

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, September 8, 2025 - 7:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

<https://www.youtube.com/@DalyCityGov/streams>, <https://www.dalycity.org/agendas>, or Comcast Ch. 27

PUBLIC PARTICIPATION

There are three ways to submit public comments: (1) submit written comments by meeting day, (2) submit written comments during the meeting, and (3) attend the meeting in person.

1. To submit written comments by meeting day, please email cityclerk@dalycity.org and include "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting.

Please note: Any emailed comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the City Council prior to the meeting. Comments are not read aloud into the record.

2. During the meeting, you may visit www.dalycity.org/agendas to submit comments using the Public Comment form to address the City Council on a specific item, or during the public comment period, and such comments are delivered to the City Council and City Staff during the meeting, and may be read into the record at the time they are received.

3. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chamber and submit it to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible.

CALL TO ORDER

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

PLEDGE TO THE FLAG:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

ROLL CALL:

PRESENTATIONS:

1. Proclamation: Suicide Prevention Month - Violet Schueller, San Mateo County Behavioral Health Commission Youth Action Board Member
2. Proclamation: National Preparedness Month, North County Fire Authority
3. Proclamation: Prostate Cancer Awareness Month

APPROVAL OF MINUTES:

4. Regular Meeting of July 28, 2025

APPROVAL OF AGENDA:

5. Regular Meeting of September 8, 2025

ORAL COMMENT:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Communications:

6. Accept 2025 QTR 2 Investment Report

Resolutions:

7. Amend Traffic Regulation to Install Stop Signs on Eastmoor Avenue at Alta Loma Avenue and Zita Manor (TSR 25/26)
8. Approve Consolidated Annual Performance Evaluation Report (CAPER) for the Fiscal Year (FY) 2024-25 One-Year Action Plan
9. Authorize the City Manager to Execute a License Agreement with the Pilipino Bayanihan Resource Center (PBRC) for the Use of Certain Portions of the Doelger Arts Center (200 Northgate Avenue)

10. Authorize the City Manager to Accept and Appropriate Additional Expanded Learning Opportunities Program (ELOP) grant funds with the Jefferson Elementary School District
11. Approve Partnership with the Daly City Police Athletic League for their Fundraiser Dinner at the Pacelli Event Center
12. Assign Cybersecurity Analyst I/II Classification to Ranges U070/U087 of the Miscellaneous/Unrepresented Salary Schedule
13. Authorize the City Manager to Execute a Professional Service Agreement with GAI Consultants, Inc. for the AC Transmission Line Peer Review for the Cormorant Underground 115kV Gen-Tie Project
14. Approve Amendment to the Amended and Restated Water Supply Agreement (WSA) and Adopt Updated Tier 2 Drought Response Implementation Plan

Check Registers:

15. Check Registers for the Month of July 2025

END OF CONSENT AGENDA

PUBLIC HEARINGS:

16. Zone Change ZC 04-24-16507 - Rezoning Parcels to CC Commercial Cannabis Combining District (Continued Public Hearing)

STAFF: Michael Van Lonkhuysen

RECOMMENDATION: Open/Close Hearing
Motion for City Attorney to Read by Title Only
Councilmember Introduce Ordinance

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

17. Council Committee
18. City Council
19. Staff

ADJOURNMENT:

Proclamation

Suicide Prevention Month

September 2025

WHEREAS, the City of Daly City will join the country and state in honoring Suicide Prevention Month (September), National Suicide Prevention Week (September 7-13) and World Suicide Prevention Day (September 10) to spread the message that suicide can be prevented; and

WHEREAS, in 2024, 69 people died by suicide in San Mateo County and 13,239 calls were received by the San Mateo County Crisis Line (650-579-0350), including 5,613 routed from 988 (42%) and 1,028 texts and 499 chats from 988;

WHEREAS, the City of Daly City residents are urged to play a role in supporting each other and preventing suicide by knowing the signs of suicide, finding the words of support and reaching out to local resources, including calling or texting the 988 Crisis Lifeline, mobile crisis teams by calling 650-579-0350, Alternatives to Suicide Peer Support Group (by Heart and Soul, Inc), Suicide Loss Support Group (by Mission Hospice & Homecare) and Be Sensitive Be Brave and Mental Health First Aid Trainings (by Kingdom Love); and

WHEREAS, the San Mateo County Behavioral Health and Recovery Services Office of Diversity and Equity, Suicide Prevention Committee and partners are collectively organizing activities that our community can participate throughout September Suicide Prevention Month, including free in-person and virtual events, advocacy days and communication campaign. The 2025 theme is “Support, Your Way.” Find updates at SMCHealth.org/SPM.

WHEREAS, beyond September, you can join the San Mateo County Suicide Prevention Committee which provides oversight and direction to suicide prevention efforts in the County and advances this mission by focusing on strategies and activities in the Suicide Prevention Roadmap 2021-2026. The Roadmap recommends activities that span across the continuum of care, including stable housing, education and trainings and risk-appropriate treatment.

NOW, THEREFORE, I, Dr. Roderick Daus-Magbual, Mayor, and members of the City Council of Daly City do hereby designate **September 2025 as Suicide Prevention Month** and calls upon everyone in San Mateo County community to find their role in suicide prevention.

Signed and sealed by the Mayor and City Council of the City of Daly City this 8th day of September 2025.

Dr. Roderick Daus-Magbual, Mayor

Glenn R. Sylvester, Vice Mayor

Juslyn C. Manalo, Councilmember

Pamela DiGiovanni, Councilmember

Teresa G. Proaño, Councilmember

Proclamation

National Preparedness Month

- WHEREAS,** during September, the U.S. Department of Homeland Security and the National Preparedness Month Coalition urge all Americans to take some simple steps to make their families better prepared for emergencies; and
- WHEREAS,** personal responsibility is essential, and individuals and families are encouraged to take an active role in their own preparedness by creating emergency plans and assembling emergency supply kits; and
- WHEREAS,** community-wide preparedness efforts are vital, and the importance of collaborating with first responders and participating in local initiatives is emphasized; and
- WHEREAS,** addressing prevalent threats such as climate change, extreme weather, wildfires, and other potential hazards is critical to protecting communities across the nation; and
- WHEREAS,** leveraging technology and promoting the use of resources like SMC Alert, emergency alert systems, and websites like www.northcountyfire.gov, www.ready.gov; and
- WHEREAS,** it is highly recommended that our citizens become involved by participating in Earthquake Preparedness classes and the Community Emergency Response Team (CERT) Program; and
- WHEREAS,** this important safety information should be studied and observed throughout the year in order to reduce injuries, loss of life, and property damage in the event of a disaster.

NOW, THEREFORE, I, Dr. Roderick Daus-Magbual, Mayor, and members of the City Council of Daly City do hereby proclaim **September 2025** as “**NATIONAL PREPAREDNESS MONTH**” and encourage all Daly City residents to increase their knowledge and awareness of proper safety measures to follow before, during, and after a disaster.

Signed and sealed by the Mayor and City Council of the City of Daly City this 8th day of September 2025.

Dr. Roderick Daus-Magbual, Mayor

Glenn R. Sylvester, Vice Mayor

Juslyn C. Manalo, Councilmember

Pamela DiGiovanni, Councilmember

Teresa G. Proaño, Councilmember

Proclamation

Prostate Cancer Awareness Month

- WHEREAS,** prostate cancer is the most frequently diagnosed cancer in men and the second leading cause of cancer deaths in men; and
- WHEREAS,** 1 in 8 men have a lifetime probability of developing prostate cancer, and 1 in 8 women also have a lifetime probability of developing breast cancer; and
- WHEREAS,** this year approximately 313,780 men will be diagnosed with prostate cancer in the United States and roughly 35,770 will die this year from the disease—which is one man every 15 minutes; and
- WHEREAS,** African American men are at the highest risk for prostate cancer, with a rate of 1 in 6, an incidence nearly 70% higher compared to men of other racial and ethnic backgrounds; and
- WHEREAS,** it is estimated 29,600 men in California will be diagnosed with prostate cancer this year and it is estimated 4,140 California men will die from this disease this year; and
- WHEREAS,** the 5-year survival rate approaches 100% when prostate cancer is diagnosed and treated early; early-stage prostate cancer usually causes no symptoms; and
- WHEREAS,** the American Cancer Society recommends that men have a conversation with their health care provider to make an informed decision about testing for prostate cancer since all men are at risk; and
- WHEREAS,** the City of Daly City joins communities across our nation to increase the awareness of the importance of early detection of prostate cancer.

NOW THEREFORE, I, Dr. Roderick Daus-Magbual, Mayor, and members of the City Council of the City of Daly City, do hereby proclaim September 2025 as **Prostate Cancer Awareness Month** in the City of Daly City and encourage all men to talk to their health care providers about prostate cancer screening and early detection.

Signed and sealed by the Mayor and City Council
of the City of Daly City this 8th day of September
2025.

Dr. Roderick Daus-Magbual, Mayor

Glenn R. Sylvester, Vice Mayor

Juslyn C. Manalo, Councilmember

Pamela DiGiovanni, Councilmember

Teresa Proaño, Councilmember

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
JULY 28, 2025

Visit <https://www.youtube.com/@DalyCityGov/streams> to view the City Council meeting

CALL TO ORDER:

Mayor Daus-Magbual called the regular meeting to order at 7:04 P.M. and read the City's Land Acknowledgement:

The City of Daly City acknowledges that we are on the ancestral lands of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) peoples. We recognize their enduring connection to this region and honor their history, culture, and contributions. As the Indigenous protectors of this land, we affirm their sovereign rights as the original inhabitants of this land and pay respects to the Ancestors, Elders, and Relatives of the Ramaytush Ohlone peoples.

ROLL CALL: Councilmembers Present

Glenn R. Sylvester, Vice Mayor
Pamela DiGiovanni
Juslyn C. Manalo

Councilmembers Absent

Dr. Roderick Daus-Magbual, Mayor
Teresa G. Proaño

Staff Present

Thomas J. Piccolotti, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

PRESENTATIONS:

Parks & Recreation Month Proclamation

Recreation Commission (Chair Fernando Montanes and Commissioner Nate Ortiz)

Pediatric Brain Tumor Research Awareness Month Proclamation

Brain Explorations, South San Francisco (Ysabella Tolentino, Tanya, Amber, and Annabelle)

APPROVAL OF MINUTES:

Regular Meeting of July 14, 2025

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried to approve the minutes of July 14, 2025.

APPROVAL OF AGENDA:

It was moved by Councilmember DiGiovanni, seconded by Vice Mayor Sylvester and carried to approve the agenda.

Note on Public Comments:

To provide public comments, members of the public have the option to- 1) attend in person, 2) email the City Clerk, or 3) submit comments through the public comment portal on the City's website. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting are instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
JULY 28, 2025

ORAL COMMENT:

Emma Mapa, a senior resident of the Westlake district, requested that the City install speed bumps along John Daly Boulevard, add streetlights, repair a broken stop sign and sidewalk, and require neighbors to maintain their front yards through citations. Emma referred to numerous seniors living in the area and expressed concern regarding speeding drivers, commercial vehicles occupying residential parking spaces, and her own experience of falling while walking due to the lack of street lights.

Jason Delrosario requested a status update on a property located at 553 King Drive in Daly City.

CONSENT AGENDA:

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried to approve the consent agenda, except for items 5 and 8, which were pulled for discussion.

Resolutions:

Authorize the City Manager to Execute a License Agreement with the Daly City Dolphins Aquatics Club for the Use of Giammona Pool

Director of Recreation Services Denise Brown provided the staff report detailing the license agreement terms for the Dolphins Aquatics Club's use of Giammona Pool. The club's Board President, Jonathan Lee, along with Head Coach Jacob, acknowledged their organization's partnership with Daly City and discussed the benefits of their swimming programs for the community.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Manalo and carried by voice vote to adopt the resolution.

Resolution 25-112, Authorizing a Use Agreement with the Daly City Dolphins Aquatic Club (Giammona Pool at Westmoor High School)

Authorize Workers' Compensation Coverage for Public Safety Volunteers under Labor Code § 3363.5

Resolution 25-113, Authorizing Workers' Compensation Coverage for Public Safety Volunteers Pursuant to Labor Code § 3363.5

Authorize the City Manager to Execute the Project Supplement for the Daly City Micromobility Pilot Project

Resolution 25-114, Authorizing the City Manager to Execute the Project Supplement No. 2 for the Daly City Micromobility Pilot Project

Accept and Appropriate Local Shuttle Program Funds for the Daly City Bayshore Shuttle

Director of Public Works Richard Chiu requested the acceptance and appropriation of local grant funding and unallocated funds to continue the operation of the Bayshore Shuttle service.

It was moved by Councilmember Manalo, seconded by Councilmember DiGiovanni and carried by voice vote to adopt the resolution.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
JULY 28, 2025

Resolution 25-115, Accepting and Appropriating Local Shuttle Program Funds and Authorizing Execution of the Funding Agreement for the Daly City Bayshore Shuttle

Authorize the City Manager to Execute an Amendment to the Service Agreement for Roadway Medians and Rights-of-Way Landscape Maintenance Service with Loral Landscaping

Resolution 25-116, Authorizing Amendment to the Service Agreement for Roadway Medians and Right-of-Way Landscape Maintenance Service – Loral Landscaping

Approve Notice of Completion for the City Hall Elevator Modernization and ADA Barrier Removal Project

Resolution 25-117, Accepting Completion of Certain Project in the Department of Public Works (City Hall Elevator Modernization and ADA Barrier Removal Project)

Authorize Increase of Tow Service Fees for Daly City Police Department Contracted Tow Service Providers

Resolution 25-118, Authorizing Increase of Tow Service Fees for Daly City Police Department Contracted Tow Service Providers

RESOLUTIONS:

Designate Voting Delegate and Alternate for League of California Cities General Assembly

Assistant to the City Manager Leilani Ramos provided the staff report and addressed questions regarding the timeline for submitting the designation, as well as which Councilmembers plan to attend the League of California Cities Conference. The Council discussed the selection of the voting delegate and alternates.

It was moved by Vice Mayor Sylvester, seconded by Councilmember Manalo and carried by unanimous roll call vote to designate Mayor Daus-Magbual as Voting Delegate and appoint Councilmember Manalo and Councilmember DiGiovanni as Voting Alternates.

Resolution 25-119, Authorizing Selection And Designation Of A Voting Delegate And Alternate(s) To Cast Ballots On Behalf Of The City Of Daly City At The League Of California Cities Annual Conference And Expo

REPORTS:

Council Committee

Bay Area Water Supply & Conservation Agency (BAWSCA) (Manalo)
Bayshore Revitalization (Sylvester/Manalo)

Council

Councilmember Manalo updated the community about the pop-up business at City Hall, Tallio's Coffee & Tea, and acknowledged the efforts of Economic Development Specialist Manio. Manalo reported attending recent events: the holiday showcase at Dave & Buster's, held at the Serramonte Center in partnership with the Daly City Colma Chamber of Commerce; a film screening at the Children's Creativity

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
JULY 28, 2025

Museum, featuring work by filmmaker and professional soccer player Reina Bonta, with hopes of having the film show in theaters in Daly City; an educational forum on wildfire safety organized by PG&E and the Filipino American Press Club, also acknowledging the North County Fire Authority for their contributions; a memorial service for community leader John Iesha Ena, during which Vice Mayor Sylvester presented a proclamation honoring Ena's life; the Samoa and American Samoa flag-raising event at City Hall; the Family Resource Day event, commending the Daly City Partnership for providing valuable support services to the community; and an event hosted by the Burmese community at Gellert Park, thanking Vice Mayor Sylvester for informing her about the occasion. Manalo shared information about upcoming events in the city: National Night Out on August 5th at Serramonte, acknowledging Acting Chief Christensen; the grand opening of Seafood City grocery store on July 31st at St. Francis Square; an event showcasing the artwork of Doelger Seniors on August 12th at City Hall; the 2nd annual Hip Hop Day on August 16th at the War Memorial Community Center; Daly City Library Day with the San Francisco Giants, with proceeds benefiting local libraries; and free legal clinics hosted by API Legal Outreach and the City on the second and fourth Fridays of the month, encouraging community members to register online through the City's social media channels. Manalo congratulated the Kapwa Kultural Center (KKC) on their grand opening and on winning a beautiful community space, Kapwa Gardens, through their efforts; she acknowledged Supervisor Canepa for his support of KKC.

Councilmember DiGiovanni reported attending recent events: the Brain Exploration event for children, which focused on neuroscience and STEM at the South San Francisco Library; the Thank You Fair at the Bayshore Community Center, acknowledging Peninsula Family Services for their contributions, along with the Bayshore Library; and the memorial service for Queen Iesha Ena, attended along with the Council and City Manager Piccolotti. DiGiovanni discussed a partnership with Peninsula Family Services to build a new childcare center near City Hall and acknowledged Supervisor Speier for her support in securing funding for this project. DiGiovanni requested that the City explore funding options, possibly through grants, to help keep the Library open on Saturdays to provide a safe space for the community. DiGiovanni mentioned the potential for a free health clinic at the Top of the Hill area, supported by the SF Host Lions and Daly City Crocker Lodge.

Vice Mayor Sylvester reported attending recent events: the memorial service for John Iesha Ena, where Sylvester presented a proclamation in honor of Ena and acknowledged those present, including City Manager Piccolotti, City staff, and members of the Police Department; and a celebration with KQED to honor the Pasifika community, as a guest of Reina Meafua, and which featured performances of Tongan, Samoan, Hawaiian, and Tahitian dances. Sylvester highlighted several upcoming events, including the openings of Seafood City and Chow King in Daly City, National Night Out on August 5th, which will feature a new vendor, and a fundraiser event by Daly City PAL on September 5th, to be catered by Original Joe's Restaurant.

ADJOURNMENT:

Vice Mayor Sylvester adjourned the meeting at 9:07 P.M. in memory of Benito Jaime Del Rosario, Jr., John Iesha Ena, William James Simms, Anton Thomas Jensen, Bryan Eric Lujan, Pia Lopezbanos-Carrion, and Arsenio Celedio.

Approved as submitted, this 8th

day of September, 2025.

Glenn Sylvester
Vice Mayor

City Clerk



**City of Daly City
Sanitation District
Portfolio Management
Portfolio Summary
June 30, 2025**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM
San Mateo County Pool	113,558,932.58	114,811,487.61	113,558,932.58	41.01	1	1	4.090
CAMP	70,719,434.32	70,719,434.32	70,719,434.32	25.54	1	1	4.315
Local Agency Investment Funds	47,781,253.34	47,821,828.75	47,781,253.34	17.26	1	1	4.272
Federal Agency Coupon Securities	25,115,000.00	24,730,920.78	23,799,720.00	8.60	1,442	771	4.104
Federal Agency Disc. -Amortizing	2,225,000.00	1,952,797.95	1,926,687.58	0.70	1,503	1,233	3.530
CDs	18,821,000.00	18,829,037.57	18,821,000.00	6.80	1,315	488	3.925
Mortgage Back Security	270,121.89	268,555.04	270,121.89	0.10	9,954	4,653	4.178
Investments	278,490,742.13	279,134,062.02	276,877,149.71	100.00%	235	113	4.165
Cash and Accrued Interest							
Accrued Interest at Purchase		1,625.00	1,625.00				
Subtotal		1,625.00	1,625.00				
Total Cash and Investments	278,490,742.13	279,135,687.02	276,878,774.71		235	113	4.165
Total Earnings	June 30 Month Ending	Fiscal Year To Date		Fiscal Year Ending			
Current Year	936,626.28	10,508,381.95		10,508,381.95			
Average Daily Balance	278,988,975.78						
Effective Rate of Return	4.08%						

Reporting period 06/01/2025-06/30/2025

Our portfolio conforms to our Statement of Investment Policy and is in compliance with Government Code Section 53646, which requires the ability to meet its expenditure requirements for the next six months. Market Value information provided by Local Agency Investment Fund, San Mateo County Investment Pool, and Sympro. CAMP Term Market Value is an estimate. Camp Pool includes monthly interest as of Trade Date.

**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
June 30, 2025**

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
San Mateo County Pool												
SMCP	10105	SAN MATEO COUNTY POOL			113,558,932.58	114,811,487.61	113,558,932.58	4.090	1	1	4.090	
Subtotal and Average			125,171,420.49		113,558,932.58	114,811,487.61	113,558,932.58		1	1	4.090	
CAMP												
CAMP	10135	CAMP POOL			8,719,434.32	8,719,434.32	8,719,434.32	4.400	1	1	4.400	
CAMP TERM	10136	CAMP POOL		07/01/2024	0.00	0.00	0.00	5.380	1	1	5.380	
CAMP TERM	10138	CAMP POOL		10/15/2024	10,000,000.00	10,000,000.00	10,000,000.00	4.210	1	1	4.210	
CAMP TERM	10146	CAMP POOL		12/11/2024	20,000,000.00	20,000,000.00	20,000,000.00	4.390	1	1	4.390	
CAMP TERM	10150	CAMP POOL		05/15/2025	20,000,000.00	20,000,000.00	20,000,000.00	4.210	1	1	4.210	
CAMP TERM	10151	CAMP POOL		05/22/2025	12,000,000.00	12,000,000.00	12,000,000.00	4.390	1	1	4.390	
Subtotal and Average			70,689,035.27		70,719,434.32	70,719,434.32	70,719,434.32		1	1	4.315	
Local Agency Investment Funds												
LAIFCITY	10103	LAIF			47,340,485.12	47,380,686.23	47,340,485.12	4.272	1	1	4.272	
LAIFSANI	10104	LAIF			440,768.22	441,142.52	440,768.22	4.272	1	1	4.272	
Subtotal and Average			37,031,253.34		47,781,253.34	47,821,828.75	47,781,253.34		1	1	4.272	
Federal Agency Coupon Securities												
31422X5S7	10077	Federal Agricultural Mtg Corp		08/24/2023	1,015,000.00	1,021,789.34	1,012,485.85	4.650	402	1,079	4.740	08/07/2026
31422XGQ9	10081	Federal Agricultural Mtg Corp		10/12/2022	1,000,000.00	961,170.00	880,726.00	0.940	482	1,475	4.180	10/26/2026
31424WAF9	10120	Federal Agricultural Mtg Corp		10/05/2023	2,000,000.00	2,032,204.00	2,003,480.00	4.875	639	1,274	4.820	04/01/2027
31422XR95	10133	Federal Agricultural Mtg Corp		10/25/2023	2,000,000.00	2,008,690.00	1,927,320.01	4.030	884	1,499	4.580	12/01/2027
3133EPPE9	10124	Federal Farm Credit Bank		09/19/2023	2,000,000.00	2,010,902.00	1,978,900.00	4.375	370	1,021	4.780	07/06/2026
3130AKVR4	10064	Federal Home Loan Bank		01/18/2023	2,000,000.00	1,956,018.00	1,800,000.00	0.550	226	1,121	4.050	02/12/2026
3130AMLL4	10068	Federal Home Loan Bank		06/01/2021	1,020,000.00	991,538.94	1,020,000.00	0.950	329	1,820	0.950	05/26/2026
3130A3DU5	10087	Federal Home Loan Bank		09/26/2022	1,380,000.00	1,359,010.20	1,329,578.94	3.000	619	1,628	3.900	03/12/2027
3130AMGY2	10091	Federal Home Loan Bank		05/17/2023	1,400,000.00	1,334,977.00	1,273,959.40	1.250	692	1,468	3.680	05/24/2027
3130AKT48	10100	Federal Home Loan Bank		08/24/2023	1,000,000.00	931,116.00	859,150.00	0.650	940	1,617	4.550	01/27/2028
3137EAEU9	10042	Federal Home Loan Mtg Corp		02/15/2023	2,000,000.00	1,995,634.00	1,821,752.00	0.375	20	887	4.270	07/21/2025
3134GWUG9	10049	Federal Home Loan Mtg Corp		01/06/2022	1,000,000.00	991,024.00	978,059.00	0.570	85	1,357	1.175	09/24/2025
3134HBQY0	10152	Federal Home Loan Mtg Corp		05/29/2025	5,000,000.00	4,982,550.00	4,961,250.00	4.150	1,793	1,826	4.324	05/29/2030
3136G4X99	10095	Federal National Mtg Assn		03/13/2023	2,300,000.00	2,154,297.30	1,953,058.80	0.740	785	1,626	4.520	08/25/2027
Subtotal and Average			24,709,726.93		25,115,000.00	24,730,920.78	23,799,720.00		771	1,442	4.104	
Federal Agency Disc. -Amortizing												
3134A2G77	10147	Federal Home Loan Mtg Corp		10/04/2024	2,225,000.00	1,952,797.95	1,926,687.58	3.600	1,233	1,503	3.530	11/15/2028
Subtotal and Average			1,926,687.58		2,225,000.00	1,952,797.95	1,926,687.58		1,233	1,503	3.530	

Portfolio DALY
CP
PM (PRF_PM2) 7.3.11

**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
June 30, 2025**

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
CDs												
05220JAE1	10070	AUSTIN CAPITAL BANK		05/31/2023	248,000.00	249,239.01	248,000.00	4.600	332	1,094	4.605	05/29/2026
01882MAA0	10099	ALLIANT CU		12/30/2022	248,000.00	253,096.15	248,000.00	4.850	912	1,826	4.853	12/30/2027
01882MAJ1	10132	ALLIANT CU		11/20/2023	248,000.00	253,329.77	248,000.00	5.600	507	1,096	5.600	11/20/2026
02007GQH9	10066	ALLY BANK		04/28/2022	246,000.00	243,486.13	246,000.00	2.850	301	1,461	2.852	04/28/2026
03065YAB7	10088	AMERICA FIRST NCU		08/31/2023	248,000.00	252,489.30	248,000.00	5.050	638	1,308	5.050	03/31/2027
02357QCL9	10149	AMERANT BANK		03/28/2025	244,000.00	244,240.83	244,000.00	4.050	1,001	1,096	4.054	03/28/2028
03065AAY9	10145	AMERICA'S CREDIT UNION		10/24/2024	249,000.00	248,506.23	249,000.00	3.850	479	729	3.848	10/23/2026
02589AGX4	10148	AMERICAN EXPRESS NATIONAL		03/26/2025	244,000.00	244,918.42	244,000.00	4.150	1,729	1,826	4.153	03/26/2030
052392CC9	10083	AUSTIN TELCO FCU		11/28/2022	248,000.00	251,541.94	248,000.00	5.050	514	1,460	5.054	11/27/2026
07181JAY0	10084	BAXTER CU		01/24/2023	249,000.00	250,938.71	249,000.00	4.500	573	1,462	4.504	01/25/2027
062119BU5	10089	BANK FIVE NINE		05/15/2023	248,000.00	249,879.34	248,000.00	4.400	680	1,458	4.403	05/12/2027
06251A2Q2	10057	BANK HAPAOLIM		12/14/2020	249,000.00	244,678.11	249,000.00	0.500	167	1,827	0.456	12/15/2025
05600XBQ2	10059	BMO HARRIS BANK		12/18/2020	249,000.00	244,602.41	249,000.00	0.500	170	1,826	0.500	12/18/2025
06051XBK7	10131	BANK OF AMERICA		03/21/2024	244,000.00	245,099.22	244,000.00	4.800	265	732	4.801	03/23/2026
130162BC3	10127	CALIFORNIA CREDIT UNION		10/25/2023	248,000.00	252,550.30	248,000.00	5.450	482	1,097	4.733	10/26/2026
14042RQB0	10082	CAPITAL ONE NA		11/17/2021	248,000.00	238,321.55	248,000.00	1.100	504	1,826	1.101	11/17/2026
14622LAP7	10123	CARTER FEDERAL CREDIT UNION		10/18/2023	248,000.00	255,318.98	248,000.00	5.100	839	1,461	5.104	10/18/2027
20367GBC2	10043	COMMUNITY COMMERCE BK		07/28/2022	249,000.00	248,733.57	249,000.00	3.000	27	1,096	3.000	07/28/2025
20416TAX0	10061	COMMUNITYWIDE CU		01/06/2023	248,000.00	248,556.26	248,000.00	4.700	189	1,096	4.704	01/06/2026
16141BAD3	10058	CHARTWAY FCU		06/16/2023	248,000.00	248,853.37	248,000.00	5.050	168	914	5.058	12/16/2025
18508CAA0	10048	CLEARVIEW CU		09/08/2023	248,000.00	248,518.07	248,000.00	5.500	69	731	5.508	09/08/2025
12574EAC4	10118	CME FEDERAL CREDIT UNION		09/12/2023	248,000.00	248,547.83	248,000.00	5.500	73	731	5.507	09/12/2025
227563CH4	10067	CROSS RIVER BANK		05/19/2023	244,000.00	245,114.59	244,000.00	4.650	322	1,096	4.655	05/19/2026
23204HQJ0	10144	CUSTOMERS BANK		10/15/2024	245,000.00	241,492.83	245,000.00	3.550	1,203	1,462	3.184	10/16/2028
25844MAW8	10101	DORT FCU		05/24/2023	247,000.00	249,363.30	247,000.00	4.350	1,058	1,827	4.591	05/24/2028
27002YFV3	10065	EAGLEBANK		04/21/2023	248,000.00	249,118.73	248,000.00	4.650	294	1,096	4.655	04/21/2026
32116QBK1	10090	FNB OF MIDDLE TENNESSEE		05/19/2023	248,000.00	249,989.21	248,000.00	4.450	687	1,461	4.454	05/19/2027
319477AN5	10050	FIRST CITIZENS BK		10/28/2022	244,000.00	244,162.26	244,000.00	4.700	119	1,096	4.704	10/28/2025
32022RSG3	10094	1ST FINANCIAL BK		08/01/2022	249,000.00	245,669.38	249,000.00	3.300	762	1,827	3.254	08/02/2027
32065RAV7	10142	FIRST KEYSTONE		10/08/2024	249,000.00	248,032.88	249,000.00	3.700	464	730	3.700	10/08/2026
32110YYH2	10093	1ST NATL BANK		07/29/2022	249,000.00	246,406.67	249,000.00	3.450	758	1,826	3.452	07/29/2027
34520LAY9	10098	FORBRIGHT BANK		12/15/2022	248,000.00	248,093.50	248,000.00	4.000	897	1,826	4.002	12/15/2027
356436AQ8	10119	FREEDOM NORTHWEST CREDIT		09/19/2023	248,000.00	251,953.37	248,000.00	5.350	444	1,095	5.355	09/18/2026
37892MAN4	10137	GLOBAL FCU		05/30/2024	249,000.00	254,156.54	249,000.00	4.750	1,064	1,461	4.754	05/30/2028
37892MAV6	10153	GLOBAL FCU		05/22/2025	249,000.00	249,,559.01	249,000.00	4.100	689	729	4.101	05/21/2027
38149MXJ7	10075	GOLDMAN SACHS BANK		07/28/2021	249,000.00	240,993.41	249,000.00	0.950	392	1,826	0.951	07/28/2026
39573LDW5	10052	GREENSTATE CU		04/28/2023	248,000.00	248,340.26	248,000.00	4.750	119	914	4.763	10/28/2025
396916AA6	10139	GREENWAY BANK		10/09/2024	249,000.00	248,031.39	249,000.00	3.700	465	730	3.700	10/09/2026

Portfolio DALY
CP
PM (PRF_PM2) 7.3.11

**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
June 30, 2025**

Page 3

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
CDs												
41138NAB4	10085	HAPO COMMUNITY CU		08/31/2023	248,000.00	251,959.07	248,000.00	5.000	605	1,275	4.999	02/26/2027
41939HDJ8	10141	HAVEN SAVINGS		04/19/2024	244,000.00	245,143.14	244,000.00	4.700	293	731	4.700	04/20/2026
419700AG4	10130	HAWAII CENTRAL FCU		10/27/2023	248,000.00	252,759.12	248,000.00	5.500	483	1,096	5.505	10/27/2026
43942MAA0	10116	HOPE FEDERAL CREDUT UNION		09/25/2023	248,000.00	248,640.58	248,000.00	5.500	86	731	5.507	09/25/2025
444425AB8	10047	HUGHES FCU		08/29/2023	248,000.00	248,392.09	248,000.00	5.350	59	731	5.358	08/29/2025
457731AQ0	10073	INSPIRE FCU		06/30/2023	248,000.00	250,354.02	248,000.00	5.000	364	1,096	5.005	06/30/2026
48128UQJ1	10053	JP MORGAN CHASE BK		10/30/2020	249,000.00	245,791.64	249,000.00	0.500	121	1,826	0.500	10/30/2025
530520AM7	10096	LIBERTY FIRST CU		08/29/2023	248,000.00	253,292.32	248,000.00	5.000	790	1,462	5.004	08/30/2027
538036NE0	10063	LIVE OAK BANK		02/10/2021	249,000.00	243,447.80	249,000.00	0.500	224	1,826	0.500	02/10/2026
549104TK3	10056	LUANA SAVINGS BANK		11/18/2020	249,000.00	245,225.91	249,000.00	0.400	140	1,826	0.400	11/18/2025
560507AR6	10102	MAINE SAVINGS CU		08/25/2023	248,000.00	254,175.94	248,000.00	4.850	1,151	1,827	4.855	08/25/2028
58404DJN2	10062	MEDALLION BANK		01/29/2021	249,000.00	243,638.03	249,000.00	0.450	212	1,826	0.443	01/29/2026
61776NEA7	10143	MORGAN STANLEY PVT BK		10/09/2024	245,000.00	240,146.55	245,000.00	3.550	1,561	1,826	3.552	10/09/2029
62847NEL6	10140	MVB BANK		03/27/2024	249,000.00	250,270.90	249,000.00	4.800	269	730	4.801	03/27/2026
66476QEC8	10045	NORTHERN BANK&TRUST		08/18/2023	248,000.00	248,174.84	248,000.00	5.050	48	731	5.058	08/18/2025
64034KBE0	10086	NELNET BANK		03/09/2022	247,000.00	238,557.05	247,000.00	1.900	616	1,826	1.901	03/09/2027
651023FQ1	10080	NEWBURYPORT BK		10/06/2022	244,000.00	243,865.07	244,000.00	4.000	462	1,461	4.003	10/06/2026
647608AK4	10129	NEW ORLEANS FIRE		10/25/2023	248,000.00	254,146.18	248,000.00	5.100	846	1,461	5.104	10/25/2027
75102EAV0	10121	RAIZ FEDERAL CREDIT UNION		10/06/2023	249,000.00	249,924.08	244,000.00	5.100	827	1,461	5.104	10/06/2027
7954506X8	10072	SALLIE MAE BANK		06/30/2021	249,000.00	241,435.63	249,000.00	0.900	364	1,826	0.900	06/30/2026
856285XK2	10108	STATE BANK OF INDIA, NY		09/28/2021	248,000.00	239,237.42	248,000.00	1.100	454	1,826	1.101	09/28/2026
78413RAD9	10114	SCE FEDERAL CREDIT UNION		10/04/2023	248,000.00	251,924.35	248,000.00	5.300	461	1,097	5.177	10/05/2026
84287PHR6	10069	SOUTHER FIRST BANK		05/26/2023	248,000.00	249,307.95	248,000.00	4.650	329	1,096	4.655	05/26/2026
819866BR4	10054	SHARONVIEW FCU		10/31/2022	249,000.00	249,128.98	249,000.00	4.850	122	1,096	5.004	10/31/2025
82671DAC1	10071	SIGNATURE FCU		06/07/2023	248,000.00	249,750.88	248,000.00	4.800	342	1,097	4.688	06/08/2026
84614AAJ8	10078	SPACE COAST CU		08/29/2023	248,000.00	251,799.11	248,000.00	5.350	426	1,098	5.351	08/31/2026
87165ET98	10079	SYNCHRONY BANK		09/03/2021	248,000.00	239,163.51	248,000.00	0.900	429	1,826	0.899	09/03/2026
89235MLE9	10076	TOYOTA FINL BANK		07/29/2021	249,000.00	240,973.73	249,000.00	0.950	393	1,826	0.951	07/29/2026
90348JP61	10074	UBS BANK		07/08/2021	249,000.00	241,211.03	249,000.00	0.900	372	1,826	0.901	07/08/2026
902684AA7	10046	UFIRST FCU		02/22/2023	248,000.00	248,113.83	248,000.00	4.700	52	912	4.697	08/22/2025
91334AAE3	10055	UNITED HERITAGE CU		11/04/2022	249,000.00	249,371.51	249,000.00	4.700	126	1,096	4.620	11/04/2025
91527PCK1	10128	UNIVEST		03/20/2024	248,000.00	250,478.51	248,000.00	4.600	629	1,097	4.600	03/22/2027
90352RCU7	10097	USALLIANCE FCU		09/30/2022	249,000.00	249,120.02	249,000.00	4.000	821	1,826	4.002	09/30/2027
917352AG1	10092	UTAH COMMUNITY FCU		06/07/2023	248,000.00	250,889.20	248,000.00	4.600	706	1,461	4.604	06/07/2027
913065AC2	10126	UTD TEL FIN CREDIT UNION		10/20/2023	248,000.00	254,113.20	248,000.00	5.100	841	1,461	5.104	10/20/2027
919853KY6	10134	VALLEY NAT'L BANK		03/19/2024	244,000.00	246,331.66	244,000.00	4.600	626	1,095	4.600	03/19/2027
92348DAD1	10044	VERIDIAN CU		08/18/2023	248,000.00	248,319.67	248,000.00	5.300	48	731	5.308	08/18/2025
95763PQF1	10125	WESTERN ALLIANCE		10/16/2023	244,000.00	244,540.22	244,000.00	5.300	107	731	5.307	10/16/2025

Portfolio DALY
CP
PM (PRF_PM2) 7.3.11

**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Investments
June 30, 2025**

Page 4

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM	Maturity Date
Subtotal and Average			19,184,733.33		18,821,000.00	18,829,037.57	18,821,000.00		488	1,315	3.925	
Mortgage Back Security												
36202E6D6	10110	GNMA		07/22/2009	214,124.16	212,462.56	214,124.16	4.500	5,102	10,925	4.478	06/20/2039
36291HTQ7	10111	GNMA		10/18/2007	27,700.76	27,933.72	27,700.76	5.500	3,179	9,645	5.572	03/15/2034
36291YRM1	10113	GNMA		10/18/2007	662.60	670.85	662.60	5.500	3,544	10,010	5.572	03/15/2035
36200MQW6	10115	GNMA		06/01/2023	27,634.37	27,487.91	27,634.37	4.500	2,936	3,697	0.933	07/15/2033
Subtotal and Average			276,118.83		270,121.57	268,554.04	270,121.57		4,653	9,954	4.178	
Total and Average			278,988,975.78		278,490,742.13	279,134,062.02	276,877,149.71		113	235	4.165	

**City of Daly City
Sanitation District
Portfolio Management
Portfolio Details - Cash
June 30, 2025**

Page 5

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	Term	YTM
Average Balance			0.00	Accrued Interest at Purchase		1,625.00	1,625.00		0	0	
				Subtotal		1,625.00	1,625.00				
Total Cash and Investments			278,988,975.78		278,490,742.13	279,135,687.02	276,878,744.71		113	235	4.165



City of Daly City
Purchases Report
Sorted by Fund - Fund
April 1, 2025 - June 30, 2025

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment	Principal Purchase	Accrued at Purchase	Rate at Purchas	Maturity Date	YTM	Ending Book Value	
General Fund														
CAMP TERM	10150	GENERAL	LA2	CAMP	20,000,000.00	05/15/2025	02/02 - Monthly	20,000,000.00		4.210		4.210	20,000,000.00	
CAMP TERM	10151	GENERAL	LA2	CAMP	12,000,000.00	05/22/2025	10/22 - Monthly	12,000,000.00		4.390		4.390	12,000,000.00	
37892MAV6	10153	GENERAL	MC1	GLOBAL	249,000.00	05/22/2025	06/22 - Monthly	249,000.00		4.100	05/21/2027	4.101	249,000.00	
3134HBQY0	10152	GENERAL	FAC	FHLMC	5,000,000.00	05/29/2025	11/29 - 05/29	4,961,250.00		4.150	05/29/2030	4.324	4,961,250.00	
Subtotal					37,249,000.00			37,210,250.00	0.00					37,210,250.00
Total Purchases					37,249,000.00			37,210,250.00	0.00					37,210,250.00



City of Daly City
Maturity Report
Sorted by Maturity Date
Amounts due during April 1, 2025 - June 30, 2025

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
05580AY57	10034	GENERAL	MC1	BMW	244,000.00	04/14/2025	04/14/2023	4.650	244,000.00	5,657.46	249,657.46	5,657.46
72345SLK5	10035	GENERAL	MC1	PINNA	248,000.00	04/14/2025	04/14/2023	4.650	248,000.00	979.43	248,979.43	979.43
254673B70	10036	GENERAL	MC1	DISC	246,000.00	04/28/2025	04/27/2022	2.800	246,000.00	18.88	246,018.88	18.88
87868YAN3	10037	GENERAL	MC1	TECH	248,000.00	04/28/2025	04/26/2023	5.000	248,000.00	917.26	248,917.26	917.26
47804GKS1	10038	GENERAL	MC1	JOHN	248,000.00	05/12/2025	05/12/2023	4.700	248,000.00	958.03	248,958.03	958.03
12547CBG2	10039	GENERAL	MC1	CIBC	244,000.00	05/16/2025	05/16/2023	4.800	244,000.00	5,807.87	249,807.87	5,807.87
55955TAA3	10040	GENERAL	MC1	MAGN	248,000.00	05/30/2025	05/30/2023	5.000	248,000.00	1,019.18	249,019.18	1,019.18
20825WBR0	10107	GENERAL	MC1	CONN	248,000.00	06/23/2025	06/21/2023	5.150	248,000.00	69.98	248,069.98	69.98
3130ASF87	10041	GENERAL	FAC	FHLB	1,065,000.00	06/27/2025	05/05/2023	3.330	1,050,008.00	17,732.25	1,082,732.25	32,724.25
Total Maturities					3,039,000.00				3,024,008.00	33,160.34	3,072,160.34	48,152.34



**City of Daly City
Sales/Call Report
Sorted by Maturity Date - Fund
April 1, 2025 - June 30, 2025**

CUSIP	Investment #	Fund	Issuer Sec. Type	Purchase Date	Redem. Date Matur. Date	Par Value	Rate at Redem.	Book Value at Redem.	Redemption Principal	Redemption Interest	Total Amount	Net Income
12/22/2025												
316077EV4	10060	GENERAL	FIDE MC1	12/21/202	06/23/202 12/22/202	248,000.00	4.850	248,000.00	248,000.00	63.78	248,063.78 Call	63.78
Subtotal						248,000.00		248,000.00	248,000.00	63.78	248,063.78	63.78
Total Sales						248,000.00		248,000.00	248,000.00	63.78	248,063.78	63.78



City Council Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Amend Traffic Regulation to install stop signs on Eastmoor Avenue at Alta Loma Avenue and Zita Manor (TSR 25/26).

Recommended Action

Recommend the City Council amend the City's traffic regulations to install stop signs on Eastmoor Avenue at Alta Loma Avenue and Zita Manor (TSR 25/26).

Background

Between December 12, 2024, and August 14, 2025, the City's Traffic Safety Committee met and reviewed various requests for traffic improvements, signage and pavement markings, and recommended that the City Manager proceed with amending the aforementioned traffic regulation.

Discussion

The amendment to the traffic regulation is recommended for the following reason:

The City received a complaint regarding safety concerns at the intersection of Eastmoor Avenue/ Alta Loma Avenue/Zita Manor. An analysis for multiway stop-controlled intersection was conducted using vehicular and pedestrian counts collected in December 2024. Staff presented the preliminary results of the analysis to the residents on April 9, 2025. The preliminary results indicated the intersection did not appear to meet warrants for multiway stop controls. It was explained during the meeting that stop signs are used to assign right-of-way at intersections, to reduce right-angle collisions, address inadequate visibility and not used to control speeding.

In April 2025, the City contracted with a consultant to collect more data and complete a traffic calming analysis of the intersection. Additional traffic counts and speed data were collected in May 2025. A sight distance assessment identified visual obstructions for northbound and southbound motorists. Based on the California Manual on Uniform Traffic Control Devices, site distance limitations is an optional criteria to consider to install multiway stops at an intersection.

Installing stop signs on Eastmoor Avenue at Alta Loma Avenue and Zita Manor will address site distance obstructions for northbound and southbound vehicles due to on-street parking, building frontages and fencing along Eastmoor Avenue.

Fiscal Impact

Funding is available for the proposed signs and/or markings in the Street Maintenance operating budget 10133000 for the current Fiscal Year 2025-2026.

Summary/Conclusion

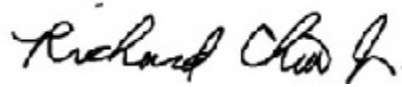
Recommend the City Council amend the aforementioned traffic regulations.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

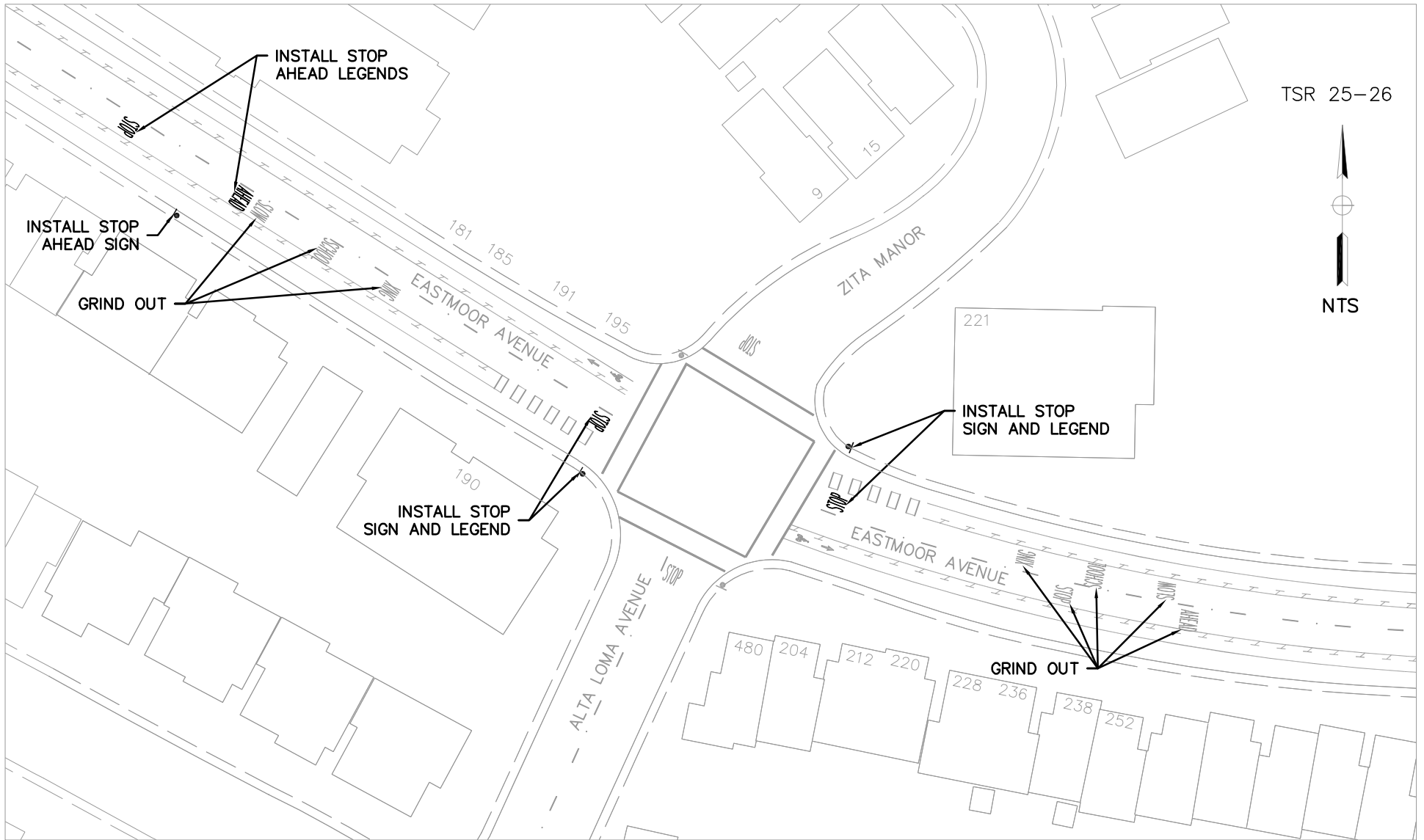


Shirley Chan
Acting City Engineer



Richard Chiu
Director of Public Works

Attachment: Traffic Improvements Location Map



THE CITY OF DALY CITY CALIFORNIA DEPARTMENT OF PUBLIC WORKS			
TRAFFIC IMPROVEMENTS ZITA MANOR AND EASTMOOR AVENUE			
DRAWN BJJ CHECKED SCY DESIGNED BJJ	DATE 08/25 SCALE NTS SURVEY NO.	APPROVED _____ CITY ENGINEER	SHEET NO. 1 OF 1 DRAWING NUMBER



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Consolidated Annual Performance Evaluation Report (CAPER) for the Fiscal Year (FY) 2024-25 One-Year Action Plan

Recommended Action

Approve the attached Consolidated Annual Performance Evaluation Report (CAPER) for the Fiscal Year (FY) 2024-25 One-Year Action Plan.

Background

As a requirement of the Community Development Block Grant (CDBG) and HOME programs, the City of Daly City must submit a report on the use of CDBG and HOME funds. This report, titled the Consolidated Annual Performance and Evaluation Report (CAPER), summarizes expenditures and accomplishments of the City's CDBG and HOME programs in the past fiscal year beginning July 1, 2024 to June 30, 2025. A draft copy of the CAPER is presented for Council review.

During Fiscal Year 2024-25, the City of Daly City expended a total of \$810,286.79 in CDBG. Appendix D of the draft CAPER shows the allocation and expenditure of CDBG funds during the FY24-25 program year.

In terms of HOME funds, the City expended about \$37,936 for HOME program administration. The City has allocated about \$1.2 million in HOME funds for affordable housing development and the City has conditionally committed these funds to the development of 72 units of affordable housing. The environmental review for the project has been completed but funding remains conditional until it has secured all its funding. The project has applied to various State funding sources and is waiting to find out if it is funded. State funding for affordable housing development is oversubscribed and has gotten more competitive in recent years. As a result, projects are taking longer to move forward.

The Finance Department is still in the process of closing out the City's General Ledger for FY24-25 so there may still be adjustments to the expenditure numbers cited above.

Some of the outcomes from FY24-25 include the following:

- City/Habitat Residential Rehabilitation Program completed two residential rehabilitation loan projects with six others underway.
- Rebuilding Together Peninsula provided minor home improvement repairs to three elderly households.
- Peninsula Family Service provided subsidized childcare services to 27 children in 22 families.
- LifeMoves assisted 45 households comprised of 147 persons, at Family Crossroads, a transitional shelter for homeless families located in Daly City.

- Project Read provided 19 adults with literacy tutoring.
- Project Sentinel conducted ten audits, investigated one fair housing case, offered counseling and referrals to 33 people in 13 households, and provided information on its services to hundreds of Daly City households with the support of Daly City Public Libraries.
- Renaissance Entrepreneurship Center provided assistance to 24 persons interested in entrepreneurship and microenterprise.

In addition to progress in serving low income households through the various programs provided by its subrecipients, the City continued to make progress on the pre-development phase for the Early Learning Child Care Center and submitted a Section 108 loan application for the Center.

Discussion

Staff recommends that Council approve the attached draft CAPER covering the period of July 1, 2024 through June 30, 2025. The draft CAPER was made available for public review from August 24, 2025 through September 8, 2025.

Staff is available to provide additional information desired by the Mayor or Council Members.

Respectfully Submitted,



Lenelle D. Suliguin
HCD Manager



Tatum Mothershead
Director, Economic & Community Development

Attachment

Draft CAPER

**HUD
Consolidated
Plan**

Consolidated Annual Performance



and Evaluation Report

(CAPER)

Fiscal Year 2024-2025

***Department of Economic and Community Development
Housing and Community Development Division***

CITY OF DALY CITY



HUD CONSOLIDATED PLAN

July 1, 2024 through June 30, 2025

Consolidated Annual Performance and Evaluation Report (CAPER)

Fiscal and Program Year 2024-2025

CITY COUNCIL

Rod Daus-Magbual, Mayor
Glenn R. Sylvester, Vice Mayor
Juslyn C. Manalo
Pamela DiGiovanni
Teresa G. Proaño

Responsible Agency:

Department of Economic and Community Development
Tatum Mothershead, Director

Prepared by:

Housing and Community Development Division
Lenelle D. Suliguin, Housing and Community Development Manager
Ann Cooney, Community Development Specialist

**CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER)
2024-2025 ONE YEAR ACTION PLAN**

TABLE OF CONTENTS

CR-05-Goals and Outcomes	1
CR-10-Racial and Ethnic Composition of Families Assisted	5
CR-15-Resources and Investment	7
CR-20-Affordable Housing.....	13
CR-25-Homeless and Other Special Needs	16
CR-30-Public Housing.....	19
CR-35-Other Actions	20
CR-40-Monitoring	23
CR-45-CDBG	25
CR-50-HOME	26
CR-58-Section 3	28

APPENDICES

- Appendix A: IDIS reports
- Appendix B: Affidavit of Publication and Public Comments
- Appendix C: Geographic Distribution of Activities
- Appendix D: FY24-25 CDBG Funding Table
- Appendix E: Demographics of households assisted by activity

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During PY24-25, the second year of Daly City's Five Year Consolidated Plan period (July 2023 through June 2028), the City made progress in meeting various priority needs identified in the Plan. Progress was limited in some areas as some subrecipients faced staffing challenges, and the City continued to refine its residential rehabilitation program process and make progress on the design of the Early Learning Childcare center. One grantee, the Center for Independence for Individuals with Disabilities, chose not to execute its CDBG contract while it re-evaluated its Home Accessibility Modification Program that provided accessibility improvements.

The table below summarizes the outcomes for the PY24-25 Action Plan as well as the Five Year Strategic Plan. Please note the following regarding the table below:

- The goal to provide City Residential Rehabilitation Program appears in two rows for the same activity. The program serves both rental units and homeowner housing units. It appears in two separate rows but is one activity.
- Some goals were set up with multiple indicators and appear in multiple rows, making the table below hard to read. To facilitate, the following bullets associate the Source/Amount with the projects/activities.
- \$15,000: Project Sentinel (Cases)
- \$715,062: City/Habitat Residential Rehab program; Rebuilding Together Peninsula
- \$30,000: Peninsula Family Service
- \$20,000: Project Read
- \$18,000: LifeMoves Family Crossroads - reported in both persons and households assisted
- \$35,000: Renaissance Entrepreneurship Center (Microenterprise)

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual

outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Acquisition and Rehab	Affordable Housing		Rental units rehabilitated	Household Housing Unit	5	0	0.00%			
Administration and Coordination	Non-Housing Community Development	CDBG: \$ / HOME: \$	Other	Other	1	0	0.00%	1	0	0.00%
Affirmatively further fair housing	Affordable Housing Non-Housing Community Development	CDBG: \$	Other	Other	1	2	200.00%	1	1	100.00%
Develop new affordable ownership units	Affordable Housing		Homeowner Housing Added	Household Housing Unit	5	0	0.00%			
Develop new affordable rental units	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	71	0	0.00%	2	0	0.00%
Encourage economic development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	150	53	35.33%	40	24	60.00%

Encourage economic development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	0		0	0	
Fund residential accessibility improvements.	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Rental units rehabilitated	Household Housing Unit	1	0	0.00%			
Fund residential accessibility improvements.	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	44	5	11.36%	10	0	0.00%
Maintain, provide, and improve public facilities	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	0.00%	1	0	0.00%
Provide public services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	102	34.00%	60	48	80.00%
Provide public services for the homeless	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	259		0	147	
Provide public services for the homeless	Homeless	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60	77	128.33%	30	45	150.00%

Provide public services for the homeless	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Provide public services for the homeless	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Provide Residential Rehabilitation Program	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Rental units rehabilitated	Household Housing Unit	5	0	0.00%			
Provide Residential Rehabilitation Program	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	60	12	20.00%	13	5	38.46%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In much of the Bay Area and throughout the state of California, housing remains a critical issue for many communities. The City’s Action Plan reflects this to be the case for Daly City. The highest priorities in the City’s Consolidated Plan include increasing the supply of housing, maintaining the housing stock, and supporting fair housing/renter services. In PY24-25, the City allocated fifty nine percent (59%) of its CDBG funds to housing activities. These activities help low income residents maintain the health and safety of their homes and make home accessibility modifications.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	49	0
Black or African American	13	0
Asian	15	0
American Indian or American Native	1	0
Native Hawaiian or Other Pacific Islander	5	0
Total	83	0
Hispanic	43	0
Not Hispanic	44	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

In terms of the percentages, the racial and ethnic composition of households assisted with CDBG and HOME in PY24-25 as indicated in Table 2 is as follows:

- White – 42%
- Black/African American – 11%
- Asian – 13%
- American Indian or American Native – 1%
- Native Hawaiian or Other Pacific Islander – 4%
- Hispanic – 49%
- Not Hispanic - 51%

Relative to the demographics of Daly City as reported in the U.S. Census Bureau (2023) American Community Survey 1-year estimates, Whites, Blacks, and Hispanics appear to be overrepresented. The Census estimates that Daly City is 13.5% White, 2.7% Black/African American, 61.4% Asian, and 21.4% of Hispanic ethnicity.

Of those households that identified as White in Table 2, 84% identified as Hispanics. Historically, program brochures of public services have been more available in Spanish than in Asian languages. However, we are seeing that more information is also being provided in Chinese and

Tagalog. The demographic distribution likely reflects which community has the greatest need for services and/or is more prone to seek out services.

