

# CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

## AGENDA

Monday, October 13, 2025 - 7:00 PM

City Hall Council Chambers – 2<sup>nd</sup> Floor  
City Hall 333 – 90<sup>th</sup> Street  
Daly City, CA 94015

### **To watch the live telecast:**

<https://www.youtube.com/@DalyCityGov/streams>, <https://www.dalycity.org/agendas>, or Comcast Ch. 27

## **PUBLIC PARTICIPATION**

There are three ways to submit public comments: (1) submit written comments by meeting day, (2) submit written comments during the meeting, and (3) attend the meeting in person.

1. To submit written comments by meeting day, please email [cityclerk@dalycity.org](mailto:cityclerk@dalycity.org) and include “Public Comment” in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting.

Please note: Any emailed comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the City Council prior to the meeting. Comments are not read aloud into the record.

2. During the meeting, you may visit [www.dalycity.org/agendas](http://www.dalycity.org/agendas) to submit comments using the Public Comment form to address the City Council on a specific item, or during the public comment period, and such comments are delivered to the City Council and City Staff during the meeting, and may be read into the record at the time they are received.

3. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chamber and submit it to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible.

## **CALL TO ORDER**

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

## **AVAILABILITY OF PUBLIC RECORDS:**

*All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90<sup>th</sup> Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.*

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATIONS:

1. Free from Violence - ALLICE Kumares & Kumpares Alliance for Community Empowerment
2. Proclamation: Domestic Violence Awareness Month - ALLICE Kumares & Kumpares Alliance for Community Empowerment
3. Proclamation: United Against Hate Week October 19-25, 2025

APPROVAL OF MINUTES:

4. Special Meeting of September 23, 2025

APPROVAL OF AGENDA:

5. Regular Meeting of October 13, 2025

ORAL COMMENT:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.  
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions:

6. Set Time and Place for Public Hearing on Adoption of the 2025 California Building Standards Code with Local Amendments **(Set Time:11/10/25)**
7. Authorize the City Manager to Execute a Professional Services Agreement with NCE for the 2025-26 Street Resurfacing Project
8. Authorize Staff to Enter into a Services Agreement Contract With EKI Environment & Water to Provide Small Diameter Pipeline Replacement Design
9. Approve and Appropriate an Increase To The Public Works Administration and Building Maintenance Operating Budgets

Check Registers:

10. Check Registers for the Month of August 2025

END OF CONSENT AGENDA

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

11. Council Committee
12. City Council
13. Staff

ADJOURNMENT:

# Proclamation

## Domestic Violence Awareness Month

- WHEREAS,** more than one in three women, one in four men, and one in two transgender individuals experience some form of physical or sexual violence and/or stalking by their intimate partner in their lifetime; and
- WHEREAS,** the marginalization of certain groups in society, including undocumented individuals, transgender individuals, and people living with disabilities, increases their vulnerability to domestic violence; and
- WHEREAS,** organizations like ALLICE Kumares & Kumpares Alliance for Community Empowerment and CORA provide critical services to ensure survivors have access to safety, advocacy, and healing; and
- WHEREAS,** ALLICE Kumares & Kumpares Alliance for Community Empowerment has steadfastly championed justice for Frances Kendra Lucero by standing with her family, organizing community participation at vigils and media outreach, and continuing its mission to raise awareness and prevent intimate partner and family abuse through education and presence at community health fairs; and
- WHEREAS,** CORA provided over \$1 million in client cash assistance, including subsidized rent, security deposits, and a range of emergency expenses, from car repairs to storage costs, as well as fielded 2,092 requests for legal assistance; and
- WHEREAS,** in San Mateo County, 121 adults and children were provided emergency shelter, including stays in safe houses and motels, 144 adults and children were provided longer term rental assistance to escape their abusers last year, and 606 adults and children received therapy to help them with domestic violence-related trauma; and
- WHEREAS,** Daly City recognizes the critical need for county-wide services in order to support our residents. Intimate partner violence continues to be among the most under-reported crimes, and Daly City is committed to eliminating all forms of intimate partner abuse.

**NOW THEREFORE, I, Dr. Roderick Daus-Magbual,** Mayor, on behalf of the entire City Council, do hereby proclaim the month of October 2025 as **Domestic Violence Awareness Month**, to raise awareness about and encourage all residents in Daly City and beyond to do their part to help rid our community of intimate partner violence.

Signed and sealed by the Mayor and City Council of the City of Daly City this 13<sup>th</sup> day of October 2025.

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Dr. Roderick Daus-Magbual, Mayor

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Glenn R. Sylvester, Vice Mayor

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Juslyn C. Manalo, Councilmember

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Pamela DiGiovanni, Councilmember

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Teresa Proaño, Councilmember

# Proclamation

## United Against Hate Week

October 19 -25, 2025

- WHEREAS,** United Against Hate Week is a nationwide initiative that empowers local communities to stand together against hate, bigotry, and intolerance; and
- WHEREAS,** this observance provides an opportunity to strengthen our shared values of equity, inclusion, and respect for the dignity of every individual, regardless of race, religion, ethnicity, gender identity, sexual orientation, or background; and
- WHEREAS,** recent years have shown a troubling rise in hate speech, violence, and acts of discrimination that harm individuals and divide communities, making it more important than ever to speak out and take action; and
- WHEREAS,** United Against Hate Week encourages residents, educators, and local leaders to engage in dialogue, participate in educational events, and take meaningful action to address hate, bias, and injustice wherever they occur; and
- WHEREAS,** through awareness, solidarity, and community engagement, we can create a society rooted in understanding, compassion, and mutual respect; and
- WHEREAS,** the City of Daly City is committed to fostering a safe, welcoming, inclusive and tolerant community for all, and recognizes the importance of education, dialogue, and community engagement in combating hate and promoting unity. Daly City proudly joins the United States in recognizing United Against Hate Week.

**NOW, THEREFORE, I, Dr. Roderick Daus-Magbual, Mayor,** and members of the City Council, hereby proclaim **October 19-25, 2025** as **“UNITED AGAINST HATE WEEK”** in the City of Daly City and encourage the Daly City community to stand together against hate and recognize that it is an important step in bridging divisions and healing communities.

Signed and sealed by the Mayor and City Council of the City of Daly City this 13<sup>th</sup> day of October 2025.

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Dr. Roderick Daus-Magbual, Mayor

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Glenn R. Sylvester, Vice Mayor

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Juslyn C. Manalo, Councilmember

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Pamela DiGiovanni, Councilmember

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Teresa Proaño, Councilmember

CITY OF DALY CITY  
MINUTES – SPECIAL MEETING – CITY COUNCIL  
SEPTEMBER 23, 2025

Visit <https://www.youtube.com/@DalyCityGov/streams> to view the City Council meeting

CALL TO ORDER:

Mayor Daus-Magbual called the regular meeting to order at 7:01 P.M. and read the City's Land Acknowledgement:

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

ROLL CALL: Councilmembers Present  
Dr. Roderick Daus-Magbual, Mayor  
Glenn R. Sylvester, Vice Mayor  
Pamela DiGiovanni  
Juslyn C. Manalo (joined remotely, per AB 2449)  
Teresa G. Proaño

Staff Present  
Thomas J. Piccolotti, City Manager  
Rose L. Zimmerman, City Attorney  
K. Annette Hipona, City Clerk

PRESENTATIONS:

**Daly City Public Library Associates (DCPLA) Grant to the Daly City Public Library**  
(Clayton Koo, Board President of DCPLA)

**Grand Boulevard Initiative Update**  
(Nicholas Yee, SamTrans Senior Planner; Michaela Petrik, SamTrans Government & Community Affairs; Jess Manzi, San Mateo County Transportation Authority; and Jake Buffenbarger, Caltrans)

APPROVAL OF MINUTES:

**Regular Meeting of September 8, 2025**

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried to approve the minutes of September 8, 2025, as amended.

APPROVAL OF AGENDA:

It was moved by Councilmember Manalo, seconded by Councilmember Proaño and carried to approve the agenda.

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***Note on Public Comments:***

*To provide public comments, members of the public have the option to- 1) attend in person, 2) email the City Clerk, or 3) submit comments through the public comment portal on the City's website. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting are instructed to call the office of the City Clerk at 991-8078 prior to the meeting.*

CITY OF DALY CITY  
MINUTES – SPECIAL MEETING – CITY COUNCIL  
SEPTEMBER 23, 2025

CONSENT AGENDA:

It was moved by Vice Mayor Sylvester, seconded by Councilmember Proaño and carried to approve the consent agenda, with exception of items 10 and 11, which were pulled for discussion.

Resolutions:

**Authorize the City Manager to Execute an Amendment to the Professional Services Agreement with Zoon Engineering for Construction Management and Inspection Services for the Northern Cities Smart Corridor Expansion Project**

Resolution 25-128, Authorizing Amendment #1 To The Professional Services Agreement With Zoon Engineering For Construction Management And Inspection Services For The Northern Cities Smart Corridor Expansion Project

**Authorize the City Manager to Execute Amendment No. 10 to Service Agreement for the Daly City Bayshore Shuttle**

Resolution 25-129, Authorizing Execution Of Amendment No.10 To Service Agreement For The Daly City Bayshore Shuttle

**Accept and Appropriate a \$17,000 Grant from the Daly City Public Library Associates**

Resolution 25-130, Accepting And Appropriating Grant From The Daly City Public Library Associates

**Amend the Professional Services Agreement with HDR Engineering, Inc. for Project Management Services**

Resolution 25-131, Authorizing Amendment Of Professional Services Agreement With HDR Engineering, Inc. For Project Management Services

**Affirm the Adoption of Project Bid and Contract Documents for the Vista Grande Drainage Basin Improvement Project**

Resolution 25-132, Affirming The Adoption Of The Project Bid And Contract Documents Including The General Conditions For The Vista Grande Drainage Basin Improvement Project

**Approve Proposed Placement and Assignment of Economic and Community Development Professional Staff Association (ECDPSA) Bargaining Unit Classifications into the Miscellaneous/Unrepresented Group**

Director of Human Resources Natalie Sakkal provided the staff report and addressed questions on how the proposal would affect the bargaining unit.

It was moved by Councilmember Manalo, seconded by Councilmember Proaño and carried by voice vote to adopt the resolution.

Resolution 25-133, Approving Proposed Placement And Assignment Of Economic And Community Development Professional Staff Association Bargaining Unit Into The Miscellaneous/Unrepresented Salary Group

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**Approve Resolution and Letter Supporting the Allocation of Affordable Units within the SamTrans Colma Park and Ride Redevelopment**

Charla Gomez, SamTrans Manager, gave a presentation outlining plans for the Colma BART transit-oriented development (TOD) site, which aims to explore creative ways to provide affordable housing. Charla addressed questions surrounding the project, such as the number of market-rate units being proposed, the size of the units, whether units will be available for rent or for sale, plans for incorporating green spaces, retail, and communal areas, details about parking availability, and the height of the proposed structure.

It was moved by Mayor Daus-Magbual, seconded by Councilmember Manalo and carried by voice vote to adopt the resolution.

Resolution 25-134, Supporting the Allocation of Affordable Units within the SamTrans Colma Park and Ride Lot Redevelopment

COMMUNICATIONS:

**Consideration of Proposed Community Workforce Agreement (CWA) (Manalo & Daus-Magbual)**

Councilmember Manalo provided background on the proposed CWA and thanked Mayor Daus-Magbual for co-sponsoring the proposal. Manalo emphasized the CWA's significance for the community and taxpayers, highlighting its potential to maximize the public good. Manalo discussed the proposal's aims to provide high-quality infrastructure, create good jobs, promote project efficiency, advance equity goals, and reinforce the workforce pipeline – all of which serve to strengthen the local economy.

The Council discussed the proposal, taking into account its potential impacts on the community and labor unions. They highlighted the benefits of the CWA, including the creation of opportunities for residents, its advancement of apprenticeships and skilled tradespeople, its message of solidarity with unions, and its advocacy for fair wages. However, concerns were raised, such as the short notice given for the proposal, the need to ensure equity across all trades, and whether the language requested by the Nor Cal Carpenters Union (Nor Cal) is included in the CWA. Throughout the discussion, the Council reaffirmed its support for union labor and workers.

The following speakers, members of the Building and Construction Trades, expressed support for the proposed CWA and urged the Council to approve the agreement as presented. They outlined the benefits of CWAs, including ensuring efficiency of infrastructure projects, cost stabilization, and timely project completion without increasing construction costs or reducing competition. Proponents identified socio-economic impacts to individuals and their families, including: promotion of job quality, competitive wages, and safe working conditions that attract skilled workers; advancement of apprenticeship training and management programs, which strengthen career pathways, address labor shortage, and foster workforce development; preferences for local hiring and promotion of diversity in the workforce; access to debt-free training and other opportunities for all walks of life including disadvantaged communities; and mechanisms such as no-strike, no lockout to ensure continuity of work. Speakers noted that a CWA symbolizes the City's solidarity with labor workers and acts as an insurance policy for workers, employers, and taxpayers. It was also pointed out that the CWA remains open for signature by all labor groups, and individuals covered by these agreements are more likely to receive health care coverage. Speakers expressed their gratitude to Mayor Daus-Magbual and Councilmember Manalo for their sponsorship, thanked the Council for its consideration of the agreement, and acknowledged the staff for their efforts.

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Bart Pantoja, Building Trades  
Anthony Nuanes, SMBCTC  
Eric Tassio, Plumbers Union 467  
Chris Bufka, IBEW Local 617  
Peter Lang, Building Trades of San Mateo County

Richard Campbell, IBEW Local 617  
Tom Trager, SMART Local 104  
Max Schaumkel, IBEW Local 617  
Julie Lind, San Mateo Labor Council

Juan Espinoza, Nor Cal Carpenters Union Local 217, voiced concerns about the proposal, stating that Nor Cal will not endorse the agreement since it was negotiated without their participation. Juan noted that the proposal does not cover various types of construction work and fails to represent many workers across different trades. Juan requested tabling the item and relayed Nor Cal’s willingness to discuss the establishment of inclusive labor standards.

The Council deliberated the proposal, discussing funding sources, the inclusivity and fairness of the CWA, and allowing time for the trades and unions to discuss the proposal. Councilmember Manalo addressed questions, including which cities have adopted a CWA, whether the CWA applies to private or public projects, communications between the City and Nor Cal, the status of Nor Cal's policy request, and made a distinction between the current proposal and Nor Cal's original request. City Manager Piccolotti expressed hope that staff can continue the dialogue and exchange of information with Nor Cal, with the goal of presenting an item to the Council in the future.

Bart Pantoja addressed questions concerning pile driving work, the \$1,000,000 project threshold, the difference(s) between a CWA and a PLA, which projects fall under the CWA, how the policy supports veterans, the inclusivity of the CWA, and whether the Building Trades and Nor Cal are open to meet for further discussions.

Mayor Daus-Magbual provided Nels Delander time to give public comment.

Nels Delander, Nor Cal Carpenters Union, raised concerns about the lack of labor harmony in the current proposal, primarily because Nor Cal has not been included in the negotiations. Nels requested that the item be tabled, allowing for the possibility of reaching a tri-party agreement among the Building Trades, the City, and Nor Cal.

Mayor Daus-Magbual thanked everyone who attended the meeting and expressed appreciation for the fruitful conversation.

It was moved by Councilmember Manalo, seconded by Mayor Daus-Magbual and carried by the following roll call vote to adopt the resolution:

Ayes:	Manalo, Proaño, Daus-Magbual
Noes:	Sylvester
Abstained:	DiGiovanni

Resolution 25-135, Approving a Community Workforce Agreement between the City of Daly City and the San Mateo County Building and Construction Trades Council, Along with Affiliated Unions

REPORTS:

**Council Committee**

San Mateo County Mosquito & Vector Control District (Sylvester)

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**Council**

Councilmember DiGiovanni reported attendance at Daly City’s ¡Pachanga celebration, commended staff, and acknowledged the performers.

Vice Mayor Sylvester reported attendance at Daly City’s ¡Pachanga event alongside his grandchildren, and acknowledged City Manager Piccolotti.

Mayor Daus-Magbual thanked Vice Mayor Sylvester and Councilmember DiGiovanni for representing the Council at ¡Pachanga and gave a shout-out to the Recreation staff and the community for their participation. The Mayor reported on returning from a trip to Osaka, Japan, alongside Councilmembers Manalo and Proaño. The Councilmembers visited Daly City’s Sister City, Izumisano, to participate in the US-Japan Sister Cities Summit and the World Expo in Osaka; summit themes included celebrating legacies and focused on the concepts of “Bridge, Re-imagine, and Empower.” Dr. Daus-Magbual recognized the hospitality provided by Izumisano Mayor, Chiyomatsu, and the people of Izumisano towards the Daly City delegation.

Councilmember Proaño reported on the City’s visit to Osaka, Japan, particularly to Sister City, Izumisano. Proaño spoke about the kindness and hospitality of the Japanese people, reporting on the delegation being taken on a tour of Izumisano’s landmarks, and summit participants being treated to an amazing show and dinner by their hosts. Proaño called the trip a beautiful experience, in being able to travel with her colleagues to its Sister City, which has marked similarities to Daly City. The delegation also attended the Expo in Osaka, featuring a presentation for the USA, Japan, and other countries, along with over 800,000 participants.

Councilmember Manalo reported on the Council’s trip to Osaka, Japan, and acknowledged Mayor Chiyomatsu and the people of Izumisano for being so welcoming to the Daly City delegation, and pointed out the similarities between Daly City and Izumisano. Manalo also recognized Izumisano for hosting the international US-Japan Summit this year. She noted the delegation was able to learn so much from other Sister City relationships during their visit, including ways to build a partnership, such as having cultural exchanges or economic impacts. Manalo reported on the Daly City delegation also attending the World Expo in Osaka.

Mayor Daus-Magbual spoke about the events during the Izumisano trip, including the Mayors event and gift exchange, the convening of all the Sister Cities, and the highlighting of Daly City as Izumisano’s Sister City, calling it a memory of a lifetime. The Mayor acknowledged Assistant to the City Manager Ramos and Economic Development Specialist Manio for their efforts on the trip, as well as the Izumisano representatives who accompanied and translated for the delegation during their visit. The Mayor looked forward to the different ways in which Daly City and Izumisano can further connect, and referred to an exchange program for the youth and other types of cultural exchange. Dr. Daus-Magbual recognized former Mayor of San Antonio, Henry Cisneros, for providing the ending keynote speech at the summit.

**Staff**

City Manager Piccolotti reported on working with former Assemblymember Ting for an agreement with Caltrans regarding the Mission Corridor between San Jose Avenue and San Pedro Road. They are currently working with Caltrans as well as SamTrans to gain access to the corridor, allowing the City to perform basic maintenance in the area.

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ADJOURNMENT:

Mayor Daus-Magbual adjourned the meeting at 10:30 P.M. in memory of Nani Wilson and David Paul Sieber.

Approved as submitted, this 13<sup>th</sup>  
day of October, 2025.

\_\_\_\_\_  
City Clerk

Dr. Roderick Daus-Magbual  
Mayor



# City Council Meeting Agenda Report

Item # \_\_\_\_\_

Meeting Date: October 13, 2025

**Subject:** Adopt an Ordinance Repealing and Re-adopting Title 15 of the Daly City Municipal Code, Incorporating the 2025 California Building Standards Code with Local Amendments

## Recommended Action

Set time and place for a public hearing on November 10, 2025 to consider the proposed adoption of the 2025 California Building Standards Code with local amendments.

## Background

The California Building Standards Commission has adopted the 2025 California Building Standards Code (Title 24 of the California Code of Regulations), which becomes effective January 1, 2026. Local jurisdictions are required to adopt the code within 180 days of publication and may adopt amendments reasonably necessary due to local climatic, geological, or topographical conditions.

The proposed ordinance repeals and re-adopts chapters of Title 15 of the Daly City Municipal Code, incorporating the 2025 California Building Standards Code together with Daly City's local amendments.

Respectfully submitted,

Mario Sigala  
Chief Building Supervisor

Tatum Mothershead  
Director of Economic and Community  
Development



# City Council Agenda Report

Item # \_\_\_\_\_

Meeting Date: October 13, 2025

**Subject: Authorize the City Manager to Execute a Professional Services Agreement with NCE for the 2025-26 Street Resurfacing Project**

## Recommended Action

Staff recommends that the City Council authorize the City Manager to execute a professional services agreement and any amendments with NCE of Richmond, California, in an amount not to exceed \$209,800 for the 2025-26 Street Resurfacing project.

## Background

The street resurfacing project complements the City's annual street slurry seal program to help Daly City maintain its pavement condition index (PCI). Whereas the annual slurry seal program cost-effectively extends the useful life of streets in fair and good conditions, the resurfacing projects perform more extensive pavement rehabilitation work to restore streets that are in poor condition.

The 2025-26 Street Resurfacing project includes pavement rehabilitation for John Daly Boulevard and San Diego Avenue. The streets to be rehabilitated were selected through a comprehensive evaluation of the City's Pavement Management Program, recommendations from the Street Maintenance Division, coordination with other planned City projects and availability of funds.

The rehabilitation work will include base failure repair, asphalt concrete (AC) overlay, and other reconstruction treatment options as determined by the consultant during design. ADA curb ramps within the limits of work will be evaluated and if found to be deficient, will be reconstructed to meet current federal ADA requirements. Approximately one centerline mile of roadway will be restored with the project as shown on the attached location map.

## Discussion

Staff released a Request for Proposals (RFP) for pavement engineering services on August 11, 2025 to twenty firms from the City's 2025 General Engineering Services short list with expertise in pavement design. Proposals were received from five firms and a panel consisting of staff from the Department of Public Works evaluated the proposals on their technical merits. The panel determined NCE has the experience and qualifications that best meet the needs of the project.

The scope of work under the professional services agreements includes, but are not limited to, the following:

- Coordinate with utility agencies to avoid potential construction delays and unnecessary disruptions to public services.
- Perform pavement condition surveys of each street section based on distresses concurrent with field testing.

**Authorize the City Manager to Execute a Professional Services Agreement  
with NCE for the 2025-26 Street Resurfacing Project  
Meeting Date: October 13, 2025  
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- Prepare plans, technical specifications, and engineer's estimate of probable cost for construction.
- Collect core samples of street pavement sections.
- Perform pavement analysis and design services; and develop pavement rehabilitation treatment recommendations.
- Prepare design plans, specifications, and cost estimates (PS&E) for construction.
- Provide bid and construction support services.
- Survey and design ADA curb ramps.
- Evaluate and design for Green Infrastructure as required by Provision C.3. of MRP 3.0.

Fiscal Impact

The professional services agreement with NCE for the engineering design services of the 2025-26 Street Resurfacing project provides for a not-to-exceed amount of \$209,800. An additional \$41,960 (20%) is needed for design contingencies and staff time for a total design budget of \$251,760.

Sufficient funds are available in Transportation Fund CIP project account 21787700 – Street Resurfacing 25/26 to fund this work.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager to execute a professional services agreement and any amendments with NCE of Richmond, California, in an amount not to exceed \$209,800, for the 2025-26 Street Resurfacing project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Benjamin Zee  
Engineer I



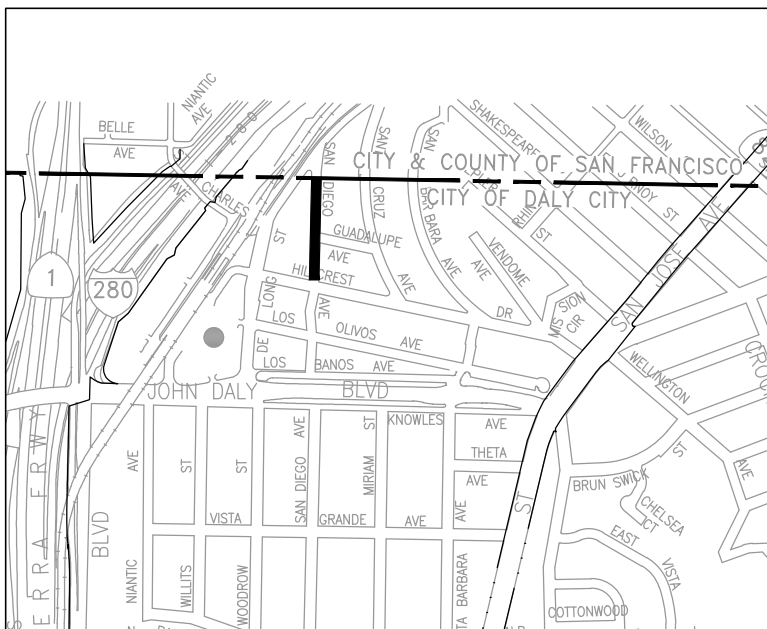
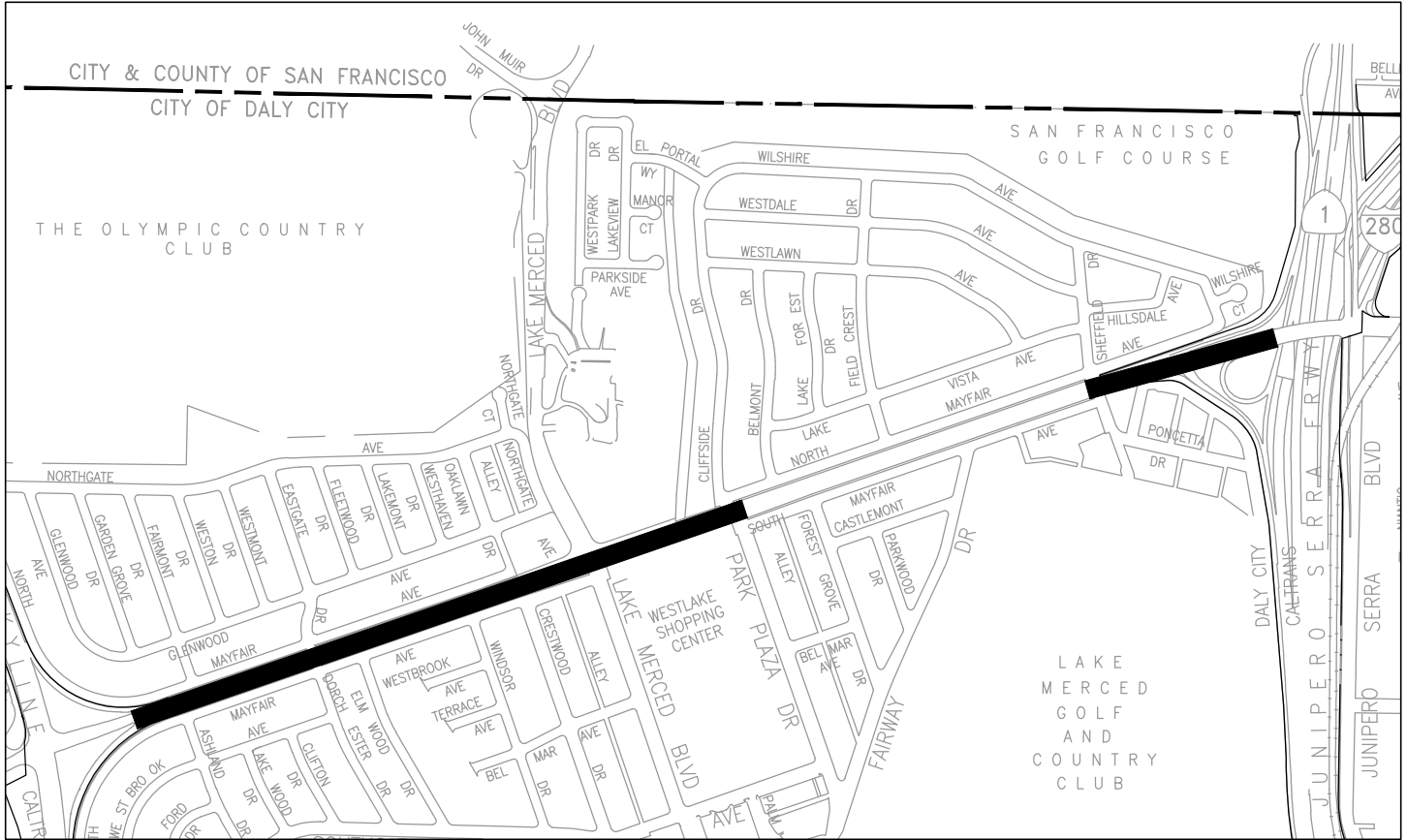
Richard Chiu, Jr.  
Director of Public Works

Attachments:

1. Project Location Map – 2025-26 Street Resurfacing
2. Professional Services Agreement – 2025-26 Street Resurfacing

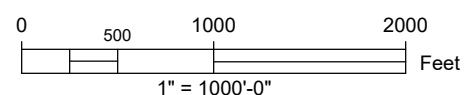
CITY OF DALY CITY  
 SAN MATEO COUNTY, CALIFORNIA

PROJECT LOCATION MAP OF  
**2025-26 STREET RESURFACING**



**LEGEND**

 **SELECTED STREET SECTION**



**AGREEMENT WITH NCE  
FOR DESIGN PROFESSIONAL SERVICES  
FOR  
City of Daly City**

This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2025 (the “Effective Date”) by and between the **CITY OF DALY CITY**, a municipal corporation existing under the laws of the State of California (“CITY”), and Nichols Consulting Engineers (NCE), CHTD, a Nevada C-Corporation (“CONSULTANT”):

NCE  
1003 West Cutting Blvd., Suite 110  
Pt. Richmond, CA 94804

**RECITALS:**

A. CITY desires certain construction document services hereinafter described as the design services for 2025-26 Street Resurfacing Project.

B. CITY desires to engage CONSULTANT to provide these consulting services by reason of its qualifications and experience for performing such services and CONSULTANT has offered to provide the required services on the terms and in the manner set forth herein.

**NOW, THEREFORE, IT IS AGREED** as follows:

**SECTION 1 - SCOPE OF SERVICES**

The scope of services to be performed by CONSULTANT under this Agreement is as described in Exhibit A to this Agreement, the proposal from NCE dated September 4<sup>th</sup>, 2025 and updated fee schedule dated September 24<sup>th</sup>, 2025, attached and incorporated by reference.

**SECTION 2 - DUTIES OF CONSULTANT**

CONSULTANT shall be responsible for the professional quality, technical accuracy and coordination of all work furnished by CONSULTANT under this Agreement. CONSULTANT shall, without additional compensation, correct or revise any errors or deficiencies in its work.

CONSULTANT represents that it is qualified to furnish the services described under this Agreement.

CONSULTANT shall be responsible for employing or engaging all persons necessary to perform the services of CONSULTANT.

### **SECTION 3 - DUTIES OF CITY**

CITY shall provide pertinent information regarding its requirements for the project.

CITY shall examine documents submitted by CONSULTANT and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of CONSULTANT'S work.

### **SECTION 4 - TERM**

The services to be performed under this Agreement shall commence on the Effective Date and be completed within one (1) year.

### **SECTION 5 - PAYMENT**

Payment shall be made by CITY only for services rendered and upon submission of a payment request upon completion and CITY approval of the work performed. In consideration for the full performance of the services set forth in Exhibit A, CITY agrees to pay CONSULTANT, on a time and materials basis, pursuant to rates stated in Exhibit A to this Agreement, attached and incorporated by reference. In no event shall CONSULTANT's total compensation under this Agreement exceed two hundred nine thousand eight hundred dollars (\$209,800).

### **SECTION 6 – TERMINATION**

Without limitation to such rights or remedies as CITY shall otherwise have by law, CITY shall have the right to terminate this Agreement or suspend work on the Project for any reason, upon ten (10) days' written notice to CONSULTANT. CONSULTANT agrees to cease all work under this Agreement upon receipt of said written notice.

Upon termination and upon CITY'S payment of the amount required to be paid, documents become the property of CITY, and CONSULTANT shall transfer them to CITY upon request without additional compensation.

### **SECTION 7 - OWNERSHIP OF DOCUMENTS**

All documents prepared by CONSULTANT in the performance of this Agreement, although instruments of professional service, are and shall be the property of CITY, whether the project for which they are made is executed or not.

### **SECTION 8 - INDEPENDENT CONTRACTOR**

It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

## **SECTION 9 - CONFIDENTIALITY**

All reports and documents prepared by CONSULTANT in connection with the performance of this Agreement are confidential until released by CITY to the public. CONSULTANT shall not make any such documents or information available to any individual or organization not employed by CONSULTANT or CITY without the written consent of CITY before any such release.

## **SECTION 10 - INTEREST OF CONSULTANT**

CONSULTANT covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services under this Agreement.

