

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, September 20, 2022 - 6:00 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq., members of the Daly City Library Board of Trustees and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing, please email libraryboard@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Library Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the Library Board members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/DCBOTSept20>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 846 8911 9036, then enter email address and name. The September 20, 2022 Regular Library Board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 846 8911 9036, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular Meeting of July 19, 2022

PRESENTATIONS:

2. Presentation from Daly City/Colma Chamber of Commerce

DIRECTOR'S REPORT

3. Summer Learning 2022
4. Budget overview

TRUSTEES' REPORT

5. Subcommittee Report
6. Community engagement: library event visits
7. Board vacancy
8. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY VIRTUAL MEETING
MINUTES – JULY 19, 2022

The meeting was called to order by President Theresa Faapuaa at 6:00 PM.

ROLL CALL

Trustees Present:

President Theresa Faapuaa, Vice President Dr. William Lex, Trustee Justine Santos, Trustee Angella Logarta

Trustees Absent: None

Daly City Public Library Associates: None

Others Present: Councilmember Juslyn Manalo, Library Services Manager Chela Anderson

ADMINISTRATION OF OATH OF OFFICE

Oath of Office administered by Councilmember Juslyn Manalo to Angella Logarta.

APPROVAL OF AGENDA

Motion requested by President Faapuaa to approve the agenda for the July 19, 2022 meeting. Motion made by Vice President Lex and seconded by Trustee Santos. The motion carried unanimously.

APPROVAL OF MINUTES

Motion requested by President Faapuaa, to approve the minutes for the June 21, 2022 meeting. Motion made by Trustee Santos and seconded by Vice President Lex. The motion carried unanimously.

PRESENTATIONS

DIRECTOR’S REPORT: Chela Anderson presented on “California eBooks for All” – a shared collection of eBooks for all California Library users. This program addresses equity and access for all. They received State funding and are partnering with a non-profit eBook platform. They are focusing on materials for youth. Participating public libraries offer card holders access to the free shared statewide collection of 40,000 ebook titles available on the Palace Project ereader app. Daly City’s app went live on July 1, 2022. Prior to joining, Daly City had 182,750 ebooks; now they can offer 277,750 ebooks to patrons. The other ebook collections including OverDrive will also be available on the Palace Project app. Next steps are educating staff and users and promoting it to the community.

Chela Anderson gave an update on Grants received:

- The Thelma Doelger Charitable trust gives the Daly City Public Library an unrestricted grant of \$5,000 annually.
- “Lunch at the Library” partnering with the Big Lift camps at Thomas Edison and JFK Elementary Schools serving Preschool – 3rd grade, received \$1,600 from the State of California to support programming at summer meal sites. They used the money to purchase books and games and the Youth Services Librarian went to visit the classrooms.
- DCPLA Fund the Need projects and the Gordon L. King Memorial grant gave \$12,001 for the Westlake branch’s “Lucky Day” collection and furniture to display it on. This also funded interactive furniture for the John Daly branch.

TRUSTEE’S REPORT

Sub Committee Report: VP Lex visited the four library sites and City Hall with Erin Jackson of Alveole to see potential hive site placements. He shared Erin’s report on each location: Westlake – Not ideal for beehives, too much proximity to immediate neighbors and foot traffic, also not a suitable roof. John Daly – Underutilized space that could be transformed to offer more to the community by adding gardens and a beehive. It’s protected from street traffic and a great location. Serramonte – Popular branch, easy to host workshops, found a suitable spot between hedges that’s less accessible but not visible to avoid vandalism. Bayshore – Top pick for a pilot project, lots of visibility on the roof, easy access, could bring more traffic into the branch. City Hall – Great location at the end of a quiet walkway, low visibility but easy access for people to observe.

Library Services Manager Chela Anderson will circle back to Public Works to confirm that the Bayshore spot is okay for the Bee project and will also check in with Assistant City Manager Stephen Stolte on the physical location.

Community engagement - Library events and visits:

President Faapuaa visited the Bayshore branch; at the time of her visit around 2:00 PM on a Wednesday, there were 2 other patrons. The branch was clean, and the Children’s area was very inviting.

Vice President Lex went to visit the Westlake Branch who coincidentally was having a program on bees that afternoon with Uncle Jer. The program attracted 40-50 people, adults and children.

Board Vacancy:

President Faapuaa noted there was one seat left to fill on the Board.

DCPLA Report:

No members in attendance.

COMMUNICATIONS/ANNOUNCEMENTS:

None

AGENDA BUILDING:

- Community engagement: Library branch visitations by Board members
- Subcommittee report
- Board vacancy
- New fiscal year budget

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was adjourned at 7:10 PM by President Faapuaa.

Next Meeting:
August 19, 2022 6:00PM
Daly City Virtual Meeting