NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

REGULAR MEETING – BOARD OF DIRECTORS

Monday, June 25, 2018 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of May 14, 2018

Action Items:

2. Sewer Service Charge Appeals FY 2018/19

3. Revenue and Expenditure Summary Reports - April and May 2018

4. Adoption of Appropriations Limitation FY 2018/19

"AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body."

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

REPORTS:

5. Board of Directors

6. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

May 14, 2018

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on May 14, 2018, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chairman Juslyn Manalo at 7:44 p.m.

ROLL CALL:

Present: Christensen, Sylvester, Buenaventura, Manalo
Absent: Guingona

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Thomas Piccolotti, Plant and Equipment Maintenance Manager Joshua Cosgrove, Utility Billing Supervisor Anthony Tofiga, Senior Management Analyst Jason Poon and Office Assistant II Gillian Chow as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Sylvester/ Buenaventura) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of April 9, 2018**
2. **Sewer Service Charge Appeals – FY 2017/18**
3. **Revenue and Expenditures Summary Report - July 2017 to March 2018**
4. **Proposition 111 – Appropriations Limitation FY 2018/19**
5. **Adoption of Biennial Operating and Capital Budget for FYs 2019 and 2020**

Motion was made, seconded (Buenaventura/Christensen) and unanimously carried to adopt the Consent Agenda.

NEW BUSINESS:

None.

REPORTS:

6. **Board of Directors**

   None.

7. **Staff**

   None

ADJOURNMENT:

At 7:45 p.m., call of adjournment of Regular Meeting by Chairman Juslyn Manalo.

North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: June 25, 2018

Subject: SEWER SERVICE CHARGE APPEALS - FISCAL YEAR 2018-19

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Westborough Water

Pavel Kupershmidt
Parcel #100-620-160

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

Anthony Tofiga
Utility Billing Supervisor

Lawrence Chiu
Director of Finance and
Administrative Services

Attachment: Sewer Service Charge Appeal

cc: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 6/25/18

PARCEL NO.	100-620-160	2018-19
CUSTOMER NAME	PAVEL KUPERSHMIDT	
SERVICE ADDRESS	331 INNISFREE DR., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	83
		2 MONTHS PRIOR	41
2 MONTHS AFTER	42	4 MONTHS PRIOR	36
		6 MONTHS PRIOR	39
		8 MONTHS PRIOR	40
		10 MONTHS PRIOR	44
		ACTUAL ANNUAL USAGE	**283**
		BASE PERIOD ANNUALIZED	498
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**215**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**76%**
		ANNUAL CREDIT IN DOLLARS	**$1,694.20**

(N.S.M.C.S.D. $7.88 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, A UNIT IN MR. KUPERSHMIDT'S BUILDING HAD A LEAK. WHEN NOTIFIED, THE LEAK WAS FIXED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION.

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF APRIL 2018

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	647,697	6,728,790
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		447,423	6,699,662
OTHER CHARGES		254,362	2,380,753
CAPITAL OUTLAYS		269,786	3,947,109
LESS ASSETS TO BALANCE SHEET		(207,884)	(574,747)
TRANSFERS		95,762	958,781
TOTAL	$	1,507,146	20,140,348

