

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, April 21, 2026 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

<https://www.youtube.com/@DalyCityGov/streams>, <https://www.dalycity.org/agendas>, or Comcast Channel 27

PUBLIC PARTICIPATION

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF AGENDA:

1. Regular meeting of April 21, 2026

APPROVAL OF MINUTES:

2. Regular meeting of March 17, 2026

PRESENTATIONS:

3. Report from the Daly City Public Library Associates (DCPLA)

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

DIRECTOR'S REPORT

4. Facilities updates
5. Monthly usage data

TRUSTEES' REPORT

6. DCPLA/Library Board Collaboration on Community-Driven Giving Results
7. Library funding
8. Library field trips

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – MARCH 17, 2026

The meeting was called to order by President Goodman at 6:05 PM.

PLEDGE TO THE FLAG

ADMINISTRATION OF OATH OF OFFICE

Mayor Sylvester and Vice Mayor Proaño introduced and administered the Oath of Office to Christina Luna.

Mayor Sylvester and Councilmember Manalo introduced and administered the Oath of Office to Angella Powell.

ROLL CALL:

Trustees Present: President Rachel Goodman, Vice President Dr. William Lex, Trustee Christina Luna and Trustee Angella Powell

Trustees Absent: Trustee Deodor Tronco

Daly City Public Library Associates: DCPLA Executive Director Victoria Magbilang

Staff Present: Library Director Chela Anderson

PRESENTATIONS:

Report from the DCPLA:

DCPLA Executive Director Victoria Magbilang announced:

- The 13th annual St. Patrick's Day luncheon had good attendance. She thanked President Goodman and Vice President Lex for attending. Fund the Need items this year were the Summer Learning Scholarships, items for the Library of Things, and a mural for the community room at the Serramonte Branch.
- The second annual Library Night with the Giants is May 5th, Tuesday at 6:45 pm at Oracle Park. \$15 discounted tickets can be bought via the link on the DCPLA website. \$5 of every ticket goes to the DCPLA. Sales end on April 5, 2026.
- The Daly City Youth Poet Laureate Commencement event will be on April 29, 2026 at Daly City City Hall. The program starts at 6:30 PM and reception at 7:00 PM.
- '22-'23 Daly City Youth Poet Laureate Chloe Chou will be competing at the National Youth Poet Laureate in Omaha Nebraska on April 25th. The event will be live streamed.

APPROVAL OF AGENDA:

Motion requested by President Goodman to approve the Agenda for the March 17, 2026 meeting. Motion made by Vice President Lex and seconded by Trustee Powell. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Goodman to approve the Minutes of the February 17, 2026 meeting. Motion made by Trustee Powell and seconded by Trustee Luna. The motion carried unanimously.

PUBLIC COMMENT

Fernando Montanes, current Chair of the Daly City Recreation Commission congratulated Trustee Luna on her new appointment on the Library Board. He congratulated Trustee Powell on her re-appointment. He looks forward to future collaborations with Library and Recreation.

DIRECTOR'S REPORT

Updated Library Card Policy:

Library Director Chela Anderson brought the Library Card Policy back with the changes discussed at the last meeting. She also noted that additional updates were made to have non-gendered language reflected as well. Vice President Lex motioned to approve the updated Library Card Policy as amended, Trustee Powell seconded. The motion unanimously carried.

Radon Gas Monitors in the Library of Things Collection:

Library Director Chela Anderson shared they were contacted by the California Department of Health and were offered digital eco blue radon gas monitors which they added to their Library of Things. Two are available at each library branch for checkout.

Wheelchair Charging Stations:

Library Director Chela Anderson shared that they are in the process of finding suitable locations at all branches for wheelchair charging stations. They will advertise on their website once those are in place.

Facilities Updates:

Library Director Chela Anderson shared that the energy efficiency and accessibility upgrades at the Serramonte Library was slated to be completed already; however it is not complete. They are working on getting an updated timeline. Key things still in progress are the lighting, fire sprinklers, and framing the downstairs community room. The Westlake branch's roof is fixed and is no longer leaking. At the John Daly branch, the issue with the flickering lights are being looked at and will be repaired. Self checkout machines have been replaced at Serramonte and John Daly branches to support software updates.

TRUSTEES' REPORT

DCPLA/Library Board Collaboration on Community Driven Giving:

Library Director Chela Anderson reported that the staff are getting the last of the surveys together. They've been taking them to any outreach opportunities and encouraging any part of the survey to be filled out, it doesn't need to be complete. The results will be shared at the next meeting.

Library Funding:

Vice President Lex shared that they have a Zoom meeting with City Council scheduled for Friday, March 27, 2026 at 9:30 AM. Committee members will have a pre-meeting to organize their thoughts to present a coherent request for their cooperation, collaboration, and support going forward.

Library Field Trips:

President Goodman shared that she visited the three branches of Santa Clara City's libraries: Northside, Mission and Central Park. Each branch has its own unique features such as a Ukraine storytime, un-book club, kids storybook telephone line, reading with pets, and scavenger hunts.

Vice President Lex shared that his wife was looking for a certain book that Daly City branches didn't have so she went down to the Westlake branch to express her interest in the book and they gave her a flyer about the Zip Book service. If a book isn't in the collection, it can be requested and they are sent to your home by Amazon. When you're done with the book, just return it to your local branch. The service is free to use.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson announced:

- Film screening of "Kintsukuroi" - Friday, March 20, 2026 at the Colma Community Center, Side A at 6:00 PM
- Film screening of "Daly City" - Monday, May 4, 2026 at the Serramonte library at 6:00 PM
- Junk Poetry - Tuesday, April 7, 2026 at the Westlake library at 6:00 PM
- Author visit: Andrew Farago - Thursday April 23, 2026 at the John Daly library at 4:00 PM
- Daly City Youth Poet Laureate Commencement event - Wednesday April 29, 2026 at Daly City City Hall. Program starts at 6:30 PM, Reception at 7:00 PM

President Goodman thanked Trustee Powell for coming back to the Library Board.

AGENDA BUILDING

- DCPLA/Library Board Collaboration on Community Driven Giving results
- Library Funding meeting with City Council update
- Library Field Trips
- Circulation and other collection stats

ADJOURNMENT

The meeting was adjourned at 7:10 PM by President Goodman.

Next Meeting:
April 21, 2026 6:00PM
Daly City Council Chambers

DALY CITY PUBLIC LIBRARY

MARCH 2026

10,590



Circulation
of Physical
Items

8,119



eBook &
eMagazine
Checkouts

20,129



Visits to
the
Libraries

382



New Library
Cards Issued

43



Programs
Held

1,179



Attendance
at Programs

6



Outreach
Trips

260



Outreach
Participation

Most requested Books:

- *The Correspondent* by Virginia Evans
- *Theo of Golden* by Allen Levi
- *Project Hail Mary* by Andy Weir

Most requested eBooks:

- *Project Hail Mary* by Andy Weir
- *The Correspondent* by Virginia Evans
- *My Friends* by Fredrik Backman

