

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, April 13, 2026 - 7:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

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PUBLIC PARTICIPATION

There are three ways to submit public comments: (1) submit written comments by meeting day, (2) submit written comments during the meeting, and (3) attend the meeting in person.

1. To submit written comments by meeting day, please email cityclerk@dalycity.org and include “Public Comment” in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting.

Please note: Any emailed comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the City Council prior to the meeting. Comments are not read aloud into the record.

2. During the meeting, you may visit www.dalycity.org/agendas to submit comments using the Public Comment form to address the City Council on a specific item, or during the public comment period, and such comments are delivered to the City Council and City Staff during the meeting, and may be read into the record at the time they are received.

3. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chamber and submit it to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible.

PLEDGE TO THE FLAG:

CALL TO ORDER

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

ROLL CALL:

PRESENTATIONS:

1. Proclamation: Human Trafficking Ongoing Awareness and Prevention Month - Tali Makstman, St. Ignatius College Prep
2. Proclamation: Fair Housing Month - Laura Diaz, Project Sentinel Fair Housing

APPROVAL OF MINUTES:

3. Regular Meeting of March 23, 2026

APPROVAL OF AGENDA:

4. Regular Meeting of April 13, 2026

ORAL COMMENT:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions:

5. Authorize Agreement with the County of San Mateo for Warrants Records Processing Services for the Police Department for FY 2026/27
6. Appropriate Grant Funds from the City/County Association of Governments of San Mateo County and Authorize the City Manager to Execute Amendment No. 1 to the Funding Agreement for the Fiber Splicing and Fiber Cable Termination of the Smart Corridor Project
7. Amend Traffic Regulations to: (1) Install stop signs on Washington Street at Edgeworth Avenue (TSR 23/36); and (2) Install No Parking zones on Lakeshire Drive, under the Highway 1 overpass (TSR 26/37)
8. Authorize the City Manager to Approve a Purchase Agreement with Peterson Caterpillar for Two CAT 420 07A Backhoe Loaders
9. Approve a Purchase Agreement with GBL Infrastructure Solutions, Inc. for Predator Series by GridShift Solutions Solar Streetlights and Poles

10. Authorize the City Manager to Execute a Professional Services Agreement for Design Services of the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project
11. Accept Notice of Completion for the Fire Station 95 Fuel Tank Replacement Project
12. Accept and Appropriate Grant Funding from CalRecycle for the Beverage Container Recycling City/County Payment Program

END OF CONSENT AGENDA

PUBLIC HEARINGS:

13. Proposed Increases and Updates to the Daly City Master Fee Schedule

STAFF: Tim Nevin

RECOMMENDATION: Open/Close Hearing
Adopt Resolution by Roll Call Vote

ORDINANCES:

14. Second Reading, Ordinance No.1489, Amending Chapter 17 of the Daly City Municipal Code
Re: Zoning Ordinance Updates

STAFF: Rose Zimmerman

RECOMMENDATION: Adopt Ordinance by Roll Call Vote

15. Second Reading, Ordinance No. 1490, Adding Chapter 17.62 to the Daly City Municipal Code
Re: Commercial Cannabis Non-Retail Combining District and Rezoning Parcels

STAFF: Rose Zimmerman

RECOMMENDATION: Adopt Ordinance by Roll Call Vote

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

16. Council Committee
17. City Council
18. Staff

ADJOURNMENT:

Proclamation

Human Trafficking Ongoing Awareness and Prevention Month

- WHEREAS,** human trafficking is a serious human rights violation affecting people of all backgrounds worldwide, and January is recognized in the United States as National Human Trafficking Prevention Month to raise awareness and prevent exploitation; and
- WHEREAS,** although this observance has passed in 2026, the need for awareness, vigilance, and action does not expire with the calendar, and it is never too late to educate our communities and reaffirm our commitment to prevention; and
- WHEREAS,** human trafficking is not confined to distant places but exists within our own region, including the Bay Area, where diverse populations, major transportation corridors, and large-scale events can increase vulnerability and risk; and
- WHEREAS,** global events such as the FIFA World Cup 2026 bring visitors and economic opportunity, but also underscore the importance of proactive awareness and prevention efforts to safeguard vulnerable individuals; and
- WHEREAS,** venues such as Levi’s Stadium may host international events, presenting an opportunity for public agencies, businesses, and residents to work together to recognize the signs of trafficking and respond appropriately; and
- WHEREAS,** the City is committed to raising awareness through proactive outreach to local businesses, encouraging their participation in recognizing and reporting potential trafficking activity; and
- WHEREAS,** the City has implemented a public awareness campaign that includes the display of informational posters in City facilities, the sharing of educational content through official social media channels, and the creation of a dedicated City website page providing accessible resources and guidance to the community; and
- WHEREAS,** raising awareness empowers community members to identify potential trafficking situations, support survivors, and connect individuals to critical resources such as the National Human Trafficking Hotline; and
- WHEREAS,** education, collaboration, and sustained public engagement are essential to preventing exploitation and protecting the dignity and freedom of all people.

NOW, THEREFORE, I, Glenn R. Sylvester, Mayor, and members of the City Council of the City of Daly City, do hereby proclaim April 2026 as “**Human Trafficking Ongoing Awareness and Prevention Month**” in Daly City and encourage all residents, businesses, and community partners to remain informed, vigilant, and engaged in prevention efforts; recognize that awareness is a year-round responsibility; and call upon the community to learn the signs of human trafficking and support efforts to end it.

Signed and sealed by the Mayor and City Council of the City of Daly City this 13th day of April 2026.

Glenn R. Sylvester, Mayor

Teresa Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Proclamation

Fair Housing Month 2026

- WHEREAS,** adequate housing is a basic need and right of all people; and
- WHEREAS,** this year we celebrate the 58th Anniversary of the enactment of the Federal Fair Housing Act of 1968 (Title VIII of the Civil Rights Act), which states that discrimination in the sale and rental of housing is illegal when based on race, color, religion, sex, or national origin; and
- WHEREAS,** the Fair Housing Amendments Act of 1988 extends fair housing rights on the basis of familial status to families with children, and on the basis of disability to persons with disabilities; and
- WHEREAS,** California statutes additionally protect citizens on the basis of age, marital status, sexual orientation, gender identity, and source of income; and California celebrates the 66th Anniversary of the Fair Employment and Housing Act (FEHA); and
- WHEREAS,** the City of Daly City supports fair housing efforts to eliminate discrimination in housing and recognizes the benefits of Project Sentinel in educating home seekers, apartment managers, and property owners on federal and state housing laws, as well as investigating complaints of illegal housing discrimination in Daly City; and
- WHEREAS,** in order to heighten public awareness, the City of Daly City wishes to focus public attention on the month of April as Fair Housing Month.

NOW, THEREFORE, I, Glenn R. Sylvester, Mayor, and members of the City Council of the City of Daly City, do hereby proclaim the month of April 2026 as “**Fair Housing Month**” in Daly City and encourage all residents and community organizations to celebrate the value of harmonious and diverse communities of neighbors and to support the goal of equal housing opportunity for all people.

Signed and sealed by the Mayor and City Council
of the City of Daly City this 13th day of April 2026.

Glenn R. Sylvester, Mayor

Teresa Proaño, Vice Mayor

Juslyn C. Manalo, Councilmember

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

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Visit <https://www.youtube.com/@DalyCityGov/streams> to view the City Council meeting

CALL TO ORDER:

Mayor Sylvester called the regular meeting to order at 7:07 P.M. and read the City's Land Acknowledgement:

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

ROLL CALL: Councilmembers Present
Glenn R. Sylvester, Mayor
Teresa G. Proaño, Vice Mayor (joined remotely pursuant to AB 2449)
Dr. Roderick Daus-Magbual
Pamela DiGiovanni
Juslyn C. Manalo (joined at 7:54 P.M.)

Staff Present
Thomas J. Piccolotti, City Manager
Rose Zimmerman, City Attorney
Gail Intendencia, Assistant City Clerk

Staff Absent
K. Annette Hipona, City Clerk

Vice Mayor Proaño announced her participation in the meeting remotely pursuant to AB 2449 due to emergency circumstances related to travel.

It was moved by Councilmember Daus-Magbual, seconded by Councilmember DiGiovanni and carried by voice vote for Vice Mayor Proaño to fully participate in the meeting remotely.

PRESENTATIONS:

SB 63 Local Investment Plan - SamTrans
(Charlsie Chang, Government and Community Affairs Officer, SamTrans)

FY 2025 Year-End Review & Financial Forecast
(Tim Nevin, Assistant City Manager/Interim Director of Finance & Administrative Services)

Note on Public Comments:

To provide public comments, members of the public have the option to- 1) attend in person, 2) email the City Clerk, or 3) submit comments through the public comment portal on the City's website. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting are instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

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APPROVAL OF MINUTES:

Regular Meeting of March 9, 2026

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried to approve the minutes of March 9, 2026.

APPROVAL OF AGENDA:

It was moved by Councilmember Daus-Magbual, seconded by Councilmember DiGiovanni and carried to approve the agenda.

STAFF COMMUNICATIONS:

City Manager Piccolotti provided a brief update on the proposed Tenant Anti-Harassment Ordinance and the work currently underway. According to Piccolotti, there continues to be community interest in advancing tenant protections in Daly City, with the concerns raised being acknowledged by the City. As reflected in the Council’s adopted resolution, staff is proceeding with a review and evaluation process to better understand the ordinance and its potential implementation in Daly City. This includes reviewing the legal framework, assessing administrative and fiscal considerations, and evaluating how the ordinance would function within the City’s existing structure. Staff is also continuing stakeholder outreach and engagement, including discussions with tenant advocates, landlords, and representatives from the real estate community, including SAMCAR, to gather input on the ordinance and its potential impacts. Currently, tenants are protected under California law, including the Tenant Protection Act of 2019, and the proposed ordinance would expand into the area of landlord conduct and harassment, which staff is continuing to evaluate. Consistent with Council direction, staff will return with a progress update as part of the mid-year budget cycle, generally in the June to July timeframe, including findings and options for Council consideration. Piccolotti informed the Council that staff will continue to keep the Council and the public informed as this work progresses.

ORAL COMMENT:

Mayor Sylvester provided instructions on how to submit public comments for tonight's meeting.

The following AFSCME employees discussed employee pay and the current labor negotiations with the City, asking the Council for support with their contract. Jessica Lee discussed the financial struggles faced by the lowest-paid AFSCME workers, emphasizing the need for salary increases due to inflation and rising costs. Trevor Courtney shared his experiences working in the Streets Division, stressing the importance of recognizing employees during the labor negotiation process. Joshua Rees conveyed a Library Assistant's concerns about inadequate pay, requiring the employee to apply for food stamps, and the need for wages to be better aligned with the cost of living. While Anthony Walters, Union Representative for AFSCME Local 829, acknowledged progress in negotiations, he expressed concern that proposed wage increases for AFSCME workers were not as high as those for other union groups, and called for significant cost of living adjustments, improved benefits, and binding arbitration.

Jessica Lee
Anthony Walters

Trevor Courtney
Joshua Rees

Miefio Omynae raised concerns about the increasing utility bills at the Franciscan Mobile Home Park following the change in management. Miefio pointed out that some residents are paying two to three times more than others, with some utility bills reaching as high as \$1,000 per month.

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The following speakers urged the Council to meet with Faith In Action Bay Area (FIABA) leaders and their coalition to advance an anti-harassment ordinance to protect tenants, and to receive a progress update from the City. Tenants, educators, and community organizers stood in solidarity with FIABA to advocate for tenant rights and protections; they shared testimonies of landlord harassment, unsafe living conditions, and unjust evictions, emphasizing the urgent need for local protections that go beyond the limitations of existing state laws like AB 1482. They highlighted the negative effects of unsafe housing and tenant harassment on both individuals and communities, particularly for the most vulnerable groups such as immigrant communities and students. Although individuals acknowledged the resolution passed by the Council last year, some expressed disappointment at the lack of action taken since then. The speakers collectively called for immediate action by the Council, asking them to create housing stability, uphold human dignity, and ensure safe living conditions for all tenants by passing the proposed anti-harassment ordinance. Anabelle Ga and Dennis Castro provided interpreter services for Spanish and Tagalog speakers during the meeting.

Kalimah Salahuddin, REACH Coalition
Sandra Pryor, FIABA
Anneka M., FIABA
Jeannel P., Tanggol Migrante Movement
Tinzar Winn, FIABA
Ashley B., FIABA
Laura Cieza, FIABA
Neil C., Party for Socialism & Liberation
Adi D., FIABA
Wendy Cruz, FIABA
Sandro Bautista, FIABA
Luke L., Party for Socialism & Liberation
Xochitl Espinoza

Tahirah Dean, Attorney with Public Advocates
Albania Fuentes, FIABA
Melissa Mejia, FIABA
Kai S., Tanggol Migrante Movement
Shine A.
Carter Pohl, Working Families Party
Kevin O., teacher
Mark Abad, teacher
Adel M., FIA
Abby Taylor, FIABA
Calyxa Liu, Party for Socialism & Liberation
Noa Cojocar, Party for Socialism & Liberation
Thanna R., FIA

Mayor Sylvester thanked the community for being present and speaking on issues that concerned them, thanking them for their time.

CONSENT AGENDA:

It was moved by Councilmember Manalo, seconded by Councilmember Daus-Magbual and carried to approve the consent agenda, with the exception of item # 9, which was pulled for further discussion.

Resolutions:

Set Time and Place of Public Hearing Regarding Linda Vista Area of Benefit Fiscal Year 2026-2027 (Set Time: 5/11/26)

Resolution 26-46, Setting Time And Place Of Public Hearing Re: Approve Engineer’s Report And To Establish The Annual Benefit Assessments For The Linda Vista Area For Fiscal Year 2026-2027

Set Time and Place for a Public Hearing to Consider One-Year HUD Action Plan for Fiscal Year 2026-27 (Set Time: 4/27/26)

Resolution 26-47, Setting Time And Place Of Public Hearing To Consider One-Year HUD Action Plan For Fiscal Year 2026-2027 To Reflect The Use Of CDBG And HOME Funds

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Approve Allocations of HOME, HOME-ARP, PLHA and SB341 funds for 493 Eastmoor Avenue Affordable Housing Development

Resolution 26-48, Authorizing Allocations Of Permanent Local Housing Allocation Funds For 493 Eastmoor Affordable Housing Development

Authorize Reservoir 1 Roof Replacement

Resolution 26-49, Authorizing Execution Of A Professional Services Agreement With San Francisco Roofing Services, Inc. To Replace The Roof For Reservoir 1

Accept and Appropriate Additional Funds from the Aging and Disability Services of San Mateo County

Director of Recreation Services Denise Brown provided the staff report and addressed questions about the program’s funding.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried by voice vote to adopt the resolution.

Resolution 26-50, Accepting And Appropriating Additional Funds From The Aging And Disability Services San Mateo County

Receive and file Housing Successor Agency Annual Report For Fiscal Year 2024-2025

Check Registers

Check Registers for the Month of Feb 2026

END OF CONSENT AGENDA

PUBLIC HEARINGS:

Adoption of an Ordinance Adding Chapter 15.09 to the Daly City Municipal Code Establishing Construction Hours on Private Property

Acting Director of Economic & Community Development Michael Van Lonkhuysen provided a staff report to establish construction hours for outdoor construction activities on private property. Van Lonkhuysen addressed questions on the process for handling regulation violations, how the proposed hours were determined, the impact of daylight savings time on these hours, the possibility of including Sunday construction hours, the potential for adjusting the hours, and clarified which types of construction would be affected by the ordinance.

Van Lonkhuysen acknowledged the Council’s comments, stating that amendments could be made to the ordinance. He proposed returning to the Council with a refined version that incorporates the Council’s feedback, particularly about daylight savings time, Sunday hours, hour adjustments, and information on major construction. Van Lonkhuysen proposed continuing the matter to the regular meeting of April 27, to which the Council agreed. City Attorney Zimmerman recommended reintroducing the ordinance during the meeting on April 27.

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Zone Change ZC-02-26-17000 - Amendments to the City of Daly City Municipal Code Chapters 17.04.010, 17.37.030, 17.34.050, 17.44.100, and 17.45.150, Regulating the Building Height Definition, Front-Yard Paving, Use Permit Requirements on Condominium Maps, and the Expirations of Use Permit and Design Review Approvals

Acting Director Van Lonkhuysen provided the staff report for a zone change regulating the definition of building height, front-yard paving, use permit requirements on condominium development, and the expirations of use permit and design review approvals. Van Lonkhuysen addressed questions concerning grandfathered properties, the purpose of the landscape triangles, whether the landscape triangles would be included in the proposed ordinance, the duration of a permit upon its approval, the average number of City permits issued per project and whether permits can run concurrently, actions taken by the department after a permit expires, the possibility of permit extensions, the length of those extensions, and recommendations made by the Planning Commission.

Mayor Sylvester opened the public hearing. There were no public comments.

It was moved by Councilmember Daus-Magbual, seconded by Councilmember DiGiovanni and carried to close the public hearing.

It was moved by Mayor Sylvester to accept the Planning Division’s original recommendation to approve an initial use permit and design review for three years, with the possibility of additional extensions being approved by the Council as necessary. The motion was seconded by Councilmember Manalo and carried for the City Attorney to read the ordinance by title only, with the recommended amendments.

Mayor Sylvester introduced the ordinance.

Ordinance 1489, Amending Chapter 17 Of The Municipal Code Re: Zoning Ordinance Updates

Zone Change ZC 04-24-16507 – Adoption of Commercial Cannabis Non-Retail (-CCNR) Combining District and Amendments to the Zoning Map Rezoning Parcels to be included in the -CCNR Commercial Cannabis Combining District

Acting Director Van Lonkhuysen provided the staff report to rezone sites on Mission Street and Geneva Avenue, allowing only non-retail cannabis uses on these parcels and creating the new -CCNR Combining District, which is defined as places where distribution activities or light manufacturing could occur. Van Lonkhuysen referred to the Council’s directions in September 2025. Van Lonkhuysen addressed questions regarding light manufacturing and infused products, whether individuals can make infused products inside their homes, whether businesses within the overlay map can make deliveries, the proposed areas for the -CCNR Combining District, and whether locations in the Hillside neighborhood are included.

Mayor Sylvester opened the public hearing. There were no comments.

It was moved by Councilmember Daus-Magbual, seconded by Councilmember Manalo and carried to close the hearing.

It was moved by Councilmember Daus-Magbual and seconded by Councilmember Manalo for the City Attorney to read the ordinance by title only, with Councilmember DiGiovanni voting “No.” The voice vote carried.

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Councilmember Daus-Magbual introduced the ordinance.

Ordinance 1490, Adding Chapter 17.62 To The Daly City Municipal Code Re: -CCNR Commercial Cannabis Non-Retail Combining District And Rezoning Existing Parcels Located At Mission Street Between Crocker Avenue And Templeton Avenue, Geneva Avenue Between Talbert Street And Bayshore Boulevard, Geneva Avenue Between Castillo Street And Calgary Street To -CCNR Commercial Cannabis Non-Retail Combining District

REPORTS:

Council Committee

San Mateo County Mosquito & Vector Control District (Sylvester)
Bay Area Water Supply & Conservation Agency (BAWSCA) (Manalo)
City/County Association of Governments (C/CAG) (Manalo)

City Council

Vice Mayor Proaño reported attendance at the following events: the Daly City Colma Chamber of Commerce Scholarship meeting at Rene’s Fine Dining; the DCPLA’s St. Patrick’s Day Luncheon, alongside Mayor Sylvester and his wife, Councilmembers DiGiovanni and Manalo, City Manager Piccolotti, Assistant City Manager Nevin, and Assistant to the City Manager Ramos; the Ad Hoc Finance Committee with Mayor Sylvester and staff; the swearing-in ceremony for Christina Luna and Angella Powell into the Library Board of Trustees alongside Councilmember Manalo and Mayor Sylvester; the History Guild’s celebration, which showcased photos and artwork; Skyline College’s Breakfast alongside Councilmembers Daus-Magbual and Manalo, City Manager Piccolotti, Director Cosgrove and various City directors; and the Women’s History Month event at City Hall, giving kudos to Director Sakkal and her team for their work on the celebration, and congratulating the women who were honored that evening.

Councilmember DiGiovanni reported attendance at the following events: Daly City’s birthday anniversary celebration, which featured a short film about the City’s history; the Women’s History Month event, giving kudos to the Council for their presence and support of the evening’s awardees, former Congresswoman Speier for her attendance, and Chair Tissier and the rest of the Women’s Commission for their selections.

Councilmember Manalo acknowledged the AFSCME employees who spoke and shared their experiences, as well as the residents who shared their views about safe housing as a basic human right. Manalo reported attendance at several events: the 115th birthday celebration for Daly City at City Hall, acknowledging Vice Mayor Proaño for her work on the event committee and the community members for their attendance; the St. Patrick’s Day Luncheon hosted by DCPLA to raise funds for the City’s libraries; the Irish flag-raising ceremony, thanking City Manager Piccolotti and noted Assistant City Manager Nevin’s birthday falls on the same day; a tour of the Chinese Hospital on Gellert Boulevard, highlighting that the majority of the physicians there are women; the Claw & Order Crab Feed in collaboration with the Chamber of Commerce; the SMC AAPI Alliance which honored the San Mateo Labor Council with Julie Lind; the San Mateo Childhood Climate Summit and Build Up Green Spaces (BUGS) event, aimed to promote healthy and climate-resilient playgrounds, highlighting Daly City’s Magical Bridge playground and childcare facility developments during the summit; the oath-taking ceremony for Christina Luna and Angella Powell at the Library Board meeting; YouthPoint’s celebration, formerly known as the Daly City Youth Health Center; the President’s Breakfast at Skyline College, where Manalo sits on the President’s Council alongside Vice Mayor Proaño and Councilmember Daus-Magbual, thanking City Manager

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Piccolotti for sponsoring a table and Director Cosgrove for supporting the youth at Skyline; and the Women’s History Month event, thanking Mayor Sylvester for his support, Director Sakkal for her work on the event, the wife of Supervisor Canepa for the commendations and proclamation for the Women’s Commission, and the women from the Daly City community who were honored that evening.

Councilmember Daus-Magbual thanked the representatives from Faith In Action, their coalition, and residents for coming to the meeting with their families. He thanked City Manager Piccolotti and City Attorney Zimmerman for outlining the next steps for creating an anti-harassment ordinance for tenants and looked forward to collaborating with staff to manifest something substantial.

Councilmember DiGiovanni acknowledged the AFSCME employees and the coalition with Faith In Action for their comments at tonight’s meeting.

Councilmember Manalo requested consideration for establishing a task force to address concerns raised by the community about tenants facing harassment in their homes, and to better engage the community, citing previous efforts by the City to address issues like front yard paving and short-term rentals by using a similar approach.

Mayor Sylvester acknowledged the residents for attending the Council meeting and speaking about their concerns and stated the Council could not take any action that had not been agendized. Mayor Sylvester requested City Manager Piccolotti to reread the next steps for the proposed ordinance. City Manager Piccolotti restated the report he gave during Staff Communications, outlining next steps for the proposed tenant anti-harassment ordinance.

Mayor Sylvester reported attendance at the following events: Daly City’s 115th birthday celebration, recognizing the residents and the Daly City Council for their contributions in shaping the City into what it is; and the Daly City State of the City address by the Mayor, thanking City Manager Piccolotti and his staff, Assistant to the City Manager Ramos, all Daly City staff, and his colleagues on the Council for their ideas and wisdom, expressing his pride in being a part of the City. Sylvester also acknowledged the leadership of the former Mayor, Councilmember Daus-Magbual. Sylvester also attended the Women’s History Month event, acknowledging Councilmember Manalo as the impetus for establishing the Women’s Commission, and acknowledging Director Sakkal and staff for the great celebration.

Councilmember Manalo congratulated Mayor Sylvester on a successful State of the City address.

ADJOURNMENT:

Mayor Sylvester adjourned the meeting at 10:37 P.M. in memory of Luisa Conui Cacal and the victims of the avalanche in Lake Tahoe, including Caroline Sekar.

Approved as submitted, this 13th
day of April 2026.

Glenn R. Sylvester
Mayor

Assistant City Clerk



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Authorize Agreement with the County of San Mateo for Warrants Records Processing Services for the Police Department for FY 2026/27

Recommended Action

Staff recommends Council authorize the City Manager or designee to execute an agreement with the County of San Mateo for warrants records processing services for fiscal year 2026/2027 for the Police Department.

Background

Beginning in 2018, the Police Department entered into an agreement with the County of San Mateo, Sheriff's Office Criminal Records Bureau, to manage warrant processing services.

Discussion

The Police Department submits criminal investigations to the court system, which in turn issues arrest warrants that are entered into law enforcement databases for local and national inquiry. In 2018, the department entered an agreement with County of San Mateo, Sheriff's Office Criminal Records Bureau, to process our arrest warrants in the related database systems, and to complete any updates as warrant statuses changed. Additionally, the agreement includes warrant confirmation services 24-hours per day and 7-days a week. This service is a requirement for warrant processing and confirmations, and one that could not be done within the police department at current allocated staffing levels.

Fiscal Impact

Funds are available in the Police Department Operating Budget to cover the cost of \$214,222.97 for warrant service processing for fiscal year 2026/2027.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully Submitted,

Cameron Christensen
Chief of Police

Agreement No. 30000-26-R

AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND DALY CITY POLICE DEPARTMENT

This Agreement is entered into this 01 day of July, 2026, by and between the County of San Mateo, a political subdivision of the state of California, hereinafter called "County," and Daly City Police Department, hereinafter called "Entity."

* * *

Whereas, it is necessary and desirable that County perform work/services for Daly City Police Department for the purpose of providing Records Warrant services.

Now, therefore, it is agreed by the parties to this Agreement as follows:

1. Exhibits and Attachments

The following exhibits and attachments are attached to this Agreement and incorporated into this Agreement by this reference:

- Exhibit A—Services
- Exhibit B—Payments and Rates

Services to be performed by County

In consideration of the payments set forth in this Agreement and in Exhibit B, County shall perform services for Entity in accordance with the terms, conditions, and specifications set forth in this Agreement and in Exhibit A.

2. Payments

In consideration of the services provided by County in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, Entity shall make payment to County based on the rates and in the manner specified in Exhibit B. In no event shall Entity's total fiscal obligation under this Agreement exceed **Two Hundred Fourteen Thousand Two Hundred Twenty-Two Dollars and Ninety-Seven Cents (\$214,222.97)**. In the event that the Entity makes any advance payments, County agrees to refund any amounts in excess of the amount owed by the Entity at the time of contract termination or expiration.

3. Term

Subject to compliance with all terms and conditions, the term of this Agreement shall be from **July 01, 2026**, through **June 30, 2027**.

4. Termination

This Agreement may be terminated by County, by the County's or his/her designee, or by Entity at any time without a requirement of good cause upon thirty (30) days' advance written notice to the other party. In the event of termination, County shall be entitled to receive payment for work/services provided prior to termination of the Agreement. Such payment shall be that prorated portion of the full payment determined by comparing the work/services actually completed to the work/services required by the Agreement.

5. Relationship of Parties

It is expressly understood that this is an agreement between two independent contractors and that no agency, employee, partnership, joint venture or other relationship is established by this Agreement. The intent by both County and Entity is to create an independent contractor relationship.

6. Hold Harmless

a. General Hold Harmless

Entity shall indemnify and save harmless County and its officers, agents, employees, and servants from all claims, suits, or actions of every name, kind, and description resulting from this Agreement, the performance of any work or services required of County under this Agreement, or payments made pursuant to this Agreement brought for, or on account of, any of the following:

- (A) injuries to or death of any person, including Entity or its employees/officers/agents;
- (B) damage to any property of any kind whatsoever and to whomsoever belonging;
- (C) any sanctions, penalties, or claims of damages resulting from Entity's failure to comply, if applicable, with the requirements set forth in the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all Federal regulations promulgated thereunder, as amended; or
- (D) any other loss or cost, including but not limited to that caused by the concurrent active or passive negligence of County and/or its officers, agents, employees, or servants. However, Entity's duty to indemnify and save harmless under this Section shall not apply to injuries or damage for which County has been found in a court of competent jurisdiction to be solely liable by reason of its own negligence or willful misconduct.

The duty of Entity to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

b. Intellectual Property Indemnification

Entity hereby certifies that it owns, controls, or licenses and retains all right, title, and interest in and to any intellectual property it uses or provides to County in relation to this Agreement, including the design, look, feel, features, source code, content, and other technology relating to any part of the services it provides under this Agreement and including all related patents, inventions, trademarks, and copyrights, all applications therefor, and all trade names, service marks, know how, and trade secrets (collectively referred to as "IP Rights") except as otherwise noted by this Agreement. Entity warrants that the information and materials it provides to County under this Agreement do not infringe, violate, trespass, or constitute the unauthorized use or misappropriation of any IP Rights of any third party. Entity shall defend, indemnify, and hold harmless County from and against all liabilities, costs, damages, losses, and expenses (including reasonable attorney fees) arising out of or related to any claim by a third party that the information and materials provided to County under this Agreement infringe or violate any third-party's IP Rights provided any such right is enforceable in the United States. Entity's duty to defend, indemnify, and hold harmless under this Section applies only provided that: (a) County notifies Entity promptly in writing of any notice of any such third-party claim; (b) County cooperates with Entity, at Entity's expense, in all reasonable respects in connection with the investigation and defense of any such third-party claim; (c) Entity retains sole control of the defense of any action on any such claim and all negotiations for its settlement or compromise (provided Entity shall not have the right to settle any criminal action, suit, or

proceeding without County's prior written consent, not to be unreasonably withheld, and provided further that any settlement permitted under this Section shall not impose any financial or other obligation on County, impair any right of County, or contain any stipulation, admission, or acknowledgement of wrongdoing on the part of County without County's prior written consent, not to be unreasonably withheld); and (d) should services under this Agreement become, or in Entity's opinion be likely to become, the subject of such a claim, or in the event such a third party claim or threatened claim causes Entity's reasonable use of the services under this Agreement to be seriously endangered or disrupted, Entity shall, at Entity's option and expense, either: (i) procure for Entity the right to continue using the information and materials without infringement or (ii) replace or modify the information and materials so that they become non-infringing but remain functionally equivalent.

The duty of Entity to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. Assignability and Subcontracting

County shall not assign this Agreement or any portion of it to a third party or subcontract with a third party to provide services required by County under this Agreement without the prior written consent of Entity.

8. Insurance

a. General Requirements

Entity shall advise County of any insurance coverage requirements, and County shall provide evidence of appropriate coverage to Entity upon request.

b. Workers' Compensation and Employer's Liability Insurance

Each party to this agreement shall have in effect during the entire term of this Agreement workers' compensation and employer's liability insurance providing full statutory coverage. In signing this Agreement, each party certifies, as required by Section 1861 of the California Labor Code, that (a) it is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and (b) it will comply with such provisions before commencing the performance of work under this Agreement.

c. Liability Insurance

County shall be self-insured during the term of this Agreement under such bodily injury liability and property damage liability insurance as shall reasonably protect County and all of its employees/officers/agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from County's operations under this Agreement, whether such operations be by County, any subcontractor, anyone directly or indirectly employed by either of them, or an agent of either of them.

9. Retention of Records; Right to Monitor and Audit

(a) Each party shall maintain all required records relating to services provided under this Agreement for three (3) years after Entity makes final payment and all other pending matters are closed, and such records shall be subject to the examination and/or audit by the other party, a Federal grantor agency, and the State of California.

(c) Each party agrees upon reasonable notice to provide to the other party, to any Federal or State department having monitoring or review authority, and/or to any of their respective audit agencies access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules, and regulations, to determine compliance with this Agreement, and to evaluate the quality, appropriateness, and timeliness of services performed.

10. Merger Clause; Amendments

This Agreement, including the Exhibits and Attachments attached to this Agreement and incorporated by reference, constitutes the sole Agreement of the parties to this Agreement and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement, or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in any Exhibit and/or Attachment to this Agreement, the provisions of the body of the Agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications or amendments shall be in writing and signed by the parties.

11. Controlling Law; Venue

The validity of this Agreement and of its terms, the rights and duties of the parties under this Agreement, the interpretation of this Agreement, the performance of this Agreement, and any other dispute of any nature arising out of this Agreement shall be governed by the laws of the State of California without regard to its choice of law or conflict of law rules. Any dispute arising out of this Agreement shall be venued either in the San Mateo County Superior Court or in the United States District Court for the Northern District of California.

12. Notices

Any notice, request, demand, or other communication required or permitted under this Agreement shall be deemed to be properly given when both: (1) transmitted via email to the email address listed below; and (2) sent to the physical address listed below by either being deposited in the United States mail, postage prepaid, or deposited for overnight delivery, charges prepaid, with an established overnight courier that provides a tracking number showing confirmation of receipt.

In the case of County, to:

Name/Title: Veronica Ruiz, Management Analyst
Address: 330 Bradford St, Redwood City, CA 94063
Telephone: 650-363-7819
Email: VRuiz@smcgov.org

In the case of Entity, to:

Name/Title: Chief Cameron Christensen
Address: 333 90th Street, Daly City, CA 94015
Telephone: 650-991-8119
Email: cchristensen@dalycity.org

13. Electronic Signature

Both County and Contractor wish to permit this Agreement and future documents relating to this Agreement to be digitally signed in accordance with California law and County's Electronic Signature Administrative Memo. Any party to this Agreement may revoke such agreement to permit electronic signatures at any time in relation to all future documents by providing notice pursuant to this Agreement.

* * *

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Daly City Police Department

Contractor Signature

Date

Contractor Name (please print)

COUNTY OF SAN MATEO

By:

President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:

Clerk of Said Board

EXHIBIT A **SERVICES**

In consideration of the payments set forth in Exhibit B, County shall provide the following services:

1. DESCRIPTION OF SERVICES TO BE PERFORMED BY COUNTY

In consideration of Daly City Police Department (DCPD) payment as set forth herein, the Sheriff will provide the following arrest warrant and telecommunications processing services for DCPD. Except as otherwise specifically set forth herein, such services shall only encompass duties and functions of the type coming within the jurisdiction of, and customarily rendered by the Sheriff's Office Criminal Records Bureau.

- A. Process DCPD's arrest warrants and law enforcement telecommunications involving the services of the DCPD's original warrants of arrest and bench warrants.
- B. 24 hour a day, 7 days a week availability for document preparation, entries, verifications, abstracts, updates, court recalls, and purges of information from databases.
- C. Warrant service will be processed via Records Bureau counter, telephone, and the Automated Warrant System (AWS), a Bay Area based operation.
- D. Dissemination inquiries, confirmations, dispositions, and any other necessary functions will be processed through:
 - 1.) California Law Enforcement Telecommunications Systems (CLETS).
 - 2.) Wanted Persons Systems (WPS).
 - 3.) Nationwide Crime Information Center (NCIC).
- E. Report quarterly to DCPD with statistical information on warrants relating to DCPD in database.

2. RESPONSIBILITIES OF DCPD.

- A. Submitting warrants with all pertinent information to the Sheriff's Office Criminal Records Bureau.
- B. Notification to all concerned and interested parties that DCPD's warrant processing services are processed by the Sheriff's Office Criminal Records Bureau.
- C. If DCPD should desire to receive any service from the Sheriff not specifically mentioned in this Agreement, DCPD shall notify County in writing. If both parties agree to additional services and compensation rate, this Agreement may be amended accordingly before such services are implemented.

EXHIBIT B
PAYMENTS AND RATES

1. AMOUNT AND METHOD OF PAYMENT

- A. Daly City Police Department will pay County for active warrants. Payments will be made according to the following payment schedule:

Period	Fee	Due
July 1, 2026 – June 30, 2027	\$214,222.97	Upon receipt of invoice

- B. Sheriff's Office Fiscal Services Bureau will submit to Entity an invoice for payment. Invoices will be either emailed or mailed to the following:

Chief Cameron Christensen
Daly City Police Department
333 90th Street, Daly City, CA 94015
Email: cchristensen@dalycity.org

- C. Payment must be received by County within 30 days of invoice date.
- D. Payments and questions regarding invoicing shall be directed to the Sheriff's Office Fiscal Services Bureau at (650) 599-1728 or mailed to:

San Mateo County Sheriff's Office
Attn: Fiscal Services Bureau
330 Bradford St, 5th Floor
Redwood City, CA 94063



City Council Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Appropriate Grant Funds from the City/County Association of Governments of San Mateo County and Authorize the City Manager to Execute Amendment No. 1 to the Funding Agreement for the Fiber Splicing and Fiber Cable Termination of the Smart Corridor Project

Recommended Action

Staff recommends the City Council:

1. Appropriate \$672,500 in grant funds from the City/County of Association of Governments of San Mateo County (C/CAG) to the Northern Cities Smart Corridor Expansion Project; and
2. Authorize the City Manager, or his designee, to execute Amendment No. 1 to the Funding Agreement with C/CAG for the fiber splicing and fiber cable termination of the Smart Corridor Project.

