

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – MAY 21, 2024

The meeting was called to order by President Pacheco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Gary Pacheco, Trustee Vice President William Lex, Trustee Deodor Tronco, Trustee Angella Logarta

Trustees Absent: Trustee Rachel Goodman

Daly City Public Library Associates: DCPLA Board member Kristine Espinola

Staff Present: Library Director Chela Anderson

APPROVAL OF AGENDA:

Motion requested by President Pacheco to approve the agenda for the May 21, 2024 meeting, motion made by Vice President Lex and seconded by Trustee Logarta. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Pacheco to approve the minutes of the March 19, 2024 meeting. Motion made by Vice President Lex, seconded by Trustee Tronco. The motion carried unanimously.

Motion requested by President Pacheco to approve the minutes of the April 16, 2024 meeting. Motion made by Trustee Logarta, seconded by Trustee Tronco. The motion carried unanimously.

PUBLIC COMMENT:

None

PRESENTATIONS

Report from DCPLA:

DCPLA Board Member Kristine Espinola announced they are currently having their annual membership drive and talked about the importance of being a member to show your commitment to the library. She encouraged President Pacheco and Trustee Tronco to become members today.

DIRECTOR'S REPORT

Group Visit Guidelines:

Library Director Chela Anderson asked for feedback on the Group Visit Guidelines draft she and her fellow librarians put together. Vice President Lex had a question about how they came up with the ratio of chaperones to supervise children under ten of 8 to 1. Chela said she would talk with the librarians about the wording and not having it so specific.

Support for Library Services in Governor's Proposed Budget:

Library Director Chela Anderson shared that the State of California is coping with a budget deficit that is substantial and there are a number of cuts that are being proposed by the Governor. Public libraries are interested in advocating for those things that are going to negatively affect them such as the California Library Services Act which supports the sharing of resources electronic and physical. "Lunch at the Library" which provides grants to provide books and programming with summer camps and "Help Now Online" which offers homework help and tutoring are also on the chopping block. She asked if the Board would be willing to send a letter to our local State Representatives covering these items or some other kind of advocacy. She has also reached out to DCPLA for support. Vice President Lex motioned to authorize Chela to draft a letter in support of these items and send it out on behalf of the Board. Trustee Logarta seconded the motion, the motion carried unanimously.

DCPLA's Fund the Need Projects - Update:

Library Director Chela Anderson shared that the DCPLA provided the funds that they raised for the mobile makers (3D printer and laser cutter) equipment, games and puzzles for check-out, and STEM kits for elementary and middle school students.

Update of Library of Things:

Library Director Chela Anderson shared that in their "Library of Things" collection they currently have County and State Park Passes, hot spots, Chromebooks, Launchpads, home kits (water saving, weather-proofing), and adventure/hiking backpack kits.

Opioid Overdose Prevention - Update:

Library Director Chela Anderson shared that she is currently working on a policy, researching what other facilities include on their policies.

TRUSTEES' REPORT

Library Needs Assessment:

Library Director Chela Anderson asked the Board for their thoughts on putting out a needs assessment. She explained that when the public participates in these assessments and not much is able to be provided because of budget restraints, sometimes it can seem like libraries are not being responsive which can be a downside to them. Vice President Lex suggested possibly involving DCPLA and connecting with the public asking what they would like to fund if they were given a certain dollar amount to improve the libraries. One person would be awarded the money to fund their suggested improvement. That way people wouldn't expect their ideas would be funded and also encourage people to submit ideas.

Community and Library Outreach:

Vice President Lex shared that we are all eligible for library cards from other counties' libraries in the state, only a short form needs to be filled out. Trustee Tronco shared that he attended the Legacy Business celebration where he talked with a librarian who mentioned that they were trying to acquire a collection of Philippine books.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson shared the following:

- They received their new black and white and color copier for public use at the Serramonte branch. The company who previously maintained their copiers no longer is in business and they recently found a new vendor. The other branches will be getting theirs shortly.
- They also have new credit card processors so you can buy books from their book sale or pay for copies with a credit card or Apple Pay.
- May 24, 2024 at 9:30 AM at Bayshore Heights park, is the Storywalks kick off.
- May 30, 2024 at 6:00 PM at Bayshore Library they will be having a lei po'o (flower crown) workshop.

AGENDA BUILDING

- Update on opioid prevention
- Update on state level budget cuts and other ways libraries are advocating for programs they don't want cut.

ADJOURNMENT

The meeting was adjourned at 6:45 PM by President Pacheco.

**Next Meeting:
June 18, 2024 6:00PM
Daly City Council Chambers**