

Draft CITY OF DALY CITY

REGULAR MEETING - CITY COUNCIL

AGENDA

Monday, November 08, 2010 - 7:00 PM

For those wishing to address the City Council on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATIONS:

Certificates of Appreciation to Food Distribution Volunteers

Proclaiming November Pancreatic Cancer Awareness Month

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions :

1. Memorandum of Agreement with the Jefferson Union High School District for Teen Services
2. Resolutions Amending Public Employees' Medical and Hospital Care Act for

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Members of Specific Employee Organizations (19 Resolutions)

3. Authorization to Submit Application for Highway Safety Improvement Program Funds
4. Authorization to Solicit Bids for the Reservoir 3 Seismic Upgrade Project
5. Amending Traffic Regulations to Prohibit Left Turns and Establishing No Parking and Loading Zones at Various Locations
6. Acceptance of Officer of Traffic Safety Grant/DUI Enforcement and Prevention Campaign 2010-2011
7. Time Extension for Use Permit UP08-12 for Overnight Pet Boarding at 315 Gellert Boulevard (PetSmart)
8. Setting Time and Place for Public Hearing on Community Development and Housing Needs
9. Contract Authorization for General Plan Travel Demand Model Consultant

END OF CONSENT AGENDA

AWARD OF BIDS/CONTRACTS:

10. Award of Bid for Fire Department Mobil Radios

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE:Speakers are limited to two minutes, unless modified by the Mayor. The Council cannot take action on any matter raised under this item

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

11. Council Committee
 - A Council Committee Meetings, October 11 - November 7, 2010
12. City Council
13. Staff

ADJOURNMENT:



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Authorization to Execute a Agreement with the Jefferson Union High School District and Appropriation of Grant Funds for the After School Safety and Enrichment for Teens Program

Recommended Action

It is recommended that the City Council authorize the City Manager to execute an agreement with the Jefferson Union High School District that reimburses the City with \$17,849.58 in budgeted grant funds for the fiscal year 2010-11 After School Safety and Enrichment for Teens Program (ASSETS).

Background

This agreement would begin on the date of its execution and would extend through the 2010-11 school year. It would conclude on June 30, 2011. This program is intended to provide after school academic support and enrichment in a variety of areas, as delineated in the *21st Century Grant – Community Learning Center – After School Safety and Enrichment for Teens (ASSETS)*. As a collaborative program, the resources of the School District, the Adult Education Program, the City of Daly City's Parks and Recreation Department, Daly City Youth Health Center and Children's Empowerment Initiative are joined together to provide services to students and parents with the hope of producing greater student success in school. The grant funding is from the State of California Department of Education.

Fiscal Impact

The Jefferson Union High School District would serve as the grant's fiscal agent and the City of Daly City would receive a reimbursement of \$17,849.58 for expenses which have already been budgeted for the 2010-11 fiscal year.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Mike Stallings
Director of Parks and Recreation

Attachment – Memorandum of Agreement

**MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF DALY CITY/PARKS AND RECREATION DEPARTMENT
AND
JEFFERSON UNION HIGH SCHOOL DISTRICT**

This Memorandum of Agreement is made between the Jefferson Union High School District (JUHSD) and City of Daly City/Parks and Recreation Department (DCP&R) to provide services as delineated in the *21st Century Grant – Community Learning Center – After School Safety and Enrichment for Teens (ASSETS)* awarded to the Jefferson Union High School District. This agreement will begin July 1, 2010 and extend through the 2010-11 school year. It will conclude on June 30, 2011.*

This grant is intended to provide after school academic support and enrichment in a variety of areas. As a collaborative grant, the strength of the Jefferson Union High School District, the Adult Education Program, Daly City Park and Recreation Department, Daly City Youth Health Center and CEI are joined to provide services to students and parents, with a goal of greater student success in school.

ROLES AND RESPONSIBILITIES OF THE DALY CITY PARKS AND RECREATION DEPARTMENT (DCP&R)

The roles and responsibilities of DCP&R will include: coordinating and supervising after school activities according to the grant plan, providing instruction and materials for baby sitting Certification courses and other trainings, promoting and engaging students in positive, healthy activities to promote responsible living and lifestyles, providing timely student notification of program offerings under the grant, logging of activities, tracking program participation, maintaining open communication with other grant partners in order to insure a positive partnership working in the interests of students and additional related services as mutually agreed upon. See attachment for additional description

DCP&R will insure that employees/volunteers meet the districts requirements (Ed Code) for working with youth in schools. The requirement extends to 21st Century ASSETs programs or events held on City of Daly City facilities. Some of the activities of the agreement may be carried out on City of Daly City facilities (Marchbank Clubhouse, War Memorial, Hillside Clubhouse, Pacelli Event Center, Teglia Community Center, Doelger Senior Center, Lincoln Park Clubhouse, Gellert Park) with prior arrangement of the school district and project director.

DCP&R will follow all standard protocols and guidelines related to working with students in JUHSD including field trip permission slips, fingerprint clearance and parent communication.

ROLES AND RESPONSIBILITIES OF THE JEFFERSON UNION HIGH SCHOOL DISTRICT (JUHSD)

The roles and responsibilities of the Jefferson Union High School District will include maintaining open communication in order to insure a positive partnership working in the interests of students and making available appropriate venues for the activities described in the grant.

ROLES AND RESPONSIBILITIES OF THE JEFFERSON UNION HIGH SCHOOL DISTRICT (JUHSD) (Continued)

The Jefferson Union High School District will provide personnel screening as called for under the law for all volunteers providing services through the program.

The Jefferson Union High School District will provide payment to the DCP&R in the amount of \$17,849.60 for all services related to the grant responsibilities. Payment will be made in equal installments of \$8,924.80 according to the following schedule: December 1, 2010 and May 1, 2011 upon receipt of DCP&R invoice for services 10 days prior. All invoices must first be approved by the CEI (Project Director) who will forward to JUHSD for final approval and payment.

DCP&R and JUHSD agree to work collaboratively and cooperatively to attain the project goals, maintain regular communications with all project partners and to follow the plan established in the grant document in order to support students.

MUTUAL INDEMNIFICATION AND HOLD HARMLESS

The Jefferson Union High School District shall indemnify and hold harmless the City of Daly City (DCP&R), its officers, agents and employees from all claims, suits, or actions of every name, kind, and description, brought for, or on account of: (A) injuries to or death of any person, or (B) damage to any property of any kind whatsoever and to whomsoever belonging, (C) any costs, money damages, lawsuits, claims or causes of action arising out of or in any way connected to the City of Daly City actions in connection with or arising out of this Agreement.

The duty of the JUHSD to indemnify and hold harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

City of Daly City (DCP&R) shall indemnify and hold harmless the Jefferson Union High School District, their officers, agents and employees from all claims, suits, or actions of every name, kind, and description, brought for, or on account of: (A) injuries to or death of any person, or (B) damage to any property of any kind whatsoever and to whomsoever belonging, (C) any costs, money damages, lawsuits, claims or causes of action arising out of or in any way connected to Jefferson Union High School District's actions in connection with or arising out of this Agreement.

This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by authorized representatives of the parties involved. Either party, by mutual agreement, may terminate this agreement with 30 days notice.

