

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

Monday, June 26, 2023 - 7:00 PM

City Hall Council Chambers – 2nd Floor
City Hall, 333 – 90th Street
Daly City, CA 94015

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Public Participation:

There are two ways to submit public comment: (1) submit written comments by meeting day and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to cityclerk@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the City Council prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date is not guaranteed to be received by the City Council prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATIONS:

1. "In Our Youth" - Poetry Reading by Olivia Veroy, Daly City Youth Poet Laureate

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

APPROVAL OF MINUTES:

2. Regular Meeting of June 12, 2023

APPROVAL OF AGENDA:

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions:

3. Adopt Appropriations Limitation for Fiscal Year 2024
4. Authorize the City Manager to Execute Amendment No. 8 to Service Agreement for the Daly City Bayshore Shuttle
5. Accept and Appropriate \$498,750 in Measure W Grant Funds from the Pedestrian and Bicycle Program Cycle 6 for the Lake Merced Boulevard Lane Reconfiguration and Bicycle Lane Protection Project
6. Accept and Appropriate \$65,000 in Measure W Grant Funds from the Pedestrian and Bicycle Program Cycle 6 for the Daly City Vision Zero Design Standards Project
7. Set Time and Place for a Public Hearing to Consider Zone Change ZC-03-23-016151 at 1618 Sullivan Avenue (APN 006-352-120) **Set Hearing: 7/24/2023**
8. Re-Appointment and Appointment of Daly City Bicycle-Pedestrian Advisory Committee Members
9. Accept and Appropriate Measure K Grant Funds to the Automated External Defibrillators Program, and Authorize City Manager to Execute Grant Agreement
10. Authorize City Manager to Execute a License Agreement with Hilldale School for Temporary Placement of Students During School Site Improvements
11. Approve Partnership with Vibes & Smile and Yelp Peninsula for a Back-to-School Community Event and Authorize the City Manager to Executive a One-Day Temporary License for Use of Gellert Park Parking Lot

Check Registers:

12. Check Registers for the Month of May 2023

END OF CONSENT AGENDA

PUBLIC HEARINGS:

13. Public Hearing - Commercial Preferential Permit Parking

STAFF: Leilani Ramos

RECOMMENDATION: Motion for City Attorney to Read by Title Only
Councilmember Introduce Ordinance
Adopt Resolution by Roll Call Vote

COMMUNICATIONS:

14. Water Rate Adjustments

STAFF: Joshua Cosgrove

RECOMMENDATION: Adopt Resolution by Roll Call Vote

15. Airspace Subdivision for Medical Offices at 341 Gellert Boulevard – Parcel Map
PM-03-23-016140

STAFF: Michael Van Lonkhuysen

RECOMMENDATION: Adopt Resolution by Roll Call Vote

16. Temporary Classrooms at Hilldale School (25 Florence Street) – Use Permit
UPR-4-23-016182

STAFF: Michael Van Lonkhuysen

RECOMMENDATION: Adopt Resolution by Roll Call Vote

17. Sign Program – 79 Saint Francis Square Shopping Center – Use Permit UPR-03-23-016129

STAFF: Sam Fielding

RECOMMENDATION: Adopt Resolution by Roll Call Vote

18. New Restaurant and Drive Through – 79 Saint Francis Square Shopping Center
Use Permit UPR-1-22-15498 and Design Review DR-7-22-15775

STAFF: Sam Fielding

RECOMMENDATION: Adopt Resolution by Roll Call Vote

AWARD OF BIDS/CONTRACTS:

19. Award of Construction Contract for the Southgate Avenue and School Street Safety
Improvements Project

STAFF: Richard Chiu, Jr.

RECOMMENDATION: Adopt Resolution by Roll Call Vote

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

20. Council Committee
21. City Council
22. Staff

ADJOURNMENT:

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The meeting was called to order by Mayor Buenaventura at 7:03 P.M.

ROLL CALL: Councilmembers Present:
Raymond A. Buenaventura, Mayor
Juslyn C. Manalo, Vice Mayor
Roderick Daus-Magbual
Glenn R. Sylvester

Councilmember Absent:
Pamela DiGiovanni

Staff Present:
Thomas Piccolotti, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

APPROVAL OF MINUTES:

Regular Meeting of May 22, 2023

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to approve the minutes of May 22, 2023.

APPROVAL OF AGENDA:

It was moved by Vice Mayor Manalo, seconded by Councilmember Sylvester and carried to approve the agenda.

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

Christine Fuller recommended appointing Acting Chief Christensen to be the next Daly City Chief of Police. Fuller commended Acting Chief Christensen for his leadership, professionalism, dedication, and intelligence. Fuller recognized the Acting Chief for building relationships with community leaders, noting he is highly esteemed by his peers in the Police Department and by the community.

The following Daly City employees/AFSCME members and AFSCME supporters requested the Council's assistance in resolving their labor contract by having the City pay them a fair wage through certification pay and equity adjustments to keep up with COLA, and by having a work/life balance in the form of a four-day work week. Individuals expressed concerns faced by Daly City AFSCME employees including: wages not keeping up with inflation or COLA; the lowest paid members living in poverty with some qualifying for public assistance; long commutes to work; on average, members making \$66,000 less than other City employees; Executive Management raises beyond COLA rates and having certification pays

Note on Public Comments: For this meeting, members of the Council and the public had the option of attending in person or submitting public comments via email to the City Clerk's Office prior to the public meeting. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting were instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

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higher than AFSCME’s lowest-paid salaries; and the City’s 4% raises not necessarily being equitable across different employee groups. Some speakers highlighted the work being done by AFSCME members including: providing City services that are valued by citizens; keeping City facilities, streets, and water clean; providing amazing programs through Recreation and Library services; members taking pride in their jobs in helping the community; members taking on more responsibilities without salary adjustments; and employees working harder due to less staffing and resources. Speakers urged the Council to support AFSCME’s proposed contract in order to recognize the City work being done by the union labor group.

Jeff Templin, AFSCME	Nicholas Crescenzi, AFSCME, Daly City Parks
Katherine Mills, AFSCME, Library Assistant II	Joshua Rees, AFSCME Steward, Librarian
Richenda Briones, AFSCME, Library Assistant	Gina Magagnini, Recreation Supervisor
Mike Burnfield, AFSCME, Engineer I	Ryan Shannon, President of Local AFSCME 829
Rod Palmquist, Business Agent for AFSCME Local 829	

CONSENT AGENDA:

It was moved by Councilmember Sylvester, seconded by Councilmember Daus-Magbual and carried to approve the consent agenda.

Resolutions:

Approve Service Agreement Renewal for Tree Maintenance Service with West Coast Arborist

Resolution 23-91, Authorizing Renewal Of Tree Maintenance Service Agreement With West Coast Arborist, Inc. For Fiscal Year 2023-2024

Adopt Resolution to Amend the Budget Plan for American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds

Resolution 23-92, Amending The Budget Plan For American Rescue Plan Act State And Local Fiscal Recovery Funds

Authorization to Execute an Agreement and Appropriate Grant Funds with the Jefferson Elementary School District for Various School Site Locations

Resolution 23-93, Authorizing Execution Of Agreement With Jefferson Elementary School District For The After School Education And Safety Program At MP Brown Elementary School And The Expanded Learning Program At Daniel Webster And Marjorie H. Tobias Elementary Schools And Fernando Rivera Intermediate School

Authorize the Renewal of a Contract with Maverick Networks and Mitel for Support and Maintenance

Resolution 23-94, Authorizing Renewal Of A Contract With Maverick Networks And Mitel For Support And Maintenance Of The City’s Telephone System

Set Time and Place of Public Hearing - Notice of Intent to Lien Real Property

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Resolution 23-95, Setting Time And Place Of Hearing Re: Notice Of Intent To Lien Real Property (July 12, 2023)

Set Time and Place of Public Hearing – Commercial Preferential Permit Parking

Resolution 23-96, Setting Time And Place Of Public Hearing For Proposed Ordinance Amending Daly City Municipal Code Chapter 10.32, Section 10.32.150 Parking Of Oversized Vehicles And Section 10.32.155 Commercial Preferential Permit Parking (June 26, 2023)

Authorize the City Manager to Execute a Professional Services Agreement for Construction Management and Inspection/Support Services for the 2020-21 Street Resurfacing Project and the 2021-22 and 2022-23 Street Resurfacing Project

Resolution 23-97, Authorizing Execution Of Professional Services Agreement With Park Engineering To Provide Construction Management And Inspection/Support Services For The 2020-21, 2021-22 And 2022-23 Street Resurfacing Project

Request Use of City of Daly City Measure Q Funds to Pay Additional Pilot Program Costs for the Community Wellness and Crisis Response Team Clinician

Resolution 23-98, Approving The Use Of Measure Q Funds To Pay Additional Pilot Program Cost For The Community Wellness And Crisis Response Team Clinician

Authorize the City Manager to Execute a Professional Service Agreement for Design Services of the John Daly Boulevard/Skyline Boulevard Pedestrian Connection Project

Resolution 23-99, Authorizing Execution Of Agreement For Professional Design Services With BKF Engineers

Authorize the City Manager to Execute a Professional Services Agreement for the Mussel Rock Upper Disposal Area

Resolution 23-100, Authorizing Execution Of A Professional Services Agreement With Cotton, Shires And Associate Inc., For The Mussel Rock Upper Disposal Area Phase 3 And Phase 4 Geologic And Geotechnical Services – Subsurface Investigation And Alternative Study

Adoption of Comprehensive Operating and Capital Budgets for Fiscal Year 2024

Resolution 23-101, Adopting Comprehensive Operating Budget And Capital Budgets For Fiscal Year 2023-2024

END OF CONSENT AGENDA

PUBLIC HEARINGS:

National Pollutant Discharge Elimination System (NPDES) Regulatory Fee

Senior Management Analyst Sibely Calles provided the staff report recommending re-adoption of

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the existing NPDES Regulatory Fee; fees collected are estimated to generate approximately \$475,000 in revenue towards program costs.

Mayor Buenaventura opened the public hearing. There were no public comments received.

It was moved by Councilmember Sylvester, seconded by Councilmember Daus-Magbual and carried by unanimous roll call to adopt the following resolution:

Resolution 23-102, Maintaining Regulatory Fees Necessary To Fund The City's Local Specific Stormwater Management Plan Program Activities As To The National Pollutant Discharge Elimination System (NPDES) And Authorizing Their Collection On The Property Tax Roll

Adopt Proposed Water Rate Adjustments

Director of Water and Wastewater Resources Joshua Cosgrove provided information on the five-year Water Rate Structure developed by consultant group HF&H and how the proposed rate adjustments will help fund the Capital Program and the ongoing operations and maintenance of the water system.

John Farnkopf, HF&H Consultants, gave a presentation of the proposed water rates for fiscal years 2023-24 to 2027-28. Farnkopf reviewed the revenue requirements of the City, proposed revenue increases, proposed future debt service, bill comparison with neighboring agencies, and a summary of proposed water rate adjustments.

Farnkopf and Cosgrove addressed questions on the following: whether water rates are affected by conservation efforts, situations that can cause brown water, protocols for flushing pipes throughout the City, who pays for flushing pipes, the cost of water from Hetch Hetchy, the expected operation of the new pump station, the water sources for neighboring cities, why some neighboring cities may pay lower rates compared to Daly City, whether there are assistance programs and resources for seniors and other people in need who cannot afford the increase, the process to avail of assistance programs, what the rate structure was historically, and the anticipated start date of the increase.

Mayor Buenaventura opened the public hearing.

The following speakers expressed concerns and voiced their protest against the water rate increase. Concerns included people who live on a fixed income such as retired seniors, people on disability, and other low-income households who will not be able to afford increases; the high and rising costs of other essentials such as food and rent in the area; and the stress and burden faced by families and individuals who are most vulnerable to the increase. Some speakers asked the Council to provide assistance or resources to those who are most affected by the rate increase, while others urged the Council to oppose the increase.

Rudy Bonilla, Faith in Action leader
Leonardo Monteza, Faith in Action
Chris Perlera, Faith in Action Bay Area leader

Wendy Cruz, Faith in Action leader
Melissa Mejia, Faith in Action Youth Group

It was moved by Vice Mayor Manalo, seconded by Councilmember Sylvester and carried to close the public hearing.

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The Council thanked those community members who came to speak and residents who wrote protest letters regarding the increase, including members of organization Faith in Action. Discussion continued between the Council and staff on the following: having staff provide further information on the concerns raised, for the City to disseminate information on resources/programs to the community, whether the rate increase can be deferred, impacts from delaying the increase, whether Community Center Service funds can be re-assessed to provide assistance, and if the City can look at how other agencies offer these programs.

It was moved by Mayor Buenaventura to approve the proposed resolutions. The motion failed due to a lack of a second.

Councilmember Sylvester motioned to delay the item for a minimum of three months. Director Cosgrove requested to table the item to try to capture all the comments and address the concerns raised at tonight's meeting. City Attorney Zimmerman recommended continuing the item to a date certain to preserve the integrity of the public hearing.

It was moved by Councilmember Sylvester, seconded by Vice Mayor Manalo, and carried by unanimous roll call vote to continue the item to the next City Council meeting of June 26, 2023.

APPOINTMENTS:

It was moved by Councilmember Daus-Magbual, seconded by Vice Mayor Manalo and carried to appoint Deodor Tronco to the Library Board of Trustees.

REPORTS:

Council Committee

Peninsula Clean Energy (PCE) (Daus-Magbual)

City/County Association of Governments (C/CAG), Board of Directors (Manalo)

C/CAG's Congestion Management and Environmental Quality Committee (Manalo)

On this committee, Vice Mayor Manalo advocated for the continuity of the following shuttles: the shuttle between BART and Seton for workers and seniors, the Bayshore Shuttle to support Bayshore residents, and the shuttle from Daly City Bart to Skyline College for the students.

San Mateo California ID Remote Access Network (Sylvester)

City Council

Vice Mayor Manalo, along with Filipino Mental Health Initiative and OCA, received a proclamation from Supervisor Canepa during last month's AAPI Heritage Month event. Vice Mayor Manalo attended the Jefferson School Board of Trustees meeting, which was the last meeting for Superintendent Bernie Vidales. Vice Mayor Manalo attended the Alvarado Project at Stanford University which exhibited a Filipino-American photographer's work on the diversity within the Bay Area. Vice Mayor Manalo joined San Bruno Mayor Medina, Councilmembers, and Veterans for the Memorial Day event at the National Cemetery to commemorate those who risked their lives for our freedom, including WWII Veterans. Vice Mayor Manalo congratulated the Jefferson Union's Adult Education graduates including the classes of 2020, 2021, 2022, and 2023, who received their GEDs. Along with her colleagues, Vice Mayor Manalo raised the Progress Pride flag at City Hall and thanked staff for the strong

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attendance and for standing together in solidarity. Vice Mayor Manalo recognized the Daly City Police Officers for greeting community members at the Donut With a Cop event at Happy Donuts; she was in attendance along with City Manager Piccolotti and Assistant to the City Manager Ramos. Vice Mayor attended an Aegis event at South San Francisco, which was a collaboration between youth and seniors to raise money to provide pet therapy for seniors. Vice Mayor Manalo thanked Dr. Daus-Magbual for his leadership in bringing together the Daly City Chinese Youth Committee and the student-led Children's Day at Gellert Park, thanked Spicy Garden for providing the food, and thanked Ms. Ramos for her collaboration on the event. Vice Mayor Manalo thanked City Manager Piccolotti for his foresight in creating a platform for community engagement and having a hands-on approach; she attended the session at Marchbank Park. Vice Mayor Manalo attended the Filipino Bar Association in Northern California and acknowledged City Attorney Zimmerman for her attendance. Vice Mayor Manalo acknowledged the San Mateo County API Caucus Heroes Event to honor community members and leaders who have given to the AAPI community, acknowledging the work of Assemblymember Evan Low, the California API Legislative Caucus, and OCA. Vice Mayor Manalo attended Pacific Islanders Day at the San Mateo County Fair with leader Reyna Meafua, acknowledged the cultural dancers, acknowledged singer Mali'i, and thanked Mayor Buenaventura for the opportunity to share a proclamation to honor Pacific Islanders Together during the event. Vice Mayor Manalo wished everyone a happy Philippine Independence Day and acknowledged it by wearing Filipino attire. Vice Mayor Manalo reached out to City Manager Piccolotti and Planning staff to request the addition of the union encouragement language on the City's Housing Element.

Councilmember Daus-Magbual attended the 32nd Annual Westlake School of Performing Arts Gala, commended the young people and aspiring artists for their performances, and acknowledged the graduating students who will be pursuing higher education in the performing arts. Councilmember Daus-Magbual recognized Assistant to the City Manager Ramos and Recreation Services Manager Brown for their work on the Chinese American Youth Event. Councilmember Daus-Magbual invited the community to the Philippine Flag Raising event, taking place tomorrow at City Hall, and acknowledged the Pilipino Bayanihan Resource Center for providing food at the event.

Councilmember Sylvester attended the San Mateo County API Caucus with other elected officials from the County to raise awareness relating to Asian Pacific Islanders; he is also a founding member of the caucus. Councilmember Sylvester attended Polynesian Day at the San Mateo County Fair and supported the representation by board members Reyna Meafua and Theresa Faapuaa; a special reception was held for the North County elected officials present at the event. Councilmember Sylvester requested revisiting the following suggestions he made at a prior Council meeting: 1) inclusion of the language presented by union labor workers into upcoming City projects, 2) a follow-up on the parking problem at Marchbank Park, and 3) to agendaize updates on the approved King Plaza Parking Management Plan and the related litigation, in which the City is involved.

Staff:

City Manager Piccolotti reported that Vice Mayor Manalo gave the oath to newest board member Marian Mann during the Personnel Board meeting. Piccolotti recognized the work of staff Leilani Ramos, Denise Brown and Opal Fuller on the Daly City Children's Day celebration. Piccolotti acknowledged the great turnout of community members at the recent Coffee With A Cop Event at Krispy Kreme. Piccolotti provided an update on the meet and greet sessions with City Manager's Office and staff wherein the office was able to elicit feedback from the community; Vice Mayor Manalo attended the sessions and an invitation was extended to the Council for the upcoming sessions. Piccolotti reported on a \$148,000 Measure K grant for the City defibrillators which will be on the County Supervisors meeting agenda tomorrow, June 13th; this item was added by Supervisor Canepa specifically for Daly City.

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ADJOURNMENT:

Mayor Buenaventura adjourned the meeting at 9:05 PM in memory of Hossein Khosrow Ali aka “The Iron Sheik.”

Approved as submitted, this 26th

day of June, 2023.

Raymond A. Buenaventura
Mayor

City Clerk



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Adoption of Appropriations Limitation for Fiscal Year 2024

Recommended Action

Adopt a resolution establishing Appropriations Limitation for Fiscal Year 2024.

Discussion

As required by Article XIII B of the State Constitution, the City must adopt an appropriations limit for the following fiscal year. By resolution of May 22, 2023, Council established its intent to adopt the appropriations limitation for FY 2024.

The attached calculations establishing the proceeds of taxes and appropriations limit for FY 2024 have been on file in the Finance Department since Friday, June 9, 2023, for public inspection and appropriate notice has been posted by the City Clerk.

Summary/Conclusion

Staff recommends that the Council adopt a Resolution establishing the City's Appropriations Limitation for FY 2024.

Staff is available to provide any additional information desired by the Mayor or Council Members.

Respectfully submitted,

Timothy J. Nevin
Director of Finance and Administrative Services

Attachment: Summary of Calculations

City of Daly City
Adjusted Summary of Calculations
Gann Appropriation Limit for 2023-2024

Change in California Per Capita Personal Income	1.0444
Change in Population*	0.9957
Change Factor (1.0444 x 0.9957)	1.0399
1978-79 Base Year Appropriation Limit	\$ 16,955,771
'Multiplied by Cumulative Change Factor (8.4307 x 1.0399)	<u>8.7671</u>
2023-2024 Appropriation Limit	<u>\$ 148,653,147</u>

Application of Gann Appropriation Limit
To Fiscal Year 2023-2024

Total Gann Appropriation Limit	\$ 148,653,147
Estimated Proceeds of Taxes	<u>92,763,023</u>
Estimated Proceeds of Taxes Under Limit by	<u>\$ 55,890,124</u>

* The population change for San Mateo County
was used because it was higher than the change for Daly City.
This was done to get higher appropriation limits.
(per recommendation by auditors Maze & Associates)



City Council Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Authorization to Execute Amendment No. 8 to Service Agreement for the Daly City Bayshore Shuttle

Recommended Action

Staff recommends that the City Council authorize the City Manager, or his designee, to execute Amendment No. 8 to the service agreement with the San Mateo County Transit District (SamTrans) to operate the Daly City Bayshore Shuttle as part of SamTrans' Shuttle Bus Program.

Background

Since 2014, the City has operated the Bayshore Shuttle in the Bayshore neighborhood using various grants to finance shuttle operations. The shuttle service connects residents within the Bayshore neighborhood to shopping, grocery, and medical destinations in Daly City and San Francisco. The Bayshore Shuttle also provides access to various regional transportation facilities including Muni and SamTrans bus stops and BART stations to which Bayshore area residents have limited access. Many of the destinations served by the shuttle are difficult to reach by using the limited public transportation options currently available.

More recently, the City of Daly City received Lifeline Transportation Program (LTP) grants from the Metropolitan Transportation Commission (MTC), through the City/County Association of Governments of San Mateo County (C/CAG), and Measure A grants from San Mateo County Transportation Authority (TA) and C/CAG to improve mobility options for residents of the Bayshore neighborhood. In April 2021, C/CAG awarded Daly City a grant in the amount of \$294,750 in LTP funds through the State Transit Assistance program. In June 2023, the TA board approved a grant in the amount of \$506,250 from New Measure A Local Shuttle Program Category (Measure A Funds).

Discussion

In July 2015, SamTrans contracted with a new shuttle provider. The original agreement expired on June 30, 2016. Since that time, seven amendments have been executed, each extending the agreement for another 12-month period. The current agreement ends on June 30, 2023. The term of the proposed Amendment No. 8 is for a 12-month period ending on June 30, 2024. A funding agreement for Amendment No. 8 is expected to be executed in July 2023. SamTrans has sent Daly City a Letter of No Prejudice that will allow the City to be reimbursed for costs incurred by the Bayshore Shuttle before the funding agreement is executed by City Council.

Fiscal Impact

The service agreement with SamTrans provides for a fee of \$310,600 to operate the shuttle commencing July 1, 2023 and ending June 30, 2024. The total cost to operate the shuttle for FY

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Service Agreement for the Daly City Bayshore Shuttle
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2023-24 is estimated to be \$337,600 which includes \$27,000 for staff time, advertising, and other miscellaneous costs.

The grant funds secured to date for Fiscal Year 2023-24 are approximately \$143,750 to operate the shuttle. The remaining funds needed for Fiscal Year 2023-24 will be from the New Measure A grant funds approved by the TA board earlier this month and the \$25,000 local match required for the grant funds. The grants with the local match will be sufficient to operate the shuttle for FY 2023-2024. The acceptance of the \$506,250 grant funds, appropriation of the \$25,000 local match, and the approval of the funding agreement from the TA will be brought to the City Council for approval upon receipt of the funding agreement.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager, or his designee, to execute Amendment No. 8 to the service agreement with SamTrans to operate the Daly City Bayshore Shuttle as part of SamTrans' Shuttle Bus Program.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Michael Burnfield
Engineer 1



Richard Chiu, Jr.
Director of Public Works

Attachment: Rail Shuttle Bus Service Administration Agreement Amendment No. 8



BOARD OF DIRECTORS 2023

JOSH POWELL, CHAIR
MARINA FRASER, VICE CHAIR
DAVID J. CANEPA
MARIE CHUANG
JEFF GEE
ROSE GUILBAULT
RICO E. MEDINA
RAY MUELLER
PETER RATTO

APRIL CHAN
GENERAL MANAGER/CEO

Amendment No. 8

To

**RAIL SHUTTLE BUS SERVICE ADMINISTRATION AGREEMENT
- DALY CITY BAYSHORE - SAN MATEO COUNTY TRANSIT DISTRICT
(SamTrans Operated & Managed)**

THIS AMENDMENT modifies the Rail Shuttle Bus Service Administration Agreement (“Agreement”), which was effective December 9, 2015, by and between the San Mateo County Transit District (“District” or “SamTrans”) and the City of Daly City (“Lead Organization”).

The District and the Lead Organization entered into the Agreement, whereby the Lead Organization participates in the District Shuttle Bus Services program; and

The Agreement was modified previously to extend the Agreement and adjust the contribution and payment terms; and

The last modification was memorialized pursuant to Amendment Number 7, which was effective July 1, 2022; and

The Agreement is set to expire on June 30, 2023; and

The Parties desire to amend the Agreement and extend the Agreement for another twelve-month period and set forth the contribution and payment terms applicable during said extension, in accordance with the terms and conditions of this Eighth Amendment.

NOW THEREFORE, IT IS AGREED to amend the Agreement as follows:

1. Section 4 of the Agreement, Term, is amended by adding the following language as the ninth paragraph:

Effective July 1, 2023, the term of the Agreement shall be extended for twelve (12) months commencing July 1, 2023 and ending June 30, 2024.

2. Section 5 of the Agreement, Maximum Contribution; Payment is amended by adding the following language as the ninth paragraph:

During the twelve (12) month extension of the Agreement, commencing July 1, 2023 and ending June 30, 2024, the District's maximum contribution (which includes contributions from all other funding agencies involved, if any) for Shuttle Service shall not exceed Zero Dollars (\$0) or Zero percent (0%) of the actual total operating costs for the Shuttle Service as determined by the District.

3. Section 6 of the Agreement, Lead Organization's Payment is amended by adding the following language as the eleventh and twelfth paragraphs:

During the twelve (12) month extension of the Agreement, commencing July 1, 2023 and ending June 30, 2024, Lead Organization shall pay One Hundred percent (100%) of the total actual costs of operating the Shuttle Service. Lead Organization's share shall equal Three Hundred Ten Thousand Three Hundred dollars (\$310,300) in addition to Three Hundred dollars (\$300) or as revised for Commute.org managed annual GTFS feed administration (projected combined Three Hundred Ten Thousand Six Hundred dollars [\$310,600]), subject to a final adjustment.

A Fuel Cap and Collar element has been added to the Vendor's contract. The estimated proportional cost projection for the term July 1, 2023 through June 30, 2024 is based on \$5.20 per budgeted annual revenue hour for the Shuttle and has been included in the projected cost cited above.

4. Effective July 1, 2023, the following Exhibits have been deleted and replaced by revised Exhibit(s):

EXHIBIT F – INDEMNITY INCLUSION

Except for those changes expressly specified in this Eighth Amendment, all other provisions, requirements, conditions, and sections of the underlying Agreement, as previously amended, shall remain in full force and effect.

THE BALANCE OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

IN WITNESS WHEREOF, the parties have executed this Eighth Amendment on the date first written above with the intent to be legally bound.

SAN MATEO COUNTY TRANSIT
DISTRICT

CITY OF DALY CITY

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

APPROVED AS TO FORM

APPROVED AS TO FORM

SamTrans Attorney

City of Daly City Attorney

EXHIBIT F
INDEMNITY INCLUSION

As of July 1, 2023

12. RESPONSIBILITY: INDEMNIFICATION

The CONTRACTOR shall indemnify, keep and save harmless the DISTRICT, Peninsula Traffic Congestion Relief Alliance (PTCRA or Commute.org), the Peninsula Corridor Joint Powers Board, the City and County of San Francisco, the Santa Clara Valley Transportation Authority, TransitAmerica Services, Inc. (TASI) or the successor Operator of Record, the Union Pacific Railroad Company, the Bay Area Air Quality Management District, City/County Association of Governments, the San Mateo County Transportation Authority, entities participating in the DISTRICT's shuttle program ("Lead Organizations"), and their respective directors, officers, agents and employees and participating employers against any and all suits, claims or actions arising out of any of the following:

A. Any injury to persons or property that may occur, or that may be alleged to have occurred, arising from the performance of this Agreement by the CONTRACTOR caused by a negligent act or omission or willful misconduct of the CONTRACTOR or its employees, subcontractors or agents; or

B. Any allegation that materials or services provided by the CONTRACTOR under this Agreement infringe or violate any copyright, trademark, patent, trade secret, or any other intellectual-property or proprietary right of any third party.

C. Any claims that may be asserted under Section 13(c) and 15(n)(l) of the Federal Transit Administration Act of 1964, as amended, or any comparable provisions of federal or state law (or under any regulations promulgated thereunder), as said laws or regulations now exist or hereafter may be amended.

The CONTRACTOR further agrees to defend any and all such actions, suits or claims and pay all charges of attorneys and all other costs and expenses of defenses as they are incurred. If any judgment is rendered against the DISTRICT or any of the other entities or individuals enumerated above in any such action, the CONTRACTOR shall, at its expense, satisfy and discharge the same. This indemnification shall survive termination or expiration of the Agreement.

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City Council Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Accept and Appropriate \$498,750 in Measure W Grant Funds from the Pedestrian and Bicycle Program Cycle 6 for the Lake Merced Boulevard Lane Reconfiguration and Bicycle Lane Protection Project

Recommended Action

Staff recommends that the City Council:

1. Accept and appropriate \$498,750 of Measure W grant funds from the San Mateo County Transportation Authority's Pedestrian and Bicycle Cycle 6 Program, Fiscal Years 2023 and 2024;
2. Authorize the City Manager, or his designee, to execute the Funding Agreement and other documentation necessary for grant fund reimbursement; and
3. Appropriate \$26,250 of unallocated Measure A funds for the local match.

Background

In 2018, the voters of San Mateo County approved the Measure W Program to allow the collection of a new half-cent sales tax for 30 years to implement transportation improvements identified in the San Mateo County Congestion Relief Plan. Five percent of the sales tax revenues from Measure W are available for the construction of facilities for pedestrian and bicyclists, as well as planning and promotional programs.

On August 4, 2022, the TA issued a Call for Projects for Pedestrian and Bicycle Program grant funds. The goal of the program is to fund projects that improve bicycling and pedestrian accessibility and safety in San Mateo County and to help encourage more residents to participate in active transportation and thereby reduce auto trips and congestion. A total of up to \$17.8 million was available for this grant cycle of the Pedestrian and Bicycle Program, which covers Fiscal Years 2023 and 2024.

On November 28, 2022, the City Council approved the design for San Francisco Municipal Transportation Agency's (SFMTA) Lake Merced Quick-Build project within Daly City. SFMTA's project proposed to remove one northbound travel lane and install a protected bikeway along Lake Merced Boulevard near the border between San Francisco and Daly City.

Discussion

In September 2022, staff submitted an application for the Lake Merced Boulevard Lane Reconfiguration and Bicycle Lane Protection Project. The City's application requested \$498,750 in grant funds for the project. In December 2022, the San Mateo County Transportation Authority selected Daly City's project for grant funding in the full requested amount of \$498,750.

**Accept and Appropriate \$498,750 in Measure W Grant Funds from the
Pedestrian and Bicycle Program Cycle 6 for the Lake Merced Boulevard
Lane Reconfiguration and Bicycle Lane Protection Project
Meeting Date: June 26, 2023
Page 2 of 3**

The project would analyze opportunities and conduct public outreach to reconfigure the lane geometry on Lake Merced Boulevard between John Daly Boulevard and John Muir Drive. If feasible, the project would consider restriping the corridor for one travel lane and a separated bikeway in each direction using low-cost, short-term materials so that staff can monitor the effectiveness of the improvements. The lane reduction and protected bikeways would likely improve bicycle safety and slow traffic along the corridor to enhance the safety and operations for all users on the corridor. In addition, the project will complement the improvements the City of San Francisco is making to Lake Merced Boulevard north of the City limits with their Lake Merced Quick Build project.

Fiscal Impact

The total cost of the project is estimated at \$525,000 including design, construction and construction engineering. The City has been awarded Measure W grant funds in the amount of \$498,750 with a required local match of \$26,250.

This action will appropriate \$498,750 in grant funds and will appropriate \$26,250 of unallocated Measure A funds for the project's required local match.

Summary/Conclusion

Staff recommends that the City Council:

1. Accept and appropriate \$498,750 of Measure W grant funds from the San Mateo County Transportation Authority's Pedestrian and Bicycle Program Cycle 6, Fiscal Years 2023 and 2024;
2. Authorize the City Manager, or his designee, to execute the Funding Agreement and other documentation necessary for grant fund reimbursement; and
3. Appropriate \$26,250 of unallocated Measure A funds for the local match requirement.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Senior Civil Engineer



Richard Chiu, Jr.
Director of Public Works

**Accept and Appropriate \$498,750 in Measure W Grant Funds from the
Pedestrian and Bicycle Program Cycle 6 for the Lake Merced Boulevard
Lane Reconfiguration and Bicycle Lane Protection Project
Meeting Date: June 26, 2023
Page 3 of 3**

Attachments: Funding Agreement San Mateo County Transportation Authority Measure A and W
Funds (Pedestrian and Bicycle Program) Lake Merced Boulevard Lane
Reconfiguration and Bicycle Lane Protection Project

**FUNDING AGREEMENT
SAN MATEO COUNTY TRANSPORTATION AUTHORITY MEASURE W
PEDESTRIAN AND BICYCLE PROGRAM FUNDS**

**LAKE MERCED BOULEVARD STREET REALLOCATION AND BICYCLE LANE
STUDY PROJECT**

This Funding Agreement (Agreement) is made this _____ (Execution Date) by and between the San Mateo County Transportation Authority (TA) and the City of Daly City (Sponsor), each of which is referred to herein individually as "Party" and jointly as "Parties."

RECITALS

WHEREAS, on November 6, 2018, the voters of San Mateo County authorized a new one-half percent sales tax in San Mateo County for transportation purposes, and tasked the TA with administering four of the five transportation program categories described in the Congestion Relief Plan presented to the voters (Measure W); and

WHEREAS, the Measure W Congestion Relief Plan designates five percent of Measure W funds to Bicycle and Pedestrian projects throughout the County; and

WHEREAS, the TA Strategic Plan 2020-2024 reconciled the requirements of both Measures and created a consolidated program to guide funding decisions; and

WHEREAS, on August 4, 2022, the TA issued the 2022 Cycle 6 Pedestrian and Bicycle Program Call for Projects; and

WHEREAS, in response to the call for projects, Sponsor requested that the TA provide \$498,750 in funds for the Lake Merced Boulevard Street Reallocation and Bike Lane Study (Project), as described in Exhibits A and B; and

WHEREAS, the Project meets the intent of the 2018 Congestion Relief Plan and the TA's Strategic Plan 2020-2024; and

WHEREAS, on December 1, 2022, the TA's Board of Directors programmed and allocated up to \$498,750 of Measure W funds from the Pedestrian and Bicycle Program Category for the Planning, Plans, Specifications, and Estimates (PS&E) and Construction phases of the Project through Resolution 2022-39; and

WHEREAS, the Sponsor will contribute \$26,250 in local, state, federal, or other grant matching funds for a total Project scope of work cost of \$525,000; and

PED/BIKE PROGRAM 2022 CALL FOR PROJECTS
San Mateo County Transportation Authority/City of Daly City
Lake Merced Boulevard Street Reallocation and Bicycle Lane Study

WHEREAS, the TA and Sponsor desire to enter into this Agreement to establish the process, terms and conditions governing the allocation and expenditure of Measure W Funds on the Project.

Now therefore, the Parties agree as follows:

SECTION 1: Scope of Work Oversight and Reporting

1.1 Sponsor Oversight; Work Plan. Sponsor is responsible for the completion of the Scope of Work as described in Exhibit A, "Scope of Work Information," and further detailed in Exhibit B, "Excerpts from the Project's Cycle 6 Measures A and W Pedestrian and Bicycle Program Funding Application." Exhibits A and B are attached to this Agreement and incorporated herein by this reference. In the event that Exhibit A and Exhibit B conflict, Exhibit A will control. Sponsor is responsible for procuring and administering any professional service and/or other contracts entered into in connection with the Scope of Work. Sponsor will oversee completion of the Scope of Work. Sponsor may appoint a designee or engage contractor(s) to perform work necessary for Scope of Work completion, but Sponsor remains responsible to the TA for the completion of the Scope of Work.

1.2 Required Approvals. Prior to commencement of the Scope of Work, Sponsor or its designee (e.g., a consultant) will obtain all applicable local, state and federal approvals and permits for the Scope of Work. In addition, Sponsor must comply with all applicable federal, state and local laws and regulations applicable to the Project. Any right-of-way activities involving property on the Caltrans right-of-way must be conducted in accordance with the current version of the Caltrans Right-of-Way manual, and must be based upon appraisals developed in compliance with USPAP.

1.3 Contract Award and Change Orders. Sponsor must comply with state and local agency requirements for the award of any contract(s) for the performance of the Scope of Work and any change orders. As the Scope of Work proceeds, Sponsor must advise the TA of any contracts awarded and change orders as part of the regular progress reporting requirements (Section 1.4). Notice of any contracts and change orders provided to the TA will not constitute approval by the TA of the contracts and change orders nor obligate the TA to provide funds in excess of its maximum contribution stated in Section 2.1 of this Agreement.

1.4 Progress Reports. Sponsor will prepare and submit to the TA quarterly progress reports during the entire term of the Scope of Work and covering all Scope of Work activities for work completed during the previous month using the template in Exhibit C. The reports must describe:

- a) The current status of, and any changes in, scope, schedule, budget, and funding plans of the Scope of Work and the Project;
- b) Any risk factors;
- c) The work performed during the previous quarter and projected for the next three months;
- d) Scope of Work Costs (as defined in Section 2.1, below) projected to be expended during the next three months; and
- e) Any other information requested by the TA.

1.5 Final Report. Within ninety (90) days of Sponsor's final acceptance of the Scope of Work and all incidental work, Sponsor must prepare and submit to the TA a final report detailing the following and all other relevant information:

- a) A description of the Project, including a statement detailing the overall progress and success of the Scope of Work and the Project, a compilation of any data collected during the active phase(s) of the Project, and changes/additions to the scope of the Project.
- b) Total costs for the Scope of Work, including an accounting of all Measure W Funds expended in connection with the Scope of Work, and reflecting any unexpended Measure W Funds.
- c) An explanation and the status of any outstanding obligations or potential obligations related to the Scope of Work.
- d) A discussion of any pertinent issues or problems that arose during the implementation of the Scope of Work.
- e) Any copies of press articles, press releases, newsletter articles and any other publicity materials regarding the Project.
- f) A Project Close-out form that no further reimbursements associated with the Scope of Work are anticipated and that all draw-down requests have been made.
- g) Photographs for all construction projects that satisfactorily demonstrate: 1) site conditions before the project was implemented; 2) work in progress; and 3) completed improvements and/or photographs of any events related to programmatic requests.

1.6 Access to Records and Record Retention. At all reasonable times, Sponsor will permit the TA access to all reports, designs, drawings, plans, specifications, schedules and other materials prepared, or in the process of being prepared, for the Scope of Work

by Sponsor or any contractor or consultant of Sponsor. Sponsor will also make available to the TA upon request any professional service agreements, change orders and any other agreements that are related to the Scope of Work. Sponsor will provide copies of any documents described in this Section to the TA upon request. Sponsor will retain all records pertaining to the Scope of Work for at least three years after completion of the Project.

1.7 Audits.

- a) The TA, or its authorized agents, may, at any reasonable time during business hours, conduct an audit of Sponsor's performance under this Agreement. Sponsor will permit the TA, or its authorized agents, to examine, inspect, make excerpts from, transcribe or photocopy books, documents, papers and other records of Sponsor which the TA reasonably determines to be relevant to this Agreement.
- b) Sponsor will transmit to the TA the Independent Auditor's Report prepared for Sponsor's Comprehensive Annual Financial Report within thirty (30) days of receipt by Sponsor and highlight the section that pertains to the Measure W Funds.

SECTION 2: Funding and Payment - Sponsor provides match for this Scope of Work; pro rata applies to each expenditure.

2.1 Funding Commitment. The TA allocates to Sponsor up to \$498,750 for reimbursement of expenditures related to the Scope of Work (Scope of Work Costs) as provided in this Section 2. Sponsor will contribute, or provide for the contribution of, the entire amount in excess of \$498,750 needed to complete the Scope of Work and must provide at least 5% of the Scope of Work Costs since the Project was approved to use the equity-based reduced match. The TA's funding commitment under this Agreement in no way establishes a right for Sponsor to receive additional funding from the TA. All funding obligations of the TA under this Agreement are subject to downward adjustment based on actual sales tax receipts for the fiscal years indicated.

Sponsor will assess and confirm its ability to complete the Scope of Work within budget as part of the monthly reporting requirements established in Section 1.4, above. Sponsor must further notify the TA between reporting cycles if Sponsor determines that the budget will not be sufficient to complete the Scope of Work. The TA reserves the right to suspend its funding obligation as set forth in Section 3.4 of this Agreement upon such notice, and until Sponsor develops a credible funding plan acceptable to the TA to fund and complete the Scope of Work.

2.2 Use of Funds.

- a) Measure W Funds shall be used only for direct eligible costs to complete the Scope of Work. The Sponsor is responsible for demonstrating to the TA that the expenses incurred were necessary to deliver the Scope of Work.
- b) The following costs are not eligible for reimbursement:
 - i. Sponsor's costs which are unrelated to the Scope of Work;
 - ii. Costs for entering into this Agreement;
 - iii. Maintenance, rehabilitation, routine operations of the Project or other facilities or programs; and
 - iv. Development of proposals, applications or agreements for New Measure A, Measure W, or other funding programs.
- c) Sponsor agrees that it shall use funds provided pursuant to this Agreement to supplement existing revenue. Sponsor will not use Measure W Funds to replace other local taxes or revenues already programmed and available for use for the same purpose. Sponsor will use funds provided pursuant to this Agreement only for the Scope of Work.

If the TA determines that Sponsor has used Measure W Funds other than for the approved Scope of Work, the TA will notify Sponsor of its determination. Within thirty (30) days of notification Sponsor will either (a) repay such funds to the TA, or (b) explain in writing how the funds in question were spent for the approved Scope of Work. The TA will respond to Sponsor's written explanation within thirty (30) days of receipt. Unless otherwise stated in the response, the TA's response will be final, and Sponsor will repay any funds used other than for the approved Scope of Work within thirty (30) days.

2.3 Reimbursement Basis. Sponsor may seek pro rata reimbursement for Scope of Work Costs incurred on or after the Execution Date. Scope of Work Costs must be incurred and paid by Sponsor prior to requesting pro rata reimbursement from the TA. Sufficient documentation must accompany all requests for pro rata reimbursement, including the submittal of all due quarterly progress reports.

2.4 Accounting and Request for Reimbursement Procedures. Sponsor, in coordination with and to the satisfaction of the TA, will establish procedures for Scope of Work accounting and requests for reimbursement. These procedures will track and reflect the accumulation of the TA's pro rata share of Scope of Work Costs. Sponsor will detail the TA's pro rata share of Scope of Work costs for all work funded under this Agreement with each "Reimbursement Claim Form," which is attached to this Agreement as Exhibit D and incorporated herein. Sponsor will maintain all necessary books and records in accordance with generally accepted accounting principles.

2.5 Invoices; Payments.

- a) Sponsor must prepare and submit billing statements consistent with the Reimbursement Claim Form with all required supporting documentation. Supporting documentation may include, but is not limited to, copies of vendor invoices, timesheets, backup documentation, checks, and payment advice, and must include an accounting of the TA's share of costs for the Scope of Work as contemplated by this Agreement.
- b) Sponsor must detail the tasks performed, associated costs, and pro rata share of Scope of Work Costs to be borne by the TA with each reimbursement request.
- c) The TA will endeavor to disburse reimbursements for approved Scope of Work Costs within thirty (30) days after the TA's approval of each claim, subject to the limits on the TA's maximum contribution as established in Section 2.1. The TA's obligation to reimburse Scope of Work Costs to Sponsor as provided in this section is conditioned upon the TA's prompt receipt of monthly progress reports from Sponsor pursuant to Section 1.4 above.
- d) Invoices may be submitted, no more frequently than once a quarter, by mail to:

Accounts Payable
San Mateo County Transportation Authority
1250 San Carlos Avenue
San Carlos, CA 94070

Or by e-mail to: accountspayable@samtrans.com and invoices@samtrans.com.

SECTION 3: Term

3.1 Term. The term of this Agreement will commence on Execution Date and conclude upon the earliest of: (a) the TA's final reimbursement to Sponsor for work performed hereunder, (b) termination by Sponsor or the TA pursuant to this Section 3, or (c) five (5) years and six (6) months after the Execution Date of this Agreement.

3.2 Sponsor's Right to Terminate; Repayment upon Termination. Sponsor may at any time terminate the Scope of Work by giving ten (10) days' written notice to the TA of its election to do so. Upon such termination, Sponsor will not be reimbursed for any further Scope of Work Costs and will reimburse the TA for all monies paid by the TA and costs incurred by the TA in connection with the Scope of Work as well as all reasonable costs and expenses incurred to effect such termination within ninety (90) days of the TA's submission to Sponsor of a detailed statement of such payments and costs.

3.3 Termination by the TA. The TA may terminate this Agreement, with or without cause, by giving ten (10) days' written notice of such termination. If the TA terminates the Agreement for Sponsor's default, Sponsor will reimburse the TA for all funds paid to Sponsor in connection with the Scope of Work, and for all costs incurred by the TA in connection with the Scope of Work as well as all reasonable costs and expenses incurred to effect such termination, within ninety (90) days of the TA's submission to Sponsor of a detailed statement of such payments and costs. If the TA terminates the Agreement for convenience, the TA is obligated to pay to Sponsor all costs and expenses incurred by Sponsor up to the date of notice of termination, as well as all reasonable costs and expenses incurred to effect such termination.

3.4 Expiration/Suspension of TA's Financial Obligations. Any and all financial obligations of the TA pursuant to this Agreement expire upon the expenditure of TA's maximum contribution to the Scope of Work as established in Section 2.1 above or the conclusion of the Term as defined in Section 3.1, whichever occurs first. The TA reserves the right to suspend its financial obligation, with ten (10) days' advance notice, if Sponsor identifies a risk of not being able to complete the Scope of Work within budget. If Sponsor cannot provide a credible funding plan acceptable to the TA to fund and complete Scope of Work, the Sponsor will be in default and the TA may terminate this Agreement. If Sponsor identifies a risk of not being able to complete the Scope of Work within budget, failure to report such risk to the TA constitutes default and is cause for termination under Section 3.3.

3.5 Time of Performance. The Scope of Work must be completed no later than five (5) years after the Execution Date of this Agreement.

3.6 Time Extension. If the Scope of Work cannot be completed within the Time of Performance as defined in Section 3.5, Sponsor must submit a request in writing to the TA no later than six (6) months before the Time of Performance for an extension for the Time of Performance. The TA will review the request, and grant the extension if it is justified in TA's sole and complete discretion. Costs incurred for the Scope of Work after the Time of Performance are at risk of denial for reimbursement by the TA. The unreimbursed portion of the Measure W allocation will be retained by the TA for the Pedestrian and Bicycle Program.

SECTION 4: Indemnification and Insurance

4.1 Indemnity by Sponsor.

Sponsor shall indemnify, keep and save harmless the TA and its directors, officers, agents and employees against any and all suits, claims or actions related to the performance of the Scope of Work or the Project including, but not limited to, those arising out of any of the following:

- a) Any injury to persons or property that may occur, or that may be alleged to have occurred, arising from the performance of the Project or implementation of this Agreement; or
- b) Any allegation that materials or services developed, provided or used for the Project infringe or violate any copyright, trademark, patent, trade secret, or any other intellectual-property or proprietary right of any third party.

Sponsor further agrees to defend any and all such actions, suits or claims and pay all charges of attorneys and all other costs and expenses of defenses as they are incurred. If any judgment is rendered, or settlement reached, against the TA or any of the individuals enumerated above in any such action, Sponsor shall, at its expense, satisfy and discharge the same. This indemnification shall survive termination or expiration of the Agreement.

4.2 Insurance. For the purposes of this Insurance section, "Entity" is defined as any entity designing, approving designs and/or performing the Scope of Work funded by this Agreement. Entities may include Sponsor, a contractor of Sponsor, another body on behalf of which Sponsor submitted its funding application, and/or a contractor of such other body.

All Entities will provide the appropriate insurance covering the work being performed. The insurance requirements specified in this section will cover each Entity's own liability and any liability arising out of work or services of Entity subcontractors, subconsultants, suppliers, temporary workers, independent contractors, leased employees, or any other persons, firms or corporations (hereinafter collectively referred to as "Agents") working on the Project. If Sponsor itself is an Entity, Sponsor must also provide its own insurance meeting the requirements of this Section.

- a) **Minimum Types and Scope of Insurance.** Each Entity is required to procure and maintain at its sole cost and expense insurance subject to the requirements set forth below. Such insurance will remain in full force and effect throughout performance of the Scope of Work. All policies will be issued by insurers acceptable to the TA (generally with a Best's Rating of A-10 or better). Each Entity is also required to assess the risks associated with work to be performed by Agents and to require that Agents maintain adequate insurance coverages with appropriate limits and endorsements to cover such risks. To the extent that its Agent does not procure and maintain such insurance coverage, an Entity is responsible for and assumes any and all costs and expenses that may be incurred in securing said coverage or in fulfilling Entity's indemnity obligations as to itself or any of its Agents in the absence of coverage. Entities may self-insure against the risks associated with the Scope of Work, but in such case, waive subrogation in favor of the TA respecting any and all claims that may arise.

- i. Workers' Compensation and Employer's Liability Insurance. Worker's Compensation coverage must meet statutory limits and Employer's Liability Insurance must have minimum limits of \$1 (one) million. Insurance must include a Waiver of Subrogation in favor of the TA.
- ii. Commercial General Liability Insurance. The limit for Commercial General Liability Insurance in each contract and subcontract cannot be less than \$1 (one) million. Commercial General Liability Insurance must be primary to any other insurance, name the TA as an Additional Insured, include a Separation of Interests endorsement and include a Waiver of Subrogation in favor of the TA.
- iii. Business Automobile Liability Insurance. The limit for Business Automobile Liability Insurance in each contract and subcontract cannot be less than \$1 (one) million. Insurance must cover all owned, non-owned and hired autos, and include a Waiver of Subrogation in favor of the TA.
- iv. Property Insurance. Property Insurance must cover an Entity's and/or Agent's own equipment as well as any materials to be installed. Property Insurance must include a Waiver of Subrogation in favor of the TA.
- v. Professional Liability Insurance. If deemed appropriate by Sponsor or an Entity in consideration of the work required for the Project, insurance should cover each Entity's and any Agent's professional work on the Project. The limit for Professional Liability Insurance in each appropriate contract and subcontract should not be less than \$1 million.
- vi. Contractors' Pollution Liability Insurance and/or Environmental Liability Insurance. If deemed appropriate by Sponsor or an Entity in consideration of the work required for the Project, insurance should cover potential pollution or environmental contamination or accidents. The limit for Pollution and/or Environmental Liability Insurance in each appropriate contract and subcontract should not be less than \$1 million. Such insurance must name the TA as an Additional Insured and include a Waiver of Subrogation in favor of the TA.
- vii. Railroad Protective Liability Insurance. Insurance is required if the Project will include any construction or demolition work within 50 feet of railroad tracks. The limit for Railroad Protective Liability Insurance in each appropriate contract and subcontract cannot be less than \$2 million per occurrence and \$6 million annual aggregate.

- b) Excess or Umbrella Coverage. Sponsor and/or any other Entity may opt to procure excess or umbrella coverage to meet the above requirements, but in such case, these policies must also satisfy all specified endorsements and stipulations for the underlying coverages and include provisions that the policy holder's insurance is to be primary without any right of contribution from the TA.
- c) Deductibles and Retentions. Sponsor must ensure that deductibles or retentions on any of the above insurance policies are paid without right of contribution from the TA. Deductible and retention provisions cannot contain any restrictions as to how or by whom the deductible or retention is paid. Any deductible or retention provision limiting payment to the named insured is unacceptable.

In the event that any policy contains a deductible or self-insured retention, and in the event that the TA seeks coverage under such policy as an additional insured, Sponsor will ensure that the policy holder satisfies such deductible to the extent of loss covered by such policy for a lawsuit arising from or connected with any alleged act or omission of the Entity or Agents, even if neither the Entity nor Agents are named defendants in the lawsuit.

- d) Claims Made Coverage. If any insurance specified above is provided on a claim-made basis, then in addition to coverage requirements above, such policy must provide that:
 - i. Policy retroactive date coincides with or precedes the Entity's start of work (including subsequent policies purchased as renewals or replacements).
 - ii. Entity will make every effort to maintain similar insurance for at least three (3) years following Project completion, including the requirement of adding all additional insureds.
 - iii. If insurance is terminated for any reason, each Entity agrees to purchase an extended reporting provision of at least three (3) years to report claims arising from work performed in connection with this Agreement.
 - iv. Policy allows for reporting of circumstances or incidents that might give rise to future claims.
- e) Failure to Procure Adequate Insurance. Failure by any Entity to procure sufficient insurance to financially support Section 4.1, Indemnity by Sponsor, of this Agreement does not excuse Sponsor from meeting all obligations of Section 4.1 and the remainder of this Agreement, generally.

Prior to beginning work under this Agreement, Sponsor must obtain, and produce upon request of the TA, satisfactory evidence of compliance with the insurance requirements of this section.

SECTION 5: Miscellaneous

5.1 Notices. All notices required or permitted to be given under this Agreement, excluding progress reports, the final report, and invoices, must be in writing and mailed postage prepaid by certified or registered mail, return receipt requested, or by personal delivery or overnight courier, to the appropriate address indicated below or at such other place(s) that either Party may designate in written notice to the other. Notices are deemed received upon delivery if personally served, one (1) day after mailing if delivered via overnight courier, or two (2) days after mailing if mailed as provided above.

To TA: San Mateo County Transportation Authority
1250 San Carlos Avenue
P.O. Box 3006
San Carlos, CA 94070-1306
Attn: Dora Seamans
District/TA Secretary

To City of Daly City: City of Daly City
333 90th Street
Daly City, CA 94015
Attn: City Manager

5.2 No Waiver. No waiver of any default or breach of any covenant of this Agreement by either Party will be implied from any omission by either Party to take action on account of such default if such default persists or is repeated. Express waivers are limited in scope and duration to their express provisions. Consent to one action does not imply consent to any future action.

5.3 Assignment. Parties are prohibited from assigning, transferring or otherwise substituting their interests or obligations under this Agreement without the written consent of all other Parties.

5.4 Governing Law. This Agreement is governed by the laws of the State of California as applied to contracts that are made and performed entirely in California.

5.5 Compliance with Laws. In performance of this Agreement, the Parties must comply with all applicable Federal, State and local laws, regulations and ordinances.

5.6 Modifications. This Agreement may only be modified in a writing executed by both Parties.

5.7 Attorneys' Fees. In the event legal proceedings are instituted to enforce any provision of this Agreement, the prevailing Party in said proceedings is entitled to its costs, including reasonable attorneys' fees.

5.8 Relationship of the Parties. It is understood that this is an Agreement by and between Independent Contractors and does not create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship other than that of Independent Contractor.

5.9 Ownership of Work. All reports, designs, drawings, plans, specifications, schedules, studies, memoranda, and other documents assembled for or prepared by or for, in the process of being assembled or prepared by or for, or furnished to Sponsor under this Agreement, are the joint property of the TA and Sponsor, and will not be destroyed without the prior written consent of the TA. The TA is entitled to copies and access to these materials during the progress of the Project and upon completion or termination of the Project or this Agreement. Sponsor may retain a copy of all material produced under this Agreement for its use in its general activities. This Section does not preclude additional shared ownership of work with other entities under contract with Sponsor for funding of the Project.

5.10 Non-discrimination. Sponsor and any contractors performing services on behalf of Sponsor will not discriminate or permit discrimination against any person or group of persons on the basis of race, color, religion, national origin or ancestry, age, sex, sexual orientation, marital status, pregnancy, childbirth or related conditions, medical condition, mental or physical disability or veteran's status, or in any manner prohibited by federal, state or local laws.

5.11 Accessibility of Services to Persons with Disabilities. The Project implementation must comply with, and not subject the TA or Sponsor to liability under, the Americans with Disabilities Act, the California Disabled Persons Act, or any other state or federal laws protecting the rights of persons with disabilities.

5.12 Warranty of Authority to Execute Agreement. Each Party to this Agreement represents and warrants that each person whose signature appears hereon is authorized and has the full authority to execute this Agreement on behalf of the entity that is a Party to this Agreement.

5.13 Severability. If any portion of this Agreement, or the application thereof, is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining portions of this Agreement, or the application thereof, will remain in full force and effect.

5.14 Counterparts. This Agreement may be executed in counterparts.

5.15 Electronic Signatures. This Agreement may be executed through the use of digital or electronic signatures in accordance with Government Code Section 16.5. The presence of an electronic signature on this Agreement will be construed as the Parties' consent to do business electronically.

5.16 Attribution to the TA. Sponsor must include attribution that indicates work was funded with Measure W Funds from the TA. This provision applies to any project, or publication, that was funded in part or in whole by Measure W Funds. Acceptable forms of attribution include TA branding on Project-related documents, construction signs, public information materials, and any other applicable documents.

5.17 Entire Agreement. This Agreement constitutes the entire agreement between the Parties pertaining to its subject matter and supersedes any prior or contemporaneous written or oral agreement between the Parties on the same subject.

IN WITNESS WHEREOF, the Parties have hereunder subscribed their names on the Execution Date.

CITY OF DALY CITY

By: _____

Name: Thomas Piccolotti

Its: City Manager

Approved as to Form:

Legal Counsel for Daly City

**SAN MATEO COUNTY TRANSPORTATION
AUTHORITY**

By: _____

Name: April Chan

Its: Executive Director

Approved as to Form:

Legal Counsel for the TA

Exhibit A: Scope of Work Information

Exhibit B: Excerpts from the Project's Cycle 6 Measure A/W Pedestrian and Bicycle Program Funding Application (i.e. location maps, design plans, detailed scope of work, etc.)

Exhibit C: Progress Reporting Template

Exhibit D: Reimbursement Claim Form

Exhibit E: Final Report

EXHIBIT A: SCOPE OF WORK INFORMATION

Lake Merced Blvd Street Reallocation and Bicycle Lane Study

Sponsoring Agency: City of Daly City

Lead/Implementing Agency: City of Daly City

Contact: Shirley Chan, Sr. Civil Engineer
(650) 991-8231
schan@dalycity.org
333 90th Street
Daly City, CA 94015

Project Description and Scope of Work:

This project involves study, design and construction of improvements on Lake Merced Boulevard:

- Conduct an engineering study to analyze the challenges and opportunities to change the four-lane undivided road into a facility with one through lane in each direction with a separated bike lane on Lake Merced Boulevard between John Daly Boulevard and John Muir Drive.
- Develop potential cross sections for Lake Merced Boulevard based on the results of the study.
- Prepare plans, specs and cost estimates using low-cost, short-term materials to enhance traffic safety for all modes.

The lane reduction and protected bikeways will improve bicycle safety and slow traffic along the roadway. In addition, the lane configuration will complement the improvements the City of San Francisco is making to Lake Merced Boulevard north of the City limits. The Project will also include application of slurry seal prior to the installation of the new pavement striping.

Project Schedule:

	<u>Begin</u>	<u>End</u>
Program or Planning	03/23	04/24
PE/Environmental	N/A	N/A
PS&E	05/24	08/24
Right-of-Way	N/A	N/A
Construction	09/24	02/25

Project Budget/ Source of Funding:

Include funding plan for project defined above, including use of TA staff support if applicable

Phase	Measure A/W Funding Amount	Other Sources*		Total**
		List Fund Source	Amount	
Pre-Project Planning	\$71,250	City of Daly City	\$3,750	\$75,000
PS&E	\$76,000	City of Daly City	\$4,000	\$80,000
Construction	\$351,500	City of Daly City	\$18,500	\$370,000
TA Support, if applicable				
Total:	\$498,750		\$26,250	\$525,000

* The other fund sources are provided for informational purposes.

**Total costs listed by each task/activity are best estimates and may be subject to change within the overall total amount for the awarded phase of the Project Scope of Work during the course of the Project.

Measure W Project Cash Flow Projection

The cash flow projection is provided for informational purposes only.

Phase/Activity (e.g. Planning, PSE, Construction)	FY23				Subtotal FY23	FY24				Subtotal FY24
	1st Quarter (Jul 1-Sept 30)	2nd Quarter (Oct 1-Dec 31)	3rd Quarter (Jan 1-Mar 31)	4th Quarter (Apr 1-Jun 30)		1st Quarter (Jul 1-Sept 30)	2nd Quarter (Oct 1-Dec 31)	3rd Quarter (Jan 1-Mar 31)	4th Quarter (Apr 1-Jun 30)	
Pre-Project Planning				\$10,000	\$10,000	\$25,000	\$31,000	\$5,250		\$61,250
PS&E					\$0		\$5,000	\$33,000	\$33,000	\$71,000
					\$0					\$0
					\$0					\$0
					\$0					\$0
					\$0					\$0
					\$0					\$0
Total	\$0	\$0	\$0	\$10,000	\$10,000	\$25,000	\$36,000	\$38,250	\$33,000	\$132,250
Cumulative to Date	\$0	\$0	\$0	\$10,000		\$35,000	\$71,000	\$109,250	\$142,250	
Phase/Activity (e.g. Planning, PSE, Construction)	FY25				Subtotal FY25	FY23	FY24	FY25	Subtotal for FY23-FY25	Project Total
	1st Quarter (Jul 1-Sept 30)	2nd Quarter (Oct 1-Dec 31)	3rd Quarter (Jan 1-Mar 31)	4th Quarter (Apr 1-Jun 30)						
PS&E	\$5,000				\$5,000				\$0	\$76,250
Construction	\$10,000	\$150,000	\$171,500	\$20,000	\$351,500				\$0	\$422,500
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
Total	\$15,000	\$150,000	\$171,500	\$20,000	\$356,500	\$0	\$0	\$0	\$0	\$498,750
Cumulative to Date	\$157,250	\$307,250	\$478,750	\$498,750		\$498,750	\$498,750	\$498,750		

PED/BIKE PROGRAM 2022 CALL FOR PROJECTS
San Mateo County Transportation Authority/City of Daly City
Lake Merced Boulevard Street Reallocation and Bicycle Lane Study

Operating Responsibility: City of Daly City

Maintenance Responsibility: City of Daly City

Project Implementation Responsibility: City of Daly City; consultant for feasibility study and design work

Project Oversight Responsibility: City of Daly City

Exhibit B: Excerpts from the Project's Cycle 6 Measures A and W Pedestrian and Bicycle Program Funding Application (i.e. location maps, design plans, detailed scope of work, etc.)

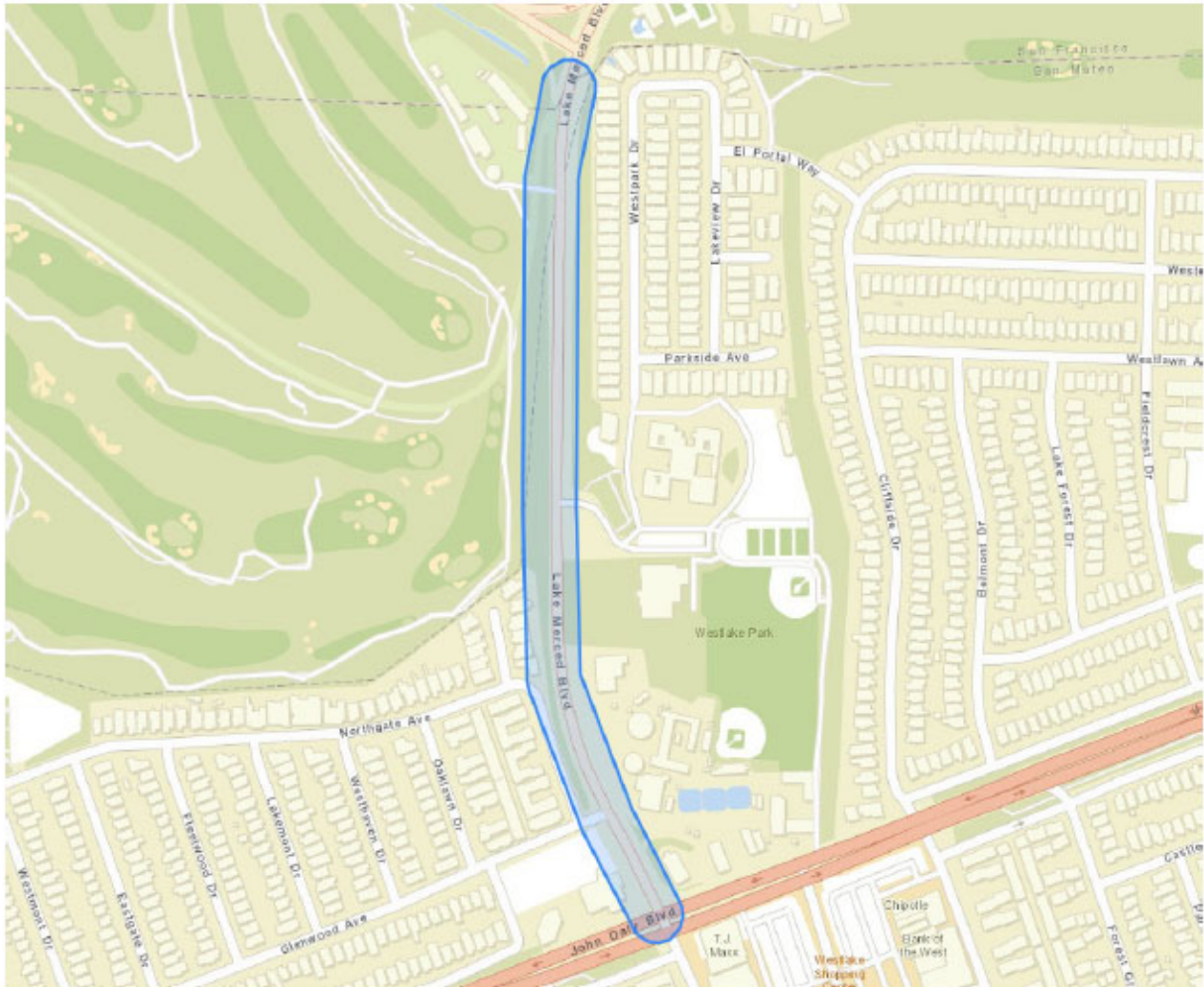


EXHIBIT C: PROGRESS REPORTING TEMPLATE

SMCTA QUARTERLY REPORT
For Quarter of: [Month – Month Year]

SMCTA Project # 00XXX – [Project Title]

Contact: [Name, Title, Phone, email, address]

1) Scope:

[Describe project here, specify project limits, phases of project and Measure W funded component]

Project Status Summary: [Provide Status]

Issues: [List any issues, i.e. potential scope changes]

2) Schedule: Major Milestones:	Original Baseline		Current Baseline		Current Forecast	
	Start	Finish	Start	Finish	Start	Finish
[Activity]	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY
[Activity]	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY
[Activity]	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY
[Activity]	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY

Progress This Quarter:

[Describe progress and activities]

Measure W Funds Expended This Quarter: \$

Future Activities, Next Quarter:

[Describe planned future activities]

Projected Measure W Funds Expenditure Next Quarter: \$

Issues: [List any issues, such as impacts to schedule]

PED/BIKE PROGRAM 2022 CALL FOR PROJECTS
San Mateo County Transportation Authority/City of Daly City
Lake Merced Boulevard Street Reallocation and Bicycle Lane Study

3) Scope of Work Total Budget:

4) Scope of Work Measure W Budget:

Issues: *[List any issues, i.e. potential cost increases]*

5) Funding: *[List additional sources as needed, Fill out the following matrix for each phase. i.e. environmental, design, etc.]*

Issues: *[List any issues such as changes in non-W funding]*

[Carry over to additional pages as necessary]

Submit Progress Reports to Patrick Gilster at:

gilsterp@samtrans.com

SMCTA Project ID:
SMCTA Project Allocation:
Claim Date:
Claim Number:
Claim Period:
Claim Amount: \$0.00

Quarterly Progress Report included? Y/N

Please issue check payable to: Agency
Contact person
Address

Page 44 of 387

Exhibit E. San Mateo County Measure A/W Pedestrian and Bicycle Program

Final Report

VERSION: 5

REVISION DATE: 08-23-17

Approval of the Project Closeout Report indicates an understanding and formal agreement that the project is ready to be closed. By signing this deliverable, each individual agrees all administrative, financial, and logistical aspects of the project should be concluded, executed, and documented as described herein.

Agency/ Dept.	Approver Name	Title	Signature	Date
Sponsor: Project Manager				
Sponsor: Director or City Mgr				

Section 1. General Information

Project Name		SMCTA Project No.
Sponsor Agency		
Contact	Phone	Email
Mailing Address		

Section 2. Project Scope (Complete Project or Project phases which were funded by Measure W)

Attach pages with your response if applicable.

2.1	Project Start Date	Project Completion Date	Duration (months)
2.2	Project Description (include actions taken, milestones and achievements)		
2.3	Describe the pertinent issues, successes and/or lessons learned from implementing the project		
2.4	Compilation of any data collected before and after project implementation		
2.5	Description of changes/additions/reductions to the scope of the Project		

Section 3. Funding Information

Primary TA Fund Source: Measure W

Attach pages with your response if applicable. Add rows if necessary

Phase or Task	Original Cost Estimate (per Fund. Agmt.)	Final Cost	Measure A/W \$ Allocated (per Fund. Agmt)	Measure A/W \$ Expended	Other \$ Funds Allocated	Other \$ Funds Expended	
Total \$	\$0	\$0	\$0	\$0	\$0	\$0	
Total %	100%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Final Balance of Measure A/W Funds (Unexpended)				\$0			

Measure A/W Amount Spent	Types of Project Costs

Total	\$	-
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All Fund Sources

If funds from other sources were used for this project, indicate how much. In listing the fund source, please be specific. For example, if you name FTA as fund source please state whether those funds were 5307 or 5308, etc.

Fill out the following columns accordingly.

- In column A, input Original Amount listed in the application
- In column B, input amount actually expended.
- Column C is an auto-calculation indicating the Actual Expenditures as a Percentage of the Total Project.

Add rows if necessary.

PED/BIKE PROGRAM 2022 CALL FOR PROJECTS
San Mateo County Transportation Authority/City of Daly City
Lake Merced Boulevard Street Reallocation and Bicycle Lane Study



City Council Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Accept and Appropriate \$65,000 in Measure W Grant Funds from the Pedestrian and Bicycle Program Cycle 6 for the Daly City Vision Zero Design Standards Project

Recommended Action

Staff recommends that the City Council:

1. Accept and appropriate \$65,000 of Measure W grant funds from the San Mateo County Transportation Authority's Pedestrian and Bicycle Cycle 6 Program, Fiscal Years 2023 and 2024;
2. Authorize the City Manager, or his designee, to execute the Funding Agreement and other documentation necessary for grant fund reimbursement; and
3. Appropriate \$10,000 of unallocated Measure A funds for the local match.

Background

In 2018, the voters of San Mateo County approved the Measure W Program to allow the collection of a new half-cent sales tax for 30 years to implement transportation improvements identified in the San Mateo County Congestion Relief Plan. Five percent of the sales tax revenues from Measure W are available for the construction of facilities for pedestrian and bicyclists, as well as planning and promotional programs.

On August 4, 2022, the TA issued a Call for Projects for Pedestrian and Bicycle Program grant funds. The goal of the program is to fund projects that improve bicycling and pedestrian accessibility and safety in San Mateo County and to help encourage more residents to participate in active transportation and thereby reduce auto trips and congestion. A total of up to \$17.8 million was available for this grant cycle of the Pedestrian and Bicycle Program, which covers Fiscal Years 2023 and 2024.

Discussion

In September 2022, staff submitted a non-infrastructure project application for the Daly City Vision Zero Design Standards Project. The City's application requested \$65,000 in grant funds for the project. In December 2022, the San Mateo County Transportation Authority selected Daly City's project for grant funding in the full requested amount of \$65,000.

The project would develop a toolkit to reference for making improvements to bicycle and pedestrian facilities. Specifically, standards and guidelines for high visibility crosswalks, high visibility bicycle markings, bulb-outs, travel lane widths and pedestrian crossing warning devices will be established for use along the High Injury Network and other City roadways.

**Accept and Appropriate \$65,000 in Measure W Grant
Funds from the Pedestrian and Bicycle Program Cycle 6
for the Daly City Vision Zero Design Project
Meeting Date: June 26, 2023
Page 2 of 2**

Fiscal Impact

The total cost of the project is estimated at \$75,000. The City has been awarded Measure W grant funds in the amount of \$65,000 with a required local match of \$10,000.

This action will appropriate \$65,000 in grant funds and will appropriate \$10,000 of unallocated Measure A funds for the project's required local match.

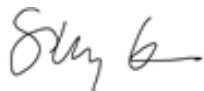
Summary/Conclusion

Staff recommends that the City Council:

1. Accept and appropriate \$65,000 of Measure W grant funds from the San Mateo County Transportation Authority's Pedestrian and Bicycle Program Cycle 6, Fiscal Years 2023 and 2024;
2. Authorize the City Manager, or his designee, to execute the Funding Agreement and other documentation necessary for grant fund reimbursement; and
3. Appropriate \$10,000 of unallocated Measure A funds for the local match requirement.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Senior Civil Engineer



Richard Chiu, Jr.
Director of Public Works

Attachment: Funding Agreement San Mateo County Transportation Authority Measure A and W Funds (Pedestrian and Bicycle Program) Daly City Vision Zero Design Standards Project

**FUNDING AGREEMENT
SAN MATEO COUNTY TRANSPORTATION AUTHORITY MEASURE W
PEDESTRIAN AND BICYCLE PROGRAM FUNDS**

VISION ZERO DESIGN STANDARDS PROJECT

This Funding Agreement (Agreement) is made this _____ (Execution Date) by and between the San Mateo County Transportation Authority (TA) and the City of Daly City (Sponsor), each of which is referred to herein individually as "Party" and jointly as "Parties."

RECITALS

WHEREAS, on November 6, 2018, the voters of San Mateo County authorized a new one-half percent sales tax in San Mateo County for transportation purposes, and tasked the TA with administering four of the five transportation program categories described in the Congestion Relief Plan presented to the voters (Measure W); and

WHEREAS, the Measure W Congestion Relief Plan designates five percent of Measure W funds to Bicycle and Pedestrian projects throughout the County; and

WHEREAS, the TA Strategic Plan 2020-2024 reconciled the requirements of both Measures and created a consolidated program to guide funding decisions; and

WHEREAS, on August 4, 2022, the TA issued the 2022 Cycle 6 Pedestrian and Bicycle Program Call for Projects; and

WHEREAS, in response to the call for projects, Sponsor requested that the TA provide \$65,000 in funds for the Vision Zero Design Standards Project (Project), as described in Exhibits A and B; and

WHEREAS, the Project meets the intent of the 2018 Congestion Relief Plan and the TA's Strategic Plan 2020-2024; and

WHEREAS, on December 1, 2022, the TA's Board of Directors programmed and allocated up to \$65,000 of Measure W funds from the Pedestrian and Bicycle Program Category for the Plan phase of the Project through Resolution 2022-39; and

WHEREAS, the Sponsor will contribute \$10,000 in local, state, federal, or other grant matching funds for a total Project scope of work cost of \$75,000; and

WHEREAS, the TA and Sponsor desire to enter into this Agreement to establish the process, terms and conditions governing the allocation and expenditure of Measure W Funds on the Project.

Now therefore, the Parties agree as follows:

SECTION 1: Scope of Work Oversight and Reporting

1.1 Sponsor Oversight; Work Plan. Sponsor is responsible for the completion of the Scope of Work as described in Exhibit A, "Scope of Work Information," and further detailed in Exhibit B, "Excerpts from the Project's Cycle 6 Measures A and W Pedestrian and Bicycle Program Funding Application." Exhibits A and B are attached to this Agreement and incorporated herein by this reference. In the event that Exhibit A and Exhibit B conflict, Exhibit A will control. Sponsor is responsible for procuring and administering any professional service and/or other contracts entered into in connection with the Scope of Work. Sponsor will oversee completion of the Scope of Work. Sponsor may appoint a designee or engage contractor(s) to perform work necessary for Scope of Work completion, but Sponsor remains responsible to the TA for the completion of the Scope of Work.

1.2 Required Approvals. Prior to commencement of the Scope of Work, Sponsor or its designee (e.g., a consultant) will obtain all applicable local, state and federal approvals and permits for the Scope of Work. In addition, Sponsor must comply with all applicable federal, state and local laws and regulations applicable to the Project. Any right-of-way activities involving property on the Caltrans right-of-way must be conducted in accordance with the current version of the Caltrans Right-of-Way manual, and must be based upon appraisals developed in compliance with USPAP.

1.3 Contract Award and Change Orders. Sponsor must comply with state and local agency requirements for the award of any contract(s) for the performance of the Scope of Work and any change orders. As the Scope of Work proceeds, Sponsor must advise the TA of any contracts awarded and change orders as part of the regular progress reporting requirements (Section 1.4). Notice of any contracts and change orders provided to the TA will not constitute approval by the TA of the contracts and change orders nor obligate the TA to provide funds in excess of its maximum contribution stated in Section 2.1 of this Agreement.

1.4 Progress Reports. Sponsor will prepare and submit to the TA quarterly progress reports during the entire term of the Scope of Work and covering all Scope of Work activities for work completed during the previous month using the template in Exhibit C. The reports must describe:

- a) The current status of, and any changes in, scope, schedule, budget, and funding plans of the Scope of Work and the Project;
- b) Any risk factors;
- c) The work performed during the previous quarter and projected for the next three months;
- d) Scope of Work Costs (as defined in Section 2.1, below) projected to be expended during the next three months; and

- e) Any other information requested by the TA.

1.5 Final Report. Within ninety (90) days of Sponsor's final acceptance of the Scope of Work and all incidental work, Sponsor must prepare and submit to the TA a final report detailing the following and all other relevant information:

- a) A description of the Project, including a statement detailing the overall progress and success of the Scope of Work and the Project, a compilation of any data collected during the active phase(s) of the Project, and changes/additions to the scope of the Project.
- b) Total costs for the Scope of Work, including an accounting of all Measure W Funds expended in connection with the Scope of Work, and reflecting any unexpended Measure W Funds.
- c) An explanation and the status of any outstanding obligations or potential obligations related to the Scope of Work.
- d) A discussion of any pertinent issues or problems that arose during the implementation of the Scope of Work.
- e) Any copies of press articles, press releases, newsletter articles and any other publicity materials regarding the Project.
- f) A Project Close-out form that no further reimbursements associated with the Scope of Work are anticipated and that all draw-down requests have been made.
- g) Photographs for all construction projects that satisfactorily demonstrate: 1) site conditions before the project was implemented; 2) work in progress; and 3) completed improvements and/or photographs of any events related to programmatic requests.

1.6 Access to Records and Record Retention. At all reasonable times, Sponsor will permit the TA access to all reports, designs, drawings, plans, specifications, schedules and other materials prepared, or in the process of being prepared, for the Scope of Work by Sponsor or any contractor or consultant of Sponsor. Sponsor will also make available to the TA upon request any professional service agreements, change orders and any other agreements that are related to the Scope of Work. Sponsor will provide copies of any documents described in this Section to the TA upon request. Sponsor will retain all records pertaining to the Scope of Work for at least three years after completion of the Project.

1.7 Audits.

- a) The TA, or its authorized agents, may, at any reasonable time during business hours, conduct an audit of Sponsor's performance under this Agreement. Sponsor will permit the TA, or its authorized agents, to examine, inspect, make excerpts from, transcribe or photocopy books, documents, papers and other records of Sponsor which the TA reasonably determines to be relevant to this Agreement.

- b) Sponsor will transmit to the TA the Independent Auditor's Report prepared for Sponsor's Comprehensive Annual Financial Report within thirty (30) days of receipt by Sponsor and highlight the section that pertains to the Measure W Funds.

SECTION 2: Funding and Payment - Sponsor provides match for this Scope of Work; pro rata applies to each expenditure.

2.1 Funding Commitment. The TA allocates to Sponsor up to \$65,000 for reimbursement of expenditures related to the Scope of Work (Scope of Work Costs) as provided in this Section 2. Sponsor will contribute, or provide for the contribution of, the entire amount in excess of \$65,000 needed to complete the Scope of Work and must provide at least 13.33% of the Scope of Work Costs. The TA's funding commitment under this Agreement in no way establishes a right for Sponsor to receive additional funding from the TA. All funding obligations of the TA under this Agreement are subject to downward adjustment based on actual sales tax receipts for the fiscal years indicated.

Sponsor will assess and confirm its ability to complete the Scope of Work within budget as part of the monthly reporting requirements established in Section 1.4, above. Sponsor must further notify the TA between reporting cycles if Sponsor determines that the budget will not be sufficient to complete the Scope of Work. The TA reserves the right to suspend its funding obligation as set forth in Section 3.4 of this Agreement upon such notice, and until Sponsor develops a credible funding plan acceptable to the TA to fund and complete the Scope of Work.

2.2 Use of Funds.

- a) Measure W Funds shall be used only for direct eligible costs to complete the Scope of Work. The Sponsor is responsible for demonstrating to the TA that the expenses incurred were necessary to deliver the Scope of Work.
- b) The following costs are not eligible for reimbursement:
 - i. Sponsor's costs which are unrelated to the Scope of Work;
 - ii. Costs for entering into this Agreement;
 - iii. Maintenance, rehabilitation, routine operations of the Project or other facilities or programs; and
 - iv. Development of proposals, applications or agreements for New Measure A, Measure W, or other funding programs.
- c) Sponsor agrees that it shall use funds provided pursuant to this Agreement to supplement existing revenue. Sponsor will not use Measure W Funds to replace other local taxes or revenues already programmed and available for use for the same purpose. Sponsor will use funds provided pursuant to this Agreement only for the Scope of Work.

If the TA determines that Sponsor has used Measure W Funds other than for the approved Scope of Work, the TA will notify Sponsor of its determination. Within

thirty (30) days of notification Sponsor will either (a) repay such funds to the TA, or (b) explain in writing how the funds in question were spent for the approved Scope of Work. The TA will respond to Sponsor's written explanation within thirty (30) days of receipt. Unless otherwise stated in the response, the TA's response will be final, and Sponsor will repay any funds used other than for the approved Scope of Work within thirty (30) days.

2.3 Reimbursement Basis. Sponsor may seek pro rata reimbursement for Scope of Work Costs incurred on or after the Execution Date. Scope of Work Costs must be incurred and paid by Sponsor prior to requesting pro rata reimbursement from the TA. Sufficient documentation must accompany all requests for pro rata reimbursement, including the submittal of all due quarterly progress reports.

2.4 Accounting and Request for Reimbursement Procedures. Sponsor, in coordination with and to the satisfaction of the TA, will establish procedures for Scope of Work accounting and requests for reimbursement. These procedures will track and reflect the accumulation of the TA's pro rata share of Scope of Work Costs. Sponsor will detail the TA's pro rata share of Scope of Work costs for all work funded under this Agreement with each "Reimbursement Claim Form," which is attached to this Agreement as Exhibit D and incorporated herein. Sponsor will maintain all necessary books and records in accordance with generally accepted accounting principles.

2.5 Invoices; Payments.

- a) Sponsor must prepare and submit billing statements consistent with the Reimbursement Claim Form with all required supporting documentation. Supporting documentation may include, but is not limited to, copies of vendor invoices, timesheets, backup documentation, checks, and payment advice, and must include an accounting of the TA's share of costs for the Scope of Work as contemplated by this Agreement.
- b) Sponsor must detail the tasks performed, associated costs, and pro rata share of Scope of Work Costs to be borne by the TA with each reimbursement request.
- c) The TA will endeavor to disburse reimbursements for approved Scope of Work Costs within thirty (30) days after the TA's approval of each claim, subject to the limits on the TA's maximum contribution as established in Section 2.1. The TA's obligation to reimburse Scope of Work Costs to Sponsor as provided in this section is conditioned upon the TA's prompt receipt of monthly progress reports from Sponsor pursuant to Section 1.4 above.
- d) Invoices may be submitted, no more frequently than once a quarter, by mail to:

Accounts Payable
San Mateo County Transportation Authority
1250 San Carlos Avenue
San Carlos, CA 94070

Or by e-mail to: accountspayable@samtrans.com and the designated TA Project Manager at gilsterp@samtrans.com.

SECTION 3: Term

3.1 Term. The term of this Agreement will commence on Execution Date and conclude upon the earliest of: (a) the TA's final reimbursement to Sponsor for work performed hereunder, (b) termination by Sponsor or the TA pursuant to this Section 3, or (c) two (2) years and six (6) months after the Execution Date of this Agreement.

3.2 Sponsor's Right to Terminate; Repayment upon Termination. Sponsor may at any time terminate the Scope of Work by giving ten (10) days' written notice to the TA of its election to do so. Upon such termination, Sponsor will not be reimbursed for any further Scope of Work Costs and will reimburse the TA for all monies paid by the TA and costs incurred by the TA in connection with the Scope of Work as well as all reasonable costs and expenses incurred to effect such termination within ninety (90) days of the TA's submission to Sponsor of a detailed statement of such payments and costs.

3.3 Termination by the TA. The TA may terminate this Agreement, with or without cause, by giving ten (10) days' written notice of such termination. If the TA terminates the Agreement for Sponsor's default, Sponsor will reimburse the TA for all funds paid to Sponsor in connection with the Scope of Work, and for all costs incurred by the TA in connection with the Scope of Work as well as all reasonable costs and expenses incurred to effect such termination, within ninety (90) days of the TA's submission to Sponsor of a detailed statement of such payments and costs. If the TA terminates the Agreement for convenience, the TA is obligated to pay to Sponsor all costs and expenses incurred by Sponsor up to the date of notice of termination, as well as all reasonable costs and expenses incurred to effect such termination.

3.4 Expiration/Suspension of TA's Financial Obligations. Any and all financial obligations of the TA pursuant to this Agreement expire upon the expenditure of TA's maximum contribution to the Scope of Work as established in Section 2.1 above or the conclusion of the Term as defined in Section 3.1, whichever occurs first. The TA reserves the right to suspend its financial obligation, with ten (10) days' advance notice, if Sponsor identifies a risk of not being able to complete the Scope of Work within budget. If Sponsor cannot provide a credible funding plan acceptable to the TA to fund and complete Scope of Work, the Sponsor will be in default and the TA may terminate this Agreement. If Sponsor identifies a risk of not being able to complete the Scope of Work within budget, failure to report such risk to the TA constitutes default and is cause for termination under Section 3.3.

3.5 Time of Performance. The Scope of Work must be completed no later than two (2) years after the Execution Date of this Agreement.

3.6 Time Extension. If the Scope of Work cannot be completed within the Time of Performance as defined in Section 3.5, Sponsor must submit a request in writing to the TA no later than six (6) months before the Time of Performance for an extension for the Time of Performance. The TA will review the request, and grant the extension if it is

justified in TA's sole and complete discretion. Costs incurred for the Scope of Work after the Time of Performance are at risk of denial for reimbursement by the TA. The unreimbursed portion of the Measure W allocation will be retained by the TA for the Pedestrian and Bicycle Program.

SECTION 4: Indemnification and Insurance

4.1 Indemnity by Sponsor.

Sponsor shall indemnify, keep and save harmless the TA and its directors, officers, agents and employees against any and all suits, claims or actions related to the performance of the Scope of Work or the Project including, but not limited to, those arising out of any of the following:

- a) Any injury to persons or property that may occur, or that may be alleged to have occurred, arising from the performance of the Project or implementation of this Agreement; or
- b) Any allegation that materials or services developed, provided or used for the Project infringe or violate any copyright, trademark, patent, trade secret, or any other intellectual-property or proprietary right of any third party.

Sponsor further agrees to defend any and all such actions, suits or claims and pay all charges of attorneys and all other costs and expenses of defenses as they are incurred. If any judgment is rendered, or settlement reached, against the TA or any of the individuals enumerated above in any such action, Sponsor shall, at its expense, satisfy and discharge the same. This indemnification shall survive termination or expiration of the Agreement.

4.2 Insurance. For the purposes of this Insurance section, "Entity" is defined as any entity designing, approving designs and/or performing the Scope of Work funded by this Agreement. Entities may include Sponsor, a contractor of Sponsor, another body on behalf of which Sponsor submitted its funding application, and/or a contractor of such other body.

All Entities will provide the appropriate insurance covering the work being performed. The insurance requirements specified in this section will cover each Entity's own liability and any liability arising out of work or services of Entity subcontractors, subconsultants, suppliers, temporary workers, independent contractors, leased employees, or any other persons, firms or corporations (hereinafter collectively referred to as "Agents") working on the Project. If Sponsor itself is an Entity, Sponsor must also provide its own insurance meeting the requirements of this Section.

- a) Minimum Types and Scope of Insurance. Each Entity is required to procure and maintain at its sole cost and expense insurance subject to the requirements set forth below. Such insurance will remain in full force and effect throughout performance of the Scope of Work. All policies will be issued by insurers acceptable to the TA (generally with a Best's Rating of A-10 or better). Each Entity is also required to assess the risks associated with work to be performed by

Agents and to require that Agents maintain adequate insurance coverages with appropriate limits and endorsements to cover such risks. To the extent that its Agent does not procure and maintain such insurance coverage, an Entity is responsible for and assumes any and all costs and expenses that may be incurred in securing said coverage or in fulfilling Entity's indemnity obligations as to itself or any of its Agents in the absence of coverage. Entities may self-insure against the risks associated with the Scope of Work, but in such case, waive subrogation in favor of the TA respecting any and all claims that may arise.

- i. Workers' Compensation and Employer's Liability Insurance. Worker's Compensation coverage must meet statutory limits and Employer's Liability Insurance must have minimum limits of \$1 (one) million. Insurance must include a Waiver of Subrogation in favor of the TA.
- ii. Commercial General Liability Insurance. The limit for Commercial General Liability Insurance in each contract and subcontract cannot be less than \$1 (one) million. Commercial General Liability Insurance must be primary to any other insurance, name the TA as an Additional Insured, include a Separation of Interests endorsement and include a Waiver of Subrogation in favor of the TA.
- iii. Business Automobile Liability Insurance. The limit for Business Automobile Liability Insurance in each contract and subcontract cannot be less than \$1 (one) million. Insurance must cover all owned, non-owned and hired autos, and include a Waiver of Subrogation in favor of the TA.
- iv. Property Insurance. Property Insurance must cover an Entity's and/or Agent's own equipment as well as any materials to be installed. Property Insurance must include a Waiver of Subrogation in favor of the TA.
- v. Professional Liability Insurance. If deemed appropriate by Sponsor or an Entity in consideration of the work required for the Project, insurance should cover each Entity's and any Agent's professional work on the Project. The limit for Professional Liability Insurance in each appropriate contract and subcontract should not be less than \$1 million.
- vi. Contractors' Pollution Liability Insurance and/or Environmental Liability Insurance. If deemed appropriate by Sponsor or an Entity in consideration of the work required for the Project, insurance should cover potential pollution or environmental contamination or accidents. The limit for Pollution and/or Environmental Liability Insurance in each appropriate contract and subcontract should not be less than \$1 million. Such insurance must name the TA as an Additional Insured and include a Waiver of Subrogation in favor of the TA.
- vii. Railroad Protective Liability Insurance. Insurance is required if the Project will include any construction or demolition work within 50 feet of railroad

tracks. The limit for Railroad Protective Liability Insurance in each appropriate contract and subcontract cannot be less than \$2 million per occurrence and \$6 million annual aggregate.

- b) Excess or Umbrella Coverage. Sponsor and/or any other Entity may opt to procure excess or umbrella coverage to meet the above requirements, but in such case, these policies must also satisfy all specified endorsements and stipulations for the underlying coverages and include provisions that the policy holder's insurance is to be primary without any right of contribution from the TA.
- c) Deductibles and Retentions. Sponsor must ensure that deductibles or retentions on any of the above insurance policies are paid without right of contribution from the TA. Deductible and retention provisions cannot contain any restrictions as to how or by whom the deductible or retention is paid. Any deductible or retention provision limiting payment to the named insured is unacceptable.

In the event that any policy contains a deductible or self-insured retention, and in the event that the TA seeks coverage under such policy as an additional insured, Sponsor will ensure that the policy holder satisfies such deductible to the extent of loss covered by such policy for a lawsuit arising from or connected with any alleged act or omission of the Entity or Agents, even if neither the Entity nor Agents are named defendants in the lawsuit.

- d) Claims Made Coverage. If any insurance specified above is provided on a claim-made basis, then in addition to coverage requirements above, such policy must provide that:
 - i. Policy retroactive date coincides with or precedes the Entity's start of work (including subsequent policies purchased as renewals or replacements).
 - ii. Entity will make every effort to maintain similar insurance for at least three (3) years following Project completion, including the requirement of adding all additional insureds.
 - iii. If insurance is terminated for any reason, each Entity agrees to purchase an extended reporting provision of at least three (3) years to report claims arising from work performed in connection with this Agreement.
 - iv. Policy allows for reporting of circumstances or incidents that might give rise to future claims.
- e) Failure to Procure Adequate Insurance. Failure by any Entity to procure sufficient insurance to financially support Section 4.1, Indemnity by Sponsor, of this Agreement does not excuse Sponsor from meeting all obligations of Section 4.1 and the remainder of this Agreement, generally.

Prior to beginning work under this Agreement, Sponsor must obtain, and produce upon request of the TA, satisfactory evidence of compliance with the insurance requirements of this section.

SECTION 5: Miscellaneous

5.1 Notices. All notices required or permitted to be given under this Agreement, excluding progress reports, the final report, and invoices, must be in writing and mailed postage prepaid by certified or registered mail, return receipt requested, or by personal delivery or overnight courier, to the appropriate address indicated below or at such other place(s) that either Party may designate in written notice to the other. Notices are deemed received upon delivery if personally served, one (1) day after mailing if delivered via overnight courier, or two (2) days after mailing if mailed as provided above.

To TA: San Mateo County Transportation Authority
1250 San Carlos Avenue
P.O. Box 3006
San Carlos, CA 94070-1306
Attn: Dora Seamans
District/TA Secretary

To City of Daly City: City of Daly City
333 90th Street
Daly City, CA 94015
Attn: City Manager

5.2 No Waiver. No waiver of any default or breach of any covenant of this Agreement by either Party will be implied from any omission by either Party to take action on account of such default if such default persists or is repeated. Express waivers are limited in scope and duration to their express provisions. Consent to one action does not imply consent to any future action.

5.3 Assignment. Parties are prohibited from assigning, transferring or otherwise substituting their interests or obligations under this Agreement without the written consent of all other Parties.

5.4 Governing Law. This Agreement is governed by the laws of the State of California as applied to contracts that are made and performed entirely in California.

5.5 Compliance with Laws. In performance of this Agreement, the Parties must comply with all applicable Federal, State and local laws, regulations and ordinances.

5.6 Modifications. This Agreement may only be modified in a writing executed by both Parties.

5.7 Attorneys' Fees. In the event legal proceedings are instituted to enforce any provision of this Agreement, the prevailing Party in said proceedings is entitled to its costs, including reasonable attorneys' fees.

5.8 Relationship of the Parties. It is understood that this is an Agreement by and between Independent Contractors and does not create the relationship of agent, servant, employee,

partnership, joint venture or association, or any other relationship other than that of Independent Contractor.

5.9 Ownership of Work. All reports, designs, drawings, plans, specifications, schedules, studies, memoranda, and other documents assembled for or prepared by or for, in the process of being assembled or prepared by or for, or furnished to Sponsor under this Agreement, are the joint property of the TA and Sponsor, and will not be destroyed without the prior written consent of the TA. The TA is entitled to copies and access to these materials during the progress of the Project and upon completion or termination of the Project or this Agreement. Sponsor may retain a copy of all material produced under this Agreement for its use in its general activities. This Section does not preclude additional shared ownership of work with other entities under contract with Sponsor for funding of the Project.

5.10 Non-discrimination. Sponsor and any contractors performing services on behalf of Sponsor will not discriminate or permit discrimination against any person or group of persons on the basis of race, color, religion, national origin or ancestry, age, sex, sexual orientation, marital status, pregnancy, childbirth or related conditions, medical condition, mental or physical disability or veteran's status, or in any manner prohibited by federal, state or local laws.

5.11 Accessibility of Services to Persons with Disabilities. The Project implementation must comply with, and not subject the TA or Sponsor to liability under, the Americans with Disabilities Act, the California Disabled Persons Act, or any other state or federal laws protecting the rights of persons with disabilities.

5.12 Warranty of Authority to Execute Agreement. Each Party to this Agreement represents and warrants that each person whose signature appears hereon is authorized and has the full authority to execute this Agreement on behalf of the entity that is a Party to this Agreement.

5.13 Severability. If any portion of this Agreement, or the application thereof, is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining portions of this Agreement, or the application thereof, will remain in full force and effect.

5.14 Counterparts. This Agreement may be executed in counterparts.

5.15 Electronic Signatures. This Agreement may be executed through the use of digital or electronic signatures in accordance with Government Code Section 16.5. The presence of an electronic signature on this Agreement will be construed as the Parties' consent to do business electronically.

5.16 Attribution to the TA. Sponsor must include attribution that indicates work was funded with Measure W Funds from the TA. This provision applies to any project, or publication, that was funded in part or in whole by Measure W Funds. Acceptable forms of attribution include TA branding on Project-related documents, construction signs, public information materials, and any other applicable documents.

5.17 Entire Agreement. This Agreement constitutes the entire agreement between the Parties pertaining to its subject matter and supersedes any prior or contemporaneous written or oral agreement between the Parties on the same subject.

IN WITNESS WHEREOF, the Parties have hereunder subscribed their names on the Execution Date.

CITY OF DALY CITY

By: _____

Name: Thomas Piccolotti

Its: City Manager

Approved as to Form:

Legal Counsel for Daly City

**SAN MATEO COUNTY TRANSPORTATION
AUTHORITY**

By: _____

Name: April Chan

Its: Executive Director

Approved as to Form:

Legal Counsel for the TA

Exhibit A: Scope of Work Information

Exhibit B: Excerpts from the Project's Cycle 6 Measure A/W Pedestrian and Bicycle Program Funding Application (i.e. location maps, design plans, detailed scope of work, etc.)

Exhibit C: Progress Reporting Template

Exhibit D: Reimbursement Claim Form

Exhibit E: Final Report

EXHIBIT A: SCOPE OF WORK INFORMATION

Daly City Vision Zero Design Standards

Sponsoring Agency: City of Daly City

Lead/Implementing Agency: City of Daly City

Contact: **Kevin Fehr, City Engineer**
(650) 991-8163
kfehr@dalycity.org
333 90th Street
Daly City, CA 94015

Project Description and Scope of Work:

The Vision Zero Design Standards will implement the several actions from the City's Vision Zero Action Plan by preparing design standards and guidelines for bicycle and pedestrian facilities. Specifically, with the funds provided under this Agreement, the City will establish standards and guidelines for high visibility bicycle markings, high visibility crosswalks, bulb-outs, travel lane widths, and pedestrian crossing warning devices for use along the High Injury Network and other City roadways. If funding is available, additional streetscape design guidelines would be developed to guide median tree canopies and street tree placement along the High Injury Network to help influence driver behaviors and further lower speeds.

The development of these standards would provide the City with a toolkit and references to apply when implementing Vision Zero-specific and other capital improvement projects along the High Injury Network that will help the City achieve its goal to reduce serious injuries and fatalities to zero by the year 2035.

Project Schedule:

	<u>Begin</u>	<u>End</u>
Program or Planning	05/23	04/24
PE/Environmental	N/A	N/A
PS&E	N/A	N/A
Right-of-Way	N/A	N/A
Construction	N/A	N/A

Project Budget/ Source of Funding:

Include funding plan for project defined above, including use of TA staff support if applicable

Phase	Measure A/W Funding Amount	Other Sources*		Total**
		List Fund Source	Amount	
Planning	\$65,000	City of Daly City	\$10,000	\$75,000
TA Support, if applicable				
Total:	\$65,000		\$10,000	\$75,000

* The other fund sources are provided for informational purposes.

**Total costs listed by each task/activity are best estimates and may be subject to change within the overall total amount for the awarded phase of the Project Scope of Work during the course of the Project.

Measure A/W Project Cash Flow Projection

The cash flow projection is provided for informational purposes only.

Phase/Activity (e.g. Planning, PSE, Construction)	FY23				Subtotal FY23	FY24				Subtotal FY24
	1st Quarter (Jul 1-Sept 30)	2nd Quarter (Oct 1-Dec 31)	3rd Quarter (Jan 1-Mar 31)	4th Quarter (Apr 1-Jun 30)		1st Quarter (Jul 1-Sept 30)	2nd Quarter (Oct 1-Dec 31)	3rd Quarter (Jan 1-Mar 31)	4th Quarter (Apr 1-Jun 30)	
Planning			\$3,000	\$17,000	\$20,000	\$20,000	\$20,000	\$5,000		\$45,000
					\$0					\$0
					\$0					\$0
					\$0					\$0
					\$0					\$0
					\$0					\$0
					\$0					\$0
					\$0					\$0
Total	\$0	\$0	\$3,000	\$17,000	\$20,000	\$20,000	\$20,000	\$5,000	\$0	\$45,000
Cumulative to Date	\$0	\$0	\$3,000	\$20,000		\$40,000	\$60,000	\$65,000	\$65,000	
Phase/Activity (e.g. Planning, PSE, Construction)	FY25				Subtotal FY25	FY23	FY24	FY25	Subtotal for FY23-FY25	Project Total
	1st Quarter (Jul 1-Sept 30)	2nd Quarter (Oct 1-Dec 31)	3rd Quarter (Jan 1-Mar 31)	4th Quarter (Apr 1-Jun 30)						
					\$0				\$0	\$65,000
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
					\$0				\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000
Cumulative to Date	\$65,000	\$65,000	\$65,000	\$65,000		\$65,000	\$65,000	\$65,000		

Operating Responsibility: City of Daly City

Maintenance Responsibility: City of Daly City

Project Implementation Responsibility: City of Daly City; consultant to develop design standards

Project Oversight Responsibility: City of Daly City

Exhibit B: Excerpts from the Project's Cycle 6 Measures A and W Pedestrian and Bicycle Program Funding Application (i.e. location maps, design plans, detailed scope of work, etc.)

Not Applicable – Project is to develop design standards.

EXHIBIT C: PROGRESS REPORTING TEMPLATE

SMCTA QUARTERLY REPORT
For Quarter of: *[Month – Month Year]*

SMCTA Project # 00XXX – *[Project Title]*

Contact: *[Name, Title, Phone, email, address]*

1) Scope:

[Describe project here, specify project limits, phases of project and Measure W funded component]

Project Status Summary: *[Provide Status]*

Issues: *[List any issues, i.e. potential scope changes]*

2) Schedule: Major Milestones:	Original Baseline		Current Baseline		Current Forecast	
	<u>Start</u>	<u>Finish</u>	<u>Start</u>	<u>Finish</u>	<u>Start</u>	<u>Finish</u>
<i>[Activity]</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>
<i>[Activity]</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>
<i>[Activity]</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>
<i>[Activity]</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>	<i>MM/DD/YY</i>

Progress This Quarter:

[Describe progress and activities]

Measure W Funds Expended This Quarter: \$

Future Activities, Next Quarter:

[Describe planned future activities]

Projected Measure W Funds Expenditure Next Quarter: \$

Issues: *[List any issues, such as impacts to schedule]*

3) Scope of Work Total Budget:

4) Scope of Work Measure W Budget:

Issues: *[List any issues, i.e. potential cost increases]*

5) Funding: *[List additional sources as needed, Fill out the following matrix for each phase. i.e. environmental, design, etc.]*

Issues: *[List any issues such as changes in non-W funding]*

[Carry over to additional pages as necessary]

Submit Progress Reports to Patrick Gilster at:

gilsterp@samtrans.com

SMCTA Project ID:
SMCTA Project Allocation:
Claim Date:
Claim Number:
Claim Period:
Claim Amount: \$0.00

Quarterly Progress Report included? Y/N

Please issue check payable to: *Agency*
Contact person
Address

Exhibit E. San Mateo County Measure A/W Pedestrian and Bicycle Program

Final Report

VERSION: 5

REVISION DATE: 08-23-17

Approval of the Project Closeout Report indicates an understanding and formal agreement that the project is ready to be closed. By signing this deliverable, each individual agrees all administrative, financial, and logistical aspects of the project should be concluded, executed, and documented as described herein.

Agency/ Dept.	Approver Name	Title	Signature	Date
Sponsor: Project Manager				
Sponsor: Director or City Mgr				

Section 1. General Information

Project Name		SMCTA Project No.
Sponsor Agency		
Contact	Phone	Email
Mailing Address		

Section 2. Project Scope (Complete Project or Project phases which were funded by Measure A)

Attach pages with your response if applicable.

2.1	Project Start Date	Project Completion Date	Duration (months)
2.2	Project Description (include actions taken, milestones and achievements)		
2.3	Describe the pertinent issues, successes and/or lessons learned from implementing the project		
2.4	Compilation of any data collected before and after project implementation		
2.5	Description of changes/additions/reductions to the scope of the Project		

Section 3. Funding Information

Primary TA Fund Source: [Measure A or Measure W]

Attach pages with your response if applicable. Add rows if necessary

Phase or Task	Original Cost Estimate (per Fund. Agmt.)	Final Cost	Measure A/W \$ Allocated (per Fund. Agmt)	Measure A/W \$ Expended	Other \$ Funds Allocated	Other \$ Funds Expended	
Total \$	\$0	\$0	\$0	\$0	\$0	\$0	
Total %	100%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Final Balance of Measure A/W Funds (Unexpended)							\$0

Measure A/W Amount Spent	Types of Project Costs

Total	\$	-
--------------	----	---

All Fund Sources

If funds from other sources were used for this project, indicate how much. In listing the fund source, please be specific. For example, if you name FTA as fund source please state whether those funds were 5307 or 5308, etc.

Fill out the following columns accordingly.

- In column A, input Original Amount listed in the application
- In column B, input amount actually expended.
- Column C is an auto-calculation indicating the Actual Expenditures as a Percentage of the Total Project.

Add rows if necessary.



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Setting Time and Place for a Public Hearing to Consider Zone Change ZC-03-23-016151 at 1618 Sullivan Avenue (APN 006-352-120)

Recommended Action

Set time and place for a public hearing on July 24, 2023, to consider Zone Change ZC-03-23-016151.

Background

The applicant, Culture Cannabis Club, is proposing to rezone the entire parcel at 1618 Sullivan Avenue to be included in the Commercial Cannabis (-CC) Combining District (see Attachment A – Site Location). The property is presently zoned C-R/O Commercial Retail and Office by the Sullivan Corridor Specific Plan and would be rezoned to C-R/O-CC, Commercial Retail and Office, Commercial Cannabis under the current proposal. In March 2021, the City Council amended Title 17 of the Daly City Municipal Code (Zoning Ordinance) to include the Commercial Cannabis (-CC) Combining District, an overlay district where cannabis retail sales can occur without the requirement for a use permit.

Summary/Conclusion

Staff recommends that the City Council set July 24, 2023, at 7:00 p.m. as the date and time for a public hearing to consider Zone Change ZC-03-23-016151.

Staff is available to provide any additional information desired by the Mayor or Council members.

Respectfully submitted,

Handwritten signature of Michael Van Lonkhuysen in black ink.

Michael Van Lonkhuysen
Planning Manager

Handwritten signature of Tatum Mothershead in black ink.

Tatum Mothershead
Director of Economic and Community
Development



City Council Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Re-Appointment and Appointment of Daly City Bicycle-Pedestrian Advisory Committee Members

Recommended Action

Staff recommends that the City Council approve the re-appointment of Melinda Hue and Kathleen Gilbert to a two-year term on the Daly City Bicycle-Pedestrian Advisory Committee (DC-BPAC) expiring on June 30, 2025. Staff also recommends that the City Council approve the appointment of Fernando Montanes to a two-year term on the DC-BPAC expiring on June 30, 2025.

Background

The Daly City Bicycle/Pedestrian Advisory Committee meets quarterly to review proposed pedestrian/bikeway improvement projects, project funding applications and to provide input on existing roadway/bikeway conditions affecting pedestrian and cycling activities in Daly City. Meetings are typically held quarterly the first Wednesday of January, April, July and October at City Hall. The members are appointed for a renewable two-year term. Existing and past members included bicycle and walking enthusiasts, students, workers and commuters. Volunteers must live or work in Daly City to serve on the DC-BPAC. The Bicycle/Pedestrian Advisory Committee is supported by Public Works Engineering Division personnel who prepare meeting agendas and reports for the committee's consideration.

The DC-BPAC bylaws approved in December of 2002 established a seven member committee with the terms for the first half of the members expiring on an even number year and the terms for the remaining half of the members expiring on an odd number year.

Discussion

The Committee consists of up to seven (7) voting members approved by the City Council. Current members include:

Member	Term Expiration
Clayton Koo	June 30, 2023
Melinda Hue	June 30, 2023
Kathleen Gilbert	June 30, 2023
Rachel Goodman	June 30, 2024
Henry Martinez	June 30, 2024
Natasha Opfell	June 30, 2024
Alan Uy	June 30, 2024

Staff recommends the re-appointment of Melinda Hue and Kathleen Gilbert to a two-year term expiring on June 30, 2025. Clayton Koo, who has served on the B/PAC since 2013, has decided to not continue serving on the committee.

Melinda Hue works for the SFMTA as an urban planner and is interested in making Daly City more accessible for pedestrians. She grew up in Daly City and was able to get around without a car. She hopes her son will be able to experience the same when he grows up. She has lived in Daly City for approximately 14 years and was initially appointed to the DC-BPAC in January 2019.

Kathleen Gilbert is a retired transit manager, having worked for both San Francisco MUNI and BART. She previously served on the SamTrans Citizens Advisory Board. Kathleen is interested in getting involved with issues impacting older and disabled people. She has lived in Daly City for over 30 years and was initially appointed to the DC-BPAC in June 2022.

With Clayton leaving the committee, there is one vacancy on the committee. Staff advertised the vacancy on the Daly City website and at City libraries and community centers. Staff received four applications from residents interested in volunteering for the committee by the due date in June 2023. After evaluating the applications, staff recommends the appointment of Fernando Montanes to a two-year term expiring on June 30, 2025. If the re-appointments and the appointment are approved, there would not be any vacancies on the committee.

Fernando Montanes is a student at San Francisco State University who is an avid walker and relies heavily on public transportation. He works in Daly City and has lived in Daly City for 17 years. He also serves on the Board for the Pilipino Bayanihan Resource Center working with Daly City youth and college students.

Carlo Celedio currently works in the City's Public Works Department and has lived in Daly City for 30 years. He is a cyclist and would like to ensure that biking and walking is safe for everyone in the community.

Carolina Gutierrez works as a strategic accounts manager and has lived in Daly City for seven years. She is an avid cyclist and is looking for opportunities to improve the safety for her neighbors and engage in healthy activities.

Mervyn Reyes works as a crime prevention coordinator for San Francisco State University (SFSU) Police Department and has lived in Daly City for eight months. He currently is a member of the Transportation Committee at SFSU, addressing concerns about keeping the campus safe for pedestrians as well as people riding bikes and scooters.

Mr. Montanes is recommended for appointment at this time, as he works with the Daly City youth population and will be able to bring a different perspective to the DC-BPAC. Staff will keep the applications for the remaining three residents on file and contact them if a vacancy on the DC-BPAC becomes available in the future. The three applicants not recommended are welcome to attend the DC-BPAC meetings as members of the public.

Fiscal Impact

There is no specific fiscal impact associated with the recommended action. The only fiscal impact of the Daly City Bicycle/Pedestrian Advisory Committee is the Public Works support staff salary cost and minimal document reproduction costs. Funding is available for staff's time in the Public Works - Engineering Division operating budget 01-312-311-4101 for the Fiscal Year 2023-24.

Summary/Conclusion

Recommend the City Council approve the re-appointment of Melinda Hue and Kathleen Gilbert to a two-year term on the DC-BPAC expiring on June 30, 2025 and the appointment of Fernando Montanes a two-year term on the DC-BPAC expiring on June 30, 2025.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Shirley Chan
Traffic Engineer



Richard Chiu, Jr.
Director of Public Works

Attachments: F. Montanes application
C. Celedio application
C. Gutierrez application
M. Reyes application



CITY OF DALY CITY

APPLICATION TO SERVE AS A MEMBER OF A CITY COMMISSION, BOARD, OR COMMITTEE

NAME: _____ Reyes _____ Mervyn _____ P. _____
(Last Name) (First Name) (Middle Initial)

ADDRESS: _____ _____

_____ Length of residence in Daly City: 8 months

HOME PHONE: _____ _____ WORK PHONE: _____

If married, Spouse's Name: Devi Ruslani-Reyes If any, Number of Children: _____

OCCUPATION: Crime Prevention Coordinator E-MAIL: _____ _____

NAME AND ADDRESS OF EMPLOYER: San Francisco State University Police
Department, 1600 Holloway Ave, S.F., CA 94132

I am interested in serving on the:

Daly City Bicycle/Pedestrian Advisory Committee
(Name of Commission, Board, or Committee)

Explain briefly your reasons or your interest in serving on this Commission, Board, or Committee:

As a resident of Daly City and have lived in various places of the city, I want to contribute and share input for upcoming bicycle and pedestrian projects or current infrastructures. An example would be adding pavement crosswalk blinking lights, bold-colored pavement signs for drivers, or having blinking pedestrians signs on major intersections. As a member of a transportation committee at San Francisco State University, we address concerns about keeping our campus community safe for pedestrians and people riding bikes and scooters as well.

Are you able to attend daytime meetings? ____No____ Evening meetings? ____Yes____

Formal education, related special training or experience and/or related work experience:

____Transportation committee member at SF State____

Present and past civic affiliations and/or activities: ____None____

Recognizing the need for attendance at night meetings, or from time to time necessary field inspections or daytime meetings, will you be able to give the necessary time required?

____Yes____

Are you a United States Citizen? ____es____ Are you a registered voter in Daly City? ____Yes____

Please indicate names of any relatives you may have, who work for the City of Daly City: _NA_

Have you been interviewed for appointment to any other Commission, Committee, or Board in the past year? ____No____ If yes, which one: _____

Additional information or remarks: _____

DATE: ____6/12/23____ SIGNATURE: Mervyn Reyes

Please return completed application to:

OFFICE OF THE CITY CLERK
CITY HALL
333 - 90TH STREET
DALY CITY, CA 94015



CITY OF DALY CITY

APPLICATION TO SERVE AS A MEMBER OF A CITY COMMISSION, BOARD, OR COMMITTEE

NAME: Gutierrez Carolina S.
(Last Name) (First Name) (Middle Initial)

ADDRESS:

Length of residence in Daly City: 7 years

HOME PHONE: WORK PHONE:

If married, Spouse's Name: n/a If any, Number of Children: 0

OCCUPATION: Strategic Accounts Manager E-MAIL:

NAME AND ADDRESS OF EMPLOYER: Skedulo

548 Market Street / San Francisco, CA 94104

I am interested in serving on the:

Daly City Bicycle/Pedestrian Advisory Committee
(Name of Commission, Board, or Committee)

Explain briefly your reasons or your interest in serving on this Commission, Board, or Committee:

I read the call for committee members in our Daly City e-newsletter, and I am always seeking ways of committing my time to improve the safety of our neighbors, engage with healthy activities, and drive equity. With extensive work experience in project deliverables and cross-functional collaboration, I believe my skills could be valuable to the goals of this group. On a personal note, I'm an avid cyclist and excited for opportunities to positively shape our communities.

Are you able to attend daytime meetings? Only via Zoom Evening meetings? Yes, Zoom & in-person

Formal education, related special training or experience and/or related work experience:

Professionally, I'm experienced in building partnerships, managing funds / projects / goals, extracting insights from data.

Present and past civic affiliations and/or activities: _____

I regularly volunteer around the Bay Area, and I've served 10+ years on condo boards.

Recognizing the need for attendance at night meetings, or from time to time necessary field inspections or daytime meetings, will you be able to give the necessary time required?

Yes, with advance notice

Are you a United States Citizen? Yes Are you a registered voter in Daly City? Yes

Please indicate names of any relatives you may have, who work for the City of Daly City: _____

n/a

Have you been interviewed for appointment to any other Commission, Committee, or Board in the past year? No If yes, which one: _____

Additional information or remarks: _____

More details about my professional and volunteer pursuits can be found at

<https://www.linkedin.com/in/carolina-gutierrez-93924756/>

DATE: June 10, 2023

SIGNATURE: _____



Please return completed application to:

OFFICE OF THE CITY CLERK
CITY HALL
333 - 90TH STREET
DALY CITY, CA 94015



CITY OF DALY CITY

APPLICATION TO SERVE AS A MEMBER OF A CITY COMMISSION, BOARD, OR COMMITTEE

NAME: Montanes Fernando F
(Last Name) (First Name) (Middle Initial)

ADDRESS:

Length of residence in Daly City: 17 years

HOME PHONE: WORK PHONE:

If married, Spouse's Name: If any, Number of Children:

OCCUPATION: Student/Sales Associate E-MAIL:

NAME AND ADDRESS OF EMPLOYER: Cost Plus World Market
150 Serramonte Center, Daly City, CA, 94015

I am interested in serving on the:

Daly City Bicycle/Pedestrian Advisory Committee
(Name of Commission, Board, or Committee)

Explain briefly your reasons or your interest in serving on this Commission, Board, or Committee:

I'm a student worker, avid walker and commuter, and I rely heavily on public
transportation. I'm also an active community organizer, working with our Daly City
youth, college students, and also serving as a board member for the Pilipino
Bayanihan Resource Center. I believe that I will be able to provide important input and
fresh perspectives into the Advisory Committee!



CITY OF DALY CITY

APPLICATION TO SERVE AS A MEMBER OF A CITY COMMISSION, BOARD, OR COMMITTEE

NAME: CEVEDIO CARLO M
(Last Name) (First Name) (Middle Initial)

ADDRESS:

Daly City CA 94015 Length of residence in Daly City: 30 yrs.

HOME PHONE: WORK PHONE:

If married, Spouse's Name: Melody Celestio If any, Number of Children: 2

OCCUPATION: Public Works E-MAIL:

NAME AND ADDRESS OF EMPLOYER: Daly City Public Works
794 Niantic Xrd. Daly City CA 94014

I am interested in serving on the:

Daly City Bicycle/Pedestrian Advisory Committee
(Name of Commission, Board, or Committee)

Explain briefly your reasons or your interest in serving on this Commission, Board, or Committee:

I would like to know if there is anything I could do to improve the riding experience of any cyclist that will use our streets that will also keep our pedestrians and commuters safe from harm. I'm also a cyclist and knows a number of cyclist that lives here.

Are you able to attend daytime meetings? No Evening meetings? Yes

Formal education, related special training or experience and/or related work experience:

Present and past civic affiliations and/or activities: _____

Recognizing the need for attendance at night meetings, or from time to time necessary field inspections or daytime meetings, will you be able to give the necessary time required?

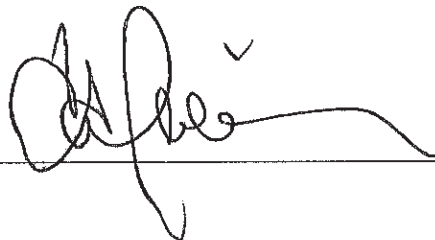
Yes

Are you a United States Citizen? Yes Are you a registered voter in Daly City? Yes

Please indicate names of any relatives you may have, who work for the City of Daly City: _____

Have you been interviewed for appointment to any other Commission, Committee, or Board in the past year? NO If yes, which one: _____

Additional information or remarks: _____

DATE: 3 June 2023 SIGNATURE: 

Please return completed application to:

OFFICE OF THE CITY CLERK
CITY HALL
333 - 90TH STREET
DALY CITY, CA 94015



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Accept and Appropriate Measure K Grant Funds to the Automated External Defibrillators Program, and Authorize City Manager to Execute Grant Agreement

Recommended Action

Accept and appropriate Measure K Grant in the amount of \$148,176 to install automated external defibrillators (AEDs) in public facilities citywide and provide associated training to City employees and authorize City Manager or his designee to execute grant agreement.

Background/Discussion

According to the American Red Cross, an AED is used to help those experiencing sudden cardiac arrest (SCA). It is a sophisticated, yet easy-to-use, medical device that can analyze the heart's rhythm and, if necessary, deliver an electrical shock, or defibrillation, to help the heart re-establish an effective rhythm. Statistics published by Cintas indicate that 350,000 out-of-hospital SCAs occur annually, 90% of which result in fatality. As such, 72% of Americans believe government-owned facilities should have AEDs installed.

The City of Daly City is prioritizing the safety of its community members and staff by installing 36 AEDs in its public facilities citywide. Access to AEDs in public places improve the chances of survival from SCA. As a public agency, it is critical that AEDs be accessible to community members and staff.

The Measure K funding sponsored by San Mateo County District 5 Supervisor David Canepa will cover the cost of the first two years of the program, including 36 devices, installation, and employee training.

Fiscal Impact

The grant revenue from the County will be disbursed in two installments of \$74,088, upon submission of receipts/invoices showing expenditures on items funded by the grant.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Leilani Ramos
Assistant to the City Manager

Encl: Proposed Agreement from County of San Mateo
List of Public Facilities

Agreement No. _____

Board Resolution No. _____

MEASURE K GRANT AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND CITY OF DALY CITY

This Agreement is entered into this 13th day of June, 2023 by and between the County of San Mateo, a political subdivision of the state of California, hereinafter called "County," and City of Daly City, hereinafter called "Grantee."

* * *

WHEREAS, the Grantee has applied to the County seeking a grant for the purpose of funding the matters set forth in its Project described in Exhibit A (the "Grant");

WHEREAS, the County has approved the grant of certain funds to Grantee pursuant to the terms set forth in this Agreement;

NOW, THEREFORE, it is agreed by the parties to this Agreement as follows:

1. Exhibits and Attachments

The following exhibits and attachments are attached to this Agreement and incorporated into this Agreement by this reference:

Exhibit A—Project Description
Exhibit B—Reporting and Invoicing

2. Grant

County hereby grants to Grantee a sum not to exceed One Hundred Forty-Eight Thousand, One Hundred Seventy Six Dollars and Zero Cents (\$148,176) in consideration of and on the condition that the sum be expended for the sole purpose of carrying out the objectives of Grantee's Project as identified in Exhibit A, and in no event shall the County's total fiscal obligation under this Agreement exceed this amount. Grantee agrees to assume any obligation to secure and furnish any additional funds that may be necessary to carry out its Project.

Funds granted under this Agreement shall not be disbursed until execution of this Agreement by County and Grantee.

County shall disburse grant funds to Grantee 30 calendar days after receipt of a satisfactory invoice. Invoices should be accompanied by back up documentation (e.g., receipts for professional services rendered, salary and benefits back up, etc.) and submittal of any required summary reports outlined in Exhibits A or B. The County reserves the right to change the disbursement method during the term of this Agreement.

The disbursement schedule is as follows:

- **Payment 1-** Invoice for up to 50% of the grant (\$74,088), upon submission of receipts/invoices showing expenditures on items funded by the grant.
- **Payment 2-** Invoice for remainder of the grant (\$74,088), upon submission of receipts/invoices showing expenditures on items funded by the grant, including photographs and use of Measure K logo as approved by the County.

INVOICES: Requests for grant disbursement should be (1) on the organization's official letterhead, (2) include date of invoice, amount requested, and Agreement number, and (3) submitted to the attention of:

County Executive's Office
Cristal Pepin, Accountant II
400 County Center, 1st Floor

Agreement No. _____

Board Resolution No. _____

Redwood City, CA 94063

Email: CEO_AP_Inbox@smcgov.org

Phone: (650) 363-4170

3. Term & Termination

Subject to compliance with all terms and conditions, the term of this Agreement shall begin June 13, 2023 and continue through June 12, 2026. This Agreement will not automatically renew, nor shall it create any reliance on the possibility of future grants.

County may terminate this Agreement based upon the unavailability of Federal, State, or County funds by providing written notice to Grantee within a reasonable time after County learns of said unavailability of funding. Grantee acknowledges that this Agreement may be subject to approval of the Board of Supervisors, and assumes all risk of possible non-appropriation and non-approval of funds.

County may suspend and/or terminate this Agreement if Grantee fails to comply with the terms of this Agreement and may, in its sole discretion, withhold or cancel pending and future disbursements of grant funds and/or require Grantee to return some or all funds disbursed under this Agreement.

4. Relationship of Parties

Notwithstanding any publicity or other references to the County required to be made in connection with the Project as set forth in Exhibit A, Grantee understands and agrees that the Project performed under this Agreement is not performed by Grantee as an independent contractor of the County or as an employee of County and that neither Grantee nor its employees acquire any of the rights, privileges, powers, or advantages of County contractors or County employees. Grantee acknowledges and agrees that it is not, and will not hold itself out as, an agent, partner, or co-venturer of the County, and that this Agreement is not intended to and does not create an agency, partnership, or joint venture between the Parties.

5. Project Administration

The Parties agree that the Project as described in Exhibit A shall not be altered without a written amendment to this Agreement, signed by both the County and the Grantee. Grantee shall provide written reports to the County's authorized representative in accordance with Exhibit B.

6. Hold Harmless

Grantee shall indemnify and save harmless County and its officers, agents, employees, and servants from all claims, suits, or actions of every name, kind, and description resulting from this Agreement, the performance of any work or services performed of Grantee in furtherance of the Project under this Agreement, or payments made pursuant to this Agreement brought for, or on account of, any of the following:

(A) injuries to or death of any person, including Grantee or its employees/officers/agents/volunteers;

(B) damage to any property of any kind whatsoever and to whomsoever belonging;

(C) any sanctions, penalties, or claims of damages resulting from Grantee's failure to comply with any applicable federal, state, or local laws or regulations; or

(D) any other loss or cost, including but not limited to that caused by the concurrent active or passive negligence of County and/or its officers, agents, employees, or servants. However, Grantee's duty to indemnify and save harmless under this Section shall not apply to injuries or damage for which County has been found in a court of competent jurisdiction to be solely liable by reason of its own negligence or willful misconduct.

Agreement No. _____

Board Resolution No. _____

The duty of Grantee to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. Insurance

a. General Requirements

Prior to its receipt of any funds pursuant to this Grant Agreement, Grantee shall obtain all insurance required under this Section and such insurance shall be subject to the approval by County's Risk Management, and Grantee shall use diligence to obtain such insurance and to obtain such approval. Grantee shall furnish County with certificates of insurance evidencing the required coverage, and there shall be a specific contractual liability endorsement extending Grantee's coverage to include the contractual liability assumed by Grantee pursuant to this Agreement. These certificates shall specify or be endorsed to provide that thirty (30) days' notice must be given, in writing, to County of any pending change in the limits of liability or of any cancellation or modification of the policy.

b. Workers' Compensation and Employer's Liability Insurance

Grantee shall have in effect during the entire term of this Agreement workers' compensation and employer's liability insurance providing full statutory coverage. In signing this Agreement, Grantee certifies, as required by Section 1861 of the California Labor Code, that (a) it is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and (b) it will comply with such provisions before commencing or continuing the performance of Project work for which it would receive grant funds.

c. Liability Insurance

Grantee shall take out and maintain during the term of this Agreement such bodily injury liability and property damage liability insurance as shall protect Grantee and all of its employees/officers/agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from Grantee's operations under this Agreement, whether such operations be by Grantee, any subcontractor, anyone directly or indirectly employed by either of them, or an agent of either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not be less than the amounts specified below:

☒ Comprehensive General Liability... \$1,000,000

(Applies to all agreements)

☐ Motor Vehicle Liability Insurance... \$1,000,000

(To be checked if motor vehicle used in performing services)

☐ Professional Liability..... \$1,000,000

(To be checked if Grantee is a licensed professional)

County and its officers, agents, employees, and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that (a) the insurance afforded thereby to County and its officers, agents, employees, and servants shall be primary insurance to the full limits of liability of the policy and (b) if the County or its officers, agents, employees, and servants have other insurance against the loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this Section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, County, at its option, may,

Agreement No. _____

Board Resolution No. _____

notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend any further payment pursuant to this Agreement.

8. Assignability and Subcontracting

Grantee shall not assign this Agreement or any portion of it to a third party. Except as set forth in Exhibit A, Grantee shall not subcontract with a third party to perform the Project. Any such assignment or subcontract without County's prior written consent shall give County the right to automatically and immediately terminate this Agreement without penalty or advance notice and the County shall have the right to a refund of all funds disbursed under this Agreement.

9. Compliance With Laws

All services to be performed by Grantee in connection with the Project shall be performed in accordance with all applicable Federal, State, County, and municipal laws, ordinances, and regulations, including, but not limited to, any laws related to payment of prevailing wages pursuant to the California Labor Code. In connection with the Project, Grantee bears responsibility to obtain, at Grantee's expense, any license, permit, or approval required from any agency.

10. Merger Clause; Amendments

This Agreement, including Exhibits, constitutes the sole Agreement of the parties regarding the Grant, and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement, or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in any Exhibit and/or Attachment to this Agreement, the provisions of the body of the Agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties concerning the Grant that are not expressly stated in this document are not binding. All subsequent modifications or amendments shall be in writing and signed by the parties.

11. Controlling Law; Venue

The validity of this Agreement and of its terms, the rights and duties of the parties under this Agreement, the interpretation of this Agreement, the performance of this Agreement, and any other dispute of any nature arising out of this Agreement shall be governed by the laws of the State of California without regard to its choice of law or conflict of law rules. Any dispute arising out of this Agreement shall be venued either in the San Mateo County Superior Court or in the United States District Court for the Northern District of California.

12. Notices

Any notice, request, demand, or other communication required or permitted under this Agreement shall be deemed to be properly given when both: (1) transmitted via email to the email address listed below; and (2) sent to the physical address listed below by either being deposited in the United States mail, postage prepaid, or deposited for overnight delivery, charges prepaid, with an established overnight courier that provides a tracking number showing confirmation of receipt.

In the case of County, to:	In the case of Grantee, to:
County Executive's Office Molly Villagomez, Administrative Assistant II 400 County Center, 1st Floor Redwood City, CA 94063 Email: mevillagomez@smcgov.org Phone: (650) 363-1810	City of Daly City Leilani Ramos, Assistant to the City Manager 333 90 th Street Daly City, CA 94015 Email: lramos@dalcycity.org Phone: (650) 991-8127

Agreement No. _____

Board Resolution No. _____

13. Electronic Signature

Both County and Grantee wish to permit this Agreement and future documents relating to this Agreement to be digitally signed in accordance with California law and County's Electronic Signature Administrative Memo. Any party to this Agreement may revoke such agreement to permit electronic signatures at any time in relation to all future documents by providing notice pursuant to this Agreement.

In Process

Agreement No. _____

Board Resolution No. _____

* * *

THIS AGREEMENT IS NOT VALID UNTIL SIGNED BY ALL PARTIES. NO FUNDS WILL BE DISTRIBUTED UNTIL THIS DOCUMENT HAS BEEN SIGNED BY THE COUNTY’S AUTHORIZED DESIGNEE.

For Grantee:

_____	_____	City of Daly City
(signature)	Date	Name of Grantee
Authorized Representative		
Grantee		
Leilani Ramos		

(please print name)		
Authorized Representative		
Grantee		

In Process

For County:

_____	_____	CHIEF FINANCIAL OFFICER
(Signature)	Date	Job Title (please print)
Authorized Designee		
County of San Mateo		
ROBERTO MANCHIA		80125-6265
_____		Budget Unit
(please print name)		
Authorized Designee		BOSD5
County of San Mateo		Measure K JL Code

Agreement No. _____

Board Resolution No. _____

Exhibit A

The County and Grantee agree that the grant funds shall only be used to further the goals of the following Project, described below and in the June 13, 2023 Board transmittal and resolution, incorporated herein by reference:

Grantee will install automated external defibrillators (AED) in public facilities citywide and provide associated training to City employees. To implement the project, Grantee will enter into a 60-month contract to provide the AEDs, where each AED unit will cost \$109/month to rent, which includes maintenance. The total cost for the City to install and maintain the AED units is \$235,440.

The City will provide roughly 25 sessions to train approximately 265 employees. Each training session for 13-24 participants costs \$2,160.

In no event shall the County's fiscal obligation under this Agreement exceed \$148,176.

In Process

Agreement No. _____

Board Resolution No. _____

Exhibit B

In accordance with the terms of this Grant Agreement, Grantee will provide, or cause to be provided the services for the Project detailed in Exhibit A and will report back to the County regarding various performance measures including, but not limited to, those noted below. Such reporting data shall be delivered to the County no later than June 12, 2026. In addition, Grantee agrees to provide descriptive information about the Project funded by the Measure K grant upon reasonable request of the County, including, but not limited to, the County Executive's Office, the County Communications Officer, or the Supervisorial District Office.

<u>Performance Measure</u>	<u>Target</u>
Install 36 automated external defibrillators in public facilities citywide and conduct 25 training sessions for City employees	Complete

Payment will be made within 30 days of receipt of an adequate invoice by the County Executive's Office, Accounting Unit. County shall have the right to withhold payment if County determines the quantity and/or quality of the work performed is unacceptable.

Grantee shall provide County with a written itemized invoice that allows the County to reconcile the work performed. Grantee shall provide a description of monthly expenses, evidence of work performed, or of costs incurred, including, but not limited to, performance measures, timesheets, activity logs, copies of bills, and/or packing slips.

Grantee shall include a written certification that the costs were actually incurred for the Project and that the supporting documentation is true, correct and complete.

All invoices shall include the agreement number, project location, dates of service and specified work completed.

Pursuant to Section 2 of the Grant Agreement, County's total fiscal obligation shall not exceed \$148,176.

Remit invoices to:

County Executive's Office
 Cristal Pepin, Accountant II
 400 County Center, 1st Floor
 Redwood City, CA 94063
 Email: CEO_AP_Inbox@smcgov.org
 Phone: (650) 363-4170

AED Installation		
Department	Quantity	Location/Address
City Manger	1	City Hall -333 90th Street, 3rd Floor, between restroom or near staircase
City Clerk	1	City Hall 333 90th Street -2nd Floor,near Council Chambers
Engineering/ISD	1	City Hall 333 90th Street -1st Floor,near elevator & training room
Finance	1	City Hall 333 90th Street -2nd Floor
Police	5	City Hall -333 90th Street, Prisoner Processing -1st Floor City Hall -333 90th Street, Front Desk Hallway-2nd Floor 3 Supervisor Patrol Vehicles - Vehicle 21,22,23
Corp Yard	4	798 Niantic Ave
DWWR	4	153 Lake Merced Blvd -Mounted on NW Wall Next to MCC in Operations 153 Lake Merced Blvd -Bottom of North Stairwell of Maintenance Bldg One 153 Lake Merced Blvd -C & D Reception Area, Upstairs Maintenance Bldg 153 Lake Merced Blvd -Mounted on West Wall in Junction Between UT#3 & Primary Tunnel #2
HR	1	295 89th Street, #105
Bayshore Library	1	460 Martin Street
Serramonte Library	1	40 Wembley Drive -Upper Floor
John Daly Library	1	134 Hillside Blvd
Westlake Library	1	275 Southgate Ave
Recreation/Westlake Admin Office	1	111 Lake Merced Blvd
Bayshore Community Center	2	450 Martin Street - 1st & 2nd Floor
Doelger Senior Center, Rm 16	1	101 Lake Merced Blvd
Hillside Clubhouse	1	222 Lausanne Ave
Lincoln Park Community Centr	1	901 Brunswick St
Marchbank Park	2	10 S Parkview Ave -Clubhouse & Baseball Diamond
Pacelli Event Center (w/in Westlake Park)	1	145 Lake Merced Blvd
Teglia Community Center	1	285 Abbott Ave - within office area
War Memorial Community Center	2	6655 Mission St - 1st & 2nd Floor
Gellert Park Clubhouse	1	50 Wembley Dr
Tita Alice Bulos Community Hub	1	139 D Street
TOTAL		36



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Authorize the City Manager to Execute a License Agreement with Hilldale School for Temporary Placement of Students During School Site Improvements

Recommended Action

Staff recommends that the City Council authorize the City Manager to execute a license agreement with Hilldale School for Temporary Placement of Students During School Site Improvements for a term of 10 months (September 1, 2023 through June 30, 2024), with the option of extension as may be authorized by the City Manager.

Background/Discussion

Hilldale School is an academically accelerated, family-oriented, Pre-Kindergarten through Eighth Grade private preparatory school nestled against San Bruno Mountain in Daly City. It is nonsectarian and co-educational and is dedicated to the full development of the individual student in preparation for the challenges of higher education and life. As a non-religious school, Hilldale welcomes students of all races, religions, and national or ethnic origins. Families come in many variations, and Hilldale School welcomes all.

Hilldale seeks to provide their culturally diverse student body with unique and innovative opportunities for learning in a small, family-oriented environment. Their non-traditional school facility, which consists of three houses, fosters the intimacy of a nurturing home-school experience, while providing a quality accelerated education for bright and gifted students. They offer small classes, with teacher to student ratios of no more than 1:18 that allow close teacher-student interaction and support.

As presented to the Planning Commission, Hilldale School is preparing to construct site improvements on their campus beginning this summer and are in need of temporary classroom space for their displaced students. The Teglia Community Center, located just down the street from Hilldale School is an ideal location for some of their students to continue their education during the school site improvements.

Hilldale School seeks to enter into a License Agreement to rent the facility from September 1, 2023 through June 30, 2024. The owner, John Sittner, has proposed a monthly fee of \$15,000.00 (not to exceed \$150,000) for the term of the License.

Fiscal Impact

A total of \$150,000 would be received into Recreation's rental income general fund account 01-131-154-3520.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager to execute a license agreement with Hilldale School for Temporary Placement of Students During School Site Improvements for a term of 10 months (September 1, 2023 through June 30, 2024), with the option of extension as may be authorized by the City Manager. Staff is available to provide any additional information desired by the Mayor or Councilmembers.

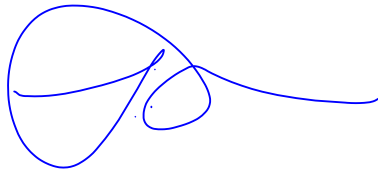
City Council Agenda Report

Subject: Authorize the City Manager to Execute a License Agreement with Hilldale School for Temporary Placement of Students During School Site Improvements

Meeting Date: June 26, 2023

Page 2 of 2

Respectfully submitted,



Rose Zimmerman
City Attorney



Leilani Ramos
Assistant to the City Manager

Attachments: Draft License Agreement

LICENSE FOR THE USE OF PROPERTY

This License is entered by and between the CITY OF DALY CITY ("City" and/or "Licensor") and the Hilldale School ("Licensee"). This License is made and executed on _____, in Daly City, California.

WHEREAS, the City is the owner of certain real property commonly known as the Albert Teglia Community Center, located at 285 Abbot Ave, Daly City, CA 94014 (hereinafter described as "Teglia Center") in the City of Daly City; and

WHEREAS, the Licensee proposes use Teglia Center as temporary classrooms while the construction for site improvements occurs at the Hilldale School located at 79 Florence St, Daly City, CA 94014, The proposed use of the space would allow classroom instruction for the school year 2023-2024 during the construction of the Hilldale School expansion;

WHEREAS, Hilldale School is an academically accelerated, family-oriented, Pre-Kindergarten through Eighth Grade private preparatory school in Daly City. It is nonsectarian and co-educational and is dedicated to the full development of the individual student in preparation for the challenges of higher education and life.

WHEREAS, Hilldale School is approved to construct site improvements on their campus beginning this summer and are in need of temporary classrooms for their displaced students;

WHEREAS, the Teglia Center, located just down the street from Hilldale School, is an ideal location for their students to continue their education during the school site improvements.

NOW, THEREFORE, the parties agree as follows:

1. Licensee provides Hilldale School is an academically accelerated, family-oriented, Pre-Kindergarten through Eighth Grade private preparatory school in Daly City. It is nonsectarian and co-educational and is dedicated to the full development of the individual student in preparation for the challenges of higher education and life.
2. The City grants to Licensee a revocable, exclusive license to use the Teglia Center for the purpose of providing temporary classroom education during the 2023-2024 school year. No other dissimilar uses, including political activities, are allowed without prior written consent from the City.
3. License Fee. Licensee shall pay the City monthly fee of \$15,000.00 ("License Fee") during the term of this License, unless terminated as provided herein. The License Fee shall be submitted to the City at the office of the Daly City Department of Finance, 333-90th Street, Daly City, California, 94015 at the first day of every month, and no later than 10 days after the first of the month.

