

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, December 12, 2011 - 7:00 PM

For those wishing to address the City Council on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATIONS:

Public Safety Appreciation Award, City of Englewood, WA: Detective Gregg Oglesby, Detective Sean Begley and Police Officer Ed Klier, DCPD

Minutes: Mayor Torres gave Safety Appreciation Award to City of Englewood, WA; Detective Gregg Oglesby, Detective Sean Begley & Police Officer Ed Klier, DCPD for their assisting in the arrest and conviction of three suspects in the home evasion. Mayor Torres read the resolution from the City of Edgewood, WA.; 7:19 PM

Clinic By the Bay (Janet Reilly, President of the Board of Directors and Eliza Gibson, Executive Director)

Minutes: Janet Reilly, President of the Board of Directors and Eliza Gibson, Executive Director of the Clinic by the Bay, gave a PowerPoint presentation on the health clinic of volunteers that provides compassionate, patient-centered care to the uninsured and underinsured adults that live in San Francisco and Daly City.

; 7:28 PM

APPROVAL OF MINUTES:

Regular Meetings of November 14 and November 28, 2011

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Motion on Approve

Motion to approve the minutes of November 14, 2011 and November 28, 2011

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

APPROVAL OF AGENDA:

Motion on Approve

Motion to approve the agenda.

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions :

1. Amending Traffic Regulations re-designating one (1) existing two-hour parking stall in front of 6731 Mission Street to a 30-minute metered parking stall, and modifying the hours of the existing passenger loading/unloading (white) zones in front of George Washington School on Whittier Street and Hanover Street in the afternoon for the time period between 2:30 p.m. - 3:30 p.m. on school days.

Motion on Adopt

Motion to adopt Resolution No. 11-180, Establishing Traffic Regulations

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

2. Commending Norene J. Thurman on her Retirement

Motion on Adopt

Motion to adopt Resolution No. 11-181, Commending Norene J. Thurman on the Occasion of her Retirement

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

Check Registers :

3. Check Registers for the Month of November 2011

Motion on Approve

Motion to approve the check registers for the month of November 2011

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

Authorizing Budgetary Adjustments:

4. To Appropriate \$2,321.26 from Revenue Generated from The Centennial Dinner to Offset Costs of Other Centennial-Related Events

Motion on Adopt

Motion to adopt Resolution No. 11-182, Authorizing Budgetary Adjustments and Appropriations for Fiscal Year 2011-2012

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

5. To Appropriate \$36,959 from General Fund Balance to Community Promotion for Payment to HEART of San Mateo County

Minutes: Mayor Klatt asked if the \$37,000 we took from our General Fund for the payment to HEART was going to be in our budget for next year.

City Manager Patricia Martel stated, these funds are appropriating what Council has directed us to pay for this year since we missed the deadline for giving notice to withdraw from HEART. We will provide written notice within the next couple of months to withdraw.

; 7:41 PM

Motion on Adopt

Motion to adopt Resolution No. 11-183, Authorizing Budgetary Adjustments and Appropriations for Fiscal Year 2011-2012

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

END OF CONSENT AGENDA

PUBLIC HEARINGS:

6. Public Hearing on Community Development and Housing Needs

Staff:

Zobell

Recommended Action:

Open/Close Hearing

Adopt Resolution

Roll Call

Minutes: Housing and Community Development Supervisor, Betsy ZoBell, stated the City receives an allocation of Community Development Block Grant funds from the U.S. Department of Housing and Urban Development that are intended to be used primarily to benefit low and moderate-income residents and used for a variety of activities including affordable housing, public services, infrastructure and economic development. In addition, the City receives federal HOME funds that may be used for affordable housing.

Prior to allocating Community Development Block Grant and HOME funds to specific projects, the City is required to involve its citizens in a public process to determine local Community Development spending priorities. Therefore, tonight, the City Council will conduct a public hearing to obtain citizen input on housing and community development needs. This input is intended to give guidance to staff as we develop a spending plan for the 2012-13 Community Development Block Grant Program.

Ms. ZoBell summarized the funding categories and percentage ranges as outlined in the Agenda Report.

Mayor Torres opened the public hearing.

The following individuals expressed appreciation to the Council for their support and presented a brief description of services they provide to assist the citizens of Daly City:

Lois Ward, representing HIP Housing
Fernando Cordova, representing Project Read
Kimberly Gillette, representing Daly City Youth Health Center
Chris Canter, representing Shelter Network
Lauren Hauber, Rebuilding Together Peninsula
Yvonne Frazier, representing Service League
Robert Vernon, representing Shelter Network

; 7:43 PM

Motion on Close

Motion to close the public hearing

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

Motion on Adopt

Motion to adopt Resolution No. 11-184, Approving and Adopting Funding Categories with Funding Percent Ranges for the City's Community Development Block Grant Entitlement and

Passed For: 5; Against: 0; Abstain: 0; Absent: 0

Minutes: Councilmember Guingona left the chambers at 7:55 P.M.

; 7:56 PM

7. Public Hearing Re: Supplemental Law Enforcement Services (SLES) Expenditure Plan

Staff:

Wollman

Recommended Action:

Open/Close Hearing

Adopt Resolution

Roll Call

Minutes: Police Captain Eric Wollman recommended that the City Council conduct a public hearing to accept a grant for \$164,697 for the funding of a Crime Analyst position and a partial Public Safety Communications Supervisor and the purchase of police equipment; and appropriate this amount to the State of California "Citizens' Option for Public Safety - Supplemental Law Enforcement Services" budget.

Captain Wollman provided a summary of the police department's proposed expenditure program and expense plan as outlined in the agenda report.

