CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, February 13, 2012 - 7:00 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99

Webcast: www.dalycity.org/meetings

DRAFT

For those wishing to address the City Council on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

APPROVAL OF MINUTES:

Regular Meeting of January 23, 2012

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Communications :

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

1. Authorize City Manager to Execute Use Agreement with the Daly City Dolphins

2. Setting Time and Place of Public Hearing on March 26, 2012 to Amend Municipal Code Sections Relating to Public Library and Parks and Recreation Commission

Resolutions :

3. Notice of Completion for Street Slurry Seal and Cape Seal 2011

4. Adoption of Composite Summary Memorandum of Understanding and Salary Schedules between the City of Daly City and Specific Employee Organizations

END OF CONSENT AGENDA

PUBLIC HEARINGS:

5. Public Hearing on Claim to Lien Property at 511 Westmoor Avenue (APN 008-021-020).

Staff:
Campbell
Recommended Action:
Open/Close Hearing
Adopt Resolution
Roll Call

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor. The Council cannot take action on any matter raised under this item

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

6. Council Committee

A Council Committee Meetings, January 24 - February 12, 2012

7. City Council

8. Staff

ADJOURNMENT:

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
JANUARY 23, 2012

The meeting was called to order by Mayor Torres at 7:00 P.M.

ROLL CALL: Councilmembers Present:

Sal Torres, Mayor
Raymond A. Buenaventura, Vice Mayor
David J. Canepa
Michael P. Guingona
Carol L. Klatt

Staff Present:

Patricia E. Martel, City Manager
Kerry E. Burns, Assistant City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

PRESENTATIONS:

Presentation by the Daly City Library Associates of a Memorial Gift in Memory of Mary Tissier

Al Teglia, President of the Daly City Library Associates, stated the Daly City Public Library Associates held a memorial drive in honor of San Mateo County Board of Supervisor Adrienne Tissier's mother, Mary Tissier, and received monetary donations to enhance the biographical book collection at the Westlake Branch Library.

Supervisor Adrienne Tissier presented a gift of $2,000 to the City for the acquisition of 100 autobiography and biography materials at the Westlake Branch Library.

Presentation by the Daly City Library Associates of a Gellert Foundation Grant for the Acquisition of Multilingual Reading Materials

Al Teglia, President of the Daly City Library Associates, submitted the Daly City Library Associates Founding Board of Directors' Mission Statement 2011 and presented a gift of $1,000 for the acquisition of monolingual materials to help fund the enhancement of the Daly City Public Library's Tagalog, Spanish, and Chinese language collections.

Overview and Request for Support for the California Cancer Research Act - Noelle Santamaria, American Cancer Society

Paul Agronan, American Cancer Society, provided an overview of the California Cancer Research Act and requested the City's support. Mr. Agronan submitted informational material.

PRESENTATIONS: Continued

Proclaiming National Black History Month

Mayor Torres presented a proclamation proclaiming February 2012 as National Black History Month to Lucinda and Wesley Arsenal, Earl and Virginia Wilson, and Dorothy Levey. Mr. Earl Wilson thanked the Council.

Leadership Academy Presentation

City Manager Patricia Martel stated the City developed the Leadership Academy, an in-house professional development program, to prepare the next generation of leaders and managers in our City organization. This year, the graduates were assigned to work on a Lean Process Analysis. A PowerPoint presentation was given by the Leadership Academy Teams. A copy of the presentation is on file in the Office of the City Clerk.

Team Records and Reports (Daly City Police Department Records Division)

Jesse Myott, Public Works, provided an introduction to Lean Process Analysis.

Lenelle Suliguin, Economic & Community Development, provided an overview of records.

Romeo Benson, Library & Recreation Services, provided the lean work plan and agenda.

Bonnie Woo, Human Resources Department, provided the findings and recommendations.

Golden Team (Finance Department Purchasing)

Temo Reyes, Fire Department, provided an introduction of the Purchasing Process Analysis.

Natalia Mulawa, Water & Wastewater Resources, provided an overview of the work plan analysis and findings.

Karen Engle, Library & Recreation Services, provided an overview of the recommended areas of improvement.

Betsy ZoBell, Economic and Community Development, discussed the general observations they learned about the lean process.

APPROVAL OF MINUTES:

Regular Meeting of January 9, 2012

It was moved by Councilmember Canepa, seconded by Vice Mayor Buenaventura and carried to approve the minutes of January 9, 2012.

APPROVAL OF AGENDA:

It was moved by Councilmember Canepa, seconded by Councilmember Guingona and carried to approve the agendas.

CONSENT AGENDA

COMMUNICATIONS:

Proposed Revisions to Plant Maintenance Worker/Mechanic 1 Job Specification

Resolution No. 12-5, Adopting Revised Job Specifications for the Positions of Plant Maintenance Worker and Plant Maintenance Mechanic I

RESOLUTIONS:

Commending Dean Vittori on the Occasion of His Retirement

Resolution No. 12-6, Commending Dean Vittori on the Occasion of His Retirement

Accept and Appropriate a Gift from the Daly City Public Library Associates for Acquisition of Multilingual Reading Materials

Resolution No. 12-7, Accepting and Appropriating Gift from the Daly City Public Library Associates

Setting Time and Place for a Public Hearing on Claim to Lien Property at 511 Westmoor Avenue (APN 008-021-020) Hearing 02/13/12

Resolution No. 12-8, Setting Time and Place of Public Hearing Before the City Council on Claim to Lien Property Located at 511 Westmoor Avenue, Hearing 2/13/12 – 7:00 P.M.

Accept and Appropriate a Gift from the Daly City Public Library Associates for Acquisition of Biographical Materials for the Westlake Branch Library in Memory of Mary Tissier

Resolution No. 12-9, Accepting and Appropriating Gift from the Daly City Public Library Associates

Memorandum of Agreement with Children's Empowerment, Inc. for Teen Services

Resolution No. 12-10, Authorizing and Approving the Memorandum of Agreement Between Children's Empowerment, Inc. (CEI) and City of Daly City Department of Library and Recreation Services

CHECK REGISTERS:

Check Registers for the Month of December 2011

END OF CONSENT AGENDA

It was moved by Councilmember Canepa, seconded by Councilmember Guingona and carried to approve and adopt the Consent Agenda.

COMMUNICATIONS:

Action to Confirm that the City of Daly City Serve as the Successor Agency for the Daly City Redevelopment Agency and that the Daly City Housing Development Finance Agency, Daly City's Local Housing Authority, Retain the Housing Assets and Functions of the Redevelopment Agency Pursuant to AB 26

City Manager Patricia Martel provided background information on the California Supreme Court final opinion in the redevelopment related litigation action upholding AB 26, the bill that dissolves all redevelopment agencies in the State and the Court invalidating AB 27, which provided for redevelopment agencies to avoid dissolution by making certain payments to the State.

As a result of the Supreme Court's action, effective February 1, 2012, the Redevelopment Agency will be abolished. It requires that a successor agency be established to assume responsibility for dismantling the Redevelopment Agency in the City of Daly City. The law allows the City to become the successor agency of the former Redevelopment Agency. The law also states that if the City does not take any action, it defaults to the City.

Ms. Martel stated AB 26 also authorizes the City to elect to become the successor housing agency of the former Redevelopment Agency, in order to retain the housing assets and functions of the former agency. In order to retain the housing assets, the City needs to identify the successor housing agency to be responsible for affordable housing functions of the former Redevelopment Agency, subsequent to February 1, 2012.

The fiscal impacts have yet to be determined. However, as the City moves to implement the requirements of AB 26, more detailed analysis of the fiscal impacts will be developed and presented to the Council for review.

Ms. Martel recommended that the City Council adopt resolutions confirming that the City serve as the Successor Agency; and confirming that the Housing Development Finance Agency retain the housing assets and functions of the Redevelopment Agency.

It was moved by Councilmember Canepa, seconded by Councilmember Guingona and carried by unanimous roll call vote to adopt the following resolutions:

COMMUNICATIONS: Continued

Action to Confirm that the City of Daly City Serve as the Successor Agency for the Daly City Redevelopment Agency and that the Daly City Housing Development Finance Agency, Daly City's Local Housing Authority, Retain the Housing Assets and Functions of the Redevelopment Agency Pursuant to AB 26 – Cont'd.

Resolution No. 12-11, A Resolution of the City Council of the City of Daly City, California, Electing to Become the Successor Agency to the City of Daly City Redevelopment Agency Pursuant to Part 1.85 of Division 24 of the California Health and Safety Code

Resolution No. 12-12, A Resolution of the City Council of the City of Daly City, California, Confirming that the Daly City Housing Development Finance Agency will Assume the Housing Assets and Housing Functions Previously Performed by the Agency Pursuant to Health and Safety Code Section 34176

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

There were no speakers.