4. Term. This License shall commence on September 1, 2023 and shall remain in effect until June 30, 2024, with the option for the City Manager to extend the License an additional 10 months upon written request by Licensee. The additional 10 months shall be by written approval by the City Manager.
5. Termination. Either party may terminate this License with 90 days written notice to the other party. In the event of termination, Licensee shall vacate the Teglia Center and pay any outstanding License Fees.
6. Utilities and maintenance. The City will provide utilities, while the tenant would be responsible for their own telephone/internet services, as well as daily trash collection for the license property and the building common areas and site.

Licensee shall be responsible for maintaining the Teglia Center in a clean and orderly manner, and for removing debris or rubbish after each day's classes. If Licensee fails after notice from the City to maintain and keep the Teglia Center clean and orderly, the City may at the expense of the Licensee cure the deficiency at any time. If such problem occurs the second time, the City reserves the right to revoke Licensee's License.

7. Use of Premises. Licensee shall not use or allow Teglia Center to be used for any improper, immoral, unlawful or objectionable purpose, or any political activities.
8. Tenant Improvements. The City authorizes the Licensee to perform temporary tenant improvements at Teglia Center, and the Licensee shall comply with the City's Building Code regulations. Licensee shall surrender the premises in the same condition upon use of the premises. Only minor tenant improvements are expected paid for by the tenant.
9. Business License. Licensee must maintain a Daly City Business License in good standing for the duration of the term of this License.
10. Smoking Prohibited on Premises. Smoking is prohibited in all areas of the Teglia Center including the surrounding exterior perimeter and parking lot (Daly City Municipal Code – Chapter 8.36).
11. Sublicense of Premises Prohibited. Licensee is not permitted to license or grant third party use of any part of Premises. Any violation of this restriction will result in the revocation of the Licensee's License.

Licensee shall provide adequate supervisory personnel so that someone may be identified and contacted regarding management of the service during normal business hours and at all times when any services are being provided, or activities are being held.

12. Non-Discrimination. Licensee shall not discriminate on the basis of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability during any activities or services provided on Teglia Center during the term of this License.

13. Indemnification. Licensee agrees to indemnify, defend and hold harmless the City from and against any and all claims, losses, damages, expenses, judgments and costs, including attorney's fees and court costs, resulting from Licensee's use of the Teglia Center under this License.
14. Insurance. Licensee shall, at its own expense, maintain in force during the term of this License a policy of comprehensive liability insurance insuring and endorsing the City as additional insured against any liability resulting from Licensee's use of the Premises under this License. Licensee shall furnish a certificate of insurance and endorsement to the City Attorney's Office for approval upon use of the property.
15. Assignability. Licensee shall not assign, sublicense or otherwise transfer its rights under this License to any other party.
16. Notices. All notices to the City shall be sent to:

Rose Zimmerman
City Attorney
City of Daly City
333 90th Street, 3rd Floor
Daly City, Ca 94015
Email: rzimmerman@dalycity.org

Copy to:

Thomas J. Piccolotti
City Manager
City of Daly City
333 90th Street
Daly City, CA 94015
Email: tpiccolotti@dalycity.org

All notices to the Licensee shall be sent to:

John Sittner
Hilldale School
PO Box 636
Salt Lake City, Utah 84110
Email: jsittner@pinnacleschools.net

Copy to:

Sasha Clayton
Principal
Hilldale School
79 Florence St
Daly City, CA 94014
Email sasha.clayton@hilldaleschool.org

17. This License contains the entire understanding between the parties relating to the rights and obligations assumed under it. Any amendments or modifications to this License will not be effective unless contained in a writing issued by the City.
18. This License shall be interpreted and construed under the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this License as of the date and first above written.

CITY “Licensor”
City of Daly City

By: Thomas J. Piccolotti
City Manager

LICENSEE

By: John Sittner
Owner
Hilldale School



City Council Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Approve Partnership with Vibes & Smiles and Yelp Peninsula for a Back-to-School Community Event at Gellert Park and Authorize the City Manager to Execute a One-Day Temporary License for Use of Gellert Park Parking Lot

Recommended Action

Approve City partnership with Vibes & Smiles and Yelp Peninsula for a Back-to-School Community Event at the Gellert Park on Sunday, August 6, 2023 and fee waivers for Gellert Park Picnic Shelters, and authorize the City Manager to execute a one-day Temporary License for Use of Gellert Parking Lot.

Background

Vibes & Smiles and Yelp Peninsula are inviting the Daly City Council to partner on a Back-to-School Community Event on Sunday, August 6, 2023, from 11am-4pm at the Gellert Park Picnic Shelters to collect back packs and essential school supplies to provide to Daly City youth in need. As a partner, the City would host the event at Gellert Park and promote the event to the Daly City community.

The partnership would include Vibes & Smiles, Yelp Peninsula, the City of Daly City, and several food truck vendors.

Discussion

The Council may consider becoming an official event partner, providing use of the Gellert Park parking lot, and waiving fees and other requirements for the rental of the Gellert Park Picnic Shelter, from 11am-4pm, as depicted in the following chart:

Facility	Capacity	Rental Fees		Insurance Fee (non-refundable)	Deposit Fee (refundable)	Parking	Curfew	Jumphouse Placement
		Discounted Hourly Rate (DC Resident)	Standard Hourly Rate					
Gellert Park Picnic Shelter 50 Wembley Drive (Gellert Park)	120	\$250 per Day	\$350 per Day	\$144	\$250	Lot	10:00am - 6:00pm	Open Area In Front of Shelters

As the Club has already submitted payment for the \$250 refundable deposit, total fees amount to \$250 for the daily rental fee. The \$144 non-refundable insurance fee is waived, as Vibes & Smiles has added the City of Daly City as Additional Insured under their Liability Insurance Certificate.

The event includes food trucks and food booths. These businesses are subject to the following additional requirements.

City of Daly City Business License: All food trucks selling food in Daly City, if on a temporary basis, will need to apply for a Business License. Businesses with gross receipts \$100,000 or less are subject to a \$114 business license tax. Businesses with gross receipts over \$100,000 are subject to a 0.11% business license tax and \$4.00 State fee.

Considering partnership with the Yelp Peninsula and Smiles and Vibes for Back-to-School Community Event at Gellert Park

Meeting Date: June 26, 2023

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San Mateo County Environmental Health Requirements: Please note, the following information has been provided to Vibes & Smiles, the main Event Coordinator.

▪ *Mobile Food Trucks:*

1. If the mobile food truck has a valid San Mateo County permit, the vendor is to provide the business name and health permit number to the Event Coordinator. –The Event Coordinator will not be charged a processing fee when submitting the Temporary Event – Coordinator Application (see attached).
2. If the mobile food truck does not have a valid San Mateo County permit, the vendor is to provide a valid health permit number/sticker from another issuing agency (such as another County) and must apply for a Temporary Event Vendor Permit (see attached). Both valid health permit number/sticker and Temporary Event Vendor Permit form must be submitted to the Event Coordinator. The Event Coordinator will be charged a processing fee of \$149 per truck.

▪ *Food Booths:*

1. General requirements: Many food booth vendors are aware of the County of San Mateo guidelines. Newer vendors may refer to the County’s Temporary Events Guidelines (see attached) as well as the Temporary Event Vendor Permit, which require:
 - Proper signage
 - Construction of booth guidelines – risk category 1 requires over-head protection; risk category 2 requires full enclosure with specific booth sides and floors.
 - Must demonstrate knowledge – Food Manager Certificate, Handler Card, or Passing Score of the Food Safety Quiz.
 - Food from an approved source – Any food prepared prior to the event must be done in an approved commercial kitchen or commissary which is noted on the vendor application.
 - Food protection to prevent contamination.
 - Food storage
 - Alternative hand washing station.
2. Food Booths Risk Category 1 (all food is prepackaged, no on-site food preparation. Sampling is allowed if no complex food preparation is need): The Event Coordinator will be charged a processing fee of \$100 per booth and must apply for a Temporary Event Vendor Permit, which must be submitted to the Event Coordinator.
3. Food Booths Risk Category 2 (Open food, on-site preparation. Food will be handled and/or prepared on site): The Event Coordinator will be charged a processing fee of \$149 per booth and must apply for a Temporary Event Vendor Permit, which must be submitted to the Event Coordinator.

Considering partnership with the Yelp Peninsula and Smiles and Vibes for Back-to-School Community Event at Gellert Park
Meeting Date: June 26, 2023
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Summary/Conclusion

Staff recommends that the City Council:

1. Approve partnership and fee waivers, and
2. Authorize the City Manager to execute a one-day Temporary License for Use of Gellert Park Parking Lot for this “Back-to-School Community Event”

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Rose Zimmerman
City Attorney



Leilani Ramos
Assistant to the City Manager



Denise Brown
Recreation Services Manager

Attachments: Draft Temporary License for Use of Premises Agreement
Temporary Event – Coordinator Application (County Environmental Health)
Temporary Event Vendor Permit (County Environmental Health)
Temporary Events Guidelines (County Environmental Health)

TEMPORARY LICENSE FOR USE OF PREMISES

This Temporary License ("License") is entered by and between the City of Daly City (herein called "Licensor" or "City") and Vibes & Smiles, a 501(c)(3) non-profit organization, (herein the "Licensee").

This License is made and executed on the ____ day of ____, 2023, in Daly City, California.

WHEREAS, Licensor owns real property located at 50 Wembley Drive, in Daly City, (herein the "Premises"); and

WHEREAS, Licensee wishes to conduct a back-to-school community event on Sunday, August 6, 2023 to collect back packs and essential school supplies to provide to Daly City youth in need; and

WHEREAS, Licensee's mission is to spread love & compassion with music & smiles; cultivating positivity and gratitude by giving back to all communities and empowering humanity together; and

WHEREAS, Licensee is partnering with Yelp Peninsula to host this joint community event; and

WHEREAS, Licensee wishes to use the Gellert Park parking lot as a space to share food, music, and community; and

WHEREAS, the City authorizes the use of the Premises for such activities for a limited duration; and

WHEREAS, the Parties desire to enter into this Temporary License ("License") to allow Licensee to use the Premises in accordance with the terms and conditions set forth herein this Agreement.

Now, therefore, in consideration of the foregoing and of the mutual covenants provided herein, the parties agree as follows:

Scope of License:

1. Subject to the provisions of this License, Licensor hereby grants to Licensee the right to use the Premises on Sunday, August 6, 2023 from 8:00 a.m. until 5:00 p.m.
2. Licensee shall ensure that the Premises are free of litter and debris and shall ensure that at the end of the Temporary Use, the Premises are restored to the same condition as necessary for the City to resume parking uses.
3. Easements. No use of Licensor's Premises pursuant to this License by Licensee shall create or vest in Licensee any easements or other ownership of property rights of any nature in

the Premises. Furthermore, this License shall not constitute an assignment of such rights.

4. The Licensee and the City agree that nothing contained in this Temporary License is intended, or shall be construed as, creating or establishing a partnership or joint venture between the parties here or as designating the Licensee as the agent or representative of the City for any purpose whatsoever.

5. The parties hereto shall at all times observe and comply with, and the provisions of this License are subject to, all laws, ordinances and regulations which in any manner affect the rights and obligations of the parties hereto under this License, so long as such laws, ordinances or regulations remain in effect.

Liability, Indemnification, and Insurance.

1. The City assumes no responsibility for any property of the Licensee brought on or about the Premises, and the City is released from all liability for any loss or damage to property of Licensee sustained by reason of occupancy of the Premises.

2. Licensee agrees to indemnify, defend and hold harmless the City, their directors, officers, employees, and agents from and against any and all claims, losses, damages, expenses, judgments and costs, including attorney's fees and court costs, resulting from Licensee's use of the Premises under this License.

3. Licensee shall, at its own expense, maintain in force during the term of this License the following insurance policies:

- a. General Liability Coverage. Licensee shall maintain commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this License or the general aggregate limit shall be at least twice the required occurrence limit.
- b. Policy Endorsements. Each general liability and automobile liability insurance policy shall be endorsed with the following specific language containing the following specific components:
 - i. The insurance policy number.
 - ii. A statement that includes the following language: *"The City of Daly City, including its officers, officials, employees, and volunteers, are insureds"*

- iii. A statement that includes the following language:
“The insurance shall be primary as respects the insured shown in the schedule above, or if excess, shall stand in an unbroken chain of coverage excess of the Named Insured’s scheduled underlying primary coverage. In either event, any other insurance maintained by the Insured scheduled above shall be in excess of this insurance and shall not be called upon to contribute with it.”
- iv. A statement that includes the following language:
“The insurance afforded by this policy shall not be canceled except after thirty days prior written notice by certified mail return receipt requested has been given to the City of Daly City.”

- c. Certificates of Insurance and Endorsements. Licensee shall provide certificates of insurance with original endorsements to the City as evidence of the insurance coverage required herein. Certificates of such insurance shall be approved by the City Attorney and filed with the City on or before the date that Licensee may use the Property. Current certification of insurance shall be kept on file with the City at all times during the term of this License.

IN WITNESS WHEREOF, the parties have caused this License to be executed on the date shown below.

CITY OF DALY CITY

LICENSOR:

LICENSEE:

Thomas J. Piccolotti
City Manager
City of Daly City

Amande Dejano
Founder
Vibes & Smiles

Date: _____

Date: _____



TEMPORARY EVENT - COORDINATOR APPLICATION

All Vendor Applications must be submitted with a Coordinator Application as one complete packet with full payment at least 14 days before the start of the event. Incomplete and/or late applications will incur late fees or be denied.

COORDINATOR INFORMATION

ORGANIZATION NAME: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

COORDINATOR NAME: _____ PHONE NUMBER: _____

EMAIL ADDRESS: _____ PHONE NUMBER (day of event): _____

FEE EXEMPTION (if applicable):

Submit supporting documents

A fee exemption is not exempt from penalties due to late submissions, etc.

☐ VETERAN (DD Form 214)

☐ CHARITABLE ORGANIZATION [501(C)(3)]

☐ BLIND (CA DOR)

To see the most current fee schedule please visit smchealth.org/ehfees.

EVENT INFORMATION

NAME OF EVENT: _____ DATE(S) OF EVENT: _____

EVENT ADDRESS: _____ CITY: _____

EVENT WEBSITE: _____ EST. ATTENDANCE: _____

HOURS OF OPERATION: _____ VENDOR SET UP TIME: _____

EVENT HELD AT: ☐ OPEN FIELD ☐ STREET/PARKING LOT ☐ ENCLOSED BUILDING ☐ OTHER: _____

WILL THERE BE A PLANNING MEETING FOR FOOD VENDORS? ☐ YES ☐ NO

If YES, enter the date, time, and location: _____

SITE MAP

SUBMIT SITE MAP WITH LEGEND SHOWING THE LAYOUT OF THE EVENT INDICATING THE LOCATION OF THE FOLLOWING:

1. Food vendor booths, kitchens, trucks and carts
2. Potable water supply
3. Toilets with hand washing facilities
4. Garbage and grease receptacles for food vendors
5. Any shared hand washing and ware washing facilities
6. Location of animals, rides, and attractions (if applicable)

NUMBER OF VENDORS PER TYPE

RISK CATEGORY 1A - PRE-PACKAGED FOODS/BEVERAGES (no sampling)	
RISK CATEGORY 1B -PRE-PACKAGED FOODS/BEVERAGES (with sampling)	
RISK CATEGORY 2 - HIGH RISK, WITH FOOD PREP (booth, kitchen, or non-SMC permitted truck/cart)	
SAN MATEO COUNTY PERMITTED Mobile Food Facilities (MFF) (no applications needed for SMC permitted trucks or carts)	
TOTAL:	

DAY OF EVENT DETAILS

WILL ELECTRICAL SERVICE BE PROVIDED FOR FOOD VENDORS? ☐ YES If YES, what is the source? ☐ Public Utility
☐ NO ☐ Generator

POTABLE WATER SOURCE: ☐ Public water supply ☐ Approved private well

RESTROOM FACILITIES

One toilet and one handwash sink are required per 15 food workers. Toilets must be located within 200 feet of all food booths. Handwash facilities must be located adjacent to toilets and supplied with warm water, liquid hand soap, and paper towels at all times.

Total number of toilets: _____

Total number of handwash sinks: _____

Maximum distance from food booths: _____ ft.

WASTEWATER DISPOSAL:

☐ Plumbed to sewer ☐ Approved holding tank

GARBAGE AND GREASE REMOVAL/DISPOSAL:

Location: _____

Company: _____

EVENT COORDINATOR CHECKLIST

Complete at least 14 calendar days before the start of the event.

- ☐ 1. Complete the Coordinator Application.
- ☐ 2. Submit all food vendor applications with the Coordinator Application as one packet with full payment to Environmental Health Services. Vendor applications will only be accepted with the Coordinator's packet, no additions or late applications will be accepted.
- ☐ 3. Attach a site map of the event with legend and corresponding icons or labels.
- ☐ 4. Attach a complete list of food vendors.
Include all booths, kitchens, and mobile food facilities (trucks/carts). Mobile food facilities must have a valid permit with San Mateo County, and out-of-county mobile food facilities must apply as a Temporary Event Vendor.
- ☐ 5. Attach supporting documentation for coordinator and food vendors requesting fee exemption.
Fee exemption is subject to approval by Environmental Health Services.

EVENT COORDINATOR ACKNOWLEDGMENT

I understand that I may be asked to provide additional information in order for the application to be reviewed and approved. Failure to provide required information will delay or prevent approval of the event/vendor(s).

Failure to meet the conditions approved in this application may result in the suspension of approval to operate the event, suspension of the approval to operate the affected food booths, and/or may result in the filing of misdemeanor charges (*California Retail Food Code Section 114395*).

I am responsible for obtaining approval from all applicable agencies, including the local fire department, planning department, and Alcoholic Beverage Control.

I declare under penalty of perjury that to the best of my knowledge, the statements made herein are correct and true.

I consent to all necessary inspections made pursuant to law and incidental to the issuance of this permit and the operation of business.

**I understand that I will be charged up to three times the permit fee if found operating without a valid health permit.
Fees are non-refundable and permits are non-transferable.**

SIGNATURE: _____ PRINT NAME: _____ DATE: _____

TEMPORARY EVENT PERMIT CALCULATION SHEET

Please see our website smchealth.org/food for the most up to date forms and fees

EVENT NAME	EVENT DATE	COORDINATOR NAME & PHONE NUMBER

QTY	DESCRIPTION	FEE EACH	TOTAL
	1580 - TEMP EVENT COORDINATOR	\$ 198.00	\$ -
	1583 - FEE EXEMPT TEMP EVENT COORDINATOR	\$0	
	1581 - TEMP EVENT - NO PREP (RC 1)	\$ 100.00	\$ -
	1582 - TEMP EVENT VENDOR - W/FOOD PREP (RC 2)	\$ 149.00	\$ -
	1584 - FEE EXEMPT TEMP EVENT VENDOR	\$0	
	1540-1543 - SAN MATEO COUNTY PERMITTED MOBILE FOOD FACILITY	\$0	
	OTHER:	\$	\$ -
TOTAL		\$	-

FOR INTERNAL USE ONLY	
Invoice #	
FA/SR #:	
Date:	
Amount Paid/ Comments:	

County of San Mateo

Environmental Health Services

2000 Alameda de las Pulgas, Ste. 100

San Mateo, CA 94403

Phone: (650) 372-6200

Fax: (650) 627-8244

Web Site: www.smchealth.org/food

E-mail: EHSpecialEvents@smcgov.org



TEMPORARY EVENT - FOOD VENDOR APPLICATION

The Event Coordinator must submit all food Vendor Applications with full payment **as one packet at least 14 days before the event**. Any applications received directly from a food vendor will not be accepted. Incomplete and/or late applications will incur late fees or be denied.

NAME OF EVENT: _____ DATE(S) OF EVENT: _____

BUSINESS INFORMATION

NAME OF BOOTH: _____ CONTACT NAME: _____ PHONE: _____

OWNER: _____ EMAIL: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

PERMIT TYPE:

☐ RISK CATEGORY 1A - PRE-PACKAGED FOODS/BEVERAGES (no sampling)

☐ RISK CATEGORY 1B -PRE-PACKAGED FOODS/BEVERAGES (with sampling)

☐ RISK CATEGORY 2 (High Risk - w/ Food Prep)

FACILITY TYPE:

☐ TEMPORARY BOOTH

☐ KITCHEN

☐ MOBILE FOOD FACILITY
(push cart/food truck/trailer)

FEE EXEMPTION (if applicable):

Submit supporting exemption documents.

☐ VETERAN (DD Form 214)

☐ CHARITABLE ORGANIZATION [501(C)(3)]

☐ BLIND (CA DOR)

To see the most current fee schedule, please visit smchealth.org/ehfees.

DAY OF EVENT DETAILS

PERSON IN CHARGE OF BOOTH: _____ CELL PHONE #: _____

(Must be present at all times)

A. DEMONSTRATION OF KNOWLEDGE

If preparing, handling, or serving non-prepackaged food, the person in charge must demonstrate that he or she has adequate knowledge of food safety principles as they relate to the specific food facility operation. Attach a copy of food safety quiz, card, or certificate.

☐ CERTIFIED FOOD MANAGER ☐ CERTIFIED FOOD HANDLER ☐ COMPLETED SAFETY QUIZ

☐ N/A (only pre-packaged non-potentially hazardous food)

B. BOOTH CONSTRUCTION

Food preparation booths must be fully enclosed, constructed with four sides, and include a washable floor and overhead protection.

Pre-packaged food booths require a washable floor and overhead protection. Describe the materials that will be used for the booth.

WALLS: _____ FLOOR: _____

OVERHEAD PROTECTION: _____ ☐ N/A, FOOD EVENT IS INDOORS

C. FOOD PROTECTION

Identify methods of protecting foods from customer contamination (e.g., condiments, samples, etc.).

☐ SNEEZE GUARDS ☐ HINGED COVERS OVER FOOD ☐ PROTECTED DISPENSERS ☐ SINGLE-SERVE PACKETS

☐ ALL FOODS ARE PREPACKAGED ☐ OTHER: _____

D. ALTERNATE SINK EQUIPMENT

DESCRIBE HAND WASH STATION IN BOOTH: _____

DESCRIBE WAREWASH STATION OR ALTERNATIVE PROCEDURE: _____

E. AVAILABILITY OF FACILITIES

WHAT IS YOUR POTABLE WATER SOURCE? _____

WHERE WILL YOU DISPOSE OF YOUR GARBAGE? _____

WHERE WILL YOU DISPOSE OF YOUR WASTE WATER? _____

F. TEMPERATURE CONTROL

Describe equipment/methods for ensuring proper holding temperatures during transport and at the event.

COLD HOLDING DEVICES TO HOLD FOOD BELOW 45° F

(e.g., refrigerator, ice chest, etc.) _____

HOT HOLDING DEVICES TO HOLD FOOD ABOVE 135° F

(e.g., steam table, crock-pot, etc.) _____

COOKING AND REHEATING EQUIPMENT

(e.g., gas grill, microwave, etc.) _____

NOTE: ACCURATE METAL-STEM PROBE THERMOMETERS ARE REQUIRED IN ALL BOOTHS.

G. FOOD/DRINKS TO BE SERVED

List all menu items, attach additional pages if necessary.

Menu Item e.g., teriyaki chicken	Describe how food will be transported e.g., cambro insulated container	Describe any off-site preparation of food e.g., cut and marinated	Describe preparation of this item at the event e.g., cooked on BBQ grill	Describe method for temperature control e.g., ice chest, steam table

H. OFF-SITE FOOD PREPARATION/STORAGE

Food prepared at home is **not** allowed. All food prepared or stored prior to the temporary event must be done at a **permitted** food facility (e.g., commissary, restaurant, or church kitchen), an approved Cottage Food Operation (CFO), OR all food must be purchased on the day of the event.

FOOD FACILITY AGREEMENT

I (Food Facility Owner) hereby allow _____ to use my permitted food facility for food preparation, storage, and sanitizing equipment on the following date(s): _____.

FACILITY NAME: _____ OWNER: _____ PHONE: _____

ADDRESS: _____ CITY: _____ COUNTY: _____

NAME AND TITLE: _____ SIGNATURE: _____ DATE: _____

Select one check box below.

☐ **PROCESSED FOOD REGISTRATION (PFR)** - Attach a copy of PFR Certificate.

☐ **COTTAGE FOOD OPERATION** - Attach a copy of CFO registration or permit. **Approved food products only.**

☐ **N/A** - No food will be prepared or stored off-site. All food will be purchased on the day of the event and receipts will be available for inspector.

By signing below, I declare under penalty of perjury that to the best of my knowledge and belief, the statements made herein are correct and true. I hereby consent to all necessary inspections made pursuant to law and incidental to the issuance of this permit and the operation of the business.

I understand that I will be charged up to three times the permit fee if found operating without a valid health permit on-site at any event.

I understand that the fees are non-refundable and permits are non-transferable.

SIGNATURE: _____ NAME AND TITLE: _____ DATE: _____



TEMPORARY EVENTS GUIDELINES

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COORDINATOR

The role of the Coordinator is to organize the food operation of the event and ensure that all necessary permits and licenses have been obtained from all involved agencies. The Coordinator acts as a liaison between Environmental Health (EH) and all vendors participating in the event.

One Coordinator application and all food vendor applications must be submitted as **one packet** to Environmental Health at least **14 calendar days** before the event. For events with 20 vendors or more, packet is due **21 calendar days in advance**.

All applicable fields of the applications must be completed. Incomplete applications will not be accepted. It is strongly recommended that the application packet is submitted one month before the event. This provides more time for the Coordinator or vendor to resolve any issues that could prevent approval to operate. Permits are not transferrable. All applications will be processed prior to the event and will be billed permit fees (if applicable) regardless of if they operate at the event or not.

APPLICATIONS SUBMITTED LESS THAN 14 DAYS PRIOR TO THE EVENT WILL NOT BE ACCEPTED OR INCUR A LATE FEE OF UP TO 3X THE ORIGINAL AMOUNT.

Coordinator permit fees, vendor permit fees, and any extra billing accrued for the event will be billed to the Event Coordinator. **The Event Coordinator is responsible for submitting ONE payment to EH. Event packet applications will NOT be accepted without PAYMENT.**



COORDINATOR CHECKLIST

- ☐ Submit one Coordinator Application.
- ☐ Submit all Food Vendor Applications** and the Coordinator Application as one packet at least 14 days before the event. Vendor applications will only be accepted with the Coordinator's packet.
****The name on the Vendor Application must match the booth name****
- ☐ Attach a site map of the event that includes:

- ☐ Food vendor booths, trucks and carts locations
- ☐ Potable water supply location
- ☐ Toilets with hand washing facilities (minimum 1 toilet for every 15 food handlers)
- ☐ Garbage, grease, and wastewater receptacles for food vendors
- ☐ Shared hand washing and ware washing facilities
- ☐ Location of animals, rides, and attractions (if applicable)

- ☐ Attach a complete list of food vendors. Include the following:

- ☐ Food booths
- ☐ Kitchens
- ☐ Mobile food facilities** (trucks/carts/trailers)

****Mobile food facilities must have a valid permit with San Mateo County or apply for a Temporary Event Vendor permit, along with valid permit from an issuing agency****

- ☐ Attach supporting documentation for Coordinator and Food Vendors that are requesting fee exemption. Fee exemption is subject to approval by this Division.



PERMITS

Temporary Event Permits are required when food is sold or given away to the public at approved community events. A Temporary Event Permit from San Mateo County Environmental Health Division must be secured at least 14 calendar days prior to the event start date. Permits from other health authorities are not acceptable. Food Vendors found operating without a permit will be ordered to close and a penalty up to three times the current permit fee will be billed to the event Coordinator.

- ❑ **COORDINATOR PERMIT** – required for all Temporary Events with two or more Food Vendors. (A Coordinator application must also be submitted for events with only one food booth; however, the vendor permit fee will not be charged.)
- ❑ **TEMPORARY FOOD FACILITY VENDOR PERMIT** – required for any person(s), business, or organization offering food to the public at an approved community event. A permit is valid for one single 12ft x 12ft food booth only. Booths larger than 12ft x 12ft will be charged accordingly. If a vendor is operating more than one booth at an event, a permit must be obtained for each booth location.

There are two types of permits which are based on the risk of the food operation:

- **RISK CATEGORY 1A** – all food is prepackaged, no on-site food preparation. No sampling is done in this category.
- **RISK CATEGORY 1B** – all food is prepackaged (with the exception of beer and wine service, which is acceptable), no on-site food preparation. Sampling is allowed if no complex food preparation is needed. Handwash station required.
- **RISK CATEGORY 2** – open food, on-site food preparation. Food will be handled and/or prepared on-site.



PERMIT FEE EXEMPTIONS

Applicants must attach all supporting documentation to their application to be considered for a permit fee exemption. Exemptions do not apply to re-inspection fees, penalties for operating without a permit, or other fees billed for non-compliance.

Categories considered for fee exemption:

- ❑ **CHARITABLE ORGANIZATION** –submit proof of 501(c)(3) status from the Internal Revenue Service or a letter from a charitable organization clearly stating that 100% of the proceeds are being donated to their organization.
- ❑ **VETERAN** – submit proof of an Honorable Discharge from active-duty military (DD Form 214). Veteran must be the sole proprietor of the business to qualify, and no alcohol sales are permitted.
- ❑ **BLIND PERSON** – submit Bureau of Vocational Rehabilitation documentation. Must be the sole proprietor of the business to qualify.

TEMPORARY FOOD FACILITY (TFF) TYPES

Food Facilities permitted to operate at a fixed location for the duration of an approved community event include:

- ❑ **Food Booth** – temporary food booths set up indoors or outdoors.
- ❑ **Kitchen** – a commercial kitchen is used for the food preparation. Food is served indoors, and a temporary food booth is not necessary for the operation, e.g., church or recreation center kitchens.

Mobile Food Facility (MFF) – an approved mobile food cart or truck where food is sold from, e.g., hot dog cart, ice cream truck, food truck, food trailer, etc. A vendor application must be submitted through the event Coordinator for each Temporary Event.



MOBILE FOOD FACILITIES (MFF)

If already permitted in San Mateo County, the MFF may operate at Temporary Events throughout the county without any additional health permits. If permitted outside of San Mateo County, MFF operator must submit a TFF vendor application for each event at which they will operate. Any MFF that does not have a current San Mateo County health permit are required to secure a TFF permit prior to operating at the event.

All MFF vendors must be listed on the event vendor list submitted by the event Coordinator as part of the application packet. MFFs are restricted to the limitations of the MFF type, as follows:

- ☐ **PUSHCART/ICE CREAM CART** – Prepackaged non-potentially hazardous foods only, no food prep.
- ☐ **HOT DOG CART** – Limited Food Preparation, no complex food preparation.
- ☐ **FOOD TRUCK/TRAILER** – Full service, food preparation allowed within the enclosed vehicle. No food preparation is allowed outside the food truck (except for an outdoor air barbeque). A table may be set up adjacent to the truck to sell beverages and pre-packaged non-potentially hazardous foods.

Minimum requirements listed must be maintained throughout the event (depending on MFF type):

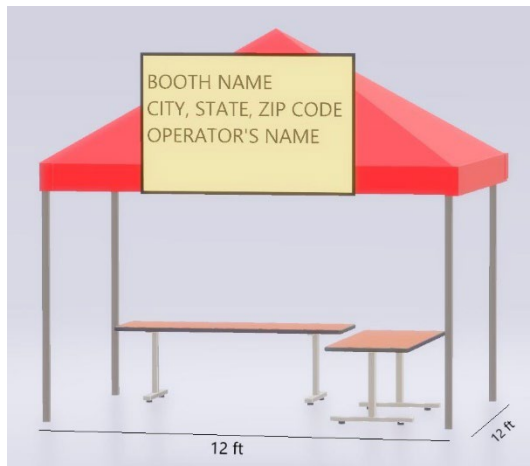
- ☐ Water for hand washing and warewashing
- ☐ Hot water (120° F or higher)
- ☐ Hand washing facilities
- ☐ Functional mechanical refrigeration
- ☐ Report to approved commissary on a daily basis
- ☐ Operator must be knowledgeable in food safety. In permitted MFFs where food is prepared, at least one person must hold a valid food manager certificate and valid food handler card for each employee who handles food.



CONSTRUCTION OF OUTDOOR FOOD BOOTHS

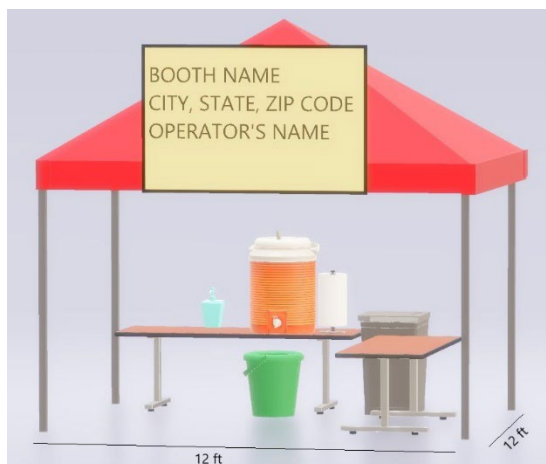
A sign with the facility name (at least 3-inches tall), city, state, zip code, and the name of the operator (at least 1-inch tall) shall be legible and clearly visible to patrons, in a contrasting color to the background.

A booth is considered up to 12ft x 12ft in size. If there is more than one booth, depending on food production volume, additional fees may apply if the inspector observes multiple complex foods being prepared and/or handled.



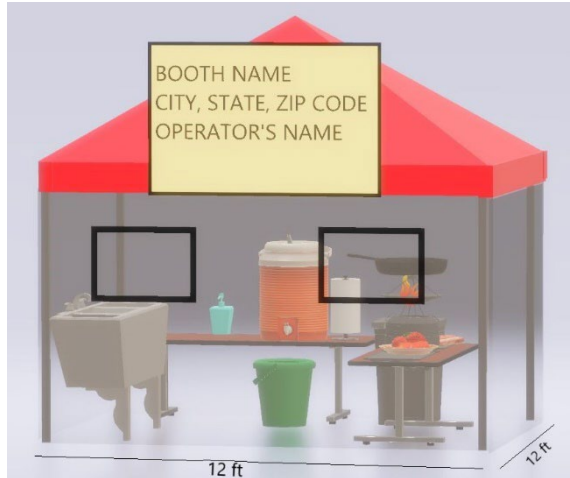
RISK CATEGORY 1A OUTDOOR BOOTH (NO SAMPLING)

- Over-head protection is necessary to prevent contamination of the food.
- Pre-packaged foods only, cold and hot holding allowed



RISK CATEGORY 1B OUTDOOR BOOTH (WITH SAMPLING)

- Over-head protection is necessary to prevent contamination of the food.
- Pre-packaged foods, cold and hot holding allowed
- No onsite mixing, cutting, or food prep allowed
- Bulk dispensing of beverages
- Handwash sink required
- Sampling must be pre-portioned at an approved food facility



RISK CATEGORY 2 OUTDOOR BOOTH

- Full enclosure is required when food is prepared on-site.
- Samples can be prepared on-site
- If required by local building or fire department, cooking equipment (ie. a fryer, anything with an open flame, etc.) may be used outside, directly adjacent to the booth. Must provide written proof.
- All food must be plated and further prepared inside the booth

For all Risk Categories, allowable booth materials are:

- ☐ Sides – canvas, plastic, or fine mesh screening (16 mesh/sq. in) with pass through openings
- ☐ Floors – concrete, asphalt, tight wood, or other similar cleanable material. Grass and dirt floor must be covered with a cleanable surface.

DEMONSTRATION OF KNOWLEDGE

In Temporary Food Facilities where food is prepared (Risk Category 2), a person-in-charge must always be present. The person-in-charge must be knowledgeable in food safety and train all food handlers as it applies to their specific duties.

ACCEPTABLE PROOF:

- ☐ Food Manager Certificate
- ☐ Food Handler Card
- ☐ A passing score of the Food Safety Quiz.



FOOD FROM AN APPROVED SOURCE

Any food prepared prior to the event must be done in an approved commercial kitchen or commissary which is noted on the vendor application. If there is no approved commissary, all food must be purchased the day of and prepared at the event. Daily receipts or invoices must be maintained as proof for the inspector.

Foods that are canned, stored, or processed at a non-approved commissary or a residential kitchen are NOT allowed at a Temporary Event (unless from a registered or permitted Cottage Food Operation products with approved food items).

COTTAGE FOOD OPERATIONS

Registered and Permitted Cottage Food Operators are allowed to sell their approved products at Temporary Event with a valid Temporary Food Facility Permit. Approved operators prepare and/or package very specific approved items (mainly non-potentially hazardous foods) in a private residential kitchen. Out-of-county Cottage Food Operators are allowed if the county in which their registration or permit is issued is within the state of California.

FOOD PROTECTION

All customer self-service food items and utensils must be stored in such a way to prevent contamination, examples of acceptable equipment include:

- ☐ Sneeze-guards
- ☐ Protected dispensers
- ☐ Hinged covers over food
- ☐ Single-serve packets

COOKING DEMONSTRATIONS

If samples of the food are not provided to the public, a permit is not required to operate. If samples of the food are provided to the public, a temporary event health permit is required and all requirements as a Risk Category 2-type food booth must be met.



FOOD STORAGE

All food and food equipment must be stored at least 6 inches off the ground. Raw meats and prepared/ ready-to-eat food should be separated and stored in approved storage containers with tight fitting lids to help prevent cross-contamination.

LIVE ANIMALS

Live animals are not allowed inside the food booths. Pets/animals must be kept at least 20 feet away from the food booths. Service animals (dogs) are exempted if the contamination of food, clean equipment, utensils, or single-use utensils cannot result.

WATER SUPPLY AND WASTE DISPOSAL

The Coordinator and Vendors must make arrangements to provide supplies such as electricity, water, and waste disposal. At least 20 gallons of clean potable water shall be available for each Risk Category 2 Food Operation and at least 5 gallons of water for hand washing.

All liquid waste must be disposed of in a plumbed sewer drain or by means approved by Environmental Health and the local wastewater utility department. No wastewater may be discharged into the ground or storm drains.

The Coordinator must provide sufficient garbage containers for each booth and for the public eating areas. The containers must be vermin-proof and kept clean.



HAND WASH FACILITIES

A hand wash station must be in an accessible location within booths where food is prepared, or samples are distributed. If a hard-plumbed sink with hot and cold potable water is not available, an alternative hand washing station may be used, consisting of the following:



- ☐ Warm potable water (100° – 108°F) stored in an Insulated food-grade container capable of maintaining warm water for the duration of the event. The container **must have a hands-free spigot** that can remain locked in the open position while washing hands.
- ☐ Liquid hand soap
- ☐ Single-use paper towels
- ☐ Wastewater container (five-gallon capacity)
- ☐ Garbage can

EXCEPTIONS:

1. Warm water is not required in booths where only beer and wine are dispensed and sold.
2. Hand wash stations are not required in booths where only prepackaged food is sold and samples are not offered (hand washing facilities are required at the restroom area within 200 feet).



Methods for Meeting Requirements

Achieving Warm Water of 100° -108°F

Fill container with warm water at approved food facility and transport to the event or heat water at the event using a cooking range or an electric kettle.

Hands-free Water Spigot

Containers with a push-button spigot can be retrofitted with a lever-type spigot; all materials used must be food-grade. Spigots may be purchased from the manufacturer or from stores where insulated water containers are sold (see the Resources List at the end of this document).

Examples of Allowable Insulated Containers and Spigots



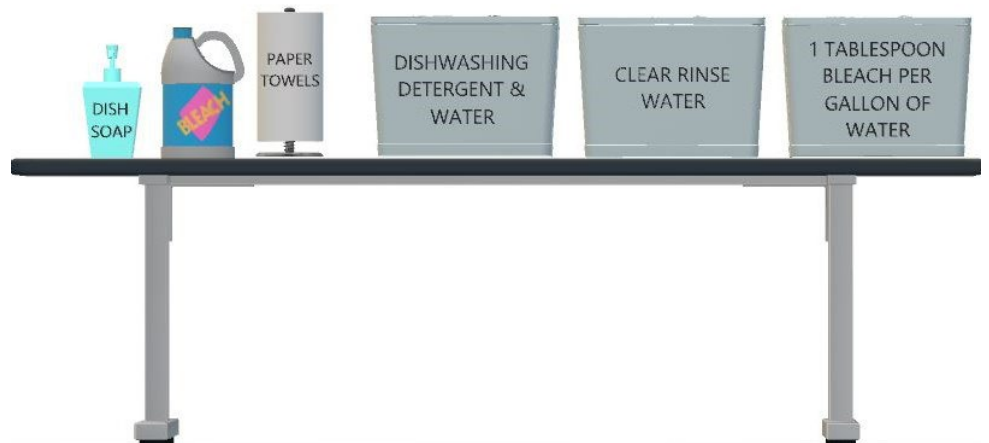


ALTERNATE WARE WASH SET-UP

Required for all food operations lasting more than 4 hours and where no back-up utensils are available.

A three-container setup is required, consisting of:

1. Dishwashing detergent and water
2. Clean rinse water
3. Sanitizer rinse



Required sanitizer concentrations for ware washing and wiping cloth storage buckets:

- ☐ Chlorine Bleach: 100 ppm, 1 tablespoon of bleach per one gallon of water.
- ☐ Quaternary Ammonia: 200 ppm
- ☐ (For other types of chlorine sanitizer and quaternary ammonia, follow manufacturer's mixing instructions. Provide test strips to verify sanitizer concentration.



SINGLE-USE UTENSILS

Food vendors shall provide only single-use utensils for use by consumers. Washing of multi- service plates, beverage cups, cutlery, etc. that are used by consumers is not allowed.

Exception – Beer and wine booths may pour into and refill glassware if employees are properly trained to handle glassware from the base or stem only. If the booth operators and employees are unable to follow safe refilling procedures on the day of the event, the inspector may require that all refills are distributed in single-use cups for the remainder of the event.

- ☐ Remove clean glasses from the box so that the rim of the glass is not touched (turn the box upside-down).
- ☐ When refilling glasses, do not touch the rim of the glass with the wine bottle, the beer dispensing equipment or hands.
- ☐ Wash hands frequently.

SAFE FOOD HANDLING REQUIREMENTS

COOKING TEMPERATURES

Use an accurate probe thermometer to check the internal cooking temperature of foods. Minimum cooking temperatures:

	165°F for 15 seconds – Poultry; comminuted poultry; stuffed meat, fish, and poultry.
	155°F for 15 seconds – Ground beef, other comminuted meat, and eggs.
	145°F for 15 seconds – Fish; single pieces of meat including beef, veal, lamb, pork and game animals.



Food that is less than thoroughly cooked may be sold only if specifically requested by a consumer or if the food facility operator clearly notifies the consumer verbally or in writing at the time of ordering that the food is raw or less than thoroughly cooked.

HOT AND COLD HOLDING TEMPERATURES

A Potentially Hazardous Food (PHF) is a food that requires a time or temperature control to limit pathogenic micro-organism growth or toxin formation. In other words, foods that if left out of temperature, can grow organisms that cause food-borne illness.

- ❑ **Hot Holding:** 135° F or higher
 - Equipment – steam table, chafing dishes with “sterno” or other heating element.
- ❑ **Cold Holding:** 45° F or below
 - Equipment – refrigerators or by fully submerging food in ice.
- ❑ Hot food held at or above 135° F, or cold food held between 41° F and 45° F must be discarded at the end of the day.

THAWING

Food must be thawed in the refrigerator, under cold running water, in the microwave or during the cooking process. Never thaw food at room temperature.

REHEATING

Food that is cooked, cooled and reheated for hot holding shall be reheated to 165° F for at least 15 seconds. Commercially processed or hermetically sealed food shall be reheated to at least 135° for hot holding. Reheating must be done rapidly.



COOLING

Cool food rapidly from 135° F to 70° F within 2 hours, then place in the refrigerator and continue to cool from 70° F to 41° F within 4 hours (total = 6 hours). Stir food frequently, do not cover until completely cooled. Use approved methods to facilitate the cooling process, examples:



Ice Wand



Ice Bath



Shallow or Smaller
containers

Recommended to be done at commissary/commercial kitchen

LIMITING BARE HAND CONTACT WITH READY-TO-EAT FOODS

Employees must limit bare hand contact with ready-to-eat foods (e.g., salad ingredients, sandwiches, burritos, chips, etc.) by using a barrier such as:



•Single use gloves



•Tongs



•Spoon/Fork



EMPLOYEE HEALTH AND HYGIENE

Employees experiencing acute gastrointestinal illness or infected with a communicable disease that is transmissible through food shall be excluded or restricted from the food operation to prevent the spread of food-borne illness.

Employees experiencing persistent sneezing, coughing, or runny nose that cannot be controlled by medication shall not work with exposed food, clean equipment, or unwrapped single-use utensils.

RESTROOMS

Provide at least one toilet for every 15 food employees. Restrooms must be located within 200 feet of the food booths. Approved hand washing facilities must be available at the restrooms with clean potable water for hand washing. Employees must wash hands in the restroom and once again in the food booth, prior to handling food or clean equipment.

HAND WASHING

Employees must wash hands before touching any food or clean equipment, between tasks, and after any chance of contamination.

- Proper hand washing procedure: Wash hands with warm water and liquid hand soap for at least 10-15 seconds. Pay particular attention to the areas underneath the fingernails and between the fingers. Rinse with clean running water and dry with single-use paper towels.





DEFINITIONS

- ❑ **Community Event** – an event that is of civic, political, public, or educational nature, including state and county fairs, city festivals, circuses, and other public gathering events approved by Environmental Health.
- ❑ **Coordinator** – person from the sponsoring organization coordinating the food operation of a community event.
- ❑ **Food Vendor** – operator providing food to the public (for free or for a charge).
- ❑ **Potentially Hazardous Food (PHF)** – food that requires time or temperature control to limit pathogenic microorganism growth or toxin formation. In other words: food that, if left out of temperature, can grow organisms that cause food-borne illness.
- ❑ **Ready-to-Eat Foods** – food that is in a form that is edible without additional preparation or cooking. If raw or partially cooked food of animal origin (meat), the consumer is advised.
- ❑ **Single-Use Utensils** – a food contact implement or container designed and constructed for one-time, one-person use, after which they are intended for discard.
- ❑ **Temporary Event (TE)** – an approved community event where food is sold or offered to the public.
- ❑ **Temporary Food Facility (TFF)** – a food facility that operates at a fixed location for the duration of an approved community event.



RESOURCE LIST

COUNTY RESTAURANT SUPPLY

711 Old County Road

San Carlos, CA 94070

(650) 591-8500

www.crscatalog.com

RESTAURANT DEPOT

2045 Evans Avenue

San Francisco, CA 94124

(415) 920-2889

www.restaurantdepot.com

EAST BAY RESTAURANT SUPPLY

49 4TH Street

Oakland, CA 94607

(510) 465-4300

www.eastbayrestaurantsupply.com

ROCKET RESTAURANT RESOURCE

2940 7TH Street

Berkeley, CA 94710

(510) 859-6950

www.rocketrest.com

SAN MATEO COUNTY ENVIRONMENTAL HEALTH DIVISION DOES NOT
RECOMMEND OR ENDORSE ANY PARTICULAR VENDOR OR PRODUCT.

If you are a restaurant supply retailer or manufacturer and would like to be added to our Resource List, contact Environmental Health. Please note that as laws and regulations change, the information provided in this document will be updated without notice. Contact Environmental Health for the most current information.

If you would like additional training or resources on the information provided, please contact Environmental Health at (650) 372-6200.

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF MAY 2023

05/10/2023

CHASE CREDIT CARD - N/A – Electronic Payment

05/12/2023

CHECKS ISSUED - #405524 TO 405525

CANCELED CHECK - NONE

VOID CHECK - NONE

05/15/2023

CHECKS ISSUED - #405526 TO 405921

CANCELED CHECK - #405567, 405772, 405851

VOID CHECK - NONE

05/31/2023

CHECKS ISSUED - #405922 TO 406202

CANCELED CHECK - NONE

VOID CHECK - NONE

AUDITED  FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ MAYOR

APPROVED _____ VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY
FISCAL YEAR 2022-2023

	MONTH	TOTAL
2022	July	\$ 10,006,379.08
	August	9,110,029.96
	September	7,593,778.12
	October	8,280,806.89
	November	8,622,517.79
	December	9,132,175.03
2023	January	8,203,333.93
	February	5,099,572.09
	March	7,122,373.45
	April	8,258,583.10
	May	6,261,965.87
	June	
	TOTAL	\$ 87,691,515.31

MAY 2023 BREAK DOWN OF EXPENSES BY FUND

Fund	Total for Month	Total for Year	% of Total
General Fund	\$ 1,566,218.69	\$ 32,540,468.95	37.1%
Gas Tax Fund	159,474.75	\$ 5,082,927.46	5.8%
Utility/Enterprise Funds	4,536,272.43	\$ 50,068,118.90	57.1%
Total:	\$ 6,261,965.87	\$ 87,691,515.31	100.0%

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
CB CHK 00051023	49024	JP MORGAN CHASE BANK N	05/10/23	57,050.01	HW	IS	Hand Written

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	57,050.01	Number of Checks Processed:	1
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 57,050.01

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00405524	56134	DEPARTMENT OF JUSTICE	05/12/23	50.00	MW	IS	
AP CHK 00405525	56277	MARINE INDUSTRIAL TANK INC	05/12/23	38,000.00	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	38,050.00	Number of Checks Processed:	2
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 38,050.00

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405526	46218R	24/7 ROOTER & PLUMBING SERV	05/15/23	2,733.55	MW	IS	
AP CHK 00405527	47004	4LEAF INC	05/15/23	3,354.50	MW	IS	
AP CHK 00405528	57446	A 1 RHINO LININGS	05/15/23	830.00	MW	IS	
AP CHK 00405529	57353	ABACUS PRODUCTS INC	05/15/23	439.75	MW	IS	
AP CHK 00405530	56621	ACC BUSINESS	05/15/23	4,268.26	MW	IS	
AP CHK 00405531	1514	ADAM HILL COMPANY, THE	05/15/23	690.08	MW	IS	
AP CHK 00405532	53351	ADOBE ANIMAL HOSPITAL	05/15/23	178.93	MW	IS	
AP CHK 00405533	15226	AFSCME DISTRICT COUNCIL 57	05/15/23	4,651.88	MW	IS	
AP CHK 00405534	11233	AGRIMONTI, MADOLYN	05/15/23	494.70	MW	IS	
AP CHK 00405535	29880	AIRGAS USA LLC	05/15/23	541.93	MW	IS	
AP CHK 00405536	57673R	AL'S PLUMBING WORKS	05/15/23	2,000.00	MW	IS	
AP CHK 00405537	32808R	ALASANDRO, KEN	05/15/23	270.00	MW	IS	
AP CHK 00405538	1465	ALBERTSONS SAFEWAY	05/15/23	657.37	MW	IS	
AP CHK 00405539	14004	ALERT PEST CONTROL COMPANY	05/15/23	3,803.00	MW	IS	
AP CHK 00405540	1025	ALHAMBRA	05/15/23	150.38	MW	IS	
AP CHK 00405541	49642	ALL CITY MANAGEMENT SERVICE	05/15/23	5,004.74	MW	IS	
AP CHK 00405542	37095	ALL INDUSTRIAL ELECTRIC SUP	05/15/23	9,849.20	MW	IS	
AP CHK 00405543	3197	ALPINE AWARDS INC	05/15/23	494.96	MW	IS	
AP CHK 00405544	39355	ALTA LANGUAGE SERVICES INC	05/15/23	685.58	MW	IS	
AP CHK 00405545	22125	ALTEC INDUSTRIES INC	05/15/23	968.73	MW	IS	
AP CHK 00405546	56231	AMAZON CAPITAL SERVICES INC	05/15/23	16,336.89	MW	IS	
AP CHK 00405547	2083	AMERICA COPY & PRINTING CO	05/15/23	270.29	MW	IS	
AP CHK 00405548	36647R	AMERICAN HOME RENEWAL INC	05/15/23	370.64	MW	IS	
AP CHK 00405549	45439JPA	AMERICAN MEDICAL RESPONSE	05/15/23	500.00	MW	IS	
AP CHK 00405550	38846	AMERICAN MESSAGING	05/15/23	30.14	MW	IS	
AP CHK 00405551	27427	AMERICAN TEXTILE & SUPPLY I	05/15/23	611.24	MW	IS	
AP CHK 00405552	24868	ANIXTER INC	05/15/23	8,130.46	MW	IS	
AP CHK 00405553	1259	ARAMARK	05/15/23	346.72	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405554	53563	ARANDA, MILLIE	05/15/23	540.00	MW	IS	
AP CHK 00405555	57670R	ARCO/MURRAY NATIONAL CONSTR	05/15/23	29,909.00	MW	IS	
AP CHK 00405556	56141R	ARGUELLES, GUILLERMO	05/15/23	1,288.82	MW	IS	
AP CHK 00405557	1101	AT&T	05/15/23	243.78	MW	IS	
AP CHK 00405558	45195	AT&T	05/15/23	600.00	MW	IS	
AP CHK 00405559	45195	AT&T	05/15/23	1,665.00	MW	IS	
AP CHK 00405560	45508JPA	AT&T	05/15/23	2,903.74	MW	IS	
AP CHK 00405561	6413	AT&T MOBILITY	05/15/23	855.31	MW	IS	
AP CHK 00405562	6413	AT&T MOBILITY	05/15/23	2,650.89	MW	IS	
AP CHK 00405563	6413	AT&T MOBILITY	05/15/23	392.07	MW	IS	
AP CHK 00405564	6413	AT&T MOBILITY	05/15/23	165.56	MW	IS	
AP CHK 00405565	23719	ATCO INTERNATIONAL	05/15/23	2,206.60	MW	IS	
AP CHK 00405566	44649	ATLAS COPCO COMPRESSORS LLC	05/15/23	1,787.58	MW	IS	
AP CHK 00405567	57618	AUAI, GRACE	05/15/23	60.00	MW	IS	
AP CHK 00405568	29643	AUTO COLLISION CENTER	05/15/23	4,150.09	MW	IS	
AP CHK 00405569	53793	AVA G INVESTIGATIVE SERVICE	05/15/23	1,869.09	MW	IS	
AP CHK 00405570	53625	AVENU	05/15/23	1,281.44	MW	IS	
AP CHK 00405571	2495	BARKER BLUE DIGITAL IMAGING	05/15/23	8,081.79	MW	IS	
AP CHK 00405572	54719	BARNES WELDING	05/15/23	993.67	MW	IS	
AP CHK 00405573	7950	BAY AREA AIR QUALITY MANAGE	05/15/23	877.00	MW	IS	
AP CHK 00405574	19892	BAY AREA PAVING COMPANY INC	05/15/23	9,971.00	MW	IS	
AP CHK 00405575	1562	BAY AREA WATER SUPPLY & CON	05/15/23	225.00	MW	IS	
AP CHK 00405576	8796	BAY CITY BOILER	05/15/23	38,964.40	MW	IS	
AP CHK 00405577	57674R	BECKER, NIKOLAUS	05/15/23	250.00	MW	IS	
AP CHK 00405578	31584R	BEGLEY, SEAN	05/15/23	7,049.39	MW	IS	
AP CHK 00405579	19200	BIRITE FOODSERVICE DISTRIBU	05/15/23	4,090.99	MW	IS	
AP CHK 00405580	57668R	BISCARRAPANGAN, MAXIENNE	05/15/23	850.00	MW	IS	
AP CHK 00405581	20204	BKF ENGINEERS	05/15/23	34,109.47	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405582	56068	BRADSHAW CONSTRUCTION	05/15/23	3,780.00	MW	IS	
AP CHK 00405583	17292R	BRANDEIS SCHOOL OF SAN FRAN	05/15/23	400.00	MW	IS	
AP CHK 00405584	3349	BROADMOOR LANDSCAPE SUPPLY	05/15/23	1,499.66	MW	IS	
AP CHK 00405585	3064	BROWN & CALDWELL INC	05/15/23	9,803.62	MW	IS	
AP CHK 00405586	57680R	BUCCANEER DEMOLITION	05/15/23	1,200.00	MW	IS	
AP CHK 00405587	46548R	BUENAVENTURA, RAYMOND A	05/15/23	672.21	MW	IS	
AP CHK 00405588	48259	BWNVT MOTORS INC	05/15/23	1,547.11	MW	IS	
AP CHK 00405589	57210	CAFFERATA, COREY	05/15/23	400.00	MW	IS	
AP CHK 00405590	55991	CAL ENGINEERING & GEOLOGY I	05/15/23	1,117.50	MW	IS	
AP CHK 00405591	42973	CAL SIGNAL CORP	05/15/23	1,032.77	MW	IS	
AP CHK 00405592	36927	CALCON SYSTEMS INC	05/15/23	9,974.10	MW	IS	
AP CHK 00405593	11592	CALIFORNIA BUILDING OFFICIA	05/15/23	70.00	MW	IS	
AP CHK 00405594	23173	CALIFORNIA DIESEL AND POWER	05/15/23	15,235.00	MW	IS	
AP CHK 00405595	57672R	CALIFORNIA SEWER ENGINEERIN	05/15/23	2,000.00	MW	IS	
AP CHK 00405596	1196	CALIFORNIA WATER SERVICE CO	05/15/23	37.12	MW	IS	
AP CHK 00405597	1196	CALIFORNIA WATER SERVICE CO	05/15/23	248.19	MW	IS	
AP CHK 00405598	56326R	CAMELLO, GIANLORN	05/15/23	592.00	MW	IS	
AP CHK 00405599	28636	CDW GOVERNMENT INC	05/15/23	5,030.65	MW	IS	
AP CHK 00405600	42277	CEL ANALYTICAL INC	05/15/23	2,055.00	MW	IS	
AP CHK 00405601	48009	CENGAGE LEARNING INC / GALE	05/15/23	198.15	MW	IS	
AP CHK 00405602	24769	CENTER POINT LARGE PRINT	05/15/23	70.50	MW	IS	
AP CHK 00405603	10299JPA	CENTRAL COUNTY FIRE DEPARTM	05/15/23	14,678.42	MW	IS	
AP CHK 00405604	54918R	CFY CONSTRUCTION INC	05/15/23	209.00	MW	IS	
AP CHK 00405605	57682R	CHOW, EDMOND	05/15/23	100.00	MW	IS	
AP CHK 00405606	51204	CINTAS CORPORATION	05/15/23	464.31	MW	IS	
AP CHK 00405607	3678	CINTAS CORPORATION #464	05/15/23	5,712.49	MW	IS	
AP CHK 00405608	35395	CITY AUTO SUPPLY	05/15/23	2,493.68	MW	IS	
AP CHK 00405609	46465JPA	CITY OF BELMONT	05/15/23	3,072.08	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00405610	6649JPA	CITY OF BRISBANE	05/15/23	2,339.33	MW	IS	
AP CHK 00405611	25602	CITY OF DALY CITY	05/15/23	99,138.79	MW	IS	
AP CHK 00405612	25602	CITY OF DALY CITY	05/15/23	3,605.07	MW	IS	
AP CHK 00405613	43155JPA	CITY OF DALY CITY	05/15/23	7,985.50	MW	IS	
AP CHK 00405614	5342JPA	CITY OF FOSTER CITY	05/15/23	3,672.08	MW	IS	
AP CHK 00405615	6034JPA	CITY OF PACIFICA	05/15/23	4,182.58	MW	IS	
AP CHK 00405616	55405JPA	CITY OF REDWOOD CITY	05/15/23	4,045.00	MW	IS	
AP CHK 00405617	20562JPA	CITY OF SAN BRUNO	05/15/23	1,035.67	MW	IS	
AP CHK 00405618	13247	CITY OF SAN CARLOS	05/15/23	114.00	MW	IS	
AP CHK 00405619	46083JPA	CITY OF SAN CARLOS	05/15/23	3,806.92	MW	IS	
AP CHK 00405620	25816JPA	CITY OF SAN MATEO	05/15/23	7,972.75	MW	IS	
AP CHK 00405621	40147	CITY TOYOTA	05/15/23	118.20	MW	IS	
AP CHK 00405622	55760R	CITY VENTURES HOMEBUILDING	05/15/23	9,909.00	MW	IS	
AP CHK 00405623	54186	CIVICPLUS INC	05/15/23	2,132.75	MW	IS	
AP CHK 00405624	56237	CLAREMONT BEHAVIORAL SERVIC	05/15/23	1,339.00	MW	IS	
AP CHK 00405625	51061	CLEAN VENT INC	05/15/23	1,995.00	MW	IS	
AP CHK 00405626	25819JPA	COLMA FIRE PROTECTION DISTR	05/15/23	1,862.00	MW	IS	
AP CHK 00405627	34153	COMCAST	05/15/23	28.67	MW	IS	
AP CHK 00405628	47244	COMCAST	05/15/23	90.02	MW	IS	
AP CHK 00405629	48517	COMCAST	05/15/23	157.45	MW	IS	
AP CHK 00405630	49446	COMCAST	05/15/23	108.33	MW	IS	
AP CHK 00405631	52652	COMCAST	05/15/23	173.82	MW	IS	
AP CHK 00405632	56468	COMCAST	05/15/23	139.45	MW	IS	
AP CHK 00405633	56819	COMCAST	05/15/23	192.90	MW	IS	
AP CHK 00405634	57411	COMCAST	05/15/23	166.73	MW	IS	
AP CHK 00405635	50608R	COMET BUILDING MAINTENANCE	05/15/23	500.00	MW	IS	
AP CHK 00405636	12578	COMPLETE LINEN SERVICES INC	05/15/23	266.34	MW	IS	
AP CHK 00405637	2930	CONTRACTORS ELECTRICAL DIST	05/15/23	639.13	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
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AP CHK 00405638	56253	CORE & MAIN LP	05/15/23	15,176.52	MW	IS	
AP CHK 00405639	30109	CORELOGIC SOLUTIONS LLC	05/15/23	185.00	MW	IS	
AP CHK 00405640	22073	CORRPRO COMPANIES INC	05/15/23	740.00	MW	IS	
AP CHK 00405641	43157JPA	COUNTY OF SAN MATEO	05/15/23	1,060.66	MW	IS	
AP CHK 00405642	42324	CRIME SCENE CLEANERS INC	05/15/23	208.00	MW	IS	
AP CHK 00405643	56617R	CRUZ, AURA JOMELIE	05/15/23	721.54	MW	IS	
AP CHK 00405644	48323	CRYSTAL CREAMERY	05/15/23	1,233.06	MW	IS	
AP CHK 00405645	28906	CSG CONSULTANTS INC	05/15/23	77,155.00	MW	IS	
AP CHK 00405646	25580	CWEA-MEMBERSHIP	05/15/23	100.00	MW	IS	
AP CHK 00405647	19907	CWEA-TCP	05/15/23	310.00	MW	IS	
AP CHK 00405648	1836	DAILY JOURNAL CORPORATION	05/15/23	2,971.20	MW	IS	
AP CHK 00405649	1937	DALY CITY FIREFIGHTERS UNIO	05/15/23	9,084.16	MW	IS	
AP CHK 00405650	48520	DALY CITY PARTNERSHIP	05/15/23	44,533.56	MW	IS	
AP CHK 00405651	30935	DALY CITY POLICE OFFICERS B	05/15/23	1,068.20	MW	IS	
AP CHK 00405652	9290	DALY CITY POLICE OFFICERS A	05/15/23	8,500.00	MW	IS	
AP CHK 00405653	9290	DALY CITY POLICE OFFICERS A	05/15/23	425.00	MW	IS	
AP CHK 00405654	36807	DALY CITY TEST ONLY	05/15/23	200.00	MW	IS	
AP CHK 00405655	7817	DANS DRILLING & FENCING INC	05/15/23	1,895.00	MW	IS	
AP CHK 00405656	54283R	DAUS-MAGBUAL, ROD	05/15/23	85.95	MW	IS	
AP CHK 00405657	51806	DAVID J POWERS & ASSOCIATES	05/15/23	3,994.79	MW	IS	
AP CHK 00405658	57687	DE SILVA, SHIRLEY	05/15/23	280.00	MW	IS	
AP CHK 00405659	38128R	DEFRIES, KAILA	05/15/23	2,373.53	MW	IS	
AP CHK 00405660	47062R	DEL RIO ROOFING CO INC	05/15/23	209.00	MW	IS	
AP CHK 00405661	55108R	DIAZ, CARMENCITA ANGELES	05/15/23	325.00	MW	IS	
AP CHK 00405662	26138R	DISCOUNT PLUMBING & HEATING	05/15/23	8,000.00	MW	IS	
AP CHK 00405663	43302	DITAN, ROLAND L	05/15/23	270.00	MW	IS	
AP CHK 00405664	54557	DKF SOLUTIONS GROUP LLC	05/15/23	7,625.00	MW	IS	
AP CHK 00405665	30629LAW	DOWNEY BRAND ATTORNEYS LLP	05/15/23	9,576.00	MW	IS	

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AP CHK 00405666	40801R	DUMANDAN, WILGRACE	05/15/23	721.54	MW	IS	
AP CHK 00405667	1061	DUNN EDWARDS CORPORATION	05/15/23	976.86	MW	IS	
AP CHK 00405668	53530	EAN SERVICES LLC	05/15/23	178.11	MW	IS	
AP CHK 00405669	48177	EAST BAY TIRE CO	05/15/23	3,565.13	MW	IS	
AP CHK 00405670	41587	EBI AGGREGATES BRISBANE	05/15/23	44.36	MW	IS	
AP CHK 00405671	57667R	ECHEVERRIA, YUNI	05/15/23	45.00	MW	IS	
AP CHK 00405672	40611	ECMS INC	05/15/23	494.44	MW	IS	
AP CHK 00405673	56297	EME ENTERPRISE INC	05/15/23	442.00	MW	IS	
AP CHK 00405674	53697	ENDRESS AND HAUSER INC	05/15/23	545.22	MW	IS	
AP CHK 00405675	3786	ENVIRONMENTAL RESOURCE ASSO	05/15/23	1,206.58	MW	IS	
AP CHK 00405676	56287	EPLUS TECHNOLOGY INC	05/15/23	66.58	MW	IS	
AP CHK 00405677	1049	EQUIFAX INFORMATION SVCS LL	05/15/23	50.00	MW	IS	
AP CHK 00405678	57507	FACILITY SOLUTIONS GROUP IN	05/15/23	3,097.60	MW	IS	
AP CHK 00405679	36077	FASTENAL COMPANY	05/15/23	32.15	MW	IS	
AP CHK 00405680	17884	FEDEX	05/15/23	44.32	MW	IS	
AP CHK 00405681	19787	FIRST CHOICE COFFEE SERVICE	05/15/23	29.20	MW	IS	
AP CHK 00405682	57677R	FLORES, JENNIFER	05/15/23	400.00	MW	IS	
AP CHK 00405683	55643	FLORIAN INDUSTRIES INC	05/15/23	500.00	MW	IS	
AP CHK 00405684	11813	FOLGER GRAPHICS	05/15/23	2,092.94	MW	IS	
AP CHK 00405685	46702	FORCIBLE ENTRY EQUIPMENT	05/15/23	11,188.61	MW	IS	
AP CHK 00405686	G1FARIAS	FRANCHISE TAX BOARD	05/15/23	1,070.60	MW	IS	
AP CHK 00405687	57350	FREYER & LAURETA INC	05/15/23	2,208.80	MW	IS	
AP CHK 00405688	57664	FULCRUM DESIGN WERX LLC	05/15/23	1,449.95	MW	IS	
AP CHK 00405689	57676R	GALVEZ, OLGA	05/15/23	250.00	MW	IS	
AP CHK 00405690	48247	GCS ENVIRONMENTAL EQUIPMENT	05/15/23	581.38	MW	IS	
AP CHK 00405691	1754	GRAINGER INC	05/15/23	18,782.84	MW	IS	
AP CHK 00405692	36985	GRAND INDUSTRIES INC	05/15/23	46,197.40	MW	IS	
AP CHK 00405693	56292	GRANICUS LLC	05/15/23	9,013.30	MW	IS	

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AP CHK 00405694	1571	GRANITEROCK	05/15/23	3,617.82	MW	IS	
AP CHK 00405695	57660	GREEN HALO SYSTEMS INC	05/15/23	3,902.00	MW	IS	
AP CHK 00405696	22404	GREG'S TRUCKING SERVICE INC	05/15/23	3,250.00	MW	IS	
AP CHK 00405697	57684R	GUTIERREZ, GERARDO	05/15/23	400.00	MW	IS	
AP CHK 00405698	57302	HALEY AND ALDRICH INC	05/15/23	5,817.50	MW	IS	
AP CHK 00405699	56909R	HARALAMBIDIS, MICHAEL	05/15/23	110.02	MW	IS	
AP CHK 00405700	1980	HARRISON & BONINI INC	05/15/23	118.77	MW	IS	
AP CHK 00405701	55667	HAZEN AND SAWYER	05/15/23	12,540.98	MW	IS	
AP CHK 00405702	23318	HERC RENTALS INC	05/15/23	11,725.12	MW	IS	
AP CHK 00405703	17021	HF&H CONSULTANTS LLC	05/15/23	10,548.75	MW	IS	
AP CHK 00405704	9049	HI TECH EVS INC	05/15/23	1,916.91	MW	IS	
AP CHK 00405705	49700	HILL BROTHERS CHEMICAL CO	05/15/23	4,153.37	MW	IS	
AP CHK 00405706	29488	HINES EDM INC	05/15/23	2,834.45	MW	IS	
AP CHK 00405707	15857	HOME DEPOT CREDIT SERVICES	05/15/23	13,155.09	MW	IS	
AP CHK 00405708	54590	HOME DEPOT PRO, THE	05/15/23	10,892.71	MW	IS	
AP CHK 00405709	56109	HONEY BUCKET	05/15/23	569.37	MW	IS	
AP CHK 00405710	57681	HUMAN INVESTMENT PROJECT IN	05/15/23	250.00	MW	IS	
AP CHK 00405711	41818	HUNTINGTON COURT REPORTERS	05/15/23	134.22	MW	IS	
AP CHK 00405712	48933	INFOSEND INC	05/15/23	6,721.62	MW	IS	
AP CHK 00405713	51901	INTEGRATED COMMUNICATION SY	05/15/23	26,717.00	MW	IS	
AP CHK 00405714	2411	INTERSTATE TRAFFIC CONTROL	05/15/23	1,058.75	MW	IS	
AP CHK 00405715	56564	INVOICE CLOUD INC	05/15/23	100.00	MW	IS	
AP CHK 00405716	1072	IRVINE & JACHENS INC	05/15/23	128.55	MW	IS	
AP CHK 00405717	47829	ITERIS INC	05/15/23	27,908.25	MW	IS	
AP CHK 00405718	38914	J P COOKE COMPANY	05/15/23	19.23	MW	IS	
AP CHK 00405719	1067	J SNELL & COMPANY INC	05/15/23	388.39	MW	IS	
AP CHK 00405720	57665	J STEINMAN ENTERPRISE	05/15/23	297.61	MW	IS	
AP CHK 00405721	24233	JACOBS ASSOCIATES	05/15/23	37,794.77	MW	IS	

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AP CHK 00405722	52909R	JACOBS, RICHARD	05/15/23	172.44	MW	IS	
AP CHK 00405723	26328	JAM SERVICES INC	05/15/23	3,021.56	MW	IS	
AP CHK 00405724	57675R	JIMENEZ, LESLEY N	05/15/23	538.00	MW	IS	
AP CHK 00405725	25311	JOHNSON CONTROLS SECURITY S	05/15/23	504.56	MW	IS	
AP CHK 00405726	57096	JONES, CLEITUS	05/15/23	2,640.00	MW	IS	
AP CHK 00405727	57671R	JQ KITCHEN AND BATH	05/15/23	945.34	MW	IS	
AP CHK 00405728	55898R	JRG ROOFING INC	05/15/23	209.00	MW	IS	
AP CHK 00405729	21383R	KALAVERAS, MARJORIE	05/15/23	769.50	MW	IS	
AP CHK 00405730	39604	KIMBALL MIDWEST	05/15/23	154.57	MW	IS	
AP CHK 00405731	20073	KIMLEY HORN & ASSOCIATES IN	05/15/23	16,369.90	MW	IS	
AP CHK 00405732	31870R	KRAUSS, GREGORY	05/15/23	430.92	MW	IS	
AP CHK 00405733	13776	LANGUAGE LINE SERVICES	05/15/23	2,415.10	MW	IS	
AP CHK 00405734	57679R	LAU, CHRISTOPHER	05/15/23	2,035.71	MW	IS	
AP CHK 00405735	52010	LAUDERDALE, SHANE	05/15/23	7,357.41	MW	IS	
AP CHK 00405736	48008LAW	LAW OFFICES OF BURKE WILLIA	05/15/23	6,833.50	MW	IS	
AP CHK 00405737	1148	LAWSON PRODUCTS INC	05/15/23	108.88	MW	IS	
AP CHK 00405738	51450	LEFLER ENGINEERING INC	05/15/23	322.50	MW	IS	
AP CHK 00405739	33497	LEGACY MECHANICAL & ENERGY	05/15/23	10,978.35	MW	IS	
AP CHK 00405740	21353	LEGAL AID SOCIETY OF SAN MA	05/15/23	9,688.00	MW	IS	
AP CHK 00405741	29200	LEGAL SHIELD	05/15/23	325.00	MW	IS	
AP CHK 00405742	12906LAW	LIEBERT CASSIDY WHITMORE	05/15/23	13,332.00	MW	IS	
AP CHK 00405743	54747R	LIM, DEANNA	05/15/23	2,909.00	MW	IS	
AP CHK 00405744	16440	LINDE GAS & EQUIPMENT INC	05/15/23	128.35	MW	IS	
AP CHK 00405745	14431	LINDE INC	05/15/23	7,899.99	MW	IS	
AP CHK 00405746	56232	LOOKINGPOINT INC	05/15/23	92.50	MW	IS	
AP CHK 00405747	29332	LORAL LANDSCAPING	05/15/23	23,219.50	MW	IS	
AP CHK 00405748	49874	LOU'S GLOVES INC	05/15/23	585.00	MW	IS	
AP CHK 00405749	54077	LOWE'S	05/15/23	114.82	MW	IS	

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AP CHK 00405750	57666	M DECORATION PARTY RENTAL	05/15/23	130.00	MW	IS	
AP CHK 00405751	56594	MASAMORI, DARLENE	05/15/23	624.00	MW	IS	
AP CHK 00405752	56785R	MATTOS, KEITH	05/15/23	250.00	MW	IS	
AP CHK 00405753	14277	MAZE & ASSOCIATES INC	05/15/23	1,322.00	MW	IS	
AP CHK 00405754	15393	MCMaster-CARR	05/15/23	440.71	MW	IS	
AP CHK 00405755	25805JPA	MENLO PARK FIRE PROTECTION	05/15/23	11,527.58	MW	IS	
AP CHK 00405756	23949	METRO MOBILE COMMUNICATIONS	05/15/23	1,545.00	MW	IS	
AP CHK 00405757	22863	MIDWEST TAPE INC	05/15/23	1,311.47	MW	IS	
AP CHK 00405758	56860	MISSION ASSET FUND	05/15/23	102,500.00	MW	IS	
AP CHK 00405759	38922	MISSIONSQUARE - 801447	05/15/23	2,400.00	MW	IS	
AP CHK 00405760	38922	MISSIONSQUARE - 801447	05/15/23	5,700.00	MW	IS	
AP CHK 00405761	49436REN	MKD CEDAR HILL LLC	05/15/23	7,153.99	MW	IS	
AP CHK 00405762	54837R	MOISES, NOEL	05/15/23	250.00	MW	IS	
AP CHK 00405763	42161R	MORGAN, JEFFREY	05/15/23	720.00	MW	IS	
AP CHK 00405764	15210	MUNICIPAL MAINTENANCE EQUIP	05/15/23	3,849.69	MW	IS	
AP CHK 00405765	52901	MUNIQUIP LLC	05/15/23	10,551.16	MW	IS	
AP CHK 00405766	48613R	MYERS, ROBERT	05/15/23	509.00	MW	IS	
AP CHK 00405767	49040	NAPIER, NORA	05/15/23	200.00	MW	IS	
AP CHK 00405768	57678R	NG, WAH SHAN	05/15/23	107.99	MW	IS	
AP CHK 00405769	49974	NGLIC	05/15/23	1,940.41	MW	IS	
AP CHK 00405770	52422	NICHOLS CONSULTING ENGINEER	05/15/23	9,555.00	MW	IS	
AP CHK 00405771	15763	NORTH COAST COUNTY WATER DI	05/15/23	37.13	MW	IS	
AP CHK 00405772	55400	NORTHSTAR CHEMICAL	05/15/23	13,506.15	MW	IS	
AP CHK 00405773	40765RJPA	ODLE, JOHN	05/15/23	37.22	MW	IS	
AP CHK 00405774	56820	ODP BUSINESS SOLUTIONS LLC	05/15/23	1,724.52	MW	IS	
AP CHK 00405775	56822	ODP BUSINESS SOLUTIONS LLC	05/15/23	1,079.70	MW	IS	
AP CHK 00405776	56335	OPERATIONAL TECHNICAL SERVI	05/15/23	32,232.00	MW	IS	
AP CHK 00405777	55984R	ORTIZ, HUMBERTO	05/15/23	209.00	MW	IS	

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AP CHK 00405778	3685	OTIS ELEVATOR COMPANY	05/15/23	1,144.26	MW	IS	
AP CHK 00405779	55555	OVERDRIVE INC	05/15/23	370.97	MW	IS	
AP CHK 00405780	10360R	PACIFIC GAS & ELECTRIC	05/15/23	5,750.00	MW	IS	
AP CHK 00405781	1216	PACIFIC GAS & ELECTRIC	05/15/23	33,237.62	MW	IS	
AP CHK 00405782	29252	PACIFIC PRODUCE INC	05/15/23	937.90	MW	IS	
AP CHK 00405783	56130	PACIFICA TRIBUNE	05/15/23	55.00	MW	IS	
AP CHK 00405784	57648R	PARAGON ROOFING AND REMODEL	05/15/23	209.00	MW	IS	
AP CHK 00405785	56663	PARTS AUTHORITY LLC	05/15/23	5,403.96	MW	IS	
AP CHK 00405786	56968	PAYMENTUS CORPORATION	05/15/23	2,372.91	MW	IS	
AP CHK 00405787	47135	PENINSULA FAMILY SERVICE	05/15/23	8,953.00	MW	IS	
AP CHK 00405788	1936	PENINSULA PEACE OFFICERS AS	05/15/23	163.80	MW	IS	
AP CHK 00405789	29738	PENINSULA UNIFORMS & EQUIPM	05/15/23	4,675.79	MW	IS	
AP CHK 00405790	57505R	PEREZ, RAYLEEN	05/15/23	150.00	MW	IS	
AP CHK 00405791	19678	PERS LONG TERM CARE PROGRAM	05/15/23	269.77	MW	IS	
AP CHK 00405792	19678	PERS LONG TERM CARE PROGRAM	05/15/23	269.77	MW	IS	
AP CHK 00405793	47044	PETERSON TRUCKS INC	05/15/23	514.42	MW	IS	
AP CHK 00405794	55932R	PHAM, STEVEN	05/15/23	400.00	MW	IS	
AP CHK 00405795	56184R	PIEROTTI, NICHOLAS	05/15/23	115.00	MW	IS	
AP CHK 00405796	54331	PIIAN SYSTEMS LLC	05/15/23	7,408.12	MW	IS	
AP CHK 00405797	57602R	PILOUK, GRACE	05/15/23	196.62	MW	IS	
AP CHK 00405798	49027	PLACEWORKS INC	05/15/23	20,215.51	MW	IS	
AP CHK 00405799	57003	PLANTE & MORAN PLLC	05/15/23	5,500.00	MW	IS	
AP CHK 00405800	56216	PLAY-WELL TEKNOLOGIES	05/15/23	1,806.00	MW	IS	
AP CHK 00405801	25817JPA	POINT MONTARA HALF MOON BAY	05/15/23	6,665.25	MW	IS	
AP CHK 00405802	36106	POLYDYNE INC	05/15/23	36,619.05	MW	IS	
AP CHK 00405803	51326R	PREMENKO, JONATHAN	05/15/23	150.50	MW	IS	
AP CHK 00405804	2364	PROJECT SENTINEL	05/15/23	4,211.19	MW	IS	
AP CHK 00405805	34637	PROMOTABLES LLC	05/15/23	49.11	MW	IS	

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AP CHK 00405806	53664	PROPRINT	05/15/23	13,598.58	MW	IS	
AP CHK 00405807	1143	PUMP REPAIR SERVICE	05/15/23	151,355.01	MW	IS	
AP CHK 00405808	54315R	QUALITY TELECOM CONSULTANTS	05/15/23	166.00	MW	IS	
AP CHK 00405809	27398	R & S ERECTION NORTH PENINS	05/15/23	4,765.95	MW	IS	
AP CHK 00405810	53395R	RAIKAR, TINA	05/15/23	105.00	MW	IS	
AP CHK 00405811	54978	RAIN FOR RENT	05/15/23	3,447.67	MW	IS	
AP CHK 00405812	55641R	RAMIREZ ROOFING CORP	05/15/23	627.00	MW	IS	
AP CHK 00405813	48668JPA	RAVNTECH CORPORATION	05/15/23	10,575.43	MW	IS	
AP CHK 00405814	50803	READYREFRESH	05/15/23	21.96	MW	IS	
AP CHK 00405815	1687	RED WING SHOES	05/15/23	1,290.14	MW	IS	
AP CHK 00405816	32503R	REES, JOSHUA	05/15/23	200.00	MW	IS	
AP CHK 00405817	42223	RENAISSANCE ENTREPRENEUR CE	05/15/23	5,405.31	MW	IS	
AP CHK 00405818	1200	REPUBLIC SERVICES OF NORTH	05/15/23	1,413,371.25	MW	IS	
AP CHK 00405819	56303R	REYES, LORENA	05/15/23	150.00	MW	IS	
AP CHK 00405820	53532	ROBERT HALF TECHNOLOGY	05/15/23	3,024.00	MW	IS	
AP CHK 00405821	51667R	RODRIGUEZ, MAURO	05/15/23	118.40	MW	IS	
AP CHK 00405822	57114R	RODRIGUEZ, RENALDO	05/15/23	181.06	MW	IS	
AP CHK 00405823	57491	ROOT POLICY RESEARCH INC	05/15/23	7,500.00	MW	IS	
AP CHK 00405824	52084R	RUIZ, SALVADOR	05/15/23	16.52	MW	IS	
AP CHK 00405825	22771	S & S WORLDWIDE INC	05/15/23	2,840.48	MW	IS	
AP CHK 00405826	52843R	S F UNDERGROUND	05/15/23	7,000.00	MW	IS	
AP CHK 00405827	45012	SACRAMENTO REGIONAL PUBLIC	05/15/23	133.00	MW	IS	
AP CHK 00405828	57669R	SAENZ, MARIO	05/15/23	1,940.00	MW	IS	
AP CHK 00405829	1087	SAFETY KLEEN SYSTEMS INC	05/15/23	1,851.90	MW	IS	
AP CHK 00405830	9880	SAN DIEGO POLICE EQUIPMENT	05/15/23	3,741.91	MW	IS	
AP CHK 00405831	1109	SAN FRANCISCO PUBLIC	05/15/23	635,562.75	MW	IS	
AP CHK 00405832	51614	SAN MATEO CART SERVICE	05/15/23	750.00	MW	IS	
AP CHK 00405833	56453JPA	SAN MATEO CONSOLIDATED FIRE	05/15/23	1,650.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405834	14776	SAN MATEO COUNTY EMS AGENCY	05/15/23	1,305.00	MW	IS	
AP CHK 00405835	43158JPA	SAN MATEO COUNTY FIRE COUNT	05/15/23	14,425.67	MW	IS	
AP CHK 00405836	56664	SAN MATEO COUNTY FIREFIGHTE	05/15/23	8,946.00	MW	IS	
AP CHK 00405837	27349	SAN MATEO COUNTY PARKS & RE	05/15/23	1,769.00	MW	IS	
AP CHK 00405838	G1MARTINEZ	SAN MATEO COUNTY SHERIFF	05/15/23	225.00	MW	IS	
AP CHK 00405839	9666	SAN MATEO LAWN MOWER SHOP	05/15/23	1,427.15	MW	IS	
AP CHK 00405840	57658	SAN MATEO RESOURCE CONSERVA	05/15/23	9,463.85	MW	IS	
AP CHK 00405841	55607	SANTANA, BRUNO	05/15/23	3,000.00	MW	IS	
AP CHK 00405842	54717	SANTANA, VALERIA CRISTINA	05/15/23	11,800.00	MW	IS	
AP CHK 00405843	24148	SCHOLASTIC INC	05/15/23	10,576.23	MW	IS	
AP CHK 00405844	7755	SECRETARY OF STATE	05/15/23	20.00	MW	IS	
AP CHK 00405845	1111	SF - WATER	05/15/23	316.00	MW	IS	
AP CHK 00405846	1111	SF - WATER	05/15/23	424,607.50	MW	IS	
AP CHK 00405847	1111	SF - WATER	05/15/23	30,805.10	MW	IS	
AP CHK 00405848	1111	SF - WATER	05/15/23	1,875.00	MW	IS	
AP CHK 00405849	1111	SF - WATER	05/15/23	52,045.54	MW	IS	
AP CHK 00405850	1111	SF - WATER	05/15/23	36,737.72	MW	IS	
AP CHK 00405851	23742	SHOE DEPOT INC	05/15/23	248.83	MW	IS	
AP CHK 00405852	52666	SHRED WORKS INC	05/15/23	240.00	MW	IS	
AP CHK 00405853	52783R	SKY ROOF INC	05/15/23	209.00	MW	IS	
AP CHK 00405854	32237	SMART & FINAL STORES LLC	05/15/23	1,091.54	MW	IS	
AP CHK 00405855	55581	SMARTFORCE TECHNOLOGIES INC	05/15/23	3,000.00	MW	IS	
AP CHK 00405856	18862R	SMELLY MELS PLUMBING INC	05/15/23	2,000.00	MW	IS	
AP CHK 00405857	37110R	SOLIS, ELIZABETH	05/15/23	675.76	MW	IS	
AP CHK 00405858	54389R	SOLIS, ELIZABETH	05/15/23	104.39	MW	IS	
AP CHK 00405859	55808	SOUTHERN COUNTIES LUBRICANT	05/15/23	8,943.40	MW	IS	
AP CHK 00405860	57686R	SPEARS, LATOYA	05/15/23	400.00	MW	IS	
AP CHK 00405861	55731R	SRC ROOFING	05/15/23	209.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405862	57029	STATE WATER POLLUTION CLEAN	05/15/23	97,500.00	MW	IS	
AP CHK 00405863	3613	STATIONARY ENGINEERS LOCAL	05/15/23	4,030.88	MW	IS	
AP CHK 00405864	56958JPA	STEPFORD	05/15/23	2,391.68	MW	IS	
AP CHK 00405865	45084	STEPFORD INC	05/15/23	5,200.00	MW	IS	
AP CHK 00405866	1090	STEWART CHEVROLET CADILLAC	05/15/23	199.65	MW	IS	
AP CHK 00405867	18334	SUPERION LLC	05/15/23	4,992.00	MW	IS	
AP CHK 00405868	51439	SWEET DELIGHT BAKERY	05/15/23	1,416.00	MW	IS	
AP CHK 00405869	15547R	SYLVESTER, GLENN	05/15/23	1,089.44	MW	IS	
AP CHK 00405870	45319	T MOBILE USA INC	05/15/23	25.00	MW	IS	
AP CHK 00405871	45319	T MOBILE USA INC	05/15/23	75.00	MW	IS	
AP CHK 00405872	45319	T MOBILE USA INC	05/15/23	100.00	MW	IS	
AP CHK 00405873	56988	TARRAR UTILITY CONSULTANTS	05/15/23	27.05	MW	IS	
AP CHK 00405874	2798	TEAMSTERS LOCAL 856	05/15/23	3,379.00	MW	IS	
AP CHK 00405875	42970JPA	TELECOMMUNICATIONS ENGINEER	05/15/23	1,812.08	MW	IS	
AP CHK 00405876	1787	TELSTAR INSTRUMENTS INC	05/15/23	1,920.00	MW	IS	
AP CHK 00405877	57685R	TENORIO, IRENE	05/15/23	640.00	MW	IS	
AP CHK 00405878	51891	TETRA TECH INC	05/15/23	17,225.59	MW	IS	
AP CHK 00405879	1201	THOMSON REUTERS WEST	05/15/23	2,809.82	MW	IS	
AP CHK 00405880	53970	TRIDENT K9 CONSULTING	05/15/23	1,500.00	MW	IS	
AP CHK 00405881	29829	TSAI FONG BOOKS INC	05/15/23	199.20	MW	IS	
AP CHK 00405882	26803	TURBO DATA SYSTEMS INC	05/15/23	35,137.19	MW	IS	
AP CHK 00405883	57186	TURNER ADVISEMENT LLC	05/15/23	4,050.00	MW	IS	
AP CHK 00405884	37637	ULINE INC	05/15/23	1,766.51	MW	IS	
AP CHK 00405885	50490	UNITEDHEALTHCARE INSURANCE	05/15/23	373.45	MW	IS	
AP CHK 00405886	32209	UNIVAR SOLUTIONS USA INC	05/15/23	5,654.05	MW	IS	
AP CHK 00405887	7873	URBAN FARMER STORE, THE	05/15/23	295.74	MW	IS	
AP CHK 00405888	24531	US BANK	05/15/23	3,505.00	MW	IS	
AP CHK 00405889	46998	UTILITY TELECOM GROUP LLC	05/15/23	1,191.87	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405890	47099JPA	UTILITY TELECOM GROUP LLC	05/15/23	10,093.53	MW	IS	
AP CHK 00405891	29329	VERIZON WIRELESS SERVICES L	05/15/23	263.90	MW	IS	
AP CHK 00405892	29329	VERIZON WIRELESS SERVICES L	05/15/23	1,607.82	MW	IS	
AP CHK 00405893	29329	VERIZON WIRELESS SERVICES L	05/15/23	187.88	MW	IS	
AP CHK 00405894	29329	VERIZON WIRELESS SERVICES L	05/15/23	46.97	MW	IS	
AP CHK 00405895	29329	VERIZON WIRELESS SERVICES L	05/15/23	3,459.18	MW	IS	
AP CHK 00405896	29329	VERIZON WIRELESS SERVICES L	05/15/23	81.98	MW	IS	
AP CHK 00405897	29329	VERIZON WIRELESS SERVICES L	05/15/23	86.29	MW	IS	
AP CHK 00405898	29329	VERIZON WIRELESS SERVICES L	05/15/23	1,914.58	MW	IS	
AP CHK 00405899	29329	VERIZON WIRELESS SERVICES L	05/15/23	41.97	MW	IS	
AP CHK 00405900	29329	VERIZON WIRELESS SERVICES L	05/15/23	46.97	MW	IS	
AP CHK 00405901	29329	VERIZON WIRELESS SERVICES L	05/15/23	279.09	MW	IS	
AP CHK 00405902	29329	VERIZON WIRELESS SERVICES L	05/15/23	2,107.82	MW	IS	
AP CHK 00405903	41056R	VIOLA, ANNA MARIE	05/15/23	769.50	MW	IS	
AP CHK 00405904	57426	VOLER STRATEGIC ADVISORS IN	05/15/23	9,000.00	MW	IS	
AP CHK 00405905	1579	VWR INTERNATIONAL LLC	05/15/23	436.95	MW	IS	
AP CHK 00405906	50485	WAVE BROADBAND	05/15/23	95.95	MW	IS	
AP CHK 00405907	50485	WAVE BROADBAND	05/15/23	243.51	MW	IS	
AP CHK 00405908	50485	WAVE BROADBAND	05/15/23	1,079.95	MW	IS	
AP CHK 00405909	50485	WAVE BROADBAND	05/15/23	1,295.00	MW	IS	
AP CHK 00405910	50485	WAVE BROADBAND	05/15/23	134.72	MW	IS	
AP CHK 00405911	50485	WAVE BROADBAND	05/15/23	99.90	MW	IS	
AP CHK 00405912	50485	WAVE BROADBAND	05/15/23	99.90	MW	IS	
AP CHK 00405913	57683R	WAYMACK, RONDA L	05/15/23	116.00	MW	IS	
AP CHK 00405914	39237	WEST COAST CODE CONSULTANTS	05/15/23	13,834.46	MW	IS	
AP CHK 00405915	36888	WESTERN TRUCK FABRICATION I	05/15/23	441.42	MW	IS	
AP CHK 00405916	53311	WESTSIDE CONCRETE MATERIALS	05/15/23	185.50	MW	IS	
AP CHK 00405917	54330	WILLIAMS SCOTSMAN INC	05/15/23	763.19	MW	IS	

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AP CHK 00405918	36417R	WILLIAMS, ANNE	05/15/23	721.54	MW	IS	
AP CHK 00405919	18388JPA	WOODSIDE FIRE PROTECTION DI	05/15/23	9,921.67	MW	IS	
AP CHK 00405920	56640R	XL CONSTRUCTION CORP	05/15/23	29,909.00	MW	IS	
AP CHK 00405921	12694R	ZALINSKIS, KLAUS	05/15/23	721.54	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	4,618,537.49	Number of Checks Processed:	396
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 4,618,537.49

CANCELED CHECKS:

00405567	57618	AUAU, GRACE	60.00
00405772	55490	NORTHSTAR CHEMICAL	13,506.15
00405851	23742	SHOE DEPOT INC	<u>248.83</u>
TOTAL			\$4,604,722.51

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405922	46218R	24/7 ROOTER & PLUMBING SERV	05/31/23	18,000.00	MW	IS	
AP CHK 00405923	57705R	3 S NETWORK INC	05/31/23	959.00	MW	IS	
AP CHK 00405924	57446	A 1 RHINO LININGS	05/31/23	713.44	MW	IS	
AP CHK 00405925	13869R	A 1 ROOFING AND MAINTENANCE	05/31/23	209.00	MW	IS	
AP CHK 00405926	25627	A S F ELECTRIC INC	05/31/23	4,710.00	MW	IS	
AP CHK 00405927	57213	ACOUSTICAL SOLUTIONS LLC	05/31/23	5,250.82	MW	IS	
AP CHK 00405928	53561	ACTION TOWING	05/31/23	788.00	MW	IS	
AP CHK 00405929	1514	ADAM HILL COMPANY, THE	05/31/23	210.40	MW	IS	
AP CHK 00405930	56623	ADVANCED INTEGRATED PEST MA	05/31/23	475.00	MW	IS	
AP CHK 00405931	15226	AFSCME DISTRICT COUNCIL 57	05/31/23	4,705.68	MW	IS	
AP CHK 00405932	29880	AIRGAS USA LLC	05/31/23	262.74	MW	IS	
AP CHK 00405933	14004	ALERT PEST CONTROL COMPANY	05/31/23	3,237.00	MW	IS	
AP CHK 00405934	1025	ALHAMBRA	05/31/23	263.29	MW	IS	
AP CHK 00405935	37116	ALPHA ANALYTICAL LABORATORI	05/31/23	6,237.50	MW	IS	
AP CHK 00405936	46504JPA	ALPINE AWARDS	05/31/23	330.52	MW	IS	
AP CHK 00405937	37981	ALS LABORATORY GROUP	05/31/23	32.08	MW	IS	
AP CHK 00405938	56231	AMAZON CAPITAL SERVICES INC	05/31/23	3,081.61	MW	IS	
AP CHK 00405939	2083	AMERICA COPY & PRINTING CO	05/31/23	494.44	MW	IS	
AP CHK 00405940	9298	AMERICAN PLANNING ASSOCIATI	05/31/23	95.00	MW	IS	
AP CHK 00405941	14988	AMERICAN TOWER CORPORATION	05/31/23	8,712.83	MW	IS	
AP CHK 00405942	2719	AMERICAN WATER WORKS ASSOCI	05/31/23	311.00	MW	IS	
AP CHK 00405943	24868	ANIXTER INC	05/31/23	4,322.84	MW	IS	
AP CHK 00405944	46546	ANTHEM BLUE CROSS	05/31/23	1,077.15	MW	IS	
AP CHK 00405945	46546	ANTHEM BLUE CROSS	05/31/23	959.37	MW	IS	
AP CHK 00405946	46585	ANTHEM BLUE CROSS	05/31/23	112.90	MW	IS	
AP CHK 00405947	46585	ANTHEM BLUE CROSS	05/31/23	100.70	MW	IS	
AP CHK 00405948	57702R	ANTONIO M III, RIVERA JOSE	05/31/23	40.00	MW	IS	
AP CHK 00405949	32577	AT&T	05/31/23	10,528.32	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00405950	32577	AT&T	05/31/23	1,773.20	MW	IS	
AP CHK 00405951	32577	AT&T	05/31/23	362.21	MW	IS	
AP CHK 00405952	45195	AT&T	05/31/23	120.00	MW	IS	
AP CHK 00405953	45508JPA	AT&T	05/31/23	4,953.33	MW	IS	
AP CHK 00405954	47003	AT&T	05/31/23	103.29	MW	IS	
AP CHK 00405955	47003	AT&T	05/31/23	113.99	MW	IS	
AP CHK 00405956	6413	AT&T MOBILITY	05/31/23	603.60	MW	IS	
AP CHK 00405957	6413	AT&T MOBILITY	05/31/23	2,012.00	MW	IS	
AP CHK 00405958	6413	AT&T MOBILITY	05/31/23	1,327.92	MW	IS	
AP CHK 00405959	6413	AT&T MOBILITY	05/31/23	789.47	MW	IS	
AP CHK 00405960	6413	AT&T MOBILITY	05/31/23	4,480.84	MW	IS	
AP CHK 00405961	6413	AT&T MOBILITY	05/31/23	392.07	MW	IS	
AP CHK 00405962	44649	ATLAS COPCO COMPRESSORS LLC	05/31/23	1,599.26	MW	IS	
AP CHK 00405963	44506R	ATLAS PLUMBING AND ROOTER I	05/31/23	2,000.00	MW	IS	
AP CHK 00405964	29643	AUTO COLLISION CENTER	05/31/23	4,656.84	MW	IS	
AP CHK 00405965	57697R	AVRIETT, JUSTIN	05/31/23	74.00	MW	IS	
AP CHK 00405966	1232	BAKER & TAYLOR COMPANY INC	05/31/23	19,984.82	MW	IS	
AP CHK 00405967	2495	BARKER BLUE DIGITAL IMAGING	05/31/23	3,005.37	MW	IS	
AP CHK 00405968	7950	BAY AREA AIR QUALITY MANAGE	05/31/23	1,304.00	MW	IS	
AP CHK 00405969	50599	BAY AREA PARTS INC	05/31/23	39.96	MW	IS	
AP CHK 00405970	56708	BAY AREA RESTAURANT SERVICE	05/31/23	600.00	MW	IS	
AP CHK 00405971	1562	BAY AREA WATER SUPPLY & CON	05/31/23	3,420.00	MW	IS	
AP CHK 00405972	23030	BAY REPROGRAPHICS AND SUPPL	05/31/23	394.35	MW	IS	
AP CHK 00405973	19200	BIRITE FOODSERVICE DISTRIBU	05/31/23	10,923.74	MW	IS	
AP CHK 00405974	22205	BLACKSTONE PUBLISHING	05/31/23	173.99	MW	IS	
AP CHK 00405975	35495	BLUE WATER TOWING & AUTO SE	05/31/23	140.00	MW	IS	
AP CHK 00405976	57694	BLUEBEAM INC	05/31/23	763.00	MW	IS	
AP CHK 00405977	57710	BOSS SAFETY PRODUCTS	05/31/23	3,329.79	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00405978	56068	BRADSHAW CONSTRUCTION	05/31/23	10,125.00	MW	IS	
AP CHK 00405979	3349	BROADMOOR LANDSCAPE SUPPLY	05/31/23	1,202.19	MW	IS	
AP CHK 00405980	39468	BROADMOOR TOW LLC	05/31/23	3,690.00	MW	IS	
AP CHK 00405981	17997	C.L.E.A.	05/31/23	2,268.00	MW	IS	
AP CHK 00405982	17997	C.L.E.A.	05/31/23	2,214.00	MW	IS	
AP CHK 00405983	33981	CAGWIN & DORWARD	05/31/23	366.00	MW	IS	
AP CHK 00405984	42973	CAL SIGNAL CORP	05/31/23	792.20	MW	IS	
AP CHK 00405985	5642	CAL STEAM	05/31/23	267.91	MW	IS	
AP CHK 00405986	36927	CALCON SYSTEMS INC	05/31/23	8,663.58	MW	IS	
AP CHK 00405987	2724	CALIFORNIA FIRE CHIEFS ASSO	05/31/23	1,600.00	MW	IS	
AP CHK 00405988	1196	CALIFORNIA WATER SERVICE CO	05/31/23	118.79	MW	IS	
AP CHK 00405989	1196	CALIFORNIA WATER SERVICE CO	05/31/23	36.89	MW	IS	
AP CHK 00405990	48351	CAVENDISH SQUARE PUBLISHING	05/31/23	817.60	MW	IS	
AP CHK 00405991	38421R	CAYABYAB, ANNIE	05/31/23	400.00	MW	IS	
AP CHK 00405992	28636	CDW GOVERNMENT INC	05/31/23	3,785.52	MW	IS	
AP CHK 00405993	48009	CENGAGE LEARNING INC / GALE	05/31/23	172.23	MW	IS	
AP CHK 00405994	26520	CENVEO WORLDWIDE LIMITED	05/31/23	462.85	MW	IS	
AP CHK 00405995	57700R	CHAVEZ ROOFING	05/31/23	209.00	MW	IS	
AP CHK 00405996	51770	CHICAGO TITLE COMPANY	05/31/23	435.00	MW	IS	
AP CHK 00405997	57708R	CHUN, BYRON	05/31/23	1,709.00	MW	IS	
AP CHK 00405998	57662	CINTAS CORPORATE SERVICES I	05/31/23	203.50	MW	IS	
AP CHK 00405999	51204	CINTAS CORPORATION	05/31/23	671.74	MW	IS	
AP CHK 00406000	3678	CINTAS CORPORATION #464	05/31/23	6,009.73	MW	IS	
AP CHK 00406001	13126	CITY OF BRISBANE	05/31/23	1,970.00	MW	IS	
AP CHK 00406002	55760R	CITY VENTURES HOMEBUILDING	05/31/23	3,000.00	MW	IS	
AP CHK 00406003	57423R	CKG BUILDING CONSTRUCTION	05/31/23	209.00	MW	IS	
AP CHK 00406004	18465	CLEARLITE TROPHIES	05/31/23	32.96	MW	IS	
AP CHK 00406005	17086	COKER PUMP AND EQUIPMENT CO	05/31/23	448.62	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00406006	54474	COLANTUONO HIGHSMITH & WHAT	05/31/23	79.00	MW	IS	
AP CHK 00406007	56207R	COMBINE ROOFING INC	05/31/23	209.00	MW	IS	
AP CHK 00406008	34153	COMCAST	05/31/23	33.42	MW	IS	
AP CHK 00406009	51804	COMCAST	05/31/23	397.96	MW	IS	
AP CHK 00406010	52652	COMCAST	05/31/23	173.82	MW	IS	
AP CHK 00406011	56653	COMCAST	05/31/23	192.90	MW	IS	
AP CHK 00406012	56654	COMCAST	05/31/23	192.90	MW	IS	
AP CHK 00406013	12578	COMPLETE LINEN SERVICES INC	05/31/23	401.01	MW	IS	
AP CHK 00406014	56253	CORE & MAIN LP	05/31/23	2,259.55	MW	IS	
AP CHK 00406015	51167R	COSGROVE, JOSHUA	05/31/23	266.27	MW	IS	
AP CHK 00406016	14930	COUNTY OF SAN MATEO	05/31/23	246.76	MW	IS	
AP CHK 00406017	43157JPA	COUNTY OF SAN MATEO	05/31/23	1,060.66	MW	IS	
AP CHK 00406018	1053	CPS HR CONSULTING	05/31/23	75.00	MW	IS	
AP CHK 00406019	42324	CRIME SCENE CLEANERS INC	05/31/23	316.00	MW	IS	
AP CHK 00406020	48323	CRYSTAL CREAMERY	05/31/23	1,043.52	MW	IS	
AP CHK 00406021	28906	CSG CONSULTANTS INC	05/31/23	5,895.00	MW	IS	
AP CHK 00406022	57711	CUEVA, JESSE R	05/31/23	400.00	MW	IS	
AP CHK 00406023	48970R	CYPERT, SHANE	05/31/23	198.18	MW	IS	
AP CHK 00406024	1042	D C LOCK & SECURITY SERVICE	05/31/23	12.36	MW	IS	
AP CHK 00406025	1836	DAILY JOURNAL CORPORATION	05/31/23	1,126.20	MW	IS	
AP CHK 00406026	1414	DALY CITY CENTRAL CASHIER	05/31/23	1,221.10	MW	IS	
AP CHK 00406027	30935	DALY CITY POLICE OFFICERS B	05/31/23	1,078.50	MW	IS	
AP CHK 00406028	36807	DALY CITY TEST ONLY	05/31/23	200.00	MW	IS	
AP CHK 00406029	1793	DALY CITY TOOL MART	05/31/23	1,033.13	MW	IS	
AP CHK 00406030	57712R	DANG, MYLAN	05/31/23	4,204.62	MW	IS	
AP CHK 00406031	57703R	DE ALVA, TERESITA	05/31/23	400.00	MW	IS	
AP CHK 00406032	47062R	DEL RIO ROOFING CO INC	05/31/23	209.00	MW	IS	
AP CHK 00406033	1299	DEPARTMENT OF JUSTICE	05/31/23	605.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00406034	42371	DIAL GLASS AND WINDOW COMPA	05/31/23	1,253.00	MW	IS	
AP CHK 00406035	26138R	DISCOUNT PLUMBING & HEATING	05/31/23	2,000.00	MW	IS	
AP CHK 00406036	54557	DKF SOLUTIONS GROUP LLC	05/31/23	1,200.00	MW	IS	
AP CHK 00406037	29007	DLT SOLUTIONS LLC	05/31/23	5,260.22	MW	IS	
AP CHK 00406038	56706	EAST BAY MUNI UTILITY DISTR	05/31/23	1,288.50	MW	IS	
AP CHK 00406039	48177	EAST BAY TIRE CO	05/31/23	1,413.84	MW	IS	
AP CHK 00406040	41587	EBI AGGREGATES BRISBANE	05/31/23	474.99	MW	IS	
AP CHK 00406041	40611	ECMS INC	05/31/23	1,340.67	MW	IS	
AP CHK 00406042	51129R	EJ BUILDERS	05/31/23	1,048.00	MW	IS	
AP CHK 00406043	54558R	ELMAHY, HAMDY	05/31/23	516.23	MW	IS	
AP CHK 00406044	3786	ENVIRONMENTAL RESOURCE ASSO	05/31/23	1,200.44	MW	IS	
AP CHK 00406045	1049	EQUIFAX INFORMATION SVCS LL	05/31/23	50.00	MW	IS	
AP CHK 00406046	56435	ESO SOLUTIONS INC	05/31/23	667.58	MW	IS	
AP CHK 00406047	26327	EWING IRRIGATION PRODUCTS I	05/31/23	284.34	MW	IS	
AP CHK 00406048	57507	FACILITY SOLUTIONS GROUP IN	05/31/23	4,953.46	MW	IS	
AP CHK 00406049	10971	FEDEX OFFICE	05/31/23	21.63	MW	IS	
AP CHK 00406050	19787	FIRST CHOICE COFFEE SERVICE	05/31/23	1,212.02	MW	IS	
AP CHK 00406051	51642R	FOWLER, LAINE	05/31/23	129.03	MW	IS	
AP CHK 00406052	51893R	FULMORE, ZACHARY	05/31/23	1,380.00	MW	IS	
AP CHK 00406053	46756R	GARCIA, JOSE	05/31/23	60.00	MW	IS	
AP CHK 00406054	48247	GCS ENVIRONMENTAL EQUIPMENT	05/31/23	483.77	MW	IS	
AP CHK 00406055	57713R	GERONA, CATHERINE	05/31/23	287.92	MW	IS	
AP CHK 00406056	26968	GOMEZ IRON WORKS	05/31/23	1,800.00	MW	IS	
AP CHK 00406057	30509	GOODYEAR COMMERCIAL TIRE &	05/31/23	1,159.22	MW	IS	
AP CHK 00406058	31925	GOVCONNECTION INC	05/31/23	375.22	MW	IS	
AP CHK 00406059	1754	GRAINGER INC	05/31/23	3,265.15	MW	IS	
AP CHK 00406060	36985	GRAND INDUSTRIES INC	05/31/23	22,577.06	MW	IS	
AP CHK 00406061	29425	GRAPHTECH GRAPHICS	05/31/23	263.70	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00406062	57660	GREEN HALO SYSTEMS INC	05/31/23	402.00	MW	IS	
AP CHK 00406063	30894	GRM	05/31/23	556.89	MW	IS	
AP CHK 00406064	19293	GYM DOCTORS	05/31/23	908.36	MW	IS	
AP CHK 00406065	2223	HACH COMPANY	05/31/23	7,698.54	MW	IS	
AP CHK 00406066	50087	HANNA INSTRUMENTS USA INC	05/31/23	3,898.38	MW	IS	
AP CHK 00406067	23318	HERC RENTALS INC	05/31/23	3,243.30	MW	IS	
AP CHK 00406068	57244R	HERRERA, LAUREN	05/31/23	5,188.63	MW	IS	
AP CHK 00406069	9049	HI TECH EVS INC	05/31/23	1,133.96	MW	IS	
AP CHK 00406070	49700	HILL BROTHERS CHEMICAL CO	05/31/23	4,480.15	MW	IS	
AP CHK 00406071	54590	HOME DEPOT PRO, THE	05/31/23	4,408.24	MW	IS	
AP CHK 00406072	56109	HONEY BUCKET	05/31/23	209.00	MW	IS	
AP CHK 00406073	57444REN	HUB COMMUNITY CORPORATION,	05/31/23	95.61	MW	IS	
AP CHK 00406074	1067	J SNELL & COMPANY INC	05/31/23	148.00	MW	IS	
AP CHK 00406075	55290R	JAVIER TAPIA ROOFING	05/31/23	209.00	MW	IS	
AP CHK 00406076	14450	JEFFERSON ELEMENTARY SCHOOL	05/31/23	2,744.00	MW	IS	
AP CHK 00406077	48182	JETMULCH INC	05/31/23	11,697.40	MW	IS	
AP CHK 00406078	25311	JOHNSON CONTROLS SECURITY S	05/31/23	504.56	MW	IS	
AP CHK 00406079	57647R	JOURNEY BUILDERS	05/31/23	418.00	MW	IS	
AP CHK 00406080	47002MED	KAISER PERMANENTE	05/31/23	3,050.41	MW	IS	
AP CHK 00406081	46648R	KB HOME SOUTH BAY INC	05/31/23	5,000.00	MW	IS	
AP CHK 00406082	56294	KELLY SPICERS FACILITIES SO	05/31/23	3,860.68	MW	IS	
AP CHK 00406083	39604	KIMBALL MIDWEST	05/31/23	1,362.89	MW	IS	
AP CHK 00406084	51402R	KLATT, JOHN	05/31/23	104.60	MW	IS	
AP CHK 00406085	36720	KONECRANES INC	05/31/23	2,015.00	MW	IS	
AP CHK 00406086	54288R	KWONG, WINNIE	05/31/23	1,534.67	MW	IS	
AP CHK 00406087	1108	L N CURTIS AND SONS	05/31/23	3,649.51	MW	IS	
AP CHK 00406088	43423R	LA, RICHARD	05/31/23	500.00	MW	IS	
AP CHK 00406089	13776	LANGUAGE LINE SERVICES	05/31/23	21.53	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00406090	33497	LEGACY MECHANICAL & ENERGY	05/31/23	9,385.24	MW	IS	
AP CHK 00406091	29200	LEGAL SHIELD	05/31/23	325.00	MW	IS	
AP CHK 00406092	45083	LEHR	05/31/23	4,779.43	MW	IS	
AP CHK 00406093	37094	LEXISNEXIS RISK DATA MANAGE	05/31/23	510.00	MW	IS	
AP CHK 00406094	56842R	LIFETIME ROOFING RENOVATION	05/31/23	418.00	MW	IS	
AP CHK 00406095	14431	LINDE INC	05/31/23	10,439.92	MW	IS	
AP CHK 00406096	54358	MAVERICK NETWORKS INC	05/31/23	387.60	MW	IS	
AP CHK 00406097	57695R	MEJIA, BRICELDA	05/31/23	300.00	MW	IS	
AP CHK 00406098	23949	METRO MOBILE COMMUNICATIONS	05/31/23	349.63	MW	IS	
AP CHK 00406099	23949	METRO MOBILE COMMUNICATIONS	05/31/23	4,857.64	MW	IS	
AP CHK 00406100	57185	MICRO MOTION INC	05/31/23	5,203.16	MW	IS	
AP CHK 00406101	57618	MOEVAO, GRACE	05/31/23	60.00	MW	IS	
AP CHK 00406102	15210	MUNICIPAL MAINTENANCE EQUIP	05/31/23	1,152.28	MW	IS	
AP CHK 00406103	57699R	MURPHY, JOSHUA	05/31/23	527.00	MW	IS	
AP CHK 00406104	41244	NETWORK INNOVATIONS US INC	05/31/23	1,824.15	MW	IS	
AP CHK 00406105	37013R	NEW PACIFIC ROOFING CO INC	05/31/23	209.00	MW	IS	
AP CHK 00406106	54672	OCEAN TREASURES SERVICING I	05/31/23	386.90	MW	IS	
AP CHK 00406107	56820	ODP BUSINESS SOLUTIONS LLC	05/31/23	2,908.64	MW	IS	
AP CHK 00406108	56821	ODP BUSINESS SOLUTIONS LLC	05/31/23	650.76	MW	IS	
AP CHK 00406109	56822	ODP BUSINESS SOLUTIONS LLC	05/31/23	4,231.97	MW	IS	
AP CHK 00406110	54153	OHD LLLP	05/31/23	935.00	MW	IS	
AP CHK 00406111	56335	OPERATIONAL TECHNICAL SERVI	05/31/23	6,672.00	MW	IS	
AP CHK 00406112	10360R	PACIFIC GAS & ELECTRIC	05/31/23	1,500.00	MW	IS	
AP CHK 00406113	1216	PACIFIC GAS & ELECTRIC	05/31/23	14.85	MW	IS	
AP CHK 00406114	1216	PACIFIC GAS & ELECTRIC	05/31/23	294,874.46	MW	IS	
AP CHK 00406115	29252	PACIFIC PRODUCE INC	05/31/23	4,046.35	MW	IS	
AP CHK 00406116	57648R	PARAGON ROOFING AND REMODEL	05/31/23	209.00	MW	IS	
AP CHK 00406117	38465R	PARANGAN, JEFFREY	05/31/23	358.71	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00406118	57696R	PAREDES, JAVIER	05/31/23	190.00	MW	IS	
AP CHK 00406119	3297	PENINSULA LIBRARY SYSTEM	05/31/23	1,965.41	MW	IS	
AP CHK 00406120	10255MED	PERMANENTE MEDICAL GROUP IN	05/31/23	270.00	MW	IS	
AP CHK 00406121	19678	PERS LONG TERM CARE PROGRAM	05/31/23	269.77	MW	IS	
AP CHK 00406122	51799	PET FOOD EXPRESS	05/31/23	469.61	MW	IS	
AP CHK 00406123	47044	PETERSON TRUCKS INC	05/31/23	506.74	MW	IS	
AP CHK 00406124	54331	PIIAN SYSTEMS LLC	05/31/23	7,408.05	MW	IS	
AP CHK 00406125	55719	PIRTEK SAN LEANDRO	05/31/23	849.90	MW	IS	
AP CHK 00406126	53942	PREFERRED ALLIANCE INC	05/31/23	550.56	MW	IS	
AP CHK 00406127	56137	PROCURE AMERICA INC	05/31/23	3,626.80	MW	IS	
AP CHK 00406128	53664	PROPRINT	05/31/23	198.87	MW	IS	
AP CHK 00406129	51526	PURETEC INDUSTRIAL WATER	05/31/23	151.86	MW	IS	
AP CHK 00406130	27398	R & S ERECTION NORTH PENINS	05/31/23	11,995.60	MW	IS	
AP CHK 00406131	48668JPA	RAVNTECH CORPORATION	05/31/23	36,613.13	MW	IS	
AP CHK 00406132	55298	RDO EQUIPMENT CO	05/31/23	284.96	MW	IS	
AP CHK 00406133	50803	READYREFRESH	05/31/23	223.78	MW	IS	
AP CHK 00406134	1687	RED WING SHOES	05/31/23	248.83	MW	IS	
AP CHK 00406135	57709R	RENULY INC	05/31/23	209.00	MW	IS	
AP CHK 00406136	57701R	RIZZO, KRIZOL	05/31/23	250.00	MW	IS	
AP CHK 00406137	57114R	RODRIGUEZ, RENALDO	05/31/23	108.34	MW	IS	
AP CHK 00406138	30284R	ROSALES, MICHAEL	05/31/23	250.00	MW	IS	
AP CHK 00406139	56632	RSG INC	05/31/23	206.25	MW	IS	
AP CHK 00406140	52843R	S F UNDERGROUND	05/31/23	6,000.00	MW	IS	
AP CHK 00406141	1087	SAFETY KLEEN SYSTEMS INC	05/31/23	1,470.53	MW	IS	
AP CHK 00406142	43156JPA	SAN MATEO COUNTY	05/31/23	510,069.00	MW	IS	
AP CHK 00406143	12544	SAN MATEO COUNTY CONTROLLER	05/31/23	80,630.00	MW	IS	
AP CHK 00406144	18047	SAN MATEO COUNTY PUBLIC	05/31/23	539.55	MW	IS	
AP CHK 00406145	35246	SAN MATEO COUNTY SHERIFFS O	05/31/23	250.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00406146	G1MARTINEZ	SAN MATEO COUNTY SHERIFF	05/31/23	112.50	MW	IS	
AP CHK 00406147	40698	SCELZI ENTERPRISES INC	05/31/23	3,149.07	MW	IS	
AP CHK 00406148	41900R	SCHOLES, BRANDON	05/31/23	150.00	MW	IS	
AP CHK 00406149	55315	SCHOOL SPORT INC	05/31/23	975.00	MW	IS	
AP CHK 00406150	23742	SHOE DEPOT INC	05/31/23	2,483.03	MW	IS	
AP CHK 00406151	35528	SHOWCASES	05/31/23	154.87	MW	IS	
AP CHK 00406152	49695	SHRED IT USA	05/31/23	278.40	MW	IS	
AP CHK 00406153	52666	SHRED WORKS INC	05/31/23	46.00	MW	IS	
AP CHK 00406154	40209	SIERRA PACIFIC TURF SUPPLY	05/31/23	675.96	MW	IS	
AP CHK 00406155	51449	SIMPSON GUMPERTZ & HEGER IN	05/31/23	3,740.00	MW	IS	
AP CHK 00406156	18862R	SMELLY MELS PLUMBING INC	05/31/23	4,000.00	MW	IS	
AP CHK 00406157	57698R	SMITH, JACK	05/31/23	500.00	MW	IS	
AP CHK 00406158	46351	SPECIAL SERVICES GROUP LLC	05/31/23	2,459.16	MW	IS	
AP CHK 00406159	57510	STARWIND SOFTWARE INC	05/31/23	5,600.00	MW	IS	
AP CHK 00406160	18948	STATE CONTROLLER	05/31/23	3,425.70	MW	IS	
AP CHK 00406161	3613	STATIONARY ENGINEERS LOCAL	05/31/23	3,876.82	MW	IS	
AP CHK 00406162	56958JPA	STEPFORD	05/31/23	4,737.82	MW	IS	
AP CHK 00406163	45084	STEPFORD INC	05/31/23	5,200.00	MW	IS	
AP CHK 00406164	52535R	SUAREZ, JOJO	05/31/23	266.81	MW	IS	
AP CHK 00406165	36936	SUSTAINABLE SAN MATEO COUNT	05/31/23	1,000.00	MW	IS	
AP CHK 00406166	51439	SWEET DELIGHT BAKERY	05/31/23	4,131.00	MW	IS	
AP CHK 00406167	45319	T MOBILE USA INC	05/31/23	1,420.00	MW	IS	
AP CHK 00406168	45319	T MOBILE USA INC	05/31/23	25.00	MW	IS	
AP CHK 00406169	45319	T MOBILE USA INC	05/31/23	440.00	MW	IS	
AP CHK 00406170	55974R	TALOZA, TEOTIMO AGUDA	05/31/23	9,138.19	MW	IS	
AP CHK 00406171	1126	TAPCO	05/31/23	3,449.93	MW	IS	
AP CHK 00406172	43479	TEAM NORTH CONSTRUCTION SER	05/31/23	930.00	MW	IS	
AP CHK 00406173	2798	TEAMSTERS LOCAL 856	05/31/23	3,029.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
=====	=====	=====	=====	=====	=====	=====	=====
AP CHK 00406174	13852	TELECOMMUNICATIONS ENGINEER	05/31/23	2,887.00	MW	IS	
AP CHK 00406175	57704R	TESLA INSURANCE SERVICES	05/31/23	16,019.02	MW	IS	
AP CHK 00406176	57707R	TOWNLEY ROOFING	05/31/23	209.00	MW	IS	
AP CHK 00406177	35833	TOYOTA MATERIAL HANDLING NO	05/31/23	2,025.00	MW	IS	
AP CHK 00406178	52033	TRIEPEI SMITH & ASSOCIATES	05/31/23	1,757.70	MW	IS	
AP CHK 00406179	55306R	TYKEN CONSTRUCTION	05/31/23	3,401.57	MW	IS	
AP CHK 00406180	37637	ULINE INC	05/31/23	292.49	MW	IS	
AP CHK 00406181	56630	UNDERGROUND REPUBLIC WATER	05/31/23	809.38	MW	IS	
AP CHK 00406182	57303	UNIFIED POWER	05/31/23	2,620.98	MW	IS	
AP CHK 00406183	46654	UNITED STATES PLASTIC CORP	05/31/23	1,208.94	MW	IS	
AP CHK 00406184	32209	UNIVAR SOLUTIONS USA INC	05/31/23	5,568.17	MW	IS	
AP CHK 00406185	56133	US DIGITAL DESIGNS INC	05/31/23	593.23	MW	IS	
AP CHK 00406186	37684	USA BLUE BOOK	05/31/23	399.81	MW	IS	
AP CHK 00406187	47099JPA	UTILITY TELECOM GROUP LLC	05/31/23	10,108.58	MW	IS	
AP CHK 00406188	57706R	VAN LEER, IAN	05/31/23	209.00	MW	IS	
AP CHK 00406189	29631R	VERDUCCI, PAUL	05/31/23	250.00	MW	IS	
AP CHK 00406190	56565	VERGARA LOBO ASSOCIATES	05/31/23	1,837.50	MW	IS	
AP CHK 00406191	29329	VERIZON WIRELESS SERVICES L	05/31/23	256.82	MW	IS	
AP CHK 00406192	50221R	VIKING SIGN INSTALLATIONS I	05/31/23	1,000.00	MW	IS	
AP CHK 00406193	1579	VWR INTERNATIONAL LLC	05/31/23	483.02	MW	IS	
AP CHK 00406194	36355	WASTEWATER SOLUTIONS INC	05/31/23	4,125.00	MW	IS	
AP CHK 00406195	50485	WAVE BROADBAND	05/31/23	259.72	MW	IS	
AP CHK 00406196	49085	WEST COAST ARBORISTS INC	05/31/23	2,772.00	MW	IS	
AP CHK 00406197	39237	WEST COAST CODE CONSULTANTS	05/31/23	327.50	MW	IS	
AP CHK 00406198	36888	WESTERN TRUCK FABRICATION I	05/31/23	4,897.86	MW	IS	
AP CHK 00406199	1095	WESTLAKE ECO SOFT-TOUCH	05/31/23	522.65	MW	IS	
AP CHK 00406200	30684	WHITE CAP LP	05/31/23	932.78	MW	IS	
AP CHK 00406201	56640R	XL CONSTRUCTION CORP	05/31/23	59,818.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00406202	51733R	ZAYO GROUP LLC	05/31/23	1,750.00	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,562,143.35	Number of Checks Processed:	281
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 1,562,143.35



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Public Hearing on Commercial Preferential Permit Parking

Recommended Action

Staff recommends that the City Council 1) amend Section 10.32.150 Parking of Oversized Vehicles, 2) amend Section 10.32.155 Commercial Preferential Permit Parking, 3) approve resolution to add a two-hour limit parking zone between the hours of seven a.m. to five p.m. in all Commercial Vehicle Parking Zones, and 4) approve resolution to amend fines for Commercial Vehicle parking violations.

Background/Discussion

Daly City residents had frequently complained about the overnight parking of limousines, truck trailers, buses and other commercial vehicles in residential areas. Residents and business owners who rely upon such commercial vehicles for their livelihood also voiced their concerns about the lack of legally acceptable parking areas for their vehicles within Daly City. In an effort to meet the needs of the neighborhoods and working residents/business owners alike, the City developed a pilot program offering a solution for both groups in May 2003.

The Commercial Vehicle Permit Parking Pilot Program (CVP) requires Daly City residents and business owners to obtain a CVP permit, pay a non-refundable annual permit fee currently set at \$200, and park only in the designated Commercial Vehicle Parking Zones (see attached). Commercial Vehicle Parking Zones have a limited number of parking permits in each of the three zones and are made available on a first-come, first-served basis. Having a CVP Permit does not guarantee a parking place, nor does it allow permittees to park in the commercial vehicle area for more than 72 consecutive hours. Approximately 60 CVP Permits are issued annually.

A recent review of the program has emphasized the need for various program updates.

Daly City Municipal Code Section 10.32.150 - Parking of Oversized Vehicles

Section A prohibits the parking of oversized vehicles on any street (with the exception of Commercial Vehicle Parking Zones) between the hours of two a.m. and six a.m. Commercial Vehicle Parking Zones are designated between the hours of five p.m. to seven a.m. everyday, including holidays. To allow consistency in enforcement of oversized vehicles from parking in residential, non-commercial parking zones, it is recommended that this section be updated to reflect the same hours of Commercial Vehicle Parking Zones (five p.m. to seven a.m.).

As written, Section A.5. currently limits the enforceability of trailers to “truck trailers”. Since a variation of trailers have been found parked within City boundaries, it is recommended this section be updated to reflect “any trailer” to remove any ambiguity when enforcing this section.

Daly City Municipal Code Section 10.32.155 - Commercial Preferential Permit Parking

Section C.2. aligns the annual renewal period of CVP permits with residential parking permits. As this program serves Daly City residents who are local business owners and Daly City business owners, a requirement to obtain a CVP is a current Daly City Business License. Since Daly City

Business License annual renewals occur in September of each year, it is recommended that this section be updated to reflect annual renewal of CVP permits to occur *after* the renewal of Business Licenses. If approved, current CVP permit holders will be notified of the new renewal dates and their existing CVP permits will remain in effect beyond the June 30 expiration date.

Section J has been updated to better address falsified or fraudulent permits. As this act is intentional, it is recommended that the privilege to participate in the CVP shall be revoked for the remainder of the year in which the permit was issued and will be permanently restricted from participating in the program.

Staff recommends adding Section K to address illegal dumping activities occurring in Commercial Parking Zones. Any permittees caught illegally dumping will be permanently restricted from participating in the program.

Addressing the Use of Commercial Vehicle Parking Zones as Storage

As CVP was originally developed with the intention of providing overnight parking for commercial vehicles that are in operation during the day by Daly City residents and business owners, many Commercial Vehicle Parking Zones are currently being utilized as on-street storage of commercial vehicles. As an unintended consequence, the lack of turnover in the Commercial Vehicle Parking Zones has attracted an uptick in illegal dumping activities, particularly in Zone III-B, since many commercial vehicles are oversized vehicles that provide a shield for violators to dump out of plain sight.

On May 11, 2023, the Traffic Safety Committee met to discuss the feasibility of adding a two-hour limit parking zone between the hours of seven a.m. to five p.m. in *all* Commercial Vehicle Parking Zones. The Committee recommended this change to encourage turnover during the day and attempt to reduce illegal dumping. Staff recommends that the two-hour limit parking zone be designated Monday through Friday, excluding Holidays.

Daly City Parking Violation Bail Schedule

Daly City is the only City in San Mateo County to offer a CVP, so fines and penalties cannot be accurately compared to neighboring jurisdictions. While some cities zone specific areas (i.e., industrial areas) that allow commercial parking, other cities prohibit any commercial vehicle from parking within their city boundaries.

As such, staff recommends consideration of the following Parking Violation Bail Schedule to be effective July 1, 2023:

Violation	Current Fine	Proposed Fine
Commercial Vehicle Parking Outside of the Permitted Commercial Vehicle Parking Zones	260.00	292.63

Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones without Displaying a Current City-Issued Permit	110.00	123.81
Non-Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones	40.00	123.81
NEW —Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones with Fraudulent or Falsified Permit	N/A	585.26

Fines were last updated in November 2019. The proposed fines for ‘Commercial Vehicle Parking Outside of the Permitted Commercial Vehicle Parking Zones’ and ‘Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones without Displaying a Current City-Issued Permit’. calculated an annual 3% cost of living adjustment (COLA) to date to establish a basis of the newly proposed fines.

The proposed fine for ‘Non-Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones’ aligns the penalty with a ‘Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones without Displaying a Current City-Issued Permit’ to deter non-commercial vehicles from parking in designated Commercial Vehicle Parking Zones since these zones are intended exclusively for commercial vehicles during overnight hours.

The new fine for ‘Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones with Fraudulent or Falsified Permit’ is recommended as several of these instances have occurred. As this act is intentional, it is recommended that the fine match the egregious nature of the violation. Instead of merely getting cited as a ‘Commercial Vehicle Parking in the Permitted Commercial Vehicle Parking Zones without Displaying a Current City-Issued Permit’, it seems reasonable for violators to face a more significant penalty than a ‘Commercial Vehicle Parking Outside of the Permitted Commercial Vehicle Parking Zones’.

As the COLA for FY 2024 is four percent (4%), staff recommends building in an annual 4% COLA future forward, consistent with cost recovery methods of recently approved fee schedules.

Fiscal Impact

Any approved changes of the CVP will require updated signage to distinguish Commercial Vehicle Parking Zones for community members and allow proper enforcement. The estimated cost is \$4,500.00.

Summary/Conclusion

Staff recommends that the City Council 1) amend Section 10.32.150 Parking of Oversized Vehicles, 2) amend Section 10.32.155 Commercial Preferential Permit Parking, 3) approve resolution to add a two-hour limit parking zone between the hours of seven a.m. to five p.m. in all Commercial Vehicle Parking Zones, and 4) approve resolution to amend fines for Commercial Vehicle parking violations.

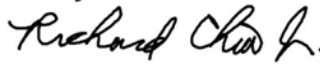
Staff is available to provide any additional information desired by the Mayor or Councilmembers.

City Council Agenda Report
Subject: Public Hearing on Commercial Preferential Permit Parking
Meeting Date: June 26, 2023
Page 4 of 4

Respectfully submitted,



Leilani Ramos
Assistant to the City Manager



Richard Chiu
Director of Public Works



Cameron Christensen
Acting Chief of Police

Encl: [Commercial Vehicle Parking Zone Maps](#)
Proposed Changes to DCMC Section 10.32.150 - Parking of Oversized Vehicles
Proposed Changes to DCMC Section 10.32.155 - Commercial Preferential Permit Parking
Draft Ordinance

Reviser: schan
Dwg File: G:\Engineering\Traffic Safety Committee\Commercial Veh Parking\Commercial Vehicle Parking_2023.dwg

 **COMMERCIAL VEHICLE
PARKING ZONE**



BAYSHORE BLVD.

**EXISTING COMMERCIAL VEHICLE PARKING ZONE
ON EASTBOUND GENEVA AVE FROM BEGINING
200 FT WEST OF TALBERT ST TO REMAIN
(300 ± FT)**

MACDONALD AVE.

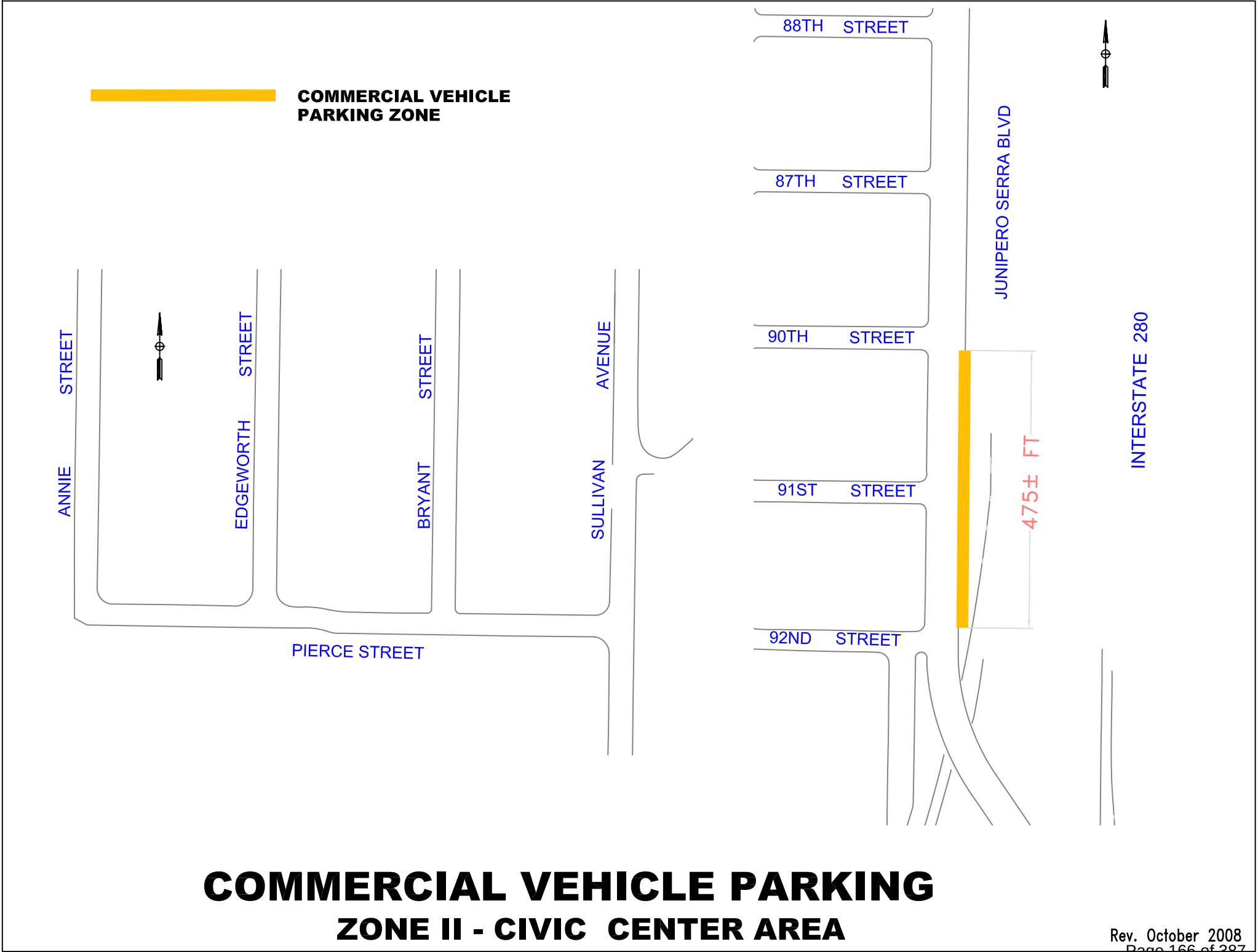
TALBERT ST.

