

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, May 13, 2024 - 7:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

<https://www.youtube.com/DalyCityVideoMeetings>, <https://www.dalycity.org/agendas>,
or Comcast Channel 27

Public Participation:

There are three ways to submit public comments: (1) submit written comments by meeting day, (2) submit written comments during the meeting, and (3) attend the meeting in person.

1. To submit written comments by meeting day, please email cityclerk@dalycity.org and include "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting.

Please note: Any emailed comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the City Council prior to the meeting. Comments are not read aloud into the record.

2. During the meeting, you may visit www.dalycity.org/agendas to submit comments using the Public Comment form to address the City Council on a specific item, or during the public comment period, and such comments are delivered to the City Council and City Staff during the meeting, and may be read into the record at the time they are received.

3. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chamber and submit it to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at (650) 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

PRESENTATIONS:

1. Proclamation - Mental Health Awareness Month, Yoko Ng, San Mateo County Behavioral Health Commissioner
2. Proclamation - Older Americans Month
3. Proclamation - Hepatitis Awareness Month, Richard So, SF Hep B Free Bay Area
4. Proclamation - National Public Works Week, Richard Chiu Public Works Director
5. Proclamation - National Teacher Appreciation Week May 6-12, 2024
6. Proclamation - Nurses Appreciation Week May 6-12, 2024

APPROVAL OF MINUTES:

7. Regular Meeting of April 22, 2024

APPROVAL OF AGENDA:

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions:

8. Set Time and Place of the Public Hearing for Daly City's National Pollutant Discharge Elimination System Program Regulatory Fee (**Set Hearing: 6/10/24**)
9. Approve Exception to the 180-Day Waiting Period to Hire a CalPERS Retired Annuitant Teresa Abrahamsohn in Accordance with Government Code Sections 7522.56 and 21224
10. Authorize the City Manager to Approve a Purchase Agreement for a Truck Mounted PB Loader and Dump Body
11. Set Time and Place of Public Hearing - Notice of Intent to Lien Real Property (**Set Hearing: 6/10/24**)

Check Registers:

12. Check Registers for the Month of April 2024

END OF CONSENT AGENDA

PUBLIC HEARINGS:

13. Proposed Increases and Updates to the Master Fee Schedule

STAFF: Tim Nevin

RECOMMENDATION: Open/Close Hearing
Adopt Resolution by Roll Call Vote

14. Approval of Benefit Assessments for Linda Vista Area for Fiscal Year 2024-25

STAFF: Richard Chiu, Jr.

RECOMMENDATION: Open/Close Hearing
Adopt Resolution by Roll Call Vote

15. City's HUD Consolidated One-Year Action Plan for Fiscal Year 2024-25

STAFF: Betsy ZoBell

RECOMMENDATION: Open/Close Hearing
Adopt Resolution by Roll Call Vote

RESOLUTIONS:

16. Resolution in Support of Peace and an End to the Humanitarian Crisis in Gaza

STAFF: Rose Zimmerman

RECOMMENDATION: Council Determination

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

17. Council Committee

18. City Council

19. Staff

ADJOURNMENT:

Proclamation

Mental Health Awareness Month May 2024

- WHEREAS,** Mental Health Awareness Month has been observed in the month of May in the United States since 1949 with the purpose to raise awareness and educate the public about mental health and to strive to reduce the stigma of mental illnesses; and
- WHEREAS,** every day, millions of people face stigma related to mental health and substance use conditions, and may feel isolated and alone, going years before receiving any help; if left untreated, life expectancies shorten by 25 years compared to the general population; and
- WHEREAS,** while mental health conditions are common across all types of demographics, certain communities face inequitable access to services, including people of color, LGBTQ+ community, youth, and older adults; and
- WHEREAS,** mental health and substance use conditions are treatable health conditions, and people who have mental health and substance use conditions can recover and lead full and meaningful lives; and
- WHEREAS,** the San Mateo County Behavioral Health and Recovery Services Office of Diversity and Equity, Mayors Mental Health Initiative and partners collectively organize activities that our community can participate throughout the month, including free in-person and virtual events, advocacy days and social media campaigns; and
- WHEREAS,** Daly City is also advancing the mental health of the community by participating in a Community Wellness Crisis Response Team program with the goal of de-escalating mental health crisis calls to 9-1-1 in the community by clinically trained mental health staff; and
- WHEREAS,** Daly City encourages everyone to take actionable steps towards addressing mental health and substance use conditions with the overarching goal to support mental wellness.

NOW, THEREFORE, I, Juslyn C. Manalo, Mayor, and members of the City Council of the City of Daly City, do hereby proclaim May 2024 as “**Mental Health Awareness Month**” in Daly City to enhance public consciousness of mental health to help end the stigma and direct members of the community to resources and support for mental health and substance use conditions.

Signed and sealed by the Mayor and City Council
of the City of Daly City this 13th day of May 2024.

Juslyn C. Manalo, Mayor

Dr. Roderick Daus-Magbual, Vice Mayor

Pamela DiGiovanni, Councilmember

Teresa G. Proaño, Councilmember

Glenn R. Sylvester, Councilmember

Proclamation

Older Americans Month May 2024

- WHEREAS,** Older Americans Month was established in 1963 and is celebrated annually every May across the country through ceremonies, events, fairs, and other such activities and is a time to acknowledge the contributions of past and current older persons to our country; and
- WHEREAS,** the 2024 Older Americans Month theme is “Powered by Connection,” which focuses on the profound impact that meaningful connections have on the well-being and health of older adults; and
- WHEREAS,** Daly City includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties; and
- WHEREAS,** Daly City benefits when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and
- WHEREAS,** Daly City recognizes the need to create a community that offers the services and supports older adults may need to make choices about how they age; and
- WHEREAS,** Daly City can work to build an even better community for our older residents by:
- Inspiring older adults to push past traditional boundaries; and
 - Emphasizing the many positive aspects of aging; and
 - Exploring and combating stereotypes while not limiting our thinking about aging.

NOW, THEREFORE, I, Juslyn C. Manalo, Mayor, and members of the City Council of Daly City hereby proclaim the month of **May 2024 as “OLDER AMERICANS MONTH”** and urge residents to celebrate our older citizens, help to create an inclusive society, and accept the challenge of flexible thinking around aging.

Signed and sealed by the Mayor and City Council of the City of Daly City this 13th day of May 2024.

Juslyn C. Manalo, Mayor

Dr. Roderick Daus-Magbual, Vice Mayor

Pamela DiGiovanni, Councilmember

Teresa G. Proaño, Councilmember

Glenn R. Sylvester, Councilmember

Proclamation

Hepatitis Awareness Month – MAY 2024

- WHEREAS,** the month of May is designated as Hepatitis Awareness Month in the United States, and May 19th is Hepatitis Testing Day; and
- WHEREAS,** during May, CDC and our public health partners work to shed light on the impact of these hidden epidemics by raising awareness of viral hepatitis while encouraging testing and vaccination; and
- WHEREAS,** Hepatitis is an inflammation of the liver often caused by a virus. In the United States, the most common types of viral hepatitis are hepatitis A, hepatitis B, and hepatitis C. While each can produce similar symptoms, each hepatitis virus affects the liver differently, has different routes of transmission and infection, and typically affects different populations; and
- WHEREAS,** Hepatitis Awareness Month activities help to improve everyone’s understanding of viral hepatitis transmission and risk factors and to decrease social stigma against viral hepatitis; and
- WHEREAS,** tens of thousands of new cases of viral hepatitis occur every year in the United States and millions of Americans are living with chronic hepatitis; many do not know they are infected; and
- WHEREAS,** the hepatitis B virus (HBV) and hepatitis C virus (HCV) can lead to chronic infections that produce no symptoms for decades while increasing the risk for liver disease and liver cancer; and
- WHEREAS,** detecting HBV and HCV requires a simple blood test; without one, a person may never know if they have HBV or an HCV infection; and
- WHEREAS,** Daly City encourages everyone to recognize the month of May, as Hepatitis Awareness Month, a month to shed light on the impact of these hidden epidemics by raising awareness of viral hepatitis while encouraging testing and vaccination.

NOW, THEREFORE, I, JUSLYN C. MANALO, Mayor, and the City Council of the City of Daly City, do hereby proclaim May 2024, as “**HEPATITIS AWARENESS MONTH**” in Daly City and we invite all citizens to observe this month. Together, let us educate, advocate, and support those affected by this disease, fostering a healthier future for all which honors the public cause for increasing access to vaccination, testing, and prevention.

Signed and sealed by the Mayor of the City of Daly
City this 13th day of May 2024.

Juslyn Manalo, Mayor

Dr. Roderick Daus-Magbual, Vice Mayor

Pamela DiGiovanni, Councilmember

Teresa Proano, Councilmember

Glenn R. Sylvester, Councilmember

Proclamation

National Public Works Week May 19-25, 2024

WHEREAS, May 19 – 25, 2024 is celebrated as NATIONAL PUBLIC WORKS WEEK; and

WHEREAS, National Public Works Week is a celebration of the dedicated public works professionals who provide and maintain the infrastructure and services collectively known as public works; and

WHEREAS, the theme of this year’s National Public Works Week is “Advancing Quality of Life for All”; and

WHEREAS, this year’s theme is to shine a spotlight on the way public works professionals advance our quality of life as first responders to electricity outages, waste pickup, storm damage, or a myriad of other ways they silently serve their communities; and

WHEREAS, Public Works professionals advance the quality of life by providing an infrastructure of services in transportation, stormwater treatment, public buildings and spaces, parks and grounds, vehicles and equipment, emergency management and first response, and right-of-way management; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, maintenance workers, mechanics, custodians, and employees at all levels; and

WHEREAS, the health, safety and comfort of this community greatly depends on the efforts and skills of dedicated public works employees; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the City of Daly City to gain knowledge of and to celebrate the quiet work these professionals do that makes life better for all of us.

NOW THEREFORE, I, JUSLYN C. MANALO, Mayor, and Members of the City Council of the City of Daly City, do hereby proclaim May 19 – 25, 2024 as “**NATIONAL PUBLIC WORKS WEEK**”, in the City of Daly City, and call upon all residents and civic organizations in the community to pay tribute to our public works professionals, and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.

Signed and sealed by the Mayor and City Council of the
City of Daly City, this 13th day of May 2024.

Juslyn C. Manalo, Mayor

Dr. Roderick Daus-Magbual, Vice Mayor

Pamela DiGiovanni, Councilmember

Teresa G. Proaño Councilmember

Glenn R. Sylvester, Councilmember

Proclamation

National Teacher Appreciation Week May 6-12, 2024

WHEREAS, education is the cornerstone of progress, serving as the bedrock upon which societies are built, and providing pathways to prosperity, opportunity, and enlightenment; and

WHEREAS, teachers, the architects of knowledge, wield immense power in shaping the hearts and minds of our youth, guiding them towards intellectual curiosity, critical thinking, and lifelong learning; and

WHEREAS, the dedication, passion, and unwavering commitment of teachers extend far beyond the classroom walls, as they serve as mentors, advocates, and role models, nurturing the holistic development of each student and empowering them to reach their fullest potential; and

WHEREAS, teachers inspire creativity, foster empathy, and cultivate a sense of community, instilling not only academic excellence but also invaluable life skills, including resilience, perseverance, and compassion, which are essential for navigating the complexities of the modern world; and

WHEREAS, despite facing myriad challenges, including limited resources, evolving educational landscapes, and societal pressures, teachers remain steadfast in their mission to educate, uplift, and empower every student, regardless of background or circumstance; and

WHEREAS, during National Teacher Appreciation Week, we pause to honor and celebrate the remarkable contributions of educators across our nation, recognizing their tireless efforts, selfless dedication, and profound impact on the lives of countless individuals.

NOW, THEREFORE, I, Juslyn C. Manalo, Mayor, and members of the City Council of Daly City hereby proclaim May 6-12, 2024, as “**National Teacher Appreciation Week**” in Daly City and express our deepest gratitude and appreciation to all teachers, past and present, for their invaluable contributions to society and their enduring commitment to the noble profession of teaching.

Signed and sealed by the Mayor and City Council of the City of Daly City this 13th day of May 2024.

Juslyn C. Manalo, Mayor

Dr. Roderick Daus-Magbual, Vice Mayor

Pamela DiGiovanni, Councilmember

Teresa G. Proaño, Councilmember

Glenn R. Sylvester, Councilmember

Proclamation

Nurse Appreciation Week May 6-12, 2024

- WHEREAS,** Nurses stand as beacons of care and compassion, tirelessly dedicating themselves to the well-being of others; and
- WHEREAS,** their unwavering commitment to healing knows no bounds, offering comfort and support in moments of both joy and sorrow; and
- WHEREAS,** May 6-12, 2024, marks Nurse Appreciation Week, a time to honor and celebrate these remarkable individuals who selflessly serve their communities; and
- WHEREAS,** nurses embody the very essence of resilience, facing challenges with grace, strength, and unwavering resolve.
- WHEREAS,** Nurses serve as pillars of strength and resilience, facing adversity with courage and determination, while remaining steadfast in their commitment to excellence.
- WHEREAS,** City of Daly City recognizes their unwavering dedication transcends the ordinary, as they tirelessly devote themselves to the service of others, often working long hours with boundless compassion.

NOW, THEREFORE, I, Juslyn C. Manalo, Mayor, and the City Council members of the City of Daly City, do hereby proclaim May 6-12, 2024, as “**Nurse Appreciation Week**” in Daly City and extend our deepest appreciation to nurses around the globe, recognizing their indomitable spirit, boundless compassion, and unwavering dedication to the well-being of all. May their tireless devotion continue to illuminate our world with hope, healing, and humanity."

Signed and sealed by the Mayor and City Council of the City of Daly City this 13th day of May 2024.

Juslyn C. Manalo, Mayor

Dr. Roderick Daus-Magbual, Vice Mayor

Pamela DiGiovanni, Councilmember

Teresa Proano, Councilmember

Glenn R. Sylvester, Councilmember

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 22, 2024

Visit <https://www.youtube.com/@DalyCityGov/streams> to view the City Council meeting

The regular meeting was called to order by Mayor Manalo at 7:00 P.M.

ROLL CALL: Councilmembers Present:
Juslyn C. Manalo, Mayor
Roderick Daus-Magbual, Vice Mayor
Teresa G. Proaño
Glenn R. Sylvester

Councilmembers Absent:
Pamela DiGiovanni

Staff Present:
Thomas J. Piccolotti, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

City Clerk Hipona noted receiving a notice of absence from Councilmember DiGiovanni due to observance of Passover.

PRESENTATIONS:

Daly City Age-Friendly Action Plan
(Ann O'Brien and Cynthia Nakayama, Center for Age-Friendly Excellence)

Proclamation – Arab American Heritage Month
(Hibah and members of the community)

Proclamation - Wildfire Preparedness Month
(Orlando Aguon, Inspector, North County Fire)

APPROVAL OF MINUTES:

Regular Meeting of April 8, 2024

It was moved by Councilmember Sylvester, seconded by Councilmember Proaño and carried to approve the minutes of April 8, 2024.

APPROVAL OF AGENDA:

It was moved by Vice Mayor Daus-Magbual, seconded by Councilmember Sylvester and carried to approve the agenda.

Note on Public Comments:

To provide public comments, members of the public have the option to- 1) attend in person, 2) email the City Clerk, or 3) submit comments through the public comment portal on the City's website. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting are instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 22, 2024

PUBLIC APPEARANCES:

The following speakers urged the Council to agendize and pass an immediate ceasefire resolution in Gaza to call for an end to the almost 200 days of genocide which has taken the lives of over 40,000 Palestinians, including over 15,000 children. Members of the public denounced the attacks by Israel and called for the free flow of humanitarian aid into Gaza. Individuals denounced the \$17 billion dollars in funding passed by US Congress for Israel, asserting that supporting Israel's government and military is ultimately supporting the genocide. Speakers urged the Council not to be complicit in the genocide by staying silent, advocating for the symbolic resolution as a solidarity statement with humanity in the face of genocide. Individuals spoke about the suffering and trauma experienced by those living in Gaza in the past 198 days, as well as Palestinian American constituents who have very close ties to the people of Gaza. Members of the Palestinian American community shared experiences of harassment and assault encountered from attending peaceful ceasefire protests; others spoke about the resiliency and dignity of the Palestinian people, and the need to preserve the future of the Palestinian people.

Amanda
Kam
Lina

Ari
Stephanie
Hibah

Neda
Rami A.

Greg Bernard, Rebuilding Together Peninsula, requested an increase in funding for their nonprofit organization which provides free home services to very low-income households. Bernard noted skyrocketing costs in the Bay Area, spoke about the people who have to choose between paying for heat or buying groceries, and acknowledged their organization's collaboration with City staff.

Al urged the Council to support AB 2763 for members of the Arab American community to be recognized and counted as Arab Americans instead of as white Americans by the federal government. Al noted the importance of being counted adequately and the contributions of Arab Americans to the community.

CONSENT AGENDA:

It was moved by Councilmember Sylvester, seconded by Councilmember Proaño and carried by roll call vote to approve the consent agenda.

Communications:

2024 QTR 1 Investment Report

Resolutions:

Resolution Accepting the Daly City Age-Friendly Action Plan

Resolution 24-64, Accepting The Daly City Age-Friendly Action Plan

Authorize Police Department Purchase of Electric Ford Mach-E Vehicles Utilizing Approved BSCC Retail Theft Grant Funds

Resolution 24-65, Authorizing The Purchase Of Electric Ford Mach-E Vehicles Utilizing Approved California Board Of State And Community Corrections Retail Theft Grant Funds

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
APRIL 22, 2024

Check Registers:

Check Registers for the Month of March 2024

END OF CONSENT AGENDA:

APPOINTMENTS:

It was moved by Councilmember Sylvester, seconded by Mayor Manalo and carried by unanimous roll call vote to appoint Thomas Nuris to the Planning Commission.

REPORTS:

Council Committee

Subcommittee to consider Ceasefire Resolution (Daus-Magbual, Proaño)

City Council

Mayor Manalo wished everyone a Happy Earth Day and provided information on Earth Day events happening on May 4 from 9:30 AM-12:30 PM, including secure document shredding, e-waste drop-off, mattress recycling, and used tire takeback at City Hall, and the Top of the Hill neighborhood cleanup. Manalo formed a subcommittee to address the outpour of community who came to the Council meetings, and thanked Vice Mayor Daus-Magbual and Councilmember Proaño for their work on the subcommittee. Manalo reported on the following events: the DCPLA's 11th annual St. Patrick's Day event to raise funds for the libraries; the 15th annual anniversary of the Daly City History Guild; the AAPI in Government and Law event by organization DyeversityInUs, where Manalo spoke as one of the AAPI leaders (at Aragon High School); the 14th year anniversary event of local business Air Lollipops; the Daly City Colma Chamber of Commerce's successful crab feed event; the 95th anniversary of Chinese Medicine Day in the Bay Area; the Skyline President's Breakfast event and thanked Councilmember Proaño and Vice Chair DeVincenzi for their work in helping to raise funds for the college; the Safe Routes to School ribbon-cutting event for Ben Franklin and Garden Village Schools, thanking Supervisor Canepa for his work on this project; the Women's History Month celebration with honorees: Marion Brown, Marian Mann, Perla Ibarrientos, Becca Meafua, Phyllis Rizzi, Kalimah Salahuddin, Liezel Chan Lucero, Ana Valenzuela, Shireen Malekafzali, Alice Li, Lauren Tam, Charlotte Tsang, and organizations ALLICE and GABRIELA Daly City; the Filipino American Policy Symposium and thanked the FIERCE Coalition for inviting Manalo to be a keynote speaker; Spring Fun Day, a recreation opportunity for the youth, acknowledging the work of the Recreation staff; and the annual Progress Seminar where San Mateo leaders met to discuss local issues and forge collaborations and partnerships. Manalo thanked everyone who attended the annual State of the City at City Hall. Manalo thanked Supervisor Canepa for providing funding for the Vista Grande improvement project and looked forward to a future event from Supervisor Canepa which will address loneliness as public health emergency through collaborations.

Vice Mayor Daus-Magbual reported meeting with Mayor Manalo and staff to discuss solid waste rates, and Mayor Manalo noted more data was requested from the consultant and staff regarding this item.

Councilmember Proaño reported on the Senior Appreciation event and acknowledged the work of City staff for serving and recognizing seniors in the community.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
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ADJOURNMENT:

Mayor Manalo adjourned the meeting at 8:57 PM in memory of Roman Gabriel, Ernesto Lenny Lopez-Padilla, Antonia Lopez, Antonio Doseo Salcedo, Enrique Cabral, Sr., Richard Raicich and Sear Ping Yee.

Approved as submitted, this 13th

day of May, 2024.

Juslyn C. Manalo
Mayor

City Clerk



City Council Agenda Report

Item # _____

Meeting Date: May 13, 2024

Subject: Setting the Time and Place of the Public Hearing for Daly City's National Pollutant Discharge Elimination System Program Regulatory Fee

Recommended Action

It is recommended the City Council set the time and place of a public hearing for 7:00 p.m., June 10, 2024 to review the local National Pollutant Discharge Elimination System (NPDES) Stormwater Regulatory Fee.

Background

The San Francisco Regional Water Quality Control Board reissued a consolidated Bay Area Municipal Regional Permit (MRP) in May 2022. The permit conditions mandate numerous and costly municipal stormwater management activities over the following five years. The City/County Association of Governments continues to administer the General Program components. Each municipality is responsible for achieving specific program activities and filing an annual report on city specific and county-wide compliance activity. The City first established a stormwater fee in 1995 several years after the NPDES regulatory program was initially established in 1991 in order to finance the many new municipal activities required under to comply with this program.

Discussion

Since 1995, Daly City utilized the regulatory fee structure adopted in Ordinance No. 1219 to finance local specific activities to comply with mandated Stormwater Program requirements. This fee structure has not been amended or increased at any time in the past 28 years. This fee structure remains as follows for each Assessor Parcel Number:

Single Family/Duplex	\$9.80	Multi-Family (11-20 units)	\$36.76
Unimproved Land	\$4.90	Commercial/Retail/Manufacturing	\$56.84
Multi-Family (3-10 units)	\$19.60	Condominiums	\$4.90

On an annual basis, this local fee generates approximately \$470,000. Its structure is based on the correlation between parcel size, land use and stormwater runoff, with the base fee assigned to single family/duplex parcels as they are the City's predominant land use. To allocate costs proportionately, all other categories of use are assigned a factor compared to single family/duplex and take into account street frontage, impervious surface coverage and vehicle trips.

From its prior action, the City Council already authorized continued use of the San Mateo County Flood Control District to collect charges associated with the Countywide NPDES General Program.

Staff is available to provide any additional information desired by the Mayor or City Council members.

Setting Public Hearing: NPDES Local Program Regulatory Fee

Meeting Date: May 13, 2024

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Respectfully submitted,



Sibely Calles

Senior Management Analyst



Richard Chiu, Jr.

Director of Public Works



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 13, 2024

Subject: Approve Exception to the 180-Day Waiting Period to Hire a CalPERS Retired Annuitant Teresa Abrahamsohn in Accordance with Government Code Sections 7522.56 and 21224

Recommended Action

Staff recommends that the City Council adopt a resolution authorizing the City to employ Teresa Abrahamsohn on a temporary part-time basis in the retired annuitant position of Assistant to the Director of Human Resources sooner than the 180 day waiting period after a CalPERS retirement.

Background/Discussion

The Finance Department would like to employ Teresa Abrahamsohn on a part-time basis providing expertise in the implementation of an Enterprise Resource Planning system (ERP) and project management. Teresa Abrahamsohn retired with a CalPERS agency effective March 6, 2024 and has extensive knowledge and experience with the implementation of ERP systems.

As background individuals who have retired from CalPERS are referred to as “retired annuitants”. Pursuant to State law, retired annuitants are only permitted to work for the City (or any CalPERS employer) without reinstating to active CalPERS membership in very limited situations, and must meet specific requirements set forth in Government Code sections 7522.56 and either 21221(h) or 21224. Among the requirements are the individual must have specialized skills that are needed to perform work of a limited duration, the individual’s employment must be limited to less than 960 hours in a fiscal year, the individual’s rate of pay must fall within the established salary range for individuals performing similar work, and the individual must not receive any other benefits or compensation besides an hourly wage. The proposed retired annuitant appointment of Teresa Abrahamsohn meets all of these requirements.

Government Code section 7522.56 also generally requires a 180-day wait period before a CalPERS retiree can be re-employed as a retired annuitant at a CalPERS covered agency, unless the individual is re-employed as a sworn firefighter or peace officer. However, a CalPERS retiree may be re-employed as CalPERS retired annuitant before the expiration of a 180-day wait period if the governing body explicitly authorizes the need to fill the position sooner. Teresa retired from the City of San Mateo effective March 6, 2024 and without the adoption of this resolution, would not be eligible to be employed as a retired annuitant until August 1, 2024.

The Finance Department has a critical need for Teresa Abrahamsohn’s services immediately and is requesting to hire Teresa as a temporary, part-time employee effective June 1, 2024 or as soon as CalPERS approves the employment.

By adopting the attached Resolution, the City will be permitted to re-employ Teresa Abrahamsohn on a temporary part-time basis in the retired annuitant position of Assistant to the Director of Human Resources, effective June 1, 2024 or as soon as CalPERS approves the employment.

As noted in the attached Resolution, the only compensation Teresa Abrahamson will receive is an hourly rate of \$91.09 (Step 4 of the Assistant to the Director of Human Resources title) for any hours they work; they will receive no other employment benefits. Teresa will be limited to less than 960

City Council Agenda Report

Subject: Approve

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hours per fiscal year in compliance with CalPERS regulations, and will be employed at-will, so this assignment may be terminated by the City at any time.

Fiscal Impact

Funding for this position is included in the FY 2025 budget request.

Summary/Conclusion

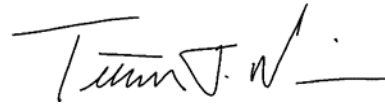
Staff is recommending that the City Council approve exception to the 180-Day waiting period to hire a CalPERS Retired Annuitant Teresa Abrahamsohn in accordance with Government Code Sections 7522.56 and 21224.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Natalie Sakkal
Director of Human Resources



Timothy J. Nevin
Director of Finance & Administrative Services

Attachments

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY,
CALIFORNIA, AUTHORIZING THE POST-RETIREMENT EMPLOYMENT OF TERESA
ABRAHAMSOHN AS AN ASSISTANT TO THE DIRECTOR OF HUMAN RESOURCES
SOONER THAN 180 DAYS AFTER RETIREMENT

WHEREAS, in compliance with Government Code section 7522.56 of the Public Employees' Retirement Law, the City Council must provide CalPERS this certification resolution when hiring a retiree before 180 days has passed since their retirement date; and

WHEREAS, Teresa Abrahamson, CalPERS ID 9487143824 retired from the City of San Mateo in the position of Director of Human Resources, effective March 6, 2024; and

WHEREAS, Government Code section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is September 3, 2024 without this certification resolution; and

WHEREAS, Government Code section 7522.56 provides that this exception to the 180-day wait period shall not apply if the retiree accepts any retirement-related incentive; and

WHEREAS, the City Council, the City of Daly City, and Teresa Abrahamsohn certify that Teresa Abrahamsohn has not and will not receive a Golden Handshake or any other retirement related incentive; and

WHEREAS, the City Council hereby appoints Teresa Abrahamsohn as an extra help retired annuitant to perform the duties of an Assistant to the Director of Human Resources for the City of Daly City under Government Code section 21224, effective June 1, 2024 or as soon as CalPERS approves the employment; and

WHEREAS, the entire employment agreement, contract or appointment document between Teresa Abrahamsohn and the City of Daly City has been reviewed by this body and is attached hereto; and

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment shall be limited to 960 hours per fiscal year for all CalPERS employers; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the minimum base salary for this position is \$78.68 per hour and the maximum base salary for this position is \$95.64 per hour; and

WHEREAS, the hourly rate paid to Teresa Abrahamsohn will be \$91.09; and

WHEREAS, Teresa Abrahamsohn has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate; and

NOW, THEREFORE, BE IT RESOLVED THAT the City Council hereby certifies the nature of the employment of Teresa Abrahamsohn as described herein and detailed in the attached personnel appointment documents and that this appointment is necessary to fill the critically needed position of Assistant to the Director of Human Resources for the City of Daly City by July 1, 2024 because City needs the experience and skills Teresa Abrahamsohn possesses require this position be filled by someone with the special skills, experience, and organizational knowledge of Teresa Abrahamsohn by June 1, 2024 or as soon as CalPERS approves the employment.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2024, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

**AGREEMENT FOR TEMPORARY EMPLOYMENT
OF A RETIRED CALPERS ANNUITANT**

THIS AGREEMENT, made and entered into this 7th day of May 2024, by and between the CITY OF DALY CITY, a municipal corporation of the State of California, "City", and Teresa Abrahamsohn, "Retired Annuitant."

RECITALS

WHEREAS, City requires extra help to perform work of a specialized skill for a limited duration; and

WHEREAS, Retired Annuitant Teresa Abrahamsohn worked in the Human Resources field for over 24 years and most recently served as a Human Resources Director with the City of San Mateo, will utilize her experience to assist with the implementation of the Tyler ERP software which is important for the City of Daly City to ensure continued operations; and

WHEREAS, Retired Annuitant performed and gained specific information and experience making her uniquely qualified to support responsibilities such as project management and

WHEREAS, The Retired Annuitant is the most knowledgeable and skilled person in software implementation, and the City wishes to have a Retired Annuitant perform these necessary on-going duties and functions for a limited duration; and

WHEREAS, Section 21224 of the California Government Code authorizes the Retired Annuitant as a person with specialized skills needed in performing work of limited duration, provided, that (1) the appointment does not exceed a combined total of 960 hours per fiscal year, (2) the compensation does not exceed the maximum monthly base salary paid to other employees performing comparable duties to equal an hourly rate, and (3) the retired annuitant does not receive any benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate; and

WHEREAS, the City requires extra help to perform work of a specialized skill for a limited duration.

NOW THEREFORE, in consideration of the mutual terms, covenants, and conditions contained herein, the parties hereto agree as follows:

1. Effective Date and Term of Agreement: This Agreement shall be effective June 1, 2024 ("Effective Date") and shall terminate automatically at midnight on May 31, 2025.
2. Compensation and Work Schedule:
 - a. Appointment and Scope of Services: Pursuant to this Agreement, Retired Annuitant shall temporarily perform the following key special assignments of a Assistant to the Director of Human Resources. Such employment is "at will" and is subject to the terms of this Agreement. The Retired Annuitant shall

perform said duties at the pleasure of and under the direct supervision of the City Manager or his designee.

- b. Rate of Pay: Retired Annuitant shall be paid at the rate of \$91.09 per hour, which represents U 113, Step 4 of the City's current salary schedule for an employee performing comparable duties.
- c. Work Schedule and 960-hour Limitation: Retired Annuitant is expected to devote necessary time, within and outside normal business hours, to the business of the City of Daly City. However, pursuant to Government Code section 21224, Retired Annuitant can work a maximum 960 hours per fiscal year for all public employers that contract with CalPERS for retirement benefits. The City Manager retains the right to designate, reduce, change, or amend the number of hours assigned to Retired Annuitant consistent with the department's workload and other needs. Retired Annuitant will be responsible for keeping track of her hours worked. Retired Annuitant must submit her record of hours worked to the Finance Department according to the same schedule and procedures as other City Retired Annuitants. The City will provide Retired Annuitant with copies of the hours reports periodically submitted to CalPERS regarding her employment with City.
- d. Status: Retired Annuitant shall serve at the pleasure of the City Manager, subject to the terms and conditions hereof, and shall not acquire a property interest in employment or a right to continuing employment with the City of Daly City. The terms, covenants, and conditions of Retired Annuitant's employment with the City are expressly limited by and to the terms, covenants and conditions of this Agreement.
- e. Benefits: Retired Annuitant shall not be entitled to any benefits other than the hourly wage listed above.
- f. Duties: Retired Annuitant shall perform the duties as assigned by the Director of Finance & Administration Services including, but not limited to providing project management to the implementation of the ERP software.
- g. Termination: Either party may terminate this Agreement without cause upon giving the other party not less than two (2) weeks prior written notice. Notwithstanding anything to the contrary, Retired Annuitant shall, upon City's Notice of Termination deliver to City a written status report of all projects or matters in which Retired Annuitant is involved. In the event of termination, all rights and obligations of the parties hereto shall thereupon cease. The provisions of this paragraph shall not be deemed a limitation upon the respective rights or remedies of the parties hereto which may accrue to them.

3. Employment Status:
- a. Benefits: Other than the compensation described above in Section 2, Retired Annuitant will receive no other benefits, incentives, compensation in lieu of benefits, or any other form of compensation. Retired Annuitant understands and agrees that she is not, and will not be, eligible to receive any benefits from the City of Daly City.
 - b. No Property Right in Employment: Retired Annuitant understands and agrees that the terms of her employment are governed only by this Agreement and that no right of regular employment for any specific term is created by this Agreement. Retired Annuitant further understands that she acquires no property interest in her employment by virtue of this agreement, that the employment is “at will” as defined by the laws of the State of California (meaning that he can be terminated at any time for any reason or for no reason), and that she is not entitled to any pre- or post-deprivation administrative hearing or other due process upon termination or any disciplinary action.
 - c. Employment of a Retiree: Retired Annuitant understands that CalPERS retired annuitants may be employed by a CalPERS public agency employer, by temporary appointment to a position not to exceed 960 hours in any fiscal year for all such employers; either (1) during an emergency to prevent stoppage of public business or (2) because the retired employee has skills needed in performing the work of limited duration. Retired Annuitant agrees not to perform work for any other CalPERS agency during the period of employment for City under this Agreement.
 - d. Representation of Retired Annuitant: Retired Annuitant represents that she is properly trained to perform the duties required of the position and this Agreement.
4. Standard of Performance: All services to be performed by Retired Annuitant pursuant to paragraph 1 hereof shall be performed in accordance with all applicable ordinances, policies, and rules and regulations of the City.
5. Non-Assignment of Agreement: This Agreement is intended to secure the individual services of the Retired Annuitant and is not assignable or transferable by employee to any third party.
6. Governing Law/Venue: This Agreement shall be interpreted according to the laws of the State of California. Venue for any action or proceeding regarding this contract shall be in San Mateo County.
7. Entire Agreement and Modification: This Agreement constitutes the entire understanding of the parties hereto. This Agreement supersedes any previous contracts, agreements, negotiations or understandings, whether written or oral, between the parties. Retired Annuitant shall be entitled to no other compensation or benefits than those specified

herein, and Retired Annuitant acknowledges that no representation, inducements or promises not contained in this Agreement have been made to Retired Annuitant to induce Retired Annuitant to enter into this Agreement.

8. Enforceability: If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
9. Conflict of Interest: Retired Annuitant agrees that during the term of this Agreement, she will not maintain any financial interest or engage in any other contract employment, occupation, work, endeavor or association, whether compensated for or not, that would in any way conflict with, or impair Retired Annuitant's ability to perform the duties described in this Agreement.

Effect of Agreement on Retired Annuitant's CalPERS Retirement Benefits; Indemnification: The City makes no representation on the impact, if any; this Agreement shall or may have upon Retired Annuitant's CalPERS retirement benefits, status, duties, and/or obligations. Retired Annuitant acknowledges that in entering into this Agreement, she has not relied upon any such representations in assessing the CalPERS-related impact of her employment. Therefore, Retired Annuitant releases the City from any and all CalPERS-related claims or liabilities that may arise in connection with her employment pursuant to this Agreement.

The City is not obligated to provide, and Retired Annuitant is not entitled to receive from City, enrollment in the California Public Retired Annuitants' Retirement System (CalPERS), unless Retired Annuitant is currently a member of CalPERS through prior employment.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first hereinabove written.

CITY OF DALY CITY

By: _____



Thomas J. Piccolotti
City Manager

RETIRED ANNUITANT:

TERESA ABRAHAMSOHN

By: _____



Teresa Abrahamsohn



CSLB #980409
DIR 1000004282
www.source-mme.com
Toll Free 1-888-484-9968

March 6, 2024

City of Daly City
798 Niantic Avenue
Daly City, CA 94014

Tel: 650-991-8027
jgarcia@dalycity.org

Attention: Jose Garcia, Fleet Manager

We are pleased to provide the enclosed contract pricing sheet off the Sourcewell program Contract No. 080521-PBL for a PB Loader Model L-100-CT PB Loader mounted on a new 2025 Freightliner M2 106 Truck Chassis and Accessories for your review.

Summary:	Per attached Sourcewell price sheet	
	Price F.O.B. Shipping Point	\$270,964.00
	9.875% Estimated Sales Tax	26,757.70
	Freight & PDI	<u>4,900.00</u>
	Total	\$302,621.70

City's Purchase Order to be prepared and sent directly to the Sourcewell Contract Holder:

PB Loader Corporation 5778 W. Barstow, Fresno, CA 93722-5024
Tel: (559) 277-7370 Fax: (559) 277-7375 Toll Free: (800) 350-8521

- Municipal Maintenance Equipment, Inc. is the local dealer and will provide warranty support and future service for the PB Loader products.
- Pricing includes delivery and on-site training.
- CARB Disclosure: A vehicle operated in California may be subject to California Air Resources Board Advanced Clean Fleets regulations. It therefore could be subject to the requirements to reduce of emissions of air pollutants. For more information, please visit the CARB Advanced Clean Fleets webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>
- Normal delivery 270-300 days A.R.O., subject to change at time of order.
- Sales tax applicable at time of delivery will be shown on invoice.
- Terms: per Sourcewell Program.

Thank you for your interest in this fine product. Should you have any questions or need additional information, please let us know. We look forward to being of service.

Sincerely,
Municipal Maintenance Equipment, Inc.

James Wheeler,
General Manager

Enclosure



CITY OF DALY CITY
DALY CITY, CA
SOURCEWELL MEMBER ACCOUNT # 2181

PROJECT: TRUCK MOUNTED LOADER & DUMP BODY

QUOTATION
NO.11937R

DATE: 1/10/2024
TERMS: NET 30
F.O.B: DEALER
MFG PRODUCT: SEE BELOW
INSTALL: SEE BELOW

QTY	PART NO.	DESCRIPTION	PRICE	EXTENSION
		<u>PB LOADER CONTRACT NO. 080521-PBL</u> <u>SOURCEWELL CONTRACT - DISCOUNTED PRICES**</u>		
		<u>TRUCK MOUNTED LOADER</u>		
1	L-100-CT	MODEL L-100-CT PB LOADER, 1 CUBIC YARD SHOVEL, CLAM SHELL WITH TILTING ACTION ON SHOVEL, 3,000 LBS. LIFTING CAPACITY, CAB SHIELD AND FREE STANDING BULKHEAD WITH HYDRAULIC LATCHES, INSTALLATION AND PAINT		\$107,580.00
1	1975-1B	BOLT- ON CARBIDE BLADE		\$1,983.00
		<u>DUMP BODY AND ACCESSORIES</u>		
1	PBLDB-05	PB LOADER DUMP BODY, 10 FT 5-6 YARD, 1821 CLASS 50 NTEA HOIST, 10 GAUGE STEEL BALANCE, 24" SIDES, 30" FRONT AND REAR, 12" SPREADER APRON, 1/4 CABSHIELD, LED LIGHTS, WIRING HARNESS & BACKUP ALARM, PUMP, CONTROLS, TANK, VALVE, MUD FLAPS, STEEL MUDGUARDS, HOT SHIFT PTO, AIR TAILGATE, PAINT BLACK, INSTALLATION		\$31,586.00
1	50501-00	PULL TARP MANUAL - MESH MATERIAL W/ ROPE HOOKS		\$2,865.00
1	695-063	BEACON - WHELEN L31HAF LED - MOUNTED CENTER OF CAB SHIELD.		\$1,230.00
1	8200-00	HITCH PLATE W/ D-RINGS W/ 7 & 6 WIRE PLUGS		\$1,385.00
1	7050-01	15 TON PREMIER PINTLE MODEL 160		\$389.00
1	MODS-36	BIG BERTHA VIBRATORY MATERIAL SHAKER		\$2,862.00
		<u>NON-LISTED BODY ACCESSORIES AT MARKET RATE</u>		
1		ADDITIONAL BODY OPTIONS INCLUDING: - INCREASE SIDES TO 28" AND TAILGATE TO 38" FOR 6-8 YARD BODY - UPGRADE FLOOR AND TAILGATE TO 3/16" HITENSILE STEEL (ILO 10 GA.) - ADD THREE (3) PULL-DOWN STYLE DITCH GATES IN TAILGATE - PAINT BODY TO MATCH CHASSIS CAB (WHITE)		\$8,954.00
		<u>CHASSIS</u>		
1	FRTLNR-04	2022 FREIGHTLINER M2 106 W/ CUM L9 300HP, ALLISON 3500 RDS AUTOMATIC TRANSMISSION W/ PTO PROVISION, 12,000 LB FRONT LEAF SPRING AXLE, 23,000 REAR LEAF SPRING AXLE 50 GAL ALUMINUM FUEL TANK, STEEL WHEELS, CAB PAINTED WHITE.		\$83,046.00
		<u>NON-LISTED CHASSIS OPTION AT MARKET RATE</u>		
1		UPGRADE LISTED M2 106 TO A 2025 MODEL YEAR WITH CALIFORNIA CARB COMPLIANCE		\$29,084.00
		SUBTOTAL:		\$270,964.00
		SALES TAX (9.875%):		\$26,757.70
		FREIGHT & PDI:		\$4,900.00
		TOTAL WITH FREIGHT:		\$302,621.70
		NOTES: 1. LEAD TIME FOR BODY PRODUCTION IS 90-120 DAYS, WITH AN ADDITIONAL 150 DAYS TO INSTALL AFTER RECIEPT OF CHASSIS AND BODY. LEAD TIME SUBJECT TO CHANGE AFTER RECEIPT OF ORDER. **2. PRICES FOR SOURCEWELL LISTED ITEMS ARE SHOWN WITH THE CUSTOMER SOURCEWELL DISCOUNT APPLIED. NON-LISTED ADDITIONS AND UPGRADES ARE NOT LISTED ON PB LOADER'S CONTRACT. PRICES FOR THESE ITEMS ARE AT BEST MARKET VALUE. 3. FREIGHT IS FOR DEDICATED FLATBED TRANSPORT AND INCLUDES SPECIAL WIDE LOAD PERMITS. Delivery times are approximate.		



