



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

Regular Meeting - SANITATION DISTRICT

AGENDA

Monday, September 26, 2022 - 6:45 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq., members of the NSMCSD Board and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings> or the City's agenda website at <https://www.dalycity.org/agendas>.

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing to the Board Clerk, please email gchow@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the Board members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/dalycitysep26zoom>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 892 5179 3442, then enter email address and name. The September 26, 2022 Regular North San Mateo County Sanitation District board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 892 5179 3442, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings> or the City's agenda website at <https://www.dalycity.org/agendas>.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the Board Clerk at 991-8200 as soon as possible.

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of September 12, 2022

Action Items:

2. Sewer Service Charge Appeals - Fiscal Year 2022-23
3. Acceptance of Tertiary Water Line Easement Deed from Lake Merced Golf Club
4. Emergency Replacement of the Wastewater Treatment Facility Perimeter Fencing
5. Wastewater Treatment Facility Air Scrubber Repair

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS

Speakers are limited to two minutes, unless modified by the Council. The Council cannot take action on any matter raised under this item.

NEW BUSINESS

REPORTS:

6. Board of Directors
7. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

September 12, 2022

The Board of Directors of the North San Mateo County Sanitation District convened in a virtual Regular Meeting on September 12, 2022.

The meeting was called to order by Chairman Dr. Rod Daus-Magbual at 6:47 p.m.

ROLL CALL:

Present: DiGiovanni, Manalo, Sylvester, Buenaventura, Daus-Magbual

Absent: None.

Staff Present: Interim General Manager Thomas Piccolotti, District Counsel Rose Zimmerman, Acting Director of Water and Wastewater Resources Joshua Cosgrove, Director of Finance and Administrative Services Tim Nevin, Assistant City Manager Stephen Stolte, Assistant to the City Manager Leilani Ramos, and Administrative Assistant III Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Manalo/Buenaventura) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of July 11, 2022**
2. **Required Inspection and Repairs to the Wastewater Treatment Plant's (WWTP) Submarine Outfall Pipe**

Motion was made, seconded (Manalo/DiGiovanni) and unanimously approved.

NEW BUSINESS:

None.

REPORTS:

3. **Board of Directors**

None.

4. **Staff**

Interim City Manager/General Manager Thomas Piccolotti reported on the temporary appointment of Joshua Cosgrove as the Acting Director of the Water and Wastewater Resources.

ADJOURNMENT:

At 6:51 p.m., call of adjournment of Regular Meeting by Chairman Dr. Rod Daus-Magbual.

Agenda Report

**North San Mateo County Sanitation District***a subsidiary of the City of Daly City*

Meeting Date: September 26, 2022

Subject: SEWER SERVICE CHARGE APPEALS - FISCAL YEAR 2022-23Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Edward Shi & Xuhui Huang
APN# 008-359-130

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tim Nevin", with a long horizontal stroke extending to the right.

Timothy Nevin
Director of Finance and Administrative Services

Attachment: Sewer Service Charge Appeals

cc: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO. 008-359-130 2022-23
CUSTOMER NAME Edward Shi & Xuhui Huang
SERVICE ADDRESS 46 Woodside Ave, Daly City, CA 94015

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	39
		2 MONTHS PRIOR	19
2 MONTHS AFTER	18	4 MONTHS PRIOR	16
4 MONTHS AFTER	18	6 MONTHS PRIOR	16
		8 MONTHS PRIOR	18
		10 MONTHS PRIOR	16
		ACTUAL ANNUAL USAGE	124
		BASE PERIOD ANNUALIZED	234
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	110
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	89%
		ANNUAL CREDIT IN DOLLARS	\$992.20
		(N.S.M.C.S.D. \$9.02 per unit)	

REASON FOR APPEAL

During the base period, Mr. Shi had a leaking toilet and sewage pipe issues. Once all repairs were completed, the water usage decreased back to normal.

STAFF RECOMMENDATION TO BOARD

Grand adjustment - Based on actual annual usage



North San Mateo County Sanitation District
a subsidiary of the City of Daly City

Meeting Date: September 26, 2022

Subject: Acceptance of Tertiary Water Line Easement Deed from Lake Merced Golf Club

Recommended Action

Staff recommends that the North San Mateo County Sanitation District (NSMCSD) Board approve and authorize the Interim General Manager to accept the Tertiary Water Line Easement Deed from Lake Merced Golf Club for a 10-foot wide tertiary water line easement.