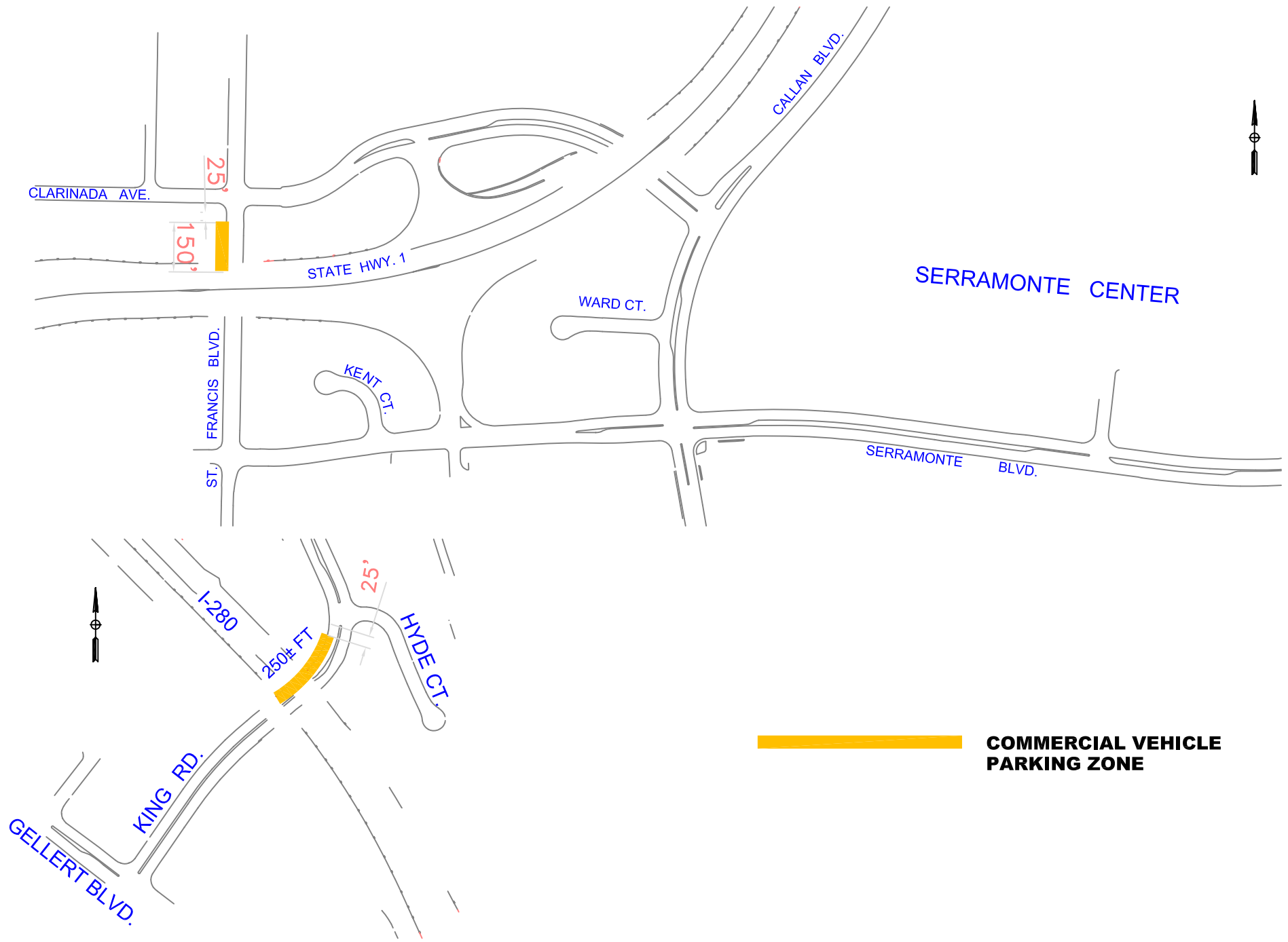
GENEVA AVE.

driveway

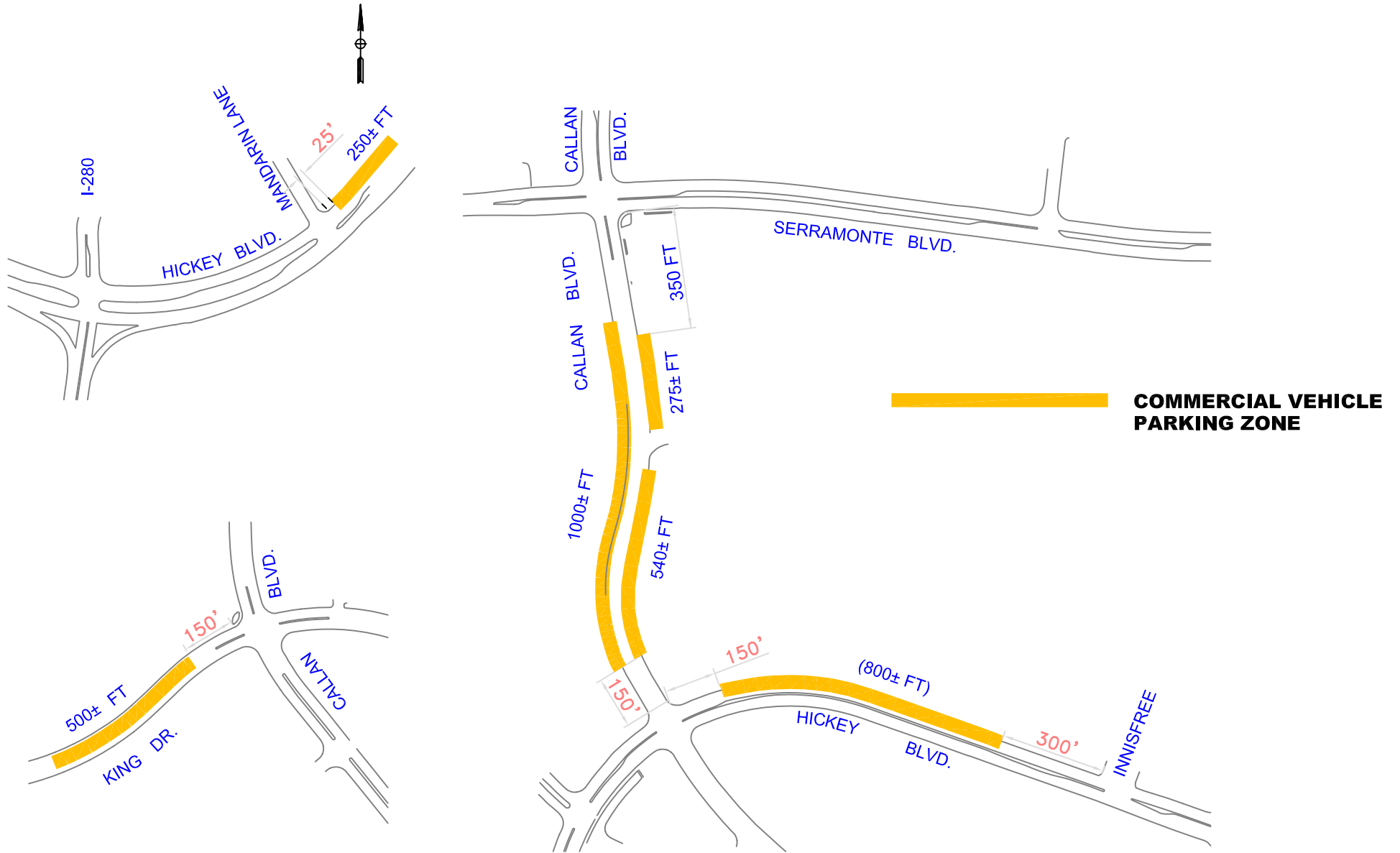
300± FT

COMMERCIAL VEHICLE PARKING ZONE I - BAYSHORE AREA





COMMERCIAL VEHICLE PARKING ZONE III-A - SERRAMONTE AREA



COMMERCIAL VEHICLE PARKING ZONE III-B - SERRAMONTE AREA

10.32.155 Commercial preferential permit parking.

- A. Establishment of Specific Zones. Upon receipt of a report from the department of public works, the city council shall conduct a public hearing thereon, for the purpose of determining whether a commercial preferential parking zone should be established by resolution. Notice of such public hearing shall be given at least ten days prior to the hearing, by publication in a newspaper of general circulation.
- B. Issuance of Permits.
 - 1. The department of finance shall issue permits, in the form of adhesive labels or decals, for commercial preferential parking to qualified applicants who have completed an application form supplied by the department of finance. Applicants for such permits shall present such proof as may be required of residence within the city, or of a business situated and operating in the city, and proof of current registration of the commercial vehicle to the resident or to the Daly City business. The Finance Department may develop administrative regulations for additional qualifications to obtain such a permit, as well as establish priorities as may be necessary.
 - a. No more than two permits shall be issued for each qualified resident or business. Applicants requesting more than two permits may be granted additional permits by the director of finance with approval from the chief of police, or his/her designee, upon a showing that there are more than two qualified commercial vehicles registered at the address or to the local business and that insufficient alternative off-street parking is available to the applicants during the effective hours of the commercial preferential parking zone;
 - b. Commercial vehicles used by Daly City residents in their employment, wherein the commercial vehicle is: (i) not owned by the resident, and (ii) registered to the employer, may secure a commercial vehicle preferential parking permit for such vehicle upon satisfactory showing to the city that the resident needs such commercial vehicle in proximate location to his/her residence for valid employment or emergency purposes;
 - c. The finance department shall collect a commercial parking permit fee as set by resolution of the city council.
 - 2. "Commercial vehicles" that may secure commercial preferential parking permits shall be those commercial vehicles as described in Section 10.32.150 of this code, or any amendments to Section 10.32.150 of this code; commercial limousines exceeding nineteen feet in length; or other such similar commercial vehicles. A commercial vehicle must be self-propelled, or a trailer attached to a motor truck (Vehicle Code §410); commercial preferential parking permits shall not be issued to any trailers that are not self-propelled, nor shall a-any trailer be permitted to park in a commercial preferential parking permit zone during the hours of permitted preferential parking without being attached to a motor truck. "Commercial vehicles" do not include recreational vehicles, boats, private towing trailers, roofing asphalt kettles, hazardous materials tank trucks or horse trailers.
 - 3. Hours of Permitted Preferential Parking. Commercial Vehicle Parking Zones are designated between the hours of five p.m. to seven a.m. everyday including weekends and holidays;
 - 4. Availability of Parking. A preferential parking permit shall not guarantee or reserve to the holder thereof on on-street parking space within any designated commercial preferential parking zone.
- C. Duration of Permit.
 - 1. Permits issued pursuant to this section shall remain effective so long as the applicant continues to reside at the address set forth on the application and continues to own the commercial vehicle to which the permit is attached; or for local businesses, so long as the applicant continues to maintain a viable and operating business in the city at the address set forth on the application and continues to own the commercial vehicle to which the permit is attached.

-
2. Permits otherwise valid pursuant to subsection (C)(1) of this section shall be renewed annually at following the time of city renewal of ~~residential parking permits~~business licenses (Chapter 10-405.04). Commercial parking permits will be valid from January 1 through December 31.
- D. Placement. Permits shall be placed upon the left rear bumper of each vehicle to be accorded commercial preferential parking privileges. Vehicles lawfully permitted to have a front license plate only (Vehicle Code §4850.5) may place the issued permit upon the left front bumper.
- E. Conditions of Permit. Each permit shall be subject to all conditions and restrictions set forth in this section and of the commercial preferential parking zone in which the commercial vehicle is parked. The issuance of such a permit shall not be construed to be a permit for, or approval of, any violation of any provision of this code or any other laws or regulations.
- F. Fees. Such fees as may be required herein shall be set from time to time by resolution of the city council. Permit fees shall cover the cost of establishing and maintaining the preferential parking zone and administrative costs of producing and administering the permits and signage and policing of the zones.
- G. Prohibitions.
1. No vehicle shall be parked or stopped adjacent to any curb in a commercial preferential parking zone in violation of any posted or noticed prohibition or restriction unless such vehicle shall have prominently displayed upon the left rear bumper thereof a permit indicating the exemption from such restriction or prohibition;
 2. It shall be unlawful for any person to sell, rent or lease, or cause to be sold, rented or leased, for any value or consideration, any commercial preferential parking permit. Upon conviction of a violation of this paragraph, all commercial preferential parking permits issued to, or for the benefit of, the residence or business to which the sold, rented or leased permit is authorized shall be void;
 3. It shall be unlawful for any person to buy or otherwise acquire for value or use any preferential parking permit, except as provided for in this section.
- H. Exemptions.
1. A motor vehicle identified as owned by or operated under contract to a utility, whether privately, municipally or publicly owned, when used in the construction, operation, removal, or repair of utility property or facilities or engaged in authorized work in the designated commercial preferential parking zone;
 2. A motor vehicle identified as owned by or operated under contract to a governmental agency, when used in the course of official government business, to and including SamTrans buses and public school buses;
 3. A commercial vehicle or trailer engaged in loading or unloading property, or parked in connection with or in aid of the performance of a service to or on a property located in the block in which such vehicle is parked.
- I. Termination of Preferential Parking Zones. The public works director and chief of police may jointly recommend to the city council that any preferential parking zone be terminated. Upon such a recommendation by the public works director and chief of police, the city council shall conduct a public hearing thereon, and upon determining whether a proper basis exists for terminating such commercial preferential parking zone may act accordingly.
- J. Falsified or Fraudulent Permits. It shall be a violation of this Chapter for any person to display a falsified or fraudulent permit. Where any permit issued under this section has been procured through fraud or misrepresentation, or where the permittee has violated provisions of this section, the Police Department shall issue a citation and the permittee will be required to remove the permit from the commercial vehicle and return to the Finance Department. The permit will be invalidated in the system for the remainder of the of the year in which the permit was issued and the permittee will be permanently restricted from

~~participating in the program. Revocation of Commercial Preferential Parking Permit. Where any permit issued under this section has been procured through fraud or misrepresentation, or where the permittee has violated provisions of this section, the director of finance shall hold a hearing, with notice of the time and place of such hearing mailed to the permittee at least ten days preceding the hearing. If the permit is revoked following the hearing, the permittee shall be mailed written notice of the revocation and the reasons therefor.~~

~~K.~~ Illegal Dumping. Any permittee caught illegally dumping will be permanently restricted from participating in the program.

~~K.L.~~ Violation—Penalty.

1. The violation of any of the above provisions of this section shall be an infraction, and the penalty shall be by fine to be established by resolution of the city council for parking within a commercial preferential permit parking zone during the hours of permit parking without a lawful commercial parking permit by:
 - a. A commercial vehicle;
 - b. A non-commercial vehicle.
2. In addition, the below offenses may be prosecuted by the city attorney's office as either a misdemeanor or an infraction as permitted by California Penal Code § 17:
 - a. It shall be a criminal violation of for a person to falsely represent himself or herself as eligible for a commercial preferential parking permit or to furnish false information in an application therefor to the city.
 - b. It shall be a criminal violation for a person holding a valid commercial preferential parking permit to permit its use or display by anyone who does not qualify for the permit.
 - c. It shall be a criminal violation for a person to copy, produce or otherwise bring into existence a facsimile or counterfeit commercial preferential parking permit in order to evade the parking regulations of this section.

(Ord. 1300 § 2, 2003)

10.32.150 Parking of oversized vehicles.

- A. No person shall park any oversized vehicle on any street between the hours of ~~two a.m. and six a.m.~~ five p.m. and seven a.m. For the purpose of this section, "oversized vehicle" means:
1. A single vehicle or combination of vehicles having more than two axles;
 2. A vehicle with more than two wheels upon any single axle;
 3. A truck tractor designed and used primarily for drawing other vehicles whether or not other vehicles, trailers, or other wheeled loads are attached;
 4. A single vehicle or combination of vehicles twenty-two feet or more in length, or a single vehicle or combination of vehicles six feet six inches or more in width;
 5. ~~A truck~~Any trailer as defined in Section 630 of the California Vehicle Code, with the wheels thereof either attached or detached;
 6. A dump truck;
 7. A commercial automobile transportation trailer or truck and trailer capable of transporting more than two automobiles;
 8. A roofing asphalt kettle used to process, heat, or hold for heating roofing materials;
 9. A commercial tank truck capable of transporting combustible or hazardous materials;
 10. A vehicle having a manufacturer's gross vehicle weight rating of ten thousand pounds or more.
 11. For purposes of this section, "vehicle" means any automobile or device, operable or inoperable, with or without wheels, by which any person or property may be propelled, moved, or drawn upon the street or highway, including but not limited to, automobiles, boats, mobile homes, house trailers, recreational vehicles and/or similar type trailers.
- B. The prohibition imposed by this section shall not apply to any of the following:
1. The parking or standing of such vehicle, while attended, for the purpose of picking up or delivering materials or engaging in construction, repair, public works, or materials transport for such activity;
 2. Oversized vehicles for which a commercial vehicle parking permit has been issued in accordance with Section 10.32.155;
 3. Tow trucks and similar vehicles that are in the course of providing services;
 4. Public or utility vehicles that are in the course of providing services; or
 5. Any public emergency vehicle.
- C. Violation—Penalty. The penalty for violation of any provision of this section shall be by fine to be established by resolution of the city council.

(Ord. 1300 § 3, 2003; Ord. 1222 § 1, 1995: prior code § 17-52)

(Ord. No. 1368, § 1, 4-22-2013)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY
AMENDING CHAPTERS 10.32.150 AND 10.32.155 OF TITLE 10 OF THE DALY CITY
MUNICIPAL CODE
OVERSIZED VEHICLES AND COMMERCIAL PARKING PERMITS

The City Council of the City of Daly City, DOES ORDAIN as follows:

SECTION 1. Section 10.32.150(A) of Chapter 10.32 of the Daly City Municipal Code is amended to read as follows:

10.32.150 Parking of oversized vehicles.

- A. No person shall park any oversized vehicle on any street between the hours of five p.m. and seven a.m. For the purpose of this section, "oversized vehicle" means:
1. A single vehicle or combination of vehicles having more than two axles;
 2. A vehicle with more than two wheels upon any single axle;
 3. A truck tractor designed and used primarily for drawing other vehicles whether or not other vehicles, trailers, or other wheeled loads are attached;
 4. A single vehicle or combination of vehicles twenty-two feet or more in length, or a single vehicle or combination of vehicles six feet six inches or more in width;
 5. Any trailer as defined in Section 630 of the California Vehicle Code, with the wheels thereof either attached or detached;
 6. A dump truck;
 7. A commercial automobile transportation trailer or truck and trailer capable of transporting more than two automobiles;
 8. A roofing asphalt kettle used to process, heat, or hold for heating roofing materials;
 9. A commercial tank truck capable of transporting combustible or hazardous materials;
 10. A vehicle having a manufacturer's gross vehicle weight rating of ten thousand pounds or more.
 11. For purposes of this section, "vehicle" means any automobile or device, operable or inoperable, with or without wheels, by which any person or property may be propelled, moved, or drawn upon the street or highway, including but not limited to, automobiles, boats, mobile homes, house trailers, recreational vehicles and/or similar type trailers.

SECTION 2. Section 10.32.155(B) of Chapter 10.32 of the Daly City Municipal Code is hereby amended to read as follows:

10.32.155 Commercial preferential permit parking.

B. Issuance of Permits.

1. The department of finance shall issue permits, in the form of adhesive labels or decals, for commercial preferential parking to qualified applicants who have completed an application form supplied by the department of finance. Applicants for such permits shall present such proof as may be required of residence within the city, or of a business situated and operating in the city, and proof of current registration of the commercial vehicle to the resident or to the Daly City business. The Finance Department may develop administrative regulations for additional qualifications to obtain such a permit, as well as establish priorities as may be necessary.
 - a. No more than two permits shall be issued for each qualified resident or business.
 - b. Commercial vehicles used by Daly City residents in their employment, wherein the commercial vehicle is: (i) not owned by the resident, and (ii) registered to the employer, may secure a commercial vehicle preferential parking permit for such vehicle upon satisfactory showing to the city that the resident needs such commercial vehicle in proximate location to his/her residence for valid employment or emergency purposes;
 - c. The finance department shall collect a commercial parking permit fee as set by resolution of the city council.
2. "Commercial vehicles" that may secure commercial preferential parking permits shall be those commercial vehicles as described in Section 10.32.150 of this code, or any amendments to Section 10.32.150 of this code; commercial limousines exceeding nineteen feet in length; or other such similar commercial vehicles. A commercial vehicle must be self-propelled, or a trailer attached to a motor truck (Vehicle Code §410); commercial preferential parking permits shall not be issued to any trailers that are not self-propelled, nor shall any trailer be permitted to park in a commercial preferential parking permit zone during the hours of permitted preferential parking without being attached to a motor truck. "Commercial vehicles" do not include recreational vehicles, boats, private towing trailers, roofing asphalt kettles, hazardous materials tank trucks or horse trailers.
3. Hours of Permitted Preferential Parking. Commercial Vehicle Parking Zones are designated between the hours of five p.m. and seven a.m. everyday including weekends and holidays.
4. Availability of Parking. A preferential parking permit shall not guarantee or reserve to the holder thereof on on-street parking space within any designated commercial preferential parking zone.

SECTION 3. Section 10.32.155(C)(2) of Chapter 10.32 of the Daly City Municipal Code is hereby amended to read as follows:

10.32.155 (C) Duration of Permit.

2. Permits otherwise valid pursuant to subsection (C)(1) of this section shall be renewed annually following the time of city renewal of business licenses (Chapter 5.04). Commercial parking permits will be valid from January 1 through December 31.

SECTION 4. Section 10.32.155(J) of Chapter 10.32 of the Daly City Municipal Code is here by added to read as follows:

10.32.155 J. Falsified or Fraudulent Permits. It shall be a violation of this Chapter for any person to display a falsified or fraudulent permit. Where any permit issued under this section has been procured through fraud or misrepresentation, or where the permittee has violated provisions of this section, the Police Department shall issue a citation and the permittee will be required to remove the permit from the commercial vehicle and return to the Finance Department. The permit will be invalidated in the system for the remainder of the of the year in which the permit was issued and the permittee will be permanently restricted from participating in the program.

SECTION 5. Section 10.32.155(K) of Chapter 10.32 is here by amended to read as follows:

10.32.55 K. Illegal Dumping. Any permittee caught illegally dumping will be permanently restricted from participating in the program.

SECTION 6. Severability. If any section, subsection, provision or part of this Ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder of this Ordinance, and the application of such provision to other person or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this Ordinance are severable.

SECTION 7. Environmental Determination. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately, as provided in Title 14, Section 15378(a), and that it is also exempt under the definition of "project" in Section 15378(b)(3) in that it concern general policy and procedure making.

SECTION 8ss. Effective Date and Publication: This ordinance shall become effective thirty (30) days from and after its adoption. This Ordinance shall be published according to law.

Introduced this _____ day of _____, 2023

Passed and adopted as an Ordinance of the City of Daly City at a regular meeting of the City Council of the City of Daly City held on the _____ day of _____, 2023, by the following vote:

AYES, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY



Meeting Date: June 26, 2023

Subject: Water Rate Adjustments.

Recommended Action

City Council adopt a resolution adjusting water rates four percent (4%) effective July 1, 2023; four percent (4%) effective July 1, 2024; four percent (4%) effective July 1, 2025; four percent (4%) effective July 1, 2026; and four percent (4%) effective July 1, 2027. The recommended adjustments affect both the Base Charge and Tiered Water Quantity Charge.

Background/Discussion

In January 2023, because the current Water Rate Structure was concluding, staff re-engaged Hilton, Farnkopf, and Hobson (HF&H) Consultants, to perform a rate study of the Water Fund. HF&H's objectives were to provide analysis and recommendations to sustain the Water Fund and develop a new five-year Water Rate Structure.

After performing the analysis and developing a draft five-year Water Fund Rate Structure, staff and the consultants met with the City Council Water Committee on March 20, 2023, to present the water rate analysis and recommendations. During this process the Water Committee conducted a thorough review of the proposed Water Fund Rate Structure and recommended options for water rate adjustments.

The proposed rates developed through this process would maintain the target reserves, fund the Capital Program, and preserve Daly City customers' water bills as one of the lowest in San Mateo County. The average customer would see their water bill, which comprises two months of usage, increase approximately \$5.45. On a monthly basis this is an increase of approximately \$2.72.

On April 10, 2023, the City Council, in accordance with the Proposition 218 process, reviewed the proposed Water Fund Rate Structure and set 7 PM on June 12, 2023, as the time and place for adoption. This initiated the required minimum 45-day comment period of Proposition 218 which allows the approximately 23,000 water account holders to protest the rates. On June 12, 2023, the City Council held the public hearing on the proposed Water Rates and accepted comments. The public hearing was closed, and 43 protest letters were accepted. This number of protest letters is less than 1% of the water account holders. Proposition 218 requires a simple majority of protest letters (50% plus 1) to overturn the rates so the total on June 12 falls below the required number (11,501). Staff has available copies of the protest letters for Council review.

After the public hearing, the City Council deliberated on the proposed rates, asked questions, and provided comments. In particular, the City Council asked staff to review the financial assistance available to customers that demonstrate the need due to the proposed rate adjustments. The City Council continued the item to the next Council Meeting on June 26, 2023, to provide staff time to gather further information.

Recommendation

Staff recommends the City Council adopt the Water Fund Rate Structure covering Fiscal Years 2023/24, 2024/25, 2025/26, 2026/27, and 2027/28 all in accordance with the Proposition 218 process.

City Council Water Committee Agenda Report
Review Water Rate Study
Regular Meeting of June 12, 2023
Page 2 of 2
Fiscal Impact

The proposed five-year Water Fund Rate Structure is reflected in the table below:

Date	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027
Increase	4%	4%	4%	4%	4%

The impact on a typical single-family customer using 12 HCF (Hundred Cubic Feet) in a bi-monthly billing cycle is a rate adjustment to \$141.82 effective July 1, 2023. This represents a bi-monthly increase of \$5.45 or \$2.72 per month. This amount will increase by 4% over each of the next four years. 12 HCF represents the average bi-monthly water bill in Daly City (1 HCF equals 748 gallons).

Sufficient funds are available in the general fund (\$10,000.00) to provide for potential assistance program.

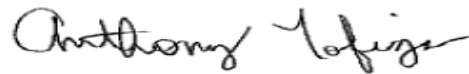
Summary/Conclusion

Staff and Financial Consultants are available to answer any questions or to provide additional information as requested by the members of the City Council.

Respectfully submitted,



Joshua Cosgrove
Director of Water and Wastewater Resources



Anthony Tofiga
Senior Management Analyst - DWWR

CITY OF DALY CITY WATER RATE STUDY



May 26, 2023



HF&H Consultants, LLC

CITY OF DALY CITY

153 Lake Merced Blvd.
Daly City, CA 94015

WATER RATE STUDY

May 26, 2023

HF&H CONSULTANTS, LLC

590 Ygnacio Valley Road, Suite 105
Walnut Creek, CA 94596





HILTON FARNKOPF & HOBSON

HF&H CONSULTANTS, LLC

Managing Tomorrow's Resources Today

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May 26, 2023

Mr. Joshua Cosgrove
Director
Department of Water and Wastewater Resources
City of Daly City
153 Lake Merced Blvd.
Daly City, CA 94015

Subject: Water Rate Study

Dear Mr. Cosgrove:

HF&H is pleased to submit this report documenting updates to the City's water rates over the next five years (FY 2023-24 through FY 2027-28). The report reflects input from the Water Committee and City staff in refining the budgeted expenses and rates, input for which we are very grateful. The resulting rate adjustments provide the funding required to support the projected operating and capital expenses. The revenue increases have been moderated through the use of reserves. In partially drawing down reserves, the Water Fund continues to maintain a strong financial position that preserves the City's options for funding capital improvements.

Please contact us if you have any questions.

Very truly yours,

HF&H CONSULTANTS, LLC

John Farnkopf, Senior Vice President
Geoff Michalczyk, Senior Associate

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APPENDIX: RATE MODEL

ACRONYMS

FY	fiscal year
BP	Breakpoint, as in water consumption tier breakpoint.
COS	cost of service
HCF	hundred cubic feet of metered water sold; 748 gallons; a cube of water 4.6 feet on edge.
GCD	gallons per capita per day
GPD	gallons per day
MG	million gallons
MGD	million gallons per day
PAYGo	Refers to a method of paying for capital projects on a pay-as-you-go basis, rather than through long-term debt issuance.
Base charge	Refers to the City's fixed bi-monthly charge per account based on the size of the service or meter.
SFPUC	San Francisco Public Utilities Commission
SFR	single-family residential
Quantity charge	Refers to the City's charge per HCF, which varies depending on the amount of water use during the billing period.

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LIMITATIONS

This document was prepared solely for City of Daly City in accordance with the contract between the City and HF&H and is not intended for use by any other party for any other purpose. In preparing this study, we relied on information and instructions from the City, which we consider accurate and reliable and did not independently verify. Rounding differences caused by stored values in electronic models may exist.

This document represents our understanding of relevant laws, regulations, and court decisions but should not be relied upon as legal advice. Questions concerning the interpretation of legal authorities referenced in this document should be referred to a qualified attorney.

CITY OF DALY CITY

WATER RATE STUDY



1. EXECUTIVE SUMMARY

STUDY BACKGROUND AND OBJECTIVES

In 2018, HF&H Consultants, LLC (HF&H) completed the City's most recent water rate study, which set rates for a five-year period from FY 2018-19 through FY 2022-23. HF&H recommended a 6.5% overall rate revenue increase in FY 2018-19 followed by a series of 9.5% revenue increases effective each July 1.

The rate increases were necessary due to increases in the cost of purchased water from the SFPUC, the need to build reserves that had been depleted due to revenue shortfalls in response to water conservation by customers, and increased capital improvement projects including addressing deferred maintenance.

Additionally, HF&H recommended increasing the number of quantity charge tiers from two to three and adjusting the breakpoints to match the demand patterns of City customers.

The objectives of this study were the following:

1. **Update the ten-year financial plan.** Ensure revenue from future rates is able to continue covering costs without depleting reserves and maintaining necessary debt service coverage requirements.
2. **Revisit cost-of-service and rate design.** Revisit the allocations of the City's costs to verify that the rates are based on cost-of-service rate-making principles.
3. **Implement rates.** Assist the City in implementing the updated rates through the Proposition 218 process.

FINDINGS AND RECOMMENDATIONS

In preparing this water rate study, the following findings were made.

1. **Operating costs.** Operating and Maintenance (O&M) expenses within the City's control such as for personnel are increasing generally at the rate of inflation.
2. **Capital costs.** The City's five-year capital improvement plan assumes \$39 million in pay-as-you-go (PAYGo) capital projects and the possible issuance of a \$40 million bond to fund the Citrus Pump Station.
3. **Cost of purchased water.** The City is reliant on the San Francisco Public Utilities Commission (SFPUC) for its potable water supply. The cost of water, \$5.30 per

Hundred Cubic Foot (HCF), is projected by the SFPUC to remain constant throughout the planning period (through FY 2027-28).

4. **Projected rate revenue increases.** Figure 1-1 shows the projected annual rate revenue increases needed to maintain the City's cash reserve balance above its target balance. Both the bi-monthly base charge and quantity charge (charge per HCF of water use) will increase 4.0% each July 1 through FY 2027-28. This applies to all customer classes, meter sizes, and tiered rates.

Figure 1-1. Proposed Rate Revenue Increases

Fiscal Year	Effective Date	Revenue Adjustment
FY 2023-24	7/1/2023	4.0%
FY 2024-25	7/1/2024	4.0%
FY 2025-26	7/1/2025	4.0%
FY 2026-27	7/1/2026	4.0%
FY 2027-28	7/1/2027	4.0%

5. **Figure 1-2 and Figure 1-3** show the proposed rates with the rate increases in **Figure 1-1**. These rates apply the revenue increases in **Figure 1-1** across the board to the current rates in FY 2022-23.

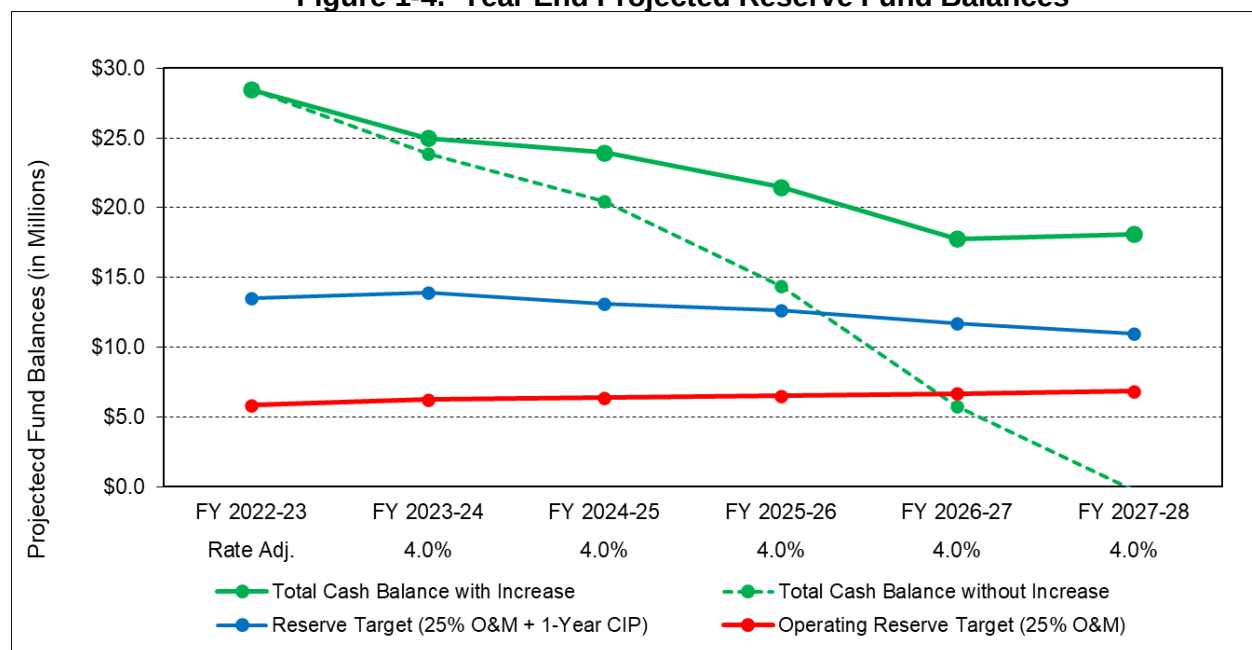
Figure 1-2. Proposed Bi-monthly Base Charge Rates

Meter Size	Current Charge	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
	% Increase	4.0%	4.0%	4.0%	4.0%	4.0%
	effective date	7/1/2023	7/1/2024	7/1/2025	7/1/2026	7/1/2027
5/8" Meter	\$54.41	\$56.59	\$58.85	\$61.20	\$63.65	\$66.20
3/4" Meter	\$54.41	\$56.59	\$58.85	\$61.20	\$63.65	\$66.20
1" Meter	\$82.94	\$86.26	\$89.71	\$93.30	\$97.03	\$100.91
1.5" Meter	\$148.91	\$154.87	\$161.06	\$167.50	\$174.20	\$181.17
2" Meter	\$230.66	\$239.89	\$249.48	\$259.46	\$269.84	\$280.63
3" Meter	\$493.77	\$513.52	\$534.06	\$555.42	\$577.64	\$600.75
4" Meter	\$848.66	\$882.61	\$917.91	\$954.63	\$992.81	\$1,032.52
6" Meter	\$1,735.88	\$1,805.32	\$1,877.53	\$1,952.63	\$2,030.73	\$2,111.96
8" Meter	\$3,278.89	\$3,410.05	\$3,546.45	\$3,688.31	\$3,835.84	\$3,989.27
10" Meter	\$5,207.64	\$5,415.95	\$5,632.58	\$5,857.89	\$6,092.20	\$6,335.89
12" Meter	\$6,866.36	\$7,141.01	\$7,426.65	\$7,723.72	\$8,032.67	\$8,353.98

Figure 1-3. Proposed Quantity Charge Rates Per HCF

Tier	Current Rate	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
	% Increase	4.0%	4.0%	4.0%	4.0%	4.0%
	effective date	7/1/2023	7/1/2024	7/1/2025	7/1/2026	7/1/2027
Tier 1 - 0-13 HCF	\$6.83	\$7.10	\$7.39	\$7.68	\$7.99	\$8.31
Tier 2 - 14-26 HC	\$9.04	\$9.40	\$9.78	\$10.17	\$10.58	\$11.00
Tier 3 - 27+ HCF	\$12.48	\$12.98	\$13.50	\$14.04	\$14.60	\$15.18

6. **Reserve Fund Balance.** Figure 1-4 shows the projected fund reserve balance with the proposed rate increases in Figure 1-1. The City's fund balance (solid green line) will be above the target balance (solid blue line), which covers the operating and capital requirements. The combination of the revenue increases plus the use of reserves is projected to provide the required funding for the next five years.

Figure 1-4. Year End Projected Reserve Fund Balances

7. **Debt and debt coverage ratio.** The City currently pays approximately \$650,000 in annual debt service on a refunding bond that was issued in 2013. The last payment will be made in FY 2023-24. The City is considering issuing additional debt in FY 2026-27 to pay for a \$40 million pump station that will result in annual debt service of \$2.3 million.

With the recommended revenue increases, the City's debt coverage ratio¹ is higher than the required 1.20 throughout the planning period despite the introduction of additional debt service. **Figure 1-5** shows the projected debt coverage ratio.

Figure 1-5. Debt Coverage Ratio

Fiscal Year	Effective Date	Revenue Adjustment	Debt Coverage Ratio
FY 2023-24	7/1/2023	4.0%	8.21
FY 2024-25	7/1/2024	4.0%	N/A
FY 2025-26	7/1/2025	4.0%	N/A
FY 2026-27	7/1/2026	4.0%	3.13
FY 2027-28	7/1/2027	4.0%	3.42

8. **Cost-of-Service and Rate Design.** A comprehensive cost-of-service study was performed by HF&H in 2018. Based on that study, rates were restructured so that they were based on the prevailing cost of service. Since that time, there have been minor changes that are not significant enough to warrant adjustments at this time. Over the next five years, further minor changes can be expected. When the next rate update is conducted, it would be appropriate to evaluate the cost of service to determine if the cumulative changes in customer demands are sufficient to justify making cost-of-service adjustments to the rate structure. It is not unusual in a built-out city to see only slight changes in the cost of service.
9. **Pass-through adjustments to volumetric rates.** The cost of SFPUC water is the single largest component of the City's revenue requirements. Because the City has no control over the SFPUC's wholesale water rate, this cost is simply passed through to the City's customers. The SFPUC provides projections of its future wholesale water rates, which are built into the rate projections in this study and are projected to be \$5.30 per HCF through the planning period.

The SFPUC updates its projections each year as part of the rate-making process legally prescribed in the wholesale Water Supply Agreement. California Government Code Section 53756 authorizes water suppliers to adjust their rates in response to changes in pass-through costs. It is recommended that the City incorporate annual pass-through adjustments in its rates.

IMPLEMENTATION

After increasing rates effective July 1, 2023, the City should monitor its rates annually before implementing subsequent rate increases. Several factors influence the accuracy of

¹ Debt service coverage is the amount of rate revenue available to pay debt service after operating expenses have been paid. The minimum required revenue coverage is 1.20 times the amount of annual debt service after operating expenses have been paid from rate revenue.

the projections. For example, the cost of SFPUC water is subject to annual adjustment by the SFPUC. In addition, customer demand is subject to water supply availability, which cannot be precisely projected.

Each year the City should determine how much, if any, pass-through adjustment is required as soon as the SFPUC submits its updated wholesale rates, which is typically in April or May of each year.

2. INTRODUCTION

In 2018, HF&H performed a comprehensive cost-of-service rate study, recommending implementation of proposed rates each year. In 2023, the City requested HF&H to update its water rates. The purpose of this report is to document the analysis and summarize our assumptions, findings, and recommendations.

The report is organized to explain the how the revenue requirements are determined over the next five years. As part of the documentation, this report includes a copy of the spreadsheet model that was used to derive rates.

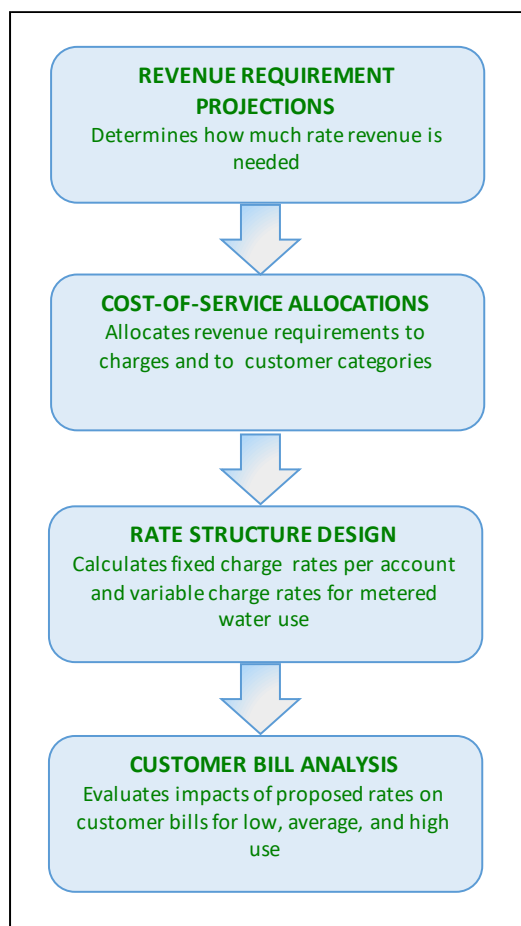
STUDY PURPOSE

The purpose of this study is to update the 2018 cost-of-service analysis to develop proposed rates for FY 2023-24 through FY 2027-28. In 2018, the cost-of-service analysis determined how much revenue should be generated by each component of the rate structures so that rate payers are charged for their proportionate shares of the cost of providing service. The cost-of-service analysis is tailored specifically to the City's customers.

In the current rate update, analysis of recent customer demand patterns confirmed that there have not been significant changes in the cost of service since 2018. As a result, no adjustment in the rate structure is needed because it continues to reflect the proportionate use of customers.

STUDY PROCESS

The rate study was conducted following industry standards and practices promulgated by the American Water Works Association². A comprehensive rate study involves the four steps shown in the adjacent diagram.



² *Principles of Water Rates, Fees, and Charges*. American Water Works Association Manual M1. Seventh edition.

Revenue requirements were projected for a five-year planning period based on operations, maintenance, capital expenses, and contributions to reserves. The cost-of-service analysis allocated the projected expenses among the customer classes in proportion to their use of the systems. Rates were then designed so that rate payers are charged equitably. The impact on customers is then determined by comparing bills under the proposed rates with bills under the current rates.

REPORT ORGANIZATION

This report describes each of the four rate-making steps for the City's water rates. A glossary of technical terms and acronyms is provided following the Table of Contents. An appendix contains a copy of portions of the rate model that are not included in the body of the report text as tables and figures.

3. REVENUE REQUIREMENT PROJECTIONS

Revenue requirements for each fiscal year were then projected over a ten-year planning period through FY 2032-33. This report presents the analysis through FY 2027-28, which is the maximum period over which rates can be adopted. The rates that are developed for the next five years were derived within the overall ten-year planning horizon, anticipating conditions beyond the first five years. Adjustments in rate revenue were determined to cover expenses and maintain target operating and capital cash reserves.

ASSUMPTIONS

Expense projections combined with contributions to reserves constitute the revenue requirements. The assumptions shown in **Figure 3-1** were used to project expenses through FY 2027-28. These assumptions were reviewed with City staff to maintain consistency with the City's financial planning assumptions used in budgeting.

Figure 3-1. Modeling Assumptions

Assumptions	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
General Inflation	Per Budget	5.50%	3.00%	3.00%	3.00%	3.00%
Salaries and Wages	Per Budget	4.00%	4.00%	4.00%	4.00%	4.00%
Benefits	Per Budget	4.00%	4.00%	4.00%	4.00%	4.00%
Construction Cost Inflation	3.23%	3.23%	3.23%	3.23%	3.23%	3.23%
Utilities	Per Budget	7.00%	7.00%	7.00%	7.00%	7.00%
% Increase in Revenue due to Growth	Per Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Interest on Fund Balance	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
CIP Completion Factor	100%	100%	100%	100%	100%	100%
SFPUC Cost of Purchased Water	\$4.75	\$5.30	\$5.30	\$5.30	\$5.30	\$5.30
SFPUC Cost of Purchased Water %		11.6%	0.0%	0.0%	0.0%	0.0%

EXPENDITURE PROJECTIONS

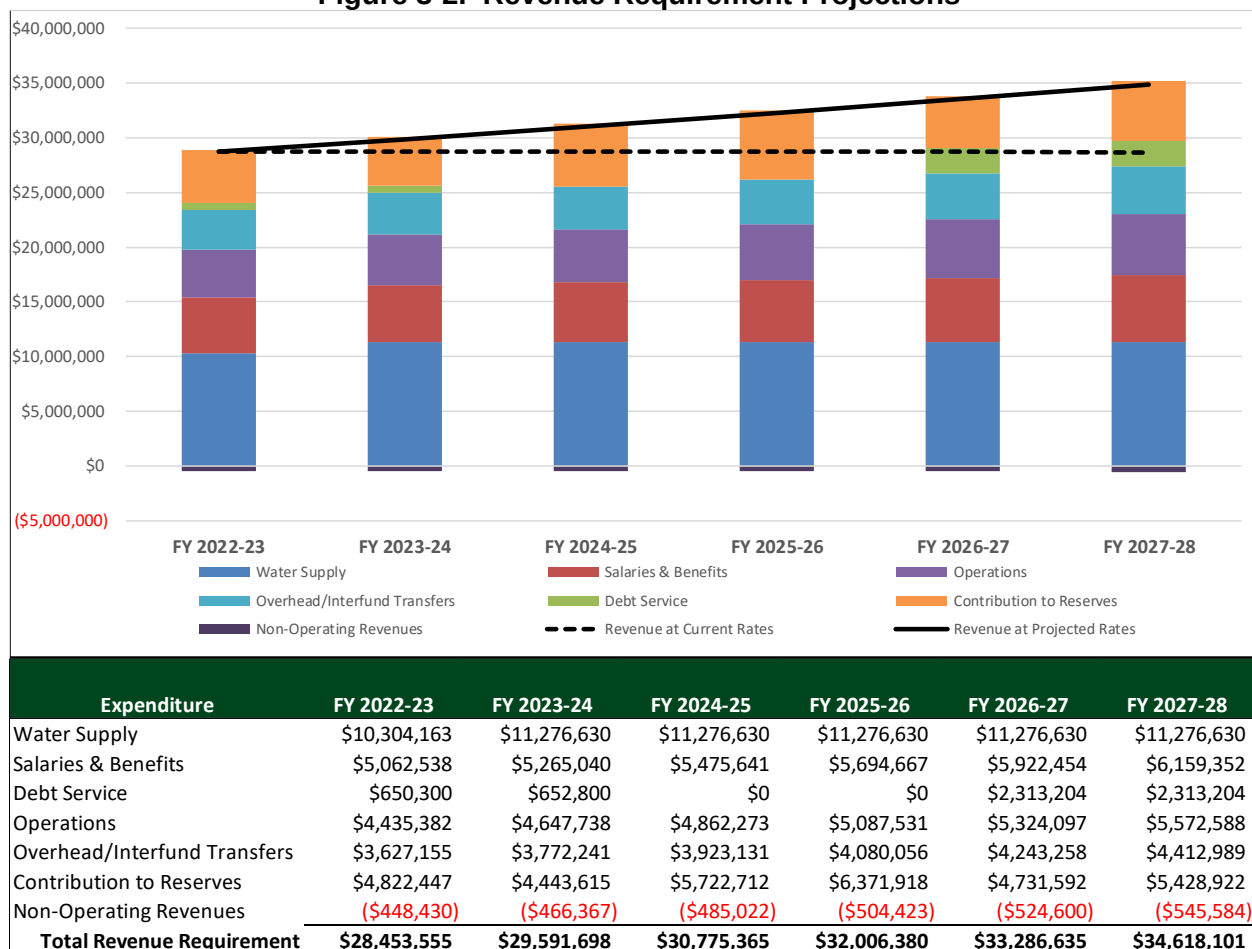
The City's FY 2022-23 budget served as the basis for determining the revenue requirement. The operating and maintenance expenses were projected through FY 2032-33 using appropriate escalation factors. Capital expenses were projected based on the City's current capital improvement program. The resulting expenditure projections are shown in **Figure 3-2** as stacked bars. Additionally, the revenue from current rates is shown as a dashed black line and the revenue from projected rates is shown as a solid black line. The components of the revenue requirements are as follows.

Water Supply

The San Francisco Public Utilities Commission (SFPUC) provides the majority of the City's water at rates set by the SFPUC. The cost of SFPUC water depends on the SFPUC's rates (which are set by the SFPUC and are out of the City's control) and the amount of water purchased.

Projections of future water purchase expenses relied on SFPUC rates and future demand. SFPUC rates are currently projected to be \$5.30 per HCF effective every July 1 through FY 2027-28.

Figure 3-2. Revenue Requirement Projections



We note that the cost of SFPUC water that is used to set the proposed rates in this study is based on the SFPUC's projections. Going forward, the SFPUC may adopt different rates as conditions evolve. We recommend making pass-through adjustments to account for the variance between the cost of SFPUC water in this report and the wholesale rates that are eventually adopted by the SFPUC (see further discussion in Section 5).

Operating and Other Expenses

O&M and other expenses are projected to gradually increase during the projection period. These expenses are within the City's direct control and have been held to low annual increases. Collectively, these expenses comprise Salaries & Benefits, Operations, and Overhead/Interfund Transfers.

Debt Service

The City's existing debt service includes approximately \$650,000 in annual payments for the 2013 Refunding Bond. The last year of payments for this bond is FY 2023-24. The City is considering issuing additional debt in FY 2026-27 to pay for a \$40 million pump station. The analysis assumed a 30-year term and 4.0% interest rate. This equals approximately \$2.3 million in annual debt service.

Contribution to Reserves

The City's capital plan through FY 2027-28 assumes \$39 million in pay-as-you-go (PAYGo) capital projects. These projects are funded from reserves rather than debt. **Figure 3-3** lists the capital projects with their costs expressed in current year dollars. The Engineering News Record Construction Cost Index (ENR CCI) was used to escalate costs to future year dollars. The annual amount included in the revenue requirement as Contribution to Reserves is the five-year running average of the projected PAYGo capital projects.

Figure 3-3. Capital Improvement Plan

Project	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	6-Year Project Costs FY 2023 through FY 2028
Citrus Pump Station Generator Replacement	\$200,000	\$2,000,000					\$2,200,000
Citrus Pump Station Replacement (Design)					\$2,000,000		\$2,000,000
Equipment - Vehicles	\$40,000	\$50,000	\$50,000				\$140,000
Hydropneumatic Tank Replacements	\$100,000	\$50,000	\$50,000				\$200,000
New Well at Reservoir 5B on Margate		\$500,000	\$500,000	\$2,000,000	\$2,000,000		\$5,000,000
Plant Improvements	\$250,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,750,000
Pointe Pacific Generator Replacement	\$75,000	\$500,000					\$575,000
Reservoir 3 Rehabilitation					\$500,000	\$1,500,000	\$2,000,000
Reservoir 5B Structural Rehabilitation	\$150,000	\$2,000,000					\$2,150,000
Reservoir 7 Replacement		\$250,000		\$5,000,000			\$5,250,000
Reservoir Fencing	\$100,000	\$100,000	\$100,000				\$300,000
SCADA Systems Upgrades	\$250,000	\$100,000	\$100,000				\$450,000
Street Resurfacing Water Mains	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
Vale Well Replacement		\$600,000	\$3,000,000				\$3,600,000
Water Facility Master Plan		\$250,000					\$250,000
Pressure Reducing Valve Replacements		\$100,000	\$100,000	\$100,000			\$300,000
Reservoir 8 Rehabilitation	\$350,000	\$150,000	\$450,000				\$950,000
Well Rehabilitation	\$250,000	\$150,000	\$150,000				\$550,000
Westlake Electrical Upgrade	\$200,000						\$200,000
Water Main Improvements	\$3,000,000	\$500,000	\$1,500,000	\$500,000	\$1,000,000	\$1,000,000	\$7,500,000
Future PAYGO CIP					\$1,500,000	\$1,500,000	\$3,000,000
Water Enterprise CIP	\$5,065,000	\$7,700,000	\$6,400,000	\$8,000,000	\$7,400,000	\$4,400,000	\$38,965,000
Construction Cost Index	0.00%	3.23%	6.56%	10.01%	13.56%	17.23%	
Total PAYGo CIP	\$5,065,000	\$7,948,733	\$6,820,156	\$8,800,585	\$8,403,505	\$5,158,086	\$42,196,065

Figure 3-4 lists these projects and corresponding costs by functional category. These costs are summarized in current year dollars. The single largest category is the storage infrastructure, which consists of reservoirs that are needed to balance pressure within the City's hilly topography and to provide for emergencies. Another large infrastructure category is production, which consists of the City's well system. The City's well produce high-quality water that supplements water from the SFPUC at a lower cost. The City's extensive system of distribution pipelines is in constant need of repair and replacement,

which is characteristic of all California water supply systems of the age of the City's pipelines.

Figure 3-4. Capital Projects By Function

Category	Project Costs	
	through FY 2027-28	% of Total
PAYGo		
Storage	\$10,850,000	24.9%
Production	\$9,150,000	21.0%
Pipelines	\$8,400,000	19.3%
Pumping	\$4,200,000	9.6%
Other	\$3,900,000	8.9%
Treatment	\$2,325,000	5.3%
Vehicles	\$140,000	0.3%
Total	\$38,965,000	89.4%
Debt Funded		
Treatment/Production	\$4,626,408	10.6%
Total CIP	\$43,591,408	100.0%

REVENUE PROJECTIONS

Revenue increases were derived to cover the City's costs and to maintain its reserves.

Rate Revenues

Figure 3-5 summarizes the projected revenue from current and projected rates. The revenue from current rates remains constant because it is assumed that growth will be flat. The 4.0% annual revenue increases are recommended in conjunction with the use of reserves to cover future costs.

Figure 3-5. Current and Projected Rate Revenues

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Rate Revenue at Current Rates	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555
Increase in Rate Revenue	4.0%	4.0%	4.0%	4.0%	4.0%
Revenue from Rate Increases					
FY 2022-23 (eff. Jul. 1, 2022)	\$0	\$0	\$0	\$0	\$0
FY 2023-24 (eff. Jul. 1, 2023)	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142
FY 2024-25 (eff. Jul. 1, 2024)		\$1,183,668	\$1,183,668	\$1,183,668	\$1,183,668
FY 2025-26 (eff. Jul. 1, 2025)			\$1,231,015	\$1,231,015	\$1,231,015
FY 2026-27 (eff. Jul. 1, 2026)				\$1,280,255	\$1,280,255
FY 2027-28 (eff. Jul. 1, 2027)					\$1,331,465
Total Revenue from Rate Increases	\$1,138,142	\$2,321,810	\$3,552,825	\$4,833,080	\$6,164,545
Total Current Rate Revenue	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555
Total Projected Rate Revenue	\$29,591,698	\$30,775,365	\$32,006,380	\$33,286,635	\$34,618,101

Non-Operating Revenues

The City receives non-operating revenues from three sources:

Miscellaneous Revenues. Revenues from payments from late fees, rental income, and other miscellaneous services. The annual amount of these revenues was budgeted at \$448,430 and is projected to increase at rate of inflation for the planning period.

Connection Fee Revenues. The City has budgeted \$35,000 in connection fee revenue, which will remain constant throughout the planning period. Connection fees are one-time fees paid by new development to connect to the water system.

Interest Revenues. The City receives revenues from the cash balance held in the form of interest earnings. It is assumed that the City receives a 1.0% return on its reserves.

RESERVE FUNDS

Reserves are required to stabilize rates and to provide for contingencies. Reserves can be drawn on in years when the City experiences above average costs and augmented during years when costs are below average. The City's reserves are used for operating and capital purposes. Each of these purposes has its own requirements that lead to a minimum and a target balance. Rates must be set so that the fund balance does not drop below the target balance for the Operating Reserve.

Operating Reserve

The operating component of the reserves provides working capital for month-to-month O&M expenditures. With sufficient working capital, the City can operate without cash flow constraints. The City's reserve policy is three months of operating expenses. This equals 1.5 times the bi-monthly bill frequency, which is the equivalent of one-quarter of one year's O&M expenditures. The City's reserves should never drop below this minimum balance. The operating reserve target is represented by the red line in **Figure 3-7**.

Capital Reserve

The capital component of the reserves provides working capital for the City's PAYGo capital improvement projects. The fund balance needs to be sufficient to at least pay contractors without delays caused by cash flow limitations. The fund balance can be larger so that the City can fund larger construction projects on a pay-as-you-go basis, thereby eliminating financing costs. The City's reserve policy for the capital reserve is one year of average annual PAYGo capital expenses.

Reserve Target

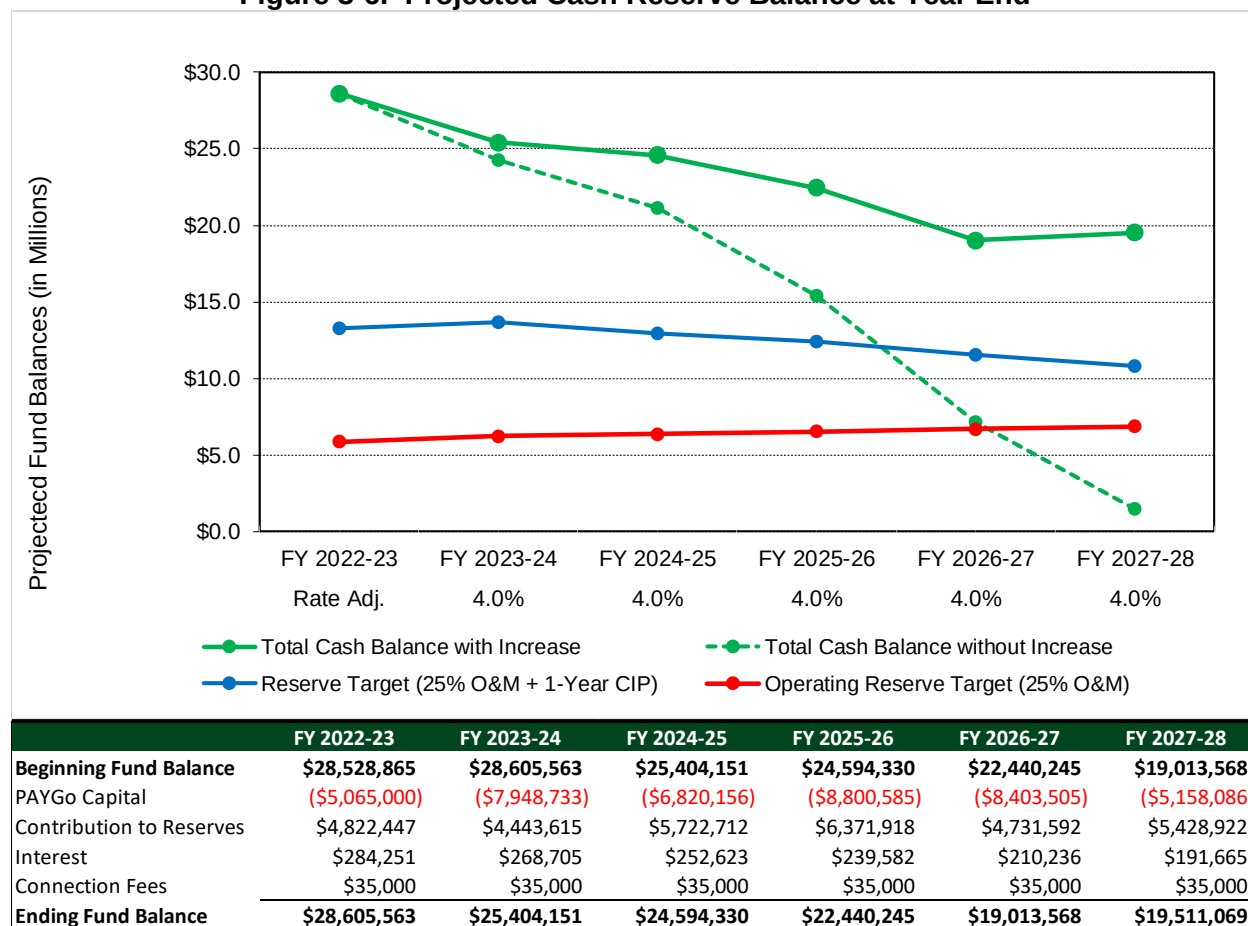
The total target reserve for the City is the sum of the operating reserve component and the capital reserve component. The target balance is represented by the blue line in **Figure 3-6**.

Projected Fund Balance

The projected fund balance over the planning period is graphed in **Figure 3-6**. The solid green line represents the fund balance with the proposed annual revenue increases. The dashed green line shows the fund balance without revenue increases. Without revenue increases, the fund balance would drop because current revenues are unable to support the projected O&M and capital expenses with the fund balance being nearly negative at the end of the planning period.

The proposed 4.0% annual rate increases draw down the reserves over the planning period by approximately \$9 million while keeping the fund balance safely above the target balance. Covering the projected expenditures through a combination of revenue increases and reserves leaves the fund balance at a level that still provides the City flexibility in funding future capital projects such as the \$40 million pump station in FY 2026-27.

Figure 3-6. Projected Cash Reserve Balance at Year End



4. COST-OF-SERVICE ANALYSIS

A cost-of-service (COS) analysis determines the unit cost of the services provided to the City's water customers. Each customer class is charged the same unit cost for its share of the services that it requires. In this way, the total revenue requirement is proportioned between the base and quantity charges. The 2018 rate study prepared by HF&H included a comprehensive cost-of-service analysis that resulted in adjusting the rate structure in 2018.

Once the rates were realigned in 2018 with the cost of service, the adopted annual revenue increases were applied in equal percentage amounts across the board to all base and quantity charges. The results of the cost-of-service analysis were reviewed in the current rate study to see if any material changes had transpired since 2018. Slight changes were observed that were not great enough to warrant further adjustments to either the base or quantity charges.

Hence, the revenue increases proposed in the current rate study will continue to be applied across the board to all charges. Although no realignment of the cost of service is necessary, the following discussion is provided to document the analysis in 2018. Since 2018, subsequent rates were derived by increasing each year's rates across the board by the revenue increase percentage. By doing so, the cost-of-service proportions established in 2018 were maintained.

METHODOLOGY

This methodology used in deriving the City's cost of service is consistent with industry standards promulgated by the American Water Works Association³ and referred to as the "base/extra capacity method." This methodology apportions costs to the services that are provided to customers.

The City provides demand services and customer services to water customers. Demand services include the costs related to meeting average and peak levels of demand. Costs allocated to the demand services are recovered through quantity charges. Customer services include the costs related to customer accounts and the infrastructure capacity that customers require. Costs allocated to customer services are recovered through the base charges.

The analytical procedure contains the following steps:

³ *Principles of Water Rates, Fees, and Charges*. Manual M1. American Water Works Association. Seventh edition.

1. **Cost classification** - Costs in the revenue requirement were classified into the service categories related to providing for customer demands and for customer service.
2. **Cost allocation** - The classified costs in step 1 were allocated to the functions associated with each service. For demand services, the functions are levels of service that comprise base day, average day, maximum day, and maximum hour demands. For customer services, the functions are customer accounts and customer capacity.

The classifications of major costs are summarized as follows:

Demand services

- Base day – non-seasonal daily demand based on winter water use.
- Average day – average daily demand utilizing base supply plus a small portion for peaking beyond winter water use levels.
- Maximum day – peaking on the maximum day: peak supply, transmission mains to distribution storage, booster pumps.
- Maximum hour – peak hour on the maximum day: a portion of distribution storage, distribution mains to customers, hydrants, conservation programs.

Customer services

- Accounts: meter reading, billing, accounting, customer service, fire services.
- Capacity: a portion of distribution storage, distribution mains to customers, hydrants, conservation programs.

Composite services

- Indirect allocations for costs that are not directly related to either the demand or customer service functions: reserves transfers, debt service.

Working with City staff in 2018, the individual line items in the revenue requirements were classified into either the demand or customer service categories. Certain costs, however, were not directly related to either demand or customer services. Such costs are considered to be composite in function and were allocated based on a composite of the direct allocations to the demand and customer service categories.

ALLOCATION FACTORS

Within the demand service function, allocations were made to each level of service ranging from base day demand to the highest level of peak demand during the peak hour of the peak day. With these allocations, rates can be designed to proportionately charge customers based on their demands.

Figure 4-1 summarizes the FY 2016-17 flows by customer class for each of the service levels and the corresponding load factors. The flows were derived from recent customer billing data, which represents actual customer demand patterns and not deemed water budgets. Since FY 2016-17, customer billing data shows only a slight difference with FY 2016-17 flows, a difference that is not sufficient to justify revising the cost-of-service analysis. The majority of the City's services are related to meeting customer demands that can vary from low, base demands with very little seasonal fluctuation for irrigation or tourism to high demands that mostly are due to irrigation.

Figure 4-1. Estimated Demands and Load Factors By Service Level (FY 2016-17)

	Base Non-Seasonal Day	Average Day	Maximum Day	Maximum Hour
Flow (HCF/Day)	6,614	6,827	13,653	27,307
Ratio of Flows to Average Day	0.97	1.00	2.00	4.00
Ratio of Flows to Base Non-Seas	1.00	1.03	2.06	4.13

The service levels are defined as follows:

1. **Base Day (Non-Seasonal)** – The average winter demand (6,614 HCF) when seasonal peaking is minimal based on customer billing data for FY 2016-17. The base day demand was derived for each customer class from the City's customer billing data for FY 2016-17, using the lowest two-month period of metered consumption.
2. **Average Day** – The flow on the average day (6,827 HCF) is 1.03 times the base day system-wide flow (6,614 HCF). The fact that average day demand is only slightly greater than base non-seasonal day demand indicates that average daily peaking is nearly nonexistent, which is consistent with the climatic (i.e., cool coastal) and land use (i.e., very small residential landscapes) characteristics prevalent in the City.
3. **Maximum Day** – The flow on the maximum day of the year is based on City data, which indicates that maximum day flow (13,653 HCF) is 2.06 times the base winter flow. The maximum day flow is 2.00 times the average day flow.
4. **Maximum Hour** – The maximum hourly flow is estimated to be two times the maximum day flow based on engineering design criteria used for sizing infrastructure. The value must be estimated for lack of data. The maximum hour is therefore 4.13 times the base winter demand.

Service levels need to increase to accommodate increasing levels of peak demands, which include irrigation, tourism, and other seasonal water uses. Providing for higher service levels requires larger infrastructure. In a cost-of-service analysis, the cost of the infrastructure is allocated to the corresponding level of service. This means that the cost increment associated with the larger infrastructure needed to meet higher levels of

service is allocated to the corresponding higher category. The allocation factors are summarized in **Figure 4-2**.

The allocation factors are calculated using load factors from **Figure 4-1**. The load factors represent how much higher average day, maximum day, and maximum hour flows are compared with the minimal flows. The load factors indicate how much additional capacity is required to supply higher levels of service.

Figure 4-2 also shows the “breakpoints,” which represent the boundary between each level of service. Note that the breakpoints for base day (12 HCF) and average day (13 HCF) are almost equal.

Figure 4-2. Base/Extra Capacity Allocation Factors (FY 2016-17)

	Base Non- Seasonal Day	Average Day	Maximum Day	Maximum Hour	
Flow (HCF/Day)	6,614	6,827	13,653	27,307	
Ratio of Flows to Base Non-Seasonal Day	1.00	1.03	2.06	4.13	
Base (Non-seasonal Avg)	100.00%	0.00%	0.00%	0.00%	100.00%
Avg Day	96.88%	3.12%	0.00%	0.00%	100.00%
Max Day	48.44%	1.56%	50.00%	0.00%	100.00%
Max Hour	24.22%	0.78%	25.00%	50.00%	100.00%
Flow Per Account - HCF bimonthly	396,836	409,598	819,196	1,638,391	
Accounts or DUs	32,003	32,003	32,003	32,003	
Breakpoint - HCF bimonthly per DU	12	13	26	51	

Note: factors shown are rounded, percentages reflect actual ratios of non-rounded figures.

Figure 4-3 summarizes the City’s major operating and capital expenses according to the services they provide. The expenses are listed in order from their source at the SFPUC master meter to the City through the transmission pipelines, pumps, storage tanks, and distribution mains to the customer meters. The expenses are classified based on the associated service level and the corresponding allocation factors are shown.

Figure 4-3. Services Provided By City Facilities

Operating and Capital Expenses	Demand Service Levels				Customer Service	Total
	Non-Peaking Base (4.95 mgd or 6,614 hcf)	Peaking				
		Average Day (5.11 mgd or 6,827 hcf)	Maximum Day (10.21 mgd or 13,653 hcf)	Maximum Hour (20.43 mgd or 27,307 hcf)		
Source of Supply						
SFPUC service charge					100%	100%
SFPUC purchased water	97%	3%				100%
BAWSCA debt service					100%	100%
Transmission pipelines						
12" diameter and larger	48%	2%	50%			100%
Pump stations						
	48%	2%	50%			100%
Purification/water quality						
	48%	2%	50%			100%
Potable water storage tanks						
	24%	1%	25%	50%		100%
Distribution pipelines						
Under 12" diameter	24%	1%	25%	50%		100%
Customer service						
Admin, Metering & Billing					100%	100%

Note that the allocations to the average day service function are very low, which, as previously noted, is due to how little average peaking occurs in the City. The difference between base day and average day peaking was so slight that there was no justification for maintaining both categories in designing the quantity charge tier structure. As a result, the base day category was merged into the average day category.

FY 2017-18 COST OF SERVICE

In completing the cost-of-service analysis, the allocation factors were applied to the FY 2017-18 revenue requirement as shown in **Figure 4-4**. The sum of the costs allocated to the four demand service levels (i.e., base day through maximum hour) equaled \$14,174,602 or approximately 69% of the total \$20,445,584 revenue requirement. The costs associated with the demand service levels are recovered through the quantity charge rates; the remaining 31% of the costs are recovered through the base charge rates. In other words, about two-thirds of the costs are recovered from the quantity charge rates, which will vary from billing period to billing period. The remaining one-third is based on base charge rates that are fixed.

This relationship between the revenue recovered from quantity and base charge rates is considered balanced in the industry. Considering that at least two-thirds of the City's costs are fixed, about half of that cost is recovered from the fixed charges and the remaining half is recovered from the portion of customer demand that does not vary by season.

Figure 4-4. Cost-of-Service Allocations (FY 2017-18)

	FY 2018-19 Budget	Allocation Factor	Non-seasonal Average	Average Day	Maximum Day	Maximum Hour	Customer Service
O&M Expenses							
<u>Operations</u>							
Salaries & Benefits	\$978,946	Average Day	\$948,446	\$30,500	\$0	\$0	\$0
SFPUC Purchased Water							
Quantity Charge	\$10,801,432	Average Day	\$10,464,902	\$336,529	\$0	\$0	\$0
Service Charge	\$184,392	Customer	\$0	\$0	\$0	\$0	\$184,392
Groundwater Pumping Utilities	\$0	Max Day	\$0	\$0	\$0	\$0	\$0
Supplies & Equipment	\$842,566	Average Day	\$816,315	\$26,251	\$0	\$0	\$0
Fees	\$1,545	Average Day	\$1,497	\$48	\$0	\$0	\$0
<u>Distribution</u>							
Salaries & Benefits	\$1,622,617	Max Day	\$786,032	\$25,277	\$811,309	\$0	\$0
Utilities - Pump stations	\$1,062,004	Max Hour	\$257,229	\$8,272	\$265,501	\$531,002	\$0
Supplies & Equipment	\$916,559	Max Hour	\$222,001	\$7,139	\$229,140	\$458,279	\$0
Fees	\$0	Average Day	\$0	\$0	\$0	\$0	\$0
<u>Admin (Utility Billing)</u>							
Salaries & Benefits	\$893,686	Customer	\$0	\$0	\$0	\$0	\$893,686
Internal Transfers/Overhead	\$2,681,247	Customer	\$0	\$0	\$0	\$0	\$2,681,247
Utilities	\$0	Customer	\$0	\$0	\$0	\$0	\$0
Supplies & Equipment	\$619,114	Customer	\$0	\$0	\$0	\$0	\$619,114
Fees	\$0	Customer	\$0	\$0	\$0	\$0	\$0
Subtotal - O&M Expenses	\$20,604,108		\$13,496,422	\$434,017	\$1,305,949	\$989,282	\$4,378,438
	100.0%	O&M Composite	65.5%	2.1%	6.3%	4.8%	21.3%
Capital Expenses							
BAWSCA D/S	\$591,864	Customer	\$0	\$0	\$0	\$0	\$591,864
PAYGo Projects	\$1,903,960	CIP Composite	\$127,894	\$4,113	\$132,007	\$264,013	\$1,375,934
Debt Service	\$647,800	Customer	\$0	\$0	\$0	\$0	\$647,800
Subtotal - Capital Expenses	\$3,143,624		\$127,894	\$4,113	\$132,007	\$264,013	\$2,615,598
	100.0%	Cap Composite	4.1%	0.1%	4.2%	8.4%	83.2%
Subtotal - O&M and Capital	\$23,747,732		\$13,624,316	\$438,129	\$1,437,956	\$1,253,295	\$6,994,036
	100.0%	Exp Composite	57.4%	1.8%	6.1%	5.3%	29.5%
Non-Operating Revenue							
Contribution from Reserves - Srvs Chrg	(\$27,094)	Customer	\$0	\$0	\$0	\$0	(\$27,094)
Contribution from Reserves - Qty Chrg	(\$2,320,318)	O&M Composite	(\$1,519,890)	(\$48,876)	(\$147,069)	(\$111,407)	(\$493,075)
3510 - INVESTMENT EARNINGS	(\$52,962)	O&M Composite	(\$34,692)	(\$1,116)	(\$3,357)	(\$2,543)	(\$11,255)
3511 - OTHER INTEREST	\$0	O&M Composite	\$0	\$0	\$0	\$0	\$0
3515 - UNREALIZED GAIN(LOSS)ON INVEST	\$0	O&M Composite	\$0	\$0	\$0	\$0	\$0
3749 - LATE PAYMENT FEE	(\$133,900)	O&M Composite	(\$87,709)	(\$2,821)	(\$8,487)	(\$6,429)	(\$28,454)
3815 - CLAIMS/SETTLEMENTS	\$0	O&M Composite	\$0	\$0	\$0	\$0	\$0
3852 - WORKERS COMP - SELF INSURANCE	\$0	O&M Composite	\$0	\$0	\$0	\$0	\$0
3860 - MISCELLANEOUS REVENUE	(\$10,506)	O&M Composite	(\$6,882)	(\$221)	(\$666)	(\$504)	(\$2,233)
3912 - BILLING SERVICE CHARGE	(\$85,547)	O&M Composite	(\$56,036)	(\$1,802)	(\$5,422)	(\$4,107)	(\$18,179)
3915 - BAD DEBT RECOVERIES	(\$12,360)	O&M Composite	(\$8,096)	(\$260)	(\$783)	(\$593)	(\$2,627)
3916 - TURN OFF CHARGES	(\$49,440)	O&M Composite	(\$32,385)	(\$1,041)	(\$3,134)	(\$2,374)	(\$10,506)
3921 - CONNECTION CHARGES	(\$6,180)	O&M Composite	(\$4,048)	(\$130)	(\$392)	(\$297)	(\$1,313)
3963 - IF FM 01-031-031	(\$603,842)	O&M Composite	(\$395,538)	(\$12,720)	(\$38,273)	(\$28,993)	(\$128,318)
	(\$3,302,148)		(\$2,145,277)	(\$68,988)	(\$207,583)	(\$157,248)	(\$723,053)
Net Revenue Requirement	\$20,445,584		\$11,479,039	\$369,142	\$1,230,373	\$1,096,047	\$6,270,982
	TRUE					\$14,174,602	\$6,270,982
						Volumetric	Service

Base Charges

The base charge rates were derived to generate the \$6,270,982 allocated to the customer service category. The base charge rates that became effective in FY 2017-18 were subsequently increased each year across the board by the adopted revenue increases through FY 2022-13. In the next section, the rates proposed in the current study build on the FY 2022-13 rates.

Quantity Charges

The quantity charge rates were derived to generate the \$14,174,602 allocated to the demand service categories. The derivation is shown in **Figure 4-5**. In the rate structure, the levels of demand services are referred to as “tiers” that correspond to average day (the combination of base day and average day), maximum day, and maximum hour.

Figure 4-5. Quantity Charges (FY 2017-18)

	Tier 1	Tier 2	Tier 3	Total
Demand Condition	Average Day	Maximum Day	Maximum Hour	
Tier Structure				
Volume per tier (HCF)	0-13	14-26	Over 26	Total
HCF by Tier	1,696,951	338,499	459,507	2,494,957
Revenue Requirement by Tier				
O&M incl. SFPUC and other	\$11,716,175	\$1,098,367	\$832,034	\$13,646,575
HCF in Tiers	2,494,957	798,006	459,507	
O&M Cost Increment	\$4.70	\$1.38	\$1.81	
Capital	\$132,007	\$132,007	\$264,013	\$528,026
HCF in Tiers	2,494,957	798,006	459,507	
Capital Cost Increment	\$0.05	\$0.17	\$0.57	
	\$11,848,181	\$1,230,373	\$1,096,047	\$14,174,602
Rate Increments				
Base/Avg Day				
O&M incl. SFPUC and other	\$4.70	\$4.70	\$4.70	
Capital	\$0.05	\$0.05	\$0.05	
Maximum Day				
O&M incl. SFPUC and other		\$1.38	\$1.38	
Capital		\$0.17	\$0.17	
Maximum Hour				
O&M incl. SFPUC and other			\$1.81	
Capital			\$0.57	
Total Rate per Tier	\$4.75	\$6.29	\$8.68	

The tier structure shows the sizes of each tier based on the breakpoints between each level of service, which, again, are based on actual customer billing data and not on deemed water budgets. The volume of water in each tier represents the demand within the tier.

The revenue requirement allocated to each tier represents the cost of providing the corresponding level of service. The rate increment is the quotient of the revenue requirement for the tier divided by the amount of water receiving the level of service. For Tier 1, all of the water receives average day service. Working progressively, Tier 2's

incremental cost is the quotient of the maximum day revenue requirement divided by all of the water that exceeds the average day service. Similarly, the Tier 3 incremental cost is the quotient of the cost of maximum day service divided by flow that receives this service. These rate increments are shown for the operating and capital components and in total.

The incremental costs cumulate through the tiers. Demand that does not exceed Tier 1 only pays the Tier 1 rate increment. As demand progresses into Tiers 2 and 3, the rate increments cumulate. The quantity charge rates shown in **Figure 4-5** became effective in FY 2017-18. Since then, they were increased each year across the board by the adopted revenue increases through FY 2022-13. In the next section, the rates proposed in the current study build on the FY 2022-13 rates.

5. RATE DESIGN

The City's customers pay bi-monthly bills that are the sum of two charges: a base charge that is based on the size of the customer's meter and a quantity charge for the volume of water metered during the billing period. Whereas base charges are fixed from bill to bill, quantity charges vary based on the metered usage in each billing period. This section discusses how the rates were adjusted to generate the required revenue.

CURRENT RATES

The current rates for the base charges are summarized in **Table 5-1**. The structure of these rates reflects the cost-of-service analysis conducted by HF&H in the 2018 rate study (whereby the derivation of the base and quantity charge rates for FY 2017-18 are summarized in **Figures 4-5** and **4-6**).

Base Charge Rates

Adjustments were made to the FY 2016-17 base charge rates to ensure that they generated the required revenue for FY 2017-18. Since FY 2017-18, the base charge rates were increased across the board by the adopted annual revenue increases. The current rates for FY 2022-23 include the most recent 9.5% rate increase that became effective July 1, 2022.

Figure 5-1. FY 2017-18 to FY 2022-23 Bi-monthly Base Charge Rates

Meter Size	FY 2017-18 Rates (\$/bi-month)	Adopted Rates				
		FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	% Increase	6.5%	9.5%	9.5%	9.5%	9.5%
	effective date	1/1/2019	7/1/2019	7/1/2020	7/1/2021	7/1/2022
5/8" or 3/4"	\$35.53	\$37.84	\$41.44	\$45.38	\$49.69	\$54.41
1"	\$54.17	\$57.69	\$63.17	\$69.17	\$75.74	\$82.94
1 1/2"	\$97.25	\$103.58	\$113.42	\$124.19	\$135.99	\$148.91
2"	\$150.65	\$160.44	\$175.68	\$192.37	\$210.65	\$230.66
3"	\$322.49	\$343.45	\$376.08	\$411.81	\$450.93	\$493.77
4"	\$554.28	\$590.31	\$646.38	\$707.79	\$775.03	\$848.66
6"	\$1,133.74	\$1,207.43	\$1,322.14	\$1,447.74	\$1,585.28	\$1,735.88
8"	\$2,141.51	\$2,280.71	\$2,497.38	\$2,734.63	\$2,994.42	\$3,278.89
10"	\$3,401.22	\$3,622.30	\$3,966.42	\$4,343.23	\$4,755.84	\$5,207.64
12"	\$4,484.57	\$4,776.07	\$5,229.79	\$5,726.62	\$6,270.65	\$6,866.36

Quantity Charge Rates

The current rates for the quantity charges are summarized in **Figure 5-2**. The structure of these rates also reflects the cost-of-service analysis conducted by HF&H in the 2018 rate study. At that time, adjustments were made to the number and size of tiers based on customer demand patterns. The number of tiers was increased from two to three tiers in response to the use of the same tier structure for all customers. The size of the tiers was derived by analyzing recent customer bills from which it was possible to correlate the tier size with the level of service provided. The current rates for quantity charge rates include the most recent 9.5% rate increase that became effective July 1, 2022.

Figure 5-2. FY 2017-18 to FY 2022-23 Bi-monthly Quantity Charge Rates

FY 2017-18 Rates		Adopted Quantity Charges					
Tier Size	\$/hcf	Tier Size (hcf)	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
		% Increase	varies	9.5%	9.5%	9.5%	9.5%
		effective date	1/1/2019	7/1/2019	7/1/2020	7/1/2021	7/1/2022
1-14 HCF	\$3.91	0-13 HCF	\$4.75	\$5.20	\$5.69	\$6.23	\$6.83
15+ HCF	\$8.94	14-26 HCF	\$6.29	\$6.89	\$7.54	\$8.26	\$9.04
		Over 26 HCF	\$8.68	\$9.50	\$10.40	\$11.39	\$12.47

Note: applies to all customer classes

PROPOSED RATES

Base Charge Rates

The proposed base charge rates are summarized in **Figure 5-3**. The current rates for FY 2022-13 are increased across the board in subsequent years by the amount of the proposed annual revenue increase.

Figure 5-3. Proposed Bi-monthly Base Charges Per Account

Meter Size	Current Charge	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
	% Increase	4.0%	4.0%	4.0%	4.0%	4.0%
	effective date	7/1/2023	7/1/2024	7/1/2025	7/1/2026	7/1/2027
5/8" Meter	\$54.41	\$56.59	\$58.85	\$61.20	\$63.65	\$66.20
3/4" Meter	\$54.41	\$56.59	\$58.85	\$61.20	\$63.65	\$66.20
1" Meter	\$82.94	\$86.26	\$89.71	\$93.30	\$97.03	\$100.91
1.5" Meter	\$148.91	\$154.87	\$161.06	\$167.50	\$174.20	\$181.17
2" Meter	\$230.66	\$239.89	\$249.48	\$259.46	\$269.84	\$280.63
3" Meter	\$493.77	\$513.52	\$534.06	\$555.42	\$577.64	\$600.75
4" Meter	\$848.66	\$882.61	\$917.91	\$954.63	\$992.81	\$1,032.52
6" Meter	\$1,735.88	\$1,805.32	\$1,877.53	\$1,952.63	\$2,030.73	\$2,111.96
8" Meter	\$3,278.89	\$3,410.05	\$3,546.45	\$3,688.31	\$3,835.84	\$3,989.27
10" Meter	\$5,207.64	\$5,415.95	\$5,632.58	\$5,857.89	\$6,092.20	\$6,335.89
12" Meter	\$6,866.36	\$7,141.01	\$7,426.65	\$7,723.72	\$8,032.67	\$8,353.98

The bi-monthly base charges are payable whether or not any water is used during the billing period and irrespective of the amount of water used.

Quantity Charge Rates

The proposed quantity charge rates are summarized in **Figure 5-4**. The current rates for FY 2022-13 are increased across the board in subsequent years by the amount of the proposed annual revenue increase.

Figure 5-4. Proposed Quantity Charge Rates

Tier	Current Rate	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
	% Increase	4.0%	4.0%	4.0%	4.0%	4.0%
	effective date	7/1/2023	7/1/2024	7/1/2025	7/1/2026	7/1/2027
Tier 1 - 0-13 HCF	\$6.83	\$7.10	\$7.39	\$7.68	\$7.99	\$8.31
Tier 2 - 14-26 HC	\$9.04	\$9.40	\$9.78	\$10.17	\$10.58	\$11.00
Tier 3 - 27+ HCF	\$12.48	\$12.98	\$13.50	\$14.04	\$14.60	\$15.18

Pass-Through Adjustments To Quantity Charge Rates

The cost of SFPUC water is the single largest component of the City's revenue requirements. Because the City has no control over the SFPUC's wholesale water rate, this cost is simply passed through to the City's customers. The SFPUC provides projections of its future wholesale water rates, which are built into the rate projections in this study. The SFPUC updates its projections each year as part of the rate-making process legally prescribed in the wholesale Water Supply Agreement. California Government Code Section 53756 authorizes water suppliers to adjust their water rates in

response to changes in pass-through costs. We recommend that the City incorporate annual pass-through adjustments in its quantity charge rates.

Each year the City should determine how much, if any, pass-through adjustment is required as soon as the SFPUC submits its updated wholesale rates, which is typically in April or May each year. The wholesale rate used for the projections in this study should be compared with the updated rate and the difference either added or subtracted from the City's volumetric rates for residential and commercial customers. The wholesale rates per HCF used in this study⁴ are as follows:

July 1, 2023 - \$5.30
July 1, 2024 - \$5.30
July 1, 2025 - \$5.30
July 1, 2026 - \$5.30
July 1, 2027 - \$5.30

For example, if the updated SFPUC rate for FY 2024-25 is \$5.40, the \$0.10 difference should be added to the City's quantity charge rates. If the updated SFPUC rate is less than the foregoing rates, the difference should be subtracted from the City's volumetric rates. In other words, the adjustment should be made in either direction.

⁴ Rates included in a presentation from the SFPUC to BAWSCA; Annual Meeting for Wholesale Customers and BAWSCA, February 16, 2023.

6. CUSTOMER BILL IMPACTS

CITY CUSTOMER BILLS

Table 6-1 summarizes the current and proposed bills for customers with a 5/8" service. The bills are shown for a low use customer at 4 HCF, an average use customer at 12 HCF, and a high use customer at 24 HCF. The difference compares the proposed bills with the current bills.

Figure 6-1. Current and Proposed Bill Comparison (FY 2023-24)

Current Rates			
	<u>Low User</u>	<u>Average User</u>	<u>High User</u>
Meter Size	5/8"	3/4"	3/4"
Base Charge	\$54.41	\$54.41	\$54.41
Consumption (hcf)	4	12	24
Unit Charge	\$27.32	\$81.96	\$188.23
Total Monthly Bill	\$81.73	\$136.37	\$242.64
Proposed Rates			
	<u>Low User</u>	<u>Average User</u>	<u>High User</u>
Meter Size	5/8"	3/4"	3/4"
Base Charge	\$56.59	\$56.59	\$56.59
Consumption (hcf)	4	12	24
Unit Charge	\$28.41	\$85.24	\$195.76
Total Monthly Bill	\$85.00	\$141.82	\$252.35
Difference			
	<u>Low User</u>	<u>Average User</u>	<u>High User</u>
Dollar Increase	\$3.27	\$5.45	\$9.71
Percent Increase	4.0%	4.0%	4.0%

BILL COMPARISON WITH NEIGHBORING AGENCIES

Figure 6-2 compares the average single family residential bill with the City's current and proposed rates to its neighboring agencies. The comparison used a 3/4" meter and 12 HCF. Note that the rates for other agencies are based on currently available published sources. Any proposed rate increases that have not yet been implemented are not shown.

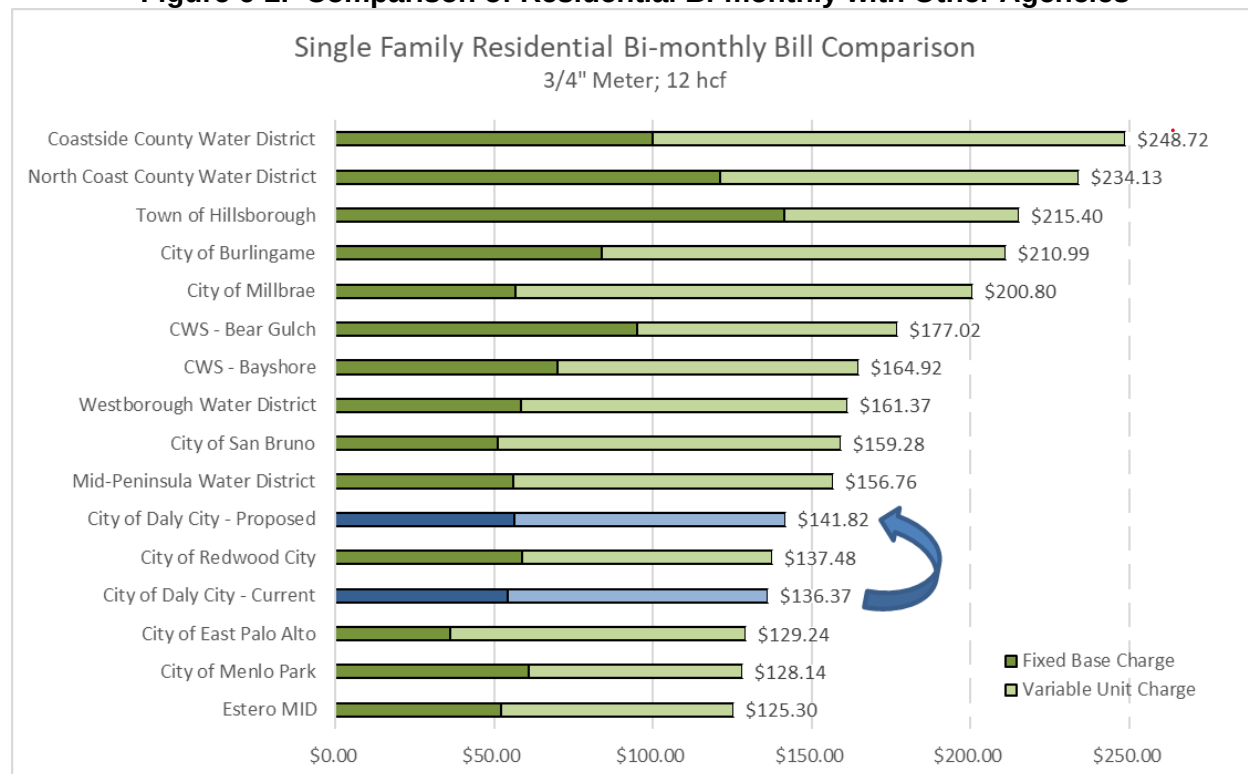
Figure 6-2. Comparison of Residential Bi-monthly with Other Agencies

Figure 6-2 shows the portion of the bill coming from the fixed charge. The City's fixed charge for a 3/4" meter is comparable to most other agencies. Note also that the comparison is based on 12 HCF for all agencies. Although 12 HCF is the average for the City, it may not be for other agencies. Agencies with larger landscapes located in hotter climates have higher average water use and will therefore have higher average bills. For example, for 12 HCF water use, Hillsborough's fixed charge is the majority of the bill. However, average water use in Hillsborough is more than two times 12 HCF. Using Hillsborough's higher average water use will show that its fixed charge as a percent of the total bill is comparable to many of the other agencies.

APPENDIX. RATE MODEL

	A	B	C	D	E	F	G	H	I	J	K	L																																			
1	City of Daly City																																														
2	Water Rate Study																																														
3	1A. Summary																																														
4																																															
5	Fiscal Year:	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33																																			
6	Revenue Increases	0.0%	4.0%	4.0%	4.0%	4.0%	4.0%	0.0%	0.0%	0.0%	0.0%	0.0%																																			
7	Cumulative Increase	0.0%	4.0%	8.2%	12.5%	17.0%	21.7%	21.7%	21.7%	21.7%	21.7%	21.7%																																			
8	Debt Coverage	8.85	8.22	N/A	N/A	3.14	3.43	3.03	2.62	2.19	1.73	1.27																																			
9	CIP Spend Factor	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%																																			
10																																															
11	Projected Fund Balances (in Millions) <table><caption>Projected Fund Balances (in Millions)</caption><thead><tr><th>Fiscal Year</th><th>Green Line</th><th>Blue Line</th><th>Red Line</th><th>Dashed Green Line</th></tr></thead><tbody><tr><td>FY 2022-23</td><td>28.5</td><td>13.5</td><td>6.0</td><td>28.5</td></tr><tr><td>FY 2023-24</td><td>25.5</td><td>14.0</td><td>6.5</td><td>24.5</td></tr><tr><td>FY 2024-25</td><td>24.5</td><td>13.0</td><td>6.5</td><td>21.5</td></tr><tr><td>FY 2025-26</td><td>22.5</td><td>12.5</td><td>6.5</td><td>15.5</td></tr><tr><td>FY 2026-27</td><td>19.0</td><td>11.5</td><td>7.0</td><td>7.0</td></tr><tr><td>FY 2027-28</td><td>19.5</td><td>11.0</td><td>7.0</td><td>1.5</td></tr></tbody></table>												Fiscal Year	Green Line	Blue Line	Red Line	Dashed Green Line	FY 2022-23	28.5	13.5	6.0	28.5	FY 2023-24	25.5	14.0	6.5	24.5	FY 2024-25	24.5	13.0	6.5	21.5	FY 2025-26	22.5	12.5	6.5	15.5	FY 2026-27	19.0	11.5	7.0	7.0	FY 2027-28	19.5	11.0	7.0	1.5
Fiscal Year													Green Line	Blue Line	Red Line	Dashed Green Line																															
FY 2022-23													28.5	13.5	6.0	28.5																															
FY 2023-24													25.5	14.0	6.5	24.5																															
FY 2024-25													24.5	13.0	6.5	21.5																															
FY 2025-26													22.5	12.5	6.5	15.5																															
FY 2026-27													19.0	11.5	7.0	7.0																															
FY 2027-28													19.5	11.0	7.0	1.5																															
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	A	B	C	D	E	F	G	H	I	J	K	L
75		□	Rate Adj.	4.0%	4.0%	4.0%	4.0%	4.0%				
76												
77												
78												
79												
80												
81												
82												
83												
84												
85												
86												

Total Cash Balance with Increase

Reserve Target (25% O&M + 1-Year CIP)

Total Cash Balance without Increase

Operating Reserve Target (25% O&M)

	A	B	C	D	E	F	G	H
1	City of Daly City							
2	Water Rate Study							
3	1B. General							
4								
5		Assumptions	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
6	a	General Inflation	Per Budget	5.50%	3.00%	3.00%	3.00%	3.00%
7	b	Salaries and Wages	Per Budget	4.00%	4.00%	4.00%	4.00%	4.00%
8	c	Benefits	Per Budget	4.00%	4.00%	4.00%	4.00%	4.00%
9	d	Construction Cost Inflation	3.23%	3.23%	3.23%	3.23%	3.23%	3.23%
10	e	Utilities	Per Budget	7.00%	7.00%	7.00%	7.00%	7.00%
11	f	% Increase in Revenue due to Growth	Per Budget	0.00%	0.00%	0.00%	0.00%	0.00%
12	g	Interest on Fund Balance	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
13	h	CIP Completion Factor	100%	100%	100%	100%	100%	100%
14	i	SFPUC Cost of Purchased Water	\$4.75	\$5.30	\$5.30	\$5.30	\$5.30	\$5.30
15	j	SFPUC Cost of Purchased Water %		11.6%	0.0%	0.0%	0.0%	0.0%
16								

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	City of Daly City												
2	Water Rate Study												
3	2A. Rev Req												
4													
5		Tbl.	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33
6	O&M												
7	4101 - SALARIES	b	\$2,707,115	\$2,815,399	\$2,928,015	\$3,045,136	\$3,166,941	\$3,293,619	\$3,425,364	\$3,562,378	\$3,704,873	\$3,853,068	\$4,007,191
8	4102 - HOURLY WAGES	b	\$119,159	\$123,926	\$128,883	\$134,038	\$139,400	\$144,976	\$150,775	\$156,806	\$163,078	\$169,601	\$176,385
9	4103 - OVERTIME	b	\$109,150	\$113,516	\$118,057	\$122,779	\$127,690	\$132,798	\$138,110	\$143,634	\$149,379	\$155,354	\$161,569
10	4104 - PERS RETIREMENT	c	\$503,336	\$523,469	\$544,408	\$566,184	\$588,831	\$612,385	\$636,880	\$662,355	\$688,850	\$716,404	\$745,060
11	4105 - GROUP INSURANCE	c	\$522,618	\$543,523	\$565,263	\$587,874	\$611,389	\$635,845	\$661,278	\$687,729	\$715,239	\$743,848	\$773,602
12	4106 - WORKERS COMPENSATION	c	\$245,430	\$255,247	\$265,457	\$276,075	\$287,118	\$298,603	\$310,547	\$322,969	\$335,887	\$349,323	\$363,296
13	4107 - MEDICARE	c	\$39,253	\$40,823	\$42,456	\$44,154	\$45,921	\$47,757	\$49,668	\$51,654	\$53,721	\$55,869	\$58,104
14	4110 - SEPARATION PAY	b	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15	4112 - STANDBY PAY	b	\$29,994	\$31,194	\$32,442	\$33,739	\$35,089	\$36,492	\$37,952	\$39,470	\$41,049	\$42,691	\$44,398
16	4116 - INJURY LEAVE	c	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
17	4118 - RETIREE HEALTH	c	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
18	4119 - SOCIAL SECURITY	c	\$7,996	\$8,316	\$8,648	\$8,994	\$9,354	\$9,728	\$10,117	\$10,522	\$10,943	\$11,380	\$11,836
19	4120 - OTHER POST EMPLOYMENT BENEFITS	c	\$81,000	\$84,240	\$87,610	\$91,114	\$94,759	\$98,549	\$102,491	\$106,590	\$110,854	\$115,288	\$119,900
20	4121 - VEHICLE REPLACEMENT CHARGE	a	\$293,634	\$309,784	\$319,077	\$328,650	\$338,509	\$348,664	\$359,124	\$369,898	\$380,995	\$392,425	\$404,198
21	4125 - PENSION EXPENSE	c	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	4126 - UNFUNDED PERS CONTRIBUTION	c	\$697,488	\$725,388	\$754,403	\$784,579	\$815,962	\$848,601	\$882,545	\$917,847	\$954,561	\$992,743	\$1,032,453
23	4208 - TELEPHONE SERVICE CHARGES	a	\$9,481	\$10,003	\$10,303	\$10,612	\$10,930	\$11,258	\$11,596	\$11,944	\$12,302	\$12,671	\$13,051
24	4212 - COMMUNICATIONS	a	\$26,275	\$27,720	\$28,552	\$29,408	\$30,291	\$31,199	\$32,135	\$33,099	\$34,092	\$35,115	\$36,168
25	4213 - UTILITIES	e	\$1,000,000	\$1,070,000	\$1,144,900	\$1,225,043	\$1,310,796	\$1,402,552	\$1,500,730	\$1,605,781	\$1,718,186	\$1,838,459	\$1,967,151
26	4214 - WATER PURCHASES	j	\$10,304,163	\$11,276,630	\$11,276,630	\$11,276,630	\$11,276,630	\$11,276,630	\$11,538,026	\$11,807,264	\$12,084,578	\$12,370,213	\$12,664,416
27	4215 - RENTS AND LEASES	c	\$3,713	\$3,862	\$4,016	\$4,177	\$4,344	\$4,517	\$4,698	\$4,886	\$5,081	\$5,285	\$5,496
28	4216 - VEHICLE SERVICE CHARGES	c	\$381,309	\$396,561	\$412,424	\$428,921	\$446,078	\$463,921	\$482,478	\$501,777	\$521,848	\$542,722	\$564,431
29	4217 - EQUIPMENT MAINTENANCE CONTRACT	c	\$2,500	\$2,600	\$2,704	\$2,812	\$2,925	\$3,042	\$3,163	\$3,290	\$3,421	\$3,558	\$3,701
30	4219 - PROFESSIONAL SERVICES	c	\$270,678	\$281,505	\$292,765	\$304,476	\$316,655	\$329,321	\$342,494	\$356,194	\$370,442	\$385,259	\$400,670
31	4220 - OTHER CONTRACTUAL SERVICES	c	\$168,232	\$174,962	\$181,960	\$189,238	\$196,808	\$204,680	\$212,868	\$221,382	\$230,238	\$239,447	\$249,025
32	4223 - INFORMATION SERVICES CHARGES	c	\$117,626	\$122,331	\$127,224	\$132,313	\$137,605	\$143,110	\$148,834	\$154,787	\$160,979	\$167,418	\$174,115
33	4224 - BLDG MAINTENANCE SVC CHARGES	c	\$55,894	\$58,129	\$60,455	\$62,873	\$65,388	\$68,003	\$70,723	\$73,552	\$76,494	\$79,554	\$82,736
34	4226 - MAIL/MESSANGER SERVICE	c	\$6,939	\$7,216	\$7,505	\$7,805	\$8,117	\$8,442	\$8,780	\$9,131	\$9,496	\$9,876	\$10,271
35	4227 - COPIER SERVICES	c	\$362	\$376	\$391	\$407	\$423	\$440	\$458	\$476	\$495	\$515	\$536
36	4230 - OFFICE EXPENSE	c	\$11,919	\$12,396	\$12,892	\$13,407	\$13,944	\$14,501	\$15,081	\$15,685	\$16,312	\$16,964	\$17,643
37	4231 - SAFETY GEAR	c	\$21,862	\$22,736	\$23,646	\$24,592	\$25,575	\$26,598	\$27,662	\$28,769	\$29,920	\$31,116	\$32,361
38	4233 - POSTAGE	c	\$13,163	\$13,690	\$14,237	\$14,807	\$15,399	\$16,015	\$16,655	\$17,322	\$18,015	\$18,735	\$19,484
39	4234 - SPECIAL DEPARTMENTAL	c	\$254,358	\$264,532	\$275,114	\$286,118	\$297,563	\$309,465	\$321,844	\$334,718	\$348,106	\$362,031	\$376,512
40	4237 - CLOTHING	c	\$18,222	\$18,951	\$19,709	\$20,497	\$21,317	\$22,170	\$23,057	\$23,979	\$24,938	\$25,936	\$26,973
41	4240 - WATER OPERATING SUPPLIES	c	\$351,277	\$365,328	\$379,941	\$395,139	\$410,944	\$427,382	\$444,477	\$462,256	\$480,746	\$499,976	\$519,975
42	4241 - STREETS OPERATING SUPPLIES	c	\$135,928	\$141,365	\$147,020	\$152,901	\$159,017	\$165,377	\$171,992	\$178,872	\$186,027	\$193,468	\$201,207
43	4244 - REPAIRS & MAINTENANCE	c	\$2,575	\$2,678	\$2,785	\$2,897	\$3,012	\$3,133	\$3,258	\$3,389	\$3,524	\$3,665	\$3,812
44	4255 - SMALL EQUIPMENT	c	\$9,847	\$10,241	\$10,651	\$11,077	\$11,520	\$11,980	\$12,460	\$12,958	\$13,476	\$14,015	\$14,576
45	4301 - GENERAL INSURANCE CHARGES	c	\$422,673	\$439,580	\$457,163	\$475,450	\$494,468	\$514,247	\$534,817	\$556,209	\$578,458	\$601,596	\$625,660
46	4302 - MEMBERSHIPS & PUBLICATIONS	c	\$1,210	\$1,258	\$1,309	\$1,361	\$1,416	\$1,472	\$1,531	\$1,592	\$1,656	\$1,722	\$1,791
47	4303 - TRAVEL & MEETINGS	c	\$3,300	\$3,432	\$3,569	\$3,712	\$3,861	\$4,015	\$4,176	\$4,343	\$4,516	\$4,697	\$4,885
48	4304 - EDUCATION & TRAINING	c	\$44,950	\$46,748	\$48,618	\$50,563	\$52,585	\$54,689	\$56,876	\$59,151	\$61,517	\$63,978	\$66,537
49	4330 - REGULATORY FEES & CHARGES	c	\$194,083	\$201,846	\$209,920	\$218,317	\$227,050	\$236,132	\$245,577	\$255,400	\$265,616	\$276,240	\$287,290
50	4373 - FISCAL AGENT FEES	c	\$1,591	\$1,655	\$1,721	\$1,790	\$1,861	\$1,936	\$2,013	\$2,094	\$2,177	\$2,264	\$2,355
51	4433 - BAD DEBTS	c	\$90,000	\$93,600	\$97,344	\$101,238	\$105,287	\$109,499	\$113,879	\$118,434	\$123,171	\$128,098	\$133,222
52	4516 - IN-HOUSE SRV CHARGES DESIGN	c	\$18,500	\$19,240	\$20,010	\$20,810	\$21,642	\$22,508	\$23,408	\$24,345	\$25,319	\$26,331	\$27,385
53	4523 - WATER RESERVOIRS	c	\$325,484	\$338,504	\$352,044	\$366,125	\$380,770	\$396,001	\$411,841	\$428,315	\$445,448	\$463,265	\$481,796
54	4550 - TOOLS AND SHOP EQUIPMENT	c	\$27,038	\$28,119	\$29,244	\$30,414	\$31,630	\$32,895	\$34,211	\$35,580	\$37,003	\$38,483	\$40,022
55	4564 - WATER METERS	c	\$150,760	\$156,790	\$163,062	\$169,585	\$176,368	\$183,423	\$190,760	\$198,390	\$206,326	\$214,579	\$223,162
56	4651 - IF TO 01-031-031	c	\$519,855	\$540,649	\$562,275	\$584,766	\$608,157	\$632,483	\$657,782	\$684,094	\$711,457	\$739,916	\$769,512
57	4664 - IF TO 87-381-374	c	\$463,134	\$481,660	\$500,926	\$520,963	\$541,802	\$563,474	\$586,013	\$609,453	\$633,831	\$659,185	\$685,552
58	4665 - IF TO 87-383-373	c	\$1,090,361	\$1,133,975	\$1,179,334	\$1,226,508	\$1,275,568	\$1,326,591	\$1,379,654	\$1,434,840	\$1,492,234	\$1,551,923	\$1,614,000
59	4666 - IF TO 87-380-370	c	\$1,553,805	\$1,615,957	\$1,680,595	\$1,747,819	\$1,817,732	\$1,890,441	\$1,966,059	\$2,044,701	\$2,126,489	\$2,211,549	\$2,300,011
60	Total O&M		\$23,429,238	\$24,961,649	\$25,537,675	\$26,138,884	\$26,766,439	\$27,421,558	\$28,366,916	\$29,350,303	\$30,373,364	\$31,437,821	\$32,545,480
61													

	A	B	C	D	E	F	G	H	I	J	K	L	M
62	Debt Service												
63	Series 2013 Refunding Bonds		\$650,300	\$652,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
64	Debt Service for Citrus Pump Station		\$0	\$0	\$0	\$0	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204
65	Total Debt Service		\$650,300	\$652,800	\$0	\$0	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204
66													
67	Non-Operating Revenues												
68	3328 - AMERICAN RESCUE PLAN	c	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
69	3749 - LATE PAYMENT FEE	c	(\$25,600)	(\$26,624)	(\$27,689)	(\$28,797)	(\$29,948)	(\$31,146)	(\$32,392)	(\$33,688)	(\$35,035)	(\$36,437)	(\$37,894)
70	3860 - MISCELLANEOUS REVENUE	c	(\$53,500)	(\$55,640)	(\$57,866)	(\$60,180)	(\$62,587)	(\$65,091)	(\$67,695)	(\$70,402)	(\$73,218)	(\$76,147)	(\$79,193)
71	3912 - BILLING SERVICE CHARGE	c	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
72	3915 - BAD DEBT RECOVERIES	c	(\$12,000)	(\$12,480)	(\$12,979)	(\$13,498)	(\$14,038)	(\$14,600)	(\$15,184)	(\$15,791)	(\$16,423)	(\$17,080)	(\$17,763)
73	3916 - TURN OFF CHARGES	c	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)	(\$1,217)	(\$1,265)	(\$1,316)	(\$1,369)	(\$1,423)	(\$1,480)
74	3952 - IF FM 45-030-390	c	(\$114,580)	(\$119,163)	(\$123,930)	(\$128,887)	(\$134,042)	(\$139,404)	(\$144,980)	(\$150,779)	(\$156,811)	(\$163,083)	(\$169,606)
75	3510 - INVESTMENT EARNINGS	c	(\$231,750)	(\$241,020)	(\$250,661)	(\$260,687)	(\$271,115)	(\$281,959)	(\$293,238)	(\$304,967)	(\$317,166)	(\$329,853)	(\$343,047)
76	3511 - OTHER INTEREST	c	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
77	3520 - RENTAL INCOME	c	(\$10,000)	(\$10,400)	(\$10,816)	(\$11,249)	(\$11,699)	(\$12,167)	(\$12,653)	(\$13,159)	(\$13,686)	(\$14,233)	(\$14,802)
78	3852 - WORKERS COMP - SELF INSURANCE	c	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
79	Subtotal Non-Operating Revenue		(\$448,430)	(\$466,367)	(\$485,022)	(\$504,423)	(\$524,600)	(\$545,584)	(\$567,407)	(\$590,103)	(\$613,707)	(\$638,256)	(\$663,786)
80													
81	Other Transfers												
82	Revenue Requirements		(\$2,585,148)	(\$2,982,598)	(\$815,647)	\$473,023	(\$155,158)	\$1,450,739	\$871,687	(\$89,004)	(\$1,088,460)	(\$2,128,369)	(\$3,210,498)
83	Capital Projects		\$7,407,596	\$7,426,213	\$6,538,360	\$5,898,895	\$4,886,750	\$3,978,183	\$3,633,700	\$3,633,700	\$3,633,700	\$3,633,700	\$3,633,700
84	Total Transfers		\$4,822,447	\$4,443,615	\$5,722,712	\$6,371,918	\$4,731,592	\$5,428,922	\$4,505,387	\$3,544,697	\$2,545,241	\$1,505,331	\$423,202
85													
86	Total Revenue Requirement		\$28,453,555	\$29,591,698	\$30,775,365	\$32,006,380	\$33,286,635	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101
87	Annual Change			4.0%	4.0%	4.0%	4.0%	4.0%	0.0%	0.0%	0.0%	0.0%	0.0%
88	Cumulative Change			4.0%	8.2%	12.5%	17.0%	21.7%	21.7%	21.7%	21.7%	21.7%	21.7%

	A	D	E	F	G	H	I	J	K	L	M
1	City of Daly City										
2	Water Rate Study										
3	3A. Rev Increases										
4											
5		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33
7	Rate Revenue at Current Rates	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555
11	Increase in Rate Revenue	4.0%	4.0%	4.0%	4.0%	4.0%	0.0%	0.0%	0.0%	0.0%	0.0%
12											
13	Revenue from Rate Increases										
14	FY 2022-23 (eff. Jul. 1, 2022)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15	FY 2023-24 (eff. Jul. 1, 2023)	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142	\$1,138,142
16	FY 2024-25 (eff. Jul. 1, 2024)		\$1,183,668	\$1,183,668	\$1,183,668	\$1,183,668	\$1,183,668	\$1,183,668	\$1,183,668	\$1,183,668	\$1,183,668
17	FY 2025-26 (eff. Jul. 1, 2025)			\$1,231,015	\$1,231,015	\$1,231,015	\$1,231,015	\$1,231,015	\$1,231,015	\$1,231,015	\$1,231,015
18	FY 2026-27 (eff. Jul. 1, 2026)				\$1,280,255	\$1,280,255	\$1,280,255	\$1,280,255	\$1,280,255	\$1,280,255	\$1,280,255
19	FY 2027-28 (eff. Jul. 1, 2027)					\$1,331,465	\$1,331,465	\$1,331,465	\$1,331,465	\$1,331,465	\$1,331,465
25	Total Revenue from Rate Increases	\$1,138,142	\$2,321,810	\$3,552,825	\$4,833,080	\$6,164,545	\$6,164,545	\$6,164,545	\$6,164,545	\$6,164,545	\$6,164,545
26	Total Current Rate Revenue	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555	\$28,453,555
27	Total Projected Rate Revenue	\$29,591,698	\$30,775,365	\$32,006,380	\$33,286,635	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101
28	Revenue Requirement	\$29,591,698	\$30,775,365	\$32,006,380	\$33,286,635	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101
29	To/(From) operations after Rate Incr.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	A	B	C	D	E	F	G	H	I	J	K	L
1	City of Daly City											
2	Water Rate Study											
3	3B. Revenue at Current Rates											
4												
5		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33
6	Meter Count											
7	5/8" Meter	4,593	4,593	4,593	4,593	4,593	4,593	4,593	4,593	4,593	4,593	4,593
8	3/4" Meter	15,297	15,297	15,297	15,297	15,297	15,297	15,297	15,297	15,297	15,297	15,297
9	1" Meter	918	918	918	918	918	918	918	918	918	918	918
10	1.5" Meter	440	440	440	440	440	440	440	440	440	440	440
11	2" Meter	391	391	391	391	391	391	391	391	391	391	391
12	3" Meter	35	35	35	35	35	35	35	35	35	35	35
13	4" Meter	18	18	18	18	18	18	18	18	18	18	18
14	6" Meter	8	8	8	8	8	8	8	8	8	8	8
15	8" Meter	0	0	0	0	0	0	0	0	0	0	0
16	10" Meter	5	5	5	5	5	5	5	5	5	5	5
17	12" Meter	0	0	0	0	0	0	0	0	0	0	0
18												
19	Bi-Monthly Base Charge											
20	5/8" Meter	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41
21	3/4" Meter	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41	\$54.41
22	1" Meter	\$82.94	\$82.94	\$82.94	\$82.94	\$82.94	\$82.94	\$82.94	\$82.94	\$82.94	\$82.94	\$82.94
23	1.5" Meter	\$148.91	\$148.91	\$148.91	\$148.91	\$148.91	\$148.91	\$148.91	\$148.91	\$148.91	\$148.91	\$148.91
24	2" Meter	\$230.66	\$230.66	\$230.66	\$230.66	\$230.66	\$230.66	\$230.66	\$230.66	\$230.66	\$230.66	\$230.66
25	3" Meter	\$493.77	\$493.77	\$493.77	\$493.77	\$493.77	\$493.77	\$493.77	\$493.77	\$493.77	\$493.77	\$493.77
26	4" Meter	\$848.66	\$848.66	\$848.66	\$848.66	\$848.66	\$848.66	\$848.66	\$848.66	\$848.66	\$848.66	\$848.66
27	6" Meter	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88	\$1,735.88
28	8" Meter	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89	\$3,278.89
29	10" Meter	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64	\$5,207.64
30	12" Meter	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36	\$6,866.36
31												
32												
33	5/8" Meter	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431	\$1,499,431
34	3/4" Meter	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859	\$4,993,859
35	1" Meter	\$456,834	\$456,834	\$456,834	\$456,834	\$456,834	\$456,834	\$456,834	\$456,834	\$456,834	\$456,834	\$456,834
36	1.5" Meter	\$393,122	\$393,122	\$393,122	\$393,122	\$393,122	\$393,122	\$393,122	\$393,122	\$393,122	\$393,122	\$393,122
37	2" Meter	\$541,128	\$541,128	\$541,128	\$541,128	\$541,128	\$541,128	\$541,128	\$541,128	\$541,128	\$541,128	\$541,128
38	3" Meter	\$103,692	\$103,692	\$103,692	\$103,692	\$103,692	\$103,692	\$103,692	\$103,692	\$103,692	\$103,692	\$103,692
39	4" Meter	\$91,655	\$91,655	\$91,655	\$91,655	\$91,655	\$91,655	\$91,655	\$91,655	\$91,655	\$91,655	\$91,655
40	6" Meter	\$83,322	\$83,322	\$83,322	\$83,322	\$83,322	\$83,322	\$83,322	\$83,322	\$83,322	\$83,322	\$83,322
41	8" Meter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
42	10" Meter	\$156,229	\$156,229	\$156,229	\$156,229	\$156,229	\$156,229	\$156,229	\$156,229	\$156,229	\$156,229	\$156,229
43	12" Meter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
44	Total Fixed Service Charges	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272	\$8,319,272
45												
46	Consumption Charges											

	A	B	C	D	E	F	G	H	I	J	K	L
47	Tier 1 Usage	1,200,324	1,200,324	1,200,324	1,200,324	1,200,324	1,200,324	1,200,324	1,200,324	1,200,324	1,200,324	1,200,324
48	Tier 2 Usage	362,649	362,649	362,649	362,649	362,649	362,649	362,649	362,649	362,649	362,649	362,649
49	Tier 3 Usage	797,159	797,159	797,159	797,159	797,159	797,159	797,159	797,159	797,159	797,159	797,159
50												
51	Tier 1 Rate	\$6.83	\$6.83	\$6.83	\$6.83	\$6.83	\$6.83	\$6.83	\$6.83	\$6.83	\$6.83	\$6.83
52	Tier 2 Rate	\$9.04	\$9.04	\$9.04	\$9.04	\$9.04	\$9.04	\$9.04	\$9.04	\$9.04	\$9.04	\$9.04
53	Tier 3 Rate	\$12.48	\$12.48	\$12.48	\$12.48	\$12.48	\$12.48	\$12.48	\$12.48	\$12.48	\$12.48	\$12.48
54												
55	Tier 1 Revenue	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213	\$8,198,213
56	Tier 2 Revenue	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344	\$3,278,344
57	Tier 3 Revenue	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540	\$9,948,540
58	Total Single Family Consumption Rev	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097	\$21,425,097
59												
60												
61	Total Revenue	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369	\$29,744,369

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	City of Daly City												
2	Water Rate Study												
3	4. Reserves												
4													
5		Rate Adj.	Rate Adj.	4.0%	4.0%	4.0%	4.0%	4.0%	0.0%	0.0%	0.0%	0.0%	0.0%
6		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33
7	Operations												
8	Beginning Balance		\$5,528,865	\$2,986,079	\$18,430	(\$797,218)	(\$324,194)	(\$479,353)	\$973,847	\$1,859,630	\$1,788,778	\$712,764	(\$1,415,605)
9	Surplus/Deficit		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10	Revenue Requirement		(\$2,585,148)	(\$2,982,598)	(\$815,647)	\$473,023	(\$155,158)	\$1,450,739	\$871,687	(\$89,004)	(\$1,088,460)	(\$2,128,369)	(\$3,210,498)
11	Loan to Wastewater			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
12	To Capital Reserves												
13	Fund Subtotal		\$2,943,717	\$3,482	(\$797,218)	(\$324,194)	(\$479,353)	\$971,387	\$1,845,533	\$1,770,627	\$700,318	(\$1,415,605)	(\$4,626,103)
14	Estimated Interest Earnings		\$42,363	\$14,948	\$0	\$0	\$0	\$2,460	\$14,097	\$18,151	\$12,445	\$0	\$0
15	Ending Balance	\$5,528,865	\$2,986,079	\$18,430	(\$797,218)	(\$324,194)	(\$479,353)	\$973,847	\$1,859,630	\$1,788,778	\$712,764	(\$1,415,605)	(\$4,626,103)
16	Target Balance		\$5,857,310	\$6,240,412	\$6,384,419	\$6,534,721	\$6,691,610	\$6,855,390	\$7,091,729	\$7,337,576	\$7,593,341	\$7,859,455	\$8,136,370
17	Capital												
18	Beginning Balance		\$23,000,000	\$25,619,484	\$25,385,721	\$25,391,547	\$22,764,440	\$19,492,921	\$18,537,222	\$18,882,625	\$19,117,548	\$19,237,208	\$19,236,651
19	Connection Fee Revenue		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
20	Net Cash Funded CIP		(\$5,065,000)	(\$7,948,733)	(\$6,820,156)	(\$8,800,585)	(\$8,403,505)	(\$5,158,086)	(\$3,509,466)	(\$3,622,833)	(\$3,739,861)	(\$3,860,670)	(\$3,435,673)
21	From Revenue Requirements		\$7,407,596	\$7,426,213	\$6,538,360	\$5,898,895	\$4,886,750	\$3,978,183	\$3,633,700	\$3,633,700	\$3,633,700	\$3,633,700	\$3,633,700
22	From Operating Reserves		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23	Fund Subtotal		\$25,377,596	\$25,131,964	\$25,138,924	\$22,524,858	\$19,282,685	\$18,348,018	\$18,696,456	\$18,928,493	\$19,046,388	\$19,045,239	\$19,469,678
24	Estimated Interest Earnings		\$241,888	\$253,757	\$252,623	\$239,582	\$210,236	\$189,205	\$186,168	\$189,056	\$190,820	\$191,412	\$193,532
25	Ending Balance	\$23,000,000	\$25,619,484	\$25,385,721	\$25,391,547	\$22,764,440	\$19,492,921	\$18,537,222	\$18,882,625	\$19,117,548	\$19,237,208	\$19,236,651	\$19,663,210
26	Target Balance		\$7,407,596	\$7,426,213	\$6,538,360	\$5,898,895	\$4,886,750	\$3,978,183	\$3,633,700	\$3,633,700	\$3,633,700	\$3,633,700	\$3,633,700
27	For Chart Only												
28	Operations (without rate increases)												
29	Beginning Balance		\$5,528,865	\$2,986,079	(\$1,125,403)	(\$4,262,861)	(\$7,342,662)	(\$12,330,900)	(\$17,044,706)	(\$22,337,565)	(\$28,591,114)	(\$35,844,119)	(\$44,137,034)
30	Surplus/Deficit		\$0	(\$1,138,142)	(\$2,321,810)	(\$3,552,825)	(\$4,833,080)	(\$6,164,545)	(\$6,164,545)	(\$6,164,545)	(\$6,164,545)	(\$6,164,545)	(\$6,164,545)
31	Revenue Requirement		(\$2,585,148)	(\$2,982,598)	(\$815,647)	\$473,023	(\$155,158)	\$1,450,739	\$871,687	(\$89,004)	(\$1,088,460)	(\$2,128,369)	(\$3,210,498)
32	Loan to Wastewater			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33	Capital Asset Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
34	Fund Subtotal		\$2,943,717	(\$1,134,660)	(\$4,262,861)	(\$7,342,662)	(\$12,330,900)	(\$17,044,706)	(\$22,337,565)	(\$28,591,114)	(\$35,844,119)	(\$44,137,034)	(\$53,512,077)
35	Estimated Interest Earnings		\$42,363	\$9,257	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
36	Ending Balance	\$5,528,865	\$2,986,079	(\$1,125,403)	(\$4,262,861)	(\$7,342,662)	(\$12,330,900)	(\$17,044,706)	(\$22,337,565)	(\$28,591,114)	(\$35,844,119)	(\$44,137,034)	(\$53,512,077)
37		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33
38	Total Cash Balance without Increase	\$28,528,865	\$28,605,563	\$24,260,318	\$21,128,687	\$15,421,778	\$7,162,020	\$1,492,516	(\$3,454,940)	(\$9,473,566)	(\$16,606,912)	(\$24,900,383)	(\$33,848,867)
39	Total Cash Balance with Increase	\$28,528,865	\$28,605,563	\$25,404,151	\$24,594,330	\$22,440,245	\$19,013,568	\$19,511,069	\$20,742,255	\$20,906,326	\$19,949,971	\$17,821,045	\$15,037,106
40	Reserve Target (25% O&M + 1-Year CIP)	\$13,264,905	\$13,264,905	\$13,666,625	\$12,922,778	\$12,433,616	\$11,578,360	\$10,833,573	\$10,725,430	\$10,971,276	\$11,227,041	\$11,493,156	\$11,770,071
41	Operating Reserve Target (25% O&M)	5857309.506	\$5,857,310	\$6,240,412	\$6,384,419	\$6,534,721	\$6,691,610	\$6,855,390	\$7,091,729	\$7,337,576	\$7,593,341	\$7,859,455	\$8,136,370

	A	B	C	D	E	F	G	O
1	City of Daly City							
2	Water Rate Study							
3	5. CIP							
4								
5								
6	Project	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	6-Year Project Costs FY 2023 through FY 2028
7	Beginning Fund Balance	\$23,000,000	\$25,619,484	\$25,385,721	\$25,391,547	\$22,764,440	\$19,492,921	
8								
9	Citrus Pump Station Generator Replacement	\$200,000	\$2,000,000					\$2,200,000
10	Citrus Pump Station Replacement (Design)					\$2,000,000		\$2,000,000
11	Equipment - Vehicles	\$40,000	\$50,000	\$50,000				\$140,000
12	Hydropneumatic Tank Replacements	\$100,000	\$50,000	\$50,000				\$200,000
13	New Well at Reservoir 5B on Margate		\$500,000	\$500,000	\$2,000,000	\$2,000,000		\$5,000,000
14	Plant Improvements	\$250,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,750,000
15	Pointe Pacific Generator Replacement	\$75,000	\$500,000					\$575,000
16	Reservoir 3 Rehabilitation					\$500,000	\$1,500,000	\$2,000,000
17	Reservoir 5B Structural Rehabilitation	\$150,000	\$2,000,000					\$2,150,000
18	Reservoir 7 Replacement		\$250,000		\$5,000,000			\$5,250,000
19	Reservoir Fencing	\$100,000	\$100,000	\$100,000				\$300,000
20	SCADA Systems Upgrades	\$250,000	\$100,000	\$100,000				\$450,000
21	Street Resurfacing Water Mains	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
22	Vale Well Replacement		\$600,000	\$3,000,000				\$3,600,000
23	Water Facility Master Plan		\$250,000					\$250,000
24	Pressure Reducing Valve Replacements		\$100,000	\$100,000	\$100,000			\$300,000
25	Reservoir 8 Rehabilitation	\$350,000	\$150,000	\$450,000				\$950,000
26	Well Rehabilitation	\$250,000	\$150,000	\$150,000				\$550,000
27	Westlake Electrical Upgrade	\$200,000						\$200,000
28	Water Main Improvements	\$3,000,000	\$500,000	\$1,500,000	\$500,000	\$1,000,000	\$1,000,000	\$7,500,000
29	Future PAYGO CIP					\$1,500,000	\$1,500,000	\$3,000,000
30	Water Enterprise CIP	\$5,065,000	\$7,700,000	\$6,400,000	\$8,000,000	\$7,400,000	\$4,400,000	\$38,965,000
31	Construction Cost Index	0.00%	3.23%	6.56%	10.01%	13.56%	17.23%	
34	Total PAYGo CIP	\$5,065,000	\$7,948,733	\$6,820,156	\$8,800,585	\$8,403,505	\$5,158,086	\$42,196,065
35								
36	Contribution from Revenue Requirements	\$7,407,596	\$7,426,213	\$6,538,360	\$5,898,895	\$4,886,750	\$3,978,183	
37	Connection Fee Revenue	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	
38	Interest Revenue	\$241,888	\$253,757	\$252,623	\$239,582	\$210,236	\$189,205	
39	Ending Fund Balance	\$25,619,484	\$25,385,721	\$25,391,547	\$22,764,440	\$19,492,921	\$18,537,222	
40								

	A	B	C	D	E	F	G	H	I	J	K	L
1	City of Daly City											
2	Water Rate Study											
3	6. Debt Service											
4												
5		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33
6												
7	Series 2013 Refunding Bonds											
8	Principal	\$625,000	\$640,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9	Interest	\$25,300	\$12,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10	Total	\$650,300	\$652,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11												
12	Future Debt for Citrus Pump Station	\$0	\$0	\$0	\$0	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204
13	Amount - includes 3% issuance	\$40,000,000										
14	Interest Rate	4.0%										
15	Years	30										
16												
17	Debt Coverage Calculation											
18	Funds Available for Debt Service											
19	Rate Revenue	\$28,453,555	\$29,591,698	\$30,775,365	\$32,006,380	\$33,286,635	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101	\$34,618,101
20	Non-Operating Income	\$448,430	\$466,367	\$485,022	\$504,423	\$524,600	\$545,584	\$567,407	\$590,103	\$613,707	\$638,256	\$663,786
21	Interest Income	\$284,251	\$268,705	\$252,623	\$239,582	\$210,236	\$191,665	\$200,265	\$207,207	\$203,265	\$191,412	\$193,532
22	Total Funds Available	\$29,186,236	\$30,326,770	\$31,513,011	\$32,750,385	\$34,021,471	\$35,355,349	\$35,385,773	\$35,415,411	\$35,435,073	\$35,447,769	\$35,475,418
23												
24	O&M	\$23,429,238	\$24,961,649	\$25,537,675	\$26,138,884	\$26,766,439	\$27,421,558	\$28,366,916	\$29,350,303	\$30,373,364	\$31,437,821	\$32,545,480
25												
26	Net Revenue	\$5,756,998	\$5,365,120	\$5,975,336	\$6,611,500	\$7,255,031	\$7,933,791	\$7,018,856	\$6,065,108	\$5,061,710	\$4,009,948	\$2,929,938
27												
28	Debt Service	\$650,300	\$652,800	\$0	\$0	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204	\$2,313,204
29	Debt Coverage Ratio	8.85	8.22	N/A	N/A	3.14	3.43	3.03	2.62	2.19	1.73	1.27



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

**Subject: Airspace Subdivision for Medical Offices at 341 Gellert Boulevard
 – Parcel Map PM-03-23-016140**

Recommended Action

Approve the Parcel Map allowing for the conversion of an existing medical office building into three office condominiums.

Planning Commission Discussion

On June 6, 2023, the Planning Commission voted 4-0 to recommend the City Council approve the parcel map. The Planning Commission had no significant comment on the proposal.

Background

The applicant, David Cauchi, is requesting approval for a three-unit airspace subdivision of existing medical offices located at 341 Gellert Boulevard (see Attachment A – Site Location). The medical building is situated on an existing 10,050 square foot parcel, which itself would not be subdivided.

Discussion

The requested airspace subdivision is situated in an existing building in the Serramonte Plaza office complex (see Attachment B – Proposed Parcel Map). The building shares a parking, landscape areas, and drive aisles and with other buildings in the same complex, all of which would be unaffected by the airspace subdivision.

The proposed parcel map was routed to all affected and potentially affected agencies. The site is surrounded by developed parcels and is adjacent to existing infrastructure that can adequately serve the parcels with all required utilities and services. The Planning Division is recommending the following Conditions of Approval to ensure the safety of motorists in Serramonte Plaza:

1. The applicant shall repaint all existing STOP bars to the satisfaction of the City prior to City release of the parcel map for recordation. This Conditions shall apply to all parking areas to which the applicant has legal access in the Serramonte Plaza center.
2. The applicant shall replace and repair all non-functioning parking lot lighting to the satisfaction of the City prior to City release of the parcel map for recordation. This Conditions shall apply to all parking areas to which the applicant has legal access in the Serramonte Plaza center.

The Public Works Department has also included several Condition of Approval, compliance with which would be required prior to the recordation of the parcel map, including the requirement that the map be fully plan checked by the Engineering Division prior to recordation.

General Plan and Zoning

The General Plan land use designation for the site is Commercial – Retail and Office, allowing all the uses that presently exist on the subject parcel. Since the proposed airspace subdivision advances the medical office use on the parcel, the proposal is consistent with the General Plan. Likewise, the zoning for the parcel C-1 Light Commercial also allows the use and the proposal is consistent with the Zoning Ordinance. Since the application does not propose to subdivide land, the minimum 2,500 square foot lot area minimum does not apply, nor to park in-lieu fees, which pertain to residential subdivisions only.

Subdivision Requirements

Pursuant to Section 66474 of the Subdivision Map Act, a legislative body of a city or county may approve a parcel map if it makes the following findings:

1. The proposed subdivision and/or design or improvement must be consistent with applicable general and specific plans.
 - The General Plan land use designation for the site is Commercial – Retail and Office, allowing all the uses that presently exist on the subject parcel. Since the proposed airspace subdivision advances the medical office use on the parcel, the proposal is consistent with the General Plan. Likewise, the zoning for the parcel C-1 Light Commercial also allows the use and the proposal is consistent with the Zoning Ordinance.
2. The site must be physically suitable for the type and density of the proposed subdivision.
 - The proposal is for an airspace subdivision in an existing office building. The site and intensity of the existing building are unaffected by the proposed subdivision.
3. The design of the proposed subdivision or improvements must not cause substantial environmental damage or injure fish or wildlife or their habitat.
 - Staff has determined that the proposed minor subdivision will not cause significant environmental damage or injure fish, wildlife, or their habitat. The proposed project would be constructed in a fully urbanized area. A Categorical Exemption per CEQA will be prepared.
4. The design of the proposed subdivision must not cause serious public health problems.
 - No new construction is proposed. The applicant will be required to apply for a building permit for the change of use from office to condominium and meet Building Code requirements, which set minimum safety standards for such conversions.

5. The design of the proposed subdivision or improvements must not conflict with any easements, acquired by the public at large, for access through or use of, property within the proposed subdivision.
 - There are no known easements that would be impacted by the proposed airspace subdivision. The proposed subdivision will be subject to a thorough plan check by the Public Works Department prior to recordation.

Utility Providers

The proposed airspace subdivision is located within a fully urbanized area with all public services capable of continuing to serve the subject building in which it is proposed. Utilities to serve the project are already in place, and will continue to have the capacity to accommodate existing medical office use. These include electrical, water, and sewer services.

<i>Utility</i>	<i>Provider</i>
Water and Storm Drains	City of Daly City
Sanitary Sewers	City of Daly City
Gas & Electric	PG&E
Telephone	AT and T
Cable Television	Astound
Fire/Police Protection	DCPD/North County Fire Authority

Environmental Assessment

The proposed parcel map is exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15315 – Minor Land Divisions. No further environmental review is required.

Findings

The Planning Commission found that the proposed Parcel Map PM-03-23-016140 is in accordance with Chapter 16 of the Daly City Municipal Code. Approval of the proposed project will not be detrimental to the health, safety, morals, comfort and general welfare of persons residing or working in the vicinity. The proposed airspace subdivision would not be injurious or detrimental to property and improvements in the neighborhood or result in substantial environmental damage or disturbance. Staff recommends that the City Council adopt the following findings, should it decide to approve the airspace subdivision:

1. In accordance with Title 17 of the Daly City Municipal Code, as well as applicable State zoning enabling legislation, the City Council conducted a public hearing on June 26, 2023. Notice of said hearing was by newspaper publication, and posting and first class mailing to property owners within 300 feet of the site, on June 15, 2023;

2. The General Plan land use designation for the site is Commercial – Retail and Office, allowing all the uses that presently exist on the subject parcel. Since the proposed airspace subdivision advances the medical office use on the parcel, the proposal is consistent with the General Plan. Likewise, the zoning for the parcel C-1 Light Commercial also allows the use and the proposal is consistent with the Zoning Ordinance;
3. The proposal is for an airspace subdivision in an existing office building. The site and intensity of the existing building are unaffected by the proposed subdivision;
4. The City Council has determined that the proposed minor subdivision will not cause significant environmental damage or injure fish, wildlife, or their habitat. The proposed project would be constructed in a fully urbanized area. A Categorical Exemption per CEQA will be prepared;
5. No new construction is proposed. The applicant will be required to apply for a building permit for the change of use from office to condominium and meet Building Code requirements, which set minimum safety standards for such conversions;
6. There are no known easements that would be impacted by the proposed airspace subdivision. The proposed subdivision will be subject to a thorough plan by the Public Works Department prior to recordation;
7. The City Council has reviewed the proposed airspace subdivision under the requirements of the California Environmental Quality Act (CEQA) and determined that it is Categorically Exempt, per Section 15315: Minor Land Divisions; and
8. The project will minimize the risk to existing public improvements and adjacent private property by providing controlled stormwater runoff from the site to City facilities in full compliance with Order R-2 NPDES Permit No. CAS612008 and Order No. 2010-0014-DWQ, NPDES No. CAS000002, the statewide National Pollutant Discharge Elimination System (NPDES) General Construction Activity Storm Water Permit.

Conditions of Approval

The Planning Commission recommends the approval of Parcel Map PM-03-23-016140, subject to the following conditions and Daly City General Conditions of Approval for Minor Subdivisions.

A. ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

1. The minor subdivision shall be valid only in conjunction with detailed plans submitted and approved by the City Council. Any modifications required due to the Conditions of Approval and changes to the plans shall be treated as an amendment and shall be subject to review by a Council Committee appointed by the Mayor.

2. All technical corrections or modifications required by the City Engineer shall be incorporated into the recorded maps, and all applicable fees paid prior to approval for recordation.
3. The parcel map shall conform to the City Standards Conditions for Minor Subdivisions.
4. The parcel map approval granted herein shall be valid for a period of two years. If the parcel map has not been recorded within this timeframe, the applicant may apply for a time extension.
5. The applicant shall repaint/replace all existing STOP bars, STOP legends, and STOP signs in the Serramonte Plaza Center private streets to the satisfaction of the City prior to City release of the parcel map for recordation. Stop signs shall be 30" x 30". Striping shall be thermoplastic. This requirement shall apply to all streets to which the applicant has legal access in the Serramonte Plaza Center. The applicant shall coordinate the work with the City Engineer and the cost of these improvements shall not exceed \$10,000. If this amount is insufficient to cover the costs repainting/replacing all existing STOP bars, STOP legends, and STOP signs in the Serramonte Plaza Center, the applicant coordinate with the City Engineer as to which STOP bars, STOP legends, and STOP signs shall receive priority.

B. ENGINEERING DIVISION

6. The applicant shall provide an existing condition plan sheet and additional documents showing existing lot improvements information related to existing and proposed developments impacting public right-of-way in conformance with City Standards.
7. The applicant shall replace the sidewalk, curb and gutter over the entire frontage of the property to the nearest expansion joints or score lines per Daly City Standard Detail S-2.
8. The applicant shall replace the curb ramp at the northwest corner of the property. Curb ramps shall meet current ADA standards.
9. Existing and proposed striping in front of the property shall be shown on the plans for review.
10. The applicant shall repaint all existing STOP bars to the satisfaction of the City prior to City release of the parcel map for recordation. This shall apply to all parking areas to which the applicant has legal access in the Serramonte Plaza center.
11. The applicant shall replace and repair all non-functioning parking lot lighting to the satisfaction of the City prior to City release of the parcel map for recordation. This shall apply to all parking areas to which the applicant has legal access in the Serramonte Plaza center.

12. All improvements, including the on- and off-site improvements and all public service and utility facilities, shall be completed by the applicant, or shall be incorporated into a development agreement before issuance of a building permit.
13. All improvements shall be consistent with the plans approved by the City Engineer and the Conditions of Approval. All improvements shall meet the latest California Building Code, California Fire Code, Daly City Municipal Code, and the City Standards and Specifications.
14. Concurrent with each grading and drainage permit submittal or as a part of the Improvement plan package, the Applicant shall prepare a dust control plan. The plan shall conform to the City Standards and comply with the requirements of the Bay Area Air Quality Management District (BAAQMD) Best Management Practices for dust control. The Applicant shall post a publicly visible sign with the telephone number and person to contact regarding dust complaints. The person shall respond and take corrective action within 48 hours.
15. The applicant and/or Contractor shall have a project sign with a 24-hour project contact information for public concerns such as off-site tracking, dust control, noise complaints, ground shaking and any related construction activities. The complaints and responses shall be logged, and copies provided to the City Engineer with action status on a weekly basis.
16. Provide erosion control and stormwater pollution prevention plan incorporating best management practices, including operation and maintenance provisions per the requirements applicable at the time of construction permit application. During the wet/rainy season (October 1 to April 30) the developer shall submit a revised erosion control plan as necessary (every five working days) or as required by the City Engineer and/or his representative.
17. All improvements shall be installed, inspected, and approved by the City Engineer prior to issuance of occupancy permits. In addition, as-built record plans of all improvements shall be submitted in a form acceptable to the City Engineer prior to issuance of occupancy permits.
18. All plans shall be accompanied by all required calculations and studies, including geotechnical and impact studies, to justify design signed and sealed by a licensed professional engineer.
19. 1Grading and improvement plan review and approval by the City Engineer are required before any City permit is issued. The improvement plans shall include details for on-site and off-site improvements for vehicular and pedestrian access, parking, traffic signs and markings, utility service connections, modifications and extensions of the City's sewer, storm drain, safety lighting, landscaping, and other public service facilities.
20. Securities for all improvements (on-site and off-site), and applicable fees and charges, shall be submitted with any building permits. The application shall obtain all required permits before commencing work.

21. Comply with the applicable requirements of the City's General Condition of Approval: Variances, Design Reviews, Planned Developments and Subdivisions, dated December 8, 1999.
22. The applicant shall enter into a Landscape Maintenance Agreement in a form acceptable to the City Attorney to ensure the Property Owner will provide long-term maintenance of all street trees, pedestrian scale street lights, bicycle racks, landscaping, and irrigation installed in the public right of-way. Design of planting and irrigation system shall minimize the extent of irrigation lines, controllers, and valves in the public right-of way and shall be reviewed and approved by the City Engineer.
23. No permanent building encroachment including but not limited to: awnings, canopies, marquees, signs, windows, balconies, architectural features and mechanical equipment shall be allowed in the Right-of-Way without the written authorization of the City Engineer. Provide the profile for each building encroachment that encroaches into the public right-of-way. The profile should identify the encroachment and show the elevation to the sidewalk.
24. A long-term encroachment permit is needed for any deck/window/architectural feature extending into the public right-of way. Approval of any building encroachment into the public right-of-way will be at the sole discretion of the City Engineer.
25. Grading exceeding 50 cubic yards shall require approval of grading plans and a grading permit. A licensed Civil Engineer shall prepare the grading plans and erosion control plan in conformance with a soil report prepared by a licensed soil engineer or qualified Civil Engineer in compliance with the NPDES requirements prior to any development on the property.
26. Grading plans shall be reviewed by an independent qualified Consulting Engineer or Geologist as well as the City Engineer; a letter of compliance from the independent qualified Consulting Engineer or Geologist shall be provided to the City's Engineering Division prior to issuance of any permit. The Engineer and/or Geologist, or record, shall be present on-site during the excavation and grading phases of the project and shall submit a written certification that the project civil plans has been implemented as approved prior to issuance of occupancy permits.
27. The applicant shall provide fail-safe conditions for catastrophic events such as 100-year storms seismic events, system overflows or failures. Drainage swales shall be provided at the top, intermediate and bottom slopes and embankments to prevent erosion and degradation of slopes.
28. The project geotechnical report shall include appropriate recommendations regarding the protection of existing and proposed slopes.

29. All storm water connections and extensions shall be connected to the existing underground public system and approved by the applicable agency. Coordinate with Bayshore Sanitary District and/or San Francisco depending on which system it will be connected to.
30. Approval from Department of Water and Wastewater Resources (DWWR) will be required for water and sewer service to the property.
31. All water connections shall be connected to the existing underground public system and approved by the DWWR.
32. Prior to requesting approval for the Parcel Map, all improvements, including on- and off-site improvements, and all public service and utility facilities required to serve the property, shall be completed by the applicant, or the applicant shall enter into a Subdivision Improvement Agreement with the City to complete the improvements within the time limit specified by the City.
33. All subdivision Conditions of Approval and subdivision improvements shall be satisfied and constructed to the satisfaction of the City Engineer or bonded for prior to approval of the Parcel Map.
34. A Parcel Map shall be recorded as approved by the City.
35. The applicant shall submit to the City Attorney, for review and approval, a copy of the Covenants, Conditions and Restrictions (CC&Rs) that will apply to the subdivision prior to recordation of the Parcel Map.

C. BUILDING DIVISION

36. The applicant shall apply for a building permit for the change of use from office to condo.

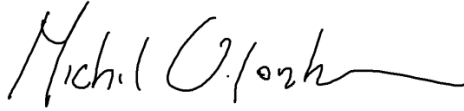
Recommendation

Based on the findings enumerated above, staff recommends that the Planning Commission recommend that the City Council:

1. Adopt the Findings as outlined herein;
2. Affirm the Environmental Assessment; and
3. Approve Parcel Map PM-03-23-016140, subject to the Conditions of Approval identified herein.

Staff is available to provide any additional information desired by the Planning Commissioners.

