



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, June 27, 2016 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of May 23, 2016

Action Items:

2. Sewer Service Charge Appeal - FY 2016/17
3. Adoption of Appropriations Limitation FY 2016/17

END OF CONSENT AGENDA

***“AVAILABILITY OF PUBLIC RECORDS.** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”*

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

Public Hearing

4. Sewer Service Charges for FYs 2016/17, 2017/18 and 2018/19
 - A. Resolution Providing for Collection on Property Tax Roll
 - B. Resolution Making Findings and Determination for Execution Pursuant to California Environmental Quality Act (CEQA) and Determination for Services
 - C. Resolution Overruling Protests and Confirming Report on Sewer Service Charges FY 2016/17
 - D. First Reading (by Title Only) of Ordinance No. 94 amending Ordinance No. 33 of the North San Mateo County Sanitation District Re: Prescribing Rates and Charges for Sewage Disposal Services

Staff:

Sweetland

Recommended Action:

Open Hearing (Motion to Close Hearing); Adopt Resolutions; Introduce Ordinance-
Motion to Read (by Title Only)

NEW BUSINESS:

5. Adoption of Biennial Operating and Capital Budget for FYs 2017 and 2018

Staff:

Chiu

Recommended Action:

Adopt Resolution

REPORTS:

6. Board of Directors
7. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

May 23, 2016

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on May 23, 2016, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chairman Sal Torres at 6:50 p.m.

ROLL CALL:

Present: Christensen, Canepa, Buenaventura, Torres, Guingona (arrived after Roll Call)

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Assistant City Manager Julie Thuy Underwood, Director of Water and Wastewater Resources Patrick Sweetland, and Emelyn Ponce as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Canepa/Buenaventura) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of May 9, 2016**
2. **Revenue and Expenditure Summary Reports – September, October, November and December 2016**
3. **Proposition 111 – Appropriations Limitation**

Motion was made, seconded (Canepa/Buenaventura) and unanimously carried to adopt the Consent Agenda.

NEW BUSINESS:

REPORTS:

4. **Board of Directors**

None.

5. **Staff**

- A. Vista Grande Drainage Basin Improvement Project

Director Patrick Sweetland reported the Vista Grande Drainage Basin Improvement Project EIR/EIS public meeting would take place Thursday, May 26, 2016 at 7:00 p.m. in the City Council Chamber.

ADJOURNMENT:

Motion was made, seconded (Canepa/Christensen) and unanimously carried to adjourn the Regular Meeting at 6:52 p.m.



North San Mateo County Sanitation District
a subsidiary of the City of Daly City

Meeting Date: June 27, 2016

Subject: SEWER SERVICE CHARGE APPEALS - FISCAL YEAR 2016-17

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City

Ivey Gutter

Parcel #008-223-270

Cynthia Rusert

Parcel #006-253-200

Marlyn Sartiaguda

Parcel #006-165-060

Estrellita C. Manuel

Parcel #004-142-160

Westborough Water

Robert & Wanda Chin

CHI0033

Ricky & Joyce Leung

ARC0028

Anna Kennedy

KEN0021

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anthony Tofiga".

Anthony Tofiga
Utility Billing Supervisor

A handwritten signature in black ink, appearing to read "Lawrence Chiu".

Lawrence Chiu
Director of Finance and
Administrative Services

Attachment: Sewer Service Charge Appeal

cc: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2016-2017
BOARD MEETING June 27, 2016

PARCEL NO: 008-223-270
CUSTOMER NAME: IVEY GUTTER
SERVICE ADDRESS: 1147 SOUTHGATE AVE., DALY CITY

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE	26	AVERAGE BIMONTHLY USAGE	7
		2 MONTHS PRIOR	15
		4 MONTHS PRIOR	5
		6 MONTHS PRIOR	5
		8 MONTHS PRIOR	4
2 MONTHS AFTER	24	10 MONTHS PRIOR	<u>4</u>
		AVERAGE ANNUAL USAGE	40
		ACTUAL BASE PERIOD ANNUALIZED	<u>156</u>
		ANNUAL CREDIT IN UNITS (Must be over 15 units)	116
		PERCENTAGE CHANGE (Must be over 10%)	74%
		ANNUAL CREDIT IN DOLLARS	<u>\$784.16</u>

SANITATION CHARGE IS \$ 6.76
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. GUTTER HAD A MAIN LINE LEAK.
WHEN IT WAS REPLACED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2016-2017
BOARD MEETING June 27, 2016

PARCEL NO: 006-253-200
CUSTOMER NAME: CYNTHIA RUSERT
SERVICE ADDRESS: 165 2ND AVE., DALY CITY

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE	21	AVERAGE BIMONTHLY USAGE	10
		2 MONTHS PRIOR	38
		4 MONTHS PRIOR	9
		6 MONTHS PRIOR	3
		8 MONTHS PRIOR	0
2 MONTHS AFTER	24	10 MONTHS PRIOR	<u>1</u>
		AVERAGE ANNUAL USAGE	61
		ACTUAL BASE PERIOD ANNUALIZED	<u>126</u>
		ANNUAL CREDIT IN UNITS (Must be over 15 units)	65
		PERCENTAGE CHANGE (Must be over 10%)	52%
		ANNUAL CREDIT IN DOLLARS	<u><u>\$439.40</u></u>

SANITATION CHARGE IS \$ 6.76
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MRS. RUSERT HAD AN OUTSIDE WATER PIPE LEAK.
WHEN IT WAS DISCOVERED, THE LEAK WAS REPAIRED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2016-17
BOARD MEETING JUNE 27, 2016

PARCEL NO: 006-165-060
CUSTOMER NAME: MARLYN SARTIAGUDA & WILLIAM VERLINDEN
SERVICE ADDRESS: 12 SULLIVAN AVE., DALY CITY

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE	34	AVERAGE BIMONTHLY USAGE	10
		2 MONTHS PRIOR	7
		4 MONTHS PRIOR	11
		6 MONTHS PRIOR	10
		8 MONTHS PRIOR	9
2 MONTHS AFTER	16	10 MONTHS PRIOR	11
		AVERAGE ANNUAL USAGE	58
		ACTUAL BASE PERIOD ANNUALIZED	204
		ANNUAL CREDIT IN UNITS (Must be over 15 units)	146
		PERCENTAGE CHANGE (Must be over 10%)	72%
		ANNUAL CREDIT IN DOLLARS	<u>\$986.96</u>

SANITATION CHARGE IS \$ 6.76
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. SARTIAGUDA HAD A LEAK UNDER THE DECK.
WHEN IT WAS BROUGHT TO HER ATTENTION AND REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 6/27/16

PARCEL NO. 004-142-160 2016-17
CUSTOMER NAME ESTRELLITA C. MANUEL
SERVICE ADDRESS 263 ALEXANDER AVE., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	65
		2 MONTHS PRIOR	50
2 MONTHS AFTER	27	4 MONTHS PRIOR	27
		6 MONTHS PRIOR	29
		8 MONTHS PRIOR	25
		10 MONTHS PRIOR	21
		ACTUAL ANNUAL USAGE	217
		BASE PERIOD ANNUALIZED	390
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	173
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	80%
		ANNUAL CREDIT IN DOLLARS	\$1,169.48

