

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – APRIL 16, 2024

The meeting was called to order by President Pacheco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Gary Pacheco, Trustee Rachel Goodman, Trustee Deodor Tronco

Trustees Absent: Vice President Dr. William Lex, Trustee Angella Logarta

Daly City Public Library Associates: DCPLA Secretary Patricia Devera

Staff Present: Library Director Chela Anderson

APPROVAL OF AGENDA:

Motion made by President Pacheco to approve the agenda for the April 16, 2024 meeting, seconded by Trustee Tronco. The motion carried unanimously.

APPROVAL OF MINUTES:

This item was carried forward to the next meeting, May 21, 2024 due to lack of members present from the March 19, 2024 meeting to approve.

PUBLIC COMMENT:

None

PRESENTATIONS

Report from DCPLA:

DCPLA Secretary Patricia Devera shared a few announcements and upcoming events:

- April 25, 2024, 6:30-8:00 pm at Daly City City Hall, DCPLA will be hosting the Daly City Youth Poet Laureate Commencement ceremony for the '24-'25 Youth Poet Laureate.
- November 2, 2024, 11:00 am - 3:00 pm at Serramonte Center, DCPLA will be having their 3rd annual Art & Lit Fest. Businesses who would like to help sponsor the event, individuals who would like to sell handmade goods and other crafts, and musicians, painters, and artists who would like to showcase their talents can visit dcpla.org for more information.
- Asked the Board and the community to support their program and mail in their dues or if not a current member to go to dcpla.org, click on the donor link and then the membership link and become a member.

DIRECTOR'S REPORT

Opioid Overdose Prevention - Update:

Library Director Chela Anderson shared that they did get approval to proceed with this. There are just some logistics that still need to be worked out. She also researched more into having fentanyl test strips available at library branches as Trustee Goodman had inquired about and the only public library she found that provided test strips was a library in Canada and that was because they had a staff member who was a public health educator and harm reduction advocate. After discussing with the librarians, they agreed that it was beyond what they were able to do.

Library Facilities Update:

Library Director Chela Anderson shared that at the Westlake branch, the roofing company is currently actively working on repairing the roof and it should be completed within two to three weeks. The City will then do a water test to ensure it has been fixed. The last stage will be replacing the interior fixtures. The Serramonte branch elevator - HVAC - lighting project is still in the plan review stage. At the Bayshore branch they received some infrastructure funding from the state to replace the backup generator. It's currently in the design phase and they should be ordering the generator shortly but it could take up to 6 months for it to come in.

Mission Statement:

Library Director Chela Anderson explained that because of the recent restructuring of the Library and Recreation Department, the Library Department needs to have their own Mission Statement. Chela is trying to get as much input from different people to see what kinds of values they want to see in the Mission Statement. After talking with library managers and librarians she shared the rough draft they came up with so far: "Serving our community by bringing people together to foster connections, providing opportunities for lifelong learning and ensuring equitable access to services, information and ideas." Trustee Goodman suggested maybe adding something to bring attention to the different unique offerings of the library such as Park Passes.

TRUSTEES' REPORT

Community and Library Outreach:

President Pacheco shared that he attended the interview process for the vacant City Council seat, the Recreation Commission meeting, and the swearing in of Teresa Proaño. Trustee Tronco shared that he attended a community event focusing on workers' rights. Trustee Goodman shared that she attended the DCPLA St. Patrick's Luncheon and the BPAC committee meeting.

Library Board Online Presence:

Library Director Chela Anderson let the Board know if they want to add a biographical blurb to the website under their photo, they can submit it at anytime and going forward she will take it off the agenda.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson shared the following:

- They will be getting new copiers for public use.
- April 25, 2024 from 5 - 6 PM at Bayshore Library there will be one last Peninsula Libraries Comic Art Fest program, Cartooning 101 with the Cartoon Art Museum.
- May 2, 2024 at 11:00 AM at Bayshore Library an author talk with Rosalys Peel, the author of *Mike and Me, A Couples Guide to Managing Alzheimer's at Home*. The author will be attending through Zoom, the audience will be in person.

- May 21, 2024 at 1:00 PM at Serramonte Center, they partnered with Phase 2 Careers for a career development program for older adults.
- They will be having a ribbon lei making class at the John Daly branch. (No date yet.)
- Events they will have a presence at:
 - Shine Family Day on May 18, 2024 from 9 AM - 4 PM at Gellert Park.
 - 2nd annual Children's Day celebration on June 8, 2024 from 11 AM - 2 PM at Gellert Park.
 - Health and Wellness Fair on May 8, 2024 from 9 AM - 12 PM at the Pacelli Event Center.
 - Colma Community Fair on July 13, 2024
 - National Night Out on August 6, 2024 5 PM - 8 PM at Serramonte Center.

AGENDA BUILDING

- Update on Library of Things
- Update on projects that were funded with the Fund the Need proceeds from the St. Patrick's Day Luncheon.
- Update on the guidelines for group visits

ADJOURNMENT

The meeting was adjourned at 6:46 PM by President Pacheco.

**Next Meeting:
May 21, 2024 6:00PM
Daly City Council Chambers**