Respectfully submitted,



Michael VanLonkhuisen
Planning Manager



Tatum Mothershead
Director of Economic and
Community Development

Attachments

Attachment A – Location Map

Attachment B – Proposed Parcel Map



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

**Subject: Temporary Classrooms at Hilldale School (25 Florence Street) –
Use Permit UPR-4-23-016182**

Recommended Action

Approve the placement of temporary classrooms and creation of outdoor play areas in support of new construction at the Hilldale School.

Planning Commission Discussion

On June 6, 2023, the Planning Commission voted 4-0 to recommend the City Council approve the temporary classroom placement. Planning Commission discussion topics are provided in bold italics.

Background

The applicant, John Sittner, proposes temporary classrooms on a vacant property that would be in place for approximately 12 months while construction occurs at Hilldale School (see Attachment A – Site location). The applicant received approvals in 2018 and 2020 to expand Hilldale School and to construct a six-space carport accessible through a driveway extension to be constructed in the Thiers Street right-of-way south of the project site.

Project Description

Because the school would continue to operate while construction is occurring, the applicant has proposed to use a property the school owns southeast of the school for temporary classrooms and a play area for kindergarten through third grade (see Attachment B – Project Plans and Attachment C – Temporary Operations Plan). The applicant has indicated that the temporary classroom would need to remain in place for essentially the 2023-2024 school year.

The property is situated adjacent to a City water tank and shares a gravel access road with the water tank use from Thiers Street to the property. Because the pathway between the student drop-off area on Thiers to the temporary classroom is not paved, the applicant would use a school van to transport children in the morning and afternoon to and from the student drop-off area to the temporary classrooms.

The temporary classrooms would consist of modular buildings much like those commonly used on public school sites. The area in which they would be placed is already flat and does not require any significant grading work. The temporary play area for the children, which would be fenced, is proposed for a downslope location from the temporary classrooms. No permanent surfaces are proposed in the play area, which would instead consist of tanbark, benches, and play equipment that does not require a permanent footing.

All the proposed improvement would require approval from the Building Division, Engineering Division, Department of Water and Wastewater Resources, and the Fire Department. The applicant is presently working with each of these agencies to permit the proposed temporary classroom placement.

Use Permit

The proposed temporary classrooms will advance the construction of the previously-approved Hilldale School expansion and for this reason staff supports issuance of the use permit.

- *Commissioner Satorre asked how pupils and teachers would be present in the new classroom space. Sasha Clayton, Principal at Hilldale School, responded that there would be three classrooms of 18 students, and that there would be one teacher with one aid per class.*
- *Commissioner Proano asked for clarification that the playground was optional. Ms. Clayton responded that the school would need to have some place for children to recreate throughout the school day and that any playground spaces would avoid protected plant species.*
- *Danny Camacho, a resident of Thiers Street, raised the issue of the existing traffic caused by the school, especially on street cleaning day. He asked where construction vehicles were going to park. Ms. Clayton responded that construction vehicles would park on the construction site and that the turn-around the school is building would help improve the situation.*

Environmental Assessment

The Planning Commission has reviewed the proposal under the requirement of the California Environmental Quality Act (CEQA) and has determined that the project is exempt pursuant to CEQA Guidelines Section 15332 – In-fill Development. Section 15332 makes specific findings that must be made to qualify for this exemption.

- *Del Schembari, Conservation Chair from San Bruno Mountain Watch asked if there was a permanent building being proposed, would the Categorical Exemption be proposed. Staff answered that if the proposal was permanent, the staff would be taking a much closer look at the proposal. Staff added that any endangered species on the site would need to be avoided whether the project temporary or permanent and that staff had proposed a Condition of Approval that the applicant work with Mountain Watch to avoid any endangered species that may be present where portables are proposed for placement. The Condition of Approval #5 now reflects this requirement.*

Findings

The Planning Commission has found that the approval of Use Permit UPR-4-23-016182 would be in compliance with Title 17 (Zoning) of the Daly City Municipal Code. Approval of the proposed project will not be detrimental to the health, safety, morals, comfort and general welfare of persons residing in or working in the neighborhood, or be injurious or detrimental to the property and improvements in the neighborhood or the general welfare of the City. Staff recommends that the Planning Commission adopt the following findings, should it decide to forward the temporary classroom to the City Council with a recommendation for approval:

1. In accordance with Title 17 of the Daly City Municipal Code, as well as applicable State zoning enabling legislation, the City Council conducted a public hearing on June 26, 2023; notice of said hearing was published in a newspaper of general circulation on June 15, 2023, posting and first class mailing to property owners within 300 feet;
2. The proposed use is temporary in nature and will advance the construction of the previously-approved Hilldale School expansion;
3. The proposed use contains no hardscape surfaces and as designed would result in no impacts on the project site lasting more than 12 months; and
4. The proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations, (State CEQA Guidelines) Section 15332 – In-fill Development. Section 15332

Conditions of Approval

The Planning Commission recommends the City Council approve Use Permit UPR-4-23-016182, subject to the following conditions and Daly City General Conditions of Approval. Minor deviations from the conditions of approval may be approved by the Planning Division. Significant deviations will require review and approval by the Planning Commission and City Council.

A . DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

General

1. The project shall be valid only in conjunction with detailed plans submitted with this project. Any modifications required, due to the Conditions of Approval, and minor changes to the plan, must be reviewed and approved by the Planning Division prior to the change. Major site or architectural modifications shall be treated as an amendment and shall be subject to review by the Planning Commission and City Council.

2. The temporary use approvals granted herein shall be valid for a period of one year. If building permits have not been issued within this timeframe, the applicant shall apply for a time extension.
3. All chain link fencing installed shall be vinyl-clad, and dark green or black.
4. Hardscape surfaces associated with the temporary classrooms shall not be allowed. The placement of tanbark, benches, and play equipment that does not require a permanent footing shall be permitted so long as all of the material is removed after the temporary use ceases.
5. The applicant shall work with San Bruno Mountain Watch to identify and avoid any endangered species that may be present where portables are proposed for placement.

B. BUILDING DIVISION

6. The applicant shall obtain all permits necessary to implement the project from Building Division.

C. ENGINEERING DIVISION

7. The proposed student path of travel passes through City of Daly City property (APNs 003-404-020, 003-405-010). The applicant shall obtain a license agreement from the City prior to any work on the subject site.
8. The applicant shall submit a revised site plan that identify property owners for parcels used for temporary classrooms, temporary play area and path of travel on the site plan.
9. The applicant shall provide fencing plan prior to any work on the subject site. No fence/gate/buildings will be allowed in the public right-of-way.
10. The applicant shall clarify if that no portion of Orange Street or Atlanta Street will be used for fences, gates or buildings by showing detailed locations of such fences, gates or buildings on the plans.

D. DEPARTMENT OF WATER AND WASTEWATER RESOURCES

11. The applicant shall satisfy all the requirements of the DWWP prior to initiating the proposed temporary classroom use.

E. NORTH COUNTY FIRE AUTHORITY (FIRE DEPARTMENT)

12. The applicant shall satisfy all the requirements of the Fire Department prior to initiating the proposed temporary classroom use.

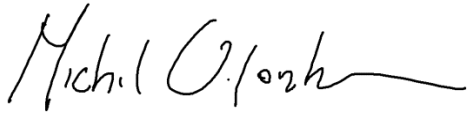
Recommendations

Staff recommends that the City Council take the following action:

1. Adopt the Findings as outlined herein;
2. Affirm the Environmental Assessment;
3. Approve Use Permit UPR-4-23-016182, subject to the Conditions of Approved outlined herein.

Staff is available to provide any additional information desired by the Council members.

Respectfully submitted,



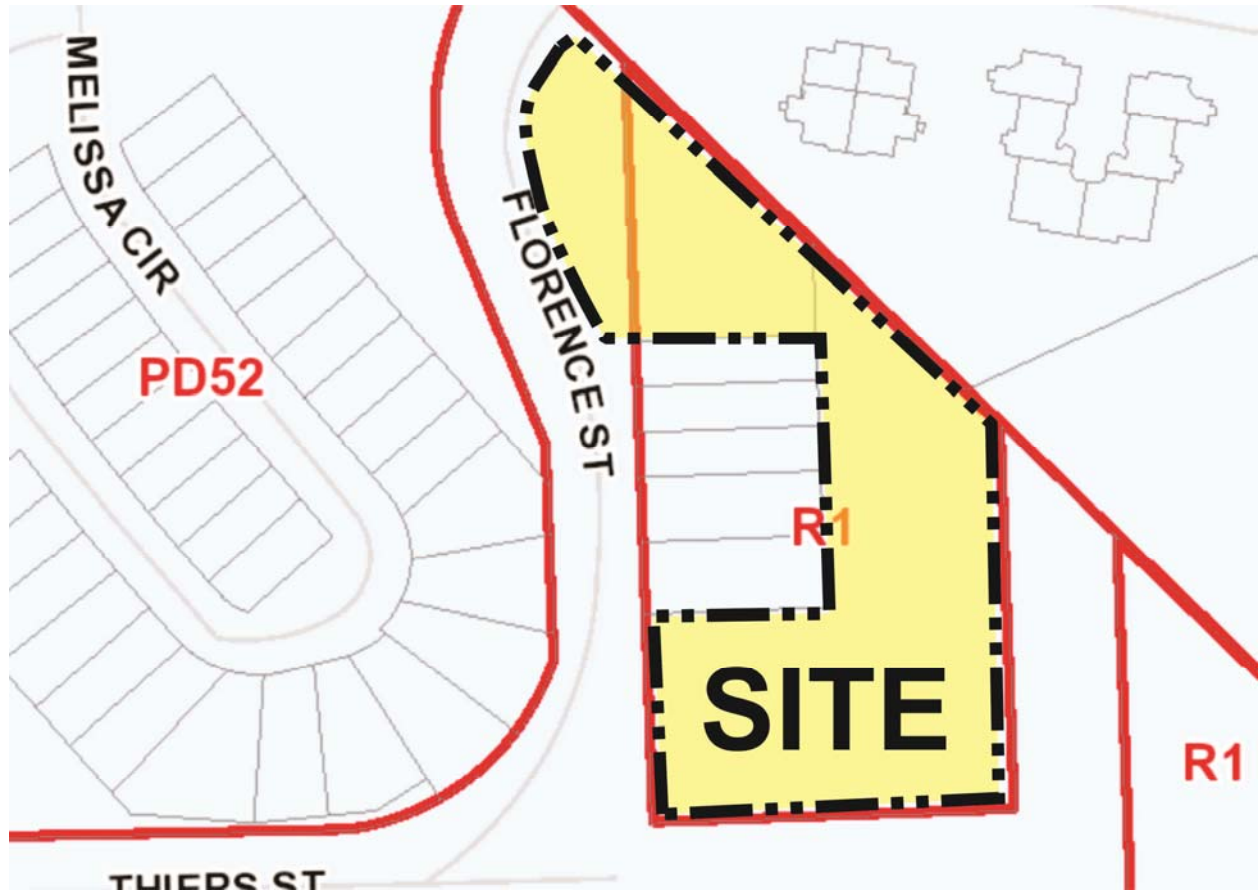
Michael Van Lonkhuysen
Planning Manager



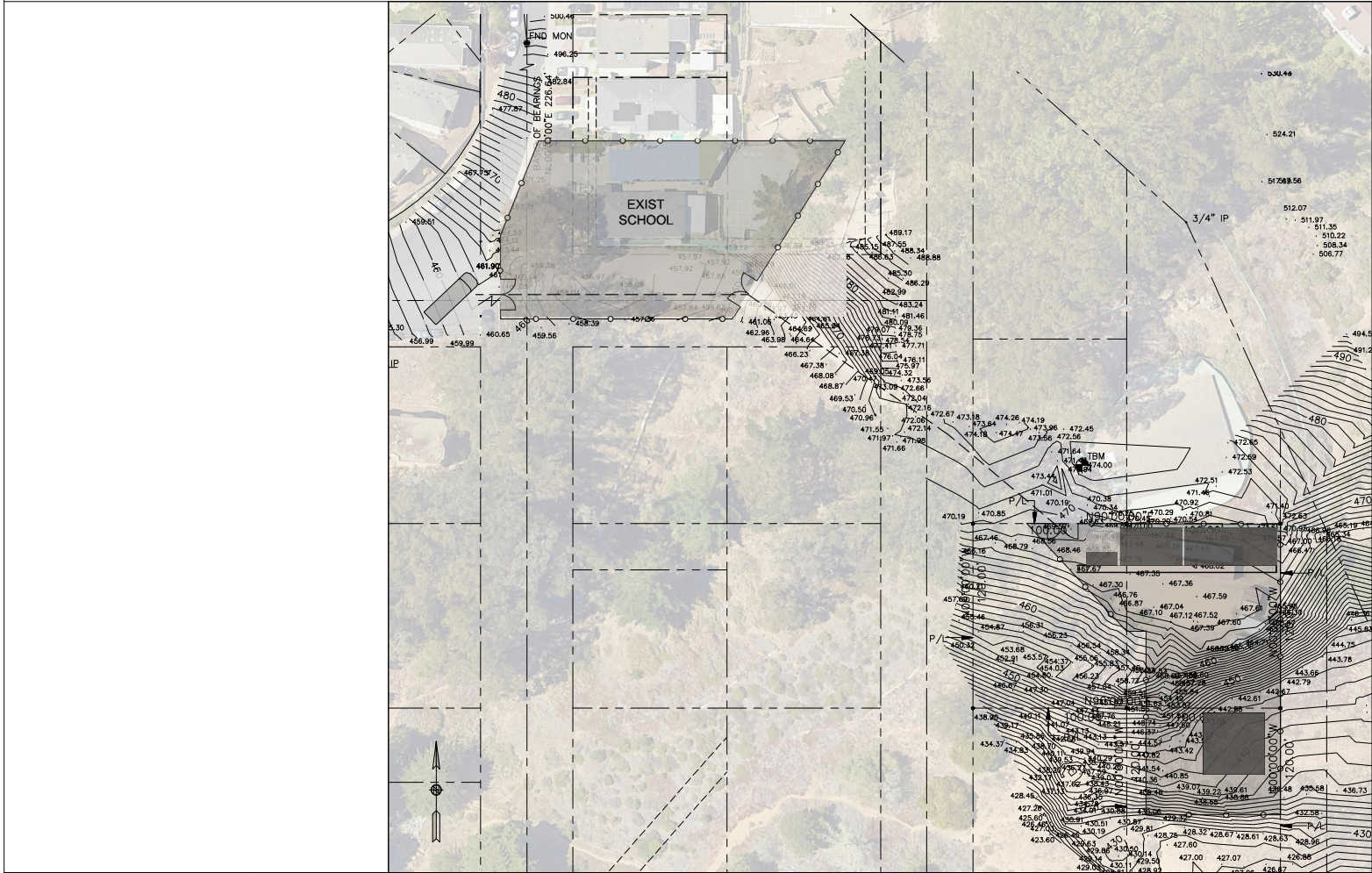
Tatum Mothershead
Director of Economic and Community
Development

Attachments

Attachment A – Location Map
Attachment B – Project Plans
Attachment C – Temporary Operations Plan



THE HILLDALE SCHOOL TEMPORARY CLASSROOM CUP APPLICATION



SHEET INDEX

EX-1	COVER SHEET
EX-2	SITE PLAN
EX-3	SITE PLAN-ENLARGED
EX-4	GRADING PLAN

79 FLORENCE STREET
DALY CITY, CALIFORNIA 94014

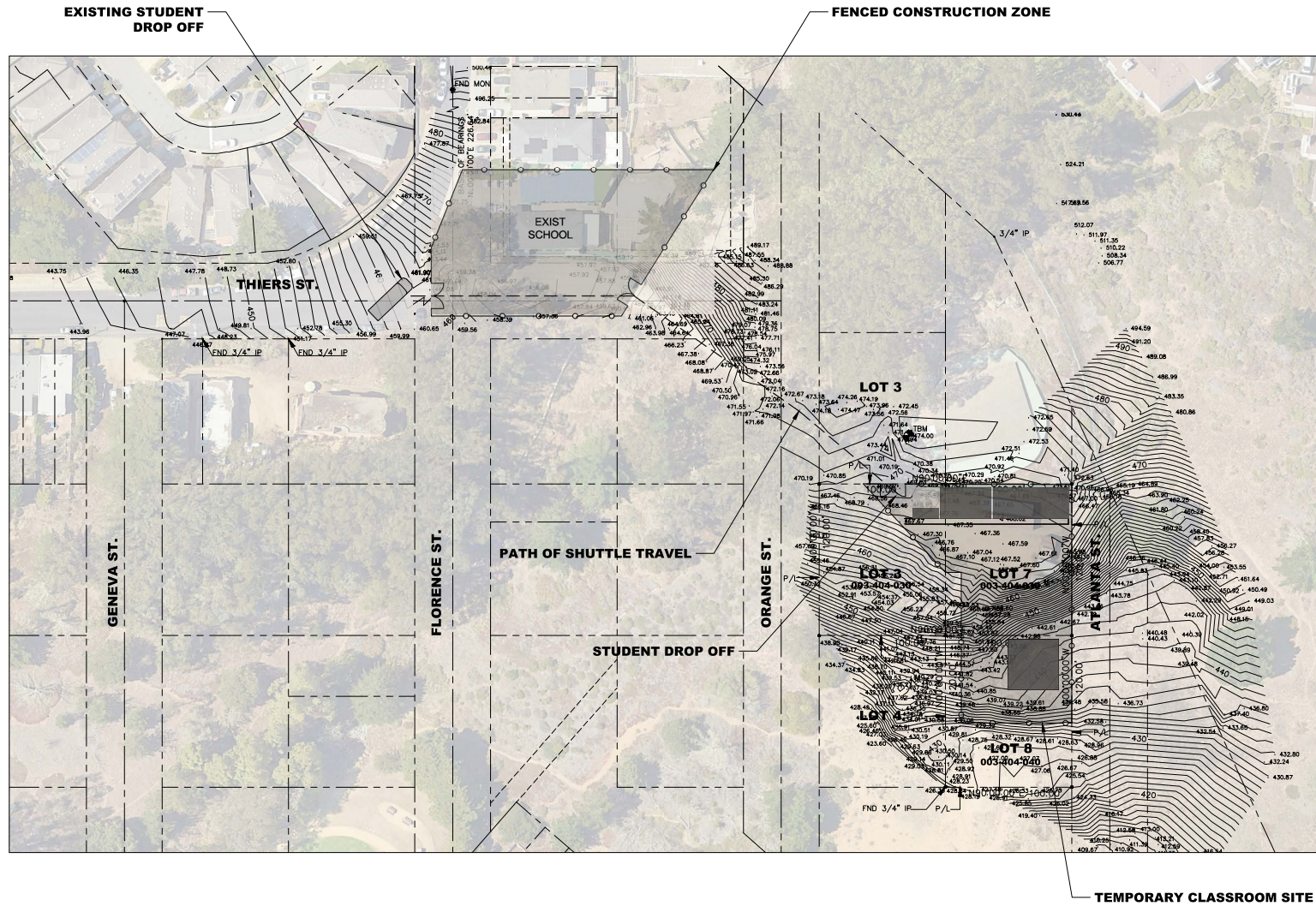
COVER SHEET

REVISIONS				JOB NO.
NO.	DATE	DESCRIPTION	BY	DATE:
				DRAWN:
				CHECKED:
				SCALE:

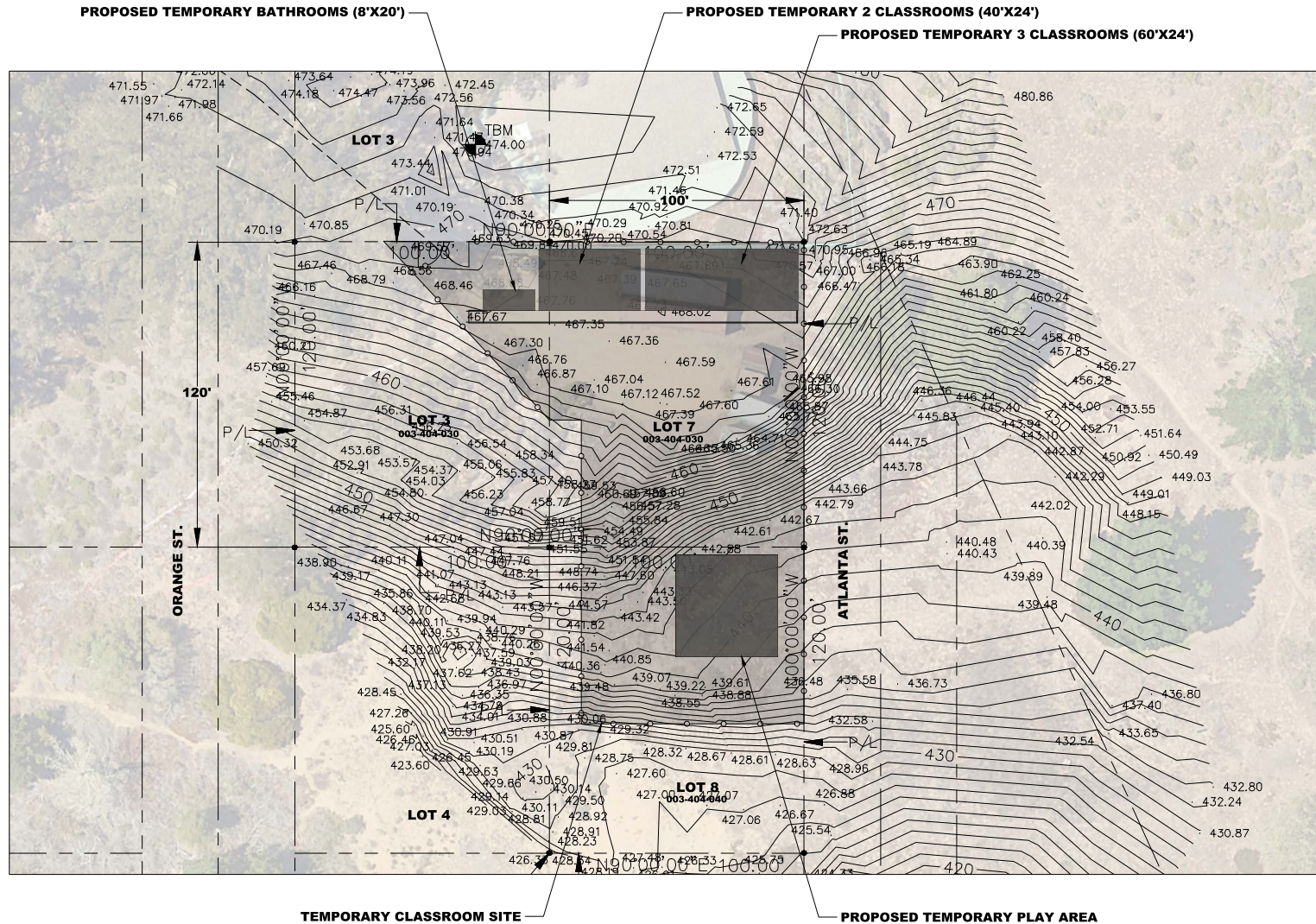
SHEET NO.

EX.1

EX.1



	79 FLORENCE STREET DALY CITY, CALIFORNIA 94014	SITE PLAN	REVISIONS				JOB NO.	SHEET NO. EX.2
			NO.	DATE	DESCRIPTION	BY	DATE:	
							DRAWN:	
							CHECKED:	
							SCALE: 1"=40'	

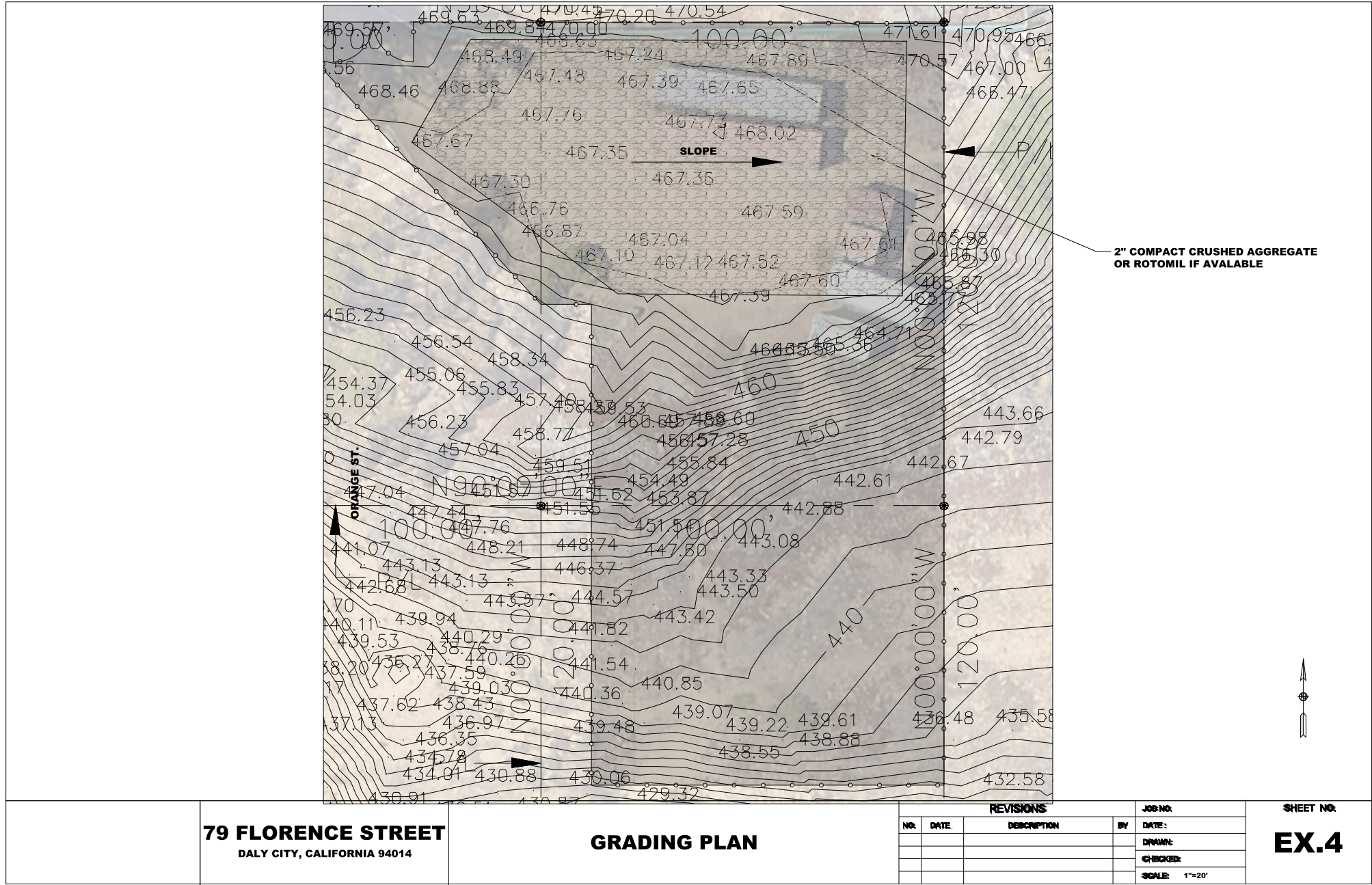


79 FLORENCE STREET
DALY CITY, CALIFORNIA 94014

PROPOSED FENCING BOUNDARY

REVISIONS				JOB NO.
NO.	DATE	DESCRIPTION	BY	DATE:
				DRAWN:
				CHECKED:
				SCALE: 1"=20'

SHEET NO.
EX.3



Hilldale School Operations Plan

For Operation of a Temporary Classroom Facility during the 10 to 12 months of Construction for Demolition of the 83 Florence St Building, Improving Thiers Street, and Building the New 83 Florence Building.

Student Groups:

1. Grades K to 3 will be located in the temporary classrooms
2. Grades 4 to 8 and admin. will be located in the 79 Florence and 25 Florence buildings

Student Drop-off, pickup and Movement

1. All students will continue to be dropped-off and picked-up at the Florence and Thiers intersection.
2. All drop-off and pickup will be done between 7:50-8:30am, 3:15-3:45pm, and 5:00-6:00pm
3. There will be NO construction traffic allowed through the Florence and Thiers intersection during these times.
4. The lower grade students will proceed to a waiting area in 79 Florence to be escorted in groups to the temporary classroom area.
5. The lower grade students will rarely move between the two campus locations except in preparation for drop-off and pickup.
6. Lower grade students will have a play area on the Reservoir Hill property.

Temporary Classroom Facility

1. Temporary, preconstructed, classrooms and bathroom buildings are to be provided by a CA State Architect approved provider, though this project will need Daly City approval, not DSA approval.
2. Classrooms and bathrooms have all-electric HVAC.
3. Power to be provided by PGE. A temporary PGE power pole and construction permit has been applied for.
4. Water for the bathroom will be City culinary water using connections utilized for irrigating the slide slope, if approved. Otherwise, we can provide water storage and pumping.
5. There is no sewer connection available, and we propose a temporary underground tank which will be serviced regularly.
6. We propose to fence the entire three parcel property area.
7. The current storage facilities on the property will be removed.

Construction operation notes

1. The contractor will be communicating regularly with Daly City WWS and the school to be certain that their operation does not impede the other's operations.
2. The contractor will have no traffic into or out of the construction site during drop-off and pickup.
3. If the building permit is approved and issued this month, construction will begin in June with the underground portion of the current courtyard area completed before school begins in September. This will allow construction fencing to be placed to segregate construction and allow the lower grade students to go to the temporary campus through the existing play area, rather than needing to go up, North, and around the existing play area.
4. There will be a tall, physical barrier between all construction activities and school activities.



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

**Subject: Sign Program – 79 Saint Francis Square Shopping Center
Use Permit UPR-03-23-016129**

Recommended Action

Approve the Use Permit for Saint Francis Square Shopping Center Sign Program

Planning Commission Discussion

On June 6, 2023, the Planning Commission voted 4-0 to recommend that the City Council approve the Use Permit. The Commissioners expressed support for the shopping center sign program and its goals to develop sign criteria addressing uniformity in colors, materials, area, and design to improve and benefit the shopping center businesses and community. Commissioners recommended that signs and lighting fixtures be rust proof. Staff added a condition of approval indicating that all metal materials consist of anodized aluminum or galvanized metal.

Background

The applicant, Ad Art, Incorporated, on behalf of the property owner, Seafood City Supermarket, is requesting approval of a use permit for the Saint Francis Shopping Center Sign Program (see Attachment A – Location Map). The existing shopping center has no sign program and the existing signs do not display uniformity in colors, materials, area, and design. In addition, many of the signs are weathered and need of repairs and upgrades. The applicant is applying for a Use Permit for a Sign Program to allow some flexibility in the design and standards of the tenant signage and the pylon and monument signs for the shopping center and to provide visual consistency and design uniformity to the shopping center. The new signage will complement the recently approved retail building façade improvements. The proposed signage for the sign program conforms to the commercial zone development standards sign requirements.

The sign program will complement the design and architecture of the Design Review DR-01-22-015499 Saint Francis Square Shopping Center Renovation Project which entailed review and approved retail building façade improvements and a new retail building. For example, the base veneer of the pylon and monument signs will consist of brick veneer matching the brick veneer of the new supermarket. This design of the shopping center was approved on March 6, 2023, by the Design Review Committee.

Discussion

As is the case of all sign programs in the city, the objective of the Saint Francis Shopping Center Master Sign Program is to ensure that all signs within the shopping center provide visual

consistency, design uniformity, and contribute to a positive aesthetic in the center. In this effort, the master sign plan includes text and concept drawings to communicate its requirements.

The master sign program would upgrade all the exterior multi-tenant and wayfinding signs in the shopping center, including the pylon and monument signs that currently exist at the Saint Francis Square Shopping Center (see Attachment B – Proposed Sign Program). As indicated in Project Description provided by the applicant, the property owner desires to provide a coordinated design for the newly remodeled shopping center (see Attachment C – Project Description).

The new freestanding signs (pylon and monument sign) will integrate design elements consistent with the new buildings being constructed in the shopping center, the new supermarket and restaurant with drive through. The proposed signs for the retail tenants will encourage a variety and diversity of signage with different colors and designs for the tenants. Signs with creative names and or logos will be encouraged. The wall sign areas will be balanced and in scale with the context of the sign space and building. Text thickness, height, and color of the sign lettering will be visually balanced in proportion to the building. The primary anchor (supermarket) sign lighting will be face illuminated signage. All retail shop tenant signage shall be halo-illuminated. The proposed new restaurant signage will be halo-illuminated signage. No signage of any type shall be within or lower than eight feet (8') above the finished grade. The proposed signage development standards are summarized as follows:

Center ID Pylon Sign (PS):

The proposed pole-mounted ground sign is located at the corner of St Francis Blvd. and Southgate Ave on a primary lot frontage of over 550 feet; does not encroach upon the public right-of-way; has an overall height of 22 feet, with a face area of 51 square feet. All dimensions are within the parameters outlined in the Daly City sign ordinance. The sign's exterior finishes are intended to coordinate with the newly proposed wood siding and brick veneer utilized by the supermarket. The proposed sign design incorporates internally illuminated tenant panels with polycarbonate faces and translucent vinyl graphics. The Center ID will also have illuminated copy to read: St. Francis Square.

Entry Monument Sign (MS):

The proposed pole-mounted ground sign is located at the entryway to the St Francis Square Shopping Center along St Francis Blvd. The primary lot frontage is over 550 feet; does not encroach upon the public right-of-way; has an overall height of six feet, with a face area of 39.10 square feet. All dimensions are within the parameters outlined in the Daly City sign ordinance. Like the pylon sign, the monument sign's brick veneer base exterior finish is intended to coordinate with the newly proposed wood siding and brick veneer utilized by the supermarket. The proposed sign design incorporates internally illuminated tenant panels with polycarbonate faces and translucent vinyl graphics. The Entry Monument Sign will also have illuminated copy to read: St. Francis Square.

Anchor/Market Tenant Signage (TS1):

The proposed signage for the anchor tenant, Seafood City Supermarket, allows for a modest increase to 250 square feet for the anchor tenant. The increase in allowable square footage would

ensure building signage is architecturally and aesthetically compatible with the building and adjacent spaces. By ordinance, the anchor tenant would be restricted 100 square feet – putting the anchor tenant signage well out of scale with the overall façade. The lighting will be face illuminated signage.

Tenant Signs within St Francis Square Shops/Retail (TS2):

Currently no tenants in the shopping center fall into this category. Tenants with TS2 sign type resemble standard city sign allowances – minimum 50 square feet allowed with a maximum of 100 square feet; ½ square feet per lineal foot of lease frontage.

Tenant Signs within St Francis Square Shops/Retail (TS3):

Apart from the anchor tenant, halo-illumination is required for all new tenants that do not have existing, pre-approved, signage. All tenants, outside of Seafood City Supermarket, fall into this category. Tenants with TS3 sign type resemble standard city sign allowances – minimum 25 square feet allowed with a maximum of 75 square feet; ¾ square feet per lineal foot of lease frontage.

NOTE: All new tenant signage is required to be halo illuminated.

Tenant Signs Drive Thru (WF/MB1/MB2/CB):

The sign types for the Drive Thru are standard signage requirements. They consist of a Wayfinding Directional, Menu Boards at the Drive Thru and a Clearance Bar. Examples are provided in the sign program.

Tenant Mural (PM/Anchor Tenant – North Elevation facing Southgate):

As part of the conditions of approval from the Design Review Committee, the anchor tenant will employ a muralist to provide a hand-painted mural that incorporates cultural and historical themes reflecting Filipino heritage in Daly City. The overall space was agreed upon with the client and the city and will encompass an approximate 10'-0" x 40'-0" space facing Southgate Avenue elevation. Review and approval of the mural artwork by staff will be subject of conditions of approval.

Staff has evaluated and reviewed the proposed Saint Francis Square Shopping Center Master Sign Program and supports approval of the sign program. Staff agrees that the existing directional and tenant signage is weathered and needs an upgrade in material and colors and improved compliance with the design requirement for uniformity in tenant panel background colors and text is required. The proposed master sign program for the shopping center will enhance the shopping area and benefit the community. The proposed tenant signage areas, colors, materials, type of signage and lighting as proposed, meet the purpose and intent of the sign program requirements for commercial districts.

Environmental Assessment

The Planning Commission has reviewed the proposal under the requirement of the California Environmental Quality Act (CEQA) and has determined that the project is exempt pursuant to CEQA Guidelines Section 15301 (Existing Facilities) – Minor alteration of existing private structures involving negligible or no expansion of existing or former use.

Findings

The Planning Commission has found that the approval of Use Permit UPR-02-23-016129, as conditioned, is in accordance with Section 17.45, Design Review, of the Daly City Municipal Code. Approval of the user permit application, as conditioned herein, is in the best interest of the public health, safety, and general welfare of the community, and that the general site, architecture, and landscape considerations have been incorporated to ensure compatibility with adjacent buildings and to provide an attractive environment. Staff recommends that the City Council adopt the following findings, should it decide to approve the sign program:

1. In accordance with Title 17 of the Daly City Municipal Code, as well as applicable State zoning enabling legislation, the City Council conducted a public hearing on June 26, 2023. Notice of said hearing was by newspaper publication, and posting and first class mailing to property owners within 300 feet of the site, on June 15, 2023;
2. The sign modification complies with applicable provisions of Design Review Section 17.45 of the Zoning Ordinance.
3. The sign program complies in general with the Daly City Sign Code, DCMC Chapter 17.32 with some exceptions for larger wall sign area for the anchor tenant.
4. General architectural considerations have been incorporated to ensure the compatibility of the tenant sign panels with the design concept and the character of overall pylon and monument signs.
5. The proposal for the tenant and shopping center sign program colors and material is compatible with the existing and new Saint Francis Square Shopping Center buildings.
6. The allowance for the area colors and materials for the proposed halo-illumination tenant wall signs offers an opportunity for tenants to advertise their business in a uniform, consistent design that is consistent with the character and architectural style of the shopping center buildings.
7. The City Council has reviewed the proposal under the requirement of the California Environmental Quality Act (CEQA) and has determined that the project is exempt pursuant to CEQA Guidelines Section 15301(g) – Minor alteration of existing private structures and new copy on existing signs.

Conditions of Approval

The Planning Commission recommends the City Council approve Use Permit UPR-02-23-016129, subject to the following conditions and Daly City General Conditions of Approval. Minor deviations from the conditions of approval may be approved by the Planning Division. Significant deviations will require review and approval by the Planning Commission and City Council.

A. DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

General

1. The use permit and design review approval shall be valid for a period of one year from the date of City Council approval. The approvals shall terminate if a building permit has not been obtained and construction commenced within one-year of City Council approval of the project or if the applicant fails to obtain a valid business license.
2. The use permit and design review shall be valid only in conjunction with plans and sign program submitted and approved by the City Council. Any significant modifications and changes to the plans shall be treated as an amendment and shall be subject to review by a Council Committee appointed by the mayor.
3. The applicant shall employ a muralist to provide a hand-painted mural that incorporates cultural and historical themes reflecting Filipino heritage in Daly City. The overall space shall encompass an area approximately 10'-0" x 40'-0" facing Southgate Avenue elevation. Review and approval of the mural artwork by staff shall occur prior to sign installation and building permit.
4. All metal material used for signage and lighting shall be rust proof anodized aluminum or galvanized steel.

B. BUILDING DEPARTMENT

5. Applicant shall submit plans for the master sign program to the Building Department for review and building permit approval.
6. Hours of operation for all construction work associated with the subject project shall be 8:00 a.m. to 5:30 p.m., Monday through Friday. There will be no start-up of machines or equipment, no delivery of materials or equipment, and no cleaning or servicing of machines or equipment prior to 7:30 a.m. or after 6:00 p.m. Additionally, there will be no construction work, deliveries, and servicing of the machines and equipment between 6:00 p.m. and 7:30 a.m. and at any time during Saturdays, Sundays and Legal City Holidays. Exceptions to these time restrictions may be granted by the Building Official for one of the following reasons: (1) inclement weather affecting work, (2) emergency work, or (3) other work, if work and equipment will not create noise or conditions that may be unreasonably offensive

to neighbors as to constitute a nuisance. The Building Official must be notified and approval given, in writing, in advance of said work.

C. ENGINEERING DIVISION

7. Ensure that the Monument Sign (MS) at the St Francis Boulevard driveway is out of the Public Utility Easement. There is a 10' easement in the vicinity of the current sign location shown on Sheet 6.
8. Ensure that the location of the Pylon Sign (PS) shown on Sheet 6 allows for a 3' work area around the traffic signal controller cabinet at the SE corner of the intersection at St Francis Boulevard and Southgate Avenue.

D. DEPARTMENT OF WATER AND WASTEWATER RESOURCES

9. All improvements shall be consistent with the approved plans and the Conditions of Approval.
10. All improvements shall meet the latest Daly City Municipal Code, and the City Standards and Specifications.

E. FIRE DEPARTMENT

11. Comply with California Fire, Building and Electrical codes, as well as Daly City Municipal Codes.
12. Provide and maintain a minimum of 3' foot clearance from any fire appliance, such as Fire Department Connections (FDC), fire hydrants and backflow devices.

Staff Recommendation

Adopt the Findings as outlined herein;

Affirm the Environmental Assessment; and

1. Approve UPR-02-23-016129 (Sign Program), subject to the Conditions of Approved outlined herein.

Respectfully submitted,



Sam Fielding
Associate Planner

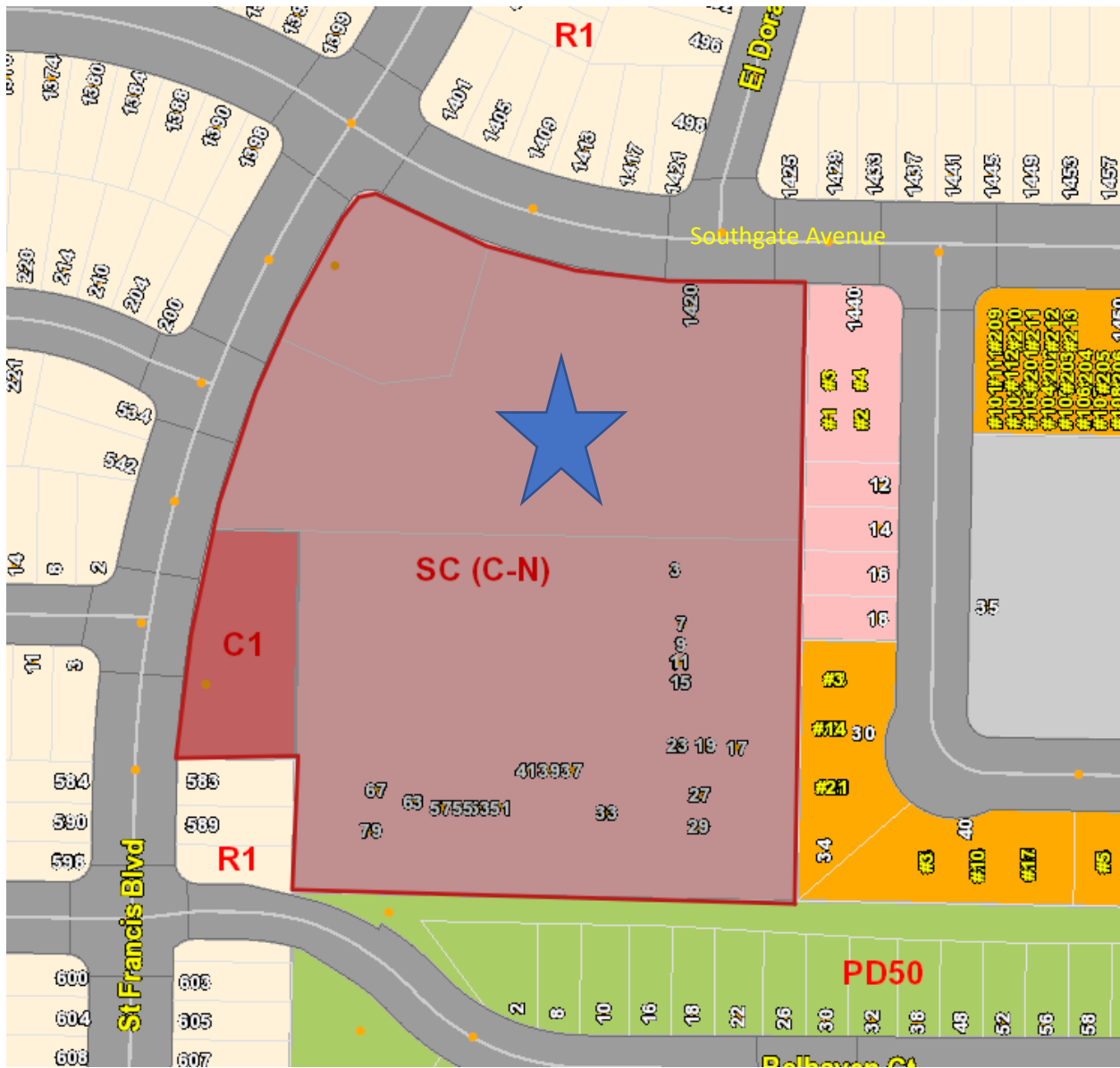


Tatum Mothershead
Director of Economic and Community
Development

Attachments

Attachment A – Location Map
Attachment B – Proposed Sign Program
Attachment C – Project Description

Site Location



May 30, 2023

City of Daly City – Planning Department
330 90th Street
Daly City, CA 94015

RE: Exterior Signage Review for St. Francis Square Shopping Center Renovation Project

Ad Art, Inc. have been authorized by Seafood City Supermarket to provide a comprehensive sign program for the tenants in the St. Francis Shopping Center.

The renovation project involves a complete demolish and reconstruct of a supermarket (Seafood City Supermarket), construct a new retail building, and façade improvements to three existing retailing buildings.

Our proposal seeks to apply existing freestanding sign guidelines to two new signs: one new pylon sign and one (1) new monument sign.

In addition, the proposal seeks to allow a modestly increased signage allowance for the anchor tenant, Seafood City, including a custom hand-painted mural, as well as provide a uniform sign lighting standard throughout the center.

Overview of Newly Proposed Signage

Center ID Pylon Sign (PS – Page 20):

The proposed pole-mounted ground sign is located at the corner of St Francis Blvd. and Southgate Ave on a primary lot frontage of over 550 feet; does not encroach upon the public right-of-way; has an overall height of twenty-two feet, with a face area of 51.00 square feet. All dimensions are within the parameters outlined in the Daly City sign ordinance.

The sign's exterior finishes are intended to coordinate with the newly proposed wood siding (BM Moonlight White OC-125) and brick veneer (McNear Town Series "Manchester") utilized throughout the center.

The proposed sign design incorporates internally illuminated tenant panels with polycarbonate faces and translucent vinyl graphics. The Center ID will also have illuminated copy to read: St. Francis Square.

Entry Monument Sign (MS – Page 21):

The proposed pole-mounted ground sign is located at the entryway to the St Francis Square shopping center along St Francis Blvd. The primary lot frontage is over 550 feet; does not encroach upon the public right-of-way; has an overall height of six feet, with a face area of 26.25 square feet. All dimensions are within the parameters outlined in the Daly City sign ordinance.

Like the pylon sign, the monument sign's exterior finishes are intended to coordinate with the newly proposed wood siding and brick veneer utilized throughout the center. The proposed sign design incorporates internally illuminated tenant panels with polycarbonate faces and translucent vinyl graphics. The Entry Monument Sign will also have illuminated copy to read: St. Francis Square.

Proposed Adjustments

Anchor/Market Tenant Signage (TS1 – Page 6, 8-9, 23):

Our proposed signage for the anchor tenant, Seafood City Supermarket, allows for a modest increase to 250 square feet for the anchor tenant. The increase in allowable square footage would ensure building signage is architecturally and aesthetically compatible with the building and adjacent spaces. By ordinance, the anchor tenant would be restricted 100 square feet – putting the anchor tenant signage well out of scale with the overall façade.

As for sign lighting method, the anchor tenant would have the option to choose the sign lighting method of their choice as outlined in Daly City's sign ordinance.

Tenant Signs within St Francis Square Shops/Retail (TS2 – Pages 6 and 23):

Currently no tenants in the shopping center fall into this category.

Tenants with TS2 sign type resemble standard city sign allowances – minimum 50 square feet allowed with a maximum of 100 square feet; ½ square feet per lineal foot of lease frontage.

Tenant Signs within St Francis Square Shops/Retail (TS3 – Page 6, 7, 10-18 and 23):

Apart from the anchor tenant, halo-illumination required for all new tenants that do not have existing, pre-approved, signage. All tenants, outside of Seafood City Supermarket, fall into this category.

Tenants with TS3 sign type resemble standard city sign allowances – minimum 25 square feet allowed with a maximum of 75 square feet; ¾ square feet per lineal foot of lease frontage.

NOTE: All new tenant signage is required to be halo illuminated.

Tenant Signs Drive Thru (WF/MB1/MB2/CB Pages 6, 26-28):

The sign types for the Drive Thru are standard signage requirements. They consist of a Wayfinding Directional, Menu Boards at the Drive Thru and a Clearance Bar. Examples provided in the sign program.

Tenant Mural (PM/Anchor Tenant – North Elevation facing Southgate Pages 6 and 9):

As requested in the city in the conditions of approval, the anchor tenant will provide employ a muralist to provide a hand-painted mural. The overall space was agreed upon with the client and the city and will encompass an approximate 10'-0" x 40'-0" space facing Southgate Ave elevation.

The purpose of our design program is to provide a coordinated design for a newly remodeled shopping center. The new freestanding signs will integrate design elements consistent with the new buildings being constructed in the shopping center. Sign lighting will now be consistent throughout the center. Each signage component outlined above plays an integral part in the renovation and modernization of the St. Francis Square Shopping Center.

Should you have any further questions and/or comments, please feel free to contact me direct at (559) 281-2022.

Regards,

Nathan Moreno
Senior Project Manager
Ad Art, Inc.

ST. FRANCIS SQUARE

SEAFOOD CITY®

MASTER SIGN PROGRAM

79 Saint Francis Blvd.
Daly City, CA 94015



SIGN CONSULTANT

Ad Art Sign Company
5090 N. Fruit Ave., Suite 101
Fresno, CA 93710
David Esajian (559) 696-5412

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GENERAL DESIGN GUIDELINES

Plans and specifications must be prepared by Architects and Engineers licensed in the appropriate jurisdiction and must conform to all governing codes and laws. Drawings prepared by General Contractors, or other unlicensed persons will be returned to the Tenant for resubmission. The services of a professional Architect experienced in retail store design, as well as a licensed signage vendor, are in the Tenant's best interest for an innovative, effective, cost-efficient design.

All drawings must be submitted to the Landlord's Representative. Tenant shall not submit any plans to Daly City or other regulatory agencies for permit applications or plan approvals without the Landlord's prior written approval.

Tenants shall comply with this Criteria in addition to City requirements. The most restrictive requirements shall govern.

Signage is a major visual element to be provided by the Tenant. Imaginative, progressive and creative signage is essential to the success of the Tenant's store. Signage may be provided for each elevation of the Tenant's premises as approved by Landlord. All signage is subject to the Landlord's written approval. Additionally, signs which are visible from the parking area or public street are subject to the approval of, and must meet the sign requirements of Daly City's Municipal Code(s) and the Master Sign Program for St. Francis Square, from which a sign permit is required. The Landlord reserves the right to reject any signage that does not comply with the Landlord's criteria as contained herein. Any signs fabricated and installed without prior approval in writing from the Landlord will be removed by the Landlord. All costs for removal, including but not limited to patch and repair of the building, will be at the Tenant's expense.

GENERAL DESIGN GUIDELINES

The primary objective of the signage design criteria is to generate high quality, creative Tenant signage. Tenants are encouraged to combine a variety of materials, lighting methods, colors, typestyles, and graphic elements for unique storefront signage at St. Francis Square. Signs may be located adjacent to entries or storefronts only, unless otherwise indicated in these Criteria. The number of Primary signs is dependent on the type and location of the tenant:

- Market
- Shop
- Retail
- Drive-Thru

When permitted by the Lease, a limited number of Tenants will also have a panel on the Pylon or Monument Sign and/or on the Parking Garage.

All sign concepts are to be generated from "cameraready" logo artwork prepared by a professional graphic designer, and submitted to the Landlord for approval prior to concept development of any sign. All signs must be 3-dimensional and finished on all sides with a maximum return of 5". Variety and diversity are encouraged, therefore tenants may not have the same sign color or design as neighboring tenants. All storefront window signs shall state the store name and/or logo as stated on the lease, and must not advertise or list merchandise or services. Signs that incorporate creative logos or graphic elements along with the business identity are encouraged. Signs, copy and graphic elements shall fit comfortably into sign area, leaving sufficient margins and negative space on all sides. Wall signs shall appear balanced and in scale within the context of the sign space and the building as a whole. Thickness, height, and color of sign lettering shall be visually balanced and in proportion to other signs on the building. Unless noted otherwise in this manual, no signage of any type shall be within or lower than eight feet (8'-0") above the finished grade, floor surface.

Dimensional letters and plaques shall be affixed without visible means of attachment, unless attachments make an intentional design statement and are approved by the Landlord. Any special conditions or deviations from the guidelines in the sign criteria are to be approved in writing by to the Landlord.

SIGN LIGHTING

The use of creative signage lighting is required. Where signs are internally illuminated, light-transmitting surfaces shall be non-gloss, matte materials. Only letters and logos shall transmit light while background remains solid opaque. No illuminated backgrounds or boxes are allowed. Where a sign is externally illuminated, the light source must be shielded so that it is not visible from the front or side of the light fixture. Lighted signs shall be illuminated during, and thirty minutes after, mall business hours. These signs shall be controlled by a time clock and circuited separately from other Tenant lighting.

SIGN COLORS

Sign colors shall provide for sufficient contrast against building background colors and are to be varied among adjacent tenants. Color of letter returns shall contrast with building colors for good daytime readability. All sign colors are subject to review and approval by the Landlord as part of the Tenant signage submittal.

CALCULATING SIGNAGE AREA

Copy area shall be computed by surrounding each letter/graphic element with an eight point shape, calculating the area contained within the shapes, and then computing the sum of the areas. Elements such as swashes, simple lines, back plates or other decorative touches must be included within limits of the geometric shapes and shall be included as part of the copy area.

PROHIBITED SIGN TYPES

The following sign types and finishes are prohibited:

- Promotional temporary signage unless otherwise approved by Landlord.
- Signs with exposed conduit, junction boxes or transformers.
- Rotating, animated and flashing signs.
- Pole signs and other signs with exposed structural supports not intended as a design element except for code-required signs.
- Vehicle signs, except for the identification of a business enterprise or advertisement upon a vehicle used primarily for business purposes, provided the identification is affixed in a permanent manner.
- Signs attached, painted on, or otherwise affixed to trees, other living vegetation, landscaping or natural materials.
- Balloons and inflatable signs.
- Signs which emit sound, odor or visible matter or which bear or contain statements, words or pictures of an obscene, pornographic or immoral character.
- Operational signs indicating hours of operations, telephone numbers, and specialty rules.
- Other signs or graphic images deemed unsuitable by the Landlord

Non-conforming signs shall be subject to removal at the Landlord's direction. If the sign is removed the Tenant or Landlord shall replace the sign at the Tenant's expense.



PROJECT:	REVISION			DATE	DESCRIPTION	APPROVALS		CONCEPTUAL DRAWINGS ONLY:	SHEET
CUSTOMER: Saint Francis Square	1	3/14/23	Revise per City comments			SALES:		Dimensions are approximate & may change due to construction factors or exact field conditions. Colors shown are as close as printing will allow. Always follow written specifications.	3
LOCATION: 79 Saint Francis Square - Daly City, CA 94015	2	3/30/23	Add mural designation			CUSTOMER:		ALL RIGHTS RESERVED:	
DATE: 2/14/2023	3	5/19/23	Update pylon sign			LANDLORD:		This design has been created for you in connection with a project being planned for you by AD ART. It may not be shown to anyone outside your organization, and may not be reproduced in any manner without prior consent.	SO#A4993487
SALES: David Esajian									
DESIGNER: James Franks									

TENANT LOGO & COPY LAYOUT SPECIFICATIONS

AREA

The entire sign face within a continuous perimeter enclosing the extreme limits of the display surface including any framing, trim, or molding shall be included in the computation of sign area. The supporting structure or bracing of a sign shall be omitted from measurement, unless such structure or bracing is made part of the message or face of the sign.

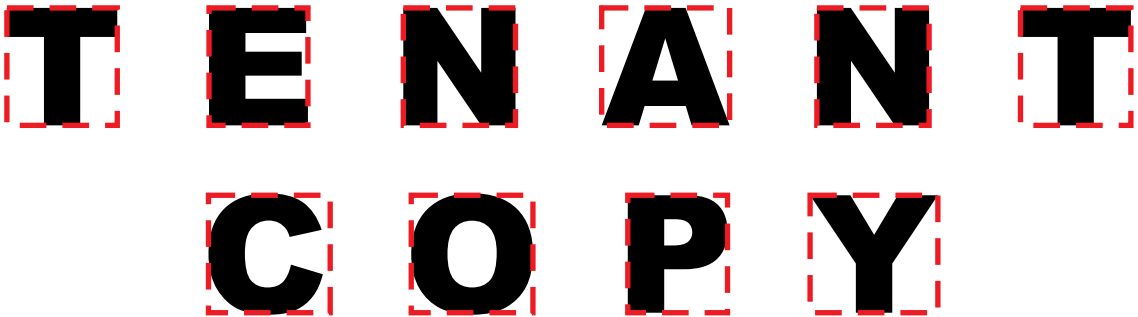
MEASUREMENT

The area of all signs shall be computed by use of standard mathematical methods. An unlimited number of lines may be used to enclose the extreme limits of the sign, including all frames, backing, face plates, non-structural trim or other component parts not otherwise used for support.

COPY

For the purpose of public safety, the name of the business shall be indicated in the English language or English alphabet on at least one location on each business. Tenants are allowed up to (2) two lines of copy.

Allowed Sign Area Multiple Boxes
(Unlimited Boxes to Encompass Each Letter/Element Individually)



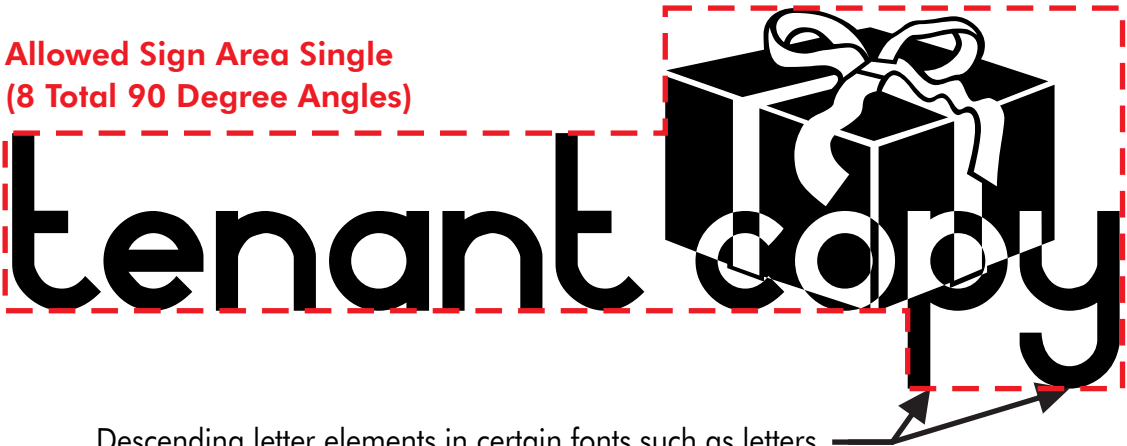
Irregular shaped icons & logos should be considered in sign design for increased visual impact.

Allowed Sign Area (Copy Logo)



Descending letter logo elements changed from the intended font will count against allowable copy height and square footage. In such cases the allowed maximum height will be limited to the copy height for that elevation's criteria.

Allowed Sign Area Single
(8 Total 90 Degree Angles)



Descending letter elements in certain fonts such as letters f, g, j, p, q, y & z will count against allowable copy height and square footage.

PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

CONCEPTUAL DRAWINGS ONLY:
Dimensions are approximate & may change due to construction factors or exact field conditions. Colors shown are as close as printing will allow. Always follow written specifications.

ALL RIGHTS RESERVED:
This design has been created for you in connection with a project being planned for you by AD ART. It may not be shown to anyone outside your organization, and may not be reproduced in any manner without prior consent.

SIGN LOCATIONS



Site Plan - Scale: 1/64" = 1'-0"



ADART
700 Parker Sq., Ste. 205
Flower Mound, TX 75028
T 800.675.6353
www.adart.com

PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

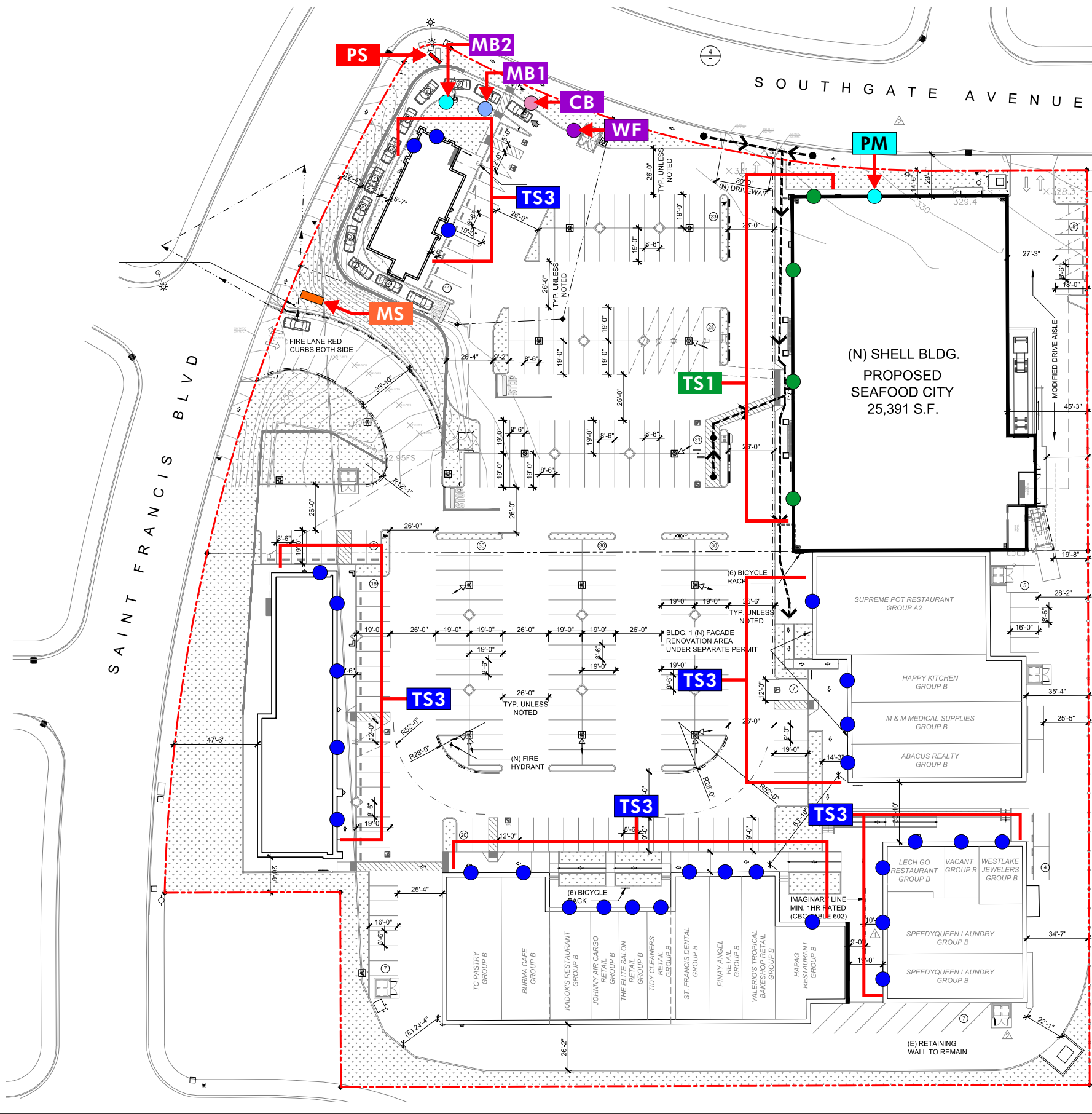
REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

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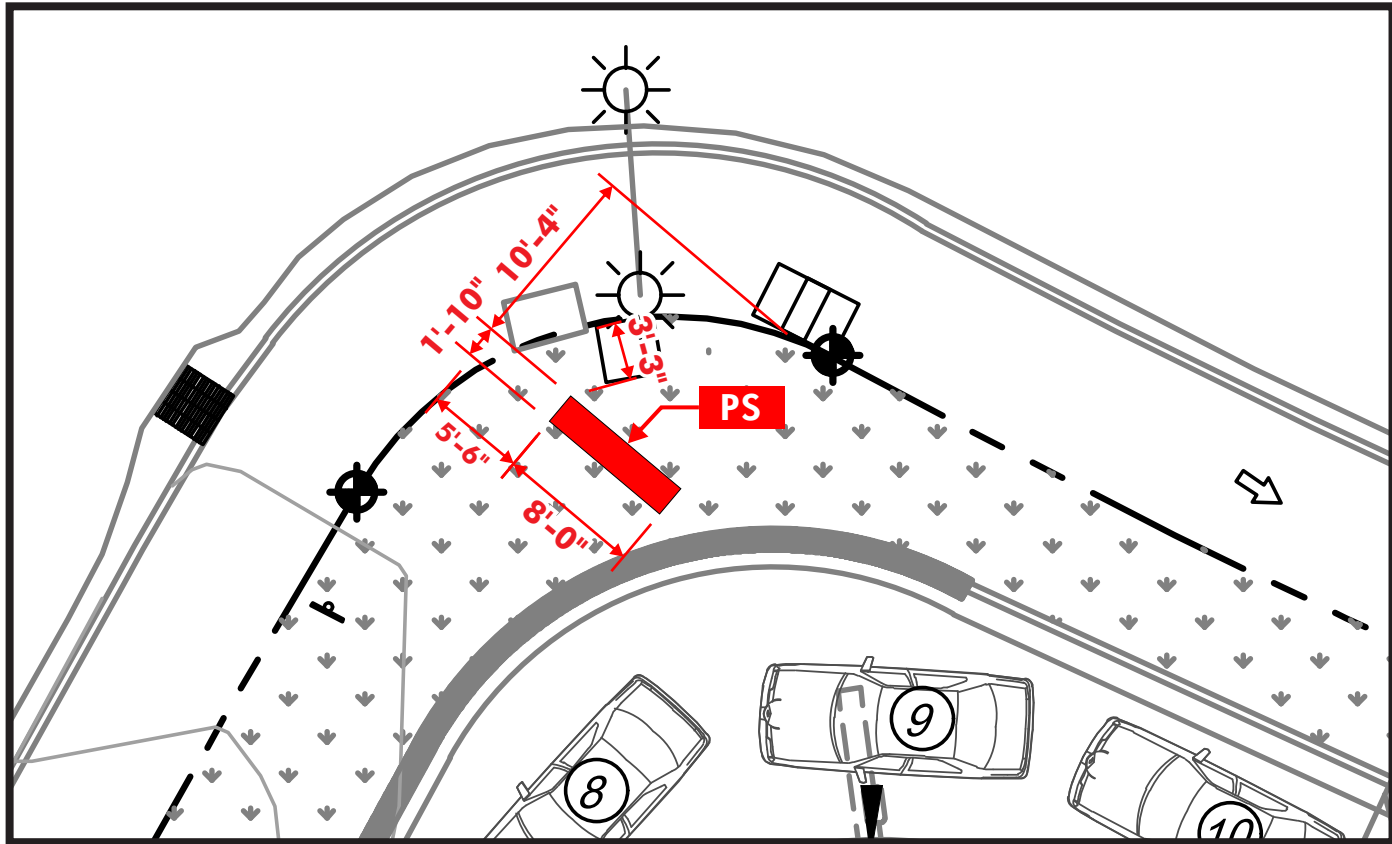
SHEET
6



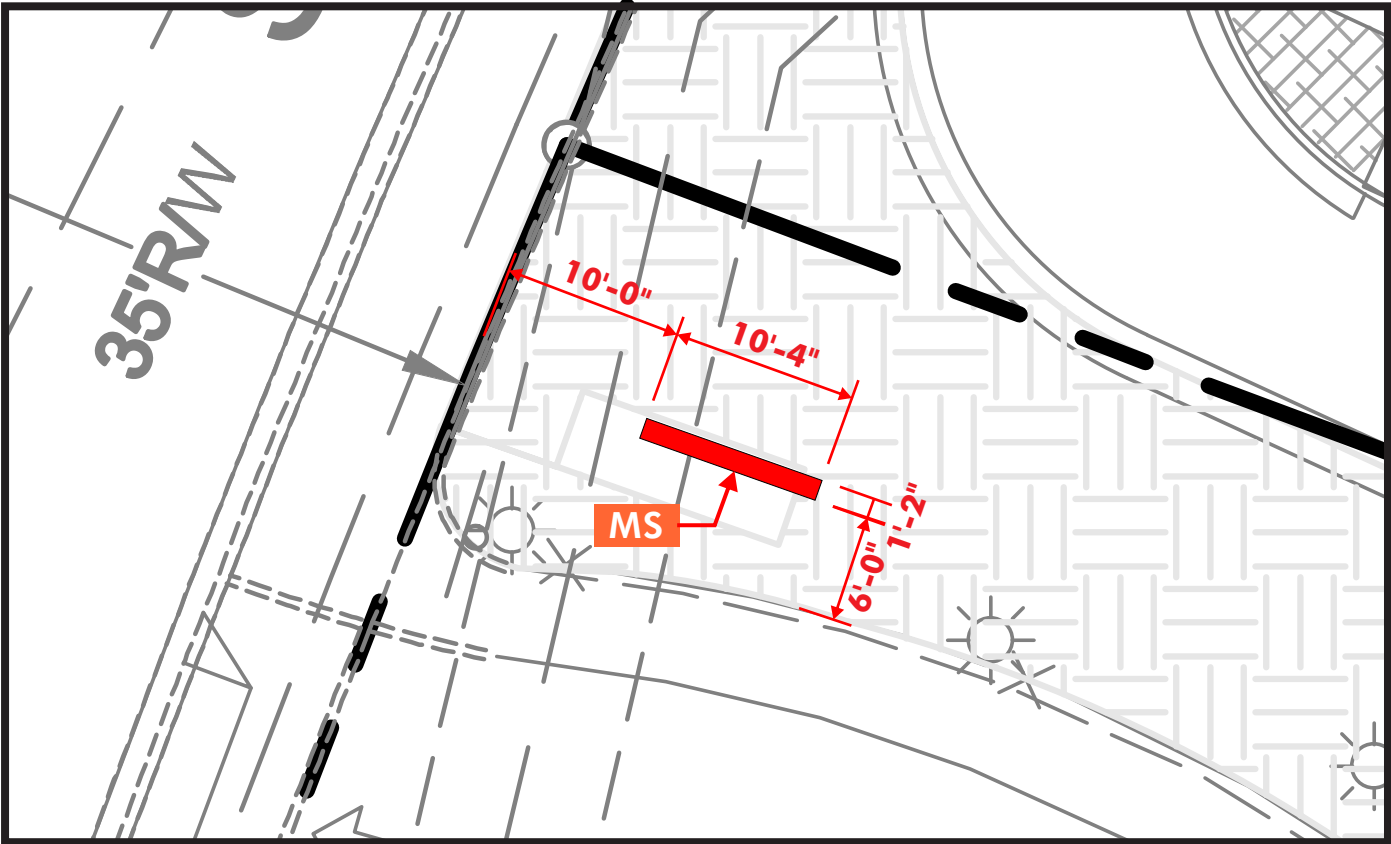
SITE Signage

Allowed Sign Locations

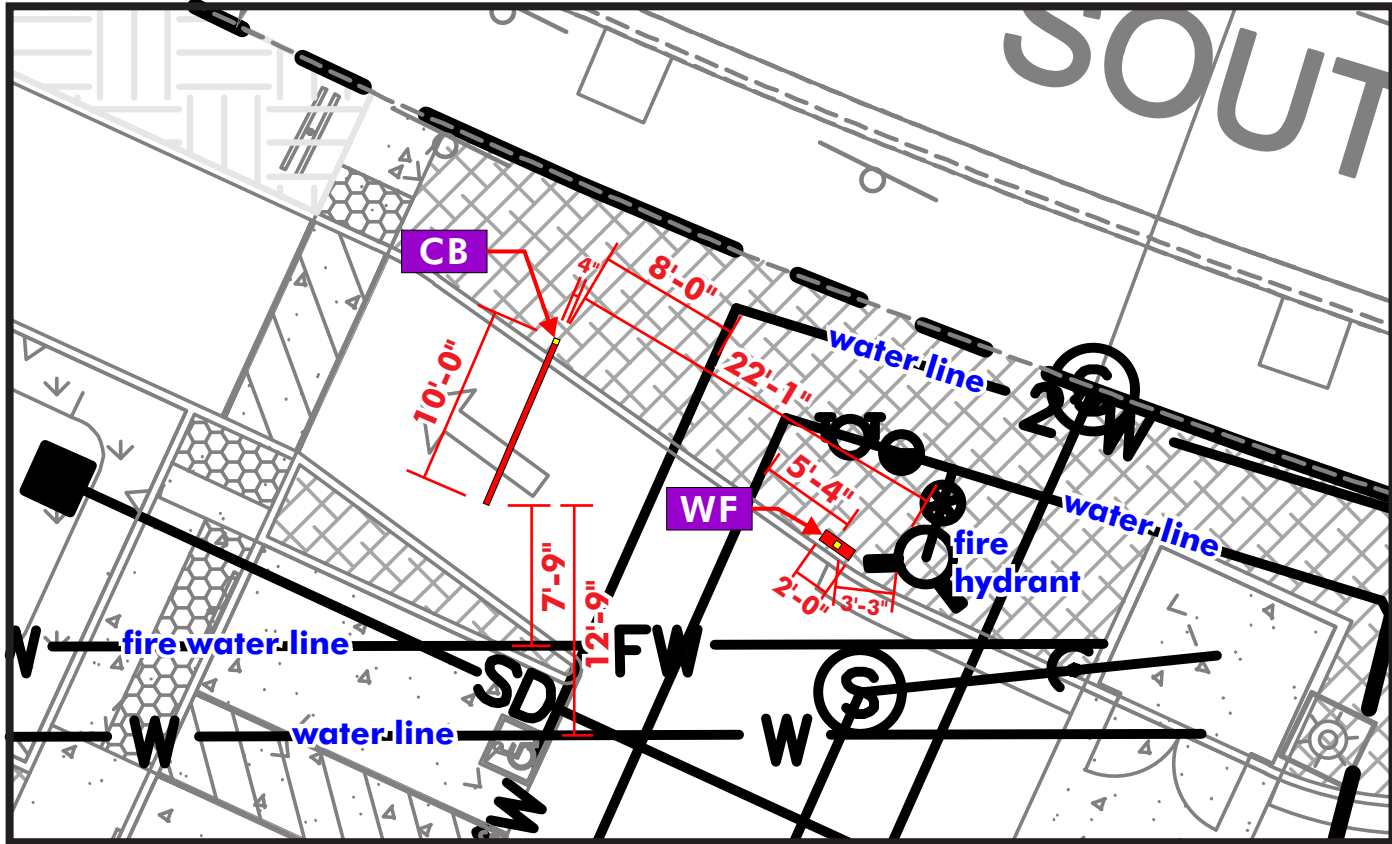
- TS1** Tenant Signs - Elevations with over 200'-0" frontage
Primary Frontage: 1.25 Sq. ft. of signage per linear foot of frontage (min. 250 sq. ft.)
Secondary Frontage: .75 Sq. ft. of signage per linear foot of frontage
- TS2** Tenant Signs - Elevations with 100'-0" - 200'-0" frontage
Primary Frontage: .50 Sq. ft. of signage per linear foot of frontage (min. 50 / max. 100 sq. ft.)
Secondary Frontage: .25 Sq. ft. of signage per linear foot of frontage
- TS3** Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontage: .38 Sq. ft. of signage per linear foot of frontage
- PM** Painted Mural - Allowed only in designated location
Artwork to be provided by tenant
- PS** Pylon Sign
- MS** Monument Sign
- WF** Wayfinding Sign (Drive-Thru Only)
- MB1** Preview Menu Board (Drive-Thru Only)
- MB2** Menu Board with OCS (Drive-Thru Only)
- CB** Clearance Bar (Drive-Thru Only)
- Property Line**



Pylon Sign Location - Scale: 3/32" = 1'-0"



Monument Sign - Scale: 3/32" = 1'-0"



Wayfinding Sign & Clearance Bar - Scale: 3/32" = 1'-0"

NOTE:
 -All freestanding signs must have a minimum clearance of 3'-0" to fire hydrants and 5'-0" from water lines.
 -Sign and electrical conduit separation from water and sewer infrastructure shall be 5' when parallel and 2 1/2' when crossing (by others).

PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

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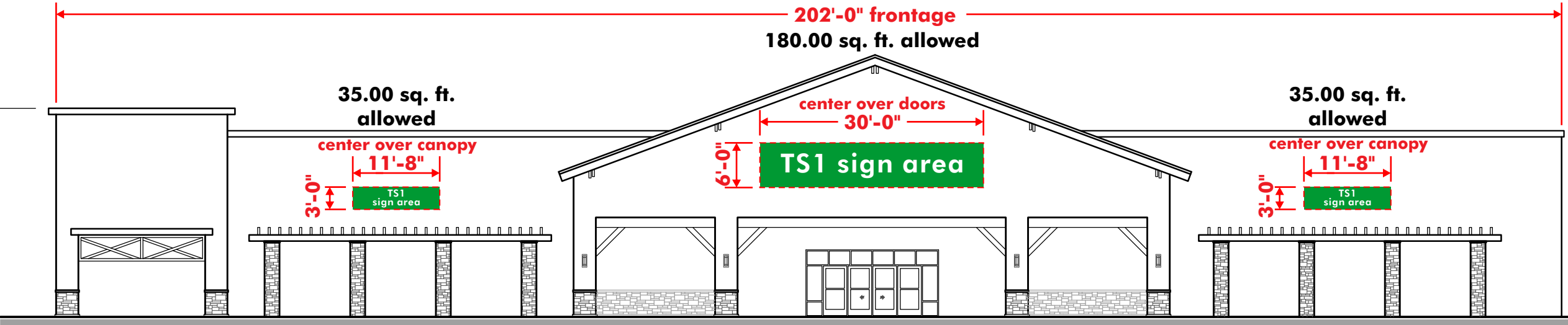
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SHEET

7

SO# A49934
 Page 265 of 387

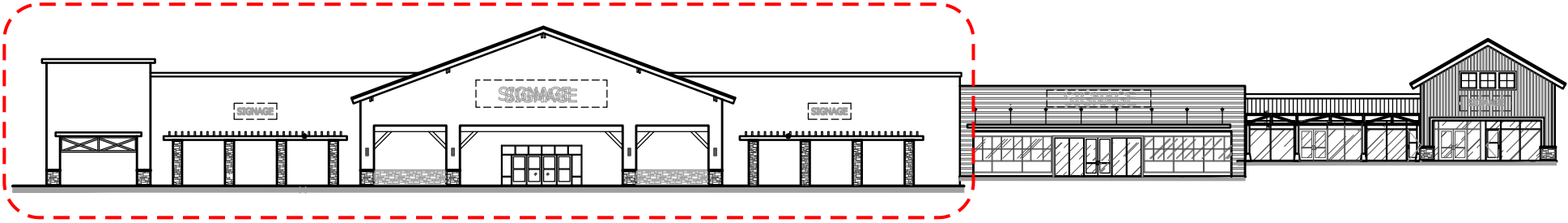
MARKET



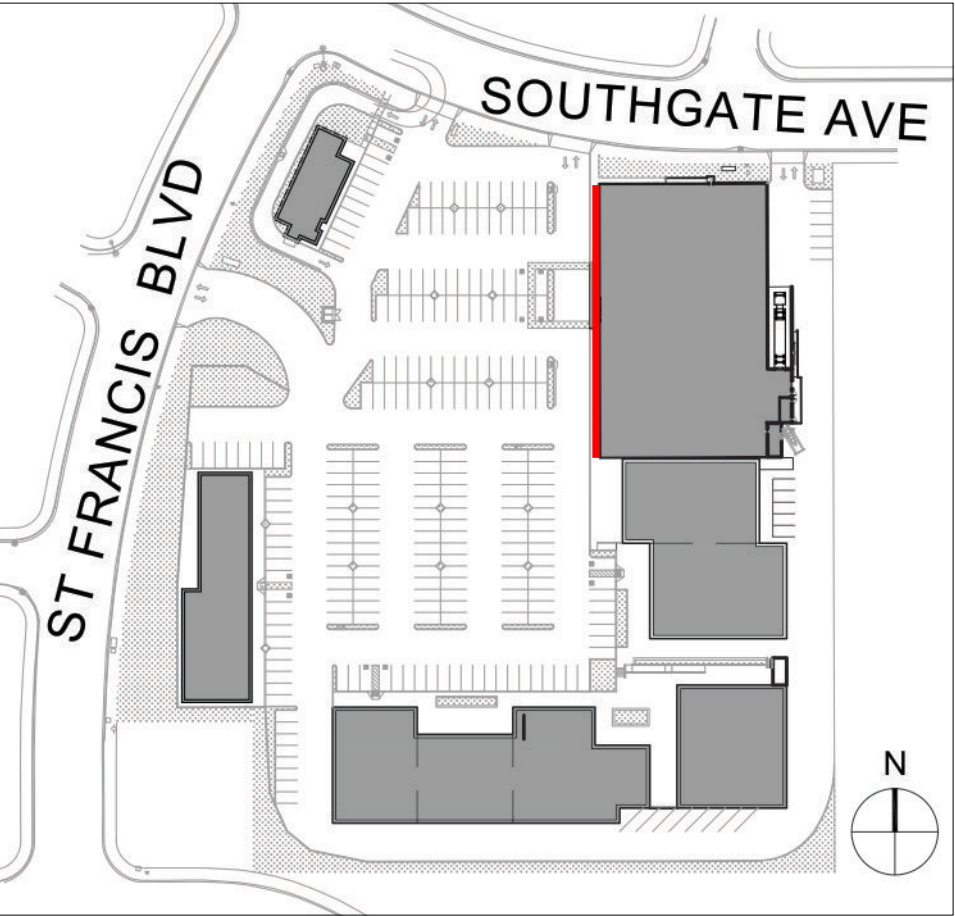
West Elevation - Scale: 1/16" = 1'-0"
Anchor tenant/Market to have face illuminated signs - Details on page 23

TS1 Tenant Signs - Elevations with over 200'-0" frontage
Primary Frontage: 1.25 Sq. ft. of signage per linear foot of frontage (min. 250 sq. ft.)
Secondary Frontages: .75 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark



Overall West Elevation



Location Plan

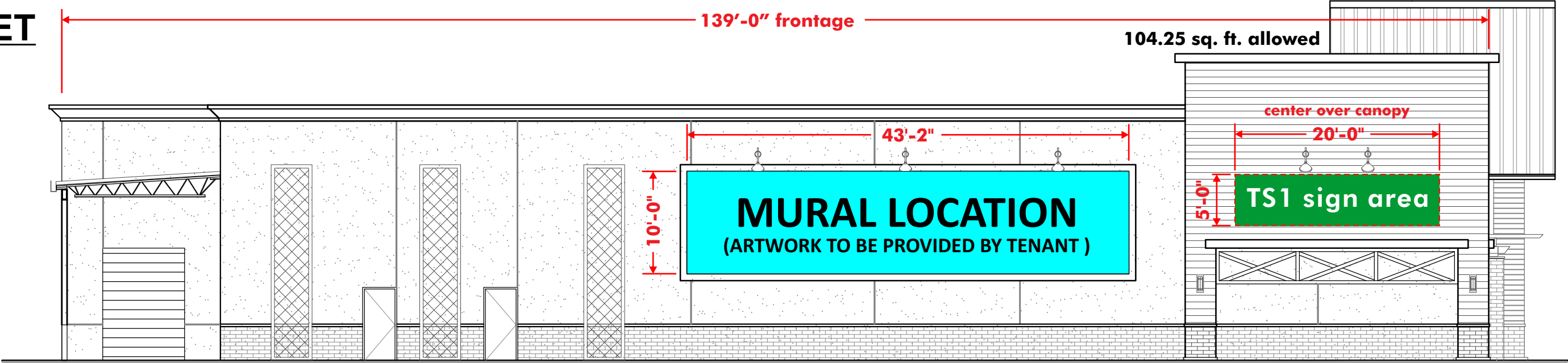
PROJECT:			
CUSTOMER: Saint Francis Square			
LOCATION: 79 Saint Francis Square - Daly City, CA 94015			
DATE: 2/14/2023			
SALES: David Esajian			
DESIGNER: James Franks			
REVISION	DATE	DESCRIPTION	
1	3/14/23	Revise per City comments	
2	3/30/23	Add mural designation	
3	5/19/23	Update pylon sign	

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

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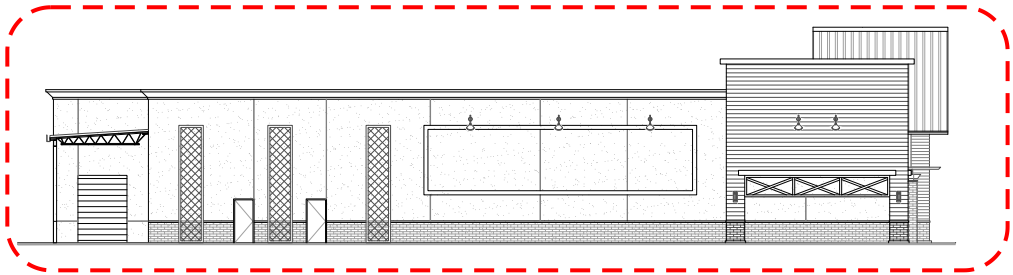
MARKET



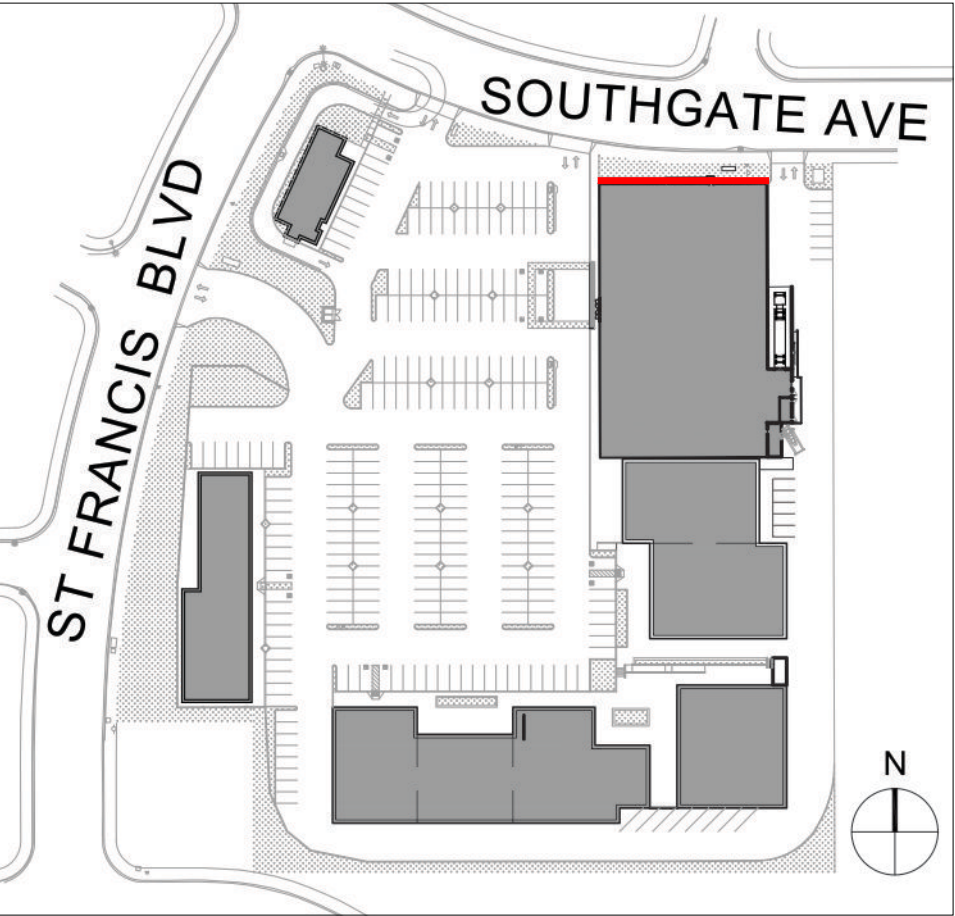
North Elevation - Scale: 3/32" = 1'-0"
Anchor tenant/Market to have face illuminated signs - Details on page 23

- TS1** Tenant Signs - Elevations with over 200'-0" frontage
Primary Frontage: 1.25 Sq. ft. of signage per linear foot of frontage (min. 250 sq. ft.)
Secondary Frontages: .75 Sq. ft. of signage per linear foot of frontage
- PM** Painted Mural - Allowed only in designated location
Artwork to be provided by tenant

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark



Overall North Elevation



Location Plan

PROJECT:			
CUSTOMER: Saint Francis Square			
LOCATION: 79 Saint Francis Square - Daly City, CA 94015			
DATE: 2/14/2023			
SALES: David Esajian			
DESIGNER: James Franks			

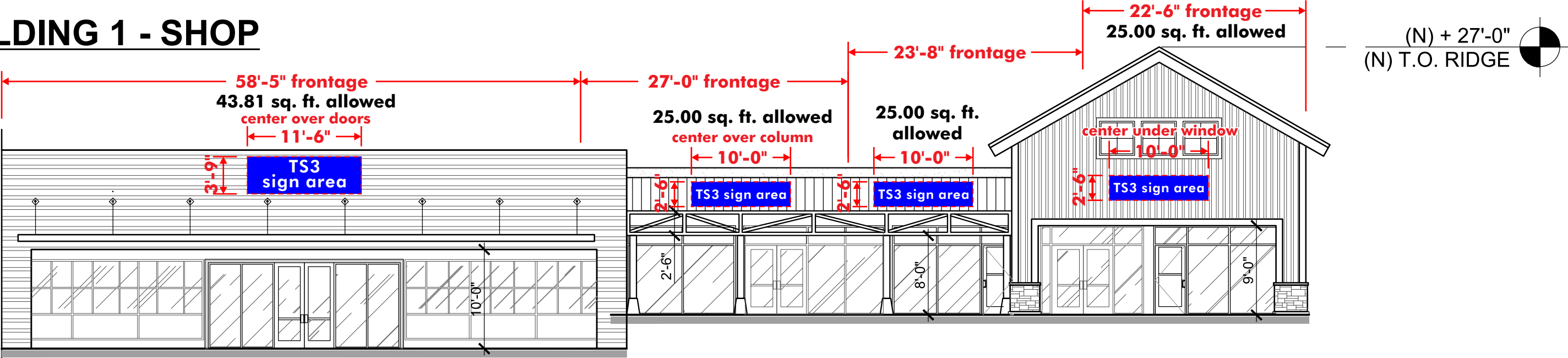
REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

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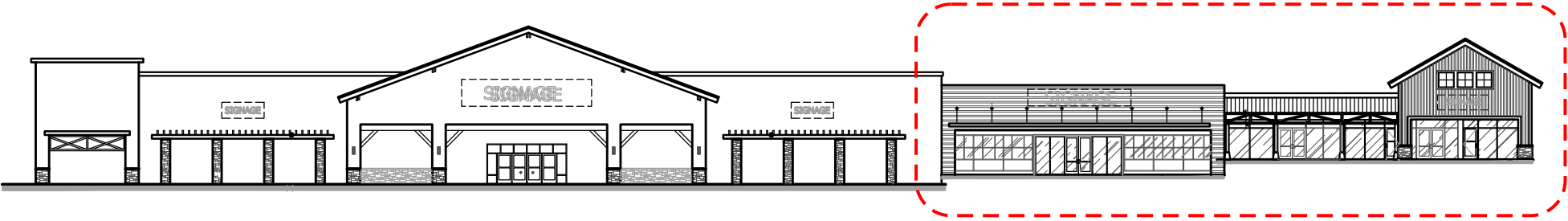
BUILDING 1 - SHOP



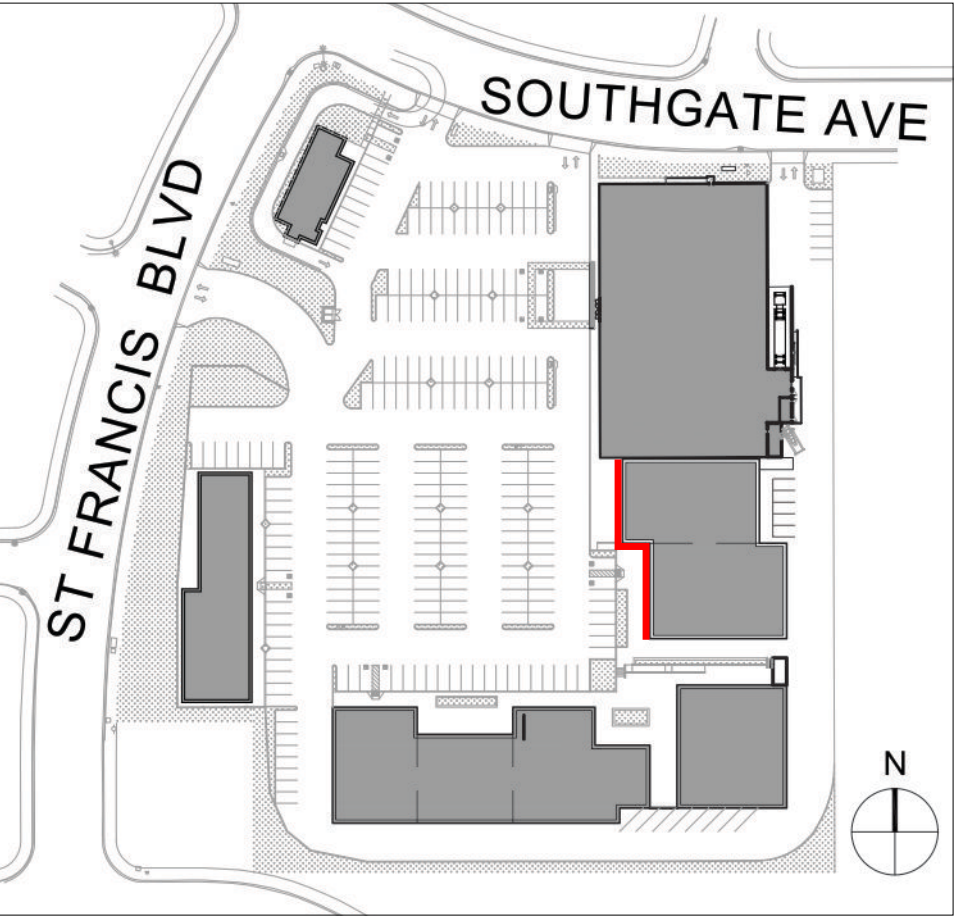
West Elevation - Scale: 3/32" = 1'-0"
Shop tenants to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark

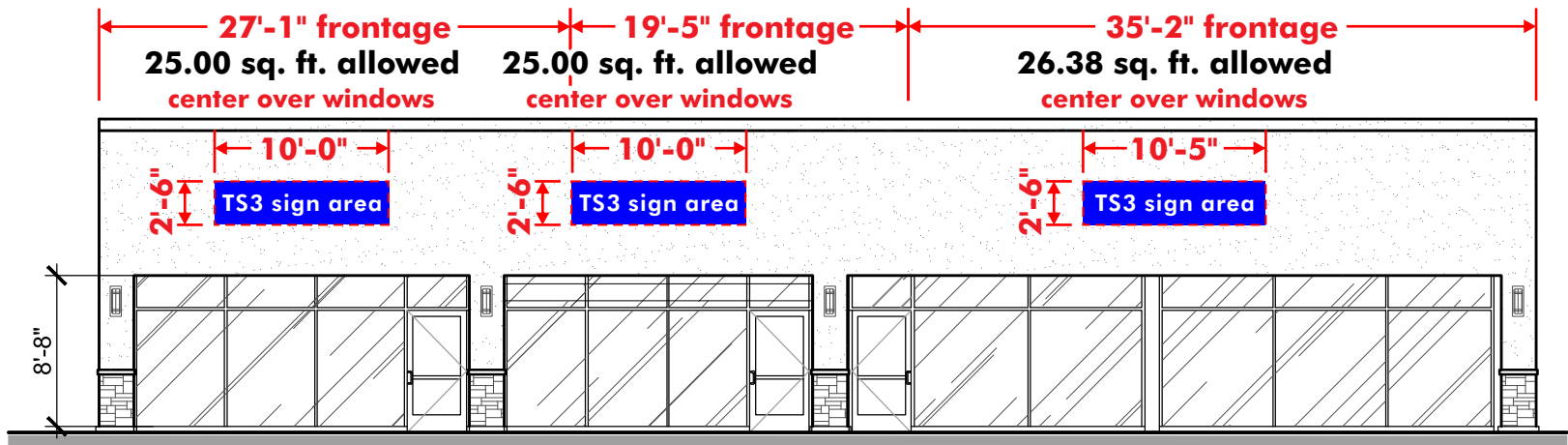


Overall West Elevation



Location Plan

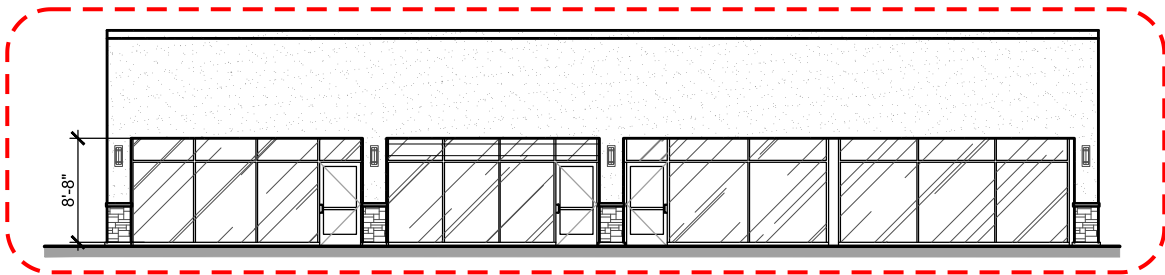
BUILDING 2 - SHOP



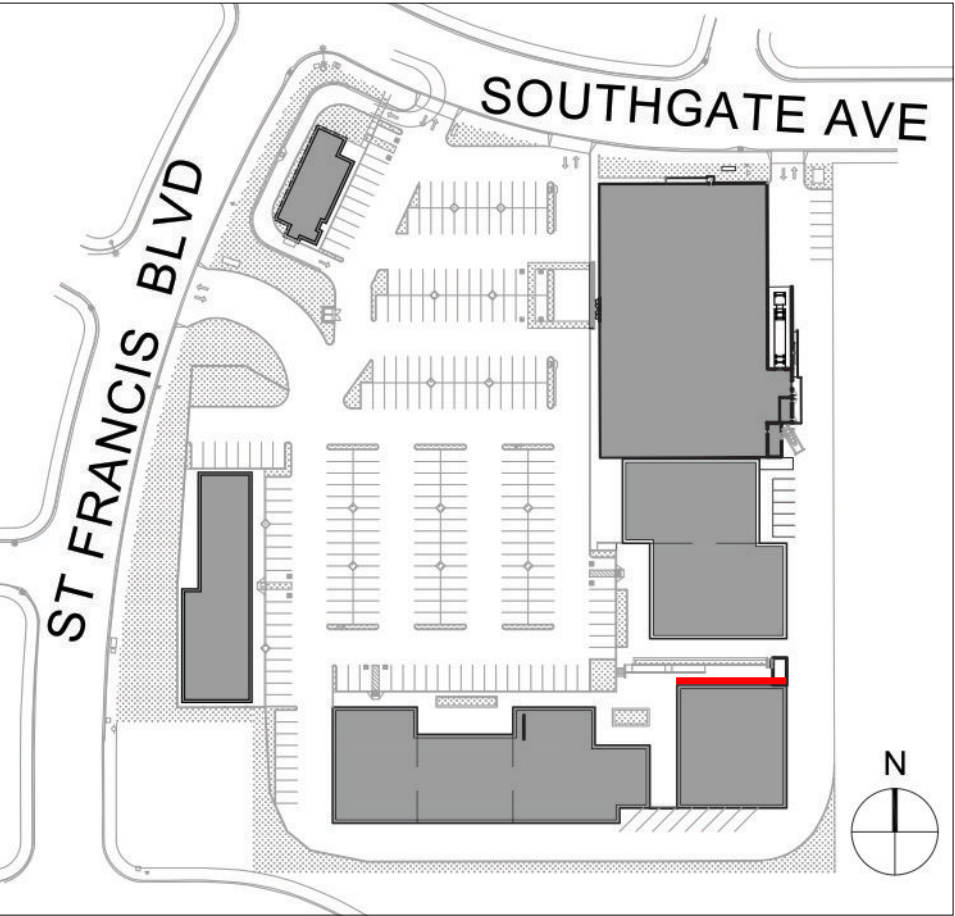
North Elevation - Scale: 3/32" = 1'-0"
Shop tenants to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark



Overall North Elevation



Location Plan



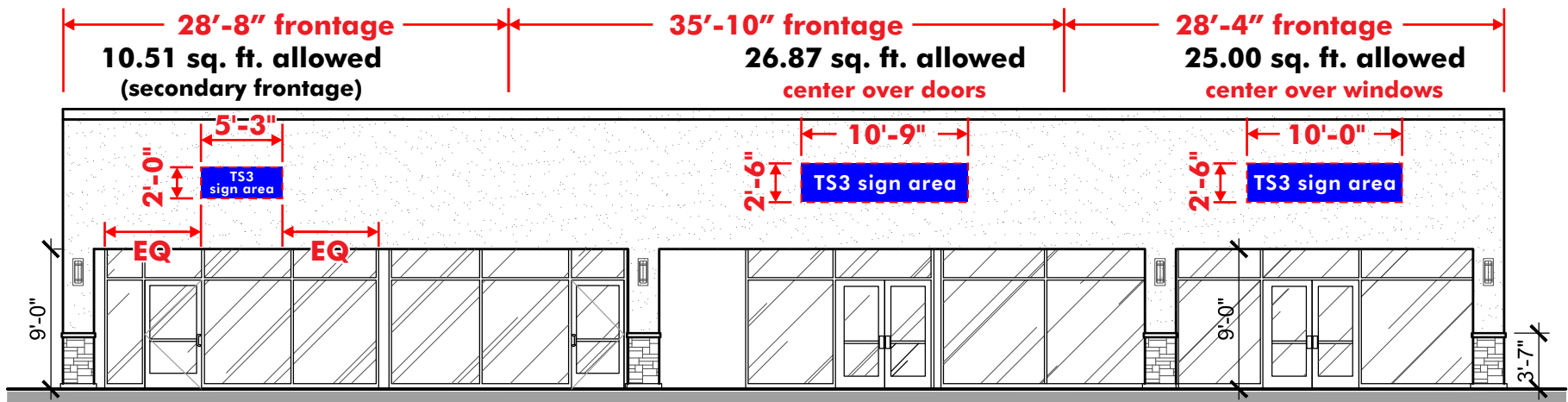
ADART

700 Parker Sq., Ste. 205
Flower Mound, TX 75028
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PROJECT:				REVISION	DATE	DESCRIPTION	APPROVALS		CONCEPTUAL DRAWINGS ONLY: Dimensions are approximate & may change due to construction factors or exact field conditions. Colors shown are as close as printing will allow. Always follow written specifications.		SHEET
CUSTOMER: Saint Francis Square				1	3/14/23	Revise per City comments	SALES:		ALL RIGHTS RESERVED: This design has been created for you in connection with a project being planned for you by AD ART. It may not be shown to anyone outside your organization, and may not be reproduced in any manner without prior consent.		11
LOCATION: 79 Saint Francis Square - Daly City, CA 94015				2	3/30/23	Add mural designation	CUSTOMER:				
DATE: 2/14/2023				3	5/19/23	Update pylon sign	LANDLORD:				
SALES: David Esajian											SO# A49934
DESIGNER: James Franks											Page 269 of 387

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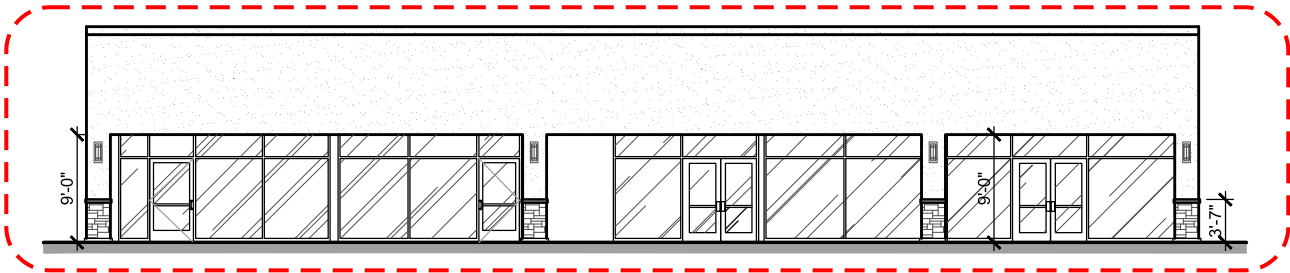
BUILDING 2 - SHOP



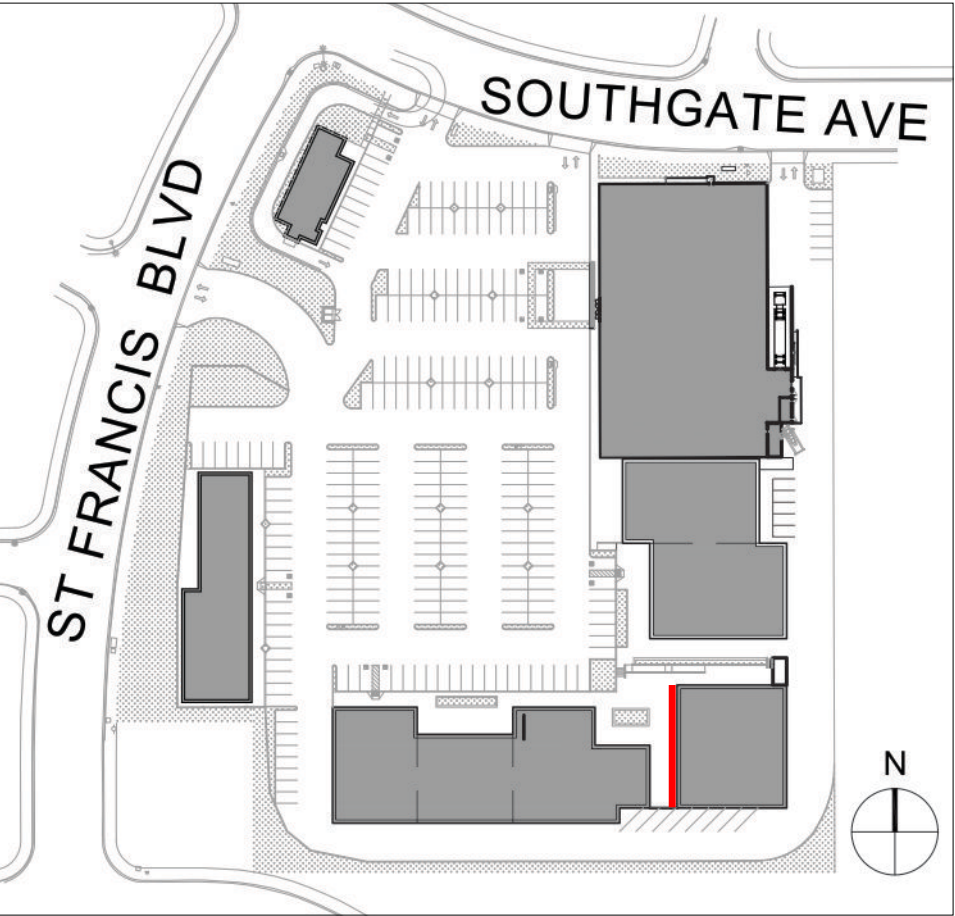
West Elevation - Scale: 3/32" = 1'-0"
Shop tenants to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
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Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark



Overall West Elevation



Location Plan

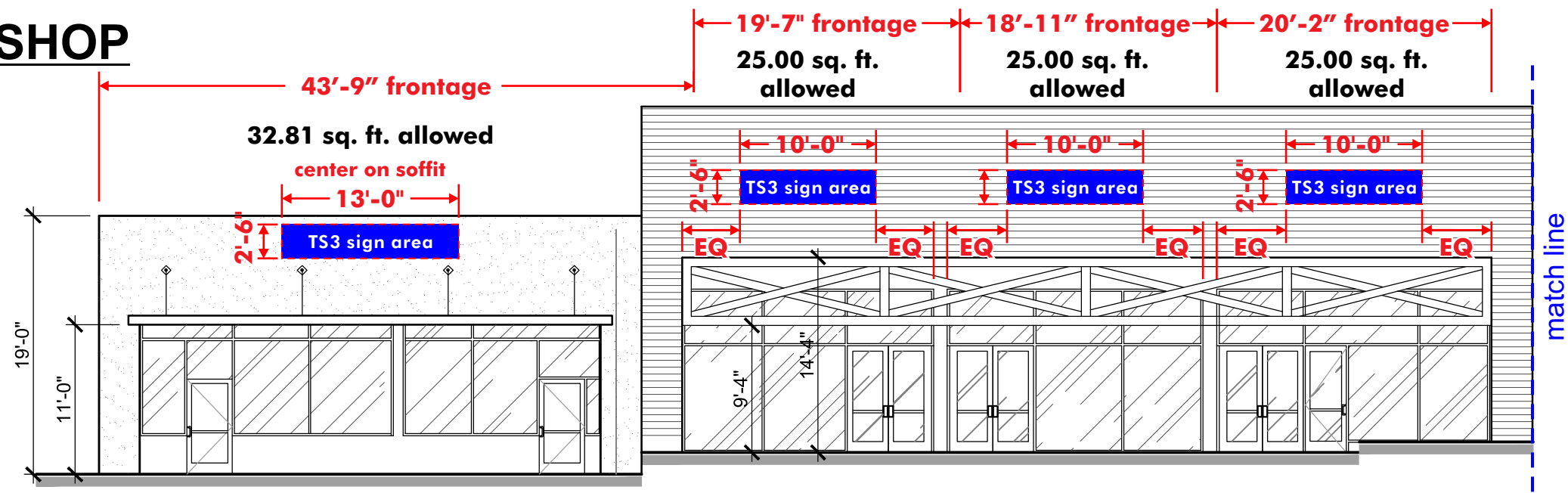
PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

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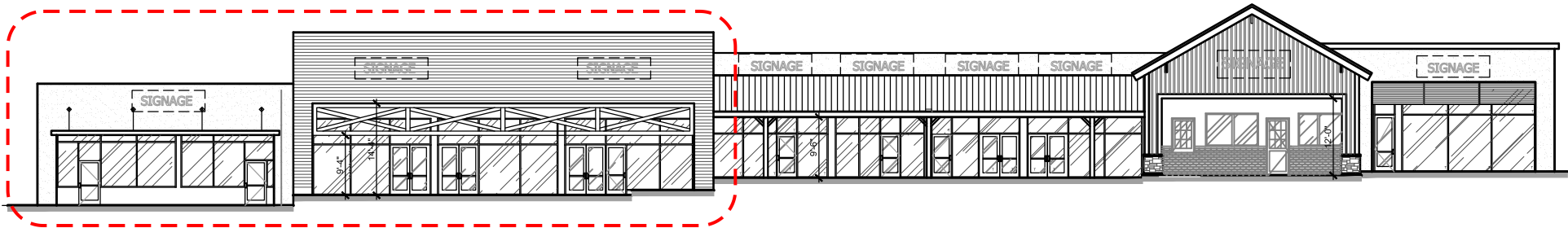
BUILDING 3 - SHOP



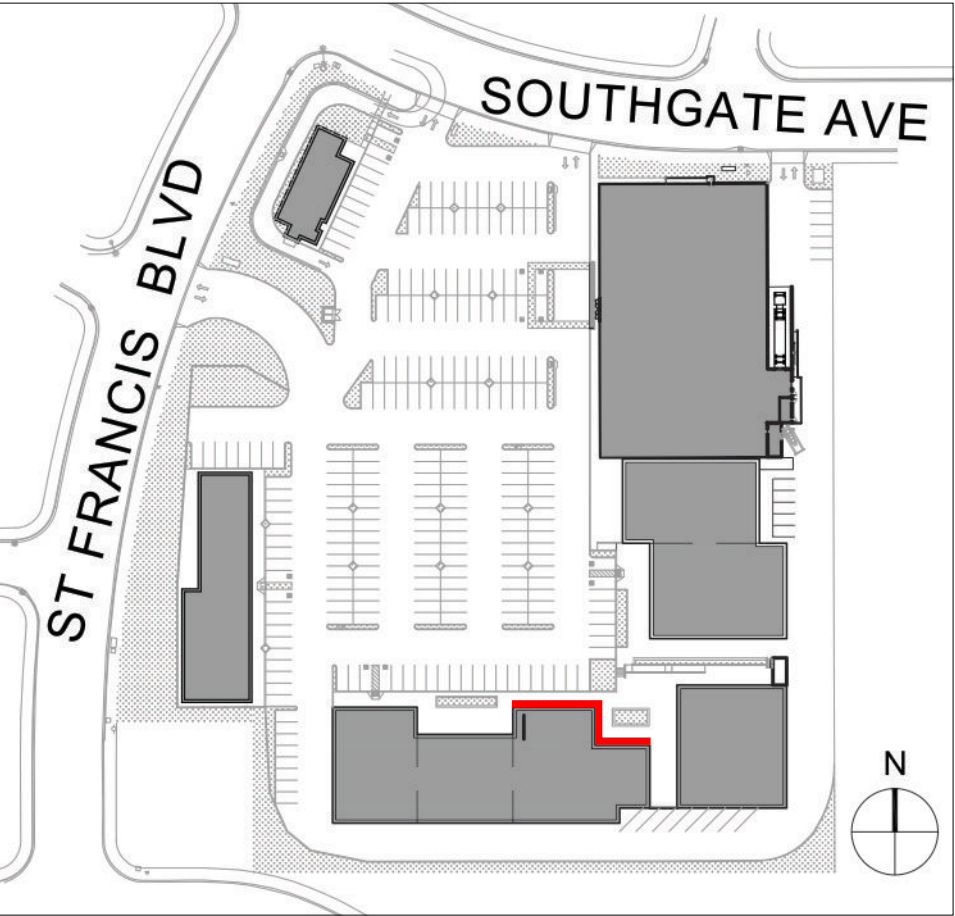
North Elevation - Scale: 3/32" = 1'-0"
Shop tenants to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark

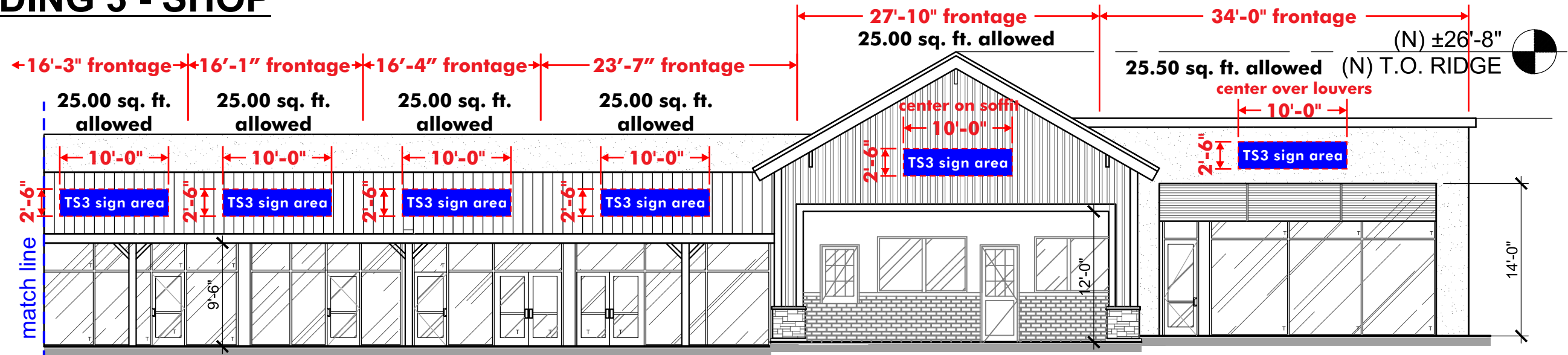


Overall North Elevation



Location Plan

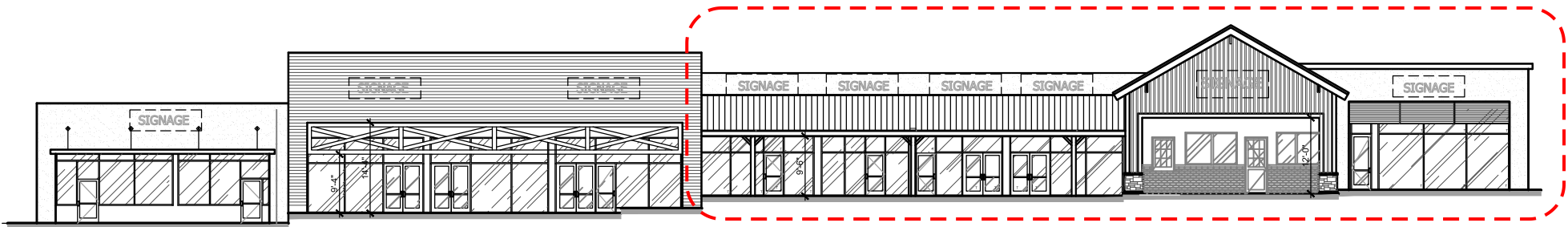
BUILDING 3 - SHOP



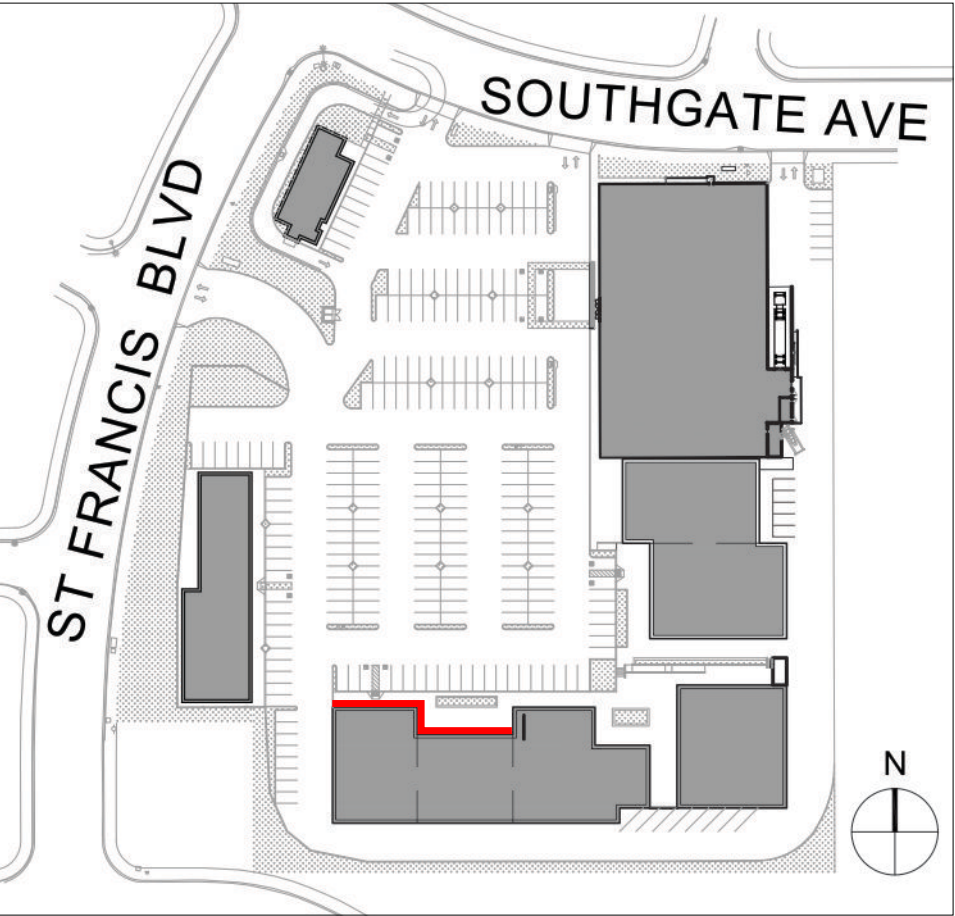
North Elevation - Scale: 3/32" = 1'-0"
Shop tenants to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark



Overall North Elevation



Location Plan

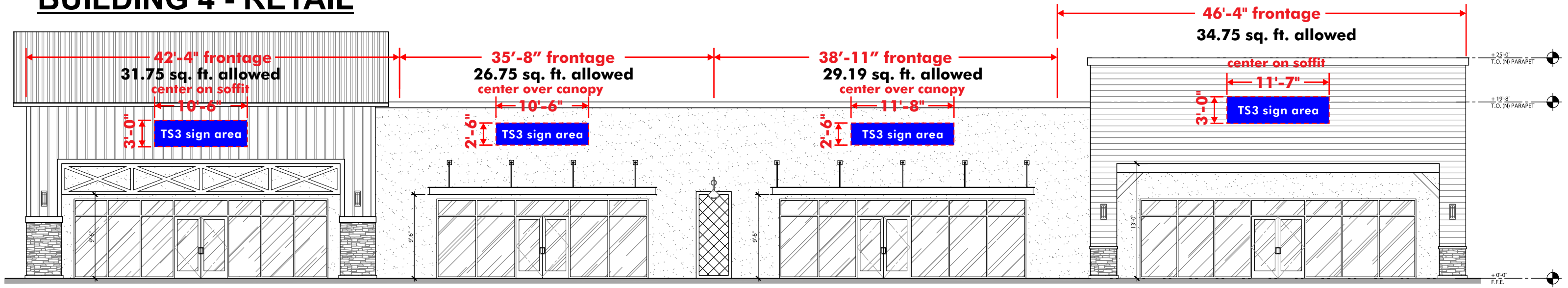
PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

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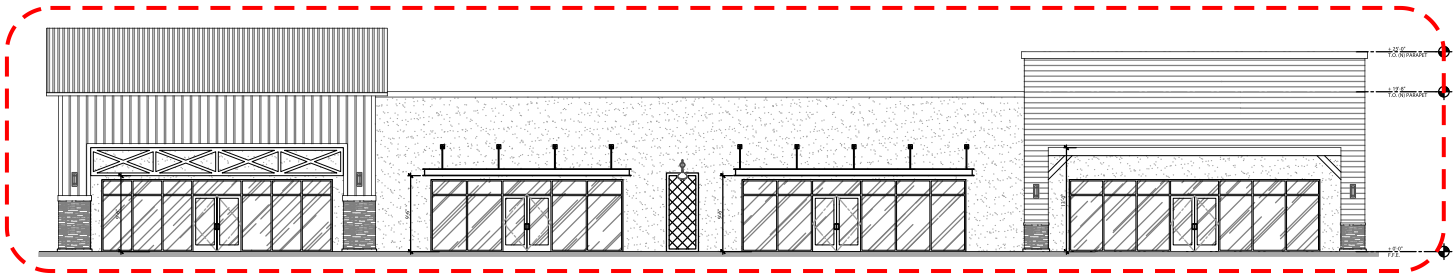
BUILDING 4 - RETAIL



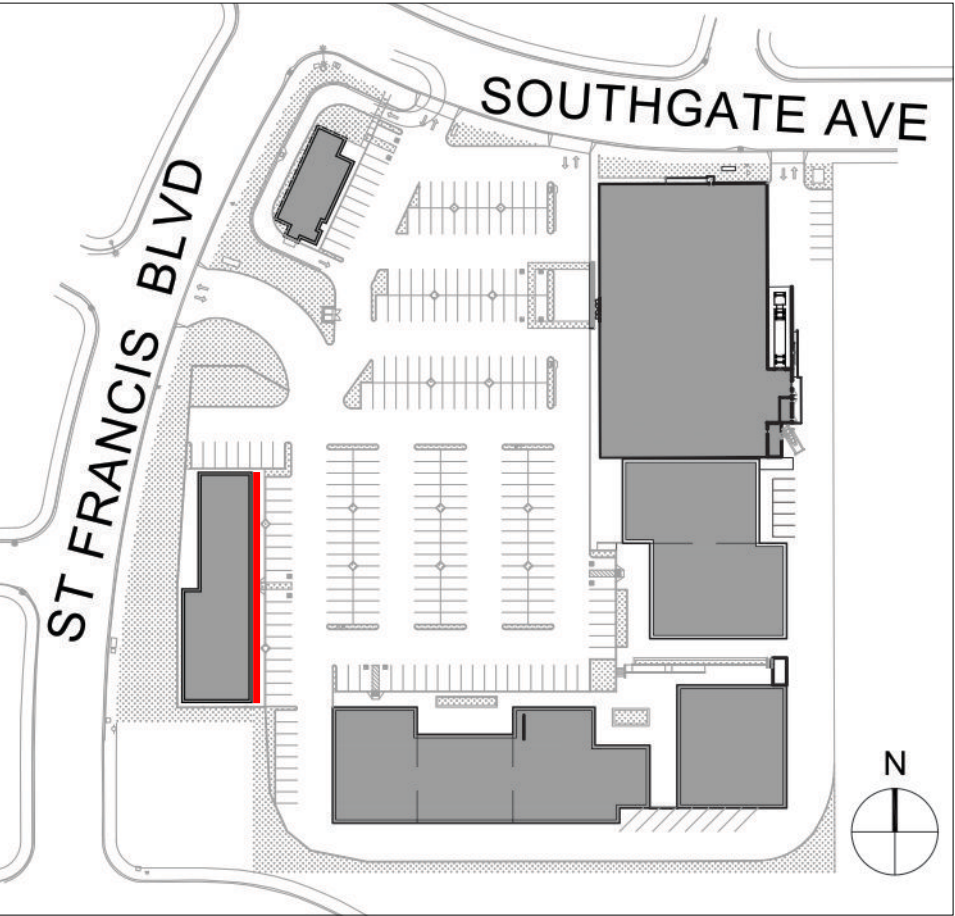
East Elevation - Scale: 3/32" = 1'-0"
Retail tenants to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark

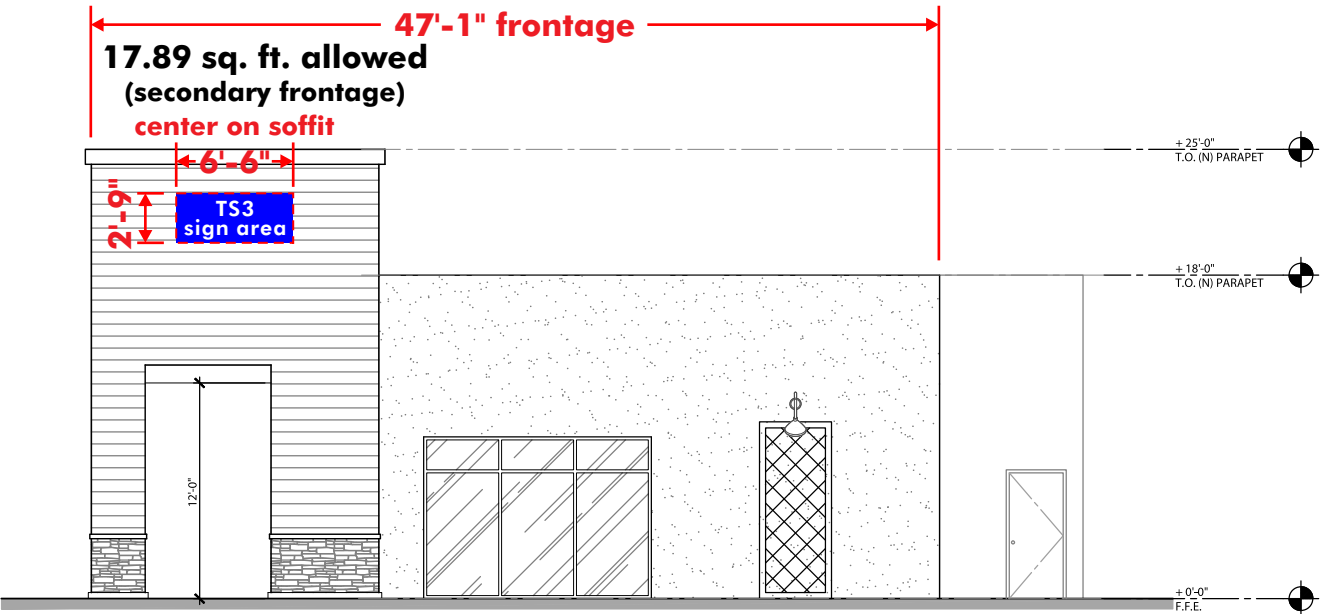


Overall East Elevation



Location Plan

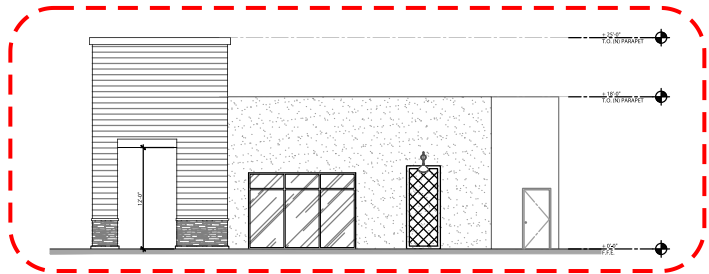
BUILDING 4 - RETAIL



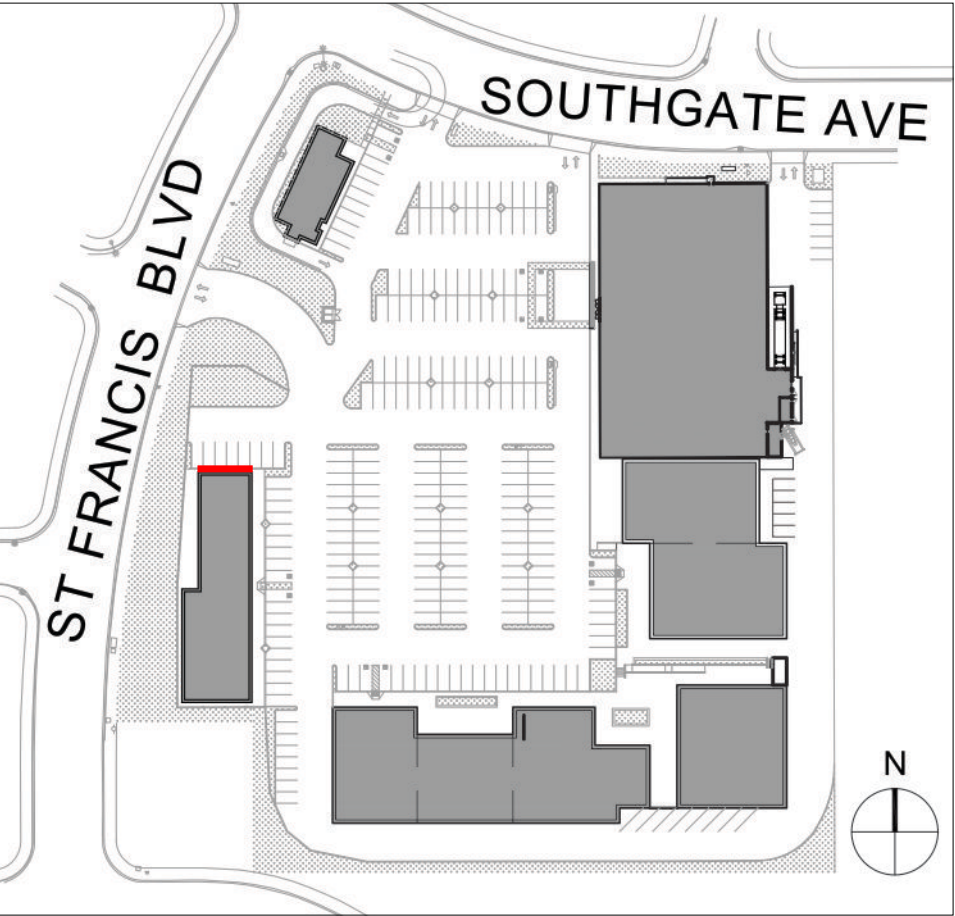
North Elevation - Scale: 3/32" = 1'-0"
Retail tenants to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark

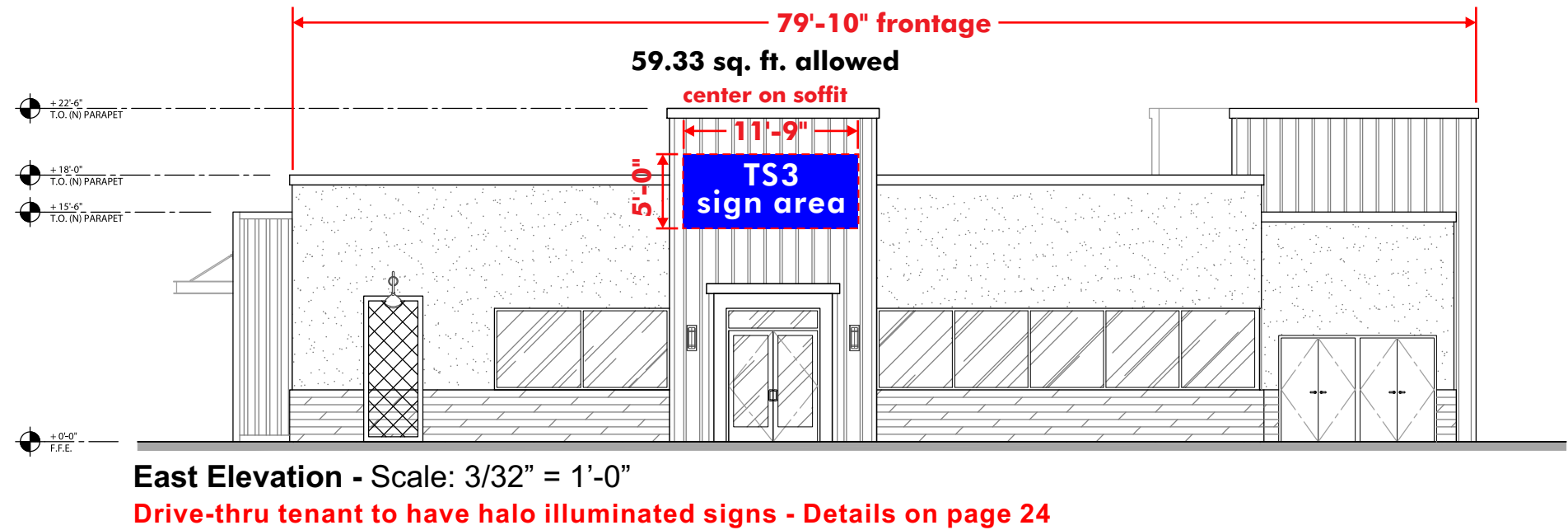


Overall North Elevation



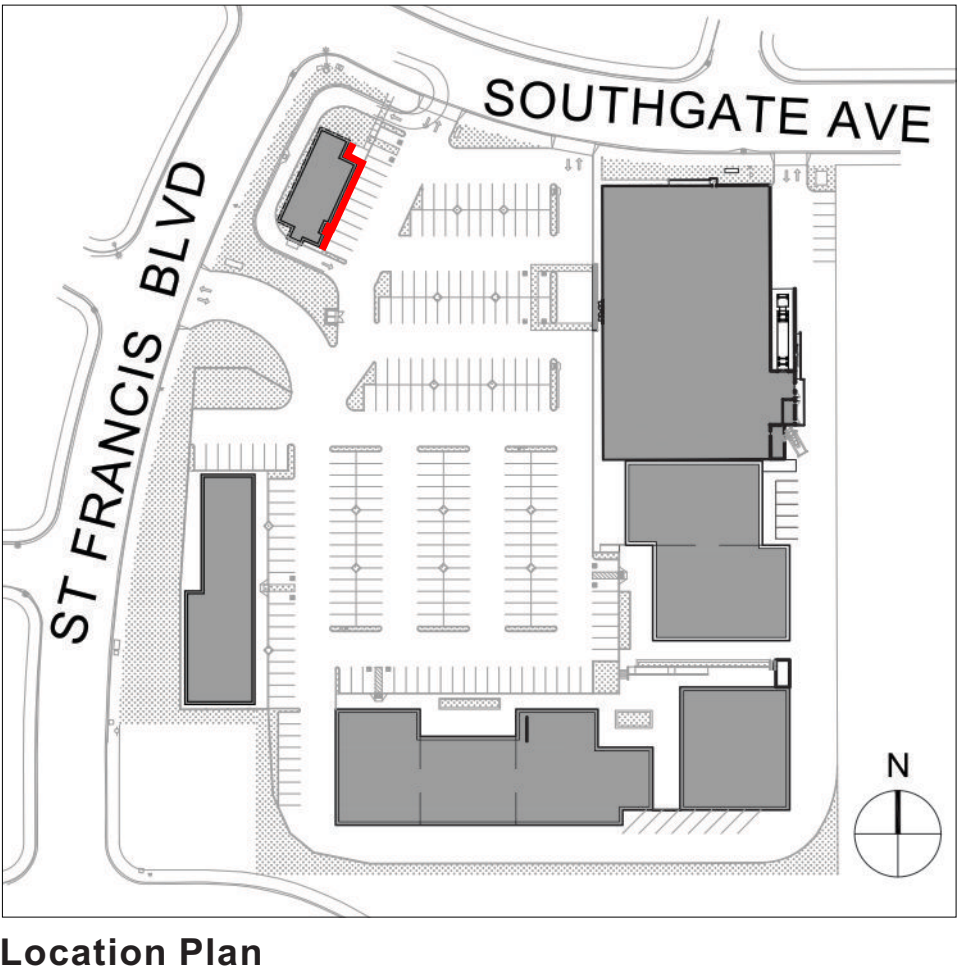
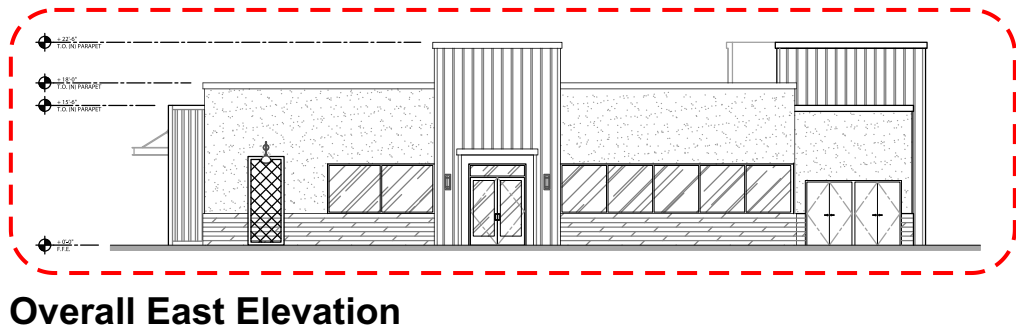
Location Plan

BUILDING 5 - DRIVE THRU



TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark



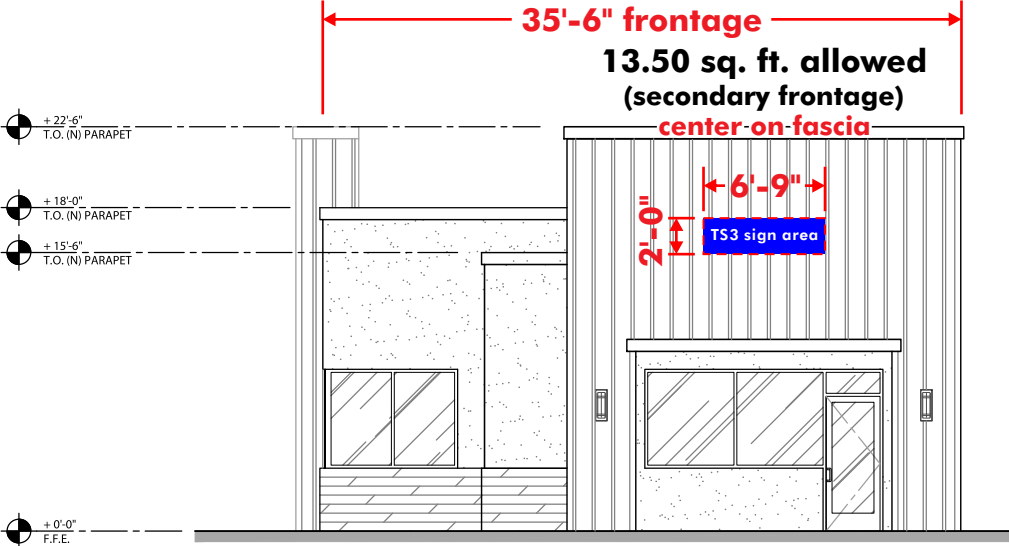
PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

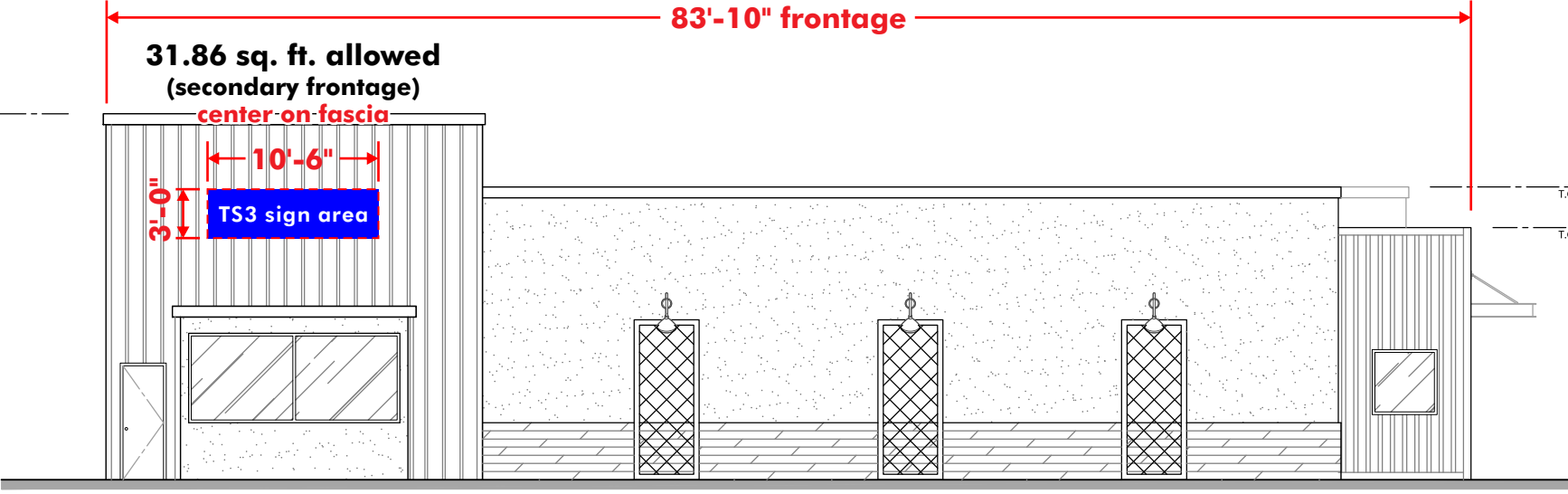
APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

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BUILDING 5 - DRIVE THRU



North Elevation - Scale: 3/32" = 1'-0"



West Elevation - Scale: 3/32" = 1'-0"

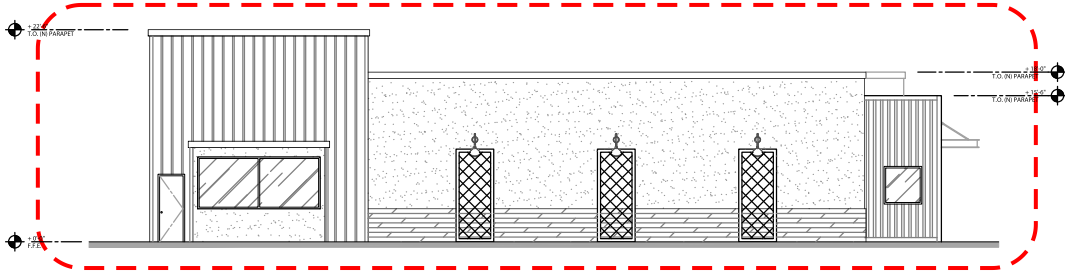
Drive-thru tenant to have halo illuminated signs - Details on page 24

TS3 Tenant Signs - Elevations with less than 100'-0" frontage
Primary Frontage: .75 Sq. ft. of signage per linear foot of frontage (min. 25 / max. 75 sq. ft.)
Secondary Frontages: .38 Sq. ft. of signage per linear foot of frontage

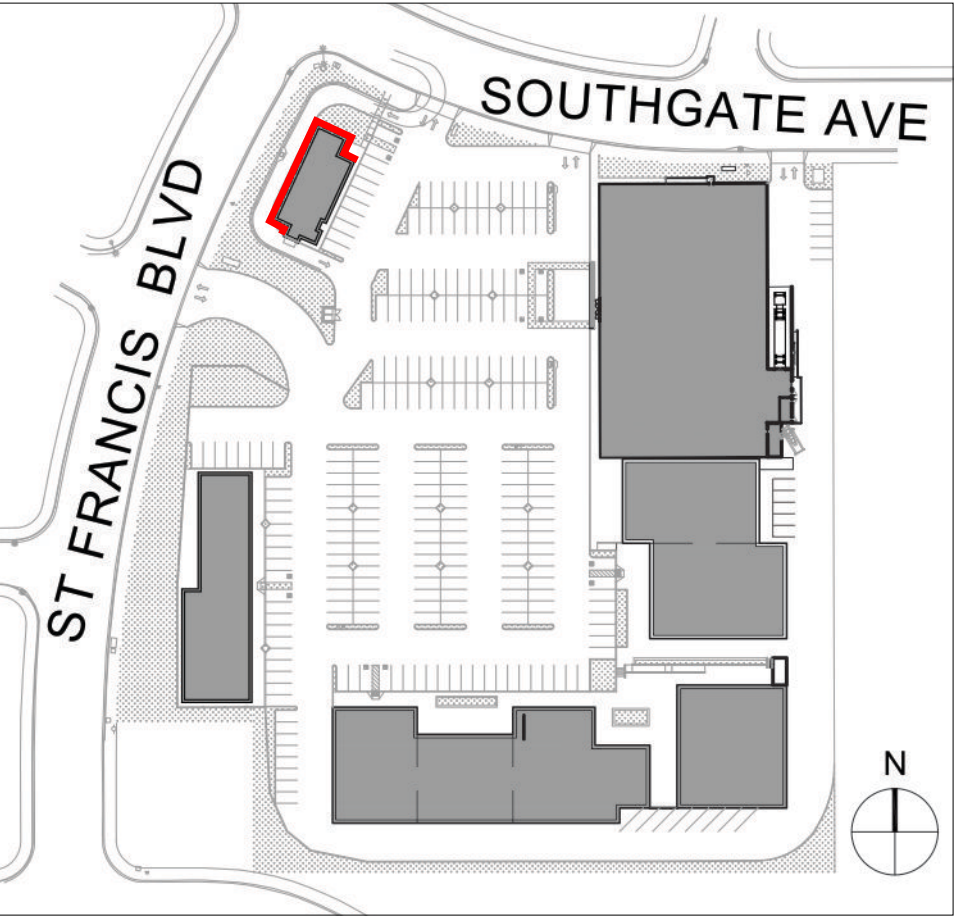
Tenant to determine copy height to fit within allotted sign area as per their nationally recognized trademark



Overall North Elevation



Overall West Elevation



Location Plan

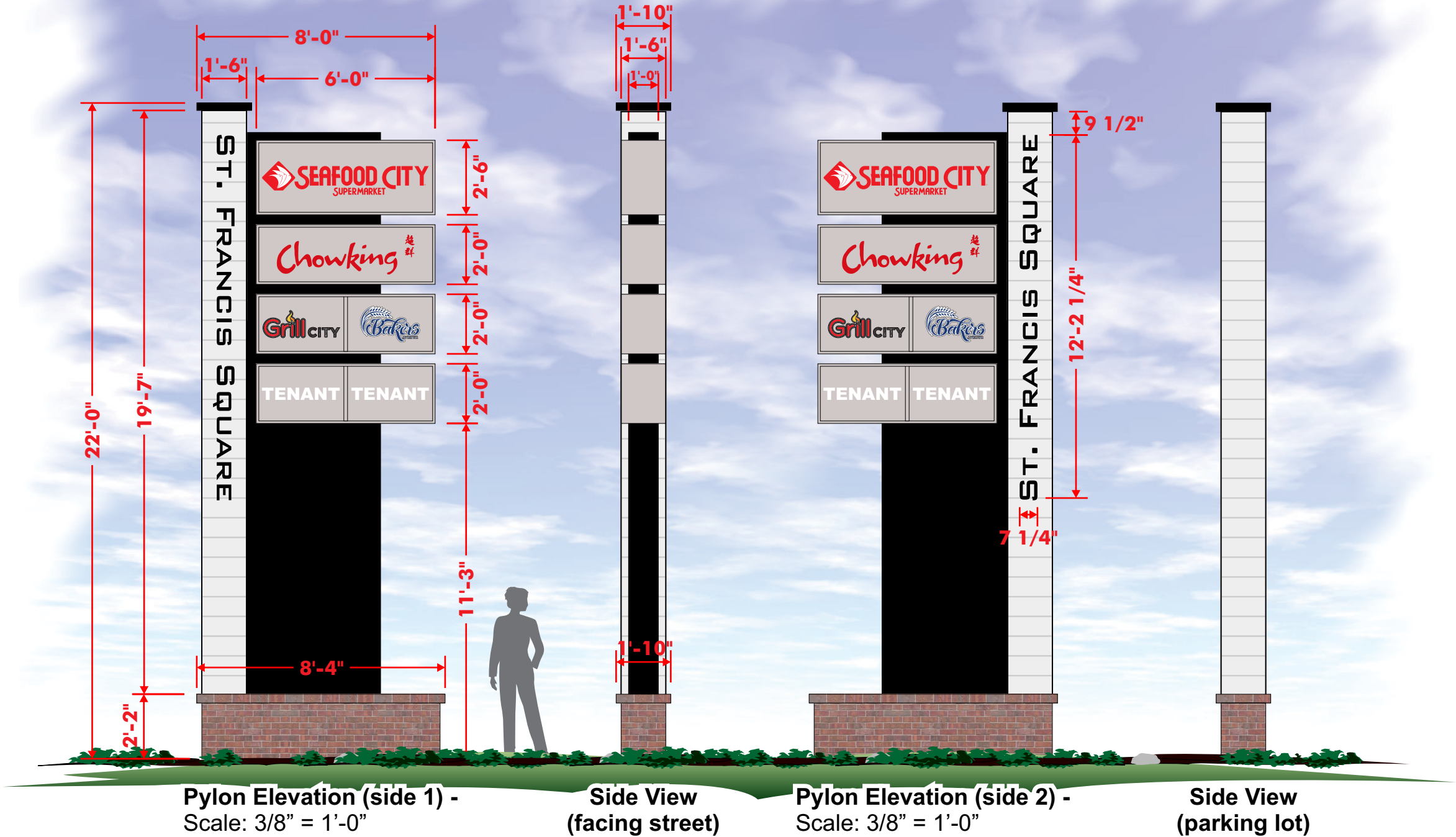
FREESTANDING SIGNS

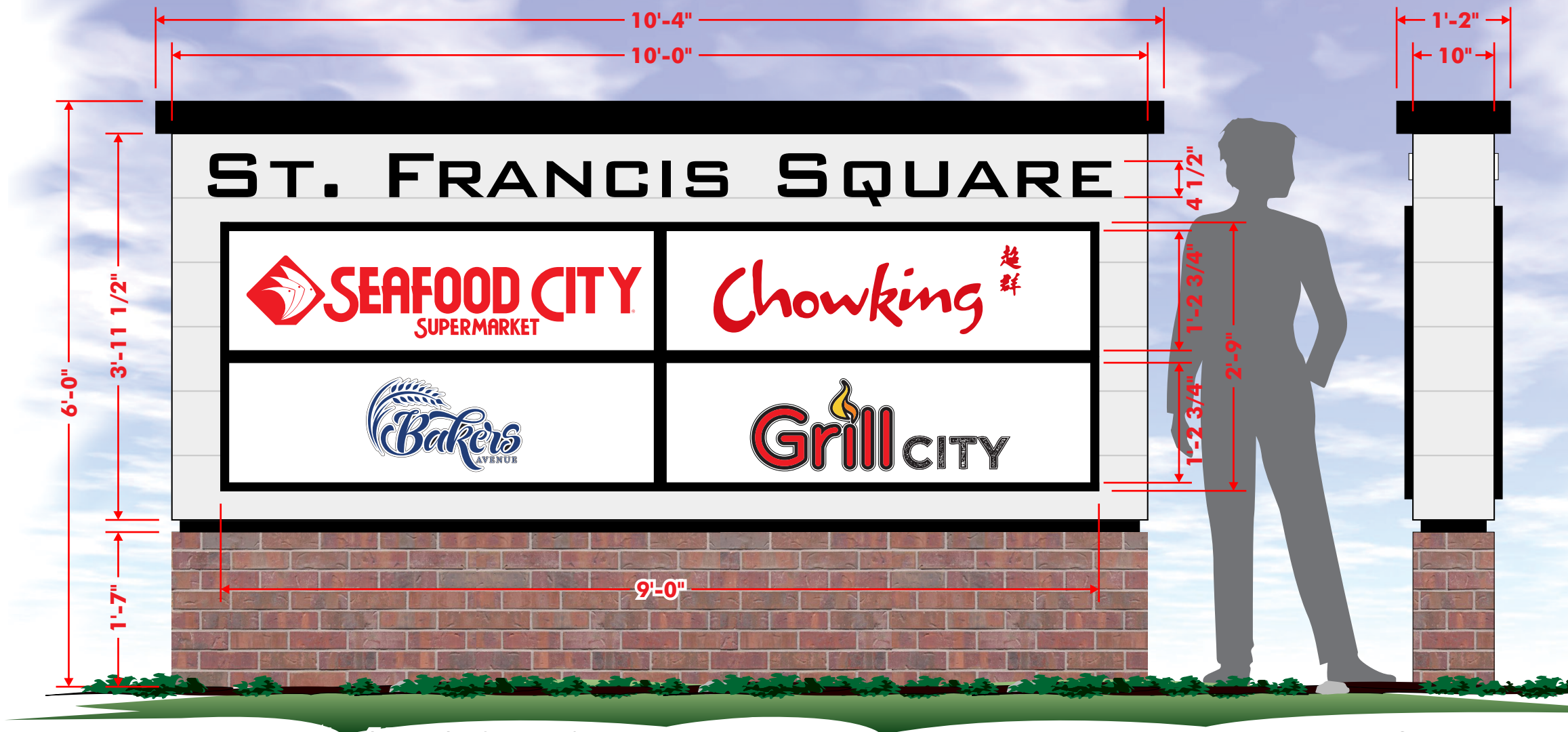
PYLON SPECIFICATIONS

Manufacture and install one (1) double faced, internally-illuminated pylon sign. Tenant panels consist of aluminum faces backed with acrylic. Center ID is edge lit, embedded LED letters with opaque face for halo illumination.