## **SECTION 11 – USE OF SUBCONSULTANTS**

CONSULTANT shall not subcontract any services to be performed by it under this Agreement without the prior written approval of the CITY, except for service firms engaged in drawing, reproduction, typing, and printing. CONSULTANT shall be solely responsible for reimbursing any subconsultants and the CITY shall have no obligation to them.

## **SECTION 12 - CONSULTANT'S STATUS**

It is expressly agreed that in the performance of the professional services required under this Agreement, CONSULTANT shall at all times be considered an independent CONSULTANT as defined in Labor Code Section 3353, under control of the CITY as to the result of the work but not the means by which the result is accomplished. Nothing herein shall be construed to make CONSULTANT an agent or employee of CITY while providing services under this Agreement.

## **SECTION 13 – SB 1383 COMPLIANCE**

To the extent applicable, CONSULTANT shall comply with the requirements set forth in SB 1383 and Public Contracts Code Section 22150 for the procurement of recycled paper products. To the extent that the fitness and quality are equal, CONSULTANT shall purchase recycled products, as defined in Public Contracts Code Section 12200 instead of nonrecycled products. Upon completion of the term of this Contract, CONSULTANT shall provide records to the CITY demonstrating compliance with this section, including copies of all invoices, receipts, or other proofs of purchase that detail the procurement of paper products.

## **SECTION 14 - INDEMNITY**

To the fullest extent permitted by law (including, without limitation, California Civil Code Sections 2782 and 2782.6), Consultant and Consultant's sureties agree to defend (with legal counsel acceptable to the City and except for professional liability claims), indemnify and hold harmless the City, its officers, officials, and employees (collectively "Indemnitees") from and

against pure economic claims, demands, actions, losses, damages, injuries, and liability, direct (including, reasonable court costs, attorneys' fees, litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation), to the extent caused by the gross negligence, recklessness, or willful misconduct of Consultant, or anyone that they control (collectively "Liabilities"). Such obligations to defend, hold harmless and indemnify any Indemnitee shall not apply to the extent that such Liabilities are arise out of the active negligence or willful misconduct of Indemnitee.

Acceptance by the City of the work performed under this Agreement does not operate as a release of Consultant from such professional responsibility for the work performed pursuant to this Agreement.

The duty of Consultant and its sureties to indemnify and hold harmless as set forth above, shall include the duty to defend as set forth in Section 2778 of the California Civil Code, provided, however, that nothing herein shall be construed to require the Consultant to indemnify the City, its subsidiary districts, its officers, agents or employees against any responsibility for liability in contravention of Section 2782 of the California Civil Code.

Consultant and its sureties expressly and specifically agree to waive any and all subrogation rights it may have against the City, its subsidiary districts, officers or employees. Indemnification and waiver of subrogation contained in this section shall remain operative and in full force and effect regardless of any termination of this Agreement.

## **SECTION 15 - INSURANCE**

CONSULTANT shall procure and maintain for the duration of the contract and three years thereafter (five years for building or major improvements) insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONSULTANT, his agents, representatives, employees or subcontractors.

### **MINIMUM SCOPE OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 12 07 covering CGL on an "occurrence" basis, including products-completed operations, personal & advertising injury, with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if CONSULTANT has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.

3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the CONSULTANT's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate

If the CONSULTANT maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT.

### **Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

#### ***Additional Insured Status***

**The City, its elected and appointed officials, employees, and agents are to be covered as insureds** on the auto policy for liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONSULTANT; and on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

#### ***Primary Coverage***

For any claims related to this contract, the **CONSULTANT's insurance coverage shall be primary** insurance as respects the City, its elected and appointed officials, employees, and agents. Any insurance or self-insurance maintained by the City, its elected and appointed officials, employees, or agents shall be excess of the CONSULTANT's insurance and shall not contribute with it.

#### ***Notice of Cancellation***

Each insurance policy required above shall provide that **coverage shall not be canceled, except after thirty (30) days' prior written notice** (10 days for non-payment) has been given to the City.

#### ***Waiver of Subrogation***

CONSULTANT hereby grants to City a waiver of any right to subrogation which any insurer of said CONSULTANT may acquire against the City by virtue of the payment of any loss under such insurance. CONSULTANT agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

#### ***Deductibles and Self-Insured Retentions***

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the CONSULTANT to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and

defense expenses within the retention.

### ***Acceptability of Insurers***

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

*Claims Made Policies (note – should be applicable only to professional liability, see below)*

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract Effective Date, the CONSULTANT must purchase "extended reporting" coverage for a minimum of ***five (5) years*** after completion of work.

### ***Verification of Coverage***

CONSULTANT shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

## **SECTION 16 - NONASSIGNABILITY**

Both parties hereto recognize that this Agreement is for the personal services of CONSULTANT and cannot be transferred, assigned, or subcontracted by CONSULTANT without the prior written consent of CITY.

## **SECTION 17 - RELIANCE UPON PROFESSIONAL SKILL OF CONSULTANT**

CONSULTANT shall perform its Services consistent with and limited to that level of care and skill ordinarily exercised by members of the engineering and consulting profession practicing under similar conditions, and at the same time and locality where the Services are performed.

## **SECTION 18 - WAIVERS**

The waiver by either party of any breach or violation of any term, covenant, or condition of this Agreement or of any provisions of any ordinance or law shall not be deemed to be a waiver of such term, covenant, condition, ordinance or law or of any subsequent breach or violation of the same or of any other term, covenant, condition, ordinance or law or of any subsequent breach or

violation of the same or of any other term, condition, ordinance, or law. The subsequent acceptance by either party of any fee or other money which may become due hereunder shall not be deemed to be a waiver of any preceding breach or violation by the other party of any term, covenant, or condition of this Agreement or of any applicable law or ordinance.

### **SECTION 19 – SEVERABILITY**

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

### **SECTION 20 - COSTS AND ATTORNEY FEES**

Attorney fees in total amount not exceeding \$5000, shall be recoverable as costs (by the filing of a cost bill) by the prevailing party in any action or actions to enforce the provisions of this Agreement. The above \$5000 limit is the total of attorney fees recoverable whether in the trial court, appellate court, or otherwise, and regardless of the number of attorneys, trials, appeals, or actions. It is the intent of this Agreement that neither party shall have to pay the other more than \$5000 for attorney fees arising out of an action, or actions to enforce the provisions of this Agreement.

### **SECTION 21 - NON-DISCRIMINATION**

CONSULTANT warrants that it is an Equal Opportunity Employer and shall comply with applicable regulations governing equal employment opportunity. Neither CONSULTANT nor any of its subconsultants shall discriminate in the employment of any person because of race, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, or age, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment and Housing Act.

### **SECTION 22 - MEDIATION**

Should any dispute arise out of this Agreement, any party may request that it be submitted to mediation. The parties shall meet in mediation within 30 days of a request. The mediator shall be agreed to by the mediating parties; in the absence of an agreement, the parties shall each submit one name from mediators listed by either the American Arbitration Association, the State Mediation and Conciliation Service, or other agreed-upon service. The mediator shall be selected by a blind draw.

The cost of mediation shall be borne equally by the parties. Neither party shall be deemed the prevailing party. No party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until agreement is reached by the parties but not more than 60 days, unless the maximum time is extended by the parties.

**SECTION 23 - LITIGATION**

CONSULTANT shall testify at CITY'S request if litigation is brought against CITY in connection with CONSULTANT'S services under this Agreement. Unless the action is brought by CONSULTANT, or is based upon CONSULTANT'S wrongdoing, CITY shall compensate CONSULTANT for preparation for testimony, testimony, and travel at CONSULTANT'S standard hourly rates at the time of actual testimony.

**SECTION 24 - NOTICES**

All notices hereunder shall be given in writing and mailed, postage prepaid, addressed as follows:

To CITY:                      City Engineer  
   City of Daly City  
   333 90<sup>th</sup> Street  
   Daly City, CA 94015

To CONSULTANT:            J. Ryan Shafer, PE, GE  
   NCE  
   1003 West Cutting Blvd., Suite 110  
   Pt. Richmond, CA 94804

**SECTION 25 - AGREEMENT CONTAINS ALL UNDERSTANDINGS; AMENDMENT**

This document represents the entire and integrated agreement between CITY and CONSULTANT and supersedes all prior negotiations, representations, and agreements, either written or oral.

This document may be amended only by written instrument, signed by both CITY and CONSULTANT.

**SECTION 26 – AUTHORITY TO ENTER INTO AGREEMENT**

CONSULTANT has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

**SECTION 27 - GOVERNING LAW AND VENUE**

This Agreement shall be governed by the laws of the State of California and, in the event of litigation, venue will be in the County of San Mateo.

IN WITNESS WHEREOF, CITY and CONSULTANT have executed this Agreement the day and year first above written.

CITY OF DALY CITY

CONSULTANT

NCE

\_\_\_\_\_  
Thomas J. Piccolotti  
City Manager

\_\_\_\_\_  
J. Ryan Shafer, PE, GE  
Principal-in-Charge

APPROVED AS TO FORM

\_\_\_\_\_  
Rose Zimmerman  
City Attorney

## PROPOSAL 2025-26 Street Resurfacing



September 4, 2025

Submitted By:



1003 West Cutting Blvd., Suite 110  
Richmond, CA 94804  
(510) 215-3620

September 4, 2025

Benjamin Zee, Engineer I/Project Manager  
City of Daly City, Public Works Department – Engineering Division  
333 90<sup>th</sup> Street  
Daly City, CA 94015

**Proposal – 2025-26 Street Resurfacing**

Dear Mr. Zee and Members of the Selection Committee:

NCE is pleased to submit our proposal to provide engineering design services for the City of Daly City’s 2025-26 Street Resurfacing project. As a nationally recognized civil engineering and pavement specialty firm, NCE brings extensive experience in street resurfacing, ADA-compliant design, and complete street integration to public agency clients throughout the Bay Area and California. Our in-house interdisciplinary team delivers pragmatic, constructible, and regulatory-compliant solutions, allowing cities to extend pavement life, enhance accessibility, and advance sustainability objectives.


NCE is highly experienced in managing projects with complex pavement conditions, having successfully delivered recent street rehabilitation and resurfacing projects for multiple Bay Area cities—including the 2022-23 Street Resurfacing Project in Daly City, as well as programs for Pacifica, Millbrae, South San Francisco, and San Mateo. Our proven approach starts with detailed field assessments to select and recommend the most cost-effective pavement treatment for each segment, ensuring durable results and strong value for City investments. Our staff also includes leaders in ADA and Caltrans accessibility design, consistently delivering curb ramp upgrades that meet both technical and regulatory standards, while recognizing the built-environment constraints. In addition, NCE’s stormwater and environmental engineering team excels at designing LID features and green infrastructure solutions that satisfy the most current Municipal Regional Stormwater NPDES Permit requirements. We have vast experience working near Caltrans right-of-way allowing us to apply for the necessary permits on time to avoid delays in construction. NCE acknowledges the Daly City Pedestrian and Bicycle Master Plan and the improvements planned for sections of John Daly Blvd. We are qualified to provide these design improvements if needed.

We have a deep commitment to quality, transparent communication, and partnership with our clients. Our edge resides in our ability to manage schedules, coordinate with utilities and third parties, and deliver bid-ready documents on time—removing barriers for City staff and ensuring successful execution during construction. Our project team looks forward to collaborating closely with Daly City to advance safer, more accessible, and resilient streets for your residents and businesses.

As a principal with NCE, J. Ryan Shafer, PE, GE is authorized to sign contracts on behalf of NCE and will be the point of contact for this proposal. He can be reached via phone at (510) 215-3620 or via email at rshafer@ncenet.com. This proposal is valid for 90 calendar days from the date of its submittal. NCE looks forward to your favorable review of our proposal and the opportunity to continue our work with the City.

Sincerely,

**NCE**



J. Ryan Shafer, PE, GE  
Principal



Victor Lémus  
Project Manager

1003 West Cutting Blvd., Suite 110  
Pt. Richmond, CA 94804  
(510) 215-3620



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## 1. Implementation Plan

### Project Understanding

As part of the 2025 General Engineering Services On-Call, Daly City (City) is seeking a consultant to complete pavement and civil engineering design services for their 2025-2026 Street Resurfacing Project (Project). We understand like many other public agencies the City is wanting to pave the greatest number of streets while ensuring the right balance between cost, long-term performance, and construction impacts to the public. Our staff understands this and are prepared to discuss and present a number of cost-effective pavement treatment alternatives based on field investigation (performed in late August) and existing pavement conditions. NCE has vast experience with conventional overlay and reconstruction methods and alternative cost-effective recycle in-place technologies that offer up cost savings, such as Full-Depth Reclamation (FDR) and Cold In-place Recycling (CIR). Based on our initial field review and NCE's knowledge of unit costs based in the Bay Area for pavement treatments and civil improvements, the expected project cost will be on the order of \$2.4 million in construction.



The planned street sections to receive resurfacing are shown in the attached street list which shows pertinent street features. In general, the project is comprised of an important arterial street (John Daly Blvd) and a residential street (San Diego Ave) in the City totaling about 1.0 centerline mile. John Daly Blvd. connects the west side of the City to the east with many businesses and residences along this corridor. NCE conducted a preliminary street review to better understand pavement conditions and develop preliminary treatments for the purpose of refining the scope of work as shown in the Table directly below. In this table we provided preliminary recommended pavement treatments for each street section along with field review notes summarizing existing pavement conditions, the number of curb ramps that are not ADA-compliant and will require replacement, and anticipated construction cost per street section. From the pavement condition index (PCI) scores provided by the City in Table 1 of the RFP and the field review we expect the subject streets to be mostly candidates for resurfacing (mill and overlays or surface reconstruction) or for deploying the cost-effective CIR technology, this can be discussed further during design.

Street Site Conditions and Potential Improvements


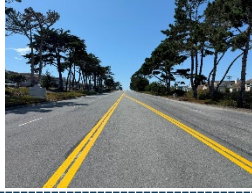



Street Photo	Street Name	Begin Location	End Location	Lanes	FC	Length (ft)	Width (ft)	Area (sf)	Surface Type	PCI	*No. Core	Recommended Treatment	Approx. Unit Cost	Project Cost	Ramp for Design	Pavement Condition and Potential Improvements
	San Diego Ave	City Limits (109 San Diego Ave)	Hillcrest Dr (excluding intersection)	2	R	600	28	16,800	AC	43	3	3" Mill with 3" HMA Overlay	\$51	\$95,200	4	<p>New utility water lateral trench cuts, medium severity LT cracking and raveling of fine aggregate, steep crown, no fatigue or pumping observed between Hillcrest Dr and at pavement change 50' n/o Guadalupe Ave (~290 LF). Spoke to resident who did recent lateral replacement and said the AC depth was about 10" for this road. Mill and Overlay candidate.</p> <p>From Guadalupe Ave to City Limits newer pavement with minor 4L and ~25% low severity weathering and new utility water lateral trench cuts, steep crown, no fatigue or pumping observed. Surface seal with crack seal or mill and overlay to create uniform surface and cover utility trenches.</p>
	John Daly Blvd	John Daly Blvd (Caltrans ROW)	Eastgate Dr (including intersection)	4	A	925	58	53,650	AC	58	3	3" Mill with 3" HMA Overlay and 1-2% BRs	\$69	\$411,317	4	<p>No median. &lt;1% 1L with fatigue pumping, low severity LT cracking with previous crack seal application. Low weathering percentage. Thin Mill and Overlay with BRs or CIR with BRs. To save \$\$ could even do surface seal with BRs and crack seal. None of the John Daly Blvd sections exhibit ride quality issues or extensive SG failure only at localized spots.</p>
	John Daly Blvd	Eastgate Dr (excluding intersection)	Lake Merced Blvd (including intersection)	5	A	1,600	60	96,000	AC	47	6	3" Mill with 3" HMA Overlay and 1-2% BRs	\$69	\$736,000	4	<p>EB: low severity % LT cracking, minor pumping areas, previous crack sealing, &lt;1% BRs, long outer lane BR should be addressed. Thin Mill and Overlay with BRs. To save \$\$ could even do surface seal with BRs and crack seal.</p> <p>WB: noticeable paving joint reflected to surface, about 1-2% fatigue with some pumping, low % low to medium severity LT cracking, two-way left turn lane is in good condition that can be surface sealed if needed. Thin Mill and Overlay with BRs or CIR with BRs. To save \$\$ could even do surface seal with BRs and crack seal.</p>
	John Daly Blvd	Lake Merced Blvd (excluding intersection)	Park Plaza Dr (including intersection)	6	A	800	80	64,000	AC	52	4	3" Mill with 3" HMA Overlay and 1-2% BRs	\$69	\$490,667	9	<p>EB: low severity % LT cracking, no fatigue, previous crack sealing, 25% weathering. Thin Mill and Overlay with BRs. To save \$\$ could even do surface seal with BRs and crack seal.</p> <p>WB: low to medium severity block cracking, low percentage fatigue cracking, 75% weathering, &lt;1% BRs at outer lanes (bus lanes). EP to EP width 45' from Park Plaza to Westlake Entrance. Thick Mill and Overlay with BRs or CIR with BRs.</p>
	John Daly Blvd	Sheffield Dr (including intersection)	Interstate 280 / Highway 1	6	A	1,045	82	85,690	AC	58	4	3" Mill with 3" HMA Overlay and 1-2% BRs	\$69	\$656,957	4	<p>EB: 5' median near I-280, old surface seal with crack seal after seal, small percentage of 4L and 4M (~5%), &lt;1% fatigue and alligator cracking, in better condition than WB lanes. Consider during design traffic loops in pavement and pedestrian push button / signalized crossing @ I-280 south on ramp. Thin Mill and Overlay with BRs. To save \$\$ could even do surface seal with BRs and crack seal.</p> <p>WB: old surface seal with crack seal after, low severity LT cracking, small percentage of fatigue (1L &amp; 1M), 1-2% medium severity alligator cracking with pumping (bulk sample). Thick Mill and Overlay with BRs or CIR with BRs if lab testing results are appropriate.</p>

Table Acronyms

Longitudinal and transverse (LT) Base Repair (BR) Subgrade (SG) low severity longitudinal and transverse cracking (4L) medium severity longitudinal and transverse cracking (4M) low severity fatigue cracking (1L) medium severity fatigue cracking (1M) (EB) Eastbound (WB) Westbound

NCE will provide civil engineering and pavement design services in accordance with the following tasks.

## Scope of Work

To accomplish the stated purpose, we propose the following scope of services:

### Task 1 – Project Management & Meetings

#### Subtask 1A: Project Kick-Off Meeting/Progress Meetings

NCE's Project Manager will arrange a Kick-Off Meeting with the City to initiate work on the project. The objectives of the Kick-Off Meeting will be:

- Review of the Scope of Work
- Establish Lines of Communication
- Confirm Deadlines
- Establish Project Schedule and Milestones
- Define Design and Operation Criteria

Whether a simple preventive maintenance project or a complex resurfacing project, it is critical to establish effective lines of communication with and coordination among the various stakeholders from the start to ensure the delivery of a successful project within budget and on schedule. In addition to City staff (Engineering, Maintenance, etc.), NCE will research and coordinate, as needed, with other agencies such as PG&E, AT&T, AT&T broadband, Comcast, Daly City Water and Wastewater Resources, Schools, Samtrans, etc., to identify any potential conflicts, requirements, or design issues early to help minimize delays (and costs) later in the design process or during construction. At the Kick-Off Meeting, key deliverables for each Task and the Project Schedule will be reviewed and adjusted accordingly to meet City needs.

NCE understands construction costs, particularly the volatile price of materials, which have affected the scope of many similar projects. In order to keep the City aware of overall project costs, NCE will begin developing Preliminary Engineering Cost Estimates (35% level) as soon as we have developed our engineering design recommendations to closely monitor any potential funding issues, which may develop. During the course of the project, NCE will be seeking to develop the most appropriate and cost-effective pavement resurfacing alternatives to stay within the planned project budget and schedule.

Throughout the project, NCE's Project Manager and Technical Lead will be available to attend monthly progress meetings (maximum of 10 up to 1 hour each per staff) and a total of three (3) design review meetings with the City, to maintain good communication and update on project progress. The purpose of the progress meetings will be to identify and resolve any design or funding issues that may surface in a timely manner, present design alternatives and recommendations to City staff, and continue coordination with project stakeholders as necessary.

**Subtask 1A Deliverables:** Kick-off/Progress Meeting Agendas and Minutes, treatment selection report, and 35% cost estimate scenarios.

#### Subtask 1B: Utility Coordination

NCE will coordinate with utility agencies early in the design process to help avoid potential construction delays and unnecessary disruptions to public services. Utility coordination will be a critical item to keep utility providers informed about the project and schedule to allow for proper notification and planning should utility providers have planned maintenance projects within the subject street sections and/or need to lower/adjust their utilities to accommodate street resurfacing. One of the first and earliest items that NCE will complete is sending notification letters to applicable utility providers with a preliminary project schedule for street resurfacing. This will allow for the earlier notification to allow utility providers to perform maintenance on their facilities prior to moratorium on the street paving area and/or assess their utilities and the possible need to lower/adjust their facilities, which can take up to a year or longer. We will also request utility as-builts and record drawings for the street sections in the project.

NCE will also carefully document all utility coordination notifications, conversations, and meetings with utility contacts and information in a matrix format with dates of contacts and mailing detailed in this matrix. Follow-up will be made for each of the above notifications to confirm receipt. NCE will also keep the City informed of any project delays related to utilities.

**Subtask 1B Deliverables:** Utility notification letters and Contact List Matrix.

### **Subtask 1C: Caltrans Encroachment Permit**

Depending on final resurfacing limits, NCE will obtain a Caltrans encroachment permit for resurfacing work near State Route 35 and Interstate 280 and for the Contractor to provide temporary traffic control within Caltrans right-of-way. During preliminary design, NCE will confirm with Caltrans which encroachment permits are required to conduct the proposed work. NCE will discuss with the City whether resurfacing work must occur within the City's right-of-way, to save the City the cost and fees associated with obtaining encroachment permits, if possible. The current assumption for the purposes of this proposal is that no improvements are to be completed in Caltrans right-of-way and an encroachment permit will only be obtained for traffic control placed within Caltrans right-of-way.

To obtain the encroachment permit, NCE will consult with Caltrans to verify permit application requirements. NCE will then complete an encroachment permit application, provide the required materials (100% plans, technical specifications, ADA certification, etc.) and submit them to the City for the review prior to filing the application with Caltrans. The encroachment permit application will be submitted at least 12 weeks prior to the start of construction. Based on our conversations with Caltrans staff, this allows enough time for the permits to be granted to the City, traffic control notifications to be submitted, and contractor encroachment permits (rider permit) to be obtained.

**Subtask 1C Deliverables:** Caltrans encroachment permit on CEPS (<https://ceps.dot.ca.gov/>)

## **Task 2 – Pavement Rehabilitation Design**

The scope of work we will perform under this task consists of the following:

### **Subtask 2A: Pavement and Curb & Gutter Condition Survey**

NCE will perform a pavement condition survey of each street section based on distresses. The surveys will generally cover the travel lanes and parking lanes. Pavement condition surveys serve the purpose of further refining the appropriate pavement resurfacing treatments that are developed based on coring and lab testing.

This condition survey will generally note the presence of load related and environmental distresses, such as alligator cracking, longitudinal and transverse cracking, rutting, patches and utility cuts, distortions and depressions as they pertain to developing appropriate pavement treatments. In addition, base repairs percentages will be estimated in the condition survey as well as marking the repairs in the field with white paint. Our scope of work and condition surveys do not address issues including but not limited to traffic, safety and road hazards, geometric issues, or short-term maintenance that should be performed (i.e., pothole that should be repaired).

A visual assessment of all curb and gutters will be included to identify areas where drainage or the adjacent pavement has been compromised. Our scope will limit repair recommendations to only those sections of curb and gutter that are damaged to the extent that they will affect pavement resurfacing and flowline obstructions. If damaged curb and gutter areas are more extensive than anticipated, it may require additional time to complete, and we will notify the City if more time is required to complete these surveys.

Prior to looking at curb and gutter, NCE will meet with the City and establish condition criteria for assessment and replacement, if desired. Based on the criteria established with the City, NCE will then determine what level of curb and gutter replacement will be pursued for design plans and documents.

### Subtask 2B: Pavement Coring

NCE will collect pavement section core samples (4" – 8" diameter cores) on streets identified under key assumptions at locations determined by NCE. All coring locations will be marked with white paint for utility locations by Underground Service Alert (USA). Our current fee estimate assumes up to 20 core locations that we estimate will take 2 days to complete.

For each core sample, NCE will measure and record the thickness and material type (AC or PCC) of each layer encountered in the pavement section, including the presence of any pavement reinforcing fabric. The thickness of aggregate base (AB) will be measured only at bulk sample locations (8" diameter core) by direct measurement in the hole. We will collect bulk samples of subgrade materials in accordance with key assumptions for laboratory testing such as R-value, Moisture Content, and Atterberg Limits (plasticity index) determinations, to ascertain existing subgrade is competent for paving. Our current fees assume two (2) bulk samples of subgrade will be obtained for testing.

The core holes will penetrate through the pavement section and will then be backfilled with the excavated materials and capped with AC cold patch on asphalt streets. NCE will then compile the coring and laboratory data and append it to its Pavement Design Memorandum. Each core sample will be logged and stored at NCE's office and retained through the duration of the project including construction before they are disposed. Additionally, NCE will apply for and obtain a no-fee encroachment permit from the City prior to starting the coring. NCE will also provide traffic control in accordance with the latest standards contained within the Manual of Uniform Traffic Control Devices, as well as any local requirements that exist.

### Subtask 2C: Pavement Design Recommendations

Using the data obtained in Tasks 2A and 2B, NCE will perform pavement analysis and design services, and develop pavement resurfacing recommendations for each street section. NCE will perform its analysis in accordance with the Caltrans Highway Design Manual. NCE will develop pavement structural section recommendations expressed in the form of a Traffic Index that will be provided by the City. NCE will develop recommendations including, but not limited to, the following:

- Surface seals including slurry seals and microsurfacing
- Conventional HMA pavement overlays
- Warm Mix Asphalt (WMA)
- Rubberized Hot Mix Asphalt (RHMA) overlays
- Alternative resurfacing methods (in-place recycling, mill & fill treatments, etc.)
- Quantities and treatments of failed pavement sections (base repairs).

NCE will then summarize its recommendations in a Pavement Design Technical Memorandum to the City that, at a minimum, will include the following:

- Results of coring, laboratory analyses, and pavement condition surveys
- Description of testing procedures and analysis performed for the project
- Recommended alternatives for pavement resurfacing.

NCE will submit two (2) copies of its draft technical memorandum to the City for initial review. Upon receipt of any comments from the City, NCE will then prepare its final technical memorandum, which will be signed and stamped by NCE's Lead Pavement Engineer. Two (2) copies of the final technical memorandum will then be provided to the City reflecting any comments on the draft technical memorandum.

**Subtask 2C Deliverables:** Draft & Final Pavement Technical Memorandums.

### Task 3 – Plans, Specifications & Estimates (PS&E)

The work that will be performed during developing design PS&E is outlined in the subsequent tasks.

### Subtask 3A: Design Data Gathering

NCE will review relevant available data and records from the City as listed in the previous section, public and private utility providers, and other sources that may be appropriate to support the preparation of project contract documents. These may include, but are not limited to, the City drainage structure inventory maps, aerial photographs of the City; as-built street improvement and infrastructure plans, as-built plans from utility providers, including any preliminary plans for future work that may conflict with this project. The information gathered will be compiled and included in the design. Based on our review we will identify any data gaps or missing information and provide this information to the City for review and discussion.

### Subtask 3B: Utility Location (Optional Task)

Given that the anticipated project is comprised of rehabilitation with predominantly mill and overlays we would judge that utility location would not be required. However, the request for proposal included an optional task for utility location and so we are providing this task as an optional task to be responsive. We can discuss the value of this task further with the City if we have the chance to work on this project during final scope negotiations.

Using ground penetrating radar (GPR) and other non-invasive methods, NCE's utility locator will field locate utility alignments and depths for utility mains and laterals for utilities within the streets in accordance with key assumptions to the extent that GPR methods can detect utilities. GPR along utility mains will be marked at various locations along each street section, and the accuracy for the electronic depths will depend on the soil conditions and utility material. GPR results can be affected by various factors such as pipe size, depth, and most importantly environmental factors such as soil conditions, rebar, and subsurface ground water. If GPR cannot establish utility alignments and/or depths, potholing may need to be completed for additional scope and fee. It is assumed that since this work is near Caltrans right-of-way a Caltrans encroachment permit, a traffic control plan, and traffic control will be required to perform the utility location. Our sub will apply for no-fee City encroachment permits for utility location work. Items excluded from work are as follows:

- Cost of permits and inspection of any kind on this project
- Night shift or overtime
- Pressure washing paint marks.

**Subtask 3B Deliverables:** Marked utility depth and alignments and electronic collection of utility information, traffic control plans and Caltrans encroachment permit.

### Subtask 3C: Topographic Survey

NCE's Project Surveyor will complete monument/control recovery, field investigation and field surveys sufficient to prepare a topographic mapping product for all the street sections stated below in the street list (or only for the 25 curb ramp locations if alternative limited topographic survey plan is preferred). The mapping shall be compiled at an agreed upon scale with a 1' contour interval and will be based on the City Datum.

The mapping area shall be a corridor along each of the identified street sections or intersections between the existing back-of-walk to opposite back-of-walk, starting and stopping at the designated cross street locations, and including through the returns of the terminating streets. In the absence of an existing sidewalk, the survey will extend to 5 feet behind the curb or edge of pavement, or up to the first substantial barrier (wall, fence, etc.), whichever occurs first. Lastly, the mapping will extend 25 feet beyond the curb return up each intersecting side street. The topographic data to be collected is more specifically defined as:

- Cross-sections at 50' intervals along with detailed surface topography and/or additional spot elevations, as required, defining the longitudinal and cross slope grade breaks. Typically, the cross section will include back-of-walk, top of curb, flowline and lip of gutter, pavement ¼ point (if one exists), and pavement centerline.
- At curb return/ramp upgrade locations, spot elevations will be shown on an approximate 10' grid, plus grade breaks around the existing ramps.

- Surveyed locations for significant surface features, such as curbs, gutters, sidewalks, driveways, misc. concrete, pavement, striping, fences, surface utilities, trees, signs, street lights and signals will be included. A structure inventory for sanitary and storm drain facilities reflecting rim elevations, invert elevations, pipe direction and pipe size will be provided for accessible structures within the mapping limit. To the extent visible, our surveyor will obtain a measurement from the top of manhole rim to the top of cone and note any adjustment rings. In no case shall our surveyor enter a manhole to obtain any data.
- Location of all surfaces evident of street monumentation within the mapping corridor (for preservation and Record R/W purposes).
- Location of underground utility locator markings (per the RFP direction, the cost for this item has been provided as a separate optional fee).
- Provide a finished draft topographic survey for each area of work.
- Provide AutoCAD Civil3D DTM surface for each street section.
- If the alternative limited topographic survey plan is selected, surveying and office calculations/drafting required to prepare a 10 scale design level topographic survey will only be performed at curb ramp corner locations specified on the street list table enclosed (25 total) per the key assumptions stated above. The mapping limit will include 10' into the street pavement at each return, extend 5' behind the sidewalk (to the extent accessible), and 20' beyond the curb return in each direction. The City may add additional curb ramp locations within the project area; it is assumed these additions will occur prior to commencing the topographic survey work.

Based upon a combination of record data and any monuments collected during topographic surveying, our surveyor will calculate the record data location of the existing right-of-way for the mapping corridor. Additionally, our surveyor will calculate and show the location of each adjoining parcel lot line from record data (assessor's parcel data, record mapping and apparent lines of occupation). Where applicable, we will also determine the City/State right-of-way limits. It should be noted this property line data will not be based upon a field survey and should be considered approximate only. The existing right-of-way and parcel lot line will not be collected if the curb ramp only survey option is selected.

**Subtask 3C Deliverables:** Topographic survey results.

### **Subtask 3D: 65% PS&E**

NCE will prepare the 65% PS&E for the planned pavement resurfacing. The 65% plans will incorporate typical design elements including layout plans for resurfacing street sections, pavement treatments, right-of-way parcel lines, preliminary design, resurfacing cross-sections, curb and gutter repairs, gutter flow line for drainage repairs, utility cover adjustments, base repair locations, curb ramp design, and limits of work. The plans will be prepared in AutoCAD 2024 format on 22" x 34" sheets, drawn at a scale of 1"=20'. Base repairs will be marked in the field on the pavement in white paint and numbered and verified prior to construction. A table summarizing base repair areas and estimated quantities will be developed as well as individual base repair locations and included on the plan sheets. We also find that this information is particularly useful to contractors when assembling construction bids and schedules, thus resulting in more competitive bids, and to the City for verifying pay quantities during construction.

