

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, April 25, 2011 - 7:00 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99

Webcast: www.dalycity.org/meetings

DRAFT

For those wishing to address the City Council on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATIONS:

San Bruno Community Recovery Update and Expression of Appreciation:
Councilmember Ken Ibarra and Police Chief Neil Telford

Commending Sergeant Norman N. Palaby on His Recent Peninsula Council of Lions
Clubs Service Award

Commending Fire Captain Mike Chavez, Fire Engineer Ernie da Roza, and
Firefighter Willem Vanderwerff in Recognition of Their Recent Peninsula Council of
Lions Clubs Valor Awards

Commending Fire Captain Kevin O’Sullivan in Recognition of His Recent Peninsula
Council of Lions Clubs Heroism Award

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Proclamation for the West Nile Virus and Mosquito and Vector Control Awareness
Week - April 24-30, 2011

APPROVAL OF MINUTES:

Regular Meeting of March 14, 2011

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions :

1. Affirm California Environmental Quality Act Determination of a Categorical Exemption for Junipero Serra Boulevard, Hoffman Street, and San Pedro Road Rehabilitation
2. Authorization to Solicit Bids for Street Slurry Seal and Cape Seal 2011 Project
3. Authorization to Solicit Bids for Gellert Boulevard Bicycle Lanes Project
4. Proposed Assignment of Senior Library Page Classification to Hourly Salary Schedule Range H104
5. Accept and Appropriate Grant from the Thelma Doelger Charitable Trust for Summer Reading Programs
6. Increase Limit for Investment in Government National Mortgage Association Securities
7. Authorization to Execute Change Order with Envirometrix Corporation to Complete Underground Storage Tank Remediation at Fire Station 94
8. Amendment of Utility Users Tax Exemption Requirements Resulting from Discontinuance of State Homeowners and Renters Assistance Program
9. Acceptance and Appropriation of One-Time-Only Grant Funds from Aging and Adult Services of San Mateo County

Check Registers :

10. Check Registers for the Month of March 2011

Authorizing Budgetary Adjustments:

11. Appropriation of Grant Funds For FY 2010-2011 - Outreach Worker Hourly Wages
12. Use of Asset Forfeiture Funds to Purchase Taser Holsters, Cartridge Carriers and Cartridges

END OF CONSENT AGENDA

PUBLIC HEARINGS:

13. City's HUD Consolidated One-Year Action Plan for Fiscal Year 2011-12 and Amendment To HUD Action Plan for Fiscal Year 2008-09 Pertaining to Community Development Block Grant-R Funding

Staff:

Zobell

Recommended Action:

Open/Close Hearing

Adopt Resolution

Roll Call

ORDINANCES:

14. Extension of Temporary Moratorium on the Establishment and Operation of Medical Marijuana Collectives

Staff:

Schott

Recommended Action:

Adopt Ordinance

Roll Call

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor. The Council cannot take action on any matter raised under this item

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

15. Council Committee

A Council Committee Meetings, April 11 - April 24,
2011

16. City Council

17. Staff

ADJOURNMENT:

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
MARCH 14, 2011

The meeting was called to order by Mayor Klatt at 7:00 P.M.

ROLL CALL: Councilmembers Present:

Carol L. Klatt, Mayor
David J. Canepa
Michael P. Guingona

Councilmember Absent:

Sal Torres

Staff Present:

Patricia E. Martel, City Manager
Kerry E. Burns, Assistant City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

PRESENTATIONS:

American Red Cross Month Proclamation

Councilmember Canepa presented a proclamation proclaiming April 2011 as American Red Cross Month to Maha Feghali from the San Mateo County Leadership Council - American Red Cross Bay Area.

Proclamation Recognizing Daly City's Centennial

Councilmember Guingona presented a proclamation proclaiming March 22, 2011 as Daly City's Centennial Day to Bunny Gillespie.

APPROVAL OF MINUTES:

Regular Meeting of February 14, 2011

Regular Meeting of February 28, 2011

It was moved by Councilmember Guingona, seconded by Councilmember Canepa and carried to approve the minutes of February 14 and 28, 2011.

APPROVAL OF AGENDA:

It was moved by Councilmember Canepa, seconded by Councilmember Guingona and carried to approve the agenda.

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
MARCH 14, 2011

Page 2

CONSENT AGENDA

RESOLUTIONS:

Authorization of Amendment #1 to the Existing Professional Services Agreement to Brown and Caldwell to Update the City's 2010 Urban Water Management Plan

Resolution No. 11-24, Authorizing Execution of Amendment #1 to Professional Services Agreement with Brown and Caldwell (Daly City 2010 Urban Water Management Plan Project)

Authorization to Submit Application for San Mateo County Bicycle and Pedestrian Program Funds

Resolution No. 11-25, Authorizing Submission of Grant Applications to the Transportation Development Act, Article 3 (TDA) Re: Pedestrian and Bicycle Improvement Projects (Fiscal Years 2012 and 2013)

Authorization to Solicit Bids for Junipero Serra Boulevard, Hoffman Street, and San Pedro Road Rehabilitation

Resolution No. 11-26, Approving Design Documents and Authorizing Bids Invitations Re: Junipero Serra Boulevard, Hoffman Street, and San Pedro Road Rehabilitation Project

Setting Time and Place for Public Hearing to Consider One-Year HUD Action Plan for Fiscal Year 2011-2012 and a Substantial Amendment to the HUD Action Plan for Fiscal Year 2008-2009 Pertaining to Community Development Block Grant-R Funds

Resolution No. 11-27, Setting Time and Place for Public Hearing on Daly City's One-Year HUD Action Plan for Fiscal Year 2011-2012 and Amendment to the HUD Action Plan for Fiscal Year 2008-2009 Pertaining to Community Development Block Grant-R (CDBG-R) Funds (Hearing: 4/25/11 – 7:00 P.M.)

Authorization for a Budget Adjustment to Appropriate Grant Funding from the California Department of Conservation

Resolution No. 11-28, Authorizing Budgetary Adjustments and Appropriations for Fiscal Year 2010-2011

END OF CONSENT AGENDA

It was moved by Councilmember Guingona, seconded by Councilmember Canepa and carried to approve and adopt the Consent Agenda, as amended.

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
MARCH 14, 2011

Page 3

RESOLUTION:

Authorization to Execute a Memorandum of Understanding between the San Mateo County Transit District and the City of Daly City for the Implementation of a Circulator Shuttle in the Bayshore Neighborhood

Councilmember Guingona asked to take this item off the Consent Agenda. Councilmember Guingona stated this is a request to authorize a memorandum with the San Mateo County Transit District to implement a circulator shuttle in the Bayshore Neighborhood with transit hubs and other destinations.

The City received a Lifeline Transportation Program grant from Metropolitan Transportation Commission through the City/County Association of Governments of San Mateo County in the amount of \$336, 917 to improve mobility options for residents of the Bayshore Area.

It was moved by Councilmember Guingona, seconded by Councilmember Canepa and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 11-29, Authorizing Approval and Execution of Memorandum of Understanding (MOU) between San Mateo County Transit District and the City of Daly City for Circular Shuttle in the Bayshore Neighborhood

AWARD OF BIDS/CONTRACTS:

Award of Construction Contract for the Light Emitting Diode Lighting Retrofits Project

Traffic Engineer Shirley Chan stated staff is recommending that the City Council accept all bids, and award a construction contract to Econolite Traffic Engineering and Maintenance, Inc. of Santa Clara, for the Light Emitting Diode Lighting Retrofits Project in the amount of \$94,958.50.

The base bid includes retrofitting street lights at the Gellert Park parking lot with LED street light fixtures and retrofitting illuminated street name signs with LED technology. Add Alternate 1 includes retrofitting street lights on a segment of Bellevue Avenue with LED street light fixtures. Add Alternate 2 includes the furnishing of LED traffic signal modules for later installation by Public Works staff.

The project is funded by the Department of Energy through the Energy Efficiency and Conservation Block Grant Program, which was funded through the American Recovery and Reinvestment Act.

It was moved by Councilmember Guingona, seconded by Councilmember Canepa and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 11-30, Authorizing Execution of Contract for the Light Emitting Diode Lighting Retrofits Project

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
MARCH 14, 2011

Page 4

AWARD OF BIDS/CONTRACTS: Continued

Award of Construction Contract for the Reservoir 3 Seismic Upgrade Project

Director of Water and Wastewater Resources Patrick Sweetland recommends that the City Council accept all bids, waive minor irregularities, and award a construction contract to Anderson Pacific Engineering Construction, Inc. of Santa Clara, in the amount of \$157,800.

The work scope includes the seismic strengthening of the existing timber roof of Reservoir 3, including the installation of new horizontal beams on the existing concrete and concrete sides of the reservoir with wire wrap rope to better facilitate the roof should there be seismic activity on the top.

Ten bids were received with total bids ranging from \$157,800 to \$287,287. The three lowest bids are summarized in the Agenda Report. We are asking that the number two bidder, Wellsona Iron and Engineering, be deemed non-responsive. They did not include in their packet, the bidder qualification form.

It was moved by Councilmember Guingona, seconded by Councilmember Canepa and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 11-31, Authorizing Execution of Contract for the Reservoir 3 Seismic Upgrade Project

RESOLUTIONS:

Call to Hold a Special Election on November 8, 2011

City Attorney Rose Zimmerman recommended that the City Council call a Special Election to be consolidated with the next regularly scheduled election for Tuesday, November 8, 2011. This is required by Daly City ordinance and California State government code.

On February 24, 2011, Councilmember Maggie Gomez resigned from her position as Daly City Council Member. State law and local municipal code govern mid-term vacancies which allow an interim appointment to fill a vacancy until the special election is called to fill the remainder of the term. The special election shall be no less than 114 days from the call of the special election. In the interim, the Council may consider an appointment until the special election.

It was moved by Councilmember Guingona, seconded by Councilmember Canepa and carried by unanimous roll call vote to adopt the following resolution:

Resolution No. 11-32, Calling for the Holding of a Special Election on November 8, 2011 for the Election of a City Council Member to Fill Vacancy

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
MARCH 14, 2011

Page 5

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

The following individuals endorsed Ray Satorre for City Council:

Violet Orense
Rey Reyes
Ramon Bunag
Ferdie Vilar
April Vargas
Maribeth Lalongisip
Ora Seyler

Judith Christensen asked the council to join her in supporting Governor Brown's plan to eliminate redevelopment and its power of eminent domain. She explained that redevelopment dollars would come back from the state to our community to support roads, public schools, unemployment benefits, etc.

Marian Mann stated she is putting a project together for the Centennial Celebration with the businesses on Mission Street at the Top of the Hill. She is looking for old pictures of the area.

APPOINTMENTS:

Board/Commission Membership Committee Appointments

There were no appointments.

REPORTS:

Council Committee

Council Committee Meetings, February 28 - March 13, 2011

The Council Committees reported on the following:

CDBG Advisory Committee: Allocation of FY 2011-12 Community Development Block Grant and HOME Funds (Klatt)
Centennial Committee Meeting (Klatt)

City Council

There were no reports.

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
MARCH 14, 2011

Page 6

REPORTS: Continued

Staff

City Manager Patricia Martel reported the first hearing on Senator Leland Yee's legislation (SB 249) relative to the Cow Palace is set for April 5. Senator Yee has requested that the Police Chief and I testify on this legislation and the impacts of activities such as RAVES have on Daly City, and how this legislation could help our local government have a greater role in providing effective oversight on activities that have an impact on our community.

City Manager Patricia Martel announced that we will be closing the Westlake and Bayshore Libraries on April 5 to help facilitate a staff workshop that is required for the transition with consolidating the Recreation and Library services together in one new department.

ADJOURNMENT:

It was moved by Councilmember Guingona, seconded by Councilmember Canepa and carried to adjourn the meeting at 7:46 P.M. in memory of Ruth Mercedes Perez and Dorothy Nyberg.

City Clerk

Approved as submitted, this _____

day of _____, 2011.

Mayor



City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Affirm California Environmental Quality Act Determination of a Categorical Exemption for Junipero Serra Boulevard, Hoffman Street, and San Pedro Road Rehabilitation

Recommended Action

Staff recommends that the City Council affirm the California Environmental Quality Act (CEQA) determination of categorical exemption for the Junipero Serra Boulevard, Hoffman Street, and San Pedro Road Rehabilitation project.

Background

This project includes base failure repair and asphalt concrete (AC) overlay of approximately 1.0 miles of City street pavement as shown on the attached location map. The streets in the project had previously received environmental review and CEQA clearance under different project names. This CEQA determination references the actual, final project name.

Discussion

The project has been determined to be categorically exempt under Section 15301c, "Repair and Maintenance of Existing Streets," of the CEQA guidelines.

Fiscal Impact

None.

Summary/Conclusion

Staff recommends that the City Council affirm the CEQA determinations of categorical exclusion for the Junipero Serra Boulevard, Hoffman Street, and San Pedro Road Rehabilitation project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Hae Won Ritchie

Hae Won Ritchie
Civil Engineering Associate

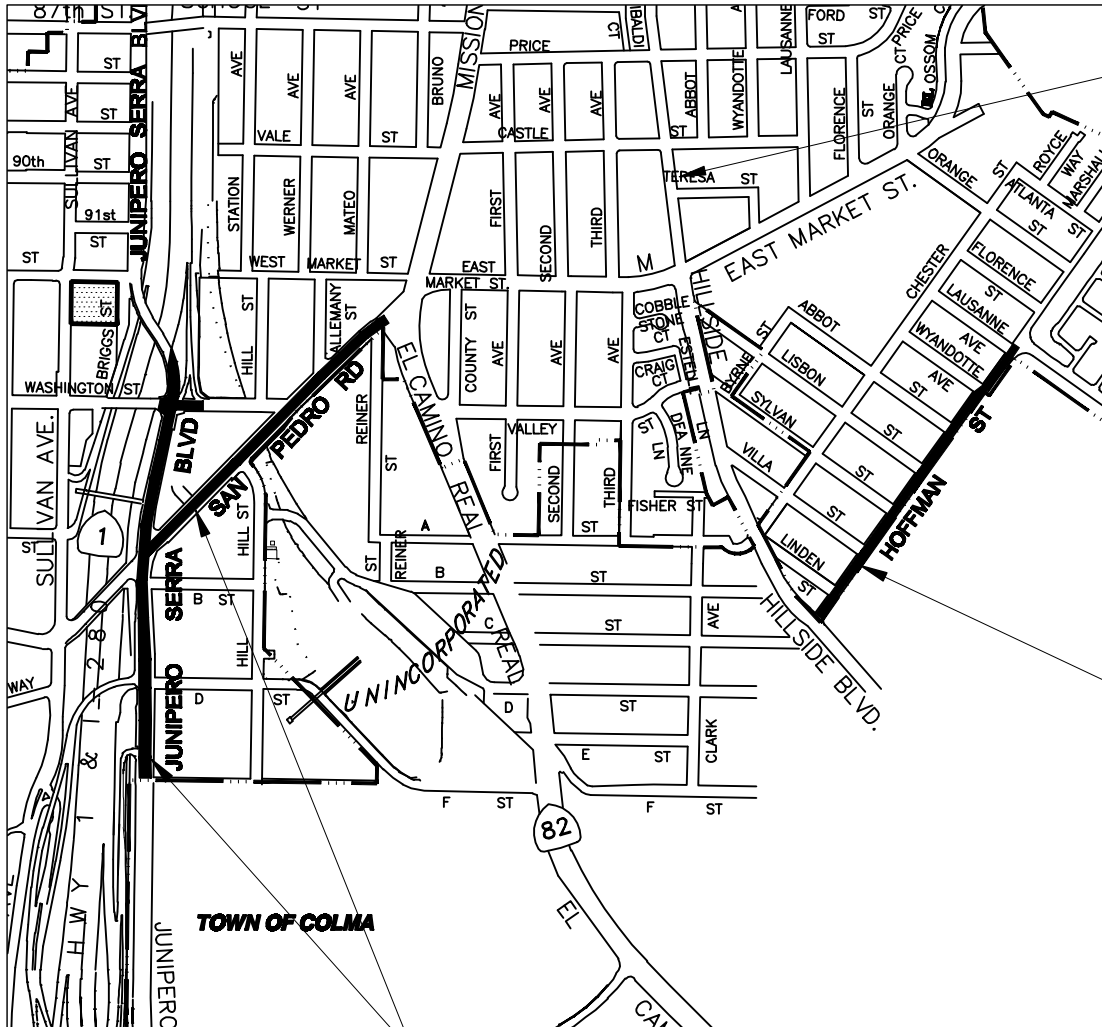
John L. Fuller

John L. Fuller
Director of Public Works

Attachments: Project Location Map

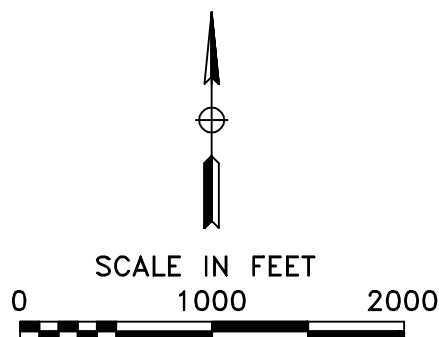
CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

PROJECT LOCATION FOR CONSTRUCTION OF
**JUNIPERO SERRA BOULEVARD,
HOFFMAN STREET AND
SAN PEDRO ROAD REHABILITATION**
FEDERAL PROJECT NO. STPL - 5196 (035)



SITES

SITES





City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Authorization to Solicit Bids for Street Slurry Seal and Cape Seal 2011 Project

Recommended Action

Staff recommends that the City Council affirm the Environmental Quality Act Determination of a Categorical Exemption (CEQA), approve the design documents, and authorize the construction bid invitation for the Street Slurry Seal and Cape Seal 2011 project.

Background

Since 1998 Daly City Public Works has undertaken a comprehensive street pavement preventative maintenance program. The “cornerstone” of this program is an annual Street Slurry Seal project as the single most cost effective means to preserve a pavement’s condition and thereby reduce long term pavement operations and maintenance cost. Street slurry sealing and cape sealing replaces fine aggregate stripped from the pavement surface, reduces water penetration in the roadway base and thereby reduces base failures and the resultant damage that is much more costly to repair. Selection of streets to be surface sealed are based on several factors including the City’s Seven Year Master Plan, the City’s computer based Pavement Management System recommendations, visual observation of streets and other adjacent or associated work such as utility repairs and bike lane installations.

Discussion

This year’s program includes the St. Francis Heights neighborhood. A copy of the plan showing the streets included in this year’s project is attached. The Base Bid of the project includes slurry sealing and cape sealing approximately 12.2 miles of City streets, as shown on the attached plan. Add Alternate 1 includes pavement repairs and concrete removal on portions of Bellevue Avenue and Liebig Street.

Bellevue Avenue, between South Hill Boulevard and Ardentale Drive, and Liebig Street are both in need of more extensive repairs. This project includes the repair of failed pavement, removal of concrete pavement sections and installation of asphalt concrete on Bellevue Ave. and Liebig St. The street rehabilitation work will be included with this year’s annual slurry seal project to take advantage of the economy of scale provided by the larger street project.

The project has been determined to be categorically exempt under Section 15301c, “Existing Facilities.” The construction contract award is scheduled for the City Council meeting in June 2011. Construction is anticipated to start in July 2011 and be completed by September 2011. The project requires street closure of residential streets on the day of scheduled work, which will result in a temporary loss of parking and access on that day. Heavily traveled collector and arterial streets are prohibited from complete closure and the contractor is required, at a minimum, to maintain one lane of traffic in both directions to provide access at all times. Staff recognizes the inconvenience of the street maintenance work to the public and continually strives to improve the public outreach efforts from previous years.

A notification letter will be sent to the residents affected by the slurry seal and cape seal work once the construction contract is awarded approximately 30 days before the start of construction. Additionally, the contractor will be required to hand deliver a communiqué to the residents three (3) days prior to the scheduled application of a slurry seal or cape seal on the residents' particular street. Parking restrictions will be coordinated with the scheduled street sweeping and waste collection schedules. The contractor is required to schedule his work to allow street opening by 5:00 p.m. A project website will be created that will allow residents to check on the status of the project and better anticipate the contractor's work schedule.

Three schools have been identified as being in the project area. The school year is scheduled to conclude at these schools on June 10 and recommence the third week of August. Work on the streets that provide access to these schools will not be allowed to commence before June 10 and will be required to end by August 12 prior to schools reopening in order to prevent, or limit, impacts to school activities.

Fiscal Impact

The construction cost for the Base Bid and Add Alternate 1 are estimated to be \$1,004,000 and \$73,000, respectively, including contingency and construction inspection for a total project budget of \$1,077,000. Adequate funds are available for the Base Bid and Add Alternate 1 in the FY 2011-12 Gas Tax project Account 17-312-618.

Summary/Conclusion

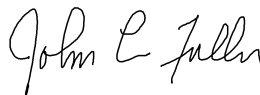
Staff recommends that the City Council affirm the CEQA finding, approve the project design documents, and authorize construction bid invitation for the Street Slurry Seal and Cape Seal 2011 project.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,



Shirley Chan
Traffic Engineer

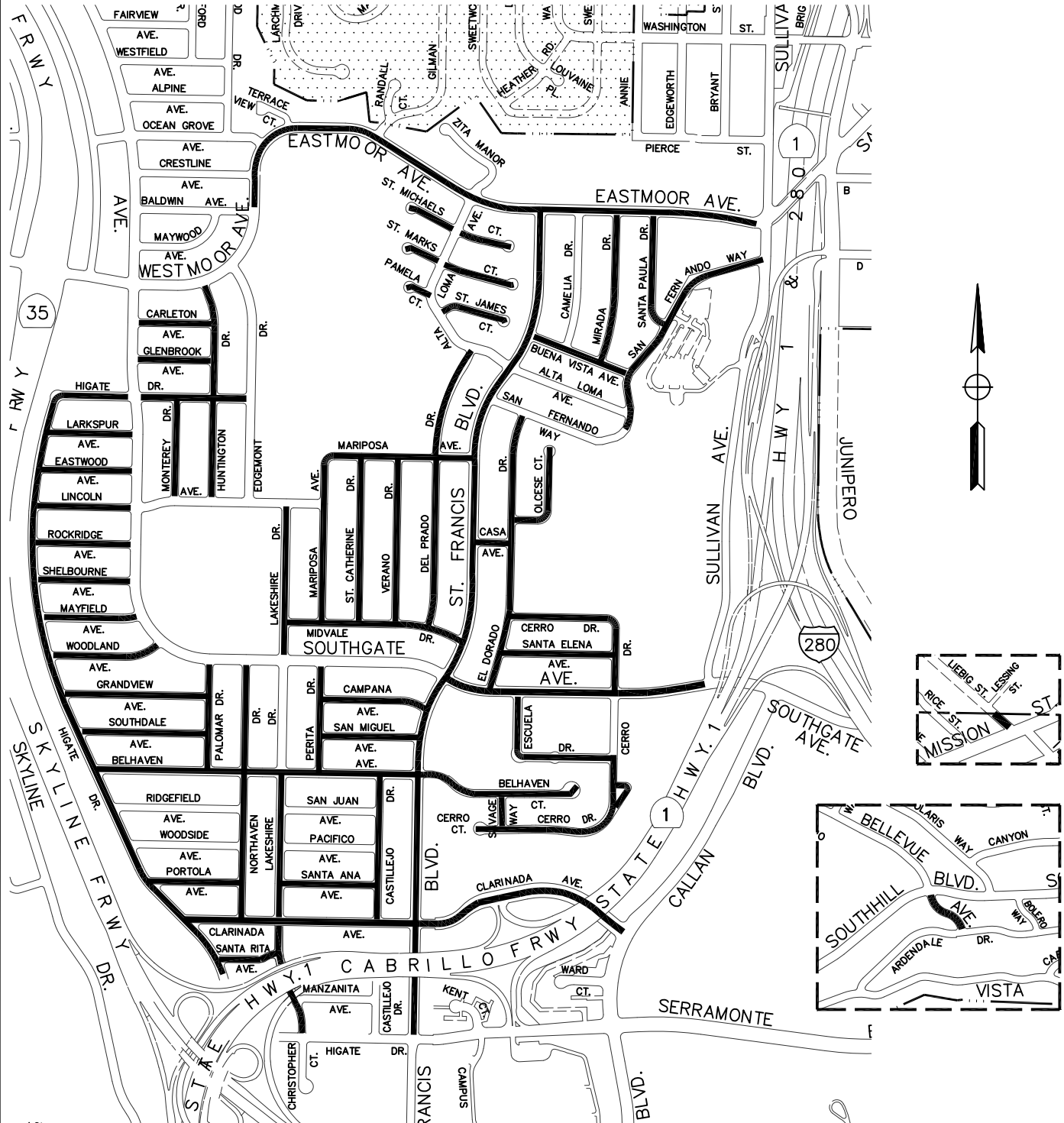


John L. Fuller
Director of Public Works

Attachments: Location Map

CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

PROJECT PLANS FOR CONSTRUCTION OF
STREET SLURRY SEAL AND CAPE SEAL 2011



SCALE IN FEET
0 1000 2000



City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Authorization to Solicit Bids for Gellert Boulevard Bicycle Lanes Project

Recommended Action

Staff recommends that the City Council affirm the California Environmental Quality Act (CEQA) determination of categorical exemption, approve the design documents, and authorize the construction bid invitation for the Gellert Boulevard Bicycle Lanes project.

Background

The State of California Highway Safety Improvement Program (HSIP) provides federal funding to implement safety improvements needed to reduce the number and severity of accidents on public roads. Typical projects include: intersection improvements; pavement and shoulder widening; modifications of roadway alignment; signing; pavement markings and delineation, and minor structure replacements or modifications. Projects may qualify for HSIP funding based on a calculated Safety Index (SI). The SI is calculated based on the project area's accident history, life cycle and accident reduction factor as provided by Caltrans for the type of improvement proposed.

In June 2010, City Council accepted and appropriated \$88,650 in HSIP grant funds, with a \$9,850 local match, to install Class II bike lanes along Gellert Boulevard between Hickey Boulevard and King Drive. A pedestrian refuge or minor median island is also proposed on the south approach of Gellert Boulevard at Serravista Avenue, in front of Fire Station No. 94. The pedestrian median refuge is proposed where Gellert Boulevard is widest and pedestrian crossings are the longest and most hazardous.