There were no households assisted with HOME funds during the program year. The City's HOME funds are allocated for an affordable housing development that continues to be in pre-development while it is working on putting together its funding stack.

To complete the table above, staff collected beneficiary data from its subrecipients in terms of both persons and households. The data provided in households was used to complete the CR-10 table in order to come closest to conveying the racial composition of families assisted.

Appendix E has a detailed summary of how the numbers in Table 2 are derived.

DRAFT

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,377,688	810,287
HOME	public - federal	401,055	37,936

Table 3 - Resources Made Available

Narrative

The CDBG amount under the Resources Made Available column in Table 3 comes from Line 8 in the PR26 (see Appendix A). This amount includes the PY24-25 Entitlement Grant (\$932,468) plus actual PY24-25 program income and an unexpended balance of \$1.3 million in prior year funds. The PY24-25 Action Plan had estimated \$1,217,984 in CDBG funds for the program year; its estimates for program income and unexpended balances fell short. Appendix D shows the allocation of PY24-25 CDBG funds and the amounts expended for the program year. The table in Appendix D reports that the City spent 50% of the CDBG funds it had allocated in the PY24-25 Action Plan. Several activities spent more than 75% of their funds, while some activities were stalled by staffing issues and challenges implementing various funding requirements.

With regards to the HOME funds, the City received \$284,032 in PY24-25. The Resources Made Available amount shown in Table 3 does not include unspent HOME funds conditionally committed to the 493 Eastmoor affordable housing project. The City did not disburse any HOME funds for this affordable housing development because the developer did not receive an award of State funding in the winter of 2024 as hoped. It applied again in the Spring of 2025 and came very close and will be submitting another application this coming September. The \$37,935.85 in Table 3 was expended for HOME administration. In its PY24-25 Action Plan, the City undertook a waiver of 2024 HOME funds to go beyond the 10% Admin cap as allowed by the CA Waiver Authority issued February 9, 2023 relating to DR-4683.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Daly City jurisdictional boundaries

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Daly City identifies the area within its jurisdictional boundaries as its target area for its CDBG and HOME funds. Daly City is a densely populated area only covering about eight square miles. Public

services are located in different areas of the City and are accessible and available to lower income residents. The residential rehabilitation and minor home repair programs are available to income eligible households throughout the City. Other projects are all accessible by public transportation.

DRAFT

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City's annual CDBG allocation for PY24-25 was \$932,468. This allocation amount, combined with program income and unexpended prior year funds were used to leverage public and private funds in order to fund various activities. In PY24-25, the City's CDBG subrecipients expended about \$549,000 in the City's CDBG dollars. These funds were leveraged with about \$7 million in public funds and \$1.8 in private and other sources of funding for a leverage ratio of about \$22 for every dollar of Daly City CDBG funding. Private foundations and individuals, as well as other local, state, and federal funds combined to make available the various services provided by the subrecipients.

The City did not incur a match liability for the program year. This is reflected in Table 5 below.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	10,979,447
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	10,979,447
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	10,979,447

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
0	0	0	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	13	4
Number of Special-Needs households to be provided affordable housing units	10	2
Total	23	6

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	23	6
Number of households supported through Acquisition of Existing Units	0	0
Total	23	6

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The numbers under the One-Year Goals and Actual in Tables 11 and 12 above are comprised of the City's Residential Rehab/Habitat for Humanity program, Rebuilding Together's Safe at Home program, and the Center for Independence of Individuals with Disabilities' (CID) Home Accessibility Modification program. As mentioned earlier, CID decided not to enter into a contract for the CDBG funds. CID indicated that it would be reevaluating its Housing Accessibility Modification Program, and its decision

to not offer the program last year affected the City's ability to meet its housing goals. CID accounted for 43% of the number of households projected to be served.

As was reported in last year's CAPER, in February of 2023, the City entered into a pilot program contract for PY22-23 with Habitat for Humanity Greater San Francisco (HHGSF) to carry out its residential rehabilitation loan program from determining client eligibility and loan processing to developing scopes of work and completing construction.

In the PY24-25 Action Plan, the City had allocated an additional \$396,182 to Habitat for Humanity. Rather than immediately entering into a contract with Habitat for this amount, both the City and Habitat extended the two earlier contracts (for PY22-23 and PY23-24) and focused on completing projects identified last summer. The plan was to enter into a PY24-25 contract after the two earlier contracts were closed out. However, there were construction delays related to PG&E, finalizing the scope of work, and unexpected additional repairs leading to change orders. As of June 30, 2025, HHGSF has completed three loan rehabs and is currently in the process of wrapping up or midway in the rehabilitation of four additional homes. Daly City HCD completed a residential rehabilitation program in PY2024 that HGSF could not take on. The City is looking to bring its residential rehabilitation loan program back in-house.

RTP had mixed results at meeting its goals in Daly City. RTP assisted four of its projected seven households. There has been a learning curve related to RTP doing more complex minor home repair requiring more detailed scopes of work, project budgets, lead hazard review requirements, and change orders. Opportunities for improvement were identified during multi-jurisdictional monitoring in 2024 and 2025 resulting in offerings of formal trainings on documenting and calculating household income.

Discuss how these outcomes will impact future annual action plans.

The need for affordable housing will continue to be a need addressed in future action plans. In light of RTP's inability to meet its goals for PY2023 and PY2024, even with training and technical support, Daly City reduced its CDBG allocation from \$63,000 and 7 projects to \$40,000 and 5 projects for PY 2025. The City will continue to work diligently with RTP and within its own residential rehabilitation program to serve eligible residents, particularly those who are elderly or living with a disability. The City will explore what other organizations may be able to provide home accessibility modification if CID is unable to continue providing this program.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1	0
Low-income	5	0
Moderate-income	0	0

Total	6	0
--------------	----------	----------

Table 13 – Number of Households Served

Narrative Information

Table 13 above corresponds to the activities reported in Tables 11 and 12. Seventeen percent (17%) of the households reported were extremely low income. Eighty three percent (83%) were low income households.

In order to address “worst case needs,” that is, the needs of low income renter households who pay more than half their income for rent, live in seriously substandard housing or have been involuntarily displaced, Daly City has devoted significant effort to the entitlement and financing of several new affordable housing developments. These efforts will increase the supply of new units affordable to very low income households, including those with worst case needs. These include 72 units at 493 Eastmoor, 555 units at Midway Village, and potentially, 350 units at a former redevelopment site located at Carter and Martin Streets. The project at 493 Eastmoor is getting closer to obtaining its funding and the City hopes to enter into HOME agreements in the next program year. Phase 1 of the Midway Village redevelopment has been completed, resulting in the development of 111 affordable units.

All of these developments will be available and accessible to persons with disabilities. The City operates a housing rehab program which offers funding and technical assistance to low income homeowners. This program is used to address critical home repairs and to bring substandard housing up to code.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City continued to collaborate with the Community Service Center (CSC) which has caseworkers who conduct client intake and assess the individual needs of homeless persons. The CSC is operated by the Daly City Partnership and refers homeless clients to shelters in the County, and to other programs that could benefit them. The CSC is part of the County of San Mateo's core service agencies, a network of agencies providing basic emergency and support services including food, transportation, shelter referrals, housing assistance, and client advocacy. The CSC works closely with the County's Center on Homelessness which uses a coordinated entry system for homeless shelters in the County.

Addressing the emergency shelter and transitional housing needs of homeless persons

In PY24-25, the City provided funding to LifeMoves to operate Family Crossroads, a transitional shelter for homeless families located in Daly City. During the program year Family Crossroads assisted 45 households comprised of 147 persons. This number includes all households that had stays at Family Crossroads, not just households whose prior residence was Daly City. The City does not provide funds to the two emergency shelters in San Mateo County (Safe Harbor in South San Francisco and Maple Street in Redwood City). However, both serve Daly City residents but are not required to report beneficiary data to the City since they do not receive City funding.

Through its participation in the Continuum of Care, the City continues to help address both the emergency shelter needs and transitional housing needs of homeless persons on a policy level. The City is on the Steering Committee of the Continuum of Care (CoC) and serves on the panel to evaluate and rank projects submitted for CoC funding. City staff assists in ranking the projects applying for CoC funds administered by the County. Participation in these committees gives the City opportunities to engage in various policy issues affecting services for homeless persons. City staff is also on the CoC's Racial Equity Committee which explores how to address racial disparities that may be present in the County's homelessness response system.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City helped low-income individuals and families to avoid becoming homeless through the Community Service Center, operated by Daly City Partnership, which connects them to programs and resources for which they may be eligible. These resources include dining programs, rental or security deposit assistance programs, and job training programs.

In prior years the City funded Legal Aid Society's Homesavers program with CDBG funds to serve low income tenants who are having problems with their landlords and offer legal counseling in dealing with evictions and landlord issues so that they can stay in their housing. Legal Aid did not receive CDBG funds in PY24-25, but Legal Aid provided assistance to 95 Daly City households (215 persons) facing eviction using funding through the American Rescue Plan Act (SLFRF-ARPA). Ten percent (10%) of households assisted were elderly households and thirty percent (30%) were disabled households. Daly City is pleased to have received an application for and to be able to allocate CDBG funding to the Legal Aid Society's Homesavers program and to HIP Housing, Inc.'s Housing Readiness program in PY25-26.

As already mentioned, the City continued to support agencies that help low income persons avoid becoming homeless. LifeMoves, in collaboration with Samaritan House, administered the Supportive Services for Veteran Families, a homelessness prevention program for veterans. As a member of the CoC Steering Committee that includes members representing youth facilities, jails, and mental health systems, the City interfaces with publicly funded institutions and systems of care regarding efforts to coordinate discharge policies to reduce homelessness. The City worked to prevent homelessness and assist homeless persons with special needs through its participation in the CoC's efforts to coordinate with homeless service providers to implement HUD policies for addressing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To help homeless persons and families make the transition to permanent housing and independent living, the City provided funding to LifeMoves. LifeMoves operates shelters throughout San Mateo County, including Family Crossroads in Daly City. LifeMoves employs housing specialists who assist clients in identifying and securing permanent housing. The housing specialists assist homeless clients to access affordable housing. Transitional housing clients are encouraged to save 50% to 75% of their income so they have sufficient savings within three to five months of moving into the shelter; over 90% of families secure permanent housing upon leaving.

LifeMoves also operates a Motel Voucher Program to help ensure that there are almost no unsheltered families (with minor children) on the streets of San Mateo County at any time. This program helps to shorten the period of time that families experience homelessness. Case managers assess the needs of homeless clients and help them sign up for benefits that they are eligible for which can help to prevent

the recently homeless from becoming homeless again.

DRAFT

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

As there is no public housing in Daly City, the City's efforts to address the needs of public housing is limited. The City is available to work with the Housing Authority of San Mateo County (HASM) when requested.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

As there is no public housing in Daly City, the City's efforts to address the needs of public housing is limited. The City is available to work with the Housing Authority of San Mateo County (HASM) when requested.

Actions taken to provide assistance to troubled PHAs

No actions were taken as the HASM is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

- Adopted the Housing Element in November 2024 that proposed rezoning properties for more intensive residential development that would include affordable housing;
- Approved parking reductions for housing developments, including affordable housing, under California Assembly Bill 2097, which eliminates City parking requirements for transit-proximate development proposals;
- Avoided rezoning properties that are presently designated or zoned for residential uses to non-residential uses;
- Rezoned properties designated for nonresidential uses to residential uses;
- Continued to provide parallel building plan checking through the Building Division, Planning Division, and Department of Public Works as an effort to streamline project approvals.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The housing and community development needs in Daly City exceed the City's resources to meet them. The City has attempted to address obstacles to meeting underserved needs by collaborating with other public and private agencies and pursuing funding sources as they become available for specific priority activities.

The Bay Area is one of the most expensive housing markets in the country. An underserved need continues to be housing that is affordable to households at the lower income levels, and sometimes, at the middle income levels. The lack of funding for affordable housing and lack of vacant land is an obstacle to meeting this underserved need. To address this obstacle, the City adopted an Affordable Housing Ordinance to require below market rate units for ownership and rental residential developments.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City took the following actions to reduce lead-based paint hazards:

- Reviewed HUD Visual Assessment Course and Lead Safe Housing Rule Webinar Series: Subpart J and K (Rehabilitation)
- Provided lead hazard information, notification, and required evaluation in its housing rehabilitation and minor home repair programs;
- Required safe work practices in its housing rehabilitation and minor home repair programs and interim controls or abatement work methods were needed;

- Provided information to contractors about training and certifications needed to provide lead-based paint abatement services;
- Coordinated with the County and neighboring local jurisdictions on efforts to reduce lead-based paint hazards.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City took the following actions to reduce the number of poverty-level families:

- Supported public services that provide assistance to very low income families. This includes services that provide child care, legal assistance in cases of potential evictions, and literacy training;
- Provided information and referral at the City's Community Service Center which is part of the County's Core Service Network to connect families and individuals with various programs and services such as rental and utility assistance.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City took the following actions to develop institutional structure:

- Continued on-going efforts to streamline the review and approval process for new developments;
- Provided technical assistance to CDBG subrecipients in complying with HUD requirements;
- Continued on-going evaluation and revision of its processes;
- Participated in the Continuum of Care and coordinated with homeless service providers. City staff is a member of the Continuum's Racial Equity Planning Committee;
- Attended HUD trainings to stay informed on changes in HUD regulations and guidelines;
- Participated in local and regional collaborations, such as 21 Elements. 21 Elements is a regional collaboration of the 21 jurisdictions in San Mateo County that collaborate on various planning and housing issues;
- Participated in the monthly meetings with other CDBG/HOME grantees in San Mateo County;
- Participated in a working group to guide policies regarding a regional website/portal for affordable housing in the Bay Area.
- Housing Leadership Council training?

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City took the following actions to enhance coordination between public and private housing and social service agencies:

- Participated in the Continuum of Care which includes representatives from various public and

- private housing and social service agencies;
- Participated in the County's Core Service Agency Network through the City's Community Service Center which networks with various housing and social service agencies;
- Continued to update information on agencies and or collaboratives of housing and social service agencies serving Daly City residents.
- Any value in mentioning all the public events ECD/HCD tabled at last year?

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City took the following actions identified in the Assessment of Fair Housing to overcome the effects of impediments identified in its Analysis of Impediments:

- Continued to fund Project Sentinel to conduct testing, educate landlords and property management companies about fair housing law, educate Daly City residents in fair housing rights, and conduct fair housing audits in the City;
- Continued to support efforts to educate housing providers about requirements for reasonable accommodation or modification;
- Continued to support efforts to educate buyers through credit counseling and home purchase training;
- Continued to support efforts to strengthen use of Section 8 ("Moving to Work" in San Mateo County).

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

At the beginning of the program year, the Housing and Community Development staff use a risk matrix to identify the CDBG-funded activities to monitor. Public services are monitored on site by City staff at least once every three years to ensure compliance with CDBG regulations and to discuss constraints and opportunities facing each organization. Often times, if the subrecipient is also receiving CDBG funding from other jurisdictions in the County, the monitoring will be conducted jointly with staff from the other jurisdictions. Joint monitoring visits facilitate HUD compliance for the subrecipient as well as the City and the other jurisdictions.

In PY24-25, the City monitored four of our seven CDBG subrecipients including: LifeMoves, RTP, the Renaissance Center, and Habitat for Humanity. All of these monitoring visits were conducted jointly with other grantee jurisdictions with Daly City leading the coordination on Habitat for Humanity and the Renaissance Center. The process, while challenging, identified findings and concerns that subrecipient and City staff are directly addressing. Issues include proper income verification, documentation and record keeping, and procurement.

The City has been meeting monthly with the other CDBG entitlement jurisdictions in San Mateo County to discuss best practices and share processes regarding compliance with various HUD requirements. It incorporates the requirement to make efforts to outreach to Section 3 businesses in its funding agreements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

As specified in the City's Citizen Participation Plan, the City provides for public input on its Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER was drafted and put out for public review and comment. The public comment period for the CAPER was from August 24, 2025 through September 8, 2025. The public notice regarding availability of the CAPER for public review was noticed in the local paper *The Examiner*. The notice was also translated into Spanish, Chinese, and Tagalog and

posted on the City's website along with the draft CAPER; made available at City Hall, the libraries, and the Community Service Center; and emailed to various agencies include community organizations serving low income households, families and persons with disabilities. There were no comments submitted regarding the CAPER during the public review and comment period.

DRAFT

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's program objectives. The program objectives continued to focus on helping low income households access, maintain or preserve affordable housing. The City is monitoring the use of CDBG-CV funds and is aware that 100% of must be expended by August 2026. To date, the City has used 98% of its CDBG-CV funds.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

During the program year, City staff conducted desk monitoring reviews of its HOME-assisted units. Additionally, it did a physical inspection of 35 Hillcrest/Hillcrest Gardens, a 40-unit senior housing complex, and 6800 Mission Street/Sweeney Lane, a 52-unit affordable housing development. Both developments received HOME funds and were found to be in good condition. There were minor corrections that were requested, including replacing a faucet and replacing exterior outlets. City staff requested photos of the corrections when completed. The inspections also included a review of tenant files.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

The City requires an affirmative marketing plan when HOME units are constructed. To affirmatively market HOME units, the City requests that the developer's marketing efforts include outreach to various organizations in the City, and postings on-line and in print with publications having a County-wide reach. All marketing material includes the Equal Housing Opportunity logo. Any local live/work preferences that may be considered will involve consultation with the local HUD office.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

There was no City HOME program income received in PY24-25 and no HOME program income used for projects.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

The City took the following other actions to foster and maintain affordable housing:

- Explored other funding sources for affordable housing, and supported developer applications for

funding;

- Encouraged higher density mixed-use developments;
- Collaborated with regional public and private agencies working to promote affordable housing;
- Monitored status of at-risk housing projects.

DRAFT

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
--------	--	--	--	--	--

Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

DRAFT

APPENDIX A

IDIS Reports

- **PR26 CDBG Financial Summary**

Line	Amount	Note
1	\$1,311,335.58	Line 16 of FY23 PR26
10	\$115,977.07	PY24-25 non-admin expenditures not yet drawn from IDIS as of 8/12/25
14	\$17,351.71	PY24-25 admin expenditures not yet drawn from IDIS as of 8/12/25
20	\$115,977.07	See line 10.
30	\$32,114.59	PY24-25 public services expenditures not yet drawn from IDIS as of 8/12/25
40	\$17,351.71	See line 14.

Estimated based on 8/12/2025 accounting and IDIS reports. Minor adjustments may occur as Finance closes its books.

- **PR26 CDBG-CV Financial Summary**
- **PR26 Activity Summary by Selected Grant**



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2024
DALY CITY , CA

DATE: 08-22-25
TIME: 14:08
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,311,335.58
02 ENTITLEMENT GRANT	932,468.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	130,523.79
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	3,360.84
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,377,688.21

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	523,709.13
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	115,977.07
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	639,686.20
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	153,248.88
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	17,351.71
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	810,286.79
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,567,401.42

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	523,709.13
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	523,709.13
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	81.87%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2024 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	30,463.45
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	32,114.59
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	62,578.04
32 ENTITLEMENT GRANT	932,468.00
33 PRIOR YEAR PROGRAM INCOME	168,255.11
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,100,723.11
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	5.69%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	153,248.88
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	17,351.71
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	170,600.59
42 ENTITLEMENT GRANT	932,468.00
43 CURRENT YEAR PROGRAM INCOME	130,523.79
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,062,991.79
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.05%



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2024
DALY CITY , CA

DATE: 08-22-25
TIME: 14:08
PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	10	740	7018948	2023 Early Learning Childcare Center	03M	LMC	\$21,337.50
2024	12	750	6998075	2024 Early Learning Childcare Center	03M	LMC	\$47,459.90
2024	12	750	7017275	2024 Early Learning Childcare Center	03M	LMC	\$5,900.00
					03M	Matrix Code	\$74,697.40
2024	7	747	7017275	LifeMoves / Family Crossroads	03T	LMC	\$13,914.12
2024	7	747	7029221	LifeMoves / Family Crossroads	03T	LMC	\$3,229.83
					03T	Matrix Code	\$17,143.95
2024	2	749	7017275	Project Read / Adult Literacy	05Z	LMC	\$2,464.63
2024	2	749	7018948	Project Read / Adult Literacy	05Z	LMC	\$10,854.87
					05Z	Matrix Code	\$13,319.50
2022	3	721	7018948	Residential Rehabilitation	14A	LMH	\$29,967.66
2022	3	721	7029221	Residential Rehabilitation	14A	LMH	\$2,564.07
2023	3	741	7018948	2023 Residential Rehabilitation - Construction	14A	LMH	\$131,569.25
2023	3	741	7029221	2023 Residential Rehabilitation - Construction	14A	LMH	\$14,618.81
2024	4	746	7018948	Rebuilding Together Peninsula / Safe at Home	14A	LMH	\$7,500.00
2024	5	752	6972319	City Residential Rehabilitation	14A	LMH	\$47,281.84
2024	5	752	6988147	City Residential Rehabilitation	14A	LMH	\$42,157.73
2024	5	752	6998075	City Residential Rehabilitation	14A	LMH	\$35,808.49
2024	5	752	7006421	City Residential Rehabilitation	14A	LMH	\$14,253.44
2024	5	752	7017275	City Residential Rehabilitation	14A	LMH	\$14,572.83
2024	5	752	7018948	City Residential Rehabilitation	14A	LMH	\$24,381.45
2024	5	752	7029221	City Residential Rehabilitation	14A	LMH	\$328.72
2024	5	752	7037703	City Residential Rehabilitation	14A	LMH	\$19,063.98
					14A	Matrix Code	\$384,068.27
2023	3	736	6998075	2023 Residential Rehabilitation - Program Delivery	14H	LMH	\$18,100.00
2023	3	736	7006421	2023 Residential Rehabilitation - Program Delivery	14H	LMH	\$2,630.00
					14H	Matrix Code	\$20,730.00
2024	1	745	7017275	Renaissance Entrepreneurship Center / Micro-Enterprise Development	18C	LMC	\$2,097.50
2024	1	745	7018948	Renaissance Entrepreneurship Center / Micro-Enterprise Development	18C	LMC	\$11,652.51
					18C	Matrix Code	\$13,750.01
Total							\$523,709.13

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2024	7	747	7017275	No	LifeMoves / Family Crossroads	B22MC060010	EN	03T	LMC	\$13,914.12
2024	7	747	7029221	No	LifeMoves / Family Crossroads	B22MC060010	EN	03T	LMC	\$3,229.83
								03T	Matrix Code	\$17,143.95
2024	2	749	7017275	No	Project Read / Adult Literacy	B22MC060010	EN	05Z	LMC	\$2,464.63
2024	2	749	7018948	No	Project Read / Adult Literacy	B22MC060010	EN	05Z	LMC	\$10,854.87
								05Z	Matrix Code	\$13,319.50
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$30,463.45
Total										\$30,463.45



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2024
DALY CITY , CA

DATE: 08-22-25
TIME: 14:08
PAGE: 3

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	3	743	6972319	CDBG Program Administration	21A		\$25,172.84
2024	3	743	6988147	CDBG Program Administration	21A		\$23,518.26
2024	3	743	6998075	CDBG Program Administration	21A		\$12,676.11
2024	3	743	7006421	CDBG Program Administration	21A		\$12,688.20
2024	3	743	7017275	CDBG Program Administration	21A		\$14,947.39
2024	3	743	7018948	CDBG Program Administration	21A		\$22,170.01
2024	3	743	7029221	CDBG Program Administration	21A		\$84.04
2024	3	743	7037703	CDBG Program Administration	21A		\$26,992.03
					21A	Matrix Code	\$138,248.88
2024	8	744	6988147	Project Sentinel / Fair Housing	21D		\$6,790.47
2024	8	744	7018948	Project Sentinel / Fair Housing	21D		\$7,585.63
2024	8	744	7037703	Project Sentinel / Fair Housing	21D		\$623.90
					21D	Matrix Code	\$15,000.00
Total							\$153,248.88



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	1,677,048.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	1,677,048.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,402,393.80
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	244,188.81
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	1,646,582.61
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	30,465.39

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,091,920.53
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	1,091,920.53
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	1,402,393.80
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	77.86%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	1,402,393.80
17 CDBG-CV GRANT	1,677,048.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	83.62%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	244,188.81
20 CDBG-CV GRANT	1,677,048.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	14.56%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	696	6531659	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$107,795.56
			6570470	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$173,525.88
			6618427	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$31,121.00
			6627968	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$14,431.76
			6680943	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$200,852.87
			6710990	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$10,138.33
			6723830	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$117,218.02
			6728160	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$122,858.50
			6756477	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$169,705.46
			6764564	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$24,340.50
			6789943	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$21,402.69
			6817704	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$98,529.96
Total							\$1,091,920.53

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	696	6531659	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$107,795.56
			6570470	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$173,525.88
			6618427	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$31,121.00
			6627968	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$14,431.76
			6680943	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$200,852.87
			6710990	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$10,138.33
			6723830	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$117,218.02
			6728160	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$122,858.50
			6756477	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$169,705.46
			6764564	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$24,340.50
			6789943	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$21,402.69
			6817704	DCP - COVID19 Emergency Rental Assistance	05Q	LMC	\$98,529.96
		713	6618427	DCP COVID 19 Emergency Food Distribution	05W	URG	\$37,478.18
			6627968	DCP COVID 19 Emergency Food Distribution	05W	URG	\$6,060.00
			6710990	DCP COVID 19 Emergency Food Distribution	05W	URG	\$59.88
			6723830	DCP COVID 19 Emergency Food Distribution	05W	URG	\$37,525.94
			6756477	DCP COVID 19 Emergency Food Distribution	05W	URG	\$20,006.50
			6789943	DCP COVID 19 Emergency Food Distribution	05W	URG	\$2,850.87
			6896195	DCP COVID 19 Emergency Food Distribution	05W	URG	\$19,879.56



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG-CV Financial Summary Report
DALY CITY , CA

DATE: 08-22-25
TIME: 14:09
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	713	6903012	DCP COVID 19 Emergency Food Distribution	05W	URG	\$8,588.16
			6940417	DCP COVID 19 Emergency Food Distribution	05W	URG	\$6,889.18
		714	6618427	DCP COVID 19 Mental Health	05O	URG	\$7,357.28
			6627968	DCP COVID 19 Mental Health	05O	URG	\$11,395.81
			6723830	DCP COVID 19 Mental Health	05O	URG	\$24,990.00
			6756477	DCP COVID 19 Mental Health	05O	URG	\$5,944.19
			6789943	DCP COVID 19 Mental Health	05O	URG	\$20,280.00
			6817704	DCP COVID 19 Mental Health	05O	URG	\$19,168.80
			6851526	DCP COVID 19 Mental Health	05O	URG	\$8,404.80
			6896195	DCP COVID 19 Mental Health	05O	URG	\$44,850.32
			6903012	DCP COVID 19 Mental Health	05O	URG	\$17,346.96
			6940417	DCP COVID 19 Mental Health	05O	URG	\$11,396.84
Total							\$1,402,393.80

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	2	698	6501455	CDBG-CV Program Administration	21A		\$69,656.53
			6513417	CDBG-CV Program Administration	21A		\$12,989.67
			6531659	CDBG-CV Program Administration	21A		\$15,828.29
			6562031	CDBG-CV Program Administration	21A		\$5,629.75
			6565391	CDBG-CV Program Administration	21A		\$7,905.55
			6570470	CDBG-CV Program Administration	21A		\$7,715.42
			6575228	CDBG-CV Program Administration	21A		\$12,013.76
			6577795	CDBG-CV Program Administration	21A		\$7,827.54
			6605870	CDBG-CV Program Administration	21A		\$15,188.44
			6618427	CDBG-CV Program Administration	21A		\$9,985.11
			6627968	CDBG-CV Program Administration	21A		\$7,443.46
			6653110	CDBG-CV Program Administration	21A		\$17,866.21
			6680943	CDBG-CV Program Administration	21A		\$4,729.66
			6704773	CDBG-CV Program Administration	21A		\$4,447.20
			6710990	CDBG-CV Program Administration	21A		\$5,025.20
			6789943	CDBG-CV Program Administration	21A		\$639.05
			6817704	CDBG-CV Program Administration	21A		\$1,339.83
			6828282	CDBG-CV Program Administration	21A		\$4,799.59
			6833126	CDBG-CV Program Administration	21A		\$4,357.63
			6851526	CDBG-CV Program Administration	21A		\$6,039.94
			6896195	CDBG-CV Program Administration	21A		\$11,774.59
			6903012	CDBG-CV Program Administration	21A		\$2,868.38
			6919662	CDBG-CV Program Administration	21A		\$4,435.99
			6940417	CDBG-CV Program Administration	21A		\$2,730.00
			6972319	CDBG-CV Program Administration	21A		\$952.02
Total							\$244,188.81



CITY OF DALY CITY

333 - 90TH STREET
DALY CITY, CA 94015-1895
PHONE: (650) 991-8000

PR26 - Activity Summary by Selected Grant

Date Generated: 08/22/2025

Grantee: DALY CITY

Grant Year: 2024

Formula and Competitive Grants only

Total Grant Amount for CDBG 2024 Grant year B24MC060010										Grant Number = \$932,468.00				
State	Grantee Name	Grant Year	Grant Number	Activity Group	Matrix Code	National Objective	IDIS Activity	Activity to prevent, prepare for, and respond to Coronavirus	Activity Status	Amount Funded From Selected Grant	Amount Drawn From Selected Grant	% of CDBG Drawn From Selected Grant/Grant	Total CDBG Funded Amount (All Years All Sources)	Total CDBG Drawn Amount (All Years All Sources)
CA	DALY CITY	2024	B24MC060010	Administrative And Planning	21A		743	No	Open	\$181,094.00	\$138,248.88		\$181,094.00	\$138,248.88
CA	DALY CITY	2024	B24MC060010	Administrative And Planning	21D		744	No	Open	\$15,000.00	\$15,000.00		\$15,000.00	\$15,000.00
Total Administrative And Planning										\$196,094.00	\$153,248.88	16.43%	\$196,094.00	\$153,248.88
CA	DALY CITY	2024	B24MC060010	Housing	14A	LMH	752	No	Open	\$130,229.79	\$72,198.27		\$255,880.00	\$197,848.48
Total Housing										\$130,229.79	\$72,198.27	7.74%	\$255,880.00	\$197,848.48
CA	DALY CITY	2024	B24MC060010	Public Improvements	03M	LMC	740	No	Open	\$0.00	\$0.00		\$389,230.00	\$83,393.02
CA	DALY CITY	2024	B24MC060010	Public Improvements	03M	LMC	750	No	Open	\$0.00	\$0.00		\$183,828.00	\$53,359.90
Total Public Improvements										\$0.00	\$0.00	0.00%	\$573,058.00	\$136,752.92
Total 2024										\$326,323.79	\$225,447.15	24.18%	\$1,025,032.00	\$487,850.28
Grand Total										\$326,323.79	\$225,447.15	24.18%	\$1,025,032.00	\$487,850.28

APPENDIX B

Affidavit of Publication and Public Comments

- **CAPER public review notice**
 - English
 - Chinese
 - Spanish
 - Tagalog
 - Webpage (8/22/2025)
- **No public comments received**

**CITY OF DALY CITY
NOTICE OF OPPORTUNITY FOR PUBLIC COMMENT ON THE
DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

NOTICE IS HEREBY GIVEN that the City of Daly City has completed its preparation of the Draft Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER summarizes expenditures and accomplishments of the City's Community Development Block Grant (CDBG) and HOME Programs during the past fiscal year from July 1, 2024 through June 30, 2025. Each year, the City of Daly City receives CDBG and HOME funds from the federal Department of Housing and Urban Development (HUD). These funds are to be used to meet community development needs of primarily low and moderate income residents.

The Draft CAPER is available for public review and comment beginning Sunday, August 24, 2025 through Monday, September 8, 2025. The draft is available on the City's website at www.dalycity.org/hcd and may be viewed at City Hall. If you have any questions or would like to make any comments, please contact Lenelle Suliguin at (650) 991-8068, Monday through Friday.

The City Council will consider approval of the CAPER at its regularly scheduled meeting on Monday, September 8, 2025 at 7 p.m. To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the City Council members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members following the public meeting. Comments are not read aloud into the record.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible. The City of Daly City does not discriminate on the basis of disability in admission or access to, or treatment of employment in, its programs or activities. Information concerning the provisions of the Americans with Disabilities Act, and the rights thereunder is available from the City Manager's Office.

Lenelle D. Suliguin
Housing and Community Development Manager

戴利市政府

关于征求公众意见的通知
草案《综合年度绩效与评估报告》

兹公告，戴利市已完成《综合年度绩效与评估报告》（CAPER）草案的编制。CAPER 总结了本市在 2024 年 7 月 1 日至 2025 年 6 月 30 日财政年度期间社区发展基金（CDBG）和 HOME 项目的支出及成果。每年，戴利市都会从美国联邦住房与城市发展部（HUD）获得 CDBG 和 HOME 资金。这些资金主要用于满足低收入和中等收入居民的社区发展需求。

CAPER 草案将于 2025 年 8 月 24 日（星期日）起至 2025 年 9 月 8 日（星期一）期间向公众开放查阅与评论。草案可在市政府官网 www.dalycity.org/hcd 查阅，或前往市政厅查看。如有任何问题或意见，请在周一至周五致电 (650) 991-8068 联系 Lenelle Suliguin，或通过 TDD (650) 991-8278 联系。

市议会将于 2025 年 9 月 8 日（星期一）晚上 7 点的例会上审议 CAPER。如需提交书面意见，请发送电子邮件至 cityclerk@dalycity.org，并在邮件主题栏写上“公众意见”。邮件正文中请注明事项编号和/或事项标题以及您的意见。所有在当天下午 4:00 前收到的意见，将在会议前通过电子邮件转发给市议会成员。下午 4:00 之后收到的意见将列入记录，并在会后与市议会成员分享。公众意见不会在会议中宣读。

如需在参加或参与此次会议时获得辅助工具或服务，请尽快致电市书记办公室 (650) 991-8078。戴利市在项目或活动的录取、参与或雇佣过程中，不会因残疾而歧视任何人。有关《美国残疾人法案》及其赋予权利的相关信息，请联系市长办公室。

Lenelle D. Suliguin
住房与社区发展经理

CIUDAD DE DALY CITY
AVISO DE OPORTUNIDAD PARA COMENTARIOS PÚBLICOS SOBRE EL
PROYECTO DE INFORME ANUAL CONSOLIDADO SOBRE EL RENDIMIENTO
Y LA EVALUACIÓN

POR LA PRESENTE SE NOTIFICA que la Ciudad de Daly City ha completado su preparación del Borrador del Informe Anual Consolidado de Desempeño y Evaluación (CAPER). El CAPER resume los gastos y logros de la Comunidad de la Ciudad. Programas de Subvención en Bloqueo para el Desarrollo (CDBG) y HOME durante el último año fiscal desde el 1 de Julio de 2024 hasta el 30 de Junio de 2025. Cada año, la Ciudad de Daly City recibe fondos CDBG y HOME del Departamento Federal de Vivienda y Desarrollo Urbano (HUD). Estos fondos se utilizarán para satisfacer las necesidades de desarrollo comunitario de los residentes principalmente de ingresos bajos y moderados.

El borrador de CAPER está disponible para revisión y comentarios públicos a partir del Domingo 24 de Agosto de 2025 hasta el Lunes 8 de Septiembre de 2025. El borrador está disponible en el sitio web de la Ciudad en www.dalycity.org/hcd y se puede ver en el Ayuntamiento. Si tiene alguna pregunta o desea hacer algún comentario, comuníquese con Lenelle Suliguin al (650) 991-8068, de Lunes a Viernes.

El Concejo Municipal considerará la aprobación del CAPER en su reunión programada regularmente el Lunes 8 de Septiembre de 2025 a las 7 p.m. Para enviar un comentario por escrito, envíe un correo electrónico a cityclerk@dalycity.org y escriba "Comentario público" en la línea de asunto. En el cuerpo del correo electrónico, incluya el número de artículo y / o el título del artículo, así como sus comentarios. Los comentarios recibidos antes de las 4:00 pm se enviarán por correo electrónico a los miembros del Concejo Municipal antes de la reunión. Esos comentarios recibidos después de las 4:00 pm se agregarán al registro y se compartirán con los miembros del Concejo Municipal después de la reunión pública. Los comentarios no se leen en voz alta en el registro.

Las personas con discapacidades que requieren ayudas o servicios auxiliares para asistir o participar en esta reunión deben llamar a la oficina del Secretario de la Ciudad al (650) 991-8078 tan pronto como sea posible. La Ciudad de Daly City no discrimina por motivos de discapacidad en la admisión o el acceso a, o el tratamiento del empleo en, sus programas o actividades. La información sobre las disposiciones de la Ley de Estadounidenses con Discapacidades y los derechos en virtud de la misma está disponible en la Oficina del Administrador de la Ciudad.

Lenelle D. Suliguin
Housing and Community Development Manager

LUNGSOD NG DALY CITY
PAUNAWA SA OPORTUNIDAD NG KOMENTO NG PUBLIKO PARA SA
DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

IBIBIGAY DITO ANG PAUNAWA na natapos na ng Lungsod ng Daly ang paghahanda nito sa Draft Consolidated Annual Performance and Evaluation Report (CAPER). Binubuo ng CAPER ang mga paggasta at mga nagawa ng Community Development Block Grant (CDBG) at HOME Programs ng Lungsod noong nakaraang taon ng pananalapi mula IKA- 1 ng Hulyo, 2024 hanggang ika- 30 ng Hunyo, 2025. Bawat taon, ang Lungsod ng Daly City ay tumatanggap ng mga pondo ng CDBG at HOME mula sa pederal na Department of Housing and Urban Development (HUD). Ang mga pondong ito ay gagamitin upang matugunan ang mga pangangailangan sa pagpapaunlad ng komunidad ng mga residenteng mababa at katamtaman ang kita.

Ang Draft CAPER ay magagamit para sa pampublikong pagsusuri at komento simula Linggo, ika-24 ng Agosto, 2025 hanggang Lunes, ika- 8 ng Setyembre, 2025. Ang draft ay makukuha sa website ng Lungsod sa www.dalycity.org/hcd at maaaring matingnan sa Munisipyo. Kung mayroon kang anumang mga katanungan o nais na magbigay ng anumang mga komento, mangyaring makipag-ugnayan kay Lenelle Suliguin sa (650) 991-8068, Lunes hanggang Biyernes o TDD (650) 991-8278.

Isasaalang-alang ng Konseho ng Lungsod ang pag-apruba ng CAPER sa regular na nakaikedyul na pagpupulong nito sa Lunes, ika- 8 ng Setyembre, 2025 sa ganap na 7 p.m. Upang magsumite ng komento nang nakasulat, mangyaring mag-email sa cityclerk@dalycity.org at isulat ang "Public Comment" sa linya ng paksa. Sa katawan ng email, isama ang numero ng item at/o pamagat ng item pati na rin ang iyong mga komento. Ang lahat ng komento na natanggap bago ang 4:00 pm ay ipapadala sa email sa mga miyembro ng Konseho ng Lungsod bago ang pulong. Ang mga komentong natanggap pagkalipas ng 4:00 ng hapon ay idaragdag sa talaan at ibabahagi sa mga miyembro ng Konseho ng Lungsod pagkatapos ng pampublikong pagpupulong. Ang mga komento ay hindi binabasa nang malakas sa talaan.

Ang mga taong may kapansanan na nangangailangan ng mga pantulong o serbisyo sa pagdalo o pakikilahok sa pulong na ito ay dapat tumawag sa opisina ng Klerk ng Lungsod sa (650) 991-8078 sa lalong madaling panahon. Ang Lungsod ng Daly City ay hindi nagtatangi batay sa kapansanan sa pagpasok o pagpunta sa, o pagtrato sa trabaho sa, mga programa o aktibidad nito. Ang impormasyon tungkol sa mga probisyon ng Americans with Disabilities Act, at ang mga karapatan sa ilalim nito ay makukuha mula sa City Manager's Office.

Lenelle D. Suliguin
Housing and Community Development Manager

Housing & Community Development

Division Overview

The Housing and Community Development (HCD) Division administers the City's Community Development Block Grant (CDBG) and HOME funds received from the Department of Housing and Urban Development (HUD). These funds are for the purpose of addressing the housing and community development needs of lower income households.



HCD also administers the City's Below Market Rate Housing program and funding programs related to increasing and maintaining the supply of affordable housing.

Announcements

- **Public Comment and Review for the draft 2024 Consolidated Annual Performance and Evaluation Report (CAPER) to be considered on September 8, 2025.**
 - [Notice of Public Comment](#)
 - in [Chinese](#), [Spanish](#), [Tagalog](#)
 - [Draft 2024 Consolidated Annual Performance and Evaluation Report \(CAPER\)](#)

Contact Us

Housing & Community Development

Physical Address [View Map](#)

333 90th Street
Daly City, CA 94015

[Directions](#)

Phone: [650-991-8068](tel:650-991-8068)

Select Language 
[Google Translate](#)

Government Websites by [CivicPlus®](#)



<https://www.dalycity.org/294/Housing-Community-Development>

1/1

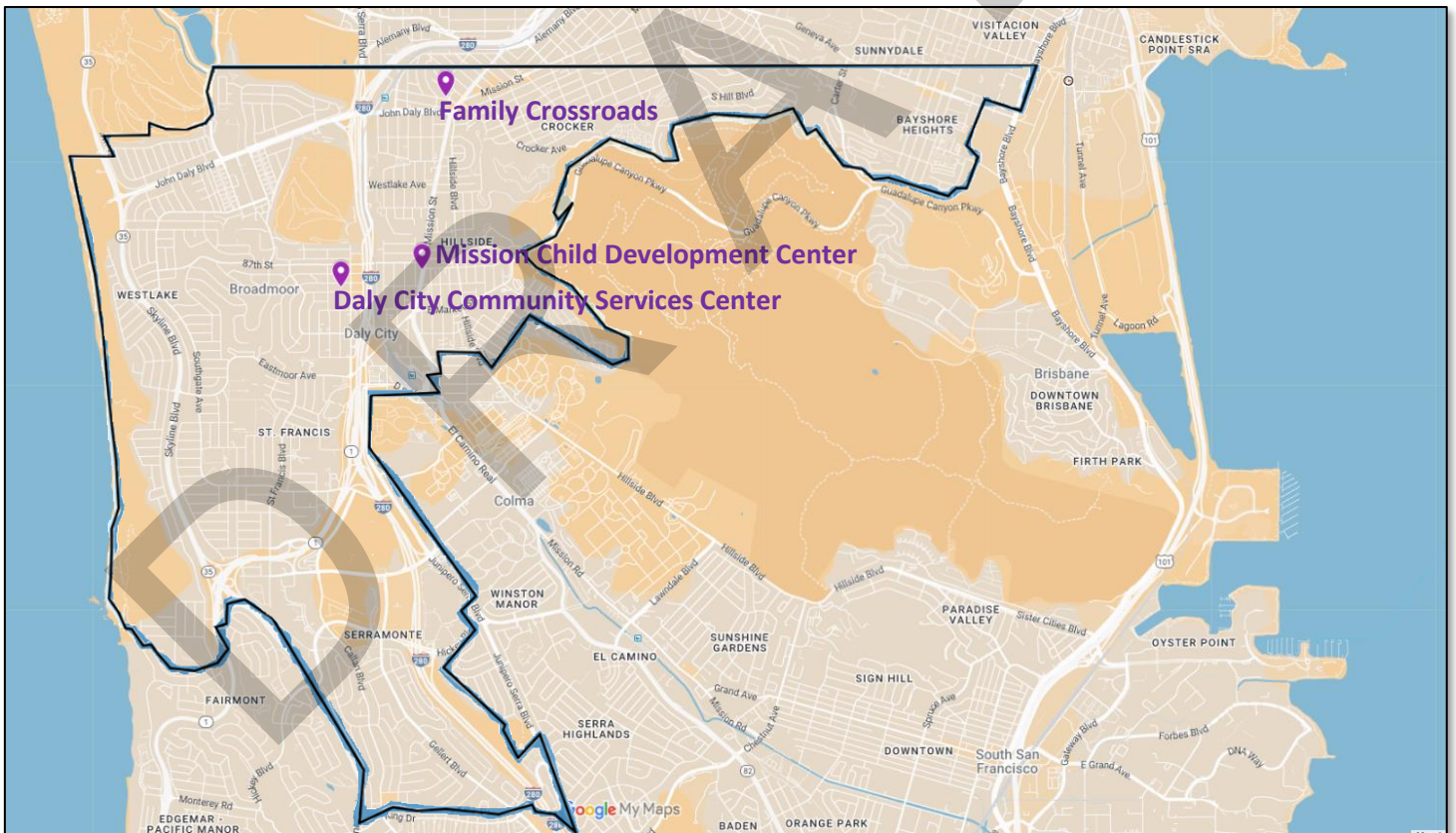
APPENDIX C

Geographic Distribution of Activities

PUBLIC SERVICES

- Daly City Community Service Center
- Peninsula Family Services – Mission Child Development Center
- LifeMoves - Family Crossroads

The following public service has not been mapped because their headquarters and/or facilities are outside of Daly City: Project Read (South San Francisco)



APPENDIX D

FY24-25 CDBG Funding Table

FY24-25 Grantee/Program Name	Allocation	Funds Expended	Percent Expended
Administration			
General Administration	\$ 181,094.00	\$ 155,600.59	86%
Project Sentinel/Fair Housing	\$ 15,000.00	\$ 15,000.00	100%
subtotal	\$ 196,094.00	\$ 170,600.59	
Capital Projects			
Early Learning/Childcare Center	\$ 183,828.00	\$ 115,435.65	63%
subtotal	\$ 183,828.00	\$ 115,435.65	
Economic Development			
Renaissance Entrepreneurship	\$ 35,000.00	\$ 34,999.96	100%
subtotal	\$ 35,000.00	\$ 34,999.96	
Housing			
Rebuilding Together/Safe at Home	\$ 63,000.00	\$ 16,308.66	26%
CIID/Housing Accessibility Modification (HAM) Program (1)	\$ 20,000.00	\$ -	0%
Habitat for Humanity Residential Rehabilitation (2)	\$ 396,182.00	\$ -	0%
Daly City Residential Rehabilitation	\$ 255,880.00	\$ 210,914.10	82%
subtotal	\$ 735,062.00	\$ 227,222.76	
Public Services			
Life Moves/Family Crossroads	\$ 18,000.00	\$ 18,000.00	100%
Peninsula Family Service	\$ 30,000.00	\$ 30,000.00	100%
Project Read	\$ 20,000.00	\$ 14,578.04	73%
subtotal	\$ 68,000.00	\$ 62,578.04	
CDBG TOTAL:	\$ 1,217,984.00	\$ 610,837.00	50%
Expenses for Pre FY24-25			
PY22-23 Habitat for Humanity (2)		\$ 32,531.73	
PY23-24 Habitat for Humanity (2)		\$ 166,918.06	
CDBG TOTAL - All Programs:		\$ 810,286.79	

(1) CID cancelled PY24-25 CDBG contracts with all grantees.

(2) Contract was not executed for PY24-25 as prior year contracts were still open with projects underway.

Estimated based on 8/12/2025 accounting and IDIS reports. Minor adjustments may occur as Finance closes its books.

APPENDIX E

Racial and ethnic composition of households assisted by activity

	Project Sentinel	Renaissance	Rebuilding Together	Habitat for Humanity	Daly City Residential Rehab	LifeMoves	Peninsula Family Service	Project Read	
RACE									TOTAL
White		1	0	0	0	19	20	9	49
Black/African American (AA)		1	1	0	0	8	0	3	13
Asian		3	1	1	1	0	2	7	15
American Indian/Alaskan Native (AI/AN)		1	0	0	0	0	0	0	1
Native Hawaiian/Other Pacific Islander		1	0	0	0	4	0	0	5
American Indian/Alaskan Native and White		0	0	0	0	1	0	0	1
Asian and White	1	0	0	0	0	0	0	0	1
Black/African American and White		1	0	0	0	1	0	0	2
AI/AN and Black/AA		0	0	0	0	0	0	0	0
Subtotal	1	8	2	1	1	33	22	19	87
Hispanic	0	1	0	0	0	16	19	7	43
Not Hispanic	1	7	2	1	1	17	3	12	44
Other Multi-racial Subtotal:		16	1	0	0	12	0	0	29
Hispanic	0	15	0	0	0	12	0	0	27
Not Hispanic	0	1	1	0	0	0	0	0	2
TOTAL (Balance+Race subtotal)	1	24	3	1	1	45	22	19	

49.43%
50.57%

In order to complete the CR-05 and CR-10, Daly City collects beneficiary data for both persons and households from is subrecipients on a quarterly and annual basis using a “Subrecipient Performance Report.” Daly City uses the data provided in households to come closest to conveying the racial and ethnic composition of families assisted. Please see Attachment A to view an example of the “Subrecipients Performance Report” form.



Consolidated City/County Subrecipient Performance Summary Report

Program Identification: _____
 Sponsor Name: _____
 Sponsor Address: _____
 Sponsor Contact (Name & Phone): _____

Reporting Period: 1st QTR July - September

FY
PERIOD

Jurisdiction (check one)

- ☒ City of Daly City ☐ City of Redwood City
☐ City of San Mateo ☐ City of South San Francisco
☐ County of San Mateo

Income Data: Enter number of Persons and Households served at each income level

Income Level	Number of Persons	Number of Households
1. Extremely Low Income (< 30% AMI)		
2. Very Low Income (31 - 50% AMI)		
3. Low Income (51 - 80% AMI)		
4. Moderate Income (81 - 120% AMI)		
5. Other (> 120%)		
TOTAL:	0	0

Racial/Ethnicity Data: Enter number of Persons and Households served of each race/ethnicity

Race	Persons			Households		
	Not Hispanic	Hispanic	Total	Not Hispanic	Hispanic	Total
11 White			0			0
12 Black/African American			0			0
13 Asian			0			0
14 American Indian/Alaskan Native			0			0
15 Native Hawaiian/Pacific Islander			0			0
16 Amer. Ind./Alask. Nat and White			0			0
17 Asian and White			0			0
18 Blk/Afr.Amer. and White			0			0
19 Amer. Ind./Alask. Nat and Blk/Afr.Amer			0			0
20 Other Multi-racial			0			0
TOTAL:	0	0	0	0	0	0

Other Demographic Data: Enter number of households for each household type

Household Type	Number of Households
Female-headed Household	
Elderly Household (62+)	
Disabled Household	

Notes:

Total Number of Person and of Households must match in the Income and Race/Ethnicity report sections.
 The Household Type categories under Other Demographic Data are not mutually exclusive, so don't need to match other sections.



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Authorize the City Manager to Execute a License Agreement with the Pilipino Bayanihan Resource Center (PBRC) for the Use of Certain Portions of the Doelger Arts Center (200 Northgate Avenue)

Recommended Action

Authorize the City Manager to execute a License Agreement with the Pilipino Bayanihan Resource Center for a 2-year term, with the option for the City Manager to extend one additional year.

Background/Discussion

Pilipino Bayanihan Resource Center (PBRC) is a non-profit, community-based organization established in 1989 that serves the community in Daly City and San Mateo County through direct services and community education. Programs include, but are not limited to, arts, cultural preservation, health and wellness awareness, financial support, and academic enrichment. As a nonprofit, their funding is dependent upon donations, sponsorships, and grants.

PBRC is currently located at the Doelger Arts Center and seeks to renew their license agreement with the City for a 2-year term, with the option of a one-year extension authorized by the City Manager, in order to continue providing these programs and resources to the community.

Fiscal Impact

The current license fee is \$400 per month.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager to execute a License Agreement with Pilipino Bayanihan Resource Center (PBRC) allowing for the use of Room 1 and Room 5 at the Doelger Arts Center for a term of 2 years, with the option of a one-year extension as authorized by the City Manager.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Rose Zimmerman
City Attorney

Leilani Ramos
Assistant to the City Manager

Attachment: Draft License Agreement

LICENSE FOR THE USE OF PROPERTY

This License is entered by and between the CITY OF DALY CITY ("City") and the Pilipino Bayanihan Resource Center ("Licensee"). This License is made and executed on _____, 2025, in Daly City, California.

WHEREAS, the City is the owner of certain real property commonly known as the Doelger Arts Center, located at 200 Northgate Avenue in Daly City (hereinafter described as "Doelger Arts Center"), in the City of Daly City; and

WHEREAS, the Licensee, a duly organized non-profit corporation, desires to use two (2) Rooms located in the Doelger Arts Center, specifically what is commonly known as Room 5 and Room 1 (Credit Union Room) (hereinafter described as the "Premises") to provide direct services, education and cultural event for the Filipino community in Daly City and San Mateo County;

NOW, THEREFORE, the parties agree as follows:

1. Licensee is a bona fide non-profit, community-based organization serving the Filipino population in Daly City and San Mateo County which provides direct services and community education.
2. The City grants to Licensee a revocable license to use the Premises for the purpose of providing direct services and community education in accordance with the Licensee's non-profit bylaws and articles of incorporation. No other dissimilar uses, including political activities, are allowed without prior written consent from the City.
3. License Fee. Licensee shall pay the City monthly fee of \$400.00 during the term of this License, unless terminated as provided herein. The License Fee shall be submitted to the City at the office of the Daly City Department of Finance, 333-90th Street, Daly City, California, 94015 at the first day of every month, and no later than 10 days after the first of the month.
4. Term. This License shall commence on October 1, 2025 and shall remain in effect for 2 years until October 1, 2027, with the option for the City Manager to extend the License one additional year to October 1, 2028. The additional year shall be by written approval by the City Manager.
5. Termination. Either party may terminate this License with 90 days written notice to the other party. In the event of termination, Licensee shall vacate the Premises and pay any outstanding License Fees.

6. Use of Premises. Licensee shall not use or allow the Premises to be used for any improper, immoral, unlawful or objectionable purpose, or any political activities.
7. Business License. Licensee must maintain a Daly City Business License in good standing for the duration of the term of this License.
8. Smoking Prohibited on Premises. Smoking is prohibited in all areas of the Doelger Arts Center including the courtyard and parking lot (Daly City Municipal Code – Chapter 8.36).
9. Subleasing of Premises Prohibited. Licensee is not permitted to sublease or grant third party use of any part of Premises. Any violation of this restriction will result in the revocation of the Licensee's License.
10. Licensee shall provide adequate supervisory personnel so that someone may be identified and contacted regarding management of the service during normal business hours and at all times when any services are being provided, or activities are being held. Licensee shall also maintain the Premises and surrounding area in a clean and orderly manner.
11. Non-Discrimination. Licensee shall not discriminate on the basis of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability during any activities or services provided on the Premises during the term of this License.
12. Licensee shall be responsible for maintaining the Premises in a clean and orderly manner, and for removing debris or rubbish after each day's classes. If Licensee fails after notice from the City to maintain and keep the Premises clean and orderly, the City may at the expense of the Licensee cure the deficiency at any time. If such problem occurs the second time, the City reserves the right to revoke Licensee's License.
13. Licensee understands that as a licensee, it has no property interest in the Premises or Doelger Arts Center. Licensee also understands that the common areas of the Doelger Arts Center may be occupied by other licensees and renters and that the Licensee does not have an exclusive right to use the common areas at the Doelger Arts Center.
14. Indemnification. Licensee agrees to indemnify, defend and hold harmless the City from and against any and all claims, losses, damages, expenses, judgments and costs, including attorney's fees and court costs, resulting from Licensee's use of the Premises under this License.
15. Insurance. Licensee shall, at its own expense, maintain in force during the term of this License a policy of comprehensive liability insurance insuring and endorsing the City as additional insured against any liability resulting from Licensee's use of the Premises under this License. Licensee shall furnish a

certificate of insurance and endorsement to the City Attorney's Office for approval upon use of the property.

16. Assignability. Licensee shall not assign, sublicense or otherwise transfer its rights under this License to any other party.
17. Notices. All notices to the City shall be sent to:

Rose Zimmerman
City Attorney
333 90th Street, 3rd Floor
Daly City, Ca 94015
Email: rzimmerman@dalycity.org

Copy to:

Thomas J. Piccolotti
City Manager
City of Daly City
333 90th Street
Daly City, CA 94015
Email: tpiccolotti@dalycity.org

All notices to the Licensee shall be sent to:

Maria Villarosa
Pilipino Bayanihan Resource Center
200 Northgate Avenue
Daly City, CA 94015

18. This License contains the entire understanding between the parties relating to the rights and obligations assumed under it. Any amendments or modifications to this License will not be effective unless contained in a writing issued by the City.
19. This License shall be interpreted and construed under the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this License as of the date and first above written.

CITY

LICENSEE

By: Thomas J. Piccolotti
City Manager

By:
Title:



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Authorize the City Manager to Accept and Appropriate Additional Expanded Learning Opportunities Program (ELOP) grant funds with the Jefferson Elementary School District

Recommended Action

It is recommended that the City Council authorize the City Manager to accept and appropriate additional grant funds in the agreement with the Jefferson Elementary School District.

Background

The City Council previously authorized the City Manager to execute an agreement with the Jefferson Elementary School District in the amount of \$1,041,701.57, as outlined in the Scope of Services under Resolution 25-62. The total amount reflected in the Scope of Services should be \$1,086,101.57.

Fiscal Impact

An additional \$44,400 in funding for the Expanded Learning Opportunities Program (ELOP) should be appropriated to account number 10116200-46110.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully Submitted,

Denise Brown
Director

Jennifer Der
Recreation Services Manager



City Council Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Approve Partnership with the Daly City Police Athletic League for their Fundraiser Dinner at the Pacelli Event Center

Recommended Action

Approve City partnership with the Daly City Police Athletic League (DC PAL) for their Fundraiser Dinner at the Pacelli Event Center on Friday, September 5, 2025, including fee waivers.