(N.S.M.C.S.D. \$6.76 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. MANUEL'S HAD SEVERAL LEAKS IN THE HOME. WHEN REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2016-17
BOARD MEETING 6/27/16
WESTBOROUGH WATER DISTRICT

ACCOUNT NO. CHI0033
CUSTOMER NAME ROBERT & WANDA CHIN
SERVICE ADDRESS 112 APPIAN WAY, SSF

WATER USAGE FOLLOWING BASE PERIOD	BASE PERIOD	10
2 MONTHS AFTER 19	2 MONTHS PRIOR	6
4 MONTHS AFTER 12 projection	4 MONTHS PRIOR	6
	6 MONTHS PRIOR	6
	8 MONTHS PRIOR	5
	10 MONTHS PRIOR	7
	ACTUAL ANNUAL USAGE	40
	BASE PERIOD ANNUALIZED	60
	ANNUAL CREDIT IN UNITS	
	(MUST BE OVER 15 UNITS)	20
	PERCENTAGE CHANGE	
	(MUST BE OVER 10%)	50%
	ANNUAL CREDIT IN DOLLARS	\$ 138.60

(Westborough rate \$ 6.93 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. & MRS. CHIN HAD A TOILET LEAK.
WHEN THE TOILET WAS REPAIRED, THE USAGE BEGAN TO DROP.

STAFF RECOMMENDATION TO BOARD

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2016-17
BOARD MEETING 6/27/16
WESTBOROUGH WATER DISTRICT

ACCOUNT NO.	ARC0028
CUSTOMER NAME	RICKY & JOYCE LEUNG
SERVICE ADDRESS	2420 LIBERTY CT., SSF

WATER USAGE FOLLOWING BASE PERIOD	BASE PERIOD	20
2 MONTHS AFTER 10	2 MONTHS PRIOR	24
	4 MONTHS PRIOR	10
	6 MONTHS PRIOR	8
	8 MONTHS PRIOR	8
	10 MONTHS PRIOR	<u>6</u>
ACTUAL ANNUAL USAGE		76
BASE PERIOD ANNUALIZED		<u>120</u>
ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)		44
PERCENTAGE CHANGE (MUST BE OVER 10%)		58%
ANNUAL CREDIT IN DOLLARS		<u>\$ 304.92</u>

(Westborough rate \$ 6.93 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. & MRS. LEUNG HAD A TOILET LEAK.
THE PROBLEM WAS THEN FIXED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL FY 2016-17
BOARD MEETING 6/27/16
WESTBOROUGH WATER DISTRICT

ACCOUNT NO.: KEN0021
CUSTOMER NAME ANNA KENNEDY
SERVICE ADDRESS 2540 DONEGAL AVE., SSF

CREDIT BASED ON AVERAGE ANNUAL USAGE

WATER USAGE:

ACTUAL BASE PERIOD	18	AVERAGE USAGE	10
		2 MONTHS PRIOR	13
		4 MONTHS PRIOR	7
TWO MONTHS AFTER	5	6 MONTHS PRIOR	14
		8 MONTHS PRIOR	8
		10 MONTHS PRIOR	10
		ANNUAL USAGE BASED ON AVG.	62
		BASE PERIOD ANNUALIZED	108
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	46
		PERCENTAGE CHANGE (MUST BE OVER 10%)	74%
		ANNUAL CREDIT IN DOLLARS	<u><u>\$318.78</u></u>

WESTBOROUGH RATE PER UNIT \$6.93

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. KENNEDY HAD AN UNDERGROUND
PIPE LEAK. WHEN IT WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL USAGE.



North San Mateo County Sanitation District
a subsidiary of the City of Daly City

Meeting Date: June 27, 2016

Subject: Adoption of Appropriations Limitation for Fiscal Year 2016/17

Recommended Action

Adopt a resolution establishing Appropriations Limitation for Fiscal Year 2016/17.

Discussion

As required by Article XIII B of the State Constitution, the Agency must adopt an appropriations limit for the following fiscal year. By resolution of May 23, 2016, the Board of Directors established its intent to adopt the appropriations limitation for Fiscal Year 2016/17.

The attached calculations establishing the proceeds of taxes and appropriations limit for Fiscal Year 2016/17 have been on file in the Department of Finance since Friday, June 17, 2016, for public inspection and appropriate notice has been posted by the City Clerk.

Summary/Conclusion

Staff recommends that the Board of Directors adopt a Resolution establishing the Agency's Appropriations Limitation for Fiscal Year 2016/17.

Staff is available to provide any additional information desired by the Board members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lawrence Chiu".

Lawrence Chiu
Director of Finance and
Administrative Services

Attachment: Summary of Calculations

Cc: City Manager
City Attorney
NSMCSD

NORTH SAN MATEO COUNTY SANITATION DISTRICT

SUMMARY OF CALCULATIONS

GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016/17

Change in California per Capita Personal Income	1.0537
Change in Population	1.0091
Change Factor (1.0537 x 1.0091)	1.0633
1978/79 Base Year Appropriations Limit	\$251,694
Multiplied by Cumulative Change Factor (6.0051 x 1.0633)	<u>6.3852</u>
2016/17 Appropriations Limit	<u>\$1,607,110</u>

APPLICATION OF GANN APPROPRIATIONS LIMIT

TO FISCAL YEAR 2016/17

Total Gann Appropriations Limit	\$1,607,110
Estimated Proceeds of Taxes	<u>1,848,787</u>
Estimated Proceeds of Taxes Over Limit by	(241,677)
Reduction in User Fees	<u>241,677</u>
Net Amount	<u>\$ 0</u>



North San Mateo County Sanitation District
a subsidiary of the City of Daly City

Meeting Date: June 27, 2016

Subject: SEWER SERVICE CHARGES FOR FYs 20016/17, 2017/18 and 2018/19

Recommended Action

Upon conclusion of the Public Hearing, it is recommended that the Board of Directors:

- A. Adopt Resolution Prescribing and Providing for the Collection of Sewer Service Charges for Fiscal Years 2016/17, 2017/18 and 2018/19 on the County Tax Roll,
- B. Adopt Resolution Making Findings and Determination for Execution pursuant to California Environmental Quality Act (CEQA) and Determination for Services,
- C. Adopt Resolution Overruling Protests and Confirming Report on Sewer Service Charges for FYs 2016/17, 2017/18 and 2018/19,
- D. First Reading (Title Only) of Ordinance No. 94 amending Ordinance No. 33 of the North San Mateo County Sanitation District Prescribing Rates and Charges for Sewage Disposal Services

Background

Sewer Service Charges are calculated on the basis of water consumption during the winter months (January/February) billing cycle, and a rate is determined that provides sufficient revenues to operate, maintain, and improve the sanitary sewer system during the coming year. The water consumption data is used simply as a method to determine each individual sewer user's proportionate share of the total charges, and the charges themselves are collected as part of the annual property tax roll.

At the June 2, 2016 Citizens' Advisory Committee (CAC) meeting, staff reviewed its recommended three-year program that sewer service charges be increased by 8% this year, 8% next year, and 8% the following year.