NCE understands that the City will provide the "Front-End" documents and Special Provisions. The technical specifications will be prepared in MS Word format and will follow the City's formatting conventions (CSI MasterFormat 1995 edition). The technical specifications and details will reference the City's standard provisions and the latest Caltrans Standards (including subsequent updates).

NCE also believes that an efficient, yet thorough Quality Control/Quality Assurance program is essential for getting the maximum value out of every dollar spent on construction. Projects designed by NCE contain technical specifications that attempt to optimize the balance between using rigid, but time-tested, specifications and meeting local agency needs, with the ultimate goal of obtaining the very best value for its clients.

The Engineer's Cost Estimate will be prepared in MS Excel format and will be based on the most recent construction cost data available to NCE for projects of this type. Because of NCE's involvement in the design and construction of numerous similar projects throughout California, we are confident in our ability to estimate the construction cost of the City's project. This initial estimate will then be updated and refined as the design effort progresses.

It is assumed that the City will require a 10-day review/comment period once the 65% PS&E package is submitted.

**Subtask 3D Deliverables:** One electronic file of 65% plans, technical specifications, and engineer's estimate.

### **Subtask 3E: 95% PS&E**

The 65% PS&E will be revised to incorporate comments received from the City. NCE will meet with the City to review these comments, from which the 95% PS&E will be prepared. NCE will provide a response to each comment that is included in a comment table provided by the City. The 95% PS&E will include additional design information and details typically expected at this stage of completion, such as refined curb ramp design, greater detail on drainage improvements, utility facilities (storm drain and sanitary sewer manholes, water and gas valves, and survey monuments) that will require adjustments to grade, traffic striping and pavement legends replacement, and other design details. The 95% PS&E will then be packaged and submitted similar to the 65% PS&E unless directed otherwise.

The technical specifications will be further refined at this stage of the design. We will review and comment on the City's front-end documents (bid and contract forms, General Provisions, Special Provisions, etc.), which the City will prepare and provide. The Engineer's Cost Estimate will also be updated to reflect the revised quantities of work depicted on the plans.

It is assumed that the City will require a 5-day review/comment period once the 95% PS&E package is submitted.

**Subtask 3E Deliverables:** One electronic file of 95% plans, technical specifications, and engineer's estimate.

### **Subtask 3F: 100% Draft PS&E**

The 95% PS&E will be revised to incorporate comments received from the City. NCE will again meet with the City to review these comments, from which the 100% Draft PS&E will be prepared. NCE will provide a response to each comment that is included in a comment table provided by the City. The 100% Draft PS&E will include all notes and details necessary for bidding. One reproducible copy of the 100% Draft PS&E will then be packaged and submitted similar to the 95% PS&E unless directed otherwise. It is assumed that the City will require a 5-day review/comment period once the 100% Draft PS&E package is submitted.

**Subtask 3F Deliverables:** One electronic file of 100% draft plans, technical specifications, and engineer's estimate.

### **Subtask 3G: Issued For Bidding PS&E**

Upon receipt of the City's final review comments, the project documents will be finalized for bidding purposes.

A final quantity calculation will be tabulated, and this will be entered into the final Engineer's Cost Estimate for the project. All final documents will be reviewed, stamped and signed by NCE's registered civil engineer, and the final PS&E will be delivered to the City in electronic formats.

**Subtask 3G Deliverables:** One electronic file of the final plans, technical specifications, and engineer's estimate. The electronic files for the final construction plans, specifications, and engineer's estimate will be in AutoCAD 2024, Microsoft Word, and Microsoft Excel, respectively.

## **Task 4 – Bidding and Construction Support Services**

### **Subtask 4A: Bid Phase and Bid Phase Support**

NCE will provide the City with assistance during the advertisement and bidding periods for the project. This will include providing assistance to the City in attending the pre-bid meeting, responding to questions received about the project design, and preparation of any addenda and/or clarifications to the PS&E. Our attached fee estimate shows the office staff hours allocated for the support during bidding; if additional effort is required beyond this, we will notify the City.

**Subtask 4A Deliverables:** Contract addenda and answers to bidders' questions, if needed.

### Subtask 4B: Construction Support Services

NCE will provide support services to the City during construction of the project. At a minimum, these services are anticipated to include attendance at the pre-construction conference meeting, on-site visit in response to questions regarding design, reviewing Contractor submittals and responding to Contractor requests for information, providing recommendations for any necessary construction changes due to unforeseen field conditions, assisting with the review of contract change orders, reviewing construction for acceptance (final walk through), and provide record drawings. This task does not provide any field inspection services and we understand that all construction inspection will be provided by the City. Our attached fee estimate shows the staff hours allocated for office and field support during construction. If additional effort is required beyond these estimated staff hours, we will notify the City.

**Subtask 4B Deliverables:** Response to RFIs, contract change orders, modifications or revisions related to project original scope and character, and record drawings in CAD and pdf format.

### Task 5 – Additional Per Each Curb Ramp Survey and Design (Optional Task)

NCE and NCE's Project Surveyor will provide additional services on a per curb ramp basis for additions to the original scope of ramp design total. The original scope of work assumes up to 25 curb ramp locations will need topographic surveying and curb ramp design. For the additional survey and design cost per each ramp, we have assumed the ramps to be within the original project area and the number and location of ramps will be determined with the City Project Engineer prior to beginning the topographic surveying and design work. Subtraction of curb ramp design will be assumed to have the same refund cost to the City as shown in the attached fee estimate.

### Key Assumptions

Based on delivery of a similar project with the City and to deliver the most cost-effective design strategy, we have made the following key assumptions:

### City's Responsibilities

NCE has assumed that the City will be able to provide the following:

1. Provide information regarding utilities (i.e., sanitary sewer and storm drain), right-of-way (ROW) and property limits, site features and existing construction as is available from City.
2. Provide project requirements, including design objectives, budget, constraints, and criteria.
3. Provide existing City technical specifications as the basis for developing new technical specifications.
4. Front-End specifications including General Provisions, Special Provisions, Special Conditions, and Proposal.
5. Provide City Standard Provisions and Standard Design Criteria.
6. Provide electronic files of City cover sheet template.

### Pavement Testing and Design

1. Pavement design will be based on Caltrans Standards with a combination of coring, pavement condition surveys, laboratory testing of subgrade, and observed field conditions depending on preliminary resurfacing strategy.
2. Pavement coring will be performed on all street sections with spacing criteria and bulk samples as follows:
  - a. Pavement cores will be obtained approximately every 1,000 to 1,500 feet and a minimum of two cores per street section, unless section length is less than 500 feet only one core may be obtained.
  - b. A minimum of one bulk sample of subgrade will be obtained per street section for those sections exhibiting unusual, localized pumping or where surface reconstruct treatment is suspected. The subgrade sample will be subject to laboratory testing including R-value, Plasticity Index, and Moisture Content.

- c. AB thickness will be measured only at bulk sample locations (8" diameter core) by direct measurement in the core hole.
- 3. Base repairs will be measured in length and width to estimate base repair bid quantities for all street sections. It is the intent that base repair quantities will be for bidding quantity purposes only, and that actual locations will be marked by NCE with City inspectors prior to construction.
- 4. A no-fee encroachment permit will be pulled with the City for all pavement testing.

**Topographic Surveying and Base Maps**

- 1. Per the City’s RFP scope of work we will complete monument/control recovery, field investigation and field surveys sufficient to prepare a topographic mapping product from back-of-walk to back-of-walk to establish a base map sufficient for developing civil design plans. This will also include record data location of the existing ROW for the mapping corridor and is provided in our base fee estimate. The survey will be done for all the street sections listed in the street list below.

**Topographic Surveying and Base Maps (Preferred Alternative)**

- 1. If pavement grades can generally be maintained at the subject street sections and no regrading is needed, we judge that a more cost-effective approach for resurfacing streets (mill and overlay or CIR) would be to utilize City or County base/aerial base maps in lieu of topographic surveys. A topographic survey would still be completed for each of the curb ramps identified on the street list table (~25 total) without mapping the right-of-way lines. The City may elect to add additional curb ramp locations within the project area, and it is assumed these additions will occur prior to commencing the topographic survey work.
- 2. Design sheet information for non-survey streets will be based on field inventories and approximate field measurements to verify items such as utility covers, cross slopes, street widths and lengths, medians, repair candidates for curb & gutter, base repairs, and pavement striping and markings.
- 3. Sections placed onto City or County basemaps (no topo survey) will be assumed to not require drainage improvements, complex changes in street geometry, or full pavement section reconstruction.

**Utility Coordination and Location**

- 1. NCE will prepare and distribute utility notification letters to collect facility maps and as-builts, confirm utility planned work, and notify utilities of the City’s utility cut moratorium on improved streets. NCE will prepare and distribute a second round of letters including utility location information based on GPR that is provided for all street sections to solicit feedback and need for utility relocation or adjustments, if needed.
- 2. As an optional task underground utility location will be completed using GPR or other non-invasive methods to field locate and mark utility alignments and approximate depths of utility mains and laterals within all street sections to the extent that these methods can detect utilities. Utility location markings will then be included in topographic surveys. This GPR data is for initial planning purposes with utilities and will be provided as a courtesy to utilities to help expedite their assessments. Utilities will be responsible to review their facilities, perform utility potholes, if necessary, to determine if they have a utility conflict that requires adjusting or lowering of their facilities.
- 3. It is assumed that since this work is near Caltrans right-of-way a Caltrans encroachment permit, a traffic control plan, and traffic control will be required to perform the utility location.



- Utility covers will be inventoried for the purpose of developing bid quantities for adjustment of utility covers. Traffic signal loops that are surface visible will be inventoried for replacement concurrently with the street resurfacing.

**Utility Coordination and Location (Preferred Alternative)**

- Assumes no significant roadway reconstruction requiring lowering or relocation of utilities. This assumption is preferred based on the initial pavement condition review.
- NCE will prepare and distribute utility notification letters to collect facility maps and as-builts, confirm utility planned work, and notify utilities of the City’s utility cut moratorium on improved streets.
- Utilities will not need to be located in alignment or depth for resurfacing streets (mill and overlay).
- Utility covers will be field located approximately in resurfacing streets and inventoried for the purposes of placing onto plan sheets and developing bid quantities for adjustment of utility covers. Traffic signal loops that are surface visible will be inventoried for replacement concurrently with the street resurfacing.

**Traffic Striping**

- Traffic striping is assumed to match existing striping with minor modifications if requested by the City.
- No significant traffic striping changes or design requiring traffic studies or assessment of traffic impacts is planned or included as a part of this scope.
- Striping plans will be developed, and striping types and quantities will be inventoried for the purposes of developing bid quantities.

- We have reviewed the City of Daly City Pedestrian and Bicycle Master Plan dated February 2020 and acknowledge the bicycle improvements planned for John Daly Blvd within our project limits. We understand the City’s plan is to implement a separated two-way bikeway (Class IV) on the north side of John Daly Blvd between Sheffield Dr and Junipero Serra Blvd. In addition, the City’s Master Plan calls for adding separated bikeways (Class IV) on John Daly Blvd between Skyline Blvd and Fairmont Dr or an



extension of the path on the south side of John Daly Blvd to Skyline Blvd. Our scope and fee presented does not address these bikeway improvements but can be discussed before beginning the design for additional scope and fee. Formerly known as Parisi, now Parametrix, is one of our teaming partners that can assist us with writing a comprehensive scope for these Master Plan bikeway improvements on John Daly Blvd. This additional scope and fee would cover items such as traffic studies, safety assessment, changing traffic patterns, lane removals, Rectangular Rapid Flashing Beacons (RRFB) installation, among other items. In addition, retaining wall construction and center median reconfiguration may also need to be considered.

**Traffic Control Plans**

- Traffic control plans are not included in scope of work. We have assumed as is typical to have Contractor prepare traffic control plans in accordance with project technical specifications and requirements and submit to the City traffic engineering group for review.

**ADA Compliance**

1. Curb Ramps

- a. It is assumed that all non-compliant curb ramps will be replaced or retrofitted (e.g., detectable warning surface embedded in concrete) in accordance with Caltrans Standards. NCE will discuss with City the use of a standard 2-foot gutter pan with respect to Public Rights-of-Way Access Guidelines (PROWAG) requirements and include if required. Curb ramps will be replaced or retrofitted based guidance from the Department of Justice/Department of Transportation Joint Technical Assistance on the Title II of the Americans with Disabilities Act Requirements to Provide Curb Ramps when Streets, Roads, or Highways are Altered through Resurfacing dated July 8, 2013. Further clarification on curb ramp replacement included in this scope of work is as follows:



*San Diego Avenue – Curb Ramp*

- b. Replaced/retrofitted/added curb ramps are assumed to be readily constructed with only minor grade adjustments
- c. Utility relocations (e.g., utility poles, utility boxes, and drainage inlets) required to construct curb ramps are not included in this scope of work.
- d. All ramp construction shall be within City Right-of-Way.
- e. Curb ramp design for the purposes of this scope of work includes paving conforms up to 10 feet beyond gutter lip or face of curb, or 2 feet beyond back-of sidewalk.
- f. For curb ramps within hills or steepened grades, curb ramp design shall only extend up to 15 feet in the uphill or downhill direction, beyond which is considering chasing the grade.
- g. Curb ramps will be field verified to determine the appropriate standard case ramp and NCE will develop a curb ramp detail using the topographic survey as base for each curb ramp.

2. ADA Parking

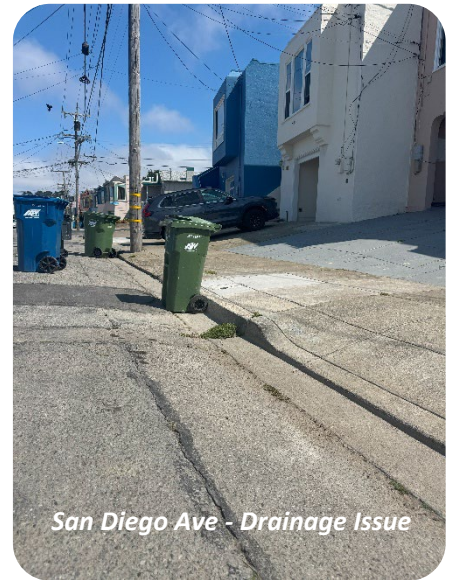
- a. No ADA parking is included in this scope of work

3. Crosswalks and Walkways

- a. Crosswalks and implied walkways between curb ramps for resurfacing streets will be checked with a smart level and compared with the latest PROWAG and Caltrans Design Information Bulletin (DIB) 82-06 accessibility guidance for both running slope and cross slope. If the City elects to make slope corrections to crosswalks and walkways requiring regrading/reprofiling of intersections, topographic surveys will be needed and this and the required design work would be completed for additional scope and fee.

**Stormwater Drainage and MRP 3.0**

1. The project will, to the extent possible and within the context of proposed resurfacing, address visible drainage issues.
2. No major drainage improvements are assumed for this project requiring significant stormwater drain and pipe alteration and/or reconstruction.
3. During our pavement design we will also consider the recent third reissuance of the San Francisco Bay Municipal Regional Stormwater Permit (MRP 3.0) and the new regulated project thresholds in Provision C.3. Specifically, we will look at any treatment removing and replacing asphalt or concrete pavement to the top of the base course or lower and base repairs to evaluate whether the contiguous 1-acre threshold is exceeded that would require construction of green infrastructure for treatment of stormwater run-off. Based on the observed street conditions and types of treatment expected, the threshold contiguous area is not expected to be exceeded and therefore this project will remain exempt.



**Curb & Gutter and Sidewalk**

1. Curb and gutter sections will only be replaced to the extent that it affects pavement treatment (e.g., tree root uplift or settlement) or to improve drainage.
2. Sidewalk replacement is not included in this scope of work but can be added if required for additional scope and fee.
3. The purpose of our services will be to provide civil and pavement engineering design in support of the planned project by the City. To accomplish the stated purpose, we propose the following scope of services:

**Encroachment Permit**

1. Based on pavement resurfacing plans, the limits of resurfacing at San Diego Ave are found to extend into a neighboring San Francisco City Right-of-Way. NCE will complete and obtain the required City encroachment permit for traffic control devices within construction, if needed, with permitting fees paid by the City of Daly City.
2. NCE will apply for a District 4 Caltrans encroachment permit for traffic control work near or in Caltrans right-of-way near State Route 35 and I-280. We will assume a Caltrans encroachment permit fee is anticipated to be \$492.00, which will be paid for by the City.
3. The current assumption for the purposes of this proposal is that no improvements are to be completed in Caltrans right-of-way and an encroachment permit will only be obtained for traffic control placed within Caltrans right-of-way.
4. NCE will apply for no-fee City encroachment permits for all field work, including pavement coring work and other field work, if required.

## 2. Experience

Over the past several years, NCE has developed outstanding working relationships with California clients, implementing projects similar to the City’s. Given that this project will require work within the street right-of-way with resurfacing, NCE can offer our experience designing thousands of roads throughout California, including recently in Berkeley, Davis, Pacifica, Richmond, San Pablo, San Leandro, Berkeley, Belmont, Moraga, South San Francisco, Los Gatos, The Presidio, Sunnyvale, and Capitola. The City can be confident that NCE will provide technically innovative and cost-effective treatment selections, biddable and constructible design documents, and comprehensive construction support. NCE has a proven record of success in delivering projects within the established contract budget and on time project submittal delivery. The table below summarizes similar services and projects recently delivered to our clients.

**Table 2 NCE’s Cost Estimating Accuracy**

Contracting Agency and Project Title	Date	Engineer’s Estimate (\$M)	Construction Cost (\$M)
City of Sunnyvale 2025 SB1 Pavement Rehabilitation Project *	2025	\$2.0	\$1.8
City of Pacifica 2025/26 Pavement Resurfacing Project *	2025	\$2.0	\$1.9
City of South San Francisco 2024 & 2025 Surface Seal Project	2025	\$4.1	\$3.5
City of Pacifica 2024/25 Pavement Resurfacing Project *	2024	\$2.3	\$2.5
City of San Mateo Citywide Street Reconstruction Phase 4 *	2023	\$6.2	\$6.3
City of Daly City 2022-23 Street Resurfacing Project *	2023	\$2.9	\$2.8
City of South San Francisco 2022 East Project *	2023	\$6.8	\$6.5
City of South San Francisco 2022 West Project *	2022	\$10.5	\$9.5
City of Pacifica 2022/23 Pavement Resurfacing Project *	2022	\$1.2	1.2
City of Pacifica North Pacifica Pedestrian Improvement Project *	2021	\$0.37	\$0.31
City of Davis 2021 Transportation Infrastructure Rehabilitation Program	2021	\$10.9	\$10.4
City of Richmond Yellow Brick Road Complete Street	2021	\$7.2	\$6.8
City of San Pablo Rumrill Boulevard Complete Streets Project	2021	\$14.6	\$15.0
City of Belmont Street Reconstruction Project	2021	\$2.1	\$2.1
City of Richmond Castro Ranch Road Rehabilitation Project *	2021	\$3.4	\$3.1
Presidio Trust Pavement Rehabilitation and Maintenance Project	2021	\$4.8	\$4.8
City of South San Francisco 2019/20 Surface Seal Project *	2020	\$2.5	\$2.2
City of South San Francisco 2020 Pavement Rehabilitation Project *	2020	\$2.2	\$2.2
City of South San Francisco OBAG 2 Street Rehabilitation Project *	2020	\$1.2	\$1.3
Town of Moraga 2020 Pavement Rehabilitation Project *	2020	\$1.5	\$1.4

\* Denotes projects where NCE's proposed Project Manager, Victor Lemus, has prepared Engineer's Estimate which was within 10% or less of the construction cost proposed by the lowest responsive, responsible bidder.

### Reference Projects

NCE has had the privilege to work with many cities and counties, including Daly City, on roadway projects. The following pages provide examples of projects that NCE has successfully delivered to our clients within the last three years. These projects exemplify our firm’s diverse experience and capabilities. Additionally, the references provided will allow the City to verify NCE’s experience and level of satisfaction of our clients. NCE proposed key staff are noted for each project.

**City of South San Francisco (2016 – Present)**

**STREET SURFACE SEAL AND REHABILITATION PROJECTS AND MULTI-YEAR WORK PLANS**



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 p: (650) 515-8286  
 e: Angel.torres@ssf.net

NCE has completed pavement resurfacing, rehabilitation, and reconstruction projects for the City since 2017, which comprised 47.7 centerline miles of streets for resurfacing and 8.0 centerline miles of streets for rehabilitation. Every two years, the City surveys the streets and enters the data into the StreetSaver® database. This database assists staff in determining the PCI for each street segment and the street network overall. NCE assists the City in updating historical maintenance and rehabilitation records and conducting field reviews to identify candidate streets for the City’s annual surface seal and rehabilitation/ resurfacing programs. Based on the City’s paving budgets and maintenance strategy, NCE has also utilized the StreetSaver® database and field reviews to develop a multi-year work plan for the City in 2018, 2020, and 2024. NCE completed the City’s 2022 West and East of Highway 101 Pavement Rehabilitation Project to perform pavement design and PS&E for a project of approximately \$25 million. Most recently, we have completed the 2024 and 2025 Street Resurfacing and Concrete Improvements Projects that will be constructed in Fall 2025. Our engineer estimate accuracy and treatment selection have led the City to construct all the streets promised to the residents and even add streets during construction.

**Key Staff:** Ryan Shafer (Project Manager/Principal Engineer), Victor Lémus (Civil Design Lead), Mei-Hui Lee (Project Manager/Senior Engineer), Franz Haidinger (QA/QC Manager/Principal Engineer), James Signore (Lead Pavement Engineer), Joel Lémus (Staff Engineer)

**City of Pacifica**

**FY 2020/21 TO FY 2026/27 PAVEMENT RESURFACING PROGRAM AND 5-YEAR WORK PLAN**



**Client**  
 Roland Yip, PE  
 Deputy Director of Public Works  
 p: (650) 738-3771  
 e: ryip@pacifica.gov

As part of its 5-year work plan developed by NCE, the City allowed pavement rehabilitation and resurfacing to be designed in advance of construction and permitted earlier bidding to obtain competitive bids. It was the City’s desire to have resurfacing projects each year, grouping and aggregating by neighborhoods for efficiency of design, construction (less mobilization), and future maintenance, as well as to resurface more streets within a limited annual budget. A more cost-effective cape seal or multi-layer seal with base repair and leveling course was applied on residential and collector streets in poor to failed pavement conditions to help the City treat more streets as a stopgap measure. This was made possible by NCE staff making several field visits to verify existing street conditions, setting design criteria for pavement design with various City staff, coordinating between NCE and the City, remarking base repair locations before construction, and tailoring cost-effective treatments to each street. Separate PS&Es bid packages were prepared for better pricing: one for concrete improvements, such as curb ramps, curb and gutter repairs, valley gutter repairs, sidewalks, and the other for asphalt overlays, surface seal, base repairs, leveling courses, and striping and markings.

NCE recently completed construction documents for the City FY 2025/26 Resurfacing Project in January 2025 and was selected by the City to start the design of the City’s FY 2026/27 Resurfacing Project in Summer 2025.

**Key Staff:** Mei-Hui Lee (Project Manager), Victor Lémus (Co-Project Manager/Civil Design Lead), Ryan Shafer (Principal), Franz Haidinger (QA/QC Manager), James Signore (Lead Pavement Engineer), Joel Lémus (Staff Engineer)

**City of San Mateo****CITYWIDE PHASE 4 AND 5 STREET REHABILITATION****Client**

Stephanie Piñon, PE  
Senior Engineer

p: (650) 522-7315

e:

spinson@cityofsanmateo.org

NCE prepared construction documents and detailed pavement rehabilitation and reconstruction design for the City of San Mateo, Phase 4 and 5 of their Smooth Street Program, including 40 residential sections with poor to failed pavement condition. Our expertise in problematic subgrades enables us to identify various streets that require major reconstruction of the base, which gave us time to appraise the City and coordinate relocation with existing utilities at least a year in advance of construction. NCE provided pavement investigation and design, and preparation of civil design PS&Es for construction in 2023, 2024, and 2025. Pavement design solutions included conventional HMA overlay, surface reconstruction, and cost-effective top-down FDR treatments with cement and lime to stabilize the base. NCE prepared a comprehensive presentation to discuss existing pavement conditions, structure thickness, subgrade materials, and utility depths with the City, and recommended pavement treatment options accordingly. NCE's approach to pavement design, bid packaging, selection of treatments to maximize quantities, economies of scale, and early winter bidding has resulted in more than 40% cost savings from the City's original paving budget. Before construction, we assisted the

City with a public outreach meeting to help explain to the residents the impacts and long-term benefits of FDR. NCE's approach to pavement design, bid packaging, early coordination with utilities, selection of treatments to maximize quantities, economies of scale, and early winter bidding has resulted in more than 40% cost savings from the City's original paving budget.

**Key Staff:** J. Ryan Shafer (Principal-in-Charge), Victor Lémus (Civil Design Lead), Franz Haidinger (QA/QC), Mei-Hui Lee (Project Manager), James Signore (Lead Pavement Engineer).

**3. Project Team****NCE Project Manager**

NCE brings a collaborative and innovative problem-solving mentality to address the technical challenges facing the City's infrastructure-related, day-to-day issues. Our key personnel have worked together on dozens of projects, including the projects discussed in the Reference Projects section of this document. The single most important tool for successful project management is clear, consistent, and cooperative communication. Our proposed Project Manager, Victor Lémus, PE, will be the single point of contact for the City and will communicate regularly with the City regarding progress of the project (PS&E), any issues that may affect plan production, or update on field work schedules. Victor has civil and pavement design and project management experience, including engineering projects related to complete streets, street maintenance and resurfacing, infrastructure asset management, bike and pedestrian facility upgrades, parking lots, extensive ADA curb ramp design, drainage, and utilities. He is knowledgeable of the technical resources in the firm, familiar with transportation engineering, understands public sector clients, and has authority to champion resources within the firm. The years of experience working on similar projects has made Victor understand the bidding market and prepare the Engineer's Estimate of Construction within 10% or less of the actual construction cost. He will work closely with the team and the City to bring the project to successful completion. Victor will be supported by J. Ryan Shafer, PE, GE, Principal of NCE's Richmond office and Franz Haidinger, PE, as NCE's Chief Engineer and Quality Assurance and Quality Control (QA/QC) Manager.

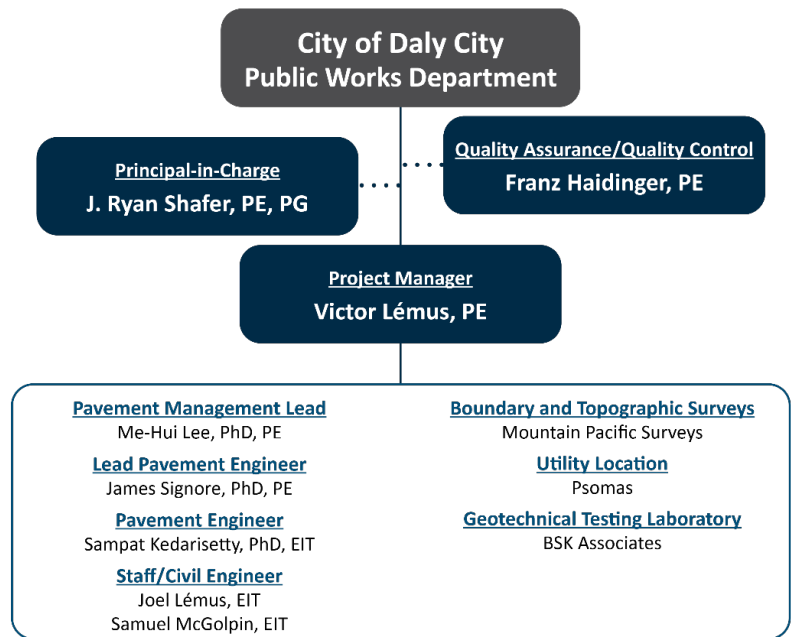
### NCE Team Structure

The NCE team has demonstrated experience designing transportation projects, specifically infrastructure pavement rehabilitation, resurfacing, and maintenance and complete street projects. The NCE team is capable of seamlessly conducting the City’s scope of work for this contract and are ready to begin work upon notice to proceed. NCE is committed to providing the staff identified within this section. Our key staff will be available through this contract. In addition, all team members, including subconsultants, will be managed as an extension of NCE.

### Subconsultants

We have very carefully and intentionally identified our teaming partners to offer a combination of trusted high-quality work deliverables and experience. NCE will serve as the prime consultant, and we have assembled an exceptionally qualified, proven team of specialized firms and individuals with whom we have worked successfully for many years:

Organizational Chart: Proposed Project Manager and Key Personnel



**Mountain Pacific Surveys (MPS)** is a trusted partner of NCE and will complete topographic surveys where required by the scope. MPS is a professional survey services firm providing boundary surveying and mapping, design surveys, right-of-way engineering, construction surveys, environmental surveys, monitor surveys, and photogrammetric engineering services to the public and private sector. In addition, MPS has experience working on various city street rehabilitation projects and has been involved with numerous projects for street rehabilitation as our surveyor for over 16 years.

**Contact:** Charles Weakley, PLS, Principal **p:** (707) 425-6234 | **e:** [cweakley@mtpacsur.com](mailto:cweakley@mtpacsur.com)

**PSOMAS** Psomas will provide subsurface utility detection services on all street sections given the potential for streets in potential conflict with utilities. Psomas is a firm with noted expertise in subsurface utility engineering and locating to complete locate utilities with non-invasive geophysical techniques such as GPR. Psomas will also provide utility potholing in the event there are key locations where critical utility facilities require greater accuracy or verification. Psomas is a trusted teaming partner, having worked on many street resurfacing and reconstruction projects with NCE over the past 10 years.

**Contact:** Shawn Clark, Team Leader/Senior Project Manager **p:** (949) 355-4458 | **e:** [Shawn.Clark@psomas.com](mailto:Shawn.Clark@psomas.com)



**BSK Associates (BSK)** will provide geotechnical laboratory testing services on subgrade soil materials. BSK is a 100 percent employee-owned California S corporation that provides consulting engineering, construction observation, materials testing, special inspection, and analytical laboratory services.

**Contact:** Michael Kibbey, Construction Services Group Manager **p:** (925) 315-3151 | **e:** [mkibbey@bskassociates.com](mailto:mkibbey@bskassociates.com)

4. Cost Proposal

NCE is including two (2) detailed fee estimates for both full topographic survey and utility location as requested by the City’s RFP and a value engineering option to complete resurfacing plans with aerial base maps and field measurements, limited topographic survey only at curb ramp locations, and no utility location which we judge not to be needed for mill and overlay type treatments.