Background/Discussion

Lake Merced Golf Club (LMGC) has been in operation since 1922 and has undergone several modifications since that time. In 2003 the club undertook a clubhouse renovation, construction of a turf maintenance building and a water storage tank. Most recently in 2021 the club began improvements to the course that would return sixteen golf holes to the original MacKenzie layout, install a practice area, and install a new golf course irrigation system. On September 27, 2021, the City Council approved the Use Permit UPR-6-21-15105 for these renovations.

LMGC desires to grant NSMCSD a Tertiary Water Line Easement over a 10-foot wide portion of the property for the existing tertiary recycled water system that traverses through the property.

Acceptance of the Tertiary Water Line Easement will allow NSMCSD to install, construct, maintain and use tertiary water line pipelines and fixtures in the easement area. LMGC would be required to keep the area free and clear of any obstructions that would make the area inaccessible for these purposes. The attached legal description and plat map have been reviewed and approved by staff.

Fiscal Impact

There is no fiscal impact associated with these recommendations.

Summary/Conclusion

Staff recommends that the North San Mateo County Sanitation District (NSMCSD) Board approve and authorize the Interim General Manager to accept the Tertiary Water Line Easement Deed from Lake Merced Golf Club for a 10-foot wide tertiary water line easement.

Staff is available to provide any additional information desired by the District Board members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kevin Fehr".

Kevin Fehr
City Engineer

A handwritten signature in blue ink, appearing to read "Joshua Cosgrove".

Joshua Cosgrove
Acting Director of Water and Wastewater Resources

Attachment:

1. Tertiary Water Line Easement Deed

RECORDING REQUESTED BY:
North San Mateo County Sanitation District
City of Daly City

WHEN RECORDED MAIL TO:

City of Daly City
Attn: City Clerk
333 90th Street
Daly City, CA 94015

APN: 002-410-040 and 002-410-050

THE UNDERSIGNED GRANTOR DECLARES:

Documentary Transfer Tax – EXEMPT – Rev. & Tax. C.A. § 11922
Filing Fee – EXEMPT – Gov. Code § 6103

TERTIARY WATER LINE EASEMENT DEED
Lake Merced Golf Club
2300 Junipero Serra Blvd., Daly City, CA 94015

LAKE MERCED GOLF CLUB (“Grantor”), a California nonprofit mutual benefit corporation, successor in interest to **LAKE MERCED GOLF & COUNTRY CLUB**, owner of that certain real property located in the City of Daly City, County of San Mateo, State of California, **HEREBY GRANTS** to the **NORTH SAN MATEO COUNTY SANITATION DISTRICT**, a subsidiary district of the City of Daly City, a municipal corporation (“Grantee”), a **TERTIARY WATER LINE EASEMENT** over and under that certain real property more particularly described and attached hereto as Exhibit A, and depicted on the plat attached hereto as Exhibit B (“Tertiary Water Line Easement”), for the right to erect, install, construct, remove, repair, replace, reconstruct, maintain and use, for public service purposes, any and all materials, fixtures, appliances, equipment, pipes, pipelines, necessary for the transmission, distribution and delivery of tertiary recycled water over, along, upon, under and across the parcel of real property lands of Grantor for all purposes useful or convenient in connection with or incidental to the exercise of the rights herein.

GRANTOR FURTHER GRANTS TO GRANTEE the right to:

1. Review and control the maintenance of any improvements within said easement; and
2. Enter upon said easement for the purpose of construction, replacement, maintenance and repair of any and all public service facilities and appurtenances within said easement. Grantee shall have the further right to pass through the contiguous real property of Grantor for access to the easement.

GRANTOR FURTHER ANCKNOWLEDGES AND AGREES to the following:

1. Grantor shall not plant any trees or bushes within or erect, construct or install any fence, wall, irrigation or any other type of structure, improvement or private utilities over, across or under said easement without first obtaining written permission from Grantee. Grantor shall keep the easement area clear from any obstructions that will make the area inaccessible for the purposes described herein.

The conveyance of said easement is made for the benefit of all parties who have or may acquire any right, title, or interest in any part of the above described real property. This conveyance is binding on the Grantor, its heirs, assigns and successors in interest.

**LAKE MERCED GOLF CLUB, a California
nonprofit mutual benefit corporation,
successor in interest to LAKE MERCED
GOLF & COUNTRY CLUB,**

By: 

Name: NICHOLAS BADER

Its: GENERAL MANAGER

DATED: 9/1, 20 22.

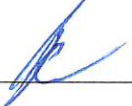
A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

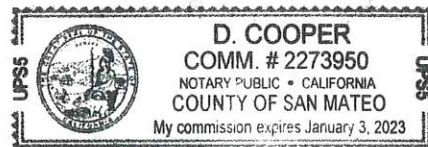
STATE OF CALIFORNIA)
) SS
COUNTY OF SAN MATEO)

On SEPTEMBER 1, 2022 before me, D. COOPER, a Notary Public, personally appeared NICHOLAS BAILEY, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 



CERTIFICATE OF ACCEPTANCE
(Government Section 27281)

THIS IS TO CERTIFY that the interest in real property conveyed by the Tertiary Water Line Easement Deed dated _____, 2022 from LAKE MERCED GOLF CLUB, a California nonprofit mutual benefit corporation, to the North County San Mateo County Sanitation District, a subsidiary district of the City of Daly City, a municipal corporation, is hereby accepted by the undersigned on behalf of the North County San Mateo County Sanitation District pursuant to the authority conferred by Resolution No. _____ adopted on _____, 20____, and the North County San Mateo County Sanitation District consents to recordation thereof by its duly authorized officer.

NORTH SAN MATEO COUNTY SANITATION
DISTRICT, a subsidiary district of the CITY OF
DALY CITY, a municipal corporation

Dated: _____, 20____

By: _____
Thomas Piccolotti
Interim General Manager

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)
) SS
COUNTY OF _____)

On _____ before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

EXHIBIT A

Tertiary Water Line Easement Description



June 22, 2022
BKF Job No: 220103

EXHIBIT A
LEGAL DESCRIPTION
TERTIARY WATER LINE EASEMENT

An easement over real property situated in the City of Daly, County of San Mateo, State of California, described as follows:

Being a 10 foot strip of land within the lands described in that certain Grant Deed filed on December 30, 2020, as Document No. 2020-154213, lying 5 feet on either side of the following described centerline:

COMMENCING at a found 1 ¼ inch iron pipe tagged "RCE 12104" at the southwesterly corner of the Lands of Lake Merced Golf as described in said Grant Deed (D. N. 2020-154213) being 2324.58 feet westerly from a found 1 ¼" iron pipe tagged "RCE 12104" at the intersection of the southerly line of the lands described in said deed (D. N. 2020-154213) with the westerly right of way line of Junipero Serra Boulevard as shown on the Record of Survey Map of Amended Boundary of Lake Merced Golf and Country Club, filed for record in Volume 1 of Maps, Page 113 said monuments accepted as defining the southerly line of said lands;

Thence North 37°36'21" East 931.01 feet to the southwesterly corner of the pump building;

Thence along the southerly wall of said pump building North 72°42'31" East 72.16 feet to the **POINT OF BEGINNING**.

Thence leaving said southerly wall the following twenty-five (25) courses:

1. South 17°23'31" East, 6.03 feet;
2. North 72°36'29" East, 17.53 feet;
3. North 17°23'31" West, 117.63 feet;
4. North 62°17'26" West, 29.40 feet;
5. North 17°17'26" West, 82.62 feet;
6. North 26°47'25" West, 394.82 feet to the beginning of a curve to the left, having a radius of 50.00 feet;
7. Along said curve, through a central angle of 38°30'10", for an arc length of 33.60 feet ;
8. North 65°17'35" West, 328.39 feet to the beginning of a curve to the right, having a radius of 21.00 feet;
9. Along said curve, through a central angle of 80°50'37", for an arc length of 29.63 feet to the beginning of a compound curve, having a radius of 1,015.00 feet, from said point a radial line bears South 74°26'58" East;
10. Northeasterly along said curve through a central angle of 18°40'02", for an arc length of 330.69 feet to the beginning of a reverse curve, having a radius of 240.00 feet, from said point a radial line bears North 55°46'56" West;
11. Northerly along said curve through a central angle of 29°04'49", for an arc length of 121.81 feet;
12. North 05°08'15" East, 60.34 feet to the beginning of a curve to the right, having a radius of 45.00 feet;
13. Along said curve, through a central angle of 63°07'36", for an arc length of 49.58 feet to the beginning of a reverse curve, having a radius of 40.00 feet, from said point a radial line bears North 21°44'09" West;
14. Northeasterly along said curve through a central angle of 43°56'45", for an arc length of 30.68 feet;



June 22, 2022
BKF Job No: 220103

15. North 24°19'06" East, 215.75 feet;
16. North 20°06'17" East, 100.26 feet to the beginning of a curve to the right, having a radius of 160.00 feet;
17. Along said curve, through a central angle of 25°40'27", for an arc length of 71.70 feet to the beginning of a reverse curve, having a radius of 72.00 feet, from said point a radial line bears North 44°13'16" West;
18. Northeasterly along said curve through a central angle of 42°47'43", for an arc length of 53.78 feet;
19. North 02°59'00" East, 58.40 feet to the beginning of a curve to the left, having a radius of 150.00 feet;
20. Along said curve, through a central angle of 05°45'01", for an arc length of 15.05 feet ;
21. North 02°46'01" West, 64.65 feet;
22. South 86°06'18" East, 186.33 feet to the beginning of a non-tangent curve, having a radius of 950.00 feet, concave East, from said point a radial line bears South 88°31'49" East;
23. Northerly along said curve through a central angle of 11°45'14", for an arc length of 194.89 feet;
24. North 13°13'25" East, 123.76 feet to the beginning of a curve to the left, having a radius of 637.00 feet;
25. Along said curve, through a central angle of 08°02'09", for an arc length of 89.34 feet to a point on the northerly boundary of the Lands of Lake Merced Golf which is distant thereon North 82°19'20" East, 209.45 feet from the most northwesterly corner.

The sidelines of said strip to be shortened or lengthened to terminate at the northerly boundary of said lands.

Containing an area of 28,067 square feet more or less.

As shown on plat attached hereto and by this reference made part hereof as Exhibit B.

Prepared by or under the supervision of:

Davis Thresh, P.L.S. No. 6868

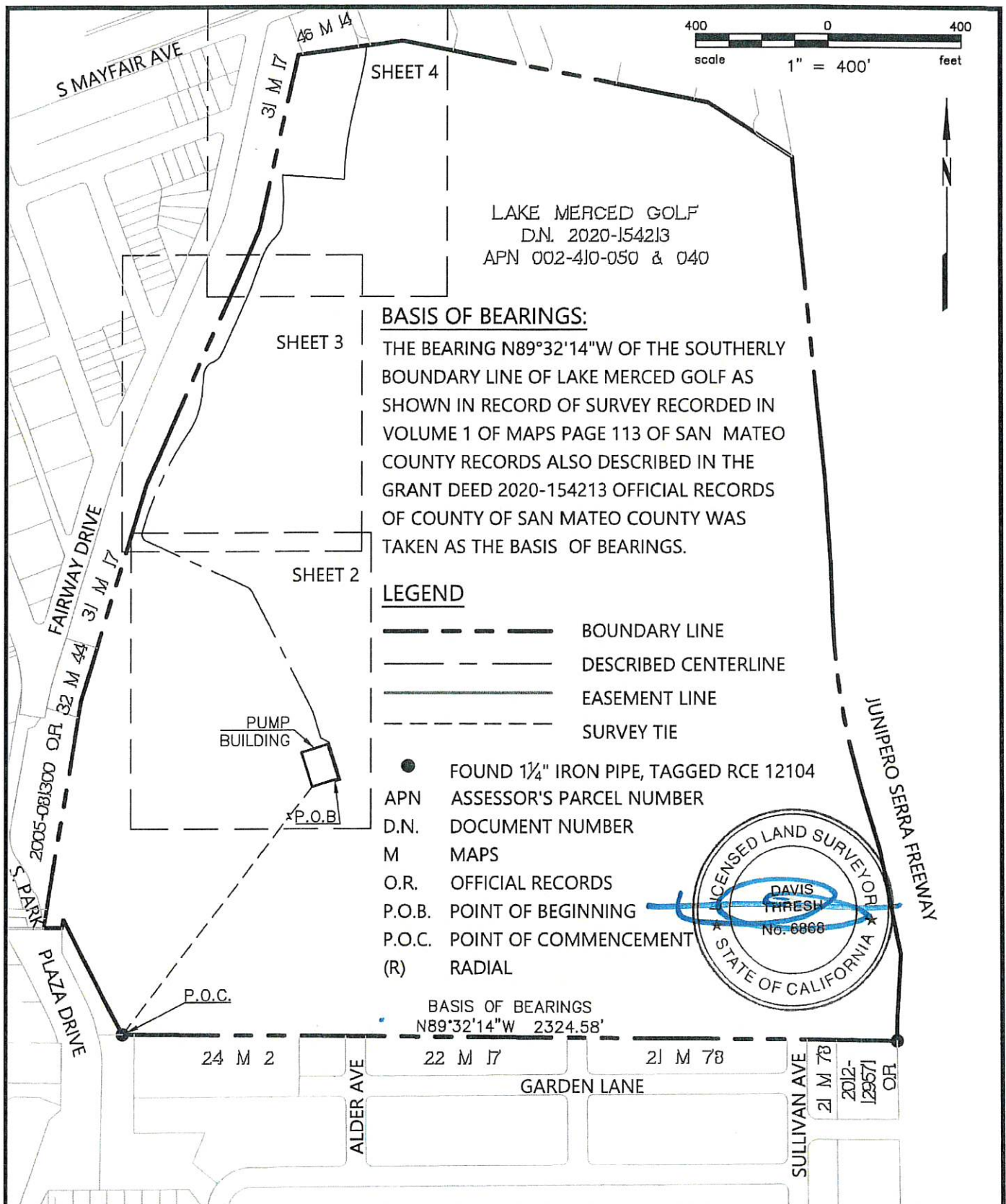
6.22.22

Dated



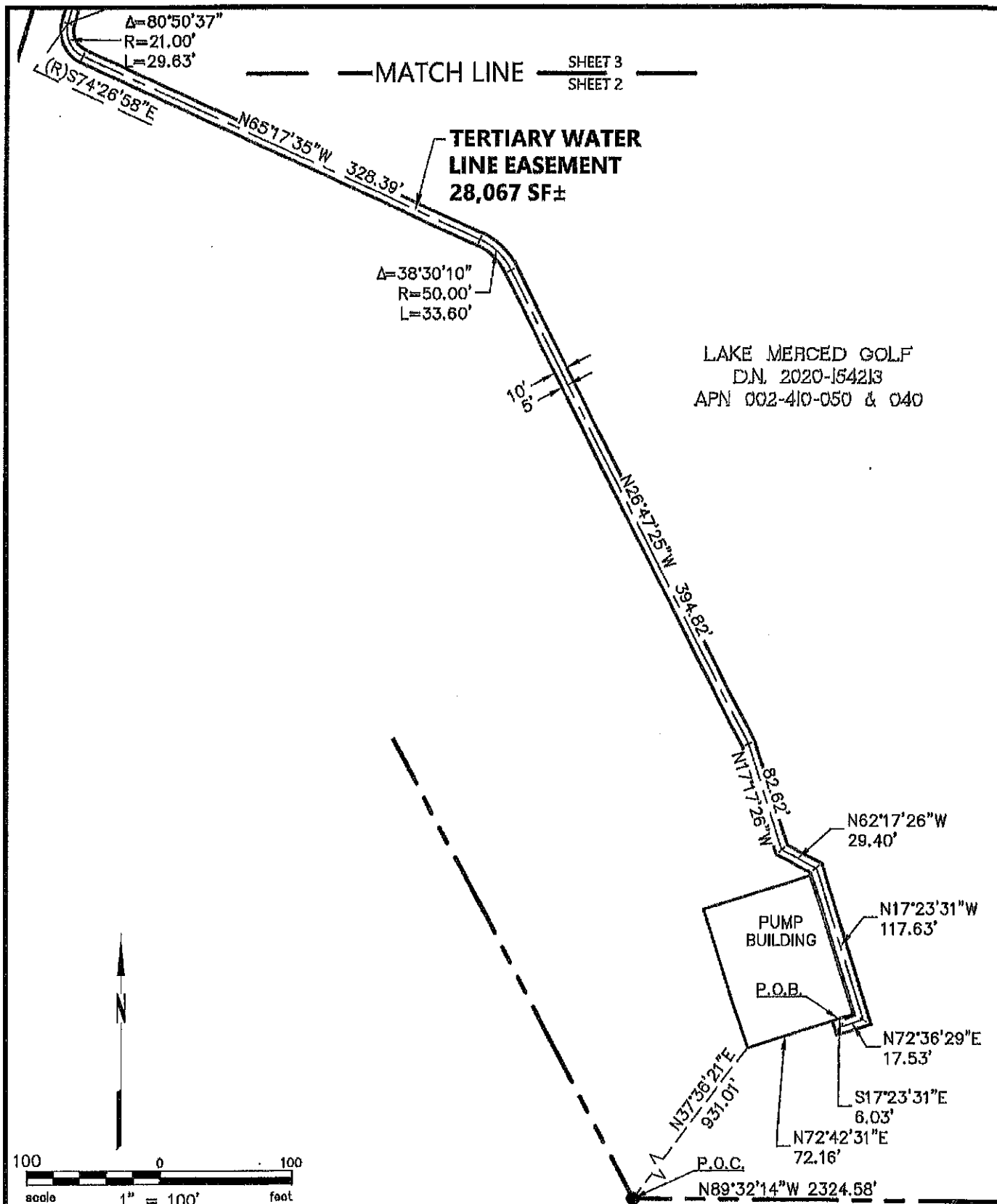
EXHIBIT B

Tertiary Water Line Easement Depiction



Subject EXHIBIT 'B' - PLAT TO ACCOMPANY LEGAL DESCRIPTION
LAKE MERCED GOLF CLUB - TERTIARY WATER LINE EASEMENT

DRAWING NAME: C:\temp\Acad\plots\17160\220103_LMGC_TWL_PLAT.dwg
PLOT DATE: 06-22-22 PLOTTED BY: tdb



BKF ENGINEERS
4670 WILLOW ROAD
SUITE 250
PLEASANTON, CA 94588
(925) 396-7700
www.bkf.com

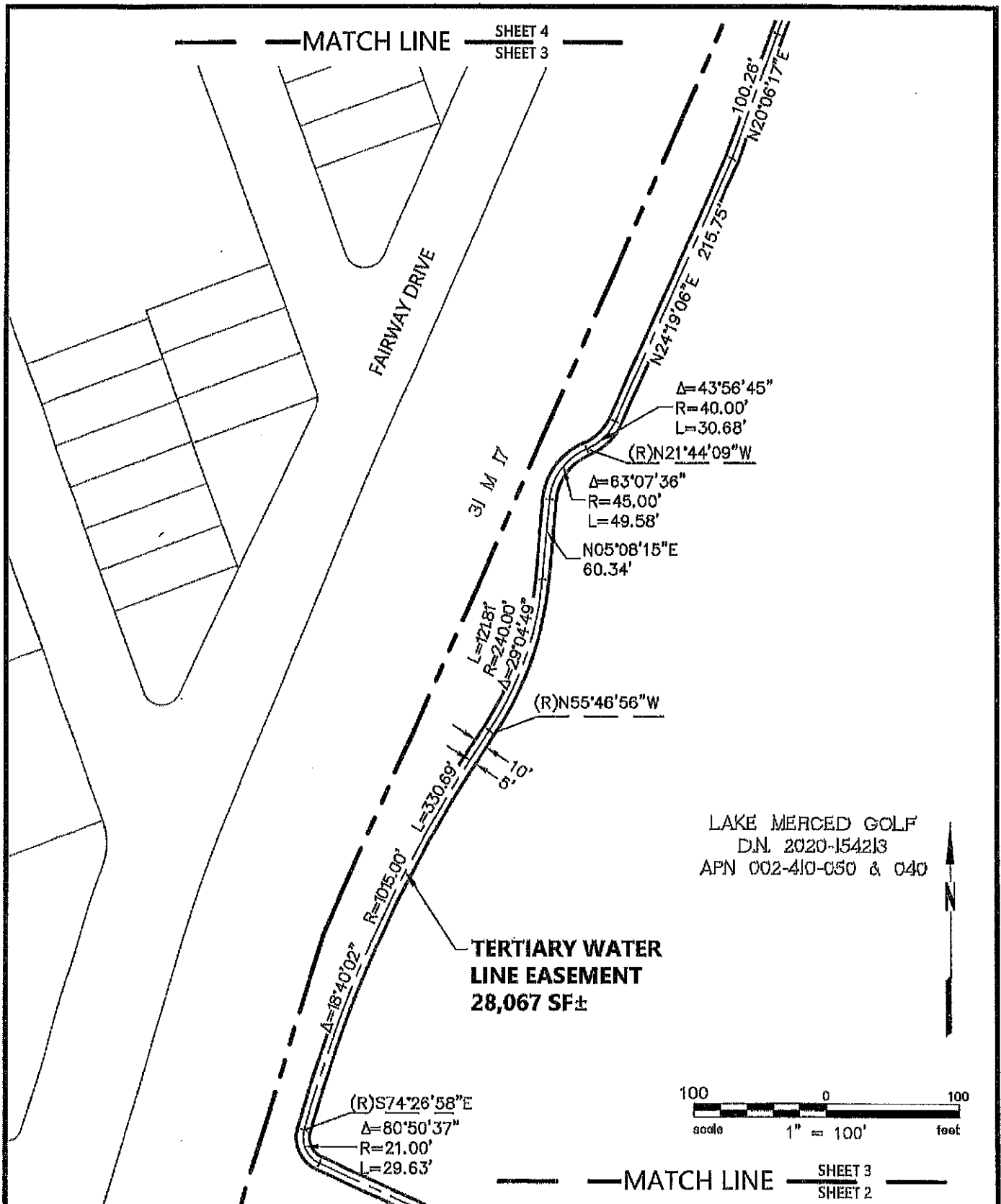
Subject EXHIBIT 'B' - PLAT TO ACCOMPANY LEGAL DESCRIPTION
LAKE MERCED GOLF CLUB - TERTIARY WATER LINE EASEMENT

Job No. 220103

By GA Date 06/14/2022 Chkd. MGR

SHEET 2 OF 4

DRAWING NAME: C:\Temp\AcPublish\171601220103_LMGC_TWL_PLAT.dwg
PLOT DATE: 06-22-22 PLOTTED BY: rdb



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4670 WILLOW ROAD
SUITE 250
PLEASANTON, CA 94508
(925) 396-7700
www.bkf.com

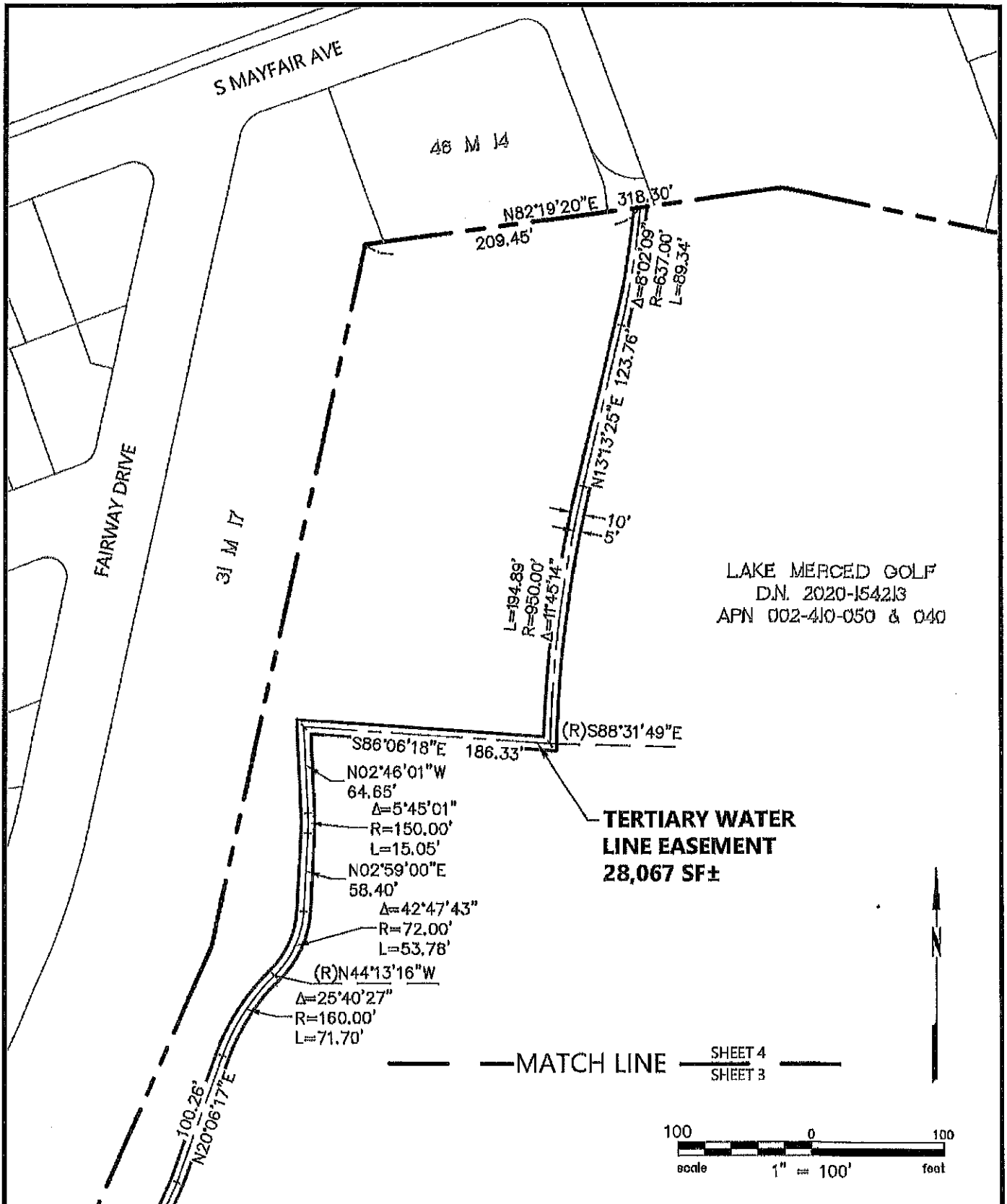
Subject EXHIBIT 'B' - PLAT TO ACCOMPANY LEGAL DESCRIPTION
LAKE MERCED GOLF CLUB - TERTIARY WATER LINE EASEMENT

Job No. 220103

By GA Date 06/14/2022 Chkd. MGR

SHEET 3 OF 4

DRAWING NAME: C:\Temp\AcPublish\17150\220103_LMGC_TWL_PLAT.dwg
PLOT DATE: 06-22-22 PLOTTED BY: roth



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SUITE 250
PLEASANTON, CA 94588
(925) 396-7700
www.bkf.com

Subject EXHIBIT 'B' - PLAT TO ACCOMPANY LEGAL DESCRIPTION
LAKE MERCED GOLF CLUB - TERTIARY WATER LINE EASEMENT

Job No. 220103

By GA Date 06/14/2022 Chkd. MGR

SHEET 4 OF 4



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: September 26, 2022

Subject: Emergency Replacement of the Wastewater Treatment Facility Perimeter Fencing

Recommended Action

Authorize staff to purchase fencing material and installation services from North American Fence and Railing, Inc. in the amount not to exceed \$95,969.80.

Background/Discussion

The security fence along the perimeter of the Wastewater Treatment Facility is experiencing failures, has met its useful life, and is required to be replaced. The security fencing is leaning in areas, is a potential hazard, and immediate attention is required. Staff reached out to four different fencing companies to provide a proposal: a ten-foot high, 400 lineal feet of fencing material with Viewguard Plus Green PVC slats. The new security fence will match the height of the existing fence but will be structurally improved and the fence slats will be placed closer together allowing for enhanced security.

Out of the four perspective fencing contractors North American Fence and Railing, Inc provided the lowest responsible proposal.

Fiscal Impact

Sufficient funds are available in the Fiscal Year 2022-23 Sanitation Fund Capital Project 87-920-944-4536 Wastewater Facility Fence Replacement for this purchase. Staff is requesting the cost of the materials and installation (\$83,452.00) and a contingency amount of 15% (\$12,517.80).

Summary/Conclusion

Authorize staff to purchase fencing material and installation services from North American Fence and Railing, Inc. in the amount not to exceed \$95,969.80.

Staff is available to answer questions or to provide additional information to the members of the Board.

Respectfully submitted,

A blue ink signature of Michael Patolo, consisting of a stylized 'M' followed by a horizontal line.

Michael Patolo
Plant and Equipment Maintenance Manager

A blue ink signature of Joshua Cosgrove, written in a cursive style.

Joshua Cosgrove
Acting Director of Water and Wastewater Resources



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: September 26, 2022

Subject: Wastewater Treatment Facility Air Scrubber Repair

Recommended Action

Authorize staff to procure all materials, prefabrication labor and installation services for large air scrubber in an amount not to exceed \$131,100.

Background/Discussion

The Wastewater Treatment Facility receives approximately six million gallons of wastewater flow per day. During the treatment process, foul odors are naturally produced because of the decomposition of organics. The air scrubber units, however, are designed to treat and remove foul odor through carbon filtration. The treated air is then discharged into the atmosphere which prevents odors from releasing into the neighboring community. The largest odor scrubber unit in this Facility which scrubs an estimated 45,000 standard cubic feet per minute requires repair. This unit was installed in 1989 and has since been rebuilt twice because of the corrosive air environment from wastewater treatment processes. Staff requested proposals to have the unit rebuilt and refabricated with stainless steel expanded metal to prevent deterioration and provide the unit with a much longer economic life.

Out of the three prospective contractors, Ferguson provided the lowest responsible proposal cost.

Vendor	Proposal
Ferguson Welding Service	\$ 114,000.00
Monterey Mechanical	\$ 279,000.00
Florian Industrial	Non-Responsive

Fiscal Impact

Sufficient funds are available in the Fiscal Year 2022-23 Sanitation Fund Capital Project, 87-920-847-4536 **Treatment Plant Air Scrubbers** for this purchase. Staff is requesting the cost of the materials and installation (\$114,000) and a contingency amount of 15% (\$17,100).

Summary/Conclusion

Authorize staff to purchase materials and installation services in an amount not to exceed \$131,100. Staff is available to answer questions or to provide additional information to the members of the Board.

Respectfully submitted,

A blue ink signature of Michael Patolo, consisting of a stylized 'M' followed by a horizontal line.

Michael Patolo
Plant and Equipment Maintenance Manager

A blue ink signature of Joshua Cosgrove, written in a cursive style.

Joshua Cosgrove
Acting Director of Water and Wastewater Resources