

CITY OF DALY CITY

Regular Meeting - BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

AGENDA

Wednesday, April 3, 2024 - 6:00 PM
City Hall, Gateway Conference Room, 3rd Floor

Public Participation:

To submit public comment, send written comments by 4:00 pm on meeting day. To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the B/PAC members. Those comments received after 4:00 pm will be added to the record and shared with the B/PAC members for the public meeting.

Persons with disabilities who require auxiliary aids or services in attending this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENT

APPROVAL OF MEETING MINUTES

1. Approval of Meeting Minutes from 10/4/2023

STAFF:

RECOMMENDATION:

2. Approval of Meeting Minutes from 1/3/2024

STAFF:

RECOMMENDATION:

APPROVAL OF AGENDA:

NEW BUSINESS

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

3. Letter to Caltrans - Caltrans Bike Plan
4. Bus Stop Update at Serramonte Shopping Center

REPORTS

5. Status of Current Bicycle/Pedestrian Improvement Projects
 - a. Mission Street Streetscape Improvements Project
 - b. Southgate Avenue and School Street Improvements Project
 - c. John Daly Blvd/Skyline Blvd Pedestrian Connection
 - d. John Daly Blvd/Skyline Blvd Intersection Safety Improvements
 - e. Westmoor Ave and Westridge Intersections Quick Build
6. Private Development Projects Review
 - a. 6740 Mission Street
 - b. 6770 Mission Street

ANNOUNCEMENTS AND COMMUNICATIONS

ADJOURNMENT:



CITY OF DALY CITY
333 - 90TH STREET
DALY CITY, CA 94015
PHONE: (650) 991-8064

MEETING MINUTES

DATE: October 4, 2023

LOCATION: Gateway Room, Third Floor
City Hall, 333 90th Street
Daly City, CA 94015

SUBJECT: City of Daly City Bicycle/Pedestrian Advisory Committee
(DC – B/PAC)

MEMBERS PRESENT:

Melinda Hue, Rachel Goodman, Fernando Montanes, Alan Uy, Henry Martinez

MEMBERS ABSENT:

Natasha Opfell, Kathy Gilbert

STAFF PRESENT:

Richard Chiu, Shirley Chan, Gerald Macaspac

VISITORS:

Alaina Moguel, Kristine Raton, Deodor Tronce

Honorable Vice Mayor Juslyn C. Manalo administered the oath of office ceremony for the B/PAC members present.

I. Call to order

The meeting was called to order at 6:09 p.m.

II. Election of Chairperson and Vice-Chairperson

Committee member Rachel Goodman nominated to elect committee member Alan Uy as Chairperson. Committee member Alan Uy was elected Chairperson by a unanimous vote.

Committee member Rachel Goodman was nominated as Vice-Chairperson and was elected Vice-Chairperson by a unanimous vote.

III. Public Comment on Items Not on the Agenda

B/PAC member noted that San Francisco State University has an urban studies planning program to learn about government agencies and wanted to know if there is a similar program in Public Works. Staff noted that these programs would be coordinated through the City Manager's Office.

B/PAC member noted concern for pedestrian safety in the Bayshore neighborhood due to speeding vehicles. A year ago, the City worked with the San Mateo County Office of Education to install delineators and painted bulb-outs at the corners adjacent to the school. The improvements remained in place long after the demonstration project was completed.

IV. Approval of Meeting Minutes of July 5, 2023

Meeting minutes for the July 5, 2023 meeting were approved unanimously.

V. Status of current bicycle/pedestrian improvement projects (verbal reports from Staff)

Current Improvement Project	Status	Construction Schedule
Central Corridor Bike/Ped Safety Improvements	Completed	2023
Mission Street Streetscape Improvements Project	Construction	2023
Southgate Avenue and School Street Improvements Project	Construction	2023
John Daly Blvd/Skyline Blvd Pedestrian Connection	Design	2024
John Daly Blvd/Skyline Blvd Intersection Safety Improvements	Design	2024
Westmoor Ave and Westridge Intersections Quick Build	Design	2024

Staff gave the following summary report:

Central Corridor Bike/Ped Safety Improvements Project – The project was accepted by City Council in September.

Mission Street Streetscape Improvements Project – The project is close to completion. The corridor was slurry sealed and new striping was installed. The landscape contractor still needs to install the plants. The project is expected to be completed soon.

