

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, May 17, 2022 - 6:00 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq., members of the Daly City Council and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing, please email libraryboard@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Library Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/DCBOTMay17>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 846 8911 9036, then enter email address and name. The May 17, 2022 Regular Library Board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 846 8911 9036, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular Meeting of April 19, 2022

PRESENTATIONS:

DIRECTOR'S REPORT

2. Summer Learning Challenge 2022

TRUSTEES' REPORT

3. Subcommittee Report
4. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY VIRTUAL MEETING
MINUTES – APRIL 19, 2022

The meeting was called to order by President Theresa Faapuaa at 6:00 PM.

ROLL CALL

Trustees Present:

President Theresa Faapuaa, Vice President Lex, Trustee Lauren Daus

Trustees Absent: Trustee Justine Santos

Daly City Public Library Associates: Board of Directors Secretary Caitlin Corley

Staff Present: Library Services Manager Chela Anderson, Assistant City Manager Stephen Stolte,

APPROVAL OF AGENDA

Motion requested by President Faapuaa to approve the agenda for the April 19, 2022, meeting. Motion made by Vice President Lex and seconded by Trustee Daus. The motion carried unanimously.

APPROVAL OF MINUTES

Motion requested by President Faapuaa to approve the minutes for the March 15, 2022, meeting. Motion made by Vice President Lex and seconded by Trustee Daus. The motion carried unanimously.

DIRECTOR'S REPORT:

Library Services Manager Chela Anderson presented on the new California State Library Parks Pass program. The passes are checked out for three weeks, cannot be renewed and must be returned to the branch it was borrowed from. The pass provides free vehicle day use entry at 200 participating state parks any day of the week including holidays. (Does not include parks operated by federal & local government, private agencies or concessionaries). Currently each of the four branches have one pass to loan out and all four are currently borrowed. The Daly City Public Library will be receiving 14 more passes later this month. The project goal is to advance safe and equitable access to state parks by removing the economic barrier of vehicle day-use fees. Library staff are currently working on a list of participating parks.

TRUSTEE'S REPORT:

Bee Project

Vice President Lex recapped the Alveole presentation from last months' meeting and invited comments from the Board to see if this is something they would like to pursue. He recommends a 2-person committee be appointed to take the idea to the DCPLA and present it to them as a potential partnership activity with the Daly City libraries and the City then hopefully it can be moved to an action item. Library Services Manager Chela Anderson reported she reached out to Public Works since rooftops would be involved and they said that the Daly City library rooftops aren't ideal for this project because the access is through a

small hatch and the rooftop spaces are narrow. Above the Bayshore library is a nice big space but the rooftop would need to be fortified for foot traffic. Assistant City Manager Stephen Stolte spoke to the steps needed to be taken to get this project going. If a sub-committee is created, it needs to first consider where the hive is going to be because it can't be placed on the ground and risk vandalism, then it needs to be taken to the City Council for approval, and finally the long-term funding of the project needs to be worked out. Vice President Lex and President Faapuaa volunteered to be a part of the bee sub-committee.

Board Vacancy

No updates on filling the open Board spot. Trustee Lauren Daus announced that she will need to step down from her position after this summer because she will be moving back to Los Angeles for a PhD program at UCLA. Assistant City Manager Stephen Stolte noted that he has forwarded all applications they've received and a list of open appointments to the full council so it's currently with them.

DCPLA Report

Board of Directors Secretary Caitlin Corley announced the Daly City Youth Poet Laureate Commencement that's happening on April 28, 2022 at Daly City City Hall at 6:30pm. Aileen Cassinetta and the applicants will be doing readings. Also, there will be a DCPLA meeting on April 21, 2022.

COMMUNICATIONS/ANNOUNCEMENTS:

President Faapuaa shared the following:

- Car and Bike show on Saturday April 30, 2022 10:00am – 4:00pm at Jefferson High School
- Shine! Family Day on Saturday May 14, 2022 10:00am – 4:00pm at Jefferson High School

AGENDA BUILDING:

The Board will continue to follow-up on any leads regarding the Board vacancy. They will also continue the Bee Project conversation with updates of information gathered. Lastly, review how the California State Library Parks Passes program is going.

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was adjourned at 6:45 PM by President Theresa Faapuaa.

Next Meeting:
May 17, 2022 6:00PM
Daly City Virtual Meeting