

CITY OF DALY CITY

Regular Meeting - LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, April 19, 2022 - 6:00 PM

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Government Code section 54953(e) et seq., members of the Daly City Council and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via livestream on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

Public Participation:

There are two ways to submit public comment: (1) send written comments by 4:00 pm on meeting day and (2) join to speak at the meeting via Zoom.

To submit a comment in writing, please email libraryboard@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Library Board members prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members following the public meeting. Comments are not read aloud into the record.

To speak at the meeting via Zoom, join at <https://bit.ly/DCBOTApril19>. Zoom will require an email address and name. The name entered will be visible online and will be used to notify you that it is your turn to speak. You may also join by visiting <https://zoom.us/join>. Enter meeting ID: 846 8911 9036, then enter email address and name. The April 19, 2022 Regular Library Board meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 846 8911 9036, then press #.

When you would like to speak on an item during the public comment portion of the meeting, you will need to use the "raise hand" feature in Zoom. Public comment is limited to two (2) minutes maximum, and speakers may only comment once per item. You must familiarize yourself with Zoom prior to joining the meeting. The City will not be providing technical support.

If you do not wish to speak, the City requests that you watch the livestream of the meeting on the City's YouTube Channel at <https://www.youtube.com/DalyCityVideoMeetings>, the City's agenda website at <https://www.dalycity.org/agendas> or on local Channel 27 (Comcast).

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

1. Regular Meeting of March 15, 2022

PRESENTATIONS:

DIRECTOR'S REPORT

2. State Parks Passes

TRUSTEES' REPORT

3. Bee Project
4. Board vacancy
5. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT:

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY VIRTUAL MEETING
MINUTES – MARCH 15, 2022

The meeting was called to order by President Theresa Faapuaa at 6:02 PM.

ROLL CALL

Trustees Present:

President Theresa Faapuaa, Vice President Lex, Trustee Justine Santos

Trustees Absent: Trustee Lauren Daus

Daly City Public Library Associates: Director Jose Villalobos

Staff Present: Library Services Manager Chela Anderson, Assistant City Manager Stephen Stolte, Librarian II Sarah Spence, Librarian II Zack Whitley

APPROVAL OF AGENDA

Motion made by President Faapuaa to approve the agenda for March 15, 2022. First by Vice President Lex and seconded by Trustee Santos. The motion carried unanimously.

APPROVAL OF MINUTES

Motion made by President Faapuaa to approve the minutes for January 18, 2022. First by Vice President Lex and seconded by Trustee Santos. The motion carried unanimously.

PRESENTATIONS

Erin Jackson (Bee keeping team manager in the bay Area) of Alveole, an urban beekeeping company, presented on their service offerings. She started off by playing a game: “Bee or Not a Bee”. Talked about the characteristics of bees, their habitats, and their jobs. They keep Italian Honeybees in boxes on rooftops in the City or out in greenspaces if available. She says that we can learn a lot from bees, everything they do is for the next generation in the hopes that they will thrive. They provide a turn-key service providing all the care and maintenance that the bees need to thrive and have an educational component built into all services. They install beehives on rooftops across the City & use the hives as a way to educate businesses, organizations and schools about the importance of bees in our everyday lives.

DIRECTOR’S REPORT:

Librarian II Sarah Spence presented on “Read Together Kits – Bringing Diverse Literature Home”. She applied for the copycat grant through the State Library. They’re story time kits for parents and early learning providers with picture books featuring diverse characters specifically selected for sharing with toddlers and preschoolers. There will be ten themes (gotten through input from surveys from early childcare providers) each in a zippered tote bag containing five picture books,

(half of the kits will have at least one bilingual book and two books will be appropriate for toddlers) an information sheet with early literacy tips and resources such as songs, rhymes and activities, and a survey for feedback. They received \$6,950 for books, tote bags and printing for 40 kits (10 per branch). The books chosen have to meet criteria set by the grant such as containing characters who are of diverse backgrounds and relatable to the population in Daly City. The kits will be ready for check out by August 2022.