Southgate Avenue and School Street Improvements Project – Construction started on the project. The contractor applied slurry seal on Southgate Avenue. New painted bulb-outs and striping were installed on Southgate Avenue. Work on School Street is temporarily on hold due to construction of curb ramps within in the project corridor.

John Daly Blvd/Skyline Blvd Pedestrian Connection – The design consultant has completed surveying and is starting the design of the improvements. B/PAC member asked about removing the slip lanes at the intersection as part of the project. Staff noted that the original project scope did not include removal of the slip lanes and the grant funding would not be able to support additional improvements.

John Daly Blvd/Skyline Blvd Safety Improvements – Staff is reviewing the survey data from the consultant. Construction is expected to start in 2024.

Westmoor Ave and Westridge Intersections Quick Build– Design of the improvements is on-going. B/PAC members asked if bike lanes/routes on Westmoor Avenue will be included as part of the project. Staff will review the Pedestrian Bicycle Master Plan during design.

VI. E Market Street and Hillside Boulevard Corridors Study Update

Preliminary concept plans show a road diet on E. Market Street and on Hillside Boulevard. Staff is working with the consultant on some of the details at the intersections. Staff hasn't received any new plans since the last meeting.

VII. Review Grant Applications for Transportation Development Act (TDA) Article 3

C/CAG issued a call for projects for TDA Article 3 funds in September. Applications are due on November 13, 2023. There is approximately \$2.6 million available for FY 2023/24. Maximum grant amount is \$100,000 for planning projects and \$400,000 for capital projects, with a 10% local match.

San Mateo County Public Works approached City staff about submitting a joint application to conduct public outreach and design for road diet along Hillside Boulevard. The project limits would include Hillside Boulevard from E. Market Street and extend to the Colma border.

B/PAC members unanimously approved the submission of the project for the grant application.

VIII. Private Development Projects

- a. *599 Serramonte Boulevard* – The Jefferson Union High School District provided revised plans for the project and will be going to the Planning Commission for approval. The new plans did not include a driveway east of the main project driveway.

IX. How to Advocate to Caltrans for Improvement on Mission Street

Staff shared the Caltrans website to submit complaints for areas maintained by Caltrans. B/PAC members want to know how they are able to have Caltrans make improvements on Mission Street a priority. B/PAC member noted that Caltrans currently is accepting public comments on their bike plan. B/PAC members are able to submit comments individually. A letter from the B/PAC would need to be agendaized for the next meeting.

X. Review B/PAC by-laws

Staff reviewed the B/PAC by-laws approved by City Council in 2002, including the duties of the committee and the meeting times.

XI. Adjournment to the next regular meeting (January 3, 2024)

The meeting was adjourned at 7:45 P.M.



CITY OF DALY CITY
333 - 90TH STREET
DALY CITY, CA 94015
PHONE: (650) 991-8064

MEETING MINUTES

DATE: January 3, 2024

LOCATION: Gateway Room, Third Floor
City Hall, 333 90th Street
Daly City, CA 94015

SUBJECT: City of Daly City Bicycle/Pedestrian Advisory Committee
(DC – B/PAC)

MEMBERS PRESENT:

Melinda Hue, Fernando Montanes, Alan Uy

MEMBERS ABSENT:

Natasha Opfell, Kathy Gilbert, Rachel Goodman, Henry Martinez

STAFF PRESENT:

Shirley Chan, Gerald Macaspac

VISITORS:

None.

I. Call to order

The meeting was called to order at 6:10 p.m.

II. Public Comment on Items Not on the Agenda

B/PAC member asked if future meetings would be livestreamed for the public to watch and for those unavailable to attend meetings. Staff noted there are no plans to livestream the meetings and that future agendas and approved meeting minutes would be posted on the City's website.

III. Approval of Meeting Minutes of October 4, 2023

Due to a lack of a quorum, no action was taken. Meeting minutes for the October 4, 2023 meeting will be tabled for the next B/PAC meeting.

IV. Status of current bicycle/pedestrian improvement projects (verbal reports from Staff)

Current Improvement Project	Status	Construction Schedule
Mission Street Streetscape Improvements Project	Punchlist	2024
Southgate Avenue and School Street Improvements Project	Construction	2024
John Daly Blvd/Skyline Blvd Pedestrian Connection	Design	2024
John Daly Blvd/Skyline Blvd Intersection Safety Improvements	Design	2024
Westmoor Ave and Westridge Intersections Quick Build	Design	2024

Staff gave the following summary report:

Mission Street Streetscape Improvements Project – The project is close to completion. The new streetlights were installed with a slimmer foundation. Construction of medians and curbs have been completed. Staff shared pictures of landscaping installed in the median.