Background

The Daly City Police Athletic League (DC PAL) is a nonprofit organization committed to fostering positive relationships between law enforcement and youth. Through sports, educational programs, and community engagement, DC PAL creates meaningful alternatives to crime, drugs, and violence while promoting respect, responsibility, and self-discipline. To support youth programs that strengthen the Daly City community, DC PAL hosts an annual Fundraiser Dinner.

DC PAL is inviting the City of Daly City to partner for its Fundraiser Dinner on Friday, September 5, 2025. As a partner, the City would host the event at the Pacelli Event Center and promote the event to the Daly City community.

Discussion

The City Council may consider becoming an official event partner and waiving fees and other requirements for the rental of the Pacelli Event Center, from 2 – 10pm. The chart below depicts all costs associated with the rental:

	Fees: 2 - 10pm	Non-Refundable Fees		Refundable Fees	Total
	(\$225 per/hr x 8 hours)	Insurance	Custodial Fee (Mandatory)+	Deposit	
Pacelli Event Center (incl. Merced Room)	\$1,800.00	\$147	\$400	\$1000	\$3,347.00
TOTALS					\$3,347.00

+This is a mandatory fee associated with all gym rentals.

As DC PAL has already submitted payment for the \$1,000 refundable deposit, they will still owe monies for the \$400 mandatory/non-refundable custodial fee and the \$147 non-refundable insurance fee which totals \$547. The total rental fees requested to be waived are for the hourly rate of \$225 x the 8 hours of use which amounts to \$1,800.

Summary/Conclusion

Staff recommends that the City Council approve event partnership and fee waivers. Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Leilani Ramos
Assistant to the City Manager

Denise Brown
Director of Recreation Services



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Assign Cybersecurity Analyst I/II Classification to Ranges U070/U087 of the Miscellaneous/Unrepresented Salary Schedule

Recommended Action

Staff recommends that the City Council approve the assignment of the Cybersecurity Analyst I/II classification to Range U070/U087 of the Miscellaneous/Unrepresented salary schedule.

Background

On February 24, 2025, the City Council adopted Resolution 25-26 approving the Information Technology Master Plan and Resolution 25-28 accepting the FY 2025 Mid-Year Operating Budget. Resolution 25-28 included the addition of (1) Network Administrator I/II to the Finance Budget at ranges U70/U87 of the Miscellaneous/Unrepresented salary schedule to comply with the IT Master Plan recommendations for Cybersecurity focused staff.

The City attempted to recruit a Network Administrator I/II with cybersecurity responsibilities. Due to the low applicant pool we are recommending to change the title of the approved Network Administrator I/II position to Cybersecurity Analyst I/II. The Cybersecurity Analyst I/II title will better reflect the duties of the position.

Fiscal Impact

There is no fiscal impact. The Cybersecurity Analyst I/II classification will remain at the same salary range as the previously approved Network Administrator I/II classification.

Summary/Conclusion

Staff is requesting that the City Council approve the assignment of the Cybersecurity Analyst I/II classification to Ranges U070/U087 of the Miscellaneous/Unrepresented salary schedule.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Timothy Nevin
Director of Finance and Administrative Services

Natalie Sakkal
Director of Human Resources



City Council Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Authorize the City Manager to Execute a Professional Service Agreement with GAI Consultants, Inc. for the AC Transmission Line Peer Review for the Cormorant Underground 115kV Gen-Tie Project

Recommended Action

Staff recommends that the City Council authorize the City Manager to execute a professional services agreement and any amendments, in an amount not to exceed \$357,900.37, with GAI Consultants, Inc. of Tempe, Arizona, to provide peer review services for the Cormorant Underground 115kV Gen-Tie Project.

Background

In February 2025, the City Council approved Cormorant Energy Storage, LLC's Underground 115kV Gen-Tie Project. The project proposes to build a 250-megawatt battery energy storage system (BESS) on the vacant lot near the southeast corner of Carter Street and Geneva Avenue. The BESS will be composed of lithium-ion batteries, inverters, medium-voltage transformers, switchgear, a collector substation, transmission line and other associated equipment to interconnect into the Pacific Gas & Electric Company Martin substation. The project will support grid reliability and maximize the use of clean, renewable energy sources by storing excess renewable energy when abundant and dispatching it back to the grid when it is needed.

Due to the unique nature of the project, technical expertise in the area of high-voltage transmission lines is needed to review the project plans and conduct an analysis of potential impacts to the existing subsurface infrastructure.

Discussion

Staff released a Request for Proposals (RFP) for peer review services for the Cormorant Underground 115kV Gen-Tie project on May 28, 2025. Two proposals were received on June 18, 2025 and a panel consisting of staff from the Department of Public Works and Department of Water & Wastewater Resources evaluated the proposals on their technical merits. GAI Consultants, Inc. ranked first and is recommended for the project based on their experience and qualifications.

GAI Consultants' scope of work includes, but is not limited to:

- Evaluation of the potential impacts of the underground high-voltage transmission line on the existing water mains, pump station and underground utilities.
- Review of the designer's AC Transmission Line Study and design plans for the Cormorant Underground 115kV Gen-Tie project for compliance with federal, state, and local standards and codes.
- Provide recommendations to enhance safety, reliability and regulatory compliance.

**Authorize the City Manager to Execute a Professional Services Agreement
with GAI Consultants, Inc. for the AC Transmission Line Peer Review for
the Cormorant Underground 115kV Gen-Tie Project
Meeting Date: September 8, 2025
Page 2 of 2**

Fiscal Impact

The professional services agreement with GAI Consultants, Inc provides for a not-to-exceed amount of \$357,900.37. An additional \$71,580.07 (20%) is needed for Engineering Administration Fees which brings the total cost to \$429,480.45.

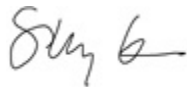
The cost of the professional services contract and administration fee are being borne by the applicant for the Cormorant project

Summary/Conclusion

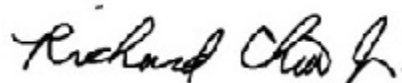
Staff recommends that the City Council authorize the City Manager to execute a professional services agreement and any amendments, in an amount not to exceed \$357,900.37, with GAI Consultants, Inc of Tempe, Arizona, to provide consultant plan review services for the Cormorant Underground 115kV Gen-Tie Project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Acting City Engineer



Richard Chiu, Jr.
Director of Public Works

Attachments: Draft GAI Consultants, Inc. Professional Services Agreement

**AGREEMENT WITH GAI CONSULTANTS, INC.
FOR DESIGN PROFESSIONAL SERVICES
FOR
City of Daly City**

This Agreement, made and entered into this ____ day of _____, 2025 (the "Effective Date") by and between the **CITY OF DALY CITY**, a municipal corporation existing under the laws of the State of California ("CITY"), and GAI CONSULTANTS, INC., an Arizona S-Corporation ("CONSULTANT"):

GAI CONSULTANTS, INC.
60 E. Rio Salado Parkway, Suite 900
Tempe, Arizona 85281

R E C I T A L S :

A. CITY desires certain construction document services hereinafter described as the design services for Cormorant Underground 115kV Gen-Tie Project.

B. CITY desires to engage CONSULTANT to provide these consulting services by reason of its qualifications and experience for performing such services and CONSULTANT has offered to provide the required services on the terms and in the manner set forth herein.

NOW, THEREFORE, IT IS AGREED as follows:

SECTION 1 - SCOPE OF SERVICES

The scope of services to be performed by CONSULTANT under this Agreement is as described in Exhibit A to this Agreement, the proposal from GAI CONSULTANTS, INC. dated June 18, 2025, cost proposal dated July 8, 2025 and scope of work and deliverables dated August 26, 2025, attached and incorporated by reference.

SECTION 2 - DUTIES OF CONSULTANT

CONSULTANT shall be responsible for the professional quality, technical accuracy and coordination of all work furnished by CONSULTANT under this Agreement. CONSULTANT shall, without additional compensation, correct or revise any errors or deficiencies in its work.

CONSULTANT represents that it is qualified to furnish the services described under this Agreement.

CONSULTANT shall be responsible for employing or engaging all persons necessary to perform the services of CONSULTANT.

SECTION 3 - DUTIES OF CITY

CITY shall provide pertinent information regarding its requirements for the project.

CITY shall examine documents submitted by CONSULTANT and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of CONSULTANT'S work.

SECTION 4 - TERM

The services to be performed under this Agreement shall commence on the Effective Date and be completed within two (2) years.

SECTION 5 - PAYMENT

Payment shall be made by CITY only for services rendered and upon submission of a payment request upon completion and CITY approval of the work performed. In consideration for the full performance of the services set forth in Exhibit A, CITY agrees to pay CONSULTANT, on a time and materials basis, pursuant to rates stated in Exhibit A to this Agreement, attached and incorporated by reference. In no event shall CONSULTANT's total compensation under this Agreement exceed three hundred fifty-seven thousand nine hundred dollars and thirty-seven cents (\$357,900.37).

SECTION 6 – TERMINATION

Without limitation to such rights or remedies as CITY shall otherwise have by law, CITY shall have the right to terminate this Agreement or suspend work on the Project for any reason, upon ten (10) days' written notice to CONSULTANT. CONSULTANT agrees to cease all work under this Agreement upon receipt of said written notice.

Upon termination and upon CITY'S payment of the amount required to be paid, documents become the property of CITY, and CONSULTANT shall transfer them to CITY upon request without additional compensation.

SECTION 7 - OWNERSHIP OF DOCUMENTS

All documents prepared by CONSULTANT in the performance of this Agreement, although instruments of professional service, are and shall be the property of CITY, whether the project for which they are made is executed or not.

SECTION 8 - INDEPENDENT CONTRACTOR

It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may

have to any such rights.

SECTION 9 - CONFIDENTIALITY

All reports and documents prepared by CONSULTANT in connection with the performance of this Agreement are confidential until released by CITY to the public. CONSULTANT shall not make any such documents or information available to any individual or organization not employed by CONSULTANT or CITY without the written consent of CITY before any such release.

SECTION 10 - INTEREST OF CONSULTANT

CONSULTANT covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services under this Agreement.

SECTION 11 – USE OF SUBCONSULTANTS

CONSULTANT shall not subcontract any services to be performed by it under this Agreement without the prior written approval of the CITY, except for service firms engaged in drawing, reproduction, typing, and printing. CONSULTANT shall be solely responsible for reimbursing any subconsultants and the CITY shall have no obligation to them.

SECTION 12 - CONSULTANT'S STATUS

It is expressly agreed that in the performance of the professional services required under this Agreement, CONSULTANT shall at all times be considered an independent CONSULTANT as defined in Labor Code Section 3353, under control of the CITY as to the result of the work but not the means by which the result is accomplished. Nothing herein shall be construed to make CONSULTANT an agent or employee of CITY while providing services under this Agreement.

SECTION 13 – SB 1383 COMPLIANCE

To the extent applicable, CONSULTANT shall comply with the requirements set forth in SB 1383 and Public Contracts Code Section 22150 for the procurement of recycled paper products. To the extent that the fitness and quality are equal, CONSULTANT shall purchase recycled products, as defined in Public Contracts Code Section 12200 instead of nonrecycled products. Upon completion of the term of this Contract, CONSULTANT shall provide records to the CITY demonstrating compliance with this section, including copies of all invoices, receipts, or other proofs of purchase that detail the procurement of paper products.

SECTION 14 - INDEMNITY

To the fullest extent permitted by law (including, without limitation, California Civil Code Sections 2782 and 2782.6), Consultant and Consultant's sureties agree to defend (with legal counsel acceptable to the City), indemnify and hold harmless the City, its officers, agents,

officials, representatives, employees and volunteers (collectively “Indemnitees”) from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including, without limitation, incidental and consequential damages, court costs, attorneys’ fees, litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation), that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, the negligence, recklessness, or willful misconduct of Consultant, any Subconsultant, anyone directly or indirectly employed by them, or anyone that they control (collectively “Liabilities”). Such obligations to defend, hold harmless and indemnify any Indemnatee shall not apply to the extent that such Liabilities arise out of the sole negligence, active negligence, or willful misconduct of Indemnatee.

Acceptance by the City of the work performed under this Agreement does not operate as a release of Consultant from such professional responsibility for the work performed pursuant to this Agreement.

The duty of Consultant and its sureties to indemnify and hold harmless as set forth above, shall include the duty to defend as set forth in Section 2778 of the California Civil Code, provided, however, that nothing herein shall be construed to require the Consultant to indemnify the City, its subsidiary districts, its officers, agents or employees against any responsibility for liability in contravention of Section 2782 of the California Civil Code. To the extent there is an obligation to indemnify under this Section, Consultant shall be responsible for incidental and consequential damages resulting directly or indirectly, in whole or in part, from Consultant’s negligence, recklessness, or willful misconduct.

Consultant and its sureties expressly and specifically agree to waive any and all subrogation rights it may have against the City, its subsidiary districts, officers or employees. Indemnification and waiver of subrogation contained in this section shall remain operative and in full force and effect regardless of any termination of this Agreement.

SECTION 15 - INSURANCE

CONSULTANT shall procure and maintain for the duration of the contract and three years thereafter (five years for building or major improvements) insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONSULTANT, his agents, representatives, employees or subcontractors.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 12 07 covering CGL on an “occurrence” basis, including products-completed operations, personal & advertising injury, with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall

apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if CONSULTANT has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the CONSULTANT's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate

If the CONSULTANT maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The City, its elected and appointed officials, employees, and agents are to be covered as insureds on the auto policy for liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONSULTANT; and on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **CONSULTANT's insurance coverage shall be primary** insurance as respects the City, its elected and appointed officials, employees, and agents. Any insurance or self-insurance maintained by the City, its elected and appointed officials, employees, or agents shall be excess of the CONSULTANT's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall provide that **coverage shall not be canceled, except after thirty (30) days' prior written notice** (10 days for non-payment) has been given to the City.

Waiver of Subrogation

CONSULTANT hereby grants to City a waiver of any right to subrogation which any insurer of said CONSULTANT may acquire against the City by virtue of the payment of any loss under such insurance. CONSULTANT agrees to obtain any endorsement that may be necessary to

effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the CONSULTANT to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract Effective Date, the CONSULTANT must purchase "extended reporting" coverage for a minimum of ***five (5) years*** after completion of work.

Verification of Coverage

CONSULTANT shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

SECTION 16 - NONASSIGNABILITY

Both parties hereto recognize that this Agreement is for the personal services of CONSULTANT and cannot be transferred, assigned, or subcontracted by CONSULTANT without the prior written consent of CITY.

SECTION 17 - RELIANCE UPON PROFESSIONAL SKILL OF CONSULTANT

It is mutually understood and agreed by and between the parties hereto that CONSULTANT is skilled in the professional calling necessary to perform the work agreed to be done under this

Agreement and that CITY relies upon the skill of CONSULTANT to do and perform the work in the most skillful manner, and CONSULTANT agrees to thus perform the work. The acceptance of CONSULTANT's work by CITY does not operate as a release of CONSULTANT from said obligation.

SECTION 18 - WAIVERS

The waiver by either party of any breach or violation of any term, covenant, or condition of this Agreement or of any provisions of any ordinance or law shall not be deemed to be a waiver of such term, covenant, condition, ordinance or law or of any subsequent breach or violation of the same or of any other term, covenant, condition, ordinance or law or of any subsequent breach or violation of the same or of any other term, condition, ordinance, or law. The subsequent acceptance by either party of any fee or other money which may become due hereunder shall not be deemed to be a waiver of any preceding breach or violation by the other party of any term, covenant, or condition of this Agreement or of any applicable law or ordinance.

SECTION 19 – SEVERABILITY

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

SECTION 20 - COSTS AND ATTORNEY FEES

Attorney fees in total amount not exceeding \$5000, shall be recoverable as costs (by the filing of a cost bill) by the prevailing party in any action or actions to enforce the provisions of this Agreement. The above \$5000 limit is the total of attorney fees recoverable whether in the trial court, appellate court, or otherwise, and regardless of the number of attorneys, trials, appeals, or actions. It is the intent of this Agreement that neither party shall have to pay the other more than \$5000 for attorney fees arising out of an action, or actions to enforce the provisions of this Agreement.

SECTION 21 - NON-DISCRIMINATION

CONSULTANT warrants that it is an Equal Opportunity Employer and shall comply with applicable regulations governing equal employment opportunity. Neither CONSULTANT nor any of its subconsultants shall discriminate in the employment of any person because of race, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, or age, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment and Housing Act.

SECTION 22 - MEDIATION

Should any dispute arise out of this Agreement, any party may request that it be submitted to mediation. The parties shall meet in mediation within 30 days of a request. The mediator shall be agreed to by the mediating parties; in the absence of an agreement, the parties shall each

submit one name from mediators listed by either the American Arbitration Association, the State Mediation and Conciliation Service, or other agreed-upon service. The mediator shall be selected by a blind draw.

The cost of mediation shall be borne equally by the parties. Neither party shall be deemed the prevailing party. No party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until agreement is reached by the parties but not more than 60 days, unless the maximum time is extended by the parties.

SECTION 23 - LITIGATION

CONSULTANT shall testify at CITY'S request if litigation is brought against CITY in connection with CONSULTANT'S services under this Agreement. Unless the action is brought by CONSULTANT, or is based upon CONSULTANT'S wrongdoing, CITY shall compensate CONSULTANT for preparation for testimony, testimony, and travel at CONSULTANT'S standard hourly rates at the time of actual testimony.

SECTION 24 - NOTICES

All notices hereunder shall be given in writing and mailed, postage prepaid, addressed as follows:

To CITY: City Engineer
 City of Daly City
 Public Works – Engineering Division
 333 90th Street
 Daly City, CA 94015

To CONSULTANT: Ulises Ochoa
 Gai Consultants, Inc.
 60 E. Rio Salado Parkway, Suite 900
 Tempe, AZ 85281

SECTION 25 - AGREEMENT CONTAINS ALL UNDERSTANDINGS; AMENDMENT

This document represents the entire and integrated agreement between CITY and CONSULTANT and supersedes all prior negotiations, representations, and agreements, either written or oral.

This document may be amended only by written instrument, signed by both CITY and CONSULTANT.

SECTION 26 – AUTHORITY TO ENTER INTO AGREEMENT

CONSULTANT has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

SECTION 27 - GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of California and, in the event of litigation, venue will be in the County of San Mateo.

IN WITNESS WHEREOF, CITY and CONSULTANT have executed this Agreement the day and year first above written.

CITY OF DALY CITY

CONSULTANT

Gai Consultants, Inc.

Thomas J. Piccolotti
City Manager

Stephen Anthony, PE, MSEE
Vice President/Business Sector Leader

APPROVED AS TO FORM

Rose Zimmerman
City Attorney



Phoenix Office
60 E. Rio Salado Parkway, Suite 900
Tempe, Arizona 85281
800.437.2150

June 18, 2025

Dean Ricasa
City of Daly City
Senior Engineering Technician
Department of Public Works - Engineering Division
333 90th Street, 1st Floor
Daly City, California 94015

**Re: Proposal: AC Transmission Line Peer Review Services
City of Daly City: Cormorant Underground 115kV Gen-Tie Project**

Dear Dean Ricasa:

GAI Consultants, Inc. (GAI) is pleased to submit this Proposal to the City of Daly City (City) to provide AC Transmission Line Peer Review Services for the Cormorant Underground 115kV Gen-Tie Project (Project). Pursuant to the Request for Proposal, GAI acknowledges and accepts the prevailing wage requirements associated with this Project. To GAI's knowledge, no DBE goal has been established for this Project. Based on GAI's review, no Addenda and/or Clarifications appear to have been issued as of the Proposal deadline.

GAI understands that the City is seeking a qualified and experienced engineering firm to conduct a comprehensive peer review of the Project, which includes the development of a 250-megawatt (MW) Battery Energy Storage System (BESS) substation and the installation of an underground 115-kilovolt (kV) transmission line. This transmission line is proposed to be located within the public right-of-way (ROW), in proximity to existing utilities, including multiple adjacent and intersecting water mains. The City has requested a detailed analysis of the potential impacts the proposed underground high-voltage transmission line may have on existing water infrastructure, pump stations, and other subsurface utilities. In addition, GAI understands that the City requires a professional review of the Project's design plans and technical specifications for compliance with applicable federal, state, and local codes, standards, and regulations.

GAI believes we are well-positioned to serve as a strategic partner to the City, based on our following strengths:

- **TECHNICAL EXPERIENCE IN THE CITY:** The GAI team has direct experience in the region, with the local utilities (PG&E, SFPUC, and Silicon Valley Power), and has executed complex overhead and underground line projects in San Francisco. Our transmission engineering and Quality Assurance/Quality Control (QA/QC) services are backed by a team of proven professionals who understand the fundamentals of transmission cabling, routing, duct bank, and BESS integration, and are dedicated to helping clients achieve their goals.
- **PROJECT LEADERSHIP:** GAI's proposed **Project Manager, Ulises Ochoa**, working remotely out of San Diego, California, has 26 years of managing numerous electric and gas projects in California. He has led complex underground designs in San Francisco and the surrounding area. He is supported by **Lead Reviewer, Stephen Anthony, PE, MSEE; Transmission Engineering Lead, Sam Bouvier, PE; Underground Transmission/BESS Reviewer, Jose Carranza, PE;** and Project Advisor, **Richard Kodera, PE**, who brings underground transmission and Alternating Current (AC) interference study experience. In addition, GAI has a full complement of California Professional Engineers, providing technical support services in geotechnical engineering and other disciplines.
- **UNDERSTANDING UTILITY COMPANIES:** GAI has provided Power Delivery Design Services for over 35 years to municipal, public, and private utilities. This experience has given us a strong understanding of municipal operations and the importance of early, open communication. We recognize that each utility is unique, and we tailor our approach accordingly.
- **OWNER'S ENGINEER (OE) SUPPORT FOR POWER DELIVERY PROJECTS:** GAI has extensive experience providing OE support services for various power delivery projects, inclusive of underground transmission lines, substations, and BESS systems. We have a robust process to facilitate reviews while mitigating potential project risks. This expertise includes acting as an OE for complex transmission projects and evaluating items, such as AC interface.
- **CALIFORNIA PRESENCE:** GAI is a nationally recognized firm with design centers nationwide; however, we recognize the importance of local presence. For this Project, GAI's review team includes team members who reside in California. GAI's power delivery engineers collaborate seamlessly across offices and remote locations, and our California team can be supported by other design centers as needed to help execute this Project. In addition, if needed, to facilitate local coordination we have the ability to onboard a local technical resource with direct PG&E Martin Station experience.

If you would like to discuss our Proposal in further detail, please contact Senior Project Manager, Ulises Ochoa, at 619.861.9966, or via email at u.ochoa@gaiconsultants.com.

Sincerely,
GAI Consultants, Inc.

Ulises Ochoa
Senior Project Manager,
Power Delivery Engineering

Stephen Anthony, PE, MSEE
Vice President/Business Sector Leader,
Power Delivery Engineering



TECHNICAL PROPOSAL

Cormorant Underground 115kV Gen-Tie Project AC Transmission Line Peer Review Services

DUE: JUNE 18, 2025 @ 4 PM

GAI Project R251095.00

Prepared for:
City of Daly City
Public Works Department -
Engineering Division
Attn: Dean Ricasa
Senior Engineering Technician
dricasa@dalcity.org
650.991.8297

Prepared by:
GAI Consultants, Inc.
60 E. Rio Salado Parkway, Suite 900
Tempe, Arizona 85281
800. 437.2150 | gaiconsultants.com



gai consultants®



FIRM PROFILE AND PROJECT TEAM

COMPANY BACKGROUND

Founded in 1958, GAI is a multi-disciplinary engineering, environmental, and planning consulting firm with 34 office locations in the United States. GAI has over 1,000 personnel and 66 years of experience delivering innovative engineering, environmental, and planning solutions to our clients. Our power delivery engineering team, which comprises over 100 experts, specialize in transmission line design and engineering, and substation and protection and controls (P&C) engineering, among other technical disciplines. We also have additional power delivery engineering staff in 15 locations, including San Diego and Los Angeles, California.

GAI is consistently ranked in *Engineering News Record's (ENR's)* Top 500 Design Firms and Top 200 Environmental Firms. GAI's continued growth and reputation has been developed and nurtured by our devotion to providing high quality deliverables, focusing on customer service and needs, building strong professional relationships, and holding high ethical standards. Through our engineering experience and broad knowledge of regulatory processes, GAI transforms ideas into reality with solutions in various market sectors, including energy, higher education, government, municipal, transportation, industry, institutions, transportation, healthcare, and real estate.

ELECTRICAL POWER DELIVERY SERVICES

For over 35 years, GAI has supported clients with their electric design and engineering needs, including energy studies, transmission and distribution line design, system upgrades and expansions, protection and control design, system modifications, and equipment replacement. Our experience in power delivery services encompasses a wide range of solutions tailored to meet each client's unique requirements. As part of our due diligence process, GAI regularly conducts field reviews to assess existing overhead and underground infrastructure, including verification of electric facilities and ductbank manhole systems, to evaluate capacity upgrade needs. This field experience informs our design knowledge and positions us to serve effectively as Owner's Engineers—proactively identifying constructability and field challenges early in the project lifecycle to help avoid costly pitfalls and unexpected issues.

Supporting our electric power delivery design services is a team of proven professionals with a deep understanding of analysis, design, and engineering. Our experts are dedicated to delivering high-quality solutions that align with our clients' goals and operational needs. By leveraging innovative design practices, advanced modeling techniques, and a collaborative approach, GAI is committed to providing safe and reliable power delivery system designs. This dedication not only enhances operational efficiency but also fosters long-term sustainability in energy management.

TRANSMISSION LINE ENGINEERING: GAI's transmission design team focuses on creating robust systems that provide reliable power flow. Our upgrade and expansion services enhance existing infrastructure to accommodate growing energy demands while considering future operations and maintenance efforts. GAI's transmission line team offers full-service capabilities, including route evaluation and selection, constructability reviews, rebuild/reconductor design, and new build projects. We have design capabilities for standard and custom multi- and monopole structures, as well as lattice tower design and modification, utilizing industry-standard software such as PLS-CADD, PLS-POLE, and PLS-TOWER. For underground design we have the capability to design and review routing, ductbank and manhole design, cable racking, termination and termination structures, and model using CYMCAP. We have expertise in designing drilled pier, pin, and pipe pile foundations. Our experienced team can also complete multiple study types, including thermal rating, EMF, and survey clearances.

SUBSTATION AND PROTECTION AND CONTROLS ENGINEERING: GAI's substation team provides design and engineering of electrical and structural equipment using the latest technology and automation processes, as well as protection and control systems critical for safeguarding electrical equipment and supporting safe operation. Our experts are well-versed in designing in designing/facilitating transmission line connection points for both overhead and underground feeders. The GAI team is experienced in designing modifications and equipment replacements to keep substations up to date with the latest technologies and regulatory standards, as well as designing brand new "greenfield" substation and electrical infrastructure projects. Our team leverages the latest in 3D modeling and relay protection/Supervisory Control and Data Acquisition (SCADA) software to streamline workflow, automate design processes, and enhance efficiencies. We specialize in advanced monitoring and condition assessments to verify that critical substation assets are performing at their best and can be flagged for maintenance or proactive replacement, if needed.

PROJECT TEAM

The GAI Team is particularly well-suited for this Project due to our experience specializing in transmission upgrades, specifically as it pertains to BESS/Distributed Energy Resources (DER) integration. Should it be necessary, our Team can pull from our full suite of dedicated staff of power delivery engineers, designers, and consultants to support this important Project. Pursuant to partnerships and/or alliances, GAI anticipates providing services for this Project in-house, and does not anticipate utilizing subcontractors.

GAI confirms that our Key Project Personnel will not be substituted without approval of the City and that the City will approve new Key Team Personnel proposed by GAI. Please see GAI's proposed **Project Organizational Chart (Figure 1)**. Key personnel resumes of our Team's engineering and technical leaders are provided in **Appendix A (Key Personnel Resumes)**.

FIGURE 1: PROJECT ORGANIZATIONAL CHART



Key Technical Staff

Underground Transmission/BESS Reviewer	Transmission Engineering	Substation/P&C Engineering	Structural Engineering	Civil Engineering	Additional Services
Jose Carranza, PE	Sam Bouvier, PE	Rob Oleinik, PE	Joseph States, PE, MS	Martin Kuzmowski, PE, MBA	Environmental Services, Geotechnical Engineering, and Expert Witness Testimony

RELEVANT EXPERIENCE

GAI is proud to highlight the following projects as examples of our technical expertise and consistent delivery of results aligned with this Project's goals. These projects reflect our commitment to quality, innovation, and client-centered solutions across diverse engineering disciplines.

OAKLAND SUBSTATION UPGRADE PROJECT, GARLAND, TEXAS

To accommodate the significant load growth in this service area, Garland Power & Light (GP&L) upgraded their existing substation from 69kV to 138kV, featuring a new high-side ring bus construction, new 138kV transmission lines, and related distribution upgrades, within a constrained footprint and congested abutting roadways.

GAI replaced the 69kV straight bus with a four-position 138kV ring bus and a new six-position 12.47kV drop-in solution for distribution feeder exits. The new 138kV feeder, bus, and transformer differential protection were designed using SEL relays in a primary and secondary configuration. GAI also designed the pre-fabricated control building with relay panels and the new 138kV incoming feeders, and developed several routing and pole location options.

Special consideration was given to the distribution underbuild, as the outgoing 12.47kV feeders transitioned from underground to overhead at key points. New steel structures and corresponding drilled shaft foundations were designed for 138kV transmission and double-circuit 12.47kV distribution. The project also included distribution concrete encased duct bank alignments, which included horizontal and vertical alignments; cable pulling analysis; riser structure details; subsurface utility explorations; topographical surveys; rare, threatened, and endangered species studies; construction specifications; agency permitting; and various agency stakeholder coordination.

Client Name: Garland Power & Light

Reference: Robert Cerrato, Project Manager, Transmission Engineering, GP&L | T: 972.205.3085 | E: rcerrato@gpltexas.org

Project Dates: May 2022 - Ongoing

Contract Amount: \$2,387,000

Firm's Responsibility: Project Management, Underground and Overhead Design; Civil Design; Survey and SUE, Permitting, RTE Surveys

Key Personnel: Stephen Anthony (GAI Project Manager), Samuel Bouvier, Joe States, Robert Oleinik, and Martin Kuzmowski

SUBSTATION 20 TO NARCOOSEE ROAD MANHOLE DUCTBANK PROJECT, ORLANDO, FLORIDA

GAI provided engineering design and permitting support for the installation of an underground electric distribution duct bank and associated manholes. The project included approximately 9,000 linear feet of new 12-way, 6-inch duct line, designed to enhance Orlando Utility Commission's (OUC's) system capacity and reliability in a rapidly developing corridor. Construction methods included both open trench and trenchless techniques.

GAI began with a feasibility study that identified optimal duct line routes and interconnection points with OUC's existing underground distribution system. This phase also included permitting assessments and preparation of engineer's Opinion of Probable Costs (OPCs). During the Project Development and Design Phase, GAI conducted utility investigations and topographic surveys. Subsurface Utility Engineering (SUE) was used to accurately locate existing utilities. The duct line's horizontal and vertical alignments were carefully designed to avoid conflicts with existing infrastructure, reduce excavation depth, and minimize construction costs.

The project corridor, extending from Substation 20 to Narcoossee Road, is densely packed with utilities and subject to ongoing development and infrastructure upgrades. GAI maintained strategic planning, continuous coordination, and effective communication with OUC, permitting agencies, developers, and contractors throughout the project. Coordination with the local highway agency, Central Florida Expressway Authority (CFX), was critical, as portions of the duct bank lie within a CFX ROW and required permitting. Additionally, the project timeline overlapped with CFX's planned expressway expansions in the same corridor.

The project also aligned with the City of Orlando's concurrent roadway and drainage improvements along McCoy Road. GAI successfully guided OUC through permitting processes with CFX, the City of Orlando, and the Florida Department of Transportation (FDOT) for both open trench and trenchless construction along Narcoossee Road.

Client Name: Orlando Utilities Commission

Reference: Juan Diaz, Orlando Utilities Commission, T. 321.436.6215, E. jdiaz@ouc.com

Project Dates: June 2021 - May 2026 (estimated);

Contract Amount: \$700,000 (approximate)

Firm's Responsibility: Underground Design; Civil Engineering Design; Permitting; Maintenance of Traffic Plans; Inter-agency Coordination

Key Personnel: Aimee Shields (GAI Project Manager) and Martin Kuzmkowski

ADDITIONAL RELEVANT EXPERIENCE

Project	Key Personnel	Scope Relevance	Scope Description
San Francisco Public Utilities Commission (SFPUC) 12kV Sunnydale Relocation, CA	Ulises Ochoa Richard Kodera	Underground Circuit Design	Prepared a detailed design package for complex routing effort for the Sunnydale SFPUC/San Francisco housing development. Routed line from PG&E point of connection (POCO) to proposed site, which paralleled existing water and 230kV underground transmission line. Facilitated the project with local agencies, PG&E, and on-going site construction efforts.
RX/RW 230kV Transmission Line Upgrade (adjacent to new high speed rail network), FL	Richard Kodera	AC Interference Study, Owners Representative Services	Conducted a technical review of greenfield transmission line placed in parallel with future high-speed rail system. Used CDEGs to conduct analysis along with various rating conditions, fault current, Association for Materials Protection and Performance (AMPP) and American Railway Engineering and Maintenance-of-Way Association (AREMA) standards, to evaluate the proposed double circuit 230kV transmission line parallel to a new rail line with only 60-feet of separation. Performed milestone review meetings with stakeholders, modified the design approach, set safe working limits (i.e., 25V touch potential limit was dropped to 15kV, cost estimate for proposed grounding improvements, and findings report.
Silicon Valley Power Stevens Parkway 12kV Undergrounding, CA	Ulises Ochoa Richard Kodera	Underground Circuit Design	Prepared a detailed design package for proposed duct bank routing through complex network of subsurface utilities in Santa Clara. Prepared a subsurface investigation plan, permitting plan, horizontal and vertical layout, Authority Having Jurisdiction (AHJ) coordination, and related construction specifications.
PSEG 345kV AC Interference Study, NJ	Richard Kodera	AC Interference Study	Conducted a study for the PSEG Asset Management Group to evaluate the feasibility of constructing a new commercial warehouse and related parking lot adjacent to and under an existing 345kV transmission line. Items that were considered include the 5mA rule (for tractor trailer parking); touch potential for lighting below high-voltage transmission lines; and EMF/audible noise limits at the edge of the right-of-way. Conducted various stage gate reviews, set evaluation criteria for inductive coupling and other electrical requirements, and provided general findings.
Forbes-Brunot Island 345kV HPFF Extension, PA	Stephen Anthony Martin Kuzmkowski	Underground Circuit Design	This project phase involved the installation of a new HPFF underground transmission cable circuits, in new 8" steel pipe installed between the existing 69kV transition station and the new 138kV bus on Brunot Island. The section length was approximately 3500 feet, 3000-kcmil copper, PPP insulated, 138kV cable, and associated joints and terminals.
Offshore Wind Interconnection - 230kV (CA, NJ, NY, MA)	Stephen Anthony Richard Kodera	Underground Circuit Design, AC Interference Study, Owners Representative Services	Prepared technical route development, specifications package, and oversight during construction for the onshore portion of proposed offshore wind projects. The effort included developing an opinion of probable construction cost, risk assessment, design considerations, manhole placements, permitting assessments, specifications development, and constructability considerations. The design considered using a 5000-kcmil cables primarily in a concrete encased duct bank. The cable solutions were evaluated using CYMCAP software (ampacity)
Puerto Rico Costa Sur Substation Expansion (38, 115, 230kV), PR	Ulises Ochoa Richard Kodera	Underground Circuit Design, AC Interference Study, Standards Development, Owners Representative Services	This project included re-routing 18 transmission lines and setting up positions for future transmission line upgrades. The project started with a feasibility study to develop an overarching plan; developing underground cable standards (up to 230kV); creating an electrical diagram (for pre/post configurations); evaluating trench/trenchless solution zones; developing riser structure standards (38, 115, 230kV levels); preparing cable and equipment specifications; preparing a design basis document, a bill of materials, and applicable drawing packages. Cables were dielectric (38kV - 2x800-kcmil, 115kV 1x3/5000-kcmil, 230kV 1x5000-kcmil), in concrete encased duct banks, except for environmentally sensitive zones and physical constraints (road, oil, pipelines), which were 36" HDDs.

PROJECT APPROACH, ORGANIZATION, AND LOCAL PRESENCE

An OE plays a vital role in supporting project success by serving as the owner’s technical advocate throughout the project lifecycle. GAI’s approach emphasizes bridging the gap between the owner and contractors—safeguarding technical quality, managing costs, maintaining schedules, and prioritizing safety at every stage.

For this Project, GAI is committed to close collaboration with stakeholders to promote transparency, identify potential design and construction issues, align the Project with key objectives and operational needs, and consider the interests of the local community. After receiving our Notice to Proceed, estimated to be on July 14, 2025, GAI will conduct a kick-off meeting with the City to confirm common items, such as scope, schedule, budget, data requests, stakeholder lists, communication plans, and broadly discuss expectations for the Project. At which point, GAI would initiate activities by conducting a comprehensive information-gathering phase, which would include a review of the California Environmental Quality Act (CEQA) Filing (Cormorant Energy Storage Project). Key technical items to address early in the Project include:

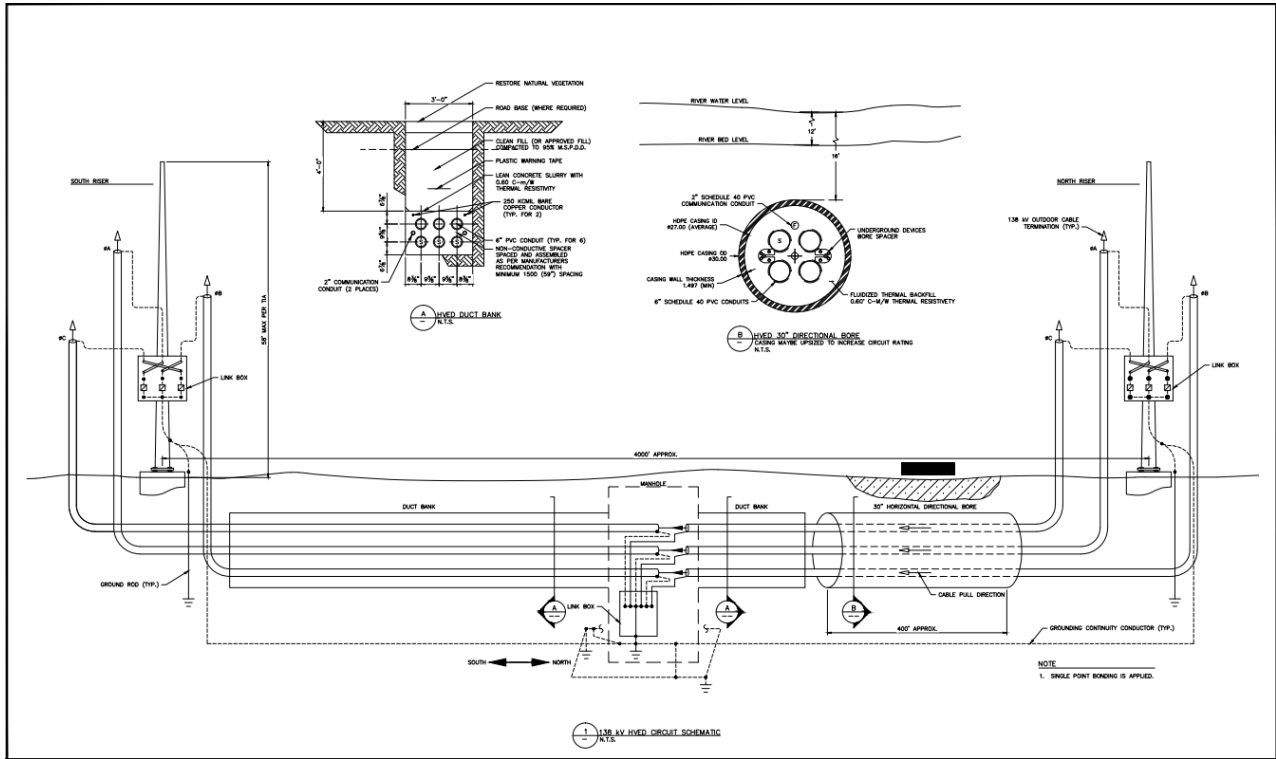
- The Project’s one-line diagram (including ratings and breaker positions)
- Surveying and mapping results (including subsurface utilities)
- Geotechnical findings (e.g., thermal properties)
- Mutual inductance of nearby utilities within the ROW
- Design criteria documentation

GAI will summarize initial findings, organize internally, and prepare an OE review plan. The plan would include a Project-specific RFI log; color coded mark-up system (red = remove, green = retain, etc.); document marking system (approved/approved with comments/ rejected, etc.); review the Project schedule and develop an OE milestone review schedule; and set up a document transmittal protocol (SharePoint, etc.). Once assembled, the plan will be shared with the City to gain alignment for the technical review phases that will occur during Project execution.

Projects of this type can be iterative due to the interconnectivity of the dependent variables; therefore, critical path items must be evaluated (and mitigation measures identified) promptly at the beginning of the Project, with the appropriate stakeholders. As such, GAI recommends developing and managing a risk register throughout the life cycle of the Project which will inform the design and review process. A typical milestone review process has at least three phases. Due to electrical constraints, an additional interim phase around 10% completion is recommended. It is crucial to review the electrical one-line and system ratings early to identify potential system constraints. Our review will focus on several key parameters:

1. A 250MW, 115kV underground cable may require up to three (3) 3500-5000-kcmil cable system and a 3x2 8” duct bank array with thermal backfill, with 3-5 foot cover to avoid subsurface conflicts. Cable depth and soil thermal properties can significantly impact the required cable size. Larger cables are harder to install due to a variety of factors, such as bending radius, especially with vertical or horizontal shifts to avoid physical constraints. CEQA filing and professional experience, particularly in San Francisco, suggest numerous design constraints.
2. Understanding the connectivity from the Cormorant BESS Substation to the Martin Substation is crucial for protection, communication, and bonding schemes. According to CEQA documentation, the route is underground within the PG&E Martin Station, transitions to an overhead line to the point of connection, and then back underground to the Cormorant BESS Substation. A diagram, similar to the **Example System Arrangement (Figure 2)**, can help visualize how the system is arranged.

FIGURE 2: EXAMPLE SYSTEM ARRANGEMENT



3. After addressing initial items, the next step is developing a protocol for potential AC interference issues. The GAI team will focus our review on operational/emergency system ratings, anticipated fault current, grounding systems (of cable system and parallel facilities), and metallic system modeling (adjacent pipe networks). Ultimately, the Engineer of Record (EOR) must prepare calculations for (1) inductive coupling – interaction between the electromagnetic field generated by the transmission line and any paralleling metallic structure(s); and (2) conductive coupling – the influence of two or more circuits on one another by means of conductive paths between circuits. Studies should be performed under steady-state conditions and under fault conditions especially when high-voltage transmission lines parallel metallic gas pipelines and/or railroad tracks. Increased horizontal distance commonly reduces exposure. Acceptable touch voltage ranges from 15-25V (AMPP vs AREMA standards).

GAI has proposed personnel with relevant experience in the City of San Francisco, including work on the Martin Substation and with PG&E, who possess technical expertise in both civil and electrical cable systems. This individual is anticipated to join the GAI team upon award.

Project experts can leverage experience gained from similar iterative projects. For example, the need of a trenchless solution to avoid a subsurface physical constraint which would require an alternative cabling system due to bending radius constraints, or AC Interference results requiring additional grounding measures on existing parallel piping.

4. During the engineering phase, GAI will review deliverables for compliance to scope, operability, constructability, and functionality. Generally, OE milestone reviews can be performed in a two-to-three week period, that is generally culminated with a findings presentation, RFI log, and deliverable mark ups. GAI will hold meetings with the City to share initial findings, gain consensus, then conduct a similar meeting with the EOR. Findings will be logged, monitored, and updated. This phase lays the groundwork for the peer or design review process, aligned with the desired Project outcomes. As detailed engineering progresses, the focus shifts to optimizing system performance, reducing lifecycle costs, and selecting technologies that integrate effectively with existing infrastructure. GAI will review selected equipment and materials for compliance with local and state specifications. This also includes reviewing or documenting Factory Acceptance Testing (FAT), Site Acceptance Testing (SAT), and commissioning plans for procured equipment.

PROJECT ORGANIZATION SUMMARY

GAI proposes to manage this project under the leadership of **Senior Project Manager Ulises Ochoa**, who operates remotely from San Diego, California. Mr. Ochoa brings 26 years of experience managing electric facility projects from inception through completion, with a strong record of meeting regulatory requirements and delivering cost-effective, technically sound solutions. He has executed similar projects within the City of San Francisco and surrounding areas.

Serving as **Lead Technical Reviewer, Stephen Anthony, PE, MSEE**, is GAI's Power Delivery Engineering Business Sector Leader. With 20 years of experience in transmission line and substation engineering, Mr. Anthony is a licensed Professional Engineer in California and brings deep technical insight and leadership to the project team.

GAI's proposed **Underground Transmission/BESS Reviewer, Jose Carranza, PE**, brings 34 years of experience with transmission, distribution, and substation projects. In addition to cable systems, Jose is well versed in renewable energy systems inclusive of BESS/Solar/Microgrid solutions. Mr. Carranza is a licensed Professional Engineer in California and operates remotely from San Diego.

Richard Kodera, PE, PEng, MSEE, GAI's Power & Energy Business Unit Leader, will serve as **Project Advisor**. With 24 years of experience across a wide range of power and energy initiatives, Mr. Kodera offers practiced insight into the technical feasibility and design of both underground and overhead transmission systems. He is a licensed Professional Engineer in California, amongst other states.

A Project Organizational Chart, including additional key personnel, is provided in Figure 1, Page 2 of this Proposal.

APPROACH TO COMMUNICATING/LOCAL PRESENCE

GAI's Project Manager, Ulises Ochoa, and Underground Transmission Reviewer, Jose Carranza, PE, are both based out of San Diego, California. They bring a strong regional presence and familiarity with California's regulatory environment, utility standards, and permitting processes. Their in-state location enables flexible, efficient travel to Daly City when in-person coordination is required, while their California presence supports consistent, proactive communication with City staff and stakeholders. The GAI Team will leverage virtual collaboration tools to maintain regular touchpoints, facilitate real-time updates, and will keep the Project aligned with key milestones. Our Team's understanding of local agency expectations and permitting workflows enhances responsiveness and helps streamline approvals. This statewide presence will promote both continuity and accessibility throughout the Project's lifecycle, reinforcing GAI's commitment to transparent, responsive, and effective communication with the City.

ADDITIONAL SERVICES AND FIRM FLEXIBILITY

In addition to our Power Delivery Engineering services, GAI offers a range of complementary capabilities that can support the Project through its conceptual, environmental, design, and construction management phases. Our in-house Power Delivery Environmental Group specializes in siting, licensing, and permitting services for power delivery projects across the U.S., Central America, and the Caribbean. We can also provide geotechnical engineering services. Additionally, members of our Team regularly provide Expert Witness Testimony for utility clients.

REQUIRED DOCUMENTS

Per the RFP requirements, Disclosure of Lobbying Activities Form (Exhibit 10-Q), has been provided as **Appendix B**.

As outlined in the RFP, GAI understands that a Cost Proposal is not required until the formal interview stage. Additionally, the Sample Professional Services Agreement referenced in Appendix A of the RFP was not included. GAI looks forward to reviewing the Agreement in collaboration with the City at the appropriate time.

APPENDIX

A

APPENDIX A - KEY PERSONNEL RESUMES



Ulises Ochoa is an accomplished engineering professional who excels in the electric and gas industry, developing continuous improvements via project planning and implementation. His skills include establishing and enforcing compliance with standards of excellence, mentoring, and guiding associates to exceed client and stakeholder expectations. Ulises has experience directing strategy, business development, and project execution, fostering strong client relationships and market penetration initiatives. Working remotely out of San Diego, California, he has been involved with overseeing project scope, resources, and risks, while providing technical expertise and mentorship. Ulises has managed electric facility projects from inception to completion, providing compliance with regulatory standards and delivering solutions within project budgets.

HIGHLIGHTED EXPERIENCE

EDUCATION

BS, Civil Engineering,
California Polytechnic University

SKILLS

Project Management
Cost Control
Budget Management
Forecasting
Systems Implementation
Project Development

YEARS EXPERIENCE

26

- **Design Services for Underground Electrical Distribution System Projects, Silicon Valley Power, Silicon Valley, California.** Technical Lead/Senior Project Manager. Ulises provided engineering and design support for six underground conversion projects throughout the City of Santa Clara. He developed preliminary distribution design in accordance with Silicon Valley Power Standards and Requirements. Ulises incorporated, analyzed, and reviewed existing alignment maps, conflict checks, and right-of-way base-maps. He conducted a design survey for six city locations for constructability and to recognize design constraints. He prepared legal descriptions and exhibits of construction for city records. Ulises developed an RFP for design construction and provided support throughout the project's life cycle.
- **Costa Sur/Guaypao Transmission Center Substation Upgrades Project, Luma, Puerto Rico.** Technical Support Lead. Ulises provided expert guidance on constructability reviews related to substation and switchyard upgrades, including the brownfield conversion from an air-insulated substation (AIS) to a gas-insulated substation (GIS). He led efforts in cabling and routing design to accommodate significant infrastructure changes, including the re-routing of 18 high-voltage transmission lines. Additionally, Ulises supported the planning and integration of future dielectric transmission line upgrades through detailed plan and profile reviews, facilitating compliance with engineering standards and project objectives.
- **Rodonovan Reach Trench Underground Design Services, Silicon Valley Power, California.** Working closely with Silicon Valley Power and city business ancillary groups, Ulises provided design and engineering services in support of the upgrade and enhancement of the city's underground electrical distribution system. The scope of the project was to provide a design for a 1.1-mile electric underground distribution substructure design. Support included performing field investigations including utility potholing and site surveying; developing design drawings and construction documents and specifications; preparing permit and easement packages; and preparing bid documents and providing support during the bid process.
- **Warehouse, Substation, and 12kV Service Center Replacement Project, Orange County Sanitation District, California.** Project Manager - High Voltage. Ulises managed strategic undergrounding efforts that involved the relocation and re-routing of utility assets based on scope, business needs, and mitigating constraints/issues to maintain continued operation of the plant. He worked collaboratively with the client and several disciplines, including civil, electrical, and hydrology engineers, as well as architects. He managed engineering and design deliverables, including the construction sequencing to maintain power to all critical plant operations, including utilizing temporary facilities. These efforts included replacing and/or relocating existing facilities, such as rearranging or replacing existing facilities for safe operations. All while maintaining power for the plant to operate, the project included an additional 66kV tie-line for system reliability, existing single 66kV line feeds will be relocated/re-routed, a new dual run substation was relocated to another location, an existing substation was demolished, Service Center (12KV distribution center) was relocated, and all duct work re-routed to the various locations throughout the plant.
- **San Diego Gas and Electric (SDG&E).** Program Advisor. Ulises provided support, guidance, and oversight for product delivery team for planning design, and engineering efforts in converting an overhead distribution system to underground with services. Reviewed scope and feasibility study to assess the existing infrastructure, property lines, environmental impacts, reliability, site limitations, and community needs. Provided oversight and guidance on layout of underground conduits, cable routes, and service connections while considering factors like soil conditions/types, existing utilities, and accessibility for maintenance. In addition, supported in reviewing conflict checks, construction package designs, site constraints, and advised on third party coordination efforts (co-location). Other responsibilities included job site safety observations and provided advice on observed safety opportunities.



EDUCATION

MS, Electrical and Electronics Engineering - Power System Engineering, George Washington University

BS, Electrical and Electronics Engineering, University of Maryland

LICENSES/REGISTRATIONS

Professional Engineer (PE): CA, TX, VA, MD, MA, DC

SKILLS

Project Management

Transmission & Distribution Engineering & Design

Electrical Substation Physical and Protection and Controls (P&C) Design

Substation Engineering and Project Management

Equipment Evaluation and Specification

AutoCAD, MicroStation, WINIGS

Expert Witness Testimony

CERTIFICATIONS/ TRAINING

OSHA 10-Hour Construction Training

AFFILIATIONS

IEEE, Senior Member and Transformer Committee

YEARS EXPERIENCE

20

Stephen Anthony is GAI's Power Delivery Engineering Business Sector Leader. He specializes in managing engineering services for GAI's Power Delivery Engineering projects. He is a licensed Professional Engineer in California, Texas, Virginia, Maryland, Massachusetts, and Washington, DC. He also serves as GAI's Subject Matter Expert for internal and external requests.

With 20 years of experience, his expertise spans a wide range of projects—from distribution pole replacements to complex, multi-year substation expansions. He currently leads an organization of over 100 technical managers, engineers, and designers, overseeing work in distribution design, transmission line design (overhead and underground), substation engineering, Protection and Controls (P&C) design, distribution engineering, procurement, financial management, construction support, and project close-out.

Stephen is responsible for providing engineering design leadership, strategic direction, and support for the selection and implementation of cost-effective reliability improvements. His work incorporates industry standards and best practices across engineering, procurement, and construction for Power Delivery projects.

HIGHLIGHTED EXPERIENCE

■ Oakland Substation Project, Garland Power & Light, Garland, Texas. Project Manager.

Stephen led a project team to support significant load growth by rebuilding an existing substation from 69kV to 138kV operation, incorporating a new side ring bus, 138kV transmission sources, and 12.47kV distribution lines. Oversaw the re-routing of four existing distribution feeders underground through a congested corridor, utilizing riser poles and a drop-in 12.47kV feeder termination structure for efficient integration.



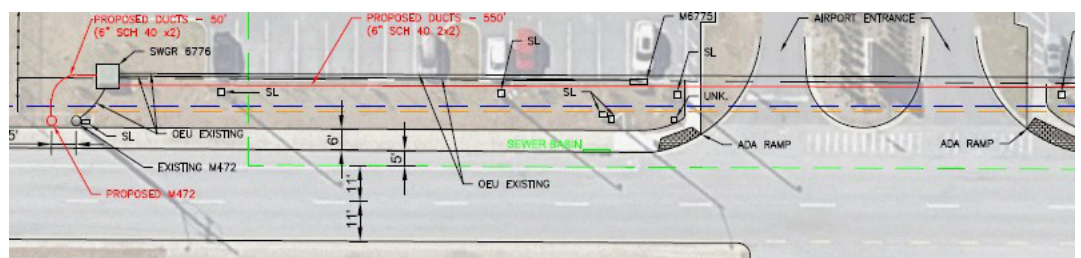
■ Regional Transmission Organization Constructability Reviews, Confidential Client, Mid-Atlantic, U.S. Project Manager.

Stephen led a multi-disciplinary analysis of 765kV and 500kV transmission system expansion proposals involving multiple transmission lines and substations across heavily congested Mid-Atlantic corridors. The effort included comprehensive evaluation of conceptual layouts, routing strategies for proposed transmission lines, substation configurations, siting and corridor studies, environmental considerations, and operational impact assessments to support regional expansion planning.



■ Airport 814 Feeder Reconductor Project, Ocala Electric Utility (OEU), Ocala, Florida. Project Manager.

Stephen led engineering efforts for the reconductoring of the Airport 814 feeder, including both overhead and underground transmission line design. Coordinated with the City of Ocala, Marion County, and telecom providers to address existing infrastructure on OEU poles. Utilized PLS-CADD to design upgrades using 795 AAC (Arbutus) conductors and 4/O AAAC (Alliance) neutrals, replacing wood poles with 50-ft ductile iron poles. Addressed FAA clearance constraints and adjusted pole heights accordingly. Developed Preliminary Design, Issued for Review (IFR), and Issued for Construction (IFC) packages, including schematic drawings, route plans, and easement assessments. GAI also provided permit drawings, and continues to support construction and record drawing development.

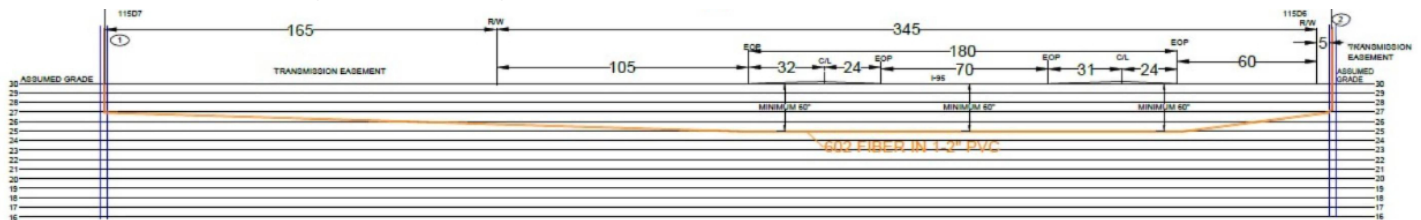


HIGHLIGHTED EXPERIENCE (Continued)

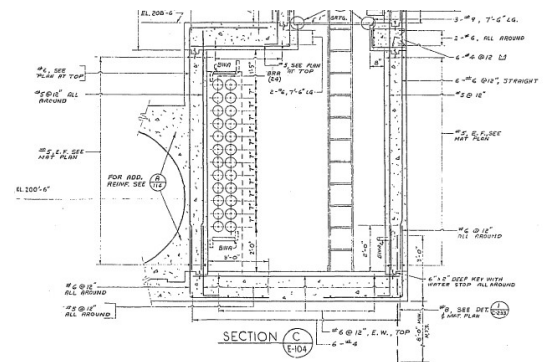
- Transmission Line OE Services, Confidential Client, Ohio, Louisiana, Oklahoma, Texas, and West Virginia.** Project Manager. Stephen led Owner's Engineer (OE) support services for transmission line Engineer-Procure-Construct (EPC) projects across multiple states, including Ohio, Louisiana, Oklahoma, Texas, and West Virginia. GAI's responsibilities included project management, scope development, existing conditions assessments, outage and mobile transformer evaluations, financial oversight, and engineering design. For each project, GAI prepared a detailed project scope outlining the description, deliverables, services, and phased milestones—Phase 1: Initiation, Phase 2: Design and Engineering, Phase 3: Procurement, Phase 4: Construction Support, and Phase 5: Closeout. A peer-reviewed PLS-CADD checklist was used to validate key design parameters such as loading cases, structure placement and orientation, wire stringing and tensioning, and clearance requirements.