**2025-2026 Street Resurfacing Project  
Fee Estimate with Topographic Survey and Utility Location for All Streets  
September 4, 2025**

Task Description	NCE Labor Hours							NCE Labor Hours	Labor Expenses	Coring Costs	Traffic Control Costs	Laboratory Testing Costs	Surveying Costs	Utility Location Costs	Reimbursable Expenses	Total Cost
	Project Manager	Principal Engineer & QC/QA	Project Management Program Specialist	Project Engineer	Staff Engineer	Field Technician	Clerical									
<b>1. Project Management &amp; Meetings</b>	<b>Rate</b>	<b>\$225</b>	<b>\$350</b>	<b>\$280</b>	<b>\$200</b>	<b>\$175</b>	<b>\$130</b>	<b>\$120</b>								
1A. Project Kick-off Meeting/Progress Meetings	24	4	4	8	30		2	72	\$ 15,010						\$ 200	\$ 15,200
1B. Utility Coordination	3	1		2	16		2	24	\$ 4,465						\$ -	\$ 4,500
1C. Caltrans Encroachment Permit	4	1			16		2	23	\$ 4,290						\$ -	\$ 4,300
<b>Sub-Totals</b>	<b>31</b>	<b>6</b>	<b>4</b>	<b>10</b>	<b>62</b>	<b>0</b>	<b>6</b>	<b>119</b>	<b>\$ 23,765</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 24,000</b>
<b>2. Pavement Rehabilitation Design</b>																
2A. Pavement and C&G Condition Survey	4	2	2	12	12		2	34	\$ 6,900						\$ 400	\$ 7,300
2B. Pavement Coring	2	1		20		16	2	41	\$ 7,120	\$ 12,000	\$ 4,400	\$ 2,500			\$ 600	\$ 26,600
2C. Pavement Design Recommendations	6	2	4	36			2	50	\$ 10,610						\$ 200	\$ 10,800
<b>Sub-Totals</b>	<b>12</b>	<b>5</b>	<b>6</b>	<b>68</b>	<b>12</b>	<b>16</b>	<b>6</b>	<b>125</b>	<b>\$ 24,630</b>	<b>\$ 12,000</b>	<b>\$ 4,400</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200</b>	<b>\$ 44,700</b>
<b>3. Plans, Specifications &amp; Estimates (PS&amp;E)</b>																
3A. Design Data Gathering	4		1	8	8		2	23	\$ 4,420						\$ 100	\$ 4,500
3B. Utility Location (Optional Task)	2	1			6		2	11	\$ 2,090				\$ 80,817	\$ 100	\$ 83,000	
3C. Topographic Survey	4	2			8		2	16	\$ 3,240				\$ 46,893	\$ 100	\$ 50,200	
3D. 65% PS&E	32	20	4	2	200		4	262	\$ 51,200					\$ 1,000	\$ 52,200	
3E. 95% PS&E	24	10	3	2	140		4	183	\$ 35,120					\$ 200	\$ 35,300	
3F. 100% Draft PS&E	16	6	2	2	100		3	129	\$ 24,520					\$ 200	\$ 24,700	
3G. Issued for Bidding PS&E	4	2			50		2	58	\$ 10,590					\$ 100	\$ 10,700	
<b>Sub-Totals</b>	<b>86</b>	<b>41</b>	<b>10</b>	<b>14</b>	<b>512</b>	<b>0</b>	<b>19</b>	<b>682</b>	<b>\$ 131,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,893</b>	<b>\$ 80,817</b>	<b>\$ 1,800</b>	<b>\$ 260,600</b>
<b>4. Bidding and Construction Support Services</b>																
4A. Bid Phase and Bid Phase Support	6	2	2		20		2	32	\$ 6,350						\$ 200	\$ 6,600
4B. Construction Support Services	16	3	2	20	8		2	51	\$ 10,850						\$ 500	\$ 11,400
<b>Sub-Totals</b>	<b>22</b>	<b>5</b>	<b>4</b>	<b>20</b>	<b>28</b>	<b>0</b>	<b>4</b>	<b>83</b>	<b>\$ 17,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 18,000</b>
<b>5. Additional Per Each Curb Ramp Survey and Design (Optional Task)</b>					<b>5</b>			<b>5</b>	<b>\$ 875</b>				<b>\$ 525</b>			<b>\$ 1,400</b>
<b>Total without Optional Task 5</b>	<b>151</b>	<b>57</b>	<b>24</b>	<b>112</b>	<b>614</b>	<b>16</b>	<b>35</b>	<b>1,009</b>	<b>\$ 196,775</b>	<b>\$ 12,000</b>	<b>\$ 4,400</b>	<b>\$ 2,500</b>	<b>\$ 46,893</b>	<b>\$ 80,817</b>	<b>\$ 3,900</b>	<b>\$ 347,300</b>
<b>Total without Optional Task 5 and 3B</b>	<b>149</b>	<b>56</b>	<b>24</b>	<b>112</b>	<b>608</b>	<b>16</b>	<b>33</b>	<b>998</b>	<b>\$ 194,685</b>	<b>\$ 12,000</b>	<b>\$ 4,400</b>	<b>\$ 2,500</b>	<b>\$ 46,893</b>	<b>\$ -</b>	<b>\$ 3,800</b>	<b>\$ 264,300</b>

**Fee Estimate with Limited Topographic Survey  
September 4, 2025**

Task Description	NCE Labor Hours							NCE Labor Hours	Labor Expenses	Coring Costs	Traffic Control Costs	Laboratory Testing Costs	Surveying Costs	Utility Location Costs	Reimbursable Expenses	Total Cost
	Project Manager	Principal Engineer & QC/QA	Project Management Program Specialist	Project Engineer	Staff Engineer	Field Technician	Clerical									
<b>1. Project Management &amp; Meetings</b>	<b>Rate</b>	<b>\$225</b>	<b>\$350</b>	<b>\$280</b>	<b>\$200</b>	<b>\$175</b>	<b>\$130</b>	<b>\$120</b>								
1A. Project Kick-off Meeting/Progress Meetings	24	4	4	8	30		2	72	\$ 15,010						\$ 200	\$ 15,200
1B. Utility Coordination	3	1		2	16		2	24	\$ 4,465						\$ -	\$ 4,500
1C. Caltrans Encroachment Permit	4	1			16		2	23	\$ 4,290						\$ -	\$ 4,300
<b>Sub-Totals</b>	<b>31</b>	<b>6</b>	<b>4</b>	<b>10</b>	<b>62</b>	<b>0</b>	<b>6</b>	<b>119</b>	<b>\$ 23,765</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 24,000</b>
<b>2. Pavement Rehabilitation Design</b>																
2A. Pavement and C&G Condition Survey	4	2	2	12	12		2	34	\$ 6,900						\$ 400	\$ 7,300
2B. Pavement Coring	2	1		20		16	2	41	\$ 7,120	\$ 12,000	\$ 4,400	\$ 2,500			\$ 600	\$ 26,600
2C. Pavement Design Recommendations	6	2	4	36			2	50	\$ 10,610						\$ 200	\$ 10,800
<b>Sub-Totals</b>	<b>12</b>	<b>5</b>	<b>6</b>	<b>68</b>	<b>12</b>	<b>16</b>	<b>6</b>	<b>125</b>	<b>\$ 24,630</b>	<b>\$ 12,000</b>	<b>\$ 4,400</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200</b>	<b>\$ 44,700</b>
<b>3. Plans, Specifications &amp; Estimates (PS&amp;E)</b>																
3A. Design Data Gathering	6		1	8	20		2	37	\$ 6,970						\$ 600	\$ 7,600
3B. Utility Location (Optional Task, Excluded)								0	\$ -							\$ -
3C. Topographic Survey	2	1			4		2	9	\$ 1,740			\$ 15,906			\$ 100	\$ 17,700
3D. 65% PS&E	30	16	3	2	160		3	214	\$ 41,950						\$ 1,000	\$ 43,000
3E. 95% PS&E	20	10	2	2	110		3	147	\$ 28,570						\$ 200	\$ 28,800
3F. 100% Draft PS&E	12	6	2	2	90		3	115	\$ 21,870						\$ 200	\$ 22,100
3G. Issued for Bidding PS&E	4	2			48		2	56	\$ 10,240						\$ 100	\$ 10,300
<b>Sub-Totals</b>	<b>74</b>	<b>35</b>	<b>8</b>	<b>14</b>	<b>432</b>	<b>0</b>	<b>15</b>	<b>578</b>	<b>\$ 111,340</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,906</b>	<b>\$ -</b>	<b>\$ 2,200</b>	<b>\$ 129,500</b>
<b>4. Bidding and Construction Support Services</b>																
4A. Bid Phase and Bid Phase Support	6	2	2		20		2	32	\$ 6,350						\$ 200	\$ 6,600
4B. Construction Support Services	16	3	2	20	8		2	51	\$ 10,850						\$ 500	\$ 11,400
<b>Sub-Totals</b>	<b>22</b>	<b>5</b>	<b>4</b>	<b>20</b>	<b>28</b>	<b>0</b>	<b>4</b>	<b>83</b>	<b>\$ 17,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 18,000</b>
<b>5. Additional Per Each Curb Ramp Survey and Design (Optional Task)</b>					<b>5</b>			<b>5</b>	<b>\$ 875</b>				<b>\$ 525</b>			<b>\$ 1,400</b>
<b>Total without Optional Task 5</b>	<b>139</b>	<b>51</b>	<b>22</b>	<b>112</b>	<b>534</b>	<b>16</b>	<b>31</b>	<b>905</b>	<b>\$ 176,935</b>	<b>\$ 12,000</b>	<b>\$ 4,400</b>	<b>\$ 2,500</b>	<b>\$ 15,906</b>	<b>\$ -</b>	<b>\$ 4,300</b>	<b>\$ 216,200</b>

**5. Preliminary Sheet List and List of Technical Specifications.**

NCE proposes the following sheet list for the 2025-26 Street Resurfacing Project:

1. Cover Sheet
2. Notes, Legend, and Abbreviations
3. Core Summary Table
4. Civil Improvement Layouts (Plan Only)
5. Striping Improvement Layouts
6. Civil and Striping Details
7. Curb Ramp Details

If the City elects to do the topographic surveying option for all street sections within this project the following would apply:

1. The civil improvement layouts would have plan and profile.
2. The striping improvements for San Diego Ave will be included in the civil improvement layouts.

The scope of work anticipated for the 2025-26 Street Resurfacing Project may include similar technical specifications to the 2022-23 resurfacing project such as; mobilization, clearing and grubbing, traffic control, remove existing thermoplastic striping and markers, adjust existing utility covers and frame to finish grade, minor concrete improvements (curb and gutter, curb ramps, detectable warning surface retrofit), full-depth base repairs, cold planing (milling), CIR, crack sealing, remove surfacing and base, subgrade preparation, hot mix asphalt overlay, thermoplastic striping and pavement markings, and pavement markers.



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**Appendix A**  
**Resumes**

## Victor Lémus, PE

### Project Manager, Civil Engineering Lead

Victor is well-experienced serving as Project Manager and Civil Design Lead on large, multi-discipline street rehabilitation and resurfacing projects, particularly on projects requiring complete street elements and complicated ADA improvements at NCE. He is notably recognized for his ADA design expertise with curb ramp and bulbouts as part of significant roadway rehabilitation projects on streets throughout Northern California that often include difficult grades, utility issues, tight ROW constraints, and in some cases require consideration of design exceptions. Victor is also proficient at street layout plan and profile design, striping plans, and civil design details for street improvement projects. He has extensive field data experience and has led teams of engineers on field data collection on roadway for curb and gutters, sidewalk, digouts or base repairs, ADA curb ramps, crosswalks, striping, and drainage improvements.

### Representative Projects

#### 2017-2022 Street Surface Seal and Pavement Rehabilitation

*City of South San Francisco, CA*

**Civil Design Lead.** NCE has completed pavement resurfacing, rehabilitation, and reconstruction projects for the City since 2017, which comprised 47.7 centerline miles of streets for resurfacing and 16.0 centerline miles of streets for rehabilitation. Every two years, the City surveys the streets and enters the data into the StreetSaver® database. This database assists staff in determining the PCI for each street segment and the street network overall. NCE assists the City in updating historical maintenance and rehabilitation records and conducting field reviews to identify candidate streets for the City’s annual surface seal and rehabilitation programs. Based on the City’s paving budgets and maintenance strategy, NCE has utilized the StreetSaver® database and field reviews to develop a multi-year work plan for the City in 2018, 2020, and 2022.

#### FY 20/21 and FY 21/22 Pavement Resurfacing Program

*City of Pacifica, CA*

**Project Engineer.** Victor coordinated and led field data collection to produce bid documents for hundreds of resurfacings and rehabilitation street sections. He designed and reviewed the PS&E elements such as curb ramps, concrete repairs, pavement treatments, and striping improvements. NCE has developed 5-year work plan for the City with surface seal and rehabilitation projects based on the City’s SB1 funding, as well as pavement management database review and unit cost update. Field reviews were performed to verify pavement conditions and treatments to finalize the work plan. NCE then scheduled a field calibration meeting with City staff to discuss various surface seal applications and base repair criteria. Cost-effective cape seals with leveling courses were designed on residential streets with a lower PCI to prevent water from damaging pavement and help resist reflective cracking. As part of this project, NCE civil and pavement engineering design services included pavement coring, curb/gutter replacement, utility coordination, curb ramp design, drainage improvements, pavement design recommendations, PS&E, and bidding and construction support services.

#### 2019-23 Annual Overlay/Rehabilitation and Street Improvements

*City of San Leandro CA*

**Co-Project Manager/Civil Design Lead.** NCE has assisted the City since 2019 with its annual street maintenance and rehabilitation projects, often including pedestrian and bicycle facility improvements. The City’s 2019-21 program included 19 arterial, collector, and residential streets (4.0 centerline miles) where NCE designed each street's pavement



#### Education

BS, Civil and Environmental Engineering, University of California, Davis, 2014

#### Registrations/Certifications

Professional Engineer – Civil, CA #89769

#### Joined NCE

2014

#### Years of Experience

11 years

resurfacing, overlay, and reconstruction. Bicycle and pedestrian improvements include reducing crosswalk slopes with roadway regrading, curb extensions, and bulbouts, rectangular rapid flashing beacons, Class III and Class IV bike facilities, transit stop improvements, mid-block crossings, Americans with Disabilities Act curb ramps, drainage improvements, road diet, and complete streets designs. NCE utilized topographic surveys, utility locating with GPR, and utility mapping and as-builts to assess existing conditions to anticipate conflicts during the design of improvements that require deeper excavations, such as pavement reconstruction, curb extensions, and traffic signal poles and equipment. NCE is currently assisting the City with the design of a two-way cycle track on a collector street, which will be the City's first cycle track.

#### Citywide Phase 4 and 5 Street Rehabilitation

*City of San Mateo, CA*

**Civil Design Lead.** Victor is the technical design lead and management of staff to complete the phase 4 and phase 5 citywide reconstruction project. Heavy utility coordination to allow construction of deep pavement sections and meetings with City and internal staff to deal with problematic subgrade under the streets to be improved. NCE is currently preparing construction documents and pavement rehabilitation and reconstruction design for the City's Phases 4 and 5 of their Smooth Street Program, including 40 residential sections with poor to failed pavement conditions. NCE provided extensive pavement investigation and design, and preparation of civil design PS&E for construction in the summer of 2023 and 2024. Pavement design alternatives included conventional hot mix asphalt overlay, surface reconstruction paving, and FDR to correct poor subgrade. NCE prepared a comprehensive presentation to discuss existing pavement conditions, structure thickness, subgrade material properties, and utility depth investigation with the City and recommended pavement treatment options. NCE is also coordinating street light relocation work with an electrical sub at the locations where FDR is being proposed and these shallow conduits exist.

#### 2022-2023 Street Resurfacing Project

*City of Daly City, CA*

**Project Manager.** NCE helped Daly City pave a list of mainly residential streets totaling 2.4 centerline miles that were promised to the residents on a previous two-year program. Our pavement expertise and knowledge of innovative technologies helped us fulfill the City's list even against the rise in construction prices especially for oil-based products like asphalt, sealant, and surface seals. The collaboration between our pavement and civil engineering groups was key to the success of this project when we analyzed the existing street cross slopes, longitudinal slopes, and geometric constraints. Other main project elements included fixing localized drainage issues, designing complex pedestrian curb ramps at steep roads, replacing curb inlet boxes to fit compliant curb ramps, reviewing underground utility data to avoid conflict with the proposed pavement treatments, adjusting utility covers and boxes to finish grade, and replacing existing thermoplastic striping and markings. It is important to highlight the curb ramp process we understand is iterative regarding the type of ramp, the centerline location, and considering all existing adjacent obstructions to provide the best possible design. Victor managed the production of the PS&E bid documents, client meetings and correspondence, pavement design feasibility, utility coordination, coordination with the surveyor and utility locator, invoicing, submittal, Request for information review, and general support during construction.

## J. Ryan Shafer, PE, GE

### Principal-in-Charge

Ryan is an experienced Principal and Project Manager that is highly skilled in managing interdisciplinary teams of engineers, scientists, and planners for complex projects requiring civil engineering, geotechnical engineering, pavement engineering, structural engineering, transportation and traffic engineering, hydrology and hydraulics, coastal engineering, regulatory permits, technical studies and resource assessments, and environmental documents. In addition, he has managed and provided civil and geotechnical engineering on a wide range of public and private projects, including vertical development, municipal roads, trails, drainage infrastructure, landfills, public transit, recreation areas and parks, industrial facilities including refineries, and waterfront structures giving him an understanding of how to work with diverse project types. His clients provide feedback that NCE is an effective partner and steward, understanding what is important to each community.

### Representative Projects

#### 2017-2022 Street Surface Seal and Pavement Rehabilitation

*City of South San Francisco, CA*

**Project Manager/Principal Engineer.** NCE has completed pavement resurfacing, rehabilitation, and reconstruction projects for the City since 2017, which comprised 47.7 centerline miles of streets for resurfacing and 16.0 centerline miles of streets for rehabilitation. Every two years, the City surveys the streets and enters the data into the StreetSaver® database. This database assists staff in determining the PCI for each street segment and the street network overall. NCE assists the City in updating historical maintenance and rehabilitation records and conducting field reviews to identify candidate streets for the City’s annual surface seal and rehabilitation programs. Based on the City’s paving budgets and maintenance strategy, NCE has utilized the StreetSaver® database and field reviews to develop a multi-year work plan for the City in 2018, 2020, and 2022.

#### FY 2025/26 Pavement Resurfacing and Concrete Improvement Projects

*City of Pacifica, CA*

**Principal.** NCE has developed a 5-Year work plan for the City with surface seal and rehabilitation projects based on the City’s Senate Bill1 funding, as well as pavement management database review and unit cost update. Field reviews were performed to verify pavement conditions and treatments to finalize the work plan. NCE then scheduled a field calibration meeting with City staff to discuss various surface seal applications and base repair criteria. Cost-effective cape seals with leveling courses were designed on residential streets with a lower PCI to prevent water from damaging pavement and help resist reflective cracking. As part of this project, NCE civil and pavement engineering design services included pavement coring, curb/gutter replacement, utility coordination, curb ramp design, drainage improvements, pavement design recommendations, plans, specifications, estimates, and bidding and construction support services. The City has requested NCE to complete the FY 2024/25 Pavement Resurfacing Project with a total construction cost of \$1.7 million. The resurfacing includes street sections, limits, and other pertinent street attributes.



#### Education

MS, Geotechnical Engineering,  
University of California, Berkeley,  
1998

BS, Geological Engineering,  
Colorado School of Mines, 1996

#### Registrations/Certifications

Professional Engineer – Civil,  
CA #62349

Professional Engineer –  
Geotechnical, CA #2713

#### Affiliations

American Society of Civil  
Engineers (ASCE)  
American Public Works  
Association (APWA)

#### Joined NCE

2005

#### Years of Experience

27 years

### 2017 – 2023 Annual Street Overlay/Rehabilitation

*City of San Leandro, CA*

**Project Manager and Principal.** Ryan was responsible for advising the project team, advocating for staff resources, and providing guidance on technical issues, project management, schedule, and budget. NCE assisted the City with its annual street rehabilitation project on 17 arterial, collector and residential streets, allowing the City to improve local streets in need of pavement repair and address pedestrian and bicycle facility improvements. NCE oversaw the development of pavement design and PS&E for conventional and RHMA overlays, full-depth asphalt reconstruction, FDR, and the City's first CIR project. Complete street elements included new Class II and IV bike lanes, pedestrian crossing enhancements, storm drain improvements, street landscaping, traffic signal modifications and pedestrian crossing signals, and design of over 100 curb ramps, including those on traffic calming bulbouts. NCE's pavement design solutions offered cost savings and environmental benefits using rubberized paving products and in-place recycling technologies.

### Citywide Phase 4 & 5 Street Rehabilitation

*City of San Mateo, CA*

**Principal-in-Charge.** Ryan is responsible for interaction and communications with the client and project team, project scoping and delivery, allocation of staff resources, and client sponsor. Heavy utility coordination to allow construction of deep pavement sections and meetings with City and internal staff to deal with problematic subgrade under the streets to be improved. NCE is currently preparing construction documents and pavement rehabilitation and reconstruction design for the City's Phases 4 and 5 of their Smooth Street Program, including 40 residential sections with poor to failed pavement conditions. NCE provided extensive pavement investigation and design, and preparation of civil design PS&E for construction in the summer of 2023 and 2024. Pavement design alternatives included conventional hot mix asphalt overlay, surface reconstruction paving, and FDR to correct poor subgrade. NCE prepared a comprehensive presentation to discuss existing pavement conditions, structure thickness, subgrade material properties, and utility depth investigation with the City and recommended pavement treatment options. NCE is also coordinating street light relocation work with an electrical sub at the locations where FDR is being proposed and these shallow conduits exist.

### 2022-2023 Street Resurfacing Project

*City of Daly City, CA*

**Principal-in-Charge.** NCE helped Daly City pave a list of mainly residential streets totaling 2.4 centerline miles that were promised to the residents on a previous two-year program. Our pavement expertise and knowledge of innovative technologies helped us fulfill the City's list even against the rise in construction prices especially for oil-based products like asphalt, sealant, and surface seals. The collaboration between our pavement and civil engineering groups was key to the success of this project when we analyzed the existing street cross slopes, longitudinal slopes, and geometric constraints. Other main project elements included fixing localized drainage issues, designing complex pedestrian curb ramps at steep roads, replacing curb inlet boxes to fit compliant curb ramps, reviewing underground utility data to avoid conflict with the proposed pavement treatments, adjusting utility covers and boxes to finish grade, and replacing existing thermoplastic striping and markings. It is important to highlight the curb ramp process we understand is iterative regarding the type of ramp, the centerline location, and considering all existing adjacent obstructions to provide the best possible design. Victor managed the production of the PS&E bid documents, client meetings and correspondence, pavement design feasibility, utility coordination, coordination with the surveyor and utility locator, invoicing, submittal, Request for information review, and general support during construction.

## Franz Haidinger, PE

### QA/QC Manager

Franz is a Principal and Chief Engineer at NCE responsible for overseeing, managing, and developing designs and PS&Es for roadway improvement projects in addition to implementing sustainable technologies. He specializes in pavement and roadway design, pavement rehabilitation projects, complete streets, sustainable pavement technologies, and low impact development features. Franz also provides QA/QC, develops engineering standards for NCE and oversees the firm’s quality assurance program, critically reviews for constructability, and focuses on making construction documents practical and clear for bidding. His clients value his ability to understand their needs, evaluate alternatives and determine the most appropriate solutions.

## Representative Projects

### 2017-2022 Street Surface Seal and Pavement Rehabilitation

*City of South San Francisco, CA*

**QA/QC Manager/Principal Engineer.** NCE has completed pavement resurfacing, rehabilitation, and reconstruction projects for the City since 2017, which comprised 47.7 centerline miles of streets for resurfacing and 16.0 centerline miles of streets for rehabilitation. Every two years, the City surveys the streets and enters the data into the StreetSaver® database. This database assists staff in determining the PCI for each street segment and the street network overall. NCE assists the City in updating historical maintenance and rehabilitation records and conducting field reviews to identify candidate streets for the City’s annual surface seal and rehabilitation programs. Based on the City’s paving budgets and maintenance strategy, NCE has utilized the StreetSaver® database and field reviews to develop a multi-year work plan for the City in 2018, 2020, and 2022.

### FY 2020/21 to FY 2024/25 Pavement Resurfacing Program and 5-Year Work Plan

*City of Pacifica*

**QA/QC Manager.** NCE has developed a 5-Year Work Plan for the City with surface seal and rehabilitation projects based on City’s paving funding in 2020, and recently updated Work Plan for next 5 years in 2024. Field reviews were performed to verify pavement condition and treatments to finalize the work plan. NCE then scheduled a field calibration meeting with City staff to discuss various surface seal applications and base repair criteria. Cost-effective rubber cape seal with leveling courses or multi-layer surface seal were designed on residential streets with lower PCI to prevent water from damaging pavement and help resisting reflective cracking. In 2020 to 2024, more than half of City’s street network was paved and network PCI has significantly improved from 39 to 50. Another one-third of street network will be treated in 2025 to 2029.

### 2019-2021 Annual Street Overlay/Rehabilitation

*City of San Leandro, CA*

**QA/QC Manager.** Franz worked closely with the project manager so that work was consistent with NCE’s quality assurance management program. NCE assisted the City with its annual street rehabilitation project on 17 arterial, collector and residential streets, allowing the City to improve local streets in need of pavement repair and address pedestrian and bicycle facility improvements. NCE oversaw the development of pavement design and PS&E for conventional and RHMA overlays, full-depth asphalt reconstruction, FDR, and the City’s first CIR project. Complete street elements included new Class II and IV bike lanes, pedestrian crossing enhancements, storm drain improvements, street



#### Education

Diplom-Ingenieur (Equivalent of MS degree), Civil Engineering, University of Natural Resources and Life Sciences, Vienna, Austria, 1997

#### Registrations/Certifications

Professional Engineer – Civil, CA, #64725

#### Affiliations

American Society of Civil Engineers  
American Public Works Association

#### Joined NCE

2004

#### Years of Experience

27 years

landscaping, traffic signal modifications and pedestrian crossing signals, and design of over 100 curb ramps, including those on traffic calming bulbouts. NCE’s pavement design solutions offered cost savings and environmental benefits using rubberized paving products and in-place recycling technologies.

#### Citywide Phase 4 and 5 Street Rehabilitation

*City of San Mateo, CA*

**QA/QC Manager.** Franz worked closely with the project manager so that work was consistent with NCE’s quality assurance management program. Heavy utility coordination to allow construction of deep pavement sections and meetings with City and internal staff to deal with problematic subgrade under the streets to be improved. NCE is currently preparing construction documents and pavement rehabilitation and reconstruction design for the City’s Phases 4 and 5 of their Smooth Street Program, including 40 residential sections with poor to failed pavement conditions. NCE provided extensive pavement investigation and design, and preparation of civil design PS&E for construction in the summer of 2023 and 2024. Pavement design alternatives included conventional hot mix asphalt overlay, surface reconstruction paving, and FDR to correct poor subgrade. NCE prepared a comprehensive presentation to discuss existing pavement conditions, structure thickness, subgrade material properties, and utility depth investigation with the City and recommended pavement treatment options. NCE is also coordinating street light relocation work with an electrical sub at the locations where FDR is being proposed and these shallow conduits exist.

#### 2022-2023 Street Resurfacing Project

*City of Daly City, CA*

**QA/QC Manager.** Franz worked closely with the project manager so that work was consistent with NCE’s quality assurance management program. NCE helped Daly City pave a list of mainly residential streets totaling 2.4 centerline miles that were promised to the residents on a previous two-year program. Our pavement expertise and knowledge of innovative technologies helped us fulfill the City’s list even against the rise in construction prices especially for oil-based products like asphalt, sealant, and surface seals. The collaboration between our pavement and civil engineering groups was key to the success of this project when we analyzed the existing street cross slopes, longitudinal slopes, and geometric constraints. Other main project elements included fixing localized drainage issues, designing complex pedestrian curb ramps at steep roads, replacing curb inlet boxes to fit compliant curb ramps, reviewing underground utility data to avoid conflict with the proposed pavement treatments, adjusting utility covers and boxes to finish grade, and replacing existing thermoplastic striping and markings. It is important to highlight the curb ramp process we understand is iterative regarding the type of ramp, the centerline location, and considering all existing adjacent obstructions to provide the best possible design. Victor managed the production of the PS&E bid documents, client meetings and correspondence, pavement design feasibility, utility coordination, coordination with the surveyor and utility locator, invoicing, submittal, Request for information review, and general support during construction.

## Mei-Hui Lee, PhD, PE

### Pavement Management Program Specialist

Mei-Hui has a PhD in civil and pavement engineering and over 12 years of extensive experience in pavement design, evaluation and maintenance projects. She currently serves as Project Manager and Associate Engineer for complex pavement and civil design and pavement/asset management projects at NCE. Her experience includes numerous turnkey implementations and updates of pavement management systems for counties, cities, and airports throughout California. Her local pavement management clients include the Cities of Fairfield, Folsom, Martinez, Pacifica, San Bruno, and South San Francisco. She is certified by the MTC inspector certification testing program and has expertise in performing condition surveys. She is extremely well versed with StreetSaver® and has conducted training workshops for many local cities and counties.

## Representative Projects

### 2017-2022 Street Surface Seal and Pavement Rehabilitation

*City of South San Francisco, CA*

**Project Manager.** NCE has completed pavement resurfacing, rehabilitation, and reconstruction projects for the City since 2017, which comprised 47.7 centerline miles of streets for resurfacing and 16.0 centerline miles of streets for rehabilitation. Every two years, the City surveys the streets and enters the data into the StreetSaver® database. This database assists staff in determining the PCI for each street segment and the street network overall. NCE assists the City in updating historical maintenance and rehabilitation records and conducting field reviews to identify candidate streets for the City’s annual surface seal and rehabilitation programs. Based on the City’s paving budgets and maintenance strategy, NCE has utilized the StreetSaver® database and field reviews to develop a multi-year work plan for the City in 2018, 2020, and 2022.

### FY 2025/26 Pavement Resurfacing and Concrete Improvement Projects

*City of Pacifica, CA*

**Project Manager.** NCE has recently updated the FY 2025/26 to FY 2029/30 Work Plan with an average of \$2.2 million annual paving budget. The updated 5-year Work Plan was reviewed and approved by the City Council in early July 2024. The City would now like to complete the FY 2025/26 Pavement Resurfacing Project with a total construction cost of approximately \$1.8 million, not including design, construction management or construction contingency. The resurfacing street list includes street sections, limits, and other pertinent street attributes. The City would like to begin the design and complete construction documents for bidding in early 2025 and begin construction in summer 2025. NCE has collected pavement structure information over the past five years and had average existing material thicknesses in various neighborhoods throughout the City. Since all selected streets in FY 2025/26 projects are surface seal candidates without rehabilitation or reconstruction, pavement core samples will not be performed for this project.



#### Education

PhD, Civil Engineering, National Taiwan University, Taiwan, 2009  
 MS, Civil Engineering, Columbia University, New York, 2012  
 BS, Civil Engineering, National Taiwan University, Taiwan, 2002

#### Registrations/Certifications

Professional Engineer – Civil, CA #87635  
 MTC StreetSaver® Rater Certification Program

#### Affiliations

American Society of Civil Engineers (ASCE)  
 American Concrete Pavement Association (ACPA)

#### Joined NCE

2014

#### Years of Experience

13 years

### Citywide Phase 4 and 5 Street Rehabilitation

*City of San Mateo, CA*

**Project Manager.** Heavy utility coordination to allow construction of deep pavement sections and meetings with City and internal staff to deal with problematic subgrade under the streets to be improved. NCE is currently preparing construction documents and pavement rehabilitation and reconstruction design for the City’s Phases 4 and 5 of their Smooth Street Program, including 40 residential sections with poor to failed pavement conditions. NCE provided extensive pavement investigation and design, and preparation of civil design PS&E for construction in the summer of 2023 and 2024. Pavement design alternatives included conventional hot mix asphalt overlay, surface reconstruction paving, and FDR to correct poor subgrade. NCE prepared a comprehensive presentation to discuss existing pavement conditions, structure thickness, subgrade material properties, and utility depth investigation with the City and recommended pavement treatment options. NCE is also coordinating street light relocation work with an electrical sub at the locations where FDR is being proposed and these shallow conduits exist.

### 2022-2023 Street Resurfacing Project

*City of Daly City, CA*

**Pavement Management Lead.** NCE helped Daly City pave a list of mainly residential streets totaling 2.4 centerline miles that were promised to the residents on a previous two-year program. Our pavement expertise and knowledge of innovative technologies helped us fulfill the City’s list even against the rise in construction prices especially for oil-based products like asphalt, sealant, and surface seals. The collaboration between our pavement and civil engineering groups was key to the success of this project when we analyzed the existing street cross slopes, longitudinal slopes, and geometric constraints. Other main project elements included fixing localized drainage issues, designing complex pedestrian curb ramps at steep roads, replacing curb inlet boxes to fit compliant curb ramps, reviewing underground utility data to avoid conflict with the proposed pavement treatments, adjusting utility covers and boxes to finish grade, and replacing existing thermoplastic striping and markings. It is important to highlight the curb ramp process we understand is iterative regarding the type of ramp, the centerline location, and considering all existing adjacent obstructions to provide the best possible design. Victor managed the production of the PS&E bid documents, client meetings and correspondence, pavement design feasibility, utility coordination, coordination with the surveyor and utility locator, invoicing, submittal, Request for information review, and general support during construction.

## James Signore, PhD, PE

### Lead Pavement Engineer

James is a Principal Pavement Engineer with 27+ years of experience in the pavement field. He specializes in pavement design and evaluation, rehabilitation and maintenance, materials assessment, and training. He has experience in designing pavements for many local agencies, Caltrans and for heavy vehicle loading applications at airfields and ports. He has spent years researching various types of pavement materials, having directed a state-of-the-art AASHTO Materials Reference Laboratory certified and Superpave mix design equipped research laboratory and is well versed in state and local pavement practices and specifications. James has taught NHI's and ASCE's "Techniques for Pavement Rehabilitation" seminars to practicing engineers and graduate courses in pavement engineering at San Jose State University. He is also a member of the Transportation Research Board and serves on several pavement related committees.

