



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, June 24, 2019 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of 5/13/2019

Action Items:

2. Sewer Service Charge Appeals - FY 2018/19
3. Revenue and Expenditure Summary Report - April 2019
4. Adoption of Appropriations Limitation FY 2019/20

“AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

REPORTS:

5. Board of Directors

6. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

May 13, 2019

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on May 13, 2019, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Vice-Chairman Glenn Sylvester at 6:46 p.m.

ROLL CALL:

Present: DiGiovanni, Manalo, Sylvester, Daus-Magbual

Absent: Buenaventura

Staff Present: General Manager Shawna Maltbie, District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Thomas Piccolotti, Chief of Operations Greg Krauss, Plant and Equipment Maintenance Manager Joshua Cosgrove, and Office Assistant II Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Manalo/DiGiovanni) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of April 8, 2019**
2. **Revenue and Expenditures Summary Report – March 2019**
3. **Resolution of Intent to Adopt Appropriations Limitation**
4. **Authorization for the Cleaning and Inspection of Anaerobic Digester #1**
5. **Authorization to Rehabilitate the Digester #1 Roof Hatches and Equipment**

Motion was made, seconded (Manalo/Daus-Magbual) and unanimously carried to adopt the Consent Agenda.

REPORTS:

6. Board of Directors

None.

7. Staff

Director of Water and Wastewater Resources Thomas Piccolotti gave an update on the Vista Grande Drainage Basin Project. Project is currently at 100% design stage. Completion is anticipated for December 2019. Tentative schedule for bidding is March 2020 and construction will be from April 2020 – December 2022. A meeting was held last week with SFPUC General Manager Harlan Kelly along with his staff, General Manager Shawna Maltbie, District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Thomas Piccolotti, Plant and Equipment Maintenance Manager Joshua Cosgrove and consultants regarding project background and design, regulatory permitting, environmental review, easements and land acquisition. Also discussed was the aspects of partnership and funding strategies.

ADJOURNMENT:

At 6:52 p.m., call of adjournment of Regular Meeting by Vice-Chairman Glenn Sylvester.



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: June 24, 2019

Subject: SEWER SERVICE CHARGE APPEALS - FISCAL YEAR 2018-19

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Christopher Limpin
Parcel # 004-074-010

Carmen D'Andria
Parcel # 092-292-260

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anthony Tofiga".

Anthony Tofiga
Senior Management Analyst

A handwritten signature in black ink, appearing to read "Todd High".

Todd High
Acting Director of Finance and
Administrative Services

Attachment: Sewer Service Charge Appeal

cc: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 6/24/19

PARCEL NO. 004-074-010 2018-19
CUSTOMER NAME CHRISTOPHER LIMPIN
SERVICE ADDRESS 1295 BRUNSWICK ST DALY CITY, CA 94014

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	47
		2 MONTHS PRIOR	21
2 MONTHS AFTER	16	4 MONTHS PRIOR	18
4 MONTHS AFTER	19	6 MONTHS PRIOR	18
		8 MONTHS PRIOR	22
		10 MONTHS PRIOR	18
ACTUAL ANNUAL USAGE			144
BASE PERIOD ANNUALIZED			282
ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)			138
PERCENTAGE CHANGE (MUST BE OVER 10%)			96%
ANNUAL CREDIT IN DOLLARS			<u>\$1,087.44</u>

(N.S.M.C.S.D. \$7.88 per unit)

REASON FOR APPEAL

Higher usage during base period due to a broken toilet.
Repair was made and the usage has since dropped.

STAFF RECOMMENDATION TO BOARD

Grant adjustment based on actual annual consumption.

Spoke to LAD, - Soledad 5/30

Attn: Sanitation Board

April 23, 2019

To Whom it may concern:

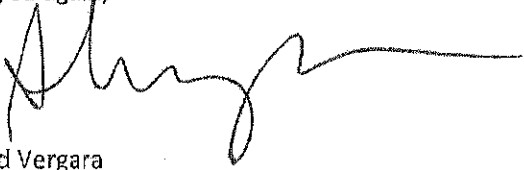
Please I really need your help. My address is **1295 Brunswick Street Daly City** and I just paid my property tax on 4/10/19 in the amount of \$4,186.71 which is \$1,200 more than last year. I found out that the additional charges were from the Daly City Sanitation Department due to a broken toilet tank in January 2018. We are all senior citizens living in this residence and we are all retired. We did not know that something was wrong until a representative from the Daly City water department came to our house to inform us that there is a significant increase in our water usage and that's when we saw that it was the toilet tank that continued to flush water. We had it fixed the same day but I am now suffering with this huge increase in my property tax. I had to borrow money from my daughter to be able to pay the huge difference in my property tax. I am hoping and praying that you can help me get the additional charges reimbursed so that I can pay my daughter back. Thank you so much for your understanding and help on this matter. If the refund is approved, please refund to my daughter in that she paid the property tax. Her name and address:

