

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, September 11, 2023 - 7:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

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Comcast Channel 27, <https://www.youtube.com/DalyCityVideoMeetings> or <https://www.dalycity.org/agendas>

Public Participation:

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to cityclerk@dalycity.org by including “Public Comment” in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date is not guaranteed to be received by the City Council prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

PRESENTATIONS:

1. Proclamation - Patriot Day, September 11th
2. Proclamation - Suicide Prevention Month, Sheri Boles, San Mateo County Behavioral Health & Recovery Services
3. Proclamation - Recovery Happens Month, Greg Thompson & Veronica Antonelli, Voices of Recovery San Mateo County

APPROVAL OF MINUTES:

4. Regular Meeting of August 14, 2023

APPROVAL OF AGENDA:

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Communications:

5. 2023 Quarter 2 Investment Report

Resolutions:

6. Approve the FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application
7. Authorize the City Manager to Execute the Government and K12 (GK12) Program Participation Agreement to Replace and Install 20 Heat Pump Water Heaters in Public Facilities
8. Accept and Appropriate a \$5,500 Grant from California Humanities
9. Accept and Appropriate payment from the Peninsula Library System for eBook Purchasing Chair
10. Accept and Appropriate a \$3,481 Zip Books Grant

11. Authorize Notice of Completion for the Central Corridor Bicycle and Pedestrian Safety Improvements Project
12. Authorize the City Manager to Execute the Funds Transfer Agreement with California Department of Transportation for the Daly City Safe Routes to School Project
13. Amend 2019-20 HUD Consolidated One-Year Action Plan to Reflect Reallocation of CDBG-CV Funds
14. Amend Traffic Regulations to: (1) Install stop signs on Crocker Avenue at Winchester Street (TSR 23/34); (2) Install stop signs on Evergreen Avenue at Winchester Street (TSR 23/35); and (3) Extend the existing 21 ft. No Parking (Red) zone south by 9 ft in front of 611 South Hill Boulevard (TSR 24/06).
15. Accept Public Access Easement Deed From John C. Sittner and Kathleen L. Sittner at 79 Florence Street
16. Authorize Agreement with Jefferson Union High School District (JUHSD) for Capacity Related and Fire Protection Improvements to the Public Water System
17. Authorize Notice of Completion for Citrus Pump Station Roof Replacement as Complete
18. Approve Deputy Police Chief Job Specification and Assignment to Range B250 of the Police Management Salary Schedule

Check Registers:

19. Check Registers for the Month of July 2023

END OF CONSENT AGENDA

AWARD OF BIDS/CONTRACTS:

20. Award of Contract as a Sole Source for Reservoir 6B Emergency Seismic and Roof Repairs

STAFF: Joshua Cosgrove

RECOMMENDATION: Adopt Resolution by Roll Call Vote

21. Award of Contract as a Sole Source for Well 4 Pump Replacement

STAFF: Joshua Cosgrove

RECOMMENDATION: Adopt Resolution by Roll Call Vote

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

22. Council Committee

23. City Council

24. Staff

ADJOURNMENT:

Proclamation

Suicide Prevention MonthPatriot Day – September 11th

WHEREAS, twenty-two years ago, the United States endured one of the most unconscionable tragedies in our country’s history due to terrorist attacks on the World Trade Center, the Pentagon, and hijacked flights cutting short the lives of 2,977 innocent people; and

WHEREAS, on September 11, 2001, these attacks tore a hole in the heart of our Nation, the pain of this tragedy still remains and each year on this somber date, we remember the horror and bravery shown that day, just as we remember how we came together, united in grief and in purposeDaly City will join the county, state, and country in honoring Suicide Prevention Month (September), National Suicide Prevention Week (September 10-16) and World Suicide Prevention Day (September 10) to spread the message that suicide can be prevented; and

WHEREAS, each year, we renew our solemn vow to never forget what happened on September 11, 2001, or those who lost their lives.

WHEREAS, ordinary Americans performed extraordinary acts of heroism where firefighters and police officers rushed into crumbling buildings and raging fires to save others while EMTs, construction workers, colleagues, and strangers tended to the wounded, passengers and crewmembers gave their lives to thwart another attack, and a generation of women and men answered the call of duty by joining our Armed Forces to defend our freedom and our democracy; andin 2022, 67 people died by suicide in San Mateo County and 13,525 calls were received by the San Mateo County Crisis Line (run by Star Vista Crisis Center); and

WHEREAS, otver the last two decades the American people have demonstrated that the harder the circumstances, the more resilient and stronger we become; our shared love of country and our shared values — regardless of race, gender, religion, origin, or economic status — unite us as Americans against all enemies, foreign and domesticSan Mateo County Behavioral Health and Recovery Services Office of Diversity and Equity, Mayors Mental Health Initiative and partners are collectively organizing activities that our community can participate throughout September Suicide Prevention Month, including free in-person and virtual events, advocacy days and communication campaigns with ongoing updates posted at www.SMCHHealth.org/SPM; and

WHEREAS, on this Patriot Day, we continue to move forward as one Nation, united by our common goal of liberty and justice for all and we remember those killed on September 11, 2001, and honor them through acts of service. Daly City residents are urged to play a role in supporting each other and preventing suicide by knowing the signs of suicide, finding the words to communicate, and reaching out to local 24/7 resources, including our local San Mateo County StarVista Crisis Hotline (650-579-0350) or National Suicide Prevention Lifeline (988 or 1-800-273-TALK); and

WHEREAS, in their spirit, let us resolve to move forward together and rededicate ourselves to the ideals that define our Union as we work to strengthen our communities and better our world; andresidents can also play a role in suicide prevention by supporting local Suicide Prevention Month events, advocacy days and communication campaign. Across the city, county, and state, the 2023 September Suicide Prevention Month theme is “Share Hope Together”; and

WHEREAS, beyond September, Daly City has joined the San Mateo County Mayors Mental Health Initiative where mayors across the 20 cities in San Mateo County have come together with the mission of promoting awareness of and access to mental health resources in their communities.

NOW, THEREFORE, I, Raymond A. Buenaventura, Mayor of the City of Daly City, do hereby proclaim **September 11, 2023, as “SUICIDE PREVENTION MONTH”PATRIOT DAY”** and call upon the people of Daly City and across the United States to participate in community

service in honor of those our Nation lost, to observe this day with appropriate ceremonies and activities, including remembrance services, and to observe a moment of silence to honor the innocent victims who perished as a result of the terrorist attacks of September 11, 2001. ~~everyone in our community to find their role in suicide prevention.~~

Signed and sealed by the Mayor and City Council of the
City of Daly City this 11th day of September 2023.

Raymond A. Buenaventura, Mayor

Juslyn C. Manalo, Vice Mayor

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Glenn R. Sylvester, Councilmember

Proclamation

Suicide Prevention Month

- WHEREAS,** Daly City will join the county, state, and country in honoring Suicide Prevention Month (September), National Suicide Prevention Week (September 10-16) and World Suicide Prevention Day (September 10) to spread the message that suicide can be prevented; and
- WHEREAS,** in 2022, 67 people died by suicide in San Mateo County and 13,525 calls were received by the San Mateo County Crisis Line (run by Star Vista Crisis Center); and
- WHEREAS,** the San Mateo County Behavioral Health and Recovery Services Office of Diversity and Equity, Mayors Mental Health Initiative and partners are collectively organizing activities that our community can participate throughout September Suicide Prevention Month, including free in-person and virtual events, advocacy days and communication campaigns with ongoing updates posted at www.SMCHealth.org/SPM; and
- WHEREAS,** Daly City residents are urged to play a role in supporting each other and preventing suicide by knowing the signs of suicide, finding the words to communicate, and reaching out to local 24/7 resources, including our local San Mateo County StarVista Crisis Hotline (650-579-0350) or National Suicide Prevention Lifeline (988 or 1-800-273-TALK); and
- WHEREAS,** residents can also play a role in suicide prevention by supporting local Suicide Prevention Month events, advocacy days and communication campaign. Across the city, county, and state, the 2023 September Suicide Prevention Month theme is “Share Hope Together”; and
- WHEREAS,** beyond September, Daly City has joined the San Mateo County Mayors Mental Health Initiative where mayors across the 20 cities in San Mateo County have come together with the mission of promoting awareness of and access to mental health resources in their communities.

NOW, THEREFORE, I, Raymond A. Buenaventura, Mayor of the City of Daly City, do hereby proclaim **September 2023 as “SUICIDE PREVENTION MONTH”** and call upon everyone in our community to find their role in suicide prevention.

Signed and sealed by the Mayor and City Council of the
City of Daly City this 11th day of September 2023.

Raymond A. Buenaventura, Mayor

Juslyn C. Manalo, Vice Mayor

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Glenn R. Sylvester, Councilmember

Proclamation

Recovery Happens Month

- WHEREAS,** the month of September 2023 is National Recovery Month; and
- WHEREAS,** National Recovery Month spreads the positive message that behavioral health is essential to overall health; and
- WHEREAS,** Recovery Happens Month is supported and celebrated in Daly City and promotes the importance of prevention, treatment, and recovery, and in this spirit, this year's theme is: "Recovery is for Everyone: Every Person. Every Family. Every Community."
- WHEREAS,** treatment and prevention providers across the communities of San Mateo County have dedicated themselves to promoting recovery, saving lives, destigmatizing and educating the public about substance use and co-occurring disorders; and
- WHEREAS,** every day in Daly City, men, women, and youth enter treatment for substance use and mental health disorders and begin the road to wellness and recovery in a system which emphasizes behavioral health as an essential part of overall health; and
- WHEREAS,** San Mateo County continues to support Recovery Month's mission to improve the lives of those living with these disorders, to celebrate individuals in recovery and to acknowledge those working to provide integrated recovery services; and
- WHEREAS,** prevention works, treatment is effective, and recovery is possible; and.
- WHEREAS,** PEOPLE CAN AND DO RECOVER!

NOW, THEREFORE, I, Raymond A. Buenaventura, Mayor of the City of Daly City, do hereby proclaim **September 2023 as "RECOVERY HAPPENS MONTH"** and encourage everyone to remember that while the road to recovery may be difficult, the benefits of preventing and overcoming substance use and co-occurring disorders are significant and valuable to individuals, families, and communities. Let us remember there are multiple pathways to recovery and let us remember everyone's journey results in their own unique experience of recovery.

Signed and sealed by the Mayor and City Council of the City of Daly City this 11th day of September 2023.

Raymond A. Buenaventura, Mayor

Juslyn C. Manalo, Vice Mayor

Dr. Roderick Daus-Magbual, Councilmember

Pamela DiGiovanni, Councilmember

Glenn R. Sylvester, Councilmember

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
AUGUST 14, 2023

Visit <https://www.youtube.com/@DalyCityVideoMeetings/streams> to view the City Council meetings

The meeting was called to order by Mayor Buenaventura at 7:12 P.M.

ROLL CALL: Councilmembers Present:
Raymond A. Buenaventura, Mayor
Juslyn C. Manalo, Vice Mayor**
Roderick Daus-Magbual
Pamela DiGiovanni
Glenn R. Sylvester

Staff Present:
Thomas Piccolotti, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

PRESENTATIONS:

Age-Friendly Daly City
(Phyllis Rizzi, Task Force Chair; Wendy Curry, Grand Prize Winner)

DCPLA Fund-the-Need Grant to the Daly City Public Library
(Director Teresa Proaño, Daly City Public Library Associates)

Proclamation for Republic Services/Allied Waste Services of Daly City
(Members of Teamsters Local 350)

APPROVAL OF MINUTES:

Regular Meeting of July 24, 2023

It was moved by Councilmember Sylvester, seconded by Councilmember Daus-Magbual and carried to approve the minutes of July 24, 2023.

APPROVAL OF AGENDA:

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried to approve the agenda.

CONSENT AGENDA:

Vice Mayor Manalo notified the Council she will be participating remotely at tonight's meeting due to medical reasons, pursuant to AB 2449.**

Note on Public Comments: For this meeting, members of the Council and the public had the option of attending in person or submitting public comments via email to the City Clerk's Office. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting were instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
AUGUST 14, 2023

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to approve the consent agenda.

Resolutions:

Acceptance of Public Access Easement from the Daly City Serramonte Center, LLC at 130 Serramonte Center

Resolution 23-126, Approving Acceptance of the Public Access Easement at 130 Serramonte Center

Accept and Appropriate Measure A Local Shuttle Program Funds for the Daly City Bayshore Shuttle

Resolution 23-127, Accepting and Appropriating New Measure A Funds, Appropriating Unallocated Measure A Funds as Local Match and Authorizing Execution of Funding Agreement for the Grant from the San Mateo County Transportation Authority for the Daly City Bayshore Shuttle

Accept and Appropriate Grant from County of San Mateo Aging and Adult Services for FY 2023-24 Congregate Nutrition Program

Resolution 23-128, Accepting a Grant from the San Mateo County Aging and Adult Services Department and Authorizing Appropriation of Grant Funds (Congregate Nutrition Program)

Authorize the City Manager to Execute an Agreement with the South San Francisco Unified School District

Resolution 23-129, Authorizing Execution of Agreement with South San Francisco Unified School District for the Afterschool Youth Recreation Program at Junipero Serra Elementary School

Accept and Appropriate Cal Water Firefighter Grant Funds

Resolution 23-130, Accepting and Appropriating a Cal Water Firefighter Grant in the Amount of \$29,113 to Provide the Fire Department Funds to Offset Costs of Fire Protection Efforts, Equipment Training, and Education

Approve Fire Safety Equipment Replacement Purchase

Resolution 23-131, Authorizing Purchase of Structural Firefighting Personal Protective Equipment and Portable Two-Way Communications Radios

Authorize Agreement with the Jefferson Elementary School District (JESD) for Cost Sharing of Crossing Guard Services through All City Management Services for School Year 2023/24

Resolution 23-132, Authorizing Execution of Cost-Sharing Agreement with Jefferson Elementary School District to Provide Crossing Guard Services (School Year 2023/2024)

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
AUGUST 14, 2023

Accept and Appropriate a Fund-the-Need Grant from the Daly City Public Library Associates

Resolution 23-133, Accepting and Appropriating Grant from the Daly City Public Library Associates

Accept and Appropriate a Project NIFTY Grant for STEM Programming

Resolution 23-134, Accepting and Appropriating a Project NASA Inspires Futures for Tomorrow's Youth Grant of \$2,500 to Provide STEM Programming for Children Ages 10-14

Authorize the City Manager to Execute SamTrans Operator Restroom License Agreement

Resolution 23-135, Approving Execution of License Agreement with SamTrans for Use of Restrooms at City Premises

END OF CONSENT AGENDA

COMMUNICATIONS:

Approval of Written Response to the 2023 Civil Grand Jury Report, “Accessory Dwelling Units: Affordable Housing’s Panacea or Prevarication?”

Planning Manager Van Lonkhuysen provided the City’s draft response to the subject Grand Jury Report and requested direction from the Council. Van Lonkhuysen provided an overview of the Grand Jury’s findings with regard to accessory dwelling units (ADUs), how ADUs may be counted toward the City’s affordability within the Housing Element process, and recommendations for monitoring ADU construction for affordability. Van Lonkhuysen addressed questions on whether construction crates are considered construction ADUs and when the program for constructing ADUs began in Daly City.

It was moved by Councilmember Sylvester, seconded by Councilmember DiGiovanni and carried by voice vote to accept the report.

ORDINANCES:

Second Reading, Ordinance No. 1468, Amending Zoning Map to Rezone 1618 Sullivan Avenue to Commercial Retail and Office/Commercial Cannabis

It was moved by Councilmember Daus-Magbual, seconded by Mayor Buenaventura and carried by the following roll call vote to adopt the ordinance.

Ayes: Daus-Magbual, Manalo, Buenaventura
Noes: DiGiovanni, Sylvester

Ordinance 1468, Amending the Daly City Zoning Map - Rezoning Existing Parcel Located at 1618 Sullivan Avenue from C-R/O Commercial Retail and Office to C-R/O-CC Commercial Retail and Office, Commercial Cannabis

CITY OF DALY CITY
MINUTES – REGULAR MEETING – CITY COUNCIL
AUGUST 14, 2023

REPORTS:

City Council

Councilmember DiGiovanni attended the Daly City Police Department’s National Night Out event and acknowledged Acting Chief Christensen and Police staff, community partners, Veterans, the churches, Recreation and Library staff, Water and Wastewater staff, the CHP, the AMR, and Daly City Firefighters for their attendance, and thanked Marie Villarosa and Serramonte Center for providing the space. Councilmember DiGiovanni acknowledged the Bayshore’s 2nd Anniversary, recognized the community, and thanked Recreation staff for their work, including Opal Fuller and Denise Brown.

Councilmember Daus-Magbual recognized August 11th as the 50th anniversary of hip-hop, acknowledging DJ Kool Herc’s role in birthing the musical genre of hip-hop and hip-hop culture. Councilmember Daus-Magbual acknowledged the impact of hip-hop on Daly City artists, poets, and musicians such as DJs Qbert and Invisibl Skratch Piklz, as well as its influence on school curriculum such as the CIPHER hip-hop learning community at Skyline College.

Vice Mayor Manalo recognized the global impact of hip-hop, acknowledged Daly City’s DJs, and thanked Councilmember Daus-Magbual for highlighting hip-hop’s 50th anniversary. Vice Mayor Manalo attended the Daly City Police Department’s National Night Out event, noting the great turnout. Vice Mayor Manalo celebrated with the Youth Internship Program and thanked the City departments and staff for hosting the youth interns. Vice Mayor Manalo attended the Bayshore’s 2nd anniversary event and acknowledged Peninsula Family Services for holding its Resource Day event. Vice Mayor Manalo recognized the collaboration between Vibes & Smiles and the City of Daly City and acknowledged the great turnout at their event, where they provided supplies to Jefferson Elementary School District and the Bayshore community.

Staff

City Manager Piccolotti expressed pride in being a former member of Teamsters Local 350.

ADJOURNMENT:

Mayor Buenaventura adjourned the meeting at 8:11 PM in memory of Michael J. Ramsey, Josh Bischoff, Tony Sousa, Tim Rodriguez, David Inocencio, Rex Arnott, Robert J. Puts, Ernesto Balahadia, Bruce Davies, and all those who perished in the Maui wildfire.

Approved as submitted, this 11th

day of September, 2023.

Raymond A. Buenaventura
Mayor

City Clerk

CITY OF DALY CITY / SANITATION DISTRICT

Pooled Cash Investments

As of June 30, 2023

City Treasurer

TITUTION		ACCOUNT NUMBER /CUSSIP	TYPE OF INVESTMENT	TERM	MATURITY DATE	INTEREST RATE	CURRENT YIELD	SHARES HELD	COST	MARKET VALUE	TAXED COST	UNREALIZED GAIN/LOSS	Market Value Factor	PERCENT OF PORTFOLIO
Local Agency Investment Fund Sacramento, CA	City of Daly City	98-41-238	Pooled Investment				3.167%	\$ 30,311,929	\$ 30,311,929	\$ 29,852,051	\$ 29,852,051	\$ (459,877)	0.9848	12.00%
Local Agency Investment Fund Sacramento, CA	Sanitation District	70-41-005	Pooled Investment				3.167%	\$ 405,680	\$ 405,680	\$ 399,526	\$ 399,526	\$ (6,155)	0.9848	0.16%
County of San Mateo Investment Pool Redwood City, CA		3364	Pooled Investment				3.017%	\$ 172,473,512	\$ 172,473,512	\$ 167,558,017	\$ 167,558,017	\$ (4,915,495)	0.9715	68.31%
Total Pooled Investment								\$ 203,191,121	\$ 203,191,121	\$ 197,809,594	\$ 197,809,594	\$ (5,381,527)		

US Bank														
FHL	3137EAEU9	BOND		7/21/2025	0.375%	0.41%	\$ 2,000,000	\$ 1,821,752	\$ 1,824,780	\$ 1,821,752	\$ 3,028			
FHL	3134GWUG9	BOND		9/24/2025	0.57%	0.63%	\$ 1,000,000	\$ 978,059	\$ 909,080	\$ 985,083	\$ (76,003)			
Fannie Mae	3136G4X99	BOND		8/25/2027	0.74%	0.86%	\$ 2,300,000	\$ 1,953,059	\$ 1,972,250	\$ 1,953,059	\$ 19,191			
Farmer Mac	31422XGQ9	BOND		10/26/2026	0.94%	1.05%	\$ 1,000,000	\$ 880,726	\$ 893,880	\$ 895,482	\$ (1,602)			
Fed Farm Credit	3133ENEY2	BOND		7/24/2023	0.45%	0.45%	\$ 5,000,000	\$ 4,853,705	\$ 4,984,950	\$ 4,900,788	\$ 84,162			
Federal Farm Credit	3133ENEX4	BOND		11/24/2023	0.55%	0.56%	\$ 1,000,000	\$ 967,394	\$ 981,080	\$ 978,171	\$ 2,909			
Federal Home Loan Bank	3130AKVR4	BOND		2/12/2026	0.55%	0.61%	\$ 2,000,000	\$ 1,800,000	\$ 1,792,260	\$ 1,804,206	\$ (11,946)			
Federal Home Loan Bank	3130AMLL4	BOND		5/26/2026	0.95%	1.06%	\$ 1,020,000	\$ 1,020,000	\$ 917,000	\$ 1,022,110	\$ (105,109)			
Federal Home Loan Bank	3130AMGY2	BOND		5/24/2027	1.25%	1.41%	\$ 1,400,000	\$ 1,273,959	\$ 1,240,148	\$ 1,274,604	\$ (34,456)			
Federal Home Loan Bank	3133837F2	BOND		8/30/2023	2.16%	2.17%	\$ 1,000,000	\$ 1,012,423	\$ 994,630	\$ 1,003,624	\$ (8,994)			
Federal Home Loan Bank	3130A3VC5	BOND		12/8/2023	2.25%	2.28%	\$ 1,510,000	\$ 1,495,774	\$ 1,489,283	\$ 1,504,668	\$ (15,385)			
Federal Home Loan Bank	3130A3DU5	BOND		3/12/2027	3.00%	3.16%	\$ 1,380,000	\$ 1,329,579	\$ 1,308,737	\$ 1,334,402	\$ (25,665)			
Federal Home Loan Bank	3130ASBU2	BOND		9/23/2024	3.00%	3.09%	\$ 1,000,000	\$ 994,004	\$ 970,120	\$ 997,228	\$ (27,108)			
Federal Home Loan Bank	3130ASF87	BOND		6/27/2025	3.33%	3.46%	\$ 1,065,000	\$ 1,050,008	\$ 1,026,223	\$ 1,050,990	\$ (24,767)			
Federal Home Loan Bank	3130AT3H8	BOND		3/8/2024	3.375%	3.42%	\$ 2,000,000	\$ 2,000,000	\$ 1,972,220	\$ 2,000,000	\$ (27,780)			
Federal Home Loan Bank	3130ATBC0	BOND		2/14/2025	3.584%	3.67%	\$ 1,180,000	\$ 1,161,381	\$ 1,151,538	\$ 1,164,387	\$ (12,849)			
Federal Home Loan Bank	3130AV5N8	BOND		12/13/2024	5.000%	5.02%	\$ 2,000,000	\$ 1,998,116	\$ 1,991,360	\$ 1,998,116	\$ (6,756)			
Federal Home Loan Bank	3130AUZN7	BOND		2/21/2024	5.050%	5.07%	\$ 2,000,000	\$ 2,000,572	\$ 1,993,120	\$ 2,000,572	\$ (7,452)			
US Treasury Note	9128CCG4	BOND		6/15/2024	0.25%	0.26%	\$ 1,000,000	\$ 956,041	\$ 952,150	\$ 979,653	\$ (27,503)			
GNMA	36200MQW6	GNMA'S		7/15/2033	4.50%	4.59%	\$ 42,482	\$ 42,482	\$ 41,628	\$ 49,025	\$ (7,397)			
GNMA	32691HTQ7	GNMA'S		3/15/2034	5.50%	5.46%	\$ 35,853	\$ 35,853	\$ 36,087	\$ 35,853	\$ 234			
GNMA	36291YRM1	GNMA'S		3/15/2035	5.50%	5.48%	\$ 1,061	\$ 1,061	\$ 1,065	\$ 1,061	\$ 4			
GNMA	36295WJ24	GNMA'S		3/15/2038	5.00%	5.02%	\$ 23,307	\$ 23,307	\$ 23,198	\$ 23,307	\$ (109)			
GNMA	36202E6D6	GNMA'S		6/20/2039	4.50%	4.53%	\$ 273,600	\$ 273,600	\$ 271,690	\$ 273,600	\$ (1,910)			
SubTotal Government Obligations								\$ 31,231,303	\$ 29,922,856	\$ 29,738,478	\$ 30,051,739	\$ (313,261)		12.37%
Alabama Bank														
Alliant Credit Union	01882MAA0	CD		5 YR	12/30/2027	4.85%	4.94%	\$ 248,000	\$ 248,000	\$ 243,591	\$ 248,000	\$ (4,409)		
Ally Bank	02007GQH9	CD		4 YR	4/28/2026	2.85%	3.05%	\$ 246,000	\$ 246,000	\$ 229,690	\$ 246,000	\$ (16,310)		
Austin Capital	05220JAE1	CD		3 YR	5/26/2026	4.60%	4.70%	\$ 248,000	\$ 248,000	\$ 242,646	\$ 248,000	\$ (5,354)		
Austin Telco Fed Credit Union	052392CC9	CD		2 YR	11/27/2026	5.05%	5.10%	\$ 248,000	\$ 248,000	\$ 245,555	\$ 248,000	\$ (2,445)		
Bank Five	062119BU5	CD		4 YR	5/12/2027	4.40%	4.55%	\$ 248,000	\$ 248,000	\$ 239,950	\$ 248,000	\$ (8,050)		
Bank Hapaolim	06251A2Q2	CD		5 YR	12/15/2025	0.50%	0.56%	\$ 249,000	\$ 249,000	\$ 221,114	\$ 249,000	\$ (27,886)		
Barclays Bank	06740KPB7	CD		3 YR	3/10/2025	1.70%	1.81%	\$ 247,000	\$ 247,000	\$ 232,187	\$ 247,000	\$ (14,813)		
Baxter Credit Union	07181JAY0	CD		4 YR	1/25/2027	4.50%	4.63%	\$ 249,000	\$ 249,000	\$ 242,103	\$ 249,000	\$ (6,897)		
Baycoast Bank	072727BG4	CD		5 YR	3/31/2025	0.90%	0.97%	\$ 247,000	\$ 247,000	\$ 228,477	\$ 247,000	\$ (18,523)		
BMO Harris Bank	05600XBQ2	CD		5 YR	12/18/2025	0.50%	0.56%	\$ 249,000	\$ 249,000	\$ 220,885	\$ 249,000	\$ (28,115)		
BMW Bank	05580AY57	CD		2 YR	4/14/2025	4.65%	4.71%	\$ 244,000	\$ 244,000	\$ 240,755	\$ 244,000	\$ (3,245)		
Captiol One Natl Assoc	14042RQB0	CD		5 YR	11/17/2026	1.10%	1.26%	\$ 248,000	\$ 248,000	\$ 215,586	\$ 248,000	\$ (32,414)		
Chartway Fed Credit Union	16141BAD3	CD		2.5 YR	12/16/2025	5.05%	5.09%	\$ 248,000	\$ 248,000	\$ 245,942	\$ 248,000	\$ (2,058)		
CIBC Bank	12547CBG2	CD		2 YR	5/16/2025	4.80%	4.85%	\$ 244,000	\$ 244,000	\$ 241,272	\$ 244,000	\$ (2,728)		
Community Commerce Bank	2037GBC2	CD		3 YR	7/28/2025	3.00%	3.15%	\$ 249,000	\$ 249,000	\$ 237,192	\$ 249,000	\$ (11,808)		
Communitywide FCU	20416TAX0	CD		3 YR	1/6/2026	4.70%	4.78%	\$ 248,000	\$ 248,000	\$ 243,868	\$ 248,000	\$ (4,132)		
Connexus Credit Union	20825WBR0	CD		2 YR	6/23/2025	5.15%	5.18%	\$ 248,000	\$ 248,000	\$ 246,740	\$ 248,000	\$ (1,260)		
Cross River Bank	22763CH4	CD		3 YR	5/19/2026	4.65%	4.74%	\$ 244,000	\$ 244,000	\$ 239,127	\$ 244,000	\$ (4,873)		
Discover Bank	254673B70	CD		5 YR	4/28/2025	2.80%	2.93%	\$ 246,000	\$ 246,000	\$ 234,839	\$ 246,000	\$ (11,161)		
Dort Financial	25844MAW8	CD		5 YR	5/24/2028	4.35%	4.53%	\$ 247,000	\$ 247,000	\$ 237,194	\$ 247,000	\$ (9,806)		
Eagle Bank	27002YFV3	CD		3 YR	4/21/2026	4.65%	4.74%	\$ 248,000	\$ 248,000	\$ 243,139	\$ 248,000	\$ (4,861)		
Fordyce Bank & Trust	30191KAE1	CD		2 YR	3/20/2025	5.15%	5.17%	\$ 244,000	\$ 244,000	\$ 242,836	\$ 244,000	\$ (1,164)		
Fidelity Co Operative Bank	316077EVA	CD		3 YR	12/22/2025	4.85%	4.91%	\$ 248,000	\$ 248,000	\$ 244,816	\$ 248,000	\$ (3,184)		
First-Citizens Bank	319477AN5	CD		3 YR	10/28/2025	4.70%	4.77%	\$ 244,000	\$ 244,000	\$ 240,213	\$ 244,000	\$ (3,787)		
First Financial Bank	32022RSG3	CD		5 YR	8/2/2027	3.30%	3.56%	\$ 249,000	\$ 249,000	\$ 230,594	\$ 249,000	\$ (18,406)		
First Foundation Bank	32026UZR0	CD		2 YR	12/16/2024	4.50%	4.56%	\$ 244,000	\$ 244,000	\$ 240,750	\$ 244,000	\$ (3,250)		
First National Bank of America	32110YYH2	CD		5 YR	7/29/2027	3.45%	3.70%	\$ 249,000	\$ 249,000	\$ 231,993	\$ 249,000	\$ (17,007)		
FNB of Middle Tennessee	32116QBK1	CD		4 YR	5/19/2027	4.45%	4.59%	\$ 248,000	\$ 248,000	\$ 240,409	\$ 248,000	\$ (7,591)		
First Technology	33715LEQ9	CD		2 YR	3/7/2025	5.00%	5.04%	\$ 248,000	\$ 248,000	\$ 246,247	\$ 248,000	\$ (1,753)		
Fordbright Bank	34520LAY9	CD		5 YR	12/15/2027	4.00%	4.22%	\$ 248,000	\$ 248,000	\$ 235,253	\$ 248,000	\$ (12,747)		
Goldman Sachs Bank	38149MXJ7	CD		5 YR	7/28/2026	0.95%	1.08%	\$ 249,000	\$ 249,000	\$ 218,002	\$ 249,000	\$ (30,998)		

STITUTION		ACCOUNT NUMBER /CUSSIP	TYPE OF INVESTMENT	TERM	MATURITY DATE	INTEREST RATE	CURRENT YIELD	SHARES HELD	COST	MARKET VALUE	TAXED COST	UNREALIZED GAIN/LOSS	Market Value Factor	PERCENT OF PORTFOLIO
	GreenState	3957LDW5	CD	2.5 YR	10/28/2025	4.75%	4.82%	\$ 248,000	\$ 248,000	\$ 244,409	\$ 248,000	\$ (3,591)		
	Inspire Federal Credit Union	457731AQ0	CD	3 YR	6/30/2026	5.00%	5.06%	\$ 248,000	\$ 248,000	\$ 245,257	\$ 248,000	\$ (2,743)		
	Intrust Bank	46124GBB3	CD	1.5 YR	10/21/2024	4.95%	4.98%	\$ 244,000	\$ 244,000	\$ 242,412	\$ 244,000	\$ (1,588)		
	John Marshall	47804GKS1	CD	2 YR	5/12/2025	4.70%	4.76%	\$ 248,000	\$ 248,000	\$ 244,798	\$ 248,000	\$ (3,202)		
	JP Morgan Chase	48128UQJ1	CD	5 YR	10/30/2025	0.50%	0.56%	\$ 249,000	\$ 249,000	\$ 222,335	\$ 249,000	\$ (26,665)		
	Liberty Federal Credit Union	53052LAK5	CD	1 YR	3/8/2024	5.10%	5.11%	\$ 248,000	\$ 248,000	\$ 247,598	\$ 248,000	\$ (402)		
	Live Oak	538036NE0	CD	5 YR	2/10/2026	0.50%	0.57%	\$ 249,000	\$ 249,000	\$ 219,304	\$ 249,000	\$ (29,696)		
	Luana Savings	549104TK3	CD	5 YR	11/18/2025	0.40%	0.45%	\$ 249,000	\$ 249,000	\$ 221,349	\$ 249,000	\$ (27,651)		
	Magnifi Financial	55955TAA3	CD	2 YR	5/30/2025	5.00%	5.04%	\$ 248,000	\$ 248,000	\$ 246,080	\$ 248,000	\$ (1,920)		
	Manuf & Traders Trust Co	564759SC3	CD	2 YR	3/17/2025	5.25%	5.27%	\$ 244,000	\$ 244,000	\$ 243,234	\$ 244,000	\$ (766)		
	Medallion Bank	58404DJN2	CD	5 YR	1/29/2026	0.45%	0.51%	\$ 249,000	\$ 249,000	\$ 219,297	\$ 249,000	\$ (29,703)		
	Morgan Stanley	61690UQU7	CD	5 YR	12/26/2024	1.90%	2.00%	\$ 247,000	\$ 247,000	\$ 234,546	\$ 247,000	\$ (12,454)		
	Morgan Stanley	61768U2E6	CD	3.25 YR	1/27/2024	0.30%	0.51%	\$ 249,000	\$ 249,000	\$ 242,155	\$ 249,000	\$ (6,845)		
	Mountain America	62384RAQ9	CD	2 YR	10/15/2024	4.75%	4.79%	\$ 249,000	\$ 249,000	\$ 246,786	\$ 249,000	\$ (2,214)		
	Nelnet Bank	64034KBE0	CD	5 YR	3/9/2027	1.90%	2.14%	\$ 247,000	\$ 247,000	\$ 218,788	\$ 247,000	\$ (28,212)		
	Newburyport Savings Bank	651023FQ1	CD	4 YR	10/6/2026	4.00%	4.17%	\$ 244,000	\$ 244,000	\$ 234,013	\$ 244,000	\$ (9,987)		
	Oklahoma Credit Union	67886WAC1	CD	2 YR	11/22/2024	4.85%	4.89%	\$ 249,000	\$ 249,000	\$ 246,971	\$ 249,000	\$ (2,029)		
	One Community Bank	682325DE2	CD	2 YR	3/21/2025	5.15%	5.17%	\$ 248,000	\$ 248,000	\$ 246,829	\$ 248,000	\$ (1,171)		
	Parkway Bank	70153RLK2	CD	2 YR	10/7/2024	4.05%	4.12%	\$ 244,000	\$ 244,000	\$ 239,784	\$ 244,000	\$ (4,216)		
	Pinnacle Bank	72345SLK5	CD	2 YR	4/14/2025	4.65%	4.71%	\$ 248,000	\$ 248,000	\$ 244,694	\$ 248,000	\$ (3,306)		
	Promiseone	74348HAG3	CD	5 YR	3/26/2025	0.90%	0.97%	\$ 247,000	\$ 247,000	\$ 228,448	\$ 247,000	\$ (18,552)		
	Raymond James	75472RAU5	CD	3 YR	12/30/2024	1.85%	1.95%	\$ 247,000	\$ 247,000	\$ 234,193	\$ 247,000	\$ (12,807)		
	Sallie Mae Bank	7954506X8	CD	5 YR	6/30/2026	0.90%	1.03%	\$ 249,000	\$ 249,000	\$ 218,268	\$ 249,000	\$ (30,732)		
	Sharonview Federal Credit	819866BR4	CD	3 YR	10/31/2025	4.85%	5.05%	\$ 249,000	\$ 249,000	\$ 246,754	\$ 249,000	\$ (2,246)		
	Signature Credit Union	87261DAC1	CD	3 YR	6/8/2026	4.80%	4.88%	\$ 248,000	\$ 248,000	\$ 243,958	\$ 248,000	\$ (4,042)		
	Southern First Bank	84287PHR6	CD	3 YR	5/26/2026	4.65%	4.75%	\$ 248,000	\$ 248,000	\$ 242,995	\$ 248,000	\$ (5,005)		
	State Bank of India, NY	856285XK2	CD	5 YR	9/28/2026	1.10%	1.26%	\$ 248,000	\$ 248,000	\$ 216,727	\$ 248,000	\$ (31,273)		
	Synchrony Bank	87165ET98	CD	5 YR	9/3/2026	0.90%	1.03%	\$ 248,000	\$ 248,000	\$ 215,874	\$ 248,000	\$ (32,126)		
	Synovus Bank	87164DUU2	CD	2 YR	12/16/2024	4.50%	4.56%	\$ 244,000	\$ 244,000	\$ 240,750	\$ 244,000	\$ (3,250)		
	Technology Credit Union	87868YAN3	CD	2 YR	4/28/2025	5.00%	5.04%	\$ 248,000	\$ 248,000	\$ 246,145	\$ 248,000	\$ (1,855)		
	Texas Exchange Bank	88241TPD6	CD	3 YR	10/28/2025	4.70%	4.77%	\$ 249,000	\$ 249,000	\$ 245,138	\$ 249,000	\$ (3,862)		
	Toyota	89235MLE9	CD	5 YR	7/29/2026	0.95%	1.08%	\$ 249,000	\$ 249,000	\$ 217,977	\$ 249,000	\$ (31,023)		
	Triad Business	89580DAK8	CD	2.25 YR	8/12/2024	3.10%	3.18%	\$ 249,000	\$ 249,000	\$ 242,606	\$ 249,000	\$ (6,394)		
	UBS Bank	90348JP61	CD	5 YR	7/8/2026	0.90%	1.03%	\$ 249,000	\$ 249,000	\$ 217,830	\$ 249,000	\$ (31,170)		
	UFIRST FCU	902684AA7	CD	2YR	8/22/2025	4.70%	4.77%	\$ 248,000	\$ 248,000	\$ 244,406	\$ 248,000	\$ (3,594)		
	United Heritage	91334AAE3	CD	3 YR	11/4/2025	4.70%	4.77%	\$ 249,000	\$ 249,000	\$ 245,370	\$ 249,000	\$ (3,630)		
	University Credit Union	914242AB8	CD	2 YR	3/17/2025	5.15%	5.17%	\$ 248,000	\$ 248,000	\$ 246,832	\$ 248,000	\$ (1,168)		
	US Alliance	90352RCU7	CD	5 YR	9/30/2027	4.00%	4.21%	\$ 249,000	\$ 249,000	\$ 236,637	\$ 249,000	\$ (12,363)		
	Utah CMTY FCU	917352AG1	CD	4 YR	6/7/2027	4.60%	4.72%	\$ 248,000	\$ 248,000	\$ 241,626	\$ 248,000	\$ (6,374)		
	Washington St	939769AC9	CD	1 YR	12/29/2023	5.00%	5.01%	\$ 248,000	\$ 248,000	\$ 247,635	\$ 248,000	\$ (365)		
	Wells Fargo Bank	9497633X2	CD	2 YR	11/29/2024	4.85%	4.89%	\$ 248,000	\$ 248,000	\$ 245,956	\$ 248,000	\$ (2,044)		
SubTotal Corporate Obligations Corporate Issues Sub-Total								\$ 18,072,000	\$ 18,072,000	\$ 17,306,870	\$ 18,072,000	\$ (765,131)		7.16%
Non-Pooled Total								\$ 49,303,303	\$ 47,994,856	\$ 47,045,348	\$ 48,123,739	\$ (1,078,391)		
Grand Total Investments								\$ 252,494,424	\$ 251,185,977	\$ 244,854,942	\$ 245,933,333	\$ (6,459,918)		100%

Our profolio conforms to our Statement of Investement Policy and is in compliance with Government Code Section 53646, which requires the ability to meet its expenditure requirements for the next six months.
Market Value information provided by Local Agency Investment Fund, San Mateo County Investment Pool, and Union Bank.