APPOINTMENTS:

Board/Commission Membership Committee Appointments

There were no appointments.

REPORTS:

Council Committee

There were no reports.

City Council

There were no reports.

Staff

There were no reports.

ADJOURNMENT:

It was moved by Mayor Torres, seconded by Vice Mayor Buenaventura and carried to adjourn the meeting at 8:25 P.M. in memory of Bhim Sain Bhakhri, Ralph A. Kennedy, William Andrew Tuttle, Ron Ensinger and Rufina Becerra.

_____
City Clerk

Approved as submitted, this _____

day of _____, 2012.

_____
Mayor

City Council Meeting Agenda Report

Item # _____

Meeting Date: January 9, 2012

Subject: Swimming Pool Use Agreement with the Daly City Dolphins Aquatics Club

Recommended Action

It is recommended that the City Council approve the proposed business terms for the Daly City Dolphins Aquatics Club (DCD) continued use of the Giammona swimming pool and authorize the City Manager to execute a Use Agreement with the DCD.

Background

Over its nearly 35 year history in Daly City, the DCD has provided competitive swimming for Daly City residents and non-residents at the pool jointly used by the Jefferson Union High School District (JUHSD) and the City of Daly City, the Giammona swimming pool at Westmoor High School. Over the years, the old pool fell into a state of disrepair due to the scarcity of capital resources. Its condition significantly limited the range of programming opportunities that could be provided to the community through the City's recreation program. The DCD continued to use the pool, at a significantly discounted fee of $200.00 per month, due to the poor condition of the swimming pool facility.

In November 2010, after contributing $4.2 million toward its construction, the City celebrated the opening of the new Giammona swimming pool. In addition to the capital investment toward the pool's construction, the City shares with the JUHSD the costs associated with the pool's annual operation and maintenance. With the opening of the new swimming pool, exciting new programming opportunities became available for the residents of Daly City.

Historically, the DCD utilized the swimming pool in excess of sixty percent (60%) of the hours available to the City. With the move to the new facility, staff sought to reduce the time allocated to the DCD. Until January 1, 2012, weekday program time during the school year available to the DCD still accounted for approximately fifty-five percent (55%) of the total time allocated to the City through its joint use agreement with the JUHSD.

Currently, Daly City tax payers subsidize recreation programs and DCD participants' enjoyment of these programs is in excess of $4.3 million annually. Of this $4.3 million subsidy, over $100,000 is attributable to the DCD program. As a result of ongoing conversations with the City Council concerning the recreation subsidy provided by Daly City tax payers, the City has been forced to evaluate program subsidy levels across a variety of programs and make very difficult fee increase and/or other program modification decisions.

Early in 2011, when the City Council reviewed recreation program subsidy data, one area identified was the lost programming and revenue opportunities resulting from the DCD use of the new Giammona swimming pool. Staff was directed to explore programming and revenue enhancement opportunities for the new swimming pool. Recently, the City Council approved a new, comprehensive recreational aquatics program. This new program will be implemented in phases and is anticipated to be fully operating by September 2012. When fully implemented, the new

recreational aquatics program is anticipated to generate an additional $120,000 in General Fund revenue to off-set the current General Fund subsidy for recreation programs.

Simultaneously with the development of the expanded recreational aquatics program, staff commenced discussions with the DCD regarding their future use of the Giammona swimming pool and the fees associated with this use. The first of these discussions commenced in May 2011 and recently concluded, successfully, with the proposed terms for a use agreement presented herein for your consideration.

Discussion

Staff and representatives from the DCD have met on several occasions during the last year in multi-hour meetings to discuss mutual needs. Through these meetings, the City and representatives of the DCD have developed a more comprehensive understanding of each others respective needs and programs. The goal of these meetings has been to reach a compromise that best meets the financial needs of the City, the needs of the Daly City community and DCD participants.

Provided in the following are the final business terms negotiated between the City and the DCD:

Terms of the Swimming Pool Use Agreement
Between the City of Daly City and the Daly City Dolphins

Use

- Lane Use for Training – per the attached schedule
    - 3,630 lane hours per year January 1, 2012 through June 30, 2013
    - 3,495 lane hours per year from July 1, 2013 through December 31, 2016

- Specific lane use per schedule contained in the November 28, 2011 Staff Report to the City Council
    - Winter and Spring (Mid-February through Mid-May 2012)
      Monday and Wednesday – 12 lane hours per day
      Tuesday and Thursday – 9 lane hours per day
      Friday – 18 lane hours
      In 2013, the schedule changes as follows:
      Monday and Wednesday – 10 lane hours per day
      Tuesday and Thursday – 10 lane hours per day
      Friday – 11 lane hours

- Summer (Mid-June through Mid-August 2012)
  Monday and Wednesday – 15.5 lane hours per day
  Tuesday and Thursday – 12 lane hours per day
  Friday – 15 lane hours per day

- Fall (Mid-August through January 2012) and (Mid-May through Mid-June)
  Monday and Wednesday – 15 lane hour

Tuesday and Thursday – 15 lane hours per day
Friday – 15 lane hours per day

- Storage at the Giammona Swimming Pool – One rack in the storage room and one locker in the City office

- Swim Meet Use – entire swimming pool facility two weekends (Saturday and Sunday) twice annually

Agreement Duration
5 Years - January 1, 2012 through December 31, 2016

Cancellation
Either party to the agreement may cancel the Swimming Pool Use Agreement with ninety (90) days written notice

Use Fee
- Monthly use fee for use of the swimming pool to conduct training sessions, Monday through Friday:
  - January 1, 2012 – June 30, 2013: $2,000 per month
  - July 1, 2013 – June 30, 2014: $3,000 per month
  - July 1, 2014 – June 30, 2015: $4,000 per month
  - July 1, 2015 – December 31, 2015: $4,400 per month
- Per swim meet use fee: $3,000 (cost to City for lifeguards, custodial support and custodial supplies and partial lost program revenue). Three percent (3%) annual inflator commencing July 1, 2013

Insurance
One Million Dollars ($1,000,000) for injuries per person and Five Million Dollars ($5,000,000) per occurrence

Other
- Daly City Dolphins to directly hire and employ coach(es)
- Use of Giammona Swimming Pool Classroom available on a reservation basis and at a fee as established in the City Council adopted fees and charges resolution
- Mail box and service no longer to be provided by the City of Daly City
- Advertisement in the Department of Library and Recreation Services Activity Guide based on availability and at a fee as established in the City Council adopted fees and charges resolution
- Terms of the Draft Swimming Pool Use Agreement provided to the Daly City Dolphins on November 28, 2011 (Damage to Pool, Compliance with all Safety Procedures, Indemnification and Hold Harmless, Assignment, Signs, etc.)

- Daly City Dolphins shall be responsible for ensuring the capacity of the facility during swim meets does not exceed occupancy of 479 people

Fiscal Impact

The proposed use agreement with the DCD would result in annual revenue to the General Fund ranging between $30,000 in the first year of the agreement and $58,800 in the last year of the proposed five year agreement. The fee structure used for developing this annual revenue rate is based on the lost opportunity cost associated with making the swimming pool available to the DCD. Simply stated, if the City could program the hours otherwise allocated to the DCD, it could generate $15.00 or more per hour per lane (depending on the program). This hourly rate was used to calculate the fee structure for the DCD's use of the swimming pool. The rate of $15.00 per lane hour reflects the average charge of similar public agencies as detailed in the Bay Area Public Pool Operators Association Survey (2011) and is incorporated into the final year of the five year agreement. However, in the first year of the agreement with DCD, the lane hour rate would be $6.61. This hourly lane rate would stair-step up and increase annually thereafter until it reached, in year four of the five year agreement, the $15.00 per hour rate.

Were the City to use the cost framework established in the subsidy study presented to the City Council in 2011, the cost to the DCD for use of the swimming pool would be would be approximately $10,500 monthly or approximately $35.00 per hour.

