

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, July 19, 2022 - 6:00 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq., members of the Daly City Council and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing, please email libraryboard@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Library Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/DCBOTJuly19>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 846 8911 9036, then enter email address and name. The July 19, 2022 Regular Library Board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 846 8911 9036, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

ADMINISTRATION OF OATH OF OFFICE

1. Angella Logarta, administered by Councilmember Juslyn Manalo

STAFF:

RECOMMENDATION:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

2. Regular Meeting of June 21, 2022

PRESENTATIONS:

DIRECTOR'S REPORT

3. California eBooks for All – Palace Project
4. Grants update

TRUSTEES' REPORT

5. Subcommittee Report
6. Community engagement: library event visits
7. Board vacancy
8. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY VIRTUAL MEETING
MINUTES – JUNE 21, 2022

The meeting was called to order by President Theresa Faapuaa at 6:00 PM.

ROLL CALL

Trustees Present:

President Theresa Faapuaa, Vice President Dr. William Lex, Trustee Lauren Daus, Trustee Justine Santos

Trustees Absent: None

Daly City Public Library Associates: Vice President Brian Dossey

Staff Present: Library Services Manager Chela Anderson, Librarian II Kristine Macalalad

APPROVAL OF AGENDA

Motion requested by President Faapuaa to approve the agenda for the June 21, 2022 meeting. Motion made by Vice President Lex and seconded by Trustee Daus. The motion carried unanimously.

APPROVAL OF MINUTES

Motion requested by President Faapuaa, to approve the minutes for the May 17, 2022 meeting. Motion made by Trustee Santos and seconded by Vice President Lex. The motion carried unanimously.

PRESENTATIONS:

DCPLA Vice President Brian Dossey introduced the '22-'23 Daly City Youth Poet Laureate Chloe Chou who did a reading of her hybrid poem titled "Case Study of Shaman Data and the Burning of 1986".

DIRECTOR'S REPORT:

Library Services Manager Chela Anderson introduced Librarian II Kristine Macalalad, Branch Manager & Librarian at the Bayshore Library who applied and received an LSTA grant which will be used for the Storywalk Project. The Storywalk Project are frames installed along a walking path that allow you to walk along the path and read a story; getting to experience the outdoors and enjoy a story at the same time. Two sites they are considering are Gellert Park and Bayshore Heights Park because they both have existing walking paths. The grant is for \$5,000 which is enough to cover enough frames for one site but they are looking at either starting with less frames at each site or working with the DCPLA and other sources to secure additional funding. Sample titles they are considering are: The Hike, Goodnight Veggies, Wonder Walkers, Birds, Swirl by Swirl and Little Dandelion Seed the World because they tie in with the theme of being in the outdoors. Sample programs for the Storywalk Project are Storywalks with library tours, inviting park rangers from the CA State Parks to lead storytimes, invite the fire department to present wildfire preparedness storytimes, and outdoor activities like crafts, planting, and composting. She is working with Public Works to select and install the frames and with Recreation and the State/County Parks on the programming. They are planning on changing the stories every season and are deciding on whether to use physical copies or scanned copies which will require copyright permission.

Library Services Manager Chela Anderson presented on the Bay Area Clean Air Centers Program. Daly City Libraries have become "Clean Air Centers" to provide vulnerable populations a respite from wildfire and other smoke events. Under the Memorandum of Understanding with the County, the libraries will store and maintain

air filtration units, deploy them during periods of hazardous air quality, provide semi-annual reports on their use, and acknowledge the Air District when publicizing the clean air centers. HEPA filters need to be replaced after 4,000 hours of use at the libraries' cost. After five years, ownership will be transferred to the City of Daly City.

TRUSTEE'S REPORT:

Sub Committee Report:

President Faapuaa shared that she has not been able to meet with Vice President Lex since the last meeting due to conflicting schedules. Vice President Lex reported that he spoke with Victoria Magbilang from DCPLA and they discussed the Bee Project possibly being a joint project with the Board and DCPLA. Vice President Lex has a meeting on July 1, 2022 with Erin Jackson from Alveole to drive around to the different library sites in Daly City so that she can have an idea of what the landscape and surrounding areas look like. DCPLA Vice President Brian Dossey commented that the DCPLA unanimously voted they will support the Library Board of Trustees in any project. In regard to the Bee Project, what that support will be would still need to be determined. Given the conflict in schedules between President Faapuaa and Vice President Lex, Trustee Santos volunteered to help with the sub-committee.

Community engagement: Library event visits:

Vice President Lex visited the Westlake branch as a patron several times in the past month and reported that it always has a positive and friendly atmosphere.

Board Vacancy:

Trustee Daus announced that this would be her last meeting. There are now two spots to fill on the Board. Trustee Santos asked if students were able to be Trustees. Library Services Manager Chela Anderson said they did have a student trustee in the past. The Board asked Daly City Youth Poet Laureate Chloe Chou if she knew of any one or if she might consider being a Trustee to let them know. Vice President Lex shared that he knew of a person whom he told of the vacancy, they submitted an application, but they have not gotten any feedback. He's concerned the vacancy is not being taken seriously by the City Council.

DCPLA Report:

DCPLA Vice President Brian Dossey introduced himself and reported that their Board voted to fully fund the "Fund the Need" projects. Their fundraising goal from the St. Patrick's Day luncheon was a little short so the difference was made up by the DCPLA's fund. Their next fundraiser: The Art & Lit Festival, will be on November 5th at the Serramonte Shopping Center.

COMMUNICATIONS/ANNOUNCEMENTS:

Library Services Manager Chela Anderson shared the following:

- Poetry Event: "Litpinxy" at the Westlake Library on June 25, 2022 at 3PM featuring Melinda Luisa de Jesus, Amy Pabalan, Dina Klarisse, and Keana Aguila Labra

Vice President Lex, President Faapuaa, and Trustee Santos thanked Trustee Daus for her service on the Board and wished her well on her next adventure.

AGENDA BUILDING:

- Library branch visitations by Board members
- Subcommittee: report on the driving tour/meeting with Alveole
- Any feedback from users of the California Park Pass
- Board vacancies

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was adjourned at 6:54 PM by President Faapuaa.

**Next Meeting:
July 19, 2022 6:00PM
Daly City Virtual Meeting**