Date: _____

Date: _____

Michael J. Crilly, Superintendent
Jefferson Union High School District

Patricia E. Martel, City Manager
City of Daly City

*2010-11 is subject to the availability of grant funds approved in the State Budget.



City Council Meeting Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Resolutions Setting Employer Contributions Under Public Employees' Medical and Hospital Care Act for Members of Specific Employee Organizations

Recommended Action

Staff recommends that City Council approve the Resolutions setting Employer Contributions as required under the Public Employees' Medical and Hospital Care Act with respect to members of Specified Employee Organizations.

Background/Discussion

Pursuant to Government Code Section 22892(b), the City is required to file a certified copy of each resolution with the Public Employees' Retirement System so they may fix the employer's contribution for employees and the employer's contribution for annuitants. Resolutions are for the following employee groups.

<u>Code</u>	<u>Description</u>
11	AFSCME Local 829
02	City Council
09	City Council NonPERS
20	Economic & Community Development Professional Staff Association
21	City Clerk & City Treasurer
03	Fire Safety Inspectors
08	Fire Management
17	Unaffiliated Alternate Miscellaneous Employees (Part-time Hourly)
16	Unaffiliated Miscellaneous Employees (Hourly)
10	Executive Management
12	Operating Engineers/Stationary Engineers Local 39
18	Plant Maintenance Association
04	Police Management Association
06	Police Officers Association
19	Secretary III Association
14	Teamster Local 856 Clerical/Technical
13	Teamster Local 856 Public Safety Dispatchers & Police Assistants
15	Unaffiliated Public Safety Dispatchers & Police Assistants

City Council Agenda Report

Subject: Resolutions Setting Employer Contributions Under Public Employees' Medical and Hospital Care Act for Members of Specific Employee Organizations Meeting Date: November 8, 2010

Page 2 of 2

05 Eligible Unrepresented Employees

Fiscal Impact

None

Summary/Conclusion

Staff recommends adoption of resolutions fixing employer contribution under the Public Employees' Medical and Hospital Care Act for members of the above-cited employee organizations effective January 1, 2011.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shawna Maltbie". The signature is fluid and cursive, with the first name "Shawna" being more prominent than the last name "Maltbie".

Shawna Maltbie
Director of Human Resources



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Authorization to Submit Application for Highway Safety Improvement Program Funds

Recommended Action

Recommend the City Council authorize staff to submit an application to the State of California Department of Transportation (Caltrans) for Highway Safety Improvement Program (HSIP) grant funds for Federal Fiscal Year 2010-11 to fund a Traffic Signal Modification project at the Hickey Boulevard/Callan Boulevard intersection.

Background

The HSIP provides funding to implement safety improvements needed to reduce the number and severity of accidents on public roads. Typical projects include: intersection improvements; pavement and shoulder widening; modifications of roadway alignment, signing, pavement markings and delineation; and minor structure replacements or modifications.

HSIP funds can be used for work on any publicly-owned roadway or bicycle/pedestrian pathway or trail that corrects or improves safety conditions for its users. Projects may qualify for HSIP funding based on a calculated Safety Index (SI). The SI is calculated based on the project area's accident history, life cycle and accident reduction factor as provided by Caltrans for the type of improvement proposed.

Funds are awarded based on a statewide competition utilizing the following criteria:

- a. Identification and demonstration of needs.
- b. Potential for proposed improvements to correct the problem.
- c. Timely implementation.

The maximum federal reimbursement ratio will be 90 percent, up to \$900,000 per project. The program has approximately \$50 million available for the state of California during the Federal Fiscal Year 2010-11. Applications for FFY 2010-11 funding are due to Caltrans by December 9, 2010.

Agency applicants that eventually receive HSIP project funding may be asked to collect and submit data to Caltrans upon completion of the project.

Discussion

Staff reviewed the City's current and future projects as outlined in the City's Capital Improvement program for eligibility and competitiveness under HSIP scoring criteria. Based on accident history and preliminary SI calculations, Staff proposes to submit an application for the following project:

- **Hickey Boulevard/Callan Boulevard Traffic Signal Modifications:** At the intersection of Hickey Boulevard/Callan Boulevard, install traffic signals on new poles with mast arms and remove existing median mounted traffic signal poles that have been damaged frequently by vehicle collisions. The project also proposes to install separate signals for northbound and southbound left-turns. During a five-year period, there were 21 accidents, including five head-on collisions and one fatality. Most of the accidents are between vehicles making a north or southbound left-turn and vehicles traveling in the opposite direction on Callan Boulevard. Estimated construction cost is \$280,000. The HSIP grant request would be for \$252,000 with a required Daly City local match of \$28,000.

Fiscal Impact

Upon award of the grant funds, the City would receive up to \$252,000 in grant funds and staff would request the City Council to appropriate the required estimated local match in the amount of \$28,000. For projects of this type the matching funds would typically be allocated from Gas Tax, Measure A, or some other "local" transportation related funding source.

Summary/Conclusion

Recommend that the City Council authorize staff to submit a HSIP grant application for the Hickey Boulevard/Callan Boulevard Traffic Signal Modification project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Traffic Engineer

