

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, March 19, 2024 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

Comcast Channel 27, <https://www.youtube.com/DalyCityVideoMeetings> or
<https://www.dalycity.org/agendas>

Public Participation:

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular meeting of February 20, 2024

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

PRESENTATIONS:

2. Report from the Daly City Public Library Associates (DCPLA)

DIRECTOR'S REPORT

3. Opioid overdose prevention - update
4. Establishing Group Visit Guidelines

TRUSTEES' REPORT

5. Library Board online presence
6. Community and library outreach

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – FEBRUARY 20, 2024

The meeting was called to order by President Pacheco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Gary Pacheco, Vice President Dr. William Lex, Trustee Rachel Goodman, Trustee Deodor Tronco

Trustees Absent: Trustee Angella Logarta

Daly City Public Library Associates: DCPLA Vice President Clayton Koo

Staff Present: Library Director Chela Anderson

APPROVAL OF AGENDA:

Motion requested by President Pacheco to approve the agenda for the February 20, 2024 meeting. Motion made by Vice President Lex, seconded by Trustee Goodman. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Pacheco to approve the minutes of the January 16, 2024 meeting. Motion made by Vice President Lex, seconded by Trustee Goodman. The motion carried unanimously.

PUBLIC COMMENT: None

PRESENTATIONS

Report from DCPLA:

DCPLA Vice President Clayton Koo shared a few upcoming events and announcements:

- Two grants totaling \$10,300 were presented to the Daly City Libraries at the February 12, 2024 City Council meeting for new books and study carrels.
- March 14, 2024 is the 11th annual St. Patrick's Day Luncheon at the Colma Community Center. It's open to current members of the DCPLA.
- DCPLA is currently in the process of judging the applicants of the next Daly City Youth Poet Laureate. The chosen youth poet laureate will be announced at the Commencement Ceremony held at Daly City City Hall on April 25, 2024.
- On March 9, 2024 at 1:00 pm the Peninsula Book Collaborative will be hosting an Author Talk with Dr. Kristin Vogel-Campbell who will be discussing her new book: *Partnering With Culturally and Linguistically Diverse Families in Special Education* at their store in Westlake Shopping Center.

Opioid Overdose Prevention with Naloxone:

Library Director Chela Anderson presented an overview of opioid overdose prevention with naloxone with information from the California Department of Public Health Substance and Addiction Prevention so the Board can decide whether they would like to make a recommendation related to this. She went over what an overdose

is, the death rate due to opioid overdose in San Mateo, signs of an overdose and how to respond to an overdose. Some considerations on having naloxone in libraries are sourcing - initial and upon expiration, storage location, staff training, policy, and reporting logs and documentation. The Board supported the idea of having naloxone in Daly City libraries and asked Chela to move forward with next steps to make it happen.

DIRECTOR'S REPORT

Library Director Chela Anderson shared that during the last storm there were several outages in Daly City and City Manager Tom Piccolotti made the decision to extend the hours (open earlier and close later) of two library branches that had power so the community had somewhere to go that had heat, device charging, and wifi.

TRUSTEES' REPORT

Library Board Online Presence:

Library Director Chela Anderson shared that she is holding off on posting biographies until she receives them from the majority of the members.

Community and Library Outreach:

Trustee Goodman commented that she loves spending time in libraries especially on the weekends so she will continue to work on figuring out how to make that happen in Daly City.

COMMUNICATIONS/ANNOUNCEMENTS

None

AGENDA BUILDING

- Follow up on Naloxone, consider fentanyl test strips in libraries.

ADJOURNMENT

The meeting was adjourned at 6:42 PM by President Pacheco.

Next Meeting:
March 19, 2024 6:00PM
Daly City Council Chambers