Background

C/CAG is sponsoring the San Mateo County Smart Corridor Project, an Intelligent Transportation Systems (ITS) project that extends along El Camino Real and major local streets in San Mateo County connecting to US 101 and I-280. The project enables cities and the California Department of Transportation (Caltrans) to proactively manage daily traffic and non-recurring traffic congestion caused by diverted traffic due to major incidents on the freeway.

The current phase of the Smart Corridor Project will extend north into Daly City, Brisbane and Colma. The project will include the deployment of an interconnected traffic signal system, closed circuit video cameras, trailblazer/arterial dynamic message signs and vehicle detection systems. These ITS elements will allow agencies to deploy incident response plans to manage traffic congestion on Junipero Serra Boulevard and Bayshore Boulevard, the two primary parallel corridors to I-280 and US 101, respectively.

Discussion

In October 2023, City Council authorized the City Manager to execute the funding agreement with C/CAG to reimburse Daly City, up to \$672,500, for costs the City will incur to install fiber optic cable along the project corridor, add fiber cable terminations and conduit connections, splice the fiber, purchase and install fiber switches, terminate the fiber optic cable at each traffic signal cabinet and install a conduit connection to City Hall for future deployment of the Smart Corridor system. The funding agreement expires on June 30, 2026.

The majority of the ITS elements have been installed in the field. C/CAG selected a consultant to integrate the new ITS technologies with the existing Smart Corridor system. The system integration

Appropriate Grant Funds from the City/County of Association of Governments of San Mateo County and Authorize the City Manager to Execute Amendment No. 1 to the Funding Agreement for the Fiber Splicing and Fiber Cable Termination of the Smart Corridor Project
Meeting Date: April 13, 2026
Page 2

work is expected to be completed by December 2026. Amendment No. 1 will extend the funding agreement to June 30, 2027.

Fiscal Impact

The estimated cost to install the fiber optic cable, add fiber cable terminations and conduit connections, splice the fiber, purchase and install fiber switches, terminate the fiber cable at each traffic signal cabinet and install a conduit connection to City Hall is \$672,500. The City will be reimbursed by C/CAG in an amount not to exceed \$672,500 for this project. No additional City funds are needed to fund the project.

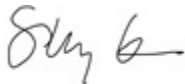
Summary/Conclusion

Staff recommends the City Council:

1. Appropriate \$672,500 in grant funds from C/CAG to the Northern Cities Smart Corridor Expansion Project; and
2. Authorize the City Manager, or his designee, to execute Amendment No. 1 to the Funding Agreement with C/CAG for the fiber splicing and fiber cable termination of the Smart Corridor Project.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,



Shirley Chan
Acting City Engineer



Richard Chiu, Jr.
Director of Public Works

Attachment: Amendment No. 1 to the Funding Agreement

**AMENDMENT NO. 1 TO THE FUNDING AGREEMENT
BETWEEN
THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
THE CITY OF DALY CITY
FOR
FIBER SPLICING AND FIBER CABLE TERMINATION OF THE SMART CORRIDOR
PROJECT**

WHEREAS, the City/County Association of Governments of San Mateo County (hereinafter referred to as “C/CAG”) and the City of Daly City (hereinafter referred to as “City”) (each a “Party” and collectively the “Parties”) are Parties to an Agreement dated October 12, 2023, for fiber splicing and fiber cable termination of the Smart Corridor project (hereinafter referred to as the “Agreement”); and

WHEREAS, C/CAG provided the City of Daly City up to \$672,500 in funding for installing fiber, adding fiber cable terminations and conduit connections, splicing the fiber, purchasing fiber switches, and connecting pull boxes under the Agreement; and

WHEREAS, the Agreement term ends on June 30, 2026; and

WHEREAS, the Parties have determined that additional time is needed to complete Smart Corridor construction including the fiber installation and equipment installation described in the Agreement;

WHEREAS, the Parties desire to amend the Agreement as set forth herein.

IT IS HEREBY AGREED by the Parties as follows:

1. The term of the Agreement, as provided in Section 2 “Time of Performance,” shall be extended through June 30, 2027.
2. Except as expressly amended herein, all other provisions of the Agreement shall remain full force and effect.
3. This amendment shall take effect on July 1, 2026.

[Signatures on the following page]

CITY OF DALY CITY

Thomas J. Piccolotti
City Manager

Approved as to Form:

City Attorney

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Sean Charpentier
C/CAG Executive Director

Approved as to Form:

Melissa Andrikopoulos
Legal Counsel for C/CAG



City Council Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Amend Traffic Regulations to: (1) Install stop signs on Washington Street at Edgeworth Avenue (TSR 23/36); and (2) Install No Parking zones on Lakeshire Drive, under the Highway 1 overpass (TSR 26/37)

Recommended Action

Recommend the City Council amend the City's traffic regulations as follows:

1. Install stop signs on Washington Street at Edgeworth Avenue (TSR 23/36); and
2. Install No Parking zones on Lakeshire Drive, under the Highway 1 overpass. (TSR 26/37).

Background

On March 16, 2026, the City's Traffic Safety Committee met and reviewed various requests for traffic improvements, signage and pavement markings, and recommended that the City Manager proceed with amending the aforementioned traffic regulations.

Discussion

The amendments to the traffic regulations are recommended for the following reasons:

1. Staff received a request to install stop signs on Washington Street at Edgeworth Avenue. Staff recommends installing the stop signs at the intersection to improve site distance for drivers on Edgeworth Avenue.
2. The City received complaints regarding illegal dumping under the Highway 1 overpass on Lakeshire Drive. Staff recommends implementing a six-month pilot program to prohibit parking on both sides of Lakeshire Drive under the Highway 1 overpass and evaluate its impact on illegal dumping.

Fiscal Impact

Funding is available for the proposed signs and/or markings in the Street Maintenance operating budget 10133000 for the current Fiscal Year 2025-2026.

Summary/Conclusion

Recommend the City Council amend the aforementioned traffic regulations.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

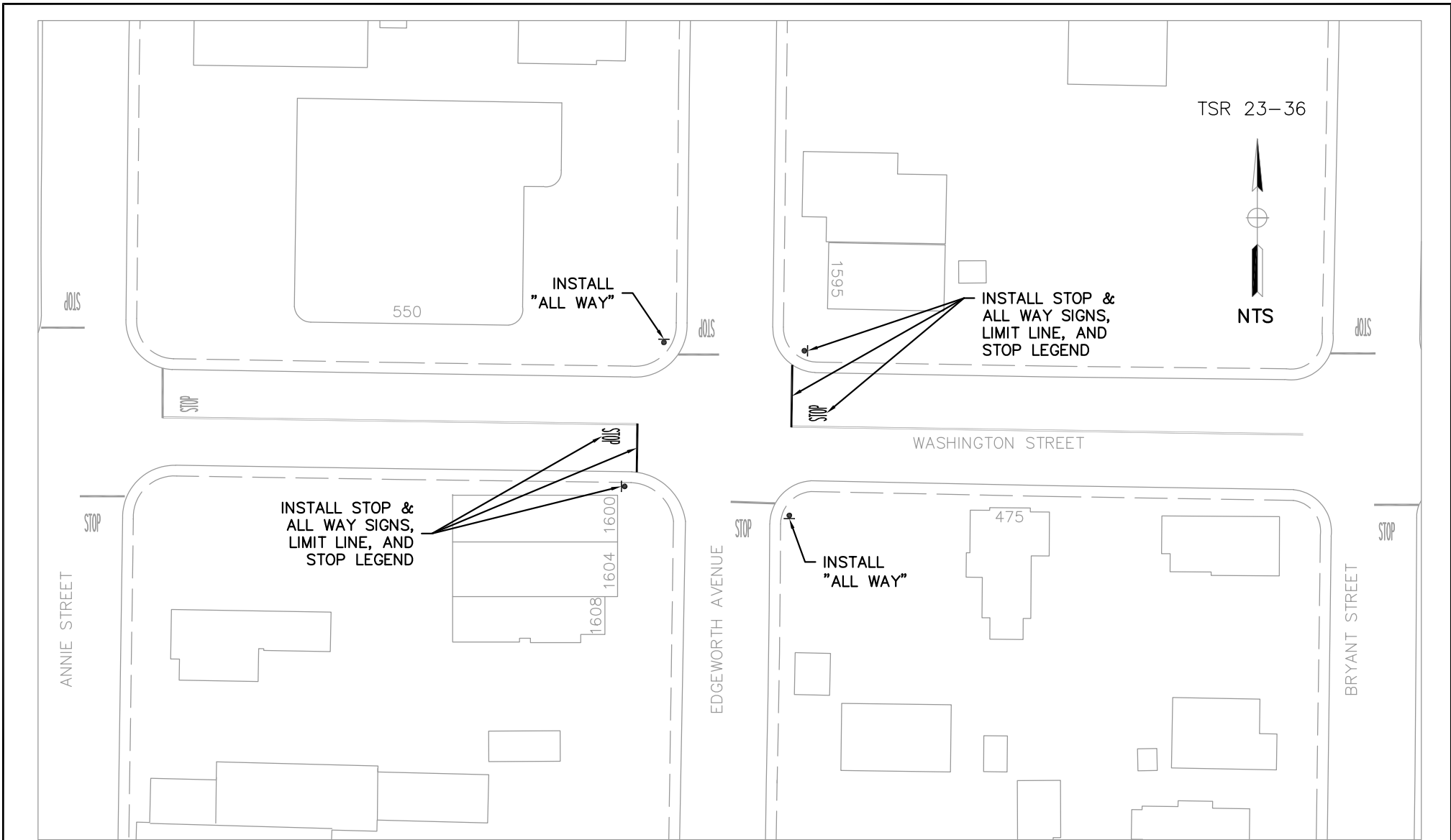


Shirley Chan
Traffic Engineer

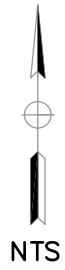


Richard Chiu, Jr.,
Director of Public Works

Attachment: Traffic Improvements Location Maps



TSR 23-36



INSTALL
"ALL WAY"

INSTALL STOP &
ALL WAY SIGNS,
LIMIT LINE, AND
STOP LEGEND

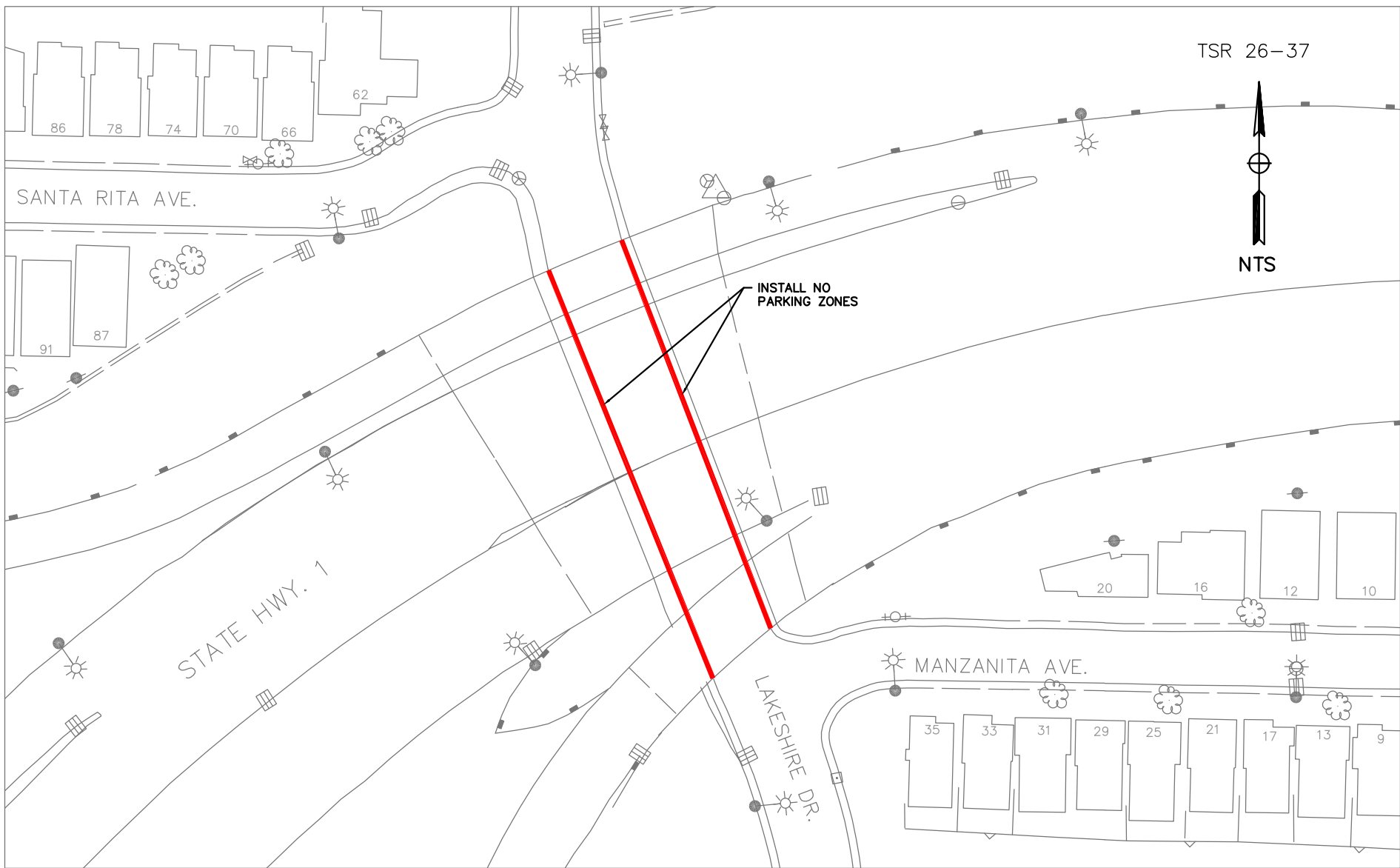
INSTALL STOP &
ALL WAY SIGNS,
LIMIT LINE, AND
STOP LEGEND

INSTALL
"ALL WAY"

THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
WASHINGTON STREET
AND EDGEWORTH AVENUE

DESIGN BJJ	DATE 04/26	APPROVED _____	CITY ENGINEER
CHECKED SCY	SCALE NTS	SHEET NO. 1 OF 1	TSR 23-36
REVISION BJJ	SURVEY NO.		



THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

**TRAFFIC IMPROVEMENTS
LAKESHIRE DR. AND STATE HWY 1**

DRAWN BJZ	DATE 04/26	APPROVED _____	CITY ENGINEER
CHECKED SCY	SCALE NTS	SHEET NO. 1 OF 1	
DESIGNED BJZ	SURVEY NO. _____	Page 29 of 128	



City Council Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Authorize the City Manager to Approve a Purchase Agreement with Peterson Caterpillar for Two CAT 420 07A Backhoe Loaders

Recommended Action

Authorize the City Manager, or his designee, to approve a purchase agreement with Peterson Caterpillar for the purchase of two CAT 420 07A Backhoe Loaders in the amount of \$375,536.48.

Discussion

The Caterpillar 420 Backhoe Loaders are essential to the Department of Water and Wastewater Resources' maintenance response program, supporting the timely and efficient upkeep of critical City infrastructure. These versatile units are relied upon for excavation, material handling, and emergency response operations.

The two units scheduled for replacement are 2008 models that have reached the end of their useful service life. Due to age and increased maintenance demands, replacement is necessary to maintain reliability, minimize downtime, and ensure continued efficient service delivery.

The California Government Code authorizes public agencies to participate in cooperative purchasing agreements, such as those established by Sourcewell, while remaining in compliance with the City's Municipal Code and adopted rules and procedures governing the procurement of vehicles and equipment. Utilizing a cooperative purchasing program allows the City to streamline the procurement process and achieve cost efficiencies. Staff reviewed Peterson Caterpillars' Sourcewell contract (Contract No. 011723) and confirmed that the pricing aligns with the quote provided by Peterson Caterpillar.

Sourcewell is a nationwide, government-to-government procurement service and a self-sustaining public agency with more than 40 years of experience serving government, education, and nonprofit organizations. Sourcewell assists its members in operating more efficiently by offering competitively solicited contracts for goods and services, technology solutions, and regional programs. All Sourcewell contracts are awarded through a competitive public procurement process, ensuring compliance with applicable purchasing requirements.

Fiscal Impact

Sufficient funding for the purchase of the two Caterpillar 420 07A Backhoe Loaders are available in the Fiscal Year 2025-2026 Motor Vehicle Replacement Fund Account 55145300-55018.

Summary/Conclusion

Staff recommend that the City Council authorize the City Manager, or his designee, to execute a purchase agreement with Peterson Caterpillar, utilizing contract pricing from Sourcewell, in the amount of \$375,536.48 for the purchase of two Caterpillar 420 07A Backhoe Loaders.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

**Authorize the City Manager to Approve a
Purchase Agreement with Peterson Caterpillar
for Two Caterpillar 420 07A Backhoe Loaders
Meeting Date: April 13, 2026
Page 2 of 2**

Respectfully submitted,



Jeffery W. Fornesi
Assistant Director of Public Works



Richard Chiu Jr.
Director of Public Works

Attachment: Peterson Caterpillar Quote for Two 420 07A Backhoe Loaders



SOURCEWELL CONTRACT 011723-CAT QUOTATION : 2 - QTY CAT 420 BACKHOE LOADERS

Contract Agency: CITY OF DALY CITY	Date Quoted: 3/3/2026
RFQ/Solicitation #: QUOTE# 237796	Quote Expires: 8/30/2026
Contracting Officer: JOSE GARCIA	Quote Prepared by:
Phone: 650 892 3093	Name: Mathew Durrflinger
Email: lgarcia@cityofdalycity.org	Title: Governmental Sales Representativ
Customer/End User: JOSE GARCIA	Dealer Name: Peterson H370
Phone: 650 892 3093	Phone: 510 254 1203
Fax:	
E-Mail: lgarcia@cityofdalycity.org	
Address: 153 LAKE MERCED BLVD DALY CITY, CA 94015	Email: mddurrflinger@petersoncat.com

Machine Item Number	Description	List Price
542-7992	420 07A BACKHOE LOADER CFG2	\$ 424,671.91
544-1059	PT, 2WS, ASHF, LTC	INCLUDED
542-7780	ENG, 82KW, C3.6, T4F	INCLUDED
544-0883	CAB, DLX	INCLUDED
282-5409	THUMB, HYD, NO TINE	INCLUDED
543-4284	STICK, EXT, 14'	INCLUDED
533-0479	TIRES, 340 80R18/500 70R24, MX	INCLUDED
485-5303	COUPLER, PG, HYDR.D.LOCK, BHL	INCLUDED
548-1231	LINES, AUX COMBO, E-STICK	INCLUDED
542-7774	HYD, MP, 6FCN	INCLUDED
542-7810	AIR CONDITIONER, T4F	INCLUDED
555-2396	LINES, CPLR, 14' EXT PILOT	INCLUDED
337-9696	CTWT, 1015 LBS	INCLUDED
219-3387	BUCKET-HD, 24", 6.2 FT3	INCLUDED
551-6453	RIDE CONTROL	INCLUDED
611-0345	SEAT, DLX FABRIC, HEATED	INCLUDED
491-6736	WORKLIGHTS (8) LED LAMPS	INCLUDED
353-1389	GUARD, STABILIZER	INCLUDED
551-6940	COLD WEATHER PACKAGE, 120V	INCLUDED
545-5048	DISPLAY, TOUCH SCREEN	INCLUDED
382-2499	MIRRORS, EXTERNAL, BOTH SIDES	INCLUDED
540-2298	STD RADIO (12V)	INCLUDED
221-4283	THUMB, TINE, A 3	INCLUDED
456-3390	COUPLING, QD, THREADED CAPS	INCLUDED
433-0154	BEACON, MAGNETIC MOUNT, STROBE	INCLUDED
9R-6007	STABILIZER PADS, FLIP-OVER	INCLUDED
211-4292	BEACON, MAGNETIC MOUNT	INCLUDED
423-7607	PLATE GROUP, BOOM WEAR	INCLUDED
206-1748	BELT, SEAT, 3" SUSPENSION	INCLUDED
318-9902	PINS, SPARE	INCLUDED
421-8926	SERIALIZED TECHNICAL MEDIA KIT	INCLUDED
461-6839	SHIPPING/STORAGE PROTECTION	INCLUDED
559-0872	INSTRUCTIONS, ANSI	INCLUDED
639-4880	PRODUCT LINK, CELLULAR, PLE643	INCLUDED
545-8548	LOADER BUCKET PINS	INCLUDED
567-5090	AUTO-UP STABILIZERS	INCLUDED
462-1033	RUST PREVENTATIVE APPLICATOR	INCLUDED
626-9390	420 LANE 3 ZCON	INCLUDED
325-5100	BUCKET, LOADER (NONE)	INCLUDED
0P-9003	LANE 3 ORDER	INCLUDED
0P-0210	PACK, DOMESTIC TRUCK	INCLUDED
	EIN # SP3D96	INCLUDED

Total List Price (USD): \$ 424,671.91

Sourcewell Machine Discount 22.00% \$ (93,427.82)

Additional Items

Description	Net Price
Dealer Pre Delivery Service	\$ 5,044.22
Pick Up & Delivery	\$ 2,000.00
48 Months/2,500 Hours Extended Powertrain & Hydraulics Warranty + Tech	\$ 3,496.88

Sub Total: \$341,785.19

Sales Tax Tax(9.875%) \$ 33,751.29

GRAND TOTAL: \$375,536.48

F.O.B. 153 LAKE MERCED BLVD DALY CITY, CA 94015

Standard Warranty 24 Months / Unlimited Hours
 Travel Time and Mileage Not Included
 Delivery Timeframe Up To 180 Days After Award

This quote is made in accordance with Sourcewell Contract #011723-CAT.



City Council Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Approve a Purchase Agreement with GBL Infrastructure Solutions, Inc. for Predator Series by GridShift Solutions Solar Streetlights and Poles

Recommended Action

Staff recommends the City Council approve a purchase agreement with GBL Infrastructure Solutions, Inc. for Predator Series by GridShift Solutions solar streetlights and poles and authorize the City Manager, or his designee, to execute all required documents to complete the purchase.

Discussion

Daly City currently owns and maintains approximately 3,683 streetlights, of which there are 14 regulated output (RO) streetlight circuits that serve 814 streetlights. These RO circuits operate similarly to an old strand of holiday lights, meaning that a failure in a single wire or light can cause a partial or even neighborhood-wide streetlight outage. The series circuit street light system differs from a parallel circuit, where the failure of one light does not affect the rest of the system.

The RO streetlight circuits, including fixtures, electrical wiring, conduits, and poles, were installed approximately 70 years ago and have exceeded their expected operational lifespan. As a result, these outdated and inefficient systems are experiencing more frequent failures, leading to both short-term and prolonged streetlight outages.

The Predator Series by GridShift Solutions solar streetlights and poles provided by GBL Infrastructure Solutions, Inc. will replace the 49 series-circuit streetlights within RO 460. This area is bounded by Skyline Drive to the east, Oceanside Drive to the south, and Westmoor Avenue to the north.

Staff is proposing a sole source purchase of the Predator Series solar streetlights and poles from GridShift Solutions, provided through GBL Infrastructure Solutions, Inc., the only distributor in this area. The sole source purchase is recommended because the Predator Series offers a unique solution that is not functionally equivalent to other products on the market. GridShift Solutions is currently the only manufacturer offering an integrated 5G-enabled control system with eSIM technology, which delivers real-time diagnostics, remote monitoring, adaptive lighting control, and performance reporting via an open API platform. These capabilities are essential for ensuring infrastructure reliability, supporting preventative maintenance, and enabling long-term asset management.

The City of San Bruno selected the Predator Series solar streetlight after evaluating and testing products from multiple manufacturers. Testing demonstrated that the Predator Series best met the City of San Bruno's expected performance, reliability, environmental standards, adapts to local conditions, and enables a transition from failing series circuits to a resilient standalone system. Conditions in Daly City are similar to San Bruno, so for these reasons, it is the optimal choice for replacing the city's streetlights in RO 460.

The original RO 460 Northridge Conversion project was to convert the series circuit street light system to a parallel system. If approved, the scope of the RO 460 Northridge Conversion project will be modified from a parallel circuit conversion to a solar system conversion.

Fiscal Impact

Sufficient funds to purchase the solar streetlights and poles in the amount of \$499,238.69 tax included, is available in the RO 460 Northridge Conversion budget, account number 21764500.

Summary/Conclusion

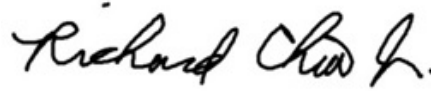
Staff recommends City Council approve a purchase agreement for solar streetlights and poles and authorize the City Manager, or his designee, to execute all necessary documents to complete the purchase.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Jeffery W. Fornesi
Assistant Director of Public Works



Richard Chiu Jr.
Director of Public Works

Attachments:

GBL Infrastructure Solutions, Inc. Quote Number: GBL24-5950-9
RO-460 Map



GBL Infrastructure Solutions, Inc.
P.O. Box 1360
Brentwood CA 94513
Phone: (925) 240-1566

Project DALY CITY PILOT
Location DALY CITY CA
Quote GBL24-5950-9

From: Bonnie West
Quoter Ph:
Email: bonnie.west@gblsolutionsinc.com

To: ESTIMATING

For
Bid Date Mar 23, 2026
Expires Apr 24, 2026

QTY	Type	MFG	Part	Price	UQ	ExtPrice
30		GBL	CS-PRE-40W - PREDATOR SOLAR STREET LIGHT TYPE 3 - 4000K - DUSK TO DAWN GS CONNECT 5G CONTROLLER - HARDWARE 5 YEAR CONNECT SERVICE-CELLULAR, HOSTING AND SUPPORT			
30		GBL	RTA30D8B4M16-01 - 25' ROUND TAPERED ALUMINUM POLE .156" WALL - 8" BUTT - 4.5" TOP - 6 FOOT SINGLE MAST ARM SATIN FINISH - 11-12" BOLT CIRCLE 4 BOLT BASE W/ BASE COVER 3.5" X 6" TENON - CUSTOM ARM MOUNTING FOR SOLAR PANEL CLEARANCE			
19		GBL	CS-PRE-60W - PREDATOR SOLAR STREET LIGHT TYPE 3 - 4000K - DUSK TO DAWN GS CONNECT 5G CONTROLLER - HARDWARE 5 YEAR CONNECT SERVICE-CELLULAR, HOSTING AND SUPPORT			
19		GBL	RTA30D8B4M16-01 - 25' ROUND TAPERED ALUMINUM POLE .156" WALL - 8" BUTT - 4.5" TOP - 6 FOOT SINGLE MAST ARM SATIN FINISH - 11-12" BOLT CIRCLE 4 BOLT BASE W/ BASE COVER 3.5" X 6" TENON - CUSTOM ARM MOUNTING FOR SOLAR PANEL CLEARANCE			
1		GBL	TOTAL		\$454,349.00	\$454,349.00
1			ESTIMATED SALES TAX RATE 9.88%		\$44,889.69	\$44,889.69
Total:						\$499,238.69

Notes:
GBL #20926

FREIGHT INCLUDED.
LEAD TIME: 12-14 WEEKS, ARO & APPROVED DRAWINGS
CATALOG NUMBER TO BE CONFIRMED BY CUSTOMER.
PRICE IS GOOD FOR 30 DAYS, SUBJECT TO GRIDSHIFT'S TERMS AND CONDITIONS.

Terms and conditions of sale:
NO TAXES ARE INCLUDED UNLESS OTHERWISE NOTED

IF BILL OF MATERIAL IS MODIFIED, PRICING IS SUBJECT TO REVIEW.

Mfg Terms: Freight Allowance Minimum Order

Date: Mar 23, 2026

Quote: GBL24-5950-9

Quote

Page 2/2



GBL Infrastructure Solutions, Inc.
P.O. Box 1360
Brentwood CA 94513
Phone: (925) 240-1566

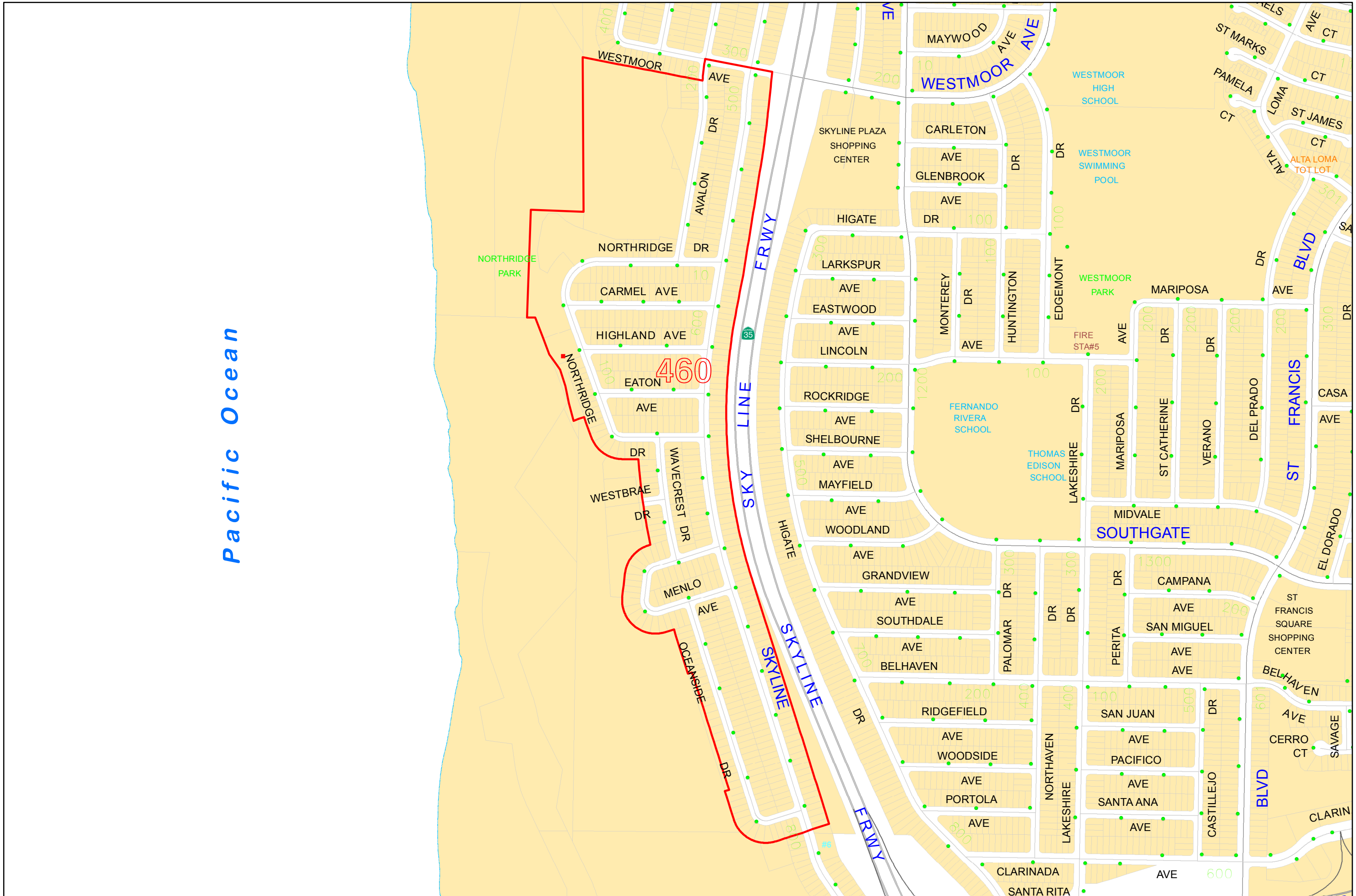
Project DALY CITY PILOT
Location DALY CITY CA
Quote GBL24-5950-9

From: Bonnie West
Quoter Ph:
Email: bonnie.west@gblsolutionsinc.com

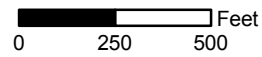
Mfg Terms:
GBL GBL Infrastructure Solution

Freight
Allowance

Minimum
Order



Pacific Ocean



- Streetlight Poles
- R.O. Transformer
- R.O. Zone Boundary



R.O. Zone

460



City Council Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Authorize the City Manager to Execute a Professional Services Agreement for Design Services of the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project

Recommended Action

Staff recommends that the City Council authorize the City Manager to execute an agreement in an amount not to exceed \$182,736, for professional services with BKF Engineers of Redwood City, California, to provide engineering design services for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project.

Background

Established by the Metropolitan Transportation Commission (MTC) in 2018, the Housing Incentive Pool (HIP) is a program administered by MTC that provides federal transportation funding to local jurisdictions. Through HIP, MTC aimed to make progress on the San Francisco Bay Area's affordable housing targets by leveraging transportation funding and incentivizing local jurisdictions to build more affordable housing units. MTC will distribute \$71 million in HIP grants to the region's top 15 jurisdictions that produced and preserved the most qualifying affordable housing units between 2018 and 2022. The \$71 million that comprise the HIP program funds are a mix of federal Surface Transportation Program (STP), Congestion Mitigation and Air Quality (CMAQ), and State Transportation Improvement Program (STIP) funds. All HIP funds must be used for transportation purposes and are subject to all other guidelines and eligibility requirements associated with the fund sources.

In March 2024, MTC's approved program award amounts for the top 15 jurisdictions, included an award of \$1,304,000 to the City of Daly City. In order to be eligible for HIP funding per MTC requirements, the City must adopt a Resolution of Local Compliance with State Housing Law. Daly City demonstrated compliance with State Housing Laws by adopting Resolution 25-12 and agreeing to comply with State Housing Element Law, Surplus Land Act, State Density Bonus Law and local Accessory Dwelling Unit streamlining ordinances.

On June 9, 2025, the City Council accepted and appropriated \$1,304,000 in Housing Incentive Pool grant funds and appropriated \$168,948 of unallocated Measure A funds as the local match for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project. In March 2026, Caltrans approved the City's initial funding request of \$240,000 for the Preliminary Engineering phase of work.

Discussion

In February 2026, staff released a Request for Proposals (RFP) soliciting qualifications and proposal submittals from firms interested in providing engineering design services for the project. Proposals were received from six firms on March 13, 2026 and a panel consisting of staff from the Department of Public Works evaluated the proposals on their technical merits. The three highest

**Authorize the City Manager to Execute a Professional Services Agreement for the
John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project**
Meeting Date: April 13, 2026
Page 2 of 2

ranked firms were invited for oral interviews. BKF Engineers was deemed to be the most qualified consultant by the selection panel.

BKF Engineers' scope includes preparing a topographic survey of existing site conditions, coordinating with impacted agencies, and designing a Class I Multi-Use Path along the south side of John Daly Boulevard from Ashland Drive to Lake Merced Boulevard and from Park Plaza Drive to Poncetta Drive. BKF Engineers will prepare construction plans, specifications and cost estimate, and provide support during bidding and construction of the project.

Fiscal Impact

The professional services agreement with BKF Engineers provides for a not-to-exceed amount of \$182,736 for the design of the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project. The amount includes surveying, coordination, and design services.