Discussion

At the CAC meeting, staff provided an overview of the District's finances, operational cost projections and proposed capital program over the next three fiscal years. The recommendation for a scheduled series of rate increases is due to both anticipated new capital maintenance projects and current operating cost increases of the wastewater system as detailed in the attached Sanitation Fund Analysis sheet showing rates at the proposed increase schedule. Under the proposal, the District continues to prudently balance its reserves to finance needed capital

improvements from just over \$11.3 million in FY 2016/17 to a projected balance of \$10.2 million in FY 2017/18 and includes \$8.5 million of Operating Capital Reserve.

The current sewer service charge of \$6.26/ccf was imposed in FY 2015/16. The recommended 8% increase raises the rate to \$6.76/ccf. Staff is also recommending a corresponding increase in the annual minimum charge from \$69.42 to \$74.96. The recommended rate increase in FY 2017/18 would be \$7.30/ccf with a minimum charge of \$80.96; the recommended rate increase in FY 2018/19 would be \$7.88/ccf with a minimum charge of \$87.44.

Fiscal Impact

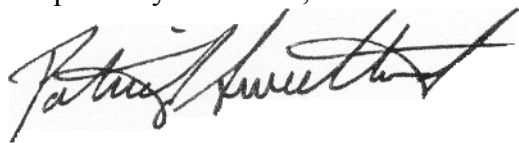
The impact on a typical single-family residential customer using 15 ccf during the winter billing period would increase their annual sewer service charge from \$563.40 to \$608.40, an increase of \$45 a year or \$3.75 a month for FY 2016/17, \$48.61 a year or \$4.05 a month for FY 2017/18, and \$52.20 a year or \$4.35 a month for FY 2018/19.

Summary/Conclusion

The Board's action conforms with necessary procedural requirements associated with the sewer service charge. Under state statute, the District must provide its electronic roll to the County no later than August 1st for inclusion in the upcoming tax roll.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Sweetland", with a stylized flourish at the end.

Patrick Sweetland
Director of Water and Wastewater Resources

Attachments (9) – Resolution No. 16-SD-07

- Ordinance No. 94
- Typical Sewer Service Charge Impact
- Sanitation District Fund Analysis – Status Quo
- Sanitation District Fund Analysis – 8% Rate Increase
- Major Expense Items by Division
- Revenue & Expenditure Assumptions
- Capital Improvement Projects – Sanitation Fund 87
- Calendar for Sewer Service Charge Rate Review

RESOLUTION NO. 16-SD-07

A RESOLUTION OF THE NORTH SAN MATEO COUNTY SANITATION DISTRICT
PROVIDING FOR COLLECTION ON PROPERTY TAX ROLL, MAKING FINDINGS AND
DETERMINATION UNDER CEQA, AND OVERRULING PROTESTS AND CONFIRMING
REPORT ON SEWER SERVICE CHARGES FOR FISCAL YEARS
2016/17, 2017/18 AND 2018/19

A. Sewer Service Charges are calculated on the basis of water consumption during the winter months (January/February) billing cycle, and a rate is determined that provides sufficient revenues to operate, maintain, and improve the sanitary sewer system during the coming year.

B. At the June 2, 2016 Citizens' Advisory Committee (CAC) meeting, staff reviewed its recommended three-year program that sewer service charges be increased by 8% this year, 8% next year, and 8% the following year.

C. On June 27, 2016, the Board of Directors City held a duly noticed protest hearing as set forth under Proposition 218; and a majority protest of the sewer rate increases was not received.

D. Pursuant to Ordinance No. 94, the Board of Directors approved a Sewer Service Charge increase of eight percent (8%) for Fiscal Years 2016/17, 2017/18 and 2018/19.

E. The North San Mateo County Sanitation District elected to collect its sewer service charges pursuant to Section 5473 of the Health and Safety Code of the State of California; and wishes to continue the incorporation of this collection method for Fiscal Years 2016/17, 2017/18 AND 2018/19;

NOW, THEREFORE BE IT RESOLVED, NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the North San Mateo County Sanitation District, San Mateo County, California, does hereby elect, pursuant to Section 5473, et. seq., of the Health and Safety Code of the State of California, to have sewer service charges for Fiscal Years 2016/17, 2017/18 and 2018/19 as established by said District pursuant to its Ordinance No. 33, adopted April 15, 1974, as amended by Ordinance No. 94, adopted July 11, 2016, collected on the tax roll of the County of San Mateo, State of California, in the manner provided pursuant to Sections 5471 through 5473.11 of the Health and Safety Code of the State of California and authorized by Ordinance No. 33, as amended; and makes the following findings of fact:

1. That the above recitals, "A" through "E" within the Preamble are accurate, and constitute findings of the Board of Directors of the North San Mateo County Sanitation District.

2. That it does hereby determine that the adjustment in water rates is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15273(a) of the CEQA Guidelines and further pursuant to Section 21080 of the Public Resources Code of the State of California, specifically Subsection (b)(8) thereof.

3. The Board of Directors heard less than a majority of written and oral protests concerning the proposed user rate and fee increase and further ratifies sewer rate increases for Fiscal Years 2016/17, 2017/18 AND 2018/19.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be submitted to the County Controller, San Mateo County, State of California, and that collection of such charges on the tax roll shall remain in effect until repealed.

I hereby certify the foregoing resolution was duly and regularly passed and adopted by the Board of Directors of the North San Mateo County Sanitation District, San Mateo, County, California, at a regular meeting thereof held on the _____ day of _____, 2016, by the following vote:

AYES, and in favor thereof, _____

NOES, _____

Absent, _____

GENERAL MANAGER, NORTH SAN MATEO COUNTY
SANITATION DISTRICT

APPROVED:

CHAIRPERSON

AN ORDINANCE OF THE NORTH SAN MATEO COUNTY SANITATION DISTRICT
AMENDING ORDINANCE NO. 93 PRESCRIBING RATES AND CHARGES
FOR SEWAGE DISPOSAL SERVICE

BE IT ORDAINED by the Board of Directors of the North San Mateo County Sanitation District, San Mateo County, as follows:

Section 1: Section 10 of Article II of that certain ordinance entitled "Ordinance No. 33, An Ordinance Prescribing Rates and Charges for Sewage Disposal Service and Providing Procedures and Penalties for Its Enforcement," passed by the Board of Directors of the North San Mateo County Sanitation District on April 15, 1974, as heretofore amended, is hereby amended to read as follows:

"10. Rate Schedule. Sewer service charges are hereby prescribed for all premises connected to the sanitation or sewerage system of District. The rates for the 2016/2017 Tax Roll shall be computed at the rate of Six Dollars and Seventy-six Cents (\$6.76), per one hundred (100) cubic feet of water consumption calculated on the basis of two months' average winter water consumption annualized, with a minimum of Seventy Four Dollars and Ninety-six Cents (\$74.96) per annum.

The rates for the 2017/2018 Tax Roll shall be computed at the rate of Seven Dollars Dollars and Thirty Cents (\$7.30), per one hundred (100) cubic feet of water consumption calculated on the basis of two months' average winter water consumption annualized, with a minimum of Eighty Dollars and Ninety-six (\$80.96) per annum."

The rates for the 2018/2019 Tax Roll shall be computed at the rate of Seven Dollars and Eighty-eight Cents (\$7.88), per one hundred (100) cubic feet of water consumption calculated on the basis of two months' average winter water consumption annualized, with a minimum of Eighty Seven Dollars and Forty-four Cents (\$87.44) per annum."

