

CITY OF DALY CITY

Regular Meeting - BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

AGENDA

Wednesday, July 3, 2024 - 6:00 PM
City Hall, Gateway Conference Room, 3rd Floor

PUBLIC PARTICIPATION

To submit public comment, send written comments by 4:00 pm on meeting day. To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the B/PAC members. Those comments received after 4:00 pm will be added to the record and shared with the B/PAC members for the public meeting.

Persons with disabilities who require auxiliary aids or services in attending this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

PUBLIC COMMENT

APPROVAL OF MEETING MINUTES

1. Approval of Meeting Minutes from 4/3/2024

STAFF:

RECOMMENDATION:

NEW BUSINESS

2. Review Grant Applications
 - a. Transportation Fund for Clean Air (TFCA) Funds - due August 14, 2024
 - b. 2024 Joint Cycle 7 Ped/Bike and Cycle 2 ACR/TDM Grant Application - due August 30, 2024

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

3. Establishing Parking Permit Zones

REPORTS

4. Status of Current Bicycle and Pedestrian Improvement Projects

- a. Mission Street Streetscape Improvements Project
- b. Southgate Avenue and School Street Improvements Project
- c. John Daly Blvd/Skyline Blvd Pedestrian Connection
- d. Westmoor Ave and Westridge Ave Intersections Quick Build

5. Private Development Projects Review

- a. Westlake Garage Access
- b. 455 Hickey Boulevard

6. Letter to Caltrans - Caltrans Bike Plan

7. Bus Stop Update Serramonte Shopping Center

ANNOUNCEMENTS AND COMMUNICATIONS

ADJOURNMENT:



CITY OF DALY CITY
333 - 90TH STREET
DALY CITY, CA 94015
PHONE: (650) 991-8064

MEETING MINUTES

DATE: April 3, 2024

LOCATION: Gateway Room, Third Floor
City Hall, 333 90th Street
Daly City, CA 94015

SUBJECT: City of Daly City Bicycle/Pedestrian Advisory Committee
(DC – B/PAC)

MEMBERS PRESENT:

Melinda Hue, Rachel Goodman, Kathy Gilbert, Natasha Opfell, Alan Uy, Fernando Montanes, Henry Martinez

MEMBERS ABSENT:

none

STAFF PRESENT:

Richard Chiu, Shirley Chan, Erick Reyes

VISITORS:

none

I. Call to order

The meeting was called to order at 6:02 P.M.

II. Public Comment

No public comments made.

III. Approval of Meeting Minutes of October 4, 2023

Meeting minutes for the October 4, 2023 meeting were approved by five of the members. Members Natasha and Kathy abstained from voting since they did not attend the October 4, 2023 meeting.

IV. Approval of Meeting Minutes of January 3, 2024

Meeting minutes for the January 3, 2024 meeting will remain as notes due to a lack of a quorum on January 3, 2024.

V. Letter to Caltrans – Caltrans Bike Plan

B/PAC members reviewed the letter to Caltrans. Members wanted to mention in the letter the areas described are part of Daly City's High Injury Network (HIN). Members also wanted to include details about Daly City's Vision Zero Action Plan. City staff noted that the HIN is reviewed relative to the standards of the agency and project scope. Depending on the project scope, a road identified on the City's HIN may not be identified the HIN for a different agency.

B/PAC members were interested in knowing if the City can include roads that are not under the City's jurisdiction (e.g. Mission Street) to the HIN. City staff clarified that the City does receive notifications from the public regarding the conditions of streets that run through Daly City but are maintained by the State. City staff explained that outreach is made towards the State regarding maintenance.

After making minor revisions to the letter, the committee approved the motion to sign and submit the letter to Caltrans.

VI. Bus Stop Update at Serramonte Shopping Center

B/PAC members expressed concerns about the condition and safety of the bus stop refuge areas located at the Serramonte Shopping Center. The areas located by Dave & Buster's and Target were in poor condition and not properly maintained. Members described the refuge areas as damaged, covered in graffiti, and unsafe. B/PAC members asked how this issue can be addressed. Members provided photos showing the current conditions of the bus stop areas. Members noted that they have reached out to the owners of the Serramonte Shopping Center, but they have not received any response. Other members noted to contact Samtrans' Citizen Advisory Board, which meets on the last Monday of the month. City staff noted that the shopping center may have entered into a maintenance agreement with Samtrans, which would have identified the party responsible for maintaining the bus stops. City staff does not have the authority to direct the shopping center to repair the bus stop refuge areas if the owners are responsible for the maintenance. The City's Department of Economic & Community Development Code Enforcement Division may get involved if the refuge areas are reported as a public nuisance.

