

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, May 16, 2023 - 6:00 PM

City Hall Council Chambers – 2nd Floor
City Hall 333 – 90th Street
Daly City, CA 94015

To watch the live telecast:

Comcast Channel 27, <https://www.youtube.com/DalyCityVideoMeetings> or
<https://www.dalycity.org/agendas>

Public Participation:

There are two ways to submit public comment: (1) submit written comments by meeting day, and (2) attend the meeting in person.

1. To submit a comment in writing, please visit www.dalycity.org/agendas and complete the Public Comment form. In the comment field box, include the item number and/or title of the item as well as your comments. Public Comments may also be emailed to libraryboard@dalycity.org by including "Public Comment" in the subject line. All written comments received by 4:00 pm on meeting day will be provided to the Library Board of Trustees prior to the meeting. Comments are not read aloud into the record.

Please note: Any written comments received after 4:00 p.m. on the meeting date are not guaranteed to be received by the Library Board of Trustees prior to the meeting.

2. To speak at the meeting in person, please complete a Speaker Card located at the entrance to the Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ELECTION OF OFFICERS:

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

1. President
2. Vice-President

ROLL CALL:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

3. Regular Meeting of April 18, 2023

PRESENTATIONS:

DIRECTOR'S REPORT

4. Summer Learning Challenge 2023

TRUSTEES' REPORT

5. Report from the Daly City Public Library Associates (DCPLA)
6. Potential collaboration with Chamber of Commerce and DCPLA
7. Little Free Libraries
8. "Better Money Habits" program for teens
9. Board vacancy

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY - CIVIC CENTER COUNCIL CHAMBERS
REGULAR MEETING
MINUTES – APRIL 18, 2023

The meeting was called to order by Vice President Lex at 6:00 pm.

ROLL CALL:

Trustees Present:

Vice President Dr. William Lex, Trustee Angella Logarta, Trustee Gary Pacheco, Trustee Rachel Goodman

Trustees Absent: None

Daly City Public Library Associates: Board Member Teresa Proano

Staff Present: Library Services Manager Chela Anderson, Councilmember Pamela DiGiovanni

ADMINISTRATION OF OATH OF OFFICE

Oath of Office administered by Councilmember Pamela DiGiovanni to Rachel Goodman.

APPROVAL OF AGENDA:

Motion requested by Vice President Lex to approve the agenda for the April 18, 2023 meeting. Motion made by Trustee Logarta, seconded by Trustee Goodman. The motion carried unanimously.

APPROVAL OF MINUTES:

Motion requested by Vice President Lex to approve the minutes for the March 21, 2023 meeting. Motion made by Trustee Logarta, seconded by Trustee Goodman. The motion carried unanimously.

REQUEST FOR AMMENDMENTS TO THE AGENDA

Vice President Lex requested to amend the agenda to move the DCPLA presentation first. The Board unanimously agreed. Vice President Lex also asked the Board if it would be okay to postpone the Election of Officers to the next meeting when all Board members are present. The Board unanimously agreed.

PRESENTATIONS:

Report from DCPLA:

DCPLA Board Member Teresa Proano recapped the St. Patrick's Day Luncheon. They had a raffle, three Fund the Need items, and a lunch of corned beef and cabbage, soda bread, and mini cupcakes serving about 100 guests. The three Fund the Need items were: 1) Storytime furniture and rug for the John Daly branch, 2) program funding for all branches for special programming & 3) more eBooks. She also invited the Board and the public to the '23-'24 Daly City Youth Poet Laureate Commencement Event on April 27, 2023 at 6:30pm at Daly City City Hall.

DIRECTOR'S REPORT

Serramonte Main Library Capital Improvements:

Library Services Manager Chela Anderson presented on the Serramonte main library capital improvement project that is just getting under way. The project includes removing/replacing the four HVAC rooftop units, remove/replace the translucent panel lighting and drop the sprinklers below the lighting panels, install an ADA compliant elevator to connect the two library floors and improve ADA accessibility to public accessible areas. The construction budget of \$2,600,000.00 is funded by the American Rescue Plan Act & the State of California. The library will be operational as much as possible but there will be a period of required closure.

TRUSTEES' REPORT

Little Free Libraries:

Vice President Lex gave a brief explanation of how Little Free Libraries works - someone adopts or takes responsibility of the structure and people from the public can take a book or donate a book. This was suggested by Susan Smith of DCPLA. Vice President Lex will provide the board with a copy of the memo so they can discuss and form a sub-committee at the next meeting.

“Better Money Habits” program for teens:

Trustee Logarta asked the Board if they could set a date for the “Better Money Habits” program. They tentatively agreed on June 8, 2023 from 4:00pm – 6:00pm, and Library Services Manager Chela Anderson will coordinate with the youth services librarian to confirm that date.

Board Vacancy:

Vice President Lex thanked Councilmember Pamela DiGiovanni for appointing their newest board member Trustee Rachel Goodman giving them a better chance at having a quorum. He is hopeful that the last remaining seat could be filled by the next meeting.

COMMUNICATIONS/ANNOUNCEMENTS:

Library Services Manager Chela Anderson announced the following upcoming events:

- Anime Your Way! with Carlos Nieto April 17, 2023 4:30pm at Bayshore Library and April 20, 2023 4:00pm at John Daly Library. Free class
- Spring Social: Saturday April 22, 2023 11:00am – 2:00pm at Bayshore Library and Bayshore Heights Park. Featuring a reptile show, performances by Daly City Ukulele Band, lunch, crafts & other activities.
- National Library Week: April 23 – 29, 2023 will be proclaimed at the next City Council meeting.
- Wrapping up National Poetry month workshops: April 26, 2023 6:00pm Open Mic Night at the John Daly Library
- Daly City Youth Poet Laureate Commencement Event: April 27, 2023 at Daly City City Hall 6:30pm – 7:00pm (program) & 7:00pm – 8:00pm (reception)
- Earth Capades!: Educational, fun program about saving the planet. - May 4, 2023 5pm @ John Daly
- May 15, 2023 5pm @ Bayshore
- May 22, 2023 4pm @ Serramonte
- May 31, 2023 4pm @ Westlake

AGENDA BUILDING:

- Election of Officers
- Potential collaboration with Chamber of Commerce and DCPLA

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- Little Free Libraries
- “Better Money Habits” program for teens
- Vacant Board spot

PUBLIC COMMENT:

None

ADJOURNMENT: The meeting was adjourned at 6:55 PM by Vice President Lex.

Next Meeting:
May 16, 2023 6:00PM
Daly City Council Chambers