE FRAME INC	27.00			
505160	03/31/2026	PRINTED	100221 BAY AREA AIR QUALITY MANA	701.00			
505161	03/31/2026	PRINTED	100221 BAY AREA AIR QUALITY MANA	988.00			
505162	03/31/2026	PRINTED	103599 BAYSIDE COLLISION AND REP	8,372.88			
505163	03/31/2026	PRINTED	102138 BELKORP AG LLC	197.69			
505164	03/31/2026	PRINTED	100807 BFI OF CALIFORNIA INC	3,641.38			
505165	03/31/2026	PRINTED	100404 BIRITE FOODSERVICE DISTRI	5,738.35			
505166	03/31/2026	PRINTED	100430 BKF ENGINEERS	2,369.00			
505167	03/31/2026	PRINTED	100723 BLUE WATER TOWING & AUTO	60.00			
505168	03/31/2026	PRINTED	101196 BLUETRITON BRANDS INC	109.42			
505169	03/31/2026	PRINTED	101196 BLUETRITON BRANDS INC	143.37			
505170	03/31/2026	PRINTED	102213 BMW MOTORCYCLES OF SAN FR	819.08			
505171	03/31/2026	PRINTED	100368 BOUND TREE MEDICAL LLC	1,911.09			
505172	03/31/2026	PRINTED	101935 BRENT TURNER	4,050.00			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
505173	03/31/2026	PRINTED	102273 BRENTWOOD FAMILY PET CARE	487.00			
505174	03/31/2026	PRINTED	103966 BRIGHT OPS	336.92			
505175	03/31/2026	PRINTED	100451 BRISBANE RECYCLING CO INC	59.99			
505176	03/31/2026	PRINTED	100132 BROADMOOR LANDSCAPE SUPPL	546.34			
505177	03/31/2026	PRINTED	100164 BSN SPORTS LLC	324.42			
505178	03/31/2026	PRINTED	101088 BWNVT MOTORS INC	136,316.44			
505179	03/31/2026	PRINTED	100897 CACCIA HOME SERVICES	4,160.00			
505180	03/31/2026	PRINTED	100691 CAGWIN & DORWARD	396.00			
505181	03/31/2026	PRINTED	100916 CAL SIGNAL CORP	1,197.64			
505182	03/31/2026	PRINTED	100764 CALCON SYSTEMS INC	138,312.17			
505183	03/31/2026	PRINTED	100327 CALIFORNIA BUILDING OFFIC	355.00			
505184	03/31/2026	PRINTED	100907 CALIFORNIA BUILDING STAND	6,940.80			
505185	03/31/2026	PRINTED	100095 CALIFORNIA MUNICIPAL TREA	125.00			
505186	03/31/2026	PRINTED	100413 CALPERS	236.19			
505187	03/31/2026	PRINTED	100592 CDW GOVERNMENT INC	7,007.37			
505188	03/31/2026	PRINTED	101073 CENGAGE LEARNING INC / GA	322.86			
505189	03/31/2026	PRINTED	100659 CENTRAL VALLEY BUSINESS F	310.36			
505190	03/31/2026	PRINTED	100659 CENTRAL VALLEY BUSINESS F	371.43			
505191	03/31/2026	PRINTED	103438 CHALLENGE ROOTER	500.00			
505192	03/31/2026	PRINTED	100878 CHARLAYNE WRIGHT	1,008.00			
505193	03/31/2026	PRINTED	103924 CHERYL RICHARD	2,940.49			
505194	03/31/2026	PRINTED	101213 CINTAS CORPORATION	970.58			
505195	03/31/2026	PRINTED	101213 CINTAS CORPORATION	332.75			
505196	03/31/2026	PRINTED	100141 CINTAS CORPORATION #464	5,241.45			
505197	03/31/2026	PRINTED	103955 CLARANACE CHAN OR MARIE CH	931.77			
505198	03/31/2026	PRINTED	100390 CLEARLITE TROPHIES	21.98			
505199	03/31/2026	PRINTED	101420 COLANTUONO HIGHSMITH & WH	365.38			
505200	03/31/2026	PRINTED	101104 COMCAST	104.00			
505201	03/31/2026	PRINTED	101242 COMCAST	479.42			
505202	03/31/2026	PRINTED	101289 COMCAST	244.80			
505203	03/31/2026	PRINTED	101783 COMCAST	261.34			
505204	03/31/2026	PRINTED	101826 COMCAST	300.81			
505205	03/31/2026	PRINTED	101827 COMCAST	174.85			
505206	03/31/2026	PRINTED	103072 COMCAST	174.85			
505207	03/31/2026	PRINTED	103222 COMCAST	169.76			
505208	03/31/2026	PRINTED	103461 COMMUNITY STRONG STRATEGI	6,250.00			
505209	03/31/2026	PRINTED	100278 COMPLETE LINEN SERVICES I	154.75			
505210	03/31/2026	PRINTED	100121 CONTRACTORS ELECTRICAL DI	371.39			
505211	03/31/2026	PRINTED	100621 CORELOGIC SOLUTIONS LLC	202.16			
505212	03/31/2026	PRINTED	100324 COUNTY OF SAN MATEO	82.25			
505213	03/31/2026	PRINTED	100324 COUNTY OF SAN MATEO	2,193.63			
505214	03/31/2026	PRINTED	100006 CPS HR CONSULTING	1,754.90			
505215	03/31/2026	PRINTED	100902 CRIME SCENE CLEANERS INC	260.00			
505216	03/31/2026	PRINTED	101089 CRYSTAL CREAMERY	1,332.48			
505217	03/31/2026	PRINTED	100594 CSG CONSULTANTS INC	1,512.00			
505218	03/31/2026	PRINTED	103422 CUPERTINO ELECTRIC INC	319,112.08			
505219	03/31/2026	PRINTED	100422 CWEA	129.00			
505220	03/31/2026	PRINTED	103045 DA DAVIDSON & CO	10,281.35			
505221	03/31/2026	PRINTED	100072 DAILY JOURNAL CORPORATION	1,042.50			
505222	03/31/2026	PRINTED	100047 DALY CITY CENTRAL CASHIER	1,312.06			
505223	03/31/2026	PRINTED	101098 DALY CITY PARTNERSHIP	9,783.64			
505224	03/31/2026	PRINTED	103341 DANIEL HERPE	527.42			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

505225	03/31/2026	PRINTED	102576	DANILO ABORDO	720.00		
505226	03/31/2026	PRINTED	103986	DANQING HU	381.00		
505227	03/31/2026	PRINTED	100211	DANS DRILLING & FENCING I	2,140.00		
505228	03/31/2026	PRINTED	101632	DAVE BANG ASSOCIATES INC	792.88		
505229	03/31/2026	PRINTED	103950	DEE MORGAN	995.00		
505230	03/31/2026	PRINTED	100457	DELL MARKETING LP	1,759.64		
505231	03/31/2026	PRINTED	102339	DENISE BROWN	524.77		
505232	03/31/2026	PRINTED	103954	DENNY LEE	1,098.82		
505233	03/31/2026	PRINTED	100133	DEPARTMENT OF CONSERVATIO	37,029.68		
505234	03/31/2026	PRINTED	102911	DEPARTMENT OF INDUSTRIAL	1,350.00		
505235	03/31/2026	PRINTED	100041	DEPARTMENT OF JUSTICE	522.00		
505236	03/31/2026	PRINTED	100903	DIAL GLASS AND WINDOW COM	5,581.90		
505237	03/31/2026	PRINTED	103982	DIAL GLASS AND WINDOW COM	149.74		
505238	03/31/2026	PRINTED	100331	DINO SKOUFIS	2,690.63		
505239	03/31/2026	PRINTED	102597	DISCOUNT PLUMBING ROOTER	5,093.27		
505240	03/31/2026	PRINTED	103717	DONG VINH RESTAURANT EQUI	11,307.81		
505241	03/31/2026	PRINTED	101880	DORMAN ASSOCIATES INC	21,949.20		
505242	03/31/2026	PRINTED	103577	DOUGLAS CAMERON	858.00		
505243	03/31/2026	PRINTED	101897	DUDEK	145.00		
505244	03/31/2026	PRINTED	101082	EAST BAY TIRE CO	1,688.68		
505245	03/31/2026	PRINTED	101392	EKI ENVIRONMENT & WATER	5,905.90		
505246	03/31/2026	PRINTED	102391	ELIZABETH SOLIS	472.28		
505247	03/31/2026	PRINTED	100145	ENVIRONMENTAL RESOURCE AS	971.55		
505248	03/31/2026	PRINTED	102967	ENVIRONMENTAL SCIENCE ASS	4,457.84		
505249	03/31/2026	PRINTED	100004	EQUIFAX INFORMATION SVCS	50.00		
505250	03/31/2026	PRINTED	101232	ERIC G OSBORNE	1,500.00		
505251	03/31/2026	PRINTED	103956	ERNESTO V LARDIZABAL	4,273.29		
505252	03/31/2026	PRINTED	103421	F J & I ENGINEERING INC	56,450.00		
505253	03/31/2026	PRINTED	100377	FEDEX	47.48		
505254	03/31/2026	PRINTED	100377	FEDEX	12.91		
505255	03/31/2026	PRINTED	100895	FERGUSON ENTERPRISES LLC	376.55		
505256	03/31/2026	PRINTED	100222	FIRE PROTECTION PUBLICATI	2,300.00		
505257	03/31/2026	PRINTED	100417	FIRST CHOICE COFFEE SERVI	224.27		
505258	03/31/2026	PRINTED	102236	FLAG USA LLC	287.40		
505259	03/31/2026	PRINTED	101802	FUN EXPRESS LLC	4,120.77		
505260	03/31/2026	PRINTED	103544	GAI CONSULTANTS INC	5,520.00		
505261	03/31/2026	PRINTED	100102	GARY MCLANE	720.00		
505262	03/31/2026	PRINTED	103969	GASPARA LIM	500.00		
505263	03/31/2026	PRINTED	101085	GCS ENVIRONMENTAL EQUIPME	633.94		
505264	03/31/2026	PRINTED	103887	GEORGE PETERSEN INSURANCE	28,532.59		
505265	03/31/2026	PRINTED	100065	GRAINGER INC	4,990.57		
505266	03/31/2026	PRINTED	100767	GRAND INDUSTRIES INC	134,682.28		
505267	03/31/2026	PRINTED	100056	GRANTIEROCK	862.52		
505268	03/31/2026	PRINTED	101894	GRIDIRON TRAINING	2,600.00		
505269	03/31/2026	PRINTED	101941	GSW CONSTRUCTION INC	14,496.24		
505270	03/31/2026	PRINTED	100743	HABITAT FOR HUMANITY GREA	70,224.89		
505271	03/31/2026	PRINTED	100089	HACH COMPANY	961.64		
505272	03/31/2026	PRINTED	101952	HALEY AND ALDRICH INC	6,355.50		
505273	03/31/2026	PRINTED	103819	HD SUPPLY FACILITIES MAIN	10,999.80		
505274	03/31/2026	PRINTED	100230	HI TECH EVS INC	7,096.16		
505275	03/31/2026	PRINTED	101152	HILL BROTHERS CHEMICAL CO	2,634.58		
505276	03/31/2026	PRINTED	103953	HUMBERTO TIRADO	40.00		

