



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, September 28, 2020 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Visit NORTH SAN MATEO COUNTY SANITATION DISTRICT virtual meeting website to watch the livestream of the meeting and submit comment on agenda items, all in one place online:

<https://bit.ly/dalycitysept28>

Please note, the virtual meeting website will only be available during the meeting on
Date: September 28, 2020

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Governor Newsom's Executive Order N-25-20, members of the Daly City Board and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via Livestream at <https://bit.ly/dalycitysept28> and to submit comments through the livestream website and/or submit public comments via email to cityclerk@dalycity.org prior to the public meeting.

To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the Board members and included as an "Add to Packet" on the City's website prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the Board members for the public meeting.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

"AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body."

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of September 14, 2020

Action Items:

2. Water Infrastructure Finance and Innovation Act (WIFIA) Application Fee as Part of the Vista Grande Project

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

REPORTS:

3. Board of Directors
4. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

September 14, 2020

The Board of Directors of the North San Mateo County Sanitation District convened in a virtual Regular Meeting on September 14, 2020.

The meeting was called to order by Chairman Glenn Sylvester at 6:54 p.m.

ROLL CALL:

Present: DiGiovanni, Daus-Magbual, Buenaventura, Manalo, Sylvester

Absent: None.

Staff Present: General Manager Shawna Maltbie, Assistant City Manager Stephen Stolte, District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Thomas Piccolotti, Plant and Equipment Maintenance Manager Joshua Cosgrove, Director of Finance and Administrative Services Tim Nevin and Office Assistant II Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

CONSENT AGENDA:

1. **Minutes of Regular Meeting of June 22, 2020**
2. **Sewer Service Charge Appeals FY 2019/20 and 2020/21**
3. **Purchase New Centrifuge Rotating Assembly**
4. **Specialized Maintenance of Concrete Structures at the Wastewater Treatment Plant**

Motion was made, seconded (Manalo/DiGiovanni) and unanimously carried to adopt the Consent Agenda.

NEW BUSINESS:

None.

REPORTS:

5. **Board of Directors**

None.

6. **Staff**

None

ADJOURNMENT:

At 6:56 p.m., call of adjournment of Regular Meeting by Chairman Glenn Sylvester.



North San Mateo County Sanitation District

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Meeting Date: September 28, 2020

Subject: Water Infrastructure Finance and Innovation Act (WIFIA) Application Fee as Part of the Vista Grande Project.

Recommended Action

Authorize staff to pay the application fee for WIFIA financing with the United States Environmental Protection Agency (EPA) in an amount not to exceed \$100,000.00.

Background/Discussion

WIFIA financing with the United States EPA is critical to funding the Vista Grande Drainage Basin Improvement Project (Vista Grande Project). This low-cost loan will provide up to 49% of the cost of the Vista Grande Project which is currently estimated at approximately \$115 million. The North San Mateo County Sanitation District and the City of Daly City are in the very selective WIFIA application process and this fee is required to continue. The United States EPA reviews potential projects from across the country and only invites a few of the projects to apply. The Vista Grande Project was chosen last year and is eligible for approximately \$60 million.

The Vista Grande Project provides benefits to a number of agencies in the Vista Grande Drainage Basin and staff is in the process of negotiating with these agencies to pay their portion of the project cost. For example, Caltrans has already agreed to fund their portion of \$3.5 million. The WIFIA financing will be borne by multiple agencies like Caltrans benefiting from the project.

Fiscal Impact

Sufficient funds are available from Sanitation Fund Balance to provide for this action.

Summary/Conclusion

Authorize staff to pay the application fee for a WIFIA financing with the United States Environmental Protection Agency (EPA) in an amount not to exceed \$100,000.00.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in blue ink, reading "Joshua Cosgrove".

Joshua Cosgrove
P&E Maintenance Manager

A handwritten signature in blue ink, reading "Thomas Piccolotti".

Thomas Piccolotti
Director of Water and Wastewater Resources