City Council Agenda Report

Item # _____

Meeting Date: May 13, 2024

Subject: Authorize the City Manager to Approve a Purchase Agreement for a Truck Mounted PB Loader and Dump Body

Recommended Action

Staff recommends that the City Council authorize the City Manager, or his designee, to execute a purchase agreement with Municipal Maintenance Equipment (MME), Inc. for the purchase a Truck Mounted PB Loader and Dump Body for the Department of Water and Wastewater Resources in the amount of \$302,621.70 including sales tax.

Discussion

The PB Loader unit combines a dump truck and a loader into one unit. It is designed to load, haul and dump material with just one machine, reducing operation costs and manpower. A variety of jobs, that would otherwise require several pieces of equipment, can be performed by utilizing a PB Loader. PB Loaders come equipped with features that improve productivity and safety.

The new PB Loader will add reliably to an important element of the Department of Water and Wastewater Resources emergency operation response. The new PB Loader will replace a unit that is eighteen (18) years old and has reached the end of its life cycle.

The California Government Code authorizes public agencies to participate in cooperative purchasing programs, like those established by Sourcewell, while still adhering to the City's Municipal Code for the procurement of supplies, vehicles, and equipment. In this case, Municipal Maintenance Equipment (MME), Inc through a bid with Sourcewell is able to provide the equipment we are seeking at a competitive price so that the City can achieve the benefits of a competitive bid without the additional costs and delays associated with the standard process.

Fiscal Impact

Sufficient funds to purchase the PB Loader unit in the amount of \$302,621.70 is available in the Fiscal Year 2023-2024 Motor Vehicle Replacement Fund Account 51-315-453-4558.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager, or his designee, to execute a purchase agreement with Municipal Maintenance Equipment (MME), Inc. for the purchase a Truck Mounted PB Loader and Dump Body for the Department of Water and Wastewater Resources in the amount of \$302,621.70 including sales tax.

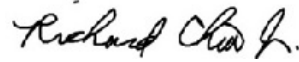
Staff is available to provide any additional information desired by the Mayor or Councilmembers.

**Authorizing the City Manager to Approve a Purchase Agreement for a
Truck Mounted PB Loader and Dump Body
Meeting Date: May13, 2024
Page 2 of 2**

Respectfully submitted,



Jeffery W. Fornesi
Assistant to the Director of Public Works



Richard Chiu, Jr.
Director of Public Works

Attachments:

1. Municipal Maintenance Equipment (MME) Quote No. 11937R



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 13, 2024

Subject: SET TIME AND PLACE OF PUBLIC HEARING – NOTICE OF INTENT TO LIEN REAL PROPERTY

Recommended Action

It is recommended that the City Council set the time and place for a public hearing on June 10, 2024, at 7:00 p.m. – Notice of Intent to Lien Real Property.

Background

On June 25, 2012, the City Council entered into an agreement with the County of San Mateo to impose lien assessments on real property for unpaid Business License rental property taxes. This agreement was approved by Resolution No.12-99. Daly City Municipal Code, Chapter 5.16.050 requires that all commercial and residential real property pay a license tax based on the gross rental income collected.

Summary/Conclusion

Staff recommends that the City Council set June 10, 2024, at 7:00 p.m. as the date and time for a public hearing – Notice of Intent to Lien Real Property.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Tim Nevin
Director of Finance and
Administrative Services

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF APRIL 2024

04/10/2024

CHASE CREDIT CARD - N/A – Electronic Payment

04/15/2024

CHECKS ISSUED - #412966 TO #413327

CANCELED CHECK - #413018, #413200

VOID CHECK - NONE

04/25/2024

CHECKS ISSUED - #413328

CANCELED CHECK - NONE

VOID CHECK - NONE

04/30/2024

CHECKS ISSUED - #413329 TO #413633

CANCELED CHECK - NONE

VOID CHECK - NONE

AUDITED  FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ MAYOR

APPROVED _____ VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY
FISCAL YEAR 2023-2024

	MONTH	TOTAL
2023	July	\$ 11,989,463.45
	August	8,064,160.79
	September	8,184,063.05
	October	7,969,955.58
	November	12,150,794.25
	December	7,502,338.17
2024	January	10,922,581.88
	February	8,089,431.81
	March	7,791,292.43
	April	6,517,696.19
	May	
	June	
	TOTAL	\$ 89,181,777.60

APRIL 2024 BREAK DOWN OF EXPENSES BY FUND

Fund	Total for Month	Total for Year	% of Total
General Fund	\$ 2,266,378.50	\$ 32,594,769.01	36.5%
Gas Tax Fund	296,143.60	9,073,423.38	10.2%
Utility/Enterprise Funds	3,955,174.09	47,513,585.21	53.3%
Total:	\$ 6,517,696.19	\$ 89,181,777.60	100.0%

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
CB CHK 00041024	49024	JP MORGAN CHASE BANK N	04/10/24	70,023.97	HW	IS			Hand Written

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	70,023.97	Number of Checks Processed:	1
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 70,023.97

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00412966	57446	A 1 RHINO LININGS	04/15/24	3,211.88	MW	IS	
AP CHK 00412967	22337	ABELLO, PHILLIP	04/15/24	475.00	MW	IS	
AP CHK 00412968	56621	ACC BUSINESS	04/15/24	4,268.47	MW	IS	
AP CHK 00412969	38751	ACCURACY INTERNATIONAL	04/15/24	375.00	MW	IS	
AP CHK 00412970	42376R	ACE PLUMBING AND ROOTER INC	04/15/24	2,000.00	MW	IS	
AP CHK 00412971	58313R	ACME ROOFING SERVICES INC	04/15/24	209.00	MW	IS	
AP CHK 00412972	15222	ACTION SPORTS	04/15/24	592.65	MW	IS	
AP CHK 00412973	53561	ACTION TOWING	04/15/24	3,059.88	MW	IS	
AP CHK 00412974	1514	ADAM HILL COMPANY, THE	04/15/24	3,310.90	MW	IS	
AP CHK 00412975	13854	AECO SYSTEMS INC	04/15/24	3,683.48	MW	IS	
AP CHK 00412976	39256	AIR EXCHANGE INC	04/15/24	658.12	MW	IS	
AP CHK 00412977	29880	AIRGAS USA LLC	04/15/24	72.70	MW	IS	
AP CHK 00412978	48347	ALAMEDA COUNTY SHERIFF'S OF	04/15/24	3,093.00	MW	IS	
AP CHK 00412979	1465	ALBERTSONS SAFEWAY	04/15/24	1,402.59	MW	IS	
AP CHK 00412980	57614	ALDEGUAR, ROBERT	04/15/24	199.00	MW	IS	
AP CHK 00412981	14004	ALERT PEST CONTROL COMPANY	04/15/24	3,089.00	MW	IS	
AP CHK 00412982	58301	ALFAGEEH, SARA	04/15/24	250.00	MW	IS	
AP CHK 00412983	57621	ALGHETHY, YOUNIS	04/15/24	765.00	MW	IS	
AP CHK 00412984	57620	ALI, ZIYAN	04/15/24	235.00	MW	IS	
AP CHK 00412985	49642	ALL CITY MANAGEMENT SERVICE	04/15/24	5,949.59	MW	IS	
AP CHK 00412986	36102R	ALL FOUR SEASONS ROOFING	04/15/24	209.00	MW	IS	
AP CHK 00412987	37095	ALL INDUSTRIAL ELECTRIC SUP	04/15/24	439.50	MW	IS	
AP CHK 00412988	57619	ALQUSSARI, YUSSEF	04/15/24	425.00	MW	IS	
AP CHK 00412989	37981	ALS SERVICES USA CORP	04/15/24	1,444.28	MW	IS	
AP CHK 00412990	39355	ALTA LANGUAGE SERVICES INC	04/15/24	110.00	MW	IS	
AP CHK 00412991	56231	AMAZON CAPITAL SERVICES INC	04/15/24	5,869.88	MW	IS	
AP CHK 00412992	45439JPA	AMERICAN MEDICAL RESPONSE	04/15/24	500.00	MW	IS	
AP CHK 00412993	38846	AMERICAN MESSAGING	04/15/24	30.30	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00412994	27427	AMERICAN TEXTILE & SUPPLY I	04/15/24	294.63	MW	IS	
AP CHK 00412995	57410R	ANDERSON, CHELA	04/15/24	265.85	MW	IS	
AP CHK 00412996	24868	ANIXTER INC	04/15/24	158.48	MW	IS	
AP CHK 00412997	56141R	ARGUELLES, GUILLERMO	04/15/24	528.70	MW	IS	
AP CHK 00412998	1101	AT&T	04/15/24	244.86	MW	IS	
AP CHK 00412999	32577	AT&T	04/15/24	538.43	MW	IS	
AP CHK 00413000	32577	AT&T	04/15/24	1,046.42	MW	IS	
AP CHK 00413001	45195	AT&T	04/15/24	850.00	MW	IS	
AP CHK 00413002	6413	AT&T MOBILITY	04/15/24	1,053.90	MW	IS	
AP CHK 00413003	6413	AT&T MOBILITY	04/15/24	858.61	MW	IS	
AP CHK 00413004	6413	AT&T MOBILITY	04/15/24	112.16	MW	IS	
AP CHK 00413005	29643	AUTO COLLISION CENTER	04/15/24	814.85	MW	IS	
AP CHK 00413006	53793	AVA G INVESTIGATIVE SERVICE	04/15/24	1,877.45	MW	IS	
AP CHK 00413007	53260	AXON ENTERPRISE INC	04/15/24	204.37	MW	IS	
AP CHK 00413008	1562	BAY AREA WATER SUPPLY & CON	04/15/24	31,413.75	MW	IS	
AP CHK 00413009	8796	BAY CITY BOILER	04/15/24	14,283.76	MW	IS	
AP CHK 00413010	56538	BEARSAVER	04/15/24	688.50	MW	IS	
AP CHK 00413011	58067	BELKORP AG LLC	04/15/24	3,667.22	MW	IS	
AP CHK 00413012	19200	BIRITE FOODSERVICE DISTRIBU	04/15/24	1,848.42	MW	IS	
AP CHK 00413013	22205	BLACKSTONE PUBLISHING	04/15/24	300.60	MW	IS	
AP CHK 00413014	53591	BOYD, RAYMOND	04/15/24	716.00	MW	IS	
AP CHK 00413015	56068	BRADSHAW CONSTRUCTION	04/15/24	10,058.00	MW	IS	
AP CHK 00413016	3349	BROADMOOR LANDSCAPE SUPPLY	04/15/24	137.78	MW	IS	
AP CHK 00413017	48259	BWNVT MOTORS INC	04/15/24	9,390.86	MW	IS	
AP CHK 00413018	14035R	CABILES, ALLELEA	04/15/24	1,558.79	MW	IS	
AP CHK 00413019	25781R	CAL PAC ROOFING	04/15/24	209.00	MW	IS	
AP CHK 00413020	36927	CALCON SYSTEMS INC	04/15/24	3,910.36	MW	IS	
AP CHK 00413021	15093	CALIFORNIA BUILDING OFFICIA	04/15/24	80.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00413022	1289	CALIFORNIA DEPARTMENT OF TA	04/15/24	17,508.00	MW	IS	
AP CHK 00413023	9481	CALIFORNIA DEPARTMENT OF TA	04/15/24	871.00	MW	IS	
AP CHK 00413024	1196	CALIFORNIA WATER SERVICE CO	04/15/24	345.31	MW	IS	
AP CHK 00413025	17888	CARL WARREN & COMPANY INC	04/15/24	1,543.50	MW	IS	
AP CHK 00413026	58294	CARNECER, CAITLYN ALCYIA	04/15/24	445.00	MW	IS	
AP CHK 00413027	42277	CEL ANALYTICAL INC	04/15/24	1,792.00	MW	IS	
AP CHK 00413028	58174	CENTRAL COAST SYSTEMS	04/15/24	555.00	MW	IS	
AP CHK 00413029	31956	CENTRAL VALLEY BUSINESS FOR	04/15/24	544.11	MW	IS	
AP CHK 00413030	58312R	CHAN, KENG KUOK	04/15/24	2,759.00	MW	IS	
AP CHK 00413031	58303R	CHAN, LARRY	04/15/24	821.86	MW	IS	
AP CHK 00413032	51454	CHAN, VIRGILIO	04/15/24	465.00	MW	IS	
AP CHK 00413033	58181R	CHEN, NIANBI	04/15/24	2,330.00	MW	IS	
AP CHK 00413034	51204	CINTAS CORPORATION	04/15/24	824.45	MW	IS	
AP CHK 00413035	3678	CINTAS CORPORATION #464	04/15/24	1,688.92	MW	IS	
AP CHK 00413036	35395	CITY AUTO SUPPLY	04/15/24	1,160.53	MW	IS	
AP CHK 00413037	55905	CITY CONSULTANTS & RESEARCH	04/15/24	225.00	MW	IS	
AP CHK 00413038	13126	CITY OF BRISBANE	04/15/24	5,582.40	MW	IS	
AP CHK 00413039	25602	CITY OF DALY CITY	04/15/24	5,017.92	MW	IS	
AP CHK 00413040	54186	CIVICPLUS INC	04/15/24	5,529.00	MW	IS	
AP CHK 00413041	56237	CLAREMONT BEHAVIORAL SERVIC	04/15/24	1,384.50	MW	IS	
AP CHK 00413042	20045	CLEANSMART SOLUTIONS INC	04/15/24	1,108.46	MW	IS	
AP CHK 00413043	18465	CLEARLITE TROPHIES	04/15/24	74.94	MW	IS	
AP CHK 00413044	54498	COLEMAN, SHAWN	04/15/24	725.00	MW	IS	
AP CHK 00413045	52363R	COLLINS, CHRISTOPHER	04/15/24	333.12	MW	IS	
AP CHK 00413046	47244	COMCAST	04/15/24	89.81	MW	IS	
AP CHK 00413047	51804	COMCAST	04/15/24	421.98	MW	IS	
AP CHK 00413048	56653	COMCAST	04/15/24	198.54	MW	IS	
AP CHK 00413049	56653	COMCAST	04/15/24	200.95	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00413050	56654	COMCAST	04/15/24	196.20	MW	IS	
AP CHK 00413051	56654	COMCAST	04/15/24	206.20	MW	IS	
AP CHK 00413052	56819	COMCAST	04/15/24	196.21	MW	IS	
AP CHK 00413053	56819	COMCAST	04/15/24	206.20	MW	IS	
AP CHK 00413054	56819	COMCAST	04/15/24	206.20	MW	IS	
AP CHK 00413055	57411	COMCAST	04/15/24	170.60	MW	IS	
AP CHK 00413056	58194	COMCAST	04/15/24	196.20	MW	IS	
AP CHK 00413057	58226	COMCAST	04/15/24	105.49	MW	IS	
AP CHK 00413058	58264	COMMUNITY PLANNING COLLABOR	04/15/24	5,200.00	MW	IS	
AP CHK 00413059	12578	COMPLETE LINEN SERVICES INC	04/15/24	280.72	MW	IS	
AP CHK 00413060	55030	CONEXWEST	04/15/24	2,719.72	MW	IS	
AP CHK 00413061	56253	CORE & MAIN LP	04/15/24	663.62	MW	IS	
AP CHK 00413062	30109	CORELOGIC SOLUTIONS LLC	04/15/24	199.87	MW	IS	
AP CHK 00413063	42324	CRIME SCENE CLEANERS INC	04/15/24	390.00	MW	IS	
AP CHK 00413064	56617R	CRUZ, AURA JOMELIE	04/15/24	721.54	MW	IS	
AP CHK 00413065	48323	CRYSTAL CREAMERY	04/15/24	649.74	MW	IS	
AP CHK 00413066	1042	D C LOCK & SECURITY SERVICE	04/15/24	30.22	MW	IS	
AP CHK 00413067	1836	DAILY JOURNAL CORPORATION	04/15/24	551.00	MW	IS	
AP CHK 00413068	37074R	DAL PORTO, JOE	04/15/24	250.00	MW	IS	
AP CHK 00413069	1414	DALY CITY CENTRAL CASHIER	04/15/24	1,367.99	MW	IS	
AP CHK 00413070	1937	DALY CITY FIREFIGHTERS UNIO	04/15/24	9,616.62	MW	IS	
AP CHK 00413071	30935	DALY CITY POLICE OFFICERS B	04/15/24	1,591.40	MW	IS	
AP CHK 00413072	36807	DALY CITY TEST ONLY	04/15/24	80.00	MW	IS	
AP CHK 00413073	1793	DALY CITY TOOL MART	04/15/24	32.96	MW	IS	
AP CHK 00413074	7817	DANS DRILLING & FENCING INC	04/15/24	7,250.00	MW	IS	
AP CHK 00413075	51806	DAVID J POWERS & ASSOCIATES	04/15/24	7,241.25	MW	IS	
AP CHK 00413076	57687	DE SILVA, SHIRLEY	04/15/24	360.00	MW	IS	
AP CHK 00413077	57616	DELA CRUZ, RAELYN	04/15/24	100.00	MW	IS	

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AP CHK 00413078	57425R	DELORENZI, VINCENT	04/15/24	403.99	MW	IS		
AP CHK 00413079	58286R	DIAMOND RIDGE ROOFING SYSTE	04/15/24	209.00	MW	IS		
AP CHK 00413080	1612	DIRECTO, RAFAEL	04/15/24	1,047.00	MW	IS		
AP CHK 00413081	57615	DIRECTO, TEODORO KIMBALL	04/15/24	319.00	MW	IS		
AP CHK 00413082	26138R	DISCOUNT PLUMBING & HEATING	04/15/24	821.23	MW	IS		
AP CHK 00413083	52551	DN TANKS INC	04/15/24	253,624.44	MW	IS		
AP CHK 00413084	40801R	DUMANDAN, WILGRACE	04/15/24	721.54	MW	IS		
AP CHK 00413085	1061	DUNN EDWARDS CORPORATION	04/15/24	919.61	MW	IS		
AP CHK 00413086	49988	EAN SERVICES LLC	04/15/24	485.80	MW	IS		
AP CHK 00413087	48177	EAST BAY TIRE CO	04/15/24	6,132.67	MW	IS		
AP CHK 00413088	1347	EBSCO INFORMATION SERVICES	04/15/24	30.36	MW	IS		
AP CHK 00413089	53583	ECOHERO SHOW LLC, THE	04/15/24	12,600.00	MW	IS		
AP CHK 00413090	56187	ELLIS INVESTIGATIONS LAW CO	04/15/24	16,670.50	MW	IS		
AP CHK 00413091	56297	EME ENTERPRISE INC	04/15/24	443.99	MW	IS		
AP CHK 00413092	G1DEFIESTA	EMPLOYMENT DEVELOPMENT DEPA	04/15/24	1,105.45	MW	IS		
AP CHK 00413093	51076	ENVIRONMENTAL LEAD DETECT I	04/15/24	500.00	MW	IS		
AP CHK 00413094	17186	EOA INC	04/15/24	2,822.00	MW	IS		
AP CHK 00413095	57821R	EQUINOX ROOFING	04/15/24	209.00	MW	IS		
AP CHK 00413096	27480	EVANGELISTA, ANDY	04/15/24	310.00	MW	IS		
AP CHK 00413097	26327	EWING IRRIGATION PRODUCTS I	04/15/24	20.99	MW	IS		
AP CHK 00413098	36077	FASTENAL COMPANY	04/15/24	644.04	MW	IS		
AP CHK 00413099	17884	FEDEX	04/15/24	13.67	MW	IS		
AP CHK 00413100	26375	FEINBERG, JEANETTE	04/15/24	902.00	MW	IS		
AP CHK 00413101	51955	FERGUSON WELDING SERVICE IN	04/15/24	8,354.70	MW	IS		
AP CHK 00413102	46713	FILIMOEHALA-EGAN, BRITTNEY	04/15/24	535.00	MW	IS		
AP CHK 00413103	45325R	FINNEGAN, BONNIE	04/15/24	230.11	MW	IS		
AP CHK 00413104	19787	FIRST CHOICE COFFEE SERVICE	04/15/24	901.29	MW	IS		
AP CHK 00413105	58108	FONROCHE LIGHTING AMERICA I	04/15/24	8,676.00	MW	IS		

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AP CHK 00413106	47323	FORD STORE SAN LEANDRO, THE	04/15/24	272.45	MW	IS	
AP CHK 00413107	51642R	FOWLER, LAINE	04/15/24	161.99	MW	IS	
AP CHK 00413108	G1TODARO	FRANCHISE TAX BOARD	04/15/24	1,343.41	MW	IS	
AP CHK 00413109	56546	FUN EXPRESS LLC	04/15/24	638.20	MW	IS	
AP CHK 00413110	57494	GAMEPOD COMBAT ZONE INC	04/15/24	800.00	MW	IS	
AP CHK 00413111	56170	GAVIN'S PAINTING	04/15/24	11,270.47	MW	IS	
AP CHK 00413112	4581	GOLDEN BAY CONSTRUCTION INC	04/15/24	63,565.21	MW	IS	
AP CHK 00413113	1754	GRAINGER INC	04/15/24	2,872.69	MW	IS	
AP CHK 00413114	41984R	GRAND ROOFING COMPANY INC	04/15/24	209.00	MW	IS	
AP CHK 00413115	57660	GREEN HALO SYSTEMS INC	04/15/24	402.00	MW	IS	
AP CHK 00413116	22404	GREG'S TRUCKING SERVICE INC	04/15/24	1,125.00	MW	IS	
AP CHK 00413117	57219	GSW CONSTRUCTION INC	04/15/24	42,700.00	MW	IS	
AP CHK 00413118	57920	GUARDIAN ALLIANCE TECHNOLOG	04/15/24	130.00	MW	IS	
AP CHK 00413119	56148	HADRONEX INC	04/15/24	750.00	MW	IS	
AP CHK 00413120	50087	HANNA INSTRUMENTS USA INC	04/15/24	3,879.91	MW	IS	
AP CHK 00413121	3702	HARRINGTON INDUSTRIAL PLAST	04/15/24	1,016.82	MW	IS	
AP CHK 00413122	58142	HASA INC	04/15/24	12,441.34	MW	IS	
AP CHK 00413123	55667	HAZEN AND SAWYER	04/15/24	74,505.29	MW	IS	
AP CHK 00413124	57688	HDL SOFTWARE LLC	04/15/24	1,262.49	MW	IS	
AP CHK 00413125	23318	HERC RENTALS INC	04/15/24	3,398.28	MW	IS	
AP CHK 00413126	58308R	HERRERO BUILDERS	04/15/24	29,909.00	MW	IS	
AP CHK 00413127	15857	HOME DEPOT CREDIT SERVICES	04/15/24	22,335.54	MW	IS	
AP CHK 00413128	54590	HOME DEPOT PRO, THE	04/15/24	3,877.58	MW	IS	
AP CHK 00413129	57974	HSQ TECH INC	04/15/24	5,467.00	MW	IS	
AP CHK 00413130	41818	HUNTINGTON COURT REPORTERS	04/15/24	55.20	MW	IS	
AP CHK 00413131	35284R	HUSSAIN, SHEIKH	04/15/24	293.29	MW	IS	
AP CHK 00413132	40284	IAPE	04/15/24	65.00	MW	IS	
AP CHK 00413133	48933	INFOSEND INC	04/15/24	8,569.45	MW	IS	

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AP CHK 00413134	56564	INVOICE CLOUD INC	04/15/24	100.00	MW	IS	
AP CHK 00413135	57644R	J A ROOFING	04/15/24	1,045.00	MW	IS	
AP CHK 00413136	58314R	JAYME, JUSTIN	04/15/24	436.02	MW	IS	
AP CHK 00413137	35088R	JEFFERSON ELEMENTARY SCHOOL	04/15/24	659.00	MW	IS	
AP CHK 00413138	57657	JESUS, JEVON	04/15/24	249.00	MW	IS	
AP CHK 00413139	25311	JOHNSON CONTROLS SECURITY S	04/15/24	548.64	MW	IS	
AP CHK 00413140	56783	JOHNSON, BRUCE	04/15/24	238.00	MW	IS	
AP CHK 00413141	58295	JONES, RAMON	04/15/24	630.00	MW	IS	
AP CHK 00413142	44043	JUAN, RYAN	04/15/24	120.00	MW	IS	
AP CHK 00413143	56784	JUNIO, FRANCESCA	04/15/24	1,020.00	MW	IS	
AP CHK 00413144	21383R	KALAVERAS, MARJORIE	04/15/24	769.50	MW	IS	
AP CHK 00413145	56294	KELLY SPICERS FACILITIES SO	04/15/24	1,108.46	MW	IS	
AP CHK 00413146	20073	KIMLEY HORN & ASSOCIATES IN	04/15/24	2,910.50	MW	IS	
AP CHK 00413147	51402R	KLATT, JOHN	04/15/24	79.00	MW	IS	
AP CHK 00413148	1108	L N CURTIS AND SONS	04/15/24	6,639.23	MW	IS	
AP CHK 00413149	13776	LANGUAGE LINE SERVICES	04/15/24	2,757.96	MW	IS	
AP CHK 00413150	48008LAW	LAW OFFICES OF BURKE WILLIA	04/15/24	21,336.11	MW	IS	
AP CHK 00413151	31717	LEE, DAVID	04/15/24	760.00	MW	IS	
AP CHK 00413152	33497	LEGACY MECHANICAL & ENERGY	04/15/24	13,658.00	MW	IS	
AP CHK 00413153	45083	LEHR	04/15/24	59,375.26	MW	IS	
AP CHK 00413154	58296	LEUNG, CANDICE	04/15/24	80.00	MW	IS	
AP CHK 00413155	37094	LEXISNEXIS RISK DATA MANAGE	04/15/24	510.00	MW	IS	
AP CHK 00413156	44624	LIBERTY PROCESS EQUIPMENT I	04/15/24	3,860.55	MW	IS	
AP CHK 00413157	56842R	LIFETIME ROOFING RENOVATION	04/15/24	209.00	MW	IS	
AP CHK 00413158	16440	LINDE GAS & EQUIPMENT INC	04/15/24	126.46	MW	IS	
AP CHK 00413159	14431	LINDE INC	04/15/24	13,271.22	MW	IS	
AP CHK 00413160	58300	LIVELO, JOSEPH MICHAEL	04/15/24	1,080.00	MW	IS	
AP CHK 00413161	29332	LORAL LANDSCAPING	04/15/24	515.00	MW	IS	

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AP CHK 00413162	49874	LOU'S GLOVES INC	04/15/24	594.00	MW	IS	
AP CHK 00413163	54077	LOWE'S	04/15/24	437.52	MW	IS	
AP CHK 00413164	54358	MAVERICK NETWORKS INC	04/15/24	680.62	MW	IS	
AP CHK 00413165	19166	MCLAUGHLIN, RANDY	04/15/24	1,833.00	MW	IS	
AP CHK 00413166	23949	METRO MOBILE COMMUNICATIONS	04/15/24	8,752.91	MW	IS	
AP CHK 00413167	57185	MICRO MOTION INC	04/15/24	9,142.30	MW	IS	
AP CHK 00413168	49333	MIWALL CORPORATION	04/15/24	2,724.90	MW	IS	
AP CHK 00413169	57925	MK PRIVATE INVESTIGATION SE	04/15/24	1,600.00	MW	IS	
AP CHK 00413170	49436REN	MKD CEDAR HILL LLC	04/15/24	9,091.53	MW	IS	
AP CHK 00413171	54503	MOORE, SEAN	04/15/24	278.00	MW	IS	
AP CHK 00413172	54757	MSI FUEL MANAGEMENT	04/15/24	2,016.19	MW	IS	
AP CHK 00413173	57629	NASHER, OTHMAN	04/15/24	459.00	MW	IS	
AP CHK 00413174	56293	NATEC INTERNATIONAL INC	04/15/24	1,495.00	MW	IS	
AP CHK 00413175	6850	NATIONAL BUSINESS FURNITURE	04/15/24	1,582.03	MW	IS	
AP CHK 00413176	49974	NGLIC	04/15/24	2,087.07	MW	IS	
AP CHK 00413177	58311R	NORCAL BAY CONSTRUCTION	04/15/24	2,294.00	MW	IS	
AP CHK 00413178	25761	NORTHERN SAFETY CO INC	04/15/24	1,303.23	MW	IS	
AP CHK 00413179	30978	OCT WATER QUALITY ACADEMY	04/15/24	11,440.00	MW	IS	
AP CHK 00413180	56820	ODP BUSINESS SOLUTIONS LLC	04/15/24	89.04	MW	IS	
AP CHK 00413181	56821	ODP BUSINESS SOLUTIONS LLC	04/15/24	247.04	MW	IS	
AP CHK 00413182	56822	ODP BUSINESS SOLUTIONS LLC	04/15/24	61.33	MW	IS	
AP CHK 00413183	56335	OPERATIONAL TECHNICAL SERVI	04/15/24	20,448.00	MW	IS	
AP CHK 00413184	52962	OPTIC FUEL CLEAN OF CA INC	04/15/24	6,402.40	MW	IS	
AP CHK 00413185	35580	OWYANG, RENNIE	04/15/24	700.00	MW	IS	
AP CHK 00413186	32927	PACIFIC FIRE SAFE FIRE EXTI	04/15/24	466.99	MW	IS	
AP CHK 00413187	1216	PACIFIC GAS & ELECTRIC	04/15/24	11,054.69	MW	IS	
AP CHK 00413188	1080	PACIFIC NURSERIES	04/15/24	54.96	MW	IS	
AP CHK 00413189	29252	PACIFIC PRODUCE INC	04/15/24	1,404.45	MW	IS	

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AP CHK 00413190	58297	PAMINTUAN, ELMER	04/15/24	1,217.00	MW	IS	
AP CHK 00413191	56663	PARTS AUTHORITY LLC	04/15/24	2,944.53	MW	IS	
AP CHK 00413192	44048	PATTUGALAN, JACINTO	04/15/24	435.00	MW	IS	
AP CHK 00413193	56968	PAYMENTUS CORPORATION	04/15/24	2,372.91	MW	IS	
AP CHK 00413194	29738	PENINSULA UNIFORMS & EQUIPM	04/15/24	10,313.58	MW	IS	
AP CHK 00413195	55742	PENNE BROTHERS LLC DBA YOUN	04/15/24	800.00	MW	IS	
AP CHK 00413196	57505R	PEREZ, RAYLEEN	04/15/24	231.65	MW	IS	
AP CHK 00413197	10255MED	PERMANENTE MEDICAL GROUP IN	04/15/24	210.00	MW	IS	
AP CHK 00413198	19678	PERS LONG TERM CARE PROGRAM	04/15/24	175.55	MW	IS	
AP CHK 00413199	51799	PET FOOD EXPRESS	04/15/24	213.40	MW	IS	
AP CHK 00413200	1659	PETERSON	04/15/24	7,102.00	MW	IS	
AP CHK 00413201	47044	PETERSON TRUCKS INC	04/15/24	3,673.83	MW	IS	
AP CHK 00413202	54331	PIIAN SYSTEMS LLC	04/15/24	7,410.08	MW	IS	
AP CHK 00413203	58298	PIPPINS II, COUNT MARQUIS	04/15/24	150.00	MW	IS	
AP CHK 00413204	58302	PLAYSCAPES LLC	04/15/24	1,094.00	MW	IS	
AP CHK 00413205	36106	POLYDYNE INC	04/15/24	41,074.37	MW	IS	
AP CHK 00413206	53664	PROPRINT	04/15/24	9,304.92	MW	IS	
AP CHK 00413207	54044	QUADIENT LEASING USA INC	04/15/24	1,216.64	MW	IS	
AP CHK 00413208	27398	R & S ERECTION NORTH PENINS	04/15/24	589.25	MW	IS	
AP CHK 00413209	14449	R & S ERECTION OF SAN MATEO	04/15/24	648.64	MW	IS	
AP CHK 00413210	48668JPA	RAVNTECH CORPORATION	04/15/24	43,689.82	MW	IS	
AP CHK 00413211	50803	READYREFRESH	04/15/24	97.91	MW	IS	
AP CHK 00413212	1687	RED WING SHOES	04/15/24	350.00	MW	IS	
AP CHK 00413213	54706R	REDWOOD ROOFING COMPANY	04/15/24	209.00	MW	IS	
AP CHK 00413214	56296R	REININGER, WILLIAM	04/15/24	200.00	MW	IS	
AP CHK 00413215	58307R	REN, KIM	04/15/24	474.58	MW	IS	
AP CHK 00413216	53208R	RENEWAL BY ANDERSON	04/15/24	546.26	MW	IS	
AP CHK 00413217	1200	REPUBLIC SERVICES OF NORTH	04/15/24	1,599,522.89	MW	IS	

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AP CHK 00413218	58016	REXEL USA INC	04/15/24	1,608.79	MW	IS	
AP CHK 00413219	56303R	REYES, LORENA	04/15/24	200.00	MW	IS	
AP CHK 00413220	39655	RIMS SUN RIDGE SYSTEMS INC	04/15/24	61,981.00	MW	IS	
AP CHK 00413221	57786	RK ENGINEERING INC	04/15/24	128,555.42	MW	IS	
AP CHK 00413222	58305R	RK ENGINEERING INC	04/15/24	1,200.00	MW	IS	
AP CHK 00413223	53532	ROBERT HALF	04/15/24	3,360.00	MW	IS	
AP CHK 00413224	56619R	ROBERTSON, JONATHAN	04/15/24	2,508.00	MW	IS	
AP CHK 00413225	10207	ROMAN, MARIANNA	04/15/24	405.00	MW	IS	
AP CHK 00413226	53616	ROMERO, JACOB	04/15/24	1,513.00	MW	IS	
AP CHK 00413227	58304R	RONAN CONSTRUCTION	04/15/24	1,200.00	MW	IS	
AP CHK 00413228	18401	RS AMERICAS INC	04/15/24	276.11	MW	IS	
AP CHK 00413229	1087	SAFETY KLEEN SYSTEMS INC	04/15/24	4,068.30	MW	IS	
AP CHK 00413230	47480	SALLY SWANSON ARCHITECTS IN	04/15/24	9,087.40	MW	IS	
AP CHK 00413231	51614	SAN MATEO CART SERVICE	04/15/24	750.00	MW	IS	
AP CHK 00413232	12544	SAN MATEO COUNTY CONTROLLER	04/15/24	64,030.50	MW	IS	
AP CHK 00413233	56664	SAN MATEO COUNTY FIREFIGHTE	04/15/24	12,457.50	MW	IS	
AP CHK 00413234	9666	SAN MATEO LAWN MOWER SHOP	04/15/24	1,343.66	MW	IS	
AP CHK 00413235	9666	SAN MATEO LAWN MOWER SHOP	04/15/24	3,376.41	MW	IS	
AP CHK 00413236	13987MED	SAN MATEO MEDICAL CENTER	04/15/24	6,300.00	MW	IS	
AP CHK 00413237	55607	SANTANA, BRUNO	04/15/24	3,000.00	MW	IS	
AP CHK 00413238	54717	SANTANA, VALERIA CRISTINA	04/15/24	11,800.00	MW	IS	
AP CHK 00413239	49441	SC FUELS	04/15/24	37,256.60	MW	IS	
AP CHK 00413240	24148	SCHOLASTIC INC	04/15/24	18,399.43	MW	IS	
AP CHK 00413241	55521	SCIANCELEPORE GARCIA, JAZMY	04/15/24	460.00	MW	IS	
AP CHK 00413242	44095	SERVICE PRESS INC	04/15/24	768.62	MW	IS	
AP CHK 00413243	1111	SF - WATER	04/15/24	1,875.00	MW	IS	
AP CHK 00413244	1111	SF - WATER	04/15/24	30,231.83	MW	IS	
AP CHK 00413245	1111	SF - WATER	04/15/24	44,732.87	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00413246	1111	SF - WATER	04/15/24	580,192.91	MW	IS	
AP CHK 00413247	1111	SF - WATER	04/15/24	1,875.00	MW	IS	
AP CHK 00413248	1111	SF - WATER	04/15/24	316.00	MW	IS	
AP CHK 00413249	57655	SHANAHAN, AMY	04/15/24	115.00	MW	IS	
AP CHK 00413250	31449	SHARP ELECTRONICS CORPORATI	04/15/24	7,985.16	MW	IS	
AP CHK 00413251	58310R	SHEN, HUA WEI	04/15/24	884.00	MW	IS	
AP CHK 00413252	8782	SHERROD, RICHARD	04/15/24	4,665.00	MW	IS	
AP CHK 00413253	23742	SHOE DEPOT INC	04/15/24	2,636.94	MW	IS	
AP CHK 00413254	52666	SHRED WORKS INC	04/15/24	1,584.00	MW	IS	
AP CHK 00413255	58299	SILVA, DANIEL	04/15/24	75.00	MW	IS	
AP CHK 00413256	32237	SMART & FINAL STORES LLC	04/15/24	1,457.51	MW	IS	
AP CHK 00413257	18862R	SMELLY MELS PLUMBING INC	04/15/24	2,000.00	MW	IS	
AP CHK 00413258	57698R	SMITH, JACK	04/15/24	260.00	MW	IS	
AP CHK 00413259	54685	SOLAR ART	04/15/24	2,351.00	MW	IS	
AP CHK 00413260	26862	SOUTH BAY REGIONAL PUBLIC S	04/15/24	20,964.00	MW	IS	
AP CHK 00413261	55808	SOUTHERN COUNTIES LUBRICANT	04/15/24	6,015.87	MW	IS	
AP CHK 00413262	57167	SPECIALTY SERVICES	04/15/24	3,035.00	MW	IS	
AP CHK 00413263	55731R	SRC ROOFING	04/15/24	209.00	MW	IS	
AP CHK 00413264	20534	ST FRANCIS ELECTRIC INC	04/15/24	3,493.00	MW	IS	
AP CHK 00413265	37940	STANDARD PLUMBING SUPPLY CO	04/15/24	46.87	MW	IS	
AP CHK 00413266	46375R	STELLAR PLUMBING INC	04/15/24	2,500.00	MW	IS	
AP CHK 00413267	56958JPA	STEPFORD	04/15/24	7,299.47	MW	IS	
AP CHK 00413268	40900	STEVENS BAY AREA DIESEL SER	04/15/24	1,039.19	MW	IS	
AP CHK 00413269	1090	STEWART CHEVROLET CADILLAC	04/15/24	4,512.02	MW	IS	
AP CHK 00413270	41750R	SUMNER, PATRICK	04/15/24	103.00	MW	IS	
AP CHK 00413271	57959	SUN, ROGER	04/15/24	400.00	MW	IS	
AP CHK 00413272	40145R	SUPER ROOFING CO	04/15/24	1,254.00	MW	IS	
AP CHK 00413273	26055R	SVOBODA, PATRICK	04/15/24	250.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00413274	34747	SWINERTON MANAGEMENT & CONS	04/15/24	5,474.00	MW	IS	
AP CHK 00413275	15590	T SHIRT FEVER	04/15/24	3,156.56	MW	IS	
AP CHK 00413276	58309R	TAN, PETER	04/15/24	3,933.13	MW	IS	
AP CHK 00413277	52669	TAYLOR, KENNETH	04/15/24	875.00	MW	IS	
AP CHK 00413278	13852	TELECOMMUNICATIONS ENGINEER	04/15/24	2,887.00	MW	IS	
AP CHK 00413279	42970JPA	TELECOMMUNICATIONS ENGINEER	04/15/24	11,787.75	MW	IS	
AP CHK 00413280	37535	TELEPATH CORPORATION	04/15/24	358.00	MW	IS	
AP CHK 00413281	51891	TETRA TECH INC	04/15/24	3,266.56	MW	IS	
AP CHK 00413282	1201	THOMSON REUTERS WEST	04/15/24	3,147.00	MW	IS	
AP CHK 00413283	41905R	TONE, WILLIAM	04/15/24	195.00	MW	IS	
AP CHK 00413284	39622	TOW, KEVIN	04/15/24	832.00	MW	IS	
AP CHK 00413285	31452	TOWNE FORD	04/15/24	56,040.25	MW	IS	
AP CHK 00413286	53970	TRIDENT K9 CONSULTING	04/15/24	1,200.00	MW	IS	
AP CHK 00413287	26803	TURBO DATA SYSTEMS INC	04/15/24	38,712.03	MW	IS	
AP CHK 00413288	57186	TURNER ADVISEMENT LLC	04/15/24	3,037.50	MW	IS	
AP CHK 00413289	37637	ULINE INC	04/15/24	3,416.16	MW	IS	
AP CHK 00413290	56630	UNDERGROUND REPUBLIC WATER	04/15/24	12,434.88	MW	IS	
AP CHK 00413291	57303	UNIFIED POWER	04/15/24	1,490.00	MW	IS	
AP CHK 00413292	50490	UNITEDHEALTHCARE INSURANCE	04/15/24	373.45	MW	IS	
AP CHK 00413293	32209	UNIVAR SOLUTIONS USA INC	04/15/24	9,208.27	MW	IS	
AP CHK 00413294	56885R	VAZQUEZ ROOFING	04/15/24	209.00	MW	IS	
AP CHK 00413295	3376	VERITIV OPERATING COMPANY	04/15/24	16.48	MW	IS	
AP CHK 00413296	29329	VERIZON WIRELESS SERVICES L	04/15/24	2,909.30	MW	IS	
AP CHK 00413297	29329	VERIZON WIRELESS SERVICES L	04/15/24	141.36	MW	IS	
AP CHK 00413298	29329	VERIZON WIRELESS SERVICES L	04/15/24	188.48	MW	IS	
AP CHK 00413299	29329	VERIZON WIRELESS SERVICES L	04/15/24	47.12	MW	IS	
AP CHK 00413300	29329	VERIZON WIRELESS SERVICES L	04/15/24	152.15	MW	IS	
AP CHK 00413301	29329	VERIZON WIRELESS SERVICES L	04/15/24	499.89	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00413302	29329	VERIZON WIRELESS SERVICES L	04/15/24	3,463.40	MW	IS		
AP CHK 00413303	29329	VERIZON WIRELESS SERVICES L	04/15/24	42.12	MW	IS		
AP CHK 00413304	29329	VERIZON WIRELESS SERVICES L	04/15/24	47.12	MW	IS		
AP CHK 00413305	29329	VERIZON WIRELESS SERVICES L	04/15/24	85.13	MW	IS		
AP CHK 00413306	29329	VERIZON WIRELESS SERVICES L	04/15/24	1,805.93	MW	IS		
AP CHK 00413307	41056R	VIOLA, ANNA MARIE	04/15/24	769.50	MW	IS		
AP CHK 00413308	58306R	VO, BIEU VAN	04/15/24	142.00	MW	IS		
AP CHK 00413309	57939R	W BRADLEY ELECTRIC INC	04/15/24	10,332.52	MW	IS		
AP CHK 00413310	50909R	WATERMAN, TRENTON	04/15/24	305.46	MW	IS		
AP CHK 00413311	50485	WAVE BROADBAND	04/15/24	99.90	MW	IS		
AP CHK 00413312	50485	WAVE BROADBAND	04/15/24	249.95	MW	IS		
AP CHK 00413313	50485	WAVE BROADBAND	04/15/24	99.90	MW	IS		
AP CHK 00413314	50485	WAVE BROADBAND	04/15/24	1,295.00	MW	IS		
AP CHK 00413315	50485	WAVE BROADBAND	04/15/24	1,079.95	MW	IS		
AP CHK 00413316	50485	WAVE BROADBAND	04/15/24	243.51	MW	IS		
AP CHK 00413317	57738	WEST GORRIN, RUTH	04/15/24	800.00	MW	IS		
AP CHK 00413318	30684	WHITE CAP LP	04/15/24	170.05	MW	IS		
AP CHK 00413319	54330	WILLIAMS SCOTSMAN INC	04/15/24	763.19	MW	IS		
AP CHK 00413320	36417R	WILLIAMS, ANNE	04/15/24	721.54	MW	IS		
AP CHK 00413321	25139	WITMER PUBLIC SAFETY GROUP	04/15/24	490.44	MW	IS		
AP CHK 00413322	21984	WONG, ANTHONY	04/15/24	1,242.60	MW	IS		
AP CHK 00413323	41132	WRIGHT, CHARLAYNE	04/15/24	408.00	MW	IS		
AP CHK 00413324	56850R	YIP, WANDA	04/15/24	627.00	MW	IS		
AP CHK 00413325	45328	YONEMOTO, DAVID B	04/15/24	827.00	MW	IS		
AP CHK 00413326	53624	YUEN, NEWTON	04/15/24	1,731.00	MW	IS		
AP CHK 00413327	12694R	ZALINSKIS, KLAUS	04/15/24	700.86	MW	IS		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
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G R A N D T O T A L S:									
		Total Void Machine Written		0.00		Number of Checks Processed:		0	
		Total Void Hand Written		0.00		Number of Checks Processed:		0	
		Total Machine Written		4,115,230.90		Number of Checks Processed:		362	
		Total Hand Written		0.00		Number of Checks Processed:		0	
		Total Reversals		0.00		Number of Checks Processed:		0	
		Total Cancelled		0.00		Number of Checks Processed:		0	
		Total EFTs		0.00		Number of EFTs Processed:		0	
		Total EPAYs		0.00		Number of EPAYs Processed:		0	
		G R A N D T O T A L		4,115,230.90					