Sufficient Funds are available in the FY 2025-26 Transportation Fund CIP Project Account 21769600, John Daly Boulevard Pedestrian and Bicycle Facility Improvements, to fully fund this professional services contract. No additional appropriation is needed at this time. Any surplus in the Preliminary Engineering budget will be carried forth to the future construction phase.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager to execute an agreement in an amount not to exceed \$182,736, for professional services with BKF Engineers of Redwood City, California, to provide engineering design services for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Erick Reyes
Engineer I



Richard Chiu, Jr.
Director of Public Works

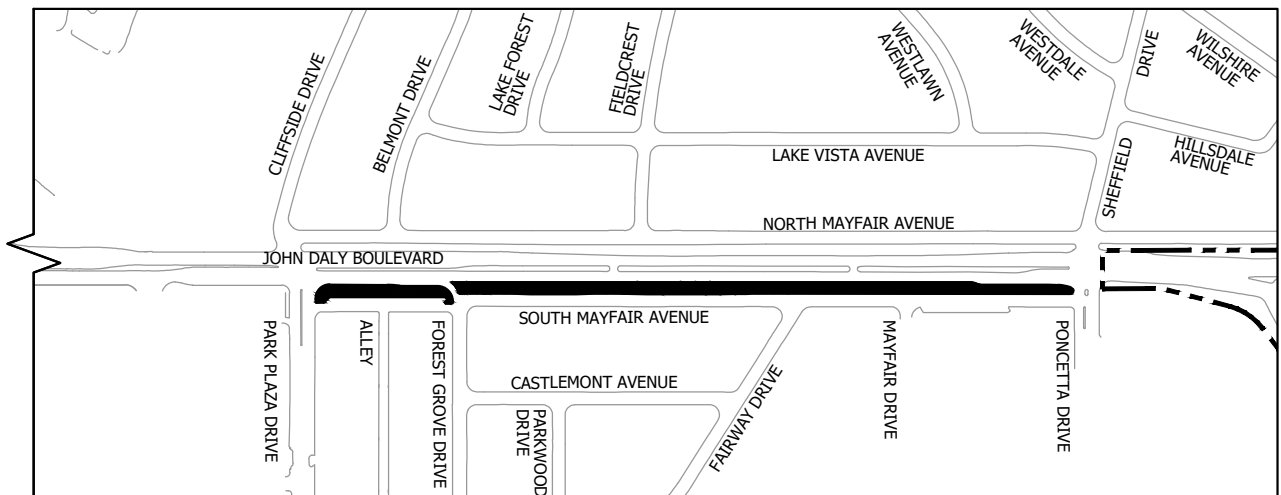
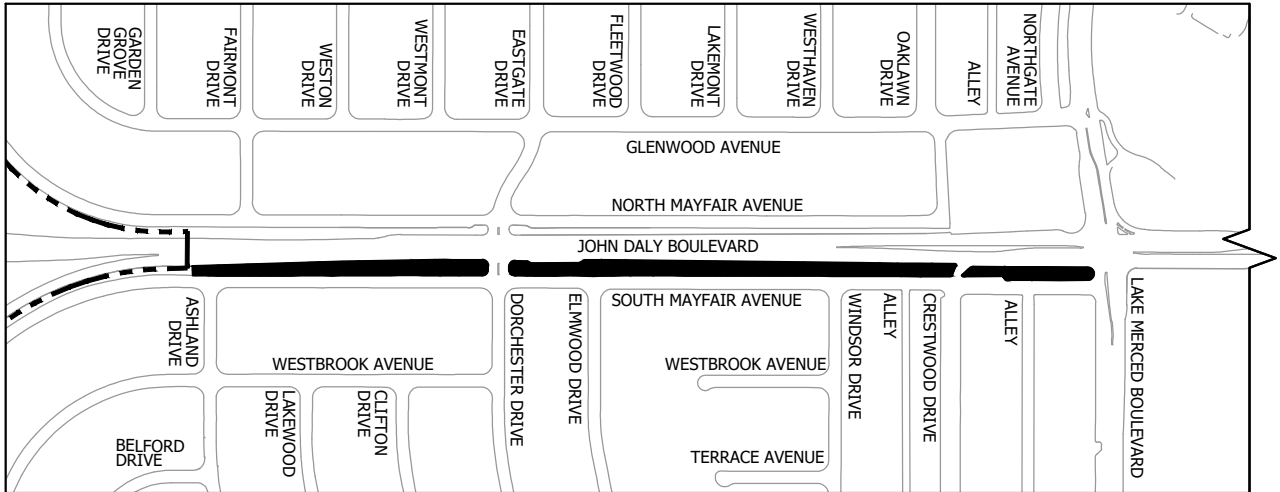
Attachments: Project Location Map
BKF Engineers Professional Services Agreement

CITY OF DALY CITY



SAN MATEO COUNTY, CALIFORNIA

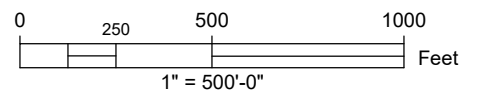
PROJECT LOCATION MAP

JOHN DALY BOULEVARD PEDESTRIAN AND BICYCLE FACILITY IMPROVEMENTS



LEGEND

-  CALTRANS RIGHT-OF-WAY
-  PROJECT LIMITS



**AGREEMENT WITH BKF ENGINEERS
FOR DESIGN PROFESSIONAL SERVICES
FOR
City of Daly City**

This Agreement, made and entered into this ____ day of _____, 2026 (the "Effective Date") by and between the **CITY OF DALY CITY**, a municipal corporation existing under the laws of the State of California ("CITY"), and BKF Engineers, a California S-Corporation ("CONSULTANT"):

BKF Engineers
255 Shoreline Drive, Suite 200
Redwood City, CA 94065

R E C I T A L S :

A. CITY desires certain construction document services hereinafter described as the design services for the John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project.

B. CITY desires to engage CONSULTANT to provide these consulting services by reason of its qualifications and experience for performing such services and CONSULTANT has offered to provide the required services on the terms and in the manner set forth herein.

NOW, THEREFORE, IT IS AGREED as follows:

SECTION 1 - SCOPE OF SERVICES

The scope of services to be performed by CONSULTANT under this Agreement is as described in Exhibit A to this Agreement, the proposal from BKF Engineers dated March 13th, 2026, attached and incorporated by reference.

SECTION 2 - DUTIES OF CONSULTANT

CONSULTANT shall be responsible for the professional quality, technical accuracy and coordination of all work furnished by CONSULTANT under this Agreement. CONSULTANT shall, without additional compensation, correct or revise any errors or deficiencies in its work.

CONSULTANT represents that it is qualified to furnish the services described under this Agreement.

CONSULTANT shall be responsible for employing or engaging all persons necessary to perform the services of CONSULTANT.

SECTION 3 - DUTIES OF CITY

CITY shall provide pertinent information regarding its requirements for the project.

CITY shall examine documents submitted by CONSULTANT and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of CONSULTANT'S work.

SECTION 4 - TERM

The services to be performed under this Agreement shall commence on the Effective Date and be completed within one (1) year.

SECTION 5 - PAYMENT

Payment shall be made by CITY only for services rendered and upon submission of a payment request upon completion and CITY approval of the work performed. In consideration for the full performance of the services set forth in Exhibit A, CITY agrees to pay CONSULTANT, on a time and materials basis, pursuant to rates stated in Exhibit A to this Agreement, attached and incorporated by reference. In no event shall CONSULTANT's total compensation under this Agreement exceed one hundred eighty-two thousand seven hundred thirty-six dollars and zero cents (\$182,736.00).

SECTION 6 – TERMINATION

Without limitation to such rights or remedies as CITY shall otherwise have by law, CITY shall have the right to terminate this Agreement or suspend work on the Project for any reason, upon ten (10) days' written notice to CONSULTANT. CONSULTANT agrees to cease all work under this Agreement upon receipt of said written notice.

Upon termination and upon CITY'S payment of the amount required to be paid, documents become the property of CITY, and CONSULTANT shall transfer them to CITY upon request without additional compensation.

SECTION 7 - OWNERSHIP OF DOCUMENTS

All documents prepared by CONSULTANT in the performance of this Agreement, although instruments of professional service, are and shall be the property of CITY, whether the project for which they are made is executed or not.

SECTION 8 - INDEPENDENT CONTRACTOR

It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 9 - CONFIDENTIALITY

All reports and documents prepared by CONSULTANT in connection with the performance of this Agreement are confidential until released by CITY to the public. CONSULTANT shall not make any such documents or information available to any individual or organization not employed by CONSULTANT or CITY without the written consent of CITY before any such release.

SECTION 10 - INTEREST OF CONSULTANT

CONSULTANT covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services under this Agreement.

SECTION 11 – USE OF SUBCONSULTANTS

CONSULTANT shall not subcontract any services to be performed by it under this Agreement without the prior written approval of the CITY, except for service firms engaged in drawing, reproduction, typing, and printing. CONSULTANT shall be solely responsible for reimbursing any subconsultants and the CITY shall have no obligation to them.

SECTION 12 - CONSULTANT'S STATUS

It is expressly agreed that in the performance of the professional services required under this Agreement, CONSULTANT shall at all times be considered an independent CONSULTANT as defined in Labor Code Section 3353, under control of the CITY as to the result of the work but not the means by which the result is accomplished. Nothing herein shall be construed to make CONSULTANT an agent or employee of CITY while providing services under this Agreement.

SECTION 13 – SB 1383 COMPLIANCE

To the extent applicable, CONSULTANT shall comply with the requirements set forth in SB 1383 and Public Contracts Code Section 22150 for the procurement of recycled paper products. To the extent that the fitness and quality are equal, CONSULTANT shall purchase recycled products, as defined in Public Contracts Code Section 12200 instead of nonrecycled products. Upon completion of the term of this Contract, CONSULTANT shall provide records to the CITY demonstrating compliance with this section, including copies of all invoices, receipts, or other proofs of purchase that detail the procurement of paper products.

SECTION 14 - INDEMNITY

To the fullest extent permitted by law (including, without limitation, California Civil Code Sections 2782 and 2782.6), Consultant and Consultant's sureties agree to defend (with legal counsel acceptable to the City), indemnify and hold harmless the City, its officers, agents, officials, representatives, employees and volunteers (collectively "Indemnitees") from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or

indirect (including, without limitation, incidental and consequential damages, court costs, attorneys' fees, litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation), that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, the negligence, recklessness, or willful misconduct of Consultant, any Subconsultant, anyone directly or indirectly employed by them, or anyone that they control (collectively "Liabilities"). Such obligations to defend, hold harmless and indemnify any Indemnitee shall not apply to the extent that such Liabilities are arise out of the sole negligence, active negligence, or willful misconduct of Indemnitee.

Acceptance by the City of the work performed under this Agreement does not operate as a release of Consultant from such professional responsibility for the work performed pursuant to this Agreement.

The duty of Consultant and its sureties to indemnify and hold harmless as set forth above, shall include the duty to defend as set forth in Section 2778 of the California Civil Code, provided, however, that nothing herein shall be construed to require the Consultant to indemnify the City, its subsidiary districts, its officers, agents or employees against any responsibility for liability in contravention of Section 2782 of the California Civil Code. To the extent there is an obligation to indemnify under this Section, Consultant shall be responsible for incidental and consequential damages resulting directly or indirectly, in whole or in part, from Consultant's negligence, recklessness, or willful misconduct.

Consultant and its sureties expressly and specifically agree to waive any and all subrogation rights it may have against the City, its subsidiary districts, officers or employees. Indemnification and waiver of subrogation contained in this section shall remain operative and in full force and effect regardless of any termination of this Agreement.

SECTION 15 - INSURANCE

CONSULTANT shall procure and maintain for the duration of the contract and three years thereafter (five years for building or major improvements) insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONSULTANT, his agents, representatives, employees or subcontractors.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 12 07 covering CGL on an "occurrence" basis, including products-completed operations, personal & advertising injury, with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if CONSULTANT has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the CONSULTANT's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate

If the CONSULTANT maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The City, its elected and appointed officials, employees, and agents are to be covered as insureds on the auto policy for liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONSULTANT; and on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **CONSULTANT's insurance coverage shall be primary** insurance as respects the City, its elected and appointed officials, employees, and agents. Any insurance or self-insurance maintained by the City, its elected and appointed officials, employees, or agents shall be excess of the CONSULTANT's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall provide that **coverage shall not be canceled, except after thirty (30) days' prior written notice** (10 days for non-payment) has been given to the City.

Waiver of Subrogation

CONSULTANT hereby grants to City a waiver of any right to subrogation which any insurer of said CONSULTANT may acquire against the City by virtue of the payment of any loss under such insurance. CONSULTANT agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. The

City may require the CONSULTANT to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract Effective Date, the CONSULTANT must purchase "extended reporting" coverage for a minimum of ***five (5) years*** after completion of work.

Verification of Coverage

CONSULTANT shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

SECTION 16 - NONASSIGNABILITY

Both parties hereto recognize that this Agreement is for the personal services of CONSULTANT and cannot be transferred, assigned, or subcontracted by CONSULTANT without the prior written consent of CITY.

SECTION 17 - RELIANCE UPON PROFESSIONAL SKILL OF CONSULTANT

It is mutually understood and agreed by and between the parties hereto that CONSULTANT is skilled in the professional calling necessary to perform the work agreed to be done under this Agreement and that CITY relies upon the skill of CONSULTANT to do and perform the work in the most skillful manner, and CONSULTANT agrees to thus perform the work. The acceptance of CONSULTANT's work by CITY does not operate as a release of CONSULTANT from said obligation.

SECTION 18 - WAIVERS

The waiver by either party of any breach or violation of any term, covenant, or condition of this Agreement or of any provisions of any ordinance or law shall not be deemed to be a waiver of such term, covenant, condition, ordinance or law or of any subsequent breach or violation of the same or of any other term, covenant, condition, ordinance or law or of any subsequent breach or violation of the same or of any other term, condition, ordinance, or law. The subsequent acceptance by either party of any fee or other money which may become due hereunder shall not be deemed to be a waiver of any preceding breach or violation by the other party of any term, covenant, or condition of this Agreement or of any applicable law or ordinance.

SECTION 19 – SEVERABILITY

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

SECTION 20 - COSTS AND ATTORNEY FEES

Attorney fees in total amount not exceeding \$5000, shall be recoverable as costs (by the filing of a cost bill) by the prevailing party in any action or actions to enforce the provisions of this Agreement. The above \$5000 limit is the total of attorney fees recoverable whether in the trial court, appellate court, or otherwise, and regardless of the number of attorneys, trials, appeals, or actions. It is the intent of this Agreement that neither party shall have to pay the other more than \$5000 for attorney fees arising out of an action, or actions to enforce the provisions of this Agreement.

SECTION 21 - NON-DISCRIMINATION

CONSULTANT warrants that it is an Equal Opportunity Employer and shall comply with applicable regulations governing equal employment opportunity. Neither CONSULTANT nor any of its subconsultants shall discriminate in the employment of any person because of race, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, or age, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment and Housing Act.

SECTION 22 - MEDIATION

Should any dispute arise out of this Agreement, any party may request that it be submitted to mediation. The parties shall meet in mediation within 30 days of a request. The mediator shall be agreed to by the mediating parties; in the absence of an agreement, the parties shall each submit one name from mediators listed by either the American Arbitration Association, the State Mediation and Conciliation Service, or other agreed-upon service. The mediator shall be selected by a blind draw.

The cost of mediation shall be borne equally by the parties. Neither party shall be deemed the prevailing party. No party shall be permitted to file a legal action without first meeting in

mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until agreement is reached by the parties but not more than 60 days, unless the maximum time is extended by the parties.

SECTION 23 - LITIGATION

CONSULTANT shall testify at CITY'S request if litigation is brought against CITY in connection with CONSULTANT'S services under this Agreement. Unless the action is brought by CONSULTANT, or is based upon CONSULTANT'S wrongdoing, CITY shall compensate CONSULTANT for preparation for testimony, testimony, and travel at CONSULTANT'S standard hourly rates at the time of actual testimony.

SECTION 24 - NOTICES

All notices hereunder shall be given in writing and mailed, postage prepaid, addressed as follows:

To CITY: Richard Chiu, Jr., Director of Public Works
City of Daly City, Engineering Division
333 90th Street
Daly City, CA 94015

To CONSULTANT: Tyler Sheldon
BKF Engineers
255 Shoreline Drive, Suite 200
Redwood City, CA 94065

SECTION 25 - AGREEMENT CONTAINS ALL UNDERSTANDINGS; AMENDMENT

This document represents the entire and integrated agreement between CITY and CONSULTANT and supersedes all prior negotiations, representations, and agreements, either written or oral.

This document may be amended only by written instrument, signed by both CITY and CONSULTANT.

SECTION 26 – AUTHORITY TO ENTER INTO AGREEMENT

CONSULTANT has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

SECTION 27 - GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of California and, in the event of litigation, venue will be in the County of San Mateo.

IN WITNESS WHEREOF, CITY and CONSULTANT have executed this Agreement the day and year first above written.

CITY OF DALY CITY

CONSULTANT

BKF Engineers



Thomas J. Piccolotti
City Manager

Tyler Sheldon
Senior Vice President

APPROVED AS TO FORM

Rose Zimmerman
City Attorney

EXHIBIT “A”



PREPARED FOR THE

CITY OF DALY CITY

PROPOSAL FOR

John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project

March 13, 2026



255 Shoreline Drive, Suite 200
Redwood City, CA 94065

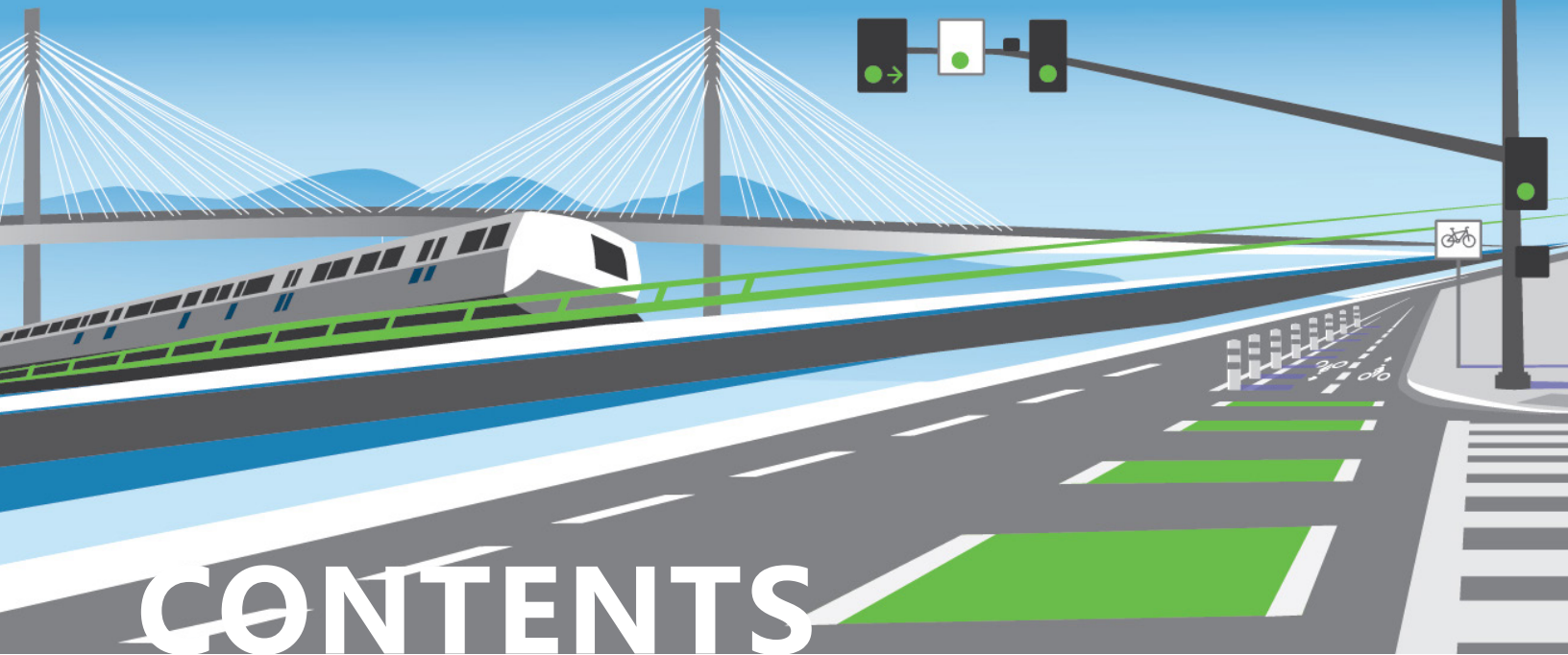


650.482.6300 Office



www.bkf.com





SECTION 1. Cover Letter	1
SECTION 2. Acknowledgment of Addenda <i>(included in cover letter)</i>	
SECTION 3. Firm Profile & Project Team	2
SECTION 4. Relevant Experience	4
SECTION 5. Project Approach, Organization, & Local Presence	8
SECTION 6. Cost Proposal & Hourly Billing Rates <i>(submitted separately)</i>	13
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March 13, 2026

City of Daly City
Public Works Department – Engineering Division
333 90th Street, Daly City, CA 94015

Attn: Mr. Erick Reyes, Engineer I

RE: **John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project – Design Services**

Dear Mr. Reyes,

BKF Engineers (BKF) is pleased to submit our proposal to provide professional engineering design services for the **John Daly Boulevard Pedestrian and Bicycle Facility Improvements Project**. We appreciate the opportunity to continue our work with the City of Daly City (City) on improvements that enhance pedestrian and bicycle safety, accessibility, and connectivity along one of the City’s most heavily traveled corridors.

John Daly Boulevard is a **busy, substantial arterial roadway** that presents unique challenges related to traffic operations, constrained right-of-way, accessibility requirements, and multi-agency coordination. BKF brings **direct, corridor-specific experience** to this project, having successfully designed the John Daly Boulevard / Skyline Boulevard Pedestrian Connection Project, which is anticipated to advance into construction in 2026. Through this work, our team developed a detailed understanding of the corridor’s geometric constraints, pedestrian and bicycle safety needs, and the level of coordination required to deliver improvements within an active roadway environment.

BKF is **highly familiar with the City of Daly City’s staff, standards, and review processes**, having worked closely with City personnel throughout prior project development and design efforts. This established working relationship supports efficient communication, timely responses to comments, and a collaborative approach that minimizes delays and supports successful project delivery.

Our team offers the **capacity and capability** to deliver this project within the City’s schedule and budget. BKF has extensive experience providing full design services for **federally funded, multimodal transportation projects**, including Class I multi-use paths, ADA-compliant curb ramps, pedestrian and bicycle facilities, striping and signage, and construction support. We are well versed in applicable local, state, and federal regulations and in coordinating with utilities, transit agencies, and other stakeholders.

BKF’s approach emphasizes **proactive project management, clear communication, and rigorous quality assurance and quality control** throughout all phases of design. We provide a comprehensive set of in-house services, including roadway and active transportation design, surveying and mapping, utility research and coordination, and construction support. This integrated team structure allows us to deliver consistent, high-quality PS&E documents while reducing risk and maintaining efficiency. Our team utilizes collaborative tools such as Microsoft Teams and Bluebeam Revu to support coordination, document control, and responsiveness.

Thank you for your consideration. If you have any questions or require additional information, please contact **Jason Yee, Project Manager**. We welcome the opportunity to continue our partnership with the City of Daly City.

Sincerely,
BKF ENGINEERS

Tyler Sheldon, PE
Senior Vice President

FIRM DETAILS

Local Office

255 Shoreline Drive,
Suite 200
Redwood City, CA 94065
650.482.6300

Project Manager

Jason Yee
Project Manager
650.482.6434
jyee@bkf.com

Authorized Signature

Tyler Sheldon
Senior Vice President
925.940.2211
tyler.sheldon@bkf.com

Addendum

Acknowledgment

- » Addendum No. 1 dated March 27, 2026
- » Clarification No. 1 dated March 27, 2026

SECTION 3.

Firm Profile & Project Team

Since 1915, BKF has established a strong reputation for planning, designing, surveying, and delivering complex infrastructure projects with success. We guide each project from inception to completion, offering comprehensive design, implementation, and construction support to ensure its realization. BKF's involvement in parks and trail projects began in the 1940's. Since that time, BKF has built a reputation on its ability to successfully manage, design, and process park and recreation projects for its clients. Our success stems from the ability to understand the complex elements of the site work and infrastructure that is required for both new construction projects as well as rehabilitation projects.

As avid bicycle enthusiasts, the BKF team actively participates in the planning, design, approval, construction, and regular use of numerous active transportation projects and trails across California. With a network of 21 West Coast offices, BKF offers the advantage of a local and familiar presence. We bring a proactive approach to design and project management, backed by extensive experience and leadership. Our expertise ensures the successful delivery of multi-modal and active transportation improvements that prioritize connectivity, equity, safety, health, and environmental sustainability, all while preserving and enhancing essential infrastructure. This approach has resulted in numerous award-winning and widely recognized projects. BKF is extremely well-versed in the design, management, and delivery of pedestrian and bicycle safety improvement projects including dozens of recent Class IV paths, Class I trails, protected bike lanes, protected intersections, and intersection control evaluations (ICE), with proven project expertise, creativity, and leadership.

Services

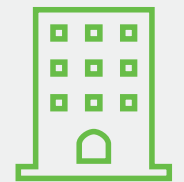
- » Planning
- » Engineering
- » Surveying
- » Construction Management
- » Local Assistance / E-76 / Funding Authorization
- » Caltrans Facilitation Services & Permit Support
- » ADA / PROWAG Accessibility Improvements
- » Traffic Signals and Lighting

21 Office Locations

- » Redwood City
- » Buellton
- » Fresno
- » Modesto
- » Newport Beach
- » Oakland
- » Pleasanton
- » Portland
- » Riverside
- » Roseville
- » Sacramento
- » Salinas
- » San Diego
- » San Francisco
- » San Jose
- » San Luis Obispo
- » San Rafael
- » Santa Barbara
- » Santa Rosa
- » Thousand Oaks
- » Walnut Creek



785+
EMPLOYEES



FOUNDED IN
1915

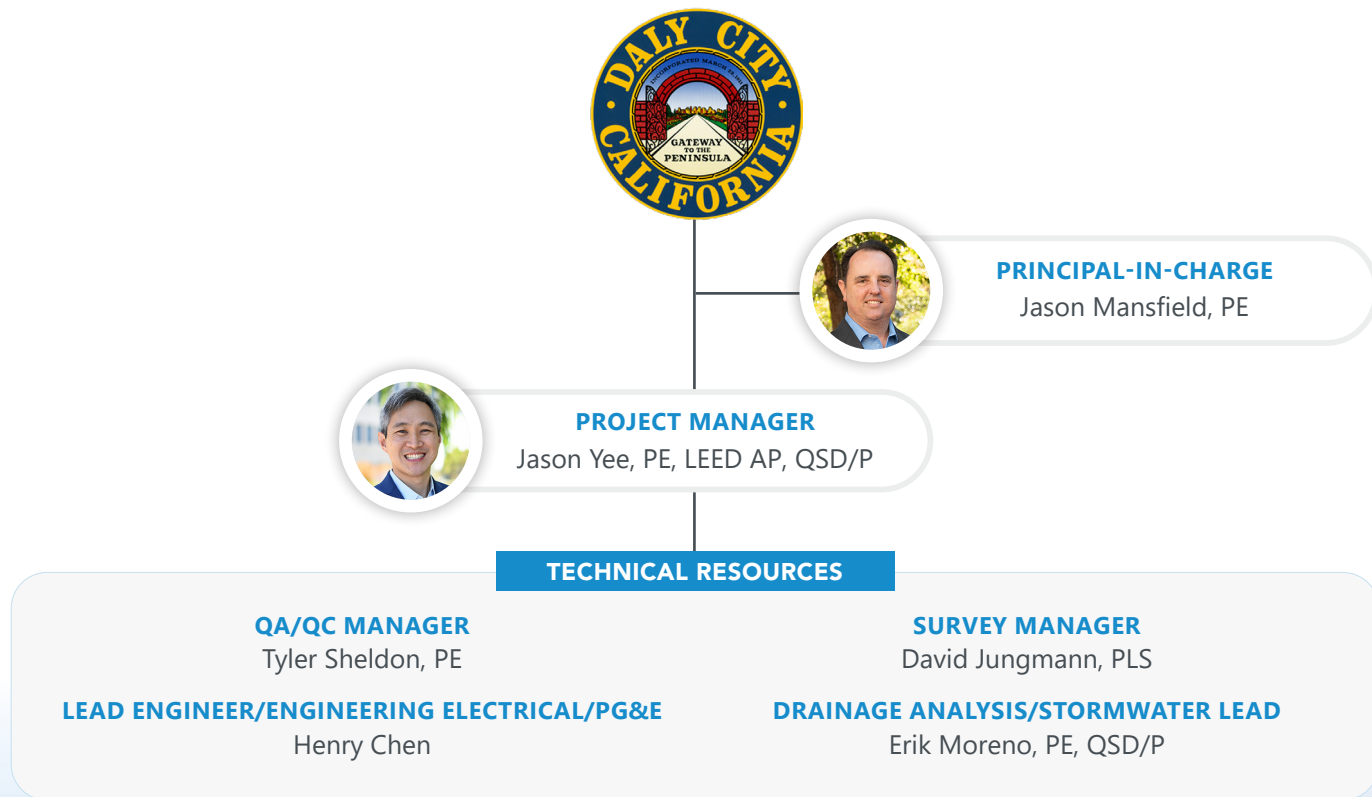


260
PROFESSIONAL
ENGINEERS AND
SURVEYORS

Project Team Staffing Plan

The key elements to a successful project design are coordination of resources, adherence to a schedule, and cost control and quality control for the finished product. These elements are carefully integrated into our methodology. Assigning experienced staff as project managers and project engineers helps us deliver quality work products. The success of this project will be the responsibility of our Project Manager Jason Yee. He has worked successfully on multiple pedestrian and bicycle facility improvement projects in the past few years including the Daly City John Daly and Skyline Boulevard Project. The continuity and long tenure of our team is evidence that our assigned personnel who we have committed to the project will see the project through from start to finish. Key project personnel will not be substituted without approval of the City.

>> Resumes of PIC and PM can be found in the Appendix



Bay Trail Connection at Ravenswood Open Space Preserve (Ravenswood Bay Trail)

SECTION 4.

Relevant Experience



City of Daly City

John Daly Boulevard / Skyline Boulevard Pedestrian Connection Project, Daly City

DESCRIPTION

BKF successfully designed the John Daly Boulevard and Skyline Boulevard Pedestrian Connection Project to improve pedestrian safety and accessibility along the north side of John Daly Boulevard between Eastgate Drive and Skyline Boulevard. The project filled a critical gap in pedestrian infrastructure while addressing geometric, drainage, and right-of-way constraints within an active roadway.

The completed design included approximately 1,400 linear feet of new curb, gutter, and sidewalk to create a continuous, ADA compliant pedestrian route. Additional improvements included a new curb ramp at the northeast corner of John Daly Boulevard and Skyline Boulevard, enhanced high visibility crosswalk striping, and nine pedestrian scale streetlights to improve safety and visibility. The design coordinated with existing SamTrans bus stops to improve accessibility and pedestrian comfort.

The project corridor presented limited right of way, adjacent embankment slopes, and utility constraints. BKF developed context sensitive solutions such as modest vehicular lane narrowing and reinforcement of the back edge of sidewalk to accommodate pedestrian improvements while maintaining roadway operations and minimizing impacts to adjacent features.

BKF performed a detailed drainage analysis using City GIS data and Master Plan information to evaluate existing runoff patterns and system capacity. The design redirected roadway runoff away from hillside areas and into the City’s storm drain system while accounting for downstream constraints. Opportunities for future stormwater treatment and alternative compliance with MRP 3.0 were evaluated and documented.

Portions of the project were located within Caltrans right of way, requiring close coordination and preparation of encroachment permit documentation. BKF also coordinated with PG&E to identify electrical service locations for the new pedestrian scale lighting. The project was completed through final PS&E, including construction documents, specifications, cost estimates, and bid and construction support.

PROJECT COST

\$600k

CONTRACT AMOUNT

\$156k

RESPONSIBILITY

Prime

DATES

06/2023-Ongoing

KEY PERSONNEL

Jason Mansfield

Jason Yee

Henry Chen

REFERENCES

Shirley Chan

City of Daly City

333 90th Street,

Daly City, CA 94015

650.991.8231

schan@dalycity.org

Otis Chan

City of Daly City

333 90th Street,

Daly City, CA 94015

650.991.8165

ochan@dalycity.org





Town of Hillsborough

Eucalyptus Pedestrian Pathway Project, Hillsborough

DESCRIPTION

BKF supported the Town of Hillsborough on the Eucalyptus Pedestrian Pathway Project, a pedestrian improvement delivered as part of the Town's broader active transportation and public works efforts. The project consisted of approximately 1,900 feet of new pedestrian facilities, including a five foot wide Americans with Disabilities Act (ADA)–accessible pathway extending along Eucalyptus Avenue between the 500 and 700 blocks, with an additional 400 feet extending from the parking strip near Floribunda Avenue to Brookvale Road. Improvements included three new ADA-compliant curb ramps and enhanced crosswalks, improving accessibility and pedestrian safety along this well-traveled corridor. **From contract award to final bid package, the BKF team delivered in a 2-month timeframe, meeting the tight schedule demands and also saw construction completed just 4 months after the bid was awarded.**

The corridor serves as a primary pedestrian route for K through 8th grade students and others traveling to and from North Elementary School and Crocker Middle School. The new pathway was constructed over an existing unimproved roadway shoulder that was frequently unusable during winter months due to stormwater runoff and muddy conditions. The project required significant grading, drainage improvements, and site preparation to support construction of a pervious concrete pathway, providing a safe, off-street pedestrian route and encouraging increased pedestrian use.

Additional improvements included new curbs and gutters to better control roadway runoff, with grading designed to support future landscaping and beautification efforts. Through this work, BKF provided planning, design, and technical support for a pedestrian facility delivered within constrained right-of-way and environmentally sensitive conditions, demonstrating familiarity with Hillsborough's standards, review processes, and coordination requirements for pathway and pedestrian improvements. The project was supported by two grants from the San Mateo County Transportation Authority totaling \$589,000, including funding from the Alternative Congestion Relief and Transportation Demand Management Program and the 2022 Cycle 6 Measure A and W Pedestrian and Bicycle Program.

PROJECT COST

\$1M

CONTRACT AMOUNT

\$35k

RESPONSIBILITY

Prime

DATES

03/2023-09/2023

KEY PERSONNEL

Jason Mansfield

Jason Yee

Henry Chen

REFERENCES

Paul Willis

Town of Hillsborough

1600 Floribunda Avenue

Hillsborough, CA 94010

650.375.7487

pwillis@hillsborough.net

Natalie Gribben

Town of Hillsborough

1600 Floribunda Avenue

Hillsborough, CA 94010

650.375.7444

ngribben@hillsborough.net





City of Belmont Public Works Department

Belmont Pedestrian and Bicycle Connectivity Project, Belmont

DESCRIPTION

The Belmont Pedestrian and Bicycle Connectivity Project involved the design and delivery of critical active transportation facilities within a high-volume, regionally significant transportation corridor. The project included two grade-separated bicycle crossings, one over US 101 and another over O'Neill Slough on State-owned lands, providing safe and continuous pedestrian and bicycle access between downtown Belmont, the Caltrain station, recreational facilities, bayfront trails, and nearby employment centers. Similar to John Daly Boulevard, the project required careful consideration of traffic operations, constrained right-of-way, user safety, and multi-agency coordination within an active roadway environment.

BKF provided traffic engineering and operational analysis to support safe bicycle and pedestrian route design, including horizontal and vertical alignment, signing, striping, and the configuration of shared-use paths. BKF was responsible for the civil engineering design at the bridge and path termini, including roadway geometry, grading, minor roadway reconstruction, and drainage improvements to integrate the facilities seamlessly into the existing street network. The project required detailed utility mapping, protection, and coordination, as well as staged construction and traffic handling to maintain mobility and safety during demolition, grading, and reconstruction activities.

BKF worked closely with the structural prime consultant to coordinate civil and structural design elements, providing surveying services, topographic mapping to supplement aerial data, utility research, terminus conforms, and right-of-way support. This collaborative approach ensured constructable, well-coordinated contract documents and supported efficient delivery through design and construction.

The project was delivered using a combination of federal, state, regional, and local funding sources, including ARRA and SAFETEA-LU funds, requiring compliance with applicable federal and state requirements, agency coordination, and stakeholder engagement. The project received strong support from elected officials, regional agencies, and community stakeholders and was recognized with multiple professional awards for excellence in pedestrian and bicycle infrastructure.

