

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, September 19, 2023 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

Comcast Channel 27, <https://www.youtube.com/DalyCityVideoMeetings> or
<https://www.dalycity.org/agendas>

Public Participation:

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular Meeting of July 18, 2023

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

PRESENTATIONS:

2. Report from the Daly City Public Library Associates (DCPLA)

DIRECTOR'S REPORT

3. Zip Books Program
4. Summer Learning 2023
5. California Humanities Library Innovation Grant: Taste of the Top of the Hill: A Community Culinary Gathering at John Daly Library
6. Back to school programs & services

TRUSTEES' REPORT

7. Potential collaboration with Chamber of Commerce and DCPLA

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
SPECIAL MEETING MINUTES – JULY 18, 2023

The meeting was called to order by Vice President Lex at 4:30 pm.

ADMINISTRATION OF OATH OF OFFICE:

Oath of office administered by Vice Mayor Juslyn Manalo to Deodor Tronco

ROLL CALL:

Trustees Present:

Vice President Dr. William Lex, Trustee Angella Logarta, Trustee Deodor Tronco, Trustee Rachel Goodman, President Gary Pacheco

Trustees Absent: None

Daly City Public Library Associates: Director Kristine Espinola

Staff Present: Library Services Manager Chela Anderson

APPROVAL OF AGENDA:

Motion requested by Vice President Lex to approve the agenda for the July 18, 2023 meeting. Motion made by Trustee Logarta, seconded by Trustee Tronco. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by Vice President Lex to approve the minutes for the June 20, 2023 meeting. Motion made by Trustee Logarta, seconded by Vice President Lex. The motion carried unanimously.

PUBLIC COMMENT:

Vice Mayor Juslyn Manalo commented about how integral the libraries are to communities and how much change has occurred since she first visited when she was young. She remembers looking for books that she could identify with and at that time, the only book available was a cultural tourism book on the Philippines. Now she sees the wide range of diverse books available for young and older adults. She acknowledged the librarians and Board for their efforts through programming and selection of books offered.

PRESENTATIONS:

Report from DCPLA:

DCPLA Director Kristine Espinola shared some announcements and gave an overview of upcoming events:

- Daly City Youth Poet Laureate Olivia Veroy delivered a reading of her poem “In Our Youth” at the June 26th 2023 City Council meeting.
- Olivia Veroy and 1st runners up Max Espinola and Joie Wu will be showcasing their poems at the upcoming DCPLA Art & Lit Fest Saturday, September 9, 2023. They will also be featuring performing artists and artists from Daly City.
- DCPLA membership renewals have gone out, and she also left some sign up forms for the new Board members to join.

DIRECTOR'S REPORT

Library of Things:

Library Services Manager Chela Anderson presented on “Library of Things” a collection of objects loaned through the Daly City public library. Technology: For 3-week checkout – Chromebooks, WiFi, Hotspots & Launchpads. For in-library use – Windows laptops, USB flash drives, computer headphones and charging cables. Enrichment: For 3-week checkout – California State and San Mateo County Parks Passes, home energy tool kits, We Read Together story time kits, and mental health tool kits. For in-library use – board games, puzzles, and bike locks. All four library branches also have seed libraries/seedlings that are changed by season for planting in Daly City’s microclimate. Considerations that go into offering these things are cost (startup & sustainability), storage, maintenance, support for borrowers, policies, liability and timeliness.

TRUSTEES' REPORT

Potential Collaboration with Chamber of Commerce and DCPLA:

Vice President Lex shared that they are going to have a Zoom meeting with the DCPLA principles and library staff to discuss the details of the collaboration. He also shared that he had a meeting with Susan Brissenden Smith, and they discussed possibly having a mixer with the Chamber of Commerce trying to bring the business community into a library space.

Little Free Libraries:

Library Services Manager Chela Anderson shared that when reaching out to DCPLA, no one was able to join the sub-committee at this time. She also mentioned possibly merging the Chamber of Commerce and DCPLA Collaboration sub-committee with this one since they were thinking about involving businesses.

COMMUNICATIONS/ANNOUNCEMENTS:

Trustee Logarta announced that she’s coordinating a backpack drive with her team members at Bank of America. They will be volunteering at Classic Bowl on Sunday, August 13, 2023 from 12:00pm – 3:00pm. If you donate a gently used or new backpack, you will receive two free games of bowling with shoes. They will be giving these backpacks to the libraries to distribute to the community.

The Board took a poll on whether to “go dark” for August’s Board meeting as it historically does. They agreed to go dark in August and reconvene in September.

AGENDA BUILDING:

- Collaboration with Chamber of Commerce and DCPLA
- Back to school services

ADJOURNMENT: The meeting was adjourned at 5:18 PM by Vice President Lex.

Next Meeting:
September 19, 2023 6:00PM
Daly City Council Chambers