Christine Limpin

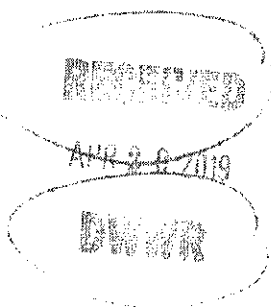
32 Werner Ave

Daly City, CA 94014

Thank you again,


Soledad Vergara

650-451-2921



NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 6/24/19

PARCEL NO. 091-292-260 2018-19
CUSTOMER NAME CARMEN D'ANDRIA
SERVICE ADDRESS 23 JOHN GLENN CIRCLE DALY CITY, CA 94015

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	66
		2 MONTHS PRIOR	24
2 MONTHS AFTER	61	4 MONTHS PRIOR	17
4 MONTHS AFTER	13	6 MONTHS PRIOR	13
		8 MONTHS PRIOR	14
		10 MONTHS PRIOR	12
		ACTUAL ANNUAL USAGE	146
		BASE PERIOD ANNUALIZED	396
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	250
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	171%
		ANNUAL CREDIT IN DOLLARS	\$1,970.00
		(N.S.M.C.S.D. \$7.88 per unit)	

REASON FOR APPEAL

Higher usage during base period due to leaky pipes underground, and a faulty toilet.
Repair was made and the usage has since dropped.

STAFF RECOMMENDATION TO BOARD

Grant adjustment based on actual annual consumption.

May 30, 2019

Re: Carmen D'Andria
23 John Glenn Circle
Daly City Ca 94015

To Whom It May Concern:

I am writing this letter to appeal the special charges [DC N SMC SANI DIST FEE] in the amount of \$3,120.48 to be reversed from my 2018 property tax bill.

The issue with the high water bill first came to my attention when I received the water bill for the period that covered Jan to March of 2018. I immediately called the office and was hoping that it was just an over read. Unfortunately, it was not. I was told that I have to resolve the issue then send my hardship letter in writing and that it will be just once in a lifetime adjustment. I had a plumber change some of the old pipes under my house which I thought was the cause of the problem and faxed the letter. My request to have the bill adjusted was granted by the supervisor and I was so thankful for that.

Not so long after I thought I could forget about water situation I was told by a representative from the water department that the reading was still high. I panicked because I know that I will not be able to get anymore adjustment this time. We then finally realized that the real problem was with our toilet tank which had a continuous leak that was not very noticeable.

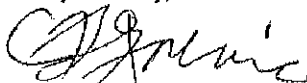
I apologize that a lot of water was wasted because of what happened.

I am a 62 year old lady with a heart problem. I am un able to work since June 2013 due to my disability and I am relying on my Social Security check. It was so shocking to me when I heard from my mortgage company last month that my monthly payment has gone up. I pay my tax with my mortgage and I don't have an extra budget for this additional amount that was added on.

I am begging the Sanitation Board of Directors to please have the heart to consider and reverse the charges because of the hardship that will hover over me financially.

I thank you for your time and consideration.

Respectfully,


Carmen D'Andria

5/16/2019

Secure Property Tax

County of San Mateo
Tax Collector/Treasurer
 Thursday May 16, 2019, 09:04:04 AM PDT

