

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, November 21, 2023 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

Comcast Channel 27, <https://www.youtube.com/DalyCityVideoMeetings> or
<https://www.dalycity.org/agendas>

Public Participation:

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular Meeting of October 17, 2023

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

PRESENTATIONS:

2. Ralph M. Brown Act

DIRECTOR'S REPORT

3. Facilities updates

TRUSTEES' REPORT

4. Community engagement

ANNOUNCEMENTS AND COMMUNICATIONS

5. Holiday schedule
6. Report on behalf of the Daly City Public Library Associates (DCPLA)
7. Upcoming programs and events

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING MINUTES – OCTOBER 17, 2023

The meeting was called to order by President Pacheco at 6:00 PM.

ROLL CALL:

Trustees Present:

President Gary Pacheco, Vice President Dr. William Lex, Trustee Deodor Tronco, Trustee Rachel Goodman, Trustee Angella Logarta

Trustees Absent: None

Daly City Public Library Associates: DCPLA Vice President Patricia Devera

Staff Present: Library Services Manager Chela Anderson

APPROVAL OF AGENDA:

Motion requested by President Pacheco to approve the agenda for the October 17, 2023 meeting. Motion made by Vice President Lex, seconded by Trustee Goodman. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by President Pacheco to approve the minutes of the September 19, 2023 meeting. Motion made by Vice President Lex, seconded by Trustee Goodman. The motion carried unanimously.

PUBLIC COMMENT: None

PRESENTATIONS

Report from DCPLA:

DCPLA Vice President Patricia Devera reported that the 2023 Art & Lit Fest raised \$14,300.00 in sponsorships, an in-kind donation from Serramonte Center, and a \$500.00 donation from Music City Entertainment to put towards the live music sets. On October 7, the Daly City Department of Recreation Services hosted their annual Kasayahan Sa Daly City and partnered with DCPLA who operated the beer garden with beer donated by Gilman Brewery. They split the proceeds with DCPLA making \$834.00, which will be going towards the libraries. Lastly, DCPLA is launching the '24-'25 Daly City Youth Poet Laureate program in partnership with the National Youth Poet Laureate program by Urban Word and Daly City Public Library. The winner will receive a \$2,500.00 honorarium, VIP status to represent Daly City at community events between May 2024 and May 2025. All program applicants are provided opportunities to be mentored by accomplished adult poets from around San Mateo County. Interested applicants need to submit five original pieces with their application found on the DCPLA.org website by January 31, 2024. She also asked the Daly City community and Board to mail in their DCPLA membership dues to support their program.

DIRECTOR'S REPORT

Departmental Reorganization:

Library Services Manager Chela Anderson announced that the City Council voted at the September 25, 2023 meeting to restore Library and Recreation as two separate departments: Daly City Public Library and Daly City Department of Recreation Services, which took effect immediately. The two departments were merged back in 2011 in response to fiscal challenges. By restoring Library and Recreation as two separate departments, the combined department Director position, which has been vacant since 2020, is eliminated and two separate department head positions will be created. It also opened up an Administrative Assistant II position in the Library. The public should not see any impact to services.

Library Board Online Presence:

Library Services Manager Chela Anderson shared where to find the Library Board's information and contact information on the Daly City website. She asked for a short biography and headshot to add to the page and proposed doing a book or music "Recommended Reads/Music" from the libraries' catalog.

TRUSTEES' REPORT

Community Engagement:

Vice President Lex shared that he visited the Westlake branch and took photos of the roof problem there to share with the Board what they're dealing with and how they're making do as well as possible. He also noticed a few of the "We Read Together" kits and learned from the librarian that they were well used and popular.

COMMUNICATIONS/ANNOUNCEMENTS:

Library Services Manager Chela Anderson shared:

- The Peninsula Library System United Against Hate week Zoom Author series will be November on 6th and 16th for schools, and November 15th for all audiences. You can register at unitedagainsthatepls.brownpapertickets.com
- The Peninsula Library System includes all public libraries in the County including the San Mateo County Community College libraries. Although catalog for the community college libraries is separate, you can still request books from their libraries to be delivered to Daly City libraries, and vice versa.
- After 35 years with the Daly City Public Library, Richenda has retired. They will be having a couple new full-time staff coming in.
- San Mateo County Reads will be having "Author Discussions" on October 19 and October 26, 2023 on Zoom. The theme this year is around climate justice and ecological concerns.
- The libraries will be offering STEM programs in November 2023 funded by the NIFTY Grant (NASA Inspires Futures for Tomorrow's Youth). Registration is required, call 650-991-8073 to register.
- Taste of Top of the Hill on October 11, 2023 had a great turnout. One more event coming up on November 15, 2023.

Trustee Logarta announced that through her time put in getting team member engagement with the community, she got approval for a small grant for DCPLA to put toward any project of their choosing.

AGENDA BUILDING:

- San Mateo County Health informal presentation on opioid abuse and Narcan use.

ADJOURNMENT: The meeting was adjourned at 6:49 PM by President Pacheco.

Next Meeting:
November 21, 2023 6:00PM
Daly City Council Chambers