### Representative Projects

#### 2017-2022 Street Surface Seal and Rehabilitation Projects and Multi-Year Work Plans

*City of South San Francisco, CA*

**Lead Pavement Engineer.** NCE has provided the City with a full range of pavement management services including the development of a 5-year Paving Work Plan, updating the City's maintenance and rehabilitation decision tree, evaluating alternative pavement treatment technologies, and development of construction documents for bidding. To date, we have developed pavement design and civil design for rehabilitation and preventive maintenance of 48 miles (more than 200 street sections) of City streets with a construction cost of over \$14 million. Starting in 2017 to present for the City's Pavement Management Program NCE has provided pavement and civil design services for preventive maintenance on City streets with scrub, slurry, and cape seal and rehabilitation of City streets with mill and overlays as well as surface reconstruction. NCE civil and pavement engineering design services included pavement coring, curb/gutter replacement, utility coordination, curb ramp design, drainage improvements, sidewalk replacement, pavement design recommendations, PS&E, and bidding and construction support services.

#### 2018-2023 Annual Overlay/Rehabilitation Pavement Design and PS&E

*City of San Leandro, CA*

**Flexible Pavement Design.** The City selected NCE to prepare construction documents and pavement rehabilitation and reconstruction design for 23 arterial, collector, and residential streets (5 miles). NCE's scope of work included pavement investigation and design and preparation of civil design PS&E for construction. Pavement design solutions included conventional and hot mix asphalt overlays, FDR, FDR instead of more expensive conventional reconstruction, and a pilot project for cold central plant recycling on an arterial street based on recommendations provided by NCE. Visible drainage issues were addressed, such as localized ponding in the gutter pan, the design of over 100 ADA ramps, curb and gutter repairs, and improvements to striping and pavement markings with the addition of Class II and Class IV bike lanes. NCE submitted and managed three encroachment permit applications with the California Department of Transportation as the project encroached on three state routes. NCE's engineer's estimate matched that of the winning contractor bid, indicating that NCE was able to anticipate the value of the scope of work and contractor climate.



#### Education

PhD, Civil Engineering, Univ. of Illinois, Urbana-Champaign, 1998  
 MS, Civil Engineering, Univ. of Illinois, Urbana-Champaign, 1994

#### Registrations and Certifications

Professional Engineer – Civil, CA #62647

#### Affiliations

TRB Committee AFD70, Pavement Rehabilitation  
 TRB Committee AFD70-1, Pavement Interlayer Systems  
 FAA Pavement Technical Working Group  
 American Society of Civil Engineers (ASCE)

#### Joined NCE

2014

#### Years of Experience

27 years

### Citywide Phase 4 and 5 Street Rehabilitation

*City of San Mateo, CA*

**Lead Pavement Engineer.** Heavy utility coordination to allow construction of deep pavement sections and meetings with City and internal staff to deal with problematic subgrade under the streets to be improved. NCE is currently preparing construction documents and pavement rehabilitation and reconstruction design for the City’s Phases 4 and 5 of their Smooth Street Program, including 40 residential sections with poor to failed pavement conditions. NCE provided extensive pavement investigation and design, and preparation of civil design PS&E for construction in the summer of 2023 and 2024. Pavement design alternatives included conventional hot mix asphalt overlay, surface reconstruction paving, and FDR to correct poor subgrade. NCE prepared a comprehensive presentation to discuss existing pavement conditions, structure thickness, subgrade material properties, and utility depth investigation with the City and recommended pavement treatment options. NCE is also coordinating street light relocation work with an electrical sub at the locations where FDR is being proposed and these shallow conduits exist.

### Citywide Phase 4 and 5 Street Rehabilitation

*City of San Mateo, CA*

**Lead Pavement Engineer.** Heavy utility coordination to allow construction of deep pavement sections and meetings with City and internal staff to deal with problematic subgrade under the streets to be improved. NCE is currently preparing construction documents and pavement rehabilitation and reconstruction design for the City’s Phases 4 and 5 of their Smooth Street Program, including 40 residential sections with poor to failed pavement conditions. NCE provided extensive pavement investigation and design, and preparation of civil design PS&E for construction in the summer of 2023 and 2024. Pavement design alternatives included conventional hot mix asphalt overlay, surface reconstruction paving, and FDR to correct poor subgrade. NCE prepared a comprehensive presentation to discuss existing pavement conditions, structure thickness, subgrade material properties, and utility depth investigation with the City and recommended pavement treatment options. NCE is also coordinating street light relocation work with an electrical sub at the locations where FDR is being proposed and these shallow conduits exist.

### 2022-2023 Street Resurfacing Project

*City of Daly City, CA*

**Lead Pavement Engineer.** NCE helped Daly City pave a list of mainly residential streets totaling 2.4 centerline miles that were promised to the residents on a previous two-year program. Our pavement expertise and knowledge of innovative technologies helped us fulfill the City’s list even against the rise in construction prices especially for oil-based products like asphalt, sealant, and surface seals. The collaboration between our pavement and civil engineering groups was key to the success of this project when we analyzed the existing street cross slopes, longitudinal slopes, and geometric constraints. Other main project elements included fixing localized drainage issues, designing complex pedestrian curb ramps at steep roads, replacing curb inlet boxes to fit compliant curb ramps, reviewing underground utility data to avoid conflict with the proposed pavement treatments, adjusting utility covers and boxes to finish grade, and replacing existing thermoplastic striping and markings. It is important to highlight the curb ramp process we understand is iterative regarding the type of ramp, the centerline location, and considering all existing adjacent obstructions to provide the best possible design. Victor managed the production of the PS&E bid documents, client meetings and correspondence, pavement design feasibility, utility coordination, coordination with the surveyor and utility locator, invoicing, submittal, Request for information review, and general support during construction.

## Sampat Kedarisetty, PhD, EIT

### Pavement Engineer

Sampat Kedarisetty, PhD, EIT, has extensive education and laboratory experience in pavement design, rehabilitation, and management. His master’s dissertation was focused on analyzing the use of rubber in pavements through exhaustive laboratory testing for rutting, cracking, and moisture damage. His PhD has been focused on using real-world distress data from cities and counties in California using StreetSaver® and RoadMatrix to analyze treatment performance. Sampat has used Caltrans’ Pavement Design program, CalME, extensively and created a full factorial design for various climate, traffic, and pavement conditions. He has also worked on creating strategies for pavement management using life cycle cost analysis.

## Representative Projects

### 2024 Street Resurfacing Project

*City of South San Francisco, CA*

**Pavement Project Engineer.** Sampat worked to identify locations of localized repair needing intervention, marked areas of pavement failure, and recommended pavement treatments for various streets. NCE has been working with the City on its pavement management program since 2016, as part of this work we helped develop the City’s 5-Year Paving Plan. NCE is conducting field reviews to finalize the street list for surface seal based on existing pavement conditions and the City’s budget, NCE’s services also include civil and pavement design and bidding and construction support services. Pavement Project Engineer. NCE is assisting the Metropolitan Transportation Commission with its Pavement Technical Assistance Program Round 24 and later rounds to maintain existing pavement management system databases while providing each of the 109 jurisdiction’s decision-makers with information that allows them to better manage and maintain their local pavement assets and to advocate for increased funds for pavement maintenance if funding gaps exist. The scope includes 1) performing condition surveys on sample sections of approximately 1,144 centerline miles of roads, updating the City’s database with the collected data and calculating the PCI; conducting quality assurance/quality control; 2) updating the maintenance and rehabilitation decision trees, and analyze the data collected. NCE will make recommendations to each City based on the analysis; 3) prepare budget needs, scenarios, and other reports; NCE will generate a summary report of the budget analysis, pavement network condition, assumptions, methodology, and recommendations; 4) update Geographic Information System road segments on StreetSaver® Online. NCE will prepare maps for inclusion in the Final Report. A Budget Options Report and a Final Report will be the deliverables.

### FY 2025/26 Pavement Resurfacing and Concrete Improvement Projects

*City of Pacifica, CA*

**Pavement Project Engineer.** NCE has recently updated the FY 2025/26 to FY 2029/30 Work Plan with an average of \$2.2 million annual paving budget. The updated 5-year Work Plan was reviewed and approved by the City Council in early July 2024. The City would now like to complete the FY 2025/26 Pavement Resurfacing Project with a total construction cost of approximately \$1.8 million, not including design, construction management or construction contingency. The resurfacing street list includes street sections, limits, and other pertinent street attributes. The City would like to begin the design and complete construction documents for bidding in early 2025 and begin construction in Summer 2025. NCE



#### Education

PhD, University of California, Davis, 2025  
 MTech, Transportation Engineering, Indian Institute of Technology, Kharagpur, India, 2016  
 BTech, Civil Engineering, Bhilai Institute of Technology, Durg, India, 2014

#### Registrations and Certifications

Engineer-in-Training, CA 179078  
 Metropolitan Transportation Commission StreetSaver® Rater Certification

#### Affiliations

American Society of Civil Engineers

#### Joined NCE

2023

#### Years of Experience

8 years

has collected pavement structure information over the past five years and had average existing material thicknesses in various neighborhoods throughout the City. Since all selected streets in FY 2025/26 projects are surface seal candidates without rehabilitation or reconstruction, pavement core samples will not be performed for this project.

### Citywide Surface Treatment Package 6-B

*City of San Mateo, CA*

**Pavement Project Engineer.** NCE is providing engineering services to support the City's annual Citywide Street Surface Treatment and Rehabilitation package 6-B. There is a total of 6.2 centerline miles of streets to be improved at an estimated construction cost of \$9.2 million. Most of the sections are in fair to poor condition with an average PCI between 40 and 50. Based on past City projects and lessons learned, our design team will develop shallower treatments to the extent feasible that are effective and offer superior pavement performance, and most importantly stay out of challenging and costly subgrade that can greatly inconvenience the public. NCE has developed its scope based on a preliminary field and documentation review of all subject street sections in Packages 4A1, 4A2, 6B, and 7B noting pavement distresses, preliminary treatments, curb ramp conditions, and potential drainage issues, bike and pedestrian facility improvements, and other design features.

## Joel Lémus, EIT

### Staff Engineer

Joel Lémus has experience with the preparation of design drawings for rehabilitation projects using Civil 3D. He has been involved in projects that required field data collection to improve curb and gutters, base repairs, curb ramps, existing utilities, and striping. Joel has experience creating cost estimates, preparing quantities, and designing curb ramps in Civil 3D. He is also proficient in Microsoft Office AutoCAD, Revit, and Trimble.

### Representative Projects

#### 2021 Pavement Management Program Pavement Rehabilitation (st2106)

*City of South San Francisco, CA*

**Staff Engineer I.** NCE has been providing the City a various pavement management services including the development of a multi-year Paving Work Plan, updating the City’s maintenance and rehabilitation decision tree, evaluating alternative pavement treatment technologies, and development of construction documents for bidding. From 2017 to 2021 pavement management programs, we have developed pavement design and civil design for surface seal and rehabilitation of 48 centerline miles (more than 200 sections) of City streets with a construction cost of over \$14 million.

In addition, NCE has modified the City’s Street Saver database and updated historical maintenance and rehabilitation records to perform budget analyses and develop a multi-year work plan. Recently, the City’s 6-Year Work Plan was updated based on the City’s budget, and rehabilitation strategy and candidate streets are grouped by maintenance zone for efficiency of design, construction (less mobilization), future maintenance, and to be able to resurface more streets with a limited pavement resurfacing annual budget.

NCE has provided pavement and civil design services for preventive maintenance on City streets with scrub, slurry, and cape seals and rehabilitation of City streets with mill and overlays as well as surface reconstruction.

#### FY 22/23 Pavement Resurfacing Program

*City of Pacifica, CA*

**Staff Engineer I.** NCE has developed a 5-year work plan for the City with surface seal and rehabilitation projects based on the City’s Senate Bill 1 funding, as well as pavement management database review and unit cost update. Field reviews were performed to verify pavement conditions and treatments to finalize the work plan. NCE then scheduled a field calibration meeting with City staff to discuss various surface seal applications and base repair criteria. Cost-effective cape seals with leveling courses were designed on residential streets with lower PCI to prevent water from the damaging pavement and help resist reflective cracking. As part of this project, NCE civil and pavement engineering design services included pavement coring, curb/gutter replacement, utility coordination, curb ramp design, drainage improvements, pavement design recommendations, PS&E, and bidding and construction support services.



#### Education

BS, Civil Engineering,  
University of Pacific, Stockton,  
2021

#### Registrations and Certifications

Engineer-in-Training, CA  
178422

#### Joined NCE

2022

#### Years of Experience

3 years

### 2019 Annual Street Overlay and Rehabilitation

*City of San Leandro, CA*

**Staff Engineer I.** In 2018, NCE was contracted by the City of San Leandro to prepare construction documents and pavement rehabilitation and reconstruction design for 23 arterial, collector, and residential streets (5 miles) for the 2019-2020 contract. NCE's scope of work included pavement investigation and design and preparation of civil design PS&E for construction. Pavement design solutions included conventional and RHMA overlays, FDR, FDR instead of more expensive conventional reconstruction, and a pilot project for cold central plant recycling on an arterial street based on recommendations provided by NCE. NCE was selected again to provide these services for the 2020/21 contract with an estimated construction value between \$7.0 to \$10.0 million.

### Citywide Street Reconstruction Phase 4 and 5

*City of San Mateo, CA*

**Staff Engineer I.** NCE is performing professional engineering design services to develop construction contract documents including geotechnical investigation, topographic survey, constructability and risk evaluation, preparation of plans, specifications, estimates, obtaining permits, public outreach support, bidding support, and engineering services during construction. The City's Smooth Streets Program is a multi-million annual pavement program funded by Measures A, S, and W. The goal of the Smooth Streets Program is to rehabilitate 22 miles of roads that were identified as failed or at risk in 2013. The City has completed construction of 13 miles as of June 2021. Smooth Streets Program Phase 2 will complete another 0.5 miles of construction by December 2021 and Smooth Streets Program Phase 3 will complete approximately 1.6 miles of construction by December 2022. The remaining Smooth Streets Program Phase 4 and Phase 5 include approximately 6.9 miles and construction must be complete by 2025. Construction of the remaining two phases is anticipated to occur over multiple years with at least two construction packages. The scope of work includes multiple street reconstruction methods including lime treatment subgrade stabilization, geotextile subgrade stabilization, FDR, and other methods to deliver a rehabilitated street with underlying unstable subgrades including the potential presence of Bay Mud. NCE is developing a risk-based approach to assist the City in selecting reconstruction methods for each of the remaining Smooth Streets Program segments.

### 2022-2023 Street Resurfacing Project

*City of Daly City, CA*

**Staff Engineer.** NCE helped Daly City pave a list of mainly residential streets totaling 2.4 centerline miles that were promised to the residents on a previous two-year program. Our pavement expertise and knowledge of innovative technologies helped us fulfill the City's list even against the rise in construction prices especially for oil-based products like asphalt, sealant, and surface seals. The collaboration between our pavement and civil engineering groups was key to the success of this project when we analyzed the existing street cross slopes, longitudinal slopes, and geometric constraints. Other main project elements included fixing localized drainage issues, designing complex pedestrian curb ramps at steep roads, replacing curb inlet boxes to fit compliant curb ramps, reviewing underground utility data to avoid conflict with the proposed pavement treatments, adjusting utility covers and boxes to finish grade, and replacing existing thermoplastic striping and markings. It is important to highlight the curb ramp process we understand is iterative regarding the type of ramp, the centerline location, and considering all existing adjacent obstructions to provide the best possible design. Victor managed the production of the PS&E bid documents, client meetings and correspondence, pavement design feasibility, utility coordination, coordination with the surveyor and utility locator, invoicing, submittal, Request for information review, and general support during construction.

## Samuel McGolpin, EIT

### Staff Engineer

Samuel McGolpin joined NCE upon graduation, and since then, he has gained experience in preparing design drawings for pavement and curb ramp projects using Civil 3D. He also has experience with collecting field data to improve curb ramps, curb and gutters, base repairs, and existing utilities. His work includes designing roadways and roadway striping, improving curb ramps, creating cost estimates, preparing quantities, and analyzing project sites for existing utilities.

### Representative Projects

#### FY 2025-26 Pavement Resurfacing and Concrete Improvement Project

*City of Pacifica, CA*

**Staff Engineer.** NCE has developed a 5-Year work plan for the City with surface seal and rehabilitation projects based on the City’s Senate Bill1 funding, as well as pavement management database review and unit cost update. Field reviews were performed to verify pavement conditions and treatments to finalize the work plan. NCE then scheduled a field calibration meeting with City staff to discuss various surface seal applications and base repair criteria. Cost-effective cape seals with leveling courses were designed on residential streets with a lower PCI to prevent water from damaging pavement and help resist reflective cracking. As part of this project, NCE civil and pavement engineering design services included pavement coring, curb/gutter replacement, utility coordination, curb ramp design, drainage improvements, pavement design recommendations, plans, specifications, estimates, and bidding and construction support services. The City has requested NCE to complete the FY 2024/25 Pavement Resurfacing Project with a total construction cost of \$1.7 million. The resurfacing includes street sections, limits, and other pertinent street attributes.

#### Citywide Surface Treatment Package 6-B

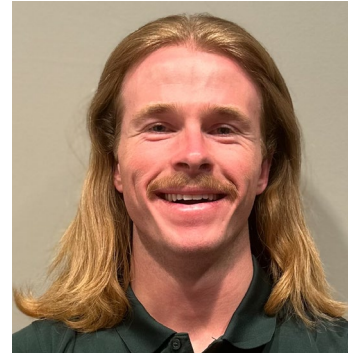
*City of San Mateo, CA*

**Staff Engineer.** NCE is providing engineering design services, including civil and pavement engineering, to support the Citywide Street Rehabilitation Package 6-B project. The majority of the street sections included in this project are located in the Hayward Park, North Central, and Shoreview areas as shown on the map to the left. The Project will resurface approximately 3.0 centerline miles of streets by employing conventional overlay methods or cost-effective recycling like FDR or CIR treatments with an estimated construction cost of \$4.9 million; recommended by the City’s pavement management report. Pavement conditions of selected streets are generally in poor to failed conditions with PCI average less than 50 points. The scope of services includes evaluating the condition of the pavement of the street segments, conduct surveys, perform geotechnical investigations, and recommend pavement rehabilitation solutions. NCE will also prepare the basis of design report, preliminary and final design plans, specifications and estimates for City to advertise the project.

#### 2025 CDBG Concrete ADA Ramp Project

*City of South San Francisco, CA*

**Staff Engineer.** The City has approximately \$800k of Community Development Block Grant (CDBG) funds for the construction contract of the 2025 CDBG Concrete ADA Ramp Project. The improvement locations will be within the block group area and the areas that overlap with the City’s upcoming resurfacing and rehabilitation projects. NCE is providing



#### Education

MS, Business Administration, San Jose State University, 2024  
BS, Civil Engineering, San Jose State University, 2022

#### Registrations and Certifications

Engineer-in-Training, CA  
179018

#### Affiliations

American Society of Civil Engineers

#### Joined NCE

2024

#### Years of Experience

2 years

pre-design for ramp selection, topographic survey for Cypress and Pine Park, civil design for bid documents, and bidding support and construction support services to the City for the successful completion of the 2025 CDBG Concrete ADA Ramp Project. This project will design up to 80 concrete curb ramps and minor concrete throughout the City as well as an accessible pedestrian path to Cypress Park. The curb ramp locations will be determined during the pre-design task with City's input.

### 2025 Surface Seal Project

*City of Millbrae, CA*

**Staff Engineer.** NCE worked with the City on its 5-year work plan development in early 2024. The 5-year work plan was developed based on City's budget, the desire to have a resurfacing project each year, grouping and aggregating by neighborhoods for efficiency of design, construction (less mobilization), future maintenance, and to be able to treat more streets with a limited pavement resurfacing annual budget. Cost-effective rubberized cape seal or multi-layer surface seal will be applied on streets in generally very poor to fair condition without severe subgrade failure and slurry seals will be applied to streets in generally fair to good condition in an effort to extend pavement life, address moderately cracked pavement, and improve ride quality. Mill and overlay or surface reconstruction will be utilized on streets with very poor to failed condition, high severity fatigue cracking and/or evidence of problematic subgrade. The City would now like to complete the 2025 Surface Seal Project with a total construction cost of approximately \$0.9 million. The resurfacing street list includes the street sections, limits, and other pertinent street attributes. The project includes approximately 2.6 centerline miles of streets that will be surface sealed. The City would like to begin design and complete construction documents for bidding in 2025 and begin construction in 2025 construction season.

### FY 2024/25 Surface Seal and Rehabilitation

*City of Martinez, CA*

**Staff Engineer.** NCE has had the privilege of working with the City of Martinez (City) on developing the 5-Year Work Plan (5-year Plan) for pavement resurfacing and rehabilitation work since early 2022 and recently completed the 5-year Plan update for FY2024-25 to FY2028-29 and supported City with Franchise and Public Infrastructure Subcommittee meeting in January 2024. The 5-year Plan was submitted to Measure D Committee and City Council for review and the final street list for FY2024-25 was approved in February 2024 by City Council. For the FY 2024-25 Surface Seal and Rehabilitation Project, the City with NCE's help has programmed to surface seal 10.7 centerline miles of roadway (106 sections) and rehabilitate or reconstruct 3.6 centerline miles (40 sections) of streets in downtown area (Zone 3). The total budget is approximately \$6.0 million for both projects (includes concrete work, striping, paving, sealing, and up-front soft costs). The construction budget is approximately \$5.0 million. Approximately 10 percent of City's pavement network will be treated in this project. The scope of work for pavement and civil design services includes the necessary tasks to develop construction documents and support the City during bidding and construction phases.

**City of Daly City**  
**2025-2026 Street Resurfacing Project**  
**Fee Estimate with Limited Topographic Survey - Updated**  
**September 24, 2025**

Task Description	NCE Labor Hours							NCE Labor Hours	Labor Expenses	Coring Costs	Traffic Control Costs	Laboratory Testing Costs	Surveying Costs	Utility Location Costs	Reimbursable Expenses	Total Cost
	Project Manager	Principal Engineer & QC/QA	Project Management Program Specialist	Project Engineer	Staff Engineer	Field Technician	Clerical									
<b>Rate</b>	<b>\$225</b>	<b>\$350</b>	<b>\$280</b>	<b>\$200</b>	<b>\$175</b>	<b>\$130</b>	<b>\$120</b>									
<b>1. Project Management &amp; Meetings</b>																
1A. Project Kick-off Meeting/Progress Meetings	24	4		8	30		2	68	\$ 13,890						\$ 200	\$ 14,100
1B. Utility Coordination	3	1		2	16		2	24	\$ 4,465						\$ -	\$ 4,500
1C. Caltrans Encroachment Permit	4	1			16		2	23	\$ 4,290						\$ -	\$ 4,300
<b>Sub-Totals</b>	<b>31</b>	<b>6</b>	<b>0</b>	<b>10</b>	<b>62</b>	<b>0</b>	<b>6</b>	<b>115</b>	<b>\$ 22,645</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 22,900</b>
<b>2. Pavement Rehabilitation Design</b>																
2A. Pavement and C&G Condition Survey	4	2		12	12		2	32	\$ 6,340						\$ 400	\$ 6,700
2B. Pavement Coring	2	1		20		16	2	41	\$ 7,120	\$ 12,000	\$ 4,400	\$ 2,500			\$ 600	\$ 26,600
2C. Pavement Design Recommendations	6	2		36			2	46	\$ 9,490						\$ 200	\$ 9,700
<b>Sub-Totals</b>	<b>12</b>	<b>5</b>	<b>0</b>	<b>68</b>	<b>12</b>	<b>16</b>	<b>6</b>	<b>119</b>	<b>\$ 22,950</b>	<b>\$ 12,000</b>	<b>\$ 4,400</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200</b>	<b>\$ 43,000</b>
<b>3. Plans, Specifications &amp; Estimates (PS&amp;E)</b>																
3A. Design Data Gathering	6			8	20		2	36	\$ 6,690						\$ 600	\$ 7,300
3B. Utility Location (Optional Task, Excluded)								0	\$ -							\$ -
3C. Topographic Survey	2	1			4		2	9	\$ 1,740			\$ 15,906			\$ 100	\$ 17,700
3D. 65% PS&E	30	16		2	160		3	211	\$ 41,110						\$ 1,000	\$ 42,100
3E. 95% PS&E	20	10		2	110		3	145	\$ 28,010						\$ 200	\$ 28,200
3F. 100% Draft PS&E	12	6		2	90		3	113	\$ 21,310						\$ 200	\$ 21,500
3G. Issued for Bidding PS&E	4	2			48		2	56	\$ 10,240						\$ 100	\$ 10,300
<b>Sub-Totals</b>	<b>74</b>	<b>35</b>	<b>0</b>	<b>14</b>	<b>432</b>	<b>0</b>	<b>15</b>	<b>570</b>	<b>\$ 109,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,906</b>	<b>\$ -</b>	<b>\$ 2,200</b>	<b>\$ 127,100</b>
<b>4. Bidding and Construction Support Services</b>																
4A. Bid Phase and Bid Phase Support	6	2			20		2	30	\$ 5,790						\$ 200	\$ 6,000
4B. Construction Support Services	16	3		20	8		2	49	\$ 10,290						\$ 500	\$ 10,800
<b>Sub-Totals</b>	<b>22</b>	<b>5</b>	<b>0</b>	<b>20</b>	<b>28</b>	<b>0</b>	<b>4</b>	<b>79</b>	<b>\$ 16,080</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 16,800</b>
<b>5. Additional Per Each Curb Ramp Survey and Design (Optional Task)</b>					5			5	\$ 875				\$ 525			\$ 1,400
<b>Total without Optional Task 5</b>	<b>139</b>	<b>51</b>	<b>0</b>	<b>112</b>	<b>534</b>	<b>16</b>	<b>31</b>	<b>883</b>	<b>\$ 170,775</b>	<b>\$ 12,000</b>	<b>\$ 4,400</b>	<b>\$ 2,500</b>	<b>\$ 15,906</b>	<b>\$ -</b>	<b>\$ 4,300</b>	<b>\$ 209,800</b>





# City Council Meeting Agenda Report

Item # \_\_\_\_\_

Meeting Date: October 13, 2025

**Subject: Authorize Staff to Enter into a Services Agreement Contract with EKI Environment & Water to Provide Small Diameter Pipeline Replacement Design**

Recommended Action

Authorize staff to enter into a services agreement contract with EKI Environment & Water to provide small diameter pipeline replacement design. The design will alleviate fire-flow deficiencies and increase capacity for water system improvements in the amount not to exceed \$195,000.

Background

Over the years and currently, staff have responded numerous times to make repairs to the water system in the older part of Daly City. According to the City’s 2023 Water System Master Plan, grid E03, the water pipe network has been identified as having pipe infrastructure dating back prior to 1930, where some of the pipes are smaller in diameter, ranging from 2” to 3” galvanized piping. Just recently, capital improvements have been made in the water distribution system in this grid through the San Diego, Santa Cruz, Guadalupe Water Main Replacement Project where much of the infrastructure was upsized and replaced. Additional locations were identified in the master plan on Santa Barbara Avenue, Vendome Avenue, Hanover Street and Crocker Avenue. These sections will require design to upsize the water mains to 6” and 8” water pipes to ensure fire flow and increased capacity through replacement.

Discussion

Staff reached out to EKI Environment & Water, which is a local engineering firm in Daly City who is listed on an approved engineering consultant list to provide design services for the replacement of small diameter water pipe. The requested design services will encompass replacing approximately 2,300 linear feet.

Fiscal Impact

Sufficient funds are available in the Water Capital Fund, Main Rehab/Improvements: **44175200-55108** to provide for this action.

Summary/Conclusion

Authorize staff to enter into a service agreement with EKI Environment & Water to provide small diameter pipeline replacement design services in the amount not to exceed \$195,000.

Staff is available to provide any additional information if desired by the Mayor or Councilmembers.

Respectfully submitted,

Michael Patolo  
Water & Wastewater Maintenance Manager

Joshua Cosgrove  
Director of Water and Wastewater Resources

Attachment 1: Proposal for 2026 Small Water Pipeline Replacement Design Services  
Attachment 2: City Standard Professional Agreement with EKI - Draft

18 September 2025

Michael Patolo  
City of Daly City  
Department of Water and Wastewater Resources  
153 Lake Merced Boulevard  
Daly City, CA 94015

Subject: Proposal for 2026 Small Water Pipeline Replacement Design Services  
Daly City, California  
(EKI C50266.00)

Dear Mr. Patolo:

EKI Environment & Water, Inc. (EKI) is pleased to submit this proposed scope of services for professional engineering and surveying services for the design of the Small Water Pipeline Replacement Project (Project) for the replacement of water pipelines on Santa Barbara Avenue, Vendome Avenue, Hanover Street, and Crocker Avenue in the City of Daly City (City). This proposal is being prepared in response to the City's request during our 13 August 2025 meeting.

## BACKGROUND

The City's 2023 Water System Master Plan includes a project for replacement of small-diameter pipelines to improve capacity and alleviate fire-flow deficiencies (referred to as the "Near Term – 2026" project). As discussed with the City, EKI understands that this includes replacement of existing 2-inch and 3-inch diameter water mains located on Santa Barbara Avenue, Vendome Avenue, Hanover Street, and Crocker Avenue (approximately 2,300 linear feet [LF]). A map of the Project area as provided by the City is included as Attachment 1.

## PROPOSED SCOPE OF WORK

EKI proposes the following tasks as part of this scope of work.

### Task 1 – Project Management and Coordination

#### Subtask 1.1 – Project Meetings

EKI will attend and facilitate meetings throughout the project, including a kickoff meeting and two design review meetings following submittal of the 60% and 90% design deliverables. EKI will provide an agenda and meeting minutes for each of these meetings to guide each meeting's discussion and document all issues, decisions, and action items.

#### *Deliverables:*

- Agendas and meeting minutes for all meetings in Adobe PDF format.

*Assumptions:*

- EKI and the City will conduct a site visit following the kickoff meeting.
- Meetings will be virtual, unless otherwise deemed appropriate by the City.

Subtask 1.2 – General Project Management

EKI will provide project management and general consultation services to the City. Frequent and clear communication with the City throughout the Project will be important to ensure that the Project meets the City's expectations and stays on schedule. EKI will perform general project management tasks, including as-needed communications and general consulting services, budget tracking, and invoicing. Each monthly invoice will include a progress summary report describing the work performed during that month and the next steps for the Project.

*Deliverables:*

- Monthly progress summary reports in Adobe PDF format, attached to the invoices.

**Task 2 – Field Investigations**

This task includes two field investigations that will be completed during the preparation of the design documents:

- Site Topographic Surveying: EKI's subconsultant Meridian Surveying Engineering, Inc. (MSE) will perform topographic surveying within the Project area. MSE will perform field and office work for complete site mapping, including setting and surveying semi-permanent survey control points suitable for future construction staking. The survey will be based on the North American Datum of 1983 (NAD83) and the North American Vertical Datum of 1988 (NAVD88). The survey will include enough area, surface features, existing utilities (based on available as-built records, visible surface features, markings, and maps from relevant agencies), and detail to support development of the Project basemap.
- Utility Potholing: Following completion of the 60% design deliverable (See Task 3), EKI will propose locations for utility potholing and review these locations with the City. Once pothole locations are finalized, EKI will work with a subcontractor to perform utility potholing using vacuum excavation and provide vertical and horizontal locations of utilities found, referenced to existing infrastructure, and size of utilities. Since the exact number and locations of potholes will be determined during detailed design, we have included an allowance for potholes for budgetary purposes. Based on recent quotes for potholing services, this would allow for approximately 10 potholes; however, the exact cost will depend on the number of potholes performed.

Prior to each of the investigations, EKI's subcontractors will prepare and submit to the City for review an encroachment permit application and traffic control plan.

*Assumptions:*

- All permit fees (encroachment, etc.) will be waived by the City.
- Prior to commencing with survey, City will mark its existing water, sewer, and storm drain utilities and provide available record drawings.
- All work will be within the public right-of-way, and a boundary survey will not be required.
- Topographic surveying will be performed on all hardscape and softscape five (5) feet beyond the curb or back of walk. Surveyor will locate grade breaks, high points, low points, and surface-visible improvements (e.g., fences, walls, buildings, striping, driveways, walkways, structures, lights, poles, bollards), all surface-visible utility features (e.g., drainage structures, USA markings, vaults, valves, meters, boxes, pedestals, cleanouts, manholes, drain inlets, catch basins, culverts, outfalls, bridge, and standpipes), and general limits of vegetated or landscaped areas. It is assumed that EKI will need to verify utility alignments shown on the topographic map.
- At manholes and accessible structures, sizes and invert elevations of all gravity storm drains and sewer pipes will be measured.
- Trees 4 inches in diameter or larger will be located.
- Potholes are assumed to be 1-foot by 1-foot and will be backfilled with Class II aggregate base and pavement will be restored using a 12-inch T-cut and hot mix asphalt per City Standard Detail S-4 (including rolling of asphalt).

