

CITY OF DALY CITY

Regular Meeting - BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

AGENDA

Wednesday, July 2, 2025 - 6:00 PM
City Hall, Administrative Conference Room, 3rd Floor

PUBLIC PARTICIPATION

To submit public comment, send written comments by 4:00 pm on meeting day. To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the B/PAC members. Those comments received after 4:00 pm will be added to the record and shared with the B/PAC members for the public meeting.

Persons with disabilities who require auxiliary aids or services in attending this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

APPROVAL OF MEETING MINUTES:

1. Approval of Meeting Minutes from April 2, 2025

STAFF:

RECOMMENDATION:

PUBLIC COMMENT

NEW BUSINESS

2. Serramonte Shopping Center Access Letter
3. Proposed Changes to the B/PAC Bylaws

REPORTS

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

4. Bike to Wherever Day 2025 Update
5. Members Update
6. Status of Current Bicycle and Pedestrian Improvements Projects
 - a. John Daly Boulevard/Skyline Boulevard Pedestrian Connection
 - b. John Daly Boulevard/Skyline Boulevard Safety Improvements
 - c. Westmoor Ave and Westridge Ave Intersections Quick Build
 - d. Lake Merced Blvd Lane Configuration and Bicycle Lane Protection Study and Design
 - e. Daly City Safe Routes to School
7. Review CIP Projects in Design
 - a. Westlake Slurry Seal Project
 - b. 2023-24 Street Resurfacing Project
 - c. 2024-25 Street Resurfacing Project
8. Crocker Avenue Collision History
9. Daly City Bikeshare Pilot Project Update

ANNOUNCEMENTS AND COMMUNICATIONS

ADJOURNMENT:



CITY OF DALY CITY
333 - 90TH STREET
DALY CITY, CA 94015
PHONE: (650) 991-8064

MEETING MINUTES

DATE: April 2, 2025

LOCATION: Administrative Conference Room, Third Floor
City Hall, 333 90th Street
Daly City, CA 94015

SUBJECT: City of Daly City Bicycle/Pedestrian Advisory Committee
(DC – B/PAC)

MEMBERS PRESENT:

Fernando Montanes, Alan Uy, Kathy Gilbert, Melinda Hue, Rachel Goodman.

MEMBERS ABSENT:

Henry Martinez, Natasha Opfell.

STAFF PRESENT:

Richard Chiu, Shirley Chan, Erick Reyes.

VISITORS:

Matt Jones (Silicon Valley Bicycle Coalition), Joseph Paull.

Call to order

The meeting was called to order at 6:05 P.M.

Public Comment

Mr. Paull, who was also present at the January 15, 2025 B/PAC meeting, expressed concern regarding the posted speed limit along Junipero Serra Boulevard. Following staff's recommendation, he emailed the City Clerk's office, and did receive a response regarding his concern. Mr. Paull also expressed concern regarding the marked parking spaces along School Street being too close to the crosswalks at the intersections.

Staff received three public comments via email. The emails were shared with the B/PAC and are attached.

I. Approval of Meeting Minutes of January 15, 2025.

Meeting minutes for the January 15, 2025 meeting were unanimously approved.

II. Silicon Valley Bicycle Coalition

Matt Jones, Advocacy Director with the Silicon Valley Bicycle Coalition (SVBC), prepared a presentation regarding the coalition's planned events throughout San Mateo County during Bike Month in May 2025. The presentation included events such as Pledge to Ride 2025 and Bike to Wherever Days. Ride Leader Training and Energizer Stations were also introduced to the B/PAC members. The B/PAC expressed interest for the City to have an energizer station in Daly City. Mr. Jones noted that the B/PAC members can apply as an organization on behalf of the City. Member Alan volunteered to begin the application process to have a table at Bike to Wherever Day, and would reach out to City staff if any assistance was needed.