Mayor Torres opened the public hearing.

; 8:01 PM

Motion on Close

Motion to close the public hearing.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1

Motion on Adopt

Motion to adopt Resolution No. 11-185, Approving Expenditure Plan for Use of Allocated Funds Received by the City of Daly City Under the State of California Citizens' Option for Public Safety (COPS) Program and Authorizing Appropriations in the Adopted City Budget to Utilize Such Funds (Supplemental Law Enforcement Service Fund (SLES) Grant)

Passed For: 4; Against: 0; Abstain: 0; Absent: 1

COMMUNICATIONS:

8. Presentation of Comprehensive Annual Financial Report

Staff:
McVey

Minutes: Director of Finance and Administrative Services, Donald McVey, reviewed and submitted the Comprehensive Annual Financial Report for the year ending June 30, 2011, which includes all funds and account groups for the City of Daly City as well as the activities of the Daly City Redevelopment Agency and the North San Mateo County Sanitation District.

The City Council contracted an independent audit of the books of accounts, financial records and transactions of City departments, divisions and functions by the firm Maze and Associates, Certified Public Accountants. The audit is complete and the firm's unqualified opinion has been included in the document.

Mr. McVey provided a brief summary of last year's general fund results.

; 8:07 PM
Motion on Accept

Motion to accept the report.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1

AWARD OF BIDS/CONTRACTS:

9. Approval of Bid Award for the Purchase of Three 2012 Ford F-250 Trucks and One 2012 Ford F-350 Truck

Staff:
Fuller
Recommended Action:
Adopt Resolution
Roll Call

Minutes: Motor Vehicle Supervisor Thomas Shiosaka reviewed the Agenda Report and recommended that the City Council accept all bids and approve the purchase award for three 2012 Ford F-250 trucks and one 2012 Ford F-350 truck to Towne Ford in the amount of \$133,171.68 including sales and tire tax.

; 8:18 PM
Motion on Adopt

Motion to adopt Resolution No. 11-186, Authorizing Bid Award for the Purchase of Three 2012 Ford F-250 Trucks and One 2012 Ford F-350 Truck

Passed For: 4; Against: 0; Abstain: 0; Absent: 1

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor. The Council cannot take action on any matter raised under this item

Minutes: There were no speakers.; 8:22 PM

APPOINTMENTS: Board/Commission Membership Committee Appointments

Minutes: Planning Commission; 8:22 PM

Motion on Reappoint

Planning Commission

Motion to reappoint Richard Crump to the Planning Commission with term expiring December 8, 2014.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1

Minutes: Parks and Recreation Commission; 8:22 PM

Motion on Appoint

Motion to appoint Gerardo Murillo to the Parks and Recreation Commission with term expiring December 12, 2014.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1

10. Motion for Removal - Library Board of Trustees

Minutes: Michael Maysenhalder, Library Board of Trustee, was concerned about the removal of William Lex from the Library Board. He asked that if Mr. Lex is to be removed from the Board, it be for just cause.

William Lex, Library Board Trustees, requested that he be allowed to continue to serve on the Library Board of Trustees.

; 8:23 PM

Motion on Remove

Motion to remove William Lex from the Library Board of Trustees.

Passed For: 3; Against: 1; Abstain: 0; Absent: 1

11. Mobile Home Rent Review Commission

Motion to Reappoint Mary Ellen Sherer to the Mobile Home Rent Review Commission as a Member at Large with term expiring December 14, 2014.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1

REPORTS:

12. Council Committee

Council Committee Meetings, November 28 - December 11, 2011

Minutes:

**Council Committee reported on the North County Fire Authority meeting.
(Klatt/Guingona)**

Mayor Torres asked for direction on appointing several individuals.

; 8:28 PM

13. City Council

Minutes: Mayor Torres stated on Friday, December 16, 2011, the San Mateo County City Selection Committee will be making some appointments. He asked for Council direction on the following:

Bay Area Air Quality Management District, representing cities for a two year term beginning January 1, 2012

Councilmember Carol Klatt is seeking reappointment. There was no opposition.

San Mateo County Transportation Authority, representing cities in the South at large for a two year term beginning January 1, 2012

Half Moon Bay Mayor Naomi Patridge, Menlo Park Councilmember Kelly Fergusson and San Mateo Councilmember David Lim are seeking appointment.

Councilmember Klatt supports Half Moon Bay Mayor Naomi Patridge while Councilmember Canepa and Vice Mayor Buenaventura support San Mateo Councilmember David Lim.

San Mateo County Transportation Authority, representing cities in the North at large for a two year term beginning January 1, 2012

Colma Mayor Helen Fisicaro, Brisbane Councilmember Sepi Richardson and Pacifica Councilmember Len Stone are seeking appointments.

Councilmember Canepa recommended Pacifica Councilmember Len Stone, while Vice Mayor Buenaventura and Councilmember Klatt recommended Colma Mayor Helen Fisicaro.

Mayor Torres will take this under advisement.

Mayor Torres reported on the Chamber of Commerce event last Thursday night at the Lake Merced Country Club.

Councilmember Canepa reported he attended two events to Celebrate Our Lady of Guadalupe at Our Lady of Perpetual Help.

; 8:30 PM

14. Staff

Minutes: City Manager Patricia Martel announced, in response to the financial crisis, beginning December 23, 2011 through January 2, 2012, all City offices will be closed, except for critical offices and public safety. Libraries will be available for book returns. City departments will re-open on January 3, 2012.

; 8:35 PM

ADJOURNMENT:

Motion on Adjourn

Motion to Adjourn the meeting at 8:38 p.m. in memory to Lee Buffington.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1