- Underground Fiber Design Project, Confidential Client, Florida.** Project Manager. Stephen led the underground fiber design for approximately 550 feet of fiber installation as part of a power delivery client's fiber replacement project. His responsibilities included reviewing client-provided materials such as soil borings, splice box standards, and sample plan and elevation drawings. He participated in a project kick-off conference call to clarify the scope and design requirements. The project involved designing a single span of underground 602-count fiber to be installed via directional boring between deadend structures. Stephen developed detailed plan drawings and a bill of materials, and was responsible for splice box placement and the preparation of highway permit drawings for submittal to the Florida Department of Transportation.



- Power Plant Decommissioning Project, Confidential Client, Maryland.** Project Manager and Electrical Engineer-of-Record. One of the few remaining coal-fired plants in Maryland, this particular facility was earmarked for decommissioning while retaining its associated gas turbine and the surrounding 230kV substation in active service. Led electrical design for the repowering of remaining assets at a decommissioned coal-fired plant, including new overhead and underground 4kV feeders, fiber pathways, transformers, 230kV SF₆ breakers, protective relaying, and panelboards. Coordinated electrical and civil/structural design efforts, managed deliverables around outage constraints, and supported bid evaluations and construction for a fast-tracked schedule. As Engineer of Record, Stephen delivered complete design packages covering substation physical layouts, schematics, wiring, BOMs, grounding, and electrical calculations. Tools used included PLS-CADD, MicroStation V8i, ASPEN, and MFAD.



- 69kV Substation Transformer Replacement Project, Confidential Client, Pennsylvania.** Engineer of Record. Stephen was responsible for performing final QA/QC checks and sealing of the designed Issue for Construction (IFC) package. The physical upgrades included the replacement of a 69-8.87kV 11/14 MVA transformer, including a sound wall, adding SATEC transformer metering and SCADA to the transformer alarms. The scope involved the design of all one-line diagrams, electrical plan and section views, conduit plan and details, grounding plan and details, BOM development, nameplates, AC and DC schematics, wiring diagrams, civil structural design and foundation details, as well as sound calculations.





Richard Koderer is the Business Unit Leader for GAI's Power & Energy Group. With over 22 years of experience, he has practiced insight into a comprehensive scope of power and large and smaller energy initiatives, he heads an integrated team of more than 500 professionals committed to providing sustainable engineering and design solutions for a wide range of projects. Mr. Koderer's technical specialty focuses on feasibility and design of overhead and underground transmission systems. His experience includes supporting large capital programs, integrating complex Extra-high Voltage (EHV) systems (overhead or underground) into the electrical grid. His expertise includes technical feasibility of integrating transmission lines, distribution lines, and substations; environmental impacts; routing and siting; capital costs and related program risks; and community engagement.

HIGHLIGHTED EXPERIENCE

EDUCATION

MS, Electrical Engineering,
University of Florida

BS, Electrical Engineering,
University of Florida

LICENSES/REGISTRATIONS

Professional Engineer (PE): CA,
FL, PA, PR

Professional Engineer (PEng):
British Columbia

SKILLS

44kV - 765kV Transmission
Engineering (Overhead and
Underground)

4kV - 34.5kV Distribution
Engineering (Overhead and
Underground)

4kV - 500kV Substation Studies

Routing/Siting, Community
Engagement, and Technical
Feasibility Studies

AFFILIATIONS

National Society of Professional
Engineers, Member

IEEE Power & Energy Society
(IEEE PES), Member

IEEE, Member

YEARS EXPERIENCE

24

- **66/115kV Underground Relocation Project (Owner's Engineer Services), South California Edison, Mountain View, California.** Technical Lead for the development of development of capital opinion of probable construction costs (estimates) for the underground and overhead transmission lines for three project portfolios, at an Association for the Advancement of Cost Engineering (AACE) Class 4 level. The level of effort included preparing a general project plan, constructability review, contingency development, then ultimately combining all details to develop the budget and schedule.
- **Project Development Estimating for 66/115kV Line Rebuild Portfolio, South California Edison, California.** Project Engineer. Performed detailed study evaluating relocating six overhead transmission circuits to underground to make way for tech company campus upgrades. The study included an ampacity study to determine potential cable solutions, cost impacts, line routing and civil improvements.
- **Costa Sur/Guaypao TC Substation Upgrades Project, Luma, Puerto Rico.** Technical Lead. Richard was the Technical Lead for the entire project which included a greenfield Breaker-and-a-Half (BAAH) gas insulated substation (GIS) substation, switchyard upgrades, and brownfield conversion from an air insulated substation to a GIS. The project also included re-routing 18 transmission lines and setting up positions for future transmission line upgrades. The project started with a feasibility study to develop an overarching plan; developing underground cable standards (up to 230kV); creating an electrical diagram (for pre/post configurations); evaluating trench/trenchless solution zones; develop riser structure standards (38, 115, 230kV levels); prepared cable and equipment specifications; prepared a design basis document; a Bill of Materials (BOM); and applicable drawing packages. All cables were dielectric (38kV-2x800-kcmil, 115kV 1x3/5000-kcmil, 230kV 1x5000-kcmil), in concrete encased duct banks, except for environmentally sensitive zones and physical constraints (road, oil pipelines), which were 36" Horizontal Directional Drills (HDDs).
- **Transmission Line AC Interference Study, Duke Energy, Florida.** Project Engineer. Conducted technical review of greenfield transmission line placed in parallel with future high-speed rail system. Used CDEGs to conduct analysis, along with various rating conditions, fault current, AREMA and NACE standards, to evaluate the proposed double circuit 230kV transmission line parallel to a new rail line with only 60-ft of separation. Performed milestone review meetings with stakeholders, modified design approach, set safe working limits (i.e., 25V touch potential limit was dropped to 15V), and prepared findings report.
- **230kV Offshore/Onshore Cable Project, Confidential Client, Massachusetts.** Project Engineer. Richard was responsible for supporting technical route development, specifications package, and oversight during construction for proposed offshore wind additions off the coast of New England. The effort included developing an opinion of probable construction cost, risk assessment, design considerations, manhole placements, permitting assessments, specifications development, and constructability considerations. The design considered using a 5000-kcmil cables primarily in a concrete encased duct bank. The cable solutions were evaluated using CYMCAP software (ampacity).
- **138/230kV Underground Feasibility Review (Owner's Engineer Services), City of Coral Gables, Coral Gables, Florida.** Project Engineer. Richard was responsible for performing a feasibility study on undergrounding two transmission (1-138kV & 1-230kV) circuits through Coral Gables, Florida, that included a cost estimate, risk assessment, design considerations, manhole placements, permitting assessments, and constructability considerations. Project included dielectric cable solutions (4000/5000-kcmil).
- **Undergrounding Transmission Opinion of Probable Construction Costs (OPCCs) (budget planning cost estimates) - Puerto Rico Grid Modernization Program, Luma, Puerto Rico.** Richard led a team that developed budgetary estimates for underground conversions for grid modernization projects in Puerto Rico. The team developed proposed duct bank configuration, sized cable, performed an opinion of probable construction cost, and presented the findings to key stakeholders including the local electric authority, Federal Energy Management Agency (FEMA), etc.



Jose Carranza is a seasoned professional with extensive experience in the utility and energy industry. He is a licensed Professional Engineer in California and is committed to advancing technologies that support the reliable and efficient operation of renewable-rich electric grids. His expertise spans Distributed Energy Resource (DER) applications, control center and field operations, substation and distribution operations, engineering and planning, and regulatory compliance. Jose successfully managed the replacement of over 40 miles of high-failure-rate underground cable, significantly improving system reliability and performance. He also planned and engineered new extensions and reliability upgrades for both overhead and underground lines, addressing critical infrastructure needs. As a committee lead, he was responsible for reviewing and approving a range of reliability improvement projects, including upgrades, reconductoring, automation, sectionalizing, and fusing.

HIGHLIGHTED EXPERIENCE

EDUCATION

BS, Electrical Engineering,
San Diego State University

LICENSES/REGISTRATIONS

Professional Engineer (PE): CA

SKILLS

Substation Engineering and
Design

Electric Distribution Engineering

Electric Utilities Management

Power Quality

Regulatory Compliance

ACHIEVEMENTS

Patent Award: Power System
Load Scheduling US 11,289,907
B1 - Issued March 29, 2022

SELECT PUBLICATIONS

Not Always Plug and Play:
Challenges Utilities Face
Managing DERs on their Grids
- Power Magazine, August 19,
2021

Why You Should Stop Saying,
"Future Grid,"
- Energy Central, May 26, 2021

Orchestrating a Path to the Grid
of Tomorrow - Smart Electric
Power Alliance, October 8, 2020

YEARS EXPERIENCE

34

- **PXISE Energy Solutions; Director of Solutions and Customer Support Services.** Directed and led technical solutions and customer support teams. Developed and implemented new renewable integration technologies. Built products that enable reliable/efficient operation of modern, highly penetrated DER electric grid.
 - Drove innovative product solutions and development, addressing customer needs, market trends, and competitive opportunities.
 - Collaborated with global and regional partners to identify opportunities for products, integrating renewable energy resources into microgrids, merchant power plant controls, and distributed energy management systems.
 - Ran development of customer-focused and advanced control solutions, solving complex problems related to DER/Battery Energy Storage System (BESS) integration.
 - Responded to RFPs, RFIs, and RFQs for architecting, integrating renewable-based Microgrids, merchant power plant controllers, and distributed energy management systems.
 - Partnered closely with Product Engineering and Business Owners, creating, driving, and delivering innovative/compelling product and customer experience.
- **San Diego Gas and Electric (SDG&E), Substation Engineering and Design Project Manager.** Led and executed development of substation work to improve system reliability. Accommodated new load and DER interconnection requests. Met regulatory compliance.
 - Directed design and construction of new, retrofitting, or expansion of 230kV to 12kV substations and switchyards, mitigating system reliability concerns and addressing growth.
 - Managed substation project justification, budgeting, and schedules to safely and successfully fund and complete substation projects on or under budget while on planned schedules.
 - Spearheaded investigations of equipment failures and switched errors, verifying personnel and equipment safety, analyzing system reliability impacts, and improving switching processes.
- **SDG&E, Electric Distribution Operations and Training Manager.**
 - Ran SDG&E's electric distribution operations and control center, serving 1.4M+ customers.
 - Maintained safe, reliable, and efficient operation of SDG&E's electric distribution system during outages, storms, fires, and system emergencies, while implementing operational improvements in fire mitigation, storm response, and emergency management processes.
 - Reduced the number of electric system-related fire incidents, enhanced community resilience, and guaranteed faster recovery from storms, increasing efficiency and effectiveness in emergency response while saving lives/property.
- **SDG&E, Electric Distribution Planning Manager.**
 - Led engineering and technical teams responsible for safe, reliable planning and design of SDG&E's electric distribution system.
 - Served as Subject Matter Expert (SME) for SDG&E's Federal Energy Regulatory Commission (FERC) and California Public Utilities Commission (CPUC) regulatory workshops, modifying Wholesale Distribution Access Tariff (WDAT) and Rule 21 DER interconnection rules.



EDUCATION

BS, Civil Engineering,
Louisiana State University

LICENSES/REGISTRATIONS

Professional Engineer (PE): IL,
LA, MO, NV, NY, PA, RI, TX,
WA

SKILLS

Project Management

Electric Transmission Line
Engineering Analysis and
Design Management

Electric Distribution
Engineering and Design
Management

Software Programs: PLS-
CADD, PLS-POLE, PLS-TOWER,
MFAD

CERTIFICATIONS/TRAINING

OSHA 10-Hour Construction
Training

ACI Field Testing Technician
Grade I (2011-2016)

YEARS EXPERIENCE

13

Mr. Bouvier specializes in project management and leading GAI's Transmission and Distribution Engineering Group. He focuses on the design and analysis of power transmission and distribution facilities serving the energy industry for municipal, public, and private clients. Mr. Bouvier has extensive experience with utility projects and relevant industry standards. He utilizes available resources to gather information to find and address engineering challenges within a complex design project. His experience includes being responsible for aspects of transmission line design, including engineering calculations, clearance analysis, structural loading, right-of-way analysis, project coordination, IFC drawing creation and package assembly. He also has experience working on distribution rebuilds and single-pole replacement packages.

Additionally, Mr. Bouvier performs quality assurance and quality control checks for transmission switch design packages and distribution pole modifications and replacement packages. He has also performed North American Electric Reliability Corporation ratings and National Electric Safety Code clearance analysis on existing transmission lines, creating remediation packages to correct any deficiencies found in the ratings and clearance analysis.

HIGHLIGHTED EXPERIENCE

- **Oakland Substation Upgrade Project, Garland Power & Light (GP&L), Texas.** Transmission Engineering Manager. GAI is providing engineering services associated with upgrading GP&L's substation. The existing substation is a two-breaker straight bus station with 69kV feeder ties to existing substations, two transformers, and five 13.2kV outgoing distribution feeders that exit underground and overhead from the station. GP&L requires an upgrade to 138kV specification and 3000A continuous rating at the station and an expansion of the high voltage side to a four-breaker ring bus or an alternative upgrade to a three-breaker straight bus and two circuit switcher transformer protection. GAI has been tasked with electrical, civil, and structural engineering design and permitting.
- **Long Term Infrastructure Improvement Plan, 4kV-34.5kV Distribution Project, Confidential Client, Pennsylvania.** Project Supervisor. Responsible for the design and analysis of projects replacing older poles, replacing underground and overhead lines and fuses; installing new equipment (transformers, reclosers, etc.) reconfiguring circuits, and replace and reinforce wooden distribution poles. Designs meet NESC requirements and the client's design standards. Utilized the following software for this program: Distribution Design Studio, Crews, SPANS and GIS View. Distribution Design Studio was used for the structural loading analysis.
- **Distribution Design Projects, Confidential Client, Florida.** Project Supervisor. Responsible for the design of various power distribution projects, including both overhead and underground systems. Developed engineered designs for overhead distribution networks, including pole framing and equipment attachments, in accordance with the client's Distributed Control System (DCS) standards. Designed underground distribution networks to meet DCS requirements. Managed the preparation and submission of permit drawings for review by relevant agencies, including counties and municipalities. Project types included system expansions, transmission transfers, installation and replacement of Automatic Fault Selectors (AFS) and Oil Circuit Reclosers (OCR), overhead reconductoring and relocation, underbuilt design, North American Electric Reliability Corporation (NERC) compliance projects, Pole Improvement Program (PIP) work, and underground riser installations. Design tools used included GE Smallworld, Pole Bore Sheets, Pole Foreman, and Design Manager.
- **Transmission Line Design Services, Confidential Client, Virginia.** Engineering Director. GAI is providing engineering and design services for this 230kV interconnection project. The project includes the installation of a new 230kV substation that will tie into an existing 230kV transmission line. GAI is providing engineering services required for design of the transmission line portion of this project. Scope of services include project planning; designing and preparing construction documents; and providing construction support, both in the office and field.
- **69kV Transmission Line Rebuild Project, Private Energy Client, Ohio.** Engineering Director. GAI is providing transmission line and distribution design services required for rebuilding the existing 69kV transmission line located in Ohio. The existing single-circuit 69kV transmission line will be relocated along a corridor currently occupied by another 69kV line. GAI is designing approximately 5 miles of single-circuit 69kV transmission line utilizing steel pole construction. GAI is also designing the distribution underbuild along approximately 1.5 miles of transmission line per Rural Utility Services (RUS) standards and will utilize 250-foot maximum span lengths.



Rob Oleinik oversees GAI's Substation Group. Rob has over 18 years of experience managing engineering services for substation and protection and controls (P&C) engineering projects, including design, review, approval, and QA/QC check of substation asset replacements and upgrades for projects ranging from 4kV to 500kV. His experience includes equipment replacement projects to large intricate multi-year substation expansions. He currently directs an organization of technical managers, engineers and designers on protection and controls design, physical design, procurement, financial, construction support, and project close-out. Rob is a licensed Professional Engineer in California and multiple other states.

HIGHLIGHTED EXPERIENCE

- **Substation Rebuild Project, Confidential Client, San Diego, California.** Lead Electrical Substation Engineer. Rob served as the electrical lead for the existing 69/12kV substation (radial configuration) that was demolished and rebuilt/expanded to a 230/69/12kV substation (breaker-and-a-half configuration). His project responsibilities included: developing the cost estimate and proposal for the P&C design of the substation; guiding and coordinating electrical engineers with the design of the electrical drawings; communicating with the client and other disciplines regarding design issues; coordinating with outside firms and internal studies group to facilitate station studies including: lightning, grounding, transient and insulation coordination, and AC and DC studies; performing QA checks of the electrical drawing package; providing cross discipline reviews of structural/physical package; reviewing vendor drawings; providing input and review for the P&C portion of design criteria document; monitoring the P&C budget and preparing change orders for design changes.
- **Oakland Substation Upgrade Project, Garland Power & Light (GP&L), Texas.** Substation and P&C Engineering Manager. GAI is providing engineering services associated with upgrading GP&L's substation. GAI has been tasked with electrical, civil, and structural engineering design and permitting. The existing substation is a two-breaker straight bus station with a 69kV feeder that ties into the existing substations, two transformers, and five 13.2kV outgoing distribution feeders that exit underground and overhead from the station. GP&L requires an upgrade to 138kV specification and 3000 amperes continuous rating at the station and an expansion of the high voltage side to a four-breaker ring bus or an alternative upgrade to a three-breaker straight bus and two circuit switcher transformer protection. GAI has been tasked with electrical, civil, and structural engineering design and permitting.
- **Transmission Line Engineering Owners Engineers Project, Confidential Client, Multiple States.** Substation Engineering Lead. GAI provided Owner's Engineering support for transmission line EPC projects located in multiple states, including Ohio, Louisiana, Oklahoma, Texas, and West Virginia. GAI's responsibilities included project management, scope of work development, exiting conditions investigations, outage and mobile transformer reviews, project financial oversight, and engineering design.
- **115kV Exit Upgrade Project, Pennsylvania.** Project Manager. This project included the replacement of a failed 13kV capacitor switcher C1-2. The scope included project management, review of drawings and standards, equipment procurement, Bill of Materials (BOM), construction transmittal letter, design for the replacement of a 13kV capacitor switcher C1-2 with new Joslyn 13kV Vacuum Breaker Module (VBM) capacitor switcher, drawings (conduit, circuit, and equipment); substation and switchboard nameplate list drawing; plans and elevations; foundation, grounding and conduit; one-line drawing; schematic and wiring diagrams; grounding detail drawing; and demolition drawings); Issued for Review (IFR) construction document package; and post-construction Field Record Drawings after construction.
- **46kV Breaker, Disconnects, Arresters, and Potential Transformer (PT) Replacement Project, Pennsylvania.** Project Manager. With plans to upgrade the terminal and substation relaying, the client requested GAI evaluate the needs of the project and create a scope and estimate to capture the work. The scope included: project management, drawing and field review, and protective relaying additions and upgrades; identification of Real-Time Automation Controller (RTAC) upgrade/replacement; identification of Human-Machine Interface (HMI) upgrade/replacement; identification of SCADA upgrade/replacement; project estimate spreadsheet; Direct Current (DC) study to identify battery and DC load center requirements; preliminary drawings including a one line drawing, a control house layout, control panel layout, and plan view; and project development package.

EDUCATION

BS, Electrical Engineering,
University of Wisconsin

LICENSES/REGISTRATIONS

Professional Engineer (PE): CA, IL,
NJ, OH, PA, RI

SKILLS

Electrical Engineering
Substation Engineering and
Project Management
Equipment Evaluation and
Specification
Instrumentation and Controls

CERTIFICATIONS/TRAINING

OSHA 10-Hour Construction
Training

YEARS EXPERIENCE

18



Joe States is a Structural Engineering Manager with over 16 years of experience specializing in structural engineering and design of steel and concrete structures, structural assessments, and structural rehabilitation. He is a licensed Professional Engineer in Ohio, Alabama, Indiana, Minnesota, Mississippi, Missouri, Pennsylvania, Virginia, and West Virginia. Joe's experience includes complex steel framing systems, mechanical and electrical equipment support, concrete mat foundations, clarifiers and other environmental concrete structures, parking garage assessment and rehabilitation projects, transmission line and substation structures. He is proficient in MathCAD, AutoCAD, and RISA and has worked with REVIT, MicroStation, PLS-CADD, STAAD Pro, and GT Strudl.

HIGHLIGHTED EXPERIENCE

EDUCATION

MS, Structural Engineering,
Lehigh University

BS, Civil and Environmental
Engineering, Carnegie Mellon
University

LICENSES/REGISTRATIONS

Professional Engineer (PE): OH,
AL, IN, MN, MS, MO, PA, VA,
WV

SKILLS

Structural Engineering Design
and Analysis

Foundations Engineering
Analysis and Design

Structural Rehabilitation

Complex Steel Framing Systems

Property Condition Assessments

Retaining Wall System Design

CERTIFICATIONS/TRAINING

OSHA 10-Hour Construction
Training

YEARS EXPERIENCE

17

- **Oakland Substation Upgrade Project, Garland Power & Light (GP&L), Texas.** Structural Engineering Lead. GAI is providing engineering services associated with upgrading GP&L's substation. GAI has been tasked with electrical, civil, and structural engineering design and permitting. The existing substation is a two-breaker straight bus station with a 69kV feeder that ties into the existing substations, two transformers, and five 13.2kV outgoing distribution feeders that exit underground and overhead from the station. GP&L requires an upgrade to 138kV specification and 3000 amperes continuous rating at the station and an expansion of the high voltage side to a four-breaker ring bus or an alternative upgrade to a three-breaker straight bus and two circuit switcher transformer protection. GAI has been tasked with electrical, civil, and structural engineering design and permitting.
- **Underground Electrical Vault Design Project, Confidential Client, Pennsylvania.** Structural Engineer. Responsible for design of underground concrete electrical vault with manholes and pipe penetrations.
- **Streetcar Manhole and Underground Conduit Relocations Project, Confidential Client, Ohio.** Structural Engineer. Responsible for material quantity takeoffs for the relocation of manholes over a half-mile length of road in the vicinity of the proposed Streetcar.
- **Substation Foundation Design Project, Confidential Client, Virginia.** Structural Engineering Lead. Responsible for design of concrete pile cap and review of micropile design for 500kV breaker foundations.
- **Substation Expansion Foundation Design Project, Confidential Client, West Virginia.** Structural Engineering Lead. Responsible for design of pile and mat foundations for substation equipment with a leveling system to accommodate settlement due to anticipated long-wall mining.
- **Substation Design for Replacement of Equipment, Confidential Client, Pennsylvania.** Structural Engineering Lead. Responsible for design of foundations for new breakers and switches and analyzed existing adjacent equipment and foundations at numerous substations.
- **Transmission and Distribution Storage Facility Project, Confidential Client, Ohio.** Structural Engineering Manager. GAI provided engineering, environmental, and surveying, and construction administration services for a new transmission and distribution storage facility located in Ohio. The facility was built to accommodate pad storage for fourteen (14) 345kV transformers. The project also included three new multi-use buildings for equipment storage, offices, break rooms, and restrooms. Joe was responsible for preparing design calculations and drawings for transformer foundations with oil containment and pre-engineered metal building foundations.
- **Transmission Line Engineering Projects, Confidential Client, Florida (Statewide).** Structural Engineering Manager. Joe was responsible for production of construction package for Florida transmission line maintenance work on 230kV lines and 115kV lines. Assisted in the design of a new 230kV transmission line, including structure sizing, and insulator selection. Produced construction packages and material orders for over 10 locations for North American Electric Reliability Corporation (NERC) LiDAR remediation.
- **115kV Transmission Line Structures Pile Cap Design Project, Confidential Client, Virginia.** Structural Engineer. Responsible for structural design and assembly of structural drawings for foundations for 10 H-frame structures in a river.



Martin Kuzmkowski is a Senior Engineering Manager with over 17 years of civil engineering experience. He is a licensed Professional Engineer in Ohio and numerous other states. Martin specializes in civil engineering, including civil design projects for the oil and gas, commercial, industrial, and medical industries. His experience includes erosion and sedimentation control (E&SC) design and permitting; post-construction stormwater management (PCSM) design; remedial investigation and action reporting; operation and maintenance (O&M) monitoring and reporting; construction and remediation oversight; quality assurance/quality control (QA/QC) monitoring; and groundwater, surface water, sediment, and air sampling.

HIGHLIGHTED EXPERIENCE

- **Oakland Substation Upgrade Project, Garland Power & Light (GP&L), Texas.** Civil Engineering Manager. Martin was responsible for developing a site concept, scoping and final design for the demolition and an entire rebuild of an existing 69kV station to 138kV with new bus work, HV & LV equipment, grounding structures, foundations and new relaying via a pre-fab control building (PDC). GAI is also performing the civil site design, surveying and underground 12.47kV feeder routing in duct bank along with designing the relocation of distribution and transmission lines entering into the station. GAI is also providing a geotechnical investigation for the site, engineering construction support, equipment specification support, and record drawing support.
- **Substation 20 to Narcoossee Road Manhole Ductbank Project, Orlando Utilities Commission, Orlando, Florida.** Civil Engineering Manager. Martin provided civil engineering support associated with the development of construction documents and submission of a building permit application to the City of Orlando for the installation of a new switchyard, underground electrical conduit banks, and the associated site work for a new 12-way six-inch manhole ductline system. He also supported the development and submission of Maintenance of Traffic (MOT) plans to the City of Orlando. His responsibilities also included: Importing survey data, creating permit drawings, construction sequencing, submitting One-Call tickets, and construction estimating.
- **Power Line Underground Electrical Conduit Project, Confidential Client, Florida.** Civil Engineering Manager. Martin provided civil engineering support associated with the development of construction documents and submission of a building permit application to the city for the installation underground electrical conduit banks and the associated site work for construction of electric power lines at a roadway intersection. He was also responsible for submission MOT plans to the city.
- **Two Proposed Substation Projects, Confidential Client, Maryland.** Engineer of Record/Technical Lead. Martin was responsible for the creation of permit and construction-level documents for these two proposed substation projects located in Maryland. The projects included coordination with the Montgomery County Department of Permitting Services, Montgomery Soil Conservation District, and the Washington Suburban Sanitary Commission to obtain site planning, grading, and stormwater planning approval for the National Pollutant Discharge Elimination System (NPDES) permits.
- **New Substation Project, Confidential Client, Maryland.** Civil Engineering Manager. Martin provided federal, state, and county permitting for the proposed area for substation and permit applications related to the construction of two substations located in Maryland. GAI also conducted field views of the substation sites and of potential access roads, in addition to developing a public right-of-way application.
- **Substation Expansion Environmental and Engineering Services, Confidential Client, Southwestern Pennsylvania.** Civil Engineering Manager. The project entailed the construction of a new substation, relocation of the existing 115kV and 46kV lines into the new substation, and construction of a new 46kV transmission line between the new and old substations. GAI provided substation site design services, environmental resources field surveys, protected species consultation, and site survey services.
- **Substation Project, Confidential Client, West Virginia. Civil Engineering Manager.** This project entailed a new substation, a 500kV transmission line loop, two 138kV line extensions totaling four miles, and approximately eight miles of access roads. GAI provided substation and transmission line site/route selection studies and provided civil site design, geotechnical investigation and monitoring, environmental field surveys and permitting, cultural resources, aerial crossing and driveway entrance permit, roadway video documentation, E&SC design and monitoring/construction monitoring, and protected species coordination.

EDUCATION

MBA, Point Park University

BS, Civil Engineering,
University of Pittsburgh

LICENSES/REGISTRATIONS

Professional Engineer (PE): OH,
FL, MD, NJ, NY, PA, RI, TX, VA,
WV

SKILLS

Civil Engineering

National Pollutant Discharge
Elimination System (NPDES)
Permitting

Erosion and Sediment Control

Stormwater Management

Construction and Remediation
Monitoring

CERTIFICATIONS/TRAINING

40-Hour OSHA HAZWOPER
Training

10-Hour OSHA Construction
Training

8-Hour OSHA HAZWOPER
Training

YEARS EXPERIENCE

17



Matthew Guard serves as GAI's Senior Director of Health and Safety, bringing over 25 years of experience in cultivating and advancing safety cultures across diverse organizations. He holds both the Certified Safety Professional (CSP) and Associate Safety Professional (ASP) credentials, along with several other certifications that deepen his expertise in the field. Matthew's background includes leading safety programs, conducting audits, interpreting regulatory standards, and overseeing compliance reviews, risk assessments, and incident investigations. His work consistently reflects a commitment to the highest standards of health, safety, and environmental practices.

HIGHLIGHTED EXPERIENCE

- **Senior Director of Health and Safety/GAI Consultants.** Responsible for strategic planning, program development, management oversight and direction, and implementation of the GAI Health and Safety Program to provide a safe, healthy, and incident-free work environment for employees. Assists project managers in assessing and managing project risks and in assuring compliance with client requirements. Leads and implements the following health and safety measures for GAI:
 - Develops required safety programs, policies, procedures and/or presents safety training for employees or project requirements including project specific training, new employee orientation and policies.
 - Leads accident/injury investigations through closure.
 - Prepares and submits applicable reporting documentation and maintains safety records.
 - Evaluates and provides organizational compliance with local, state and federal regulations.
 - Partners with Project Managers/Teams in preparation and implementation of site-specific safety and health plans.
 - Determines and enacts corrective or preventative measures by working with partners on implementing actions where needed.
 - Conducts compliance audits for office and field operations to confirm adherence of safety procedures, practices and regulations.
 - Develops reports of audit findings so that required actions have been implemented.
 - Acts as the main point of contact for safety materials and resources such as signs, posters, barriers and other materials to warn of potential or actual safety hazards and distributes materials accordingly.
 - Leads in the Selection and purchasing of Personal Protective Equipment (PPE) for the company.
 - Implements the company's workers' compensation program, including working with the insurance carriers to reduce employee lost time.
- **Vice President – Health, Safety, and Security/Michael Baker International.** Led the organization's effort to enhance the safety culture by integrating safety into standard business practices. Monitored and reported key metrics, developed and implemented policies, programs, and practices for compliance with regulations and standards concerning health and safety. Developed and implemented effective health and safety training systems and programs for all levels of the organization. Administered the company Workers' Compensation Program, including coordination with the insurer. Maintained business required and compliance information.
- **Health & Safety Manager/Key Environmental, Inc., (KEY) / Field & Technical Services, LLC (FTS).** Planned, organized, directed, and coordinated the safety mandates, programs, and activities within both the KEY and FTS companies. Prepared/revised project-specific Health & Safety (H&S) plans/programs, assisted field personnel in the implementation of the programs. Conducted audits and inspections at work sites, prepared reports, provided recommendations to enhance worker safety and health as well as compliance rules, regulations, policies, and procedures. Conducted and coordinated safety training to new hires and current employees. Maintained safety documentation and statistics. Provided interpretations of applicable environmental and safety regulations, rules, policies, and procedures. Worked with clients in site safety alignment and requirements. Reviewed background checks, pre-employment/annual physicals and drug screening of employees. Maintained United States Department of Transportation (USDOT) Commercial Motor Vehicle (CMV) files, and compliance for company vehicles.

EDUCATION

BS, Industrial Health and Safety,
Pennsylvania State University

SKILLS

Environmental Health and Safety
Construction Safety
Safety Management Systems
Accident Investigations
Hazards Analysis
Risk Assessments

CERTIFICATIONS/TRAINING

Certified Safety Professional
(CSP): CSP-31068

Associate Safety Professional
(ASP): A17068

OSHA Authorized Construction
Trainer, 2014

MSHA New Miner Training
Instructor, Surface Coal & Non-
Metal

RF Safety Awareness Trainer,
2014

40-Hour HAZWOPER, 2015

First Aid/CPR/AED Instructor

YEARS EXPERIENCE

25

APPENDIX

B

APPENDIX B - DISCLOSURE OF LOBBYING ACTIVITIES

EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES*

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

1. Type of Federal Action: ☐ a. contract ☐ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. Status of Federal Action: ☐ a. bid/offer/application ☐ b. initial award ☐ c. post-award	3. Report Type: ☐ a. initial ☐ b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity ☐ Prime ☐ Subawardee Tier _____, if known Congressional District , if known	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District , if known	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number , if applicable _____	
8. Federal Action Number , if known:	9. Award Amount , if known:	
10. Name and Address of Lobby Entity (If individual, last name, first name, MI)	11. Individuals Performing Services (including address if different from No. 10) (last name, first name, MI)	
(attach Continuation Sheet(s) if necessary)		
12. Amount of Payment (check all that apply) \$ _____ ☐ actual ☐ planned	14. Type of Payment (check all that apply) ☐ a. retainer ☐ b. one-time fee ☐ c. commission ☐ d. contingent fee ☐ e. deferred ☐ f. other, specify _____	
13. Form of Payment (check all that apply): ☐ a. cash ☐ b. in-kind; specify: nature _____ Value _____		
15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12: (attach Continuation Sheet(s) if necessary)		
16. Continuation Sheet(s) attached: Yes ☐ No ☐		
17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Signature: <u>Stephen P. Anthony</u> Print Name: <u>Stephen Anthony, PE, MSEE</u> Title: <u>Vice President, Power Delivery Engineering</u> Telephone No.: <u>412.399.5364</u> Date: <u>6/17/2025</u>		
Authorized for Local Reproduction Standard Form - LLL		

Standard Form LLL Rev. 04-28-06

Distribution: Orig- Local Agency Project Files

*NOTE: N/A - Upon information and belief, GAI does not participate in lobbying activities.



Phoenix Office
60 E. Rio Salado Parkway, Suite 900
Tempe, Arizona 85281
800.437.2150 | gaiconsultants.com

COST PROPOSAL

Cost-Plus-Fixed Fee or lump sum or Firm Fixed Price contracts
(Design, Engineering and Environmental Studies)

Note: Mark-ups are Not Allowed

☒ Prime Consultant ☐ Subconsultant ☐ 2nd Tier Subconsultant

Consultant **GAI Consultants, Inc.**

Project No.: **R251095.00** Contract No. _____ Date: **July 8, 2025**

DIRECT LABOR

Classification/Title	Name	Hours	Actual Hourly Rate	Total
Project Manager	Ulises Ochoa*	80	\$ 106.00	\$8,480.00
Lead Reviewer	Stephen Anthony*	48	\$ 106.00	\$5,088.00
Underground Transmission/BESS Reviewer	Jose Carranza*	338	\$ 106.00	\$35,828.00
Transmission Engineering Lead	Sam Bouvier*	32	\$ 91.00	\$2,912.00
Substation/P&C Engineering Lead	Rob Oleinik*	24	\$ 91.00	\$2,184.00
Structural Lead	Joe States	20	\$ 73.00	\$1,460.00
Transmission Line	Stephen Brill	184	\$ 73.00	\$13,432.00
Transmission Line	Chris Kanaan	528	\$ 43.00	\$22,704.00
Scheduler	Jenna Hurst	40	\$ 46.00	\$1,840.00
Civil Engineering Lead	Martin Kuzmowski*	208	\$ 84.00	\$17,472.00
Studies Engineer	Josh Glawu	140	\$ 73.00	\$10,220.00

LABOR COSTS

a) Subtotal Direct Labor Costs

\$121,620.00

b) Anticipated Salary Increases (see page 2 for calculation)

\$3,420.26

c) **TOTAL DIRECT LABOR COSTS [(a) + (b)]** \$125,040.26

INDIRECT COSTS

d) Fringe Benefits (Rate:)

57.8%

e) Total Fringe Benefits [(c) x (d)]

\$72,273.27

f) Overhead (Rate:)

10.3%

g) Overhead [(c) x (f)]

\$12,879.15

h) General Administrative (Rate:)

92.2%

i) Gen & Admin [(c) x (h)]

\$115,287.12

j) **TOTAL INDIRECT COSTS [(e) + (g) + (i)]** \$200,439.53

FIXED FEE

k) **TOTAL FIXED FEE [(c) + (j)] x fixed fee** 9.50% \$30,920.58

l) CONSULTANT'S OTHER DIRECT COSTS (ODC) - ITEMIZE (Add additional pages if necessary)

Description of Item	Quantity	Unit	Unit Cost	Total
Mileage Costs	1	lump travel cost	1500	\$1,500.00
Equipment Rental and Supplies				\$0.00
Permit Fees				\$0.00
Plan Sheets				\$0.00
Test				\$0.00

l) **TOTAL OTHER DIRECT COSTS** \$1,500.00

m) SUBCONSULTANTS' COSTS (Add additional pages if necessary)

Subconsultant 1:

\$0.00

Subconsultant 2:

\$0.00

Subconsultant 3:

\$0.00

Subconsultant 4:

\$0.00

m) **TOTAL SUBCONSULTANTS' COSTS** \$0.00

n) **TOTAL OTHER DIRECT COSTS INCLUDING SUBCONSULTANTS [(l) + (m)]** \$1,500.00

TOTAL COST [(c) + (j) + (k) + (n)] \$357,900.37

NOTES:

- Key personnel **must** be marked with an asterisk (*) and employees that are subject to prevailing wage requirements must be marked with two asterisks (**). All costs must comply with the Federal cost principles. Subconsultants will provide their own cost proposals.
- The cost proposal format shall not be amended. Indirect cost rates shall be updated on an annual basis in accordance with the consultant's annual accounting period and established by a cognizant agency or accepted by Caltrans.
- Anticipated salary increases calculation (page 2) must accompany.

Page 2 - Calculation for anticipated salary increases

1. Calculate Average Hourly Rate for 1st year of contract

	Total Hours per Cost Proposal	Avg Hourly Rate
Direct Labor Subtotal per Cost Proposal \$121,620.00	1642	\$74.07 Year 1 Avg Hourly Rate

2. Calculate hourly rate for all years

	Avg Hourly Rate	Proposed Escalation		
Year 1	\$74.07	3.50%	=	\$76.66 Year 2 Avg Hourly Rate
Year 2	\$76.66	3.50%	=	\$79.34 Year 3 Avg Hourly Rate
			Total Hours per Year	

3. Calculate estimated hours per year

	Est % Completed by year	Total Hours per Cost Proposal	Total Hours per Year
Year 1	30%	1642	492.6 Estimated Hours Year 1
Year 2	60%	1642	985.2 Estimated Hours Year 2
Year 3	10%	1642	164.2 Estimated Hours Year 3
	100%		1642 Total (Check)

4. Calculate Total Costs including Escalation

	Avg Hourly Rate	Estimated Hours (calc above)	Cost per Year
Year 1	\$74.07	492.6	\$36,486.00
Year 2	\$76.66	985.2	\$75,526.02
Year 3	\$79.34	164.2	\$13,028.24
		Total Direct Labor Cost with Escalation	\$125,040.26
		Direct Labor Subtotal before Escalation	\$121,620.00
		Increase	\$3,420.26

Certification of Direct Costs:

1. Generally Accepted Accounting Principles (GAAP)
2. Terms and conditions of the contract *
3. [Title 23 United States Code Section 112](#) - Letting of Contracts
4. [48 Code of Federal Regulations Part 31](#) - Contract Cost Principles and Procedures
5. [23 Code of Federal Regulations Part 172](#) - Procurement, Management, and Administration of Engineering and Design Related Service
6. [48 Code of Federal Regulations Part 9904 - Cost Accounting Standards Board](#) (when applicable)

Prime Consultant or Subconsultant Certifying:

EDR ☒ Signature : _____ Date of Certification (mm/dd/yyyy): 7/8/2025

Address: 60 E. Rio Salado Parkway, Suite 900, Tempe, Arizona 85281

List services the consultant is providing under the proposed contract:

AC Transmission Line Peer Review Services

Page 3 of 3

EXHIBIT A

GAI TERMS & CONDITIONS



EXHIBIT A
GAI Consultants, Inc.
Standard Terms and Conditions
For Professional Services

1. Scope of Services and Extent of Agreement - GAI shall perform the Services as described in GAI's Proposal to which these Terms and Conditions are attached for the specified Project, incorporated herein by reference.

No modification or changes to these Terms and Conditions may be made except by written instrument signed by the parties. CLIENT acknowledges that he/she/it has read these Terms and Conditions, understands them, agrees to be bound by them, and further agrees that they are the complete and exclusive statement of the AGREEMENT between the parties, superseding all proposals, oral or written understandings, or other prior agreements other than those above referred to and all other communications between the parties relating to the subject matter thereof.

2. Compensation – GAI hereby agrees to accept and CLIENT agrees to pay the compensation on either a time (hourly) and expense basis in accordance with GAI's rates in effect at the time of performance, or lump sum basis as set forth in GAI's Proposal to perform the Services.

If GAI's services are performed on an HOURLY BASIS, GAI will be paid for all time rendered to the project, including project scoping by professional, technical, and clerical personnel in accordance with the attached Hourly Rate Schedule. Time required for personnel of GAI to travel between GAI's office and the Site (or any other destination applicable to the project) is charged in accordance with the rates shown in the attached Hourly Rate Schedule. If overtime for non-exempt personnel (as defined by statute) is required, the overtime rate charged will be 1.50 times the invoice rate shown on the attached Hourly Rate Schedule.

3. Invoicing/Payment

- A. GAI will submit invoices periodically, but not more frequently than every two weeks, for Project services performed during the period or upon completion of the Project, whichever is earlier.
- B. Invoices are due and payable in U.S. dollars within 30 days from date of invoice. All charges not paid within 30 days are subject to a service charge of 1-1/2 percent per month or a fraction thereof, plus all costs and expenses of collection, including without limitation, attorneys' fees. In addition to the foregoing, should CLIENT fail to pay any invoice within 45 days of the invoice date, GAI may, in its sole discretion, upon 3 days written notice to CLIENT, stop work and recover from CLIENT payment for all services performed prior to the work stoppage, plus all amounts for interest, penalties and attorney's fees that may be recoverable under applicable law, including without limitation, prompt payment and/or lien laws. GAI will resume performance once CLIENT pays all outstanding amounts due plus any advance payment(s) or other security in GAI's sole discretion deemed necessary by GAI.
- C. CLIENT will be invoiced for external expenses, such as travel, lodging, sub-contracted services, etc., at direct cost plus a 10% handling and administrative fee.
- D. Payments shall include the GAI invoice number and be mailed to 385 East Waterfront Drive, Homestead, PA, 15120, to the attention of Accounts Receivable.

4. Changes – CLIENT and GAI may make additions to the scope of work by written Change Order. CLIENT may omit work previously ordered by written instructions to GAI. The provisions of these Terms and Conditions, with appropriate changes in GAI's Compensation and Project Schedule, shall apply to all additions and omissions.

5. CLIENT Responsibilities – CLIENT represents, with the intent that GAI rely thereon, that it has sufficient financial resources to pay GAI as agreed to in these Terms and Conditions and, as applicable and necessary for GAI to perform its services, CLIENT will:

- A. Provide all criteria and full information as to its requirements for GAI's services, including design or study objectives, constraints,

third party certification requirement(s), standards or budget limitation(s).

- B. Assist GAI by placing at its disposal all available information pertinent to the Project and/or GAI's services including the actual or suspected presence of hazardous waste, materials or conditions at or beneath the Project site, record ("As-Built") drawings, surveys, previous reports, exploration logs of adjacent structures and any other data relative to the Project. Unless otherwise noted, GAI may rely upon such information.
- C. Upon identification by GAI and approval by CLIENT of the necessity and scope of information required, furnish GAI with data, reports, surveys, and other materials and information required for this Project, all of which GAI may rely upon in performing its services, except those included in GAI's scope of services.
- D. Guarantee access to the property and make all provisions for GAI to enter upon public and private lands and clear all exploration location(s) for buried utilities/piping/structures as required for GAI to perform its services under these Terms and Conditions.
- E. Examine all studies, reports, sketches, opinions of the construction costs, specifications, drawings, proposals and other documents presented by GAI to CLIENT and promptly render in writing the decisions pertaining thereto within a period mutually agreed upon.
- F. Designate in writing a person to act as CLIENT'S representative with respect to the services to be rendered under these Terms and Conditions. Such person shall have complete authority to transmit instructions, receive information, interpret and define CLIENT's policies and decisions with respect to materials, equipment, elements and systems pertinent to GAI's services.
- G. Give prompt written notice to GAI whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of GAI'S services, or any defect in the Project or work of Contractor(s).
- H. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- I. Furnish such legal and insurance counseling services as CLIENT may require for the Project.
6. Schedule/Delays – GAI shall commence performance upon receipt of the CLIENT's written authorization to proceed and shall perform its professional services in accordance with the schedule set forth in its Proposal, provided however, the performance of these Terms and Conditions, except for the CLIENT's payment of money for services already rendered, shall be excused in the event performance of these Terms and Conditions is prevented or delays are occasioned by factors beyond GAI's control, or by factors which could not reasonably have been foreseen at the time this Exhibit A was prepared and executed. The delayed party's performance shall be extended by the period of delay plus a reasonable period to restart operations.
7. Document Ownership, and Reuse
- A. All reports, drawings, specifications, manuals, learning and audio/visual materials, boring logs, field data, laboratory test data, calculations, estimates, and other documents (collectively "Work Product") prepared by GAI are instruments of service shall remain the property of GAI. Unless otherwise notified by CLIENT, GAI will retain all pertinent records relating to the Services performed for a period of two (2) years following submission of the report, design documents or other project deliverables, during which period the records will be made available at GAI's office to the CLIENT at reasonable times.

EXHIBIT A
GAI Consultants, Inc.
Standard Terms and Conditions
For Professional Services

- B. Any reuse of the Work Product described above without written verification or adaptation by GAI, as appropriate, for the specific purpose intended, will be at CLIENT's sole risk and without liability or legal exposure to GAI. CLIENT shall indemnify and hold harmless GAI from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting there from. Any future verification or adaptation of such Work Product will entitle GAI to further compensation at rates to be agreed upon by CLIENT and GAI.
- C. Unless specified otherwise in GAI's Proposal, GAI will dispose of all materials and samples obtained in the investigation portion of the project 90 days after completion of the report. Further storage or transfer of samples will be made at CLIENT's expense.
- D. CLIENT recognizes that site conditions where samples and data are gathered do vary with time and that particularly subsurface conditions may differ from those encountered at the time and location where explorations or investigations are made and, therefore, the data, interpretations, and recommendations of GAI are based solely on the information available at the time of the investigation. GAI shall not be responsible for the interpretation by others of the information it develops.
8. Standard of Performance – GAI will perform its Services with that level of care and skill ordinarily exercised by other professionals practicing in the same discipline(s), under similar circumstances and at the time and place where the Services are performed, and makes no warranty, express or implied, including the implied by law warranties of MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
9. Insurance
- A. GAI shall procure and maintain such insurance as is required by law as of the date first written above and during the performance of the Agreement, and subject to the terms and conditions of the policies, keep in force the following insurance:
- Worker's Compensation Insurance with other State's endorsement, including Employer's Liability Insurance for its employees in the amount of \$500,000; Comprehensive General Liability Insurance, including Protective and Completed Operations, covering bodily injuries with limits of \$1,000,000 per occurrence, and property damage with limits of \$1,000,000 per occurrence; Comprehensive Automobile Liability Insurance, including operation of owned, non-owned and hired automobiles, with combined single limits for bodily injury and property damage of \$1,000,000 per occurrence; Excess Umbrella Liability Insurance with limits of \$1,000,000 in the aggregate.
- B. If CLIENT requires additional types or amounts of insurance coverage, GAI, if specifically directed by CLIENT, will purchase additional insurance (if procurable) at CLIENT's expense; but GAI shall not be responsible for property damage from any cause, including fire and explosion, beyond the amounts and coverage of GAI's insurance specified above.
- C. CLIENT will require that any Contractor(s) performing work in connection with GAI's Services will name GAI as an additional insured on their insurance policies. In addition, in any hold-harmless agreements between CLIENT or Owner and any contractor who may perform work in connection with any professional services rendered by GAI, CLIENT will require such contractor(s) to defend and indemnify GAI against third party suits.
- D. It is agreed that GAI shall have no responsibility: 1) To supervise, manage, direct, or control CLIENT or its Contractors', subcontractors' or their employees; 2) For any of CLIENT's or its contractors, subcontractors or agents or any of their employees' safety practices, policies, or compliance with applicable Federal, State and/or local safety and health laws, rules or regulations; 3) For the adequacy of their means, methods, techniques, sequencing or procedures of performing their services or work; or 4) For defects in their work.
10. Indemnity – Subject to the Limitation(s) of Liability provision(s) below in Articles 11 and 12, GAI agrees to indemnify and hold harmless CLIENT, and its officers, directors, and employees from and against any and all claims, suits, liability, damages, injunctive or equitable relief, expenses including reasonable attorneys' fees, or other loss (collectively "Losses") to the extent caused by GAI's negligent performance of Services under these Terms and Conditions.
11. Limitation of Liability – In the event of any loss, damage, claim or expense to CLIENT resulting from GAI's performance or non-performance of the professional services authorized under these Terms and Conditions, GAI's liability whether based on any legal theory of contract, tort including negligence, strict liability or otherwise under these Terms and Conditions for professional acts, errors, or omissions shall be limited to the extent any such claims, damages, losses or expenses result from the negligent act, errors or omissions of GAI or its employees occurring during performance under these Terms and Conditions. The total cumulative liability of GAI arising out of professional acts, errors, or omissions shall not exceed the greater of \$50,000 or two times the total compensation GAI receives from CLIENT under these Terms and Conditions. GAI's aggregate liability for all other acts, errors, or omissions shall be limited to the coverage and amounts of insurance specified in Article 9, above. The limitations stated above shall not apply to the extent any damages are proximately caused by the willful misconduct of GAI and its employees.
12. Disclaimer of Consequential Damages – Notwithstanding anything to the contrary in these Terms and Conditions, neither party shall have any liability to the other party for indirect, consequential or special damages including, but not limited to, liability or damages for delays of any nature, loss of anticipated revenues or profits, increased cost of operations or costs of shutdown or startup whether such damages are based on contract, tort including negligence, strict liability or otherwise.
13. Probable Construction Cost Estimates – Where applicable, statements concerning probable construction cost and detailed cost estimates prepared by GAI represent its judgment as a professional familiar with the construction industry. It is recognized, however, that neither GAI nor CLIENT has any control over the cost of labor, materials or equipment, over the contractors' methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, GAI cannot and does not guarantee that bids, proposals, or actual costs will not vary from any statement of probable construction cost or other cost estimate prepared by it.
14. Confidentiality/Non-Disclosure – GAI shall not disclose, or permit disclosure of any information developed in connection with its performance under these Terms and Conditions or received from CLIENT or the PROJECT OWNER, or their affiliates, subcontractors, or agents designated by CLIENT as confidential, except to GAI's employees and subcontractors who need such information in order to properly execute the services of these Terms and Conditions, and shall require any such of its employees and subcontractors and their employees not to disclose or permit disclosure of any of such information, without the prior written consent of CLIENT. The foregoing shall not prohibit GAI from disclosing information in response to any Federal, State or local government directive or judicial order, but in the event GAI receives or is threatened with such an order or has actual knowledge that such an order may be sought or be forthcoming, GAI shall immediately notify CLIENT and assist CLIENT in CLIENT's undertaking such lawful measures as it may desire to resist the issuance, enforcement and effect of such an order. GAI's obligation to resist such an order and assist CLIENT and the PROJECT OWNER is contingent upon GAI receiving further compensation for such assistance plus all costs and expenses, including without limitation reasonable attorney's fees, incurred by GAI.

EXHIBIT A
GAI Consultants, Inc.
Standard Terms and Conditions
For Professional Services

15. Certifications – GAI shall not be required to execute any certification with regard to work performed, tested, and/or observed under these Terms and Conditions unless:

- A. GAI concludes that it has performed, tested and/or observed sufficient work to provide a sufficient basis for it to issue the certification; and
- B. GAI believes that the work performed, tested or observed meets the certification criteria; and
- C. GAI gave its written approval of the certification's exact form before executing these Terms and Conditions.

Any certification by GAI shall be interpreted and construed as an expression of professional opinion based upon the Services performed by GAI, and does not constitute a warranty or guaranty, either expressed or implied.

16. Miscellaneous Terms of Agreement

- A. These Terms and Conditions shall be subject to, interpreted, and enforced according to the laws of the Commonwealth of Pennsylvania without giving effect to its conflict of law principles. If any part of these Terms and Conditions shall be held illegal, unenforceable, void, or voidable by any court of competent jurisdiction, each of the remainder of the provisions shall nevertheless remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- B. Neither the CLIENT nor GAI may delegate, assign, sublet, or transfer their duties or interest as described in these Terms and Conditions and GAI's Proposal without the written consent of the other party. Both parties relinquish the power to assign and any attempted assignment by either party or by operation of law shall be null and void.
- C. These Terms and Conditions shall be binding upon the parties hereto, their heirs, executors, administrators, successors, and assignees. In the event that a dispute should arise relating to the performance of the Services to be provided under these Terms and Conditions and GAI's Proposal, and should that dispute result in litigation, it is agreed that each party shall bear its own litigation expenses, including staff time, court costs, attorneys' fees, and other claim-related expenses.
- D. CLIENT shall not assert any claim or suit against GAI after expiration of a Limitation Period, defined as the shorter of (a) three (3) years from substantial completion of the particular GAI service(s) out of which the claim, damage or suit arose, or (b) the time period of any statute of limitation or repose provided by law.

In the event of any claim, suit or dispute between CLIENT and GAI, CLIENT agrees to only pursue recovery from GAI and will not to seek recovery from, pursue or file any claim or suit, whether based on contract, tort including negligence, strict liability or otherwise against any director, officer, or employee of GAI.

- E. No modification or changes in the terms of this Agreement may be made except by written instrument signed by the parties. CLIENT acknowledges that they have read this AGREEMENT, understands it, agrees to be bound by its terms, and further agrees that it is the complete and exclusive statement of the AGREEMENT between the parties superseding all work orders, oral or written understandings, or other prior agreements other than those above referred to and all other communications between the parties relating to the subject matter thereof.
- F. Either the CLIENT or GAI may terminate or suspend performance of these Terms and Conditions without cause upon thirty (30) days written notice delivered or mailed to the other party.
 - (1) In the event of material breach of these Terms and Conditions, the party not breaching the AGREEMENT may terminate it upon ten (10) days written notice delivered or

mailed to the other party, which termination notice shall state the basis for the termination. The AGREEMENT shall not be terminated for cause if the breaching party cures or commences to cure the breach within the ten day period.

- (2) In the event of the termination, other than caused by a material breach of these Terms and Conditions by GAI, CLIENT shall pay GAI for the Services performed prior to the termination notice date, and for any necessary services and expenses incurred in connection with termination of the project, including but not limited to, the costs of completing analysis, records and reports necessary to document job status at the time of termination and costs associated with termination or subcontractor and/or subconsultant contracts. Such compensation shall be based upon the schedule of fees used by GAI.
- (3) In the event CLIENT delays providing written authorization to proceed within 45 days of the date of GAI's Proposal or suspends GAI's performance for 45 days or more after authorization has been given, GAI reserves the right, in its sole discretion, to revise its cost, compensation and/or hourly rates to its then current rates prior to resuming performance under these Terms and Conditions.
- G. All notices required to be sent hereunder shall be either hand delivered, with signed receipt of such hand delivery, or sent by certified mail, return receipt requested.
- H. The paragraph headings in these Terms and Conditions are for convenience of reference only and shall not be deemed to alter or affect the provisions hereof.
- I. Unless expressly stated to the contrary, the professional services to be provided by GAI do not include meetings and consultations in anticipation of litigation or arbitration or attendance as an expert witness in any deposition, hearing, or arbitration. If requested, these services will be provided by an amendment to these Terms and Conditions, setting forth the terms and rates of compensation to be received by GAI.
- J. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than CLIENT, the PROJECT OWNER if different than CLIENT and GAI.
- K. GAI is an Equal Opportunity Employer. GAI complies with the Office of Federal Contract Compliance Programs Affirmative Action Programs as outlined in 41 CFR 60-1.4(a)(b), 41 CFR 60-250.5(a)(b), and 41 CFR 60-741.5(a)(b).

END OF TERMS AND CONDITIONS



August 26, 2025

Project R251095.00

Dean Ricasa
Senior Engineering Technician
City of Daly City
Department of Public Works – Engineering Division
333 90th Street, 1st Floor
Daly City, California 94015
Submitted via email: dricasa@dalycity.org

Scope of Work and Deliverables
Cormorant Underground 115kV Gen-Tie Project
City of Daly City, California

Dear Dean Ricasa:

GAI Consultants, Inc. (GAI) is pleased to submit our Scope of Work and Deliverables to the City of Daly City (City) for AC Transmission Line Peer Review Services in support of the Cormorant Underground 115kV Gen-Tie Project (Project). This submission is in response to Dean Ricasa's email to Ulises Ochoa dated August 22, 2025, and follows GAI's initial proposal submitted to the City on June 18, 2025.