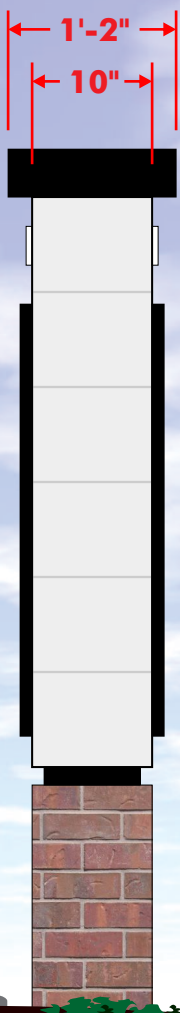
Description	Specification/Material	Finish	Color
Main Pylon Structure	Fabricated aluminum	Base - Brick veneer ----- Upper cabinet - Wood siding-- Top cap & fin - Paint -----	McNear Town Series “Manchester” BM Moonlight White OC-125 Black
Center ID Letters	1/2” Acrylic, embedded LED letters	Opaque face	Black face with clear sides

Description	Specification/Material	Finish	Color
Tenant Cabinet	Farciated aluminum	Paint (satin)	PMS Cool Gray 3 C
Tenant Faces	Aluminum w/ rout out copy	Paint (satin)	PMS Cool Gray 3 C
Tenant Copy	3/16” White acrylic backed	Vinyl applied 1st surface	Per tenant artwork
Retainers	1” Alum. retainers & 1 1/2” T-Bars	Paint (satin)	PMS Cool Gray 3 C





Pylon Elevation (side 1) - Scale: 3/4" = 1'-0"



Side View



Night View

MS

MONUMENT SPECIFICATIONS

Manufacture and install one (1) double faced, internally-illuminated monument sign. Tenant panels consist of polycarbonate faces with translucent vinyl graphics. Center ID is edge lit, embedded LED letters with opaque face for halo illumination.

Description	Specification/Material	Finish	Color
Main Monument Structure	Fabricated aluminum	Base - Brick veneer -----	McNear Town Series "Manchester"
		Upper cabinet - Wood siding ---	BM Moonlight White OC-125
		Top cap & reveal - Paint -----	Black
Center ID Letters	1/2" Acrylic, embedded LED letters	Opaque face	Black face with clear sides

Description	Specification/Material	Finish	Color
Tenant Cabinet	Farciated aluminum	Paint (satin)	Black
Tenant Faces	3/16" White polycarbonate	Vinyl applied 1st surface	Per tenant artwork
Retainers	1" Alum. retainers & 1 1/2" T-Bars	Paint (satin)	Black



ADART

700 Parker Sq., Ste. 205
Flower Mound, TX 75028
T 800.675.6353
www.adart.com

PROJECT:	
CUSTOMER:	Saint Francis Square
LOCATION:	79 Saint Francis Square - Daly City, CA 94015
DATE:	2/14/2023
SALES:	David Esajian
DESIGNER:	James Franks

REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

CONCEPTUAL DRAWINGS ONLY:
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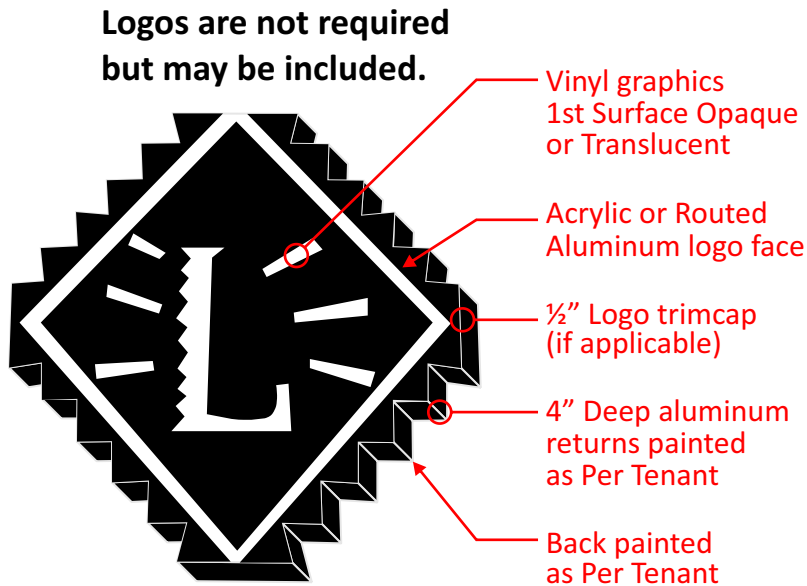
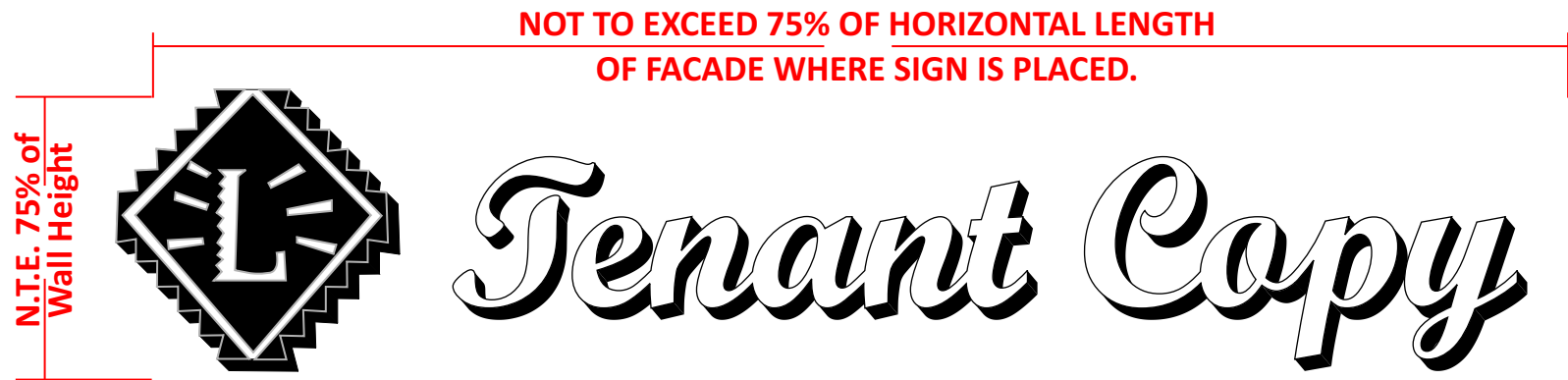
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SHEET
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TENANT SIGN TYPES

Face Illuminated Signs Allowed for Market Tenant Only

Tenant to Determine Logo & Copy Color along with shapes as per their Nationally Recognized Trademarks. Layout orientation (single / double line, logo left / right) may be selected by Tenant as needed for optimal contrast as long as it fits within their allotted sign area and max allowable square footage.



Logo detail - Scale: NTS

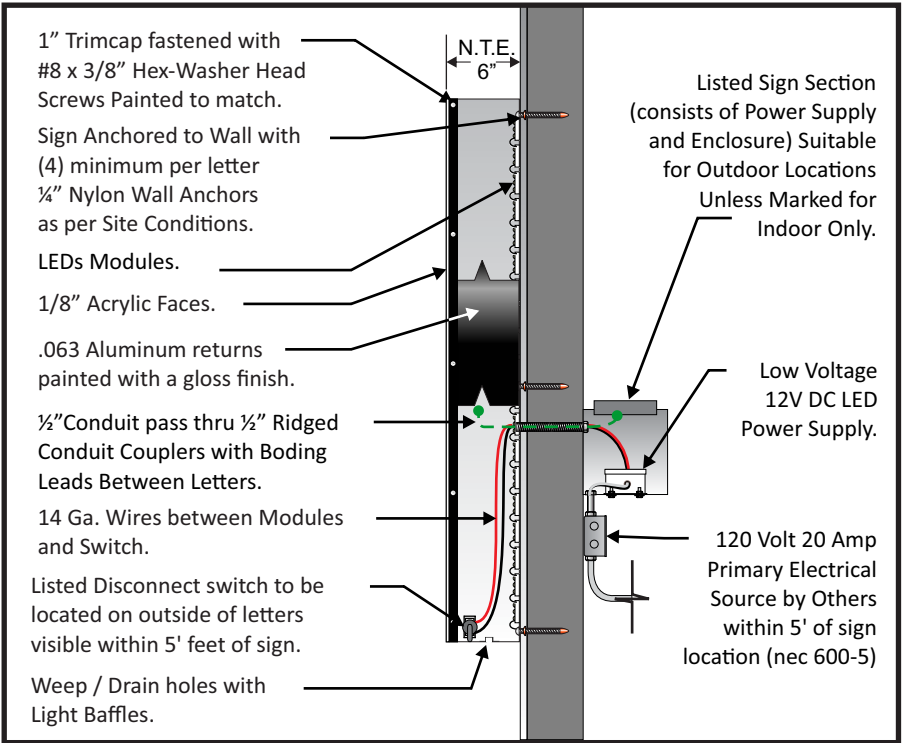
Face Illuminated Channel Logo & Letters

Description: Set of channel letters with face LED illumination.

Component	Type	Specifications	Color / Finish
Faces	Acrylic	Natural gloss finish	As per Tenant
Logo Graphics	3M Cast Vinyl	1st Surface Opaque	As per Tenant
Trimcap	1" metal core	Gloss	As per Tenant
Returns	.063 aluminum	Painted	As per Tenant
Illumination	LED w/Tape Backs	Sloan LEDs	White 6500K



Nighttime Simulation



Suggested but not Required
Section detail - Scale: NTS



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PROJECT:		REVISION	DATE	DESCRIPTION	APPROVALS		CONCEPTUAL DRAWINGS ONLY: Dimensions are approximate & may change due to construction factors or exact field conditions. Colors shown are as close as printing will allow. Always follow written specifications.		SHEET
CUSTOMER: Saint Francis Square		1	3/14/23	Revise per City comments	SALES:		ALL RIGHTS RESERVED: This design has been created for you in connection with a project being planned for you by AD ART. It may not be shown to anyone outside your organization, and may not be reproduced in any manner without prior consent.		23
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		2	3/30/23	Add mural designation	CUSTOMER:				
DATE: 2/14/2023		3	5/19/23	Update pylon sign	LANDLORD:				
SALES: David Esajian									
DESIGNER: James Franks									SO# A49934

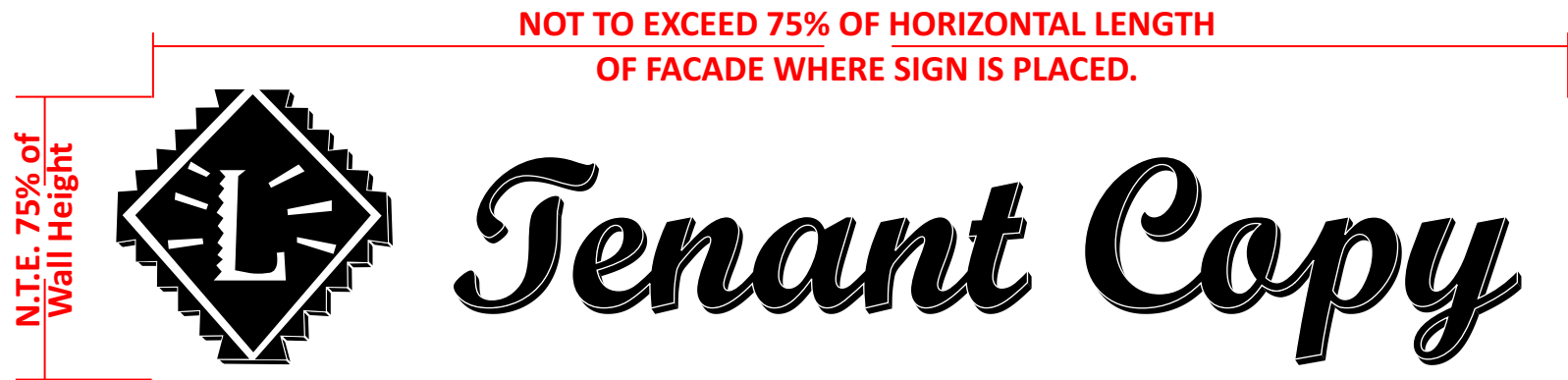
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CONCEPTUAL DRAWINGS ONLY:
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SO# A49934

Halo Illuminated Signs Allowed for all Tenants

Tenant to Determine Logo & Copy Color along with shapes as per their Nationally Recognized Trademarks. Layout orientation (single / double line, logo left / right) may be selected by Tenant as needed for optimal contrast as long as it fits within their allotted sign area and max allowable square footage.



Halo-Illuminated Channel Logo & Letters

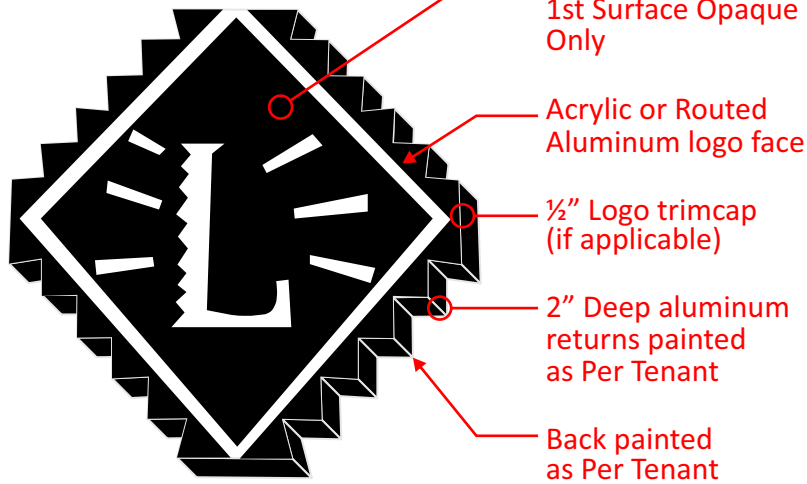
Description: Set of channel letters with halo LED illumination.

Component	Type	Specifications	Color / Finish
Logo Faces	Acrylic or Alum.	Natural gloss finish	As per Tenant
Logo Graphics	3M Cast Vinyl	1st Surface Opaque Reverse Cut	As per Tenant
Letter Faces	.063 Routed aluminum	Painted	As per Tenant
Logo Trimcap	½" metal core	Gloss	As per Tenant
Returns	.040 aluminum	Painted	As per Tenant
Illumination	LED w/Tape Backs	Sloan LEDs	White 6500K

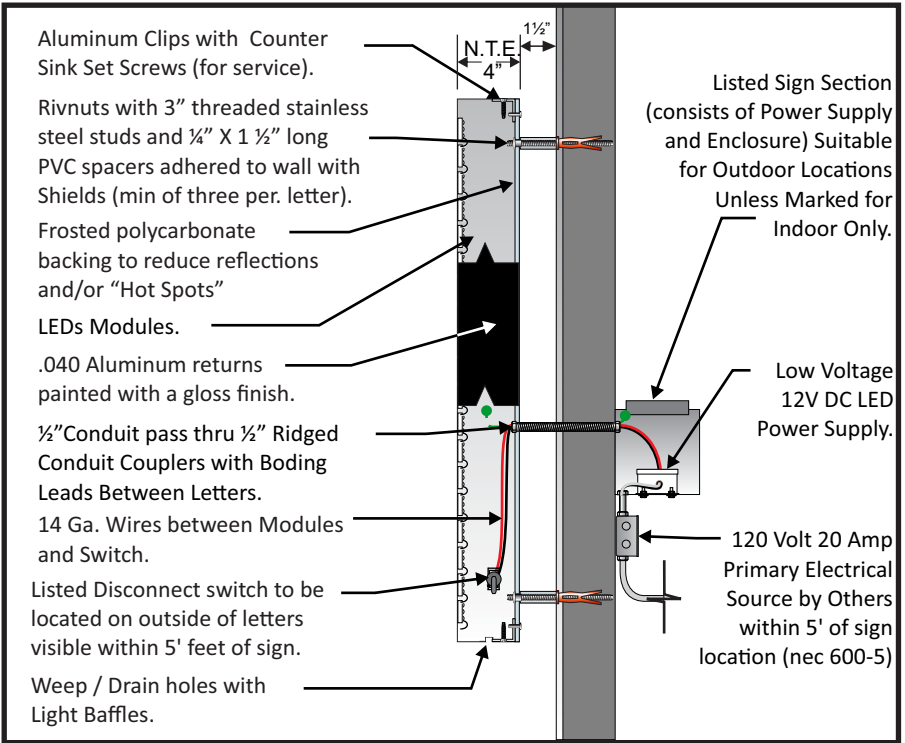


Nighttime Simulation

Logos are not required but may be included.



Logo detail - Scale: NTS



Suggested but not Required
Section detail - Scale: NTS



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PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

REVISION	DATE	DESCRIPTION
1	3/14/23	Revise per City comments
2	3/30/23	Add mural designation
3	5/19/23	Update pylon sign

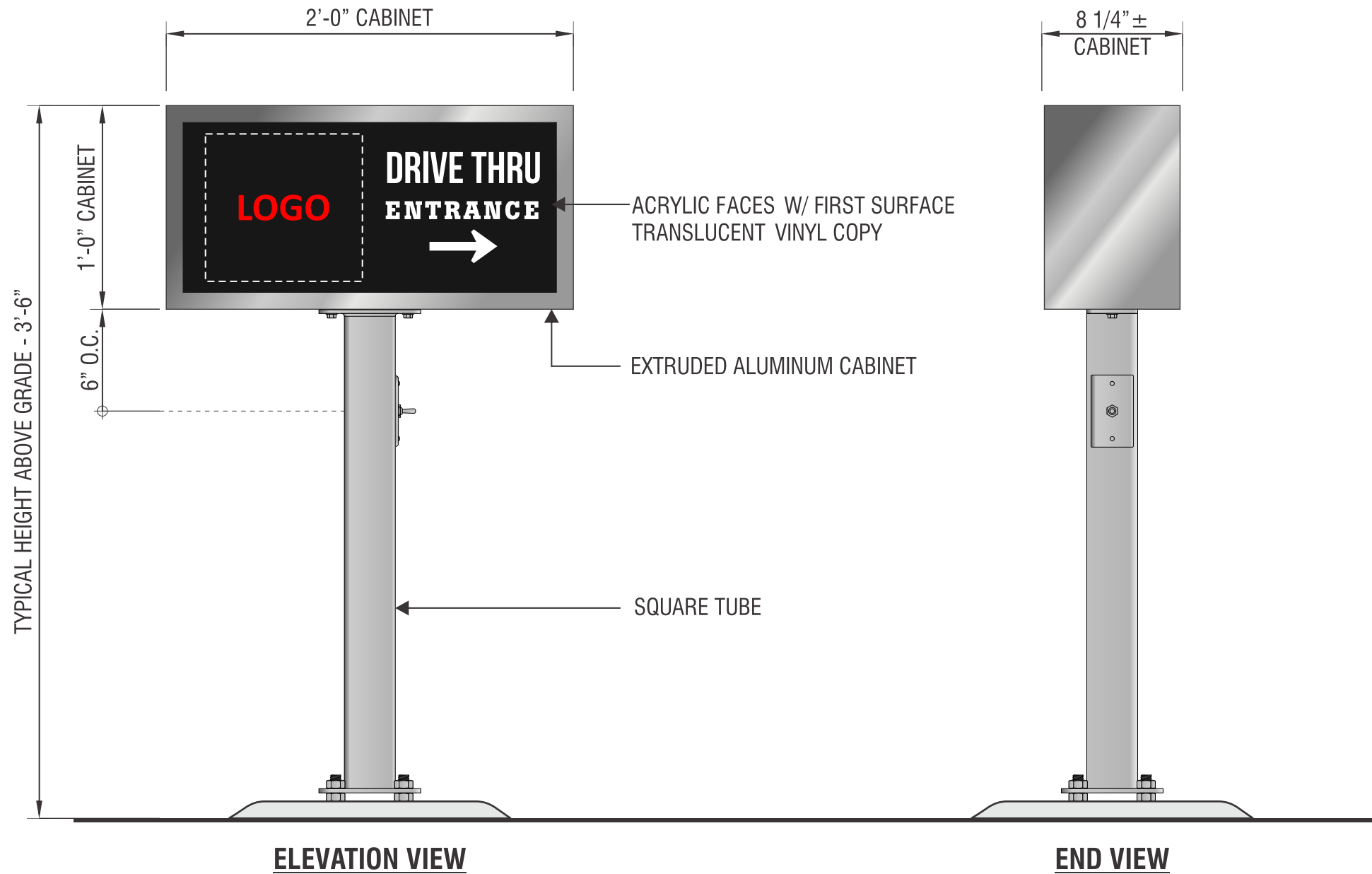
APPROVALS	
SALES:	
CUSTOMER:	
LANDLORD:	

CONCEPTUAL DRAWINGS ONLY:
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DRIVE-THRU SIGNAGE



WF **D/F 1'-0" X 2'-0" DIRECTIONAL SIGN 2.0 SQUARE FEET**

SCALE: 1"=1'-0"

NOTE: Directional sign is shown for reference only. Tenants actual directional sign may differ.



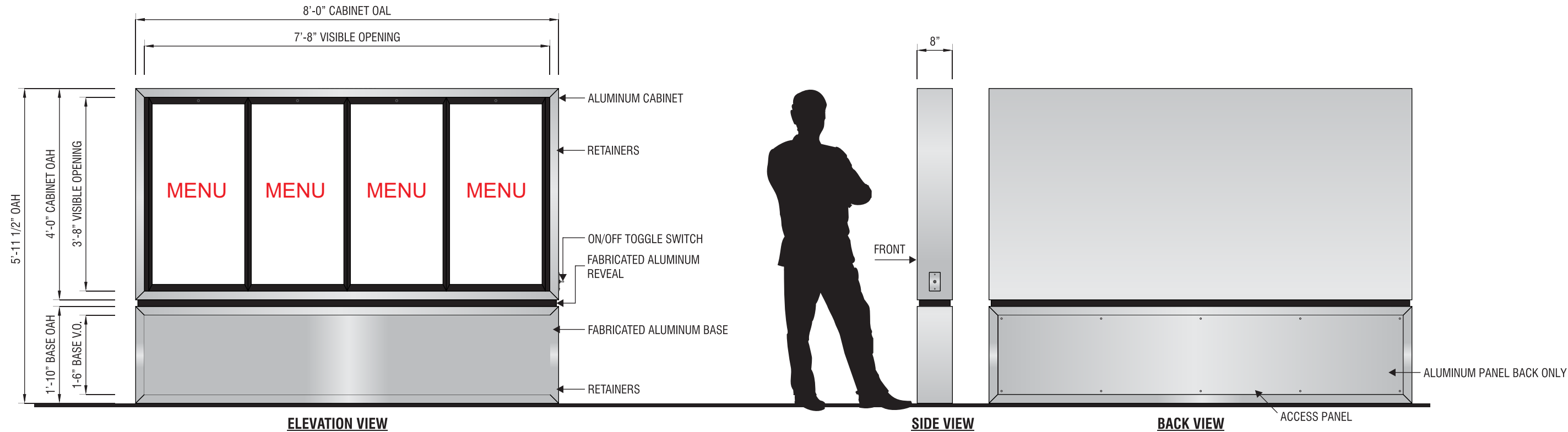
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PROJECT:		REVISION	DATE	DESCRIPTION	APPROVALS		CONCEPTUAL DRAWINGS ONLY: Dimensions are approximate & may change due to construction factors or exact field conditions. Colors shown are as close as printing will allow. Always follow written specifications.		SHEET
CUSTOMER: Saint Francis Square		1	3/14/23	Revise per City comments	SALES:		ALL RIGHTS RESERVED: This design has been created for you in connection with a project being planned for you by AD ART. It may not be shown to anyone outside your organization, and may not be reproduced in any manner without prior consent.	26	
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		2	3/30/23	Add mural designation	CUSTOMER:				
DATE: 2/14/2023		3	5/19/23	Update pylon sign	LANDLORD:				
SALES: David Esajian									
DESIGNER: James Franks								SO# A49934	

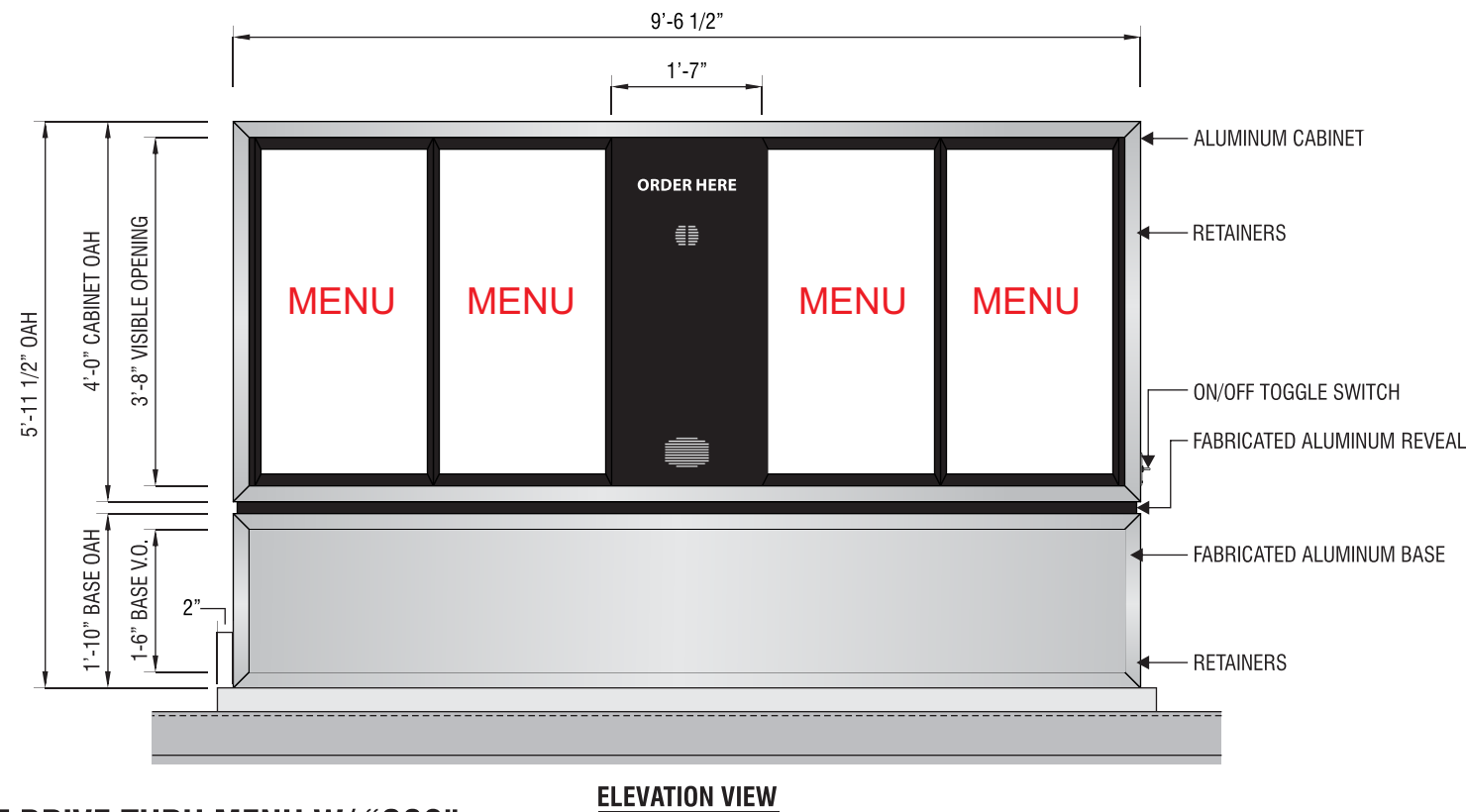
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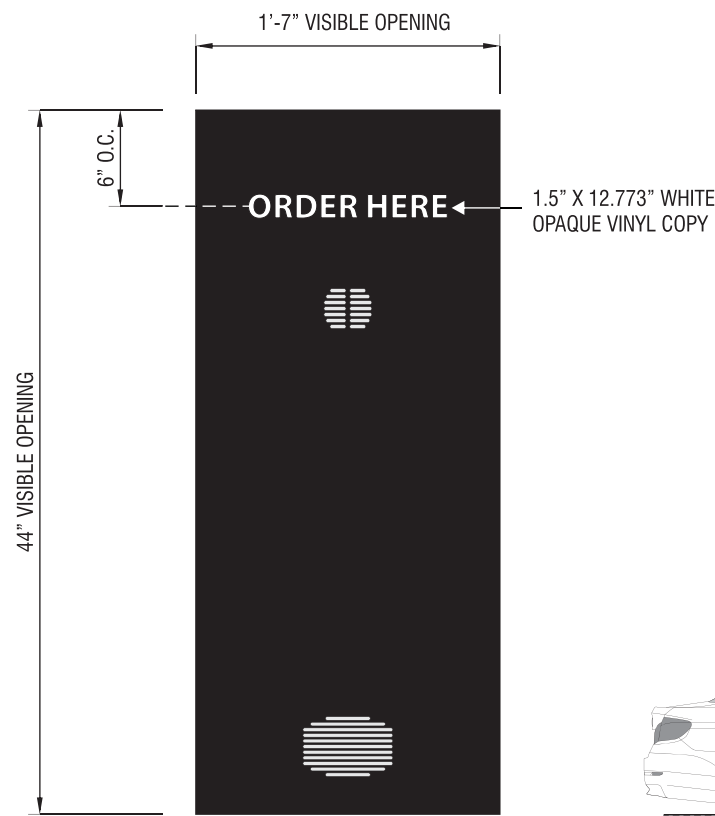
MB1 S/F DRIVE-THRU PREVIEW MENU

SCALE: 1/2" = 1'-0"
NOTE: Preview menu is shown for reference only. Tenants actual preview menu may differ.



MB2 S/F DRIVE-THRU MENU W/ "OCS"

SCALE: 1/2" = 1'-0"
NOTE: Drive thru menu is shown for reference only. Tenants actual drive thru menu may differ.



ORDER CONFIRMATION PANEL
SCALE: 1" = 1'-0"



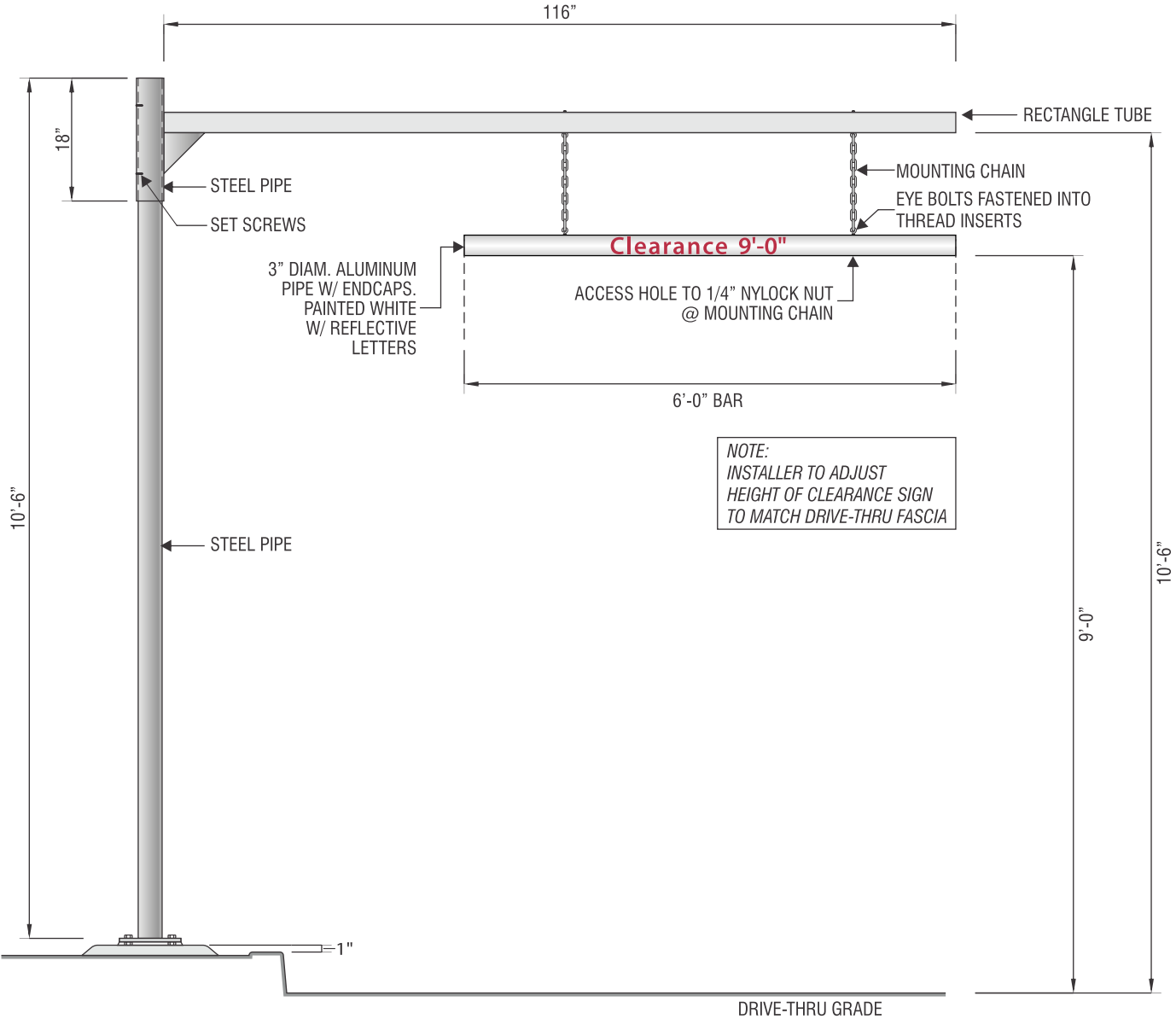
ELEVATION VIEW
SCALE: 3/16" = 1'-0"

PROJECT:		
CUSTOMER: Saint Francis Square		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015		
DATE: 2/14/2023		
SALES: David Esajian		
DESIGNER: James Franks		

REVISION	DATE	DESCRIPTION
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APPROVALS	
SALES:	
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CB

CLEARANCE BAR

SCALE: 1/2" = 1'-0"

NOTE: Clearance bar is shown for reference only. Tenants actual clearance bar may differ.



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PROJECT:				REVISION			APPROVALS		
CUSTOMER: Saint Francis Square				1	3/14/23	Revise per City comments	SALES:		
LOCATION: 79 Saint Francis Square - Daly City, CA 94015				2	3/30/23	Add mural designation	CUSTOMER:		
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SO# A49934



City Council Meeting Agenda Report

Item # _____

Meeting Date: June 26, 2023

**Subject: New Restaurant and Drive Through – 79 Saint Francis Square Shopping Center
Use Permit UPR-1-22-15498 and Design Review DR-7-22-15775**

Recommended Action

Approve the Use Permit and Design Review for a new restaurant and drive through

Planning Commission Discussion

On June 6, 2023, the Planning Commission voted 4-0 to recommend that the City Council approve the Use Permit and Design Review Permit. The Commissioners expressed support for the new restaurant and drive through and agreed that the applicant and staff had addressed public comment concerns regarding pedestrian and bicycle safety.

Project Description

The applicant proposes to construct a new, 2,480 square foot fast-food restaurant and drive-through at the northwest corner of the Saint Francis Square Shopping Center (see Attachment A – Site Location). The proposed drive-through restaurant (“Chowking”) would be a quick service restaurant with a Philippine and Chinese influenced menu. The hours of operation would be 8:00 a.m. to 9:00 p.m. with a dining room containing 40 seats and a drive through for customer take-out service. Staff size per shift is expected to be no more than eight people. The new restaurant and grocery store will complement the other existing retail and small restaurant uses in the shopping center (see Attachment B – Project Plans).

Updates

On March 6, 2023, the City Council Design Review Committee (DRC) approved a renovation of the existing shopping center, including the demolition of the existing grocery store and the construction of a new larger grocery store (“Seafood City”), façade remodels of three existing retail buildings, and construction of a new pad for a retail building. The new restaurant and drive through required approval of a use permit and design review permit by Planning Commission and City Council.

On May 2, 2023, the Planning Commission continued the scheduled UPR and DR project item to June 6, 2023, because the applicant was unable to attend the meeting on May 2, 2023.

On June 6, 2023, The Planning Commission voted to approve (4-0), the Use Permit and Design Review Permit with recommendation to the City Council for approval.

Discussion

The proposed drive-through restaurant requires the approval of a use permit and design review. The use permit provides the City Council with an opportunity to evaluate the proposal in the context of the existing on-site and adjacent uses and evaluate if the proposed project merits approval. In so determining, the City Council should evaluate if the new restaurant building and drive-through would be compatible with existing uses, if infrastructure exists to serve the site, and if the provision of parking is adequate and, as designed, would not have a detrimental impact to the adjacent neighborhood.

Compatibility with Existing Uses. Staff feels that the proposed new 2,480 square foot restaurant and drive through project is compatible with the existing mix of uses in the shopping center that includes a supermarket, retail businesses, and restaurants. The restaurant adds a drive through as an added convenience for customers that wish to purchase food to go. A traffic study was completed for the shopping center (including the drive-through) which determined that the drive-through restaurant would not negatively impact traffic circulation and parking demand for the shopping center. Other restaurants exist on the project site and staff therefore believes the proposed use would be compatible with existing uses.

Infrastructure Capacity. The City's Public Works Department and Department of Water and Wastewater Resources have evaluated the proposal and determined that adequate water and sewer infrastructure exists to serve the subject site. The Fire Department has also reviewed the project and has no objections, although Conditions of Approval by all these Departments are included in this staff report.

Transportation and Parking. According to Daly City Municipal Code the proposed restaurant would require 33 parking spaces (Fast-Food Restaurant or Drive-Through: one space per 75 sf of gross floor area). As part of the shopping center remodel, the existing parking lot would be resurfaced and restriped parking to provide 265 parking spaces including seven accessible stalls and nine Electric Vehicle (EV) stalls. Vehicular access to the site would be provided by the three full-access driveways including one existing driveway on St. Francis Boulevard and two existing driveways on Southgate Avenue. Parking would be shared among all uses on site, including the 33 parking spaces required by the new restaurant. The traffic study prepared for the Saint Francis Square Shopping Center Renovation, which included an analysis of the parking, traffic circulation, and drive-through queuing for the restaurant and drive-through, determined that there would be no significant impact to traffic circulation from the use (see Attachment C – Traffic Study).

Drive-Through Queuing. An analysis of drive-through lane operations was conducted for the proposed new fast-food restaurant to evaluate the adequacy of vehicle queuing spaces and to identify potential adverse effects within the parking lot and at the nearby site driveway on Southgate Avenue. The site plan indicates that the drive-through lane would be approximately 165 feet in length between the southwest corner of the building, where the pick-up window would be located, and the entrance of the drive-through lane, which can accommodate six to seven vehicles. The drive aisle running between the drive-through lane and the driveway on Southgate Avenue would be approximately 100 feet long, which would accommodate a queue of four vehicles. Based

on an analysis of average service times and comparison of queueing at other similar restaurants, the study concluded queueing at the order board might briefly affect vehicles traveling through the drive aisle during peak periods, but it is not expected to affect the vehicles access the shopping center driveway from Southgate Avenue.

Based on staff review of the proposed plans and traffic study for the new restaurant and drive-through, staff has determined that the proposed restaurant building with drive through merits use permit approval, as the building would be compatible with existing adjacent uses, adequate utility and infrastructural capacity exists within close proximity to serve the site, and the provision of parking is adequate and, as designed, would not have a detrimental impact to the adjacent neighborhood. In addition, general site considerations, including site layout, open space and topography, orientation and location of buildings, vehicular access, circulation and parking, setbacks, heights, walls, public safety and similar elements have been designed to provide a desirable environment.

Design Review

The proposed new restaurant and drive through is designed to be architectural compatible with the supermarket and retail buildings in the shopping center and the neighborhood character of the project site. The new restaurant exterior building finishes include light grey paint (“Guild Grey”) and light green (“Livable Green”) for the exterior walls, cedar board and batten siding painted brown (“Fireweed”), and dark brown (“Armory”) for the roof line trim. The base of the building will consist of stone veneer (“El Dorado Stone, Cut Coarse Stone, Seashell”). Portions of the south and east elevation exterior will consist of dark brown (“Dark Java”) corrugated metal. The south and east elevations will have a black (“Black of Night”) metal canopy installed above the windows with recessed LED lights. There will be steel trellises located on the west, south and east elevations to break up the wall space. LED goose neck down light fixtures will be installed above the trellises and the signage. The windows will consist of clear anodized aluminum, painted black.

The signage of the proposed restaurant will be part of the Saint Francis Square Shopping Center Master Sign Program (under separate use permit review) in compliance with the city requirements for signage within commercial district of the Daly (Chapter 32 Signs).

The subject property is zoned C-N - Neighborhood Commercial, where the maximum building height allowed is 36 feet. The proposed height for the new restaurant would be 22’-6”. Based on the plans submitted by the applicant, the proposed new buildings and façade improvements demonstrate that the project complies with the Zoning Ordinance height maximum.

Based on staff review of the plans for the proposed restaurant and drive through, the project conforms to Chapter 17.45 Design Review of the Daly City Municipal Code. The design of the restaurant includes a contemporary design, utilizing quality exterior materials with architectural details such as base stone veneer and cedar board and batten siding, metal canopy with recessed lighting and goose-neck lighting, anodized windows, and earth tone colors. The exterior materials and colors will be compatible with the new supermarket exterior and the exterior façade improvements of the retail and restaurant buildings in the shopping center. General architectural considerations have been incorporated in the restaurant and drive through design order to ensure the

compatibility of this development with its design concept and the character of on-site signage including the character, scale and quality of the design, the architectural relationship with the site and other buildings, building materials, and colors.

Environmental Assessment

The proposed restaurant building and drive through is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations, (State CEQA Guidelines) Section 15303 –New Construction or Conversion of Small structures, Class 3 (c), including the construction of a restaurant not exceeding 2,500 square feet in floor area.

Findings

The Planning Commission found that the proposed Use Permit UPR-1-22-15498 and Design Review DR-7-22-15775 would comply with Title 17 (Zoning) of the Daly City Municipal Code. Approval of the proposed project will not be detrimental to the health, safety, morals, comfort and general welfare of persons residing in or working in the neighborhood or be injurious or detrimental to the property and improvements in the neighborhood or the general welfare of the City. Staff recommends that the City Council adopt the following findings, should it decide to approve the drive-through:

1. In accordance with Title 17 of the Daly City Municipal Code, as well as applicable State zoning enabling legislation, the City Council conducted a public hearing on June 26, 2023. Notice of said hearing was by newspaper publication, and posting and first class mailing to property owners within 300 feet of the site, on June 15, 2023;
2. The City Council reviewed the proposal under the requirements of the California Environmental Quality Act (CEQA) and has determined the project is Categorical Exempt per Section 15303, Class 3 – New Construction or Conversion of Small Structures.
3. The proposed commercial use building complies with applicable provisions of the Title 17 (Zoning) of the Daly City Municipal Code, Chapter 17.44 – Use Permits, and Chapter 17.45 – Design Review;
4. The proposed restaurant building with drive through merits use permit approval, as the building would be compatible with existing adjacent uses, adequate utility and infrastructural capacity exists within close proximity to serve the site, and the provision of parking is adequate and, as designed, would not have a detrimental impact to the adjacent neighborhood;
5. General site considerations, including site layout, open space and topography, orientation and location of buildings, vehicular access, circulation and parking, setbacks, heights, walls, public safety and similar elements have been designed to provide a desirable environment;
6. General architectural considerations have been incorporated to ensure the compatibility of this development with its design concept and the character of on-site signage. These

considerations include, but are not limited to, the character, scale and quality of the design, the architectural relationship with the site and other buildings, building materials, and colors;

7. General landscape considerations of Chapter 17.41, Landscaping, will be provided to ensure visual relief, to complement buildings and structures and to provide an attractive environment for the enjoyment of the public; and
8. The project will minimize the risk to existing public improvements and adjacent private property by providing controlled stormwater runoff from the site to City facilities in full compliance with Order R-2 NPDES Permit No. CAS612008 and Order No. 2010-0014-DWQ, NPDES No. CAS000002, the statewide National Pollutant Discharge Elimination System (NPDES) General Construction Activity Storm Water Permit.

Conditions of Approval

The Planning Commission recommends the City Council approve the Conditional Use Permit UPR-1-22-15498 and Design Review DR-7-22-015775, subject to the following conditions and Daly City General Conditions of Approval. Minor deviations from the conditions of approval may be approved by the Planning Division. Significant deviations will require review and approval by the Planning Commission and City Council.

A. DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

General

1. The use permit and design review approval shall be valid for a period of one year from the date of City Council approval. The approvals shall terminate if a building permit has not been obtained and construction commenced within one-year of City Council approval of the project or if the applicant fails to obtain a valid business license.
2. The use permit and design review shall be valid only in conjunction with plans submitted and approved by the City Council. Any significant modifications and changes to the plans shall be treated as an amendment and shall be subject to review by a Council Committee appointed by the mayor.
3. All buildings, any applicable retaining walls, fences, and trash enclosure materials and colors must match those as approved. High quality materials shall be utilized and final finishes shall be approved by the Director of Economic and Community Development.

Building and Site Design

4. Any reconstruction of the trash enclosure shall be constructed from concrete (CMU is acceptable) and shall receive design elements similar to those of the restaurant building, including color, materials, and roof design. The enclosure's doors shall receive a powder-coated metal door painted to match the enclosure's wall color. The capacity, design, and

location of the structure shall be approved by both the Planning Division and Republic Services prior to incorporation in the project plans that are submitted to the Building Division for permit issuance.

5. All rooftop mechanical equipment shall receive a high quality, architecturally compatible, roof screen if visible from the adjacent street or center parking lot, as determined necessary by the Planning Division.
6. All trash enclosures associated with the project shall be constructed from concrete reflecting the design element quality present on restaurant buildings, shall be covered with a roof, and receive anodized heavy-gauge metal doors painted to match/complement the design present in the retail buildings.
7. The applicant shall include signage for the new restaurant consistent with the Saint Francis Square Shopping Center Sign Program to be submitted and reviewed for approval under a separate sign use permit. The submittal and approval of the Sign Program by the City shall occur prior to occupancy of the new supermarket building. All signs, aside from major tenant signs and sign that the Planning Division deems re-usable shall be halo-illuminated only. All signs shall be in proportion to the surface upon which they are mounted.
8. Backflow preventers shall be concealed and/or screened from public view to the satisfaction of the Daly City Community and Economic Development Director prior to issuance of building permit.

B. ENGINEERING DIVISION

9. All improvements, including the on- and off-site improvements and all public service and utility facilities, shall be completed by the applicant, or shall be incorporated into a development agreement before issuance of a building permit.
10. All improvements shall be consistent with the plans approved by the City Engineer and the Conditions of Approval. All improvements shall meet the latest California Building Code, California Fire Code, Daly City Municipal Code, and the City Standards and Specifications.
11. Provide “will serve letters” from the City’s Water and Wastewater Department for water and sewer services and Pacific Gas and Electric Company (PG&E) for gas and electric services.
12. Concurrent with each demolition, grading and drainage permit submittal or as a part of the Improvement Plan package, the Applicant shall prepare a dust control plan. The plan shall conform to the City Standards and comply with the requirements of the Bay Area Air Quality Management District (BAAQMD) Best Management Practices for dust control. The Applicant shall post a publicly visible sign with the telephone number and person to contact

regarding dust complaints. The person shall respond and take corrective action within 48 hours.

13. The applicant and/or Contractor shall have a project sign with a 24-hour Project contact information for public concerns such as off-site tracking, dust control, noise complaints, ground shaking and any related construction activities. The complaints and responses shall be logged, and copies provided to the City Engineer with action status on a weekly basis.
14. Provide erosion and storm water pollution plan incorporating best management practices, including operation and maintenance provisions per the requirements applicable at the time of construction permit application. During the wet/rainy season (October 1 to April 30) the developer shall submit a revised erosion control plan as necessary (every five working days) or as required by the City Engineer and/or his representative.
15. All improvements shall be installed, inspected and approved by the City Engineer prior to issuance of occupancy permits. In addition, as-built record plans of all improvements shall be submitted in a form acceptable to the City Engineer prior to issuance of occupancy permits.
16. All utility services shall be provided through underground connections. There shall be no overhead drops. Said improvements shall conform to Daly City and affected Agency's standards.
17. All plans shall be accompanied by all required calculations and studies including geotechnical and impact studies to justify design signed and sealed by a licensed professional engineer.
18. Grading and improvement plan review and approval by the City Engineer are required before any City permit is issued. The improvement plans shall include details for on-site and off-site improvements for vehicular and pedestrian access, parking, traffic signs and markings, utility service connections, modifications and extensions of the City's sewer, storm drain, safety lighting, landscaping, and other public service facilities.
19. The applicant shall apply for a Site Improvement Permit through the Engineering Division for construction of on- and off-site improvements. Securities for all improvements (on-site and off-site), and applicable fees and charges, shall be submitted with any building permits. The applicant shall obtain all required permits before commencing work.
20. Comply with the applicable requirements of the City's General Condition of Approval: Variances, Design Reviews, Planned Developments and Subdivisions, dated December 8, 1999.

21. City records show a 48" subdrain runs through the project site. If the 48" subdrain is encountered during construction, all construction activity must stop and the subdrain shall be inspected and protected in place to the satisfaction of the Engineering Division.
22. Prior to Building Permit approval, the applicant shall enter into a Landscape Maintenance Agreement in a form acceptable to the City Attorney to ensure the Property Owner will provide long-term maintenance of all street trees, landscaping, irrigation, and pedestrian-scale lighting installed in the public right-of-way. Design of planting and irrigation system shall minimize the extent of irrigation lines, controllers, and valves in the public right-of-way and shall be reviewed and approved by the City Engineer.
23. The applicant shall repair and/or replace additional areas of street pavement, sidewalk, curb, and gutter, streetlights, manhole, catch basins, or any other public infrastructure within the right-of-way damaged by construction activities associated with the project (utility installation, etc.) as required by the City Inspector during construction.
24. The limits of the curb gutter and sidewalk replacement will span the entire frontage of the proposed development to the nearest expansion joints or score lines.
25. Any modifications to the development plan that affect Republic Services' ability to access the property shall be reviewed and approved by Republic Services. Provide "will serve" letter from Republic Services.
26. Parking stalls span across parcel lines and the proposed project anticipates sharing of parking for multiple uses across multiple lots, such that each lot may not contain the parking required for the same buildings located within the same lot. The applicant shall cause an instrument, to the satisfaction of the City, to be recorded on all project properties to ensure that parking is made available for all uses within the project limits, and such restriction shall remain for any successors in the event that each legal lot is sold off individually or otherwise portions of the project site are under different ownership. A lot line adjustment to merge all parcels together is preferred to carry out this condition.
27. Placement of any monument signs or other permanent fixtures shall be located out of the line of sight of motorists.
28. Install street trees along the project frontage within the Public Right of Way. Street tree spacing shall be per Daly City Standards and Details.
29. Any modification or replacement to the southern driveway along St. Francis Blvd. will require the new driveway to align with Campana Ave. and meet the City Standard driveway requirements outlined in Daly City Standard Detail S-3.
30. Grading exceeding 50 cubic yards shall require approval of plans and a grading permit. A licensed Civil Engineer shall prepare the grading plans and erosion control plan in conformance with a soil report prepared by a licensed soil engineer or qualified civil

engineer in compliance with the NPDES requirements prior to any development on the property.

31. Grading plans shall be reviewed by an independent qualified Consulting Engineer or Geologist as well as the City Engineer; a letter of compliance from the independent qualified Consulting Engineer or Geologist shall be provided to Engineering prior to the issuance of any permit. The Engineer and/or Geologist, of record, shall be present on-site during the excavation and grading phases of the project and shall submit a written certification that the project civil plans has been implemented as approved.
32. The applicant shall provide fail-safe conditions for catastrophic events such as 100-year storms, seismic events, system overflows or failures. Drainage swales shall be provided at the top, intermediate and bottom of slopes and embankments to prevent erosion and degradation of slopes. The project geotechnical report shall include appropriate recommendations regarding the protection of existing and proposed slopes.
33. A Geotechnical Report shall be prepared by a licensed geologist or soils engineer for any proposed retaining wall against the existing adjacent properties.
34. Curb ramps in and around the project site shall utilize the case types in the Caltrans Standard Plans.
35. For on-site retaining walls, indicate if any tiebacks will be used on the project. Tiebacks are not allowed to encroach into the City's right-of-way. Plans should include property lines and adjacent utilities to identify any potential conflicts.
36. Drainage from the site to a public storm drain system or street shall not flow over any sidewalk. On site drainage retention shall be provided to limit the flow rate entering the City's storm drain system to the pre-development rate. The retention facility shall accommodate the excess runoff from a storm of 10-year frequency and two-hour duration as defined in the 1990 Daly City Design Standards.
37. Include impervious and pervious areas for the pre- and post-development site conditions on the plans.
38. All stormwater retention, treatment system or other C.3 or LID improvements shall be located outside of the public right-of-way and maintained by the property owner.
39. All storm water connections and extensions shall be underground.
40. All new roof drainage shall be treated before being directed toward the public storm drain system.
41. Install pedestrian scale streetlight on the southwest corner of Southgate Avenue/El Dorado Drive. Streetlight to be maintained by the applicant through a landscape maintenance

agreement. Streetlight and luminaire models shall match those use on the Mission Street Streetscape Project.

42. The project's electrical transformer(s) shall not be installed within public right-of-way.

C. BUILDING DEPARTMENT

43. Building Permit submittal plans for the restaurant and drive through will be reviewed upon building plan submittal after planning entitlements approved.
44. Hours of operation for all construction work associated with the subject project shall be 8:00 a.m. to 5:30 p.m., Monday through Friday. There will be no start-up of machines or equipment, no delivery of materials or equipment, and no cleaning or servicing of machines or equipment prior to 7:30 a.m. or after 6:00 p.m. Additionally, there will be no construction work, deliveries, and servicing of the machines and equipment between 6:00 p.m. and 7:30 a.m. and at any time during Saturdays, Sundays and Legal City Holidays. Exceptions to these time restrictions may be granted by the Building Official for one of the following reasons: (1) inclement weather affecting work, (2) emergency work, or (3) other work, if work and equipment will not create noise or conditions that may be unreasonably offensive to neighbors as to constitute a nuisance. The Building Official must be notified and approval given, in writing, in advance of said work.

D. DEPARTMENT OF WATER AND WASTEWATER RESOURCES

45. Water service shall be supplied by the private water system. A separate connection to the public water supply will not be permitted.

E. FIRE DEPARTMENT

46. Fire sprinkler system is required for new buildings. Submit plans to NCFA under separate fire permit.
47. For remodels or additional square footage – Sprinklers are required for existing building when the alteration, addition, or repair exceeds 50% of the building gross original area within any 5-year period, per DCMC.
48. Trash enclosures shall be provided with fire sprinkler protection, per DCMC.
49. Provide fire flow information per CFC, Appendix B.
50. Fire extinguishing/hood system required. Submit plans to NCFA under separate fire permit.
51. Monitored fire alarm system is required. Submit plans to NCFA under separate fire permit.

52. Knox Box is required for new/remodeled buildings. Apply for approved hardware at NCFA Administration.
53. Portable fire extinguishers(s) are required. Mount fire extinguishers 3-5 feet above floor.
54. Illuminated address identification is required.

F. POLICE DEPARTMENT

55. The developer shall install interior and exterior surveillance cameras for the Seafood Market and ensure that the new restaurant and new retail building tenants install surveillance cameras for the exterior of their space. Developer shall work with the developer to discuss installation of a license plate reader in the parking lot as an investigative tool for law enforcement to address any security concerns.

Recommendations

Staff recommends that the City Council approve the following recommendations:

1. Adopt the Findings as outlined herein;
2. Affirm the Environmental Assessment;
3. Approve Conditional Use Permit UPR-1-22-15498 and Design Review Permit DR-07-22-015775, subject to the Conditions of Approved outlined herein.

Staff is available to provide any additional information desired by the Planning Commissioners.

Respectfully submitted,



Sam Fielding
Associate Planner

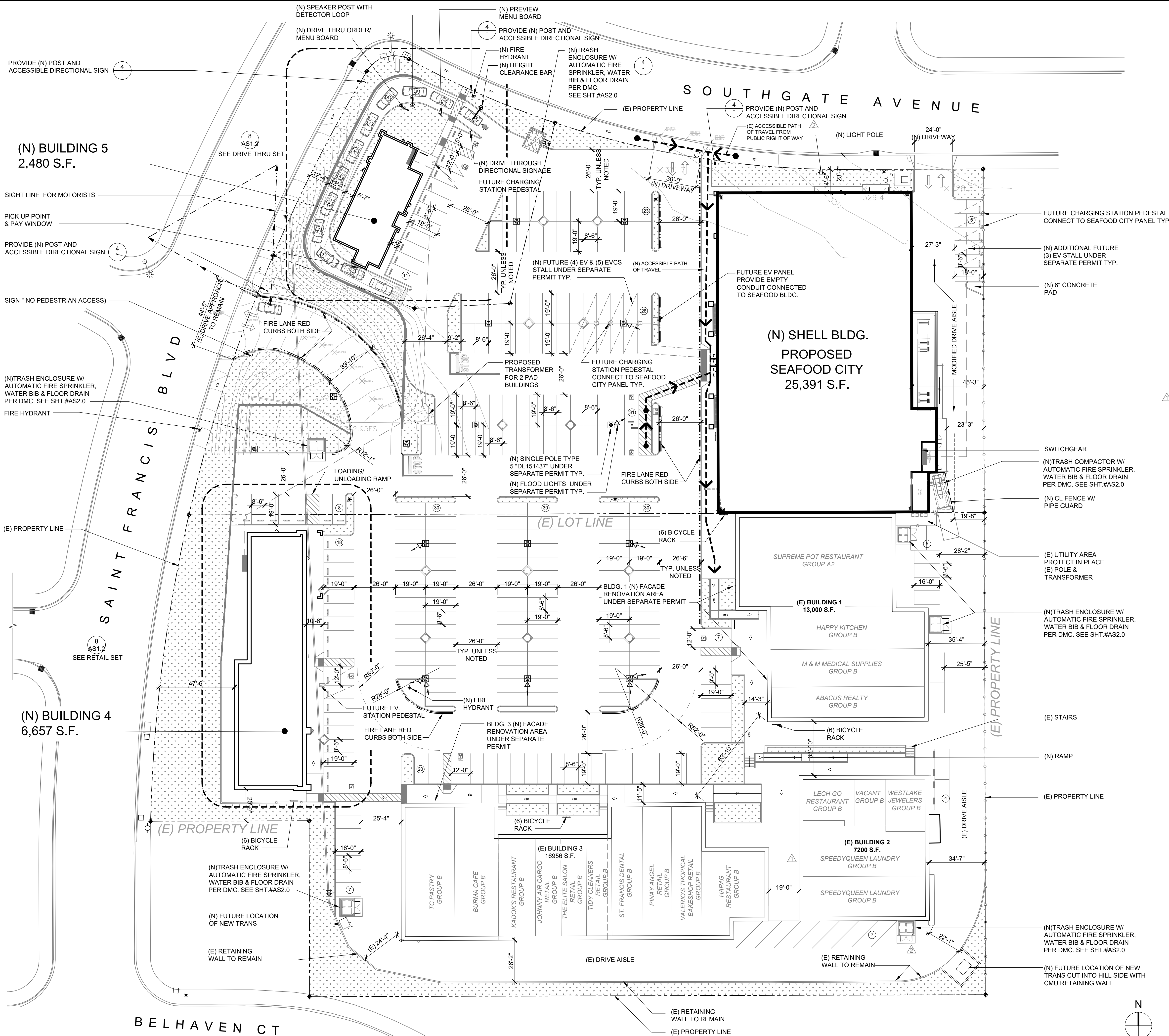


Tatum Mothershead
Director of Economic and Community
Development

Attachments

Attachment A – Site Location
Attachment B – Project Plans
Attachment C – Traffic Report
Attachment D – Bicycle and Pedestrian Advisory Committee (BPAC) Letter
Attachment E – Melinda Hue Letter

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- G.C. TO VERIFY ANY ABRUPT CHANGE IN LEVEL EXCEEDING 1/2" EXISTING CONCRETE SLAB/ASPHALT TRANSITION FROM ENTRY TO PUBLIC WAY/ ACCESS. G.C. TO PROVIDE CLEAR PATH OF TRAVEL, OR PER LOCAL ORDINANCES.
- SITE & PARKING ARE EXISTING TO REMAIN UNCHANGED.
- NEW AND EXISTING BUILDINGS SHALL HAVE APPROVED ADDRESS NUMBERS, BUILDING NUMBERS OR APPROVED BUILDING IDENTIFICATION PLACED IN A POSITION THAT IS PLAINLY LEGIBLE AND VISIBLE FROM THE STREET OR ROAD FRONTING THE PROPERTY, CONTRASTING WITH THEIR BACKGROUND, PER LOCAL ORDINANCES.
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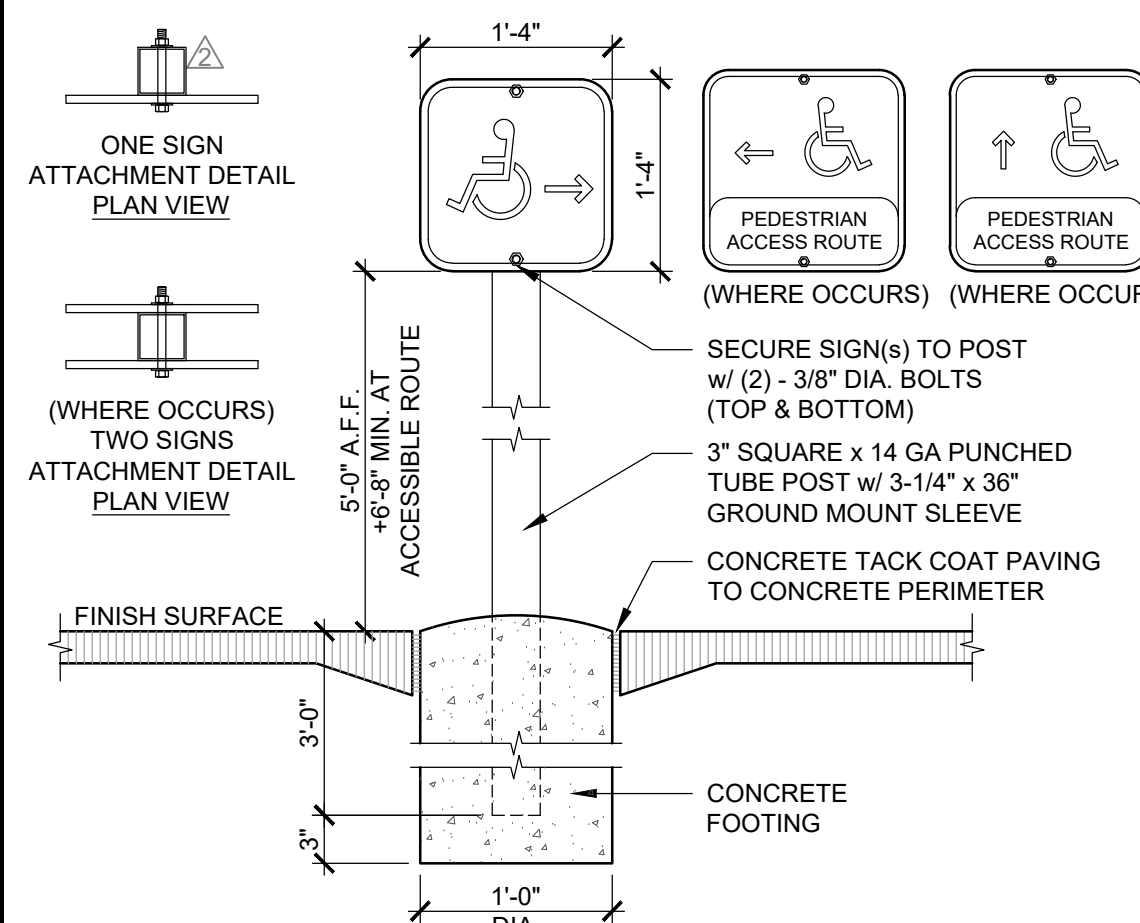
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- (E) PROPERTY LINE



P.O.T. DIRECTIONAL SIGN

SCALE 1" = 30'-0" 8

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www.AmorArch.com
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CLIENT

SEAFOOD CITY GROUP OF
COMPANIES
2883 SURVEYOR STREET,
POMONA, CA 91768
LAURENCE TANG
ltang@seafoodcity.com

CONSULTANT

(N) DARK SHELL BUILDING

119 SAINT FRANCIS BLVD.
1420 SOUTHGATE AVENUE
DAILY CITY, CA 94015

(N) SITE PLAN

PROJECT
LOCATION

SHEET TITLE

STAMP



SHEETS BEARING THIS SEAL AND WET SIGNATURE
ARE AUTHENTICATED. RESPONSIBILITY FOR ALL
OLDER PLANS, SPECIFICATIONS OR INSTRUMENTS
ARE DISCLAIMED.

REVISIONS

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| 2023-02-07 | PLANNING CORRECTIONS |
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DATE
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PROJECT NUMBER
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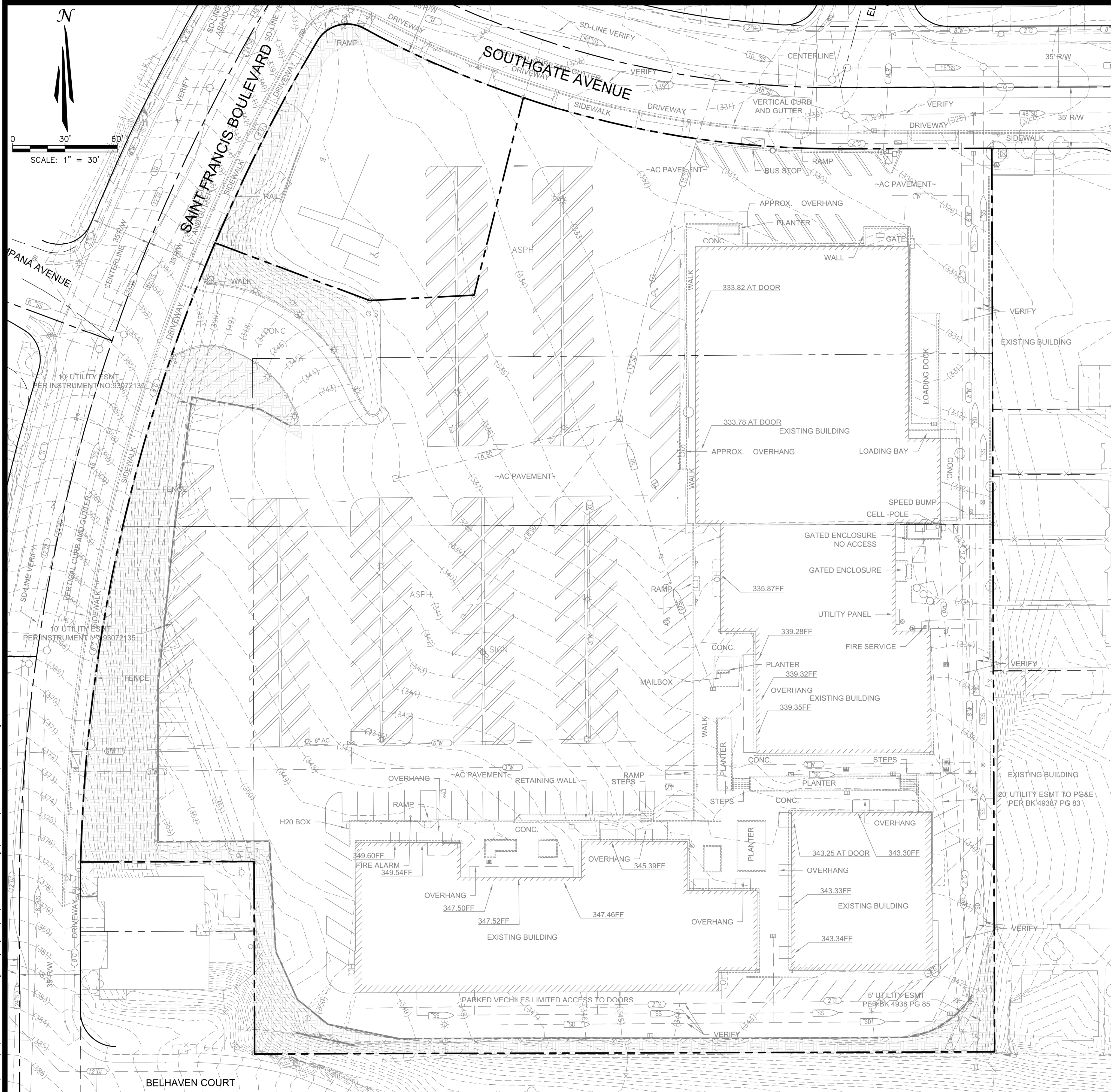
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Know what's below
Call before you dig.



UNAUTHORIZED CHANGES & USES

THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR, UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS. ALL CHANGES OF THESE PLANS MUST BE IN WRITING AND MUST BE APPROVED BY THE PREPARER OF THESE PLANS PRIOR TO CONSTRUCTION. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF DESIGN PROFESSIONAL.

NOTE TO CONTRACTOR

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITIES, PIPES, AND/OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. THERE MAYBE EXISTING UTILITIES NOT SHOWN ON THESE PLANS. THE CONTRACTOR SHALL ASCERTAIN THE TRUE VERTICAL AND HORIZONTAL LOCATION OF THOSE UNDERGROUND UTILITIES TO BE USED PRIOR TO CONSTRUCTION AND SHALL BE RESPONSIBLE FOR ANY DAMAGE TO ANY PUBLIC OR PRIVATE UTILITIES, SHOWN OR NOT SHOWN HEREON.

BASIS OF BEARINGS:
BEARINGS BASED ON
CENTERLINE OF BELHAVEN AVE.
N89°50'00"E.

BENCH MARK:
DALY CITY BM AC23
ELEVATION=440.912 NVDG1991
DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
BELHAVEN AVE.

LEGEND

- | | |
|------|------------------------------|
| AC | ASPHALT |
| DI | DRAIN INLET |
| INV | INVERT ELEVATION |
| IRR | IRRIGATION |
| MHDI | MANHOLE DRAIN INLET |
| RIM | RIM ELEVATION |
| SSMH | SANITARY SEWER MANHOLE |
| SD | STORM DRAIN |
| WM | WATER METER |
| | EXISTING DRAIN INLET |
| | EXISTING FIRE HYDRANT |
| | EXISTING GAS METER |
| | EXISTING GAS VALVE |
| | EXISTING GUARD POST |
| | EXISTING PUBLIC STREET LIGHT |
| | EXISTING PULL BOX |
| | EXISTING SIGN |
| | EXISTING TRANSFORMER |
| | EXISTING TREE |
| | EXISTING VAULT |
| | EXISTING WATER METER |
| | EXISTING WATER VALVE |
| | NAIL & TAG COUNTY MONUMENT |
| | EXISTING PROPERTY LINE |
| | EXISTING EASEMENT LINE |
| | EXISTING MANHOLE |
| | EXISTING GAS LINE |
| | EXISTING SANITARY SEWER LINE |
| | EXISTING STORM DRAIN LINE |
| | EXISTING WATER LINE |
| | EXISTING WALL |

GENERAL NOTES:

- THE CONTRACTOR SHALL POTHOLE ALL EXISTING UTILITIES PRIOR TO ANY NEW CONSTRUCTION TO VERIFY EXACT DIMENSIONS AND NOTIFY THE ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
- REFER TO GEOTECHNICAL INVESTIGATION REPORT PREPARED BY ACHIEVEMENT ENGINEERING CORP. PROJECT NO. 5062 DATED APRIL 25, 2022. ALL RECOMMENDATIONS SHALL BE IMPLEMENTED DURING CONSTRUCTION.
- THE MINIMUM FILL DENSITY COMPACTION SHALL BE IN ACCORDANCE WITH ASTM D-1557.
- ALL ACCESSIBLE PARKING STALLS AND ACCESSIBLE PATHS OF TRAVEL SHALL MEET ALL APPLICABLE STANDARDS, SPECIFICALLY 2% MAXIMUM SLOPE FOR ALL STALLS IN ANY DIRECTION AND 2% MAXIMUM CROSS-SLOPE FOR PATHS OF TRAVEL. ALL RAMPS SHALL NOT EXCEED 1:12 AND HAVE A MAXIMUM RISE OF 2.5' WITHOUT A LANDING.
- ALL WORK SHALL BE IN CONFORMANCE WITH CITY OF DALY CITY STANDARDS AND SPECIFICATIONS UNLESS NOTED OTHERWISE.

PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

EXISTING CONDITIONS PLAN

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFORD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015



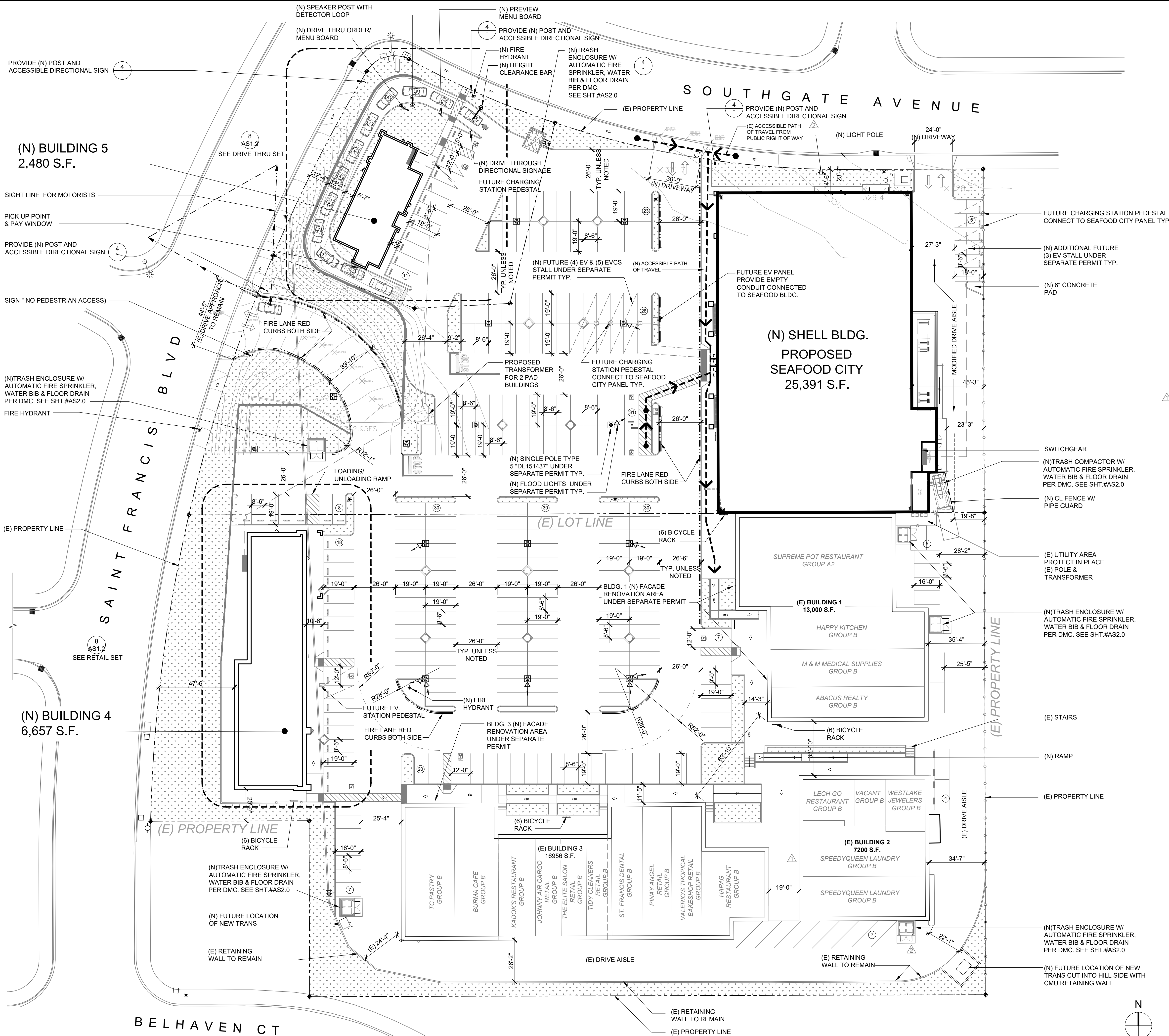
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916.435.2444
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3 OF 19

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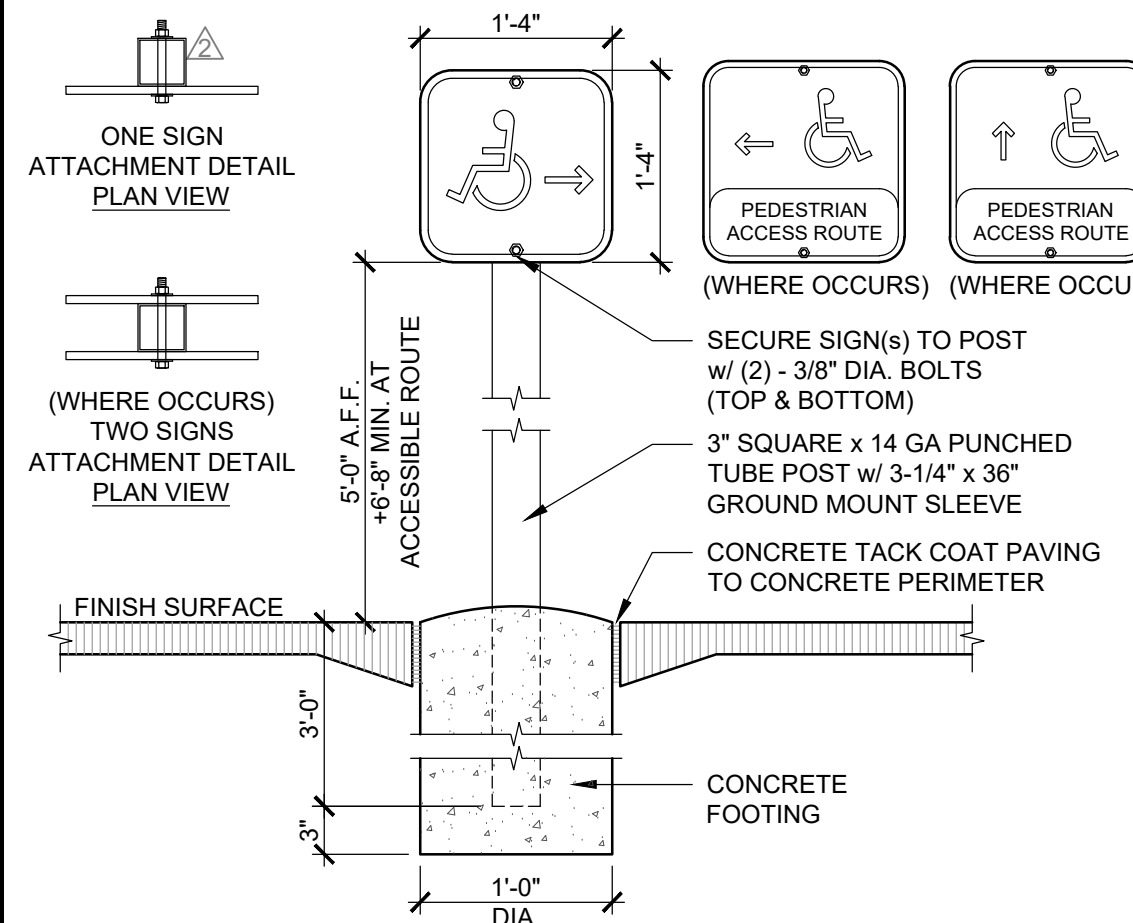
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- (E) PROPERTY LINE



SCALE
1" = 30'-0"

8

P.O.T. DIRECTIONAL SIGN

SCALE
1" = 1'-0"

4

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CLIENT

SEAFOOD CITY GROUP OF
COMPANIES

2883 SURVEYOR STREET,
POMONA, CA 91768
LAURENCE TANG
ltang@seafoodcity.com

CONSULTANT

PROJECT LOCATION
(N) DARK SHELL BUILDING
119 SAINT FRANCIS BLVD.
1420 SOUTHGATE AVENUE
DAILY CITY, CA 94015

(N) SITE PLAN

PROJECT LOCATION

SHEET TITLE

STAMP



SHEETS BEARING THIS SEAL AND WET SIGNATURE ARE AUTHENTICATED. RESPONSIBILITY FOR ALL OLDER PLANS, SPECIFICATIONS OR INSTRUMENTS ARE DISCLAIMED.

REVISIONS

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| 2022-06-07 | PLAN CHECK CORRECTION |
| 2022-08-09 | PLAN CHECK CORRECTION |
| 2023-02-07 | PLANNING CORRECTIONS |
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DATE

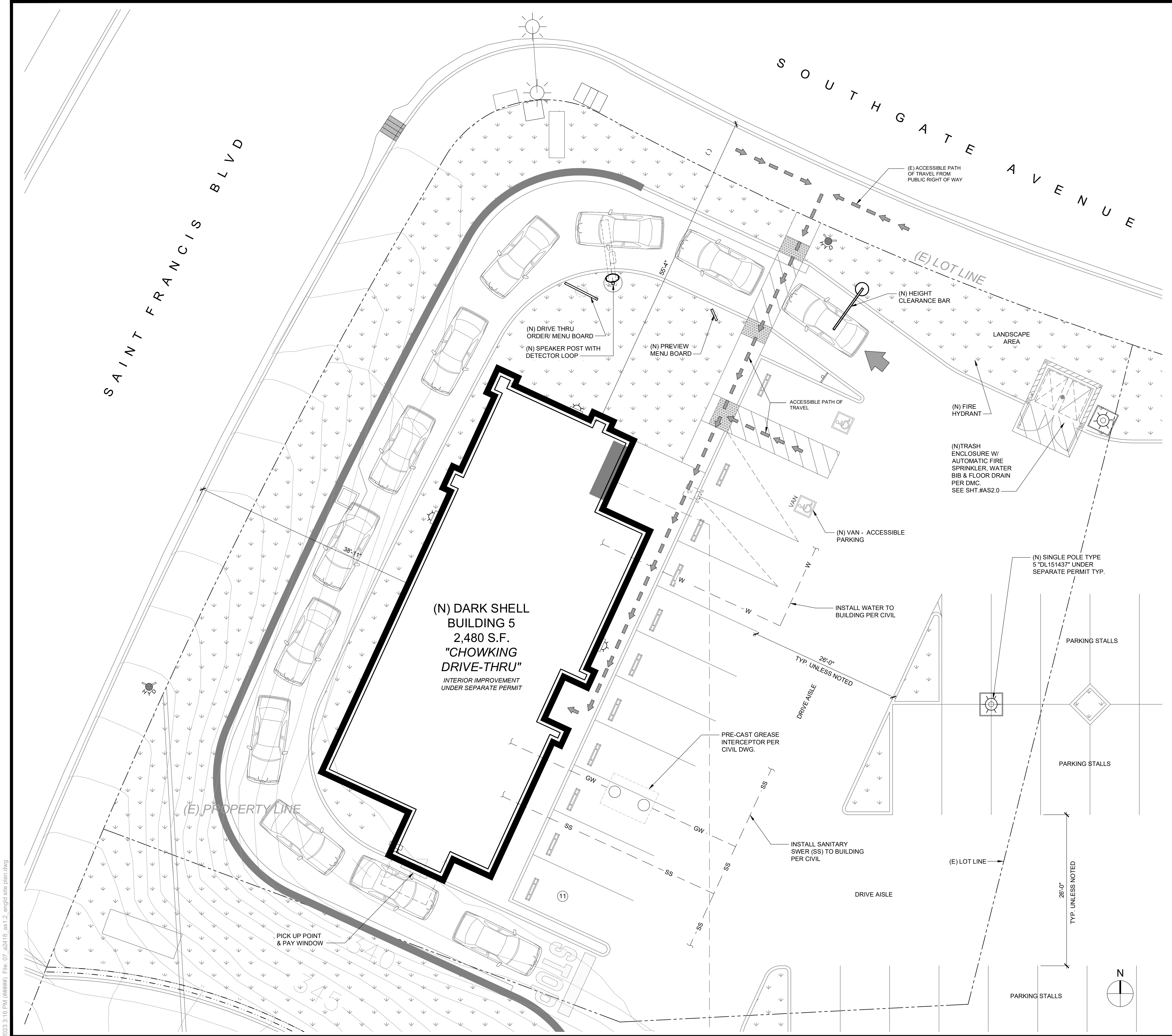
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SHEET NUMBER

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(N) ENLARGED SITE PLAN

SCALE	8
1" = 30'-0"	

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Chowking 超群

CONSULTANT

PROJECT LOCATION

DARK SHELL BLDG. #5
CHOWKING DRIVE-THRU RESTAURANT

ST. FRANCIS BLVD. AND SOUTHGATE AVE.
DALY CITY, CA 94015

SHEET TITLE

(N) ENLARGED SITE PLAN

STAMP

LICENSED ARCHITECT

WILLIAM A. AMOR

C - 24421

8/31/2023

RENEWAL DATE

STATE OF CALIFORNIA

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REVISIONS

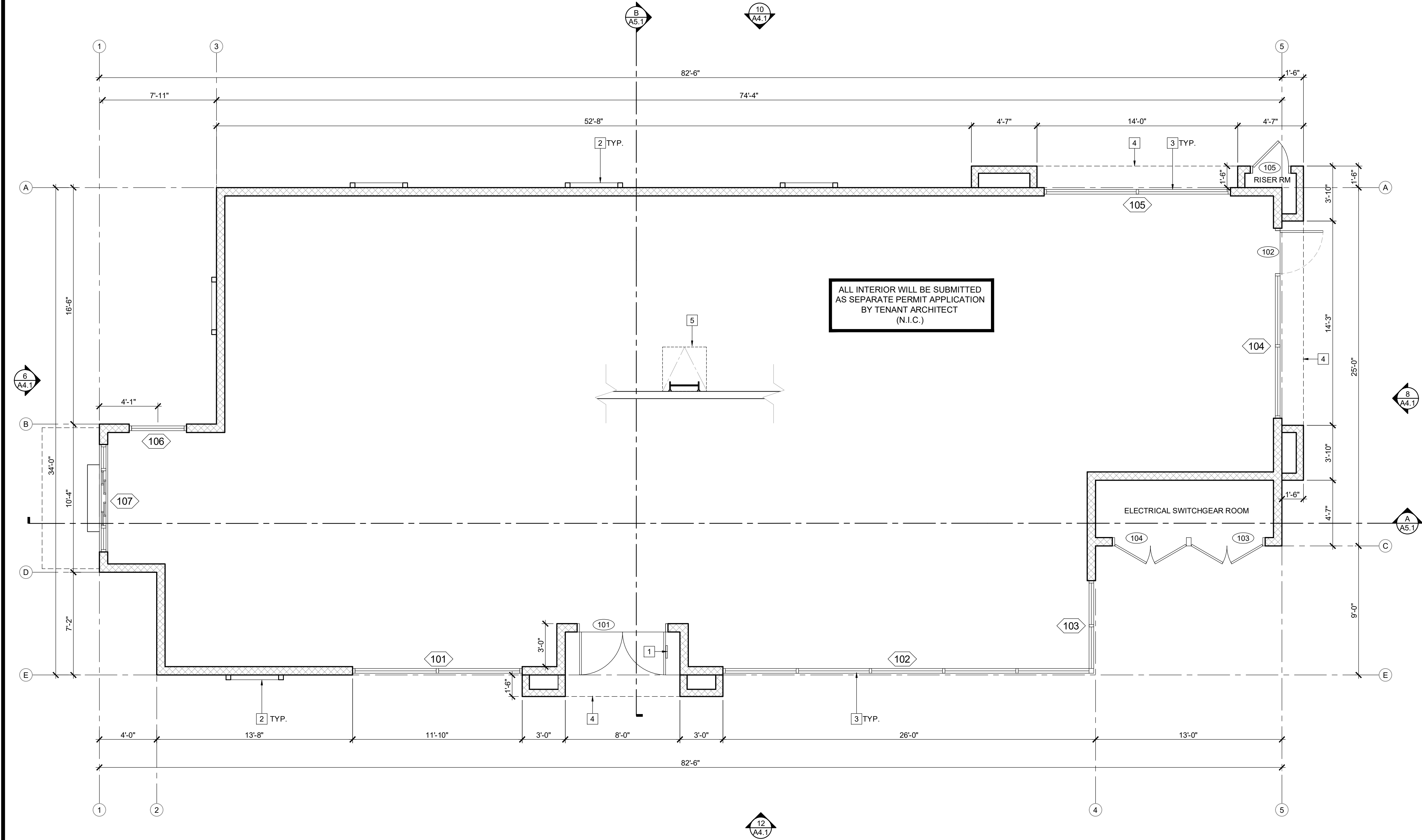
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DATE
2022.7.14
PROJECT NUMBER
A2418

SHEET NUMBER

AS1.2

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FLOOR PLAN

SCALE
1/4" = 1'-0"

8

FLOOR PLAN NOTES

- ALL DRAIN LINES, CONDUITS, ETC. ARE TO BE CONCEALED WHERE POSSIBLE. OTHERWISE, THEY MUST BE A MINIMUM OF 6" OFF THE FLOOR AND NOT RUN ACROSS AISLE SPACE.
- THE ENTRANCE TO THE BUILDING SHALL BE IDENTIFIED WITH THE INTERNATIONAL SYMBOL OF ACCESSIBILITY IN WHITE ON A BLUE BACKGROUND, 3' SQ. MIN. MOUNT SIGN ON GLASS AT DOORS.
- THE TOP OF OUTLET BOX OPERATING HANDLE OF CONTROLS AND SWITCHES INTENDED TO BE USED BY OCCUPANT OF THE ROOM OR AREA TO CONTROL LIGHTING AND RECEPTACLE OUTLETS, APPLIANCES, OR COOLING, HEATING AND VENTILATING EQUIPMENT SHALL NOT BE MORE THAN 48" ABOVE THE FLOOR OR WORKING PLATFORM. CBC 11B-308.1
- SEAL AROUND ALL PIPES THRU EXTERIOR WALLS.
- THE CONTRACTOR SHALL COORDINATE UTILITIES SO THAT NO CONDUITS OR PLUMBING LINES AREA MOUNTED TO WALLS IN PREP AREAS.
- PROVIDE WOOD BACKING FOR ALL SINKS AND FIXTURES.
- EXIT DOORS SHALL BE OPENABLE FROM THE INSIDE WITHOUT THE USE OF A KEY OR ANY SPECIAL KNOWLEDGE (UBC 1003.31.8)
- THE RISER ROOM IS THE STORAGE AREA WHERE THE FIRE SPRINKLER SYSTEM IS LOCATED. CONTAINS PRIMARY WATER INPUT TO THE OVERHEAD FIRE SPRINKLER SYSTEM.

KEY NOTES

- INSTALL ACCESSIBLE SIGNAGE AT ENTRY
- 4X4 TUBE STEEL TRELLIS
- TEMPERED GLAZING AT ALL STOREFRONT WINDOWS
- OUTLINE OF EXTERIOR SOFFIT ABOVE
- 30" x 36" ROOF HATCH LOCATION ABOVE

WALL TYPES

REFER TO SHEET A7.3 FOR PARTITION TYPES

- 2x6 EXTERIOR WALL ASSEMBLY SEE STRUCTURAL DWG.
- METAL STUD INTERIOR WALLS (N.I.C.) ALL INTERIOR UNDER SEPARATE PERMIT APPLICATION

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DARK SHELL BLDG. #5
CHOWKING DRIVE-THRU RESTAURANT

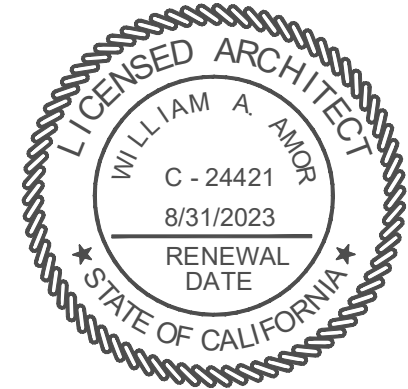
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FLOOR PLAN AND
GENERAL NOTES

PROJECT
LOCATION

SHEET TITLE

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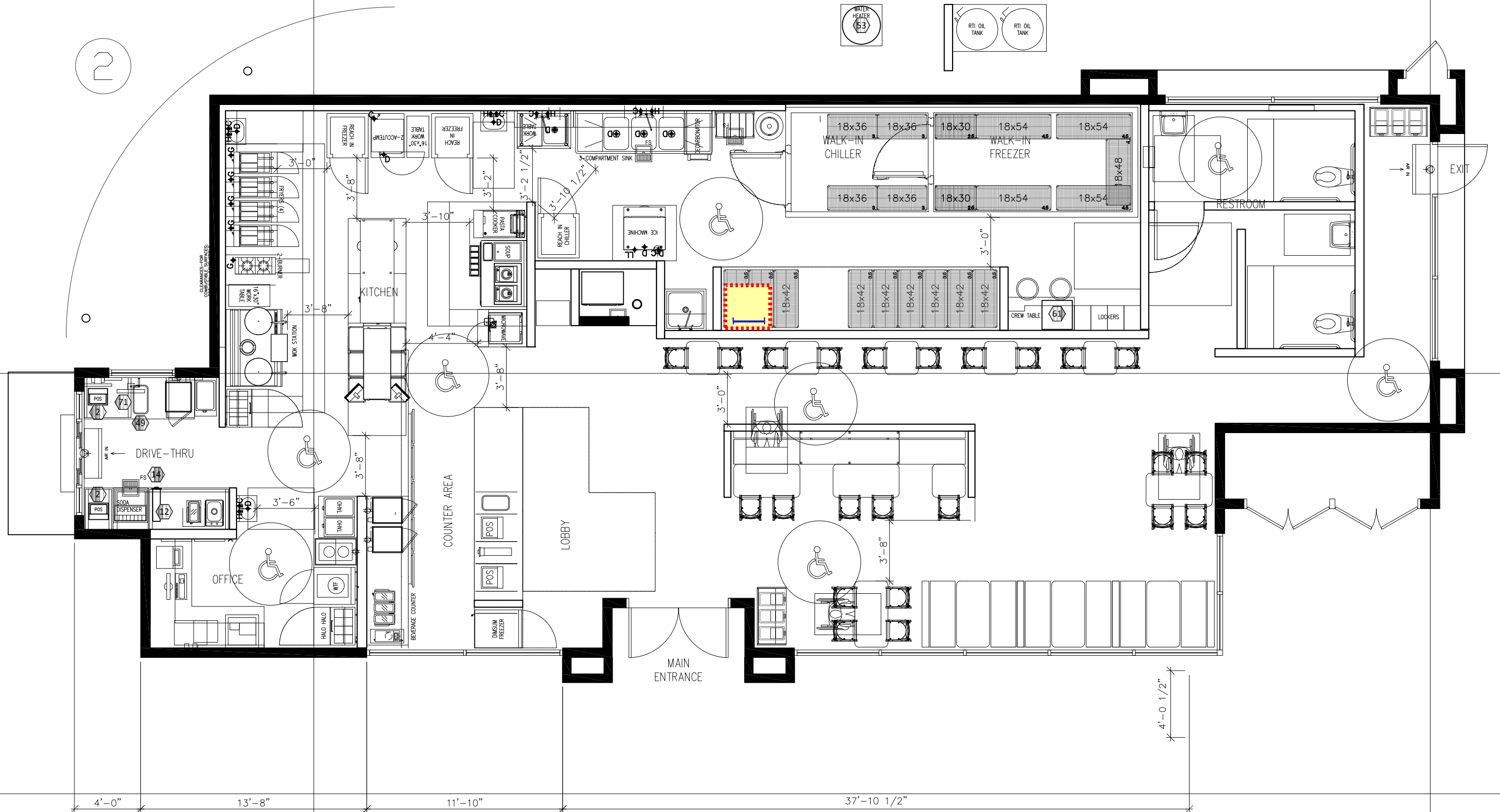
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DATE
2022.7.14

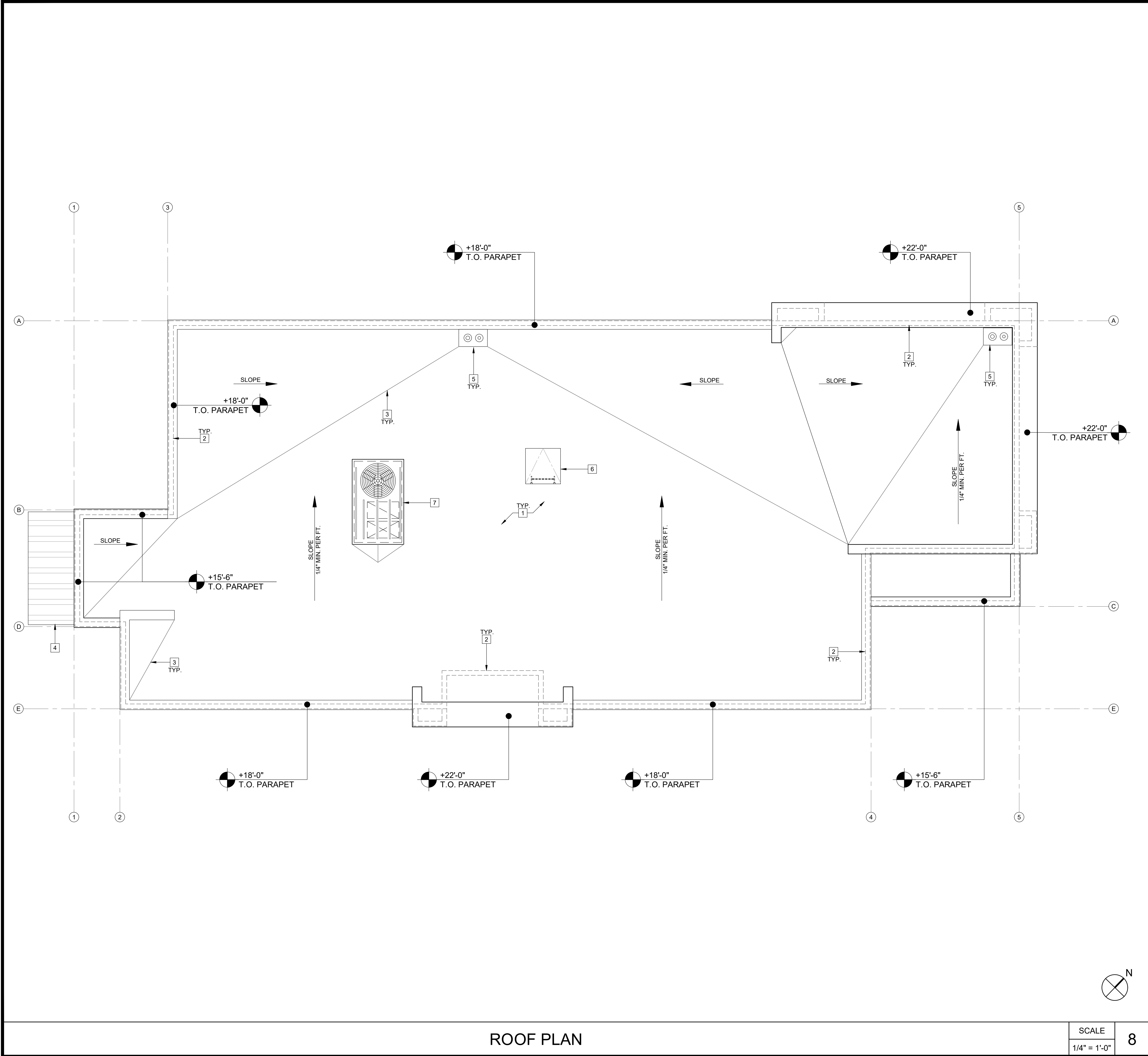
PROJECT NUMBER
A2418

SHEET NUMBER

A1.1



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ROOF NOTES

ADHERED PVC MEMBRANE ROOFING SYSTEM SHALL BE 'CARLISLE' - CLASS 'A' FIRE RATING (WHITE AND TAN PVC MEMBRANE ARE TITLE-24 COMPLIANT)

A BASE LAYER OF 2.9" CARLISLE HPH INSULATION LOOSE LAID, .5" SECURSHIELD HD COVER BOARD MECHANICALLY FASTENED INTO THE WOOD DECK WITH #12 INSULFAST SCREWS PER MANUFACTURERE'S REQUIREMENTS .60 MIL CARLISLE SURE-FLEX POLYESTER REINFORCED PVC ADHERED WITH HYDROBOND. PVC MEMBRANE TO MEET ASTM4434 TYPE IV.

KEY NOTES

- 1 SINGLE-PLY ROOFING SYSTEM WITH RIGID INSULATION OVER ROOF SHEATHING PER MANUFACTURE RECOMMENDATIONS. - SLOPE 1/4" PER FOOT MINIMUM
- 2 LINE OF WALL BELOW
- 3 TAPERED INSULATION CRICKET
- 4 METAL CANOPY - SEE EXTERIOR ELEVATIONS AND DETAIL
- 5 ROOF DRAIN AND OVERFLOW
- 6 30" x 36" ROOF HATCH LOCATION
- 7 PACKAGE RTU (ROOF TOP UNIT) LOCATIONS. ONLY CURB UNIT INSTALLATION UNDER SEPARATE PERMIT

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CHOWKING

CONSULTANT

PROJECT LOCATION

DARK SHELL BLDG. #5
CHOWKING DRIVE-THRU RESTAURANT
ST. FRANCIS BLVD. AND SOUTHGATE AVE.
DALY CITY, CA 94015

SHEET TITLE

ROOF PLAN

STAMP

LICENSED ARCHITECT
WILLIAM A. AMOR
C - 24421
8/31/2023
RENEWAL DATE
STATE OF CALIFORNIA

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DATE
2022.7.14

PROJECT NUMBER
A2418

SHEET NUMBER

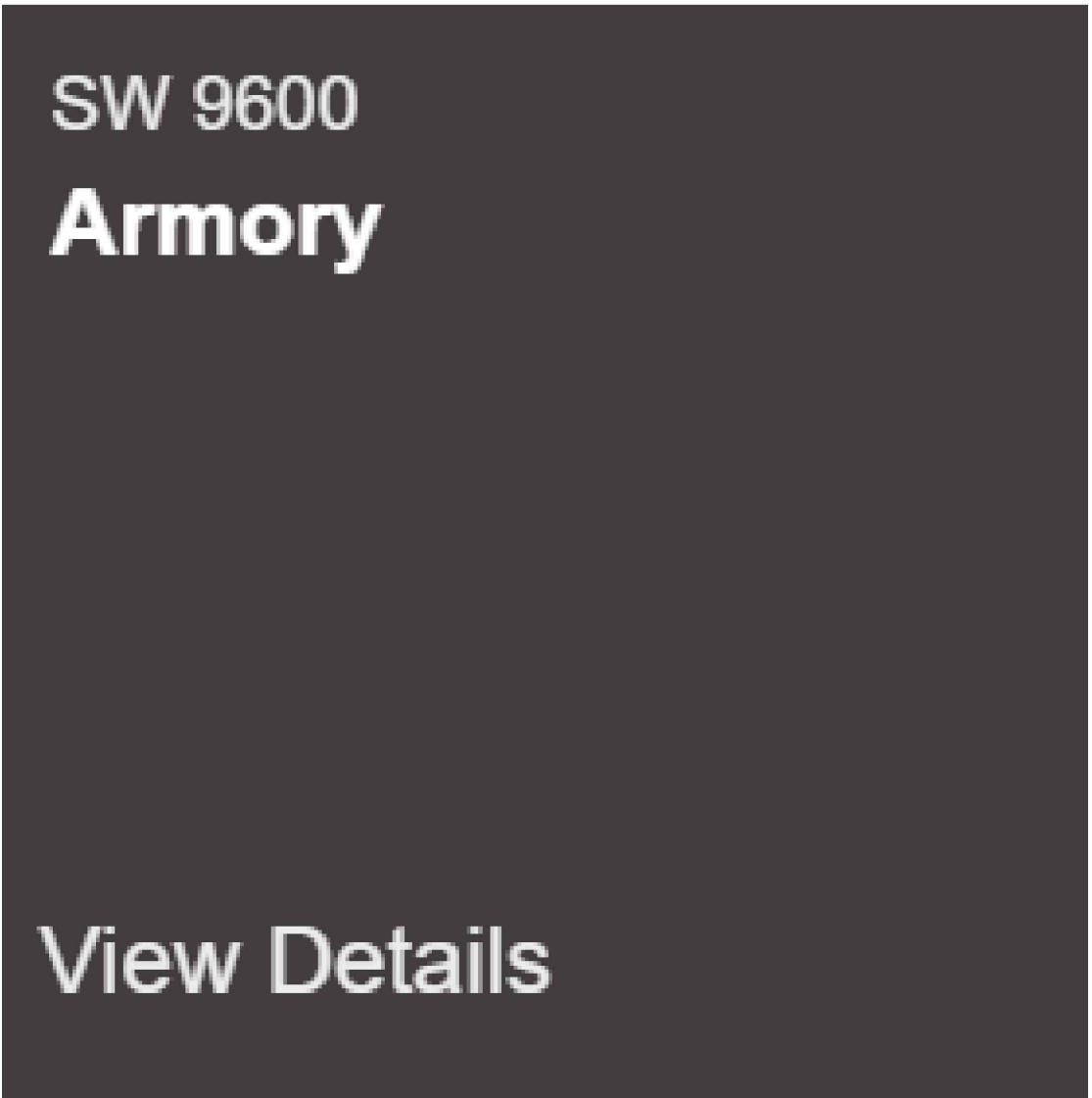
A3.1



PT-1 PAINT: GUILD GREY
SW- 9561



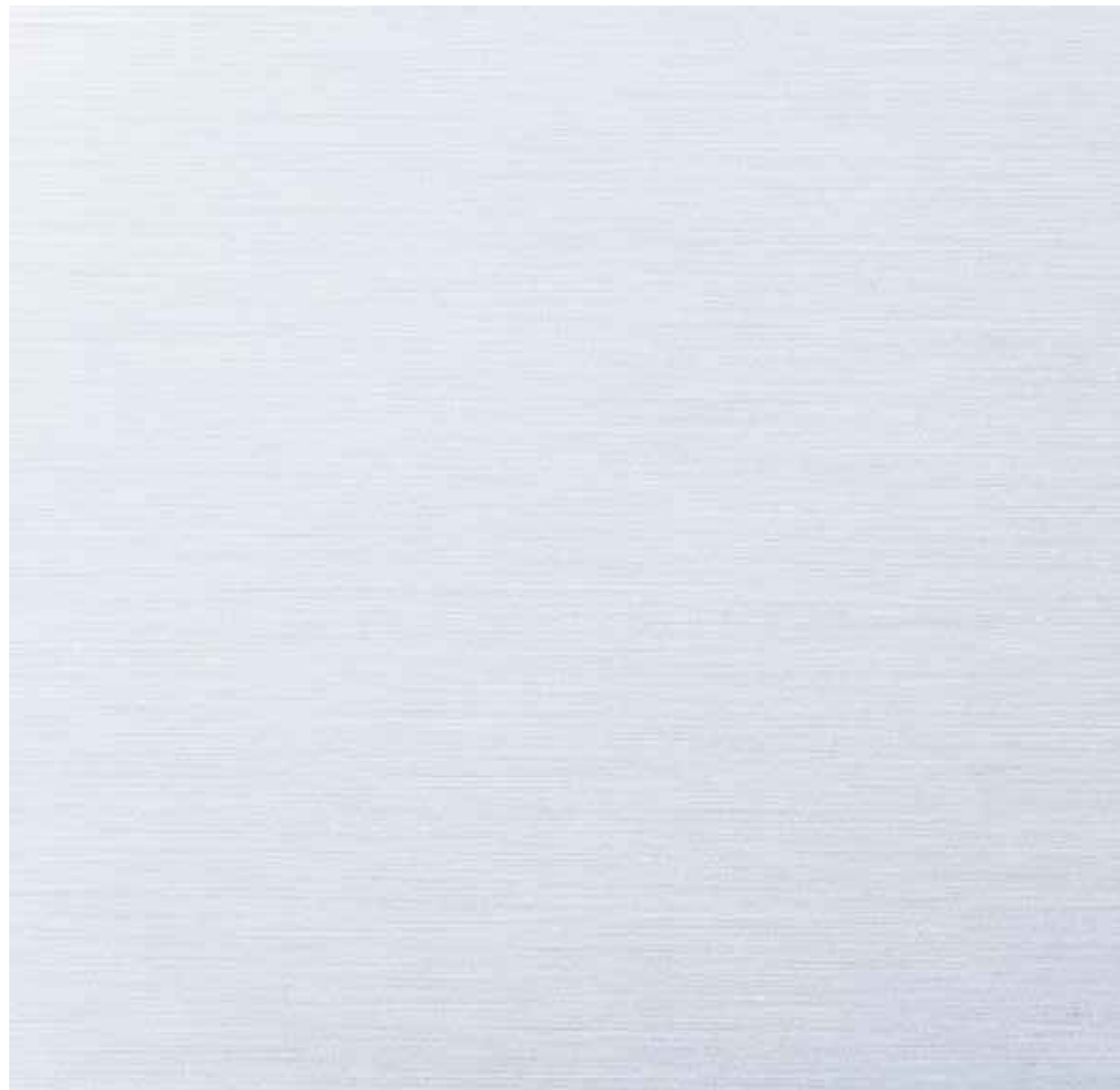
PT-2 PAINT: FIREWEED
SW-6328



PT-3 PAINT: ARMORY
SW-9600



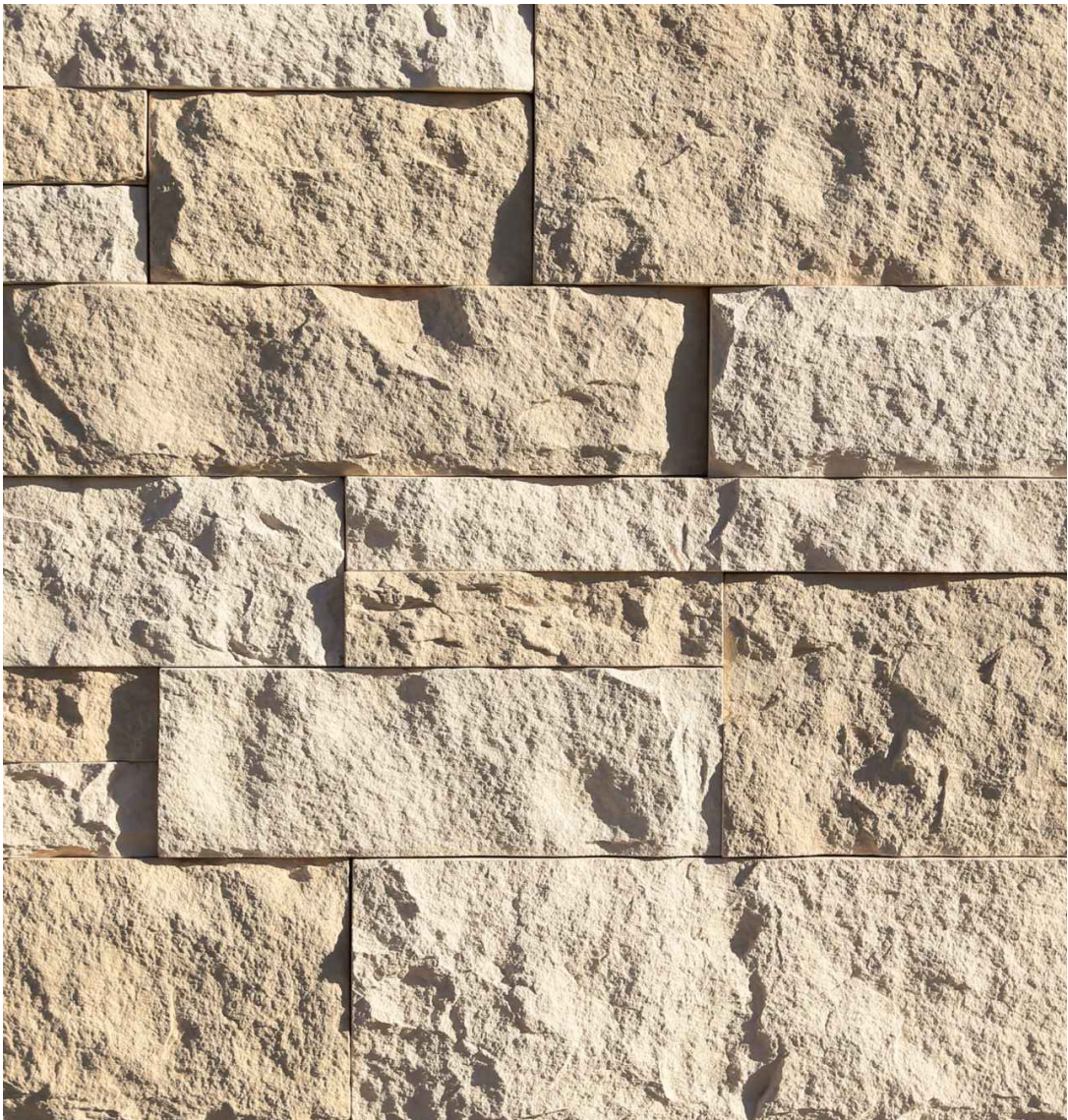
PT-4 PAINT: LIVEABLE GREEN
SW-6176



GL-1 ALUMINUM
STOREFRONT
"CLEAR ANODIZED"



MT-2 CORRUGATED METAL [M-2]
PT-3 PAINT: ARMORY
SW-9600



WD-1 EL DORADO STONE: CUT
COARSE STONE - SEASHELL



WD-2 CEDAR BOARD AND
PT-2 BATTEN SIDING

COLOR / MATERIAL BOARD



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A2418

CHOWKING DRIVE THRU BLDG.#5

119 SAINT FRANCIS BLVD.
1420 SOUTHGATE AVENUE
DALY CITY, CA 94015

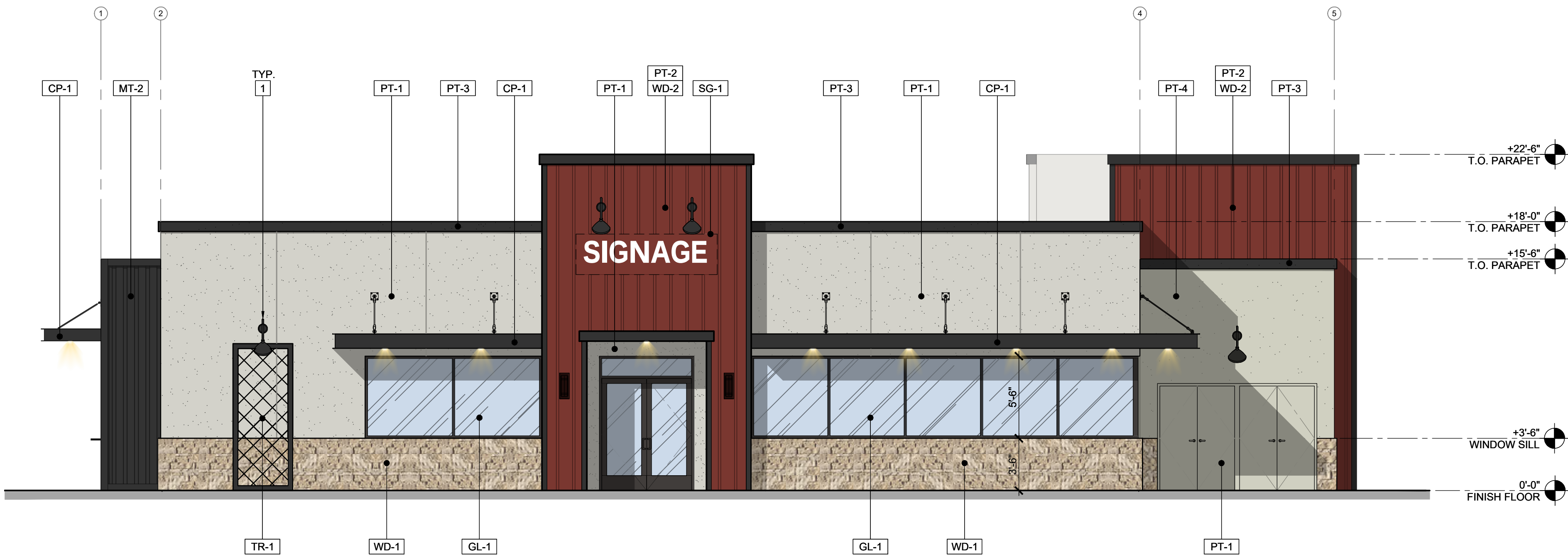
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A.1.2

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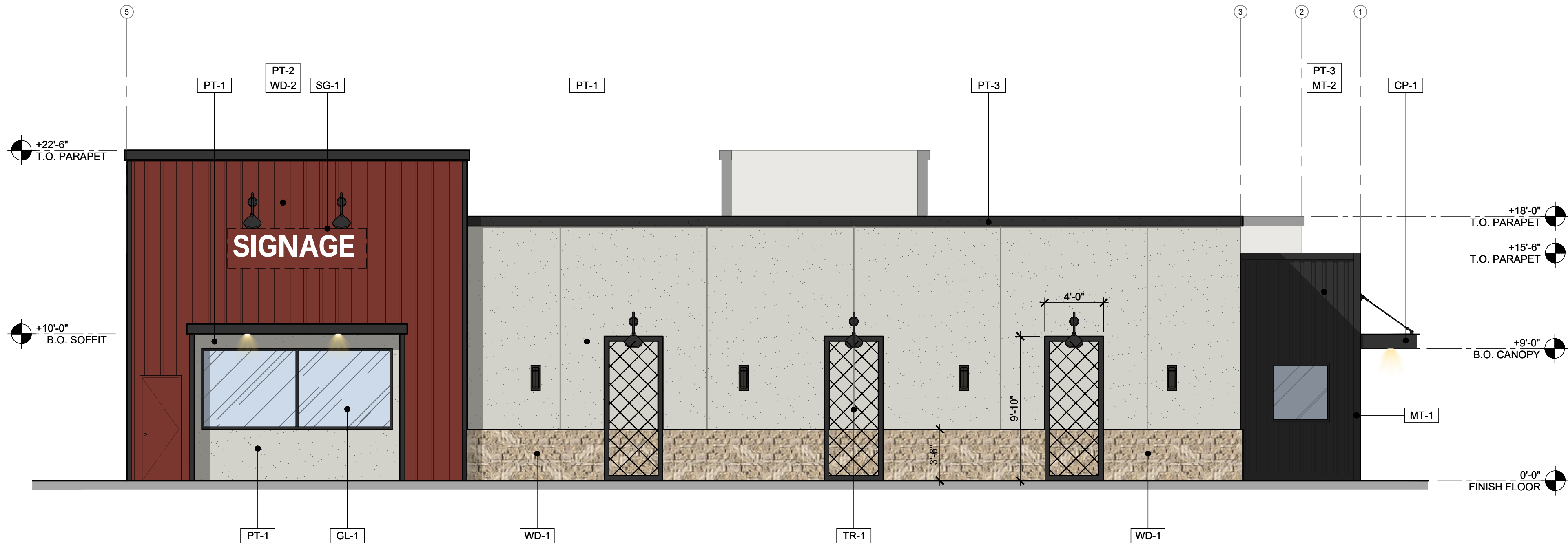
EXTERIOR ELEVATION - EAST

SCALE
3/16" = 1'-0" 10



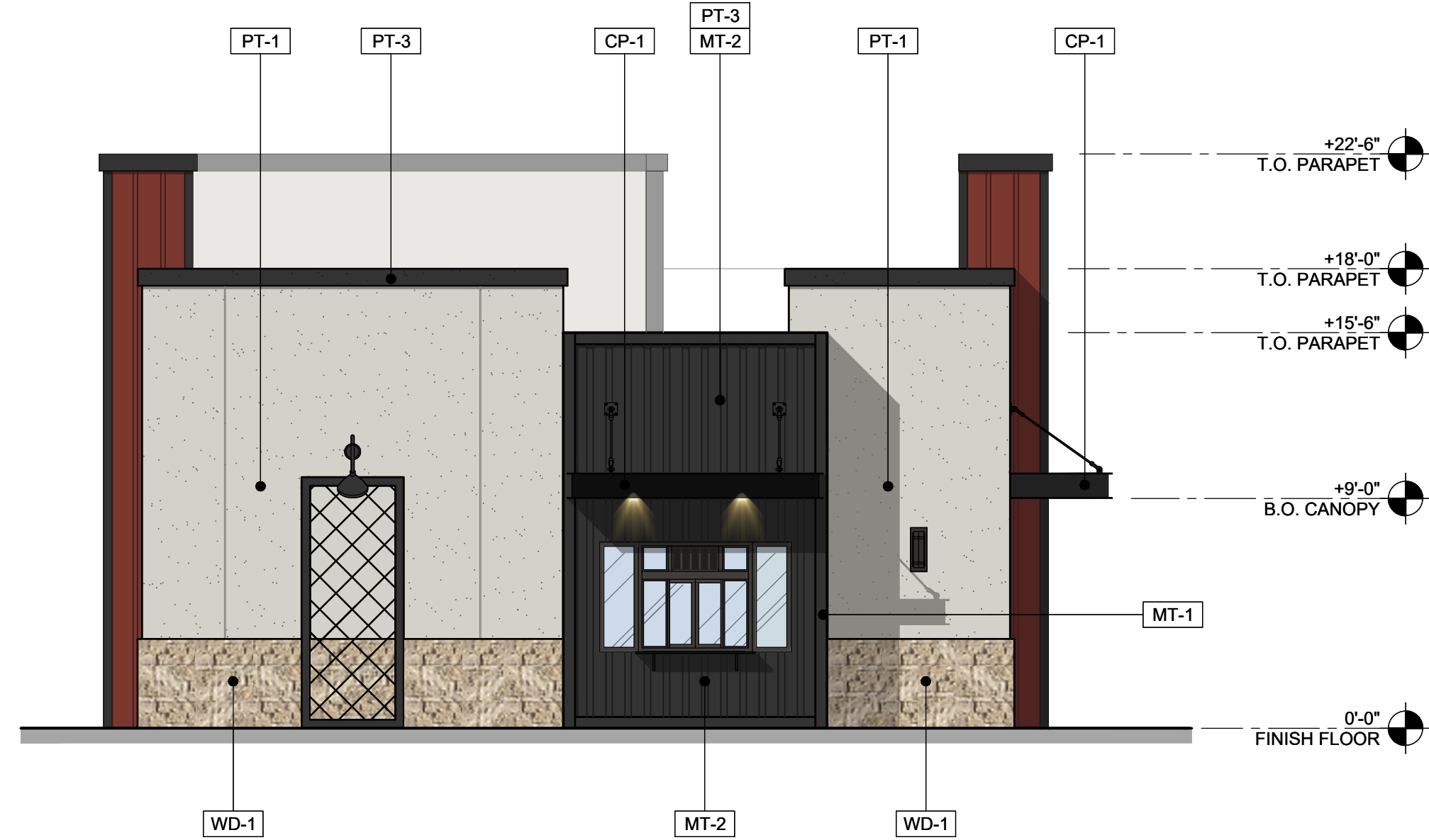
EXTERIOR ELEVATION - NORTH

SCALE
3/16" = 1'-0" 2



EXTERIOR ELEVATION - WEST (FACING GRAND AVENUE)

SCALE
3/16" = 1'-0" 11



EXTERIOR ELEVATION - SOUTH

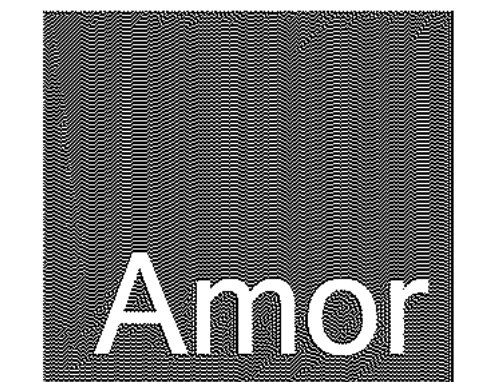
SCALE
3/16" = 1'-0" 3

LEGEND - EXTERIOR FINISHES

CP-1	METAL CANOPY (C-CHANNEL FRAME) w/ RECESSED LED LIGHTS COLOR: SHERWIN WILLIAMS 6993 - BLACK OF NIGHT
GL-1	ALUMINUM STOREFRONT SYSTEM - CLEAR ANODIZED
LT-1	SAFETY LIGHT FIXTURE (WESLY 1 LIGHT LED OUTDOOR 49278AZTLED)
MT-1	METAL TRIM [M-1] - PAINT: DARK JAVA
MT-2	CORRUGATED METAL [M-2] FACTORY FINISH COLOR: DARK JAVA
WD-1	EL DORADO STONE - CUT COARSE STONE - SEASHELL
WD-2	CEDAR BOARD AND BATTEN SIDING
PT-1	PAINT- COLOR: SHERWIN WILLIAMS 9561 - GUILD GREY
PT-2	PAINT- COLOR: SHERWIN WILLIAMS 6328 - FIREWEED
PT-3	PAINT- COLOR: SHERWIN WILLIAMS 9600 - ARMORY
PT-4	PAINT- COLOR: SHERWIN WILLIAMS 6176 - LIVEABLE GREEN
SG-1	EXTERIOR SIGNAGE _ UNDER SEPARATE PERMIT
SF-1	DRIVE THRU SHELF
TR-1	4X4 TUBE STEEL TRELLIS
WN-1	DRIVE-THRU WINDOW SYSTEM
RV-1	(N) 3/4" HORIZONTAL / VERTICAL REVEAL

GENERAL NOTES

- G.C. TO SUPPLY PAINT SAMPLES FOR APPROVAL PRIOR TO PAINTING
- PROVIDE BLOCKING AS REQUIRED FOR ALL INSTALLATION OF SIGNAGE, TYP.
- KNOX BOX MOUNTED 4'-0" TO 6'-0" A.F.F. MODEL #3200 RECESSED WITH HINGED DOOR AND TAMPER SWITCH TIED INTO THE BUILDINGS FIRE ALARM AND/OR SECURITY ALARM SYSTEM.



