

CITY OF DALY CITY
MINUTES – SPECIAL MEETING – CITY COUNCIL
DECEMBER 13, 2022

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The meeting was called to order by Mayor Buenaventura at 7:01 P.M.

ROLL CALL: Councilmembers Present:
Raymond A. Buenaventura, Mayor
Juslyn C. Manalo, Vice Mayor
Roderick Daus-Magbual
Pamela DiGiovanni
Glenn R. Sylvester

Staff Present:
Tom Piccolotti, Interim City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

APPROVAL OF MINUTES:

Regular Meeting of November 28, 2022

It was moved by Vice Mayor Manalo, seconded by Councilmember DiGiovanni and carried to approve the minutes of November 28, 2022.

APPROVAL OF AGENDA:

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to approve the agenda.

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

Call-In User 1, the public, commended Ms. Ramos and Ms. Zimmerman for their work, stated disapproval of Mayor Buenaventura, Vice Mayor Manalo and Councilmember Daus-Magbual and requested for their resignation.

CONSENT AGENDA:

It was moved by Vice Mayor Manalo, seconded by Councilmember DiGiovanni and carried to approve the consent agenda.

Resolutions:

Amendment to the Professional Services Agreement with WRECO for Permit Technician and Project Management Services

Resolution 22-227, Authorizing Amendment No. 4 To The Professional Services Agreement With WRECO For Permit Technician And Project Management Services

***Note on Public Comments:** For this meeting, members of the Council and the public had the option of attending in person or attending virtually via Zoom, and/or submit public comments via email to the City Clerk's Office prior to the public meeting. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting were instructed to call the office of the City Clerk at 991-8078 prior to the meeting.*

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Authorize the Interim City Manager to Execute a Professional Services Agreement for the St. Francis Water Main Replacement Project

Resolution 22-228, Authorizing Execution Of Professional Services Agreement With CSG Consultants Inc.

Acceptance of Public Access Easement from the BP3-SF7 2001 JS OWNER, LLC for the Public Access Easement at 2001 Junipero Serra Boulevard

Resolutions 22-229, Approving Acceptance Of The Public Access Easement At 2001 Junipero Serra Boulevard

Resolution Adopting Salary Schedule and Benefits for City Clerk and City Treasurer

Resolution 22-230, Adopting Salary Schedule And Benefits For City Clerk And City Treasurer
End Of Consent Agenda

PUBLIC HEARINGS:

Amend City-Wide Fee Schedule for the Annual Fire Inspection Fee

Director of Finance and Administrative Services Tim Nevin provided the staff report to adjust the annual fire inspection fee from \$630 per inspection to \$419 per inspection to align with the new occupancy/business inspection fee. Mr. Nevin addressed questions regarding how fees are assessed, the outreach to small businesses, and whether other jurisdictions in the County are making similar assessments on their fees.

Mayor Buenaventura opened the public hearing. There was no public comment for this item.

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to close the public hearing.

It was moved by Vice Mayor Manalo, seconded by Councilmember Sylvester and carried by unanimous roll call vote to adopt the following resolution:

Resolution 22-231, Amending City-Wide Fee Schedule For The Annual Fire Inspection Fee

Public Hearing on Community Development and Housing Needs

Housing Coordinator Lenelle Suliguin provided background on the CDBG federal grant and HOME funds (from the Department of Housing and Urban Development), and how they are used to meet community development and affordable housing needs that benefit lower income households. Staff has prepared a Five-Year Consolidated Plan to identify goals to be addressed with these funds (\$1,005,545 in CDBG funds and \$390,419 in HOME funds for FY22-23) as well as a One-Year Action Plan that will specify funding allocations. Ms. Suliguin addressed questions on whether the City looks at subsidies for Section 8 housing through the funds, whether the City provides home rehabilitation loans, the types of outreach done, and whether the City coordinates with school districts for further outreach.

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Mayor Buenaventura opened the public hearing.

Call-In User expressed concern with the low community input on this item, discussed the importance of public facilities and outreach, and voiced disapproval of three Councilmembers.

It was moved by Councilmember DiGiovanni, seconded by Vice Mayor Manalo and carried to close the public hearing.

It was moved by Vice Mayor Manalo, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the following resolution:

Resolution 22-232, Identifying Community Development And Housing Priorities For The City's Five-Year HUD Consolidated Plan For FY 23-24 Through FY 27-28 And Authorizing Solicitation Of Request For Proposals For FY 23-24 Community Block Grant

COMMUNICATIONS:

Authorize Agreement with Sacred Heart Cathedral Preparatory for the Improvements and Use at Marchbank Park

Interim City Manager Tom Piccolotti provided background on the proposed improvements and use at Marchbank Park and introduced Chancellor Dr. Melinda Skrade and Athletic Director Phil Freed of Sacred Heart Cathedral Preparatory.

Dr. Skrade provided a brief history of Sacred Heart Cathedral Preparatory School and its mission. Mr. Freed presented information on past projects by Sacred Heart, its goals for the Marchbank field, the partnership benefits of the project and the terms of agreement. Dr. Skrade and Mr. Freed addressed questions on the Sacred Heart clinic and camp opportunities, the types of use for the field, the hours of use per week, whether synthetic turf and union labor will be utilized, how the fee was assessed, hours of operation for field lights, and the field use scheduling.

It was moved by Vice Mayor Manalo, seconded by Councilmember Sylvester and carried by unanimous roll call vote to adopt the following resolution:

Resolution 22-233, Approving Execution Of Memorandum Of Understanding With Sacred Heart Cathedral Preparatory School For The Improvements And Use Of Marchbank Park

AWARD OF BIDS/CONTRACTS:

Award Construction Contract for the Community Development Block Grant (CDBG) ADA/Sidewalk Improvements Project

City Engineer Kevin Fehr provided the staff report and the recommended actions. Staff addressed questions regarding outreach, whether minority-owned and smaller local businesses are included in the process, and how the Department of Public Works handles special types of requests from the public.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Sylvester and carried by unanimous roll call vote to adopt the following resolution:

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Resolution 22-234, Authorizing Execution Of Construction Contract With Golden Bay Construction For The Community Development Block Grant ADA/Sidewalk And Improvements Project

ADJOURNMENT:

Mayor Buenaventura adjourned the meeting at 8:30 PM in memory of the mother of Vic and the wife of Del Schembari.

Approved as submitted, this 9th

day of January, 2023.

City Clerk

Mayor