

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY VIRTUAL MEETING
MINUTES – JULY 19, 2022

The meeting was called to order by President Theresa Faapuaa at 6:00 PM.

ROLL CALL

Trustees Present:

President Theresa Faapuaa, Vice President Dr. William Lex, Trustee Justine Santos, Trustee Angella Logarta

Trustees Absent: None

Daly City Public Library Associates: None

Others Present: Councilmember Juslyn Manalo, Library Services Manager Chela Anderson

ADMINISTRATION OF OATH OF OFFICE

Oath of Office administered by Councilmember Juslyn Manalo to Angella Logarta.

APPROVAL OF AGENDA

Motion requested by President Faapuaa to approve the agenda for the July 19, 2022 meeting. Motion made by Vice President Lex and seconded by Trustee Santos. The motion carried unanimously.

APPROVAL OF MINUTES

Motion requested by President Faapuaa, to approve the minutes for the June 21, 2022 meeting. Motion made by Trustee Santos and seconded by Vice President Lex. The motion carried unanimously.

PRESENTATIONS

DIRECTOR’S REPORT: Chela Anderson presented on “California eBooks for All” – a shared collection of eBooks for all California Library users. This program addresses equity and access for all. They received State funding and are partnering with a non-profit eBook platform. They are focusing on materials for youth. Participating public libraries offer card holders access to the free shared statewide collection of 40,000 ebook titles available on the Palace Project ereader app. Daly City’s app went live on July 1, 2022. Prior to joining, Daly City had 182,750 ebooks; now they can offer 277,750 ebooks to patrons. The other ebook collections including OverDrive will also be available on the Palace Project app. Next steps are educating staff and users and promoting it to the community.

Chela Anderson gave an update on Grants received:

- The Thelma Doelger Charitable trust gives the Daly City Public Library an unrestricted grant of \$5,000 annually.
- “Lunch at the Library” partnering with the Big Lift camps at Thomas Edison and JFK Elementary Schools serving Preschool – 3rd grade, received \$1,600 from the State of California to support programming at summer meal sites. They used the money to purchase books and games and the Youth Services Librarian went to visit the classrooms.
- DCPLA Fund the Need projects and the Gordon L. King Memorial grant gave \$12,001 for the Westlake branch’s “Lucky Day” collection and furniture to display it on. This also funded interactive furniture for the John Daly branch.

TRUSTEE’S REPORT

Sub Committee Report: VP Lex visited the four library sites and City Hall with Erin Jackson of Alveole to see potential hive site placements. He shared Erin’s report on each location: Westlake – Not ideal for beehives, too much proximity to immediate neighbors and foot traffic, also not a suitable roof. John Daly – Underutilized space that could be transformed to offer more to the community by adding gardens and a beehive. It’s protected from street traffic and a great location. Serramonte – Popular branch, easy to host workshops, found a suitable spot between hedges that’s less accessible but not visible to avoid vandalism. Bayshore – Top pick for a pilot project, lots of visibility on the roof, easy access, could bring more traffic into the branch. City Hall – Great location at the end of a quiet walkway, low visibility but easy access for people to observe.

Library Services Manager Chela Anderson will circle back to Public Works to confirm that the Bayshore spot is okay for the Bee project and will also check in with Assistant City Manager Stephen Stolte on the physical location.

Community engagement - Library events and visits:

President Faapuaa visited the Bayshore branch; at the time of her visit around 2:00 PM on a Wednesday, there were 2 other patrons. The branch was clean, and the Children’s area was very inviting.

Vice President Lex went to visit the Westlake Branch who coincidentally was having a program on bees that afternoon with Uncle Jer. The program attracted 40-50 people, adults and children.

Board Vacancy:

President Faapuaa noted there was one seat left to fill on the Board.

DCPLA Report:

No members in attendance.

COMMUNICATIONS/ANNOUNCEMENTS:

None

Library Board of Trustees Meeting

July 19, 2022

Page 3

AGENDA BUILDING:

- Community engagement: Library branch visitations by Board members
- Subcommittee report
- Board vacancy
- New fiscal year budget

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was adjourned at 7:10 PM by President Faapuaa.

Next Meeting:
August 19, 2022 6:00PM
Daly City Virtual Meeting