



CITY OF DALY CITY
333 - 90TH STREET
DALY CITY, CA 94015
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MEETING MINUTES

DATE: October 2, 2024

LOCATION: Gateway Room, Third Floor
City Hall, 333 90th Street
Daly City, CA 94015

SUBJECT: City of Daly City Bicycle/Pedestrian Advisory Committee
(DC – B/PAC)

MEMBERS PRESENT:

Fernando Montanes, Alan Uy, Natasha Opfell, Kathy Gilbert, Henry Martinez, Melinda Hue

MEMBERS ABSENT:

Rachel Goodman

STAFF PRESENT:

Richard Chiu, Shirley Chan, Erick Reyes

VISITORS:

Rodric Camp

I. Call to order

The meeting was called to order at 6:05 P.M.

II. Public Comment

Rodric Camp provided details of a bicycle accident he was involved in within the Serramonte Shopping Center parking lot approximately a year ago. While cycling within the shopping center's parking lot, his wheel got caught in an area drain grate resulting in him falling off his bicycle. He received medical attention for his injuries. Rodric was in contact with a lawyer and was informed that the area drain grate was not in compliance with current standards. He did not pursue any legal action. B/PAC members discussed other safety concerns for pedestrians and bicyclists around the shopping center.

B/PAC members approved a motion to modify the agenda to move Item 5 Bus Stop Update – Serramonte Shopping Center up the agenda to be discussed after the approval of the July 3, 2024 meeting minutes.

III. Approval of Meeting Minutes of July 3, 2024

Approval of the meeting minutes for the July 3, 2024 meeting was tabled to the next meeting.

IV Bus Stop Update at Serramonte Shopping Center

B/PAC members provided an update that the conditions of the bus stops at the shopping center. It was noted that the glass walls of the bus stop refuges were replaced in September. However, the area was still in need of further maintenance due to sanitary concerns. Members discussed limited pedestrian access to the bus stops. B/PAC members inquired if the City had the ability to make traffic requests for the property. Staff explained that the City has an opportunity to provide comments on traffic affiliated items on private development projects, but it is up to the owner of the property how they move forward. Staff also informed the members that the City confirmed with SamTrans that the Serramonte Shopping Center is responsible for maintaining the bus stop refuges within the property. B/PAC members provided Rodric contacts for the shopping center so that he may reach out regarding his incident. B/PAC members also discussed the possibility of reaching out to the City Manager's Office to see if any action can be taken.

V. Parking Permit Zones

Staff provided information on Chapter 10.40 of the Municipal Code which covers residential parking in an area. In order to establish a new parking permit zone, a petition signed by one-third (1/3) of all adult residents for the proposed zone would be required. A public hearing to establish the parking permit zone would be held.

B/PAC members expressed uncertainty of the efficacy of using petitions as a method of obtaining support. Staff noted that the original intent with the existing parking permit program in Daly City was to discourage non-resident parking in areas near the BART stations and transit hubs. The parking permit program will unlikely solve the parking problem since there isn't a limit to the number of parking permits that can be issued to a household. Staff recommended reaching out to the Police Department if sidewalks are continuing to be blocked by vehicles. B/PAC members provided ideas that can be used to educate the public such as signs or incorporating it into the City's Vision Zero Action Plan. Staff will investigate if the Vision Zero Action Plan can be used to address these concerns.

VI. Status of current bicycle/pedestrian improvement projects (verbal reports from Staff)

Current Improvement Project	Status	Construction Schedule
Mission Street Streetscape Improvements Project	Punchlist	2024

Southgate Avenue and School Street Improvements Project	Punchlist	2024
John Daly Blvd/Skyline Blvd Pedestrian Connection	Design	2025
John Daly Blvd/Skyline Blvd Intersection Safety Improvements	Design	2025
Westmoor Ave and Westridge Intersections Quick Build	Advertised for Construction	2025

Staff gave the following summary report:

Mission Street Streetscape Improvements – The project is close to completion. The issue with the two streetlights there were not functioning has been resolved. All grant funds have been expended, and the City has received the reimbursements.

Southgate Avenue and School Street Improvements – The project is close to completion. Some paperwork needs to be finalized before project closeout.

John Daly Blvd/Skyline Blvd Pedestrian Connection – Design consultant has completed the design for the project. The City is coordinating with PG&E for the approval of the connection for the streetlights proposed for the project. Once approval is received, the project can be advertised for construction.