PROJECT COST

\$9.5M

CONTRACT AMOUNT

\$396k, Federally-funded

RESPONSIBILITY

Prime

DATES

01/2003-01/2012

KEY PERSONNEL

Jason Mansfield

Jason Yee

REFERENCES

Bozhena Palatnik

City of Belmont

One Twin Pines Lane

Belmont, CA 94002

650.595.7463

bpatatnik@belmont.gov

Gilbert Yau

City of Belmont

One Twin Pines Lane

Belmont, CA 94002

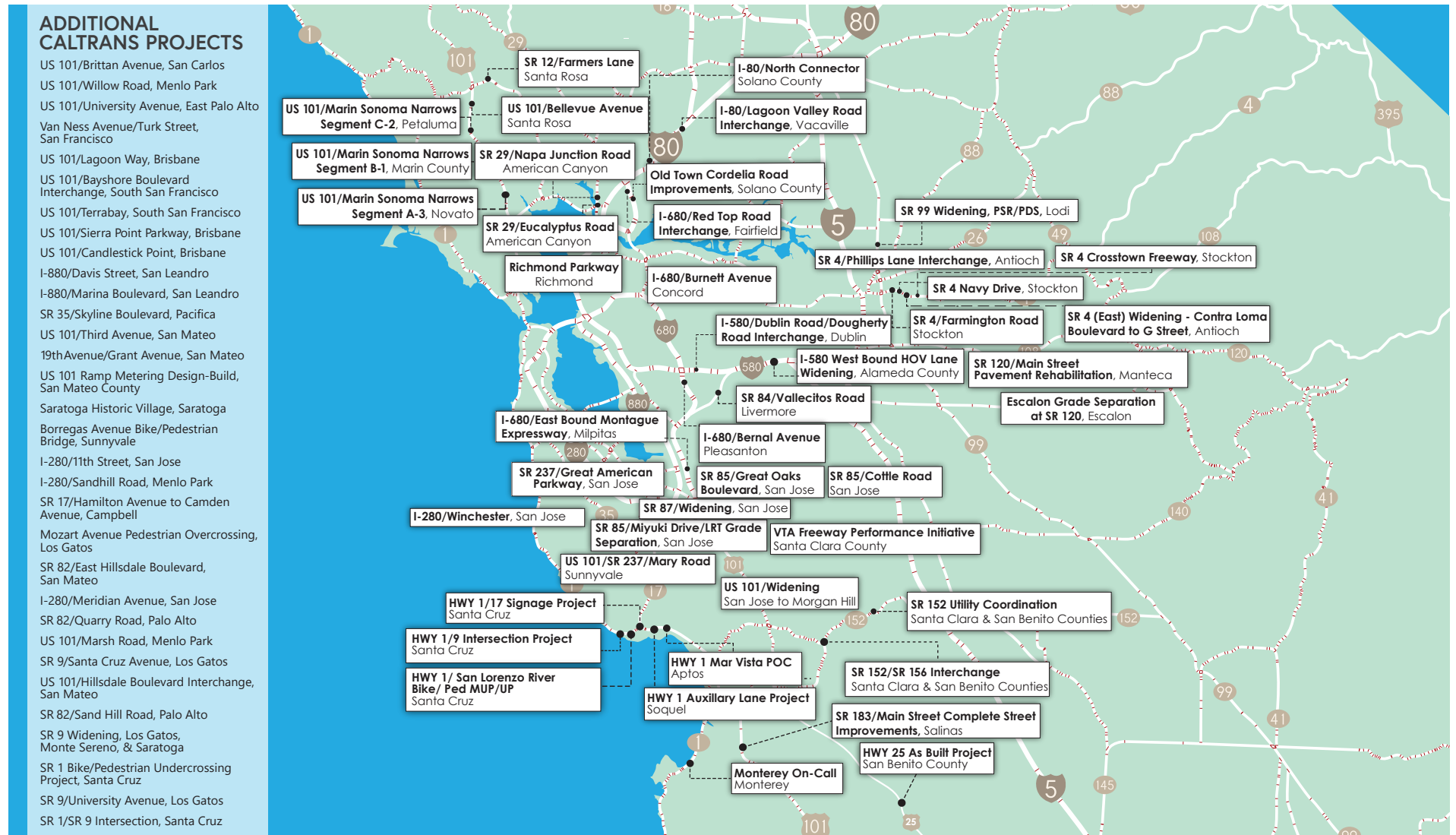
650.595.7467

gyau@belmont.gov



Caltrans Experience | Familiarity with State and Federal Procedures

BKF has extensive experience delivering federally funded local agency projects and is well-versed in Caltrans Office of Local Assistance requirements applicable to PS&E delivery for active transportation improvements. Our team understands Local Assistance procedures related to environmental clearance coordination, utility coordination, right-of-way considerations, and preparation of contract documents that meet Caltrans and local agency standards. For projects such as the John Daly Boulevard Pedestrian and Bicycle Facility Improvements, BKF provides proactive guidance to City staff throughout design to support compliance with state and federal requirements while maintaining schedule and budget. BKF also regularly coordinates with Caltrans District 4 staff and understands how to align local agency project delivery with Caltrans expectations to support efficient review and timely advancement to construction.



SECTION 5.

Project Approach, Organization, & Local Presence

Project Understanding and Approach

The City's project involves the construction of a Class 1 Bike Path along the south side of John Daly Boulevard between Ashland Drive and Poncetta Drive, excluding the blocks between Lake Merced Boulevard and Park Plaza Drive as shown on the following Concept Plan and Project Understanding Exhibits. The project will include:

- » A Class 1 Multi-Use Path consisting of two 0.4-mile segments separated by a gap in front of the Westlake Shopping Center.
- » Ten (10) curb ramps throughout the project area at Ashland Drive (1), Windsor Drive (1), Crestwood Drive (4), Forest Grove Drive (2), and Mayfair Drive (2).
- » Pavement striping, markings, and signage consistent with a multi-use path.
- » Amenities such as pedestrian-scale lighting and benches.

Consistency with Planning Documents

John Daly Boulevard is one of the City's main thoroughfares, connecting original residential developments, the City's BART station, Westlake Shopping Center, and Skyline Boulevard. While the concepts for this project are not specifically discussed in Daly City's Pedestrian and Bicycle Master Plan, the improvements for this multi-path project should not preclude or significantly conflict with a future intersection project such as a Class I Multi-Path on the frontage of Westlake Shopping Center. The goal should be a complementary and compatible project where possible and reduce potential for reconstruction. Daly City's Vision Zero Plan discusses the need for improvements to this "high injury network", and especially to the John Daly corridor. This project, though not specifically mentioned in the Vision Zero Plan, appears to be consistent with the general guidance in the Plan.

Critical Schedule

In order to deliver Final PS&E within a 6-month timeframe, BKF will facilitate regularly scheduled monthly meetings to provide consistent coordination with the City and relevant agencies. These meetings will be aligned with key milestone submittals and subsequent comment review sessions and are essential to meeting the project's aggressive schedule. Ongoing collaboration and timely feedback among the City, the Design Team, and project stakeholders will be critical to the project's success. In addition to these meetings, BKF will maintain regular communication throughout the project lifecycle and will be available for site visits from our Redwood City office.

Add-Alternate Approach

The project will be designed to allow for each segment of the project to be bid as an add-alternate. Given the limitation of Federal Funding and fluctuating construction costs in the industry, an Add-Alternate Approach to the design and plan structure will allow the project flexibility to complete segments within the budget constraints. Setting the plans up as early as the 65% submittal for an add-alternate approach will allow a smoother transition through the bid process.

Curb Ramp Reconstruction

ADA-compliant curb ramps will be designed at ten (10) locations throughout the project. Detailed topographic survey will ensure conforms allow for appropriate grade transitions and safe access for pedestrians.

Retaining Walls

Any walls included in the design will be short enough to not require geotechnical recommendations or structural design and be a Caltrans or manufacturer's standard design. Areas potentially identified for retaining walls are along the western segment of the project closer to Skyline Blvd where grade differentials between John Daly and S Mayfair are significant.

Agency Coordination

BKF will coordinate with Samtrans regarding impacts near four bus shelters, Caltrans regarding work close to Skyline Blvd and the I-280 interchange, as necessary, and PG&E regarding pedestrian lighting electrical connections. BKF is currently working with Samtrans to improve bus stops in the County and improvements in this immediate area should be coordinated with Samtrans to ensure consistency with their countywide improvement program. Scope related to Caltrans is not anticipated to result in an Encroachment Permit and only for coordination as the project limits are adjacent to their right-of-way at Skyline and I-280.

Ancillary Improvements

Additional improvements related to the installation of a Class 1 Multi-Use path are anticipated. Tree removals may be required where the existing pathway is narrower than the minimum Class 1 required widths. Bus stops are anticipated to remain with adjacent proposed grades matching existing conditions to limit replacement of Samtrans facilities. Benches, pedestrian lighting, signing and striping shall be replaced in-kind or at the City's direction for appropriate wayfinding elements consistent with CAMUTCD. Landscaping will be limited to replacement of existing materials with low-maintenance mulch.

Stormwater Treatment

Typically, projects that replace impervious area greater than 5,000 SF will require compliance with the Municipal Regional Stormwater Permit (MRP) and installation of stormwater treatment measures. While this project will be over the 5,000 SF threshold, the City's response to Clarification #1 Q5 indicates the City does not anticipate implementing green infrastructure. BKF assumes the City will pursue alternative compliance (treating like-for-like in a separate project) not tied to the improvements of this project. However, if MRP compliance is desired, BKF has preliminarily explored self-retaining areas that could treat the proposed impervious areas without the need for bioretention stormwater planters.

We recognize design and construction of the stormwater treatment measures may not have been included in the original project scope or budget. We have identified the design services as "optional" services. From our understanding, MRP 3.0 is not "optional" and design of alternative compliance cannot be deferred.

SCOPE OF SERVICES

TASK 1 *Project Coordination*

BKF will conduct a kick-off meeting with the City and stakeholders to review the scope and concerns, finalize the schedule, confirm deliverables, request as-builts, and request PS&E templates, guidelines, standards, and requirements. BKF shall prepare a project schedule with major milestones to the City for approval. The project schedule shall include each task, subtasks, milestones, submittals, and meetings. The schedule shall reflect an end date of October 30, 2026. BKF will include in the proposal up to five (5) meetings in addition to the kickoff meeting and project outreach meetings to be held between staff and the Consultant.

DELIVERABLES: Meeting Minutes, Project Schedule, Progress report with invoice

TASK 2 *Multi-Agency Coordination*

BKF shall be responsible for utility and transit service coordination during design and assist the City in obtaining necessary permit required for the project to be implemented. Any outside utility agency relocations shall be made by their respective agency. BKF shall conduct meetings with these entities for the project.

DELIVERABLES: Permit Applications and supporting documents for external Agencies, Agency Meetings



Existing conditions along John Daly Boulevard

TASK 3 *Surveying & Mapping*

BKF will review the existing conditions of the project area and prepare a detailed survey incorporating existing site conditions, storm drain facilities, and above ground utility structures within the project area. The survey shall identify and provide elevations of all visible surface features in the street and sidewalk/path, such as trees, street light poles, street signs, catch basins (front and back), pull boxes, utility boxes, vaults, manholes, monuments, valve covers, meters, waste receptacles, etc. BKF will accurately plot the size and the orientation of all surface features including manholes, utility vaults, pull boxes, a streetlight/traffic signal bases, identify the utility provider at utility boxes and vaults, and include topographic contours that are representative of the project area. The topographic survey with 3D points (northing, easting, elevation, and description) shall be provided in electronic AutoCAD files compatible with AutoCAD Civil 3D 2022. BKF shall establish horizontal and vertical control necessary for the construction of the project. All survey data shall be delivered using the California State Plane Coordinate System (NAD 83) and National Geodetic Vertical Datum of 1929 (NGVD29) or at the City's discretion, tie into adjacent project datums.

DELIVERABLES: Topographic survey of the project area

TASK 4 *Utility Documentation, ROW, As-Builts*

BKF will obtain available utility documents within the project area and be responsible for researching applicable agency and utility company records. BKF will conduct field research to collect visible information of the project site.

DELIVERABLES: Block maps and available data from Record Information

TASK 5 *Conceptual Design (35% Design)*

BKF will compile all gathered information, conduct field investigations, refine the design, and prepare 35% preliminary conceptual design plans. Plans will be prepared using AutoCAD.

DELIVERABLES: 35% plans (PDF 22"x34"), post-submittal comment review with City and Stakeholders

TASK 6 *Preliminary Design (65% Design & Cost Estimate)*

BKF will incorporate comments from Task 5 and prepare plans for the project, including but not limited to Title Sheet, Legend Sheet/Notes, Survey Control Sheet, Demolition Plan, Layout/Street Improvement Plan, Drainage Plan (if required), and Signage and Striping Plan. The plans will be setup in a way that allows smooth delineation between Add-Alternate segments as identified by the City.

DELIVERABLES: 65% plans (PDF 22"x34"), and Engineer's Cost Estimate

TASK 7 *Detailed Design (95% PS&E)*

BKF will incorporate comments from Task 6 and prepare detailed design Plans, Specifications & Estimates (PS&E) for the project. The City will provide boilerplate documents. BKF will use the boilerplate document to prepare project technical specifications. All changes to the boilerplate document shall be tracked in the electronic file in Word format for future reference. The Engineer's Cost Estimate shall be consistent with and referenced to the technical specifications.

DELIVERABLES: 95% PS&E (plans formatted PDF 22"x34")

TASK 8 *Draft Final PS&E (100% PS&E)*

BKF will incorporate comments from Task 7 and prepare the draft final PS&E. Changes to the technical specifications shall continue to be tracked in the electronic file in Word format for future reference. The draft final PS&E shall be signed by a California Registered Professional Engineer.

DELIVERABLES: 100% PS&E (plan formatted PDF 22"x34")



Existing conditions along John Daly Boulevard

TASK 9 *Final PS&E*

The City shall perform a final screen check of the draft final PS&E and provide comments. BKF will obtain approval from the City to submit the final design plan which will be signed by a California Registered Professional Engineer. BKF will update the final technical specifications and confirm the Engineer's Cost Estimate is consistent with the technical specifications. Changes to the technical specifications will continue to be tracked in the Word format.

DELIVERABLES: Final signed PS&E
(plan formatted PDF 22"x34")

TASK 10 *Construction Support*

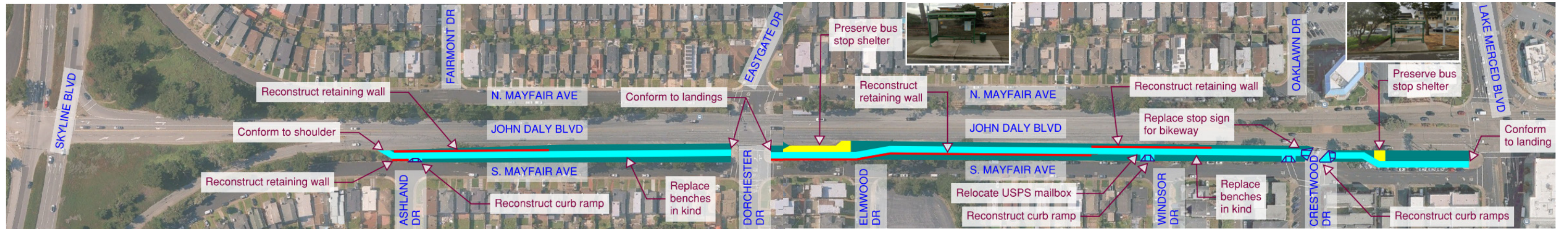
BKF will respond to questions concerning the PS&E prior to bid opening and shall prepare contract addenda, if needed. After the project construction award, BKF may be required to attend the pre-construction meeting to respond to questions concerning the PS&E and shall be available to be called to the site in response to questions arising from construction, respond RFIs from the Contractor when called for by the City, and prepare modifications or revisions to the plans and specifications related to the project's original scope and character. The City shall not be billed for, nor shall they pay for any revisions to the plans and specifications that are required due to errors or omissions in the original contract documents.

BKF shall also assist the City in preparation of contract change orders, if needed, participate in the final walk through of the constructed project for the preparation of "punch list" of needed work, and prepare record drawings based on Contractor redlines to the City following the completion of construction.

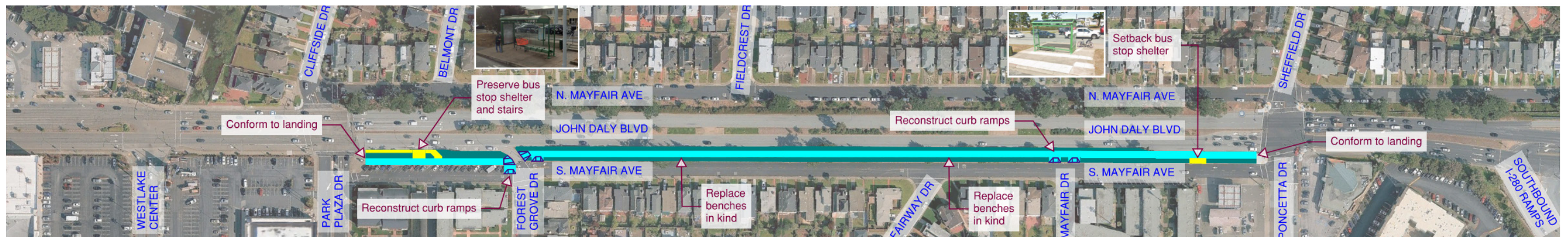
DELIVERABLES: Responses to Contractor Submittals and RFIs, Record Drawings



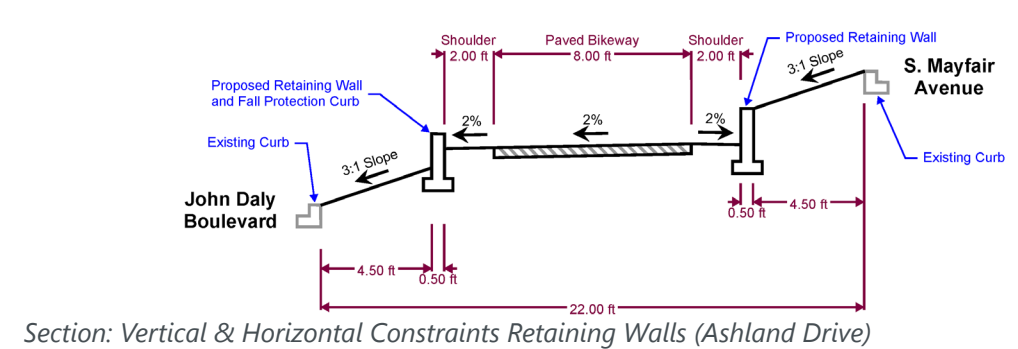
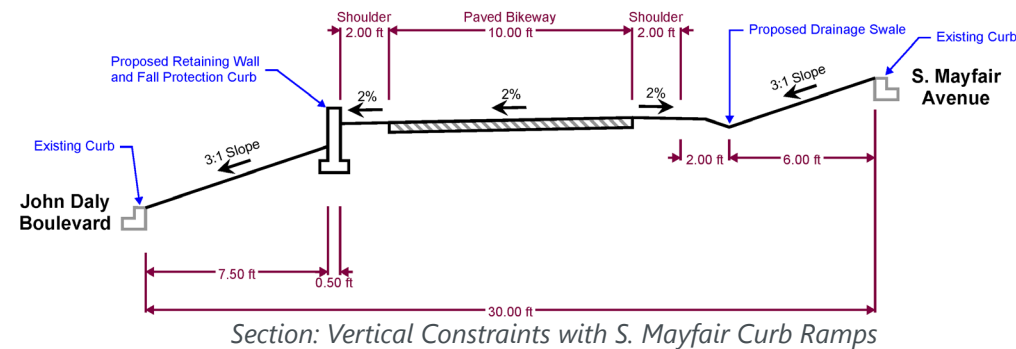
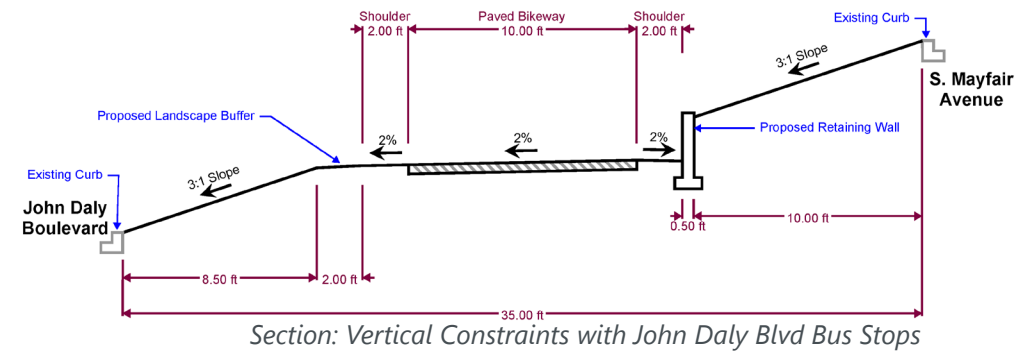
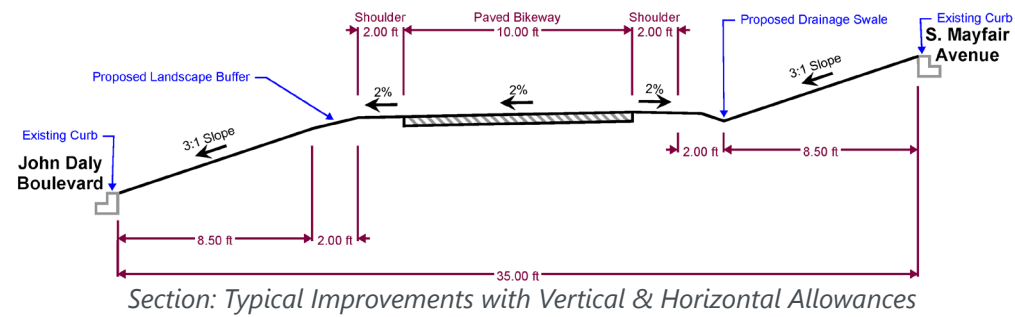
Exhibits



West Segment Improvements: Ashland Drive to Lake Merced Blvd



East Segment Improvements: Park Plaza Drive to Poncetta Drive



SECTION 6.

Cost Proposal & Hourly Billing Rates

Submitted in a separate email as instructed in the RFP.

SECTION 7.

Required Exhibits, Schedules, Forms

Local Assistance Procedures Manual

Not Applicable

EXHIBIT 10-Q
Disclosure of Lobbying Activities

EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

1. Type of Federal Action:

a. contract
 b. grant
 c. cooperative agreement
 d. loan
 e. loan guarantee
 f. loan insurance

2. Status of Federal Action:

a. bid/offer/application
 b. initial award
 c. post-award

3. Report Type:

a. initial
 b. material change

For Material Change Only:
 year _____ quarter _____
 date of last report _____

4. Name and Address of Reporting Entity

Prime Subawardee
 Tier _____, if known

5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:

Congressional District, if known _____

6. Federal Department/Agency:

7. Federal Program Name/Description:

CFDA Number, if applicable _____

8. Federal Action Number, if known:

9. Award Amount, if known:

10. Name and Address of Lobby Entity
 (If individual, last name, first name, MI)

11. Individuals Performing Services
 (including address if different from No. 10)
 (last name, first name, MI)

(attach Continuation Sheet(s) if necessary)

12. Amount of Payment (check all that apply)

\$ _____ actual planned

13. Form of Payment (check all that apply):

a. cash
 b. in-kind; specify: nature _____
 Value _____

14. Type of Payment (check all that apply)

a. retainer
 b. one-time fee
 c. commission
 d. contingent fee
 e. deferred
 f. other, specify _____

15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12:

(attach Continuation Sheet(s) if necessary)

16. Continuation Sheet(s) attached: Yes No

17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: *Tyler Sheldon*
 Print Name: Tyler Sheldon
 Title: Senior Vice President
 Telephone No.: 925.940.2211 Date: 3/13/26

Authorized for Local Reproduction
 Standard Form - LLL

Federal Use Only:

Standard Form LLL Rev. 04-28-06



**EXHIBIT 10-U CONSULTANT IN MANAGEMENT SUPPORT ROLE CONFLICT OF INTEREST AND
CONFIDENTIALITY STATEMENT¹**

RFP/RFQ PROCUREMENT NUMBERS (if applicable): _____

PROJECT NAME (and FPN, if applicable)²: John Daly Boulevard Pedestrian And Bicycle Facility I


APPLICABILITY: To be filled out by local agency consultants in management support role.

- I am an employee of a consultant under contract to the local agency that is responsible for the procuring and administering of one or more consultant contracts containing either Federal or State funds.
- I am in a management position with the local agency, my title is listed below and I have attached my duty statement and scope of work.
- I hereby certify as follows:
1. I recuse myself from all potential conflicts of interest.
 2. I will not directly or indirectly participate in, manage, or oversee any consultant selection procurement process in which the consulting firm of which I am employed is competing as a consultant or subconsultant.
 3. I will not directly or indirectly influence any employee, staff member, or other individual participating in any consultant selection procurement process in which the consulting firm of which I am employed is as a consultant or subconsultant.
 4. I will not directly or indirectly participate in, manage, or oversee any local agency contract that is with the consulting firm of which I am employed, regardless of whether the involvement of my employer in the contract is as a consultant or subconsultant. Among other things, this includes my not being involved in approving changes in the schedule, scope, deliverables or invoices.
 5. I understand that if I am involved in any local agency contract that is with the consulting firm of which I am employed, in violation of 1. or 2. above, that local agency contract will no longer be eligible for Federal or State reimbursement because of my involvement.
- I certify that I have read and understand my responsibilities per **23 CFR 172.7(b)(5)**
- I fully understand that it is unlawful for a person to utilize any organization name (i.e. local agency) or auxiliary organization information, which is not a matter of public record, for personal gain.

¹ Each consultant staff working in a management support role shall complete a separate form.² For on-call contracts or contracts for multiple projects, indicate accordingly.

I have read and fully understand all of the above.

Date: 03/13/2026

Signature: 

Name: Tyler Sheldon

Title: Senior Vice President

Consultant Firm/Sole Proprietor: BKF Engineers

REVIEWED BY PUBLIC WORKS DIRECTOR OR AUTHORIZED LOCAL AGENCY REPRESENTATIVE

I have reviewed the foregoing "Conflict of Interest and Confidentiality Statement" and will ensure:

That the foregoing named local agency consultant who is under contract and in a management support role with our local agency, abides by the foregoing terms and conditions;

That should the foregoing named local agency consultant, who is under contract and in a management support role with our local agency, violate any of the foregoing terms and conditions, the Caltrans DLAE will be notified and such violation will be considered a breach of ethics and could be a basis for ineligibility of State or Federal project funds.

The procedures followed to procure and execute the contract, between the local agency and the consulting firm of which I am employed, comply with all federal and state requirements. Also this contract has a specific date from _____ to _____.

Date: _____ Signature: _____

Name: _____

Title: _____

Department/Local Agency: _____



REVIEWED/CONCURRENCE BY FEDERAL HIGHWAYS

I have reviewed the foregoing "Conflict of Interest and Confidentiality Statement" and supervisor's statement.

I concur that the consultant, who is under contract and in a management support role with the local agency, does not appear to present a conflict of interest. The local agency and the consultant should be considered eligible for federal reimbursement.

I do not concur as I believe that the consultant, who is under contract and in a management support role with the local agency, does appear to present a conflict of interest.

Date: _____

Signature: _____

Name: _____

Position: _____

Distribution: 1) Copy to: DLAE for each Federal/State funded project
2) Copy to be returned to Local Agency by DLAE with FHWA approval



Resumes



29 years of experience



Areas of Expertise

- » Pedestrian and Bicycle Improvements
- » Caltrans
- » Traffic Signals
- » Pavement Striping



Licenses/Certifications

- » Professional Civil Engineer, CA No. 59567



Education

- » BS, Civil Engineering
California Polytechnic State University, San Luis Obispo, CA



Affiliations

- » San Carlos Transportation & Circulation Commission, Past Chair, Past Commissioner
- » San Carlos General Plan Update Advisory Committee
- » Peninsula Association of Contractors and Engineers (PACE), Past President
- » Past-President of All EArS Toastmasters
- » San Carlos Chamber, Past President
- » APWA - Silicon Valley, Past President

Jason Mansfield, PE

Principal-in-Charge

Jason Mansfield strives to deliver value on all projects, large or small, by exploring innovative design alternatives, recognizing the importance of stakeholder and community involvement, and respecting environmental considerations. As Principal-in-Charge, he is responsible for overall project oversight, technical quality, and successful delivery, providing leadership across all phases of project development. Jason brings extensive experience supporting public agencies on roadway and active transportation projects involving utility design and relocations, signing and striping, traffic operations, and improvements within constrained, high-traffic corridors. He regularly facilitates coordination among city staff, consultants, and reviewing agencies and is skilled at evaluating design alternatives and clearly communicating key considerations to support informed decision-making. His approach emphasizes proactive communication, rigorous QA/QC, and practical solutions that balance safety, constructability, schedule, and budget to meet agency goals.

RELEVANT PROJECTS

- » **John Daly Boulevard / Skyline Boulevard Pedestrian Connection Project, Daly City, CA.** QA/QC Manager. Jason led the technical design of ADA-compliant pedestrian improvements along corridor, including new curb, gutter, sidewalk, curb ramps, pedestrian lighting, and high-visibility crosswalks. Addressed drainage analysis, roadway geometry adjustments, and sidewalk design within constrained right-of-way, with coordination across Caltrans, SamTrans, and PG&E through final PS&E.
- » **Eucalyptus Pedestrian Pathway Project, Town of Hillsborough, CA.** QA/QC Manager. Jason provided civil engineering support for ADA-accessible pedestrian facilities. Included pathway layout within constrained right-of-way, grading and drainage coordination, design of curb ramps and crosswalk improvements, and integration of pervious pavement, curbs, and gutters to improve pedestrian safety, accessibility, and stormwater management.

- » **Belmont Pedestrian and Bicycle Connectivity Project, Belmont, CA.** Project Manager. Jason provided site civil engineering and traffic engineering services for bicycle and pedestrian connection improvements, delivering ADA-compliant facilities that meet City of Belmont and Caltrans standards. Included safe bicycle route design, signing and striping, and the configuration of lanes and shared-use paths, along with traffic calming improvements.
- » **Clarke Avenue / Highway 101 Pedestrian and Bicycle Over-Crossing, East Palo Alto, CA.** Project Manager. Jason supported the design and delivery of a Class I pedestrian and bicycle over-crossing of US 101, providing safe, grade-separated connectivity within a high-traffic corridor. His work included coordination of Caltrans-required reports, design exceptions, right-of-way clearance, PS&E development, and design support during construction, with the project delivered under Caltrans PEER with oversight requirements.



Jason Yee, PE, LEED AP, QSD/P

Project Manager

Jason Yee serves as Project Manager and is responsible for day-to-day project management, technical coordination, and delivery of roadway and active transportation improvements. His experience includes all general aspects of roadway projects, including geometric design, drainage, utilities, grading, signing and striping, construction staging, and traffic handling. Jason has managed and designed municipal roadway and highway projects and is well versed in multimodal design that integrates pedestrian, bicycle, transit, and vehicular facilities within constrained, high-traffic corridors. He brings direct experience working with the City of Daly City through his role on the John Daly Boulevard and Skyline Boulevard Pedestrian Connection Project and has developed a strong, collaborative working relationship with City staff. As Project Manager, Jason emphasizes clear communication, responsiveness, and coordination among the project team and reviewing agencies to support efficient delivery and high-quality outcomes.



20 years of experience



Areas of Expertise

- » San Mateo County
- » Pedestrian and Bicycle Improvements
- » Roadway Projects
- » Caltrans



Licenses/Certifications

- » Professional Civil Engineer, CA No. 73194
- » Qualified SWPPP Developer No. 21655



Education

- » BS, Civil Engineering, University of California, Davis, CA



Affiliations

- » LEED Accredited Professional, U.S. Green Building Council
- » APWA Silicon Valley Board Member and Membership Chair

RELEVANT PROJECTS

- » **John Daly Boulevard / Skyline Boulevard Pedestrian Connection Project, Daly City, CA.** Project Manager. Jason led the design and delivery of ADA-compliant pedestrian improvements along corridor, overseeing new curb, gutter, sidewalk, lighting, and crosswalk enhancements. Directed multidisciplinary coordination with Caltrans, SamTrans, and PG&E and advanced the project through final PS&E within constrained right-of-way and an active roadway.
- » **Belmont Pedestrian and Bicycle Connectivity Project, Belmont, CA.** Project Engineer. Jason provided site civil engineering and traffic engineering services for bicycle and pedestrian connection improvements, delivering ADA-compliant facilities that meet City of Belmont and Caltrans standards. Included safe bicycle route design, signing and striping, and the configuration of lanes and shared-use paths, along with traffic calming improvements.
- » **San Carlos East Side Connect, San Carlos, CA.** Lead Engineer. Jason supported the planning and design of a 2.3-mile Complete Streets corridor, evaluating multimodal operations and prioritizing mode sharing to improve pedestrian, bicycle, and vehicular safety. Included ADA-compliant roadway and streetscape design, drainage and parking analysis, signing and striping, modification of three traffic signals and design of one new signal, with delivery supported by community outreach and a combination of Rule 20A, federal, gas tax, and development mitigation funding.
- » **Eucalyptus Pedestrian Pathway Project, Town of Hillsborough, CA.** Project Manager. Jason provided civil engineering support for ADA-accessible pedestrian facilities. Included pathway layout within constrained right-of-way, grading and drainage coordination, design of curb ramps and crosswalk improvements, and integration of pervious pavement, curbs, and gutters to improve pedestrian safety, accessibility, and stormwater management along a school-serving corridor.



NO PARKING
8:00 - 10:00
MONDAY
STREET CLEANING



CONTACT

Jason Yee
Project Manager
650.482.6434
jyee@bkf.com

255 Shoreline Drive, Suite 200
Redwood City, CA 94065



650.482.6300 Office



www.bkf.com



SECTION 6.

Cost Proposal & Hourly Billing Rates

		BKF Engineers' Personnel and Rates											
Task	Description	Project Exec		Sr. Project Manager		Sr. Project Engineer		Design Engineer		Survey Crew		BKF Fees	
		@ \$301		@ \$292		@ \$245		@ \$188		@ \$403			
		hrs	\$'s	hrs	\$'s	hrs	\$'s	hrs	\$'s	hrs	\$'s	hrs	\$'s

1 Project Management													
	Meetings, Agendas, Minutes	0	\$0	12	\$3,504	6	\$1,470	0	\$0	0	\$0	18	\$4,974
	Quality Assurance & Control	4	\$1,204	4	\$1,168	0	\$0	0	\$0	0	\$0	8	\$2,372
	Progress Reports and Schedule	0	\$0	6	\$1,752	0	\$0	0	\$0	0	\$0	6	\$1,752
Subtotals		4	\$1,204	22	\$6,424	6	\$1,470	0	\$0	0	\$0	32	\$9,098

2 Multi-Agency Coordination													
	Meetings, Agendas, Minutes	0	\$0	8	\$2,336	4	\$980	0	\$0		\$0	12	\$3,316
	Permit Application Assistance	0	\$0	4	\$1,168	6	\$1,470	8	\$1,504		\$0	18	\$4,142
Subtotals		0	\$0	12	\$3,504	10	\$2,450	8	\$1,504	0	\$0	30	\$7,458

3 Existing Conditions & Topographic Survey													
	Topographic Survey	0	\$0	16	\$4,672	0	\$0	44	\$8,272	40	\$16,120	100	\$29,064
Subtotals		0	\$0	16	\$4,672	0	\$0	44	\$8,272	40	\$16,120	100	\$29,064

4 Utility Documentation, ROW Property, As-Built and Utility Research													
	Utility Research & Integration	0	\$0	4	\$1,168	8	\$1,960	20	\$3,760		\$0	32	\$6,888
Subtotals		0	\$0	4	\$1,168	8	\$1,960	20	\$3,760	0	\$0	32	\$6,888

5-10 Construction Documents & Const Support													
	5 - Conceptual Design (35%)	2	\$602	24	\$7,008	60	\$14,700	120	\$22,560		\$0	206	\$44,870
	6 - Preliminary Design (65%)	2	\$602	24	\$7,008	40	\$9,800	100	\$18,800		\$0	166	\$36,210
	7 - Detailed Design (95%)	0	\$0	12	\$3,504	24	\$5,880	48	\$9,024		\$0	84	\$18,408
	8 - Draft Final PS&E (100%)	2	\$602	8	\$2,336	16	\$3,920	16	\$3,008		\$0	42	\$9,866
	9 - Final PS&E	0	\$0	8	\$2,336	16	\$3,920	8	\$1,504		\$0	32	\$7,760
	10 - Construction Support	2	\$602	4	\$1,168	32	\$7,840	8	\$1,504		\$0	46	\$11,114
Subtotals		8	\$2,408	80	\$23,360	188	\$46,060	300	\$56,400	0	\$0	576	\$128,228

Reimbursable Expenses													\$2,000
TOTALS		12	\$3,612	134	\$39,128	212	\$51,940	372	\$69,936	40	\$16,120	770	\$182,736

Notes: Titles and hours are estimates. We expect to provide resources as needed while the project develops. Office survey staff hours may be interchangeable with engineering staff hours.



