

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – JULY 16, 2024

The meeting was called to order by President Pacheco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Gary Pacheco, Vice President William Lex, Trustee Deodor Tronco, Trustee Rachel Goodman

Trustees Absent: Trustee Angella Logarta

Daly City Public Library Associates: DCPLA President Monica Devincenzi

Staff Present: Library Director Chela Anderson

ELECTION OF OFFICERS:

President Pacheco opened the floor to nominations for President. Vice President Lex nominated Trustee Tronco and Trustee Goodman nominated herself. President Pacheco did a roll call for votes for Trustee Tronco; Vice President Lex, Trustee Tronco and President Pacheco voted for Trustee Tronco. Trustee Goodman voted for herself. Trustee Tronco was elected President. President Tronco opened the floor to nominations for Vice President; Vice President Lex nominated Trustee Goodman. Library Director Chela Anderson did a roll call for votes for Trustee Goodman; the Board unanimously agreed. Trustee Goodman was elected Vice President.

APPROVAL OF AGENDA:

Motion requested by President Tronco to approve the agenda for the July 16, 2024 meeting. Motion made by Trustee Lex, seconded by Trustee Pacheco. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Tronco to approve the minutes of the May 21, 2024 meeting. Motion made by Trustee Lex, seconded by Trustee Pacheco. The motion carried unanimously.

PUBLIC COMMENT:

None

PRESENTATIONS

Report from DCPLA:

DCPLA President Monica Devincenzi shared the following announcements:

- They received a planned giving donation of \$10,368 from the Volkman Trust.
- On August 3, 2024 they will be tabling at the Daly City Recreation Resource day at Serramonte Center.
- Save the date of November 2, 2024 for their 3rd annual Art & Lit Fest at Serramonte Center. Any artists, vendors or potential sponsors can get more information on their website: www.dcpla.org

DIRECTOR'S REPORT

Summer Learning 2024:

Library Director Chela Anderson shared that the 2024 Summer Learning Program is underway and it started with the Youth Services Librarian Sarah Spence doing a large amount of outreach to the community by visiting schools before summer break and tabling at numerous community events. Through the grant from the Lunch at the Library program, she also did visits to two Big Lift summer programs. As in past years, participants receive a free book when signing up and another upon completion of their reading log. They will also be entered to win a \$1,000 scholarship when they finish. The library also offered an array of staff-led scheduled STEAM activities, hosted contracted performers and held special events at all branches. This summer they had 35 teen volunteers and 2 interns from the Daly City Recreation Teen Internship program who helped with the crafts, activities and other library duties.

Opioid Overdose Prevention - Update:

Library Director Chela Anderson shared that progress has been made with the opioid overdose prevention effort. The draft policy has been reviewed for concerns on the Human Resources end and was based on the work of other libraries who already have this in place. Chela asked the Board for any feedback and for their endorsement. Trustee Lex and Vice President Goodman had concerns that if staff were not comfortable administering naloxone, if it would be okay for a member of the public who was comfortable do so, and if that could be reflected and revised in the draft policy.

Update on Funding for Library Services in the State Budget:

Library Director Chela Anderson shared that she has mixed news regarding the funding. The CA pathways work force development databases such as Coursera, LearningExpress, LinkedIn Learning, Northstar, and VetNow were eliminated from the budget and will only be available until the end of September. These resources didn't get a tremendous amount of use but were nice to be offered. Brainfuse Help Now homework help will also be ending soon. The Lunch at the Library grant that provides programming at lunch sites was cut back. There was a 50% reduction to the California Library Services Act, which doesn't affect the Library directly, but indirectly it affects the library cooperative systems. The State Parks pass has been extended for another year. President Tronco asked if there was anything the Board could do to support what was cut. Chela said that the cuts were at the State level and Daly City's budget was passed before July 1, but they are supported by and benefit greatly from DCPLA and their local fundraising.

TRUSTEES' REPORT

Community and Library Outreach:

Trustee Lex shared that he heard the repair of the roof of the Westlake branch is underway.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson shared the following:

- Immigration and Naturalization workshop on August 14 and 21 at 1:00 pm at John Daly Library in partnership with API Legal Outreach.
- "Beware of Scams" workshop on September 10, 2024 at 3:00 pm at Westlake Library in partnership with EastWest Bank.
- Back to School Backpack Drive on July 21 at 12:00 pm – 3:00 pm at Classic Bowl. Donate a new or gently used backpack and get 2 free games of bowling with shoes.
- They are working on a new and improved app.

- They're getting a new service provider for wireless printing.

AGENDA BUILDING

- Update on opioid prevention and the Narcan policy; Chela will see if and how she can incorporate the Board's concerns.
- Hip Hop Architecture Camp by Michael Ford, as a future potential activity.
- Follow up on working with DCPLA reaching out to the public for their input for ways to improve the library. Chela will be bringing up the suggestion at DCPLA's next Board meeting and will share the feedback that she gets from them.

ADJOURNMENT

The meeting was adjourned at 7:00 PM by President Tronco.

**Next Meeting:
August 20, 2024 6:00PM
Daly City Council Chambers**