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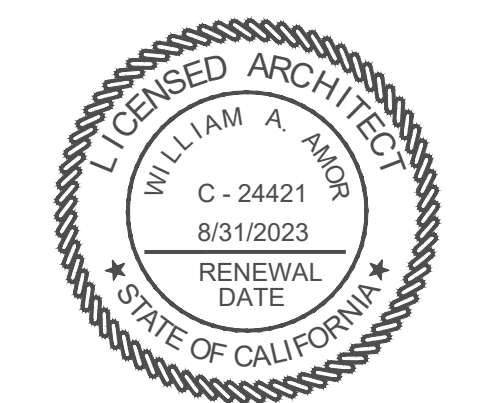
PROJECT
LOCATION
DARK SHELL BLDG. #5
CHOWKING DRIVE-THRU RESTAURANT

ST. FRANCIS BLVD. AND SOUTHGATE AVE.
DALY CITY, CA 94015

EXTERIOR ELEVATIONS
GENERAL NOTES

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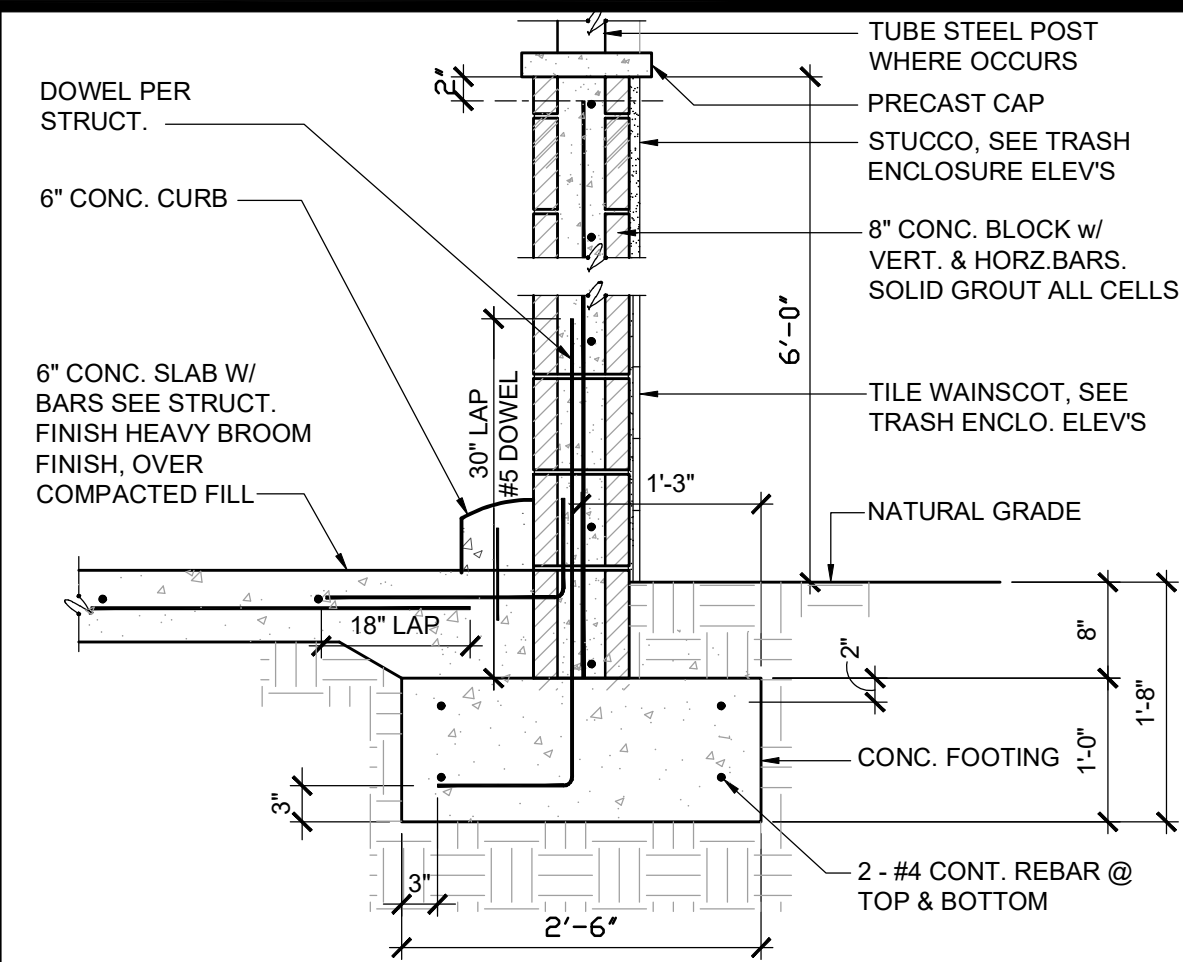
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2023.2.14
PROJECT NUMBER
A2418

SHEET NUMBER

A4.1

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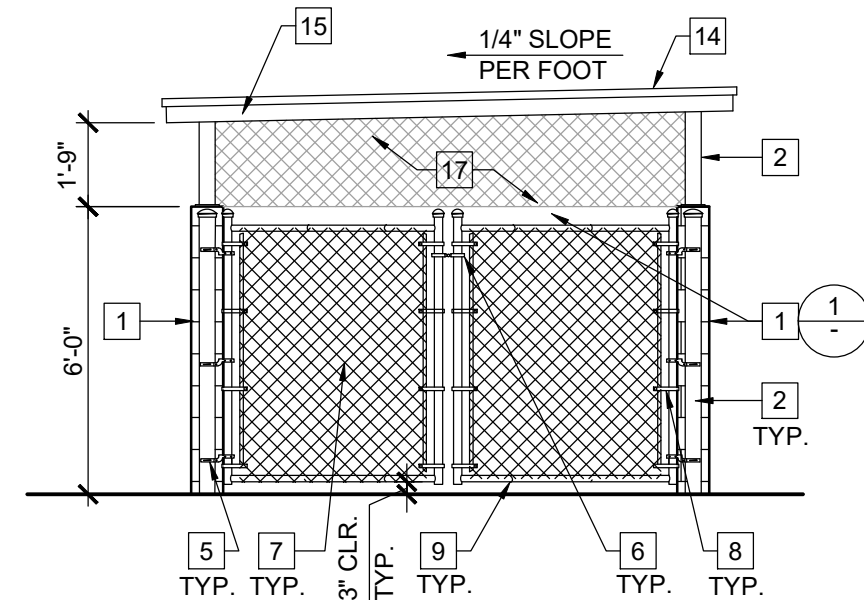
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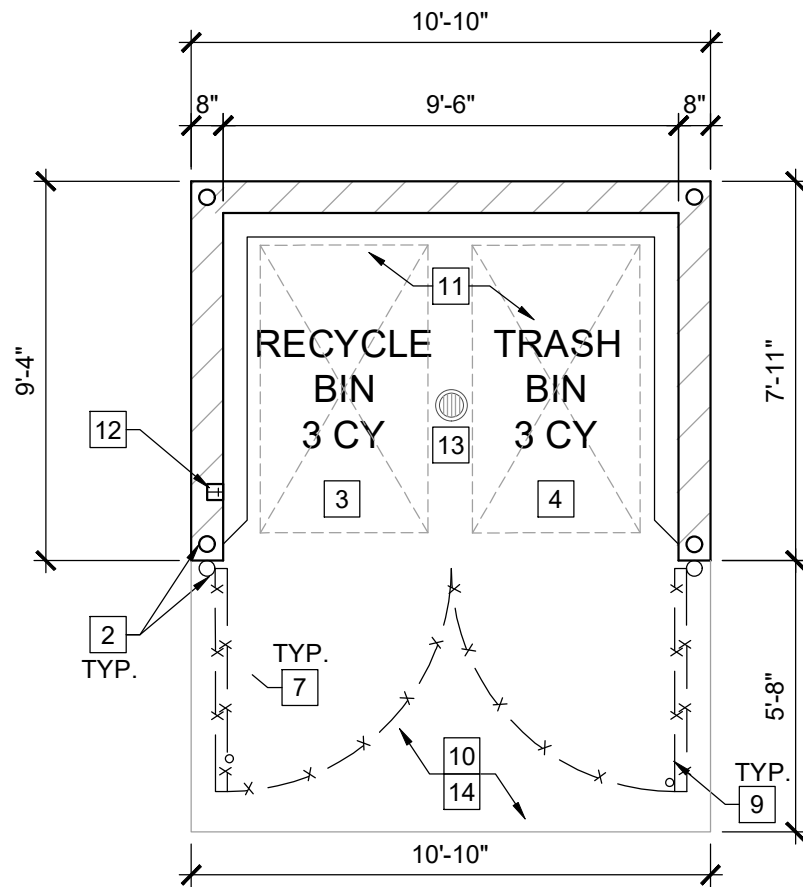
TRASH ENCLO. WALL

SCALE
3/4" = 1'-0"

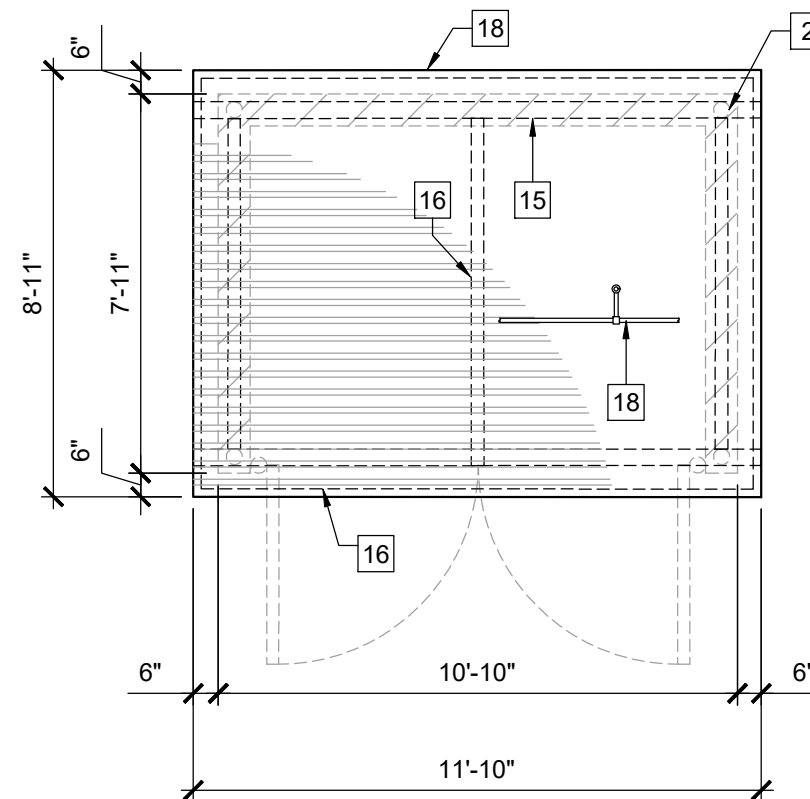
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FRONT ELEVATION



FLOOR PLAN



ROOF PLAN

KEY NOTES

- 8"x8"x16" CONCRETE BLOCK WALL +6'-0" HIGH FREE-STANDING, PAINT: TO MODULAR BUILDING
- 4" DIA. STEEL POST, PAINT w/ (2) COATS ZINC PRIMER & (2) COATS SATIN FINISH, PAINT TO MATCH MODULAR BUILDING
- RECYCLE BIN - 3 CUBIC YARDS
- TRASH BIN - 3 CUBIC YARDS
- ATTACH GATE TO GALVANIZED POST WITH (3) HEAVY DUTY GATE HINGES.
- FORK LATCH WITH LOCKING CAPABILITY
- ENCLOSURE GATE: 5/8" O.C. GALVPIPE WELDED FRAME WITH 2" X 2" X 9 GA. VINYL COATED CHAIN LINK
- POST BAND AT 14" O.C., TYP.
- 9 GA. TIE-WIRE TOP AND BOTTOM, TYP.
- 6" MIN. THICK CONCRETE APRON IN FRONT OF ENCLOSURE.
- CONCRETE SLAB PER STRUCTURAL.
- HOSE BIB WITH BACKFLOW PREVENTER
- FLOOR DRAIN CONNECTED TO SITE DRAIN
- CORRUGATED METAL ROOF DECK: BERRIDGE STRAIGHT S-DECK. SEE STRUCTURAL PLANS FOR ATTACHMENT DETAILS.
- 4" STEEL TUBE BEAM. POWDER COATED, PAINT TO MATCH MODULAR BUILDING.
- CROSS STEEL TUBE BEAM
- 2" X 2" X 9 GA. VINYL COATED CHAIN LINK FENCE
- FIRE SPRINKLER PIPE "UNDER SEPARATE PERMIT"

NOTE:

- ALL METAL TO RECEIVE (1) COAT OF ZINC CHROMATE PRIMER AND (2) COATS OF MEDIUM ALKYD PAINT.
- DECORATIVE EXTERIOR FINISH TO BE COMPATIBLE WITH BUILDING.
- STRUCTURAL DESIGN TO WITHSTAND 110 MPH MIN. WIND LOAD.
- SOLID ROOF TO MEET ARCHITECTURAL AND STRUCTURAL DESIGN CRITERIA FROM PLANNING AND BUILDING DEPARTMENTS.
- INTERIOR WALLS AND FLOORING OF TRASH ENCLOSURE MUST BE SMOOTH AND SEALED WITH AN APPROVED SEALER. USE CLEAR COAT MASONRY SEALER BY OKON, INC. OR APPROVED EQUAL.

TRASH ENCLOSURE DETAILS

SCALE
1/4" = 1'-0"

4

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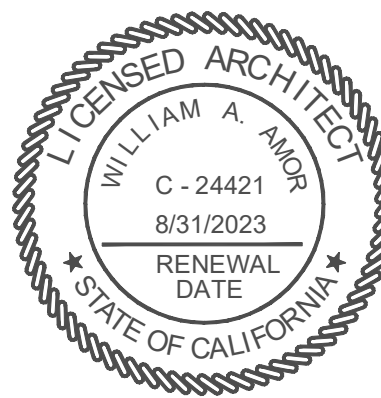
2883 SURVEYOR STREET,
POMONA, CA 91768
LAURENCE TANG
ltang@seafoodcity.com

CONSULTANT

PROJECT
LOCATION
(N) DARK SHELL BUILDING
119 SAINT FRANCIS BLVD.
1420 SOUTHGATE AVENUE
DALY CITY, CA 94015

SHEET TITLE
TRASH ENCLOSURE DETAILS

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Δ	2022-06-07	PLAN CHECK CORRECTION
Δ	2022-08-09	PLAN CHECK CORRECTION
Δ		
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Δ		
Δ		

DATE

2022.04.26

PROJECT NUMBER

A2418

SHEET NUMBER

AS2.0



VALVE CALLOUT LEGEND

VALVE SEQUENCE

PLANT DESCRIPTION (HYDROZONE)

GPM

VALVE SIZE

SQUARE FOOTAGE OF VALVED AREA

PLANT DESCRIPTION LEGEND

T - TURF
L - LOW WATER USE (CLIMATE ADAPTED PLANTS)
N - NON PLANTED LADNCSCAPE AREA (BARK MULCH)

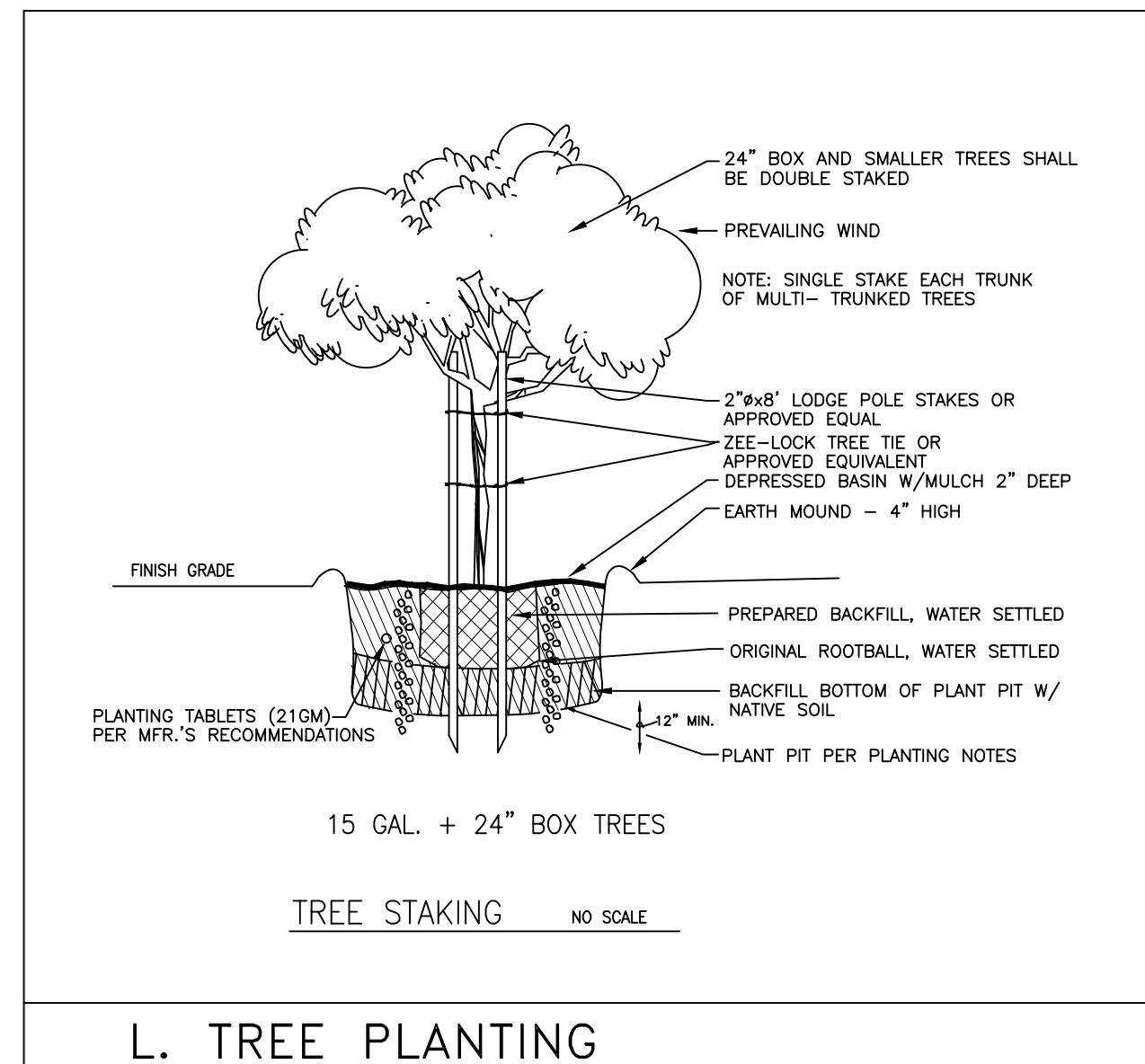
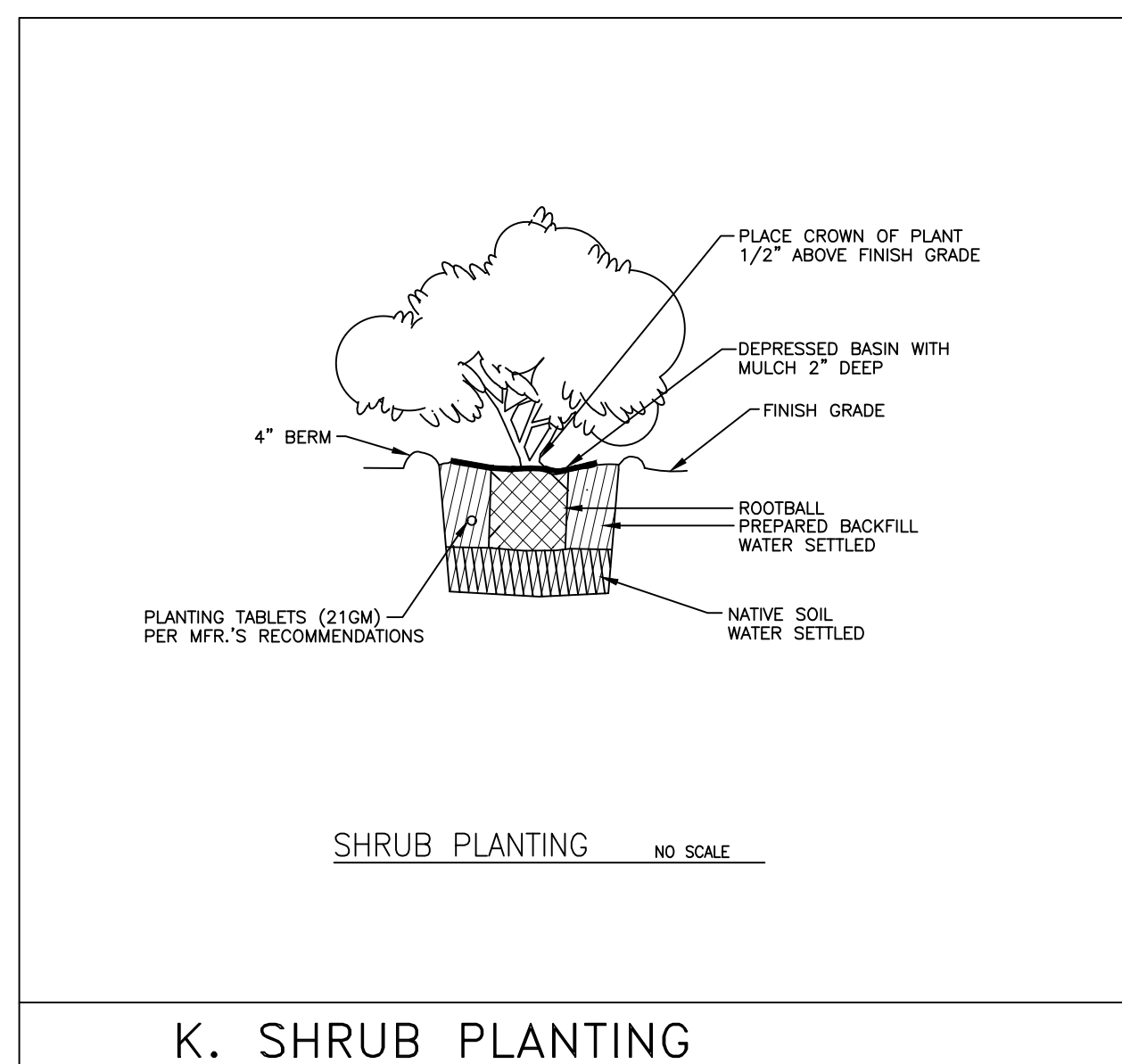
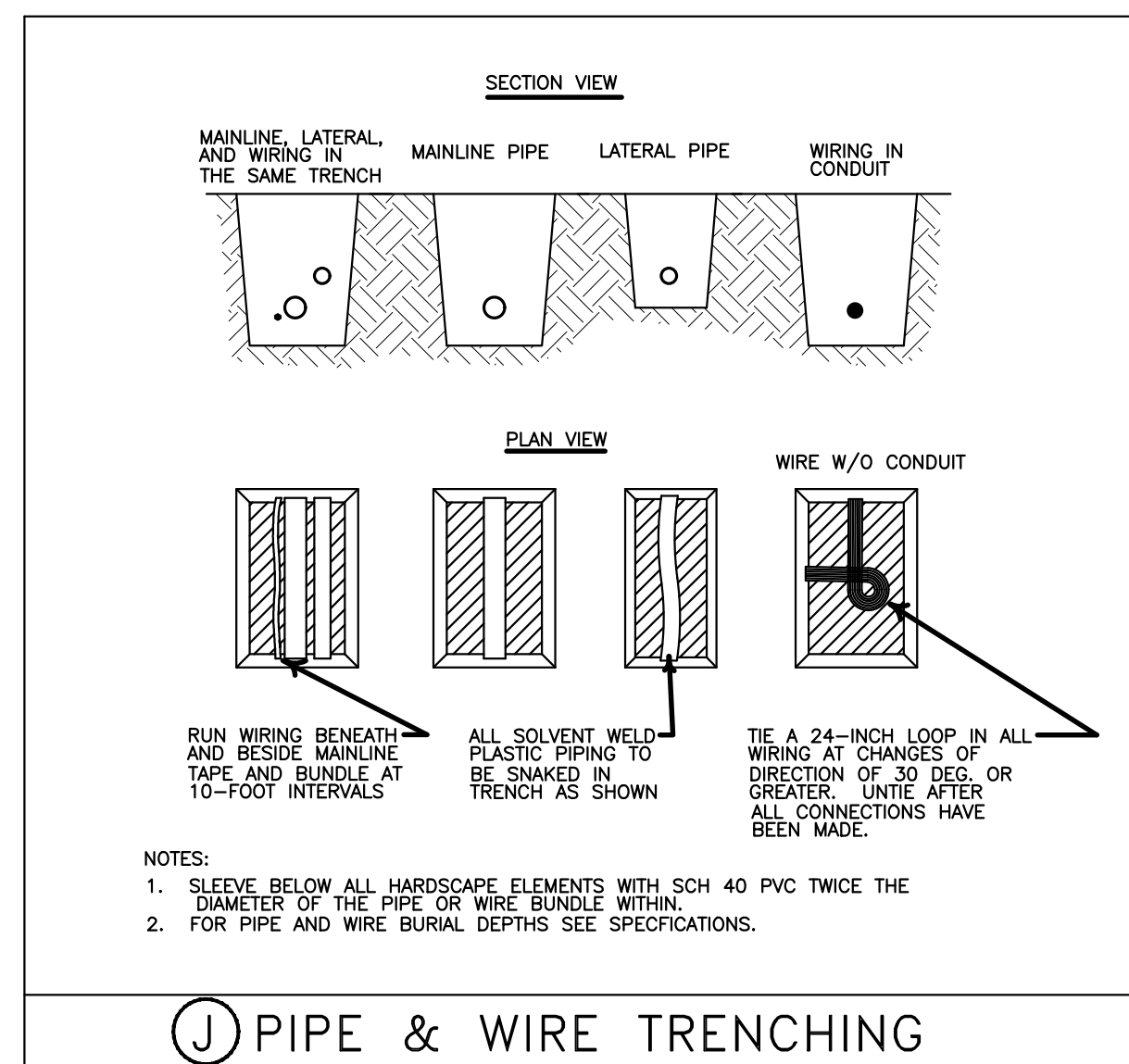
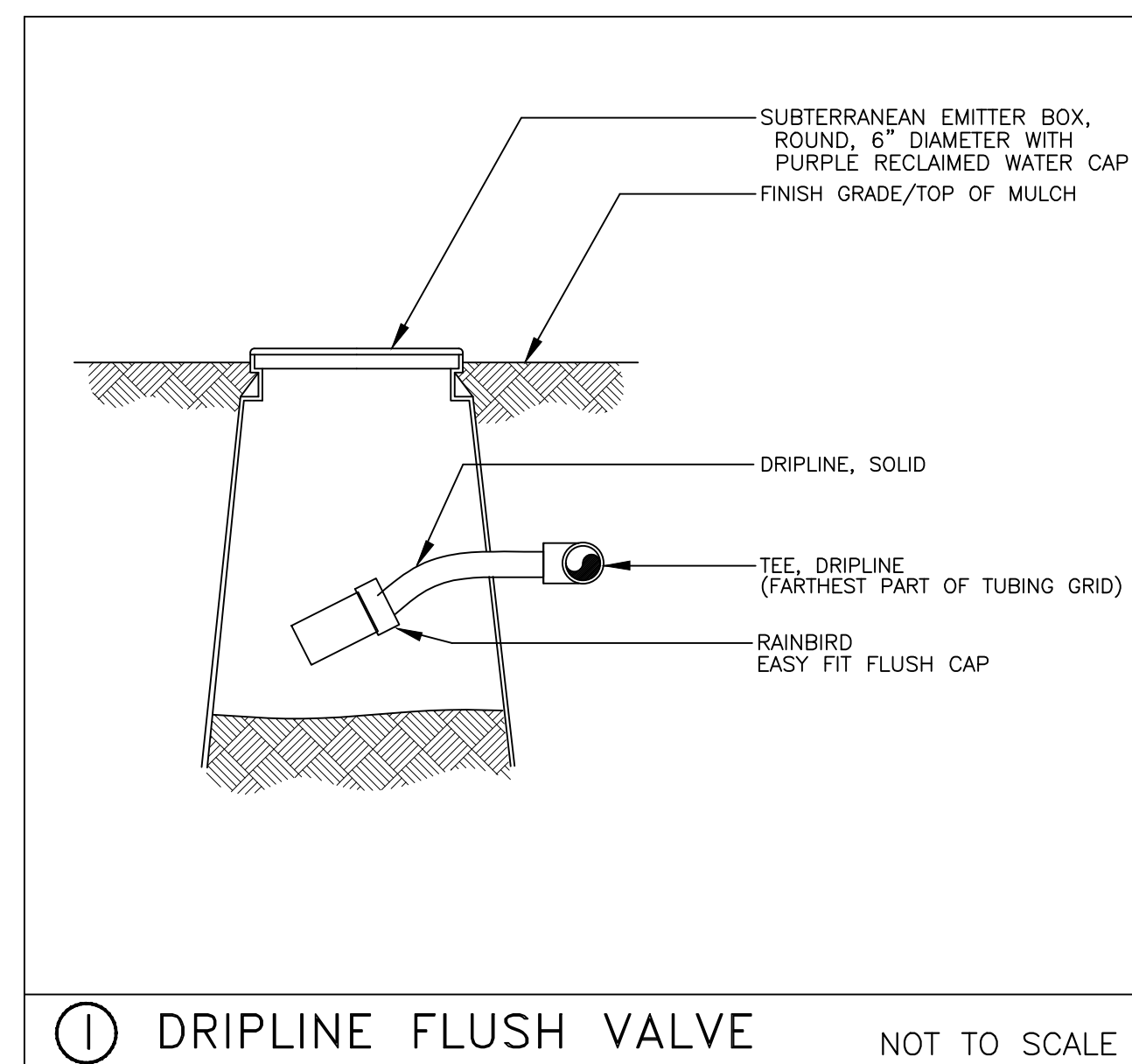
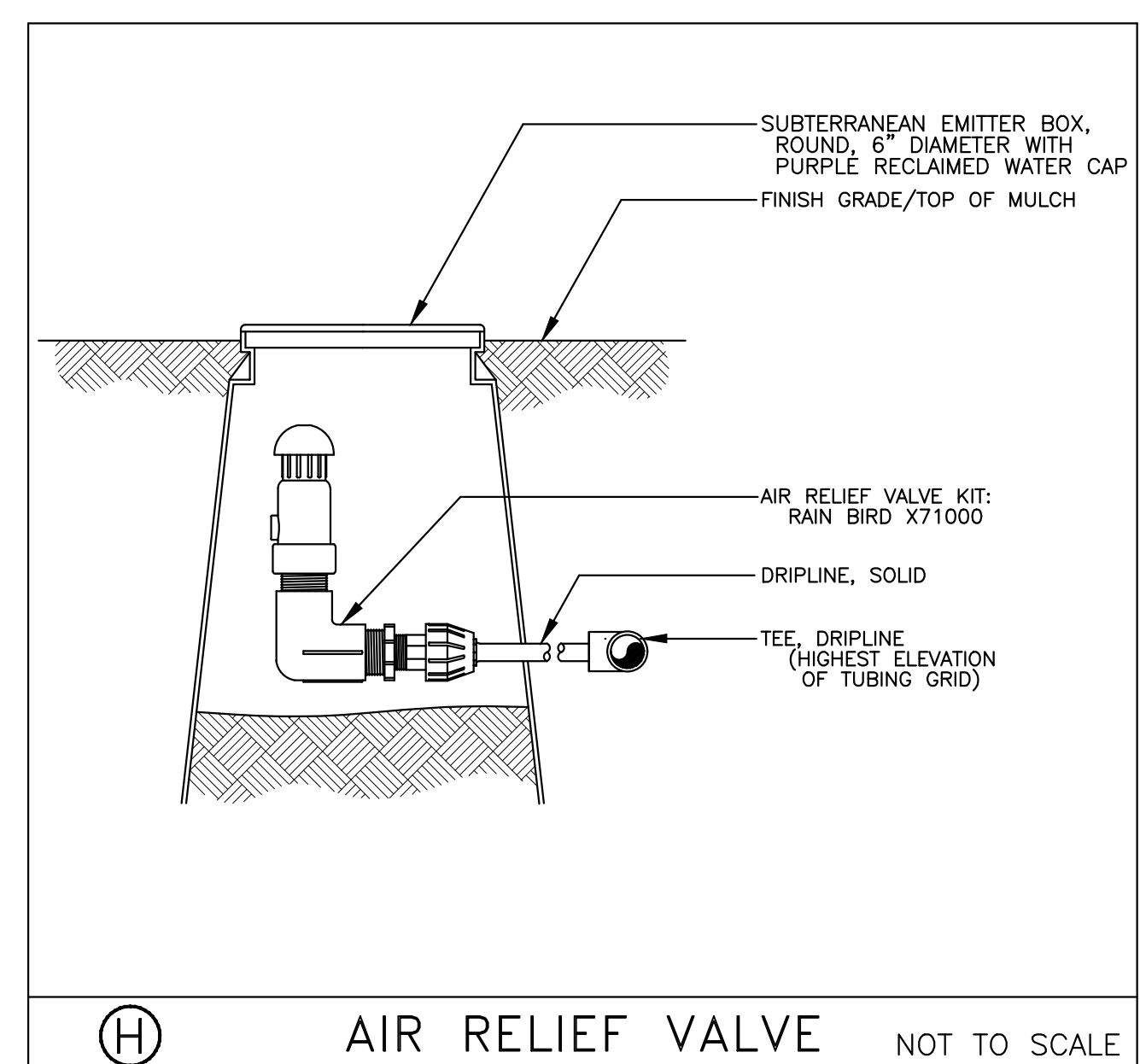
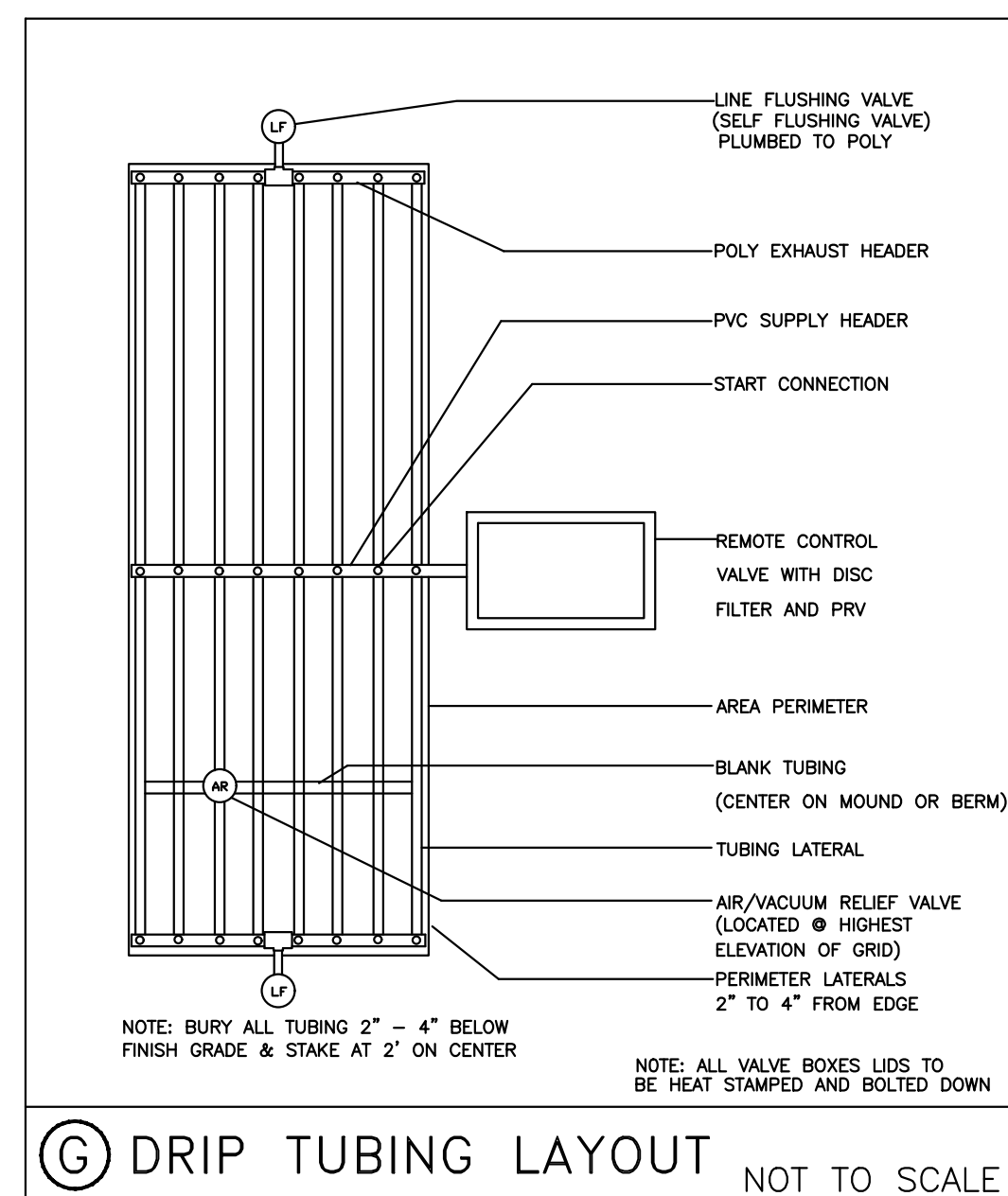
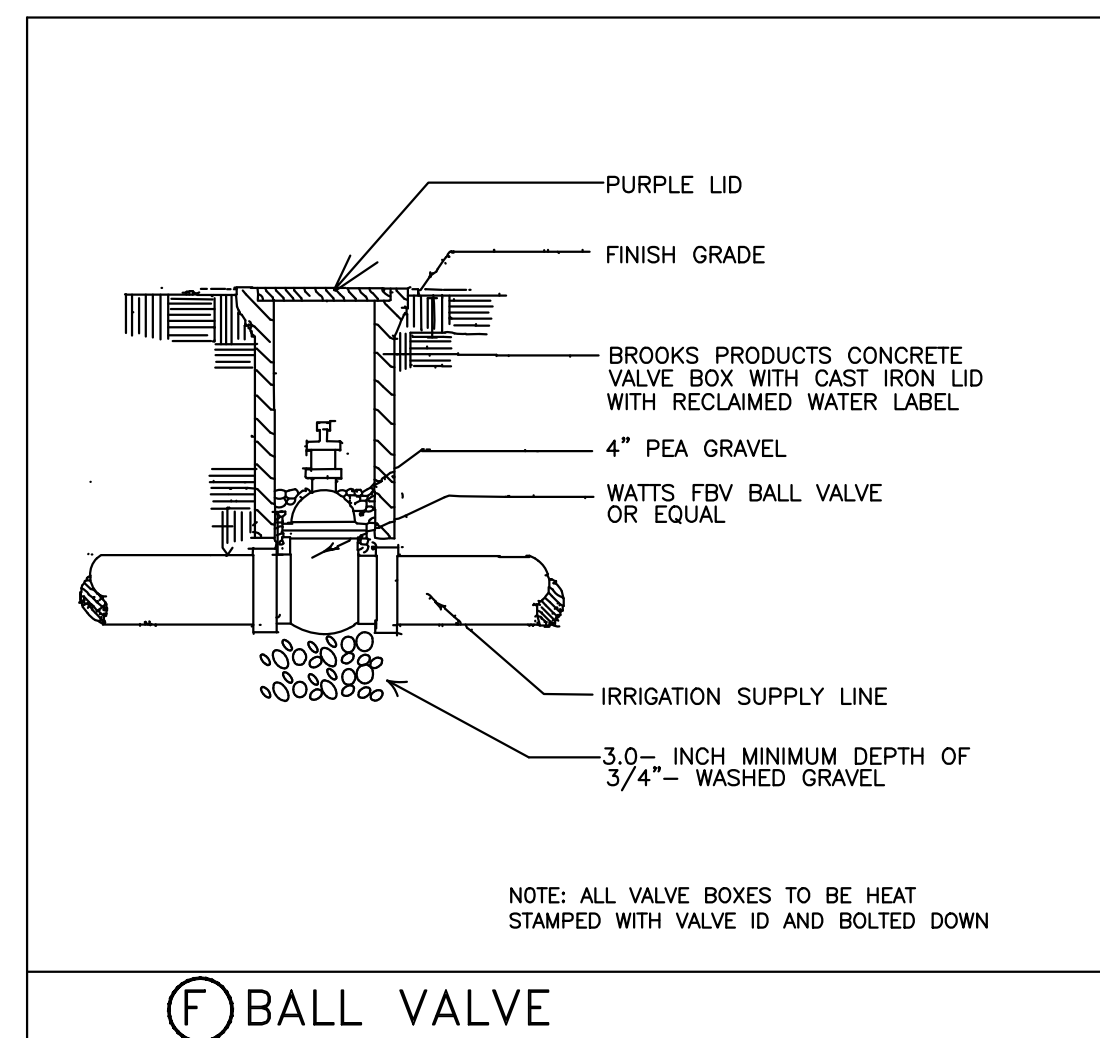
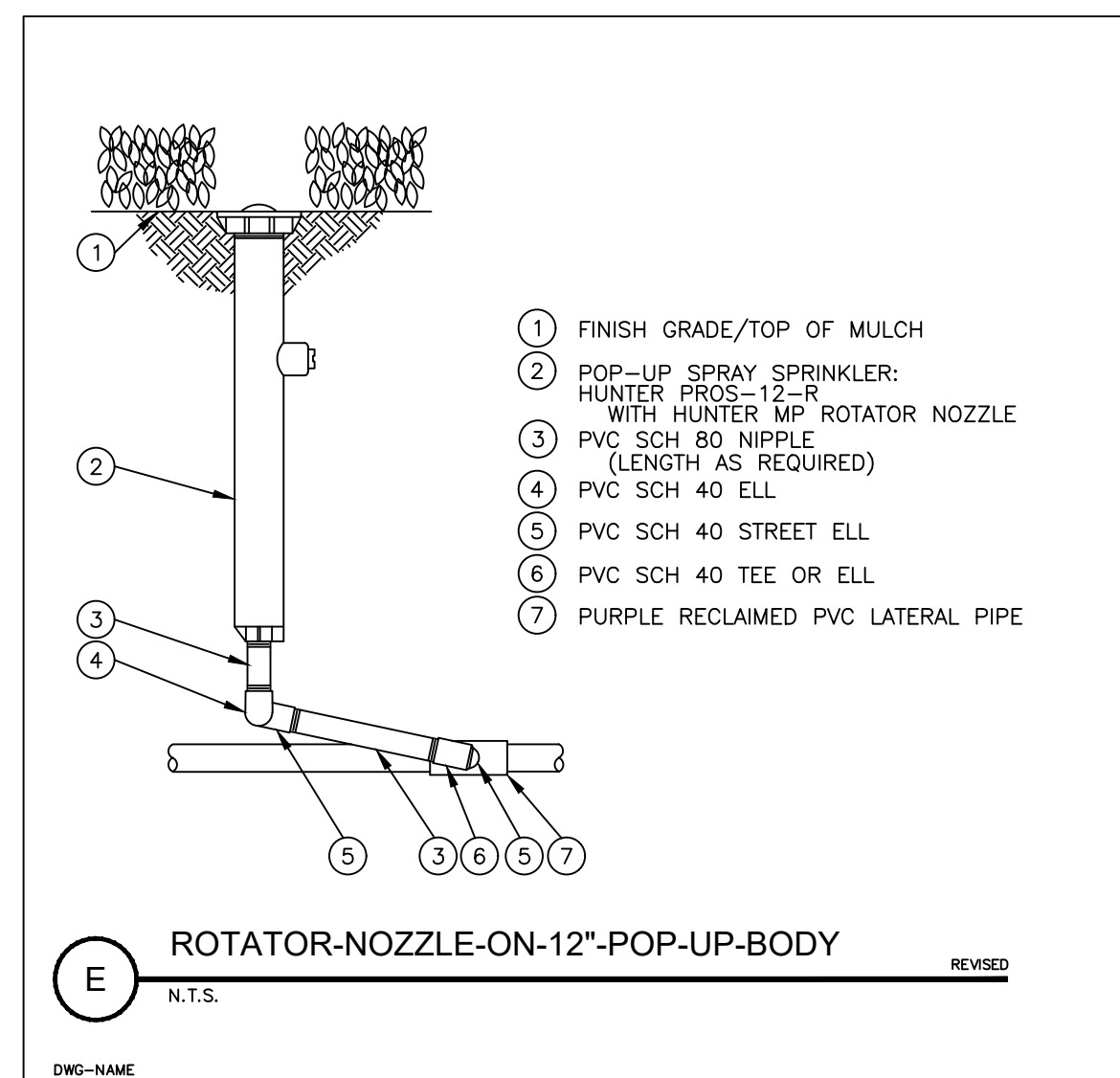
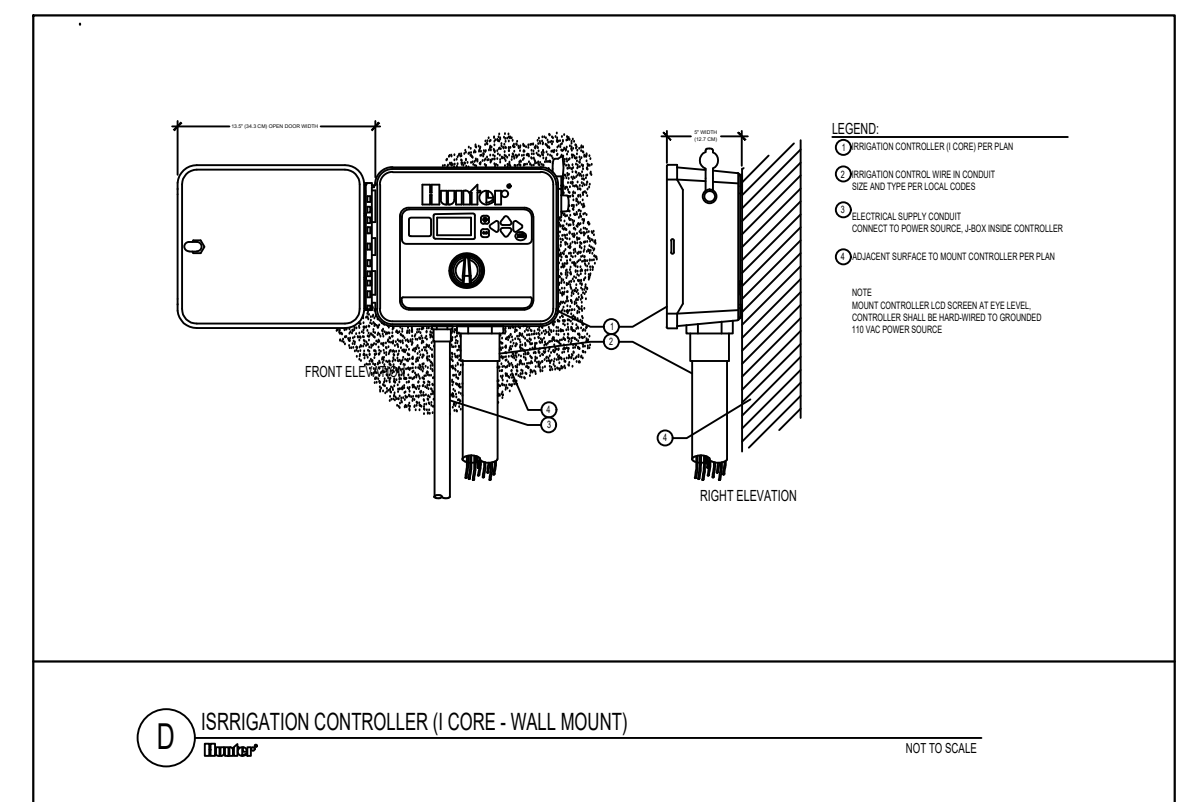
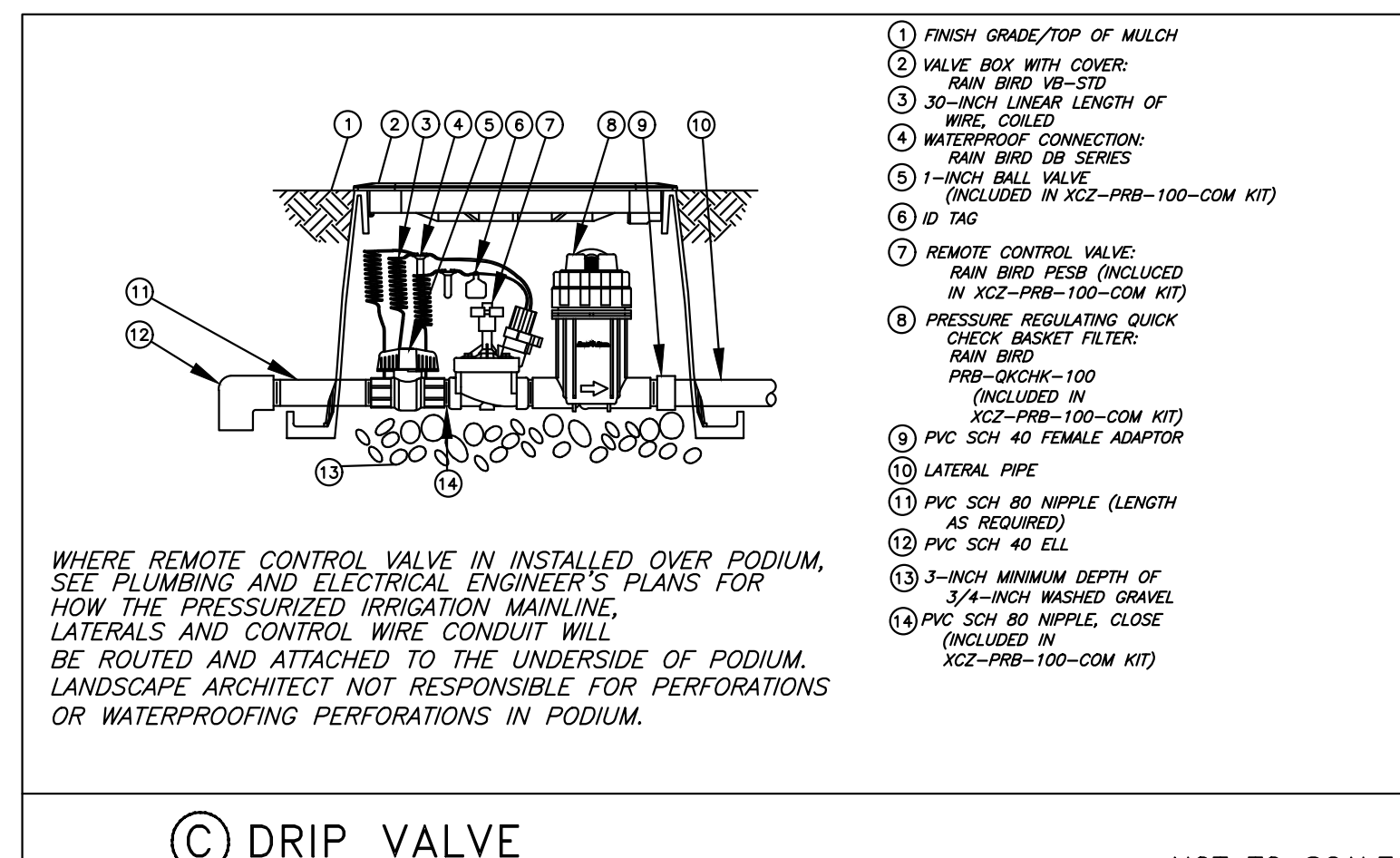
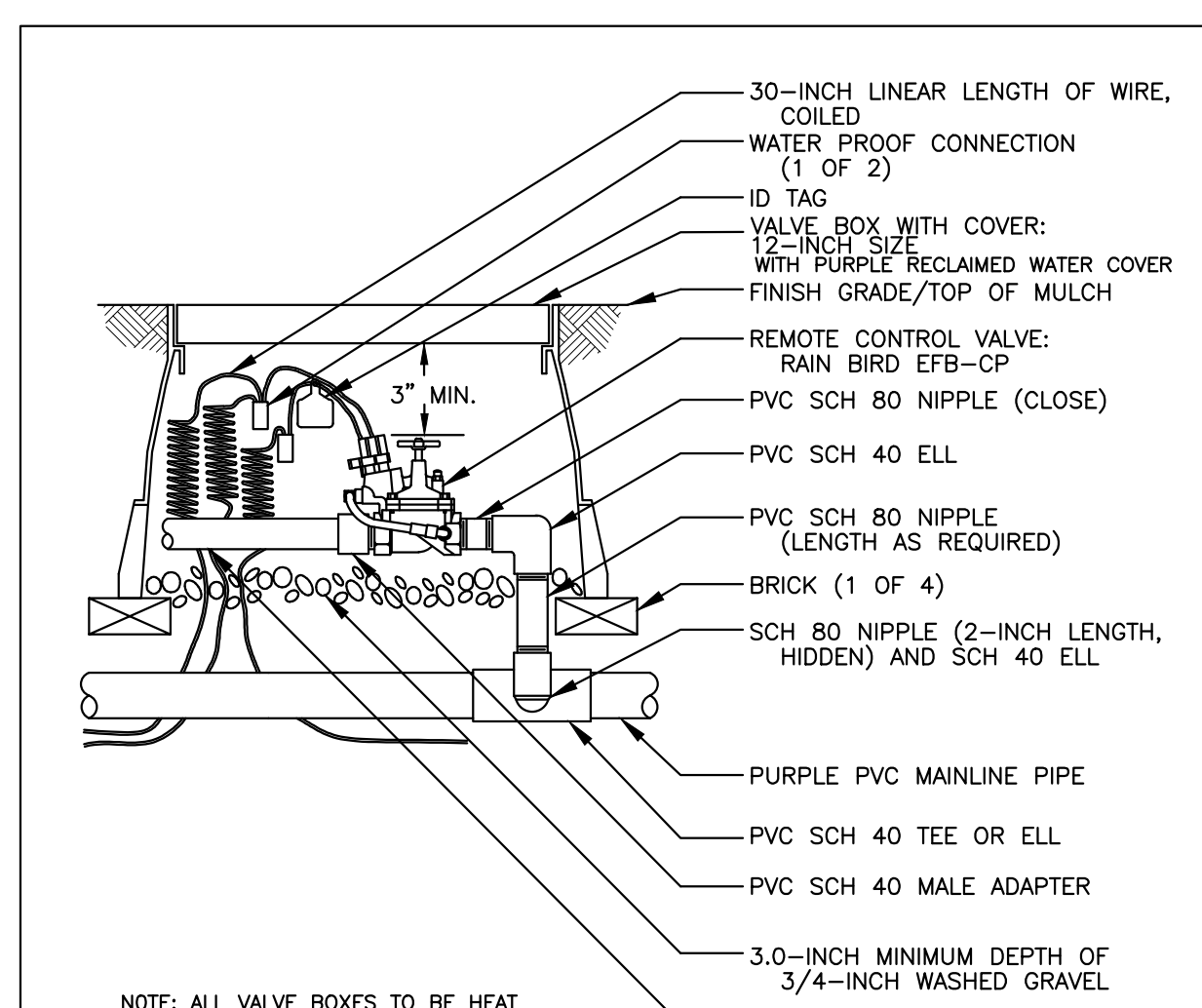
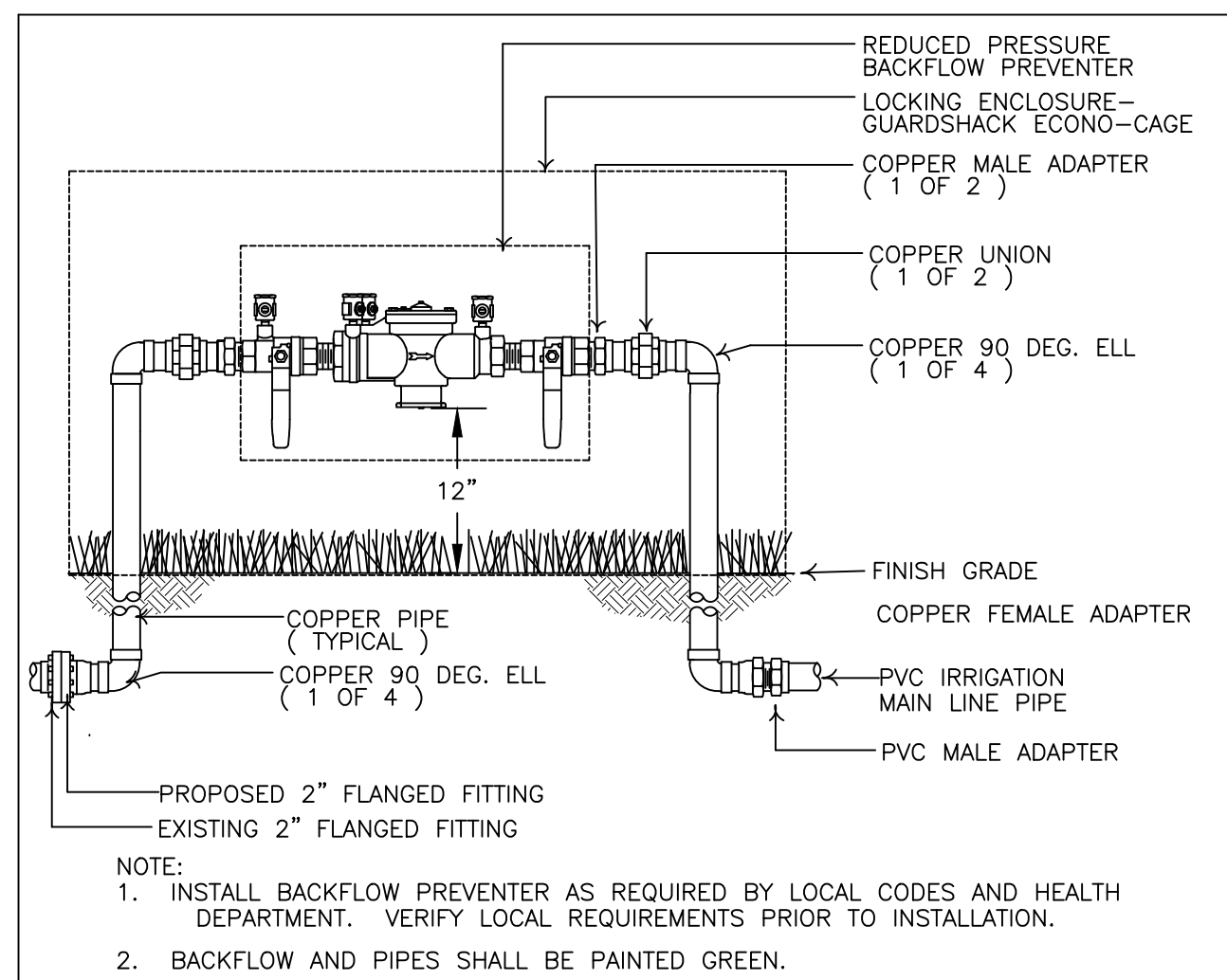
NOTE:
NO OFF-SITE PLANTING
OR IRRIGATION IS PROPOSED
FOR THIS PROJECT

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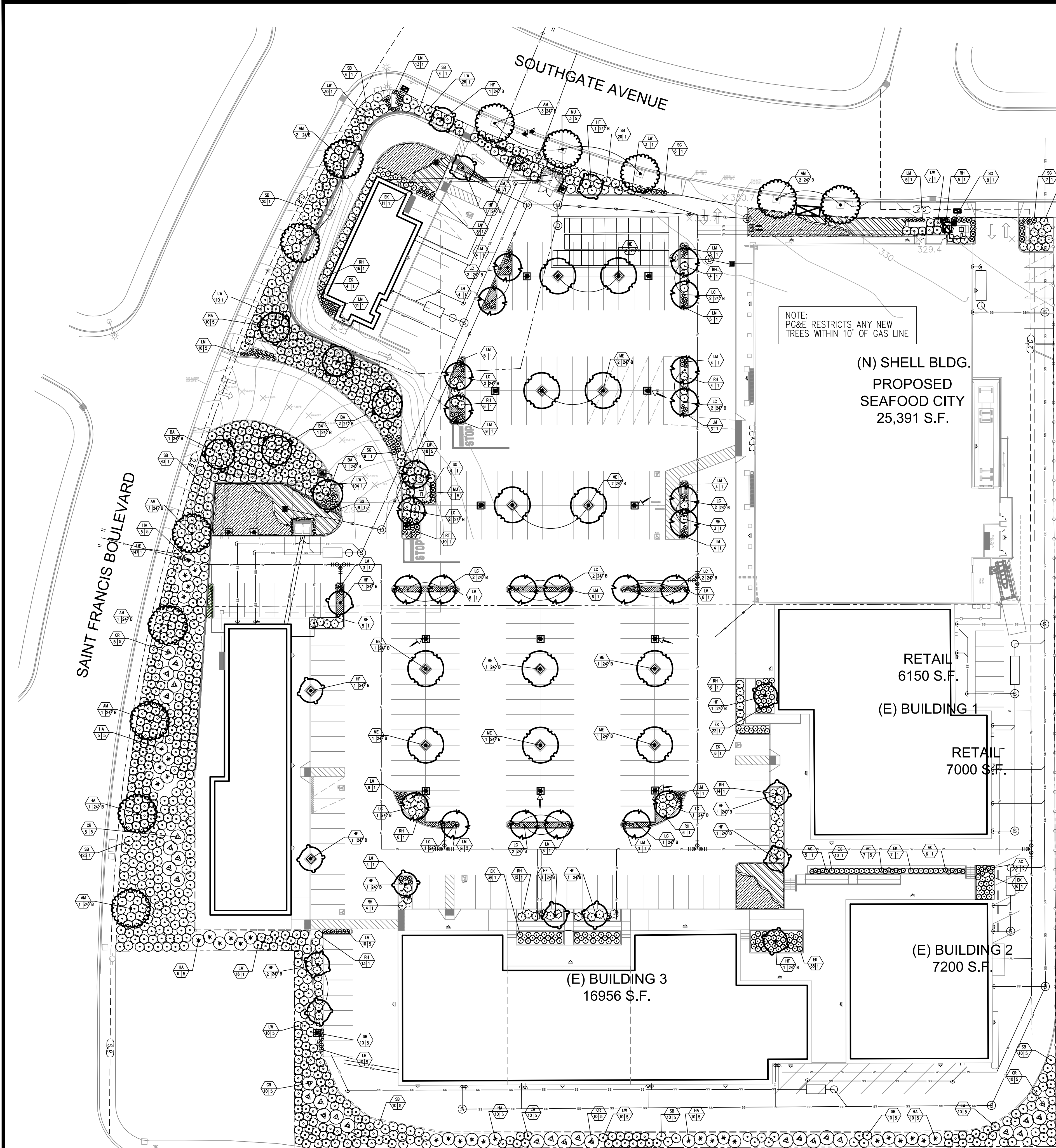
SCALE

1" = 30'-0"

L-2



Plotted: 3/14/2023 1:33 PM (richard) File: landscape planting plan.dwg

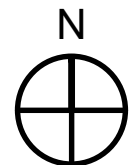
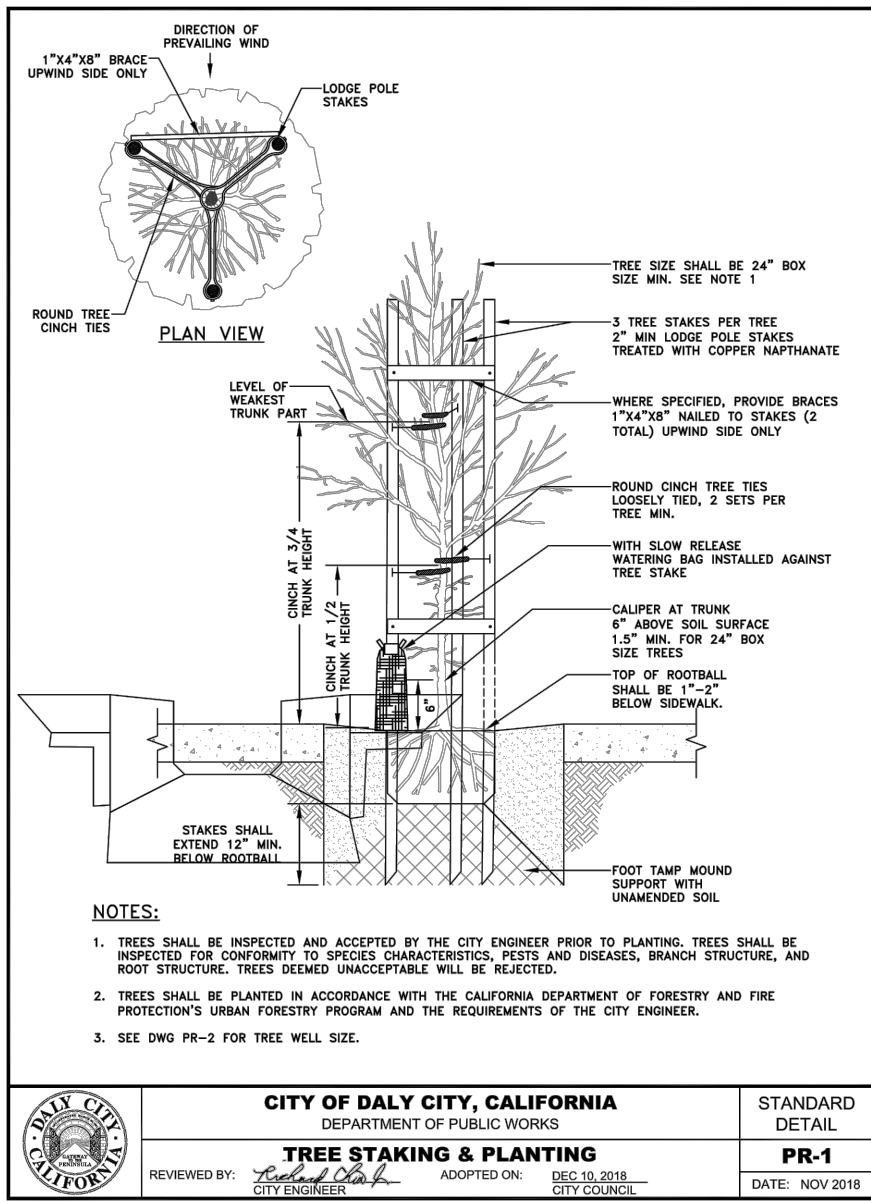


PLANTING PLAN

PLANT LEGEND					
SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE	PLANT FACTOR	QUANTITY
Trees/ Large Shrubs					
A M	Arbutus marina	No common name	24" box	L	12
B A	Brachychiton acerifolius	Australian Flame Tree	24" box	M	6
C R	Ceanothus 'Ray Hartman'	Ceanothus hybrid	5 gallon	L	31
H A	Heteromeles arbutifolia	Toyon	5 gallon	L	33
H F	Hymenosporum flavum	Sweet Shade	24" box	M	15
L C	Lophostemon confertus	Brisbane Box	24" box	M	24
M E	Metrosideros excelsa	New Zealand Christmas Tree	24" box	M	12
Shrubs/Perennials/Ground Covers					
A C	Achillea millefolium 'Moonshine'	Common Yarrow hybrid	1 gallon	L	27
E K	Erigeron karvinskianus	Santa Barbara Daisy	1 gallon	M	150
L W	Lantana 'White Lightning'	White Lantana hybrid	1 gallon	L	586
L M	Lavandula 'Munstead'	English Lavender hybrid	1 gallon	L	164
R H	Rosmarinus o. 'Huntington Carpet'	Ground cover Rosemary	1 gallon	L	116
S G	Salvia greggii 'Lipstick'	Autumn Sage hybrid	1 gallon	L	53
S B	Salvia 'Bee's Bliss'	Ground cover Sage hybrid	1 gallon	L	291
Vines/Espaliers					
M U	Macfadyena unguis-cati	Cat Claw Vine	5 gallon	M	8
Bioswale Grasses					
	Festuca 'Siskyou Blue'	Blue Fescue hybrid	4" pots	L	
			Plant at 15" on center		
	Gazania 'Mitsuwa'	Trailing Gazania hybrid	from flats	L	
			Plant at 18" on center		
	Muhlenbergia capillaris	Pink Muhly	4" pots	L	
			Plant at 24" on center		

Note: Install a 3" thick layer of shredded bark mulch throughout all landscape areas.
Plant Factor describes plant species water use rating – L = Low, M = Moderate, H = High

NOTE:
NO OFF-SITE PLANTING
OR IRRIGATION IS PROPOSED
FOR THIS PROJECT



SCALE
1" = 30'-0"

L-1

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CONSULTANT

ARMSTRONG AND WALKER

Landscape Architecture

280 McI Canyon Road
Duarte, Ca. 91010
Phone: (626) 357-4599
Email: armstrongwalker@gmail.com

PROJECT LOCATION

(N) SHELL BUILDING AND
EXTERIOR RENOVATION

119 SAINT FRANCIS BLVD.
1420 SOUTHGATE AVENUE
DALY CITY, CA 94015

SHEET TITLE

PLANTING PLAN

STAMP

REGISTERED LANDSCAPE ARCHITECT

AMIA M. ARMSTRONG

No. 2293
Exp. 03/31/24

STATE OF CALIFORNIA

SHEETS BEARING THIS SEAL AND MY SIGNATURE
ARE AUTHENTICATED. RESPONSIBILITY FOR ALL
OLDER PLANS, SPECIFICATIONS OR INSTRUMENTS
ARE DISCLAIMED.

REVISIONS

DATE

2023.02.22

PROJECT NUMBER

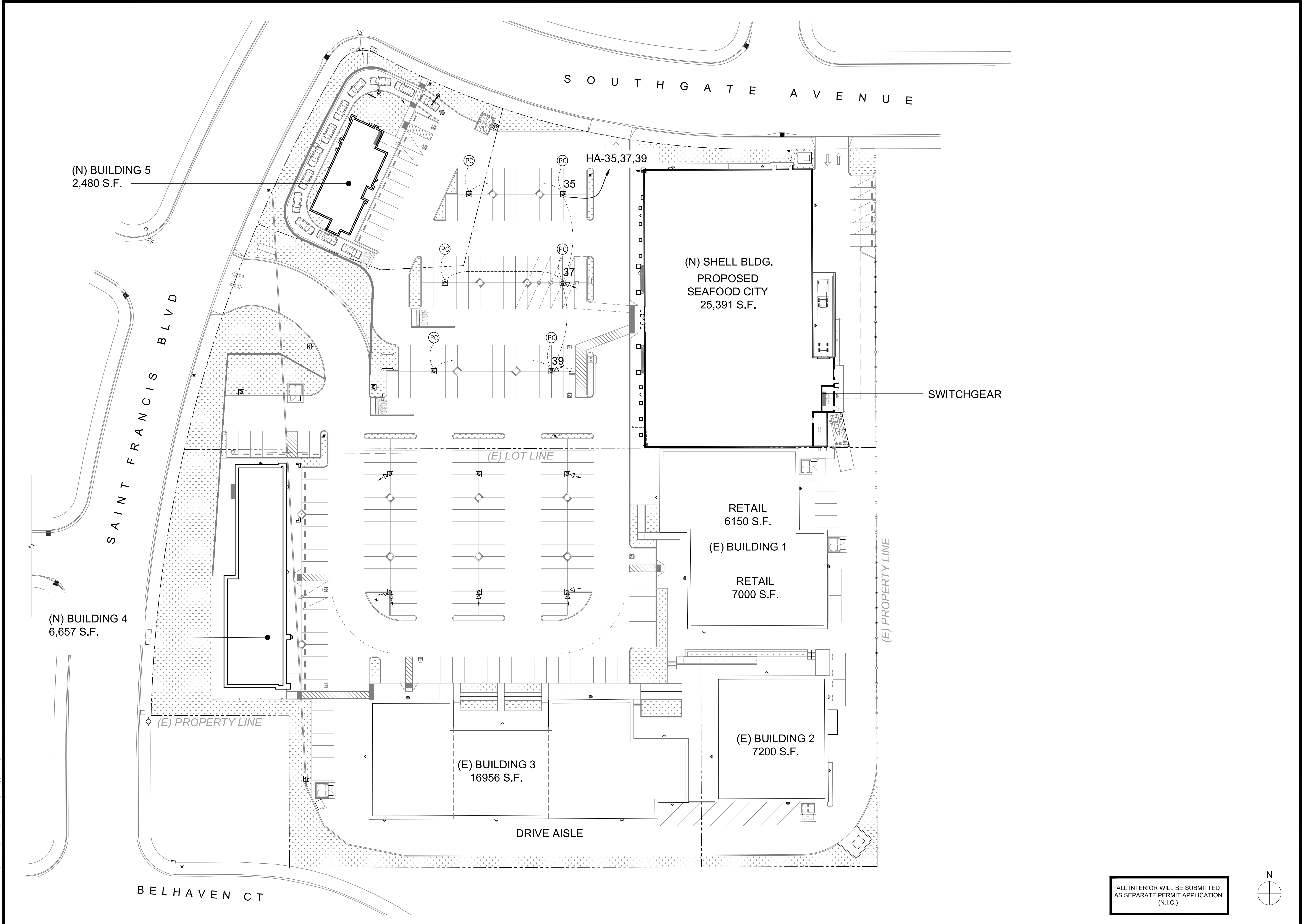
A2418

SHEET NUMBER

L-1

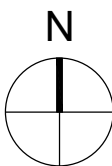
Page 310 of 387

Plotted: 1/3/2023 3:01 PM (#####) File: 63_a2418_e2.0_site lighting plan.dwg



(N) SITE LIGHTING PLAN

ALL INTERIOR WILL BE SUBMITTED
AS SEPARATE PERMIT APPLICATION
(N.I.C.)



SCALE
1" = 30'-0"

4

Amor

Architectural Corporation

9431 HAVEN AVENUE, SUITE 212
RANCHO CUCAMONGA, CA 91730
P. 909.259.9971 | F. 909.944.8409
www.AmorArch.com
WEST COAST | CENTRAL | EAST COAST

CLIENT

SEAFOOD CITY GROUP OF COMPANIES
2883 SURVEYOR STREET,
POMONA, CA 91768
LAURENCE TANG
ltang@seafoodcity.com

CONSULTANT

PROJECT LOCATION

(N) SITE LIGHTING
119 SAINT FRANCIS BLVD.
1420 SOUTHGATE AVENUE
DAILY CITY, CA 94015

SHEET TITLE

SITE LIGHTING PLAN

STAMP

LICENSED ARCHITECT

WILLIAM A. AMOR

C - 24421

8/31/2023

RENEWAL DATE

STATE OF CALIFORNIA

SHEETS BEARING THIS SEAL AND WET SIGNATURE ARE AUTHENTICATED. RESPONSIBILITY FOR ALL OLDER PLANS, SPECIFICATIONS OR INSTRUMENTS ARE DISCLAIMED.

REVISIONS

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DATE

2022.04.26

PROJECT NUMBER

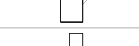
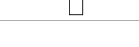
A2418

SHEET NUMBER

E2.0

Page 311 of 387



Luminaire Schedule							
Symbol	Qty	Label	Tag	Description	Arrangement	Lum. Watts	Total Watts
	40	A	UpDown Sconce	DL163086	SINGLE	15.0691	602.764
	9	F	Flood	DL156393	SINGLE	51	459
	39	G	Gooseneck Wall Sconce	DL163087	SINGLE	38	1482
	1	P4	Pedestrian Pole Type FT	DL163445	SINGLE	70.7	70.7
	2	P5	Pedestrian Pole Type 5	DL163443	SINGLE	70.8	141.6
	5	S3	Single Pole Type 3	DL151436	SINGLE	135	675
	12	S5	Single Pole Type 5	DL151437	SINGLE	135	1620
	6	W2	Wall Pack Type 2	DL162475	SINGLE	82	656
	2	W3	Wall Pack Type 3	DL162477	SINGLE	82	164
	3	W4	Wall Pack Type 4	DL162478	SINGLE	82	246

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
All Paved Areas	Illuminance	Fc	3.05	10.9	0.4	7.63	27.25
Lower Main Parking	Illuminance	Fc	2.55	5.7	0.8	3.19	7.13
SFC Main Parking	Illuminance	Fc	3.31	10.9	1.1	3.01	9.91

LIGHTING NOTES:

- Mounting Height = S @ 25'
F @ 20'
W @ 18'
G @ 18'
A @ 7'
P @ 12'

- Light Loss Factor = 0.90
- Footcandle Values Calculated @ Grade
- Reflectance Values - 80/50/20

National Lighting Vendor:

For pricing and technical assistance contact:
Mike Herrell of CBMC INC, tel# 760-777-0274,
mherrell@cbmcinc.com

All electrical work shall comply with National, State, and Local codes including and not limited to the National Electric Code, NFPA 101 Life Safety Code, ASHREA and /or IECC Energy Codes.

The information contained in this document is proprietary to CBMC Lighting Solutions. This document is prepared for a specific site and incorporates calculations based on data available from the client at this time. By accepting and using this document, the recipient agrees to protect its contents from further dissemination, (other than that within the organization necessary to evaluate such specification) without the written permission of CBMC Lighting Solutions. the contents of this document are not to be reproduced or copied in whole or in part without the written permission of CBMC Lighting Solutions. copyright © 2018 CBMC Lighting Solutions all rights reserved.

CBMC

LIGHTING SOLUTIONS

5855 KOPETSKY DR. SUITE G. | INDIANAPOLIS, IN 46217
317-780-8350| WWW.CBMCINC.COM

SEE MORE



This lighting pattern represents illumination levels calculated from laboratory data taken under controlled conditions in accordance with IESNA approved methods. Actual performance of any manufacturer's luminaire may vary due to variation in electrical voltage, tolerance in lamps and LED lumen package, location adjustments, and other variable field conditions.

Contractor to check and verify all dimensions on site before commencing any work shown.

Seafood City- Daly City, CA

SITE LIGHTING LAYOUT

Scale:	1" = 40'	Drawing No:	LP1
Date:	8/1/22	Project No:	CB21038-EX5
Drawn By:	ATM		

5

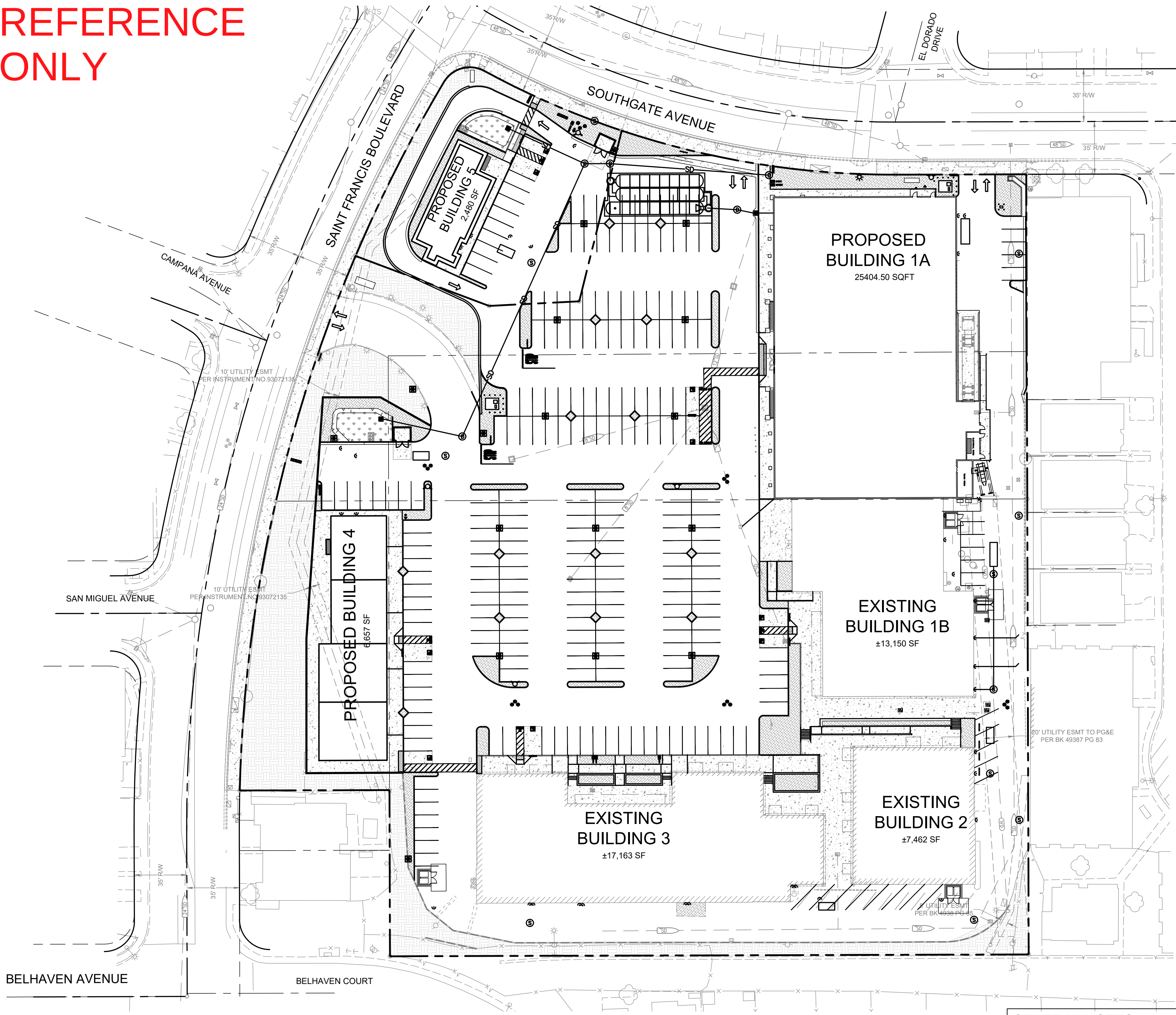
SITE IMPROVEMENT PLANS SEAFOOD CITY

1420 SOUTHGATE AVE
DALY CITY, CA 94015

ABBREVIATIONS

AC	ASPHALT CONCRETE
APN	ASSESSOR PARCEL NUMBER
BW	BACK OF WALK
C&G	CURB & GUTTER
CL	CENTER LINE
CONC	CONCRETE
COND	CONDITION
DI	DRAIN INLET
ECAB	ELECTRICAL CABINET
ELEC.	ELECTRIC
ELEV.	ELEVATION
EPB	ELECTRICAL PULL BOX
EXIST.	EXISTING
EVL	ELECTRICAL VAULT
FD	FOUND
FF	FINISHED FLOOR
FG	FINISHED GRADE
FL	FLOWLINE
FS	FINISHED SURFACE
GM	GAS METER
INV	INVERT
LIP	LIP OF GUTTER
LT	LIGHT
MAX.	MAXIMUM
MIN.	MINIMUM
PB	PULL BOX
PE	PAD ELEVATION
PL	PROPERTY LINE
PROP.	PROPOSED
RIM	MANHOLE RIM
R/W	RIGHT OF WAY
SDCB	STORM DRAIN CATCH BASIN
SDMH	STORM DRAIN MANHOLE
SLPB	STREET LIGHT PULL BOX
STA	STATION
SWR	SEWER
TC	TOP OF CURB
TE	TRASH ENCLOSURE
TOF	TOP OF WALL FOOTING
TOG	TOP OF GRADE
TPB	TELEPHONE PULL BOX
TRAN	TRANSFORMER
TRW	TOP OF RETAINING WALL
TSPB	TRAFFIC SIGNAL PULL BOX
TCPB	TELEVISION PULL BOX
TOW	TOP OF WALL
TYP.	TYPICAL
WM	WATER METER
WTR	WATER

FOR
REFERENCE
ONLY



OVERALL SITE LAYOUT

SCALE: 1"=40'

UNAUTHORIZED CHANGES & USES

THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR, UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS. ALL CHANGES OF THESE PLANS MUST BE IN WRITING AND MUST BE APPROVED BY THE PREPARER OF THESE PLANS PRIOR TO CONSTRUCTION. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF DESIGN PROFESSIONAL.

NOTE TO CONTRACTOR

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITIES, PIPES, AND/OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. THERE MAYBE EXISTING UTILITIES NOT SHOWN ON THESE PLANS. THE CONTRACTOR SHALL ASCERTAIN THE TRUE VERTICAL AND HORIZONTAL LOCATION OF THOSE UNDERGROUND UTILITIES TO BE USED PRIOR TO CONSTRUCTION AND SHALL BE RESPONSIBLE FOR ANY DAMAGE TO ANY PUBLIC OR PRIVATE UTILITIES, SHOWN OR NOT SHOWN HEREON.

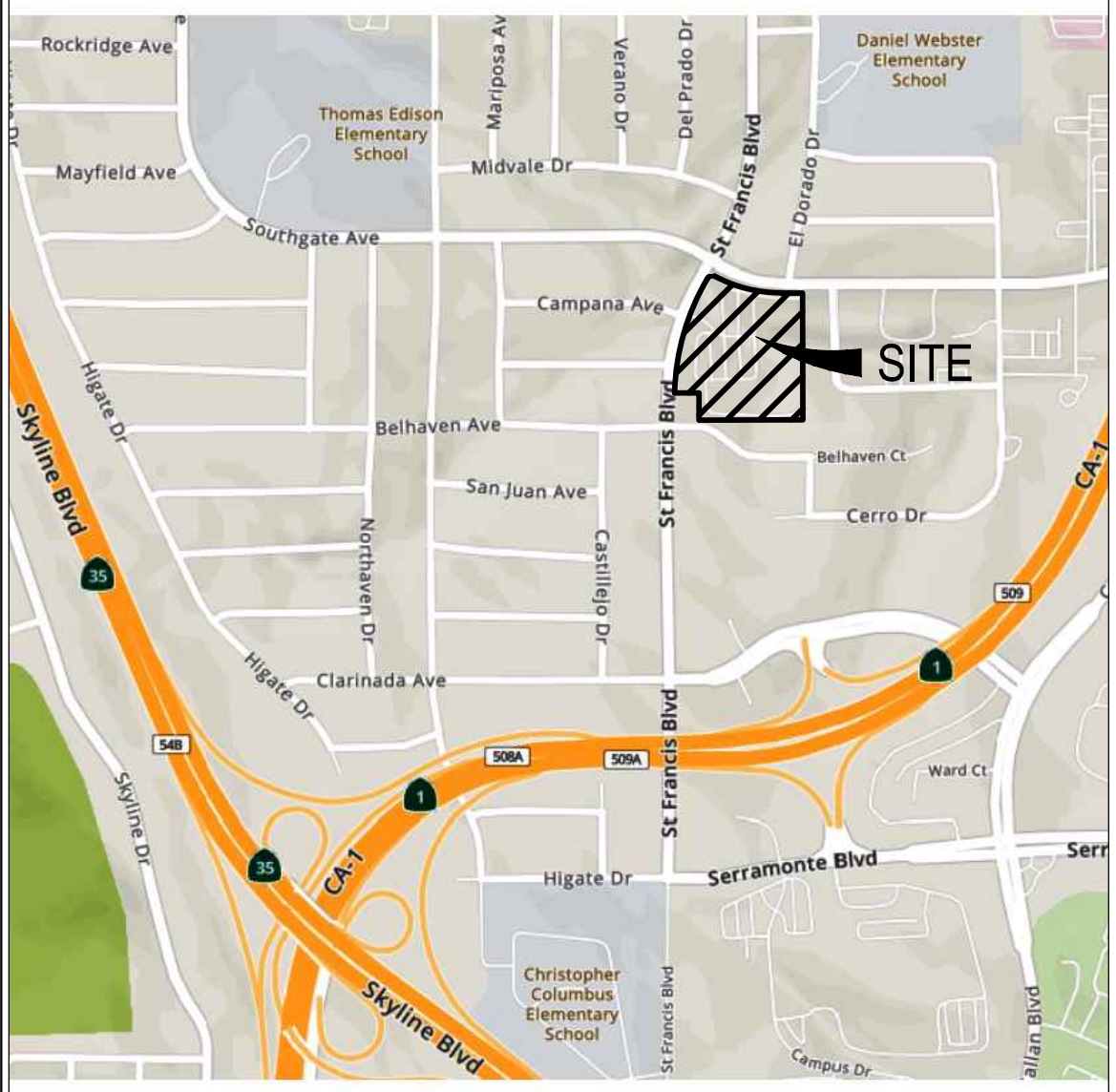
BASIS OF BEARINGS:
BEARINGS BASED ON
CENTERLINE OF BELHAVEN AVE.
N89°50'00"E.

BENCH MARK:
DALY CITY BM AG23
ELEVATION=440.912 NVDG1991
DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
BELHAVEN AVE.

GENERAL NOTES:

- THE CONTRACTOR SHALL POTHOLE ALL EXISTING UTILITIES PRIOR TO ANY NEW CONSTRUCTION TO VERIFY EXACT DIMENSIONS AND NOTIFY THE ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
- REFER TO GEOTECHNICAL INVESTIGATION REPORT PREPARED BY ACHIEVEMENT ENGINEERING CORP. PROJECT NO. 5062 DATED APRIL 25, 2022. ALL RECOMMENDATIONS SHALL BE IMPLEMENTED DURING CONSTRUCTION.
- THE MINIMUM FILL DENSITY COMPACTION SHALL BE IN ACCORDANCE WITH ASTM D-1557.
- ALL ACCESSIBLE PARKING STALLS AND ACCESSIBLE PATHS OF TRAVEL SHALL MEET ALL APPLICABLE STANDARDS, SPECIFICALLY 2% MAXIMUM SLOPE FOR ALL STALLS IN ANY DIRECTION AND 2% MAXIMUM CROSS-SLOPE FOR PATHS OF TRAVEL. ALL RAMPS SHALL NOT EXCEED 1:12 AND HAVE A MAXIMUM RISE OF 2.5' WITHOUT A LANDING.
- ALL WORK SHALL BE IN CONFORMANCE WITH CITY OF DALY CITY STANDARDS AND SPECIFICATIONS UNLESS NOTED OTHERWISE.

VICINITY MAP



SHEET INDEX

SHEET NO.	SHEET TITLE
C1	COVER SHEET
C2	NOTES
C3	EXISTING CONDITIONS PLAN
C3.1	DEMOLITION PLAN
C4	SITE & HORIZONTAL CONTROL PLAN
C5	GRADING PLAN
C5.1	GRADING PLAN-NORTH
C5.2	GRADING PLAN-SOUTH
C5.3	GRADING DETAILS
C6	UTILITY PLAN
C7	EROSION CONTROL PLAN
C8	EROSION CONTROL NOTES
C9	SMCWPPP CONSTRUCTION BMPS
C10	OFFSITE IMPROVEMENT-SOUTHGATE AVE
C10.1	OFFSITE IMPROVEMENT-SAINT FRANCIS BLVD
C11	DETAIL SHEET
C12	DETAIL SHEET
C13	DETAIL SHEET
C14	DETAIL SHEET

PROJECT DIRECTORY

APPLICANT:	SEAFOOD CITY 2883 SURVEYOR STREET POMONA, CA 91768 TEL: (510) 463-6346 LAURENCE TANG
CONTRACTOR:	WITEK CONSTRUCTION AND CONSULTING SERVICE, INC. 2024 ANGUS DRIVE LITTLE ELM, TX 75068 TEL: (909) 610-0780 THOMAS WITEK
CIVIL ENGINEER:	TAIT & ASSOCIATES 11280 TRADE CENTER DRIVE RANCHO CORDOVA, CA 95742 TEL: (916) 669-1821 FAX: (916) 635-2606 STANLEY IVERSON, PE
ARCHITECT:	AMOR ARCHITECTURAL CORPORATION 9431 HAVEN AVENUE, SUITE 212 RANCHO CUCAMONGA, CA 91730 TEL: (909) 259-9971 BILL BEEBE
LANDSCAPE ARCHITECT:	ARMSTRONG & WALKER 1835 ROYAL OAKS DRIVE MORTH BRADBURY, CA 91008 TEL: (626) 357-4599 ANNA ARMSTRONG
GEOTECHNICAL ENGINEER:	ACHIEVEMENT ENGINEERING CORPORATION 2455 AUTUMNVILLE DRIVE, UNIT E SAN JOSE, CA 95131 TEL: (408) 217-9174 PROJECT NO. 5062 DATED: 4/25/2022

PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

COVER SHEET
ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFOOD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWING NO.
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO. SP8848

C1

1 OF 19



Know what's below
Call before you dig.

1. ALL UNDERGROUND UTILITIES SHALL BE COMPLETE BEFORE PLACING OF BASE ROCK UNLESS OTHERWISE NOTED.
2. THE CONTRACTOR SHALL CONFORM TO THE RULES AND REGULATIONS OF THE STATE CONSTRUCTION SAFETY ORDINANCE PER PERTAINING TO EXCAVATIONS AND TRENCHES.
3. CONTRACTOR TO PROVIDE UNDERGROUND LOCATING SERVICE TO HAVE THE LOCATION OF EXISTING UNDERGROUND UTILITIES MARKED. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO IDENTIFY, LOCATE AND PROTECT ALL UNDERGROUND FACILITIES.
4. CONTRACTOR TO RESET ALL MANHOLE RIMS AND VALVE BOXES TO GRADE AFTER PLACING THE BASE ROCK AND IMMEDIATELY PRIOR TO THE LAST LIFT OF PAVING.
5. THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE AMPLE COVER FOR THE PROTECTION OF ALL INSTALLED UTILITIES DURING THE CONSTRUCTION OF THE PROJECT.
6. THE CONTRACTOR IS RESPONSIBLE FOR MATCHING EXISTING STREETS, SURROUNDING LANDSCAPE AND OTHER IMPROVEMENTS WITH A SMOOTH TRANSITION IN PAVING CURBS GUTTERS SIDEWALKS GRADING ETC., AND TO AVOID ANY ABRUPT OR APPARENT CHANGES IN GRADES OR CROSS SLOPES LOW SPOTS OR HAZARDOUS CONDITIONS.
7. UTILITIES AND UNDERGROUND FACILITIES INDICATED ARE FOR INFORMATION ONLY. IT IS THE CONTRACTORS RESPONSIBILITY TO VERIFY THE LOCATION AND DEPTH WITH THE APPROPRIATE AGENCIES. NEITHER THE UTILITY OWNER NOR THE CITY NOR THE ENGINEER ASSUMES RESPONSIBILITY THAT THE UTILITIES AND UNDERGROUND FACILITIES INDICATED WILL BE THE UTILITIES AND UNDERGROUND FACILITIES ENCOUNTERED.
8. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING ALL NECESSARY UTILITY RELOCATIONS IF REQUIRED.
9. ANY EXISTING UTILITY TO BE EXTENDED OR INTO WHICH PROPOSED UTILITIES ARE TO BE CONNECTED SHALL BE EXPOSED BY THE CONTRACTOR PRIOR TO THE STAKING OF THE EXTENSION OF SUCH UTILITIES. THE CONTRACTOR SHALL THEN MEASURE THE EXISTING LOCATION AND ELEVATION FOR POSSIBLE CONFLICTS OR OTHER INCONSISTENCIES WITH PLANS IF THESE MEASUREMENTS REVEAL CONFLICTS OR OTHER INCONSISTENCIES WITH THE PLANS. THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND REQUEST DESIGN OR OTHER MODIFICATIONS TO RESOLVE THE CONFLICT OR INCONSISTENCIES.
10. THE CONTRACTOR SHALL EXPOSE EXISTING UTILITIES INCLUDING DRAIN LINES AT CROSSINGS OF EXISTING AND PROPOSED UTILITIES AND PRIOR TO THE STAKING OF THE PROPOSED UTILITIES PRIOR TO ANY EXCAVATION FOR PROPOSED UTILITY INSTALLATION. CONTRACTOR SHALL MEASURE THE ELEVATION OF THE EXISTING UTILITIES AND CHECK FOR CONFLICTS WITH THE PROPOSED UTILITIES. IF A GRADE CONFLICT DOES OCCUR, THE CONTRACTOR SHALL INFORM THE ENGINEER. THE ENGINEER SHALL MAKE ANY GRADE ADJUSTMENT NECESSARY TO RESOLVE THE GRADE CONFLICT. NO ADJUSTMENT IN BID PRICES WILL BE ALLOWED AS A RESULT OF SUCH GRADE ADJUSTMENT.
11. CONTRACTOR SHALL EXPOSE END OF EXISTING SEWER AND DRAIN PIPES OR STRUCTURES AND VERIFY LOCATION AND ELEVATION PRIOR TO PLACEMENT OF PIPE. IF A GRADE CONFLICT IS DISCOVERED, THE CONTRACTOR SHALL INFORM THE ENGINEER. THE ENGINEER SHALL MAKE ANY GRADE ADJUSTMENT NECESSARY TO RESOLVE THE GRADE CONFLICTS NO ADJUSTMENT IN BID PRICES WILL BE ALLOWED AS A RESULT OF SUCH GRADE ADJUSTMENTS. ALL COSTS OF SUCH EXCAVATION AND BACKFILL SHALL BE INCLUDED IN PRICE PAID FOR VARIOUS ITEMS OF WORK.
12. ANY EXISTING UTILITY STRUCTURE INCLUDING BUT NOT LIMITED TO VALVE BOXES, SEWER AND STORM MANHOLES AND INLETS, ELECTRICAL, WATER, GAS AND TELEPHONE BOXES AND VAULTS OCCURRING IN THE LOCATION OF PROPOSED IMPROVEMENTS SHALL BE RESET TO THE PROPER GRADE. PAYMENT FOR SUCH RE-SETTING SHALL BE INCLUDED IN OTHER ITEMS OF WORK AND NO ADDITIONAL COMPENSATION SHALL BE ALLOWED.
13. GRADE BREAKS TO BE ROUNDED OFF IN CONCRETE FORM WORK AND FINISH SURFACING.
14. EXPORT SPOIL MATERIALS IF ANY RESULTING FROM THE GRADING OF THIS PROJECT SHALL BE DISPOSED OF PROPERLY AND DISPOSED OF AT A LOCATION AND IN A MANNER APPROVED BY THE CITY ENGINEER.
15. A.C. SURFACE SHALL BE CUT TO A NEAT STRAIGHT LINE AND THE EXPOSED EDGE SHALL BE TACKED WITH EMULSION PRIOR TO PAVING. THE EXPOSED BASE MATERIAL SHALL BE GRADED, RE-COMPACTED AND RE-SEALED PRIOR TO PAVING.
16. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PRESERVING ALL EXISTING SURVEY MONUMENTS AND ANY MONUMENTS OBLITERATED OR DAMAGED DURING CONSTRUCTION WILL BE REPLACED AT THE CONTRACTORS EXPENSE.
17. THE CONTRACTOR SHALL REVIEW THE PLANS AND MAKE HIS OWN ASSESSMENT OF EARTHWORK BALANCE, EXCESS OR SHORTAGE. HE SHALL PREPARE HIS BID SO AS TO INCLUDE ANY EXCESS WHICH MAY OCCUR AND AS TO AVAILABLE SPOIL SITE IN THE EVENT OF AN EXCESS AND AS TO AVAILABLE MATERIAL SOURCES IN THE EVENT OF A SHORTAGE. SHOULD THERE BE AN EXCESS OF MATERIAL, THE CONTRACTOR SHALL NOT DEPOSIT MATERIAL IN ANY NATURAL STREAMS, WETLANDS, VERNAL POOLS OR WITHIN THE 100 YEAR FLOOD PLAIN. HIS BID SHALL INCLUDE ALL HAULING COSTS IF HAULING IS NECESSARY. NO ADDITIONAL COMPENSATION WILL BE ALLOWED DUE TO PROJECT EARTHWORK EXCESS OR SHORTAGE.
18. THE CONTRACTOR SHALL OBTAIN A COPY OF THE SOILS REPORT, FAMILIARIZE HIMSELF WITH ITS CONTENTS AND PERFORM THE EARTHWORK, TRENCHING AND BACKFILL IN ACCORDANCE WITH THE RECOMMENDATIONS CONTAINED THEREIN.
19. CONTRACTOR TO COORDINATE HIS WORK & P.O.C'S WITH OTHERS (PLUMBING, LANDSCAPING, IRRIGATION, ELECTRICAL, ETC.)
20. ON-SITE STORM DRAIN INLETS SHALL BE CLEARLY MARKED WITH THE WORDS "NO DUMPING DRAINS TO BAY/OCEAN" USING THERMOPLASTIC MARKINGS OR EQUIVALENT.
21. ALL WORK SHALL BE IN ACCORDANCE WITH THE CURRENT EDITION OF THE CITY'S GENERAL CONDITIONS, STANDARD SPECIFICATIONS AND DRAWINGS.

1. ALL SITE WORK SHALL BE IN CONFORMANCE WITH TITLE 24 OF THE CALIFORNIA ADMINISTRATIVE CODE AND WITH THE AMERICANS DISABILITIES ACT AND APPLICABLE PROVISIONS OF THE CALIFORNIA BUILDING CODE AND REQUIREMENTS OF CHAPTER 11.
2. CURB RAMPS SHALL NOT EXCEED A SLOPE OF 1:12 (8.33%).
3. PEDESTRIAN WALKWAYS SHALL NOT EXCEED A RUNNING SLOPE OF 1:20 (5%) UNLESS RAILINGS ARE SHOWN ON THE PLANS IN WHICH CASE THE SLOPE SHALL NOT EXCEED 1:12 (8.33%).
4. A 2% MAXIMUM SLOPE LANDING SHALL BE PROVIDED AT ENTRANCES TO BUILDINGS. THE LANDINGS SHALL HAVE A MINIMUM DEPTH OF 60" WHEN THE DOOR OPENS INTO THE BUILDING, AND 42" PLUS THE WIDTH OF THE DOOR WHEN THE DOOR OPENS ONTO THE LANDING.
5. RAMPS ARE DEFINED AS ANY WALKWAY BETWEEN THE SLOPES OF 1:20 (5%) AND 1:12 (8.33%), AND SHALL HAVE A MAXIMUM CROSS SLOPE OF 2% RAMPS EXCEEDING 2'-6" VERTICAL RISE SHALL HAVE INTERMEDIATE (2% MAXIMUM SLOPE) LANDINGS HAVING A MINIMUM LENGTH IN THE DIRECTION OF TRAVEL OF 60". BOTTOM LANDINGS AT CHANGES IN RAMP DIRECTION SHALL HAVE A MINIMUM LENGTH OF 72". ALL RAMPS SHALL HAVE HANDRAILS (SEE PLANS).
6. MAXIMUM CROSS SLOPE ON ANY SIDEWALK OR RAMP SHALL BE 2% MAXIMUM. SLOPE WITHIN PARKING STALLS DESIGNATED AS ACCESSIBLE PARKING SHALL BE 2% MAXIMUM IN ANY DIRECTION.

1. THE CONTRACTOR SHALL DESIGN AND PREPARE SHOP DRAWINGS FOR OBTAINING ALL REQUIRED APPROVALS AND CONSTRUCT THE FIRE SYSTEM REQUIRED FOR THE PROPOSED PROJECT. CONTRACTOR SHALL HAVE SHOP DRAWINGS SIGNED AND STAMPED BY A FIRE PROTECTION ENGINEER AS REQUIRED BY THE APPROVING AGENCY.
2. THE CONTRACTOR SHALL CONTACT THE FIRE DEPARTMENT TO DETERMINE THE MINIMUM FIRE FLOW & STATIC PRESSURE REQUIRED FOR THE FIRE SPRINKLER SYSTEM.

1. THE CONTRACTOR, GRADING CONTRACTOR AND ALL SUBCONTRACTORS SHALL BE FAMILIAR WITH THE GEOTECHNICAL INVESTIGATION REPORT PREPARED BY ACHIEVEMENT ENGINEERING CORP. PROJECT NO. 5062 DATED APRIL 25, 2022. NO WORK SHALL COMMENCE UNTIL THE CONTRACTOR AND ALL SUBCONTRACTORS HAVE OBTAINED A COPY OF THIS INVESTIGATION AND ALL SUBSEQUENT GEOTECHNICAL STUDIES.
2. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE RECOMMENDATIONS OF THIS REFERENCED INVESTIGATION AND ALL SUBSEQUENT GEOTECHNICAL STUDIES, INVESTIGATIONS, TESTS AND OTHER DOCUMENTS PREPARED BY THE GEOTECHNICAL ENGINEER, AND ALSO IN ACCORDANCE WITH THE GRADING INSTRUCTIONS HEREIN PREPARED BY THE CIVIL ENGINEER AND THE GRADING ORDINANCES OF DALY CITY AND SAN MATEO COUNTY.
3. THE GEOTECHNICAL ENGINEER SHALL BE NOTIFIED WITHIN 48 HOURS PRIOR TO COMMENCING WORK. ALL GEOTECHNICAL WORK TO BE PERFORMED UNDER OBSERVATION OF THE GEOTECHNICAL ENGINEER.
4. THE GEOTECHNICAL ENGINEER WILL REVIEW THE FOUNDATION PLAN AND APPROPRIATE STRUCTURAL DESIGN DETAILS AND PROVIDE A LETTER STATING THAT THE FOUNDATION PLAN IS IN CONFORMANCE WITH THE GEOTECHNICAL INVESTIGATION PRIOR TO ISSUANCE OF A PERMIT.
5. THE GEOTECHNICAL ENGINEER WILL REVIEW FOUNDATION EXCAVATIONS PRIOR TO PLACEMENT OF FORMS AND REINFORCEMENTS. ALL FILLS WILL BE OBSERVED AND TESTED BY THE GEOTECHNICAL ENGINEER DURING THE GRADING AND PLACEMENT PROCESS. THE GEOTECHNICAL ENGINEER WILL PROVIDE A LETTER APPROVING ALL FOUNDATION PREPARATION, BACKFILL, COMPACTION, ETC., PRIOR TO THE PLACEMENT OF ANY FOUNDATION CONCRETE.

IF THERE ARE ANY DISCREPANCIES BETWEEN DIMENSIONS IN DRAWINGS AND EXISTING CONDITIONS WHICH WILL AFFECT THE WORK, THE CONTRACTOR SHALL BRING SUCH DISCREPANCIES TO THE ATTENTION OF THE ENGINEER FOR ADJUSTMENT BEFORE PROCEEDING WITH THE WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROPER FITTING OF ALL WORK AND FOR THE COORDINATION OF ALL TRADES SUBCONTRACTORS AND PERSONS ENGAGED UPON THIS CONTRACT

NFPA 24 SEC. 7-2 ALL FERROUS METAL PIPE SHALL BE LINED, AND STEEL PIPE SHALL BE COATED AND WRAPPED WITH JOINTS FIELD-COATED AND WRAPPED AFTER ASSEMBLY FOR BURIED PIPE. GALVANIZING, INTERNALLY OR EXTERNALLY DOES NOT MEET THE REQUIREMENTS OF THIS SECTION.

NFPA 24 SEC. 8-5.2 ALL BOLTED JOINT ACCESSORIES SHALL BE CLEANED AND THOROUGHLY COATED WITH ASPHALT OR OTHER CORROSION-RETARDING MATERIAL AFTER INSTALLATION.

NFPA 24 SEC. 8-6.2.8 AFTER INSTALLATION, RODS, NUTS, BOLTS, WASHERS CLAMPS, AND OTHER RESTRAINING DEVICES, EXCEPT THRUST BLOCKS, SHALL BE CLEANED AND THOROUGHLY COATED WITH A BITUMINOUS OR OTHER ACCEPTABLE CORROSION-RETARDING MATERIAL.

NFPA 24 SEC. 8-6.2 THRUST BLOCKS SHALL BE OF A CONCRETE MIX NOT LEANER THAN ONE PART CEMENT, TWO AND ONE-HALF PARTS SAND, AND FIVE PARTS STONE. THRUST BLOCKS SHALL BE PLACED BETWEEN UNDISTURBED EARTH AND THE FITTING TO BE RESTRAINED, AND SHALL BE OF SUCH BEARING AS TO ENSURE ADEQUATE RESISTANCE TO THE THRUST TO BE ENCOUNTERED. IN GENERAL, THRUST BLOCKS SHALL BE SO PLACED THAT THE JOINTS WILL BE ACCESSIBLE FOR INSPECTION AND REPAIR.

NFPA 24 SEC. 8-2.1 UNDERGROUND MAINS SHALL BE COMPLETELY FLUSHED TO REMOVE FOREIGN MATERIALS THAT MIGHT HAVE ENTERED THE MAIN DURING THE COURSE OF THE INSTALLATION PER TABLE 9-1.1 TO PRODUCE A VELOCITY OF 10 FT PER SECOND IN PIPES. (WITNESSED BY THE INSPECTOR OF RECORD). LOCAL FIRE JURISDICTION SHALL BE NOTIFIED OF DATE AND TIME OF TESTING OR THEY MAY OBSERVE TESTING WHEN DESIRED.

CIVIL ENGINEER OR SOILS ENGINEER TO REVIEW ALL GRADING AND SUBMIT A FINAL REPORT TO THE CITY PRIOR TO OCCUPANCY.

CONTACT PUBLIC WORKS, (650) 991-8038, FOR DRAINAGE AND FINAL GRADE INSPECTION, WHICH INCLUDES DRAIN LINES AND ROOF DRAINS/ DOWNSPOUTS.

CONTRACTOR IS RESPONSIBLE FOR DUST CONTROL AND INSURING THE AREA ADJACENT TO THE WORK IS LEFT IN A CLEAN CONDITION.

THE CONTRACTOR SHALL REVIEW CITY STD. SPECIFICATIONS ON TREE PROTECTION PRIOR TO ACCOMPLISHING ANY WORK OR REMOVING ANY TREES.

ALL STORM LINE INSTALLATION WITH SLOPE LESS THAN 2% SHALL BE CERTIFIED BY A CIVIL ENGINEER.

ALL ON-SITE SANITARY SEWER LINES AND LATERALS SHALL BE SUBJECT TO BUILDING DEPARTMENT APPROVAL PRIOR TO INSTALLATION.

UTILIZE BEST MANAGEMENT PRACTICES (BMP'S), AS REQUIRED BY THE STATE WATER RESOURCES CONTROL, BOARD, FOR ANY ACTIVITY WHICH DISTURBS SOIL.

FINAL INSPECTION OF INSTALLED TREATMENT MEASURES BY MUNICIPALITY'S SPECIAL INSPECTOR SHALL BE COMPLETED WITHIN 45 DAYS OF INSTALLATION OR PROJECT CONSTRUCTION COMPLETION, WHICHEVER COMES FIRST.

FOR
REFERENCE
ONLY

IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO INCLUDE ALL MATERIAL AND LABOR REQUIRED WITHIN THE BID PRICE, FOR EARTHWORK CONSTRUCTION, TO CARRY OUT THE CUT/FILL AND/OR IMPORT/EXPORT AS NECESSARY TO MEET THE DESIGN GRADES SHOWN ON THE PLANS. CONTRACTOR IS TO DELIVER TO OWNER THE PROJECT IN A COMPLETE AND OPERATIONAL MANNER. EARTHWORK QUANTITIES SHOWN ON THE PLANS OR PREPARED BY THE ENGINEER ARE APPROXIMATE. THE CONTRACTOR SHALL OBTAIN PERMIT APPROVAL ONLY. THE CONTRACTOR IS RESPONSIBLE FOR ANY INVESTIGATION OR STUDIES THAT ARE REQUIRED BY THE CONTRACTOR TO SATISFY THIS REQUIREMENT. NO ADDITIONAL COMPENSATION SHALL BE PAID FOR SAID CUT/FILL AND/OR IMPORT/EXPORT.

IN THE EVENT THAT HUMAN REMAINS AND/OR CULTURAL MATERIALS ARE FOUND, ALL PROJECT-RELATED CONSTRUCTION SHOULD CEASE WITHIN A 100-FOOT RADIUS. THE CONTRACTOR SHALL, PURSUANT TO SECTION 7050.5 OF THE HEALTH AND SAFETY CODE, AND SECTION 5097.94 OF THE PUBLIC RESOURCES CODE OF THE STATE OF CALIFORNIA, NOTIFY THE SAN MATEO COUNTY CORONER IMMEDIATELY.

THE TYPES, LOCATIONS SIZES AND /OR DEPTHS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS TOPOGRAPHIC SURVEY ARE APPROXIMATE AND WERE OBTAINED FROM SOURCES OF VARYING RELIABILITY ONLY ACTUAL EXCAVATION WILL REVEAL THE TYPES, EXTENT, SIZES, LOCATIONS AND DEPTH OF SUCH UNDERGROUND UTILITIES. A REASONABLE EFFORT HAS BEEN MADE TO LOCATE AND DELINEATE ALL KNOWN UNDERGROUND UTILITIES. HOWEVER, THE SURVEYOR CAN ASSUME NO RESPONSIBILITY FOR THE COMPLETENESS OR ACCURACY OF ITS DELINEATION OF SUCH UNDERGROUND UTILITIES WHICH MAY BE ENCOUNTERED, BUT WHICH ARE NOT SHOWN ON THIS SURVEY.

THE CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT AND THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER OR THE ENGINEER.

THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR, UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS. ALL CHANGES OF THESE PLANS MUST BE IN WRITING AND MUST BE APPROVED BY THE PREPARER OF THESE PLANS PRIOR TO CONSTRUCTION. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS AND COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SALES OF MATERIALS AND PREPARED BY THE CONTRACTOR. CONTRACTOR'S OBLIGATION TO MAINTAIN CONTINUOUSLY SAFE AND NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF DESIGN PROFESSIONAL.

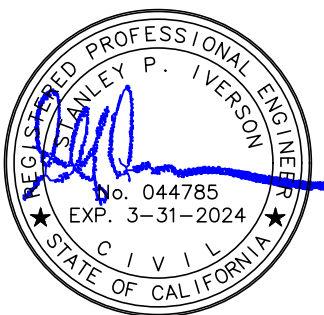
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BASIS OF BEARINGS:
BEARINGS BASED ON
CENTERLINE OF BELHAVEN AVE.
N89°50'00"E.

BENCH MARK:
DALY CITY BM AG23
ELEVATION=440.912 NVDG1991
DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
BELHAVEN AVE.

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PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

NOTES

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFOOD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWN: NS
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO: SP8948

C2

2 OF 19



Know what's **below**
Call before you dig.

Jun 18, 2023 - 8:56am by stecor © CLIENTS\SP\SP89488 - Seaford City - Seaford City - Daly City, CA\ENG\Construction Drawings\On-Site Improvement Plan\SP89488_C0.dwg



Know what's below
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UNAUTHORIZED CHANGES & USES

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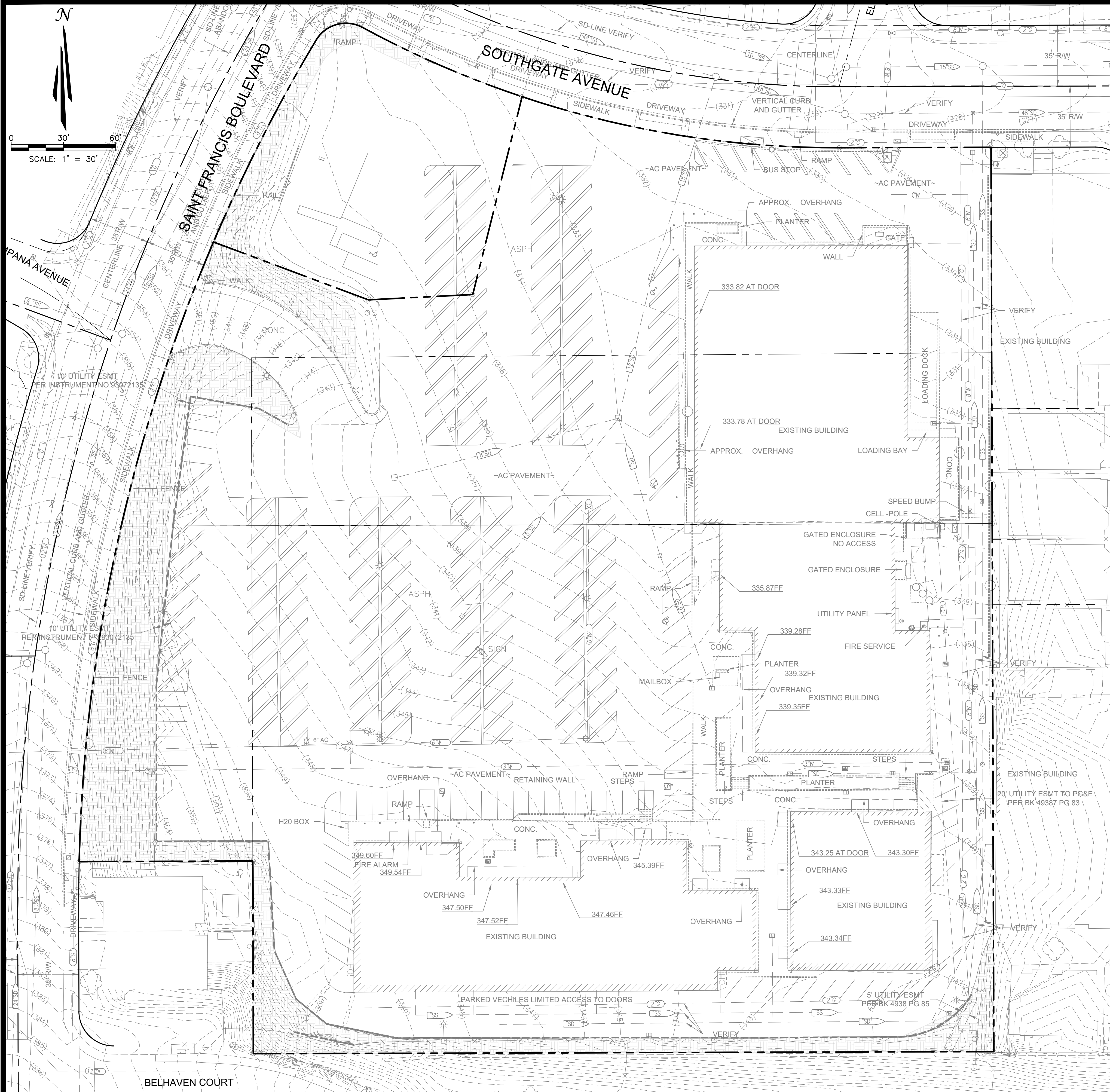
EXISTING CONDITIONS PLAN

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFORD CITY
REVISION #:
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWING NO. SP8948
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO. SP8948

C3

3 OF 19



LEGEND

- | | |
|--------|------------------------------|
| AC | ASPHALT |
| DI | DRAIN INLET |
| INV | INVERT ELEVATION |
| IRR | IRRIGATION |
| MHDI | MANHOLE DRAIN INLET |
| RIM | RIM ELEVATION |
| SSMH | SANITARY SEWER MANHOLE |
| SD | STORM DRAIN |
| WM | WATER METER |
| □ | EXISTING DRAIN INLET |
| ○ | EXISTING FIRE HYDRANT |
| ⊗ | EXISTING GAS METER |
| △ | EXISTING GAS VALVE |
| ● | EXISTING GUARD POST |
| □ | EXISTING PUBLIC STREET LIGHT |
| □ | EXISTING PULL BOX |
| + | EXISTING SIGN |
| ⊗ | EXISTING TRANSFORMER |
| ○ | EXISTING TREE |
| □ | EXISTING VAULT |
| ⊗ | EXISTING WATER METER |
| ⊗ | EXISTING WATER VALVE |
| ● | NAIL & TAG COUNTY MONUMENT |
| --- | EXISTING PROPERTY LINE |
| --- | EXISTING EASEMENT LINE |
| ○ | EXISTING MANHOLE |
| 2" G | EXISTING GAS LINE |
| 12" SS | EXISTING SANITARY SEWER LINE |
| 18" SD | EXISTING STORM DRAIN LINE |
| 6" W | EXISTING WATER LINE |
| | EXISTING WALL |

FOR
REFERENCE
ONLY

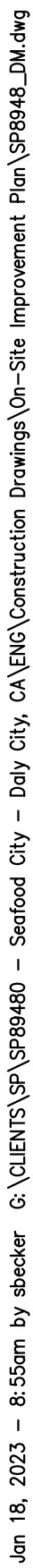
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DALY CITY BM AG23
ELEVATION=440.912 NVDG1991
DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
REHAVEN AVE

AC	ASPHALT
DI	DRAIN INLET
INV	INVERT ELEVATION
IRR	IRRIGATION
MHDI	MANHOLE DRAIN INLET
RIM	RIM ELEVATION
SSMH	SANITARY SEWER MANHOLE
SD	STORM DRAIN
WM	WATER METER
	EXISTING DRAIN INLET
	EXISTING FIRE HYDRANT
	EXISTING GAS METER
	EXISTING GAS VALVE
	EXISTING GUARD POST
	EXISTING PUBLIC STREET LIGHT
	EXISTING PULL BOX
	EXISTING SIGN
	EXISTING TRANSFORMER
	EXISTING TREE
	EXISTING VAULT
	EXISTING WATER METER
	EXISTING WATER VALVE
	NAIL & TAG COUNTY MONUMENT
	EXISTING PROPERTY LINE
	EXISTING EASEMENT LINE
	SAWCUT LINE
	EXISTING MANHOLE
	EXISTING GAS LINE
	EXISTING SANITARY SEWER LINE
	EXISTING STORM DRAIN LINE
	EXISTING WATER LINE
	EXISTING WALL
	DEMOLITION AREA
	REMOVE EXISTING ASPHALT
	REMOVE EXISTING LANDSCAPE

- (1) EXISTING UTILITIES/STRUCTURES TO REMAIN. PROTECT IN PLACE. ADJUST TO GRADE AS NECESSARY.
- (2) EXISTING BUILDING TO REMAIN. PROTECT IN PLACE. FACADE IMPROVEMENT UNDER SEPARATE PERMIT.
- (3) EXISTING DRIVEWAY AND CONCRETE DRIVE LANE TO REMAIN. PROTECT IN PLACE.
- (4) EXISTING LIGHT POLE TO REMAIN. PROTECT IN PLACE.
- (5) EXISTING MONUMENT TO REMAIN. PROTECT IN PLACE.
- (6) EXISTING CONCRETE SIDEWALK TO REMAIN. PROTECT IN PLACE.
- (7) EXISTING SIGN TO REMAIN. PROTECT IN PLACE.
- (8) EXISTING ASPHALT PAVEMENT TO REMAIN. PROTECT IN PLACE.
- (9) REMOVE EXISTING NOTED ITEMS.
- (10) REMOVE EXISTING BUILDING. UNDER SEPARATE PERMIT.
- (11) REMOVE EXISTING ASPHALT PAVEMENT.
- (12) REMOVE EXISTING CONCRETE PAVEMENT.
- (13) REMOVE AND REPLACE EXISTING SANITARY SEWER. SEE UTILITY PLAN SHEET C6.
- (14) REMOVE EXISTING 8", 6", AND 3" WATER LINE.
- (15) EXISTING STORM DRAIN INLET TO REMAIN. PROTECT IN PLACE. ADJUST TO GRADE IF NECESSARY.
- (16) REMOVE EXISTING WOODEN CURB.
- (17) RELOCATE EXISTING SIGN.
- (18) REMOVE AND REPLACE RETAINING WALL. SEE GRADING PLAN SHEETS C5.1 AND C5.2.
- (19) REMOVE EXISTING STORM DRAIN INLET.
- (20) EXISTING 48" STORM DRAIN SUBDRAIN TO REMAIN. PROTECT IN PLACE.
- (21) REMOVE AND REPLACE EXISTING OFFSITE CURB, GUTTER, AND SIDEWALK. SEE OFFSITE IMPROVEMENT PLANS SHEETS C10 AND C10.1.
- (22) EXISTING CURB, GUTTER, AND SIDEWALK TO REMAIN. PROTECT IN PLACE.

FOR
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CALIFORNIA P.E. #044785

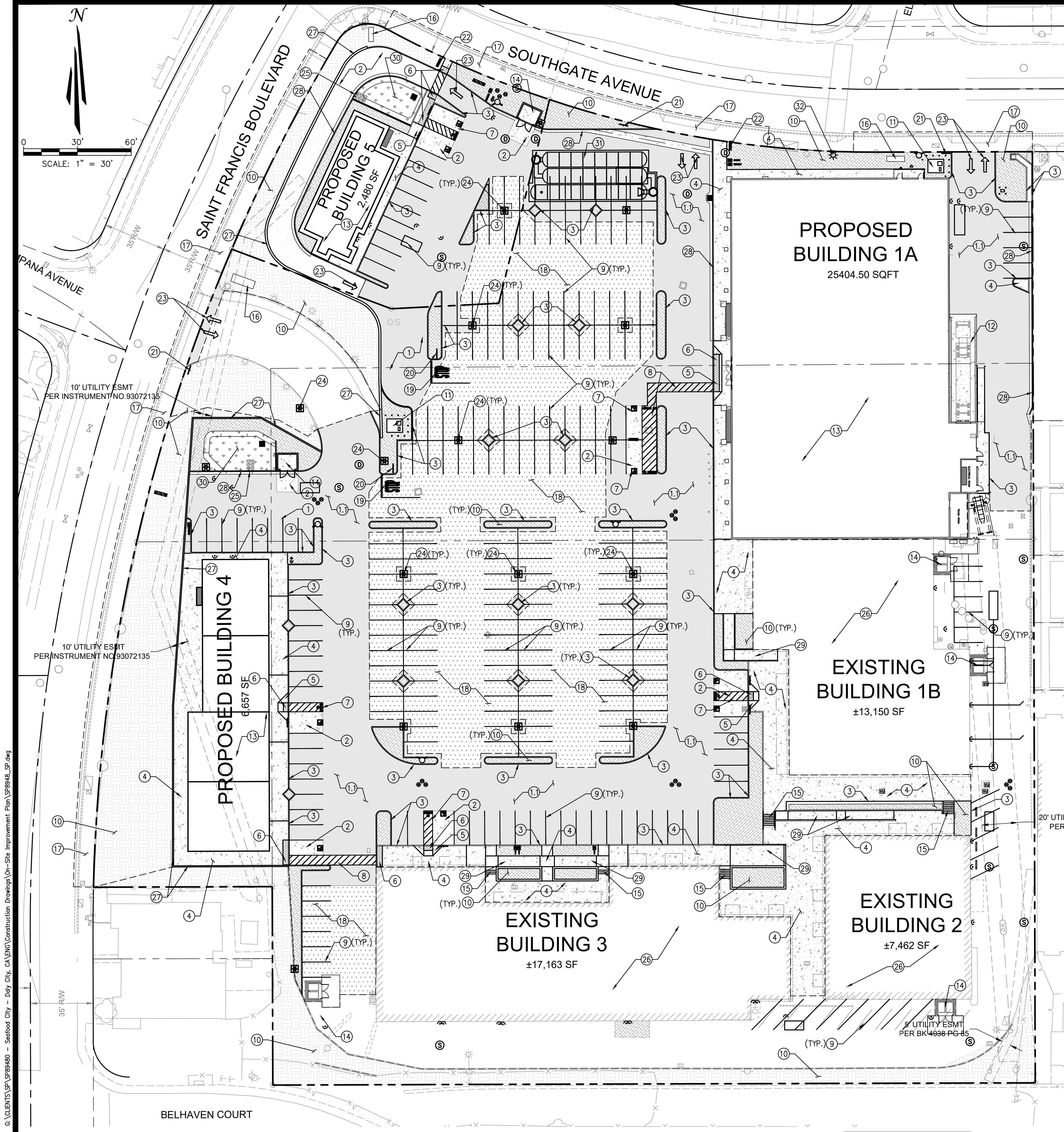
ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFOOD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWN: NS
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO: SP8948

C3.1

4 OF 19

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LEGEND

AC	ASPHALT
IRR	IRRIGATION
WM	WATER METER
---	EXISTING DRAIN INLET
○	EXISTING FIRE HYDRANT
⊕	EXISTING GAS METER
△	EXISTING GAS VALVE
●	EXISTING GUARD POST
⊠	EXISTING PUBLIC STREET LIGHT
□	EXISTING PULL BOX
⊙	EXISTING SANITARY SEWER CLEANOUT
+	EXISTING SIGN
⊗	EXISTING TRANSFORMER
○	EXISTING TREE
□	EXISTING VAULT
⊕	EXISTING WATER METER
⊗	EXISTING WATER VALVE
⊕	PROPOSED WATER METER
⊗	PROPOSED BACKFLOW PREVENTER
⊠	PROPOSED CATCH BASIN
⊕	PROPOSED LIGHT POLE
⊙	PROPOSED SANITARY SEWER CLEANOUT
⊕	PROPOSED SANITARY MANHOLE
+	PROPOSED SIGN
⊕	PROPOSED STORM DRAIN MANHOLE
---	EXISTING PROPERTY LINE
---	SAWCUT LINE
---	EXISTING WALL
---	GRIND & OVERLAY
---	PROPOSED ASPHALT PAVING
---	CONCRETE PAVING
---	LANDSCAPE AREA

SITE PLAN CONSTRUCTION NOTES:

- CONSTRUCT 4" ASPHALT CONCRETE OVER 6" AGGREGATE BASE ASPHALT PAVEMENT PER GEOTECHNICAL REPORT RECOMMENDATIONS AND DETAIL 1 ON SHEET C11.
- CONSTRUCT 5" HEAVY DUTY ASPHALT CONCRETE OVER 8" AGGREGATE BASE ASPHALT PAVEMENT PER GEOTECHNICAL REPORT RECOMMENDATIONS AND DETAIL 1 ON SHEET C11.
- CONSTRUCT 6" PORTLAND CEMENT CONCRETE OVER 6" AGGREGATE BASE CONCRETE PAVEMENT PER GEOTECHNICAL REPORT RECOMMENDATIONS AND DETAIL 2 ON SHEET C11.
- CONSTRUCT XX" HEAVY DUTY PORTLAND CEMENT CONCRETE OVER 6" AGGREGATE BASE CONCRETE PAVEMENT PER GEOTECHNICAL REPORT RECOMMENDATIONS AND DETAIL XX ON SHEET C11.
- CONSTRUCT 6" CURB PER DETAIL 4 SEE SHEET C11.
- CONSTRUCT 4" CONCRETE SIDEWALK OVER 4" AGGREGATE BASE PER DETAIL 3 ON SHEET C11.
- CONSTRUCT CONCRETE CURB RAMP PER CBC REQUIREMENTS AND DETAIL 6 ON SHEET C11.
- INSTALL DETECTABLE WARNING SURFACE (FEDERAL YELLOW) PER CBC REQUIREMENTS AND DETAIL 7 ON SHEET C11.
- INSTALL ACCESSIBLE PARKING WITH STRIPING (2 COATS) AND SIGNAGE PER ADA AND CBC REQUIREMENTS. SEE DETAIL 8 AND 15 ON SHEET C11.
- INSTALL ACCESSIBLE PATH OF TRAVEL WITH 4" WIDE DIAGONAL WHITE PAVEMENT STRIPING (2 COATS) AT 3'-0" ON CENTER.
- INSTALL 4" WIDE PARKING STALL STRIPING. PAINT TRAFFIC WHITE (2 COATS).
- LANDSCAPE PLANTER AREA. SEE LANDSCAPE AND IRRIGATION PLANS FOR MORE INFORMATION.
- INSTALL NEW TRANSFORMER CONCRETE PAD WITH BOLLARDS.
- CONSTRUCT TRUCK LOADING DOCK PER ARCHITECTURAL PLANS.
- CONSTRUCT NEW BUILDING IMPROVEMENT PER ARCHITECTURAL PLANS.
- CONSTRUCT COVERED TRASH ENCLOSURE PER ARCHITECTURAL PLANS, INCLUDING CONCRETE SLAB WITHIN ENCLOSURE. WATER SERVICE, SEWER CONNECTION, AND FIRE SERVICE TO BE PROVIDED AT EACH TRASH ENCLOSURE. TRASH ENCLOSURE DRAIN TO BE CONNECTED TO GREASE INTERCEPTOR.
- INSTALL CONCRETE STEPS AND HANDRAILS PER ARCHITECTURAL PLANS.
- INSTALL MONUMENT SIGN UNDER SEPARATE PERMIT.
- CONSTRUCT NEW OFF-SITE IMPROVEMENTS. SEE SHEETS C10 AND C10.1 FOR OFF-SITE IMPROVEMENTS. ALL OFF-SITE IMPROVEMENTS SHALL BE PER THE CURRENT DALY CITY STANDARDS AND SPECIFICATIONS.
- GRIND AND OVERLAY EXISTING PAVEMENT.
- PAINT "STOP" WITH STOP BAR PER DETAIL 10 ON SHEET C11.
- INSTALL STOP SIGN PER DETAIL 11 ON SHEET C11.
- INSTALL UNAUTHORIZED PARKING SIGN PER DETAIL 5 ON SHEET C11.
- INSTALL DOUBLE-SIDED ACCESSIBLE PATH SIGN PER DETAIL 9 ON SHEET C11.
- INSTALL PAVEMENT DIRECTIONAL ARROWS AND DRIVE THRU MARKINGS PER DETAIL 10 ON SHEET C11 (2 COATS).
- INSTALL NEW SITE LIGHTING POLE WITH FOUNDATION, CONDUITS, WIRING, CIRCUITRY, ETC. PER ELECTRICAL PLANS.
- CONSTRUCT CURB CUTS WITH COBBLE ENTRY PER DETAIL 13 ON SHEET C11.
- EXISTING BUILDING TO REMAIN. FACADE IMPROVEMENT PER ARCHITECTURAL PLANS.
- CONSTRUCT RETAINING WALL PER STRUCTURAL PLAN.
- CONSTRUCT 6" CURB AND GUTTER PER DETAIL 12 ON SHEET C11.
- CONSTRUCT RAMP WITH HANDRAILS PER ARCHITECTURAL PLANS. SEE GRADING PLAN SHEETS C5.1, C5.2, AND C5.3 FOR GRADES.
- CONSTRUCT BIORETENTION STORMWATER TREATMENT AREA PER DETAIL 14 ON SHEET C11.
- ON-SITE STORMWATER TREATMENT AND INFILTRATION SYSTEM. SEE SHEETS C5.1 AND C13.
- INSTALL PEDESTRIAN WALK LIGHT POLE AND FIXTURE WITHIN PLANTER AREA AT BACK OF CROSSWALK. REFER TO SITE LIGHTING AND SITE ELECTRICAL PLAN FOR FIXTURE, FOOTING, AND ELECTRICAL CONNECTION DETAILS. LANDSCAPE MAINTENANCE AGREEMENT TO BE PROVIDED BY PROPERTY OWNER.

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BASIS OF BEARINGS:
BEARINGS BASED ON
CENTERLINE OF BELHAVEN AVE.
N89°50'00"E.

BENCH MARK:
DALY CITY BM AG23
ELEVATION=440.912 NVDG1991
DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
BELHAVEN AVE.



Know what's below
Call before you dig.

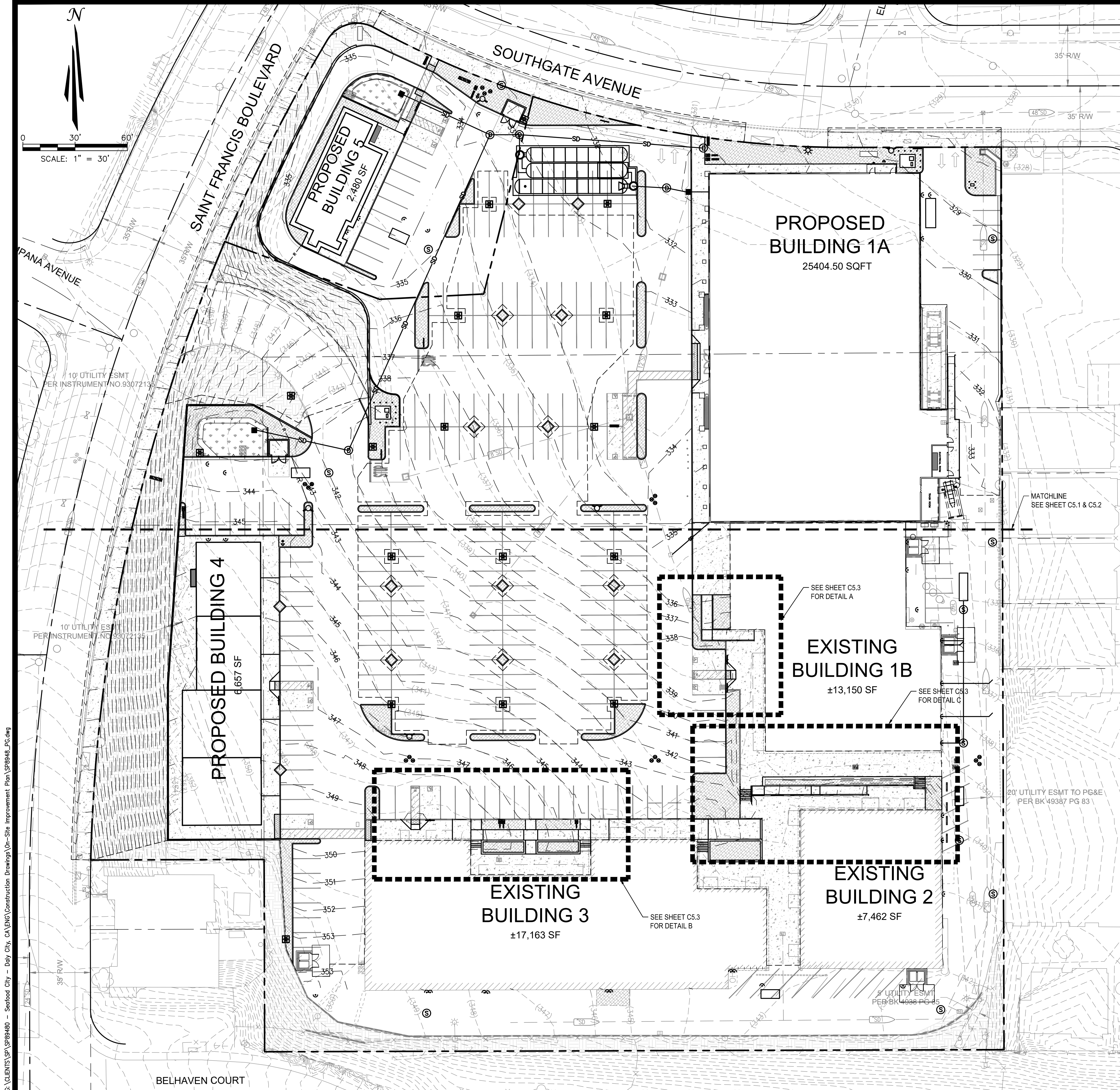
SITE & HORIZONTAL CONTROL PLAN

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFOOD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWING NO. SP8948
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO. SP8948

C4

5 OF 19



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PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

TAIT & ASSOCIATES
ENGINEERING ENVIRONMENTAL BUILDING LAND
SINCE 1984
DALY CITY, CA 94015

11280 Trade Center Drive
Rancho Cordova, CA 95742
p. 916.435.2444
www.tait.com

GRADING PLAN

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN

SEAFOOD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

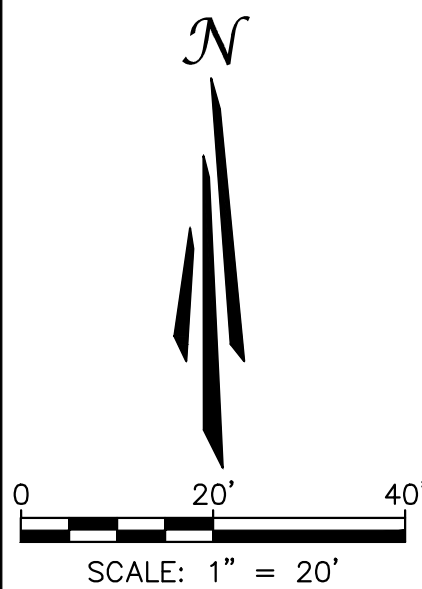
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DATE: 1/18/23
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REVISION #:
DATE:
JOB NO. SP8948

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6 OF 19

NO.	DESCRIPTION	REVISIONS	BY	DATE
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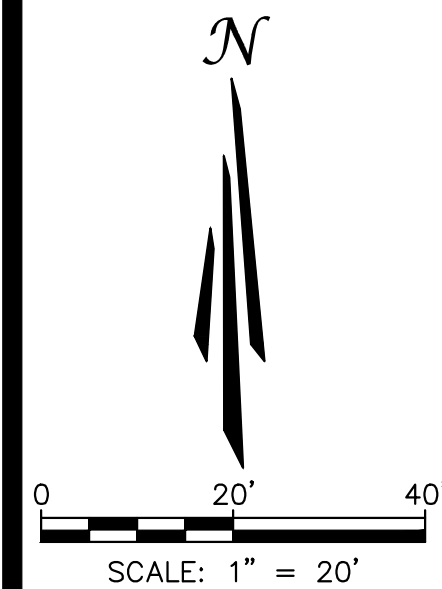
Daly
Seaford
San Diego

NO. DESCRIPTION BY DATE
REVISIONS

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CONSTRUCTION NOTES:

- EXISTING DRAIN INLET TO REMAIN. PROTECT IN PLACE. ADJUST TO GRADE IF NECESSARY.
- EXISTING STORM DRAIN LINE TO REMAIN. PROTECT IN PLACE. ADJACENT LETTER "S" FOR PIPE IDENTIFICATION IN OTHER CONSTRUCTION DOCUMENTS.
- EXISTING PUBLIC STORM DRAIN MANHOLE TO REMAIN. PROTECT IN PLACE.
- INSTALL NEW ASTM D3034 SDR35 PVC STORM DRAIN PIPE. TRENCH EXCAVATE AND BACKFILL PER SOILS REPORT RECOMMENDATIONS. INSTALL PIPE SIZE, LENGTH, AND SLOPE PER PLAN. ADJACENT LETTER "S" FOR PIPE IDENTIFICATION IN OTHER CONSTRUCTION DOCUMENTS.
- INSTALL NEW 24"x24" JENSEN PRECAST PRIVATE CATCH BASIN INLET. MARK INLET WITH NPDES MEDALLION "NO DUMPING! FLOW TO BAY".
- INSTALL STANDARD PRECAST CONCRETE DRAINAGE MANHOLE PER DALY CITY STANDARD DETAIL SD-4.
- CONSTRUCT BIORETENTION STORMWATER TREATMENT AREA PER DETAIL 14 ON SHEET C11.
- INSTALL ADS STORMTECH INFILTRATION TREATMENT STRUCTURE PER MANUFACTURER DRAWINGS AND SPECIFICATIONS. SEE DETAILS ON SHEET C13.
- CONSTRUCT NEW RETAINING WALL.
- CONNECT BUILDING DOWNSPOUT TO BACK OF PROPOSED CATCH BASIN.
- CONNECT BUILDING DOWNSPOUT TO EXISTING CATCH BASIN.
- REPLACE EXISTING GRATE WITH ACCESSIBLE COMPLIANT GRATE.
- INSTALL ADS BARRACUDA HYDRODYNAMIC SEPARATOR PRETREATMENT DEVICE PER MANUFACTURER DRAWINGS AND SPECIFICATIONS. SEE DETAILS ON SHEET C13.

