



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, September 24, 2018 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of September 10, 2018

Action Items:

2. Sewer Service Charge Appeals - FY 2017/18

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

***“AVAILABILITY OF PUBLIC RECORDS.** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”*

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

REPORTS:

3. Board of Directors
4. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

September 10, 2018

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on September 10, 2018, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chairman Juslyn Manalo at 6:47 p.m.

ROLL CALL:

Present: Christensen, Guingona, Sylvester, Buenaventura, Manalo

Absent:

Staff Present: Interim General Manager Shawna Maltbie, District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Thomas Piccolotti, Chief of Operations Greg Krauss, Plant and Equipment Maintenance Manager Joshua Cosgrove, and Office Assistant II Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Buenaventura/Christensen) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of July 23, 2018**
2. **Sewer Service Charge Appeals – FY 2018/19**

Motion was made, seconded (Buenaventura/Christensen) and unanimously carried to adopt the Consent Agenda.

NEW BUSINESS:

None.

REPORTS:

3. **Board of Directors**

None.

4. **Staff**

None

ADJOURNMENT:

At 6:49 p.m., call of adjournment of Regular Meeting by Chairman Juslyn Manalo.



North San Mateo County Sanitation District

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Meeting Date: September 24, 2018

Subject: SEWER SERVICE CHARGE APPEALS - FISCAL YEAR 2017-18

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Benjamin Gonzalez
Parcel #006-253-350

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anthony Tofiga".

Anthony Tofiga
Utility Billing Supervisor

A handwritten signature in cursive script that reads "Lawrence Chiu".

Lawrence Chiu
Director of Finance and
Administrative Services

Attachment: Sewer Service Charge Appeal

cc: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 9/24/18

PARCEL NO. 006-253-350 2017-18
CUSTOMER NAME BENJAMIN GONZALEZ
SERVICE ADDRESS 111 2ND AVE., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	161
		2 MONTHS PRIOR	61
2 MONTHS AFTER	32	4 MONTHS PRIOR	54
4 MONTHS AFTER	9	6 MONTHS PRIOR	49
		8 MONTHS PRIOR	32
		10 MONTHS PRIOR	37
		ACTUAL ANNUAL USAGE	394
		BASE PERIOD ANNUALIZED	966
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	572
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	145%
		ANNUAL CREDIT IN DOLLARS	\$4,175.60

(N.S.M.C.S.D. \$7.30 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. GONZALEZ HAD A LEAK WHICH WAS THEN REPAIRED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION.

August 23, 2018
Benjamin F. Gonzalez
111 2nd Avenue
Daly City, CA 94014

**To: Sanitation Board of Directors
North San Mateo County Sewer District
333 90th Street
Daly City, CA 94015**

Re: Assessment Information

**Amount: \$7051.80
Parcel #: 006-253-350
Legal Desp: Lot 4 Silcor Tract 11 RSM 129/37**

Dear Sir:

I am writing this letter to advise your company that we were assessed by NSMCSD sometime ago for sewer leak that has cause some dilemma health wise. As of this date, the problem has been addressed and fixed. My wife died a few years back and the loss of income had cause major financial problem, I am 70 years old and retired, with fixed income only. Additional taxes added is too much for us to handle.

I was not fully aware of the underlying situation. So please help me understand what really transpired. This problem can put me in a big financial set back, affordability on our monthly mortgage is now a question. I am now 2 months behind my mortgage because of this crisis.

At your nearest convenience, I am requesting for clarification, please provide me with a detailed statement on the origin of all charges or for anything else as well as pertinent documentation and legal time of notification.

At this point, I ask to consider a possibility of relief and or forgiveness.

Thank you so much for your kind consideration. I will look forward to hearing from you shortly.

Sincerely,


Benjamin F Gonzalez