CANCELLED CHECK:

413018	14035R	ALLELEA CABILES	\$1,558.79
413200	1659	PETERSON	<u>\$7,102.00</u>
TOTAL:			\$4,106,570.11

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
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AP CHK 00413328	58347	DALY CITY PUBLIC LIBRARY AS	04/25/24	2,500.00	MW	IS		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	2,500.00	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 2,500.00

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00413329	58262	120WATER INC	04/30/24	55,000.00	MW	IS	
AP CHK 00413330	25627	A S F ELECTRIC INC	04/30/24	3,212.50	MW	IS	
AP CHK 00413331	42376R	ACE PLUMBING AND ROOTER INC	04/30/24	2,000.00	MW	IS	
AP CHK 00413332	58340	ACME PACIFIC REPAIRS INC	04/30/24	973.43	MW	IS	
AP CHK 00413333	53561	ACTION TOWING	04/30/24	1,006.00	MW	IS	
AP CHK 00413334	5034	ADAMSON POLICE PRODUCTS	04/30/24	25,178.42	MW	IS	
AP CHK 00413335	14004	ALERT PEST CONTROL COMPANY	04/30/24	538.00	MW	IS	
AP CHK 00413336	49642	ALL CITY MANAGEMENT SERVICE	04/30/24	8,852.82	MW	IS	
AP CHK 00413337	35909	ALL IN ONE POSTER COMPANY I	04/30/24	1,016.62	MW	IS	
AP CHK 00413338	37095	ALL INDUSTRIAL ELECTRIC SUP	04/30/24	1,555.70	MW	IS	
AP CHK 00413339	37116	ALPHA ANALYTICAL LABORATORI	04/30/24	9,803.50	MW	IS	
AP CHK 00413340	37981	ALS SERVICES USA CORP	04/30/24	34.65	MW	IS	
AP CHK 00413341	56231	AMAZON CAPITAL SERVICES INC	04/30/24	14,257.91	MW	IS	
AP CHK 00413342	2083	AMERICA COPY & PRINTING CO	04/30/24	1,020.74	MW	IS	
AP CHK 00413343	36647R	AMERICAN HOME RENEWAL INC	04/30/24	776.87	MW	IS	
AP CHK 00413344	14988	AMERICAN TOWER CORPORATION	04/30/24	9,061.34	MW	IS	
AP CHK 00413345	42310	AMERINAT	04/30/24	326.70	MW	IS	
AP CHK 00413346	24868	ANIXTER INC	04/30/24	2,956.80	MW	IS	
AP CHK 00413347	46585	ANTHEM BLUE CROSS	04/30/24	111.40	MW	IS	
AP CHK 00413348	46585	ANTHEM BLUE CROSS	04/30/24	124.20	MW	IS	
AP CHK 00413349	57047R	APOLLO ROOFING CO	04/30/24	209.00	MW	IS	
AP CHK 00413350	53563	ARANDA, MILLIE	04/30/24	1,010.00	MW	IS	
AP CHK 00413351	35117	ARROWHEAD FORENSICS	04/30/24	438.29	MW	IS	
AP CHK 00413352	32577	AT&T	04/30/24	7,409.66	MW	IS	
AP CHK 00413353	32577	AT&T	04/30/24	363.78	MW	IS	
AP CHK 00413354	45508JPA	AT&T	04/30/24	12,620.03	MW	IS	
AP CHK 00413355	47003	AT&T	04/30/24	141.51	MW	IS	
AP CHK 00413356	47003	AT&T	04/30/24	136.16	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00413357	6413	AT&T MOBILITY	04/30/24	1,327.92	MW	IS	
AP CHK 00413358	6413	AT&T MOBILITY	04/30/24	2,329.45	MW	IS	
AP CHK 00413359	6413	AT&T MOBILITY	04/30/24	804.80	MW	IS	
AP CHK 00413360	6413	AT&T MOBILITY	04/30/24	5,271.63	MW	IS	
AP CHK 00413361	6413	AT&T MOBILITY	04/30/24	112.16	MW	IS	
AP CHK 00413362	6413	AT&T MOBILITY	04/30/24	141.81	MW	IS	
AP CHK 00413363	6413	AT&T MOBILITY	04/30/24	861.31	MW	IS	
AP CHK 00413364	58338	ATHENA LEADERSHIP COACHING	04/30/24	2,739.00	MW	IS	
AP CHK 00413365	53625	AVENU	04/30/24	1,887.81	MW	IS	
AP CHK 00413366	1232	BAKER & TAYLOR COMPANY INC	04/30/24	10,096.28	MW	IS	
AP CHK 00413367	53211	BALANCE FITNESS	04/30/24	4,535.46	MW	IS	
AP CHK 00413368	7950	BAY AREA AIR QUALITY MANAGE	04/30/24	1,285.00	MW	IS	
AP CHK 00413369	19892	BAY AREA PAVING COMPANY INC	04/30/24	9,600.00	MW	IS	
AP CHK 00413370	1562	BAY AREA WATER SUPPLY & CON	04/30/24	3,392.75	MW	IS	
AP CHK 00413371	38585	BFI OF CALIFORNIA INC	04/30/24	2,747.64	MW	IS	
AP CHK 00413372	44418	BIG GUYS TOWING	04/30/24	3,400.00	MW	IS	
AP CHK 00413373	19200	BIRITE FOODSERVICE DISTRIBU	04/30/24	7,691.38	MW	IS	
AP CHK 00413374	20204	BKF ENGINEERS	04/30/24	644.25	MW	IS	
AP CHK 00413375	22205	BLACKSTONE PUBLISHING	04/30/24	350.60	MW	IS	
AP CHK 00413376	58348	BMW MOTORCYCLES OF SAN FRAN	04/30/24	4,937.82	MW	IS	
AP CHK 00413377	57279	BOYS AND GIRLS CLUBS OF THE	04/30/24	20,000.00	MW	IS	
AP CHK 00413378	56068	BRADSHAW CONSTRUCTION	04/30/24	6,952.50	MW	IS	
AP CHK 00413379	21300	BRISBANE RECYCLING CO INC	04/30/24	471.36	MW	IS	
AP CHK 00413380	3349	BROADMOOR LANDSCAPE SUPPLY	04/30/24	972.95	MW	IS	
AP CHK 00413381	3064	BROWN & CALDWELL INC	04/30/24	5,032.13	MW	IS	
AP CHK 00413382	33981	CAGWIN & DORWARD	04/30/24	377.00	MW	IS	
AP CHK 00413383	5642	CAL STEAM	04/30/24	5,217.55	MW	IS	
AP CHK 00413384	36927	CALCON SYSTEMS INC	04/30/24	6,790.26	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00413385	1196	CALIFORNIA WATER SERVICE CO	04/30/24	36.86	MW	IS	
AP CHK 00413386	1196	CALIFORNIA WATER SERVICE CO	04/30/24	117.44	MW	IS	
AP CHK 00413387	48351	CAVENDISH SQUARE PUBLISHING	04/30/24	408.82	MW	IS	
AP CHK 00413388	28636	CDW GOVERNMENT INC	04/30/24	18.42	MW	IS	
AP CHK 00413389	42277	CEL ANALYTICAL INC	04/30/24	3,089.00	MW	IS	
AP CHK 00413390	48009	CENGAGE LEARNING INC / GALE	04/30/24	127.91	MW	IS	
AP CHK 00413391	1403	CENTER FOR INDEPENDENCE	04/30/24	9,359.00	MW	IS	
AP CHK 00413392	24769	CENTER POINT LARGE PRINT	04/30/24	72.00	MW	IS	
AP CHK 00413393	40597R	CENTRAL ROOFING INC	04/30/24	209.00	MW	IS	
AP CHK 00413394	31956	CENTRAL VALLEY BUSINESS FOR	04/30/24	154.91	MW	IS	
AP CHK 00413395	58327R	CHANG, WIN	04/30/24	3,414.58	MW	IS	
AP CHK 00413396	57662	CINTAS CORPORATE SERVICES I	04/30/24	1,024.00	MW	IS	
AP CHK 00413397	51204	CINTAS CORPORATION	04/30/24	2,038.24	MW	IS	
AP CHK 00413398	3678	CINTAS CORPORATION #464	04/30/24	3,082.09	MW	IS	
AP CHK 00413399	25602	CITY OF DALY CITY	04/30/24	3,605.07	MW	IS	
AP CHK 00413400	2799	CITY OF DALY CITY	04/30/24	444.00	MW	IS	
AP CHK 00413401	28211	CITY OF PACIFICA	04/30/24	17,056.80	MW	IS	
AP CHK 00413402	48517	COMCAST	04/30/24	174.73	MW	IS	
AP CHK 00413403	48645	COMCAST	04/30/24	99.00	MW	IS	
AP CHK 00413404	52652	COMCAST	04/30/24	177.12	MW	IS	
AP CHK 00413405	56468	COMCAST	04/30/24	221.20	MW	IS	
AP CHK 00413406	56468	COMCAST	04/30/24	211.20	MW	IS	
AP CHK 00413407	56653	COMCAST	04/30/24	200.95	MW	IS	
AP CHK 00413408	56654	COMCAST	04/30/24	206.20	MW	IS	
AP CHK 00413409	12578	COMPLETE LINEN SERVICES INC	04/30/24	421.08	MW	IS	
AP CHK 00413410	2930	CONTRACTORS ELECTRICAL DIST	04/30/24	1,141.00	MW	IS	
AP CHK 00413411	58326R	CONWAY, FE C	04/30/24	1,215.98	MW	IS	
AP CHK 00413412	34500R	CORBITT, JOHN	04/30/24	250.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00413413	56253	CORE & MAIN LP	04/30/24	1,455.41	MW	IS	
AP CHK 00413414	27948	COTTON SHIRES AND ASSOCIATE	04/30/24	2,062.00	MW	IS	
AP CHK 00413415	14930	COUNTY OF SAN MATEO	04/30/24	246.76	MW	IS	
AP CHK 00413416	21727	COUNTY OF SAN MATEO	04/30/24	345.00	MW	IS	
AP CHK 00413417	43157JPA	COUNTY OF SAN MATEO	04/30/24	1,781.84	MW	IS	
AP CHK 00413418	42324	CRIME SCENE CLEANERS INC	04/30/24	390.00	MW	IS	
AP CHK 00413419	48323	CRYSTAL CREAMERY	04/30/24	1,651.65	MW	IS	
AP CHK 00413420	28906	CSG CONSULTANTS INC	04/30/24	9,000.00	MW	IS	
AP CHK 00413421	19907	CWEA-TCP	04/30/24	211.00	MW	IS	
AP CHK 00413422	1836	DAILY JOURNAL CORPORATION	04/30/24	324.00	MW	IS	
AP CHK 00413423	2285	DALY CITY COLMA CHAMBER OF	04/30/24	2,250.00	MW	IS	
AP CHK 00413424	26661	DALY CITY PAL	04/30/24	70.00	MW	IS	
AP CHK 00413425	48520	DALY CITY PARTNERSHIP	04/30/24	25,935.12	MW	IS	
AP CHK 00413426	36807	DALY CITY TEST ONLY	04/30/24	280.00	MW	IS	
AP CHK 00413427	1793	DALY CITY TOOL MART	04/30/24	181.29	MW	IS	
AP CHK 00413428	16723	DEPARTMENT OF HOUSING & COM	04/30/24	6,685.00	MW	IS	
AP CHK 00413429	1299	DEPARTMENT OF JUSTICE	04/30/24	780.00	MW	IS	
AP CHK 00413430	56134	DEPARTMENT OF JUSTICE	04/30/24	75.00	MW	IS	
AP CHK 00413431	20552	DEWEY PEST CONTROL INC	04/30/24	3,258.00	MW	IS	
AP CHK 00413432	58337R	DIAZ, MARIA L	04/30/24	981.00	MW	IS	
AP CHK 00413433	1612	DIRECTO, RAFAEL	04/30/24	6,870.00	MW	IS	
AP CHK 00413434	26138R	DISCOUNT PLUMBING & HEATING	04/30/24	10,000.00	MW	IS	
AP CHK 00413435	47857	DIVISION OF THE STATE ARCHI	04/30/24	398.02	MW	IS	
AP CHK 00413436	58350	DOMINI HOSKINS BLACK HISTOR	04/30/24	250.00	MW	IS	
AP CHK 00413437	56916	DORMAN ASSOCIATES INC	04/30/24	6,325.00	MW	IS	
AP CHK 00413438	30629LAW	DOWNEY BRAND ATTORNEYS LLP	04/30/24	23,226.00	MW	IS	
AP CHK 00413439	57393	DTA	04/30/24	13,555.83	MW	IS	
AP CHK 00413440	48177	EAST BAY TIRE CO	04/30/24	6,118.54	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00413441	54143	EKI ENVIRONMENT & WATER	04/30/24	3,958.76	MW	IS	
AP CHK 00413442	G1DEFIESTA	EMPLOYMENT DEVELOPMENT DEPA	04/30/24	2,221.80	MW	IS	
AP CHK 00413443	56611	ENTARA CORPORATION	04/30/24	4,105.70	MW	IS	
AP CHK 00413444	31414	ENV SERVICES INC	04/30/24	773.13	MW	IS	
AP CHK 00413445	3786	ENVIRONMENTAL RESOURCE ASSO	04/30/24	1,241.45	MW	IS	
AP CHK 00413446	1049	EQUIFAX INFORMATION SVCS LL	04/30/24	50.00	MW	IS	
AP CHK 00413447	57821R	EQUINOX ROOFING	04/30/24	209.00	MW	IS	
AP CHK 00413448	56435	ESO SOLUTIONS INC	04/30/24	667.58	MW	IS	
AP CHK 00413449	44830	FARAGO, ANDREW	04/30/24	250.00	MW	IS	
AP CHK 00413450	56904R	FARRAR, DAVID	04/30/24	720.00	MW	IS	
AP CHK 00413451	36077	FASTENAL COMPANY	04/30/24	932.51	MW	IS	
AP CHK 00413452	19787	FIRST CHOICE COFFEE SERVICE	04/30/24	456.35	MW	IS	
AP CHK 00413453	55643	FLORIAN INDUSTRIES INC	04/30/24	163.88	MW	IS	
AP CHK 00413454	11813	FOLGER GRAPHICS	04/30/24	2,122.16	MW	IS	
AP CHK 00413455	G1TODARO	FRANCHISE TAX BOARD	04/30/24	1,108.22	MW	IS	
AP CHK 00413456	58325R	GALA, ELEANOR VERGADA	04/30/24	300.00	MW	IS	
AP CHK 00413457	56170	GAVIN'S PAINTING	04/30/24	11,857.09	MW	IS	
AP CHK 00413458	48247	GCS ENVIRONMENTAL EQUIPMENT	04/30/24	630.09	MW	IS	
AP CHK 00413459	4581	GOLDEN BAY CONSTRUCTION INC	04/30/24	16,016.16	MW	IS	
AP CHK 00413460	1754	GRAINGER INC	04/30/24	5,811.03	MW	IS	
AP CHK 00413461	41984R	GRAND ROOFING COMPANY INC	04/30/24	209.00	MW	IS	
AP CHK 00413462	1571	GRANITEROCK	04/30/24	5,781.20	MW	IS	
AP CHK 00413463	29425	GRAPHTECH GRAPHICS	04/30/24	476.91	MW	IS	
AP CHK 00413464	22404	GREG'S TRUCKING SERVICE INC	04/30/24	3,983.54	MW	IS	
AP CHK 00413465	30894	GRM	04/30/24	3,137.86	MW	IS	
AP CHK 00413466	57219	GSW CONSTRUCTION INC	04/30/24	17,945.00	MW	IS	
AP CHK 00413467	58335R	HABIT BURGER GRILL, THE	04/30/24	419.00	MW	IS	
AP CHK 00413468	2223	HACH COMPANY	04/30/24	5,390.87	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00413469	57302	HALEY AND ALDRICH INC	04/30/24	11,665.65	MW	IS	
AP CHK 00413470	57852	HAMMEL GREEN AND ABRAHAMSON	04/30/24	22,724.25	MW	IS	
AP CHK 00413471	52074	HARD DRIVE GRAPHICS	04/30/24	753.18	MW	IS	
AP CHK 00413472	58142	HASA INC	04/30/24	37,458.02	MW	IS	
AP CHK 00413473	23318	HERC RENTALS INC	04/30/24	1,118.26	MW	IS	
AP CHK 00413474	58275	HERITAGE LANDSCAPE SUPPLY G	04/30/24	125.39	MW	IS	
AP CHK 00413475	17021	HF&H CONSULTANTS LLC	04/30/24	31,950.00	MW	IS	
AP CHK 00413476	32874R	HIGHLAND CONSTRUCTION CO	04/30/24	209.00	MW	IS	
AP CHK 00413477	49700	HILL BROTHERS CHEMICAL CO	04/30/24	2,983.26	MW	IS	
AP CHK 00413478	54590	HOME DEPOT PRO, THE	04/30/24	5,397.14	MW	IS	
AP CHK 00413479	58322R	HOME SMART CONSTRUCTION	04/30/24	262.70	MW	IS	
AP CHK 00413480	56109	HONEY BUCKET	04/30/24	460.98	MW	IS	
AP CHK 00413481	57444REN	HUB COMMUNITY CORPORATION,	04/30/24	191.22	MW	IS	
AP CHK 00413482	31781	INNOVATIVE CLAIM SOLUTIONS	04/30/24	16,032.17	MW	IS	
AP CHK 00413483	14932	INTERSTATE BATTERY SYSTEM O	04/30/24	330.14	MW	IS	
AP CHK 00413484	58351R	ISHAQ, ALBERT A	04/30/24	40.00	MW	IS	
AP CHK 00413485	31080R	ISLANDER, STEPHEN	04/30/24	500.00	MW	IS	
AP CHK 00413486	47002MED	KAISER PERMANENTE	04/30/24	3,392.18	MW	IS	
AP CHK 00413487	57735	KAPWA BAKING COMPANY	04/30/24	400.00	MW	IS	
AP CHK 00413488	58342R	KARL JOURNEY	04/30/24	500.00	MW	IS	
AP CHK 00413489	39604	KIMBALL MIDWEST	04/30/24	259.55	MW	IS	
AP CHK 00413490	58321R	KIMCO REALTY OP LLC	04/30/24	13,233.72	MW	IS	
AP CHK 00413491	13776	LANGUAGE LINE SERVICES	04/30/24	36.20	MW	IS	
AP CHK 00413492	33497	LEGACY MECHANICAL & ENERGY	04/30/24	2,447.00	MW	IS	
AP CHK 00413493	45083	LEHR	04/30/24	4,082.54	MW	IS	
AP CHK 00413494	58349R	LI, WENCHANG	04/30/24	45.00	MW	IS	
AP CHK 00413495	44624	LIBERTY PROCESS EQUIPMENT I	04/30/24	10,300.48	MW	IS	
AP CHK 00413496	12906LAW	LIEBERT CASSIDY WHITMORE	04/30/24	12,475.70	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00413497	14431	LINDE INC	04/30/24	9,406.25	MW	IS	
AP CHK 00413498	29332	LORAL LANDSCAPING	04/30/24	25,947.00	MW	IS	
AP CHK 00413499	49703R	MA, ADRIAN	04/30/24	248.29	MW	IS	
AP CHK 00413500	58328R	MARY ALEXANDER & DELFIN HER	04/30/24	359.00	MW	IS	
AP CHK 00413501	56594	MASAMORI, DARLENE	04/30/24	1,080.00	MW	IS	
AP CHK 00413502	54358	MAVERICK NETWORKS INC	04/30/24	577.07	MW	IS	
AP CHK 00413503	14277	MAZE & ASSOCIATES INC	04/30/24	14,614.00	MW	IS	
AP CHK 00413504	15393	MCMASTER-CARR	04/30/24	153.48	MW	IS	
AP CHK 00413505	58320R	MCMASTERS, PAULA	04/30/24	40.00	MW	IS	
AP CHK 00413506	37348	METROPOLITAN ELECTRICAL CON	04/30/24	1,600.00	MW	IS	
AP CHK 00413507	22863	MIDWEST TAPE INC	04/30/24	1,072.82	MW	IS	
AP CHK 00413508	38922	MISSIONSQUARE - 801447	04/30/24	178,595.15	MW	IS	
AP CHK 00413509	38922	MISSIONSQUARE - 801447	04/30/24	110,581.76	MW	IS	
AP CHK 00413510	38922	MISSIONSQUARE - 801447	04/30/24	1,575.00	MW	IS	
AP CHK 00413511	38922	MISSIONSQUARE - 801447	04/30/24	2,250.00	MW	IS	
AP CHK 00413512	38922	MISSIONSQUARE - 801447	04/30/24	7,000.00	MW	IS	
AP CHK 00413513	21117	MMANC	04/30/24	95.00	MW	IS	
AP CHK 00413514	54357	MOBILE BEACON	04/30/24	4,440.00	MW	IS	
AP CHK 00413515	58332R	MOK, FANNIE	04/30/24	4,909.00	MW	IS	
AP CHK 00413516	58291	MOLEAER INC	04/30/24	37,000.00	MW	IS	
AP CHK 00413517	57880R	MP ROOFING	04/30/24	209.00	MW	IS	
AP CHK 00413518	39868R	MR ROOFING INC	04/30/24	209.00	MW	IS	
AP CHK 00413519	15210	MUNICIPAL MAINTENANCE EQUIP	04/30/24	1,467.86	MW	IS	
AP CHK 00413520	58341	NAPA AUTO PARTS	04/30/24	62.99	MW	IS	
AP CHK 00413521	6850	NATIONAL BUSINESS FURNITURE	04/30/24	1,632.23	MW	IS	
AP CHK 00413522	58330R	NEVES, SEAN J	04/30/24	2,638.00	MW	IS	
AP CHK 00413523	58343R	NGUYEN, JONATHAN	04/30/24	500.00	MW	IS	
AP CHK 00413524	58336R	NICK & NORA	04/30/24	419.00	MW	IS	

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AP CHK 00413525	58329R	NORCAL ROOFING SERVICES INC	04/30/24	209.00	MW	IS	
AP CHK 00413526	25761	NORTHERN SAFETY CO INC	04/30/24	133.37	MW	IS	
AP CHK 00413527	54672	OCEAN TREASURES SERVICING I	04/30/24	490.09	MW	IS	
AP CHK 00413528	30978	OCT WATER QUALITY ACADEMY	04/30/24	20,700.00	MW	IS	
AP CHK 00413529	40765RJPA	ODLE, JOHN	04/30/24	720.00	MW	IS	
AP CHK 00413530	56820	ODP BUSINESS SOLUTIONS LLC	04/30/24	2,369.59	MW	IS	
AP CHK 00413531	56821	ODP BUSINESS SOLUTIONS LLC	04/30/24	114.88	MW	IS	
AP CHK 00413532	56822	ODP BUSINESS SOLUTIONS LLC	04/30/24	2,342.62	MW	IS	
AP CHK 00413533	58180	ODP BUSINESS SOLUTIONS LLC	04/30/24	117.17	MW	IS	
AP CHK 00413534	58292	OPENTIP	04/30/24	4,298.39	MW	IS	
AP CHK 00413535	56335	OPERATIONAL TECHNICAL SERVI	04/30/24	74,516.40	MW	IS	
AP CHK 00413536	56284R	OUM, HOWARD	04/30/24	976.57	MW	IS	
AP CHK 00413537	32927	PACIFIC FIRE SAFE FIRE EXTI	04/30/24	694.47	MW	IS	
AP CHK 00413538	1216	PACIFIC GAS & ELECTRIC	04/30/24	323,950.69	MW	IS	
AP CHK 00413539	1216	PACIFIC GAS & ELECTRIC	04/30/24	95.52	MW	IS	
AP CHK 00413540	29252	PACIFIC PRODUCE INC	04/30/24	3,480.65	MW	IS	
AP CHK 00413541	58293	PALINES, GARNET KELLY	04/30/24	175.00	MW	IS	
AP CHK 00413542	57264	PAN, PHYLLIS	04/30/24	360.00	MW	IS	
AP CHK 00413543	36907R	PATOLO, MICHAEL	04/30/24	113.00	MW	IS	
AP CHK 00413544	57508	PDQ.COM CORPORATION	04/30/24	1,500.00	MW	IS	
AP CHK 00413545	57663	PEOPLES ASSOCIATES STRUCTUR	04/30/24	9,800.00	MW	IS	
AP CHK 00413546	19678	PERS LONG TERM CARE PROGRAM	04/30/24	175.55	MW	IS	
AP CHK 00413547	1659	PETERSON	04/30/24	3,551.00	MW	IS	
AP CHK 00413548	47044	PETERSON TRUCKS INC	04/30/24	256.98	MW	IS	
AP CHK 00413549	58344R	PHAM, DAO	04/30/24	500.00	MW	IS	
AP CHK 00413550	58339	PILARE, GERALD	04/30/24	75.00	MW	IS	
AP CHK 00413551	49027	PLACEWORKS INC	04/30/24	3,687.50	MW	IS	
AP CHK 00413552	55152R	PLANET FITNESS	04/30/24	25.00	MW	IS	

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AP CHK 00413553	36106	POLYDYNE INC	04/30/24	27,464.29	MW	IS	
AP CHK 00413554	53942	PREFERRED ALLIANCE INC	04/30/24	1,020.12	MW	IS	
AP CHK 00413555	56954R	PRIME ROOFING COMPANY	04/30/24	209.00	MW	IS	
AP CHK 00413556	2364	PROJECT SENTINEL	04/30/24	8,585.54	MW	IS	
AP CHK 00413557	34637	PROMOTABLES LLC	04/30/24	130.99	MW	IS	
AP CHK 00413558	53664	PROPRINT	04/30/24	983.62	MW	IS	
AP CHK 00413559	1143	PUMP REPAIR SERVICE	04/30/24	142,414.48	MW	IS	
AP CHK 00413560	54044	QUADIENT LEASING USA INC	04/30/24	712.33	MW	IS	
AP CHK 00413561	27398	R & S ERECTION NORTH PENINS	04/30/24	949.75	MW	IS	
AP CHK 00413562	53395R	RAIKAR, TINA	04/30/24	102.62	MW	IS	
AP CHK 00413563	48668JPA	RAVNTECH CORPORATION	04/30/24	558.05	MW	IS	
AP CHK 00413564	58191	RDA CONSULTING	04/30/24	21,200.00	MW	IS	
AP CHK 00413565	55298	RDO EQUIPMENT CO	04/30/24	477.30	MW	IS	
AP CHK 00413566	32503R	REES, JOSHUA	04/30/24	252.00	MW	IS	
AP CHK 00413567	53208R	RENEWAL BY ANDERSON	04/30/24	669.14	MW	IS	
AP CHK 00413568	58260R	REPUBLIC SERVICES	04/30/24	419.00	MW	IS	
AP CHK 00413569	58172	REPUBLIC SERVICES INC	04/30/24	3,164.28	MW	IS	
AP CHK 00413570	57786	RK ENGINEERING INC	04/30/24	70,298.68	MW	IS	
AP CHK 00413571	57809	ROADWAY CONSTRUCTION INC	04/30/24	36,359.83	MW	IS	
AP CHK 00413572	53532	ROBERT HALF	04/30/24	3,360.00	MW	IS	
AP CHK 00413573	56632	RSG INC	04/30/24	3,743.75	MW	IS	
AP CHK 00413574	22771	S & S WORLDWIDE INC	04/30/24	484.46	MW	IS	
AP CHK 00413575	52843R	S F UNDERGROUND	04/30/24	4,000.00	MW	IS	
AP CHK 00413576	41460	SABRE BACKFLOW LLC	04/30/24	399.72	MW	IS	
AP CHK 00413577	1087	SAFETY KLEEN SYSTEMS INC	04/30/24	1,693.11	MW	IS	
AP CHK 00413578	1643	SAN MATEO COUNTY ENVIRONMEN	04/30/24	2,465.00	MW	IS	
AP CHK 00413579	1074	SAN MATEO COUNTY FIRE CHIEF	04/30/24	2,303.64	MW	IS	
AP CHK 00413580	35246	SAN MATEO COUNTY SHERIFFS O	04/30/24	11,871.00	MW	IS	

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AP CHK 00413581	GIMARTINEZ	SAN MATEO COUNTY SHERIFF	04/30/24	112.50	MW	IS	
AP CHK 00413582	1790	SAN MATEO COUNTY TRANSIT DI	04/30/24	47,521.58	MW	IS	
AP CHK 00413583	57841R	SARCENO, JOCELYN	04/30/24	400.00	MW	IS	
AP CHK 00413584	49441	SC FUELS	04/30/24	38,123.19	MW	IS	
AP CHK 00413585	31449	SHARP ELECTRONICS CORPORATI	04/30/24	8,362.04	MW	IS	
AP CHK 00413586	49695	SHRED IT USA	04/30/24	198.09	MW	IS	
AP CHK 00413587	52666	SHRED WORKS INC	04/30/24	79.00	MW	IS	
AP CHK 00413588	58319R	SHUM, CLAIRE	04/30/24	650.00	MW	IS	
AP CHK 00413589	51449	SIMPSON GUMPERTZ & HEGER IN	04/30/24	8,165.00	MW	IS	
AP CHK 00413590	52783R	SKY ROOF INC	04/30/24	209.00	MW	IS	
AP CHK 00413591	46741	SOUTH BAY FOUNDRY INC	04/30/24	1,254.80	MW	IS	
AP CHK 00413592	55808	SOUTHERN COUNTIES LUBRICANT	04/30/24	12,804.55	MW	IS	
AP CHK 00413593	37940	STANDARD PLUMBING SUPPLY CO	04/30/24	210.48	MW	IS	
AP CHK 00413594	56958JPA	STEPFORD	04/30/24	1,215.16	MW	IS	
AP CHK 00413595	45084	STEPFORD INC	04/30/24	2,318.75	MW	IS	
AP CHK 00413596	23112	STERLING	04/30/24	164.64	MW	IS	
AP CHK 00413597	1090	STEWART CHEVROLET CADILLAC	04/30/24	327.32	MW	IS	
AP CHK 00413598	58323R	STURDY HOME BUILDERS	04/30/24	4,909.00	MW	IS	
AP CHK 00413599	44749	SUNBELT RENTALS INC	04/30/24	548.88	MW	IS	
AP CHK 00413600	51439	SWEET DELIGHT BAKERY	04/30/24	948.75	MW	IS	
AP CHK 00413601	29237	SYNAGRO WEST LLC	04/30/24	29,599.22	MW	IS	
AP CHK 00413602	45319	T MOBILE USA INC	04/30/24	150.00	MW	IS	
AP CHK 00413603	24619	TALX UC EXPRESS	04/30/24	394.19	MW	IS	
AP CHK 00413604	13852	TELECOMMUNICATIONS ENGINEER	04/30/24	3,024.50	MW	IS	
AP CHK 00413605	42970JPA	TELECOMMUNICATIONS ENGINEER	04/30/24	17,164.25	MW	IS	
AP CHK 00413606	19071	TEREX SERVICES	04/30/24	425.00	MW	IS	
AP CHK 00413607	51891	TETRA TECH INC	04/30/24	13,214.03	MW	IS	
AP CHK 00413608	31452	TOWNE FORD	04/30/24	104,134.93	MW	IS	

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AP CHK 00413609	52033	TRIEPEI SMITH & ASSOCIATES	04/30/24	3,691.18	MW	IS	
AP CHK 00413610	58334R	TSE, JUSTIN B & ANNA	04/30/24	259.19	MW	IS	
AP CHK 00413611	55026	ULTIMATE TRAINING MUNITIONS	04/30/24	3,801.37	MW	IS	
AP CHK 00413612	56630	UNDERGROUND REPUBLIC WATER	04/30/24	9,015.54	MW	IS	
AP CHK 00413613	41809	VESTRA RESOURCES INC	04/30/24	419.25	MW	IS	
AP CHK 00413614	21135R	VIRAY, ANASTACIA	04/30/24	500.00	MW	IS	
AP CHK 00413615	57426	VOLER STRATEGIC ADVISORS IN	04/30/24	10,000.00	MW	IS	
AP CHK 00413616	58333R	VON HELLION, HANK AND ELISE	04/30/24	1,049.89	MW	IS	
AP CHK 00413617	36355	WASTEWATER SOLUTIONS INC	04/30/24	4,125.00	MW	IS	
AP CHK 00413618	50485	WAVE BROADBAND	04/30/24	95.95	MW	IS	
AP CHK 00413619	50485	WAVE BROADBAND	04/30/24	249.95	MW	IS	
AP CHK 00413620	58346	WESCO RECEIVABLES CORP	04/30/24	1,398.40	MW	IS	
AP CHK 00413621	39237	WEST COAST CODE CONSULTANTS	04/30/24	24,430.80	MW	IS	
AP CHK 00413622	36888	WESTERN TRUCK FABRICATION I	04/30/24	17,224.38	MW	IS	
AP CHK 00413623	1095	WESTLAKE ECO SOFT-TOUCH	04/30/24	616.45	MW	IS	
AP CHK 00413624	30684	WHITE CAP LP	04/30/24	2,868.18	MW	IS	
AP CHK 00413625	58318R	WHITE-RAFFOUL, JOSEPH	04/30/24	194.00	MW	IS	
AP CHK 00413626	56711	WILLIAM K FAISST CONSULTING	04/30/24	14,026.25	MW	IS	
AP CHK 00413627	58324R	WONG, ELENA	04/30/24	400.00	MW	IS	
AP CHK 00413628	53426	WRECO	04/30/24	21,855.75	MW	IS	
AP CHK 00413629	56551R	YOC, OSWALDO	04/30/24	400.00	MW	IS	
AP CHK 00413630	37796R	YU, ELLEN	04/30/24	300.00	MW	IS	
AP CHK 00413631	58331R	YUEN, KRISHNA K	04/30/24	209.00	MW	IS	
AP CHK 00413632	4510	ZAP MANUFACTURING INC	04/30/24	238.76	MW	IS	
AP CHK 00413633	58345R	ZHOU, JIALIANG	04/30/24	500.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
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G R A N D T O T A L S:									
		Total Void Machine Written		0.00		Number of Checks Processed:		0	
		Total Void Hand Written		0.00		Number of Checks Processed:		0	
		Total Machine Written		2,338,602.11		Number of Checks Processed:		305	
		Total Hand Written		0.00		Number of Checks Processed:		0	
		Total Reversals		0.00		Number of Checks Processed:		0	
		Total Cancelled		0.00		Number of Checks Processed:		0	
		Total EFTs		0.00		Number of EFTs Processed:		0	
		Total EPAYs		0.00		Number of EPAYs Processed:		0	
		G R A N D T O T A L		2,338,602.11					



City Council Agenda Report

Item # _____

Meeting Date: May 13, 2024

Subject: Public Hearing - Proposed Increases and Updates to the Daly City Master Fee Schedule

Recommended Action

Staff recommends that the City Council adopt a resolution approving the proposed increases and updates to the Daly City Master Fee Schedule.

Background

In 2022, the City Council agreed to review any proposed increases and updates to the Fee Schedule on an annual basis. Additionally, Council agreed with staff's recommendation to update the user fees incorporated into the Master Fee Schedule at an amount consistent with the negotiated Cost of Living Adjustment (COLA). The City Council last adopted the Daly City Master Fee Schedule for FY 2024 during the May 8th, 2023 meeting.

Discussion

Finance staff asked Departments to review and update the Master Fee Schedule. All the proposed updates and increases are included in Attachment A, Proposed FY 2025 Daly City Master Fee Schedule – Edited, and Attachment B, Proposed FY 2025 Daly City Master Fee Schedule – Clean.

The COLA for FY 2025 is four percent (4%), and Finance staff asked Departments with user fees to review whether to apply the 4% increase to their development fees and other permits, charges, and enforcement services. Most of the user fees, including fees in Building, Code Enforcement, Fire, Planning, and Public Works are recommended to increase by 4%. However, some select fees such as those in the Finance Department and the Police department are proposed to increase by varying degrees given the nature of the fees.

Finance staff also asked the Library Department and the Recreation Department if they had any program fee changes, which were not a part of the Fee Study in 2022. The Library Department had minor updates, including eliminating one fee and the transition of one fee from a third-party service to the City. The Recreation Department took this opportunity to make edits to a small handful of their fees.

Any fees operating outside of the 4% COLA increase, such as those from the Recreation Department, the Police Department, and the Finance Department, have their reasoning explained in Attachment C.

At this time, staff is not recommending changes to the AB 1600 fees or the fees in the Department of Water and Wastewater Resources (with the exception of removing from the Schedule those now outside the City's purview), as these are being considered separately.

