

CITY OF DALY CITY

Regular Meeting - RECREATION COMMISSION

AGENDA

Tuesday, October 28, 2025 - 7:00 PM

To attend in person:

City Hall Council Chambers – 2nd Floor

City Hall 333 – 90th Street

Daly City, CA 94015

To watch the live telecast:

<https://www.youtube.com/@DalyCityGov/streams>, <https://www.dalycity.org/agendas>, or Comcast Channel 27

PUBLIC PARTICIPATION

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to cityclerk@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Recreation Commission prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date is not guaranteed to be received by the Recreation Commission prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER

PLEDGE TO THE FLAG

WELCOME AND OATH OF OFFICE

REORGANIZATION OF THE COMMISSION

1. ELECTION OF VICE CHAIR

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

STAFF:

RECOMMENDATION:

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

PUBLIC COMMENT

DIRECTOR'S REPORT

2. SPECIAL EVENTS - YEARLY RECAP (STAFF)

COMMISSIONER'S REPORT

3. Discussion - Yearly Unified Goals for Recreation Commission

ANNOUNCEMENTS AND COMMUNICATIONS

4. PANCAKE BRUNCH
Saturday, November 15, 2025
9:00 am - 1:00 pm
Cafe Doelger, 101 Lake Merced Blvd

5. CRAFT FAIR & HOLIDAY MARKET
Saturday, November 15, 2025
10:00 am - 4:00 pm
Pacelli Event Center, 145 Lake Merced Blvd

6. FROSTY SNOW FEST
Saturday, December 6, 2025
4:00 - 7:00 pm
Seramonte Center

AGENDA BUILDING

ADJOURNMENT

DALY CITY RECREATION COMMISSION
DALY CITY CIVIC CENTER - COUNCIL CHAMBERS
REGULAR MEETING MINUTES – JULY 22, 2025

The meeting was called to order by Recreation Commission Chair Fernando Montanes at 7:00 PM.

PLEDGE TO THE FLAG

ROLL CALL:

Recreation Commission Present:

Chair Fernando Montanes, Vice Chair Saul Miranda, Commissioner Nate Ortiz

Recreation Commission Absent: Commissioner Hamilton Anoa'i, Commissioner Christina Luna

Staff Present:

Director of Recreation Services Denise Brown, Administrative Assistant III Edgardo Bolaños, Recreation Services Manager Jennifer Der, Recreation Services Manager Romeo Benson

APPROVAL OF AGENDA

A motion was requested by Chair Montanes to approve the Agenda for the July 22, 2025 meeting. A motion was made by Commissioner Ortiz and seconded by Chair Montanes. The Agenda was unanimously approved.

APPROVAL OF MINUTES

A motion was requested by Chair Montanes to approve the Minutes of the meeting on April 22, 2025. A motion was made by Vice Chair Miranda and seconded by Commissioner Ortiz. The Minutes were unanimously approved.

PUBLIC COMMENT

Councilmember Pamela DiGiovanni thanked the Commission for their service, thanked Vice Chair Miranda for his service on the commission and wished him all the best in his future endeavors.

DIRECTOR'S REPORT

Director of Recreation Services Denise Brown introduced the new Class Development and Cultural Arts Administrator Jessica Troung. Jessica introduced herself and gave a brief history of her background.

COMMISSIONERS' REPORT

Ad Hoc Committee on Yearly Unified Goals

Chair Montanes shared the two main goals the committee is focusing on: 1) fundraising for the Build a Dream Scholarship. 2) general Commission engagement with the community. He opened the floor to any suggestions or comments. Administrative Assistant III Edgardo Bolaños expressed his thanks to the Commission for their help with engaging the community and helping with fundraising efforts so that they can focus on taking care of participants, staff and providing services that are essential to the community. Commissioner Ortiz would like to keep the list of expectations to hold each other in the

Commission accountable, and a goal of what infrastructure for Recreation would look like 5 or 10 years down the line. Vice Chair Miranda shared that he feels like this is a good starting point to see what path the group wants to go into. Director of Recreation Services Denise Brown shared that she loves engaging and collaborating with the Commission in what they do because it brings in new outlets, connections and fresh ideas. Commissioner Ortiz asked the staff if there are any staffing goals or budgeting goals for staff in any particular location. Denise responded that in terms of hiring staff, it's difficult because of the City budget. What would be helpful are other in-kind donations such as supplies or other materials needed for programming or functions. Recreation Services Manager Jennifer Der summed up that there are two types of fundraising that the Department needs: 1) for the Build a Dream Scholarship and 2) to lower the City's subsidy through in-kind donations. Commissioner Ortiz suggested first steps of building out materials, creating a pitch deck, and to find grant writers to donate their time.

ANNOUNCEMENTS AND COMMUNICATIONS

Chair Montanes thanked Vice Chair Miranda for his service on the Commission and for mentoring him through his first year on the Commission. Commissioner Ortiz thanked Vice Chair Miranda for his time on the Commission and his contribution to the community and wished him luck for what's next. Vice Chair Miranda thanked the Commission and said he would still participate by sharing information, resources, and connections to folks.

Commissioner Ortiz announced Daly City Hip Hop Day on Saturday, August 16, 2025 from 11:00 AM - 5:00 PM at the War Memorial Community Center. There's a performance line up, break dancing competition, vendors and merchandise for purchase.

Chair Montanes announced on July 28, 2025 City Council will be honoring the Department of Recreation Services for Parks and Recreation month. Also, on August 2, 2025 at 2:00 PM there will be a Teen Makers Market at the War Memorial Community Center.

Recreation Services Manager Jennifer Der shared that the Job Readiness program they offer in the summer had two cohorts of teens that participated. They learned how to create resumes, how to conduct themselves during job interviews and thirteen were given internships within the City. A few of the interns are the ones who are putting on the Teen Makers Market together.

Chair Montanes announced that there's an opening on the Recreation Commission and any interested parties can apply online through the Daly City website.

AGENDA BUILDING

Chair Montanes would like to continue the Unified Goal discussion.

Meeting adjourned at 7:56 PM
Next Meeting: Tuesday, August 26, 2025 at 7:00 PM
Daly City Council Chambers



City of Daly City
Department of Recreation Services

PANCAKE BRUNCH

SATURDAY
NOVEMBER 15, 2025
9:00 AM - 1:00 PM

All Ages:
\$10 / Resident
\$12.50 / Non-Resident
Register Online at
www.dalycity.org #22625

Doelger Cafe
101 Lake Merced Boulevard,
Daly City CA 94015





CITY OF DALY CITY
DEPARTMENT OF RECREATION SERVICES

CRAFT FAIR & HOLIDAY MARKET

SATURDAY
NOVEMBER 15, 2025
10 AM - 4 PM

FREE ADMISSION FOR ALL AGES



LIVE ENTERTAINMENT

CRAFT VENDORS



FOOD VENDORS

PACELLI EVENT CENTER
145 LAKE MERCED BOULEVARD
DALY CITY, CA 94015

WANT TO BE A VENDOR?
EMAIL ANTSANG@DALYCITY.ORG

Frosty-Snow Fest

SAVE THE DATE!

SATURDAY - DECEMBER 6, 2025 | 4 PM - 7 PM
SERRAMONTE CENTER
3 SERRAMONTE CENTER DALY CITY, CA 94015



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