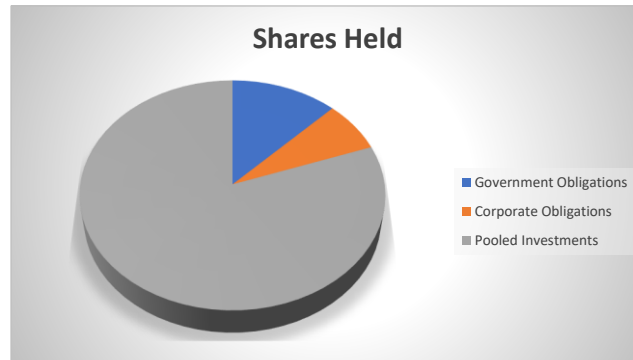
**CITY OF DALY CITY
NORTH SAN MATEO COUNTY SANITATION DISTRICT**

**Principal Portfolio Summary
Fiscal Year 2022-2023**

Quarter ending June 30, 2023

	<i>Shares Held</i> Current Quarter
Beginning Value	\$ 236,027,854
Ending Value	\$ 252,494,424
Investment Loss/Gain	\$ 16,466,570

	Shares Held	Market Value	Percentage of Portfolio
Government Obligations	\$ 31,231,303	\$ 29,738,478	12.37%
Corporate Obligations	\$ 18,072,000	\$ 17,306,870	7.16%
Pooled Investments	\$ 203,191,121	\$ 167,558,017	80.47%
	\$ 252,494,424	\$ 214,603,366	100.00%



New Purchases in Quarter ending June 30, 2023

NAME	CUSIP	TYPE	TERM	PURCHASE DATE	INTEREST RATE	SHARES HELD	PURCHASE AMOUNT
Austin Capital	05220JAE1	CD	3 YR	5/31/2023	4.60%	\$ 248,000	\$ 248,000
Bank Five	062119BU5	CD	4 YR	5/15/2023	4.40%	\$ 248,000	\$ 248,000
BMW Bank	05580AY57	CD	2 YR	4/14/2023	4.65%	\$ 244,000	\$ 244,000
Chartway Fed Credit Union	16141BAD3	CD	2.5 YR	6/16/2023	5.05%	\$ 248,000	\$ 248,000
CIBC Bank	12547CBG2	CD	2 YR	5/16/2023	4.80%	\$ 244,000	\$ 244,000
Connexus Credit Union	20825WBR0	CD	2 YR	6/21/2023	5.15%	\$ 248,000	\$ 248,000
Cross River Bank	22763CH4	CD	3 YR	5/19/2023	4.65%	\$ 244,000	\$ 244,000
Dort Financial	25844MAW8	CD	5 YR	5/24/2023	4.35%	\$ 247,000	\$ 247,000
Eagle Bank	27002YFV3	CD	3 YR	4/21/2023	4.65%	\$ 248,000	\$ 248,000
Federal Home Loan Bank	3130ASSF87	BOND	2YR 1 MO	5/3/2023	4.00%	\$ 1,065,000	\$1,050,008
Federal Home Loan Bank	3130AMGY2	BOND	4 YR	5/17/2023	1.25%	\$ 1,400,000	\$1,273,959
FNB of Middle Tennessee	32116QBK1	CD	4 YR	5/19/2023	4.45%	\$ 248,000	\$ 248,000
GreenState	3957LDW5	CD	2.5 YR	4/28/2023	4.75%	\$ 248,000	\$ 248,000
Inspire Federal Credit Union	457731AQ0	CD	3 YR	6/30/2023	5.00%	\$ 248,000	\$ 248,000
Intrust Bank	46124GBB3	CD	1.5 YR	4/21/2023	4.95%	\$ 244,000	\$ 244,000
John Marshall	47804GKS1	CD	2 YR	5/12/2023	4.70%	\$ 248,000	\$ 248,000
Magnifi Financial	55955TAA3	CD	2 YR	5/30/2023	5.00%	\$ 248,000	\$ 248,000
Pinnacle Bank	72345SLK5	CD	2 YR	4/14/2023	4.65%	\$ 248,000	\$ 248,000
Signature Credit Union	87261DAC1	CD	3 YR	6/7/2023	4.80%	\$ 248,000	\$ 248,000
Southern First Bank	84287PHR6	CD	3 YR	5/26/2023	4.65%	\$ 248,000	\$ 248,000
Technology Credit Union	87868YAN3	CD	2 YR	4/26/2023	5.00%	\$ 248,000	\$ 248,000
Utah CMTY FCU	917352AG1	CD	4 YR	6/7/2023	4.60%	\$ 248,000	\$ 248,000

Called/Matured/Sold Investments in Quarter ending June 30, 2023

NAME	CUSIP	TYPE	TERM	MATURITY DATE	INTEREST RATE	SHARES HELD	AMOUNT
N/A							



City Council Meeting Agenda Report Item # _____

Meeting Date: September 11, 2023

Subject: Approval of the FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application

Recommended Action

Staff recommends Council approve the application for the FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program totaling \$18,336, and if the grant is awarded to appropriate funds. Funds will be used to purchase laptop computers with warranties and vehicle adapters for detectives.

Background

On June 30, 2023, the funding information was made available to the City of Daly City, and the application was due on August 31, 2023. The Police Department applied for the FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program to provide detectives a solution to remotely access critical information, enabling them to be more efficient and ultimately provide improved service to our citizens.

Grant requirements include review of the application by the governing body for not less than 30 days and making the application available for public review and comments before the Certifications and Assurances are executed. The application was posted on the Police Department's website for public comment on July 20, 2023. Due to the early deadline, the initial application has been filed. With Council approval, the application would be amended to include the required Certifications and Assurances after the 30 days have expired.

Discussion

This grant provides a total award of \$18,336. The focus of the grant funds will be the purchase of detective laptop computers with warranties and vehicle adapters. This grant will be administered by the Police Department.

Fiscal Impact

Proposed funding runs from October 1, 2023, through September 30, 2024, or until the award has been exhausted.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or councilmembers.

**City Council Agenda Report
Meeting Page 2 of 2**

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'C. Christensen', with a stylized flourish at the end.

Cameron Christensen
Acting Chief of Police

Attachments

1. Certifications and Assurances
2. FY 23 JAG Program Application

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Memorial Justice Assistance Grant Program FY 2023 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2023 Edward Byrne Memorial Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

Signature of Chief Executive of the Applicant Unit of
Local Government

Date of Certification

Printed Name of Chief Executive

Title of Chief Executive

Name of Applicant Unit of Local Government

Standard Applicant Information**Project Information**

Project Title	Proposed Project Start Date	Proposed Project End Date
FY 23 JAG Program for Detective Laptop Computers	10/1/23	9/30/24
Federal Estimated Funding (Federal Share)	Applicant Estimated Funding (Non-Federal Share)	Program Income Estimated Funding
18336.0	0.0	0.0
Total Estimated Funding		
18336.0		

Areas Affected by Project (Cities, Counties, States, etc.)

City of Daly City

Type Of Applicant**Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

Application Submitter Contact Information**Application POC Prefix**

Name

Name

Application POC First Name

Judy

Application POC Middle
Name

Application POC Last Name

Huey

Application POC Suffix
Name

Organizational Affiliation

Daly City Police Department

Title

Police Management Analyst

Email ID

jhuey@dalycity.org

Phone Number

650-746-8373

Fax Number

650-991-8230

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? *

a. This application was made available to the State under the Executive Order 12372 Process for review on:

State Review Available Date

07/20/2023

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (4)

Name

Form SF424_4_0-V4.0.pdf

Date Added

7/20/23



Name

Date Added



Name

Form SFLLL_2_0-V2.0.pdf

Date Added

7/20/23



Name

SF424_4_0-1234-Areas Affected
by Project.pdf

Date Added

7/20/23



Name

GrantApplication.xml

Date Added

7/20/23

Authorized Representative

Authorized Representative Information

Prefix Name

—

First Name Middle Name Last Name Suffix Name

Judy

—

Huey

—

Title

Police Management Analyst

Verify Legal Name, Doing Business As, and Legal Address

Legal Name

CITY OF DALY CITY

Doing Business As

UEI

KS8RFKRF6ZE6

Legal Address

Street 1

333 90TH ST

Street 2

City

DALY CITY

State

CA

Zip/Postal Code

94015

Congressional District

15

Country

USA

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name

Judy Huey

Certification Date / Time

07/20/2023 04:16 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract

★

Detective Laptop Computers

Proposal Abstract

The City of Daly City will utilize FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds to purchase five laptop computers with warranties and vehicle adapters to provide the Daly City Police Department detectives a solution to remotely access critical information, enabling them to be more efficient and ultimately provide improved service to our citizens.

Proposal Narrative



Proposal Narrative Judy Huey

on

Added

[Proposal
Narrative.pdf](#)

Number 07/20/2023

Budget and Associated Documentation**Budget Summary****Budget / Financial Attachments****Budget Worksheet and Budget Narrative****Name**
[Budget Narrative
.pdf](#)**Category**
Budget Worksheet
and Budget
Narrative
(attachment)**Created by**
Judy Huey**Applicati
on
Number**
—**Date
Added**
07/20/2023**Name**
[Budget
Worksheet.pdf](#)**Category**
Budget Worksheet
and Budget
Narrative
(attachment)**Created by**
Judy Huey**Applicati
on
Number**
—**Date
Added**
07/20/2023**Indirect Cost Rate Agreement**

No documents have been uploaded for Indirect Cost Rate Agreement

Financial Management Questionnaire (Including applicant disclosure of high-risk status)**Name**
[Financial Capability
07-18-23
Certified.pdf](#)**Category**
Financial
Management and
System of Internal
Controls
Questionnaire
(including applicant
disclosure of high-
risk status)**Created by**
Judy Huey**Applicati
on
Number**
—**Date
Added**
07/20/2023

Disclosure of Process Related to Executive Compensation

No documents have been uploaded for Disclosure of Process Related to Executive Compensation

Additional Attachments

No documents have been uploaded for Additional Attachments

Budget and Associated Documentation

Year 1	Total
Personnel	_____
Fringe	_____
Benefits	_____
Travel	_____
Equipment	_____
Supplies	_____
Constructi on	_____
SubAward s	_____
Procurement	_____
Contracts	_____
Other	_____
Costs	_____
Total	_____
Direct	_____
Costs	_____
Indirect	_____
Costs	_____
Total Project Costs	_____

**Total
Project
Cost
Breakdown**

Total Percentage

Federal Funds	\$18,336.00	—
Match Amount	\$0.00	—
Program Income Amount	—	—

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? —

Additional Application Components

Research and Evaluation Independence and Integrity Statement

No documents have been uploaded for Research and Evaluation Independence and Integrity Statement

Additional Attachments

No documents have been uploaded for Additional Attachments

Disclosures and Assurances

Disclosure of Lobbying Activities



Name

Form SFLLL_2_0-V2.0.pdf

Category

LobbyingActivities Disclosure

Created by

—

Application Number

—

Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for

subawards under federal grants or cooperative agreements) that request funding to support the same project

being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

DOJ Certified Standard Assurances

★

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include

section 504 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the

section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 20001), section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of

1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);

- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a) (17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain

political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Signed

SignerID

jhuey@dalcycity.org

Signing Date / Time

7/20/23 4:07 PM

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing

U.S. DEPARTMENT OF JUSTICE

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS;
DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING**

Applicants should refer to the regulations and other requirements cited below to determine the certification to

which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a

material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;
- (c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at

Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

- (a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and
- (b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge ★

Certified

SignerID

jhuey@dalcycity.org

Signing Date / Time

7/20/23 4:08 PM

Other Disclosures and Assurances**Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)**

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge ★

Signed

SignerID

jhuey@dalycity.org

Signing Date / Time

7/20/23 4:09 PM

Other

No documents have been uploaded for Other

Certified

Detective Laptop Computers Proposal Narrative

The City of Daly City is applying for funds from the FY 23 Edward Byrne Memorial Justice Assistance (JAG) program Local Solicitation to fund five laptop computers with warranties and vehicle adapters for our Police Department detectives. The amount of funding allocated for this application is \$18,336.

Funds will be used to purchase laptop computers for our detectives to allow immediate remote access to critical information required to carry out daily responsibilities, increase efficiency, and ultimately provide improved service to our citizens. The lack of laptop computers can delay our detectives' ability to assist victims, access police records, or solve a crime. The laptop computer provides the perfect visualization and data entry solution for use in any location.

Laptop computers are a seamless extension of "in-station" computers, which provide the processing power, data storage, and wireless capabilities for an off-site solution. Fully rugged laptop computers, due to their resistance to shock, vibration, extreme temperatures, liquids, and humidity, are the preferred mobile solution. The warranties provide "bumper to bumper" coverage for malfunctions, any component of the laptop computers breaking, and shipping for repairs. The vehicle adapters are needed to power the laptop computers while detectives are in their vehicles for a period of time.

The Police Management Analyst for the Police Department will monitor the award and submit all quarterly financial status reports, semiannual progress reports, and final financial and progress reports for this program.

**Detective Laptop Computers
Budget Narrative**

The City of Daly City is eligible for \$18,336 through the FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds. With these funds, our Police Department would be able to purchase five laptop computers with extended warranties and vehicle adapters to provide detectives a solution to remotely accessing critical information, enabling them to be more efficient and ultimately providing improved service to our citizens.

Expenditures		
Item	Description	Cost
Supplies	Laptop Computers	\$ 16,860
Supplies	Vehicle Adaptors	\$ 499
Other	Warranties	\$ 977
Total		\$ 18,336

The cost of five laptop computers and adapters is \$17,359, per quote from HP. The remaining grant award funds of \$977 would help pay for some of the warranties, which would then exhaust the grant funds of \$18,336.

There are no administrative costs. The allowable JAG program is for law enforcement.



[General Instructions & Resources](#)

[View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal(match) amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking (**To View an Example, Click Here**) at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in 2 CFR Part 200.333 , all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) [To View an Example, Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (FEDERAL)

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (NON-FEDERAL)

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TOTAL PERSONNEL	\$0
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B. Fringe Benefits – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) [To View an Example, Click Here](#)

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (FEDERAL)

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

TOTAL FRINGE BENEFITS		\$0

C. **Travel** – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate “location to be determined.” Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the “Contractual/Consultant” category. [To View an Example, Click Here](#)

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel					\$0.00		
		Other						\$0.00	
		Subtotal							
FEDERAL TOTAL									\$0

TRAVEL NARRATIVE (FEDERAL)

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel					\$0.00		
		Other						\$0.00	
		Subtotal							
NON-FEDERAL TOTAL									\$0

TRAVEL NARRATIVE (NON-FEDERAL)

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TOTAL TRAVEL								\$0
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D. Equipment – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example, Click Here](#)

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (FEDERAL)

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (NON-FEDERAL)

TOTAL EQUIPMENT		\$0

E. **Supplies** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

To View an Example, Click Here

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
Laptops	5	\$3,372.06	\$16,860
Vehicle Adaptors	5	\$99.83	\$499
FEDERAL TOTAL			\$17,359

SUPPLIES NARRATIVE (FEDERAL)

Five laptop computers and vehicle adaptors with 9.875% tax for our detectives. Laptop computers to provide detectives a solution to remotely accessing critical information, enabling them to be more efficient and ultimately provide improved service to our citizens.

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

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TOTAL SUPPLIES	\$17,359
----------------	----------

F. Construction – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here](#)

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (FEDERAL)

--

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

--

TOTAL CONSTRUCTION	\$0
--------------------	-----

G. Consultants/Contracts – Indicate whether applicant’s formal, written Procurement Policy or the Federal Acquisition Regulations are followed.
Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval from OJP. To View an Example, Click Here

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (FEDERAL)

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

--

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

CONSULTANT EXPENSES (FEDERAL)

Purpose of Travel	Location	Computation							Cost				
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost					
		Lodging		Night				\$0.00					
		Meals		Day				\$0.00					
		Mileage		Mile				\$0.00					
		Transportation:		Round-trip				\$0.00					
		Local Travel					\$0.00						
		Other						\$0.00					
		Subtotal								\$0.00	\$0		
SUBTOTAL									\$0				
FEDERAL TOTAL									\$0				

CONSULTANT EXPENSES NARRATIVE (FEDERAL)

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel					\$0.00		
		Other						\$0.00	
		Subtotal							
SUBTOTAL								\$0	
NON-FEDERAL TOTAL								\$0	

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

TOTAL CONSULTANTS									\$0

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

CONTRACTS (FEDERAL)

Item	Cost
FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (FEDERAL)

--

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

--

TOTAL CONTRACTS	\$0
TOTAL CONSULTANTS/CONTRACTS	\$0

H. **Other Costs** – List items (e.g., rent (arms-length transaction only), reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

OTHER COSTS (FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
Warranty for Laptops	5	Monthly (Months 1-5)	\$37.82	5	\$946
Warranty for Laptops	1	Monthly (Month 6)	\$31.49	1	\$31
FEDERAL TOTAL					\$977

OTHER COSTS NARRATIVE (FEDERAL)

Warranty coverage for laptops, all funds will be exhausted.

OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
NON-FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

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-	TOTAL OTHER COSTS	\$977
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I. Indirect Costs – Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency , or the applicant may elect to charge a de minimis rate of 10% of modified total direct costs as indicated in 2 CFR Part 200.414f . If the applicant's accounting system permits, costs may be allocated in the direct cost categories. (Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73) [To View an Example, Click Here](#)

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (FEDERAL)

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

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TOTAL INDIRECT COSTS	\$0
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Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0
E. Supplies	\$17,359	\$0	\$17,359
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$977	\$0	\$977
Total Direct Costs	\$18,336	\$0	\$18,336
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$18,336	\$0	\$18,336

Federal Request	\$18,336
Non-Federal Amount	\$0
Total Project Cost	\$18,336

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: City of Daly City

Street1: 333 90th Street

Street2:

City: Daly City

State: CA

Zip Code: 94015

2. Authorized Representative's Name and Title:

Prefix: First Name: Cameron

Middle Name:

Last Name: Christensen

Suffix:

Title: Acting Chief of Police

3. Phone: 650-991-8119

4. Fax: 650-991-8230

5. Email: cchristensen@dalycity.org

6. Year Established:

1911

7. Employer Identification Number (EIN):

946000318

8. Unique Entity Identifier (UEI) Number:

KS8RFKRF6ZE6

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☒ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

☒ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

☒ Financial Statement Audit

☐ Defense Contract Agency Audit (DCAA)

☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☒ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm: **Maze & Associates**

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

☒ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"): **17**

Enter the dollar amount of questioned costs (if none, enter "\$0"): **0**

Were material weaknesses noted in the report or opinion?

☐ Yes ☒ No

13. Which of the following best describes the applicant entity's accounting system:

☐ Manual ☒ Automated ☐ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☒ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	☒ Yes ☐ No ☐ Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	☒ Yes ☐ No ☐ Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?	☒ Yes ☐ No ☐ Not Sure
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	☒ Yes ☐ No ☐ Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	☒ Yes ☐ No ☐ Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	☒ Yes ☐ No ☐ Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	☒ Yes ☐ No ☐ Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	☒ Yes ☐ No ☐ Not Sure
TRAVEL POLICY	
24. Does the applicant entity: (a) maintain a standard travel policy? ☒ Yes ☐ No (b) adhere to the Federal Travel Regulation (FTR)? ☒ Yes ☐ No	
SUBRECIPIENT MANAGEMENT AND MONITORING	
25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	☐ Yes ☐ No ☐ Not Sure ☒ N/A - Applicant does not make subawards under any OJP awards



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

☐ Yes ☐ No ☐ Not Sure
☒ N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

☐ Yes ☐ No ☐ Not Sure
☒ N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

☐ Yes ☒ No ☐ Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

[Redacted]

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

[Redacted]

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

[Redacted]

Phone:

[Redacted]

Email:

[Redacted]

(d) Reason for "high risk" status, as set out by the federal agency:

[Redacted]

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: S. Abby Veaser

Date: 7/18/23

Title: ☐ Executive Director ☐ Chief Financial Officer ☐ Chairman

☒ Other: Acting Chief Financial Officer

Phone: 650-991-8049

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If Revision, select appropriate letter(s): * Other (Specify): 		
* 3. Date Received: Completed by Grants.gov upon submission.		4. Applicant Identifier:
5a. Federal Entity Identifier: 		5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Daly City		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 94-6000318		* c. UEI: KS8RFKRF6ZE6
d. Address:		
* Street1: 333 90th Street		
Street2:		
* City: Daly City		
County/Parish:		
* State: CA: California		
Province:		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 94015-1808		
e. Organizational Unit:		
Department Name: Daly City Police Department		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:		* First Name: Judy
Middle Name:		
* Last Name: Huey		
Suffix:		
Title: Police Management Analyst		
Organizational Affiliation: Daly City Police Department		
* Telephone Number: 650-746-8373		Fax Number: 650-991-8230
* Email: jhuey@dalycity.org		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

* 12. Funding Opportunity Number:

O-BJA-2023-171790

* Title:

BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

13. Competition Identification Number:

C-BJA-2023-00104-PROD

Title:

Category 1- Applicants with eligible allocation amounts of less than \$25,000

14. Areas Affected by Project (Cities, Counties, States, etc.):

Areas Affected by Project.pdf

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

FY 23 JAG Program for Detective Laptop Computers

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	18,336.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	18,336.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action: ☐ a. contract ☒ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. * Status of Federal Action: ☐ a. bid/offer/application ☒ b. initial award ☐ c. post-award	3. * Report Type: ☒ a. initial filing ☐ b. material change
--	--	--

4. Name and Address of Reporting Entity:
☒ Prime ☐ SubAwardee
 * Name
 * Street 1 Street 2
 * City State Zip
 Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: DOJ/Office of Justice Programs	7. * Federal Program Name/Description: Edward Byrne Memorial Justice Assistance Grant Program CFDA Number, if applicable: 16.738
8. Federal Action Number, if known: 	9. Award Amount, if known: \$ 18,336.00

10. a. Name and Address of Lobbying Registrant:
 Prefix * First Name Middle Name
 * Last Name Suffix
 * Street 1 Street 2
 * City State Zip

b. Individual Performing Services (including address if different from No. 10a)
 Prefix * First Name Middle Name
 * Last Name Suffix
 * Street 1 Street 2
 * City State Zip

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

*** Signature:**
*** Name:** Prefix * First Name Middle Name
 * Last Name Suffix
Title: **Telephone No.:** **Date:**

Federal Use Only:

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City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Authorize the City Manager to Execute the Government and K12 (GK12) Program Participation Agreement to Replace and Install 20 Heat Pump Water Heaters in Public Facilities

Recommended Action

Authorize the City Manager to execute the Government and K12 (GK12) Program Participation Agreement to replace existing water heaters with Heat Pump Water Heaters, sign the project certification form upon the successful completion of the project, and to take any additional non-monetary action required to maintain program eligibility. In addition, staff requests that the City Manager is authorized to approve additional scope, through subsequent Program Participation Agreements where the fiscal impacts noted below are maintained.

Background/Discussion

The City of Daly City was selected as a participant in the County of San Mateo Office of Sustainability Energy Watch Program (SMEW). SMEW is a Local Government Partnership and is in contract with Pacific Gas and Electric Company (PG&E) to support and advance San Mateo Public Agency's pursuit of energy saving actions. SMEW collaborated with City of Daly staff to identify hot water heaters as a viable and low-cost energy saving action. After identifying the opportunity, SMEW staff facilitated a call between the City and GK12. This call led to a no-cost no obligation assessment of existing hot water heaters. After completing a citywide assessment, 20 gas-operated water heaters were identified for replacement with Heat Pump Water Heaters across 13 public facilities. The estimated project completion date is January 15, 2024.

The GK12 program is administered by PG&E and Implemented by Willdan Energy Solutions (WES) under the auspices of the California Public Utilities Commission (CPUC). GK12 provides technical, fiscal (incentives) and installation support services to advance energy efficiency and electrification projects. Services include but are not limited to low/no cost heat pump water heaters, 0% On-Bill Financing for LED lighting, and support on energy saving capital improvement projects.

Fiscal Impact

None.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Jeffery W. Fornesi

Jeffery W. Fornesi
Assistant to the Public Works Director

Leilani Ramos

Leilani Ramos
Assistant to the City Manager

Encl: Program Participation Agreement with List of Public Facilities



Program Participation Agreement

Thank you for participating in Willdan's Government and K-12 Schools Program. Follow the 3 steps below to get started.

Step 1: Submit this PPA and pre-installation application to Willdan before commencing installation of energy efficiency measures

Step 2: Willdan ("Implementer") will review the application and issue a Notice to Proceed (NTP)

Step 3: After receiving a NTP, proceed with the installation of measures and then submit the post-installation application (includes Project Certification Form, invoices, calculations, photos, cut sheets, and W-9 form)

Site Information

Site or Building Name:	Site Contact Name:	Site Contact Phone:	Site Contact Email:
Daly City - HPWH	Kris Carr	(650) 801-9305	kcarr@dalycity.org
Site Address (if multiple, provide full list in an attachment):	Mailing Address:		
Multiple	Public works - 798 Niantic Ave, Daly City, CA 94014		

PG&E Account Information

Account Holder Name:	Interval Meter? (Y/N):	Estimated Total Project Cost:	Estimated Total Incentive ¹ :
City of Daly City	N/A	\$209,305.00	\$209,305.00
Electric Service ID#:	Gas Service ID#:	Estimated Project Completion Date:	
Account - 1000058	N/A	1/15/2024	

Project Estimates

Measures - From Project Feasibility Study

EEM NO.	Measure Description	Electricity Savings (kWh)	Demand Savings (kW)	Gas Savings (Therms)
1	(12) 50 gallon HPWH	-145,299		15,511
2	(4) 80 gallon HPWH	-69,332		8,000
3	(4) 120 gallon HPWH	-106,939		14,554

Program representatives have developed detailed calculations for proposed measures using industry standard tools, including building modeling software as required. All measures included as part of this program participation have been screened for cost-effectiveness eligibility through a TRC analysis.

Incentive Payment - If Incentives Apply. Payee Must Have W-9 On File With The Program.

Make Incentive Payable To:	Payee Type:	Notes (Attention To, etc.):
Willdan Energy Solutions	Partner	Accounts Receivable
Incentive Mailing Address:	State:	Zip Code:
2401 East Katella Ave. Ste. 300	CA	92806
		Telephone:
		800-424-9144

¹ See terms & conditions sections 9 & 11: funds are subject to change, first-come, first-served and are not guaranteed.

Customer agrees to implement its project ("Project") subject to these Program Application Agreement Terms and Conditions ("Project Application Agreement").

1. **AUTHORITY.** Customer represents and warrants it has the Project Site owner's permission to implement the Project.
2. **ELIGIBILITY REQUIREMENTS.** Eligibility requirements for Projects seeking to participate in Programs must be for a non-residential use and the Project's meter is charged the public purpose fund surcharge. Project implementation is subject to all California Public Utility Commission (CPUC) regulatory mandates, the Program Project's rules and policies which may change without notice, (Statewide Customized Offering Procedures Manual, PG&E's Platform Rulebook, CPUC NMEC Rulebook) individually and collectively, the (Program Manual), Project measures have not been replaced within the last five years, and any other eligibility requirements as required by PG&E.
3. **WORKFORCE STANDARDS AND INCENTIVES FOR HVAC AND LIGHTING CONTROL MEASURES.** Projects that receive an incentive for non-residential heating, ventilation, and air conditioning (HVAC) measure exceeding \$3,000 and/or for lighting control (LC) measure exceeding \$2,000, prior to these measures being installed, modified or maintained, each technician rendering such work is required to provide their applicable qualification documentation and must have for at least one of the following: (a) Completed an accredited HVAC apprenticeship. (b) Is enrolled in an accredited HVAC apprenticeship. (c) Completed at least five years of work experience at the journey level according to the Department of Industrial Relations definition, Title 8, Section 205, of the CA Code of Regulations, passed a practical and written HVAC system installation competency test, and received credentialed training specific to the installation of the technology being installed. (d) Has a C-20 HVAC contractor license issued by the CA Contractors State Licensing Board; and for LC Measures the person doing the work must produce an installer certification from the CA Advanced Lighting Controls Training Program.
4. **PROJECT APPROVAL AND PRODUCT QUALIFICATION.** Projects may be required to receive written Project Approval in accordance with the applicable requirements in the Program Manual, which can include the CPUC Energy Division (ED) review and approval for the Project. Until approved, Projects must not remove any existing Project equipment/systems, pre-ordering, purchasing, or installing any equipment. Equipment leased, rebuilt, rented, received from warranty or insurance claims, exchanged, or won as a prize; new parts installed in existing equipment; or resale products do not qualify.
5. **PROJECT DESIGN, FEASIBILITY, INSTALLATION AND PERMITS.** If applicable, PG&E may review the design, construction, operation or maintenance of the Project which does not constitute any guarantee or representation as to the economic or technical feasibility, operational capability, or reliability of the Project measures. Project design, feasibility, installation and acquiring permits to implement Customer's Project is between and the Implementer, the contractor performing the work to implement Customer's project, if any, and Customer. PG&E shall have no responsibility whatsoever to be responsible for, and under no circumstances be required to obtain any necessary Project permits, materials, labor, costs to develop the Project's scope, final design, acquire bids, hire appropriate licensed contractor(s), verify applicable workforce standards, technical and operational Project feasibility, and other related cost and fees to implement the Project.
6. **PROJECT INSTALLATION DEADLINE.** Projects must be completed and fully operational no later than one year from the Project Approval Date.
7. **ACCESS AND INSPECTIONS OF PROJECT SITE.** Project inspections, its baseline and performance measurements, are required to be verified upon the Project's completion to determine the final incentive amount to be paid. Customer agrees to provide access to PG&E, its agents and the CPUC to perform these tasks and others such as, Project inspection of pre and post installation equipment to review the existing/baseline energy use measurements.
8. **PROJECT MATERIAL OR SCOPE CHANGES.** If the Project scope or Site conditions materially change or there occurs any non-routine events (i.e. Project site size change, use of additional heating and cooling loads, longer or shorter operating hours), during implementation or after completion impacting the Project energy saving benefit, Customer shall promptly prepare a written detailed narrative about such event(s) or modifications.
9. **CALCULATION OF THE PROJECT INCENTIVE.** Project incentives are paid based on the verified energy savings. The Project incentives, energy savings projections and installation costs on this or related to this Project Application Agreement are ESTIMATES only and may vary upon verification of the completed Project's energy savings. Incentive payments shall only be paid on Projects that exceed California code or standard practice. The applicable code or standard practice for the Projects is the code or standard practice in place when the Project measure equipment either was installed or altered as defined under Title 24. Implementer and PG&E shall validate the Project's baseline, verify the Project's actual energy savings, and determine the Project's incentive to be paid, in compliance with the Project's relevant Program Manual.
10. **CUSTOMER'S WITH SELF GENERATION CAPABILITIES.** For customers with an existing onsite cogeneration or self-generation, incentives for energy savings in these instances are incentives are limited to and can not exceed the customer cost of kw, kwh, or therms delivered to or purchased by Customers as measured by the utility meter for the previous 12 months usage, from the time of project submittal for review.
11. **INCENTIVE FUNDING.** Incentives are paid on a first-come, first-served basis until depleted and are provided as directed by the CPUC. Incentives may not exceed Project costs.
12. **CUSTOMERS WITH NON-PG&E ENERGY SUPPLY.** If non-PG&E supply, i.e. generation or deliveries from another commodity supplier, is involved, incentives are paid based only on the energy savings reflected on the electric grid or natural gas system, as solely determined by PG&E.
13. **PROJECT CERTIFICATIONS.** Customers receiving incentives for energy efficiency measures are required to submit a written certification as set forth in CA Public Utilities Code Section 399.4 b(1) and (2) which states in relevance; "prior to receiving any Project Incentive payment, the recipient of the Incentive must certify the Project is complete and complied with applicable permitting and licensing requirements, any contractor performing the Project's work was a licensed contractor". Code also requires for HVAC Project measures to submit proof the permit is closure.
14. **PROJECT COMPLETION SUBMITTAL DOCUMENTATION.** To issue an incentive, all relevant and applicable documentation must be submitted involving Project paid invoices, supplier name, address, phone, itemized listing of products, quantity, manufacturer and model number, Project Certifications, Project final engineering calculations and related documentation used to substantiate the Project's energy savings, proof of HVAC permit closure, and other documentation required in the Project's relevant Program Manual(s) and requested by PG&E.
15. **ENERGY BENEFITS AND INCENTIVE DISQUALIFICATION.** Project incentives are made in consideration of PG&E Ratepayers receiving 100 percent of the related energy savings benefit over the life of the completed Project or 5 years, whichever is less. Projects not delivering the 100 percent of its energy savings benefit, Customer shall be responsible to refund PG&E a prorated amount of the Project Incentive for the

time PG&E did not receive the Project's energy savings. The prorated will be off-set against any amounts due or be payable within 30 days of notification.