Finally, as part of the Master Fee Schedule update, each Department reviewed their fees and ensure that the Master Fee Schedule appropriately summarized their existing fees. Thus, there have been

City Council Agenda Report

Subject: Public Hearing - Proposed Increases and Updates to the Daly City Master Fee Schedule

Meeting Date: May 13, 2024

Page 2 of 2

some additional edits and explanatory footnotes added to fees controlled by outside agencies or regulations.

The majority of these changes are proposed to take effect on July 1st. However, certain annual fees will take effect on January 1st. Planning fees are subject to Government Code and will not take effect until 60 days after adoption.

Fiscal Impact

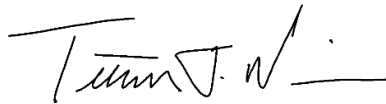
Fee increases will be accounted for in the department revenue estimates for FY 2025, the budget for which will be brought before City Council for approval.

Summary/Conclusion

Staff recommends that the City Council adopt a resolution approving the proposed updates and increases to the Master Fee Schedule as listed in Attachment A.

Staff is available to provide any additional information desired by the Mayor or City Councilmembers.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy J. Nevin", with a stylized flourish at the end.

Timothy J. Nevin

Director

Finance and Administrative Services

Attachments A: Proposed FY 2025 Daly City Master Fee Schedule – Edited
 B: Proposed FY 2025 Daly City Master Fee Schedule – Clean
 C: Proposed Fee Updates – Details

Master Fee Schedule, 2024-2025

Fees pursuant to [date, resolution] unless otherwise noted.

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
1. CITY CLERK				
<u>Document Fees</u>				
1.01	Photocopy Fees	Per Page	\$0.10	\$0.10
<u>Fair Political Practices Commission</u>				
1.02	Per request-retrieval fee not to exceed \$5.00 for copies of reports and statements which are five or more years old.	Per Page	\$5.00	\$5.00
(Government Code Section 81008)				
<u>Miscellaneous Fees</u>				
1.03	Passports	Each	\$35.00	\$35.00
(Set by U.S. Department of State)				
2. FINANCE & ADMINISTRATIVE SERVICES				
<u>Business License</u>				
2.01	Non-Compliance (if Tax Return is not provided)	Flat	\$250.00	\$250.00
<u>Utility Billing</u>				
2.02	Late Payment Fee	Flat	\$26.00	\$25.00
2.03	Delinquent Turn Off Fee	Flat	\$78.00	\$75.00
2.04	Afterhours Turn On Fee	Flat	\$130.00	\$125.00
<u>Returned Check Fee</u>				
2.05	First Offense	First	\$25.00	\$25.00
2.06	2nd or greater offense	Each Offense	\$35.00	\$35.00
<u>Miscellaneous</u>				
2.07	Photocopies	Per Page	\$0.10	\$0.10
<u>Cannabis</u>				
2.08	Commercial Cannabis Business License	Each	\$621.00	\$621.00
(03/22/12, Resolution 21-28)				
<u>Parking</u>				
2.09	4-Hour Meter	Max Time	\$4.00	\$4.00
2.10	2-Hour Meter	Max Time	\$2.00	\$2.00
2.11	1-Hour Meter	Max Time	\$1.00	\$1.00
2.12	30-Minute Meter	Max Time	\$0.50	\$0.50
2.13	15-Minute Meter	Max Time	\$0.25	\$0.25
(12/8/14, Resolution 14-207)				
2.14	Municipal Parking Lot Permit	Per Quarter	\$45.00	\$45.00
2.15	Residential Parking Permit	Each	\$0.00	\$0.00
2.16	Commercial Vehicle Permit	Each	\$210.00	\$200.00
3. BUILDING				
<u>Building Permit Fees</u>				
<u>Construction & Demolition Refundable Security Deposits</u>				
3.01	New residential construction more than \$25,000	% of valuation	3%	3%
3.02	New commercial construction more than \$25,000	% of valuation	3%	3%
3.03	Residential alterations more than \$15,000	% of valuation	3%	3%
3.04	Commercial alterations more than \$15,000	% of valuation	3%	3%
3.05	Complete demolition (public property damage)	Deposit	\$3,000.00	\$3,000.00
3.06	Complete demolition (recycling)	Deposit	\$3,000.00	\$3,000.00
3.07	Roof construction of any type	Deposit	\$3,000.00	\$300.00
<u>Construction & Demolition Administrative Fees</u>				
3.08	Administrative Fee	Flat	\$98.00	\$95.00
3.09	Special Handling Fee for C&D deposit due to expired permit (with receipt from approved recycling center)	Flat	\$227.00	\$227.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
Building Permit Valuation				
3.10	Project Valuation \$1 to \$500	Flat	\$134.00	\$129.00
	<u>Project Valuation \$2,001 to \$25,000</u>			
3.11	First \$2,000	Base	\$134.00	\$129.00
3.12	Each Additional \$1,000 or fraction thereof	Each Additional	\$15.18	\$14.60
	<u>Project Valuation \$25,001 to \$50,000</u>			
3.13	First \$25,000	Base	\$483.00	\$464.91
3.14	Each Additional \$1,000 or fraction thereof	Each Additional	\$32.23	\$30.99
	<u>Project Valuation \$50,001 to \$100,000</u>			
3.15	First \$50,000	Base	\$1,289.00	\$1,239.77
3.16	Each Additional \$1,000 or fraction thereof	Each Additional	\$11.82	\$11.37
	<u>Project Valuation \$100,001 to \$500,000</u>			
3.17	First \$100,000	Base	\$1,880.00	\$1,808.00
3.18	Each Additional \$1,000 or fraction thereof	Each Additional	\$5.88	\$5.65
	<u>Project Valuation \$500,001 to \$1,000,000</u>			
3.19	First \$500,000	Base	\$4,230.00	\$4,068.00
3.20	Each Additional \$1,000 or fraction thereof	Each Additional	\$10.88	\$10.46
	<u>Project Valuation \$1,000,001 to \$5,000,000</u>			
3.21	First \$1,000,000	Base	\$9,669.00	\$9,298.00
3.22	Each Additional \$1,000 or fraction thereof	Each Additional	\$1.36	\$1.31
	<u>Project Valuation \$5,000,001 to \$10,000,000</u>			
3.23	First \$5,000,000	Base	\$15,109.00	\$14,528.55
3.24	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.40	\$0.38
	<u>Project Valuation \$10,000,001 +</u>			
3.25	First \$10,000,000	Base	\$17,124.00	\$16,465.70
3.26	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.21	\$0.20
Building Division Plan Review Fees				
3.27	Plan Review Fee	% of Building Permit	79%	79%
3.28	Additional Plan Review Fee	Per Hour	\$173.00	\$167.00
3.29	Third Party Plan Review	Flat	Actual + 20%	Actual + 20%
3.30	Third Party Inspection	Flat	Actual + 20%	Actual + 20%
Other Department Plan Review				
3.31	Planning Division Plan Review	% of Building Permit	20%	20%
3.32	Engineering Division Plan Review	% of Building Permit	39%	39%
	<u>Fire Safety Plan Review</u>			
3.33	Plan Review – Base Rate (all occupancies)	Flat	\$877.00	\$844.00
3.34	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$296.00	\$285.00
3.35	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$306.00	\$295.00
3.36	Expedited Plan Review	Flat	\$1,026.00	\$987.00
Fee for the Strong Motion Instrumentation Program (SMIP)				
3.37	One to Three Story Residential	Per \$1,000	\$0.13	\$0.29
3.38	Over Three Story Residential and all Commercial	Per \$1,000	\$0.28	\$0.14
(CA Department of Conservation)				

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
California State Building Standards Administration Special Revolving Fund				
3.39	\$1 - 25,000	Flat	\$1.00	\$1.00
3.40	\$25,001 - 50,000	Flat	\$2.00	\$2.00
3.41	\$50,001 - 75,000	Flat	\$3.00	\$3.00
3.42	\$75,001 - 100,000	Flat	\$4.00	\$4.00
3.43	Every \$25,000 or fraction thereof above \$100,000	Per \$25,000	\$1.00	\$1.00
(CA Health & Safety Code § 18931.6)				
Surcharges				
3.44	Technology Fee	% of Building Permit Fee	9%	9%
3.45	General Plan Maintenance Fee	% of Project Valuation	1%	1%
Administrative Fees				
3.46	Temporary Certificate of Occupancy processing fee	Per certificate	\$498.00	\$479.00
3.47	Processing Address Assignment for Commercial Properties and Legal Secondary Units	Flat	\$268.00	\$258.00
Miscellaneous Fees				
3.48	Reproduction of Plans		Actual + 20%	Actual + 20%
Residential Requirements Report				
3.49	3R Report Fees	Per report	\$122.00	\$118.00
Mobile Home Permit				
3.50	Mobile Home Permit	Flat	\$196.00	\$196.00
Photo Voltaic Permit Flat-Rate Fees				
3.51	Single Family	Flat	\$468.00	\$468.00
Multi-Family				
3.52	Up to 15 kW	Each	\$486.00	\$468.00
3.53	16 kW and up	Base	\$486.00	\$468.00
3.54	Each additional kW	Per kW	\$16.60	\$16.00
Commercial				
3.55	Up to 50 kW	Each	\$1,081.00	\$1,040.00
3.56	51kW to 250kW	Base	\$1,081.00	\$1,040.00
3.57	Each additional kW	Per kW	\$7.20	\$7.00
3.58	251 kW and up	Base	\$2,595.00	\$2,496.00
3.59	Each additional kW	Per kW	\$5.20	\$5.00
Miscellaneous				
3.60	Alquist Priolo Hazard Act (applicable to special study zones as determined by Chief Building Supv / Official.)		% of Building Valuation	% of Building Valuation

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
Electrical				
<u>Electrical Permit Issuance</u>				
3.61	Permit Issuance	Flat	\$98.00	\$95.00
3.62	For new single and two-family residential buildings, including all wiring & electrical equipment in or on each building or premises, excluding the area of garages, carports and other minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.20	\$0.19
3.63	For new garage and storage areas	Per square foot	\$0.10	\$0.10
3.64	For new commercial or industrial buildings of the uncompleted "SHELL" type	Per Square Foot	\$0.20	\$0.19
3.65	For alterations, additions and modifications to uncompleted "SHELL" type commercial or industrial buildings, including all wiring and electrical equipment associated with a particular area, installed or constructed by the applicant	Per square foot	\$0.36	\$0.35
3.66	For alterations, addition and modifications to existing single and multi-family buildings, excluding the area of garages, carports and minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.20	\$0.19
Mechanical				
<u>Mechanical Permit Issuance</u>				
3.67	Permit Issuance	Flat	\$98.00	\$95.00
<u>New Building, Addition, or Alteration Fee Schedule</u>				
3.68	Residential additions and alterations less than 300 square feet	Flat	\$161.00	\$155.00
3.69	Residential additions and alterations 300 square feet and greater	Per square foot	\$0.54	\$0.52
3.70	New residential or multifamily residential buildings	Per square foot	\$0.24	\$0.23
3.71	Commercial	Per square foot	\$0.20	\$0.19
Plumbing				
<u>Plumbing Permit Issuance</u>				
3.72	Permit Issuance	Flat	\$98.00	\$95.00
<u>New Building, Addition, or Alteration Fee Schedule</u>				
3.73	Residential additions and alterations less than 300 square feet	Flat	\$402.00	\$387.00
3.74	Residential additions and alterations 300 square feet or greater	Per square foot	\$1.34	\$1.29
3.75	New residential or multifamily residential buildings	Per square foot	\$0.24	\$0.23
<u>Unit Fee Schedule</u>				
3.76	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage, piping and backflow protection therefore)	Each	\$13.50	\$13.00
3.77	For each building sewer, or trailer park sewer	Each	\$13.50	\$13.00
3.78	For each rainwater system	Each	\$13.50	\$13.00
3.79	For each private sewage pump system	Each	\$80.00	\$77.00
3.80	For each water heater and /or vent	Each	\$27.00	\$26.00
3.81	For each gas piping system of one to four outlets	Each	\$13.50	\$13.00
3.82	For each additional gas piping outlet	Each	\$13.50	\$13.00
3.83	For each industrial waste pre-treatment interceptor, including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	Each	\$13.50	\$13.00
3.84	For installation, alteration or repair of water piping and/or water treating equipment	Each	\$54.00	\$52.00
3.85	For repair or alteration of drainage or vent piping	Each	\$54.00	\$52.00
3.86	For each lawn sprinkler system on any one meter, including backflow protection devices therefore	Each	\$27.00	\$26.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
3.87	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each system of one to four outlets	Each	\$13.50	\$13.00
3.88	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each additional outlet	Each	\$13.50	\$13.00
3.89	For each swimming pools	Each	\$54.00	\$52.00
3.90	For each gray water system	Each	\$54.00	\$52.00
3.91	For each medical gas piping system of one (1) to five (5) inlets or outlets for a specific gas	Each	\$67.00	\$65.00
3.92	For each additional medical gas inlets or outlets more than five (5)	Each	\$13.50	\$13.00
Other Building Division Fees				
<u>Other Inspection and Fees</u>				
3.93	Plan Review Fees (if submitted separately)	Per hour	\$173.00	\$167.00
3.94	Inspection outside of normal business hours (min 2 hours)	Per hour	\$200.00	\$193.00
3.95	Inspection for which no fee is specifically indicated	Per hour	\$161.00	\$155.00
<u>Penalties for Work without a Permit</u>				
3.96	Fee Plus Penalty	Penalty	2x Permit Fee	2x Permit Fee
<u>Administrative Review</u>				
3.97	Alternate Method of Construction	Per hour	\$382.00	\$368.00
3.98	Request for re-evaluation of Code requirement	Per hour	\$382.00	\$368.00
3.99	Review of disabled access "unreasonable hardship and disproportionate cost"	Per hour	\$382.00	\$368.00
3.100	Change of address review for single family dwelling	Per hour	\$134.00	\$129.00
<u>Extension or Reactivation of Permit or Plan Case</u>				
3.101	Extension Of Permit Which Is About To Expire	Hourly Rate	\$179.00	\$173.00
3.102	Reactivation of expired Permit	Hourly Rate	\$179.00	\$173.00
AB 1600 Fees - Residential Development				
3.103	Zone 1 (max charge \$5,247)	Per square foot	\$3.36	\$3.36
3.104	Zone 2 (max charge \$5,977)	Per square foot	\$3.38	\$3.38
3.105	Zone 3 (max charge \$5,074)	Per square foot	\$3.25	\$3.25
3.106	Zone 4 (max charge \$5,813)	Per square foot	\$3.72	\$3.72
3.107	Zone 5 (max charge \$14,616)	Per square foot	\$9.36	\$9.36
3.108	Zone 6 (max charge \$4,910)	Per square foot	\$3.15	\$3.15
3.109	Zone 7 (max charge \$4,230)	Per square foot	\$2.71	\$2.71
3.110	Zone 8 (max charge \$5,133)	Per square foot	\$3.29	\$3.29
3.111	Zone 9 (max charge \$5,230)	Per square foot	\$2.71	\$2.71
3.112	Zone 10 (max charge \$3,674)	Per square foot	\$2.35	\$2.35
3.113	Zone 11 (max charge \$4,230)	Per square foot	\$2.71	\$2.71
AB 1600 Fees - Residential Development				
3.114	All Zones (No Max)	Per square foot	\$2.50	\$2.50

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
4. CODE ENFORCEMENT				
Building Violations				
<u>Building Code Violation / Building Maintenance</u>				
4.01	1-30 Days	Flat	\$1,568.00	\$1,508.00
4.02	31-60 Days	Flat	\$2,163.00	\$2,080.00
4.03	61-90 Days	Flat	\$2,758.00	\$2,652.00
<u>Expired Plan Check / Building Permit Application</u>				
4.04	1-30 Days	Flat	\$594.00	\$572.00
4.05	31-60 Days	Flat	\$1,146.00	\$1,102.00
4.06	61-90 Days	Flat	\$1,703.00	\$1,638.00
<u>Expired Building Permit</u>				
4.07	1-30 Days	Flat	\$594.00	\$572.00
4.08	31-60 Days	Flat	\$1,146.00	\$1,102.00
4.09	61-90 Days	Flat	\$1,703.00	\$1,638.00
Zoning Violations				
<u>Conditions of Approval Violation</u>				
4.10	1-30 Days	Flat	\$1,081.00	\$1,040.00
4.11	31-60 Days	Flat	\$1,622.00	\$1,560.00
4.12	61-90 Days	Flat	\$2,163.00	\$2,080.00
<u>Fence Violation</u>				
4.13	1-30 Days	Flat	\$1,541.00	\$1,482.00
4.14	31-60 Days	Flat	\$2,082.00	\$2,002.00
4.15	61-90 Days	Flat	\$2,628.00	\$2,527.00
<u>Illegal Home Occupation</u>				
4.16	1-30 Days	Flat	\$1,541.00	\$1,482.00
4.17	31-60 Days	Flat	\$2,082.00	\$2,002.00
4.18	61-90 Days	Flat	\$2,628.00	\$2,527.00
<u>Short Term Rentals</u>				
4.19	1-30 Days	Flat	\$968.00	\$931.00
4.20	31-60 Days	Flat	\$1,389.00	\$1,336.00
4.21	61-90 Days	Flat	\$1,860.00	\$1,789.00
<u>Illegal Secondary Unit</u>				
4.22	1-30 Days	Flat	\$1,541.00	\$1,482.00
4.23	31-60 Days	Flat	\$2,082.00	\$2,002.00
4.24	61-90 Days	Flat	\$2,628.00	\$2,527.00
<u>Sign Code Violation</u>				
4.25	1-30 Days	Flat	\$513.00	\$494.00
4.26	31-60 Days	Flat	\$946.00	\$910.00
4.27	61-90 Days	Flat	\$1,384.00	\$1,331.00
All Other Violations				
4.28	1-30 Days	Flat	\$1,460.00	\$1,404.00
4.29	31-60 Days	Flat	\$2,190.00	\$2,106.00
4.30	61-90 Days	Flat	\$2,915.00	\$2,803.00
Property Maintenance Violations				
4.31	1-15 Days	Flat	\$513.00	\$494.00
4.32	16-30 Days	Flat	\$946.00	\$910.00
4.33	30-45 Days	Flat	\$1,384.00	\$1,331.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
Other Code Enforcement Services				
4.34	Inspection / Abatement Warrant	Flat	\$7,240.00	\$6,962.00
4.35	Permit or Plan Extension	Flat	\$172.00	\$166.00
4.36	Notice of Violation	Flat	\$253.00	\$244.00
4.37	Administrative Hearing Board Notice	Flat	\$292.00	\$281.00
4.38	Administrative Hearing Board	Flat	\$8,112.00	\$7,800.00
4.39	Appeal of Administrative Hearing Board Decision to the City Council	Flat	\$108.00	\$104.00
4.40	Lien	Flat	\$2,893.00	\$2,782.00
4.41	Administrative Review	Per hour	\$172.00	\$166.00
4.42	Office Meeting	Per hour	\$172.00	\$166.00
4.43	Additional Inspection	Per hour	\$172.00	\$166.00
4.44	All Other Code Enforcement Services	Per hour	\$172.00	\$166.00
Illegal Dumping				
<u>Administrative Citations for Littering</u>				
4.45	First violation	Per violation	\$250.00	\$250.00
4.46	Second violation	Per violation	\$500.00	\$500.00
4.47	Third violation	Per violation	\$1,000.00	\$1,000.00
<u>Administrative Citations for Illegal Dumping</u>				
4.48	First violation	Per violation	\$1,000.00	\$1,000.00
4.49	Second violation	Per violation	\$2,500.00	\$2,500.00
4.50	Third violation	Per violation	\$5,000.00	\$5,000.00
<u>Administrative Citations for Failure to Abate by Private Property Owners</u>				
4.51	First violation	Per violation	\$500.00	\$500.00
4.52	Second violation	Per violation	\$1,000.00	\$1,000.00
4.53	Third violation	Per violation	\$3,000.00	\$3,000.00
<u>Administrative Citations for Major Violations</u>				
4.54	First violation	Per violation	\$5,000.00	\$5,000.00
4.55	Second violation	Per violation	\$7,500.00	\$7,500.00
4.56	Third violation	Per violation	\$10,000.00	\$10,000.00

(11/23/20, Ordinance No. 1441)

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
5. FIRE				
Plan Review for New Construction and / or Tenant Improvement				
5.01	Plan Review – Base Rate (all occupancies)	Flat	\$877.00	\$844.00
5.02	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$306.00	\$295.00
5.03	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$306.00	\$295.00
5.04	Expedited Plan Review	Flat	\$1,026.00	\$987.00
Fire Protection Systems				
Fire Sprinklers/Standpipe Systems				
5.05	New commercial & residential sprinkler system installations - Up to 3,000 sq ft	Flat	\$1,633.00	\$1,571.00
5.06	Each additional 3,000 sq ft	Each additional	\$264.00	\$254.00
5.07	New manufactured home sprinkler installation	Flat	\$481.00	\$463.00
5.08	Commercial underground pipe system installations	Per installation	\$1,672.00	\$1,608.00
5.09	Standpipe system installations	Flat	\$1,672.00	\$1,608.00
5.10	Tenant improvements: Installation/Alteration of 10 or more heads - Up to 3,000 sq ft (Note: Head change outs are not included in the head count)	Flat	\$1,759.00	\$1,692.00
5.11	Each additional 3,000 sq ft	Each additional	\$264.00	\$254.00
5.12	Tenant Improvement: 9 or less sprinkler heads and unlimited head change-outs (installation/alteration)	Each	\$877.00	\$844.00
5.13	Alteration/Repair of existing underground pipe system	Flat	\$877.00	\$844.00
Fire Alarms				
5.14	New fire alarm system installation - Up to 3,000 sq ft	Flat	\$1,509.00	\$1,451.00
5.15	Each additional 3,000 sq ft	Each additional	\$264.00	\$254.00
5.16	Installation of additional devices on existing system - Up to 3,000 sq ft	Flat	\$877.00	\$844.00
5.17	Each additional 3,000 sq ft	Each additional	\$264.00	\$254.00
5.18	Existing Fire Alarm Panel Upgrades	Flat	\$1,588.00	\$1,527.00
5.19	Other Fire Protection Systems, New & Upgrade Installations	Per installation	\$1,142.00	\$1,099.00
5.20	Plan Check Re-Submittals	Per resubmittal	\$466.00	\$449.00
5.21	Unpermitted Construction Work (penalty determined by Inspector)	Per instance	\$397.00	\$382.00
5.22	Emergency Radio Systems	Flat	\$1,672.00	\$1,608.00
Site Inspections				
5.23	Fire Alarms: Repair/exchange devices, & radio transmitters	Per inspection	\$438.00	\$422.00
5.24	Construction Re-inspections	Per re-inspection	\$397.00	\$382.00
5.25	Installation of hazardous material storage tanks (Temporary permit is required, along with an inspection.)	Per tank	\$438.00	\$422.00
5.26	Replacement of hazardous material storage tank piping, dispensers. Note: If piping work is done as part of tank installation, there is no charge. (Temporary permit is required, along with an inspection.)	Per replacement	\$438.00	\$422.00
5.27	Removal of hazardous material storage tank (Temporary permit is required, along with an inspection.)	Per tank	\$438.00	\$422.00
5.28	Medical gas piping, Installation – Permit required (Building Division)	Per installation	\$1,100.00	\$1,058.00
5.29	Inspection for which no fee is indicated	Per hour	\$264.00	\$254.00
5.30	CO2	Flat	\$438.00	\$422.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
Required Services				
<u>False Alarm Penalty Fees</u>				
5.31	1st Response	Flat	\$735.00	\$707.00
5.32	2nd Response	Flat	\$735.00	\$707.00
5.33	3rd Response and each response thereafter in a calendar year	Each	\$735.00	\$707.00
5.34	New Occupancy/Business Inspection	Per reinspection	\$453.00	\$436.00
5.35	Key Box Service	Flat	\$118.00	\$114.00
5.36	Mall kiosk inspection	Flat	\$276.00	\$266.00
5.37	Annual Fire Code Permits (FCP's) [Fire Footnote 1]	Flat	\$252.00	\$243.00
5.38	Temporary permits (permitted activities less than 90 days)	Flat	\$373.00	\$359.00
5.39	Asphalt kettle operation – annual permit required for roofing contractors. Applications and fee collection is done at Building Division.	Annually	\$56.00	\$54.00
5.40	Title 19, 5-Year Certification inspection for fire extinguishing systems (fire sprinkler or standpipe systems). Annual permit for contractor [Fire Footnote 1]	Annually	\$112.00	\$108.00
5.41	High rise annual inspection/certification	Per hour, Min 3 hours	\$292.00	\$281.00
5.42	Annual fire inspection and each reinspection thereafter [Fire Footnote 1]	Per inspection	\$453.00	\$436.00
Requested Services				
5.43	Fire incident report	Per report, up to 5	\$28.00	\$27.00
5.44	Each additional page	Per page	\$0.26	\$0.25
5.45	Photographs: Digital	Handling fee	\$84.00	\$81.00
5.46	Fire code variance application	Flat	\$688.00	\$662.00
5.47	Inspection outside of normal business hours (min 2 hours)	Per hour	\$356.00	\$343.00
<u>Pre-Inspection/Consultation Of Large Family Day Care And Residential Care</u>				
5.48	Less than 25 occupants	Flat	\$322.00	\$310.00
5.49	26 or more occupants	Flat	\$322.00	\$310.00
(CA Health & Safety Code § 13235)				
Annual Permits [Fire Footnote 1]				
5.50	Candles & Open Flames in Assemblies (churches exempt)	Annual	\$252.00	\$243.00
5.51	Combustible Material Storage >2500 cu. ft.	Annual	\$252.00	\$243.00
5.52	Compressed Gases >amounts in Table 105-A	Annual	\$252.00	\$243.00
5.53	Commercial Rubbish – Handling Operation	Annual	\$252.00	\$243.00
5.54	Cryogenics >amounts in Table 105-B	Annual	\$252.00	\$243.00
5.55	Day Care (E) 7 or more children in non-residential	Annual	\$252.00	\$243.00
5.56	Dry Cleaning (operate a dry cleaning plant)	Annual	\$252.00	\$243.00
5.57	Dust Producing Operations	Annual	\$252.00	\$243.00
5.58	Fire Alarm (Operate a fire alarm system)	Annual	\$252.00	\$243.00
5.59	Flammable/Combustible Liquids (storage in excess of 5 gallons, operate tanks, etc.)	Annual	\$252.00	\$243.00
5.60	Hazardous Materials >amounts in Table 105-C	Annual	\$252.00	\$243.00
5.61	High Piled Combustible Storage	Annual	\$252.00	\$243.00
5.62	Hot – Work Operations (except when conducted under a building permit)	Annual	\$252.00	\$243.00
5.63	Institutions (all I occupancies)	Annual	\$252.00	\$243.00
5.64	Large Family Day Care (R-3) (9-14 children)	Annual	\$252.00	\$243.00
5.65	Residential Board & Care Occupancies (R-3.1)	Annual	\$252.00	\$243.00
5.66	Liquefied Petroleum Gas	Annual	\$252.00	\$243.00
5.67	Motor Vehicle Fuel Dispensing Station	Annual	\$252.00	\$243.00
5.68	Places of Assembly (all A occupancies)	Annual	\$252.00	\$243.00
5.69	Radioactive Materials >1 micro curie	Annual	\$252.00	\$243.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
5.70	Refrigeration Equipment (>220 lbs. of Class A1 or 30 lbs. of other refrigerants)	Annual	\$252.00	\$243.00
5.71	Repair Garage (S-3 or H-4 Occupancies)	Annual	\$252.00	\$243.00
5.72	Spraying or Dipping (using flammable or combustible liquids or powders)	Annual	\$252.00	\$243.00
Temporary Permits				
5.73	Candles & Open Flames in Assemblies (for special events)	Each	\$373.00	\$359.00
5.74	Carnival and Fairs (90 days or less)	Each	\$373.00	\$359.00
5.75	Christmas Tree Lot (90 days or less)	Each	\$373.00	\$359.00
5.76	Malls: assemblies, auto displays, open flames, etc. (90 days or less)	Each	\$373.00	\$359.00
5.77	Tents, Canopies and Temporary Membrane Structures (excludes tents on Christmas tree lots) (> 400 square ft.) (90 days or less)	Each	\$373.00	\$359.00

Fire Department Footnotes

Footnote 1: Annual fees are effective as of the start of the calendar year, January 1.

6. LIBRARY

PENINSULA LIBRARY SYSTEM/DALY CITY LIBRARY FINES & FEES

6.01	Materials Recovery Fee	Per Account	\$0.00	\$10.00
6.02	Lost or Damaged Items Processing Fee (Non-Refundable)	Base	\$5.00	\$5.00

DALY CITY LIBRARY LOCAL FEES

6.03	Media Case - Missing or Damaged	Per Case	\$5.00	\$5.00
6.04	Barcode - Missing or Damaged	Per Barcode	\$1.00	\$1.00
6.05	RFID Tag - Missing or Damaged	Per Tag	\$1.00	\$1.00
6.06	Media Case Insert/Cover Art	Per Item	\$2.00	\$2.00
6.07	Computer Print Copies - Black and White	Per Page	\$0.15	\$0.15
6.08	Computer Print Copies - Color	Per Page	\$0.40	\$0.40
6.09	Copier (Coin-Operated)	Per Page	\$0.15	\$0.15
6.10	Test Proctoring, resident	Per Item	\$50.00	\$50.00

(06/23/14, Resolution 14-104)

7. PLANNING

7.01	Administrative Use Permit	Flat	\$10,816.00	\$10,400.00
7.02	AUP Renewal Permit	Flat	\$5,408.00	\$5,200.00
7.03	Use Permit	Flat	\$12,428.00	\$11,960.00
7.04	Use Permit, Concurrent or TI	Flat	\$4,542.00	\$4,368.00

Coastal Development Permit

7.05	Minor	Flat	\$5,408.00	\$5,200.00
7.06	Major	Flat	\$21,632.00	\$20,800.00

Variance

7.07	Minor	Flat	\$4,542.00	\$4,368.00
7.08	Major	Flat	\$12,438.00	\$11,960.00
7.09	Planned Development Zone Change	Deposit	\$15,000.00	\$15,000.00
7.10	Zone Changes / Text Amendment	Deposit	\$10,000.00	\$10,000.00
7.11	Development Agreements	Deposit	\$10,000.00	\$10,000.00
7.12	GPA / Text Amendment	Deposit	\$15,000.00	\$15,000.00
7.13	Certificate of Compliance	Flat	\$1,622.00	\$1,560.00
7.14	Parcel Map	Flat	\$12,438.00	\$11,960.00
7.15	Subdivision	Flat	\$16,764.00	\$16,120.00
7.16	# of lots or parcels or units	Per lot	\$216.00	\$208.00
7.17	Condominium Conversion	Flat	\$15,683.00	\$15,080.00
7.18	# of units	Per unit	\$216.00	\$208.00
7.19	Environmental Assessment (Exempt)	Flat	\$324.00	\$312.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
7.20	Initial Study (Neg Declaration)		Actual + 20%	Actual + 20%
7.21	Initial Study (Mitigated Neg Declaration)		Actual + 20%	Actual + 20%
7.22	EIR		Actual + 20%	Actual + 20%
7.23	Design Review – Major	Flat	\$12,438.00	\$11,960.00
7.24	Design Review – Minor (Concurrent)	Flat	\$4,650.00	\$4,472.00
7.25	Design Review – Administrative	Flat	\$1,081.00	\$1,040.00
7.26	ADU	Flat	\$811.00	\$780.00
7.27	Front Yard Paving	Flat	\$324.00	\$312.00
7.28	Time Extension	Flat	\$865.00	\$832.00
7.29	Appeal Fee	Flat	\$108.00	\$104.00
7.30	Zoning Confirmation and Verification Letters	Flat	\$1,081.00	\$1,040.00
7.31	ABC Letter of Convenience and Necessity	Flat	\$10,275.00	\$9,880.00
7.32	Sign Permit	Flat	\$205.00	\$198.00
7.33	Pre-application Review Fee	Flat	\$1,946.00	\$1,872.00
7.34	Short Term Rental Permits	Flat	\$811.00	\$780.00
7.35	Short Term Rental Permit Renewal	Flat	\$153.00	\$148.00
7.36	Cannabis Permits	Flat	\$270.00	\$260.00
7.37	Stormwater Treatment Review		Actual + 20%	Actual + 20%
7.38	Home Occupation Permit	Flat	\$108.00	\$104.00
7.39	Lot Line Adjustment or Lot Merger	Flat	\$4,434.00	\$4,264.00
8. POLICE				
8.01	Auto Impound Fee	Per release	\$240.00	\$240.00
8.02	Boot Release	Each	\$155.00	\$155.00
8.03	Civil Court Appearance	Per appearance	\$275.00	\$275.00
8.04	Subpoena Duces Tecum	Each	\$15.00	\$15.00
8.05	Clearance Letter	Per letter	\$52.00	\$50.00
8.06	False Alarms-Registered (On a 12-month period from first offense, resets after 12-months)	No charge for first	\$0.00	\$0.00
8.07	1st Offense	Each	\$0.00	\$0.00
	2nd Offense	Each	\$25.00	\$25.00
	3rd Offense	Each	\$50.00	\$50.00
	4th and Subsequent Offense	Each	\$100.00	\$100.00
8.08	False Alarms-Unregistered and expired (On a 12-month period from first offense, resets after 12-months)	\$25 charge for first	\$25.00	\$25.00
8.09	1st Offense	Each	\$25.00	\$25.00
	2nd Offense	Each	\$25.00	\$25.00
	3rd Offense	Each	\$50.00	\$50.00
	4th and Subsequent Offense	Each	\$100.00	\$100.00
8.10	Alarm Permit	Annually	\$26.00	\$25.00
8.11	Fingerprinting – Ink	Per request card	\$41.00	\$40.00
8.12	Fingerprinting – Livescan [Police Footnote 1]	Per request	\$104.00	\$100.00
8.13	Repossession Fee	Each	\$15.00	\$13.00
8.14	Special Event Permit	Each	\$460.00	\$450.00
8.15	Storage of Firearms	For first firearm	\$187.00	\$180.00
8.16	Each additional firearm	Each	\$150.00	\$145.00
8.17	Storage of Ammunition	Flat	\$78.00	\$75.00
8.18	Taxi Applicants, New [Police Footnote 1]	Per applicant	\$104.00	\$100.00
8.19	Taxi Applicants, Renewal	Per applicant	\$41.00	\$40.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
<u>Digital Media</u>				
8.20	Photos	Flat fee per request	\$10.00	\$10.00
8.21	Videos	Flat fee per request	\$15.00	\$15.00
<u>Police Department Footnotes</u>				
Footnote 1: Plus all prevailing State, Federal and County Fees for fingerprinting of applicants, subject to increases by outside agencies. As an example, here are some of the current costs:				
	DOJ Prevailing Fee	\$42.00		
	FBI Prevailing Fee	\$17.00		
	County Prevailing Fee	\$5.00		

9. PUBLIC WORKS

Additional review over and above the baseline included in the fees below may be charged on a T&M basis or require the services of outside

<u>Technology Fee</u>				
9.01	Technology Fee	% Engineering Permit	9%	9%
<u>Subdivision Reviews</u>				
<u>Agreements / Map Review</u>				
9.02	Tentative Map Review	Flat	\$3,883.00	\$3,734.00
9.03	Subdivision Agreement	Flat	\$5,753.00	\$5,532.00
9.04	Parcel Map Review	Flat	\$5,791.00	\$5,569.00
9.05	Final Map Review	Base	\$5,791.00	\$5,569.00
9.06	Plus # of lots or units	Per lot or unit	\$148.00	\$143.00
9.07	Right of Way and Easement Abandonment	Flat	\$5,322.00	\$5,118.00
9.08	Lot Line Adjustment	Flat	\$3,871.00	\$3,723.00
9.09	Surveyor Review		Actual + 20%	Actual + 20%
<u>Public / Site Improvements</u>				
<u>Site Improvement Plan Reviews</u>				
9.10	Improvement Cost - \$0 - \$500,000	Minimum	\$5,744.00	\$5,524.00
9.11	% of Cost up to \$500,000	Plus	2.5%	2.5%
9.12	Cost \$500,001 - \$1,500,000	Base	\$19,271.00	\$18,530.00
9.13	% of Cost over \$500,000	Plus	1.7%	1.7%
9.14	Cost \$1,500,001 - \$4,500,000	Base	\$37,752.00	\$36,300.00
9.15	% of Cost over \$1,500,000	Plus	0.75%	0.75%
9.16	Cost \$4,500,001 or greater	Base	\$62,036.00	\$59,650.00
9.17	% of Cost over \$4,500,000	Plus	0.35%	0.35%
<u>Site Improvement Permit and Inspections</u>				
9.18	Improvement Cost - \$0 - \$500,000	Minimum	\$13,177.00	\$12,671.00
9.19	% of Cost up to \$500,000	Plus	7.50%	7.50%
9.20	Cost \$500,001 - \$1,500,000	Base	\$54,088.00	\$52,008.00
9.21	% of Cost over \$500,000	Plus	5%	5%
9.22	Cost \$1,500,001 - \$4,500,000	Base	\$108,045.00	\$103,890.00
9.23	% of Cost over \$1,500,000	Plus	2%	2%
9.24	Cost \$4,500,001 or greater	Base	\$174,142.00	\$167,445.00
9.25	% of Cost over \$4,500,000	Plus	1.24%	1.24%
9.26	Improvement Security Deposit/Bond	% of improvement costs	200%	200%