Section 2: In accordance with the California Environmental Quality Act ("CEQA"), Public Resources Code §21000 et seq. and the regulations promulgated pursuant to CEQA ("the State Guidelines") the District Board finds that this Ordinance establishes and modifies rates and charges for the purposes of meeting operating expenses of the District, meeting financial reserve needs and requirements of the District and/or obtaining funds for capital projects which are necessary to maintain services within existing service areas in the District (State Guidelines §15273).

Section 3: Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors of the North San Mateo County

Section 4: Publication

Introduced this 27th day of June, 2016.

AYES, Director: _____

NOES, Director: _____

Absent, Director: _____

APPROVED:

CHAIR

TYPICAL SEWER SERVICE CHARGE IMPACT

Bi-Monthly Winter Water Usage	Current Annual Charge \$6.26/unit	Proposed Annual Charge 2016/17 \$6.76/unit	Proposed Annual Charge 2017/18 \$7.30/unit	Proposed Annual Charge 2018/19 \$7.88/unit
Minimum charge	\$69.42	\$74.96	\$80.96	\$87.44
up to 2 units*	\$75.12	\$81.12	\$87.60	\$94.56
up to 4 units	\$150.24	\$162.24	\$175.20	\$189.12
up to 6 units	\$225.36	\$243.36	\$262.80	\$283.68
up to 10 units	\$375.60	\$405.60	\$438.00	\$472.80
@15 units	\$563.40	\$608.40	\$657.00	\$709.20
@20 units	\$751.20	\$811.20	\$876.00	\$954.60
@30 units	\$1,126.80	\$1,216.80	\$1,314.00	\$1,418.40

*Units = 748 gallons of metered water

Rate Calculation:

Bi-monthly winter water use x 6 (billing cycles) x \$ rate in place = Annual Charge

Example: Bi-monthly winter water use (10 units) x 6 (billing cycles) x \$6.76/unit = \$405.60 annual charge



Sanitation District Fund Analysis – Status Quo



North San Mateo County Sanitation District: Fund Analysis (No Rate Increase)

6/2/2016

	Actual FY 2013-14	Actual FY 2014-15	Budget FY 2015-16	Estimate FY 2015-16	Projected FY 2016-17	Projected FY 2017-18	Projected FY 2018-19
REVENUE:							
Sewer Service Charges	\$ 16,189,256	\$ 17,587,050	\$ 19,003,824	\$ 18,517,676	\$ 16,909,966	\$ 17,079,066	\$ 17,079,066
Property Taxes	1,558,772	1,713,895	1,625,279	1,740,197	1,833,616	1,932,367	2,037,043
Connection Fees	153,940	490,140	509,119	489,720	499,375	686,975	500,000
Investment Earnings	164,546	183,785	173,102	182,560	173,102	173,102	173,102
From Depreciation Reserves	2,103,530	2,745,292	1,970,695	1,970,695	2,693,491	2,662,702	2,662,702
Recycled Water Sales	333,284	339,385	338,380	342,000	345,000	348,850	352,339
Water Fund Reimbursements	1,469,738	1,503,131	1,539,092	1,545,386	1,600,566	1,617,030	1,617,030
Miscellaneous	54,722	119,772	25,000	25,000	33,387	33,387	33,387
TOTAL REVENUE	22,027,788	24,682,450	25,184,491	24,813,234	24,088,504	24,533,479	24,454,669
EXPENSE:							
Operating	14,698,248	14,968,856	16,689,864	17,003,497	18,553,582	19,039,649	19,848,504
COP Principal	214,797	220,167	225,671	225,671	231,313	237,096	243,023
COP Interest	70,949	65,500	63,207	63,207	57,565	51,782	45,855
Capital Maintenance	2,962,851	1,919,119	7,812,411	4,938,814	4,256,500	3,288,000	4,771,690
Capital Carryforward					3,052,331		
To Depreciation Reserves	2,103,530	2,745,292	1,970,695	1,970,695	2,693,491	2,662,702	2,662,702
TOTAL EXPENSE	20,050,375	19,918,934	26,761,848	24,201,884	28,844,783	25,279,230	27,571,775
Surplus/(Deficit)	\$ 1,977,413	\$ 4,763,516	\$ (1,577,357)	\$ 611,350	\$ (4,756,279)	\$ (745,750)	\$ (3,117,106)
Rate per CCF (centum cubic feet)	\$ 5.26	\$ 5.74	\$ 6.26	\$ 6.26	\$ 6.26	\$ 6.26	\$ 6.26
Rate Increase	9.00%	9.00%	9.00%	9.00%	0.00%	0.00%	0.00%

Estimated Reserve Balances	Actual 6/30/2014	Actual 6/30/2015	Budget FY 2015-16	Estimate FY 2015-16	Projected FY 2016-17	Projected FY 2017-18	Projected FY 2018-19
Reserved for:							
Operating Capital	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000
Equipment Replacement	15,405,972	11,480,098	2,279,553	11,206,865	1,475,443	(2,415,821)	(10,235,555)
TOTAL	\$ 23,905,972	\$ 19,980,098	\$ 10,779,553	\$ 19,706,865	\$ 9,975,443	\$ 6,084,179	\$ (1,735,555)

North San Mateo County Sanitation District: Fund Analysis (8% Rate Increase)							6/2/2016
	Actual FY 2013-14	Actual FY 2014-15	Budget FY 2015-16	Estimate FY 2015-16	Projected FY 2016-17	Projected FY 2017-18	Projected FY 2018-19
REVENUE:							
Sewer Service Charges	\$ 16,189,256	\$ 17,587,050	\$ 19,003,824	\$ 18,517,676	\$ 18,243,894	\$ 19,895,985	\$ 21,476,886
Property Taxes	1,558,772	1,713,895	1,625,279	1,740,197	1,833,616	1,932,367	2,037,043
Connection Fees	153,940	490,140	509,119	489,720	499,375	686,975	500,000
Investment Earnings	164,546	183,785	173,102	182,560	173,102	173,102	173,102
From Depreciation Reserves	2,103,530	2,745,292	1,970,695	1,970,695	2,693,491	2,662,702	2,662,702
Recycled Water Sales	333,284	339,385	338,380	342,000	345,000	348,850	352,339
Water Fund Reimbursements	1,469,738	1,503,131	1,539,092	1,545,386	1,600,566	1,617,030	1,617,030
Miscellaneous	54,722	119,772	25,000	25,000	33,387	33,387	33,387
TOTAL REVENUE	22,027,788	24,682,450	25,184,491	24,813,234	25,422,432	27,350,398	28,852,489
EXPENSE:							
Operating	14,698,248	14,968,856	16,689,864	17,003,497	18,553,582	19,039,649	19,848,504
COP Principal	214,797	220,167	225,671	225,671	231,313	237,096	243,023
COP Interest	70,949	65,500	63,207	63,207	57,565	51,782	45,855
Capital Maintenance	2,962,851	1,919,119	7,812,411	4,938,814	4,256,500	3,288,000	4,771,690
Capital Carryforward					3,052,331		
To Depreciation Reserves	2,103,530	2,745,292	1,970,695	1,970,695	2,693,491	2,662,702	2,662,702
TOTAL EXPENSE	20,050,375	19,918,934	26,761,848	24,201,884	28,844,783	25,279,230	27,571,775
Surplus/(Deficit)	\$ 1,977,413	\$ 4,763,516	\$ (1,577,357)	\$ 611,350	\$ (3,422,351)	\$ 2,071,169	\$ 1,280,714
Rate per CCF (centum cubic feet)	\$ 5.26	\$ 5.74	\$ 6.26	\$ 6.26	\$ 6.76	\$ 7.30	\$ 7.88
Rate Increase	9.00%	9.00%	9.00%	9.00%	8.00%	8.00%	8.00%
Estimated Reserve Balances	Actual 6/30/2014	Actual 6/30/2015	Budget FY 2015-16	Estimate FY 2015-16	Projected FY 2016-17	Projected FY 2017-18	Projected FY 2018-19
Reserved for:							
Operating Capital	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000	\$ 8,500,000
Equipment Replacement	15,405,972	11,480,098	2,279,553	11,206,865	2,809,371	1,735,027	(1,918,201)
TOTAL	\$ 23,905,972	\$ 19,980,098	\$ 10,779,553	\$ 19,706,865	\$ 11,309,371	\$ 10,235,027	\$ 6,581,799