Print Document Close Window

TAX BILL PAID

Secured Property Tax			2018	Note: Penalties only apply to late payments			
Parcel	Tax Rate Area	Assessment Year	Roll Year		Installment 1	Installment 2	Total
091-292-260	05-029	2018	2018	General Tax	1,767.38	1,767.38	\$3,534.76
Owner Address				Total Special Charges	1,584.03	1,584.03	\$3,168.06
*Name private per CA AB2238				Total Taxes	3,351.41	3,351.41	\$6,702.82
23 JOHN GLENN CIR				Penalty + Cost + Fee	0.00	0.00	\$0.00
DALY CITY CA 94015-2818				Total Amount	\$3,351.41	\$3,351.41	\$6,702.82
Property Location				Due Date	Nov 01, 2018	Feb 01, 2019	
23 JOHN GLENN CIR				Late After	Dec 10, 2018	Apr 10, 2019	
DALY CITY				PAID DATE	NOV 26, 2018	APR 05, 2019	
Values				Detail Special Charges		Phone Contact	Amount
Improvements		170,282		FEDCA&NPDES STORM FEE		(650) 363-4100	7.10
Land		170,282		SFBRA MEASURE AA		(888) 508-8157	12.00
Total Values:		340,564		DC STORM DRAINAGE FEE		(650) 991-8084	9.80
Exemptions				SMC MOSQUITO ABATE BENEFIT ASSESSMENT		(800) 273-5167	13.68
Homeowner Exemption		7,000		DC N SMC SANIT DIST FEE		(650) 991-8084	3,120.48
Total Exemptions:		7,000		Total Special Charges:			3,168.06
Taxing Agency				Tax Rate:	Amount		
GENERAL TAX RATE				1.0000	3,405.64		
SQ SAN FRAN UNIF.2006 REFUNDING				.6422	143.71		
SM JR COLLEGE BD 2002				.0175	59.59		
General Tax Total				1.0597	3,608.94		
Less: Exemption					74.16		
Adjustments					0.02		
Sub-Total					3,534.76		
Net value		\$333,564		Composite Rate	1.0597	Penalty Rate	10.0%
Legal Description				LOT 97 BLK 14 SERRAMONTE UNIT NO 8 RSM 68/43 44			

Be aware that during peak periods, it may take up to 10 days to receive and process your payments.

Your Taxes Have Been Paid. Thank You.



CITY OF DALY CITY
UTILITY BILLING DIVISION
333 - 90TH STREET
DALY CITY, CA 94015-1895

Pay online or by phone 24/7 at:
WWW.DALYCITY.ORG
PHONE: (650) 991-8082

COPY

Account Summary

CUSTOMER NAME: CARMEN D'ANDRIA
ACCOUNT NUMBER: 17313220-09
SERVICE ADDRESS: 23 JOHN GLENN CIR
BILL DATE: 3/15/2018
BALANCE DUE BY: 4/10/2018

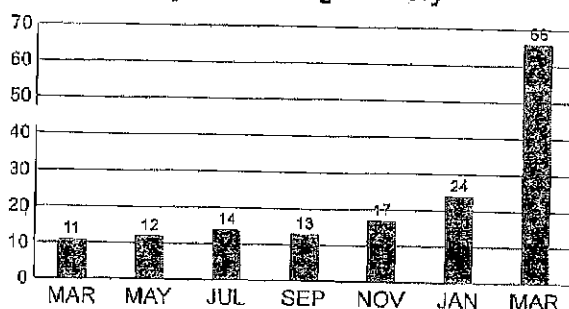
Usage Detail

Reading Period: 1/9/2018 To: 3/9/2018

Prior Read	Current Read	HCF Units*	Ave. Gals. Day
1021	1087	66	837

*HCF= Hundred Cubic Feet One HCF= 748 Gallons of Water

Bi-Monthly Water Usage History



GARBAGE SERVICE DESCRIPTION

1 container - GARB 32-GALLON D

Billing Detail

Svc Chg/Bal Forward: \$0.00

Current Charges

Water Consumption Charge	\$514.14
Garbage Charge	\$52.06

Total Current Charges \$566.20

Total Amount Due \$566.20

Current charges are due by 4/10/2018

IMPORTANT INFORMATION

Self-serve sandbags station is located at the north parking lot of 153 Lake Merced Blvd., Daly City. No more than 10 sandbags per household and available for Daly City and Broadmoor residents only. Call Republic Services for GARBAGE at 650-756-1130.

Please detach and return bottom portion with your payment, made payable to CITY OF DALY CITY.



CITY OF DALY CITY
UTILITY BILLING DIVISION
333 - 90TH STREET
DALY CITY, CA 94015-1895

Billing Questions (650) 991-8082
Garbage Service Questions (650) 756-1130

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CARMEN D'ANDRIA
23 JOHN GLENN CIR
DALY CITY CA 94015-2818

Payment Coupon

Service at: 23 JOHN GLENN CIR
Account Number 17313220-09
Due Date 4/10/2018
Total Amount Due \$566.20

Please ensure the address below is visible through the window of the return envelope.