16. CPUC DISCLOSURE AND RIGHTS. These terms and conditions can be modified anytime by the CPUC. All Projects are reviewed and approved by CPUC ED staff and Project results, reports, energy usage data, or other related documentation shall be made available to the CPUC upon request. Customer will receive notice of material changes via mail, fax transmission, or email at the address provided in this Project Application Agreement.
17. TERM AND TERMINATION. This Project Application Agreement is effective upon Customer's signature and expires when PG&E receives 100 percent of the Project's energy saving, unless terminated earlier. If this Project Application Agreement is terminated due to Customer's breach of its obligations or as directed by the CPUC, Implementer and PG&E shall not be liable for any damages or claims arising from such termination.
18. SAFETY AND COMPLIANCE WITH ALL LAWS. Customer and Implementer agree all Project equipment installation and work performed must comply with all federal, state laws, safety requirements and applicable manufacturer instructions.
19. NO WARRANTY AND DISCLAIMER. PG&E MAKES NO REPRESENTATION OR WARRANTY, AND ASSUMES NO LIABILITY WITH RESPECT TO QUALITY, SAFETY PERFORMANCE, OPERATIONAL CAPABILITY, RELIABILITY OR ANY OTHER ASPECT OF ANY DESIGN, SYSTEM, OR EQUIPMENT INSTALLED RELATED TO THE PROJECT AND EXPRESSLY DISCLAIMS ANY SUCH REPRESENTATION WARRANTY OR LIABILITY, INCLUDING THE ANY WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSES.
20. NO OBLIGATION. California consumers are not obligated to purchase any full-fee service or other service not funded by this Program. This Program is funded by California utility ratepayers under the auspices of the CPUC. Los consumidores en California no están obligados a comprar servicios completos o adicionales que no estén cubiertos bajo este programa. Este programa a está financiado por los usuarios de servicios públicos en California bajo la jurisdicción de la Comisión de Servicios Públicos de California (CPUC).
21. MISREPRESENTATION. All Project information provided must be true and correct. Information determined to be fraudulent or misleading will result in Customer's Project being disqualified, and this Project Application Agreement being terminated.
22. LIMITATION OF LIABILITY. PG&E and Implementer shall not be liable for any costs due to a Project's estimated versus actual energy savings related to the Project Incentive to be paid, Project savings that did not materialize, Project cancellation or implementation cost increase for any reason. In no event shall PG&E, Implementer or Customer be liable for any special, incidental, indirect, lost profits, or consequential damages arising from or related to Customer's Project.
23. ADVERTISING AND USE OF PG&E'S NAME. Implementer and Customer agree not to use each other's name. PG&E's name or identifying characteristic of customer's Project Site in any published materials absent the written approval of such respective party.
24. ASSIGNMENT. No part of this Project Application Agreement may be assigned by Customer without Implementer's written consent, unless the assignment is for the sale of the Project Site.
25. PROJECT SITE SALE. Customer agrees to include these Project obligations under the Project Application Agreement, if still required, as part of a sale or rental agreement involving the Project Site for purposes of assigning the Project to be continued and completed accordingly.
26. NO DOUBLE DIPPING. Customer represents they have not received within the last five years and will not for five years thereafter seek an EE incentives or rebates offered by PG&E, other Program Administrators, state or local agencies for the Project measures/services under this Project Application Agreement.
27. TAX LIABILITY. Customer acknowledges that receipt of any incentive pursuant to this Project Application Agreement may result in taxable income to the Customer, even if Customer does not directly receive the incentive payment. Customer is solely responsible for payment and reporting any tax liability arising from the incentive paid and should consult with their tax advisor.
28. TOXIC MATERIALS. PG&E and Implementer shall have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure to hazardous materials of any kind related to implementing the Project, including without limitation, asbestos, PCBs, or other toxic substances.
29. GOVERNING LAW. This Application shall be construed in accordance with the laws of the State of California and exclusive jurisdiction and venue of the federal and state courts of San Francisco, California to resolve any disputes.

Customer Signature

Customer acknowledges and agrees that Customer is eligible to participate and receive any Program incentives. Customer has reviewed and agrees to be legally bound by the attached Program terms and conditions which includes, but is not limited to, not removing any existing equipment or systems and/or purchasing or installing any Project energy efficiency measures, until Customer receives a written Project Approval.

Customer Representative (print)

Signature

Date

Multi-Site Attachment:

[illegible]

NOTICE TO ADD OR DELETE CUSTOMERS PARTICIPATING IN THE CAPACITY BIDDING PROGRAM

Instructions: Aggregators and Customers use this notice to officially notify Pacific Gas and Electric Company (PG&E) of their intent to add or delete PG&E customers from the Aggregator's CBP portfolio and are required to attest to whether they have a Prohibited Resource, and if they do, whether they intend to use the resource to reduce load during a demand response (DR) event.

PG&E may verify the information on this notice with the Customer.

Aggregator Company Name:	EnergyAI Systems, Inc (AutoGrid)
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This notice adds or deletes a customer's Service Agreements from the Aggregator's CBP portfolio. PG&E will review and approve each Service Agreement to be added to determine if it meets the minimum requirements as specified in Schedule E-CBP. PG&E must approve each Service Agreement before the Service Agreement can be included in an Aggregator's portfolio. Additions to the portfolio will be effective upon PG&E's approval date. Deletions from the portfolio will be effective upon the date indicated by the Aggregator or upon the first date which the SA ID is not actively nominated, whichever occurs first.

By signing this notice, Aggregator and Customer understand that the Aggregator has the authority to act on behalf of the Customer in connection with the CBP for the Customer's Service Agreements shown below. Such authority is subject to the applicable terms and conditions of Schedule E-CBP and the Agreement For Aggregators Participating In The Capacity Bidding Program (Form 79-1076).

Customer designates the above-named Aggregator to act on its behalf as its Aggregator pursuant to Schedule E-CBP for all purposes, including, but not limited to, the receipt of payments, the payment of penalties, if any, and the receipt of all notices sent by PG&E under the E-CBP program.

Customer understands that PG&E will provide its electric usage and electric meter data for the Service Agreements to Aggregator so Aggregator can determine the payment payable to and penalties chargeable to Customer under Schedule E-CBP. Customer also agrees to allow personnel from the California Energy Commission (CEC), PG&E, and their contracting agents, reasonable access to conduct a site visit for measurement and evaluation, access to the Customer's interval meter data, and agree to complete any surveys needed to enhance this program.

Customer acknowledges that Aggregator is not PG&E's agent for any purpose. PG&E shall not be liable to the Customer for any damages resulting from any acts, omissions, or representations made by Aggregator in connection with Aggregator's solicitation of Customer or with the Aggregator's performance any of its functions in the CBP. PG&E shall not be liable to Customer for any damages caused to the Customer by any failure by Aggregator to comply with PG&E's tariffs or for any damages caused by Aggregator's failure to perform any commitment to the Customer.

This agreement at all times shall be subject to such modifications as the California Public Utilities Commission may direct from time to time in the exercise of its jurisdiction

Customer Name:		Aggregator Name:	
Title:		Title	
Signature:		Signature:	
Date:		Date:	

† Information collected on this form is used in accordance with PG&E's Privacy Policy.
The Privacy Policy is available at pge.com/privacy.

NOTICE TO ADD OR DELETE CUSTOMERS PARTICIPATING IN THE CAPACITY BIDDING PROGRAM

Notice by Aggregator to Add/Delete Customers

(Please Print or Type Clearly)

Aggregator Name: EnergyAI Systems, Inc (AutoGrid)

	Add/ Delete	Customer Site Name	PG&E Service Agreement Number	Electric Meter Number	Service Address and City
1.	Add	Corp Yard Building	8696939152	1009508163	501 Citrus Ave
2.	Add	Corp Yard Parks Building	5782978051	1009504660	798 Niantic Ave
3.	Add	Corp Yard Fleet Division	5782978051	1009504660	794 Niantic Ave
4.	Add	Lawson Hall	2902285290	1004452987	125 Accacia St, Daly City
5.	Add	(2) Bayshore Comm Centr	0580551821	1010434393	450 Martin St, Daly City
6.	Add	271 Building	7922408710	1010126833	271 92nd St, Daly City
7.	Add	Lincoln Rec Center	9390092796	1004461067	901 Brunswick St, Daly City
8.	Add	Westlake Gym	9390092419	1004460009	145 Lake Merced Blvd, Daly City
9.	Add	Larcombe Clubhouse	4596351414	1008818986	99 Lake Merced Blvd, Daly City
10.	Add	Art Center	3119050661	1005446005	200 Northgate Ave, Daly City
11.	Add	Westlake Library	7900877420	1009480164	275 Southgate Ave, Daly City
12.	Add	City Hall	8694971436	1010267240	333 90th St, Daly City
13.	Add	Imagination Station	7963280110	1005828275	280 92nd St, Daly City
14.					
15.					
16.					
17.					
18.					
19.					
20.					

NOTICE TO ADD OR DELETE CUSTOMERS PARTICIPATING IN THE CAPACITY BIDDING PROGRAM

Prohibited Resources Attestation

Customers enrolling in Schedule E-CBP are required to attest to whether or not they have a Prohibited Resource, and if they do, whether or not they intend to use the resource to reduce load during a Demand Response (DR) event.

The following list of distributed energy technologies are prohibited in providing load reduction during DR events: Technologies using diesel, natural gas, gasoline, propane, or liquefied petroleum gas, in topping Combined Heat and Power (CHP) or non-CHP configuration (“Prohibited Resources”). The following resources are exempt from the prohibition: pressure reduction turbines, waste-heat-to-power bottoming cycle CHP, as well as energy storage resources not coupled with fossil-fueled generation.

Customers must select one of the following options and agree to the Terms and Conditions to be able to enroll into the Capacity Bidding Program by completing the options on page 4 of this form:

- I do not have a Prohibited Resource on-site.
- I do have a Prohibited Resource on-site and I will not use the resource to reduce load during any Demand Response Event.
- I do have a Prohibited Resource on-site and I may have to run the resource(s) during Demand Response events for safety reasons, health reasons, or operational reasons. My Prohibited Resource(s) has (have) a total nameplate capacity of kW. I understand that this value will be used as the Default Adjustment Value (DAV) to adjust the Demand Response incentives / charge for my account.

If a customer attests to having a Prohibited Resource and plans to use it for safety, health, or operational reasons to reduce load during a Demand Response event, then the customer’s aggregator will be responsible for collecting and providing the Default Adjustment Value (DAV) based on the nameplate capacity of the resource. If the customer has multiple prohibited resources for the same service agreement, then the DAV will be the sum of the nameplate capacity values from all prohibited resources on the same site that are used to reduce load during a Demand Response event. Customers participating in Schedule E-CBP will be allowed to adjust their DAV at any time, under certain conditions, namely that: (a) the customer’s change in DAV results from a change in the operational status of a prohibited resource associated with the customer’s service agreement; and (b) that the PG&E can verify this and approves. The DAV will be used to adjust the demand response incentives/charges.

Customers in Schedule E-CBP who do not complete the attestation and return it to PG&E, will not be eligible to participate in the program until they do so. A customer that is found in violation of the prohibited resources requirements will be removed from the program by their aggregator if they are enrolled via a third party, and certain violations may cause the customer to be ineligible for all demand response programs subject to the prohibited resource requirement in Decision 16-09-056.

Customer compliance may be subject to verification by a Verification Administrator (which may be either PG&E or a third-party).

NOTICE TO ADD OR DELETE CUSTOMERS PARTICIPATING IN THE CAPACITY BIDDING PROGRAM

Prohibited Resource Attestation (Please Print or Type Clearly)

Aggregator Name: EnergyAI Systems, Inc (AutoGrid)

	PG&E Service Agreement Number	I do not have a Prohibited Resource on-site.	I do have Prohibited Resources on-site.		Number of Prohibited Resources (If applicable)	Total Nameplate Capacity of all Prohibited Resources [capacity kW] (If applicable)	Default Adjustment Value (*) [capacity kW] (If applicable)
			I will not use them during any Demand Response Event.	I may have to run them during Demand Response Events.			
1.	8696939152	☐	☐	☐			
2.	5345611566	☐	☐	☐			
3.	2902285290	☐	☐	☐			
4.	0580551821	☐	☐	☐			
5.	7922408710	☐	☐	☐			
6.	9390092796	☐	☐	☐			
7.	9390092419	☐	☐	☐			
8.	4596351414	☐	☐	☐			
9.	3119050661	☐	☐	☐			
10.	7900877420	☐	☐	☐			
11.	8694971436	☐	☐	☐			
12.	7963280110	☐	☐	☐			
13.		☐	☐	☐			
14.		☐	☐	☐			
15.		☐	☐	☐			
16.		☐	☐	☐			
17.		☐	☐	☐			
18.		☐	☐	☐			
19.		☐	☐	☐			
20.		☐	☐	☐			

(*) Only if the prohibited resource(s) will be used for operational, health, and safety purposes during DR events. The total Default Adjustment Value (DAV) of the resource(s) will be subtracted from the Potential Load Reduction or Nominated Capacity. The DAV of all prohibited resources should equal the Total Nameplate Capacity.

CHP SERIES FULLY INTEGRATED HEAT PUMP WATER HEATER

The CHP-120 heat pump water heater is an integrated system designed specifically for the commercial market.

FEATURES

ENERGY SAVING AND ENVIRONMENTALLY FRIENDLY

- Heat pump transfers heat from surrounding area into the tank
- Industry leading 4.2 COP
- Multiple operating modes maximizes efficiency while meeting specific hot water needs
- Large capacity tank enables heat pump to operate more frequently than electric elements, saving money for the end user
- Meets the standby loss requirements of U.S. Department of Energy and the current edition of ASHRAE 118.1
- Environmentally friendly R-134a refrigerant
- ENERGY STAR® Qualified

COMMERCIAL PERFORMANCE

- First hour delivery of 150 GPH
- Rated heat pump power of 3.15 HP (240Vac) or 3.05 (208Vac)
- Electric heating element capacity of 12 kW (240Vac) or 9 kW (208Vac)
- Max water temperature of 150°F in efficiency/Hybrid modes and 180°F in electric mode
- Operating ambient range of 40-110° F
- Low operating sound measured at 59 dB (A)
- Dual evaporator fans maximize performance and provide room cooling
- 3/4" NPT water inlet and outlet

EASE OF OPERATION

- Integrated design and pre-charged refrigeration system makes for quick and easy install
- Large touch screen LCD display allows for mode selection, provides run information and includes troubleshooting alerts and detail
- Choose from three operating modes: Efficiency, Hybrid or Electric

DEPENDABLE AND LONG LASTING DESIGN

- A. O. Smith-developed glass coated tank
- Tank rated at 160 PSI working pressure
- Commercial grade anode protects the tank and extends the service life
- Proven heat pump technology
- Electric elements have incoloy sheathing and provide excellent protection from oxidation and scaling

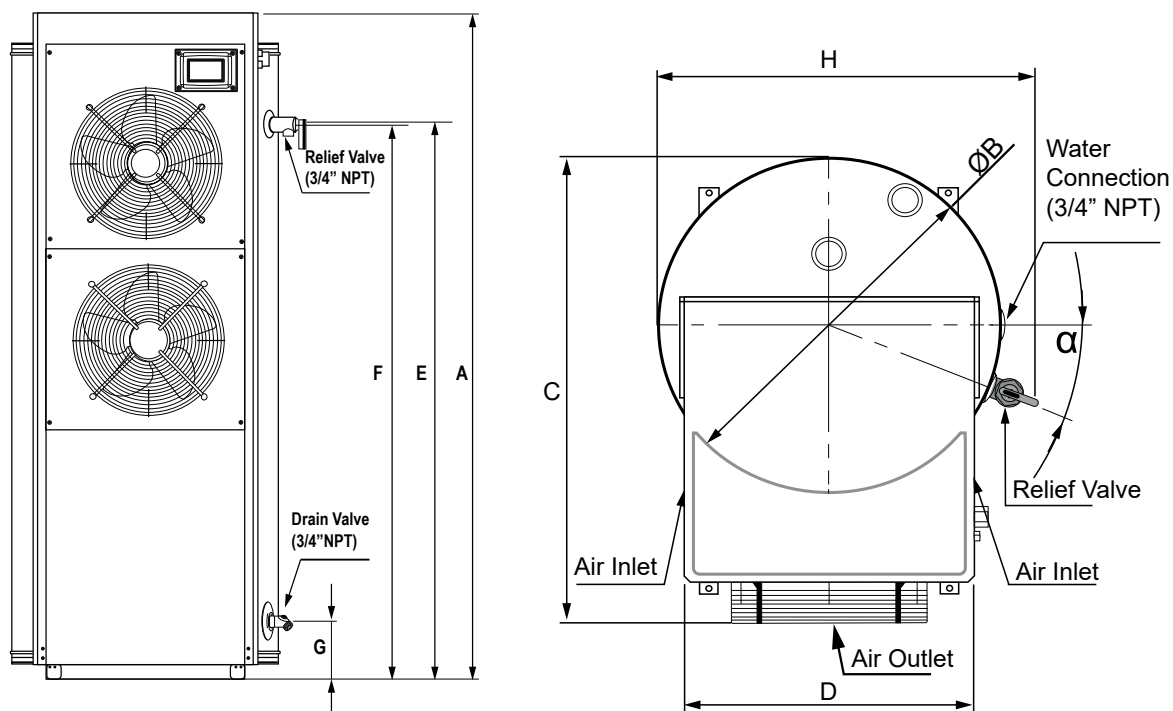
THREE YEAR LIMITED TANK WARRANTY

- Backed by 3-year tank and 1-year parts/compressor limited warranties
- For complete warranty information, consult written warranty or go to hotwater.com



MODEL CAHP 120





ROUGH-IN DIMENSIONS

Physical Dimensions								
Total Height (A)	Tank Diameter (B)	Maximum Depth (C)	Service Panel Width (D)	Relief Valve Height (E)	Water Outlet Height (F)	Water Inlet Height (G)	Relief Valve Angle α (°)	Maximum Width (H)
69 11/16	28 1/32	39 11/64	23 5/8	58 7/64	57 51/64	6 1/32	22	30 29/32

MODEL SPECIFICATIONS

Model Number	Nominal Capacity	COP	Number of Elements	Total Element Wattage (both elements at 240V)	First Hour Delivery in Hybrid Mode (Gallons)	Recovery in GPH at 100° Temperature Rise in Hybrid Mode	Depends on mode of operation per chart below:	Approx. Shipping Weight (lbs)
CAHP 120	119	4.2	2	12,000	150	90	Efficiency = 41 Hybrid = 90 Electric = 50	620



COMMERCIAL

HEAT PUMP WATER HEATERS

RECOVERY CAPACITIES

Recovery Rate In Gallons Per Hour															
Mode of Operation	Input		Temperature Rise °F												
	BTU/ Hour	kW	°F	30°F	40°F	50°F	60°F	70°F	80°F	90°F	100°F	110°F	120°F	130°F	140°F
			°C	17°C	22°C	28°C	33°C	39°C	45°C	50°C	56°C	61°C	67°C	72°C	78°C
Efficiency	33,678	10	GPH	136	102	82	68	58	51	45	41	37	34	31	29
			LPH	515	386	309	258	221	193	172	155	140	129	119	110
Hybrid	74,624	22	GPH	302	226	181	151	129	113	101	90	82	75	70	65
			LPH	1141	856	685	571	489	428	380	342	311	285	263	245
Electric	40,946	12	GPH	165	124	99	83	71	62	55	50	45	41	38	35
			LPH	626	470	376	313	268	235	209	188	171	157	145	134

Technical Characteristics	
Model Type	Integrated Heat Pump Water Heater
COP	4.2
HP Rated Input Power	3.15 HP (2.35 kW)
HP Rated Heating Output Capacity	11.13 kW
Power Specification	208/240Vac ~ 60Hz 1Ph
Maximum Operation Current	67 A
Refrigerant	R134a
Refrigerant Charge Quantity	3.3 Lbs (1.5 Kg)
Electrical Heating Capacity	12.0 kW @ 240Vac and 9.0 kW @ 208Vac
Measured Tank Capacity	111.76 Gal (423 L)
Operation Modes	Efficiency, Hybrid, Electric
Max. Water Temperature	Efficiency/Hybrid
	150°F (66°C)
Max. Water Temperature	Electric
	180°F (82°C)
Operating Ambient Temperature	40 - 110°F (4.4 - 43.3°C)
Unit Operation Noise	59 dB (A)
Approx. Heater Weight	498 Lbs (226 Kg)
Approx. Shipping Weight	620 Lbs (281 Kg)



COMMERCIAL

HEAT PUMP WATER HEATERS

Installation Key Considerations	
Service clearances	A service clearance of 24 inches should be maintained from serviceable parts such as the T&P valve, control system components, drain valve, and anode.
Ambient air temperature	In Efficiency Mode the ambient air temperature must be above 45°F and below 110°F
Room size requirement	Recommended to have a minimum installation space of approximately 3,200 cubic feet. Installation spaces less than the recommended could result in reduced water heater efficiency and performance. If the water heater is installed in a confined space with less than 3,200 cubic feet, provisions should be made to ensure sufficient airflow, such as installing louvered grills or fully louvered doors to ensure the most efficient operation of the water heater. Failure to do so could result in reduced heater efficiency and performance.
Amperage/Overcurrent protection	This water heater requires a 208 or 240 VAC single phase power supply. 208V requires 80 amp power supply at 60 Hz; 240V requires 90 amp power supply at 60 Hz.
Condensate draining	This water heater produces condensate and must be properly drained.
Ducting	There is not an optional ducting kit. Discharge air from the front of the water heater must be into a suitable room.
Indoor/Outdoor	This water heater is approved for indoor use only.
This is a partial list. Please reference the Installation Manual for detailed installation considerations.	

SUGGESTED SPECIFICATION

The heater(s) shall be Commercial Heat Pump Model Number CAHP 120 as manufactured by A. O. Smith Water Products Company or equivalent. Heater(s) shall be rated at 12 kW @ 240V or 9 kW @ 208V, single phase, 60 cycle AC as listed by Underwriters' Laboratories. All models meet National Sanitation Foundation NSF-5 requirements. Water heater shall have LCD display with built-in diagnostic and troubleshooting information. Tank(s) shall be 119 gallon capacity with 160 psi working pressure and equipped with a commercial grade anode. All internal surfaces of the heater(s) exposed to water shall be glass-lined with an alkaline borosilicate composition that has been fused to steel by firing at a temperature range of 1400°F to 1600°F. Internal power circuit fusing shall be provided. The heat pump water heater shall be capable of operating in Efficiency, Hybrid or Electric only modes. 3/4" NPT inlet and outlet water connections shall be provided. The water heater tank shall have a three year limited warranty; the compressor, refrigeration components and all other parts shall have a one year limited warranty. Fully illustrated instruction manual to be included. Meets or exceeds the efficiency and standby loss requirements of the U.S. Department of Energy and current edition of ASHRAE 118.1.

For technical information, call 800-527-1953. A. O. Smith Corporation reserves the right to make product changes or improvements without prior notice.



Professional *Ultra*™ Hybrid Electric with LeakGuard™ is the most efficient water heater available

Efficiency

- Up to 4.0 UEF reduces operating cost
- ENERGY STAR® rated

Performance

- Delivers hot water faster than most standard electric water heaters
- Ambient operating range: 37-145° F is widest in class, offering more days of HP operation annually; designed to meet Northern Climate Spec (Tier 4)

Easy Installation

- Easy access side connections
- Quick access to electrical junction box
- Easily replaces a standard electric water heater

Integration

- LED Screen with built-in water sensor alert with audible alarm¹
- Integrated EcoNet® WiFi-connected² technology and free mobile app gives users control over water heater, allowing for customizable temperature, vacation settings, energy savings and system monitoring at home or away. Visit Ruud.com/hybridsolutions



- Integrated leak detection and prevention system with factory installed auto water shut-off valve limits leaks to no more than 20 ounces of water^{1, 3}
- LeakSense™ Built-in Leak Detection System detects any leak large or small, internal or external^{1, 4}

Operation Modes

- Energy Saver
- Heat Pump
- High Demand
- Electric
- Vacation/Away: 2-28 days (or placed on hold indefinitely)

Plus...

- Premium grade anode rod with resistor extends the life of the tank
- 3/4" NPT water inlet and outlet; 3/4" condensate drain connections
- Incoloy stainless steel resistor elements
- Dry-fire protection
- Easy access, top mounted washable air filter
- 2" Non-CFC foam insulation
- Enhanced flow brass drain valve
- Temperature and pressure relief valve installed
- Design certified to NSF/ANSI 372 (Lead Content)

Warranty

- 10-Year limited tank and parts warranty
See Residential Warranty Certificate for complete information

Units meet or exceed ANSI requirements and have been tested according to D.O.E. procedures. Units meet or exceed the energy efficiency requirements of NAECA, ASHRAE standard 90, ICC Code and all state energy efficiency performance criteria.



Professional *Ultra* Hybrid

40, 50, 65 and 80-Gallon Capacities
208-240 Volt / 1 PH Electric



LEED Points = 3

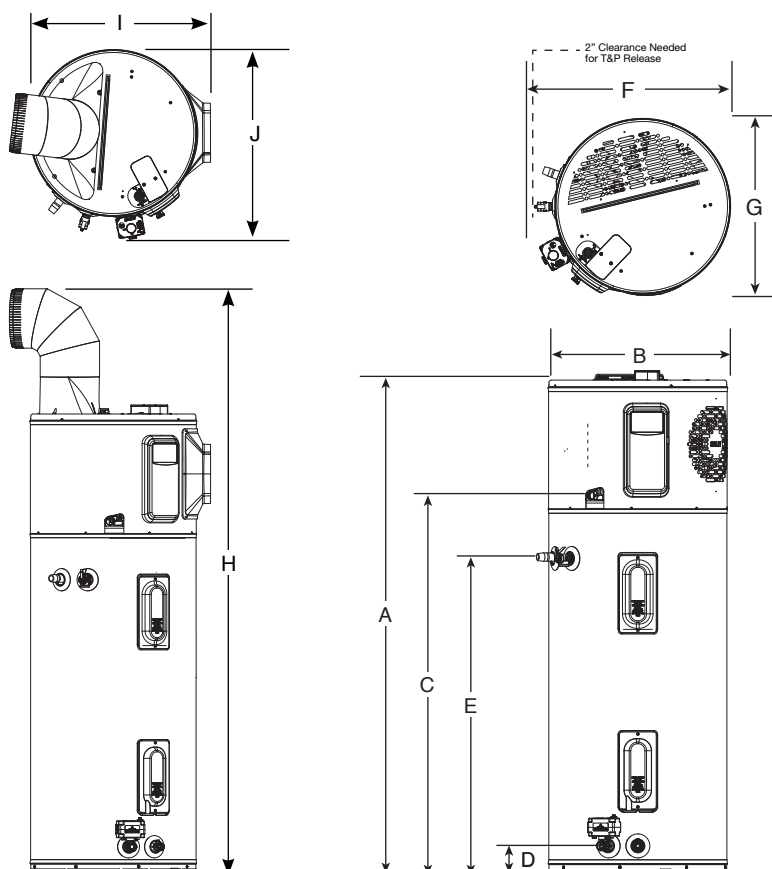
¹Available with select models. ²WiFi broadband internet connection required. ³Source: Ruud Leak-Sensing Data; testing under a vacuum lock using 50-gallon tank, no expansion tank, average tank pressure of 40 psi, assuming no additional faucets are opened. ⁴Water leaks from the heater only, as tested across scenarios including a minimum of 5.5mL/hr volume leak rate, using most common installation scenarios.

See specifications chart on next page.

Professional *Ultra*™ Hybrid Specifications

DESCRIPTION					ENERGY INFO		FEATURES					TANK DIMENSIONS (SEE SPACE REQUIREMENTS IN DIAGRAMS BELOW)			
NOMINAL GALLON CAPACITY	RATED GALLON CAPACITY	MODEL NUMBER	MODEL VARIANT	ELECTRIC BREAKER SIZE	UNIFORM ENERGY FACTOR (UEF)	EST. YEARLY ENERGY COST	ELEMENT WATTAGE	COMPRESSOR BTU/H	SOUND LEVEL (dBA)	UEF FIRST HR. RATING G.P.H.	RECOVERY IN G.P.H. 90° F RISE	HEIGHT A	DIAM. B	UNIT WT. (LBS)	APPROX. SHIP WT. (LBS.)
30 Amp with LeakGuard															
40	36	PROUH40 T2 RU375-SO	700656	30	3.75	\$104	4,500	4200	49	60	26	62-5/16"	20-1/4"	157	174
50	45	PROUH50 T2 RU375-SO	700647	30	3.75	\$104	4,500	4200	49	67	27	61-3/4"	22-1/4"	178	218
65	59	PROUH65 T2 RU375-SO	700648	30	3.85	\$155	4,500	4200	49	75	27	64-3/16"	24-1/4"	225	262
80	72	PROUH80 T2 RU375-SO	700655	30	4.00	\$149	4,500	4200	49	87	27	74-3/16"	24-1/4"	244	281
30 Amp without LeakGuard															
40	36	PROUH40 T2 RU375-30	700493	30	3.75	\$104	4,500	4200	49	60	27	62-5/16"	20-1/4"	157	174
50	45	PROUH50 T2 RU375-30	700471	30	3.75	\$104	4,500	4200	49	67	27	61-3/4"	22-1/4"	178	218
65	59	PROUH65 T2 RU375-30	700472	30	3.85	\$155	4,500	4200	49	75	27	64-3/16"	24-1/4"	225	262
80	72	PROUH80 T2 RU375-30	700492	30	4.00	\$149	4,500	4200	49	87	27	74-3/16"	24-1/4"	244	281
15 Amp without LeakGuard															
40	36	PROUH40 T2 RU375-15	700487	15	3.45	\$78	2,250	4200	49	46	16	62-5/16"	20-1/4"	157	174
50	45	PROUH50 T2 RU375-15	700479	15	3.75	\$104	2,250	4200	49	54	16	61-3/4"	22-1/4"	178	218
65	59	PROUH65 T2 RU375-15	700485	15	3.55	\$110	2,250	4200	49	54	16	64-3/16"	24-1/4"	225	262
80	72	PROUH80 T2 RU375-15	700486	15	3.70	\$105	2,250	4200	49	67	16	74-3/16"	24-1/4"	244	281

Estimated energy cost based on a national average electricity cost of \$0.12 /kWh. Uniform Energy Factor and rated gallon capacity based on Department of Energy (DOE) requirements. All units have integrated WiFi control board.

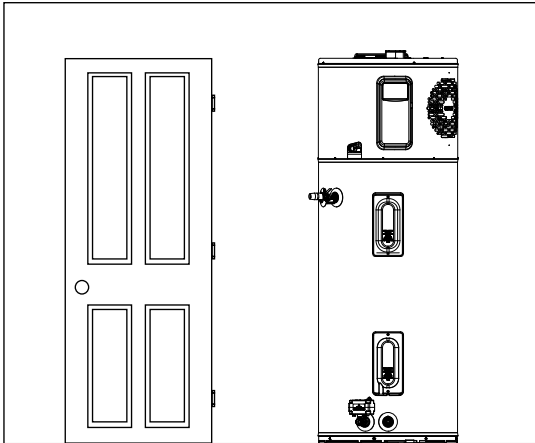


DESCRIPTION		DIMENSIONS (SHOWN IN INCHES)									
NOMINAL GALLON CAPACITY	MODEL NUMBER	A	B	C	D	E	F	G	H	I	J
40	PROUH40	62-5/16	20-1/4	47	3-5/8	39-5/8	23-3/8	20-1/2	78-7/8	22-3/8	23-1/4
50	PROUH50	61-3/4	22-1/4	47	3-5/8	39-5/8	25-3/8	22-1/2	78-5/8	24-3/8	25-9/16
65	PROUH65	64-3/16	24-1/4	49	3-7/8	42-3/8	27-1/2	24-5/8	81-1/8	26-1/2	27-3/8
80	PROUH80	74-3/16	24-1/4	59	3-7/8	52-3/8	27-1/2	24-5/8	91	26-1/2	27-3/8

Hybrid Water Heater Installation Guidelines to Provide Optimal Efficiency

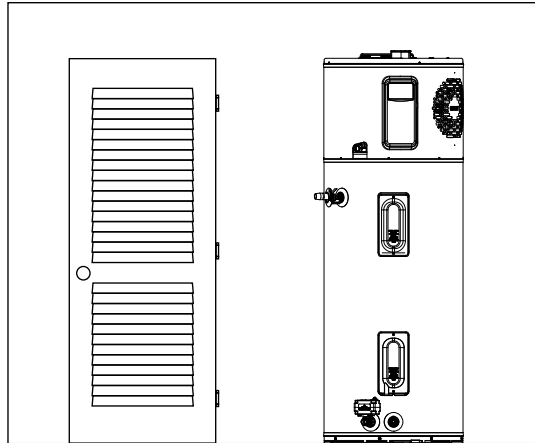
Heater: Not Ducted

Room size: Larger than 700 ft³ (e.g. 7' x 10' x 10').
Requirements: No additional ventilation needed.



Heater: Not Ducted

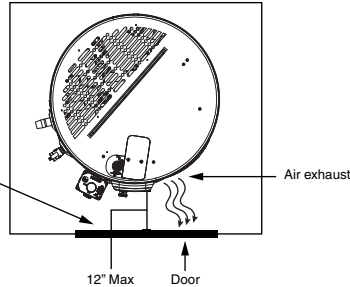
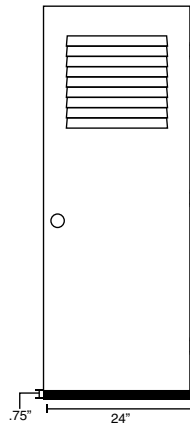
Room size: Smaller than 700 ft³ (e.g. 7' x 10' x 10').
Requirements: Full louvered door OR two louvers top and bottom. See below.



Heater: Not ducted

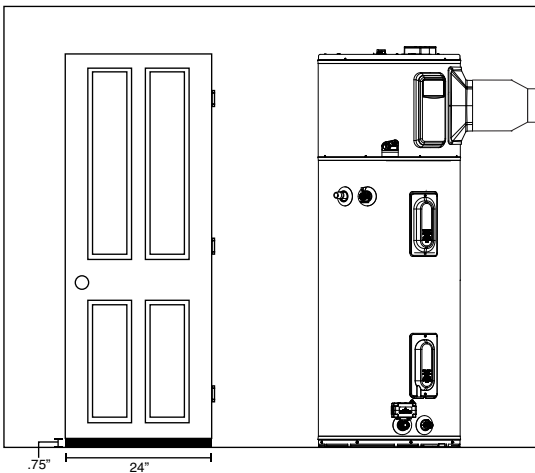
Room: Small Closet

Requirements: * Air gap under door equal to 18 in² (0.75" clearance).
* Louver must be located the same height on door as the air exhaust on heater.
* Heater air exhaust must be positioned towards louver within one foot of door.



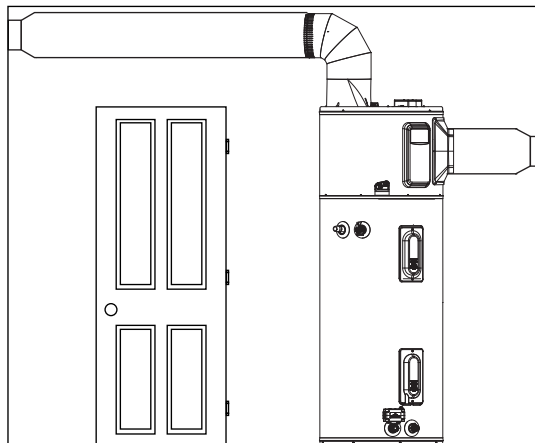
Heater: Ducted with inlet OR outlet duct

Room size: Any size room
Requirements: Air gap under door equal to 18 in² (0.75" clearance)



Heater: Ducted with inlet AND outlet duct

Room size: Any size room
Requirements: No additional ventilation needed.

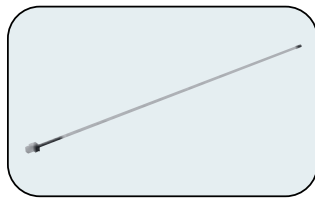


Hybrid Water Heaters



Hybrid Accessories List

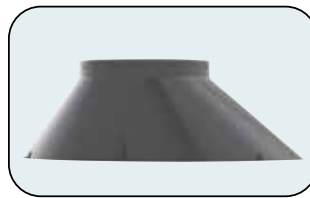
PART NUMBER	DESCRIPTION	USE FOR
AP19134	Leak Sensor	Automatic detection of internal and external leaks
AP20180	Shutoff Valve	Automatic shut off of water supply to unit
AP21365	Inlet Duct Adapter	Allows for ducting to be connected on the top inlet
AP17829	Outlet Duct Adapter	Allows for ducting to be connected to the unit
SP20882	Earthquake Isolation Kit	Installations in seismic regions
SP20883	Vibration Isolation Kit	Installation on non-concrete floors
SP20884	8" Diameter UL Certified Termination Kit	Termination to the outside or to the attic with 8" diameter
SP20885	7" Diameter UL Certified Termination Kit	Termination to the outside or to the attic with 7" diameter
SP20886	6" Diameter UL Certified Termination Kit	Termination to the outside or to the attic with 6" diameter
SP20887	5" Diameter UL Certified Termination Kit	Termination to the outside or to the attic with 5" diameter
SP20888	8" Rheem Approved Damper Kit	Exhaust only to the outside ducting configuration (no inlet duct)
SP20889	25' Flexible 8" Diameter Duct Kit	For up to 25' of ducting
SP20890	Rigid Elbow Duct Kit	Installation in tight places where space needs to be minimized
UPGRADE KIT		
SP21111	Leak Sensor & Shutoff Valve Kit	Upgrade 15 and 30 Amp models to protect your customers home from water damage with leak detection and auto shutoff valve



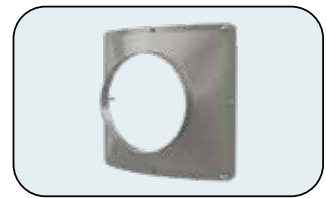
AP19134



AP20180



AP21365



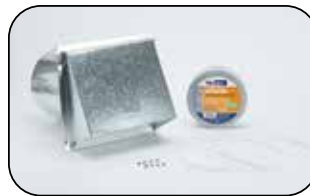
AP17829



SP20882



SP20883



SP20884



SP20885



SP20886



SP20887



SP20888

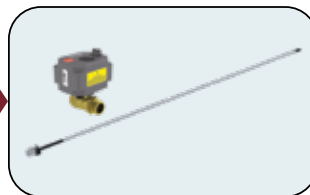


SP20889



SP20890

UPGRADE KIT (for models without Leakguard only) – Add leak detector and shutoff valve to protect from water damage



SP21111

In keeping with its policy of continuous progress and product improvement, Ruud reserves the right to make changes without notice.



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Accepting and Appropriating a \$5,500 Grant from California Humanities

Recommended Action

It is recommended the City Council accept a Library Innovation Lab Grant of \$5,500 from California Humanities

Background/Discussion

California Humanities' Library Innovation Lab (LIL) program supports the design and delivery of responsive and relevant public humanities programming in California's public libraries. The Library was awarded a \$5,500 grant for developing new public humanities programming for engaging immigrant communities.

This fall, the Library will host *Taste of the Top of the Hill*, a community culinary gathering. *Taste of the Top of the Hill* will bring together Daly City's diverse restaurants for tasting events at the John Daly Library that illuminate the immigrant experience through food. The in-library food tours will invite participants to browse the restaurants' tables, taste the food and learn how these foods reflect the diversity of Daly City's immigrant communities. These foods will serve as a bridge to and between cultures in our community.

The Library Innovation Lab was made possible with support from the National Endowment for the Humanities, California Humanities, and the State of California through the California State Library.

Fiscal Impact

The \$5,500 grant revenue was not anticipated in the current Fiscal Year budget. These grant funds were received and will be expended in Fiscal Year 2023-24.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Chela Anderson
Library Services Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Accepting and Appropriating payment from the Peninsula Library System for eBook Purchasing Chair

Recommended Action

It is recommended the City Council accept and appropriate a payment of \$39,000 from the Peninsula Library System to fund a part-time eBook purchasing chair for the Peninsula Library System.

Background/Discussion

The Peninsula Library System (PLS) is funding a part-time eBook Purchasing Chair to perform the administrative tasks required to manage the consortium's shared collection. Responsibility for staffing this position is rotated amongst the member libraries for two-year stints; Daly City will provide the Chair for fiscal year 2023-24 and 2024-25.

To off-set the burden on the member library staffing this position, \$39,000 is allocated annually from the OverDrive budget. The Library will bill back actual staffing costs against the allocation and will reimburse any unspent funds at the end of the fiscal year to be reallocated to the next OverDrive budget.

Fiscal Impact

Accepting and appropriating this \$39,000 payment was not anticipated in the current Fiscal Year budget. These funds were received and will be expended in Fiscal Year 2023-24.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Chela Anderson
Library Services Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Accepting and Appropriating a \$3,481 Zip Books Grant

Recommended Action

It is recommended the City Council accept and appropriate a \$3,481 Zip Books Grant from the State of California.

Background/Discussion

The Zip Books program provides library users with speedy access to books that are not available at our libraries. A patron simply requests the item, the library purchases it from Amazon, and the book is shipped directly to the patron's home. When finished, the patron returns it to the library, and the library adds it to the collection. Because Zip Books is a user-driven program, the library collection becomes more closely matched to the needs of the local community.

Eligible items include books and audiobooks not currently available in the library catalog that fit the Library's Materials Selection Policy. Patrons can borrow up to two items at a time through this program. To place a request, patrons can fill out the online form at www.dalycity.org/zipbooks or speak with a staff person at their library.

This project is supported in whole or in part by funding provided by the State of California, administered by the California State Library.

Fiscal Impact

The \$3,481 grant revenue was not anticipated in the current Fiscal Year budget. These grant funds were received and will be expended in Fiscal Year 2023-24.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Chela Anderson
Library Services Manager



City Council Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Notice of Completion for the Central Corridor Bicycle and Pedestrian Safety Improvements Project

Recommended Action

Staff recommends that the City Council authorize the filing of the Notice of Completion and accept the improvements completed for the Central Corridor Bicycle and Pedestrian Safety Improvements project.

Background

In May 2015, the City Council authorized staff to submit an application for the Active Transportation Program (ATP) Cycle 2 grant funds for the Central Corridor Bicycle and Pedestrian Safety Improvements project. The City's application requested \$2,019,000 in grant funds, with a proposed \$103,000 local match. Public Works staff also leveraged \$154,000 in Transportation Development Act (TDA) Article 3 grant funds previously awarded by the City/County Association of Governments of San Mateo County (C/CAG) for bicycle and pedestrian improvements along the Eastmoor Avenue portion of the Central Corridor Bicycle and Pedestrian Improvements project limits.

The City was selected for grant funding from the statewide competitive program for the full request amount of \$2,019,000.

In April 2016, the City Council accepted and appropriated the ATP Cycle 2 grant fund in the amount of \$2,019,000 and authorized the City Manager to execute the Funding Agreement for the grant from Caltrans for the Central Corridor Bicycle and Pedestrian Improvement project. City Council also authorized the appropriation of \$103,000 in AB1600 transportation funds to cover the City's required local match.

In April 2017, the City received Caltrans approval to expend \$300,000 for the Design phase of the project. In June 2020, the City received Caltrans approval to expend \$1,719,000 for the Construction phase of project.

The Central Corridor Bicycle and Pedestrian Improvements project included both bicycle and pedestrian improvements, sidewalk gap closure and the project captured the few remaining improvements identified in the City's 2013 Bicycle and Pedestrian Master Plan. The scope of work included the following:

1) East-West Cross-Town Ped and Bicycle Route

The existing East-West cross-town bicycle route gap along Westmoor-San Pedro-East Market-Guadalupe Canyon Parkway from Baldwin Ave. to the eastern City limit was completed with the construction of Class 2 bicycle lanes on Eastmoor and Westmoor, and Class 3 bicycle routes on San Pedro, East Market, and Guadalupe Canyon Parkway. Pedestrian access was improved with the addition of 38 new ADA-compliant curb ramps, 3 new pedestrian bulb-outs, and 2 speed feedback signs.

2) North-South Cross-Town Ped and Bicycle Route

Class 3 bicycle routes were added along Junipero Serra Boulevard, from John Daly Boulevard to the southern City limit, creating a bicycle connection with the existing bicycle route along Junipero Serra Boulevard in the Town of Colma. Pedestrian access was improved with the

addition of 18 new ADA-compliant curb ramps and other intersection improvements detailed in numbers 4, 5, and 6 below.

3) Mission Street Sidewalk Gap Closure

Sidewalk was installed along Mission Street (west side) between San Pedro Road and A Street, to close an existing sidewalk gap, and to improve pedestrian access to the Colma BART Station. Of the proposed 1,050 linear feet of new ADA-compliant sidewalk, approximately 370 linear feet is located within Unincorporated San Mateo County.

4) Pedestrian Improvements at Junipero Serra Boulevard and John Daly Boulevard

Pedestrian improvements included a new pedestrian bulb-out and ramp widening to accommodate large numbers of pedestrians waiting to cross Junipero Serra Boulevard during peak commute hours. Relocation of the pedestrian push buttons, poles, and fencing was implemented to improve pedestrian visibility and facilitate use by mobility-impaired users.

5) Pedestrian Improvements at Junipero Serra Boulevard and Washington Street

Pedestrian improvements included a new pedestrian crossing across Washington Street, ADA-compliant curb ramps, ADA-compliant pedestrian pushbuttons and countdown signals.

6) Pedestrian Improvements at Junipero Serra Boulevard/San Pedro Road-Eastmoor Avenue

Pedestrian crossing enhancements were provided at this intersection to increase pedestrian visibility. The scope of work included replacement of tall vegetation with low vegetation on the southeast corner.

On November 23, 2020, the City Council authorized the award of a construction contract to Golden Bay Construction, Inc. of Hayward, California, in the amount of \$2,117,549.25 to complete the Base Bid, Add Alternate 1, Add Alternate 2 and Add Alternate 3 of the Central Corridor Bicycle and Pedestrian Safety Improvements project.

Discussion

Golden Bay Construction, Inc. has completed all improvements required by the construction contract documents for a total amount of \$2,241,740.87, including change orders in the amount of \$124,191.62. The total dollar value of the change orders is 5.9% of the original contract award of \$2,117,549.25. The change orders were issued for construction method alteration at the intersections of Eastmoor Avenue/Mirada Drive, Eastmoor Avenue/Santa Paula Drive and Westmoor Avenue/Baldwin Avenue due to utility conflicts, adjustment of utility box on Mission Street, installation of truncated domes in the median on Junipero Serra Boulevard/John Daly Boulevard, and differences between estimated bid quantities and actual quantities.

Fiscal Impact

The construction contract was completed in the total amount of \$2,241,740.87 with funds available in the FY 2020-2021 Capital Improvement Project (CIP) account 17-312-638, the Central Corridor Bicycle and Pedestrian Safety Improvements project.

**Notice of Completion for the Central Corridor
Bicycle and Pedestrian Safety Improvements Project
Meeting Date: September 11, 2023
Page 3 of 3**

Summary/Conclusion

The contractor's work is now complete and acceptable for City maintenance. Staff recommends that the City Council authorize the filing of the Notice of Completion and accept the improvements completed for the Central Corridor Bicycle and Pedestrian Safety Improvements project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Acting City Engineer



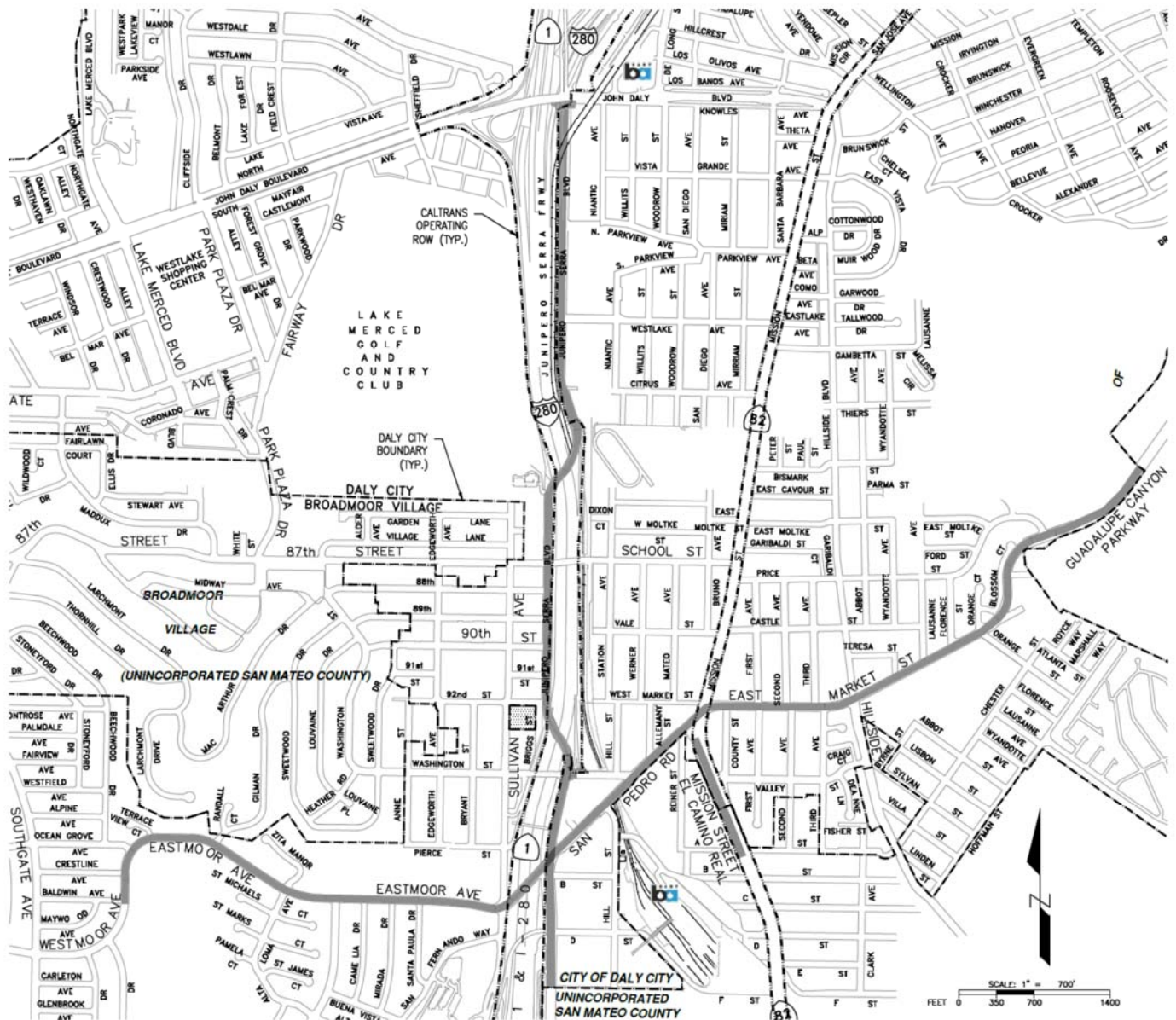
Richard Chiu Jr.
Director of Public Works

Attachments:

1. Project Location Map
2. Resolution
3. Notice of Completion

CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

PROJECT PLANS FOR CONSTRUCTION OF
**CENTRAL CORRIDOR BICYCLE AND PEDESTRIAN
SAFETY IMPROVEMENTS**
FEDERAL PROJECT NO. ATPL-5196(040)



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY ACCEPTING
COMPLETION OF CERTAIN PROJECT IN THE
DEPARTMENT OF PUBLIC WORKS

(Central Corridor Bicycle and Pedestrian Safety Improvements Project)

A. The Project Manager has advised that the project set forth hereinafter has been completed in accordance with the terms of the contract with the City of Daly City and Golden Bay Construction, Inc., a CA Corporation.

B. The City Council of the City of Daly City desires to acknowledge the completion of such project so that notice of completion may be given.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that pursuant to the above, the City of Daly City does hereby accept as complete the following described project:

**CENTRAL CORRIDOR BICYCLE AND PEDESTRIAN
SAFETY IMPROVEMENTS PROJECT**

BE IT FURTHER RESOLVED by the City Council of the City of Daly City that said project be, and it is hereby accepted as complete, and at the expiration of fifty-five (55) days from this date, final payment in connection with this project be, and it is hereby authorized, provided that all statutory liens, claims and withholds are satisfied pursuant to law.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a regular meeting thereof held on the _____ day of _____, 2023, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

OFFICE OF THE CITY CLERK
CITY OF DALY CITY
333 - 90th Street
Daly City, California 94015

Notice of Completion

NOTICE IS HEREBY GIVEN as follows:

1. The date of completion of the work of improvement is: September 11, 2023
2. The owner of the work of improvements is: City of Daly City, a Municipal Corporation.
3. The address of the owner of the work of improvement is: City Hall
333 - 90th Street
Daly City, California 94015
4. The nature of the owner's interest or estate is: In fee.
5. The work of improvement is located in Daly City, California, and is particularly described as follows:

CENTRAL CORRIDOR BICYCLE AND PEDESTRIAN SAFETY IMPROVEMENTS PROJECT

The name of the original contractor for the work of improvement is:

Golden Bay Construction, Inc.
3826 Depot Rd.
Hayward, CA 94545

Dated: _____

The undersigned, being duly sworn, says: That he is the owner of the aforesaid interest or estate in the property described in the foregoing notice; that he has read the same, and knows the contents thereof, and that the facts stated therein are true.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CITY OF DALY CITY, OWNER

Richard Chiu, Jr., Public Works Director

STATE OF CALIFORNIA,

COUNTY OF SAN MATEO } ss.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 2023,

by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

Name (Typed or Printed)
Notary Public in and for said County and State



City Council Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Authorize the City Manager to Execute the Funds Transfer Agreement with California Department of Transportation for the Daly City Safe Routes to School Project

Recommended Action

Staff recommends that the City Council authorize the City Manager, or his designee, to execute the Funds Transfer Agreement with California Department of Transportation (Caltrans) and other documents necessary for the already approved Daly City Safe Routes to School Project.

Background

California's Budget Act of 2022 appropriated \$3,200,000 from the State General Fund to Caltrans, to be allocated to Daly City for the Daly City Safe Routes to School project. Caltrans determined the best method for allocation to ensure the funds are used for the purposes specified in Section 19.56 of the Act is a funds transfer agreement.

The funds provided under this Agreement will be used to install pedestrian improvements to enhance safety around several Daly City schools. The Daly City Safe Routes to School project was approved during the adoption of the FY2024 Operating and Capital budget process in June 2023.

Discussion

In order to receive the grant funds, the City needs to execute a Funds Transfer Agreement distributed by Caltrans who will manage the grant.

The Daly City Safe Routes to School consist of installing concrete pedestrian bulb-outs and high visibility crosswalks around Thomas R Pollicita Middle School and John F Kennedy Elementary School to facilitate safe walking to school. Additionally, green stormwater infrastructure may be installed in pedestrian bulb-outs to provide green space and educational opportunities for students. The project will enhance pedestrian safety around school campuses and encourage safe walking to and from school. The project focuses on streets identified on the City's High Injury Network that are in this area and will further the City's ongoing efforts to collaborate with the schools in Daly City while promoting healthy behaviors for school children.

Fiscal Impact

The total cost of the project is currently estimated at \$4,000,000 for design and construction. In June of 2023, the City Council appropriated \$3,200,000 in State grant funds and \$800,000 in Measure W funds to CIP account 17-312-641 for the project. No additional appropriation is needed at this time.

Authorize the City Manager to Execute Funds Transfer Agreement
Daly City Safe Routes to School Project
Meeting Date: September 11, 2023
Page 2

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager, or his designee, to execute the Funds Transfer Agreement and other documents necessary for the Daly City Safe Routes to School project.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,



Sibely Calles
Senior Management Analyst



Richard Chiu, Jr.
Director of Public Works

Attachment:

1. Funds Transfer Agreement

Funds Transfer Agreement Between the California Department of Transportation and the City of Daly City

- 1.1 The California Department of Transportation (Caltrans) and the City of Daly City (City) hereby enter into this Funds Transfer Agreement (Agreement) on the terms and conditions set forth below.
- 1.2 This Agreement is not valid until signed by both parties. This Agreement shall expire on City's completion of its obligations under this Agreement, but may be extended by amending this Agreement.

BACKGROUND

2.1 Section 19.56, subdivision (g)(1)(T) of the Budget Act of 2022 (the Act) appropriated \$3,200,000 (the Funds) from the State General Fund to Caltrans, to be allocated to City for the [title of project as shown in AB 179].

2.2 Caltrans determined the best method for allocation to ensure the funds are used for the purposes specified in Section 19.56 of the Act is a funds transfer agreement.

2.3 Project Need and Goal

Within the past three years, Daly City and the County of San Mateo have partnered to conduct walk audits at several Daly City schools. These audits involve coordination between the school, city, county, parents, and students, to identify pedestrian safety concerns that arise along students' walking routes to campus. Each school in the city has unique safety concerns and several options to increase school area safety are available to address issues raised in the walk audits.

Furthermore, Daly City adopted its Vision Zero Action Plan in April, 2020, and identified its High Injury Network where serious injuries and fatalities are occurring on city streets. Daly City has several schools located on or near the High Injury Network, meaning that schoolchildren may be traversing the High Injury Network on foot. By implementing Safe Routes to School projects at Daly City schools, and focusing efforts near the High Injury Network when possible, Daly City Safe Routes to School will help enhance schoolchildren safety and encourage safe walking to and from schools citywide.

SCOPE OF WORK

Funds Transfer Agreement Between the California Department of Transportation and the City of Daly City

3.1 The Funds provided under this Agreement will be used to install pedestrian improvements to enhance safety around Thomas R. Pollicita Middle School and John F. Kennedy Elementary School in Daly City. Improvements include concrete pedestrian bulb-outs, shortening crossing distances, providing high visibility crosswalks, and generally improving streets around the school area to facilitate safe walking to school. Additionally, the project will evaluate the feasibility of installing green stormwater infrastructure in pedestrian bulb-outs to provide green space and educational opportunities for students. This project will further the City's ongoing efforts to collaborate with the City's schools and promote a mutual understanding of safety while encouraging healthy behaviors for schoolchildren.

Bid documents to construct the project improvements will be prepared including 35%, 65%, 95% and 100% plans, specifications and cost estimates.

3.2 City shall only use Funds for the Project specified in the Act. City's self-attestation verifying the intended use of funds shall be provided to the Department prior to the release of any funds.

FUNDING, COSTS, COST LIMITATION, & PAYMENT

4.1 The Funds will be encumbered within 2 days of the effective date of this Agreement. Pursuant to Section 19.56 of the Act, funds must be encumbered by June 30, 2024, and expended by June 30, 2026, or the funds will revert to the State's General Fund by operation of law.

4.2 Payments shall be made as authorized by Sections 19.56(a) of the Act, including, but not limited to the provisions noted below:

- a. Notwithstanding any other law, a designated state entity administering an allocation pursuant to this section may provide the allocation as an advance lump sum payment, and the allocation may be used to pay for costs incurred prior to the effective date of the act adding this paragraph.
- b. Funding provided in this section shall not be used for a purpose subject to Section 8 of the Article XVI of California Constitution.

4.3 Within 30 days of expending all of the Funds or upon completion or termination of Project, whichever comes first, City shall submit to Caltrans a Project Closeout Report. The Project Closeout Report at a minimum shall include a description of completed Project component(s) and a description of Project outcomes. Photographs of the Project are encouraged to be included.

Funds Transfer Agreement Between the California Department of Transportation
and the City of Daly City

4.4 Any Project costs paid using the Funds that are determined by subsequent audit to be unallowable under 48 CFR, Part 31 or 2 CFR, Part 200, are subject to repayment by City to Caltrans.

4.5 City shall return any unspent Funds to Caltrans at the conclusion, completion, or termination of the Project.

4.6 Upon written demand by STATE, any overpayment to City of amounts invoiced to CALTRANS shall be returned to STATE.

4.7 Should City fail to refund any moneys due CALTRANS as provided herein or should City breach this AGREEMENT by failing to complete Project without adequate justification and approval by STATE, then, within thirty (30) days of demand, or within such other period as may be agreed to in writing between the PARTIES, STATE, acting through the State Controller, the State Treasurer, the CTC or any other public entity or agency, may intercept, withhold and demand the transfer of an amount equal to the amounts paid by or owed to CALTRANS for each Project, from future apportionments or any other funds due City from the Highway Users Tax Fund or any other sources of funds, and/or may also withhold approval of future STATE-FUNDED projects proposed by ADMINISTERING AGENCY.

INQUIRIES & NOTICES

5.1 All inquiries during the term of this Agreement will be directed to the representatives listed below:

For Caltrans:

Name: Marco Militante
Address: 111 Grand Avenue
PO Box 23660
Oakland, CA 94623-0660
Phone Number: 510-421-6389
Email: marco.militante@dot.ca.gov

For City:

Name: Richard Chiu, Jr
Address: 333 90th Street
Daly City CA 94015
Phone Number: 650-991-8039
Email: rchiu@dalycity.org

5.2 Each party may change their representative listed above upon 10 calendar days' written or emailed notice to the other party and without the need for amending this Agreement.

OTHER TERMS & CONDITIONS

6.1 Drug-Free Workplace Requirements: City will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

Funds Transfer Agreement Between the California Department of Transportation
and the City of Daly City

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and City may be ineligible for award of any future State agreements if Caltrans or the State Department of General Services determines that any of the following has occurred: City has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

6.2 Conflict of Interest: City needs to be aware of the following provisions regarding current or former state employees. If City has any questions on the status of any person rendering services or involved with the Agreement, Caltrans must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

Funds Transfer Agreement Between the California Department of Transportation
and the City of Daly City

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If City violates any provisions of above paragraphs, such action by City shall render this Agreement void. (Pub. Contract Code § 10420.) If the Agreement is rendered void, City shall return all Funds.

6.3 Labor Code/Workers' Compensation: City needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and City affirms to comply with such provisions before commencing the performance of the work described in this Agreement. (Labor Code § 3700.)

6.4. Americans With Disabilities Act: City assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. § 12101 et seq.)

6.5. City Name Change: An amendment is required to change City's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

6.6. Resolution: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

6.7. Air or Water Pollution Violation: Under State law, City shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the

Funds Transfer Agreement Between the California Department of Transportation
and the City of Daly City

Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

6.8. Audit: City agrees that Caltrans, the California Department of General Services, the California State Auditor's Office, or other State agency with a legitimate business purpose, or their designated representative(s) shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. City agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of record retention is stipulated.

6.9. Amendments: No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties. Any amendment signed by City must be approved by its Board of Directors as evidenced by a resolution, order, motion, or ordinance of the City and a copy provided to Caltrans. No oral understanding or agreement not incorporated in the Agreement is binding on any of the parties.

6.10. Caltrans and City shall continue with their responsibilities under this Agreement during any dispute.

6.11 This Agreement may be executed in separate counterparts.

6.12 An electronically signed copy of this Agreement shall have the same force and effect as if it were signed manually.

6.13 Should City be declared to be in breach of this AGREEMENT or otherwise in default thereof by STATE, and if City is constituted as a joint powers authority, special district, or any other public entity not directly receiving funds through the State Controller, CALTRANS is authorized to obtain reimbursement from whatever sources of funding are available, including the withholding or transfer of funds, pursuant to Article IV – 21, from those constituent entities comprising a joint powers authority or by bringing of an action against City or its constituent member entities, to recover all funds provided by CALTRANS hereunder.

Funds Transfer Agreement Between the California Department of Transportation
and the City of Daly City

State:

STATE OF CALIFORNIA

DEPARTMENT OF TRANSPORTATION

Printed Name: Jeanie Ward-Waller

Signature: _____

Deputy Director for Planning & Modal
Programs

Date: _____

Local Agency:

City of Daly City

Printed Name: _____ Thomas J. Piccolotti _____

Signature: _____

Title: City Manager

Date: _____

Accounting Certification

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for encumbrance.			
Accounting Officer Printed Name	Accounting Officer Signature	Date	Amount Certified



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Amendment to 2019-20 HUD Consolidated One-Year Action Plan to Reflect Reallocation of CDBG-CV Funds

Recommended Action

1. Reallocate \$84,000 in CDBG-CV funds originally allocated for administrative costs to Daly City Partnership for the purpose of mental health services emergency food distribution;
2. Approve the amended One-Year Action Plan document for FY 19-20 for submission to HUD;
3. Adopt a resolution authorizing the City Manager or his designee to sign the appropriate forms and certifications as part of the City's submission to HUD of the Amended FY 2019-20 Action Plan; AND
4. Authorize budget reallocation of \$84,000 from CDBG-CV Administrative costs to CDBG-CV program expenses for the purpose of mental health services and emergency food distribution.

Background

The Coronavirus Aid, Relief, and Economic Security Act (CARES) was enacted by Congress on March 27, 2020 and provides an estimated \$2 trillion stimulus package to battle the harmful effects of the COVID-19 pandemic. The Act provided a total of \$5 billion in Community Development Block Grant (CDBG) funds with allocations to Daly City of \$1,677,048 for Daly City. These CDBG funds are to be used for any CDBG eligible activity to prevent, prepare for, and respond to the Coronavirus (COVID-19). These funds are referred to in this memo as "CDBG-CV" to differentiate them from the regular annual allocation of CDBG funds that Daly City receives.

HUD allowed for up to 20 percent of a jurisdiction's total CDBG-CV allocation to be used for program administration to cover costs for staff needed to carry out funded activities and comply with all HUD requirements related to planning, administration and reporting of CDBG-CV expenditures. In earlier actions, Council allocated the allowable maximum of its CDBG-CV funds (\$355,409.60) for the purpose of program administration. Since the beginning of March 2020, the City has utilized a total of \$206,166 in CDBG-CV administrative costs. At this point, it is estimated that approximately \$40,000 is needed to complete administration of the grant. This will leave a total of \$84,000 in previously allocated administrative funds unspent.

Daly City allocated a total of \$1,341,638 in CDBG-CV funds to Daly City Partnership for the purpose of emergency rental assistance, mental health services and emergency food distribution. The City's allocation to Daly City Partnership included \$77,000 in funding for food distribution staffing. The additional staffing has enabled DCP to process applications and distribute emergency food assistance more effectively. In addition, the allocation of CDBG-CV funds to Daly City Partnership included \$120,000 for the purpose of mental health services.

City Council Agenda Report

Subject: Amendment to HUD One-Year Action Plan Fiscal Year 2019-20 – CDBG-CV 3

Meeting Date: September 11, 2023

Page 2 of 2

Discussion

CDBG-CV funds allocated to Daly City Partnership for the purpose of emergency food distribution have now been fully expended. Daly City Partnership has notified the City that additional funds are needed to fund continued operation of their emergency food distribution program. Discontinuation of the emergency SNAP/Cal-Fresh benefits in March 2023 has had a devastating impact for many of the community's families and seniors, who have come to depend upon these benefits since the beginning of the pandemic. These households are being referred to food bank distributions like Daly City Partnership. The Partnership's number of emergency food distribution clients continues to rise. During fiscal year 2022-23 a total of 3,815 households were served, an increase of 30 percent over the prior year, with many new clients seeking services each week.

DCP is seeking funding in order to retain their food distribution staff for an additional six months while they seek long term funding for their emergency food distribution program, an activity that appears to be addressing a need that will exist in Daly City for the foreseeable future.

In addition, DCP is seeking funding to extend their mental health services for an additional six months.

Unspent CDBG-CV funds originally budgeted for program administration could be reallocated to Daly City Partnership. This reallocation would be memorialized as an amendment to the 2019-20 HUD Action Plan.

Recommended Action

Staff recommends that \$84,000 in unspent CDBG-CV administrative funds be reallocated to Daly City Partnership for the purpose of mental health services and emergency food distribution staffing.

Respectfully submitted,



Betsy ZoBell
Housing and Community Development Manager



Tatum Mothershead
Director, Economic & Community Development



City Council Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Amend Traffic Regulations to: (1) Install stop signs on Crocker Avenue at Winchester Street (TSR 23/34); (2) Install stop signs on Evergreen Avenue at Winchester Street (TSR 23/35); and (3) Extend the existing 21 ft. No Parking (Red) zone south by 9 ft in front of 611 South Hill Boulevard (TSR 24/06).

Recommended Action

Recommend the City Council amend the City's traffic regulations as follows:

1. Install stop signs on Crocker Avenue at Winchester Street (TSR 23/34);
2. Install stop signs on Evergreen Avenue at Winchester Street (TSR 23/35); and
3. Extend the existing 21-ft. red zone south by 9 ft. in front of 611 South Hill Boulevard (TSR 24/06).

Background

On June 8 and August 17, 2023, the City's Traffic Safety Committee met and reviewed various requests for traffic improvements, signage and pavement markings, and recommended that the City Manager proceed with amending the aforementioned traffic regulations.

Discussion

The amendment to the traffic regulations are recommended for the following reasons:

1. Staff received a request to install stop signs on Crocker Avenue at Winchester Street. Staff recommends installing the stop signs at the intersection to help minimize the number of collisions as the intersection is located on the City's High Injury Network.
2. Staff received a request install stop signs on Evergreen Avenue at Winchester Street. Staff recommends installing the stop signs at the intersection to help minimize the number of collisions as the intersection is located on the City's High Injury Network.
3. Department of Water and Wastewater Resources (DWWR) staff requested extending the existing red zone in front of 611 South Hill Boulevard. The longer red zone is needed for city staff to maintain the adjacent city pump station and city property.

Fiscal Impact

Funding is available for the proposed signs and/or markings in the Street Maintenance operating budget 17-314-330 for the current Fiscal Year 2023-2024.

Summary/Conclusion

Recommend the City Council amend the aforementioned traffic regulations.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Traffic Engineer

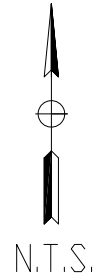


Richard Chiu, Jr.,
Director of Public Works

Attachment: Traffic Improvements Location Maps

Alta Vista Way

TSR 24-06



Existing 21 ft.
red zone

9 ft.

Extend red zone 9 ft.

611

S Hill Blvd

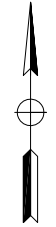
THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
611 S Hill Blvd

DRAWN	AP	DATE	08/23	APPROVED _____			
CHECKED	SCY	SCALE	NTS	CITY ENGINEER			
DESIGNED	SCY	SURVEY NO.		SHEET NO. _____ OF _____	TSR 24-06		
					DRAWING NUMBER		REV.



TSR 23-35

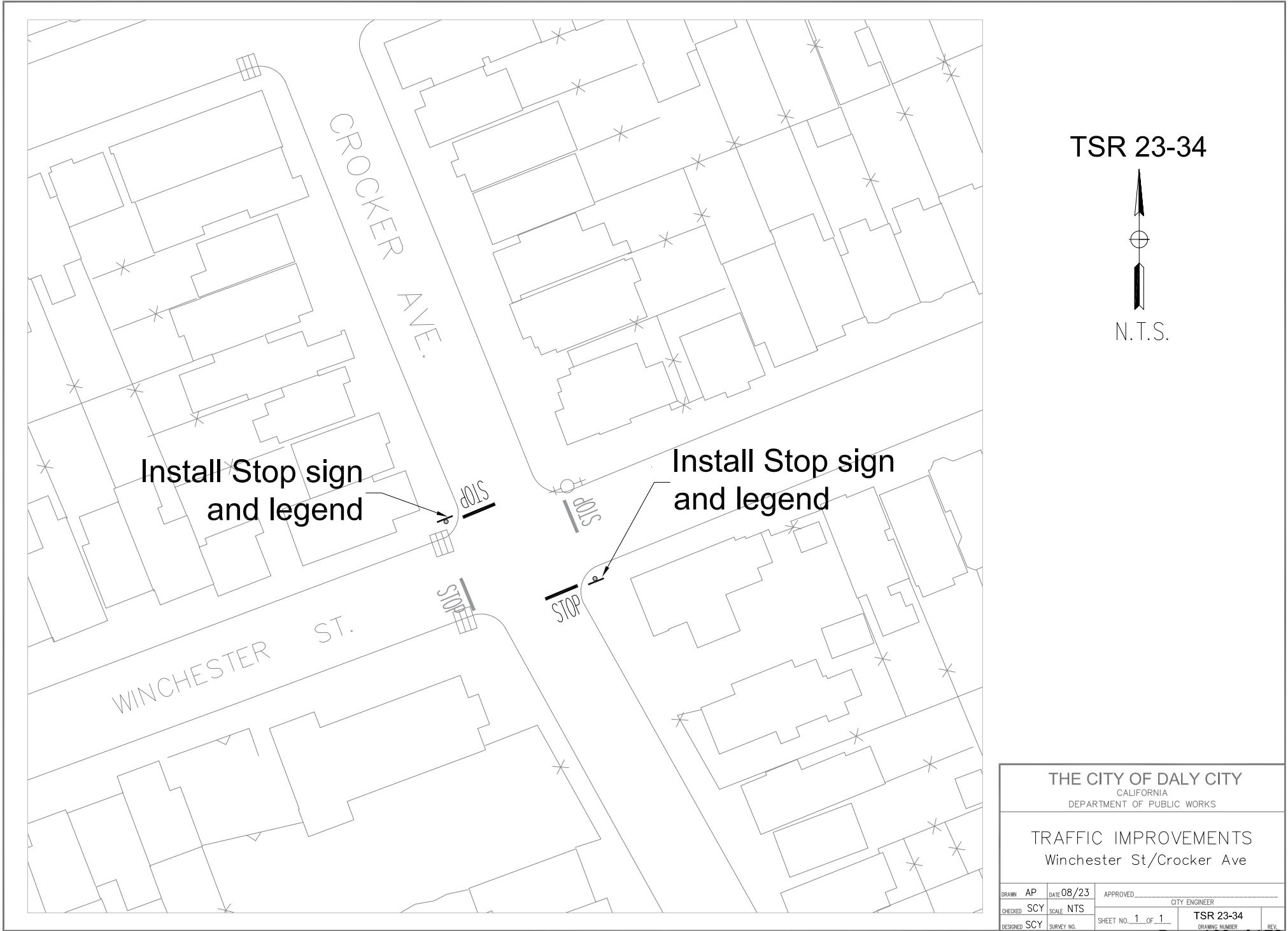


N.T.S.

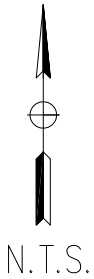
THE CITY OF DALY CITY
CALIFORNIA
DEPARTMENT OF PUBLIC WORKS

TRAFFIC IMPROVEMENTS
Winchester St/Evergreen Ave

DRAWN: AP	DATE: 08/23	APPROVED: _____
CHECKED: SCY	SCALE: NTS	CITY ENGINEER
DESIGNED: SCY	SURVEY NO.:	SHEET NO. 1 OF 1
		TSR 23-35
		DRAWING NUMBER
		REV



TSR 23-34



THE CITY OF DALY CITY CALIFORNIA DEPARTMENT OF PUBLIC WORKS			
TRAFFIC IMPROVEMENTS Winchester St/Crocker Ave			
DRAWN AP	DATE 08/23	APPROVED CITY ENGINEER	
CHECKED SCY	SCALE NTS	SHEET NO. 1 OF 1	
DESIGNED SCY	SURVEY NO.	TSR 23-34	REV.



City Council Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Acceptance of Public Access Easement from John C. Sittner and Kathleen L. Sittner at 79 Florence Street

Recommended Action

Staff recommends that the City Council approve and authorize the City Manager to accept, on behalf of the City, the Public Access Easement Deed from John C. Sittner and Kathleen L. Sittner for the public access easements at 79 Florence Street.

Background

In May 2016, the Planning Commission and City Council approved a use permit to John C. Sittner and Kathleen L. Sittner (Grantor) for the increase in enrollment of the Hilldale School located at 25 and 79 Florence Street from 119 to 150 students as well as the construction of a seven-space parking lot and student drop-off area on the east side of Florence Street.

In December 2018, the City Council approved a modification to the use permit for the Hilldale School Expansion which included the construction of a six-space carport through a driveway extension constructed in the Thiers Street right-of-way, three new buildings on the property, and a revised student drop-off area provided on the north side of the Thiers Street right-of-way extension. The new drop-off area is an improvement over the previously approved location, providing better on-site pedestrian circulation and traffic safety at the school as well as reducing traffic congestion on Florence Street.

As a condition of the use permit, the applicant was to grant a Public Access Easement to the City of Daly City for the portion of the cul-de-sac within the drop-off zone at the end of Thiers Street within private property.

Discussion

Acceptance of the Public Access Easement will allow for the public's rights of ingress, egress access and the right to use a portion of the Grantor's property solely for the purpose of pedestrian and vehicular access over, along, upon, under, and across the property.

The attached legal descriptions and plat maps for the Public Access Easement Deed have been reviewed and approved by staff.

Fiscal Impact

There is no fiscal impact associated with this recommendation.

Summary/Conclusion

Staff recommends that the City Council approve and authorize the City Manager to accept, on behalf of the City, the Public Access Easement Deed from John C. Sittner and Kathleen L. Sittner for the public access easements at 79 Florence Street.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Acting City Engineer



Richard Chiu, Jr.
Director of Public Works

Attachment:

1. Public Access Easements Deed to the City of Daly City at 79 Florence Street

RECORDING REQUESTED BY:

City of Daly City

WHEN RECORDED MAIL TO:

City of Daly City
Attn: City Clerk
333 90th Street
Daly City, CA 94015
Attn: City Clerk

APN: 003-401-010

**PUBLIC ACCESS EASEMENTS DEED TO
THE CITY OF DALY CITY
AT 79 FLORENCE STREET**

THE UNDERSIGNED GRANTOR DECLARES:

Documentary Transfer Tax – EXEMPT – Rev. & Tax. C.A. § 11922

Filing Fee – EXEMPT – Gov. Code § 6103

JOHN C. SITTNER AND KATHLEEN L. SITTNER (“Grantor”), owners of that certain real property located in the City of Daly City, County of San Mateo, State of California, **HEREBY GRANTS** to the **CITY OF DALY CITY** (“City”), a municipal corporation, **PUBLIC ACCESS EASEMENTS** over and under that certain real property more particularly described and attached hereto as Exhibit A and depicted on the plat attached hereto as Exhibit B (“Public Access Easements”) , for the purpose of ingress, egress, access and the right to use a portion of Grantor’s Property solely for the purpose of pedestrian and vehicular access over, along, upon, under and across the parcel of real property lands of Grantor for all purposes useful or convenient in connection with or incidental to the exercise of the rights herein.

GRANTOR FURTHER GRANTS TO CITY the right to:

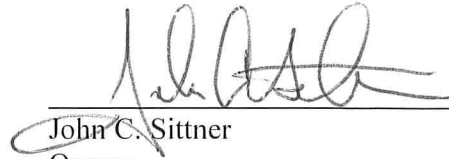
1. Review and control the maintenance of any improvements within said easements.

GRANTOR FURTHER ACKNOWLEDGES AND AGREE to the following:

1. Grantor shall not plant any trees or bushes within or erect, construct or install any fence, wall, irrigation or any other type of structure, improvement or private utilities over, across or under said easement. Grantor shall keep the easement areas clear from any obstructions that will make the area inaccessible to the public.
2. It is understood and agreed that the City of Daly City and its successors or assignees shall incur no liability with respect the Public Access Easements, and shall not assume any responsibility for the maintenance of improvements thereon or therein.

The conveyance of said easements is made for the benefit of all parties who have or may acquire any right, title, or interest in any part of the above-described real property. This conveyance is binding on the Grantor, its heirs, assigns and successors in interest.

Date: July 22, 2023


John C. Sittner
Owner

Date: June 20, 2023


Kathleen L. Sittner
Owner

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

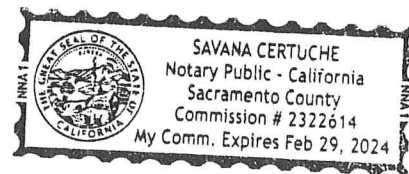
STATE OF California)
) SS
COUNTY OF Placer)

On 6-20-2023 before me, Savana Certuche, a Notary Public, personally appeared Kathleen L. Sittner, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Savana Certuche



A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF Utah)
) SS
COUNTY OF Salt Lake)

On June 22, 2023 before me, Ergheni Ostapciuc, a Notary Public, personally appeared John Cochran Sittner, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of ^{Utah}~~California~~ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



CERTIFICATE OF ACCEPTANCE
(Government Section 27281)

THIS IS TO CERTIFY that the interest in real property conveyed by the Public Access Easements Deed dated _____, 20__ from JOHN C. SITTNER AND KATHLEEN L. SITTNER to the City of Daly City, a municipal corporation, is hereby accepted by the undersigned on behalf of the City of Daly City pursuant to the authority conferred by City Council Resolution No. _____ adopted on _____, 2023, and the City of Daly City consents to recordation thereof by its duly authorized officer.

CITY OF DALY CITY, a municipal corporation

Dated: _____, 2023

By: _____
Thomas J. Piccolotti
City Manager

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)
) SS
COUNTY OF _____)

On _____ before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

EXHIBIT "A"

LEGAL DESCRIPTION

PUBLIC ACCESS EASEMENTS

SITUATE IN THE CITY OF DALY CITY, COUNTY OF SAN MATEO, STATE OF CALIFORNIA, EASEMENTS FOR PUBLIC ACCESS, OVER, UNDER, ALONG, ACROSS, AND THROUGH PORTIONS OF LOTS 2 AND 3 IN BLOCK 3, AS SHOWN ON THE MAP OF THE LANDS OF THE ABBEY HOMESTEAD ASSOCIATION, AS FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN MATEO COUNTY, STATE OF CALIFORNIA ON JANUARY 2, 1872, IN BOOK 15 OF DEEDS, PAGES 2 AND 3; ALSO FILED IN BOOK B OF MAPS, PAGE 43 AND BOOK 1 OF MAPS, PAGE 14. SAID EASEMENTS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

AREA "A"

BEING THE SOUTHERLY 8.13 FEET OF LOT 2, MEASURED AT RIGHT ANGLES TO THE SOUTH LINE OF SAID LOT.

AREA "A" CONTAINS 813 SQ. FT. MORE OR LESS

AREA "B"

COMMENCING AT THE SOUTHWEST CORNER OF LOT 2; THENCE ALONG THE WESTERLY LINE OF LOT 2 NORTH 0° 00' 00" EAST 8.13 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE ALONG THE WESTERLY LINE OF LOT 2 NORTH 0° 00' 00" EAST 5.00 FEET; THENCE LEAVING THE WESTERLY LINE OF LOT 2 SOUTH 90° 00' 00" EAST 100.00 FEET TO THE EASTERLY LINE OF LOT 2; THENCE ALONG THE EASTERLY LINE OF LOT 2 SOUTH 0° 00' 00" WEST 5.00 FEET; THENCE LEAVING THE EASTERLY LINE OF LOT 2 NORTH 90° 00' 00" WEST 100.00 FEET TO THE WESTERLY LINE OF LOT 2 AND THE **TRUE POINT OF BEGINNING**.

EXCEPTING ALL OF THAT SPACE ABOVE THE ELEVATION OF 480.50 FEET AS DETERMINED FROM DALY CITY MONUMENT #19, ELEVATION= 263.222, AT THE CENTERLINE INTERSECTION OF HILLSIDE BLVD. AND PRICE ST.

AREA "B" CONTAINS 500 SQ. FT. MORE OR LESS

AREA "C"

BEGINNING AT THE SOUTHWEST CORNER OF LOT 3; THENCE NORTHERLY ALONG THE WEST LINE OF LOT 3 NORTH 0° 00' 00" EAST A DISTANCE OF 8.13 FEET; THENCE LEAVING SAID WEST LINE OF LOT 3 SOUTH 90° 00' 00" EAST 35.28 FEET; THENCE SOUTH 0° 00' 00" WEST A DISTANCE OF 8.13 FEET TO A POINT ON THE SOUTHERLY LINE OF LOT 3; THENCE ALONG THE SOUTHERLY LINE OF LOT 3 NORTH 90° 00' 00" WEST 35.28 FEET TO THE SOUTHWEST CORNER OF LOT 3 AND THE **POINT OF BEGINNING**.

AREA "C" CONTAINS 287 SQ. FT. MORE OR LESS

TAIT AND ASSOCIATES
11280 TRADE CENTER DR.
RANCHO CORDOVA, CA. 95742
PH. 916-635-2444
FX. 916-635-2606

EXHIBIT "A"
LEGAL DESCRIPTION PUBLIC ACCESS EASEMENTS
79 FLORENCE STREET
DALY CITY, CA 94014
APN: 003-401-010

SCALE:
N/A

DATE: 5/8/2023

SHEET 1 OF 6

Page 118 of 176

AREA "D"

COMMENCING AT THE SOUTHWEST CORNER OF LOT 3; THENCE NORTHERLY ALONG THE WEST LINE OF LOT 3 NORTH 0° 00' 00" EAST A DISTANCE OF 8.13 FEET, TO THE **TRUE POINT OF BEGINNING**; THENCE NORTHERLY ALONG THE WEST LINE OF LOT 3 NORTH 0° 00' 00" EAST A DISTANCE OF 5.00 FEET; THENCE LEAVING SAID WEST LINE OF LOT 3 SOUTH 90° 00' 00" EAST 35.28 FEET; THENCE SOUTH 0° 00' 00" WEST A DISTANCE OF 5.00 FEET; THENCE NORTH 90° 00' 00" WEST 35.28 FEET TO THE WESTERLY LINE OF LOT 3 AND THE **TRUE POINT OF BEGINNING**.

EXCEPTING ALL OF THAT SPACE ABOVE THE ELEVATION OF 480.50 FEET AS DETERMINED FROM DALY CITY MONUMENT #19, ELEVATION= 263.222, AT THE CENTERLINE INTERSECTION OF HILLSIDE BLVD. AND PRICE ST.

AREA "D" CONTAINS 176 SQ. FT. MORE OR LESS

PLATS TO ACCOMPANY LEGAL DESCRIPTION, ENTITLED **EXHIBIT "B"**, ARE ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

PREPARED BY, OR UNDER THE SUPERVISION OF:



ERIC GILBERTSEN PLS 7545 EXP. 12/31/23
May 8, 2023



TAIT AND ASSOCIATES
11280 TRADE CENTER DR.
RANCHO CORDOVA, CA. 95742
PH. 916-635-2444
FX. 916-635-2606

EXHIBIT "A"
LEGAL DESCRIPTION PUBLIC ACCESS EASEMENTS
79 FLORENCE STREET
DALY CITY, CA 94014
APN: 003-401-010

SCALE:
N/A

DATE: 5/8/2023

SHEET 2 OF 6

FLORENCE STREET

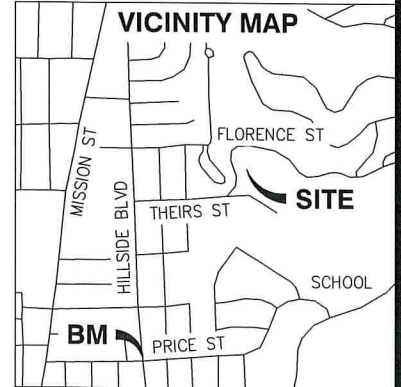
30'

N 0°00'00" E 115.00'

N 90°00'00" E 100.00'

LOT 2, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14

LOT 3, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14



N 90°00'00" E 100.00'

N 90°00'00" W 100.00'

N 0°00'00" E
8.13'

AREA "A"
±813 SF

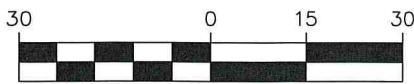
S 0°00'00" E
8.13'

30'
30'

THIERS STREET



GRAPHIC SCALE



(IN FEET)
1 inch = 30 feet

ERIC GILBERTSEN PLS 7545 EXP. 12/31/23
May 8, 2023



TAIT AND ASSOCIATES
11280 TRADE CENTER DR.
RANCHO CORDOVA, CA. 95742
PH. 916-635-2444
FX. 916-635-2606

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR PUBLIC ACCESS EASEMENTS - AREA A
79 FLORENCE STREET
DALY CITY, CA 94014
APN: 003-401-010

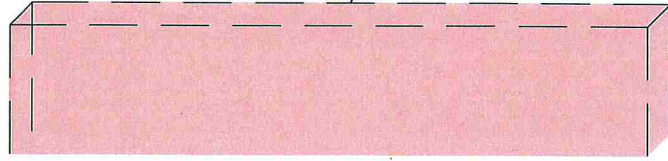
SCALE:
1"=30'

DATE: 5/8/2023

SHEET 3 OF 6

FLORENCE STREET

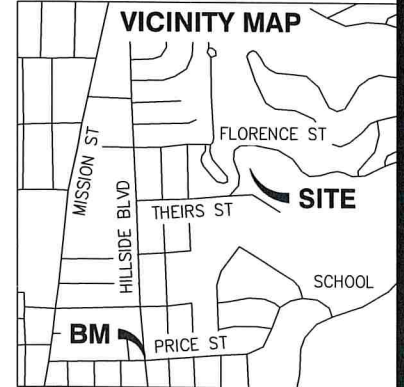
PARCEL "B"
"TOP" ELEVATION 480.50'
UPPER LIMIT OF EASEMENT



N 90°00'00" E 100.00'

LOT 2, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14

LOT 3, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14



30'

N 0°00'00" E 115.00'

N 0°00'00" E
5.00'

N 0°00'00" E
8.13'

AREA "B"
±500 SF

N 90°00'00" E 100.00'

N 90°00'00" W 100.00'

N 90°00'00" W 100.00'

POINT OF COMMENCEMENT

TRUE POINT OF BEGINNING

S 0°00'00" E 115.00'

S 0°00'00" E
5.00'

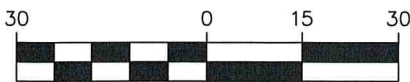
THIERS STREET

30'

30'



GRAPHIC SCALE



(IN FEET)
1 inch = 30 feet

Eric Gilbertsen

ERIC GILBERTSEN PLS 7545 EXP. 12/31/23
May 8, 2023



TAIT AND ASSOCIATES
11280 TRADE CENTER DR.
RANCHO CORDOVA, CA. 95742
PH. 916-635-2444
FX. 916-635-2606

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR PUBLIC ACCESS EASEMENTS - AREA B
79 FLORENCE STREET
DALY CITY, CA 94014
APN: 003-401-010

SCALE:
1"=30'

DATE: 5/8/2023

SHEET 4 OF 6

Page 121 of 172

FLORENCE STREET

N 90°00'00" E 100.00'

LOT 2, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14

30'

N 0°00'00" E 115.00'

S 0°00'00" E 115.00'

N 0°00'00" E
8.13'

AREA "C"
±287 SF

N 89°59'31" E
35.28'

S 0°00'00" E
8.13'

N 90°00'00" E 100.00'

POINT OF BEGINNING

N 90°00'00" W

35.28'

N 90°00'00" E 64.72'

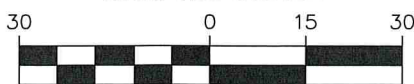
30'

30'

THIERS STREET



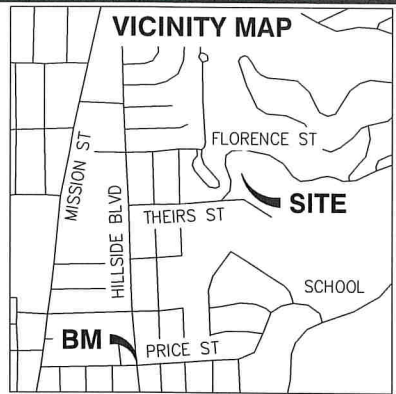
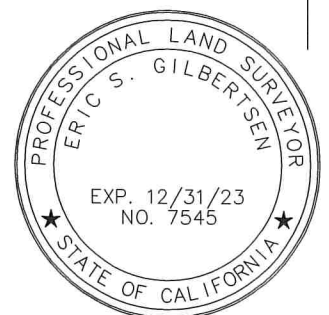
GRAPHIC SCALE



(IN FEET)
1 inch = 30 feet

Eric Gilbertsen

ERIC GILBERTSEN PLS 7545 EXP. 12/31/23
May 8, 2023



LOT 3, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14

S 0°00'00" E 197.75'

TAIT AND ASSOCIATES
11280 TRADE CENTER DR.
RANCHO CORDOVA, CA. 95742
PH. 916-635-2444
FX. 916-635-2606

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR PUBLIC ACCESS EASEMENTS - AREA C
79 FLORENCE STREET
DALY CITY, CA 94014
APN: 003-401-010

SCALE:
1"=30'

DATE: 5/8/2023

SHEET 5 OF 6

FLORENCE STREET

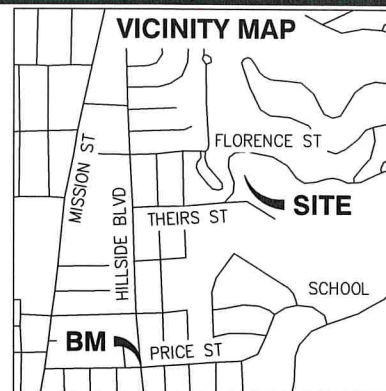
N 90°00'00" E 100.00'

LOT 2, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14

30'

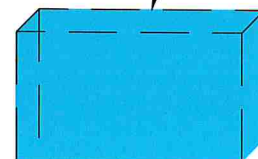
N 0°00'00" E 115.00'

LOT 3, BLOCK 3, ABBEY
HOMESTEAD ASSOCIATION
AS SHOWN ON 1-M-14



S 0°00'00" E 197.75'

PARCEL "D"
"TOP" ELEVATION 480.50'
UPPER LIMIT OF EASEMENT



N 0°00'00" E
5.00'

TRUE POINT OF BEGINNING

N 0°00'00" E
8.13'

N 90°00'00" E
35.28'

S 0°00'00" E
5.00'

S 0°00'00" E
8.13'

N 90°00'00" E 100.00'

POINT OF COMMENCEMENT

AREA "D"
±176 SF

S 89°59'31" W
35.28'

N 90°00'00" W
35.28'

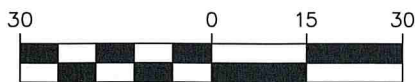
30'

30'

THIERS STREET



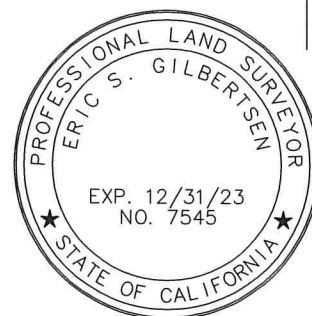
GRAPHIC SCALE



(IN FEET)
1 inch = 30 feet

Eric Gilbertsen

ERIC GILBERTSEN PLS 7545 EXP. 12/31/23
May 8, 2023



TAIT AND ASSOCIATES
11280 TRADE CENTER DR.
RANCHO CORDOVA, CA. 95742
PH. 916-635-2444
FX. 916-635-2606

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR PUBLIC ACCESS EASEMENTS - AREA D
79 FLORENCE STREET
DALY CITY, CA 94014
APN: 003-401-010

SCALE:
1"=30'

DATE: 5/8/2023

SHEET 6 OF 6

Page 122 of 172



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Agreement with Jefferson Union High School District (JUHSD) for capacity related and fire protection improvements to the public water system

Recommended Action

Authorize staff to enter into an Agreement with the JUHSD for capacity related and fire protection improvements to the public water system.

Background/Discussion

The JUHSD is constructing facilities at 123 Edgemont Ave that require improvements and upgrades to the City of Daly City's potable public water system. The improvements will provide the required capacity for the additional drinking water demands and fire protection needs from the project. After the work to the water system is complete, the improvements made will serve not only the JUHSD facilities but also properties nearby and will be owned and operated by the City. City staff worked with the JUHSD to draft an Agreement in which the JUHSD will fund all expenses associated with the public water main improvements including design and construction identified in the engineer's estimate which is \$892,294.00. The Daly City Water Fund will provide funding for work associated with the water main improvement that is greater than the engineer's estimate.

City staff will closely supervise each phase of the project and ensure that the work meets all standards, specifications, and health and safety guidelines.

Fiscal Impact

Sufficient funds are available in the AB 1600 Water Fund to provide for this action.

Summary/Conclusion

Authorize staff to enter into an Agreement with the JUHSD for capacity related and fire protection improvements to the public water system.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Joshua Cosgrove
Director of Water and Wastewater Resources

Attachment 1: Public Water Main Improvements JUHSD Agreement

PUBLIC IMPROVEMENT AGREEMENT

This Public Improvement Agreement (“Agreement”) is entered into on _____, 2023 by and between THE JEFFERSON UNION HIGH SCHOOL DISTRICT (“District”) and the CITY OF DALY CITY, a municipal corporation (“City”), collectively as the “Parties” to this Agreement.

RECITALS

A. District obtained entitlements from the Division of the State Architect to construct the Jefferson Union High School District Office and Education Buildings, located at 123 Edgemont Avenue in Daly City (the “Property”).

B. In order to complete construction of the Property, the City is requiring the District to design and construct a new off-site water main (the “Project”) to meet the fire flow requirements set forth by the North County Fire Authority (“NCFA”). A more detailed description of the Project can be found in the scope of work contained in Exhibit “A” to this Agreement, attached hereto and incorporated herein.

C. City does not have adequate staff to design, construct, inspect or final the Project, which is a public improvement project and will be accepted by the City upon completion.

D. City is requiring the District to design, construct, and obtain a project inspector in order to complete the construction at the Improvements in a timely manner.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in consideration of the mutual covenants contained herein, the Parties hereby agree as follows:

1. **Incorporation of Recitals.** Recitals A through D above are hereby incorporated into the operative provisions of this Agreement by this reference.

2. **District Duties.** District, by and through its consultant(s) and contractor shall be responsible for the design and construction of the Project. District’s consultant(s) and contractor shall use commercially reasonable efforts to (i) cause the Project to be accepted by City and (ii) complete the Project, and each portion thereof, within 180 days from the date the District receives the Notice to Proceed. District’s contractor will acknowledge and agree to comply with applicable regulations regarding public works, including prevailing wage laws.

3. **Project Inspector:** District will retain a Project Inspector, in accordance with Title 24 of the California Code of Regulations to inspect the Improvement. District agrees and understand that City does not have adequate staff to oversee the construction of the Project, and hereby agrees that the Project Inspector will monitor the construction of the Project on behalf of the City. Such duties shall include performing inspections in accordance with standard construction best practices. Such duties shall include oversight and finalization of the Project with recommendation to City for final acceptance. The Project Inspector will be procured by and under contract with the District, however, the Project Inspector hired by the District on behalf of the City

(including but not limited to City's Department of Water and Wastewater Resources ("DWW") and Department of Public Works) under this Agreement shall follow all direction provided by the City. The City shall maintain sole discretion as to whether the Project is designed, constructed, installed and completed to the City's satisfaction, which approval shall not be unreasonably withheld.

4. **Project Costs.** It is estimated that the entire Project will cost Eight Hundred Ninety-Two Thousand, Two Hundred Ninety Four and 00/100 Dollars (\$892,294.00), all of which will be borne by the District. This Project will provide capacity and fire protection benefits to the City's potable water system. Due to this public benefit, in the event the cost of the entire Project exceeds this amount, the City agrees to fund the remaining costs of the Project costs that exceed this amount from the Water Fund (AB 1600 funds).

5. **[RESERVED]**

6. **Public Safety.** District's contractor shall implement all necessary measures to protect and preserve public safety, convenience, peace and welfare, and to minimize adverse impact on the surroundings. The Project site shall be kept neat and clean at all times and shall be secured at the end of each work day. All work debris on the public streets and adjoining properties shall be cleaned at the end of each workday.

7. **Contract Security – Bonds.** The Districts' contractor shall furnish two surety bonds issued by a California admitted surety insurer as follows:

A. Performance Bond: A bond in an amount at least equal to one hundred percent (100%) of the Improvements Costs as security for faithful performance of this Agreement.

B. Payment Bond: A bond in an amount at least equal to one hundred percent (100%) of the Improvements Costs as security for payment of persons performing labor and/or furnishing materials in connection with this Agreement.

C. Cost of bonds shall be included in the Improvements Costs.

D. All bonds related to this Project shall comply with all requirements of the Agreement.

E. The District's contractor shall guarantee and warrant all work of Improvements on the Project against all defects for a period of ONE (1) year following acceptance by the City.

8. **Permits; Standards.** District's contractor shall pull all required regulatory permits to construct the work and shall pay all permit fees required by all applicable regulatory agencies. The City agrees to waive the permit fees for this Project. District's contractor shall design and construct the Improvements in accordance with City Standards and General Conditions. District's contractor shall submit construction drawings to the City for review in accordance with standard permit review processes by applying to the City for all required City permits, including but not limited to an Off-Site Improvement Permit, Water Service Permit, and Traffic Control Permit.

9. **Risk of Loss.** Until such time as the Improvements are accepted by City, the District's contractor shall be responsible for, and bear the risk of loss to, any of the improvements constructed or installed. Until such time as the Improvements are fully completed and have received final acceptance by the City, the District's contractor shall be responsible for the care, maintenance of, and any damage to such improvements. City shall not, nor shall any officer or employee thereof, be liable or responsible for any accident, loss or damage, regardless of cause, happening or occurring to the work or improvement specified in this Agreement prior to the completion and final acceptance by the City of such work or improvements. All such risks shall be the responsibility of and are hereby assumed by the District's contractor.

10. **Warranty; Repair or Reconstruction of Defective Work.** District's contractor shall guarantee and warranty the work done pursuant to this Agreement for a period of one (1) year after final acceptance by the City against any defective work or labor done or defective materials furnished. If within the warranty period any work or improvement or part of any work or improvement done, furnished, installed or constructed by the District's contractor fails to fulfill any of the requirements of this Agreement, District's contractor shall without delay and without cost to the City repair or replace or reconstruct any defective or otherwise unsatisfactory part or parts of the work or structure. Should District's contractor fail to act promptly or in accordance with this requirement, District's contractor hereby authorizes City, at City's option to perform the work thirty (30) calendar days after mailing written notice of default to District and to District's contractor and agrees to pay the reasonable costs of such work by City. Should the City determine that an urgency requires repairs or replacement to be made before District's contractor can be notified, City may, in its sole discretion, make the necessary repairs or replacement or perform the necessary work and District's contractor shall pay to City the actual cost of such repair.

11. **Final Acceptance of Improvements.** Final acceptance of the public Improvements on behalf of City shall be made by the City Council upon recommendation of the DWR Director after final completion and final inspection of all improvements. The City Council shall act upon the Director's recommendation within sixty (60) days from the date the DWR Director recommends such acceptance. Such acceptance shall not constitute a waiver of defects by City.

