

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, May 20, 2025 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

<https://www.youtube.com/@DalyCityGov/streams>, <https://www.dalycity.org/agendas>, or Comcast Channel 27

PUBLIC PARTICIPATION

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF AGENDA:

1. Regular meeting of May 20, 2025

APPROVAL OF MINUTES:

2. Regular meeting of April 15, 2025

PRESENTATIONS:

3. Report from the Daly City Public Library Associates (DCPLA)

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

DIRECTOR'S REPORT

4. Summer Learning 2025

TRUSTEES' REPORT

5. Library funding
6. DCPLA/Library Board Collaboration on Community-Driven Giving

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – APRIL 15, 2025

The meeting was called to order by President Tronco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Deodor Tronco, Vice President Rachel Goodman, Trustee Dr. William Lex, Trustee Angella Powell, Trustee Gary Pacheco

Trustees Absent: None

Daly City Public Library Associates: DCPLA Executive Director Victoria Magbilang

Staff Present: Library Director Chela Anderson, Librarian III Sarah Spence, Teen Programming Specialist Rook

APPROVAL OF AGENDA:

Motion requested by President Tronco to approve the agenda for the April 15, 2025 meeting. Motion made by Trustee Powell and seconded by Trustee Lex. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Tronco to approve the minutes of the February 18, 2025 meeting. Motion made by Trustee Lex and seconded by Trustee Powell. The motion carried unanimously.

PRESENTATIONS:

Report from the DCPLA:

DCPLA Executive Director Victoria Magbilang shared:

- They received a grant for \$19,000 from Genentech. Half is going towards the Art & Lit Fest and the other half will go toward hiring a community outreach worker.
- They've planned their first Daly City Library Day with the San Francisco Giants. \$5 per ticket sold will go back to DCPLA. The game will be on August 17, 2025 @ 1:05 PM.
- On May 12, 2025 they will present the Fund the Need grant to the Daly City City Council.
- On April 25, 2025 at 6:30 PM Daly City Youth Poet Laureate Maxwell Espinola will have his mental health related poetry event service project at Kapwa Cultural Center.
- The Daly City Youth Poet Laureate Commencement event will be on April 30, 2025 at 6:30 PM at Daly City City Hall.
- Their St. Patrick's Day event was successful, they're still tallying donations but it looks like they can fully fund all of the Fund the Need items.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Arts Programming for Teens:

Library Director Chela Anderson introduced the Youth Services team Sarah Spence and Rook. Rook shared what's new with teen programming. They offer a monthly hour and a half craft hang that's drop-in based with a different craft activity each month at the Serramonte branch. They do outreach to Daly City middle and high schools during lunch by bringing a small pop-up craft activity, promoting the monthly teen program and summer volunteering. They also work with the summer teen volunteers and the library card art contest. Their upcoming goals are to collaborate with Peninsula Books, increase frequency of teen art workshops and outreach to schools, build relationships with student clubs, expand the teen volunteer program and the teen art residency.

Revised 3D Printer Policy:

Library Director Chela Anderson shared the final draft of the revised 3D printer policy that included all the edits the Board proposed. Trustee Lex motioned for the revised 3D printer policy to be approved. President Tronco seconded the motion, the motion carried unanimously.

TRUSTEES' REPORT

DCPLA/Library Board Collaboration on Community-Driven Giving:

Trustee Lex shared that they've met in February and March. At the February meeting they developed project objectives that includes soliciting ideas from library patrons and DCPLA members on how DCPLA donated funds should be used to enhance and supplement a variety of things including library services, media collections, programs, equipment acquisitions and upgrades, facilities enhancements/furnishings. They plan to ask the public for ideas using digital and physical surveys using the \$5,000 grant the DCPLA provided.

Advocacy with State Representatives:

Library Director Chela Anderson thanked President Tronco for writing letters on behalf of the Library Board to Assembly member Catherine Stefani and State Senator Scott Wiener regarding the CLSA funding cut. She thanked DCPLA for writing letters as well. She met with Assembly member Stefani who gave her advice on timing of when to bring up the funding cut again, since currently it's not the right time.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson shared:

- "Better Money Habits: Protecting Yourself From Fraud" May 13, 2025 at 4:30 PM at the Westlake branch
- Backyard composting May 22, 2025 at 11:00 AM at the Westlake Library
- Fixit clinic June 7, 2025 at 11:00 AM - 2:00 PM at the John Daly Branch
- "From Memories to Memoirs: Writing Your Story Workshop" with David Jacobson July 8, 2025 5:00 PM - 8:00 PM at the Westlake branch
- DCPLA Daly City Youth Poet Laureate commencement event April 30, 2025 program at 6:30 PM, reception at 7:00 PM at Daly City City Hall

AGENDA BUILDING

- Update the “Collection Development” policy to comply with the new State law.
- DCPLA collaboration update

ADJOURNMENT

The meeting was adjourned at 6:42 PM by President Tronco.

Next Meeting:
May 20, 2025 6:00PM
Daly City Council Chambers