SANITATION DISTRICT
MAJOR EXPENSE ITEMS BY DIVISION

	SALARIES		
	FY 15/16	FY 16/17	FY 17/18
ADM	705,796	836,322	873,924
WST OPS	1,116,285	1,231,298	1,246,589
P&EM	1,156,993	1,461,941	1,483,718
LAB	133,059	174,091	177,251
Collection	685,381	851,039	868,372
Sub-total	3,797,515	4,554,691	4,649,854

	BENEFITS		
	FY 15/16	FY 16/17	FY 17/18
ADM	542,543	467,795	504,376
WST OPS	814,081	787,848	826,063
P&EM	775,627	1,000,634	1,049,260
LAB	76,212	90,452	95,845
Collection	498,321	602,551	632,214
Sub-total	2,706,784	2,949,280	3,107,758

TOTAL	6,504,299	7,503,971	7,757,612
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	SERVICE/SUPPLIES, OTHER CHARGES		
	FY 15/16	FY 16/17	FY 17/18
ADM	95,428	233,425	129,507
WST OPS	5,359,198	6,172,299	6,505,244
P&EM	615,334	772,613	753,573
LAB	348,194	401,605	405,002
Collection	293,265	315,892	319,605
Sub-total	6,711,419	7,895,834	8,112,931



Revenue & Expenditure Assumptions



Revenue Assumptions

- Secured Property Taxes increase by 6%
- Connection Fees are based on anticipated development activity
- Recycled Water Sales assume a 0.88% - 1.12% increase between FYs 2017, 2018 and 2019
- 8% Sewer Rate increase in FYs 2017, 2018 and 2019

Expenditure Assumptions

- Projected Operating Expenses increase by approximately 9.1%, 2.6% and 4.2% in FYs 2017, 2018 and 2019 respectively due to increase in Consumer Price Index, pension, healthcare and other personnel expenditures

CAPITAL IMPROVEMENT PROJECTS
SANITATION FUND 87

SANITATION FUND 87			Proposed									
	Project Name	Audited FY 15/16	5/31/2016 YTD	YEE	Fund Balance	Carry Forward	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
617	Street Resurfacing Sewer Mains	50,000	46,000	50,000	0	0	50,000	50,000	50,000	50,000	50,000	50,000
764	Technology Upgrades	121,584	44,720	83,156	38,428	0			To Operating Budget			
766	SCADA System Upgrades	99,488	62,596	62,596	36,892	0	15,000	15,000	199,690	15,000	15,000	140,000
791	Extend Westlake Warehouse	130,963	130,963	130,963	0	0						
801	Sewer Main Rehab/Improvements	89,173	12,450	12,450	76,723		75,000	75,000	75,000	75,000	75,000	75,000
802	Sewer Lift Sta Rehab/Impr	102,260	129,745	189,260	0	0	60,000	60,000	60,000	60,000	60,000	60,000
803	Vehicle Upgrades	317,980		240,291		77,689	37,500	37,500	37,500	37,500	37,500	37,500
806	Plant Process Improvements	240,000	238,340	238,340	1,660	0	140,000	140,000	140,000	140,000	140,000	140,000
807	Plant Structure Improvements	91,383	78,538	78,538	12,845	0	78,000	78,000	78,000	78,000	78,000	78,000
808	Digester Cleaning Program	90,270	133,911	133,911	0	0	Project Completed					
809	Treatment Plant Coatings	50,000	0	0	50,000				To Operating Budget			
810	Electronic Document Archiving	290,313	41,521	49,825	240,488		Project Re-scope					
811	MRP Trash Collector	837,968	5,954	5,954	832,014		416,000					
812	Municipal Regional Permit	271,528		0	271,528	0	125,000	125,000	130,000	130,000	130,000	130,000
822	Serramonte Blv - Gellert to SM Ctr	215,590	92,290	92,290	0	123,300			Bid award/Const.			
823	Juniper Serra/Citrus	764,964	2,345	2,345	0	762,619			Bid award/Const.			
824	Citrus Ave Sewer	595,438	26,304	26,304	0	569,134			Bid award/Const.			
827	D Street/Mission St	579,173	254,338	254,338	0	324,835			Bid award/Const.			
828	Bruno Ave SSMP Rehab	109,156	92,201	92,201	0	16,955			Bid award/Const.			
830	Grease & Root Elimination Program	30,000	25,929	25,929	4,071	0			To Operating Budget			
831	Trunk Line Cleaning	30,000	25,594	25,594	4,406	0			To Operating Budget			
832	Sewer Main Repair	956,682	584,120	584,120	372,562	0	1,431,000	1,166,000	1,500,000	1,500,000	1,500,000	1,500,000
839	Corp Yard St Div Sanitary Sewer											
840	Skyline/Belcrest	2,500,000		0	2,500,000				Project Re-scope			
842	Vista Grande Drainage Basin	2,702,546	1,916,947	1,936,947		785,599	780,000	780,000	780,000	780,000	780,000	TBD
855	Tertiary Treatment System	72,200		0		72,200			Trussell Filter Study			
856	Replace CCTV System	61,444	61,444	61,444								
857	Secondary Clarifiers Coatings	80,000			80,000		84,000	84,000	84,000	Project Deferral FY 16/17		
858	Treatment Plant Electrical Upgrade	350,000		30,000		320,000		182,500	182,500	182,500	182,500	
859	Skid Air Compressor Replacement	290,000	8,040		281,960							
860	SB5X Turbine Generator	0										
861	Barscreen 3 Compactor Washer	400,000		30,000	370,000				470,000	Project Deferral FY 18/19		
862	Convert 2 & 3 Water to Tertiary	22,250			22,250	0	Project Re-scope					
863	Additional Digester Mix Pumping/Piping	135,070		50,926	84,144		Completed					
865	Recycled Water	86,175	2,449	49,453	9,506	0	Completed					
972	Primary Sedimente, Tanks 1-6 Rehab	268,001		0	268,001		Project Deferral Operations					
974	Chlorine Contact Tank Cleaning	15,000	8,500	15,000			Completed					
976	Gravity Thickener/Coatings	23,783			23,783		Project Deferral Re-scope					