12. **Indemnity/Hold Harmless.** Pursuant to Government Code Section 66474.9, and to no extent further than as permitted by such statute, District agrees to protect, defend, indemnify and hold harmless City, its officials, boards and commissions, and members thereof, agents and employees from any and all claims, demands, causes of action, liability, or loss of any sort, because of, or arising out of, the negligent acts or omissions of District, its agents, employees, contractors and subcontractors in the performance of this agreement, except for such claims, demands, causes of action, liability, or loss arising out of the negligence of the City, its officials, boards commissions, the members thereof, agents, and employees, including all claims, demands, causes of action, liability, or loss because of or arising out of, in whole or in part, the design or construction of the Improvements.

This indemnification and agreement to hold harmless shall extend to injuries to persons and damages or taking of property resulting from the design or construction of said Project, and the public improvements as provided herein, and in addition, to adjacent property owners as a consequence of the diversion of waters from the design and construction of public drainage systems, streets and other public improvements. Acceptance by the City of the Improvements shall not constitute an assumption by the City of any responsibility for any damage or taking covered by

this Section. City shall not be responsible for the design or construction of the property to be dedicated or the improvements pursuant to the approved Improvement Plans or Subdivision Map, regardless of any negligent action or inaction taken by the City in approving the Improvement Plans or Subdivision Map, unless the particular improvement design was specifically required by City over written objection by District submitted to the DWWP Director before approval of the particular improvement design, which objection indicated that the particular improvement design was dangerous or defective and suggested an alternative safe and feasible design.

13. **Insurance.** District's contractor shall not commence work under this Agreement until District's contractor shall have obtained all insurance required under this Section and such insurance shall have been approved by the City Attorney's Office as to form, amount and carrier, nor shall District's contractor allow any contractor or subcontractor to commence work on his contract or subcontract until all similar insurance required of the contractor or subcontractor shall have been so obtained and approved. All requirements herein provided shall appear either in the body of the insurance policies or as endorsements and shall specifically bind the insurance carrier. The approved insurance coverage must be in full force until all work required by this Agreement is complete and approved by the City.

A. **Worker's Compensation Insurance.** District shall maintain, during the life of this Agreement, Worker's Compensation Insurance for all District's employees employed at the site of improvement, and where work is sublet, District shall require any contractor or subcontractor similarly to provide Worker's Compensation Insurance for all contractor's or subcontractor's employees, unless such employees are covered by the protection afforded by District. In case any class of employees engaged in work under this agreement at the site of the project is not protected under any Worker's Compensation Law, District shall provide, and shall cause each contractor and subcontractor to provide, adequate insurance for the protection of employees not otherwise protected. District hereby indemnifies City for any damages resulting to it from failure of either District or any contractor or subcontractor to take out or maintain such insurance.

B. **General Liability, Property Damage & Automobile Insurance.** District's contractor shall take out and maintain during the life of this Agreement such public liability and property damage insurance on an occurrence basis as shall insure City, its subsidiary agencies and their elective and appointive boards, commissions, officers, agents and employees, including the negligent act or omission of the City and the District and any contractor or subcontractor performing work covered by this Agreement from claims for damages for personal injury including death, as well as from claims for property damage which may arise from District's or any contractor's or subcontractor's operations hereunder, whether such operations be by District or any contractor or subcontractor, or by anyone directly or indirectly employed by either District or any contractor or subcontractor, and the amounts of such insurance shall be as follows:

i. **Commercial General Liability Insurance.** The amounts of Commercial General Liability Insurance shall be not less than \$1,000,000.00 per occurrence and \$3,000,000.00 in the aggregate or \$3,000,000.00 combined single limit bodily injury and property damage for each occurrence.

ii. **Property Damage Insurance.** In an amount not less than \$500,000.00 for damage to the property of each person on account of any one occurrence.

iii. Automobile Insurance. District shall maintain Automobile Insurance pursuant to this Agreement in an amount of not less than \$1,000,000.00 for each occurrence combined single limit or not less than \$500,000.00 for any one person, and \$1,000,000.00 for any one accident, and \$300,000.00 property damage.

iv. "City of Daly City and its subsidiary agencies, and their officers, agents, employees and servants" shall be named as additional insured on any such policies of commercial general liability and automobile liability insurance, except compensation insurance. Such endorsement shall also contain a provision that the insurance afforded thereby to the City, its subsidiary agencies, and their officers, agents, employees, and servants shall be primary insurance to the full limits of liability of the policy, and that if the City, its subsidiary agencies and their officers and employees have other insurance against a loss covered by a policy, such other insurance shall be excess insurance only.

C. Evidence of Insurance. District's contractor shall furnish to the City concurrently with the execution hereof, with satisfactory evidence of the insurance required, and evidence that each carrier is required to give City at least thirty (30) days' prior written notice of the cancellation or reduction in coverage of any policy during the effective period of this Agreement.

14. Cooperation. Each Party shall cooperate in good faith with the other with respect to all matters relating to this Agreement, including, but not limited to, the construction of the Improvements and the reimbursement of the Improvement Costs.

15. Alternative Dispute Resolution. Any controversy arising out of this Agreement or any other documents executed by the Parties in connection with this Agreement shall be subject to non-binding mediation in San Mateo County, California. The Parties shall agree upon a mediator. If the Parties are unable to agree upon a mediator, then each Party shall name a mediator and the two mediators so named shall select a third to conduct the mediation. The cost of mediation shall be borne equally by the Parties. If the parties are unable to agree upon a final resolution of the any controversy, then either party may file a lawsuit in state or federal court located in San Mateo County, California.

16. Miscellaneous.

A. Notices. Any Notice to be given hereunder to either Party shall be in writing and shall be given by personal delivery (including express or overnight courier service), by receipt-confirmed facsimile, or by registered or certified mail with return receipt requested, postage prepaid and addressed to the intended recipient as follows:

To City:
City of Daly City
Department of Water and Wastewater Resources
153 Lake Merced Blvd
Daly City, CA 94015
Attention: DWW Director

To District:
Jefferson Union High School District
699 Serramonte Blvd, Suite #100
Daly City, CA 94105
Attention: Superintendent

With a copy to:
City of Daly City
333 90th Street
Daly City, CA 94015
Attention: City Attorney

Any notice personally given or sent by facsimile transmission or electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) calendar days after deposit in the United States mail.

Either Party may, by written notice to the other, designate a different address which shall be substituted for the one specified above.

17. **Entire Agreement; Amendment and Waiver.** This Agreement and the documents referred to herein represent the entire agreement between the Parties with respect to the subject matter hereof and supersede all prior agreements with respect thereto. This Agreement may not be amended except by a writing signed by each of the Parties. A waiver by either Party of a condition for the benefit of that Party, or of a default by the other Party, shall be effective only if it is in writing, and shall not be construed as a waiver of any other condition or default.

18. **Severability.** If any provision of this Agreement as applied to either Party or to any circumstance shall be determined to be void or unenforceable for any reason, such determination shall in no way affect, to the maximum extent permissible by law, any other provision of this Agreement which shall remain in full force and effect.

19. **Time of the Essence.** Time is of the essence of each and every obligation of the Parties under this Agreement.

20. **No Joint Venture.** Nothing in this Agreement shall be deemed to create any form of business organization between the Parties, including, without limitation, a joint venture or partnership, and neither Party shall have any fiduciary duties to the other. Except as expressly provided to the contrary in this Agreement, nothing contained in this Agreement shall authorize or empower any Party to assume or create any obligation or liability whatsoever, express or implied, on behalf of the other Party or its property.

21. **Attorneys' Fees.** In the event of any action or proceeding instituted by or between the Parties in connection with this Agreement, then the prevailing Party shall be entitled to recover from the non-prevailing Party its actual and reasonable costs and expenses in connection with such action or proceeding (pre- or post-decision), including, but not limited to, mediation costs, court costs and attorneys' and experts' fees and disbursements.

22. **Assignment.** This Agreement may not be assigned by either Party without the express written consent of the other. Without limiting the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the Parties and their respective heirs, administrators, executors, permitted assigns and successors-in-interest.

23. **Governing Law; Jurisdiction and Venue.** This Agreement shall be governed by the laws of the State of California applicable to contracts to be performed wholly within that State. Venue for any dispute hereunder shall lie in San Mateo County, California and the Parties hereto agree to personal jurisdiction therein for purposes of any dispute arising under this Agreement.

24. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall be deemed one Agreement. Any signed copy of this Agreement, executed by either Party, which is transmitted via facsimile to the other Party, shall have a binding effect as though an executed original were personally delivered as part of an entire original of this Agreement.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

DISTRICT:

By: _____
[INSERT TITLE]

CITY:

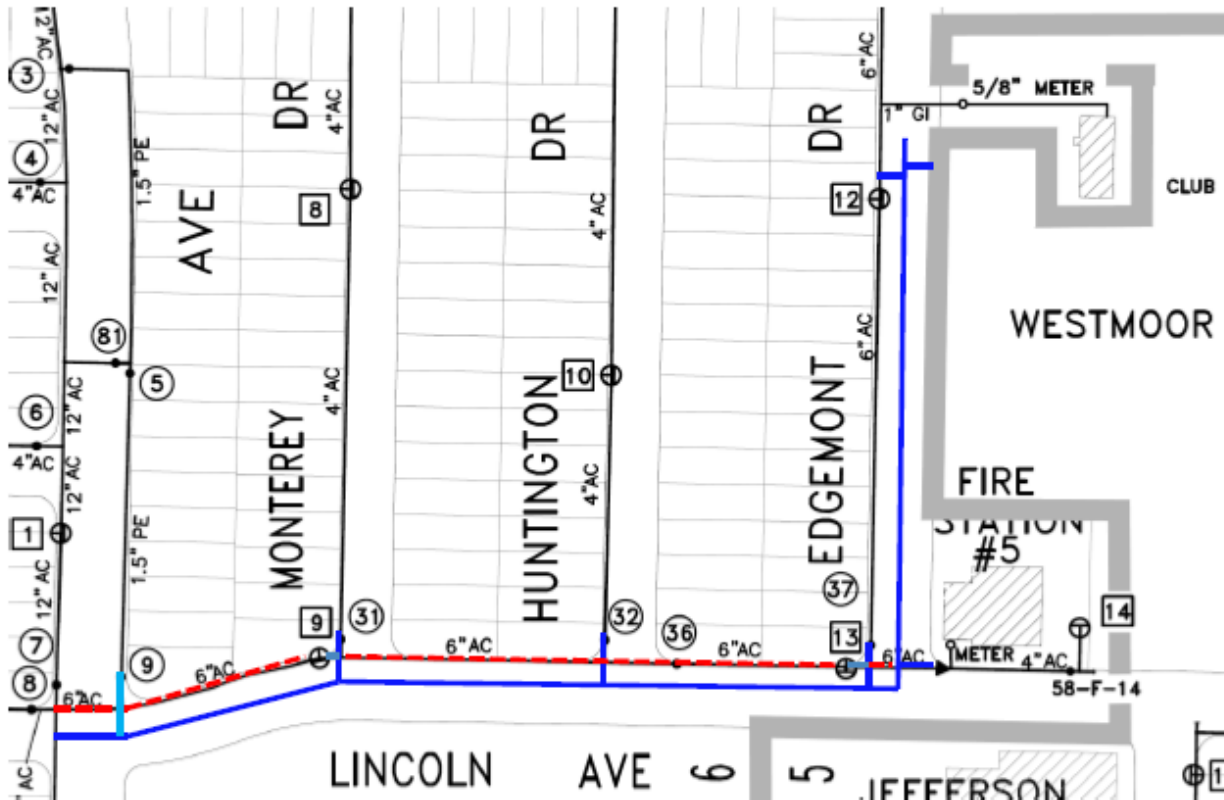
CITY OF DALY CITY,
a municipal corporation

By: _____

Name: Joshua Cosgrove

Title: Director, Department of Water & Wastewater Resources, Daly City

EXHIBIT A SCOPE OF CONSTRUCTION IMPROVEMENTS



1. Install approximately 1620 feet of new 8 inch water main on Lincoln and Edgeworth
2. Connection of the new 8 inch main to the existing 12 inch main in Southgate using a 3 valved tee
3. Connection of the new 8 inch water main to the existing mains at Lincoln at Monterey, Lincoln at Huntington and Lincoln at Edgemont, using 3 valved tees
4. Connection of the existing 1.5 inch main with new 2 inch main at Southgate using a 3 valve tee.
5. Connection of the new 8 inch main to the existing 6 inch main in Edgemont near the project connection using a 3 valved tees
6. Connection of the new 8 inch main to the existing 4 inch main extending down Lincoln using a 3 valved tee.
7. Abandon approximately 775 feet of existing 6 inch water main on Lincoln
8. Transfer of 2 fire hydrants to the new 8 inch mains on Monterey and Edgemont
9. Provide new water services for domestic and fire uses to the new district project
10. [RESERVED]
11. Cathodic protection plan developed and incorporated
12. Restoration of trench work as necessitated by above scope of work. Based on the maps provided by the City, ADA ramps and street pavement/additional concrete are not required unless the site conditions are different from what is represented on said maps.



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Citrus Pump Station Roof Replacement Acceptance

Recommended Action

Authorize staff to accept the Citrus Pump Station Roof Replacement Project as complete by Dubois Roofing.

Background/Discussion

In December 2022, multiple rain events took place. As a result, Citrus Pump Station roof was assessed and identified as leaking. An immediate temporary spot repair was performed. A full roof replacement however was determined, so staff met with four roofing contractors to discuss the scope of work. Proposals were provided and evaluated by staff. Dubois Roofing provided the lowest proposal to complete the required work.

Staff presented the Citrus Pump Station roof replacement project and gained approval and authorization by City Council to utilize Dubois Roofing to remove and replace the existing roof. Work began in March of 2023 and final punch list items were completed in August of 2023.

Fiscal Impact

Sufficient funds are available and encumbered from the Fund 41-385-701-4536 to provide for this action.

Summary/Conclusion

Authorize staff to accept the Citrus Pump Station Roof Replacement Project as complete by Dubois Roofing.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Michael Patolo
Plant and Equipment Maintenance Manager

Joshua Cosgrove
Director of Water and Wastewater Resources



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Approve Deputy Police Chief Job Specification and Assignment to Range B250 of the Police Management Salary Schedule

Recommended Action

Staff recommends the City Council approve the proposed Deputy Police Chief Job Specification and assignment to Range B250 of the Police Management Association salary schedule.

Background/Discussion

The City has evaluated current staffing levels and workload needs of the Police Department. It is estimated that 70% of the upper-level command personnel will need to be replaced through promotions in the next 2 years due to current vacancies and known additional retirements at those levels. This upward movement within the command level ranks will also require a nearly 50% turnover of the line level supervisors. Mentorship and development are crucial to the success of promoted employees, requiring frequent engagement, support, and direction. This development process is critical to ensuring department efficiency, performance, and risk management. The proposed Deputy Police Chief will play a pivotal role in managing the needs of the organization while also facilitating the needs and development of the changing workforce. Proper development in the early stages of promotion is paramount to creating a desired leadership foundation, ensuring these future leaders continue to maintain the high standards of professionalism expected within the Department. Ultimately, this will enhance daily operations towards continued professional services and engagement with the community, accountability, mitigation of risk, informed decision making, and strategic planning.

In recent years, the complexities of the profession have demanded significant consideration and implementation of innovative ideas, technology, and risk assessment. There has and continues to be an overwhelming implementation of legislative requirements, movements towards updated policing practices and accountability measures, co-response policing models, improvement in community engagement, innovative hiring practices for a challenging recruiting environment, and the need for diversity and inclusion to ensure a relatable organization for our community. While broadly stated, the intricacies of all the related programs, initiatives and resulting evolution from the above demands requires consistent oversight, concentrated evaluation, development, implementation of best practices, and identification of potential risks to minimize or reduce liability to the department and the City. Additionally, there is a strong need for ongoing evaluation, enhanced communication, and auditing, which when added to the current department structure has the potential to distract from the focus on fundamental policing responsibilities, impacting overall performance, compliance, and future improvements within the department and the community.

The creation of a Deputy Police Chief will allow for directed focus on the implementation and development of the projected command and supervisory turnover, as well as ensure a role that can manage and monitor the evolving landscape of the profession without overwhelming staff primarily focused on ensuring excellent service and support to our community. In addition, The Deputy Police Chief will ensure the Department continues to operate efficiently and effectively in the absence of the Chief of Police due to planned training, personal time off or other commitments required of the

City Council Agenda Report

Subject: Approve Deputy Police Chief Job Specification and Assignment to Range B250 of the Police Management Salary Schedule

Meeting Date: Page 2 of 3

position. The Deputy Police Chief will allow for day-to-day operations to be adequately and consistently monitored and managed, allowing the Chief of Police the ability to be a forward thinker and identify and evaluate the ever-changing needs of the profession through engagement with associations, educational institutions, industry leaders and the community.

The Deputy Police Chief classification is consistent with San Mateo County Police Departments who are comparable in population size and number of sworn officers and civilian staff: City of San Mateo, City of Redwood City and City of South San Francisco all have this position in their command structure.

Staff is recommending the approval of the new Deputy Police Chief classification (see Attachment – Job Specification) and that the new classification be assigned to Range B250 of the Police Management salary schedule and, subject to fulfilling the City’s labor relations obligations, be added to the Police Management Association, which would entitle the classification to the benefits and incentives set forth in the Police Management MOU, which includes the following:

Educational/POST Incentive Program:

- Level One Incentive 5%: Achievement of Intermediate POST certificate
- Level Two Incentive 7.5%: Achievement of Advanced POST certificate
- Level Three Incentive 10%: Possession of Master’s Degree from an accredited institution

CIT Incentive

Effective upon City Council adoption of this resolution eligible to receive a premium in the amount of two percent (2%) of base pay for completion of the basic CIT course.

Effective the first full pay period of July 2024, eligible for premium of two percent (2%) of base pay for completion of the intermediate CIT course.

Longevity Pay

2.5% of base salary for completion of fifteen (15) years of service with the City of Daly City

Uniform Allowance

Equivalent to \$1,000 per year is paid in equal installments of \$38.47 per pay period.

Vacation Conversion

Eligible to convert four weeks of accrued vacation time (160 hours) per year to direct pay.

Fiscal Impact

This proposed position is not currently budgeted for Fiscal Year 23/24, however there is sufficient funding in the department’s salary and benefits budget to cover the additional salary, benefits and incentive pay totaling \$546,466 for Fiscal Year 23/24.

Summary/Conclusion

City Council Agenda Report

Subject: Approve Deputy Police Chief Job Specification and Assignment to Range B250 of the Police Management Salary Schedule

Meeting Date: Page 3 of 3

Staff recommends that the City Council adopt the civil service job specification, approve the salary assignment, benefits and incentive pay of the Deputy Police Chief to Range B250 of the Police Management salary schedule.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

A blue ink signature of Cameron Christensen, consisting of a stylized 'C' followed by 'Christensen'.

Cameron Christensen
Acting Chief of Police

A blue ink signature of Natalie Sakkal, written in a cursive style.

Natalie Sakkal
Director of Human Resources

Attachment –Deputy Police Chief Job Specification

DEPUTY POLICE CHIEF

DEFINITION

Under the direction of the Chief of Police, will plan, direct, supervise, and coordinate the activities of the two bureaus of the Police Department. They will responsibly manage the technical, personnel and administrative work of the department and complete related work as required.

EXAMPLES OF DUTIES

Plan, organize, direct, and coordinate the activities of the Police Department. Assist in developing and implementing department rules, procedures, and policies. Prepare, review, control, and analyze the departments' annual budget, related expenditures and recommend procurement of equipment and supplies. Direct implementation of technology and recommend new applications. Support actions related to hiring, promoting, and disciplining Police Department employees and be responsible for evaluating employee performance, and addressing other department personnel matters. Represent the department and/or City to the public, other agencies and relevant stakeholders related to Police Department operations through engagement and outreach, as well as by responding to requests for information. Support City initiatives through collaboration with other City Departments, as well as through community outreach and collaboration to build meaningful relationships towards combatting crime and quality of life concerns. Assist in evaluation and integration of innovative policing models. May be assigned by the City Manager to act for the Chief of Police in their absence.

MINIMUM QUALIFICATIONS

Knowledge of: Modern policing principles, practices and techniques of police leadership, administration, organization, and operations, to include applicability to specific situations; technical and administrative aspects of personnel management, crime prevention, and community engagement; law enforcement strategies and related functions to include patrol, investigations, traffic, record and evidence management, and care and custody of persons; laws, ordinances, codes, regulations and operational policies affecting the work of the department.

Ability to: Plan, coordinate and execute all aspects of the Police Department; supervise, direct, train and evaluate the work of all personnel; recommend and administer sound departmental policy; prepare and administer budgets; prepare clear, concise and comprehensive oral and written reports; interact positively and collaboratively with co-workers, community members and department stakeholders, work as a team member,

JOB SPECIFICATION
DEPUTY POLICE CHIEF (PAGE 2)

function under demanding time pressure, respond in a positive manner to supervision, and attend work and perform duties on a regular and consistent basis.

Experience: Five years of broad experience at the equivalent of command level experience in all major phases of municipal police work, preferably including one or more years of experience in the equivalent rank of Police Captain or Commander.

Education: Graduation from High School and completion of at least 60 semester units of college-level education, or equivalent. Possession of State of California POST Management Certificate. Bachelor's and Master's Degree in law enforcement, public or business administration or related field highly desirable. Graduation from the National Academy of the Federal Bureau of Investigation, the Command College Program or equivalents are desirable. Completion of executive and management development seminars are desirable.

License: Possession of a valid Class C California Driver's License.

Approved:



Date:

9/11/2023

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF JULY 2023

07/07/2023

CHECKS ISSUED	-	#407022 TO 407071
CANCELED CHECK	-	NONE
VOID CHECK	-	NONE

07/10/2023

CHECKS ISSUED	-	#407072
CANCELED CHECK	-	NONE
VOID CHECK	-	NONE

07/12/2023

CHASE CREDIT CARD	-	N/A – Electronic Payment
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07/14/2023

CHECKS ISSUED	-	#407073 TO 407307
CANCELED CHECK	-	NONE
VOID CHECK	-	NONE

07/31/2023

CHECKS ISSUED	-	#407308 TO 407729
CANCELED CHECK	-	NONE
VOID CHECK	-	NONE

AUDITED  FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ MAYOR

APPROVED _____ VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY
FISCAL YEAR 2023-2024

	MONTH	TOTAL
2023	July	\$ 11,989,463.45
	August	
	September	
	October	
	November	
	December	
2024	January	
	February	
	March	
	April	
	May	
	June	
	TOTAL	\$ 11,989,463.45

JULY 2023 BREAK DOWN OF EXPENSES BY FUND

Fund	Total for Month	Total for Year	% of Total
General Fund	\$ 6,918,640.35	\$ 6,918,640.35	57.7%
Gas Tax Fund	603,658.58	\$ 603,658.58	5.0%
Utility/Enterprise Funds	4,467,164.52	\$ 4,467,164.52	37.3%
Total:	\$ 11,989,463.45	\$ 11,989,463.45	100.0%

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407022	57446	A 1 RHINO LININGS	07/07/23	1,110.00	MW	IS	
AP CHK 00407023	35125	A BLACK TIE AFFAIR INC	07/07/23	516.03	MW	IS	
AP CHK 00407024	14004	ALERT PEST CONTROL COMPANY	07/07/23	1,229.75	MW	IS	
AP CHK 00407025	56231	AMAZON CAPITAL SERVICES INC	07/07/23	23,295.90	MW	IS	
AP CHK 00407026	5495	ASSOCIATION OF PUBLIC TREAS	07/07/23	499.00	MW	IS	
AP CHK 00407027	6413	AT&T MOBILITY	07/07/23	855.51	MW	IS	
AP CHK 00407028	6413	AT&T MOBILITY	07/07/23	713.44	MW	IS	
AP CHK 00407029	56648R	AU, HENRY	07/07/23	408.53	MW	IS	
AP CHK 00407030	49645	BADGE FRAME INC	07/07/23	55.00	MW	IS	
AP CHK 00407031	31584R	BEGLEY, SEAN	07/07/23	7,049.39	MW	IS	
AP CHK 00407032	19200	BIRITE FOODSERVICE DISTRIBU	07/07/23	3,064.63	MW	IS	
AP CHK 00407033	56503	BRENTWOOD FAMILY PET CARE	07/07/23	909.13	MW	IS	
AP CHK 00407034	3349	BROADMOOR LANDSCAPE SUPPLY	07/07/23	469.62	MW	IS	
AP CHK 00407035	42973	CAL SIGNAL CORP	07/07/23	3,887.38	MW	IS	
AP CHK 00407036	57662	CINTAS CORPORATE SERVICES I	07/07/23	4,191.70	MW	IS	
AP CHK 00407037	3678	CINTAS CORPORATION #464	07/07/23	2,284.19	MW	IS	
AP CHK 00407038	12578	COMPLETE LINEN SERVICES INC	07/07/23	133.67	MW	IS	
AP CHK 00407039	14930	COUNTY OF SAN MATEO	07/07/23	164.51	MW	IS	
AP CHK 00407040	36182	CRITICAL REACH	07/07/23	1,295.00	MW	IS	
AP CHK 00407041	48323	CRYSTAL CREAMERY	07/07/23	645.50	MW	IS	
AP CHK 00407042	48177	EAST BAY TIRE CO	07/07/23	719.64	MW	IS	
AP CHK 00407043	G1DEFIESTA	EMPLOYMENT DEVELOPMENT DEPA	07/07/23	970.79	MW	IS	
AP CHK 00407044	26327	EWING IRRIGATION PRODUCTS I	07/07/23	57.34	MW	IS	
AP CHK 00407045	G-ORBETA4	FRANCHISE TAX BOARD	07/07/23	221.73	MW	IS	
AP CHK 00407046	22404	GREG'S TRUCKING SERVICE INC	07/07/23	2,766.93	MW	IS	
AP CHK 00407047	37094	LEXISNEXIS RISK DATA MANAGE	07/07/23	510.00	MW	IS	
AP CHK 00407048	42124	MORLA, MICHAEL T	07/07/23	3,045.00	MW	IS	
AP CHK 00407049	54672	OCEAN TREASURES SERVICING I	07/07/23	321.73	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407050	56822	ODP BUSINESS SOLUTIONS LLC	07/07/23	56.45	MW	IS	
AP CHK 00407051	55555	OVERDRIVE INC	07/07/23	3,125.26	MW	IS	
AP CHK 00407052	32927	PACIFIC FIRE SAFE FIRE EXTI	07/07/23	461.75	MW	IS	
AP CHK 00407053	29252	PACIFIC PRODUCE INC	07/07/23	2,168.15	MW	IS	
AP CHK 00407054	3297	PENINSULA LIBRARY SYSTEM	07/07/23	2,287.60	MW	IS	
AP CHK 00407055	55742	PENNE BROTHERS LLC DBA YOUN	07/07/23	2,107.00	MW	IS	
AP CHK 00407056	19678	PERS LONG TERM CARE PROGRAM	07/07/23	269.77	MW	IS	
AP CHK 00407057	51799	PET FOOD EXPRESS	07/07/23	268.59	MW	IS	
AP CHK 00407058	47044	PETERSON TRUCKS INC	07/07/23	2,199.27	MW	IS	
AP CHK 00407059	56225	PRADO 9-1-1 INVESTIGATIVE S	07/07/23	1,874.33	MW	IS	
AP CHK 00407060	50803	READYREFRESH	07/07/23	93.25	MW	IS	
AP CHK 00407061	54591	ROADWAY STEEL & FABRICATION	07/07/23	5,980.05	MW	IS	
AP CHK 00407062	22771	S & S WORLDWIDE INC	07/07/23	173.56	MW	IS	
AP CHK 00407063	G1MARTINEZ	SAN MATEO COUNTY SHERIFF	07/07/23	112.50	MW	IS	
AP CHK 00407064	13987MED	SAN MATEO MEDICAL CENTER	07/07/23	4,900.00	MW	IS	
AP CHK 00407065	6137	SCOTT BUSCHMAN PHOTOGRAPHY	07/07/23	27.47	MW	IS	
AP CHK 00407066	51439	SWEET DELIGHT BAKERY	07/07/23	1,229.00	MW	IS	
AP CHK 00407067	1201	THOMSON REUTERS WEST	07/07/23	3,147.00	MW	IS	
AP CHK 00407068	56607	UNION DOOR	07/07/23	820.00	MW	IS	
AP CHK 00407069	50485	WAVE BROADBAND	07/07/23	95.95	MW	IS	
AP CHK 00407070	1095	WESTLAKE ECO SOFT-TOUCH	07/07/23	550.55	MW	IS	
AP CHK 00407071	54330	WILLIAMS SCOTSMAN INC	07/07/23	763.19	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
G R A N D T O T A L S:									
		Total Void Machine Written		0.00				Number of Checks Processed:	0
		Total Void Hand Written		0.00				Number of Checks Processed:	0
		Total Machine Written		94,101.73				Number of Checks Processed:	50
		Total Hand Written		0.00				Number of Checks Processed:	0
		Total Reversals		0.00				Number of Checks Processed:	0
		Total Cancelled		0.00				Number of Checks Processed:	0
		Total EFTs		0.00				Number of EFTs Processed:	0
		Total EPAYs		0.00				Number of EPAYs Processed:	0
		G R A N D T O T A L		94,101.73					

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00407072	57791	EAST BAY MOTORSPORTS	07/10/23	1,162.62	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,162.62	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 1,162.62