AUDITED _____ Director of Finance

APPROVED _____ Board Chair

APPROVED _____ General Manager/Secretary

DATE APPROVED _____

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:								
N/A								
6212	SNTTN FND-FND B	0.00	6,611,006.42	0.00	0.00	0.00	6,611,006	0.0
	Total N/A	0.00	6,611,006.42	0.00	0.00	0.00	6,611,006	0.0
TAXES								
3110	SECRD PRPRTY TX	1,646,423.80	1,744,609.00	463,211.93	1,560,927.86	0.00	183,681	89.5
3120	UNSCRD PRPRTY T	80,123.26	75,898.00	0.00	90,042.36	0.00	(14,144)	118.6
3123	SPPLMNTL PRPRTY	61,761.36	44,200.00	7,372.19	41,091.57	0.00	3,108	93.0
3180	RPTTF DISTRIBTN	62,782.51	58,700.00	0.00	35,554.33	0.00	23,146	60.6
3613	HMWNRS PRPRTY T	8,102.66	8,960.00	0.00	3,901.31	0.00	5,059	43.5
	Total TAXES	1,859,193.59	1,932,367.00	470,584.12	1,731,517.43	0.00	200,850	89.6
RENTS AND INTEREST								
3510	INVSTMNT ERNNGS	281,435.57	173,102.00	0.00	224,148.21	0.00	(51,046)	129.5
3515	UNRLZD GN(LSS)N	(120,356.52)	0.00	0.00	0.00	0.00	0	0.0
	Ttl RNTS AND INTRS	161,079.05	173,102.00	0.00	224,148.21	0.00	(51,046)	129.5
FROM OTHER AGENCIES								
3601	RCPTS FRM OTHR	0.00	0.00	0.00	205,500.00	0.00	(205,500)	0.0
3638	STT OF C - MSC	0.00	1,500,908.00	0.00	0.00	0.00	1,500,908	0.0
	Ttl FRM OTHR AGNCS	0.00	1,500,908.00	0.00	205,500.00	0.00	1,295,408	13.7
CHARGES AND FEES								
3901	SSC TAX ROLL	16,609,712.90	17,733,153.00	5,451,944.29	16,467,757.65	0.00	1,265,395	92.9
3902	SSC WESTBOROUGH	1,815,288.10	1,936,942.00	0.00	1,009,157.00	0.00	927,785	52.1
3903	SSC COLMA	38,208.88	46,890.00	0.00	46,715.40	0.00	175	99.6
3904	SSC SF JAIL	238,154.00	179,000.00	234,693.00	234,693.00	0.00	(55,693)	131.1
3911	WATER SALES	158,149.25	348,850.00	938.51	86,431.33	0.00	262,419	24.8
3921	CONNECTIN CHRGS	424,883.00	686,975.00	29,634.00	710,790.00	0.00	(23,815)	103.5
	Total CHRGS AND FS	19,284,396.13	20,931,810.00	5,717,209.80	18,555,544.38	0.00	2,376,266	88.6
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSLS	2,081.85	1,600.00	0.00	13,892.18	0.00	(12,292)	868.3
3852	WRKRS CMP - SLF	31,281.56	0.00	4,469.24	14,419.12	0.00	(14,419)	0.0
3860	MISCELLANES RVN	24,172.00	31,787.00	0.00	0.00	0.00	31,787	0.0
	Total MSCLLNS RVNS	57,535.41	33,387.00	4,469.24	28,311.30	0.00	5,076	84.8
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	800,283.25	1,647,030.14	164,752.52	1,377,525.20	0.00	269,505	83.6
3996	IF FM 20-031-40	0.00	300,000.00	0.00	300,000.00	0.00	0	100.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
	Ttl OPRTNG TRNSFRS	800,283.25	1,947,030.14	164,752.52	1,677,525.20	0.00	269,505	86.2
*	Total Revenues	22,162,487.43	33,129,610.56	6,357,015.68	22,422,546.52	0.00	10,707,064	67.7