Discussion

The project proposes to install approximately 1.25 miles of Class II bike lanes along Gellert Boulevard between Hickey Boulevard and King Drive, with a pedestrian refuge at the intersection of Gellert Boulevard/Serravista Avenue. The project also includes installing Class III bike route on Gellert Boulevard between Serramonte Boulevard and Hickey Boulevard, thereby completing the bikeway on Gellert Boulevard. Local funds will be used for this portion of the project.

The project includes installation of signs, striping and pavement markings to designate the bikeway. The project has been determined to be categorically exempt under Section 15301c, "Existing Facilities." The construction contract award is scheduled for a City Council meeting in June 2011. Construction is anticipated to start in July 2011 and be completed by August 2011.

Fiscal Impact

The construction cost for the Base Bid (Hickey Boulevard to King Drive) and Add Alternate 1 (Serramonte Boulevard to Hickey Boulevard) is \$96,875 and \$1,715 respectively, including contingency and construction inspection for a total project budget of \$98,500. The City has been awarded a grant of \$88,650. The City's local match requirement for project implementation is

approximately \$9,850. Adequate funds are available in the FY 2010-11 Gas Tax Account 17-312-670 for the local match.

Summary/Conclusion

Staff recommends that the City Council affirm the CEQA determination of categorical exclusion, approve the project design documents, and authorize construction bid invitation for the Gellert Boulevard Bicycle Lanes project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



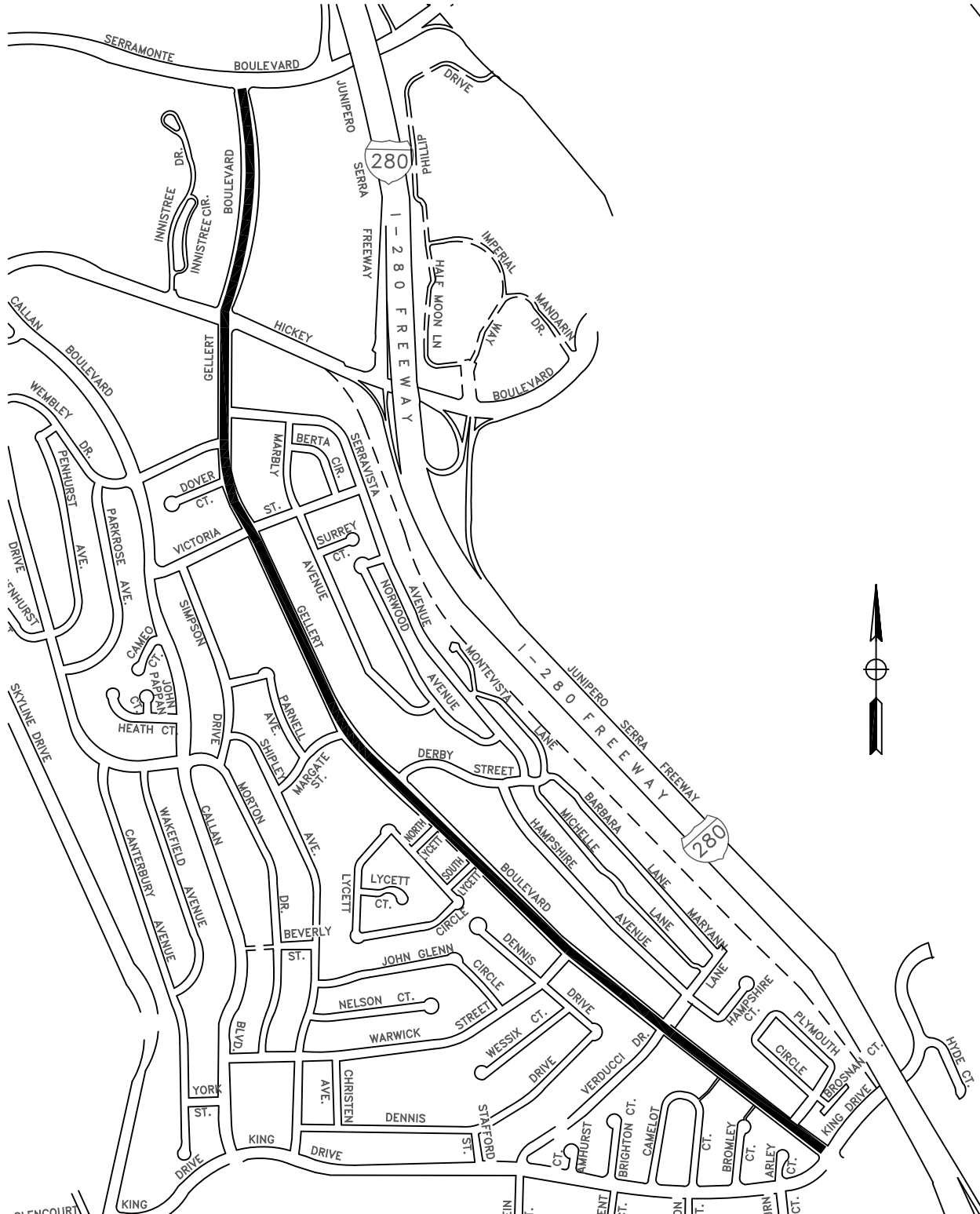
Shirley Chan
Traffic Engineer



John L. Fuller
Director of Public Works

Attachments: Project Location Map

GELLERT BOULEVARD BICYCLE LANES





City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Proposed Assignment of Senior Library Page Classification to Hourly Salary Schedule Range H104

Recommended Action

That the City Council adopt by resolution the proposed assignment of the newly established Senior Library Page classification to the Hourly Salary Schedule, Range H104.

Background

The entry-level Library Page classification has a high turn-over rate which impacts other Library staff and results in inconsistency in training and supervision. The proposed hourly Senior Library Page position will enable the Library to provide consistent training and supervision to hourly staff performing Page work.

Discussion

None.

Fiscal Impact

Fiscal impact will be accounted for within the Library Department's operating budget for Salaries and Benefits.

Summary/Conclusions

Staff is recommending that City Council assign the new classification of Senior Library Page to the Hourly Salary Schedule, Range H104.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Shawna Maltbie
Director of Human Resources



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Accept and Appropriate Grant from the Thelma Doelger Charitable Trust for Summer Reading Programs

Recommended Action

It is recommended the City Council authorize staff to accept a grant of \$5,000 from the Thelma Doelger Charitable Trust for the Daly City Library's Summer Reading Programs and to appropriate the funds into account number 01-120-120-4234. While this grant was received during the current fiscal year, it will be used to fund in Fiscal Year 2011/12 programs.

Discussion

The Thelma Doelger Charitable Trust, an independent foundation, awards grants to California non-profit organizations that provide services to children and youth. The Daly City Library applied for a grant this year to help fund two summer reading programs serving early readers to high school students.

Library staff will offer two summer reading programs this year to area youth. This grant is fully funding both the "One World, Many Stories!" program, which is designed to encourage preschool through elementary school children to read during summer vacation, and the "You Are Here" program for grades 6 through 12. This grant will fund seven onsite program performers scheduled from late June through early August at all city libraries, as well as books and prizes for program participants in recognition of their completion of reading goals and for an end of program ice cream social.

Fiscal Impact

There will be no fiscal impact to the City. No matching funds or in-kind contributions are required.

Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Timothy Birch
Assistant to the Director
Daly City Public Library

Kerry Burns
Assistant City Manager
Interim Director

City of Daly City
Budget Transfer/Adjustment

Department/Division: LIBRARY **Date:** 3/23/2011

Month/Fiscal Year: 2010/2011

Explanation/Justification:

The library received a grant from the Thelma Doelger Charitable Trust for the funds to be used in our Summer Reading Program. The money will be expended to pay for performer's services and prizes.

This accepts and appropriates the funds for expenditure.

Approvals:

Sarah Mendoza
Originator


Director of Finance


Department Head

City Manager/City Council



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Increase Limit for Investment in Government National Mortgage Association Securities

Recommended Action

Modify the City's Investment Policy to allow the City Treasurer to invest up to \$14 million in Government National Mortgage Association (Ginnie Mae) securities with maturities of greater than five years.

Background

Section VII of the City's Investment Policy reads in part:

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Generally, no investment shall be made in any security which, at the time of the investment, has a term remaining to maturity in excess of five years. However, the City Council specifically grants authority to the City Treasurer to invest the lesser of \$3,000,000 or ten percent (10%) of the City's portfolio in securities which, at the time of investment, have terms remaining to maturity in excess of five years. **Additionally, the City Council may grant express authority to exceed this term for individual investments.**

The City's investment portfolio has for many years contained up to \$10 million in Ginnie Mae securities, authorized by City Council under the express authority clause in the City's Investment Policy. Ginnie Mae securities are the only Mortgage Backed Securities to carry the full faith and credit guarantee of the United States Government, and are not derivatives.

Discussion

Investment in Ginnie Mae securities has been a successful method of increasing return on the City's portfolio in difficult financial markets. These investments normally yield higher interest rates than other securities with similar low risk levels. Although the securities often carry a maturity date of as much as 30 years from date of purchase, these securities are readily marketable if liquidity should be necessary. Also, experience over the years has shown that these securities are typically liquidated much earlier than their maturities, sometimes in as little as five years. At a level of \$14 million they would generally comprise somewhere from 14% to 16% of the investment portfolio.

The combination of secure investment and higher returns has helped to increase the portfolio earnings when there have been few other options for reasonable returns. While these investments are marketable with the value fluctuating depending on interest rates, and therefore they are subject to market rate risk, the level of investment at \$14 million represents a low percentage of the cash pool that is not anticipated to ever have to be liquidated before maturity.

Because it is anticipated that the City will continue to employ this investment strategy for the foreseeable future, it is considered best to revise the Statement of Investment Policy rather than authorize the investment level through express authority. Section VII would be modified to read as follows.

City Council Agenda Report

Subject: Increase Limit for Investment in Government National Mortgage Association Securities

Meeting Date: April 25, 2011

Page 2 of 3

VII. DIVERSIFICATION, MAXIMUM MATURITIES, AND CREDIT QUALITY

The City will diversify its investments by security type and institution in order to reduce market and credit risks associated with concentrating investments in specific security types, maturity segments, or in individuals financial institutions.

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Generally, no investment shall be made in any security which, at the time of the investment, has a term remaining to maturity in excess of five years. However, the City Council specifically grants the authority to the City Treasurer to invest a **maximum of \$14,000,000** ~~the lesser of \$3,000,000 or ten percent (10%)~~ of the City's portfolio in **Government National Mortgage Association** securities which, at the time of investment, have terms remaining to maturity in excess of five years. Additionally, the City Council may grant express authority to exceed this term for **this or other** individual investments.

Credit quality will be A or above for fixed income securities and A1/P1 for commercial paper. In the event of credit downgrades after purchase, sale of the security will be evaluated on a case by case basis.

Fiscal Impact

Current rates of return for the State Pool are in the neighborhood of ½ percent. Ginnie Mae investments are paying approximately 4 percent. Raising the limit from \$10 million to \$14 million will add an additional \$140,000 per year in earnings above the State Pool. The total difference in interest rate represents nearly \$500,000 annually for the \$14 million invested, spread over the entirety of pooled cash.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Anthony J. Zidich
City Treasurer

City Council Agenda Report

Subject: Increase Limit for Investment in Government National Mortgage Association Securities

Meeting Date: April 25, 2011

Page 3 of 3

Attachment: Revised Statement of Investment Policy

CITY OF DALY CITY, CALIFORNIA

STATEMENT OF INVESTMENT POLICY





CITY OF DALY CITY
STATEMENT OF INVESTMENT POLICY

TABLE OF CONTENTS

	<u>Page</u>
I. INTRODUCTION	1
II. SCOPE	1
III. INVESTMENT OBJECTIVES.....	1
A. SAFETY	1
B. LIQUIDITY	1
C. RETURN ON INVESTMENT.....	2
IV. STANDARDS OF CARE.....	2
A. PRUDENCE	2
B. ETHICS AND CONFLICTS OF INTEREST	2
V. SAFEKEEPING AND CUSTODY	3
A. AUTHORIZED FINANCIAL DEALERS & INSTITUTIONS.....	3
1. <i>Broker/Dealers</i>	3
2. <i>Financial Institutions</i>	3
B. DELIVERY VERSUS PAYMENT	3
C. INTERNAL CONTROL	4
VI. AUTHORIZED AND SUITABLE INVESTMENTS	4
A. INVESTMENT TYPES	4
B. COLLATERALIZATION.....	5
VII. DIVERSIFICATION, MAXIMUM MATURITIES, AND CREDIT QUALITY	6
VIII. PERFORMANCE	6
IX. REPORTS OF INVESTMENT ACTIVITIES	6
A. MONTHLY REPORTS	6
B. QUARTERLY REPORTS.....	7
X. AUTHORITY TO INVEST MONIES.....	7
XI. ADOPTION	7
XII. APPENDIX A-INVESTMENT TYPES.....	8
XIII. APPENDIX B-GLOSSARY OF INVESTMENT TERMS	12



I. INTRODUCTION

Moneys not required for immediate expenditure by the City of Daly City shall be invested in compliance with governing provisions of law and this policy. The City will maintain adequate cash availability while ensuring that principal invested is protected from loss. Only after those two overriding requirements are met will the City will strive for maximum yield on invested idle funds.

II. SCOPE

This investment policy applies to all financial assets under direct control of the City of Daly City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include the General Fund, Special Revenue Funds, Capital Project Fund, Enterprise Funds, Internal Service Funds, certain Agency Funds, and other funds that may be created from time to time.

This policy does not apply to investment activities of moneys held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or certificates of participation, or assets of the City-sponsored Deferred Compensation Plan. Such funds are invested in accordance with statutory provisions governing the issuance, or in accordance with the ordinance, resolution, indenture, or agreement of the City which provides for the issuance, or the instructions of the participants. These funds are identified in the CAFR as Cash With Fiscal Agent, debt service components of certain Enterprise Funds, or as Amounts Due Participants in the Deferred Compensation Plan.

III. INVESTMENT OBJECTIVES

The primary objectives, in priority order, of the City of Daly City's investment activities shall be:

A. Safety

Safety of principal is the foremost objective of the investment program. Investments of the City of Daly City shall be undertaken in a manner that seeks to ensure that capital losses are avoided, whether they be from credit risk or market risk. To attain this objective, the portfolio will be diversified to avoid incurring unreasonable and avoidable risks associated with concentrating investments in individual financial institutions, in specific security types, or in maturity segments.

B. Liquidity

Liquidity of the portfolio guarantees the City's ability to meet all operating requirements which might reasonably be anticipated. Investments of the City of Daly City shall be invested in instruments with maturities which anticipate required cash needs and avoid the need for sales of

securities before their maturity date if such sales would result in a realized financial loss. Further, since all possible cash demands cannot be anticipated, the portfolio should consist primarily of securities with active secondary or resale markets.

C. Return on Investment

The City of Daly City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of lesser importance than the safety and liquidity objectives described above. The core investments of the portfolio shall be limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

IV. STANDARDS OF CARE

A. Prudence

The City adheres to the guidance provided by the "prudent investor standard," which obligates a fiduciary to ensure that investments shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of individual business matters, not for speculation but for investment. Exercise of prudence considers the probable safety of capital as well as the probable income to be derived.

This standard of prudence shall be applied in the context of managing an overall portfolio. Investment officials acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectation are reported in a timely fashion, and appropriate action is taken to control adverse developments.

B. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials shall disclose any material financial interests in financial institutions that conduct business within the City and they shall further disclose any material personal financial or investment positions that could be related to the performance of the City's portfolio. All persons authorized to place or approve investments shall report annually on Form 730 or Form 721 of the California Fair Political Practices Commission all required economic interests for that year.

V. SAFEKEEPING AND CUSTODY

A. AUTHORIZED FINANCIAL DEALERS & INSTITUTIONS

1. Broker/Dealers

In order to be approved by the City, the dealer must be a primary dealer reporting to the New York Federal Reserve, unless a comprehensive credit and capitalization analysis shows that the firm is adequately financed to conduct public business (minimum capital \$10,000,000 and at least five years of operation); the institution must have an office in California and that office must perform the transactions with the City. The dealer must be experienced in institutional trading practices and familiar with the California Government Code as related to investments; and the dealer must submit the following:

- Proof of National Association of Securities Dealers (NASD) certification
- Proof of State registration
- Certification of having read the City's investment policy, including a statement that the dealer shall make a good faith effort to ensure that recommended investments conform to this policy

2. Financial Institutions

The Treasurer shall establish selection criteria for approval of institutions to do business with the City of Daly City. To qualify for consideration, an institution must have an office in California and that office must perform the transactions with the City.

Upon adoption, and when changes are made thereafter, the City shall send a copy of the current investment policy to all parties doing business with the City. Confirmation of receipt of this policy shall be considered evidence that the dealer understands the City's investment policies, and intends to show the City only appropriate investments.

B. DELIVERY VERSUS PAYMENT

Securities transactions, including collateral for repurchase agreements, shall be executed on a delivery vs. payment (DVP) basis. Funds are not wire-transferred until securities are delivered into safekeeping with the City's third party custodian. The custodial relationship is subject to an agreement for services which may be separate from the agreement for other banking services. The safekeeping requirement does not apply to L.A.I.F., purchase of mutual funds or securities which are physically delivered to the City.

C. INTERNAL CONTROL

The City Treasurer shall establish a system of internal controls. The internal controls shall be reviewed annually by the independent auditor. These controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.

VI. AUTHORIZED AND SUITABLE INVESTMENTS

A. INVESTMENT TYPES

The City is governed by California Government Code § 53600 et seq. The City's investment portfolio may include the following instruments, subject to the limits provided in the Government Code as noted:

<u>Statutory Limit</u>	<u>Authorized Investment</u>
None	United States Treasury Notes, Bonds, Bills or Certificates of Indebtedness for which the full faith and credit of the United States are pledged for the payment of principal and interest, including securities of Government Agencies (e.g., Federal Home Loan Bank, Federal National Mortgage Association, Federal Home Loan Mortgage Corporation, Student Loan Marketing Association, Government National Mortgage Association, Federal Farm Credit Bank, Tennessee Valley Authority)
None	The State of California Local Agency Investment Fund
None	San Mateo County Treasurer's Pool
None	Registered State Warrants of Treasury Notes or Bonds of the State of California
None	Bonds, Notes, Warrants, or other evidence of indebtedness issued by the City of Daly City or any local agency in California
40%	Banker's Acceptances of 180 days or less maturity where no one individual commercial bank accounts for more than 30% of the City's investments.

25%	Commercial Paper of “prime quality of the highest ranking or highest letter and numerical rating as provided by Moody’s Investor Service or Standard and Poor’s Corp. from a U.S. corporation with total assets in excess of \$500,000,000 and having an A rating for its commercial debt other than commercial paper. The eligible commercial paper may not exceed 10% of the total outstanding commercial paper of the issuer, and may not have a maturity of greater than 270 days.
30%	Negotiable Certificates of Deposit issued by a nationally or state-chartered bank or a state or federal association or by a state-licensed branch of a foreign bank.
15%	Mutual Funds (Shares of beneficial interest issued by diversified management companies who invest in securities authorized by § S3601.)
\$100K	Passbook Savings Account
15%	Repurchase Agreements and Reverse Repurchase Agreements

If the Government Code is amended to allow additional investments or is changed regarding the limits on certain categories, the City is authorized to conform to the changes in the revised Code, provided that the changes are not specifically prohibited by the City's policy. These changes will be presented in the next annual review of the policy and will be incorporated into the policy at that time.

B. COLLATERALIZATION

Collateralization is required on two types of investments: certificates of deposit and repurchase (and reverse repurchase) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level is 110% of market value of principal and accrued interest for government securities pledged as collateral, or 150% for first trust deeds pledged as collateral. Collateral will be held by the independent third party custodian selected by the City. The right of collateral substitution is granted.

VII. DIVERSIFICATION, MAXIMUM MATURITIES, AND CREDIT QUALITY

The City will diversify its investments by security type and institution in order to reduce market and credit risks associated with concentrating investments in specific security types, maturity segments, or in individuals financial institutions.

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Generally, no investment shall be made in any security which, at the time of the investment, has a term remaining to maturity in excess of five years. However, the City Council specifically grants the authority to the City Treasurer to invest **a maximum of \$14,000,000** ~~the lesser of \$3,000,000 or ten percent (10%)~~ of the City's portfolio in **Government National Mortgage Association** securities which, at the time of investment, have terms remaining to maturity in excess of five years. Additionally, the City Council may grant express authority to exceed this term for **this or other** individual investments.

Credit quality will be A or above for fixed income securities and A1/P1 for commercial paper. In the event of credit downgrades after purchase, sale of the security will be evaluated on a case by case basis.

VIII. PERFORMANCE

The City's portfolio shall be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City's investment risk constraints, cash flow requirements, state law, and local law, ordinances or resolutions that restrict the placement of short-term funds. The portfolio shall be managed to produce a yield meeting or exceeding the average return on the one year U.S. Treasury Bill, which is considered a benchmark for riskless investment transactions. The investment program shall actively seek to augment returns above this threshold, consistent with risk limitations and prudent investment principles.

IX. REPORTS OF INVESTMENT ACTIVITIES

A. Monthly Reports

The City Treasurer will make monthly reports to the City Council listing of all securities, investments, and moneys held by the City, showing the type of investment, issuer, date of maturity, rate of interest earned over the quarter, par and dollar amount invested

B. Quarterly Reports

The City Treasurer will make a quarterly written report to the City Council and the City Manager on the status of the City's Investment portfolio within 30 days following the end of the quarter covered by the report. This report shall contain all of the following:

- A statement that the portfolio conforms to this Statement of Investment Policy or the manner in which the portfolio is not in compliance.
- A statement of the City's ability to meet its cash pool expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available
- A listing of all securities, investments, and moneys held by the City, showing the type of investment, issuer, date of maturity, rate of interest earned over the quarter, par and dollar amount invested, and shall additionally include a description of any of the City's funds, investments, or programs that are under the management of contracted parties, including lending programs. With respect to all securities held by the City, and under management of any outside party that is not also a local agency of the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.

X. AUTHORITY TO INVEST MONIES

Pursuant to Government Code § 53600 et. Seq., with the annual adoption of this Statement of Investment Policy, the City Council hereby delegates the authority to invest or reinvest funds of the City, and sell or exchange securities so purchased, to the City Treasurer for a one-year period, who will thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires, in accordance with this Statement of Investment Policy.

XI. ADOPTION

The investment policy shall be adopted by resolution of the City Council of the City of Daly City. The policy shall be reviewed at a public meeting on an annual basis by the City Council and any modifications to the policy must be approved by the City Council.

XII. APPENDIX A-INVESTMENT TYPES

DEPOSITORY SERVICES

Active deposits are demand or checking accounts which receive revenues and pay disbursements.

Interest-bearing active deposits are money market accounts at a financial institution (i.e., bank, savings and loan, credit union). These accounts are demand accounts (i.e., checking accounts) with restricted transaction activity.

Inactive deposits are certificates of deposit issued in any amount for periods of time as short as fourteen days and as long as several years. Interest must be calculated on a 360 day basis, actual number of days.

Passbook savings accounts are similar to inactive deposits except they are not for a fixed term. The interest rate is typically lower than for CDs.

INVESTMENT SECURITIES

U.S. TREASURY ISSUES are direct obligations of the United States Government. These issues are as follows:

- Treasury Bills are issued weekly with maturity dates from 13 weeks up to one year. They are issued and traded on a discount basis and are also known as discount securities. Interest is computed on a 360-day basis, actual number of days. They are issued in amounts of \$10,000 and up in multiples of \$5,000 and are a highly liquid security.
- Treasury Notes are initially issued with 2 to 10 year maturities. They are actively traded in the secondary market and are very liquid. The Treasury may issue notes with a minimum of \$1,000, however, \$5,000 is more common.
- Treasury Bonds are long-term securities having initial maturities of more than 10 years.

FEDERAL AGENCY obligations ("Agencies") are securities issued by U.S. Government agencies or quasi-government agencies in order to supply credit to various classes of institutions or individuals. These issues are guaranteed directly or indirectly by the United States Government. All agency obligation qualify as legal investments and are acceptable as security for public deposits. They usually provide higher yields than regular Treasury issues and have many of the same advantages. Examples are:

- Federal Farm Credit Bank (FFCB) are notes and bonds used to finance the short and intermediate needs of farmers. They are issued monthly with three- and six-month MATURITIES. The FFCB issues larger issues (one to ten years) on a periodic basis. Interest is calculated on a 360-day, 30-day month basis.
- Student Loan Marketing Association (SLMA) Sallie Mae is a publicly traded stock corporation that guarantees student loans traded in the secondary market. It purchases student loans from originating financial institutions and provides financing to state student loan agencies; it also sells short and medium-term notes.
- Federal Home Loan Bank (FHLB) notes and bonds are issued by the FHLB to help finance the housing industry. These securities provide liquidity and mortgage credit to savings and loan associations, mutual savings banks, cooperative banks, insurance companies and mortgage-lending institutions. They are issued irregularly for various MATURITIES. The minimum denomination is \$5,000. The notes are issued with maturities of less than one year and interest is paid at maturity. The bonds are issued with various maturities and carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.
- Federal National Mortgage Association (FNMA) Fannie Maes are used to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration. They are issued about four times a year for maturities ranging from a few months to eight years. They are issued in minimum denominations of \$10,000. They carry semi-annual coupons. Interest is computed on a 360-day, 30-day month basis.
- Federal Home Loan Mortgage Corporation (FHLMC) Freddie Mac is a publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees, and then resells the securities on the open market.
- Government National Mortgage Association (GNMA) Ginnie Mae is a government owned corporation and an agency of the U.S. Department of Housing and Urban Development. GNMA guarantees, with the full faith and credit of the U.S. Government, full and timely payment of all monthly principal and interest payments on the mortgage-backed pass-through securities of registered holders. The securities, which are issued by private firms such as mortgage bankers and savings institutions, and which are typically marketed through security broker/dealers, represent pools of residential mortgages.

