

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – FEBRUARY 18, 2025

The meeting was called to order by President Tronco at 6:03 PM.

ROLL CALL:

Trustees Present:

President Deodor Tronco, Vice President Rachel Goodman, Trustee Dr. William Lex, Trustee Angella Logarta

Trustees Absent: Trustee Gary Pacheco

Daly City Public Library Associates: DCPLA Board Member Monica Devincenzi

Staff Present: Library Director Chela Anderson

PRESENTATIONS:

Report from the DCPLA:

DCPLA Board member Monica Devincenzi announced:

- Trustees who are members should have received invitations to the St. Patrick's Day luncheon on March 13, 2025.
- The deadline to apply for the Daly City Youth Poet Laureate has closed and they have received many submissions. Judging will take place over the next month. Save the date for the Commencement event on Wednesday, April 30, 2025 6:30 PM - 7:00 PM at Daly City City Hall. The finalists will perform, and the winner will be announced. There will be a cake reception after.

APPROVAL OF AGENDA:

Motion requested by President Tronco to approve the agenda for the February 18, 2025 meeting. Motion made by Trustee Lex and seconded by Vice President Goodman. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Tronco to approve the amended minutes of the November 19, 2024 meeting. Motion made by Trustee Lex and seconded by Trustee Logarta. The motion carried unanimously.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

3D Printer Policy Update:

Library Director Chela Anderson shared that the staff requested to make a small adjustment to the 3D Printer Policy. Under the section "Use" the addition of "3D printing is available to individual library patrons for personal non-commercial use." The change is being requested because they have been receiving requests from businesses and it's beyond their capacity to accommodate that kind of request, and want to continue to focus on

the educational purpose behind having the program. Trustee Lex proposed some additional changes to the policy: 1) under Policy, Item 1 b, remove the word “immediate” to read “poses a threat”. 2) under Policy, Item 2, add “or discarded” after “7 days may become the property of the library” and add the word “their” before designee. Trustee Logarta brought up eliminating the subjectiveness of what is “inappropriate”, Chela suggested changing the word “view” to “review” under Use, Item 6. Motion requested by President Tronco to approve the Policy changes. Motion made by Trustee Lex and seconded by Trustee Logarta. The proposed changes to the Policy were approved by the Board.

Serramonte Construction Update:

Library Director Chela Anderson shared that the project is now in motion and there will have to be a short two-week closure for safe removal of building materials from the 70's. The closure will be from February 24 to March 7. The book drop and ballot drop boxes will remain open. A small part of the park parking lot will be cordoned off for use by the construction company for the duration of the project. During the project, there will be a small area where the elevator is going in that will be closed off, otherwise they don't anticipate any other closures. The lighting will also be replaced and temporary lighting will be available while that's being done. The project is expected to be completed in September. While they are closed for the 2 weeks, staff will be working at other locations. Thursday's book club will be temporarily moved to the Doelger Senior Center. Community rooms will not be accessible during construction.

TRUSTEES' REPORT

Public Workshop Offerings:

Library Director Chela Anderson shared public workshop offerings for youth, adults and seniors that the library offers in partnership with third party organizations. Trustee Logarta proposed offering a workshop on fraud protection again like they previously did during the pandemic. President Tronco suggested workshops such as workers' rights, tax help, navigating City & County systems and documenting personal history.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson shared that their youth art library cards have been printed and are available now at all locations. Trustee Lex shared that he, President Tronco and Chela will be meeting on Friday, February 21, 2025 at 10:00 AM with a representative from DCPLA at the Westlake library branch about patron directed grants, as a collaboration between DCPLA and the Library Board of Trustees.

AGENDA BUILDING

- Update on the collaboration with DCPLA for patron directed grants.
- Review the approved 3D Printer Policy changes.
- Youth services team to do a presentation if they are available.

ADJOURNMENT

The meeting was adjourned at 6:44 PM by President Tronco.

**Next Meeting:
March 18, 2025 6:00PM
Daly City Council Chambers**