GAI proposes to evaluate the potential impacts of buried high-voltage AC transmission line on existing water mains, pump stations, and other underground utilities. Additionally, our team will conduct a comprehensive review of the Project's design plans and specifications to confirm compliance with applicable federal, state, and local standards and codes. We will also provide recommendations to enhance safety, reliability, and regulatory compliance.

Based on the City's outlined criteria, GAI will mobilize our experienced professionals to perform the following Scope of Work and Deliverables:

SCOPE OF WORK

Task 1: Project Management

GAI will lead design review coordination efforts across technical disciplines, including schedule management, internal workflow oversight, alignment of deliverables with Project milestones, and integration of services across scopes of work.

GAI will perform the following activities as part of this task:

1. Request records from the City and Design Engineering Firm at the start of the Project.
2. Manage schedules, workflows, and integration across scopes of work.
3. Facilitate virtual and on-site meetings, including preparation of meeting minutes.
4. Develop and maintain the Project schedule.
5. Track budgets and provide monthly reporting.
6. Maintain centralized records of communications, meeting notes, design recommendations, coordination logs, and utility interactions.
7. Document unforeseen conditions and seek approval for resulting additional work.

8. Conduct a site visit with City staff to observe and document detailed Project requirements, take field measurements, and note site conditions as needed.
9. Document and submit a Health and Safety Plan (HASP) for site visits.

The projected timeline for Task 1 is outlined in **Table 1 (Task 1 Expected Timeline)**.

Table 1: Task 1 Expected Timeline

Task	Description	Duration Weeks
Project Kick-Off	Kick-off Meeting with Project stakeholders (scheduling/availability)	1
Records Request	Due diligence and data request from City and Design Engineering Firm	1
Site Visit	Field work, including notes, photos, and documentation	1
Job Site notes	Reporting, updates, and design validation	1
Meeting Minutes	Attend Project meetings and record minutes	22 (anticipated Project duration)

Task 1 Deliverables

1. HASP for site visits
2. Meeting minutes for Project meetings.
3. Budget tracking
4. Monthly reporting
5. Site visit walkdown documentation, including notes and photos
6. Project RFI log and tracker
7. Project updates upon request with a five-day notice

Task 2: Study Review and Recommendations

GAI will support the City by conducting a thorough review of the Design Engineer's AC Transmission Line Study, focusing on technical accuracy, regulatory compliance, and safety. As part of this effort, GAI will identify potential risks and recommend safety enhancements to align with City standards and requirements.

GAI will perform the following activities as part of this task:

1. Review the AC Transmission Line Study submitted by the Developer, providing detailed response comments across three review cycles.
2. Provide recommendations to the City, including input to be incorporated into the Developer's implementation plan.
3. Submit written comments for each review round along with a summary of recommendations.

The projected timeline for Task 2 is outlined in **Table 2 (Task 2 Expected Timeline)**.

Table 2: Task 2 Expected Timeline

Task	Description	Duration Weeks
Round 1 Review		3
Load Forecasting & System Planning	Review Calcs/Data/Assumptions	
AC Line Interphase	Review Calcs/Data/Assumptions	
Power Flow Studies, Short Circuit, Stability	Review Calcs/Data/Assumptions	
NERC/CIASO Compliance Review	Review Calcs/Data/Assumptions	
Env Cost Analysis Review	Review Calcs/Data/Assumptions	
Economic and Cost Analysis review	Review Calcs/Data/Assumptions	
Round 1 RFI/Responses		2
Round 2 Review		2
Load Forecasting & System Planning	Review Calcs/Data/Assumptions	
AC Line Interphase	Review Calcs/Data/Assumptions	
Power Flow Studies, Short Circuit, Stability	Review Calcs/Data/Assumptions	
NERC/CIASO Compliance Review	Review Calcs/Data/Assumptions	
Env Cost Analysis Review	Review Calcs/Data/Assumptions	
Economic and Cost Analysis review	Review Calcs/Data/Assumptions	
Round 2 RFI/Responses		2
Round 3 Review		2
Load Forecasting & System Planning	Review Calcs/Data/Assumptions	
AC Line Interphase	Review Calcs/Data/Assumptions	
Power Flow Studies, Short Circuit, Stability	Review Calcs/Data/Assumptions	
NERC/CIASO Compliance Review	Review Calcs/Data/Assumptions	
Env Cost Analysis Review	Review Calcs/Data/Assumptions	
Economic and Cost Analysis review	Review Calcs/Data/Assumptions	
Round 3 RFI/Responses		2
Load Forecasting & System Planning	Review Calcs/Data/Assumptions	
AC Line Interphase	Review Calcs/Data/Assumptions	
Power Flow Studies, Short Circuit, Stability	Review Calcs/Data/Assumptions	
NERC/CIASO Compliance Review	Review Calcs/Data/Assumptions	
Env Cost Analysis Review	Review Calcs/Data/Assumptions	
Economic and Cost Analysis review	Review Calcs/Data/Assumptions	

Task 2 Deliverables

1. Review the AC Transmission Line Study submitted by the Developer, providing detailed response comments across three review cycles.
2. Provide recommendations, including a safety review.

Task 3: Plans and Specification Review

GAI will conduct a focused review of the plans and specifications to assess compliance with utility standards, safety requirements, and Project goals. The review will include evaluation of electrical design and constructability, with documentation of findings and recommendations to support timely implementation.

GAI will perform the following activities as part of this task:

1. Conduct three formal reviews of the Developer's design plans and specifications at the 30%, 60%, 90% stages, providing documented comments for each phase.
2. Align the review effort with applicable standards and address key technical and safety considerations.

The projected timeline for Task 3 is outlined in **Table 3 (Task 3 Expected Timeline)**.

Table 3: Task 3 Expected Timeline

Task	Description	Duration Weeks
Round 1 Review: 30% Design	Review Calcs/Drawings/Data/Assumptions	3
Round 1 RFI/Responses		2
Round 2 Review: 60% Design	Review Calcs/Drawings/Data/Assumptions	2
Round 2 RFI/Responses		2
Round 3 Review: 90% Design	Review Calcs/Drawings/Data/Assumptions	2
Round 3 RFI/Responses		2

Task 3 Deliverables

1. Review the AC Transmission Line Study submitted by the Developer, providing detailed response comments across three review cycles.
2. Provide recommendations, including a safety review.

CLOSING

We appreciate the opportunity to assist the City with this important Project. Should you have any questions regarding the contents of this Proposal, please feel free to contact Senior Project Manager, Ulises Ochoa, at 619.861.9966, or via email at U.Ochoa@gaiconsultants.com

Sincerely,

GAI Consultants, Inc.

Ulises Ochoa

Digitally signed by Ulises Ochoa
Date: 2025.08.26 08:51:29 -07'00'

Ulises Ochoa

Senior Project Manager, Power Delivery Engineering

Stephen P. Anthony

Digitally signed by Stephen P. Anthony
DN: E=S.Anthony@gaiconsultants.com,
OU=Stephen P. Anthony
Location: Cranberry, PA
Reason: I am approving this document
Contact Info: 301-646-3967
Date: 2025.08.26 11:00:34 -04'00'

Stephen Anthony, PE, MSEE

Vice President/Business Sector Leader, Power Delivery Engineering

UO:SA/mdw



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Approve Amendment to the Amended and Restated Water Supply Agreement (WSA) and Adopt Updated Tier 2 Drought Response Implementation Plan

Recommended Action

Staff recommends that Council approve a Resolution:

1. Authorizing revisions to the Amended and Restated WSA with the City and County of San Francisco and Wholesale Customers, to be incorporated into a revised 2025 WSA; and
2. Approving the updated Tier 2 Drought Response Implementation Plan.

Background/Discussion

The City of Daly City, as one of 26 Wholesale Customers, purchases water from the San Francisco Regional Water System (RWS) under the WSA. Since 2009, the WSA has been amended several times to reflect evolving water supply and management needs.

Two significant actions are now before Council:

1. WSA Amendment – Updates address:
 - a. Minimum Purchase Requirements (MPR): Resetting annual minimum purchase quantities based on recent demand, with a 10-year review cycle. Also provides temporary reductions during post-drought rebound years and considers collective compliance before imposing penalties.
 - b. Tier 1 Water Shortage Allocation Plan (Tier 1 Plan): Creation of a new “Tier 1 Family Plan,” ensuring excess use charges are only applied if collective Wholesale Customer usage exceeds allocations.
 - c. General Updates: Minor corrections and clarifications throughout the WSA.
2. Updated Tier 2 Plan – The Tier 2 Plan governs allocation of RWS water among the 26 Wholesale Customers during drought shortages. The updated plan incorporates:
 - a. Policy principles prioritizing health and safety, minimizing economic impacts, predictability, and support for efficiency/alternative supplies.
 - b. A new allocation formula that sets minimum and maximum cutbacks, accounts for per capita indoor demand, non-residential demand, and seasonal use.
 - c. Alignment of the Tier 2 Plan’s term with the WSA to avoid simultaneous renegotiations.

These changes reflect over two years of negotiations facilitated by BAWSCA, with all Wholesale Customers reaching consensus. Importantly, the updated Tier 2 Plan provides a significantly better outcome for the City of Daly City, reducing our drought allocation cutback from 18% under the expiring plan to just 5% under the new plan. This improvement greatly enhances local supply reliability during future shortages.

Fiscal Impact

Adoption of the WSA amendment and updated Tier 2 Plan is not expected to create immediate fiscal impacts. The WSA revisions provide greater flexibility and fairness for Wholesale Customers and may reduce financial risks associated with droughts and rigid purchase requirements.

City Council Agenda Report

Subject: Approval of Amendment to the Amended and Restated Water Supply Agreement (WSA) and Adoption of Updated Tier 2 Drought Response Implementation Plan

Meeting Date: September 8, 2025

Page 2 of 2

Summary/Conclusion

Approval of the WSA amendment and Tier 2 Plan will modernize key water supply agreements, improve drought response, support water use efficiency, and protect both financial and supply reliability interests of all Wholesale Customers, including the City of Daly City. Staff recommends approval of the resolution.

Staff is available to provide any additional information desired by the City Council members.

Respectfully submitted,



Joshua Cosgrove
Director of Water and Wastewater Resources



Kaila DeFries
Assistant to the Director of Water and
Wastewater Resources

Attachment: Amended WSA
Tier 2 Plan

3.07. Restrictions on Purchases of Water from Others; Minimum Annual Purchases

A. Each Wholesale Customer (except for Alameda County Water District and the cities of Milpitas, Mountain View and Sunnyvale) agrees that it will not contract for, purchase or receive, with or without compensation, directly or indirectly, from any person, corporation, governmental agency or other entity, any water for delivery or use within its service area without the prior written consent of San Francisco.

B. The prohibition in subsection A does not apply to:

1. recycled water;
2. water necessary on an emergency and temporary basis, provided that the Wholesale Customer promptly gives San Francisco notice of the nature of the emergency, the amount of water that has been or is to be purchased, and the expected duration of the emergency; or
3. water in excess of a Wholesale Customer's Individual Supply Guarantee.

C. Minimum Annual Purchase Quantities. Alameda County Water District and the cities of Milpitas, Mountain View and Sunnyvale may purchase water from sources other than San Francisco, provided that San Francisco shall require that each purchase a minimum annual quantity of water from San Francisco. These Minimum Annual Purchase Quantities are set out in Attachment E and shall also be included in the Individual Water Sales Contracts between San Francisco and each of these four Wholesale Customers (collectively referred to as the Original Minimum Purchase Customers). Pursuant to Section 3.04, certain Wholesale Customers may also be required to purchase Temporary Modified Minimum Annual Purchase Quantities, set out in Attachment E-1, from San Francisco. Attachment E will be updated pursuant to Section 3.04 to reflect any reduction in existing Minimum Annual Purchase Quantities and any addition of new Minimum Annual Purchase Quantities when Temporary Modified Minimum Annual Purchase Quantities expire and are removed from Attachment E-1; Individual Water Sales Contracts between San Francisco and any Wholesale Customers who are participants in a transfer under Section 3.04 will similarly be amended, as necessary.

1. Annual Notice. After the end of each fiscal year, the SFPUC will send a written notice to each Wholesale Customer with a Minimum Annual Purchase Quantity, or a Temporary Modified Minimum Annual Purchase Quantity with a copy to BAWSCA. The notice will include:

- (a) the quantity of water delivered to each of those Wholesale Customers individually and all of the Original Minimum Purchase Customers collectively during the previous fiscal year;
- (b) each Wholesale Customer's individual Minimum Annual Purchase Quantity or Temporary Modified Minimum Annual Purchase Quantity (as adjusted for a Rebound Year, if applicable, under Section 3.07.C.2);
- (c) whether or not each Wholesale Customer met its individual Minimum Annual Purchase Quantity or Temporary Modified Minimum Annual Purchase Quantity (as adjusted for a Rebound Year, if applicable);
- (d) whether or not the Original Minimum Purchase Customers collectively purchased a volume of water from San Francisco that is equal to or greater than the sum of their four Minimum Annual Purchase Quantities (as adjusted for a Rebound Year, if applicable);
- (e) any Imputed Sales charged to the Wholesale Customers; and
- (f) the status of any Temporary Modified Minimum Annual Purchase Quantities of the Wholesale Customers.

2. Waiver and Rebound Year. The minimum annual purchase requirements set out in Attachments E and E-1 will be waived during a Drought or other period of water shortage if the water San Francisco makes available to these Wholesale Customers is less than their Minimum Annual Purchase Quantities or Temporary Modified Minimum Annual Purchase Quantities, and may be waived during a state of emergency declared by the Governor of California that impacts water supply use or deliveries from the Regional Water System. Once the waiver is no longer in effect, each of the minimum annual purchase requirements set out in Attachments E and E-1 shall be temporarily set, for one full fiscal year (referred to as the Rebound Year), to the midpoint between (1) the Wholesale Customer's actual San Francisco purchases for the final year in which the waiver was in effect, up to a maximum of the Customer's Minimum Annual Purchase Quantity or Temporary Modified Minimum Annual Purchase Quantity, and (2) the Wholesale Customer's Minimum Annual Purchase Quantity or Temporary Modified Minimum Annual Purchase Quantity set out in Attachment E or Attachment E-1, as applicable. Any fiscal year in which a Wholesale Customer meets its Rebound Year-adjusted Temporary Modified Minimum Annual Purchase Quantity, but not its standard Temporary Modified Minimum Annual Purchase Quantity, will not count as a fiscal year in which the Wholesale Customer has met or exceeded its Temporary Modified Minimum Purchase Quantity for the purposes of Section 3.04.C(4)(a).

D. Minimum Annual Purchase Quantity Reset. As shown on Attachment E, in Fiscal

Year 2025-26, the Parties reset the then-existing Minimum Annual Purchase Quantities of the Original Minimum Purchase Customers to 80% of the average San Francisco purchases of each Customer over the four most recent non-drought years preceding Fiscal Year 2024-25, effective for Fiscal Year 2024-25. If the Parties extend the Term of this Agreement beyond June 30, 2034 pursuant to Section 2.02, the Parties will review the Minimum Annual Purchase Quantities of the Original Minimum Purchase Customers again ten years after the Fiscal Year 2025-26 reset. If the Original Minimum Purchase Customers, or San Francisco, want to propose a reset of the Minimum Annual Purchase Quantities for Fiscal Year 2035-36, they will provide written notice on or before June 30, 2034. The Parties will meet and confer promptly to evaluate written reset proposals. By November 30, 2035, if the Parties have come to an agreement, the SFPUC will calculate the revised Minimum Annual Purchase Quantities based on the agreed upon methodology and provide written notice to the Original Minimum Purchase Customers and BAWSCA. The Original Minimum Purchase Customers will have at least 15 business days to review and meet and confer with the SFPUC with any questions or concerns before the revised quantities are finalized. If the Parties are unable to come to an agreement, the then-existing Minimum Annual Purchase Quantities will remain unchanged. Any changes to the Minimum Annual Purchase Quantities under this Section 3.07.D will be reflected in a revised Attachment E approved with the written concurrence of San Francisco and BAWSCA in accordance with Section 2.03.C. The Parties intend to include a continuing, periodic review of the Minimum Annual Purchase Quantities on a ten-year schedule in the successor to this Agreement.

E. Collective Minimum Annual Purchase Quantities Considered Before Application of Imputed Sales. Imputed Sales will not apply to any of the individual Original Minimum Purchase Customers in a particular fiscal year if those Customers have collectively purchased a volume of water from San Francisco that is equal to or greater than the sum of their four Minimum Annual Purchase Quantities shown in Attachment E (or adjusted for a Rebound Year pursuant to Section 3.07.C.2, if applicable). If the Original Minimum Purchase Customers do not collectively purchase that sum, any Original Minimum Purchase Customer that has not met its standard or Rebound Year-adjusted Minimum Annual Purchase Quantity will be responsible for Imputed Sales proportional to its share of the difference between that sum and the Original Minimum Purchase Customers' total purchases from San Francisco. Examples of this calculation are contained in Attachment E-3.

Proposed 2025 Amended and Restated Water Supply Agreement: Sections 2.03, 3.09, and 9.07, and Attachment A Definitions.

2.03. Amendments.

C. Amendments to Attachments. The following attachments may be amended with the written concurrence of San Francisco and BAWSCA on behalf of the Wholesale Customers:

<u>Attachment</u>	<u>Name</u>
C	Individual Supply Guarantees (amendments reflecting Section 3.04 transfers only)
E	Minimum Annual Purchase Quantities (amendments reflecting Section 3.04 transfers and Section 3.07 resets only)
E-1	Temporary Modified Minimum Annual Purchase Quantities
G	Water Quality Notification and Communications Plan (as may be amended)
J	Water Use Measurement and Tabulation
L-1	Identification of WSIP Projects as Regional/Retail
N-1	Balancing Account/Rate Setting Calculation Table
N-2	Wholesale Revenue Requirement Schedules
N-3	Schedule of Projected Water Sales, Wholesale Revenue Requirement and Wholesale Rates
P	Management Representation Letter
R	Classification of Existing System Assets (subject to Section 5.11)

Amendments to these attachments shall be approved on behalf of San Francisco by the Commission and on behalf of BAWSCA by its Board of Directors, unless the Commission by resolution delegates such authority to the General Manager of the SFPUC or the Board of Directors by resolution delegates such authority to the General Manager/CEO of BAWSCA.

3.09. Completion of WSIP

San Francisco will complete construction of the physical facilities in the WSIP by June 30, 2032. The SFPUC agrees to provide for full public review and comment by local and state interests of any proposed changes that delay previously adopted project completion dates or that delete projects. The SFPUC shall meet and consult with BAWSCA before proposing to the Commission any changes in the scope of WSIP projects which reduce their capacity or ability to achieve adopted Level of Service Goals and Objectives. The SFPUC retains discretion to determine whether to approve the physical facilities in the WSIP until after it completes the CEQA process as set forth in Section 4.07.

9.07. City of Brisbane, Guadalupe Valley Municipal Improvement District, Town of Hillsborough

A. The parties acknowledge that San Francisco has heretofore provided certain quantities of water to the City of Brisbane ("Brisbane"), Guadalupe Valley Municipal Improvement District ("Guadalupe") and the Town of Hillsborough ("Hillsborough") at specified rates or without charge pursuant to obligations arising out of agreements between the predecessors of San Francisco and these parties, which agreements are referred to in judicial orders, resolutions of the SFPUC and/or the 1960 contracts between San Francisco and Brisbane, Guadalupe and Hillsborough. The parties intend to continue those arrangements and accordingly agree as follows:

1. Nothing in this Agreement is intended to alter, amend or modify the terms of SFPUC Resolution No. 74-0053 or the indenture of July 18, 1908 between the Guadalupe Development Company and the Spring Valley Water Company.

2. Nothing in this Agreement is intended to alter, amend or modify the Findings of Fact and Conclusions of Law and Judgment dated May 25, 1961 in that certain action entitled City and County of San Francisco v. Town of Hillsborough in the Superior Court of the State of California in and for the County of Marin, No. 23282, as modified by the Satisfaction of Judgment filed October 23, 1961 and the Compromise and Release between Hillsborough and San Francisco dated August 22, 1961. The rights and obligations of Hillsborough under these documents shall continue as therein set forth.

3. Nothing in this Agreement is intended to affect or prejudice any claims, rights or remedies of Guadalupe or of Crocker Estate Company, a corporation, or of Crocker

Land Company, a corporation, or of San Francisco, or of their successors and assigns, respectively, with respect to or arising out of that certain deed dated May 22, 1884, from Charles Crocker to Spring Valley Water Works, a corporation, recorded on May 24, 1884, in Book 37 of Deeds at page 356, Records of San Mateo County, California, as amended by that certain Deed of Exchange of Easements in Real Property and Agreement for Trade in Connection Therewith, dated July 29, 1954, recorded on August 4, 1954, in Book 2628, at page 298, Official Records of said San Mateo County, or with respect to or arising out of that certain action involving the validity or enforceability of certain provisions of said deed entitled City and County of San Francisco v. Crocker Estate Company, in the Superior Court of the State of California in and for the County of Marin, No. 23281.

Attachment A - Definitions

“Imputed Sales” apply when a Wholesale Customer does not meet the minimum annual purchase requirements of Section 3.07.C, as shown on Attachment E and Attachment E-1, except in fiscal years in which a waiver of these requirements is in effect. Imputed Sales are calculated as the difference between (1) a Wholesale Customer’s metered water purchases during a fiscal year, from July 1 to June 30, and (2) the larger of (a) or (b) as follows: (a) the Wholesale Customer’s Minimum Annual Purchase Quantity, as specified in Attachment E and may be adjusted pursuant to Section 3.07.C.2, or (b) the Wholesale Customer’s Temporary Modified Minimum Annual Purchase Quantity, as specified in Attachment E-1 and may be adjusted pursuant to Section 3.07.C.2. If a Wholesale Customer has more than one Temporary Modified Minimum Annual Purchase Quantity, the largest quantity is used for calculating Imputed Sales. Imputed Sales are considered wholesale water usage for the purposes of calculating the Proportional Annual Use, and any fees charged for Imputed Sales are considered wholesale revenues.

“Level of Service Goals and Objectives” refers to the “Phased WSIP Goals and Objectives” adopted by the Commission in Resolution No. 08-0200 dated October 30, 2008 as part of the approval of the WSIP, as updated and expanded by the “2023 Amended and Updated Water Enterprise Level of Service Goals and Objectives,” adopted by the Commission in Resolution No. 23-0210 dated November 28, 2023, and any amendments that may be adopted by the Commission.

ATTACHMENT E

MINIMUM ANNUAL PURCHASE QUANTITIES

(Section 3.07.C)

AGENCY	MINIMUM ANNUAL PURCHASE QUANTITY (IN MGD) ¹
Alameda County Water District	6.682
City of Milpitas	4.371
City of Mountain View	6.047
City of Sunnyvale	7.412

¹ In Fiscal Year (FY) 2025-26, the then-existing Minimum Annual Purchase Quantities for Alameda County Water District and the Cities of Milpitas, Mountain View, and Sunnyvale were reset to 80% of each of those four customers' average San Francisco purchases over the four non-drought years preceding FY 2024-25 (FY 2017-18, FY 2018-19, FY 2019-20, and FY 2020-21), effective FY 2024-25. Prior to this reset, from the effective date of this Agreement (July 1, 2009) through FY 2023-24, those four customers had the following Minimum Annual Purchase Quantities:

1. Alameda County Water District: 7.648 MGD
2. City of Milpitas: 5.341 MGD
3. City of Mountain View: 8.930 MGD
4. City of Sunnyvale: 8.930 MGD

ATTACHMENT E-3

ATTACHMENT E-3

Illustrations of Imputed Sales Considering Collective Regional Water System Use by Original Minimum Purchase Customers Compared to Sum of Minimum Annual Purchase Quantities Pursuant to Section 3.07.E

Scenario 1: Collective Purchases Equal to or Greater Than Sum of MAPQs¹ (No Imputed Sales)²

Line #	Wholesale Customer	A	B	C	D	$E = (D[\text{LINE \#}] / D5) \times (B5 - A5)$
		MAPQ	RWS ³ Use (mgd)	RWS Over MAPQ (mgd)	RWS Under MAPQ (mgd)	Proportion of Use Under Total MAPQ (mgd)
1	Alameda County Water District	6.682	7.682	1.00		N/A
2	City of Milpitas	4.371	3.871		-0.50	N/A
3	City of Mountain View	6.047	5.047		-1.00	N/A
4	City of Sunnyvale	7.412	7.912	0.50		N/A
5	Total	24.512	24.512	1.50	-1.50	N/A

Scenario 2: Collective Purchases Less Than Sum of MAPQs (by 1.0 mgd) (Imputed Sales)⁴

Line #	Wholesale Customer	A	B	C	D	$E = (D[\text{LINE \#}] / D5) \times (B5 - A5)$
		MAPQ	RWS Use (mgd)	RWS Over MAPQ (mgd)	RWS Under MAPQ (mgd)	Proportion of Use Under Total MAPQ (mgd)
1	Alameda County Water District	6.682	7.182	0.50		N/A
2	City of Milpitas	4.371	3.871		-0.50	-0.25
3	City of Mountain View	6.047	4.547		-1.50	-0.75
4	City of Sunnyvale	7.412	7.912	0.50		N/A
5	Total	24.512	23.512	1.00	-2.00	-1.0

¹ Minimum Annual Purchase Quantity (MAPQ)

² In Scenario 1, the Original Minimum Purchase Customers' collective purchases from San Francisco in a particular fiscal year (Line 5B) are equal to the sum of their Minimum Annual Purchase Quantities (Line 5A). Therefore, no Imputed Sales are applied to individual Original Minimum Purchase Customers that purchased less than their individual Minimum Annual Purchase Quantities (in this scenario, Milpitas and Mountain View).

³ Regional Water System (RWS)

⁴ In Scenario 2, the Original Minimum Purchase Customers' collective purchases from San Francisco in a particular fiscal year (Line 5B) are 1.0 mgd less than the sum of their Minimum Annual Purchase Quantities (Line 5A). Therefore, Imputed Sales are applied proportionally to any individual Original Minimum Purchase Customer that purchased less than its individual Minimum Annual Purchase Quantity (in this scenario, Milpitas and Mountain View), so that customer is responsible for its share of the difference between the sum of all Minimum Annual Purchase Quantities (Line 5A) and the collective amount of RWS use (Line 5B). In this scenario, Mountain View is responsible for 75% and Milpitas is responsible for 25% of the 1.0 mgd difference between Line 5A and Line 5B.

Scenario 3: Collective Purchases Equal to or Greater Than Sum of MAPQs – with Rebound Year-Adjusted MAPQs (No Imputed Sales)⁵

Line #	Wholesale Customer	A	B	C = A - ((A[LINE #] - B[LINE #]) / 2)	D	E	F	G = (F[LINE #] / F5) × (D5 - C5)
		MAPQ	RWS Use in Waiver's Final Year	Rebound Year-Adjusted MAPQ	RWS Use (mgd)	RWS Over Rebound Year- Adjusted MAPQ (mgd)	RWS Under Rebound Year- Adjusted MAPQ (mgd)	Proportion of Use Under Total Rebound Year-Adjusted MAPQ (mgd)
1	Alameda County Water District	6.682	5.682	6.182	7.512	1.33		N/A
2	City of Milpitas	4.371	3.371	3.871	3.591		-0.28	N/A
3	City of Mountain View	6.047	5.047	5.547	4.847		-0.70	N/A
4	City of Sunnyvale	7.412	6.412	6.912	7.782	0.87		N/A
5	Total	24.512	20.512	22.512	23.732	2.20	-0.98	N/A

⁵ In Scenario 3, the Original Minimum Purchase Customers' collective purchases from San Francisco in a particular fiscal year (Line 5D) are greater than the sum of their Rebound Year-adjusted Minimum Annual Purchase Quantities that are currently in effect pursuant to Section 3.07.C.2 (Line 5C). Therefore, no Imputed Sales are applied to individual Original Minimum Purchase Customers that purchased less than their individual Rebound Year-adjusted Minimum Annual Purchase Quantities (in this scenario, Milpitas and Mountain View).

ATTACHMENT H

WATER SHORTAGE ALLOCATION PLAN

This Water Shortage Allocation Plan (“Plan”), also known as the Tier 1 Shortage Plan, describes the method for allocating water between the San Francisco Public Utilities Commission (“SFPUC”), on the one hand, and the Wholesale Customers collectively, on the other, during shortages caused by drought. The Plan also implements a method for allocating water among the individual Wholesale Customers, known as the Tier 2 Drought Response Implementation Plan (“Tier 2 Plan”), which has separately been adopted by the Wholesale Customers and does not include the SFPUC. The Plan includes provisions for transfers, banking, and excess use charges. The Plan applies only when the SFPUC determines that a system-wide water shortage due to drought exists, and all references to “shortages” and “water shortages” are to be so understood. This Plan was initially adopted pursuant to Section 7.03(a) of the 1984 Settlement Agreement and Master Water Sales Contract and has been incorporated and updated to correspond to the terminology used in the 2009 Water Supply Agreement between the City and County of San Francisco and Wholesale Customers in Alameda County, San Mateo County and Santa Clara County (“Agreement”), as amended and restated from time to time.

SECTION 1. SHORTAGE CONDITIONS

1.1. Projected Available SFPUC Water Supply. The SFPUC shall make an annual determination as to whether or not a shortage condition exists. The determination of projected available water supply shall consider, among other things, stored water, projected runoff, water acquired by the SFPUC from non-SFPUC sources, inactive storage, reservoir losses, allowance for carryover storage, and water bank balances, if any, described in Section 3.

1.2 Projected SFPUC Customer Purchases. The SFPUC will utilize purchase data, including volumes of water purchased by the Wholesale Customers and by Retail Customers (as those terms are used in the Agreement) in the year immediately prior to the drought, along with other available relevant information, as a basis for determining projected system-wide water purchases from the SFPUC for the upcoming Supply Year (defined as the period from July 1 through June 30).

1.3. Shortage Conditions. The SFPUC will compare the projected available water supply (Section 1.1) with projected system-wide water purchases (Section 1.2). A shortage condition exists if the SFPUC determines that the projected available water supply is less than projected system-wide water purchases in the upcoming Supply Year. When a shortage condition exists, SFPUC will determine whether voluntary or mandatory actions will be required to reduce purchases of SFPUC water to required levels.

1.3.1 Voluntary Response. If the SFPUC determines that voluntary actions will be sufficient to accomplish the necessary reduction in water use throughout its service area, the SFPUC and the Wholesale Customers will make good faith efforts to reduce their water purchases to stay within their annual Tier 1 and Tier 2 allocations as applicable (see Section 2 of this Attachment H) and associated monthly water use budgets. The SFPUC will not impose excess use charges during periods of voluntary rationing, but may suspend the prospective accumulation of water bank credits, or impose a ceiling on further accumulation of bank credits, consistent with Section 3.2.1 of this Plan.

1.3.2 Mandatory Response. If the SFPUC determines that mandatory actions will be required to accomplish the necessary reduction in water use in the SFPUC service area, the SFPUC may implement excess use charges as set forth in Section 4 of this Plan.

1.4. Period of Shortage. A shortage period commences when the SFPUC determines that a water shortage exists, as set forth in a declaration of water shortage emergency issued by the SFPUC pursuant to

California Water Code Sections 350 et seq. Termination of the water shortage emergency will be declared by resolution of the SFPUC.

SECTION 2. SHORTAGE ALLOCATIONS

2.1. Annual Tier 1 Allocations between the SFPUC and the Wholesale Customers. The annual water supply available during shortages will be allocated between the SFPUC and the collective Wholesale Customers as follows:

Level of System Wide Reduction in Water Use Required	Share of Available Water	
	SFPUC Share	Wholesale Customers Share
5% or less	35.5%	64.5%
6% through 10%	36.0%	64.0%
11% through 15%	37.0%	63.0%
16% through 20%	37.5%	62.5%

This Plan refers to the SFPUC's and Wholesale Customers' respective shares of available water so established as the SFPUC's and Wholesale Customers' Tier 1 allocations. The water allocated to the SFPUC shall correspond to the total allocation for all Retail Customers. In the event that the SFPUC share of the available water supply in the above table results in Retail Customers having a positive allocation (i.e., a supply of additional water rather than a required percentage reduction in water use), the SFPUC's percentage share of the available water supply in the table shall be reduced to eliminate any positive allocation to Retail Customers, with a corresponding increase in the percentage share of the available water supply allocated to the Wholesale Customers. For any level of required reduction in system-wide water use during shortages, the SFPUC shall require Retail Customers to conserve a minimum of 5%, with any resulting reallocated supply credited to storage for inclusion in calculation of projected available water SFPUC water supply in a subsequent year (Section 1.1).

The parties agree to reevaluate the percentages of the available water supply allocated to Retail and Wholesale Customers by May 1, 2028.

2.2 Annual Tier 2 Allocations among the Wholesale Customers. The annual water supply allocated to the Wholesale Customers collectively during system wide shortages of 20 percent or less (i.e., the Wholesale Customers' Tier 1 allocation) will be apportioned among them based on a methodology, known as the Tier 2 Plan, that has been separately adopted by all of the Wholesale Customers, and not the SFPUC, as described in Section 3.11(C) of the Agreement. In any year for which the methodology must be applied, the Bay Area Water Supply and Conservation Agency ("BAWSCA") will calculate each Wholesale Customer's individual percentage share of the amount of water allocated to the Wholesale Customers collectively pursuant to Section 2.1. Following the declaration or reconfirmation of a water shortage emergency by the SFPUC, BAWSCA will deliver to the SFPUC General Manager a list, signed by the President of BAWSCA's Board of Directors and its General Manager, showing each Wholesale Customer together with its percentage share and stating that the list has been prepared in accordance with the methodology adopted by the Wholesale Customers. The SFPUC shall allocate water to each Wholesale Customer, as specified in the list. The shortage allocations so established (known as Tier 2 allocations) may be transferred as provided in Section 2.5 of this Plan. If BAWSCA or all Wholesale Customers do not provide the SFPUC with individual allocations, the SFPUC may make a final allocation decision after first meeting and discussing allocations with BAWSCA and the Wholesale Customers.

The Tier 2 Plan methodology adopted by the Wholesale Customers utilizes the rolling average of each individual Wholesale Customer's purchases from the SFPUC during the three immediately preceding Supply Years. The SFPUC agrees to provide BAWSCA by November 1 of each year a list showing the amount of water purchased by each Wholesale Customer during the immediately preceding Supply Year. The list will be prepared using Customer Service Bureau report MGT440 (or comparable official record in use at the time), adjusted as required for any reporting errors or omissions, and will be transmitted by the SFPUC General Manager or his designee.

2.3. Limited Applicability of Plan to System Wide Shortages Greater Than Twenty Percent. The Tier 1 allocations of water between the SFPUC and the Wholesale Customers collectively, provided for in Section 2.1, apply only to shortages of 20 percent or less. The SFPUC and Wholesale Customers recognize the possibility of a drought occurring which could create system-wide shortages greater than 20 percent despite actions taken by the SFPUC aimed at reducing the probability and severity of water shortages in the SFPUC service area. If the SFPUC determines that a system wide water shortage greater than 20 percent exists, the SFPUC and the Wholesale Customers agree to meet within 10 days and discuss whether a change is required to the allocation set forth in Section 2.1 in order to mitigate undue hardships that might otherwise be experienced by individual Wholesale Customers or Retail Customers. Following these discussions, the Tier 1 allocations set forth in Section 2.1 of this Plan, or a modified version thereof, may be adopted by mutual written consent of the SFPUC and the Wholesale Customers. If the SFPUC and Wholesale Customers meet and cannot agree on an appropriate Tier 1 allocation within 30 days of the SFPUC's determination of water shortage greater than 20 percent, then (1) the provisions of Section 3.11(C) of the Agreement will apply, unless (2) all of the Wholesale Customers direct in writing that a Tier 2 allocation methodology agreed to by them be used to apportion the water to be made available to the Wholesale Customers collectively, in lieu of the provisions of Section 3.11(C).

The provisions of this Plan relating to transfers (in Section 2.5), banking (in Section 3), and excess use charges (in Section 4) shall continue to apply during system-wide shortages greater than 20 percent.

2.4. Monthly Water Budgets. Within 10 days after adopting a declaration of water shortage emergency, the SFPUC will determine the amount of Tier 1 water allocated to the Wholesale Customers collectively pursuant to Section 2.1. The SFPUC General Manager, using the Tier 2 allocation percentages shown on the list delivered by BAWSCA pursuant to Section 2.2, will calculate each Wholesale Customer's individual annual Tier 2 allocation. The SFPUC General Manager, or his designee, will then provide each Wholesale Customer with a proposed schedule of monthly water budgets based on the pattern of monthly water purchases during the Supply Year immediately preceding the declaration of shortage (the "Default Schedule"). Each Wholesale Customer may, within two weeks of receiving its Default Schedule, provide the SFPUC with an alternative monthly water budget that reschedules its annual Tier 2 allocation over the course of the succeeding Supply Year. If a Wholesale Customer does not deliver an alternative monthly water budget to the SFPUC within two weeks of its receipt of the Default Schedule, then its monthly budget for the ensuing Supply Year shall be the Default Schedule proposed by the SFPUC.

Monthly Wholesale Customer water budgets will be derived from annual Tier 2 allocations for purposes of accounting for excess use. Monthly Wholesale Customer water budgets shall be adjusted during the year to account for transfers of shortage allocation under Section 2.5 and transfers of banked water under Section 3.4.

2.5. Transfers of Shortage Allocations. Voluntary transfers of shortage allocations between the SFPUC and any Wholesale Customers, and between any Wholesale Customers, will be permitted using the same procedure as that for transfers of banked water set forth in Section 3.4. The SFPUC and BAWSCA shall be notified of each transfer. Transfers of shortage allocations shall be deemed to be an emergency transfer and shall become effective on the third business day after notice of the transfer has been delivered to the SFPUC. Transfers of shortage allocations shall be in compliance with Section 3.05 of the

Agreement. The transferring parties will meet with the SFPUC, if requested, to discuss any effect the transfer may have on its operations.

SECTION 3. SHORTAGE WATER BANKING

3.1. Water Bank Accounts. The SFPUC shall create a water bank account for itself and each Wholesale Customer during shortages in conjunction with its resale customer billing process. Bank accounts will account for amounts of water that are either saved or used in excess of the shortage allocation for each agency; the accounts are not used for tracking billings and payments. When a shortage period is in effect (as defined in Section 1.4), the following provisions for bank credits, debits, and transfers shall be in force. A statement of bank balance for each Wholesale Customer will be included with the SFPUC's monthly water bills.

3.2. Bank Account Credits. Each month, monthly purchases will be compared to the monthly budget for that month. Any unused shortage allocation by an agency will be credited to that agency's water bank account. Credits will accumulate during the entire shortage period, subject to potential restrictions imposed pursuant to Section 3.2.1. Credits remaining at the end of the shortage period will be zeroed out; no financial or other credit shall be granted for banked water.

3.2.1. Maximum Balances. The SFPUC may suspend the prospective accumulation of credits in all accounts. Alternatively, the SFPUC may impose a ceiling on further accumulation of credits in water bank balances based on a uniform ratio of the bank balance to the annual water allocation. In making a decision to suspend the prospective accumulation of water bank credits, the SFPUC shall consider the available water supply as set forth in Section 1.1 of this Plan and other reasonable, relevant factors.

3.3. Account Debits. Each month, monthly purchases will be compared to the budget for that month. Purchases in excess of monthly budgets will be debited against an agency's water bank account. Bank debits remaining at the end of the fiscal year will be subject to excess use charges (see Section 4).

3.4. Transfers of Banked Water. In addition to the transfers of shortage allocations provided for in Section 2.5, voluntary transfers of banked water will also be permitted between the SFPUC and any Wholesale Customer, and among the Wholesale Customers. The volume of transferred water will be credited to the transferee's water bank account and debited against the transferor's water bank account. The transferring parties must notify the SFPUC and BAWSCA of each transfer in writing (so that adjustments can be made to bank accounts), and will meet with the SFPUC, if requested, to discuss any affect the transfer may have on SFPUC operations. Transfers of banked water shall be deemed to be an emergency transfer and shall become effective on the third business day after notice of the transfer has been delivered to the SFPUC. If the SFPUC incurs extraordinary costs in implementing transfers, it will give written notice to the transferring parties within ten (10) business days after receipt of notice of the transfer. Extraordinary costs means additional costs directly attributable to accommodating transfers and which are not incurred in non-drought years nor simply as a result of the shortage condition itself. Extraordinary costs shall be calculated in accordance with the procedures in the Agreement and shall be subject to the disclosure and auditing requirements in the Agreement. In the case of transfers between Wholesale Customers, such extraordinary costs shall be considered to be expenses chargeable solely to individual Wholesale Customers and shall be borne equally by the parties to the transfer. In the case of transfers between the SFPUC and a Wholesale Customer, the SFPUC's share of any extraordinary transfer costs shall not be added to the Wholesale Revenue Requirement.

3.4.1. Transfer Limitations. The agency transferring banked water will be allowed to transfer no more than the accumulated balance in its bank. Transfers of estimated prospective banked credits and the "overdrafting" of accounts shall not be permitted. The price of transfer water originally derived from the SFPUC system is to be determined by the transferring parties and is not specified herein. Transfers of banked water shall be in compliance with Section 3.05 of the Agreement.

SECTION 4. WHOLESALE EXCESS USE CHARGES

4.1. Amount of Excess Use Charges. Monthly excess use charges shall be determined by the SFPUC at the time of the declared water shortage consistent with the calendar in Section 6 and in accordance with Section 6.03 of the Agreement. The excess use charges will be in the form of multipliers applied to the rate in effect at the time the excess use occurs. The same excess use charge multipliers shall apply to the Wholesale Customers and all Retail Customers. The excess use charge multipliers apply only to the charges for water delivered at the rate in effect at the time the excess use occurred.

4.2 Monitoring Suburban Water Use. During periods of voluntary rationing, water usage greater than a customer's allocation (as determined in Section 2) will be indicated on each SFPUC monthly water bill. During periods of mandatory rationing, monthly and cumulative water usage greater than a Wholesale Customer's shortage allocation and the associated excess use charges will be indicated on each SFPUC monthly water bill.

4.3. Suburban Excess Use Charge Payments. An annual reconciliation will be made of monthly excess use charges according to the calendar in Section 6. Annual excess use charges will be calculated by comparing total annual purchases for each Wholesale Customer with its annual shortage allocation (as adjusted for transfers of shortage allocations and banked water, if any). Excess use charge payments by those Wholesale Customers with net excess use will be paid according to the calendar in Section 6. The SFPUC may dedicate excess use charges paid by Wholesale Customers toward the purchase of water from the State Drought Water Bank or other willing sellers in order to provide additional water to the Wholesale Customers. Excess use charges paid by the Wholesale Customers constitute Wholesale Customer revenue and shall be included within the SFPUC's annual Wholesale Revenue Requirement calculation.

4.4. Tier 1 Family Plan. During periods of mandatory rationing, the SFPUC will not assess excess use charges on any of the Wholesale Customers if the Wholesale Customers' collective cumulative purchases over the course of the Supply Year are less than the Wholesale Customers' Tier 1 allocation, as set forth in Section 2.1. If the Wholesale Customers' collective cumulative purchases exceed the Wholesale Customers' Tier 1 allocation, the SFPUC shall assess excess use charges on each individual Wholesale Customer that exceeded its individual Tier 2 allocation (established in accordance with Section 2.2) over the course of the Supply Year in proportion to each individual Wholesale Customer's share of the collective Wholesale Customers' purchases that exceeded the Wholesale Customers' Tier 1 allocation.

SECTION 5. GENERAL PROVISIONS GOVERNING WATER SHORTAGE ALLOCATION PLAN

5.1. Construction of Terms. This Plan is for the sole benefit of the parties and shall not be construed as granting rights to any person other than the parties or imposing obligations on a party to any person other than another party.

5.2. Governing Law. This Plan is made under and shall be governed by the laws of the State of California.

5.3. Effect on Agreement. This Plan describes the method for allocating water between the SFPUC and the collective Wholesale Customers during system-wide water shortages of 20 percent or less. This Plan also provides for the SFPUC to allocate water among the Wholesale Customers in accordance with directions provided by the Wholesale Customers through BAWSCA under Section 2.2, and to implement a program by which such allocations may be voluntarily transferred among the Wholesale Customers. The provisions of this Plan are intended to implement Section 3.11(C) of the Agreement and do not affect, change or modify any other section, term or condition of the Agreement.

5.4. Inapplicability of Plan to Allocation of SFPUC System Water During Non-Shortage Periods.

The SFPUC's agreement in this Plan to a respective share of SFPUC system water during years of shortage shall not be construed to provide a basis for the allocation of water between the SFPUC and the Wholesale Customers when no water shortage emergency exists.

5.5. Termination. This Plan shall expire at the end of the Term of the Agreement. The SFPUC and the Wholesale Customers can mutually agree to revise or terminate this Plan prior to that date due to changes in the water delivery capability of the SFPUC system, the acquisition of new water supplies, and other factors affecting the availability of water from the SFPUC system during times of shortage.

SECTION 6. ALLOCATION CALENDAR

6.1. Annual Schedule. The annual schedule for the shortage allocation process is shown below. This schedule may be changed by the SFPUC to facilitate implementation.

6.1.1

In All Years	Target Dates
1. SFPUC delivers list of annual purchases by each Wholesale Customer during the immediately preceding Supply Year	November 1
2. SFPUC meets with the Wholesale Customers and presents water supply forecast for the following Supply Year	February
3. SFPUC issues initial estimate of available water supply	February 1
4. SFPUC announces potential first year of drought (if applicable)	February 1
5. SFPUC and Wholesale Customers meet upon request to exchange information concerning water availability and projected system-wide purchases	February 1-May 31
6. SFPUC issues revised estimate of available water supply, and confirms continued potential shortage conditions, if applicable	March 1
7. SFPUC issues final estimate of available water supply	April 15 th or sooner if adequate snow course measurement data is available to form a robust estimate on available water supply for the coming year.
8. SFPUC determines amount of water available to Wholesale Customers collectively	April 15 th or sooner if adequate snow course measurement data is available to form a robust estimate on available water supply for the coming year.
In Drought Years	Target Dates
9. SFPUC formally declares the existence of water shortage emergency (or end of water shortage emergency, if applicable) under Water Code Sections 350 et. seq.	April 15-30
10. SFPUC declares the need for a voluntary or mandatory response	April 15-30
11. BAWSCA submits calculation to SFPUC of individual Wholesale Customers' percentage shares of water allocated to Wholesale Customers collectively	April 15- 30

- | | |
|---|---|
| 12. SFPUC determines individual shortage allocations, based on BAWSCA's submittal of individual agency percentage shares to SFPUC, and monthly water budgets (Default Schedule) | April 25—May 10 |
| 13. Wholesale Customers submit alternative monthly water budgets (optional) | May 8-May 24 |
| 14. Final drought shortage allocations are issued for the Supply Year beginning July 1 through June 30 | June 1 |
| 15. Monthly water budgets become effective | July 1 |
| 16. Excess use charges indicated on monthly Suburban bills | August 1 (of the beginning year) through June 30 (of the succeeding year) |
| 17. Excess use charges paid by Wholesale Customers for prior year | August of the succeeding year |



Tier 2 Drought Response Implementation Plan

Drought Shortage
Allocation Plan for the
Regional Water System
Wholesale Customers

Table of Contents

1.	Introduction	1
2.	Relationship to Water Supply Agreement	1
3.	Development Process	1
4.	Plan Policy Principles	2
5.	Allocation Formula.....	2
	Base Period Calculations.....	2
	Tier 2 Plan Allocation Formula Inputs	2
	Step 0: Establish SFPUC Minimum and Maximum Cutback	3
	Step 1: Efficient Residential Allocation.....	4
	Step 2: Non-Residential Base Allocation	4
	Step 3: SFPUC Maximum Cutback Reserve.....	5
	Step 4: Seasonal Allocation.....	5
	Step 5: SFPUC Purchases and ISG-Based Allocation	5
6.	Plan Implementation.....	5
7.	Plan Term	6

Attachments

Attachment A: List of Abbreviations and Definitions	8
Attachment B: Tier 2 Plan Data Sources and Calculations	10
Attachment C: Example of Tier 2 Plan Excel-Based Model Calculations	15

1. Introduction

The Tier 2 Drought Response Implementation Plan (the “Plan” or “Tier 2 Plan”) describes the method for allocating the water made available by the San Francisco Regional Water System (“RWS”) among the Wholesale Customers during shortages caused by Drought. This Plan is adopted pursuant to Section 3.11(C) of the Amended and Restated Water Supply Agreement between the City and County of San Francisco and the Wholesale Customers in Alameda, San Mateo, and Santa Clara Counties (the “WSA”).

2. Relationship to Water Supply Agreement

The WSA includes a Water Shortage Allocation Plan which, among other things, (a) provides for the allocation of available water between Retail Customers (e.g., retail water customers within the City and County of San Francisco) and the Wholesale Customers collectively during system-wide water shortages of 20 percent or less, (b) contemplates the adoption by the Wholesale Customers of this Plan for allocation of the Wholesale Customers share of available water, (c) commits the SFPUC to implement this Plan, (d) provides for banking of unused allocation, and (e) provides for the transfer of both banked water and shortage allocations between and among the Wholesale Customers and commits the SFPUC to implement such transfers. That plan is referred to as the Tier 1 Plan and is included as Attachment H to the WSA.

The Tier 1 Plan also provides the methodology for determining the Overall Average Wholesale Customer Reduction, expressed as a percentage cutback from prior year’s normal SFPUC purchases, and Overall Wholesale Customer Allocation, in million gallons per day (MGD), both of which are used in determining the final Allocation Factor for each Wholesale Customer. The Overall Average Wholesale Customer Reduction is determined by dividing the volume of water available to the Wholesale Customers (the “Overall Wholesale Customer Allocation” or “Tier 1 Allocation”), shown as a share of available water in Section 2 of the Tier 1 Plan, by the prior year’s normal total Wholesale Customers’ RWS purchases and subtracting that value from one.

3. Development Process

Between January 2022 and June 2024, Bay Area Water Supply and Conservation Agency (BAWSCA), supported by Woodard & Curran technical consultants, facilitated negotiations between the Wholesale Customers through a series of meetings, workshops, and workgroups to develop a formula and implementation plan to allocate RWS supplies in the event of shortage caused by a SFPUC declared Drought, as defined in the WSA. These meetings, workshops, and workgroups provided a forum for in-depth discussion of the objectives, mechanics, and policy aspects of the elements of an updated Plan.

The Wholesale Customers began negotiations by reviewing the prior Plan, then discussed and agreed upon four policy principles to lay the foundation for a revised Plan. BAWSCA, with support from Woodard & Curran as the technical consultant team, introduced potential elements of a formula to align with the agreed upon policy principles. In monthly workshops, the Wholesale Customers discussed these options and provided feedback on which elements should be included in the Plan, along with suggested refinements. These workshops, and the discussions, suggestions, and comments expressed by the Wholesale Customers during this process, were the primary forum through which this Plan was developed.

4. Plan Policy Principles

The Wholesale Customers collectively developed four policy principles (the “Policy Principles”) to guide the development and performance of the Tier 2 Plan. The Tier 2 Plan and associated Tier 2 Plan Allocation Model were developed in consideration of these policy principles, with the intent to abide by each policy principle while minimizing conflicts between policy principles. The policy principles are summarized below and implemented in Attachment B, Tier 2 Plan Data Sources and Calculations.

1. **Policy Principle #1** - Provide sufficient water for the basic health and safety needs of customers.
2. **Policy Principle #2** - Minimize economic and other adverse impacts of water shortages on customers and the BAWSCA region.
3. **Policy Principle #3** - Provide predictability of drought allocations through consistent and predetermined rules for calculation, while allowing for flexibility to respond to unforeseen circumstances.
4. **Policy Principle #4** - Recognize benefits of, and avoid disincentives for, water use efficiency and development of alternative water supply projects.

5. Allocation Formula

Guided by the Policy Principles, the Wholesale Customers developed a specific formula for apportioning the Overall Wholesale Customer Allocation among the individual Wholesale Customers. The Tier 2 Allocation Model requires several inputs to calculate each Wholesale Customer's allocation. First, Base Period data are collected to be used as inputs in the Tier 2 formula. Next each Wholesale Customer's allocation is calculated in five steps.

Base Period Calculations

The Base Period in the Tier 2 Plan is defined as the average of each Wholesale Customer's two years with the highest volumes of SFPUC purchases from the previous three non-Drought years. A non-Drought year is defined as a full fiscal year (July 1 through June 30) in which the SFPUC has not declared a water shortage emergency, as defined in the WSA. BAWSCA's Annual Survey, which compiles and publishes data self-reported by the Wholesale Customers, is the primary source for model inputs.

Tier 2 Plan Allocation Formula Inputs

- **Population:** Each Wholesale Customer's population as reported in the most recently published Annual Survey and is not tied to Drought or non-Drought year status.
- **Base Period SFPUC Purchases:** The average of each Wholesale Customer's two years with the highest volumes of SFPUC purchases from the previous three non-Drought years.
- **Base Period Total Potable Water Production:** Total potable production as reported in the Annual Survey.

-
- **Base Period SFPUC Reliance:** Each Wholesale Customer's Base Period SFPUC Purchases divided by Base Period Total Potable Water Production, expressed as a percentage.
 - **Base Period Percent Indoor Demand:** The single lowest month's total potable demand (a proxy for indoor use) divided by the average monthly total potable demand, expressed as a percentage. The resulting percentages are averaged for the two selected Base Period years.
 - **Base Period Percent Non-Residential Demand:** Each Wholesale Customer's potable water consumption from the Base Period from all customer categories except residential, divided by the Wholesale Customer's Base Period Total Potable Water Production, expressed as a percentage. The resulting percentages are averaged for the two selected Base Period years.
 - **Individual Supply Guarantee (ISG):** Each Wholesale Customer's share of the Supply Assurance, as shown on Attachment C to the WSA, with proxies for Hayward, San Jose, and Santa Clara in order to provide inputs for the Tier 2 Allocation Formula

There are three exceptions to the Base Period Calculations: (1) Coastside County Water District ("Coastside CWD") Base Period SFPUC Purchases and Base Period SFPUC Reliance, (2) Stanford Base Period Percent Indoor Demand, and (3) Stanford Population Calculation.

- (1) Coastside CWD Base Period SFPUC Purchases will be calculated as 94% of its Base Period Total Potable Water Production. Base Period SFPUC Reliance will be fixed at 94%. More information is provided in Attachment B.
- (2) Stanford's Base Period Percent Indoor Demand calculation will exclude demand from the month of December and/or January when the campus is closed and demand is abnormally low.
- (3) Stanford's population is calculated as described in Attachment B.

Furthermore, three Wholesale Customers do not have an ISG and a proxy is used in the Tier 2 Plan: (1) Hayward, (2) San Jose, and (3) Santa Clara. Background on ISG and each ISG proxy is described in Attachment B.

Data sources, methodologies, and equations used to calculate each input are described further in Attachment B.

Step 0: Establish SFPUC Minimum and Maximum Cutback

The Minimum and Maximum Cutback establish the upper and lower bounds for each Wholesale Customer's final allocation.

No water is allocated in this step. Instead, allocations in subsequent steps are limited such that no Wholesale Customer's final allocation is outside the upper and lower bounds (i.e., above the Minimum Cutback or below the Maximum Cutback) established in this step.

Minimum Cutback: Each Wholesale Customer will contribute to meeting the Overall Average Wholesale Customer Reduction by taking a Minimum Cutback from its Base Period SFPUC

Purchases (up to its ISG or proxy). This establishes the upper limit of each Wholesale Customer's potential final allocation. The Minimum Cutback, expressed as a percentage, is equal to 1/3 times the Overall Average Wholesale Customer Reduction, but no less than 5%.

Maximum Cutback: The Maximum Cutback establishes the lower limit of each Wholesale Customer's potential final allocation. The Maximum Cutback, expressed as a percentage, is equal to 1.5 times the Overall Average Wholesale Customer Reduction. The Maximum Cutback is calculated from each Wholesale Customer's Base Period SFPUC Purchases (up to its ISG, or proxy).

Step 1 Override Exception: If a Wholesale Customer's allocation in Step 1 exceeds the upper limit established by the Minimum Cutback at 1/3 times the Overall Average Wholesale Customer Reduction, the Wholesale Customer's Minimum Cutback will be reduced, but the Minimum Cutback will be no less than 5%.

Calculations and an example of the Step 1 Override Exception are provided in Attachment B.

Step 1: Efficient Residential Allocation

Step 1 allocates water on a residential per capita basis, based on the State Indoor Water Use Efficiency Standard¹ and the portion of each Wholesale Customer's water demand met by the RWS.

The per capita efficient residential volume, in gallons, will align with the State Residential Indoor Water Use Efficiency Standard, established as 47 gallons per capita per day (GPCD) through 2029 and 42 GPCD beginning in 2030. This step multiplies the per-capita volume by each Wholesale Customer's Population and Base Period SFPUC Reliance to determine the total amount of supply allocated to each Wholesale Customer in this step.

Step 2: Non-Residential Base Allocation

Step 2 allocates water based on each Wholesale Customer's estimated non-residential indoor/base demand.