CERTIFICATES OF DEPOSIT are investments for inactive funds issued by banks, savings and loans and credit unions. Investments of \$100,000 are insured by Federal Deposit Insurance Corporation (FDIC). Certificates of Deposit can be issued from 14 days to several years in maturity. For deposits exceeding \$100,000 we require that financial institution collateralize at 110%.

NEGOTIABLE CERTIFICATES OF DEPOSIT are unsecured obligations of the financial institution. These securities are generally issued in bearer form and pay interest at maturity. Although negotiable, a strong secondary market exists only in the NCD's issued by the largest United States banks. These securities generally trade with minimum amounts of \$1 million per trade with the average trade in the secondary market of \$5 million.

COMMERCIAL PAPER is a short term unsecured promissory note issued by a corporation to raise working capital. These negotiable instruments may be purchased at a discount to par value or interest bearing. Commercial paper is issued by corporations such as Ford Motor Credit Corporation, Amex, Smith Barney Shearson, Bank of America, Wells Fargo Bank, etc. Local agencies are permitted by state law to invest in commercial paper of "prime" quality of the highest ranking or of the highest letter and numerical rating as provided by Moody's Investor's Service, Inc. or Standard and Poor's Corporation. Purchases of eligible commercial paper may not exceed 180 days maturity nor exceed fifteen percent of the local agency's surplus funds. An additional fifteen percent (for a total of 30%) can be invested in Commercial Paper provided the average maturity of invested funds in commercial paper does not exceed 30 days.

MEDIUM TERM CORPORATE NOTES are unsecured promissory notes issued by a corporation organized and operating in the United States. These are negotiable instruments and are traded in the secondary market. Medium Term Corporate Notes can be defined as extended maturity commercial paper. Corporations use these notes to raise capital. Examples of issuers are General Electric Credit Corporation, Exxon, Chevron, Consolidated Edison, etc. The City restricts investments to corporations rated in the top two note categories by two nationally-recognized rating services. Further restrictions are a maximum term of three years to maturity and total investments in Medium Term Corporate Notes may not exceed thirty percent of the local agency's surplus money.

LOCAL AGENCY INVESTMENT FUND (L.A.I.F.) is a special fund in the State Treasury created pursuant to Government Code § 16429.1 which local agencies may use to deposit funds for investment. Total assets at June, 1994 were \$26 billion. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$40 million for any agency. It offers high liquidity because deposits can be converted to cash in twenty-four hours and no interest is lost. All interest is distributed to participating agencies on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is credited quarterly. The State keeps an amount for "reasonable costs" of making the investments, not to exceed one-quarter of one percent of the earnings.

MUTUAL FUNDS are referred to in Government Code § 53601(k) as "shares of beneficial interest issued by diversified management companies". The Mutual Fund must be restricted by its by-laws to the same investments as the local agency by the Government Code. These investments are Treasury issues, Federal Agency issues, State of California and City (within California) debt obligations, Bankers Acceptances, Commercial Paper, Certificates of Deposit, Negotiable Certificates of Deposit, Repurchase Agreements, Reverse Repurchase Agreements, Financial Futures and Financial Options and Medium Term Corporate Notes. The quality rating

and percentage restrictions in each investment category applicable to the local agency also applies to the Mutual Fund. A further restriction is that the purchase price of shares of the mutual funds shall not include any sales commission. Investments in mutual funds shall not exceed fifteen percent of the local agency's surplus money.

BONDS ISSUED BY THE LOCAL AGENCY, include both taxable and tax-exempt bonds issued by the City or another municipality or local agency. A possible application for purchasing tax-exempt bonds would be to qualify for an exception from rebate requirements under the Tax Reform Act of 1986.

DEBENTURES Bonds secured only by the general credit of the issuer.

DERIVATIVES Financial products that are dependent for their value on, or derived from, an underlying financial instrument (such as stocks, bonds or foreign currencies), a commodity, or an index representing values of groups of such instruments or assets. Examples are interest rate swaps, futures, options, and forwards. Participants in derivatives markets include dealers and end users (including financial institutions, commercial firms, mutual funds, pension funds, state and local governments) and entities that use derivatives to hedge financial risks or to speculate.

FINANCIAL FUTURES AND FINANCIAL OPTIONS are forward contracts for securities and is a type of derivative. The government code states that a local agency may incur future contracts/options in any of the investment securities enumerated in § 53601, a-m. Due to the volatility of trading in financial futures, the City does not invest in financial futures or financial options.

XIII. APPENDIX B-GLOSSARY OF INVESTMENT TERMS

AGENCIES Federal agency securities (see Appendix A).

ASKED The price at which securities are offered.

BID The price offered for securities.

BOOK VALUE The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium and sometimes plus accretion of discount.

BROKER A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.

COLLATERAL Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public moneys.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) The official annual financial report of the City. It includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with GAAP.

COUPON (1) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (2) A certificate attached to a bond evidencing interest due on a payment date.

CREDIT RISK Credit risk is the risk of loss due to the failure of the security issuer or backer.

DEALER A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DELIVERY VS. PAYMENT (DVP) Delivery versus payment is delivery of securities with an exchange of money for the securities.

DISCOUNT The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT RATE The discount rate is the interest rate charged to depository institutions when they borrow from their district Federal Reserve banks. The discount rate is typically lower than the federal funds rate. Any change in the discount rate requires a majority vote of the seven Fed governors and must be based on a request from one or more of the Fed's twelve regional reserve banks.

DIVERSIFICATION Dividing investment funds among a variety of securities offering independent returns.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC) A federal agency that insures bank deposits up to \$100,000 per depositor.

FEDERAL FUNDS (1) Non-interest bearing deposits held by member banks at the Federal Reserve. (2) Used to denote "immediately available" funds in the clearing sense.

FEDERAL FUNDS RATE The rate of interest at which Fed funds are traded. The federal funds rate is the rate charged on overnight loans between banks. This rate is currently pegged by the Federal Reserve through open market operations. For instance, if the FOMC decides to raise the federal funds rate, it directs the Federal Reserve Bank of New York to sell government securities on the Fed's behalf. Changes in the federal funds rate may be done without changing the discount rate.

FEDERAL OPEN MARKET COMMITTEE (FOMC) Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The Committee normally meets eight times per year to set Fed guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM The central bank of the U.S. created by Congress consists of a seven member Board of Governors, 12 regional banks and 5,700 commercial banks that are members.

FISCAL POLICY Congressional manner of managing taxes and public spending through budget actions, with the goal of full employment and economic growth. Contrasts with monetary policy through the Fed, used to regulate the economy.

INTEREST RATE RISK Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates.

LIQUIDITY A liquid asset is one that can be converted easily into cash without substantial loss of value. In the money market, a security is liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

MARKET VALUE The price at which a security is trading and could presumably be purchased or sold.

MATURITY The date upon which the principal or stated value of an investment becomes due and payable.

MONETARY POLICY The way in which the money supply is managed by the Federal Reserve Board. The Fed manipulates the money supply either through open market transactions, member bank reserve requirements, or through changing the discount rate.

MONEY MARKET The market in which short-term debt instruments are issued and traded.

OPEN MARKET OPERATIONS Open market operations are the Fed's most important and most flexible monetary policy tool. Purchases of government and certain other securities inject reserves into the bank system and stimulate growth of money and credit; sales of securities have a tightening effect.

PORTFOLIO Collection of securities held by an investor.

PREMIUM (1) The amount by which the trading price of an issue exceeds the issue's par value. (2) The amount that must be paid in excess of par to call or refund an issue before maturity. (3) In money markets, the fact that a particular bank's CDs trade at a rate higher than others of its class, or that a bank has to pay up to acquire funds.

PRIMARY DEALER A group of government securities dealers that submit daily reports of market activity and positions to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include SEC registered securities broker-dealers, banks, and a few unregulated firms.

PRIME RATE The rate at which banks lend to their best or prime customers. The all-in cost of a bank loan to a prime credit equals the prime rate plus the cost of holding compensating balances.

QUALIFIED PUBLIC DEPOSITORIES A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of the State of California, which has segregated for the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

RISK Degree of uncertainty of return on an asset.

SAFEKEEPING A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET A market made for the purchase and sale of outstanding issues following the initial distribution.

SEC RULE ISC3-1 See uniform net capital rule.

SECURITIES & EXCHANGE COMMISSION (SEC) Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SETTLEMENT DATE The date on which a trade is cleared by delivery of securities against funds. The settlement date may be the trade date or a later date.

YIELD The rate of annual income return on an investment, expressed as a percentage. (1) Income yield is obtained by dividing the current dollar income by the current market price for the security. (2) Yield to maturity or net yield is the current income yield minus any premium or plus any discount, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

UNIFORM NET CAPITAL RULE SEC requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15:1; also called net capital rule and net capital ratio.



City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Authorization to Execute Change Order with Envirometrix Corporation to Complete Underground Storage Tank Remediation at Fire Station 94

Recommended Action

Authorize the City Manager to execute a change order in the amount of \$19,809.89 with Envirometrix Corporation of Benicia, CA to complete and submit final documents associated with the remediation of underground storage tanks at Fire Station 94 located at 444 Gellert Boulevard.

Background

Ongoing work activities at City facilities to comply with regulations associated with the operation of underground fuel tanks.

Discussion

The City's compliance with the remediation of its underground fuel tanks is managed by the Department of Economic and Community Development and Envirometrix Corporation with its principal Norm Shopay has been engaged to address site closure requirements. The scope of work follows a sequential set of activities. Envirometrix has prepared a preliminary site closure analysis with San Mateo County and did receive approval to discontinue groundwater sampling and analysis from onsite monitoring wells. When reviewing the site closure analysis, San Mateo County commented on what appeared to be an additional unreported underground tank on site so additional funds are needed.

The total amount proposed is \$19,809.89 and includes the following:

- \$309.89 for additional cost already expended associated with the draft closure report;
- Task 1: \$1,750 to resolve the conflicting file information and conduct and complete a well record radius search and report to San Mateo County.

Upon receipt of conditional site closure by San Mateo County, the following five tasks to be performed include:

- Task 2: \$2,500 to prepare and submit a well abandonment workplan to San Mateo County;
- Task 3: \$7,200 obtain permits, schedule and contracted with a license driller to abandon and seal well borings and monitoring wells
- Task 4: \$3,500 to characterize, transport and dispose of contaminated well materials to an approved disposal facility;

City Council Agenda Report

Subject: Authorization to Execute Change Order with Envirometrix Corporation to Underground Storage Tank Remediation at Fire Station 94

Meeting Date: April 25, 2011

Page 2

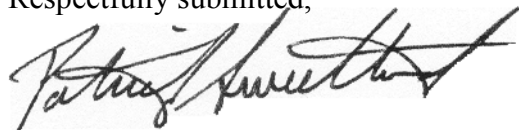
- Task 5: \$3,800 prepare final well abandonment report and submit to San Mateo County for approval;
- Task 6: \$750 Meetings and discussions with San Mateo County as needed.

Fiscal Impact

Current contract services of \$42,502 will be increased in a not to exceed amount of \$19,809.89 for a new contract total of \$62,315. Sufficient funding to cover the new costs is available from project savings in Water Fund 41-385-617, Street Resurfacing Water Mains.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Sweetland", written over a light gray rectangular background.

Patrick Sweetland

Director of Water and Wastewater Resources

Attachment: Work Scope Proposal

ENVIROMETRIX CORPORATION

CHANGE ORDER TO

FIRE STATION 94

CITY OF DALY CITY

CHANGE ORDER No 1 Between Envirometrix Corporation (EMC) and City of Daly City (City)

Project: City of Daly City, Fire Station 94

EMC Job Number: 208810

City hereby requests and authorizes EMC to perform services as set forth in this Change Order.

This Change Order authorizes and approval is hereby granted to proceed with Task 1.

Upon completion of Task 1, the City and EMC will review the findings, and consider executing the additional work through further Task Orders.

Terms of Compensation

Lump Sum of \$1,750. Charges based on percent of completion will be invoiced monthly and due within 30 days. A charge at the maximum legal rate of interest will be assessed on past due accounts.

Background

Envirometrix Corporation (EMC) was able to obtain approval from San Mateo County to temporarily discontinue the groundwater sampling, laboratory analysis and reporting from the monitoring wells onsite. EMC was able to obtain this approval because EMC prepared a separate and "new" technical memorandum closure report that present appropriate justification to the County supporting the recommendation that this site should be closed and no further sampling or activities should be required. This resulted in a significant cost savings to the City. Otherwise, the City would have been required to continue sampling wells on a regular basis and preparing reports while waiting for the County to complete a closure document.

The County usually prepares the closure document. The County is under staffed and does not have resources and time to work on it. EMC prepared the draft closure memorandum for the County and submitted the document. This document forms the basis for the County recommending closure of the site to the Regional Water Quality Control Board.

If EMC did not prepare this document the City would be required to conduct sampling of all the wells onsite until the site is closed. The cost for conducting one sampling event exceeds the cost of EMC assisting the County by preparing the report. This report allowed the City to defer additional well sampling. When the County approves site closure EMC will need to seal and abandon all the wells onsite and prepare a well abandonment report as the final step in the process.

While the County was reviewing the closure report they found in their file what looked like additional unreported underground tanks at the site. This is conflicting file information that now needs to be resolved before they can proceed. They are also waiting on a final well survey (500 foot radius) of the immediate area.

The additional cost to complete this draft closure report activity was \$309.89 plus additional finance charges, and this amount remains outstanding on EMC's Invoice Number 2010132 dated November 1, 2010.

The tasks that remain (from this point forward) and the estimated budget to complete them is as follows:

Scope of Services

Task 1 Resolve conflicting file information and complete well radius search and submit information to the County \$1,750. (Requires review of files at the City also)

Once conditional site closure is received by the County

Task 2 Prepare a well abandonment workplan and submit to County for approval \$2,500

Task 3 Obtain permits, schedule and contract with licensed C-57 driller over-drill to abandon and remove wells, cement grout all the well borings and seal surface \$7,200.

Task 4 Characterize, transport and dispose of contaminated well material to an approved disposal facility \$3,500

Task 5. Prepare final well abandonment report \$3,800 and submit to the County for approval. Upload information to geotracker

Task 6, Meeting or discussions with County \$750

Total estimated cost is as follows:

\$309.89 (due on previous invoice)
1,750 (Task 1)
2,500 (Task 2)
7,200 (Task 3)
3,500 (Task 4)
3,800 (Task 5)
750 (Task 6)

Total Task 1 to 6 = \$19,500 + \$309.89 (outstanding invoice balance)

We hope that this information is helpful and that you are now able to process the remaining outstanding balance on our invoice number 2010132 dated November 1, 2010 plus finance charges.

IN WITNESS WHEREOF, the parties hereby execute this amendment

Client City of Daly City

Consultant Envirometrix Corporation

By _____

By _____

Print Name _____

Print Name Norman Shopay

Title _____

Title Managing Principal

Date _____

Date _____



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Amendment of Utility Users Tax Exemption Requirements Resulting from Discontinuance of State Homeowners and Renters Assistance Program

Recommended Action

Adopt by resolution amendments to the Utility Users Tax (UUT) exemption for senior (age 62 and older), the blind and disabled necessary because of the discontinuance of the State's Homeowners and Renter's Assistance Program.

Background

Municipal Code Section 3.40.070 C. provides for a UUT exemption program based on the guidelines established under the State of California Homeowners and Renter's Assistance Program.

There shall be continued by this chapter an exemption from taxes under this chapter for residents aged sixty-two or older, the blind and disabled, who qualify under the State of California Franchise Tax Board homeowner assistance program or renter assistance program guidelines. The city clerk shall administer this exemption program consistent with the parameters, guidelines, and regulations promulgated under the state of California Franchise Tax Board homeowner assistance program or renter assistance program and any amendments made thereto, to and including any modifications or amendments adopted by resolution of the Daly City city council for that purpose.

That program has been permanently discontinued by the State, and a substitute process must be established. As stated above in the municipal code, the City Council may amend by resolution changes to the program.

Discussion

The Homeowners and Renter's Assistance Program was historically used as a method to determine eligibility for the City's UUT exemption program because it was an independently determined measure of income eligibility for assistance programs and was regularly updated.

The Federal Poverty Level (FPL) constitutes an independent and stable reference for setting the exemption level and is revised annually; there is very little concern that it will be discontinued. The base 2011 FPL for a family size of two is a household income of \$14,710. However, living costs in San Mateo County are significantly higher than the national average. In order to reflect this difference, it is recommended that the City Council adopt a policy of setting the threshold for UUT exemptions at 200% of the FPL. For 2011, that amount would be a total household income of \$29,420.

Fiscal Impact

This change is intended to be generally neutral in its application; no significant financial impact is anticipated.

City Council Agenda Report

Subject: Amendment of Utility Users Tax Exemption Requirements Resulting from Discontinuance of State Homeowners and Renters Assistance Program

Meeting Date: April 25, 2011

Page 2 of 2

Summary/Conclusion

Establish by resolution that the basis for UUT exemption be the Federal Poverty Level, and that the total household income level for exemption be set at 200% of the FPL.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Donald W. McVey". The signature is fluid and cursive, with the first name "Donald" and last name "McVey" clearly distinguishable.

Donald W. McVey
Director of Finance and Administrative Services



City Council Agenda Report

Item #

Meeting Date: April 25, 2011

Subject **Acceptance and Appropriation of One-Time-Only Grant Funds from Aging and Adult Services of San Mateo County**

Recommended Action

It is recommended that the City Council adopt a resolution accepting and appropriating this grant of \$22,849 from County of San Mateo Aging and Adult Services to the Senior Services fund for the period July 1, 2010 through June 30, 2011.

Background

In their letter dated April 6, 2011, Aging and Adult Services of the County of San Mateo included an amended budget which increased its existing grant to the City by \$22,849 in one-time-only funds. These funds will be utilized for a new stove system and for additional meals. The original grant was accepted on August 23, 2010.

This grant would be in addition to a grant of \$116,092 previously provided by the County for this program and previously accepted and appropriated by the City Council.

Fiscal Impact

This is a reimbursement grant from the County of San Mateo to the City of Daly City for costs associated with the food service programs. This additional grant revenue will be deposited into Account 15-132-463-3603.

Summary/Conclusions

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Sue Horst
Neighborhood Services Manager

SAN MATEO COUNTY AGING AND ADULT SERVICES CONTRACT BUDGET

AGENCY : CITY OF DALY CITY

SUMMARY FOR : CONGREGATE NUTRITION

FISCAL YEAR : 2010 / 2011

BUDGET EFFECTIVE DATE: JULY 1, 2010

BUDGET: ORIGINAL: _____ REVISION: X

PROVIDER NAME: CITY OF DALY CITY - Doelger Sr. Ctr./Lincoln Park

CONTRACT PERIOD: FY 2010 / 2011

NAME OF PROGRAM: CONGREGATE NUTRITION

UNIT COST REIMBURSABLE: X ACTUAL: _____

DATE PREPARED: APRIL 12, 2011

BUDGET PREPARED BY: SUE HORST

APPROVED BY: _____

PATRICIA E. MARTEL
City Manager

SUMMARY

PROGRAM/CATEGORIES	TOTAL BUDGET (a)	NON-MATCHING CONTRIBUTIONS			MATCHING CONTRIBUTIONS			PROJECT INCOME (h)	COUNTY GENERAL FUND (i)	AAA (j)
		CASH (b)	IN-KIND (c)	NSIP (d)	CASH (e)	OTHER (f)	IN-KIND (g)			
Program Management	\$ 346,326				\$ 137,312		\$ 153,600	\$ 43,447	\$ 11,967	
Meals / Home Delivery	\$ 390,052			\$ 21,526	\$ 74,789		\$ 151,800	\$ 36,489		\$ 105,448
Other Services										
GRAND TOTAL	\$ 736,378			\$ 21,526	\$ 212,101		\$ 305,400	\$ 79,936	\$ 11,967	\$ 105,448

SAN MATEO COUNTY AGING AND ADULT SERVICES CONTRACT BUDGET

AGENCY : CITY OF DALY CITY
 PROGRAM NAME : CONGREGATE NUTRITION
 FISCAL YEAR : 2010 / 2011

SECTION 1 - SALARIES AND EMPLOYEE BENEFITS

BUDGET ITEM	POSITION	TOTAL BUDGET (a)	NON-MATCHING CONTRIBUTION			MATCHING CONTRIBUTION			PROJECT INCOME (h)	COUNTY GENERAL FUND (i)	AAA (j)
			CASH (b)	IN-KIND (c)	NSIP (d)	CASH (e)	OTHER (f)	IN-KIND (g)			
1.1 Paid Salaries											
	Kitchen Aide	\$ 9,568								\$ 9,568	
	Site Manager	\$ 56,968				\$ 56,968					
	Food Service	\$ 64,854				\$ 26,762			\$ 37,180	\$ 912	
1.1 - Subtotal		\$ 131,390				\$ 83,730			\$ 37,180	\$ 10,480	
1.2 Fringe Benefits		\$ 61,336				\$ 53,582			\$ 6,267	\$ 1,487	
1.2 - Subtotal		\$ 61,336				\$ 53,582			\$ 6,267	\$ 1,487	
1.3 In-Kind Volunteers		\$ 153,600						\$ 153,600			
1.3 - Subtotal		\$ 153,600						\$ 153,600			
1.4 TOTAL SALARIES & BENEFITS (1.1,1.2,1.3)		\$ 346,326				\$137,312		\$ 153,600	\$ 43,447	\$ 11,967	

SAN MATEO COUNTY AGING AND ADULT SERVICES CONTRACT BUDGET

AGENCY : CITY OF DALY CITY

PROGRAM NAME : CONGREGATE NUTRITION

FISCAL YEAR : 2010 / 2011

SECTION 2, 3, 4, 5

BUDGET ITEM	TOTAL BUDGET (a)	NON-MATCHING CONTRIBUTIONS			MATCHING CONTRIBUTIONS			PROJECT INCOME (h)	COUNTY GENERAL FUND (i)	AAA (j)
		CASH (b)	IN-KIND (c)	NSIP (d)	CASH (e)	OTHER (f)	IN-KIND (g)			
2.1 SECTION 2 - TRAVEL & TRAINING										
Staff Travel (1.952 miles x rate .50)	\$ 976				\$ 976					
Conference/Conventions										
Staff Training										
Vol. Travel _____ miles x rate _____										
2.1 - Subtotal	\$ 976				\$ 976					
2.2 SECTION 3 - CAPITAL EQUIPMENT										
Capital Equip (each item \$5000 or more)										
2.2 - Subtotal										
2.3 SECTION 4 - CONSULTANTS										
Consultants										
2.3 - Subtotal										
2.4 SECTION 5 - FOOD COSTS										
Catered Food	\$ 155,363			\$ 21,526				\$ 36,489		\$ 97,348
NSIP										
2.4 - Subtotal	\$ 155,363			\$ 21,526				\$ 36,489		\$ 97,348

SAN MATEO COUNTY AGING AND ADULT SERVICES CONTRACT BUDGET

AGENCY : CITY OF DALY CITY
 PROGRAM NAME : CONGREGATE NUTRITION
 FISCAL YEAR : 2010 / 2011

SECTION 6

BUDGET ITEM	TOTAL BUDGET (a)	NON-MATCHING CONTRIBUTIONS			MATCHING CONTRIBUTIONS			PROJECT INCOME (h)	COUNTY GENERAL FUND (i)	AAA (j)
		CASH (b)	IN-KIND (c)	NSIP (d)	CASH (e)	OTHER (f)	IN-KIND (g)			
2.5 SECTION 6 - ALL OTHER COSTS										
Vehicle: Operating Expenses										
Repair/Maintenance										
Insurance/Licenses										
Minor Equipment (item below \$5000 ea)	\$ 8,000									\$ 8,000
Rent	\$ 151,800						\$ 151,800			
Telephone	\$ 1,387				\$ 1,387					
Utilities	\$ 19,067				\$ 19,067					
Janitorial/Maintenance	\$ 48,320				\$ 48,320					
Insurance										
Supplies	\$ 1,375				\$ 1,275					\$ 100
Printing	\$ 878				\$ 878					
Postage	\$ 2,886				\$ 2,886					
Office Equipment Maintenance										
Bookkeeping										
Auditing										
Membership/Dues										
Others										
2.5 - Subtotal	\$ 233,713				\$ 73,813		\$ 151,800			\$ 8,100
2.6 TOTAL SERVICES & SUPPLIES (2.1, 2.2, 2.3, 2.4, 2.5)	\$ 390,052			\$ 21,526	\$ 74,789		\$ 151,800	\$ 36,489		\$ 105,448
TOTAL 2010 / 2011 BUDGET (1.4, 2.6)	\$ 736,378			\$ 21,526	\$ 212,101		\$ 305,400	\$ 79,936	\$ 11,967	\$ 105,448

AAA USE:

Fiscal Review

Approved By

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF MARCH 2011

HANDWRITTEN CHECKS - #13032 TO #13043
CANCELLED CHECK - NONE
VOID CHECK - #13033

03/10/11
CHECKS ISSUED - #302255 TO #302259
CANCELLED CHECK - NONE
VOID CHECK - NONE

03/15/11
CHECKS ISSUED - #302260 TO #302583
CANCELLED CHECKS - #302523
VOID CHECK - NONE

03/23/11
CHECKS ISSUED - #302584 TO #302597
CANCELLED CHECKS - NONE
VOID CHECK - NONE

03/31/11
CHECKS ISSUED - #302598 TO #303116
CANCELLED CHECKS - NONE
VOID CHECK - NONE

AUDITED  FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ FINANCE COMMITTEE