CAPITAL IMPROVEMENT PROJECTS
SANITATION FUND 87

		Proposed										
	<i>Project Name</i>	<i>Audited FY 15/16</i>	<i>5/31/2016 YTD</i>	<i>YEE</i>	<i>Fund Balance</i>	<i>Carry Forward</i>	<i>FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
977	AFT Air Flotation Control System	39,100	14,000	37,744	1,356		Completed					
980	Gravity Thickener 2 Coatings	59,650		0	59,650		Project Deferral Operations					
982	Additional Cake Pump			0			Completed					
983	Driox Vaporizer	192,190	16,895	116,895	75,295		Project Deferral FY 21/22					275,000
985	Final Effluent Control System	146,950			146,950		Project Deferral FY 21/22					150,000
986	Automatic Valves	135,629			135,629		Project Deferral FY 21/22					140,000
987	Gypsum Line Rehab	20,000			20,000		Completed					
988	Plant Communications	2,896					Completed					
989	Final Effluent Sump Coatings	5,100	0	0	5,100		Completed					
990	Colma Lift Station Generator	300,000		86,000	214,000		Project Deferral FY 21/22					325,000
991	Maintenance Bldg 2 Roof						Work Completed					
992	Influent Channel Coating	150,000		0	150,000		Project Deferral Operations					
993	Primary Tunnel & Sump	50,000		48,000	2,000		Completed					
994	OPS Roof Replacement	100,000		88,000	12,000		Completed					
995	Digester 2 Roof Replacement	40,000			40,000		Work Completed					
996	Lift Station Grinders	87,000	87,000	0	BTA to Project #802							
997	PSA Skid Valves	15,000	14,603		397	0	To Operating Budget					
998	Primary Clarifier Components	30,000		30,000		0	Completed					
S01	Maintenance Bldg 1 HVAC							75,000				
S02	Treatment Plant Roadway Hatches						120,000					
S03	Treatment Plant Air Scrubbers						75,000		625,000	625,000	625,000	625,000
	Belcrest Lift Station Pump Control Panel Upgrade						60,000					
	CCTV Repl Equip & Software						225,000					
	Lift Station Bypass Structures						60,000	60,000	60,000	60,000	60,000	
	Asset Management Software						75,000					
	OPS & Admin Roof Replacements						100,000					
	Rehabilitation of 27-in Final Effluent Force Main						250,000	300,000	300,000	300,000	300,000	
	Skyline Lift Station Pump Control Panel Upgrade							60,000				
	SSMP System Improvements											360,000
Totals		14,443,897	4,157,737	4,958,814	6,443,638	3,052,331	4,256,500	3,288,000	4,771,690	4,033,000	4,033,000	4,085,500

CALENDAR FOR SEWER SERVICE CHARGE RATE REVIEW (Revised)

April 11, 2016	Sanitation Board Meeting. Set Time and Place of Public Hearing for June 13, 2016
April 29, 2016	Notice of Public Hearing; District Proposition 218 mailing; Start of 45-day Response Period. Comment period remains open until end of June 27, 2016 Public Hearing
June 2, 2016	Citizens' Advisory Committee, Room reserved for 7:00 – 9:00 pm meeting/First Floor Training Room
June 8, 2016	Notice and Posting of Cancellation of June 13 th Meeting and Public Hearing to June 27 th
June 27, 2016	Public Hearing A. Resolution Adoption Prescribing and Providing Collection of Sewer Service Charges B. Resolution of CEQA Findings C. Resolution Overruling Protests and Confirming Usage Report D. First Reading (Title Only) of Ordinance 94 amending Ordinance 33 Prescribing Rates and Charges
July 11, 2016	Second Reading of Ordinance 94
August 1, 2016	Deadline for Submittal of Property Tax Roll to County Controller
August 10, 2016	Deadline for Changes to Property Tax Roll to County Controller



North San Mateo County Sanitation District
a subsidiary of the City of Daly City

Meeting Date: June 27, 2016

Subject: Adoption of Biennial Operating and Capital Budget for Fiscal Years 2017 and 2018

Recommended Action

Adoption of the District's Biennial Operating and Capital Budget for Fiscal Years 2017 and 2018.

Discussion

The budget presented for your consideration and adoption is as reviewed by the Board of Directors during budget study sessions, and includes revenues with rates adopted by the Board.

Staff is available to provide any additional information desired by the Chair or Board members.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lawrence Chiu".

Lawrence Chiu
Director of Finance and
Administrative Services

Attachment: Fiscal Years 2017 and 2018 Sanitation District Budget

Cc: City Manager
City Attorney
NSMCSD

CITY OF DALY CITY
BIENNIAL BUDGET
2016-17/2017-18

Fund **SANITATION DISTRICT**
Department: **WATER & WASTEWATER RESOURCES**
Program: **SUMMARY**

REVENUES	2013-14 Actual	2014-15 Actual	2015-16 Estimated	2016-17 Requested	2017-18 Requested
TAXES	1,558,773	1,713,895	1,740,197	1,833,616	1,932,367
RENTS AND INTEREST	342,042	179,396	182,560	173,102	173,102
CHARGES AND FEES	16,676,480	18,416,575	19,503,159	19,088,269	20,931,810
MISCELLANEOUS REVENUES	53,951	119,772	41,204	33,387	33,387
OPERATING TRANSFERS IN	1,469,737	1,503,131	1,543,703	1,600,566	1,617,030
TOTAL REVENUES	<u>\$20,100,983</u>	<u>\$21,932,769</u>	<u>\$23,010,823</u>	<u>\$22,728,940</u>	<u>\$24,687,696</u>
EXPENDITURES	2013-14 Actual	2014-15 Actual	2015-16 Estimated	2016-17 Requested	2017-18 Requested
SALARIES AND BENEFITS	5,921,649	6,141,485	6,567,247	7,711,186	7,974,149
SERVICES AND SUPPLIES	6,394,992	6,183,724	6,819,781	8,070,958	8,249,751
OTHER CHARGES	235,909	235,171	347,888	429,152	478,345
FIXED CHARGES	966,109	1,063,889	978,368	1,066,003	1,132,912
CAPITAL OUTLAY	(28,218)	3,023	128,096	173,125	163,910
OPERATING TRANSFERS OUT	1,065,116	1,105,659	1,099,476	1,293,377	1,240,121
DEBT SERVICE	70,949	65,500	63,207	57,565	51,782
DEPRECIATION	2,103,530	2,745,292	2,738,249	2,693,491	2,662,702
TOTAL EXPENDITURES	<u>\$16,730,036</u>	<u>\$17,543,743</u>	<u>\$18,742,312</u>	<u>\$21,494,857</u>	<u>\$21,953,672</u>

CITY OF DALY CITY Biennial Budget 2016-17/2017-18	Fund	SANITATION DISTRICT	87
	Department:	WATER & WASTEWATER RESOUR	380
	Program:	WATER & WASTEWATER ADMIN	370

	2013-14	2014-15	2015-16	2016-17	2017-18
REVENUES	Actual	Actual	Estimated	Requested	Requested
OPERATING TRANSFERS IN	723,862	729,950	747,964	762,900	778,100
TOTAL REVENUES	<u>\$723,862</u>	<u>\$729,950</u>	<u>\$747,964</u>	<u>\$762,900</u>	<u>\$778,100</u>
	2013-14	2014-15	2015-16	2016-17	2017-18
EXPENDITURES	Actual	Actual	Estimated	Requested	Requested
SALARIES AND BENEFITS	1,439,710	1,368,752	1,353,423	1,494,333	1,577,838
SERVICES AND SUPPLIES	45,848	54,082	83,728	220,161	113,500
OTHER CHARGES	13,119	14,331	11,700	13,264	16,007
FIXED CHARGES	175,680	187,936	173,384	135,525	137,162
CAPITAL OUTLAY	0	0	0	9,925	0
OPERATING TRANSFERS OUT	143,870	138,955	138,955	144,235	144,956
TOTAL EXPENDITURES	<u>\$1,818,227</u>	<u>\$1,764,056</u>	<u>\$1,761,190</u>	<u>\$2,017,443</u>	<u>\$1,989,463</u>

CITY OF DALY CITY Biennial Budget 2016-17/2017-18	Fund	SANITATION DISTRICT	87
	Department:	WATER & WASTEWATER RESOUR	381
	Program:	WASTEWATER OPERATIONS	372

	2013-14	2014-15	2015-16	2016-17	2017-18
REVENUES	Actual	Actual	Estimated	Requested	Requested
MISCELLANEOUS REVENUES	19,304	41,956	0	0	0
TOTAL REVENUES	<u>\$19,304</u>	<u>\$41,956</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	2013-14	2014-15	2015-16	2016-17	2017-18
EXPENDITURES	Actual	Actual	Estimated	Requested	Requested
SALARIES AND BENEFITS	1,712,360	1,733,605	1,873,209	2,019,147	2,072,653
SERVICES AND SUPPLIES	5,079,220	4,903,007	5,144,447	5,894,591	6,186,178
OTHER CHARGES	124,343	122,741	214,751	277,708	319,065
FIXED CHARGES	216,361	226,624	207,974	295,931	329,182
CAPITAL OUTLAY	-13,123	0	0	0	0
OPERATING TRANSFERS OUT	307,141	311,843	307,141	319,449	321,046
TOTAL EXPENDITURES	<u>\$7,426,302</u>	<u>\$7,297,820</u>	<u>\$7,747,522</u>	<u>\$8,806,826</u>	<u>\$9,228,124</u>

CITY OF DALY CITY Biennial Budget 2016-17/2017-18	Fund	SANITATION DISTRICT	87
	Department:	WATER & WASTEWATER RESOUR	383
	Program:	PLANT & EQUIPMENT MAINTENANCE	373

	2013-14	2014-15	2015-16	2016-17	2017-18
REVENUES	Actual	Actual	Estimated	Requested	Requested
MISCELLANEOUS REVENUES	5,065	1,980	1,204	8,387	8,387
OPERATING TRANSFERS IN	548,453	585,881	598,317	600,000	600,000
TOTAL REVENUES	<u>\$553,518</u>	<u>\$587,861</u>	<u>\$599,521</u>	<u>\$608,387</u>	<u>\$608,387</u>
	2013-14	2014-15	2015-16	2016-17	2017-18
EXPENDITURES	Actual	Actual	Estimated	Requested	Requested
SALARIES AND BENEFITS	1,572,923	1,760,291	1,920,088	2,462,574	2,532,977
SERVICES AND SUPPLIES	468,243	441,849	585,981	729,300	710,260
OTHER CHARGES	24,177	22,603	29,353	43,313	43,313
FIXED CHARGES	172,895	219,433	202,038	225,144	234,549
CAPITAL OUTLAY	-13,318	387	124,900	139,000	139,500
OPERATING TRANSFERS OUT	229,297	260,148	260,148	342,877	271,384
TOTAL EXPENDITURES	<u>\$2,454,217</u>	<u>\$2,704,711</u>	<u>\$3,122,508</u>	<u>\$3,942,208</u>	<u>\$3,931,983</u>

CITY OF DALY CITY Biennial Budget 2016-17/2017-18	Fund	SANITATION DISTRICT	87
	Department:	WATER & WASTEWATER RESOUR	381
	Program:	LABORATORY	374

	2013-14	2014-15	2015-16	2016-17	2017-18
REVENUES	Actual	Actual	Estimated	Requested	Requested
OPERATING TRANSFERS IN	197,422	187,300	197,422	237,666	238,930
TOTAL REVENUES	<u>\$197,422</u>	<u>\$187,300</u>	<u>\$197,422</u>	<u>\$237,666</u>	<u>\$238,930</u>
	2013-14	2014-15	2015-16	2016-17	2017-18
EXPENDITURES	Actual	Actual	Estimated	Requested	Requested
SALARIES AND BENEFITS	228,989	201,079	200,254	264,543	273,097
SERVICES AND SUPPLIES	253,880	237,202	344,998	395,192	398,648
OTHER CHARGES	3,646	2,045	3,196	6,414	6,353
FIXED CHARGES	34,672	35,912	33,116	30,509	33,087
CAPITAL OUTLAY	-6,054	0	0	0	0
OPERATING TRANSFERS OUT	34,539	36,020	34,539	37,389	37,576
TOTAL EXPENDITURES	<u>\$549,672</u>	<u>\$512,258</u>	<u>\$616,103</u>	<u>\$734,047</u>	<u>\$748,761</u>

CITY OF DALY CITY Biennial Budget 2016-17/2017-18	Fund	SANITATION DISTRICT	87
	Department:	WATER & WASTEWATER RESOUR	382
	Program:	COLLECTION SYSTEM	376

	2013-14	2014-15	2015-16	2016-17	2017-18
REVENUES	Actual	Actual	Estimated	Requested	Requested
MISCELLANEOUS REVENUES	29,581	61,413	40,000	25,000	25,000
TOTAL REVENUES	<u>\$29,581</u>	<u>\$61,413</u>	<u>\$40,000</u>	<u>\$25,000</u>	<u>\$25,000</u>
	2013-14	2014-15	2015-16	2016-17	2017-18
EXPENDITURES	Actual	Actual	Estimated	Requested	Requested
SALARIES AND BENEFITS	956,620	1,070,729	1,216,759	1,453,589	1,500,584
SERVICES AND SUPPLIES	172,949	172,969	273,419	298,522	300,133
OTHER CHARGES	7,908	9,294	19,846	17,370	19,474
FIXED CHARGES	364,097	391,127	359,237	375,826	395,864
CAPITAL OUTLAY	4,277	2,636	3,196	24,200	24,410
OPERATING TRANSFERS OUT	160,009	168,208	168,208	251,704	266,447
TOTAL EXPENDITURES	<u>\$1,665,860</u>	<u>\$1,814,963</u>	<u>\$2,040,665</u>	<u>\$2,421,211</u>	<u>\$2,506,912</u>

CITY OF DALY CITY Biennial Budget 2016-17/2017-18	Fund	SANITATION DISTRICT	87
	Department:	WATER & WASTEWATER RESOUR	920
	Program:	SANITATION DISTRICT	105

