

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, November 19, 2024 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

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PUBLIC PARTICIPATION

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular meeting of October 15, 2024

PRESENTATIONS:

2. Report from the Daly City Public Library Associates (DCPLA)

DIRECTOR'S REPORT

3. Usage measures over time

TRUSTEES' REPORT

4. Community outreach

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – OCTOBER 15, 2024

The meeting was called to order by President Tronco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Deodor Tronco, Trustee Dr. William Lex, Trustee Angella Logarta, Trustee Gary Pacheco

Trustees Absent: Vice President Rachel Goodman

Daly City Public Library Associates: DCPLA Executive Director Victoria Magbilang

Staff Present: Library Director Chela Anderson

APPROVAL OF AGENDA:

Motion requested by President Tronco to approve the agenda for the October 15, 2024 meeting. Motion made by Trustee Lex and seconded by Trustee Pacheco. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Tronco to approve the minutes of the September 17, 2024 meeting. Motion made by Trustee Pacheco, seconded by Trustee Lex. The motion carried unanimously.

PRESENTATIONS:

Report from the DCPLA:

DCPLA Executive Director Victoria Magbilang announced:

- On October 28, 2024 they will be giving a \$20,700 grant for new early learning computers at the John Daly, Westlake, and Bayshore branches and to replace 6 laptops at the John Daly branch. \$15,000 was from a grant from the Sunlight Giving Foundation and \$5,700 was from a grant from the Town of Colma.
- Saturday, November 2, 2024 is the Art & Lit Fest at Serramonte Center 11:00 am - 3:00 pm
- Saturday, October 19, 2024 is the Top of the Hill celebration where the Daly City Youth Poet Laureate will be performing.
- Saturday, October 19, 2024 they will also be at the Daly City Recreation Services Trunk or Treat and they are looking for candy donations.

DIRECTOR'S REPORT

New Library App:

Library Director Chela Anderson presented on the new library app that was recently released. The app is free and can be found on Google Play or the Apple app store and it's called "Peninsula Library". Download and log in to your library account and you will see Daly City's branding on the home page. Once you log in, your Daly City library card will automatically be stored with your barcode. You can also link and access other household family members' cards. You can search the catalog, place holds, scan barcodes on books to see if available in the catalog, find library locations and hours, view a list of checked out books on your accounts, renew items and

see any outstanding fees. Additional features link you to Libby, the library's social media, calendar of events and online resources such as Kanopy, Discover & Go, and ABC Mouse.

TRUSTEES' REPORT

Invitation to Connect from Menlo Park Library Commission:

Library Director Chela Anderson shared that Vice President Goodman reached out to the Menlo Park Library Commissioner for more details on what he had in mind for information sharing and he did respond. Vice President Goodman will report back at the next meeting. Trustee Logarta volunteered to join Vice President Goodman with this item.

Potential Partnership with DCPLA on Gathering Community Input:

Trustee Lex asked DCPLA Executive Director Victoria Magbilang to share where they are on this item. She's bringing the idea up at the next meeting on October 17, 2024 for approval and then will meet with the Library Trustees' sub committee on how this partnership can happen.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson shared the following:

- Ilocano weaving with Rachel Lozada on October 23, 2024 at 4:00 pm at the John Daly branch and also on November 2, 2024 at the DCPLA's Art & Lit Fest at Serramonte Center.
- Top of the Hill Festival on October 19, 2024 from 11:00 am -5:00 pm both Library and DCPLA will be there.
- Art & Lit Fest on November 2, 2024 from 11:00 am - 3:00 pm at Serramonte Center.
- Daly City Youth Poet Laureate '24-'25 application window is now open. Please spread the word and encourage youth living or attending school in Daly City or Colma to apply.

AGENDA BUILDING

- Revisit the Collection Development Policy
- Look into the San Mateo Arts Grant

PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at 6:31 PM by President Tronco.

Next Meeting:
November 19, 2024 6:00PM
Daly City Council Chambers