BKF ENGINEERS PROFESSIONAL SERVICES
RATE SCHEDULE
2025-2026

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
PROJECT MANAGEMENT	
Principal in Charge	\$333.00
Senior Project Executive	\$309.00
Project Executive	\$301.00
Senior Project Manager Senior Technical Manager	\$292.00
Project Manager Technical Manager	\$287.00
Engineering Manager Surveying Manager Planning Manager	\$264.00
TECHNICAL STAFF	
Senior Project Engineer Senior Project Surveyor Senior Project Planner	\$245.00
Project Engineer Project Surveyor Project Planner	\$215.00
Design Engineer Staff Surveyor Staff Planner	\$188.00
BIM Specialist I, II, III	\$188.00 - \$215.00 - \$245.00
Technician I, II, III, IV, V	\$179.00 - \$190.00 - \$208.00 - \$224.00 - \$242.00
Drafter I, II, III, IV	\$140.00 - \$153.00 - \$166.00 - \$184.00
Engineering Assistant Surveying Assistant Planning Assistant	\$117.00
FIELD SURVEYING	
Survey Party Chief	\$245.00
Instrument Person	\$210.00
Survey Chainperson	\$158.00
Utility Locator I, II, III, IV	\$128.00 - \$181.00 - \$217.00 - \$247.00
Apprentice I, II, III, IV	\$97.00 - \$130.00 - \$144.00 - \$152.00
CONSTRUCTION ADMINISTRATION	
Senior Consultant	\$320.00
Senior Construction Administrator	\$279.00
Resident Engineer	\$207.00
Field Engineer I, II, III, IV	\$188.00 - \$215.00 - \$245.00 - \$263.00
FUNDING & GRANT MANAGEMENT	
Director of Funding Strategies	\$229.00
Funding Strategies Manager	\$210.00
Funding/Research Analyst I, II, III, IV	\$144.00 - \$166.00 - \$176.00 - \$194.00
PROJECT ADMINISTRATION	
Project Coordinator	\$156.00
Senior Project Assistant	\$134.00
Project Assistant	\$119.00
Clerical Administrative Assistant	\$100.00

Expert witness rates are available upon request.

Subject to the terms of a services agreement:

- Charges for outside services, equipment, materials, and facilities not furnished directly by BKF Engineers will be billed as reimbursable expenses at cost plus 10%. Such charges may include, but shall not be limited to: printing and reproduction services; shipping, delivery, and courier charges; subconsultant fees and expenses; agency fees; insurance; transportation on public carriers; meals and lodging; and consumable materials.
- Allowable mileage will be charged at the prevailing IRS rate per mile.
- Monthly invoices are due within 30 days from invoice date. Late Fee will be charged at 1.5% per month on past due accounts.
- The rates shown are subject to periodic increases, including January 1st of each year.





Meeting Date: April 13, 2026

Subject: Notice of Completion for the Fire Station 95 Fuel Tank Replacement Project

Recommended Action

Staff recommends that the City Council authorize the filing of the Notice of Completion and accept the improvements completed in compliance with the agreement for the Fire Station 95 Fuel Tank Replacement Project.

Background

On April 14, 2025, the City Council adopted Resolution No. 25-59, authorizing the City Manager, or their designee, to execute a construction contract in the amount of \$173,631 with Technology, Engineering & Construction, Inc., doing business as Accutite, for the Fire Station 95 Fuel Tank Replacement Project. The scope of work included the replacement of an old above ground fuel storage tank that exceeded its useful life with a new above ground fuel storage tank.

Discussion

Technology, Engineering & Construction, Inc., doing business as Accutite has completed all improvements required by the agreement. The project was completed with no change orders. The final construction cost totaled \$172,306.43.

Fiscal Impact

The contract was completed for a total amount of \$172,306.43 with funds available in the Fire Station 95 Fuel Tank Replacement Project account 33190400-55108.

Summary/Conclusion

The contractor's work is now complete and acceptable for City maintenance. Staff recommends that the City Council authorize the filing of the Notice of Completion and accept the completed improvements for the City's maintenance.

Staff is available to provide additional information desired by the Mayor or Councilmembers.

Notice of Completion for the Fire Station 95 Fuel Tank Replacement Project

Meeting Date: April 13, 2026

Page 2 of 2

Respectfully submitted,



Jeffery Fornesi
Asst. Director of Public Works



Richard Chiu, Jr.
Director of Public Works

Attachments:

1. Notice of Completion
2. Resolution

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

OFFICE OF THE CITY CLERK
CITY OF DALY CITY
333 - 90th Street
Daly City, California 94015

Notice of Completion

NOTICE IS HEREBY GIVEN as follows:

1. The date of completion of the work of improvement is: April 13, 2026
2. The owner of the work of improvements is: City of Daly City, a Municipal Corporation.
3. The address of the owner of the work of improvement is: City Hall
333 - 90th Street
Daly City, California 94015
4. The nature of the owner's interest or estate is: In fee.
5. The work of improvement is located in Daly City, California, and is particularly described as follows:

FIRE STATION 95 FUEL TANK REPLACEMENT PROJECT

The name of the original contractor for the work of improvement is:

Technology, Engineering & Construction, Inc. DBA Accutite
262 Michelle Court
South San Francisco, CA 94080

Dated: _____

The undersigned, being duly sworn, says: That he is the owner of the aforesaid interest or estate in the property described in the foregoing notice; that he has read the same, and knows the contents thereof, and that the facts stated therein are true.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CITY OF DALY CITY, OWNER

Richard Chiu, Jr., Public Works Director

STATE OF CALIFORNIA,

COUNTY OF SAN MATEO } ss.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 2026,

by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

Name (Typed or Printed)
Notary Public in and for said County and State

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY ACCEPTING
COMPLETION OF CERTAIN PROJECT IN THE
DEPARTMENT OF PUBLIC WORKS

(Fire Station 95 Fuel Tank Replacement Project)

A. The Project Manager has advised that the project set forth hereinafter has been completed in accordance with the terms of the contract with the City of Daly City and Technology, Engineering & Construction, Inc. DBA Accutite.

B. The City Council of the City of Daly City desires to acknowledge the completion of such project so that notice of completion may be given.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that pursuant to the above, the City of Daly City does hereby accept as complete the following described project:

FIRE STATION 95 FUEL TANK REPLACEMENT PROJECT

BE IT FURTHER RESOLVED by the City Council of the City of Daly City that said project be, and it is hereby accepted as complete, and at the expiration of fifty-five (55) days from this date, final payment in connection with this project be, and it is hereby authorized, provided that all statutory liens, claims and withholds are satisfied pursuant to law.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2026, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Accept and Appropriate Grant Funding from CalRecycle for the Beverage Container Recycling City/County Payment Program

Recommended Action

Accept and appropriate a \$25,479 grant for FY 2025/26 from the California Department of Resources Recycling and Recovery (CalRecycle) for implementation of recycling and diversion activities.

Background/Discussion

CalRecycle is the California State agency that promotes recycling, waste reduction, and product reuse. Through the Beverage Container Recycling City/County Payment Program, grant funding is provided to jurisdictions to promote beverage container recycling and litter cleanup activities with a goal to reach and maintain an 80 percent recycling rate for all California refund value beverage containers—aluminum, glass, plastic, and bi-metal.

The City of Daly City will use these funds to expand water refill stations in parks and City facilities, increase recycling opportunities in public and other residential areas, host litter clean-up events, and provide educational opportunities for elementary and middle schools in the community. The City of Daly City has approximately two years to expend the funding award.

Fiscal Impact

The grant revenue from CalRecycle has been awarded in one full installment of \$25,479. The grant revenue from CalRecycle will be fully expended at the end of Fiscal Year 2027/28.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Leilani Ramos
Assistant to the City Manager



City Council Agenda Report

Item # _____

Meeting Date: April 13, 2026

Subject: Public Hearing - Proposed Increases and Updates to the Daly City Master Fee Schedule

Recommended Action

Staff recommends that the City Council adopt a resolution approving the proposed increases and updates to the Daly City Master Fee Schedule.

Background

In 2022, the City Council agreed to review any proposed increases and updates to the Fee Schedule on an annual basis. Additionally, Council agreed with staff's recommendation to update the user fees incorporated into the Master Fee Schedule at an amount consistent with the negotiated Cost of Living Adjustment (COLA). The City Council last adopted the Daly City Master Fee Schedule for FY 2026 during the April 28th, 2025 meeting.

Discussion

Finance staff has made recommendations for the Master Fee Schedule with input from Department Heads. All the proposed updates and increases are included in Attachment A, Proposed FY 2027 Master Fee Schedule – Edited and Attachment B, Proposed FY 2027 Master Fee Schedule – Clean.

The anticipated COLA for FY 2027 is three percent (3%), and most increases are consistent with this.

Finance staff also asked the Library Department and the Recreation Department if they had any program fee changes, because these were not a part of the initial Fee Study in 2022. The Library Department did not make updates, and the Recreation Department took this opportunity to make edits to a handful of their fees as well as add some others.

Any fees operating outside of the 3% COLA increase, as well as fee additions and removals, have their reasoning explained in Attachment C.

The majority of these changes are proposed to take effect on July 1st. However, certain annual fees will take effect on January 1st.

Fiscal Impact

Fee increases will be accounted for in the department revenue estimates for FY 2027, the budget for which will be brought before the City Council for approval.

Summary/Conclusion

Staff recommends that the City Council adopt a resolution approving the proposed updates and increases to the Master Fee Schedule as listed in Attachment A.

Staff is available to provide any additional information desired by the Mayor or City Councilmembers.

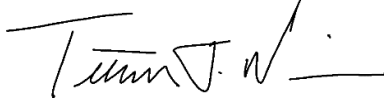
City Council Agenda Report

Subject: Public Hearing - Proposed Increases and Updates to the Daly City Master Fee Schedule

Meeting Date: April 13, 2026

Page 2 of 2

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy J. Nevin". The signature is fluid and cursive, with a long horizontal line extending to the right.

Timothy J. Nevin

Assistant City Manager / Interim Director Finance and Administrative Services

- Attachments
- A: Proposed FY 2027 Master Fee Schedule – Edited
 - B: Proposed FY 2027 Master Fee Schedule – Clean
 - C: Proposed Fee Updates – Details

Master Fee Schedule, 2026-2027

Fees pursuant to Resolution #XXXXX on April 13, 2026 unless otherwise noted.

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
1. CITY CLERK				
<u>Document Fees</u>				
1.01	Photocopy Fees	Per Page	\$0.10	\$0.10
<u>Fair Political Practices Commission</u>				
1.02	Per request-retrieval fee not to exceed \$5.00 for copies of reports and statements which are five or more years old.	Per Page	\$5.00	\$5.00
<i>(Government Code Section 81008)</i>				
<u>Miscellaneous Fees</u>				
1.03	Passports	Each	\$35.00	\$35.00
<i>(Set by U.S. Department of State)</i>				
2. FINANCE & ADMINISTRATIVE SERVICES				
<u>Business License</u>				
2.01	Non-Compliance (if Tax Return is not provided)	Flat	\$250.00	\$250.00
<u>Utility Billing</u>				
2.02	Late Payment Fee	Flat	\$27.00	\$26.50
2.03	Delinquent Turn Off Fee	Flat	\$81.00	\$79.00
2.04	Afterhours Turn On Fee	Flat	\$135.00	\$132.00
<u>Returned Check Fee</u>				
2.05	First Offense	First	\$25.00	\$25.00
2.06	2nd or greater offense	Each Offense	\$35.00	\$35.00
<u>Miscellaneous</u>				
2.07	Photocopies	Per Page	\$0.10	\$0.10
<u>Cannabis</u>				
2.08	Commercial Cannabis Business License	Each	\$621.00	\$621.00
<i>(03/22/12, Resolution 21-28)</i>				
<u>Parking</u>				
2.09	4-Hour Meter	Max Time	\$4.00	\$4.00
2.10	2-Hour Meter	Max Time	\$2.00	\$2.00
2.11	1-Hour Meter	Max Time	\$1.00	\$1.00
2.12	30-Minute Meter	Max Time	\$0.50	\$0.50
2.13	15-Minute Meter	Max Time	\$0.25	\$0.25
<i>(12/8/14, Resolution 14-207)</i>				
2.14	Municipal Parking Lot Permit	Per Quarter	\$45.00	\$45.00
2.15	Residential Parking Permit	Each	\$0.00	\$0.00
2.16	Commercial Vehicle Permit	Each	\$220.00	\$214.00

Fee No.	Fee Title	Unit	Proposed 2027 Fees	2026 Fees
3. BUILDING				
Building Permit Fees				
Construction & Demolition Refundable Security Deposits				
3.01	New residential construction more than \$25,000	% of valuation	3%	3%
3.02	New commercial construction more than \$25,000	% of valuation	3%	3%
3.03	Residential alterations more than \$15,000	% of valuation	3%	3%
3.04	Commercial alterations more than \$15,000	% of valuation	3%	3%
3.05	Complete demolition (public property damage)	Deposit	\$3,000.00	\$3,000.00
3.06	Complete demolition (recycling)	Deposit	\$3,000.00	\$3,000.00
3.07	Roof construction of any type	Deposit	\$3,000.00	\$3,000.00
Construction & Demolition Administrative Fees				
3.08	Administrative Fee	Flat	\$101.00	\$99.00
3.09	Special Handling Fee for C&D deposit due to expired permit (with receipt from approved recycling center)	Flat	\$227.00	\$227.00
Building Permit Valuation				
3.10	Project Valuation \$1 to \$500	Flat	\$140.00	\$136.00
Project Valuation \$2,001 to \$25,000				
3.11	First \$2,000	Base	\$140.00	\$136.00
3.12	Each Additional \$1,000 or fraction thereof	Each Additional	\$15.94	\$15.48
Project Valuation \$25,001 to \$50,000				
3.13	First \$25,000	Base	\$506.00	\$492.00
3.14	Each Additional \$1,000 or fraction thereof	Each Additional	\$33.85	\$32.87
Project Valuation \$50,001 to \$100,000				
3.15	First \$50,000	Base	\$1,353.00	\$1,314.00
3.16	Each Additional \$1,000 or fraction thereof	Each Additional	\$12.42	\$12.06
Project Valuation \$100,001 to \$500,000				
3.17	First \$100,000	Base	\$1,974.00	\$1,917.00
3.18	Each Additional \$1,000 or fraction thereof	Each Additional	\$6.18	\$6.00
Project Valuation \$500,001 to \$1,000,000				
3.19	First \$500,000	Base	\$4,443.00	\$4,314.00
3.20	Each Additional \$1,000 or fraction thereof	Each Additional	\$11.43	\$11.10
Project Valuation \$1,000,001 to \$5,000,000				
3.21	First \$1,000,000	Base	\$10,157.00	\$9,862.00
3.22	Each Additional \$1,000 or fraction thereof	Each Additional	\$1.43	\$1.39
Project Valuation \$5,000,001 to \$10,000,000				
3.23	First \$5,000,000	Base	\$15,873.00	\$15,411.00
3.24	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.42	\$0.41
Project Valuation \$10,000,001 +				
3.25	First \$10,000,000	Base	\$17,989.00	\$17,466.00
3.26	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.22	\$0.21
Building Division Plan Review Fees				
3.27	Plan Review Fee	% of Building Permit	79%	79%
3.28	Additional Plan Review Fee	Per Hour	\$181.00	\$176.00
3.29	Third Party Plan Review	Flat	Actual + 20%	Actual + 20%
3.30	Third Party Inspection	Flat	Actual + 20%	Actual + 20%
Other Department Plan Review				
3.31	Planning Division Plan Review	% of Building Permit	20%	20%
3.32	Engineering Division Plan Review	% of Building Permit	39%	39%
Fire Safety Plan Review				
3.33	Plan Review – Base Rate (all occupancies)	Flat	\$920.00	\$894.00
3.34	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$310.00	\$301.00
3.35	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$321.00	\$312.00
3.36	Expedited Plan Review	Flat	\$1,077.00	\$1,046.00
Fee for the Strong Motion Instrumentation Program (SMIP)				
3.37	One to Three Story Residential	Per \$1,000	\$0.13	\$0.13
3.38	Over Three Story Residential and all Commercial	Per \$1,000	\$0.28	\$0.28

(CA Department of Conservation)

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
California State Building Standards Administration Special Revolving Fund				
3.39	\$1 - 25,000	Flat	\$1.00	\$1.00
3.40	\$25,001 - 50,000	Flat	\$2.00	\$2.00
3.41	\$50,001 - 75,000	Flat	\$3.00	\$3.00
3.42	\$75,001 - 100,000	Flat	\$4.00	\$4.00
3.43	Every \$25,000 or fraction thereof above \$100,000	Per \$25,000	\$1.00	\$1.00
<i>(CA Health & Safety Code § 18931.6)</i>				
Surcharges				
3.44	Technology Fee	% of Building Permit Fee	9%	9%
3.45	General Plan Maintenance Fee	% of Project Valuation	1%	1%
Administrative Fees				
3.46	Temporary Certificate of Occupancy processing fee	Per certificate	\$522.00	\$507.00
3.47	Processing Address Assignment for Commercial Properties and Legal Secondary Units	Flat	\$281.00	\$273.00
Miscellaneous Fees				
3.48	Reproduction of Plans		Actual + 20%	Actual + 20%
Residential Requirements Report				
3.49	3R Report Fees	Per report	\$127.00	\$124.00
Mobile Home Permit				
3.50	Mobile Home Permit	Flat	\$196.00	\$196.00
<i>(California Code Title 25, Division 1, Chapter 2)</i>				
Photo Voltaic Permit Flat-Rate Fees				
3.51	Single Family	Flat	\$450.00	\$450.00
Multi-Family				
3.52	Up to 15 kW	Each	\$450.00	\$450.00
3.53	16 kW and up	Base	\$450.00	\$450.00
3.54	Each additional kW	Per kW	\$15.00	\$15.00
Commercial				
3.55	Up to 50 kW	Each	\$1,000.00	\$1,000.00
3.56	51kW to 250kW	Base	\$1,000.00	\$1,000.00
3.57	Each additional kW	Per kW	\$7.00	\$7.00
3.58	251 kW and up	Base	\$2,400.00	\$2,400.00
3.59	Each additional kW	Per kW	\$5.00	\$5.00
<i>(Cal. Gov. Code § 66015)</i>				
Miscellaneous				
3.60	Alquist Priolo Hazard Act (applicable to special study zones as determined by Chief Building Supv / Official.)		% of Building Valuation	% of Building Valuation
Electrical				
Electrical Permit Issuance				
3.61	Permit Issuance	Flat	\$101.00	\$99.00
3.62	For new single and two-family residential buildings, including all wiring & electrical equipment in or on each building or premises, excluding the area of garages, carports and other minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.22	\$0.21
3.63	For new garage and storage areas	Per square foot	\$0.12	\$0.11
3.64	For new commercial or industrial buildings of the uncompleted "SHELL" type	Per Square Foot	\$0.22	\$0.21
3.65	For alterations, additions and modifications to uncompleted "SHELL" type commercial or industrial buildings, including all wiring and electrical equipment associated with a particular area, installed or constructed by the applicant	Per square foot	\$0.38	\$0.37
3.66	For alterations, addition and modifications to existing single and multi-family buildings, excluding the area of garages, carports and minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.22	\$0.21

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
Mechanical				
<u>Mechanical Permit Issuance</u>				
3.67	Permit Issuance	Flat	\$101.00	\$99.00
<u>New Building, Addition, or Alteration Fee Schedule</u>				
3.68	Residential additions and alterations less than 300 square feet	Flat	\$168.00	\$164.00
3.69	Residential additions and alterations 300 square feet and greater	Per square foot	\$0.56	\$0.55
3.70	New residential or multifamily residential buildings	Per square foot	\$0.26	\$0.25
3.71	Commercial	Per square foot	\$0.22	\$0.21
Plumbing				
<u>Plumbing Permit Issuance</u>				
3.72	Permit Issuance	Flat	\$101.00	\$99.00
<u>New Building, Addition, or Alteration Fee Schedule</u>				
3.73	Residential additions and alterations less than 300 square feet	Flat	\$422.00	\$410.00
3.74	Residential additions and alterations 300 square feet or greater	Per square foot	\$1.41	\$1.37
3.75	New residential or multifamily residential buildings	Per square foot	\$0.25	\$0.24
<u>Unit Fee Schedule</u>				
3.76	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage, piping and backflow protection therefore)	Each	\$14.00	\$13.75
3.77	For each building sewer, or trailer park sewer	Each	\$14.00	\$13.75
3.78	For each rainwater system	Each	\$14.00	\$13.75
3.79	For each private sewage pump system	Each	\$83.00	\$81.00
3.80	For each water heater and /or vent	Each	\$28.00	\$27.50
3.81	For each gas piping system of one to four outlets	Each	\$14.00	\$13.75
3.82	For each additional gas piping outlet	Each	\$14.00	\$13.75
3.83	For each industrial waste pre-treatment interceptor, including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	Each	\$14.00	\$13.75
3.84	For installation, alteration or repair of water piping and/or water treating equipment	Each	\$56.50	\$55.00
3.85	For repair or alteration of drainage or vent piping	Each	\$56.50	\$55.00
3.86	For each lawn sprinkler system on any one meter, including backflow protection devices therefore	Each	\$28.00	\$27.50
3.87	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each system of one to four outlets	Each	\$14.00	\$13.75
3.88	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each additional outlet	Each	\$14.00	\$13.75
3.89	For each swimming pools	Each	\$56.50	\$55.00
3.90	For each gray water system	Each	\$56.50	\$55.00
3.91	For each medical gas piping system of one (1) to five (5) inlets or outlets for a specific gas	Each	\$70.00	\$68.00
3.92	For each additional medical gas inlets or outlets more than five (5)	Each	\$14.00	\$13.75
Other Building Division Fees				
<u>Other Inspection and Fees</u>				
3.93	Plan Review Fees (if submitted separately)	Per hour	\$181.00	\$176.00
3.94	Inspection outside of normal business hours (min 2 hours)	Per hour	\$210.00	\$204.00
3.95	Inspection for which no fee is specifically indicated	Per hour	\$168.00	\$164.00
<u>Penalties for Work without a Permit</u>				
3.96	Fee Plus Penalty	Penalty	2x Permit Fee	2x Permit Fee
<u>Administrative Review</u>				
3.97	Alternate Method of Construction	Per hour	\$400.00	\$389.00
3.98	Request for re-evaluation of Code requirement	Per hour	\$400.00	\$389.00
3.99	Review of disabled access "unreasonable hardship and disproportionate cost"	Per hour	\$400.00	\$389.00
3.100	Change of address review for single family dwelling	Per hour	\$140.00	\$136.00
<u>Extension or Reactivation of Permit or Plan Case</u>				
3.101	Extension Of Permit Which Is About To Expire	Hourly Rate	\$187.00	\$182.00
3.102	Reactivation of expired Permit	Hourly Rate	\$187.00	\$182.00

Fee No.	Fee Title	Unit	Proposed 2027 Fees	2026 Fees
AB 1600 Fees				
3.103	Residential	Per square foot	\$16.10	\$15.50
3.104	Hotel	Per square foot	\$2.59	\$2.50
3.105	Commercial Retail	Per square foot	\$16.10	\$15.50
3.106	Office Meeting	Per square foot	\$9.87	\$9.50
3.107	Industrial	Per square foot	\$8.83	\$8.50
3.108	Institutional/Other	Per square foot	\$11.42	\$11.00
3.109	Administrative Fee	Percent of fee	n/a	n/a
<i>(11/25/24, Resolution #24-175)</i>				
4. CODE ENFORCEMENT				
Building Violations				
Building Code Violation / Building Maintenance				
4.01	1-30 Days	Flat	\$1,646.00	\$1,599.00
4.02	31-60 Days	Flat	\$2,272.00	\$2,206.00
4.03	61-90 Days	Flat	\$2,897.00	\$2,813.00
Expired Plan Check / Building Permit Application				
4.04	1-30 Days	Flat	\$623.00	\$605.00
4.05	31-60 Days	Flat	\$1,203.00	\$1,168.00
4.06	61-90 Days	Flat	\$1,789.00	\$1,737.00
Expired Building Permit				
4.07	1-30 Days	Flat	\$623.00	\$605.00
4.08	31-60 Days	Flat	\$1,203.00	\$1,168.00
4.09	61-90 Days	Flat	\$1,789.00	\$1,737.00
Zoning Violations				
Conditions of Approval Violation				
4.10	1-30 Days	Flat	\$1,135.00	\$1,102.00
4.11	31-60 Days	Flat	\$1,703.00	\$1,654.00
4.12	61-90 Days	Flat	\$2,272.00	\$2,206.00
Fence Violation				
4.13	1-30 Days	Flat	\$1,618.00	\$1,571.00
4.14	31-60 Days	Flat	\$2,186.00	\$2,123.00
4.15	61-90 Days	Flat	\$2,760.00	\$2,680.00
Illegal Home Occupation				
4.16	1-30 Days	Flat	\$1,618.00	\$1,571.00
4.17	31-60 Days	Flat	\$2,186.00	\$2,123.00
4.18	61-90 Days	Flat	\$2,760.00	\$2,680.00
Short Term Rentals				
4.19	1-30 Days	Flat	\$1,016.00	\$987.00
4.20	31-60 Days	Flat	\$1,458.00	\$1,416.00
4.21	61-90 Days	Flat	\$1,953.00	\$1,897.00
Illegal Secondary Unit				
4.22	1-30 Days	Flat	\$1,618.00	\$1,571.00
4.23	31-60 Days	Flat	\$2,186.00	\$2,123.00
4.24	61-90 Days	Flat	\$2,760.00	\$2,680.00
Sign Code Violation				
4.25	1-30 Days	Flat	\$538.00	\$523.00
4.26	31-60 Days	Flat	\$992.00	\$964.00
4.27	61-90 Days	Flat	\$1,453.00	\$1,411.00
All Other Violations				
4.28	1-30 Days	Flat	\$1,533.00	\$1,489.00
4.29	31-60 Days	Flat	\$2,299.00	\$2,233.00
4.30	61-90 Days	Flat	\$3,062.00	\$2,973.00
Property Maintenance Violations				
4.31	1-15 Days	Flat	\$538.00	\$523.00
4.32	16-30 Days	Flat	\$992.00	\$964.00
4.33	30-45 Days	Flat	\$1,453.00	\$1,411.00

Fee No.	Fee Title	Unit	Proposed 2027 Fees	2026 Fees
Other Code Enforcement Services				
4.34	Inspection / Abatement Warrant	Flat	\$7,605.00	\$7,384.00
4.35	Permit or Plan Extension	Flat	\$180.00	\$175.00
4.36	Notice of Violation	Flat	\$265.00	\$258.00
4.37	Administrative Hearing Board Notice	Flat	\$305.00	\$297.00
4.38	Administrative Hearing Board	Flat	\$8,522.00	\$8,274.00
4.39	Appeal of Administrative Hearing Board Decision to the City Council	Flat	\$113.00	\$110.00
4.40	Lien	Flat	\$3,038.00	\$2,950.00
4.41	Administrative Review	Per hour	\$180.00	\$175.00
4.42	Office Meeting	Per hour	\$180.00	\$175.00
4.43	Additional Inspection	Per hour	\$180.00	\$175.00
4.44	All Other Code Enforcement Services	Per hour	\$180.00	\$175.00
Illegal Dumping				
Administrative Citations for Littering				
4.45	First violation	Per violation	\$250.00	\$250.00
4.46	Second violation	Per violation	\$500.00	\$500.00
4.47	Third violation	Per violation	\$1,000.00	\$1,000.00
Administrative Citations for Illegal Dumping				
4.48	First violation	Per violation	\$1,000.00	\$1,000.00
4.49	Second violation	Per violation	\$2,500.00	\$2,500.00
4.50	Third violation	Per violation	\$5,000.00	\$5,000.00
Administrative Citations for Failure to Abate by Private Property Owners				
4.51	First violation	Per violation	\$500.00	\$500.00
4.52	Second violation	Per violation	\$1,000.00	\$1,000.00
4.53	Third violation	Per violation	\$3,000.00	\$3,000.00
Administrative Citations for Major Violations				
4.54	First violation	Per violation	\$5,000.00	\$5,000.00
4.55	Second violation	Per violation	\$7,500.00	\$7,500.00
4.56	Third violation	Per violation	\$10,000.00	\$10,000.00
<i>(11/23/20, Ordinance No. 1441)</i>				
5. FIRE				
Plan Review for New Construction and / or Tenant Improvement				
5.01	Plan Review – Base Rate (all occupancies)	Flat	\$920.00	\$894.00
5.02	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$321.00	\$312.00
5.03	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$321.00	\$312.00
5.04	Expedited Plan Review	Flat	\$1,077.00	\$1,046.00
Fire Protection Systems				
Fire Sprinklers/Standpipe Systems				
5.05	New commercial & residential sprinkler system installations - Up to 3,000 sq ft	Flat	\$1,714.00	\$1,665.00
5.06	Each additional 3,000 sq ft	Each additional	\$277.00	\$269.00
5.07	New manufactured home sprinkler installation	Flat	\$504.00	\$490.00
5.08	Commercial underground pipe system installations	Per installation	\$1,756.00	\$1,705.00
5.09	Standpipe system installations	Flat	\$1,756.00	\$1,705.00
5.10	Tenant improvements: Installation/Alteration of 10 or more heads - Up to 3,000 sq ft (Note: Head change outs are not included in the head count)	Flat	\$1,847.00	\$1,794.00
5.11	Each additional 3,000 sq ft	Each additional	\$277.00	\$269.00
5.12	Tenant Improvement: 9 or less sprinkler heads and unlimited head change-outs (installation/alteration)	Each	\$920.00	\$894.00
5.13	Alteration/Repair of existing underground pipe system	Flat	\$920.00	\$894.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
Fire Alarms				
5.14	New fire alarm system installation - Up to 3,000 sq ft	Flat	\$1,585.00	\$1,539.00
5.15	Each additional 3,000 sq ft	Each additional	\$277.00	\$269.00
5.16	Installation of additional devices on existing system - Up to 3,000 sq ft	Flat	\$920.00	\$894.00
5.17	Each additional 3,000 sq ft	Each additional	\$277.00	\$269.00
5.18	Existing Fire Alarm Panel Upgrades	Flat	\$1,667.00	\$1,619.00
5.19	Other Fire Protection Systems, New & Upgrade Installations	Per installation	\$1,198.00	\$1,164.00
5.20	Plan Check Re-Submittals	Per resubmittal	\$489.00	\$475.00
5.21	Unpermitted Construction Work (penalty determined by Inspector)	Per instance	\$416.00	\$404.00
5.22	Emergency Radio Systems	Flat	\$1,756.00	\$1,705.00
Site Inspections				
5.23	Fire Alarms: Repair/exchange devices, & radio transmitters	Per inspection	\$459.00	\$446.00
5.24	Construction Re-inspections	Per re-inspection	\$416.00	\$404.00
5.25	Installation of hazardous material storage tanks (Temporary permit is required, along with an inspection.)	Per tank	\$459.00	\$446.00
5.26	Replacement of hazardous material storage tank piping, dispensers. Note: If piping work is done as part of tank installation, there is no charge. (Temporary permit is required, along with an inspection.)	Per replacement	\$459.00	\$446.00
5.27	Removal of hazardous material storage tank (Temporary permit is required, along with an inspection.)	Per tank	\$459.00	\$446.00
5.28	Medical gas piping, Installation – Permit required (Building Division)	Per installation	\$1,155.00	\$1,122.00
5.29	Inspection for which no fee is indicated	Per hour	\$277.00	\$269.00
5.30	CO2	Flat	\$459.00	\$446.00
Required Services				
False Alarm Penalty Fees				
5.31	1st Response	Flat	\$771.00	\$749.00
5.32	2nd Response	Flat	\$771.00	\$749.00
5.33	3rd Response and each response thereafter in a calendar year	Each	\$771.00	\$749.00
5.34	New Occupancy/Business Inspection (Tier 1 - Under 10,000 sq. ft.)	Per inspection	\$453.00	\$453.00
5.35	New Occupancy/Business Inspection (Tier 2 - 10,000-20,000 sq. ft.)	Per inspection	\$680.00	\$680.00
5.36	New Occupancy/Business Inspection (Tier 3 - 20,001-45,000 sq. ft.)	Per inspection	\$906.00	\$906.00
5.37	New Occupancy/Business Inspection (Tier 4 - Above 45,000 sq. ft.)	Per inspection	\$1,133.00	\$1,133.00
5.38	Key Box Service	Flat	\$123.00	\$120.00
5.39	Mall kiosk inspection	Flat	\$289.00	\$281.00
5.40	Annual Fire Code Permits (FCP's) [Fire Footnote 1]	Flat	\$264.00	\$257.00
5.41	Temporary permits (permitted activities less than 90 days)	Flat	\$391.00	\$380.00
5.42	Asphalt kettle operation – annual permit required for roofing contractors. Applications and fee collection is done at Building Division.	Annually	\$58.00	\$57.00
5.43	Title 19, 5-Year Certification inspection for fire extinguishing systems (fire sprinkler or standpipe systems). Annual permit for contractor [Fire Footnote 1]	Annually	\$117.00	\$114.00
5.44	High rise annual inspection/certification	Per hour, Min 3 hours	\$305.00	\$297.00
5.45	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 1 - Up to 5,000 sq. ft.)	Per inspection	\$453.00	\$453.00
5.46	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 2 - 5,001-10,000 sq. ft.)	Per inspection	\$680.00	\$680.00
5.47	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 3 - 10,001-20,000 sq. ft.)	Per inspection	\$906.00	\$906.00
5.48	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 4 - 20,001-45,000 sq. ft.)	Per inspection	\$1,133.00	\$1,133.00
5.49	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 5 - Above 45,000 sq. ft.)	Per inspection	\$1,360.00	\$1,360.00
Requested Services				
5.50	Fire incident report	Per report, up to 5 pages	\$29.00	\$28.50
5.51	Each additional page	Per page	\$0.28	\$0.27
5.52	Photographs: Digital	Handling fee	\$87.00	\$85.00
5.53	Fire code variance application	Flat	\$722.00	\$701.00
5.54	Inspection outside of normal business hours (min 2 hours)	Per hour	\$373.00	\$363.00

Fee No.	Fee Title	Unit	Proposed 2027 Fees	2026 Fees
Pre-Inspection/Consultation Of Large Family Day Care And Residential Care				
5.55	Less than 25 occupants	Flat	\$322.00	\$322.00
5.56	26 or more occupants	Flat	\$322.00	\$322.00
<i>(CA Health & Safety Code § 13235)</i>				
Annual Permits [Fire Footnote 1]				
5.57	Candles & Open Flames in Assemblies (churches exempt)	Annual	\$264.00	\$257.00
5.58	Combustible Material Storage >2500 cu. ft.	Annual	\$264.00	\$257.00
5.59	Compressed Gases >amounts in Table 105-A	Annual	\$264.00	\$257.00
5.60	Commercial Rubbish – Handling Operation	Annual	\$264.00	\$257.00
5.61	Cryogenics >amounts in Table 105-B	Annual	\$264.00	\$257.00
5.62	Day Care (E) 7 or more children in non-residential	Annual	\$264.00	\$257.00
5.63	Dry Cleaning (operate a dry cleaning plant)	Annual	\$264.00	\$257.00
5.64	Dust Producing Operations	Annual	\$264.00	\$257.00
5.65	Fire Alarm (Operate a fire alarm system)	Annual	\$264.00	\$257.00
5.66	Flammable/Combustible Liquids (storage in excess of 5 gallons, operate tanks, etc.)	Annual	\$264.00	\$257.00
5.67	Hazardous Materials >amounts in Table 105-C	Annual	\$264.00	\$257.00
5.68	High Piled Combustible Storage	Annual	\$264.00	\$257.00
5.69	Hot – Work Operations (except when conducted under a building permit)	Annual	\$264.00	\$257.00
5.70	Institutions (all I occupancies)	Annual	\$264.00	\$257.00
5.71	Large Family Day Care (R-3) (9-14 children)	Annual	\$264.00	\$257.00
5.72	Residential Board & Care Occupancies (R-3.1)	Annual	\$264.00	\$257.00
5.73	Liquefied Petroleum Gas	Annual	\$264.00	\$257.00
5.74	Motor Vehicle Fuel Dispensing Station	Annual	\$264.00	\$257.00
5.75	Places of Assembly (all A occupancies)	Annual	\$264.00	\$257.00
5.76	Radioactive Materials >1 micro curie	Annual	\$264.00	\$257.00
5.77	Refrigeration Equipment (>220 lbs. of Class A1 or 30 lbs. of other refrigerants)	Annual	\$264.00	\$257.00
5.78	Repair Garage (S-3 or H-4 Occupancies)	Annual	\$264.00	\$257.00
5.79	Spraying or Dipping (using flammable or combustible liquids or powders)	Annual	\$264.00	\$257.00
Temporary Permits				
5.80	Candles & Open Flames in Assemblies (for special events)	Each	\$391.00	\$380.00
5.81	Carnival and Fairs (90 days or less)	Each	\$391.00	\$380.00
5.82	Christmas Tree Lot (90 days or less)	Each	\$391.00	\$380.00
5.83	Malls: assemblies, auto displays, open flames, etc. (90 days or less)	Each	\$391.00	\$380.00
5.84	Tents, Canopies and Temporary Membrane Structures (excludes tents on Christmas tree lots) (> 400 square ft.) (90 days or less)	Each	\$391.00	\$380.00

Fire Department Footnotes

Footnote 1: Annual fees are effective as of the start of the calendar year, January 1.