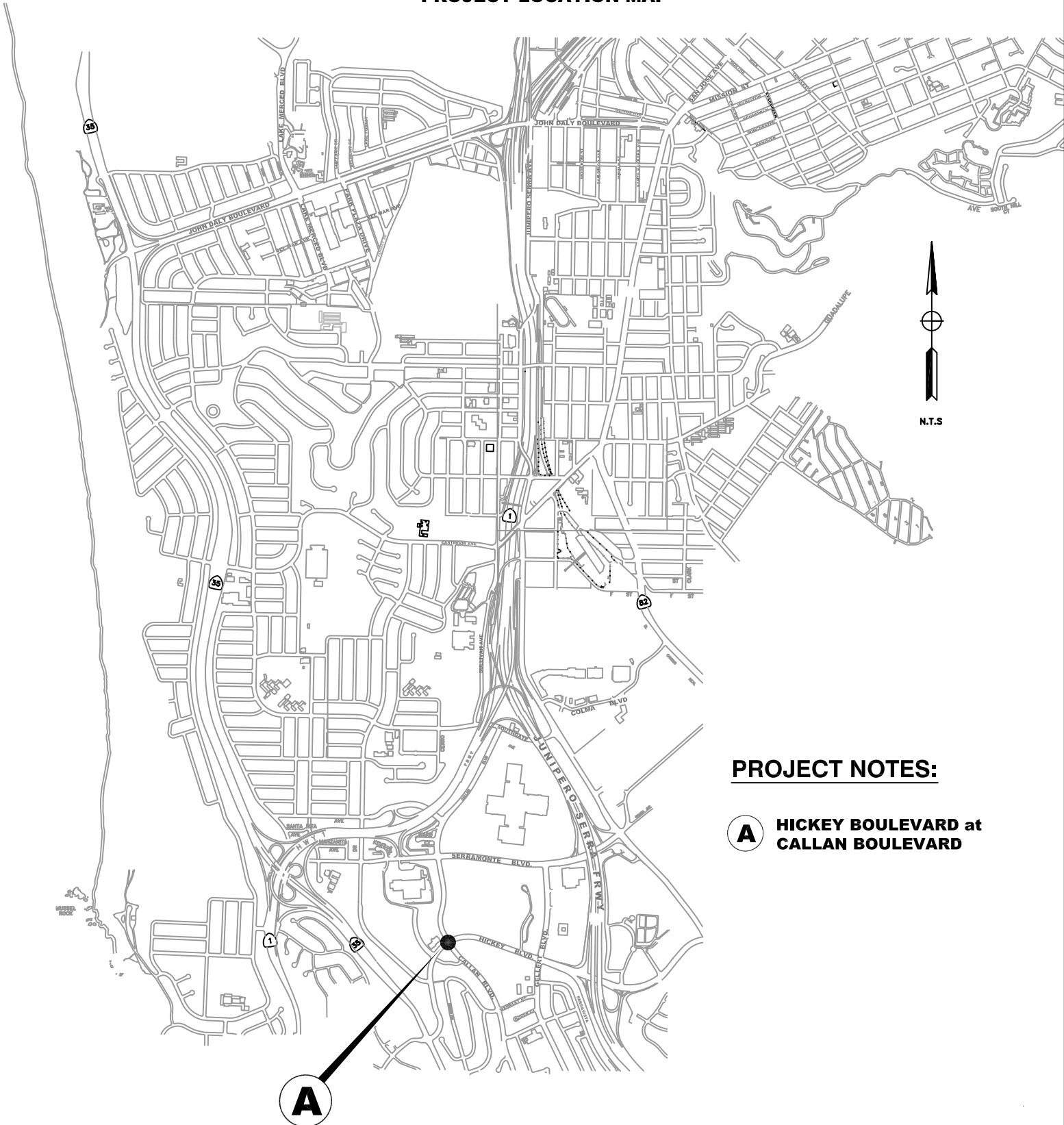


John L. Fuller
Director of Public Works

Attachments: Traffic Improvements Location Map

HIGHWAY SAFETY IMPROVEMENT PROGRAM

FISCAL YEAR 2010-11
CITY OF DALY CITY
PROJECT LOCATION MAP



PROJECT NOTES:

- A** HICKEY BOULEVARD at
CALLAN BOULEVARD



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Authorization to Solicit Bids for the Reservoir 3 Seismic Upgrade Project

Recommended Action

Authorization to solicit bids from state licensed contractors to complete seismic upgrades to Reservoir 3 located at 300 Thiers Street.

Background

G&E Engineering Systems of Oakland, CA was retained by Daly City to provide seismic engineering assistance in follow up to its seismic assessment of Daly City water facilities. Reservoir 3, constructed in 1934 with a capacity of 934,000 gallons, was ranked as having the highest priority for seismic retrofit.

Discussion

G&E Engineering Services has provided 100% final design and bid specifications. G&E's engineering work was plan checked at the 65% design level by an independent structural consultant, ASI Engineers of Millbrae. Comments from that review have been incorporated into the final plan set and bid documents.

The work scope includes the seismic strengthening of the existing timber roof of Reservoir 3 after the City takes the reservoir out of service. New horizontal structural steel braces between existing concrete beams and concrete sides of the reservoir will be installed. New steel wire rope bracing will be tied into the roof. New timber bracing will be placed around the reservoir perimeter along with strengthening timber connections. Associated repairs to damaged wood are also part of the work scope. Re-chlorination and leak testing of the reservoir, along with any remedial repairs, is included before putting the reservoir back into service. The contractor is expected to complete all construction work within 45 calendar days.

Fiscal Impact

Engineer's construction estimate for the proposed work is \$303,100 and sufficient funds are available in Water Fund Capital project 41-385-708, Seismic Upgrade Improvements.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,

Patrick Sweetland

Director of Water and Wastewater Resources



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Amending Traffic Regulations to Prohibit Left Turns and Establishing No Parking and Loading Zones at Various Locations

Recommended Action

Recommend the City Council amend traffic regulations as follows:

1. Designate 10-foot No Parking (Red) zone along the north curb of Mission Street, north of the Jefferson High School driveway at 6996 Mission Street, extending in a southerly direction. (TSR 11-16).
2. Prohibit left-turns at the driveway exiting Fernando Rivera and Thomas Edison Schools between the hours of 8:00 – 8:30 a.m. and 2:45 – 3:15 p.m., Monday through Friday. (TSR 11-17)
3. Prohibit left-turns at the driveway exiting Franklin D. Roosevelt School between the hours of 8:15 – 8:45 a.m. and 2:30 – 3:15 p.m., Monday through Friday, and 12:20 – 12:50 p.m. on minimum school days. (TSR 11-18)
4. Re-designate existing 50-ft. No Parking (Red) zone to Passenger Loading (White) zone along the east curb of El Dorado Drive, commencing at the curb return at the southerly entrance to Daniel Webster School and extending in a southerly direction. The White zone is to be enforceable between the hours of 8:00 – 8:30 a.m. and 1:30 – 3:30 p.m. on school days. (TSR 11-20)
5. Relocate existing 75-ft. Passenger Loading (White) zone along the east curb of Miriam Street to south of the driveway at 11 Miriam Street. The White zone is to be enforceable between the hours of 8:00 – 8:30 a.m. and 1:30 – 3:30 p.m. on school days (TSR 11-21a)
6. Designate 75-ft. Passenger Loading (White) zone along the west curb of Santa Barbara Avenue, commencing at the south crosswalk at Theta Avenue and extending in a southerly direction. The White Zone is to be enforceable between the hours of 8:00 – 8:30 a.m. and 1:30 – 3:30 p.m. on school days (TSR 11-21b)
7. Designate 45-ft. Passenger Loading (White) zone along the north side of Eastmoor Avenue, commencing east of the crosswalk at Camelia Drive and extending in an easterly direction. Designate 45-ft. White zone along the north side of Eastmoor Avenue, commencing west of the crosswalk at Camelia Drive and extending in a westerly direction. The White Zones are to be enforceable between the hours of 8:00 – 8:30 a.m. and 1:30 – 3:30 p.m. on school days. (TSR 11-22)

Background

On October 14, 2010, the City's Traffic Safety Committee met and reviewed various requests for traffic improvements, signage and pavement markings, and recommended to the City Manager amending the aforementioned traffic regulations.

Discussion

The amendments to the traffic regulations were recommended for the following reasons:

1. The recommended red zone is needed to improve the sight distance for motorists exiting the new driveway to Jefferson High School and will have negligible impact on the parking in the neighborhood.
2. The recommended turn restriction is needed to improve traffic circulation around Fernando Rivera and Thomas Edison Schools during student drop-off and pick-up times.
3. The recommended turn restriction is needed to improve traffic circulation around Franklin D. Roosevelt School during student drop-off and pick-up times.
4. The red zone is no longer used as a bus stop. The recommended white zone will help provide for safer drop-off and pick-up of students at Daniel Webster School and will provide additional parking spaces for residents in the evening.
5. The recommended white zone will be located closer to the school's entrance and will not reduce or eliminate parking space on the block below the current level.
6. The recommended white zone will help provide for safer drop-off and pick-up of students at Woodrow Wilson School and will be available for residents to park in the evenings.
7. The recommended white zone will help provide for safer drop-off and pick-up of students at Margaret P. Brown School and will be available for residents to park in the evenings.