APPROVED _____ FINANCE COMMITTEE

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00013032	4695	S F BAY AREA RAPID TRA	03/31/11	920.70	HW	TR		Hand Written
AP00013034	4695	S F BAY AREA RAPID TRA	03/31/11	133.65	HW	TR		Hand Written
AP00013035	45326	MARK LEE AND LAW OFFIC	03/31/11	25,000.00	HW	TR		Hand Written
AP00013036	44583	RESIDENTIAL REHAB LOAN	03/31/11	24,751.00	HW	TR		Hand Written
AP00013037	1110	UNITED STATES POSTAL S	03/31/11	10,000.00	HW	TR		Hand Written
AP00013038	8443	SENIOR MINOR HOME GRAN	03/31/11	1,000.00	HW	TR		Hand Written
AP00013039	44939	RESIDENTIAL REHAB	03/31/11	24,785.50	HW	TR		Hand Written
AP00013040	45074	RESIDENTIAL REHAB 0111	03/31/11	1,029.20	HW	TR		Hand Written
AP00013041	44710	RESIDENTIAL REHAB	03/31/11	5,951.25	HW	TR		Hand Written
AP00013042	44710	RESIDENTIAL REHAB	03/31/11	67.00	HW	TR		Hand Written
AP00013043	37110R	SPEDIACCI, MARY ANN	03/31/11	544.39	HW	TR		Hand Written

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	94,182.69	Number of Checks Processed:	11
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
G R A N D T O T A L	94,182.69		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302255	G-VASQUEZ	BRONITSKY, TRUSTEE MARTHA G	03/10/11	323.07	MW	OH	
AP00302256	G-SARTE2	BURCHARD, TRUSTEE DAVID	03/10/11	475.38	MW	OH	
AP00302257	G-FULLER	FRANCHISE TAX BOARD	03/10/11	40.00	MW	OH	
AP00302258	G-SCOTT	FRANCHISE TAX BOARD	03/10/11	37.50	MW	OH	
AP00302259	G-ORLOFF2	ORLOFF, CATHERINE M	03/10/11	452.76	MW	OH	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,328.71	Number of Checks Processed:	5
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
G R A N D T O T A L	1,328.71		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00302260	44634R	21ST CENTURY INSURANCE CO	03/15/11	3,269.59	MW	OH		
AP00302261	40205R	AAA ROOFING COMPANY	03/15/11	300.00	MW	OH		
AP00302262	34666	AD BRAKES	03/15/11	174.04	MW	OH		
AP00302263	1514	ADAM HILL COMPANY, THE	03/15/11	35.44	MW	OH		
AP00302264	5034	ADAMSON POLICE PRODUCTS	03/15/11	955.04	MW	OH		
AP00302265	13854	AECO SYSTEMS INC	03/15/11	110.00	MW	OH		
AP00302266	39256	AIR EXCHANGE INC	03/15/11	277.74	MW	OH		
AP00302267	29880	AIRGAS NCN	03/15/11	122.55	MW	OH		
AP00302268	14004	ALERT PEST CONTROL COMPANY IN	03/15/11	1,221.25	MW	OH		
AP00302269	1025	ALHAMBRA AND SIERRA SPRINGS	03/15/11	68.53	MW	OH		
AP00302270	38811A	ALL COVERED INC	03/15/11	916.00	MW	OH		
AP00302271	36102R	ALL FOUR SEASONS ROOFING	03/15/11	600.00	MW	OH		
AP00302272	35909	ALL IN ONE POSTER COMPANY INC	03/15/11	479.36	MW	OH		
AP00302273	18401	ALLIED ELECTRONICS INC	03/15/11	1,979.32	MW	OH		
AP00302274	37116	ALPHA ANALYTICAL LABORATORIES	03/15/11	1,182.50	MW	OH		
AP00302275	44228R	AMERICAN EAGLE ROOFING COMPAN	03/15/11	300.00	MW	OH		
AP00302276	1733	AMERICAN EXPRESS	03/15/11	938.30	MW	OH		
AP00302277	38846	AMERICAN MESSAGING	03/15/11	39.02	MW	OH		
AP00302278	6722	AMERICAN RED CROSS	03/15/11	40.00	MW	OH		
AP00302279	14988	AMERICAN TOWER CORPORATION	03/15/11	5,442.00	MW	OH		
AP00302280	23649	AMERICAN TRUCK & TRAILER BODY	03/15/11	211.21	MW	OH		
AP00302281	45204	AMERIGAS - SAN JOSE	03/15/11	494.73	MW	OH		
AP00302282	42310	AMERINATIONAL COMMUNITY SERVI	03/15/11	80.00	MW	OH		
AP00302283	35696	AMERIPRIDE UNIFORM SERVICES	03/15/11	836.58	MW	OH		
AP00302284	1259	ARAMARK UNIFORM SERVICES INC	03/15/11	365.53	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302285	24642	ARGENT COMMUNICATIONS GROUP	03/15/11	615.00	MW	OH	
AP00302286	15882	ARMSTRONG, PATRICIA	03/15/11	765.03	MW	OH	
AP00302287	35117	ARROWHEAD SCIENTIFIC INC	03/15/11	366.56	MW	OH	
AP00302288	42947PP	ARROWHEAD	03/15/11	33.96	MW	OH	
AP00302289	40791	AT&T ADVERTISING SOLUTIONS	03/15/11	68.20	MW	OH	
AP00302290	42948PP	AT&T MOBILITY	03/15/11	581.05	MW	OH	
AP00302291	6413	AT&T MOBILITY	03/15/11	10,008.07	MW	OH	
AP00302292	1101	AT&T	03/15/11	483.15	MW	OH	
AP00302293	30152A	AT&T	03/15/11	351.18	MW	OH	
AP00302294	32577	AT&T	03/15/11	10,705.70	MW	OH	
AP00302295	43078PP	AT&T	03/15/11	58.37	MW	OH	
AP00302296	41482	AUDIO DYNAMIX	03/15/11	195.94	MW	OH	
AP00302297	15448	AUDIOGO	03/15/11	240.21	MW	OH	
AP00302298	24534A	AVELAR, TERESA	03/15/11	326.42	MW	OH	
AP00302299	3200	BARNEY, ED	03/15/11	756.23	MW	OH	
AP00302300	7950	BAY AREA AIR QUALITY MANAGEME	03/15/11	402.00	MW	OH	
AP00302301	44347	BAY AREA TREE COMPANY INC	03/15/11	4,875.00	MW	OH	
AP00302302	1562	BAY AREA WATER SUPPLY & CONSE	03/15/11	680.00	MW	OH	
AP00302303	24544	BAYSIDE EQUIPMENT CO INC	03/15/11	101.73	MW	OH	
AP00302304	40453R	BAYVIEW ROOFING & CONSTRUCTIO	03/15/11	1,500.00	MW	OH	
AP00302305	44818	BAZDARICH, MARLENE	03/15/11	44.00	MW	OH	
AP00302306	45222R	BELADO, KIM	03/15/11	669.00	MW	OH	
AP00302307	6749	BEN MEADOWS	03/15/11	393.30	MW	OH	
AP00302308	38375LAW	BEST BEST & KRIEGER LLP	03/15/11	4,034.68	MW	OH	
AP00302309	19200	BIRITE FOODSERVICE DISTRIBUTO	03/15/11	2,974.76	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00302310	24551	BOOK WHOLESALERS INC	03/15/11	156.92	MW	OH		
AP00302311	45223R	BRADLEY CONSTRUCTION ENTERPRI	03/15/11	555.00	MW	OH		
AP00302312	45205R	BRADY, CLAIRE MARY	03/15/11	3.00	MW	OH		
AP00302313	35592R	BRENNAN, MICHAEL	03/15/11	249.95	MW	OH		
AP00302314	33249A	BRISBANE CHAMBER OF COMMERCE	03/15/11	75.00	MW	OH		
AP00302315	36683R	BROWN, DENISE	03/15/11	149.05	MW	OH		
AP00302316	37601	BUTLER, WAVYLON	03/15/11	60.00	MW	OH		
AP00302317	2396	C M AMOS PRINTING COMPANY	03/15/11	3,848.77	MW	OH		
AP00302318	33981	CAGWIN & DORWARD	03/15/11	289.25	MW	OH		
AP00302319	33645R	CAL STATE ROOFING CO INC	03/15/11	300.00	MW	OH		
AP00302320	40539R	CAL TECH ROOFING COMPANY	03/15/11	300.00	MW	OH		
AP00302321	41316R	CALIFORNIA CONSTRUCTION COMPA	03/15/11	300.00	MW	OH		
AP00302322	1196	CALIFORNIA WATER SERVICE COMP	03/15/11	180.28	MW	OH		
AP00302323	42949PP	CALIFORNIA WATER SERVICE COMP	03/15/11	15.57	MW	OH		
AP00302324	23651	CARNEGHI BLUM & PARTNERS INC	03/15/11	7,000.00	MW	OH		
AP00302325	45202	CASCO EQUIPMENT NORTH CORPORA	03/15/11	2,703.94	MW	OH		
AP00302326	21252	CC AND SONS JANITORIAL SERVIC	03/15/11	1,300.00	MW	OH		
AP00302327	42171	CC CLASSIC STEPPERS	03/15/11	120.00	MW	OH		
AP00302328	20216	CCH INCORPORATED	03/15/11	680.96	MW	OH		
AP00302329	28636	CDW GOVERNMENT INC	03/15/11	3,915.70	MW	OH		
AP00302330	42277	CEL ANALYTICAL INC	03/15/11	910.00	MW	OH		
AP00302331	24769	CENTER POINT LARGE PRINT	03/15/11	41.99	MW	OH		
AP00302332	1882	CH BULL COMPANY	03/15/11	11,353.76	MW	OH		
AP00302333	18879A	CHAMBER AD SOLUTIONS	03/15/11	600.00	MW	OH		
AP00302334	3678	CINTAS CORPORATION #464	03/15/11	1,787.74	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00302335	14786	CIR	03/15/11	2,167.50	MW	OH		
AP00302336	2930	CITY ELECTRIC SUPPLY	03/15/11	1,116.89	MW	OH		
AP00302337	13126	CITY OF BRISBANE	03/15/11	53.23	MW	OH		
AP00302338	39528	CITY OF FOSTER CITY	03/15/11	1,500.00	MW	OH		
AP00302339	28211	CITY OF PACIFICA	03/15/11	10,176.83	MW	OH		
AP00302340	45214	CITY OF SAN BRUNO	03/15/11	106.52	MW	OH		
AP00302341	24868	CLARK SECURITY PRODUCTS INC	03/15/11	116.85	MW	OH		
AP00302342	26644	CLEAN SOURCE INC	03/15/11	468.79	MW	OH		
AP00302343	31162	CLINE & DUPLISSEA	03/15/11	3,615.50	MW	OH		
AP00302344	22146	COAST OIL COMPANY INC	03/15/11	31,119.24	MW	OH		
AP00302345	40882RJPA	COMER, SHERYL	03/15/11	32.59	MW	OH		
AP00302346	2599	CONTINUING EDUCATION OF THE B	03/15/11	185.42	MW	OH		
AP00302347	22073	CORRPRO COMPANIES INC	03/15/11	890.00	MW	OH		
AP00302348	27406	COSTCO MEMBERSHIP	03/15/11	50.00	MW	OH		
AP00302349	35492R	COITON, MARCUS	03/15/11	256.57	MW	OH		
AP00302350	44825	COURTESY TOW	03/15/11	622.50	MW	OH		
AP00302351	11249	CPRS	03/15/11	140.00	MW	OH		
AP00302352	25363	CREATIVE INTERCONNECT TELEMAN	03/15/11	363.39	MW	OH		
AP00302353	42324	CRIME SCENE CLEANERS INC	03/15/11	120.00	MW	OH		
AP00302354	34141A	CRYSTAL SPRINGS CATERING INC	03/15/11	514.56	MW	OH		
AP00302355	24226REN	CULLIGAN MANAGEMENT COMPANY I	03/15/11	3,566.00	MW	OH		
AP00302356	1042	D C LOCK & SECURITY SERVICE	03/15/11	10.66	MW	OH		
AP00302357	1836	DAILY JOURNAL CORPORATION	03/15/11	123.00	MW	OH		
AP00302358	1414	DALY CITY CENTRAL CASHIER	03/15/11	1,163.17	MW	OH		
AP00302359	30935	DALY CITY POLICE OFFICERS	03/15/11	275.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302360	36807	DALY CITY TEST ONLY	03/15/11	1,240.00	MW	OH	
AP00302361	1793	DALY CITY TOOL MART	03/15/11	392.85	MW	OH	
AP00302362	1817	DELTA DENTAL PLAN OF CALIFORN	03/15/11	52,660.54	MW	OH	
AP00302363	13857	DENALECT ALARM COMPANY	03/15/11	202.05	MW	OH	
AP00302364	1299	DEPARTMENT OF JUSTICE	03/15/11	1,683.00	MW	OH	
AP00302365	42371	DIAL GLASS AND WINDOW COMPANY	03/15/11	66.75	MW	OH	
AP00302366	44986	DOWLING AND ASSOCIATES INC	03/15/11	23,014.35	MW	OH	
AP00302367	30629LAW	DOWNEY BRAND ATTORNEYS LLP	03/15/11	4,095.00	MW	OH	
AP00302368	22126	DUDLEY PERKINS CO	03/15/11	624.14	MW	OH	
AP00302369	1061	DUNN EDWARDS CORPORATION	03/15/11	294.25	MW	OH	
AP00302370	26304	EAST BAY TRUCK CENTER	03/15/11	12.00	MW	OH	
AP00302371	41587	EBI AGGREGATES	03/15/11	882.08	MW	OH	
AP00302372	40007	EMLAB P&K LLC	03/15/11	1,523.00	MW	OH	
AP00302373	41922	ENERGOV SOLUTIONS LLC	03/15/11	9,505.00	MW	OH	
AP00302374	31414	ENV SERVICES INC	03/15/11	195.00	MW	OH	
AP00302375	17186	EOA INC	03/15/11	5,510.66	MW	OH	
AP00302376	23816	ESRI INC	03/15/11	14,229.00	MW	OH	
AP00302377	26327	EWING IRRIGATION PRODUCTS INC	03/15/11	149.38	MW	OH	
AP00302378	23379R	EXCELLENT TECHNICIAL ROOFING	03/15/11	300.00	MW	OH	
AP00302379	45206R	FAN, DONG XU	03/15/11	150.00	MW	OH	
AP00302380	42544	FARMER BROTHERS COFFEE	03/15/11	466.21	MW	OH	
AP00302381	1383	FEDERAL EXPRESS CORP	03/15/11	114.28	MW	OH	
AP00302382	10971	FEDEX KINKOS OFFICE AND PRINT	03/15/11	528.05	MW	OH	
AP00302383	26375	FEINBERG, JEANETTE	03/15/11	171.50	MW	OH	
AP00302384	19787	FIRST CHOICE SERVICES	03/15/11	58.02	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302385	11544	FIRST NATIONAL BANK OF NO CA	03/15/11	2,388.41	MW	OH	
AP00302386	11813	FOLGER GRAPHICS	03/15/11	2,730.15	MW	OH	
AP00302387	30157RA	FONTELA, RICHARD A	03/15/11	58.65	MW	OH	
AP00302388	40202R	FREUTEL ROOFING INC	03/15/11	600.00	MW	OH	
AP00302389	32959	G & E ENGINEERING SYSTEM INC	03/15/11	1,941.58	MW	OH	
AP00302390	23110	GADDIS INCORPORATED	03/15/11	1,482.10	MW	OH	
AP00302391	17633	GAMEZ, JOHN	03/15/11	205.15	MW	OH	
AP00302392	44820	GARLASA, ELLISON	03/15/11	276.75	MW	OH	
AP00302393	45227	GIGABOX COMPUTERS	03/15/11	398.76	MW	OH	
AP00302394	40456R	GLEN PARK ROOFING COMPANY	03/15/11	300.00	MW	OH	
AP00302395	14028	GOLDEN GATE BOLT & SUPPLY	03/15/11	11.80	MW	OH	
AP00302396	36227	GOLDEN GATE TRUCK CENTER	03/15/11	46.07	MW	OH	
AP00302397	34864	GOLDEN STATE FLOW MEASUREMENT	03/15/11	425.98	MW	OH	
AP00302398	44821	GOMEZ, E. REGINA	03/15/11	16.00	MW	OH	
AP00302399	31925	GOVCONNECTION INC	03/15/11	16,265.44	MW	OH	
AP00302400	18532	GOW SUPPLY COMPANY INC	03/15/11	61.91	MW	OH	
AP00302401	1754	GRAINGER INC	03/15/11	1,689.53	MW	OH	
AP00302402	44584	GRANITE CONSTRUCTION COMPANY	03/15/11	48,357.12	MW	OH	
AP00302403	1123	GRAYBAR ELECTRIC CO	03/15/11	455.10	MW	OH	
AP00302404	22404	GREGS TRUCKING SERVICE INC	03/15/11	396.00	MW	OH	
AP00302405	45207R	GUTIERREZ, IVONNE	03/15/11	204.00	MW	OH	
AP00302406	5695	GUTIERREZ, MICHAEL	03/15/11	118.32	MW	OH	
AP00302407	2223	HACH COMPANY	03/15/11	1,283.30	MW	OH	
AP00302408	43627PP	HALTEH, NASER	03/15/11	241.50	MW	OH	
AP00302409	12996ALAW	HANSON BRIDGETT MARCUS VLAHOS	03/15/11	3,936.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302410	45197	HANVEY, BECKY	03/15/11	60.00	MW	OH	
AP00302411	34088	HANVEY, RAYMOND J	03/15/11	695.90	MW	OH	
AP00302412	37607	HARPER, LILLIAN B	03/15/11	60.00	MW	OH	
AP00302413	3702	HARRINGTON INDUSTRIAL PLASTIC	03/15/11	380.28	MW	OH	
AP00302414	25834A	HARTFORD, THE	03/15/11	1,445.00	MW	OH	
AP00302415	44906R	HD ROOFING COMPANY	03/15/11	300.00	MW	OH	
AP00302416	30684	HDS WHITE CAP CONSTRUCTION SU	03/15/11	112.79	MW	OH	
AP00302417	39384	HEALTH METRICS INC	03/15/11	1,561.00	MW	OH	
AP00302418	36841	HEART OF SAN MATEO COUNTY	03/15/11	42,412.00	MW	OH	
AP00302419	9049	HI TECH E V S INC CRIMSON FIR	03/15/11	706.00	MW	OH	
AP00302420	42752	HIGHSMITH	03/15/11	223.06	MW	OH	
AP00302421	4011	HILTI INC	03/15/11	379.60	MW	OH	
AP00302422	45213R	HOLY ANGELS	03/15/11	300.00	MW	OH	
AP00302423	15857	HOME DEPOT CREDIT SERVICES	03/15/11	3,835.00	MW	OH	
AP00302424	42234RPP	HOOKS, LAVOIS	03/15/11	260.10	MW	OH	
AP00302425	42455RPP	HOOKS, LAVOIS	03/15/11	867.19	MW	OH	
AP00302426	2665	HSQ TECHNOLOGY	03/15/11	305.00	MW	OH	
AP00302427	31781	INNOVATIVE CLAIM SOLUTIONS	03/15/11	14,368.21	MW	OH	
AP00302428	28213	INSIDE SOURCE	03/15/11	990.00	MW	OH	
AP00302429	14932	INTERSTATE BATTERY SYSTEM OF	03/15/11	103.73	MW	OH	
AP00302430	34734	INTRALINE INC	03/15/11	223.04	MW	OH	
AP00302431	37241	IPSWITCH INC	03/15/11	1,245.00	MW	OH	
AP00302432	38794RPP	JACKSON, DENISE	03/15/11	139.74	MW	OH	
AP00302433	31369	JC CARPET & UPHOLSTERY	03/15/11	185.00	MW	OH	
AP00302434	45208R	JEWISH COMMUNITY HIGH SCHOOL	03/15/11	250.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00302435	45199	JOHN E REID AND ASSOCIATES IN	03/15/11	3,030.00	MW	OH		
AP00302436	10144	KAMAN INDUSTRIAL TECHNOLOGIES	03/15/11	2,485.68	MW	OH		
AP00302437	28016	KAW ENTERPRISES	03/15/11	3,614.63	MW	OH		
AP00302438	1689	KELLEY BLUE BOOK	03/15/11	60.62	MW	OH		
AP00302439	21792	KELLY PAPER	03/15/11	1,973.60	MW	OH		
AP00302440	34345	KELLY PIPE COMPANY LLC	03/15/11	2,982.53	MW	OH		
AP00302441	34493A	LANLOGIC INC	03/15/11	40.00	MW	OH		
AP00302442	45209R	LARA, CLELIAN	03/15/11	300.00	MW	OH		
AP00302443	45217RA	LEE, JOSEPH	03/15/11	237.00	MW	OH		
AP00302444	33497	LEGACY MECHANICAL & ENERGY SE	03/15/11	4,204.54	MW	OH		
AP00302445	37641	LEXIPOL LLC	03/15/11	3,900.00	MW	OH		
AP00302446	17262	LIBRARY VIDEO COMPANY	03/15/11	113.34	MW	OH		
AP00302447	12906LAW	LIEBERT CASSIDY WHITMORE	03/15/11	870.00	MW	OH		
AP00302448	29220	LIGHTHOUSE, THE	03/15/11	284.12	MW	OH		
AP00302449	39297RPP	LINTAO, GENELLA	03/15/11	84.66	MW	OH		
AP00302450	41243	LITHOGRAPH REPRODUCTIONS INC	03/15/11	378.01	MW	OH		
AP00302451	36784	MALLORY COMPANY	03/15/11	266.03	MW	OH		
AP00302452	20304	MARTEL, PATRICIA E	03/15/11	595.00	MW	OH		
AP00302453	43860R	MARTINEZ, MANUEL	03/15/11	5,000.00	MW	OH		
AP00302454	38493PP	MCCULLOCH, JAN	03/15/11	175.00	MW	OH		
AP00302455	6595	MCI	03/15/11	21.09	MW	OH		
AP00302456	15393	MCMASTER CARR SUPPLY CO	03/15/11	319.46	MW	OH		
AP00302457	45224PP	METLIFE SBC	03/15/11	642.44	MW	OH		
AP00302458	23949	METRO MOBILE COMMUNICATIONS	03/15/11	116.90	MW	OH		
AP00302459	36779	METRO PCS WIRELESS INC	03/15/11	760.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302460	37348	METROPOLITAN ELECTRICAL CONST	03/15/11	1,460.00	MW	OH	
AP00302461	18673	MISSION MOTORCYLES	03/15/11	30.00	MW	OH	
AP00302462	24775	MISSION VALLEY FORD TRUCK	03/15/11	65.51	MW	OH	
AP00302463	43837R	MODULE CONSTRUCTION INC	03/15/11	1,110.00	MW	OH	
AP00302464	45210R	MORALES, EDGARDO	03/15/11	300.00	MW	OH	
AP00302465	42663	MUNICIPAL CODE CORPORATION	03/15/11	433.00	MW	OH	
AP00302466	15210	MUNICIPAL MAINTENANCE EQUIPME	03/15/11	540.82	MW	OH	
AP00302467	22005	NEOPOST INC	03/15/11	1,100.73	MW	OH	
AP00302468	45221R	NEW HIGH PROTECTION INC	03/15/11	300.00	MW	OH	
AP00302469	40569	NIEMI, ERENE	03/15/11	1,283.00	MW	OH	
AP00302470	37666	NORTHROP GRUMMAN IT	03/15/11	800.00	MW	OH	
AP00302471	9393	O'ROURKE, MICHAEL	03/15/11	380.44	MW	OH	
AP00302472	1055	OFFICE DEPOT INC	03/15/11	873.42	MW	OH	
AP00302473	42500	OFFICE DEPOT	03/15/11	4,737.57	MW	OH	
AP00302474	42670	OFFICE DEPOT	03/15/11	78.52	MW	OH	
AP00302475	43077PP	OFFICE DEPOT	03/15/11	982.40	MW	OH	
AP00302476	29187	ON TOUR CLIENT TRUST ACCOUNT	03/15/11	35,252.00	MW	OH	
AP00302477	39799RPP	ORLEMAN, MARIA	03/15/11	87.21	MW	OH	
AP00302478	42965	OWEN EQUIPMENT SALES	03/15/11	9,752.55	MW	OH	
AP00302479	42838	PACE SUPPLY CORP	03/15/11	180.81	MW	OH	
AP00302480	42952PP	PACIFIC GAS & ELECTRIC	03/15/11	299.39	MW	OH	
AP00302481	29252	PACIFIC PRODUCE INC	03/15/11	556.85	MW	OH	
AP00302482	44482	PANKEY'S RADIATOR SHOP INC	03/15/11	213.04	MW	OH	
AP00302483	33377	PANTAZY, JOHN	03/15/11	1,270.10	MW	OH	
AP00302484	27022	PAQUETTE, RUDOLPH A	03/15/11	97.20	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302485	20794	PELCO SALES & SERVICE INC	03/15/11	3,165.03	MW	OH	
AP00302486	3297	PENINSULA LIBRARY SYSTEM	03/15/11	877.10	MW	OH	
AP00302487	45220R	PENSYL, MARIA LOURDES	03/15/11	250.00	MW	OH	
AP00302488	38137R	PERLAS, JOACHIM	03/15/11	57.12	MW	OH	
AP00302489	19678	PERS LONG TERM CARE PROGRAM	03/15/11	1,949.27	MW	OH	
AP00302490	38072	PETERSON, NOVELLA NIX	03/15/11	110.00	MW	OH	
AP00302491	41464	PINNACLE VEND SYSTEMS INC	03/15/11	446.24	MW	OH	
AP00302492	9922	POLLARDWATER.COM EAST	03/15/11	1,401.04	MW	OH	
AP00302493	36106	POLYDYNE INC	03/15/11	10,654.06	MW	OH	
AP00302494	40152	POM INCORPORATED	03/15/11	2,949.75	MW	OH	
AP00302495	16440	PRAXAIR DISTRIBUTION INC	03/15/11	69.40	MW	OH	
AP00302496	29200	PRE PAID LEGAL SERVICES INC	03/15/11	572.46	MW	OH	
AP00302497	38868A	PRECISE PRINTING & MAILING	03/15/11	509.92	MW	OH	
AP00302498	44468	PREMIERE GLOBAL SERVICES	03/15/11	123.10	MW	OH	
AP00302499	44943	PREMIUM ROOFING AND WATER PRO	03/15/11	31,900.00	MW	OH	
AP00302500	18372R	PRO GENERAL ROOFING INC	03/15/11	300.00	MW	OH	
AP00302501	1109	PUBLIC UTILITIES COMMISSION	03/15/11	401,400.70	MW	OH	
AP00302502	22003A	PURCHASE POWER	03/15/11	3,000.00	MW	OH	
AP00302503	45218A	QUEST GLOBAL RESEARCH GROUP	03/15/11	3,148.12	MW	OH	
AP00302504	1115	R & B COMPANY	03/15/11	6,572.48	MW	OH	
AP00302505	12539	R A METAL PRODUCTS INC	03/15/11	104.88	MW	OH	
AP00302506	42475	RB PETROLEUM	03/15/11	1,150.00	MW	OH	
AP00302507	37175A	REALTY ASSOCIATES FUND VII LP	03/15/11	4,584.59	MW	OH	
AP00302508	1687	RED WING SHOE STORE	03/15/11	171.78	MW	OH	
AP00302509	41528	REFLEX TRAFFIC SYSTEMS INC	03/15/11	24,000.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302510	44852	REDWOOD ENGINEERING INC	03/15/11	32,345.00	MW	OH	
AP00302511	15337	RELIABLE OFFICE SUPPLIES	03/15/11	305.27	MW	OH	
AP00302512	32637	RESTAURANT DEPOT SAN FRANCISC	03/15/11	322.98	MW	OH	
AP00302513	45215	RI-TEC INDUSTRIAL PRODUCTS	03/15/11	168.00	MW	OH	
AP00302514	43481PP	RICO, ESTHER	03/15/11	352.00	MW	OH	
AP00302515	41836A	RICOH AMERICAS CORPORATION	03/15/11	28.67	MW	OH	
AP00302516	12203	SACKS, ROBERT	03/15/11	187.20	MW	OH	
AP00302517	39827R	SAFEWAY ROOFING AND SIDING CO	03/15/11	100.00	MW	OH	
AP00302518	45226RPP	SALAZAR, MARIA	03/15/11	422.31	MW	OH	
AP00302519	32800A	SAN CARLOS CHAMBER OF COMMERC	03/15/11	595.00	MW	OH	
AP00302520	5257	SAN FRANCISCO BUSINESS TIMES	03/15/11	91.00	MW	OH	
AP00302521	21691	SAN MATEO COUNTY CITY MANAGER	03/15/11	250.00	MW	OH	
AP00302522	18047	SAN MATEO COUNTY PUBLIC SAFET	03/15/11	693.45	MW	OH	
AP00302523	6314	SAN MATEO COUNTY TAX COLLECTO	03/15/11	15,515.11	MW	OH	
AP00302524	43156JPA	SAN MATEO COUNTY	03/15/11	20.55	MW	OH	
AP00302525	9666	SAN MATEO LAWN MOWER SHOP	03/15/11	165.95	MW	OH	
AP00302526	43149RPP	SANTIS, LUCIA	03/15/11	344.25	MW	OH	
AP00302527	41719	SATWORX	03/15/11	393.85	MW	OH	
AP00302528	45082RPP	SCHINDLER, STEVE	03/15/11	116.28	MW	OH	
AP00302529	25879	SFPUC	03/15/11	361,042.00	MW	OH	
AP00302530	33520	SHACHIHATA INC	03/15/11	11.15	MW	OH	
AP00302531	2068	SHAPE PRODUCTS COMPANY	03/15/11	200.81	MW	OH	
AP00302532	31449	SHARP BUSINESS SYSTEMS	03/15/11	2,354.33	MW	OH	
AP00302533	40078R	SHAUGHNESSY ROOFING	03/15/11	300.00	MW	OH	
AP00302534	21131	SHEEDY DRAYAGE COMPANY	03/15/11	4,160.25	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302535	30523A	SHELL FLEET	03/15/11	66.28	MW	OH	
AP00302536	43637	SHELTER NETWORK OF SAN MATEO	03/15/11	24,164.90	MW	OH	
AP00302537	36509	SHEPARD, GARY C	03/15/11	630.00	MW	OH	
AP00302538	26781	SHIOSAKA, THOMAS	03/15/11	86.26	MW	OH	
AP00302539	28917	SIERRA CHEMICAL COMPANY	03/15/11	4,237.76	MW	OH	
AP00302540	38883	SIGILLO SUPPLY COMPANY	03/15/11	161.13	MW	OH	
AP00302541	32237	SMART & FINAL STORES CORP	03/15/11	315.35	MW	OH	
AP00302542	42966	SOUND WAVE	03/15/11	1,178.10	MW	OH	
AP00302543	2055	SOUTH CITY LUMBER & SUPPLY	03/15/11	311.29	MW	OH	
AP00302544	44423	SOUTH SAN FRANCISCO TIRE SERV	03/15/11	239.63	MW	OH	
AP00302545	39776	SUN GRAPHICS	03/15/11	195.34	MW	OH	
AP00302546	15587	SUPERIOR TRANSMISSIONS INC	03/15/11	802.39	MW	OH	
AP00302547	3600	TEAMSTERS UNION LOCAL 856	03/15/11	59,541.00	MW	OH	
AP00302548	38058	TECARTA INC	03/15/11	150.00	MW	OH	
AP00302549	13852	TELECOMMUNICATIONS ENGINEERIN	03/15/11	382.38	MW	OH	
AP00302550	42970JPA	TELECOMMUNICATIONS ENGINEERIN	03/15/11	31,031.60	MW	OH	
AP00302551	8444	THOMASIAN'S USA	03/15/11	110.00	MW	OH	
AP00302552	44935	TOM'S RAPID RETRIEVAL & DELIV	03/15/11	1,500.00	MW	OH	
AP00302553	45211R	TOM, CHRISTINA	03/15/11	414.00	MW	OH	
AP00302554	13182	TOWN OF COLMA	03/15/11	53.23	MW	OH	
AP00302555	18566JPA	TOWN OF HILLSBOROUGH	03/15/11	1,667.00	MW	OH	
AP00302556	41791A	TOYOTA FINANCIAL SERVICES	03/15/11	510.48	MW	OH	
AP00302557	4675	TURF & INDUSTRIAL EQUIPMENT	03/15/11	18.64	MW	OH	
AP00302558	37637	ULINE INC	03/15/11	170.72	MW	OH	
AP00302559	42244	UNIQUE BOOKS INC	03/15/11	112.91	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00302560	3904	UNITED PARCEL SERVICE	03/15/11	35.25	MW	OH		
AP00302561	31745	UNITED SITE SERVICES OF CALIF	03/15/11	597.90	MW	OH		
AP00302562	1110	UNITED STATES POSTAL SERVICE	03/15/11	185.00	MW	OH		
AP00302563	7036	UNITED STATES POSTAL SERVICE	03/15/11	220.00	MW	OH		
AP00302564	5661	VALS RESTAURANT & LOUNGE	03/15/11	83.80	MW	OH		
AP00302565	27181	VORTEX INDUSTRIES INC	03/15/11	4,015.66	MW	OH		
AP00302566	1579	VWR INTERNATIONAL INC	03/15/11	74.88	MW	OH		
AP00302567	12788	WALKERS HYDRAULICS INC	03/15/11	2,402.37	MW	OH		
AP00302568	33782	WARD, DIANA L	03/15/11	198.00	MW	OH		
AP00302569	45212R	WARNER, CAROLE	03/15/11	206.96	MW	OH		
AP00302570	13540	WATER ENVIRONMENT FEDERATION	03/15/11	179.00	MW	OH		
AP00302571	3691	WECO INDUSTRIES INC	03/15/11	1,508.66	MW	OH		
AP00302572	40032A	WELDON WILLIAMS & LICK INC	03/15/11	1,258.04	MW	OH		
AP00302573	6141	WEST COAST CONTRACTORS SERVIC	03/15/11	32.85	MW	OH		
AP00302574	29517	WEST LITE SUPPLY COMPANY INC	03/15/11	3,848.55	MW	OH		
AP00302575	1095	WESTLAKE TOUCHLESS CAR WASH &	03/15/11	267.30	MW	OH		
AP00302576	40234PP	WHITE, WILLIAM P	03/15/11	250.00	MW	OH		
AP00302577	30509	WINGFOOT COMMERCIAL TIRE SYST	03/15/11	4,811.56	MW	OH		
AP00302578	39574	WINZLER & KELLY CONSULTING EN	03/15/11	3,762.45	MW	OH		
AP00302579	34537	YAMAMURA, JAIME	03/15/11	157.50	MW	OH		
AP00302580	45219RA	YEA, JING	03/15/11	258.91	MW	OH		
AP00302581	30137A	YELLOW CAB CO PENINSULA INC	03/15/11	112.90	MW	OH		
AP00302582	39136R	YOUNGS ROOFING INC	03/15/11	600.00	MW	OH		
AP00302583	43523	YUNG, ESTHER	03/15/11	53.40	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
=====								
G R A N D T O T A L S:								
		Total Void Machine Written		0.00		Number of Checks Processed:		0
		Total Void Hand Written		0.00		Number of Checks Processed:		0
		Total Machine Written		1,598,446.72		Number of Checks Processed:		324
		Total Hand Written		0.00		Number of Checks Processed:		0
		Total Reversals		0.00		Number of Checks Processed:		0
		Total Cancelled		0.00		Number of Checks Processed:		0
		G R A N D T O T A L		1,598,446.72				