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
Grading and Erosion Control				
<u>Plan Review</u>				
9.27	1,000 cu yd. or less	Base	\$319.00	\$307.00
9.28	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$144.00	\$139.00
9.29	1,001 to 10,000 cu yd.	Base	\$1,618.00	\$1,556.00
9.30	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$167.00	\$161.00
9.31	10,001 to 100,000 cu yd.	Base	\$3,128.00	\$3,008.00
9.32	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$62.00	\$60.00
9.33	100,001 cu yd. or greater	Base	T&M	T&M
9.34	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M	T&M
<u>Permit and Inspections</u>				
9.35	1,000 cu yd. or less	Base	\$622.00	\$599.00
9.36	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$257.00	\$248.00
9.37	1,001 to 10,000 cu yd.	Base	\$2,948.00	\$2,835.00
9.38	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$352.00	\$339.00
9.39	10,001 to 100,000 cu yd.	Base	\$6,122.00	\$5,887.00
9.40	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$238.00	\$229.00
9.41	100,001 cu yd. or greater	Base	T&M	T&M
9.42	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M	T&M
<u>Security Deposits</u>				
9.43	Grading Security Deposit/Bond	% of Grading Cost	25%	25%
<u>Wet Season Work Authorization</u>				
9.44	Wet Season Work Authorization	Per week	\$636.00	\$612.00
Transportation Permits				
<u>Oversize Load</u>				
9.45	Single Trip	Each	\$0.00	\$0.00
<u>Dirt and Debris Hauling</u>				
9.46	Permit Fees (per operation)	Base	\$219.00	\$211.00
9.47	Plus per # of cubic yards per # of miles round trip	Each	\$0.23	\$0.22
Encroachment Permits				
<u>Temporary Encroachment (scaffolding, construction fencing, etc.)</u>				
9.48	Permit Fees	Base	\$636.00	\$612.00
9.49	Plus per # of weeks more than two weeks	Per # of weeks	\$106.00	\$102.00
9.50	Security Deposit	Deposit	\$1,000.00	\$1,000.00
<u>Encroachment Agreement</u>				
9.51	Encroachment Agreement		T&M	T&M
9.52	Security Deposit (except Wireless Small Cell) - refundable upon removal of encroachment	Each	Agreement Specific	Agreement Specific
9.53	Security Deposit for Wireless Small Cell - refundable upon removal of Wireless Small Cell	Per location	\$750.00	\$750.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
<u>Wireless Small Cell (with existing Lease Agreement)</u>				
9.54	Processing Fee	Flat	\$224.00	\$216.00
9.55	Plan Review Fee	Flat	\$896.00	\$862.00
9.56	Inspection Fee	Flat	\$1,296.00	\$1,247.00
9.57	Security Deposit (refundable)	Deposit	\$1,500.00	\$1,500.00
<u>Street Parking/Space Obstruction (renewable every four weeks)</u>				
9.58	Residential	Flat	\$636.00	\$612.00
9.59	Commercial	Base	\$636.00	\$612.00
9.60	Plus per # of weeks, after first week	# of weeks	\$212.00	\$204.00
9.61	Security Deposit	Deposit	\$500.00	\$500.00
9.62	Temporary Container	Base	\$531.00	\$511.00
9.63	Plus per # of weeks, after first week	Per Week	\$106.00	\$102.00
9.64	Security Deposit	Deposit	\$500.00	\$500.00
<u>Traffic Control</u>				
9.65	Processing Fee	Flat	\$319.00	\$307.00
9.66	Plan Review Fee	Per Hour	\$221.00	\$213.00
9.67	Inspection Fee (mobile, temporary setup)	Per Day	\$312.00	\$300.00
9.68	Inspection Fee (fixed, long-term setup)	Per Week	\$1,047.00	\$1,007.00
9.69	Security Deposit	Deposit	\$1,000.00	\$1,000.00
<u>Monitoring Well/Core Drilling/Potholing</u>				
9.70	Permit Fees	Base	\$319.00	\$307.00
9.71	Plus per # of locations	Each	\$424.00	\$408.00
9.72	Security Deposit	Per Location	\$1,000.00	\$1,000.00
<u>Sidewalk/Curb Drain/Driveway (not longer than 30 days)</u>				
9.73	Processing Fee	Flat	\$319.00	\$307.00
9.74	Plan Review Fee	Per Hour	\$219.00	\$211.00
9.75	Sidewalk/Driveway (Right-of-Way)/Front Yard Paving (Per 200 sq. ft. increment, or fraction thereof)	Each	\$424.00	\$408.00
9.76	Excavation in Unpaved Areas (Per 200 sq. ft. increment, or fraction thereof)	Each	\$424.00	\$408.00
9.77	Security Deposit	Minimum Deposit	\$500.00	\$500.00
<u>Street Excavation/Directional Boring</u>				
9.78	Processing Fee	Base	\$319.00	\$307.00
9.79	Plan Review Fee - Up to 3 reviews	Flat	\$2,912.00	\$2,800.00
9.80	Inspection Fee (First 200 sq. ft.)	Base	\$2,120.00	\$2,039.00
9.81	Each additional 50 sq. ft. increment or fraction thereof	Each	\$176.00	\$170.00
9.82	Security Deposit (\$750 minimum)	Per sq. ft.	\$15.00	\$15.00
<u>Water Service</u>				
9.83	Permit Fees	Base	\$319.00	\$307.00
9.84	Plus per # of services	Each	\$1,189.00	\$1,144.00
9.85	Security Deposit (2" service or less)	Deposit	\$2,000.00	\$2,000.00
9.86	Security Deposit (greater than 2" service)	Deposit	\$3,500.00	\$3,500.00
9.87	Fire Flow Test and Results	Per test	\$877.00	\$844.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
<u>Sanitary Sewer Lateral</u>				
9.88	Within the City right-of-way, w/in the District	Base	\$319.00	\$307.00
9.89	Plus per # of laterals	Each	\$1,189.00	\$1,144.00
9.90	Security Deposit	Deposit	\$2,000.00	\$2,000.00
9.91	Within the City right-of-way, not w/in the District	Base	\$319.00	\$307.00
9.92	Plus per # of laterals	Each	\$424.00	\$408.00
9.93	Security Deposit	Deposit	\$2,000.00	\$2,000.00
9.94	Not within the City right-of-way, w/in the District	Base	\$219.00	\$211.00
9.95	Plus per # of laterals	Each	\$765.00	\$736.00
<u>Development Impact Reviews</u>				
<u>Traffic Study</u>				
9.96	Review Fees	Base	\$4,873.00	\$4,686.00
9.97	Plus per # of hours more than twenty-two (22) hours	Per Hour	\$221.00	\$213.00
<u>Water System Study</u>				
9.98	Review Fees	Base	\$853.00	\$821.00
9.99	Plus per # of hours more than four hours	Per Hour	\$213.00	\$205.00
<u>Sanitary Sewer Study</u>				
9.100	Review Fees	Base	\$853.00	\$821.00
9.101	Plus per # of hours more than four hours	Per Hour	\$213.00	\$205.00
<u>Third Party Consultant</u>				
9.102	Use of Third Party Consultant for Development Projects and Permits		Actual + 20%	Actual + 20%
<u>Building Permit Reviews</u>				
9.103	Review Fees	% of the Building	20%	20%
<u>Other Requests</u>				
9.104	City General Conditions, Standard Specifications & Drawings, Capital Project Plans & Specifications, and Copies of Other Documents			
	Online at www.dalycity.org		No Fee	No Fee
	Electronic Files		No Fee	No Fee
	Printed Copies		Actual Cost	Actual Cost
<u>Permit Extension</u>				
9.105	Permit Extension (Renewal)	Flat	\$224.00	\$216.00
9.106	Reinstatement of Expired Permit	Flat	\$436.00	\$420.00
<u>Permit Cancellation</u>				
9.107	Processing Fee	Flat	\$224.00	\$216.00
9.108	Pre-Cancellation Inspection	Flat	\$212.00	\$204.00
9.109	Work Without a Permit	Double Permit Fees	Double Permit	Double Permit
<u>Utility (Private Utilities under CPUC Regulation with a CPCN)</u>				
9.110	Private Utility Companies may be issued a consolidated Utility Permit covering one or more of the scopes of work listed. Security Deposits are waived for estimated cost of work less than \$10,000. Estimated cost of work shall be reviewed and determined by Engineering staff.		T&M	T&M

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
10. RECREATION SERVICES				
YOUTH PROGRAMS				
<u>YRP</u>				
10.01	Afterschool Youth Recreation Program (AYRP): TK, Pre-K, Kindergarten	Per Trimester	\$223 - \$445	\$214 - \$428
10.02	Afterschool Youth Recreation Program (AYRP): 1st - 5th Grades	Per Trimester	\$148 - \$295	\$142 - \$284
10.03	Afterschool Youth Recreation Program (AYRP): 6th - 8th Grades	Per Quarter	\$111 - \$222	\$101 - \$201
10.04	Summer Youth Recreation Program (SYRP) - Resident	Per Week	\$75 - \$150	\$75 - \$150
10.05	Summer Youth Recreation Program (SYRP) - Non-Resident	Per Week	\$94 - \$188	\$94 - \$188
10.06	AfterCare - Resident	Per Week	\$25 - \$50	\$25 - \$50
10.07	AfterCare - Non-Resident	Per Week	\$32 - \$63	\$32 - \$63
10.08	Youth Trips - Resident	Per Person	\$40.00	\$40.00
10.09	Youth Trips - Non-Resident	Per Person	\$50.00	\$50.00
<u>Open Tot</u>				
10.10	Tot Playtime Drop-In - Resident	Per Person	\$5.00	\$5.00
10.11	Tot Playtime Drop-In - Non-Resident	Per Person	\$6.25	\$6.25
10.12	Tot Playtime Card - Resident	Per Visit	\$4.00	\$4.00
10.13	Tot Playtime Card - Non-Resident	Per Visit	\$5.00	\$5.00
<u>Baseball</u>				
10.14	Individual Participant - Resident	Per Person	\$111.00	\$111.00
10.15	Individual Participant - Non-Resident	Per Person	\$139.00	\$139.00
10.16	Daly City School Team	Per Team	\$441.00	\$441.00
10.17	Non-Daly City School Team	Per Team	\$552.00	\$552.00
<u>Basketball</u>				
10.18	Individual Participant - Resident	Per Person	\$140.00	\$140.00
10.19	Individual Participant - Non-Resident	Per Person	\$175.00	\$175.00
10.20	Daly City School Team	Per Team	\$600.00	\$600.00
10.21	Non-Daly City School Team	Per Team	\$750.00	\$750.00
10.22	Practice Session	Per Team	\$200.00	\$200.00
10.23	Mini-Hoops-Resident	Per Person	\$83.00	\$83.00
10.24	Mini-Hoops-Non-Resident	Per Person	\$103.00	\$103.00
ADULT PROGRAMS				
<u>Open Gym</u>				
10.25	Open Gym Drop-In (Various Sports) - Resident	Per Person	\$6.00	\$6.00
10.26	Open Gym Drop-In (Various Sports) - Non-Resident	Per Person	\$7.50	\$7.50
10.27	Women's Run (Basketball) - Resident	Per Visit	\$5.00	\$5.00
10.28	Women's Run (Basketball) - Non-Resident	Per Visit	\$6.25	\$6.25
<u>Court Reservations</u>				
10.29	Court Reservation (Basketball/Volleyball) - Resident	Per Session	\$50.00	\$50.00
10.30	Court Reservation (Basketball/Volleyball) - Non-Resident	Per Session	\$63.00	\$63.00
10.31	Court Reservation (Badminton/Pickleball) - Resident	Per Session	\$20.00	\$20.00
10.32	Court Reservation (Badminton/Pickleball) - Non-Resident	Per Session	\$25.00	\$25.00
<u>Tournament/ Leagues</u>				
10.33	Athletic Team - Tournament/League	Per Team	\$300 - \$1200	\$500 - \$1200
10.34	Athletic Doubles - Tournament/League	Per Team	\$40 - \$300	\$40 - \$300
10.35	Athletic Individual - Tournament/League	Per Person	\$20 - \$150	\$20 - \$150
<u>Competitive Gaming</u>				
10.36	Competitive Gaming - Resident	Per Person	\$5 - \$40	\$5 - \$40
10.37	Competitive Gaming - Non-Resident	Per Person	\$7 - \$50	\$7 - \$50

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
AQUATICS PROGRAM				
10.38	Aquatics Drop-In (Youth/Senior) - Resident	Per Person	\$5.00	\$5.00
10.39	Aquatics Drop-In (Youth/Senior) - Non-Resident	Per Person	\$6.25	\$6.25
10.40	Aquatics Drop-In (Adult) - Resident	Per Person	\$6.00	\$6.00
10.41	Aquatics Drop-In (Adult) - Non-Resident	Per Person	\$7.50	\$7.50
10.42	Lap Swim - Reserved Lane - Resident	Per Person	\$10.00	\$10.00
10.43	Lap Swim - Reserved Lane - Non-Resident	Per Person	\$13.00	\$13.00
10.44	Special Events - Resident	Per Person	\$8.00	\$8.00
10.45	Special Events - Non-Resident	Per Person	\$10.00	\$10.00
10.46	Learn-to-Swim (Pre-School) - Resident	Per Person	\$88.00	\$88.00
10.47	Learn-to-Swim (Pre-School) - Non-Resident	Per Person	\$110.00	\$110.00
10.48	Learn-to-Swim (Youth) - Resident	Per Person	\$80.00	\$80.00
10.49	Learn-to-Swim (Youth) - Non-Resident	Per Person	\$100.00	\$100.00
10.50	Learn-to-Swim (Teen/Adult/Senior) - Resident	Per Person	\$80.00	\$80.00
10.51	Learn-to-Swim (Teen/Adult/Senior) - Non-Resident	Per Person	\$100.00	\$100.00
10.52	Swimmer's Aide - Resident	Per Person	\$80.00	\$80.00
10.53	Swimmer's Aide - Non-Resident	Per Person	\$100.00	\$100.00
10.54	Swim Camp - Resident	Per Person	\$193.00	\$193.00
10.55	Swim Camp - Non-Resident	Per Person	\$242.00	\$242.00
10.56	Guard Start Program - Resident	Per Person	\$193.00	\$193.00
10.57	Guard Start Program - Non-Resident	Per Person	\$242.00	\$242.00
10.58	American Red Cross Lifeguard Class - Resident	Per Person	\$193.00	\$193.00
10.59	American Red Cross Lifeguard Class - Non-Resident	Per Person	\$242.00	\$242.00
10.60	Pool Pass (Youth/Senior) - Resident	Per Visit	\$4.00	\$4.00
10.61	Pool Pass (Youth/Senior) - Non-Resident	Per Visit	\$5.00	\$5.00
10.62	Pool Pass (Adult) - Resident	Per Visit	\$5.00	\$5.00
10.63	Pool Pass (Adult) - Non-Resident	Per Visit	\$6.25	\$6.25
TEEN PROGRAM				
10.64	Teen Open Gym - Resident	Per Quarter	\$10.00	\$10.00
10.65	Teen Open Gym - Non-Resident	Per Quarter	\$13.00	\$13.00
10.66	Volunteer Leadership Program (VLP) - Resident	Per Person	\$100.00	\$100.00
10.67	Volunteer Leadership Program (VLP) - Non-Resident	Per Person	\$125.00	\$125.00
10.68	Job Readiness Program - Resident	Per Person	\$50.00	\$50.00
10.69	Job Readiness Program - Non-Resident	Per Person	\$63.00	\$63.00
10.70	Teen Activities and Events (Cooking, Crafts, Dances, Field Trips, Showcase Etc.)	Per Person	\$5 - \$20	\$5 - \$20
10.71	Clothing	Per Person	\$10 - \$30	\$10 - \$30
ACTIVE ADULT/SENIOR PROGRAMS				
10.72	Active Adult / Senior Classes - Resident	Per Person	\$10 - \$50	\$10 - \$50
10.73	Active Adult / Senior Classes - Non-Resident	Per Person	\$12.50 - \$63	\$12.50 - \$63
10.74	Active Adult / Senior Open Gym/Activity - Resident	Per Visit	\$1 - \$5	\$1 - \$5
10.75	Active Adult / Senior Open Gym/Activity - Non-Resident	Per Visit	\$1.25 - \$6.25	\$1.25 - \$6.25
10.76	Active Adult / Senior Special Events - Resident	Per Person	\$5 - \$50	\$5 - \$50
10.77	Active Adult / Senior Special Events - Non-Resident	Per Person	\$7 - \$63	\$7 - \$63
ADMINISTRATION				
<u>Administration</u>				
10.78	Refund Processing Fee	Each	\$10.00	\$10.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
<u>Facility Rentals</u>				
10.79	Albert M. Teglia Community Center - Resident	Per Hour	\$125.00	\$125.00
10.80	Albert M. Teglia Community Center - Non-Resident	Per Hour	\$150.00	\$150.00
10.81	Bayshore CC Gymnasium –Rental - Resident	Per Hour	\$225.00	\$225.00
10.82	Bayshore CC Gymnasium –Rental - Non-Resident	Per Hour	\$250.00	\$250.00
10.83	Bayshore CC 2nd Floor Rooms - Resident	Per Hour	\$100.00	\$100.00
10.84	Bayshore CC 2nd Floor Rooms - Non-Resident	Per Hour	\$125.00	\$125.00
10.85	Bayshore CC Classroom A, B or C - Resident	Per Hour	\$30.00	\$30.00
10.86	Bayshore CC Classroom A, B or C - Non-Resident	Per Hour	\$55.00	\$55.00
10.87	Café Doelger - Resident	Per Hour	\$125.00	\$125.00
10.88	Café Doelger - Non-Resident	Per Hour	\$150.00	\$150.00
10.89	Doelger Senior Center Classroom - Resident	Per Hour	\$25.00	\$25.00
10.90	Doelger Senior Center Classroom - Non-Resident	Per Hour	\$50.00	\$50.00
10.91	Gellert Park Clubhouse - Resident	Per Hour	\$125.00	\$125.00
10.92	Gellert Park Clubhouse - Non-Resident	Per Hour	\$150.00	\$150.00
10.93	Gellert Park Picnic Shelter (per day) - Resident	Per Day	\$300.00	\$300.00
10.94	Gellert Park Picnic Shelter (per day) - Non-Resident	Per Day	\$400.00	\$400.00
10.95	Hillside Clubhouse - Resident	Per Hour	\$75.00	\$75.00
10.96	Hillside Clubhouse - Non-Resident	Per Hour	\$100.00	\$100.00
10.97	Larcombe Clubhouse - Resident	Per Hour	\$100.00	\$100.00
10.98	Larcombe Clubhouse - Non-Resident	Per Hour	\$125.00	\$125.00
10.99	Lincoln Park CC Hall - Resident	Per Hour	\$150.00	\$150.00
10.100	Lincoln Park CC Hall - Non-Resident	Per Hour	\$175.00	\$175.00
10.101	Lincoln Park CC Classroom - Resident	Per Hour	\$30.00	\$30.00
10.102	Lincoln Park CC Classroom - Non-Resident	Per Hour	\$50.00	\$50.00
10.103	Marchbank Clubhouse - Resident	Per Hour	\$75.00	\$75.00
10.104	Marchbank Clubhouse - Non-Resident	Per Hour	\$100.00	\$100.00
10.105	Merced Room (Westlake) - Resident	Per Hour	\$125.00	\$125.00
10.106	Merced Room (Westlake) - Non-Resident	Per Hour	\$150.00	\$150.00
10.107	Pacelli Event Center (Westlake) - Resident	Per Hour	\$225.00	\$225.00
10.108	Pacelli Event Center (Westlake) - Non-Resident	Per Hour	\$250.00	\$250.00
10.109	Tita Alice Bulos Community Hub - Resident	Per Hour	\$85.00	\$85.00
10.110	Tita Alice Bulos Community Hub - Non-Resident	Per Hour	\$110.00	\$110.00
10.111	War Memorial Upper Gymnasium - Rental - Resident	Per Hour	\$225.00	\$225.00
10.112	War Memorial Upper Gymnasium - Rental - Non-Resident	Per Hour	\$250.00	\$250.00
10.113	War Memorial Activity Room - Resident	Per Hour	\$125.00	\$125.00
10.114	War Memorial Activity Room - Non-Resident	Per Hour	\$150.00	\$150.00
<u>Athletic Gymnasium Rental</u>				
10.115	Gymnasiums – Athletic Use Only - Resident	Per Hour	\$110.00	\$110.00
10.116	Gymnasiums – Athletic Use Only - Non-Resident	Per Hour	\$135.00	\$135.00
<u>Athletic Field Rental</u>				
10.117	Softball or Baseball Field - Diamond - Resident	Per Hour	\$35.00	\$35.00
10.118	Softball or Baseball Field - Diamond - Non-Resident	Per Hour	\$60.00	\$60.00
10.119	Softball or Baseball Field - Lining Only	Per Day	\$25.00	\$25.00
10.120	Lights for Fields (Westlake and Gellert Parks)	Per Day	\$25.00	\$25.00
10.121	Soccer Field Whole Turf - Resident	Per Hour	\$85.00	\$85.00
10.122	Soccer Field Whole Turf - Non-Resident	Per Hour	\$110.00	\$110.00
10.123	Soccer Field Grass - Resident	Per Hour	\$50.00	\$50.00
10.124	Soccer Field Grass - Non-Resident	Per Hour	\$75.00	\$75.00
10.125	Tennis Courts - Per Court (School Use Only)	Per Hour	\$10.00	\$10.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
<u>Giammona Pool</u>				
10.126	Pool Party Rentals (Recreation Swim Party) - Resident	Per Permit	\$221.00	\$221.00
10.127	Pool Party Rentals (Recreation Swim Party) - Non-Resident	Per Permit	\$276.00	\$276.00
10.128	Pool Party Rentals (Private Swim Party) - Resident	Per Permit	\$386.00	\$386.00
10.129	Pool Party Rentals (Private Swim Party) - Non-Resident	Per Permit	\$482.00	\$482.00
10.130	Pool Party Rentals (Additional 25 Attendees) - Resident	Each	\$56.00	\$56.00
10.131	Pool Party Rentals (Additional 25 Attendees) - Non-Resident	Each	\$70.00	\$70.00
<u>Insurance Cost</u>				
10.132	Insurance - Facility Rental (Hazard 1) - 1-100 people	Per Permit	Actual Cost	Actual Cost
10.133	Insurance - Facility Rental (Hazard 1) - 101-500 people	Per Permit	Actual Cost	Actual Cost
10.134	Insurance -Athletic Rental/Pool Party (Hazard 3) - 1-100 people	Per Permit	Actual Cost	Actual Cost
10.135	Insurance -Athletic Rental (Hazard 3) - 101-500 people	Per Permit	Actual Cost	Actual Cost
10.136	Insurance - Alcohol	Per Permit	Actual Cost	Actual Cost
10.137	Insurance - Administration Processing Fee	Per Permit	\$25.00	\$25.00
<u>Rental Deposit Fee</u>				
10.138	Deposit - Facility Rental (Small)	Per Permit	\$250.00	\$250.00
10.139	Deposit - Facility Rental (Medium)	Per Permit	\$400.00	\$400.00
10.140	Deposit - Athletic Use Rental/ Pool Party	Per Permit	\$400.00	\$400.00
10.141	Deposit - Large - Rental (Bayshore and War Memorial Gyms)	Per Rental	\$800.00	\$800.00
10.142	Deposit - Large - Rental (Pacelli Gym)	Per Rental	\$1,000.00	\$1,000.00
10.143	Rental - Custodial Fee for Large - Rental (Gyms)	Per Permit	\$400.00	\$400.00
10.144	Rental - Change Fee (Hours/Permit Modifications)	Per Change	\$50.00	\$50.00
10.145	Rental - Change Fee (Date or Location Change)	Per Change	\$100.00	\$100.00
10.146	Rental - Late Payment Fee	Per Permit	\$100.00	\$100.00
10.147	Rental - Cancellation Fee (Less than 30 Days)	Per Permit	\$250.00	\$250.00
10.148	Rental - Cancellation Fee (More than 30 Days)	Per Permit	\$100.00	\$100.00
<u>SPECIAL EVENTS</u>				
<u>Vendor Space Rental</u>				
10.149	City Wide Event - Non-Food Vendors	Per Table	\$50.00	\$50.00
10.150	City Wide Event - Food Vendor - Risk 1	Per Vendor	Actual Cost	Actual Cost
10.151	City Wide Event - Food Vendor - Risk 2	Per Vendor	Actual Cost	Actual Cost
10.152	City Wide Event - SMC Non-Permitted Mobile Food Facility	Per Vendor	Actual Cost	Actual Cost
10.153	City Wide Event - SMC Permitted Mobile Food Facility	Per Vendor	Actual Cost	Actual Cost
10.154	Community Event Tickets	Per Person	\$5 - \$10	\$5 - \$10
11. DEPARTMENT OF WATER AND WASTERWATER RESOURCES				
<u>SEWER CONNECTION PERMIT FEES</u>				
<u>Single Family Residential Dwelling Fees</u>				
11.01	1. Dwelling units in any one 12-month period by a builder/developer or any subsidiary, partner or joint venture with no more than 33 fixture units per residential unit	Per Unit	\$2,600.00	\$2,600.00
11.02	2. New single family residence with secondary unit (up to 33 fixtures units for the single family and up to 11 fixture units for the secondary unit)	Per Unit	\$3,485.00	\$3,485.00
11.03	3. Conversion of single family residence to one with secondary unit (up to an additional 11 fixture units for conversion)	Per Unit	\$550.00	\$550.00
11.04	4. Plus as to items 1 and 2 above, there is in excess of 33 fixture units, an additional	Per Unit	\$63.00	\$63.00
11.05	Plus to items 1 and 2 above, common facilities	Per Unit	\$63.00	\$63.00
11.06	As to items 3 and 4 above, if there is in excess of 33 fixture units to primary residence or in excess of a total of 11 fixture units in the secondary unit, there is, an additional	Per Unit	\$63.00	\$63.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Updated Request</u>	<u>Current Fee</u>
<u>Multiple Residential Dwelling Fees</u>				
11.07	Up to and including 21 fixture units	Per Unit	\$1,975.00	\$1,975.00
11.08	Plus, In excess of 21 fixture units	Per Unit	\$63.00	\$63.00
11.09	Plus, common facilities	Per Unit	\$63.00	\$63.00
<u>Commercial, Industrial, Public and Other Uses</u>				
11.10	Commercial, Industrial, Public and Other Uses	Per Unit	\$3,150.00	\$3,150.00
11.11	Plus, Commercial, Industrial, Public and Other Uses	Per Unit	\$63.00	\$63.00
<u>Condominium Conversion</u>				
11.12	Difference between charge initially paid for connection as a multiple dwelling, as credited against charges for single dwellings in effect at time of the conversion to condominium	Per Unit	\$63.00	\$63.00
<u>Change of Use/Alteration or Addition of Existing Connection</u>				
11.13	For change of use/alteration or addition to connection	Per Unit	\$63.00	\$63.00
11.14	Plus, for each fixture unit in excess of 33	Per Unit	\$63.00	\$63.00
<u>Swimming Pools</u>				
11.15	2" Discharge Pipe – 4 fixture units	Per Unit	\$63.00	\$63.00
11.16	3" Discharge Pipe – 6 fixture units	Per Unit	\$63.00	\$63.00
11.17	4" Discharge Pipe – 8 fixture units	Per Unit	\$63.00	\$63.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>				
INSPECTION FEES				
11.18	Single Residential Dwelling	Per Installation	\$100.00	\$100.00
11.19	Multiple Residential Dwelling	Per Installation	\$100.00	\$100.00
11.20	Commercial, Industrial, Public and Other Uses	Per Installation	\$100.00	\$100.00
11.21	Industrial Waste Discharge Permit Required Use	Minimum	\$500.00	\$500.00
<u>Public Sewer Construction</u>				
11.22	Encroachment Permit	Per Unit	\$70.00	\$70.00
11.23	Inspection Charge	Minimum	\$70.00	\$70.00
11.24	Alteration of Existing Use or Installation	Per Installation	\$70.00	\$70.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>				
Effective January 1, 2021 San Mateo County Environmental Health shall handle all permitting for drilling in the City of Daly City.				
<u>Well Permit Application</u>				
11.25	Soil Borings	Per Unit		Free
11.26	Well Abandonment Permit Required	Per Unit		Free
11.27	Well Monitoring and Vapor Extraction	Per Unit		\$125.00
11.28	Wells Monitoring and Vapor Extraction depth over 30 feet	Per Unit		\$500.00
11.29	Rehabilitation of existing well	Per Unit		\$350.00

Master Fee Schedule, 2024-2025

Fees pursuant to [date, resolution] unless otherwise noted.

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
1. CITY CLERK			
	<u>Document Fees</u>		
1.01	Photocopy Fees	Per Page	\$0.10
	<u>Fair Political Practices Commission</u>		
1.02	Per request-retrieval fee not to exceed \$5.00 for copies of reports and statements which are five or more years old.	Per Page	\$5.00
			(Government Code Section 81008)
	<u>Miscellaneous Fees</u>		
1.03	Passports	Each	\$35.00
			(Set by U.S. Department of State)
2. FINANCE & ADMINISTRATIVE SERVICES			
	<u>Business License</u>		
2.01	Non-Compliance (if Tax Return is not provided)	Flat	\$250.00
	<u>Utility Billing</u>		
2.02	Late Payment Fee	Flat	\$26.00
2.03	Delinquent Turn Off Fee	Flat	\$78.00
2.04	Afterhours Turn On Fee	Flat	\$130.00
	<u>Returned Check Fee</u>		
2.05	First Offense	First	\$25.00
2.06	2nd or greater offense	Each Offense	\$35.00
	<u>Miscellaneous</u>		
2.07	Photocopies	Per Page	\$0.10
	<u>Cannabis</u>		
2.08	Commercial Cannabis Business License	Each	\$621.00
			(03/22/12, Resolution 21-28)
	<u>Parking</u>		
2.09	4-Hour Meter	Max Time	\$4.00
2.10	2-Hour Meter	Max Time	\$2.00
2.11	1-Hour Meter	Max Time	\$1.00
2.12	30-Minute Meter	Max Time	\$0.50
2.13	15-Minute Meter	Max Time	\$0.25
			(12/8/14, Resolution 14-207)
2.14	Municipal Parking Lot Permit	Per Quarter	\$45.00
2.15	Residential Parking Permit	Each	\$0.00
2.16	Commercial Vehicle Permit	Each	\$210.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
3. BUILDING			
Building Permit Fees			
<u>Construction & Demolition Refundable Security Deposits</u>			
3.01	New residential construction more than \$25,000	% of valuation	3%
3.02	New commercial construction more than \$25,000	% of valuation	3%
3.03	Residential alterations more than \$15,000	% of valuation	3%
3.04	Commercial alterations more than \$15,000	% of valuation	3%
3.05	Complete demolition (public property damage)	Deposit	\$3,000.00
3.06	Complete demolition (recycling)	Deposit	\$3,000.00
3.07	Roof construction of any type	Deposit	\$3,000.00
<u>Construction & Demolition Administrative Fees</u>			
3.08	Administrative Fee	Flat	\$98.00
3.09	Special Handling Fee for C&D deposit due to expired permit (with receipt from approved recycling center)	Flat	\$227.00
Building Permit Valuation			
3.10	Project Valuation \$1 to \$500	Flat	\$134.00
<u>Project Valuation \$2,001 to \$25,000</u>			
3.11	First \$2,000	Base	\$134.00
3.12	Each Additional \$1,000 or fraction thereof	Each Additional	\$15.18
<u>Project Valuation \$25,001 to \$50,000</u>			
3.13	First \$25,000	Base	\$483.00
3.14	Each Additional \$1,000 or fraction thereof	Each Additional	\$32.23
<u>Project Valuation \$50,001 to \$100,000</u>			
3.15	First \$50,000	Base	\$1,289.00
3.16	Each Additional \$1,000 or fraction thereof	Each Additional	\$11.82
<u>Project Valuation \$100,001 to \$500,000</u>			
3.17	First \$100,000	Base	\$1,880.00
3.18	Each Additional \$1,000 or fraction thereof	Each Additional	\$5.88
<u>Project Valuation \$500,001 to \$1,000,000</u>			
3.19	First \$500,000	Base	\$4,230.00
3.20	Each Additional \$1,000 or fraction thereof	Each Additional	\$10.88
<u>Project Valuation \$1,000,001 to \$5,000,000</u>			
3.21	First \$1,000,000	Base	\$9,669.00
3.22	Each Additional \$1,000 or fraction thereof	Each Additional	\$1.36
<u>Project Valuation \$5,000,001 to \$10,000,000</u>			
3.23	First \$5,000,000	Base	\$15,109.00
3.24	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.40
<u>Project Valuation \$10,000,001 +</u>			
3.25	First \$10,000,000	Base	\$17,124.00
3.26	Each Additional \$1,000 or fraction thereof	Each Additional	\$0.21
Building Division Plan Review Fees			
3.27	Plan Review Fee	% of Building Permit	79%
3.28	Additional Plan Review Fee	Per Hour	\$173.00
3.29	Third Party Plan Review	Flat	Actual + 20%
3.30	Third Party Inspection	Flat	Actual + 20%

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
Other Department Plan Review			
3.31	Planning Division Plan Review	% of Building Permit	20%
3.32	Engineering Division Plan Review	% of Building Permit	39%
<u>Fire Safety Plan Review</u>			
3.33	Plan Review – Base Rate (all occupancies)	Flat	\$877.00
3.34	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$296.00
3.35	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$306.00
3.36	Expedited Plan Review	Flat	\$1,026.00
Fee for the Strong Motion Instrumentation Program (SMIP)			
3.37	One to Three Story Residential	Per \$1,000	\$0.13
3.38	Over Three Story Residential and all Commercial	Per \$1,000	\$0.28
<i>(CA Department of Conservation)</i>			
California State Building Standards Administration Special Revolving Fund			
3.39	\$1 - 25,000	Flat	\$1.00
3.40	\$25,001 - 50,000	Flat	\$2.00
3.41	\$50,001 - 75,000	Flat	\$3.00
3.42	\$75,001 - 100,000	Flat	\$4.00
3.43	Every \$25,000 or fraction thereof above \$100,000	Per \$25,000	\$1.00
<i>(CA Health & Safety Code § 18931.6)</i>			
Surcharges			
3.44	Technology Fee	% of Building Permit Fee	9%
3.45	General Plan Maintenance Fee	% of Project Valuation	1%
Administrative Fees			
3.46	Temporary Certificate of Occupancy processing fee	Per certificate	\$498.00
3.47	Processing Address Assignment for Commercial Properties and Legal Secondary Units	Flat	\$268.00
Miscellaneous Fees			
3.48	Reproduction of Plans		Actual + 20%
Residential Requirements Report			
3.49	3R Report Fees	Per report	\$122.00
Mobile Home Permit			
3.50	Mobile Home Permit	Flat	\$196.00
Photo Voltaic Permit Flat-Rate Fees			
3.51	Single Family	Flat	\$468.00
<u>Multi-Family</u>			
3.52	Up to 15 kW	Each	\$486.00
3.53	16 kW and up	Base	\$486.00
3.54	Each additional kW	Per kW	\$16.60

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Commercial</u>			
3.55	Up to 50 kW	Each	\$1,081.00
3.56	51kW to 250kW	Base	\$1,081.00
3.57	Each additional kW	Per kW	\$7.20
3.58	251 kW and up	Base	\$2,595.00
3.59	Each additional kW	Per kW	\$5.20
<u>Miscellaneous</u>			
3.60	Alquist Priolo Hazard Act (applicable to special study zones as determined by Chief Building Supv / Official.)		% of Building Valuation
<u>Electrical</u>			
<u>Electrical Permit Issuance</u>			
3.61	Permit Issuance	Flat	\$98.00
3.62	For new single and two-family residential buildings, including all wiring & electrical equipment in or on each building or premises, excluding the area of garages, carports and other minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.20
3.63	For new garage and storage areas	Per square foot	\$0.10
3.64	For new commercial or industrial buildings of the uncompleted "SHELL" type	Per Square Foot	\$0.20
3.65	For alterations, additions and modifications to uncompleted "SHELL" type commercial or industrial buildings, including all wiring and electrical equipment associated with a particular area, installed or constructed by the applicant	Per square foot	\$0.36
3.66	For alterations, addition and modifications to existing single and multi-family buildings, excluding the area of garages, carports and minor accessory buildings, constructed at the same time by applicant	Per square foot	\$0.20
<u>Mechanical</u>			
<u>Mechanical Permit Issuance</u>			
3.67	Permit Issuance	Flat	\$98.00
<u>New Building, Addition, or Alteration Fee Schedule</u>			
3.68	Residential additions and alterations less than 300 square feet	Flat	\$161.00
3.69	Residential additions and alterations 300 square feet and greater	Per square foot	\$0.54
3.70	New residential or multifamily residential buildings	Per square foot	\$0.24
3.71	Commercial	Per square foot	\$0.20
<u>Plumbing</u>			
<u>Plumbing Permit Issuance</u>			
3.72	Permit Issuance	Flat	\$98.00
<u>New Building, Addition, or Alteration Fee Schedule</u>			
3.73	Residential additions and alterations less than 300 square feet	Flat	\$402.00
3.74	Residential additions and alterations 300 square feet or greater	Per square foot	\$1.34
3.75	New residential or multifamily residential buildings	Per square foot	\$0.24

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Unit Fee Schedule</u>			
3.76	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage, piping and backflow protection therefore)	Each	\$13.50
3.77	For each building sewer, or trailer park sewer	Each	\$13.50
3.78	For each rainwater system	Each	\$13.50
3.79	For each private sewage pump system	Each	\$80.00
3.80	For each water heater and /or vent	Each	\$27.00
3.81	For each gas piping system of one to four outlets	Each	\$13.50
3.82	For each additional gas piping outlet	Each	\$13.50
3.83	For each industrial waste pre-treatment interceptor, including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	Each	\$13.50
3.84	For installation, alteration or repair of water piping and/or water treating equipment	Each	\$54.00
3.85	For repair or alteration of drainage or vent piping	Each	\$54.00
3.86	For each lawn sprinkler system on any one meter, including backflow protection devices therefore	Each	\$27.00
3.87	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each system of one to four outlets	Each	\$13.50
3.88	For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, for each additional outlet	Each	\$13.50
3.89	For each swimming pools	Each	\$54.00
3.90	For each gray water system	Each	\$54.00
3.91	For each medical gas piping system of one (1) to five (5) inlets or outlets for a specific gas	Each	\$67.00
3.92	For each additional medical gas inlets or outlets more than five (5)	Each	\$13.50
<u>Other Building Division Fees</u>			
<u>Other Inspection and Fees</u>			
3.93	Plan Review Fees (if submitted separately)	Per hour	\$173.00
3.94	Inspection outside of normal business hours (min 2 hours)	Per hour	\$200.00
3.95	Inspection for which no fee is specifically indicated	Per hour	\$161.00
<u>Penalties for Work without a Permit</u>			
3.96	Fee Plus Penalty	Penalty	2x Permit Fee
<u>Administrative Review</u>			
3.97	Alternate Method of Construction	Per hour	\$382.00
3.98	Request for re-evaluation of Code requirement	Per hour	\$382.00
3.99	Review of disabled access "unreasonable hardship and disproportionate cost"	Per hour	\$382.00
3.100	Change of address review for single family dwelling	Per hour	\$134.00
<u>Extension or Reactivation of Permit or Plan Case</u>			
3.101	Extension Of Permit Which Is About To Expire	Hourly Rate	\$179.00
3.102	Reactivation of expired Permit	Hourly Rate	\$179.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
AB 1600 Fees - Residential Development			
3.103	Zone 1 (max charge \$5,247)	Per square foot	\$3.36
3.104	Zone 2 (max charge \$5,977)	Per square foot	\$3.38
3.105	Zone 3 (max charge \$5,074)	Per square foot	\$3.25
3.106	Zone 4 (max charge \$5,813)	Per square foot	\$3.72
3.107	Zone 5 (max charge \$14,616)	Per square foot	\$9.36
3.108	Zone 6 (max charge \$4,910)	Per square foot	\$3.15
3.109	Zone 7 (max charge \$4,230)	Per square foot	\$2.71
3.110	Zone 8 (max charge \$5,133)	Per square foot	\$3.29
3.111	Zone 9 (max charge \$5,230)	Per square foot	\$2.71
3.112	Zone 10 (max charge \$3,674)	Per square foot	\$2.35
3.113	Zone 11 (max charge \$4,230)	Per square foot	\$2.71
AB 1600 Fees - Residential Development			
3.114	All Zones (No Max)	Per square foot	\$2.50
4. CODE ENFORCEMENT			
<u>Building Violations</u>			
<u>Building Code Violation / Building Maintenance</u>			
4.01	1-30 Days	Flat	\$1,568.00
4.02	31-60 Days	Flat	\$2,163.00
4.03	61-90 Days	Flat	\$2,758.00
<u>Expired Plan Check / Building Permit Application</u>			
4.04	1-30 Days	Flat	\$594.00
4.05	31-60 Days	Flat	\$1,146.00
4.06	61-90 Days	Flat	\$1,703.00
<u>Expired Building Permit</u>			
4.07	1-30 Days	Flat	\$594.00
4.08	31-60 Days	Flat	\$1,146.00
4.09	61-90 Days	Flat	\$1,703.00
<u>Zoning Violations</u>			
<u>Conditions of Approval Violation</u>			
4.10	1-30 Days	Flat	\$1,081.00
4.11	31-60 Days	Flat	\$1,622.00
4.12	61-90 Days	Flat	\$2,163.00
<u>Fence Violation</u>			
4.13	1-30 Days	Flat	\$1,541.00
4.14	31-60 Days	Flat	\$2,082.00
4.15	61-90 Days	Flat	\$2,628.00
<u>Illegal Home Occupation</u>			
4.16	1-30 Days	Flat	\$1,541.00
4.17	31-60 Days	Flat	\$2,082.00
4.18	61-90 Days	Flat	\$2,628.00
<u>Short Term Rentals</u>			
4.19	1-30 Days	Flat	\$968.00
4.20	31-60 Days	Flat	\$1,389.00
4.21	61-90 Days	Flat	\$1,860.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Illegal Secondary Unit</u>			
4.22	1-30 Days	Flat	\$1,541.00
4.23	31-60 Days	Flat	\$2,082.00
4.24	61-90 Days	Flat	\$2,628.00
<u>Sign Code Violation</u>			
4.25	1-30 Days	Flat	\$513.00
4.26	31-60 Days	Flat	\$946.00
4.27	61-90 Days	Flat	\$1,384.00
<u>All Other Violations</u>			
4.28	1-30 Days	Flat	\$1,460.00
4.29	31-60 Days	Flat	\$2,190.00
4.30	61-90 Days	Flat	\$2,915.00
<u>Property Maintenance Violations</u>			
4.31	1-15 Days	Flat	\$513.00
4.32	16-30 Days	Flat	\$946.00
4.33	30-45 Days	Flat	\$1,384.00
<u>Other Code Enforcement Services</u>			
4.34	Inspection / Abatement Warrant	Flat	\$7,240.00
4.35	Permit or Plan Extension	Flat	\$172.00
4.36	Notice of Violation	Flat	\$253.00
4.37	Administrative Hearing Board Notice	Flat	\$292.00
4.38	Administrative Hearing Board	Flat	\$8,112.00
4.39	Appeal of Administrative Hearing Board Decision to the City Council	Flat	\$108.00
4.40	Lien	Flat	\$2,893.00
4.41	Administrative Review	Per hour	\$172.00
4.42	Office Meeting	Per hour	\$172.00
4.43	Additional Inspection	Per hour	\$172.00
4.44	All Other Code Enforcement Services	Per hour	\$172.00
<u>Illegal Dumping</u>			
<u>Administrative Citations for Littering</u>			
4.45	First violation	Per violation	\$250.00
4.46	Second violation	Per violation	\$500.00
4.47	Third violation	Per violation	\$1,000.00
<u>Administrative Citations for Illegal Dumping</u>			
4.48	First violation	Per violation	\$1,000.00
4.49	Second violation	Per violation	\$2,500.00
4.50	Third violation	Per violation	\$5,000.00
<u>Administrative Citations for Failure to Abate by Private Property Owners</u>			
4.51	First violation	Per violation	\$500.00
4.52	Second violation	Per violation	\$1,000.00
4.53	Third violation	Per violation	\$3,000.00
<u>Administrative Citations for Major Violations</u>			
4.54	First violation	Per violation	\$5,000.00
4.55	Second violation	Per violation	\$7,500.00
4.56	Third violation	Per violation	\$10,000.00

(11/23/20, Ordinance No. 1441)