CITY OF DALY CITY - UTILITY BILLING
PO BOX 840
DALY CITY CA 94017-0840





CITY OF DALY CITY
UTILITY BILLING DIVISION
333 - 90TH STREET
DALY CITY, CA 94015-1895

Pay online or by phone 24/7 at:
WWW.DALYCITY.ORG
PHONE: (650) 991-8082

COPY

Account Summary

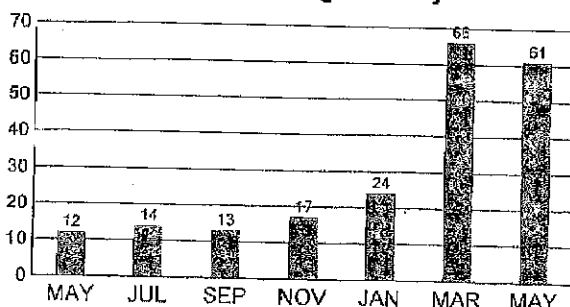
CUSTOMER NAME: CARMEN D'ANDRIA
ACCOUNT NUMBER: 17313220-09
SERVICE ADDRESS: 23 JOHN GLENN CIR
BILL DATE: 5/11/2018
BALANCE DUE BY: 6/12/2018

Usage Detail

Reading Period: 3/9/2018 To: 5/8/2018
Prior Read 1087 Current Read 1148 HCF Units* 61 Ave. Gals. Day 760

*HCF= Hundred Cubic Feet One HCF= 748 Gallons of Water

Bi-Monthly Water Usage History



GARBAGE SERVICE DESCRIPTION

1 container - GARB 32-GALLON D

Billing Detail

Svc Chg/Bal Forward: (Due Now) \$62.01

Current Charges

Water Consumption Charge \$472.74
Garbage Charge \$52.06

Total Current Charges \$524.80

Total Amount Due \$586.81

Current charges are due by 6/12/2018

IMPORTANT INFORMATION

Current Utility Users tax exemption expires 6/30/18. Low income seniors (annual income less than \$32,480) and disabled. Call City Clerk's office at 650-991-8078 to reapply.
Receive a rebate of up to \$100 when you replace old toilet with qualifying high efficiency toilet. Rebates are available to customers of participating BAWSCA member agencies. Submit your application by applying online at www.bawsc.org.
Don't pour used cooking oil or grease down the drain as it clogs your pipes. Pour cooled grease into a container and put in garbage or recycle it for free. Call 650-991-8208 for more information. Water rates will increase 6% on July 1, 2018.
call GARBAGE at 650-756-1130.

Please detach and return bottom portion with your payment, made payable to CITY OF DALY CITY.



CITY OF DALY CITY
UTILITY BILLING DIVISION
333 - 90TH STREET
DALY CITY, CA 94015-1895

Billing Questions (650) 991-8082
Garbage Service Questions (650) 756-1130

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CARMEN D'ANDRIA
23 JOHN GLENN CIR
DALY CITY CA 94015-2818

Payment Coupon

Service at: 23 JOHN GLENN CIR
Account Number 17313220-09
Due Date 6/12/2018
Total Amount Due \$586.81

Please ensure the address below is visible through the window of the return envelope.



CITY OF DALY CITY - UTILITY BILLING
PO BOX 840
DALY CITY CA 94017-0840



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NORTH SAN MATEO COUNTY SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF APRIL 2019

	<u>CURRENT MONTH</u>	<u>YEAR TO-DATE</u>
SALARIES AND BENEFITS	\$ 713,787	\$ 7,210,577
SERVICES, UTILITIES & SUPPLIES (Includes reimbursements to Sanitation Collection/Treatment Division)	469,122	7,075,322
DEPRECIATION & OTHER CHARGES	256,774	2,442,379
CAPITAL OUTLAYS	118,930	3,311,028
LESS ASSETS TO BALANCE SHEET	(55,052)	(97,401)
TRANSFERS	<u>136,241</u>	<u>1,343,005</u>
TOTAL	\$ <u><u>1,639,802</u></u>	\$ <u><u>21,284,911</u></u>

AUDITED



Acting Director of Finance

APPROVED

Board Chair

APPROVED

General Manager/Secretary

DATE APPROVED

City of Daly City, California

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Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/19