Southgate Avenue and School Street Improvements Project – The contractor is still waiting for the curb ramp construction on School Street to be completed to finish the work on School Street.

John Daly Blvd/Skyline Blvd Pedestrian Connection – Design of the improvements is in process. A Caltrans encroachment permit is needed for work in their right of way. Plans will need to be finalized and will plan to advertise in the spring.

John Daly Blvd/Skyline Blvd Safety Improvements – Staff has not had time to work on designing the improvements.

Westmoor Ave and Westridge Intersections Quick Build – The project proposes striping improvements that were described a safety concern for the area. The project is still in the design phase. Construction will begin next year.

V. E Market Street and Hillside Boulevard Corridors Study Update

Staff shared the concept plan. B/PAC members noted that the MUTCD standards should be implemented into the conceptual design.

VI. Review Grant Applications for Transportation Development Act (TDA) Article 3

Daly City and San Mateo County Public Works did not submit a TDA grant application to study and design a road diet along Hillside Boulevard. San Mateo County met with the San Mateo County Transportation Authority and was told the project would not score well since it did not conduct any public outreach yet.

VII. Private Development Projects

- a. *6774 Mission St* – Staff shared the project plans for 6774 Mission Street, which proposes a 42-unit building with on-site parking. B/PAC members were curious about the impact of parking to the neighborhood. Staff noted that new state law allows buildings without parking to be built if it is located in close proximity to high-quality transit. Mission Street is considered a high-quality transit corridor.

VIII. Letter to Caltrans – Caltrans Bike Plan

Due to a lack of a quorum, no action was taken. The letter to Caltrans will be tabled for the next B/PAC meeting.

B/PAC members inquired about the bus stops located at the Serramonte Shopping Center. They expressed concern over the poor conditions of the shelters and would reach out to the property managers regarding the maintenance of the shelters.

IX. Adjournment to the next regular meeting (April 3, 2024)

The meeting was adjourned at 7:10 P.M.

Dear Director Dina El-Tawansy,

We are residents of Daly City and members of the Bicycle and Pedestrian Advisory Committee; we are bringing to your attention the need for safer and more comfortable bicycling and pedestrian facilities on Mission Street in Daly City and San Jose Avenue in Daly City as these roads are in the State ROW. Currently, these two corridors are high-speed arterials with crowded sidewalks, uncomfortable pedestrian crossings, and substandard bicycle infrastructure. Additionally, pavement quality continues to deteriorate, compounding stress levels for people who bike. As residents who frequent this corridor through non-automobile means, we urge Caltrans to improve bicycle and pedestrian facilities on Mission Street in Daly city and San Jose Avenue in Daly City either as a standalone streetscape project or in conjunction with another project on the State ROW.

Some of the improvements we'd like to put forth include:

- Installing Class II bike lanes on San Jose Avenue from the San Mateo County line to Mission Street. A travel lane reduction would be needed, but can be supported; moreover, the segment south of John Daly Boulevard is already a two-lane southbound configuration. Reconfiguring of median islands would also be beneficial in providing safe bicycle lane widths and pedestrian refuge islands. This is a key link connecting Daly City with the City of San Francisco. One shouldn't have to bike southbound (uphill) on San Jose without a minimum of buffered bike lanes.
- Installing Class II or IV bike facilities on Mission Street from John Daly Boulevard to unincorporated San Mateo County. Mission Street is a high-density residential and commercial corridor. Additionally, nearby schools and transit stations contribute to the bustling arterial. With the proximity of I-280 for through-traffic needs, Mission Street should serve the community by slowing down vehicle speeds and improving biking and walking infrastructure.

These improvements are already high priority projects in the District 4 Bike Plan (2018) and we would like them prioritized in the District 4 Bike Plan update for implementation in 2024. Furthermore, these projects align with the objectives of Caltrans 2020-2024 Strategic Plan, City of Daly City's Vision Zero Action Plan, and San Mateo County's Comprehensive Bicycle and Pedestrian Plan. We urge Caltrans to accelerate the implementation of these projects and push for innovative designs that will truly trigger mode shift.

Thank you for your time,

Daly City B/PAC