6. LIBRARY**PENINSULA LIBRARY SYSTEM/DALY CITY LIBRARY FINES & FEES**

6.01	Lost or Damaged Items Processing Fee	Base	\$5.00	\$5.00
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DALY CITY LIBRARY LOCAL FEES

6.02	Media Case - Missing or Damaged	Per Case	\$5.00	\$5.00
6.03	Barcode - Missing or Damaged	Per Barcode	\$1.00	\$1.00
6.04	RFID Tag - Missing or Damaged	Per Tag	\$1.00	\$1.00
6.05	Media Case Insert/Cover Art	Per Item	\$2.00	\$2.00
6.06	Copying and Printing - Black and White	Per Page	\$0.15	\$0.15
6.07	Copying and Printing - Color	Per Page	\$0.40	\$0.40
6.08	Test Proctoring, resident	Per Item	\$50.00	\$50.00

(06/23/14, Resolution 14-104)

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
7. PLANNING				
7.01	Administrative Use Permit	Flat	\$11,362.00	\$11,032.00
7.02	AUP Renewal Permit	Flat	\$5,681.00	\$5,516.00
7.03	Use Permit	Flat	\$13,056.00	\$12,676.00
7.04	Use Permit, Concurrent or TI	Flat	\$4,770.00	\$4,632.00
	<u>Coastal Development Permit</u>			
7.05	Minor	Flat	\$5,681.00	\$5,516.00
7.06	Major	Flat	\$22,725.00	\$22,064.00
	<u>Variance</u>			
7.07	Minor	Flat	\$4,770.00	\$4,632.00
7.08	Major	Flat	\$13,066.00	\$12,686.00
7.09	Planned Development Zone Change	Deposit	\$15,000.00	\$15,000.00
7.10	Zone Changes / Text Amendment	Deposit	\$10,000.00	\$10,000.00
7.11	Development Agreements	Deposit	\$10,000.00	\$10,000.00
7.12	GPA / Text Amendment	Deposit	\$15,000.00	\$15,000.00
7.13	Certificate of Compliance	Flat	\$1,703.00	\$1,654.00
7.14	Parcel Map	Flat	\$13,066.00	\$12,686.00
7.15	Subdivision	Flat	\$17,611.00	\$17,099.00
7.16	# of lots or parcels or units	Per lot	\$226.00	\$220.00
7.17	Condominium Conversion	Flat	\$16,475.00	\$15,996.00
7.18	# of units	Per unit	\$226.00	\$220.00
7.19	Environmental Assessment (Exempt)	Flat	\$339.00	\$330.00
7.20	Initial Study (Neg Declaration)		Actual + 20%	Actual + 20%
7.21	Initial Study (Mitigated Neg Declaration)		Actual + 20%	Actual + 20%
7.22	EIR		Actual + 20%	Actual + 20%
7.23	Design Review – Major	Flat	\$13,066.00	\$12,686.00
7.24	Design Review – Minor (Concurrent)	Flat	\$4,885.00	\$4,743.00
7.25	Design Review – Administrative	Flat	\$1,135.00	\$1,102.00
7.26	ADU	Flat	\$851.00	\$827.00
7.27	Front Yard Paving	Flat	\$339.00	\$330.00
7.28	Time Extension	Flat	\$908.00	\$882.00
7.29	Appeal Fee	Flat	\$113.00	\$110.00
7.30	Zoning Confirmation and Verification Letters	Flat	\$1,135.00	\$1,102.00
7.31	ABC Letter of Convenience and Necessity	Flat	\$10,794.00	\$10,480.00
7.32	Sign Permit	Flat	\$215.00	\$209.00
7.33	Pre-application Review Fee	Flat	\$2,043.00	\$1,984.00
7.34	Short Term Rental Permits	Flat	\$851.00	\$827.00
7.35	Short Term Rental Permit Renewal	Flat	\$160.00	\$156.00
7.36	Cannabis Permits	Flat	\$283.00	\$275.00
7.37	Stormwater Treatment Review		Actual + 20%	Actual + 20%
7.38	Home Occupation Permit	Flat	\$113.00	\$110.00
7.39	Lot Line Adjustment or Lot Merger	Flat	\$4,657.00	\$4,522.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
8. POLICE				
8.01	Auto Impound Fee	Per release	\$240.00	\$240.00
8.02	Boot Release	Each	\$155.00	\$155.00
8.03	Civil Court Appearance	Per appearance	\$275.00	\$275.00
			<i>(CA Government Code § 68097.2)</i>	
8.04	Subpoena Duces Tecum	Each	\$15.00	\$15.00
8.05	Clearance Letter	Per letter	\$54.00	\$53.00
8.06	False Alarms-Registered (On a 12-month period from first offense, resets after 12-months)	No charge for first	\$0.00	\$0.00
8.07	1st Offense	Each	\$0.00	\$0.00
	2nd Offense	Each	\$25.00	\$25.00
	3rd Offense	Each	\$50.00	\$50.00
	4th and Subsequent Offense	Each	\$100.00	\$100.00
8.08	False Alarms-Unregistered and expired (On a 12-month period from first offense, resets after 12-months)	\$25 charge for first	\$25.00	\$25.00
8.09	1st Offense	Each	\$25.00	\$25.00
	2nd Offense	Each	\$25.00	\$25.00
	3rd Offense	Each	\$50.00	\$50.00
	4th and Subsequent Offense	Each	\$100.00	\$100.00
8.10	Alarm Permit	Annually	\$27.00	\$26.50
8.11	Fingerprinting – Ink	Per request card	\$43.00	\$41.75
8.12	Fingerprinting – Livescan [Police Footnote 1]	Per request	\$109.00	\$106.00
8.13	Repossession Fee	Each	\$15.00	\$15.00
			<i>(CA Government Code § 41612)</i>	
8.14	Special Event Permit	Each	\$483.00	\$469.00
8.15	Storage of Firearms	For first firearm	\$195.00	\$190.00
8.16	Each additional firearm	Each	\$157.00	\$153.00
8.17	Storage of Ammunition	Flat	\$81.00	\$79.00
8.18	Taxi Applicants, New [Police Footnote 1]	Per applicant	\$109.00	\$106.00
8.19	Taxi Applicants, Renewal	Per applicant	\$43.00	\$41.75
Digital Media				
8.20	Photos	Flat fee per request	\$10.00	\$10.00
8.21	Videos	Flat fee per request	\$15.00	\$15.00

Police Department Footnotes

Footnote 1: Plus all prevailing State, Federal and County Fees for fingerprinting of applicants, subject to increases by outside agencies. As an example, here are some of the current costs:

DOJ Prevailing Fee	\$42.00
FBI Prevailing Fee	\$17.00
County Prevailing Fee	\$5.00

9. PUBLIC WORKS

Additional review over and above the baseline included in the fees below may be charged on a T&M basis or require the services of outside consultants.

Technology Fee				
9.01	Technology Fee	% Engineering Permit	9%	9%
Subdivision Reviews				
Agreements / Map Review				
9.02	Tentative Map Review	Flat	\$4,078.00	\$3,960.00
9.03	Subdivision Agreement	Flat	\$6,044.00	\$5,868.00
9.04	Parcel Map Review	Flat	\$6,083.00	\$5,906.00
9.05	Final Map Review	Base	\$6,083.00	\$5,906.00
9.06	Plus # of lots or units	Per lot or unit	\$154.00	\$150.00
9.07	Right of Way and Easement Abandonment	Flat	\$5,590.00	\$5,428.00
9.08	Lot Line Adjustment	Flat	\$4,066.00	\$3,948.00
9.09	Surveyor Review		Actual + 20%	Actual + 20%

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
Public / Site Improvements				
Site Improvement Plan Reviews				
9.10	Improvement Cost - \$0 - \$500,000	Minimum	\$6,033.00	\$5,858.00
9.11	% of Cost up to \$500,000	Plus	2.50%	2.50%
9.12	Cost \$500,001 - \$1,500,000	Base	\$20,245.00	\$19,656.00
9.13	% of Cost over \$500,000	Plus	1.70%	1.70%
9.14	Cost \$1,500,001 - \$4,500,000	Base	\$39,662.00	\$38,507.00
9.15	% of Cost over \$1,500,000	Plus	0.75%	0.75%
9.16	Cost \$4,500,001 or greater	Base	\$65,174.00	\$63,276.00
9.17	% of Cost over \$4,500,000	Plus	0.35%	0.35%
Site Improvement Permit and Inspections				
9.18	Improvement Cost - \$0 - \$500,000	Minimum	\$13,843.00	\$13,440.00
9.19	% of Cost up to \$500,000	Plus	7.50%	7.50%
9.20	Cost \$500,001 - \$1,500,000	Base	\$56,824.00	\$55,169.00
9.21	% of Cost over \$500,000	Plus	5%	5%
9.22	Cost \$1,500,001 - \$4,500,000	Base	\$113,824.00	\$110,509.00
9.23	% of Cost over \$1,500,000	Plus	2%	2%
9.24	Cost \$4,500,001 or greater	Base	\$182,952.00	\$177,624.00
9.25	% of Cost over \$4,500,000	Plus	1.24%	1.24%
9.26	Improvement Security Deposit/Bond	% of improvement costs	200%	200%
Grading and Erosion Control				
Plan Review				
9.27	1,000 cu yd. or less	Base	\$334.00	\$325.00
9.28	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$150.00	\$146.00
9.29	1,001 to 10,000 cu yd.	Base	\$1,699.00	\$1,650.00
9.30	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$175.00	\$170.00
9.31	10,001 to 100,000 cu yd.	Base	\$3,285.00	\$3,190.00
9.32	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$64.00	\$63.00
9.33	100,001 cu yd. or greater	Base	T&M	T&M
9.34	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M	T&M
Permit and Inspections				
9.35	1,000 cu yd. or less	Base	\$653.00	\$634.00
9.36	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$269.00	\$262.00
9.37	1,001 to 10,000 cu yd.	Base	\$3,096.00	\$3,006.00
9.38	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$369.00	\$359.00
9.39	10,001 to 100,000 cu yd.	Base	\$6,431.00	\$6,244.00
9.40	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$249.00	\$242.00
9.41	100,001 cu yd. or greater	Base	T&M	T&M
9.42	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M	T&M
Security Deposits				
9.43	Grading Security Deposit/Bond	% of Grading Cost	25%	25%
Wet Season Work Authorization				
9.44	Wet Season Work Authorization	Per week	\$667.00	\$648.00
Transportation Permits				
Oversize Load				
9.45	Single Trip	Each	\$0.00	\$0.00
Dirt and Debris Hauling				
9.46	Permit Fees (per operation)	Base	\$229.00	\$223.00
9.47	Plus per # of cubic yards per # of miles round trip	Each	\$0.24	\$0.23

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
Encroachment Permits				
<u>Temporary Encroachment (scaffolding, construction fencing, etc.)</u>				
9.48	Permit Fees	Base	\$667.00	\$648.00
9.49	Plus per # of weeks more than two weeks	Per # of weeks	\$111.00	\$108.00
9.50	Security Deposit	Deposit	\$1,000.00	\$1,000.00
<u>Encroachment Agreement</u>				
9.51	Encroachment Agreement		T&M	T&M
9.52	Security Deposit (except Wireless Small Cell) - refundable upon removal of encroachment	Each	Agreement Specific	Agreement Specific
9.53	Security Deposit for Wireless Small Cell - refundable upon removal of Wireless Small Cell	Per location	\$750.00	\$750.00
<u>Wireless Small Cell (with existing Lease Agreement)</u>				
9.54	Processing Fee	Flat	\$234.00	\$228.00
9.55	Plan Review Fee	Flat	\$940.00	\$913.00
9.56	Inspection Fee	Flat	\$1,360.00	\$1,321.00
9.57	Security Deposit (refundable)	Deposit	\$1,500.00	\$1,500.00
<u>Street Parking/Space Obstruction (renewable every four weeks)</u>				
9.58	Residential	Flat	\$667.00	\$648.00
9.59	Commercial	Base	\$667.00	\$648.00
9.60	Plus per # of weeks, after first week	# of weeks	\$222.00	\$216.00
9.61	Security Deposit	Deposit	\$500.00	\$500.00
9.62	Temporary Container	Base	\$557.00	\$541.00
9.63	Plus per # of weeks, after first week	Per Week	\$111.00	\$108.00
9.64	Security Deposit	Deposit	\$500.00	\$500.00
<u>Traffic Control</u>				
9.65	Processing Fee	Flat	\$334.00	\$325.00
9.66	Plan Review Fee	Per Hour	\$231.00	\$225.00
9.67	Inspection Fee (mobile, temporary setup)	Per Day	\$327.00	\$318.00
9.68	Inspection Fee (fixed, long-term setup)	Per Week	\$1,099.00	\$1,067.00
9.69	Security Deposit	Deposit	\$1,000.00	\$1,000.00
<u>Monitoring Well/Core Drilling/Potholing</u>				
9.70	Permit Fees	Base	\$334.00	\$325.00
9.71	Plus per # of locations	Each	\$444.00	\$432.00
9.72	Security Deposit	Per Location	\$1,000.00	\$1,000.00
<u>Sidewalk/Curb Drain/Driveway (not longer than 30 days)</u>				
9.73	Processing Fee	Flat	\$334.00	\$325.00
9.74	Plan Review Fee	Per Hour	\$229.00	\$223.00
9.75	Sidewalk/Driveway (Right-of-Way)/Front Yard Paving (Per 200 sq. ft. increment, or fraction thereof)	Each	\$444.00	\$432.00
9.76	Excavation in Unpaved Areas (Per 200 sq. ft. increment, or fraction thereof)	Each	\$444.00	\$432.00
9.77	Security Deposit	Minimum Deposit	\$500.00	\$500.00
<u>Street Excavation/Directional Boring</u>				
9.78	Processing Fee	Base	\$334.00	\$325.00
9.79	Plan Review Fee - Up to 3 reviews	Flat	\$3,059.00	\$2,970.00
9.80	Inspection Fee (First 200 sq. ft.)	Base	\$2,226.00	\$2,162.00
9.81	Each additional 50 sq. ft. increment or fraction thereof	Each	\$184.00	\$179.00
9.82	Security Deposit (\$750 minimum)	Per sq. ft.	\$15.00	\$15.00
<u>Water Service</u>				
9.83	Permit Fees	Base	\$334.00	\$325.00
9.84	Plus per # of services	Each	\$1,248.00	\$1,212.00
9.85	Security Deposit (2" service or less)	Deposit	\$2,000.00	\$2,000.00
9.86	Security Deposit (greater than 2" service)	Deposit	\$3,500.00	\$3,500.00
9.87	Fire Flow Test and Results	Per test	\$920.00	\$894.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
Sanitary Sewer Lateral				
9.88	Within the City right-of-way, w/in the District	Base	\$334.00	\$325.00
9.89	Plus per # of laterals	Each	\$1,248.00	\$1,212.00
9.90	Security Deposit	Deposit	\$2,000.00	\$2,000.00
9.91	Within the City right-of-way, not w/in the District	Base	\$334.00	\$325.00
9.92	Plus per # of laterals	Each	\$444.00	\$432.00
9.93	Security Deposit	Deposit	\$2,000.00	\$2,000.00
9.94	Not within the City right-of-way, w/in the District	Base	\$229.00	\$223.00
9.95	Plus per # of laterals	Each	\$803.00	\$780.00
Development Impact Reviews				
Traffic Study				
9.96	Review Fees	Base	\$5,119.00	\$4,970.00
9.97	Plus per # of hours more than twenty-two (22) hours	Per Hour	\$231.00	\$225.00
Water System Study				
9.98	Review Fees	Base	\$896.00	\$870.00
9.99	Plus per # of hours more than four hours	Per Hour	\$223.00	\$217.00
Sanitary Sewer Study				
9.100	Review Fees	Base	\$896.00	\$870.00
9.101	Plus per # of hours more than four hours	Per Hour	\$223.00	\$217.00
Third Party Consultant				
9.102	Use of Third Party Consultant for Development Projects and Permits		Actual + 20%	Actual + 20%
Building Permit Reviews				
9.103	Review Fees	% of the Building Permit	20%	20%
Other Requests				
9.104	City General Conditions, Standard Specifications & Drawings, Capital Project Plans & Specifications, and Copies of Other Documents			
	Online at www.dalycity.org		No Fee	No Fee
	Electronic Files		No Fee	No Fee
	Printed Copies		Actual Cost	Actual Cost
Permit Extension				
9.105	Permit Extension (Renewal)	Flat	\$234.00	\$228.00
9.106	Reinstatement of Expired Permit	Flat	\$457.00	\$444.00
Permit Cancellation				
9.107	Processing Fee	Flat	\$234.00	\$228.00
9.108	Pre-Cancellation Inspection	Flat	\$222.00	\$216.00
9.109	Work Without a Permit	Double Permit Fees	Double Permit	Double Permit
Utility (Private Utilities under CPUC Regulation with a CPCN)				
9.110	Private Utility Companies may be issued a consolidated Utility Permit covering one or more of the scopes of work listed. Security Deposits are waived for estimated cost of work less than \$10,000. Estimated cost of work shall be reviewed and determined by Engineering staff.		T&M	T&M
10. RECREATION SERVICES				
YOUTH PROGRAMS				
10.01	Youth Activities/Classes - Resident (NEW)	Per Person	\$5 - \$40	n/a
10.02	Youth Activities/Classes - Non-Resident (NEW)	Per Person	\$6.25 - \$50	n/a
YRP				
10.03	Afterschool Youth Recreation Program (AYRP): TK, Pre-K, Kindergarten	Per Trimester	\$465.00	\$223 - \$445
10.04	Afterschool Youth Recreation Program (AYRP): 1st - 5th Grades	Per Trimester	\$310.00	\$148 - \$295
10.05	Afterschool Youth Recreation Program (AYRP): 6th - 8th Grades	Per Quarter	\$232.00	\$111 - \$222
10.06	Summer Youth Recreation Program (SYRP) - Resident	Per Week	\$155.00	\$75 - \$150
10.07	Summer Youth Recreation Program (SYRP) - Non-Resident	Per Week	\$194.00	\$94 - \$188
10.08	AfterCare - Resident	Per Week	\$55.00	\$25 - \$50
10.09	AfterCare - Non-Resident	Per Week	\$69.00	\$32 - \$63
10.10	Youth Trips - Resident	Per Person	\$40.00	\$40.00
10.11	Youth Trips - Non-Resident	Per Person	\$50.00	\$50.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
Open Tot				
10.12	Tot Playtime Drop-In - Resident	Per Person	\$5.00	\$5.00
10.13	Tot Playtime Drop-In - Non-Resident	Per Person	\$6.25	\$6.25
10.14	Tot Playtime Card - Resident	Per Visit	\$4.00	\$4.00
10.15	Tot Playtime Card - Non-Resident	Per Visit	\$5.00	\$5.00
Baseball				
10.16	Individual Participant - Resident	Per Person	\$111.00	\$111.00
10.17	Individual Participant - Non-Resident	Per Person	\$139.00	\$139.00
10.18	Daly City School Team	Per Team	\$441.00	\$441.00
10.19	Non-Daly City School Team	Per Team	\$552.00	\$552.00
Basketball				
10.20	Individual Participant - Resident	Per Person	\$140.00	\$140.00
10.21	Individual Participant - Non-Resident	Per Person	\$175.00	\$175.00
10.22	Daly City School Team	Per Team	\$600.00	\$600.00
10.23	Non-Daly City School Team	Per Team	\$750.00	\$750.00
10.24	Practice Session	Per Team	\$200.00	\$200.00
10.25	Mini-Hoops-Resident	Per Person	\$90.00	\$90.00
10.26	Mini-Hoops-Non-Resident	Per Person	\$113.00	\$113.00
ADULT PROGRAMS				
10.27	Adult Activities/Classes - Resident (NEW)	Per Person	\$10 - \$50	n/a
10.28	Adult Activities/Classes - Non-Resident (NEW)	Per Person	\$12.50 - \$63	n/a
Open Gym				
10.29	Open Gym Drop-In (Various Sports) - Resident	Per Person	\$6.00	\$6.00
10.30	Open Gym Drop-In (Various Sports) - Non-Resident	Per Person	\$7.50	\$7.50
10.31	Women's Run (Basketball) - Resident	Per Visit	\$6.00	\$6.00
10.32	Women's Run (Basketball) - Non-Resident	Per Visit	\$7.50	\$7.50
Court Reservations				
10.33	Court Reservation (Basketball/Volleyball) - Resident	Per Session	\$50.00	\$50.00
10.34	Court Reservation (Basketball/Volleyball) - Non-Resident	Per Session	\$63.00	\$63.00
10.35	Court Reservation (Badminton/Pickleball) - Resident	Per Session	\$20.00	\$20.00
10.36	Court Reservation (Badminton/Pickleball) - Non-Resident	Per Session	\$25.00	\$25.00
Tournament/ Leagues				
10.37	Athletic Team - Tournament/League	Per Team	\$30 - \$1200	\$30 - \$1200
10.38	Athletic Doubles - Tournament/League	Per Team	\$40 - \$300	\$40 - \$300
10.39	Athletic Individual - Tournament/League	Per Person	\$20 - \$150	\$20 - \$150
Competitive Gaming				
10.40	Competitive Gaming - Resident	Per Person	\$5 - \$60	\$5 - \$60
10.41	Competitive Gaming - Non-Resident	Per Person	\$7 - \$75	\$7 - \$75

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
AQUATICS PROGRAM				
10.42	Aquatics Drop-In (Youth/Senior) - Resident	Per Person	\$5.00	\$5.00
10.43	Aquatics Drop-In (Youth/Senior) - Non-Resident	Per Person	\$6.25	\$6.25
10.44	Aquatics Drop-In (Adult) - Resident	Per Person	\$6.00	\$6.00
10.45	Aquatics Drop-In (Adult) - Non-Resident	Per Person	\$7.50	\$7.50
10.46	Lap Swim - Reserved Lane - Resident	Per Person	\$10.00	\$10.00
10.47	Lap Swim - Reserved Lane - Non-Resident	Per Person	\$13.00	\$13.00
10.48	Special Events - Resident	Per Person	\$8.00	\$8.00
10.49	Special Events - Non-Resident	Per Person	\$10.00	\$10.00
10.50	Learn-to-Swim (Pre-School) - Resident	Per Person	\$88.00	\$88.00
10.51	Learn-to-Swim (Pre-School) - Non-Resident	Per Person	\$110.00	\$110.00
10.52	Learn-to-Swim (Youth) - Resident	Per Person	\$80.00	\$80.00
10.53	Learn-to-Swim (Youth) - Non-Resident	Per Person	\$100.00	\$100.00
10.54	Learn-to-Swim (Teen/Adult/Senior) - Resident	Per Person	\$80.00	\$80.00
10.55	Learn-to-Swim (Teen/Adult/Senior) - Non-Resident	Per Person	\$100.00	\$100.00
10.56	Swimmer's Aide - Resident	Per Person	\$80.00	\$80.00
10.57	Swimmer's Aide - Non-Resident	Per Person	\$100.00	\$100.00
10.58	Swim Camp - Resident	Per Person	\$200.00	\$200.00
10.59	Swim Camp - Non-Resident	Per Person	\$250.00	\$250.00
10.60	Guard Start Program - Resident	Per Person	\$200.00	\$200.00
10.61	Guard Start Program - Non-Resident	Per Person	\$250.00	\$250.00
10.62	American Red Cross Lifeguard Class - Resident	Per Person	\$200.00	\$200.00
10.63	American Red Cross Lifeguard Class - Non-Resident	Per Person	\$250.00	\$250.00
10.64	Pool Pass (Youth/Senior) - Resident	Per Visit	\$4.00	\$4.00
10.65	Pool Pass (Youth/Senior) - Non-Resident	Per Visit	\$5.00	\$5.00
10.66	Pool Pass (Adult) - Resident	Per Visit	\$5.00	\$5.00
10.67	Pool Pass (Adult) - Non-Resident	Per Visit	\$6.25	\$6.25
TEEN PROGRAM				
10.68	Teen Open Gym - Resident	Per Quarter	\$10.00	\$10.00
10.69	Teen Open Gym - Non-Resident	Per Quarter	\$13.00	\$13.00
10.70	Volunteer Leadership Program (VLP) - Resident	Per Person	\$100.00	\$100.00
10.71	Volunteer Leadership Program (VLP) - Non-Resident	Per Person	\$125.00	\$125.00
10.72	Job Readiness Program - Resident	Per Person	\$75.00	\$75.00
10.73	Job Readiness Program - Non-Resident	Per Person	\$94.00	\$94.00
10.74	Teen Activities and Events (Cooking, Crafts, Dances, Field Trips, Showcase Etc.)	Per Person	\$5 - \$40	\$5 - \$40
10.75	Clothing	Per Person	\$10 - \$50	\$10 - \$50
ACTIVE ADULT/SENIOR PROGRAMS				
10.76	Active Adult / Senior Classes - Resident	Per Person	\$10 - \$50	\$10 - \$50
10.77	Active Adult / Senior Classes - Non-Resident	Per Person	\$12.50 - \$63	\$12.50 - \$63
10.78	Active Adult / Senior Open Gym/Activity - Resident	Per Visit	\$1 - \$5	\$1 - \$5
10.79	Active Adult / Senior Open Gym/Activity - Non-Resident	Per Visit	\$1.25 - \$6.25	\$1.25 - \$6.25
10.80	Active Adult / Senior Special Events - Resident	Per Person	\$5 - \$100	\$5 - \$100
10.81	Active Adult / Senior Special Events - Non-Resident	Per Person	\$7 - \$125	\$7 - \$125
ADMINISTRATION				
Administration				
10.82	Refund Processing Fee	Each	\$10.00	\$10.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Proposed 2027 Fees</u>	<u>2026 Fees</u>
<u>Facility Rentals</u>				
10.83	Albert M. Teglia Community Center - Resident	Per Hour	\$125.00	\$125.00
10.84	Albert M. Teglia Community Center - Non-Resident	Per Hour	\$150.00	\$150.00
10.85	Bayshore CC Gymnasium –Rental - Resident	Per Hour	\$225.00	\$225.00
10.86	Bayshore CC Gymnasium –Rental - Non-Resident	Per Hour	\$250.00	\$250.00
10.87	Bayshore CC 2nd Floor Rooms - Resident	Per Hour	\$100.00	\$100.00
10.88	Bayshore CC 2nd Floor Rooms - Non-Resident	Per Hour	\$125.00	\$125.00
10.89	Bayshore CC Classroom A, B or C - Resident	Per Hour	\$30.00	\$30.00
10.90	Bayshore CC Classroom A, B or C - Non-Resident	Per Hour	\$55.00	\$55.00
10.91	Café Doelger - Resident	Per Hour	\$125.00	\$125.00
10.92	Café Doelger - Non-Resident	Per Hour	\$150.00	\$150.00
10.93	Doelger Senior Center Classroom - Resident	Per Hour	\$25.00	\$25.00
10.94	Doelger Senior Center Classroom - Non-Resident	Per Hour	\$50.00	\$50.00
10.95	Gellert Park Clubhouse - Resident	Per Hour	\$125.00	\$125.00
10.96	Gellert Park Clubhouse - Non-Resident	Per Hour	\$150.00	\$150.00
10.97	Gellert Park Picnic Shelter (per day) - Resident	Per Day	\$300.00	\$300.00
10.98	Gellert Park Picnic Shelter (per day) - Non-Resident	Per Day	\$400.00	\$400.00
10.99	Hillside Clubhouse - Resident	Per Hour	\$75.00	\$75.00
10.100	Hillside Clubhouse - Non-Resident	Per Hour	\$100.00	\$100.00
10.101	Larcombe Clubhouse - Resident	Per Hour	\$100.00	\$100.00
10.102	Larcombe Clubhouse - Non-Resident	Per Hour	\$125.00	\$125.00
10.103	Lincoln Park CC Hall - Resident	Per Hour	\$150.00	\$150.00
10.104	Lincoln Park CC Hall - Non-Resident	Per Hour	\$175.00	\$175.00
10.105	Lincoln Park CC Classroom - Resident	Per Hour	\$30.00	\$30.00
10.106	Lincoln Park CC Classroom - Non-Resident	Per Hour	\$50.00	\$50.00
10.107	Marchbank Clubhouse - Resident	Per Hour	\$75.00	\$75.00
10.108	Marchbank Clubhouse - Non-Resident	Per Hour	\$100.00	\$100.00
10.109	Merced Room (Westlake) - Resident	Per Hour	\$125.00	\$125.00
10.110	Merced Room (Westlake) - Non-Resident	Per Hour	\$150.00	\$150.00
10.111	Pacelli Event Center (Westlake) - Resident	Per Hour	\$225.00	\$225.00
10.112	Pacelli Event Center (Westlake) - Non-Resident	Per Hour	\$250.00	\$250.00
10.113	Tita Alice Bulos Community Hub - Resident	Per Hour	\$85.00	\$85.00
10.114	Tita Alice Bulos Community Hub - Non-Resident	Per Hour	\$110.00	\$110.00
10.115	War Memorial Upper Gymnasium - Rental - Resident	Per Hour	\$225.00	\$225.00
10.116	War Memorial Upper Gymnasium - Rental - Non-Resident	Per Hour	\$250.00	\$250.00
10.117	War Memorial Activity Room - Resident	Per Hour	\$125.00	\$125.00
10.118	War Memorial Activity Room - Non-Resident	Per Hour	\$150.00	\$150.00
<u>Athletic Gymnasium Rental</u>				
10.119	Gymnasiums – Athletic Use Only - Resident	Per Hour	\$110.00	\$110.00
10.120	Gymnasiums – Athletic Use Only - Non-Resident	Per Hour	\$135.00	\$135.00
10.121	Rental - Custodial Fee for JESD Gyms (Pollicita/Ben Franklin)	Per Hour	Actual Cost	Actual Cost
<u>Athletic Field Rental</u>				
10.122	Softball or Baseball Field - Diamond - Resident	Per Hour	\$35.00	\$35.00
10.123	Softball or Baseball Field - Diamond - Non-Resident	Per Hour	\$60.00	\$60.00
10.124	Softball or Baseball Field - Lining Only	Per Day	\$25.00	\$25.00
10.125	Lights for Fields (Westlake and Gellert Parks)	Per Day	\$25.00	\$25.00
10.126	Soccer Field Whole Turf - Resident	Per Hour	\$85.00	\$85.00
10.127	Soccer Field Whole Turf - Non-Resident	Per Hour	\$110.00	\$110.00
10.128	Soccer Field Grass - Resident	Per Hour	\$50.00	\$50.00
10.129	Soccer Field Grass - Non-Resident	Per Hour	\$75.00	\$75.00
10.130	Tennis Courts - Per Court (School Use Only)	Per Hour	\$10.00	\$10.00
<u>Giammona Pool</u>				
10.131	Pool Party Rentals (Recreation Swim Party) - Resident	Per Permit	\$221.00	\$221.00
10.132	Pool Party Rentals (Recreation Swim Party) - Non-Resident	Per Permit	\$276.00	\$276.00
10.133	Pool Party Rentals (Private Swim Party) - Resident	Per Permit	\$386.00	\$386.00
10.134	Pool Party Rentals (Private Swim Party) - Non-Resident	Per Permit	\$482.00	\$482.00
10.135	Pool Party Rentals (Additional 25 Attendees) - Resident	Each	\$56.00	\$56.00
10.136	Pool Party Rentals (Additional 25 Attendees) - Non-Resident	Each	\$70.00	\$70.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	Proposed 2027 Fees	2026 Fees
Insurance Cost				
10.137	Insurance - Facility Rental (Hazard 1) - 1-100 people	Per Permit	Actual Cost	Actual Cost
10.138	Insurance - Facility Rental (Hazard 1) - 101-500 people	Per Permit	Actual Cost	Actual Cost
10.139	Insurance -Athletic Rental/Pool Party (Hazard 3) - 1-100 people	Per Permit	Actual Cost	Actual Cost
10.140	Insurance -Athletic Rental (Hazard 3) - 101-500 people	Per Permit	Actual Cost	Actual Cost
10.141	Insurance - Alcohol	Per Permit	Actual Cost	Actual Cost
10.142	Insurance - Administration Processing Fee	Per Permit	\$25.00	\$25.00
Rental Fees				
10.143	Deposit (Refundable) - Facility Rental (Small)/ Pool Party Rentals	Per Permit	\$300.00	\$300.00
10.144	Deposit (Refundable) - Facility Rental (Medium)	Per Permit	\$500.00	\$500.00
10.145	Deposit (Refundable) - Athletic Use Rental	Per Permit	\$400.00	\$400.00
10.146	Deposit (Refundable) - Large - Rental (Bayshore and War Memorial Gyms)	Per Permit	\$800.00	\$800.00
10.147	Deposit (Refundable) - Large - Rental (Pacelli Gym)	Per Permit	\$1,000.00	\$1,000.00
10.148	Deposit (Refundable) - Teen Event Rental	Per Permit	\$250.00	\$250.00
10.149	Rental - Custodial Fee for Large - Rental (Gyms)	Per Permit	\$400.00	\$400.00
10.150	Rental - Change Fee (Hours/Permit Modifications)	Per Change	\$50.00	\$50.00
10.151	Rental - Change Fee (Date or Location Change)	Per Change	\$100.00	\$100.00
10.152	Rental - Late Payment Fee	Per Permit	\$100.00	\$100.00
10.153	Rental - Cancellation Fee (Less than 30 Days)	Per Permit	\$250.00	\$250.00
10.154	Rental - Cancellation Fee (More than 30 Days)	Per Permit	\$100.00	\$100.00
SPECIAL EVENTS				
Vendor Space Rental				
10.155	City Wide Event - Non-Food Vendors	Per Table	\$50 - \$200	\$50 - \$200
10.156	City Wide Event - Food Vendor - Risk 1	Per Vendor	Actual Cost	Actual Cost
10.157	City Wide Event - Food Vendor - Risk 2	Per Vendor	Actual Cost	Actual Cost
10.158	City Wide Event - Food Vendor Registration	Per Vendor	\$50 - \$200	\$50 - \$200
<i>(SMC Dept of Health)</i>				
10.159	City Wide Event - SMC Non-Permitted Mobile Food Facility	Per Vendor	Actual Cost	Actual Cost
10.160	City Wide Event - SMC Permitted Mobile Food Facility	Per Vendor	Actual Cost	Actual Cost
10.161	Community Event Tickets	Per Person	\$50 - \$100	\$50 - \$100
11. DEPARTMENT OF WATER AND WASTERWATER RESOURCES				
SEWER CONNECTION PERMIT FEES				
Single Family Residential Dwelling Fees				
11.01	1. Dwelling units in any one 12-month period by a builder/developer or any subsidiary, partner or joint venture with no more than 33 fixture units per residential unit	Per Unit	\$2,600.00	\$2,600.00
11.02	2. New single family residence with secondary unit (up to 33 fixtures units for the single family and up to 11 fixture units for the secondary unit)	Per Unit	\$3,485.00	\$3,485.00
11.03	3. Conversion of single family residence to one with secondary unit (up to an additional 11 fixture units for conversion)	Per Unit	\$550.00	\$550.00
11.04	4. Plus as to items 1 and 2 above, there is in excess of 33 fixture units, an additional	Per Unit	\$63.00	\$63.00
11.05	Plus to items 1 and 2 above, common facilities	Per Unit	\$63.00	\$63.00
11.06	As to items 3 and 4 above, if there is in excess of 33 fixture units to primary residence or in excess of a total of 11 fixture units in the secondary unit, there is, an additional	Per Unit	\$63.00	\$63.00
Multiple Residential Dwelling Fees				
11.07	Up to and including 21 fixture units	Per Unit	\$1,975.00	\$1,975.00
11.08	Plus, In excess of 21 fixture units	Per Unit	\$63.00	\$63.00
11.09	Plus, common facilities	Per Unit	\$63.00	\$63.00
Commercial, Industrial, Public and Other Uses				
11.10	Commercial, Industrial, Public and Other Uses	Per Unit	\$3,150.00	\$3,150.00
11.11	Plus, Commercial, Industrial, Public and Other Uses	Per Unit	\$63.00	\$63.00
Condominium Conversion				
11.12	Difference between charge initially paid for connection as a multiple dwelling, as credited against charges for single dwellings in effect at time of the conversion to condominium	Per Unit	\$63.00	\$63.00
Change of Use/Alteration or Addition of Existing Connection				
11.13	For change of use/alteration or addition to connection	Per Unit	\$63.00	\$63.00
11.14	Plus, for each fixture unit in excess of 33	Per Unit	\$63.00	\$63.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	Proposed 2027 Fees	<u>2026 Fees</u>
<u>Swimming Pools</u>				
11.15	2" Discharge Pipe – 4 fixture units	Per Unit	\$63.00	\$63.00
11.16	3" Discharge Pipe – 6 fixture units	Per Unit	\$63.00	\$63.00
11.17	4" Discharge Pipe – 8 fixture units	Per Unit	\$63.00	\$63.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>				
INSPECTION FEES				
11.18	Single Residential Dwelling	Per Installation	\$100.00	\$100.00
11.19	Multiple Residential Dwelling	Per Installation	\$100.00	\$100.00
11.20	Commercial, Industrial, Public and Other Uses	Per Installation	\$100.00	\$100.00
11.21	Industrial Waste Discharge Permit Required Use	Minimum	\$500.00	\$500.00
<u>Public Sewer Construction</u>				
11.22	Encroachment Permit	Per Unit	\$70.00	\$70.00
11.23	Inspection Charge	Minimum	\$70.00	\$70.00
11.24	Alteration of Existing Use or Installation	Per Installation	\$70.00	\$70.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>				

Master Fee Schedule, 2026-2027

Fees pursuant to Resolution #XXXXX on
April 13, 2026 unless otherwise noted.