**Task 3 – Detailed Design**

EKI will prepare three (3) design submittals corresponding to 60%, 90%, and 100% design level development. EKI will utilize the City's existing front end and technical specifications; however, we will review, update, and supplement as needed for a complete design. The 60% design deliverable will include plan and profile view sheets, water and other construction details, draft technical specifications, and an opinion of probable construction cost (OPC). The 90% design submittal will be a complete set of Contract Documents that incorporates the comments from the City on the 60% design submittal and will include front-end specifications and an updated OPC. The 100% design submittals will be a complete set of Contract Documents ready for bid that incorporates the City's comments on the 90% design submittal. The 100% Design submittal will be the signed and stamped contract documents. As described in Task 1, design review meetings will be held for the 60% and 90% design submittals.

The anticipated list of construction drawings for the Project is presented in Table 1 below.

**Table 1 - Anticipated Drawing List**

Sheet No.	Description
G-1	Title Sheet and Key Map
G-2	Notes, Legend, and Abbreviations
C-1	Plan and Profile 1 – Santa Barbara Ave 1
C-2	Plan and Profile 2 – Santa Barbara Ave 2
C-3	Plan and Profile 3 – Vendome Ave 1
C-4	Plan and Profile 4 – Vendome Ave 2
C-5	Plan and Profile 5 – Hanover St
C-6	Plan and Profile 6 – Crocker Ave
C-7	City Standard Details Sheet 1
C-8	City Standard Details Sheet 2
C-9	Construction Best Management Practices

*Deliverables:*

- 60% Design Submittal: An Adobe PDF file of the plans, OPC, and technical specifications; and Microsoft Word files of the technical specifications.
- 90% Design Submittal: An Adobe PDF file of the plans, OPC, and specifications (technical and front-end); and Microsoft Word files of the specifications (technical and front-end).
- 100% Design Submittal: An Adobe PDF file of the plans, OPC, and specifications (technical and front-end); and Microsoft Word files of the specifications (technical and front-end).

*Assumptions:*

- Design documents will be based on the City standard front end, technical specifications, and details, with additional technical specifications and details added, as necessary.
- The City will provide Microsoft Word files for the standard front end and technical specifications.
- The City does not require hard copies of design deliverables.
- Full-sized plans will be 22” x 34” and drawing scale is assumed to be 1 inch = 20 feet.
- EKI assumes that a geotechnical investigation will not be required for the design.

**Task 4 – Bid Support Services**

EKI will facilitate and participate in a pre-bid meeting, provide responses to questions from prospective bidders, prepare up to two addenda, and provide a review of bids to assess if the bids are responsive and responsible.

*Deliverables:*

- Pre-bid meeting agenda and minutes in Adobe PDF format.
- Responses to bidders' questions.
- Two (2) bid addenda.
- Bid review, tabulation, and recommendations email.

*Assumptions:*

- The City will coordinate with its preferred bid hosting service to host bid documents and communicate with prospective bidders.
- Responses to bidder's questions will be transmitted electronically.
- Two (2) bid addenda will be required.
- Preparation of conformed plans and specifications will occur as part of a separate construction-phase scope of work.

**PROJECT SCHEDULE**

EKI is available to initiate work upon receiving authorization from the City. EKI expects to complete the work on the following schedule assuming notice to proceed in mid-October 2025:

- Survey: Late November 2025 (pending review period for encroachment permit)
- 60% Design: Mid-January 2026
- Potholing: Early March 2026 (pending review period for encroachment permit)
- 90% Design: Late March 2026
- 100% Design: Late April 2026

This approximate schedule assumes a two (2) week City review period for the 60% and 90% Design Submittals. EKI will complete bid support services on a mutually agreeable schedule.

**COMPENSATION FOR CONSULTING SERVICES**

We propose that compensation for consulting services by EKI be on a time and expense reimbursement basis in accordance with our 2025 Schedule of Charges, dated 1 January 2025. Based on the proposed Scope of Work described above, we propose a budget of \$195,000. A detailed breakdown by task is provided in Table 2, attached.


**TERMS AND CONDITIONS**

Other than the scope of work, budget, and schedule herein, the work will be performed in accordance with our most recent agreement with the City (for Phase II-Callan Boulevard Water Main Design Services), signed 10 January 2025, or under a new agreement provided by the City.

We appreciate the opportunity to work with the City on this project. Please contact Tyler Colyer at (650) 292-9100 with any questions.

Very truly yours,

EKI ENVIRONMENT & WATER, INC.



C. David Umezaki, PE  
Principal Engineer



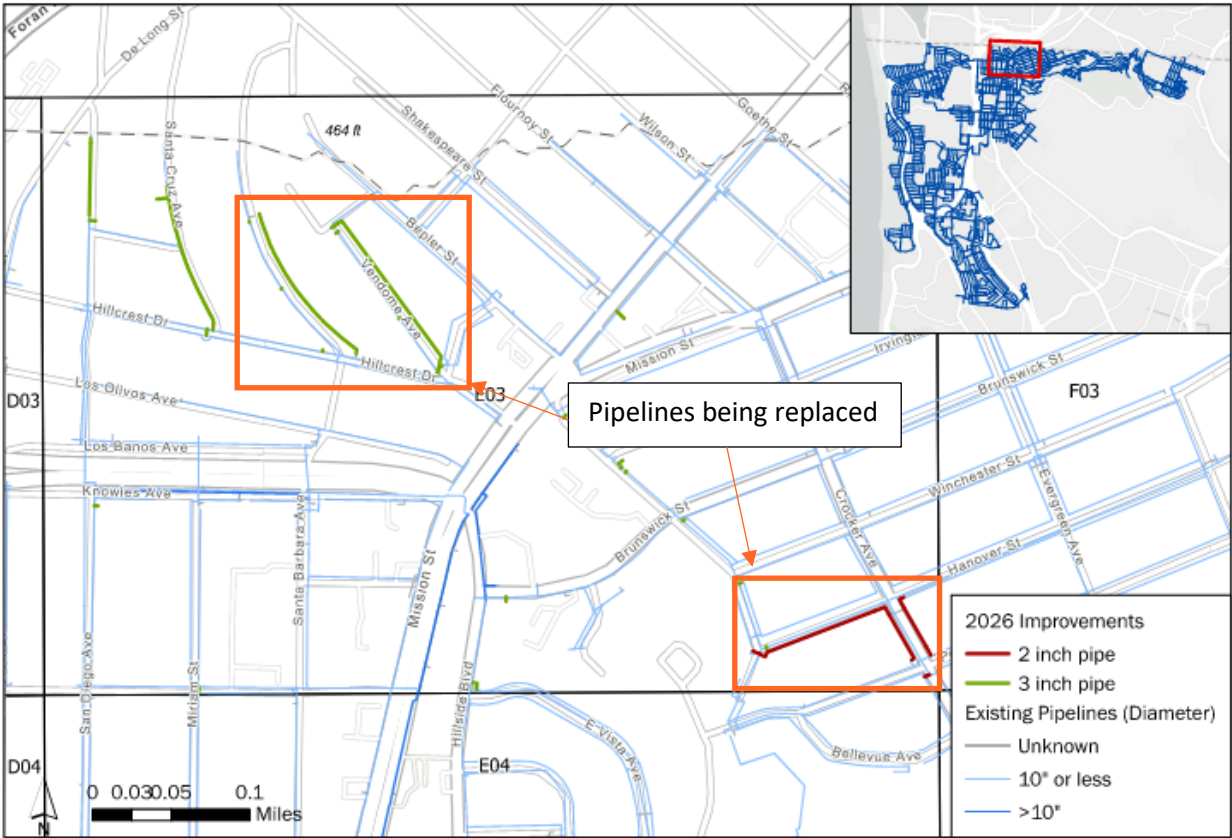
Tyler F. Colyer, PE  
Supervising Engineer

Attachments

Attachment 1 – Project Area Map

Table 2 – Detailed Project Fee by Task

Attachment 1 – Project Area Map



**TABLE 2 - Detailed Project Fee by Task**

2026 Small Water Pipeline Replacement Project

City of Daly City, California

(EKI C50266.00)

TASKS	EKI Labor					Subconsultant Labor			TOTAL SUBCONSULTANT COSTS (2)	Expenses			Subtotals	Rounded Totals
	G5 Staff Engineer	G1 - S.Cronin	Tyler Colyer, P.E.	Dave Umezaki, P.E.	TOTAL including 4% Comm. Charge (1)	Potholing	Meridian	MARKUP		OTHER DIRECT COSTS (2)	MARKUP	TOTAL EXPENSES		
	170	248	333	343	(\$)	(\$)	(\$)	10%	(\$)		10%	(\$)	(\$)	(\$)
<b>Task 1 - Project Management and Coordination</b>														
<b>Subtask 1.1 – Project Meetings</b>														
Kickoff Meeting and Site Walk (incl. agenda and minutes)	6	4	4		\$3,478			\$0	\$0	\$50	\$5	\$55	\$3,533	
60% Design Review Meeting (incl. agenda and minutes)	4	4	2		\$2,432			\$0	\$0				\$2,432	
90% Design Review Meeting (incl. agenda and minutes)	4	4	2		\$2,432			\$0	\$0				\$2,432	
<b>Subtask 1.2 - General Project Management</b>														
General Project Management and Oversight (8 months [through end of bidding])		24	12	2	\$11,059			\$0	\$0				\$11,059	
Monthly Status Reports (assume 8)		8	4		\$3,449			\$0	\$0				\$3,449	
<b>Subtotal</b>	<b>14</b>	<b>44</b>	<b>24</b>	<b>2</b>	<b>\$22,849</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50</b>	<b>\$5</b>	<b>\$55</b>	<b>\$22,904</b>	<b>\$23,000</b>
<b>Task 2 - Field Investigations</b>														
Topographic Survey (including utility research by EKI staff)	16	4	2	1	\$4,910		\$27,500	\$2,750	\$30,250	\$50	\$5	\$55	\$35,215	
Traffic Control for Survey (Includes encroachment permit + traffic control plan)							\$15,000	\$1,500	\$16,500				\$16,500	
Oversight for Potholing	16	4	2	1	\$4,910					\$50	\$5	\$55	\$4,965	
Allowance for Utility Potholing (approximately 10 potholes, including traffic control)					\$0	\$32,000		\$3,200	\$35,200				\$35,200	
<b>Subtotal</b>	<b>32</b>	<b>8</b>	<b>4</b>	<b>2</b>	<b>\$9,820</b>	<b>\$32,000</b>	<b>\$42,500</b>	<b>\$7,450</b>	<b>\$81,950</b>	<b>\$100</b>	<b>\$10</b>	<b>\$110</b>	<b>\$91,880</b>	<b>\$92,000</b>
<b>Task 3 - Detailed Design</b>														
Develop 60% Drawings	74	26	16		\$24,552			\$0	\$0				\$24,552	
Develop 60% Specifications	12	10	4		\$5,728			\$0	\$0				\$5,728	
Develop 60% Opinion of Probable Construction Cost	8	4	2		\$3,008			\$0	\$0				\$3,008	
QA/QC 60% Design Submittal				8	\$2,662			\$0	\$0				\$2,662	
Develop 90% Drawings	30	12	6		\$10,134			\$0	\$0				\$10,134	
Develop 90% Specifications	16	12	4		\$6,922			\$0	\$0				\$6,922	
Develop 90% Opinion of Probable Construction Cost	6	2	1		\$1,874			\$0	\$0				\$1,874	
QA/QC 90% Design Submittal				4	\$1,331			\$0	\$0				\$1,331	
Develop 100% Drawings	20	8	6		\$7,376			\$0	\$0				\$7,376	
Develop 100% Specifications	4	4	2		\$2,267			\$0	\$0				\$2,267	
Develop 100% Opinion of Probable Construction Cost	4	2	1		\$1,504			\$0	\$0				\$1,504	
QA/QC 100% Design Submittal				4	\$1,331			\$0	\$0				\$1,331	
<b>Subtotal</b>	<b>174</b>	<b>80</b>	<b>42</b>	<b>16</b>	<b>\$68,690</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68,690</b>	<b>\$69,000</b>
<b>Task 4 - Bid Support Services</b>														
Pre-Bid Meeting	4	4	2		\$2,432			\$0	\$0	\$50	\$5	\$55	\$2,487	
Prepare Addenda (2 Addenda)	12	4	4	2	\$5,252			\$0	\$0				\$5,252	
Provide Bid Tabulation and Recommendation Letter	4	2	2		\$1,916			\$0	\$0				\$1,916	
Bid Opening	2	1	1		\$958			\$0	\$0	\$50	\$5	\$55	\$1,013	
<b>Subtotal</b>	<b>22</b>	<b>11</b>	<b>9</b>	<b>2</b>	<b>\$10,557</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100</b>	<b>\$10</b>	<b>\$110</b>	<b>\$10,667</b>	<b>\$11,000</b>
<b>TOTAL:</b>	<b>242</b>	<b>143</b>	<b>79</b>	<b>22</b>	<b>\$111,915</b>	<b>\$32,000</b>	<b>\$42,500</b>	<b>\$7,450</b>	<b>\$81,950</b>	<b>\$250</b>	<b>\$25</b>	<b>\$275</b>	<b>\$194,140</b>	<b>\$195,000</b>

**Notes:**

- (1) A communications charge of 4% of labor costs covers e-mail access, web conferencing, cellphone calls, messaging and data access, file sharing, local and long distance telephone calls and conferences, facsimile transmittals, standard delivery U.S. postage, and incidental in-house copying.
- (2) "Other Direct Costs" includes direct expenses, as listed below, incurred in connection with the work and will be reimbursed at cost plus ten percent (10%) for items such as:
  - a. Maps, photographs, reproductions, printing, equipment rental, and special supplies related to the work.
  - b. Consultants, soils engineers, surveyors, drillers, laboratories, and contractors.
  - c. Rented vehicles, local public transportation and taxis, travel and subsistence.
  - d. Special fees, insurance, permits, and licenses applicable to the work.
  - e. Outside computer processing, computation, and proprietary programs purchased for the work.

**Proposal/Agreement Date: 09/18/2025**

**EKI Proposal/Project # C50266.00**

**SCHEDULE OF CHARGES FOR EKI ENVIRONMENT & WATER, INC.**

**1 January 2025**

<u>Personnel Classification</u>	<u>Hourly Rate</u>
Officer and Chief Engineer-Scientist	355
Principal Engineer-Scientist	343
Supervising I, Engineer-Scientist	333
Supervising II, Engineer-Scientist	319
Senior I, Engineer-Scientist	306
Senior II, Engineer-Scientist	295
Associate I, Engineer-Scientist	283
Associate II, Engineer-Scientist	267
Engineer-Scientist, Grade 1	248
Engineer-Scientist, Grade 2	234
Engineer-Scientist, Grade 3	215
Engineer-Scientist, Grade 4	193
Engineer-Scientist, Grade 5	170
Engineer-Scientist, Grade 6	148
Project Assistant	139
Technician	133
Senior GIS / Database Analyst	175
CADD Operator / GIS Analyst	152
Senior Administrative Assistant	167
Administrative Assistant	132
Secretary	111

**Direct Expenses**

Reimbursement for direct expenses, as listed below, incurred in connection with the work will be at cost plus ten percent (10%) for items such as:

- a. Maps, photographs, reproductions, printing, equipment rental, and special supplies related to the work.
- b. Consultants, soils engineers, surveyors, drillers, laboratories, and contractors.
- c. Rented vehicles, local public transportation and taxis, travel, and subsistence.
- d. Special fees, insurance, permits, and licenses applicable to the work.
- e. Outside computer processing, computation, and proprietary programs purchased for the work.

A Communication charge for e-mail access, web conferencing, cellphone calls, messaging and data access, file sharing, local and long distance telephone calls and conferences, facsimile transmittals, standard delivery U.S. postage, and incidental in-house copying will be charged at a rate of 4% of labor charges. Large volume copying of project documents, e.g., bound reports for distribution or project-specific reference files, will be charged as a project expense as described above.

Reimbursement for company-owned automobiles, except trucks and four-wheel drive vehicles, used in connection with the work will be at the rate of sixty cents (\$0.60) per mile. The rate for company-owned trucks and four-wheel drive vehicles will be seventy-five cents (\$0.75) per mile. There will be an additional charge of thirty dollars (\$30.00) per day for vehicles used for field work. Reimbursement for use of personal vehicles will be at the federally allowed rate plus fifteen percent (15%).

CADD and other specialized software computer time will be charged at twenty dollars (\$20.00) per hour. In-house material and equipment charges will be in accordance with the current rate schedule or special quotation. Excise taxes, if any, will be added as a direct expense.

Rate for professional staff for legal proceedings or as expert witnesses will be at a rate of one and one-half times the Hourly Rates specified above.

The foregoing Schedule of Charges is incorporated into the Agreement for the Services of EKI Environment & Water, Inc. and may be updated annually.

**AGREEMENT FOR SERVICES  
BETWEEN THE CITY OF DALY CITY  
AND  
EKI ENVIRONMENT & WATER, INC.**

---

THIS AGREEMENT, made and entered into at Daly City, California, this \_\_\_\_ day of \_\_\_\_\_, 2024 by and between the CITY OF DALY CITY, a Municipal Corporation, hereinafter referred to as "CITY", and EKI ENVIRONMENT & WATER, INC. a California Corporation, hereinafter referred to as "FIRST PARTY."

**WITNESSETH:**

WHEREAS, CITY desires to retain FIRST PARTY to provide certain professional services for CITY in connection with that certain project called:

**2026 SMALL WATER PIPELINE REPLACEMENT DESIGN SERVICES**

---

(HEREINAFTER REFERRED TO AS "PROJECT")

WHEREAS, FIRST PARTY is licensed to perform said services and desires to and does hereby undertake to perform said services.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS, PROMISES AND CONDITIONS of each of the parties hereto, it is hereby agreed as follows:

**I. SCOPE OF WORK**

In consideration of the payment by CITY to FIRST PARTY, as hereinafter provided, FIRST PARTY agrees to perform all the services as set forth in Exhibit A.

**II. SCHEDULE FOR WORK**

FIRST PARTY's proposed schedule for the various services required pursuant to this contract will be as set forth in Exhibit A. CITY will be kept informed as to the progress of work by written reports, to be submitted monthly or as otherwise required in Exhibit B. Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of the other, or the other's employees and agents.

FIRST PARTY shall commence work immediately upon receipt of a "Notice to Proceed" from CITY. The "Notice to Proceed" date shall be considered the "effective date" of the Agreement, as used herein, except as otherwise specifically defined. FIRST PARTY shall complete all the work and deliver to CITY all project related files, records, and materials within one month after completion of all of FIRST PARTY's activities required under this Agreement.

**III. COMPENSATION AND PAYMENT**

A. CITY shall pay FIRST PARTY an all inclusive fee that shall not exceed the amount as detailed in Exhibit A. This compensation shall be based on the rates attached in Exhibit A. Fixed hourly rates shall be inclusive of all indirect and direct charges to the Project incurred by FIRST PARTY.

- B. FIRST PARTY's fee for the services as set forth herein shall be considered as full compensation for all indirect and direct personnel, materials, supplies and equipment, and services incurred by FIRST PARTY and used in carrying out or completing the work.
- C. Payments shall be monthly for the invoice amount or such other amount as approved by CITY. As each payment is due, a statement describing the services performed shall be submitted to CITY by the FIRST PARTY. CITY shall have the discretion to approve the invoice and the work completed statement. Payment shall be for the invoice amount or such other amount as approved by CITY, less retention. The retention will be \_\_\_\_\_ percent ( \_\_\_\_ %) of each payment, and final payment. Payment of the retention will be made to FIRST PARTY by CITY thirty-five (35) calendar days after completion and acceptance of all work required under this Agreement.
- D. Payments are due upon receipt of written invoices. CITY shall have the right to receive, upon request, documentation substantiating charges billed to CITY. CITY shall have the right to perform an audit of the FIRST PARTY's relevant records pertaining to the charges.

**IV. EQUAL EMPLOYMENT OPPORTUNITY**

- A. FIRST PARTY, with regard to the work performed by it under this Agreement shall not discriminate on the grounds of race, religion, color, national origin, sex, handicap or age in the retention of subconsultants, including procurement of materials and leases of equipment.
- B. FIRST PARTY shall take affirmative action to insure that applicants for employment, and employees, are treated during employment, without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- C. FIRST PARTY shall post in prominent places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- D. FIRST PARTY shall state that all qualified applications will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
- E. FIRST PARTY shall comply with Title VI of the Civil Rights Act of 1964 and shall provide such reports as may be required to carry out the intent of this section.
- F. FIRST PARTY shall incorporate the foregoing requirements of this section in all subconsultants agreement hereunder.

**V. PROSECUTION OF WORK**

FIRST PARTY will employ a sufficient staff to prosecute the work diligently and continuously and will complete the work in accordance with the schedule of work approved by the CITY.

**VI. ASSIGNMENT OF AGREEMENT AND TRANSFER OF INTEREST**

- A. FIRST PARTY shall not assign this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without prior written consent of the CITY thereto, provided, however, that claims for money due or to become due to the FIRST PARTY from the CITY under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Notice of an intended assignment or transfer shall be furnished promptly to the CITY.
- B. In the event there is a change of more than 30% of the stock ownership or ownership in FIRST PARTY from the date this Agreement is executed, then CITY shall be notified prior to the date of said change of stock ownership or interest and CITY shall have the right, in event of such change in stock ownership or interest, to terminate this Agreement upon notice to FIRST PARTY. In the event CITY is not notified of any such change in stock ownership or interest, then upon knowledge of same, it shall be deemed that CITY has terminated this Agreement.

**VII. INDEPENDENT WORK CONTROL**

It is expressly agreed that in the performance of the service necessary for compliance with this Agreement, FIRST PARTY shall be and is an independent contractor and is not an agent or employee of CITY. FIRST PARTY has and shall retain the right to exercise full control and supervision of the services and full control over the employment, direction, compensation and discharge of all persons assisting FIRST PARTY in the performance of FIRST PARTY's services hereunder. FIRST PARTY shall be solely responsible for its own acts and those of its subordinates and employees.

**VIII. CONSULTANT QUALIFICATIONS**

It is expressly understood that FIRST PARTY is licensed and skilled in the professional calling necessary to perform the work agreed to be done by it under this Agreement and CITY relies upon the skill of FIRST PARTY to do and perform said work in a skillful manner usual to the profession. The acceptance of FIRST PARTY's work by CITY does not operate as a release of FIRST PARTY from said understanding.

**IX. NOTICES**

All notices hereby required under this Agreement shall be in writing and delivered in person or sent by certified mail, postage prepaid.

Notices required to be given to CITY shall be addressed as follows:

Joshua Cosgrove, Director  
Department of Water and Wastewater Resources  
153 Lake Merced Boulevard  
Daly City, California 94015

Notices required to be given to FIRST PARTY shall be addressed as follows:

C. David Umezaki, P.E Principal  
EKI Environment & Water, Inc  
2001 Junipero Serra Boulevard, Suite 300  
Daly City, California 94014

Provided that any party may change such address by notice, in writing, to the other party and thereafter notices shall be addressed and transmitted to the new address.

**X. PROFESSIONAL LIABILITY/GENERAL LIABILITY & INDEMNIFICATION**

A. Insurance. On or before beginning any of the service or work called for by any term of this Agreement, Consultant, at its own cost and expense, shall carry, maintain for the duration of the agreement, and provide proof thereof that is acceptable to the City Attorney's Office the insurance specified in subsections (1) through (3) below with insurers and under forms of insurance satisfactory in all respects to the CITY. Consultant shall not allow any subcontractor, professional or otherwise, to commence work on any subcontract until all insurance required of the consultant has also been obtained for the subcontractor.

(1) Workers' Compensation. Statutory Workers' Compensation Insurance and Employer's Liability Insurance with limits of not less than one million dollars (\$1,000,000) for any and all persons employed directly or indirectly by consultant. In the alternative, consultant may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code. In such case, excess Workers' Compensation Insurance with limits of not less than five million dollar (\$5,000,000) shall be maintained. The insurer, if insurance is provided, and the consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the CITY for loss arising from worker injuries sustained under this agreement.

(2) Commercial General and Automobile Liability. Consultant, at Consultant's own cost and expense, shall maintain Commercial General Liability Insurance for the period covered by this agreement in an amount not less than one million dollars (\$1,000,000) combined single limit coverage for risks associated with the work contemplated by this agreement. If a Commercial General Liability Insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under the agreement or the general aggregate limit shall be at least two million dollars (\$2,000,000). Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this agreement, including the use of owned and non-owned automobiles.

Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- (a) The City of Daly City, its subsidiary districts, the agency, its officers, employees, agents and volunteers are to be covered as insureds as respects each of the following: liability arising out of activities performed by or on behalf of consultant, including the insured's general supervision of consultant; products and completed operations of consultant; premises owned, occupied or used by consultant; or automobiles owned, leased, hired, or borrowed by consultant. The coverage shall contain no special limitations on the scope of protection afforded to Daly City, its subsidiary districts, the Agency, its officers, employees, agents, or volunteers.
  - (b) The insurance policy form shall provide coverage on an occurrence basis, and not on the basis of claims made.
  - (c) Any explosion, collapse, and underground property damage exclusion must be deleted.
  - (d) An endorsement must state that coverage is primary insurance.
  - (e) Any failure of consultant to comply with reporting provisions of the policy shall not affect coverage provided to City of Daly City and its subsidiary districts, the Agency, its officers, employees, agents, and volunteers.
  - (f) Broad form property damage liability must be afforded. A deductible that does not exceed \$5,000 may be provided.
  - (g) Insurance is to be placed with California-admitted insurers, and carrier(s) must be rated "A" or above in the Best's Rating Guide. The CITY reserves the right to accept or deny use of any particular carrier.
- (3) Deductibles and Self-Insured Retentions. During the period covered by this agreement, upon express written authorization of City's Risk Manager and City Attorney, consultant may increase such deductibles or self-insured retentions with respect to CITY, its subsidiary districts, the Agency, its officers, employees, agents, and volunteers. The Risk Manager and the City Attorney may condition approval of an increase in deductible or self-insured retention levels upon a requirement that consultant procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.
- (4) Verification of Insurance. Consultant must submit acceptable proof of insurance, along with all endorsements that implement the insurance coverage required by the CITY. Proof of insurance may be provided by an accurate Certificate of Insurance that identifies all insurance coverage actually in force (although it may exceed the amounts or coverages required by the CITY). The

original Certificate of Insurance, and signed endorsements need to be provided to the CITY prior to any work being performed under the contract.

- (5) Any exceptions to the above requirements, limits or conditions are to be made upon the sole and exclusive discretion of the City of Daly City, by and through the City's Risk Manager.

- B. Indemnification - Hold Harmless. It is understood and agreed that Consultant has the professional skills, experience and/or knowledge necessary to perform the work agreed to be performed under this agreement, and CITY relies upon the professional skills of Consultant to do and perform Consultant's work in a skillful and professional manner, and Consultant thus agrees to so perform the work.

Acceptance by CITY of the work performed under this Agreement does not operate as a release of said Consultant from such professional responsibility for the work performed.

Consultant and sureties shall indemnify and hold harmless the CITY, its subsidiary districts, their officers, agents, and employees from all claims, suits, or actions of every kind and description based upon negligence or willful misconduct brought for, or on account of, injuries or the death of any person or damage to property resulting from the performance of any work required pursuant to this Agreement or by the CITY, its officers, agents or employees.

The duty of Consultant and its sureties to indemnify and hold harmless as set forth above, shall include the duty to defend as set forth in Section 2778 of the California Civil Code, provided, however, that nothing herein shall be construed to require the Consultant to indemnify the CITY, its subsidiary districts, its officers, agents or employees against any responsibility for liability in contravention of Section 2782 of the California Civil Code. The duty to defend shall include any costs and expenses for attorney's fees and all incidental and consequential damages or costs from claims or litigation.

Consultant and its sureties expressly and specifically agree to waive any and all subrogation rights it may have against the CITY, its subsidiary districts, officers or employees. Indemnification and waiver of subrogation contained in this section shall remain operative and in full force and effect regardless of any termination of this Agreement.

## **XI. RESPONSIBILITY AND LIABILITY FOR SUBCONSULTANTS AND SUBCONTRACTORS**

Approval of or by CITY shall not constitute nor be deemed a release of responsibility and liability of FIRST PARTY or its subconsultants and/or subcontractors for the accuracy and competency of the designs, working drawings, specifications or other documents and work, nor shall its approval be deemed to be an assumption of such responsibility by CITY for any defect in the designs, working drawings, specifications or other documents prepared by FIRST PARTY or its subconsultants and/or subcontractors.

## **XII. OWNERSHIP OF WORK PRODUCT**

Work products of FIRST PARTY for this project, which are delivered under this Agreement or which are developed, produced and paid for under this Agreement, shall become the property of CITY.

## **XIII. REPRESENTATION OF WORK**

Any and all representations of FIRST PARTY, in connection with the work performed or the information supplied, shall not apply to any other project or site, except the project described in Exhibit A or as otherwise specified in Exhibit A.

## **XIV. TERMINATION OF AGREEMENT**

- A. CITY may give thirty (30) days written notice to FIRST PARTY, terminating this contract in whole or in part at any time, either for CITY's convenience or because of the failure of FIRST PARTY to fulfill its contractual obligations or because of FIRST PARTY's change of its assigned personnel on the project without prior CITY approval. Upon receipt of such notice, FIRST PARTY shall:
- (1) Immediately discontinue all services affected (unless the notice directs otherwise); and
  - (2) Deliver to the CITY all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated or produced by FIRST PARTY in performing work under this Agreement, whether completed or in process.
- B. If termination is for the convenience of CITY, an equitable adjustment in the contract price shall be made, but no amount shall be allowed for anticipated profit on unperformed services.
- C. If the termination is due to the failure of FIRST PARTY to fulfill its Agreement, CITY may take over the work and prosecute the same to completion by contract or otherwise. In such case, FIRST PARTY shall be liable to CITY for any reasonable additional cost occasioned to the CITY thereby.
- D. If, after notice of termination for failure to fulfill Agreement obligations, it is determined that FIRST PARTY had not so failed, the termination shall be deemed to have been effected for the convenience of the CITY. In such event, adjustment in the contract price shall be made as provided in Paragraph B of this section.
- E. FIRST PARTY may give seven (7) written days notice to the City, terminating this Agreement at any time, because of failure of City to fulfill its contractual obligations.
- F. The rights and remedies of the CITY provided in this section are in addition to any other rights and remedies provided by law or under this Agreement.

**XV. INSPECTION OF WORK**

It is FIRST PARTY's obligation to make the work product available for CITY's inspections and periodic reviews upon request by CITY.

**XVI. BREACH OF AGREEMENT**

- A. This Agreement is governed by applicable federal and state statutes and regulations. Any material deviation by FIRST PARTY for any reason from the requirements thereof, or from any other provision of this Agreement, shall constitute a breach of this Agreement and may be cause for termination at the election of the CITY.
- B. The CITY reserves the right to waive any and all breaches of this Agreement, and any such waiver shall not be deemed a waiver of any previous or subsequent breaches. In the event the CITY chooses to waive a particular breach of this Agreement, it may condition same on payment by FIRST PARTY of actual damages occasioned by such breach of Agreement.

**XVII. SEVERABILITY**

The provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect unless amended or modified by the mutual consent of the parties.

**XVIII. CAPTIONS**

The captions of this Agreement are for convenience and reference only and shall not define, explain, modify, limit, exemplify, or aid in the interpretation, construction, or meaning of any provisions of this Agreement.

**XIX. LITIGATION OR ARBITRATION**

In the event that suit or arbitration is brought to enforce the terms of this contract, the prevailing party shall be entitled to litigation costs and reasonable attorneys' fees.

**XX. ENTIRE AGREEMENT**

This document constitutes the sole Agreement of the parties hereto relating to said project and states the rights, duties, and obligations of each party as of the document's date. Any prior Agreement, promises, negotiations, or representations between parties not expressly stated in this document are not binding. All modifications, amendments, or waivers of the terms of this Agreement must be in writing and signed by the appropriate representatives of the parties to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CITY OF DALY CITY  
a Municipal Corporation

By \_\_\_\_\_  
Joshua Cosgrove, Director

**EKI Environment & Water, Inc.**  
a California Corporation

By \_\_\_\_\_  
Title C. David Umezaki, Principal Engineer  
"FIRST PARTY"

APPROVED AS TO FORM:

\_\_\_\_\_  
Rose Zimmerman  
City Attorney

(REV. 11/22/96)



# City Council Agenda Report

Item # \_\_\_\_\_

Meeting Date: October 13, 2025

**Subject: Approve and Appropriate An Increase To The Public Works Administration and Building Maintenance Operating Budgets**

## Recommended Action

Staff recommends that the City Council approve an increase to the Public Works Administration and Building Maintenance Operating Budgets in the total amount of \$335,000.

The funds will support the following initiatives:

**City Facilities:** \$280,000 to address safety and urgent issues in City facilities that are heavily used by the public.

**Annual Inspections:** \$40,000 to conduct required annual inspections for private stormwater quality treatment systems.

**Pilot Rebate Program:** \$15,000 to facilitate a Pilot Security Camera Rebate Program to help deter illegal dumping.

## Background

**City Facilities:** Due to budget limitations, deferred maintenance on City Facilities continue to grow as time goes on. There are several projects that are now urgent and need to be addressed quickly. The Building Maintenance operating budget needs to be increased to ensure that public facilities remain safe, accessible, and fully functional.

**Annual Inspections:** The city is a co-permittee under the Municipal Regional Permit (MRP), which sets requirements for managing stormwater. As part of these requirements, the city must regularly inspect stormwater treatment systems installed in development projects. Funding is needed to hire a consultant to support compliance with the National Pollutant Discharge Elimination System (NPDES) permit by conducting Operation & Maintenance (O&M) inspections in accordance with Provision C.3.h of the MRP.

**Pilot Rebate Program:** Illegal dumping remains a significant challenge in our city. Despite continuous efforts through clean-ups and public education, it persists in neighborhoods and public spaces. To help address this issue, the Illegal Dumping Task Force is proposing a Pilot Security Camera Rebate Program. Security cameras have demonstrated their effectiveness in deterring illegal dumping by increasing the chances of identifying offenders and serving as a visible deterrent. The funds will be used to provide rebates and cover related expenses, including program administration and outreach.

**Increase Public Works Administration and Building Maintenance Operating Budgets**

**Meeting Date: October 13, 2025**

**Page 2 of 2**

Discussion

**City Facilities:** Several urgent projects, such as such as essential flooring replacement, roof repairs, gas line work and other high-priority, urgent maintenance work, needs to be completed. Additional funding is essential to support their timely and effective implementation. Addressing these needs in a timely manner will help prevent costlier repairs and minimize potential disruptions to public services and facility access.

**Annual Inspections:** A consultant will be procured to provide National Pollutant Discharge Elimination System (NPDES) permit support services and to perform Operation and Maintenance (O&M) inspections in accordance with the Municipal Regional Permit (MRP).

**Pilot Rebate Program:** Illegal dumping remains a persistent issue in our city, despite public education efforts. The proposed Security Camera Rebate Program would offer financial incentives to residents and businesses to install cameras in areas prone to dumping. Funds are needed to start and manage this new program.

Fiscal Impact

If approved, \$55,000 from the General Fund (Fund 101) will be appropriated to augment the Operating Budgets for Public Works Administration and \$280,000 will be appropriated in the Building Maintenance (Fund 554).

Summary/Conclusion

Staff recommends that the City Council approve and appropriate an increase to the Public Works Administration and Building Maintenance Operating Budgets in the amount of \$335,000.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Richard Chiu, Jr.  
Director of Public Works



Tim Nevin  
Director of Finance and Administrative Services


CITY OF DALY CITY  
CHECK REGISTERS  
FOR THE MONTH OF AUG 2025

8/12/2025  
CHASE CREDIT CARD - N/A – Electronic Payment

8/15/2025  
CHECKS ISSUED (FE) - #423991 TO #424046  
CANCELLED CHECK - #424017  
VOID CHECK - NONE

8/15/2025 (TYLER)  
CHECKS ISSUED - #500414 TO #500626  
CANCELLED CHECK - NONE  
VOID CHECK - NONE

8/29/2025  
CHECKS ISSUED (TYLER) - #500627 TO #500911  
CANCELLED CHECK - NONE  
VOID CHECK - NONE

AUDITED  FINANCE DIRECTOR

APPROVED \_\_\_\_\_ CITY MANAGER

APPROVED \_\_\_\_\_ MAYOR

APPROVED \_\_\_\_\_ VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY  
 FISCAL YEAR 2025-2026

	<b>MONTH</b>	<b>TOTAL</b>
2025	July	\$ 15,869,193.61
	August	7,883,983.08
	September	
	October	
	November	
	December	
2026	January	
	February	
	March	
	April	
	May	
	June	
	<b>TOTAL</b>	<b>\$ 23,753,176.69</b>

AUG 2025 BREAK DOWN OF EXPENSES BY FUND

<b>Fund</b>	<b>Total for Month</b>	<b>Total for Year</b>	<b>% of Total</b>
General Fund	\$ 3,173,580.27	\$ 12,052,066.31	50.7%
Gas Tax Fund	440,649.43	1,742,430.93	7.3%
Utility/Enterprise Funds	4,269,753.38	9,958,679.45	41.9%
<b>Total:</b>	<b>\$ 7,883,983.08</b>	<b>\$ 23,753,176.69</b>	<b>100.0%</b>

CITY OF DALY CITY  
CHECK REGISTERS  
FOR THE MONTH OF AUG 2025

8/12/2025

CHASE CREDIT CARD - N/A – Electronic Payment

8/15/2025

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CANCELLED CHECK - #424017

VOID CHECK - NONE

8/15/2025 (TYLER)

CHECKS ISSUED - #500414 TO #500626

CANCELLED CHECK - NONE

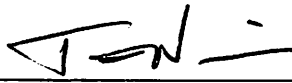
VOID CHECK - NONE

8/29/2025

CHECKS ISSUED (TYLER) - #500627 TO #500911

CANCELLED CHECK - NONE

VOID CHECK - NONE

AUDITED  FINANCE DIRECTOR

APPROVED \_\_\_\_\_ CITY MANAGER

APPROVED \_\_\_\_\_ MAYOR

APPROVED \_\_\_\_\_ VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY  
 FISCAL YEAR 2025-2026

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	May	
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<b>Total:</b>	<b>\$ 7,883,983.08</b>	<b>\$ 23,753,176.69</b>	<b>100.0%</b>



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
1000	08/12/2025	WIRE	101113 JP MORGAN CHASE BANK NA	111,191.06			
			1 CHECKS CASH ACCOUNT TOTAL	111,191.06	.00		

AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
1 CHECKS		
FINAL TOTAL	111,191.06	.00

\*\* END OF REPORT - Generated by Lily Sun \*\*

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423991	31324	ACTIVE NETWORK LLC	08/15/25	3,943.92	MW	IS	
AP CHK 00423992	13854	AECO SYSTEMS INC	08/15/25	400.00	MW	IS	
AP CHK 00423993	14004	ALERT PEST CONTROL COMPANY	08/15/25	185.00	MW	IS	
AP CHK 00423994	56231	AMAZON CAPITAL SERVICES INC	08/15/25	755.97	MW	IS	
AP CHK 00423995	58067	BELKORP AG LLC	08/15/25	16.81	MW	IS	
AP CHK 00423996	3902	BENNETT, DENNIS	08/15/25	720.00	MW	IS	
AP CHK 00423997	57900	BOOT BARN HOLDINGS	08/15/25	344.48	MW	IS	
AP CHK 00423998	50902R	BROADWAY, CHRIS	08/15/25	159.00	MW	IS	
AP CHK 00423999	21239R	BROWN, DENISE	08/15/25	50.82	MW	IS	
AP CHK 00424000	51204	CINTAS CORPORATION	08/15/25	1,161.19	MW	IS	
AP CHK 00424001	59236	CLEAN WORLD GREASE TRAP SER	08/15/25	900.00	MW	IS	
AP CHK 00424002	43157JPA	COUNTY OF SAN MATEO	08/15/25	2,275.37	MW	IS	
AP CHK 00424003	12031	CRIVELLO, JOSEPH	08/15/25	465.36	MW	IS	
AP CHK 00424004	50391R	CRIVELLO, YVONNE	08/15/25	720.00	MW	IS	
AP CHK 00424005	4513	DEAN, ROBERT	08/15/25	720.00	MW	IS	
AP CHK 00424006	30629LAW	DOWNEY BRAND ATTORNEYS LLP	08/15/25	2,407.50	MW	IS	
AP CHK 00424007	35493R	DUTSON, GREG	08/15/25	720.00	MW	IS	
AP CHK 00424008	1537	EDWARDS, MICHAEL	08/15/25	345.36	MW	IS	
AP CHK 00424009	4339	EMPLOYMENT DEVELOPMENT DEPA	08/15/25	4,371.00	MW	IS	
AP CHK 00424010	10971	FEDEX OFFICE	08/15/25	320.99	MW	IS	
AP CHK 00424011	58498	FLAG STORE USA	08/15/25	361.81	MW	IS	
AP CHK 00424012	56363	GRIDLESS POWER CORPORATION	08/15/25	17,082.06	MW	IS	
AP CHK 00424013	6313	GUALCO, FREDERICK	08/15/25	720.00	MW	IS	
AP CHK 00424014	36375	HABITAT FOR HUMANITY GREATE	08/15/25	10,161.50	MW	IS	
AP CHK 00424015	55667	HAZEN AND SAWYER	08/15/25	33,305.00	MW	IS	
AP CHK 00424016	9049	HI TECH EVS INC	08/15/25	1,460.36	MW	IS	
<del>AP CHK 00424017</del>	<del>41478R</del>	<del>HUCULAK, MICHAEL</del>	<del>08/15/25</del>	<del>720.00</del>	<del>MW</del>	<del>IS</del>	
AP CHK 00424018	57693	INTERACTIVE RESOURCES INC	08/15/25	8,553.25	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK	00424019	JEPERSON ELEMENTARY SCHOOL	08/15/25	4,293.34	MW	IS		
AP CHK	00424020	LIBBERT CASSIDY WHITMORE	08/15/25	90.00	MW	IS		
AP CHK	00424021	MACKRISS, DAVID	08/15/25	465.36	MW	IS		
AP CHK	00424022	MADDISON, IAN	08/15/25	240.00	MW	IS		
AP CHK	00424023	MANLANGIT, SHAINA RENEE	08/15/25	3,575.92	MW	IS		
AP CHK	00424024	MUNISERVICES	08/15/25	1,157.63	MW	IS		
AP CHK	00424025	ONE WORKPLACE L FERRARI LLC	08/15/25	25,758.65	MW	IS		
AP CHK	00424026	PARKER, CHRIS	08/15/25	345.36	MW	IS		
AP CHK	00424027	PAYNE, ROBERT	08/15/25	720.00	MW	IS		
AP CHK	00424028	PENINSULA LIBRARY SYSTEM	08/15/25	163.12	MW	IS		
AP CHK	00424029	PERMANENTE MEDICAL GROUP IN	08/15/25	4,627.00	MW	IS		
AP CHK	00424030	POLYDYNE INC	08/15/25	27,464.29	MW	IS		
AP CHK	00424031	PRICE, MICHAEL	08/15/25	465.36	MW	IS		
AP CHK	00424032	PROMS, ALLEN	08/15/25	720.00	MW	IS		
AP CHK	00424033	SCA ENVIRONMENTAL INC	08/15/25	4,308.00	MW	IS		
AP CHK	00424034	SRPSTC	08/15/25	129.00	MW	IS		
AP CHK	00424035	SYNAGRO WEST LLC	08/15/25	36,998.63	MW	IS		
AP CHK	00424036	T MOBILE USA INC	08/15/25	50.00	MW	IS		
AP CHK	00424037	TRITECH SOFTWARE SYSTEMS	08/15/25	225.00	MW	IS		
AP CHK	00424038	TURNER ADVISEMENT LLC	08/15/25	2,700.00	MW	IS		
AP CHK	00424039	UNIFIED POWER	08/15/25	620.00	MW	IS		
AP CHK	00424040	US BANK	08/15/25	3,825.00	MW	IS		
AP CHK	00424041	VAN DERMYDEN MAKUS LAW CORP	08/15/25	2,961.57	MW	IS		
AP CHK	00424042	WEBSTER ENVIRONMENTAL ASSOC	08/15/25	2,000.00	MW	IS		
AP CHK	00424043	WECO INDUSTRIES LLC	08/15/25	393.57	MW	IS		
AP CHK	00424044	WELCH, BRUCE	08/15/25	720.00	MW	IS		
AP CHK	00424045	WEST YOST & ASSOCIATES INC	08/15/25	33,277.50	MW	IS		
AP CHK	00424046	WESTLAKE ECO SOFT-TOUCH	08/15/25	716.90	MW	IS		

Document Payee ID Payee Name Date Amount Type Stat Rel To Note  
 =====

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	252,357.95	Number of Checks Processed:	56
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	252,357.95		

CANCELED CHECK  
 00424017 41478R HUCULAK, MICHAEL 08/15/25 720.00  
 251637.95

# City of Daly City, CA



## AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500414	08/15/2025	PRINTED	101073 CENGAGE LEARNING INC / GA	261.08			
500415	08/15/2025	PRINTED	100519 CENTER POINT LARGE PRINT	48.75			
500416	08/15/2025	PRINTED	102489 CHRISTOPHER COLLINS	1,665.84			
500417	08/15/2025	PRINTED	101213 CINTAS CORPORATION	181.99			
500418	08/15/2025	PRINTED	100141 CINTAS CORPORATION #464	2,003.30			
500419	08/15/2025	PRINTED	100141 CINTAS CORPORATION #464	1,468.93			
500420	08/15/2025	PRINTED	100721 CITY AUTO SUPPLY	834.58			
500421	08/15/2025	PRINTED	100534 CITY OF DALY CITY	4,464.47			
500422	08/15/2025	PRINTED	102547 CKG BUILDING CONSTRUCTION	201.00			
500423	08/15/2025	PRINTED	101736 CLAREMONT BEHAVIORAL SERV	1,384.50			
500424	08/15/2025	PRINTED	103216 CLEAN WORLD GREASE TRAP S	900.00			
500425	08/15/2025	PRINTED	101040 COMCAST	89.52			
500426	08/15/2025	PRINTED	101104 COMCAST	104.00			
500427	08/15/2025	PRINTED	101242 COMCAST	535.56			
500428	08/15/2025	PRINTED	101289 COMCAST	231.50			
500429	08/15/2025	PRINTED	101863 COMCAST	207.00			
500430	08/15/2025	PRINTED	101967 COMCAST	488.58			
500431	08/15/2025	PRINTED	102168 COMCAST	223.04			
500432	08/15/2025	PRINTED	103404 COMMUNITY RECONSTRUCTION	883.38			
500433	08/15/2025	PRINTED	100278 COMPLETE LINEN SERVICES I	337.05			
500434	08/15/2025	PRINTED	100105 CONTINUING EDUCATION OF T	671.10			
500435	08/15/2025	PRINTED	100121 CONTRACTORS ELECTRICAL DI	1,086.30			
500436	08/15/2025	PRINTED	101741 CORE & MAIN LP	629.70			
500437	08/15/2025	PRINTED	100520 COUNTY OF SAN MATEO AIRPO	1,500.00			
500438	08/15/2025	PRINTED	100902 CRIME SCENE CLEANERS INC	1,126.27			
500439	08/15/2025	PRINTED	101089 CRYSTAL CREAMERY	2,369.59			
500440	08/15/2025	PRINTED	100410 CUSTOM TOPS INC	10,277.00			
500441	08/15/2025	PRINTED	100422 CMEA	592.00			
500442	08/15/2025	PRINTED	100072 DAILY JOURNAL CORPORATION	40.00			
500443	08/15/2025	PRINTED	100756 DALY CITY TEST ONLY	500.00			
500444	08/15/2025	PRINTED	103325 DANIEL BARASH	180.78			
500445	08/15/2025	PRINTED	102725 DARIN SCHUMACKER	94.50			
500446	08/15/2025	PRINTED	100911 DASH MEDICAL GLOVES INC	7,404.34			
500447	08/15/2025	PRINTED	100457 DELL MARKETING LP	750.97			
500448	08/15/2025	PRINTED	102339 DENISE BROWN	1,450.00			
500449	08/15/2025	PRINTED	100751 DU ALL SAFETY LLC	6,710.61			
500450	08/15/2025	PRINTED	101082 EAST BAY TIRE CO	1,046.00			
500451	08/15/2025	PRINTED	103375 EDISON FIRE PROTECTION	368.99			
500452	08/15/2025	PRINTED	101750 EME ENTERPRISE INC	1,000.00			
500453	08/15/2025	PRINTED	101948 ENOVEN INDUSTRIES LLC	939.92			
500454	08/15/2025	PRINTED	101205 ENVIRONMENTAL LEAD DETECT	667.58			
500455	08/15/2025	PRINTED	100145 ENVIRONMENTAL RESOURCE AS	201.00			
500456	08/15/2025	PRINTED	101777 ESO SOLUTIONS INC	253.28			
500457	08/15/2025	PRINTED	102697 EXCELSIOR ROOFING COMPANY	107.52			
500458	08/15/2025	PRINTED	100735 FASTENAL COMPANY	535.82			
500459	08/15/2025	PRINTED	100377 FEDEX	145.00			
500460	08/15/2025	PRINTED	100250 FERGUSON ENTERPRISES LLC	51,397.50			
500461	08/15/2025	PRINTED	103069 FIDELITY NATIONAL TITLE C	11,489.06			
500462	08/15/2025	PRINTED	102223 FIRST DUE	4,990.00			
500463	08/15/2025	PRINTED	103400 FORT ROSS SIDING INC				
500464	08/15/2025	PRINTED	101709 GAVIN'S PAINTING				
500465	08/15/2025	PRINTED	101059 GOVERNMENT FINANCE RESEAR				

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500362	08/15/2025	PRINTED	100535 A S F ELECTRIC INC	1,343.95			
500363	08/15/2025	PRINTED	101962 ABACUS PRODUCTS INC	1,259.50			
500364	08/15/2025	PRINTED	101930 ACCREDITED EMS FIRE TRAIN	1,025.00			
500365	08/15/2025	PRINTED	100331 ACTION SPORTS	3,199.29			
500366	08/15/2025	PRINTED	101341 ACTION TOWING	1,331.88			
500367	08/15/2025	PRINTED	100705 AD BRAKES	634.87			
500368	08/15/2025	PRINTED	101817 ADVANCED INTEGRATED PEST	585.00			
500369	08/15/2025	PRINTED	102663 ADVANTAGE ROOFING INC	402.00			
500370	08/15/2025	PRINTED	100306 AECO SYSTEMS INC	3,110.00			
500371	08/15/2025	PRINTED	100617 AIRGAS USA LLC	74.21			
500372	08/15/2025	PRINTED	100049 ALBERTSONS SAFEWAY	1,760.22			
500373	08/15/2025	PRINTED	100309 ALERT PEST CONTROL COMPAN	4,299.00			
500374	08/15/2025	PRINTED	100772 ALPHA ANALYTICAL LABORATO	16,571.75			
500375	08/15/2025	PRINTED	100826 ALTA LANGUAGE SERVICES IN	116.00			
500376	08/15/2025	PRINTED	100467 ALTEC INDUSTRIES INC	877.16			
500377	08/15/2025	PRINTED	101732 AMAZON CAPITAL SERVICES I	5,222.63			
500378	08/15/2025	PRINTED	100811 AMERICAN MESSAGING	34.26			
500379	08/15/2025	PRINTED	103396 AMONE CORPORATION	2,901.00			
500380	08/15/2025	PRINTED	103391 ANGELO IGNACIO JR	131.19			
500381	08/15/2025	PRINTED	102615 ANNA MARIE VIOLA	769.50			
500382	08/15/2025	PRINTED	102383 ANNE WILLIAMS	721.54			
500383	08/15/2025	PRINTED	101009 ANTHEM BLUE CROSS	160.60			
500384	08/15/2025	PRINTED	101009 ANTHEM BLUE CROSS	147.00			
500385	08/15/2025	PRINTED	101641 AQUA-METRIC SALES CO	2,852.78			
500386	08/15/2025	PRINTED	100016 AT&T	244.62			
500387	08/15/2025	PRINTED	100672 AT&T	1,053.09			
500388	08/15/2025	PRINTED	102300 AT&T	15,019.12			
500389	08/15/2025	PRINTED	100193 AT&T MOBILITY	174.12			
500390	08/15/2025	PRINTED	100957 ATLAS COPCO COMPRESSORS L	28,142.72			
500391	08/15/2025	PRINTED	102531 AURA JOMELIE CRUZ	721.54			
500392	08/15/2025	PRINTED	103031 BACKFLOW PREVENTION SPECI	1,856.25			
500393	08/15/2025	PRINTED	100221 BAY AREA AIR QUALITY MANA	616.00			
500394	08/15/2025	PRINTED	102138 BELKORP AG LLC	3,720.88			
500395	08/15/2025	PRINTED	103310 BERNADETTE R VILLARIN	500.00			
500396	08/15/2025	PRINTED	100807 BFI OF CALIFORNIA INC	5,873.19			
500397	08/15/2025	PRINTED	100404 BIRITE FOODSERVICE DISTRI	6,920.61			
500398	08/15/2025	PRINTED	100469 BLACKSTONE PUBLISHING	100.00			
500399	08/15/2025	PRINTED	100723 BLUE WATER TOWING & AUTO	60.00			
500400	08/15/2025	PRINTED	101196 BLUETRITON BRANDS INC	15.96			
500401	08/15/2025	PRINTED	102213 BMW MOTORCYCLES OF SAN FR	601.21			
500402	08/15/2025	PRINTED	102089 BOOT BARN HOLDINGS	250.99			
500403	08/15/2025	PRINTED	101687 BRADSHAW CONSTRUCTION	1,350.00			
500404	08/15/2025	PRINTED	100132 BROADMOOR LANDSCAPE SUPPL	884.81			
500405	08/15/2025	PRINTED	100200 BROADMOOR PROPERTY OWNER	10.00			
500406	08/15/2025	PRINTED	100164 BSN SPORTS LLC	983.48			
500407	08/15/2025	PRINTED	101088 BWNVT MOTORS INC	5,741.20			
500408	08/15/2025	PRINTED	100764 CALCON SYSTEMS INC	7,940.00			
500409	08/15/2025	PRINTED	100029 CALIFORNIA WATER SERVICE	215.31			
500410	08/15/2025	PRINTED	100029 CALIFORNIA WATER SERVICE	327.63			
500411	08/15/2025	PRINTED	100029 CALIFORNIA WATER SERVICE	46.83			
500412	08/15/2025	PRINTED	103347 CATHERINE OROZCO	300.00			
500413	08/15/2025	PRINTED	100900 CEL ANALYTICAL INC	2,925.00			



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500466	08/15/2025	PRINTED	100065 GRAINGER INC	4,023.93			
500467	08/15/2025	PRINTED	100056 GRANITEROCK	518.89			
500468	08/15/2025	PRINTED	100472 GREG'S TRUCKING SERVICE I	4,868.73			
500469	08/15/2025	PRINTED	103364 GREY LAKE CONSTRUCTION	20,000.00			
500470	08/15/2025	PRINTED	100632 GRM	744.25			
500471	08/15/2025	PRINTED	100089 HACH COMPANY	4,290.56			
500472	08/15/2025	PRINTED	100490 HERC RENTALS INC	2,778.89			
500473	08/15/2025	PRINTED	102187 HERITAGE LANDSCAPE SUPPLY	359.86			
500474	08/15/2025	PRINTED	100230 HI TECH EVS INC	467.31			
500475	08/15/2025	PRINTED	100345 HOME DEPOT CREDIT SERVICE	11,195.76			
500476	08/15/2025	PRINTED	101695 HONEY BUCKET	210.49			
500477	08/15/2025	PRINTED	102909 THE HUB COMMUNITY CORPORA	95.61			
500478	08/15/2025	PRINTED	100776 IDEXX DISTRIBUTION INC	959.04			
500479	08/15/2025	PRINTED	101111 INFOSEND INC	1,918.36			
500480	08/15/2025	PRINTED	101051 INTERNATIONAL CODE COUNCI	426.32			
500481	08/15/2025	PRINTED	101806 INVOICE CLOUD INC	100.00			
500482	08/15/2025	PRINTED	100010 IRVINE & JACHENS INC	296.66			
500483	08/15/2025	PRINTED	100815 J P COOKE COMPANY	47.43			
500484	08/15/2025	PRINTED	103402 JADEN LO	381.00			
500485	08/15/2025	PRINTED	103398 JEFFERSON ELEMENTARY SCHO	4,901.00			
500486	08/15/2025	PRINTED	103389 JERMAINE ANTHONY JONESTAY	13,880.00			
500487	08/15/2025	PRINTED	103385 JOHANNES SADIE	336.96			
500488	08/15/2025	PRINTED	102609 JOHN KLATT	83.90			
500489	08/15/2025	PRINTED	102609 JOHN KLATT	475.47			
500490	08/15/2025	PRINTED	103208 JOSEFA O ROZUL	201.00			
500491	08/15/2025	PRINTED	103381 JUSTIN MACUTAY	45.00			
500492	08/15/2025	PRINTED	102467 KELLY BROWN	213.49			
500493	08/15/2025	PRINTED	101749 KELLY SPICERS FACILITIES	3,746.27			
500494	08/15/2025	PRINTED	100461 KELLY SPICERS STORES	1,309.16			
500495	08/15/2025	PRINTED	103376 KHEROLAYNE DE MATOS	545.00			
500496	08/15/2025	PRINTED	103397 KIM PING KO	1,127.64			
500497	08/15/2025	PRINTED	102337 KLAUS ZALINSKIS	664.08			
500498	08/15/2025	PRINTED	100017 L N CURTIS AND SONS	789.63			
500499	08/15/2025	PRINTED	100304 LANGUAGE LINE SERVICES	2,464.84			
500500	08/15/2025	PRINTED	102567 LAURA ENG	720.00			
500501	08/15/2025	PRINTED	103085 LAZ KARP ASSOCIATES LLC	5,977.00			
500502	08/15/2025	PRINTED	100226 LC ACTION POLICE SUPPLY L	1,166.93			
500503	08/15/2025	PRINTED	100684 LEGACY MECHANICAL & ENERG	1,049.75			
500504	08/15/2025	PRINTED	100971 LEHR	2,237.04			
500505	08/15/2025	PRINTED	100769 LEXISNEXIS RISK DATA MANA	510.00			
500506	08/15/2025	PRINTED	103393 LIFE INSURANCE COMPANY OF	22,157.25			
500507	08/15/2025	PRINTED	102533 LIFETIME ROOFING AND RENO	202.00			
500508	08/15/2025	PRINTED	100350 LINDE GAS & EQUIPMENT INC	145.03			
500509	08/15/2025	PRINTED	101733 LOOKINGPOINT INC	1,081.88			
500510	08/15/2025	PRINTED	102190 LUBE SQUAD OF SFO LLC	1,637.16			
500511	08/15/2025	PRINTED	103403 LUCY WING	4,901.00			
500512	08/15/2025	PRINTED	103405 MACIEL ROOFING	201.00			
500513	08/15/2025	PRINTED	103011 MACQUARIE EQUIPMENT CAPIT	474.66			
500514	08/15/2025	PRINTED	101886 MAGIC BUBBLES AND BALLOON	500.00			
500515	08/15/2025	PRINTED	100446 MAKE ME A PRO SPORTS	8,347.50			
500516	08/15/2025	PRINTED	102340 MARJORIE KALAVERAS	769.50			
500517	08/15/2025	PRINTED	101518 MARQUEE FIRE PROTECTION	28,080.00			



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500518	08/15/2025	PRINTED	101409 MAVERICK NETWORKS INC	2,340.39			
500519	08/15/2025	PRINTED	100503 METRO MOBILE COMMUNICATIO	1,800.00			
500520	08/15/2025	PRINTED	100775 METROPOLITAN ELECTRICAL C	1,123.00			
500521	08/15/2025	PRINTED	102053 MICHAEL G DELLA PENNA	900.00			
500522	08/15/2025	PRINTED	103388 MICHAEL PENNE	875.00			
500523	08/15/2025	PRINTED	103388 MIKAYLA MATUA	34.99			
500524	08/15/2025	PRINTED	101936 MISCOWATER	2,722.02			
500525	08/15/2025	PRINTED	100447 MMANC	95.00			
500526	08/15/2025	PRINTED	101460 MSI FUEL MANAGEMENT	5,699.58			
500527	08/15/2025	PRINTED	100329 MUNICIPAL MAINTENANCE EQU	358.79			
500528	08/15/2025	PRINTED	101303 MUNIQUIP LLC	527.62			
500529	08/15/2025	PRINTED	101350 MUNISERVICES	700.00			
500530	08/15/2025	PRINTED	103366 NANCY HERNANDEZ	400.00			
500531	08/15/2025	PRINTED	100539 NORTHERN SAFETY CO INC	781.07			
500532	08/15/2025	PRINTED	101441 OCEAN TREASURES SERVICING	331.50			
500533	08/15/2025	PRINTED	100637 OCT WATER QUALITY ACADEMY	16,215.00			
500534	08/15/2025	PRINTED	101864 ODP BUSINESS SOLUTIONS LL	2,187.42			
500535	08/15/2025	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	978.88			
500536	08/15/2025	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	57.55			
500537	08/15/2025	PRINTED	101757 OPERATIONAL TECHNICAL SER	24,511.68			
500538	08/15/2025	PRINTED	100033 PACIFIC GAS & ELECTRIC	105,441.32			
500539	08/15/2025	PRINTED	102958 PACIFIC OFFICE AUTOMATION	30.07			
500540	08/15/2025	PRINTED	100601 PACIFIC PRODUCE INC	3,209.30			
500541	08/15/2025	PRINTED	101832 PARTS AUTHORITY LLC	4,683.94			
500542	08/15/2025	PRINTED	103386 PATRICIA GALLEGOS	120.00			
500543	08/15/2025	PRINTED	100130 PENINSULA LIBRARY SYSTEM	11,841.84			
500544	08/15/2025	PRINTED	102267 PERMANENTE MEDICAL GROUP	1,114.00			
500545	08/15/2025	PRINTED	100413 PERS LONG TERM CARE PROGR	218.41			
500546	08/15/2025	PRINTED	101406 PIJAN SYSTEMS LLC	7,429.32			
500547	08/15/2025	PRINTED	100737 POLYDYNE INC	28,875.94			
500548	08/15/2025	PRINTED	101229 PURETEC INDUSTRIAL WATER	693.30			
500549	08/15/2025	PRINTED	100059 RAFAEL DIRECTO	34,815.00			
500550	08/15/2025	PRINTED	102306 RAVNTECH CORPORATION	18,090.50			
500551	08/15/2025	PRINTED	102617 RB ROOFING COMPANY	201.00			
500552	08/15/2025	PRINTED	100030 REPUBLIC SERVICES OF NORT	2,244,839.90			
500553	08/15/2025	PRINTED	101337 ROBERT HALF	5,197.50			
500554	08/15/2025	PRINTED	102900 ROD DAUS-MAGBUAL	1,712.31			
500555	08/15/2025	PRINTED	103139 ROWEL 400 LLC	361.80			
500556	08/15/2025	PRINTED	103406 RONALD LAM	4,901.00			
500557	08/15/2025	PRINTED	100302 ROSS RECREATION EQUIPMENT	1,792.37			
500558	08/15/2025	PRINTED	102346 RUBEN GONZALEZ	140.00			
500559	08/15/2025	PRINTED	103367 RUDWICK TOLOAFA	250.00			
500560	08/15/2025	PRINTED	100013 SAFETY KLEEN SYSTEMS INC	698.50			
500561	08/15/2025	PRINTED	102313 SAN BRUNO FIRE DEPARTMENT	875.00			
500562	08/15/2025	PRINTED	100277 SAN MATEO COUNTY CONTROLL	78,285.00			
500563	08/15/2025	PRINTED	100061 SAN MATEO COUNTY ENVIRONM	67,067.00			
500564	08/15/2025	PRINTED	100011 SAN MATEO COUNTY FIRE CHI	2,100.00			
500565	08/15/2025	PRINTED	102935 SAN MATEO COUNTY SHERIFF	112.50			
500566	08/15/2025	PRINTED	100245 SAN MATEO LAWN MOWER SHOP	393.12			
500567	08/15/2025	PRINTED	103407 SERVPRO	390.00			
500568	08/15/2025	PRINTED	100020 SF - WATER	996,890.04			
500569	08/15/2025	PRINTED	100919 SFPUC	3,296.08			