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407073	46218R	24/7 ROOTER & PLUMBING SERV	07/14/23	4,000.00	MW	IS	
AP CHK 00407074	57446	A 1 RHINO LININGS	07/14/23	1,426.88	MW	IS	
AP CHK 00407075	52186R	A C CONTRACTING	07/14/23	500.00	MW	IS	
AP CHK 00407076	57353	ABACUS PRODUCTS INC	07/14/23	766.38	MW	IS	
AP CHK 00407077	15222	ACTION SPORTS	07/14/23	5,043.29	MW	IS	
AP CHK 00407078	57793R	AIDS/LIFECYCLE	07/14/23	500.00	MW	IS	
AP CHK 00407079	48347	ALAMEDA COUNTY SHERIFF'S OF	07/14/23	2,445.00	MW	IS	
AP CHK 00407080	1465	ALBERTSONS SAFEWAY	07/14/23	2,239.98	MW	IS	
AP CHK 00407081	49642	ALL CITY MANAGEMENT SERVICE	07/14/23	8,861.60	MW	IS	
AP CHK 00407082	7941	ALLIANT INSURANCE SERVICES	07/14/23	23,526.00	MW	IS	
AP CHK 00407083	39355	ALTA LANGUAGE SERVICES INC	07/14/23	136.00	MW	IS	
AP CHK 00407084	56231	AMAZON CAPITAL SERVICES INC	07/14/23	5,151.27	MW	IS	
AP CHK 00407085	53832R	AMERICAN EAGLE ENGINEERING	07/14/23	2,000.00	MW	IS	
AP CHK 00407086	45439JPA	AMERICAN MEDICAL RESPONSE	07/14/23	500.00	MW	IS	
AP CHK 00407087	38846	AMERICAN MESSAGING	07/14/23	30.24	MW	IS	
AP CHK 00407088	14988	AMERICAN TOWER CORPORATION	07/14/23	9,061.34	MW	IS	
AP CHK 00407089	24868	ANIXTER INC	07/14/23	522.59	MW	IS	
AP CHK 00407090	28434	APPLIED MATERIALS ENGINEERI	07/14/23	2,570.00	MW	IS	
AP CHK 00407091	1259	ARAMARK	07/14/23	142.40	MW	IS	
AP CHK 00407092	57743	ARMS UNLIMITED INC	07/14/23	27,540.17	MW	IS	
AP CHK 00407093	57805	ARTHUR J GALLAGHER RISK MAN	07/14/23	4,631.00	MW	IS	
AP CHK 00407094	1101	AT&T	07/14/23	243.78	MW	IS	
AP CHK 00407095	32577	AT&T	07/14/23	1,570.41	MW	IS	
AP CHK 00407096	32577	AT&T	07/14/23	1,046.42	MW	IS	
AP CHK 00407097	44506R	ATLAS PLUMBING AND ROOTER I	07/14/23	2,000.00	MW	IS	
AP CHK 00407098	29643	AUTO COLLISION CENTER	07/14/23	33,277.84	MW	IS	
AP CHK 00407099	53625	AVENU	07/14/23	45.60	MW	IS	
AP CHK 00407100	53260	AXON ENTERPRISE INC	07/14/23	282,544.66	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407101	1232	BAKER & TAYLOR COMPANY INC	07/14/23	2,530.00	MW	IS	
AP CHK 00407102	20919	BAUER COMPRESSORS INC	07/14/23	12,536.14	MW	IS	
AP CHK 00407103	7950	BAY AREA AIR QUALITY MANAGE	07/14/23	437.00	MW	IS	
AP CHK 00407104	50599	BAY AREA PARTS INC	07/14/23	245.44	MW	IS	
AP CHK 00407105	8796	BAY CITY BOILER	07/14/23	75,027.06	MW	IS	
AP CHK 00407106	54911	BAYSIDE COLLISION CENTER	07/14/23	700.00	MW	IS	
AP CHK 00407107	22205	BLACKSTONE PUBLISHING	07/14/23	150.00	MW	IS	
AP CHK 00407108	51779	BROADCAST MUSIC INC	07/14/23	1,344.00	MW	IS	
AP CHK 00407109	5896	BUSHONG, MATTHEW	07/14/23	720.00	MW	IS	
AP CHK 00407110	48259	BWNVT MOTORS INC	07/14/23	60,340.53	MW	IS	
AP CHK 00407111	55991	CAL ENGINEERING & GEOLOGY I	07/14/23	5,598.90	MW	IS	
AP CHK 00407112	5642	CAL STEAM	07/14/23	211.59	MW	IS	
AP CHK 00407113	1289	CALIFORNIA DEPARTMENT OF TA	07/14/23	6,169.00	MW	IS	
AP CHK 00407114	9481	CALIFORNIA DEPARTMENT OF TA	07/14/23	821.00	MW	IS	
AP CHK 00407115	57672R	CALIFORNIA SEWER ENGINEERIN	07/14/23	4,000.00	MW	IS	
AP CHK 00407116	1196	CALIFORNIA WATER SERVICE CO	07/14/23	112.58	MW	IS	
AP CHK 00407117	1196	CALIFORNIA WATER SERVICE CO	07/14/23	321.01	MW	IS	
AP CHK 00407118	10545	CALPELRA	07/14/23	2,270.00	MW	IS	
AP CHK 00407119	17888	CARL WARREN & COMPANY INC	07/14/23	1,131.60	MW	IS	
AP CHK 00407120	28636	CDW GOVERNMENT INC	07/14/23	36,982.27	MW	IS	
AP CHK 00407121	48009	CENGAGE LEARNING INC / GALE	07/14/23	58.49	MW	IS	
AP CHK 00407122	31956	CENTRAL VALLEY BUSINESS FOR	07/14/23	211.76	MW	IS	
AP CHK 00407123	30689	CENTRISYS CORPORATION	07/14/23	3,502.00	MW	IS	
AP CHK 00407124	54918R	CFY CONSTRUCTION INC	07/14/23	209.00	MW	IS	
AP CHK 00407125	57799R	CHANG, SHWE HLA	07/14/23	3,910.19	MW	IS	
AP CHK 00407126	56172	CHINOOK MEDICAL GEAR INC	07/14/23	3,859.28	MW	IS	
AP CHK 00407127	57803R	CHOW, JOHN	07/14/23	55.00	MW	IS	
AP CHK 00407128	51204	CINTAS CORPORATION	07/14/23	2,381.14	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00407129	35395	CITY AUTO SUPPLY	07/14/23	1,354.32	MW	IS	
AP CHK 00407130	55905	CITY CONSULTANTS & RESEARCH	07/14/23	1,900.00	MW	IS	
AP CHK 00407131	25602	CITY OF DALY CITY	07/14/23	3,605.07	MW	IS	
AP CHK 00407132	6579JPA	CITY OF REDWOOD CITY	07/14/23	33,192.00	MW	IS	
AP CHK 00407133	56237	CLAREMONT BEHAVIORAL SERVIC	07/14/23	1,339.00	MW	IS	
AP CHK 00407134	30677	CLASSIC BOWLING CENTER	07/14/23	4,560.00	MW	IS	
AP CHK 00407135	17086	COKER PUMP AND EQUIPMENT CO	07/14/23	378.79	MW	IS	
AP CHK 00407136	47244	COMCAST	07/14/23	90.02	MW	IS	
AP CHK 00407137	48517	COMCAST	07/14/23	157.45	MW	IS	
AP CHK 00407138	48645	COMCAST	07/14/23	92.00	MW	IS	
AP CHK 00407139	49446	COMCAST	07/14/23	108.33	MW	IS	
AP CHK 00407140	51804	COMCAST	07/14/23	397.96	MW	IS	
AP CHK 00407141	56468	COMCAST	07/14/23	149.45	MW	IS	
AP CHK 00407142	56819	COMCAST	07/14/23	192.90	MW	IS	
AP CHK 00407143	57411	COMCAST	07/14/23	166.73	MW	IS	
AP CHK 00407144	51534R	CORTESE, RICHARD	07/14/23	720.00	MW	IS	
AP CHK 00407145	43157JPA	COUNTY OF SAN MATEO	07/14/23	1,060.66	MW	IS	
AP CHK 00407146	56617R	CRUZ, AURA JOMELIE	07/14/23	721.54	MW	IS	
AP CHK 00407147	1836	DAILY JOURNAL CORPORATION	07/14/23	162.00	MW	IS	
AP CHK 00407148	1414	DALY CITY CENTRAL CASHIER	07/14/23	1,214.05	MW	IS	
AP CHK 00407149	51806	DAVID J POWERS & ASSOCIATES	07/14/23	15,056.21	MW	IS	
AP CHK 00407150	26138R	DISCOUNT PLUMBING & HEATING	07/14/23	500.00	MW	IS	
AP CHK 00407151	53923R	DISCOVER PLUMBING AND ROOTE	07/14/23	2,000.00	MW	IS	
AP CHK 00407152	30629LAW	DOWNEY BRAND ATTORNEYS LLP	07/14/23	9,527.50	MW	IS	
AP CHK 00407153	40801R	DUMANDAN, WILGRACE	07/14/23	721.54	MW	IS	
AP CHK 00407154	1061	DUNN EDWARDS CORPORATION	07/14/23	2,910.78	MW	IS	
AP CHK 00407155	53530	EAN SERVICES LLC	07/14/23	376.33	MW	IS	
AP CHK 00407156	57492	EASA ARCHITECTURE	07/14/23	14,388.50	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407157	48177	EAST BAY TIRE CO	07/14/23	2,715.51	MW	IS	
AP CHK 00407158	17186	EOA INC	07/14/23	5,661.00	MW	IS	
AP CHK 00407159	56435	ESO SOLUTIONS INC	07/14/23	667.58	MW	IS	
AP CHK 00407160	17884	FEDEX	07/14/23	23.51	MW	IS	
AP CHK 00407161	34698	FERROGROUP INC	07/14/23	1,520.75	MW	IS	
AP CHK 00407162	54756	FORENSIC LOGIC LLC	07/14/23	12,263.00	MW	IS	
AP CHK 00407163	57350	FREYER & LAURETA INC	07/14/23	23,632.49	MW	IS	
AP CHK 00407164	51893R	FULMORE, ZACHARY	07/14/23	250.00	MW	IS	
AP CHK 00407165	55311	GOLDEN STATE EMERGENCY	07/14/23	253.28	MW	IS	
AP CHK 00407166	26968	GOMEZ IRON WORKS ENTERPRISE	07/14/23	2,900.00	MW	IS	
AP CHK 00407167	24397R	GONZALEZ, RUBEN	07/14/23	349.99	MW	IS	
AP CHK 00407168	1754	GRAINGER INC	07/14/23	690.67	MW	IS	
AP CHK 00407169	57792	GRANTS OFFICE LLC	07/14/23	5,900.00	MW	IS	
AP CHK 00407170	53721	GRAPHICS ON THE EDGE	07/14/23	8,018.99	MW	IS	
AP CHK 00407171	56252	GRISWOLD INDUSTRIES	07/14/23	28,107.30	MW	IS	
AP CHK 00407172	57794R	GUTIERREZ GENERAL ENGINEERI	07/14/23	500.00	MW	IS	
AP CHK 00407173	19293	GYM DOCTORS	07/14/23	1,047.70	MW	IS	
AP CHK 00407174	24499	HAPPY BIRDS	07/14/23	600.00	MW	IS	
AP CHK 00407175	54235	HARRIS COMPUTER SYSTEMS	07/14/23	50,476.13	MW	IS	
AP CHK 00407176	1980	HARRISON & BONINI INC	07/14/23	1,379.14	MW	IS	
AP CHK 00407177	47707R	HART, SHANE	07/14/23	621.27	MW	IS	
AP CHK 00407178	56911R	HENSLEY, PATRICK	07/14/23	720.00	MW	IS	
AP CHK 00407179	15857	HOME DEPOT CREDIT SERVICES	07/14/23	18,601.15	MW	IS	
AP CHK 00407180	56109	HONEY BUCKET	07/14/23	250.49	MW	IS	
AP CHK 00407181	47482	ICC	07/14/23	265.00	MW	IS	
AP CHK 00407182	48933	INFOSEND INC	07/14/23	7,393.77	MW	IS	
AP CHK 00407183	31781	INNOVATIVE CLAIM SOLUTIONS	07/14/23	16,032.17	MW	IS	
AP CHK 00407184	34663	INTEC SOLUTIONS INC	07/14/23	4,566.32	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407185	56564	INVOICE CLOUD INC	07/14/23	200.00	MW	IS	
AP CHK 00407186	24233	JACOBS ASSOCIATES	07/14/23	26,540.31	MW	IS	
AP CHK 00407187	25311	JOHNSON CONTROLS SECURITY S	07/14/23	510.36	MW	IS	
AP CHK 00407188	21383R	KALAVERAS, MARJORIE	07/14/23	769.50	MW	IS	
AP CHK 00407189	55962	KANOPY INC	07/14/23	5,800.00	MW	IS	
AP CHK 00407190	46648R	KB HOME SOUTH BAY INC	07/14/23	23,262.75	MW	IS	
AP CHK 00407191	56294	KELLY SPICERS FACILITIES SO	07/14/23	3,668.96	MW	IS	
AP CHK 00407192	21792	KELLY SPICERS STORES	07/14/23	1,275.10	MW	IS	
AP CHK 00407193	57795R	KILFORD ENGINEERING INC	07/14/23	2,000.00	MW	IS	
AP CHK 00407194	20073	KIMLEY HORN & ASSOCIATES IN	07/14/23	9,587.20	MW	IS	
AP CHK 00407195	33914	KOFFLER ELECTRICAL MECHANIC	07/14/23	6,815.00	MW	IS	
AP CHK 00407196	31870R	KRAUSS, GREGORY	07/14/23	272.79	MW	IS	
AP CHK 00407197	13776	LANGUAGE LINE SERVICES	07/14/23	1,525.62	MW	IS	
AP CHK 00407198	56946	LEADERSHIP COUNCIL SAN MATE	07/14/23	5,687.00	MW	IS	
AP CHK 00407199	1486	LEAGUE OF CALIFORNIA CITIES	07/14/23	30,057.00	MW	IS	
AP CHK 00407200	37641	LEXIPOL LLC	07/14/23	20,679.56	MW	IS	
AP CHK 00407201	44624	LIBERTY PROCESS EQUIPMENT I	07/14/23	5,291.22	MW	IS	
AP CHK 00407202	12906LAW	LIEBERT CASSIDY WHITMORE	07/14/23	6,393.00	MW	IS	
AP CHK 00407203	56842R	LIFETIME ROOFING RENOVATION	07/14/23	209.00	MW	IS	
AP CHK 00407204	16440	LINDE GAS & EQUIPMENT INC	07/14/23	128.35	MW	IS	
AP CHK 00407205	14431	LINDE INC	07/14/23	3,795.04	MW	IS	
AP CHK 00407206	29332	LORAL LANDSCAPING	07/14/23	16,002.00	MW	IS	
AP CHK 00407207	57797R	LU, YAOXIANG	07/14/23	2,000.00	MW	IS	
AP CHK 00407208	57745R	MAI, ZHAO YING	07/14/23	2,000.00	MW	IS	
AP CHK 00407209	54358	MAVERICK NETWORKS INC	07/14/23	5,210.00	MW	IS	
AP CHK 00407210	56914R	MCCARTHY, DIANE	07/14/23	720.00	MW	IS	
AP CHK 00407211	15393	MCMaster-CARR	07/14/23	163.70	MW	IS	
AP CHK 00407212	23949	METRO MOBILE COMMUNICATIONS	07/14/23	635.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407213	22863	MIDWEST TAPE INC	07/14/23	2,398.88	MW	IS	
AP CHK 00407214	49436REN	MKD CEDAR HILL LLC	07/14/23	14,307.98	MW	IS	
AP CHK 00407215	21117	MMANC	07/14/23	75.00	MW	IS	
AP CHK 00407216	30490R	MOTIPARA, RAJ	07/14/23	720.00	MW	IS	
AP CHK 00407217	37560R	MURRAY, MATTHEW	07/14/23	720.00	MW	IS	
AP CHK 00407218	50618	N C S LLC	07/14/23	204.00	MW	IS	
AP CHK 00407219	57802R	NEW CINGULAR WIRELESS PCS L	07/14/23	694.45	MW	IS	
AP CHK 00407220	1613	NORLAB INC	07/14/23	578.00	MW	IS	
AP CHK 00407221	15763	NORTH COAST COUNTY WATER DI	07/14/23	51.70	MW	IS	
AP CHK 00407222	20521	OCLC INC	07/14/23	5,207.95	MW	IS	
AP CHK 00407223	56822	ODP BUSINESS SOLUTIONS LLC	07/14/23	1,069.08	MW	IS	
AP CHK 00407224	3685	OTIS ELEVATOR COMPANY	07/14/23	1,041.42	MW	IS	
AP CHK 00407225	32927	PACIFIC FIRE SAFE FIRE EXTI	07/14/23	1,891.27	MW	IS	
AP CHK 00407226	56663	PARTS AUTHORITY LLC	07/14/23	1,674.81	MW	IS	
AP CHK 00407227	57691	PERFORMA LABS INC	07/14/23	45,100.00	MW	IS	
AP CHK 00407228	10255MED	PERMANENTE MEDICAL GROUP IN	07/14/23	7,049.00	MW	IS	
AP CHK 00407229	54331	PIIAN SYSTEMS LLC	07/14/23	7,408.12	MW	IS	
AP CHK 00407230	36106	POLYDYNE INC	07/14/23	27,464.29	MW	IS	
AP CHK 00407231	55722	POWER MAINTENANCE CORP	07/14/23	6,400.00	MW	IS	
AP CHK 00407232	33715	PRISM	07/14/23	57,807.00	MW	IS	
AP CHK 00407233	33715	PRISM	07/14/23	747,545.00	MW	IS	
AP CHK 00407234	53664	PROPRINT	07/14/23	2,439.23	MW	IS	
AP CHK 00407235	53664	PROPRINT	07/14/23	6,924.23	MW	IS	
AP CHK 00407236	4573	PUBLIC AGENCY RISK	07/14/23	300.00	MW	IS	
AP CHK 00407237	54044	QUADIENT LEASING USA INC	07/14/23	1,216.64	MW	IS	
AP CHK 00407238	48668JPA	RAVNTECH CORPORATION	07/14/23	32,915.62	MW	IS	
AP CHK 00407239	1200	REPUBLIC SERVICES OF NORTH	07/14/23	1,508,342.18	MW	IS	
AP CHK 00407240	53532	ROBERT HALF TECHNOLOGY	07/14/23	1,344.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00407241	57114R	RODRIGUEZ, RENALDO	07/14/23	150.00	MW	IS	
AP CHK 00407242	57800R	ROOFWORX INC	07/14/23	209.00	MW	IS	
AP CHK 00407243	22771	S & S WORLDWIDE INC	07/14/23	158.81	MW	IS	
AP CHK 00407244	52843R	S F UNDERGROUND	07/14/23	2,000.00	MW	IS	
AP CHK 00407245	1087	SAFETY KLEEN SYSTEMS INC	07/14/23	217.00	MW	IS	
AP CHK 00407246	1109	SAN FRANCISCO PUBLIC	07/14/23	647,075.66	MW	IS	
AP CHK 00407247	51614	SAN MATEO CART SERVICE	07/14/23	750.00	MW	IS	
AP CHK 00407248	9666	SAN MATEO LAWN MOWER SHOP	07/14/23	915.00	MW	IS	
AP CHK 00407249	57796R	SANNADAN, SHEILA	07/14/23	500.00	MW	IS	
AP CHK 00407250	55607	SANTANA, BRUNO	07/14/23	3,000.00	MW	IS	
AP CHK 00407251	54717	SANTANA, VALERIA CRISTINA	07/14/23	11,800.00	MW	IS	
AP CHK 00407252	41900R	SCHOLES, BRANDON	07/14/23	150.00	MW	IS	
AP CHK 00407253	1111	SF - WATER	07/14/23	560,879.14	MW	IS	
AP CHK 00407254	1111	SF - WATER	07/14/23	68,728.55	MW	IS	
AP CHK 00407255	1111	SF - WATER	07/14/23	33,305.49	MW	IS	
AP CHK 00407256	1111	SF - WATER	07/14/23	1,875.00	MW	IS	
AP CHK 00407257	1111	SF - WATER	07/14/23	37,308.84	MW	IS	
AP CHK 00407258	1111	SF - WATER	07/14/23	316.00	MW	IS	
AP CHK 00407259	44983	SHAPE INC	07/14/23	1,400.00	MW	IS	
AP CHK 00407260	57798R	SHI, YOU QING	07/14/23	500.00	MW	IS	
AP CHK 00407261	23742	SHOE DEPOT INC	07/14/23	1,978.81	MW	IS	
AP CHK 00407262	55916R	SHOOPMAN, COREY	07/14/23	250.00	MW	IS	
AP CHK 00407263	52666	SHRED WORKS INC	07/14/23	46.00	MW	IS	
AP CHK 00407264	52783R	SKY ROOF INC	07/14/23	209.00	MW	IS	
AP CHK 00407265	32237	SMART & FINAL STORES LLC	07/14/23	2,863.19	MW	IS	
AP CHK 00407266	37110R	SOLIS, ELIZABETH	07/14/23	218.25	MW	IS	
AP CHK 00407267	55808	SOUTHERN COUNTIES LUBRICANT	07/14/23	5,242.66	MW	IS	
AP CHK 00407268	57004	SPX FLOW US LLC	07/14/23	278,080.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00407269	55731R	SRC ROOFING	07/14/23	209.00	MW	IS	
AP CHK 00407270	37940	STANDARD PLUMBING SUPPLY CO	07/14/23	34.87	MW	IS	
AP CHK 00407271	56958JPA	STEPFORD	07/14/23	7,624.05	MW	IS	
AP CHK 00407272	45084	STEPFORD INC	07/14/23	5,200.00	MW	IS	
AP CHK 00407273	47668R	SYSTEMS PAVING	07/14/23	500.00	MW	IS	
AP CHK 00407274	45319	T MOBILE USA INC	07/14/23	100.00	MW	IS	
AP CHK 00407275	42970JPA	TELECOMMUNICATIONS ENGINEER	07/14/23	4,524.00	MW	IS	
AP CHK 00407276	37535	TELEPATH CORPORATION	07/14/23	358.00	MW	IS	
AP CHK 00407277	51891	TETRA TECH INC	07/14/23	10,839.50	MW	IS	
AP CHK 00407278	28995	THOMSON REUTERS	07/14/23	676.39	MW	IS	
AP CHK 00407279	15836	TJKM TRANSPORTATION CONSULT	07/14/23	896.75	MW	IS	
AP CHK 00407280	56007R	TOLL BROS INC	07/14/23	500.00	MW	IS	
AP CHK 00407281	53970	TRIDENT K9 CONSULTING	07/14/23	1,500.00	MW	IS	
AP CHK 00407282	57801R	TSANG, TONY	07/14/23	1,250.00	MW	IS	
AP CHK 00407283	51119R	TUALAULELEI, JEREL	07/14/23	241.38	MW	IS	
AP CHK 00407284	26803	TURBO DATA SYSTEMS INC	07/14/23	24,116.78	MW	IS	
AP CHK 00407285	4675	TURF & INDUSTRIAL EQUIPMENT	07/14/23	70.36	MW	IS	
AP CHK 00407286	37637	ULINE INC	07/14/23	10,890.87	MW	IS	
AP CHK 00407287	32209	UNIVAR SOLUTIONS USA INC	07/14/23	6,475.47	MW	IS	
AP CHK 00407288	56133	US DIGITAL DESIGNS INC	07/14/23	27,753.32	MW	IS	
AP CHK 00407289	46998	UTILITY TELECOM GROUP LLC	07/14/23	1,189.66	MW	IS	
AP CHK 00407290	29329	VERIZON WIRELESS SERVICES L	07/14/23	3,459.01	MW	IS	
AP CHK 00407291	29329	VERIZON WIRELESS SERVICES L	07/14/23	41.97	MW	IS	
AP CHK 00407292	29329	VERIZON WIRELESS SERVICES L	07/14/23	84.98	MW	IS	
AP CHK 00407293	29329	VERIZON WIRELESS SERVICES L	07/14/23	1,800.65	MW	IS	
AP CHK 00407294	29329	VERIZON WIRELESS SERVICES L	07/14/23	81.98	MW	IS	
AP CHK 00407295	29329	VERIZON WIRELESS SERVICES L	07/14/23	46.97	MW	IS	
AP CHK 00407296	29329	VERIZON WIRELESS SERVICES L	07/14/23	46.97	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00407297	29329	VERIZON WIRELESS SERVICES L	07/14/23	263.90	MW	IS	
AP CHK 00407298	29329	VERIZON WIRELESS SERVICES L	07/14/23	140.91	MW	IS	
AP CHK 00407299	41056R	VIOLA, ANNA MARIE	07/14/23	769.50	MW	IS	
AP CHK 00407300	3691	WECO INDUSTRIES LLC	07/14/23	1,180.94	MW	IS	
AP CHK 00407301	39237	WEST COAST CODE CONSULTANTS	07/14/23	9,921.72	MW	IS	
AP CHK 00407302	30684	WHITE CAP LP	07/14/23	423.78	MW	IS	
AP CHK 00407303	36417R	WILLIAMS, ANNE	07/14/23	721.54	MW	IS	
AP CHK 00407304	56640R	XL CONSTRUCTION CORP	07/14/23	150,045.00	MW	IS	
AP CHK 00407305	57215R	YEE, BAYLON	07/14/23	150.00	MW	IS	
AP CHK 00407306	12694R	ZALINSKIS, KLAUS	07/14/23	721.54	MW	IS	
AP CHK 00407307	57198R	ZHEN, LILA	07/14/23	500.00	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	5,540,174.64	Number of Checks Processed:	235
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 5,540,174.64

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00407308	47004	4LEAF INC	07/31/23	16,245.00	MW	IS	
AP CHK 00407309	57446	A 1 RHINO LININGS	07/31/23	713.44	MW	IS	
AP CHK 00407310	25627	A S F ELECTRIC INC	07/31/23	28,912.50	MW	IS	
AP CHK 00407311	57353	ABACUS PRODUCTS INC	07/31/23	356.27	MW	IS	
AP CHK 00407312	57835R	ABAJA, GEORGE	07/31/23	262.34	MW	IS	
AP CHK 00407313	50236	ABM BUILDING SOLUTIONS SAN	07/31/23	1,242.04	MW	IS	
AP CHK 00407314	57597	AC3	07/31/23	545.00	MW	IS	
AP CHK 00407315	57815	ACOSTA, NATHAN	07/31/23	400.00	MW	IS	
AP CHK 00407316	15222	ACTION SPORTS	07/31/23	14,759.07	MW	IS	
AP CHK 00407317	53561	ACTION TOWING	07/31/23	852.50	MW	IS	
AP CHK 00407318	1514	ADAM HILL COMPANY, THE	07/31/23	804.56	MW	IS	
AP CHK 00407319	53351	ADOBE ANIMAL HOSPITAL	07/31/23	1,750.71	MW	IS	
AP CHK 00407320	56623	ADVANCED INTEGRATED PEST MA	07/31/23	475.00	MW	IS	
AP CHK 00407321	15226	AFSCME DISTRICT COUNCIL 57	07/31/23	4,705.68	MW	IS	
AP CHK 00407322	18761	AGRIMONTI, RICHARD	07/31/23	720.00	MW	IS	
AP CHK 00407323	29880	AIRGAS USA LLC	07/31/23	281.11	MW	IS	
AP CHK 00407324	14004	ALERT PEST CONTROL COMPANY	07/31/23	3,718.00	MW	IS	
AP CHK 00407325	37095	ALL INDUSTRIAL ELECTRIC SUP	07/31/23	4,385.59	MW	IS	
AP CHK 00407326	37116	ALPHA ANALYTICAL LABORATORI	07/31/23	10,556.85	MW	IS	
AP CHK 00407327	3197	ALPINE AWARDS INC	07/31/23	2,237.99	MW	IS	
AP CHK 00407328	39355	ALTA LANGUAGE SERVICES INC	07/31/23	632.03	MW	IS	
AP CHK 00407329	36647R	AMERICAN HOME RENEWAL INC	07/31/23	568.82	MW	IS	
AP CHK 00407330	2719	AMERICAN WATER WORKS ASSOCI	07/31/23	4,660.00	MW	IS	
AP CHK 00407331	24868	ANIXTER INC	07/31/23	2,572.41	MW	IS	
AP CHK 00407332	46585	ANTHEM BLUE CROSS	07/31/23	100.70	MW	IS	
AP CHK 00407333	46585	ANTHEM BLUE CROSS	07/31/23	112.90	MW	IS	
AP CHK 00407334	47739	APPLIED AIR FILTERS INC	07/31/23	208.74	MW	IS	
AP CHK 00407335	55841	AQUA-METRIC SALES CO	07/31/23	13,286.06	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00407336	46898R	ARGUELLO, GUILLERMO	07/31/23	35.09	MW	IS	
AP CHK 00407337	57805	ARTHUR J GALLAGHER RISK MAN	07/31/23	2,812,074.69	MW	IS	
AP CHK 00407338	32577	AT&T	07/31/23	1,046.42	MW	IS	
AP CHK 00407339	32577	AT&T	07/31/23	523.47	MW	IS	
AP CHK 00407340	32577	AT&T	07/31/23	362.21	MW	IS	
AP CHK 00407341	32577	AT&T	07/31/23	10,352.85	MW	IS	
AP CHK 00407342	32577	AT&T	07/31/23	1,533.91	MW	IS	
AP CHK 00407343	45508JPA	AT&T	07/31/23	6,855.10	MW	IS	
AP CHK 00407344	47003	AT&T	07/31/23	103.34	MW	IS	
AP CHK 00407345	47003	AT&T	07/31/23	114.04	MW	IS	
AP CHK 00407346	6413	AT&T MOBILITY	07/31/23	1,327.92	MW	IS	
AP CHK 00407347	6413	AT&T MOBILITY	07/31/23	2,046.26	MW	IS	
AP CHK 00407348	6413	AT&T MOBILITY	07/31/23	603.60	MW	IS	
AP CHK 00407349	6413	AT&T MOBILITY	07/31/23	4,569.19	MW	IS	
AP CHK 00407350	4662	AURILIO, STEVEN	07/31/23	720.00	MW	IS	
AP CHK 00407351	53793	AVA G INVESTIGATIVE SERVICE	07/31/23	700.00	MW	IS	
AP CHK 00407352	53625	AVENU	07/31/23	808.02	MW	IS	
AP CHK 00407353	53260	AXON ENTERPRISE INC	07/31/23	31,263.19	MW	IS	
AP CHK 00407354	57831R	BABULJAK, JEANNE	07/31/23	209.00	MW	IS	
AP CHK 00407355	1232	BAKER & TAYLOR COMPANY INC	07/31/23	10,381.08	MW	IS	
AP CHK 00407356	2495	BARKER BLUE DIGITAL IMAGING	07/31/23	205.81	MW	IS	
AP CHK 00407357	7854	BARRY, MELINDA	07/31/23	345.36	MW	IS	
AP CHK 00407358	54693	BAY AREA DISCOVERY MUSEUM	07/31/23	245.00	MW	IS	
AP CHK 00407359	1562	BAY AREA WATER SUPPLY & CON	07/31/23	31,638.75	MW	IS	
AP CHK 00407360	8796	BAY CITY BOILER	07/31/23	43,141.20	MW	IS	
AP CHK 00407361	33305R	BENUTO, REGELIO	07/31/23	209.00	MW	IS	
AP CHK 00407362	19200	BIRITE FOODSERVICE DISTRIBU	07/31/23	9,313.34	MW	IS	
AP CHK 00407363	20204	BKF ENGINEERS	07/31/23	34,525.02	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00407364	2343	BOFFI, DAVID	07/31/23	720.00	MW	IS	
AP CHK 00407365	57710	BOSS SAFETY PRODUCTS	07/31/23	1,093.26	MW	IS	
AP CHK 00407366	55851	BOV EMBROIDERY INC	07/31/23	894.70	MW	IS	
AP CHK 00407367	23723R	BOYES, JAVIER	07/31/23	720.00	MW	IS	
AP CHK 00407368	56068	BRADSHAW CONSTRUCTION	07/31/23	4,725.00	MW	IS	
AP CHK 00407369	56901R	BRAY, DENNIS	07/31/23	720.00	MW	IS	
AP CHK 00407370	3349	BROADMOOR LANDSCAPE SUPPLY	07/31/23	832.21	MW	IS	
AP CHK 00407371	57742	BROADMOOR TOW	07/31/23	65.00	MW	IS	
AP CHK 00407372	3064	BROWN & CALDWELL INC	07/31/23	14,181.13	MW	IS	
AP CHK 00407373	21239R	BROWN, DENISE	07/31/23	1,690.69	MW	IS	
AP CHK 00407374	33981	CAGWIN & DORWARD	07/31/23	366.00	MW	IS	
AP CHK 00407375	25781R	CAL PAC ROOFING	07/31/23	209.00	MW	IS	
AP CHK 00407376	36927	CALCON SYSTEMS INC	07/31/23	9,576.65	MW	IS	
AP CHK 00407377	53157R	CALDERON SALDIERNA, NORA	07/31/23	400.00	MW	IS	
AP CHK 00407378	42619	CALIFORNIA BUILDING STANDAR	07/31/23	751.50	MW	IS	
AP CHK 00407379	1196	CALIFORNIA WATER SERVICE CO	07/31/23	36.89	MW	IS	
AP CHK 00407380	57816	CAULDER, SARAH	07/31/23	400.00	MW	IS	
AP CHK 00407381	48351	CAVENDISH SQUARE PUBLISHING	07/31/23	817.60	MW	IS	
AP CHK 00407382	28636	CDW GOVERNMENT INC	07/31/23	68,768.22	MW	IS	
AP CHK 00407383	42277	CEL ANALYTICAL INC	07/31/23	4,005.00	MW	IS	
AP CHK 00407384	1403	CENTER FOR INDEPENDENCE	07/31/23	6,310.00	MW	IS	
AP CHK 00407385	54918R	CFY CONSTRUCTION INC	07/31/23	209.00	MW	IS	
AP CHK 00407386	25273R	CHIU, CHUNG	07/31/23	720.00	MW	IS	
AP CHK 00407387	16201	CHOY, STANTON	07/31/23	720.00	MW	IS	
AP CHK 00407388	20101	CHRISMAN, DALE	07/31/23	720.00	MW	IS	
AP CHK 00407389	57662	CINTAS CORPORATE SERVICES I	07/31/23	21,464.64	MW	IS	
AP CHK 00407390	51204	CINTAS CORPORATION	07/31/23	620.04	MW	IS	
AP CHK 00407391	3678	CINTAS CORPORATION #464	07/31/23	5,175.17	MW	IS	

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AP CHK 00407392	13126	CITY OF BRISBANE	07/31/23	410.99	MW	IS	
AP CHK 00407393	25602	CITY OF DALY CITY	07/31/23	5,017.92	MW	IS	
AP CHK 00407394	39528	CITY OF FOSTER CITY	07/31/23	3,975.00	MW	IS	
AP CHK 00407395	50252R	CITY OF PACIFICA	07/31/23	400.00	MW	IS	
AP CHK 00407396	57423R	CKG BUILDING CONSTRUCTION	07/31/23	836.00	MW	IS	
AP CHK 00407397	19765	CLARIDAD DELLAWAY, JOVITA	07/31/23	720.00	MW	IS	
AP CHK 00407398	3369	CLAY, WEBSTER L	07/31/23	720.00	MW	IS	
AP CHK 00407399	34153	COMCAST	07/31/23	28.67	MW	IS	
AP CHK 00407400	52652	COMCAST	07/31/23	173.82	MW	IS	
AP CHK 00407401	56653	COMCAST	07/31/23	197.65	MW	IS	
AP CHK 00407402	56654	COMCAST	07/31/23	202.90	MW	IS	
AP CHK 00407403	22845R	COMISKY, GARY	07/31/23	720.00	MW	IS	
AP CHK 00407404	9230	COMMUNICATIONS MANAGERS ASS	07/31/23	560.00	MW	IS	
AP CHK 00407405	12578	COMPLETE LINEN SERVICES INC	07/31/23	401.01	MW	IS	
AP CHK 00407406	57026	COMPUTERSHARE TRUST COMPANY	07/31/23	2,500.00	MW	IS	
AP CHK 00407407	30109	CORELOGIC SOLUTIONS LLC	07/31/23	187.25	MW	IS	
AP CHK 00407408	27948	COTTON SHIRES AND ASSOCIATE	07/31/23	1,140.00	MW	IS	
AP CHK 00407409	40976R	COUNTY ROOFING COMPANY	07/31/23	209.00	MW	IS	
AP CHK 00407410	G-ALLEN2	COURT-ORDERED DEBT COLLECTI	07/31/23	112.48	MW	IS	
AP CHK 00407411	57643R	COWBOYS ROOFING	07/31/23	209.00	MW	IS	
AP CHK 00407412	42324	CRIME SCENE CLEANERS INC	07/31/23	108.00	MW	IS	
AP CHK 00407413	57810	CROMER INC	07/31/23	908.75	MW	IS	
AP CHK 00407414	48323	CRYSTAL CREAMERY	07/31/23	1,747.98	MW	IS	
AP CHK 00407415	28906	CSG CONSULTANTS INC	07/31/23	13,548.00	MW	IS	
AP CHK 00407416	50052R	CURRAN, JOSEPH	07/31/23	720.00	MW	IS	
AP CHK 00407417	25580	CWEA-MEMBERSHIP	07/31/23	110.00	MW	IS	
AP CHK 00407418	1836	DAILY JOURNAL CORPORATION	07/31/23	1,137.50	MW	IS	
AP CHK 00407419	48520	DALY CITY PARTNERSHIP	07/31/23	114,230.45	MW	IS	

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AP CHK 00407420	30935	DALY CITY POLICE OFFICERS B	07/31/23	1,057.30	MW	IS	
AP CHK 00407421	36807	DALY CITY TEST ONLY	07/31/23	40.00	MW	IS	
AP CHK 00407422	1793	DALY CITY TOOL MART	07/31/23	757.72	MW	IS	
AP CHK 00407423	7817	DANS DRILLING & FENCING INC	07/31/23	7,150.00	MW	IS	
AP CHK 00407424	51806	DAVID J POWERS & ASSOCIATES	07/31/23	16,459.09	MW	IS	
AP CHK 00407425	57687	DE SILVA, SHIRLEY	07/31/23	520.00	MW	IS	
AP CHK 00407426	4513	DEAN, ROBERT	07/31/23	720.00	MW	IS	
AP CHK 00407427	38128R	DEFRIES, KAILA	07/31/23	2,460.86	MW	IS	
AP CHK 00407428	43092R	DELA TORRE, VICENTE	07/31/23	720.00	MW	IS	
AP CHK 00407429	3364	DEPARTMENT OF CONSERVATION	07/31/23	2,528.13	MW	IS	
AP CHK 00407430	1299	DEPARTMENT OF JUSTICE	07/31/23	1,824.00	MW	IS	
AP CHK 00407431	20552	DEWEY PEST CONTROL INC	07/31/23	3,250.00	MW	IS	
AP CHK 00407432	22736	DEWEY, DAVID	07/31/23	750.00	MW	IS	
AP CHK 00407433	57832R	DILLON, EDIE	07/31/23	209.00	MW	IS	
AP CHK 00407434	57827R	DILTS, RUTH BINGHAM	07/31/23	822.35	MW	IS	
AP CHK 00407435	24262R	DIMAGGIO, JOAN	07/31/23	720.00	MW	IS	
AP CHK 00407436	57820R	DIMAURO, CARMELA	07/31/23	209.00	MW	IS	
AP CHK 00407437	47857	DIVISION OF THE STATE ARCHI	07/31/23	166.40	MW	IS	
AP CHK 00407438	54557	DKF SOLUTIONS GROUP LLC	07/31/23	1,800.00	MW	IS	
AP CHK 00407439	4012	DREXLER, MARILYN	07/31/23	720.00	MW	IS	
AP CHK 00407440	57393	DTA	07/31/23	3,701.43	MW	IS	
AP CHK 00407441	14573R	E J BUILDERS	07/31/23	1,109.00	MW	IS	
AP CHK 00407442	57492	EASA ARCHITECTURE	07/31/23	9,383.50	MW	IS	
AP CHK 00407443	48177	EAST BAY TIRE CO	07/31/23	1,320.49	MW	IS	
AP CHK 00407444	54143	EKI ENVIRONMENT & WATER	07/31/23	166.40	MW	IS	
AP CHK 00407445	56187	ELLIS INVESTIGATIONS LAW CO	07/31/23	7,437.00	MW	IS	
AP CHK 00407446	G1DEFIESTA	EMPLOYMENT DEVELOPMENT DEPA	07/31/23	970.79	MW	IS	
AP CHK 00407447	53697	ENDRESS AND HAUSER INC	07/31/23	8,702.51	MW	IS	