Library Services Manager Chela Anderson introduced Librarian II Zack Whitley who presented on a grant he acquired called “Book to Action” – a city-wide reading program for adults to inspire action in the community. The grant is for \$2,907 and the featured book Mutual Rescue by Carol Novello. The program is partnering with the Peninsula Humane Society, SPCA and Mutual Rescue, the organization. April 26, 2022 kicks off the event with Peninsula Humane Society at the Serramonte Library. Books and art kits “Paint your Pet” including canvases, brushes and paints will be distributed. They are hoping to display the portraits in the libraries. In May there will be a visit from the Author Carol Novello and paintings will be collected. Lastly, in June there will be an Art Exhibition at the War Memorial and a Film Screening with David Whittman.

Library Services Manager Chela Anderson gave an update on the restoration and expansion of hours at the Bayshore and John Daly Library branches. The John Daly branch is now open Mon, Tues, Thurs 10am – 6pm; Wed 12pm – 8pm and Fri 12pm – 6pm. The Bayshore branch is now open Mon, Tue, Wed 10am – 6pm; Thurs 2pm – 8pm and Fri 12p – 6p.

TRUSTEE’S REPORT:

Vice President Lex had a question: “When there’s a vacancy on the Board of Trustees, is there a way to know whether or not there are active applications for that vacancy? Also, if there’s any way to try and encourage Council members to review those so that they can fill that vacancy and have a full board.” Stephen noted the process: applications come through to the City Clerk and the City Clerk notifies the City Council of the application. President Faapuaa commented that she will reach out at the council meeting and bring up that there’s still an opening on the Library Board they would like to fill.

Public Engagement and Outreach: President Faapuaa asked Library Services Manager Chela Anderson if she could create a Google calendar with all the upcoming events so the Board can coordinate who will be participating in what event. Trustee Santos noted that the monthly emails Chela has been sending is also very helpful.

DCPLA Report: Jose Villalobos, one of the directors for DCPLA introduced himself and shared that on Thursday, March 17, 2022 they will be having their 9th annual St. Patrick’s Day Luncheon at the Colma Community Center. So far they raised \$18k in sponsorship and pre-event raffle tickets. DCPLA is also co-sponsoring the March 24th Library Author talk with Stacey Lee and donated books for sale at the event. Mayor Daus-Magbual invited the current Youth Poet Laureate Madeline Hur and the current applicants this year to read their original poems at the Council of Cities event where Mayors from each city in San Mateo County meet. Save the date for the

Commencement event for the '22-'23 Daly City Youth Poet Laureate event on April 28, 2022 at 6:30pm in person at City Hall. Current Youth Poet Laureate & Finalists will perform. The '22-'23 Daly City Youth Poet Laureate will be named and will be followed by a reception. Finalists and the Board will be receiving invitations in early April.

COMMUNICATIONS/ANNOUNCEMENTS:

Library Services Manager Chela Anderson shared the following:

- Author Talk with Stacey Lee on March 24, 2022 at 2:30PM (virtual event)
- Workshop: "Recognizing the Signs and Symptoms of a Stroke" by the Pacific Stroke Association on April 4, 2022 at 10:00AM (virtual event)
- "Name That Tune: Beatles" Trivia Night on March 17, 2022 at 7:00PM (virtual event)
- Acquired 2 vote drop boxes at the John Daly and Seramonte branches

President Faapuaa shared that on March 26, 2022 11am – 3pm Jefferson High School is having their Centennial Celebration. Vice President Lex complimented Chela's expanded hours flyer and requested the other Board members' contact info so he can bounce ideas off them.

AGENDA BUILDING: The Board will continue to follow up on any leads regarding the last seat open on the Board and further discuss the "Bee Project" what was learned from the Alveole presentation and if an action item wants to be considered.

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was adjourned at 7:19 PM by President Theresa Faapuaa.

**Next Meeting:
April 19, 2022 6:00PM
Daly City Virtual Meeting**