Fiscal Impact

The proposed signs and/or markings will be funded from the approved operating budget of the Public Works Department, Street Maintenance Division.

Summary/Conclusion

Recommend the City Council amend the aforementioned traffic regulations.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

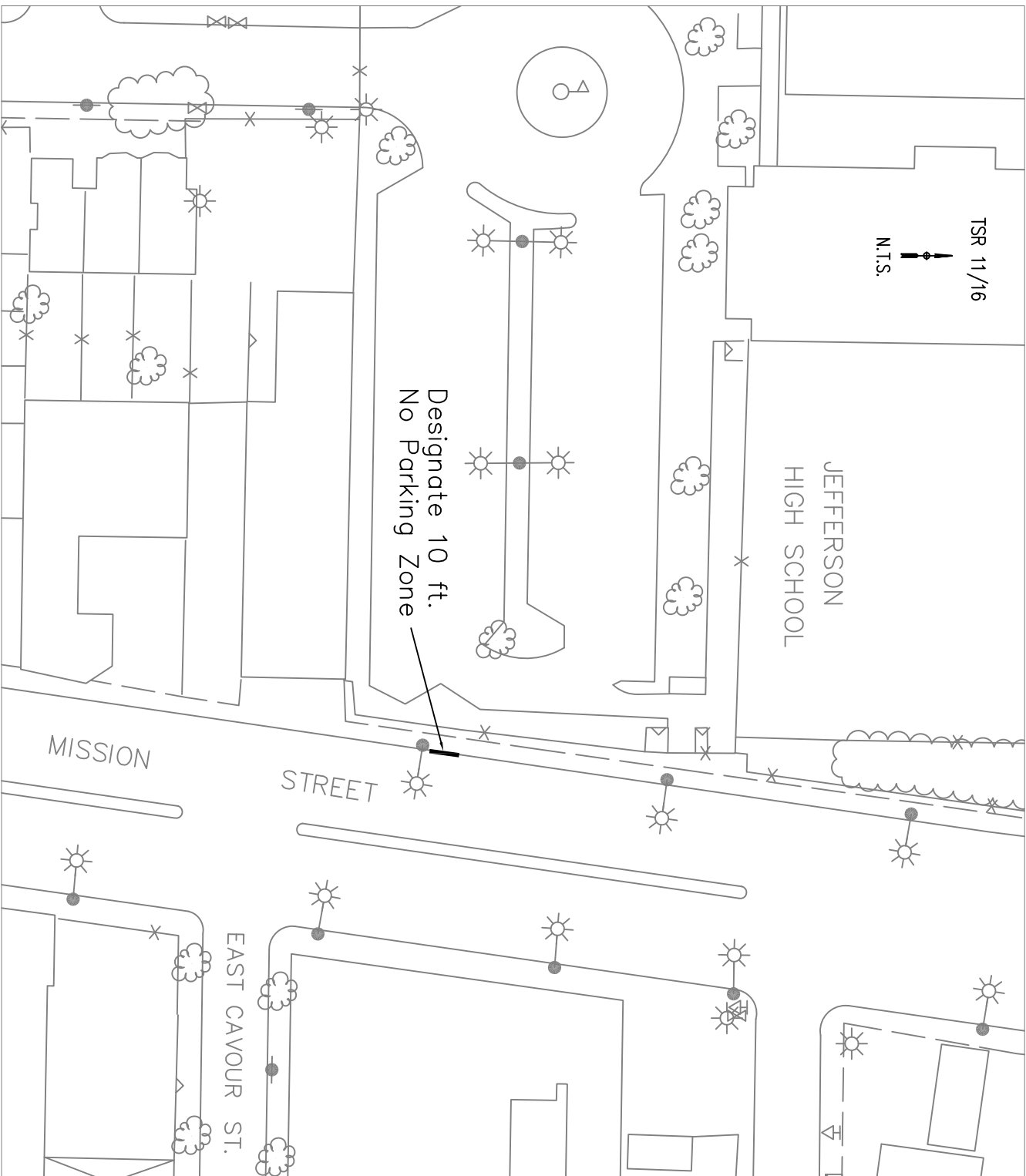


Shirley Chan
Traffic Engineer



John L. Fuller
Director of Public Works

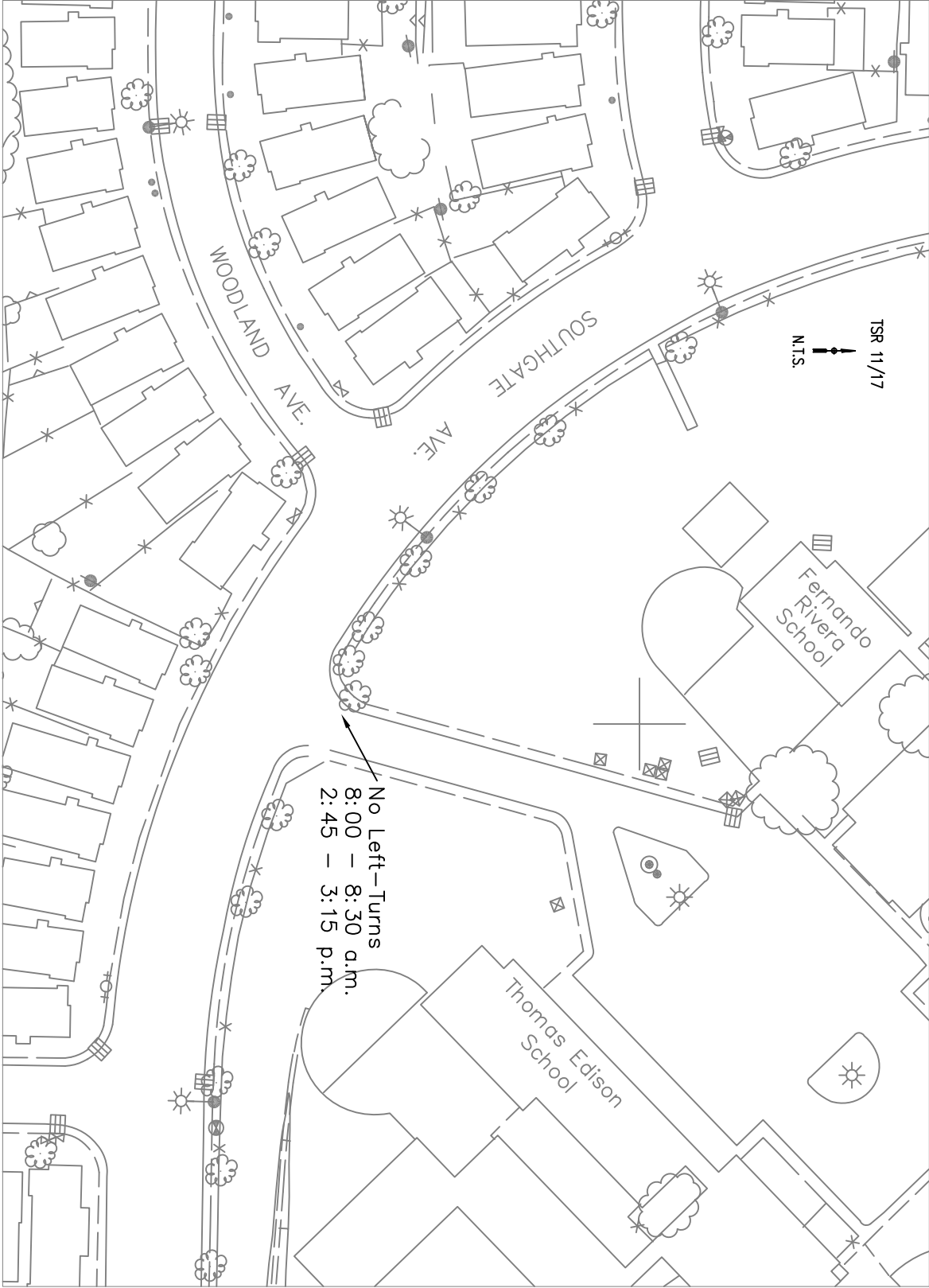
Attachments: Traffic Improvements Location Maps



THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
Jefferson High School

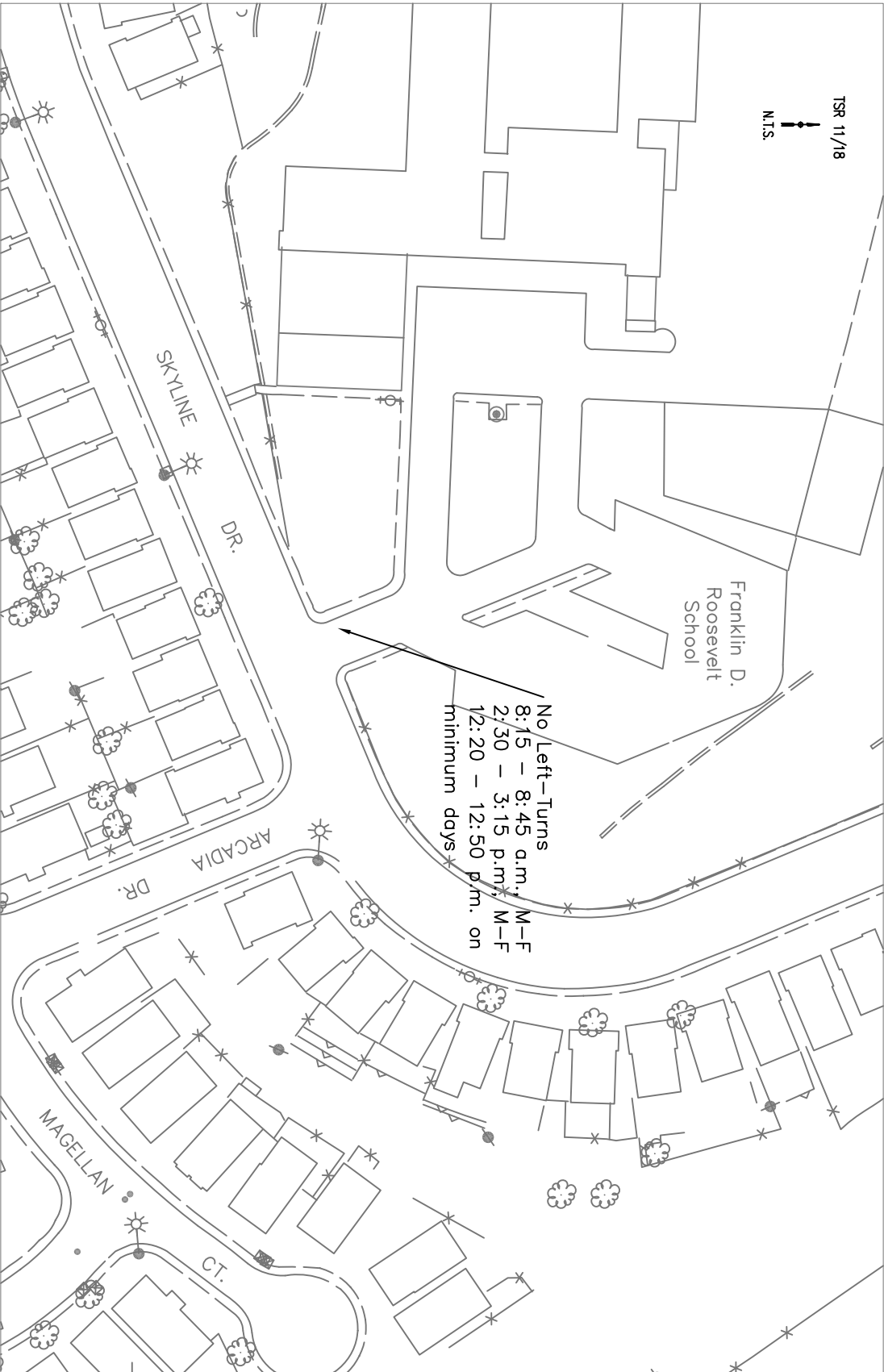
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DESIGNED	SCY	SHEET NO.	1 OF 1		TSR 11-16	REV.



THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
Fernando Rivera and
Thomas Edison Schools