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500570	08/15/2025	PRINTED	103384 SHAINA RENEE MANLANG	4,135.79			
500571	08/15/2025	PRINTED	100645 SHARP ELECTRONICS CORPORA	21,146.80			
500572	08/15/2025	PRINTED	100500 SHOE DEPOT INC	3,624.95			
500573	08/15/2025	PRINTED	101291 SHRED WORKS INC	46.00			
500574	08/15/2025	PRINTED	101029 SILVERSPOT GRAPHICS	1,688.14			
500575	08/15/2025	PRINTED	103060 LUTU, SIMAILE	12,500.00			
500576	08/15/2025	PRINTED	101224 SIMPSON GUMPERTZ & HEGER	6,647.67			
500577	08/15/2025	PRINTED	100650 SING TAO DAILY	350.00			
500578	08/15/2025	PRINTED	100650 SING TAO DAILY	350.00			
500579	08/15/2025	PRINTED	100650 SING TAO DAILY	350.00			
500580	08/15/2025	PRINTED	100650 SING TAO DAILY	350.00			
500581	08/15/2025	PRINTED	100665 SMART & FINAL STORES LLC	3,775.04			
500582	08/15/2025	PRINTED	100790 STANDARD PLUMBING SUPPLY	678.22			
500583	08/15/2025	PRINTED	102319 STEPFORD	18,477.00			
500584	08/15/2025	PRINTED	100624 STERICYCLE INC	862.05			
500585	08/15/2025	PRINTED	103327 STUMBAUGH & ASSOCIATES IN	813.00			
500586	08/15/2025	PRINTED	103401 SURE ROOFING SYSTEMS	201.00			
500587	08/15/2025	PRINTED	100766 SUSTAINABLE SAN MATEO COU	1,000.00			
500588	08/15/2025	PRINTED	100982 T MOBILE USA INC	515.00			
500589	08/15/2025	PRINTED	102292 TELECOMMUNICATIONS ENGINE	24,470.92			
500590	08/15/2025	PRINTED	100780 TELEPATH CORPORATION	700.00			
500591	08/15/2025	PRINTED	100053 THE ADAM HILL COMPANY	996.10			
500592	08/15/2025	PRINTED	100453 THE KNOX COMPANY	721.00			
500593	08/15/2025	PRINTED	102625 TOM LEE ROOFING INC	201.00			
500594	08/15/2025	PRINTED	100376 TRAFFIC PARTS INC	11,744.87			
500595	08/15/2025	PRINTED	101568 TRITECH SOFTWARE SYSTEMS	540.00			
500596	08/15/2025	PRINTED	101935 TURNER ADVISEMENT LLC	2,025.00			
500597	08/15/2025	PRINTED	100783 ULINE INC	649.59			
500598	08/15/2025	PRINTED	101822 UNDERGROUND REPUBLIC WATE	18,149.97			
500599	08/15/2025	PRINTED	100268 UNDERGROUND SERVICE ALERT	2,230.91			
500600	08/15/2025	PRINTED	100664 UNIVAR SOLUTIONS USA INC	36,693.16			
500601	08/15/2025	PRINTED	102996 UNLIMITED TOOL REPAIR & F	1,563.28			
500602	08/15/2025	PRINTED	103006 US FOODS INC	3,190.61			
500603	08/15/2025	PRINTED	101450 VALERIA CRISTINA SANTANA	24,300.00			
500604	08/15/2025	PRINTED	103009 VALLEY OIL COMPANY	2,352.67			
500605	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	155.07			
500606	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	164.07			
500607	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	236.16			
500608	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	137.08			
500609	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	3,838.70			
500610	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	156.08			
500611	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	1,967.19			
500612	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	39.02			
500613	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	78.04			
500614	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	5,087.73			
500615	08/15/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	39.02			
500616	08/15/2025	PRINTED	101974 VOLER STRATEGIC ADVISORS	10,000.00			
500617	08/15/2025	PRINTED	100058 VWR INTERNATIONAL LLC	10,907.51			
500618	08/15/2025	PRINTED	103399 WARREN YOUNG	2,594.85			
500619	08/15/2025	PRINTED	101183 WAVE BROADBAND	99.90			
500620	08/15/2025	PRINTED	101183 WAVE BROADBAND	99.90			
500621	08/15/2025	PRINTED	103219 WAXIE SANITARY SUPPLY	5,789.03			

# City of Daly City, CA



## AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: un|eared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500622	08/15/2025	PRINTED	102411 WILLGRACE DUMANDAN	721.54			
500623	08/15/2025	PRINTED	101405 WILLIAMS SCOTSMAN INC	763.19			
500624	08/15/2025	PRINTED	101382 WINNER CHEVROLET INC	66,394.74			
500625	08/15/2025	PRINTED	101382 WINNER CHEVROLET INC	61,460.25			
500626	08/15/2025	PRINTED	103387 ZACHARY WASHINGTON	30.00			
265 CHECKS							
CASH ACCOUNT TOTAL				4,501,426.06	.00		

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
265 CHECKS		
FINAL TOTAL	4,501,426.06	.00

\*\* END OF REPORT - Generated by Lily Sun \*\*

Report generated: 08/15/2025 08:17  
User: Lily.sun  
Program ID: apckkrch

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500627	08/29/2025	PRINTED	103351 3SERG HOME BUILDER	1,251.00			
500628	08/29/2025	PRINTED	101172 ABM BUILDING SOLUTIONS SA	1,962.00			
500629	08/29/2025	PRINTED	101816 ACC BUSINESS	528.85			
500630	08/29/2025	PRINTED	101816 ACC BUSINESS	3,625.80			
500631	08/29/2025	PRINTED	101341 ACTION TOWING	3,715.13			
500632	08/29/2025	PRINTED	100705 AD BRAKES	7.31			
500633	08/29/2025	PRINTED	100169 ADAMSON POLICE PRODUCTS	24,174.70			
500634	08/29/2025	PRINTED	100332 AFSCME DISTRICT COUNCIL 5	5,307.42			
500635	08/29/2025	PRINTED	100309 ALERT PEST CONTROL COMPAN	778.00			
500636	08/29/2025	PRINTED	100860 ALLEGION ACCESS TECHNOLOG	2,515.50			
500637	08/29/2025	PRINTED	101732 AMAZON CAPITAL SERVICES I	2,903.12			
500638	08/29/2025	PRINTED	102229 AMERICAN SANITATION INC	355.03			
500639	08/29/2025	PRINTED	100571 AMERICAN TEXTILE & SUPPLY	294.63			
500640	08/29/2025	PRINTED	100326 AMERICAN TOWER CORPORATIO	9,800.74			
500641	08/29/2025	PRINTED	100901 AMERINAT	375.15			
500642	08/29/2025	PRINTED	103342 ANDREW M MEROVICH	5,097.40			
500643	08/29/2025	PRINTED	103442 ANGEL'S CONSTRUCTION	4,208.04			
500644	08/29/2025	PRINTED	103410 ANGELICA TRONCOSO	400.00			
500645	08/29/2025	PRINTED	100521 ANIXTER INC	1,454.63			
500646	08/29/2025	PRINTED	101007 ANTHEM BLUE CROSS	1,212.54			
500647	08/29/2025	PRINTED	101007 ANTHEM BLUE CROSS	1,261.05			
500648	08/29/2025	PRINTED	103411 ANTHONY SANTOS	515.00			
500649	08/29/2025	PRINTED	103306 APEX POWER ELECTRICAL SUP	7,530.85			
500650	08/29/2025	PRINTED	101641 AQUA-METRIC SALES CO	11,347.45			
500651	08/29/2025	PRINTED	100171 ASSOCIATION OF PUBLIC TRE	299.00			
500652	08/29/2025	PRINTED	100672 AT&T	193.38			
500653	08/29/2025	PRINTED	100672 AT&T	5,286.77			
500654	08/29/2025	PRINTED	100672 AT&T	363.43			
500655	08/29/2025	PRINTED	102300 AT&T	14,501.96			
500656	08/29/2025	PRINTED	102913 AT&T	147.52			
500657	08/29/2025	PRINTED	102913 AT&T	147.52			
500658	08/29/2025	PRINTED	100193 AT&T MOBILITY	2,172.96			
500659	08/29/2025	PRINTED	100193 AT&T MOBILITY	1,448.64			
500660	08/29/2025	PRINTED	100193 AT&T MOBILITY	5,626.29			
500661	08/29/2025	PRINTED	100193 AT&T MOBILITY	1,609.60			
500662	08/29/2025	PRINTED	100034 BAKER & TAYLOR COMPANY IN	4,090.96			
500663	08/29/2025	PRINTED	103298 BELEN CUEVAS	400.00			
500664	08/29/2025	PRINTED	102975 BENNETT MARINE UTILITY LL	2,885.00			
500665	08/29/2025	PRINTED	100404 BIRITE FOODSERVICE DISTRI	2,311.77			
500666	08/29/2025	PRINTED	100430 BKF ENGINEERS	1,228.50			
500667	08/29/2025	PRINTED	101217 BLUE LINE TRANSFER INC	650.10			
500668	08/29/2025	PRINTED	101196 BLUETRITON BRANDS INC	277.77			
500669	08/29/2025	PRINTED	101687 BRADSHAW CONSTRUCTION	2,150.00			
500670	08/29/2025	PRINTED	102918 WARDLE, BRANDON	399.00			
500671	08/29/2025	PRINTED	100132 BROADMOOR LANDSCAPE SUPPL	1,440.77			
500672	08/29/2025	PRINTED	101468 BRYCE CONSULTING INC	5,320.00			
500673	08/29/2025	PRINTED	100381 C.L.E.A.	2,592.00			
500674	08/29/2025	PRINTED	100352 C/CAG	348,169.00			
500675	08/29/2025	PRINTED	100691 CAGWIN & DORWARD	396.00			
500676	08/29/2025	PRINTED	102245 CALIFORNIA FIRST AID AND	1,615.79			
500677	08/29/2025	PRINTED	100029 CALIFORNIA WATER SERVICE	203.13			
500678	08/29/2025	PRINTED	103431 CAMPANELLA CO	1,316.42			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500679	08/29/2025	PRINTED	100378 CARL WARREN & COMPANY INC	4,752.00			
500680	08/29/2025	PRINTED	103426 CATHY WONG	21.28			
500681	08/29/2025	PRINTED	101092 CAVENDISH SQUARE PUBLISHI	408.82			
500682	08/29/2025	PRINTED	100592 CDW GOVERNMENT INC	1,557.36			
500683	08/29/2025	PRINTED	100549 CENVEO WORLDWIDE LIMITED	485.65			
500684	08/29/2025	PRINTED	103438 CHALLENGE ROOTER	4,000.00			
500685	08/29/2025	PRINTED	102489 CHRISTOPHER COLLINS	842.95			
500686	08/29/2025	PRINTED	103182 CHRISTOPHER V BONDANZA	500.00			
500687	08/29/2025	PRINTED	101213 CINTAS CORPORATION	1,423.66			
500688	08/29/2025	PRINTED	100141 CINTAS CORPORATION #464	3,539.41			
500689	08/29/2025	PRINTED	101653 CITY CONSULTANTS & RESEAR	200.00			
500690	08/29/2025	PRINTED	100847 CITY TOYOTA	38,849.51			
500691	08/29/2025	PRINTED	103434 CLAYTON HOLSTINE	4,600.00			
500692	08/29/2025	PRINTED	100390 CLEARLITE TROPHIES	200.80			
500693	08/29/2025	PRINTED	101097 COMCAST	178.30			
500694	08/29/2025	PRINTED	101783 COMCAST	248.04			
500695	08/29/2025	PRINTED	101826 COMCAST	215.93			
500696	08/29/2025	PRINTED	101827 COMCAST	223.04			
500697	08/29/2025	PRINTED	103072 COMCAST	171.55			
500698	08/29/2025	PRINTED	103222 COMCAST	161.46			
500699	08/29/2025	PRINTED	100278 COMPLETE LINEN SERVICES I	294.74			
500700	08/29/2025	PRINTED	100121 CONTRACTORS ELECTRICAL DI	3,255.50			
500701	08/29/2025	PRINTED	100621 CORELOGIC SOLUTIONS LLC	196.81			
500702	08/29/2025	PRINTED	100582 COTTON SHIRES AND ASSOCIA	1,672.50			
500703	08/29/2025	PRINTED	100459 COUNTY OF SAN MATEO	2,545.00			
500704	08/29/2025	PRINTED	100902 CRIME SCENE CLEANERS INC	260.00			
500705	08/29/2025	PRINTED	101089 CRYSTAL CREAMERY	1,043.86			
500706	08/29/2025	PRINTED	100594 CSG CONSULTANTS INC	2,460.00			
500707	08/29/2025	PRINTED	100422 CWEA	251.00			
500708	08/29/2025	PRINTED	100422 CWEA	251.00			
500709	08/29/2025	PRINTED	100422 CWEA	129.00			
500710	08/29/2025	PRINTED	100078 DALY CITY FIREFIGHTERS UN	9,084.16			
500711	08/29/2025	PRINTED	100238 DALY CITY POLICE OFFICERS	8,100.00			
500712	08/29/2025	PRINTED	100238 DALY CITY POLICE OFFICERS	405.00			
500713	08/29/2025	PRINTED	100756 DALY CITY TEST ONLY	40.00			
500714	08/29/2025	PRINTED	101112 DC FROST ASSOCIATES INC	45,087.93			
500715	08/29/2025	PRINTED	100041 DEPARTMENT OF JUSTICE	194.00			
500716	08/29/2025	PRINTED	100437 DEWEY PEST CONTROL INC	6,516.00			
500717	08/29/2025	PRINTED	100437 DEWEY PEST CONTROL INC	3,258.00			
500718	08/29/2025	PRINTED	100131 DONALD GRIGGS	445.36			
500719	08/29/2025	PRINTED	100313 DOOLEY ENTERPRISES INC	20,861.75			
500720	08/29/2025	PRINTED	100751 DU ALL SAFETY LLC	600.00			
500721	08/29/2025	PRINTED	102280 DUNNIGAN PSYCHOLOGICAL &	1,950.00			
500722	08/29/2025	PRINTED	103428 DYNHORA CABRERA	21.77			
500723	08/29/2025	PRINTED	101082 EAST BAY TIRE CO	3,976.20			
500724	08/29/2025	PRINTED	101595 EDWARDS & SONS EQUIPMENT	791.92			
500725	08/29/2025	PRINTED	101815 ENTARA CORPORATION	250.00			
500726	08/29/2025	PRINTED	100004 EQUIFAX INFORMATION SVCS	50.00			
500727	08/29/2025	PRINTED	102155 ETIC	1,079,107.18			
500728	08/29/2025	PRINTED	100544 EWING IRRIGATION PRODUCTS	1,412.23			
500729	08/29/2025	PRINTED	100735 FASTENAL COMPANY	802.13			
500730	08/29/2025	PRINTED	103069 FIDELITY NATIONAL TITLE C	290.00			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500731	08/29/2025	PRINTED	100417 FIRST CHOICE COFFEE SERVI	215.60			
500732	08/29/2025	PRINTED	102236 FLAG STORE USA	1,011.54			
500733	08/29/2025	PRINTED	101054 FLOOR EFFECTS	3,173.00			
500734	08/29/2025	PRINTED	101959 FREYER & LAURETA INC	12,240.48			
500735	08/29/2025	PRINTED	102586 GARY COMISKY	720.00			
500736	08/29/2025	PRINTED	101085 GCS ENVIRONMENTAL EQUIPME	5,734.49			
500737	08/29/2025	PRINTED	103352 GOLDEN HEIGHTS REMODELING	402.00			
500738	08/29/2025	PRINTED	101536 GOLDEN STATE EMERGENCY	374.25			
500739	08/29/2025	PRINTED	100065 GRAINGER INC	2,530.03			
500740	08/29/2025	PRINTED	100056 GRANITEROCK	178.99			
500741	08/29/2025	PRINTED	100022 GRAYBAR ELECTRIC CO INC	536.53			
500742	08/29/2025	PRINTED	102023 GREEN HALO SYSTEMS INC	402.00			
500743	08/29/2025	PRINTED	103448 GREEN WATER AND POWER	801.00			
500744	08/29/2025	PRINTED	100632 GRM	132.64			
500745	08/29/2025	PRINTED	101952 HALEY AND ALDRICH INC	7,006.50			
500746	08/29/2025	PRINTED	100490 HERC RENTALS INC	3,335.54			
500747	08/29/2025	PRINTED	100230 HI TECH EVS INC	3,832.97			
500748	08/29/2025	PRINTED	101152 HILL BROTHERS CHEMICAL CO	4,369.74			
500749	08/29/2025	PRINTED	103439 HIO WEN LEONG	500.00			
500750	08/29/2025	PRINTED	101695 HONEY BUCKET	476.98			
500751	08/29/2025	PRINTED	103394 HONEYWELL INTERNATIONAL I	27,753.32			
500752	08/29/2025	PRINTED	100893 HUNTINGTON COURT REPORTER	643.02			
500753	08/29/2025	PRINTED	103390 HUYEN NGUYEN	120.00			
500754	08/29/2025	PRINTED	101111 INFOSEND INC	6,977.21			
500755	08/29/2025	PRINTED	103248 INGRAM LIBRARY SERVICES L	1,581.94			
500756	08/29/2025	PRINTED	100653 INNOVATIVE CLAIM SOLUTION	17,173.67			
500757	08/29/2025	PRINTED	100098 INTERSTATE TRAFFIC CONTRO	2,059.53			
500758	08/29/2025	PRINTED	100433 JEFFREY RODRIGUEZ	720.00			
500759	08/29/2025	PRINTED	103444 JIAHUI HUANG	4,901.00			
500760	08/29/2025	PRINTED	102609 JOHN KLATT	83.90			
500761	08/29/2025	PRINTED	100526 JOHNSON CONTROLS SECURITY	589.79			
500762	08/29/2025	PRINTED	102465 JONATHAN PREMENKO	5,895.65			
500763	08/29/2025	PRINTED	103433 JOSE HERNANDEZ	6,026.77			
500764	08/29/2025	PRINTED	102602 JOSEFINA RODRIGUEZ	720.00			
500765	08/29/2025	PRINTED	102520 JOSHUA COSGROVE	529.33			
500766	08/29/2025	PRINTED	103412 JOSY SILVA	400.00			
500767	08/29/2025	PRINTED	103449 KAISER FOUNDATION HEALTH	29,901.00			
500768	08/29/2025	PRINTED	102923 KAISER PERMANENTE	3,655.37			
500769	08/29/2025	PRINTED	101749 KELLY SPICERS FACILITIES	870.76			
500770	08/29/2025	PRINTED	101228 KEYSTONE PLASTICS INC	6,064.16			
500771	08/29/2025	PRINTED	100835 KIMBALL MIDWEST	4,179.77			
500772	08/29/2025	PRINTED	100017 L N CURTIS AND SONS	801.78			
500773	08/29/2025	PRINTED	103392 LADY LIZA A COLLANTES	35.54			
500774	08/29/2025	PRINTED	103378 LAMAR TRANSIT LLC	11,400.00			
500775	08/29/2025	PRINTED	100684 LEGACY MECHANICAL & ENERG	2,475.63			
500776	08/29/2025	PRINTED	100598 LEGAL SHEILD	602.15			
500777	08/29/2025	PRINTED	100971 LEHR	53,654.25			
500778	08/29/2025	PRINTED	102416 LEILANI RAMOS	2,454.22			
500779	08/29/2025	PRINTED	102324 LIEBERT CASSIDY WHITMORE	432.50			
500780	08/29/2025	PRINTED	100316 LINDE INC	7,309.31			
500781	08/29/2025	PRINTED	103437 LISA LAW	201.00			
500782	08/29/2025	PRINTED	101733 LOOKINGPOINT INC	3,788.70			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500783	08/29/2025	PRINTED	100604 LORAL LANDSCAPING	35,330.00			
500784	08/29/2025	PRINTED	102190 LUBE SQUAD OF SFO LLC	741.35			
500785	08/29/2025	PRINTED	102514 MANASES DEFIESTA	720.00			
500786	08/29/2025	PRINTED	102611 MARIO SIGALA	180.00			
500787	08/29/2025	PRINTED	103450 MCDERMOTT CONSTRUCTION	951.00			
500788	08/29/2025	PRINTED	100775 METROPOLITAN ELECTRICAL C	86,402.00			
500789	08/29/2025	PRINTED	102566 MICHAEL HUCULAK	720.00			
500790	08/29/2025	PRINTED	103409 MICHAEL KELLISON	375.00			
500791	08/29/2025	PRINTED	103388 MICHAEL PENNE	1,225.00			
500792	08/29/2025	PRINTED	100480 MIDWEST TAPE INC	549.00			
500793	08/29/2025	PRINTED	100816 MISSIONSQUARE - 801447	2,000.00			
500794	08/29/2025	PRINTED	100816 MISSIONSQUARE - 801447	3,425.00			
500795	08/29/2025	PRINTED	100816 MISSIONSQUARE - 801447	5,800.00			
500796	08/29/2025	PRINTED	100816 MISSIONSQUARE - 801447	1,000.00			
500797	08/29/2025	PRINTED	100447 MMANC	435.00			
500798	08/29/2025	PRINTED	101460 MSI FUEL MANAGEMENT	999.20			
500799	08/29/2025	PRINTED	102210 NAPA AUTO PARTS	10.50			
500800	08/29/2025	PRINTED	101160 NGLIC	2,290.37			
500801	08/29/2025	PRINTED	102312 NORTH COUNTY FIRE AUTHORI	116.38			
500802	08/29/2025	PRINTED	100539 NORTHERN SAFETY CO INC	246.12			
500803	08/29/2025	PRINTED	101864 ODP BUSINESS SOLUTIONS LL	797.06			
500804	08/29/2025	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	1,090.57			
500805	08/29/2025	PRINTED	103446 ODR ROOFING	201.00			
500806	08/29/2025	PRINTED	103441 ONE WORKPLACE L FERRARI L	15,253.14			
500807	08/29/2025	PRINTED	101757 OPERATIONAL TECHNICAL SER	40,586.64			
500808	08/29/2025	PRINTED	103413 PACIFIC DISPLAY INC	599.13			
500809	08/29/2025	PRINTED	100033 PACIFIC GAS & ELECTRIC	50.85			
500810	08/29/2025	PRINTED	100601 PACIFIC PRODUCE INC	1,595.90			
500811	08/29/2025	PRINTED	100130 PENINSULA LIBRARY SYSTEM	9,004.55			
500812	08/29/2025	PRINTED	102267 PERMANENTE MEDICAL GROUP	1,128.00			
500813	08/29/2025	PRINTED	100413 PERS LONG TERM CARE PROGR	218.41			
500814	08/29/2025	PRINTED	101034 PETERSON TRUCKS INC	178.91			
500815	08/29/2025	PRINTED	103440 PHILIP WILHELM	500.00			
500816	08/29/2025	PRINTED	101406 PIIAN SYSTEMS LLC	7,429.38			
500817	08/29/2025	PRINTED	101899 PLANTE & MORAN PLLC	8,500.00			
500818	08/29/2025	PRINTED	101977 PLAYAWAY PRODUCTS LLC	74.99			
500819	08/29/2025	PRINTED	101475 POD OFFICE	3,277.32			
500820	08/29/2025	PRINTED	100737 POLYDYNE INC	28,875.94			
500821	08/29/2025	PRINTED	101380 PREFERRED ALLIANCE INC	601.83			
500822	08/29/2025	PRINTED	101703 PROCURE AMERICA INC	7,636.11			
500823	08/29/2025	PRINTED	103187 QUADIENT FINANCE USA INC	1,562.55			
500824	08/29/2025	PRINTED	100059 RAFAEL DIRECTO	5,220.00			
500825	08/29/2025	PRINTED	102306 RAVNTECH CORPORATION	19,584.21			
500826	08/29/2025	PRINTED	100139 RAYMOND MUTTER	720.00			
500827	08/29/2025	PRINTED	100956 RCFFA SMCO MEMORIAL SERVI	400.00			
500828	08/29/2025	PRINTED	102166 RDA CONSULTING	967.50			
500829	08/29/2025	PRINTED	101533 RDO EQUIPMENT CO	144.23			
500830	08/29/2025	PRINTED	103443 REMODELING HEROES	2,583.00			
500831	08/29/2025	PRINTED	102545 RENALDO RODRIGUEZ	130.00			
500832	08/29/2025	PRINTED	100675 REX R MAUGA HEAD	690.00			
500833	08/29/2025	PRINTED	102129 REXEL USA INC	4,836.16			
500834	08/29/2025	PRINTED	103395 RICHARD A OGBURN	40.00			



# City of Daly City, CA

## AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500835	08/29/2025	PRINTED	100838 RIMS SUN RIDGE SYSTEMS IN	14,100.00			
500836	08/29/2025	PRINTED	103089 RINGCENTRAL INC	604.81			
500837	08/29/2025	PRINTED	101434 ROADWAY STEEL & FABRICATI	14,906.48			
500838	08/29/2025	PRINTED	101337 ROBERT HALF	3,806.25			
500839	08/29/2025	PRINTED	102900 ROD DAUS-MAGBUAL	1,219.13			
500840	08/29/2025	PRINTED	103429 ROGER NG	6.61			
500841	08/29/2025	PRINTED	103436 RT STEVENS CONSTRUCTION I	22,401.00			
500842	08/29/2025	PRINTED	102346 RUBEN GONZALEZ	145.15			
500843	08/29/2025	PRINTED	100013 SAFETY KLEEN SYSTEMS INC	369.41			
500844	08/29/2025	PRINTED	101329 SAGE CONSULTING ENGINEERS	3,867.50			
500845	08/29/2025	PRINTED	103445 SALEM ZAROUR	1,701.00			
500846	08/29/2025	PRINTED	100321 SAN MATEO COUNTY EMS AGEN	1,131.00			
500847	08/29/2025	PRINTED	100061 SAN MATEO COUNTY ENVIRONM	11,868.00			
500848	08/29/2025	PRINTED	101833 SAN MATEO COUNTY FIREFIGH	10,395.00			
500849	08/29/2025	PRINTED	100383 SAN MATEO COUNTY PUBLIC	11,755.75			
500850	08/29/2025	PRINTED	100719 SAN MATEO COUNTY SHERIFFS	11,789.00			
500851	08/29/2025	PRINTED	102935 SAN MATEO COUNTY SHERIFF	112.50			
500852	08/29/2025	PRINTED	103447 SANDRA RUHL	1,701.00			
500853	08/29/2025	PRINTED	100225 SBMHCP TRUST FUND	68.50			
500854	08/29/2025	PRINTED	103451 SCHERNECKER PROPERTY SERV	27,243.10			
500855	08/29/2025	PRINTED	100186 SCOTT BUSCHMAN PHOTOGRAPH	525.00			
500856	08/29/2025	PRINTED	100919 SFPUC	3,296.08			
500857	08/29/2025	PRINTED	100968 SHAPE INC	2,200.00			
500858	08/29/2025	PRINTED	100500 SHOE DEPOT INC	1,909.15			
500859	08/29/2025	PRINTED	100500 SHOE DEPOT INC	27.30			
500860	08/29/2025	PRINTED	100724 SHOWCASES	207.00			
500861	08/29/2025	PRINTED	101291 SHRED WORKS INC	10,903.00			
500862	08/29/2025	PRINTED	100749 SMELLY WELLS PLUMBING INC	4,825.00			
500863	08/29/2025	PRINTED	101922 SPECIALTY SERVICES	1,300.00			
500864	08/29/2025	PRINTED	103013 SPECTRUM CANINE ISABEL LL	720.00			
500865	08/29/2025	PRINTED	100349 STANTON CHOY	4,077.84			
500866	08/29/2025	PRINTED	100140 STATIONARY ENGINEERS LOCA	29,085.03			
500867	08/29/2025	PRINTED	102319 STEPFORD	12,188.75			
500868	08/29/2025	PRINTED	100972 STEPFORD INC	34,521.50			
500869	08/29/2025	PRINTED	100708 SWINERTON MANAGEMENT & CO	3,921.00			
500870	08/29/2025	PRINTED	100114 TEAMSTERS LOCAL 856	3,024.50			
500871	08/29/2025	PRINTED	100305 TELECOMMUNICATIONS ENGINE	24,470.92			
500872	08/29/2025	PRINTED	102492 TELECOMMUNICATIONS ENGINE	2,451.44			
500873	08/29/2025	PRINTED	103455 TERESA GRACE PROANO	3,185.00			
500874	08/29/2025	PRINTED	101245 TETRA TECH INC	2,183.41			
500875	08/29/2025	PRINTED	100053 THE ADAM HILL COMPANY	13,000.00			
500876	08/29/2025	PRINTED	100468 THE GUMSHOE GROUP	377.26			
500877	08/29/2025	PRINTED	103233 THE MERCURY NEWS	5,196.00			
500878	08/29/2025	PRINTED	102150 THE REGIONAL TRAINING CENT	3,800.00			
500879	08/29/2025	PRINTED	100031 THOMSON REUTERS WEST	2,400.00			
500880	08/29/2025	PRINTED	103430 TILTON PACIFIC CONSTRUCTI	2,775.40			
500881	08/29/2025	PRINTED	102771 TILTON WATERMAN	2,034.75			
500882	08/29/2025	PRINTED	101254 TRIPEPI SMITH & ASSOCIATE	169.00			
500883	08/29/2025	PRINTED	103435 TROY J PATEA	31,010.07			
500884	08/29/2025	PRINTED	100554 TURBO DATA SYSTEMS INC	5,400.00			
500885	08/29/2025	PRINTED	101935 TURNER ADVISEMENT LLC	34,745.59			
500886	08/29/2025	PRINTED	101053 TYLER TECHNOLOGIES INC	930.19			
500886	08/29/2025	PRINTED	100783 ULINE INC				

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500887	08/29/2025	PRINTED	101822 UNDERGROUND REPUBLIC WATE	2,440.11			
500888	08/29/2025	PRINTED	102996 UNLIMITED TOOL REPAIR & F	694.57			
500889	08/29/2025	PRINTED	103006 US FOODS INC	7,182.03			
500890	08/29/2025	PRINTED	100787 USA BLUE BOOK	181.86			
500891	08/29/2025	PRINTED	103009 VALLEY OIL COMPANY	30,001.77			
500892	08/29/2025	PRINTED	102336 VAN DERMYDEN MAKUS LAW CO	2,531.50			
500893	08/29/2025	PRINTED	100603 VERIZON WIRELESS SERVICES	490.30			
500894	08/29/2025	PRINTED	100891 VESTRA RESOURCES INC	1,063.75			
500895	08/29/2025	PRINTED	102628 VSS INTERNATIONAL INC	1,200.00			
500896	08/29/2025	PRINTED	101183 WAVE BROADBAND	254.59			
500897	08/29/2025	PRINTED	101183 WAVE BROADBAND	249.95			
500898	08/29/2025	PRINTED	101183 WAVE BROADBAND	1,079.95			
500899	08/29/2025	PRINTED	101183 WAVE BROADBAND	1,295.00			
500900	08/29/2025	PRINTED	101183 WAVE BROADBAND	1,295.00			
500901	08/29/2025	PRINTED	103219 WAXIE SANITARY SUPPLY	369.62			
500902	08/29/2025	PRINTED	100821 WEST COAST CODE CONSULTAN	14,040.00			
500903	08/29/2025	PRINTED	103432 WEST VALLEY CONSTRUCTION	1,200.00			
500904	08/29/2025	PRINTED	100523 WITMER PUBLIC SAFETY GROU	493.94			
500905	08/29/2025	PRINTED	100523 WITMER PUBLIC SAFETY GROU	582.89			
500906	08/29/2025	PRINTED	102112 WIZARD PLUMBING AND DRAIN	2,000.00			
500907	08/29/2025	PRINTED	101328 WRECO	25,494.08			
500908	08/29/2025	PRINTED	103278 XTEAM DESIGN AND CONSTRUC	4,300.00			
500909	08/29/2025	PRINTED	101081 YAMAHA GOLF CARS OF CALIF	1,289.53			
500910	08/29/2025	PRINTED	102205 ZONE 4 CONSTRUCTION INC	169,785.14			
500911	08/29/2025	PRINTED	102234 ZOON ENGINEERING INC	50,144.79			
			285 CHECKS				
			CASH ACCOUNT TOTAL	3,019,728.01	.00		

# City of Daly City, CA



## AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
285 CHECKS		
FINAL TOTAL	3,019,728.01	.00

\*\* END OF REPORT - Generated by Mei Wu \*\*