

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, October 15, 2024 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

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PUBLIC PARTICIPATION

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF AGENDA:

1. Regular meeting of September 17, 2024

APPROVAL OF MINUTES:

PRESENTATIONS:

2. Report from the Daly City Public Library Associates (DCPLA)

DIRECTOR'S REPORT

3. New library app

TRUSTEES' REPORT

4. Invitation to connect from Menlo Park Library Commission
5. Potential partnership with DCPLA on gathering community input

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – SEPTEMBER 17, 2024

The meeting was called to order by President Tronco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Deodor Tronco, Vice President Rachel Goodman, Trustee Dr. William Lex

Trustees Absent: Trustee Angella Logarta, Trustee Gary Pacheco

Daly City Public Library Associates: N/A

Staff Present: Library Director Chela Anderson

APPROVAL OF AGENDA:

Motion requested by President Tronco to approve the agenda for the September 17, 2024 meeting, motion made by Trustee Lex and seconded by Vice President Goodman. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Tronco to approve the minutes of the July 16, 2024 meeting. Motion made by Trustee Lex, seconded by Vice President Goodman. The motion carried unanimously.

PRESENTATIONS:

None

DIRECTOR'S REPORT

Report from the DCPLA:

Library Director Chela Anderson presented on the behalf of DCPLA. Applications for the '25-'26 Daly City Youth Poet Laureate will open in early October. They are asking the Board and the public to please help get the word out by word of mouth and on social media. They also have some volunteer opportunities available: October 5th, Kasayahan Sa Daly City at the Beer Garden, and October 19th, Top of the Hill Community Fair at the DCPLA informational table. Victoria Magbilang thanked Vice President Goodman for volunteering to be on DCPLA's team "The Alphabet Gang" for Project Read's trivia challenge in November. Also a reminder that the Art & Lit Fest will be coming up on November 2, 2024 from 11:00 am - 3:00 pm at Serramonte Center. Chela revisited the topic of partnering with DCPLA to engage the public to identify what people would like to see that they don't have in the libraries. She proposed that they form a sub-committee that could meet with a sub-committee from DCPLA to see what that partnership could look like. Trustee Lex and President Tronco volunteered to be on the sub-committee.

Opioid Overdose Prevention:

Library Director Chela Anderson brought back the draft of the policy that includes the changes the Board requested at the last meeting to see if it addressed the concerns the Board had and if there were any other

modifications. Trustee Lex had 2 minor suggestions for changes: 1) on the first line, instead of “we”, “Daly City Public Libraries” is used, and 2) at the bottom of page 9, insert “an” before “overdose”. Trustee Lex motioned to endorse and accept the revised draft and support it to be implemented, Vice President Goodman seconded the motion, the motion carried unanimously.

Hip Hop Architecture Camp by Michael Ford, as a future potential activity:

Library Director Chela Anderson shared that she looked into the camp but didn’t get too far after seeing the cost of \$30,000.00 to host a camp. She said it looked like a cool camp but not the type of activity or program they would host as a one day event.

Invitation to Connect from Menlo Park Library Commission:

Library Director Chela Anderson shared that a member of the Menlo Park Library Commission reached out through the Peninsula Library System to request that they forward his request to the various Boards and Commissions to liaise. Chela read Michael Herrick’s email reaching out for any advice or help about how to formally start to gauge county wide information sharing at the commissioner or board level. The Board was interested in looking further into this request to get a clearer picture of what he is visioning. Vice President Goodman will reach out to him directly and get a better idea of what he is proposing and then will report back to the Board at the next meeting.

TRUSTEES’ REPORT

Community and Library Outreach:

Vice President Goodman shared that she visited the Half Moon Bay Library, introduced herself and got a tour while chatting about the state of libraries. She highly recommended that the other Trustees visit the other libraries in the neighboring cities and counties.

COMMUNICATIONS/ANNOUNCEMENTS

Library Director Chela Anderson shared the following:

- On behalf of Trustee Logarta, the backpack drive was a big success. They had 228 backpacks donated and partnered with Bayshore, JFK and Woodrow Wilson Elementaries to distribute them.
- They are in the process of launching a new series of teen and tween art programs on September 25th at 4:00 pm at Serramonte Library and requires registration. They will also be holding a youth library card art contest opening on September 23rd.
- The Daly City Public Libraries were chosen again to receive the Zipbooks grant this year.
- The new and improved app called PLS (name change in progress) has been released and is available to download now. You can use it to check your account, renew items, place holds, check on the status of holds, save your library barcode and it also links to ebooks, the library's social media and a calendar of events.

AGENDA BUILDING

- Demonstration of the new app.
- Menlo Park Library Commission outreach update
- Liaising with DCPLA update

PUBLIC COMMENT:

None

ADJOURNMENT

The meeting was adjourned at 6:47 PM by President Tronco.

**Next Meeting:
October 15, 2024 6:00PM
Daly City Council Chambers**