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
1. CITY CLERK			
<u>Document Fees</u>			
1.01	Photocopy Fees	Per Page	\$0.10
<u>Fair Political Practices Commission</u>			
1.02	Per request-retrieval fee not to exceed \$5.00 for copies of reports and statements which are five or more years old.	Per Page	\$5.00
<i>(Government Code Section 81008)</i>			
<u>Miscellaneous Fees</u>			
1.03	Passports	Each	\$35.00
<i>(Set by U.S. Department of State)</i>			
2. FINANCE & ADMINISTRATIVE SERVICES			
<u>Business License</u>			
2.01	Non-Compliance (if Tax Return is not provided)	Flat	\$250.00
<u>Utility Billing</u>			
2.02	Late Payment Fee	Flat	\$27.00
2.03	Delinquent Turn Off Fee	Flat	\$81.00
2.04	Afterhours Turn On Fee	Flat	\$135.00
<u>Returned Check Fee</u>			
2.05	First Offense	First	\$25.00
2.06	2nd or greater offense	Each Offense	\$35.00
<u>Miscellaneous</u>			
2.07	Photocopies	Per Page	\$0.10
<u>Cannabis</u>			
2.08	Commercial Cannabis Business License	Each	\$621.00
<i>(03/22/12, Resolution 21-28)</i>			
<u>Parking</u>			
2.09	4-Hour Meter	Max Time	\$4.00
2.10	2-Hour Meter	Max Time	\$2.00
2.11	1-Hour Meter	Max Time	\$1.00
2.12	30-Minute Meter	Max Time	\$0.50
2.13	15-Minute Meter	Max Time	\$0.25
<i>(12/8/14, Resolution 14-207)</i>			
2.14	Municipal Parking Lot Permit	Per Quarter	\$45.00
2.15	Residential Parking Permit	Each	\$0.00
2.16	Commercial Vehicle Permit	Each	\$220.00
3. BUILDING			
<u>Building Permit Fees</u>			
<u>Construction & Demolition Refundable Security Deposits</u>			
3.01	New residential construction more than \$25,000	% of valuation	3%
3.02	New commercial construction more than \$25,000	% of valuation	3%
3.03	Residential alterations more than \$15,000	% of valuation	3%
3.04	Commercial alterations more than \$15,000	% of valuation	3%
3.05	Complete demolition (public property damage)	Deposit	\$3,000.00
3.06	Complete demolition (recycling)	Deposit	\$3,000.00
3.07	Roof construction of any type	Deposit	\$3,000.00
<u>Construction & Demolition Administrative Fees</u>			
3.08	Administrative Fee	Flat	\$101.00
3.09	Special Handling Fee for C&D deposit due to expired permit (with receipt from approved recycling center)	Flat	\$227.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
Building Permit Valuation			
3.10	Project Valuation \$1 to \$500	Flat	\$140.00
	<u>Project Valuation \$2,001 to \$25,000</u>		
3.11	First \$2,000	Base	\$140.00
3.12	Each Additional \$1,000 or fraction thereof	Each Additional	\$15.94
	<u>Project Valuation \$25,001 to \$50,000</u>		
3.13	First \$25,000	Base	\$506.00
3.14	Each Additional \$1,000 or fraction thereof	Each Additional	\$33.85
	<u>Project Valuation \$50,001 to \$100,000</u>		
3.15	First \$50,000	Base	\$1,353.00
3.16	Each Additional \$1,000 or fraction thereof	Each Additional	\$12.42
	<u>Project Valuation \$100,001 to \$500,000</u>		
3.17	First \$100,000	Base	\$1,974.00
3.18	Each Additional \$1,000 or fraction thereof	Each Additional	\$6.18
	<u>Project Valuation \$500,001 to \$1,000,000</u>		
3.19	First \$500,000	Base	\$4,443.00
3.20	Each Additional \$1,000 or fraction thereof	Each Additional	\$11.43
	<u>Project Valuation \$1,000,001 to \$5,000,000</u>		
3.21	First \$1,000,000	Base	\$10,157.00
3.22	Each Additional \$1,000 or fraction thereof	Each Additional	\$1.43
	<u>Project Valuation \$5,000,001 to \$10,000,000</u>		
3.23	First \$5,000,000	Base	\$15,873.00
3.24	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.42
	<u>Project Valuation \$10,000,001 +</u>		
3.25	First \$10,000,000	Base	\$17,989.00
3.26	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.22
Building Division Plan Review Fees			
3.27	Plan Review Fee	% of Building Permit	79%
3.28	Additional Plan Review Fee	Per Hour	\$181.00
3.29	Third Party Plan Review	Flat	Actual + 20%
3.30	Third Party Inspection	Flat	Actual + 20%
Other Department Plan Review			
3.31	Planning Division Plan Review	% of Building Permit	20%
3.32	Engineering Division Plan Review	% of Building Permit	39%
	<u>Fire Safety Plan Review</u>		
3.33	Plan Review – Base Rate (all occupancies)	Flat	\$920.00
3.34	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$310.00
3.35	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$321.00
3.36	Expedited Plan Review	Flat	\$1,077.00
Fee for the Strong Motion Instrumentation Program (SMIP)			
3.37	One to Three Story Residential	Per \$1,000	\$0.13
3.38	Over Three Story Residential and all Commercial	Per \$1,000	\$0.28

(CA Department of Conservation)

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
California State Building Standards Administration Special Revolving Fund			
3.39	\$1 - 25,000	Flat	\$1.00
3.40	\$25,001 - 50,000	Flat	\$2.00
3.41	\$50,001 - 75,000	Flat	\$3.00
3.42	\$75,001 - 100,000	Flat	\$4.00
3.43	Every \$25,000 or fraction thereof above \$100,000	Per \$25,000	\$1.00
<i>(CA Health & Safety Code § 18931.6)</i>			
Surcharges			
3.44	Technology Fee	% of Building Permit Fee	9%
3.45	General Plan Maintenance Fee	% of Project Valuation	1%
Administrative Fees			
3.46	Temporary Certificate of Occupancy processing fee	Per certificate	\$522.00
3.47	Processing Address Assignment for Commercial Properties and Legal Secondary Units	Flat	\$281.00
Miscellaneous Fees			
3.48	Reproduction of Plans		Actual + 20%
Residential Requirements Report			
3.49	3R Report Fees	Per report	\$127.00
Mobile Home Permit			
3.50	Mobile Home Permit	Flat	\$196.00
<i>(California Code Title 25, Division 1, Chapter 2)</i>			
Photo Voltaic Permit Flat-Rate Fees			
3.51	Single Family	Flat	\$450.00
Multi-Family			
3.52	Up to 15 kW	Each	\$450.00
3.53	16 kW and up	Base	\$450.00
3.54	Each additional kW	Per kW	\$15.00
Commercial			
3.55	Up to 50 kW	Each	\$1,000.00
3.56	51kW to 250kW	Base	\$1,000.00
3.57	Each additional kW	Per kW	\$7.00
3.58	251 kW and up	Base	\$2,400.00
3.59	Each additional kW	Per kW	\$5.00
<i>(Cal. Gov. Code § 66015)</i>			
Miscellaneous			
3.60	Alquist Priolo Hazard Act (applicable to special study zones as determined by Chief Building Supv / Official.)		% of Building Valuation

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
Electrical			
<u>Electrical Permit Issuance</u>			
3.61	Permit Issuance	Flat	\$101.00
3.62	For new single and two-family residential buildings, including all wiring & electrical equipment in or on each building or premises, excluding the area of garages, carports and other minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.22
3.63	For new garage and storage areas	Per square foot	\$0.12
3.64	For new commercial or industrial buildings of the uncompleted "SHELL" type	Per Square Foot	\$0.22
3.65	For alterations, additions and modifications to uncompleted "SHELL" type commercial or industrial buildings, including all wiring and electrical equipment associated with a particular area, installed or constructed by the applicant	Per square foot	\$0.38
3.66	For alterations, addition and modifications to existing single and multi-family buildings, excluding the area of garages, carports and minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.22
Mechanical			
<u>Mechanical Permit Issuance</u>			
3.67	Permit Issuance	Flat	\$101.00
<u>New Building, Addition, or Alteration Fee Schedule</u>			
3.68	Residential additions and alterations less than 300 square feet	Flat	\$168.00
3.69	Residential additions and alterations 300 square feet and greater	Per square foot	\$0.56
3.70	New residential or multifamily residential buildings	Per square foot	\$0.26
3.71	Commercial	Per square foot	\$0.22
Plumbing			
<u>Plumbing Permit Issuance</u>			
3.72	Permit Issuance	Flat	\$101.00
<u>New Building, Addition, or Alteration Fee Schedule</u>			
3.73	Residential additions and alterations less than 300 square feet	Flat	\$422.00
3.74	Residential additions and alterations 300 square feet or greater	Per square foot	\$1.41
3.75	New residential or multifamily residential buildings	Per square foot	\$0.25

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
<u>Unit Fee Schedule</u>			
3.76	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage, piping and backflow protection therefore)	Each	\$14.00
3.77	For each building sewer, or trailer park sewer	Each	\$14.00
3.78	For each rainwater system	Each	\$14.00
3.79	For each private sewage pump system	Each	\$83.00
3.80	For each water heater and /or vent	Each	\$28.00
3.81	For each gas piping system of one to four outlets	Each	\$14.00
3.82	For each additional gas piping outlet	Each	\$14.00
3.83	For each industrial waste pre-treatment interceptor, including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	Each	\$14.00
3.84	For installation, alteration or repair of water piping and/or water treating equipment	Each	\$56.50
3.85	For repair or alteration of drainage or vent piping	Each	\$56.50
3.86	For each lawn sprinkler system on any one meter, including backflow protection devices therefore	Each	\$28.00
3.87	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each system of one to four outlets	Each	\$14.00
3.88	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each additional outlet	Each	\$14.00
3.89	For each swimming pools	Each	\$56.50
3.90	For each gray water system	Each	\$56.50
3.91	For each medical gas piping system of one (1) to five (5) inlets or outlets for a specific gas	Each	\$70.00
3.92	For each additional medical gas inlets or outlets more than five (5)	Each	\$14.00
<u>Other Building Division Fees</u>			
<u>Other Inspection and Fees</u>			
3.93	Plan Review Fees (if submitted separately)	Per hour	\$181.00
3.94	Inspection outside of normal business hours (min 2 hours)	Per hour	\$210.00
3.95	Inspection for which no fee is specifically indicated	Per hour	\$168.00
<u>Penalties for Work without a Permit</u>			
3.96	Fee Plus Penalty	Penalty	2x Permit Fee
<u>Administrative Review</u>			
3.97	Alternate Method of Construction	Per hour	\$400.00
3.98	Request for re-evaluation of Code requirement	Per hour	\$400.00
3.99	Review of disabled access "unreasonable hardship and disproportionate cost"	Per hour	\$400.00
3.100	Change of address review for single family dwelling	Per hour	\$140.00
<u>Extension or Reactivation of Permit or Plan Case</u>			
3.101	Extension Of Permit Which Is About To Expire	Hourly Rate	\$187.00
3.102	Reactivation of expired Permit	Hourly Rate	\$187.00
<u>AB 1600 Fees</u>			
3.103	Residential	Per square foot	\$16.10
3.104	Hotel	Per square foot	\$2.59
3.105	Commercial Retail	Per square foot	\$16.10
3.106	Office Meeting	Per square foot	\$9.87
3.107	Industrial	Per square foot	\$8.83
3.108	Institutional/Other	Per square foot	\$11.42
3.109	Administrative Fee	Percent of fee	n/a

(11/25/24, Resolution #24-175)

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
4. CODE ENFORCEMENT			
Building Violations			
<u>Building Code Violation / Building Maintenance</u>			
4.01	1-30 Days	Flat	\$1,646.00
4.02	31-60 Days	Flat	\$2,272.00
4.03	61-90 Days	Flat	\$2,897.00
<u>Expired Plan Check / Building Permit Application</u>			
4.04	1-30 Days	Flat	\$623.00
4.05	31-60 Days	Flat	\$1,203.00
4.06	61-90 Days	Flat	\$1,789.00
<u>Expired Building Permit</u>			
4.07	1-30 Days	Flat	\$623.00
4.08	31-60 Days	Flat	\$1,203.00
4.09	61-90 Days	Flat	\$1,789.00
Zoning Violations			
<u>Conditions of Approval Violation</u>			
4.10	1-30 Days	Flat	\$1,135.00
4.11	31-60 Days	Flat	\$1,703.00
4.12	61-90 Days	Flat	\$2,272.00
<u>Fence Violation</u>			
4.13	1-30 Days	Flat	\$1,618.00
4.14	31-60 Days	Flat	\$2,186.00
4.15	61-90 Days	Flat	\$2,760.00
<u>Illegal Home Occupation</u>			
4.16	1-30 Days	Flat	\$1,618.00
4.17	31-60 Days	Flat	\$2,186.00
4.18	61-90 Days	Flat	\$2,760.00
<u>Short Term Rentals</u>			
4.19	1-30 Days	Flat	\$1,016.00
4.20	31-60 Days	Flat	\$1,458.00
4.21	61-90 Days	Flat	\$1,953.00
<u>Illegal Secondary Unit</u>			
4.22	1-30 Days	Flat	\$1,618.00
4.23	31-60 Days	Flat	\$2,186.00
4.24	61-90 Days	Flat	\$2,760.00
<u>Sign Code Violation</u>			
4.25	1-30 Days	Flat	\$538.00
4.26	31-60 Days	Flat	\$992.00
4.27	61-90 Days	Flat	\$1,453.00
All Other Violations			
4.28	1-30 Days	Flat	\$1,533.00
4.29	31-60 Days	Flat	\$2,299.00
4.30	61-90 Days	Flat	\$3,062.00
Property Maintenance Violations			
4.31	1-15 Days	Flat	\$538.00
4.32	16-30 Days	Flat	\$992.00
4.33	30-45 Days	Flat	\$1,453.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
Other Code Enforcement Services			
4.34	Inspection / Abatement Warrant	Flat	\$7,605.00
4.35	Permit or Plan Extension	Flat	\$180.00
4.36	Notice of Violation	Flat	\$265.00
4.37	Administrative Hearing Board Notice	Flat	\$305.00
4.38	Administrative Hearing Board	Flat	\$8,522.00
4.39	Appeal of Administrative Hearing Board Decision to the City Council	Flat	\$113.00
4.40	Lien	Flat	\$3,038.00
4.41	Administrative Review	Per hour	\$180.00
4.42	Office Meeting	Per hour	\$180.00
4.43	Additional Inspection	Per hour	\$180.00
4.44	All Other Code Enforcement Services	Per hour	\$180.00
Illegal Dumping			
<u>Administrative Citations for Littering</u>			
4.45	First violation	Per violation	\$250.00
4.46	Second violation	Per violation	\$500.00
4.47	Third violation	Per violation	\$1,000.00
<u>Administrative Citations for Illegal Dumping</u>			
4.48	First violation	Per violation	\$1,000.00
4.49	Second violation	Per violation	\$2,500.00
4.50	Third violation	Per violation	\$5,000.00
<u>Administrative Citations for Failure to Abate by Private Property Owners</u>			
4.51	First violation	Per violation	\$500.00
4.52	Second violation	Per violation	\$1,000.00
4.53	Third violation	Per violation	\$3,000.00
<u>Administrative Citations for Major Violations</u>			
4.54	First violation	Per violation	\$5,000.00
4.55	Second violation	Per violation	\$7,500.00
4.56	Third violation	Per violation	\$10,000.00
<i>(11/23/20, Ordinance No. 1441)</i>			
5. FIRE			
Plan Review for New Construction and / or Tenant Improvement			
5.01	Plan Review – Base Rate (all occupancies)	Flat	\$920.00
5.02	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$321.00
5.03	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$321.00
5.04	Expedited Plan Review	Flat	\$1,077.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
Fire Protection Systems			
Fire Sprinklers/Standpipe Systems			
5.05	New commercial & residential sprinkler system installations - Up to 3,000 sq ft	Flat	\$1,714.00
5.06	Each additional 3,000 sq ft	Each additional	\$277.00
5.07	New manufactured home sprinkler installation	Flat	\$504.00
5.08	Commercial underground pipe system installations	Per installation	\$1,756.00
5.09	Standpipe system installations	Flat	\$1,756.00
5.10	Tenant improvements: Installation/Alteration of 10 or more heads - Up to 3,000 sq ft (Note: Head change outs are not included in the head count)	Flat	\$1,847.00
5.11	Each additional 3,000 sq ft	Each additional	\$277.00
5.12	Tenant Improvement: 9 or less sprinkler heads and unlimited head change-outs (installation/alteration)	Each	\$920.00
5.13	Alteration/Repair of existing underground pipe system	Flat	\$920.00
Fire Alarms			
5.14	New fire alarm system installation - Up to 3,000 sq ft	Flat	\$1,585.00
5.15	Each additional 3,000 sq ft	Each additional	\$277.00
5.16	Installation of additional devices on existing system - Up to 3,000 sq ft	Flat	\$920.00
5.17	Each additional 3,000 sq ft	Each additional	\$277.00
5.18	Existing Fire Alarm Panel Upgrades	Flat	\$1,667.00
5.19	Other Fire Protection Systems, New & Upgrade Installations	Per installation	\$1,198.00
5.20	Plan Check Re-Submittals	Per resubmittal	\$489.00
5.21	Unpermitted Construction Work (penalty determined by Inspector)	Per instance	\$416.00
5.22	Emergency Radio Systems	Flat	\$1,756.00
Site Inspections			
5.23	Fire Alarms: Repair/exchange devices, & radio transmitters	Per inspection	\$459.00
5.24	Construction Re-inspections	Per re-inspection	\$416.00
5.25	Installation of hazardous material storage tanks (Temporary permit is required, along with an inspection.)	Per tank	\$459.00
5.26	Replacement of hazardous material storage tank piping, dispensers. Note: If piping work is done as part of tank installation, there is no charge. (Temporary permit is required, along with an inspection.)	Per replacement	\$459.00
5.27	Removal of hazardous material storage tank (Temporary permit is required, along with an inspection.)	Per tank	\$459.00
5.28	Medical gas piping, Installation – Permit required (Building Division)	Per installation	\$1,155.00
5.29	Inspection for which no fee is indicated	Per hour	\$277.00
5.30	CO2	Flat	\$459.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
Required Services			
<u>False Alarm Penalty Fees</u>			
5.31	1st Response	Flat	\$771.00
5.32	2nd Response	Flat	\$771.00
5.33	3rd Response and each response thereafter in a calendar year	Each	\$771.00
5.34	New Occupancy/Business Inspection (Tier 1 - Under 10,000 sq. ft.)	Per inspection	\$453.00
5.35	New Occupancy/Business Inspection (Tier 2 - 10,000-20,000 sq. ft.)	Per inspection	\$680.00
5.36	New Occupancy/Business Inspection (Tier 3 - 20,001-45,000 sq. ft.)	Per inspection	\$906.00
5.37	New Occupancy/Business Inspection (Tier 4 - Above 45,000 sq. ft.)	Per inspection	\$1,133.00
5.38	Key Box Service	Flat	\$123.00
5.39	Mall kiosk inspection	Flat	\$289.00
5.40	Annual Fire Code Permits (FCP's) [Fire Footnote 1]	Flat	\$264.00
5.41	Temporary permits (permitted activities less than 90 days)	Flat	\$391.00
5.42	Asphalt kettle operation – annual permit required for roofing contractors. Applications and fee collection is done at Building Division.	Annually	\$58.00
5.43	Title 19, 5-Year Certification inspection for fire extinguishing systems (fire sprinkler or standpipe systems). Annual permit for contractor [Fire Footnote 1]	Annually	\$117.00
5.44	High rise annual inspection/certification	Per hour, Min 3 hours	\$305.00
5.45	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 1 - Up to 5,000 sq. ft.)	Per inspection	\$453.00
5.46	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 2 - 5,001-10,000 sq. ft.)	Per inspection	\$680.00
5.47	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 3 - 10,001-20,000 sq. ft.)	Per inspection	\$906.00
5.48	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 4 - 20,001-45,000 sq. ft.)	Per inspection	\$1,133.00
5.49	Annual fire inspection and each reinspection thereafter [Fire Footnote 1] (Tier 5 - Above 45,000 sq. ft.)	Per inspection	\$1,360.00
Requested Services			
5.50	Fire incident report	Per report, up to 5 pages	\$29.00
5.51	Each additional page	Per page	\$0.28
5.52	Photographs: Digital	Handling fee	\$87.00
5.53	Fire code variance application	Flat	\$722.00
5.54	Inspection outside of normal business hours (min 2 hours)	Per hour	\$373.00
<u>Pre-Inspection/Consultation Of Large Family Day Care And Residential Care</u>			
5.55	Less than 25 occupants	Flat	\$322.00
5.56	26 or more occupants	Flat	\$322.00

(CA Health & Safety Code § 13235)

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
Annual Permits [Fire Footnote 1]			
5.57	Candles & Open Flames in Assemblies (churches exempt)	Annual	\$264.00
5.58	Combustible Material Storage >2500 cu. ft.	Annual	\$264.00
5.59	Compressed Gases >amounts in Table 105-A	Annual	\$264.00
5.60	Commercial Rubbish – Handling Operation	Annual	\$264.00
5.61	Cryogenics >amounts in Table 105-B	Annual	\$264.00
5.62	Day Care (E) 7 or more children in non-residential	Annual	\$264.00
5.63	Dry Cleaning (operate a dry cleaning plant)	Annual	\$264.00
5.64	Dust Producing Operations	Annual	\$264.00
5.65	Fire Alarm (Operate a fire alarm system)	Annual	\$264.00
5.66	Flammable/Combustible Liquids (storage in excess of 5 gallons, operate tanks, etc.)	Annual	\$264.00
5.67	Hazardous Materials >amounts in Table 105-C	Annual	\$264.00
5.68	High Piled Combustible Storage	Annual	\$264.00
5.69	Hot – Work Operations (except when conducted under a building permit)	Annual	\$264.00
5.70	Institutions (all I occupancies)	Annual	\$264.00
5.71	Large Family Day Care (R-3) (9-14 children)	Annual	\$264.00
5.72	Residential Board & Care Occupancies (R-3.1)	Annual	\$264.00
5.73	Liquefied Petroleum Gas	Annual	\$264.00
5.74	Motor Vehicle Fuel Dispensing Station	Annual	\$264.00
5.75	Places of Assembly (all A occupancies)	Annual	\$264.00
5.76	Radioactive Materials >1 micro curie	Annual	\$264.00
5.77	Refrigeration Equipment (>220 lbs. of Class A1 or 30 lbs. of other refrigerants)	Annual	\$264.00
5.78	Repair Garage (S-3 or H-4 Occupancies)	Annual	\$264.00
5.79	Spraying or Dipping (using flammable or combustible liquids or powders)	Annual	\$264.00

Temporary Permits

5.80	Candles & Open Flames in Assemblies (for special events)	Each	\$391.00
5.81	Carnival and Fairs (90 days or less)	Each	\$391.00
5.82	Christmas Tree Lot (90 days or less)	Each	\$391.00
5.83	Malls: assemblies, auto displays, open flames, etc. (90 days or less)	Each	\$391.00
5.84	Tents, Canopies and Temporary Membrane Structures (excludes tents on Christmas tree lots) (> 400 square ft.) (90 days or less)	Each	\$391.00

Fire Department Footnotes

Footnote 1: Annual fees are effective as of the start of the calendar year, January 1.

6. LIBRARY**PENINSULA LIBRARY SYSTEM/DALY CITY LIBRARY FINES & FEES**

6.01	Lost or Damaged Items Processing Fee	Base	\$5.00
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DALY CITY LIBRARY LOCAL FEES

6.02	Media Case - Missing or Damaged	Per Case	\$5.00
6.03	Barcode - Missing or Damaged	Per Barcode	\$1.00
6.04	RFID Tag - Missing or Damaged	Per Tag	\$1.00
6.05	Media Case Insert/Cover Art	Per Item	\$2.00
6.06	Copying and Printing - Black and White	Per Page	\$0.15
6.07	Copying and Printing - Color	Per Page	\$0.40
6.08	Test Proctoring, resident	Per Item	\$50.00

(06/23/14, Resolution 14-104)

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
7. PLANNING			
7.01	Administrative Use Permit	Flat	\$11,362.00
7.02	AUP Renewal Permit	Flat	\$5,681.00
7.03	Use Permit	Flat	\$13,056.00
7.04	Use Permit, Concurrent or TI	Flat	\$4,770.00
	<u>Coastal Development Permit</u>		
7.05	Minor	Flat	\$5,681.00
7.06	Major	Flat	\$22,725.00
	<u>Variance</u>		
7.07	Minor	Flat	\$4,770.00
7.08	Major	Flat	\$13,066.00
7.09	Planned Development Zone Change	Deposit	\$15,000.00
7.10	Zone Changes / Text Amendment	Deposit	\$10,000.00
7.11	Development Agreements	Deposit	\$10,000.00
7.12	GPA / Text Amendment	Deposit	\$15,000.00
7.13	Certificate of Compliance	Flat	\$1,703.00
7.14	Parcel Map	Flat	\$13,066.00
7.15	Subdivision	Flat	\$17,611.00
7.16	# of lots or parcels or units	Per lot	\$226.00
7.17	Condominium Conversion	Flat	\$16,475.00
7.18	# of units	Per unit	\$226.00
7.19	Environmental Assessment (Exempt)	Flat	\$339.00
7.20	Initial Study (Neg Declaration)		Actual + 20%
7.21	Initial Study (Mitigated Neg Declaration)		Actual + 20%
7.22	EIR		Actual + 20%
7.23	Design Review – Major	Flat	\$13,066.00
7.24	Design Review – Minor (Concurrent)	Flat	\$4,885.00
7.25	Design Review – Administrative	Flat	\$1,135.00
7.26	ADU	Flat	\$851.00
7.27	Front Yard Paving	Flat	\$339.00
7.28	Time Extension	Flat	\$908.00
7.29	Appeal Fee	Flat	\$113.00
7.30	Zoning Confirmation and Verification Letters	Flat	\$1,135.00
7.31	ABC Letter of Convenience and Necessity	Flat	\$10,794.00
7.32	Sign Permit	Flat	\$215.00
7.33	Pre-application Review Fee	Flat	\$2,043.00
7.34	Short Term Rental Permits	Flat	\$851.00
7.35	Short Term Rental Permit Renewal	Flat	\$160.00
7.36	Cannabis Permits	Flat	\$283.00
7.37	Stormwater Treatment Review		Actual + 20%
7.38	Home Occupation Permit	Flat	\$113.00
7.39	Lot Line Adjustment or Lot Merger	Flat	\$4,657.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
8. POLICE			
8.01	Auto Impound Fee	Per release	\$240.00
8.02	Boot Release	Each	\$155.00
8.03	Civil Court Appearance	Per appearance	\$275.00
			(CA Government Code § 68097.2)
8.04	Subpoena Duces Tecum	Each	\$15.00
8.05	Clearance Letter	Per letter	\$54.00
8.06	False Alarms-Registered (On a 12-month period from first offense, resets after 12-months)	No charge for first	\$0.00
8.07	1st Offense	Each	\$0.00
	2nd Offense	Each	\$25.00
	3rd Offense	Each	\$50.00
	4th and Subsequent Offense	Each	\$100.00
8.08	False Alarms-Unregistered and expired (On a 12-month period from first offense, resets after 12-months)	\$25 charge for first	\$25.00
8.09	1st Offense	Each	\$25.00
	2nd Offense	Each	\$25.00
	3rd Offense	Each	\$50.00
	4th and Subsequent Offense	Each	\$100.00
8.10	Alarm Permit	Annually	\$27.00
8.11	Fingerprinting – Ink	Per request card	\$43.00
8.12	Fingerprinting – Livescan [Police Footnote 1]	Per request	\$109.00
8.13	Repossession Fee	Each	\$15.00
			(CA Government Code § 41612)
8.14	Special Event Permit	Each	\$483.00
8.15	Storage of Firearms	For first firearm	\$195.00
8.16	Each additional firearm	Each	\$157.00
8.17	Storage of Ammunition	Flat	\$81.00
8.18	Taxi Applicants, New [Police Footnote 1]	Per applicant	\$109.00
8.19	Taxi Applicants, Renewal	Per applicant	\$43.00
	Digital Media		
8.20	Photos	Flat fee per request	\$10.00
8.21	Videos	Flat fee per request	\$15.00

Police Department Footnotes

Footnote 1: Plus all prevailing State, Federal and County Fees for fingerprinting of applicants, subject to increases by outside agencies. As an example, here are some of the current costs:

DOJ Prevailing Fee	\$42.00
FBI Prevailing Fee	\$17.00
County Prevailing Fee	\$5.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
9. PUBLIC WORKS			
Additional review over and above the baseline included in the fees below may be charged on a T&M basis or require the services of outside consultants.			
Technology Fee			
9.01	Technology Fee	% Engineering Permit	9%
Subdivision Reviews			
Agreements / Map Review			
9.02	Tentative Map Review	Flat	\$4,078.00
9.03	Subdivision Agreement	Flat	\$6,044.00
9.04	Parcel Map Review	Flat	\$6,083.00
9.05	Final Map Review	Base	\$6,083.00
9.06	Plus # of lots or units	Per lot or unit	\$154.00
9.07	Right of Way and Easement Abandonment	Flat	\$5,590.00
9.08	Lot Line Adjustment	Flat	\$4,066.00
9.09	Surveyor Review		Actual + 20%
Public / Site Improvements			
Site Improvement Plan Reviews			
9.10	Improvement Cost - \$0 - \$500,000	Minimum	\$6,033.00
9.11	% of Cost up to \$500,000	Plus	2.50%
9.12	Cost \$500,001 - \$1,500,000	Base	\$20,245.00
9.13	% of Cost over \$500,000	Plus	1.70%
9.14	Cost \$1,500,001 - \$4,500,000	Base	\$39,662.00
9.15	% of Cost over \$1,500,000	Plus	0.75%
9.16	Cost \$4,500,001 or greater	Base	\$65,174.00
9.17	% of Cost over \$4,500,000	Plus	0.35%
Site Improvement Permit and Inspections			
9.18	Improvement Cost - \$0 - \$500,000	Minimum	\$13,843.00
9.19	% of Cost up to \$500,000	Plus	7.50%
9.20	Cost \$500,001 - \$1,500,000	Base	\$56,824.00
9.21	% of Cost over \$500,000	Plus	5%
9.22	Cost \$1,500,001 - \$4,500,000	Base	\$113,824.00
9.23	% of Cost over \$1,500,000	Plus	2%
9.24	Cost \$4,500,001 or greater	Base	\$182,952.00
9.25	% of Cost over \$4,500,000	Plus	1.24%
9.26	Improvement Security Deposit/Bond	% of improvement costs	200%
Grading and Erosion Control			
Plan Review			
9.27	1,000 cu yd. or less	Base	\$334.00
9.28	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$150.00
9.29	1,001 to 10,000 cu yd.	Base	\$1,699.00
9.30	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$175.00
9.31	10,001 to 100,000 cu yd.	Base	\$3,285.00
9.32	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$64.00
9.33	100,001 cu yd. or greater	Base	T&M
9.34	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
<u>Permit and Inspections</u>			
9.35	1,000 cu yd. or less	Base	\$653.00
9.36	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$269.00
9.37	1,001 to 10,000 cu yd.	Base	\$3,096.00
9.38	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$369.00
9.39	10,001 to 100,000 cu yd.	Base	\$6,431.00
9.40	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$249.00
9.41	100,001 cu yd. or greater	Base	T&M
9.42	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M
<u>Security Deposits</u>			
9.43	Grading Security Deposit/Bond	% of Grading Cost	25%
<u>Wet Season Work Authorization</u>			
9.44	Wet Season Work Authorization	Per week	\$667.00
<u>Transportation Permits</u>			
<u>Oversize Load</u>			
9.45	Single Trip	Each	\$0.00
<u>Dirt and Debris Hauling</u>			
9.46	Permit Fees (per operation)	Base	\$229.00
9.47	Plus per # of cubic yards per # of miles round trip	Each	\$0.24
<u>Encroachment Permits</u>			
<u>Temporary Encroachment (scaffolding, construction fencing, etc.)</u>			
9.48	Permit Fees	Base	\$667.00
9.49	Plus per # of weeks more than two weeks	Per # of weeks	\$111.00
9.50	Security Deposit	Deposit	\$1,000.00
<u>Encroachment Agreement</u>			
9.51	Encroachment Agreement		T&M
9.52	Security Deposit (except Wireless Small Cell) - refundable upon removal of encroachment	Each	Agreement Specific
9.53	Security Deposit for Wireless Small Cell - refundable upon removal of Wireless Small Cell	Per location	\$750.00
<u>Wireless Small Cell (with existing Lease Agreement)</u>			
9.54	Processing Fee	Flat	\$234.00
9.55	Plan Review Fee	Flat	\$940.00
9.56	Inspection Fee	Flat	\$1,360.00
9.57	Security Deposit (refundable)	Deposit	\$1,500.00
<u>Street Parking/Space Obstruction (renewable every four weeks)</u>			
9.58	Residential	Flat	\$667.00
9.59	Commercial	Base	\$667.00
9.60	Plus per # of weeks, after first week	# of weeks	\$222.00
9.61	Security Deposit	Deposit	\$500.00
9.62	Temporary Container	Base	\$557.00
9.63	Plus per # of weeks, after first week	Per Week	\$111.00
9.64	Security Deposit	Deposit	\$500.00
<u>Traffic Control</u>			
9.65	Processing Fee	Flat	\$334.00
9.66	Plan Review Fee	Per Hour	\$231.00
9.67	Inspection Fee (mobile, temporary setup)	Per Day	\$327.00
9.68	Inspection Fee (fixed, long-term setup)	Per Week	\$1,099.00
9.69	Security Deposit	Deposit	\$1,000.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
<u>Monitoring Well/Core Drilling/Potholing</u>			
9.70	Permit Fees	Base	\$334.00
9.71	Plus per # of locations	Each	\$444.00
9.72	Security Deposit	Per Location	\$1,000.00
<u>Sidewalk/Curb Drain/Driveway (not longer than 30 days)</u>			
9.73	Processing Fee	Flat	\$334.00
9.74	Plan Review Fee	Per Hour	\$229.00
9.75	Sidewalk/Driveway (Right-of-Way)/Front Yard Paving (Per 200 sq. ft. increment, or fraction thereof)	Each	\$444.00
9.76	Excavation in Unpaved Areas (Per 200 sq. ft. increment, or fraction thereof)	Each	\$444.00
9.77	Security Deposit	Minimum Deposit	\$500.00
<u>Street Excavation/Directional Boring</u>			
9.78	Processing Fee	Base	\$334.00
9.79	Plan Review Fee - Up to 3 reviews	Flat	\$3,059.00
9.80	Inspection Fee (First 200 sq. ft.)	Base	\$2,226.00
9.81	Each additional 50 sq. ft. increment or fraction thereof	Each	\$184.00
9.82	Security Deposit (\$750 minimum)	Per sq. ft.	\$15.00
<u>Water Service</u>			
9.83	Permit Fees	Base	\$334.00
9.84	Plus per # of services	Each	\$1,248.00
9.85	Security Deposit (2" service or less)	Deposit	\$2,000.00
9.86	Security Deposit (greater than 2" service)	Deposit	\$3,500.00
9.87	Fire Flow Test and Results	Per test	\$920.00
<u>Sanitary Sewer Lateral</u>			
9.88	Within the City right-of-way, w/in the District	Base	\$334.00
9.89	Plus per # of laterals	Each	\$1,248.00
9.90	Security Deposit	Deposit	\$2,000.00
9.91	Within the City right-of-way, not w/in the District	Base	\$334.00
9.92	Plus per # of laterals	Each	\$444.00
9.93	Security Deposit	Deposit	\$2,000.00
9.94	Not within the City right-of-way, w/in the District	Base	\$229.00
9.95	Plus per # of laterals	Each	\$803.00
<u>Development Impact Reviews</u>			
<u>Traffic Study</u>			
9.96	Review Fees	Base	\$5,119.00
9.97	Plus per # of hours more than twenty-two (22) hours	Per Hour	\$231.00
<u>Water System Study</u>			
9.98	Review Fees	Base	\$896.00
9.99	Plus per # of hours more than four hours	Per Hour	\$223.00
<u>Sanitary Sewer Study</u>			
9.100	Review Fees	Base	\$896.00
9.101	Plus per # of hours more than four hours	Per Hour	\$223.00
<u>Third Party Consultant</u>			
9.102	Use of Third Party Consultant for Development Projects and Permits		Actual + 20%
<u>Building Permit Reviews</u>			
9.103	Review Fees	% of the Building Permit	20%