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUES:								
N/A								
6212	SNTTN FND-FND B	0.00	10,000,583.34	0.00	0.00	0.00	10,000,583	0.0
Total N/A		0.00	10,000,583.34	0.00	0.00	0.00	10,000,583	0.0
TAXES								
3110	SECRD PRPRTY TX	1,736,563.22	1,788,800.00	545,512.17	1,738,828.74	0.00	49,971	97.2
3120	UNSCRD PRPRTY T	90,042.36	88,349.00	0.00	92,398.87	0.00	(4,050)	104.6
3123	SPPLMNTL PRPRTY	58,127.29	62,381.00	6,387.36	44,047.69	0.00	18,333	70.6
3180	RPTTF DISTRIBTN	65,201.52	60,167.00	0.00	41,824.75	0.00	18,342	69.5
3613	HMWRS PRPRTY T	7,802.63	7,584.00	0.00	3,992.41	0.00	3,592	52.6
Total TAXES		1,957,737.02	2,007,281.00	551,899.53	1,921,092.46	0.00	86,189	95.7
RENTS AND INTEREST								
3510	INVTMTN ERNNGS	364,596.43	177,429.00	0.00	295,948.85	0.00	(118,520)	166.8
3515	UNRLZD GN(LSS)N	(116,100.52)	0.00	0.00	0.00	0.00	0	0.0
Ttl RNTS AND INTRS		248,495.91	177,429.00	0.00	295,948.85	0.00	(118,520)	166.8
FROM OTHER AGENCIES								
3601	RCPTS FRM OTHR	205,500.00	0.00	0.00	0.00	0.00	0	0.0
Ttl FRM OTHR AGNCS		205,500.00	0.00	0.00	0.00	0.00	0	0.0
CHARGES AND FEES								
3901	SSC TAX ROLL	18,300,557.62	19,171,414.00	5,822,937.80	17,867,784.82	0.00	1,303,629	93.2
3902	SSC WESTBOROUGH	2,016,259.49	2,116,040.00	0.00	1,124,675.24	0.00	991,365	53.1
3903	SSC COLMA	46,715.40	48,286.00	0.00	48,303.76	0.00	(18)	100.0
3904	SSC SF JAIL	234,693.00	233,391.00	0.00	0.00	0.00	233,391	0.0
3911	WATER SALES	151,278.12	306,900.00	0.00	78,629.63	0.00	228,270	25.6
3921	CONNECTIN CHRGS	757,820.40	588,230.00	26,486.00	229,227.00	0.00	359,003	39.0
Total CHRGS AND FS		21,507,324.03	22,464,261.00	5,849,423.80	19,348,620.45	0.00	3,115,641	86.1
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSLs	15,623.98	1,800.00	363.80	735.25	0.00	1,065	40.8
3852	WRKRS CMP - SLF	25,592.22	0.00	3,427.16	16,982.34	0.00	(16,982)	0.0
3860	MISCELLANES RVN	0.00	26,787.00	0.00	34,711.68	0.00	(7,925)	129.6
Total MSCLNS RVNS		41,216.20	28,587.00	3,790.96	52,429.27	0.00	(23,842)	183.4
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	1,502,030.24	1,617,030.14	134,752.52	1,347,525.20	0.00	269,505	83.3
3958	IF FM 17-031-03	0.00	315,000.00	0.00	0.00	0.00	315,000	0.0
3996	IF FM 20-031-40	300,000.00	0.00	0.00	0.00	0.00	0	0.0

City of Daly City, California

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Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/19

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-dat
=====	=====	=====	=====	=====	=====	=====	=====	=====
Ttl	OPRTNG TRNSFRS	1,802,030.24	1,932,030.14	134,752.52	1,347,525.20	0.00	584,505	69.7
* Total	Revenues	25,762,303.40	36,610,171.48	6,539,866.81	22,965,616.23	0.00	13,644,555	62.7

City of Daly City, California

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Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/19