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MATCHLINE - SEE SHEET C5.1

EXISTING BUILDING 3
±17,163 SF

SEE SHEET C5.3 FOR GRADING DETAIL B

EXISTING BUILDING 1B
±13,150 SF

SEE SHEET C5.3 FOR GRADING DETAIL C

EXISTING BUILDING 2
±7,462 SF

5' UTILITY ESMT
PER BK 4938 PG 85

20' UTILITY ESMT TO PG&E
PER BK 4938 PG 83

LEGEND

AC	ASPHALT	△	EXISTING GAS VALVE	PROPOSED BACKFLOW PREVENTER	GRIND & OVERLAY
BW	BACK OF WALK	●	EXISTING GUARD POST	PROPOSED CATCH BASIN	PROPOSED ASPHALT PAVING
DI	DRAIN INLET	□	EXISTING PUBLIC STREET LIGHT	PROPOSED GREASE INTERCEPTOR	CONCRETE PAVING
FF	FINISHED FLOOR	□	EXISTING PULL BOX	PROPOSED LANDSCAPE PLANTER POT	LANDSCAPE AREA
FL	FLOWLINE	□	EXISTING SANITARY SEWER CLEANOUT	PROPOSED LIGHT POLE	
FS	FINISHED SURFACE	○	EXISTING SIGN	PROPOSED SANITARY SEWER CLEANOUT	
INV	INVERT ELEVATION	+	EXISTING TRANSFORMER	PROPOSED SIGN	
IRR	IRRIGATION	⊗	EXISTING TREE	PROPOSED STORM DRAIN MANHOLE	
LIP	LIP OF GUTTER	⊗	EXISTING VAULT	EXISTING ELEVATION	
MHDI	MANHOLE DRAIN INLET	⊗	EXISTING WATER METER	PROPOSED ELEVATION	
RIM	RIM ELEVATION	⊗	EXISTING WATER VALVE	DRAINAGE ARROWS	
SSMH	SANITARY SEWER MANHOLE	⊗		— R — R — RIDGE LINE	
SD	STORM DRAIN				
TC	TOP OF CURB				
TOG	TOP OF GRATE				
TOF	TOP OF WALL FOOTING				
TOW	TOP OF WALL				
WM	WATER METER				
	EXISTING DRAIN INLET				
	EXISTING FIRE HYDRANT				
	EXISTING GAS METER				

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STANLEY P. IVERSON
CALIFORNIA P.E. #044785

GRADING PLAN-SOUTH

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFORD CITY
REVISION #:
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWING NO.
DATE: 1/18/23
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DATE: 1/18/23
DATE: 1/18/23
JOB NO. SP8948

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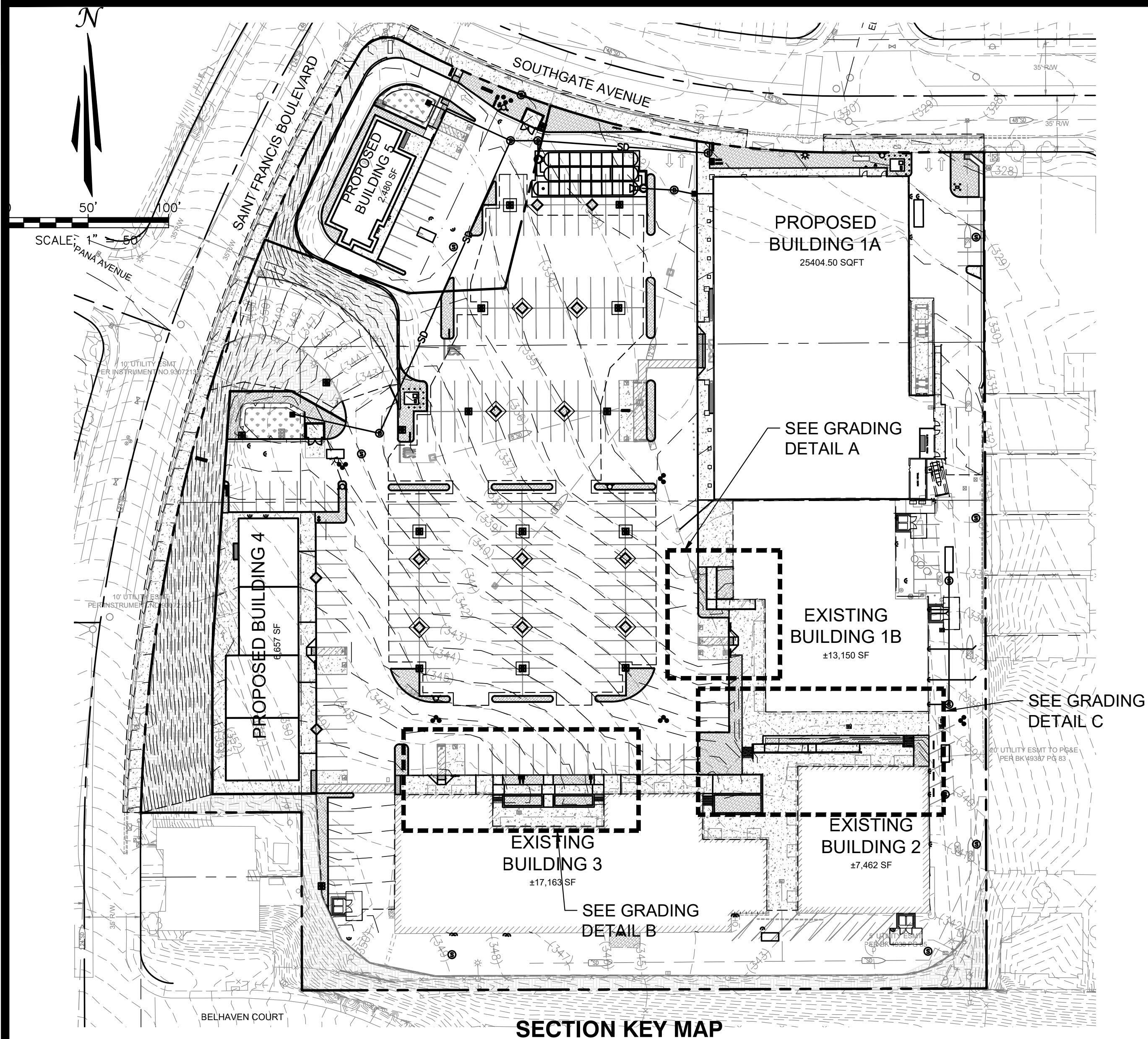


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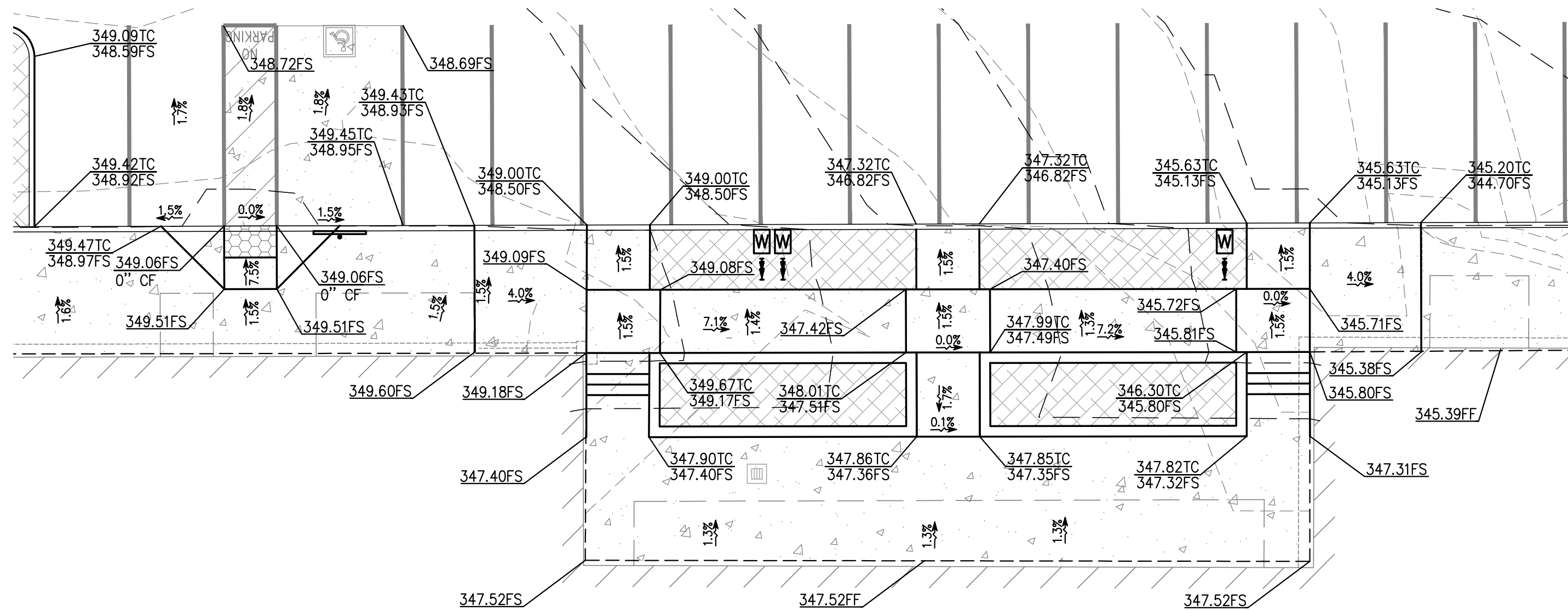
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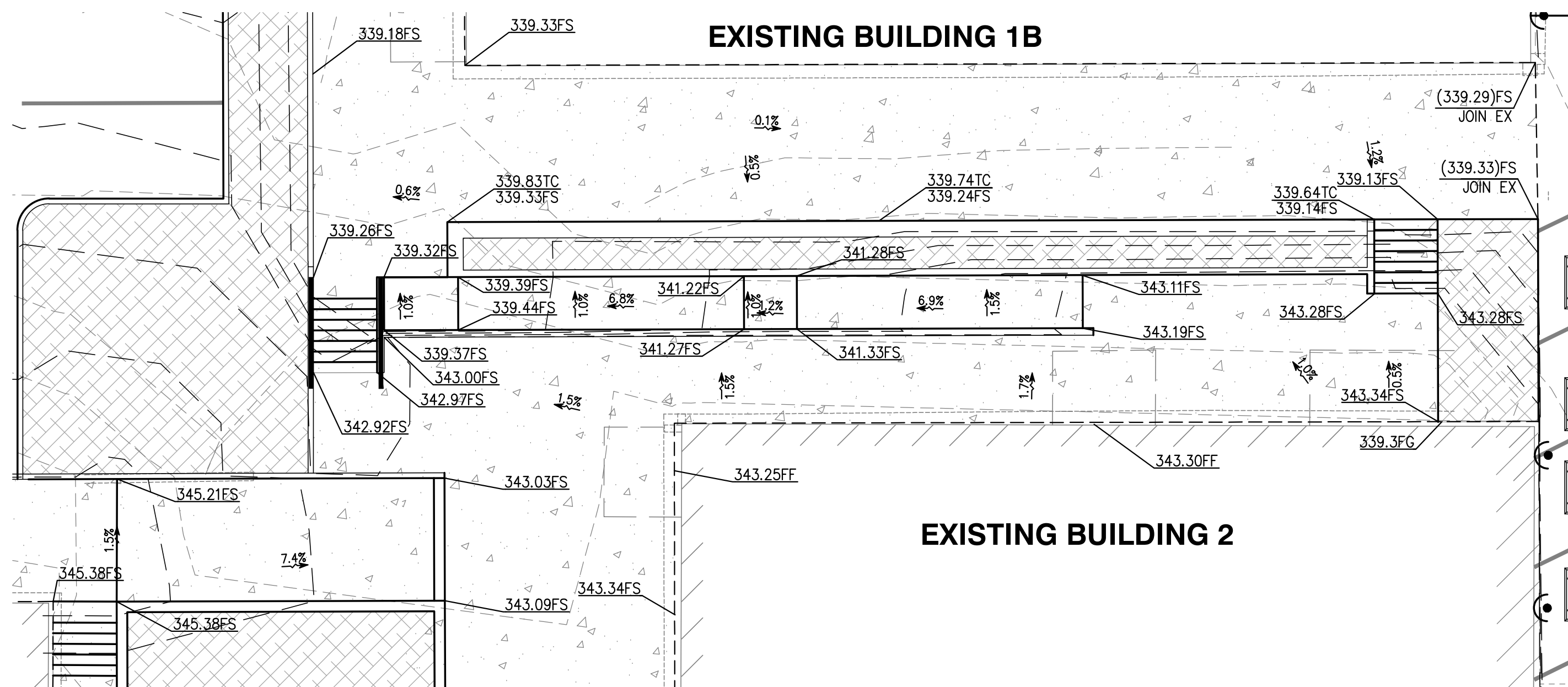
SECTION KEY MAP



EXISTING BUILDING 3

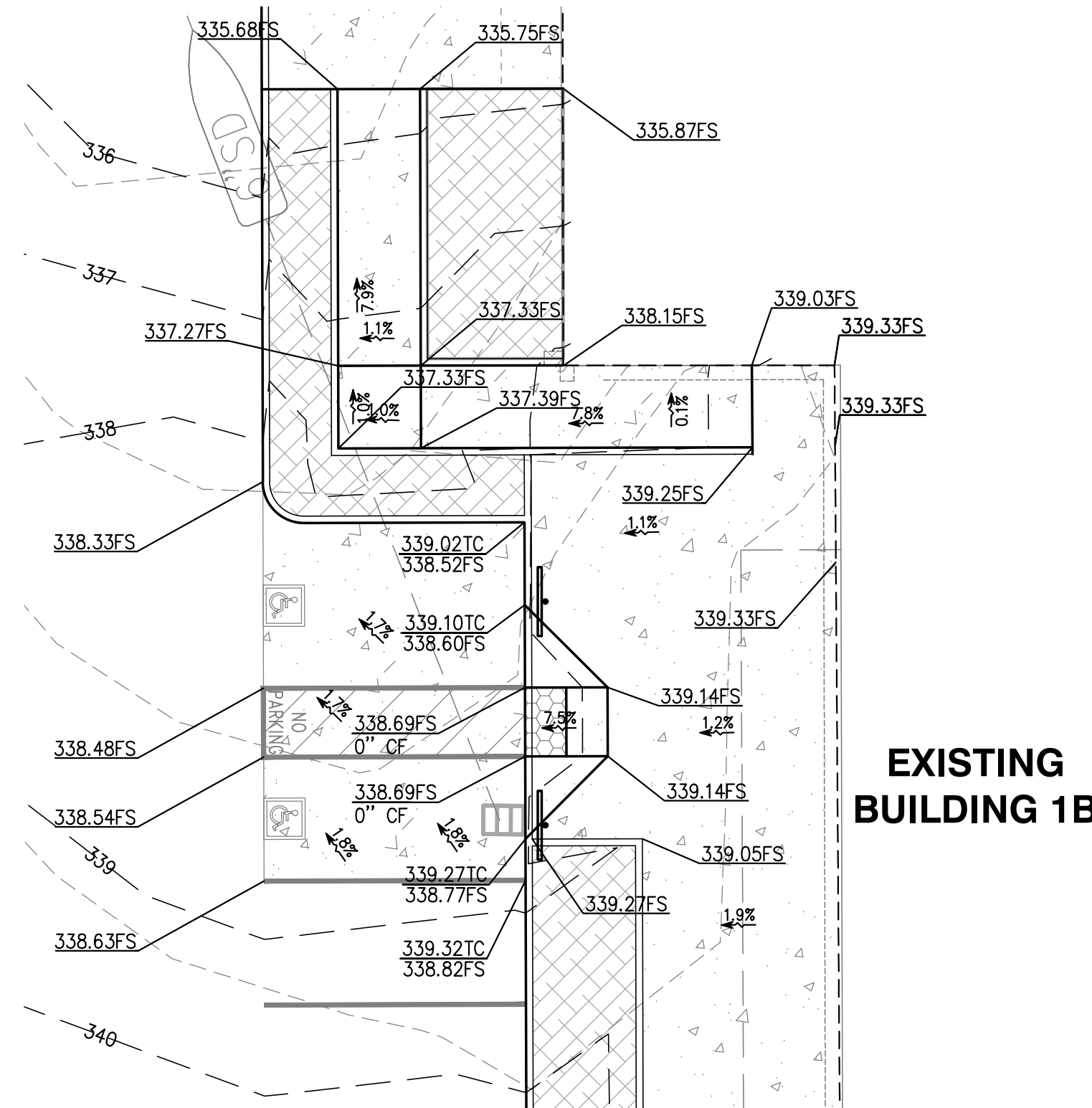
GRADING DETAIL B

SCALE: 1"=10'-0"



GRADING DETAIL C

SCALE: 1"=10'-0"



GRADING DETAIL A

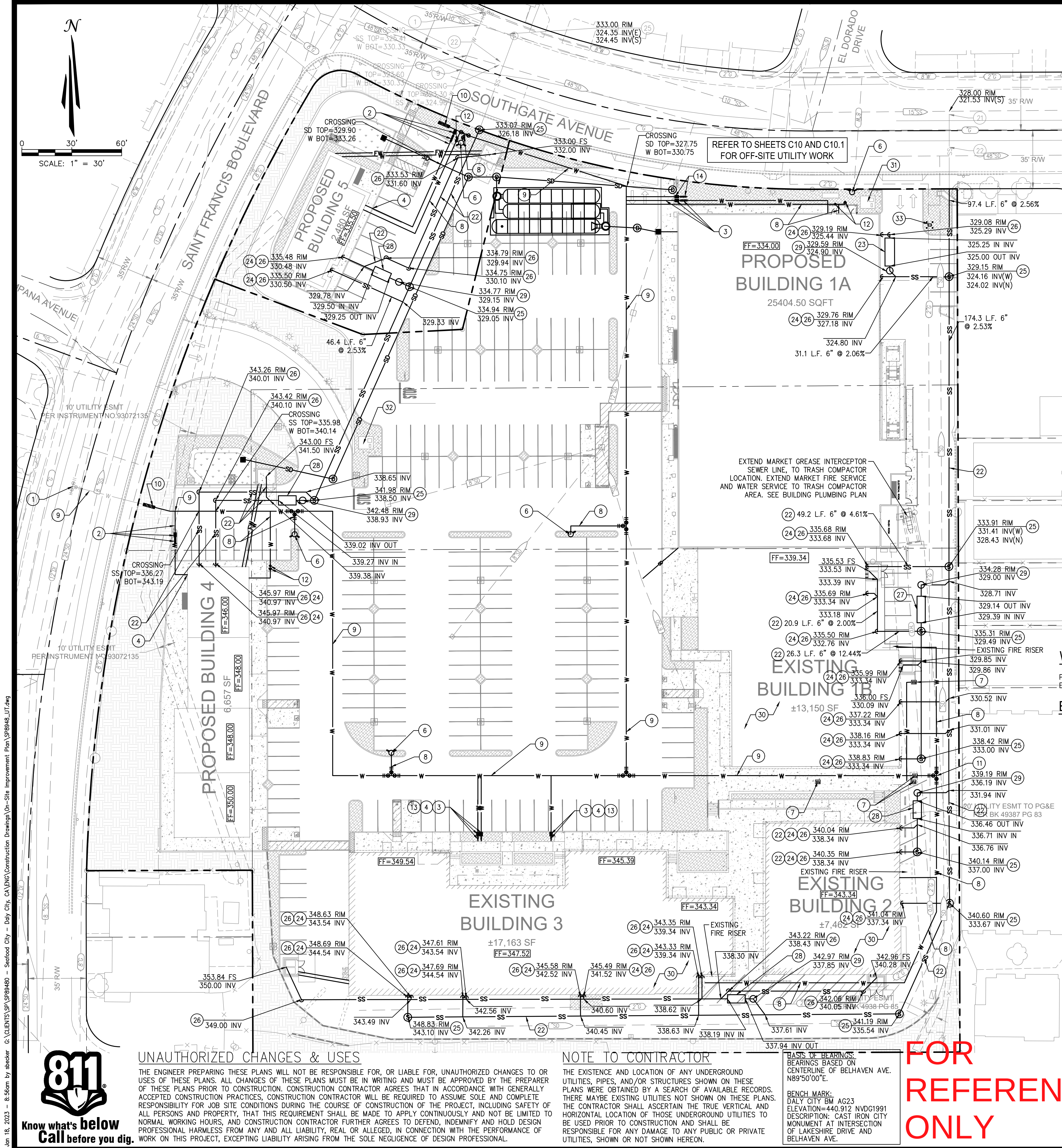
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NO.	DESCRIPTION	BY	DATE



LEGEND

- AC ASPHALT
- DI DRAIN INLET
- INV INVERT ELEVATION
- IRR IRRIGATION
- MHI MANHOLE DRAIN INLET
- RIM RIM ELEVATION
- SSMH SANITARY SEWER MANHOLE
- SD STORM DRAIN
- WM WATER METER
- CL CENTER LINE
- EXISTING DRAIN INLET
- EXISTING FIRE HYDRANT
- EXISTING GAS METER
- EXISTING GAS VALVE
- EXISTING GUARD POST
- EXISTING PUBLIC STREET LIGHT
- EXISTING PULL BOX
- EXISTING SIGN
- EXISTING TRANSFORMER
- EXISTING TREE
- EXISTING VAULT
- EXISTING WATER METER
- EXISTING WATER VALVE
- NAIL & TAG COUNTY MONUMENT
- EXISTING PROPERTY LINE
- EXISTING EASEMENT LINE
- SAWCUT LINE
- EXISTING MANHOLE
- EXISTING GAS LINE
- EXISTING SANITARY SEWER LINE
- EXISTING STORM DRAIN LINE
- EXISTING WATER LINE
- PROPOSED FIRE WATER LINE
- PROPOSED WATER LINE
- PROPOSED SANITARY SEWER LINE
- PROPOSED STORM DRAIN LINE
- PROPOSED WATER METER
- PROPOSED BACKFLOW PREVENTER
- PROPOSED CATCH BASIN
- PROPOSED SANITARY SEWER CLEANOUT
- PROPOSED LIGHT POLE
- PROPOSED SANITARY MANHOLE
- PROPOSED SIGN
- PROPOSED STORM DRAIN MANHOLE

WATER EASEMENT NOTE

PROPERTY OWNER TO PROVIDE RECORDED PUBLIC UTILITY EASEMENT OVER ON-SITE LINES, HYDRANTS, AND METER BOXES.

BACKFLOW PREVENTION NOTES

- REDUCED PRESSURE PRINCIPLE BACKFLOW ASSEMBLIES MEETING THE APPROVAL OF THE DEPARTMENT OF HEALTH SERVICES ARE REQUIRED FOR SYSTEM PROTECTION.
- ALL BACKFLOW PREVENTION ASSEMBLIES MUST HAVE CITY APPROVED SCREENS. TECHNICIANS MUST HAVE ACCESSIBILITY TO ASSEMBLIES FOR PERIODIC INSPECTIONS AND TESTING.
- RISERS COMING FROM 12 INCHES BELOW THE GROUND AND TO THE ASSEMBLY SHALL BE TYPE "L" COPPER OR BETTER WITH APPROPRIATE TRANSITION FITTINGS.
- RISERS SHALL HAVE A CONCRETE PAD, AT LEAST FOUR (4) INCHES THICK, POURED AT THE BASE OF THE RISER / BACKFLOW ASSEMBLY TO PREVENT BREAKS, AT THE TRANSITION FITTINGS, FROM MINOR CONTACT. THE CONCRETE PAD SHOULD BE TWO (2) FEET WIDE AND AT LEAST EIGHT (8) INCHES LONGER THAN THE RISER / BACKFLOW ASSEMBLY. THE PAD SHOULD BE CENTERED AROUND THE ASSEMBLY. IN ADDITION THE LATERALS LEADING TO THE RISERS SHOULD BE COPPER FOR AT LEAST ONE (1) FOOT, UP THE RISER.
- A PLUMBING PERMIT FROM THE CITY BUILDING DIVISION IS REQUIRED PRIOR TO INSTALLATION OF A BACKFLOW PREVENTION ASSEMBLY.
- INSTALLATION OF BACKFLOW PREVENTION ASSEMBLIES MUST BE PERFORMED BY A LICENSED PLUMBING CONTRACTOR AND MEET THE REQUIREMENTS OF THE CITY STANDARD DETAILS FOR BACKFLOW PREVENTION ASSEMBLIES.

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WET UTILITY CONSTRUCTION NOTES:

- CONNECT TO EXISTING WATER MAIN PER DALY CITY STANDARD W-6. SEE SHEET C12. CONTRACTOR TO FIELD VERIFY. WATER CONNECTION TO PUBLIC MAIN SHALL INCLUDE A FLXFLX TEE WITH VALVE ON EACH LEG.
- INSTALL NEW 2" TYPE K COPPER DOMESTIC WATER SERVICE WITH 2" WATER METER AND 2" REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTER. BACKFLOW PREVENTER PER DALY CITY STANDARD W-10. SEE SHEET C12. HUB VALVES ARE REQUIRED FOR CORPORATION VALVES ON ALL PRIVATE SERVICES 2" OR LARGER.
- INSTALL NEW 3" AWWA C900 DR14 DOMESTIC WATER SERVICE WITH 2" WATER METER AND 3" REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTER. BACKFLOW PREVENTER PER DALY CITY STANDARD W-10. SEE SHEET C12. HUB VALVES ARE REQUIRED FOR CORPORATION VALVES ON ALL PRIVATE SERVICES 2" OR LARGER.
- INSTALL WATERLINE SERVICE TO BUILDING.
- INSTALL WATER METER PER DALY CITY STANDARDS.
- INSTALL FIRE HYDRANT ASSEMBLY PER DALY CITY STANDARD W-5. SEE SHEET C12. INSTALL HYDRANT TEE WITH VALVE AT MAIN CONNECTION.
- RECONNECT EXISTING WATER METER WITH NEW 8" WATER LINE. ADD BACKFLOW PREVENTION DEVICE.
- INSTALL 6" AWWA C900 DR14 WATER LINE WITH BELL JOINT RESTRAINT AND CONCRETE THRUST BLOCKS PER DALY CITY SPECIFICATIONS SECTION 02710.
- INSTALL 8" AWWA C900 DR14 WATER LINE WITH BELL JOINT RESTRAINT AND CONCRETE THRUST BLOCKS PER DALY CITY SPECIFICATIONS SECTION 02710 WITH REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTER. BACKFLOW PREVENTER PER DALY CITY STANDARD W-10. SEE SHEET C12.
- INSTALL 8" RPDA BACKFLOW PREVENTION PER CITY OF DALY CITY STANDARDS.
- REPLACE EXISTING WATERLINE BEHIND BUILDINGS WITH 6" WATERLINE. RECONNECT TO FIRE RISERS SERVING BUILDINGS 1B, 2, AND 3. INSTALL RPDA ON EACH FIRE SERVICE LINE.
- INSTALL FIRE DEPARTMENT CONNECTION AND POST INDICATOR VALVE PER FIRE DEPARTMENT REQUIREMENT.
- RECONNECT NEW WATER METERS AND BACKFLOWS TO EXISTING BUILDINGS.
- INSTALL NEW 1.5" TYPE K COPPER IRRIGATION WATER SERVICE WITH 1.5" WATER METER AND REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTER. BACKFLOW PREVENTER PER DALY CITY STANDARD W-10. SEE SHEET C12.
- NEW SEWER LINE CONNECT TO EXISTING SEWER MANHOLE. CONTRACTOR TO FIELD VERIFY.
- INSTALL 6" PVC, CONFORMING TO ASTM 3034, SDR-35 GRAVITY SEWER LATERAL INCLUDING ALL BENDS AND FITTINGS PER DALY CITY SPECIFICATIONS.
- INSTALL NEW 3,000 JENSEN PRECAST GREASE INTERCEPTOR. SEE SHEET C14. PROVIDE CLEANOUT PRIOR TO GREASE INTERCEPTOR INLET.
- INSTALL SANITARY SEWER TO BUILDING. PROVIDE CLEANOUT ON LATERAL 24" OUTSIDE OF BUILDING FOUNDATION.
- INSTALL PRECAST SEWER MANHOLE PER DALY CITY STANDARD SS-4. SEE SHEET C12. MANHOLE REQUIRED AT ANY CHANGE OF DIRECTION OF MAIN.
- INSTALL SEWER CLEANOUT PER DALY CITY STANDARD SS-10. SEE SHEET C12. PROVIDE CLEANOUT ON LATERAL 24" OUTSIDE BUILDING WALLS. PROVIDE CLEANOUT PRIOR TO GREASE INTERCEPTOR INLET.
- INSTALL NEW 2,000 JENSEN PRECAST GREASE INTERCEPTOR. SEE SHEET C14. PROVIDE CLEANOUT PRIOR TO GREASE INTERCEPTOR INLET.
- INSTALL NEW 1,500 JENSEN PRECAST GREASE INTERCEPTOR. SEE SHEET C14. PROVIDE CLEANOUT PRIOR TO GREASE INTERCEPTOR INLET.
- INSTALL NEW SANITARY JENSEN PRECAST SAMPLING MANHOLE.
- RECONNECT EXISTING SEWER TO NEW SANITARY SEWER LINE.
- INSTALL 90"x106" STYLE IIE-LB TRANSFORMER PART PER PG&E REQUIREMENTS (GREEN BOOK). INSTALL 9 BARRIER POTS ON STREET AND DRIVEWAY SIDE PER FIGURE 14 OF PG&E DOCUMENT 045292.
- INSTALL 90"x106" STYLE IIE-LB TRANSFORMER PART PER PG&E REQUIREMENTS (GREEN BOOK). INSTALL 10 BARRIER POTS ON PARKING AND DRIVEWAY SIDE PER FIGURE 14 OF PG&E DOCUMENT 045292.
- INSTALL COMMERCIAL GAS METER PER SECTION 2 OF PG&E GREEN BOOK REQUIREMENTS. INSTALL FOUR TYPE-2 CONCRETE FILLED BARRIER POSTS AT 42" ON CENTER MAX.

UTILITY NOTES

- WATER PIPE CLEARANCES: SEPARATION REQUIREMENTS SET FORTH IN SECTION 02710, 3.05 OF THE CITY OF DALY CITY STANDARD CONDITIONS AND DRAWINGS SHALL BE FOLLOWED AT ALL TIMES.
- WATER VALVE BOXES AND ANGLE MARKERS SHALL BE INSTALLED PER SECTION 02710 OF THE DALY CITY SPECIFICATIONS AND DRAWINGS.
- A CERTIFIED DALY CITY DISTRIBUTION SYSTEM OPERATOR MUST BE PRESENT FOR ALL HYDROSTATIC TESTING, CHLORINATION, FLUSHING, BACTERIA TESTING AND CONNECTIONS TO THE EXISTING SYSTEM, PER CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, OPERATOR CERTIFICATION REGULATIONS, SECTION 63770. THE DWMR MUST RECEIVE THE REQUEST FOR THE CERTIFIED OPERATOR TO BE PRESENT FOR THESE OPERATIONS IN WRITING NO LESS THAN SIX (6) WORKING DAYS PRIOR TO THE ANTICIPATED DATE OF WORK.
- ALL WATER AND SEWER CONNECTIONS SHALL COMPLY WITH DALY CITY STANDARD SPECIFICATIONS AND DRAWINGS.
- ALL EXISTING WATER SERVICES SHALL BE ABANDONED AT MAIN.
- ALL EXISTING SEWER SERVICES SHALL BE ABANDONED AT MAIN.
- PROVIDE 3-WAY VALVE CLUSTER AND MAIN CONNECTION.

UNAUTHORIZED CHANGES & USES

THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR, UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS. ALL CHANGES OF THESE PLANS MUST BE IN WRITING AND MUST BE APPROVED BY THE PREPARER OF THESE PLANS PRIOR TO CONSTRUCTION. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF DESIGN PROFESSIONAL.

NOTE TO CONTRACTOR

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITIES, PIPES, AND/OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. THERE MAY BE EXISTING UTILITIES NOT SHOWN ON THESE PLANS. THE CONTRACTOR SHALL ASCERTAIN THE TRUE VERTICAL AND HORIZONTAL LOCATION OF THOSE UNDERGROUND UTILITIES TO BE USED PRIOR TO CONSTRUCTION AND SHALL BE RESPONSIBLE FOR ANY DAMAGE TO ANY PUBLIC OR PRIVATE UTILITIES, SHOWN OR NOT SHOWN HEREON.

BASIS OF BEARINGS:
BEARINGS BASED ON CENTERLINE OF BELHAVEN AVE. N89°50'00"E.

BENCH MARK:
DALY CITY "B" BM AG23
ELEVATION=440.912 NVDG1991
DESCRIPTION: CAST IRON CITY MONUMENT AT INTERSECTION OF LAKESHIRE DRIVE AND BELHAVEN AVE.

FOR
REFERENCE
ONLY



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TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

UTILITY PLAN

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFORD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

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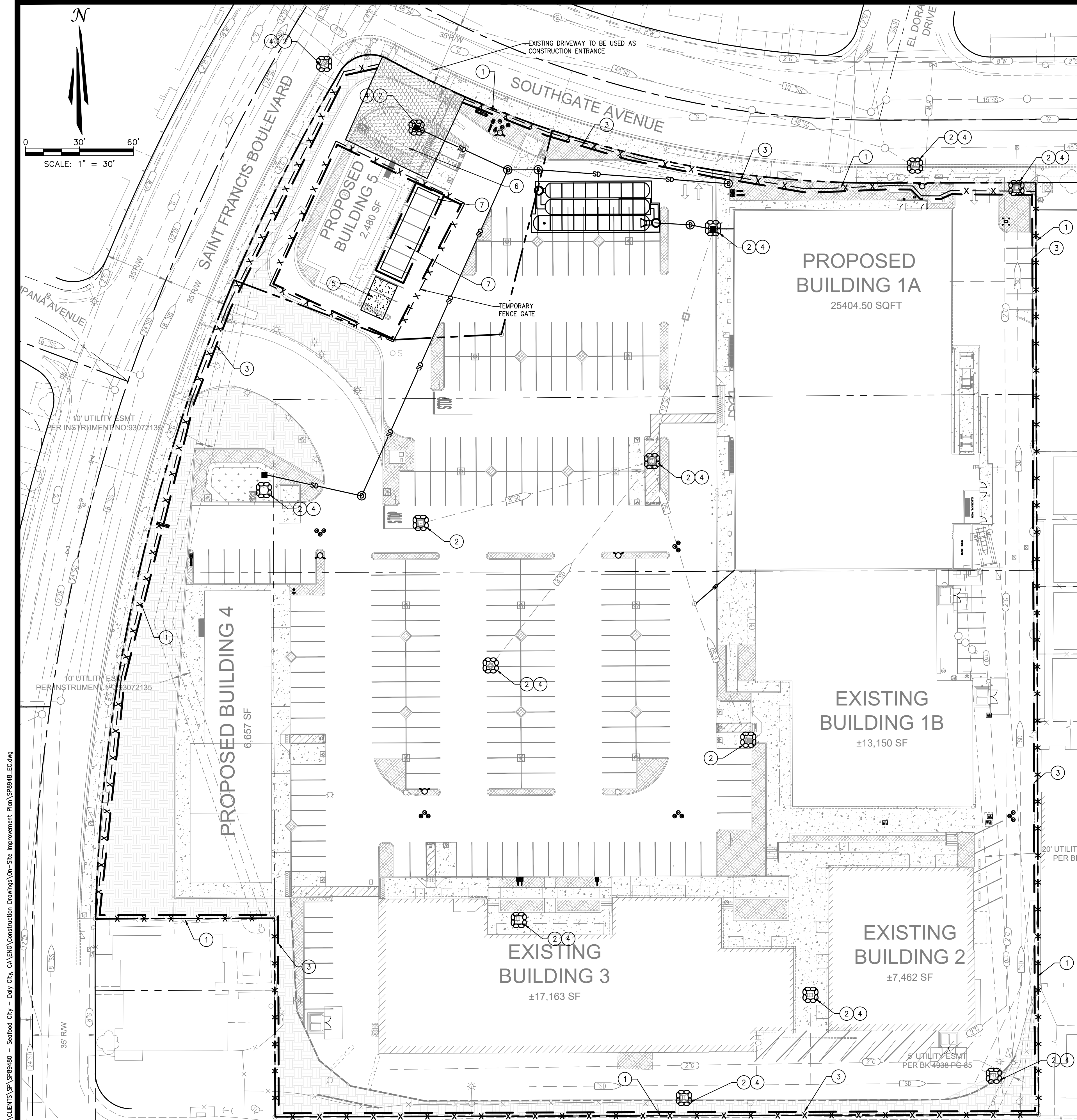
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DATE: 1/18/23
DESIGNED: JLV
DATE: 1/18/23
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C6



EROSION CONTROL NOTES:

1. INSTALL 6" HIGH TEMPORARY CHAIN LINK CONSTRUCTION FENCING AROUND PERIMETER OF PROJECT.
2. INSTALL STORM DRAIN INLET PROTECTION PER CASQA STANDARD SE-10.
3. INSTALL SILT FENCE OF FIBER ROLLS PERIMETER CONTROL PER CASQA STANDARD SE-1 OR SE-5.
4. MARK INLET "NO DUMPING! FLOWS TO BAY".
5. INSTALL CONCRETE WASHOUT AREA PER CASQA STANDARD WM-8.
6. INSTALL STABILIZED CONSTRUCTION ENTRANCE PER CASQA STANDARD TC-1.
7. INSTALL WASTE MANAGEMENT AND MATERIALS POLLUTION CONTROL PER CASQA WM BMPs. DUMPSTER, IF ANY, TO BE COVERED NIGHTLY AND PROTECTED FROM RAIN AND HAVE SECONDARY CONTAINMENT.

LEGEND

- X - X - X - TEMPORARY CHAIN LINK CONSTRUCTION FENCING
- - - FIBER ROLLS OR SILT FENCE
- [Symbol] INLET SEDIMENT CONTROL
- [Symbol] CONCRETE WASHOUT
- [Symbol] STABILIZED CONSTRUCTION SITE ACCESS
- [Symbol] PERMANENT LANDSCAPE AREA

FOR
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GENERAL NOTES:

1. THE CONTRACTOR SHALL POTHOLE ALL EXISTING UTILITIES PRIOR TO ANY NEW CONSTRUCTION TO VERIFY EXACT DIMENSIONS AND NOTIFY THE ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
2. REFER TO GEOTECHNICAL INVESTIGATION REPORT PREPARED BY ACHIEVEMENT ENGINEERING CORP. PROJECT NO. 5062 DATED APRIL 25, 2022. ALL RECOMMENDATIONS SHALL BE IMPLEMENTED DURING CONSTRUCTION.
3. THE MINIMUM FILL DENSITY COMPACTION SHALL BE IN ACCORDANCE WITH ASTM D-1557.
4. ALL ACCESSIBLE PARKING STALLS AND ACCESSIBLE PATHS OF TRAVEL SHALL MEET ALL APPLICABLE STANDARDS, SPECIFICALLY 2% MAXIMUM SLOPE FOR ALL STALLS IN ANY DIRECTION AND 2% MAXIMUM CROSS-SLOPE FOR PATHS OF TRAVEL. ALL RAMPS SHALL NOT EXCEED 1:12 AND HAVE A MAXIMUM RISE OF 2.5' WITHOUT A LANDING.
5. ALL WORK SHALL BE IN CONFORMANCE WITH CITY OF DALY CITY STANDARDS AND SPECIFICATIONS UNLESS NOTED OTHERWISE.

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EROSION CONTROL PLAN
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SEAFOOD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWING NO. SP8948
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
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C7

11 OF 19

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UNAUTHORIZED CHANGES & USES

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Jun 18, 2023 - 8:56am by sticker © CLIENTS\SP\SP89480 - Seafood City - Daly City, CA\N\Construction Drawings\On-Site Improvement Plan\SP8948_EC.dwg

ADDITIONAL EROSION AND SEDIMENT CONTROL NOTES:

1. FILTERED RUNOFF. ALL RUNOFF SHALL BE FILTERED PRIOR TO DISCHARGING FROM A SITE OR TO ANY TYPE OF PRIVATE OR PUBLIC STORM WATER CONVEYANCE SYSTEM (NATURAL WATERCOURSES, STREETS, GUTTERS, CONCRETE-LINED V-DITCHES, STORM DRAINS, FLOW-LINES, INLETS, OUTLETS, ETC.). ALL NON-PERMITTED DISCHARGES ARE PROHIBITED FROM ENTERING ANY STORM WATER CONVEYANCE SYSTEM YEAR-ROUND.

2. BEST MANAGEMENT PRACTICES (BMP'S). YEAR-ROUND, POLLUTION PREVENTION MEASURES, ALSO KNOWN AS BEST MANAGEMENT PRACTICES (BMP'S), MUST BE INSTALLED PRIOR TO ANY FIELD ACTIVITIES. BMP HANDBOOKS CAN BE DOWNLOADED AT WWW.CABMHPHANDBOOKS.COM. ADDITIONAL EROSION PREVENTION AND SEDIMENT CONTROL (ESC) MEASURES MUST BE INSTALLED AND MAINTAINED PRIOR TO AND THROUGHOUT EACH RAINY SEASON. THE DEVELOPER/CONTRACTOR IS RESPONSIBLE FOR ESC MEASURES THROUGHOUT THE DURATION OF THE PROJECT FOR ALL CLEARING, DISKING, GRADING, EXCAVATING AND STOCKPILING ACTIVITIES, AND ON ALL EXPOSED SLOPES AND INACTIVE PADS THROUGHOUT THE ENTIRE SITE. THE DEVELOPER/CONTRACTOR IS ALSO RESPONSIBLE FOR ANY DISCHARGES FROM SUBCONTRACTORS.

A. STOCKPILING OF BMP'S. ADDITIONAL ESC MATERIALS SHALL BE STOCKPILED AT VARIOUS LOCATIONS THROUGHOUT THE SITE FOR IMMEDIATE USE WITHIN SEVEN DAYS PRIOR TO ANY FORECAST RAIN. ON EMERGENCY SITUATIONS, THE DEVELOPER/CONTRACTOR SHALL IMMEDIATELY MAKE EQUIPMENT AND WORKERS AVAILABLE TO PROTECT THE SITE.

3. EROSION AND SEDIMENT CONTROLS. ALL ESC MEASURES SHALL BE INSPECTED, RESTORED, REPAIRED OR MODIFIED YEAR-ROUND THROUGHOUT THE SITE TO PROTECT PERIMETERS, ADJACENT PROPERTIES, ENVIRONMENTALLY SENSITIVE AREAS AND ALL PRIVATE/PUBLIC STORM WATER CONVEYANCE SYSTEMS. IF ANY EROSION OR SEDIMENT CONTROLS FAIL DURING ANY RAIN EVENT, MORE EFFECTIVE ONES WILL BE REQUIRED IN THEIR PLACE.

A. EROSION CONTROLS. EROSION CONTROLS SHALL INCLUDE, BUT ARE NOT LIMITED TO APPLYING AND ESTABLISHING: VEGETATIVE COVER, WOOD MULCH, STAPLED OR PINNED BLANKETS (STRAW, COCONUT OR OTHER), PLASTIC SHEETING (MINIMUM 10-MIL), POLYPROPYLENE MATS, SPRAY-ON CONTROLS TO ALL DISTURBED AREAS OR OTHER MEASURES APPROVED BY THE CITY ENGINEER. JUTE NETTING SHALL NOT BE USED AS A STAND-ALONE EROSION CONTROL. FOR SLOPES GREATER THAN 4: 1, PROVIDE FIBER ROLLS AND EITHER A BONDED FIBER MATRIX PRODUCT APPLIED TO A RATE OF 3500 LB/ACRE OR A STABILIZED FIBER MATRIX PRODUCT APPLIED TO A RATE OF 10 GAL/ACRE. THE CITY ENGINEER MAY APPROVE DIFFERENT APPLICATION RATES FOR SLOPES LESS THAN 4:1.

4. SEDIMENT CONTROLS. SEDIMENT CONTROLS SHALL INCLUDE, BUT ARE NOT LIMITED TO: DESILTING BASINS, GRADED BERMS, FIBER ROLLS, SILT FENCES, GRAVEL BAG CHEVRONS (FILLED WITH MINIMUM ¾ GRAVEL), CHECK DAMS, DRAINAGE INLET PROTECTION, ETC. FIBER ROLLS SHALL BE INSTALLED IN 15-FOOT INCREMENTS MEASURED ALONG THE FACE OF THE SLOPE. SILT FENCE SHALL BE INSTALLED ALONG INTERIOR STREETS AND COMBINED WITH GRAVEL-BAG OR SILT FENCE CHEVRONS INSIDE THE SIDEWALK RIGHT-OF-WAY OR BACK OF CURBS.

5. STATE CONSTRUCTION GENERAL PERMIT. IF THE PROJECT DISTURBS, EXPOSES OR STOCKPILES ONE ACRE OR MORE OF SOIL, THE SITE MUST BE COVERED UNDER THE STATE CONSTRUCTION GENERAL PERMIT. A WASTE DISCHARGE IDENTIFICATION (WDID) NUMBER, A RISK LEVEL DETERMINATION NUMBER AND THE QUALIFIED "STORM WATER POLLUTION PREVENTION PLAN" (SWPPP) DEVELOPER (DSD) SHALL BE PROVIDED TO THE CITY PRIOR TO ISSUANCE OF A GRADING PERMIT. A SWPPP SHALL BE IMPLEMENTED THROUGHOUT THE DURATION OF THE PROJECT AND SHALL BE READILY AVAILABLE TO CITY AND STATE INSPECTORS AND UPDATED TO REFLECT CURRENT SITE CONDITIONS DURING CONSTRUCTION. THE CONSTRUCTION PERMIT CAN BE DOWNLOADED AT: WWW.WATERBOARDS.CA.GOV/WATERISSUES/PROGRAMS/STORMWATER/CONSTRUCTION.

6. PERIMETER PROTECTION. PERIMETER PROTECTION MUST BE INSTALLED PRIOR TO ANY CLEARING ACTIVITIES. CLEARING SHALL BE LIMITED TO AREAS THAT WILL BE IMMEDIATELY GRADED OR DISTURBED. A COMBINATION OF ESC MEASURES SHALL BE IMPLEMENTED IN AREAS THAT HAVE BEEN CLEARED. ALL DISTURBED AREAS OF AN INACTIVE SITE, AS DESCRIBED IN THE ENGINEERING AND CONSTRUCTION MANUAL, SHALL ALSO BE PROTECTED.

7. CONSTRUCTION ACCESS POINTS. CONSTRUCTION ACCESS POINTS SHALL BE STABILIZED WITH A COMBINATION OF ROCK AND SHAKER PLATES YEAR-ROUND TO PREVENT TRACK-OUT. INTERIOR ACCESS POINTS (ALL PROPOSED DRIVEWAYS, MATERIAL STORAGE AND STAGING AREA ENTRANCES/EXITS, ETC.) SHALL ALSO BE PROTECTED WITH ROCK TO PREVENT TRACK-OUT ONTO INTERIOR STREETS. ROUTINE STREET SWEEPING SHALL BE PERFORMED ON ALL PAVED STREETS WHERE TRACKING IS OBSERVED. VACUUM SWEEPERS SHALL BE USED WHEN STREET SWEEPING BECOMES INEFFECTIVE. CONTROLLED STREET WASHING SHALL ONLY BE ALLOWED PRIOR TO THE APPLICATION OF ASPHALT SEAL COATS, AND ONLY WHEN ALL PERTINENT DRAINAGE INLETS ARE PROTECTED.

8. DESILTING BASINS. DESILTING BASINS SHALL BE DESIGNED ACCORDING TO THE GUIDANCE PROVIDED IN CASQA'S CONSTRUCTION BMP HANDBOOK. IMPOUNDED WATER SHALL BE SECURED FROM THE PUBLIC. SIGNAGE INDICATING "PONDED WATER – DO NOT ENTER," OR AN EQUIVALENT WARNING NOTICE, SHALL BE POSTED.

9. MATERIAL STORAGE. MATERIAL STORAGE AND STAGING AREAS SHALL BE ESTABLISHED. FUEL TANKS, PORTABLE TOILETS, LIQUIDS, GELS, POWDERS, LANDSCAPE MATERIALS AND STOCKPILES OF SOIL SHALL BE STORED AWAY FROM ALL PRIVATE/PUBLIC STORM WATER CONVEYANCE SYSTEMS, SIDEWALKS, RIGHT-OF-WAYS AND FLOW-LINES AND SHALL HAVE SECONDARY CONTAINMENT. INACTIVE STOCKPILES OF SOIL SHALL BE COVERED AT ALL TIMES. ACTIVE STOCKPILES SHALL BE COVERED PRIOR TO A FORECAST RAIN. USE OF PLASTIC SHEETING BETWEEN OCTOBER 1 AND APRIL 30 IS NOT ACCEPTABLE, UNLESS FOR USE ON STOCKPILES WHERE THE STOCKPILE IS ALSO PROTECTED WITH FIBER ROLLS CONTAINING THE BASE OF THE STOCKPILE.

10. CONSTRUCTION WASTE. CONSTRUCTION WASTE AND MISCELLANEOUS DEBRIS SHALL BE PLACED IN WATER-TIGHT BINS. WIRE MESH RECEPTACLES SHALL NOT BE ALLOWED. WASH-OUT STATIONS SHALL BE PROVIDED FOR CONCRETE, PAINTS, STUCCO AND OTHER LIQUID WASTE, AND SHALL BE LINED WITH PLASTIC AND LOCATED AWAY FROM PUBLIC RIGHT-OF-WAYS, FLOW LINES, ETC. PRIOR TO ANY FORECAST RAIN, BINS AND WASH-OUTS SHALL BE COVERED WITH LIDS OR PLASTIC TARPS.

11. SLOPE PROTECTION. STORM WATER RUNOFF SHALL NOT BE DIRECTED OVER SLOPES WITHOUT PERMANENT DOWN DRAINS INSTALLED. ESC MEASURES ARE REQUIRED ON ALL EXPOSED SLOPES UNTIL SUFFICIENT/PERMANENT LANDSCAPE IS ESTABLISHED. THERE SHALL BE 100% SLOPE PROTECTION IN PLACE PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY.

12. PORTABLE MIXERS. ALL PORTABLE MIXERS SHALL HAVE PLASTIC LINERS UNDERNEATH THEM WITH GRAVEL-BAGS PLACED ON THE DOWN-HILL SIDE OF THE LINERS TO CONTAIN DISCHARGES.

13. MAINTENANCE. ALL ONSITE AND OFFSITE FLOW LINES (I.E., V- AND BROW-DITCHES, TERRACE DRAINS, RIBBON GUTTERS, CURB GUTTERS, ETC.), STORM WATER CONVEYANCE SYSTEMS, CHECK DAMS, CHEVRONS, SILT FENCES AND DESILTING BASINS SHALL BE FREE OF SEDIMENT, CONSTRUCTION MATERIALS, WASTE, MISCELLANEOUS DEBRIS AND DETERIORATED ESC MEASURES YEAR-ROUND.

14. OBSTRUCTIONS. NO OBSTRUCTIONS, OTHER THAN BMP'S, SHALL BE ALLOWED WITHIN ANY STORM WATER CONVEYANCE SYSTEM, UNLESS ALTERNATIVE DRAINAGE FACILITIES HAVE BEEN APPROVED BY THE CITY ENGINEER.

15. OTHER CONSTRUCTION NOTES. REFER TO SEPARATE NOTES FOR "GENERAL," "GRADING" AND "PAVING" REQUIREMENTS.

16. PLACEMENT FOR EROSION CONTROL IS REQUIRED FOR GRADING OPERATIONS DURING THE RAINY SEASON (OCTOBER 15TH TO APRIL 15TH). STABILIZE ALL DENUDED AREAS AND MAINTAIN EROSION CONTROL MEASURES CONTINUOUSLY BETWEEN OCTOBER 1 AND APRIL 30.

17. THE DESIGN CIVIL ENGINEER SHALL SUPERVISE EROSION CONTROL WORK AND INSURE THAT WORK IS IN ACCORDANCE WITH THE APPROVED GRADING PLAN (IF REQUIRED).

18. EQUIPMENT AND WORKERS FOR EMERGENCY WORK SHALL BE MADE AVAILABLE AT ALL TIMES. NECESSARY MATERIALS SHALL BE MADE AVAILABLE ON SITE AND STOCKPILES AT CONVENIENT LOCATIONS TO FACILITATE RAPID CONSTRUCTION OF TEMPORARY DEVICES WHEN RAIN IS IMMINENT.
19. DEVICES SHALL NOT BE MOVED WITHOUT THE APPROVAL OF THE CITY BUILDING OFFICIAL.

20. ALL REMOVABLE PROTECTIVE DEVICES SHOWN ON THE EROSION CONTROL PLAN SHALL BE IN PLACE AT THE END OF EACH DAY WHEN THE FIVE DAY RAIN PROBABILITY FORECAST EXCEEDS FORTY PERCENT (40%).

21. AFTER A RAINSTORM, ALL SILT AND DEBRIS SHALL BE REMOVED FROM CHECK BERMS, SILT FENCES, DESILTING BASINS AND THE BASINS PUMPED DRY.

22. GRADED WORK AREAS AROUND THE PROJECT AT PERIMETER MUST DRAIN AWAY FROM THE FACE OF THE SLOPE AT THE CONCLUSION OF EACH WORKING DAY.

23. THE CONTRACTOR SHALL BE RESPONSIBLE AND SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT PUBLIC TRESPASS ONTO AREAS WHERE IMPOUNDED WATER CREATES HAZARDOUS CONDITIONS.

24. DE-SILTING BASINS ARE TO BE CONSTRUCTED AS GRADING OF INDIVIDUAL GRADING AREAS ARE COMPLETE PER ROUGH GRADING PLANS.

25. TEMPORARY EROSION PROTECTION IS REQUIRED FOR MANUFACTURED SLOPES PRIOR TO PERMANENT PLANTING. ALL SLOPES EXCEEDING THREE FEET IN HEIGHT SHALL USE A PLANTING MIX FOR BASIC EROSION CONTROL IF NOT AND LANDSCAPED IMMEDIATELY FOLLOWING GRADING. BASIC EROSION CONTROL MIX:

A. LBS. /ACRES SPECIES PURITY PLS.

B. 20.0 BROMIUS MOLLIS 95/89 81%

C. 30.0 TRIFOLIUM HIRUM 95/85 81%

D. 8.0 VULPIA 90/80 72%

26. ALL AREAS SHALL BE MAINTAINED SUCH THAT EMERGENCY RESPONSE VEHICLES HAVE ACCESS. (INCLUDING ACCESS TO NEIGHBORING PROPERTY).

27. NO OBSTRUCTION OR DISTURBANCE OF NATURAL DRAINAGE COURSES OR EXISTING STORM DRAIN INLETS SHALL OCCUR DURING THE RAINY SEASON UNLESS ADEQUATE TEMPORARY/PERMANENT DRAINAGE FACILITIES HAVE BEEN APPROVED AND INSTALLED TO CARRY SURFACE WATER TO THE STREET, STORM DRAIN OR NATURAL WATER COURSES.

28. THE CONTRACTOR SHALL CONDUCT HIS OPERATIONS IN SUCH A MANNER THAT THE STORM RUN-OFF WILL BE CONTAINED WITHIN THE PROJECT OR CHanneled INTO THE STORM DRAIN SYSTEM THAT SERVES THE RUN-OFF AREA. STORM RUN-OFF FROM ONE AREA SHALL NOT BE ALLOWED TO DIVERT INTO ANOTHER RUN-OFF AREA.

29. CONFORMANCE WITH THE EROSION CONTROL PLAN DOES NOT RELIEVE THE CONTRACTOR FROM HIS RESPONSIBILITIES TO PROTECT THE ADJACENT PROPERTIES FROM POSSIBLE DAMAGE THAT MAY ARISE AS A RESULT OF THE CONSTRUCTION OF THIS PROJECT. EROSION CONTROL SHALL CONSIST OF, BUT NOT LIMITED TO, CONSTRUCTING SUCH FACILITIES AND ANY OTHER MEASURES THAT ARE NECESSARY TO PREVENT, CONTROL, AND ABATE WATER, MUD AND EROSION DAMAGE TO PUBLIC AND PRIVATE PROPERTY AS A RESULT OF THE CONSTRUCTION OF THIS PROJECT.

30. SLOPES CONSTRUCTED PRIOR TO OCTOBER 1ST SHALL BE TREATED FOR EROSION CONTROL PRIOR TO OCTOBER 15TH. SLOPES CONSTRUCTED AFTER OCTOBER 1ST SHALL BE TREATED FOR EROSION CONTROL AS THE CONSTRUCTION OF SLOPES PROGRESSES IN INCREMENTS OF TWENTY FIVE FEET (25') OR LESS MEASURED VERTICALLY.

31. FILL AREA, WHILE BEING BROUGHT UP TO GRADE AND DURING PERIODS OF COMPLETION PRIOR TO FINAL GRADE, SHALL BE PROTECTED BY VARIOUS MEASURES TO ELIMINATE EROSION AND SILTATION OF DOWNSTREAM FACILITIES AND ADJACENT AREAS. THE MEASURE MAY INCLUDE, BUT MAY NOT BE LIMITED TO: TEMPORARY DOWN-DRAINS, EITHER IN THE FORM OF PIPES OR PAVED DITCHES WITH PROTECTED OUTFALL AREAS; GRADED BERMS AROUND AREAS TO ELIMINATE EROSION OF FILL SLOPES BY SURFACE RUN-OFF; CONFINED PONDING AREAS TO DESILT RUN-OFF; PROTECTION SUCH AS SAND BAGS AROUND INLETS WHICH HAVE NOT BEEN BROUGHT UP TO GRADE; AND EARTH BERMS AND APPROPRIATE GRADING TO DIRECT DRAINAGE AWAY FROM THE EDGE OF THE TOP OF THE SLOPES SHALL BE CONSTRUCTED AND MAINTAINED IN FILL AREAS WHERE EARTHWORK OPERATIONS ARE IN PROGRESS.

32. TOP OF CUTOFF BROW DITCHES, WHERE REQUIRED ON THE PLANS, SHALL BE CONSTRUCTED PRIOR TO EXCEEDING TWELVE FEET (12') OF CUT, MEASURED VERTICALLY.

33. CLEARING AND GRUBBING SHALL BE LIMITED TO AREAS THAT WILL RECEIVE IMMEDIATE GRADING. EROSION CONTROL MEASURES WILL BE REQUIRED TO PROTECT AREAS WHICH HAVE BEEN CLEARED AND GRUBBED PRIOR TO GRADING OPERATIONS AND WHICH ARE SUBJECT TO RUN-OFF DURING THE PERIOD OF RAINY SEASON. THESE MEASURES MAY INCLUDE, BUT NOT BE LIMITED TO GRADED DITCHES, BRUSH BARRIERS, AND SILT FENCES. CARE SHALL BE EXERCISED TO PRESERVE VEGETATION BEYOND THE LIMITS OF GRADING.

34. AT THE COMPLETION OF ROUGH GRADING, BUT DURING UNDERGROUND UTILITY INSTALLATION, EROSION CONTROL DEVICES MAY NOT BE PLACED IN AREAS OF ACTIVE CONSTRUCTION BUT SHALL BE AVAILABLE ON SITE. WHEN THE THREE DAY RAIN PROBABILITY EXCEEDS FORTY PERCENT (40%), EROSION CONTROL MEASURES SHALL BE IMPLEMENTED.

35. AT THE COMPLETION OF STREET PAVING, A MINIMUM OF TWO (2) SANDBAGS HIGH, SHALL BE PLACED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES:

A. SANDBAG VELOCITY REDUCERS, A MINIMUM OF TWO (2) SANDBAGS HIGH SHALL BE PLACED AT AN ANGLE OF FORTY-FIVE DEGREES (45%) WITH THE CURB AND SHALL BEGIN AT THE CURB AND EXTEND A DISTANCE OF EIGHT FEET (8') FROM THE CURB, MEASURED PERPENDICULAR TO THE CURB. THE DISTANCE BETWEEN THE VELOCITY REDUCERS SHALL BE AS FOLLOWS: STREET GRADE BEING FOUR PERCENT (4%) OR LESS SHALL BE SPACED AT A MAXIMUM OF TWO HUNDRED FEET (200'); STREET GRADE BEING BETWEEN FOUR PERCENT (4%) AND NINE PERCENT (9%) SHALL HAVE A MAXIMUM SPACING OF ONE HUNDRED FEET (100'); AND STREET GRADES GREATER THAN NINE PERCENT (9%) SHALL HAVE A MAXIMUM SPACING OF FIFTY FEET (50').

B. PROVIDE EROSION CONTROL ON INDIVIDUAL LOTS AND IN THE PARKWAY AND CONTINUOUS PLACEMENT OF SANDBAGS ALONG THE TOP OF THE CURB.

36. APPROVAL OF THESE PLANS DOES NOT RELIEVE THE DEVELOPER FROM RESPONSIBILITY FOR THE CORRECTION OF ERROR AND OMISSION DISCOVERED DURING CONSTRUCTION. UPON REQUEST, THE REQUIRED PLAN REVISIONS SHALL BE PROMPTLY SUBMITTED TO THE CITY OF DALY CITY FOR APPROVAL.

37. A GUARD TO INSURE PUBLIC SAFETY WILL BE POSTED ON THE SITE WHENEVER THE DEPTH OF WATER IN ANY DEVICE EXCEEDS TWO FEET (2').

38. DUST CONTROL IS REQUIRED YEAR-ROUND.

39. TRAIN AND PROVIDE INSTRUCTION TO ALL EMPLOYEES/SUBCONTRACTORS ON CONSTRUCTION BMPs.

40. DELINEATE WITH FIELD MARKERS CLEARING LIMITS, EASEMENTS, SETBACKS, SENSITIVE OR CRITICAL AREAS, BUFFER ZONES, TREES, AND DRAINAGE COURSES.

41. USE SEDIMENT CONTROLS OR FILTRATION TO REMOVE SEDIMENT WHEN DEWATERING AND OBTAIN ALL NECESSARY PERMITS.

42. DIVERT ON-SITE RUNOFF AROUND EXPOSED AREAS; DIVERT OFF-SITE RUNOFF AROUND THE SITE.

43. PROTECT ADJACENT PROPERTIES AND UNDISTURBED AREAS FROM CONSTRUCTION IMPACTS USING VEGETATIVE BUFFER STRIPS, SEDIMENT BARRIERS OR FILTERS, DIKES, MULCHING, OR OTHER MEASURES AS APPROPRIATE.

44. WASTE DISCHARGE IDENTIFICATION NUMBER (WDID):

NPDES NOTES:

1. CONSTRUCTION SITES SHALL BE MAINTAINED IN SUCH A CONDITION THAT ANTICIPATED STORM WATER DOES NOT CARRY WASTES OR POLLUTANTS OFF THE SITE. DISCHARGES OF MATERIAL OTHER THAN STORM WATER ARE ALLOWED ONLY WHEN NECESSARY FOR PERFORMANCE AND COMPLETION OF CONSTRUCTION PRACTICES AND WHERE THEY DO NOT: CAUSE OR CONTRIBUTE TO A VIOLATION OF ANY WATER QUALITY STANDARD, CAUSE OR THREATEN TO CAUSE POLLUTION, CONTAMINATION, NUISANCE OR, CONTAIN A HAZARDOUS SUBSTANCE IN A QUANTITY REPORTABLE UNDER FEDERAL REGULATIONS 40 CFR PARTS 117 & 302.

POTENTIAL POLLUTANTS INCLUDE BUT ARE NOT LIMITED TO: SOLID OR LIQUID CHEMICAL SPILLS; WASTES FROM PAINTS, STAINS, SEALANTS, GLUES, LIMES, PESTICIDES, HERBICIDES, WOOD PRESERVATIVES AND SOLVENTS; ASBESTOS, FIBERS, PAINT FLAKES OR STUCCO FRAGMENTS; FUELS, OILS, LUBRICANTS, AND HYDRAULIC, RADIATOR OR BATTERY FLUIDS; FERTILIZERS, VEHICLE/EQUIPMENT WASH WATER AND CONCRETE WASH WATER; CONCRETE, DETERGENT OR FLOATABLE WASTES; WASTES FROM ANY ENGINE/EQUIPMENT STEAM CLEANING OR CHEMICAL DECREASING; AND SUPERCHLORINATED POTABLE WATER LINE FLUSHINGS.

DURING CONSTRUCTION DISPOSAL OF SUCH MATERIALS SHOULD OCCUR IN A SPECIFIED AND CONTROLLED TEMPORARY AREA ON SITE. PHYSICALLY SEPARATED FROM POTENTIAL STORM WATER RUN-OFF, WITH ULTIMATE DISPOSAL IN ACCORDANCE WITH LOCAL, STATE AND FEDERAL REQUIREMENTS.
2. DEWATERING OF CONTAMINATED GROUNDWATER, OR DISCHARGING CONTAMINATED SOILS VIA SURFACE EROSION IS PROHIBITED. DEWATERING OF NON-CONTAMINATED GROUNDWATER REQUIRES A NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT FROM THE RESPECTIVE STATE REGIONAL WATER QUALITY CONTROL BOARD.

STORMWATER POLLUTION NOTES:

1. STORMWATER POLLUTION CONTROL REQUIREMENTS MUST BE INTEGRATED INTO THE EROSION CONTROL PLANS FOR ANY CONSTRUCTION. THE FOLLOWING NOTES AND BMP'S AS OUTLINED IN, BUT NOT LIMITED TO, THE BEST MANAGEMENT PRACTICE HANDBOOK, CALIFORNIA STORMWATER QUALITY TASK FORCE, SACRAMENTO, CALIFORNIA 2010 OR THE LATEST REVISED EDITION MAY APPLY DURING THE CONSTRUCTION OF THIS PROJECT (ADDITIONAL MEASURES MAY BE REQUIRED IF DEEMED APPROPRIATE BY CITY INSPECTORS).
2. ERODED SEDIMENTS AND OTHER POLLUTANTS MUST BE RETAINED ON SITE AND MAY NOT BE TRANSPORTED FROM THE SITE VIA SHEETFLOW, SWALES, AREA DRAINS, NATURAL DRAINAGE COURSES OR WIND.
3. STOCKPILES OF EARTH AND OTHER CONSTRUCTION RELATED MATERIALS MUST BE PROTECTED FROM BEING TRANSPORTED FROM THE SITE BY THE FORCES OF WIND OR WATER.
4. FUELS, OILS, SOLVENTS, AND OTHER TOXIC MATERIALS MUST BE STORED IN ACCORDANCE WITH THEIR LISTING AND ARE NOT TO CONTAMINATE THE SOIL AND SURFACE WATERS. ALL APPROVED STORAGE CONTAINERS ARE TO BE PROTECTED FROM THE WEATHER. SPILLS MUST BE CLEANED UP IMMEDIATELY AND DISPOSED OF IN A PROPER MANNER. SPILLS MAY NOT BE WASHED INTO THE DRAINAGE SYSTEM.
5. EXCESS OR WASTE CONCRETE MAY NOT BE WASHED INTO THE PUBLIC WAY OR ANY OTHER DRAINAGE SYSTEM. PROVISIONS SHALL BE MADE TO RETAIN CONCRETE WASTES ON SITE UNTIL THEY CAN BE DISPOSED OF AS SOLID WASTE.
6. TRASH AND CONSTRUCTION RELATED SOLID WASTES MUST BE DEPOSITED INTO A COVERED RECEPTACLE TO PREVENT CONTAMINATION OF RAINWATER AND DISPERSAL BY WIND.
7. SEDIMENTS AND OTHER MATERIALS MAY NOT BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC. THE CONSTRUCTION ENTRANCE ROADWAYS MUST BE STABILIZED SO AS TO INHIBIT SEDIMENTS FROM BEING DEPOSITED INTO THE PUBLIC WAY. ACCIDENTAL DEPOSITIONS MUST BE SWEEPED UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS.
8. ANY SLOPES WITH DISTURBED SOILS OR DENUDED OF VEGETATION MUST BE STABILIZED SO AS TO INHIBIT EROSION BY WIND AND WATER.

CONSTRUCTION SITE MAINTENANCE NOTES:

1. GATHER ALL CONSTRUCTION DEBRIS ON A REGULAR BASIS AND PLACE THEM IN A DUMPSTER OR OTHER CONTAINER WHICH IS EMPTIED OR REMOVED ON A WEEKLY BASIS. WHEN APPROPRIATE, USE TARPS ON THE GROUND TO COLLECT FALLEN DEBRIS OR SPLATTERS THAT COULD CONTRIBUTE TO STORM WATER POLLUTION.
2. REMOVE ALL DIRT, GRAVEL, RUBBISH, REFUSE, AND GREEN WASTE FROM THE STREET PAVEMENT, AND STORM DRAINS ADJOINING THE PROJECT SITE DURING WET WEATHER. AVOID DRIVING VEHICLES OFF PAVED AREAS.
3. BROOM SWEEP THE PUBLIC STREET PAVEMENT ADJOINING THE PROJECT ON A DAILY BASIS. CAKED-ON MUD OR DIRT SHALL BE SCRAPPED FROM THESE AREAS BEFORE SWEEPING.
4. CREATE A CONTAINED AND COVERED AREA ON THE SITE FOR THE PESTICIDES, OR ANY OTHER MATERIALS USED ON THE PROJECT SITE STORAGE OF BAGS, CEMENT, PAINTS, FLAMMABLE, OILS, FERTILIZERS, THAT HAVE THE POTENTIAL FOR BEING DISCHARGED TO THE STORM DRAIN SYSTEM THROUGH BEING WINDBLOWN OR IN THE EVENT OF A MATERIAL SPILL.
5. NEVER CLEAN MACHINERY, TOOLS, BRUSHES, ETC., OR RINSE CONTAINERS INTO A STREET, GUTTER, OR STORM DRAIN. REFUEL ALL CONSTRUCTION VEHICLES IN ONE LOCATION AND CLEAN UP LEAKS, DRIPS AND SPILLS IMMEDIATELY.
6. ENSURE THAT CONCRETE/GUNITE SUPPLY TRUCKS OR CONCRETE/PLASTERERS OPERATIONS DO NOT DISCHARGE WASH WATER INTO STREET GUTTERS OR DRAINS.
7. THE CONTRACTOR SHALL MEET AND FOLLOW ALL NPDES REQUIREMENTS IN EFFECT AT THE TIME OF CONSTRUCTION.
8. THE CONTRACTOR AND/OR HIS SUBCONTRACTORS SHALL PREVENT THE FORMATION OF ANY AIRBORNE DUST NUISANCE AT ALL TIMES. THEY SHALL DO SO BY WATERING AND/OR TREATING THE SITE OF WORK, AND SHALL MAINTAIN DUST CONTROL EQUIPMENT ON THE SITE AT ALL TIMES DURING CONSTRUCTION AND UNTIL FINAL COMPLETION. THEY WILL BE RESPONSIBLE FOR ANY DAMAGE DONE BY DUST FROM THEIR CONSTRUCTION ACTIVITIES IN PERFORMING THE WORK UNDER THIS CONTRACT. THE PRICES FOR THE VARIOUS ITEMS OF WORK SHALL INCLUDE PROVIDING ADEQUATE DUST CONTROL, AS REQUIRED BY THE LOCAL AGENCY.
9. EROSION CONTROL DEVICES SHALL BE MODIFIED AS NEEDED AS THE PROJECT PROGRESSES, AND PLANS OF THESE CHANGES SUBMITTED FOR APPROVAL AS REQUIRED.
10. INSURE THAT ALL EXISTING DRAINAGE COURSES AND CULVERTS ARE MAINTAINED IN WORKING CONDITION AND FREE OF SILT AND DEBRIS.
11. TAKE NECESSARY PRECAUTIONS TO INSURE THAT ADJACENT PROPERTY DOES NOT SUFFER DAMAGE DUE TO DEBRIS, MUD, OR INUNDATION CAUSED BY GRADING ACTIVITIES WITHIN PERMITTED AREA.
12. TREE PROTECTION SHALL BE IN PLACE BEFORE ANY DEMOLITION, GRADING, EXCAVATING OR GRUBBING IS STARTED.

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3. THE MINIMUM FILL DENSITY COMPACTION SHALL BE IN ACCORDANCE WITH ASTM D-1557.
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PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785



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NOTE TO CONTRACTOR

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BASIS OF BEARINGS:
BEARINGS BASED ON
CENTERLINE OF BELHAVEN AVE.
N89°50'00"E.

BENCH MARK:
DALY CITY BM AG23
ELEVATION=440.912 NVDG1991
DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
BELHAVEN AVE.

EROSION CONTROL NOTES

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFOOD CITY
REVISION #:
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

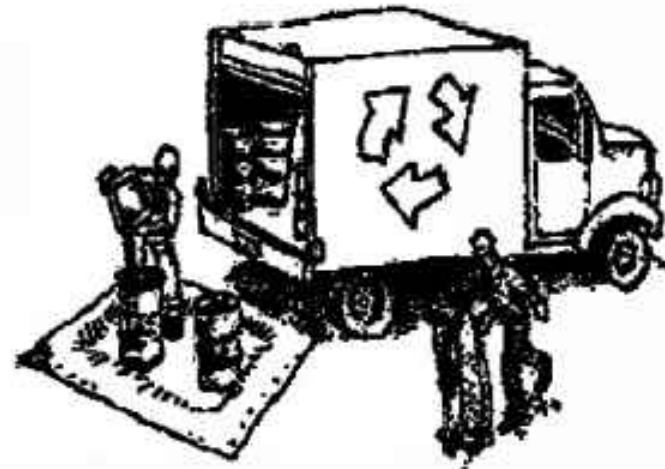
DRAWING NO. SP8948
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
DESIGNED: JLV
DATE: 1/18/23
JOB NO. SP8948

C8

Construction Best Management Practices (BMPs)

Construction projects are required to implement the stormwater best management practices (BMP) on this page, as they apply to your project, all year long.

Materials & Waste Management



Non-Hazardous Materials

- ❑ Berm and cover stockpiles of sand, dirt or other construction material with tarps when rain is forecast or if not actively being used within 14 days.
- ❑ Use (but don't overuse) reclaimed water for dust control.

Hazardous Materials

- ❑ Label all hazardous materials and hazardous wastes (such as pesticides, paints, thinners, solvents, fuel, oil, and antifreeze) in accordance with city, county, state and federal regulations.
- ❑ Store hazardous materials and wastes in water tight containers, store in appropriate secondary containment, and cover them at the end of every work day or during wet weather or when rain is forecast.
- ❑ Follow manufacturer's application instructions for hazardous materials and be careful not to use more than necessary. Do not apply chemicals outdoors when rain is forecast within 24 hours.
- ❑ Arrange for appropriate disposal of all hazardous wastes.

Waste Management

- ❑ Cover waste disposal containers securely with tarps at the end of every work day and during wet weather.
- ❑ Check waste disposal containers frequently for leaks and to make sure they are not overfilled. Never hose down a dumpster on the construction site.
- ❑ Clean or replace portable toilets, and inspect them frequently for leaks and spills.
- ❑ Dispose of all wastes and debris properly. Recycle materials and wastes that can be recycled (such as asphalt, concrete, aggregate base materials, wood, gyp board, pipe, etc.)
- ❑ Dispose of liquid residues from paints, thinners, solvents, glues, and cleaning fluids as hazardous waste.

Construction Entrances and Perimeter

- ❑ Establish and maintain effective perimeter controls and stabilize all construction entrances and exits to sufficiently control erosion and sediment discharges from site and tracking off site.
- ❑ Sweep or vacuum any street tracking immediately and secure sediment source to prevent further tracking. Never hose down streets to clean up tracking.

Equipment Management & Spill Control



Maintenance and Parking

- ❑ Designate an area, fitted with appropriate BMPs, for vehicle and equipment parking and storage.
- ❑ Perform major maintenance, repair jobs, and vehicle and equipment washing off site.
- ❑ If refueling or vehicle maintenance must be done onsite, work in a bermed area away from storm drains and over a drip pan or drop cloths big enough to collect fluids. Recycle or dispose of fluids as hazardous waste.
- ❑ If vehicle or equipment cleaning must be done onsite, clean with water only in a bermed area that will not allow rinse water to run into gutters, streets, storm drains, or surface waters.
- ❑ Do not clean vehicle or equipment onsite using soaps, solvents, degreasers, or steam cleaning equipment.

Spill Prevention and Control

- ❑ Keep spill cleanup materials (e.g., rags, absorbents and cat litter) available at the construction site at all times.
- ❑ Inspect vehicles and equipment frequently for and repair leaks promptly. Use drip pans to catch leaks until repairs are made.
- ❑ Clean up spills or leaks immediately and dispose of cleanup materials properly.
- ❑ Do not hose down surfaces where fluids have spilled. Use dry cleanup methods (absorbent materials, cat litter, and/or rags).
- ❑ Sweep up spilled dry materials immediately. Do not try to wash them away with water, or bury them.
- ❑ Clean up spills on dirt areas by digging up and properly disposing of contaminated soil.
- ❑ Report significant spills immediately. You are required by law to report all significant releases of hazardous materials, including oil. To report a spill: 1) Dial 911 or your local emergency response number, 2) Call the Governor's Office of Emergency Services Warning Center, (800) 852-7550 (24 hours).

Earthmoving



- ❑ Schedule grading and excavation work during dry weather.
- ❑ Stabilize all denuded areas, install and maintain temporary erosion controls (such as erosion control fabric or bonded fiber matrix) until vegetation is established.
- ❑ Remove existing vegetation only when absolutely necessary, and seed or plant vegetation for erosion control on slopes or where construction is not immediately planned.
- ❑ Prevent sediment from migrating offsite and protect storm drain inlets, gutters, ditches, and drainage courses by installing and maintaining appropriate BMPs, such as fiber rolls, silt fences, sediment basins, gravel bags, berms, etc.
- ❑ Keep excavated soil on site and transfer it to dump trucks on site, not in the streets.

Contaminated Soils

- ❑ If any of the following conditions are observed, test for contamination and contact the Regional Water Quality Control Board:
 - Unusual soil conditions, discoloration, or odor.
 - Abandoned underground tanks.
 - Abandoned wells
 - Buried barrels, debris, or trash.

Paving/Asphalt Work



- ❑ Avoid paving and seal coating in wet weather or when rain is forecast, to prevent materials that have not cured from contacting stormwater runoff.
- ❑ Cover storm drain inlets and manholes when applying seal coat, tack coat, slurry seal, fog seal, etc.
- ❑ Collect and recycle or appropriately dispose of excess abrasive gravel or sand. Do NOT sweep or wash it into gutters.
- ❑ Do not use water to wash down fresh asphalt concrete pavement.

Sawcutting & Asphalt/Concrete Removal

- ❑ Protect nearby storm drain inlets when saw cutting. Use filter fabric, catch basin inlet filters, or gravel bags to keep slurry out of the storm drain system.
- ❑ Shovel, absorb, or vacuum saw-cut slurry and dispose of all waste as soon as you are finished in one location or at the end of each work day (whichever is sooner!)
- ❑ If sawcut slurry enters a catch basin, clean it up immediately.

Concrete, Grout & Mortar Application



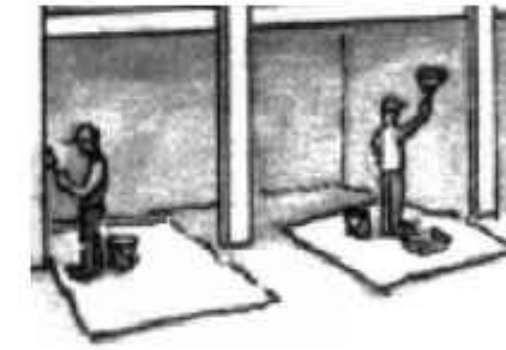
- ❑ Store concrete, grout, and mortar away from storm drains or waterways, and on pallets under cover to protect them from rain, runoff, and wind.
- ❑ Wash out concrete equipment/trucks offsite or in a designated washout area, where the water will flow into a temporary waste pit, and in a manner that will prevent leaching into the underlying soil or onto surrounding areas. Let concrete harden and dispose of as garbage.
- ❑ When washing exposed aggregate, prevent washwater from entering storm drains. Block any inlets and vacuum gutters, hose washwater onto dirt areas, or drain onto a bermed surface to be pumped and disposed of properly.

Landscaping



- ❑ Protect stockpiled landscaping materials from wind and rain by storing them under tarps all year-round.
- ❑ Stack bagged material on pallets and under cover.
- ❑ Discontinue application of any erodible landscape material within 2 days before a forecast rain event or during wet weather.

Painting & Paint Removal



Painting Cleanup and Removal

- ❑ Never clean brushes or rinse paint containers into a street, gutter, storm drain, or stream.
- ❑ For water-based paints, paint out brushes to the extent possible, and rinse into a drain that goes to the sanitary sewer. Never pour paint down a storm drain.
- ❑ For oil-based paints, paint out brushes to the extent possible and clean with thinner or solvent in a proper container. Filter and reuse thinners and solvents. Dispose of excess liquids as hazardous waste.
- ❑ Paint chips and dust from non-hazardous dry stripping and sand blasting may be swept up or collected in plastic drop cloths and disposed of as trash.
- ❑ Chemical paint stripping residue and chips and dust from marine paints or paints containing lead, mercury, or tributyltin must be disposed of as hazardous waste. Lead based paint removal requires a state-certified contractor.

Dewatering



- ❑ Discharges of groundwater or captured runoff from dewatering operations must be properly managed and disposed. When possible send dewatering discharge to landscaped area or sanitary sewer. If discharging to the sanitary sewer call your local wastewater treatment plant.
- ❑ Divert run-on water from offsite away from all disturbed areas.
- ❑ When dewatering, notify and obtain approval from the local municipality before discharging water to a street gutter or storm drain. Filtration or diversion through a basin, tank, or sediment trap may be required.
- ❑ In areas of known or suspected contamination, call your local agency to determine whether the ground water must be tested. Pumped groundwater may need to be collected and hauled off-site for treatment and proper disposal.

Storm drain polluters may be liable for fines of up to \$10,000 per day!

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DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
BELHAVEN AVE.



Know what's below
Call before you dig.



CONSTRUCTION NOTES:

- 1 CONNECT TO EXISTING WATER MAIN PER DALY CITY STANDARD W-6. SEE SHEET C12. CONTRACTOR TO FIELD VERIFY. WATER CONNECTION TO PUBLIC MAIN SHALL INCLUDE A FLxFLxFL TEE WITH VALVE ON EACH LEG.
- 2 INSTALL 8" AWWA C151, PRESSURE CLASS 350 DUCTILE IRON PIPE WATER LINE WITH MECHANICAL JOINT RESTRAINT AND CONCRETE THRUST BLOCKS PER DALY CITY SPECIFICATIONS SECTION 02710 WITH REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTER. BACKFLOW PREVENTER PER DALY CITY STANDARD W-10. SEE SHEET C12.
- 3 NEW SEWER LINE CONNECT TO EXISTING SEWER MANHOLE. CONTRACTOR TO FIELD VERIFY.
- 4 INSTALL 6" PVC, CONFORMING TO ASTM 3034, SDR-35 GRAVITY SEWER LATERAL INCLUDING TRENCH AND BACKFILL PER DALY CITY SPECIFICATIONS.
- 5 INSTALL PRECAST SEWER MANHOLE PER DALY CITY STANDARD SS-4. SEE SHEET C12.
- 6 CONSTRUCT 6" CONCRETE CURB, GUTTER AND SIDEWALK PER CITY OF DALY CITY STANDARD S-2. SEE SHEET C12.
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- 8 EXISTING CURB, GUTTER, AND SIDEWALK TO REMAIN.
- 9 EXISTING ADA RAMP TO REMAIN.
- 10 EXISTING SIGN TO REMAIN.
- 11 EXISTING CATCH BASIN TO REMAIN. PROTECT IN PLACE.

UNAUTHORIZED CHANGES & USES

THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR, UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS. ALL CHANGES OF THESE PLANS MUST BE IN WRITING AND MUST BE APPROVED BY THE PREPARER OF THESE PLANS PRIOR TO CONSTRUCTION. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF DESIGN PROFESSIONAL.

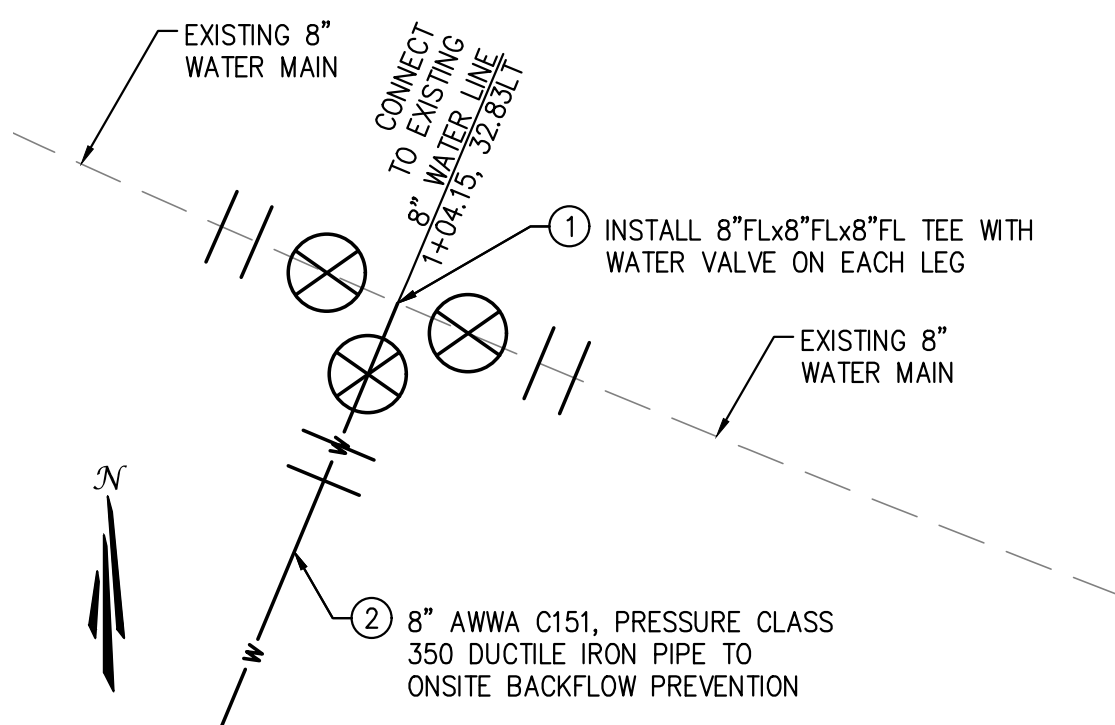
NOTE TO CONTRACTOR

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BASIS OF BEARINGS:
BEARINGS BASED ON
CENTERLINE OF BELHAVEN AVE.
N89°50'00"E.

BENCH MARK:
DALY CITY BM AG23
ELEVATION=440.912 NVDC1991
DESCRIPTION: CAST IRON CITY
MONUMENT AT INTERSECTION
OF LAKESHIRE DRIVE AND
BELHAVEN AVE.

SOUTHGATE AVENUE WATER LINE CONNECTION



SCALE: 1"=5'-0"

PROPOSED
BUILDING 1A
25404.50 SQFT

FOR
REFERENCE
ONLY

GENERAL NOTES:

1. THE CONTRACTOR SHALL POTHOLE ALL EXISTING UTILITIES PRIOR TO ANY NEW CONSTRUCTION TO VERIFY EXACT DIMENSIONS AND NOTIFY THE ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
2. REFER TO GEOTECHNICAL INVESTIGATION REPORT PREPARED BY ACHIEVEMENT ENGINEERING CORP. PROJECT NO. 5062 DATED APRIL 25, 2022. ALL RECOMMENDATIONS SHALL BE IMPLEMENTED DURING CONSTRUCTION.
3. THE MINIMUM FILL DENSITY COMPACTION SHALL BE IN ACCORDANCE WITH ASTM D-1557.
4. ALL ACCESSIBLE PARKING STALLS AND ACCESSIBLE PATHS OF TRAVEL SHALL MEET ALL APPLICABLE STANDARDS, SPECIFICALLY 2% MAXIMUM SLOPE FOR ALL STALLS IN ANY DIRECTION AND 2% MAXIMUM CROSS-SLOPE FOR PATHS OF TRAVEL. ALL RAMPS SHALL NOT EXCEED 1:12 AND HAVE A MAXIMUM RISE OF 2.5' WITHOUT A LANDING.
5. ALL WORK SHALL BE IN CONFORMANCE WITH CITY OF DALY CITY STANDARDS AND SPECIFICATIONS UNLESS NOTED OTHERWISE.

LEGEND

AC	ASPHALT
BW	BACK OF WALK
DI	DRAIN INLET
FS	FINISH SURFACE
FL	FLOWLINE
INV	INVERT ELEVATION
IRR	IRRIGATION
MHDI	MANHOLE DRAIN INLET
RIM	RIM ELEVATION
SSMH	SANITARY SEWER MANHOLE
SD	STORM DRAIN
TC	TOP OF CURB
TOG	TOP OF GRATE
WM	WATER METER
CL	CENTER LINE
EXISTING DRAIN INLET	
EXISTING FIRE HYDRANT	
EXISTING GAS METER	
EXISTING GAS VALVE	
EXISTING GUARD POST	
EXISTING PUBLIC STREET LIGHT	
EXISTING PULL BOX	
EXISTING SIGN	
EXISTING TRANSFORMER	
EXISTING TREE	
EXISTING VAULT	
EXISTING WATER METER	
EXISTING WATER VALVE	
NAIL & TAG COUNTY MONUMENT	
EXISTING PROPERTY LINE	
EXISTING EASEMENT LINE	
SAWCUT LINE	
EXISTING MANHOLE	
EXISTING GAS LINE	
EXISTING SANITARY SEWER LINE	
EXISTING STORM DRAIN LINE	
EXISTING WATER LINE	
PROPOSED WATER LINE	
PROPOSED SANITARY SEWER LINE	
PROPOSED STORM DRAIN LINE	
EXISTING ELEVATION	
PROPOSED ELEVATION	
DRAINAGE ARROWS	
PROPOSED WATER METER	
PROPOSED BACKFLOW PREVENTER	
PROPOSED CATCH BASIN	
PROPOSED SANITARY SEWER CLEANOUT	
PROPOSED LIGHT POLE	
PROPOSED SANITARY MANHOLE	
PROPOSED SIGN	
PROPOSED STORM DRAIN MANHOLE	
CONCRETE PAVING	
LANDSCAPE AREA	

UTILITY NOTES

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3. ALL EXISTING SEWER SERVICES SHALL BE ABANDONED AT MAIN.
4. PROVIDE 3-WAY VALVE CLUSTER AT MAIN CONNECTION.

PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

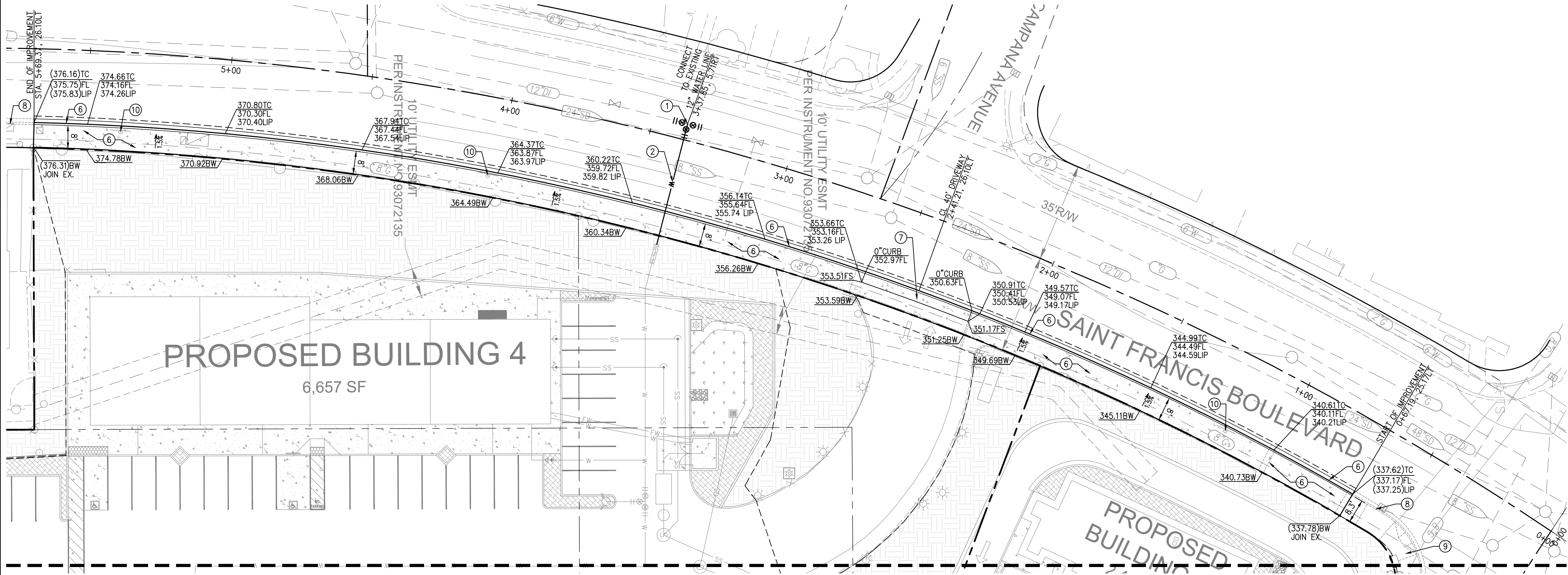
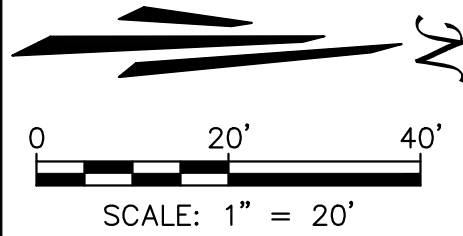
OFFSITE IMPROVEMENT-SOUTHGATE AVE

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFORD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWN: NS
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE: 1/18/23
JOB NO. SP8948

C10

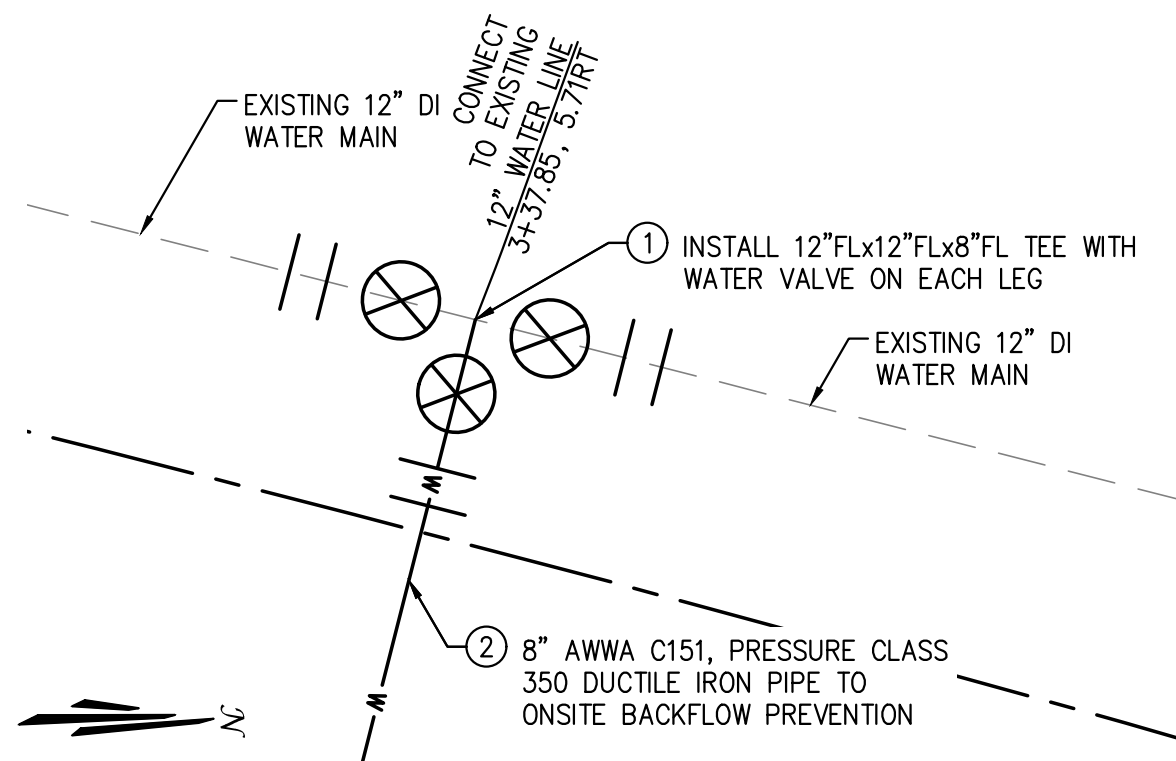
14 OF 19



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SAINT FRANCIS BOULEVARD WATER LINE CONNECTION



SCALE: 1"=5'-0"

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DESCRIPTION: CAST IRON CITY MONUMENT AT INTERSECTION OF LAKESHIRE DRIVE AND BELHAVEN AVE.

LEGEND

- | | |
|------|----------------------------------|
| AC | ASPHALT |
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| | PROPOSED WATER LINE |
| | PROPOSED SANITARY SEWER LINE |
| | PROPOSED STORM DRAIN LINE |
| | EXISTING ELEVATION |
| | PROPOSED ELEVATION |
| | DRAINAGE ARROWS |
| | PROPOSED WATER METER |
| | PROPOSED BACKFLOW PREVENTER |
| | PROPOSED CATCH BASIN |
| | PROPOSED SANITARY SEWER CLEANOUT |
| | PROPOSED LIGHT POLE |
| | PROPOSED SANITARY MANHOLE |
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| | CONCRETE PAVING |
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TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

OFFSITE IMPROVEMENT-SAINT FRANCIS BLVD

ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFORD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWING NO. SP8948
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO. SP8948

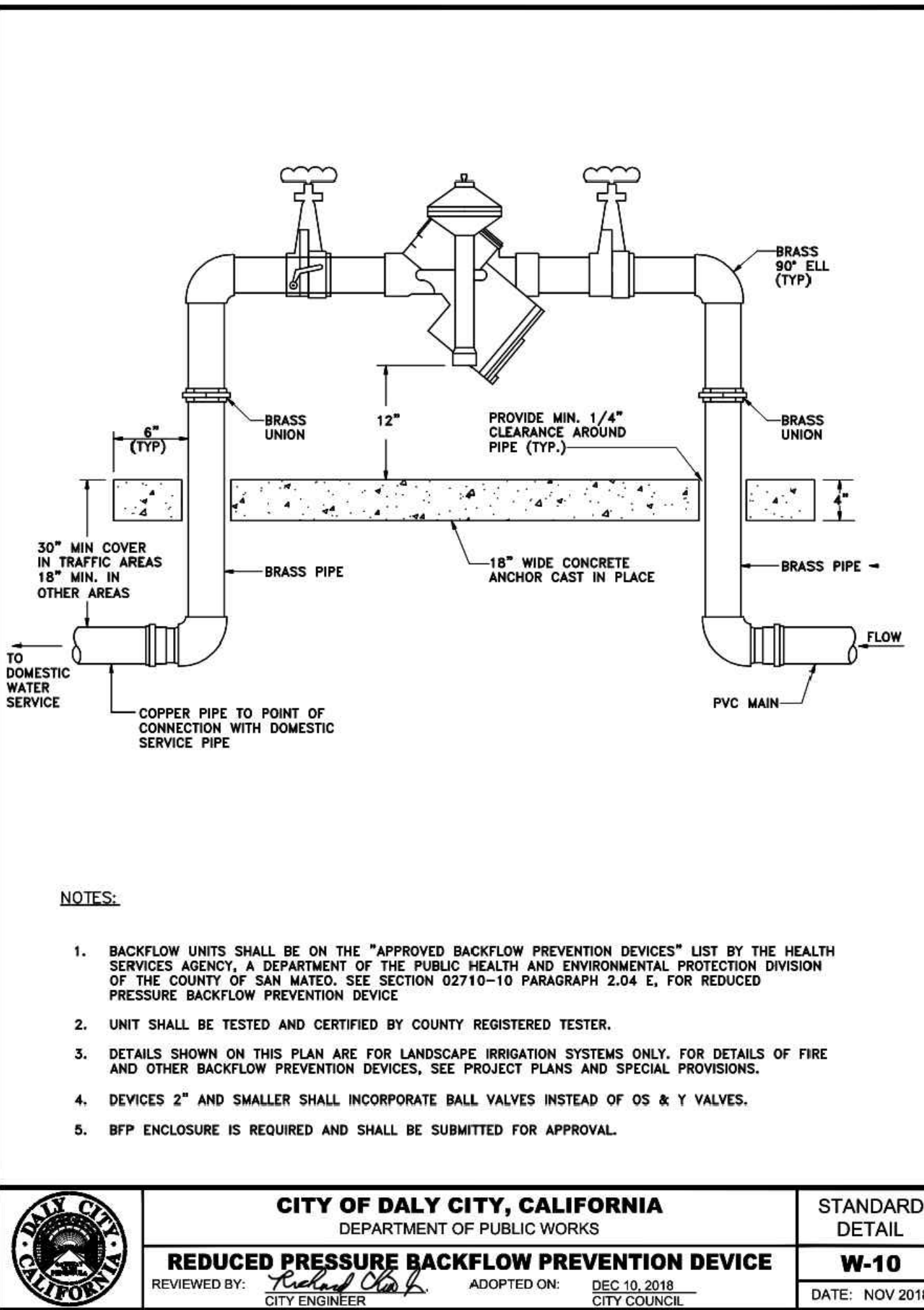
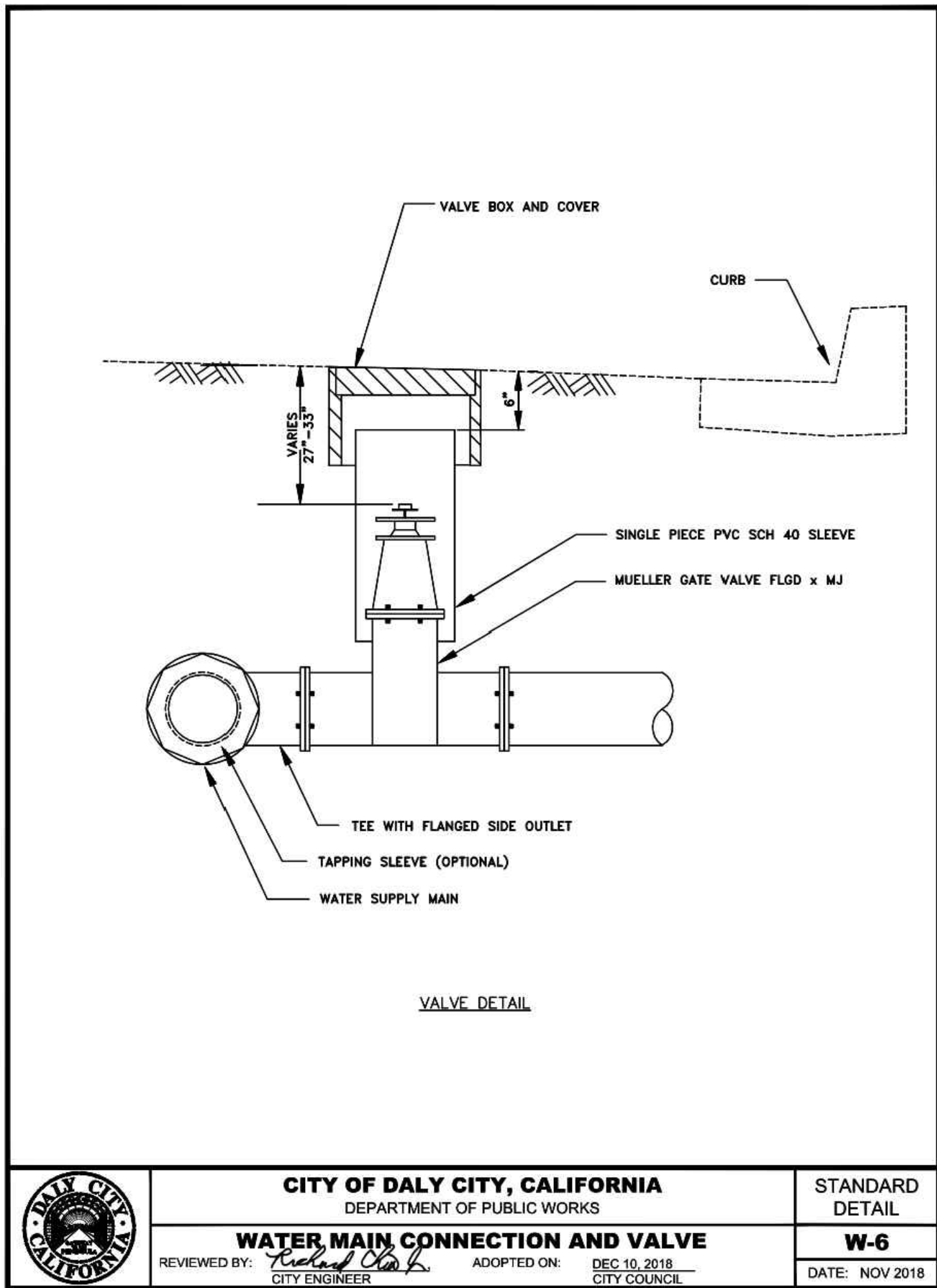
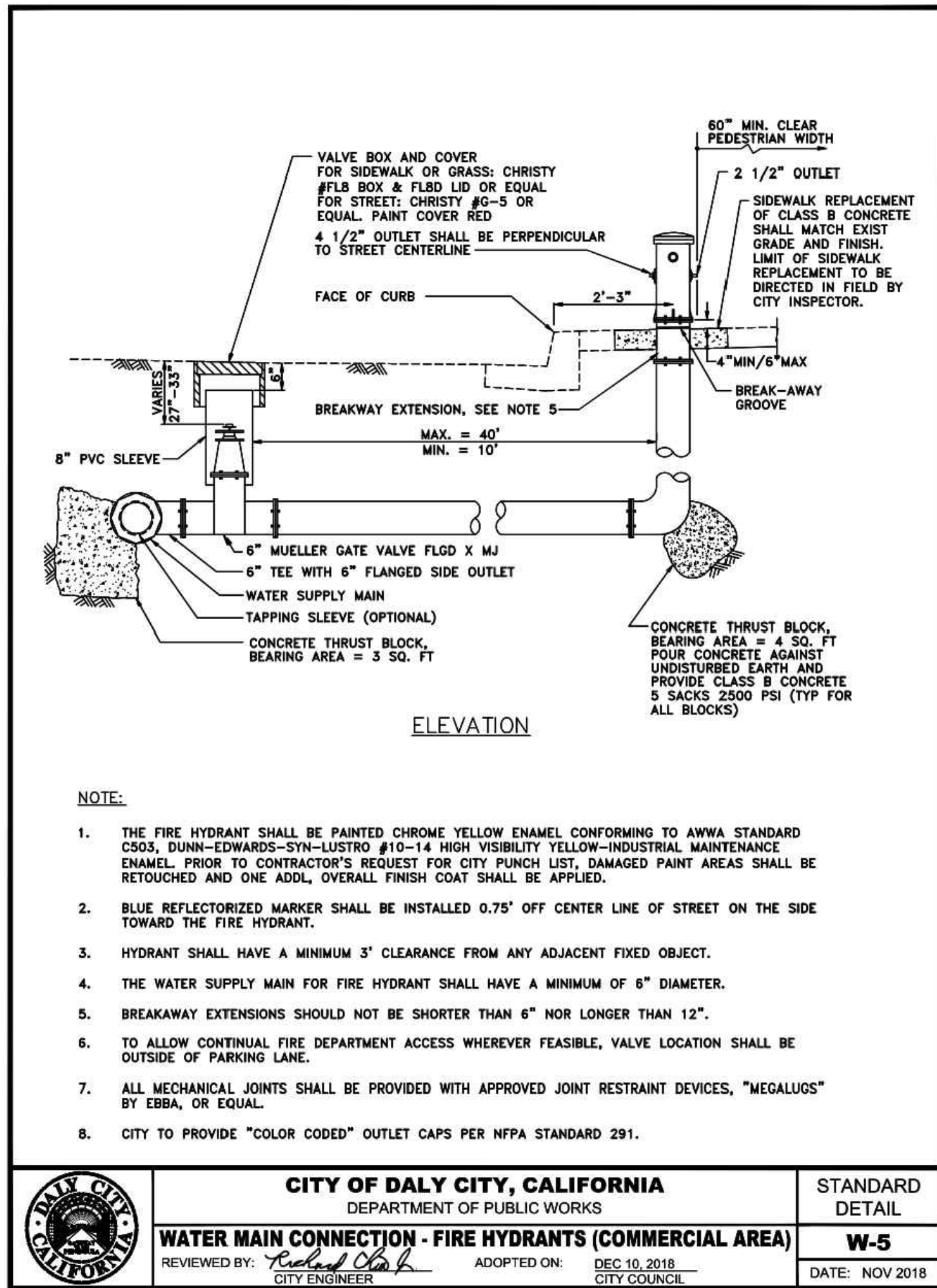
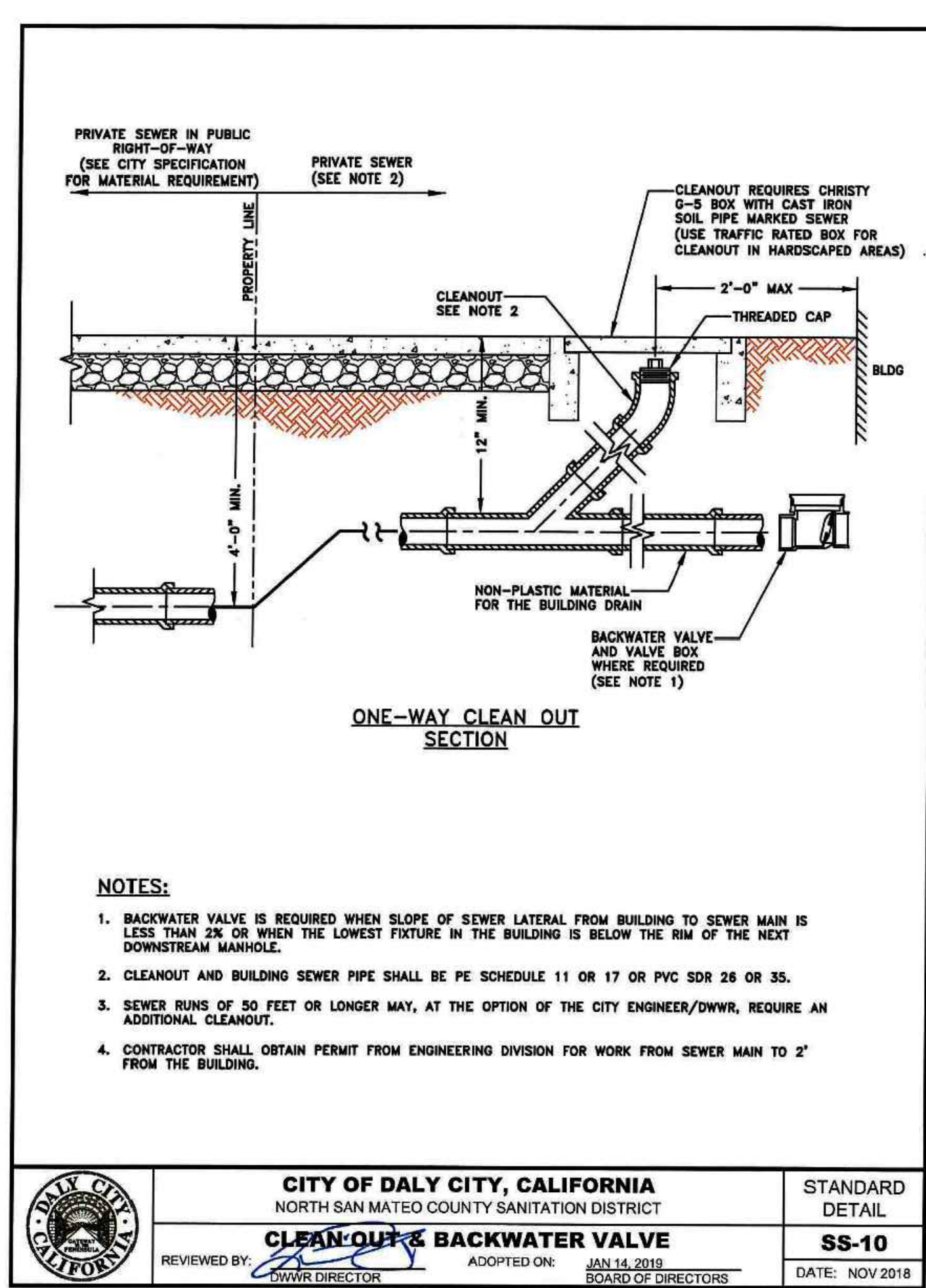
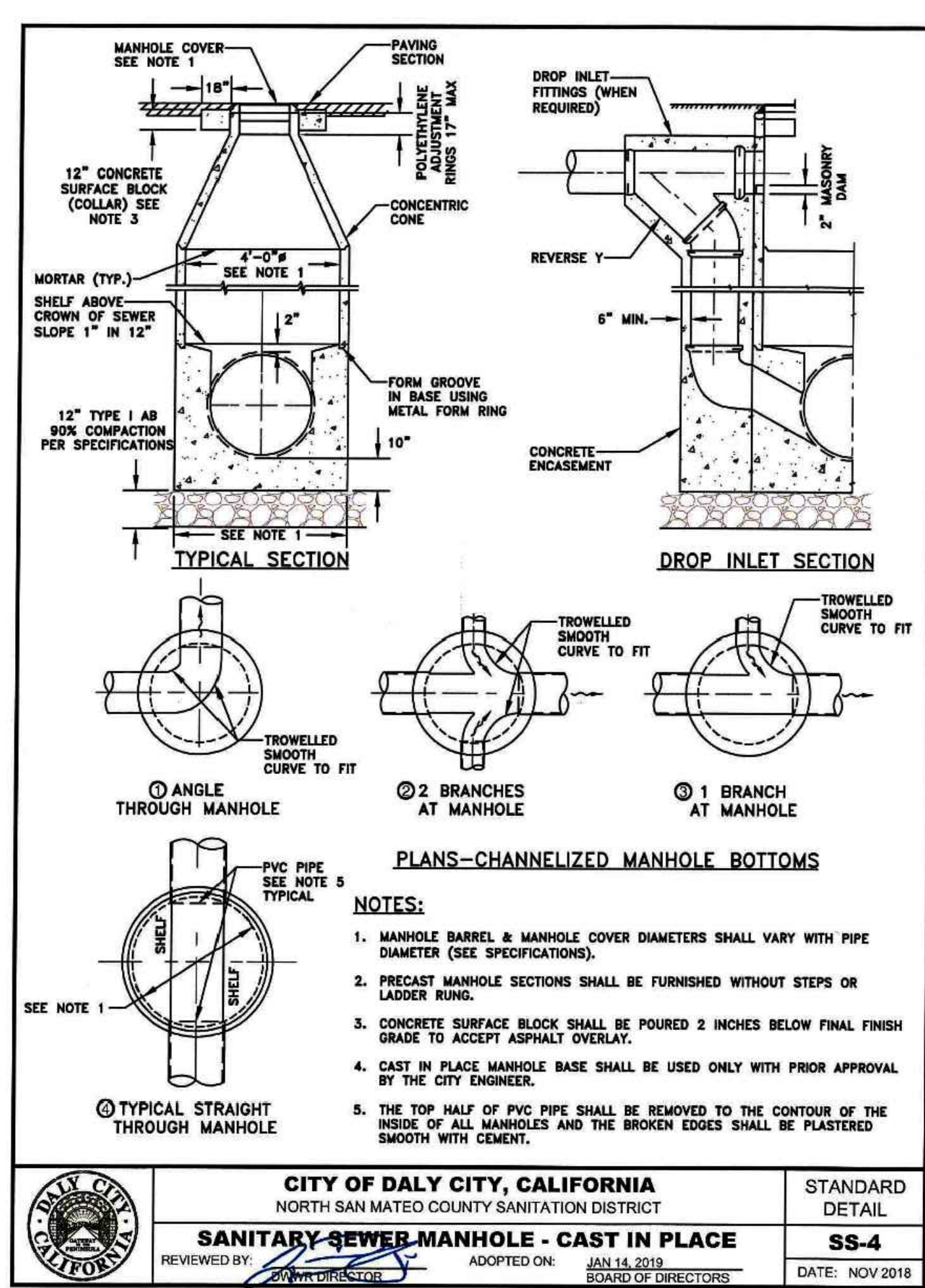
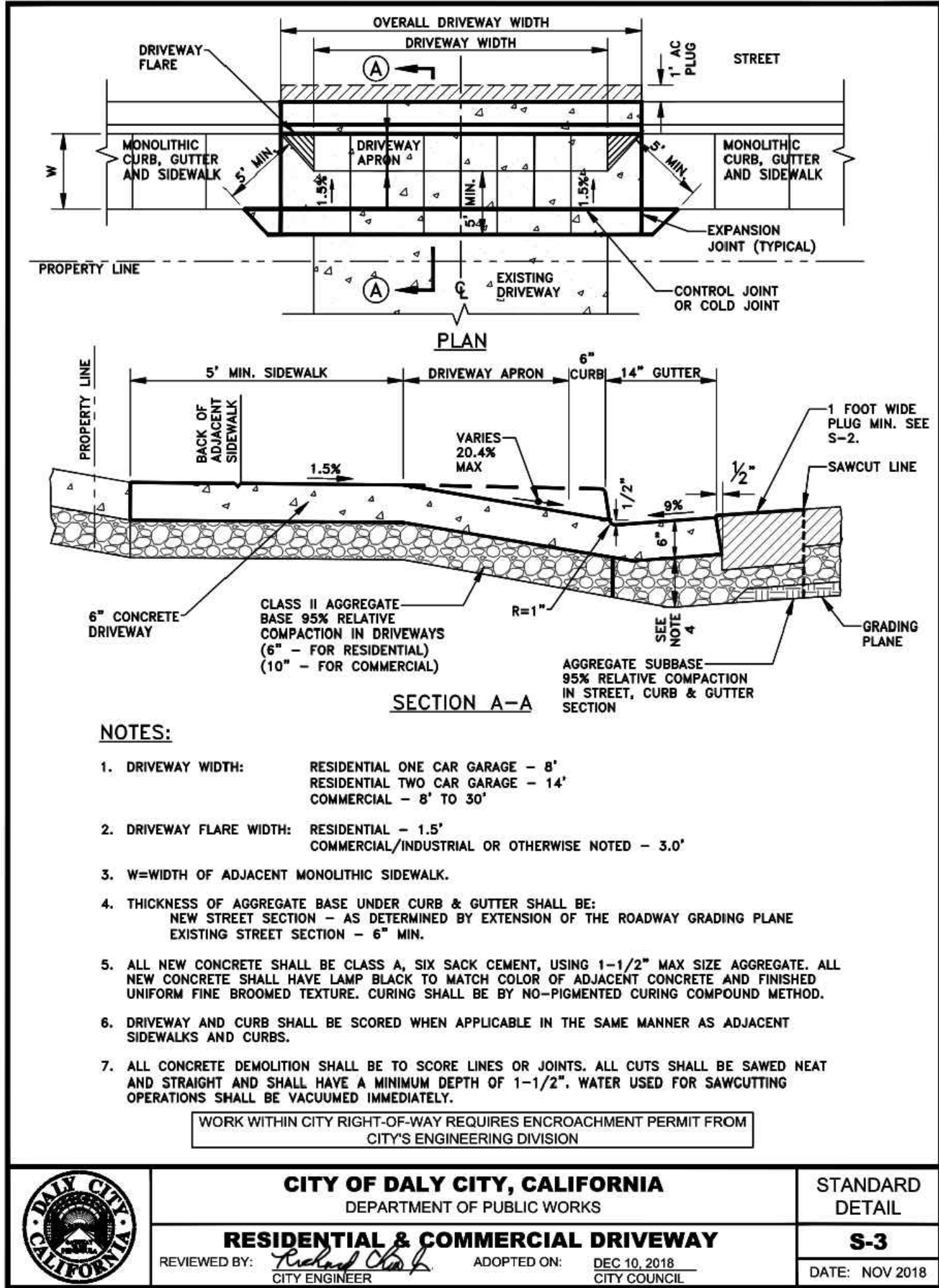
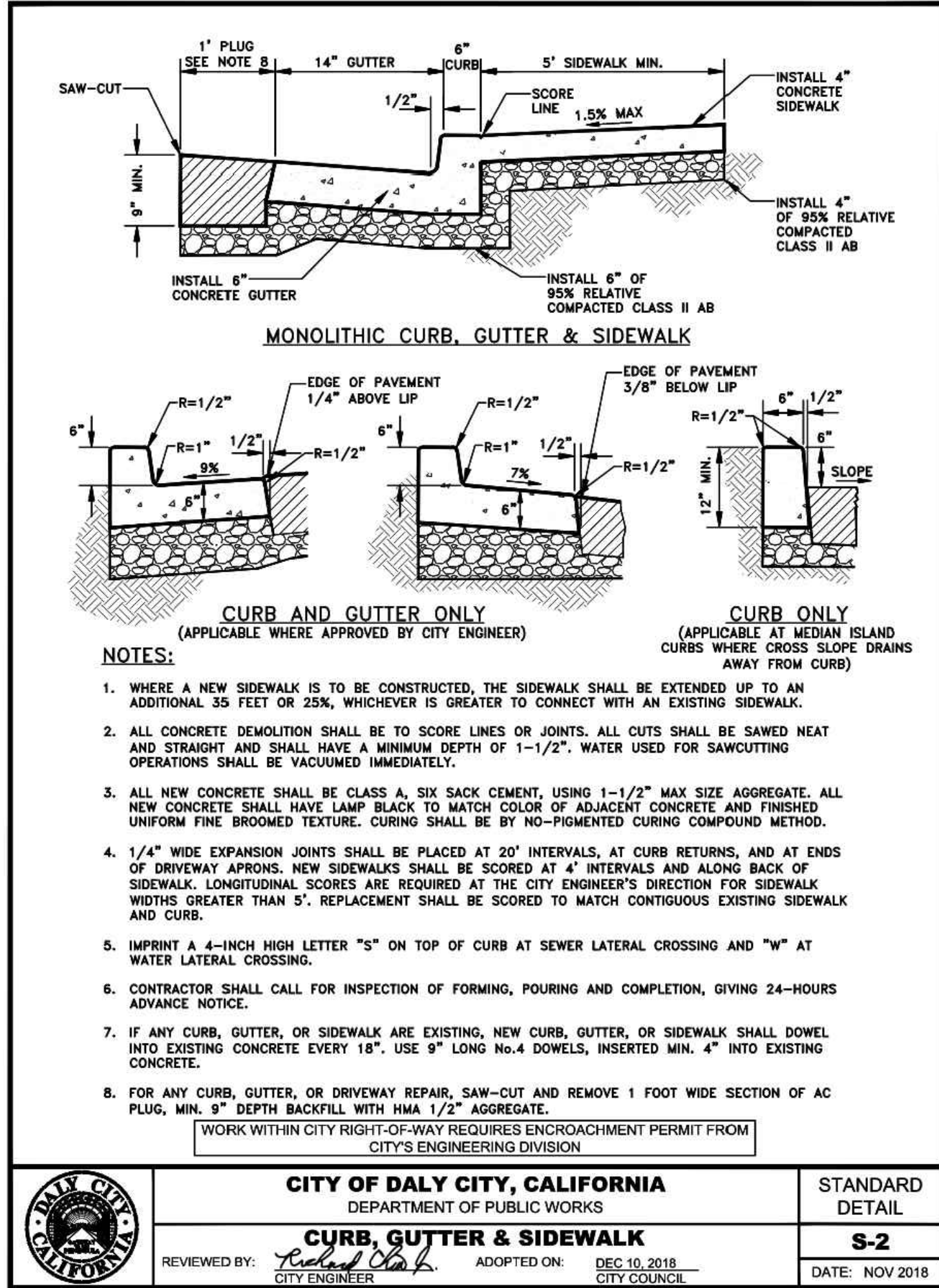
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15 OF 19



Know what's below
Call before you dig.

Jun 18, 2023 - 8:37am by abcker (S) CLIENTS (S) SP898480 - Seafood City - Daly City, CA (S) Construction Drawings (On-Site Improvement Plan) (SP898480, DT.dwg



FOR
REFERENCE
ONLY

PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.

STANLEY P. IVERSON
CALIFORNIA P.E. #044785

DETAIL SHEET
ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFOOD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

DRAWN: NS
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO. SP8948

C12

17 OF 19

11800 Trade Center Drive
Rancho Cordova, CA 95742

P: 916.635.2444
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ENGINEERING ENVIRONMENTAL BUILDING LAND
Daly City
San Francisco
San Diego
Sacramento
Riverside
Denver
Boulder
Since 1964

NO. DESCRIPTION BY DATE

REVISIONS

PROPOSED LAYOUT		PROPOSED ELEVATIONS		PART TYPE		ITEM ON LAYOUT		DESCRIPTION		INVERT ABOVE BASE OF CHAMBER	
25	STORMTECH MC-7200 CHAMBERS	MAXIMUM ALLOWABLE GRADE (TOP OF PAVEMENT/UNPAVED):	333.55	333.55	PREFABRICATED END CAP	A	24" TOP PARTIAL CUT END CAP / PART# MC7200EPP24T / TYP OF ALL 24" TOP CONNECTIONS	23.05'		INVERT	MAX FLOW
6	STORMTECH MC-7200 END CAPS	MINIMUM ALLOWABLE GRADE (UNPAVED WITH TRAFFIC):	333.04	333.04	PREFABRICATED END CAP	B	24" BOTTOM PARTIAL CUT END CAP / PART# MC7200EBP24B / TYP OF ALL 24" BOTTOM CONNECTIONS AND ISOLATOR PLUS ROWS	2.26'			
15	STONE 180V (#)	MINIMUM ALLOWABLE GRADE (UNPAVED NO TRAFFIC):	333.04	333.04	PREFABRICATED END CAP	C	INSTALL FLAMP ON 24" ACCESS PIPE / PART# MC720024RAMP				
6	STONE BELOW (#)	MINIMUM ALLOWABLE GRADE (TOP OF RIGID CONCRETE PAVEMENT):	330.50	330.50	FLAMP	D	24" x 24" TOP MANIFOLD ADS N-12	23.05'			
45	STONE VOR	MINIMUM ALLOWABLE GRADE (BASE OF FLEXIBLE PAVEMENT):	330.50	330.50	MANIFOLD	E	24" x 24" BOTTOM MANIFOLD ADS N-12	2.26'			
8014	INSTALLED SYSTEM VOLUME (CF) (PERIMETER STONE INCLUDED) (COVER STONE INCLUDED)	TOP OF STONE TOP OF MC-7200 CHAMBER: 24" x 24" TOP MANIFOLD INVERT:	326.25	326.25	CONCRETE STRUCTURE	F	OCS (DESIGN BY ENGINEER / PROVIDED BY OTHERS)		9.5 CFS IN 14.0 CFS OUT		
1938	SYSTEM AREA (SF)	24" x 24" BOTTOM MANIFOLD INVERT: 24" ISOLATOR ROW PLUS ROW INVERT: 24" BOTTOM CONNECTION INVERT: BOTTOM OF MC-7200 CHAMBER: BOTTOM OF STONE:	323.68 323.68 323.68 323.68 322.75	323.68 323.68 323.68 323.68 322.75	INSPECTION PORT	H	4" SEE DETAIL				
199.6	SYSTEM PERIMETER (ft)										

The diagram illustrates a rectangular stormwater chamber system. It features two horizontal manifolds: a top manifold at elevation 326.25' and a bottom manifold at elevation 323.64'. Between them are two isolation rows (IR) at elevations 333.18' and 333.86'. The chamber has a width of 71.28' and a length of 64.79'. A central area is labeled '323.50 BOTTOM OF CHAMBER'. On the right side, there's a vertical dimension of 28.50' from the bottom manifold to the top manifold. Various points are labeled with letters A through H. A note indicates '323.68 OPENING 323.50 BOTTOM'. Other elevations shown include 331.71FS, 331.90FS, 331.99RM, and 326.23INV.

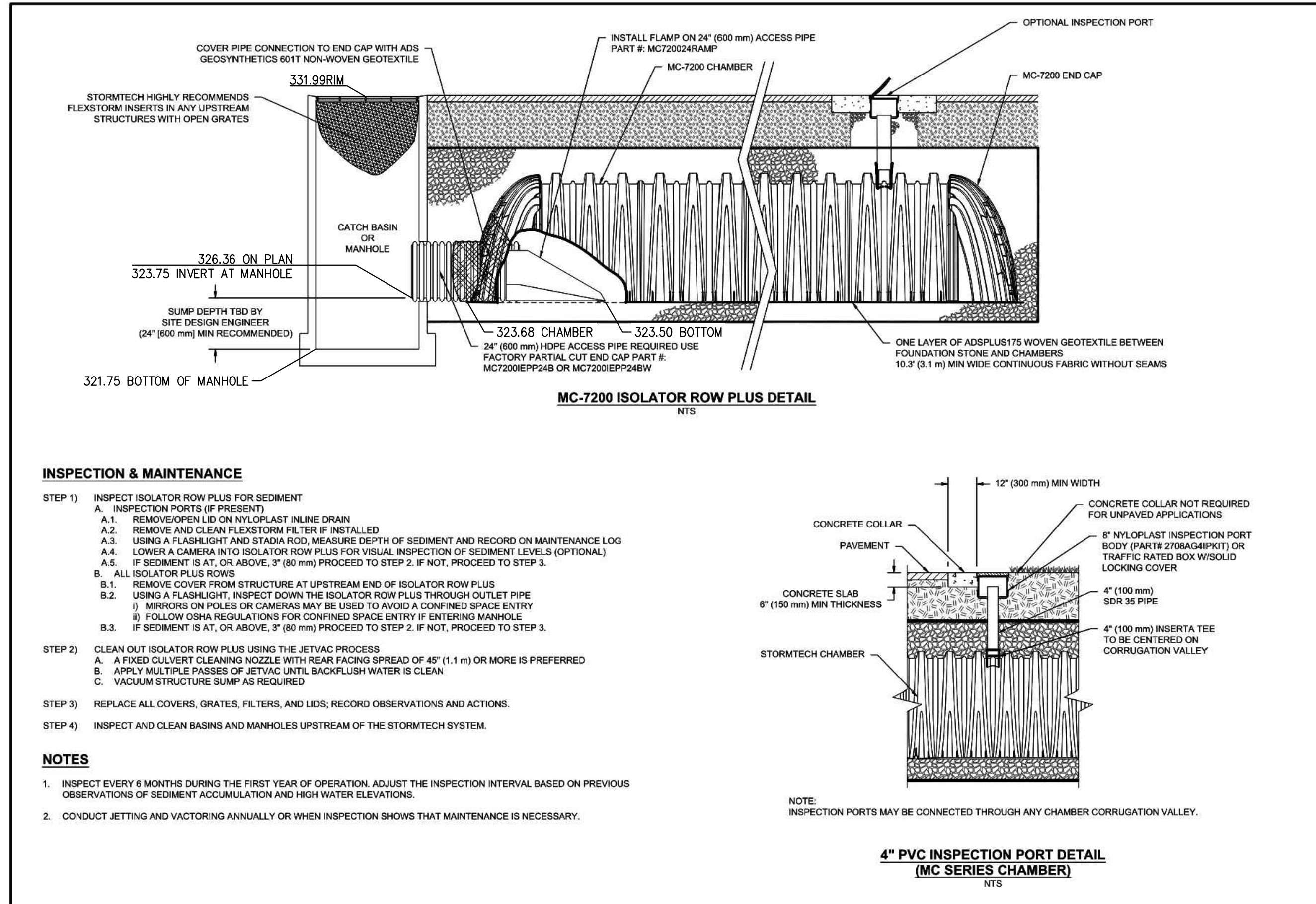
ISOLATOR ROW PLUS (SEE DETAIL)

PLACE MINIMUM 17.5' OF ADSPLUS175 WOVEN GEOTEXTILE OVER BEDDING STONE AND UNDERNEATH CHAMBER FEET FOR SCOUR PROTECTION AT ALL CHAMBER INLET ROWS

BED LIMITS

NOTES

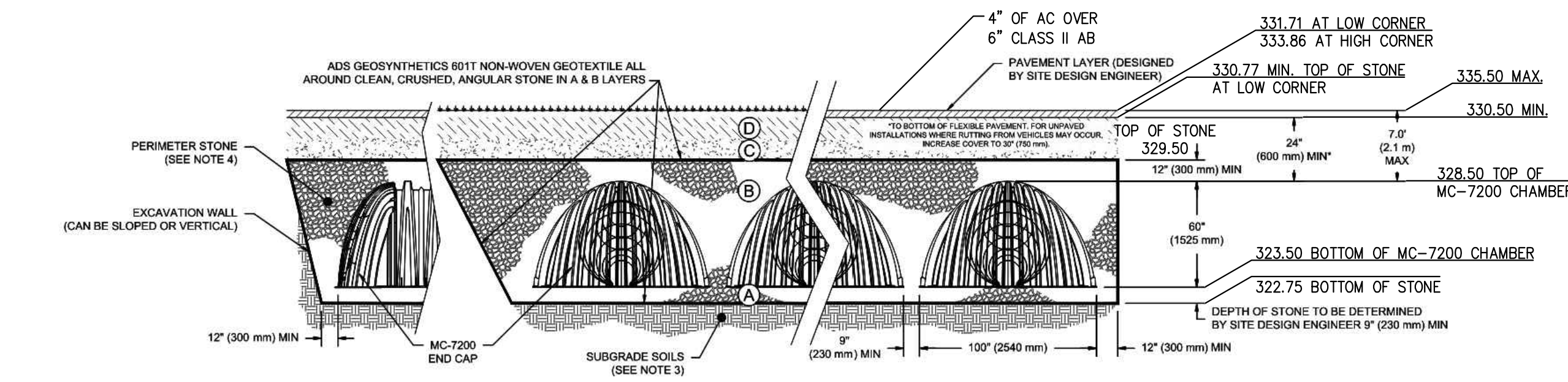
- * MAINFOLD SIZE TO BE DETERMINED BY SITE DESIGN ENGINEER. SEE TECH NOTE #6.32 FOR MANIFOLD SIZING GUIDANCE.
- * DUE TO THE ADAPTATION OF THIS CHAMBER SYSTEM TO SPECIFIC SITE AND DESIGN CONSTRAINTS, IT MAY BE NECESSARY TO CUT AND COUPLE ADDITIONAL PIPE TO STANDARD MANIFOLD COMPONENTS IN THE FIELD.
- * THE SITE DESIGN ENGINEER MUST REVIEW ELEVATIONS AND IF NECESSARY ADJUST GRADING TO ENSURE THE CHAMBER COVER REQUIREMENTS ARE MET.
- * THIS CHAMBER SYSTEM WAS DESIGNED WITHOUT SITE-SPECIFIC INFORMATION ON SOIL CONDITIONS OR BEARING CAPACITY. THE SITE DESIGN ENGINEER IS RESPONSIBLE FOR THE SUITABILITY OF THE SOIL AND PROVIDING THE BEARING CAPACITY OF THE INSITU SOILS. THE BASE STONE DEPTH MAY BE INCREASED OR DECREASED ONCE THIS INFORMATION IS PROVIDED.
- * **NOT FOR CONSTRUCTION:** THIS LAYOUT IS FOR DIMENSIONAL PURPOSES ONLY TO PROVE CONCEPT & THE REQUIRED STORAGE VOLUME CAN BE ACHIEVED ON SITE.