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
5. FIRE			
Plan Review for New Construction and / or Tenant Improvement			
5.01	Plan Review – Base Rate (all occupancies)	Flat	\$877.00
5.02	Plan Review for miscellaneous items without square footage (e.g. Install hazardous material storage tank, HVAC smoke detection, partition wall)	Per hour	\$306.00
5.03	Additional Plan Review for major changes, additions, as-builts, or resubmittals	Per hour	\$306.00
5.04	Expedited Plan Review	Flat	\$1,026.00
Fire Protection Systems			
<u>Fire Sprinklers/Standpipe Systems</u>			
5.05	New commercial & residential sprinkler system installations - Up to 3,000 sq ft	Flat	\$1,633.00
5.06	Each additional 3,000 sq ft	Each additional	\$264.00
5.07	New manufactured home sprinkler installation	Flat	\$481.00
5.08	Commercial underground pipe system installations	Per installation	\$1,672.00
5.09	Standpipe system installations	Flat	\$1,672.00
5.10	Tenant improvements: Installation/Alteration of 10 or more heads - Up to 3,000 sq ft (Note: Head change outs are not included in the head count)	Flat	\$1,759.00
5.11	Each additional 3,000 sq ft	Each additional	\$264.00
5.12	Tenant Improvement: 9 or less sprinkler heads and unlimited head change-outs (installation/alteration)	Each	\$877.00
5.13	Alteration/Repair of existing underground pipe system	Flat	\$877.00
<u>Fire Alarms</u>			
5.14	New fire alarm system installation - Up to 3,000 sq ft	Flat	\$1,509.00
5.15	Each additional 3,000 sq ft	Each additional	\$264.00
5.16	Installation of additional devices on existing system - Up to 3,000 sq ft	Flat	\$877.00
5.17	Each additional 3,000 sq ft	Each additional	\$264.00
5.18	Existing Fire Alarm Panel Upgrades	Flat	\$1,588.00
5.19	Other Fire Protection Systems, New & Upgrade Installations	Per installation	\$1,142.00
5.20	Plan Check Re-Submittals	Per resubmittal	\$466.00
5.21	Unpermitted Construction Work (penalty determined by Inspector)	Per instance	\$397.00
5.22	Emergency Radio Systems	Flat	\$1,672.00
Site Inspections			
5.23	Fire Alarms: Repair/exchange devices, & radio transmitters	Per inspection	\$438.00
5.24	Construction Re-inspections	Per re-inspection	\$397.00
5.25	Installation of hazardous material storage tanks (Temporary permit is required, along with an inspection.)	Per tank	\$438.00
5.26	Replacement of hazardous material storage tank piping, dispensers. Note: If piping work is done as part of tank installation, there is no charge. (Temporary permit is required, along with an inspection.)	Per replacement	\$438.00
5.27	Removal of hazardous material storage tank (Temporary permit is required, along with an inspection.)	Per tank	\$438.00
5.28	Medical gas piping, Installation – Permit required (Building Division)	Per installation	\$1,100.00
5.29	Inspection for which no fee is indicated	Per hour	\$264.00
5.30	CO2	Flat	\$438.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
Required Services			
<u>False Alarm Penalty Fees</u>			
5.31	1st Response	Flat	\$735.00
5.32	2nd Response	Flat	\$735.00
5.33	3rd Response and each response thereafter in a calendar year	Each	\$735.00
5.34	New Occupancy/Business Inspection	Per reinspection	\$453.00
5.35	Key Box Service	Flat	\$118.00
5.36	Mall kiosk inspection	Flat	\$276.00
5.37	Annual Fire Code Permits (FCP's) [Fire Footnote 1]	Flat	\$252.00
5.38	Temporary permits (permitted activities less than 90 days)	Flat	\$373.00
5.39	Asphalt kettle operation – annual permit required for roofing contractors. Applications and fee collection is done at Building Division.	Annually	\$56.00
5.40	Title 19, 5-Year Certification inspection for fire extinguishing systems (fire sprinkler or standpipe systems). Annual permit for contractor [Fire Footnote 1]	Annually	\$112.00
5.41	High rise annual inspection/certification	Per hour, Min 3 hours	\$292.00
5.42	Annual fire inspection and each reinspection thereafter [Fire Footnote 1]	Per inspection	\$453.00
Requested Services			
5.43	Fire incident report	Per report, up to 5	\$28.00
5.44	Each additional page	Per page	\$0.26
5.45	Photographs: Digital	Handling fee	\$84.00
5.46	Fire code variance application	Flat	\$688.00
5.47	Inspection outside of normal business hours (min 2 hours)	Per hour	\$356.00
<u>Pre-Inspection/Consultation Of Large Family Day Care And Residential Care</u>			
5.48	Less than 25 occupants	Flat	\$322.00
5.49	26 or more occupants	Flat	\$322.00
<i>(CA Health & Safety Code § 13235)</i>			
Annual Permits [Fire Footnote 1]			
5.50	Candles & Open Flames in Assemblies (churches exempt)	Annual	\$252.00
5.51	Combustible Material Storage >2500 cu. ft.	Annual	\$252.00
5.52	Compressed Gases >amounts in Table 105-A	Annual	\$252.00
5.53	Commercial Rubbish – Handling Operation	Annual	\$252.00
5.54	Cryogenics >amounts in Table 105-B	Annual	\$252.00
5.55	Day Care (E) 7 or more children in non-residential	Annual	\$252.00
5.56	Dry Cleaning (operate a dry cleaning plant)	Annual	\$252.00
5.57	Dust Producing Operations	Annual	\$252.00
5.58	Fire Alarm (Operate a fire alarm system)	Annual	\$252.00
5.59	Flammable/Combustible Liquids (storage in excess of 5 gallons, operate tanks, etc.)	Annual	\$252.00
5.60	Hazardous Materials >amounts in Table 105-C	Annual	\$252.00
5.61	High Piled Combustible Storage	Annual	\$252.00
5.62	Hot – Work Operations (except when conducted under a building permit)	Annual	\$252.00
5.63	Institutions (all I occupancies)	Annual	\$252.00
5.64	Large Family Day Care (R-3) (9-14 children)	Annual	\$252.00
5.65	Residential Board & Care Occupancies (R-3.1)	Annual	\$252.00
5.66	Liquefied Petroleum Gas	Annual	\$252.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
5.67	Motor Vehicle Fuel Dispensing Station	Annual	\$252.00
5.68	Places of Assembly (all A occupancies)	Annual	\$252.00
5.69	Radioactive Materials >1 micro curie	Annual	\$252.00
5.70	Refrigeration Equipment (>220 lbs. of Class A1 or 30 lbs. of other refrigerants)	Annual	\$252.00
5.71	Repair Garage (S-3 or H-4 Occupancies)	Annual	\$252.00
5.72	Spraying or Dipping (using flammable or combustible liquids or powders)	Annual	\$252.00
Temporary Permits			
5.73	Candles & Open Flames in Assemblies (for special events)	Each	\$373.00
5.74	Carnival and Fairs (90 days or less)	Each	\$373.00
5.75	Christmas Tree Lot (90 days or less)	Each	\$373.00
5.76	Malls: assemblies, auto displays, open flames, etc. (90 days or less)	Each	\$373.00
5.77	Tents, Canopies and Temporary Membrane Structures (excludes tents on Christmas tree lots) (> 400 square ft.) (90 days or less)	Each	\$373.00

Fire Department Footnotes

Footnote 1: Annual fees are effective as of the start of the calendar year, January 1.

6. LIBRARY

PENINSULA LIBRARY SYSTEM/DALY CITY LIBRARY FINES & FEES

6.01	Materials Recovery Fee	Per Account	\$0.00
6.02	Lost or Damaged Items Processing Fee (Non-Refundable)	Base	\$5.00

DALY CITY LIBRARY LOCAL FEES

6.03	Media Case - Missing or Damaged	Per Case	\$5.00
6.04	Barcode - Missing or Damaged	Per Barcode	\$1.00
6.05	RFID Tag - Missing or Damaged	Per Tag	\$1.00
6.06	Media Case Insert/Cover Art	Per Item	\$2.00
6.07	Computer Print Copies - Black and White	Per Page	\$0.15
6.08	Computer Print Copies - Color	Per Page	\$0.40
6.09	Copier (Coin-Operated)	Per Page	\$0.15
6.10	Test Proctoring, resident	Per Item	\$50.00

(06/23/14, Resolution 14-104)

7. PLANNING

7.01	Administrative Use Permit	Flat	\$10,816.00
7.02	AUP Renewal Permit	Flat	\$5,408.00
7.03	Use Permit	Flat	\$12,428.00
7.04	Use Permit, Concurrent or TI	Flat	\$4,542.00

Coastal Development Permit

7.05	Minor	Flat	\$5,408.00
7.06	Major	Flat	\$21,632.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
	<u>Variance</u>		
7.07	Minor	Flat	\$4,542.00
7.08	Major	Flat	\$12,438.00
7.09	Planned Development Zone Change	Deposit	\$15,000.00
7.10	Zone Changes / Text Amendment	Deposit	\$10,000.00
7.11	Development Agreements	Deposit	\$10,000.00
7.12	GPA / Text Amendment	Deposit	\$15,000.00
7.13	Certificate of Compliance	Flat	\$1,622.00
7.14	Parcel Map	Flat	\$12,438.00
7.15	Subdivision	Flat	\$16,764.00
7.16	# of lots or parcels or units	Per lot	\$216.00
7.17	Condominium Conversion	Flat	\$15,683.00
7.18	# of units	Per unit	\$216.00
7.19	Environmental Assessment (Exempt)	Flat	\$324.00
7.20	Initial Study (Neg Declaration)		Actual + 20%
7.21	Initial Study (Mitigated Neg Declaration)		Actual + 20%
7.22	EIR		Actual + 20%
7.23	Design Review – Major	Flat	\$12,438.00
7.24	Design Review – Minor (Concurrent)	Flat	\$4,650.00
7.25	Design Review – Administrative	Flat	\$1,081.00
7.26	ADU	Flat	\$811.00
7.27	Front Yard Paving	Flat	\$324.00
7.28	Time Extension	Flat	\$865.00
7.29	Appeal Fee	Flat	\$108.00
7.30	Zoning Confirmation and Verification Letters	Flat	\$1,081.00
7.31	ABC Letter of Convenience and Necessity	Flat	\$10,275.00
7.32	Sign Permit	Flat	\$205.00
7.33	Pre-application Review Fee	Flat	\$1,946.00
7.34	Short Term Rental Permits	Flat	\$811.00
7.35	Short Term Rental Permit Renewal	Flat	\$153.00
7.36	Cannabis Permits	Flat	\$270.00
7.37	Stormwater Treatment Review		Actual + 20%
7.38	Home Occupation Permit	Flat	\$108.00
7.39	Lot Line Adjustment or Lot Merger	Flat	\$4,434.00
8. POLICE			
8.01	Auto Impound Fee	Per release	\$240.00
8.02	Boot Release	Each	\$155.00
8.03	Civil Court Appearance	Per appearance	\$275.00
			(CA Government Code § 68097.2)
8.04	Subpoena Duces Tecum	Each	\$15.00
8.05	Clearance Letter	Per letter	\$52.00
8.06	False Alarms-Registered (On a 12-month period from first offense, resets after 12-months)	No charge for first	\$0.00
8.07	1st Offense	Each	\$0.00
	2nd Offense	Each	\$25.00
	3rd Offense	Each	\$50.00
	4th and Subsequent Offense	Each	\$100.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
8.08	False Alarms-Unregistered and expired (On a 12-month period from first offense, resets after 12-months)	\$25 charge for first	\$25.00
8.09	1st Offense	Each	\$25.00
	2nd Offense	Each	\$25.00
	3rd Offense	Each	\$50.00
	4th and Subsequent Offense	Each	\$100.00
8.10	Alarm Permit	Annually	\$26.00
8.11	Fingerprinting – Ink	Per request card	\$41.00
8.12	Fingerprinting – Livescan [Police Footnote 1]	Per request	\$104.00
8.13	Repossession Fee	Each	\$15.00
(CA Government Code § 41612)			
8.14	Special Event Permit	Each	\$460.00
8.15	Storage of Firearms	For first firearm	\$187.00
8.16	Each additional firearm	Each	\$150.00
8.17	Storage of Ammunition	Flat	\$78.00
8.18	Taxi Applicants, New [Police Footnote 1]	Per applicant	\$104.00
8.19	Taxi Applicants, Renewal	Per applicant	\$41.00
	<u>Digital Media</u>		
8.20	Photos	Flat fee per request	\$10.00
8.21	Videos	Flat fee per request	\$15.00

Police Department Footnotes

Footnote 1: Plus all prevailing State, Federal and County Fees for fingerprinting of applicants, subject to increases by outside agencies. As an example, here are some of the current costs:

DOJ Prevailing Fee	\$42.00
FBI Prevailing Fee	\$17.00
County Prevailing Fee	\$5.00

9. PUBLIC WORKS

Additional review over and above the baseline included in the fees below may be charged on a T&M basis or require the services

Technology Fee

9.01	Technology Fee	% Engineering Permit	9%
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Subdivision Reviews

Agreements / Map Review

9.02	Tentative Map Review	Flat	\$3,883.00
9.03	Subdivision Agreement	Flat	\$5,753.00
9.04	Parcel Map Review	Flat	\$5,791.00
9.05	Final Map Review	Base	\$5,791.00
9.06	Plus # of lots or units	Per lot or unit	\$148.00
9.07	Right of Way and Easement Abandonment	Flat	\$5,322.00
9.08	Lot Line Adjustment	Flat	\$3,871.00
9.09	Surveyor Review		Actual + 20%

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
Public / Site Improvements			
<u>Site Improvement Plan Reviews</u>			
9.10	Improvement Cost - \$0 - \$500,000	Minimum	\$5,744.00
9.11	% of Cost up to \$500,000	Plus	2.5%
9.12	Cost \$500,001 - \$1,500,000	Base	\$19,271.00
9.13	% of Cost over \$500,000	Plus	1.7%
9.14	Cost \$1,500,001 - \$4,500,000	Base	\$37,752.00
9.15	% of Cost over \$1,500,000	Plus	0.75%
9.16	Cost \$4,500,001 or greater	Base	\$62,036.00
9.17	% of Cost over \$4,500,000	Plus	0.35%
<u>Site Improvement Permit and Inspections</u>			
9.18	Improvement Cost - \$0 - \$500,000	Minimum	\$13,177.00
9.19	% of Cost up to \$500,000	Plus	7.50%
9.20	Cost \$500,001 - \$1,500,000	Base	\$54,088.00
9.21	% of Cost over \$500,000	Plus	5%
9.22	Cost \$1,500,001 - \$4,500,000	Base	\$108,045.00
9.23	% of Cost over \$1,500,000	Plus	2%
9.24	Cost \$4,500,001 or greater	Base	\$174,142.00
9.25	% of Cost over \$4,500,000	Plus	1.24%
9.26	Improvement Security Deposit/Bond	% of improvement costs	200%
Grading and Erosion Control			
<u>Plan Review</u>			
9.27	1,000 cu yd. or less	Base	\$319.00
9.28	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$144.00
9.29	1,001 to 10,000 cu yd.	Base	\$1,618.00
9.30	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$167.00
9.31	10,001 to 100,000 cu yd.	Base	\$3,128.00
9.32	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$62.00
9.33	100,001 cu yd. or greater	Base	T&M
9.34	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M
<u>Permit and Inspections</u>			
9.35	1,000 cu yd. or less	Base	\$622.00
9.36	Plus additional for each 100 cu yd. more than 100 or fraction thereof	Per 100 cu yd.	\$257.00
9.37	1,001 to 10,000 cu yd.	Base	\$2,948.00
9.38	Plus additional for each 1,000 cu yd. more than 1,000 or fraction thereof	Per 1,000 cu yd.	\$352.00
9.39	10,001 to 100,000 cu yd.	Base	\$6,122.00
9.40	Plus additional for each 1,000 cu yd. more than 10,000 or fraction thereof	Per 1,000 cu yd.	\$238.00
9.41	100,001 cu yd. or greater	Base	T&M
9.42	Plus additional for each 1,000 cu yd. more than 100,000 or fraction thereof	Per 1,000 cu yd.	T&M
<u>Security Deposits</u>			
9.43	Grading Security Deposit/Bond	% of Grading Cost	25%

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Wet Season Work Authorization</u>			
9.44	Wet Season Work Authorization	Per week	\$636.00
<u>Transportation Permits</u>			
<u>Oversize Load</u>			
9.45	Single Trip	Each	\$0.00
<u>Dirt and Debris Hauling</u>			
9.46	Permit Fees (per operation)	Base	\$219.00
9.47	Plus per # of cubic yards per # of miles round trip	Each	\$0.23
<u>Encroachment Permits</u>			
<u>Temporary Encroachment (scaffolding, construction fencing, etc.)</u>			
9.48	Permit Fees	Base	\$636.00
9.49	Plus per # of weeks more than two weeks	Per # of weeks	\$106.00
9.50	Security Deposit	Deposit	\$1,000.00
<u>Encroachment Agreement</u>			
9.51	Encroachment Agreement		T&M
9.52	Security Deposit (except Wireless Small Cell) - refundable upon removal of encroachment	Each	Agreement Specific
9.53	Security Deposit for Wireless Small Cell - refundable upon removal of Wireless Small Cell	Per location	\$750.00
<u>Wireless Small Cell (with existing Lease Agreement)</u>			
9.54	Processing Fee	Flat	\$224.00
9.55	Plan Review Fee	Flat	\$896.00
9.56	Inspection Fee	Flat	\$1,296.00
9.57	Security Deposit (refundable)	Deposit	\$1,500.00
<u>Street Parking/Space Obstruction (renewable every four weeks)</u>			
9.58	Residential	Flat	\$636.00
9.59	Commercial	Base	\$636.00
9.60	Plus per # of weeks, after first week	# of weeks	\$212.00
9.61	Security Deposit	Deposit	\$500.00
9.62	Temporary Container	Base	\$531.00
9.63	Plus per # of weeks, after first week	Per Week	\$106.00
9.64	Security Deposit	Deposit	\$500.00
<u>Traffic Control</u>			
9.65	Processing Fee	Flat	\$319.00
9.66	Plan Review Fee	Per Hour	\$221.00
9.67	Inspection Fee (mobile, temporary setup)	Per Day	\$312.00
9.68	Inspection Fee (fixed, long-term setup)	Per Week	\$1,047.00
9.69	Security Deposit	Deposit	\$1,000.00
<u>Monitoring Well/Core Drilling/Potholing</u>			
9.70	Permit Fees	Base	\$319.00
9.71	Plus per # of locations	Each	\$424.00
9.72	Security Deposit	Per Location	\$1,000.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Sidewalk/Curb Drain/Driveway (not longer than 30 days)</u>			
9.73	Processing Fee	Flat	\$319.00
9.74	Plan Review Fee	Per Hour	\$219.00
9.75	Sidewalk/Driveway (Right-of-Way)/Front Yard Paving (Per 200 sq. ft. increment, or fraction thereof)	Each	\$424.00
9.76	Excavation in Unpaved Areas (Per 200 sq. ft. increment, or fraction thereof)	Each	\$424.00
9.77	Security Deposit	Minimum Deposit	\$500.00
<u>Street Excavation/Directional Boring</u>			
9.78	Processing Fee	Base	\$319.00
9.79	Plan Review Fee - Up to 3 reviews	Flat	\$2,912.00
9.80	Inspection Fee (First 200 sq. ft.)	Base	\$2,120.00
9.81	Each additional 50 sq. ft. increment or fraction thereof	Each	\$176.00
9.82	Security Deposit (\$750 minimum)	Per sq. ft.	\$15.00
<u>Water Service</u>			
9.83	Permit Fees	Base	\$319.00
9.84	Plus per # of services	Each	\$1,189.00
9.85	Security Deposit (2" service or less)	Deposit	\$2,000.00
9.86	Security Deposit (greater than 2" service)	Deposit	\$3,500.00
9.87	Fire Flow Test and Results	Per test	\$877.00
<u>Sanitary Sewer Lateral</u>			
9.88	Within the City right-of-way, w/in the District	Base	\$319.00
9.89	Plus per # of laterals	Each	\$1,189.00
9.90	Security Deposit	Deposit	\$2,000.00
9.91	Within the City right-of-way, not w/in the District	Base	\$319.00
9.92	Plus per # of laterals	Each	\$424.00
9.93	Security Deposit	Deposit	\$2,000.00
9.94	Not within the City right-of-way, w/in the District	Base	\$219.00
9.95	Plus per # of laterals	Each	\$765.00
Development Impact Reviews			
<u>Traffic Study</u>			
9.96	Review Fees	Base	\$4,873.00
9.97	Plus per # of hours more than twenty-two (22) hours	Per Hour	\$221.00
<u>Water System Study</u>			
9.98	Review Fees	Base	\$853.00
9.99	Plus per # of hours more than four hours	Per Hour	\$213.00
<u>Sanitary Sewer Study</u>			
9.100	Review Fees	Base	\$853.00
9.101	Plus per # of hours more than four hours	Per Hour	\$213.00
Third Party Consultant			
9.102	Use of Third Party Consultant for Development Projects and Permits		Actual + 20%
Building Permit Reviews			
9.103	Review Fees	% of the Building	20%

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
Other Requests			
9.104	City General Conditions, Standard Specifications & Drawings, Capital Project Plans & Specifications, and Copies of Other Documents		
	Online at www.dalycity.org		No Fee
	Electronic Files		No Fee
	Printed Copies		Actual Cost
<u>Permit Extension</u>			
9.105	Permit Extension (Renewal)	Flat	\$224.00
9.106	Reinstatement of Expired Permit	Flat	\$436.00
<u>Permit Cancellation</u>			
9.107	Processing Fee	Flat	\$224.00
9.108	Pre-Cancellation Inspection	Flat	\$212.00
9.109	Work Without a Permit	Double Permit Fees	Double Permit
<u>Utility (Private Utilities under CPUC Regulation with a CPCN)</u>			
9.110	Private Utility Companies may be issued a consolidated Utility Permit covering one or more of the scopes of work listed. Security Deposits are waived for estimated cost of work less than \$10,000. Estimated cost of work shall be reviewed and determined by Engineering staff.		T&M

10. RECREATION SERVICES

YOUTH PROGRAMS

YRP

10.01	Afterschool Youth Recreation Program (AYRP): TK, Pre-K, Kindergarten	Per Trimester	\$223 - \$445
10.02	Afterschool Youth Recreation Program (AYRP): 1st - 5th Grades	Per Trimester	\$148 - \$295
10.03	Afterschool Youth Recreation Program (AYRP): 6th - 8th Grades	Per Quarter	\$111 - \$222
10.04	Summer Youth Recreation Program (SYRP) - Resident	Per Week	\$75 - \$150
10.05	Summer Youth Recreation Program (SYRP) - Non-Resident	Per Week	\$94 - \$188
10.06	AfterCare - Resident	Per Week	\$25 - \$50
10.07	AfterCare - Non-Resident	Per Week	\$32 - \$63
10.08	Youth Trips - Resident	Per Person	\$40.00
10.09	Youth Trips - Non-Resident	Per Person	\$50.00

Open Tot

10.10	Tot Playtime Drop-In - Resident	Per Person	\$5.00
10.11	Tot Playtime Drop-In - Non-Resident	Per Person	\$6.25
10.12	Tot Playtime Card - Resident	Per Visit	\$4.00
10.13	Tot Playtime Card - Non-Resident	Per Visit	\$5.00

Baseball

10.14	Individual Participant - Resident	Per Person	\$111.00
10.15	Individual Participant - Non-Resident	Per Person	\$139.00
10.16	Daly City School Team	Per Team	\$441.00
10.17	Non-Daly City School Team	Per Team	\$552.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Basketball</u>			
10.18	Individual Participant - Resident	Per Person	\$140.00
10.19	Individual Participant - Non-Resident	Per Person	\$175.00
10.20	Daly City School Team	Per Team	\$600.00
10.21	Non-Daly City School Team	Per Team	\$750.00
10.22	Practice Session	Per Team	\$200.00
10.23	Mini-Hoops-Resident	Per Person	\$83.00
10.24	Mini-Hoops-Non-Resident	Per Person	\$103.00
ADULT PROGRAMS			
<u>Open Gym</u>			
10.25	Open Gym Drop-In (Various Sports) - Resident	Per Person	\$6.00
10.26	Open Gym Drop-In (Various Sports) - Non-Resident	Per Person	\$7.50
10.27	Women's Run (Basketball) - Resident	Per Visit	\$5.00
10.28	Women's Run (Basketball) - Non-Resident	Per Visit	\$6.25
<u>Court Reservations</u>			
10.29	Court Reservation (Basketball/Volleyball) - Resident	Per Session	\$50.00
10.30	Court Reservation (Basketball/Volleyball) - Non-Resident	Per Session	\$63.00
10.31	Court Reservation (Badminton/Pickleball) - Resident	Per Session	\$20.00
10.32	Court Reservation (Badminton/Pickleball) - Non-Resident	Per Session	\$25.00
<u>Tournament/ Leagues</u>			
10.33	Athletic Team - Tournament/League	Per Team	\$300 - \$1200
10.34	Athletic Doubles - Tournament/League	Per Team	\$40 - \$300
10.35	Athletic Individual - Tournament/League	Per Person	\$20 - \$150
<u>Competitive Gaming</u>			
10.36	Competitive Gaming - Resident	Per Person	\$5 - \$40
10.37	Competitive Gaming - Non-Resident	Per Person	\$7 - \$50
AQUATICS PROGRAM			
10.38	Aquatics Drop-In (Youth/Senior) - Resident	Per Person	\$5.00
10.39	Aquatics Drop-In (Youth/Senior) - Non-Resident	Per Person	\$6.25
10.40	Aquatics Drop-In (Adult) - Resident	Per Person	\$6.00
10.41	Aquatics Drop-In (Adult) - Non-Resident	Per Person	\$7.50
10.42	Lap Swim - Reserved Lane - Resident	Per Person	\$10.00
10.43	Lap Swim - Reserved Lane - Non-Resident	Per Person	\$13.00
10.44	Special Events - Resident	Per Person	\$8.00
10.45	Special Events - Non-Resident	Per Person	\$10.00
10.46	Learn-to-Swim (Pre-School) - Resident	Per Person	\$88.00
10.47	Learn-to-Swim (Pre-School) - Non-Resident	Per Person	\$110.00
10.48	Learn-to-Swim (Youth) - Resident	Per Person	\$80.00
10.49	Learn-to-Swim (Youth) - Non-Resident	Per Person	\$100.00
10.50	Learn-to-Swim (Teen/Adult/Senior) - Resident	Per Person	\$80.00
10.51	Learn-to-Swim (Teen/Adult/Senior) - Non-Resident	Per Person	\$100.00
10.52	Swimmer's Aide - Resident	Per Person	\$80.00
10.53	Swimmer's Aide - Non-Resident	Per Person	\$100.00
10.54	Swim Camp - Resident	Per Person	\$193.00
10.55	Swim Camp - Non-Resident	Per Person	\$242.00
10.56	Guard Start Program - Resident	Per Person	\$193.00
10.57	Guard Start Program - Non-Resident	Per Person	\$242.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
10.58	American Red Cross Lifeguard Class - Resident	Per Person	\$193.00
10.59	American Red Cross Lifeguard Class - Non-Resident	Per Person	\$242.00
10.60	Pool Pass (Youth/Senior) - Resident	Per Visit	\$4.00
10.61	Pool Pass (Youth/Senior) - Non-Resident	Per Visit	\$5.00
10.62	Pool Pass (Adult) - Resident	Per Visit	\$5.00
10.63	Pool Pass (Adult) - Non-Resident	Per Visit	\$6.25
TEEN PROGRAM			
10.64	Teen Open Gym - Resident	Per Quarter	\$10.00
10.65	Teen Open Gym - Non-Resident	Per Quarter	\$13.00
10.66	Volunteer Leadership Program (VLP) - Resident	Per Person	\$100.00
10.67	Volunteer Leadership Program (VLP) - Non-Resident	Per Person	\$125.00
10.68	Job Readiness Program - Resident	Per Person	\$50.00
10.69	Job Readiness Program - Non-Resident	Per Person	\$63.00
10.70	Teen Activities and Events (Cooking, Crafts, Dances, Field Trips, Showcase Etc.)	Per Person	\$5 - \$20
10.71	Clothing	Per Person	\$10 - \$30
ACTIVE ADULT/SENIOR PROGRAMS			
10.72	Active Adult / Senior Classes - Resident	Per Person	\$10 - \$50
10.73	Active Adult / Senior Classes - Non-Resident	Per Person	\$12.50 - \$63
10.74	Active Adult / Senior Open Gym/Activity - Resident	Per Visit	\$1 - \$5
10.75	Active Adult / Senior Open Gym/Activity - Non-Resident	Per Visit	\$1.25 - \$6.25
10.76	Active Adult / Senior Special Events - Resident	Per Person	\$5 - \$50
10.77	Active Adult / Senior Special Events - Non-Resident	Per Person	\$7 - \$63
ADMINISTRATION			
<u>Administration</u>			
10.78	Refund Processing Fee	Each	\$10.00
<u>Facility Rentals</u>			
10.79	Albert M. Teglia Community Center - Resident	Per Hour	\$125.00
10.80	Albert M. Teglia Community Center - Non-Resident	Per Hour	\$150.00
10.81	Bayshore CC Gymnasium –Rental - Resident	Per Hour	\$225.00
10.82	Bayshore CC Gymnasium –Rental - Non-Resident	Per Hour	\$250.00
10.83	Bayshore CC 2nd Floor Rooms - Resident	Per Hour	\$100.00
10.84	Bayshore CC 2nd Floor Rooms - Non-Resident	Per Hour	\$125.00
10.85	Bayshore CC Classroom A, B or C - Resident	Per Hour	\$30.00
10.86	Bayshore CC Classroom A, B or C - Non-Resident	Per Hour	\$55.00
10.87	Café Doelger - Resident	Per Hour	\$125.00
10.88	Café Doelger - Non-Resident	Per Hour	\$150.00
10.89	Doelger Senior Center Classroom - Resident	Per Hour	\$25.00
10.90	Doelger Senior Center Classroom - Non-Resident	Per Hour	\$50.00
10.91	Gellert Park Clubhouse - Resident	Per Hour	\$125.00
10.92	Gellert Park Clubhouse - Non-Resident	Per Hour	\$150.00
10.93	Gellert Park Picnic Shelter (per day) - Resident	Per Day	\$300.00
10.94	Gellert Park Picnic Shelter (per day) - Non-Resident	Per Day	\$400.00
10.95	Hillside Clubhouse - Resident	Per Hour	\$75.00
10.96	Hillside Clubhouse - Non-Resident	Per Hour	\$100.00
10.97	Larcombe Clubhouse - Resident	Per Hour	\$100.00
10.98	Larcombe Clubhouse - Non-Resident	Per Hour	\$125.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
10.99	Lincoln Park CC Hall - Resident	Per Hour	\$150.00
10.100	Lincoln Park CC Hall - Non-Resident	Per Hour	\$175.00
10.101	Lincoln Park CC Classroom - Resident	Per Hour	\$30.00
10.102	Lincoln Park CC Classroom - Non-Resident	Per Hour	\$50.00
10.103	Marchbank Clubhouse - Resident	Per Hour	\$75.00
10.104	Marchbank Clubhouse - Non-Resident	Per Hour	\$100.00
10.105	Merced Room (Westlake) - Resident	Per Hour	\$125.00
10.106	Merced Room (Westlake) - Non-Resident	Per Hour	\$150.00
10.107	Pacelli Event Center (Westlake) - Resident	Per Hour	\$225.00
10.108	Pacelli Event Center (Westlake) - Non-Resident	Per Hour	\$250.00
10.109	Tita Alice Bulos Community Hub - Resident	Per Hour	\$85.00
10.110	Tita Alice Bulos Community Hub - Non-Resident	Per Hour	\$110.00
10.111	War Memorial Upper Gymnasium - Rental - Resident	Per Hour	\$225.00
10.112	War Memorial Upper Gymnasium - Rental - Non-Resident	Per Hour	\$250.00
10.113	War Memorial Activity Room - Resident	Per Hour	\$125.00
10.114	War Memorial Activity Room - Non-Resident	Per Hour	\$150.00
	<u>Athletic Gymnasium Rental</u>		
10.115	Gymnasiums – Athletic Use Only - Resident	Per Hour	\$110.00
10.116	Gymnasiums – Athletic Use Only - Non-Resident	Per Hour	\$135.00
	<u>Athletic Field Rental</u>		
10.117	Softball or Baseball Field - Diamond - Resident	Per Hour	\$35.00
10.118	Softball or Baseball Field - Diamond - Non-Resident	Per Hour	\$60.00
10.119	Softball or Baseball Field - Lining Only	Per Day	\$25.00
10.120	Lights for Fields (Westlake and Gellert Parks)	Per Day	\$25.00
10.121	Soccer Field Whole Turf - Resident	Per Hour	\$85.00
10.122	Soccer Field Whole Turf - Non-Resident	Per Hour	\$110.00
10.123	Soccer Field Grass - Resident	Per Hour	\$50.00
10.124	Soccer Field Grass - Non-Resident	Per Hour	\$75.00
10.125	Tennis Courts - Per Court (School Use Only)	Per Hour	\$10.00
	<u>Giammona Pool</u>		
10.126	Pool Party Rentals (Recreation Swim Party) - Resident	Per Permit	\$221.00
10.127	Pool Party Rentals (Recreation Swim Party) - Non-Resident	Per Permit	\$276.00
10.128	Pool Party Rentals (Private Swim Party) - Resident	Per Permit	\$386.00
10.129	Pool Party Rentals (Private Swim Party) - Non-Resident	Per Permit	\$482.00
10.130	Pool Party Rentals (Additional 25 Attendees) - Resident	Each	\$56.00
10.131	Pool Party Rentals (Additional 25 Attendees) - Non-Resident	Each	\$70.00
	<u>Insurance Cost</u>		
10.132	Insurance - Facility Rental (Hazard 1) - 1-100 people	Per Permit	Actual Cost
10.133	Insurance - Facility Rental (Hazard 1) - 101-500 people	Per Permit	Actual Cost
10.134	Insurance -Athletic Rental/Pool Party (Hazard 3) - 1-100 people	Per Permit	Actual Cost
10.135	Insurance -Athletic Rental (Hazard 3) - 101-500 people	Per Permit	Actual Cost
10.136	Insurance - Alcohol	Per Permit	Actual Cost
10.137	Insurance - Administration Processing Fee	Per Permit	\$25.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Rental Deposit Fee</u>			
10.138	Deposit - Facility Rental (Small)	Per Permit	\$250.00
10.139	Deposit - Facility Rental (Medium)	Per Permit	\$400.00
10.140	Deposit - Athletic Use Rental/ Pool Party	Per Permit	\$400.00
10.141	Deposit - Large - Rental (Bayshore and War Memorial Gyms)	Per Rental	\$800.00
10.142	Deposit - Large - Rental (Pacelli Gym)	Per Rental	\$1,000.00
10.143	Rental - Custodial Fee for Large - Rental (Gyms)	Per Permit	\$400.00
10.144	Rental - Change Fee (Hours/Permit Modifications)	Per Change	\$50.00
10.145	Rental - Change Fee (Date or Location Change)	Per Change	\$100.00
10.146	Rental - Late Payment Fee	Per Permit	\$100.00
10.147	Rental - Cancellation Fee (Less than 30 Days)	Per Permit	\$250.00
10.148	Rental - Cancellation Fee (More than 30 Days)	Per Permit	\$100.00
<u>SPECIAL EVENTS</u>			
<u>Vendor Space Rental</u>			
10.149	City Wide Event - Non-Food Vendors	Per Table	\$50.00
10.150	City Wide Event - Food Vendor - Risk 1	Per Vendor	Actual Cost
10.151	City Wide Event - Food Vendor - Risk 2	Per Vendor	Actual Cost
10.152	City Wide Event - SMC Non-Permitted Mobile Food Facility	Per Vendor	Actual Cost
10.153	City Wide Event - SMC Permitted Mobile Food Facility	Per Vendor	Actual Cost
10.154	Community Event Tickets	Per Person	\$5 - \$10
11. DEPARTMENT OF WATER AND WASTERWATER RESOURCES			
<u>SEWER CONNECTION PERMIT FEES</u>			
<u>Single Family Residential Dwelling Fees</u>			
11.01	1. Dwelling units in any one 12-month period by a builder/developer or any subsidiary, partner or joint venture with no more than 33 fixture units per residential unit	Per Unit	\$2,600.00
11.02	2. New single family residence with secondary unit (up to 33 fixtures units for the single family and up to 11 fixture units for the secondary unit)	Per Unit	\$3,485.00
11.03	3. Conversion of single family residence to one with secondary unit (up to an additional 11 fixture units for conversion)	Per Unit	\$550.00
11.04	4. Plus as to items 1 and 2 above, there is in excess of 33 fixture units, an additional	Per Unit	\$63.00
11.05	Plus to items 1 and 2 above, common facilities	Per Unit	\$63.00
11.06	As to items 3 and 4 above, if there is in excess of 33 fixture units to primary residence or in excess of a total of 11 fixture units in the secondary unit, there is, an additional	Per Unit	\$63.00
<u>Multiple Residential Dwelling Fees</u>			
11.07	Up to and including 21 fixture units	Per Unit	\$1,975.00
11.08	Plus, In excess of 21 fixture units	Per Unit	\$63.00
11.09	Plus, common facilities	Per Unit	\$63.00
<u>Commercial, Industrial, Public and Other Uses</u>			
11.10	Commercial, Industrial, Public and Other Uses	Per Unit	\$3,150.00
11.11	Plus, Commercial, Industrial, Public and Other Uses	Per Unit	\$63.00

City of Daly City Master Fee Schedule - FY 2025

<u>Fee No.</u>	<u>Fee Title</u>	<u>Unit</u>	<u>Fee</u>
<u>Condominium Conversion</u>			
11.12	Difference between charge initially paid for connection as a multiple dwelling, as credited against charges for single dwellings in effect at time of the conversion to condominium	Per Unit	\$63.00
<u>Change of Use/Alteration or Addition of Existing Connection</u>			
11.13	For change of use/alteration or addition to connection	Per Unit	\$63.00
11.14	Plus, for each fixture unit in excess of 33	Per Unit	\$63.00
<u>Swimming Pools</u>			
11.15	2" Discharge Pipe – 4 fixture units	Per Unit	\$63.00
11.16	3" Discharge Pipe – 6 fixture units	Per Unit	\$63.00
11.17	4" Discharge Pipe – 8 fixture units	Per Unit	\$63.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>			
INSPECTION FEES			
11.18	Single Residential Dwelling	Per Installation	\$100.00
11.19	Multiple Residential Dwelling	Per Installation	\$100.00
11.20	Commercial, Industrial, Public and Other Uses	Per Installation	\$100.00
11.21	Industrial Waste Discharge Permit Required Use	Minimum	\$500.00
<u>Public Sewer Construction</u>			
11.22	Encroachment Permit	Per Unit	\$70.00
11.23	Inspection Charge	Minimum	\$70.00
11.24	Alteration of Existing Use or Installation	Per Installation	\$70.00
<i>(North San Mateo County Sanitation District, 8/25/03, Ordinance #89)</i>			

Increase Rationale

For increases outside of the 4% protocol or not otherwise dictated by another regulation.

Finance & Administrative Services

The commercial vehicle permit (2.15) has transitioned to an online renewal system with Turbodata. The increase cost will help offset some of the fees we will incur.

Library

6.01: The Peninsula Library System will be canceling our contract with our materials recovery service effective July 1.

6.09: The vendor we had for our copiers went out of business so we're taking that over. We're setting the fee at the same rate.

Recreation

10.11 Afterschool Youth Recreation Program (AYRP): TK, Pre-K, Kindergarten and 10.12 Afterschool Youth Recreation Program (AYRP): 1st - 5th Grades: This is to help offset expenditures that have greatly increased in the 141 budget specifically in hourly wages (+ benefits). With the criteria of having high school graduates (& some college units) for the staff/student ratio (ELOP and ASES grant funding), it has increased the cost (higher pay rates) to support certain program sites. *Note: the range is provided in case we need to provide scholarships using a discounted fee. Currently, we still have funds in our Build a Dream Scholarship fund and will be looking into ways to raise funds for this account.*

10.13 Afterschool Youth Recreation Program (AYRP): 6th - 8th Grades: The number of hours on site for 6th - 8th grade is consistent with 1st - 5th grade. The 6th - 8th grade/ quarterly cost vs. 1st - 5th grade/ trimester cost. The new per quarter fee will be \$222 x 4 quarters = \$888. The trimester fee of \$295 x 3 trimesters = \$885 (off by \$3, due to rounding up). The price could also range from \$111 - \$221. *Note: the range is provided in case we need to provide scholarships using a discounted fee. Currently, we still have funds in our Build a Dream Scholarship fund and will be looking into ways to raise funds for this account.*

10.43 Athletic Team – Tournament/ League Fee: So that there would be no gap between the lower amount and the 10.44 Athletic Doubles – Tournament/League fee (\$40 - \$300).



City Council Agenda Report

Item # _____

Meeting Date: May 13, 2024

Subject: Approval of Benefit Assessments for Linda Vista Area for Fiscal Year 2024-25

Recommended Action

Recommend the City Council conduct the public hearing and approve the Engineer's Report and the Fiscal Year 2024-25 property assessments for the Linda Vista Area Benefit Assessment District.

Background

City Council Resolution No. 90-55 established the Linda Vista Area Benefit Assessment District (District). The benefited area is subdivided into two drainage basins, Linda Vista and Bay Ridge and includes the Bay Ridge, Bay Vista and Linda Vista subdivisions (see Attachment 1). These subdivisions are required to detain on-site storm water run-off in excess of the flow rate before the land was developed.

