



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

Regular Meeting - SANITATION DISTRICT

AGENDA

Monday, June 27, 2022 - 6:45 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq, members of the NSMCSD Board and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing to the Board Clerk, please email gchow@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the Board members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/dalycityjun27zoom>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 834 6625 3158, then enter email address and name. The June 27, 2022 Regular North San Mateo County Sanitation District board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 834 6625 3158, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the Board Clerk at 991-8200 as soon as possible.

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of May 23, 2022

Action Items:

2. Sewer Service Charge Appeals - Fiscal Years 2021 & 2022-23
3. Adoption of Appropriations Limitation
4. Purchase of Mixer-Aerator Equipment for the Wastewater Treatment Plant (WWTP)
5. Accept \$69,181.24 Grant from the State Water Resources Control Board

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS

Speakers are limited to two minutes, unless modified by the Council. The Council cannot take action on any matter raised under this item.

NEW BUSINESS

REPORTS:

6. Board of Directors
7. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

May 23, 2022

The Board of Directors of the North San Mateo County Sanitation District convened in a virtual Regular Meeting on May 23, 2022.

The meeting was called to order by Chairman Dr. Rod Daus-Magbual at 6:45 p.m.

ROLL CALL:

Present: DiGiovanni, Manalo, Sylvester, Buenaventura, Daus-Magbual

Absent: None.

Staff Present: General Manager Shawna Maltbie, Assistant District Counsel Kelly Schott, Director of Water and Wastewater Resources Thomas Piccolotti, Assistant Director of Water and Wastewater Resources Joshua Cosgrove, Senior Management Analyst Anthony Tofiga, Director of Finance and Administrative Services Tim Nevin, Assistant City Manager Stephen Stolte, Assistant to the City Manager Leilani Ramos, and Administrative Assistant III Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Manalo/DiGiovanni) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of April 25, 2022**
2. **Sewer Service Charge Appeals – Fiscal Year 2022-23**
3. **Resolution of Intent to Adopt Appropriations Limitation (Gann Limit) FY 22-23**

Motion was made, seconded (Manalo/Sylvester) and unanimously approved.

NEW BUSINESS:

None.

REPORTS:

4. **Board of Directors**

None.

5. **Staff**

None.

ADJOURNMENT:

At 6:48 p.m., call of adjournment of Regular Meeting by Chairman Dr. Rod Daus-Magbual.



Agenda Report

North San Mateo County Sanitation District *a subsidiary of the City of Daly City*

Meeting Date: June 27, 2022

Subject: SEWER SERVICE CHARGE APPEALS - FISCAL YEARS 2021 & 2022-23

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Anthony Chan
APN# 008-171-140

Lucila Salazar
APN# 008-065-020

William Idolyantes & Ammy Fontanilla
APN# 008-183-300

Eugene Shu & Maymar Lim
APN# 008-303-590

Joseph Lee
APN# 008-064-230

Myint Maung Swe and Dimple Tin Hu
APN# 008-091-050

Curtis Lin
APN #008-335-240

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy Nevin", written over a horizontal line.

Timothy Nevin
Director of Finance and Administrative Services

Attachment: Sewer Service Charge Appeals

cc: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2022-23
BOARD MEETING

PARCEL NO: 008-171-140
CUSTOMER NAME: Anthony Chan
SERVICE ADDRESS: 673 Skyline Dr. Daly City, CA 94015

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE	44	AVERAGE BIMONTHLY USAGE	
		2 MONTHS PRIOR	24
		4 MONTHS PRIOR	14
		6 MONTHS PRIOR	16
		8 MONTHS PRIOR	21
2 MONTHS AFTER	6	10 MONTHS PRIOR	<u>12</u>
4 MONTHS AFTER			
		AVERAGE	
		ANNUAL USAGE	87
		ACTUAL BASE PERIOD	
		ANNUALIZED	<u>264</u>
		ANNUAL CREDIT IN UNITS	
		(Must be over 15 units)	177
		PERCENTAGE CHANGE	
		(Must be over 10%)	67%
		ANNUAL CREDIT IN DOLLARS	<u><u>\$1,596.54</u></u>