[illegible][illegible]

ACCEPTABLE FILL MATERIALS: STORMTECH MC-7200 CHAMBER SYSTEMS

	MATERIAL LOCATION	DESCRIPTION	ASHTO MATERIAL CLASSIFICATIONS	COMPACTION / DENSITY REQUIREMENT
D	FINAL FILL: FILL MATERIAL FOR LAYER 'D' STARTS FROM THE TOP OF THE 'C' LAYER TO THE BOTTOM OF FLEXIBLE PAVEMENT OR UNPAVED FINISHED GRADE ABOVE. NOTE THAT PAVEMENT SUBBASE MAY BE PART OF THE 'D' LAYER	ANY SOIL/ROCK MATERIALS, NATIVE SOILS, OR PER ENGINEER'S PLANS. CHECK PLANS FOR PAVEMENT SUBGRADE REQUIREMENTS.	N/A	PREPARE PER SITE DESIGN ENGINEER'S PLANS. PAVED INSTALLATIONS MAY HAVE STRINGENT MATERIAL AND PREPARATION REQUIREMENTS.
C	INITIAL FILL: FILL MATERIAL FOR LAYER 'C' STARTS FROM THE TOP OF THE EMBEDEDMENT STONE (B LAYER) TO 124" (800 mm) ABOVE THE TOP OF THE CHAMBERS. NOTE THAT PAVEMENT SUBBASE MAY BE A PART OF THE 'C' LAYER.	GRANULAR WELL-GRADED SOIL/AGGREGATE MIXTURES, <35% FINES OR COMPROCESSED AGGREGATE. MOST PAVEMENT SUBBASE MATERIALS CAN BE USED IN LIEU OF THIS LAYER.	ASHTO M145 ¹ A-1, A-2-4, A-3 OR ASHTO M43 ¹ 3, 357, 4, 467, 5, 56, 57, 6, 67, 68, 7, 8, 78, 9, 10	BEGIN COMPACTIONS AFTER 24" (600 mm) OF MATERIAL OVER THE CHAMBERS IS REACHED. COMPACTION IS REQUIRED TO A MINIMUM OF 12" (300 mm) MAX LIFTS TO A MIN. 98% PROCTOR DENSITY FOR WELL GRADED MATERIALS AND 96% RELATIVE DENSITY FOR COMPROCESSED AGGREGATE MATERIALS.
B	EMBEDEDMENT STONE: FILL SURROUNDING THE CHAMBERS FROM THE FOUNDATION STONE (A LAYER) TO THE 'C' LAYER ABOVE.	CLEAN, CRUSHED, ANGULAR STONE	ASHTO M43 ¹ 3, 4	NO COMPACTION REQUIRED.
A	FOUNDATION STONE: FILL BELOW CHAMBERS FROM THE SUBGRADE UP TO THE FOOT (BOTTOM) OF THE CHAMBER.	CLEAN, CRUSHED, ANGULAR STONE	ASHTO M43 ¹ 3, 4	PLATE COMPACT OR ROLL TO ACHIEVE A FLAT SURFACE. ^{5,3}

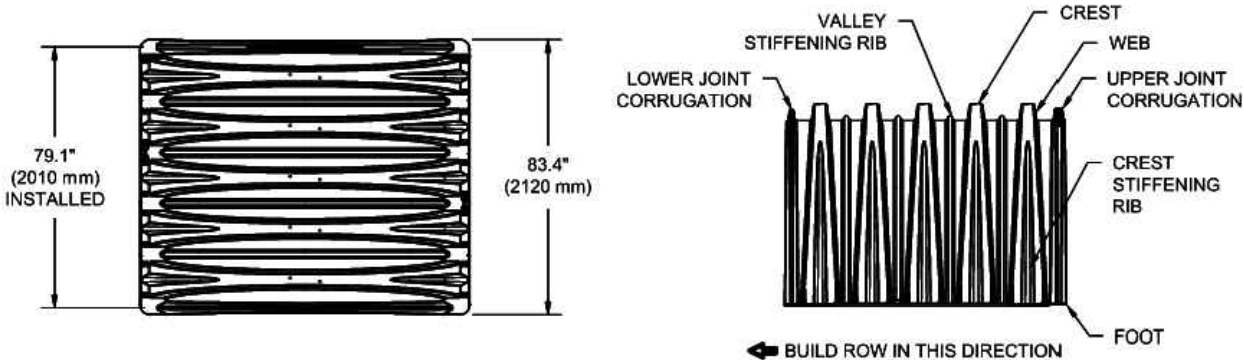
1. **PLEASE NOTE:** THE LISTED ASHFO TO DESIGNATIONS ARE FOR GRADATIONS ONLY. THE STONE MUST ALSO BE CLEAN, CRUSHED, ANGULAR, FOR (230mm) SPECIFICATION FOR #4 STONE WOULD STATE: "CLEAN, CRUSHED, ANGULAR NO. 4 (ASHFO M43) STONE".
2. **STORMWATER COMPACTION REQUIREMENTS ARE MET FOR AN LOCATION. MATERIALS MUST ALSO BE PLACED AND COMPACTED IN (200mm) LIFTX USING TWO FULL COVERAGES WITH A VIBRATORY COMPACTION REQUIREMENT.**
3. **WHERE INFILTRATION SURFACES MAY BE COMPROMISED BY COMPACTION, FOR STANDARD DESIGN LOAD CONDITIONS, A FLAT SURFACE MAY BE ACHIEVED BY RAKING OR DRAGGING WITHOUT COMPACTION EQUIPMENT. FOR SPECIAL LOAD DESIGN, CONTACT STORMWATER FOR COMPACTION REQUIREMENTS.**
4. **ONCE LAYER C-2 IS PLACED, ANY SOLIMATERIAL CAN BE PLACED IN LAYER D UP TO THE FINISHED GRADE. MOST PAVEMENT SUBGRADE SOILS CAN BE USED TO REPLACE THE MATERIAL REQUIREMENTS OF LAYER C-2 OR AT THE SITE DESIGN ENGINEER'S DISCRETION.**



- NOTES:**
1. CHAMBERS SHALL MEET THE REQUIREMENTS OF ASTM F2418, "STANDARD SPECIFICATION FOR POLYPROPYLENE (PP) CORRUGATED WALL STORMWATER COLLECTION CHAMBERS" CHAMBER CLASSIFICATION 60x101.
 2. MC-720 CHAMBERS SHALL BE DESIGNED IN ACCORDANCE WITH ASTM F2727 "STANDARD PRACTICE FOR STRUCTURAL DESIGN OF THERMOPLASTIC CORRUGATED WALL STORMWATER COLLECTION CHAMBERS".
 3. THE SITE DESIGN ENGINEER IS RESPONSIBLE FOR ASSESSING THE BEARING RESISTANCE (ALLOWABLE BEARING CAPACITY) OF THE SUBGRADE SOILS AND THE DEPTH OF FOUNDATION STONE WITH CONSIDERATION FOR THE REQUIREMENTS OF EXPOSED SOIL HUMIDITY CONDITIONS.
 4. PERIMETER STORM MUST BE EXTENDED HORIZONTALLY TO THE EXCAVATION WALL FOR BOTH VERTICAL AND SLOPED EXCAVATION WALLS.
 5. REQUIREMENTS FOR HANDLING AND INSTALLATION:
 - a. TO MAINTAIN THE WIDTH OF CHAMBERS DURING SHIPPING AND HANDLING, CHAMBERS SHALL HAVE INTEGRAL, INTERLOCKING STAKING LUGS.
 - b. TO ENSURE A SECURE JOINT DURING INSTALLATION AND BACKFILL, THE HEIGHT OF THE CHAMBER JOINT SHALL NOT BE LESS THAN 3".
 - c. TO ENSURE THE PROTECTION OF THE ARCH SHAPE DURING INSTALLATION, a) THE ARCH STIFFNESS CONSTANT SHALL BE GREATER THAN OR EQUAL TO 407 LB/FT²IN. THE ACS IS DEFINED IN SECTION 6.2.8 OF ASTM F2418. AND b) TO RESIST CHAMBER DEFORMATION DURING INSTALLATION AT ELEVATED TEMPERATURES (ABOVE 73° F / 23° C), CHAMBERS SHALL BE PRODUCED FROM REFLECTIVE GOLD OR YELLOW COLORS.

[illegible][illegible]

MC-7200 TECHNICAL SPECIFICATION

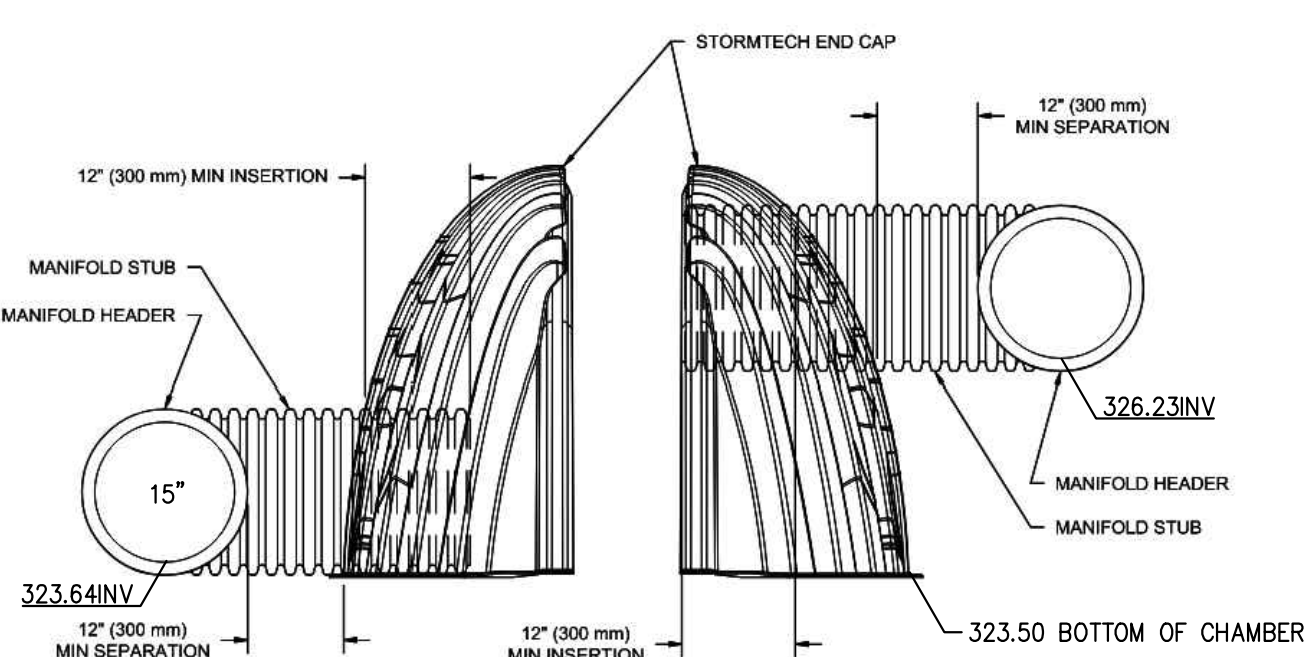


NOMINAL CHAMBER SPECIFICATIONS		
SIZE (W X H X INSTALLED LENGTH)	100.0" X 60.0" X 79.1"	(2540 mm X 1524 mm X 2010 mm)
CHAMBER STORAGE	175.9 CUBIC FEET	(4.98 m ³)
MINIMUM INSTALLED STORAGE*	267.3 CUBIC FEET	(7.56 m ³)
WEIGHT (NOMINAL)	205 lbs.	(92.9 kg)

NOMINAL END CAP SPECIFICATIONS		
SIZE (W X H X INSTALLED LENGTH)	90.0" X 61.0" X 32.8"	(2286 mm X 1549 mm X 833 mm)
END CAP STORAGE	39.5 CUBIC FEET	(1.12 m ³)
MINIMUM INSTALLED STORAGE*	115.3 CUBIC FEET	(3.26 m ³)
MINIMUM INSTALLED STORAGE*	115.3 CUBIC FEET	(3.26 m ³)

- *ASSUMES 12" (305 mm) STONE ABOVE, 9" (229 mm) STONE FOUNDATION AND BETWEEN CHAMBERS, 12" (305 mm) STONE PERIMETER IN FRONT OF END CAPS AND 40% STONE POROSITY.

MC-SERIES END CAP INSERTION DETAIL



- | PART # | STUB | B | C |
|---------------|---------------|------------------|---------------|
| MC7200EPP06T | 6" (150 mm) | 42.54" (1081 mm) | |
| MC7200EPP08 | | | 0.86" (22 mm) |
| MC7200EPP08T | 8" (200 mm) | 40.59" (1029 mm) | |
| MC7200EPP08B | | | 1.01" (26 mm) |
| MC7200EPP10T | 10" (250 mm) | 38.31" (975 mm) | |
| MC7200EPP10B | | | 1.33" (34 mm) |
| MC7200EPP12T | 12" (300 mm) | 35.69" (907 mm) | |
| MC7200EPP12B | | | 1.50" (39 mm) |
| MC7200EPP14T | 14" (350 mm) | 32.72" (831 mm) | |
| MC7200EPP14B | | | 1.70" (43 mm) |
| MC7200EPP16B | | | |
| MC7200EPP18T | | 29.38" (746 mm) | |
| MC7200EPP18B | | | |
| MC7200EPP18W | 18" (450 mm) | | 1.97" (50 mm) |
| MC7200EPP18T | | | |
| MC7200EPP18W | | | |
| MC7200EPP24T | | 23.05" (585 mm) | |
| MC7200EPP24TW | | | |
| MC7200EPP24B | 24" (600 mm) | | 2.28" (57 mm) |
| MC7200EPP24BW | | | |
| MC7200EPP26BW | 37" (750 mm) | | 2.94" (75 mm) |
| MC7200EPP36BW | 36" (900 mm) | | 3.25" (83 mm) |
| MC7200EPP42BW | 42" (1050 mm) | | 3.55" (90 mm) |

CUSTOM PREFABRICATED INVERTS ARE AVAILABLE UPON REQUEST. INVENTORIED MANIFOLDS INCLUDE 12-24" (300-600 mm) SIZE ON SIZE AND 15-48" (375-1200 mm) ECCENTRIC MANIFOLDS. CUSTOM INVERT LOCATIONS ON THE MC-7200 END CAP CUT IN THE FIELD ARE NOT RECOMMENDED FOR PIPE SIZES GREATER THAN 10" (250 mm). THE INVERT LOCATION IN COLUMN 'B' ARE THE HIGHEST POSSIBLE FOR THE PIPE SIZE.

NOTE: ALL DIMENSIONS ARE NOMINAL

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ONLY

PREPARED UNDER THE SUPERVISION OF
TAIT & ASSOCIATES, INC.



STANLEY P. IVERSON
CALIFORNIA P.E. #044785

DRAWN: NS
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO: SP8948

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18 OF 19

Jun 18, 2023 - 8:57am by abecker IS CLIENTS\SP\SP89480 - Seaford City - Daly City, CA\EN\Construction Drawings\On-Site Improvement Plan\SP8948_DT.dwg

10-01-03
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- LIQUID CAPACITY: 1,500 GALLONS.
- TANK DESIGNED FOR H-20 TRAFFIC WHEEL LOAD WITH DRY SOIL CONDITIONS (WATER TABLE BELOW TANK). EARTH COVER OVER TANK NOT TO EXCEED 6 FT.
- SUITABLE NATIVE OR SUB-BASE SHALL BE PREPARED TO HANDLE ANTICIPATED LOADS. THE EXCAVATION SHALL BE BEDDED WITH SUITABLE GRANULAR MATERIAL AND SHALL BE COMPACTED TO 90% MAXIMUM DRY DENSITY, OR TO REQUIREMENTS OF THE PROJECT GEOTECHNICAL ENGINEER.
- FOR COMPLETE DESIGN AND PRODUCT INFORMATION CONTACT JENSEN PRECAST.

THE DESIGN AND DETAIL OF THIS DRAWING ARE THE PROPERTY OF JENSEN PRECAST AND NOT TO BE USED EXCEPT IN CONNECTION WITH ITS OWN WORK. DESIGN AND INVENTION RIGHTS ARE RESERVED.

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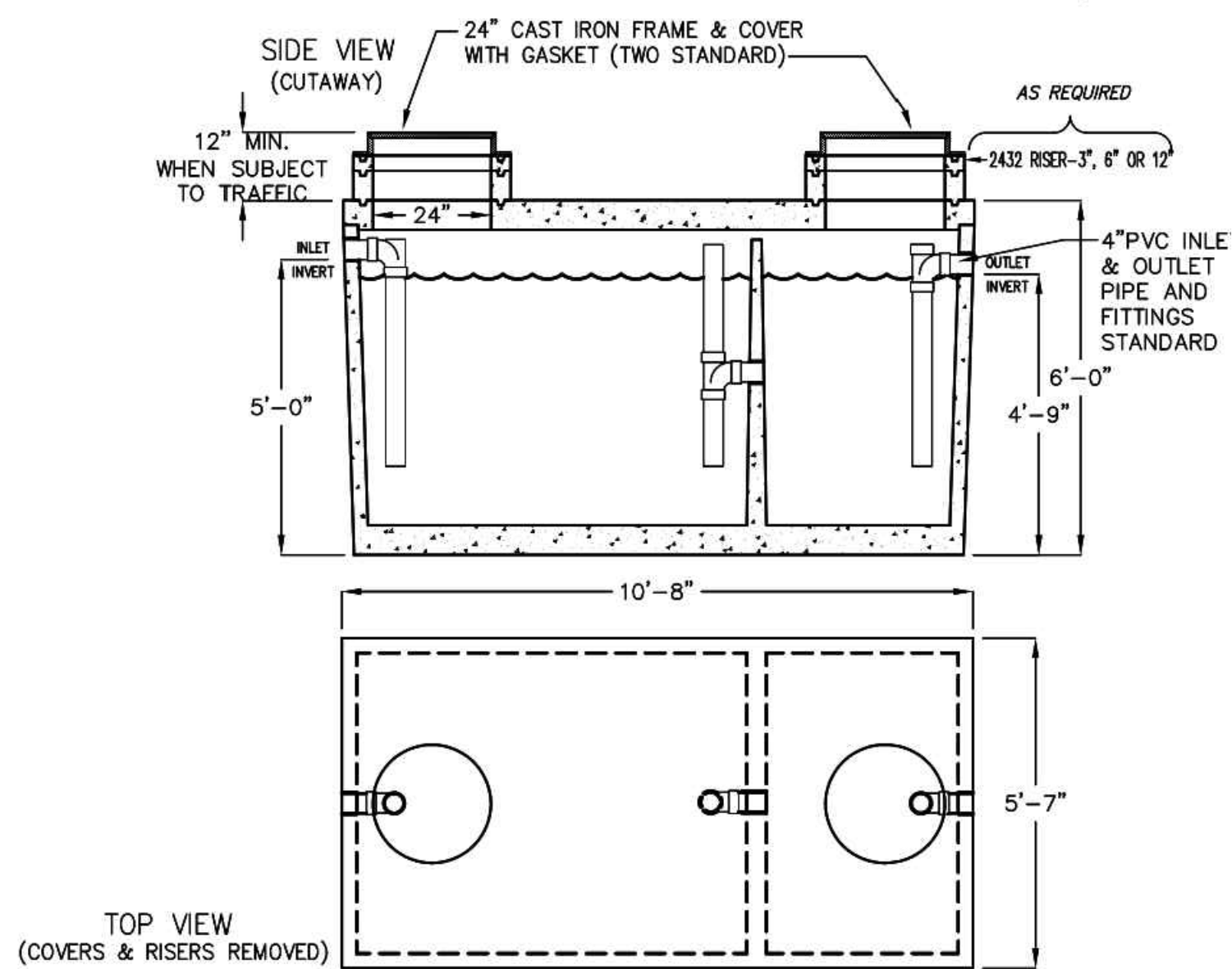
- TANK DESIGNED FOR H-20 TRAFFIC WHEEL LOAD WITH DRY SOIL CONDITIONS (WATER TABLE BELOW TANK).
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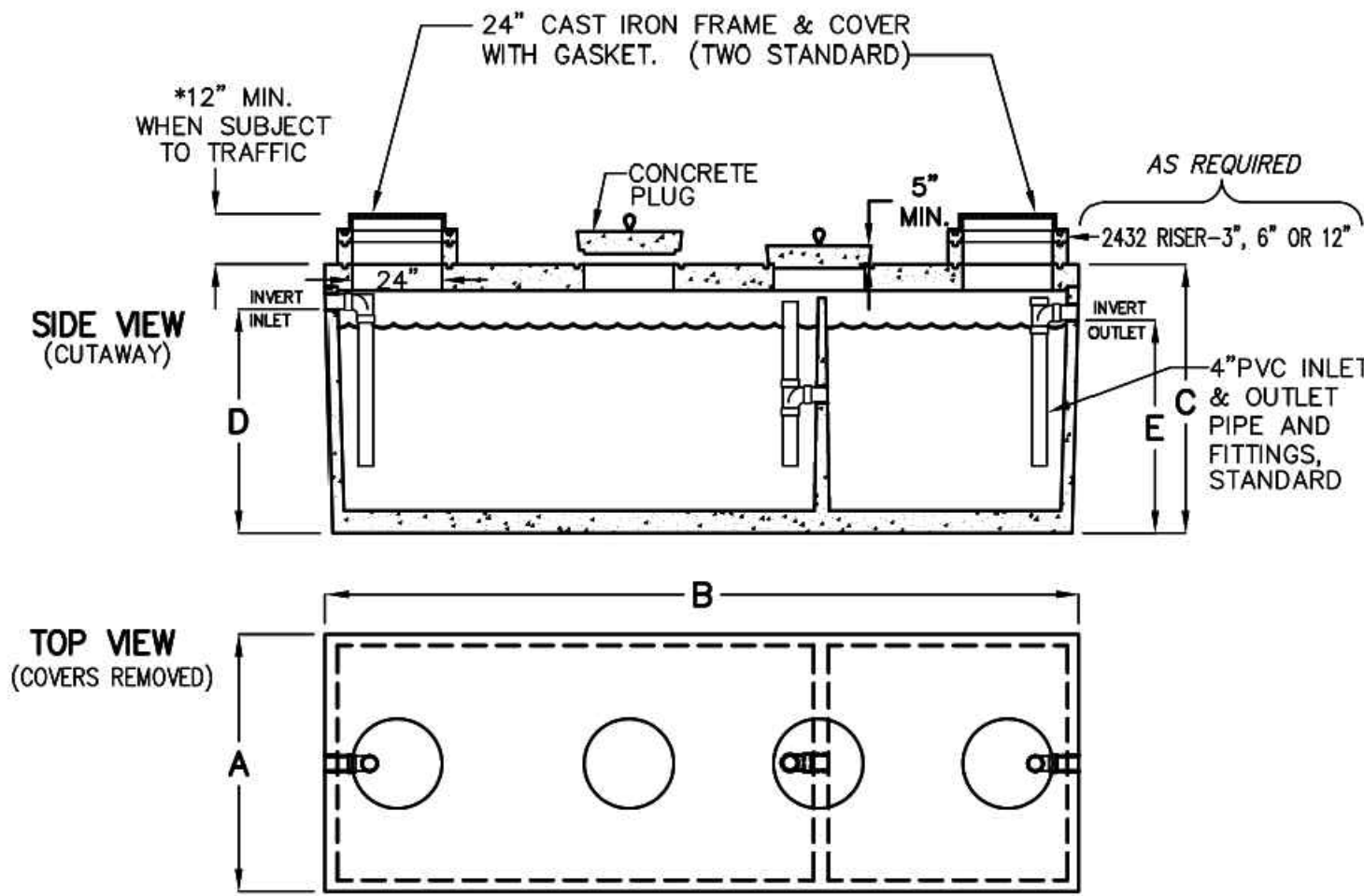
1500 GALLON GREASE INTERCEPTOR MODEL JP1500G

TRAFFIC RATED ACCEPTED BY UPC.



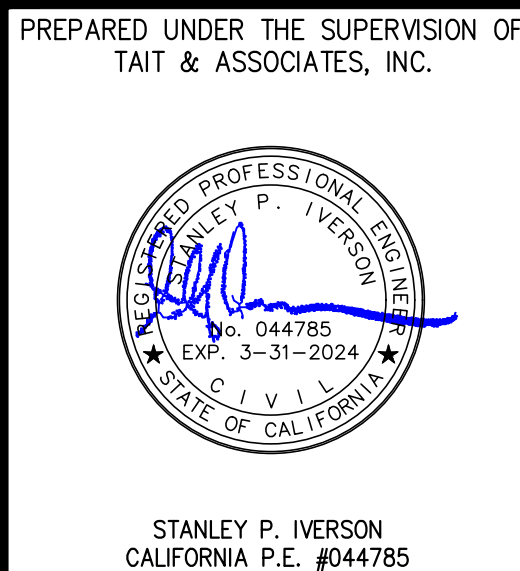
2000-5000 GALLON GREASE INTERCEPTORS

TRAFFIC RATED ACCEPTED BY UPC.



MODEL NUMBER	LIQUID CAPACITY GALLONS	WIDTH 'A'	OVERALL LENGTH 'B'	TANK HEIGHT 'C'	INLET 'D'	OUTLET 'E'	MINIMUM EXCAVATION WIDTH	MINIMUM EXCAVATION LENGTH	#DEPTH OF BURY	MAX. LIFT WEIGHT
KJP2000G	2000	4'-11"	15'-11"	6'-0"	5'-0"	4'-9"	5'-11"	16'-11"	6" MAX.	19,200
KJZ2500G	2500	5'-9"	16'-10"	6'-0"	5'-0"	4'-9"	6'-9"	17'-10"	5" MAX.	22,700
KJZ3000G	3000	5'-9"	16'-10"	6'-9"	5'-9"	5'-6"	6'-9"	17'-10"	5" MAX.	24,000
KJZ4000G	4000	7'-8"	16'-7"	6'-9"	5'-6"	5'-3"	8'-8"	17'-7"	5" MAX.	22,100
KJZ5000G	5000	7'-8"	16'-7"	7'-11"	6'-9"	6'-6"	8'-8"	17'-7"	4" MAX.	24,100

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ONLY



DRAWN: NS
DATE: 1/18/23
CHECKED: JLV
DATE: 1/18/23
REVISION #:
DATE:
JOB NO: SP8948

C14

19 OF 19

DETAIL SHEET
ST. FRANCIS SQUARE ON-SITE IMPROVEMENTS PLAN
SEAFORD CITY
1420 SOUTHGATE AVE.
DALY CITY, CA 94015

11200 Triad Center Plaza
Rancho Cordova, CA 95742

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Memorandum

Date: February 13, 2023
To: Laurence Tang, Seafood City
From: Kai-ling Kuo, Michelle Hunt
Subject: Local Traffic Analysis and Parking Study for the Proposed Expansion of the St. Francis Square Shopping Center in Daly City, California

This memorandum presents the results of a local traffic analysis (LTA) and parking study for the proposed expansion of the St. Francis Square Shopping Center in Daly City, California. The project site is located at the southeast corner of St. Francis Boulevard and Southgate Avenue (see Figure 1). The project proposes to construct a 2,480 square foot (s.f.) fast-food restaurant (Chowking) with a drive-thru lane at the northwest corner of the site. The restaurant will be open from 7 AM to 9 PM, which is the same hours as the existing Chowking in South San Francisco. The project also would expand the size of the existing grocery store by 4,756 s.f. (from 20,649 s.f. to 25,405 s.f.) and add a new retail building with 6,657 s.f. With the project, the building space within the shopping center would increase from 57,955 s.f. to 71,848 s.f. The existing grocery space is currently unoccupied. Therefore, the currently occupied space within the shopping center is 37,306 s.f.

Vehicular access to the site would be provided by the three full-access driveways including one existing driveway on St. Francis Boulevard and two existing driveways on Southgate Avenue (see Figures 2 and 3). Parking would be shared among all uses on site. The project would consolidate the number of existing driveways from two to one on St. Francis Boulevard and four to two on Southgate Avenue.

This LTA evaluates the project's effect on weekday AM and PM peak-hour traffic conditions at the St. Francis Boulevard and Southgate Avenue intersection, queuing at the study intersection, site access, on-site circulation, drive-thru queuing, and parking.

Project Trip Estimates

The magnitude of traffic produced by a new development and the locations where that traffic would appear are estimated using a three-step process: (1) trip generation, (2) trip distribution, and (3) trip assignment. In determining project trip generation, the magnitude of traffic entering and exiting the site is estimated for the AM and PM peak hours. As part of the project trip distribution, the directions to and from which the project trips would travel are estimated. In the project trip assignment, the project trips are assigned to specific streets and intersections. These procedures are described below.

Trip Generation

Trip generation rates resulting from new developments typically are estimated using trip rates published in the Institute of Transportation Engineers (ITE) *Trip Generation Manual, 11th Edition*. Trips that would be generated by the proposed additions of the shopping center were estimated using the ITE trip rates for "Shopping Plaza (40-150k)" (Land Use 821). The "Shopping Plaza" category refers to an integrated group of commercial establishments with 40,000 to 150,000 square feet of gross leasable area (GLA). This category includes the trip data for a wide scale of retail/commercial uses from neighborhood centers. Its major tenant is often a supermarket.

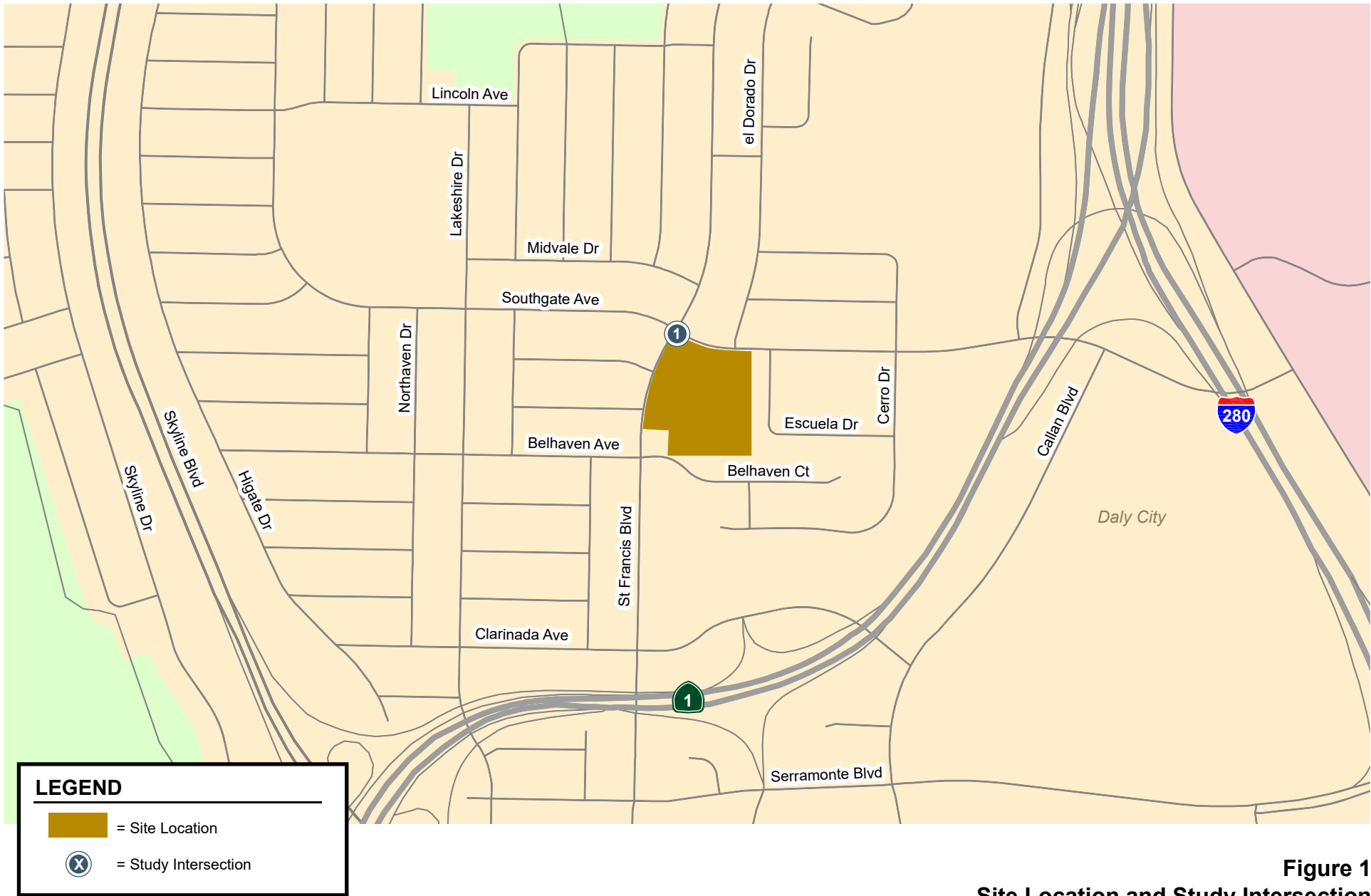


Figure 1
Site Location and Study Intersection





A shopping plaza typically contains more than retail merchandising facilities. Office space, personal services, and restaurants are common tenants. Based on the definition, it is reasonable to use the trip rates for shopping plazas for the project. Because the project would expand the existing shopping center, the ITE fitted curve equations were used to estimate the trips for the entire shopping center with and without the new buildings and determine the new trips resulting from the expansion.

Pass-by Trips

Trip generation for retail uses are typically adjusted to account for pass-by trips. Pass-by trips are trips that would already be on the adjacent roadways (and are therefore already counted in the existing traffic) but would turn into the site while passing by. Pass-by trips are therefore excluded from the traffic projections (although pass-by traffic is accounted for at the site entrances). An average pass-by trip reduction of 40 percent was applied based on the ITE *Trip Generation Manual*, 11th Edition.

Existing Trip Credits

Although the shopping center has 57,955 s.f. of retail space, only 37,306 s.f. is currently occupied. Therefore, the existing trips credits only accounts for the trips generated by the existing occupied space.

Net Project Trips

Based on the ITE trip generation rates, pass-by trip reduction, and the existing trip credits, it is estimated that the expansion of the shopping center would generate a total of 1,595 daily trips with 73 new trips (45 inbound and 28 outbound) during the AM peak hour and 159 new trips (77 inbound and 82 outbound) during the PM peak hour (see Table 1).

The above project trip estimates were developed by treating the shopping plaza as a single integrated unit. Alternatively, the trip generation associated with the proposed fast-food restaurant with drive-through window may be estimated separately based on published ITE trip rates for this specific use and applying shopping plaza trip rates for the remainder of the site. When applying trip rates for individual uses in a mixed-use development, it is appropriate to include a reduction for internal captured trips (e.g., restaurant customers who also patronize other retail uses at the shopping center in the same trip). The project trip estimates derived using this methodology were developed for information only and are presented in Appendix A. Compared to the project trip generation estimates contained in Table 1, this methodology would result in slightly more daily and AM peak-hour trips (+104 and +28, respectively) and slightly fewer PM peak-hour trips (-1). The small difference in project trips between the two methods would not affect the traffic study conclusions or recommendations.

Trip Distribution and Assignment

The trip distribution pattern for the project was estimated based on the turning movement counts conducted at the existing driveways of the shopping center, existing travel patterns on the surrounding roadway network, the locations of complementary land uses, and freeway access points. Figure 4 shows the trip distribution pattern for the project trips.

The peak-hour vehicle trips generated by the project were assigned to the roadway network in accordance with the trip distribution pattern and the locations of project driveways (see Figure 4).

Table 1
Project Trip Generation Estimates

Land Use	Size	Daily		AM Peak Hour				PM Peak Hour			
		Trip Rate	Trips	Trip Rate	Trips			Trip Rate	Trips		
					In	Out	Total		In	Out	Total
Shopping Center with Proposed Expansion											
Shopping Plaza ¹	71,848 s.f.	96.62	6,942	3.53	157	97	254	9.32	322	348	670
Pass-by Reduction ²			-2,777		-63	-39	-102		###	-139	-268
Total Trips with Expansion			4,165		94	58	152		193	209	402
Existing Shopping Center											
Shopping Plaza ¹	37,306 s.f. ³	114.83	4,284	3.53	82	50	132	10.86	194	211	405
Pass-by Reduction ²			-1,714		-33	-20	-53		-78	-84	-162
Total Shopping Center Trips			2,570		49	30	79		116	127	243
Proposed Expansion											
Shopping Plaza	34,542 s.f. ⁴		2,658		75	47	122		128	137	265
Pass-by Reduction			-1,063		-30	-19	-49		-51	-55	-106
Total Net Project Trips			1,595		45	28	73		77	82	159
Notes:											
All trip rates are from ITE <i>Trip Generation Manual</i> , 11th Edition .											
1. Daily and PM peak-hour trips were estimated using the fitted-curve equations for Shopping Plaza (40-150k) (Land Use 821), which is not available for the AM peak hour. AM peak-hour trips were estimated using the average trip rate (in trips per 1,000 square feet).											
2. An 40% pass-by trip reduction was applied based the ITE average pass-by rate for Shopping Plaza (40-150k) .											
3. Existing shopping plaza square footage represents only currently occupied space.											
4. Total increase in occupied space due to reoccupancy of existing space and construction of new space.											

Intersection Traffic Operations

Intersection level of service analysis was conducted at the St. Francis Boulevard/Southgate Avenue intersection for the AM and PM peak hours of commute traffic to identify potential adverse traffic operational effects resulting from the trips generated by the project. The weekday AM peak hour is generally between 7:00 and 9:00 AM and the weekday PM peak hour is typically between 4:00 and 6:00 PM. It is during these periods that the most congested traffic conditions occur on roadways.

Intersection Traffic volumes

Existing Lane Configurations and Traffic Volumes

The existing lane configurations at the study intersections were obtained from Google Earth (see Figure 5).

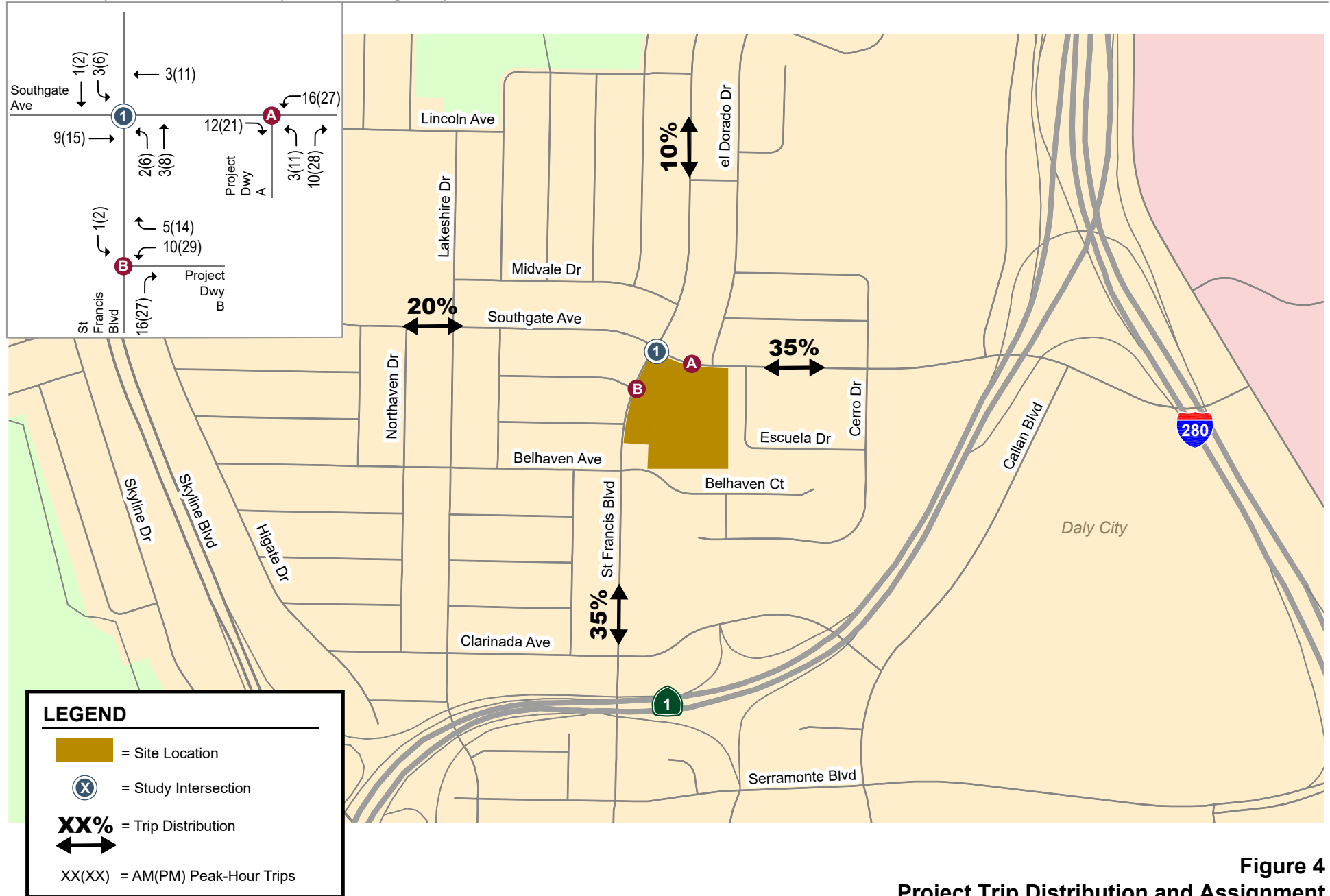


Figure 4
Project Trip Distribution and Assignment

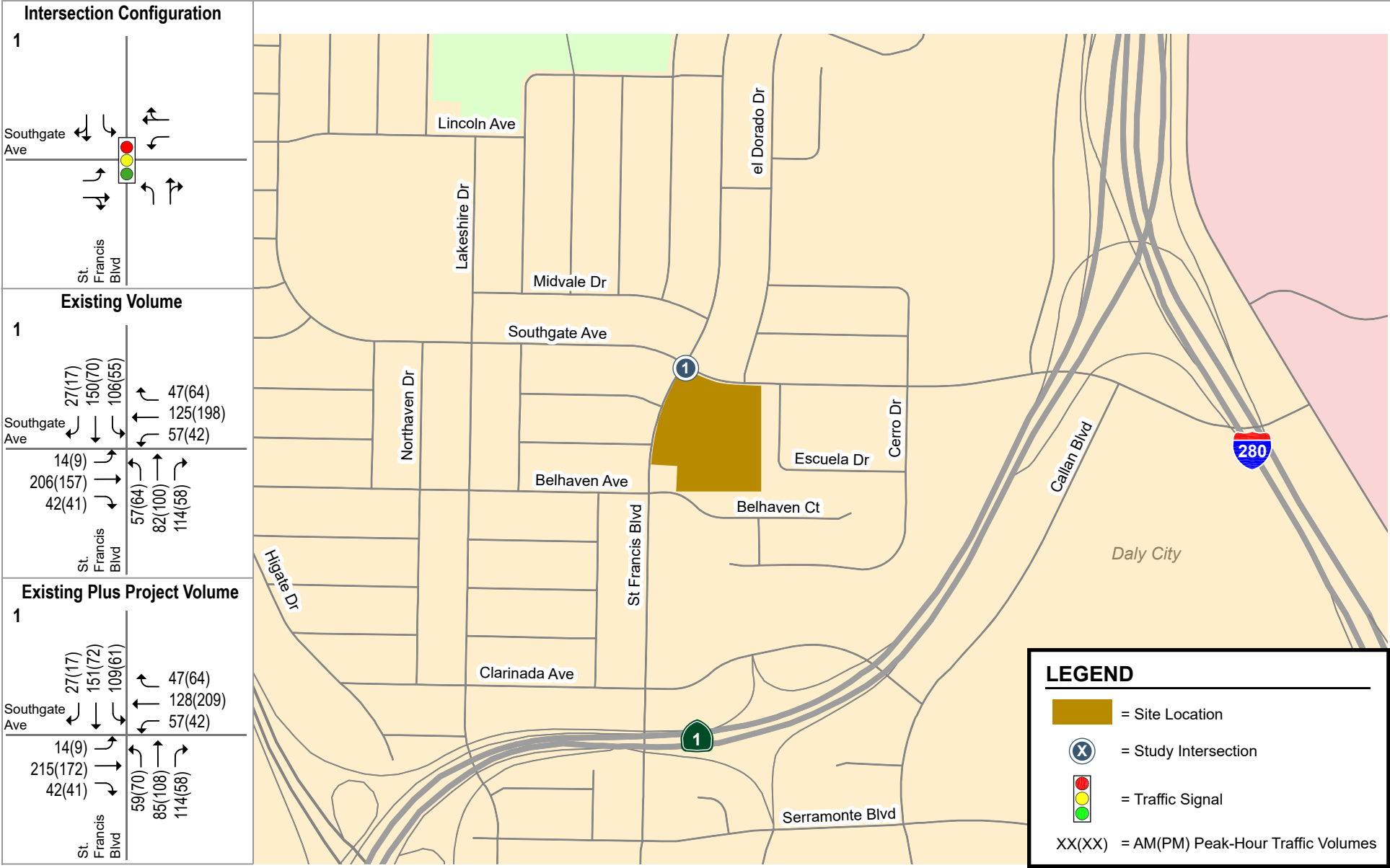


Figure 5
Intersection Lane Configuration and Traffic Volumes

Existing peak-hour traffic volumes at the study intersection (see Figure 5) are based on new traffic counts conducted in April 2022 during the AM and PM peak commute periods. The 2022 new count was compared to the 2021 count at the intersection. In the AM peak hour, the 2022 count is 244% higher than the 2021 count; and in the PM peak hour, the 2022 count is at similar level to the 2021 count. There is no pre-pandemic traffic count at this intersection. However, based on the increase of the traffic volume from 2021 to 2022, it is assumed that the travel pattern in the project area is considered normal and the 2022 traffic volume was analyzed directly without further adjustment. The intersection turning-movement count used for this analysis is presented in Appendix B.

Existing Plus Project Traffic Volumes

Project trips were added to existing traffic volumes to obtain existing plus project traffic volumes (see Figure 5).

Intersection Level of Service Analysis Methodologies and Standards

Traffic conditions at the study intersection were evaluated using level of service (LOS). *Level of Service* is a qualitative description of operating conditions ranging from LOS A, or free-flow conditions with little or no delay, to LOS F, or congested conditions with excessive delays. The analysis methods are described in detail below.

Daly City evaluates level of service at signalized intersections based on the *Highway Capacity Manual (HCM)* 2010 level of service methodology using Synchro software. The HCM method evaluates signalized intersection operations based on average control delay time for all vehicles at the intersection. *Control delay* is the amount of delay that is attributed to the type of traffic control device at the intersection, and includes initial deceleration delay, queue move-up time, stopped delay, and final acceleration delay. The correlation between average delay and level of service is shown in Table 2. Daly City has a level of service standard for signalized intersections of LOS D or better.

Intersection Levels of Service

The results of the intersection level of service analysis (see Table 3) show that the study intersection would operate at acceptable levels during both AM and PM peak hours of commute traffic under existing plus project conditions. Therefore, the project traffic would not cause an adverse effect on traffic operations. The intersection levels of service calculation sheets are included in Appendix C.

Left-Turn Queues at St. Francis Boulevard and Southgate Avenue

As show in Figure 4, the project would add a small number of new trips to the northbound and southbound left-turn pockets at the St. Francis Boulevard/Southgate Avenue intersection. The level of service analysis (Table 3) shows that the added project trips would not cause a noticeable increase in vehicle delay at the intersection and the 95th percentile left-turn vehicle queues.

The 95th percentile left-turn vehicle queues were estimated to be fewer than two vehicles (46 feet) while the left-turn pockets can accommodate at least three vehicles (75 to 115 feet). Therefore, the existing left-turn pocket would have sufficient capacity to accommodate the project traffic. The vehicle queuing calculations are included in Appendix D.

Table 2
Signalized Intersection Level of Service Definitions Based on Control Delay

Level of Service	Description	Average Control Delay (seconds/vehicle)
A	Operations with very low delay occurring with favorable progression and/or short cycle lengths.	10.0 or less
B	Operations with low delay occurring with good progression and/or short cycle lengths.	10.1 to 20.0
C	Operations with average delays resulting from fair progression and/or longer cycle lengths. Individual cycle failures begin to appear.	20.1 to 35.0
D	Operations with longer delays due to a combination of unfavorable progression, long cycle lengths, and high volume-to-capacity (V/C) ratios. Many vehicles stop and individual cycle failures are noticeable.	35.1 to 55.0
E	Operations with high delays indicating poor progression, long cycle lengths, and high V/C ratios. Individual cycle failures are frequent occurrences.	55.1 to 80.0
F	Operations with delays unacceptable to most drivers occurring due to over-saturation, poor progression, or very long cycle lengths.	greater than 80.0
Source: Transportation Research Board, <i>2010 Highway Capacity Manual</i> .		

Table 3
Existing Plus Project Intersection Levels of Service

# Intersection	Control	Peak Hour	Count Date	Existing			
				No Project		Plus Project	
				Avg. Delay (sec)	LOS	Avg. Delay (sec)	LOS
1 St. Francis Blvd & Southgate Ave	Signal	AM	4/26/2022	13.0	B	13.1	B
		PM	4/26/2022	13.3	B	13.4	B

Site Access and On-Site Circulation

Vehicle Site Access

Vehicular access to the site would be provided by the three existing full-access driveways including one driveway on St. Francis Boulevard and two driveways on Southgate Avenue (one in front of the grocery store for general vehicle access and the other one behind the grocery store for truck access and loading) (see Figures 2 and 3).

Project Driveway Design

The Daly City Municipal Code requires a minimum driveway width of 24 feet for a two-way driveway. Per City of Daly City Standard Detail Drawing S-3, commercial driveways are permitted to have a maximum width of 30 feet. The existing driveways proposed to remain on Southgate Avenue are 24 to 30 feet wide, which meet the Daly City requirements. The existing driveway on St. Francis Boulevard is 45 feet wide, which exceeds the City's maximum width for commercial driveways. The extra width at this location is beneficial given the grade and curvature of this driveway. Furthermore, the extra width allows the driveway to align better with Campana Avenue. The project is not proposing to alter this existing driveway.

Sight Distance at Project Driveways

The project driveways should be free and clear of any obstructions to provide adequate sight distance, thereby ensuring that exiting vehicles can see pedestrians on the sidewalk and vehicles and bicycles traveling on St. Francis Boulevard and Southgate Avenue. Any landscaping and signage should be located in such a way to ensure an unobstructed view for drivers exiting the site. Providing the appropriate sight distance reduces the likelihood of a collision at a driveway and provides drivers with the ability to locate sufficient gaps in traffic and exit a driveway.

The minimum acceptable sight distance at the driveway is calculated according to the Caltrans recommended stopping sight distance. Sight distance requirements vary depending on roadway speeds. The speed limits on St. Francis Boulevard and Southgate Avenue are 25 mph, and the recommended Caltrans stopping sight distance for 25 mph roadways is 150 feet. Both St. Francis Boulevard and Southgate Avenue are slightly curved along the project frontage, but the curves would not obstruct the view for exiting vehicles. The site plan shows the landscaping along the project frontage would not obstruct the view of drivers exiting the project driveways. However, on-street parking along St. Francis Boulevard and Southgate Avenue could potentially block the view of exiting drivers if there were cars parked next the driveway. Therefore, the street parking south of the St. Francis Boulevard driveway and west of the two Southgate Avenue driveways should be prohibited by painting 25 feet of red curb.

Project Driveway Operations

The driveway operations were evaluated for the driveway on St. Francis Boulevard and the main driveway on Southgate Avenue for general vehicle access. The eastern driveway on Southgate Avenue is for truck access and loading, and operations of this driveway are not expected to be affected by the project.

The project would reduce the number of driveways at the shopping center. On St. Francis Boulevard, the project would remove the northern driveway next to Southgate Avenue. On Southgate Avenue, the project would remove two western driveways closer to St. Francis Boulevard. Driveway counts were conducted for the existing general vehicle access driveways to obtain the number of vehicles accessing the shopping center via each driveway. Figure 6 shows the number of vehicles that access the project driveways under existing conditions and the number of vehicles that would occur at the driveways with the new buildings and grocery space. Under the existing conditions, the grocery store is not occupied. The driveway volumes shown on Figure 6 include pass-by trips.

Southgate Avenue Driveways

The trips that are estimated to occur at the driveway are 86 inbound and 58 outbound trips during the AM peak hour, and 145 inbound and 119 outbound trips during the PM peak hour. There is a center turn lane on Southgate Avenue to facilitate vehicles turning in and out of the driveway. The

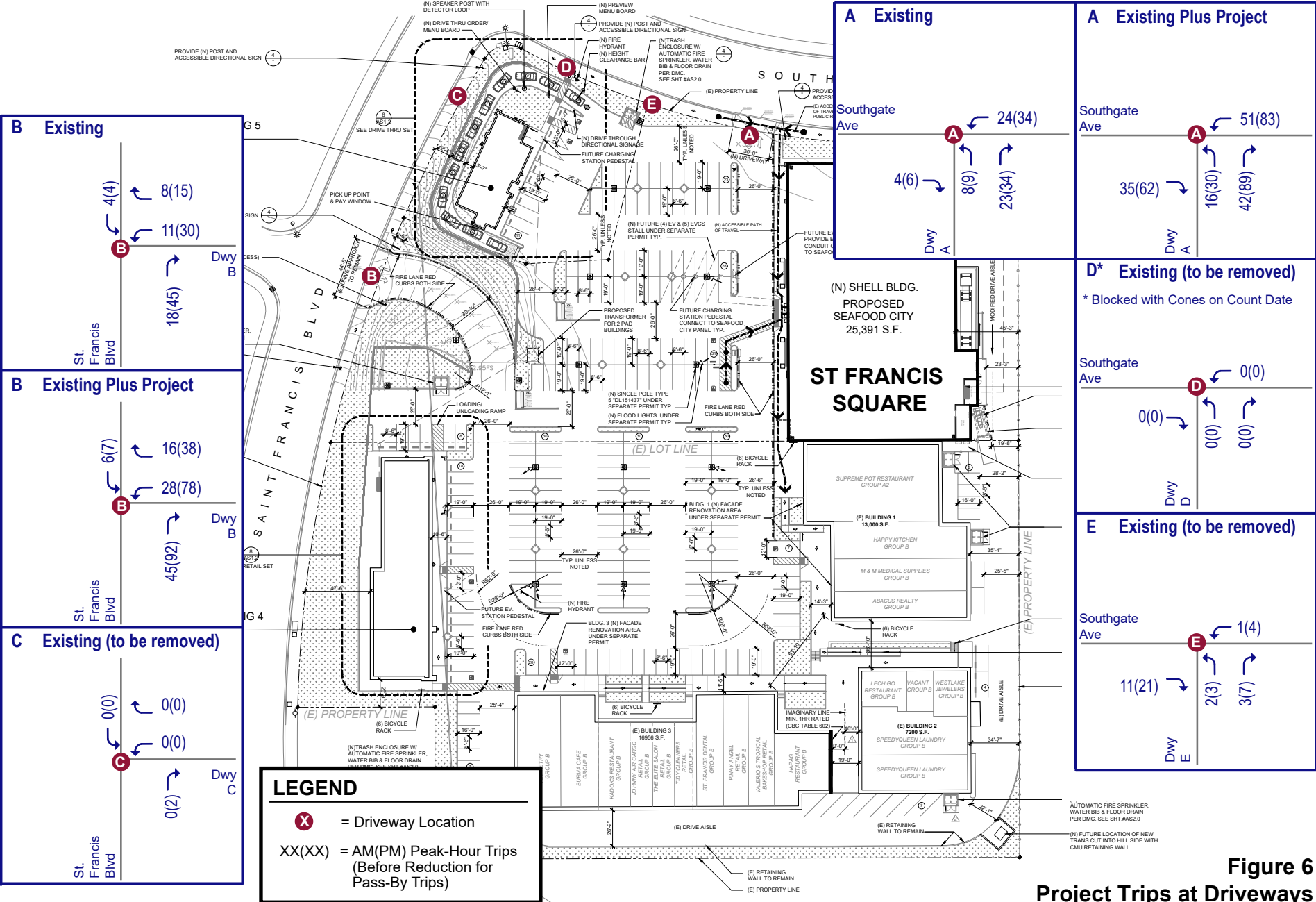


Figure 6
Project Trips at Driveways

westbound left-turn trips (51 AM and 83 PM peak-hour trips) are expected to have a vehicle delay of 8.5 seconds and 8.1 seconds per vehicle during the AM and PM peak hours, respectively, with a vehicle queue of less than one vehicle. The short vehicle queue would be accommodated within the center turn lane. Therefore, the short delay and vehicle queue is not expected to affect traffic flow on westbound Southgate Avenue. Vehicles turning right into the project site from Southgate Avenue may block the travel lane momentarily due to vehicles slowing down to turn into the driveway, but this would not have a significant effect on traffic operations.

Vehicles turning out of the driveway (58 AM and 119 PM peak-hour trips) are expected to have a vehicle delay of 12.3 seconds and 12.0 seconds per vehicle during the AM and PM peak hours, respectively, with a vehicle queue of less than one vehicle. Due to low traffic volume on Southgate Avenue, outbound traffic would not have problems finding a gap to enter Southgate Avenue. The short vehicle queue in the driveway would not affect on-site vehicle circulation.

St. Francis Boulevard Driveway

The estimated trips occurring at the driveway would be 47 inbound trips and 44 outbound trips during the AM peak hour and 99 inbound trips and 116 outbound trips during the PM peak hour. The southbound left-turn trips (6 AM and 7 PM peak-hour trips) are expected to have a vehicle delay of 7.9 seconds per vehicle during the AM and PM peak hours with a vehicle queue of less than one vehicle. The short delay and vehicle queue is not expected to affect traffic flow on southbound St. Francis Boulevard.

Vehicles turning right into the project site from St. Francis Boulevard may block the travel lane momentarily due to vehicles slowing down to turn into the driveway, but this would not have a significant effect on traffic operations.

Vehicles turning out of the driveway (44 AM and 116 PM peak-hour trips) are expected to have a vehicle delay of 12.1 seconds and 12.2 seconds per vehicle during the AM and PM peak hours, respectively, with a vehicle queue of less than one vehicle. Due to low traffic volume on St. Francis Boulevard, outbound traffic would not have problems finding a gap to enter St. Francis Boulevard. The short vehicle queue in the driveway would not affect on-site vehicle circulation.

Vehicle On-Site Circulation

The project would provide 90-degree uniform parking stalls throughout the surface parking lot. The project proposes internal drive aisles of 26 feet wide, which meets the Daly City Municipal Code guidelines for the minimum driveway aisle width. In general, the project would provide adequate circulation around the surface lot with acceptable drive aisle widths.

There would be a dead-end aisle for the parking area at the north side of the new retail building. Dead-end aisles are undesirable because drivers can enter the aisle, and upon discovering that there is no available parking, must back out or conduct three-point turns. However, because the drive aisle is short, it is expected that vehicles would be able to see whether there are available stalls upon entering the drive aisle. The site plan shows a new trash enclosure would be located within this dead-end aisle near the St. Francis Boulevard driveway. The project should prepare a trash pick-up plan that shows how garbage collection vehicles would service this enclosure to ensure it would not impede movements to and from the St. Francis Boulevard driveway.

The St. Francis driveway consists of a ramp that connects the surface lot to the street. Currently the intersection at the bottom of the driveway ramp has five approaches. Vehicles entering and exiting the site would need to look for vehicles traveling from different directions when approaching this intersection. The multiple conflict points, sharp turns, and unconventional

layout could pose a hazard. The site plan shows that the parking lot layout has been revised to reduce the number of intersection approaches.

Drive-Thru Lane Operations

An analysis of drive-thru lane operations was conducted for the proposed new fast-food restaurant to evaluate the adequacy of vehicle queuing space and to identify potential adverse effects within the parking lot and at the nearby site driveway on Southgate Avenue. The proposed restaurant tenant (Chowking) does not have any sites in the United States with drive-thru lanes. Thus, the analysis was based on observations of drive-thru lane operations at the Jollibee restaurant located at 6955 Mission Street, Suite 101, Daly City. This Jollibee restaurant is approximately 3,400 s.f., which is nearly 1,000 s.f. larger than the proposed new Chowking restaurant. Observations were conducted on Thursday, May 5, 2022 and Saturday, May 7, 2022 between 11 AM and 7 PM to record the number of vehicles in the drive-thru lane queue (see Appendix E). Chowking is a wholly owned subsidiary of Jollibee Foods Corporation. Both restaurants originated in the Philippines, and thus share a similar customer base in the United States.

The observations show that the maximum queue waiting to place and pick up orders in the drive-thru lane was six vehicles on Thursday (at 3:05 PM and 6:35 PM) and nine vehicles on Saturday (at 1:25 PM and 1:55 PM). The ordering board is located toward the beginning of the drive-thru lane, so vehicles waiting to place orders queued in the drive aisle leading to the drive-thru lane. The maximum queue at the ordering board on either day was five vehicles, which occurred at 1:55 PM on Saturday.

The number of customers at the Chowking in South San Francisco was compared to the number of customers at the Jollibee site on the date of observations (see Table 4). Chowking had about 30 percent as many total customers as Jollibee. Therefore, if the proposed new Chowking were to have the same number of total customers as the existing Chowking in South San Francisco and some of the dine-in customers become drive-thru customers, the drive-thru customers at the new Chowking could be about 30 percent of the drive-thru volume at Jollibee. However, the introduction of a drive-thru lane could cause the proposed Chowking restaurant in Daly City to have more customers than the Chowking in South San Francisco. Assuming the number of dine-in customers at the new restaurant matches that at the existing Chowking in South San Francisco, and assuming the new Chowking attracts all new customers to the drive-thru resulting in the same percentage of drive-thru customers as Jollibee, the drive-thru customers at the new Chowking could be as much as 59 percent of the drive-thru volume at Jollibee.

The average service time to take and fill a drive-thru order at Jollibee is about 5 minutes, while Chowking estimates a service time of approximately 10 minutes for its existing dine-in customers. Chowking is working on producing rice bowls in bulk to reduce its drive-thru service time to meet the average service time found at other quick-service drive-through restaurants. To be conservative, this analysis is based on the existing 10-minute service time. Therefore, with this conservative assumption, for the same number of peak orders, the vehicle queue at Chowking is expected to be a twice as long as the queue at the Jollibee.

Table 4
Number of Daily Customers Comparison

Store	Weekday ¹			Saturday ¹		
	Total Customers	Dine-In Customers	Drive-Thru Customers	Total Customers	Dine-In Customers	Drive-Thru Customers
Jollibee in Daly City	816	414	402	945	494	451
Chowking in South San Francisco	245	245	-	286	286	-
<i>Existing Chowking/Jollibee Ratio</i>	<i>30%</i>	<i>59%</i>	<i>0%</i>	<i>30%</i>	<i>58%</i>	<i>0%</i>
New Chowking in Daly City²	483	245	238	547	286	261
<i>New Chowking/Jollibee Ratio</i>	<i>59%</i>	<i>59%</i>	<i>59%</i>	<i>58%</i>	<i>58%</i>	<i>58%</i>

Note:

1. Number of customers at existing Jollibee in Daly City and Chowking in South San Francisco on Thursday, May 5, 2022 and Saturday, May 7, 2022.

2. The number of dine-in customers at new Chowking is assumed to match that at the existing Chowking in South San Francisco, and the new Chowking is assumed to attract new drive-thru customers in the same percentage of drive-thru customers as Jollibee ($402/816=49\%$ drive-thru on weekday $451/945=48\%$ drive-thru on Saturday).

For the vehicle queuing estimate for the proposed Chowking drive thru, it is conservatively assumed that there would be 59 percent as many peak drive-thru orders as Jollibee. This is based on the ratio of dine-in customers at the existing Chowking to dine-in customers at Jollibee and assumes the new Chowking restaurant would attract new drive-thru customers at the same ratio in comparison to Jollibee. If Chowking takes twice as much time to prepare orders as Jollibee, Chowking could be expected to have a maximum drive-thru queue of 7 vehicles on a weekday and 11 vehicles on a Saturday (including 5 vehicles queued at the pick-up window and 6 vehicles queued at the ordering board). The site plan shows that the drive-thru lane would be approximately 200 feet in length between the pick-up window and the entrance of the drive-thru lane, which can accommodate a queue of about eight vehicles.

The projected drive-thru queue on weekdays could be accommodated within the drive-thru lane. On Saturdays, the maximum drive-thru queue is expected to extend past the entrance to the drive-thru lane during peak periods. If the ordering board is located 75 feet from the drive-thru entrance, there would be space for the projected maximum pick-up window queue (five vehicles) and three vehicles queued at the order board. That would result in a queue of up to three vehicles that would extend beyond the drive-thru entrance. Therefore, the queue at the ordering board is expected to affect vehicles traveling within the shopping center parking lot during peak periods on a Saturday. The drive aisle running between the drive-thru lane and the driveway on Southgate Avenue would be about 100 feet long, which could accommodate a queue of four vehicles, which is greater than the estimated drive-thru overflow of three vehicles. Thus, the drive-thru lane is not expected to affect the traffic flow at the shopping center driveway on Southgate Avenue.

Given that this would be the first Chowking restaurant with a drive-through lane, there is some uncertainty about the volume of drive-thru traffic and the drive-thru service rates. Our queuing analysis is based on conservative assumptions (e.g., the drive-through would have the same service time as the existing dine-in service time); thus, the actual drive-thru queue length could be less than estimated in this report. There are several measures Chowking could implement reduce the drive-thru queue length and to manage the drive-through queue to ensure it does not negatively affect traffic entering the site from Southgate Avenue or internal circulation within the shopping center. Chowking will use traffic cones and/or staff during peak periods to direct drive-

through traffic to continue past the first east-west drive aisle after entering the site from Southgate Avenue to ensure that any excess drive-through queue is contained within the parking lot and does not impede traffic entering the shopping center from Southgate Avenue.

Parking Analysis

According to the Section 17.34.020 of the City Code, the required parking for the shopping center is calculated based on the requirements for “Fast Food Restaurant or Drive-In” and “All Other Retail or Service Commercial,” as listed below:

- Fast Food Restaurant or Drive-In: one space per 75 s.f. of gross floor area.
- All Other Retail or Service Commercial: one space for each 300 s.f. of gross floor area up to 21,000 s.f.; thereafter, one space for each 200 s.f. of gross floor area.

The shopping center would require 33 parking spaces for the fast-food restaurant and 312 parking spaces for all other uses, for a total of 345 parking spaces. The shopping center would provide 262 parking spaces, which are 83 spaces fewer than the required spaces. According to the City Code, for mixed-use developments, the City planner may grant a reduction in the overall off-street parking requirement by no more than 20 percent (from 345 to 276 spaces) if the individual activities within a single complex were considered separately. The City planner will consider the types of activities proposed and the ratio of floor areas involved, the section of the city within which the project would be located, and any other pertinent factors in determining what, if any, reduction in the off-street parking requirement may be warranted.

Because the proposed parking spaces are fewer than the required spaces, a parking demand analysis was conducted to estimate the parking demand of the shopping center based on the vehicle parking counts conducted for the shopping center and the *ITE Parking Generation Manual, 5th Edition*, for the proposed the proposed retail building, fast-food restaurant, and the grocery store. The estimated parking demand for the new uses were added to the existing parking demand to determine if the proposed parking supply would be adequate.

Vehicle parking counts were conducted for the shopping center on Thursday, May 5, 2022, and Saturday, May 7, 2022, between 8 AM to 8 PM to determine the existing parking demand of the shopping center. The peak parking demand was 111 and 141 spaces at 7 PM on Thursday and Saturday, respectively (see Appendix F). The existing grocery space is currently vacant. The existing 37,306 s.f. of occupied retail space requires 152 parking spaces according to the City Code; while the parking demand is estimated to be 137 and 140 parking spaces on a weekday and a Saturday, respectively, based on the ITE 85th percentile parking demand rates for shopping centers, as listed below. The peak parking demand for the existing retail space is consistent with the peak parking demand estimated using ITE's parking demand rates.

The project would add a 2,480 s.f. fast-food restaurant and 32,060 s.f. shopping center space (a 6,657 s.f. retail building and a 25,405 s.f. grocery store). The 85th percentile parking demand for these land uses are listed below:

- Fast-food restaurant with drive-through window (Land Use 934): 13.78 and 14.2 spaces per 1,000 s.f. on a weekday and Saturday, respectively.
- Shopping center (Land Use 820): 3.68 and 3.74 spaces per 1,000 s.f. on a non-December weekday and Saturday, respectively.

The individual parking demand for the fast-food restaurant and shopping center space would be 34 and 118 spaces on a weekday, respectively, and 35 and 120 spaces on a Saturday, respectively.

For the fast-food restaurant, an internal captive rate of 60% was applied according to the Urban Land Institute (ULI) *Shared Parking Manual, 3rd Edition*.

Because each use would have peak parking demands occurring at different times of the day, a shared parking analysis was conducted to determine the overall peak parking demand for the shopping center as a whole. Table 5 shows the time-of-day parking demand for each new use based on the rates published in the ITE *Parking Generation Manual*. The maximum parking demand for the St. Francis Square with the new buildings would be 226 and 250 spaces on a weekday and Saturday. Therefore, the proposed parking supply of 262 spaces would be sufficient to accommodate the projected peak parking demand upon buildout of the proposed project. The parking lot modifications resulting in a total of 262 spaces would be completed during the construction of the grocery store expansion. Thus, the parking supply would be more than adequate during this interim phase prior to the construction of the proposed drive-thru restaurant.

Table 5
Time of Day Parking Demand

Hour Beginning	Existing Occupied Spaces ¹		Fast-Food Restaurant ²		Additional Shopping Center Space ³		Total Demand	
	Weekday	Saturday	Weekday	Saturday	Weekday	Saturday	Weekday	Saturday
8:00 am	51	59	4	4	18	32	73	95
9:00 am	68	78	4	4	38	55	110	137
10:00 am	82	93	4	4	64	80	150	177
11:00 am	94	101	8	7	84	102	186	210
12:00 pm	88	105	14	12	117	114	219	231
1:00 pm	96	113	12	14	118	120	226	247
2:00 pm	93	121	8	11	106	118	207	250
3:00 pm	87	97	6	7	98	110	191	214
4:00 pm	74	86	6	4	96	103	176	193
5:00 pm	76	98	8	7	99	95	183	200
6:00 pm	89	106	9	10	101	85	199	201
7:00 pm	111	141	3	9	94	83	208	233
8:00 pm	107	114	3	9	74	72	184	195
Parking Demand by Each Use							Max. Demand	
	111	141	14	14	118	120	226	250
Notes: 85th percentile parking demand and time of day parking rates based on ITE <i>Parking Generation Manual, 5th Edition</i> . 1. Vehicle parking counts were conducted for the shopping center on Thursday May 5, 2022 and Saturday May 7, 2022. 2. Based on the ITE parking demand rates for fast-food restaurant with drive-through window (Land Use 934). An internal captive rate of 60% is applied according to the ULI <i>Shared Parking Manual, 3rd edition</i> . 3. Based on the ITE parking demand rates for shopping center (Land Use 820). Include the proposed and existing unoccupied space.								

Conclusions

The traffic operations analysis for the proposed expansion of the St. Francis Square shopping center shows that vehicle trips generated by the project would not cause an adverse effect on traffic operations at the adjacent St. Francis Boulevard/Southgate Avenue intersection and the project driveways.

Hexagon has the following recommendations resulting from the evaluation of site access and parking demand.

- The street parking south of the St. Francis Boulevard driveway and west of the two Southgate Avenue driveways should be prohibited by painting 25 feet of red curb.
- The site plan shows a new trash enclosure would be located within this dead-end aisle near the St. Francis Boulevard driveway. The project should prepare a trash pick-up plan that shows how garbage collection vehicles would service this enclosure to ensure it would not impede movements to and from the St. Francis Boulevard driveway.
- Chowking should use traffic cones and/or staff during peak periods to direct drive-through traffic to continue past the first east-west drive aisle after entering the site from Southgate Avenue to ensure that any excess drive-through queue is contained within the parking lot and does not impede traffic entering the shopping center from Southgate Avenue.

Appendix A

Project Trip Generation Estimates Using Separate Trip Rate for Fast-Food Restaurant

Project Trip Generation Estimates using Separate Trip Rate for Fast-Food Restaurant

Land Use	Size	Daily		AM Peak Hour			PM Peak Hour							
		Trip Rate	Trips	Trip Rate	Trips			Trip Rate	Splits		Trips			
					In	Out	Total		In	Out	In	Out	Total	
Shopping Center with Proposed Expansion														
Shopping Plaza ¹	69,368 s.f.	97.33	6,751	3.53	152	93	245	9.38	48%	52%	312	339	651	
Internal Captured Trip Reduction ²			-362		-8	-12	-20				-16	-12	-28	
Pass-by Trip Reduction ³			-2,556		-56	-34	-90				###	-129	-249	
Fast Food Restaurant with Drive-Through ⁴	2,480 s.f.	467.48	1,159	44.61	57	54	111	33.03	52%	48%	43	39	82	
Internal Captured Trip Reduction ²			-288		-12	-8	-20				-12	-16	-28	
Pass-by Trip Reduction ³			-435		-23	-23	-46				-22	-5	-27	
Total Trips with Expansion			4,269		110	70	180				185	216	401	
Existing Shopping Center														
Shopping Plaza ¹	37,306 s.f. ⁵	114.83	4,284	3.53	82	50	132	10.86	48%	52%	194	211	405	
Pass-by Reduction ³			-1,714		-33	-20	-53				-78	-84	-162	
Total Shopping Center Trips			2,570		49	30	79				116	127	243	
Proposed Expansion														
Shopping Plaza	34,542 s.f. ⁶		2,467		70	43	113		0%	0%	118	128	246	
Pass-by Reduction			-842		-23	-14	-37				-42	-45	-87	
Total Net Project Trips			1,699		61	40	101				69	89	158	

Notes:

All trip rates are from ITE *Trip Generation Manual, 11th Edition*.

1. Daily and PM peak-hour trips were estimated using the fitted-curve equations for Shopping Plaza (40-150k) (Land Use 821), which is not available for the AM peak hour. AM peak-hour trips were estimated using the average trip rate (in trips per 1,000 square feet).

2. Peak-hour trip reductions for internal capture in a mixed-use development were estimated using the ITE *Internal Trip Capture Estimator Tool (NCHRP 8-51)*. Daily trip reductions were estimated based on ratio of daily trips to peak hour trips.

3. A 40% and 50% pass-by trip reduction was applied for Shopping Plaza (40-150k) and Fast Food Restaurant with Drive-Through Window, respectively, based the ITE average pass-by rates. Pass-by trip reductions were applied to the external trips (after reductions for internal captured trips).

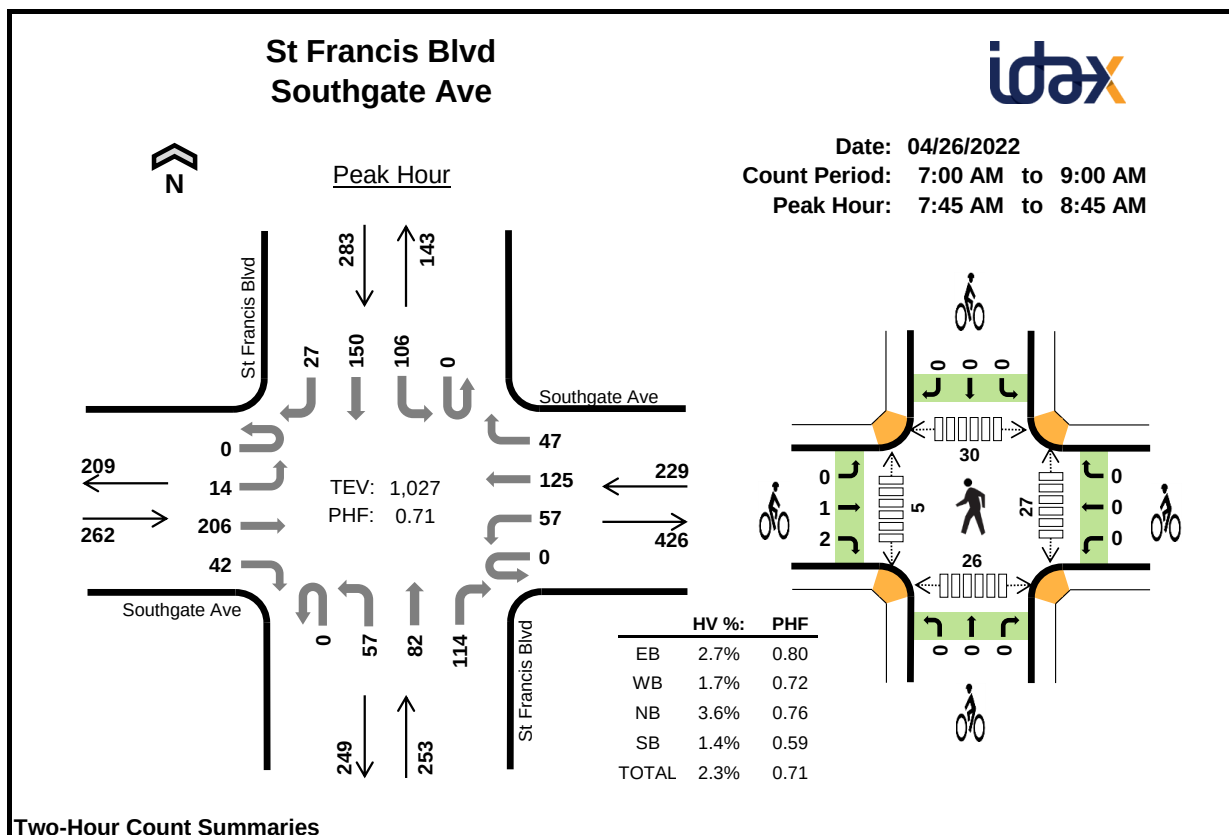
4. Daily, AM and PM peak-hour trips were estimated using the average trip rate (in trips per 1,000 square feet) for Fast-Food Restaurant with Drive-Through Window (Land Use 934).

5. Existing shopping plaza square footage represents only currently occupied space.

6. Total increase in occupied space due to reoccupancy of existing space and construction of new space.

Appendix B

Traffic Counts

**Two-Hour Count Summaries**

Interval Start		Southgate Ave				Southgate Ave				St Francis Blvd				St Francis Blvd				15-min Total	Rolling One Hour
		Eastbound				Westbound				Northbound				Southbound					
		UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
7:00 AM		0	4	18	4	0	5	12	3	0	2	6	7	0	8	7	2	78	0
7:15 AM		0	2	16	13	0	4	19	3	0	5	14	8	0	2	11	0	97	0
7:30 AM		0	5	30	2	0	8	10	8	0	9	5	11	0	10	19	3	120	0
7:45 AM		0	4	34	12	0	12	26	8	0	14	9	26	0	8	24	5	182	477
8:00 AM		0	6	68	8	0	15	42	15	0	16	29	38	0	34	38	9	318	717
8:15 AM		0	3	63	12	0	20	40	20	0	16	30	37	0	44	64	12	361	981
8:30 AM		0	1	41	10	0	10	17	4	0	11	14	13	0	20	24	1	166	1,027
8:45 AM		0	1	42	5	15	7	22	7	0	7	6	15	0	9	16	2	154	999
Count Total		0	26	312	66	15	81	188	68	0	80	113	155	0	135	203	34	1,476	0
Peak Hour	All	0	14	206	42	0	57	125	47	0	57	82	114	0	106	150	27	1,027	0
	HV	0	0	2	5	0	0	1	3	0	6	1	2	0	1	3	0	24	0
	HV%	-	0%	1%	12%	-	0%	1%	6%	-	11%	1%	2%	-	1%	2%	0%	2%	0

Note: Two-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
7:00 AM	2	0	1	0	3	0	0	0	0	0	0	0	0	4	4
7:15 AM	1	0	2	0	3	0	0	0	0	0	2	1	1	2	6
7:30 AM	2	0	1	0	3	1	0	0	1	2	1	0	4	0	5
7:45 AM	1	1	1	0	3	0	0	0	0	0	4	2	3	2	11
8:00 AM	2	1	3	3	9	0	0	0	0	0	12	0	11	6	29
8:15 AM	2	1	2	0	5	3	0	0	0	3	8	2	12	10	32
8:30 AM	2	1	3	1	7	0	0	0	0	0	3	1	4	8	16
8:45 AM	1	1	1	0	3	0	0	0	0	0	1	1	1	3	6
Count Total	13	5	14	4	36	4	0	0	1	5	31	7	36	35	109
Peak Hour	7	4	9	4	24	3	0	0	0	3	27	5	30	26	88

Two-Hour Count Summaries - Heavy Vehicles																			
Interval Start	Southgate Ave				Southgate Ave				St Francis Blvd				St Francis Blvd				15-min Total	Rolling One Hour	
	Eastbound				Westbound				Northbound				Southbound						
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
7:00 AM	0	0	1	1	0	0	0	0	0	1	0	0	0	0	0	0	0	3	0
7:15 AM	0	0	0	1	0	0	0	0	0	2	0	0	0	0	0	0	0	3	0
7:30 AM	0	0	1	1	0	0	0	0	0	1	0	0	0	0	0	0	0	3	0
7:45 AM	0	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	3	12
8:00 AM	0	0	1	1	0	0	0	1	0	2	0	1	0	1	2	0	0	9	18
8:15 AM	0	0	0	2	0	0	0	1	0	2	0	0	0	0	0	0	0	5	20
8:30 AM	0	0	1	1	0	0	1	0	0	1	1	1	1	0	0	1	0	7	24
8:45 AM	0	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	3	24
Count Total	0	0	4	9	0	0	1	4	0	11	1	2	0	1	3	0	0	36	0
Peak Hour	0	0	2	5	0	0	1	3	0	6	1	2	0	1	3	0	0	24	0

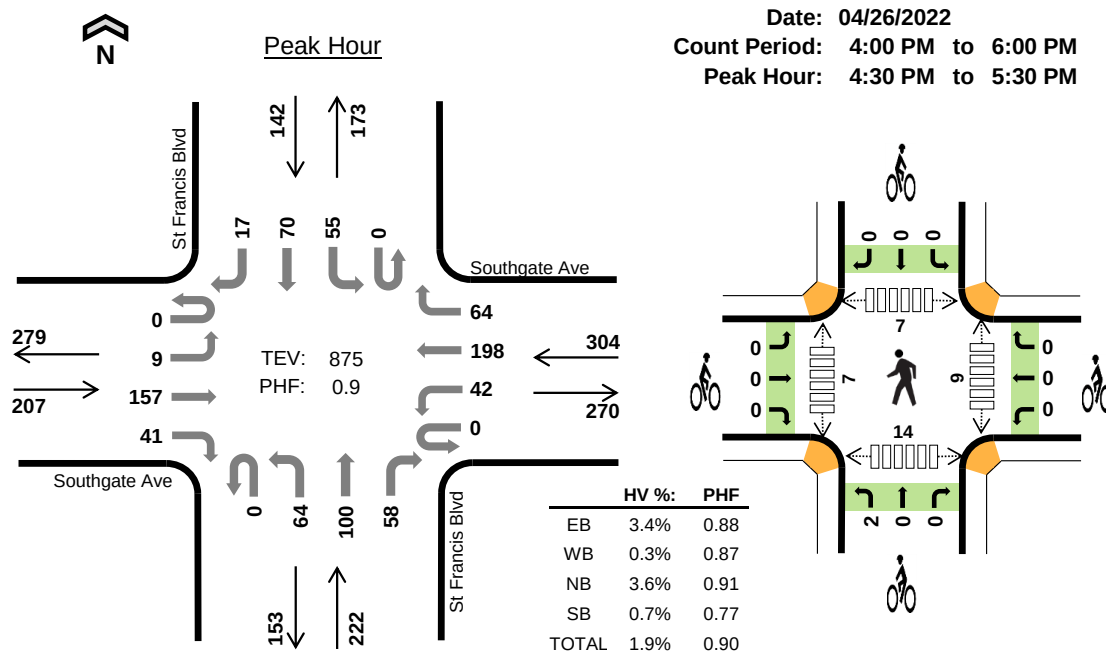
Two-Hour Count Summaries - Bikes																			
Interval Start	Southgate Ave			Southgate Ave			St Francis Blvd			St Francis Blvd			15-min Total	Rolling One Hour					
	Eastbound			Westbound			Northbound			Southbound									
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT							
7:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30 AM	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	2	0	0	0
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
8:15 AM	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	3	5	5
8:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
8:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Count Total	0	2	2	0	0	0	0	0	0	0	0	0	1	0	0	5	0	0	0
Peak Hour	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0

Note: U-Turn volumes for bikes are included in Left-Turn, if any.

Date: 04/26/2022

Count Period: 4:00 PM to 6:00 PM

Peak Hour: 4:30 PM to 5:30 PM



Two-Hour Count Summaries

Interval Start		Southgate Ave				Southgate Ave				St Francis Blvd				St Francis Blvd				15-min Total	Rolling One Hour
		Eastbound				Westbound				Northbound				Southbound					
		UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
4:00 PM		0	5	43	10	0	15	55	11	0	13	18	17	0	14	10	4	215	0
4:15 PM		0	1	36	11	0	10	54	13	0	16	22	9	0	16	17	5	210	0
4:30 PM		0	1	44	14	0	10	50	14	0	16	21	15	0	17	13	4	219	0
4:45 PM		0	2	45	9	0	5	52	17	0	21	23	13	0	8	21	3	219	863
5:00 PM		0	6	28	9	0	15	43	11	0	11	27	14	0	11	17	2	194	842
5:15 PM		0	0	40	9	0	12	53	22	0	16	29	16	0	19	19	8	243	875
5:30 PM		0	2	36	7	0	8	52	14	0	23	30	13	0	20	12	2	219	875
5:45 PM		0	5	29	11	0	8	42	16	0	11	15	6	0	11	12	6	172	828
Count Total		0	22	301	80	0	83	401	118	0	127	185	103	0	116	121	34	1,691	0
Peak Hour	All	0	9	157	41	0	42	198	64	0	64	100	58	0	55	70	17	875	0
	HV	0	0	1	6	0	0	0	1	0	7	1	0	0	1	0	0	17	0
	HV%	-	0%	1%	15%	-	0%	0%	2%	-	11%	1%	0%	-	2%	0%	0%	2%	0

Note: Two-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
4:00 PM	3	1	1	0	5	1	0	0	0	1	0	0	0	1	1
4:15 PM	1	1	2	1	5	0	0	0	0	0	3	0	4	0	7
4:30 PM	1	0	2	1	4	0	0	0	0	0	2	2	3	2	9
4:45 PM	2	1	2	0	5	0	0	0	0	0	1	3	2	1	7
5:00 PM	3	0	2	0	5	0	0	1	0	1	4	0	0	5	9
5:15 PM	1	0	2	0	3	0	0	1	0	1	2	2	2	6	12
5:30 PM	3	0	2	0	5	0	0	0	0	0	2	3	1	1	7
5:45 PM	1	1	1	0	3	0	0	0	1	1	1	1	2	3	7
Count Total	15	4	14	2	35	1	0	2	1	4	15	11	14	19	59
Peak Hour	7	1	8	1	17	0	0	2	0	2	9	7	7	14	37

Two-Hour Count Summaries - Heavy Vehicles																			
Interval Start	Southgate Ave				Southgate Ave				St Francis Blvd				St Francis Blvd				15-min Total	Rolling One Hour	
	Eastbound				Westbound				Northbound				Southbound						
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
4:00 PM	0	0	1	2	0	1	0	0	0	1	0	0	0	0	0	0	0	5	0
4:15 PM	0	0	0	1	0	0	1	0	0	0	1	1	0	0	0	1	0	5	0
4:30 PM	0	0	0	1	0	0	0	0	0	0	2	0	0	0	1	0	0	4	0
4:45 PM	0	0	0	2	0	0	0	1	0	0	2	0	0	0	0	0	0	5	19
5:00 PM	0	0	1	2	0	0	0	0	0	0	1	1	0	0	0	0	0	5	19
5:15 PM	0	0	0	1	0	0	0	0	0	0	2	0	0	0	0	0	0	3	17
5:30 PM	0	0	1	2	0	0	0	0	0	0	1	1	0	0	0	0	0	5	18
5:45 PM	0	0	0	1	0	0	0	1	0	0	1	0	0	0	0	0	0	3	16
Count Total	0	0	3	12	0	1	1	2	0	0	11	3	0	0	1	1	0	35	0
Peak Hour	0	0	1	6	0	0	0	1	0	0	7	1	0	0	1	0	0	17	0

Two-Hour Count Summaries - Bikes																	
Interval Start	Southgate Ave			Southgate Ave			St Francis Blvd			St Francis Blvd			15-min Total	Rolling One Hour			
	Eastbound			Westbound			Northbound			Southbound							
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT					
4:00 PM	0	1	0	0	0	0	0	0	0	0	0	0	1	0			
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
4:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1			
5:00 PM	0	0	0	0	0	0	1	0	0	0	0	0	1	1			
5:15 PM	0	0	0	0	0	0	1	0	0	0	0	0	1	2			
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	2			
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	1	1	3			
Count Total	0	1	0	0	0	0	2	0	0	0	0	1	4	0			
Peak Hour	0	0	0	0	0	0	2	0	0	0	0	0	2	0			

Note: U-Turn volumes for bikes are included in Left-Turn, if any.



Location: St Francis Square, Daly City
 Date: 4/26/2026
 Count Duration: 12 HRS
 Site Code: Driveway 1, on St Francis Blvd s/o Southgate Ave

	Tuesday, April 26, 2022				
	In		Out		Total
Time	Volume		Volume		
	Left In	Right In	Left Out	Right Out	
7:00	0	3	2	0	18
7:15	0	3	2	0	
7:30	0	1	0	1	
7:45	0	3	3	0	
8:00	0	7	2	2	41
8:15	2	2	2	1	
8:30	2	5	4	3	
8:45	0	4	3	2	
9:00	1	5	2	1	48
9:15	2	8	3	2	
9:30	0	6	4	3	
9:45	1	4	5	1	
10:00	0	13	6	1	78
10:15	1	8	9	2	
10:30	1	10	8	3	
10:45	1	4	7	4	
11:00	3	16	4	3	83
11:15	2	8	5	3	
11:30	1	9	4	2	
11:45	0	4	10	9	
12:00	3	13	5	3	81
12:15	0	11	10	1	
12:30	1	8	6	2	
12:45	1	10	4	3	
13:00	1	14	6	3	88
13:15	0	11	8	3	
13:30	0	12	8	3	
13:45	0	8	9	2	
14:00	0	6	2	4	69
14:15	2	7	6	4	
14:30	2	10	8	5	
14:45	3	6	3	1	
15:00	2	9	1	5	86
15:15	0	13	6	4	
15:30	2	6	7	5	
15:45	1	15	8	2	
16:00	0	11	9	7	106
16:15	2	10	6	3	
16:30	2	13	11	2	
16:45	1	16	10	3	
17:00	1	9	5	3	83
17:15	1	6	8	4	
17:30	1	14	7	5	
17:45	0	11	3	5	
18:00	4	9	2	4	71
18:15	2	10	8	3	
18:30	0	4	3	5	
18:45	1	9	4	3	
12-HOUR TOTAL	50	404	258	140	852

Location: St Francis Square, Daly City
 Date: 4/26/2026
 Count Duration: 12 HRS
 Site Code: Driveway 2, on St Francis Blvd s/o Southgate Ave

	Tuesday, April 26, 2022				
	In		Out		Total
Time	Volume		Volume		
	Left In	Right In	Left Out	Right Out	
7:00	0	1	0	0	3
7:15	0	1	1	0	
7:30	0	0	0	0	
7:45	0	0	0	0	
8:00	0	0	0	0	0
8:15	0	0	0	0	
8:30	0	0	0	0	
8:45	0	0	0	0	
9:00	0	0	0	0	1
9:15	0	1	0	0	
9:30	0	0	0	0	
9:45	0	0	0	0	
10:00	0	0	0	0	1
10:15	0	0	0	0	
10:30	0	0	0	0	
10:45	0	0	0	1	
11:00	0	0	0	0	2
11:15	0	0	0	0	
11:30	1	1	0	0	
11:45	0	0	0	0	
12:00	0	0	0	0	3
12:15	0	1	0	0	
12:30	1	1	0	0	
12:45	0	0	0	0	
13:00	0	0	0	0	0
13:15	0	0	0	0	
13:30	0	0	0	0	
13:45	0	0	0	0	
14:00	0	0	0	0	2
14:15	0	0	0	0	
14:30	0	1	0	0	
14:45	0	0	0	1	
15:00	0	0	0	0	2
15:15	0	0	0	0	
15:30	0	0	0	0	
15:45	0	2	0	0	
16:00	0	0	0	0	3
16:15	0	0	1	0	
16:30	0	2	0	0	
16:45	0	0	0	0	
17:00	0	0	0	0	2
17:15	0	1	0	0	
17:30	0	1	0	0	
17:45	0	0	0	0	
18:00	0	1	0	0	4
18:15	0	1	0	0	
18:30	0	2	0	0	
18:45	0	0	0	0	
12-HOUR TOTAL	2	17	2	2	0

Location: St Francis Square, Daly City
 Date: 4/26/2026
 Count Duration: 12 HRS
 Site Code: Driveway 4, on Southgate Ave e/o St Francis Blvd

	Tuesday, April 26, 2022				
	In		Out		Total
Time	Volume		Volume		
	Left In	Right In	Left Out	Right Out	
7:00	0	1	0	2	9
7:15	0	2	0	2	
7:30	0	0	0	0	
7:45	1	0	0	1	
8:00	0	4	2	2	17
8:15	0	2	0	0	
8:30	0	1	0	0	
8:45	1	4	0	1	
9:00	0	2	1	0	29
9:15	0	3	2	0	
9:30	0	9	2	2	
9:45	1	4	2	1	
10:00	1	4	2	4	37
10:15	0	5	1	4	
10:30	1	4	1	3	
10:45	2	3	1	1	
11:00	1	2	0	0	21
11:15	0	4	0	4	
11:30	0	7	1	0	
11:45	0	1	0	1	
12:00	3	3	1	0	31
12:15	0	11	0	1	
12:30	0	1	2	3	
12:45	0	5	1	0	
13:00	2	2	3	3	34
13:15	1	4	0	1	
13:30	1	8	0	1	
13:45	1	3	2	2	
14:00	1	2	0	0	34
14:15	1	6	0	2	
14:30	3	8	1	3	
14:45	1	4	0	2	
15:00	4	3	1	1	29
15:15	0	3	1	1	
15:30	1	4	1	2	
15:45	2	2	1	2	
16:00	1	2	2	0	26
16:15	0	3	2	2	
16:30	0	8	0	0	
16:45	2	3	0	1	
17:00	0	4	1	3	36
17:15	2	7	1	1	
17:30	0	7	1	2	
17:45	0	2	2	3	
18:00	0	6	2	0	26
18:15	2	4	0	0	
18:30	0	4	2	1	
18:45	0	2	0	3	
12-HOUR TOTAL	36	183	42	68	329

Location: St Francis Square, Daly City
 Date: 4/26/2026
 Count Duration: 12 HRS
 Site Code: Driveway 5, on Southgate Ave e/o St Francis Blvd

Time	Tuesday, April 26, 2022				Total
	In		Out		
	Volume		Volume		
	Left In	Right In	Left Out	Right Out	
7:00	2	0	1	0	26
7:15	3	0	1	2	
7:30	3	0	0	3	
7:45	4	0	1	6	
8:00	2	2	1	3	59
8:15	9	2	1	9	
8:30	8	0	2	5	
8:45	5	0	4	6	
9:00	11	2	2	11	77
9:15	5	0	2	6	
9:30	8	1	2	12	
9:45	6	1	0	8	
10:00	11	2	0	13	99
10:15	10	1	2	9	
10:30	13	1	6	10	
10:45	11	0	4	6	
11:00	12	2	2	17	110
11:15	8	1	1	9	
11:30	15	0	3	10	
11:45	15	1	3	11	
12:00	8	2	1	9	89
12:15	7	0	1	14	
12:30	11	0	2	11	
12:45	10	0	2	11	
13:00	7	1	5	11	88
13:15	6	0	4	10	
13:30	7	0	1	9	
13:45	10	1	2	14	
14:00	9	0	0	5	69
14:15	5	1	1	6	
14:30	8	2	5	9	
14:45	8	0	2	8	
15:00	8	0	1	17	117
15:15	15	1	3	14	
15:30	10	2	2	11	
15:45	17	1	4	11	
16:00	8	1	1	11	81
16:15	5	0	2	7	
16:30	6	0	3	11	
16:45	11	1	4	10	
17:00	6	3	0	7	76
17:15	8	1	3	8	
17:30	9	1	2	9	
17:45	11	0	2	6	
18:00	10	1	2	9	78
18:15	11	1	4	4	
18:30	5	0	0	9	
18:45	6	0	1	15	
12-HOUR TOTAL	403	36	98	432	969

Appendix C

Level of Service Calculations

HCM 2010 Signalized Intersection Summary
1: Southgate Ave & St. Francis Blvd

Existing AM
05/10/2022

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	14	206	42	57	125	47	57	82	114	106	150	27
Future Volume (veh/h)	14	206	42	57	125	47	57	82	114	106	150	27
Number	7	4	14	3	8	18	5	2	12	1	6	16
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adj Sat Flow, veh/h/ln	1863	1863	1900	1863	1863	1900	1863	1863	1900	1863	1863	1900
Adj Flow Rate, veh/h	15	224	46	62	136	51	62	89	124	115	163	29
Adj No. of Lanes	1	1	0	1	1	0	1	1	0	1	1	0
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	309	365	75	247	315	118	781	424	590	756	924	164
Arrive On Green	0.24	0.24	0.24	0.24	0.24	0.24	0.60	0.60	0.60	0.60	0.60	0.60
Sat Flow, veh/h	1192	1500	308	1105	1293	485	1186	706	983	1164	1540	274
Grp Volume(v), veh/h	15	0	270	62	0	187	62	0	213	115	0	192
Grp Sat Flow(s),veh/h/ln	1192	0	1808	1105	0	1777	1186	0	1689	1164	0	1814
Q Serve(g_s), s	0.6	0.0	7.6	3.0	0.0	5.1	1.4	0.0	3.3	2.9	0.0	2.7
Cycle Q Clear(g_c), s	5.7	0.0	7.6	10.7	0.0	5.1	4.1	0.0	3.3	6.2	0.0	2.7
Prop In Lane	1.00		0.17	1.00		0.27	1.00		0.58	1.00		0.15
Lane Grp Cap(c), veh/h	309	0	440	247	0	432	781	0	1014	756	0	1089
V/C Ratio(X)	0.05	0.00	0.61	0.25	0.00	0.43	0.08	0.00	0.21	0.15	0.00	0.18
Avail Cap(c_a), veh/h	776	0	1148	680	0	1128	781	0	1014	756	0	1089
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00
Uniform Delay (d), s/veh	20.8	0.0	19.3	24.1	0.0	18.4	6.1	0.0	5.3	6.7	0.0	5.1
Incr Delay (d2), s/veh	0.1	0.0	1.4	0.5	0.0	0.7	0.2	0.0	0.5	0.4	0.0	0.4
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.2	0.0	3.9	1.0	0.0	2.6	0.5	0.0	1.7	1.0	0.0	1.4
LnGrp Delay(d),s/veh	20.9	0.0	20.7	24.6	0.0	19.1	6.3	0.0	5.7	7.1	0.0	5.5
LnGrp LOS	C		C	C		B	A		A	A		A
Approach Vol, veh/h	285			249			275			307		
Approach Delay, s/veh	20.7			20.5			5.9			6.1		
Approach LOS	C			C			A			A		
Timer	1	2	3	4	5	6	7	8				
Assigned Phs	2		4		6		8					
Phs Duration (G+Y+Rc), s	39.0		18.5		39.0		18.5					
Change Period (Y+Rc), s	4.5		4.5		4.5		4.5					
Max Green Setting (Gmax), s	34.5		36.5		34.5		36.5					
Max Q Clear Time (g_c+I1), s	6.1		9.6		8.2		12.7					
Green Ext Time (p_c), s	1.6		1.7		1.6		1.3					
Intersection Summary												
HCM 2010 Ctrl Delay	13.0											
HCM 2010 LOS	B											

HCM 2010 Signalized Intersection Summary
1: Southgate Ave & St. Francis Blvd

Existing PM
05/10/2022

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	9	157	41	42	198	64	64	100	58	55	70	17
Future Volume (veh/h)	9	157	41	42	198	64	64	100	58	55	70	17
Number	7	4	14	3	8	18	5	2	12	1	6	16
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adj Sat Flow, veh/h/ln	1863	1863	1900	1863	1863	1900	1863	1863	1900	1863	1863	1900
Adj Flow Rate, veh/h	10	171	45	46	215	70	70	109	63	60	76	18
Adj No. of Lanes	1	1	0	1	1	0	1	1	0	1	1	0
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	232	324	85	286	306	100	883	656	379	806	862	204
Arrive On Green	0.23	0.23	0.23	0.23	0.23	0.23	0.59	0.59	0.59	0.59	0.59	0.59
Sat Flow, veh/h	1090	1422	374	1161	1347	439	1297	1109	641	1208	1457	345
Grp Volume(v), veh/h	10	0	216	46	0	285	70	0	172	60	0	94
Grp Sat Flow(s),veh/h/ln	1090	0	1797	1161	0	1785	1297	0	1750	1208	0	1802
Q Serve(g_s), s	0.4	0.0	5.3	1.8	0.0	7.3	1.2	0.0	2.2	1.2	0.0	1.1
Cycle Q Clear(g_c), s	7.7	0.0	5.3	7.1	0.0	7.3	2.3	0.0	2.2	3.4	0.0	1.1
Prop In Lane	1.00		0.21	1.00		0.25	1.00		0.37	1.00		0.19
Lane Grp Cap(c), veh/h	232	0	409	286	0	406	883	0	1036	806	0	1067
V/C Ratio(X)	0.04	0.00	0.53	0.16	0.00	0.70	0.08	0.00	0.17	0.07	0.00	0.09
Avail Cap(c_a), veh/h	892	0	1496	988	0	1487	883	0	1036	806	0	1067
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00
Uniform Delay (d), s/veh	21.3	0.0	16.9	20.0	0.0	17.7	4.9	0.0	4.6	5.4	0.0	4.4
Incr Delay (d2), s/veh	0.1	0.0	1.1	0.3	0.0	2.2	0.2	0.0	0.3	0.2	0.0	0.2
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.1	0.0	2.7	0.6	0.0	3.8	0.5	0.0	1.2	0.4	0.0	0.6
LnGrp Delay(d),s/veh	21.3	0.0	18.0	20.3	0.0	19.9	5.1	0.0	4.9	5.5	0.0	4.5
LnGrp LOS	C		B	C		B	A		A	A		A
Approach Vol, veh/h		226			331			242			154	
Approach Delay, s/veh		18.1			20.0			5.0			4.9	
Approach LOS		B			B			A			A	
Timer	1	2	3	4	5	6	7	8				
Assigned Phs		2		4		6		8				
Phs Duration (G+Y+Rc), s		34.0		15.8		34.0		15.8				
Change Period (Y+Rc), s		4.5		4.5		4.5		4.5				
Max Green Setting (Gmax), s		29.5		41.5		29.5		41.5				
Max Q Clear Time (g_c+I1), s		4.3		9.7		5.4		9.3				
Green Ext Time (p_c), s		1.2		1.4		0.7		2.0				
Intersection Summary												
HCM 2010 Ctrl Delay				13.3								
HCM 2010 LOS				B								

HCM 2010 Signalized Intersection Summary
1: Southgate Ave & St. Francis Blvd

Existing+Proj AM
05/12/2022

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	14	215	42	57	128	47	59	85	114	109	151	27
Future Volume (veh/h)	14	215	42	57	128	47	59	85	114	109	151	27
Number	7	4	14	3	8	18	5	2	12	1	6	16
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adj Sat Flow, veh/h/ln	1863	1863	1900	1863	1863	1900	1863	1863	1900	1863	1863	1900
Adj Flow Rate, veh/h	15	234	46	62	139	51	64	92	124	118	164	29
Adj No. of Lanes	1	1	0	1	1	0	1	1	0	1	1	0
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	313	376	74	246	323	119	774	429	579	748	919	163
Arrive On Green	0.25	0.25	0.25	0.25	0.25	0.25	0.60	0.60	0.60	0.60	0.60	0.60
Sat Flow, veh/h	1188	1513	297	1095	1301	477	1185	720	971	1161	1542	273
Grp Volume(v), veh/h	15	0	280	62	0	190	64	0	216	118	0	193
Grp Sat Flow(s),veh/h/ln	1188	0	1810	1095	0	1779	1185	0	1691	1161	0	1815
Q Serve(g_s), s	0.6	0.0	8.0	3.1	0.0	5.2	1.5	0.0	3.4	3.0	0.0	2.8
Cycle Q Clear(g_c), s	5.8	0.0	8.0	11.0	0.0	5.2	4.3	0.0	3.4	6.5	0.0	2.8
Prop In Lane	1.00		0.16	1.00		0.27	1.00		0.57	1.00		0.15
Lane Grp Cap(c), veh/h	313	0	450	246	0	442	774	0	1008	748	0	1082
V/C Ratio(X)	0.05	0.00	0.62	0.25	0.00	0.43	0.08	0.00	0.21	0.16	0.00	0.18
Avail Cap(c_a), veh/h	767	0	1142	664	0	1122	774	0	1008	748	0	1082
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00
Uniform Delay (d), s/veh	20.8	0.0	19.3	24.2	0.0	18.3	6.3	0.0	5.4	6.9	0.0	5.3
Incr Delay (d2), s/veh	0.1	0.0	1.4	0.5	0.0	0.7	0.2	0.0	0.5	0.5	0.0	0.4
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.2	0.0	4.1	1.0	0.0	2.6	0.5	0.0	1.7	1.0	0.0	1.5
LnGrp Delay(d),s/veh	20.8	0.0	20.8	24.8	0.0	19.0	6.5	0.0	5.9	7.4	0.0	5.6
LnGrp LOS	C		C	C		B	A		A	A		A
Approach Vol, veh/h	295			252			280			311		
Approach Delay, s/veh	20.8			20.4			6.0			6.3		
Approach LOS	C			C			A			A		
Timer	1	2	3	4	5	6	7	8				
Assigned Phs	2		4		6		8					
Phs Duration (G+Y+Rc), s	39.0		18.9		39.0		18.9					
Change Period (Y+Rc), s	4.5		4.5		4.5		4.5					
Max Green Setting (Gmax), s	34.5		36.5		34.5		36.5					
Max Q Clear Time (g_c+I1), s	6.3		10.0		8.5		13.0					
Green Ext Time (p_c), s	1.6		1.8		1.6		1.3					
Intersection Summary												
HCM 2010 Ctrl Delay	13.1											
HCM 2010 LOS	B											

HCM 2010 Signalized Intersection Summary
1: Southgate Ave & St. Francis Blvd

Existing+Proj PM
05/12/2022

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	9	172	41	42	209	64	70	108	58	61	72	17
Future Volume (veh/h)	9	172	41	42	209	64	70	108	58	61	72	17
Number	7	4	14	3	8	18	5	2	12	1	6	16
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adj Sat Flow, veh/h/ln	1863	1863	1900	1863	1863	1900	1863	1863	1900	1863	1863	1900
Adj Flow Rate, veh/h	10	187	45	46	227	70	76	117	63	66	78	18
Adj No. of Lanes	1	1	0	1	1	0	1	1	0	1	1	0
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	231	340	82	282	320	99	872	669	360	790	859	198
Arrive On Green	0.23	0.23	0.23	0.23	0.23	0.23	0.59	0.59	0.59	0.59	0.59	0.59
Sat Flow, veh/h	1078	1452	349	1144	1367	421	1294	1140	614	1199	1465	338
Grp Volume(v), veh/h	10	0	232	46	0	297	76	0	180	66	0	96
Grp Sat Flow(s),veh/h/ln	1078	0	1801	1144	0	1788	1294	0	1754	1199	0	1803
Q Serve(g_s), s	0.4	0.0	5.7	1.9	0.0	7.7	1.4	0.0	2.4	1.3	0.0	1.2
Cycle Q Clear(g_c), s	8.1	0.0	5.7	7.5	0.0	7.7	2.5	0.0	2.4	3.7	0.0	1.2
Prop In Lane	1.00		0.19	1.00		0.24	1.00		0.35	1.00		0.19
Lane Grp Cap(c), veh/h	231	0	422	282	0	419	872	0	1029	790	0	1058
V/C Ratio(X)	0.04	0.00	0.55	0.16	0.00	0.71	0.09	0.00	0.17	0.08	0.00	0.09
Avail Cap(c_a), veh/h	868	0	1487	958	0	1476	872	0	1029	790	0	1058
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00
Uniform Delay (d), s/veh	21.4	0.0	16.9	20.2	0.0	17.7	5.1	0.0	4.8	5.6	0.0	4.5
Incr Delay (d2), s/veh	0.1	0.0	1.1	0.3	0.0	2.2	0.2	0.0	0.4	0.2	0.0	0.2
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.1	0.0	3.0	0.6	0.0	4.0	0.5	0.0	1.3	0.5	0.0	0.6
LnGrp Delay(d),s/veh	21.5	0.0	18.0	20.5	0.0	19.9	5.3	0.0	5.2	5.9	0.0	4.7
LnGrp LOS	C		B	C		B	A		A	A		A
Approach Vol, veh/h	242			343			256			162		
Approach Delay, s/veh	18.2			20.0			5.2			5.2		
Approach LOS	B			B			A			A		
Timer	1	2	3	4	5	6	7	8				
Assigned Phs	2			4			6			8		
Phs Duration (G+Y+Rc), s	34.0			16.3			34.0			16.3		
Change Period (Y+Rc), s	4.5			4.5			4.5			4.5		
Max Green Setting (Gmax), s	29.5			41.5			29.5			41.5		
Max Q Clear Time (g_c+l1), s	4.5			10.1			5.7			9.7		
Green Ext Time (p_c), s	1.3			1.5			0.7			2.1		
Intersection Summary												
HCM 2010 Ctrl Delay	13.4											
HCM 2010 LOS	B											

Appendix D

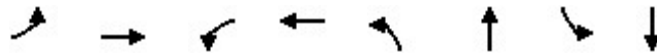
Vehicle Queuing Calculations

Queues

Existing AM

1: Southgate Ave & St. Francis Blvd

05/10/2022



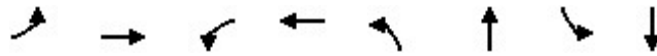
Lane Group	EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT
Lane Group Flow (vph)	15	270	62	187	62	213	115	192
v/c Ratio	0.06	0.63	0.32	0.43	0.09	0.20	0.16	0.17
Control Delay	16.8	25.1	22.7	18.3	5.9	3.5	6.5	5.7
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	16.8	25.1	22.7	18.3	5.9	3.5	6.5	5.7
Queue Length 50th (ft)	4	77	17	45	7	12	14	22
Queue Length 95th (ft)	16	139	46	91	25	43	42	57
Internal Link Dist (ft)		116		161		180		161
Turn Bay Length (ft)								
Base Capacity (vph)	736	1177	538	1164	724	1081	710	1116
Starvation Cap Reductn	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.02	0.23	0.12	0.16	0.09	0.20	0.16	0.17
Intersection Summary								

Queues

Existing PM

1: Southgate Ave & St. Francis Blvd

05/10/2022



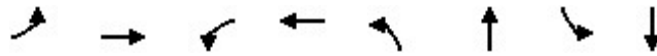
Lane Group	EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT
Lane Group Flow (vph)	10	216	46	285	70	172	60	94
v/c Ratio	0.05	0.47	0.17	0.62	0.09	0.17	0.09	0.09
Control Delay	14.4	17.7	16.2	21.2	6.4	5.2	6.4	5.3
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	14.4	17.7	16.2	21.2	6.4	5.2	6.4	5.3
Queue Length 50th (ft)	2	48	11	67	8	15	7	9
Queue Length 95th (ft)	11	96	31	127	28	47	25	30
Internal Link Dist (ft)		116		161		180		161
Turn Bay Length (ft)								
Base Capacity (vph)	691	1471	885	1463	748	1033	698	1052
Starvation Cap Reductn	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.01	0.15	0.05	0.19	0.09	0.17	0.09	0.09
Intersection Summary								

Queues

Existing+Proj AM

05/12/2022

1: Southgate Ave & St. Francis Blvd



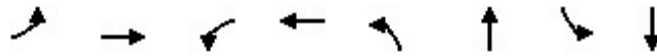
Lane Group	EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT
Lane Group Flow (vph)	15	280	62	190	64	216	118	193
v/c Ratio	0.06	0.63	0.32	0.43	0.09	0.20	0.17	0.17
Control Delay	16.5	25.1	22.4	18.2	6.3	3.8	6.8	5.9
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	16.5	25.1	22.4	18.2	6.3	3.8	6.8	5.9
Queue Length 50th (ft)	4	80	18	46	8	13	15	23
Queue Length 95th (ft)	16	144	46	92	27	47	45	61
Internal Link Dist (ft)		116		161		180		161
Turn Bay Length (ft)								
Base Capacity (vph)	725	1167	518	1155	716	1072	701	1106
Starvation Cap Reductn	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.02	0.24	0.12	0.16	0.09	0.20	0.17	0.17
Intersection Summary								

Queues

1: Southgate Ave & St. Francis Blvd

Existing+Proj PM

05/12/2022



Lane Group	EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT
Lane Group Flow (vph)	10	232	46	297	76	180	66	96
v/c Ratio	0.05	0.49	0.18	0.63	0.10	0.18	0.10	0.09
Control Delay	14.3	18.3	16.2	21.5	6.6	5.5	6.6	5.6
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	14.3	18.3	16.2	21.5	6.6	5.5	6.6	5.6
Queue Length 50th (ft)	2	54	11	71	9	17	8	9
Queue Length 95th (ft)	11	103	31	133	30	51	27	32
Internal Link Dist (ft)		116		161		180		161
Turn Bay Length (ft)								
Base Capacity (vph)	659	1463	837	1456	742	1027	688	1045
Starvation Cap Reductn	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.02	0.16	0.05	0.20	0.10	0.18	0.10	0.09
Intersection Summary								

Intersection						
Int Delay, s/veh	1.5					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	403	35	51	216	16	42
Future Vol, veh/h	403	35	51	216	16	42
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	0	-	0	-
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	438	38	55	235	17	46

Major/Minor	Major1	Major2	Minor1			
Conflicting Flow All	0	0	476	0	802	457
Stage 1	-	-	-	-	457	-
Stage 2	-	-	-	-	345	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1086	-	353	604
Stage 1	-	-	-	-	638	-
Stage 2	-	-	-	-	717	-
Platoon blocked, %	-	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	1086	-	335	604
Mov Cap-2 Maneuver	-	-	-	-	453	-
Stage 1	-	-	-	-	638	-
Stage 2	-	-	-	-	680	-

Approach	EB	WB	NB
HCM Control Delay, s	0	1.6	12.3
HCM LOS			B

Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT
Capacity (veh/h)	553	-	-	1086	-
HCM Lane V/C Ratio	0.114	-	-	0.051	-
HCM Control Delay (s)	12.3	-	-	8.5	-
HCM Lane LOS	B	-	-	A	-
HCM 95th %tile Q(veh)	0.4	-	-	0.2	-

Intersection						
Int Delay, s/veh	1					
Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Vol, veh/h	28	16	242	45	6	244
Future Vol, veh/h	28	16	242	45	6	244
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	0	-	-	-	-	-
Veh in Median Storage, #	0	-	0	-	-	0
Grade, %	0	-	0	-	-	0
Peak Hour Factor	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	30	17	263	49	7	265

Major/Minor	Minor1	Major1	Major2		
Conflicting Flow All	567	288	0	0	312
Stage 1	288	-	-	-	-
Stage 2	279	-	-	-	-
Critical Hdwy	6.42	6.22	-	-	4.12
Critical Hdwy Stg 1	5.42	-	-	-	-
Critical Hdwy Stg 2	5.42	-	-	-	-
Follow-up Hdwy	3.518	3.318	-	-	2.218
Pot Cap-1 Maneuver	485	751	-	-	1248
Stage 1	761	-	-	-	-
Stage 2	768	-	-	-	-
Platoon blocked, %			-	-	-
Mov Cap-1 Maneuver	482	751	-	-	1248
Mov Cap-2 Maneuver	482	-	-	-	-
Stage 1	761	-	-	-	-
Stage 2	763	-	-	-	-

Approach	WB	NB	SB
HCM Control Delay, s	12.1	0	0.2
HCM LOS	B		

Minor Lane/Major Mvmt	NBT	NBRWBLn1	SBL	SBT
Capacity (veh/h)	-	-	554	1248
HCM Lane V/C Ratio	-	-	0.086	0.005
HCM Control Delay (s)	-	-	12.1	7.9
HCM Lane LOS	-	-	B	A
HCM 95th %tile Q(veh)	-	-	0.3	0

Intersection						
Int Delay, s/veh	2.7					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	229	62	83	285	30	89
Future Vol, veh/h	229	62	83	285	30	89
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	100	-	0	-
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	249	67	90	310	33	97
Major/Minor	Major1		Major2		Minor1	
Conflicting Flow All	0	0	316	0	773	283
Stage 1	-	-	-	-	283	-
Stage 2	-	-	-	-	490	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1244	-	367	756
Stage 1	-	-	-	-	765	-
Stage 2	-	-	-	-	616	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	1244	-	341	756
Mov Cap-2 Maneuver	-	-	-	-	448	-
Stage 1	-	-	-	-	765	-
Stage 2	-	-	-	-	572	-
Approach	EB		WB		NB	
HCM Control Delay, s	0		1.8		12	
HCM LOS	B					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	644	-	-	1244	-	
HCM Lane V/C Ratio	0.201	-	-	0.073	-	
HCM Control Delay (s)	12	-	-	8.1	-	
HCM Lane LOS	B	-	-	A	-	
HCM 95th %tile Q(veh)	0.7	-	-	0.2	-	

Intersection						
Int Delay, s/veh	2.6					
Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Vol, veh/h	78	38	198	92	7	148
Future Vol, veh/h	78	38	198	92	7	148
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	0	-	-	-	-	-
Veh in Median Storage, #	0	-	0	-	-	0
Grade, %	0	-	0	-	-	0
Peak Hour Factor	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	85	41	215	100	8	161

Major/Minor	Minor1	Major1	Major2
Conflicting Flow All	442	265	0
Stage 1	265	-	-
Stage 2	177	-	-
Critical Hdwy	6.42	6.22	-
Critical Hdwy Stg 1	5.42	-	-
Critical Hdwy Stg 2	5.42	-	-
Follow-up Hdwy	3.518	3.318	-
Pot Cap-1 Maneuver	573	774	-
Stage 1	779	-	-
Stage 2	854	-	-
Platoon blocked, %		-	-
Mov Cap-1 Maneuver	569	774	-
Mov Cap-2 Maneuver	569	-	-
Stage 1	779	-	-
Stage 2	848	-	-

Approach	WB	NB	SB
HCM Control Delay, s	12.2	0	0.4
HCM LOS	B		

Minor Lane/Major Mvmt	NBT	NBRWBLn1	SBL	SBT
Capacity (veh/h)	-	-	623	1245
HCM Lane V/C Ratio	-	-	0.202	0.006
HCM Control Delay (s)	-	-	12.2	7.9
HCM Lane LOS	-	-	B	A
HCM 95th %tile Q(veh)	-	-	0.8	0

Appendix E

Jollibee Drive-Through Counts

Jollibee Drive-Through Counts - 22MH07 (Daly City)

AUTO CENSUS

Traffic Monitoring and Analysis

Date: 5/5/22, Thursday

Counter: Matt

Location: 6955 Mission Street, Daly City

Weather: Fair

7536 Lighthouse Drive

Stockton, CA 95219

Phone: 408-533-3398

Time	Order	Pick-Up	Total	Time	Order	Pick-Up	Total	Time	Order	Pick-Up	Total
11:00 AM	1	0	1	2:00 PM	0	0	0	5:00 PM	0	1	1
11:05 AM	0	2	2	2:05 PM	1	0	1	5:05 PM	1	1	2
11:10 AM	0	1	1	2:10 PM	0	1	1	5:10 PM	2	1	3
11:15 AM	0	0	0	2:15 PM	1	1	2	5:15 PM	1	2	3
11:20 AM	0	0	0	2:20 PM	1	3	4	5:20 PM	1	0	1
11:25 AM	0	1	1	2:25 PM	1	1	2	5:25 PM	2	2	4
11:30 AM	1	1	2	2:30 PM	0	2	2	5:30 PM	-	-	-
11:35 AM	0	1	1	2:35 PM	-	-	-	5:35 PM	-	-	-
11:40 AM	1	0	1	2:40 PM	-	-	-	5:40 PM	-	-	-
11:45 AM	1	2	3	2:45 PM	-	-	-	5:45 PM	3	2	5
11:50 AM	0	1	1	2:50 PM	1	0	1	5:50 PM	4	3	7
11:55 AM	0	0	0	2:55 PM	2	1	3	5:55 PM	1	2	3
12:00 PM	1	0	1	3:00 PM	2	3	5	6:00 PM	1	1	2
12:05 PM	0	1	1	3:05 PM	2	4	6	6:05 PM	2	2	4
12:10 PM	1	1	2	3:10 PM	2	1	3	6:10 PM	0	1	1
12:15 PM	0	1	1	3:15 PM	1	1	2	6:15 PM	0	1	1
12:20 PM	2	1	3	3:20 PM	0	3	3	6:20 PM	1	1	2
12:25 PM	0	3	3	3:25 PM	2	3	5	6:25 PM	0	0	0
12:30 PM	0	2	2	3:30 PM	0	5	5	6:30 PM	2	2	4
12:35 PM	1	0	1	3:35 PM	1	3	4	6:35 PM	3	3	6
12:40 PM	0	3	3	3:40 PM	1	2	3	6:40 PM	3	1	4
12:45 PM	2	0	2	3:45 PM	1	0	1	6:45 PM	2	1	3
12:50 PM	0	5	5	3:50 PM	0	1	1	6:50 PM	2	0	2
12:55 PM	1	4	5	3:55 PM	1	3	4	6:55 PM	1	1	2
1:00 PM	1	0	1	4:00 PM	0	1	1	7:00 PM	2	1	3
1:05 PM	1	1	2	4:05 PM	0	2	2				
1:10 PM	0	1	1	4:10 PM	1	1	2				
1:15 PM	2	0	2	4:15 PM	0	1	1				
1:20 PM	1	0	1	4:20 PM	0	0	0				
1:25 PM	0	0	0	4:25 PM	1	0	1				
1:30 PM	2	2	4	4:30 PM	1	0	1				
1:35 PM	1	4	5	4:35 PM	0	1	1				
1:40 PM	1	0	1	4:40 PM	1	2	3				
1:45 PM	0	1	1	4:45 PM	1	1	2				
1:50 PM	0	2	2	4:50 PM	1	2	3				
1:55 PM	1	0	1	4:55 PM	1	1	2				

Jollibee Drive-Through Counts - 22MH07 (Daly City)

AUTO CENSUS

Traffic Monitoring and Analysis

Date: 5/7/22, Saturday

Counter: Matt

Location: 6955 Mission Street, Daly City

Weather: Fair

7536 Lighthouse Drive

Stockton, CA 95219

Phone: 408-533-3398

Time	Order	Pick-Up	Total	Time	Order	Pick-Up	Total	Time	Order	Pick-Up	Total
11:00 AM	1	3	4	2:00 PM	0	1	1	5:00 PM	-	-	-
11:05 AM	3	2	5	2:05 PM	0	1	1	5:05 PM	-	-	-
11:10 AM	1	2	3	2:10 PM	-	-	-	5:10 PM	0	0	0
11:15 AM	2	0	2	2:15 PM	-	-	-	5:15 PM	1	1	2
11:20 AM	0	3	3	2:20 PM	-	-	-	5:20 PM	0	2	2
11:25 AM	2	2	4	2:25 PM	2	2	4	5:25 PM	1	1	2
11:30 AM	2	3	5	2:30 PM	0	2	2	5:30 PM	2	0	2
11:35 AM	0	4	4	2:35 PM	1	2	3	5:35 PM	1	0	1
11:40 AM	0	1	1	2:40 PM	1	1	2	5:40 PM	2	1	3
11:45 AM	0	1	1	2:45 PM	2	3	5	5:45 PM	2	2	4
11:50 AM	0	0	0	2:50 PM	1	4	5	5:50 PM	1	1	2
11:55 AM	0	0	0	2:55 PM	0	1	1	5:55 PM	0	2	2
12:00 PM	1	1	2	3:00 PM	0	1	1	6:00 PM	0	1	1
12:05 PM	0	3	3	3:05 PM	1	0	1	6:05 PM	1	1	2
12:10 PM	1	1	2	3:10 PM	1	1	2	6:10 PM	1	0	1
12:15 PM	0	0	0	3:15 PM	2	1	3	6:15 PM	0	1	1
12:20 PM	2	1	3	3:20 PM	1	1	2	6:20 PM	0	0	0
12:25 PM	1	0	1	3:25 PM	0	2	2	6:25 PM	1	0	1
12:30 PM	3	2	5	3:30 PM	1	0	1	6:30 PM	1	0	1
12:35 PM	1	2	3	3:35 PM	1	2	3	6:35 PM	0	1	1
12:40 PM	2	2	4	3:40 PM	2	0	2	6:40 PM	1	0	1
12:45 PM	2	1	3	3:45 PM	2	3	5	6:45 PM	0	1	1
12:50 PM	2	4	6	3:50 PM	1	0	1	6:50 PM	2	1	3
12:55 PM	2	3	5	3:55 PM	1	0	1	6:55 PM	1	1	2
1:00 PM	1	4	5	4:00 PM	1	4	5	7:00 PM	1	0	1
1:05 PM	2	5	7	4:05 PM	1	3	4				
1:10 PM	4	3	7	4:10 PM	2	2	4				
1:15 PM	4	4	8	4:15 PM	0	4	4				
1:20 PM	3	5	8	4:20 PM	0	2	2				
1:25 PM	4	5	9	4:25 PM	0	1	1				
1:30 PM	1	5	6	4:30 PM	0	2	2				
1:35 PM	3	4	7	4:35 PM	0	1	1				
1:40 PM	3	4	7	4:40 PM	1	1	2				
1:45 PM	0	5	5	4:45 PM	1	2	3				
1:50 PM	4	3	7	4:50 PM	2	0	2				
1:55 PM	5	4	9	4:55 PM	-	-	-				

Appendix F

St. Francis Square Parking Counts

St. Francis Square Parking Counts - 22MH07 (Daly City)

Date: 5/5/2022, 5/7/22
Counter: Kathy
Intersection Name: St. Francis Blvd
Weather: Fair

AUTO CENSUS

Traffic Monitoring and Analysis

7536 Lighthouse Drive
Stockton, CA 95219
Phone: 408-533-3398

	Thursday	Saturday
	5/5/2022	5/7/2022
8:00 am	51	59
9:00 am	68	78
10:00 am	82	93
11:00 am	94	101
12:00 pm	88	105
1:00 pm	96	113
2:00 pm	93	121
3:00 pm	87	97
4:00 pm	74	86
5:00 pm	76	98
6:00 pm	89	106
7:00 pm	111	141
8:00 pm	107	114

Richard Chiu Jr., PE
Director of Public Works
City of Daly City
333 90th Street
Daly City, CA 94015

October 5, 2022

Dear Mr. Chiu:

On behalf of Daly City's Bicycle and Pedestrian Advisory Committee (B/PAC), we would like to express our concern regarding the proposed new drive thru restaurant at 79 St. Francis Square.

As a committee tasked with improving pedestrian and bicycle safety in Daly City, we oppose the drive thru being proposed at 79 St. Francis Square. We believe a drive thru at this location would negatively impact pedestrian and bicycle safety because:

1. The site is located along a High Injury Network, streets with a high concentration of fatalities and serious injuries for pedestrians, bicyclists, and motorists and adding a drive thru will make it even more dangerous
2. The site is located along a route used by many children to go to Daniel Webster Elementary School, Thomas Edison Elementary School, and Fernando Rivera Middle School and research has shown that children are at a greater risk of being involved in a vehicle collision because of proximity to drive-thrus

We have seen the many negative impacts drive thrus have had on our community from cars blocking sidewalks to cars queuing on public streets, to poor air quality from cars waiting in the drive thru lines.

While we are excited to have more restaurants in our city we do not support having a drive thru at this location and we respectfully request that the project applicant remove the drive thru component from their proposal.

Sincerely,

Clayton Koo
B/PAC Chairperson

Henry Martinez
B/PAC Vice-Chairperson

Melinda Hue
B/PAC Committee Member

Alan Uy
B/PAC Committee Member

Rachel Goodman
B/PAC Committee Member

Natasha Opfell
B/PAC Committee Member

Kathy Gilbert
B/PAC Committee Member

Cc: Tatum Mothershead, Director of Economic and Community Development; Michael Van Lonkhuysen, Planning Manager; Daly City City Council; Daly City Planning Commission

From: [Bill Beebe](#)
To: [Michael Van Lonkhuysen](#)
Cc: [Sam Fielding](#)
Subject: RE: [EXTERNAL] Planning Commission Public Comment
Date: Wednesday, May 10, 2023 8:23:40 AM

CAUTION: EXTERNAL SENDER. Verify before you respond, click links or open attachments. Questions? Contact ISD.

Michael,

Thank you. I do believe we have satisfied their concerns by incorporating comments from your Engineering Department.

Bill Beebe
Director of Business Development

Cell 840-207-8952 – New Number(Working remotely; use cell please.)

bbeebe@amorarch.com www.amorarch.com

From: Michael Van Lonkhuysen <mvanlonkhuysen@dalcycity.org>
Sent: Monday, May 1, 2023 3:03 PM
To: Bill Beebe <bbeebe@amorarch.com>
Cc: Sam Fielding <sfielding@dalcycity.org>
Subject: FW: [EXTERNAL] Planning Commission Public Comment

Bill – please see attached.

From: Melinda Hue <melindahue@gmail.com>
Sent: Monday, May 1, 2023 2:39 PM
To: Michael Van Lonkhuysen <mvanlonkhuysen@dalcycity.org>
Cc: Shirley Chan <schan@dalcycity.org>; Richard Chiu, Jr. <rchiu@dalcycity.org>; Kevin Fehr <kfehr@dalcycity.org>; NATASHA OPFELL <natasha.opfell@gmail.com>; Alan Uy <alanjnuv3@gmail.com>; Clayton Koo <claykoo@gmail.com>; hmart61@gmail.com; Rachel Goodman <xneverwherex@gmail.com>; kathy <rkatgilbert@aol.com>
Subject: [EXTERNAL] Planning Commission Public Comment

CAUTION: EXTERNAL SENDER. Verify before you respond, click links or open attachments. Questions? Contact ISD.

Hi Michael,

I am writing in regards to Item 7. Use Permit UPR-1-22-15498 and Design Review Permit DR-07-22-015775 (Chow King) on the May 2, 2023 Planning Commission agenda. Can you please forward my comments and attachment to the Planning Commission and the City Council? Thank you!

Dear Planning Commissioners,

My name is Melinda and I am a parent of a future kindergartner at Thomas Edison. We are excited for the fall when we can walk our son to and from school. I am also a member of the Daly City Bicycle and Pedestrian Advisory Committee (B/PAC) and work at the San Francisco Municipal Transportation Agency (SFMTA).

While my family supports a new restaurant at 79 Saint Francis Square, we oppose the drive thru. This location is along a high injury network, where 83% of our serious and fatal crashes occur. For the safety of my son and for the other kids and elders using that route to get to school (Thomas Edison, Fernando Rivera, Daniel Webster), we urge the Planning Commission to approve the restaurant **WITHOUT** the drive thru.

The zoning code requires the Planning Commission to make a finding that the drive thru will not be detrimental to the health, safety, morals, comfort and general welfare of the persons residing or working in the neighborhood. As we have experienced in Daly City, drive thru's absolutely are detrimental to the health, safety, and comfort of our residents. Also, we just have to look at shopping centers at Ranch 99 and King Plaza to see the how bad traffic will be at 79 St. Francis Square.

The Chow King has a location in SSF that does not include a drive thru which shows that it does not need a drive thru to be profitable. I don't think Daly City residents have to suffer the negative impacts of drive thrus when other nearby cities don't have to.

Given the reasons above, I urge the Planning Commission to recommend approving the restaurant **WITHOUT** the drive thru.

Thank you for your consideration on this matter.

Best,

Melinda



City Council Agenda Report

Item # _____

Meeting Date: June 26, 2023

Subject: Award of Construction Contract for the Southgate Avenue and School Street Safety Improvements Project

Recommended Action

Staff recommends that the City Council:

1. Approve the design documents for the Southgate Avenue and School Street Safety Improvements project;
2. Affirm the National Environmental Policy Act (NEPA) determination of Categorical Exclusion and the California Environmental Quality Act (CEQA) determination of Categorical Exemption;
3. Accept all bids and award a construction contract to Golden Bay Construction, Inc. of Hayward, California, in the amount of \$465,269.50; and
4. Authorize the City Manager to execute all necessary contracts to complete the project.

Background

In February 2021, City/County Association of Governments of San Mateo County (C/CAG) requested applications for the Safe and Seamless Mobility Quick Strike Program. Due to the timing constraints to obligate the funds for construction, the Metropolitan Transportation Commission (MTC) emphasized the rapid deployment of the funds to expedite the delivery of the projects. Eligible projects included quick-build bike, pedestrian and transit access improvements and local safe and seamless mobility projects.

In November 2021, the City Council authorized staff to submit an application for One Bay Area Grant 2 (OBAG2) grant funds for the Southgate Avenue and School Street Safety Improvements Project. The City's application requested \$450,000 in grant funds, with a proposed \$119,000 (\$60,000 for design and \$59,000 for construction costs) provided by the City in local matching funds.

In December 2021, MTC approved Daly City's project for OBAG2 funding for the full requested amount of \$450,000. The grant funds and local match were appropriated during the adoption of the Comprehensive Operating and Capital Budgets for FY 2023 in June 2022.

On February 27, 2023, the City Council accepted \$450,000 in One Bay Area Grant 2 Funds and Authorized the City Manager to Execute the Program Supplement for the Southgate Avenue and School Street Safety Improvements Project.

The purpose of the Southgate Avenue and School Street Safety Improvements Project is to increase pedestrian visibility along two corridors identified on the City's High Injury Network. The project includes installation of striping and thermoplastic markings and application of slurry seal.

Discussion

The construction bid documents were prepared by City staff. The project was advertised on May 3, 2023 and two (2) bids were received on May 25, 2023 for \$465,269.50 and \$516,838.00. Determination of the

lowest responsible bidder was based on the lowest combined total of Bid Schedule A and Bid Schedule B. The two (2) bids and the Engineer's Estimate are summarized as follows:

Bidder	Bid Schedule A	Bid Schedule B	Total Sum of Bid Schedule A & Bid Schedule B	Comments
Golden Bay Construction, Inc.	\$399,135.75	\$66,133.75	\$465,269.50	Responsive Bid
Cato's General Engineering, Inc.	\$435,370.00	\$81,468.00	\$516,838.00	Non-Responsive Bid
Engineer's Estimate	\$343,846.50	\$80,210.00	\$424,056.50	

The bid submitted by Cato's General Engineering, Inc. did not include all the required forms and is considered non-responsive. The outcome of the results was not affected by the non-responsive bid.

The apparent low bidder, Golden Bay Construction, Inc. of Hayward, California has been in business since 1983. This bidder holds the required Class A contractor's license, which is current and in good standing. The contractor's references for work performed for other public agencies are acceptable including the Cities of South San Francisco, San Bruno, and Redwood City.

The low bid for this project is 9.7% higher than the Engineer's estimate. Staff compared the unit prices in the bid proposal with similar resurfacing projects that the City recently awarded and determined that the unit prices submitted are reasonable in this current construction industry market.

If approved, it is anticipated that the Southgate Avenue and School Street Safety Improvements project would begin construction in July 2023 and be completed by January 2024.

Fiscal Impact

The total estimated construction cost for the Southgate Avenue and School Street Safety Improvements project is \$554,000.00, including \$465,269.50 for the construction contract award, as well as an additional \$88,730.50 for construction contingency and contract administration (19% of the construction contract).

Sufficient Funds are available in the FY 2022-23 Transportation Fund Project Account 17-312-871 Southgate Avenue/School Street Safety Improvements to fully fund this construction contract.

Summary/Conclusion

Staff recommends that the City Council:

1. Approve the design documents for the Southgate Avenue and School Street Safety Improvements project;

2. Affirm the National Environmental Policy Act (NEPA) determination of Categorical Exclusion and the California Environmental Quality Act (CEQA) determination of Categorical Exemption;
3. Accept all bids and award a construction contract to Golden Bay Construction, Inc. of Hayward, California, in the amount of \$465,269.50; and
4. Authorize the City Manager to execute all necessary contracts to complete the project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Erick Reyes
Engineer I



Richard Chiu Jr.
Director of Public Works

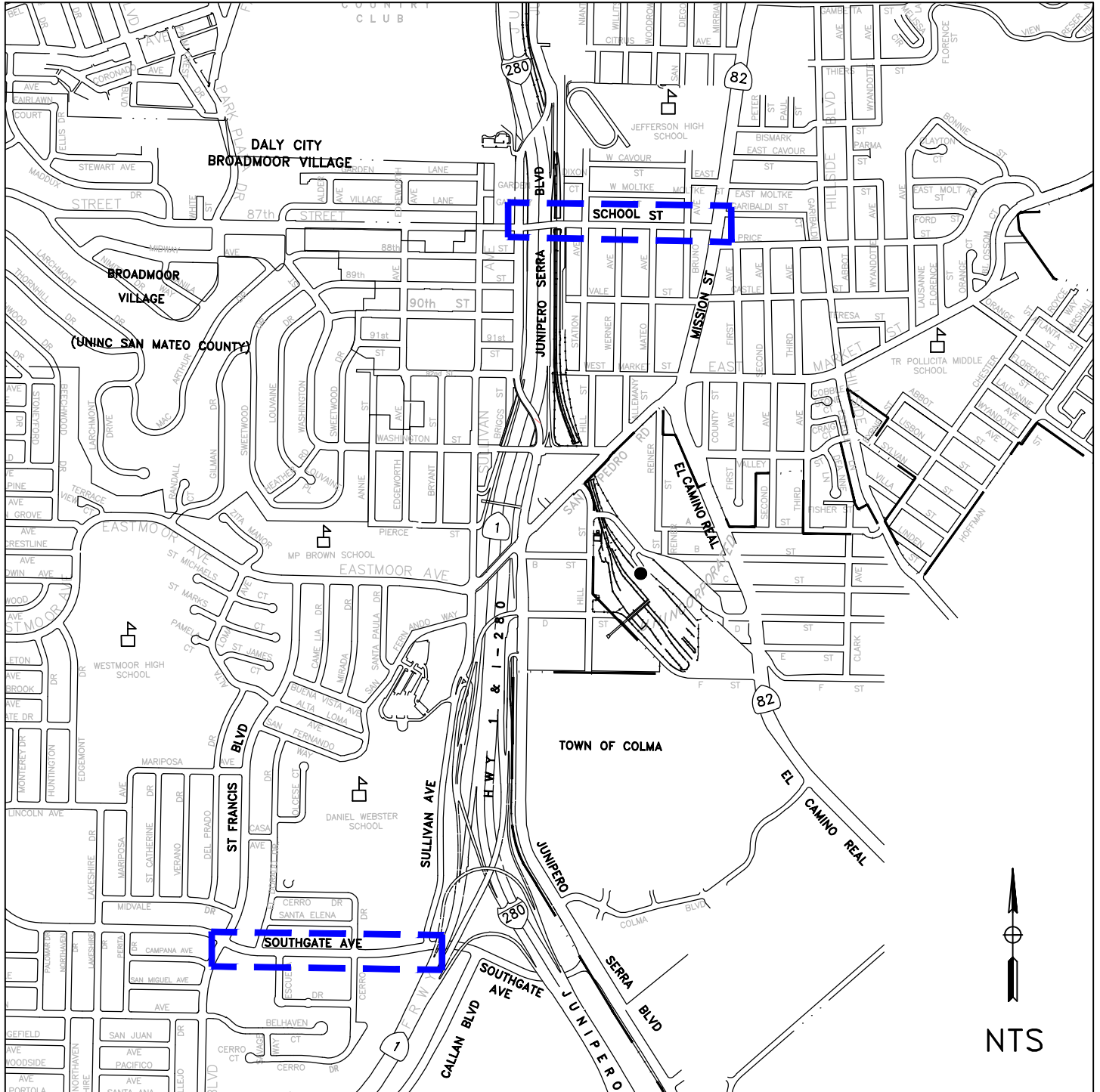
Attachments:

1. Project Location Map
2. Southgate Avenue and School Street Safety Improvements Project Plans and Specifications are available for viewing at the City Clerk's Office.

PROJECT LOCATION MAP

CITY OF DALY CITY

SOUTHGATE AVENUE AND SCHOOL STREET SAFETY IMPROVEMENTS PROJECT



LEGEND:



PROJECT LIMITS



SCHOOL