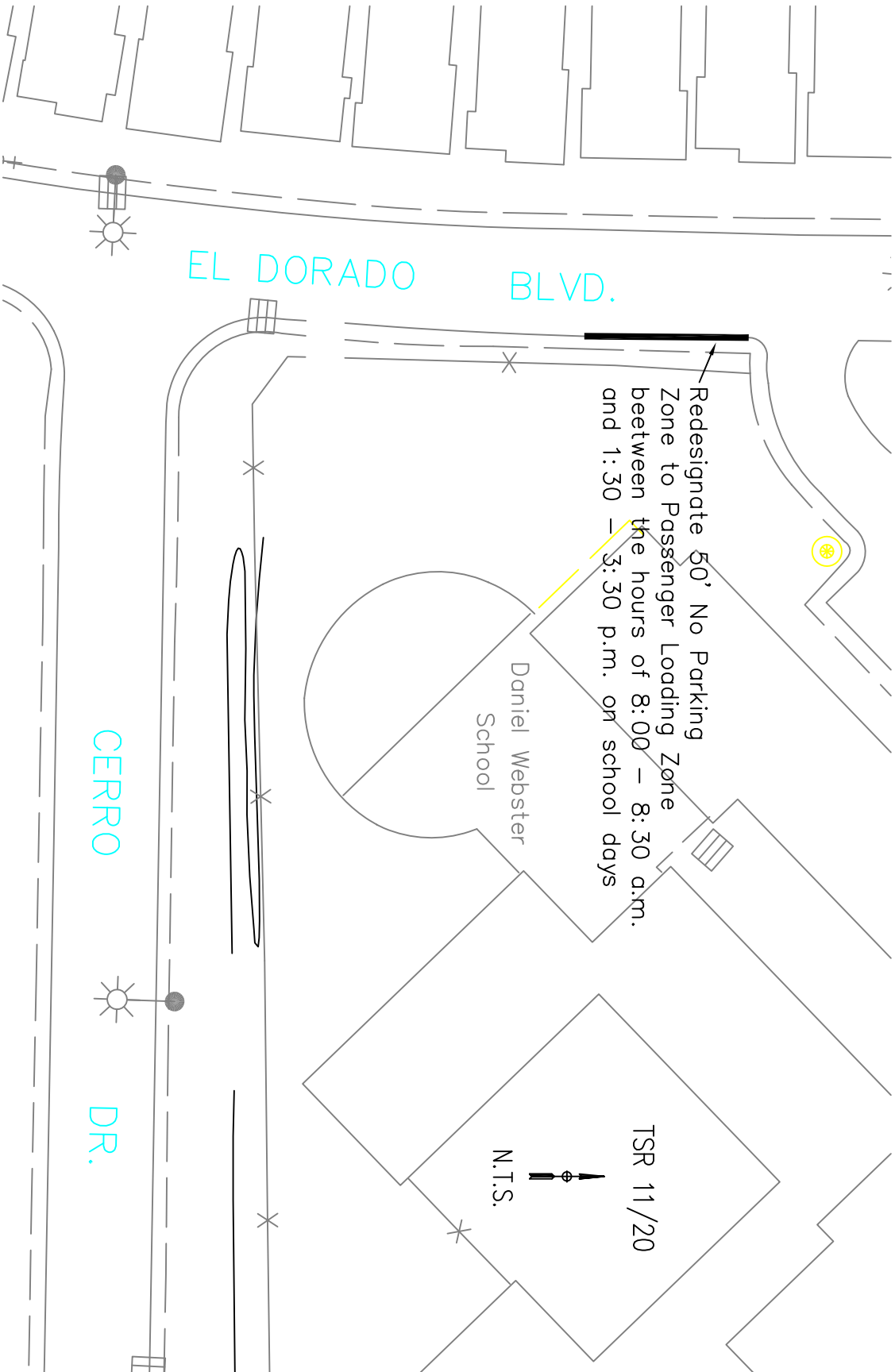
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THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
Franklin D. Roosevelt School

DRAWN	SCY	DATE	03/08	APPROVED	CITY ENGINEER
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				REVISION NUMBER	REV.