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	4,501,131.25	4,644,353.24	368,411.19	3,832,405.83	0.00	811,947	82.5
4102	HOURLY WAGES	28,187.30	33,552.00	2,149.18	23,873.58	0.00	9,678	71.2
4103	OVERTIME	141,166.35	112,516.00	10,491.13	106,573.26	0.00	5,943	94.7
4104	PERS RETIREMENT	1,451,123.13	1,539,795.24	67,702.64	705,702.87	0.00	834,092	45.8
4105	GROUP INSURANCE	691,424.91	682,806.14	58,733.57	569,956.39	0.00	112,850	83.5
4106	WORKERS CMPNSTN	816,481.92	594,691.00	52,010.22	570,332.61	0.00	24,358	95.9
4107	MEDICARE	70,342.04	63,518.72	5,126.65	56,166.51	0.00	7,352	88.4
4108	UNMPLYMNT INSRN	317.45	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	(221,102.79)	0.00	0.00	0.00	0.00	0	0.0
4110	TERMINATION PAY	31,565.45	0.00	529.47	62,077.98	0.00	(62,078)	0.0
4112	STANDBY PAY	18,900.00	18,200.00	1,680.00	15,820.00	0.00	2,380	86.9
4116	INJURY LEAVE	35,766.48	0.00	4,693.31	14,062.31	0.00	(14,062)	0.0
4118	RETIREE HEALTH	268,437.78	252,748.00	23,762.34	227,703.50	0.00	25,045	90.1
4119	SOCIAL SECURITY	4,641.74	9,668.72	0.00	(2,079.61)	0.00	11,748	(21.5)
4120	OTHR PST EMPLYM	265,516.00	0.00	0.00	0.00	0.00	0	0.0
4125	PENSION EXPENSE	(3,914,393.00)	0.00	0.00	0.00	0.00	0	0.0
4126	UNFNDD PRS CNTR	0.00	0.00	52,407.68	546,194.29	0.00	(546,194)	0.0
	Ttl SLRS AND BNFTS	4,189,506.01	7,951,849.06	647,697.38	6,728,789.52	0.00	1,223,060	84.6
SERVICES AND SUPPLIES								
4209	MLG RMB/CR ALLW	450.00	5,850.00	0.00	0.00	0.00	5,850	0.0
4211	ADVERTISING	211.40	1,000.00	0.00	233.20	0.00	767	23.3
4212	COMMUNICATIONS	46,272.78	39,777.40	627.85	36,878.92	0.00	2,898	92.7
4213	UTILITIES	1,184,605.35	1,030,185.48	72,197.54	889,364.55	0.00	140,821	86.3
4217	EQPMNT MNTNNC C	75,555.65	104,960.00	5,372.86	68,885.96	8,900.10	27,174	74.1
4219	PROFESSNL SRVCS	54,515.49	299,880.96	17,345.57	158,334.42	109,984.26	31,562	89.5
4220	OTHR CNTRCTL SR	4,602,857.09	4,704,080.51	90,550.91	3,101,808.79	152,362.19	1,449,910	69.2
4228	PUMP STATIN RPR	60,779.50	95,212.20	613.53	94,570.24	0.00	642	99.3
4230	OFFICE EXPENSE	15,415.79	20,942.28	287.45	12,769.45	0.00	8,173	61.0
4231	SAFETY GEAR	55,853.05	57,985.00	2,831.73	43,299.33	0.00	14,686	74.7
4234	SPECIL DPRTMNTL	78,264.30	315,530.87	53,868.98	156,710.19	44,057.89	114,763	63.6
4235	BUILDING MNTNNC	95,131.78	73,000.00	6,497.46	62,047.30	0.00	10,953	85.0
4237	CLOTHING	30,948.68	28,382.80	2,606.24	32,590.76	0.00	(4,208)	114.8
4241	STRTS OPRTNG SP	10,126.38	12,348.84	(361.99)	9,315.60	0.00	3,033	75.4
4243	OPERATING SPPLS	1,098,375.20	1,532,517.84	86,219.63	890,805.54	137,040.34	504,672	67.1
4244	REPARS & MNTNNC	235,289.23	225,772.78	12,131.98	150,728.29	0.00	75,044	66.8
4246	FUELS & MTR OLS	9,488.57	38,800.00	1,971.08	15,622.18	0.00	23,178	40.3
4255	SMALL EQUIPMENT	14,233.40	21,905.23	252.61	31,275.43	0.00	(9,370)	142.8
4313	INVNTRY ADJSTMN	25,944.93	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
	Ttl SRVCS AND SPPL	7,694,318.57	8,608,132.19	353,013.43	5,755,240.15	452,344.78	2,400,547	72.1
	OTHER CHARGES							
4215	RENTS AND LEASS	1,407.27	3,700.00	164.73	3,646.97	0.00	53	98.6
4302	MMBRSHPS & PBLC	38,349.97	46,765.48	1,816.13	15,412.13	0.00	31,353	33.0
4303	TRAVEL & METNGS	3,126.54	20,023.40	566.86	5,387.50	0.00	14,636	26.9
4304	EDUCATN & TRNNG	39,759.00	77,206.90	2,188.61	44,878.53	7,011.00	25,317	67.2
4434	MSCLLNS OTHR CH	145,414.34	330,649.06	39,640.44	166,667.44	0.00	163,982	50.4
	Total OTHER CHARGS	228,057.12	478,344.84	44,376.77	235,992.57	7,011.00	235,341	50.8