To calculate non-residential indoor/base demand, each Wholesale Customer's Base Period SFPUC Purchases are multiplied by:

- Base Period Percent Indoor Demand
- Base Period Percent Non-Residential Demand
- Non-Residential Base Allocation Factor – this is equal to one minus 50% of the Overall Average Wholesale Customer Reduction.
 - For example, in a 20% Overall Average Wholesale Customer Reduction, the Non-Residential Base Allocation Factor will be 90% ($1 - (20\% \div 2)$) of each Wholesale Customer's non-residential indoor/base demand.

¹ SB 1157, signed into law in September 2022, established the standard for efficient indoor residential water use be 47 gallons per capita per day ("GPCD"), lowering to 42 GPCD in 2030.

Step 3: SFPUC Maximum Cutback Reserve

The Maximum Cutback establishes the lower limit for each Wholesale Customer's final allocation. See Step 0 for more information.

No water is allocated in this step. Instead, this step calculates the gap between each Wholesale Customer's allocation after Step 2 and the lower limit of its potential final allocation. This step then reserves the sum of the gap for all Wholesale Customers from the Overall Wholesale Customer Allocation for Step 5. This Maximum Cutback Reserve ensures, after other steps are applied, that sufficient water is available in the final step to provide that each Wholesale Customer's final allocation is equal to, or greater than, the lower limit of its potential allocation established by the Maximum Cutback.

Step 4: Seasonal Allocation

Step 4 allocates water based on estimated seasonal purchases from the RWS.

The inverse of each Wholesale Customer's Base Period Percent Indoor Demand (1 - % Indoor Demand) is used to estimate percent seasonal demand, which is then multiplied by Base Period SFPUC Purchases to estimate each Wholesale Customers' SFPUC seasonal purchases. Each Wholesale Customer's estimated SFPUC seasonal purchases are multiplied by the Seasonal Cutback Factor to establish each Wholesale Customer's Seasonal Allocation.

The Seasonal Cutback Factor is calculated based upon the Overall Wholesale Customer Allocation remaining to be allocated after Step 2. Of the remaining Overall Wholesale Customer Allocation after Step 2 (less the Maximum Cutback Reserve), 50% is allocated through the Seasonal Minimum Allocation Step. The detailed methodology for calculating the Seasonal Cutback Factor is described in Attachment B.

Step 5: SFPUC Purchases and ISG-Based Allocation

Step 5 allocates the water remaining after Step 4 to get agencies as close to the "Target Allocation" as possible. Each Wholesale Customer's Target Allocation is based on a weighted share of two-thirds Base Period SFPUC Purchases and one-third ISG (or proxy) while ensuring each agency's final allocation is between the Minimum and Maximum Cutback limits.

The detailed methodology for calculating the Base Period SFPUC Purchases and ISG weighted allocation is described in Attachment B.

6. Plan Implementation

The Tier 2 Plan applies when, and only when, the SFPUC declares a Drought that has is a system-wide water shortage of 20 percent or less. The Tier 2 Plan applies only to water acquired and distributed by the SFPUC to the Wholesale Customers through the WSA and has no effect on water obtained by a Wholesale Customer from any source other than the SFPUC.

Shortages Greater than 20 Percent

In no way should it be construed that the Wholesale Customers relieve the SFPUC of its obligations established in the Level of Service goals adopted in the Water System Improvement

Program (“WSIP”), including the level of service goal to “meet dry-year delivery needs while limiting drought rationing to a maximum 20 percent system-wide reduction water service during extended droughts” (2023 Amended and Updated LOS Goals and Objectives, SFPUC Resolution No. 23-0210, adopted November 28, 2023, updating the Resolution No. 08-0200, adopted October 30, 2008). Should conditions occur that result in system-wide shortages greater than 20%, the provisions in WSA Section 3.11(C) apply. The Tier 2 Plan calculations may be used during discussions with the SFPUC on how to implement reductions above 20% with the Wholesale Customers and for planning purposes only to estimate potential Wholesale Customer allocations for system-wide shortages greater than 20% (e.g., to inform efforts such as Urban Water Management Plans).

BAWSCA Role in Plan Implementation

In accordance with the WSA, upon the SFPUC’s declaration or reconfirmation of a water shortage emergency, BAWSCA will calculate and provide the SFPUC with each Wholesale Customer’s individual percentage share of the amount of water allocated to the Wholesale Customers collectively.

In the event that shortage conditions change and the SFPUC takes action to declare an increase or decrease to the system-wide shortage level, BAWSCA will recalculate the Tier 2 Plan and submit new Allocation Factors to the SFPUC. When rerunning the Tier 2 calculations, the Base Period will not change to provide predictability (Policy Principle #3). The only inputs that will change are the Overall Wholesale Customer Allocation and population, if a more recent Annual Survey has been published.

If the appropriate base period data, as specified in this Plan, are not available when BAWSCA initially calculates the Tier 2 Allocation Factors, the Base Period may be updated. However, BAWSCA may only provide the SFPUC with updated Allocation Factors if the Commission takes action to declare or reconfirm a shortage condition.

Each year, BAWSCA will provide the Wholesale Customers with a review of the Tier 2 Plan. The annual review will include:

- Calculation of each Wholesale Customer’s Allocation Factor for regional shortages of 10% and 20% for the current Base Period, based upon the most recent published BAWSCA Annual Survey;
- Review of Base Period data used to develop the calculations.

7. Plan Term

The term of the Tier 2 Plan will be the same as the WSA term and may be extended by the written agreement of all the Wholesale Customers. The Tier 2 Plan negotiators chose to coordinate the Plan term with WSA term in order to avoid simultaneous renegotiation of these related agreements. Pursuant to WSA Section 2, the WSA expires on June 30, 2034. In December 2031, the SFPUC may provide written notice to the Wholesale Customers that it is willing to extend the WSA for five years, through June 30, 2039. Between January 1, 2032 and June 30, 2032, any Wholesale Customer may accept the SFPUC’s offer to extend the Term by providing a written notice of extension to the SFPUC. If the WSA is extended, the Tier 2 Plan

shall expire on December 31, 2034, unless extended by the written agreement of all Wholesale Customers. The Wholesale Customers will meet to review and potentially negotiate amendments to the Tier 2 Plan between July 2032 and June 2034.

If the SFPUC is not willing to extend the term of the WSA, or the Wholesale Customers decline the offer to extend the term of the WSA, the term of the Tier 2 Plan shall be automatically extended for two additional years through December 31, 2036 to allow for more time for the Wholesale Customers to meet to review and potentially negotiate amendments to the Tier 2 Plan between July 2034 and June 2036.

Sample schedules described above are provided in the table below.

Date	Extension of WSA with Limited Negotiated Changes	Parties must renegotiate WSA Terms
Dec 2031	SFPUC indicates willingness to extend term of WSA for 5 years	SFPUC indicates willingness to extend term of WSA for 5 years
Jan - Jun 2032	Wholesale Customers <u>accept</u> offer to extend term of WSA	Wholesale Customers <u>decline</u> offer to extend term of WSA
Jul 2032 - Jun 2034	Wholesale Customers meet to review, extend and potentially negotiate amendments to the Tier 2 Plan	SFPUC and Wholesale Customers negotiate amendments to WSA
Jul 2034 – Jun 2036		Wholesale Customers meet to review and potentially negotiate amendments to the Tier 2 Plan

Attachment A: List of Abbreviations and Definitions

Abbreviations

BAWSCA – Bay Area Water Supply and Conservation Agency

GPCD – gallons per capita per day

ISG – Individual Supply Guarantee

MGD – million gallons per day

RWS – San Francisco Regional Water System

SFPUC – San Francisco Public Utilities Commission

WSA – Amended and Restated Water Supply Agreement between the City and County of San Francisco and the Wholesale Customers in Alameda, San Mateo and Santa Clara Counties

WSIP – Water System Improvement Program

Definitions

Allocation Factor – Each Wholesale Customer's portion of the Overall Wholesale Customer Allocation, expressed as a percent.

Base Period – The average of each Wholesale Customer's two years with the highest volumes of SFPUC purchases from the previous three non-Drought years.

BAWSCA Annual Survey – An annual survey of the Wholesale Customers, conducted by BAWSCA, to update key service area information including actual and projections of Wholesale Customer water demand and population.

Drought – “[a] water shortage caused by lack of precipitation, as reflected in resolutions of the Commission calling for voluntary or mandatory water rationing based on evaluation of water stored or otherwise available to the Regional Water System, whether or not the Commission declares a water shortage emergency pursuant to Water Code §§ 350 et seq., as amended from time to time.” (*WSA, Attachment A*)

Individual Supply Guarantee – “[each] Wholesale Customer's share of the Supply Assurance, as shown in Attachment C [to the WSA].” (*WSA, Attachment A*)

Overall Average Wholesale Customer Reduction – The percent cutback from Base Period SFPUC Purchases, calculated by dividing the Overall Wholesale Customer Allocation by the sum of the Wholesale Customer's Base Period SFPUC Purchases.

Overall Wholesale Customer Allocation or Tier 1 Allocation – The volume of water available to the Wholesale Customers from the RWS.

Regional Water System – “[the] water storage, transmission and treatment system operated by the SFPUC in Tuolumne, Stanislaus, San Joaquin, Alameda, Santa Clara, San Mateo and San Francisco counties, including projects constructed under the WSIP, but excluding Direct Retail and Direct Wholesale assets.” (*WSA, Attachment A*)

SFPUC Purchases – For the purposes of the Tier 2 Plan, SFPUC Purchases are defined as the volume of water purchased by and delivered to a Wholesale Customer for use within its service area. SFPUC Purchases specifically exclude (1) **In-Lieu Water**, which is Regional Water System water pursuant to the WSA and the Regional Groundwater Storage and Recovery Project Operating Agreement and (2) **Imputed Sales**, both defined in the WSA, Attachment A.

Supply Assurance – “[the] 184 MGD maximum annual average metered supply of water dedicated by San Francisco to public use in the Wholesale Service Area (not including San Jose and Santa Clara) in the 1984 Agreement and Section 3.01 of this Agreement.” (*WSA, Attachment A*)

Tier 1 Plan or Tier 1 Shortage Plan – “[the] Water Shortage Allocation Plan (Attachment H) adopted by the SFPUC and the Wholesale Customers in conjunction with this Agreement [the WSA] describing the method for allocating water between the SFPUC and the Wholesale Customers collectively for shortages of up to 20% of deliveries from the Regional Water System, as amended from time-to-time.” (*WSA, Attachment A*)

Tier 2 Plan or Tier 2 Drought Response Implementation Plan – The method of apportioning the Tier 1 Allocation among the 26 Wholesale Customers.

Tier 2 Plan Allocation Model – The Excel-based tool used for applying the Tier 2 Plan allocation methodology and determining each Wholesale Customer's Allocation Factor.

Wholesale Customers – “[the] 26 water customers identified in Section 1.02 [of the WSA] that are contracting for purchase of water from San Francisco pursuant to [the WSA].” (*WSA, Attachment A*)

Attachment B: Tier 2 Plan Data Sources and Calculations

BAWSCA Annual Survey

Each year, BAWSCA conducts an annual survey of its members in order to update key BAWSCA service area information including population, current and projected water use, and climatology. BAWSCA begins collecting data in October of each year. The Wholesale Customers submit data through BAWSCA's Water Conservation Database. Between approximately January and March, BAWSCA reviews the Wholesale Customers' submissions for potential errors and works with Wholesale Customers to confirm and finalize the data. The final report is published around March of each year for the fiscal year ending the previous June 30th.

Base Period inputs will use data published in the Annual Surveys from the previous three non-Drought years. Depending on when the SFPUC declares a shortage emergency, the most recent non-Drought year's Annual Survey may not be finalized and published. If the most recent non-Drought year's Annual Survey is not available, the Base Period inputs will use data from the three most recent non-Drought year's published in Annual Surveys.

Base Period

The Tier 2 Plan uses historical SFPUC purchases, total potable water production, monthly potable production, potable consumption by customer category, and population for Steps 0 through 5. These values are established using a historical base period with established water supply and delivery data.

The Base Period for all inputs except population is defined as the average from the highest two years of SFPUC Purchases over the most recent three non-Drought years. The selection of Base Period is unique to each Wholesale Customer. Two example agencies are provided in the table below, where the data associated with the highest two years are highlighted.

Previous Non-Drought Year	Agency A		Agency B	
	SFPUC Purchases	Percent Non-Residential	SFPUC Purchases	Percent Non-Residential
Year 1	2.50	70%	5.90	58%
Year 2	2.75	69%	6.20	56%
Year 3	2.40	67%	6.10	55%
Calculation	$\frac{(2.50 + 2.75)}{2}$	$\frac{(0.70 + 0.69)}{2}$	$\frac{(6.20 + 6.10)}{2}$	$\frac{(0.56 + 0.55)}{2}$
Average of Highest Two Years	2.63	70%	6.15	55.5%

Coastside CWD Special Provisions for Base Period Calculations

Coastside CWD Base Period SFPUC Purchases will be calculated as 94% of its Base Period Total Potable Water Production. Base Period SFPUC Reliance will be fixed at 94%.

Coastside CWD's high variability in SFPUC purchases from year to year, the California Coastal Commission limitations on growth in its service area, and geographical and hydrological isolation set it apart from other Wholesale Customers. Uniquely among the Wholesale Customers, Coastside CWD does not have interties with other Wholesale Customers or agencies. Additionally, it has junior rights on local surface water supplies. To ensure resiliency, Coastside CWD must maximize its use of Denniston Creek in normal years to provide evidence to the State in its ongoing case to perfect its water rights. This results in low RWS purchases in non-drought years, which are the source of each Wholesale Customer's Base Period. The Coastside CWD special provisions for Base Period SFPUC Purchases ensure its dry year reliance on the RWS is reflected in the Tier 2 Plan.

Minimum Cutback Factor

The minimum cutback factor is used to establish the upper limit at or below which each Wholesale Customer's final allocation will be. The minimum cutback factor is equal to 1/3 times the Overall Average Wholesale Customer Reduction, expressed as a percentage. Base Period SFPUC Purchases (up to ISG or proxy) are multiplied by 1 minus the minimum cutback factor. An example equation is provided below.

Wholesale Customer final allocation upper limit = Base Period SFPUC Purchases × (1 – (1/3 × Overall Average Wholesale Customer Reduction))

Step 1 Override Exception

If a Wholesale Customer's allocation in Step 1 (Efficient Residential Allocation) is greater than the upper limit of its potential allocation established by the Minimum Cutback, the Step 1 allocation will override. However, no Wholesale Customer's final cutback will be less than 5%.

For example, in a 20% Overall Average Wholesale Customer Reduction, the Minimum Cutback will be 6.67% (20% × 1/3). An example Wholesale Customer's calculation is provided below.

Base Period SFPUC Purchases	5.0 MGD
Minimum Cutback Factor	- 6.67%
Upper Limit of Potential Final Allocation	4.67 MGD

Population	101,000
Base Period SFPUC Reliance	100%
Residential Efficient Allocation	47 GPCD
Step 1 Allocation	4.75 MGD

The example agency's final cutback will be 5.1% as calculated below:

$$4.75 \text{ mgd} / 5.0 \text{ mgd} - 1 = -5.1\%$$

Maximum Cutback Factor

The maximum cutback factor is used to establish the lower limit at or above each Wholesale Customer's final allocation. The maximum cutback factor is equal to 1.5 times the Overall Average Wholesale Customer Reduction, expressed as a percentage. Base Period SFPUC

Purchases (up to ISG or proxy) are multiplied by 1 minus the minimum cutback factor. An example equation is provided below.

$$\begin{aligned} & \text{Wholesale Customer final allocation lower limit} \\ &= \text{Base Period SFPUC Purchases} \\ &\times (1 - (1.5 \times \text{Overall Average Wholesale Customer Reduction})) \end{aligned}$$

Efficient Residential Volume

The Tier 2 Plan uses a per-capita volume, in gallons, to calculate each Wholesale Customer's Efficient Residential Allocation (Step 1 of the Allocation Model). The per-capita volume is 47 gallons per capita per day through 2029 and 42 GPCD beginning in 2030, consistent with the State of California Indoor Residential Water Use Standard for 2025 established by SB 1157.

SFPUC Reliance

For agencies with multiple potable water sources, the Tier 2 Plan calculates SFPUC Reliance by dividing each agency's Base Period SFPUC Purchases by Base Period Total Potable Water Production, expressed as a percentage. SFPUC Reliance is used in Step 1 to calculate multi-source agency's Residential Efficient Allocation met by the RWS.

Population

The Tier 2 Plan uses population reported in the most recently published Annual Survey to calculate each Wholesale Customer's Efficient Residential Allocation in Step 1.

BAWSCA reviews data submitted for the Annual Survey and works with agencies to ensure the information is correct before making it public. As part of this annual review, BAWSCA will flag any agencies that have reported population increases greater than 5%. BAWSCA will first confirm with the agency that there are no reporting errors. If the reported data are correct, BAWSCA will include a note to all agencies during the annual review of the Tier 2 Plan.

Stanford University Population Calculation

Stanford has historically reported its population in the BAWSCA Annual Survey using data from the Stanford Office of Institutional Research & Decision Support, which annually documents population based on student enrollment and data from human resources. This number captures all students (undergraduate and graduate), post-docs, faculty, and staff that are employed and work on campus. The population report does not directly capture residential population that is not enrolled or employed (significant others or dependents). However, it would include a daytime population component. Stanford reviewed several population sources and calculation methods including census data. Based on review of the available sources for population information, Stanford proposed, and the BAWSCA agencies agreed, to utilize a formula that captures student and faculty/staff residential population. This new approach would eliminate the inclusion of daytime staff and faculty who do not live on campus.

The formula takes the Office of Institutional Research & Decision Support data and uses only the "Total Students" and adds a multiplier of 2.57 people per residence (single and multi-family) for the faculty/staff housing area.

Stanford Population = (Faculty/Staff Housing Residences x 2.57) + ("Total Students" from Population Report)

Percent Indoor Demand

For each Base Period year, percent indoor demand is calculated by dividing each Wholesale Customer's lowest month of potable production by the Wholesale Customer's average monthly potable production. The two resulting percentages are averaged together. An example equation is provided below, where Y_1 and Y_2 represent the two Base Period years.

$$\% \text{ Indoor Use} = \frac{\frac{\text{Lowest Month Production, } Y_1}{\text{Average Monthly Production, } Y_1} + \frac{\text{Lowest Month Production, } Y_2}{\text{Average Monthly Production, } Y_2}}{2}$$

Percent Seasonal Demand

Percent seasonal demand is calculated as the inverse of percent indoor demand.

$$\text{Percent Seasonal Demand} = 1 - \% \text{ Indoor Demand}$$

Percent Non-Residential Demand

For each Base Period year, percent non-residential demand is calculated by first dividing each Wholesale Customer's potable water consumption from all residential customer categories by the Wholesale Customer's total annual potable production. The resulting percentage is subtracted from one to calculate the inverse and thus captures all non-residential demands including non-revenue water and dedicated irrigation meters². The two resulting percentages from the two Base Period years are averaged together. An example equation is provided below, where Y_1 and Y_2 represent the two Base Period years.

$$\% \text{ NR Use} = \frac{(1 - \frac{\text{Residential Use, } Y_1}{\text{Potable Production, } Y_1}) + (1 - \frac{\text{Residential Use, } Y_2}{\text{Potable Production, } Y_2})}{2}$$

Individual Supply Guarantee (ISG)

Use of ISG in the Tier 2 Plan

Each Wholesale Customer's ISG is used in the Tier 2 Plan calculations with proxies for Hayward, San Jose and Santa Clara, in order to provide inputs for the Tier 2 Allocation Formula. See WSA, Attachment C for a current list of ISG values.

Hayward's de facto ISG (22.1 MGD) is used in place of permanent ISG for the purposes of the Tier 2 Plan calculations. This figure is used in WSA, Attachment D, to determine whether Hayward's increased use requires pro-rata reduction of remaining Wholesale Customers' ISG.

² Prior to FY 22-23, all consumption recorded under the dedicated irrigation sector in the Water Conservation Database is assumed to be non-residential. Starting in FY 22-23, Wholesale Customers were given the option to separate out residential vs. non-residential dedicated irrigation consumption.

San Jose and Santa Clara's temporary and interruptible contract amounts (4.5 MGD each) are used in place of ISG for the purposes of the Tier 2 Plan calculations.

Background on ISG

San Francisco has a perpetual legal obligation and commitment (Supply Assurance) to deliver 184 MGD to the 24 permanent Wholesale Customers collectively. The Supply Assurance is subsequently allocated among the 24 permanent Wholesale Customers through Individual Supply Guarantees (ISG), which represent each Wholesale Customer's share of the 184 MGD Supply Assurance. San Jose and Santa Clara are not included in San Francisco's Supply Assurance obligation; rather each has a temporary and interruptible water supply contract with San Francisco. Through the WSA and its individual contracts with San Jose and Santa Clara, San Francisco has many requirements to plan for water supply development and analyze the sufficiency of water supply to San Jose and Santa Clara. For example, San Francisco must complete a CEQA review and provide at least a 10-year notice of interruption.

Hayward does not have an Individual Supply Guarantee

San Francisco and Hayward entered into a water supply contract on February 9, 1962 (the "1962 contract") which provided that San Francisco would supply Hayward with all water supplemental to water controlled by Hayward, in sufficient quantity to supply the total water needs of Hayward's service area "on a permanent basis." This 1962 contract remains the Individual Water Sales Contract between San Francisco and Hayward. Due to the terms of this ongoing contract, Hayward does not have an ISG. If Hayward's purchases exceed 22.1 MGD for three consecutive years, the remaining 23 Wholesale Customer's ISG will be reduced on a pro rata (WSA, Attachment D).

Currently, the sum of the 23 Wholesale Customers fixed ISG is 161.9 MGD.

184 MGD Supply Assurance - 161.9 MGD = 22.1 MGD water available for Hayward purchases (i.e., Hayward's "de facto" ISG)

Hayward's proxy ISG for the purpose of the Tier 2 Plan is 22.1 MGD.

San Jose and Santa Clara do not have an Individual Supply Guarantee

During the term of the 1984 Settlement Agreement, San Francisco provided water to San Jose and Santa Clara on a temporary and interruptible basis, pursuant to SFPUC Resolution No. 85-0256. The SFPUC has contracted to supply a combined annual average of 9 MGD to San Jose and Santa Clara (4.5 MGD each) through 2028. The 9 MGD allocated to San Jose and Santa Clara is not included in the Supply Assurance. San Francisco will decide whether to make San Jose and Santa Clara permanent customers by December 31, 2028. (WSA, Sec. 4.05)

San Jose and Santa Clara's proxy ISG for the purpose of the Tier 2 Plan is 4.5 MGD each.



July 2024 Model Concept - Efficient Res Allocation + Non-Res Base Allocation + Seasonal Allocation + Base SFPUC Purchases/ISG-Based Allocation - Variable Base Year

Model Set-up/Assumptions	
Allocation Year/Projection Year	FY24-25
Tier 1 Shortage Allocation (mgd)	114.20
Base Period SFPUC Purchases (mgd)	134.34
Overall Reduction from Base Period Required	-15.0%
SFPUC Maximum Cutback Factor	-22.5%
SFPUC Minimum Cutback Factor	-5.0%
Non-Residential Base Allocation %	92.5%
Step 5 Reserved % of Remaining Tier 1 Allocation (less Step 3 Reserved) after Step 2	50%
Unreserved % of Remaining Tier 1 Allocation (less Step 3 Reserved and Step 5 Reserved) After Step 2	50%
Seasonal Allocation %	7.9%
Step 5 ISG Weighting	33%
Step 5 Base SFPUC Purchases Weighting	67%
Residential Efficient Allocation (R-GPCD)	47.0
Adjustment % for SFPUC Minimum Cutback, if efficient residential allocation is greater than minimum cutback	95%
Effective Date for Model Run (update for testing only)	12/16/2024

Instructions:

1. Adjust **aqua** cells in OVERVIEW tab to adjust model parameters. If there are errors in the inputs, an error message will appear in Columns E-F.
2. View allocation calculations and results in "Tier 2 Allocation" and "Agency Charts" tabs.

Base Years		
Non-Drought Year 1	FY18-19	
Non-Drought Year 2	FY19-20	
Non-Drought Year 3	FY20-21	
Error Message(s) (if applicable)		

Calculation Steps for July 2024 Model Concept:

0. SFPUC Minimum Cutback

a. Calculate Minimum Cutback from Lesser of Base Period SFPUC Purchases and ISG (Lesser of Base Period SFPUC Purchases and ISG × [1+SFPUC Minimum Cutback Factor])

b. Calculate Efficient Residential Allocation (population × per capita allocation × % SFPUC reliance)

c. Determine if Minimum Cutback is greater than the Efficient Residential Allocation

d. If Efficient Residential Allocation is greater than the Minimum Cutback, an agency's cutback may be no less than 5%

1. Efficient Residential Allocation

a. Calculate Efficient Residential Allocation (population × per capita allocation)

b. Account for % SFPUC Reliance

c. Provide Efficient Residential Allocation

2. Non-Residential Base Allocation

a. Incorporate Estimated % Indoor Use (see glossary for definition and calculation of % Indoor Use)

b. Incorporate % Non-Residential Use

c. Calculate Non-Residential Base Allocation (% Indoor Use × % Non-Residential Use × Base Period SFPUC Purchases × Non-Residential Indoor Allocation %)

d. Add Non-Residential Base Allocation to the Step 1 Allocation

3. Calculate Potential SFPUC Maximum Cutback Need

a. Calculate SFPUC Maximum Cutback (Base Period SFPUC Purchases × [1 + SFPUC Maximum Cutback Factor])

b. Reserve the sum of the potential SFPUC Maximum Cutback need for Step 5 (Maximum Cutback Reserve)

4. Seasonal Allocation

a. Determine % Seasonal Use (1 - % Indoor Use)

b. Calculate seasonal SFPUC Purchases (Base Period SFPUC Purchases × % Seasonal Use)

c. Calculate Seasonal Allocation (seasonal SFPUC Purchases × Seasonal Allocation %)

d. Add the Seasonal Allocation to the Step 2 Allocation

5. Base Period/ISG-Based Allocation

a. Calculate weighted average of Base Period SFPUC Purchases and ISG, up to Minimum Cutback

b. Calculate Weighted Share of total Tier 1 Allocation to Wholesale Customers (agency weighted average Base Period SFPUC Purchases/ISG ÷ total Wholesale Customer weighted average × Tier 1 Allocation)

c. Calculate the gap between Step 4 allocation and the lesser of 1) weighted share, or 2) Minimum Cutback

d. Allocate remaining supplies, except Maximum Cutback Reserve, among agencies with a gap, proportionately to gap, up to the Minimum Cutback

e. Confirm allocation meets Maximum Cutback; allocate water from Maximum Cutback Reserve up to Maximum Cutback

f. Allocate remaining supplies among agencies with a gap, proportionately to gap, up to the Minimum Cutback

Allocation Year/Projection Year	FY24-25
Most Recent Annual Survey Data Year	FY22-23

No water is allocated in this step
Establishes the upper limit of each agency's final allocation

Relevant Base Period Data							0. Establish SFPUC Minimum Cutback						1. Efficient Residential Allocation					
Agency	Selected Base Year 1	Selected Base Year 2	Base Period SFPUC Purchases (mgd)	Base Period Reliance on SFPUC	ISG (mgd)	Total Potable Production (mgd)	Lesser of Base Period SFPUC Purchases and ISG (mgd)	SFPUC Minimum Cutback (mgd)	SFPUC Maximum Cutback (mgd)	Is efficient residential allocation greater than minimum cutback?	Adjusted SFPUC Minimum Cutback, if efficient residential allocation is greater than	0. Effective SFPUC Minimum Cutback (mgd)	Population	% Potable Demand Reliance on SFPUC	Allocation based on efficient residential indoor use (mgd)	Efficient Residential Allocation	1. Efficient Residential (mgd)	
Alameda CWD	2021	2020	8.63	22%	13.76	39.32	8.63	8.20	6.69	☐		8.20	344,000	22%	16.17	3.55	3.55	
Brisbane	2019	2020	0.65	100%	0.98	0.65	0.65	0.62	0.50	☐		0.62	4,851	100%	0.23	0.23	0.23	
Burlingame	2020	2019	3.45	100%	5.23	3.45	3.45	3.28	2.67	☐		3.28	31,080	100%	1.46	1.46	1.46	
Coastside	2021	2019	1.69	94%	2.18	1.80	1.69	1.61	1.31	☐		1.61	18,890	94%	0.89	0.83	0.83	
CWS - Total	2021	2020	29.23	95%	35.68	30.62	29.23	27.77	22.66	☐		27.77	262,704	95%	12.35	11.78	11.78	
Daly City	2020	2019	3.84	64%	4.29	6.00	3.84	3.64	2.97	☐		3.64	107,000	64%	5.03	3.22	3.22	
East Palo Alto	2020	2019	1.57	100%	3.46	1.57	1.57	1.49	1.21	☐		1.49	29,519	100%	1.39	1.39	1.39	
Estero	2020	2021	4.32	100%	5.90	4.32	4.32	4.10	3.35	☐		4.10	37,443	100%	1.76	1.76	1.76	
Hayward	2021	2019	14.26	100%	22.10	14.26	14.26	13.55	11.06	☐		13.55	159,800	100%	7.51	7.51	7.51	
Hillsborough	2021	2020	2.66	100%	4.09	2.66	2.66	2.53	2.06	☐		2.53	11,592	100%	0.54	0.54	0.54	
Menlo Park	2019	2020	3.09	100%	4.46	3.09	3.09	2.94	2.40	☐		2.94	20,319	100%	0.95	0.95	0.95	
Mid-Peninsula	2020	2021	2.63	100%	3.89	2.63	2.63	2.50	2.04	☐		2.50	30,159	100%	1.42	1.42	1.42	
Millbrae	2019	2020	1.92	100%	3.15	1.92	1.92	1.83	1.49	☐		1.83	20,666	100%	0.97	0.97	0.97	
Milpitas	2020	2021	5.67	67%	9.23	8.49	5.67	5.39	4.40	☐		5.39	81,067	67%	3.81	2.54	2.54	
Mountain View	2021	2020	7.78	87%	12.46	8.90	7.78	7.40	6.03	☐		7.40	81,501	87%	3.83	3.35	3.35	
North Coast	2021	2020	2.39	100%	3.84	2.39	2.39	2.27	1.85	☐		2.27	37,082	100%	1.74	1.74	1.74	
Palo Alto	2021	2020	9.95	100%	16.58	9.95	9.95	9.45	7.71	☐		9.45	68,624	100%	3.23	3.23	3.23	
Purissima Hills	2021	2020	1.82	100%	1.62	1.82	1.62	1.54	1.26	☐		1.54	7,350	100%	0.35	0.35	0.35	
Redwood City	2020	2021	8.62	100%	10.93	8.62	8.62	8.19	6.68	☐		8.19	90,928	100%	4.27	4.27	4.27	
San Bruno	2020	2021	0.93	30%	3.25	3.09	0.93	0.89	0.72	☐		0.89	43,910	30%	2.06	0.62	0.62	
San Jose	2019	2020	4.27	99%	4.50	4.29	4.27	4.05	3.31	☐		4.05	43,036	99%	2.02	2.01	2.01	
Santa Clara	2020	2021	3.25	20%	4.50	16.27	3.25	3.09	2.52	☐		3.09	132,476	20%	6.23	1.24	1.24	
Stanford	2020	2019	1.43	100%	3.03	1.43	1.43	1.36	1.11	☐		1.36	20,000	100%	0.94	0.94	0.94	
Sunnyvale	2021	2020	9.47	54%	12.58	17.68	9.47	8.99	7.34	☐		8.99	156,317	54%	7.35	3.93	3.93	
Westborough	2020	2019	0.80	100%	1.32	0.80	0.80	0.76	0.62	☐		0.76	13,486	100%	0.63	0.63	0.63	
Total			134.34		193.02	196.04	134.14							1,853,800		87.13		60.49
Allocated																	60.49	
Unallocated																	53.71	
Reserved																	0	

2. Non-Residential Base Allocation					3. SFPUC Maximum Cutback "Reserve"			4. Seasonal Allocation				5. Base SFPUC Purchases/ISG-Based Allocation with Minimum Cutback				
Agency	Estimated % Indoor Use	% Non-Residential Use	Non-Residential Base Allocation (mgd)	2. Non-Residential Base Allocation (mgd)	No water is allocated in this step Establishes the lower limit of an agency's final allocation and potential need is reserved for Step 5			% Seasonal Use	Seasonal SFPUC Purchases (mgd)	Seasonal Allocation (mgd)	4. Seasonal Allocation (mgd)	Basis for Target Allocation (SFPUC Purchases / ISG weighting from OVERVIEW tab)		Target Allocation	First Iteration of Base Per Allocation	
					SFPUC Maximum Cutback (mgd)2	Does Step 2 Allocation Meet SFPUC Maximum Cutback?	SFPUC Maximum Cutback Shortfall (mgd)					Weighted Average of Base Period SFPUC Purchases (up to ISG) and ISG (mgd)	Weighted Share of Tier 1 Allocation (mgd)		Target Allocation Based Gap (mgd)	Target Based Allocation 1 (mgd)
Alameda CWD	69%	41%	2.22	5.77	6.69	☐	0.92	31%	2.71	0.22	5.99	10.33	7.68	7.68	1.69	0.31
Brisbane	66%	68%	0.27	0.50	0.50	☐	0.01	34%	0.22	0.02	0.51	0.76	0.56	0.56	0.05	0.01
Burlingame	73%	40%	0.93	2.39	2.67	☐	0.28	27%	0.93	0.07	2.46	4.04	3.00	3.00	0.54	0.10
Coastside	64%	46%	0.47	1.30	1.31	☐	0.01	36%	0.60	0.05	1.35	1.85	1.38	1.38	0.03	0.01
CWS - Total	61%	30%	5.02	16.80	22.66	☐	5.85	39%	11.26	0.89	17.69	31.36	23.32	23.32	5.62	1.05
Daly City	88%	23%	0.73	3.64	2.97	☒	0.00	12%	0.46	0.04	3.64	3.99	2.96	2.96	0.00	0.00
East Palo Alto	79%	18%	0.21	1.49	1.21	☒	0.00	21%	0.33	0.03	1.49	2.19	1.63	1.49	0.00	0.00
Estero	63%	45%	1.13	2.89	3.35	☐	0.46	37%	1.58	0.13	3.01	4.84	3.60	3.60	0.59	0.11
Hayward	72%	45%	4.33	11.85	11.06	☒	0.00	28%	3.95	0.31	12.16	16.85	12.53	12.53	0.37	0.07
Hillsborough	36%	9%	0.08	0.62	2.06	☐	1.44	64%	1.70	0.14	0.76	3.13	2.33	2.33	1.57	0.29
Menlo Park	53%	63%	0.94	1.90	2.40	☐	0.50	47%	1.47	0.12	2.01	3.54	2.63	2.63	0.62	0.12
Mid-Peninsula	68%	27%	0.45	1.87	2.04	☐	0.18	32%	0.86	0.07	1.93	3.05	2.27	2.27	0.33	0.06
Millbrae	76%	36%	0.49	1.46	1.49	☐	0.03	24%	0.46	0.04	1.49	2.33	1.73	1.73	0.24	0.04
Milpitas	78%	51%	2.08	4.62	4.40	☒	0.00	22%	1.23	0.10	4.72	6.85	5.09	5.09	0.37	0.07
Mountain View	66%	43%	2.04	5.39	6.03	☐	0.65	34%	2.64	0.21	5.60	9.33	6.94	6.94	1.34	0.25
North Coast	80%	24%	0.42	2.16	1.85	☒	0.00	20%	0.48	0.04	2.20	2.87	2.13	2.13	0.00	0.00
Palo Alto	61%	38%	2.11	5.34	7.71	☐	2.37	39%	3.90	0.31	5.65	12.14	9.03	9.03	3.38	0.63
Purissima Hills	38%	12%	0.07	0.42	1.26	☐	0.84	62%	1.13	0.09	0.51	1.62	1.21	1.21	0.70	0.13
Redwood City	68%	34%	1.81	6.08	6.68	☐	0.60	32%	2.80	0.22	6.31	9.38	6.98	6.98	0.67	0.13
San Bruno	78%	29%	0.20	0.82	0.72	☒	0.00	22%	0.21	0.02	0.84	1.70	1.26	0.89	0.05	0.01
San Jose	69%	62%	1.68	3.69	3.31	☒	0.00	31%	1.33	0.11	3.79	4.34	3.23	3.23	0.00	0.00
Santa Clara	73%	50%	1.10	2.35	2.52	☐	0.17	27%	0.88	0.07	2.42	3.66	2.72	2.72	0.31	0.06
Stanford	63%	45%	0.38	1.32	1.11	☒	0.00	37%	0.53	0.04	1.36	1.96	1.46	1.36	0.00	0.00
Sunnyvale	69%	42%	2.54	6.48	7.34	☐	0.86	31%	2.98	0.24	6.71	10.49	7.80	7.80	1.09	0.20
Westborough	73%	26%	0.14	0.76	0.62	☒	0.00	27%	0.22	0.02	0.76	0.97	0.72	0.72	0.00	0.00
Total			31.83	91.90	103.98		15.18		44.87	3.56	95.38	153.57	114.20	113.58	19.56	3.64
Allocated				91.90			91.90				95.38					
Unallocated				22.30			22.30				18.82					
Reserved				0			15.18				15.18					

First Iteration of Base Period/ISG-Based Allocation		Maximum Cutback			Second Iteration of Base Period/ISG-Based Allocation			Third Iteration of Base Period/ISG-Based Allocation If all agencies meet their Target Allocation, remaining water is allocated up to Minimum Cutback				Final Allocation (mgd)	Cutback Percentage	Allocation Factor
Agency	First Iteration of Target Based Allocation (mgd)	Does Step 5 Initial Allocation Meet SFPUC Maximum Cutback?	Maximum Cutback (mgd)	Initial Step 5 Allocation with Maximum Cutback (mgd)	Target Allocation Based Gap (mgd)3	Target Based Allocation 2 (mgd)	Second Iteration of Target Based Allocation (mgd)	Equal or Greater than Weighted Share/Minimum Cutback	Target Allocation Based Gap 3 (mgd)	Third Iteration of Target Based Allocation (mgd)	5. Weighted Share/ Maximum Cutback Based Allocation (mgd)			
Alameda CWD	6.30	☐	0.39	6.69	0.99	0.88	7.57	☐	0.11	0.00	7.57	7.57	12.3%	6.6%
Brisbane	0.52	☒	0.00	0.52	0.04	0.04	0.56	☐	0.00	0.00	0.56	0.56	13.8%	0.5%
Burlingame	2.56	☐	0.11	2.67	0.33	0.29	2.97	☐	0.04	0.00	2.97	2.97	14.0%	2.6%
Coastside	1.35	☒	0.00	1.35	0.02	0.02	1.38	☐	0.00	0.00	1.38	1.38	18.8%	1.2%
CWS - Total	18.74	☐	3.91	22.66	0.66	0.59	23.24	☐	0.07	0.00	23.24	23.24	20.5%	20.4%
Daly City	3.64	☒	0.00	3.64	0.00	0.00	3.64	☒	0.00	0.00	3.64	3.64	5.0%	3.2%
East Palo Alto	1.49	☒	0.00	1.49	0.00	0.00	1.49	☒	0.00	0.00	1.49	1.49	5.0%	1.3%
Estero	3.12	☐	0.23	3.35	0.25	0.22	3.57	☐	0.03	0.00	3.57	3.57	17.3%	3.1%
Hayward	12.23	☒	0.00	12.23	0.30	0.27	12.50	☐	0.03	0.00	12.50	12.50	12.4%	10.9%
Hillsborough	1.05	☐	1.01	2.06	0.27	0.24	2.30	☐	0.03	0.00	2.30	2.30	13.6%	2.0%
Menlo Park	2.13	☐	0.27	2.40	0.24	0.21	2.61	☐	0.03	0.00	2.61	2.61	15.7%	2.3%
Mid-Peninsula	2.00	☐	0.05	2.04	0.23	0.20	2.24	☐	0.03	0.00	2.24	2.24	14.9%	2.0%
Millbrae	1.54	☒	0.00	1.54	0.19	0.17	1.71	☐	0.02	0.00	1.71	1.71	11.1%	1.5%
Milpitas	4.79	☒	0.00	4.79	0.30	0.27	5.06	☐	0.03	0.00	5.06	5.06	10.8%	4.4%
Mountain View	5.85	☐	0.19	6.03	0.90	0.80	6.84	☐	0.10	0.00	6.84	6.84	12.2%	6.0%
North Coast	2.20	☒	0.00	2.20	0.00	0.00	2.20	☒	0.00	0.00	2.20	2.20	7.7%	1.9%
Palo Alto	6.28	☐	1.44	7.71	1.31	1.17	8.88	☐	0.15	0.00	8.88	8.88	10.8%	7.8%
Purissima Hills	0.64	☐	0.62	1.26	0.00	0.00	1.26	☒	0.00	0.00	1.26	1.26	30.9%	1.1%
Redwood City	6.43	☐	0.25	6.68	0.29	0.26	6.95	☐	0.03	0.00	6.95	6.95	19.5%	6.1%
San Bruno	0.85	☒	0.00	0.85	0.04	0.04	0.88	☐	0.00	0.00	0.88	0.88	5.5%	0.8%
San Jose	3.79	☒	0.00	3.79	0.00	0.00	3.79	☒	0.00	0.00	3.79	3.79	11.1%	3.3%
Santa Clara	2.47	☐	0.05	2.52	0.20	0.18	2.70	☐	0.02	0.00	2.70	2.70	16.9%	2.4%
Stanford	1.36	☒	0.00	1.36	0.00	0.00	1.36	☒	0.00	0.00	1.36	1.36	5.0%	1.2%
Sunnyvale	6.92	☐	0.42	7.34	0.47	0.41	7.75	☐	0.05	0.00	7.75	7.75	18.1%	6.8%
Westborough	0.76	☒	0.00	0.76	0.00	0.00	0.76	☒	0.00	0.00	0.76	0.76	5.0%	0.7%
Total			8.92	107.95	7.04	6.25	114.20		0.79	0.00	114.20	114.20		
Allocated			99.02	107.95			114.20				114.20			
Unallocated			0.00	6.25			0.00				0.00			
Reserved			15.18	0.00			0.00				0.00			

Instructions: Copy/paste the table below into the "Historical Saves" tab, columns A through F.						
Agency	Agency	Allocation Year (FY)	Allocation Year (integer)	Final Allocation (mgd)	Cutback Percentage	Allocation Factor
Alameda CWD	Alameda CWD	FY24-25	2025	7.57	12%	7%
Brisbane	Brisbane	FY24-25	2025	0.56	14%	0%
Burlingame	Burlingame	FY24-25	2025	2.97	14%	3%
Coastside	Coastside	FY24-25	2025	1.38	19%	1%
CWS - Total	CWS - Total	FY24-25	2025	23.24	20%	20%
Daly City	Daly City	FY24-25	2025	3.64	5%	3%
East Palo Alto	East Palo Alto	FY24-25	2025	1.49	5%	1%
Estero	Estero	FY24-25	2025	3.57	17%	3%
Hayward	Hayward	FY24-25	2025	12.50	12%	11%
Hillsborough	Hillsborough	FY24-25	2025	2.30	14%	2%
Menlo Park	Menlo Park	FY24-25	2025	2.61	16%	2%
Mid-Peninsula	Mid-Peninsula	FY24-25	2025	2.24	15%	2%
Millbrae	Millbrae	FY24-25	2025	1.71	11%	1%
Milpitas	Milpitas	FY24-25	2025	5.06	11%	4%
Mountain View	Mountain View	FY24-25	2025	6.84	12%	6%
North Coast	North Coast	FY24-25	2025	2.20	8%	2%
Palo Alto	Palo Alto	FY24-25	2025	8.88	11%	8%
Purissima Hills	Purissima Hills	FY24-25	2025	1.26	31%	1%
Redwood City	Redwood City	FY24-25	2025	6.95	19%	6%
San Bruno	San Bruno	FY24-25	2025	0.88	5%	1%
San Jose	San Jose	FY24-25	2025	3.79	11%	3%
Santa Clara	Santa Clara	FY24-25	2025	2.70	17%	2%
Stanford	Stanford	FY24-25	2025	1.36	5%	1%
Sunnyvale	Sunnyvale	FY24-25	2025	7.75	18%	7%
Westborough	Westborough	FY24-25	2025	0.76	5%	1%
Total						
Allocated						
Unallocated						
Reserved						

Instructions: Copy/paste the table below into the "Historical Saves" tab, columns A through F.

Input Category	Value	Allocation Year (FY)	Allocation Year (integer)
Allocation Year/Projection Year	FY24-25	FY24-25	2025
Tier 1 Shortage Allocation (mgd)	114.20	FY24-25	2025
Overall Reduction from Base Period Required	-15%	FY24-25	2025
SFPUC Maximum Cutback Factor	-22%	FY24-25	2025
SFPUC Minimum Cutback Factor	-5%	FY24-25	2025
Non-Residential Base Allocation %	93%	FY24-25	2025
Step 5 Reserved % of Remaining Tier 1 Allocation (less Step	50%	FY24-25	2025
Unreserved % of Remaining Tier 1 Allocation (less Step 3	50%	FY24-25	2025
Seasonal Allocation %	8%	FY24-25	2025
Step 5 ISG Weighting	33%	FY24-25	2025
Step 5 Base SFPUC Purchases Weighting	67%	FY24-25	2025
Residential Efficient Allocation (R-GPCD)	47.0	FY24-25	2025
Adjustment % for SFPUC Minimum Cutback, if efficient	95%	FY24-25	2025

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF JULY 2025

7/9/2025

CHECKS ISSUED	-	#423450 TO #423651
CANCELLED CHECK	-	#423576 & #423613
VOID CHECK	-	NONE

7/9/2025

CHECKS ISSUED (TYLER)	-	#500000 TO #500008
CANCELLED CHECK	-	NONE
VOID CHECK	-	NONE

7/10/2025

CHASE CREDIT CARD	-	N/A – Electronic Payment
-------------------	---	--------------------------

7/15/2025

CHECKS ISSUED	-	#423652 TO #423794
CANCELLED CHECK	-	NONE
VOID CHECK	-	NONE

7/15/2025

CHECKS ISSUED (TYLER)	-	#500009 TO #500061
CANCELLED CHECK	-	NONE
VOID CHECK	-	NONE

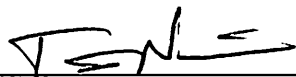
7/31/2025

CHECKS ISSUED	-	#423795 TO #423990
CANCELLED CHECK	-	NONE
VOID CHECK	-	NONE

7/31/2025

CHECKS ISSUED (TYLER)	-	#500062 TO #500361
CANCELLED CHECK	-	#500106 & #500155
VOID CHECK	-	#NONE

AUDITED



FINANCE DIRECTOR

APPROVED

CITY MANAGER

APPROVED

MAYOR

APPROVED

VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY
FISCAL YEAR 2025-2026

	MONTH	TOTAL
2025	July	\$ 15,869,193.61
	August	
	September	
	October	
	November	
	December	
2026	January	
	February	
	March	
	April	
	May	
	June	
	TOTAL	\$ 15,869,193.61

JULY 2025 BREAK DOWN OF EXPENSES BY FUND

Fund	Total for Month	Total for Year	% of Total
General Fund	\$ 8,878,486.04	\$ 8,878,486.04	55.9%
Gas Tax Fund	1,301,781.50	1,301,781.50	8.2%
Utility/Enterprise Funds	5,688,926.07	5,688,926.07	35.8%
Total:	\$ 15,869,193.61	\$ 15,869,193.61	100.0%

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423450	41250	4IMPRINT	07/09/25	4,479.00	MW	IS	
AP CHK 00423451	53561	ACTION TOWING	07/09/25	2,437.13	MW	IS	
AP CHK 00423452	56623	ADVANCED INTEGRATED PEST MA	07/09/25	585.00	MW	IS	
AP CHK 00423453	13854	AECO SYSTEMS INC	07/09/25	1,923.09	MW	IS	
AP CHK 00423454	15226	AFSCME DISTRICT COUNCIL 57	07/09/25	5,299.10	MW	IS	
AP CHK 00423455	14004	ALERT PEST CONTROL COMPANY	07/09/25	379.25	MW	IS	
AP CHK 00423456	49642	ALL CITY MANAGEMENT SERVICE	07/09/25	6,989.37	MW	IS	
AP CHK 00423457	7941	ALLIANT INSURANCE SERVICES	07/09/25	15,173.00	MW	IS	
AP CHK 00423458	22544	ALLSTAR FIRE EQUIPMENT INC	07/09/25	240.08	MW	IS	
AP CHK 00423459	37116	ALPHA ANALYTICAL LABORATORI	07/09/25	23,808.15	MW	IS	
AP CHK 00423460	56231	AMAZON CAPITAL SERVICES INC	07/09/25	21,039.98	MW	IS	
AP CHK 00423461	18216	AMERICAN SOIL & STONE INC	07/09/25	2,541.81	MW	IS	
AP CHK 00423462	55841	AQUA-METRIC SALES CO	07/09/25	4,765.81	MW	IS	
AP CHK 00423463	35117	ARROWHEAD FORENSICS	07/09/25	515.25	MW	IS	
AP CHK 00423464	32577	AT&T	07/09/25	363.43	MW	IS	
AP CHK 00423465	45508JPA	AT&T	07/09/25	15,019.21	MW	IS	
AP CHK 00423466	47003	AT&T	07/09/25	136.90	MW	IS	
AP CHK 00423467	47003	AT&T	07/09/25	142.25	MW	IS	
AP CHK 00423468	6413	AT&T MOBILITY	07/09/25	200.58	MW	IS	
AP CHK 00423469	6413	AT&T MOBILITY	07/09/25	133.44	MW	IS	
AP CHK 00423470	6413	AT&T MOBILITY	07/09/25	311.26	MW	IS	
AP CHK 00423471	6413	AT&T MOBILITY	07/09/25	901.79	MW	IS	
AP CHK 00423472	6413	AT&T MOBILITY	07/09/25	112.08	MW	IS	
AP CHK 00423473	29643	AUTO COLLISION CENTER	07/09/25	3,329.63	MW	IS	
AP CHK 00423474	1562	BAY AREA WATER SUPPLY & CON	07/09/25	1,090.00	MW	IS	
AP CHK 00423475	18691	BAY TRUCK ACCESSORIES	07/09/25	1,886.35	MW	IS	
AP CHK 00423476	19200	BIRITE FOODSERVICE DISTRIBU	07/09/25	2,393.31	MW	IS	
AP CHK 00423477	50803	BLUETRITON BRANDS INC	07/09/25	157.85	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00423478	57900	BOOT BARN HOLDINGS	07/09/25	319.66	MM	IS		
AP CHK 00423479	3349	BROADMOOR LANDSCAPE SUPPLY	07/09/25	685.90	MM	IS		
AP CHK 00423480	48259	BMVVT MOTORS INC	07/09/25	2,625.77	MM	IS		
AP CHK 00423481	58092	C W S CONSTRUCTION GROUP IN	07/09/25	93,126.13	MM	IS		
AP CHK 00423482	17997	C.L.E.A.	07/09/25	2,624.00	MM	IS		
AP CHK 00423483	36927	CALCON SYSTEMS INC	07/09/25	780.00	MM	IS		
AP CHK 00423484	17888	CARL WARREN & COMPANY INC	07/09/25	1,307.20	MM	IS		
AP CHK 00423485	23173	CD & POWER	07/09/25	2,755.00	MM	IS		
AP CHK 00423486	28636	CDW GOVERNMENT INC	07/09/25	702.35	MM	IS		
AP CHK 00423487	48009	CENGAGE LEARNING INC / GALE	07/09/25	178.75	MM	IS		
AP CHK 00423488	51204	CINTAS CORPORATION	07/09/25	350.57	MM	IS		
AP CHK 00423489	3678	CINTAS CORPORATION #464	07/09/25	1,722.95	MM	IS		
AP CHK 00423490	35395	CITY AUTO SUPPLY	07/09/25	955.60	MM	IS		
AP CHK 00423491	55905	CITY CONSULTANTS & RESEARCH	07/09/25	25.00	MM	IS		
AP CHK 00423492	49726	CITY OF BURLINGAME	07/09/25	195.00	MM	IS		
AP CHK 00423493	25602	CITY OF DALY CITY	07/09/25	148,024.86	MM	IS		
AP CHK 00423494	25816UPA	CITY OF SAN MATEO	07/09/25	76,456.71	MM	IS		
AP CHK 00423495	40147	CITY TOYOTA	07/09/25	405.96	MM	IS		
AP CHK 00423496	54186	CIVICPLUS LLC	07/09/25	13,691.64	MM	IS		
AP CHK 00423497	47244	COMCAST	07/09/25	89.52	MM	IS		
AP CHK 00423498	56819	COMCAST	07/09/25	207.00	MM	IS		
AP CHK 00423499	58194	COMCAST	07/09/25	223.04	MM	IS		
AP CHK 00423500	12578	COMPLETE LINEN SERVICES INC	07/09/25	147.37	MM	IS		
AP CHK 00423501	56253	CORE & MAIN LP	07/09/25	2,081.77	MM	IS		
AP CHK 00423502	43157UPA	COUNTY OF SAN MATEO	07/09/25	2,275.37	MM	IS		
AP CHK 00423503	48323	CRYSTAL CREAMERY	07/09/25	541.20	MM	IS		
AP CHK 00423504	28906	CSG CONSULTANTS INC	07/09/25	942.50	MM	IS		
AP CHK 00423505	1836	DAILY JOURNAL CORPORATION	07/09/25	250.80	MM	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423506	1937	DALY CITY FIREFIGHTERS UNIO	07/09/25	9,368.80	MW	IS	
AP CHK 00423507	30935	DALY CITY POLICE OFFICERS B	07/09/25	1,002.80	MW	IS	
AP CHK 00423508	9290	DALY CITY POLICE OFFICERS A	07/09/25	8,200.00	MW	IS	
AP CHK 00423509	9290	DALY CITY POLICE OFFICERS A	07/09/25	410.00	MW	IS	
AP CHK 00423510	36807	DALY CITY TEST ONLY	07/09/25	40.00	MW	IS	
AP CHK 00423511	42706	DASH MEDICAL GLOVES INC	07/09/25	840.55	MW	IS	
AP CHK 00423512	59070	DEVIL MOUNTAIN WHOLESALE NU	07/09/25	596.09	MW	IS	
AP CHK 00423513	56916	DORMAN ASSOCIATES INC	07/09/25	30,238.25	MW	IS	
AP CHK 00423514	36682	DU ALL SAFETY LLC	07/09/25	2,900.00	MW	IS	
AP CHK 00423515	1061	DUNN EDWARDS CORPORATION	07/09/25	1,111.15	MW	IS	
AP CHK 00423516	48177	EAST BAY TIRE CO	07/09/25	7,543.23	MW	IS	
AP CHK 00423517	56297	EME ENTERPRISE INC	07/09/25	537.49	MW	IS	
AP CHK 00423518	44735	ENVIRONMENTAL EXPRESS INC	07/09/25	2,956.76	MW	IS	
AP CHK 00423519	1049	EQUIFAX INFORMATION SVCS LL	07/09/25	50.00	MW	IS	
AP CHK 00423520	26327	EWING IRRIGATION PRODUCTS I	07/09/25	466.26	MW	IS	
AP CHK 00423521	59144	F J & I ENGINEERING INC	07/09/25	78,408.25	MW	IS	
AP CHK 00423522	36077	FASTENAL COMPANY	07/09/25	1,094.02	MW	IS	
AP CHK 00423523	40843	FASTRAK VIOLATION PROCESSIN	07/09/25	16.00	MW	IS	
AP CHK 00423524	17884	FEDEX	07/09/25	242.18	MW	IS	
AP CHK 00423525	G1ROMEYN	FRANCHISE TAX BOARD	07/09/25	76.79	MW	IS	
AP CHK 00423526	56170	GAVIN'S PAINTING	07/09/25	5,995.79	MW	IS	
AP CHK 00423527	48247	GCS ENVIRONMENTAL EQUIPMENT	07/09/25	1,815.23	MW	IS	
AP CHK 00423528	57713R	GERONA, CATHERINE	07/09/25	291.08	MW	IS	
AP CHK 00423529	1754	GRAINGER INC	07/09/25	1,776.28	MW	IS	
AP CHK 00423530	36985	GRAND INDUSTRIES INC	07/09/25	12,259.00	MW	IS	
AP CHK 00423531	1123	GRAYBAR ELECTRIC CO INC	07/09/25	36.26	MW	IS	
AP CHK 00423532	2223	HACH COMPANY	07/09/25	4,655.37	MW	IS	
AP CHK 00423533	47707R	HART, SHANE	07/09/25	447.13	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00423534	55667	HAZEN AND SAWYER	07/09/25	16,934.28	MW	IS		
AP CHK 00423535	58463	HD SUPPLY INC	07/09/25	417.96	MW	IS		
AP CHK 00423536	57688	HDL SOFTWARE LLC	07/09/25	878.21	MW	IS		
AP CHK 00423537	49700	HILL BROTHERS CHEMICAL CO	07/09/25	2,341.34	MW	IS		
AP CHK 00423538	59199	HOBART SERVICE	07/09/25	3,531.00	MW	IS		
AP CHK 00423539	15857	HOME DEPOT CREDIT SERVICES	07/09/25	15,600.06	MW	IS		
AP CHK 00423540	56109	HONEY BUCKET	07/09/25	857.96	MW	IS		
AP CHK 00423541	41818	HUNTINGTON COURT REPORTERS	07/09/25	29.24	MW	IS		
AP CHK 00423542	57924	IMPERIAL SUPPLIES LLC	07/09/25	20.10	MW	IS		
AP CHK 00423543	59273	INGRAM LIBRARY SERVICES LLC	07/09/25	6,566.73	MW	IS		
AP CHK 00423544	51901	INTEGRATED COMMUNICATION SY	07/09/25	573.00	MW	IS		
AP CHK 00423545	56564	INVOICE CLOUD INC	07/09/25	100.00	MW	IS		
AP CHK 00423546	27808	JAMES FORD INC	07/09/25	626.52	MW	IS		
AP CHK 00423547	48182	JET MCLCH INC	07/09/25	23,772.88	MW	IS		
AP CHK 00423548	48182	JET MCLCH INC	07/09/25	4,047.70	MW	IS		
AP CHK 00423549	42243	JOINT VENTURE SILICON VALLE	07/09/25	2,500.00	MW	IS		
AP CHK 00423550	31618	KOMPAN INC	07/09/25	530.94	MW	IS		
AP CHK 00423551	56811R	LAJOIE, MATTHEW	07/09/25	146.82	MW	IS		
AP CHK 00423552	13776	LANGUAGE LINE SERVICES	07/09/25	1,716.44	MW	IS		
AP CHK 00423553	8614	LC ACTION POLICE SUPPLY LTD	07/09/25	3,574.22	MW	IS		
AP CHK 00423554	29200	LEGAL SHIELD	07/09/25	535.35	MW	IS		
AP CHK 00423555	45083	LEHR	07/09/25	2,467.62	MW	IS		
AP CHK 00423556	24273	LEXIS NEXIS	07/09/25	324.48	MW	IS		
AP CHK 00423557	37094	LEXISNEXIS RISK DATA MANAGE	07/09/25	510.00	MW	IS		
AP CHK 00423558	12906LAW	LIEBERT CASSIDY WHITMORE	07/09/25	20,212.50	MW	IS		
AP CHK 00423559	16440	LINDE GAS & EQUIPMENT INC	07/09/25	149.56	MW	IS		
AP CHK 00423560	29332	LORAL LANDSCAPING	07/09/25	16,610.00	MW	IS		
AP CHK 00423561	49874	LOU'S GLOVES INC	07/09/25	584.26	MW	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423562	19332	MAGGIORA BROS DRILLING INC	07/09/25	114,712.50	MW	IS	
AP CHK 00423563	21683R	MANILA BAY CUISINE	07/09/25	436.00	MW	IS	
AP CHK 00423564	59128R	MEHLER, AUDREY	07/09/25	100.00	MW	IS	
AP CHK 00423565	23949	METRO MOBILE COMMUNICATIONS	07/09/25	10,182.86	MW	IS	
AP CHK 00423566	48672	METTLER TOLEDO RAININ LLC	07/09/25	639.00	MW	IS	
AP CHK 00423567	22863	MIDWEST TAPE INC	07/09/25	1,890.39	MW	IS	
AP CHK 00423568	38922	MISSIONSQUARE - 801447	07/09/25	1,000.00	MW	IS	
AP CHK 00423569	38922	MISSIONSQUARE - 801447	07/09/25	2,000.00	MW	IS	
AP CHK 00423570	38922	MISSIONSQUARE - 801447	07/09/25	6,000.00	MW	IS	
AP CHK 00423571	16115	MOTION INDUSTRIES INC	07/09/25	485.16	MW	IS	
AP CHK 00423572	52901	MUNIQUEP LLC	07/09/25	9,866.00	MW	IS	
AP CHK 00423573	34477	NCL OF WISCONSIN INC	07/09/25	3,322.83	MW	IS	
AP CHK 00423574	49974	NGLIC	07/09/25	2,335.21	MW	IS	
AP CHK 00423575	20019	NORCAL FPO	07/09/25	55.00	MW	IS	
AP-CHK 00423576	58288	NORESON-SYSTEMS-LLC	07/09/25	3,599.00	MW	IS	
AP CHK 00423577	15763	NORTH COAST COUNTY WATER DI	07/09/25	82.05	MW	IS	
AP CHK 00423578	25761	NORTHERN SAFETY CO INC	07/09/25	1,121.03	MW	IS	
AP CHK 00423579	56820	ODP BUSINESS SOLUTIONS LLC	07/09/25	23,974.79	MW	IS	
AP CHK 00423580	56822	ODP BUSINESS SOLUTIONS LLC	07/09/25	2,898.48	MW	IS	
AP CHK 00423581	58828	ONE WORKPLACE L FERRARI LLC	07/09/25	26,173.17	MW	IS	
AP CHK 00423582	56335	OPERATIONAL TECHNICAL SERVI	07/09/25	17,632.44	MW	IS	
AP CHK 00423583	3685	OTIS ELEVATOR COMPANY	07/09/25	200,812.50	MW	IS	
AP CHK 00423584	55555	OVERDRIVE INC	07/09/25	7,408.28	MW	IS	
AP CHK 00423585	29252	PACIFIC PRODUCE INC	07/09/25	925.50	MW	IS	
AP CHK 00423586	19627	PARKSON CORPORATION	07/09/25	4,814.63	MW	IS	
AP CHK 00423587	56663	PARTS AUTHORITY LLC	07/09/25	2,710.73	MW	IS	
AP CHK 00423588	57774	PENNA, MICHAEL G DELLA	07/09/25	500.00	MW	IS	
AP CHK 00423589	19678	PERS LONG TERM CARE PROGRAM	07/09/25	191.82	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423590	56216	PLAY-WELL TEKNOLOGIES	07/09/25	2,466.10	MW	IS	
AP CHK 00423591	49791R	POTI, ISAAGO	07/09/25	365.00	MW	IS	
AP CHK 00423592	53942	PREFERRED ALLIANCE INC	07/09/25	472.42	MW	IS	
AP CHK 00423593	53664	PROPRINT	07/09/25	8,170.00	MW	IS	
AP CHK 00423594	51526	PURETEC INDUSTRIAL WATER	07/09/25	260.98	MW	IS	
AP CHK 00423595	54044	QUADIENT LEASING USA INC	07/09/25	1,958.84	MW	IS	
AP CHK 00423596	43879R	QUON, GARRETT	07/09/25	173.35	MW	IS	
AP CHK 00423597	27398	R & S ERECTION NORTH PENINS	07/09/25	1,827.75	MW	IS	
AP CHK 00423598	58191	RDA CONSULTING	07/09/25	10,837.28	MW	IS	
AP CHK 00423599	55298	RDO EQUIPMENT CO	07/09/25	88.17	MW	IS	
AP CHK 00423600	1687	RED WING SHOES	07/09/25	173.06	MW	IS	
AP CHK 00423601	32503R	REES, JOSHUA	07/09/25	556.00	MW	IS	
AP CHK 00423602	56303R	REYES, LORENA	07/09/25	375.00	MW	IS	
AP CHK 00423603	53532	ROBERT HALF	07/09/25	1,837.50	MW	IS	
AP CHK 00423604	57114R	RODRIGUEZ, RENALDO	07/09/25	1,231.56	MW	IS	
AP CHK 00423605	22771	S & S WORLDWIDE INC	07/09/25	403.32	MW	IS	
AP CHK 00423606	1087	SAFETY KLEEN SYSTEMS INC	07/09/25	764.45	MW	IS	
AP CHK 00423607	1643	SAN MATEO COUNTY ENVIRONMEN	07/09/25	6,865.00	MW	IS	
AP CHK 00423608	43158JPA	SAN MATEO COUNTY FIRE COUNT	07/09/25	76,702.00	MW	IS	
AP CHK 00423609	56664	SAN MATEO COUNTY FIREFIGHTE	07/09/25	10,725.00	MW	IS	
AP CHK 00423610	35246	SAN MATEO COUNTY SHERIFFS O	07/09/25	13,350.00	MW	IS	
AP CHK 00423611	G1MARTINEZ	SAN MATEO COUNTY SHERIFF	07/09/25	112.50	MW	IS	
AP CHK 00423612	9666	SAN MATEO LAWN MOWER SHOP	07/09/25	1,337.26	MW	IS	
AP CHK 00423613	13987MED	SAN MATEO MEDICAL CENTER	07/09/25	10,418.94	MW	IS	
AP CHK 00423614	28445R	SANCHEZ, JOHN	07/09/25	186.78	MW	IS	
AP CHK 00423615	31449	SHARP ELECTRONICS CORPORATI	07/09/25	14,968.24	MW	IS	
AP CHK 00423616	52666	SHRED WORKS INC	07/09/25	79.00	MW	IS	
AP CHK 00423617	2055	SOUTH CITY LUMBER & SUPPLY	07/09/25	1,415.07	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00423618	58634	SPECTRUM CANINE ISABEL LLC	07/09/25	17,300.00	MW	IS		
AP CHK 00423619	18948	STATE CONTROLLER	07/09/25	150.00	MW	IS		
AP CHK 00423620	3613	STATIONARY ENGINEERS LOCAL	07/09/25	4,077.84	MW	IS		
AP CHK 00423621	45084	STEPFORD INC	07/09/25	16,747.32	MW	IS		
AP CHK 00423622	30507	STERICYCLE INC	07/09/25	109.99	MW	IS		
AP CHK 00423623	56741R	SUNARDI, HAN	07/09/25	125.00	MW	IS		
AP CHK 00423624	54332	SYN TECH SYSTEMS INC	07/09/25	2,200.00	MW	IS		
AP CHK 00423625	25674	TARGET SPECIALTY PRODUCTS	07/09/25	4,621.42	MW	IS		
AP CHK 00423626	2798	TEAMSTERS LOCAL 856	07/09/25	3,955.00	MW	IS		
AP CHK 00423627	51891	TETRA TECH INC	07/09/25	9,377.79	MW	IS		
AP CHK 00423628	53452	THATCHER COMPANY OF CALIFOR	07/09/25	8,626.32	MW	IS		
AP CHK 00423629	31452	TOWNE FORD	07/09/25	51,705.00	MW	IS		
AP CHK 00423630	52033	TRIPLEPI SMITH & ASSOCIATES	07/09/25	1,937.87	MW	IS		
AP CHK 00423631	55488	TRITECH SOFTWARE SYSTEMS	07/09/25	720.00	MW	IS		
AP CHK 00423632	26803	TURBO DATA SYSTEMS INC	07/09/25	16,948.43	MW	IS		
AP CHK 00423633	37637	ULINE INC	07/09/25	3,032.19	MW	IS		
AP CHK 00423634	56630	UNDERGROUND REPUBLIC WATER	07/09/25	506.21	MW	IS		
AP CHK 00423635	56607	UNION DOOR	07/09/25	8,325.00	MW	IS		
AP CHK 00423636	32209	UNIVAR SOLUTIONS USA INC	07/09/25	27,724.57	MW	IS		
AP CHK 00423637	58572	US FOODS INC	07/09/25	1,652.65	MW	IS		
AP CHK 00423638	58575	VALLEY OIL COMPANY	07/09/25	40,158.55	MW	IS		
AP CHK 00423639	29329	VERIZON WIRELESS SERVICES L	07/09/25	172.10	MW	IS		
AP CHK 00423640	29329	VERIZON WIRELESS SERVICES L	07/09/25	42.05	MW	IS		
AP CHK 00423641	29329	VERIZON WIRELESS SERVICES L	07/09/25	1,962.55	MW	IS		
AP CHK 00423642	1579	VWR INTERNATIONAL LLC	07/09/25	1,216.44	MW	IS		
AP CHK 00423643	50485	WAVE BROADBAND	07/09/25	95.95	MW	IS		
AP CHK 00423644	59206	WEST YOST & ASSOCIATES INC	07/09/25	5,319.04	MW	IS		
AP CHK 00423645	1095	WESTLAKE ECO SOFT-TOUCH	07/09/25	847.55	MW	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423646	54330	WILLIAMS SCOTSMAN INC	07/09/25	763.19	MW	IS	
AP CHK 00423647	46894	YAN, PERRY	07/09/25	400.00	MW	IS	
AP CHK 00423648	59085R	YEUNG, SZE CHUNG NELSON	07/09/25	1,402.00	MW	IS	
AP CHK 00423649	12694R	ZALINSKIS, KLAUS	07/09/25	664.08	MW	IS	
AP CHK 00423650	57428R	ZHANG, ALEXANDER	07/09/25	375.00	MW	IS	
AP CHK 00423651	58315	ZONE 4 CONSTRUCTION INC	07/09/25	45,425.20	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,662,255.89	Number of Checks Processed:	202
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 1,662,255.89

CANCELED CHECK:

00423613	13987MED	SAN MATEO MEDICAL CENTER	07/09/25	10,418.94
00423576	58288	NOREGON SYSTEMS LLC	07/09/25	<u>3,599.00</u>

1,648,237.95

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER 07/09/2025

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500000	07/09/2025	PRINTED	102782 AMERICAN HOME RENEWAL INC	369.24			
500001	07/09/2025	PRINTED	100016 AT&T	244.62			
500002	07/09/2025	PRINTED	102604 CENTRAL ROOFING INC	201.00			
500003	07/09/2025	PRINTED	102635 CFY CONSTRUCTION INC	201.00			
500004	07/09/2025	PRINTED	102373 HALVORSON, DANECA	1,342.71			
500005	07/09/2025	PRINTED	102786 HUANG, GILBERT	4,901.00			
500006	07/09/2025	PRINTED	102590 PAK'S ROOFING INC	402.00			
500007	07/09/2025	PRINTED	103139 ROMEL 400 LLC	348.40			
500008	07/09/2025	PRINTED	103301 TRINH, ALEXANDER	951.00			
9	CHECKS		CASH ACCOUNT TOTAL	8,960.97	.00		

AP CHECK RECONCILIATION REGISTER 07/09/2025

		UNCLEARED	CLEARED
9 CHECKS	FINAL TOTAL	8,960.97	.00
** END OF REPORT - Generated by Holly Feng **			

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
CB CHK 00071025	49024	JP MORGAN CHASE BANK N	07/10/25	77,014.91	HW	IS	Hand Written

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	77,014.91	Number of Checks Processed:	1
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 77,014.91

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	Note
AP CHK 00423652	56621	ACC BUSINESS	07/15/25	3,480.57	MW	IS		
AP CHK 00423653	57176	ACCREDITED EMS FIRE TRAININ	07/15/25	209.00	MW	IS		
AP CHK 00423654	15222	ACTION SPORTS	07/15/25	920.75	MW	IS		
AP CHK 00423655	29880	AIRGAS USA LLC	07/15/25	71.05	MW	IS		
AP CHK 00423656	14004	ALERT PEST CONTROL COMPANY	07/15/25	603.00	MW	IS		
AP CHK 00423657	59239	ALL FENCE COMPANY INC	07/15/25	17,117.00	MW	IS		
AP CHK 00423658	56231	AMAZON CAPITAL SERVICES INC	07/15/25	15,427.25	MW	IS		
AP CHK 00423659	57410R	ANDERSON, CHELA	07/15/25	60.60	MW	IS		
AP CHK 00423660	59319R	ARANO, MARIVIC U	07/15/25	325.00	MW	IS		
AP CHK 00423661	55891JUPALAM	ARMENTO AND HYNES LLP	07/15/25	5,500.00	MW	IS		
AP CHK 00423662	59325	ASSURE MSP INC	07/15/25	7,496.46	MW	IS		
AP CHK 00423663	32577	AT&T	07/15/25	1,053.09	MW	IS		
AP CHK 00423664	32577	AT&T	07/15/25	452.82	MW	IS		
AP CHK 00423665	44506R	ATLAS PLUMBING AND ROOTER I	07/15/25	2,000.00	MW	IS		
AP CHK 00423666	58199R	AUTO COLLISION CENTER	07/15/25	8,609.36	MW	IS		
AP CHK 00423667	49645	BADGE FRAME INC	07/15/25	345.00	MW	IS		
AP CHK 00423668	1232	BAKER & TAYLOR COMPANY INC	07/15/25	1,248.60	MW	IS		
AP CHK 00423669	27889R	BENSON, ROMEO	07/15/25	260.22	MW	IS		
AP CHK 00423670	58348	BMW MOTORCYCLES OF SAN FRAN	07/15/25	700.73	MW	IS		
AP CHK 00423671	55851	BOV EMBROIDERY INC	07/15/25	530.90	MW	IS		
AP CHK 00423672	54295R	CABLECOM LLC	07/15/25	4,000.00	MW	IS		
AP CHK 00423673	36927	CALCON SYSTEMS INC	07/15/25	6,660.00	MW	IS		
AP CHK 00423674	1289	CALIFORNIA DEPARTMENT OF TA	07/15/25	10,112.00	MW	IS		
AP CHK 00423675	9481	CALIFORNIA DEPARTMENT OF TA	07/15/25	912.00	MW	IS		
AP CHK 00423676	57672R	CALIFORNIA SEWER ENGINEERIN	07/15/25	2,000.00	MW	IS		
AP CHK 00423677	23173	CD & POWER	07/15/25	1,987.08	MW	IS		
AP CHK 00423678	54171	CENTURY CARPET INC	07/15/25	6,880.00	MW	IS		
AP CHK 00423679	3678	CINTAS CORPORATION #464	07/15/25	42.80	MW	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00423680	6649JPA	CITY OF BRISBANE	07/15/25	3,809.24	MW	IS	
AP CHK 00423681	25602	CITY OF DALY CITY	07/15/25	5,839.92	MW	IS	
AP CHK 00423682	45214	CITY OF SAN BRUNO	07/15/25	11,076.00	MW	IS	
AP CHK 00423683	25387	CITY OF SAN MATEO	07/15/25	79,551.00	MW	IS	
AP CHK 00423684	49446	COMCAST	07/15/25	226.66	MW	IS	
AP CHK 00423685	51804	COMCAST	07/15/25	455.61	MW	IS	
AP CHK 00423686	12578	COMPLETE LINEN SERVICES INC	07/15/25	147.37	MW	IS	
AP CHK 00423687	30109	CORELOGIC SOLUTIONS LLC	07/15/25	196.27	MW	IS	
AP CHK 00423688	57217R	COSGROVE, JOSHUA	07/15/25	360.23	MW	IS	
AP CHK 00423689	27948	COTTON SHIRES AND ASSOCIATE	07/15/25	2,456.25	MW	IS	
AP CHK 00423690	1836	DAILY JOURNAL CORPORATION	07/15/25	189.00	MW	IS	
AP CHK 00423691	54283R	DAUS-MAGBUAL, ROD	07/15/25	52.43	MW	IS	
AP CHK 00423692	48981	DC FROST ASSOCIATES INC	07/15/25	11,119.33	MW	IS	
AP CHK 00423693	59317	DE ANZA APPLIANCE	07/15/25	788.34	MW	IS	
AP CHK 00423694	59316R	DE LEON, EMIGDA	07/15/25	400.00	MW	IS	
AP CHK 00423695	26138R	DISCOUNT PLUMBING & HEATING	07/15/25	2,000.00	MW	IS	
AP CHK 00423696	21680	DKS ASSOCIATES INC	07/15/25	11,325.00	MW	IS	
AP CHK 00423697	30629LAW	DOWNEY BRAND ATTORNEYS LLP	07/15/25	6,223.00	MW	IS	
AP CHK 00423698	36682	DU ALL SAFETY LLC	07/15/25	300.00	MW	IS	
AP CHK 00423699	26327	EWING IRRIGATION PRODUCTS I	07/15/25	22,523.40	MW	IS	
AP CHK 00423700	36077	FASTENAL COMPANY	07/15/25	902.61	MW	IS	
AP CHK 00423701	10971	FEDEX OFFICE	07/15/25	6,379.63	MW	IS	
AP CHK 00423702	42056	FERGUSON ENTERPRISES INC #6	07/15/25	392.93	MW	IS	
AP CHK 00423703	53164	FIRE SMART PROMOTIONS	07/15/25	1,186.65	MW	IS	
AP CHK 00423704	54716	FIRESTATS LLC	07/15/25	1,250.00	MW	IS	
AP CHK 00423705	58498	FLAG STORE USA	07/15/25	347.10	MW	IS	
AP CHK 00423706	56170	GAVIN'S PAINTING	07/15/25	5,712.10	MW	IS	
AP CHK 00423707	58798R	GONZALES, ROBERT	07/15/25	325.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	Note
AP CHK 00423708	1754	GRAINGER INC	07/15/25	1,878.79	MW	IS		
AP CHK 00423709	22404	GREG'S TRUCKING SERVICE INC	07/15/25	4,138.46	MW	IS		
AP CHK 00423710	30894	GRM	07/15/25	127.69	MW	IS		
AP CHK 00423711	58275	HERITAGE LANDSCAPE SUPPLY G	07/15/25	2,052.42	MW	IS		
AP CHK 00423712	51104R	HOLMES, HEATHER	07/15/25	1,000.00	MW	IS		
AP CHK 00423713	47482	ICC	07/15/25	2,009.46	MW	IS		
AP CHK 00423714	48933	INFOSEND INC	07/15/25	7,368.15	MW	IS		
AP CHK 00423715	48708	INSPECTION SERVICES INC	07/15/25	2,663.00	MW	IS		
AP CHK 00423716	59320R	JACKSON, ERNEST	07/15/25	443.36	MW	IS		
AP CHK 00423717	57096	JONES, CLEITUS	07/15/25	1,680.00	MW	IS		
AP CHK 00423718	25348	KADOKS RESTAURANT	07/15/25	4,592.57	MW	IS		
AP CHK 00423719	59318R	KEYES, JOSEPH	07/15/25	81.12	MW	IS		
AP CHK 00423720	56070	KIRBY POLYGRAPH & INVESTIGA	07/15/25	3,600.00	MW	IS		
AP CHK 00423721	1108	L N CURTIS AND SONS	07/15/25	2,364.48	MW	IS		
AP CHK 00423722	13776	LANGUAGE LINE SERVICES	07/15/25	58.50	MW	IS		
AP CHK 00423723	8614	LC ACTION POLICE SUPPLY LTD	07/15/25	2,286.72	MW	IS		
AP CHK 00423724	58004JPALAW	LIEBERT CASSIDY WHITMORE	07/15/25	1,125.00	MW	IS		
AP CHK 00423725	58612	MACQUARIE EQUIPMENT CAPITAL	07/15/25	474.66	MW	IS		
AP CHK 00423726	32673	MAUGA HEAD, REX R	07/15/25	17,325.00	MW	IS		
AP CHK 00423727	15393	MCMASTER-CARR	07/15/25	134.99	MW	IS		
AP CHK 00423728	59101	METRO LOCKSMITHS INC	07/15/25	6,680.51	MW	IS		
AP CHK 00423729	38922	MISSIONSQUARE - 801447	07/15/25	3,225.00	MW	IS		
AP CHK 00423730	58316	NINYO & MOORE GEOTECHNICAL	07/15/25	1,736.86	MW	IS		
AP CHK 00423731	25761	NORTHERN SAFETY CO INC	07/15/25	364.73	MW	IS		
AP CHK 00423732	57251MED	OCCUPATIONAL HEALTH CENTERS	07/15/25	281.00	MW	IS		
AP CHK 00423733	54672	OCEAN TREASURES SERVICING I	07/15/25	370.61	MW	IS		
AP CHK 00423734	56820	ODP BUSINESS SOLUTIONS LLC	07/15/25	2,023.54	MW	IS		
AP CHK 00423735	56822	ODP BUSINESS SOLUTIONS LLC	07/15/25	828.82	MW	IS		

City of Daly City 07/14/25 [BANK RECON REGISTER] BK REGISTER Page 4
MON, JUL 14, 2025, 4:13 PM --req: CLEB-----leg: GL JL--loc: ONSITE-----job:1337967 J062-----prog: BK200 <1.54>--report id: CKREG---

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00423736	57303	ON COMPUTER SERVICES LLC	07/15/25	3,021.21	MW	IS		
AP CHK 00423737	56335	OPERATIONAL TECHNICAL SERVI	07/15/25	17,019.68	MW	IS		
AP CHK 00423738	1216	PACIFIC GAS & ELECTRIC	07/15/25	4.45	MW	IS		
AP CHK 00423739	58611	PACIFIC OFFICE AUTOMATION I	07/15/25	18.47	MW	IS		
AP CHK 00423740	59322R	PANG, LANI	07/15/25	194.81	MW	IS		
AP CHK 00423741	47135	PENINSULA FAMILY SERVICE	07/15/25	12,000.00	MW	IS		
AP CHK 00423742	3297	PENINSULA LIBRARY SYSTEM	07/15/25	4,705.79	MW	IS		
AP CHK 00423743	29738	PENINSULA UNIFORMS & EQUIPM	07/15/25	5,928.56	MW	IS		
AP CHK 00423744	51799	PET FOOD EXPRESS	07/15/25	450.68	MW	IS		
AP CHK 00423745	59314R	PETER YEE & SHERRY LEW	07/15/25	513.00	MW	IS		
AP CHK 00423746	33097	PIONEER CONTRACTORS INC	07/15/25	35,107.01	MW	IS		
AP CHK 00423747	57003	PLANTE & MORAN PLLC	07/15/25	27,125.00	MW	IS		
AP CHK 00423748	36106	POLYDYNE INC	07/15/25	70,202.32	MW	IS		
AP CHK 00423749	14449	R & S ERECTION OF SAN MATEO	07/15/25	276.00	MW	IS		
AP CHK 00423750	59326R	RAMIREZ, DUSTIN	07/15/25	131.04	MW	IS		
AP CHK 00423751	1687	RED WING SHOES	07/15/25	946.99	MW	IS		
AP CHK 00423752	58466	REMEDY ENGINEERING INC	07/15/25	1,707.00	MW	IS		
AP CHK 00423753	59321R	RENTERIA JR, MARTIN	07/15/25	192.00	MW	IS		
AP CHK 00423754	1200	REPUBLIC SERVICES OF NORTH	07/15/25	1,820,327.29	MW	IS		
AP CHK 00423755	53532	ROBERT HALP	07/15/25	4,528.13	MW	IS		
AP CHK 00423756	1087	SAFETY KLEEN SYSTEMS INC	07/15/25	2,866.60	MW	IS		
AP CHK 00423757	59256	SALAS O'BRIEN ENGINEERS INC	07/15/25	10,887.50	MW	IS		
AP CHK 00423758	1109	SAN FRANCISCO PUBLIC UTILIT	07/15/25	725,691.46	MW	IS		
AP CHK 00423759	51614	SAN MATEO CART SERVICE	07/15/25	1,500.00	MW	IS		
AP CHK 00423760	12544	SAN MATEO COUNTY CONTROLLER	07/15/25	62,537.50	MW	IS		
AP CHK 00423761	52312	SAN MATEO COUNTY EMERGENCY	07/15/25	100.00	MW	IS		
AP CHK 00423762	35246	SAN MATEO COUNTY SHERIFFS O	07/15/25	250.00	MW	IS		
AP CHK 00423763	13987MED	SAN MATEO MEDICAL CENTER	07/15/25	6,300.00	MW	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423764	59324R	SEIBOLD, TAYLOR	07/15/25	400.00	MW	IS	
AP CHK 00423765	1111	SF - WATER	07/15/25	726,622.98	MW	IS	
AP CHK 00423766	23742	SHOE DEPOT INC	07/15/25	1,036.55	MW	IS	
AP CHK 00423767	52666	SHRED WORKS INC	07/15/25	161.00	MW	IS	
AP CHK 00423768	46954	SILVERSPOT GRAPHICS	07/15/25	1,236.36	MW	IS	
AP CHK 00423769	37110R	SOLIS, ELIZABETH	07/15/25	142.56	MW	IS	
AP CHK 00423770	56958JPA	STEPFORD	07/15/25	3,200.00	MW	IS	
AP CHK 00423771	23112	STERLING	07/15/25	90.95	MW	IS	
AP CHK 00423772	59010R	SUBROCLAIMS INC	07/15/25	2,096.77	MW	IS	
AP CHK 00423773	51439	SWEET DELIGHT BAKERY	07/15/25	902.00	MW	IS	
AP CHK 00423774	45319	T MOBILE USA INC	07/15/25	115.00	MW	IS	
AP CHK 00423775	51891	TETRA TECH INC	07/15/25	3,543.69	MW	IS	
AP CHK 00423776	1201	THOMSON REUTERS WEST	07/15/25	3,800.00	MW	IS	
AP CHK 00423777	59323R	TUALAULELEI, ARVIN	07/15/25	242.70	MW	IS	
AP CHK 00423778	26803	TURBO DATA SYSTEMS INC	07/15/25	8,590.81	MW	IS	
AP CHK 00423779	57186	TURNER ADVISEMENT LLC	07/15/25	3,825.00	MW	IS	
AP CHK 00423780	58899R	ULTIMATE PIPELINES	07/15/25	4,000.00	MW	IS	
AP CHK 00423781	58576LAW	VAN DERMYDEN MAKUS LAW CORP	07/15/25	7,428.50	MW	IS	
AP CHK 00423782	29329	VERIZON WIRELESS SERVICES L	07/15/25	4,226.71	MW	IS	
AP CHK 00423783	29329	VERIZON WIRELESS SERVICES L	07/15/25	188.20	MW	IS	
AP CHK 00423784	29329	VERIZON WIRELESS SERVICES L	07/15/25	1,694.36	MW	IS	
AP CHK 00423785	29329	VERIZON WIRELESS SERVICES L	07/15/25	169.16	MW	IS	
AP CHK 00423786	29329	VERIZON WIRELESS SERVICES L	07/15/25	47.05	MW	IS	
AP CHK 00423787	29329	VERIZON WIRELESS SERVICES L	07/15/25	94.10	MW	IS	
AP CHK 00423788	29329	VERIZON WIRELESS SERVICES L	07/15/25	4,004.87	MW	IS	
AP CHK 00423789	29329	VERIZON WIRELESS SERVICES L	07/15/25	268.28	MW	IS	
AP CHK 00423790	39237	WEST COAST CODE CONSULTANTS	07/15/25	44,922.34	MW	IS	
AP CHK 00423791	38558	WILSEY HAM INC	07/15/25	41,832.94	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00423792	59304	XTEAM DESIGN AND CONSTRUCTI	07/15/25	10,000.00	MW	IS		
AP CHK 00423793	59313	XYBIX SYSTEMS INC	07/15/25	34,875.96	MW	IS		
AP CHK 00423794	52320R	ZACCARO, CHRISTOPHER	07/15/25	450.00	MW	IS		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	4,070,197.12	Number of Checks Processed:	143
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 4,070,197.12

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500009	07/15/2025	PRINTED	100641 ACTIVE NETWORK LLC	72,400.00			
500010	07/15/2025	PRINTED	100309 ALERT PEST CONTROL COMPAN	3,979.00			
500011	07/15/2025	PRINTED	100811 AMERICAN MESSAGING	34.28			
500012	07/15/2025	PRINTED	101009 ANTHEM BLUE CROSS	160.60			
500013	07/15/2025	PRINTED	103292 ARB PSC	1,200.00			
500014	07/15/2025	PRINTED	102062 ARTHUR J GALLAGHER RISK M	40,000.00			
500015	07/15/2025	PRINTED	102062 ARTHUR J GALLAGHER RISK M	3,518,563.97			
500016	07/15/2025	PRINTED	101317 AXON ENTERPRISE INC	94,077.77			
500017	07/15/2025	PRINTED	100034 BAKER & TAYLOR COMPANY IN	895.00			
500018	07/15/2025	PRINTED	103041 BANCROFT, GLADYS	375.00			
500019	07/15/2025	PRINTED	100132 BROADMOOR LANDSCAPE SUPPL	481.26			
500020	07/15/2025	PRINTED	101468 BRYCE CONSULTING INC	6,460.00			
500021	07/15/2025	PRINTED	100762 CALIFA GROUP	720.00			
500022	07/15/2025	PRINTED	103318 CHL CONSTRUCTION INC	1,401.00			
500023	07/15/2025	PRINTED	101213 CINTAS CORPORATION	159.27			
500024	07/15/2025	PRINTED	100141 CINTAS CORPORATION #464	1,962.93			
500025	07/15/2025	PRINTED	101736 CLAREMONT BEHAVIORAL SERV	1,384.50			
500026	07/15/2025	PRINTED	100934 CRISTANDO HOUSE INC	240.00			
500027	07/15/2025	PRINTED	102531 CRUZ, AURA JOMELIE	721.54			
500028	07/15/2025	PRINTED	100072 DAILY JOURNAL CORPORATION	87.00			
500029	07/15/2025	PRINTED	102411 DUMANDAN, WILGRACE	721.54			
500030	07/15/2025	PRINTED	103135 EQUIFAX WORKFORCE SOLUTIO	406.01			
500031	07/15/2025	PRINTED	102940 FRANCHISE TAX BOARD	544.85			
500032	07/15/2025	PRINTED	103286 FRANCHISE TAX BOARD	53.41			
500033	07/15/2025	PRINTED	100065 GRAINGER INC	854.13			
500034	07/15/2025	PRINTED	103233 GUMSHOE GROUP, THE	5,200.00			
500035	07/15/2025	PRINTED	103290 JANG, ROWENA L	1,597.25			
500036	07/15/2025	PRINTED	101716 JAVA CONNECTIONS LLC	11,011.67			
500037	07/15/2025	PRINTED	103291 JOHNSON, LARRY	367.87			
500038	07/15/2025	PRINTED	102340 KALAVERAS, MARJORIE	769.50			
500039	07/15/2025	PRINTED	101749 KELLY SPICERS FACILITIES	3,364.76			
500040	07/15/2025	PRINTED	102609 KLATT, JOHN	475.47			
500041	07/15/2025	PRINTED	103085 LAZ KARP ASSOCIATES LLC	5,977.00			
500042	07/15/2025	PRINTED	100684 LEGACY MECHANICAL & ENERG	14,144.15			
500043	07/15/2025	PRINTED	103060 LUTU, SIMAILE	20,000.00			
500044	07/15/2025	PRINTED	100434 OCLC INC	5,660.03			
500045	07/15/2025	PRINTED	100033 PACIFIC GAS & ELECTRIC	270,813.16			
500046	07/15/2025	PRINTED	100917 PACIFIC LIBRARY PARTNERSH	11,641.00			
500047	07/15/2025	PRINTED	100413 PERS LONG TERM CARE PROGR	191.82			
500048	07/15/2025	PRINTED	101406 PIIAN SYSTEMS LLC	3,655.16			
500049	07/15/2025	PRINTED	101355 PROPRINT	30,131.96			
500050	07/15/2025	PRINTED	102306 RAVNTECH CORPORATION	18,750.00			
500051	07/15/2025	PRINTED	102935 SAN MATEO COUNTY SHERIFF	112.50			
500052	07/15/2025	PRINTED	101291 SHRED WORKS INC	46.00			
500053	07/15/2025	PRINTED	103013 SPECTRUM CANINE ISABEL LL	10,000.00			
500054	07/15/2025	PRINTED	102319 STEPFORD	18,477.00			
500055	07/15/2025	PRINTED	103317 TEAMS GENERAL ROOFING INC	201.00			
500056	07/15/2025	PRINTED	100780 TELEPATH CORPORATION	700.00			
500057	07/15/2025	PRINTED	103316 TURNIL CONSTRUCTION	201.00			
500058	07/15/2025	PRINTED	102615 VIOLA, ANNA MARIE	769.50			
500059	07/15/2025	PRINTED	102383 WILLIAMS, ANNE	721.54			
500060	07/15/2025	PRINTED	103319 YEUNG, SZE CHUNG NELSON	1,946.81			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500061	07/15/2025	PRINTED	102337 ZALINSKIS, KLAUS	664.08			
53	CHECKS		CASH ACCOUNT TOTAL	4,185,473.29	.00		

AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
53 CHECKS		
FINAL TOTAL	4,185,473.29	.00
** END OF REPORT - Generated by Holly Feng **		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423795	56621	ACC BUSINESS	07/31/25	526.49	MW	IS	
AP CHK 00423796	56124R	ADAMS, RYAN	07/31/25	1,920.00	MW	IS	
AP CHK 00423797	18761	AGRIMONTI, RICHARD	07/31/25	720.00	MW	IS	
AP CHK 00423798	1465	ALBERTSONS SAFEWAY	07/31/25	2,277.09	MW	IS	
AP CHK 00423799	56231	AMAZON CAPITAL SERVICES INC	07/31/25	17.05	MW	IS	
AP CHK 00423800	14988	AMERICAN TOWER CORPORATION	07/31/25	9,800.74	MW	IS	
AP CHK 00423801	42310	AMERINAT	07/31/25	292.85	MW	IS	
AP CHK 00423802	59334R	ANDRADE, RAUL	07/31/25	600.00	MW	IS	
AP CHK 00423803	55841	AQUA-METRIC SALES CO	07/31/25	2,914.51	MW	IS	
AP CHK 00423804	56141R	ARGUELLES, GUILLERMO	07/31/25	92.58	MW	IS	
AP CHK 00423805	22124	ASBESTOS MANAGEMENT GROUP O	07/31/25	7,400.00	MW	IS	
AP CHK 00423806	1232	BAKER & TAYLOR COMPANY INC	07/31/25	2,528.04	MW	IS	
AP CHK 00423807	33100R	BARTON, MICHAEL P	07/31/25	720.00	MW	IS	
AP CHK 00423808	1562	BAY AREA WATER SUPPLY & CON	07/31/25	5,973.75	MW	IS	
AP CHK 00423809	59071	BEAM CONSTRUCTION ENTERPRIS	07/31/25	80,750.00	MW	IS	
AP CHK 00423810	38585	BFI OF CALIFORNIA INC	07/31/25	4,214.27	MW	IS	
AP CHK 00423811	19200	BIRITE FOODSERVICE DISTRIBU	07/31/25	2,930.10	MW	IS	
AP CHK 00423812	20204	BKF ENGINEERS	07/31/25	352.25	MW	IS	
AP CHK 00423813	58646	BLAISDELL'S BUSINESS PRODUC	07/31/25	12,959.40	MW	IS	
AP CHK 00423814	50803	BLUETRITON BRANDS INC	07/31/25	83.95	MW	IS	
AP CHK 00423815	2343	BOFFI, DAVID	07/31/25	720.00	MW	IS	
AP CHK 00423816	56901R	BRAY, DENNIS	07/31/25	720.00	MW	IS	
AP CHK 00423817	59332R	BRIGGS, ANTHONY	07/31/25	60.00	MW	IS	
AP CHK 00423818	58177R	BRIONES, RICHENDA	07/31/25	720.00	MW	IS	
AP CHK 00423819	21239R	BROWN, DENISE	07/31/25	943.25	MW	IS	
AP CHK 00423820	5896	BUSHONG, MATTHEW	07/31/25	720.00	MW	IS	
AP CHK 00423821	16519	C/CAG	07/31/25	339,978.00	MW	IS	
AP CHK 00423822	24936R	CABATIC, VICTOR	07/31/25	720.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423823	36927	CALCON SYSTEMS INC	07/31/25	56,204.12	MW	IS	
AP CHK 00423824	1196	CALIFORNIA WATER SERVICE CO	07/31/25	424.30	MW	IS	
AP CHK 00423825	13757R	CARMAN, ROBERT	07/31/25	720.00	MW	IS	
AP CHK 00423826	1569	CASTELLO, BARBARA F	07/31/25	720.00	MW	IS	
AP CHK 00423827	58360R	CATTANEO, MICHAEL	07/31/25	60.00	MW	IS	
AP CHK 00423828	54171	CENTURY CARPET INC	07/31/25	11,600.00	MW	IS	
AP CHK 00423829	25273R	CHIU, CHUNG	07/31/25	720.00	MW	IS	
AP CHK 00423830	20101	CHRISMAN, DALE	07/31/25	720.00	MW	IS	
AP CHK 00423831	51204	CINTAS CORPORATION	07/31/25	1,359.16	MW	IS	
AP CHK 00423832	25602	CITY OF DALY CITY	07/31/25	4,195.57	MW	IS	
AP CHK 00423833	19765	CLARIDAD DELLAWAY, JOVITA	07/31/25	720.00	MW	IS	
AP CHK 00423834	3369	CLAY, WEBSTER L	07/31/25	720.00	MW	IS	
AP CHK 00423835	59331	CODE 3 TECHNOLOGY LLC	07/31/25	1,996.63	MW	IS	
AP CHK 00423836	52363R	COLLINS, CHRISTOPHER	07/31/25	2,506.62	MW	IS	
AP CHK 00423837	51534R	CORTESE, RICHARD	07/31/25	720.00	MW	IS	
AP CHK 00423838	27948	COTTON SHIRES AND ASSOCIATE	07/31/25	3,547.50	MW	IS	
AP CHK 00423839	14930	COUNTY OF SAN MATEO	07/31/25	246.76	MW	IS	
AP CHK 00423840	42324	CRIME SCENE CLEANERS INC	07/31/25	130.00	MW	IS	
AP CHK 00423841	48323	CRYSTAL CREAMERY	07/31/25	378.84	MW	IS	
AP CHK 00423842	50052R	CURRAN, JOSEPH	07/31/25	720.00	MW	IS	
AP CHK 00423843	25580	CWEA-MEMBERSHIP	07/31/25	239.00	MW	IS	
AP CHK 00423844	19907	CWEA-TCP	07/31/25	263.00	MW	IS	
AP CHK 00423845	1042	D C LOCK & SECURITY SERVICE	07/31/25	25.27	MW	IS	
AP CHK 00423846	1836	DAILY JOURNAL CORPORATION	07/31/25	186.00	MW	IS	
AP CHK 00423847	1414	DALY CITY CENTRAL CASHIER	07/31/25	1,226.36	MW	IS	
AP CHK 00423848	48520	DALY CITY PARTNERSHIP	07/31/25	18,309.52	MW	IS	
AP CHK 00423849	43092R	DELA TORRE, VICENTE	07/31/25	720.00	MW	IS	
AP CHK 00423850	40295R	DELEON, FRANCISCO	07/31/25	720.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423851	1299	DEPARTMENT OF JUSTICE	07/31/25	897.00	MW	IS	
AP CHK 00423852	22736	DEWEY, DAVID	07/31/25	750.00	MW	IS	
AP CHK 00423853	24262R	DIMAGGIO, JOAN	07/31/25	720.00	MW	IS	
AP CHK 00423854	47857	DIVISION OF THE STATE ARCHI	07/31/25	232.05	MW	IS	
AP CHK 00423855	21680	DKS ASSOCIATES INC	07/31/25	5,045.00	MW	IS	
AP CHK 00423856	52551	DN TANKS INC	07/31/25	16,952.90	MW	IS	
AP CHK 00423857	9643	DONATI, ROBERT	07/31/25	720.00	MW	IS	
AP CHK 00423858	52764R	DONNELLY, WARD	07/31/25	720.00	MW	IS	
AP CHK 00423859	4012	DREXLER, MARILYN	07/31/25	720.00	MW	IS	
AP CHK 00423860	38242R	ENG, LAURA	07/31/25	1,440.00	MW	IS	
AP CHK 00423861	15253	ENVIRONMENTAL SCIENCE ASSOC	07/31/25	197,368.63	MW	IS	
AP CHK 00423862	26327	EWING IRRIGATION PRODUCTS I	07/31/25	7,165.45	MW	IS	
AP CHK 00423863	39474	EXPRESS PLUMBING	07/31/25	8,411.83	MW	IS	
AP CHK 00423864	1278	FARRAR, RICHARD F	07/31/25	345.36	MW	IS	
AP CHK 00423865	36077	FASSTENAL COMPANY	07/31/25	358.63	MW	IS	
AP CHK 00423866	19787	FIRST CHOICE COFFEE SERVICE	07/31/25	76.86	MW	IS	
AP CHK 00423867	21600	FLORES, EMUEBDA	07/31/25	720.00	MW	IS	
AP CHK 00423868	57350	FREYER & LAURETA INC	07/31/25	1,156.25	MW	IS	
AP CHK 00423869	2808	GALLEGOS, ALEX	07/31/25	120.00	MW	IS	
AP CHK 00423870	56905R	GAMEZ, JOHN	07/31/25	720.00	MW	IS	
AP CHK 00423871	53703	GATES & ASSOCIATES	07/31/25	138.00	MW	IS	
AP CHK 00423872	25055	GILDEN, SUSANNA	07/31/25	720.00	MW	IS	
AP CHK 00423873	39521R	GONZALEZ, GREGORY	07/31/25	720.00	MW	IS	
AP CHK 00423874	1754	GRAINGER INC	07/31/25	733.25	MW	IS	
AP CHK 00423875	23820R	GREGORIO, EDWARD	07/31/25	720.00	MW	IS	
AP CHK 00423876	18896R	GUZMAN, CARMELITO	07/31/25	720.00	MW	IS	
AP CHK 00423877	2223	HACH COMPANY	07/31/25	947.93	MW	IS	
AP CHK 00423878	57302	HALEY AND ALDRICH INC	07/31/25	51,454.50	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423879	52520R	HAMILTON, ANGELO	07/31/25	720.00	MW	IS	
AP CHK 00423880	27846R	HAMILTON, JASON	07/31/25	750.00	MW	IS	
AP CHK 00423881	55312R	HARRISON, RONALD	07/31/25	720.00	MW	IS	
AP CHK 00423882	55667	HAZEN AND SAWYER	07/31/25	35,787.50	MW	IS	
AP CHK 00423883	57688	HDL COMPANIES	07/31/25	1,925.98	MW	IS	
AP CHK 00423884	56911R	HENSLEY, PATRICK	07/31/25	720.00	MW	IS	
AP CHK 00423885	17021	HF&H CONSULTANTS LLC	07/31/25	6,404.57	MW	IS	
AP CHK 00423886	15857	HOME DEPOT CREDIT SERVICES	07/31/25	13,884.58	MW	IS	
AP CHK 00423887	57974	HSQ TECH INC	07/31/25	1,000.00	MW	IS	
AP CHK 00423888	41818	HUNTINGTON COURT REPORTERS	07/31/25	24.00	MW	IS	
AP CHK 00423889	57486R	HUYNH, LYNN	07/31/25	537.96	MW	IS	
AP CHK 00423890	48708	INSPECTION SERVICES INC	07/31/25	175.00	MW	IS	
AP CHK 00423891	57693	INTERACTIVE RESOURCES INC	07/31/25	24,116.80	MW	IS	
AP CHK 00423892	14932	INTERSTATE BATTERY SYSTEM O	07/31/25	341.54	MW	IS	
AP CHK 00423893	24233	JACOBS ASSOCIATES	07/31/25	148,967.32	MW	IS	
AP CHK 00423894	1205	JEFFERSON UNION HIGH SCHOOL	07/31/25	400.00	MW	IS	
AP CHK 00423895	59330	JONES HALL LLP	07/31/25	9,119.00	MW	IS	
AP CHK 00423896	38217R	JUROW, JEFFREY	07/31/25	720.00	MW	IS	
AP CHK 00423897	56290R	KAVANAUGH, SEAN	07/31/25	720.00	MW	IS	
AP CHK 00423898	59329	KELLISON, MICHAEL	07/31/25	225.00	MW	IS	
AP CHK 00423899	35151R	KETT, ROBERT	07/31/25	720.00	MW	IS	
AP CHK 00423900	1274	KEYES, MARK	07/31/25	720.00	MW	IS	
AP CHK 00423901	58897	KOIOS ENGINEERING INC	07/31/25	54,872.00	MW	IS	
AP CHK 00423902	7147	LAX JR, HARRY	07/31/25	720.00	MW	IS	
AP CHK 00423903	33497	LEGACY MECHANICAL & ENERGY	07/31/25	3,661.14	MW	IS	
AP CHK 00423904	59328R	LEI, XING	07/31/25	500.00	MW	IS	
AP CHK 00423905	12906LAW	LIEBERT CASSIDY WHITMORE	07/31/25	16,149.50	MW	IS	
AP CHK 00423906	47136	LIFEMOVES	07/31/25	856.05	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00423907	10726R	MAGALONG, LEB	07/31/25	720.00	MW	IS	
AP CHK 00423908	41479R	MAGAN, RODOLFO S	07/31/25	720.00	MW	IS	
AP CHK 00423909	56024R	MANLANGIT, DANILO	07/31/25	720.00	MW	IS	
AP CHK 00423910	29768R	MARINOS, DEMETRIOS	07/31/25	60.00	MW	IS	
AP CHK 00423911	19261	MARIO, MANUEL	07/31/25	720.00	MW	IS	
AP CHK 00423912	56785R	MATOS, KEITH	07/31/25	287.80	MW	IS	
AP CHK 00423913	56914R	MCCARTHY, DIANE	07/31/25	720.00	MW	IS	
AP CHK 00423914	2667	MCCARTHY, DONALD	07/31/25	720.00	MW	IS	
AP CHK 00423915	19262	MCGOWAN, TOMMY	07/31/25	720.00	MW	IS	
AP CHK 00423916	59101	METRO LOCKSMITHS INC	07/31/25	260.00	MW	IS	
AP CHK 00423917	42161R	MORGAN, JEFFREY	07/31/25	720.00	MW	IS	
AP CHK 00423918	30490R	MOTIPARA, RAJ	07/31/25	720.00	MW	IS	
AP CHK 00423919	17629R	MULTIWOPELE, JAY	07/31/25	720.00	MW	IS	
AP CHK 00423920	15210	MUNICIPAL MAINTENANCE EQUIP	07/31/25	226.06	MW	IS	
AP CHK 00423921	53625	MUNISERVICES	07/31/25	3,188.07	MW	IS	
AP CHK 00423922	37560R	MURRAY, MATTHEW	07/31/25	720.00	MW	IS	
AP CHK 00423923	3603	MUTTER, RAYMOND	07/31/25	720.00	MW	IS	
AP CHK 00423924	2921	NAGY, ALBERT	07/31/25	720.00	MW	IS	
AP CHK 00423925	9393	O'ROURKE, MICHAEL	07/31/25	345.36	MW	IS	
AP CHK 00423926	40754R	ODLE, JOHN	07/31/25	720.00	MW	IS	
AP CHK 00423927	56820	ODP BUSINESS SOLUTIONS LLC	07/31/25	229.18	MW	IS	
AP CHK 00423928	56822	ODP BUSINESS SOLUTIONS LLC	07/31/25	2,750.12	MW	IS	
AP CHK 00423929	3685	OTIS ELEVATOR COMPANY	07/31/25	1,604.40	MW	IS	
AP CHK 00423930	49111	PACIFIC BAY EQUIPMENT	07/31/25	208.17	MW	IS	
AP CHK 00423931	29252	PACIFIC PRODUCE INC	07/31/25	576.85	MW	IS	
AP CHK 00423932	31575R	PADREDDI, MICHAEL	07/31/25	625.00	MW	IS	
AP CHK 00423933	5870R	PALABY, NORMAN	07/31/25	345.36	MW	IS	
AP CHK 00423934	47135	PENINSULA FAMILY SERVICE	07/31/25	30,000.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00423935	13399	PERLAS, MICHAEL A	07/31/25	720.00	MM	IS		
AP CHK 00423936	13794R	PETERSEN, CHRISTOPHER	07/31/25	750.00	MM	IS		
AP CHK 00423937	5216	PEZZOLA, LOUIE	07/31/25	720.00	MM	IS		
AP CHK 00423938	26448R	PICETTI, PETE	07/31/25	720.00	MM	IS		
AP CHK 00423939	53942	PREFERRED ALLIANCE INC	07/31/25	601.42	MM	IS		
AP CHK 00423940	13591	PROJECT READ	07/31/25	1,258.54	MM	IS		
AP CHK 00423941	1143	PUMP REPAIR SERVICE	07/31/25	47,590.22	MM	IS		
AP CHK 00423942	57861R	QUINLAN, JOHN	07/31/25	60.00	MM	IS		
AP CHK 00423943	2170	RAYMOND, RONALD	07/31/25	720.00	MM	IS		
AP CHK 00423944	42223	RENAISSANCE ENTREPRENEUR CE	07/31/25	21,249.95	MM	IS		
AP CHK 00423945	59100	REVEL ENVIRONMENTAL MANUPAC	07/31/25	68,082.66	MM	IS		
AP CHK 00423946	58016	REXEL USA INC	07/31/25	2,511.34	MM	IS		
AP CHK 00423947	2569	ROY, CORY	07/31/25	345.36	MM	IS		
AP CHK 00423948	59180R	RODRIGUEZ, JOSE	07/31/25	100.00	MM	IS		
AP CHK 00423949	35246	SAN MATEO COUNTY SHERIFFS O	07/31/25	1,265.00	MM	IS		
AP CHK 00423950	1790	SAN MATEO COUNTY TRANSIT DI	07/31/25	50,049.69	MM	IS		
AP CHK 00423951	57658	SAN MATEO RESOURCE CONSERVA	07/31/25	13,394.67	MM	IS		
AP CHK 00423952	54717	SANTANA, VALERIA CRISTINA	07/31/25	3,500.00	MM	IS		
AP CHK 00423953	24148	SCHOLASTIC INC	07/31/25	5,998.88	MM	IS		
AP CHK 00423954	9858	SCOTT, MICHAEL	07/31/25	720.00	MM	IS		
AP CHK 00423955	56241R	SHEVCHENKO, DANNY	07/31/25	720.00	MM	IS		
AP CHK 00423956	54855R	SIGALA, MARIO	07/31/25	135.00	MM	IS		
AP CHK 00423957	46954	SILVERSPOT GRAPHICS	07/31/25	4,992.77	MM	IS		
AP CHK 00423958	51449	SIMPSON GUMPERTZ & HEGER IN	07/31/25	2,370.00	MM	IS		
AP CHK 00423959	32237	SMART & FINAL STORES LLC	07/31/25	2,452.75	MM	IS		
AP CHK 00423960	7383	SROCK, STEPHEN E	07/31/25	720.00	MM	IS		
AP CHK 00423961	45084	STEEPFORD INC	07/31/25	262.50	MM	IS		
AP CHK 00423962	51439	SWEET DELIGHT BAKERY	07/31/25	1,765.00	MM	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00423963	34747	SWINERTON MANAGEMENT & CONS	07/31/25	33,524.25	MW	IS		
AP CHK 00423964	34861R	SZELE, ROSINA	07/31/25	720.00	MW	IS		
AP CHK 00423965	45319	T MOBILE USA INC	07/31/25	950.00	MW	IS		
AP CHK 00423966	7371	TALLERICO, JEFFREY M	07/31/25	720.00	MW	IS		
AP CHK 00423967	58829	TENNYSON ELECTRIC LLC	07/31/25	300,850.75	MW	IS		
AP CHK 00423968	59327R	THEIN AUNG & LIM MEE WAH	07/31/25	500.00	MW	IS		
AP CHK 00423969	38867R	TIMBOE, BRIAN	07/31/25	720.00	MW	IS		
AP CHK 00423970	18039	TIRAPANI, ALAN	07/31/25	720.00	MW	IS		
AP CHK 00423971	2138	TOCCALINO, MILLY	07/31/25	720.00	MW	IS		
AP CHK 00423972	26803	TURBO DATA SYSTEMS INC	07/31/25	21,461.91	MW	IS		
AP CHK 00423973	47572	TYLER TECHNOLOGIES INC	07/31/25	17,548.01	MW	IS		
AP CHK 00423974	34148R	ULIMAN, DOUGLAS	07/31/25	720.00	MW	IS		
AP CHK 00423975	56630	UNDERGROUND REPUBLIC WATER	07/31/25	37.46	MW	IS		
AP CHK 00423976	58572	US FOODS INC	07/31/25	1,743.96	MW	IS		
AP CHK 00423977	40483R	VALENCIA, JOSE	07/31/25	750.00	MW	IS		
AP CHK 00423978	29329	VERIZON WIRELESS SERVICES L	07/31/25	161.17	MW	IS		
AP CHK 00423979	26676R	VILLARIN, BERNADETTE	07/31/25	500.00	MW	IS		
AP CHK 00423980	48249	VSS INTERNATIONAL INC	07/31/25	396,304.18	MW	IS		
AP CHK 00423981	45254R	WARDLE, BRANDON	07/31/25	90.00	MW	IS		
AP CHK 00423982	13853	WATSON	07/31/25	37,105.94	MW	IS		
AP CHK 00423983	49085	WEST COAST ARBORISTS INC	07/31/25	19,922.00	MW	IS		
AP CHK 00423984	56924R	WILLIAMS, JAMAL	07/31/25	720.00	MW	IS		
AP CHK 00423985	38558	WILSEY HAM INC	07/31/25	2,669.76	MW	IS		
AP CHK 00423986	45551	WOLTERS KLUWER LEGAL & REGU	07/31/25	2,239.79	MW	IS		
AP CHK 00423987	53426	WRECO	07/31/25	25,640.30	MW	IS		
AP CHK 00423988	22444	ZOBELL, ELIZABETH	07/31/25	720.00	MW	IS		
AP CHK 00423989	58315	ZONE 4 CONSTRUCTION INC	07/31/25	173,166.72	MW	IS		
AP CHK 00423990	58467	ZOON ENGINEERING INC	07/31/25	51,468.13	MW	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
G R A N D T O T A L S:									
		Total Void Machine Written		0.00		Number of Checks Processed:		0	
		Total Void Hand Written		0.00		Number of Checks Processed:		0	
		Total Machine Written		2,594,961.00		Number of Checks Processed:		196	
		Total Hand Written		0.00		Number of Checks Processed:		0	
		Total Reversals		0.00		Number of Checks Processed:		0	
		Total Cancelled		0.00		Number of Checks Processed:		0	
		Total EFTs		0.00		Number of EFTs Processed:		0	
		Total EPAYs		0.00		Number of EPAYs Processed:		0	
		G R A N D T O T A L		2,594,961.00					

City of Daly City, CA



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500062	07/31/2025	PRINTED	103032 13GALLONS LLC	6,065.93			
500063	07/31/2025	PRINTED	103351 3SERG HOME BUILDER	4,901.00			
500064	07/31/2025	PRINTED	103003 A CABALLERO PRODUCTIONS	724.29			
500065	07/31/2025	PRINTED	101816 ACC BUSINESS	3,493.17			
500066	07/31/2025	PRINTED	101660 ACCELA INC	13,651.92			
500067	07/31/2025	PRINTED	100331 ACTION SPORTS	3,814.86			
500068	07/31/2025	PRINTED	101341 ACTION TOWING	3,301.50			
500069	07/31/2025	PRINTED	100332 AESCME DISTRICT COUNCIL 5	5,434.10			
500070	07/31/2025	PRINTED	103111 AGRIGATOR INC	3,150.00			
500071	07/31/2025	PRINTED	100309 ALERT PEST CONTROL COMPAN	923.00			
500072	07/31/2025	PRINTED	100220 ALLIANT INSURANCE SERVICE	4,230.00			
500073	07/31/2025	PRINTED	100474 ALLSTAR FIRE EQUIPMENT IN	563.52			
500074	07/31/2025	PRINTED	103340 ALYSSA YEE	425.00			
500075	07/31/2025	PRINTED	103372 AMENA NGAMENA NG	2,000.00			
500076	07/31/2025	PRINTED	100081 AMERICA COPY & PRINTING C	96.14			
500077	07/31/2025	PRINTED	103365 AMERICAN ASPHALT REPAIR &	8,000.00			
500078	07/31/2025	PRINTED	100111 AMERICAN WATER WORKS ASSO	5,020.00			
500079	07/31/2025	PRINTED	103342 ANDREW M MEROVICH	3,555.72			
500080	07/31/2025	PRINTED	103320 ANGELA CARRILLO	78.35			
500081	07/31/2025	PRINTED	103323 ANNA TOLENTINO	1,004.00			
500082	07/31/2025	PRINTED	101009 ANTHEM BLUE CROSS	147.00			
500083	07/31/2025	PRINTED	103306 APEX POWER ELECTRICAL SUP	456.26			
500084	07/31/2025	PRINTED	101641 AQUA-METRIC SALES CO	3,693.48			
500085	07/31/2025	PRINTED	103289 ASSURE MSP INC	7,495.66			
500086	07/31/2025	PRINTED	100672 AT&T	363.43			
500087	07/31/2025	PRINTED	100672 AT&T	5,340.33			
500088	07/31/2025	PRINTED	100672 AT&T	148.59			
500089	07/31/2025	PRINTED	100672 AT&T	149.66			
500090	07/31/2025	PRINTED	100193 AT&T MOBILITY	311.14			
500091	07/31/2025	PRINTED	100193 AT&T MOBILITY	112.04			
500092	07/31/2025	PRINTED	100193 AT&T MOBILITY	1,448.64			
500093	07/31/2025	PRINTED	100193 AT&T MOBILITY	5,631.98			
500094	07/31/2025	PRINTED	100193 AT&T MOBILITY	1,609.60			
500095	07/31/2025	PRINTED	100193 AT&T MOBILITY	2,172.96			
500096	07/31/2025	PRINTED	100193 AT&T MOBILITY	898.56			
500097	07/31/2025	PRINTED	100193 AT&T MOBILITY	122.68			
500098	07/31/2025	PRINTED	102572 ATLAS PLUMBING AND ROOTER	2,000.00			
500099	07/31/2025	PRINTED	103339 AVA MARIE PEREZ	425.00			
500100	07/31/2025	PRINTED	101317 AXON ENTERPRISE INC	282,544.66			
500101	07/31/2025	PRINTED	100421 BAY AREA PAVING COMPANY I	14,655.00			
500102	07/31/2025	PRINTED	100054 BAY AREA WATER SUPPLY & C	35,028.50			
500103	07/31/2025	PRINTED	102630 BAYLINE DEMOLITION	101.00			
500104	07/31/2025	PRINTED	101484 BAYSIDE COLLISION CENTER	9,016.46			
500105	07/31/2025	PRINTED	101308 BAYWORK	803.00			
500106	07/31/2025	PRINTED	103310 BERNADETTE R VILLARIN TRU	500.00			
500107	07/31/2025	PRINTED	103356 BERNADETTE VILLARIN	801.00			
500108	07/31/2025	PRINTED	100404 BIRITE FOODSERVICE DISTRI	8,791.60			
500109	07/31/2025	PRINTED	101196 BLUETRITON BRANDS INC	151.36			
500110	07/31/2025	PRINTED	101196 BLUETRITON BRANDS INC	117.93			
500111	07/31/2025	PRINTED	100368 BOUND TREE MEDICAL LLC	882.73			
500112	07/31/2025	PRINTED	BP3-SF7 2001 JS OWNER LLC	59,802.00			
500113	07/31/2025	PRINTED	101687 BRADSHAW CONSTRUCTION	11,930.00			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500114	07/31/2025	PRINTED	102273 BRENTWOOD FAMILY PET CARE	1,765.00			
500115	07/31/2025	PRINTED	101239 BROADCAST MUSIC INC	1,424.00			
500116	07/31/2025	PRINTED	100132 BROADMOOR LANDSCAPE SUPPL	1,938.35			
500117	07/31/2025	PRINTED	100689 C & A BROWN COMPANY	225.00			
500118	07/31/2025	PRINTED	100381 C.L.E.A.	2,592.00			
500119	07/31/2025	PRINTED	100327 CALIFORNIA BUILDING OFFIC	790.00			
500120	07/31/2025	PRINTED	100112 CALIFORNIA FIRE CHIEFS AS	2,352.00			
500121	07/31/2025	PRINTED	103370 CALIFORNIA SEWER ENGINEER	500.00			
500122	07/31/2025	PRINTED	100029 CALIFORNIA WATER SERVICE	46.83			
500123	07/31/2025	PRINTED	103357 CARSON MECHANICAL	2,870.52			
500124	07/31/2025	PRINTED	100592 CDW GOVERNMENT INC	345.37			
500125	07/31/2025	PRINTED	100900 CEL ANALYTICAL INC	3,767.00			
500126	07/31/2025	PRINTED	102635 CFY CONSTRUCTION INC	201.00			
500127	07/31/2025	PRINTED	103362 CHARMINE BAUTISTA	960.90			
500128	07/31/2025	PRINTED	103318 CHL CONSTRUCTION INC	801.00			
500129	07/31/2025	PRINTED	103343 CHLOE GUEVARA	425.00			
500130	07/31/2025	PRINTED	101213 CINTAS CORPORATION	3,137.28			
500131	07/31/2025	PRINTED	101213 CINTAS CORPORATION	1,881.64			
500132	07/31/2025	PRINTED	100141 CINTAS CORPORATION #464	5,478.13			
500133	07/31/2025	PRINTED	102547 CKG BUILDING CONSTRUCTION	201.00			
500134	07/31/2025	PRINTED	100390 CLEARLITE TROPHIES	192.28			
500135	07/31/2025	PRINTED	100460 COLE PARMER INSTRUMENT CO	986.74			
500136	07/31/2025	PRINTED	101097 COMCAST	178.30			
500137	07/31/2025	PRINTED	101104 COMCAST	104.00			
500138	07/31/2025	PRINTED	101783 COMCAST	238.04			
500139	07/31/2025	PRINTED	101826 COMCAST	211.18			
500140	07/31/2025	PRINTED	101827 COMCAST	223.04			
500141	07/31/2025	PRINTED	101967 COMCAST	478.49			
500142	07/31/2025	PRINTED	103072 COMCAST	171.55			
500143	07/31/2025	PRINTED	103222 COMCAST	161.46			
500144	07/31/2025	PRINTED	100278 COMPLETE LINEN SERVICES I	442.11			
500145	07/31/2025	PRINTED	100121 CONTRACTORS ELECTRICAL DI	129.18			
500146	07/31/2025	PRINTED	101741 CORE & MAIN LP	334.25			
500147	07/31/2025	PRINTED	100348 COUNTY OF SAN MATEO	21,900.00			
500148	07/31/2025	PRINTED	103338 COURTNEY SHIN MUN CHANG	425.00			
500149	07/31/2025	PRINTED	100902 CRIME SCENE CLEANERS INC	130.00			
500150	07/31/2025	PRINTED	100934 CRISTANDO HOUSE INC	240.00			
500151	07/31/2025	PRINTED	103349 CRISTINA D RUH	45.00			
500152	07/31/2025	PRINTED	101089 CRYSTAL CREAMERY	1,758.08			
500153	07/31/2025	PRINTED	100092 CSMFO	30.00			
500154	07/31/2025	PRINTED	103308 CUNAMACUE	400.00			
500155	07/31/2025	PRINTED	100532 CWEA-MEMBERSHIP	129.00			
500156	07/31/2025	PRINTED	100422 CWEA-TCP	372.00			
500157	07/31/2025	PRINTED	100072 DAILY JOURNAL CORPORATION	1,020.00			
500158	07/31/2025	PRINTED	100047 DALY CITY CENTRAL CASHIER	33.46			
500159	07/31/2025	PRINTED	100078 DALY CITY FIREFIGHTERS UN	9,226.48			
500160	07/31/2025	PRINTED	100238 DALY CITY POLICE OFFICERS	8,100.00			
500161	07/31/2025	PRINTED	100238 DALY CITY POLICE OFFICERS	405.00			
500162	07/31/2025	PRINTED	100635 DALY CITY POLICE OFFICERS	981.00			
500163	07/31/2025	PRINTED	102212 DALY CITY PUBLIC LIBRARY	2,500.00			
500164	07/31/2025	PRINTED	100756 DALY CITY TEST ONLY	200.00			
500165	07/31/2025	PRINTED	100070 DALY CITY TOOL MART	463.68			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500166	07/31/2025	PRINTED	103341 DANIEL HERPE	1,164.73			
500167	07/31/2025	PRINTED	103307 DAVID JACOBSON	300.00			
500168	07/31/2025	PRINTED	103337 DEBRA RODGERS	425.00			
500169	07/31/2025	PRINTED	102597 DISCOUNT PLUMBING & HEATI	4,000.00			
500170	07/31/2025	PRINTED	103371 DISCOVER PLUMBING AND ROO	2,000.00			
500171	07/31/2025	PRINTED	102280 DUNNIGAN PSYCHOLOGICAL &	1,000.00			
500172	07/31/2025	PRINTED	101082 EAST BAY TIRE CO	2,104.66			
500173	07/31/2025	PRINTED	103240 ELITE HARDCAPES & CONSTR	500.00			
500174	07/31/2025	PRINTED	103333 EMMA O'SHEA	425.00			
500175	07/31/2025	PRINTED	103336 EMMA RIVERA	425.00			
500176	07/31/2025	PRINTED	103335 EMMANUELLE CHU	425.00			
500177	07/31/2025	PRINTED	100208 ENTENMANN ROVIN COMPANY	63.95			
500178	07/31/2025	PRINTED	100145 ENVIRONMENTAL RESOURCE AS	1,133.25			
500179	07/31/2025	PRINTED	103135 EQUIFAX WORKFORCE Solutio	4,690.33			
500180	07/31/2025	PRINTED	101777 ESO SOLUTIONS INC	667.58			
500181	07/31/2025	PRINTED	101746 EUROFINS EPK BUILT ENVIRO	396.84			
500182	07/31/2025	PRINTED	100544 EWING IRRIGATION PRODUCTS	1,015.43			
500183	07/31/2025	PRINTED	101992 FACILITY SOLUTIONS GROUP	2,870.44			
500184	07/31/2025	PRINTED	100735 FASTENAL COMPANY	962.20			
500185	07/31/2025	PRINTED	100377 FEDEX	24.33			
500186	07/31/2025	PRINTED	103373 FERNANDO REYES	2,000.00			
500187	07/31/2025	PRINTED	101136 FIRE SAFETY SUPPLY INCORP	1,775.44			
500188	07/31/2025	PRINTED	101459 FORENSIC LOGIC LLC	14,039.00			
500189	07/31/2025	PRINTED	101802 FUN EXPRESS LLC	697.36			
500190	07/31/2025	PRINTED	101709 GAVIN'S PAINTING	11,123.05			
500191	07/31/2025	PRINTED	103112 GOLDEN GATE SIGN COMPANY	4,417.92			
500192	07/31/2025	PRINTED	103352 GOLDEN HEIGHTS REMODELING	402.00			
500193	07/31/2025	PRINTED	100625 GOODYEAR COMMERCIAL TIRE	2,720.35			
500194	07/31/2025	PRINTED	100149 GOVERNMENT FINANCE OFFICE	150.00			
500195	07/31/2025	PRINTED	101655 GOVINVEST INC	16,800.00			
500196	07/31/2025	PRINTED	100065 GRAINGER INC	4,501.34			
500197	07/31/2025	PRINTED	102581 GRAND ROOFING INC	201.00			
500198	07/31/2025	PRINTED	101366 GRAPHICS ON THE EDGE	244.81			
500199	07/31/2025	PRINTED	100022 GRAYBAR ELECTRIC CO INC	185.16			
500200	07/31/2025	PRINTED	102023 GREEN HALO SYSTEMS INC	402.00			
500201	07/31/2025	PRINTED	100632 GRM	629.89			
500202	07/31/2025	PRINTED	100089 HACH COMPANY	6,152.42			
500203	07/31/2025	PRINTED	103331 HAILEY NG	425.00			
500204	07/31/2025	PRINTED	100144 HARRINGTON INDUSTRIAL PLA	495.87			
500205	07/31/2025	PRINTED	101399 HARRIS COMPUTER SYSTEMS	54,594.98			
500206	07/31/2025	PRINTED	100079 HARRISON & BONINI INC	255.77			
500207	07/31/2025	PRINTED	102187 HERITAGE LANDSCAPE SUPPLY	33.77			
500208	07/31/2025	PRINTED	101152 HILL BROTHERS CHEMICAL CO	1,632.98			
500209	07/31/2025	PRINTED	101695 HONEY BUCKET	258.49			
500210	07/31/2025	PRINTED	103354 HRVC CONSTRUCTION	4,901.00			
500211	07/31/2025	PRINTED	102116 HSQ TECH INC	30,424.00			
500212	07/31/2025	PRINTED	102909 THE HUB COMMUNITY CORPORA	95.61			
500213	07/31/2025	PRINTED	100893 HUNTINGTON COURT REPORTER	62.46			
500214	07/31/2025	PRINTED	102649 IN AND OUT PLUMBING	2,000.00			
500215	07/31/2025	PRINTED	100653 INNOVATIVE CLAIM SOLUTION	34,347.34			
500216	07/31/2025	PRINTED	100815 J P COOKE COMPANY	1,051.30			
500217	07/31/2025	PRINTED	103334 JACOB SASTRA	425.00			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500218	07/31/2025	PRINTED	100545 JAM SERVICES INC	3,351.19			
500219	07/31/2025	PRINTED	100579 JAMES FORD INC	843.02			
500220	07/31/2025	PRINTED	103358 JIA YI LIANG	3,501.00			
500221	07/31/2025	PRINTED	103363 JOELLE MARTINEZ	425.00			
500222	07/31/2025	PRINTED	103374 JOHN CHANG	500.00			
500223	07/31/2025	PRINTED	103322 JOHN WAI KAI CHAN	12.50			
500224	07/31/2025	PRINTED	100526 JOHNSON CONTROLS SECURITY	589.79			
500225	07/31/2025	PRINTED	103330 JOLE ELIZABETH MCFAUL	425.00			
500226	07/31/2025	PRINTED	102465 JONATHAN PREMENKO	5,895.65			
500227	07/31/2025	PRINTED	103170 JR HOME REMODELING	1,101.00			
500228	07/31/2025	PRINTED	103369 K DESIGNERS	393.14			
500229	07/31/2025	PRINTED	102923 KAISER PERMANENTE	3,655.37			
500230	07/31/2025	PRINTED	100781 KEMIRA WATER SOLUTIONS IN	9,795.14			
500231	07/31/2025	PRINTED	100835 KIMBALL MIDWEST	1,523.60			
500232	07/31/2025	PRINTED	103353 KIMBERLY PRADO	2,978.11			
500233	07/31/2025	PRINTED	100017 L N CURTIS AND SONS	3,755.49			
500234	07/31/2025	PRINTED	103217 LAUTZENHISER'S STATIONERY	1,577.00			
500235	07/31/2025	PRINTED	101885 LEADERSHIP COUNCIL SAN MA	3,900.00			
500236	07/31/2025	PRINTED	100598 LEGAL SHIELD	602.15			
500237	07/31/2025	PRINTED	100971 LEHR	20,262.78			
500238	07/31/2025	PRINTED	102416 LEILANI RAMOS	164.76			
500239	07/31/2025	PRINTED	100784 LEXIPOL LLC	23,345.15			
500240	07/31/2025	PRINTED	102324 LIEBERT CASSIDY WHITMORE	6,965.00			
500241	07/31/2025	PRINTED	100604 LORAL LANDSCAPING	6,095.00			
500242	07/31/2025	PRINTED	101159 LOU'S GLOVES INC	693.00			
500243	07/31/2025	PRINTED	103304 LOUIS LANGI	297.17			
500244	07/31/2025	PRINTED	102190 LUBE SQUAD OF SFO LLC	307.44			
500245	07/31/2025	PRINTED	103368 LWG CONSTRUCTION	3,000.00			
500246	07/31/2025	PRINTED	103328 MANUEL FENIQUITO	400.00			
500247	07/31/2025	PRINTED	103361 MAURICE CHEE	4,901.00			
500248	07/31/2025	PRINTED	101409 MAVERICK NETWORKS INC	58,500.00			
500249	07/31/2025	PRINTED	103302 MAYBELLE MANIO	2,304.18			
500250	07/31/2025	PRINTED	100310 MAZE & ASSOCIATES INC	50,600.00			
500251	07/31/2025	PRINTED	103110 METRO LOCKSMITHS INC	140.00			
500252	07/31/2025	PRINTED	100503 METRO MOBILE COMMUNICATIO	1,035.00			
500253	07/31/2025	PRINTED	100503 METRO MOBILE COMMUNICATIO	2,303.87			
500254	07/31/2025	PRINTED	103332 MIA KYLIE BERNARDO CABATI	425.00			
500255	07/31/2025	PRINTED	103348 MIROSLAW KESSLER	325.00			
500256	07/31/2025	PRINTED	103326 MISSION EDGE SAN DIEGO	485.00			
500257	07/31/2025	PRINTED	100816 MISSIONSQUARE - 801447	1,470.06			
500258	07/31/2025	PRINTED	100816 MISSIONSQUARE - 801447	1,000.00			
500259	07/31/2025	PRINTED	100816 MISSIONSQUARE - 801447	3,325.00			
500260	07/31/2025	PRINTED	100816 MISSIONSQUARE - 801447	5,900.00			
500261	07/31/2025	PRINTED	100816 MISSIONSQUARE - 801447	2,000.00			
500262	07/31/2025	PRINTED	100447 MMANC	95.00			
500263	07/31/2025	PRINTED	100347 MOTION INDUSTRIES INC	1,075.51			
500264	07/31/2025	PRINTED	101460 MSI FUEL MANAGEMENT	465.00			
500265	07/31/2025	PRINTED	100329 MUNICIPAL MAINTENANCE EQU	194.80			
500266	07/31/2025	PRINTED	101303 MUNIQUIP LLC	9,649.78			
500267	07/31/2025	PRINTED	101160 NGLIC	2,290.37			
500268	07/31/2025	PRINTED	103294 NIKKI PHONPHICHITH	250.00			
500269	07/31/2025	PRINTED	103329 NOLAN PITA	600.00			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500270	07/31/2025	PRINTED	101865 ODP BUSINESS SOLUTIONS LL	47.71			
500271	07/31/2025	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	517.86			
500272	07/31/2025	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	58.86			
500273	07/31/2025	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	81.38			
500274	07/31/2025	PRINTED	101866 ODP BUSINESS SOLUTIONS LL	963.23			
500275	07/31/2025	PRINTED	101757 OPERATIONAL TECHNICAL SER	32,361.60			
500276	07/31/2025	PRINTED	100142 OTIS ELEVATOR COMPANY	1,214.72			
500277	07/31/2025	PRINTED	103360 P & L CONSTRUCTION	4,901.00			
500278	07/31/2025	PRINTED	100033 PACIFIC GAS & ELECTRIC	199,139.19			
500279	07/31/2025	PRINTED	100601 PACIFIC PRODUCE INC	3,978.00			
500280	07/31/2025	PRINTED	100130 PENINSULA LIBRARY SYSTEM	196,799.00			
500281	07/31/2025	PRINTED	100413 PERS LONG TERM CARE PROGR	191.82			
500282	07/31/2025	PRINTED	101241 PET FOOD EXPRESS	157.37			
500283	07/31/2025	PRINTED	100062 PETERSON	103.40			
500284	07/31/2025	PRINTED	101034 PETERSON TRUCKS INC	133.44			
500285	07/31/2025	PRINTED	101406 PIAN SYSTEMS LLC	11,162.92			
500286	07/31/2025	PRINTED	101977 PLAYAWAY PRODUCTS LLC	74.99			
500287	07/31/2025	PRINTED	101475 POD OFFICE	3,277.32			
500288	07/31/2025	PRINTED	100737 POLYDYNE INC	43,186.54			
500289	07/31/2025	PRINTED	101616 POWER MAINTENANCE CORP	7,000.00			
500290	07/31/2025	PRINTED	100685 PRISM	1,069,810.00			
500291	07/31/2025	PRINTED	101355 PROPRINT	1,985.44			
500292	07/31/2025	PRINTED	100025 PUMP REPAIR SERVICE	96,176.88			
500293	07/31/2025	PRINTED	100846 PUPPET ART THEATER CO LLC	500.00			
500294	07/31/2025	PRINTED	101229 PURETEC INDUSTRIAL WATER	523.00			
500295	07/31/2025	PRINTED	101386 QUADIENT LEASING USA INC	712.33			
500296	07/31/2025	PRINTED	103068 QUALITY CONTROL SERVICES	341.44			
500297	07/31/2025	PRINTED	100317 R & S ERECTION OF SAN MAT	9,968.00			
500298	07/31/2025	PRINTED	101533 RDO EQUIPMENT CO	262.23			
500299	07/31/2025	PRINTED	100063 RED WING SHOES	173.06			
500300	07/31/2025	PRINTED	103359 REDWOOD HOLDINGS LLC	4,901.00			
500301	07/31/2025	PRINTED	102530 RENEWAL BY ANDERSON	1,803.42			
500302	07/31/2025	PRINTED	102129 REXEL USA INC	2,034.81			
500303	07/31/2025	PRINTED	103089 RINGCENTRAL INC	604.81			
500304	07/31/2025	PRINTED	101337 ROBERT HALF	1,102.50			
500305	07/31/2025	PRINTED	100479 S & S WORLDWIDE INC	153.78			
500306	07/31/2025	PRINTED	100013 SAFETY KLEEN SYSTEMS INC	337.48			
500307	07/31/2025	PRINTED	101232 SAN MATEO CART SERVICE	1,500.00			
500308	07/31/2025	PRINTED	100061 SAN MATEO COUNTY ENVIRONM	1,782.00			
500309	07/31/2025	PRINTED	100061 SAN MATEO COUNTY ENVIRONM	525.00			
500310	07/31/2025	PRINTED	100061 SAN MATEO COUNTY ENVIRONM	525.00			
500311	07/31/2025	PRINTED	100061 SAN MATEO COUNTY ENVIRONM	525.00			
500312	07/31/2025	PRINTED	100061 SAN MATEO COUNTY ENVIRONM	525.00			
500313	07/31/2025	PRINTED	101833 SAN MATEO COUNTY FIREFIGH	10,560.00			
500314	07/31/2025	PRINTED	102935 SAN MATEO COUNTY SHERIFF	112.50			
500315	07/31/2025	PRINTED	103145 SAN MATEO REGIONAL NETWORK	1,275.00			
500316	07/31/2025	PRINTED	102140 SCC ELECTRIC INC	8,575.00			
500317	07/31/2025	PRINTED	103350 SEAN CHAU CONSTRUCTION RO	201.00			
500318	07/31/2025	PRINTED	102440 SHANE HART	802.42			
500319	07/31/2025	PRINTED	100500 SHOE DEPOT INC	685.29			
500320	07/31/2025	PRINTED	101291 SHRED WORKS INC	207.00			
500321	07/31/2025	PRINTED	102582 SMELLY MELS PLUMBING INC	2,000.00			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 99900000 10001

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
500322	07/31/2025	PRINTED	100556 SOUTH BAY REGIONAL PUBLIC	473.00			
500323	07/31/2025	PRINTED	103345 SPINTRONIX ENTERTAINMENT	1,000.00			
500324	07/31/2025	PRINTED	100435 ST FRANCIS ELECTRIC INC	7,200.00			
500325	07/31/2025	PRINTED	100140 STATIONARY ENGINEERS LOCA	4,077.84			
500326	07/31/2025	PRINTED	102319 STEPFORD	2,079.00			
500327	07/31/2025	PRINTED	100972 STEPFORD INC	19,061.00			
500328	07/31/2025	PRINTED	100872 STEVENS BAY AREA DIESEL S	1,280.84			
500329	07/31/2025	PRINTED	100014 STEWART CHEVROLET CADILLA	54.01			
500330	07/31/2025	PRINTED	100386 SUPERION LLC	48,268.65			
500331	07/31/2025	PRINTED	100386 SUPERION LLC	166,553.58			
500332	07/31/2025	PRINTED	101223 SWEET DELIGHT BAKERY	3,227.00			
500333	07/31/2025	PRINTED	100982 T MOBILE USA INC	165.00			
500334	07/31/2025	PRINTED	100114 TEAMSTERS LOCAL 856	3,921.00			
500335	07/31/2025	PRINTED	101342 TEC HELP FLEET TRAINING	1,000.00			
500336	07/31/2025	PRINTED	100305 TELECOMMUNICATIONS ENGINE	3,024.50			
500337	07/31/2025	PRINTED	100468 THE MERCURY NEWS	364.26			
500338	07/31/2025	PRINTED	102625 TOM LEE ROOFING INC	201.00			
500339	07/31/2025	PRINTED	100647 TOWNE FORD	53,311.79			
500340	07/31/2025	PRINTED	102771 TRENTON WATERMAN	667.25			
500341	07/31/2025	PRINTED	101254 TRIPEPI SMITH & ASSOCIATE	2,034.75			
500342	07/31/2025	PRINTED	100783 ULINE INC	409.20			
500343	07/31/2025	PRINTED	101892 UNCLE JER'S / UNCLE JER'S	816.25			
500344	07/31/2025	PRINTED	100664 UNIVAR SOLUTIONS USA INC	50,439.66			
500345	07/31/2025	PRINTED	102996 UNLIMITED TOOL REPAIR & F	269.48			
500346	07/31/2025	PRINTED	103006 US FOODS INC	7,522.18			
500347	07/31/2025	PRINTED	101450 VALERIA CRISTINA SANTANA	14,800.00			
500348	07/31/2025	PRINTED	103009 VALLEY OIL COMPANY	51,169.91			
500349	07/31/2025	PRINTED	103021 VERSATERM PUBLIC SAFETY U	2,921.05			
500350	07/31/2025	PRINTED	101183 WAVE BROADBAND	99.90			
500351	07/31/2025	PRINTED	101183 WAVE BROADBAND	1,079.95			
500352	07/31/2025	PRINTED	101183 WAVE BROADBAND	254.59			
500353	07/31/2025	PRINTED	101183 WAVE BROADBAND	249.95			
500354	07/31/2025	PRINTED	100761 WESTERN TRUCK FABRICATION	5,706.66			
500355	07/31/2025	PRINTED	101319 WESTSIDE CONCRETE MATERIA	54.79			
500356	07/31/2025	PRINTED	100628 WHITE CAP LP	3,057.08			
500357	07/31/2025	PRINTED	101895 WHOOSTER INC	7,500.00			
500358	07/31/2025	PRINTED	103305 WING LING CHU	453.00			
500359	07/31/2025	PRINTED	103311 YAN LUO	40.00			
500360	07/31/2025	PRINTED	100156 ZAP MANUFACTURING INC	978.76			
500361	07/31/2025	PRINTED	103270 ZHENG CHENG WU	2,925.59			

300 CHECKS

CASH ACCOUNT TOTAL

3,284,977.37

.00

CANCELED CHECK:

500155	07/31/2025	100532 CWEA-MEMBERSHIP	129.00
500106	07/31/2025	103310 BERNADETTE R VILLARIN TR	500.00
			3,284,348.37

AP CHECK RECONCILIATION REGISTER

	UNCLEARED	CLEARED
300 CHECKS		
FINAL TOTAL	3,284,977.37	.00

** END OF REPORT - Generated by Lily Sun **



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 8, 2025

Subject: Zone Change ZC 04-24-16507 - Rezoning Parcels to CC Commercial Cannabis Combining District (CONTINUED PUBLIC HEARING)

Recommended Action

Approve Zone Change ZC 04-24-16507, rezoning certain parcels to CC Commercial Cannabis Combining District.

City Council Discussion

On June 26, 2025, the City Council voted 5-0 to continue Zone Change ZC 04-24-16507. At that meeting the Council received public testimony expressing concern about an existing child day care center located within the boundaries of a proposed new retail cannabis eligibility zone on Mission Street between Crocker Avenue and Templeton Avenue. As an outcome of this testimony and the Council's deliberations, Councilmember Manalo requested staff to conduct further research as to which properties would be removed from the new eligibility zone if a 500-foot boundary was established around Semillitas de Amor's Daycare located at 6133 Mission Street. In response to this request, staff developed the requested boundary map and this map has revealed that almost the entirety of the proposed new zone would be affected, except for approximately 15 parcels west of Templeton Avenue (see Attachment D – Radius Map for 6133 Mission Street).

Background

In 2016, California voters enacted Proposition 64, intended to create a comprehensive system to legalize, control, and regulate the cultivation, processing, manufacture, distribution, testing, and sale of non-medical cannabis, and to tax the cultivation and retail sale of cannabis for non-medical use. In November 2018, Daly City voters approved a business license tax on all cannabis businesses of up to ten percent of gross receipts in anticipation of the future allowance of cannabis sales. In October 2019, the City Council adopted an ordinance that authorized commercial cannabis activities and established the process for permitting and regulating commercial cannabis activities in Daly City. The ordinance requires that, in addition to a State license, operators of commercial cannabis businesses in Daly City obtain a Commercial Cannabis Business License from the City of Daly City.

The ordinance also required staff to present for adoption to the Planning Commission and City Council an overlay district in which commercial cannabis operations would be allowed to operate. In November 2020, the Council Committee accepted for recommendation to the Planning Commission and City Council a series of maps intended to implement an approximate 600-foot buffer zone around schools and youth centers throughout Daly City. These overlay district maps are based generally on whether the frontage of a property (where the property abuts the public right-of-way) is greater than 600 feet from a public/private school and/or youth center.

In March 2021, the City Council approved Zone Change ZC 01-21-14846, which enacted amendments to the Zoning Ordinance and Zoning Map Establishing -CC Commercial Cannabis Combining District. These amendments to the Zoning Ordinance, which currently exist in the Daly City Municipal Code as Chapter 17.56 - CC-Commercial Cannabis Combining District, allowed cannabis retailers and cannabis delivery businesses in six “eligibility zones,” with one retailer or delivery business in each zone. In July 2023, the City Council approved a seventh eligibility zone that solely included the property at 1618 Sullivan Avenue (see Attachment A – Current Retail Cannabis Eligibility Zones Map).

At the time of the 1618 Sullivan Avenue rezoning approval, Councilmember Daus-Magbual expressed concern that the Council would not need to have to consider additional eligibility zones if there were additional opportunities for cannabis retail sales in Daly City. In September 2023 a Council Committee directed staff to prepare a proposal for rezoning additional sites into the -CC overlay zone for Planning Commission and City Council consideration. Another Council Committee and the Small Business Commission recently reviewed the same proposal.

Discussion

As initially proposed to the Planning Commission and City Council, the -CC combining district was proposed to apply to approximately 230 properties in 12 distinct eligibility zones (see Attachment B – Initially Proposed Retail Cannabis Eligibility Zones Map). This quantity of eligibility zones and their geographic distribution was agreed to and recommended by a Council Committee, using in most part an approximate 600-foot buffer zone around schools and youth centers throughout Daly City.

At the time of the Planning Commission public hearing to consider the -CC combining district in February 2021, residents expressed concerns about the number of eligibility zones that were proposed and called for a greater buffer around schools. Consequently, the Planning Commission concurred with these concerns and unanimously agreed to recommend that the City Council exclude several geographic areas from the new combining district that would have allowed retail sales along School Street, the East Market/Mission/San Pedro, and Hillside Boulevard, respectively.

At the City Council meeting to consider the -CC combining district in March 2021, additional residents and several community organizations expressed concerns about the number of eligibility zones, especially regarding expanding the -CC combining district to School Street, Mission Street, and Skyline Plaza. After a robust discussion, the Council agreed with the Planning Commission’s above recommendations for exclusions, and that the -CC combining district should not be extended to the Bayshore neighborhood or the Crocker neighborhood along Mission Street.

Since the time of initial adoption however, the City has had the opportunity to evaluate the community impact of retail cannabis with the operation of the Megabud dispensary (temporarily closed) at 190 Skyline Plaza, the Catalyst Dispensary at 1000 King Drive, and Nectar Dispensary at 2468 Junipero Serra Boulevard, and has found such impacts to be negligible. For this reason, staff is recommending that the Planning Commission forward a recommendation to the City Council that it add into the -CC combining district parcels fronting Mission Street between Crocker Avenue and Templeton Avenue, fronting Geneva Avenue between Talbert Street and Bayshore Boulevard, and

fronting Geneva Avenue between Castillo Street and Calgary Street (see Attachment C – Proposed Additional Parcels Mission Street and Geneva Avenue).

Staff feels that including these areas would not only provide additional cannabis retail opportunities in Daly City but would also provide a greater geographical distribution of such retailers as well. The Planning Commission should be aware that the Mission Street parcels and all Geneva Avenue parcels would each provide one additional opportunity zone, so the total additional number of potential retailers would increase by two (only one in the Bayshore neighborhood).

Environmental Assessment

The proposed rezoning are exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section of 15061 - Review for Exemption. The proposed rezoning do not have the potential to cause significant effects on the environment and it can be seen with certainty that there is no possibility that the regulations would have a significant effect on the environment.

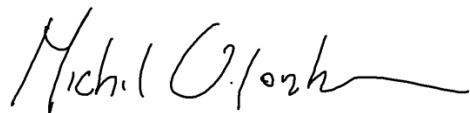
Recommendations

The Planning Commission recommends that the City Council:

1. Adopt the Findings as outlined herein;
2. Find that the proposed rezonings are exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section of 15061 - Review for Exemption; and
3. Approve Zone Change ZC 04-24-16507, adding into the -CC combining district parcels fronting Mission Street between Crocker Avenue and Templeton Avenue, fronting Geneva Avenue between Talbert Street and Bayshore Boulevard, and fronting Geneva Avenue between Castillo Street and Calgary Street.

Staff is available to provide any additional information desired by the Council members.

Respectfully submitted,



Michael Van Lonkhuysen
Planning Manager

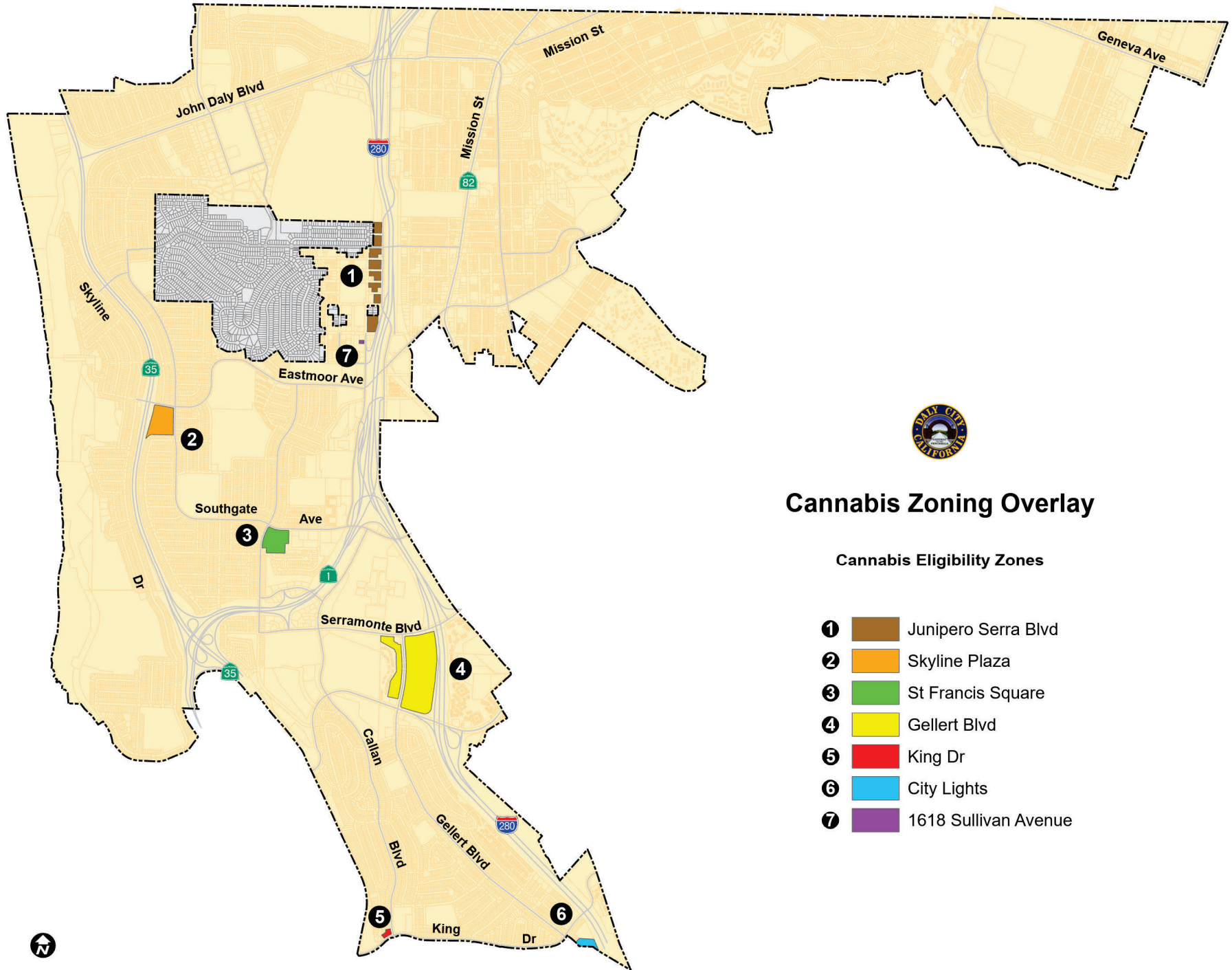


Tatum Mothershead
Director of Economic and Community
Development

Attachments

Attachment A – Current Retail Cannabis Eligibility Zones Map

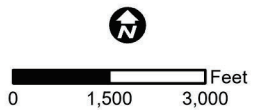
Attachment B – Initially Proposed Retail Cannabis Eligibility Zones Map
Attachment C – Proposed Additional Parcels Mission Street and Geneva Avenue
Attachment D – Radius Map for 6133 Mission Street

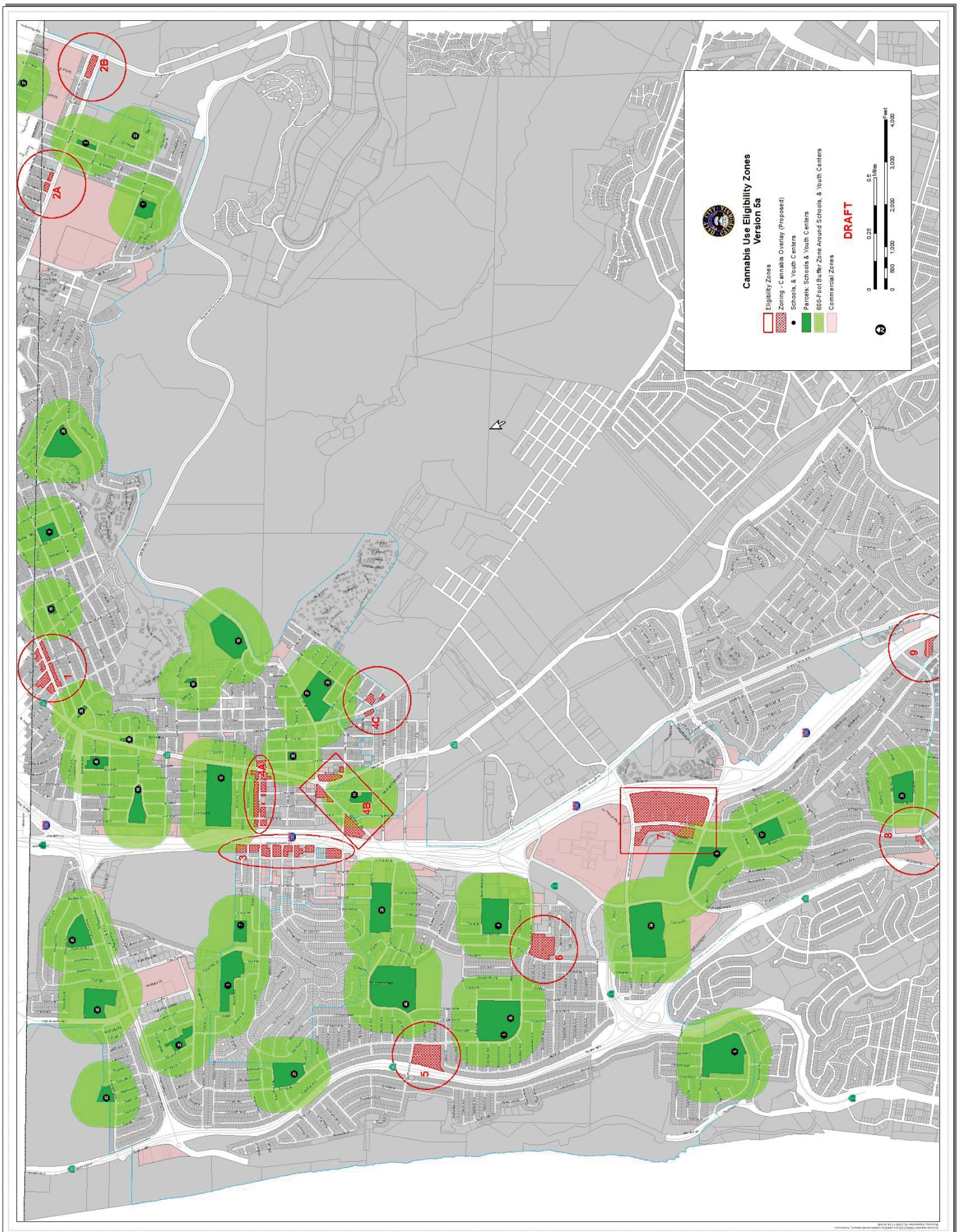


Cannabis Zoning Overlay

Cannabis Eligibility Zones

- ① Junipero Serra Blvd
- ② Skyline Plaza
- ③ St Francis Square
- ④ Gellert Blvd
- ⑤ King Dr
- ⑥ City Lights
- ⑦ 1618 Sullivan Avenue

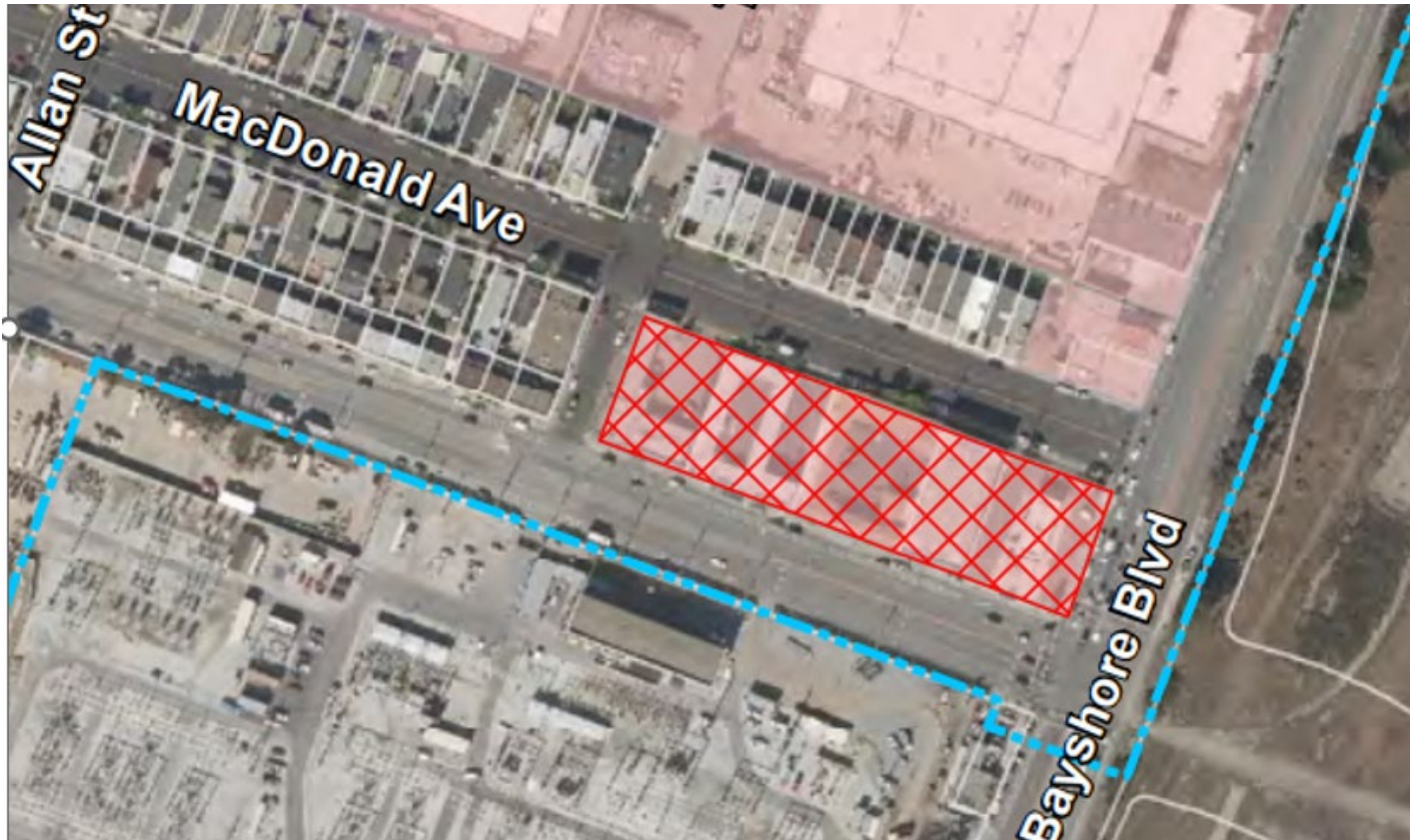




Area A (Mission Street between Crocker Avenue and Templeton Avenue)

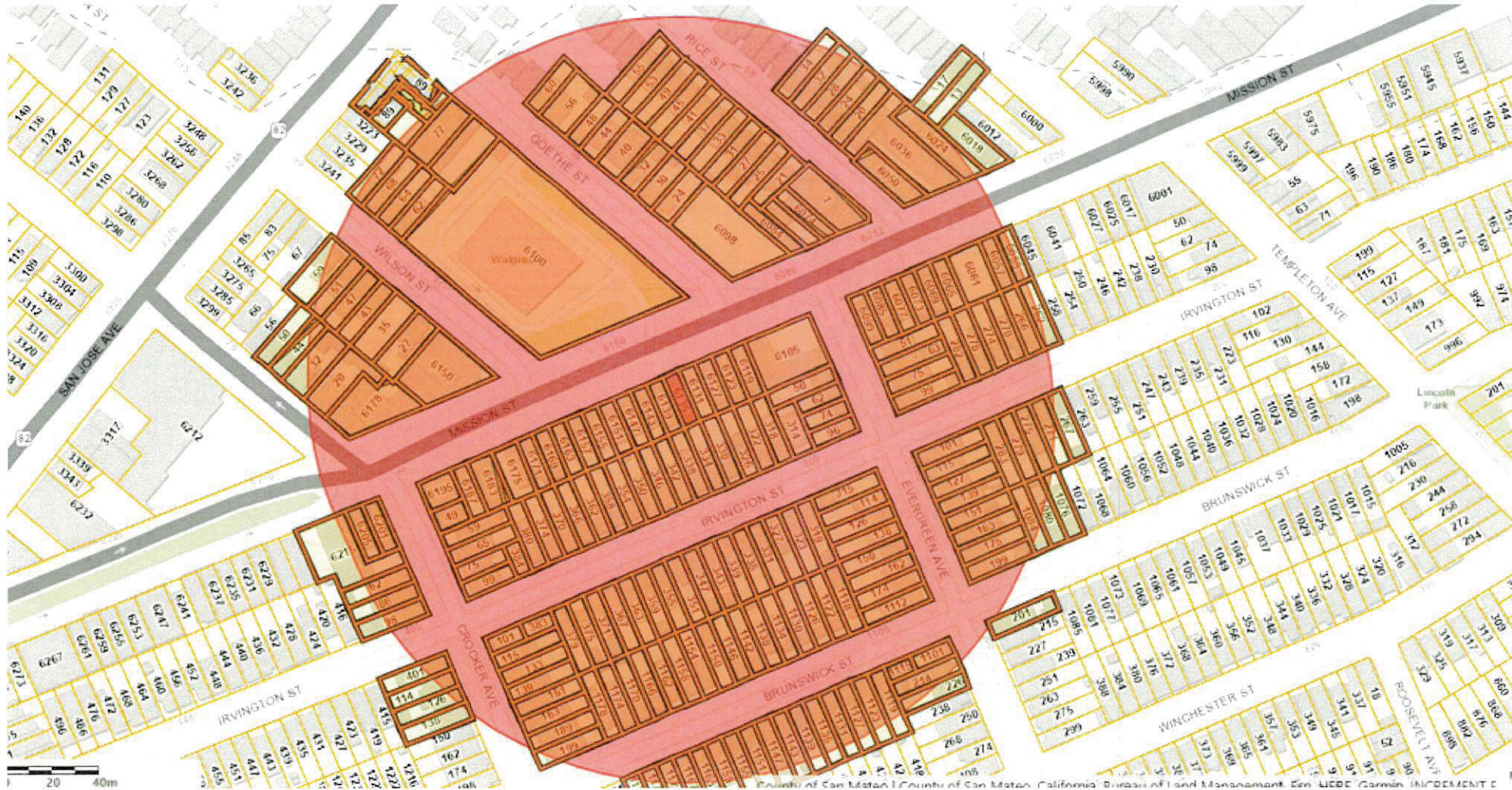


AREA B (Geneva Avenue between Talbert Street and Bayshore Boulevard)



AREA C (Geneva Avenue between Castillo Street and Calgary Street)





ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DALY CITY AMENDING THE DALY CITY ZONING MAP – ADDING EXISTING PARCELS LOCATED AT MISSION STREET BETWEEN CROCKER AVENUE AND TEMPLETON AVENUE, GENEVA AVENUE BETWEEN TALBERT STREET AND BAYSHORE BOULEVARD, GENEVA AVENUE BETWEEN CASTILLO STREET AND CALGARY STREET TO CHAPTER 17.56 – CC COMMERCIAL CANNABIS COMBINING DISTRICT

BE IT ORDAINED by the City Council of the City of Daly City as follows:

SECTION 1: **Findings.** The City Council of the City of Daly City finds that:

A. Following a public hearing duly and regularly conducted, the Planning Commission of the City of Daly City submitted to this City Council its recommendation with respect to the zoning amendment hereinafter described, accompanied by the report of the findings and a summary of its hearing, whereupon this City Council duly and regularly set this matter for hearing.

B. Due and regular notice of such hearing has been given as required by law and such hearing was regularly held by this City Council on September 9, 2025, all interested persons were heard and any additional evidence presented was received.

C. This City Council finds and declares that the health, safety, morals and general welfare of the City of Daly City requires that the real property hereinafter described be reclassified as provided herein.

D. The City Council hereby approves the Zone Change adding the following parcels into the CC Commercial Cannabis Combining District, parcels fronting Mission Street between Crocker Avenue and Templeton Avenue, fronting Geneva Avenue between Talbert Street and Bayshore Boulevard, and fronting Geneva Avenue between Castillo Street and Calgary Street, as set forth in the Zoning Map, herein attached as Exhibit “A”.

E. This rezoning is consistent with the Daly City General Plan.

SECTION 2: **Zoning Reclassification.** The zoning as designated upon the “Official Zoning Map” of the City of Daly City, as adopted by Daly City Ordinance 635, and thereafter amended from time to time, is hereby changed as to the parcels identified on the attached Exhibit “A”, and that in accordance with Title 17 of the Daly City Municipal Code, the zoning for the real property hereinafter described is amended so as to amend the Zoning Map to designate the zone classification of the parcels in Exhibit “A” to be included in the overlay district property CC Commercial Cannabis Combining District.

SECTION 3: **Publication.** This Ordinance shall be published according to law.

SECTION 4: **Environmental Determination:** The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical

change in the environment, directly or ultimately, as provided in Title 14, Section 15378(a), and that it is also exempt under the definition of "project" in Section 15378(b)(3) in that it concern general policy and procedure making.

SECTION 5: **Severability.** If any section, subsection or sentence of this Ordinance is found by a court of competent jurisdiction to be invalid or unlawful, the City Council finds and declares that the remainder of this Ordinance would be and is enforceable and would have been adopted notwithstanding the finding of invalidity as to any section, subsection or sentence.

Introduced this _____ day of _____, 2025.

Passed and adopted as an Ordinance of the City of Daly City at a regular meeting of the City Council of the City of Daly City held on the _____ day of _____ 2025, by the following vote:

AYES, Councilmembers _____

NOES, Councilmembers _____

ABSENT, Councilmembers: _____

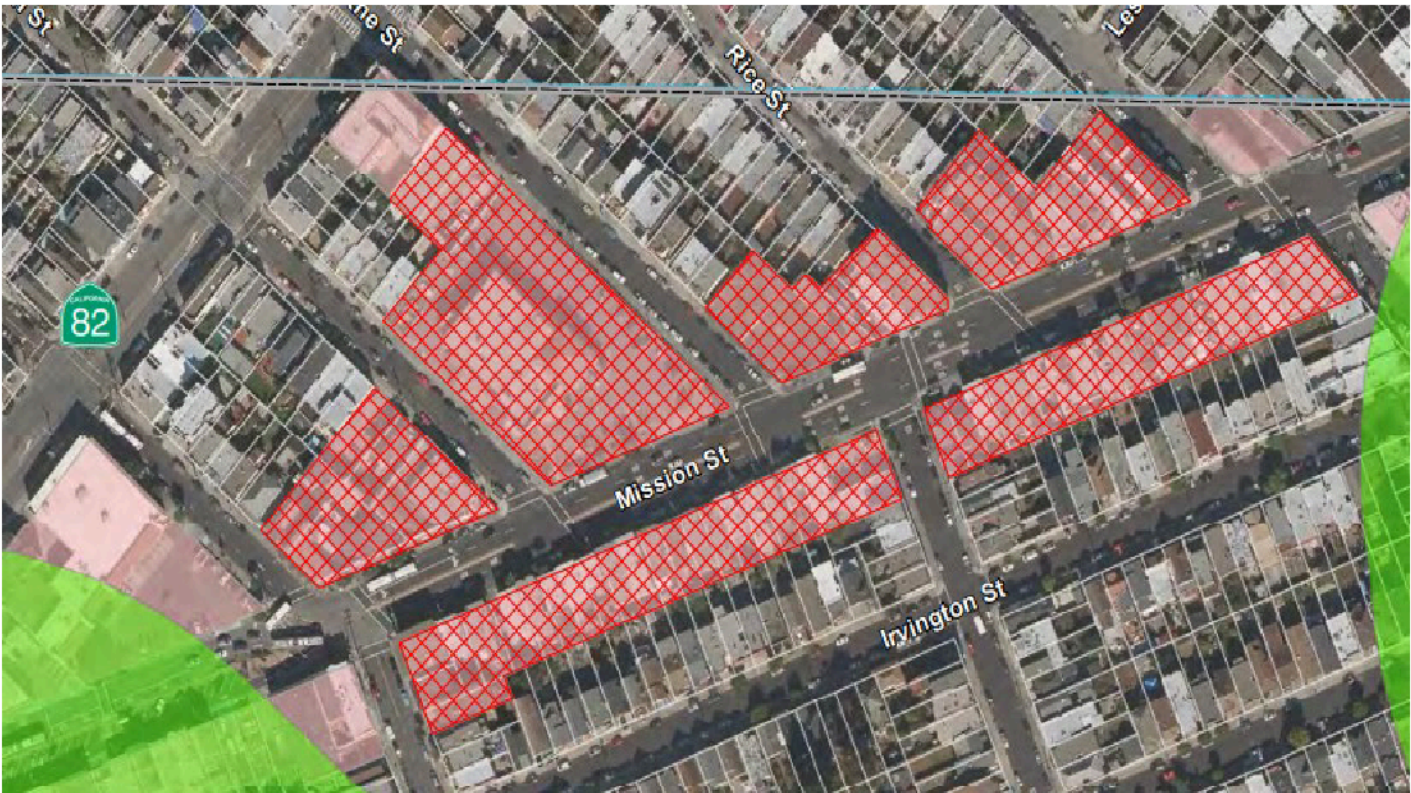
CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

EXHIBIT "A"

Area A (Mission Street between Crocker Avenue and Templeton Avenue)



AREA B (Geneva Avenue between Talbert Street and Bayshore Boulevard)



AREA C (Geneva Avenue between Castillo Street and Calgary Street)