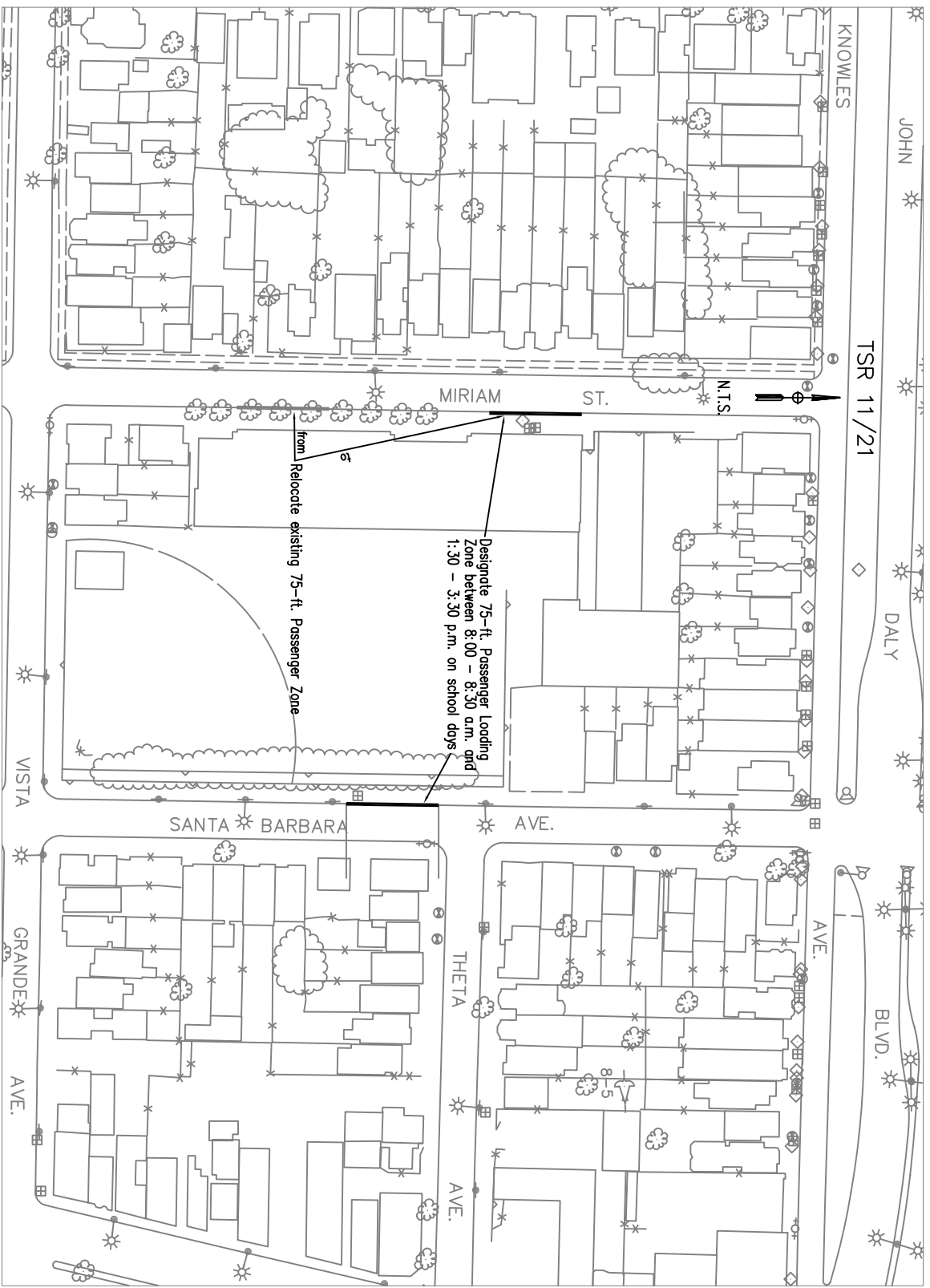


THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS

Daniel Webster School

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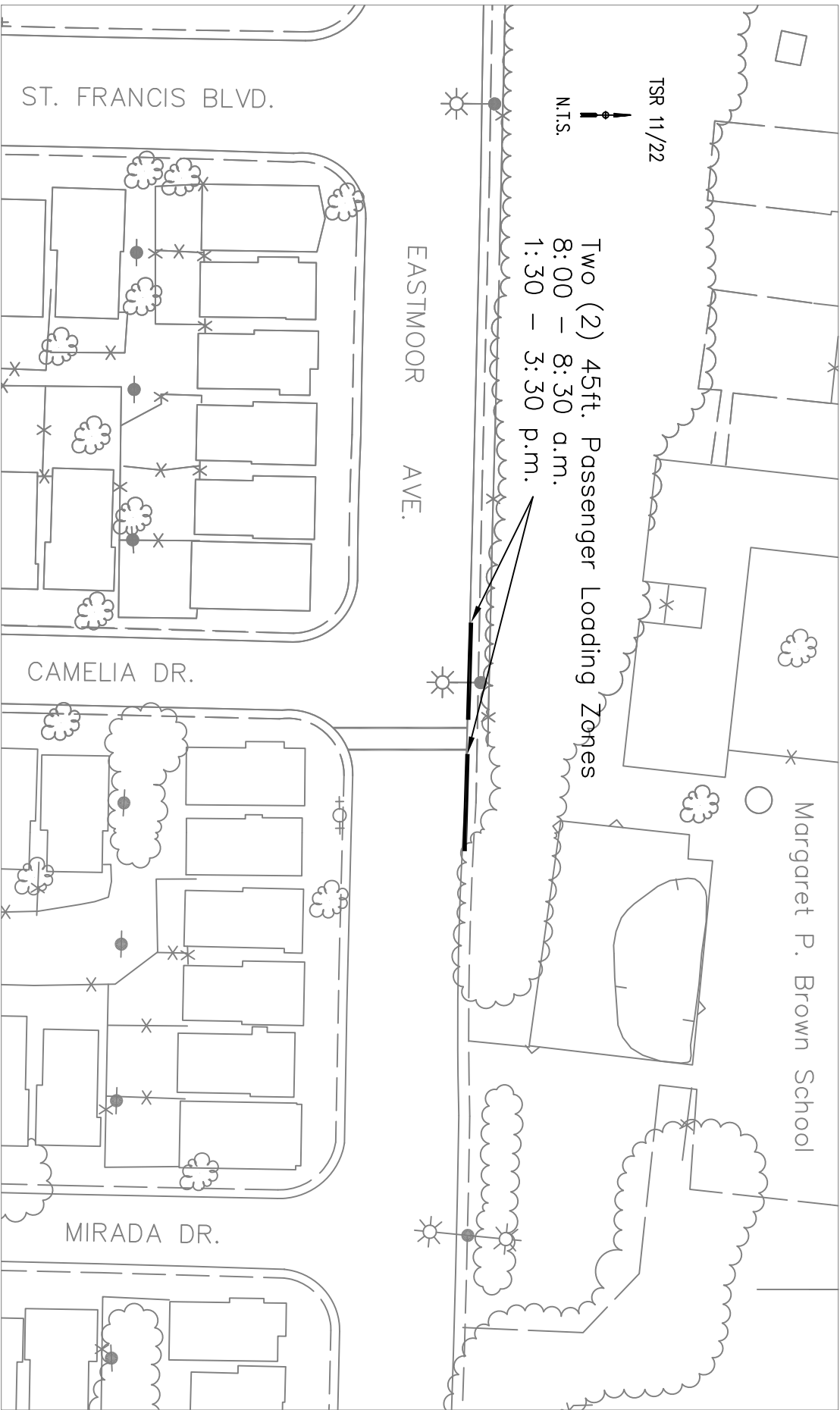


TSR 11/21

THE CITY OF DALY CITY
 CALIFORNIA
 DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
 Woodrow Wilson School

DATE	SCY	10/10	APPROVED	CITY ENGINEER
DESIGNED	JLF	SCALE	NTS	
REVISION	SCY	SHEET NO.	1 OF 1	TSR 11-21
				REV.



THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
Margaret P. Brown School

DATE	SCY	10/10	APPROVED	CITY ENGINEER
DRAWN	JLF	SCALE	NTS	TSR 11-22
SHEET NO.	1	OF	1	REV.



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subjects: Acceptance of Office of Traffic Safety Grant/DUI Enforcement and Prevention Campaign 2010/2011

Recommended Action

Staff requests that Council give approval to accept grant funding in the amount of \$135,000 from the Office of Traffic Safety (OTS), to be used to assist the Daly City Police Department Traffic Safety Program.

Background

In partnership with the Office of Traffic Safety, the Daly City Police Department will work to decrease driver and pedestrian injury collisions by increasing our enforcement efforts related to driving under the influence (DUI). OTS has provided overtime funds for the department to conduct fifty-two (52), two officer DUI saturation patrols and four sobriety checkpoints. OTS has also provided funding for administrative costs and training related to these operations.

Discussion

Funds provided by the OTS Grant will be utilized to increase enforcement levels related to driving under the influence violations. These funds will be expended on an overtime basis for lieutenants, first line supervisors, dispatchers and administrative time needed to staff operations and meet grant reporting requirements.

Fiscal Impact

This OTS Grant is overtime reimbursable. There is no cash match or other cost to the city.

Summary/Conclusions

Staff requests that Council approve the acceptance of the funds offered. Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Eric Wollman
Captain

Manuel Martinez Jr.
Chief of Police



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

**Subject: TIME EXTENSION FOR USE PERMIT UP08-12
315 GELLERT BOULEVARD (PetSmart)– OVERNIGHT PET BOARDING**

RECCOMENDED ACTION

Approve the requested one year extension of Use Permit UP08-12, which allows overnight pet boarding of pets in an existing pet supply store.

DISCUSSION

The applicant, Andy Whitaker, Zoning Manager for PetSmart, is requesting approval of a one year use permit time extension to convert approximately 5,530 square feet of the existing PetSmart store for a “PetsHotel” overnight pet boarding/kennel use. The proposal includes training rooms, grooming rooms, 123 dog room and cat rooms, counter area and new exterior sign. The adjacent use is a Banfield veterinarian office, which is also internally connected to PetSmart.

On October 27, 2008, the City Council approved the subject Use Permit for the overnight pet boarding and necessary related improvements. Conditions of approval required that construction commence within one year of the approval, being October 27, 2009.

On September 25, 2009 the applicant submitted a request for a one year extension of the Use Permit. The City Council approved the request on October 26, 2009 extending the permit until October 27, 2010. The applicant has submitted a Building Permit application for the improvements and has gained Planning Division approval of the plans submitted; however, the applicant does not expect to begin construction prior to the deadline of the Use Permit of October 27, 2010 due to macro economic circumstances. The applicant is hopeful to build in 2011 and therefore requested on September 29, 2010 this second extension to be sure that the Use Permit remains in good standing.

RECOMMENDATION

Approve the request to extend Use Permit UP 08-12 for one year (to expire October 27, 2011).

Staff is available to provide any additional information desired by the Mayor or Council members.

Respectfully submitted,

Steven Engfer
Assistant Planner

Richard Berger
Director of Economic & Community
Development

Attachment: Written request for extension



19601 North 27th Avenue • Phoenix, Arizona 85027 • (623) 580-6100

Andrew Whiteaker

Zoning Manager

Direct Phone: (623) 587-2570

Fax: (623) 580-6137

awhiteaker@ssg.petsmart.com

VIA E-MAIL – sengfer@dalycity.org

September 29, 2010

Steve Engfer
Assistant Planner
Economic & Community Development Department
333 90th Street
Daly City, CA 94015

RE: Use Permit UP08-12 – Extension Request for the existing PetSmart Store at 315 Gellert Boulevard in the City of Daly City.

Dear Mr. Engfer

Please accept this letter as formal written request to extend the expiration of UP08-12 that was originally approved by City Council on October 27, 2008 for an addition twelve months. (see Resolution No. 08-182.) Due to the ongoing macro economical situation, we are forced to further postpone the build-out this facility, but we remain hopeful that we will have the opportunity to build in 2011.