LESS CANCELLED CHECK:

AP00302523 6314 SAN MATEO COUNTY TAX COLL 3/15/11 (15,515.11)
1,582,931.61

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP00302584	1200	ALLIED SERVICES OF NORTH AMER	03/23/11	982,454.78	MW	OH	
AP00302585	36038R	ARMAS, GLORIA	03/23/11	7,080.00	MW	OH	
AP00302586	6413	AT&T MOBILITY	03/23/11	457.34	MW	OH	
AP00302587	G-VASQUEZ	BRONITSKY, TRUSTEE MARTHA G	03/23/11	323.07	MW	OH	
AP00302588	G-SARTE2	BURCHARD, TRUSTEE DAVID	03/23/11	475.38	MW	OH	
AP00302589	10730	COLLINS, MATTHEW	03/23/11	720.00	MW	OH	
AP00302590	G-FULLER	FRANCHISE TAX BOARD	03/23/11	40.00	MW	OH	
AP00302591	G-SCOTT	FRANCHISE TAX BOARD	03/23/11	37.50	MW	OH	
AP00302592	8332R	HORST, SUSAN	03/23/11	322.18	MW	OH	
AP00302593	G-ORLOFF2	ORLOFF, CATHERINE M	03/23/11	452.76	MW	OH	
AP00302594	19678	PERS LONG TERM CARE PROGRAM	03/23/11	1,949.27	MW	OH	
AP00302595	45216R	PICCININI, RANDY	03/23/11	1,080.00	MW	OH	
AP00302596	6314	SAN MATEO COUNTY TAX COLLECTO	03/23/11	15,057.77	MW	OH	
AP00302597	16085	TLC ADMINISTRATORS	03/23/11	440.00	MW	OH	

G R A N D T O T A L S:			
Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,010,890.05	Number of Checks Processed:	14
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
G R A N D T O T A L	1,010,890.05		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00302598	18925REN	355 GELLERT BOULEVARD LLC	03/31/11	21,321.55	MW	OH		
AP00302599	44031	A & D AUTOMATIC GATE AND ACCE	03/31/11	34.96	MW	OH		
AP00302600	44185	A-1 RHINO LINING	03/31/11	799.87	MW	OH		
AP00302601	22930	AARON BROS INC	03/31/11	249.09	MW	OH		
AP00302602	26351	AARONSON DICKERSON	03/31/11	2,937.50	MW	OH		
AP00302603	45232R	ABELLERA, CHRISTINA	03/31/11	400.00	MW	OH		
AP00302604	22337	ABELLO, PHILLIP	03/31/11	40.00	MW	OH		
AP00302605	45292R	ACACIO, ARGENTINA	03/31/11	150.00	MW	OH		
AP00302606	31324	ACTIVE NETWORK INC, THE	03/31/11	75.00	MW	OH		
AP00302607	42276	ACTS LLC	03/31/11	1,500.00	MW	OH		
AP00302608	34666	AD BRAKES	03/31/11	557.82	MW	OH		
AP00302609	1514	ADAM HILL COMPANY, THE	03/31/11	100.82	MW	OH		
AP00302610	5034	ADAMSON POLICE PRODUCTS	03/31/11	282.27	MW	OH		
AP00302611	5751	ADARO ENGINE & EQUIPMENT INC	03/31/11	117.14	MW	OH		
AP00302612	25311	ADT SECURITY SERVICES INC	03/31/11	155.00	MW	OH		
AP00302613	13854	AECO SYSTEMS INC	03/31/11	745.00	MW	OH		
AP00302614	15226	AFSCME LOCAL 919	03/31/11	4,655.00	MW	OH		
AP00302615	11233	AGRIMONTI, MADOLYN	03/31/11	343.15	MW	OH		
AP00302616	39256	AIR EXCHANGE INC	03/31/11	262.50	MW	OH		
AP00302617	33261	AIRCO COMMERCIAL SERVICES	03/31/11	236.00	MW	OH		
AP00302618	29880	AIRGAS NCN	03/31/11	193.06	MW	OH		
AP00302619	45281	ALCANTARA, MARINEL	03/31/11	144.00	MW	OH		
AP00302620	14004	ALERT PEST CONTROL COMPANY IN	03/31/11	292.25	MW	OH		
AP00302621	1025	ALHAMBRA AND SIERRA SPRINGS	03/31/11	265.76	MW	OH		
AP00302622	37116	ALPHA ANALYTICAL LABORATORIES	03/31/11	6,638.10	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302623	40755	AMAZON	03/31/11	1,022.59	MW	OH	
AP00302624	32350A	AMERICAN SOCIETY OF ASSN EXEC	03/31/11	295.00	MW	OH	
AP00302625	42310	AMERINATIONAL COMMUNITY SERVI	03/31/11	299.35	MW	OH	
AP00302626	35696	AMERIPRIDE UNIFORM SERVICES	03/31/11	821.78	MW	OH	
AP00302627	3685	AMTECH SAN FRANCISCO ELEVATOR	03/31/11	682.86	MW	OH	
AP00302628	1013	ANCHOR FENCE COMPANY INC	03/31/11	116.76	MW	OH	
AP00302629	32625R	ANDERSON, CHELA	03/31/11	141.09	MW	OH	
AP00302630	42164	ANGELA BRUGIONI TRUSTEE	03/31/11	568.35	MW	OH	
AP00302631	39041	ANGLIM FLAGS	03/31/11	145.91	MW	OH	
AP00302632	24078	APWA NORTHERN CALIFORNIA CHAP	03/31/11	990.00	MW	OH	
AP00302633	45233R	ARCILLA, JESSICA	03/31/11	250.00	MW	OH	
AP00302634	45234R	ARELLANO, FERDINAND	03/31/11	250.00	MW	OH	
AP00302635	44051	ARENAS, NICOLE	03/31/11	413.00	MW	OH	
AP00302636	8426	ARROWHEAD	03/31/11	78.51	MW	OH	
AP00302637	25181	ASSOCIATED RIGHT OF WAY SERVI	03/31/11	51.75	MW	OH	
AP00302638	44988	ASUNCION, MAICHEL R	03/31/11	136.00	MW	OH	
AP00302639	6413	AT&T MOBILITY	03/31/11	256.21	MW	OH	
AP00302640	32577	AT&T	03/31/11	10,761.97	MW	OH	
AP00302641	43078PP	AT&T	03/31/11	479.86	MW	OH	
AP00302642	43938JLAW	ATKINSON FARASYN LLP	03/31/11	1,330.00	MW	OH	
AP00302643	23267PP	ATLANTIC OFFICE AUTOMATION IN	03/31/11	42.17	MW	OH	
AP00302644	12841	AVERA, PATRICK	03/31/11	72.50	MW	OH	
AP00302645	23094	B & B TRANSMISSIONS	03/31/11	344.08	MW	OH	
AP00302646	43610	BABBITT BEARING CO INC	03/31/11	2,216.83	MW	OH	
AP00302647	1232	BAKER & TAYLOR COMPANY INC	03/31/11	12,481.68	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00302648	19028	BAKER & TAYLOR ENTERTAINMENT	03/31/11	599.91	MW	OH		
AP00302649	42597	BANDIHAI, RUBERITA	03/31/11	332.50	MW	OH		
AP00302650	45235R	BARBOZA, VIOLETA	03/31/11	250.00	MW	OH		
AP00302651	2495	BARKER BLUE DIGITAL IMAGING	03/31/11	1,477.82	MW	OH		
AP00302652	45236R	BASCO, CYNTHIA	03/31/11	400.00	MW	OH		
AP00302653	26987R	BATAC, DELAILAH	03/31/11	250.00	MW	OH		
AP00302654	7950	BAY AREA AIR QUALITY MANAGEME	03/31/11	1,386.00	MW	OH		
AP00302655	19892	BAY AREA PAVING COMPANY INC	03/31/11	9,200.00	MW	OH		
AP00302656	3300	BAYSHORE INTERNATIONAL TRUCK	03/31/11	144.08	MW	OH		
AP00302657	23299R	BELL PLUMBING & HEATING CO	03/31/11	250.00	MW	OH		
AP00302658	45267	BELL, JEVON	03/31/11	572.00	MW	OH		
AP00302659	25815JPA	BELMONT SAN CARLOS FIRE DEPAR	03/31/11	9,111.00	MW	OH		
AP00302660	27889R	BENSON, ROMEO	03/31/11	486.19	MW	OH		
AP00302661	16936	BERONIO LUMBER	03/31/11	151.60	MW	OH		
AP00302662	38375LAW	BEST BEST & KRIEGER LLP	03/31/11	1,375.92	MW	OH		
AP00302663	19200	BIRITE FOODSERVICE DISTRIBUTO	03/31/11	3,823.71	MW	OH		
AP00302664	39438R	BLACK & VEATCH CONSTRUCTION I	03/31/11	10,000.00	MW	OH		
AP00302665	39595PP	BLUE SHIELD OF CA LIFE AND HE	03/31/11	258.15	MW	OH		
AP00302666	35495	BLUE WATER TOWING & AUTO SERV	03/31/11	240.00	MW	OH		
AP00302667	32674PP	BOHM, KELLY	03/31/11	62.73	MW	OH		
AP00302668	24551	BOOK WHOLESALERS INC	03/31/11	210.86	MW	OH		
AP00302669	39363	BORELLI, RON	03/31/11	150.00	MW	OH		
AP00302670	45237R	BORLONGAN, CHRISTMAS	03/31/11	250.00	MW	OH		
AP00302671	45238R	BRAZIL, SHERRY	03/31/11	330.97	MW	OH		
AP00302672	45239R	BREWER, DINA	03/31/11	250.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP00302673	21300	BRISBANE RECYCLING CO INC	03/31/11	720.00	MW	OH	
AP00302674	3349	BROADMOOR LANDSCAPE SUPPLY	03/31/11	98.33	MW	OH	
AP00302675	39468	BROADMOOR TOW LLC	03/31/11	445.00	MW	OH	
AP00302676	22127A	BROCK, VALERIE	03/31/11	400.00	MW	OH	
AP00302677	3064	BROWN & CALDWELL INC	03/31/11	27,291.76	MW	OH	
AP00302678	18671	BROWN, KEVIN J	03/31/11	303.30	MW	OH	
AP00302679	45240R	BRUGGER, RICHARD R	03/31/11	363.72	MW	OH	
AP00302680	42165	BRUGIONI, ANGELA	03/31/11	1,136.70	MW	OH	
AP00302681	42166	BRUGIONI, LINDSAY	03/31/11	1,136.70	MW	OH	
AP00302682	41797	BRUGIONI, RICHARD	03/31/11	2,841.75	MW	OH	
AP00302683	41798	BRUGIONI, ROBERT	03/31/11	2,841.75	MW	OH	
AP00302684	45198	BUCKWALTER, BRAD	03/31/11	450.00	MW	OH	
AP00302685	44035	BUGTONG, KAHLER PASCUALE	03/31/11	375.00	MW	OH	
AP00302686	45255R	BURGOS, CRESCENCIANO	03/31/11	250.00	MW	OH	
AP00302687	34151	BUSINESS CARD	03/31/11	1,400.00	MW	OH	
AP00302688	45241R	BUSTAMANTE, ISABEL	03/31/11	250.00	MW	OH	
AP00302689	43560	BUSTOS, JUAN JESUS	03/31/11	120.00	MW	OH	
AP00302690	17997	C.L.E.A.	03/31/11	1,969.50	MW	OH	
AP00302691	45242R	CABEZAS, ELISA	03/31/11	250.00	MW	OH	
AP00302692	33981	CAGWIN & DORWARD	03/31/11	289.25	MW	OH	
AP00302693	44598R	CAJILIG, LEOVIE	03/31/11	325.00	MW	OH	
AP00302694	11592	CALIFORNIA BUILDING OFFICIALS	03/31/11	150.00	MW	OH	
AP00302695	1196	CALIFORNIA WATER SERVICE COMP	03/31/11	41.82	MW	OH	
AP00302696	33146	CAMERON, DOUG	03/31/11	365.75	MW	OH	
AP00302697	45243R	CANALES, DIANA	03/31/11	400.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302698	39596	CAPLA, ANTWAN	03/31/11	112.00	MW	OH	
AP00302699	17888	CARL WARREN & COMPANY INC	03/31/11	1,385.72	MW	OH	
AP00302700	20535	CAROLLO ENGINEERS	03/31/11	10,342.00	MW	OH	
AP00302701	45304R	CASATANEDA, FE LUISA	03/31/11	25.00	MW	OH	
AP00302702	38057	CCJWSA	03/31/11	75.00	MW	OH	
AP00302703	28636	CDW GOVERNMENT INC	03/31/11	1,246.95	MW	OH	
AP00302704	42277	CEL ANALYTICAL INC	03/31/11	1,022.00	MW	OH	
AP00302705	10299JPA	CENTRAL COUNTY FIRE AUTHORITY	03/31/11	17,235.00	MW	OH	
AP00302706	1882	CH BULL COMPANY	03/31/11	5,346.66	MW	OH	
AP00302707	19705	CHEMSEARCH INC	03/31/11	301.64	MW	OH	
AP00302708	45268	CHEW, COURTNEY	03/31/11	138.00	MW	OH	
AP00302709	44036	CHOW, EMILY	03/31/11	587.00	MW	OH	
AP00302710	45265R	CHU, CARLA	03/31/11	250.00	MW	OH	
AP00302711	3678	CINTAS CORPORATION #464	03/31/11	3,127.80	MW	OH	
AP00302712	40796	CINTAS DOCUMENT MANAGEMENT	03/31/11	149.69	MW	OH	
AP00302713	27054	CITY & COUNTY OF SAN FRANCISCO	03/31/11	450.00	MW	OH	
AP00302714	35395	CITY AUTO SUPPLY	03/31/11	3,500.87	MW	OH	
AP00302715	2930	CITY ELECTRIC SUPPLY	03/31/11	8,084.97	MW	OH	
AP00302716	6649JPA	CITY OF BRISBANE	03/31/11	2,710.00	MW	OH	
AP00302717	28209JPA	CITY OF BURLINGAME	03/31/11	71.35	MW	OH	
AP00302718	2799	CITY OF DALY CITY	03/31/11	5,276.50	MW	OH	
AP00302719	43155JPA	CITY OF DALY CITY	03/31/11	10,971.00	MW	OH	
AP00302720	5342JPA	CITY OF FOSTER CITY	03/31/11	4,721.00	MW	OH	
AP00302721	4305JPA	CITY OF MILLBRAE	03/31/11	4,534.00	MW	OH	
AP00302722	28211	CITY OF PACIFICA	03/31/11	10,017.08	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00302723	6034JPA	CITY OF PACIFICA	03/31/11	3,929.00	MW	OH		
AP00302724	6579JPA	CITY OF REDWOOD CITY	03/31/11	8,234.00	MW	OH		
AP00302725	20562JPA	CITY OF SAN BRUNO	03/31/11	2,889.00	MW	OH		
AP00302726	24868	CLARK SECURITY PRODUCTS INC	03/31/11	9,538.77	MW	OH		
AP00302727	35496	CLARK, VANESSA	03/31/11	176.00	MW	OH		
AP00302728	26644	CLEAN SOURCE INC	03/31/11	6,006.68	MW	OH		
AP00302729	38224	CLEARIS INC	03/31/11	50.00	MW	OH		
AP00302730	22146	COAST OIL COMPANY INC	03/31/11	37,375.80	MW	OH		
AP00302731	45266R	COBB, CAMMILLE	03/31/11	250.00	MW	OH		
AP00302732	45293R	COKLEY, DOMINIQUE	03/31/11	29.00	MW	OH		
AP00302733	45305R	COLE, JO ANN	03/31/11	250.00	MW	OH		
AP00302734	45282	COLLAZOS, GABRIELA	03/31/11	208.00	MW	OH		
AP00302735	45269	COLLINS, NASH	03/31/11	60.00	MW	OH		
AP00302736	25819JPA	COLMA FIRE PROTECTION DISTRIC	03/31/11	2,378.00	MW	OH		
AP00302737	40574A	COMCAST SPOTLIGHT	03/31/11	1,453.50	MW	OH		
AP00302738	34153	COMCAST	03/31/11	61.14	MW	OH		
AP00302739	40882RJPA	COMER, SHERYL	03/31/11	437.66	MW	OH		
AP00302740	1364	COMMUNITY HEALTH CHARITIES	03/31/11	580.34	MW	OH		
AP00302741	12578	COMPLETE LINEN SERVICE INC	03/31/11	229.84	MW	OH		
AP00302742	21255	COMPLETE SAFETY WEAR INC	03/31/11	224.08	MW	OH		
AP00302743	35775	COMPUTRONIX	03/31/11	194.26	MW	OH		
AP00302744	2599	CONTINUING EDUCATION OF THE B	03/31/11	175.70	MW	OH		
AP00302745	16707	CONTRA COSTA COUNTY SHERIFF'S	03/31/11	770.00	MW	OH		
AP00302746	39364	COPOWER	03/31/11	40.80	MW	OH		
AP00302747	28607	CORCUCHIA, VICKY	03/31/11	530.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00302748	23500PP	CORDINI, DIANE	03/31/11	67.50	MW	OH		
AP00302749	30109	CORELOGIC INFORMATION SOLUTION	03/31/11	280.00	MW	OH		
AP00302750	14930	COUNTY OF SAN MATEO	03/31/11	5,919.58	MW	OH		
AP00302751	21727	COUNTY OF SAN MATEO	03/31/11	105.00	MW	OH		
AP00302752	30377	COUNTY OF SAN MATEO	03/31/11	30.00	MW	OH		
AP00302753	30377	COUNTY OF SAN MATEO	03/31/11	15.00	MW	OH		
AP00302754	43157JPA	COUNTY OF SAN MATEO	03/31/11	1,117.00	MW	OH		
AP00302755	1053	CPS	03/31/11	669.90	MW	OH		
AP00302756	42971JPA	CREATIVE INTERCONNECT TELEMAN	03/31/11	4,164.21	MW	OH		
AP00302757	42324	CRIME SCENE CLEANERS INC	03/31/11	295.00	MW	OH		
AP00302758	45270	CUEVAS, ANTON ANDERSON	03/31/11	826.00	MW	OH		
AP00302759	25580	CWEA-MEMBERSHIP	03/31/11	924.00	MW	OH		
AP00302760	1042	D C LOCK & SECURITY SERVICE	03/31/11	31.15	MW	OH		
AP00302761	36519	DAHL BECK ELECTRIC	03/31/11	7,279.68	MW	OH		
AP00302762	1836	DAILY JOURNAL CORPORATION	03/31/11	228.00	MW	OH		
AP00302763	1414	DALY CITY CENTRAL CASHIER	03/31/11	828.56	MW	OH		
AP00302764	2285	DALY CITY COLMA CHAMBER OF CO	03/31/11	4,102.42	MW	OH		
AP00302765	33650A	DALY CITY COLMA CHAMBER OF CO	03/31/11	75.00	MW	OH		
AP00302766	1937	DALY CITY FIREFIGHTERS UNION	03/31/11	6,891.00	MW	OH		
AP00302767	30935	DALY CITY POLICE OFFICERS	03/31/11	462.00	MW	OH		
AP00302768	9290	DALY CITY POLICE OFFICERS ASS	03/31/11	11,865.94	MW	OH		
AP00302769	36807	DALY CITY TEST ONLY	03/31/11	480.00	MW	OH		
AP00302770	1793	DALY CITY TOOL MART	03/31/11	678.48	MW	OH		
AP00302771	37164	DARLING INTERNATIONAL INC	03/31/11	853.55	MW	OH		
AP00302772	44969R	DEGUZMAN, CARINA	03/31/11	250.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302773	35959	DEGUZMAN, JOERDAN	03/31/11	650.00	MW	OH	
AP00302774	45120R	DELEON, ROSALIE	03/31/11	25.00	MW	OH	
AP00302775	33904R	DEMARTINI, ROSANNE	03/31/11	98.00	MW	OH	
AP00302776	1299	DEPARTMENT OF JUSTICE	03/31/11	2,268.00	MW	OH	
AP00302777	36795	DEPARTMENT OF MOTOR VEHICLES	03/31/11	18.00	MW	OH	
AP00302778	45260	DETECTIVE TRAINING FUND	03/31/11	100.00	MW	OH	
AP00302779	16781	DIGI KEY CORPORATION 148048	03/31/11	236.75	MW	OH	
AP00302780	43302	DITAN, ROLAND L	03/31/11	513.59	MW	OH	
AP00302781	40481	DOLLAMUR SPORTS SURFACES	03/31/11	1,041.50	MW	OH	
AP00302782	32016R	DONATELLI, DAVE	03/31/11	58.98	MW	OH	
AP00302783	21260	E B BRADLEY COMPANY INC	03/31/11	858.29	MW	OH	
AP00302784	40007	EMLAB P&K LLC	03/31/11	1,885.00	MW	OH	
AP00302785	40353	ENTERSECT CORPORATION	03/31/11	53.70	MW	OH	
AP00302786	44735	ENVIRONMENTAL EXPRESS INC	03/31/11	277.80	MW	OH	
AP00302787	3786	ENVIRONMENTAL RESOURCE ASSOCI	03/31/11	764.25	MW	OH	
AP00302788	1049	EQUIFAX INFORMATION SVCS LLC	03/31/11	143.30	MW	OH	
AP00302789	28580R	ESCOBAR, MARIA C	03/31/11	299.00	MW	OH	
AP00302790	45244R	EVANS, MARILYN	03/31/11	122.00	MW	OH	
AP00302791	26235	EVERLY, KATHY	03/31/11	259.20	MW	OH	
AP00302792	40616	EZ CUT PRODUCTS INC	03/31/11	244.88	MW	OH	
AP00302793	45283	FAAPUAA, JOSEPH	03/31/11	200.00	MW	OH	
AP00302794	42544	FARMER BROTHERS COFFEE	03/31/11	360.66	MW	OH	
AP00302795	1383	FEDERAL EXPRESS CORP	03/31/11	72.12	MW	OH	
AP00302796	26375	FEINBERG, JEANETTE	03/31/11	127.63	MW	OH	
AP00302797	19787	FIRST CHOICE SERVICES	03/31/11	266.13	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302798	23612A	FIRST NATIONAL BANK OF NO CA	03/31/11	860.34	MW	OH	
AP00302799	15461	FIRST SERVICE SPORTS SUPPLY	03/31/11	792.80	MW	OH	
AP00302800	45271	FISH, THOMAS	03/31/11	473.00	MW	OH	
AP00302801	45294R	FLORENCE, JOAN	03/31/11	100.00	MW	OH	
AP00302802	11813	FOLGER GRAPHICS	03/31/11	4,947.94	MW	OH	
AP00302803	40972R	Fontela, Richard	03/31/11	250.00	MW	OH	
AP00302804	45256R	Fontelera, Robert	03/31/11	250.00	MW	OH	
AP00302805	27399	FRAMERATE CORPORATION	03/31/11	1,620.00	MW	OH	
AP00302806	30035	FREEMAN, CHARLES	03/31/11	602.00	MW	OH	
AP00302807	45245R	FREEMAN, ERIC	03/31/11	5.00	MW	OH	
AP00302808	44532	FREMOUW ENVIRONMENTAL SERVICE	03/31/11	116.25	MW	OH	
AP00302809	40202R	FREUTEL ROOFING INC	03/31/11	600.00	MW	OH	
AP00302810	41179R	FU LI CONSTRUCTION	03/31/11	540.00	MW	OH	
AP00302811	45284	GACULA, JANELLE	03/31/11	240.00	MW	OH	
AP00302812	23110	GADDIS INCORPORATED	03/31/11	3,774.50	MW	OH	
AP00302813	1467	GALE	03/31/11	147.48	MW	OH	
AP00302814	41153R	GALLARDO, DIANA	03/31/11	99.60	MW	OH	
AP00302815	7380	GALLIGAN-CHONG, JUDY	03/31/11	720.00	MW	OH	
AP00302816	38635	GARCIA JR, WILLIAM	03/31/11	681.00	MW	OH	
AP00302817	44041	GERIGK, JOSEPH	03/31/11	116.00	MW	OH	
AP00302818	29557	GIANNINI, RONALD J	03/31/11	36.00	MW	OH	
AP00302819	41801	GIGLI, EDWARD	03/31/11	2,841.75	MW	OH	
AP00302820	41244	GMPCS PERSONAL COMMUNICATIONS	03/31/11	10.28	MW	OH	
AP00302821	45321	GOLDEN GATE MEAT COMPANY INC	03/31/11	597.65	MW	OH	
AP00302822	36227	GOLDEN GATE TRUCK CENTER	03/31/11	167.80	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00302823	24113R	GOMEZ, MAGGIE	03/31/11	363.72	MW	OH		
AP00302824	31925	GOVCONNECTION INC	03/31/11	1,670.91	MW	OH		
AP00302825	1754	GRAINGER INC	03/31/11	2,106.91	MW	OH		
AP00302826	1571	GRANITE ROCK COMPANY	03/31/11	474.63	MW	OH		
AP00302827	1123	GRAYBAR ELECTRIC CO	03/31/11	595.79	MW	OH		
AP00302828	30894	GRM	03/31/11	349.49	MW	OH		
AP00302829	45306R	GUIDO, GEOVANY	03/31/11	250.00	MW	OH		
AP00302830	15740R	GUINGONA, MICHAEL P	03/31/11	363.72	MW	OH		
AP00302831	2223	HACH COMPANY	03/31/11	894.97	MW	OH		
AP00302832	3702	HARRINGTON INDUSTRIAL PLASTIC	03/31/11	144.45	MW	OH		
AP00302833	33813R	HARRIS, JOSEPHINE	03/31/11	375.00	MW	OH		
AP00302834	35194PP	HASBUN, LOUELLA	03/31/11	405.00	MW	OH		
AP00302835	35406PP	HASBUN, OSCAR	03/31/11	405.00	MW	OH		
AP00302836	1126	HAWKINS TRAFFIC SAFETY SUPPLY	03/31/11	968.63	MW	OH		
AP00302837	30684	HDS WHITE CAP CONSTRUCTION SU	03/31/11	845.04	MW	OH		
AP00302838	45272	HERRERA-SCHMITZ, MARK	03/31/11	512.00	MW	OH		
AP00302839	9049	HI TECH E V S INC CRIMSON FIR	03/31/11	193.57	MW	OH		
AP00302840	42752	HIGHSMITH	03/31/11	1,929.85	MW	OH		
AP00302841	45307R	HILLSIDE CONSTRUCTION	03/31/11	120.44	MW	OH		
AP00302842	4011	HILTI INC	03/31/11	602.55	MW	OH		
AP00302843	42455RPP	HOOKS, LAVOIS	03/31/11	289.04	MW	OH		
AP00302844	26844	HOPKINS TECHNICAL PRODUCTS IN	03/31/11	258.29	MW	OH		
AP00302845	45295R	HUANG, AI LING	03/31/11	540.00	MW	OH		
AP00302846	40241R	HUBER, LARRY	03/31/11	345.00	MW	OH		
AP00302847	45296R	HUPPERT, HERBERT	03/31/11	300.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00302848	28121	HYDROFOCUS INC	03/31/11	3,187.08	MW	OH		
AP00302849	32952	ICC PENINSULA CHAPTER	03/31/11	100.00	MW	OH		
AP00302850	44480JPA	IKON OFFICE SOLUTIONS	03/31/11	322.29	MW	OH		
AP00302851	37946MED	IMEDD INCORPORATED	03/31/11	1,570.00	MW	OH		
AP00302852	14932	INTERSTATE BATTERY SYSTEM OF	03/31/11	152.90	MW	OH		
AP00302853	34267A	INTERSTATE TRAFFIC CONTROL PR	03/31/11	2,676.63	MW	OH		
AP00302854	5367	IPMA HR	03/31/11	360.00	MW	OH		
AP00302855	1847	JOES OF WESTLAKE	03/31/11	230.09	MW	OH		
AP00302856	39602JPA	JOHNDROW LEVERONI VREEBURG IN	03/31/11	24,246.00	MW	OH		
AP00302857	14416	JOHNSTONE SUPPLY	03/31/11	338.88	MW	OH		
AP00302858	44043	JUAN, RYAN	03/31/11	268.00	MW	OH		
AP00302859	7901	K 119 OF CALIFORNIA INC	03/31/11	181.90	MW	OH		
AP00302860	39721MEDPP	KAISER FOUNDATION HEALTH PLAN	03/31/11	4,095.00	MW	OH		
AP00302861	10144	KAMAN INDUSTRIAL TECHNOLOGIES	03/31/11	627.64	MW	OH		
AP00302862	43999R	KAMBIC, ROBERT	03/31/11	100.00	MW	OH		
AP00302863	28016	KAW ENTERPRISES	03/31/11	3,583.13	MW	OH		
AP00302864	45301R	KAWAMATA, HITOSHI	03/31/11	330.97	MW	OH		
AP00302865	29633	KELLY MOORE PAINT COMPANY INC	03/31/11	45.47	MW	OH		
AP00302866	44212A	KENBERMA PRODUCTS INC	03/31/11	730.10	MW	OH		
AP00302867	14636R	KLATT, CAROL	03/31/11	363.72	MW	OH		
AP00302868	36720	KONECRANES INC	03/31/11	2,654.77	MW	OH		
AP00302869	10725	LAB SAFETY SUPPLY INC	03/31/11	130.50	MW	OH		
AP00302870	45302R	LAI, MERWIN	03/31/11	330.97	MW	OH		
AP00302871	13776	LANGUAGE LINE SERVICES	03/31/11	265.03	MW	OH		
AP00302872	45285	LATIF, MISA	03/31/11	296.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00302873	1486	LEAGUE OF CALIFORNIA CITIES	03/31/11	300.00	MW	OH		
AP00302874	33497	LEGACY MECHANICAL & ENERGY SE	03/31/11	358.50	MW	OH		
AP00302875	30726	LEHR AUTO ELECTRIC	03/31/11	121.59	MW	OH		
AP00302876	44053	LEMELLE, XZAVAIR	03/31/11	312.00	MW	OH		
AP00302877	45246R	LEVI, JOSEPHINE	03/31/11	200.00	MW	OH		
AP00302878	37094	LEXISNEXIS RISK DATA MANAGEME	03/31/11	783.00	MW	OH		
AP00302879	29220	LIGHTHOUSE, THE	03/31/11	355.00	MW	OH		
AP00302880	29332	LORAL LANDSCAPING	03/31/11	8,430.69	MW	OH		
AP00302881	27282	LUCKY STORES	03/31/11	1,940.00	MW	OH		
AP00302882	45298R	LUI, LUCAS	03/31/11	1,141.89	MW	OH		
AP00302883	45297R	LUI, QUEENIE	03/31/11	900.00	MW	OH		
AP00302884	1334	MA, MICHAEL SHEK-SING	03/31/11	186.84	MW	OH		
AP00302885	45247R	MA, WESLEY	03/31/11	250.00	MW	OH		
AP00302886	45273	MAGSAMBOL, KRIS JOHN	03/31/11	145.00	MW	OH		
AP00302887	27066	MANAGED HEALTH NETWORK	03/31/11	1,788.48	MW	OH		
AP00302888	42122	MANGAHAS, RIEGIL	03/31/11	363.00	MW	OH		
AP00302889	9045	MANGAN, FRANCIS	03/31/11	837.12	MW	OH		
AP00302890	45286	MARIANO, MONIQUE	03/31/11	264.00	MW	OH		
AP00302891	29426	MARKETING SENSE	03/31/11	250.00	MW	OH		
AP00302892	37518R	MARTEL, PATRICIA E	03/31/11	273.85	MW	OH		
AP00302893	45313RA	MARTINEZ, PHILLIP	03/31/11	275.00	MW	OH		
AP00302894	44054	MASOLI, MARIAH	03/31/11	152.00	MW	OH		
AP00302895	44046	MATAWARAN, ANDREW	03/31/11	498.00	MW	OH		
AP00302896	20328	MAXIMUS INC	03/31/11	7,600.00	MW	OH		
AP00302897	14277	MAZE & ASSOCIATES INC	03/31/11	10,200.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00302898	44637PP	MAZZINI, ANA B	03/31/11	75.00	MW	OH	
AP00302899	45308R	MARTHUR, JEANNE	03/31/11	250.00	MW	OH	
AP00302900	38493PP	MCCULLOCH, JAN	03/31/11	175.00	MW	OH	
AP00302901	44047	MCINTYRE, WYATT	03/31/11	112.00	MW	OH	
AP00302902	44741	MCLEAN, LILIANA	03/31/11	79.50	MW	OH	
AP00302903	15393	MCMaster CARR SUPPLY CO	03/31/11	76.90	MW	OH	
AP00302904	36891	MEDTOX LABORATORIES INC	03/31/11	194.30	MW	OH	
AP00302905	44154R	MEERE, ROSE	03/31/11	168.00	MW	OH	
AP00302906	33989A	MEGAPATH INC	03/31/11	179.42	MW	OH	
AP00302907	45274	MENCHAVEZ, BOBBY	03/31/11	123.00	MW	OH	
AP00302908	45303R	MENDOZA, VIOLETA	03/31/11	250.00	MW	OH	
AP00302909	25805JPA	MENLO PARK FIRE PROTECTION DI	03/31/11	15,601.00	MW	OH	
AP00302910	16739	METAL DECOR INC	03/31/11	303.61	MW	OH	
AP00302911	23949	METRO MOBILE COMMUNICATIONS	03/31/11	5,441.61	MW	OH	
AP00302912	37348	METROPOLITAN ELECTRICAL CONST	03/31/11	5,814.00	MW	OH	
AP00302913	26465	MID PENINSULA BOYS & GIRLS CL	03/31/11	14,583.33	MW	OH	
AP00302914	35205	MISSION INN	03/31/11	258.75	MW	OH	
AP00302915	21117	MMANC - MEMBERSHIP	03/31/11	190.00	MW	OH	
AP00302916	45275	MONFARED, ALI	03/31/11	604.00	MW	OH	
AP00302917	42124	MORLA, MICHAEL T	03/31/11	278.00	MW	OH	
AP00302918	16546	MORNINGSTAR INC	03/31/11	925.00	MW	OH	
AP00302919	15396	MOSS RUBBER & EQUIPMENT CORP	03/31/11	323.12	MW	OH	
AP00302920	39868R	MR ROOFING INC	03/31/11	300.00	MW	OH	
AP00302921	15210	MUNICIPAL MAINTENANCE EQUIPME	03/31/11	541.10	MW	OH	
AP00302922	1892	NALLS, WANDA	03/31/11	250.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00302923	8491	NATIONAL RESOURCE SAFETY CENT	03/31/11	22.84	MW	OH		
AP00302924	32507	NATIONAL TROPHY COMPANY	03/31/11	488.92	MW	OH		
AP00302925	34477	NCL OF WINCONSIN INC	03/31/11	267.00	MW	OH		
AP00302926	20403	NOLO PRESS OCCIDENTAL	03/31/11	186.82	MW	OH		
AP00302927	3502	NOLO	03/31/11	264.02	MW	OH		
AP00302928	31308R	O C JONES & SONS	03/31/11	1,000.00	MW	OH		
AP00302929	45203	O NEIL KG BAGS	03/31/11	6,118.00	MW	OH		
AP00302930	8028	O'NEILL GLASS INC	03/31/11	6,710.00	MW	OH		
AP00302931	9393	O'ROURKE, MICHAEL	03/31/11	446.15	MW	OH		
AP00302932	45248R	O'SHEA, CYNTHIA J	03/31/11	250.00	MW	OH		
AP00302933	42577	OCAMPO, KRISTINE	03/31/11	200.00	MW	OH		
AP00302934	20521	OCLC INC	03/31/11	425.76	MW	OH		
AP00302935	40765RJPA	ODLE, JOHN	03/31/11	167.83	MW	OH		
AP00302936	6638A	OFFICE DEPOT CREDIT PLAN	03/31/11	94.97	MW	OH		
AP00302937	1055	OFFICE DEPOT INC	03/31/11	374.07	MW	OH		
AP00302938	42500	OFFICE DEPOT	03/31/11	4,754.03	MW	OH		
AP00302939	26403	OMEGA INDUSTRIAL SUPPLY INC	03/31/11	984.56	MW	OH		
AP00302940	44787LAW	ORRICK HERRINGTON & SUTCLIFFE	03/31/11	303.76	MW	OH		
AP00302941	37470	OSORIO III, JOSE MARIO	03/31/11	1,000.00	MW	OH		
AP00302942	45257R	OSORIO, MIRNA	03/31/11	50.00	MW	OH		
AP00302943	4918	OTIS ELEVATOR COMPANY	03/31/11	1,548.00	MW	OH		
AP00302944	41309	OTSUKI, STEVEN	03/31/11	422.00	MW	OH		
AP00302945	36568	OUTBACK STEAKHOUSE INC	03/31/11	600.00	MW	OH		
AP00302946	42965	OWEN EQUIPMENT SALES	03/31/11	3,760.15	MW	OH		
AP00302947	35580	OWYANG, RENNIE	03/31/11	268.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP00302948	42838	PACE SUPPLY CORP	03/31/11	65.88	MW	OH	
AP00302949	32927	PACIFIC FIRE SAFE FIRE EXTING	03/31/11	143.07	MW	OH	
AP00302950	10360R	PACIFIC GAS & ELECTRIC	03/31/11	3,500.00	MW	OH	
AP00302951	1216	PACIFIC GAS & ELECTRIC	03/31/11	192,871.04	MW	OH	
AP00302952	1080	PACIFIC NURSERIES	03/31/11	720.24	MW	OH	
AP00302953	29252	PACIFIC PRODUCE INC	03/31/11	832.18	MW	OH	
AP00302954	45276	PAGAN, JAMES	03/31/11	508.00	MW	OH	
AP00302955	3762	PAN PACIFIC SUPPLY COMPANY	03/31/11	866.25	MW	OH	
AP00302956	14495R	PANIZA, DORIE	03/31/11	363.72	MW	OH	
AP00302957	44048	PATTUGALAN, JACINTO	03/31/11	770.00	MW	OH	
AP00302958	45287	PATTUGALAN, JAYSON	03/31/11	128.00	MW	OH	
AP00302959	37563R	PAULINO, MARIA	03/31/11	250.00	MW	OH	
AP00302960	35859A	PCA MANAGEMENT LLC	03/31/11	95,224.92	MW	OH	
AP00302961	34822	PEETS COFFEE & TEA	03/31/11	142.10	MW	OH	
AP00302962	36454A	PENINSULA CORRIDOR JOINT POWE	03/31/11	2,453.47	MW	OH	
AP00302963	3297	PENINSULA LIBRARY SYSTEM	03/31/11	145.00	MW	OH	
AP00302964	1936	PENINSULA POLICE OFFICERS ASS	03/31/11	579.60	MW	OH	
AP00302965	29738	PENINSULA UNIFORMS & EQUIPMEN	03/31/11	240.30	MW	OH	
AP00302966	44334A	PENINSULA YELLOW CAB	03/31/11	124.00	MW	OH	
AP00302967	45288	PEPIN, DOMINIQUE	03/31/11	192.00	MW	OH	
AP00302968	45289	PEREZ, PHILIPP	03/31/11	216.00	MW	OH	
AP00302969	29422	PERLAS, JOACHIM	03/31/11	40.00	MW	OH	
AP00302970	19678	PERS LONG TERM CARE PROGRAM	03/31/11	1,949.27	MW	OH	
AP00302971	38565R	PLIMLEY, GARY	03/31/11	250.00	MW	OH	
AP00302972	25817JPA	POINT MONTARA HALF MOON BAY F	03/31/11	7,884.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00302973	16440	PRAXAIR DISTRIBUTION INC	03/31/11	89.39	MW	OH		
AP00302974	29200	PRE PAID LEGAL SERVICES INC	03/31/11	572.46	MW	OH		
AP00302975	2364	PROJECT SENTINEL	03/31/11	1,630.00	MW	OH		
AP00302976	1143	PUMP REPAIR SERVICE	03/31/11	2,250.71	MW	OH		
AP00302977	45263	PUMPING SOLUTIONS	03/31/11	276.64	MW	OH		
AP00302978	29147PP	PYRAMID ALTERNATIVES	03/31/11	12,500.00	MW	OH		
AP00302979	45309R	PYRAMID CONSTRUCTION & DESIGN	03/31/11	125.00	MW	OH		
AP00302980	4750	QUILL.COM	03/31/11	533.13	MW	OH		
AP00302981	41001	QUINTANA, CHRISTOPHER	03/31/11	242.00	MW	OH		
AP00302982	45318R	QUITENO, IVAN	03/31/11	250.00	MW	OH		
AP00302983	1115	R & B COMPANY	03/31/11	10,428.77	MW	OH		
AP00302984	27398	R & S ERECTION NORTH PENINSUL	03/31/11	754.51	MW	OH		
AP00302985	12539	R A METAL PRODUCTS INC	03/31/11	1,403.82	MW	OH		
AP00302986	22625	RACE TELECOMMUNICATIONS INC	03/31/11	100.00	MW	OH		
AP00302987	44987	RADA, CHEYENNE	03/31/11	104.00	MW	OH		
AP00302988	26120	RANDOM HOUSE INC	03/31/11	267.62	MW	OH		
AP00302989	42475	RB PETROLEUM	03/31/11	773.00	MW	OH		
AP00302990	44422	RDO TRUST #80-5800	03/31/11	155.78	MW	OH		
AP00302991	37175A	REALTY ASSOCIATES FUND VII LP	03/31/11	4,920.85	MW	OH		
AP00302992	45264	RECINOS MBA, ANA	03/31/11	662.00	MW	OH		
AP00302993	45258R	RECLAMADO, REMEDIOS	03/31/11	250.00	MW	OH		
AP00302994	2439	RECORDED BOOKS LLC	03/31/11	335.29	MW	OH		
AP00302995	41385	RED CLOUD	03/31/11	260.00	MW	OH		
AP00302996	31314A	REDWOOD CITY SAN MATEO COUNTY	03/31/11	275.00	MW	OH		
AP00302997	14608	REEVES COMPANY INC	03/31/11	111.29	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00302998	32637	RESTAURANT DEPOT SAN FRANCISCO	03/31/11	1,575.44	MW	OH		
AP00302999	45259R	REYES, JANET	03/31/11	250.00	MW	OH		
AP00303000	45320	RICHARD J CONDON & ASSOCIATES	03/31/11	375.00	MW	OH		
AP00303001	41836A	RICOH AMERICAS CORPORATION	03/31/11	776.15	MW	OH		
AP00303002	44122R	RIESSEN, DAVID	03/31/11	345.00	MW	OH		
AP00303003	45249R	RIVERA, IRMA	03/31/11	250.00	MW	OH		
AP00303004	10207	ROMAN, MARIANNA	03/31/11	165.96	MW	OH		
AP00303005	45147PP	ROSE, ROBERTA H	03/31/11	180.00	MW	OH		
AP00303006	39173R	ROTH, ELIZABETH	03/31/11	250.00	MW	OH		
AP00303007	40582A	ROYAL PERFORMANCE GROUP	03/31/11	9,829.50	MW	OH		
AP00303008	45299R	RYAN & RYAN CONSTRUCTION INC	03/31/11	2,201.22	MW	OH		
AP00303009	1465	SAFEWAY INC	03/31/11	189.83	MW	OH		
AP00303010	45148	SAFEWAY SIGN COMPANY	03/31/11	6,539.42	MW	OH		
AP00303011	40999	SAID, JOHN	03/31/11	180.00	MW	OH		
AP00303012	12544	SAN MATEO COUNTY CONTROLLERS	03/31/11	61,123.62	MW	OH		
AP00303013	43158JPA	SAN MATEO COUNTY FIRE COUNTY	03/31/11	13,213.00	MW	OH		
AP00303014	1578	SAN MATEO COUNTY SHERIFF'S OF	03/31/11	1,515.00	MW	OH		
AP00303015	43156JPA	SAN MATEO COUNTY	03/31/11	368,497.00	MW	OH		
AP00303016	25816JPA	SAN MATEO FIRE DEPARTMENT	03/31/11	12,047.00	MW	OH		
AP00303017	30449	SAN MATEO REGIONAL NETWORK IN	03/31/11	2,443.16	MW	OH		
AP00303018	45277	SANTOS, ARJEANEL	03/31/11	255.00	MW	OH		
AP00303019	34330	SEQUEIRA, LIONEL	03/31/11	125.00	MW	OH		
AP00303020	1037	SERRAMONTE FORD INC	03/31/11	6,409.15	MW	OH		
AP00303021	41815PP	SF NUTRITION CLINIC	03/31/11	1,200.00	MW	OH		
AP00303022	1111	SFPUC - WATER	03/31/11	171,270.09	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00303023	45250R	SHAIKH, SAMIM	03/31/11	60.00	MW	OH	
AP00303024	43637	SHELTER NETWORK OF SAN MATEO	03/31/11	17,220.36	MW	OH	
AP00303025	45229	SHEPARD LITHOGRAPH INC	03/31/11	2,056.75	MW	OH	
AP00303026	36509	SHEPARD, GARY C	03/31/11	270.00	MW	OH	
AP00303027	23742	SHOE DEPOT INC	03/31/11	663.60	MW	OH	
AP00303028	45314RA	SHORENSTEIN REALTY SERVICES	03/31/11	11,000.00	MW	OH	
AP00303029	45310R	SHULMAN, SHARON	03/31/11	72.00	MW	OH	
AP00303030	10571	SIEMENS WATER TECHNOLOGIES CO	03/31/11	287.00	MW	OH	
AP00303031	28917	SIERRA CHEMICAL COMPANY	03/31/11	10,985.67	MW	OH	
AP00303032	38883	SIGILLO SUPPLY COMPANY	03/31/11	532.84	MW	OH	
AP00303033	44562A	SILICON VALLEY COMMUNITY FOUN	03/31/11	130.00	MW	OH	
AP00303034	45315A	SILVANI TRANSPORTATION CONSUL	03/31/11	750.00	MW	OH	
AP00303035	18862R	SMELLY MELS PLUMBING INC	03/31/11	250.00	MW	OH	
AP00303036	37458	SOLUTIONWERKS INC	03/31/11	834.80	MW	OH	
AP00303037	30760A	SOUTH SAN FRANCISCO CHAMBER O	03/31/11	30.00	MW	OH	
AP00303038	44423	SOUTH SAN FRANCISCO TIRE SERV	03/31/11	1,313.38	MW	OH	
AP00303039	45251R	SOUZA, GARY	03/31/11	77.12	MW	OH	
AP00303040	44221	SPECIALTY INCENTIVES INC	03/31/11	572.12	MW	OH	
AP00303041	45230	SPEEDO CHECK	03/31/11	1,260.00	MW	OH	
AP00303042	32055	SPRINT	03/31/11	902.11	MW	OH	
AP00303043	1375	STANDARD INSURANCE COMPANY	03/31/11	26,664.26	MW	OH	
AP00303044	25075	STAPLES CREDIT PLAN	03/31/11	274.24	MW	OH	
AP00303045	28627	STAR ELEVATOR INC	03/31/11	308.86	MW	OH	
AP00303046	3613	STATIONARY ENGINEERS LOCAL 39	03/31/11	1,366.26	MW	OH	
AP00303047	41020PP	STERLING HSA	03/31/11	1,859.80	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00303048	40900	STEVENS BAY AREA DIESEL SERVI	03/31/11	460.20	MW	OH	
AP00303049	1090	STEWART AUTOMOTIVE GROUP	03/31/11	31.41	MW	OH	
AP00303050	45262	STREAMLIGHT	03/31/11	207.96	MW	OH	
AP00303051	45252R	STURWOLD, VIRGINIA	03/31/11	49.00	MW	OH	
AP00303052	1711	SUN VALLEY DAIRY	03/31/11	1,470.32	MW	OH	
AP00303053	18334	SUNGARD PUBLIC SECTOR INC	03/31/11	5,170.00	MW	OH	
AP00303054	40145R	SUPER ROOFING COMPANY	03/31/11	300.00	MW	OH	
AP00303055	3561	SUPPORTERS OF DOELGER SENIOR	03/31/11	5,000.00	MW	OH	
AP00303056	39463	SUREFIRE LLC	03/31/11	181.02	MW	OH	
AP00303057	40080R	TALIAOA, STELLA	03/31/11	250.00	MW	OH	
AP00303058	39235	TASER INTERNATIONAL	03/31/11	1,693.39	MW	OH	
AP00303059	34602R	TAVU, PAUL	03/31/11	250.00	MW	OH	
AP00303060	43479	TEAM NORTH CONSTRUCTION SERVI	03/31/11	7,058.80	MW	OH	
AP00303061	2798	TEAMSTERS LOCAL 856	03/31/11	4,936.00	MW	OH	
AP00303062	13852	TELECOMMUNICATIONS ENGINEERIN	03/31/11	3,004.00	MW	OH	
AP00303063	42970JPA	TELECOMMUNICATIONS ENGINEERIN	03/31/11	10,553.00	MW	OH	
AP00303064	31588R	THURMAN, TIMOTHY	03/31/11	4,223.00	MW	OH	
AP00303065	42206A	TM LEASING COMPANY	03/31/11	254.76	MW	OH	
AP00303066	39622	TOW, KEVIN	03/31/11	643.00	MW	OH	
AP00303067	41791A	TOYOTA FINANCIAL SERVICES	03/31/11	561.52	MW	OH	
AP00303068	44181R	TRIFECTA CONSTRUCTION INC	03/31/11	750.00	MW	OH	
AP00303069	26803	TURBO DATA SYSTEMS INC	03/31/11	15,978.49	MW	OH	
AP00303070	42255	TURBO MACHINERY REPAIR INC	03/31/11	5,762.65	MW	OH	
AP00303071	42244	UNIQUE BOOKS INC	03/31/11	2,444.31	MW	OH	
AP00303072	45261	UNIQUE TOWING INC	03/31/11	375.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00303073	39918R	UNITED ONE ROOFING INC	03/31/11	600.00	MW	OH			
AP00303074	3904	UNITED PARCEL SERVICE	03/31/11	17.94	MW	OH			
AP00303075	31745	UNITED SITE SERVICES OF CALIF	03/31/11	976.07	MW	OH			
AP00303076	1110	UNITED STATES POSTAL SERVICE	03/31/11	4,750.00	MW	OH			
AP00303077	1940	UNITED WAY OF BAY AREA	03/31/11	235.00	MW	OH			
AP00303078	32209	UNIVAR USA INC	03/31/11	1,157.31	MW	OH			
AP00303079	3154	UPSTART INC	03/31/11	3,319.32	MW	OH			
AP00303080	45290	VALETE, JOSEPH	03/31/11	184.00	MW	OH			
AP00303081	45278	VANCE, RUDYARD	03/31/11	261.00	MW	OH			
AP00303082	30602	VANGUARD CLEANING SYSTEMS INC	03/31/11	1,920.00	MW	OH			
AP00303083	45311R	VEEVALU, MAYBEL	03/31/11	250.00	MW	OH			
AP00303084	45040	VIGILANT CANINE SERVICES INTE	03/31/11	200.00	MW	OH			
AP00303085	45253R	VILLALOBOS, JAIME	03/31/11	81.00	MW	OH			
AP00303086	38326	VIOLA, ERIKA	03/31/11	507.00	MW	OH			
AP00303087	44425	W E B ELECTRIC	03/31/11	7,043.47	MW	OH			
AP00303088	45279	WALKER, KEVIN	03/31/11	436.00	MW	OH			
AP00303089	45254R	WARDLE, BRANDON	03/31/11	113.74	MW	OH			
AP00303090	35586	WARREN, SEAN	03/31/11	206.00	MW	OH			
AP00303091	36355	WASTEWATER SOLUTIONS INC	03/31/11	4,125.00	MW	OH			
AP00303092	3691	WECO INDUSTRIES INC	03/31/11	1,243.47	MW	OH			
AP00303093	6141	WEST COAST CONTRACTORS SERVIC	03/31/11	3,478.82	MW	OH			
AP00303094	29517	WEST LITE SUPPLY COMPANY INC	03/31/11	3,684.71	MW	OH			
AP00303095	1201	WEST PAYMENT CENTER	03/31/11	1,192.36	MW	OH			
AP00303096	2291	WESTERN PLYWOOD INC	03/31/11	122.64	MW	OH			
AP00303097	24230	WESTERN ROOFING SERVICE	03/31/11	11,704.00	MW	OH			