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AP CHK 00407448	38242R	ENG, LAURA	07/31/23	720.00	MW	IS	
AP CHK 00407449	44735	ENVIRONMENTAL EXPRESS INC	07/31/23	1,728.69	MW	IS	
AP CHK 00407450	3786	ENVIRONMENTAL RESOURCE ASSO	07/31/23	1,200.44	MW	IS	
AP CHK 00407451	1049	EQUIFAX INFORMATION SVCS LL	07/31/23	50.00	MW	IS	
AP CHK 00407452	57821R	EQUINOX ROOFING	07/31/23	209.00	MW	IS	
AP CHK 00407453	2167	EVANS, GRACE A	07/31/23	600.00	MW	IS	
AP CHK 00407454	26327	EWING IRRIGATION PRODUCTS I	07/31/23	2,620.86	MW	IS	
AP CHK 00407455	1278	FARRAR, RICHARD F	07/31/23	345.36	MW	IS	
AP CHK 00407456	36077	FASTENAL COMPANY	07/31/23	115.89	MW	IS	
AP CHK 00407457	57804R	FATTAH, ELHAM	07/31/23	640.00	MW	IS	
AP CHK 00407458	17884	FEDEX	07/31/23	150.78	MW	IS	
AP CHK 00407459	51080R	FELIX ROOFING INC	07/31/23	209.00	MW	IS	
AP CHK 00407460	9922	FERGUSON ENTERPRISES LLC	07/31/23	153.07	MW	IS	
AP CHK 00407461	51955	FERGUSON WELDING SERVICE IN	07/31/23	59,000.00	MW	IS	
AP CHK 00407462	19787	FIRST CHOICE COFFEE SERVICE	07/31/23	576.32	MW	IS	
AP CHK 00407463	21600	FLORES, EMUELDA	07/31/23	720.00	MW	IS	
AP CHK 00407464	57635R	FOG CITY ROOFING LLC	07/31/23	209.00	MW	IS	
AP CHK 00407465	G-ORBETA4	FRANCHISE TAX BOARD	07/31/23	126.37	MW	IS	
AP CHK 00407466	51893R	FULMORE, ZACHARY	07/31/23	250.00	MW	IS	
AP CHK 00407467	2808	GALLEGOS, ALEX	07/31/23	720.00	MW	IS	
AP CHK 00407468	39470	GALLS LLC	07/31/23	392.93	MW	IS	
AP CHK 00407469	57494	GAMEPOD COMBAT ZONE INC	07/31/23	800.00	MW	IS	
AP CHK 00407470	56905R	GAMEZ, JOHN	07/31/23	720.00	MW	IS	
AP CHK 00407471	2275	GAMMA, RAYMOND G	07/31/23	720.00	MW	IS	
AP CHK 00407472	25055	GILDEN, SUSANNA	07/31/23	720.00	MW	IS	
AP CHK 00407473	31901R	GLEICHENHAUS, D PETER	07/31/23	720.00	MW	IS	
AP CHK 00407474	48763R	GOFF, KAREN	07/31/23	720.00	MW	IS	
AP CHK 00407475	4581	GOLDEN BAY CONSTRUCTION INC	07/31/23	126,981.75	MW	IS	

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AP CHK 00407476	26968	GOMEZ IRON WORKS ENTERPRISE	07/31/23	4,200.00	MW	IS	
AP CHK 00407477	57812	GOMEZ-LOPEZ, EMANUEL	07/31/23	400.00	MW	IS	
AP CHK 00407478	39521R	GONZALEZ, GREGORY	07/31/23	720.00	MW	IS	
AP CHK 00407479	31925	GOVCONNECTION INC	07/31/23	652.10	MW	IS	
AP CHK 00407480	55945	GOVINVEST INC	07/31/23	16,000.00	MW	IS	
AP CHK 00407481	1754	GRAINGER INC	07/31/23	9,565.64	MW	IS	
AP CHK 00407482	36985	GRAND INDUSTRIES INC	07/31/23	113,678.93	MW	IS	
AP CHK 00407483	56292	GRANICUS LLC	07/31/23	9,464.84	MW	IS	
AP CHK 00407484	1571	GRANITEROCK	07/31/23	2,154.01	MW	IS	
AP CHK 00407485	29425	GRAPHTECH GRAPHICS	07/31/23	2,307.38	MW	IS	
AP CHK 00407486	1123	GRAYBAR ELECTRIC CO INC	07/31/23	1,478.64	MW	IS	
AP CHK 00407487	57660	GREEN HALO SYSTEMS INC	07/31/23	402.00	MW	IS	
AP CHK 00407488	22404	GREG'S TRUCKING SERVICE INC	07/31/23	3,710.27	MW	IS	
AP CHK 00407489	3327	GRIGGS, DONALD	07/31/23	465.36	MW	IS	
AP CHK 00407490	57219	GSW CONSTRUCTION INC	07/31/23	31,095.00	MW	IS	
AP CHK 00407491	6313	GUALCO, FREDERICK	07/31/23	720.00	MW	IS	
AP CHK 00407492	2223	HACH COMPANY	07/31/23	4,019.75	MW	IS	
AP CHK 00407493	51647R	HALLMARK ROOFING SERVICES I	07/31/23	209.00	MW	IS	
AP CHK 00407494	33992R	HALVORSON, DANECA	07/31/23	1,376.86	MW	IS	
AP CHK 00407495	6476	HANSON, CATHERINE	07/31/23	750.00	MW	IS	
AP CHK 00407496	56909R	HARALAMBIDIS, MICHAEL	07/31/23	720.00	MW	IS	
AP CHK 00407497	1980	HARRISON & BONINI INC	07/31/23	545.31	MW	IS	
AP CHK 00407498	55312R	HARRISON, RONALD	07/31/23	720.00	MW	IS	
AP CHK 00407499	57828R	HAYES, ADRIAN	07/31/23	209.00	MW	IS	
AP CHK 00407500	55667	HAZEN AND SAWYER	07/31/23	15,198.80	MW	IS	
AP CHK 00407501	16569	HERSTAD, ROSANNE	07/31/23	720.00	MW	IS	
AP CHK 00407502	17021	HF&H CONSULTANTS LLC	07/31/23	11,067.71	MW	IS	
AP CHK 00407503	9049	HI TECH EVS INC	07/31/23	5,095.34	MW	IS	

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AP CHK 00407504	49700	HILL BROTHERS CHEMICAL CO	07/31/23	1,071.60	MW	IS	
AP CHK 00407505	4011	HILTI INC	07/31/23	2,235.64	MW	IS	
AP CHK 00407506	56839R	HINOJOSA ROOFING INC	07/31/23	209.00	MW	IS	
AP CHK 00407507	56109	HONEY BUCKET	07/31/23	209.00	MW	IS	
AP CHK 00407508	46246R	HUANG, RICHARD	07/31/23	61.36	MW	IS	
AP CHK 00407509	57444REN	HUB COMMUNITY CORPORATION,	07/31/23	192.16	MW	IS	
AP CHK 00407510	41478R	HUCULAK, MICHAEL	07/31/23	720.00	MW	IS	
AP CHK 00407511	57830R	HUI, KAM	07/31/23	3,186.77	MW	IS	
AP CHK 00407512	57819	HUI, WYATT	07/31/23	400.00	MW	IS	
AP CHK 00407513	57486R	HUYNH, LYNN	07/31/23	191.49	MW	IS	
AP CHK 00407514	47482	ICC	07/31/23	526.07	MW	IS	
AP CHK 00407515	37457	IDEXX DISTRIBUTION INC	07/31/23	333.07	MW	IS	
AP CHK 00407516	31781	INNOVATIVE CLAIM SOLUTIONS	07/31/23	16,032.17	MW	IS	
AP CHK 00407517	57823R	INSITE TELECOM LLC	07/31/23	509.00	MW	IS	
AP CHK 00407518	57693	INTERACTIVE RESOURCES INC	07/31/23	46,950.30	MW	IS	
AP CHK 00407519	50666	INTERNATIONAL ASSOCIATION O	07/31/23	103.00	MW	IS	
AP CHK 00407520	47829	ITERIS INC	07/31/23	3,230.00	MW	IS	
AP CHK 00407521	26328	JAM SERVICES INC	07/31/23	32,797.69	MW	IS	
AP CHK 00407522	57825R	JEAN DESIGN BUILD INC	07/31/23	584.00	MW	IS	
AP CHK 00407523	1205	JEFFERSON UNION HIGH SCHOOL	07/31/23	23,800.00	MW	IS	
AP CHK 00407524	57833R	JIANG, HAI PING	07/31/23	3,412.30	MW	IS	
AP CHK 00407525	55027	JOHN THE SIGN GUY LLC	07/31/23	593.33	MW	IS	
AP CHK 00407526	31487R	JONCICH, MICHAEL	07/31/23	720.00	MW	IS	
AP CHK 00407527	57647R	JOURNEY BUILDERS	07/31/23	209.00	MW	IS	
AP CHK 00407528	38217R	JUROW, JEFFREY	07/31/23	720.00	MW	IS	
AP CHK 00407529	7901	K 119 OF CALIFORNIA INC	07/31/23	219.70	MW	IS	
AP CHK 00407530	47002MED	KAISER PERMANENTE	07/31/23	3,050.41	MW	IS	
AP CHK 00407531	56294	KELLY SPICERS FACILITIES SO	07/31/23	541.41	MW	IS	

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AP CHK 00407532	10340	KESSLER, ERWIN	07/31/23	720.00	MW	IS	
AP CHK 00407533	1274	KEYES, MARK	07/31/23	720.00	MW	IS	
AP CHK 00407534	39604	KIMBALL MIDWEST	07/31/23	204.04	MW	IS	
AP CHK 00407535	20073	KIMLEY HORN & ASSOCIATES IN	07/31/23	27,630.10	MW	IS	
AP CHK 00407536	1108	L N CURTIS AND SONS	07/31/23	11,997.22	MW	IS	
AP CHK 00407537	41061	LACAL EQUIPMENT INC	07/31/23	2,747.93	MW	IS	
AP CHK 00407538	13776	LANGUAGE LINE SERVICES	07/31/23	60.15	MW	IS	
AP CHK 00407539	45566	LAVEZZO, RONALD F	07/31/23	480.00	MW	IS	
AP CHK 00407540	1148	LAWSON PRODUCTS INC	07/31/23	167.56	MW	IS	
AP CHK 00407541	7147	LAX JR, HARRY	07/31/23	720.00	MW	IS	
AP CHK 00407542	56946	LEADERSHIP COUNCIL SAN MATE	07/31/23	2,800.00	MW	IS	
AP CHK 00407543	33497	LEGACY MECHANICAL & ENERGY	07/31/23	3,899.00	MW	IS	
AP CHK 00407544	21353	LEGAL AID SOCIETY OF SAN MA	07/31/23	8,783.00	MW	IS	
AP CHK 00407545	12906LAW	LIEBERT CASSIDY WHITMORE	07/31/23	11,271.00	MW	IS	
AP CHK 00407546	56842R	LIFETIME ROOFING RENOVATION	07/31/23	209.00	MW	IS	
AP CHK 00407547	14431	LINDE INC	07/31/23	15,697.97	MW	IS	
AP CHK 00407548	29332	LORAL LANDSCAPING	07/31/23	515.00	MW	IS	
AP CHK 00407549	49874	LOU'S GLOVES INC	07/31/23	658.00	MW	IS	
AP CHK 00407550	20868	LYONS, MICHAEL D	07/31/23	750.00	MW	IS	
AP CHK 00407551	6620	MACKRISS, DAVID	07/31/23	465.36	MW	IS	
AP CHK 00407552	41479R	MAGAN, RODOLFO S	07/31/23	720.00	MW	IS	
AP CHK 00407553	56024R	MANLANGIT, DANILO	07/31/23	720.00	MW	IS	
AP CHK 00407554	19261	MARIO, MANUEL	07/31/23	720.00	MW	IS	
AP CHK 00407555	32673	MAUGA HEAD, REX R	07/31/23	11,880.00	MW	IS	
AP CHK 00407556	54358	MAVERICK NETWORKS INC	07/31/23	149,538.87	MW	IS	
AP CHK 00407557	2667	MCCARTHY, DONALD	07/31/23	720.00	MW	IS	
AP CHK 00407558	19262	MCGOWAN, TOMMY	07/31/23	720.00	MW	IS	
AP CHK 00407559	15393	MCMASTER-CARR	07/31/23	202.22	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407560	57837R	MENDEZ, JAIME	07/31/23	45.00	MW	IS	
AP CHK 00407561	23949	METRO MOBILE COMMUNICATIONS	07/31/23	635.45	MW	IS	
AP CHK 00407562	48672	METTLER TOLEDO RAININ LLC	07/31/23	665.00	MW	IS	
AP CHK 00407563	22863	MIDWEST TAPE INC	07/31/23	44.82	MW	IS	
AP CHK 00407564	38446	MIELE INC	07/31/23	729.06	MW	IS	
AP CHK 00407565	56860	MISSION ASSET FUND	07/31/23	102,500.00	MW	IS	
AP CHK 00407566	38922	MISSIONSQUARE - 801447	07/31/23	2,250.00	MW	IS	
AP CHK 00407567	38922	MISSIONSQUARE - 801447	07/31/23	5,650.00	MW	IS	
AP CHK 00407568	38922	MISSIONSQUARE - 801447	07/31/23	600.00	MW	IS	
AP CHK 00407569	22168R	MONTENEGRO, JOSE	07/31/23	720.00	MW	IS	
AP CHK 00407570	42161R	MORGAN, JEFFREY	07/31/23	720.00	MW	IS	
AP CHK 00407571	39868R	MR ROOFING INC	07/31/23	209.00	MW	IS	
AP CHK 00407572	54757	MSI FUEL MANAGEMENT	07/31/23	5,063.80	MW	IS	
AP CHK 00407573	17629	MULITAUOPELE, JAY	07/31/23	720.00	MW	IS	
AP CHK 00407574	15210	MUNICIPAL MAINTENANCE EQUIP	07/31/23	4,601.15	MW	IS	
AP CHK 00407575	3603	MUTTER, RAYMOND	07/31/23	720.00	MW	IS	
AP CHK 00407576	2921	NAGY, ALBERT	07/31/23	720.00	MW	IS	
AP CHK 00407577	57807	NORTH AMERICAN RESCUE LLC	07/31/23	5,969.92	MW	IS	
AP CHK 00407578	25761	NORTHERN SAFETY CO INC	07/31/23	421.92	MW	IS	
AP CHK 00407579	9393	O'ROURKE, MICHAEL	07/31/23	345.36	MW	IS	
AP CHK 00407580	57813	OCON, GIOVANNI	07/31/23	400.00	MW	IS	
AP CHK 00407581	40754	ODLE, JOHN	07/31/23	720.00	MW	IS	
AP CHK 00407582	56820	ODP BUSINESS SOLUTIONS LLC	07/31/23	3,175.46	MW	IS	
AP CHK 00407583	56821	ODP BUSINESS SOLUTIONS LLC	07/31/23	120.80	MW	IS	
AP CHK 00407584	56822	ODP BUSINESS SOLUTIONS LLC	07/31/23	2,718.15	MW	IS	
AP CHK 00407585	56335	OPERATIONAL TECHNICAL SERVI	07/31/23	44,816.00	MW	IS	
AP CHK 00407586	52962	OPTIC FUEL CLEAN OF CA INC	07/31/23	7,270.40	MW	IS	
AP CHK 00407587	3685	OTIS ELEVATOR COMPANY	07/31/23	1,499.04	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407588	55186R	PACHECO, CARLOS	07/31/23	400.00	MW	IS	
AP CHK 00407589	10360R	PACIFIC GAS & ELECTRIC	07/31/23	11,500.00	MW	IS	
AP CHK 00407590	1216	PACIFIC GAS & ELECTRIC	07/31/23	373,006.24	MW	IS	
AP CHK 00407591	1216	PACIFIC GAS & ELECTRIC	07/31/23	10,395.94	MW	IS	
AP CHK 00407592	43008	PACIFIC LIBRARY PARTNERSHIP	07/31/23	11,641.00	MW	IS	
AP CHK 00407593	29252	PACIFIC PRODUCE INC	07/31/23	3,284.65	MW	IS	
AP CHK 00407594	57648R	PARAGON ROOFING AND REMODEL	07/31/23	418.00	MW	IS	
AP CHK 00407595	50620	PARK ENGINEERING INC	07/31/23	16,751.56	MW	IS	
AP CHK 00407596	4312	PARKER, CHRIS	07/31/23	345.36	MW	IS	
AP CHK 00407597	53495	PAVEMENT ENGINEERING INC	07/31/23	1,600.00	MW	IS	
AP CHK 00407598	15221	PEACOCK CONSTRUCTION	07/31/23	19,130.00	MW	IS	
AP CHK 00407599	47135	PENINSULA FAMILY SERVICE	07/31/23	4,408.00	MW	IS	
AP CHK 00407600	3297	PENINSULA LIBRARY SYSTEM	07/31/23	151,003.60	MW	IS	
AP CHK 00407601	1936	PENINSULA PEACE OFFICERS AS	07/31/23	163.80	MW	IS	
AP CHK 00407602	29738	PENINSULA UNIFORMS & EQUIPM	07/31/23	245.99	MW	IS	
AP CHK 00407603	13399	PERLAS, MICHAEL A	07/31/23	720.00	MW	IS	
AP CHK 00407604	19678	PERS LONG TERM CARE PROGRAM	07/31/23	269.77	MW	IS	
AP CHK 00407605	13794R	PETERSEN, CHRISTOPHER	07/31/23	750.00	MW	IS	
AP CHK 00407606	47044	PETERSON TRUCKS INC	07/31/23	5,006.35	MW	IS	
AP CHK 00407607	56714R	PHELPS, ROBERT	07/31/23	1,408.68	MW	IS	
AP CHK 00407608	26448R	PICETTI, PETE	07/31/23	720.00	MW	IS	
AP CHK 00407609	54331	PIIAN SYSTEMS LLC	07/31/23	14,816.88	MW	IS	
AP CHK 00407610	53942	PREFERRED ALLIANCE INC	07/31/23	495.56	MW	IS	
AP CHK 00407611	56918R	PRICE, MICHAEL	07/31/23	465.36	MW	IS	
AP CHK 00407612	13591	PROJECT READ	07/31/23	2,031.71	MW	IS	
AP CHK 00407613	2364	PROJECT SENTINEL	07/31/23	6,143.75	MW	IS	
AP CHK 00407614	53664	PROPRINT	07/31/23	7,130.00	MW	IS	
AP CHK 00407615	18773	PRUDDEN, THOMAS	07/31/23	720.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407616	51526	PURETEC INDUSTRIAL WATER	07/31/23	292.59	MW	IS	
AP CHK 00407617	54044	QUADIENT LEASING USA INC	07/31/23	932.57	MW	IS	
AP CHK 00407618	49840	QUALITY CONTROL SERVICES IN	07/31/23	268.50	MW	IS	
AP CHK 00407619	54315R	QUALITY TELECOM CONSULTANTS	07/31/23	1,409.00	MW	IS	
AP CHK 00407620	27398	R & S ERECTION NORTH PENINS	07/31/23	896.95	MW	IS	
AP CHK 00407621	48668JPA	RAVNTECH CORPORATION	07/31/23	18,656.12	MW	IS	
AP CHK 00407622	2170	RAYMOND, RONALD	07/31/23	720.00	MW	IS	
AP CHK 00407623	50803	READYREFRESH	07/31/23	244.16	MW	IS	
AP CHK 00407624	30925	REBUILDING TOGETHER	07/31/23	10,535.08	MW	IS	
AP CHK 00407625	1687	RED WING SHOES	07/31/23	349.23	MW	IS	
AP CHK 00407626	42223	RENAISSANCE ENTREPRENEUR CE	07/31/23	6,090.41	MW	IS	
AP CHK 00407627	39655	RIMS SUN RIDGE SYSTEMS INC	07/31/23	2,630.00	MW	IS	
AP CHK 00407628	2569	ROAY, CORY	07/31/23	345.36	MW	IS	
AP CHK 00407629	53532	ROBERT HALF TECHNOLOGY	07/31/23	2,520.00	MW	IS	
AP CHK 00407630	20508	RODRIGUEZ, JEFFREY	07/31/23	720.00	MW	IS	
AP CHK 00407631	10207	ROMAN, MARIANNA	07/31/23	378.00	MW	IS	
AP CHK 00407632	57838R	ROSARIO, RUBEN	07/31/23	1,143.12	MW	IS	
AP CHK 00407633	55468R	ROSER, WILLIAM	07/31/23	720.00	MW	IS	
AP CHK 00407634	22771	S & S WORLDWIDE INC	07/31/23	42.90	MW	IS	
AP CHK 00407635	52843R	S F UNDERGROUND	07/31/23	2,000.00	MW	IS	
AP CHK 00407636	1087	SAFETY KLEEN SYSTEMS INC	07/31/23	650.48	MW	IS	
AP CHK 00407637	53427	SAGE CONSULTING ENGINEERS I	07/31/23	1,739.99	MW	IS	
AP CHK 00407638	12544	SAN MATEO COUNTY CONTROLLER	07/31/23	70,741.00	MW	IS	
AP CHK 00407639	G1MARTINEZ	SAN MATEO COUNTY SHERIFF	07/31/23	112.50	MW	IS	
AP CHK 00407640	57839R	SANTOSMEJIA, MADHELINN	07/31/23	634.00	MW	IS	
AP CHK 00407641	57841R	SARCENO, JOCELYN	07/31/23	400.00	MW	IS	
AP CHK 00407642	55117	SAVAGE TRAINING GROUP LLC	07/31/23	1,571.00	MW	IS	
AP CHK 00407643	49441	SC FUELS	07/31/23	67,034.32	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407644	52262R	SCHUMACKER, DARIN	07/31/23	175.75	MW	IS	
AP CHK 00407645	9858	SCOTT, MICHAEL	07/31/23	720.00	MW	IS	
AP CHK 00407646	57834	SEANS QUALITY FLOORS	07/31/23	3,550.00	MW	IS	
AP CHK 00407647	50625R	SF CROWN ROOFING INC	07/31/23	418.00	MW	IS	
AP CHK 00407648	31449	SHARP ELECTRONICS CORPORATI	07/31/23	25,247.13	MW	IS	
AP CHK 00407649	45325R	SHIU, BONNIE	07/31/23	150.00	MW	IS	
AP CHK 00407650	23742	SHOE DEPOT INC	07/31/23	1,385.00	MW	IS	
AP CHK 00407651	49695	SHRED IT USA	07/31/23	97.45	MW	IS	
AP CHK 00407652	52666	SHRED WORKS INC	07/31/23	33.00	MW	IS	
AP CHK 00407653	55893R	SJP ENGINEERING & MASTER CO	07/31/23	2,000.00	MW	IS	
AP CHK 00407654	2890	SMITH, GARY	07/31/23	345.36	MW	IS	
AP CHK 00407655	57698R	SMITH, JACK	07/31/23	745.40	MW	IS	
AP CHK 00407656	55808	SOUTHERN COUNTIES LUBRICANT	07/31/23	5,379.35	MW	IS	
AP CHK 00407657	57167	SPECIALTY SERVICES	07/31/23	4,975.00	MW	IS	
AP CHK 00407658	51258	SPOSETO ENGINEERING INC	07/31/23	341,097.55	MW	IS	
AP CHK 00407659	7383	SROCK, STEPHEN E	07/31/23	720.00	MW	IS	
AP CHK 00407660	20534	ST FRANCIS ELECTRIC INC	07/31/23	10,665.00	MW	IS	
AP CHK 00407661	37940	STANDARD PLUMBING SUPPLY CO	07/31/23	109.21	MW	IS	
AP CHK 00407662	3613	STATIONARY ENGINEERS LOCAL	07/31/23	3,887.80	MW	IS	
AP CHK 00407663	56958JPA	STEPFORD	07/31/23	1,225.00	MW	IS	
AP CHK 00407664	38885	STEWART, IMANI	07/31/23	450.00	MW	IS	
AP CHK 00407665	57826R	STONE ENGINEERING INC	07/31/23	4,409.00	MW	IS	
AP CHK 00407666	51439	SWEET DELIGHT BAKERY	07/31/23	4,011.00	MW	IS	
AP CHK 00407667	34747	SWINERTON MANAGEMENT & CONS	07/31/23	76,546.50	MW	IS	
AP CHK 00407668	57490R	SZEKELY, MAX	07/31/23	900.00	MW	IS	
AP CHK 00407669	45319	T MOBILE USA INC	07/31/23	25.00	MW	IS	
AP CHK 00407670	45319	T MOBILE USA INC	07/31/23	100.00	MW	IS	
AP CHK 00407671	45319	T MOBILE USA INC	07/31/23	125.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407672	57808	TACMED SOLUTIONS LLC	07/31/23	2,836.88	MW	IS	
AP CHK 00407673	7371	TALLERICO, JEFFREY M	07/31/23	720.00	MW	IS	
AP CHK 00407674	25674	TARGET SPECIALTY PRODUCTS	07/31/23	2,824.22	MW	IS	
AP CHK 00407675	2798	TEAMSTERS LOCAL 856	07/31/23	3,097.00	MW	IS	
AP CHK 00407676	13852	TELECOMMUNICATIONS ENGINEER	07/31/23	3,024.50	MW	IS	
AP CHK 00407677	42970JPA	TELECOMMUNICATIONS ENGINEER	07/31/23	15,378.00	MW	IS	
AP CHK 00407678	57685R	TENORIO, IRENE	07/31/23	400.00	MW	IS	
AP CHK 00407679	51891	TETRA TECH INC	07/31/23	25,517.43	MW	IS	
AP CHK 00407680	38867R	TIMBOE, BRIAN	07/31/23	720.00	MW	IS	
AP CHK 00407681	18039	TIRAPANI, ALAN	07/31/23	720.00	MW	IS	
AP CHK 00407682	2138	TOCCALINO, MILLY	07/31/23	720.00	MW	IS	
AP CHK 00407683	22184R	TOM LEE ROOFING INC	07/31/23	627.00	MW	IS	
AP CHK 00407684	56794	TOOLE DESIGN GROUP LLC	07/31/23	23,262.41	MW	IS	
AP CHK 00407685	31452	TOWNE FORD	07/31/23	141,778.29	MW	IS	
AP CHK 00407686	52033	TRIEPEI SMITH & ASSOCIATES	07/31/23	1,845.59	MW	IS	
AP CHK 00407687	57836R	TRUJILLO, ANA	07/31/23	90.00	MW	IS	
AP CHK 00407688	49589R	TSENG, TAN	07/31/23	4,909.00	MW	IS	
AP CHK 00407689	4675	TURF & INDUSTRIAL EQUIPMENT	07/31/23	389.89	MW	IS	
AP CHK 00407690	57186	TURNER ADVISEMENT LLC	07/31/23	5,175.00	MW	IS	
AP CHK 00407691	51929R	UGALDE MONCADA, ADRIANA	07/31/23	250.00	MW	IS	
AP CHK 00407692	37637	ULINE INC	07/31/23	587.30	MW	IS	
AP CHK 00407693	34148R	ULLMAN, DOUGLAS	07/31/23	720.00	MW	IS	
AP CHK 00407694	56630	UNDERGROUND REPUBLIC WATER	07/31/23	2,976.85	MW	IS	
AP CHK 00407695	31894R	UNITED ROOFING COMPANY	07/31/23	209.00	MW	IS	
AP CHK 00407696	50490	UNITEDHEALTHCARE INSURANCE	07/31/23	373.45	MW	IS	
AP CHK 00407697	32209	UNIVAR SOLUTIONS USA INC	07/31/23	33,009.69	MW	IS	
AP CHK 00407698	39811	UPS	07/31/23	26.66	MW	IS	
AP CHK 00407699	57817	URETA, SASHA	07/31/23	400.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00407700	41669R	URIARTE, SHEILA	07/31/23	720.00	MW	IS	
AP CHK 00407701	57824R	URRUTIA, ANNE	07/31/23	209.00	MW	IS	
AP CHK 00407702	37684	USA BLUE BOOK	07/31/23	207.57	MW	IS	
AP CHK 00407703	47099JPA	UTILITY TELECOM GROUP LLC	07/31/23	10,214.39	MW	IS	
AP CHK 00407704	40483R	VALENCIA, JOSE	07/31/23	750.00	MW	IS	
AP CHK 00407705	57822R	VALLEY RESTORATION SERVICES	07/31/23	2,159.00	MW	IS	
AP CHK 00407706	29329	VERIZON WIRELESS SERVICES L	07/31/23	2,866.54	MW	IS	
AP CHK 00407707	29329	VERIZON WIRELESS SERVICES L	07/31/23	776.68	MW	IS	
AP CHK 00407708	29329	VERIZON WIRELESS SERVICES L	07/31/23	413.59	MW	IS	
AP CHK 00407709	48249	VSS INTERNATIONAL INC	07/31/23	20,128.13	MW	IS	
AP CHK 00407710	1579	VWR INTERNATIONAL LLC	07/31/23	5,077.51	MW	IS	
AP CHK 00407711	36355	WASTEWATER SOLUTIONS INC	07/31/23	4,125.00	MW	IS	
AP CHK 00407712	50485	WAVE BROADBAND	07/31/23	243.51	MW	IS	
AP CHK 00407713	50485	WAVE BROADBAND	07/31/23	249.95	MW	IS	
AP CHK 00407714	50485	WAVE BROADBAND	07/31/23	99.90	MW	IS	
AP CHK 00407715	50485	WAVE BROADBAND	07/31/23	1,079.95	MW	IS	
AP CHK 00407716	50485	WAVE BROADBAND	07/31/23	1,295.00	MW	IS	
AP CHK 00407717	44314R	WELCH, BRUCE	07/31/23	720.00	MW	IS	
AP CHK 00407718	49085	WEST COAST ARBORISTS INC	07/31/23	62,113.00	MW	IS	
AP CHK 00407719	56033	WESTERN SYSTEMS INC	07/31/23	87.81	MW	IS	
AP CHK 00407720	1095	WESTLAKE ECO SOFT-TOUCH	07/31/23	770.75	MW	IS	
AP CHK 00407721	30684	WHITE CAP LP	07/31/23	988.22	MW	IS	
AP CHK 00407722	7927	WILDMIND	07/31/23	495.00	MW	IS	
AP CHK 00407723	53692	WINDOW AND DOOR SHOP INC, T	07/31/23	4,586.67	MW	IS	
AP CHK 00407724	57811	WONG, BREANNA	07/31/23	400.00	MW	IS	
AP CHK 00407725	57814	WONG, KELLIE	07/31/23	400.00	MW	IS	
AP CHK 00407726	53426	WRECO	07/31/23	32,479.00	MW	IS	
AP CHK 00407727	43265R	YEE, ARNOLD	07/31/23	659.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00407728	57829R	YOUNG, BARBARA	07/31/23	209.00	MW	IS	
AP CHK 00407729	57198R	ZHEN, LILA	07/31/23	4,345.35	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	6,287,177.49	Number of Checks Processed:	422
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 6,287,177.49



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Award of Contract as a Sole Source for Reservoir 6B Emergency Seismic and Roof Repairs

Recommended Action

Authorize staff to contract with DN Tanks for emergency design and repair services of the Reservoir 6B tank and roof in an amount not to exceed \$2,350,715.00 (2,044,100 and a 15% contingency).

Background

Reservoir 6B is located at the end of Nelson Court in Daly City. The reservoir is a critical component of the potable water system and provides storage of 1.5 million gallons of water for drinking, public health, and fire suppression. In the severe windstorm of March 8 and 9, the roof of this tank was significantly damaged, and staff was required to take it out of service. Fortunately, staff was able to operate the water system through redundant systems and continued to provide potable water to all of our customers. However, the loss of the tank and the 1.5 million gallons of drinking water and fire suppression storage is an emergency risk to the preservation of life, health, and property because we are relying on redundant and backup systems.

Discussion

Because of this emergency condition, staff immediately reached out to an experienced design/build contractor DN Tanks to assist with an engineering evaluation and a proposal to make repairs. DN Tanks was the original specialty prestressing concrete contractor that built the tank in the 1960s and was in the best position to address these emergency repairs. Staff and DN Tanks began a careful engineering and safety evaluation in March which resulted in a preliminary report that showed an aluminum roof with seismic upgrades to the wall, corewall, and interior joints would provide a long-term sustainable solution to the tank repairs needed. Critically, this work could also be fast-tracked so that the tank could be repaired and put back in service in 16 to 20 weeks (four to five months). Provided as part of this staff report is Attachment 1, DN Tank's proposal which details their engineering report, evaluation, and cost.

Fiscal Impact

This unanticipated emergency project was not ready in time to include in the Capital Budget. Because of this, staff is requesting to allocate the full amount from Water Fund 41 – Fund Balance. There are sufficient funds in capital reserves for this action. Staff also included this project in a reimbursement request with the Federal Emergency Management Agency (FEMA) and is working through that application process.

Summary/Conclusion

Authorize staff to contract with DN Tanks for emergency design and repair services of the Reservoir 6B tank and roof in an amount not to exceed \$2,350,715.00 (2,044,100 and a 15% contingency).

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Joshua Cosgrove
Director of Water and Wastewater Resources

Gregory Krauss
Chief of Operations

Attachment 1: DN Tank Proposal



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 11, 2023

Subject: Well #4 Pump & Column Pipe Replacement

Recommended Action

Authorize staff to purchase a new stainless steel bowl assembly pump and 420 feet of eight-inch stainless steel column pipe for Well #4 in the amount not to exceed \$286,268.87.

Background/Discussion

DWWR has multiple water well sites which provides access to ground water in underground aquifers. These wells have been drilled several hundred feet under the ground and have pumps installed to extract the water source. These water wells are critical in offsetting water purchases from the SFPUC and produce an additional water source during drought conditions.

During operations of Well #4, staff encountered pumping issues and was unable to get the required gallon per minute from the well pump. Staff worked with Pump Repair Service Co. to remove the well pump for a thorough inspection. During the inspection, the column pipe had to be removed to inspect the well pump. The column pipe however showed major signs of corrosion and pipe couplings required a torch to remove. The suction screen of the bowl assembly was also assessed as completely corroded with extreme build-up of rust and debris. The pump suction port had a piece of wood stuck inside plugging the pump, which appeared to contribute to the pumping failure. Corrosion was identified throughout the inspection and materials were required to be disposed. Well #4 is currently inoperable and requires new equipment to restore pumping capacity.

To ensure the well continues to safely provide a consistent supply of water, staff requested Pump Repair Service Co. to provide quotation for a new bowl assembly and 420 feet of eight-inch column pipe. In order to meet the required needs and standards for the City of Daly City, Pump Repair Service Co. is the only authorized dealer in Northern California who can provide quotation of the required Flowserve model bowl assembly pump needed for replacement.

The quoted amount for both the stainless-steel Flowserve bowl assembly and eight-inch stainless steel column pipe is \$260,244.43. Staff is also requesting a 10% contingency in the amount of \$26,024.44, for a total not to exceed \$286,268.87.

Fiscal Impact

Sufficient funds are available in Fund **41-385-720-4536** to provide for this action.

Summary/Conclusion

Authorize staff to purchase a new stainless steel bowl assembly pump and 420 feet of eight-inch stainless steel column pipe for Well #4 in the amount not to exceed \$286,268.87.

Staff is available to provide any additional information if desired by the Mayor or Councilmembers.

Respectfully submitted,

Michael Patolo
Plant and Equipment Maintenance Manager

Joshua Cosgrove
Director of Water and Wastewater Resources