PetSmart appreciates the City's continued understanding during these difficult economic times and looks forward to offering the services of our petshotel to the residents of Daly City. Thank you in advance for your time and consideration of the above matter.

If you have any questions or concerns, please do not hesitate to contact me at the number or email address above.

Best regards,

A handwritten signature in black ink, appearing to read "A. Whiteaker", is written over a light blue horizontal line.

Andrew Whiteaker
Zoning Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Setting Time and Place for Public Hearing on Community Development and Housing Needs

Recommended Action

Set a Public Hearing on Community Development and Housing Needs for Monday, December 13, 2010 at 7:00 p.m. in the City Council Chambers.

Background

As a requirement of the Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) and HOME programs, the City of Daly City is required to hold a public hearing to obtain citizen input on community development and housing needs for the City. This requirement is discussed in the City's Citizen Participation Plan. The Citizen Participation Plan provides citizens an opportunity to participate in planning, implementation and assessment of the CDBG and HOME programs.

Discussion

On April 28, 2008, the City Council adopted its five-year *HUD Consolidated Plan* covering the period of July 1, 2008 through June 30, 2013. As a part of the Plan, a One-Year Action Plan is required, covering the upcoming fiscal year. The One-Year Action Plan will specify actual funding levels for various CDBG and HOME activities during the next fiscal year.

The public hearing will begin the citizen participation and planning process associated with preparation of the City's HUD One-Year Action Plan for FY 2011-2012, covering the fourth year of the City's HUD Consolidated Plan.

In conjunction with the CDBG allocation process, staff is recommending that the City issue an RFP for FY 2011-12 CDBG funds. Applications will be due January 21, 2011.

Notices of the hearing will be published in *The Examiner Peninsula* and distributed to all homeowner and resident associations as well as social service organizations. A notice will also be posted on the City's website.

Staff is available to provide additional information desired by the Mayor or Council Members.

Respectfully submitted,

Betsy ZoBell
Housing and Community Development Supervisor

Richard Berger
Director of Economic & Community Development



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Contract Authorization for General Plan Travel Demand Model Consultant

Recommended Action

Authorize the City Manager to execute a contract with Dowling Associates, Inc., for the development of a travel demand model in the contract amount of \$140,000 and authorize a budget allocation of \$40,000.

Background

In compliance with State Government Code Section 65302(f), the City's General Plan update must identify current and projected traffic problems within Daly City, and possible solutions that address existing and foreseeable traffic problems. To be able to identify these problems, it is necessary that the City prepare a travel demand model, which is essentially a computer software application that forecasts future traffic conditions given new development anticipated in Daly City between now and the year 2030.

The City does not currently have a citywide travel demand model, but is instead part of the C/CAG San Mateo Countywide Travel Model. While the County model has been useful, it is limited in its ability to assess land use changes and circulation improvements on a more detailed citywide basis. By implementing its own model, Daly City will more accurately be able to monitor existing traffic congestion, assess the traffic impacts of new development projects, and assess the effects of roadway improvement alternatives. To do so, the travel demand model will utilize the same traffic modeling software used by the Grand Boulevard Initiative, the City and County of San Francisco, and the Metropolitan Transportation Commission.

Discussion

The City issued a request for proposals, to which two consultants qualified to prepare travel demand models responded: Dowling and Associates, Inc., and Hexagon Transportation Consultants, Inc. After reviewing both proposals and interviewing each consultant team, staff determined that Dowling and Associates, Inc., possessed the most requisite experience in preparing a travel demand model that utilized the more contemporary modeling software. The cost differential between two consultant proposals was approximately 10 percent, with Hexagon proposing a \$127,758 contract for the same work scope.

Fiscal Analysis

The General Plan budget has \$100,000 this fiscal year for technical studies. Last year the General Plan budget allocated \$58,600 for technical studies, but only \$13,000 was encumbered. Due to the contract amount, a budget allocation of \$40,000 is necessary.

City Council Agenda Report

Subject: Contract Authorization for General Plan Travel Demand Model Consultant

Meeting Date: November 8, 2010

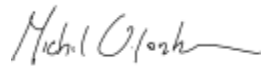
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Summary

The preparation of a travel demand model is necessary to accurately forecast future traffic conditions in Daly City as part of the City's update of the General Plan Circulation Element. Staff recommends that the City Council authorize the City Manager to execute a contract with Dowling Associates, Inc., for the development of the model in the contract amount of \$140,000 and authorize a budget allocation of \$50,000. Staff is available to answer any questions the Council may have concerning the travel demand model.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Michael Van Lonkhuysen
Senior Planner



Richard Berger
Director of Economic and Community Development



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

Subject: Award of Bid for Fire Department Mobil Radios

Recommended Action

It is requested that City Council accept the bid provided by Metro Mobile for purchase, installation and programming mobile radios in the amount of \$147,154.79, as provided for within the FEMA Assistance to Firefighters Grant Funding for Federally Mandated Communications Narrow Banding Upgrade within North County Fire Authority.

Background/Discussion

Mobile radios and fire station alerting communications systems for all North County Fire Authority must be upgraded in order to meet the federal mandate of narrow banding.

North County Fire Authority applied for grant funding approximately 18 months ago to cover the cost associated with the federally mandated upgrading of mobile radios and fire station alerting communications systems for all the of North County Fire Authority (Brisbane, Daly City, and Pacifica). Through the FEMA Assistance to Firefighters Grant Funding Program, Daly City as the lead agency was awarded a project of \$390,717.50. The actual Grant funding after required matching dollars is \$312,576.00 and provides for the purchase, installation and programming of mobile voice radios, along with mobile status terminal (MST) units and fire station alerting systems meeting the Federal mandate and specifications.

A request for bids for the purchase, programming and installation of mobile voice radios only to meet the federal mandated specifications went out to six vendors on July 19, 2010. Bids were due back by August 19, 2010 at 2:00 p.m. and Metro Mobile Communications was the only bid received on that date.

Fiscal Impact

The amount of \$147,154.79 and total project costs are incorporated into the City's 2011 and 2012 Capital Budget adopted by the City Council. The total match for the North County Fire Authority is \$78,150.50, of which \$48,839.69 is Daly City's portion. Federal Grant requirements dictate the expenditure contained within this bid and acquisition will be returned to the City upon completion of the purchase and installation.

Summary/Conclusion

The City Council is requested to accept the Metro Mobile bid and authorize the expenditure of the \$147,154.79 for the purchase, programming and installation of mobile voice radios.

Staff is available to provide any additional information desired by the Mayor or Council members.

Respectfully Submitted,

Ron D. Myers
Fire Chief



City Council Agenda Report

Item # _____

Meeting Date: November 8, 2010

To: Honorable City Council
From: Anna Mostella, City Manager's Office
Date: October 26, 2010
Subject: Council Committee Meetings, October 11 – November 7, 2010

Date of Meeting:

October 20, 2010

Meeting:

Centennial Committee

In Attendance:

Joseph Curran

November 1, 2010

Taxi Cab Committee

Carol L. Klatt
Maggie A. Gomez
Patricia E. Martel
Rose Zimmerman
Manny Martinez
John Gamez

/am