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00303098	1095	WESTLAKE TOUCHLESS CAR WASH &	03/31/11	227.70	MW	OH		
AP00303099	24838	WESTLAKE TOW INC	03/31/11	120.00	MW	OH		
AP00303100	41461	WHITE, GLADYS PEBBLES	03/31/11	540.00	MW	OH		
AP00303101	45300R	WHITING-TURNER CONTRACTING CO	03/31/11	30,000.00	MW	OH		
AP00303102	17259	WILMES COMPANY INC	03/31/11	246.38	MW	OH		
AP00303103	21816R	WILSON, PATRICIA	03/31/11	375.00	MW	OH		
AP00303104	30509	WINGFOOT COMMERCIAL TIRE SYST	03/31/11	3,938.88	MW	OH		
AP00303105	25139	WITMER PUBLIC SAFETY GROUP IN	03/31/11	2,802.60	MW	OH		
AP00303106	21984	WONG, ANTHONY	03/31/11	890.45	MW	OH		
AP00303107	7688R	WONG, JOHN	03/31/11	300.00	MW	OH		
AP00303108	45280	WONG, JUSTIN	03/31/11	40.00	MW	OH		
AP00303109	45312R	WONG, PANSIE	03/31/11	384.00	MW	OH		
AP00303110	18388JPA	WOODSIDE FIRE PROTECTION DIST	03/31/11	9,000.00	MW	OH		
AP00303111	34537	YAMAMURA, JAIME	03/31/11	378.00	MW	OH		
AP00303112	39121R	YAP, EMILY	03/31/11	250.00	MW	OH		
AP00303113	45316RA	YEE, BRIAN	03/31/11	294.50	MW	OH		
AP00303114	30137A	YELLOW CAB CO PENINSULA INC	03/31/11	53.10	MW	OH		
AP00303115	38381	YORE, SEAN	03/31/11	20.00	MW	OH		
AP00303116	4510	ZAP MANUFACTURING INC	03/31/11	154.38	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
G R A N D T O T A L S:									
Total Void Machine Written				0.00	Number of Checks Processed:		0		
Total Void Hand Written				0.00	Number of Checks Processed:		0		
Total Machine Written				1,848,577.03	Number of Checks Processed:		519		
Total Hand Written				0.00	Number of Checks Processed:		0		
Total Reversals				0.00	Number of Checks Processed:		0		
Total Cancelled				0.00	Number of Checks Processed:		0		
G R A N D T O T A L				1,848,577.03					

BUDGET COMPUTATIONS FOR OUTREACH WORKERS
SUPPORTERS / DCPG GRANTS
TO FUND 15-132-460-

Outreach	Hrly Rt.	Hrs.	Wages	PERS	Wcomp	Mdcare	TOTAL
Elena Amaya	\$ 19.33	156	\$ 3,011.54	\$ 579.42	\$ 237.57	\$ 43.67	\$ 3,872.19
Kent Lau	\$ 17.52	156	\$ 2,729.55	\$ 525.16	\$ 215.32	\$ 39.58	\$ 3,509.61
Mila Mendoza	\$ 13.07	156	\$ 2,036.26	\$ 391.78	\$ 160.63	\$ 29.53	\$ 2,618.19
TOTAL: 68-132-460			\$ 7,777.34	\$ 1,496.36	\$ 613.52	\$ 112.77	\$ 10,000.00
Elena Amaya	\$ 19.33	109	\$ 2,097.31	\$ 403.52	\$ 165.45	\$ 30.41	\$ 2,696.69
Kent Lau	\$ 17.52	109	\$ 1,900.92	\$ 365.74	\$ 149.96	\$ 27.56	\$ 2,444.18
Mila Mendoza	\$ 13.07	109	\$ 1,419.72	\$ 273.15	\$ 112.00	\$ 20.59	\$ 1,825.45
TOTAL: 69-132-460			\$ 5,417.94	\$ 1,042.41	\$ 427.40	\$ 78.56	\$ 6,966.32
GRAND TOTAL			\$ 13,195.29	\$ 2,538.77	\$ 1,040.92	\$ 191.33	\$ 16,966.31

SUMMARY

Outreach	Hrly Rt.	Hrs.	Wages	PERS	Wcomp	Mdcare	TOTAL
Elena Amaya	\$ 19.33	264	\$ 5,108.84	\$ 982.94	\$ 403.02	\$ 74.08	\$ 6,568.88
Kent Lau	\$ 17.52	264	\$ 4,630.47	\$ 890.90	\$ 365.28	\$ 67.14	\$ 5,953.79
Mila Mendoza	\$ 13.07	264	\$ 3,455.98	\$ 664.93	\$ 272.63	\$ 50.11	\$ 4,443.65
GRAND TOTAL			\$ 13,195.29	\$ 2,538.77	\$ 1,040.92	\$ 191.33	\$ 16,966.31

Supporters:

Mills Peninsula \$ 10,000.00

DCPP:

County of San Mateo \$ 3,369.19
SFIA Charity Golf Tournament \$ 1,097.12
Gellert Foundation \$ 2,500.00 \$ 6,966.31

TOTAL \$ 16,966.31



City Council Agenda Report

Item # _____

Meeting Date: April 11, 2011

Subject: Appropriation of Grant Funds For FY 2010-2011 - Outreach Worker Hourly Wages

Recommended Action

Appropriate \$16,966.31 in the Senior Services fund for the period July 1, 2010 through June 30, 2011 to provide monies for language outreach workers to work in the community

Background

The Daly City Partnership and the Supporters of Doelger Senior Center, Inc. received grant funding for community outreach activity for the HART program, to be used for language outreach workers. The City of Daly City will provide that service with hourly wage staffing in the Senior Services Fund.

Fiscal Impact

No City funds are required for this new activity. \$16,966.31 in revenues will be received into Account 15-132-460-3796 from the Partnership and Supporters to reimburse the City for the costs of the hourly language outreach workers

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Sue Horst
Neighborhood Services Manager

Mike Stallings
Director, Parks and Recreation

Attachments: Budget Adjustment Form

cc: City Manager
City Attorney
City Clerk



City Council Meeting Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Use of Asset Forfeiture Funds to Purchase Taser Holsters, Cartridge Carriers and Cartridges

Recommended Action

Staff recommends that Council authorize the Police Department to use Federal and State Asset Forfeiture Funds to purchase 100 weak hand Taser Holsters, 100 Single Taser Cartridge Holders, and 100 Taser Cartridges.

Background

The Daly City Police Department currently provides Police Officers with X-26 Tasers for use in our Patrol Divisions and Tactical Units. Taser recently recommended that all Taser users switch from a cross draw holster to a weak hand draw holster to prevent the accidental drawing and firing of a firearm during a non-lethal incident.

Discussion

The Taser X-26 has been an effective non-lethal weapon system in service with the Daly City Police Department since 2004. The statistical data has supported the effectiveness of the system as a tool for preventing injuries and saving lives. Recently use of force experts reviewed the BART shooting involving an officer who shot a subject during an altercation on a train platform. The officer's defense was that he was trying to draw his Taser which was positioned along the center line of his body. Under the high stress of the incident, the officer stated he accidentally drew his firearm, shooting the subject and killing him. Taser now recommends that officers have a weak hand draw holster and train exclusively on that technique. This should prevent any confusion when drawing lethal and non-lethal weapons with the same hand.

Staff recommends the purchase of weak hand Taser Holsters, Taser Cartridge Holsters, and Taser Cartridges. This will allow us to train the officers, give them a spare cartridge in the event of a Taser malfunction, and allow us to reduce the risk of the accidental use of deadly force.

Fiscal Impact

The total cost of the proposed purchase is \$7248.70. All monies will be taken from Federal and State Asset Forfeiture Funds. Fiscal impact upon City operating and capital funds will be minimal in terms of training materials and supplies, which will be covered by the Police Department's annual operating budget.

City Council Agenda Report

Subject: Use of Asset Forfeiture Funds to Purchase Taser Holsters, Cartridge Carriers and Cartridges

Meeting Date: April 25, 2011

Page 2 of 2

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



John Gamez
Acting Captain



Manuel Martinez, Jr.
Chief of Police



City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: City's HUD Consolidated One-Year Action Plan for Fiscal Year 2011-12 and Amendment To HUD Action Plan for Fiscal Year 2008-09 Pertaining to Community Development Block Grant-R (CDBG-R) Funding

Recommended Action

1. Conduct a Public Hearing to obtain citizen comments on the draft One-Year U.S. Department of Housing and Urban Development (HUD) Action Plan for Fiscal Year 2011-2012;
2. Allocate funds for various CDBG and HOME activities for Fiscal Year 2011-12 (See EXHIBITS A and B);
3. Approve the City's One-Year Action Plan document for submission to HUD;
4. Adopt a resolution authorizing the City Manager or her designee to sign the appropriate forms and certifications as part of the City's submission to HUD of the FY 2011-2012 Action Plan; and
5. Adopt a resolution to approve a substantial amendment to the Fiscal Year 2008-2009 Action Plan to reflect the reprogramming of \$130,000 in CDBG-R funds for the construction of sidewalk curb ramps throughout the city.

Consolidated Plan

Beginning on July 1, 1995, the U.S. Department of Housing and Urban Development required that local jurisdictions prepare a Five-Year Consolidated Plan in order to receive Federal funds through the Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) Programs. Daly City has historically participated in HUD's CDBG and HOME programs. The Five-Year Plan provides long-range guidelines with proposed priorities, strategies and potential activities to address the City's housing and community development needs. For each year during the Five-Year period, the City must also prepare a One-Year Action Plan that describes the specific activities (and associated costs) the City will pursue. Fiscal Year 2011-12 is the fourth year of the current Five-Year Consolidated Plan.

A. Citizen Participation

HUD requires citizen participation during the development and review of the One-Year Action Plans. This was accomplished at the December 13, 2010 public hearing on housing and community needs. The draft One-Year Action Plan was made available for public review at local libraries, the Daly City Community Service Center and City Hall from March 26, 2011 through April 25, 2011. Public notification on the availability and description of the draft One-Year Action Plan was printed in *The Examiner* and posted on the City's website. In addition, a summary of the One-Year Action Plan was mailed to Daly City homeowner and resident associations.

B. Funding Priorities

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 2 of 12

In order to allocate CDBG resources to a wide array of projects, staff circulated a Request for Proposal (RFP) to various non-profit organizations, County agencies, and City departments. The City received 26 applications by the January 21, 2011 deadline. Staff undertook preliminary review and evaluation of the applications, which the CDBG Advisory Committee consequently considered. The CDBG Advisory Committee consists of Mayor Carol Klatt. After reviewing staff's data and analyses, the Committee formulated CDBG and HOME allocation recommendations for Fiscal Year 2011-12.

Below is a summary of the recommended priorities for the One-Year Action Plan covering the period of July 1, 2011 through June 30, 2012. There is no prioritized order for the activities listed below. However, in regard to Public Service applications, the CDBG Advisory Committee gave priority to services meeting the basic needs of food and shelter.

Priorities for Housing and Homeless Activities

- Rehabilitate Existing Owner Units and Rental Units
- Construct New Rental Units
- Construct New Ownership Units
- Provide Supportive Facilities/Services for Persons with Special Needs
- Provide Assistance to Low Income Homebuyers
- Preserve Rental Assistance
- Acquire and Rehabilitate Existing Rental Apartments
- Monitor Status and Preserve At-Risk Assisted Housing Inventory
- Provide Supportive Facilities and Services for Homeless Persons

Priorities for Non-Housing Community Development Activities

Economic Development Activities:

- Provide Technical Assistance to Businesses

Capital Improvement Projects:

- *Provide Neighborhood-Serving Recreational Facilities*

Public Services:

- Provide Child Care and Other Services for Children and Their Families
- Provide Support for Services that Provide Food for Low-Income Residents
- Provide Legal Assistance to Low-Income Residents
- Provide Preventative Services to "At-Risk" Low-Income Youth
- Provide Public Services and Facilities for Special Needs Populations
- Affirmatively Further Fair Housing Activities
- Provide Advocacy Services to Seniors

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 3 of 12

C. One-Year Action Plan Allocations

In December of 2010, the City Council held a public hearing on housing and community development needs. At this hearing, the City Council considered public input and past projects and programs to assess community development and housing needs in Daly City. As a result, the City Council adopted guidelines for staff and potential applicants on the uses of CDBG and HOME funds for Fiscal Year 2011-12. These guidelines are as follows:

<u>Funding Category</u>	<u>Percentage Range of Appropriation</u>
CDBG Administration	12-20% (20% is HUD allowed maximum)
Public Services	8-15% (15% is HUD allowed maximum)
Capital Improvements	15-50%
Economic Development	2-20%
Housing	20-60%
HOME	
Administration	10%
CHDO	15%
New Housing Construction	75%

D. CDBG Funding

The City has not yet received official news of its CDBG funding allocation from HUD. Based on conversations with HUD staff and limited information available about the 2011 Federal Budget process, the City estimates \$1,928,115 in CDBG funds will be available for activities in FY 2011-12. This amount represents a \$1,181,014 CDBG Entitlement Grant, anticipated FY11-12 program income of \$54,882, unallocated FY10-11 funds of \$262,219 and anticipated unspent FY10-11 funds of \$430,000.

The FY11-12 CDBG allocations may need to be revised when official notice of the City's actual allocation of CDBG funds is provided by HUD. A summary of the recommended CDBG funding allocations for the One-Year Action Plan is provided in Exhibit A. In the event that the actual CDBG grant allocation from HUD is different from the estimated amount, the FY11-12 allocations listed in Exhibit A will need to be adjusted.

Requests and recommendations are discussed below for each of the five (5) CDBG funding categories listed above:

CDBG Administration:

At the Housing and Community Development Needs hearing, City Council set a percentage range between 12-20% for Administration. This activity encompasses the general administration and planning activities for all CDBG activities. Expenses under this category include the salaries for all CDBG staff and related overhead expenses (except those directly related to housing rehabilitation

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 4 of 12

and economic development activities). ***Recommended funding at \$247,179***, which is 20% of the CDBG grant and estimated Fiscal Year 2011-12 program income.

Economic Development:

At the December Needs Hearing, the City Council set a percentage range between 2-20% for Economic Development. ***Recommended funding at \$340,817***, which is 18% of estimated CDBG revenue. These funds will be allocated towards the City's Microenterprise Development program, the Enterprise Center, which provides technical assistance, advice, business support services, business consulting, loan packaging, and peer support programs to microenterprises.

Housing:

At the December Public Hearing on Housing and Community Development Needs, the City Council set a percentage range between 20-60% for Housing. ***Recommended funding at \$530,852***, which is 40% of estimated CDBG revenue. The recommended projects are the following:

- 1) City's Residential Rehabilitation Program at \$565,000 - This continuing program provides low-interest rate loans and deferred loans to lower-income residents in Daly City for home repairs that bring properties up to a decent, safe, and sanitary condition. It is estimated that 11 rehab loans and 17 senior minor home repair grants will be made to lower income households in Fiscal Year 2011-12.
- 2) North Peninsula Neighborhood Services "House Helpers Program" at \$40,000 - North Peninsula Neighborhood Services Center, Inc., (NPNSC) serves very low, low, and moderate income homeowners with minor home repairs that will make their homes safe, decent, energy efficient, and comfortable. North Peninsula will provide minor home repairs for at least 30 households in Daly City.
- 3) Rebuilding Together at \$23,500 - Rebuilding Together addresses unsafe and inadequate housing conditions by assisting low-income homeowners, particularly the disabled and elderly, with necessary home repairs. Rebuilding Together will provide comprehensive rehabilitation of at least 8 homes in Fiscal Year 2011-12 utilizing volunteer labor and donations of building material.
- 4) Center for Independence of the Disabled (CID) at \$11,000 - The Housing Accessibility Modification (HAM) Program by CID will eliminate architectural barriers and provide a variety of modifications to make homes safer and more accessible for approximately 25 Daly City disabled and elderly households in Fiscal Year 2011-12.
- 5) Affordable Housing Development at \$126,003 - Provides funds for pre-development, site acquisition, and/or rehabilitation of affordable housing.

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 5 of 12

The following housing-related proposals are not recommended for funding under the CDBG program:

El Concilio of San Mateo County is requesting \$25,000 to provide minor home repairs along with energy education and conservation solutions to low-income households.

Capital Projects:

The City Council set a percentage range between 15-50% for Capital Projects. ***Recommended funding at \$390,966***, which is 20% of estimated CDBG revenue. The recommended projects are listed below:

- 1) Section 108 Loan Payments for Construction of the Bayshore Community Center at \$390,966 - Construction of the Bayshore Community Center was complete in early 2006, with the grand opening on February 18, 2006. The Bayshore Community Center includes a multi-purpose room, exercise facility, activity rooms, and a public library in the primarily low-income Bayshore neighborhood. The center is intended to serve as a focal point with recreational activities, services, information and facilities for neighborhood youths. The City utilized a HUD Section 108 Loan to finance \$4.5 million of the Center's \$11 million construction costs. The City is using CDBG funds for repayment of the loan.