REVENUES	2013-14 Actual	2014-15 Actual	2015-16 Estimated	2016-17 Requested	2017-18 Requested
TAXES	1,558,773	1,713,895	1,740,197	1,833,616	1,932,367
RENTS AND INTEREST	342,042	179,396	182,560	173,102	173,102
CHARGES AND FEES	16,676,480	18,416,575	19,503,159	19,088,269	20,931,810
MISCELLANEOUS REVENUES	1	14,423	0	0	0
TOTAL REVENUES	<u>\$18,577,296</u>	<u>\$20,324,289</u>	<u>\$21,425,916</u>	<u>\$21,094,987</u>	<u>\$23,037,279</u>
EXPENDITURES	2013-14 Actual	2014-15 Actual	2015-16 Estimated	2016-17 Requested	2017-18 Requested
SALARIES AND BENEFITS	11,047	7,029	3,514	17,000	17,000
SERVICES AND SUPPLIES	374,852	374,615	387,208	533,192	541,032
OTHER CHARGES	62,716	64,157	69,042	71,083	74,133
FIXED CHARGES	2,404	2,857	2,619	3,068	3,068
OPERATING TRANSFERS OUT	190,260	190,485	190,485	197,723	198,712
DEBT SERVICE	70,949	65,500	63,207	57,565	51,782
DEPRECIATION	2,103,530	2,745,292	2,738,249	2,693,491	2,662,702
TOTAL EXPENDITURES	<u>\$2,815,758</u>	<u>\$3,449,935</u>	<u>\$3,454,324</u>	<u>\$3,573,122</u>	<u>\$3,548,429</u>

CAPITAL IMPROVEMENT PROJECTS

SANITATION FUND 87

	<i>Project Name</i>	<i>YEE FY 2016</i>	<i>Carry Forward</i>
617	Street Resurfacing Sewer Mains	50,000	
764	Technology Upgrades	83,156	
766	SCADA System Upgrades	62,596	
791	Extend Westlake Warehouse	130,963	
801	Sewer Main Rehab/Improvements	12,450	
802	Sewer Lift Sta Rehab/Impr	189,260	
803	Vehicle Upgrades	240,291	77,689
806	Plant Process Improvements	238,340	
807	Plant Structure Improvements	78,538	
808	Digester Cleaning Program	133,911	
809	Treatment Plant Coatings		
810	Electronic Document Archiving	49,825	
811	MRP Trash Collector	5,954	
812	Municipal Regional Permit		
822	Serramonte Blv - Gellert to SM Ctr	92,290	123,300
823	Juniper Serra/Citrus	2,345	762,619
824	Citrus Ave Sewer	26,304	569,134
827	D Street/Mission St	254,338	324,835
828	Bruno Ave SSMP Rehab	92,201	16,955
830	Grease & Root Elimination Program	25,929	
831	Trunk Line Cleaning	25,594	
832	Sewer Main Repair	584,120	
839	Corp Yard St Div Sanitary Sewer		
840	Skyline/Belcrest		
842	Vista Grande Drainage Basin	1,936,947	785,599
855	Tertiary Treatment System		72,200
856	Replace CCTV System	61,444	
857	Secondary Clarifiers Coatings		
858	Treatment Plant Electrical Upgrade	30,000	320,000
859	Skid Air Compressor Replacement		
860	SB5X Turbine Generator		
861	Barscreen 3 Compactor Washer	30,000	
862	Convert 2 & 3 Water to Tertiary		
863	Additional Digester Mix Pumping/Piping	50,926	
865	Recycled Water	49,453	
972	Primary Sediment, Tanks 1-6 Rehab		
974	Chlorine Contact Tank Cleaning	15,000	
976	Gravity Thickener/Coatings		

<i>Proposed</i>						
<i>FY 2017</i>	<i>FY 2018</i>	<i>FY 2019</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>TOTAL FY 2017-22</i>
50,000	50,000	50,000	50,000	50,000	50,000	300,000
		To Operating Budget				
15,000	15,000	199,690	15,000	15,000	140,000	399,690
75,000	75,000	75,000	75,000	75,000	75,000	450,000
60,000	60,000	60,000	60,000	60,000	60,000	360,000
37,500	37,500	37,500	37,500	37,500	37,500	225,000
140,000	140,000	140,000	140,000	140,000	140,000	840,000
78,000	78,000	78,000	78,000	78,000	78,000	468,000
Completed						
		To Operating Budget				
Project Re-scope						
416,000						416,000
125,000	125,000	130,000	130,000	130,000	130,000	770,000
		Bid award/Const.				
		Bid award/Const.				
		Bid award/Const.				
		Bid award/Const.				
		Bid award/Const.				
		To Operating Budget				
		To Operating Budget				
1,431,000	1,166,000	1,500,000	1,500,000	1,500,000	1,500,000	8,597,000
		Project Re-scope				
780,000	780,000	780,000	780,000	780,000	TBD	3,900,000
		Trussell Filter Study				
84,000	84,000	84,000	Project Deferral FY 16/17			252,000
	182,500	182,500	182,500	182,500		730,000
		470,000	Project Deferral FY 18/19			470,000
Project Re-scope						
Completed						
Completed						
Project Deferral Operations						
Completed						
Project Deferral Re-scope						

CAPITAL IMPROVEMENT PROJECTS

SANITATION FUND 87

	<i>Project Name</i>	<i>YEE FY 2016</i>	<i>Carry Forward</i>
977	AFT Air Flotation Control System	37,744	
980	Gravity Thickener 2 Coatings		
982	Additional Cake Pump		
983	Driox Vaporizer	116,895	
985	Final Effluent Control System		
986	Automatic Valves		
987	Gypsum Line Rehab		
988	Plant Communications		
989	Final Effluent Sump Coatings		
990	Colma Lift Station Generator	86,000	
991	Maintenance Bldg 2 Roof		
992	Influent Channel Coating		
993	Primary Tunnel & Sump	48,000	
994	OPS Roof Replacement	88,000	
995	Digester 2 Roof Replacement		
996	Lift Station Grinders		
997	PSA Skid Valves		
998	Primary Clarifier Components	30,000	
S01	Maintenance Bldg 1 HVAC		
S02	Treatment Plant Roadway Hatches		
S03	Treatment Plant Air Scrubbers		
TBD	Belcrest Lift Station Pump Control Panel Upgrade		
TBD	CCTV Repl Equip & Software		
TBD	Lift Station Bypass Structures		
TBD	Asset Management Software		
TBD	OPS & Admin Roof Replacements		
TBD	Rehabilitation of 27-in Final Effluent Force Main		
TBD	Skyline Lift Station Pump Control Panel Upgrade		
TBD	SSMP System Improvements		
Totals		4,958,814	3,052,331

<i>Proposed</i>						
<i>FY 2017</i>	<i>FY 2018</i>	<i>FY 2019</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>TOTAL FY 2017-22</i>
Completed						
Project Deferral Operations						
Completed						
Project Deferral FY 2022					275,000	275,000
Project Deferral FY 2022					150,000	150,000
Project Deferral FY 2022					140,000	140,000
Completed						
Completed						
Completed						
Project Deferral FY 2022					325,000	325,000
Work Completed						
Project Deferral Operations						
Completed						
Completed						
Completed						
		To Operating Budget				
Completed						
	75,000					75,000
120,000						120,000
75,000		625,000	625,000	625,000	625,000	2,575,000
60,000						60,000
225,000						225,000
60,000	60,000	60,000	60,000	60,000		300,000
75,000						75,000
100,000						100,000
250,000	300,000	300,000	300,000	300,000		1,450,000
	60,000					60,000
					360,000	360,000
4,256,500	3,288,000	4,771,690	4,033,000	4,033,000	4,085,500	24,467,690