The B/PAC members approved the motion to continue reaching out to the Serramonte Shopping Center and SamTrans, and for the item to be included on the agenda for the next B/PAC meeting.

VII. Status of current bicycle/pedestrian improvement projects (verbal reports from Staff)

Current Improvement Project	Status	Construction Schedule
Mission Street Streetscape Improvements Project	Punchlist	2024
Southgate Avenue and School Street Improvements Project	Construction	2024
John Daly Blvd/Skyline Blvd Pedestrian Connection	Design	2024
John Daly Blvd/Skyline Blvd Intersection Safety Improvements	Design	2024
Westmoor Ave and Westridge Intersections Quick Build	Design	2024

Staff gave the following summary report:

Mission Street Streetscape Improvements – The project is close to completion. There are two street lights that are currently not functioning. B/PAC member asked if the removal of trash bins at the corner of Mission Street/Goethe Street was part of the project. City staff explained that not all trash bins in the sidewalk are owned by the City and that some trash bins have been requested to be removed. B/PAC members noted that there has been significant dumping of trash within the new medians along Mission Street.

Southgate Avenue and School Street Improvements – The project is close to completion. Painted bulb-outs at intersections and edge lines along School Street have been completed. Pictures of the striping was showcased to the committee. B/PAC member asked staff if any vertical delineators or speed bumps would be installed in the painted bulb-outs to deter vehicles from crossing through the bulb-outs. Staff explained that the project does not have vertical delineators and speed bumps proposed. They also explained that the installation of those elements would require coordination with the Police and Fire Departments to understand how it may affect emergency response times.

John Daly Blvd/Skyline Blvd Pedestrian Connection – The design consultant completed the design for the project. The City is in the process of obtaining the Caltrans encroachment permit for performing work in their right-of-way. The project plans were shared with the committee. The members expressed interest to making 10-ft wide sidewalks a new standard to accommodate strollers and wheelchairs. B/PAC member asked if the trees being removed as part of the project will be replanted. City staff informed the member that the project does not have any plants that will be installed, but future projects can include the planting of new trees in the area.

John Daly Blvd/Skyline Blvd Safety Improvements – Staff informed the committee that the project is still in design, but there are currently no updates. The project include improvements at the intersection and coordinate with the John Daly Blvd/Skyline Blvd Pedestrian Connection Project.

Westmoor Ave and Westridge Ave Intersections Quick Build – The project is planned to be included as part of the Skyline Street Slurry Seal Project. B/PAC members asked if any vertical delineators

or speed bumps would be installed in the painted bulb-outs to deter vehicles from crossing through the bulb-outs. City staff explained that the project does not have vertical delineators and speed bumps proposed. Members also asked if the project would be able to add continental crosswalks at intersections that currently do not have any crosswalks. Staff explained that adding new crosswalks could potentially require extensive paving and curb ramp improvements to be ADA compliant. Since the project is a Quick Build project, no grading and concrete work is anticipated for the project.

VIII. Private Development Projects

- a. 6740 Mission St – Staff presented information for the development at 6740 Mission Street. Preliminary plans show a 56-unit building with on-site parking. B/PAC members wanted to know if the development will also include sidewalk improvements.
- b. 6770 Mission St – Staff presented information for the development at 6770 Mission Street. Preliminary plans show a community center building with on-site parking. B/PAC members wanted to know if the development would provide accommodation for bicycles.

IX. Announcements and Communications

- a. B/PAC member commented that there are areas where vehicles park on the sidewalk which force pedestrians to walk in the street to get around the vehicle. Members inquired about the process of establishing parking permit zones. B/PAC members approved the motion to add the item to the agenda for the next meeting.
- b. Staff informed the committee that four of the members' term would be expiring at the end of June. Staff will reach out to the individual members regarding their interest to extend their terms.

X. Adjournment to the next regular meeting (July 3, 2024)

The meeting was adjourned at 8:00 P.M.