The following capital improvement proposals are not recommended for funding under the CDBG program:

City of Daly City Public Works is requesting \$200,000 to finance the construction of approximately 50 curb cuts in various city locations designated by the Community Accessibility and Mobility Plan (CAMP).

Public Service Programs/Projects:

The City Council set a percentage range of 8-15% for Public Services. Total recommended funding for the Public Services category is \$183,650, which is within the maximum allowed by HUD for Public Services. The following projects are recommended for funding:

North Peninsula Food Pantry and Dining Center is requesting \$12,500 to continue providing hot meals three times a week to lower income families and individuals to meet emergency food needs. The Dining Center is estimated to serve 7,600 hot meals. CDBG funds will be allocated towards the purchase of meals. ***Recommended funding of \$9,500.***

Family Crossroads of Shelter Network of San Mateo County is requesting \$20,000 for continuation of support in its efforts in helping homeless families. The program, located in Daly City, provides temporary shelter as well as counseling to arrest the cycle of homelessness by helping homeless families to obtain stable incomes, jobs, and housing. Family Crossroads is projected to serve as many as 15 households (or 60 persons) during Fiscal Year 2011-12. CDBG funding will be used for salary and benefits for Family Crossroads staff. ***Recommended funding of \$20,000.***

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 6 of 12

Spring Street Shelter, sponsored by the Mental Health Association of San Mateo County, is requesting \$5,000 to continue covering the costs associated in providing an emergency shelter with supportive services, located in Redwood City, for the homeless mentally ill. The program assists clients to become re-established in the community. The program projects to serve 18 individuals during Fiscal Year 2011-12 who identify Daly City as their last permanent city of residence. The requested CDBG funds will be used to pay for staff salaries and benefits. ***Recommended funding of \$5,000.***

Maple Street Self-Sufficiency Shelter, sponsored by Shelter Network of San Mateo County, is requesting \$5,000 to provide year-round emergency shelter and transitional housing for homeless individuals. The shelter will also include on-site continuum of care services such as assisting clients in finding jobs and locating permanent housing, providing case management and counseling, and helping individuals in transition save money. The shelter, which is located in Redwood City, helps to fill a large gap in the countywide need for emergency shelter. In Fiscal Year 2011-12, the shelter will assist approximately 18 individuals who claim their last place of residence as Daly City. CDBG funds will be allocated towards staff salaries. ***Recommended funding of \$5,000.***

Human Investment Project/Shared Homes is requesting \$17,000 to continue the Homesharing Help and Information Program. The program matches those having housing to share with others needing a place to live at an affordable price. The program shall assist an estimated 16 households in Fiscal Year 2011-12 with affordable housing placements. HIP utilizes CDBG funds for staff costs. ***Recommended funding of \$16,500.***

Legal Aid Society of San Mateo County/Homesavers Program is requesting \$25,000 to continue its Homesavers Program for Daly City. The Homesavers Program provides legal services to low income Daly City residents with a focus on tenant/landlord disputes and evictions. This funding will be allocated to staff salary/benefits. Homesavers will benefit approximately 210 Daly City households. ***Recommended funding of \$20,000.***

Daly City Friendship Center, sponsored by the Mental Health Association of San Mateo County, is requesting \$5,000 to continue funding staff salaries. This program provides social, recreational, and educational activities for persons with mental illnesses in a safe and supportive environment. The program also fills a need for positive daytime activities and provides a sense of normalcy for clients. In Fiscal Year 2011-12, the Friendship Center will serve about 65 Daly City residents. ***Recommended funding of \$4,500.***

Bayshore Child Care Services is requesting \$30,000 to continue their childcare services. The program provides subsidized care to children (ages 2 months through 12 years of age) of lower income families. The program shall serve approximately 265 Daly City children during Fiscal Year 2011-12. CDBG funding is used for staff salaries. ***Recommended funding of \$30,000.***

Project Read is requesting \$30,000 to continue training community members as tutors who volunteer to teach basic reading and writing skills to English speaking adults over the age of 16 who have very limited or no basic reading and writing skills. It is projected that approximately 55

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 7 of 12

Daly City residents will be assisted in Fiscal Year 2011-12. Project Read will use CDBG funds for staff salaries. ***Recommended funding of \$27,000.***

John's Closet of the John Papan Memorial Scholarship Fund is requesting \$10,000 in continued CDBG funding for the purchase of clothing (e.g., shoes, pants, socks, underwear) and hygiene kits to lower income children ages 4 through 18. This program has been successful over the years in securing many "in-kind" donations of clothing, as well as coordinating a number of volunteers. About 240 children will be assisted in Fiscal Year 2011-12. ***Recommended funding of \$8,500.***

Project Sentinel is requesting \$10,000 to continue its fair housing program which includes the following: educating the public and the housing industry that housing discrimination is illegal, informing the community that assistance is available to those encountering discrimination, investigating cases where complaints have been alleged, providing information on housing issues to the community by publishing "Rent Watch," and maintaining a housing hotline for information and referral. In addition, Project Sentinel provides extensive landlord/tenant information and referral in areas other than fair housing. Fair housing activities are mandatory under the CDBG Program. Project Sentinel will assist at least 14 Daly City households with cases involving discrimination in Fiscal Year 2011-12. The organization will use CDBG funds for salaries and administrative expenses. ***Recommended funding of \$8,550.***

Daly City Youth Health Center/Pathways for Success is requesting \$15,000 for its school-to-career transition program. The program is focused on developing academic, leadership, and vocational skills for students who have barriers to high school completion and employment opportunities post-graduation. The program includes individualized case management and counseling. The Daly City Youth Health Center projects serving 15 Daly City youth in Fiscal Year 2011-12. CDBG funds will be used for salaries, benefits and operating expenses. ***Recommended funding of \$8,000.***

Ombudsman Services of San Mateo County, Inc. is requesting \$10,000 to provide advocacy, information, and assistance to senior residents of long-term care facilities in Daly City. Ombudsman Services will provide assistance by conducting monitoring visits of facilities and investigating complaints. Ombudsman Services expects to receive, impartially investigate, and bring resolution to 56 complaint cases made by or on behalf of long-term care facility residents in Daly City in Fiscal Year 2011-12. The organization will utilize CDBG funds for staff salaries. ***Recommended funding of \$4,500.***

Samaritan House/Safe Harbor No. County Shelter is requesting \$15,000 to provide an emergency shelter for single adults with offerings of counseling, case management and basic health care. The shelter is located in South San Francisco by the airport. In Fiscal Year 2011-12, it is estimated that 13 adults from Daly City will be served. Samaritan House will use CDBG funds for staff salaries. ***Recommended funding of \$10,000.***

The Service League of San Mateo County is requesting \$6,600 to provide case management for clients housed in transitional living facilities operated by Service League. CDBG funds will be used for staff salaries and benefits. ***Recommended funding of \$6,600.***

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 8 of 12

The total CDBG Fiscal Year 2011-12 funding request for Public Services exceeds the amount available. The CDBG Advisory Committee recommends providing Fiscal Year 2011-12 CDBG funding at the same level of funding as in Fiscal Year 2010-11 to all public service subrecipients who submitted applications, with the exception of decreasing funding to Human Investment Project and North Peninsula Food Pantry and Dining Center who received an increase in funding in recent years. The CDBG Advisory Committee also recommends decreasing funding to Service League who requested less funding for FY 2011-12. In addition, the CDBG Advisory Committee recommends discontinuing funding to the Pilipino Bayanihan Resource Center.

The following table summarizes the recommended decreases in funding to current CDBG subrecipients:

Organization	Fiscal Year 2010-11 Funding	Recommended Fiscal Year 2011-12 Funding
Human Investment Project	\$17,000	\$ 16,500
North Peninsula Food Panty & Dining Center	\$12,500	\$ 9,500
Pilipino Bayanihan Resource Center	\$3,160	\$ 0
Service League	\$10,000	\$ 6,600

The following public service proposals are not recommended for funding under the CDBG program:

Bay Area Legal Aid is requesting \$15,000 to provide comprehensive free legal assistance and extended representation to low-income domestic violence victims.

The Daly City Peninsula Partnership Collaborative/HART is requesting \$10,000 to offer a phone-based peer volunteer referral system linking seniors and adults with disabilities to needed resources via community agencies.

The Peninsula Conflict Resolution Center is requesting \$25,000 to provide a program focused on preventing violence and improving neighborhood safety using community building strategies in specific targeted areas.

Pilipino Bayanihan Resource Center is requesting \$17,500 to promote self-sufficiency by offering classes and assisting Daly City Filipinos in navigating services as well as connecting them to community resources. PBRC will use CDBG funds for salaries.

Rape Trauma Services is requesting \$10,000 to provide services to trauma survivors including individual and group counseling, advocacy, accompaniment, crisis intervention, and information and referrals.

City Council Agenda Report**Subject: HUD One-Year Action Plan Fiscal Year 2011-12****Meeting Date: April 25, 2011****Page 9 of 12****E. HOME Funding**

As with the City's CDBG funds, the City has not yet received official news of its FY 2011-12 HOME allocation from HUD. Based on preliminary, unofficial estimates provided by HUD staff, the City estimates that it will receive \$503,899 in new HOME funds for FY11-12. This represents an 9.5 percent decline in funding from FY10-11. The HOME funds will be used to help finance the development and/or rehabilitation of affordable housing.

The FY11-12 HOME allocations may need to be revised when official notice of the City's actual allocation of HOME funds is provided by HUD. In the event that the actual HOME grant allocation from HUD is different from the estimated amount, the FY11-12 allocations listed below will need to be adjusted appropriately.

A summary of the recommended HOME funding allocations for the One-Year Action Plan is summarized in the table below and in Exhibit B.

Category/Project	Project Amount (\$)	% of PJ* Grant	Federal Limit %
Administration/Planning			
Administration/Planning	50,390		
Subtotal	50,390	10%	10%
Fiscal Year 2011-12 Projects			
CHDO set-aside	75,585	15%	15%
Housing Development	377,924		
Subtotal	453,509		
TOTAL Fiscal Year 2011-12 HOME FUNDS	503,899		

- 1) **HOME Administration at \$50,390** - Encompasses the general administration and planning for all HOME activities. This amount is 10% of the new HOME grant for Fiscal Year 2011-12.
- 2) **Housing Development at \$453,509** - This will be used for pre-development and construction costs of affordable housing. Prior to actual expenditure of funds, project details and a specific funding request will be presented to the Council for review and approval. This amount includes the required Community Housing Development Organization (CHDO) reservation of \$75,585.

City Council Agenda Report**Subject: HUD One-Year Action Plan Fiscal Year 2011-12****Meeting Date: April 25, 2011****Page 10 of 12****Reprogramming CDBG-R Funds**

The City's Citizen Participation Plan requires the City to hold a hearing and obtain citizen comment for substantial amendments to current or prior year Action Plans. A substantial amendment is considered a significant change in the allocation of HUD funding. Through the American Recovery and Reinvestment Act of 2009 (ARRA), the City received one-time CDBG-R funding of \$333,637. On April 27, 2009, the Daly City Council amended the FY 2008-09 HUD Action Plan to include CDBG-R activities. The amendment described how CDBG-R funds would be allocated toward site preparation activities related to the affordable housing development project at 7555 Mission Street. The site preparation activities included: relocation of an existing commercial tenant, demolition of existing structures, environmental hazard remediation and water infrastructure improvements.

As site preparation activities progressed, it became clear that the City would not expend all of its CDBG-R funds on the proposed activities due to lower than anticipated costs. The City proposes to reprogram the remaining balance of \$130,000 toward the construction of sidewalk curb ramps to improve accessibility within the city.

Summary/Conclusion

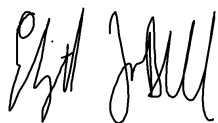
The recommendations for Fiscal Year 2011-12 are eligible uses of CDBG and HOME funds and represent an opportunity for the City to help lower income Daly City families and individuals. Your approval of the Fiscal Year 2011-12 One-Year Action will enable staff to formalize CDBG and HOME recommendations and proceed with implementation of the housing and community development activities described above.

In addition, the Council's approval to amend the Fiscal Year 2008-09 Action Plan as described will enable the City to reprogram the remaining balance of CDBG-R funds, demonstrating the City's commitment to improving accessibility for residents.

To date, we have received no written correspondence or verbal comments from the public regarding the recommended allocations, the FY 2011-12 Action Plan or the substantial amendment to the FY 2008-09 Action Plan.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,



Betsy ZoBell
Housing and Community Development Supervisor



Richard N. Berger
Director of ECD

EXHIBIT A: Summary of 2011-12 CDBG Allocations

Categories & Projects	Project Totals (\$)	Category Totals (\$)
CDBG ADMINISTRATION		247,179
General Administration	247,179	
ECONOMIC DEVELOPMENT		340,817
Enterprise Center	340,817	
HOUSING		765,503
North Peninsula Neighborhood Services	40,000	
Rebuilding Together	23,500	
Residential Rehab	565,000	
CID*/HAM	11,000	
Affordable Housing Development	126,003	
El Concilio of San Mateo County	-	
CAPITAL PROJECTS		390,966
Section 108 Loan Payments (P & I)	390,966	
Sidewalk Ramps	-	
PUBLIC SERVICES		183,650
Bayshore Child Care Services	30,000	
Daly City Youth Health Center/Pathways for Success	8,000	
Human Investment Project/Homesharing (HIP)	16,500	
John's Closet	8,500	
Legal Aid/Homesavers	20,000	
Mental Health Assoc. of SMC/Daly City Friendship Center	4,500	
Mental Health Assoc of SMC/Spring Street Shelter	5,000	
North Peninsula Food Pantry and Dining Center	9,500	
Ombudsman Services of San Mateo County, Inc	4,500	
Project Read	27,000	
Project Sentinel/Fair Housing	8,550	
Samaritan House/Safe Harbor Shelter	10,000	
Service League/Case Management	6,600	
Shelter Network/Family Crossroads	20,000	
Shelter Network/Maple St. Shelter	5,000	
Bay Area Legal Aid/Domestic Violence Legal Safety Net	-	
Daly City Peninsula Partnership/HART	-	
Peninsula Conflict Resolution Center	-	
Pilipino Bayanihan Resource Center	-	
Rape Trauma Services/Sexual Assault Services Program	-	
TOTAL CDBG ALLOCATIONS		1,928,115

* Center for Independence of the Disabled

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2011-12

Meeting Date: April 25, 2011

Page 12 of 12

EXHIBIT B: Summary of 2011-12 HOME Allocations

Category/Project	Project Amount (\$)	% of PJ* Grant	Federal Limit %
Administration/Planning			
Administration/Planning	50,390		
Subtotal	50,390	10%	10%
Fiscal Year 2011-12 Projects			
CHDO set-aside	75,585	15%	15%
Housing Development	377,924		
Subtotal	453,509		
TOTAL Fiscal Year 2011-12 HOME FUNDS	503,899		



City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

Subject: Extension of Temporary Moratorium on the Establishment and Operation of Medical Marijuana Collectives

Recommended Action

By 4/5 majority vote of the City Council, waive reading and extend a temporary moratorium on the establishment and operation of medical marijuana collectives for a period of 10 months and 15 days. (Attachment 1).

Background

On March 22, 2010, the City Council, by 4/5 majority vote, adopted a temporary moratorium on the establishment and operation of medical marijuana collectives for 45 days. On April 26, 2010, the Council extended a temporary moratorium for an additional 12 months. In adopting the interim ordinance, the City Council recognized that allowing medical marijuana-oriented businesses to operate in Daly City without appropriate review of location, operational standards and an enforcement strategy poses a potential threat to public health and safety because of the potential adverse secondary impacts on the residents, businesses, and neighbors to such businesses.

Discussion

Pursuant to Government Code section 65858, the moratorium will expire on May 6, 2011. Under state law, the City Council may extend the interim ordinance for an additional 10 months and 15 days, for a maximum of 2 years from the date of the adoption of the initial interim ordinance.

In addition to adopting the temporary moratorium, on March 22, 2010, the City Council appointed a sub-committee to review and evaluate the issue of medical marijuana oriented businesses. On April 12, 2010, the Sub-Committee held its first meeting. The Sub-Committee met again on February 8, 2011, with the law enforcement perspective presented, and will be meeting on April 22, 2011 with representatives from the medical marijuana community. The Sub-Committee will continue to set up meetings with other stakeholders, including patient rights organizations.

At the direction of the Sub-Committee, staff will continue to research the impacts of medical marijuana oriented business within the community and make additional analysis of the current law relating to medical marijuana establishments. Staff will continue to research the regulatory options available to the City, such as conditional use permit, locational and operational standards, and enforcement and security strategies.

Given the process set forth by the Sub-Committee, Staff is requesting that the City Council consider extending the moratorium up to 10 months and 15 days, or until March 21, 2012. Staff recommends this extension to allow sufficient time for the Sub-Committee to continue conducting meetings, as well as allowing Staff sufficient time to draft regulations consistent with the Council's direction.

Fiscal Impact

None.

City Council Agenda Report

**Subject: Extension of Temporary Moratorium on the Establishment and Operation of
Medical Marijuana Collectives**

Meeting Date: April 25, 2011

Page 2 of 2

Summary/Conclusion

Staff recommends that by 4/5 majority vote the City Council waive reading and adopt an ordinance extending a temporary moratorium on the establishment and operation of medical marijuana oriented businesses for a period of 10 months and 15 days (March 21, 2012). In the alternative, the City Council may wish to extend the moratorium by a shorter period than 10 months and 15 days.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,



Kelly Schott
Assistant City Attorney

Attachments:

1. Proposed interim Ordinance extending a Temporary Moratorium on Medical Marijuana Collectives within the City of Daly City

ORDINANCE NO. _____

AN INTERIM ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF DALY CITY EXTENDING A TEMPORARY MORATORIUM ON THE
ESTABLISHMENT AND OPERATION OF MEDICAL MARIJUANA COLLECTIVES

THIS ORDINANCE is adopted in light of the following facts and circumstances, which are hereby found and declared by the City of Daly City City Council:

WHEREAS, the voters of the State of California approved Proposition 215 (codified as Health and Safety Code section 11362.5 *et seq.* and entitled the “Compassionate Use Act of 1996”) legalizing the use of marijuana for specific medical purposes; and

WHEREAS, in 2003, the Medical Marijuana Program Act (MMP) (Health and Safety Code section 11362.7 *et seq.*) was adopted, which clarified the scope of the Compassionate Use Act and allowed cities and other governing bodies to adopt and enforce rules consistent with the MMP and the Act; and

WHEREAS, the City’s General Plan, Zoning Ordinance and Municipal Code do not specifically address the regulation or location of medical marijuana collectives (or “dispensaries”) as a permitted or conditionally permitted use in any zoning district; and

WHEREAS, the City has received inquiries from prospective medical marijuana collective operators regarding the City’s policy with respect to medical marijuana collectives; and

WHEREAS, California cities that have permitted the establishment of medical marijuana collectives have observed adverse impacts on public health, safety and welfare, including an increase in crimes such as burglaries, robberies, or sale of illegal drugs at the collectives and in areas immediately surrounding the collectives; and

WHEREAS, there are several open state law questions regarding the regulation of medical marijuana collectives; and

WHEREAS, federal law classifies marijuana as a Schedule 1 drug with “no accepted medical value in treatment,” and continues to prohibit the cultivation, possession distribution of marijuana ; and

WHEREAS, if medical marijuana collectives were allowed to be established without appropriate regulation, such uses might: 1) be established under conditions that would conflict with the requirements of the General Plan, the City's Zoning Ordinance (which is about to undergo review and amendment), forthcoming City regulations, and state and/or federal law; 2) be inconsistent with surrounding uses; and 3) be detrimental to the public health, safety and welfare; and

WHEREAS, on March 22, 2010, the City Council adopted an ordinance (Ordinance Number 1350) that imposed a forty-five (45) day moratorium on the establishment and operation of medical marijuana collectives in the City to give staff time to study the legality, potential adverse community impacts, and mechanisms for regulation of medical marijuana collectives;

WHEREAS, in accordance with the requirements of Government Code section 65858, on April 26, 2010, the City Council extended the temporary moratorium an additional twelve (12) months, from May 6, 2010 until May 6, 2011; and

WHEREAS, in accordance with the requirements of Government Code section 65858, an additional ten months and 15 days extension of the moratorium is needed for City staff to complete the analysis of the issue and establish appropriate policies and regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DALY CITY DOES ORDAIN AS FOLLOWS:

Section 1. Purpose and Findings

A. The above recitals are incorporated herein and are each relied upon independently by the City Council for its adoption of this interim ordinance.

B. The Daly City General Plan does not presently contain a goal or policy of textual discussion of the issue of a proposed use of medical marijuana collectives.

C. The Daly City Municipal Code does not address or regulate the existence or location of medical marijuana collectives, operator licensing, or cultivation of marijuana plants.

D. The City has received inquiries concerning whether collectives are allowed in the City of Daly City. Collectives are not listed as permitted or conditional uses and therefore are currently prohibited by omission, but a clear policy statement whether and to what extent collectives are either allowed or not allowed is preferred.

E. In cities that have permitted medical marijuana collectives, issues and concerns have arisen related to the establishment of medical marijuana collectives in close proximity to residential properties, schools, and day care facilities. Furthermore, those cities have reported increases in loitering, illegal drug activity, burglaries, robberies, and other criminal activity within and around the collectives, as well as increased pedestrian and vehicular traffic, noise and parking violations. Medical marijuana collectives and/or dispensaries have also resulted in increased demands for police response, as well as maintenance of public streets and sidewalks.

F. The use, possession, cultivation, or distribution of marijuana for any purpose remains illegal under federal law.

G. There are several open questions of state law regarding the regulation of medical marijuana collectives, including how to interpret the State Attorney General's August 2008 "Guidelines for the Security and Non-Diversion of Marijuana Grown for medical Use" and a pending appeal (*Qualified Patients Assn. v. City of Anaheim*, 4th Dist. Div. 3, Case No. G040077) may shed light on these questions in the coming months.

H. To protect residents and businesses from potential harmful community impacts resulting from medical marijuana collectives, City staff needs time to study the legality, potential adverse community impacts, and mechanisms for regulating medical marijuana collectives.

I. If medical marijuana collectives are allowed to proceed without appropriate review of location, operation criteria and standards, the collectives could conflict with requirements of the General Plan, the City's Zoning Ordinance, and forthcoming state law and City regulations and result in irreversible incompatibility of land uses and adverse impacts on residents, businesses, and neighborhoods that present a clear and immediate danger to the public health, safety, and welfare.

J. This interim ordinance establishing a moratorium on medical marijuana collectives is necessary to avoid the previously identified impacts to the public health, safety, and welfare.

Section 2. Interim Moratorium Imposed

A. For an additional period of ten (10) months and fifteen (15) days, commencing on the date of adoption of this interim ordinance, no zoning ordinance interpretation or amendment, amendment to the City's General Plan or Municipal Code, use permit, variance, building permit or any other entitlement for use shall be approved or

issued for the establishment or operation of, and no person shall otherwise establish, a medical marijuana collective, as that term is defined below.

B. For the purpose of this ordinance, “medical marijuana collective” includes any site, facility, location, use, cooperative, dispensary, center, or business which distributes, sells, exchanges, processes, delivers, gives away, or cultivates marijuana for medical purposes to qualified patients, health care providers, patients’ primary caregivers, or physicians pursuant to Proposition 215, Health and Safety Code section 11362.5 *et seq.* as amended, or any state regulations adopted in furtherance thereof. Marijuana shall also mean cannabis and all parts of that plant.

Section 3. Compliance with California Environmental Quality Act

The City Council finds that this ordinance falls under the California Environmental Quality Act (CEQA) exemption found at Title 14 California Code of Regulations section 15061 (b) (3) because the temporary prohibition of medical marijuana collectives does not have the potential to significantly impact the environment.

Section 4. Severability

If any section, subsection, provision or part of this Ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder of this Ordinance, and the application of such provision to other person or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this Ordinance are severable.

Section 5. Effective Date

This ordinance is an interim ordinance and shall take effect and be enforced immediately upon adoption. In accordance with California Government Code section 65858, this ordinance shall be in full force and effect for an additional period of ten months (10) months and fifteen (15) days from and after the date of its adoption on April 25, 2011 and shall be of no further force and effect after March 22, 2012.

Section 6. Publication

This Mayor shall sign this ordinance and the City Clerk shall attest and certify to the passage and adoption of it, and within fifteen (15) days, publish once in a newspaper of general circulation circulated within the City of Daly City. The City Clerk shall post at City Hall a copy of the full text of this Ordinance in accordance with Government Code Section 65858 and 75090.

AN INTERIM ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF DALY CITY ADOPTING A TEMPORARY MORATORIUM ON THE
ESTABLISHMENT AND OPERATION OF MEDICAL MARIJUANA COLLECTIVES

The foregoing urgency ordinance was introduced and duly adopted by a four-fifths vote of the City Council of the City of Daly City, San Mateo County, at the regular meeting of the City Council, held on the 25th day of April, 2011, by the following vote:

AYES, Councilmembers:_____

NOES, Councilmembers:_____

Absent, Councilmembers:_____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



City Council Agenda Report

Item # _____

Meeting Date: April 25, 2011

To: Honorable City Council
From: Anna Mostella, City Manager's Office
Date: April 11, 2011
Subject: Council Committee Meetings, April 11 – April 24, 2011

Date of Meeting:

April 19, 2011

Meeting:

Centennial Committee

In Attendance:

Carol L. Klatt
Sal Torres
Patricia E. Martel
Joseph Curran

April 22, 2011

Medical Marijuana Committee

Carol L. Klatt
Michael P. Guingona
Patricia E. Martel
Rose Zimmerman
Kelly Schott
Rich Berger
Eric Wollman

/am

cc: Rich Berger, ECD Director
Peter Pirnejad, ECD Asst. Director
Tatum Mothershead, Planning Manager
Mike Van Lonkhuysen, Senior Planner