III. Member Term Review

City staff informed Members Melinda, Kathy and Fernando, that their terms would be ending in June 2025. City staff requested that B/PAC members notify City staff by May 2025 if they wish to continue to serve on the committee. Any vacancies would need to be advertised.

IV. Status of Current Bicycle and Pedestrian Improvement Projects

Staff gave the following summary reports:

- a. *John Daly Blvd/Skyline Blvd Pedestrian Connection* – Staff is working with PG&E regarding the service application for the pedestrian lights for the project. Once PG&E completes their review, staff plans to advertise the project for construction.
- b. *John Daly Blvd/Skyline Blvd Safety Improvements* –B/PAC members inquired about the elements included as part of this project and how it differs from the John Daly Blvd/Skyline Blvd Pedestrian Connection Project. City staff clarified that the Safety Improvements Project includes the improvements at the John Daly Blvd/Skyline Blvd intersection while the Pedestrian Connection Project includes the sidewalk improvements from the Westlake neighborhood to the John Daly Blvd/Skyline Blvd intersection.
- c. *Westmoor Ave and Westridge Ave Intersections Quick Build* – The project was awarded with the City's Skyline Slurry Seal Project. The contractor started on base repairs within the project limits. The slurry seal work is scheduled to take place in June 2025. Member Alan, who attended the Walk Audit at Marjorie H Tobias Elementary School the previous week, inquired if the project would incorporate some of the recommendations made at the Walk Audit. Staff presented the project plans to the B/PAC. Members asked if the project would tighten the curb

radii within the project limits. Staff clarified that quick build projects typically include low-cost improvements such as pavement striping and not any concrete work.

- d. *Lake Merced Blvd Lane Configuration and Bicycle Lane Protection Study and Design* – The City has entered in an agreement with a consultant to study the corridor. The study would analyze the impacts a road diet may have on the vehicles and bicyclist that travel through the corridor. Public outreach would be conducted to obtain the feedback on the proposed design alternatives.
- e. *Daly City Safe Routes to School* – Staff is evaluating the proposals from consultants to design the pedestrian and bicycle improvements for project. The agreement is anticipated to be awarded in April.

V. Review CIP Projects in Design

- a. *Westlake Slurry Seal* – Staff presented a map of the project limits. Staff went over the City's Pavement Maintenance Program and how the City schedules neighborhoods for slurry seal. Members inquired if the study associated with the Lake Merced Blvd Lane Configuration and Bicycle Lane Protection Project would be completed before the Westlake Slurry Seal Project would begin construction. Staff clarified that the Lake Merced Blvd Project includes slurry seal as part of its scope so there would not be any overlapping project areas. Members also inquired if there would be Class II Bike Lanes along Lake Merced Blvd or sharrows along residential streets proposed as part of the project. Staff informed the B/PAC that they will review the design to see if the requests can be accommodated and that the project is anticipated to complete the design phase by the end of the year.
- b. *2023-24 Street Resurfacing* – Staff presented a map of the project limits. Staff explained that street resurfacing projects typically include a smaller area when compared to slurry seal projects due to the higher costs associated with the more extensive pavement treatment method and the inclusion of curb ramps. Staff presented the project plans. B/PAC members inquired on the possibility of incorporating bulb-outs, continuous bike lanes along Geneva Ave and Bayshore Blvd, and a road diet to provide space for a Class IV bike lane. Staff informed the B/PAC that they would look into the request, but did not want to delay the project as its primary purpose is for pavement maintenance.
- c. *2024-25 Street Resurfacing* – Staff presented a map of the project limits. The project is scheduled to be advertised for construction by the end of the year. B/PAC members inquired if the project could include buffered bike lanes by narrowing lane widths and crosswalk improvements at Gellert Blvd/Serramonte Blvd. Staff informed the B/PAC that they would look into the request. Mr. Paull inquired if the traffic control during construction would accommodate for bicycle travel along the project area. Staff noted that bicycle and pedestrian travel would be considered whenever reviewing the contractor's proposed traffic control plans.

VI. Private Development Projects Review

- a. *6770 Mission Street – Daly City Islamic Community Center* – Staff presented the plans to the B/PAC. B/PAC members expressed concern regarding the impact to parking and traffic along Mission Street. Staff noted that parking would be located on-site and that the project would install a 10-ft wide sidewalk.
- b. *6854 Mission Street – 24-unit Condominium, 3000 SF Retail* – Staff presented the plans to the B/PAC. B/PAC members expressed concern regarding the project's impact on parking and traffic along Mission Street. B/PAC members requested that the driveway to the property along Mission Street be removed, restricting vehicular access to Miriam Street. The importance of having secure bike storage as part of the project was emphasized. Mr. Jones inquired who reviews the project plans for private development projects. Staff explained that, typically City staff from different departments reviews the private development project plans. B/PAC members further explained that private projects are being shared with the B/PAC because they requested to see the plans as there are opportunities for pedestrian and bicycle improvements the developer may be able to incorporate into their project.

VII. Crocker Avenue Collision History

B/PAC members passed a motion to continue the item to the July 2, 2025 B/PAC Meeting.

VIII. Daly City Bikeshare Project

Staff has been meeting with the Metropolitan Transportation Commission (MTC) on the proposed locations for the bikeshare stations. The bikeshare stations are tentatively scheduled to launch in July 2025. Staff will analyze the bike usage at the different bikeshare stations in order to reach the most users. Mr. Jones noted that SVBC will coordinate with Bay Wheels prior to the next B/PAC meeting to assist with the outreach of the program.

IX. John Daly Boulevard Pedestrian and Bicycle Facility Improvements

MTC will be recommending the City's project at their April board meeting for \$1,300,000 in grant funding.

Announcements and Communications

Staff noted that future meetings will be moved to the Administrative Conference Room on the third floor.

Adjournment to the next regular meeting (April 2, 2025)

The meeting was adjourned at 8:27 P.M.

From: [Annette Hipona](#)
To: [Shirley Chan](#)
Subject: FW: [EXTERNAL] Public Comment - BPAC Meeting 4/2 (1/3)
Date: Wednesday, April 2, 2025 2:54:12 PM

Hi Shirley,
Please forward these emails to everyone who needs to see it.
Thanks.
Annette

From: Joseph Paull <[REDACTED]>
Sent: Wednesday, April 2, 2025 12:56 PM
To: City Clerk <cityclerk@dalycity.org>
Subject: [EXTERNAL] Public Comment - BPAC Meeting 4/2 (1/3)

CAUTION: EXTERNAL SENDER. Verify before you respond, click links or open attachments. Questions? Contact ISD.

This comment has no associated item number but is something I would request the BPAC considers for the sake of pedestrian safety, but if it needs to be associated with an item number, it could be included in item 4.

There were temporary curb extensions and on-street parallel parking stalls that were installed on School Street last year.

Some of these parking stalls are too close to the approach side of crosswalks along the corridor. AB 413 (Daylighting Law) prohibits parking within 20 feet of the approach side of a crosswalk, but some of the parking stalls appear to be as close as 6'.

I understand that the law is enacted, regardless of what is striped, and it is on the onus of the driver to not park within the restricted area. However, having the striped parking stalls makes it very confusing, and insinuates that you can park there. I also fear that the police department might be hesitant to enforce or confused about AB 413 with the stalls there.

Currently these stalls are very often filled and vehicles are thus parked very close to the crosswalks. This makes it difficult to see pedestrians attempting to cross the street from the perspective of an approaching vehicle.

I would request that the parking stalls are repositioned so that they align with the parking restrictions outlined in AB 413.

Additionally, there are still vehicles that regularly park in the painted curb extensions and across the crosswalks, particularly at Bruno Ave and Werner Ave. I brought this issue up last

year when they were installed but was told to give it time for people to get used to these installations. Unfortunately there are still vehicles violating these installations. I would request the City looks into installing traditional concrete curb extensions to reduce these violations. I know that is expensive and would take time, but I believe it would provide a great service to the pedestrian environment on School Street, including for the hundreds of students that walk here from Jefferson High School.

Thank you for your consideration and continual work to make the City a safe and vibrant place.

From: [Annette Hipona](#)
To: [Shirley Chan](#)
Subject: FW: [EXTERNAL] Public Comment - BPAC Meeting 4/2 (2/3)
Date: Wednesday, April 2, 2025 2:53:23 PM

From: Joseph Paull <[REDACTED]>
Sent: Wednesday, April 2, 2025 12:56 PM
To: City Clerk <cityclerk@dalycity.org>
Subject: [EXTERNAL] Public Comment - BPAC Meeting 4/2 (2/3)

CAUTION: EXTERNAL SENDER. Verify before you respond, click links or open attachments. Questions? Contact ISD.

This comment has no associated item number but is something I would request the BPAC considers for the sake of bicycle safety, but if it needs to be associated with an item number, it could be included in item 4.

Last year I was in a traffic collision on my bike on Junipero Serra Blvd near the Speedway Gas Station. It was a hit and run from a vehicle going very fast. Luckily I was only bumped into the gutter pan, and the injuries I sustained were from my wheel falling into a broken storm drain inlet (which has since been fixed) but it could have been much worse. I am grateful that I have been able to fully recover but I do not feel safe biking to BART anymore and have not ridden my bike since.

At the BPAC meeting I last attended I was told that pursuing funding for adding bicycle facilities on a major corridor like Junipero Serra would be difficult without plans or concepts that could position the city well for grants.

I did some investigating and there is a concept for Junipero Serra in the Daly City Pedestrian and Bicycle Master Plan 2020 (page 65) that shows Class IV bikeways. Other concepts shown also reference a Central Corridor Plan for Junipero Serra (though I could not find that document).

I would request that BPAC and the City look to pursuing these Class IV bikeways as shown in the concepts.

I just want to be able to ride my bike to work again.

Thank you for your consideration and continual work to make the City a safe and vibrant place.

From: [Annette Hipona](#)
To: [Shirley Chan](#)
Subject: FW: [EXTERNAL] Public Comment - BPAC Meeting 4/2 (3/3)
Date: Wednesday, April 2, 2025 2:53:16 PM

From: Joseph Paull <[REDACTED]>
Sent: Wednesday, April 2, 2025 12:58 PM
To: City Clerk <cityclerk@dalycity.org>
Subject: [EXTERNAL] Public Comment - BPAC Meeting 4/2 (3/3)

CAUTION: EXTERNAL SENDER. Verify before you respond, click links or open attachments. Questions? Contact ISD.

This comment has no associated item number but is something I would request the BPAC considers for the sake of bicycle and pedestrian safety, but if it needs to be associated with an item number, it could be included in item 4.

Perhaps this is already known, but the federal government released the applications for the next round of SS4A grants. SS4A is a great funding resource for safety improvements of all roadway users, including bicyclists and pedestrians.

You can find the grant application page here:

<https://www.grants.gov/search-results-detail/358587>

If the City has projects that staff and BPAC members believe would compete well for this grant, I would request the City and BPAC to pursue an application.

Thank you for your consideration and continual work to make the City a safe and vibrant place.

Dear Mayor Rod Daus-Magbual and Director Tatum Mothershead,

At the January 15, 2025 Bicycle and Pedestrian Advisory Committee (B/PAC) meeting, committee members expressed concern for bicycle and pedestrian safety on Callan Boulevard at the Serramonte Shopping Center entrance (Serramonte). Committee members suggested measures that can be implemented to create a safer and more comfortable pedestrian and bicycling experience, which include wider sidewalks on the east side of Callan Boulevard between Southgate Avenue and Serramonte, new and open sidewalks on Serramonte property east of Callan Boulevard, and tighter curb radii or bulb-outs at Serramonte at Callan Boulevard. On discussing this with City staff, it was noted that most of these changes would be on private property; therefore, the B/PAC is writing to you with the hopes of coordinating with the Serramonte developer and bringing these safety improvements to fruition.

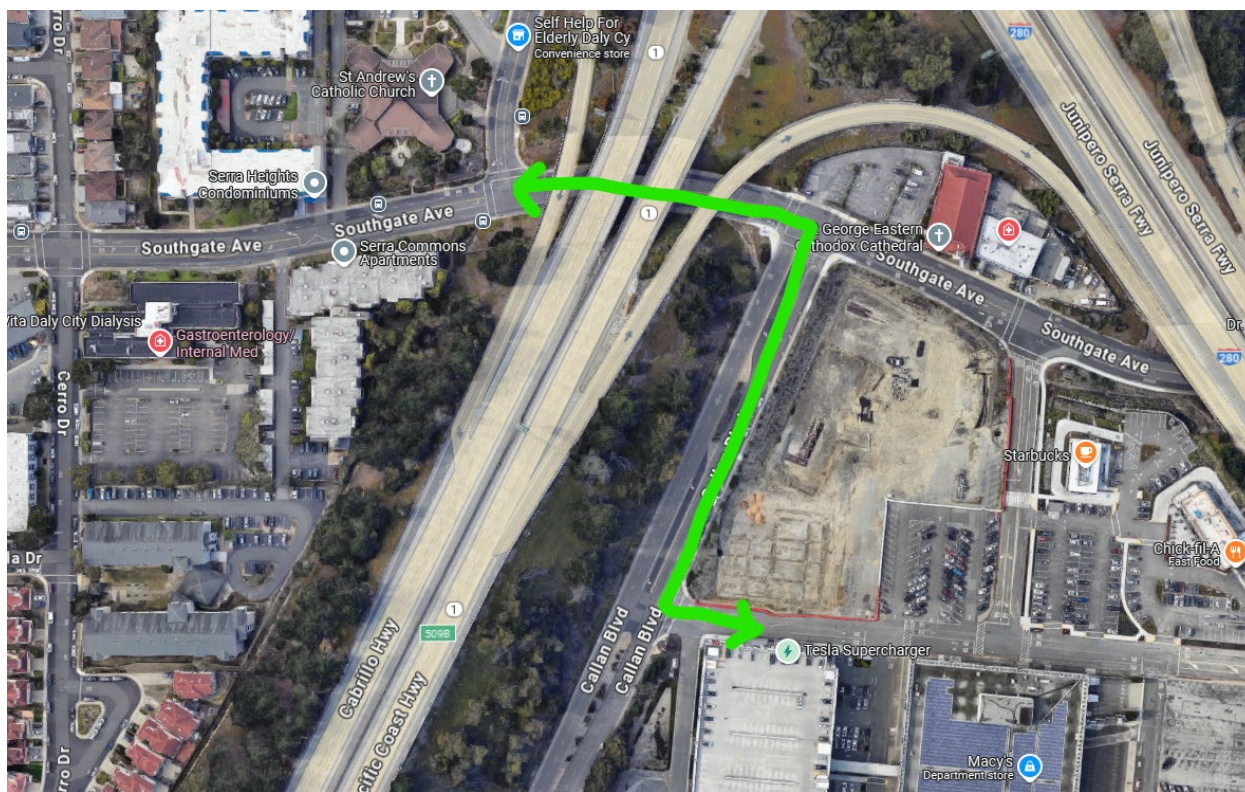


Figure 1: Pedestrian Path from Serramonte Shopping Center to Saint Francis Neighborhood

As shown in Figure 1, sidewalks connect the Saint Francis neighborhood and Serramonte. Existing sidewalk measures about 5 feet wide, which should be widened. These sidewalks are well-traveled by shopping center employees, shoppers, students, and families. Additionally, many casino tour buses use this sidewalk as a loading zone, which can crowd the sidewalk. Since the adjacent lot is currently undeveloped and cleared, as shown in Figure 2, there should be an opportunity to include wider sidewalks as part of the Serramonte redevelopment plan.



Figure 2: Undeveloped Lot and Narrow Sidewalk on Callan Boulevard in April 2025

Once on Serramonte property, the sidewalk disappears and there is no pathway to the shopping center. The sidewalk is closed off and blocked with barricades on the side next to the undeveloped lot. On the parking lot side, there is no accessible path from Callan Boulevard to the existing sidewalk next to the garage. This needs to be addressed. In the near-term, the sidewalk should be extended to connect the sidewalk at the parking garage, along with a marked crosswalk, as circled in Figure 3. In the long term, the future development (left side of Figure 3) should plan for wide sidewalks, marked crosswalks, and a safer, more comfortable shopping street for pedestrians.

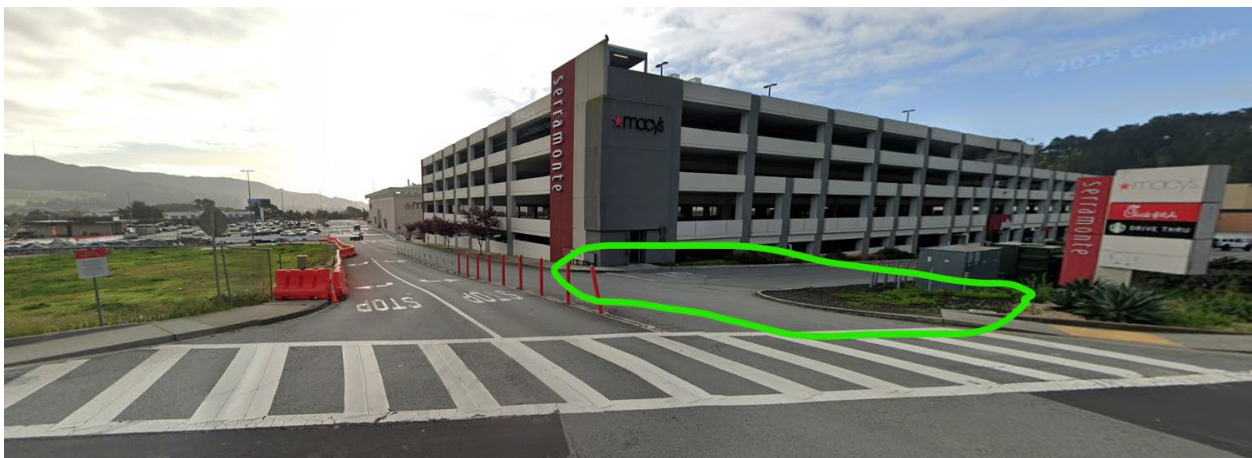


Figure 3: Pedestrian Conditions from Callan Boulevard in April 2025

The entrance to Serramonte on Callan Boulevard has a wide curb radius, which allows vehicles to turn with higher speeds and have pedestrians cross a longer distance. Reducing the curb radii can increase pedestrian safety by slowing down turning vehicles and shorten pedestrian crossing

distances, especially for our more vulnerable population. Reduced curb radii must be considered, especially if there are no plans for a wider sidewalk on the currently undeveloped lot side.

We understand this is ultimately under private property. However, we implore our elected leaders and Daly City staff to see what can be done to provide a safe and comfortable pedestrian environment for a significant and popular destination in Daly City. As the City attempts to fulfill its Vision Zero safety goals and Green Vision climate action plan, this would be a significant step we can take to prioritize people, not vehicles.

Thank you for your time,

Alan Uy
Chair

Rachel Goodman
Vice Chair

Henry Martinez

Melinda Hue

Natasha Opfell

Kathy Gilbert

Fernando Montanes

EXHIBIT A

DALY CITY BICYCLE/PEDESTRIAN ADVISORY COMMITTEE Bylaws

The Daly City Bicycle/Pedestrian Advisory Committee shall review and make recommendations regarding the safety, promotion, enhancement, planning and coordination of the pedestrian and bicycle traffic in Daly City. The Director of Public Works will provide staff support and receive recommendations and advice from the Committee.

Section 1: Duties of the Committee

The types of activities include, but are not limited to the following:

1. Review and prioritize the City's projects for various regional and state grant funding including the Transportation Development Act (TDA) Article 3 funds.
2. Review and comment on the design of various City projects for street improvements, traffic signal, bikeway and pedestrian facilities insofar as they relate to pedestrian and bicyclist safety.
3. Assist in the development of the City's Bicycle Plan.
4. Make recommendations regarding the design standard for improving pedestrian and bicycle safety.
5. Assist in the development and dissemination of pedestrian and bicycle safety awareness and education materials to the community.
6. Provide advice regarding enforcement of Vehicle Code and Municipal Code ordinances, related to pedestrian and bicycle safety.
7. Comment on private development plans which include bicycle facilities or have impact on pedestrian or bicycle safety and access.

Section 2: Membership

The Committee shall consist of up to seven (7) voting members appointed by the City Manager, with the approval of the City Council, representing the following:

- (1) Bicycling community.
- (2) Pedestrian community.
- (3) School districts serving Daly City.
- (4) Seniors, youth, or disabled users of streets, walkways and bikeways.
- (5) Residents, business owners, or people who work in Daly City desiring to promote pedestrian and bicycle commuting.
- (6) City staff representatives.

In addition, non-voting representatives from the Bay Area Rapid Transit District, the San Mateo County Transit District and other regional transportation agencies may be invited to specific Committee meetings.

The term of each member of the Committee shall be two years, except that at least one-half of first committee members shall serve a one-year term.

In the event a vacancy occurs during the term of office of any member, a successor will be appointed to complete the un-expired term of the vacated membership using criteria similar to that used for selecting the initial member.

Section 3: Officers

The Committee shall elect a Chairperson and Vice Chairperson at the first meeting of each calendar year.

Section 4: Meetings

Regular meetings of the Committee shall be held on the ~~third~~^{first} Wednesday of January, ~~March~~^{April}, ~~May~~, July, ~~September~~, and ~~October~~^{November} at 7~~6~~:00 p.m., or at such times as the Committee may agree.

Additional meetings of the full Committee may be scheduled as needed by the Chairperson or the Public Works Director by providing adequate public notice.

Section 5: Quorum

A majority of the membership of the Committee constitutes a quorum for conducting business. Decisions of the Committee shall be made by a majority vote of the members present.

Section 6: Attendance

Members are expected to maintain a regular attendance record. Members, who have 2 or more unexcused absences within a 1-year period, may be removed from the active membership roster.

Section 7: Conduct of Meetings

The Chairperson or in his/her absence the Vice Chairperson, shall preside over the meeting. The presiding officer shall start and conduct each meeting in an orderly manner.

Any member of the Committee or member of the public wishing to address the committee shall first be recognized by the presiding officer. No person, other than the person having the floor, shall enter into any discussion without being recognized by the presiding officer.

The Committee may, by a majority vote of its members, adopt or amend its procedural rules to be followed during meetings.

Section 8: Staff Responsibilities

The level of staff assistance provided to the Committee by the Public Works Department staff is categorized as “liaison” in nature and may consist of the following duties:

1. Schedule meetings and arrange meeting space.
2. Assist with the preparation of meeting agenda.
3. Prepare and distribute agenda packets.
4. Prepare and distribute action minutes of meeting proceedings.
5. Attend regular Committee meetings.
6. Identify and inform the Committee of pedestrian/bicycle facility improvement projects and other programs that merit review.
7. Facilitate transmission of Committee’s recommendations to the Public Works Director.
8. Coordinate contact with other city staff, committees or commissions.
9. Conduct orientation of new Committee members.