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
505277	03/31/2026	PRINTED	103303 HURLEY DIESEL AND POWER L	19,774.63			
505278	03/31/2026	PRINTED	100653 INNOVATIVE CLAIM SOLUTION	17,860.58			
505279	03/31/2026	PRINTED	102804 INTERMOUNTAIN INFRASTRUCT	7,554.27			
505280	03/31/2026	PRINTED	103689 INTERMOUNTAIN LOCK AND SE	4,553.94			
505281	03/31/2026	PRINTED	103013 ISABEL ZAMORA	1,950.00			
505282	03/31/2026	PRINTED	102477 JAKE WILKERSON	153.33			
505283	03/31/2026	PRINTED	102494 JASPRADEEP DHALIWAL	440.00			
505284	03/31/2026	PRINTED	100546 JEANNETTE FEINBERG	902.00			
505285	03/31/2026	PRINTED	103090 JEANNETTE M PERALTA	729.00			
505286	03/31/2026	PRINTED	103696 JEFFREY HIGGINS	675.00			
505287	03/31/2026	PRINTED	103730 JESSE DIAZ	320.00			
505288	03/31/2026	PRINTED	103088 JOHN PAUL GAUER	1,542.40			
505289	03/31/2026	PRINTED	100526 JOHNSON CONTROLS SECURITY	634.02			
505290	03/31/2026	PRINTED	102497 JUSLYN MANALO	535.50			
505291	03/31/2026	PRINTED	102387 KELLY SCHOTT	79.00			
505292	03/31/2026	PRINTED	100835 KIMBALL MIDWEST	2,833.47			
505293	03/31/2026	PRINTED	103417 KOIOS ENGINEERING INC	114,633.89			
505294	03/31/2026	PRINTED	100017 L N CURTIS AND SONS	701.91			
505295	03/31/2026	PRINTED	100304 LANGUAGE LINE SERVICES	47.72			
505296	03/31/2026	PRINTED	103085 LAZ KARP ASSOCIATES LLC	765.00			
505297	03/31/2026	PRINTED	103968 LEANNE MATA	500.00			
505298	03/31/2026	PRINTED	100684 LEGACY MECHANICAL & ENERG	5,851.42			
505299	03/31/2026	PRINTED	100971 LEHR	73,681.68			
505300	03/31/2026	PRINTED	102328 LIEBERT CASSIDY WHITMORE	13,326.00			
505301	03/31/2026	PRINTED	100350 LINDE GAS & EQUIPMENT INC	154.77			
505302	03/31/2026	PRINTED	100316 LINDE INC	3,516.00			
505303	03/31/2026	PRINTED	101159 LOU'S GLOVES INC	396.13			
505304	03/31/2026	PRINTED	102190 LUBE SQUAD OF SFO LLC	2,670.05			
505305	03/31/2026	PRINTED	103971 MALOU SANA	15,000.00			
505306	03/31/2026	PRINTED	100779 MATT AMBROSE	11,850.00			
505307	03/31/2026	PRINTED	101687 MATTHEW J BRADSHAW	15,050.79			
505308	03/31/2026	PRINTED	101409 MAVERICK NETWORKS INC	905.45			
505309	03/31/2026	PRINTED	100333 MCMASTER-CARR	3,550.00			
505310	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	3,550.00			
505311	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	3,550.00			
505312	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	5,800.00			
505313	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	12,825.00			
505314	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	1,000.00			
505315	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	450.00			
505316	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	2,000.00			
505317	03/31/2026	PRINTED	100816 MISSIONSQUARE - 801447	1,125.00			
505318	03/31/2026	PRINTED	103948 MISTERSOFTENORCAL	465.00			
505319	03/31/2026	PRINTED	103132 MOAMMAR DANIEL WHITWORTH	900.00			
505320	03/31/2026	PRINTED	101408 MOBILE BEACON	4,080.00			
505321	03/31/2026	PRINTED	103264 MODLITE SYSTEMS	7,215.58			
505322	03/31/2026	PRINTED	103949 MOLLY KOSSOW JENNING	750.00			
505323	03/31/2026	PRINTED	100347 MOTION INDUSTRIES INC	281.00			
505324	03/31/2026	PRINTED	100329 MUNICIPAL MAINTENANCE EQU	425.71			
505325	03/31/2026	PRINTED	102399 NATALIE SAKKAL	178.55			
505326	03/31/2026	PRINTED	100199 NATIONAL BUSINESS FURNITU	1,284.78			
505327	03/31/2026	PRINTED	101035 O'REILLY AUTOMOTIVE INC	23.69			
505328	03/31/2026	PRINTED	101864 ODP BUSINESS SOLUTIONS LL	2,070.57			

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
505329	03/31/2026	PRINTED	101864 ODP BUSINESS SOLUTIONS LL	3,420.05			
505330	03/31/2026	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	1,829.49			
505331	03/31/2026	PRINTED	102165 ODP BUSINESS SOLUTIONS LL	403.25			
505332	03/31/2026	PRINTED	103441 ONE WORKPLACE L FERRARI L	22,740.63			
505333	03/31/2026	PRINTED	101757 OPERATIONAL TECHNICAL SER	25,090.80			
505334	03/31/2026	PRINTED	100914 OWEN EQUIPMENT SALES	2,648.30			
505335	03/31/2026	PRINTED	100913 PACE SUPPLY CORP	286.41			
505336	03/31/2026	PRINTED	100033 PACIFIC GAS & ELECTRIC	56,351.10			
505337	03/31/2026	PRINTED	102958 PACIFIC OFFICE AUTOMATION	29.49			
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FOR: Uncleared

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505402	03/31/2026	PRINTED	100058 VWR INTERNATIONAL LLC	1,463.54			
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AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
289 CHECKS		
FINAL TOTAL	2,346,697.16	.00

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Meeting Date: April 27, 2026

Subject: City's HUD Consolidated One-Year Action Plan for Fiscal Year 2026-27

Recommended Action

1. Conduct a Public Hearing to obtain citizen comments on the draft One-Year U.S. Department of Housing and Urban Development (HUD) Action Plan for Fiscal Year 2026-27;
2. Allocate funds for various CDBG and HOME activities for Fiscal Year 2026-27;
3. Approve the draft One-Year Action Plan document with the implemented contingencies; and
4. Adopt a resolution authorizing the City Manager or his designee to sign the appropriate forms and certifications as part of the City's submission to HUD of the FY 2026-27 Action Plan.

Background

Beginning on July 1, 1995, the U.S. Department of Housing and Urban Development required that local jurisdictions prepare a Five-Year Consolidated Plan in order to receive Federal funds through the Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) Programs. Daly City has historically participated in HUD's CDBG and HOME programs. The Five-Year Consolidated Plan provides long-range guidelines with proposed priorities, strategies and potential activities to address the City's housing and community development needs. For each year during the Five-Year period, the City must also prepare a One-Year Action Plan that describes the specific activities (and associated costs) the City will pursue. Fiscal Year 2026-27 is the fourth year of the current Five-Year Consolidated Plan and the second year of a two-year CDBG funding cycle.

Discussion

A. Citizen Participation

HUD requires citizen participation during the development and review of the One-Year Action Plan. This was accomplished at the December 8, 2025 public hearing on Housing and Community Development Needs and the public noticing of the draft One-Year Action Plan review period. The draft One-Year Action Plan review period was for thirty days, beginning March 27, 2026 through April 27, 2026. The draft was made available on the City's website, at City Hall, the Community Service Center, and public libraries. Public notice on the availability, public hearing and description of the draft One-Year Action Plan was published in *The Examiner – Daly City Independent*, posted on the City's website, and emailed to various community organizations.

B. CDBG Funding

FY26-27 is the fourth year of the Five Year Consolidated Plan period and the second year of the City's two-year CDBG funding cycle. At the time the draft Action Plan was made available for public review, the City had not yet received notification of its CDBG and HOME allocation amounts for FY26-27. As in years past when HUD was delayed in providing the allocation amounts, staff provided allocation estimates based on the current year allocation and provided funding contingencies for when the estimated allocations are greater or less than the actual allocations. Staff cannot submit the One Year Action Plan until HUD has finalized the FY26-27 CDBG and HOME allocations.

On April 9, 2026, HUD announced the FY26-27 CDBG and HOME allocations. The City will be receiving an allocation of \$897,871 in CDBG funds. This allocation is \$31,415 (3.4%) less than what the City had estimated for planning purposes. With this allocation plus estimated current year program income of \$50,000 from rehabilitation loan payments and \$215,983 in unallocated funds, staff estimates \$1,500,324 available for CDBG activities. A summary of the recommended CDBG funding allocations for the One-Year Action Plan is provided in Exhibit A. The recommendations incorporate the contingency plan to reduce Administration so that it is within the 20% funding limit, and then a reduction of 3% in activities. After Administration, only the Early Learning Center and the Residential Rehabilitation program needed to be reduced. The funding recommendations are discussed below for the CDBG funding categories of Administration, Housing, Capital Projects, Economic Development and Public Service.

Administration:

Staff recommends funding at \$189,574. This is at the 20% limit for Administration.

- 1) Program Administration at \$171,574. This activity encompasses the general administration and planning activities for all CDBG activities. Expenses under this category include the salaries for all CDBG staff and related administrative expenses.
- 2) Project Sentinel at \$18,000 for its fair housing program which includes educating the public and the housing industry that housing discrimination is illegal, informing the community that assistance is available to those encountering discrimination, investigating cases where complaints have been alleged, and maintaining a housing hotline for information and referral. In addition, Project Sentinel provides extensive landlord/tenant information and referral in areas other than fair housing. The program will handle cases for 14 households.

Housing:

Staff recommends funding at \$338,414. The recommended projects are the following:

- 1) City's Residential Rehabilitation Program: at \$298,414. This involves costs for City staff and consultants involved in the delivery of the housing rehabilitation programs, and small grants and loans when available, for lower-income residents in Daly City. The home repairs bring properties

up to a decent, safe, and sanitary condition. The program also includes oversight of the rehabilitation activity carried out by Rebuilding Together Peninsula.

- 2) Rebuilding Together/Safe at Home at \$40,000: The Safe at Home program will provide minor home repair services on a year-round basis for five low-income homeowners, particularly the disabled and elderly.

Capital Projects:

Staff recommends funding at \$761,336.

Early Learning/Childcare Center at \$761,336: The City Council has allocated American Rescue Plan Act (ARPA) funding for the construction of the Early Learning/Childcare Center. Additional funds are needed, and the City has applied for a \$3.2 million Section 108 loan. This funding will go towards development costs of the Center, and costs associated with the Section 108 loan.

Economic Development:

Staff recommends funding at \$83,000.

- 1) Renaissance Entrepreneurship Center at \$35,000. This program provides technical assistance, microenterprise classes and workshops, business consulting, loan packaging, and peer support programs to microenterprises. It is estimated that 30 microenterprises and/or entrepreneurs will be assisted.
- 2) Upwards – Boost Program at \$48,000. This program equips low-income in-home childcare providers with training and support in starting, rebuilding, and growing their own sustainable small business. Upwards is projected to serve six microenterprises and to create two new jobs during the program year.

Public Service Programs/Projects:

Staff recommends funding at \$128,000 which is within the maximum allowed by HUD for Public Services. The minimum grant amount is \$15,000.

- 1) LifeMoves/Family Crossroads at \$18,000: Family Crossroad, located in Daly City, provides temporary shelter as well as counseling to arrest the cycle of homelessness by helping homeless families to obtain stable incomes, jobs, and housing. Family Crossroads is projected to serve 32 households (or 112 persons) during the program year.
- 2) Peninsula Family Service at \$30,000: This activity provides subsidized care to children (ages 2 months through 12 years of age) of lower income families at the Mission Child Development Center. The activity shall serve approximately 35 Daly City children during the program year.

- 3) Project Read at \$20,000: Project Read trains community members as volunteer tutors to teach basic reading and writing skills to English speaking adults over the age of 16 who have very limited or no basic reading and writing skills. It is projected that 19 Daly City residents will be assisted during the program year.
- 4) Legal Aid Society of San Mateo County at \$25,000: This program provides eviction prevention and preserves affordable housing for elderly and severely disabled persons. The activity shall serve 20 people.
- 5) HIP Housing/Housing Readiness Case Management for Older Adults at \$15,000: This activity provides low-income seniors with housing resources and weekly case management support to help them navigate how to obtain or maintain affordable housing. Seventeen seniors will be served.
- 6) Daly City Partnership/After School Enrichment at \$20,000: This activity provides low-income families year-round academic support, enrichment activities, and wrap around services. This program will serve 60 Daly City youth.

HOME Funding

Based on past HOME allocation amounts, staff estimated that the City would receive \$272,965.83 in HOME funds for FY26-27. The actual HOME allocation is \$250,704.85, which represents a reduction of \$22,260.98 (8.2%) from the FY25-26 allocation. HOME funds may be used for HOME program administration, affordable housing development, and tenant based rental assistance. The proposed use of FY26-27 HOME is to use 10% for program administration and the balance for affordable housing development as listed below. Fifteen percent of the 80% for Housing Development is required to be a CHDO (Community Housing and Development Organization) project.

<u>Project</u>	<u>FY 2026-27</u> <u>Fund Amount</u>
ADMINISTRATION	\$ 25,070.49 (10%)
HOUSING DEVELOPMENT	\$225,634.36 (90%)

This allocation recommendation follows the contingency plan identified in the draft Action Plan. The \$225,634.36 plus prior year uncommitted HOME funds for affordable housing development results in an estimated HOME budget of about \$730,000 available for affordable housing. Staff will present to Council when a specific CHDO and/or housing development project is identified.

Summary/Conclusion

The recommendations for Fiscal Year 2026-27 are eligible uses of CDBG and HOME funds and represent an opportunity for the City to help lower income Daly City families and individuals. Council approval of the draft Fiscal Year 2026-27 One-Year Action Plan updated with the implementation of the funding contingencies will enable staff to formalize CDBG and HOME recommendations and submit the One Year Action Plan. With submission of the Action Plan, the City can proceed with implementation of the housing and community development activities described above.

To date, we have received neither written correspondence nor verbal comments from the public regarding the recommended allocations for the FY 2026-27 Action Plan. We were, however, contacted by CORA (Community Overcoming Relationship Abuse) stating its staff reviewed the Daly City Annual Action Plan and look forward to continuing to support shared objectives.

Staff is available to provide additional information desired by the Mayor or Council Members.

Respectfully submitted,



Lenelle Suliguin
Housing Manager



Michael Van Lonkhuysen
Acting Economic and Community Development Director

Attachments:

- Exhibit A- Proposed FY26-27 CDBG allocations
- FY26-27 Draft Action Plan

EXHIBIT A

Proposed FY26-27 CDBG Allocations

Activity	FY 2026-27 Recommendations
Administration	
General CDBG Administration	171,574
Project Sentinel/Fair Housing	18,000
Subtotal	189,574
Capital Projects	
Early Learning Child Development Center	761,336
Subtotal	761,336
Housing	
Residential Rehabilitation (City of Daly City)	298,414
Rebuilding Together/Safe at Home Minor Home Repair	40,000
Subtotal	338,414
Public Services	
Daly City Partnership/After School Enrichment	20,000
HIP Housing, Inc./ Housing Readiness for Seniors	15,000
Legal Aid Society of San Mateo County/Homesavers for Seniors	25,000
Peninsula Family Service/Mission Child Development Center	30,000
LifeMoves/Family Crossroads	18,000
Project Read/Adult Literacy	20,000
Subtotal	128,000
Economic Development	
Renaissance Entrepreneurship Center/Microenterprise Development	35,000
Upwards Care Inc., Boost Program/Microenterprise Development	48,000
Subtotal	83,000
TOTAL	1,500,324

Activity	FY 2026-27 Recommendations
Administration	
General CDBG Administration	171,574
Project Sentinel/Fair Housing	18,000
Subtotal	189,574

Capital Projects		
Early Learning Child Development Center		761,336
	Subtotal	761,336
Housing		
Residential Rehabilitation (City of Daly City)		298,414
Rebuilding Together/Safe at Home Minor Home Repair		40,000
	Subtotal	338,414
Public Services		
Daly City Partnership/After School Enrichment		20,000
HIP Housing, Inc./ Housing Readiness for Seniors		15,000
Legal Aid Society of San Mateo County/Homesavers for Seniors		25,000
Peninsula Family Service/Mission Child Development Center		30,000
LifeMoves/Family Crossroads		18,000
Project Read/Adult Literacy		20,000
	Subtotal	128,000
Economic Development		
Renaissance Entrepreneurship Center/Microenterprise Development		35,000
Upwards Care Inc., Boost Program/Microenterprise Development		48,000
	Subtotal	83,000
TOTAL		1,500,325

**HUD
CONSOLIDATED
PLAN**

City of Daly City



ONE-YEAR ACTION PLAN

Program Year 2026-2027

Department of Economic and Community Development

Housing and Community Development Division

CITY OF DALY CITY

PY26-27, Year 4

of Five Year HUD Consolidated Plan FY2023-2028

City Council

Glenn R. Sylvester, Mayor

Teresa G. Proaño, Vice Mayor

Pamela DiGiovanni

Dr. Rod Daus-Magbual

Juslyn C. Manalo

Responsible Agency: Department of Economic and Community Development

Michael Van Lonkhuysen, Acting ECD Director

Prepared By: Housing and Community Development Division

Lenelle D. Suliguin, Housing and Community Development Manager

Ann Cooney, Community Development Specialist

Table of Contents

Executive Summary.....	1
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b).....	1
PR-05 Lead & Responsible Agencies – 91.200(b).....	4
AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....	5
AP-12 Participation – 91.105, 91.200(c)	21
Expected Resources	26
AP-15 Expected Resources – 91.220(c)(1,2)	26
Annual Goals and Objectives	29
Projects	33
AP-35 Projects – 91.220(d).....	33
AP-38 Project Summary	35
AP-50 Geographic Distribution – 91.220(f).....	43
Affordable Housing	44
AP-55 Affordable Housing – 91.220(g).....	44
AP-60 Public Housing – 91.220(h).....	46
AP-65 Homeless and Other Special Needs Activities – 91.220(i).....	47
AP-75 Barriers to affordable housing – 91.220(j)	50
AP-85 Other Actions – 91.220(k).....	51
Program Specific Requirements.....	53
APPENDIX A.....	56
SF 424 and Certifications.....	56
APPENDIX B.....	57
Proof of Publication	57
APPENDIX C.....	58
Public Comments	58
APPENDIX D.....	61
CDBG PY25-26 Funding Table	61
APPENDIX E	62
Additional Narratives	62

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Daly City receives federal funds in the form of Community Development Block Grant (CDBG) funds and HOME funds from the Department of Housing and Urban Development. These funds are integral to the City's efforts to help better the lives of low and moderate income persons in its community. As a grantee, the City is required to prepare a Five-Year Consolidated Plan which incorporates an assessment and analysis of the housing and non-housing community development needs in Daly City. The plan covers the program years beginning July 2023 through June 2028. An Annual Action Plan is prepared for each program year within the Consolidated Plan period. This Annual Action Plan is for PY26-27, Year 4 of the Five Year Consolidated Plan.

At the time the draft One-Year Action Plan was made available for public review and comment the City had not yet been informed of its PY26-27 CDBG and HOME allocations. In order to ensure timely compliance with public review requirements for the Action Plan, the City prepared the draft PY26-27 Action Plan with estimated budgets and included funding contingencies.

2. Summarize the objectives and outcomes identified in the Plan

The objectives and outcomes identified in this Action Plan address the housing and community development needs in Daly City that have been identified in the Consolidated Plan. The objectives address these priority needs:

- Maintain and improve housing stock
- Increase the supply of affordable housing
- Preserve housing affordability
- Support public services that serve lower income persons and these groups: children and youth, the homeless, and special needs populations
- Facilitate economic development by helping small businesses and entrepreneurs
- Maintain and improve public facilities

The City will collaborate with both public and private organizations to address these needs. In addition, it will work to address barriers to affordable housing and lead based paint hazards. It will collaborate with the San Mateo County Continuum of Care to address homelessness.

3. Evaluation of past performance

The City provides an evaluation of its past performance in the Consolidated Annual Performance and Evaluation Report (CAPER). A CAPER is prepared for each program year and at the end of the Consolidated Plan Period. A CAPER for the PY25-26 Action Plan will be submitted in September 2026.

The most recent CAPER, for the PY24-25 Action Plan, reports that CDBG funds were used to provide various public services and housing rehabilitation during the PY24-25 Action Plan. Some of these performance outcomes include:

- Literacy tutoring to 19 low income persons
- Minor home improvement repairs for five (5) households, primarily seniors and persons with disabilities
- Childcare services for 35 children in low income households
- Fair housing services including three audits, 11 fair housing cases, and the provision of information and referrals to 46 residents
- Transitional housing for 112 individuals in 32 families
- Economic development activities for 29 low income individuals to start or grow a micro-enterprise.

These community development and housing funds from HUD have been essential in helping the City provide services to its lower income residents. The City plans to continue its efforts to address the priority needs summarized previously.

4. Summary of Citizen Participation Process and consultation process

The citizen participation and consultation processes involve two public hearings, a public noticing and review period of the draft One-Year Action Plan, and consultations with various agencies and collaboratives such as the Continuum of Care, the Housing Authority of San Mateo County, and service providers serving Daly City residents.

In an effort to broaden public participation, the City posts the public notices relating to the Action Plan on its website as well as in the libraries, City Hall and community service center. The notices are translated in English, Spanish and Tagalog. Sections AP10 and AP12 provide more information on these processes.

5. Summary of public comments

A public hearing on housing and community development needs was held on December 8, 2025. One public comment was offered by a representative from Upwards Care, Inc. Two additional comments were received by the City Clerk via email for the City Council from the Legal Aid Society of San Mateo

County and HIP Housing, Inc. Public comments are summarized in Table 4 and are available in full in the Appendix C.

During public comment at the public hearing, the Community Impact Manager for **Upwards Care, Inc.** underscored how homebased child care providers play a vital role in our community and local economy yet in Daly City they earn on average \$18.00 an hour qualifying many as low to moderate income. These providers often lack support in areas like marketing, enrollment, billing, curriculum planning, and one of their biggest challenges is staffing. At the same time over 50% of Daly City's children under age 5 lack access to licensed care which leaves thousands of families, especially mothers and single parents unable to fully participate in the workforce.

Upwards Care's BOOST team empowers homebased providers with personalized coaching and digital tools to streamline their operations and increase their enrollment, which helps increase revenue without increasing the cost of care for families.

Refer to Table 4 in AP-12 and Appendix C.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed prior to submission of Action Plan to HUD.

7. Summary

This Action Plan for PY26-27 is the fourth year of the City's Five-Year HUD Consolidated Plan and is the second year of a two-year CDBG funding cycle. The projects and activities for PY26-27 continue to prioritize the objectives identified in the Five Year Plan. Funds from the Department of Housing and Urban Development are critical in helping the City meet its community development objectives. Without these funds, the City would not be able to provide funding support for much needed services to its lower income residents.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	DALY CITY	
CDBG Administrator	DALY CITY	Economic and Community Development Department
HOPWA Administrator		
HOME Administrator	DALY CITY	Economic and Community Development Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The Housing and Community Development (HCD) division of the City of Daly City's Economic and Community Development department is responsible for preparing the Consolidated Plan as well as administering both the HOME and CDBG programs. The City does not receive HOPWA funding. The HCD division also administers the City's Below Market Rate program and serves as staff to the Daly City Housing Development Finance Agency.

Consolidated Plan Public Contact Information

City of Daly City
Economic and Community Development (ECD) | Housing and Community Development (HCD)
333 - 90th Street, Daly City, CA 94015
Tel: (650) 991-8068
Fax: (650) 991-8070
www.dalycity.org
hcd@dalycity.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Daly City recognizes that consultation is an important part of preparing the HUD Consolidated Plan. The City of Daly City collaborated with the County of San Mateo to jointly reach out to the Housing Authority of San Mateo County, the San Mateo County Continuum of Care, and the San Mateo County Health Department to request data and information required in the Consolidated Plan. The City also reached out to the Daly City Community Service Center, one of a network of agencies in the County that provides emergency food, shelter, clothing, employment services and short-term counseling.

The Five-Year Consolidated Plan laid out the priorities and the One-Year Action Plans support these priorities. The PY26-27 Action Plan will be the fourth year of the City's Five-Year Consolidated Plan. In preparing the Annual Action Plan, the City invited input on Daly City community development needs at a public hearing on December 8, 2025.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Daly City enhances coordination between public and assisted housing providers and private and governmental health, mental health and service agencies in several ways. Primarily, it networks with these agencies through participation in consortiums such as the Continuum of Care (CoC). The Continuum of Care meets at least quarterly and has representatives from various agencies including governmental health, mental health and service agencies.

In consulting with various agencies through the process of drafting the Consolidated Plan, the City identifies contacts with whom it can coordinate. Often times, it is knowing who to contact at an agency that is key to engagement and coordination. The quarterly CoC meetings are helpful in facilitating communication and coordination with different agencies. Close collaboration with the other four entitlement jurisdictions that receive CDBG funds also enhances coordination.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City staff is a member of the Continuum of Care (CoC) Steering Committee for San Mateo County which meets at least quarterly to discuss the needs and ways to address the needs of homeless persons and persons at risk of homelessness. In the past, the City had directly funded some of the service providers that serve those at risk of homelessness, such as LifeMoves, Samaritan House, and Community Overcoming Relationship Abuse (CORA). It now only funds LifeMoves because of reductions in the City's

CDBG allocation, but it continues to maintain relationships with Samaritan House, CORA and other homeless service providers through its participation in the CoC. City staff participates in the review and ranking of project applications submitted to the annual CoC program NOFA (Notice of Funding Availability) and attends the quarterly CoC meetings.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

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Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	County of San Mateo Department of Housing
	Agency/Group/Organization Type	Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Department of Housing on a regular basis, meeting with them at least quarterly to collaborate on various projects.
2	Agency/Group/Organization	San Mateo County Continuum of Care
	Agency/Group/Organization Type	Services-homeless Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Continuum of Care (CoC) on a regular working basis as a member of the CoC's Steering Committee. It meets at least quarterly.

3	Agency/Group/Organization	Housing Authority of the County of San Mateo
	Agency/Group/Organization Type	PHA Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority provides data and information on housing voucher usage in the City. The City consults with it on a regular working basis.
4	Agency/Group/Organization	County of San Mateo Health Department
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Health Department on a regular working basis.
5	Agency/Group/Organization	Community Overcoming Relationship Abuse
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with CORA on a regular working basis via its joint participation in the CoC, public outreach efforts, and staff workshops.
6	Agency/Group/Organization	Rebuilding Together Peninsula
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Rebuilding Together Peninsula, a subrecipient, on a regular working basis.
7	Agency/Group/Organization	LifeMoves
	Agency/Group/Organization Type	Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with LifeMoves, a subrecipient, on a regular working basis. It also consults via the CoC, of which both sit on the Steering Committee.
8	Agency/Group/Organization	Legal Aid Society of San Mateo County
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Legal Aid, a subrecipient, on a regular working basis.
9	Agency/Group/Organization	Project Sentinel
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Project Sentinel, a subrecipient, on a regular working basis.
10	Agency/Group/Organization	County of San Mateo Human Services Agency
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services-Employment Child Welfare Agency Other government - County

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Human Services Agency on a regular basis. The Agency provides staffing to the CoC.
11	Agency/Group/Organization	Renaissance Entrepreneurship Center
	Agency/Group/Organization Type	Services-Employment Regional organization Business Leaders
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Renaissance Entrepreneurship Center, a subrecipient, on a regular working basis.

12	Agency/Group/Organization	SMC Office of Sustainability
	Agency/Group/Organization Type	Housing Agency - Managing Flood Prone Areas Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Resiliency
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Office of Sustainability on a regular working basis through participation in the 21 Elements collaborative.
13	Agency/Group/Organization	Daly City Partnership
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-homeless Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Daly City Partnership, a subrecipient, on a regular working basis.
14	Agency/Group/Organization	Peninsula Family Service
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Peninsula Family Service, a subrecipient, on a regular working basis.
15	Agency/Group/Organization	HIP Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy Homelessness Prevention Housing Case Management/Housing Search

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with HIP Housing, a subrecipient and a leader of shared housing and housing readiness programs, on a regular working basis.
16	Agency/Group/Organization	Mental Health Association of San Mateo County
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Mental Health Association on a regular working basis as both are members of the CoC Steering Committee.
17	Agency/Group/Organization	Abode Services, Inc.
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Abode Services on a regular working basis as both are members of the CoC Steering Committee.
18	Agency/Group/Organization	Habitat for Humanity Greater San Francisco
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City consults with Habitat for Humanity San Francisco, a former subrecipient, on a regular working basis. In particular, referrals are regularly made to the mobile home repair program administered by Habitat for Humanity San Francisco in San Mateo County.</p>
19	<p>Agency/Group/Organization</p>	<p>Association of Bay Area Governments (ABAG)</p>
	<p>Agency/Group/Organization Type</p>	<p>Regional organization Planning organization</p>

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Association of Bay Area Government (ABAG) on a regular working basis. ABAG, through the 21 Elements collaborative, provides updates to new housing laws and State HCD requirements.
20	Agency/Group/Organization	San Mateo County ISD
	Agency/Group/Organization Type	Services - Narrowing the Digital Divide Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Digital Divide

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County ISD via its participation in the CoC. San Mateo County residents, including those in Daly City, have access to several broadband Internet service providers. While specific data on broadband available in low-income areas with the County is limited, efforts are underway to address digital equity including County Public Wi-Fi Program and California's Broadband Initiative. https://www.smcgov.org/isd/san-mateo-county-digital-equity-portal www.broadbandmap.ca.gov
21	Agency/Group/Organization	Samaritan House
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Samaritan House via the CoC where both are members of the Steering Committee.
22	Agency/Group/Organization	Daly City Colma Chamber of Commerce
	Agency/Group/Organization Type	Civic Leaders Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City consults with the Daly City Colma Chamber of Commerce on a regular working basis.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	San Mateo County Human Services Agency, Center on Homelessness	Daly City's goals for addressing homelessness in the Strategic Plan support the goals of the Continuum of Care.
Housing Element/General Plan	City of Daly City	Both plans share the goal of increasing, maintaining, and improving the housing stock.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City has a citizen participation plan which outlines the process for engaging its residents in the Consolidated Plan and Action Plans. The process requires public noticing, a public comment period, and two public hearings. The process impacts goal setting by facilitating communication between the City and its residents regarding community development priorities and needs.

On December 8, 2025 the Daly City City Council held a public hearing to obtain citizens' views on community development and housing needs that are eligible for CDBG and HOME funding for PY26-27 and to address the citizen participation and planning process for preparation of the Action Plan. A legal notice announcing the meeting was published in *The Examiner Peninsula* on November 9, 2025, and notices were posted at the libraries, City Hall, and the Daly City Community Service Center. In addition, a notice of the hearing was posted on the City's website.

On April 27, 2026, the Daly City City Council will hold a public hearing regarding the draft Action Plan and the funding recommendations for PY26-27 CDBG and HOME funds. A legal notice announcing the public hearing and the public review comment period for the draft Action Plan will be published in *The Examiner Peninsula* on Sunday, March 29, 2026. The public notice regarding the availability of the draft Plan and the public hearing will be posted at the libraries, City Hall, Daly City Community Service Center and on the City's website. In addition, an email will be sent to more than 150 various stakeholders and community agencies serving Daly City residents directing them to the Public Notice and draft Plan posted on the website. At the time of writing this draft Action Plan the City has not yet received notice of its funding allocations. This draft Plan estimates the amount of funding to be available and includes contingencies should the actual funding be less or more than the estimates.

In an effort to broaden citizen participation, the City made the public notices regarding the public hearings and the draft Action Plan review period available in Chinese, Spanish, and Tagalog. These were distributed to the libraries, City Hall, and Daly City Community Service Center for posting and also made available on the City's website.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Public Hearing	<p>Non-English Speaking - Specify other language: Spanish, Chinese</p> <p>Non-targeted/broad community</p>	<p>A public hearing was held on December 8, 2025 to hear comments on housing and community development priorities and needs. Representatives from Upwards Care, Inc. (in person), HIP Housing, Inc. (via email), and the Legal Aid Society of San Mateo County (via email) provided comments at the public hearing.</p>	<p>Community Impact Manager for Upwards Care, Inc. underscored how homebased child care providers play a vital role in our community and local economy but often lack support in areas like marketing, enrollment, billing, curriculum planning, and one of their biggest challenges is staffing. At the same time over 50% of Daly City’s children under age 5 lack access to licensed care which leaves thousands of families especially mothers and single parents unable to fully participate in the workforce. Upwards Care’s BOOST team empowers homebased providers with personalized coaching and digital tools to streamline their operations and increase their enrollment, which helps increase revenue without increasing the cost of care for families.</p>	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
				<p>HIP Housing's Director of Program shared that HIP's Housing Readiness Program offers case management services to low-income older adults (aged 62 and above) who have a housing need. Rents continue to rise in San Mateo County, making it extremely difficult for low-income older adults on fixed incomes to locate housing within their means.</p> <p>The Legal Aid Society of San Mateo County's Housing Program Operations Manager affirmed that Legal Aid provides essential legal assistance to tenants facing eviction and housing instability. Across the County, Legal Aid handles approximately 33% of all residential eviction lawsuits, representing about 50 new cases every month.</p> <p>San Mateo County saw a 35% increase in evictions in 2023 compared to 2019, followed by another 9.5% increase in 2024. As of</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
				<p>September 30, 2025, there have already been 1,360 eviction cases filed, projecting 1,813 filings by year's end. When Legal Aid represents tenants in eviction cases, 60% are able to remain in their homes, while the remaining 40% secure better move-out terms that allow them to avoid homelessness. These outcomes keep families stable and reduce pressure on community resources and shelters.</p> <p>The written comments submitted for the public hearing are available in Appendix C.</p>	
2	Public Hearing	<p>Non-English Speaking - Specify other language: Spanish, Chinese, Tagalog</p> <p>Non-targeted/broad community</p>	A public hearing will be held on April 27, 2026 to hear comments on and approve the draft PY26-27 Action Plan.	To be completed after Public Hearing.	N/A
3	Internet Outreach	<p>Non-English Speaking - Specify other language: Chinese, Spanish,</p>	The draft Action Plan and Public Notices regarding the above	TBD	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
		Tagalog Non-targeted/broad community	public hearings will be posted on the City's webpage.		
4	Email	Various community stakeholders and agencies	The Public Notices regarding the public hearings and the draft Action Plan will be emailed to various community agencies serving lower income residents.	TBD	N/A

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City has not yet received notification of its PY26-27 CDBG and HOME allocations. The City anticipates receiving notification of PY26-27 allocations by March 31, 2026 at levels comparable to PY2025-26. The City has prepared funding contingencies should allocations be greater or less than anticipated. The City continues to look into other sources of funding at the State and regional levels to support housing and community development programs for its residents.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	929,286	50,000	552,453	1,531,739	930,000	CDBG funds will be used to address housing needs, provide public services, economic development, public facilities, and program administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	272,965.83	0.00	532,176.51	805,142.34	HOME funds will be used to increase or improve the supply of affordable housing, and program administration.	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds leverage a variety of both public and private funds so that our Public Service recipients can provide the services that they do. CDBG funds alone are not sufficient. In PY24-25, the City’s CDBG subrecipients expended about \$549,000 in the City’s CDBG dollars. These funds were leveraged with about \$7 million in public funds and \$1.8 in private and other sources of funding for a leverage ratio of about \$22 for every dollar of Daly City CDBG funding. Because no one source of funding is sufficient to complete an affordable housing project, various sources will need to be combined to fully fund a project. Federal funds alone are not enough to fund a development. Current projects have included public sources of funding as well as private funds, such as monies raised by Habitat for Humanity from individual donors and private foundations. The City will satisfy its matching requirements by encouraging and partnering with developers to compete for tax credits, State funding, or other funding sources for which projects are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The San Mateo County Housing Authority owns land in the Bayshore neighborhood and is working with Mid-Peninsula Housing to redevelop the 150-unit Midway Village site for more affordable housing. A total of 555 affordable units is planned for the site. Phase 1, consisting of 147 affordable units, was completed in April 2024. Phase 2, consisting of 113 affordable units, closed in March 2025 and construction started shortly thereafter. Construction is expected to take 24 months. Mid-Peninsula Housing is in the process of raising funding for Phase 3 of the redevelopment, which will consist of approximately 148 units.

The Daly City Housing Development Finance Agency also owns land in the Bayshore neighborhood that is adjacent to the Cow Palace. The Agency had an executed Exclusive Right to Negotiate with a nonprofit housing developer that unfortunately decided not to move forward. The Agency issued a Request for Qualifications in July 2025 and is close to entering into an Exclusive Negotiation Agreement with a developer to build affordable housing on the site. Both sites present opportunities to address the need for more affordable housing identified in the Plan.

Discussion

CDBG and HOME funds allow the City to support community development organizations that provide valuable services to its lower income residents and to build much needed affordable housing. These funds are combined and leveraged with various sources of funding, both public and private. The high cost of housing development in California continues to present a challenge for affordable housing projects to move forward.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Develop new affordable rental units	2023	2027	Affordable Housing	Citywide	Increase the supply of affordable housing	HOME: \$245,669.24	Rental units constructed: 2 Household Housing Unit
2	Fund residential accessibility improvements.	2023	2027	Affordable Housing Non-Homeless Special Needs	Citywide	Maintain and improve the housing stock	CDBG: \$.00	Homeowner Housing Rehabilitated: 0 Household Housing Unit
3	Affirmatively further fair housing	2023	2027	Affordable Housing Non-Housing Community Development	Citywide	General Administration/Fair Housing	CDBG: \$19,363	Other: 5 Other
4	Provide Residential Rehabilitation Program	2023	2027	Affordable Housing Non-Homeless Special Needs	Citywide	Maintain and improve the housing stock	CDBG: \$340,000.00	Homeowner Housing Rehabilitated: 10 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Provide public services	2023	2027	Non-Housing Community Development	Citywide	Public Services	CDBG: \$110,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 155 Persons Assisted
6	Provide public services for the homeless	2023	2027	Homeless	Citywide	Public Services	CDBG: \$18,000.00	Public service activities for Low/Moderate Income Housing Benefit: 5 Households Assisted
7	Encourage economic development	2023	2027	Non-Housing Community Development	Citywide	Economic Development	CDBG: \$83,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted Jobs created/retained: 2 Jobs Businesses assisted: 6 Businesses Assisted
8	Maintain, provide, and improve public facilities	2023	2027	Non-Housing Community Development	Citywide	Maintain, improve, and provide public facilities	CDBG: 784,882	Other: 1 Other
9	Administration and Coordination	2023	2027	Non-Housing Community Development	Citywide	General Administration/Fair Housing	CDBG: \$176,494.00 HOME: \$27,296.58	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Develop new affordable rental units
	Goal Description	Work with affordable housing developers to build new rental housing for low income households.
2	Goal Name	Fund residential accessibility improvements.
	Goal Description	Address the needs of seniors and those with physical disabilities by providing installation of accessibility modifications, such as grab bars and ramps, in their homes.
3	Goal Name	Affirmatively further fair housing
	Goal Description	Educate and inform the community about fair housing, respond to fair housing complaints, and conduct audits.
4	Goal Name	Provide Residential Rehabilitation Program
	Goal Description	Provide Daly City's residential rehabilitation loan program to low income households to repair their homes and work with Rebuilding Together Peninsula to provide grants for minor home repair program.
5	Goal Name	Provide public services
	Goal Description	Provide public services to support youth, child care, seniors, the severely disabled, literacy, renters and the homeless.
6	Goal Name	Provide public services for the homeless
	Goal Description	Provide shelter to homeless families with minor children and support to Family Crossroads, a transitional homeless shelter in Daly City.
7	Goal Name	Encourage economic development
	Goal Description	Provide technical assistance to microentrepreneurs and those interested in becoming microentrepreneurs in order to support the retention and expansion of small businesses.
8	Goal Name	Maintain, provide, and improve public facilities
	Goal Description	Address the need for more childcare spots in the City with the development of an Early Learning Childcare Center.

9	Goal Name	Administration and Coordination
	Goal Description	Fund the administration and oversight of the City's CDBG and HOME programs.

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Projects

AP-35 Projects – 91.220(d)

Introduction

The City has a two-year CDBG funding cycle that begins on the first and third years of its Five Year HUD Consolidated Plan. Activities funded for PY25-26, the first year of the two-year cycle, are eligible for renewal in PY26-27 pending funding availability and satisfactory project performance. All subrecipients have expressed interest in renewing.

Projects

#	Project Name
1	2026 CDBG Program Administration
2	Project Sentinel/Fair Housing
3	Early Learning Childcare Center
4	Renaissance Entrepreneurship Center/Microenterprise Assistance
5	Upwards/BOOST
6	Rebuilding Together Peninsula/Safe At Home Minor Home Repair
7	Daly City Residential Rehabilitation Loan Program
8	LifeMoves/Family Crossroads
9	Peninsula Family Service/Mission Child Development Center
10	Project Read of North San Mateo County/Adult Literacy
11	Daly City Partnership/After School Enrichment
12	HIP Housing/Housing Readiness for Seniors
13	Legal Aid Society of San Mateo County/Homesavers
14	2025 HOME Program Administration
15	Affordable Housing Development

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Affordable housing is an underserved need in the City. The City has prioritized the allocation of housing and rehabilitation because maintaining and improving the housing stock continues to be an important key to maintaining housing affordability. It is more cost-efficient for residents to stay and improve their homes, as opposed to buying a new home elsewhere when the cost of for-sale housing is out of reach for many people.

In recent years, there have been some organizations that have chosen not to apply for CDBG funds because they find the administration of the funds to be burdensome. Additionally, the high cost of living is presenting a challenge to nonprofit organizations that are having difficulty retaining staff. Both of

these are obstacles to addressing underserved needs.

Affordable housing continues to be an underserved need. An obstacle to meeting this need is the high cost of construction and limited funds available for affordable housing. Daly City will use its HOME funds towards developing affordable housing and partnering with affordable housing developers to leverage these limited funds with other sources. However, even with the City's HOME funds, the City is seeing that much more funding is required from other sources to move the projects forward.

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AP-38 Project Summary

Project Summary Information

1	Project Name	2026 CDBG Program Administration
	Target Area	Citywide
	Goals Supported	Administration and Coordination
	Needs Addressed	General Administration/Fair Housing
	Funding	CDBG: \$176,494.00
	Description	Program administration for PY25-26 CDBG allocation.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	333 - 90th Street, Daly City, CA 94015
	Planned Activities	Writing reports, planning activities, monitoring contracts, and ensuring compliance with CDBG regulations.
2	Project Name	Project Sentinel/Fair Housing
	Target Area	Citywide
	Goals Supported	Affirmatively further fair housing
	Needs Addressed	General Administration/Fair Housing
	Funding	CDBG: \$19,363
	Description	Fair Housing program includes public information and education on fair housing, referrals, and investigation of fair housing complaints. Program will also include conducting fair housing audits.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that five households will benefit from cases and/or investigations of fair housing complaints. More persons will benefit from fair housing education through outreach and presentations as well as fair housing audits. This project is subject to the Admin cap.
	Location Description	Daly City, CA

	Planned Activities	Provide fair housing activities including fair housing information and referral, investigations of bona fide fair housing complaints, and offering of tester training. Conduct fair housing audits.
3	Project Name	Early Learning Childcare Center
	Target Area	Citywide
	Goals Supported	Maintain, provide, and improve public facilities
	Needs Addressed	Maintain, improve, and provide public facilities
	Funding	CDBG: \$784,882
	Description	Develop and construct an Early Learning Childcare Center on City property. The City has applied for an estimated \$3.2 million Section 108 loan to help finance the construction and is waiting to hear back.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	This project is included in prior Action Plans. Additional CDBG funds from PY25-26 and prior year resources totaling \$1,292,140 have been allocated to this project. It is estimated that up to 32 low income children may be served annually by the childcare facility.
	Location Description	Daly City, CA
	Planned Activities	Pre-construction activities and development, including related Section 108 payments
4	Project Name	Renaissance Entrepreneurship Center/Microenterprise Assistance
	Target Area	Citywide
	Goals Supported	Encourage economic development
	Needs Addressed	Economic Development
	Funding	CDBG: \$35,000.00
	Description	Provide microenterprise assistance and entrepreneurship training through the Renaissance Entrepreneurship Center.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 40 low income persons engaged in microenterprise and/or entrepreneurship will be assisted.
	Location Description	Daly City, CA specific locations to be determine

	Planned Activities	Provide technical assistance and education to microenterprises and low income entrepreneurs.
5	Project Name	Upwards/BOOST
	Target Area	Citywide
	Goals Supported	Encourage economic development
	Needs Addressed	Economic Development
	Funding	CDBG: \$48,000.00
	Description	Upward's BOOST (Business Operation and Optimization Support Tools) program equips microenterprise in-home childcare providers with personalized coaching and digital tools to optimize operations, enabling them to manage and grow their business, create jobs, and improve both access to and the quality of care for families.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that the BOOST program will assist six in-home childcare centers and create two new assistant teacher jobs.
	Location Description	Daly City, CA
	Planned Activities	Equip microenterprise in-home childcare providers with personalized coaching and digital tools to optimize all facets of operations from customer marketing and recruiting staff to scheduling and financial management.
6	Project Name	Rebuilding Together Peninsula/Safe At Home Minor Home Repair
	Target Area	Citywide
	Goals Supported	Provide Residential Rehabilitation Program
	Needs Addressed	Maintain and improve the housing stock
	Funding	CDBG: \$40,000.00
	Description	Safe At Home minor home repair for low income households
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that five low income households will benefit.
	Location Description	Daly CA locations to be determined during the program year.

	Planned Activities	Provide minor home repair assistance free to low income households.
7	Project Name	Daly City Residential Rehabilitation Loan Program
	Target Area	Citywide
	Goals Supported	Provide Residential Rehabilitation Program
	Needs Addressed	Maintain and improve the housing stock
	Funding	CDBG: \$300,000.00
	Description	This project will include the program delivery and construction elements of Daly City's comprehensive residential rehabilitation loan program.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5 low income households will benefit.
	Location Description	Daly City, CA locations to be determined during the program year.
	Planned Activities	Provide comprehensive residential rehabilitation loan program.
8	Project Name	LifeMoves/Family Crossroads
	Target Area	Citywide
	Goals Supported	Provide public services for the homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$18,000.00
	Description	Provide temporary transitional housing and services to homeless families with minor children. Services include intake and assessment, case management, employment readiness, financial coaching, and community referrals.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 15 homeless households (30+) persons will be assisted.
	Location Description	50 Hillcrest Avenue, Daly City, CA 94014

	Planned Activities	Provide transitional housing in an apartment setting for homeless families. All clients will receive individualized case management and housing information and referrals.
9	Project Name	Peninsula Family Service/Mission Child Development Center
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$30,000.00
	Description	Provide year-round, full-time subsidized childcare services for low income families.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 35 low income children will benefit.
	Location Description	7222 Mission Street, Daly City, CA 94014
	Planned Activities	Provide early learning opportunities for children ages three months to three years.
10	Project Name	Project Read of North San Mateo County/Adult Literacy
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000.00
	Description	Literacy program to help adults improve their reading and writing skills in English.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 19 people will benefit.
	Location Description	Project Read learners and tutors meet at Daly City Public Libraries, the Jefferson Adult School, and/or virtually.

	Planned Activities	Provide free individualized tutoring to adults to help them improve their reading and writing skills in English, skills that are critical for success in academia, employment, and life. Provide free training to volunteer tutors.
11	Project Name	Daly City Partnership/After School Enrichment
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000.00
	Description	After school and Vacation Camp programs for low income youth.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 18 youth will be assisted.
	Location Description	725 Price St, Daly City, CA 94014
	Planned Activities	Provide year-round academic support, enrichment activities, and wraparound services for youth from low income Daly City families.
12	Project Name	HIP Housing/Housing Readiness for Seniors
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000.00
	Description	Provide low income seniors (62 years of age and older) with housing resources and case management support to help them navigate the complex housing landscape and secure affordable housing.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 17 seniors will be assisted.
	Location Description	Daly City, CA locations to be determined during the program year. (HIP Housing staff will meet clients in their Daly City homes or other convenient locations.)

	Planned Activities	Provide low income seniors (62 years of age and older) with housing resources and ongoing case management support to support their search for safe, affordable housing.
13	Project Name	Legal Aid Society of San Mateo County/Homesavers
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$25,000.00
	Description	Legal assistance to elderly (62 years of age and older) or severely disabled adults who are threatened with losing their homes.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 20 individuals will be served.
	Location Description	Daly City, CA locations to be determined during program year.
	Planned Activities	Provide pro-bono legal service including representation in eviction prevention cases to low income seniors or severely disable persons.
14	Project Name	2025 HOME Program Administration
	Target Area	Citywide
	Goals Supported	Administration and Coordination
	Needs Addressed	General Administration/Fair Housing
	Funding	HOME: \$27,296.58
	Description	2025 HOME program administration.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	333 -90th Street, Daly City, CA 94015
	Planned Activities	HOME program administration which includes monitoring HOME projects, meeting with affordable housing developers, and preparing reports and plans.

15	Project Name	Affordable Housing Development
	Target Area	Citywide
	Goals Supported	Develop new affordable rental units
	Needs Addressed	Increase the supply of affordable housing
	Funding	HOME: \$245,669.25
	Description	Develop new affordable rental units.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The City will use \$245,669.25 (90%) of its PY25-26 HOME allocation plus \$532,176.51 of prior year HOME funds towards the development of affordable rental housing.
	Location Description	Daly City, CA - locations to be determined.
	Planned Activities	The City estimates that one to two households benefit.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In PY26-27, assistance is directed citywide and not to a targeted geographic area within the city. The City of Daly City is a densely populated area only covering about eight square miles. Public services are located in different areas of the City and are accessible and available to lower income residents. The residential rehabilitation and minor home repair programs are available to income eligible households throughout the city. Other projects are all accessible by public transportation.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Public improvement projects are located in low income census tracts as required by CDBG. Opportunities for housing development are primarily located on in-fill sites in or close to Mission St., Geneva Avenue, and other areas in proximity to public transit. Investment in these housing opportunities is in line with the region's focus on infill housing and transportation-oriented development. There may be additional funds available for affordable housing development in these priority-development areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing support for the non-homeless will include the City’s Residential Rehabilitation Loan and grant program and Rebuilding Together Peninsula’s Safe at Home minor home repair (grant) program. The City’s affordable housing goal for special needs is incorporated in these programs.

The City provides support to Project Sentinel, the Legal Aid Society, and HIP Housing to assist lower income tenants with housing related issues such as eviction, tenant/landlord disputes, and housing searches. The assistance helps households maintain their housing but are not reported in the tables below. Also not included in the tables below are the goals for Life Moves' Family Crossroads program in Daly City which provides transitional shelter and case management to homeless families.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	10
Special-Needs	0
Total	10

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City's one- year goals above show the number of households to be supported through the CDBG-funded housing rehabilitation and minor home repair programs. Other affordable housing-related efforts the City engages in that are not included in the tables above include assistance to Legal Aid which helps assist lower income tenants with housing related issues such as eviction and tenant/landlord disputes, and assistance to Life Moves' Family Crossroads program in Daly City which provides transitional shelter and case management to homeless families.

The City continues to work with developers to explore the development of affordable housing. It is currently looking for a new developer to build affordable housing on land owned by Daly City Housing Finance Agency (DCHFA) in the Bayshore neighborhood. A previous nonprofit developer that had entered into an Exclusive Right to Negotiate for the land decided not to move forward. The City is continually exploring other projects in which it can invest its HOME funds. This process takes time particularly since the use of HOME funds requires that all funding is secured for the project, a process that can take several years.

An example of this is the 493 Eastmoor project consisting of 71 affordable units. The project was conditionally awarded HOME and HOME-ARP funds in 2022. In December of 2025, the project was finally awarded a tax-exempt bond allocation and is now moving towards closing and a construction start later this year. The City is in the process of drafting loan agreements and anticipates construction to be completed beyond June 2027. These units are not included in the goals above since it is not anticipated that they will be completed during PY26-27.

AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing in Daly City. Midway Village, a 150-unit housing complex located in the Bayshore neighborhood in the southeast area of Daly City, was removed of its Public Housing status in 2011. It is currently being redeveloped through a multi-phased redevelopment project and will result in 555 units of affordable housing.

Actions planned during the next year to address the needs to public housing

The City will work with the Housing Authority of the County of San Mateo (HACSM) as needed and requested. Currently, the County of San Mateo is in the process of redeveloping Midway Village to increase the number of units on site. The project is in four phases; Phase 1 has been completed and Phase 2 is currently under construction.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City will work with the HACSM as needed to encourage housing residents to become more involved in management and participate in ownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

There is currently no Public Housing in Daly City. As indicated above, Midway Village used to be Public Housing but disposed of this status in 2011. The property is now owned by SAMCHAI (San Mateo County Housing Authority, Inc), a wholly owned nonprofit affiliate of HACSM.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City will collaborate with other governmental and nonprofit organizations in its homeless and other special needs activities. The City meets at least quarterly with other entitlement communities in the County, and at least quarterly with the County's Continuum of Care (CoC) collaborative. Participation in the Continuum of Care has been integral to the City's efforts to address homelessness. The CoC has set up subcommittees to work on a range of system-wide planning efforts to achieve the following outcomes:

- Reductions in total numbers of homeless people;
- Reductions in the number of new entries into homelessness;
- Reductions in the rate of returns to homelessness; and
- Reductions in the length of time people are homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

- The City will coordinate with Daly City Partnership to support the Daly City Community Service Center which conducts client intake to assess individual needs and makes referrals to emergency shelters. The Daly City Community Service Center is part of the Core Service Agency Network of San Mateo County, a network of eight agencies located throughout the County that provides general information and referral resources for emergency shelter, food, clothing, utilities assistance, employment information and short-term case management. It is part of the County's coordinated entry system for accessing homeless services.
- The Economic and Community Development department will continue to work with the City's Police department and Community Service Center to discuss outreach to homeless persons and suggest areas of coordination where possible.

Addressing the emergency shelter and transitional housing needs of homeless persons

- The City will provide CDBG funding for Family Crossroads in Daly City, a transitional housing family shelter operated by LifeMoves.
- The City will coordinate with Daly City Partnership to support the Daly City Community Service Center which conducts client intake to assess individual needs and makes referrals to emergency shelters. The Daly City Community Service Center is part of the Core Service Agency network of San Mateo County, a network of eight agencies located throughout the County that provides general information and referral resources for emergency shelter, food, clothing,

utilities assistance, employment information and short-term management. It is part of the County's coordinated entry system for accessing homeless services.

- The Economic and Community Development department will continue to work with the City's Police department and Community Service Center to discuss outreach to homeless persons and suggest areas of coordination where possible.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

- The City will provide CDBG funds to LifeMoves for operation of Family Crossroads, a transitional shelter located in Daly City. LifeMoves provides case management to the families and individuals they shelter to help them become stable and transition to permanent housing.
- The City will actively engage in the Continuum of Care policy discussions and efforts to help the various populations of homeless persons transition to permanent housing. Previous policy discussions have included the establishment of performance standards to assist in the evaluation of current programs that help the homeless. The performance standards help identify best practices and areas of improvement.
- The City will collaborate with homeless service providers and serve as a resource as needed.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

- The City will coordinate with Daly City Partnership to support its Daly City Community Service Center which conducts client intake and makes referrals to emergency shelters.
- The City will make referrals to the Legal Aid Society's Homesavers Project. This project helps tenants who are having problems with their landlords and offers legal counseling, advice and representation in dealing with evictions and disputes over the condition of the premises.
- The City will make referrals to HIP Housing. HIP Housing provides housing information and referrals and assists low income households to explore home sharing and housing readiness as affordable housing opportunities.
- The City will engage in the Continuum of Care policy discussions and efforts to coordinate

discharge policies of public funded institutions and systems of care.

- The City, both through the Community Service Center and the Economic and Community Development department, will continue to learn about and develop relationships with the various community agencies that can provide services to help low-income individuals and families avoid homelessness.

Discussion

The San Mateo County Continuum of Care (CoC) guides the implementation of the County's housing and social service system to meet the needs of homeless individuals and families. The County Department of Housing and the City of Daly City, along with the other three entitlement cities in the County, have seats on the CoC Steering Committee. The City will work with the CoC to meet the needs of the homeless and other special needs.

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AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The limited availability of developable vacant land, the high cost of construction, and community opposition to development are all barriers to housing development. These barriers become more pronounced with affordable housing. Unlike market rate housing, there is no for-profit motivation to build affordable housing, so affordable housing development is more dependent on public funding. With the loss of redevelopment in California and reductions to the HOME program, there is less funding available to address the high costs of construction and ability to acquire land. Negative perceptions of affordable housing also contribute to community opposition. The City will work with affordable housing developers to address these barriers to affordable housing.

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to implement the following actions to reduce barriers to affordable housing:

- Improve the public's perception and acceptance of affordable housing by assisting experienced housing developers to create attractive, well-managed developments and by requiring that developers conduct community meetings regarding their proposed affordable housing projects.
- Provide reduced parking requirements for affordable housing developments.
- Allow the construction of additional second units throughout the City.
- Avoid rezoning properties that are presently designated or zoned for residential uses for non-residential uses.
- Provide one-stop permitting and parallel building plan checking through the Building Division, Planning Division, and Department of Public Works as an effort to streamline project approvals.

Discussion:

The City's Housing Element was approved for the sixth RHNA cycle. The Housing Element outlines tasks with the aim of increasing the supply of housing. These tasks include exploring incentive programs for lot mergers and increasing minimum lot sizes along the commercial corridors to encourage higher density and mixed-use developments, reducing parking requirements, and formalizing a plan check prioritization system that would give priority to affordable housing projects. More information on the City's Housing Element, a component of the City's General Plan, can be found at <http://www.dalycity.org/dhe>.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The housing and community development needs in Daly City exceed the City's resources to meet them. Consequently, the City attempts to leverage resources from other government programs and private sources. The City will address obstacles to meeting underserved needs by collaborating with other public and private agencies and pursuing funding sources as they become available for specific priority activities.

Actions planned to foster and maintain affordable housing

- Monitor its existing stock of deed-restricted affordable housing units through property inspections and continued relationships with property managers.
- Explore other funding sources for affordable housing such as private and regional/state funding opportunities.
- Encourage higher density mixed-use developments.
- Review its Inclusionary Housing Ordinance updated and adopted in November 2018 and update its planning processes in response to new State housing legislations.
- Collaborate with regional public and private agencies working to promote affordable housing.

Actions planned to reduce lead-based paint hazards

The City's actions to reduce lead-based paint hazards include:

- Provide lead hazard notification, evaluation, and reduction in its residential rehabilitation program.
- Provide information referrals and require abatement of lead hazards in housing units where children under the age of six reside.
- Provide information to contractors about training and certifications needed to provide lead-based paint abatement services.
- Coordinate with the County of San Mateo, other local jurisdictions and the private sector in efforts to reduce lead-based paint hazards.

Actions planned to reduce the number of poverty-level families

As expressed earlier in the Consolidated Plan, the goals of the City's efforts to reduce the number of poverty level families are to encourage economic development, support services that enable low income persons to obtain or maintain employment and facilitate access to various services available to poverty-level families. These goals guide the City's actions to reduce the number of poverty-level

families which include:

- Support public services that provide assistance to very low income families.
- Provide information and referral at the Daly City Community Service Center to connect very low income families to various programs and services such as rental and utility assistance.
- Subject to funding availability, provide technical assistance and support to microenterprises and potential entrepreneurs to encourage their success and job creation.
- Enhance employment opportunities for very low income residents by establishing, when appropriate, first source hiring agreements.

Actions planned to develop institutional structure

Actions to develop institutional structure include:

- On-going efforts to streamline the review and approval process for new developments
- Assist nonprofit service providers through the CDBG program
- Conduct outreach to potential private sector partners in affordable housing development (i.e. lenders, realtors)
- Work with local foundations and public agencies to access their programs to assist low and moderate income residents
- Participate in the Continuum of Care and coordinate with homeless service providers
- Participate in local and regional collaborations to address housing and special needs. This includes on-going quarterly meetings with other CDBG and HOME grantees in the County to coordinate training and technical assistance for city and County staff and their subrecipients.

Actions planned to enhance coordination between public and private housing and social service agencies

Actions to enhance coordination between public and private housing and social service agencies include:

- Participate in the Continuum of Care
- Coordinate with other local and regional jurisdictions on efforts to foster affordable housing and assist low income households
- Update information on existing and identifying new agencies and or collaboratives of social service agencies serving Daly City residents.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	50,000
2. The amount of proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	50,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not intend to use other forms of investment beyond those identified in Section 92.205. If and when the City decides to offer other forms of investment not found in Section 92.205, it will then revise its Consolidated Plan to include them. The forms of investment described

in Section 92.205 are: equity investments, interest bearing loans or advances, non-interest bearing loans or advances, interest subsidies, deferred payment loans, and grants.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City shall use resale to ensure affordability of its homebuyer activities. The City requires homebuyers to submit an annual certification of principal residency throughout the affordability period specified.

A Deed of Trust (securing the HOME promissory note) and a Resale Restriction Agreement are recorded against the property for a term of 45 years. No payment is due on the loan until the unit is sold. At that time a new eligible buyer assumes the loan or is paid back to the City if a new eligible buyer is not found. The City has the right and option to purchase the unit at the time of sale. (This option to repurchase is also granted to Habitat for Humanity for its developments). The Resale Restriction specifies that subsequent buyers of a HOME-assisted unit must meet income requirements (household income no more than 80% of area median income).

The City does not intend to use PY26-27 HOME funds to assist homebuyers.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City shall ensure the affordability of units for the affordability period through the Resale Restriction recorded on the property, and not through a presumption of affordability. The Resale Restriction specifies the calculation for the resale price. The resale price is calculated as the original purchase price adjusted by the percentage change in the area median income (as published annually by HUD). Quality improvements to the property, if any, are also taken into consideration. The resale price provides the buyer with a fair return on investment, which is defined as the buyer's initial investment during the affordability period. Generally, this includes the amount of the down payment and documented costs of capital improvements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).
7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

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APPENDIX A

SF 424 and Certifications

TO BE INSERTED

DRAFT

APPENDIX B

Proof of Publication

TO BE INSERTED

DRAFT

APPENDIX C

Public Comments

Public Comments received are summarized in AP-12.

December 8, 2025 City County Meeting

[CDBG Public Hearing](#)

3:51:45

Mélanie Faure

Upwards Care, Inc.

Good evening, honorable Mayor, Vice Mayor, and Councilmembers. My name is Mélanie Faure. I'm the Community Impact Manager at Upwards. I wanted to thank the Council and the Community Development team for the support for our BOOST program which strengthens Daly City's child care providers who are in most need.

Child care providers play a vital role in our community and local economy yet in Daly City they earn on average \$18.00 an hour qualifying many as low to moderate income. These providers are passionate about caring for children, but they often lack support in areas like marketing, enrollment, billing, curriculum planning, and one of their biggest challenges is staffing. This makes it difficult for them to sustain let alone grow their business. At the same time over 50% of Daly City's children under age 5 lack access to licensed care which leaves thousands of families, especially mothers and single parents unable to fully participate in the workforce.

Family child care providers are much more affordable and more likely to offer the flexible hours for those who work non-traditional hours including the City's first responders.

So, thanks to the City's support and CDBG funding, the BOOST team is partnering with 6 providers this year empowering them with personalized coaching and digital tools to streamline their operations and increase their enrollment which helps increase revenue without increasing the cost of care for families. So, this helps providers grow their business, create local teaching assistant jobs, and expand access to affordable, quality care for working families.

So, as you consider funding priorities, I encourage the City to continue to support economic development programs that help strengthen our small businesses especially the child care providers who dedicate their lives to caring for our further generation and make it possible for families like my own to fully participate in the workforce.

Thank you for your time and continued support.



From: Maria Chatterjee <[REDACTED]@legalaidsmc.org>

Sent: Friday, December 5, 2025 2:45 PM

To: City Clerk <cityclerk@dalycity.org>

Subject: [EXTERNAL] Public Comment

Public Comment – City of Daly City

Submitted for: Public Hearing on the Assessment of Community Needs Eligible for Funding under the Community Development Block Grant (CDBG) and HOME Programs

Re: Importance of Legal Aid SMC services

Dear Mayor and City Council Members,

The Legal Aid Society of San Mateo County provides essential legal assistance to tenants facing eviction and housing instability. Across the County, Legal Aid handles approximately 33% of all residential eviction lawsuits, representing about 50 new cases every month. When tenants reach us in time, we help them file responses, avoid default judgments, and have their day in court—often resulting in settlements with more favorable terms that preserve housing stability.

Since the expiration of COVID-19 eviction moratoriums, housing instability has sharply increased. Most housing advocates predicted an “eviction tsunami,” and they were right. San Mateo County saw a 35% increase in evictions in 2023 compared to 2019, followed by another 9.5% increase in 2024. As of September 30, 2025, there have already been 1,360 eviction cases filed, projecting 1,813 filings by year’s end.

An overwhelming 80% of eviction filings are based on nonpayment of rent, but many others are based on false or unsupported allegations. Without legal help, tenants can still lose cases that have no merit. Even cases that could be resolved fairly still require legal negotiation and settlement to prevent homelessness.

Each year, Legal Aid assists about 900 households with housing issues, including 600 eviction cases and 300 pre-court matters. When we represent tenants in eviction cases, 60% are able to remain in their homes, while the remaining 40% secure better move-out terms that allow them to avoid homelessness. These outcomes keep families stable and reduce pressure on community resources and shelters.

Because over 95% of civil cases end in settlement, Legal Aid’s focus on fair resolutions benefits both tenants and landlords. Our limited resources are directed toward the most vulnerable residents—seniors, people with disabilities, and low-income families—who are at the greatest risk of losing their homes.

We respectfully urge the City of Daly City to continue and strengthen funding for Legal Aid’s housing programs. Your investment helps prevent unnecessary evictions, protect housing stability, and keep Daly City residents safely housed.

Thank you for your time and continued commitment to the wellbeing of this community.

Sincerely,

Maria Chatterjee

Housing Program Operations Manager

Legal Aid Society of San Mateo County

Maria A. Chatterjee

Housing Program Operations Manager

Pronouns: she/her/hers

Legal Aid Society of San Mateo County

The Natalie Lanam Justice Center

Sobrato Center for Nonprofits

330 Twin Dolphin Drive Suite 123

Redwood City, CA 94065

P: (650) 517-8939 F: (650) 517-8973

www.legalaidsmc.org

From: Laura Fanucchi <[REDACTED]@hiphousing.org>
Sent: Sunday, December 7, 2025 5:17 PM
To: City Clerk <cityclerk@dalycity.org>
Subject: [EXTERNAL] Public Comment on Item #15 December 8 City Council meeting

Greetings,

My name is Laura Fanucchi, and I am the Director of Programs for HIP Housing. I'm submitting comments for Item #15 on the agenda for the December 8, 2025 City Council meeting (Public Hearing on Community Development and Housing Needs).

HIP Housing's Housing Readiness Program offers case management services to low-income older adults (aged 62 and above) who have a housing need. Many older adult residents haven't had the need to search for new housing because they've been in a stable housing situation for years. However, something changes, which then puts them in a situation where they need to look for new housing, and they don't know how to get started.

Some of the reasons why Daly City's older adults are seeking new housing include:

- 1) paying more than 70% of their income on housing costs
- 2) loss of income
- 3) rent increase
- 4) housemate/family leaving the area
- 5) overcrowded living arrangement
- 6) income gap before social security benefits begin
- 7) inaccessible unit because of disability
- 8) landlord selling the unit

During case management sessions, we have noticed that many residents haven't yet signed up on the Department of Housing's RentCafe portal, which informs eligible residents of subsidized housing opportunities. Or, if they already have an account, they've indicated that they are unsure how to review it and respond to opportunities. Without support in creating or updating an account, older adult residents miss out on subsidized housing opportunities that could provide them with a long-term housing solution.

Additionally, an initial assessment of residents' housing needs indicates that older adult residents are extremely worried about their housing situation, have no one to assist them, and have health issues that impact their ability to focus on their housing search strategies.

Rents continue to rise in San Mateo County, making it extremely difficult for low-income older adults on fixed incomes to locate housing within their means. We encourage the City Council to continue supporting organizations that assist community members with their housing needs, ensuring everyone has access to affordable housing resources and a place to call home.

Warm regards,
Laura Fanucchi | she/her
Director of Programs
(650) 348-6660 ext. 303
111 E. 5th Avenue, San Mateo, CA 94402
HIPhousing.org

APPENDIX D

CDBG FY26-27 Funding Table

ACTIVITY	FY26-27 Recommendations
Administration	
General Administration	176,494
Project Sentinel/Fair Housing	19,363
subtotal	195,857
Capital Projects	
Early Learning/Childcare Center	784,882
subtotal	784,882
Economic Development	
Renaissance Entrepreneurship	35,000
Upwards	48,000
subtotal	83,000
Housing	
Rebuilding Together/Safe at Home	40,000
City Residential Rehab	300000
subtotal	340000
Public Services	
Life Moves/Family Crossroads	18,000
Peninsula Family Service	30,000
Project Read	20,000
Daly City Partnership/After School Enrichment	20,000
HIP Housing	15,000
Legal Aid Society	25,000
subtotal	128,000
TOTAL	1,531,739

CONTINGENCIES

If CDBG allocation is less than estimated

- 1 - General Administration amount will be reduced so that Administration activities do not exceed 20% admin cap

AND

- 2 - Each activity will be reduced by an across-the-board percentage until budget reached.

If CDBG allocation is more than estimated:

- 1- General Administration amount will be increased so that Administration activities is at the 20% admin cap

AND

- 2- Additional funding will be allocated to Early Learning Center.

APPENDIX E

Additional Narratives

- Monitoring
- Timeliness of Expenditures
- Minority/Women's Business Outreach
- Affirmative Marketing

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Additional Narratives

Monitoring

The City of Daly City prepares a number of existing reports to the Federal Department of Housing and Urban Development that help determine whether programs are being carried out according to statutory and regulatory requirements. Each year, the Economic and Community Development department (ECD) prepares the Consolidated Annual Performance and Evaluation Report and conducts public hearings and meetings to obtain community input concerning the progress of program implementation and input regarding community development needs. In addition, capital and construction projects funded with federal dollars are monitored for compliance with applicable environmental, procurement, financial and labor regulations.

Nonprofit organizations receiving CDBG are regularly monitored by ECD staff through monthly and quarterly reports, as well as through on-site monitoring visits to assure compliance with CDBG regulations and stated program performance goals. The City's CDBG monitoring plan envisions that no fewer than 10 percent of subrecipients will be monitored in each fiscal year and that all subrecipients will be monitored at least once every three years. The City anticipates monitoring three to five subrecipients in PY26-27.

ECD staff also monitor HOME-funded projects regularly. HOME-funded rental projects include:

- Vista Grande Apartments
- School House Station Apartments
- Hillcrest Gardens
- Sweeney Lane Apartments

For ownership projects, staff collects annual certifications that the owner is using the unit as their primary residence.

Timeliness of Expenditures

The City of Daly City strives to expend its CDBG and HOME funds in a timely manner while meeting the priorities and goals established in the Action Plan. The City works to avoid delays to capital improvement projects as much as possible and to make sure that there are adequate marketing and outreach efforts on behalf of its community development programs. The City generally has not had problems meeting its CDBG timeliness expenditure ratio (i.e. Letter of Credit to CDBG entitlement award) as it allocates CDBG to projects that expend funds timely. In May 2024, the City did not meet the timeliness standard for the first time and has been working to address this. The number of grantees not meeting the timeliness standard in May 2024 was more than seven times the typical pre-pandemic number for any given year. In May 2025, the City did not meet the timeliness standard for the second time and is continuing to address this. HOME has a complex set of timeliness regulations, and the City closely monitors the HOME deadline compliance reports to track its commitment and disbursement deadlines. The challenge of compiling multiple funding sources together to be able to fully fund affordable housing development impacts the timeliness of HOME expenditures.

Minority/Women's Business Outreach

The City will make efforts to encourage the use of minority and women-owned businesses in HOME-assisted projects. The City will keep records regarding the number and dollar amounts of participation by minority and women-owned businesses. Outreach efforts may include:

- Mailing of opportunities to lists obtained from the Minority Business Development Agency under the Department of Commerce and the Interagency Committee on Women's Business Enterprise and United Minority Business Entrepreneurs.
- News releases, in addition to formal requests for bids, which highlight MBE and WBE opportunities under the HOME Program.

Affirmative Marketing

In order to affirmatively market housing activities containing five or more HOME-assisted units, the City or the HOME subrecipient shall:

- Publish notices in local newspapers and other widely accessible mediums to inform the public about the availability of HOME-funded activities. Fair housing brochures will be made available to interested parties. Equal opportunity and fair housing logos will be used in the advertisements, as well as a nondiscrimination clause.
- Post notices in places of wide public use (e.g. City Hall, public libraries) to inform the public about the availability of HOME-funded activities. Locations (e.g. senior centers) where the target group for a HOME-funded project is located (e.g. senior housing) should be sought.
- When applicable, make presentations to organizations for people most in need of a particular HOME-funded project.
- Comply with the guidelines described under "Minority/Women's Business Outreach" in order to ensure inclusion of minority and women-owned businesses.
- Maintain records of affirmatively marketing activities to document that good faith efforts were made to broadly market available housing units.
- Work with the developer to complete a marketing plan that affirmatively markets the HOME-funded activity.



Meeting Date: April 27, 2026

Subject: Reintroduction of an Ordinance Adding Chapter 15.09 to the Daly City Municipal Code Establishing Construction Hours on Private Property

Recommended Action

Adopt the amended ordinance adding Chapter 15.09 to the Daly City Municipal Code establishing construction hours for outdoor construction activities on private property.

At its meeting on March 23, 2026, the City Council requested staff to revise the draft ordinance to better accommodate work hours that reflected daylight savings time and to allow work on Sunday similar the allowance for Saturday work. The Council also requested that staff check with the larger construction projects in the city to inquire as to whether construction was occurring on Sundays. To better account for Daylight Savings Time in the evening, staff has amended the draft ordinance to allow that during Standard Time, construction activities conclude by 6:30 P.M., and that during Daylight Saving Time construction activities conclude by 8:30 PM. No proposed amendments were made to morning construction hours. Also, Sunday hours were amended to reflect the same time as the permissible Saturday hours. Lastly, staff asked the ownership of The Chester (99 Southgate Avenue) and Point Martin about Sunday construction work, and neither indicated that they are currently working on Sundays.

Background

This is a request by the City of Daly City to adopt an ordinance that regulates construction hours for outdoor construction activities on private property (see Attachment A – Draft Construction Hours Ordinance).

Construction activity can generate temporary noise and disruptions for nearby residents and businesses. Daly City currently regulates noise through provisions in the General Plan Noise Element and the Municipal Code, which essentially prohibits unwelcome noise between the hours of 10:00 P.M. and 6:00 A.M. In the past, such hours have also been regulated through Public Works Department permit guidelines which relate to work in the public right-of-way only and through Conditions of Approval, which have been imposed by the Planning Commission and City Council. As a result, there has never been a uniform regulation of construction hours on private property, with some projects being subject to different regulations than others and confusion about whether any of the hours imposed by Conditions of Approval regulated indoor construction activity.

The proposed ordinance establishes consistent construction hours for outdoor construction activity associated with building permits, while allowing interior work that does not create exterior noise impacts to continue without restriction.

Discussion

In determining what construction hours and enforcement would be appropriate in Daly City, staff conducted a survey of the larger cities in San Mateo County and the Bay Area (see Attachment B – Construction Hours Survey). Using this information, staff developed an ordinance that would establish the following construction hours for outdoor construction activities:

- Weekdays: 8:00 A.M. to 8:00 P.M.
- Saturdays: 9:00 A.M. to 8:00 P.M.
- Construction prohibited on Sundays and Federal holidays, unless an exemption is granted.

Construction work inside a completely enclosed building that does not exceed exterior ambient noise levels would not be subject to these restrictions. Small kitchen and bath remodeling projects within a home, for example, would be excluded while additions to a home would, as would construction of all new buildings.

Additional provisions include:

- Limiting material deliveries to permitted construction hours;
- Allowing site staging up to one hour before permitted hours without operating construction equipment;
- Requiring the permissible construction hours signs to be posted at the job site, to inform workers at the jobsite and the public; and
- Allowing the Building Official or their designee to grant exemptions in emergency or exceptional circumstances.

Compliance with construction hours would be a condition of all future building permits, with enforcement authority shared between the Building Division and Code Enforcement. The Building Official or their designee would enforce the ordinance through warning notices, inspection holds, or Stop Work Orders when violations occur. Code Enforcement staff may also assist by responding to complaints regarding construction activity occurring outside permitted hours. Violations would be treated as a public nuisance, allowing the City to pursue additional remedies as necessary.

Environmental Assessment

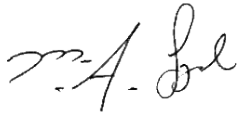
The ordinance is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3) as it does not have the potential to cause a significant effect on the environment.

Recommendation

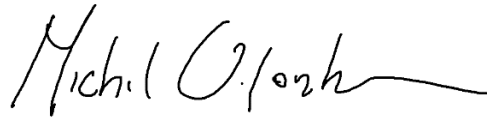
Staff recommends that the City Council take the following action:

1. Adopt the Findings as outlined herein;
2. Adopt the CEQA Exemption 15061-Regulation Review;
3. Approve the addition of Chapter 15.09 to the Daly City Municipal Code Establishing Construction Hours on Private Property.

Staff is available to provide any additional information desired by the Council members.



Mario Sigala
Chief Building Official



Michael VanLonkhuysen
Acting Director
Economic and Community Development

Attachments

Attachment A – Draft Construction Hours Ordinance

Attachment B – Construction Hours Survey

City	Construction Hours	Penalties
City and County SF	7am – 8pm, 7 days a week, including holidays	
City of South SF	8am – 8pm Mon-Fri, Sat. 9am-8pm, Sundays and holidays 10am-6pm with noise level not exceeding 90 dB.	Violations designated as infractions are punishable by fines, specifically: \$100 for the first violation, \$200 for a second, and \$500 for any additional violations within a year
City of San Mateo	Mon - Fri: 7am - 7pm Sat: 9am - 5pm. Sunday and City Observed Holidays: 12pm - 4pm	Violation of a STOP WORK order per occurrence \$282.78
City of Redwood City	Mon-Fri 7am-8pm, no construction allowed during holidays. Unreasonable const. noise 9am-4pm Mon-Fri.	\$1,000 fine or 6-month imprisonment or both. \$100 for first violation, \$200 second violation within one year. \$500 fine for each additional violation.
City of Palo Alto	9am – 6 pm Mon-Fri, 9am – 6 pm Sat. Prohibited on Sundays and holidays	\$1,000 fine plus 6 months in jail and misdemeanor.
City of Mountain View	Mon-Fri 7am-6pm. No work on Sat. unless prior approval by Bldg. Official. No construction on Sunday or recognized holidays.	Violations reported to Building Dept. during business hours and to Police Dept after business hours, weekends and holidays.
City of Sunnyvale	Mon-Fri 7am-6pm, Sat 8am-5pm. No construction on Sundays or federal holidays.	No penalties. Use complaint tracking. 1 st complain received warning. 2 nd complaint is STOP WORK order. If complaint on weekend call Police Dept.
City of Santa Clara	Mon-Fri 7am-6pm. Sat. 9am-6pm. Prohibited on holidays	Contact Police for complaints.
City of San Jose	Within 500 ft of residential unit Mon-Fri and at any time on weekends, 7am-7pm. Construction hours beyond those hours must be approved through a development permit.	Code enforcement enforces construction hours. If in violation may have to pay inspection and reinspection fees. If still fail to comply goes to appeals hearing board where judge can levy fines/fees daily, up to \$100,000. From there goes to legal process with City Attorney office. Quiet hours are 10pm to 6am, enforced by Police.
City of Fremont	Mon-Fri 7am-7pm, Sat. or holidays 9am-6pm. No construction on Sundays. For construction no within 500 ft of residences, lodging, nursing homes or hospital: Mon-Fr 6am-10pm, weekends or holidays 8am – 8pm.	Violations trigger withholding inspections and if further complaints, then referred to Safety Nuisance noise to the Police Department.
City of Hayward	Mon-Fri 7am-7pm, Sunday and holidays 10am-6pm.	Withhold inspections if construction hours are not observed.
City of Richmond	General Construction limited to Mon-Fri 7am-6pm. Pile driving limited to Mon-Fri 8am-5pm. Residential construction 1-5 units limited to 7am-8pm Mon-Fri and 9am-6pm on Sat. Sun. and federal holidays	Abatement costs

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY ADDING
CHAPTER 15.09 TO THE MUNICIPAL CODE RE: HOURS OF CONSTRUCTION

The City Council of the City of Daly City, DOES ORDAIN as follows:

SECTION 1. Chapter 15.09 of the Daly City Municipal Code is hereby added to read as follows:

15.09.010 Hours of Construction

- A. General construction hours for work being performed outdoors on private property for construction projects requiring a building permit shall be limited to weekdays from 8:00 a.m. to 6:30 p.m. during Standard Time, and from 8:00 a.m. to 8:30 p.m. during Day Light Savings Time. Construction hours shall be limited on Saturdays and Sundays from 9:00 a.m. to 6:30 pm. During Standard Time and from 8:00 a.m. to 8:30 p.m. during Daly Light Savings Time. Federal Holidays construction work shall be prohibited unless exemptions are granted in accordance with this section by the Building Official or their designee, at his or her sole discretion. If such an exemption is granted, the approved hours of construction shall be posted at the construction site in a place and manner that can be easily viewed by an interested member of the public.
- B. These hours do not apply to construction work that takes place inside a completely enclosed building and does not exceed the exterior ambient noise level as measured ten feet from the exterior property lines.
- C. Compliance with the construction hours established in this section shall be a condition of the building permit.
- D. This section shall not apply to emergency work necessary to protect life, safety, or property.

15.09.020 Noise

During the permitted construction hours, the contractor shall ensure noise generated by construction equipment shall not exceed construction noise levels allowed for temporary noise sources, as defined in the Noise Element of the Daly City General Plan. Additionally, no deliveries of materials or equipment are permitted outside these hours. The contractor is permitted to stage and prepare the worksite up to one hour before the permitted hours of construction provided that no construction equipment is in use. The use of any construction equipment outside the permitted construction hours is strictly prohibited.

15.09.030 Posted Signs.

Construction hours sign(s) for projects subject to this ordinance shall be posted five (5) feet above ground level and shall be visible to the street at all entrances to the construction site.

15.09.040 Hours of Work Exemption

- A. Exemptions from the hours of work designated in this chapter may be granted under the following:

Upon written application to the Building Official or their designee. The Building Official or their designee may approve such application in his or her sole discretion for emergency situations or exceptional circumstances beyond the control of the applicant. An application shall contain any information required by the Building Official or their designee, including, but not limited to the type of work to be performed, the equipment to be used, the date(s) and time(s) for the proposed hours of work, and the reason(s) therefore.

- B. The approved hours of construction activity shall be posted at the construction site in a place and manner that can be easily viewed by an interested member of the public.
- C. The Building Official or their designee may revoke an exemption at any time if the contractor or owner of the property fails to abide by the conditions of the exemption or if it is determined that the peace, comfort and tranquility of the occupants of adjacent residential or commercial properties are impaired because of the location and nature of the construction.

15.09.050 Violations and Enforcement

- A. The Building Official or their designee is authorized to enforce the provisions of this section.
- B. Enforcement actions may include issuance of a warning notice, placement of a hold on permit inspections, or issuance of a Stop Work Order until the violation is corrected.
- C. Violations of this chapter shall be deemed and are hereby declared to be a public nuisance. Such nuisance may be abated, removed, or enjoined, and damages assessed therefor in any manner provided by law.

SECTION 2. Applicability. This Ordinance shall be applicable to building permits issued after the effective date of this Ordinance.

SECTION 3. Environmental Determination. The City Council of the City of Daly City finds and determines that the implementation of measures described in this Chapter is in furtherance of the police powers of the City of Daly City, and that these purposes are exempt from the provisions of the California Environmental Quality Act (CEQA); Chapter 3 (commencing with Section 21100) of Division 13 of the Public Resources Code, as provided in categorical exemption Classes 1, 4, 5, 7, 8, 9, and/or 21 of the CEQA Guidelines (Title 14, *California Code of Regulations*, Sections 15301-15329).

SECTION 4. Effective Date and Publication: Pursuant to the provisions of Government Code Section 36933, a summary of this ordinance shall be prepared by the City Attorney. At least five (5) days prior to the Council meeting at which this ordinance is scheduled to be adopted, the City Clerk shall (1) publish the summary, and (2) post it in the City Clerk's Office a certified copy of this ordinance. Within fifteen (15) days after the adoption of this ordinance, the City Clerk shall

(1) publish the summary and (2) post in the City Clerk’s Office a certified copy of the full text of this ordinance along with the names of those City Council members voting for and against this ordinance or otherwise voting. This ordinance shall become effective thirty (30) days from and after its adoption.

SECTION 5. Severability: If any section, subsection or sentence of this Ordinance is found by a court of competent jurisdiction to be invalid or unlawful, the City Council finds and declares that the remainder of this ordinance would be and is enforceable and would have been adopted notwithstanding the finding of invalidity as to any section, subsection or sentence.

Introduced this _____ day of _____, 2026.

Passed and adopted as an Ordinance of the City of Daly City at a regular meeting of the City Council of the City of Daly City held on the _____ day of _____, 2026, by the following vote:

AYES, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY