



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

Regular Meeting - SANITATION DISTRICT

AGENDA

Monday, September 12, 2022 - 6:45 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq., members of the NSMCSD Board and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing to the Board Clerk, please email gchow@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the Board members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/dalycitysep12zoom>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 879 8221 1975, then enter email address and name. The September 12, 2022 Regular North San Mateo County Sanitation District board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 879 8221 1975, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's Youtube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the Board Clerk at 991-8200 as soon as possible.

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of July 11, 2022

Action Items:

2. Required Inspection and Repairs to the Wastewater Treatment Plant's (WWTP) Submarine Outfall Pipe

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS

Speakers are limited to two minutes, unless modified by the Council. The Council cannot take action on any matter raised under this item.

NEW BUSINESS

REPORTS:

3. Board of Directors
4. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

July 11, 2022

The Board of Directors of the North San Mateo County Sanitation District convened in a virtual Regular Meeting on July 11, 2022.

The meeting was called to order by Chairman Dr. Rod Daus-Magbual at 6:47 p.m.

ROLL CALL:

Present: DiGiovanni, Manalo, Sylvester, Buenaventura, Daus-Magbual

Absent: None.

Staff Present: General Manager Shawna Maltbie, Assistant District Counsel Kelly Schott, Director of Water and Wastewater Resources Thomas Piccolotti, Assistant Director of Water and Wastewater Resources Joshua Cosgrove, Chief of Operations Greg Krauss, Director of Finance and Administrative Services Tim Nevin, Assistant City Manager Stephen Stolte, and Administrative Assistant III Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Manalo/DiGiovanni) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of June 27, 2022**
2. **Sewer Service Charge Appeals – Fiscal Year 2022-23**
3. **Purchase of Coagulant Chemicals for the Wastewater Treatment Plant (WWTP)**

Motion was made, seconded (Buenaventura/Manalo) and unanimously approved.

NEW BUSINESS:

None.

REPORTS:

4. **Board of Directors**

None.

5. **Staff**

None.

ADJOURNMENT:

At 6:50 p.m., call of adjournment of Regular Meeting by Chairman Dr. Rod Daus-Magbual.



North San Mateo County Sanitation District

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Meeting Date: September 12, 2022

Subject: Required Inspection and Repairs to the Wastewater Treatment Plant's (WWTP) Submarine Outfall Pipe.

Recommended Action

Authorize staff to contract with DRS Marine to perform required inspection and repairs to the WWTP's submarine outfall pipe in an amount not to exceed \$236,000.00.

Background/Discussion

The treated water produced at the WWTP is conveyed through a submarine outfall pipe which is equipped with thirteen individual diffuser valves and discharges a half mile off Thornton Beach in the waters of the Pacific Ocean. The North San Mateo County Sanitation District (NSMCSD) is required as part of our environmental permit to inspect the pipe annually and make repairs as needed. The last inspection performed showed that eight of the diffuser valves needed rehabilitation and repair. Staff worked with a manufacturing company to build replacement valves and this Board action will provide for the installation of the valves to the pipe under the Pacific Ocean. DRS Marine performed the previous annual inspections, is highly experienced in performing this critical work and is available to perform the work in the required time before the end of the year. The Daly City Municipal Code 3.12.060 provides for this emergency procurement and sole source of specialized services.

Fiscal Impact

Sufficient funds are available in the Sanitation Fund- 87-381-372-4220 – Contractual Services. The proposal from DRS Marine is \$214,450.00 and staff included a 10% contingency (\$21,550.00) for a total of \$236,000.00.

Summary/Conclusion

Authorize staff to contract with DRS Marine to perform required inspection and repairs to the WWTP's submarine outfall pipe in an amount not to exceed \$236,000.00.

Respectfully submitted,

A handwritten signature in blue ink that reads "Joshua Cosgrove".

Joshua Cosgrove
Acting Director of Water and Wastewater Resources

A handwritten signature in black ink that reads "Gregory Krauss".

Gregory Krauss
Chief of Operations

Attachment: DRS Marine Quote – Daly City Outfall Diffuser Valve Replacement

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# DRS MARINE, Inc.

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- WWTP, OUTFALL DIFFUSERS
- DAM HYDRO SYSTEMS R&M
- INDUSTRIAL PLANT WATER SYSTEMS
- MECHANICAL UNDERWATER REPAIRS
- MARINE STRUCTURES

CA LIC 508905

DIR 1000008704

525 CHESTNUT STREET
VALLEJO, CA 94590
BUS: 707-648-3483
FAX: 707-648-2006
drsmarine@aol.com

August 11, 2022

Greg Krauss
City of Daly City
Dept of Water and Wastewater Resources

RE: Submarine Outfall Diffuser Section

Subject: Commercial Divers to replace diffuser ProFlex Valves

QUOTE

DRS Marine is pleased to have the opportunity to submit our quote for services for this project.

SCOPE OF WORK

Furnish Divers with Offshore Boat and Equipment to dredge out the mounting sand from around the diffuser ports on the outfall diffuser section and install 8 each new longer riser ProFlex check valves. The project will be scheduled for the fall weather pattern which has typically calmer seas.

SCHEDULE OF COSTS

01	Diver Operations to replace 8 diffuser valves	\$214,450.00
• Pricing includes Prevailing wages and \$12 Million Liability insurance and all Marine Employers Liability including Mariners Jones Act Coverage		

NOTES

1. City to supply the new valves and fasteners as required.

If there are any aspects of this proposal that do not meet your expectations please contact me at 707/ 648-3483 (24 hrs) for a proposal revision which will meet your satisfaction.

WE APPRECIATE YOUR BUSINESS

DRS Marine, Inc.
Richard Williams
Project Manager