

# CITY OF DALY CITY

## Special Meeting - LIBRARY BOARD OF TRUSTEES

### AGENDA

Tuesday, July 18, 2023 - 4:30 PM

City Hall Council Chambers – 2<sup>nd</sup> Floor  
City Hall 333 – 90<sup>th</sup> Street  
Daly City, CA 94015

#### **To watch the live telecast:**

Comcast Channel 27, <https://www.youtube.com/DalyCityVideoMeetings> or  
<https://www.dalycity.org/agendas>

#### Public Participation:

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit [www.dalycity.org/agendas](http://www.dalycity.org/agendas) and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to [libraryboard@dalycity.org](mailto:libraryboard@dalycity.org) by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 2:30 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

#### CALL TO ORDER:

#### PLEDGE TO THE FLAG:

#### ADMINISTRATION OF OATH OF OFFICE

#### **AVAILABILITY OF PUBLIC RECORDS:**

***All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90<sup>th</sup> Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.***

1. Deodor Tronco

ROLL CALL:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

2. Regular Meeting of June 20, 2023

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

PRESENTATIONS:

3. Report from the Daly City Public Library Associates (DCPLA)

DIRECTOR'S REPORT

4. Library of Things

TRUSTEES' REPORT

5. Potential collaboration with Chamber of Commerce and DCPLA

6. Little Free Libraries

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

ADJOURNMENT:

**DALY CITY LIBRARY BOARD OF TRUSTEES**  
**DALY CITY - CIVIC CENTER COUNCIL CHAMBERS**  
**REGULAR MEETING**  
**MINUTES – JUNE 20, 2023**

The meeting was called to order by Vice President Lex at 6:00 pm.

**ROLL CALL:**

**Trustees Present:**

Vice President Dr. William Lex, Trustee Angella Logarta, Trustee Rachel Goodman

**Trustees Absent:** President Gary Pacheco

**Daly City Public Library Associates:** Vice President Patricia Devera

**Staff Present:** Library Services Manager Chela Anderson

**APPROVAL OF AGENDA:**

Motion requested by Vice President Lex to approve the agenda for the June 20, 2023 meeting. Motion made by Trustee Logarta, seconded by Trustee Goodman. The motion carried unanimously.

**APPROVAL OF MINUTES:**

Motion requested by Vice President Lex to approve the minutes for the May 16, 2023 meeting. Motion made by Trustee Logarta, seconded by Trustee Goodman. The motion carried unanimously.

**PUBLIC COMMENT:**

None

**PRESENTATIONS:**

**Report from DCPLA:**

DCPLA Vice President Patricia Devera gave an overview of what they've been working on:

- The 2<sup>nd</sup> annual Art & Lit Fest on September 9, 2023 from 11:00am – 3:00pm at Serramonte Center. They're still looking for sponsors. All money raised goes back to the libraries.
- At the June 26, 2023 City Council meeting, Daly City Youth Poet Laureate Olivia Veroy will share her poem "In Our Youth".
- DCPLA May membership signups were mailed out and they are asking that the Board Members as well as the Daly City community please support their program.

**DIRECTOR'S REPORT**

**City Safety Initiatives:**

Library Services Manager Chela Anderson presented on the new AED devices installed in all four libraries. She showed a short video giving an overview of how the AED works. She explained that all staff will be going through first aid, AED and CPR training.

## **TRUSTEES' REPORT**

### **“Better Money Habits” Program for Teens:**

Trustee Logarta recapped the presentation she gave earlier that afternoon at the Serramonte branch. She reported that there weren't many participants although patrons who were there stopped by to listen. She would like to plan another one focused on a specific group possibly partnered with another organization.

### **Potential Collaboration with Chamber of Commerce and DCPLA:**

Vice President Lex reported that he and Library Services Manager Chela Anderson had a Zoom meeting with DCPLA Vice President Patricia Devera and they agreed this would be beneficial to both the libraries and the community. The other Board members also agreed so Vice President Lex will be moving forward with collaborating with the Chamber of Commerce.

### **Little Free Libraries:**

Trustee Goodman reported that she, President Pacheco, Library Services Manager Chela Anderson and Susan Brissenden-Smith had a meeting and discussed possibly having Little Free Libraries in businesses and possibly having Home Depot help with figuring the cost and be a sponsor. They are hoping to involve DCPLA with this project as well.

### **Board Vacancy:**

Library Services Manager Chela Anderson reported that at the last City Council meeting, a fifth person was appointed to the last seat on the Board and the swearing in will be scheduled for the next Board meeting.

## **COMMUNICATIONS/ANNOUNCEMENTS:**

Library Services Manager Chela Anderson invited everyone to visit their website or go to [summerlearners.org](https://summerlearners.org) to see their summer schedule of events and programming.

## **AGENDA BUILDING:**

- Collaboration with Chamber of Commerce and DCPLA
- Little Free Libraries
- Swearing in of the new Board member

**ADJOURNMENT:** The meeting was adjourned at 6:32 PM by Vice President Lex.

**Next Meeting:**  
**July 18, 2023 6:00PM**  
**Daly City Council Chambers**