SANITATION CHARGE IS \$ 9.02
PER UNIT

REASON FOR APPEAL

During the base period, Mr. Chan had pipe break outside the front of the house. Pipes were replaced and usage decreased. He is requesting to use the average annual consumption when calculating his upcoming sewer fee on the next tax roll.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO. 008-183-300
CUSTOMER NAME William Idolyantes and Ammy Fontanilla
SERVICE ADDRESS 90 Oceanside Dr., Daly City, CA 94015

2021-22

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	52
		2 MONTHS PRIOR	24
2 MONTHS AFTER	21	4 MONTHS PRIOR	16
4 MONTHS AFTER	81	6 MONTHS PRIOR	16
		8 MONTHS PRIOR	15
		10 MONTHS PRIOR	14
ACTUAL ANNUAL USAGE			137
BASE PERIOD ANNUALIZED			312
ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)			175
PERCENTAGE CHANGE (MUST BE OVER 10%)			128%
ANNUAL CREDIT IN DOLLARS			\$1,447.25
(N.S.M.C.S.D. \$8.27 per unit)			

REASON FOR APPEAL

During the base period the customers had a leak in the kitchen sink and usage started to decrease after repairs were done. A few months later, they had another leak in the bathroom which was repaired and usage decreased afterwards.

STAFF RECOMMENDATION TO BOARD

Grant adjustment - based on actual usage

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO. 008-064-230 2022-23
CUSTOMER NAME Joseph Lee
SERVICE ADDRESS 264 Higate Dr., Daly City CA 94015

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	35
		2 MONTHS PRIOR	12
2 MONTHS AFTER	16	4 MONTHS PRIOR	14
4 MONTHS AFTER		6 MONTHS PRIOR	14
		8 MONTHS PRIOR	13
		10 MONTHS PRIOR	15
		ACTUAL ANNUAL USAGE	103
		BASE PERIOD ANNUALIZED	210
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	107
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	104%
		ANNUAL CREDIT IN DOLLARS	\$965.14
		(N.S.M.C.S.D. \$9.02 per unit)	

REASON FOR APPEAL

Mr. Lee had a toilet leak during the base period. After the toilet was replaced, usage decreased. He is requesting to use the actual annual usage when calculating the upcoming sewer fee for 2022.

STAFF RECOMMENDATION TO BOARD

Grant Adjustment - Based on actual annual usage.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO.	008-335-240	2022-23
CUSTOMER NAME	Curtis Lin	
SERVICE ADDRESS	45 Pacifico Ave., Daly City, CA 94015	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	85
		2 MONTHS PRIOR	54
2 MONTHS AFTER	52	4 MONTHS PRIOR	37
4 MONTHS AFTER	24	6 MONTHS PRIOR	35
		8 MONTHS PRIOR	37
		10 MONTHS PRIOR	37
		ACTUAL ANNUAL USAGE	285
		BASE PERIOD ANNUALIZED	510
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	225
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	79%
		ANNUAL CREDIT IN DOLLARS	\$2,029.50
		(N.S.M.C.S.D. \$9.02 per unit)	

REASON FOR APPEAL

During the base period, there was a leak in the basement toilet. Mr. Lin was notified of the leak by his contractor and it was repaired early March. Usage started to decrease afterwards. Mr. Lin is requesting to use the actual annual usage when calculating the upcoming sewer fee for 2022.

STAFF RECOMMENDATION TO BOARD

Grant Adjustment - Based on actual annual usage

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO.	008-065-020	2022-23
CUSTOMER NAME	Lucila Salazar	
SERVICE ADDRESS	6 Edgemont Dr., Daly City CA 94015	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	21
		2 MONTHS PRIOR	9
2 MONTHS AFTER	6	4 MONTHS PRIOR	7
4 MONTHS AFTER		6 MONTHS PRIOR	7
		8 MONTHS PRIOR	7
		10 MONTHS PRIOR	7
		ACTUAL ANNUAL USAGE	58
		BASE PERIOD ANNUALIZED	126
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	68
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	117%
		ANNUAL CREDIT IN DOLLARS	\$613.36
		(N.S.M.C.S.D. \$9.02 per unit)	

REASON FOR APPEAL

There was a toilet leak during the base period. After it was repaired, usage started to decrease. Ms. Salazar is requesting to adjust her reading prior to calculating her fee for the upcoming tax year.

STAFF RECOMMENDATION TO BOARD

Grant Adjustment - Based on actual annual usage

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO.	008-303-590	2022-23
CUSTOMER NAME	Eugene Shu & Maymar Lim	
SERVICE ADDRESS	205 St. Catherine Dr., Daly City, CA 94015	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	84
		2 MONTHS PRIOR	32
2 MONTHS AFTER	19	4 MONTHS PRIOR	13
4 MONTHS AFTER		6 MONTHS PRIOR	17
		8 MONTHS PRIOR	21
		10 MONTHS PRIOR	17
		ACTUAL ANNUAL USAGE	184
		BASE PERIOD ANNUALIZED	504
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	320
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	174%
		ANNUAL CREDIT IN DOLLARS	\$2,886.40
		(N.S.M.C.S.D. \$9.02 per unit)	

REASON FOR APPEAL

There was a toilet leak during the base period. After it was repaired, usage started to decrease. Mr. Shu is requesting to adjust his reading prior to calculating his fee for the upcoming tax year.

STAFF RECOMMENDATION TO BOARD

Grant Adjustment - Based on actual annual usage

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO.	008-091-050	2022-23
CUSTOMER NAME	Myint Maung Swe and Dimple Tin Hu	
SERVICE ADDRESS	115 Santa Paula Dr., Daly City, CA 94015	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	36
		2 MONTHS PRIOR	19
2 MONTHS AFTER	21	4 MONTHS PRIOR	19
4 MONTHS AFTER		6 MONTHS PRIOR	16
		8 MONTHS PRIOR	21
		10 MONTHS PRIOR	18
ACTUAL ANNUAL USAGE			129
BASE PERIOD ANNUALIZED			216
ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)			87
PERCENTAGE CHANGE (MUST BE OVER 10%)			67%
ANNUAL CREDIT IN DOLLARS			\$784.74
(N.S.M.C.S.D. \$9.02 per unit)			

REASON FOR APPEAL

Customer had a toilet leak during the base period. After it was repaired, usage began to decrease. Customer is requesting to use the actual annual usage when calculating the upcoming sewer fee for 2022-23

STAFF RECOMMENDATION TO BOARD

Grant Adjustment - Based on actual annual usage.



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

Meeting Date: June 27, 2022

Subject: Adoption of Appropriations Limitation

Recommended Action

Adopt a resolution establishing Appropriations Limitation for Fiscal Year 2023.

Discussion

As required by Article XIII B of the State Constitution, the District must adopt an appropriations limit for the following fiscal year. By resolution of May 23, 2022, the Board of Directors established its intent to adopt the appropriations limitation for FY 2023.

The attached calculations establishing the proceeds of taxes and appropriations limit for FY 2023 have been on file in the Finance Department since Friday, June 10, 2022, for public inspection and appropriate notice has been posted by the City Clerk.

Summary/Conclusion

Staff recommends that the Board of Directors adopt a Resolution establishing the District's Appropriations Limitation for Fiscal Year 2023.

Staff is available to provide any additional information desired by the Board members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy J. Nevin".

Timothy J Nevin

Director of Finance & Administrative Services

Attachment: FY 2023 Summary of Calculations

North San Mateo County Sanitation District
Summary of Calculations
Gann Appropriation Limit for 2022-2023

Change in California Per Capita Personal Income	1.0755
Change in Population	0.9908
Change Factor (1.0755 x 0.9908)	1.0656
1978-79 Base Year Appropriation Limit	\$ 251,694
'Multiplied by Cumulative Change Factor (7.6370 x 1.0656)	<u>8.1381</u>
2022-2023 Appropriation Limit	<u>\$ 2,048,305</u>

Application of Gann Appropriation Limit
To Fiscal Year 2022-2023

Total Gann Appropriation Limit	\$ 2,048,305
Estimated Proceeds of Taxes	<u>2,832,208</u>
Estimated Proceeds of Taxes Over Limit by	(783,903)
Amount to be used for Capital Expenditures	<u>783,903</u>
Net Amount	<u>\$ -</u>



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: June 27, 2022

Subject: Purchase of Mixer-Aerator Equipment for the Wastewater Treatment Plant (WWTP)

Recommended Action

Authorize staff to purchase new mixer-aerator equipment from SPX (Lightnin) in an amount not to exceed \$695,200.

Background/Discussion

A critical component of the WWTP are the biological reactors, concrete tanks with mixer-aerator equipment inside that are fixed at the top liquid level. The mixer-aerators are used to diffuse oxygen with incoming wastewater and mix the liquid in the entire reactor. Microorganisms maintained in the liquid consume the oxygen and pathogenic organisms in the wastewater providing the required level of treatment.

The State Water Resources Control Board, the regulator of the environmental permit of the WWTP, is requiring the replacement of this equipment due to its age and operating difficulties. Staff identified two main manufacturers of mixer-aerators: SPX FLOW (Lightnin) and Philadelphia Mixing Solutions, LTD. Lightnin was chosen as the preferred manufacturer during design due to historically less expensive capital costs and ease of maintenance. The existing equipment at the WWTP are Lightnin type mixer-aerators and staff is experienced with their maintenance and operation.

Fiscal Impact

Sufficient funds are available in the Fiscal Year 2022-23 Sanitation Fund Capital Project 87-920-942-4536 Plant Aeration Mixer Upgrade for this purchase. Staff is requesting the cost of the equipment plus shipping (\$632,000) and a contingency amount of 10% (\$63,200).

Summary/Conclusion

Authorize staff to purchase new mixer aerator equipment from SPX (Lightnin) in an amount not to exceed \$695,200. Staff is available to answer questions or to provide additional information to the members of the Board.

Respectfully submitted,

A blue ink signature of Thomas J. Piccolotti, written in a cursive style.

Thomas J. Piccolotti
Director of Water and Wastewater Resources

A blue ink signature of Joshua Cosgrove, written in a cursive style.

Joshua Cosgrove
Assistant Director of Water and Wastewater Resources

Attachment 1: Aerator Cost Information

Daly City, California

Aerator Cost Information (as of 19 April 2022)

Lightnin was asked to provide budgetary pricing updates for a 30 Hp. and a 20 Hp. surface aerator with bottom impeller to be used in high purity oxygen service at Daly City. Basically, Lightnin was asked to update the costs previously provided for the Daly City aerator replacement project. The cost update was to account for some scope changes to the original Daly City request as well as to see the effects of supply chain issues currently affecting the market. As originally requested, each aerator includes a motor, gearbox, shaft, 8' x 8' mounting skid, surface impeller, and rag free bottom impeller. The gearboxes are now specified as Lightnin's right angle drive, Series 7 models (which are the same units currently installed at Daly City). All materials below the underside of the skid (shaft, impellers, hubs, and all connecting hardware) are now specified as 316 stainless steel while the mounting skids themselves were priced as carbon steel. The skids and shafts are equipped with the hardware necessary to create the water seal required to prevent oxygen leakage at the shaft during operation.

Lightnin provided the following budgetary quote update via email on 15 February 2022. The numbers are FOB point of manufacture, which is Rochester, NY. Installation (including cleaning for oxygen service), sales tax, initial gearbox oil fill, or any process guarantee costs are not included in these estimates. Although Lightnin didn't specifically state tolerances, I assume that since these are budgetary numbers, the tolerances are approximately +25%, -10%. Lightnin did state that these numbers do reflect the added costs they are currently seeing due to material scarcity or other supply chain issues, at least to the extent that they are seeing them now.

Size/Surface Blade Type	Cost
30 Hp. A245 Mixer, complete	\$123,000
20 Hp. A245 Mixer, complete	\$99,000

2 - 30 hp & 4 - 20 hp =\$ 606,000

As originally stated, Lightnin has done no detailed design calculations for the Daly City aerators. Those calculations would be much more detailed than what we've done internally and would include liquid level variation effects, unexpected stage geometric effects on mass transfer or mixing, and stage baffling. That said, I do not expect the aerator sizing we've selected to change as a result of vendor design calculations. The above costs are approximately 37% and 21% higher than the estimates originally quoted in October, 2021 for the 30 Hp and 20 Hp aerators, respectively.

The Lightnin specifications will require delivery to the Daly City plant site. Delivery costs will be charged "at cost" as accrued by Lightnin. That is to say, Lightnin does not charge a lump sum delivery cost. For estimating purposes Lightnin is recommending a lump sum delivery cost of \$26,000 for their scope of supply. Actual delivery costs will be billed as accrued and will depend on how many trucks will be required to make the delivery. The Lightnin estimate is based on 2 trucks which is considered quite conservative.

Mixers + Shipping = \$632,000

Storage prorated @ \$33,000 annually



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: June 27, 2022

Subject: Accept \$69,181.24 Grant from the State Water Resources Control Board

Recommended Action

Staff recommends that the North San Mateo County Sanitation District (NSMCSD) Board accept a \$69,181.24 grant from the State Water Resources Control Board (State Water Board) through its California Water and Wastewater Arrearage Payment Program. The program utilizes funds from the American Rescue Plan Act of 2021 (ARPA) to provide financial relief to residential and commercial customers for unpaid wastewater bill debt resulting from the COVID-19 pandemic.

Background/Discussion

The COVID-19 pandemic has made it difficult for many residents to pay their bills. Through \$985 million in Federal funding from ARPA, the State Water Board created the California Water and Wastewater Arrearage Payment Program (Program) to provide relief for unpaid wastewater bills related to the pandemic. This funding covers water debt accrued between March 4, 2020, and June 15, 2021, for residential and commercial customers.

The NSMCSD applied for and was awarded \$69,181.24 from the State Water Board through the California Water and Wastewater Arrearage Payment Program. The funds received will assist 87 NSMCSD customers pay down their wastewater debt. Customers will be notified that they qualify for a wastewater credit within 60 days of receiving Program funds. Program funds may only be used to cover residential or commercial arrearages that have accrued during the COVID-19 pandemic bill relief period.

Fiscal Impact

The Daly City Department of Water and Wastewater Resources along with the Finance Department will work with the San Mateo County Tax Collector's office to apply \$69,181.24 in credits to 87 property tax bills that are over 60 days past due and were incurred between March 4, 2020, and June 15, 2021. Wastewater fees are collected annually through the County's Tax Roll and placed on the property tax bill.

Summary/Conclusion

Staff is requesting that the NSMCSD Board accept this grant from the State Water Board to assist residents in paying their outstanding wastewater bills due to financial hardships caused by the COVID-19 pandemic.

Staff is available to provide any additional information desired by the District Board members.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "T. Piccolotti".

Thomas J. Piccolotti
Director of Water and Wastewater Resources

A handwritten signature in blue ink, appearing to read "Anthony Tofiga".

Anthony Tofiga
Senior Management Analyst - DWWR