The Bay Ridge drainage area is west of 308-309 Bay Ridge Drive and serves a total of 177 lots including all lots in the Bay Ridge Units 1, 2, and 3 subdivisions, and 12 lots in the westerly portion of the Bay Vista Subdivision. The Bay Ridge area drains through a detention basin located east of Alexis Circle (Bay Ridge Detention Basin). Improvements maintained with the Bay Ridge property assessments include the storm water detention basin, storm drain pipe systems in the public rights-of-way, retaining walls, fences, a lighted pathway on the detention basin property which provides access to Bayshore Heights Park and other minor facilities. The Bay Ridge Detention basin property is closed to the public.

The Linda Vista drainage area is east of and including 308-309 Bay Ridge Drive and serves a total of 176 lots, including all lots in the Linda Vista Subdivision, and certain lots in the Bay Vista Subdivision. The Linda Vista area drains through a detention basin located on the west side of Linda Vista Drive (Linda Vista Detention Basin). Improvements maintained with the Linda Vista property assessments include the storm water detention basins, storm drain pipe systems in the public rights-of-way, fencing, pathways, landscaping and other minor facilities on the detention basin property. The Linda Vista detention basin is open to the public for use as a passive park space.

These facilities are unique to the subdivisions they serve and require special services in excess of normal city maintenance. The annual cost of maintaining and, eventually, replacing the maintained facilities is equally assessed on the benefiting properties in each drainage area. Parcels dedicated for public use are not assessed. An Engineer's Report filed with the City Clerk on April 11, 2024 describes the services to be provided, estimated costs, and the basis and schedule of the property assessments for Fiscal Year 2024-25.

Maintenance staff systematically evaluates the benefit area on a quarterly basis to ensure the maintenance and repair of the facilities are appropriate (see Attachment 2 for copies of the four quarterly inspection reports prepared for Fiscal Year 2024-25). Examples of evaluation activities

include testing path lighting, inspecting fences and detention basins, assessing if vegetation has overgrown, checking supplies at doggie stations, and looking for the presence of debris. Any corrective measures needed are noted and addressed.

Discussion

The proposed assessments for Fiscal Year 2024-25 and last fiscal year's assessments are summarized below. The assessment for Fiscal Year 2024-25 for Linda Vista and Bay Ridge will remain unchanged from Fiscal Year 2023-24.

ASSESSMENT PER LOT	Linda Vista Detention Basin (176 Lots)	Bay Ridge Detention Basin (177 Lots)
Proposed Fiscal Year 2024-25	\$151.13	\$100.46
Past Assessment Fiscal Year 2023-24	\$151.13	\$100.46

Staff advised the property owners of the proposed assessments and availability of the Engineer's Report via mailing on April 11, 2024.

Fiscal Impact

The proposed assessments would generate revenue as follows:

Linda Vista Basin (176 lots):	\$ 26,598.88
Bay Ridge Basin (177 lots):	+ 17,781.42
TOTAL:	<u>\$ 44,380.30</u>

Revenues from these assessments are appropriated to fund budgets of the City departments responsible for maintaining the drainage basins or related facilities, and to a facilities capital replacement fund.

The County Tax Collector would collect the assessments for each lot along with normal property taxes.

Summary/Conclusion

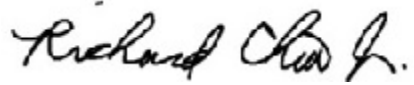
Recommend the City Council approve the Linda Vista Area Engineer's Report and the Benefit Assessments for Fiscal Year 2024-25.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Acting City Engineer



Richard Chiu, Jr.
Director of Public Works

Attachments:

1. Diagram of Linda Vista Area of Benefit
2. Four quarterly inspection reports
3. Letter to property owners

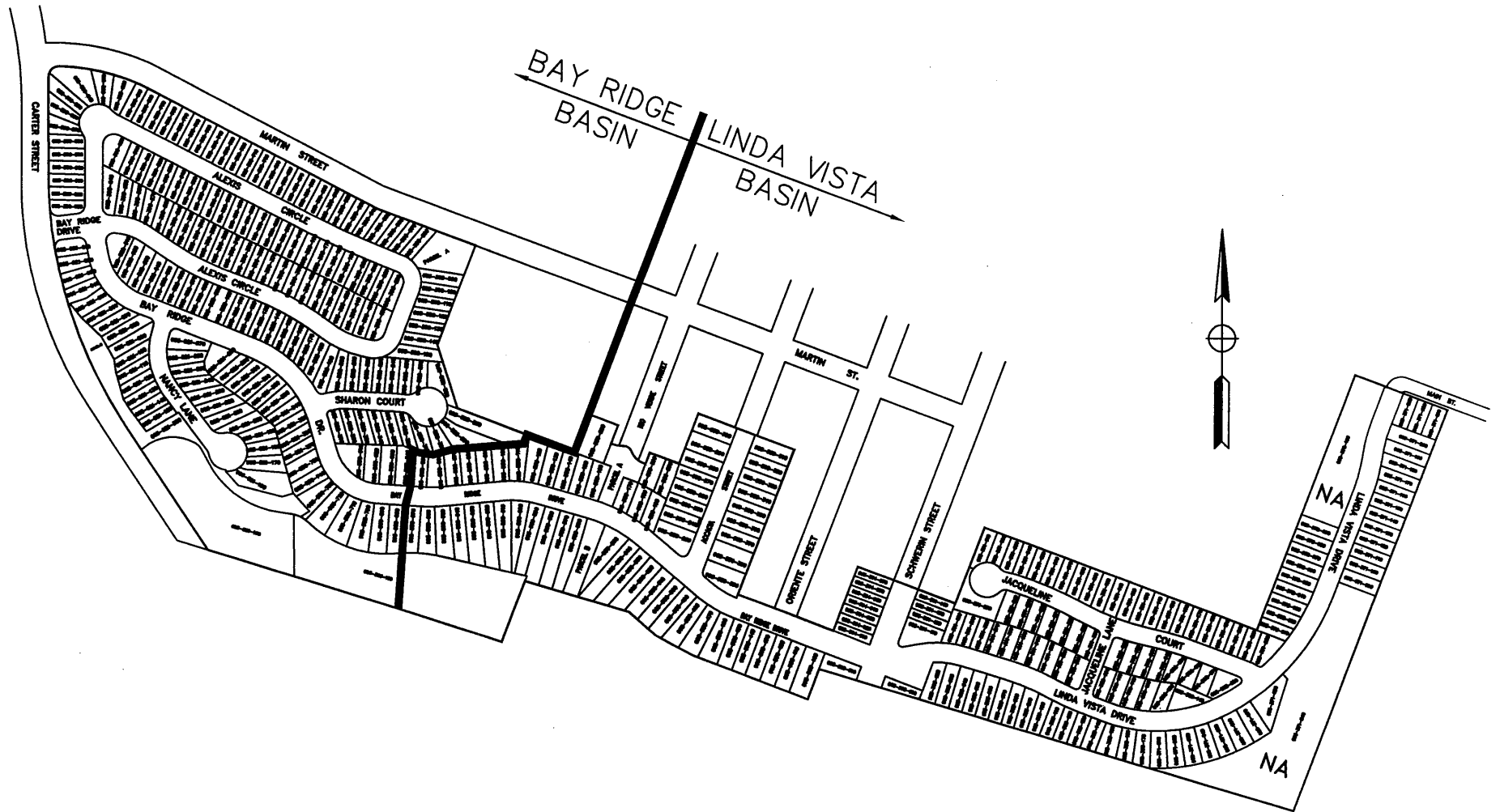


DIAGRAM OF
 LINDA VISTA AREA OF BENEFIT
 (BENEFIT ASSESSMENT ACT OF 1982)
 CITY OF DALY CITY, SAN MATEO COUNTY, CA.

NA = NO ASSESSMENT FOR
THE NOTED LOTS



**DALY CITY DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM**

TO: Shirely Chan, Acting City Engineer
FROM: Jeff Fornesi, Asst. to the Director of Public Works
DATE: August 3, 2023
SUBJECT: **BENEFIT ASSESSMENT DISTRICT INSPECTION – AUGUST 3, 2023**

Attendees: Jeff Fornesi, Asst. to the Director of Public Works
Kris Carr, Public Works Maintenance Supervisor – Facilities
Chris Caliendo, Public Works Maintenance Supervisor – Parks

On August 3, 2023, at 9:00 a.m. staff conducted the Benefit Assessment District Quarterly Inspection. A summary of discussions and planned actions are below:

Bay Ridge Basin:

- Pathway lights tested and found to be functioning correctly.
- Seasonal vegetation along pathway is established and appears to be healthy.
- Mulch was added to the landscape area along the pathway.
- Doggie waste station was empty and continues to be routinely serviced.
- Turf in good to fair condition.
- Perimeter fence and gate is in good condition.
- No signs of erosion within the basin.
- Trees appear to be in healthy.

Linda Vista Basin:

- The landscape area adjacent to the pass-through road is planted with trees and mulched.
- DG path completed on both lower and upper basin.
- Basin areas have not been accepted by the City at time of inspection.

Thank you,

A handwritten signature in blue ink that reads "Jeffery M. Fornesi".

Jeffery Fornesi
Assistant to the Director of Public Works
City of Daly City

cc: Richard Chiu, Jr., Director of Public Works
Rick Medina, Public Works Maintenance Supervisor – Streets



**DALY CITY DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM**

TO: Shirely Chan, Acting City Engineer
FROM: Jeff Fornesi, Asst. to the Director of Public Works
DATE: October 27, 2023
SUBJECT: BENEFIT ASSESSMENT DISTRICT INSPECTION – OCTOBER 27, 2023

Attendees: Jeff Fornesi, Asst. to the Director of Public Works
Kris Carr, Public Works Maintenance Supervisor – Facilities
Chris Caliendo, Public Works Maintenance Supervisor – Parks

On October 27, 2023, at 10:00 a.m. staff conducted the Benefit Assessment District Quarterly Inspection. A summary of discussions and planned actions are below:

Bay Ridge Basin:

- Pathway lights tested and found to be functioning correctly.
- Seasonal vegetation along pathway is healthy.
- Doggie waste station was empty and appears to be routinely serviced.
- Turf in good to fair condition.
- Perimeter fence and gate is in good condition.
- No signs of erosion within the basin.
- Trees appear to be in healthy.

Linda Vista Basin:

- The landscape area adjacent to the pass-through road is planted with trees and mulched.
- DG path completed on both lower and upper basin.
- Basin areas have not been accepted by the City at time of inspection.

Thank you,

A handwritten signature in blue ink that reads "Jeffery M. Fornesi".

Jeffery Fornesi
Assistant to the Director of Public Works
City of Daly City

cc: Richard Chiu, Jr., Director of Public Works
Rick Medina, Public Works Maintenance Supervisor – Streets



**DALY CITY DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM**

TO: Shirely Chan, Acting City Engineer
FROM: Jeff Fornesi, Asst. to the Director of Public Works
DATE: January 26, 2024
SUBJECT: BENEFIT ASSESSMENT DISTRICT INSPECTION – JANUARY 26, 2024

Attendees: Jeff Fornesi, Asst. to the Director of Public Works
Kris Carr, Public Works Maintenance Supervisor – Facilities
Chris Caliendo, Public Works Maintenance Supervisor – Parks

On January 26, 2024, at 9:00 a.m. staff conducted the Benefit Assessment District Quarterly Inspection. A summary of discussions and planned actions are below:

Bay Ridge Basin:

- Pathway lights tested and found to be functioning correctly.
- Seasonal vegetation along pathway appears to be healthy.
- Doggie waste station was full and scheduled to be serviced later in the day.
- Turf in good to fair condition.
- Perimeter fence and gate is in good condition.
- No signs of erosion within the basin.
- Trees appear to be in healthy.

Linda Vista Basin:

- The landscape area adjacent to the pass-through road is planted with trees and mulched.
- DG path completed on both lower and upper basin.
- Basin areas have not been accepted by the City at time of inspection.

Thank you,

A handwritten signature in blue ink that reads "Jeffery M. Fornesi".

Jeffery Fornesi
Assistant to the Director of Public Works
City of Daly City

cc: Richard Chiu, Jr., Director of Public Works
Rick Medina, Public Works Maintenance Supervisor – Streets



**DALY CITY DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM**

TO: Shirely Chan, Acting City Engineer
FROM: Jeff Fornesi, Asst. to the Director of Public Works
DATE: April 26, 2024
SUBJECT: BENEFIT ASSESSMENT DISTRICT INSPECTION – APRIL 26, 2024

On April 26, 2024, at 11:00 a.m. I conducted the Benefit Assessment District Quarterly Inspection. A summary of discussions and planned actions are below:

Bay Ridge Basin:

- Pathway lights tested and found to be functioning correctly.
- Seasonal vegetation along pathway is established and appears to be healthy.
- Doggie waste station was empty and continues to be routinely serviced.
- Turf in good to fair condition.
- Fence boards missing from perimeter fence missing boards. **BUILDING MAINTENANCE**
- Entry gate is in good condition.
- No signs of erosion within the basin.
- Trees appear to be in healthy.

Linda Vista Basin:

- The landscape area adjacent to the pass-through road is planted with trees and mulched.
- DG path completed on both lower and upper basin.
- Basin areas have not been accepted by the City at time of inspection.

Thank you,

A handwritten signature in blue ink that reads "Jeffery M. Fornesi".

Jeffery Fornesi
Assistant to the Director of Public Works
City of Daly City

cc: Richard Chiu, Jr., Director of Public Works
Rick Medina, Public Works Maintenance Supervisor – Streets
Kris Carr, Public Works Maintenance Supervisor – Facilities
Chris Caliendo, Public Works Maintenance Supervisor – Parks



**City of Daly City
Department of Public Works
333 90th Street
Daly City, CA 94015
(650) 991-8064**

April 11, 2024

**Subject: NOTICE OF PUBLIC HEARING
LINDA VISTA AND BAY RIDGE BENEFIT ASSESSMENT DISTRICTS – FISCAL YEAR 2024-2025
(Linda Vista, Bay Vista and Bay Ridge Subdivisions)**

Dear Resident:

The storm drain system in your area includes storm water detention basins constructed between Alexis Circle and Bayshore Heights Park and along Linda Vista Drive. The basins were designed to detain excess storm water from your development to mitigate potential downstream flooding. Additionally, a lighted pathway was constructed to provide access to Bayshore Heights Park from Alexis Circle. These facilities are unique to the Linda Vista, Bay Vista and Bay Ridge subdivisions and require special services in excess of normal City maintenance. The Assessment District was established at the time these subdivisions were originally constructed to pay for the maintenance and long-term care of these facilities.

The proposed assessments for the fiscal year starting July 2024 are \$151.13 per lot for the Linda Vista area and \$100.46 per lot for the Bay Ridge area. A map of the neighborhood is located on the back of this letter. The proposed assessments remain unchanged from last Fiscal Year.

The City Council has scheduled a public hearing on the **May 13, 2024 City Council meeting**, which starts at 7:00 p.m., to receive public comments regarding the Engineer's Report and the proposed assessments for the coming year. If the City Council approves the Engineer's Report and levies the assessments, the City Clerk will send the assessment roll to the County Tax Collector for collection with your property tax payment.

The meeting can be attended in person at the above address or watch the live telecast at <https://www.youtube.com/DalyCityVideoMeetings> or <https://www.dalycity.org/agendas>. Citizens are encouraged to provide comments by attending in person and/or submit public comments via email to cityclerk@dalycity.org prior to 4pm on the day of the public meeting.

If you have questions or comments regarding this matter, please call me or Shirley Chan, Acting City Engineer, at (650) 991-8231. This will enable us to discuss your questions or comments in greater detail, if needed.

Sincerely,

Richard Chiu, Jr.
Director of Public Works

RC/SC/sc

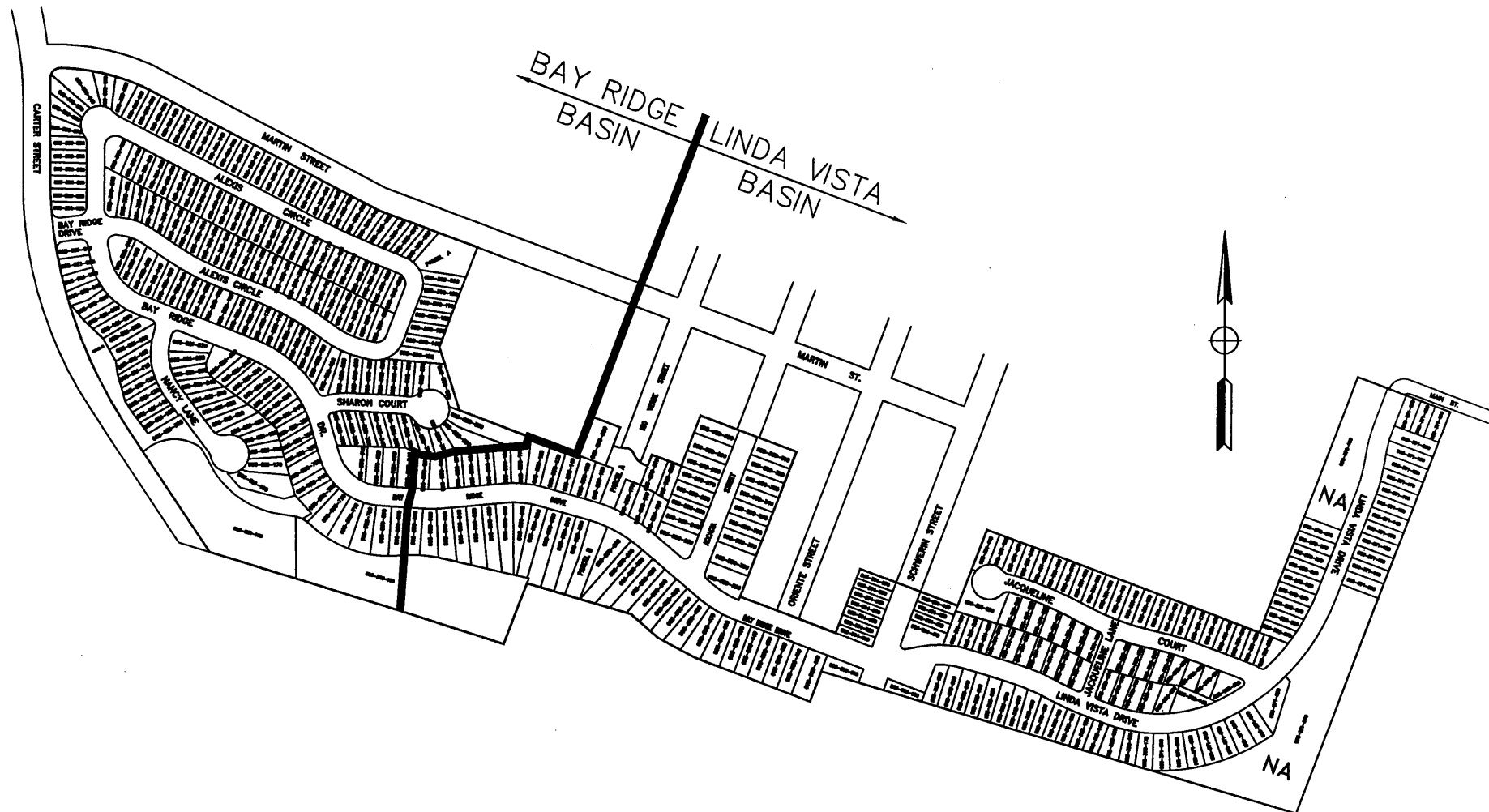


DIAGRAM OF
LINDA VISTA AREA OF BENEFIT

(BENEFIT ASSESSMENT ACT OF 1982)

CITY OF DALY CITY, SAN MATEO COUNTY, CA.

NA = NO ASSESSMENT FOR
THE NOTED LOTS



City Council Meeting Agenda Report

Item # _____

Meeting Date: May 13, 2024

Subject: City's HUD Consolidated One-Year Action Plan for Fiscal Year 2024-25

Recommended Action

1. Conduct a Public Hearing to obtain citizen comments on the draft One-Year U.S. Department of Housing and Urban Development (HUD) Action Plan for Fiscal Year 2024-25;
2. Allocate funds for various CDBG and HOME activities for Fiscal Year 2024-25;
3. Approve the draft One-Year Action Plan document with the implemented contingencies; and
4. Adopt a resolution authorizing the City Manager or her designee to sign the appropriate forms and certifications as part of the City's submission to HUD of the FY 2024-25 Action Plan.

Background

Beginning on July 1, 1995, the U.S. Department of Housing and Urban Development required that local jurisdictions prepare a Five-Year Consolidated Plan in order to receive Federal funds through the Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) Programs. Daly City has historically participated in HUD's CDBG and HOME programs. The Five-Year Consolidated Plan provides long-range guidelines with proposed priorities, strategies and potential activities to address the City's housing and community development needs. For each year during the Five-Year period, the City must also prepare a One-Year Action Plan that describes the specific activities (and associated costs) the City will pursue. Fiscal Year 2024-25 is the second year of the current Five-Year Consolidated Plan and the second year of a two-year CDBG funding cycle.

Discussion

A. Citizen Participation

HUD requires citizen participation during the development and review of the One-Year Action Plan. This was accomplished at the December 11, 2023, public hearing on Housing and Community Development Needs and the public noticing of the draft One-Year Action Plan review period. The draft One-Year Action Plan review period was for thirty days, beginning April 11, 2024 through May 13, 2024. The draft was made available on the City's website and could be emailed or mailed upon request. Public notice on the availability, public hearing and description of the draft One-Year Action Plan was printed in *The Examiner*, posted on the City's website, and emailed to various community organizations.

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2024-25

Meeting Date: May 13, 2024

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B. CDBG Funding

FY24-25 is the second year of the Five Year Consolidated Plan period and the second year of the City's two-year CDBG funding cycle. At the time the draft Action Plan was made available for public review, the City had not yet received notification of its CDBG and HOME allocation amounts for FY24-25. As in years past when HUD was delayed in providing the allocation amounts, staff provided allocation estimates based on the current year allocation and provided funding contingencies for when the estimated allocations are greater or less than the actual allocations. Staff cannot submit the One Year Action Plan until HUD has finalized the FY24-25 CDBG and HOME allocations.

On May 7, 2024, HUD announced the FY24-25 CDBG and HOME allocations. The City will be receiving an allocation of \$932,468 in CDBG funds. This allocation is about \$3,000 more than what the City had estimated for planning purposes. With this allocation plus estimated current year program income of \$48,000 from rehabilitation loan payments and \$237,516 in unallocated funds, staff estimates \$1,217,984 available for CDBG activities. A summary of the recommended CDBG funding allocations for the One-Year Action Plan is provided in Exhibit A. The funding recommendations are discussed below for the CDBG funding categories of Administration, Housing, Capital Projects, Economic Development and Public Service. These recommendations essentially renew the CDBG contracts for FY23-24.

Administration:

Staff recommends funding at \$196,094. This is at the 20% limit for Administration.

- 1) Program Administration at \$181,094. This activity encompasses the general administration and planning activities for all CDBG activities. Expenses under this category include the salaries for all CDBG staff and related overhead expenses (except those directly related to housing rehabilitation).
- 2) Project Sentinel at \$15,000 for its fair housing program which includes educating the public and the housing industry that housing discrimination is illegal, informing the community that assistance is available to those encountering discrimination, investigating cases where complaints have been alleged, and maintaining a housing hotline for information and referral. In addition, Project Sentinel provides extensive landlord/tenant information and referral in areas other than fair housing. Project Sentinel is projected to serve at least four Daly City residents with cases involving discrimination and conducting fair housing outreach in FY24-25.

Housing:

Staff recommends funding at \$735,062. The recommended projects are the following:

- 1) City's Residential Rehabilitation Program: at \$255,880. This involves costs for City staff and consultants involved in the delivery of the housing rehab programs, and small grants and loans when available, for lower-income residents in Daly City. The home repairs bring properties up to a

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2024-25

Meeting Date: May 13, 2024

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decent, safe, and sanitary condition. The program also includes oversight of the rehab activities described below carried out by nonprofit organizations.

2) Habitat for Humanity/Residential Rehab at \$396,182: This activity will provide low-interest rate loans to lower-income residents and Habitat will complete the housing rehabilitation work on six housing units.

3) Rebuilding Together/Safe at Home at \$63,000: The Safe at Home program will provide minor home repair services on a year-round basis for seven low-income homeowners, particularly the disabled and elderly.

4) Center for Independence of Individuals with Disabilities (CID) at \$20,000: The Housing Accessibility Modification (HAM) Program by CID will eliminate architectural barriers and provide a variety of modifications to make ten homes safer and more accessible for disabled and elderly households in Daly City.

Capital Projects:

Staff recommends funding at \$183,828.

1) Early Learning/Childcare Center at \$183,828: The City Council has allocated American Rescue Plan Act (ARPA) funding for the construction of the Early Learning/Childcare Center. Additional funds are needed and the City will apply for an estimated \$3.2 million Section 108 loan (as described earlier). This funding will go towards development costs of the Center.

Economic Development:

Staff recommends funding at \$35,000

1) Renaissance Entrepreneurship Center at \$35,000. This program provides technical assistance, microenterprise classes and workshops, business consulting, loan packaging, and peer support programs to microenterprises. It is estimated that 30 microenterprises and/or entrepreneurs will be assisted.

Public Service Programs/Projects:

Staff recommends funding at \$68,000 which is within the maximum allowed by HUD for Public Services. As a general rule, a minimum grant of \$10,000 is recommended.

1) LifeMoves/Family Crossroads at \$18,000: Family Crossroad, located in Daly City, provides temporary shelter as well as counseling to arrest the cycle of homelessness by helping homeless families to obtain stable incomes, jobs, and housing. Family Crossroads is projected to serve 12 households (or 30 persons) during the program year.

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2024-25

Meeting Date: May 13, 2024

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2) Peninsula Family Service at \$30,000: This activity provides subsidized care to children (ages 2 months through 12 years of age) of lower income families at the Mission Child Development Center. The activity shall serve approximately 30 Daly City children during the program year.

3) Project Read at \$20,000: Project Read trains community members as volunteer tutors to teach basic reading and writing skills to English speaking adults over the age of 16 who have very limited or no basic reading and writing skills. It is projected that 30 Daly City residents will be assisted during the program year.

As mentioned previously, the actual CDBG allocation was \$3,470 greater than what staff estimated for planning purposes. The above allocation recommendations follow the contingency plan indicated in the draft Action Plan. If grant allocation is **more** than \$928,998:

1. Funding for General Administration activity will be increased so that its allocation plus Project Sentinel is at the 20% admin cap.
2. The balance of the increase will fund the Early Learning/Childcare Center

HOME Funding

Based on past HOME allocation amounts, staff estimated that the City would receive \$336,989 in HOME funds for FY24-25. The actual HOME allocation is \$284,032, which represents about a 20% reduction from the FY23-24 allocation. HOME funds may be used for HOME program administration, affordable housing development, and tenant based rental assistance. The proposed use of FY24-25 HOME is to use 20% for program administration and the balance for affordable housing development as listed below. Typically, HOME program administration is capped at 10% but a HUD waiver applicable to FY23 and FY24 HOME funds allows for the 20% cap:

<u>Project</u>	<u>FY2024-25 Fund Amount</u>
ADMINISTRATION	\$ 56,806 (20%)
HOUSING DEVELOPMENT	\$227,226 (80%)

This allocation recommendation follows the contingency plan identified in the draft Action Plan. If grant allocation is **less** than \$336,989:

1. Funding for Program Administration will be set to 20% of the HOME allocation.
2. The balance of the decrease will be reflected in funding for the development of affordable housing.

City Council Agenda Report

Subject: HUD One-Year Action Plan Fiscal Year 2024-25

Meeting Date: May 13, 2024

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The \$227,226 plus prior year uncommitted HOME funds for affordable housing development results in an estimated HOME budget of about \$1.7 million available for affordable housing. The prior year HOME funds have been conditionally committed to 493 Eastmoor Project, a 72-unit affordable housing development that will target households at 60% AMI or less. At least 15% of the HOME allocation for each program year must be allocated to a project developed, owned or operated by a Community Housing Development Organization (CHDO). Staff recommends that the HOME funds not required to be set aside for CHDOs be allocated to the 493 Eastmoor Project.

Summary/Conclusion

The recommendations for Fiscal Year 2024-25 are eligible uses of CDBG and HOME funds and represent an opportunity for the City to help lower income Daly City families and individuals. Council approval of the draft Fiscal Year 2024-25 One-Year Action Plan updated with the implementation of the funding contingencies will enable staff to formalize CDBG and HOME recommendations and submit the One Year Action Plan. With submission of the Action Plan, the City can proceed with implementation of the housing and community development activities described above.

To date, we have received no written correspondence or verbal comments from the public regarding the recommended allocations or the FY 2024-25 Action Plan.

Staff is available to provide additional information desired by the Mayor or Council Members.

Respectfully submitted,



Betsy ZoBell
Housing Manager



Tatum Mothershead
Director, Community Development

Attachments:

Exhibit A- Proposed FY24-25 CDBG allocations

Draft Action Plan

City Council Agenda Report**Subject: HUD One-Year Action Plan Fiscal Year 2024-25****Meeting Date: May 13, 2024****Page 6 of 6****EXHIBT A****Proposed FY24-25 CDBG Allocations**

	FY24-25 Recommendations
Administration	
General Administration	\$ 181,094
Project Sentinel/Fair Housing	\$ 15,000
subtotal	\$ 196,094
Capital Projects	
Early Learning/Childcare Center	\$ 183,828
subtotal	\$ 183,828
Economic Development	
Renaissance Entrepreneurship	\$ 35,000
subtotal	\$ 35,000
Housing	
Rebuilding Together/Safe at Home	\$ 63,000
CID/Housing Accessibility Modification (HAM) Program	\$ 20,000
Habitat for Humanity Residential Rehab	\$ 396,182
City Residential Rehab	\$ 255,880
subtotal	\$ 735,062
Public Services	
Life Moves/Family Crossroads	\$ 18,000
Peninsula Family Service	\$ 30,000
Project Read	\$ 20,000
subtotal	\$ 68,000
TOTAL	\$ 1,217,984

**HUD
CONSOLIDATED
PLAN**

City of Daly City



ONE-YEAR ACTION PLAN

Program Year 2024-2025

Department of Economic and Community Development

Housing and Community Development Division

CITY OF DALY CITY
PY24-25, Year 2
of Five Year HUD Consolidated Plan FY2023-2028

City Council

Juslyn Manalo, Mayor

Dr. Rod Daus-Magbual, Vice Mayor

Pamela DiGiovanni

Glenn Sylvester

Responsible Agency: Department of Economic and Community Development

Tatum Mothershead, Director

Prepared By: Housing and Community Development Division

Betsy ZoBell, Housing Manager

Lenelle D. Suliguin, Senior Management Analyst

Ann Cooney, Community Development Specialist

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Daly City receives federal funds in the form of Community Development Block Grant (CDBG) funds and HOME funds from the Department of Housing and Urban Development. These funds are integral to the City's efforts to help better the lives of low and moderate income persons in its community. As a grantee, the City is required to prepare a Five-Year Consolidated Plan which incorporates an assessment and analysis of the housing and non-housing community development needs in Daly City. The plan covers the program years beginning July 2023 through June 2028. An Annual Action Plan is prepared for each program year within the Consolidated Plan period. This Annual Action Plan is for PY24-25, Year 2 of the Five Year Consolidated Plan.

The City has not yet been informed of its PY24-25 CDBG and HOME allocations. However, in order to ensure compliance with public review requirements for the Action Plan, the City has prepared this draft PY24-25 Action Plan and included contingencies should the actual CDBG allocation differ from what is estimated in its PY24-25 CDBG budget. The draft Action Plan shall be finalized and submitted to HUD only after the City receives official notification of its PY24-25 CDBG and HOME allocations.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives and outcomes identified in this Action Plan address the housing and community development needs in Daly City, and that have been identified in the Consolidated Plan. The objectives address these priority needs:

- Maintain and improve housing stock
- Increase the supply of affordable housing
- Preserve housing affordability
- Support public services that serve lower income persons and these groups: children and youth, the homeless, and special needs populations
- Facilitate economic development by helping small businesses and entrepreneurs
- Maintain and improve public facilities

The City will collaborate with both public and private organizations to address these needs. In addition, it will work to address barriers to affordable housing and lead based paint hazards. It will collaborate with the San Mateo County Continuum of Care to address homelessness.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City provides an evaluation of its past performance in the Consolidated Annual Performance and Evaluation Report (CAPER). A CAPER is prepared for each program year and at the end of the Consolidated Plan Period. A CAPER for the PY23-24 Action Plan will be submitted in September 2024.

The most recent CAPER, for the PY22-23 Action Plan, reports that CDBG funds were used to provide various public services and housing rehab during the PY22-23 Action Plan. Some of these performance outcomes include:

- Literacy tutoring to 12 low income persons
- Minor home improvement repairs for five elderly households
- Childcare services for 32 low income households
- Fair housing services including ten audits and 17 fair housing cases
- Transitional shelter for 31 families

These community development and housing funds from HUD have been essential in helping the City provide services to its lower income residents. The City plans to continue its efforts to address the priority needs summarized previously.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The citizen participation and consultation processes involve two public hearings, a public noticing and review period of the draft One-Year Action Plan, and consultations with various agencies and collaboratives such as the Continuum of Care, the Housing Authority of San Mateo County, and service providers serving Daly City residents.

In an effort to broaden public participation, the City posts the public notices relating to the Action Plan on its website as well as in the libraries, City Hall and community service center. The notices are translated in English, Spanish and Tagalog. Sections AP10 and AP12 provide more information on these processes.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no comments received at the first public hearing on housing and community development needs held on December 11, 2023.

Summary of comments received during the public review of this draft and the public hearing on this draft will be summarized here before the Action Plan is finalized and submitted to HUD.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed prior to submission of Action Plan to HUD.

7. Summary

This Action Plan for PY24-25 is the second year of the City's Five-Year HUD Consolidated Plan, and is the second year of a two-year CDBG funding cycle. The projects and activities for PY24-25 continue to prioritize the objectives identified in the Five Year Plan. Funds from the Department of Housing and Urban Development are critical in helping the City meet its community development objectives. Without these funds, the City would not be able to provide funding support for much needed services to its lower income residents.

Based on recent funding trends, this draft Action Plan estimates a five percent reduction in funding levels for CDBG and HOME funds received in PY23-24. The actual funding amount available for PY24-25 is yet to be determined but in order to provide ample time for public review of this draft, the City has made assumptions for the anticipated funding amounts and have included contingencies should the actual funding amounts be less or more than what is anticipated. The final Action Plan will be submitted when the City is notified of its allocations and will incorporate contingencies as described in Appendix D.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	DALY CITY	
CDBG Administrator	DALY CITY	Economic and Community Development Department
HOPWA Administrator		
HOME Administrator	DALY CITY	Economic and Community Development Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The Housing and Community Development (HCD) division of the City of Daly City's Economic and Community Development department is responsible for preparing the Consolidated Plan as well as administering both the HOME and CDBG programs. The HCD division also administers the City's Below Market Rate program and serves as staff to the Daly City Housing Development Finance Agency.

Consolidated Plan Public Contact Information

City of Daly City, ECD/HCD

333 - 90th St., Daly City, CA 94015

Tel: (650) 991-8068; Fax: (650) 991-8070

www.dalycity.org; hcd@dalycity.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Daly City recognizes that consultation is an important part of preparing the HUD Consolidated Plan. The City of Daly City collaborated with the County of San Mateo to jointly reach out to the Housing Authority of San Mateo County, the San Mateo County Continuum of Care, and the San Mateo County Health Department to request data and information required in the Consolidated Plan. The City also reached out to the Daly City Community Service Center, one of a network of agencies in the County that provides emergency food, shelter, clothing, employment services and short-term counseling.

The Five-Year Consolidated Plan laid out the priorities and the One-Year Action Plans support these priorities. The PY24-25 Action Plan will be the second year of the City's Five-Year Consolidated Plan. In preparing the Annual Action Plan, the City invited input on Daly City community development needs at a public hearing on December 11, 2023.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Daly City enhances coordination between public and assisted housing providers and private and governmental health, mental health and service agencies in several ways. Primarily, it networks with these agencies through participation in consortiums such as the Continuum of Care (CoC). The Continuum of Care meets at least quarterly and has representatives from various agencies including governmental health, mental health and service agencies.

In consulting with various agencies through the process of drafting the Consolidated Plan, the City identifies contacts with whom it can coordinate. Often times, it is knowing who to contact at an agency that is key to engagement and coordination. The quarterly CoC meetings are helpful in facilitating communication and coordination with different agencies. Close collaboration with the other four entitlement jurisdictions that receive CDBG funds also enhances coordination.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City staff is a member of the Continuum of Care (CoC) Steering Committee for San Mateo County which meets at least quarterly to discuss the needs and ways to address the needs of homeless persons and persons at risk of homelessness. The City had funded directly some of the service providers that serve those at risk of homelessness, such as LifeMoves, Samaritan House, and Community Overcoming Relationship Abuse (CORA). It now only funds LifeMoves because of reductions in the City's CDBG

allocation, but it continues to maintain relationships with Samaritan House, CORA and other homeless service providers through its participation in the CoC. City staff participates in the review and ranking of project applications submitted to the annual CoC program NOFA (Notice of Funding Availability). Additionally, City staff sits on the Racial Equity Committee of the CoC which meets every other month. In January of this year, city staff participated in the One-Day Homeless County and facilitated the deployment of volunteers participating in the street count of homeless persons in Daly City.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	County of San Mateo Department of Housing
	Agency/Group/Organization Type	Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Department of Housing on a regular basis, meeting with them at least quarterly to collaborate on various projects.
2	Agency/Group/Organization	San Mateo County Continuum of Care
	Agency/Group/Organization Type	Services-homeless Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Continuum of Care (CoC) on a regular working basis as a member of the CoC's Steering Committee. It meets at least quarterly.
3	Agency/Group/Organization	Housing Authority of the County of San Mateo
	Agency/Group/Organization Type	PHA Other government - County

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority provides data and information on housing voucher usage in the City. The City consults with it on a regular working basis.
4	Agency/Group/Organization	County of San Mateo Health Department
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Health Department on a regular working basis.

5	Agency/Group/Organization	Community Overcoming Relationship Abuse
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with CORA on a regular working basis via its joint participation in the CoC.
6	Agency/Group/Organization	Rebuilding Together Peninsula
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Rebuilding Together Peninsula, a subrecipient, on a regular working basis.
7	Agency/Group/Organization	LifeMoves
	Agency/Group/Organization Type	Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with LifeMoves, a subrecipient, on a regular working basis. It also consults via the CoC, of which both sit on the Steering Committee.
8	Agency/Group/Organization	Legal Aid Society of San Mateo County
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Legal Aid, a subrecipient, on a regular working basis.
9	Agency/Group/Organization	Project Sentinel
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Project Sentinel, a subrecipient, on a regular working basis.
10	Agency/Group/Organization	County of San Mateo Human Services Agency
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services-Employment Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Human Services Agency on a regular basis. The Agency provides staffing to the CoC.
11	Agency/Group/Organization	Renaissance Entrepreneurship Center
	Agency/Group/Organization Type	Services-Employment Regional organization Business Leaders

	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Renaissance Entrepreneurship Center, a subrecipient, on a regular working basis.
12	Agency/Group/Organization	SMC Office of Sustainability
	Agency/Group/Organization Type	Housing Agency - Managing Flood Prone Areas Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Resiliency
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County Office of Sustainability on a regular working basis through participation in the 21 Elements collaborative.
13	Agency/Group/Organization	Daly City Partnership
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-homeless Services-Health Services-Education

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Daly City Partnership, a subrecipient, on a regular working basis.
14	Agency/Group/Organization	Peninsula Family Service
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Peninsula Family Service, a subrecipient, on a regular working basis.
15	Agency/Group/Organization	HIP Housing
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with HIP Housing, a former subrecipient and a leader of shared housing programs, on a regular working basis.

16	Agency/Group/Organization	Mental Health Association of San Mateo County
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Mental Health Association on a regular working basis as both are members of the CoC Steering Committee.
17	Agency/Group/Organization	Abode Services, inc.
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Abode Services on a regular working basis as both are members of the CoC Steering Committee.
18	Agency/Group/Organization	HABITAT FOR HUMANITY GREATER SAN FRANCISCO
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Habitat for Humanity SF, a subrecipient, on a regular working basis.
19	Agency/Group/Organization	ASSOCIATION OF BAY AREA GOVERNMENTS
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Association of Bay Area Government (ABAG) on a regular working basis. ABAG, through the 21 Elements collaborative, provides updates to new housing laws and State HCD requirements.
20	Agency/Group/Organization	Center for Independence of Individuals with Disabilities
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Center for Independence of Individuals with Disabilities (CIID), a subrecipient, on a regular working basis.
21	Agency/Group/Organization	San Mateo County ISD
	Agency/Group/Organization Type	Services - Narrowing the Digital Divide Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Digital Divide
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the County ISD via its participation in the CoC.
22	Agency/Group/Organization	Samaritan House
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with Samaritan House via the CoC where both are members of the Steering Committee.
23	Agency/Group/Organization	Daly City Colma Chamber of Commerce
	Agency/Group/Organization Type	Civic Leaders Business and Civic Leaders

	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with the Daly City Colma Chamber of Commerce on a regular working basis.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	San Mateo County Human Services Agency, Center on Homelessness	Daly City's goals for addressing homelessness in the Strategic Plan support the goals of the Continuum of Care.
Housing Element/General Plan	City of Daly City	Both plans share the goal of increasing, maintaining, and improving the housing stock.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City has a citizen participation plan which outlines the process for engaging its residents in the Consolidated Plan and Action Plans. The process requires public noticing, a public comment period, and two public hearings. The process impacts goal setting by facilitating communication between the City and its residents regarding community development priorities and needs.