John Daly Blvd/Skyline Blvd Safety Improvements – City staff informed the B/PAC members that the project is still in design. Staff is in the process of designing the curb ramp for the project.

Westmoor Ave and Westridge Intersections Quick Build – The project was included with the Skyline Slurry Seal Project. The project was advertised for construction. The red paint for the bulb-outs that were used in other locations, such as School Street, is being removed from the project due to the significant increase in construction cost. B/PAC members inquired how can they request for improved bike facilities along Westmoor Avenue. Staff noted that the City would have to find opportunities for grant funding with the State in order to construct the improvements for Caltrans' right-of-way.

VII. Private Development Projects

- a. *Westlake Garage Access* – Staff presented information regarding the plans for vehicle and pedestrian access to the Westlake Shopping Center parking garage along Lake Merced Blvd (next to Fitness 19 and Banana Island Restaurant). Kimco is proposing to convert the pedestrian walkway between the new Burlington Coat Factory and restaurant building into a drive path for vehicles to access the parking garage. B/PAC expressed discontent with the project as it impacts a highly utilized walking area within the shopping center. B/PAC members discussed reaching out to the Planning Division, the Planning Commission, the owner, and/or the City Council in order to voice their concerns regarding pedestrian safety. One B/PAC

member volunteered to prepare a draft letter for the next meeting to voice their concerns. Staff will follow up with the Planning Division regarding the applicant's contact information.

- b. *933-969 Crocker Avenue* – Staff shared the plans for the development at 933-969 Crocker Avenue. The project includes four single-family homes with an attached accessory dwelling unit. B/PAC members expressed concerns regarding the lack of sidewalk along sections of Crocker Avenue. Staff noted that when new development projects are proposed, the City typically requires sidewalk improvements along the project's frontage. B/PAC members mentioned additional safety concerns for pedestrians due to vehicles speeding along Crocker Avenue's steep slopes and suggested installing speed bumps. Staff clarified that there are no speed bumps installed on any public street in Daly City due to its impact for the Fire and Police Departments when responding to emergencies. B/PAC members asked if they could obtain crash reports or Vision Zero information on the area due to the lack of a sidewalk.

VIII. Review Grant Applications

2024 Joint Cycle 7 Ped/Bike and Cycle 2 ACR/TDM Grant Application – Staff submitted a grant application for the Daly City Micromobility Pilot Project at the end of August. The grant would fund the second year of the bikeshare program. MTC will provide funding for the docking stations and the bikes and C/CAG will fund the first year's promotions and operations. B/PAC members expressed concerns on what action will be taken if the pilot project does not perform well. Staff noted that the program will be monitored and adjustments will be made to the stations as needed. B/PAC members would like to provide input on the station locations and be kept informed on any updates regarding the pilot project.

Staff also submitted a grant application for the Hillside Boulevard Complete Street Corridor project in August. The application was a collaborative effort with San Mateo County to conduct public outreach and prepare preliminary drawings for improvements along Hillside Boulevard between e. Market Street and Hoffman Street.

IX. Future Meeting Schedule

Staff noted that the next regularly scheduled meeting would be on January 1, 2025. Since it would fall on a City-observed holiday, the meeting will be cancelled a special meeting will be scheduled. In reviewing the by-laws, meetings are held on the first Wednesday for the months of January, April, July, and October. Meetings scheduled in January and July typically fall near a holiday (i.e., New Years Day and Independence Day). In order to change the schedule, the bylaws will need to be changed, requiring action by the City Council. B/PAC members asked the item be continued for the next meeting when there is full attendance.

X. Announcements and Communications

A B/PAC member mentioned that they have attended the Silicon Valley Bike Coalition Summit and shared that Caltrans is accepting feedback from the public regarding the section of El Camino Real (California State Route 82) within the Town of Colma. The other members requested that they circulate the link to the survey amongst the B/PAC.

A B/PAC member asked if there are other committees or organizations that utilize work plans to help with organizing tasks to be discussed. Another member explained that they are a member of the Recreations Committee, and that they have an agenda system where they add items to be discussed at the following meeting.

XI. Adjournment to the next regular meeting (January 1, 2025)

The meeting was adjourned at 8:11 P.M.