Summary/Conclusion

The City has made a committed effort to reach a fair and mutually agreeable compromise that serves the needs of both Daly City residents and the Daly City Dolphins. Although the terms of use may not perfect in certain respects e.g. actual time available for each respective program, a positive approach has been undertaken to address the City's and Dolphins'respective concerns Ultimately, the Daly City Dolphins may have to modify their program to work within the new fee structure, but the City remains committed to coexisting with the Daly City Dolphins at the Giammona Pool.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Patricia E. Martel
City Manager

Kerry E. Burns
Assistant City Manager and
Interim Director-Department of
Library and Recreation Services

Attachment

Attachment No. 2
Seasonal Schedule of Daly City Aquatics Program By Swimming Pool Lane

GIAMMONA POOL CALENDAR YEAR 2012 SCHEDULE

POOL HOURS AVAILABLE TO CITY BASED ON USE AGREEMENT WITH JEFFERSON UNION HIGH SCHOOL DISTRICT (JUHSD)

Year Round – January through December

Saturdays: 7:30 a.m. to 2:30 p.m. (until 10:00 p.m. for private parties)

Sundays: 7:30 a.m. to 5:00 p.m. (until 10:00 p.m. for private parties)

February through Mid-May

Monday through Friday: 5:00 p.m. to 8:30 p.m. (until 10:00 p.m. for private parties or staff training on Fridays)

Mid-May through Mid-June and Mid-August through January

Monday through Friday: 3:00 p.m. to 8:30 p.m. (until 10:00 p.m. for private parties or staff training on Fridays)

Mid-June through Mid-August

Monday through Friday: 7:30 a.m. to 8:30 p.m. (until 10:00 p.m. for private parties or staff training on Fridays)

Key:

Schedule: 30 Minute Increments

Lanes: 11 Lanes: Lane 11 (shallow) to Lane 1 (deep)

11	10	9	8	7	6	5	4	3	2	1

- Available for Programming
- Current Programs
- New Programs
- Available Use for Daly City Dolphins
- Westmoor High School Swim Team
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - SATURDAY YEARLY

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
7:30a-8:00a	LAP SWIM										
8:00a-8:30a	AQUA FITNESS		LAP SWIM								
8:30a-9:00a	AQUA FITNESS		LAP SWIM								
9:00a-9:30a	YOUTH LESSONS (6 CLASSES)					LAP SWIM					
9:30a-10:00a	YOUTH LESSONS (6 CLASSES)					LAP SWIM					
10:00a-10:30a	YOUTH LESSONS (6 CLASSES)					LAP SWIM					
10:30a-11:00a	YOUTH LESSONS (6 CLASSES)					LAP SWIM					
11:00a-11:30a	YOUTH LESSONS (6 CLASSES)					LAP SWIM					
11:30a-12:00p	YOUTH LESSONS (6 CLASSES)					LAP SWIM					
12:00p-12:30p	YOUTH LESSONS (6 CLASSES)					LAP SWIM					
12:30p-1:00p	RECREATION SWIM										
1:00p-1:30p	RECREATION SWIM										
1:30p-2:00p	RECREATION SWIM										
2:00p-2:30p	RECREATION SWIM										
2:30p-3:00p	PRIVATE PARTY - 1 SET-UP						NOT AVAILABLE				
3:00p-3:30p	PRIVATE PARTY-1						NOT AVAILABLE				
3:30p-4:00p	PRIVATE PARTY-1						NOT AVAILABLE				
4:00p-4:30p	PRIVATE PARTY-1						NOT AVAILABLE				
4:30-5:00p	PRIVATE PARTY-1						NOT AVAILABLE				
5:00p-5:30p	PRIVATE PARTY-1						NOT AVAILABLE				
5:30p-6:00p	PRIVATE PARTY-2 SET-UP						NOT AVAILABLE				
6:00p-6:30p	PRIVATE PARTY-2						NOT AVAILABLE				
6:30p-7:00p	PRIVATE PARTY-2						NOT AVAILABLE				
7:00p-7:30p	PRIVATE PARTY-2						NOT AVAILABLE				
7:30p-8:00p	PRIVATE PARTY-2						NOT AVAILABLE				
8:00p-8:30p	PRIVATE PARTY-2						NOT AVAILABLE				
8:30p-9:00p	PRIVATE PARTY - EXTENSION						NOT AVAILABLE				
9:00p-9:30p	PRIVATE PARTY - EXTENSION						NOT AVAILABLE				
9:30p-10:00p	PRIVATE PARTY - CLEAN-UP						NOT AVAILABLE				

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - SUNDAY YEARLY

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
7:30a-8:00a	LAP SWIM										
8:00a-8:30a	LAP SWIM										
8:30a-9:00a	LAP SWIM										
9:00a-9:30a	YOUTH AND ADULT LESSONS (6 CLASSES)					LAP SWIM					
9:30a-10:00a	YOUTH AND ADULT LESSONS (6 CLASSES)					LAP SWIM					
10:00a-10:30a	YOUTH AND ADULT LESSONS (6 CLASSES)					LAP SWIM					
10:30a-11:00a	YOUTH AND ADULT LESSONS (6 CLASSES)					LAP SWIM					
11:00a-11:30a	YOUTH AND ADULT LESSONS (6 CLASSES)					LAP SWIM					
11:30a-12:00p	YOUTH AND ADULT LESSONS (6 CLASSES)					LAP SWIM					
12:00p-12:30p	YOUTH AND ADULT LESSONS (6 CLASSES)					LAP SWIM					
12:30p-1:00p	RECREATION SWIM										
1:00p-1:30p	RECREATION SWIM										
1:30p-2:00p	RECREATION SWIM										
2:00p-2:30p	RECREATION SWIM										
2:30p-3:00p	CLEANUP AND SETUP										
3:00p-3:30p	SUN YOUTH LESSONS (5 CLASSES)					LAP SWIM					
3:30p-4:00p	SUN YOUTH LESSONS (5 CLASSES)					LAP SWIM					
4:00p-4:30p	SUN YOUTH LESSONS (5 CLASSES)					LAP SWIM					
4:30-5:00p	SUN YOUTH LESSONS (5 CLASSES)					LAP SWIM					
5:00p-5:30p	PRIVATE PARTY-SET-UP						NOT AVAILABLE				
5:30p-6:00p	PRIVATE PARTY-1						NOT AVAILABLE				
6:00p-6:30p	PRIVATE PARTY-1						NOT AVAILABLE				
6:30p-7:00p	PRIVATE PARTY-1						NOT AVAILABLE				
7:00p-7:30p	PRIVATE PARTY-1						NOT AVAILABLE				
7:30p-8:00p	PRIVATE PARTY-1						NOT AVAILABLE				
8:00p-8:30p	PRIVATE PARTY-EXTENSION						NOT AVAILABLE				
8:30p-9:00p	PRIVATE PARTY-EXTENSION						NOT AVAILABLE				
9:00p-9:30p	PRIVATE PARTY-EXTENSION						NOT AVAILABLE				
9:30p-10:00p	PRIVATE PARTY-EXTENSION						NOT AVAILABLE				

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - WINTER & SPRING (MID-FEBRUARY THROUGH MID-MAY) MONDAY AND WEDNESDAY SCHEDULE

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	WHS SWIM TEAM PRAC										
330P-400P	WHS SWIM TEAM PRAC										
400P-430P	WHS SWIM TEAM PRAC										
430P-500P	WHS SWIM TEAM PRAC										
500P-530P	AVAILABLE FOR DALY CITY DOLPHINS										
530P-600P	AVAILABLE FOR DALY CITY DOLPHINS										
600P-630P	TEEN/ADULT BEG I,II (2 CLASS)		LAP SWIM						AVAILABLE FOR DALY CITY DOLPHINS		
630P-700P	AQUA FIT		TEEN/ADULT INTER III (1 CLASS)		LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
700P-730P	AQUA FIT		LAP SWIM								
730P-800P	AQUA TREK		LAP SWIM							BOOT CAMP	
800P-830P	AQUA TREK		LAP SWIM							BOOT CAMP	
830P-900P											
900P-930P											
930P-1000P											

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - WINTER & SPRING (FEBRUARY THROUGH MID-MAY) TUESDAY AND THURSDAY SCHEDULE

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	WHS SWIM TEAM PRAC										
330P-400P	WHS SWIM TEAM PRAC										
400P-430P	WHS SWIM TEAM PRAC										
430P-500P	WHS SWIM TEAM PRAC										
500P-530P	AVAILABLE FOR DALY CITY DOLPHINS										
530P-600P	YOUTH LESSONS (5 CLASSES)		LAP SWIM						AVAILABLE FOR DALY CITY DOLPHINS		
600P-630P	YOUTH LESSONS (5 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
630P-700P	YOUTH LESSONS (5 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
700P-730P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
730P-800P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
800P-830P	LAP SWIM										
830P-900P											
900P-930P											
930P-1000P											

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - WINTER & SPRING (FEBRUARY THROUGH MID-MAY) FRIDAY SCHEDULE

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	WHS SWIM TEAM PRAC										
330P-400P	WHS SWIM TEAM PRAC										
400P-430P	WHS SWIM TEAM PRAC										
430P-500P	WHS SWIM TEAM PRAC										
500P-530P	AVAILABLE FOR DALY CITY DOLPHINS										
530P-600P	AVAILABLE FOR DALY CITY DOLPHINS										
600P-630P	AVAILABLE FOR DALY CITY DOLPHINS										
630P-700P	AVAILABLE FOR DALY CITY DOLPHINS										
700P-730P	PRIVATE PARTY						NOT AVAILABLE				
730P-800P	PRIVATE PARTY						NOT AVAILABLE				
800P-830P	PRIVATE PARTY						NOT AVAILABLE				
830P-900P	PRIVATE PARTY						NOT AVAILABLE				
900P-930P	PRIVATE PARTY - EXTENSION						NOT AVAILABLE				
930P-1000P	PRIVATE PARTY - CLEAN-UP						NOT AVAILABLE				

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - SUMMER (MID-JUNE THROUGH MID-AUGUST) MONDAY AND WEDNESDAY SCHEDULE

UPDATED 11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
700A-730A											
730A-800A											
800A-830A											
830A-900A											
900A-930A											
930A-1000A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1000A-1030A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1030A-1100A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1100A-1130A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1130A-1200P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1200P-1230P	REC SWIM SET-UP										
1230P-100P	REC SWIM SET-UP										
100P-130P	REC SWIM/SWIM CAMP/GUARD START										
130P-200P	REC SWIM/SWIM CAMP/GUARD START										
200P-230P	REC SWIM/SWIM CAMP/GUARD START										
230P-300P	REC SWIM/SWIM CAMP/GUARD START										
300P-330P	SWIM CAMP/GUARD START										
330P-400P	SWIM CAMP/GUARD START										
400P-430P	AVAILABLE FOR DALY CITY DOLPHINS										
430P-500P	AVAILABLE FOR DALY CITY DOLPHINS										
500P-530P	SEMI PRIVATES (6 CLASSES)				AVAILABLE FOR DALY CITY DOLPHINS						
530P-600P	YOUTH LESSONS (4 CLASSES)		YOUTH LESSONS (2 CLASSES)		LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
600P-630P	YOUTH LESSONS (2 CLASSES), TEEN/ADULT		YOUTH LESSONS (2 CLASSES)		LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
630P-700P	AQUA FITNESS		TEEN/ADULT INTER (1	YOUTH LESSONS (1	LAP SWIM						
700P-730P	AQUA FITNESS		YOUTH LESSONS (2 CLASS)		LAP SWIM						
730P-800P	AQUA TREK		LAP SWIM							BOOT CAMP	
800P-830P	AQUA TREK		LAP SWIM							BOOT CAMP	
830P-900P											
900P-930P											
930P-1000P											

*Aquatics Swim Camp: M-F 8:00am-5:00pm (4 - one week sessions)

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - SUMMER (MID-JUNE THROUGH MID-AUGUST) TUESDAY AND THURSDAY SCHEDULE

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
700A-730A											
730A-800A											
800A-830A											
830A-900A											
900A-930A											
930A-1000A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1000A-1030A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1030A-1100A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1100A-1130A	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1130A-1200P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
1200P-1230P	REC SWIM SET-UP										
1230P-100P	REC SWIM SET-UP										
100P-130P	REC SWIM										
130P-200P	REC SWIM										
200P-230P	REC SWIM										
230P-300P	REC SWIM										
300P-330P											
330P-400P											
400P-430P	ACTIVE ADULTS AQUA FITNESS						AVAILABLE FOR DALY CITY DOLPHINS				
430P-500P	ACTIVE ADULTS AQUA FITNESS						AVAILABLE FOR DALY CITY DOLPHINS				
500P-530P	SEMI PRIVATES (6 CLASSES)						AVAILABLE FOR DALY CITY DOLPHINS				
530P-600P	YOUTH LESSONS (6 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
600P-630P	YOUTH LESSONS (6 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
630P-700P	YOUTH LESSONS (6 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
700P-730P	YOUTH LESSONS (6 CLASSES)				LAP SWIM						
730P-800P	YOUTH LESSONS (6 CLASSES)				LAP SWIM						
800P-830P	LAP SWIM										
830P-900P											
900P-930P											
930P-1000P											

*Aquatics Swim Camp: M-F 8:00am-5:00pm (4 - one week sessions)

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - SUMMER (MID-JUNE THROUGH MID-AUGUST) FRIDAY SCHEDULE

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
700A-730A											
730A-800A											
800A-830A	SWIM CAMP OR STAFF IN-SERVICE										
830A-900A	SWIM CAMP OR STAFF IN-SERVICE										
900A-930A	SWIM CAMP OR STAFF IN-SERVICE										
930A-1000A	SWIM CAMP OR STAFF IN-SERVICE										
1000A-1030A	SWIM CAMP OR STAFF IN-SERVICE										
1030A-1100A	SWIM CAMP OR STAFF IN-SERVICE										
1100A-1130A	SWIM CAMP OR STAFF IN-SERVICE										
1130A-1200P	SWIM CAMP OR STAFF IN-SERVICE										
1200P-1230P	SWIM CAMP OR STAFF IN-SERVICE										
1230P-100P	SWIM CAMP OR STAFF IN-SERVICE										
100P-130P	SWIM CAMP OR STAFF IN-SERVICE										
130P-200P	SWIM CAMP OR STAFF IN-SERVICE										
200P-230P	SWIM CAMP OR STAFF IN-SERVICE										
230P-300P	SWIM CAMP OR STAFF IN-SERVICE										
300P-330P	SWIM CAMP OR STAFF IN-SERVICE										
330P-400P	SWIM CAMP OR STAFF IN-SERVICE										
400P-430P	SWIM CAMP OR STAFF IN-SERVICE						AVAILABLE FOR DALY CITY DOLPHINS				
430P-500P	SWIM CAMP OR STAFF IN-SERVICE						AVAILABLE FOR DALY CITY DOLPHINS				
500P-530P	REC SWIM SET-UP						AVAILABLE FOR DALY CITY DOLPHINS				
530P-600P	REC SWIM						AVAILABLE FOR DALY CITY DOLPHINS				
600P-630P	REC SWIM						AVAILABLE FOR DALY CITY DOLPHINS				
630P-700P	REC SWIM/FRIDAY NIGHT SPECIAL						AVAILABLE FOR DALY CITY DOLPHINS				
700P-730P	REC SWIM/FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
730P-800P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
800P-830P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
830P-900P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
900P-930P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
930P-1000P	FRIDAY NIGHT SPECIAL - CLEAN-UP						NOT AVAILABLE				

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - FALL (MID-AUGUST THROUGH JANUARY) MONDAY AND WEDNESDAY SCHEDULE (MID-MAY THROUGH MID-JUNE)

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	SWIM CLUB										
330P-400P	SWIM CLUB LV 1-3		SWIM CLUB LV 4-5								
400P-430P	SWIM CLUB LV 1-3		SWIM CLUB LV 6		AVAILABLE FOR DALY CITY DOLPHINS						
430P-500P	SWIM CLUB LV 1-3		SWIM CLUB LV 7-8		AVAILABLE FOR DALY CITY DOLPHINS						
500P-530P	SEMI PRIVATES (4 CLASSES)		UPPER SEMI PRIVATES (1 CLASS)		AVAILABLE FOR DALY CITY DOLPHINS						
530P-600P	SEMI PRIVATES (4 CLASSES)		UPPER SEMI PRIVATES (1 CLASS)	LAP SWIM					AVAILABLE FOR DALY CITY DOLPHINS		
600P-630P	SEMI PRIVATES (2 CLASSES)	TEEN/ADULT BEG I, II (2 CLASS)	TEEN/ADULT INTER III (1 CLASS)	LAP SWIM					AVAILABLE FOR DALY CITY DOLPHINS		
630P-700P	AQUA FITNESS		UPPER SEMI PRIVATES (2 CLASS)	LAP SWIM					AVAILABLE FOR DALY CITY DOLPHINS		
700P-730P	AQUA FITNESS		UPPER SEMI PRIVATES (2 CLASS)	LAP SWIM							
730P-800P	AQUA TREK		LAP SWIM							BOOT CAMP	
800P-830P	AQUA TREK		LAP SWIM							BOOT CAMP	
830P-900P											
900P-930P											
930P-1000P											

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - FALL (MID-AUGUST THROUGH JANUARY) TUESDAY AND THURSDAY SCHEDULE (MID-MAY THROUGH MID-JUNE)

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	SWIM CLUB										
330P-400P	SWIM CLUB: LV 1-3		SWIM CLUB: LV 4-5								
400P-430P	ACTIVE ADULTS AQUA FITNESS		SWIM CLUB: LV 6		AVAILABLE FOR DALY CITY DOLPHINS						
430P-500P	ACTIVE ADULTS AQUA FITNESS		SWIM CLUB: LV 7-8		AVAILABLE FOR DALY CITY DOLPHINS						
500P-530P	SEMI PRIVATES (5 CLASSES)				AVAILABLE FOR DALY CITY DOLPHINS						
530P-600P	YOUTH LESSONS (5 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
600P-630P	YOUTH LESSONS (5 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
630P-700P	YOUTH LESSONS (5 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
700P-730P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
730P-800P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
800P-830P	LAP SWIM										
830P-900P											
900P-930P											
930P-1000P											

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2012 - FALL (MID-AUGUST THROUGH JANUARY) FRIDAY SCHEDULE
(MID-MAY THROUGH MID-JUNE)

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	SWIM CLUB										
330P-400P	SWIM CLUB										
400P-430P	SWIM CLUB						AVAILABLE FOR DALY CITY DOLPHINS				
430P-500P	SWIM CLUB						AVAILABLE FOR DALY CITY DOLPHINS				
500P-530P	SWIM CLUB/REC SWIM SET-UP						AVAILABLE FOR DALY CITY DOLPHINS				
530P-600P	REC SWIM						AVAILABLE FOR DALY CITY DOLPHINS				
600P-630P	REC SWIM						AVAILABLE FOR DALY CITY DOLPHINS				
630P-700P	REC SWIM/FRIDAY NIGHT SPECIAL						AVAILABLE FOR DALY CITY DOLPHINS				
700P-730P	REC SWIM/FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
730P-800P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
800P-830P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
830P-900P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
900P-930P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
930P-1000P	FRIDAY NIGHT SPECIAL - CLEAN-UP						NOT AVAILABLE				

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2013 - WINTER & SPRING (MID-FEBRUARY THROUGH MID-MAY) MONDAY AND WEDNESDAY SCHEDULE

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	WHS SWIM TEAM PRAC										
330P-400P	WHS SWIM TEAM PRAC										
400P-430P	WHS SWIM TEAM PRAC										
430P-500P	WHS SWIM TEAM PRAC										
500P-530P	SWIM CLUB LV 1-3		SWIM CLUB 4-5		AVAILABLE FOR DALY CITY DOLPHINS						
530P-600P	SEMI PRIVATES (4 CLASSES)		SWIM CLUB LV 6		LAP SWIM		AVAILABLE FOR DALY CITY DOLPHINS				
600P-630P	SEMI PRIVATES (2 CLASSES)	TEEN/ADULT BEG I,II (2 CLASS)	SWIM CLUB LV 7-8		LAP SWIM		AVAILABLE FOR DALY CITY DOLPHINS				
630P-700P	AQUA FIT		TEEN/ADULT INTER III (1 CLASS)	UPPER SEMI PRIVATES (1 CLASS)	LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
700P-730P	AQUA FIT		UPPER LVL SEMI PRIVATES (2 CLASSES)		LAP SWIM						
730P-800P	AQUA TREK		LAP SWIM							BOOT CAMP	
800P-830P	AQUA TREK		LAP SWIM							BOOT CAMP	
830P-900P											
900P-930P											
930P-1000P											

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2013 - WINTER & SPRING (FEBRUARY THROUGH MID-MAY) DETAILED AFTERNOON/EVENING TU/TH SCHEDULE

UPDATED: 11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	WHS SWIM TEAM PRAC										
330P-400P	WHS SWIM TEAM PRAC										
400P-430P	WHS SWIM TEAM PRAC										
430P-500P	WHS SWIM TEAM PRAC										
500P-530P	SWIM CLUB LV 1-3		SWIM CLUB LV 4-5	SWIM CLUB LV 6	AVAILABLE FOR DALY CITY DOLPHINS						
530P-600P	YOUTH LESSONS (4 CLASSES)		SWIM CLUB LV 7-9		LAP SWIM		AVAILABLE FOR DALY CITY DOLPHINS				
600P-630P	YOUTH LESSONS (5 CLASSES)				LAP SWIM		AVAILABLE FOR DALY CITY DOLPHINS				
630P-700P	YOUTH LESSONS (5 CLASSES)				LAP SWIM				AVAILABLE FOR DALY CITY DOLPHINS		
700P-730P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
730P-800P	YOUTH LESSONS (5 CLASSES)				LAP SWIM						
800P-830P	LAP SWIM										
830P-900P											
900P-930P											
930P-1000P											

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

GIAMMONA POOL CALENDAR YEAR 2013 - WINTER & SPRING (FEBRUARY THROUGH MID-MAY) DETAILED AFTERNOON/EVENING FRI SCHEDULE

UPDATED:11/21/11

TIME/LANES	11	10	9	8	7	6	5	4	3	2	1
300P-330P	WHS SWIM TEAM PRAC										
330P-400P	WHS SWIM TEAM PRAC										
400P-430P	WHS SWIM TEAM PRAC										
430P-500P	WHS SWIM TEAM PRAC										
500P-530P	SWIM CLUB				AVAILABLE FOR DALY CITY DOLPHINS						
530P-600P	REC SWIM/SWIM CLUB/FRIDAY NIGHT SPECIAL						AVAILABLE FOR DALY CITY DOLPHINS				
600P-630P	REC SWIM/SWIM CLUB/FRIDAY NIGHT SPECIAL						AVAILABLE FOR DALY CITY DOLPHINS				
630P-700P	REC SWIM/FRIDAY NIGHT SPECIAL						AVAILABLE FOR DALY CITY DOLPHINS				
700P-730P	REC SWIM/FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
730P-800P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
800P-830P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
830P-900P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
900P-930P	FRIDAY NIGHT SPECIAL						NOT AVAILABLE				
930P-1000P	FRIDAY NIGHT SPECIAL - CLEAN-UP						NOT AVAILABLE				

KEY

- Available for Programming
- Current Program
- New Program
- Available for Daly City Dolphins
- Westmoor High School Use
- Not Available

City Council Meeting Agenda Report

Item # _____

Meeting Date: February 13, 2012

Subject: Setting Time and Place of Public Hearing on March 26, 2012 to Amend Municipal Code Sections Relating to Public Library and Parks and Recreation Commission

Recommended Action

Set March 26, 2012 as time and City Council Chambers as place of public hearing to Amend Municipal Code Sections Relating to Public Library and Parks and Recreation Commission.

Background/Analysis

The consolidation of the Department of Library and Recreation Services, has resulted in certain provisions of Chapters 2.20 (Parks and Recreation Commission) and 2.26 (Public Library) requiring updating. The proposed amendments to the Code, to be reviewed on March 26th, will conform with the practices of the new consolidated department.

Conclusion

Staff recommends that the City Council set time and place of hearing to amend the Municipal Code regulating to Public Library and Parks and Recreation Commission.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Kerry E. Burns
Assistant City Manager and
Interim Director – Department of
Library and Recreation Services

City Council Agenda Report

Item # _____

Meeting Date: February 13, 2012

Subject: Notice of Completion for Street Slurry Seal and Cape Seal 2011

Recommended Action

Staff recommends that the City Council accept the improvements completed in compliance with the construction contract for the Street Slurry Seal and Cape Seal 2011.

Background

Since 1998, Daly City has instituted its Street Slurry Seal Project as an annual preventative maintenance program as the most fundamental element in the City's strategy to preserve and extend the life of City streets in a cost effective and efficient manner. Street slurry sealing and cape sealing replaces fine aggregate stripped from the pavement surface, reduces water penetration in the roadway base and thereby reduces base failures and the resultant damage that is more costly to repair. Streets selected to be slurry sealed, cape sealed, or microsurfaced are based on several factors including the City's Seven-Year Master Plan, the City's computer based pavement management system recommendations, and visual observation of the streets.

The construction bid documents included a Base Bid and one Add Alternate. The Base Bid for this project included slurry sealing and cape sealing of approximately 12.2 miles of City streets, as shown on the attached plan. Add Alternate 1 included pavement repairs and concrete removal on portions of Bellevue Avenue and Liebig Street.

Discussion

The original contract award was for $843,292.00. Valley Slurry Seal Company of West Sacramento, California, has completed all improvements required by the construction contract documents for a total amount of $771,091.30. This amount reflects a credit of $7,699.10 to the City for delay costs encountered during the project and final pay quantities of work that were less than originally estimated.

Fiscal Impact

The contract was completed in the total amount of $771,091.30 with funds available in the Capital Improvement Project accounts 17-312-618-4509.

Summary/Conclusion

The contractor's work is now complete and acceptable for City maintenance. Staff recommends that the City Council accept the completed improvements for the City's maintenance and use.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Shirley Chan
Traffic Engineer

John L. Fuller
Director of Public Works

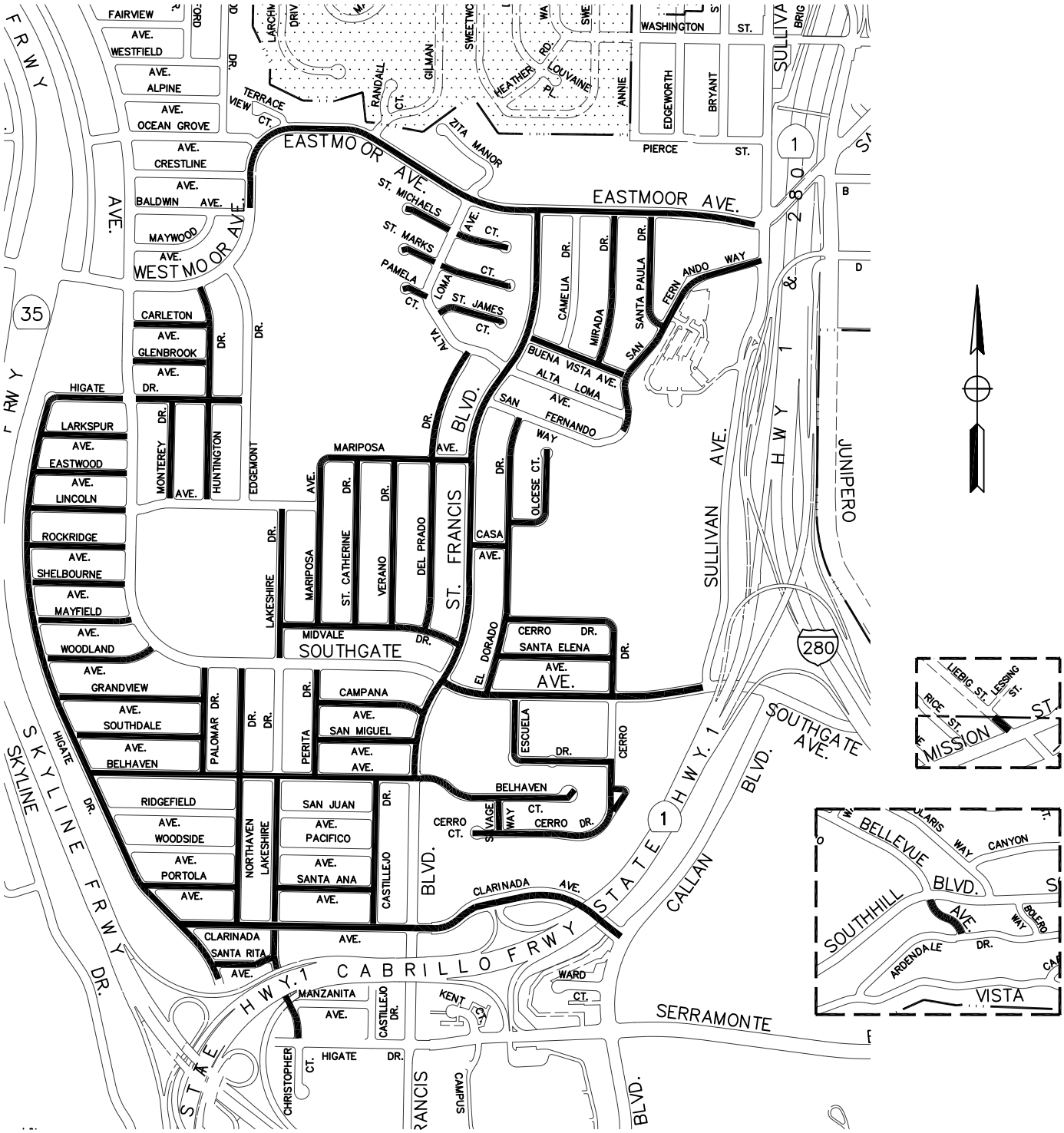
Attachments: Location Map
Notice of Completion and Resolution

CITY OF DALY CITY

SAN MATEO COUNTY, CALIFORNIA

PROJECT PLANS FOR CONSTRUCTION OF

STREET SLURRY SEAL AND CAPE SEAL 2011



SCALE IN FEET

0 1000 2000

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

OFFICE OF THE CITY CLERK
CITY OF DALY CITY
333 - 90th Street
Daly City, California 94015

Notice of Completion

NOTICE IS HEREBY GIVEN as follows:

1. The date of completion of the work of improvement is: February 13, 2012

2. The owner of the work of improvements is: City of Daly City, a Municipal Corporation.

3. The address of the owner of the work of improvement is: City Hall
333 - 90th Street
Daly City, California 94015

4. The nature of the owner's interest or estate is: In fee.

5. The work of improvement is located in Daly City, California, and is particularly described as follows:

STREET SLURRY SEAL AND CAPE SEAL 2011

The name of the original contractor for the work of improvement is:

Valley Slurry Seal Co.
3785 Channel Drive
West Sacramento, CA 95691

Dated:_____

The undersigned, being duly sworn, says: That he is the owner of the aforesaid interest or estate in the property described in the foregoing notice; that he has read the same, and knows the contents thereof, and that the facts stated therein are true.

CITY OF DALY CITY, OWNER

_____
Ravi Gehani, Acting City Engineer

STATE OF CALIFORNIA,

COUNTY OF _____} ss.

Subscribed and sworn to (or affirmed) before me on this _____day of _____, 20 ___,

by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

_____
Name (Typed or Printed)
Notary Public in and for said County and State

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY ACCEPTING COMPLETION OF CERTAIN PROJECT IN THE DEPARTMENT OF PUBLIC WORKS

(STREET SLURRY SEAL AND CAPE SEAL 2011)

A. The Project Manager has advised that the project set forth hereinafter has been completed in accordance with the terms of the contract with the City of Daly City and VALLEY SLURRY SEAL CO., a California Corporation.

B. The City Council of the City of Daly City desires to acknowledge the completion of such project so that notice of completion may be given.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that pursuant to the above, the City of Daly City does hereby accept as complete the following described project:

STREET SLURRY SEAL AND CAPE SEAL 2011

BE IT FURTHER RESOLVED by the City Council of the City of Daly City that said project be, and it is hereby accepted as complete, and at the expiration of thirty-five (35) days from this date, final payment in connection with this project be, and it is hereby authorized, provided that all statutory liens, claims and withholds are satisfied pursuant to law.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 20____, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmen: _____

_____

NOES, Councilmen: _____

ABSENT, Councilmen: _____

_____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

_____

MAYOR OF THE CITY OF DALY CITY

City Council Meeting Agenda Report

Item # _____

Meeting Date: February 13, 2012

Subject: Adoption of Composite Summary Memorandum of Understanding and Salary Schedules between the City of Daly City and Specific Employee Organizations

Recommended Action

That the City Council adopt the Composite Summary of Memoranda of Understanding between the City of Daly City and each of the following employee organizations:

a) Police Officers Association
b) Police Management Association

Background

The City is continuing to experience a budget crisis of unprecedented proportions, which necessitates reducing expenditures across every City Department.

Discussion

The management meet and confer representatives designated by the City Council of the City of Daly City have met and conferred in good faith with the representatives of the Police Officers Association and Police Management Association and, as a result, have arrived at a Memorandum of Understanding with each affected group concerning wages, hours and conditions of employment.

Fiscal Impact

As per the agreed upon Memoranda of Understanding, labor concessions will result in a 3.7% reduction of total compensation for all aforementioned bargaining groups.

Summary/Conclusion

Staff requests that the City Council adopt the Composite Summary Memorandum of Understandings between the City of Daly City and Police Officers Association and Police Management Association for the period of March 1, 2012 through June 30, 2014.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Shawnna Maltbie
Director of Human Resources

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City Council Meeting Agenda Report

Item # _____

Meeting Date: February 13, 2012

Subject: **Public Hearing on Claim to Lien Property at 511 Westmoor Avenue (APN 008-021-020).**

Recommended Action

Affirm the penalties and fees associated with the code enforcement case at 511 Westmoor Ave. to be made a lien on the subject property and adopt a resolution confirming the amount of the lien as provided in Chapter 8.16.400 through 8.16.430 of the Daly City Municipal Code.

Background

This case involves a single-family residence that contains construction without permits that resulted in a modified floor plan of the lower level and the unpermitted reconfiguration of a legal secondary unit that does not meet the parking requirement. The Administrative Hearing Board heard the case on April 28, 2011 and ordered the owners to submit a building application with plans to either abate the violation by restoring the lower level to its original approved configuration, or submit a building permit application and plans to permit the current modified floor plan at said property. A copy of the Board Order is attached.

The property owners of record, Geoffrey and Rowena Brown, responded to the Board Order and obtained a permit on May 20, 2011, to abate the violations. On July 19, 2011, an inspection was conducted but the permit could not be finaled because all cited violations had not been abated. As of July 20, 2011, the building permit expired and the property owners were in violation of the Board Order. All penalty fines have been assessed to the subject property. The property owners have not renewed the permit to abate the violations and they have not paid any code enforcement fees associated with the violations.

The site was last inspected on July 19, 2011, and the cited violations had not been corrected. Staff was alerted that the property owners were attempting to sell the subject property and placed a Notice of Pending Claim of Lien with San Mateo County Recorder's Office so that enforcement fees and penalty fines can be collected should the property go into foreclosure or is sold before a lien is recorded.

Discussion

Penalty and administrative fees assessed by the Administrative Board Order total $6,474.00. A Notice of Violation has been recorded with the San Mateo County Recorder's Office, which will alert most financial institutions and potential buyers of the current code violations at the property and of the required abatement. Several code invoices have been sent to the owners requesting payment and no payment has been remitted. A copy of the code invoice is attached. A lien is

required to be recorded on the property with the San Mateo County Recorder's Office to recover the administrative fees and penalties owed to the City of Daly City.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Kathy Campbell

Brian Millar

Kathy Campbell
Code Enforcement Officer

Brian Millar
Director of Economic & Community Development

Attachments: Exhibit A – Findings and Order of the Administrative Hearing Board
Exhibit B – Code Invoice

EXHIBIT A

FINDINGS AND ORDER OF THE DALY CITY ADMINISTRATIVE HEARING BOARD

SUBJECT PROPERTY: 511 WESTMOOR AVENUE, CA 94015

PROPERTY OWNER(s): GEOFFREY AND ROWENA BROWN

HEARING HELD ON APRIL 28, 2011

FINDINGS

WHEREAS, the Building Department referred this matter to the Administrative Hearing Board pursuant to section 8.16.070, et seq., of the Daly City Municipal Code; **and,**

WHEREAS, the Board determined that the property owner(s) received proper notice documentation by staff of the violations and required abatement action and appeared at the hearing; **and,**

WHEREAS, the Board reviewed evidence, testimony of staff and the staff report pertaining to property current violations: **and,**

WHEREAS, the property owner, Geoffrey Brown, appeared and provided testimony; **and,**

WHEREAS, one or more Municipal Code violations defined as a public nuisance, pursuant to section 8.16.030 *et seq.*, are now present and remain unabated after the timeline established for abatement in the staff notice of violation; **and,**

WHEREAS, the property is a public nuisance pursuant to Municipal Code Section 8.16.030 due to violations of the uniform codes, as adopted by Daly City, and Chapter 15 of the Daly City Municipal Code, including construction without permits; **and,**

WHEREAS, pursuant to Daly City Municipal Code section 8.16.150, if this Board determines that a violation occurred which was not corrected within the time period specified in the staff notification of nuisance, the Board shall issue an administrative order which imposes any or all of the following:

A. An order to correct, including a schedule for correction when appropriate;
B. Administrative Penalties as provided in section 8.16.160 of the Daly City Municipal Code.
C. Administrative costs as provided in section 8.16.160 of the Daly City Municipal Code.

ORDER

NOW THEREFORE, HAVING DETERMINED THE PRESENCE OF A PUBLIC NUISANCE AT 511 WESTMOOR AVENUE, THE BOARD HEREBY ORDERS ABATEMENT OF THE VIOLATIONS, AND ASSESSMENT OF ADMINISTRATIVE COSTS AND PENALTIES AS FOLLOWS:

THE PROPERTY OWNER SHALL:

1) Within 30 calendar days of the date of the Board Order the owner shall submit a building permit application and plans to legalize the current modified floor plan of the lower level, **or**,
2) Within 30 calendar days of the date of the Board Order the owner shall submit a permit application with floor plans showing how the owner will restore the lower level to its original approved configuration dated July 8, 1993 under permit application #15340, **and,**

3) Upon submittal of a permit application with plans to legalize the modified floor plan provide any required resubmittal with corrections within 10 days calendar days of the date of notification by the City during the plan review process, **and,**
4) Obtain the necessary building permit(s) within 15 calendar days of notification that the plans have been approved.
5) Within 60 days from the permit issuance date all work must be completed and finaled to the satisfaction of the Building Division.
6) Be assessed both a $1,180.00 enforcement fee and a $1,994.00 administrative fee (to cover costs associated with presenting this case to the Board) and make full payment to the City at the time the permit application is filed.
7) Upon failure to adhere to any stated timeline in the Order of the Administrative Hearing Board, be assessed $500.00 a day for each day a violation continues to be present, up to the maximum amount of $2,500.00.
8) Pay an administrative fee of $118.00 to the City to remove the NOV from the County Recorder's Office. To remove the NOV all fees and penalties shall be paid and all work shall be completed and finaled. The Notice of Violation shall remain on the title of the subject property to prevent sale or transfer of ownership without addressing the violations.
9) Be advised that in the event that the property owner does not comply with this order and pay all associated fees and fines then all cost due to the City shall be secured through a lien recorded on the subject property with the County Recorder which may carry additional charges as set forth by resolution of the City Council.

APPEAL RIGHTS

Pursuant to Daly City Municipal Code section 8.16.300, the owner(s) of the subject property or a business owner receiving an administrative order from this Board may only appeal such order only if they attended the hearing. To exercise this appeal right the owner must file a written appeal request with the City Clerk within ten (10) days of the date of service of the administrative order, with a non-refundable filing fee of $100 included with the request. The **City Clerk will** normally set the hearing date within 10-30 days. You should contact the City Clerk for specific information about this process and the required information you must supply in the request.

AFFIRMED BY: _____
Richard Berger, Director Economic & Community Development/Adm. Chair

HEARING BOARD CHAIR ON: April 28th 2011

FOR OFFICE USE

DATE OF SERVICE 5/13/11 METHOD OF SERVICE: ✓ 1st class mail ✓ Cert. Mail ____ Pers. Svc.

BY N. Thurman TITLE CE Secretary

COMMENTS: Administrative Hearing Board – 4/28/11 - 511 Westmoor Avenues – Case# 00207603

City of Daly City
333 90th Street
Daly City, CA 94015
(650) 991-8061

CODE INVOICE

01/26/2012

EXHIBIT B

Case Number: 00207603

Site Address: 511 WESTMOOR AVE

Invoice Date: 11/29/2010

Invoice Number: INV-11-10-516140

Bill To:

Geoffrey & Rowena Brown
511 Westmoor AVE
Daly City, CA 94015-

Return To:

City of Daly City
333 90th Street
Daly City, CA 94015-

INVOICE FEES

Date	Fee Name	Account Number	Trans Code	Fee Amount
12/16/2011	Expired Permit (Abated 1 - 30 days)	01-300-341-3797	0615	$100.00
11/29/2010	Construction W/O Permit (Abated 1- 30 day	01-300-341-3797	0615	$300.00
12/16/2011	Expired Permit (Abated 31 - 60 days)	01-300-341-3797	0615	$350.00
12/16/2011	Expired Permit (Abated 61 - 90 days)	01-300-341-3797	0615	$350.00
12/09/2010	Construction W/O Permit (Abated 31- 60 da	01-300-341-3797	0615	$390.00
01/28/2011	Construction W/O Permit (Abated 61- 90 da	01-300-341-3797	0615	$490.00
07/20/2011	z - Miscellaneous Fine	01-300-341-3797	0615	$500.00
07/22/2011	z - Miscellaneous Fine	01-300-341-3797	0615	$500.00
07/22/2011	z - Miscellaneous Fine	01-300-341-3797	0615	$500.00
07/25/2011	z - Miscellaneous Fine	01-300-341-3797	0615	$500.00
07/25/2011	z - Miscellaneous Fine	01-300-341-3797	0615	$500.00
05/02/2011	Administrative Hearing Board Fee	01-300-341-3797	0615	$1,994.00
			Total Fees:	**$6,474.00**

FOR OFFICE USE ONLY

☐ P _____

PLEASE MAKE CHECK PAYABLE TO: CITY OF DALY CITY

City Council Meeting Agenda Report

Item # _____

Meeting Date: February 13, 2012

To: Honorable City Council

From: Anna Mostella, City Manager's Office

Date: January 26, 2011

Subject: Council Committee Meetings, January 24 – February 12, 2012

Date of Meeting:	**Meeting:**	**In Attendance:**
January 26, 2012	Security Plan for Building W (parking structure) in relation to the operation of Fitness 19 in the Westlake Shopping Center – 263 Lake Merced Boulevard	Sal Torres Ray Buenaventura Patricia E. Martel Brian Millar Peter Pirnejad Tatum Mothershead Jeannie Naughton

/am

cc: Brian Millar, ECD Director
Peter Pirnejad, Asst. ECD Director
Tatum Mothershead, Planning Manager

Attachment

DALY CITY INTER-OFFICE MEMORANDUM

DESIGN REVIEW COMMITTEE
DATE: January 26, 2012

TO: Council Westlake Shopping Center Committee
Sal Torres, Mayor
Raymond A. Buenaventura, Vice Mayor

FROM: Jeannie Naughton, Associate Planner

SUBJECT: Security Plan for Building W (parking structure) in relation to the operation of Fitness 19 in the Westlake Shopping Center—263 Lake Merced Boulevard

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BACKGROUND

The City Council approved Use Permit UPR-5-11-3880 on July 25, 2011 for the operation of a fitness center (Fitness 19) in the Westlake Shopping Center. The entrance to the tenant space, 263 Lake Merced Boulevard, is located directly behind Building W, in Building S. Building S consists of nine tenant spaces on the ground level, accessed along the Main Street area of the Westlake Center, one second floor space, and the respective basement space occupied by the Fitness 19. It is the largest of the eleven tenant spaces, and the only tenant space in Building S accessed from the west side of the building, facing the parking garage (Building W). Fitness 19 operates seven days a week, from 5 AM to 11 PM.

Because of the location of the tenant space and the hours of operation, which are both earlier and later than most other businesses within the shopping center, the Planning Commission and City Council were concerned about safety for patrons of the fitness club and required that Kimco prepare and submit for Committee review, a safety plan. The safety plan is attached for Committee review and approval.

Respectfully submitted,

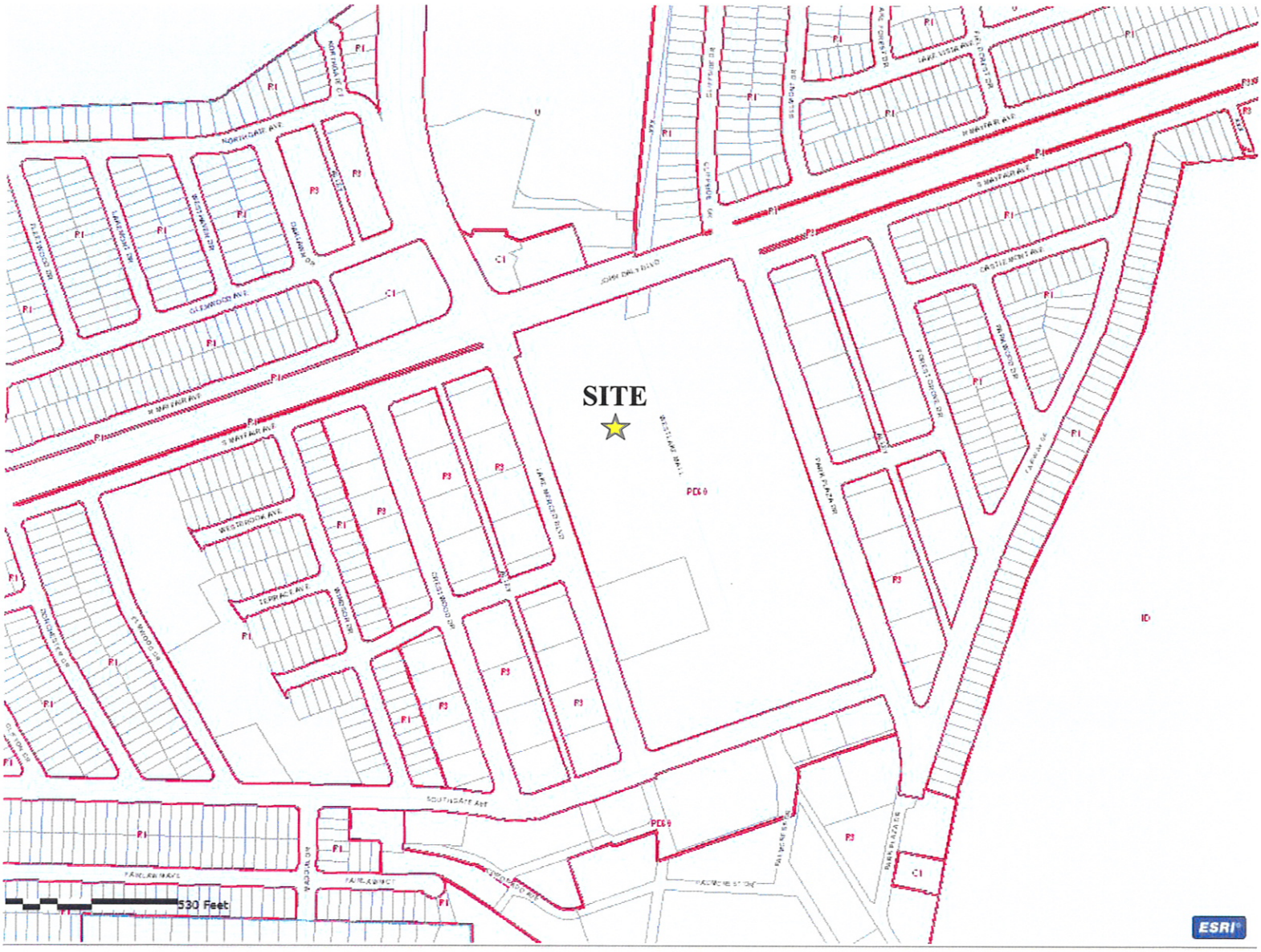
Jeanne Naughton

Jeanne Naughton
Associate Planner

Attachments

Attachment A – Location Map
Attachment B – Safety Plan

LOCATION MAP
263 Lake Merced Blvd. Suite S111
Westlake Shopping Center Committee



KIMCO
REALTY

November 7, 2011

Ms. Jeannie Naughton
Associate Planner
City of Daly City – Planning Department
333 90th Street
Daly City, Californian 94015

Subject: Use Permit #5-113880
Project: Fitness 19 Tenant Improvements
263 Lake Merced Boulevard
Daly City, California

Ms. Naughton:

On behalf of Kimco Westlake, LP, I would like to request your review and approval of the following in response to the Conditions of Approval for the above referenced project. This is the proposed security plan for the parking structure at Westlake during the night.

Kimco Westlake, LP has worked closely with the Daly City Police and will do so with the Fitness 19 tenant as well. With the new Fitness 19 tenant, Kimco Westlake, LP has installed five (5) new emergency call boxes at each level of the Lake Merced parking structure for enhanced security measures. The call boxes are directly linked to the on-site security patrols phones.

Kimco Westlake, LP is contracted with Andrews Security to provide security services for the Center. These services included:

- 24 Hours / 7 Days a week on-site security. The security patrols are in three (3) shifts.
  - Morning Shift: 7:00 AM – 3:00 PM with two (2) patrolmen and Security Director 9:00 AM – 5:00 PM.
  - Swing Shift: 3:00 PM – 11:00 PM with two (2) patrolmen and Security Supervisor 4:00 PM – 12:00 AM
  - Night Shift: 11:00 PM – 7:00 AM with two (2) patrolmen.
- Shopping Center patrols include one to two patrolmen of foot and one patrolman in a security vehicle. All patrolmen are required to check in via Detex Stations hourly.
- Security guards are in constant communication via two-way radio.
- The security guards currently escort any and all individuals to their vehicles upon request.

Specifically for the Fitness 19 tenant, Kimco Westlake, LP, has discussed the security issues and will have a placard placed at the tenants' reception desk noting that any guest that wishes a personal security guard escort to their vehicle is available. The placard will name Kimco Westlake, LP as the Property Manager, Andrews Security phone numbers.

Kimco Realty corporate office is currently reviewing a global security plan that includes surveillance cameras; however there are no immediate plans for the implantations of this additional feature.

Thank you for your time and consideration on Kimco Westlake, LP's behalf.

Respectfully,

Todd D. Dewell
Director of Construction