On December 11, 2023 the Daly City City Council held a public hearing to obtain citizens' views on community development and housing needs that are eligible for CDBG and HOME funding for PY 2024-25 and to address the citizen participation and planning process for preparation of the Action Plan. A legal notice announcing the meeting was published in *The Examiner Peninsula* on November 9, 2023, and notices were posted at the libraries, City Hall, and the Daly City Community Service Center. In addition, a notice of the hearing was posted on the City's website.

On May 13, 2024, the Daly City City Council will hold a public hearing regarding the draft Action Plan and the funding recommendations for PY24-25 CDBG and HOME funds. A legal notice announcing the public hearing and the public review comment period for the draft Action Plan will be published in *The Examiner Peninsula* on April 11, 2024. The public notice regarding the availability of the draft Plan and the public hearing will be posted at the libraries, City Hall, Daly City Community Service Center and on the City's website. At the time of writing this draft Action Plan the City has not yet received notices of its funding allocation. This draft Plan estimates the amount of funding available and includes contingencies should the actual funding be less or more than the estimates.

In an effort to broaden citizen participation, the City makes the public notices regarding the public hearings and the draft Action Plan review period available in Chinese, Spanish, and Tagalog. These are distributed to the libraries, City Hall, and Daly City Community Service Center for posting and are also available on the City's website.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-English Speaking - Specify other language: Spanish, Chinese Non-targeted/broad community	A public hearing was held on December 11, 2023 to hear comments on housing and community development priorities and needs.	There were no comments submitted at the hearing or in writing.	Not applicable.	
2	Public Hearing	Non-English Speaking - Specify other language: Spanish, Chinese, Tagalog	A public hearing will be held on May 13, 2024.	To be completed.	To be completed.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

At the time of preparing this draft Action Plan, the City has not yet received notification of its Annual Allocation for PY24-25. The Annual Allocation amounts in the table below are estimates and assume a five percent reduction in the funding amount received in PY23-24. The Action Plan will be submitted to HUD only when the City receives notification of its actual allocations. This draft contains funding contingencies as summarized in Appendix D which shall be incorporated in the final Action Plan as needed.

The City continues to look into other sources of funding at the State and regional levels to support housing and community development programs for its residents.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	928,998	48,000	237,516	1,214,514	3,100,000	CDBG funds will be used to address housing needs, provide public services, economic development, public facilities, and program administration.

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	336,989	0	117,023	454,012	975,000	HOME funds will be used to increase or improve the supply of affordable housing, and program administration.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds leverage a variety of both public and private funds so that our Public Service recipients can provide the services that they do. CDBG funds alone are not sufficient. In the PY23-24 CAPER, \$140,637 in Daly City CDBG funds to subrecipients leveraged over \$4.7 million dollars of public and private sources of funding.

Because no one source of funding is sufficient to complete an affordable housing project, various sources will need to be combined to fully fund a project. Federal funds alone are not enough to fund a development. Current projects have included public sources of funding as well as private funds, such as monies raised by Habitat for Humanity from individual donors and private foundations. The City will satisfy its matching requirements by encouraging and partnering with developers to compete for tax credits, State funding, or other funding sources for which

projects are eligible.

DRAFT

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The San Mateo County Housing Authority owns land in the Bayshore neighborhood and is working with Mid-Peninsula Housing to redevelop the 150-unit Midway Village site for more affordable housing. The Daly City Housing Development Finance Agency also owns land in the Bayshore neighborhood that is adjacent to the Cow Palace. The Agency had an executed Exclusive Right to Negotiate with a nonprofit housing developer that unfortunately decided not to move forward. The Agency is currently looking for a new developer to develop affordable housing on the site. Both sites present opportunities to address the need for more affordable housing identified in the Plan.

Discussion

CDBG and HOME funds allow the City to support community development organizations that provide valuable services to its lower income residents and to build much needed affordable housing. The City has not yet received its Annual Allocation and provides an estimate in the previous table that assumes a five percent decrease from current PY24-25 funding. Appendix D contains contingencies for how the City will allocate its HUD funding, and the finalized Plan submitted to HUD will incorporate the applicable contingencies.

HUD issued CA Waiver Authority on February 9, 2023 that allows the City of Daly City several waivers for PY24-25 HOME funds. Among the waivers that the City has selected to undertake include suspension of the 10% Administration and Planning Cap, Waiver of Matching Contribution Requirements, and the Suspension and Waiver of CHDO Set-aside.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Develop new affordable rental units	2023	2027	Affordable Housing	Citywide	Increase the supply of affordable housing	HOME: \$454,012	Rental units constructed: 2 Household Housing Unit
2	Fund residential accessibility improvements.	2023	2027	Affordable Housing Non-Homeless Special Needs	Citywide	Maintain and improve the housing stock	CDBG: \$20,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
3	Affirmatively further fair housing	2023	2027	Affordable Housing Non-Housing Community Development	Citywide	General Administration/Fair Housing	CDBG: \$15,000	Other: 1 Other
4	Provide Residential Rehabilitation Program	2023	2027	Affordable Housing Non-Homeless Special Needs	Citywide	Maintain and improve the housing stock	CDBG: \$715,062	Homeowner Housing Rehabilitated: 13 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Provide public services	2023	2027	Non-Housing Community Development	Citywide	Public Services	CDBG: \$50,000	Public service activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted
6	Provide public services for the homeless	2023	2027	Homeless	Citywide	Public Services	CDBG: \$18,000	Public service activities for Low/Moderate Income Housing Benefit: 12 Households Assisted
7	Encourage economic development	2023	2027	Non-Housing Community Development	Citywide	Economic Development	CDBG: \$35,000	Businesses assisted: 40 Businesses Assisted
8	Maintain, provide, and improve public facilities	2023	2027	Non-Housing Community Development	Citywide	Maintain, improve, and provide public facilities	CDBG: \$181,052	Other: 1 Other
9	Administration and Coordination	2023	2027	Non-Housing Community Development	Citywide	General Administration/Fair Housing	CDBG: \$180,400 HOME: \$67,398	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Develop new affordable rental units
	Goal Description	

2	Goal Name	Fund residential accessibility improvements.
	Goal Description	
3	Goal Name	Affirmatively further fair housing
	Goal Description	
4	Goal Name	Provide Residential Rehabilitation Program
	Goal Description	
5	Goal Name	Provide public services
	Goal Description	
6	Goal Name	Provide public services for the homeless
	Goal Description	
7	Goal Name	Encourage economic development
	Goal Description	
8	Goal Name	Maintain, provide, and improve public facilities
	Goal Description	
9	Goal Name	Administration and Coordination
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

The City has a two-year CDBG funding cycle for the first and third years of its Five Year HUD Consolidated Plan. Activities funded for PY23-24 are eligible for renewal in PY24-25 (Year 2) pending funding availability and satisfactory project performance. All PY23-24 projects are recommended for renewal in PY24-25.

Projects

#	Project Name
1	2024 CDBG Program Administration
2	Rebuilding Together Minor Home Repair
3	Residential Rehab Program
4	CIID/Housing Accessibility Modification (HAM) Program
5	LifeMoves Family Crossroads
6	Project Sentinel/Fair Housing
7	2024 HOME program administration
8	Affordable Housing Development
9	Peninsula Family Service
10	Early Learning Childcare Center
11	Microenterprise Assistance
12	Project Read

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Affordable housing is an underserved need in the City. The City has prioritized the allocation of housing and rehabilitation because maintaining and improving the housing stock continues to be an important key to maintaining housing affordability. It is more cost-efficient for residents to stay and improve their homes, as opposed to buying a new home elsewhere when the cost of for-sale housing is out of reach for many people.

In recent years, there have been some organizations that have chosen not to apply for CDBG funds because they find the administration of the funds to be burdensome. Additionally, the high cost of living is presenting a challenge to nonprofit organizations that are having difficulty retaining staff. Both of these are obstacles to addressing underserved needs.

Affordable housing continues to be an underserved need. An obstacle to meeting this need is the high cost of construction and limited funds available for affordable housing. Daly City will use its HOME funds towards developing affordable housing and partnering with affordable housing developers to leverage these limited funds with other sources. However, even with the City's HOME funds, the City is seeing that much more funding is required from other sources to move the projects forward.

AP-38 Project Summary

Project Summary Information

1	Project Name	2024 CDBG Program Administration
	Target Area	Citywide
	Goals Supported	Administration and Coordination
	Needs Addressed	General Administration/Fair Housing
	Funding	CDBG: \$180,400
	Description	Program administration for PY24-25 CDBG allocation.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	333 90 th St., Daly City, CA
	Planned Activities	Writing reports, planning activities, monitoring contracts, ensuring compliance with CDBG requirements
2	Project Name	Rebuilding Together Minor Home Repair
	Target Area	Citywide
	Goals Supported	Provide Residential Rehabilitation Program
	Needs Addressed	Maintain and improve the housing stock
	Funding	CDBG: \$63,000
	Description	Safe at Home minor home repair program for low income households.
	Target Date	6/30/25

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that seven low income households will benefit.
	Location Description	Daly City locations to be determined during program year.
	Planned Activities	Rebuilding Together's Safe at Home program provides minor home repair assistance free to lower income households.
3	Project Name	Residential Rehab Program
	Target Area	Citywide
	Goals Supported	Provide Residential Rehabilitation Program
	Needs Addressed	Maintain and improve the housing stock
	Funding	CDBG: \$652,062
	Description	This project will include housing rehabilitation programs provided by the City and Habitat for Humanity.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that six low income households will benefit.
	Location Description	Daly City locations to be determined during program year.
	Planned Activities	Provide and process senior home grants, minor home repair loans, and complete housing rehabilitation loans.
4	Project Name	CIID/Housing Accessibility Modification (HAM) Program
	Target Area	Citywide
	Goals Supported	Fund residential accessibility improvements.
	Needs Addressed	Maintain and improve the housing stock

	Funding	CDBG: \$20,000
	Description	Provide home accessibility modifications such as ramps and grab bars.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that ten lower income households will benefit.
	Location Description	Daly City, specific locations to be determined.
	Planned Activities	Install grab bars, shower heads, ramps and other accessibility features as needed.
5	Project Name	LifeMoves Family Crossroads
	Target Area	Citywide
	Goals Supported	Provide public services for the homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$18,000
	Description	Provide temporary transitional housing and services to homeless families. Services include case management, intake and assessment, and community referrals.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 12 homeless households (30 persons) will be assisted.
	Location Description	50 Hillcrest, Daly City, CA
	Planned Activities	Provide transitional housing to homeless families. All clients will receive individualized case management and housing information and referrals.
6	Project Name	Project Sentinel/Fair Housing

	Target Area	Citywide
	Goals Supported	Affirmatively further fair housing
	Needs Addressed	General Administration/Fair Housing
	Funding	CDBG: \$15,000
	Description	Fair housing program that includes public information and education on fair housing, referrals, and investigation of fair housing complaints. Program will also include conducting fair housing audits.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that four households will benefit from cases and/or investigations of fair housing complaints. More persons will benefit from fair housing education through outreach and presentations as well as fair housing audits. This is a fair housing project subject to the Admin cap.
	Location Description	Daly City, CA
	Planned Activities	Provide fair housing activities to include fair housing information and referral, investigations of bona fide fair housing complaints, and offering of tester training. Conduct fair housing audits.
7	Project Name	2024 HOME program administration
	Target Area	Citywide
	Goals Supported	Administration and Coordination
	Needs Addressed	General Administration/Fair Housing
	Funding	HOME: \$67,398
	Description	2024 HOME program administration. The City will use the HUD Waiver to exceed the 10% admin cap for PY2024 HOME funds.
	Target Date	6/30/25

	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	City Hall, 333 – 90 th Street, Daly City
	Planned Activities	HOME program administration which includes monitoring HOME projects, meeting with affordable housing developers, and preparing reports and plans.
8	Project Name	Affordable Housing Development
	Target Area	Citywide
	Goals Supported	Develop new affordable rental units
	Needs Addressed	Increase the supply of affordable housing
	Funding	HOME: \$269,591
	Description	The City will use \$269,591 (80%) of its PY24-25 HOME allocation towards the development of affordable rental housing. HUD issued CA Waiver Authority on February 9, 2023 that allows several waivers for PY24-25 HOME funds. Among the waivers that the City has selected to undertake include suspension of the 10% Admi cap, waiver of matching contribution requirements, and the suspension and waiver of CHDO set-aside. The City has prior year HOME CHDO set-aside funds that it seeks to use for the development of affordable housing.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	With \$454,062, the City estimates one to two households benefiting from a HOME-assisted unit.
	Location Description	Daly City, CA
	Planned Activities	Affordable housing development.
9	Project Name	Peninsula Family Service

	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$30,000
	Description	Provide year-round full-time subsidized childcare services for low income families.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 30 low income children will benefit.
	Location Description	7222 Mission Street, Daly City, CA
	Planned Activities	Provide subsidized childcare services for young children, infants to toddlers. The program employs a child-centered curriculum based on best teaching practices.
10	Project Name	Early Learning Childcare Center
	Target Area	Citywide
	Goals Supported	Maintain, provide, and improve public facilities
	Needs Addressed	Maintain, improve, and provide public facilities
	Funding	CDBG: \$181,052
	Description	Develop and construct an Early Learning Childcare Center on City property. The City will apply for an estimated \$3.2 million Section 108 loan to help finance the construction.
	Target Date	6/30/27
	Estimate the number and type of families that will benefit from the proposed activities	This project was included in the 2023 Action Plan. Additional CDBG funds from PY24-25 in the amount of \$181,052 will go towards this project. It is estimated that up to 32 low income children may be served at the childcare facility.

	Location Description	Daly City, CA
	Planned Activities	Pre-construction activities and development.
11	Project Name	Microenterprise Assistance
	Target Area	Citywide
	Goals Supported	Encourage economic development
	Needs Addressed	Economic Development
	Funding	CDBG: \$35,000
	Description	Provide microenterprise assistance and entrepreneurship training through Renaissance Entrepreneurship Center.
	Target Date	6/30/25
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 40 lower income persons engaged in microenterprise and/or entrepreneurship will be assisted.
	Location Description	Daly City, CA
	Planned Activities	Provide technical assistance and education to microenterprises and low income entrepreneurs.
	Target Date	6/30/25
12	Project Name	Project Read
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	Literacy program to help English-speaking adults improve their reading and writing skills.
	Target Date	6/30/25

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 30 low income persons will benefit.
	Location Description	Project Read learners and tutors meet at the Daly City libraries, at the Jefferson Adult School, or virtually.
	Planned Activities	Provide free individualized tutoring to English-speaking adults to help them improve their reading and writing skills, skills that are important life and job skills. Provide training and support to volunteer tutors.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In PY24-25, assistance is directed citywide and not to a targeted geographic area within the city. The City of Daly City is a densely populated area only covering about eight square miles. Public services are located in different areas of the City and are accessible and available to lower income residents. The residential rehabilitation and minor home repair programs are available to income eligible households throughout the city. Other projects are all accessible by public transportation.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Public improvement projects are located in low income census tracts as required by CDBG. Opportunities for housing development are primarily located on in-fill sites in or close to Mission St., Geneva Avenue, and other areas in proximity to public transit. Investment in these housing opportunities is in line with the region's focus on infill housing and transportation-oriented development. There may be additional funds available for affordable housing development in these priority-development areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing support for the non-homeless will include the City's Residential Rehab program and support for Habitat for Humanity's Rehab program and Rebuilding Together Peninsula's Safe at Home minor home repair program. The City's affordable housing goal for special needs is incorporated in its support for the Center for the Independence of the Disabled's (CIID) program to provide home accessibility modifications for the physically disabled.

The City provides support to Legal Aid to assist lower income tenants with housing related issues such as eviction and tenant/landlord disputes. The assistance helps households maintain their housing but are not reported in the tables below. This assistance is provided not with CDBG funds, but with funds received from the American Recovery Act. Also not included in the tables below are the goals for Life Moves' Family Crossroads program in Daly City which provides transitional shelter and case management to homeless families.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	13
Special-Needs	10
Total	23

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	23
Acquisition of Existing Units	0
Total	23

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City's one- year goals above show the number of households to be supported through the CDBG-funded housing rehabilitation and minor home repair programs. Other affordable housing-related efforts the City engages in that are not included in the tables above include assistance to Legal Aid as mentioned above, and assistance to Life Moves' Family Crossroads program in Daly City which provides transitional shelter and case management to homeless families.

The City continues to work with developers to explore the development of affordable housing. It is currently looking for a new developer to build affordable housing on land owned by the Daly City Housing Finance Agency (DCHFA) in the Bayshore neighborhood. A previous nonprofit developer that had entered into an Exclusive Right to Negotiation for the land decided not to move forward. The City is continually exploring other projects in which it can invest its HOME funds. This process takes time particularly since the use of HOME funds requires that all funding is secured for the project, a process that can take several years. The City is working with a developer on a 71-unit affordable housing project. These units are not included in the goals above and will be included when the project has secured its other sources of funding, and then the City can enter into a written agreement for its HOME funds.

AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing in Daly City. Midway Village, a 150-unit housing complex located in the Bayshore neighborhood in the southeast area of Daly City, was removed of its Public Housing status in 2011. Replacement vouchers were issued to the residents who were given the option to stay or move elsewhere using their voucher.

Actions planned during the next year to address the needs to public housing

The City will work with HACSM as needed and requested. Currently, the County of San Mateo is in the process of redeveloping Midway Village to increase the number of units on site. The project is in four phases and Phase 1 is nearing completion.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City will work with the HACSM as needed to encourage housing residents to become more involved in management and participate in ownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

There is currently no Public Housing in Daly City. As indicated above, Midway Village used to be Public Housing but disposed of this status in 2011. The property is now owned by SAMCHAI (San Mateo County Housing Authority, Inc), a wholly owned nonprofit affiliate of HACSM.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City will collaborate with other governmental and nonprofit organizations in its homeless and other special needs activities. The City meets at least quarterly with other entitlement communities in the County, and at least quarterly with the County's Continuum of Care (CoC) collaborative. Participation in the Continuum of Care has been integral to the City's efforts to address homelessness. The CoC has set up subcommittees to work on a range of system-wide planning efforts to achieve the following outcomes:

- Reductions in total numbers of homeless people;
- Reductions in the number of new entries into homelessness;
- Reductions in the rate of returns to homelessness; and
- Reductions in the length of time people are homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

- The City will work with Daly City Partnership to operate the Daly City Community Service Center which conducts client intake to assess individual needs and makes referrals to emergency shelters. The Daly City Community Service Center is part of the Core Service Agency Network of San Mateo County, a network of eight agencies located throughout the County that provide general information and referral resources for emergency shelter, food, clothing, utilities assistance, employment information and short-term case management. It is part of the County's coordinated entry system for accessing homeless services.
- The Economic and Community Development department will continue to work with the City's Police department and Community Service Center to discuss outreach to homeless persons and suggest areas of coordination where possible.

Addressing the emergency shelter and transitional housing needs of homeless persons

- The City will provide CDBG funding for Family Crossroads in Daly City, a transitional housing family shelter operated by LifeMoves.
- The City will work with Daly City Partnership to operate the Daly City Community Service Center which conducts client intake to assess individual needs and makes referrals to emergency shelters. The Daly City Community Service Center is part of the Core Service Agency network of San Mateo County, a network of eight agencies located throughout the County that provides general information and referral resources for emergency shelter, food, clothing, utilities

assistance, employment information and short-term management. It is part of the County's coordinated entry system for accessing homeless services.

- The Economic and Community Development department will continue to work with the City's Police department and Community Service Center to discuss outreach to homeless persons and suggest areas of coordination where possible.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

- The City will provide CDBG funds to LifeMoves for operation of emergency and transitional shelters that serve homeless Daly City residents. LifeMoves provides case management to the families and individuals they shelter to help them become stable and transition to permanent housing.
- The City will actively engage in the Continuum of Care policy discussions and efforts to help the various populations of homeless persons transition to permanent housing. Previous policy discussions have included the establishment of performance standards to assist in the evaluation of current programs that help the homeless. The performance standards help identify best practices and areas of improvement.
- The City will collaborate with homeless service providers and serve as a resource as needed.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

- The City will work with Daly City Partnership to operate its Daly City Community Service Center which conducts client intake and makes referrals to emergency shelters.
- The City will make referrals to the Legal Aid Society's Homesavers Project. This project helps tenants who are having problems with their landlords and offers legal counseling, advice and representation in dealing with evictions and disputes over the condition of the premises.
- The City will make referrals as appropriate to HIP Housing. HIP Housing provides housing information and referral and assists low income households to explore homesharing as an affordable housing alternative.

- The City will engage in the Continuum of Care policy discussions and efforts to coordinate discharge policies of public funded institutions and systems of care.
- The City, both through the Community Service Center and the Economic and Community Development department, will continue to learn about and develop relationships with the various community agencies that can provide services to help low-income individuals and families avoid homelessness.

Discussion

The San Mateo County Continuum of Care (CoC) guides the implementation of the County's housing and social service system to meet the needs of homeless individuals and families. The County Department of Housing and the City of Daly City, along with the other three entitlement cities in the County, have seats on the CoC Steering Committee. The City will work with the CoC to meet the needs of the homeless and other special needs.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The limited availability of developable vacant land, the high cost of construction, and community opposition to development are all barriers to housing development. These barriers become more pronounced with affordable housing. Unlike market rate housing, there is no for-profit motivation to build affordable housing so affordable housing development is more dependent on public funding. With the loss of redevelopment in California and reductions to the HOME program, there is less funding available to address the high costs of construction and ability to acquire land. Negative perceptions of affordable housing also contribute to community opposition. The City will work with affordable housing developers to address these barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to implement the following actions to reduce barriers to affordable housing:

- Improve the public's perception and acceptance of affordable housing by assisting experienced housing developers to create attractive, well-managed developments and by requiring that developers conduct community meetings regarding their proposed affordable housing projects.
- Provide reduced parking requirements for affordable housing developments.
- Allow the construction of additional second units throughout the City.
- Avoid rezoning properties that are presently designated or zoned for residential uses for non-residential uses.
- Provide one-stop permitting and parallel building plan checking through the Building Division, Planning Division, and Department of Public Works as an effort to streamline project approvals.

Discussion:

The City is in the process of updating its Housing Element for the sixth RHNA cycle. The Housing Element outlines tasks with the aim of increasing the supply of housing. These tasks include exploring incentive programs for lot mergers and increasing minimum lot sizes along the commercial corridors to encourage higher density and mixed use developments, reducing parking requirements, and formalizing a plan check prioritization system that would give priority to affordable housing projects. More information on the City's Housing Element, a component of the City's General Plan, can be found at www.dalycity.org/dhe. The City has submitted its first draft of the Housing Element and is currently responding to HCD comments.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The housing and community development needs in Daly City exceed the City's resources to meet them. Consequently, the City attempts to leverage resources from other government programs and private sources. The City will address obstacles to meeting underserved needs by collaborating with other public and private agencies and pursuing funding sources as they become available for specific priority activities.

Actions planned to foster and maintain affordable housing

- Monitor its existing stock of deed-restricted affordable housing units through property inspections and continued relationships with property managers.
- Explore other funding sources for affordable housing such as private and regional/state funding opportunities.
- Encourage higher density mixed-use developments.
- Review its Inclusionary Housing Ordinance updated and adopted in November 2018, and update its planning processes in response to new State housing legislations.
- Collaborate with regional public and private agencies working to promote affordable housing.

Actions planned to reduce lead-based paint hazards

The City's actions to reduce lead-based paint hazards include:

- Provide lead hazard notification, evaluation, and reduction in its residential rehabilitation program.
- Provide information referrals and requiring abatement of lead hazards in housing units where children under the age of six reside.
- Provide information to contractors about training and certifications needed to provide lead-based paint abatement services.
- Coordinate with the County of San Mateo, other local jurisdictions and the private sector in efforts to reduce lead-based paint hazards.

Actions planned to reduce the number of poverty-level families

As expressed earlier in the Consolidated Plan, the goals of the City's efforts to reduce the number of poverty level families are to encourage economic development, support services that enable low income persons to obtain or maintain employment, and facilitate access to various services available to

poverty-level families. These goals guide the City's actions to reduce the number of poverty-level families which include:

- Support public services that provide assistance to very low income families.
- Provide information and referral at the Daly City Community Service Center to connect very low income families to various programs and services such as rental and utility assistance.
- Enhance employment opportunities for very low income residents by establishing, when appropriate, first source hiring agreements.

Actions planned to develop institutional structure

Actions to develop institutional structure include:

- On-going efforts to streamline the review and approval process for new developments
- Assist nonprofit service providers through the CDBG program
- Conduct outreach to potential private sector partners in affordable housing development (i.e. lenders, realtors)
- Work with local foundations and public agencies to access their programs to assist low and moderate income residents
- Participate in the Continuum of Care and coordinating with homeless service providers
- Participate in local and regional collaborations, such as 21 Elements, to address housing and special needs. This includes on-going quarterly meetings with other CDBG and HOME grantees in the County to coordinate training and technical assistance for city and County staff and their subrecipients.

Actions planned to enhance coordination between public and private housing and social service agencies

Actions to enhance coordination between public and private housing and social service agencies include:

- Participate in the Continuum of Care
- Coordinate with other local and regional jurisdictions on efforts to foster affordable housing and assist low income households
- Update information on existing and identifying new agencies and or collaboratives of social service agencies serving Daly City residents.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	48,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	48,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not intend to use other forms of investment beyond those identified in Section 92.205. If and when the City decides to offer other forms of investment not found in Section

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92.205, it will then revise its Consolidated Plan to include them. The forms of investment described in Section 92.205 are: equity investments, interest bearing loans or advances, non-interest bearing loans or advances, interest subsidies, deferred payment loans, and grants.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City shall use resale to ensure affordability of its homebuyer activities. The City requires homebuyers to submit an annual certification of principal residency throughout the affordability period specified.

A Deed of Trust (securing the HOME promissory note) and a Resale Restriction Agreement are recorded against the property for a term of 45 years. No payment is due on the loan until the unit is sold. At that time a new eligible buyer assumes the loan, or is paid back to the City if a new eligible buyer is not found. The City has the right and option to purchase the unit at the time of sale. (This option to repurchase is also granted to Habitat for Humanity for its developments). The Resale Restriction specifies that subsequent buyers of a HOME-assisted unit must meet income requirements (household income no more than 80% of area median income).

The City does not intend to use PY24-25 HOME funds to assist homebuyers.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City shall ensure the affordability of units for the affordability period through the Resale Restriction recorded on the property, and not through a presumption of affordability. The Resale Restriction specifies the calculation for the resale price. The resale price is calculated as the original purchase price adjusted by the percentage change in the area median income (as published annually by HUD). Quality improvements to the property, if any, are also taken into consideration. The resale price provides the buyer with a fair return on investment, which is defined as the buyer's initial investment during the affordability period. Generally, this includes the amount of the down payment and documented costs of capital improvements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).
6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).
7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

APPENDIX A

SF 424 and Certifications

To be inserted

APPENDIX B

Proof of Publication

APPENDIX C

Public Comments

To be inserted

EXAMINER - DALY CITY INDEPENDENT

This space for filing stamp only

465 CALIFORNIA ST, SAN FRANCISCO, CA 94101
Telephone (650) 556-1556 / Fax

GAIL INTENDECIA
CITY OF DALY CITY/CITY CLERK
333 90TH ST
DALY CITY, CA - 94015

SPEN#: 3755772

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of SAN MATEO) ss

Notice Type: HRG - NOTICE OF HEARING

Ad Description:
CDBG-HOME Needs fy24-25

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the EXAMINER - DALY CITY INDEPENDENT, a newspaper published in the English language in the city of DALY CITY, county of SAN MATEO, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of SAN MATEO, State of California, under date 05/15/2001, Case No. 416408. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

11/09/2023

Executed on: 11/09/2023
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature



Email

CITY OF DALY CITY
NOTICE OF PUBLIC
HEARING REGARDING
THE ASSESSMENT
OF COMMUNITY NEEDS
ELIGIBLE FOR FUNDING
UNDER THE
COMMUNITY DEVELOP-
MENT BLOCK GRANT
(CDBG) AND HOME
PROGRAMS

NOTICE IS HEREBY GIVEN that on Monday, December 11, 2023, at 7:00 p.m., the City Council of Daly City will hold a public hearing at the City Hall, City of Daly City, located at 333 - 90th Street, Daly City, California, concerning the following:

A. Obtain all interested citizens' views on community development and housing needs that are eligible for Community Development Block Grant (CDBG) and HOME funding from the federal Department of Housing and Urban Development (HUD).

B. Address the citizen participation and planning process for preparation of the City's annual HUD Consolidated Plan for FY24-25. This One Year Action Plan will describe the City's community development and housing needs, priorities, strategies and goals, along with identifying specific projects and programs for funding under the CDBG and HOME programs. All public comments, either oral or written, will be received, heard and discussed at this public hearing.

It should be noted that there will be no Request for Proposals issued for FY24-25 CDBG funds. The City has a two-year funding cycle for CDBG funds for the first and third year of the Consolidated Plan Period. FY24-25 is the second year of a CDBG funding cycle.

The primary objective of the City of Daly City's CDBG program is the development of viable urban communities that provide decent housing and a suitable living environment and the expansion of economic opportunities, principally for persons of low and moderate income. The primary objective of the City of Daly City's HOME program is, through public-private partnerships, to expand the supply of decent, safe, sanitary, and affordable housing, with primary attention to rental housing, for very low-income and low-income families.

ALL INTERESTED PERSONS ARE ENCOURAGED TO PARTICIPATE.

To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the City Council members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members following the public meeting. Comments are not read aloud into the record. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

ALL INTERESTED PERSONS ARE ENCOURAGED TO PARTICIPATE. For additional information regarding this public hearing, please contact the Housing Manager at bzobell@dalycity.org or 650-991-8068. The City's TDD number is 650-991-8278.

Betsy ZoBell
Housing and Community Development Supervisor
11/9/23

SPEN-3755772#
EXAMINER - DALY CITY
INDEPENDENT

APPENDIX D

CDBG PY24-25 CDBG Funding Table and contingencies

ACTIVITY	FY24-25 Recommendations
Administration	
General Administration	\$ 180,400
Project Sentinel/Fair Housing	\$ 15,000
subtotal	\$ 195,400
Capital Projects	
Early Learning/Childcare Center	\$ 181,052
subtotal	\$ 181,052
Economic Development	
Renaissance Entrepreneurship	\$ 35,000
subtotal	\$ 35,000
Housing	
Rebuilding Together/Safe at Home	\$ 63,000
CID/Housing Accessibility Modification (HAM) Program	\$ 20,000
Habitat for Humanity Residential Rehab	\$ 396,182
City Residential Rehab	\$ 255,880
subtotal	\$ 735,062
Public Services	
Life Moves/Family Crossroads	\$ 18,000
Peninsula Family Service	\$ 30,000
Project Read	\$ 20,000
subtotal	\$ 68,000
TOTAL	\$ 1,214,514

CDBG Contingencies

Grant allocation is **more** than \$928,998:

1. Funding for General Administration activity will be increased so that its allocation plus Project Sentinel is at the 20% admin cap.
2. The balance of the increase will fund the Early Learning/Childcare Center

Grant allocation is **less** than \$928,998:

1. Funding for General Administration activity will be decreased so that its allocation plus Project Sentinel is at the 20% admin cap.
2. Funding for all Housing, Economic Development and Public Service activities will be reduced equally. For example, if the allocation is 10% less than the \$928,998, this reduction will be equally shared by the Housing, Economic Development and Public Service activities.

HOME Contingencies

Grant allocation is **more** than \$336,989:

1. Funding for Program Administration will be set to 20% of the HOME allocation.
2. The balance of the increase will go to the development of affordable housing.

Grant allocation is **less** than \$336,989:

1. Funding for Program Administration will be set to 20% of the HOME allocation.
2. The balance of the decrease will be reflected in funding for the development of affordable housing.

APPENDIX E

Additional Narratives

- Monitoring
- Timeliness of Expenditures
- Minority/Women's Business Outreach
- Affirmative Marketing

Additional Narratives

Monitoring

The City of Daly City prepares a number of existing reports to the Federal Department of Housing and Urban Development that help determine whether programs are being carried out according to statutory and regulatory requirements. Each year, the Economic and Community Development department (ECD) prepares the Consolidated Annual Performance and Evaluation Report, and conducts public hearings and meetings to obtain community input concerning the progress of program implementation and input regarding community development needs. In addition, capital and construction projects funded with federal dollars are monitored for compliance with applicable environmental, procurement, financial and labor regulations.

Nonprofit organizations receiving CDBG are regularly monitored by ECD staff through monthly and quarterly reports, as well as through on-site monitoring visits to assure compliance with CDBG regulations and stated program performance goals. The City's CDBG monitoring plan envisions that no fewer than 10 percent of subrecipients will be monitored in each fiscal year and that all subrecipients will be monitored at least once every three years. The City anticipates monitoring three subrecipients in PY24-25.

ECD staff also monitor HOME-funded projects regularly. HOME-funded rental projects include:

- Vista Grande Apartments
- School House Station Apartments
- Hillcrest Gardens
- 1293 Hillside
- Sweeney Lane Apartments

For ownership projects, staff collects annual certifications that the owner is using the unit as their primary residence.

Timeliness of Expenditures

The City of Daly City strives to expend its CDBG and HOME funds in a timely manner while meeting the priorities and goals established in the Action Plan. The City works to avoid delays to capital improvement projects as much as possible and to make sure that there are adequate marketing and outreach efforts on behalf of its community development programs. The City generally has not had problems meeting its CDBG timeliness expenditure ratio (i.e. Letter of Credit to CDBG entitlement award) as it allocates CDBG to projects that expend funds timely. HOME has a complex set of timeliness regulations, and the City closely monitors the HOME deadline compliance reports to track its commitment and disbursement deadlines. The challenge of compiling multiple funding sources together to be able to fully fund affordable housing development impacts the timeliness of HOME expenditures.

Minority/Women's Business Outreach

The City will make efforts to encourage the use of minority and women-owned businesses in HOME-assisted projects. The City will keep records regarding the number and dollar amounts of participation by minority and women-owned businesses. Outreach efforts may include:

- Mailing of opportunities to lists obtained from the Minority Business Development Agency under the Department of Commerce and the Interagency Committee on Women's Business Enterprise and United Minority Business Entrepreneurs.
- News releases, in addition to formal requests for bids, which highlight MBE and WBE opportunities under the HOME Program.

Affirmative Marketing

In order to affirmatively market housing activities containing five or more HOME-assisted units, the City or the HOME subrecipient shall:

- Publish notices in local newspapers and other widely accessible mediums to inform the public about the availability of HOME-funded activities. Fair housing brochures will be made available to interested parties. Equal opportunity and fair housing logos will be used in the advertisements, as well as a nondiscrimination clause.
- Post notices in places of wide public use (e.g. City Hall, public libraries) to inform the public about the availability of HOME-funded activities. Locations (e.g. senior centers) where the target group for a HOME-funded project is located (e.g. senior housing) should be sought.
- When applicable, make presentations to organizations for people most in need of a particular HOME-funded project.
- Comply with the guidelines described under "Minority/Women's Business Outreach" in order to ensure inclusion of minority and women-owned businesses.
- Maintain records of affirmatively marketing activities to document that good faith efforts were made to broadly market available housing units.
- Work with the developer to complete a marketing plan that affirmatively markets the HOME-funded activity.



City Council Agenda Report

Item # _____

Meeting Date: May 13, 2024

MEMORANDUM

To: Mayor and City Council
From: Rose Zimmerman, City Attorney *RZ*
CC: Thomas J. Piccolotti, City Manager
Re: Consideration of Resolution Calling for a Permanent and Immediate Bilateral Ceasefire

SUMMARY

The action before the Council is to consider joining other organizations calling for an immediate and permanent bilateral ceasefire.

BACKGROUND

At the April 8, 2024, Council meeting, the Mayor appointed Vice Mayor Daus-Magbual and Councilmember Porano to an ad hoc committee to evaluate drafting a resolution calling for a ceasefire. The committee met to discuss and review numerous resolutions from local agencies to formulate a draft resolution. After multiple meetings, the ad hoc committee decided to submit the attached resolution for the Council's consideration.

DISCUSSION

As evidenced by public comments and events within our community and the amount of time devoted to this topic at Daly City Council meetings, the Council recognizes great consternation in our community. Members of our community are affected by the events, and many more feel compelled to do something in the face of the humanitarian crisis.

Taking on the task of crafting a resolution, the ad hoc committee reviewed numerous adopted resolutions from other agencies. It focused on 1) recognizing the fear, pain, and grief that members in our community are experiencing as a result of this conflict, including both those directly affected and those who have felt the ripples of this issue in Daly City indirectly and 2) Calling for an end to the humanitarian crisis in considering a permanent bilateral ceasefire.

The draft Resolution is considered an opportunity for the City Council to contribute to peace and stability in the region. By endorsing it, the Council can send a clear message of support for the principles of peace, dialogue, and humanitarianism.

RECOMMENDATION

Consider the draft resolution for the City Council's determination.

Attachment:
DRAFT Proposed Revised Resolution

RESOLUTION NO. _____

A Resolution in Support of Peace and an End to the Humanitarian Crisis in Gaza

WHEREAS, the City of Daly City acknowledges the suffering of the peoples of the Middle East and affirms our shared humanity; and

WHEREAS, the City of Daly City recognizes that the current crisis takes place within a long and complex history, and affirms that, for a pathway to lasting peace to be developed, the root causes of the crisis will need to be addressed; and

WHEREAS, all human life is precious, and the City of Daly City has a long and proud history of standing on the side of peace, affirming our commitment to speak against injustice, and supporting collaborative dialogue; and

WHEREAS, the loss of life and displacement of people in Israel and Palestine has directly impacted our community through both our direct connections to friends and loved ones in Israel and Gaza, and our shared suffering in the face of the ongoing crisis and its ripples; and

WHEREAS, on October 7th, over 1,200 citizens of Israel and visitors from other countries were killed by Hamas and over 200 more since; and

WHEREAS, since October 7th 35,000 Palestinians with 13,000 of them being children have been killed by Israel; along with countless visitors and aid workers in Gaza; and

WHEREAS, the City of Daly City condemns the killing of all innocents before, during, and after October 7, 2023, and calls for the release of all hostages; and

WHEREAS, the City of Daly City recognizes the fear, anxiety, and grief of Israelis and Daly City residents whose friends and loved ones perished, were taken hostage or survived the October 7th attack with physical and psychological injuries, and the continuing pain for the suffering of those who are being held hostage; and

WHEREAS, the City of Daly City recognizes the fear, anxiety, and grief of Palestinians, Gazans, and Daly City residents whose friends and loved ones have perished since October 7 or have survived with physical and psychological injuries; and

WHEREAS, millions of lives are at imminent risk from the continued hostilities and due to a lack of food and medical care; and

WHEREAS, international organizations like Amnesty International, the United Nations, European Parliament, the World Health Organization, the US Agency for International Development (USAID), the International Rescue Committee, the International Court of Justice, and many others have made calls for an end to the hostilities in order to prevent the further loss of civilian lives, allow entry of humanitarian aid, and comply with international humanitarian law; and

WHEREAS, on January 26, 2024, the International Court of Justice (ICJ) issued a ruling stating that Israel takes all possible measures to prevent acts of genocide against Palestinians and to facilitate the entry of much-needed humanitarian aid. The ICJ remains deeply concerned about the continuing loss of life and human suffering, and it is committed to promoting a peaceful resolution to the ongoing conflict; and

WHEREAS, our nation and our leaders are uniquely situated to help bring about a peaceful end to the current violence.

BE IT FURTHER RESOLVED, the City of Daly City condemns the recent rise in Antisemitic, anti-Israeli, Islamophobic, anti-Arab, anti-Palestinian, racist, and xenophobic hatred in our community and across the nation, including efforts to target, harass, and intimidate students, journalists, community leaders, elected officials and others who have spoken for what they believe in; and

BE IT FURTHER RESOLVED, the City of Daly City reaffirms the right to peacefully gather and protest, and to do so without fear of intimidation, harassment or retribution; and

BE IT FURTHER RESOLVED that the Daly City City Council does hereby urge our community to develop and participate in activities that foster tolerance, empathy, education, understanding of people of all backgrounds and religious faiths, and promote peaceful conflict resolution among all parties; and

BE IT FURTHER RESOLVED, that the City of Daly City joins other cities in calling for our national government to demand an immediate, unconditional, and permanent bilateral ceasefire in Gaza, unconditional release of all hostages and civilian prisoners, the unrestricted entry of humanitarian assistance into Gaza, the full restoration of food, water, electricity, and medical supplies to Gaza, and negotiation of a permanent, just solution to the conflict that results in lasting prosperity for all by affirming all parties right to self-determination and peaceful coexistence; and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the offices of U.S. Representative Kevin Mullin, U.S. Senator Laphonza Butler, U.S. Senator Alex Padilla, Qatari Emir

Tamim bin Hamad Al Thani, Iranian Supreme Leader Ali Khamenei, U.S. President Joe Biden, and U.S. Vice President Kamala Harris, as well as the leadership of both Israel and Gaza urging them to take immediate action to use their position and influence to negotiate an end to the violence in Gaza and Israel.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that it does hereby approve the proposed Resolution as shown above.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2024, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____
ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY