

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, June 21, 2022 - 6:00 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq., members of the Daly City Council and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing, please email libraryboard@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Library Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/DCBOTJune21>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 846 8911 9036, then enter email address and name. The June 21, 2022 Regular Library Board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 846 8911 9036, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular Meeting of May 17, 2022

PRESENTATIONS:

2. Daly City Youth Poet Laureate Chloe Chou

DIRECTOR'S REPORT

3. Storywalk Project
4. Clean Air Centers Program

TRUSTEES' REPORT

5. Subcommittee Report
6. Community engagement: library event visits
7. Board vacancy
8. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY VIRTUAL MEETING
MINUTES – MAY 17, 2022

The meeting was called to order by Vice President Lex at 6:00 PM.

ROLL CALL

Trustees Present:

Vice President Lex, Trustee Lauren Daus, Trustee Justine Santos

Trustees Absent: President Theresa Faapuaa

Daly City Public Library Associates: President Patricia Devera

Staff Present: Library Services Manager Chela Anderson, Librarian II Sarah Spence, Assistant City Manager Stephen Stolte

APPROVAL OF AGENDA

Motion requested by Vice President Lex to approve the agenda for the May 17, 2022, meeting. Motion made by Trustee Santos and seconded by Trustee Daus. The motion carried unanimously.

APPROVAL OF MINUTES

Motion requested by Vice President Lex to approve the minutes for the April 19, 2022, meeting. Motion made by Trustee Santos and seconded by Trustee Daus. The motion carried unanimously.

DIRECTOR'S REPORT:

Library Services Manager Chela Anderson introduced Librarian II Sarah Spence who presented on the Summer Learning Challenge 2022. The program will run June 1 – August 31 and is open to all ages and abilities. Youth ages 18 and younger in San Mateo County can read and try new activities to get free books and earn a chance to win a \$1,000.00 scholarship. This is the first year that each jurisdiction oversees their own portion of Measure K funds to order their own books, organize scholarship accounts and also submit receipts for reimbursement of all items purchased. She reported they are hoping to offer three \$1,000.00 scholarships in Daly City this year. In the next two weeks she will be going to about 17 schools in the Jefferson Elementary Unified School District and Bayshore to give out reading logs and have the kids select a book.

Partnerships happening this Summer:

- With Recreation: “Rec and Reading” starting on June 13 for 6 weeks, videos (story time, songs, crafts, baking & games) will be posted on Library & Rec’s YouTube, Facebook & Instagram channels. Take and make craft kits based on weekly themes will also be available at all branches.
- With Big Lift Inspiring Summer Camps: Camps at JFK and Thomas Edison Elementaries for rising K – 3rd graders from June 16 – July 15. The Daly City Libraries received a \$2,000.00 grant from the Pacific Library Partnership to provide pop up programming during lunchtime like performers, library books, and providing library cards to those who need one.
- With Paws for Tales: Starting at Westlake tentatively in June, the Humane Society gets teams of people with their service dogs to go to the library so that kids can read to them. Reading to the dogs helps build their confidence.

Summer Programs:

- Weekly staff-led in-person craft programs at all branches will start June 14 and will run for 8 weeks:
Tuesdays at John Daly (2-3pm)
Wednesdays @ Serramonte (2-3pm)
Thursdays @ Bayshore (6:15-7pm)
Fridays @ Westlake (2-3pm)
- Paid performers from June – August for approximately 8 programs. (Ex: Magic Bubbles & Balloons, Uncle Jer's Bee Show, Puppet Art Theater & Teacher Barb Music & Puppets)
- Weekly staff-led in-person Storytimes beginning June 14:
Tue/Thur @ Serramonte 10:15am
Wed @ John Daly 6pm
Thu @ Westlake 10:15am
Thu @ Bayshore 6pm
- Will start recruiting teen volunteers. Any teens 14 years or older who are interested in volunteering for the Summer can email Sarah or call her at the library.

TRUSTEE'S REPORT:

Bee Project:

Vice President Lex reported that he has not been able to meet with President Faapuaa since the last meeting due to conflicting schedules. He was able to speak with the DCPLA and they agreed to put the Bee Project on their agenda at their meeting on May 19, 2022 and Alveole will also be making a presentation then.

DCPLA Report:

DCPLA President Patricia Devera introduced herself and shared that on April 28, 2022 they hosted their 2nd commencement event for '22-'23 Daly City Youth Poet Laureate. It was held in person at the Daly City City Hall. Mayor Daus-Magbual recited his own poem to the audience, as well as first runner up Hanna Docampo Pham and the '22-'23 Youth Poet Laureate Chloe Chou. The Daly City Youth Poet Laureate program is a partnership with the National Youth Poet Laureate Program, Urban Word, and the Daly City Public Library. The program celebrates teen poets who live or attend school in Daly City and exhibit a commitment to artistic excellence, civic engagement, leadership, and social justice. The Youth Poet Laureate receives a \$5,000.00 award, VIP status to represent Daly City at community events and a publication of five of their poems in the National Youth Poet Laureate Annual Anthology by Penmanship Books. She congratulated Victoria Magbilang who has been appointed director of the Daly City Youth Poet Laureate program. DCPLA's May membership packets have been mailed out and they are asking to please support their program with an annual membership. Lastly, DCPLA hosts an annual Fall event to fundraise and this year they will be hosting an Art & Lit Fest on Sat, November 5, 2022 at the Serramonte Center. It's still in planning stages so more details to follow. The next DCPLA meeting is on Thursday, May 19, 2022 via Zoom.

COMMUNICATIONS/ANNOUNCEMENTS:

Library Services Manager Chela Anderson shared the following:

- AAPI Celebration and Open Mic Night at Serramonte Library on May 24, 2022 at 5:30pm with several poets from around the Bay Area participating

- “An Evening with Poets” at the John Daly Library on May 26, 2022 at 5:00pm – 6:00pm featuring three poets who will be doing readings and a Q&A.
- Following up on the Park Passes; they have not received the rest of their park passes yet, they’ve been delayed and are expecting them by the end of this month. The one pass at each branch is still in high demand.

AGENDA BUILDING:

The subcommittee will give an update on new information gathered on the Bee Project. The Board will also revisit updates on the Board vacancy. Lastly, they will discuss and schedule library/community visitations.

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was adjourned at 6:44 PM by Vice President Lex.

**Next Meeting:
June 21, 2022 6:00PM
Daly City Virtual Meeting**