	FIXED CHARGES							
4208	TLPHN SRVC CHRG	25,162.20	25,162.15	2,096.85	20,968.50	0.00	4,194	83.3
4216	VHCL SRVC CHRGS	343,121.04	343,121.00	28,593.42	286,184.20	0.00	56,937	83.4
4223	INFRMTN SRVCS C	249,369.12	251,862.97	20,988.59	209,885.90	0.00	41,977	83.3
4224	BLDG MNTNNC SVC	2,010.52	0.00	0.00	0.00	0.00	0	0.0
4226	MAL/MSSNGR SRVC	5,293.68	5,293.69	441.14	4,490.44	0.00	803	84.8
4227	COPIER SERVICES	8,861.88	8,861.85	738.49	7,384.90	0.00	1,477	83.3
4233	POSTAGE	4,747.44	4,747.43	395.62	3,956.20	0.00	791	83.3
4301	GNRL INSRNC CHR	539,833.28	493,861.00	41,155.07	411,550.70	0.00	82,310	83.3
	Total FIXED CHARGS	1,178,399.16	1,132,910.09	94,409.18	944,420.84	0.00	188,489	83.4
	CAPITAL OUTLAY							
4504	ENGINERNG SRVCS	465,598.25	3,275,390.24	0.00	1,608,052.54	1,667,043.30	294	100.0
4507	MAINS CONSTRCTN	1,583,788.34	616,944.06	0.00	598,787.83	0.00	18,156	97.1
4516	IN-HS SRV CHRGS	119,132.50	22,010.50	5,955.00	51,577.50	0.00	(29,567)	234.3
4518	IN-HS SRV CHG C	1,495.00	55,931.00	0.00	13,265.00	0.00	42,666	23.7
4520	BUILDINGS	144,843.33	32,952.40	405.00	1,905.00	31,047.40	0	100.0
4530	SANITATN EQPMNT	229,471.59	125,000.00	11,352.95	120,940.10	0.00	4,060	96.8
4534	CNTRCTL SRVCS D	13,277.25	441,242.50	21,387.93	209,778.15	88,239.35	143,225	67.5
4535	ADMINSTRTN DSGN	0.00	6,000.00	0.00	0.00	0.00	6,000	0.0
4536	CNTRCTL SRVCS C	1,099,537.73	4,631,244.02	187,026.58	1,013,814.75	191,482.69	3,425,947	26.0
4537	ADMNSTRTN CNSTR	0.00	1,000.00	0.00	0.00	0.00	1,000	0.0
4550	TLS AND SHP EQP	37,044.80	38,910.00	3,030.35	28,135.10	0.00	10,775	72.3
4551	CMMNCTNS EQPMNT	0.00	0.00	0.00	10,430.83	0.00	(10,431)	0.0
4563	ELECTRCL EQPMNT	8,081.63	133,734.27	40,628.51	45,402.82	52,656.00	35,675	73.3
4567	COMPUTER EQPMNT	0.00	18,836.00	0.00	0.00	0.00	18,836	0.0
4573	EQUIPMENT	71,620.65	352,946.73	0.00	245,018.37	0.00	107,928	69.4
4597	EXPNS CNTR ACCN	(1,997,732.93)	0.00	(207,884.40)	(574,747.08)	0.00	574,747	0.0
	Total CAPITAL OTLY	1,776,158.14	9,752,141.72	61,901.92	3,372,360.91	2,030,468.74	4,349,312	55.4
	OPERATING TRANSFERS OUT							
4642	IF TO 31-313	0.00	25,000.00	0.00	0.00	0.00	25,000	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
4649	IF TO 55-035	120,000.00	0.00	0.00	0.00	0.00	0	0.0
4651	IF T 01-031-031	1,143,429.96	1,149,147.00	95,762.24	957,622.40	0.00	191,525	83.3
4667	IF T 51-315-453	149,947.00	90,974.00	0.00	0.00	0.00	90,974	0.0
4672	IF T 55-035-458	0.00	7,630.13	0.00	1,161.00	0.00	6,469	15.2
4675	IF TO 41-385	8,726.24	0.00	0.00	0.00	0.00	0	0.0
4683	IF TO 51-315	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4685	IF TO 17-312	724,000.00	40,000.00	0.00	0.00	0.00	40,000	0.0
	Ttl OPRTNG TRNSFRS	2,146,103.20	1,352,751.13	95,762.24	958,783.40	0.00	393,968	70.9
	DEBT SERVICE							
4378	NOTE PRINCIPAL	231,313.11	237,096.00	0.00	237,095.94	0.00	0	100.0
4379	NOTE INTEREST	54,191.69	51,782.44	0.00	51,782.44	0.00	0	100.0
4385	PRNCPL PYMNT CN	(231,313.11)	(237,096.00)	0.00	(237,095.94)	0.00	(0)	100.0
	Total DEBT SERVICE	54,191.69	51,782.44	0.00	51,782.44	0.00	0	100.0
	DEPRECIATION							
4431	DEPRECIATION	2,454,434.69	2,662,702.27	209,985.12	2,092,978.60	0.00	569,724	78.6
	Total DEPRECIATION	2,454,434.69	2,662,702.27	209,985.12	2,092,978.60	0.00	569,724	78.6
*	Total Expenditurs	19,721,168.58	31,990,613.74	1,507,146.04	20,140,348.43	2,489,824.52	9,360,441	70.7
	Nt fr SNTTN DSTRCT F	2,441,318.85	1,138,996.82	4,849,869.64	2,282,198.09	(2,489,824.52)	1,346,623	

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds		22,162,487.43	33,129,610.56	6,357,015.68	22,422,546.52	0.00	10,707,064	67.7
Ttl Expnd - All Fnds		19,721,168.58	31,990,613.74	1,507,146.04	20,140,348.43	2,489,824.52	9,360,441	70.7
All Funds Net		2,441,318.85	1,138,996.82	4,849,869.64	2,282,198.09	(2,489,824.52)	1,346,623	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF MAY 2018

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	680,435	7,409,225
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		1,056,025	7,755,687
OTHER CHARGES		216,295	2,597,048
CAPITAL OUTLAYS		330,044	4,277,153
LESS ASSETS TO BALANCE SHEET		(45,067)	(619,814)
TRANSFERS		102,231	1,061,012
TOTAL	$	2,339,963	22,480,311

AUDITED _____ Director of Finance

APPROVED _____ Board Chair

APPROVED _____ General Manager/Secretary

DATE APPROVED _____

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:								
N/A								
6212	SNTTN FND-FND B	0.00	6,611,006.42	0.00	0.00	0.00	6,611,006	0.0
	Total N/A	0.00	6,611,006.42	0.00	0.00	0.00	6,611,006	0.0
TAXES								
3110	SECRD PRPRTY TX	1,646,423.80	1,744,609.00	146,335.06	1,707,262.92	0.00	37,346	97.9
3120	UNSCRD PRPRTY T	80,123.26	75,898.00	0.00	90,042.36	0.00	(14,144)	118.6
3123	SPPLMNTL PRPRTY	61,761.36	44,200.00	9,167.45	50,259.02	0.00	(6,059)	113.7
3180	RPTTF DISTRIBTN	62,782.51	58,700.00	0.00	35,554.33	0.00	23,146	60.6
3613	HMWNRS PRPRTY T	8,102.66	8,960.00	2,730.92	6,632.23	0.00	2,328	74.0
	Total TAXES	1,859,193.59	1,932,367.00	158,233.43	1,889,750.86	0.00	42,616	97.8
RENTS AND INTEREST								
3510	INVSTMNT ERNNGS	281,435.57	173,102.00	0.00	224,148.21	0.00	(51,046)	129.5
3515	UNRLZD GN(LSS)N	(120,356.52)	0.00	0.00	0.00	0.00	0	0.0
	Ttl RNTS AND INTRS	161,079.05	173,102.00	0.00	224,148.21	0.00	(51,046)	129.5
FROM OTHER AGENCIES								
3601	RCPTS FRM OTHR	0.00	0.00	0.00	205,500.00	0.00	(205,500)	0.0
3638	STT OF C - MSC	0.00	1,500,908.00	0.00	0.00	0.00	1,500,908	0.0
	Ttl FRM OTHR AGNCS	0.00	1,500,908.00	0.00	205,500.00	0.00	1,295,408	13.7
CHARGES AND FEES								
3901	SSC TAX ROLL	16,609,712.90	17,733,153.00	1,492,492.27	17,960,249.92	0.00	(227,097)	101.3
3902	SSC WESTBOROUGH	1,815,288.10	1,936,942.00	0.00	1,009,157.00	0.00	927,785	52.1
3903	SSC COLMA	38,208.88	46,890.00	0.00	46,715.40	0.00	175	99.6
3904	SSC SF JAIL	238,154.00	179,000.00	0.00	234,693.00	0.00	(55,693)	131.1
3911	WATER SALES	158,149.25	348,850.00	4,397.05	90,828.38	0.00	258,022	26.0
3921	CONNECTIN CHRGS	424,883.00	686,975.00	21,093.00	731,883.00	0.00	(44,908)	106.5
	Total CHRGS AND FS	19,284,396.13	20,931,810.00	1,517,982.32	20,073,526.70	0.00	858,283	95.9
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSLS	2,081.85	1,600.00	1,387.80	15,279.98	0.00	(13,680)	955.0
3852	WRKRS CMP - SLF	31,281.56	0.00	6,703.86	21,122.98	0.00	(21,123)	0.0
3860	MISCELLANES RVN	24,172.00	31,787.00	0.00	0.00	0.00	31,787	0.0
	Total MSCLLNS RVNS	57,535.41	33,387.00	8,091.66	36,402.96	0.00	(3,016)	109.0
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	800,283.25	1,647,030.14	137,252.52	1,514,777.72	0.00	132,252	92.0
3996	IF FM 20-031-40	0.00	300,000.00	0.00	300,000.00	0.00	0	100.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
	Ttl OPRTNG TRNSFRS	800,283.25	1,947,030.14	137,252.52	1,814,777.72	0.00	132,252	93.2
*	Total Revenues	22,162,487.43	33,129,610.56	1,821,559.93	24,244,106.45	0.00	8,885,504	73.2

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	4,501,131.25	4,644,353.24	399,398.19	4,231,804.02	0.00	412,549	91.1
4102	HOURLY WAGES	28,187.30	33,552.00	2,335.94	26,209.52	0.00	7,342	78.1
4103	OVERTIME	141,166.35	112,516.00	10,360.56	116,933.82	0.00	(4,418)	103.9
4104	PERS RETIREMENT	1,451,123.13	1,539,795.24	67,021.06	772,723.93	0.00	767,071	50.2
4105	GROUP INSURANCE	691,424.91	682,806.14	58,058.97	628,015.36	0.00	54,791	92.0
4106	WORKERS CMPNSTN	816,481.92	594,691.00	53,517.47	623,850.08	0.00	(29,159)	104.9
4107	MEDICARE	70,342.04	63,518.72	5,222.21	61,388.72	0.00	2,130	96.6
4108	UNMPLYMNT INSRN	317.45	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	(221,102.79)	0.00	0.00	0.00	0.00	0	0.0
4110	TERMINATION PAY	31,565.45	0.00	0.00	62,077.98	0.00	(62,078)	0.0
4112	STANDBY PAY	18,900.00	18,200.00	1,680.00	17,500.00	0.00	700	96.2
4116	INJURY LEAVE	35,766.48	0.00	7,802.42	21,864.73	0.00	(21,865)	0.0
4118	RETIREE HEALTH	268,437.78	252,748.00	23,162.34	250,865.84	0.00	1,882	99.3
4119	SOCIAL SECURITY	4,641.74	9,668.72	0.00	(2,079.61)	0.00	11,748	(21.5)
4120	OTHR PST EMPLYM	265,516.00	0.00	0.00	0.00	0.00	0	0.0
4125	PENSION EXPENSE	(3,914,393.00)	0.00	0.00	0.00	0.00	0	0.0
4126	UNFNDD PRS CNTR	0.00	0.00	51,875.56	598,069.85	0.00	(598,070)	0.0
Ttl SLRS AND BNFTS		4,189,506.01	7,951,849.06	680,434.72	7,409,224.24	0.00	542,625	93.2
SERVICES AND SUPPLIES								
4209	MLG RMB/CR ALLW	450.00	5,850.00	0.00	0.00	0.00	5,850	0.0
4211	ADVERTISING	211.40	1,000.00	0.00	233.20	0.00	767	23.3
4212	COMMUNICATIONS	46,272.78	39,777.40	4,441.00	41,319.92	0.00	(1,542)	103.9
4213	UTILITIES	1,184,605.35	1,030,185.48	106,301.32	995,665.87	0.00	34,520	96.6
4217	EQPMNT MNTNNC C	75,555.65	104,960.00	13,120.74	82,006.70	0.00	22,953	78.1
4219	PROFESSNL SRVCS	54,515.49	299,880.96	25,654.06	183,988.48	84,330.20	31,562	89.5
4220	OTHR CNTRCTL SR	4,602,857.09	4,704,080.51	641,633.32	3,743,442.11	116,269.74	844,369	82.1
4228	PUMP STATIN RPR	60,779.50	95,212.20	248.02	94,818.26	0.00	394	99.6
4230	OFFICE EXPENSE	15,415.79	20,942.28	2,225.32	14,994.77	0.00	5,948	71.6
4231	SAFETY GEAR	55,853.05	57,985.00	2,049.55	45,348.88	0.00	12,636	78.2
4234	SPECIL DPRTMNTL	78,264.30	315,530.87	824.68	157,534.87	44,057.89	113,938	63.9
4235	BUILDING MNTNNC	95,131.78	73,000.00	14,965.27	77,012.57	0.00	(4,012)	105.5
4237	CLOTHING	30,948.68	28,382.80	1,864.96	34,455.72	0.00	(6,073)	121.4
4241	STRTS OPRTNG SP	10,126.38	12,348.84	1,038.71	10,354.31	0.00	1,995	83.8
4243	OPERATING SPPLS	1,098,375.20	1,532,517.84	118,021.58	1,008,827.12	86,067.04	437,624	71.4
4244	REPARS & MNTNNC	235,289.23	225,772.78	27,936.59	178,664.88	8,651.23	38,457	83.0
4246	FUELS & MTR OLS	9,488.57	38,800.00	223.32	15,845.50	0.00	22,955	40.8
4255	SMALL EQUIPMENT	14,233.40	21,905.23	1,067.41	32,342.84	0.00	(10,438)	147.6
4313	INVNTRY ADJSTMN	25,944.93	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
	Ttl SRVCS AND SPPL	7,694,318.57	8,608,132.19	961,615.85	6,716,856.00	339,376.10	1,551,900	82.0
	OTHER CHARGES							
4215	RENTS AND LEASS	1,407.27	3,700.00	0.00	3,646.97	0.00	53	98.6
4302	MMBRSHPS & PBLC	38,349.97	46,765.48	700.13	16,112.26	0.00	30,653	34.5
4303	TRAVEL & METNGS	3,126.54	20,023.40	728.80	6,116.30	0.00	13,907	30.5
4304	EDUCATN & TRNNG	39,759.00	77,206.90	5,061.69	49,940.22	7,011.00	20,256	73.8
4434	MSCLLNS OTHR CH	145,414.34	330,649.06	0.00	166,667.44	0.00	163,982	50.4
	Total OTHER CHARGS	228,057.12	478,344.84	6,490.62	242,483.19	7,011.00	228,851	52.2
	FIXED CHARGES							
4208	TLPHN SRVC CHRG	25,162.20	25,162.15	2,096.85	23,065.35	0.00	2,097	91.7
4216	VHCL SRVC CHRGS	343,121.04	343,121.00	28,593.42	314,777.62	0.00	28,343	91.7
4223	INFRMTN SRVCS C	249,369.12	251,862.97	20,988.59	230,874.49	0.00	20,988	91.7
4224	BLDG MNTNNC SVC	2,010.52	0.00	0.00	0.00	0.00	0	0.0
4226	MAL/MSSNGR SRVC	5,293.68	5,293.69	441.14	4,931.58	0.00	362	93.2
4227	COPIER SERVICES	8,861.88	8,861.85	738.49	8,123.39	0.00	738	91.7
4233	POSTAGE	4,747.44	4,747.43	395.62	4,351.82	0.00	396	91.7
4301	GNRL INSRNC CHR	539,833.28	493,861.00	41,155.07	452,705.77	0.00	41,155	91.7
	Total FIXED CHARGS	1,178,399.16	1,132,910.09	94,409.18	1,038,830.02	0.00	94,080	91.7
	CAPITAL OUTLAY							
4504	ENGINERNG SRVCS	465,598.25	3,275,390.24	161,631.72	1,769,684.26	1,505,411.58	294	100.0
4507	MAINS CONSTRCTN	1,583,788.34	616,944.06	0.00	598,787.83	0.00	18,156	97.1
4516	IN-HS SRV CHRGS	119,132.50	22,010.50	3,092.50	54,670.00	0.00	(32,659)	248.4
4518	IN-HS SRV CHG C	1,495.00	55,931.00	0.00	13,265.00	0.00	42,666	23.7
4520	BUILDINGS	144,843.33	32,952.40	0.00	1,905.00	31,047.40	0	100.0
4530	SANITATN EQPMNT	229,471.59	125,000.00	0.00	120,940.10	0.00	4,060	96.8
4534	CNTRCTL SRVCS D	13,277.25	441,242.50	11,880.00	221,658.15	76,359.35	143,225	67.5
4535	ADMINSTRTN DSGN	0.00	6,000.00	0.00	0.00	0.00	6,000	0.0
4536	CNTRCTL SRVCS C	1,099,537.73	4,631,244.02	142,240.12	1,156,054.87	82,354.06	3,392,835	26.7
4537	ADMNSTRTN CNSTR	0.00	1,000.00	0.00	0.00	0.00	1,000	0.0
4550	TLS AND SHP EQP	37,044.80	38,910.00	699.21	28,834.31	0.00	10,076	74.1
4551	CMMNCTNS EQPMNT	0.00	0.00	0.00	10,430.83	0.00	(10,431)	0.0
4563	ELECTRCL EQPMNT	8,081.63	133,734.27	10,500.00	55,902.82	42,156.00	35,675	73.3
4567	COMPUTER EQPMNT	0.00	18,836.00	0.00	0.00	0.00	18,836	0.0
4573	EQUIPMENT	71,620.65	352,946.73	0.00	245,018.37	0.00	107,928	69.4
4597	EXPNS CNTR ACCN	(1,997,732.93)	0.00	(45,067.00)	(619,814.08)	0.00	619,814	0.0
	Total CAPITAL OTLY	1,776,158.14	9,752,141.72	284,976.55	3,657,337.46	1,737,328.39	4,357,476	55.3
	OPERATING TRANSFERS OUT							
4642	IF TO 31-313	0.00	25,000.00	0.00	0.00	0.00	25,000	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
4649	IF TO 55-035	120,000.00	0.00	0.00	0.00	0.00	0	0.0
4651	IF T 01-031-031	1,143,429.96	1,149,147.00	95,762.24	1,053,384.64	0.00	95,762	91.7
4667	IF T 51-315-453	149,947.00	90,974.00	0.00	0.00	0.00	90,974	0.0
4672	IF T 55-035-458	0.00	7,630.13	6,469.13	7,630.13	0.00	0	100.0
4675	IF TO 41-385	8,726.24	0.00	0.00	0.00	0.00	0	0.0
4683	IF TO 51-315	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4685	IF TO 17-312	724,000.00	40,000.00	0.00	0.00	0.00	40,000	0.0
	Ttl OPRTNG TRNSFRS	2,146,103.20	1,352,751.13	102,231.37	1,061,014.77	0.00	291,736	78.4
	DEBT SERVICE							
4378	NOTE PRINCIPAL	231,313.11	237,096.00	0.00	237,095.94	0.00	0	100.0
4379	NOTE INTEREST	54,191.69	51,782.44	0.00	51,782.44	0.00	0	100.0
4385	PRNCPL PYMNT CN	(231,313.11)	(237,096.00)	0.00	(237,095.94)	0.00	(0)	100.0
	Total DEBT SERVICE	54,191.69	51,782.44	0.00	51,782.44	0.00	0	100.0
	DEPRECIATION							
4431	DEPRECIATION	2,454,434.69	2,662,702.27	209,804.63	2,302,783.23	0.00	359,919	86.5
	Total DEPRECIATION	2,454,434.69	2,662,702.27	209,804.63	2,302,783.23	0.00	359,919	86.5
*	Total Expenditurs	19,721,168.58	31,990,613.74	2,339,962.92	22,480,311.35	2,083,715.49	7,426,587	76.8
	Nt fr SNTTN DSTRCT F	2,441,318.85	1,138,996.82	(518,402.99)	1,763,795.10	(2,083,715.49)	1,458,917	

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds		22,162,487.43	33,129,610.56	1,821,559.93	24,244,106.45	0.00	8,885,504	73.2
Ttl Expnd - All Fnds		19,721,168.58	31,990,613.74	2,339,962.92	22,480,311.35	2,083,715.49	7,426,587	76.8
All Funds Net		2,441,318.85	1,138,996.82	(518,402.99)	1,763,795.10	(2,083,715.49)	1,458,917	

Item #_____

Agenda Report

NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

Meeting Date: June 25, 2018

Subject: Adoption of Appropriations Limitation

Recommended Action

Adopt a resolution establishing Appropriations Limitation for Fiscal Year 2018-2019.

Discussion

As required by Article XIIIB of the State Constitution, the Agency must adopt an appropriations limit for the following fiscal year. By resolution of May 14, 2018, the Board of Directors established its intent to adopt the appropriations limitation for FY 2018-2019.

The attached calculations establishing the proceeds of taxes and appropriations limit for FY 2018-2019 have been on file in the Finance Department since Friday, June 15, 2018, for public inspection and appropriate notice has been posted by the City Clerk.

Summary/Conclusion

Staff recommends that the Board of Directors adopt a Resolution establishing the Agency's Appropriations Limitation for FY 2018-2019.

Staff is available to provide any additional information desired by the Board members.

Respectfully submitted,

Lawrence Chiu
Director of Finance & Administrative Services

Attachment: Summary of Calculations

Cc: City Manager
City Attorney
NSMCSD

NORTH SAN MATEO COUNTY SANITATION DISTRICT

SUMMARY OF CALCULATIONS

GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-2019

Change in California per Capita Personal Income	1.0367
Change in Population	1.0051
Change Factor (1.0367 x 1.0051)	1.0420
1978-79 Base Year Appropriations Limit	$251,694
Multiplied by Cumulative Change Factor (6.6665 x 1.0420)	6.9464
2018-2019 Appropriations Limit	$1,748,361

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APPLICATION OF GANN APPROPRIATIONS LIMIT

TO FISCAL YEAR 2018-2019

Total Gann Appropriations Limit	$1,748,361
Estimated Proceeds of Taxes	2,021,835
Estimated Proceeds of Taxes Over Limit by	(273,474)
Reduction in User Fees	273,474
Net Amount	$ 0