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- rances	Remaining Balance	Percent To-dat
=====	=====	=====	=====	=====	=====	=====	=====	=====
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	4,600,725.75	5,326,142.26	382,549.03	3,977,374.36	0.00	1,348,768	74.7
4102	HOURLY WAGES	28,415.00	27,206.40	4,774.41	43,084.59	0.00	(15,878)	158.4
4103	OVERTIME	142,276.60	132,167.00	19,008.68	111,214.65	0.00	20,952	84.1
4104	PERS RETIREMENT	874,010.07	1,966,049.05	73,628.10	752,138.12	0.00	1,213,911	38.3
4105	GROUP INSURANCE	687,303.35	790,488.72	65,384.15	627,391.86	0.00	163,097	79.4
4106	WORKERS COMPNSTN	706,277.03	732,254.40	62,601.33	618,928.71	0.00	113,326	84.5
4107	MEDICARE	69,328.03	76,982.56	5,923.26	59,856.89	0.00	17,126	77.8
4108	UNEMPLYMT INSRN	539.92	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	462,731.56	0.00	0.00	0.00	0.00	(39,659)	0.0
4110	TERMINATION PAY	62,077.98	0.00	5,089.65	39,658.80	0.00	5,100	76.7
4112	STANDBY PAY	20,020.00	21,900.00	1,680.00	16,800.00	0.00	(17,725)	0.0
4116	INJURY LEAVE	30,866.53	0.00	694.00	17,725.34	0.00	102,158	69.6
4118	RETIREE HEALTH	274,628.18	336,117.00	23,755.68	233,958.73	0.00	2,081	0.0
4119	SOCIAL SECURITY	(2,079.61)	2,081.28	0.00	0.00	0.00	0	0.0
4120	OTHR PST EMPLOY	(338,454.00)	0.00	0.00	0.00	0.00	0	0.0
4125	PENSION EXPENSE	540,957.00	0.00	0.00	0.00	0.00	(712,445)	0.0
4126	UNFNDD PRS CNTR	718,394.49	0.00	68,698.84	712,445.25	0.00		
Ttl SLRS AND BNFTS		8,878,017.88	9,411,388.67	713,787.13	7,210,577.30	0.00	2,200,811	76.6

SERVICES AND SUPPLIES

4211	ADVERTISING	303.60	0.00	0.00	0.00	0.00	0	0.0
4212	COMMUNICATIONS	48,312.98	40,300.32	932.07	39,962.76	0.00	338	99.2
4213	UTILITIES	1,227,647.73	1,163,120.00	82,048.12	956,746.34	0.00	206,374	82.3
4217	EQPMNT MNTNNC C	84,993.04	106,692.44	20,765.23	63,086.01	0.00	43,606	59.1
4219	PROFESSNL SRVCS	196,330.95	373,551.23	15,015.00	135,866.17	55,098.25	182,587	51.1
4220	OTHR CNTRCTL SR	4,646,166.61	4,838,358.92	101,881.41	3,300,023.62	109,840.68	1,408,495	70.8
4228	PUMP STATIN RPR	97,135.51	69,500.00	6,635.08	65,794.53	0.00	3,705	94.7
4230	OFFICE EXPENSE	16,828.56	26,929.68	1,700.24	13,462.90	0.00	13,467	50.0
4231	SAFETY GEAR	55,905.97	63,679.00	8,759.44	45,725.20	0.00	17,954	71.8
4234	SPECIL DPRTMNTL	219,861.14	201,394.98	0.00	40,418.76	0.00	160,976	20.1
4235	BUILDING MNTNNC	84,700.57	95,600.00	7,526.38	131,239.91	0.00	(35,640)	137.3
4237	CLOTHING	39,572.57	29,564.87	2,479.58	28,233.92	0.00	1,331	95.5
4241	STRTS OPTNG SP	11,656.31	12,348.00	777.54	6,754.25	0.00	5,594	54.7
4243	OPERATING SPPLS	1,209,648.09	1,361,762.81	86,151.03	878,815.02	149,629.63	333,318	75.5
4244	REPAIRS & MNTNNC	210,661.28	232,357.00	13,752.48	183,219.63	0.00	49,137	78.9
4246	FUELS & MTR OLS	15,922.52	40,963.46	935.29	8,940.55	0.00	32,023	21.8
4255	SMALL EQUIPMENT	34,152.79	25,069.00	3,465.86	14,062.79	0.00	11,006	56.1
4313	INVNTRY ADJUSTMN	101,168.93	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL		8,300,969.15	8,661,191.71	352,824.75	5,912,352.36	314,568.56	2,434,271	71.9

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Revenue and Expenditure Summary Report

By Fund

For the Period Ended 04/30/19

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- rances	Remaining Balance	Percent To-dat
=====	=====	=====	=====	=====	=====	=====	=====	=====
OTHER CHARGES								
4215	RENTS AND LEASS	3,646.97	3,500.00	0.00	0.00	0.00	3,500	0.0
4302	MMBRSHPS & PBLC	17,160.14	62,171.55	188.00	38,734.10	0.00	23,437	62.3
4303	TRAVEL & METNGS	6,173.22	23,965.00	1,598.77	4,534.61	0.00	19,430	18.9
4304	EDUCATN & TRNG	59,389.43	82,945.00	1,406.26	35,811.33	0.00	47,134	43.2
4434	MSCLNS OTHR CH	166,667.44	280,485.35	41,908.10	178,227.60	0.00	102,258	63.5
Total OTHER CHARGES								
		253,037.20	453,066.90	45,101.13	257,307.64	0.00	195,759	56.8
FIXED CHARGES								
4208	TLPHN SRVC CHRG	25,162.20	22,890.75	1,907.58	19,075.80	0.00	3,815	83.3
4216	VHCL SRVC CHRG	350,830.43	418,462.42	34,871.86	348,718.60	0.00	69,744	83.3
4223	INFRMTN SRVC C	251,863.08	298,685.73	24,890.48	248,904.80	0.00	49,781	83.3
4226	MAL/MSSNGR SRVC	5,372.72	5,065.67	422.14	4,221.40	0.00	844	83.3
4227	COPIER SERVICES	8,861.88	10,370.38	864.19	8,641.90	0.00	1,728	83.3
4233	POSTAGE	4,747.44	4,901.43	408.45	4,084.50	0.00	817	83.3
4301	GNRL INSRNC CHR	493,860.84	635,187.16	52,932.26	529,322.60	0.00	105,865	83.3
Total FIXED CHARGES								
		1,140,698.59	1,395,563.54	116,296.96	1,162,969.60	0.00	232,594	83.3
CAPITAL OUTLAY								
4504	ENGINEING SRVCS	1,951,018.32	3,108,771.92	0.00	1,307,148.56	2,146,928.96	(345,306)	111.1
4507	MAINS CONSTRCTN	598,787.83	0.00	0.00	0.00	0.00	0	0.0
4516	IN-HS SRV CHRG	58,095.00	148,203.52	825.00	40,472.50	0.00	107,731	27.3
4518	IN-HS SRV CHG C	13,265.00	186,798.00	2,080.00	17,577.50	0.00	169,221	9.4
4520	BUILDINGS	2,762.58	30,189.82	0.00	4,120.00	26,069.82	0	100.0
4530	SANITATN EQPMNT	120,940.10	130,206.10	4,582.50	125,626.45	3,837.43	742	99.4
4534	CNTRCTL SRVCS D	229,068.65	664,331.82	0.00	39,828.44	99,120.41	525,383	20.9
4535	ADMINSTRN DSGN	0.00	81,392.53	0.00	669.53	0.00	80,723	0.8
4536	CNTRCTL SRVCS C	1,218,502.89	7,671,878.50	64,198.13	1,679,887.71	731,014.29	5,260,977	31.4
4537	ADMINSTRN CNSTR	0.00	28,000.00	0.00	0.00	0.00	28,000	0.0
4550	TLS AND SHP EQP	32,369.36	40,220.00	4,895.36	12,982.29	0.00	27,238	32.3
4551	CMNMCTNS EQPMNT	10,430.83	0.00	0.00	0.00	0.00	0	0.0
4563	ELECTRCL EQPMNT	63,747.21	69,987.06	0.00	40,366.55	25,165.00	4,456	93.6
4567	COMPUTER EQPMNT	0.00	18,836.00	0.00	0.00	0.00	18,836	0.0
4573	EQUIPMENT	245,018.37	148,520.00	0.00	0.00	33,520.00	115,000	22.6
4597	EXPNS CNTR ACCN	(3,875,521.12)	0.00	(12,702.17)	(55,052.01)	0.00	55,052	0.0
Total CAPITAL OTLY								
		668,485.02	12,327,335.27	63,878.82	3,213,627.52	3,065,655.91	6,048,052	50.9
OPERATING TRANSFERS OUT								
4642	IF TO 31-313	25,000.00	0.00	0.00	0.00	0.00	0	0.0
4651	IF T 01-031-031	1,149,146.88	1,154,892.89	96,241.07	962,410.70	0.00	192,482	83.3
4672	IF T 55-035-458	7,630.13	6,594.03	0.00	6,594.03	0.00	0	100.0
4675	IF TO 41-385	0.00	2,825,000.00	0.00	325,000.00	0.00	2,500,000	11.5

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City of Daly City, California

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Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/19

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- rances	Remaining Balance	Percent To-dat
=====	=====	=====	=====	=====	=====	=====	=====	=====
4683	IF TO 51-315	0.00	49,000.00	40,000.00	49,000.00	0.00	0	100.0
4685	IF TO 17-312	40,000.00	0.00	0.00	0.00	0.00	0	0.0
	Ttl OPRING TRNSFRS	1,221,777.01	4,035,486.92	136,241.07	1,343,004.73	0.00	2,692,482	33.3
	DEBT SERVICE							
4378	NOTE PRINCIPAL	237,095.94	249,099.00	0.00	243,023.34	0.00	6,076	97.6
4379	NOTE INTEREST	48,324.80	39,780.00	0.00	45,855.04	0.00	(6,075)	115.3
4385	PRNCPL PYMNT CN	(237,095.94)	(249,099.00)	0.00	(243,023.34)	0.00	(6,076)	97.6
	Total DEBT SERVICE	48,324.80	39,780.00	0.00	45,855.04	0.00	(6,075)	115.3
	DEPRECIATION							
4431	DEPRECIATION	2,512,241.42	2,733,880.58	211,672.44	2,139,216.47	0.00	594,664	78.2
	Total DEPRECIATION	2,512,241.42	2,733,880.58	211,672.44	2,139,216.47	0.00	594,664	78.2
*	Total Expenditures	23,023,551.07	39,057,693.59	1,639,802.30	21,284,910.66	3,380,224.47	14,392,558	63.2
	Nt fr SNTTN DSTRCT F	2,738,752.33	(2,447,522.11)	4,900,064.51	1,680,705.57	(3,380,224.47)	(748,003)	
		=====	=====	=====	=====	=====	=====	

City of Daly City, California

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Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/19

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-dat
Total Rev - All Fnds		25,762,303.40	36,610,171.48	6,539,866.81	22,965,616.23	0.00	13,644,555	62.7
Ttl Expnd - All Fnds		23,023,551.07	39,057,693.59	1,639,802.30	21,284,910.66	3,380,224.47	14,392,558	63.2
All Funds Net		2,738,752.33	(2,447,522.11)	4,900,064.51	1,680,705.57	(3,380,224.47)	(748,003)	

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NORTH SAN MATEO COUNTY SANITATION DISTRICT
a subsidiary of the City of Daly City

Meeting Date: June 24, 2019

Subject: Adoption of Appropriations Limitation

Recommended Action

Adopt a resolution establishing Appropriations Limitation for Fiscal Year 2019-2020.

Discussion

As required by Article XIII B of the State Constitution, the Agency must adopt an appropriations limit for the following fiscal year. By resolution of May 13, 2019, the Board of Directors established its intent to adopt the appropriations limitation for FY 2019-2020.

The attached calculations establishing the proceeds of taxes and appropriations limit for FY 2019-2020 have been on file in the Finance Department since Friday, June 14, 2019, for public inspection and appropriate notice has been posted by the City Clerk.

Summary/Conclusion

Staff recommends that the Board of Directors adopt a Resolution establishing the Agency's Appropriations Limitation for FY 2019-2020.

Staff is available to provide any additional information desired by the Board members.

Respectfully submitted,

A handwritten signature in blue ink that reads "Todd High".

Todd High
Acting Director of Finance & Administrative Services

Attachment: Summary of Calculations

cc: City Manager
City Attorney
NSMCSD

NORTH SAN MATEO COUNTY SANITATION DISTRICT

SUMMARY OF CALCULATIONS

GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020

Change in California per Capita Personal Income	1.0385
Change in Population	1.0028
Change Factor (1.0385 x 1.0028)	1.0414
1978-79 Base Year Appropriations Limit	\$251,694
Multiplied by Cumulative Change Factor (6.9464 x 1.0414)	<u>7.2340</u>
2019-2020 Appropriations Limit	<u>\$1,820,757</u>

APPLICATION OF GANN APPROPRIATIONS LIMIT

TO FISCAL YEAR 2019-2020

Total Gann Appropriations Limit	\$1,820,757
Estimated Proceeds of Taxes	<u>2,095,699</u>
Estimated Proceeds of Taxes Over Limit by	(274,942)
Reduction in User Fees	<u>274,942</u>
Net Amount	<u>\$ 0</u>