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
Other Requests			
9.104	City General Conditions, Standard Specifications & Drawings, Capital Project Plans & Specifications, and Copies of Other Documents Online at www.dalycity.org Electronic Files Printed Copies		No Fee No Fee Actual Cost
Permit Extension			
9.105	Permit Extension (Renewal)	Flat	\$234.00
9.106	Reinstatement of Expired Permit	Flat	\$457.00
Permit Cancellation			
9.107	Processing Fee	Flat	\$234.00
9.108	Pre-Cancellation Inspection	Flat	\$222.00
9.109	Work Without a Permit	Double Permit Fees	Double Permit
Utility (Private Utilities under CPUC Regulation with a CPCN)			
9.110	Private Utility Companies may be issued a consolidated Utility Permit covering one or more of the scopes of work listed. Security Deposits are waived for estimated cost of work less than \$10,000. Estimated cost of work shall be reviewed and determined by Engineering staff.		T&M
10. RECREATION SERVICES			
YOUTH PROGRAMS			
10.01	Youth Activities/Classes - Resident	Per Person	\$5 - \$40
10.02	Youth Activities/Classes - Non-Resident	Per Person	\$6.25 - \$50
YRP			
10.03	Afterschool Youth Recreation Program (AYRP): TK, Pre-K, Kindergarten	Per Trimester	\$465.00
10.04	Afterschool Youth Recreation Program (AYRP): 1st - 5th Grades	Per Trimester	\$310.00
10.05	Afterschool Youth Recreation Program (AYRP): 6th - 8th Grades	Per Quarter	\$232.00
10.06	Summer Youth Recreation Program (SYRP) - Resident	Per Week	\$155.00
10.07	Summer Youth Recreation Program (SYRP) - Non-Resident	Per Week	\$194.00
10.08	AfterCare - Resident	Per Week	\$55.00
10.09	AfterCare - Non-Resident	Per Week	\$69.00
10.10	Youth Trips - Resident	Per Person	\$40.00
10.11	Youth Trips - Non-Resident	Per Person	\$50.00
Open Tot			
10.12	Tot Playtime Drop-In - Resident	Per Person	\$5.00
10.13	Tot Playtime Drop-In - Non-Resident	Per Person	\$6.25
10.14	Tot Playtime Card - Resident	Per Visit	\$4.00
10.15	Tot Playtime Card - Non-Resident	Per Visit	\$5.00
Baseball			
10.16	Individual Participant - Resident	Per Person	\$111.00
10.17	Individual Participant - Non-Resident	Per Person	\$139.00
10.18	Daly City School Team	Per Team	\$441.00
10.19	Non-Daly City School Team	Per Team	\$552.00
Basketball			
10.20	Individual Participant - Resident	Per Person	\$140.00
10.21	Individual Participant - Non-Resident	Per Person	\$175.00
10.22	Daly City School Team	Per Team	\$600.00
10.23	Non-Daly City School Team	Per Team	\$750.00
10.24	Practice Session	Per Team	\$200.00
10.25	Mini-Hoops-Resident	Per Person	\$90.00
10.26	Mini-Hoops-Non-Resident	Per Person	\$113.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
ADULT PROGRAMS			
10.27	Adult Activities/Classes - Resident	Per Person	\$10 - \$50
10.28	Adult Activities/Classes - Non-Resident	Per Person	\$12.50 - \$63
Open Gym			
10.29	Open Gym Drop-In (Various Sports) - Resident	Per Person	\$6.00
10.30	Open Gym Drop-In (Various Sports) - Non-Resident	Per Person	\$7.50
10.31	Women's Run (Basketball) - Resident	Per Visit	\$6.00
10.32	Women's Run (Basketball) - Non-Resident	Per Visit	\$7.50
Court Reservations			
10.33	Court Reservation (Basketball/Volleyball) - Resident	Per Session	\$50.00
10.34	Court Reservation (Basketball/Volleyball) - Non-Resident	Per Session	\$63.00
10.35	Court Reservation (Badminton/Pickleball) - Resident	Per Session	\$20.00
10.36	Court Reservation (Badminton/Pickleball) - Non-Resident	Per Session	\$25.00
Tournament/ Leagues			
10.37	Athletic Team - Tournament/League	Per Team	\$30 - \$1200
10.38	Athletic Doubles - Tournament/League	Per Team	\$40 - \$300
10.39	Athletic Individual - Tournament/League	Per Person	\$20 - \$150
Competitive Gaming			
10.40	Competitive Gaming - Resident	Per Person	\$5 - \$60
10.41	Competitive Gaming - Non-Resident	Per Person	\$7 - \$75
AQUATICS PROGRAM			
10.42	Aquatics Drop-In (Youth/Senior) - Resident	Per Person	\$5.00
10.43	Aquatics Drop-In (Youth/Senior) - Non-Resident	Per Person	\$6.25
10.44	Aquatics Drop-In (Adult) - Resident	Per Person	\$6.00
10.45	Aquatics Drop-In (Adult) - Non-Resident	Per Person	\$7.50
10.46	Lap Swim - Reserved Lane - Resident	Per Person	\$10.00
10.47	Lap Swim - Reserved Lane - Non-Resident	Per Person	\$13.00
10.48	Special Events - Resident	Per Person	\$8.00
10.49	Special Events - Non-Resident	Per Person	\$10.00
10.50	Learn-to-Swim (Pre-School) - Resident	Per Person	\$88.00
10.51	Learn-to-Swim (Pre-School) - Non-Resident	Per Person	\$110.00
10.52	Learn-to-Swim (Youth) - Resident	Per Person	\$80.00
10.53	Learn-to-Swim (Youth) - Non-Resident	Per Person	\$100.00
10.54	Learn-to-Swim (Teen/Adult/Senior) - Resident	Per Person	\$80.00
10.55	Learn-to-Swim (Teen/Adult/Senior) - Non-Resident	Per Person	\$100.00
10.56	Swimmer's Aide - Resident	Per Person	\$80.00
10.57	Swimmer's Aide - Non-Resident	Per Person	\$100.00
10.58	Swim Camp - Resident	Per Person	\$200.00
10.59	Swim Camp - Non-Resident	Per Person	\$250.00
10.60	Guard Start Program - Resident	Per Person	\$200.00
10.61	Guard Start Program - Non-Resident	Per Person	\$250.00
10.62	American Red Cross Lifeguard Class - Resident	Per Person	\$200.00
10.63	American Red Cross Lifeguard Class - Non-Resident	Per Person	\$250.00
10.64	Pool Pass (Youth/Senior) - Resident	Per Visit	\$4.00
10.65	Pool Pass (Youth/Senior) - Non-Resident	Per Visit	\$5.00
10.66	Pool Pass (Adult) - Resident	Per Visit	\$5.00
10.67	Pool Pass (Adult) - Non-Resident	Per Visit	\$6.25

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
TEEN PROGRAM			
10.68	Teen Open Gym - Resident	Per Quarter	\$10.00
10.69	Teen Open Gym - Non-Resident	Per Quarter	\$13.00
10.70	Volunteen Leadership Program (VLP) - Resident	Per Person	\$100.00
10.71	Volunteen Leadership Program (VLP) - Non-Resident	Per Person	\$125.00
10.72	Job Readiness Program - Resident	Per Person	\$75.00
10.73	Job Readiness Program - Non-Resident	Per Person	\$94.00
10.74	Teen Activities and Events (Cooking, Crafts, Dances, Field Trips, Showcase Etc.)	Per Person	\$5 - \$40
10.75	Clothing	Per Person	\$10 - \$50
ACTIVE ADULT/SENIOR PROGRAMS			
10.76	Active Adult / Senior Classes - Resident	Per Person	\$10 - \$50
10.77	Active Adult / Senior Classes - Non-Resident	Per Person	\$12.50 - \$63
10.78	Active Adult / Senior Open Gym/Activity - Resident	Per Visit	\$1 - \$5
10.79	Active Adult / Senior Open Gym/Activity - Non-Resident	Per Visit	\$1.25 - \$6.25
10.80	Active Adult / Senior Special Events - Resident	Per Person	\$5 - \$100
10.81	Active Adult / Senior Special Events - Non-Resident	Per Person	\$7 - \$125
ADMINISTRATION			
<u>Administration</u>			
10.82	Refund Processing Fee	Each	\$10.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
<u>Facility Rentals</u>			
10.83	Albert M. Teglia Community Center - Resident	Per Hour	\$125.00
10.84	Albert M. Teglia Community Center - Non-Resident	Per Hour	\$150.00
10.85	Bayshore CC Gymnasium –Rental - Resident	Per Hour	\$225.00
10.86	Bayshore CC Gymnasium –Rental - Non-Resident	Per Hour	\$250.00
10.87	Bayshore CC 2nd Floor Rooms - Resident	Per Hour	\$100.00
10.88	Bayshore CC 2nd Floor Rooms - Non-Resident	Per Hour	\$125.00
10.89	Bayshore CC Classroom A, B or C - Resident	Per Hour	\$30.00
10.90	Bayshore CC Classroom A, B or C - Non-Resident	Per Hour	\$55.00
10.91	Café Doelger - Resident	Per Hour	\$125.00
10.92	Café Doelger - Non-Resident	Per Hour	\$150.00
10.93	Doelger Senior Center Classroom - Resident	Per Hour	\$25.00
10.94	Doelger Senior Center Classroom - Non-Resident	Per Hour	\$50.00
10.95	Gellert Park Clubhouse - Resident	Per Hour	\$125.00
10.96	Gellert Park Clubhouse - Non-Resident	Per Hour	\$150.00
10.97	Gellert Park Picnic Shelter (per day) - Resident	Per Day	\$300.00
10.98	Gellert Park Picnic Shelter (per day) - Non-Resident	Per Day	\$400.00
10.99	Hillside Clubhouse - Resident	Per Hour	\$75.00
10.100	Hillside Clubhouse - Non-Resident	Per Hour	\$100.00
10.101	Larcombe Clubhouse - Resident	Per Hour	\$100.00
10.102	Larcombe Clubhouse - Non-Resident	Per Hour	\$125.00
10.103	Lincoln Park CC Hall - Resident	Per Hour	\$150.00
10.104	Lincoln Park CC Hall - Non-Resident	Per Hour	\$175.00
10.105	Lincoln Park CC Classroom - Resident	Per Hour	\$30.00
10.106	Lincoln Park CC Classroom - Non-Resident	Per Hour	\$50.00
10.107	Marchbank Clubhouse - Resident	Per Hour	\$75.00
10.108	Marchbank Clubhouse - Non-Resident	Per Hour	\$100.00
10.109	Merced Room (Westlake) - Resident	Per Hour	\$125.00
10.110	Merced Room (Westlake) - Non-Resident	Per Hour	\$150.00
10.111	Pacelli Event Center (Westlake) - Resident	Per Hour	\$225.00
10.112	Pacelli Event Center (Westlake) - Non-Resident	Per Hour	\$250.00
10.113	Tita Alice Bulos Community Hub - Resident	Per Hour	\$85.00
10.114	Tita Alice Bulos Community Hub - Non-Resident	Per Hour	\$110.00
10.115	War Memorial Upper Gymnasium - Rental - Resident	Per Hour	\$225.00
10.116	War Memorial Upper Gymnasium - Rental - Non-Resident	Per Hour	\$250.00
10.117	War Memorial Activity Room - Resident	Per Hour	\$125.00
10.118	War Memorial Activity Room - Non-Resident	Per Hour	\$150.00
<u>Athletic Gymnasium Rental</u>			
10.119	Gymnasiums – Athletic Use Only - Resident	Per Hour	\$110.00
10.120	Gymnasiums – Athletic Use Only - Non-Resident	Per Hour	\$135.00
10.121	Rental - Custodial Fee for JESD Gyms (Pollicita/Ben Franklin)	Per Hour	Actual Cost
<u>Athletic Field Rental</u>			
10.122	Softball or Baseball Field - Diamond - Resident	Per Hour	\$35.00
10.123	Softball or Baseball Field - Diamond - Non-Resident	Per Hour	\$60.00
10.124	Softball or Baseball Field - Lining Only	Per Day	\$25.00
10.125	Lights for Fields (Westlake and Gellert Parks)	Per Day	\$25.00
10.126	Soccer Field Whole Turf - Resident	Per Hour	\$85.00
10.127	Soccer Field Whole Turf - Non-Resident	Per Hour	\$110.00
10.128	Soccer Field Grass - Resident	Per Hour	\$50.00
10.129	Soccer Field Grass - Non-Resident	Per Hour	\$75.00
10.130	Tennis Courts - Per Court (School Use Only)	Per Hour	\$10.00

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
<u>Giammona Pool</u>			
10.131	Pool Party Rentals (Recreation Swim Party) - Resident	Per Permit	\$221.00
10.132	Pool Party Rentals (Recreation Swim Party) - Non-Resident	Per Permit	\$276.00
10.133	Pool Party Rentals (Private Swim Party) - Resident	Per Permit	\$386.00
10.134	Pool Party Rentals (Private Swim Party) - Non-Resident	Per Permit	\$482.00
10.135	Pool Party Rentals (Additional 25 Attendees) - Resident	Each	\$56.00
10.136	Pool Party Rentals (Additional 25 Attendees) - Non-Resident	Each	\$70.00
<u>Insurance Cost</u>			
10.137	Insurance - Facility Rental (Hazard 1) - 1-100 people	Per Permit	Actual Cost
10.138	Insurance - Facility Rental (Hazard 1) - 101-500 people	Per Permit	Actual Cost
10.139	Insurance -Athletic Rental/Pool Party (Hazard 3) - 1-100 people	Per Permit	Actual Cost
10.140	Insurance -Athletic Rental (Hazard 3) - 101-500 people	Per Permit	Actual Cost
10.141	Insurance - Alcohol	Per Permit	Actual Cost
10.142	Insurance - Administration Processing Fee	Per Permit	\$25.00
<u>Rental Fees</u>			
10.143	Deposit (Refundable) - Facility Rental (Small)/ Pool Party Rentals	Per Permit	\$300.00
10.144	Deposit (Refundable) - Facility Rental (Medium)	Per Permit	\$500.00
10.145	Deposit (Refundable) - Athletic Use Rental	Per Permit	\$400.00
10.146	Deposit (Refundable) - Large - Rental (Bayshore and War Memorial Gyms)	Per Permit	\$800.00
10.147	Deposit (Refundable) - Large - Rental (Pacelli Gym)	Per Permit	\$1,000.00
10.148	Deposit (Refundable) - Teen Event Rental	Per Permit	\$250.00
10.149	Rental - Custodial Fee for Large - Rental (Gyms)	Per Permit	\$400.00
10.150	Rental - Change Fee (Hours/Permit Modifications)	Per Change	\$50.00
10.151	Rental - Change Fee (Date or Location Change)	Per Change	\$100.00
10.152	Rental - Late Payment Fee	Per Permit	\$100.00
10.153	Rental - Cancellation Fee (Less than 30 Days)	Per Permit	\$250.00
10.154	Rental - Cancellation Fee (More than 30 Days)	Per Permit	\$100.00
<u>SPECIAL EVENTS</u>			
<u>Vendor Space Rental</u>			
10.155	City Wide Event - Non-Food Vendors	Per Table	\$50 - \$200
10.156	City Wide Event - Food Vendor - Risk 1	Per Vendor	Actual Cost
10.157	City Wide Event - Food Vendor - Risk 2	Per Vendor	Actual Cost
10.158	City Wide Event - Food Vendor Registration	Per Vendor	\$50 - \$200 (SMC Dept of Health)
10.159	City Wide Event - SMC Non-Permitted Mobile Food Facility	Per Vendor	Actual Cost
10.160	City Wide Event - SMC Permitted Mobile Food Facility	Per Vendor	Actual Cost
10.161	Community Event Tickets	Per Person	\$50 - \$100

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>2027 Fees</u>
11. DEPARTMENT OF WATER AND WASTERWATER RESOURCES			
SEWER CONNECTION PERMIT FEES			
Single Family Residential Dwelling Fees			
11.01	1. Dwelling units in any one 12-month period by a builder/developer or any subsidiary, partner or joint venture with no more than 33 fixture units per residential unit	Per Unit	\$2,600.00
11.02	2. New single family residence with secondary unit (up to 33 fixtures units for the single family and up to 11 fixture units for the secondary unit)	Per Unit	\$3,485.00
11.03	3. Conversion of single family residence to one with secondary unit (up to an additional 11 fixture units for conversion)	Per Unit	\$550.00
11.04	4. Plus as to items 1 and 2 above, there is in excess of 33 fixture units, an additional	Per Unit	\$63.00
11.05	Plus to items 1 and 2 above, common facilities	Per Unit	\$63.00
11.06	As to items 3 and 4 above, if there is in excess of 33 fixture units to primary residence or in excess of a total of 11 fixture units in the secondary unit, there is, an additional	Per Unit	\$63.00
Multiple Residential Dwelling Fees			
11.07	Up to and including 21 fixture units	Per Unit	\$1,975.00
11.08	Plus, In excess of 21 fixture units	Per Unit	\$63.00
11.09	Plus, common facilities	Per Unit	\$63.00
Commercial, Industrial, Public and Other Uses			
11.10	Commercial, Industrial, Public and Other Uses	Per Unit	\$3,150.00
11.11	Plus, Commercial, Industrial, Public and Other Uses	Per Unit	\$63.00
Condominium Conversion			
11.12	Difference between charge initially paid for connection as a multiple dwelling, as credited against charges for single dwellings in effect at time of the conversion to condominium	Per Unit	\$63.00
Change of Use/Alteration or Addition of Existing Connection			
11.13	For change of use/alteration or addition to connection	Per Unit	\$63.00
11.14	Plus, for each fixture unit in excess of 33	Per Unit	\$63.00
Swimming Pools			
11.15	2" Discharge Pipe – 4 fixture units	Per Unit	\$63.00
11.16	3" Discharge Pipe – 6 fixture units	Per Unit	\$63.00
11.17	4" Discharge Pipe – 8 fixture units	Per Unit	\$63.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>			
INSPECTION FEES			
11.18	Single Residential Dwelling	Per Installation	\$100.00
11.19	Multiple Residential Dwelling	Per Installation	\$100.00
11.20	Commercial, Industrial, Public and Other Uses	Per Installation	\$100.00
11.21	Industrial Waste Discharge Permit Required Use	Minimum	\$500.00
Public Sewer Construction			
11.22	Encroachment Permit	Per Unit	\$70.00
11.23	Inspection Charge	Minimum	\$70.00
11.24	Alteration of Existing Use or Installation	Per Installation	\$70.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>			

FY 2027 Master Fee Schedule Changes & Updates

Master Fee- Increase Rationale

Fees are increased by the Cost of Living Adjustment (COLA) of 3% for FY 2027.

Planning, Fire, and Public Works

For changes outside of the 3% protocol or not otherwise dictated by another regulation

Fees under \$0.33 – Because these are too small to be impacted by the 3% increase, they were increased by \$0.01.

AB 1600

Per Resolution #24-175, these were increased by the California Construction Cost Index.

Recreation

10.01 Youth Activities/Classes - Resident (NEW) – New fee to be in alignment with other program areas.

10.02 Youth Activities/Classes – Non-Resident (NEW) – New fee to be in alignment with other program areas.

10.03 Afterschool Youth Recreation Program (AYRP): TK, Pre-K, Kindergarten – Fees are increased due to increased costs to staff wages, supplies and hours of support. Due to revamped scholarship program, fee range no longer needed.

10.04 Afterschool Youth Recreation Program (AYRP): 1st - 5th Grades – Fees are increased due to increased costs to staff wages, supplies and hours of support. Due to revamped scholarship program, fee range no longer needed.

10.05 Afterschool Youth Recreation Program (AYRP): 6th - 8th Grades – Fees are increased due to increased costs to staff wages, supplies and hours of support. Due to revamped scholarship program, fee range no longer needed.

10.06 Summer Youth Recreation Program (SYRP) - Resident – Fees are increased due to increased costs to staff wages, supplies and hours of support. Due to revamped scholarship program, fee range no longer needed.

10.07 Summer Youth Recreation Program (SYRP) - Non-Resident – Fees are increased due to increased costs to staff wages, supplies and hours of support. Due to revamped scholarship program, fee range no longer needed.

10.08 AfterCare - Resident – Fees increases due to increased costs to staff wages and supplies to accommodate more structured programming.

10.09 AfterCare - Non-Resident – Fees increases due to increased costs to staff wages and supplies to accommodate more structured programming.

10.27 Adult Activities/Classes - Resident (NEW) – New fee to be in alignment with other program areas.

10.28 Adult Activities/Classes - Non-Resident (NEW) - New fee to be in alignment with other program areas.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY AMENDING
CHAPTER 17 OF THE MUNICIPAL CODE RE: ZONING ORDINANCE UPDATES

The City Council of the City of Daly City, DOES ORDAIN as follows:

SECTION 1. Section 17.44.010 of the Daly City Municipal Code is hereby amended to read as follows:

17.44.010 - General provisions

“Building height” means the average of the vertical measurements taken at the horizontal center point of all of a building’s finished walls, this measurement beginning at the ground level of all such walls to the highest point of the coping of a flat roof, the deck line of a mansard roof, or to the average height level between eaves and ridges for gable, hip, or gambrel roofs. The measurement for the height of an ADU shall be taken at the lowest measurable point for gable, hip, or gambrel roofs (the roof itself shall not be included in the height calculation).

SECTION 2. Section 17.34.050 of the Daly City Municipal Code is hereby amended to read as follows:

17.34.050 - Contiguous front yard paving.

- A. Replacement of existing front yard lawn or landscaping with hardscape (e.g., concrete, pavers, etc.) shall be allowed on any property with a single dwelling or duplex, subject to the following requirements:
1. On parcels wider than twenty-five feet, at least twenty-five percent of the front yard shall be retained as landscape or xeriscape. For the purpose of compliance with this section, the front yard shall be defined as the area between in front of the dwelling and the back of sidewalk, including the public right-of-way. Front-yard paving projects on such lots providing a parking space shall provide the required landscape in a triangular shape or similar, as directed by the Planning Division staff. On corner lots, side-yard paving shall not be permitted.
 2. Paving of any portion of the public right-of-way shall require the issuance of an encroachment permit by the engineering division. The application for encroachment permit shall demonstrate compliance with the above landscape/xeriscape requirement. The engineering division shall have the ability require the replacement of the utility box serving the dwelling with a box rated for vehicular traffic, if one does not already exist.
 3. All hardscape not subject to the one-time exemption provided in this section shall incorporate pavers, integral colored concrete, or any combination thereof. Integral concrete shall colored be brown or a color complementary to the dwelling situated upon the lot.
 4. Paving on properties not served by an existing, legal vehicular curb-cut shall incorporate a permanent vertical barrier or other concrete cut-out pattern preventing the hardscape area from being used to park a vehicle. The permanent vertical barrier shall consist of a poured concrete curb not less than six inches in

height and bricks and/or pavers set in poured concrete with an exposed surface not less than six inches.

- B. Any single dwelling or duplex property with contiguous front yard paving which has been installed as of July 1, 2017, shall be considered legal and non-conforming, and shall be exempt from the requirements of this section provided the dwelling owner has secured a non-conformity finding from the planning division by a date set by city council resolution. Any front yard pavement not granted a nonconformity finding shall be brought into conformance with these regulations upon issuance of any building permit for work exceeding a valuation set by city council resolution.
- C. Paving, terracing, and/or filling of any yard shall not be counted toward lot coverage. Placing removable rock material in any front yard area shall be exempt from this section.

SECTION 3. Section 17.37.030 of the Daly City Municipal Code is hereby amended to read as follows:

17.37.030 - Use permit and subdivision map required (not including condominiums).

- A. A use permit pursuant to Chapter 17.44 and a subdivision map pursuant to city and state codes shall be required for the use and development of any lot or parcel of real property for conversions, stock cooperatives, community apartments of communal ownership, irrespective of the area or size of such lot or parcel.

SECTION 4. Section 17.44.100 of the Daly City Municipal Code is hereby amended to read as follows:

17.44.100 - Expiration of permit.

A use permit granted in accordance with the terms of this title shall be automatically terminated if not used within three years from the date of approval. A use permit shall not be deemed used or exercised until the permittee has actually obtained a building permit and commenced construction thereunder or has actually commenced the permitted use on the premises. Where a use permit is granted in conjunction with a tentative map for a condominium development pursuant to Section 17.37.030, the use permit shall terminate one year after the approval of the final subdivision map by the city council, if not used. Upon written request from the permittee, such use permit may be extended by the city council for a maximum of two years.

SECTION 5. Section 17.45.150 of the Daly City Municipal Code is hereby amended to read as follows:

17.45.150 - Expiration of permit.

A design review permit granted in accordance with the terms of this title shall be automatically terminated if not used within three years from the date of approval. A design review permit shall not be deemed used or exercised until the permittee has actually obtained a building permit and commenced construction thereunder. Where a design review permit is granted in conjunction with a tentative map for a condominium development pursuant to Section 17.37.030, the design review permit shall terminate one year after the approval of the final subdivision map by the city council, if not used. Upon written request from the permittee, such use permit may be extended by the city council for a maximum of two years.

SECTION 6. Environmental Determination. The City Council of the City of Daly City finds and determines that the implementation of measures described in this Chapter is in furtherance police powers of the City of Daly City, and that these purposes are exempt from the provisions of the California Environmental Quality Act (CEQA); Chapter 3 (commencing with Section 21100) of Division 13 of the Public Resources Code, as provided in categorical exemption Classes 1, 4, 5, 7, 8, 9, and or 21 of the CEQA Guidelines (Title 14, *California Code of Regulations*, Sections 15301-15329).

SECTION 7. Effective Date and Publication: Pursuant to the provisions of Government Code Section 36933, a summary of this ordinance shall be prepared by the City Attorney. At least five (5) days prior to the Council meeting at which this ordinance is scheduled to be adopted, the City Clerk shall (1) publish the summary, and (2) post it in the City Clerk’s office a certified copy of this ordinance. Within fifteen (15) days after the adoption of this ordinance, the City Clerk shall (1) publish the summary and (2) post in the City Clerk’s office a certified copy of the full text of this ordinance along with the names of those City Council members voting for and against this ordinance or otherwise voting. This Ordinance shall be in full force and effect thirty (30) days from and after its passage.

SECTION 8. Severability: If any section, subsection or sentence of this Ordinance is found by a court of competent jurisdiction to be invalid or unlawful, the City Council finds and declares that the remainder of this ordinance would be and is enforceable and would have been adopted notwithstanding the finding of invalidity as to any section, subsection or sentence.

Introduced this 23rd day of March, 2026.

Passed and adopted as an Ordinance of the City of Daly City at a regular meeting of the City Council of the City of Daly City held on the _____ day of _____, 2026, by the following vote:

AYES, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY ADDING CHAPTER 17.62 TO THE DALY CITY MUNICIPAL CODE RE: -CCNR COMMERCIAL CANNABIS NON-RETAIL COMBINING DISTRICT AND REZONING EXISTING PARCELS LOCATED AT MISSION STREET BETWEEN CROCKER AVENUE AND TEMPLETON AVENUE, GENEVA AVENUE BETWEEN TALBERT STREET AND BAYSHORE BOULEVARD, GENEVA AVENUE BETWEEN CASTILLO STREET AND CALGARY STREET TO -CCNR COMMERCIAL CANNABIS NON-RETAIL COMBINING DISTRICT

BE IT ORDAINED by the City Council of the City of Daly City as follows:

SECTION 1: Findings. The City Council of the City of Daly City finds that:

- A. Following a public hearing duly and regularly conducted, the Planning Commission of the City of Daly City submitted to this City Council its recommendation with respect to the zoning amendment hereinafter described, accompanied by the report of the findings and a summary of its hearing, whereupon this City Council duly and regularly set this matter for hearing.
- B. Due and regular notice of such hearing has been given as required by law and such hearing was regularly held by this City Council on March 23, 2026, all interested persons were heard and any additional evidence presented was received.
- C. This City Council finds and declares that the health, safety, morals and general welfare of the City of Daly City requires that the real property hereinafter described be reclassified as provided herein.
- D. The City Council hereby approves the Zone Change adding the following parcels into the -CCNR Commercial Cannabis Non-Retail Combining District, parcels fronting Mission Street between Crocker Avenue and Templeton Avenue, fronting Geneva Avenue between Talbert Street and Bayshore Boulevard, and fronting Geneva Avenue between Castillo Street and Calgary Street, as set forth in the Zoning Map, herein attached as Exhibit "A".
- E. This rezoning is consistent with the Daly City General Plan.

SECTION 2. Chapter 17.62 of the Daly City Municipal Code is hereby added to read as follows:

Chapter 17.62
CC-NR COMMERCIAL CANNABIS NON-RETAIL COMBINING DISTRICT

- 17.62.010** **General Provisions**
- 17.62.020** **Lands to be Included**
- 17.62.030** **Permitted use**
- 17.62.040** **Application Requirements**

- 17.62.050 Eligibility Zones**
- 17.62.060 Development Regulations**
- 17.62.070 Hearing and notice requirements**

17.62.010 General Provisions

The purpose and intent of this chapter is to provide for the orderly regulation of the commercial cannabis non-retail industry within the City of Daly City with the intent of encouraging economic growth and job creation while protecting the public health, safety and welfare of the residents and patients of the city. All definitions, authority, scope, responsibilities, requirements, standards, conditions, exemptions, procedures, and penalties described within state law are adopted and incorporated, as are any regulations identified in Chapter 5.104, Commercial Cannabis Regulations.

17.62.020 Lands to be included.

This Chapter and the regulations contained herein apply to the entire city and more specifically lands identified on the Zoning Map in the -CCNR Commercial Cannabis Non-Retail combining district. Excluded from -CCNR Commercial Cannabis combining district is any property that are is in the Coastal Zone, situated on the County line with San Francisco, State-owned, County-owned, or any property that is zoned Commercial Office (C-O), Manufacturing (M), or PD (Planned Development). Also excluded is any property containing an existing or proposed gasoline service station.

17.62.030 Permitted use.

Following is the permitted use which may be permitted in an -CCNR combining district:

- A. Cannabis non-retailer, as defined in Chapter 5.104, Commercial Cannabis Regulations, and subject to the regulations contained therein.
- B. Cannabis delivery, as defined in Chapter 5.104, Commercial Cannabis Regulations, and subject to the regulations contained therein.

17.62.040 Application requirements.

The application requirements shall be those identified in 5.104.60 Commercial Cannabis Business License – General Provisions.

17.62.050 Eligibility zones.

The eligibility for any specific property located within the -CCNR Commercial Cannabis combining district shall conform to Chapter 5.104 of the Municipal Code.

17.62.060 Development regulations.

The development regulation shall be those identified in the underlying zoning designation and any such regulations identified by Chapter 5.104.50 Conditions of Operation.

17.62.070 Hearing and notice requirements.

No public hearing for the purpose of zoning conformance shall be required prior to the commencement of any use meeting the definition of Cannabis retailer, as defined in Chapter 5.104, Commercial Cannabis Regulations. The use shall be considered non-discretionary and therefore not subject to the requirements of the California Environmental Quality Act (CEQA).

SECTION 3: Zoning Reclassification. The zoning as designated upon the “Official Zoning Map” of the City of Daly City, as adopted by Daly City Ordinance 635, and thereafter amended from time to time, is hereby changed as to the parcels identified on the attached Exhibit “A”, and that in accordance with Title 17 of the Daly City Municipal Code, the zoning for the real property hereinafter described is amended so as to amend the Zoning Map to designate the zone classification of the parcels in Exhibit “A” to be included in the overlay district property CC NR Commercial Cannabis Non-Retail Combining District.

SECTION 4: Effective Date and Publication: Pursuant to the provisions of Government Code Section 36933, a summary of this ordinance shall be prepared by the City Attorney. At least five (5) days prior to the Council meeting at which this ordinance is scheduled to be adopted, the City Clerk shall (1) publish the summary, and (2) post it in the City Clerk’s Office a certified copy of this ordinance. Within fifteen (15) days after the adoption of this ordinance, the City Clerk shall (1) publish the summary and (2) post in the City Clerk’s Office a certified copy of the full text of this ordinance along with the names of those City Council members voting for and against this ordinance or otherwise voting. This ordinance shall become effective thirty (30) days from and after its adoption.

SECTION 5: Environmental Determination: The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately, as provided in Title 14, Section 15378(a), and that it is also exempt under the definition of "project" in Section 15378(b)(3) in that it concern general policy and procedure making.

SECTION 5: Severability. If any section, subsection or sentence of this Ordinance is found by a court of competent jurisdiction to be invalid or unlawful, the City Council finds and declares that the remainder of this Ordinance would be and is enforceable and would have been adopted notwithstanding the finding of invalidity as to any section, subsection or sentence.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY ADDING
CHAPTER 17.62 TO THE DALY CITY MUNICIPAL CODE RE: -CCNR COMMERCIAL
CANNABIS NON-RETAIL COMBINING DISTRICT AND REZONING EXISTING
PARCELS LOCATED AT MISSION STREET BETWEEN CROCKER AVENUE AND
TEMPLETON AVENUE, GENEVA AVENUE BETWEEN TALBERT STREET AND
BAYSHORE BOULEVARD, GENEVA AVENUE BETWEEN CASTILLO STREET AND
CALGARY STREET TO -CCNR COMMERCIAL CANNABIS NON-RETAIL
COMBINING DISTRICT

Introduced this 23rd day of March, 2026.

Passed and adopted as an Ordinance of the City of Daly City at a regular meeting of the City Council of the City of Daly City held on the _____ day of _____ 2026, by the following vote:

AYES, Councilmembers _____

NOES, Councilmembers _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY